

December Financial, Facilities & Operations Committee Meeting

Friday, December 10, 2021 9:00 AM

Google Meets Dial In, 414-439-0175, PIN, 368-606-716, 24 School Road, Weston, CT 06883-1623

I. Update of Facilities and Grounds Maintenance

II. FY23 Capital Projects Discussion

III. Update of Town of Weston Optimization Committee

IV. SPED/PPS Update

V. FY22 Monthly Financial Update (through November) Including Internal Services Fund (for Dental)

VI. Approval of November Facilities and October Finance Committee Minutes

VII. Other Business

WESTON PUBLIC SCHOOLS FY23 CAPITAL BUDGET - DRAFT - 12/10/21 - For Discussion Purposes Only

Weston Public Schools, Weston, CT

| | Year 1 | Year 2 | Year 3 | Year 4 |
|--|-------------------|---------------------|-------------------|-------------------|
| Description of Project | FY 2023 | FY 2024 | FY 2025 | FY 2026 |
| 1 WHS: C-5 Air Handler Replacement | \$ 70,411 | \$ - | \$ - | \$ - |
| 2 Campus-Wide: Exterior Notification Annunciation | TBD | \$ - | \$ - | \$ - |
| 3 WHS, WIS, and HES Core Building: Duct Work Cleaning, Tri-annual | \$ 170,000 | \$ - | \$ - | \$ - |
| 4 WIS: Add Double Extension Door to Gym | \$ 25,000 | \$ - | \$ - | \$ - |
| 5 WIS: Tennis Court Repairs | \$ 50,525 | \$ - | \$ - | \$ - |
| 6 HES: Reline Chimney, North House and Core | \$ 30,000 | \$ - | \$ - | \$ - |
| 7 HES: Repoint Brick, North House | \$ 72,000 | \$ - | \$ - | \$ - |
| 8 District-Wide: Paving | TBD | \$ - | \$ - | \$ - |
| 9 WIS and WHS: Fire Panel Replacement | \$ 125,100 | \$ - | \$ - | \$ - |
| 10 WHS: HVAC for Weight Room and Dance Studio | \$ 90,000 | \$ - | \$ - | \$ - |
| 11 HES: Hire Consultant for North House HVAC | \$ 50,000 | \$ - | \$ - | \$ - |
| 12 HES: Hire Consultant for Bathroom Renovations | \$ 40,000 | \$ - | \$ - | \$ - |
| 13 WHS: Hire Consultant to Mirror C & D Wings to E Wing | TBD | \$ - | \$ - | \$ - |
| 14 WHS: Track Replacement | \$ 225,000 | \$ - | \$ - | \$ - |
| 15 HES and WMS: Replace Fire Panels | \$ - | \$ 85,155 | \$ - | \$ - |
| 16 WHS: Renovation of Courtyards | \$ - | \$ 160,700 | \$ - | \$ - |
| 17 District-Wide: Paving | \$ - | TBD | \$ - | \$ - |
| 18 Grounds: Purchase of Low Boy Dump Truck | \$ - | \$ 70,000 | \$ - | \$ - |
| 19 WHS: Soccer Field Turf Replacement | \$ - | \$ 140,000 | \$ - | \$ - |
| 20 HES: East House Upgrade of Bathrooms (1 of 5) | \$ - | \$ 259,000 | \$ - | \$ - |
| 21 HES: East House and North House HVAC | \$ - | \$ 400,000 | \$ - | \$ - |
| 22 HES: Install Ventilation System in East, North and South Houses | \$ - | \$ - | \$ 135,000 | \$ - |
| 23 District-Wide: Paving | \$ - | \$ - | TBD | \$ - |
| 24 WMS: Renovate Courtyards | \$ - | \$ - | \$ 100,000 | \$ - |
| 25 HES: Replace Core Boiler | \$ - | \$ - | \$ 90,000 | \$ - |
| 26 HES: Upgrade Bathrooms (2 of 5) | \$ - | \$ - | \$ 259,000 | \$ - |
| 27 District-Wide: Ductwork Cleaning, Tri-Annual | \$ - | \$ - | \$ - | \$ 190,000 |
| 28 HES: Upgrade Bathrooms (3 of 5) | \$ - | \$ - | \$ - | \$ 259,000 |
| 29 HES: North House, Abate and Replace Gym Floor | \$ - | \$ - | \$ - | \$ 100,000 |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| | \$ - | \$ - | \$ - | \$ - |
| Total | \$ 948,036 | \$ 1,114,855 | \$ 584,000 | \$ 549,000 |

WESTON PUBLIC SCHOOLS

FY22 FINANCIAL REPORT

November 30, 2021

Period: 5 of 12

| 2018-2019 Year-End Expense | 2019-2020 Year-End Expense | 2020-2021 Year-End Expense | Object Code | Description | 2021-2022 Adopted Budget | 2021-2022 Budget Transfers | 2021-2022 Adjusted Budget | 2021-2022 YTD Expended | 2021-2022 Encumbered | 2021-2022 Anticipated | 2021-2022 Projected To EOY | 2021-2022 Balance Available |
|----------------------------------|----------------------------------|----------------------------------|----------------|---|--------------------------------|----------------------------------|---------------------------------|------------------------------|-------------------------|--------------------------|----------------------------------|-----------------------------------|
| | | | | Salaries & Wages (1000s) | | | | | | | | |
| 2,958,120 | 2,940,692 | 2,721,241 | 1110 | Administrators | 2,884,435 | | 2,884,435 | 1,181,336 | 1,736,105 | - | 2,917,441 | (33,006) |
| 14,000,983 | 14,458,759 | 13,925,352 | 1111 | Regular Ed. Teachers | 14,672,295 | | 14,672,295 | 4,060,621 | 10,475,891 | 135,783 | 14,672,295 | - |
| 2,261,144 | 2,279,850 | 2,372,055 | 1112 | Special Ed. Teachers | 2,431,872 | | 2,431,872 | 642,144 | 1,701,528 | 88,200 | 2,431,872 | - |
| 1,100,515 | 1,020,707 | 1,031,899 | 1113 | Guidance | 1,059,981 | | 1,059,981 | 270,047 | 729,498 | - | 999,545 | 60,436 |
| 441,883 | 472,621 | 503,136 | 1114 | Psychologist | 512,216 | | 512,216 | 141,706 | 370,510 | - | 512,216 | - |
| 146,140 | 193,946 | 162,383 | 1115 | Social Worker | 240,713 | | 240,713 | 68,609 | 172,107 | - | 240,716 | (3) |
| 544,236 | 517,368 | 555,781 | 1116 | Speech & Hearing | 586,443 | | 586,443 | 151,450 | 391,683 | (1,548) | 541,586 | 44,857 |
| 766,769 | 758,161 | 1,046,642 | 1117 | Academic Assistants | 1,237,002 | | 1,237,002 | 323,322 | 823,184 | 62,380 | 1,208,887 | 28,115 |
| 201,820 | 205,471 | 210,287 | 1118 | Talented & Gifted | 201,026 | | 201,026 | 49,050 | 120,636 | - | 169,686 | 31,340 |
| 508,457 | 399,004 | 412,193 | 1119 | Library/Media | 419,199 | | 419,199 | 114,537 | 289,040 | - | 403,577 | 15,622 |
| 117,832 | 59,505 | 47,413 | 1135 | Transition Coordinator | 51,760 | | 51,760 | 12,543 | 34,044 | - | 46,587 | 5,173 |
| 827,912 | 824,102 | 785,011 | 1139 | Certified Stipends | 864,406 | | 864,406 | 224,346 | 130,982 | 509,078 | 864,406 | - |
| 557,734 | 584,428 | 577,980 | 1140 | Academic Leader (CIL's) | 596,640 | | 596,640 | 168,553 | 418,437 | - | 586,990 | 9,650 |
| 1,136 | 371 | 1,779 | 1141 | Mentor Teacher | 3,000 | | 3,000 | 0 | 0 | 3,000 | 3,000 | - |
| 260,096 | 272,612 | 277,908 | 1142 | Behavioral Analyst | 283,330 | | 283,330 | 67,048 | 164,626 | - | 231,674 | 51,656 |
| - | 44,359 | 45,069 | 1145 | English Language Learner | 45,855 | | 45,855 | 12,340 | 33,495 | 0 | 45,835 | 20 |
| \$ 24,694,776 | \$ 25,031,956 | \$ 24,676,129 | | Sub-Total Certified Salaries | \$ 26,090,173 | \$ - | \$ 26,090,173 | \$ 7,487,652 | \$ 17,591,767 | \$ 796,893 | \$ 25,876,313 | 213,860 |
| | | | | | 5.73% | | | 28.7% | 67.4% | 3.1% | 99.2% | 0.8% |
| | | | | Other Certified Salaries | | | | | | | | |
| 78,442 | 55,905 | 28,996 | 1131 | Homebound Tutor | 114,500 | | 114,500 | 11,438 | - | 103,062 | 114,500 | - |
| - | - | - | 1136 | Degree Level Change | 63,520 | | 63,520 | - | - | 15,560 | 15,560 | 47,960 |
| 235,636 | 147,029 | 164,963 | 1137 | Substitute Teacher | 178,801 | | 178,801 | 54,312 | - | 124,489 | 178,801 | - |
| 174,525 | 185,735 | 243,990 | 1138 | Summer Work -Certified Staff | 164,800 | | 164,800 | 182,232 | - | (1,334) | 180,897 | (16,097) |
| 137,378 | 136,838 | 106,600 | 1143 | Building Substitutes | 203,175 | | 203,175 | 24,313 | 85,875 | 92,988 | 203,175 | - |
| 108,364 | 208,344 | 608,730 | 1144 | Long term Substitute | 118,000 | | 118,000 | 24,769 | - | 93,231 | 118,000 | - |
| - | - | - | 1160 | Turnover Savings | (115,000) | | (115,000) | - | - | - | - | (115,000) |
| \$ 734,345 | \$ 733,851 | \$ 1,153,278 | | Sub-Total Other Certified Salaries | \$ 727,796 | \$ - | \$ 727,796 | \$ 297,064 | \$ 85,875 | \$ 427,995 | \$ 810,933 | (\$83,137) |

WESTON PUBLIC SCHOOLS

FY22 FINANCIAL REPORT

November 30, 2021

Period: 5 of 12

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|----------------------------------|----------------------------------|----------------------------------|-----------------------------|---|--------------------------------|----------------------------------|---------------------------------|------------------------------|-------------------------|--------------------------|----------------------------------|-----------------------------------|
| | | | | Non-Certified Salaries | | | | | | | | |
| 402,812 | 406,422 | 373,111 | 1210 | Non-Cert. Supervisors | 381,306 | | 381,306 | 144,297 | 237,209 | - | 381,506 | (200) |
| 165,325 | 215,220 | 234,060 | 1211 | Nurses | 226,804 | | 226,804 | 63,091 | 160,429 | 3,284 | 226,804 | - |
| 282,664 | 295,567 | 297,217 | 1215 | Occupational Therapist | 312,724 | | 312,724 | 87,083 | 225,139 | 502 | 312,724 | - |
| 1,385,590 | 1,267,185 | 1,199,438 | 1221 | Secretarial | 1,302,616 | | 1,302,616 | 403,605 | 696,817 | 112,944 | 1,213,366 | 89,250 |
| 1,681,669 | 1,761,865 | 1,837,631 | 1231 | Para Educators | 1,896,850 | | 1,896,850 | 521,528 | 1,257,849 | 117,473 | 1,896,850 | - |
| 185,209 | 165,721 | 129,307 | 1234 | Bus Aides | 200,000 | | 200,000 | 46,638 | - | 153,362 | 200,000 | - |
| 523,875 | 525,426 | 600,663 | 1235 | Technicians | 501,502 | | 501,502 | 179,319 | 295,521 | (268) | 474,572 | 26,930 |
| 58,429 | 61,021 | 61,157 | 1237 | Vocational Specialist | 62,421 | | 62,421 | 16,134 | 46,433 | - | 62,567 | (146) |
| 236,482 | 239,373 | 246,331 | 1241 | Safety Monitors | 251,742 | | 251,742 | 73,162 | 174,013 | 220 | 247,395 | 4,346.80 |
| 483,773 | 476,898 | 509,851 | 1251 | Custodians | 511,351 | | 511,351 | 173,671 | 323,472 | - | 497,143 | 14,208 |
| 538,862 | 455,850 | 492,769 | 1261 | Maintenance Mechanics & Grounds | 469,629 | | 469,629 | 169,140 | 300,493 | - | 469,633 | (4) |
| 80,700 | 72,573 | 74,781 | 1269 | Athletic Support Staff | 91,963 | | 91,963 | 20,945 | 303 | 70,716 | 91,963 | - |
| 151,098 | 168,675 | 182,698 | 1280 | Non Certified Stipends | 184,299 | | 184,299 | 37,496 | 69,041 | 77,762 | 184,299 | - |
| \$ 6,176,488 | \$ 6,111,794 | \$ 6,239,015 | | Sub-Total Non-Certified Salaries | \$ 6,393,207 | \$ - | \$ 6,393,207 | \$ 1,936,109 | \$ 3,786,719 | \$ 535,995 | \$ 6,258,822 | \$ 134,384 |
| | | | | | | | | 30.3% | 59.2% | 8.4% | 97.9% | 2.1% |
| | | | | Other Non-Citified Salaries | | | | | | | | |
| 77,702 | 50,209 | 28,910 | 1213/1223 /1233 | Non-Certified Substitutes | 47,500 | | 47,500 | 3,910 | - | 43,590 | 47,500 | - |
| 217,202 | 163,643 | 135,970 | 1212/22/3 8/42/52/6 2 | Overtime | 203,700 | | 203,700 | 39,856 | | 163,844 | 203,700 | - |
| 121,616 | 155,964 | 104,948 | 1268 | Summer Work-Non-Cert. | 162,974 | | 162,974 | 122,481 | | 40,493 | 162,974 | - |
| - | - | - | 1270 | Salary Differential | - | | - | - | - | - | - | - |
| 264,365 | 202 | - | 1295 | School Van Drivers | - | | - | - | - | - | - | - |
| \$ 680,885 | \$ 370,019 | \$ 269,828 | | Sub-Total Other Salaries | \$ 414,174 | \$ - | \$ 414,174 | \$ 166,248 | \$ - | \$ 247,926 | \$ 414,174 | 0 |
| | | | | | | | | 40.1% | 0.0% | 59.9% | 100.0% | 0.0% |
| \$ 32,286,495 | \$ 32,247,621 | \$ 32,338,250 | | TOTAL SALARIES | \$ 33,625,349 | \$ - | \$ 33,625,349 | \$ 9,887,072 | \$ 21,464,361 | \$ 2,008,809 | \$ 33,360,242 | \$ 265,107 |
| | | | | | 3.98% | | | 29.4% | 63.8% | 6.0% | 99.2% | 0.8% |

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|----------------------------------|----------------------------------|----------------------------------|----------------|--|--------------------------------|----------------------------------|---------------------------------|------------------------------|-------------------------|--------------------------|----------------------------------|-----------------------------------|
| | | | | Benefits (2000's) | | | | | | | | |
| 7,478,831 | 7,790,363 | 8,324,773 | 2000 | Health Insurance | 8,982,394 | | 8,982,394 | 3,573,550 | 5,061,357 | 347,488 | 8,982,394 | - |
| (1,302,538) | (1,361,419) | (1,438,037) | 2022 | Premium Cost Share | (1,599,744) | | (1,599,744) | (490,591) | - | (1,109,154) | (1,599,744) | - |
| 575,004 | 552,072 | 562,991 | 2001 | Social Security | 493,274 | | 493,274 | 179,329 | - | 313,946 | 493,274 | - |
| 465,995 | 460,986 | 464,653 | 2002 | Medicare | 496,891 | | 496,891 | 140,586 | - | 356,304 | 496,891 | - |
| 248,136 | 205,411 | 175,279 | 2003 | Workers Compensation | 190,868 | | 190,868 | 175,275 | - | 15,594 | 190,868 | - |
| 7,395 | 60,043 | 56,973 | 2004 | Unemployment Compensation | 49,066 | | 49,066 | 9,953 | 39,113 | - | 49,066 | - |
| 247,561 | 315,665 | 468,582 | 2005 | Early Retirement Incentive | - | | - | - | 149,718 | - | 149,718 | (149,718) |
| 922,605 | 1,088,303 | 1,072,696 | 2007 | Pension Contributions | 1,200,471 | | 1,200,471 | 392,360 | 30,290 | 777,822 | 1,200,471 | - |
| 70,000 | 58,565 | 75,005 | 2010 | Tuition Reimbursement | 80,000 | | 80,000 | - | - | 80,000 | 80,000 | - |
| 63,868 | 64,926 | 63,528 | 2011-12 | Life Insurance | 67,600 | | 67,600 | 26,434 | 40,718 | 448 | 67,600 | - |
| - | 24,556 | 86,591 | 2014 | Sick Bank | 45,000 | | 45,000 | 4,073 | - | 40,927 | 45,000 | - |
| 8,776,857 | \$9,259,470 | \$9,913,035 | | TOTAL BENEFITS | \$10,005,820 | \$0 | \$10,005,820 | \$4,010,969 | \$5,321,196 | \$823,374 | \$10,155,539 | (\$149,718) |
| | | 1 | | | 0.94% | | | 40.1% | 53.2% | 8.2% | 101.5% | |
| | | | | Professional & Technical Services (3000s) | | | | | | | | |
| 271,992 | 195,184 | 174,773 | 3210 | Contracted Services Educational | 335,700 | | 335,700 | 146,340 | 296,188 | (106,828) | 335,700 | - |
| 141,932 | 265,218 | 139,888 | 3220/3221 | Consulting Services | 216,268 | | 216,268 | 37,443 | 87,692 | 91,133 | 216,268 | - |
| 92,231 | 80,956 | 93,201 | 3235 | Testing | 84,250 | | 84,250 | 32,202 | 4,653 | 47,395 | 84,250 | - |
| 183,616 | 217,617 | 210,355 | 3239 | Other Pupil Services | 182,085 | | 182,085 | - | - | 182,085 | 182,085 | - |
| 75,010 | 72,230 | 220,134 | 3303 | Management Services | 69,370 | | 69,370 | 29,397 | 35,736 | 4,237 | 69,370 | - |
| 4,615 | 2,335 | 2,015 | 3304 | License Fees-Facilities | 3,500 | | 3,500 | 1,435 | 1,140 | 925 | 3,500 | - |
| 197,578 | 237,145 | 204,996 | 3306 | Legal Fees-SPED | 240,000 | | 240,000 | 57,503 | 182,497 | - | 240,000 | - |
| 95,587 | 186,270 | 164,948 | 3306 | Legal Fees- Districtwide | 150,000 | | 150,000 | 15,696 | 134,304 | - | 150,000 | - |
| 88,934 | 68,638 | 83,425 | 3308 | Police/Fire | 109,007 | | 109,007 | 12,791 | 89,711 | 6,505 | 109,007 | - |
| 169,754 | 148,442 | 72,208 | 3309 | Professional Technical Services | 128,314 | | 128,314 | 13,221 | 18,470 | 96,623 | 128,314 | - |
| 48,649 | 52,049 | 21,917 | 3310 | Sports Officials | 52,364 | | 52,364 | - | - | 52,364 | 52,364 | - |
| 1,369,896 | \$ 1,526,084 | \$ 1,387,859 | | TOTAL PROF. & TECH SERVICES | \$ 1,570,858 | \$ - | \$ 1,570,858 | \$ 346,028 | \$ 850,390 | \$ 374,440 | \$ 1,570,858 | \$ - |
| | | | | | | | | 22.0% | 54.1% | 23.8% | 100.0% | |

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| 2018-2019 Year-End Expense | 2019-2020 Year-End Expense | 2020-2021 Year-End Expense | Object Code | Description | 2021-2022 Adopted Budget | 2021-2022 Budget Transfers | 2021-2022 Adjusted Budget | 2021-2022 YTD Expended | 2021-2022 Encumbered | 2021-2022 Anticipated | 2021-2022 Projected To EOY | 2021-2022 Balance Available |
|----------------------------------|----------------------------------|----------------------------------|------------------|----------------------------------|--------------------------------|----------------------------------|---------------------------------|------------------------------|-------------------------|--------------------------|----------------------------------|-----------------------------------|
| | | | | Property Services (4000s) | | | | | | | | |
| 597,775 | 746,875 | 848,529 | 4200 | Cleaning Services | 883,031 | | 883,031 | 347,357 | 526,326 | 9,348 | 883,031 | - |
| 49,293 | 40,741 | 39,855 | 4202 | Rubbish Removal | 49,825 | | 49,825 | 16,026 | 33,799 | 0.40 | 49,825 | - |
| 106,598 | 95,688 | 68,366 | 4302 | Equipment Repairs | 151,239 | | 151,239 | 17,764 | 36,540 | 96,935 | 151,239 | - |
| 386,336 | 260,100 | 150,940 | 4400 | Equipment Rental | 153,963 | | 153,963 | 49,435 | 102,248 | 2,280 | 153,963 | - |
| 4,277 | 4,397 | 4,924 | 4401 | Rental of Facilities | 4,675 | | 4,675 | 1,485 | 3,303 | (113) | 4,675 | - |
| 210,868 | 198,222 | 123,415 | 4500 | Repair Allowance | 200,000 | | 200,000 | 15,620 | 16,208 | 168,173 | 200,000 | - |
| 571,695 | 122,560 | 70,923 | 4509 | Septic Cleaning | - | | - | - | - | - | - | - |
| 41,369 | 30,540 | 64,302 | 4514 | Fire Alarm System | 32,000 | | 32,000 | 2,574 | 5,526 | 23,900 | 32,000 | - |
| 89,579 | 93,262 | 96,889 | 4518 | Sewer System Plant Maintenance | 160,764 | | 160,764 | 18,749 | 92,016 | 50,000 | 160,764 | - |
| 50,316 | 120,757 | 121,482 | 4520 | Service Contracts | 142,688 | | 142,688 | 52,221 | 64,575 | 25,892 | 142,688 | - |
| 64,609 | 60,393 | 58,389 | 4530 | Parks & Recreation | 67,579 | | 67,579 | 13,933 | 53,646 | - | 67,579 | - |
| 8,550 | 2,010 | - | 4533 | Glass Replacement | - | | - | - | - | - | - | - |
| 13,330 | - | - | 4534 | Roof Repair | 12,000 | | 12,000 | - | - | 12,000 | 12,000 | - |
| 21,020 | 21,756 | 23,746 | 4539 | Energy Management System | 24,724 | | 24,724 | 23,562 | 326 | 836 | 24,724 | - |
| 12,035 | 153,145 | 13,835 | 4540 | Athletic Facilities Repairs | 29,500 | | 29,500 | 3,288 | 5,047 | 21,164 | 29,500 | - |
| 125,157 | 181,299 | 143,652 | 4541- 42/4550 | Contracted Services | 186,270 | | 186,270 | 61,513 | 48,174 | 76,582 | 186,270 | - |
| 10,500 | 4,800 | - | 4543 | Paving | 9,800 | | 9,800 | - | - | 9,800 | 9,800 | - |
| 39,151 | 17,370 | 53,702 | 4600 | Special Projects | - | | - | - | - | - | - | - |
| 9,456 | 12,730 | 3,475 | 4602 | Tree Service | 7,500 | | 7,500 | - | - | 7,500 | 7,500 | - |
| - | 9,032 | 9,450 | 4604 | Snow Plowing | 10,500 | | 10,500 | - | - | 10,500 | 10,500 | - |
| 1,178 | 1,081 | 1,252 | 4605 | Signage | 1,500 | | 1,500 | 802 | - | 698 | 1,500 | - |
| 334 | 7,398 | - | 4610 | Playground Repairs | - | | - | - | - | - | - | - |
| 20,031 | 81,552 | 81,552 | 4701 | Security System Monitoring | 82,135 | | 82,135 | 55,295 | 26,257 | 583 | 82,135 | - |
| 5,620 | 9,966 | 5,936 | 4702 | Locks/Keys | 8,500 | | 8,500 | 500 | 1,500 | 6,500 | 8,500 | - |
| 2,439,077 | \$ 2,275,674 | \$ 1,984,614 | | TOTAL PROPERTY SERVICES | \$ 2,218,193 | \$ - | \$ 2,218,193 | \$ 680,124 | \$ 1,015,490 | \$ 522,579 | \$ 2,218,193 | \$ - |
| | | | | | | | | 30.7% | 45.8% | 23.6% | 100.0% | |

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|----------------------------------|----------------------------------|----------------------------------|----------------|--|--------------------------------|----------------------------------|---------------------------------|------------------------------|-------------------------|--------------------------|----------------------------------|-----------------------------------|
| | | | | Other Services (5000s) | | | | | | | | |
| 1,305,393 | 1,252,415 | 1,509,158 | 5100 | Regular Transportation | 1,582,458 | | 1,582,458 | 778,789 | 803,669 | - | 1,582,458 | - |
| 85,138 | 685,161 | 490,473 | 5101 | SPED Transportation | 778,444 | | 778,444 | 286,933 | 491,511 | - | 778,444 | - |
| 90,340 | 61,557 | 54,105 | 5104 | Athletic Transportation | 101,546 | | 101,546 | 13,762 | 78,584 | 9,200 | 101,546 | - |
| 11,237 | 6,816 | - | 5105 | Extra-Curricular Transportation | 17,020 | | 17,020 | 51 | - | 16,969 | 17,020 | - |
| 103,121 | 91,051 | 67,457 | 5112 | Diesel & Gasoline | 83,988 | | 83,988 | 22,629 | 48,744 | 12,615 | 83,988 | - |
| 93,719 | 70,605 | 89,784 | 5200 | General Liability Insurance | 103,389 | | 103,389 | 22,899 | 57,939 | 22,551 | 103,389 | - |
| 22,529 | 16,650 | 16,650 | 5202 | Athletic Insurance | 17,483 | | 17,483 | 15,525 | - | 1,958 | 17,483 | - |
| 110,645 | 96,485 | 97,536 | 5205 | Property Insurance | 102,413 | | 102,413 | 100,707 | - | 1,706 | 102,413 | - |
| 115,430 | 91,922 | 87,620 | 5300 | Communications | 91,355 | | 91,355 | 29,480 | 55,551 | 6,325 | 91,355 | - |
| 28,676 | 32,786 | 30,801 | 5400 | Postage | 33,144 | | 33,144 | 12,845 | 20,299 | - | 33,144 | - |
| 4,099 | 5,964 | 2,592 | 5500 | Advertising | 6,000 | | 6,000 | 615 | - | 5,385 | 6,000 | - |
| 14,991 | 16,281 | 14,386 | 5501 | Printing | 29,989 | | 29,989 | 7,915 | 5,534 | 16,540 | 29,989 | - |
| 1,224,097 | 1,143,427 | 1,528,352 | 5600 | Out of District Tuition | 2,048,562 | | 2,048,562 | 523,190 | 1,398,669 | 126,703 | 2,048,562 | - |
| 1,560,894 | 1,242,870 | 1,044,742 | 5601 | Tuition Settlements | 1,150,000 | | 1,150,000 | 46,918 | 721,652 | 381,431 | 1,150,000 | - |
| 280,500 | 286,110 | 286,110 | 5605 | Tuition - ESS Contract | (5,860) | | (5,860) | - | - | (5,860) | (5,860) | - |
| 41,687 | 44,827 | 29,716 | 5800,5802 | | | | | | | | | |
| | | | 5880 | Travel & Conference | 44,312 | | 44,312 | 8,098 | 4,125 | 32,089 | 44,312 | - |
| 12,868 | 8,258 | 6,106 | 5801 | Mileage Reimbursement | 11,365 | | 11,365 | 1,000 | - | 10,365 | 11,365 | - |
| 15,172 | 2,528 | 3,190 | 5900 | Other Purchased Services | 6,840 | | 6,840 | 426 | 3,874 | 2,540 | 6,840 | - |
| 5,120,537 | \$ 5,155,714 | \$ 5,358,780 | | TOAL OTHER SERVICES | \$ 6,202,448 | \$ - | \$ 6,202,448 | \$ 1,871,783 | \$ 3,690,150 | \$ 640,516 | \$ 6,202,448 | \$ - |
| | | | | | | | | 30.2% | 59.5% | 10.3% | 100.0% | |
| | | | | Supplies & Materials (6000's) | | | | | | | | |
| 490,336 | 449,521 | 418,014 | 6110 | Materials | 482,112 | | 482,112 | 125,031 | 161,859 | 195,221 | 482,112 | - |
| 26,770 | 21,452 | 17,064 | 6120 | Office Materials | 33,465 | | 33,465 | 3,946 | 17,815 | 11,704 | 33,465 | - |
| 183,156 | 143,209 | 144,591 | 6130 | Maintenance Materials | 181,624 | | 181,624 | 40,293 | 62,671 | 78,659 | 181,624 | - |
| 59,514 | 88,739 | 38,155 | 6131 | Custodial Materials | 78,348 | | 78,348 | 33,901 | 27,229 | 17,218 | 78,348 | - |
| 18,616 | 16,200 | 12,891 | 6132 | Security Materials | 17,184 | | 17,184 | 7,455 | 8,325 | 1,404 | 17,184 | - |
| 463,940 | 467,463 | 489,133 | 6140 | Software | 517,976 | | 517,976 | 426,427 | 68,753 | 22,795 | 517,976 | - |
| 153,849 | 163,396 | 324,134 | 6410 | Books | 105,220 | | 105,220 | 29,840 | 32,547 | 42,832 | 105,220 | - |
| 379,379 | 338,642 | 358,623 | 6510 | Heating Oil | 402,574 | | 402,574 | 31,299 | 371,275 | - | 402,574 | - |
| 646,742 | 619,849 | 705,182 | 6520 | Electricity | 678,638 | | 678,638 | 218,171 | 460,467 | - | 678,638 | - |
| 1,988 | 1,745 | 1,431 | 6530 | Propane gas | 3,000 | | 3,000 | 645 | 2,155 | 200 | 3,000 | - |
| 2,424,290 | \$ 2,310,217 | \$ 2,509,218 | | TOTAL SUPPLIES & MATERIALS | \$ 2,500,140 | \$ - | \$ 2,500,140 | \$ 917,009 | \$ 1,213,098 | \$ 370,034 | \$ 2,500,140 | \$ - |
| | | | | | | | | 36.7% | 48.5% | 14.8% | 100.0% | |

WESTON PUBLIC SCHOOLS

FY22 FINANCIAL REPORT

November 30, 2021

Period: 5 of 12

| 2018-2019 Year-End Expense | 2019-2020 Year-End Expense | 2020-2021 Year-End Expense | Object Code | Description | 2021-2022 Adopted Budget | 2021-2022 Budget Transfers | 2021-2022 Adjusted Budget | 2021-2022 YTD Expended | 2021-2022 Encumbered | 2021-2022 Anticipated | 2021-2022 Projected To EOY | 2021-2022 Balance Available |
|----------------------------------|----------------------------------|----------------------------------|----------------|-------------------------------|--------------------------------|----------------------------------|---------------------------------|------------------------------|-------------------------|--------------------------|----------------------------------|-----------------------------------|
| | | | | Equipment (7000's) | | | | | | | | |
| 491,849 | 472,391 | 629,395 | 7300 | Equipment | 127,750 | | 127,750 | 294,527 | 10,289 | (10,114) | 294,702 | (166,952) |
| \$ 491,849 | \$ 472,391 | \$ 629,395 | | TOTAL EQUIPMENT | \$ 127,750 | \$ - | \$ 127,750 | \$ 294,527 | \$ 10,289 | \$ (10,114) | \$ 294,702 | \$ (166,952) |
| | | | | Other Objects (8000's) | | | | 230.5% | 8.1% | -7.9% | 230.7% | |
| 80,845 | 91,658 | 80,424 | 8100 | Dues, Fees and Memberships | 97,310 | | 97,310 | 72,262 | 8,509 | 16,539 | 97,310 | - |
| 25,969 | 21,888 | 20,110 | 8900 | Other Objects | 24,895 | | 24,895 | 9,215 | 5,985 | 9,695 | 24,895 | - |
| \$ 106,814 | \$ 113,546 | \$ 100,534 | | TOTAL OTHER OBJECTS | \$ 122,205 | \$ - | \$ 122,205 | \$ 81,478 | \$ 14,493 | \$ 26,234 | \$ 122,205 | \$ - |
| | | | | Revenues (9000's) | | | | 66.7% | 11.9% | 21.5% | 100.0% | |
| (124,228) | (102,106) | (22,498) | 9200 | Technology Revenue | (29,042) | | (29,042) | (29,042) | - | 0 | (29,042) | - |
| (73,440) | (60,515) | (61,920) | 9201 | Participation Fees, Athletics | (67,704) | | (67,704) | (30,600) | 8,649 | (45,753) | (67,704) | - |
| (20,127) | (15,914) | - | 9202 | Gate Receipts, Athletics | (14,500) | | (14,500) | - | - | (14,500) | (14,500) | - |
| | - | (134,377) | 9204 | Transportation Credits | - | | - | (49,231) | - | 49,231 | - | - |
| (578,611) | (655,410) | (859,340) | 9205 | Excess Cost SPED | (794,074) | | (794,074) | - | - | (794,074) | (794,074) | - |
| (87,101) | (89,626) | (74,625) | 9206 | Pre School Tuition SPED | (105,000) | | (105,000) | (45,061) | - | (59,939) | (105,000) | - |
| (28,822) | (68,171) | (76,283) | 9207 | Regular Ed. Tuition | (39,924) | | (39,924) | (25,558) | - | (14,366) | (39,924) | - |
| (44,580) | (46,817) | (37,813) | 9208 | Revenue from Town for Fields | (42,681) | | (42,681) | (13,252) | - | (29,429) | (42,681) | - |
| (30,000) | (39,600) | (11,000) | 9209 | Parking Fees | (45,000) | | (45,000) | - | - | (45,000) | (45,000) | - |
| (65,983) | (24,112) | (14,161) | 9210 | Theater Receipts | (60,250) | | (60,250) | - | - | (60,250) | (60,250) | - |
| (15,500) | (2,706) | - | 9212 | Facility Use Rental | (17,500) | | (17,500) | - | - | (17,500) | (17,500) | - |
| (690) | (6,947) | (6,815) | 9215 | Medicaid Revenue | (6,000) | | (6,000) | (1,221) | - | (4,779) | (6,000) | - |
| | | | | | (81,000) | | (81,000) | - | - | (81,000) | (81,000) | - |
| (\$1,069,082) | (\$1,111,924) | (\$1,298,832) | | | (\$1,302,675) | \$0 | (\$1,302,675) | (\$193,965) | \$8,649 | (\$1,117,359) | (\$1,302,675) | \$0 |
| 51,946,733 | \$ 52,248,792 | \$ 52,922,852 | | GRAND TOTAL | \$ 55,070,089 | \$ - | \$ 55,070,089 | \$ 17,895,025 | \$ 33,588,116 | \$ 3,638,512 | \$ 55,121,652 | (\$51,564) |
| | | | | | | | | 32.49% | 60.99% | 6.61% | 100.09% | -0.09% |



December 10, 2021

TO: BOE Finance Committee

FROM: Phillip Cross, Director of Finance and Operations

SUBJECT: November Financial Report for FY 21-22

Below is a summary report of the FY 22 Budget through November 30, 2021.

| Object Series | FY 22 Adjusted Budget | FY 22 YTD Actuals | FY 22 Encumbrance | FY 22 Anticipated | FY 22 Projected to EOY | FY 22 Balance Available | Previous Month Balance |
|-------------------------------|------------------------------|--------------------------|--------------------------|--------------------------|-------------------------------|--------------------------------|-------------------------------|
| Salaries (1000's) | 33,625,349 | 9,887,072 | 21,464,361 | 2,008,809 | 33,360,242 | 265,107 | 265,107 |
| Benefits (2000's) | 10,005,820 | 4,010,969 | 5,321,196 | 823,374 | 10,155,539 | (149,718) | (149,718) |
| Professional Services | 1,570,858 | 346,028 | 850,390 | 374,440 | 1,570,858 | - | - |
| Property Services | 2,218,193 | 680,124 | 1,015,490 | 522,579 | 2,218,193 | - | - |
| Other Services (5000s) | 6,202,448 | 1,871,783 | 3,690,150 | 640,516 | 6,202,448 | - | - |
| Supplies (6000s) | 2,500,140 | 917,009 | 1,213,098 | 370,034 | 2,500,140 | - | - |
| Equipment (7000s) | 127,750 | 294,527 | 10,289 | (10,114) | 294,702 | (166,952) | (166,952) |
| Other Objects (8000s) | 122,205 | 81,478 | 14,493 | 26,234 | 122,205 | - | - |
| Revenue (9000s) | (1,302,675) | (193,965) | 8,649 | (1,117,359) | (1,302,675) | - | - |
| Total | \$55,070,090 | \$17,895,025 | \$33,588,116 | \$3,638,512 | \$55,121,652 | (\$51,564) | (\$51,564) |

Summary

With seven months remaining in the fiscal year, we are cautiously optimistic that we will end the year with a balanced budget. One area of continuing concern is the social emotional needs of our students. At this time, it is uncertain the impact these concerns will have on the budget.

Below are a few accounts that could end the year with a surplus:

- Health insurance – The current medical census is lower than anticipated. Barring any qualifying life-changing event (e.g. spouse loss of coverage, getting married, etc.), net medical premiums will be lower than budgeted by at least \$100,000.
- Workers Compensation Insurance – \$15,000.
- Transportation Credit for combined runs in FY 21 - \$49,230.

Internal Services Fund

We are trending 5.5% or \$23,371 better than our theoretical spend rate.

| WESTON PUBLIC SCHOOLS | | | | | | |
|---|--|--|--|--|--|--------------------------|
| INTERNAL SERVICES FUND | | | | | | |
| FOR HEALTH BENEFITS PROGRAM | | | | | | |
| | | | | | | 12/10/2021 |
| Fiscal Year Ended | | | | | | 2022 |
| STATEMENT OF REVENUES AND EXPENDITURES | | | | | | |
| Fund Balance -July 1, 2021 (Unaudited) | | | | | | \$ 810,666 |
| Revenues: | | | | | | |
| General Fund Appropriation | | | | | | \$ - |
| Reimbursements | | | | | | \$ - |
| Total Contributions | | | | | | \$ - |
| | | | | | | |
| Total Revenues (A) | | | | | | \$ - |
| Budgeted Expenditures | | | | | | |
| Delta Dental: | | | | | | |
| Claims | | | | | | \$ 397,726 |
| Administrative Fees | | | | | | \$ 23,954 |
| Total Health Plan Costs (B) | | | | | | \$ 421,680 |
| Net Change (A-B) | | | | | | \$ (421,680) |
| | | | | | | |
| Fund balance June 30, 2022 (Estimated) | | | | | | \$ 388,986 |
| Delta Dental- Actual Claims | | | | | | |
| Month | | | | | | Claims & Fees |
| July | | | | | | 28,735 |
| August | | | | | | 32,487 |
| September | | | | | | 37,735 |
| October | | | | | | 27,212 |
| November | | | | | | 26,204 |
| Total | | | | | | \$ 152,373 |
| Actual YTD Spend Rate | | | | | | 36.1% |
| Theoretical YTD Spend Rate | | | | | | 41.7% |
| YTD Theoretical variance % | | | | | | -5.5% |
| YTD Theoretical variance \$ | | | | | | \$ 23,371 |

**Minutes
Facilities Committee
November 5, 2021**

Present:

Tony Pesco, Committee Chair
David Felton, Committee Member
Lisa Wolak, Superintendent of Schools
Phil Cross, Director of Finance and Operations
Mike DelMastro, Director of Facilities

Guests:

Richard Wolf, Weston Building Committee

The meeting was called to order by Mr. Pesco at 9:04 a.m.

The Committee discussed the following items regarding an update of facilities and grounds maintenance:

- Mr. DelMastro reported that the heat has been turned on in all buildings and everything is operating normally. There was an uptick of low voltage actuator motors failing, but they have been repaired. One drive did go down, and he is working on getting a price for a replacement. All the sound panels in both the middle school and high school band rooms have been installed, and Mr. DelMastro will now look into installing carpet in a couple of the rooms to further dampen the sound. He will also be looking into hiring a consultant to analyze the sound to see what else can be done to improve the acoustics.
- Mr. DelMastro informed the Committee that an air handler unit located on C wing at the high school went down. The unit is from the 70s, and the ductwork was built around it, making it impossible to get to it to repair. Mr. DelMastro is working on getting pricing for replacing it, and this may be a capital project for next year. If the temperature in the classroom can be maintained, he will hold off as long as possible on the repair. If it can't wait until next year's capital budget, then it will need to be an emergency repair for this year.
- Regarding the Zenon plant, Mr. DelMastro reported that Veolia has started using sugar, instead of enzymes to break down the material in the plant, which is more cost efficient. There are some maintenance issues inside the tank itself which Veolia is looking to take care of. Additionally, rainwater from a drain is going into the plant. It's still uncertain

from which drain it's coming from, but this needs to be found and then diverted from the plant.

- Regarding other capital projects for this year, Mr. DelMastro reported that he is still trying to find a plow truck, but due to supply issues, this may not occur until after Christmas. Regarding cutting an operable window in the nurse's office at the high school, due to supply issues for this project as well, it will need to rollover into next year.
- Mr. Wolf reported that there are currently some leaks in the Senior Center located at the elementary school. He added that when the building was constructed, there were no secondary drains installed and that the District may want to bring in a roofer to give pricing on installing a secondary drain system. Mr. DelMastro reported that he has already been in contact with a roofer to look at it.
- Mr. DelMastro informed the Committee that he is currently awaiting pricing from Hinding Tennis for repairs to the tennis courts. He is expecting two quotes, one for a short-term repair and one for a long-term solution.

The Committee discussed the following items regarding capital projects:

- Mr. Cross shared with the Committee guidelines for capital projects moving forward, and how the Board of Education will work with the Building Committee to ensure completion of all capital projects. Approximately 18-20 months prior to the project start-up, the Board of Education will bring forth a list of possible projects to the Building Committee for discussion. The list will include a set of end goals and major deliverables. A consultant will be hired to create job specifications and cost estimates, create a schedule, and bid documents, etc. Mr. Wolf added that any project that would impact in a significant manner the appearance of a building should be brought to the Building Committee. Mr. Cross added that any project that the Board was uncertain of would be brought to the Building Committee, and the Board will continue to have open discussions with the Building Committee about projects.
- Regarding the FY23 capital list, Mr. DelMastro would like to keep it as listed in the current budget, but would like to add some parking lot paving, rooftop and duct cleaning and some cupola repairs.

The Committee discussed the following items regarding the Town of Weston Optimization Committee:

- Mr. Pesco informed the Committee that the Town's new First Selectwoman would like to look strategically at all Town and Board of Education assets and come up with an overall strategic master plan. Community meetings will be starting in November and will look at the current state of the facilities and how they're being utilized. Consultants will be working closely with District Administration to look at viable options for the future. Mr. Felton added that regarding the intermediate school, the Optimization Committee

should see if there is excess capacity there, and look to see what the school's capacity as designed is, and not just as it's currently being used.

The Committee discussed the following items regarding approval of the September minutes:

- The Committee approved the September minutes.

There being no further business to discuss, the Committee adjourned at 10:04 a.m.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations

DRAFT

**Minutes
Finance Committee
October 15, 2021**

Present:

Victor Escandon, Committee Chair
Sharon Ferraro, Committee Member
Anthony Pesco, Committee Member
Lisa Wolak, Superintendent of Schools
Phil Cross, Director of Finance and Operations

The meeting was called to order by Mr. Escandon at 10:04 a.m.

The Committee discussed the following items regarding the un-audited FY21 year-end report including internal services fund (for dental):

- Mr. Cross reported that while there is some fluidity in the salary accounts, they currently have a combined favorable balance of \$265,107. He will make further refinements as needed and provide updates as they arise.
- Regarding ERIP savings, Mr. Cross informed the Committee that initially the projected savings before payment was \$290,571. The actual savings for this round of ERIP was \$150,296. After the incentive payment, the net savings for year 1 will be \$10,265.
- Mr. Cross reported that at the previous evening's Board of Finance meeting, the Board of Finance did not approve the creation of a non-lapsing account. Among other things, the account would have enabled the District to cover the cost of the new staff laptops which have already been purchased. This would have allowed the District to pay for the laptops without entering into a lease. The account would have been funded with the remaining balance from the Board of Education's FY21 budget and would also have been used to pay for non-recurring expenditures and capital expenses. Since the Board of Finance did not approve the creation of the account, the District can either enter into a lease to cover the cost or wait to see how the year progresses and if the laptops can be paid for out right. The Committee agreed to wait and see. If for some reason the District can not cover the purchase of the laptops, the District can ask the Town for a special appropriation, as the Board of Finance suggested.
- Regarding the ISF, Mr. Cross reported that the account is right on target as to where it should be at this time.

The Committee discussed the following items regarding the FY23 Budget Calendar

- The Committee reviewed the budget calendar for FY23 and agreed to move it forward to the entire Board of Education for review and approval.

The Committee discussed the following items regarding the FY23 Budget Assumptions:

- The Committee reviewed the budget assumptions for FY23 and agreed to move it forward to the entire Board of Education for review and approval. The Committee also agreed to remove the enrollment information from the assumptions, for the time being, as the District is going to be using a new vendor going forward which will feature more accurate information.

The Committee discussed the following regarding approval of the September minutes:

- The September minutes were approved without changes.

There being no further business to discuss, the meeting adjourned at 11:01 a.m.

Respectfully submitted:

Andrew Galli

Administrative Assistant to the Director of Finance and Operations