

## **April Facilities Committee Meeting**

Thursday, April 1, 2021 9:00 AM

Zoom Call 669-900-9128 Passcode: 840610, 24 School Road, Weston, CT 06883-1623

**I. Update of Facilities and Grounds Maintenance**

**II. Capital Project Update**

**III. Update of Town of Weston Optimization Committee**

**IV. Approval of March Minutes**

**V. Other Business**

**Minutes  
Facilities Committee  
March 5, 2021**

Present:

Ruby Hedge, Committee Member  
Victor Escandon, Committee Member  
Dr. William McKersie, Superintendent of Schools  
Phil Cross, Director of Finance and Operations  
Mike DelMastro, Director of Facilities

Absent:

Tony Pesco, Committee Chair

Guests:

Richard Wolf, Weston Building Committee

The meeting was called to order by Ms. Hedge at 9:02 a.m.

The Committee discussed the following items regarding and update of facilities and grounds maintenance:

- Mr. DelMastro reported that no major repairs have been needed since the previous month, and there have only been some minor breakdowns, but nothing major. He plans on having all the filters changed over Spring break, and this will be the fourth filter change this school year, ensuring a good supply of clean air being brought into the buildings. Even during the cold temperatures, the District has been able to get a sufficient amount of fresh air, even if the systems couldn't be open 100% due to fears of the coils freezing. Now with temperatures above 32 degrees, it shouldn't be a problem keeping the systems fully open.
- The Grounds Department has been busy preparing equipment for Spring work, as well as prepping fields for Spring sports. Additionally, with the intermediate and elementary schools back in full-time, many of the Grounds staff have been performing traffic duty for 3-4 hours per day.
- Dr. McKersie reported that regarding bus transportation and the ability to track which students rode on which bus, there still doesn't seem to be a perfect solution. First Student still feels that to have the drivers mark down which students are on the bus presents a safety issue. Additionally, the Assistant Principals at each school indicated that during

contact tracing they would still call everyone who was scheduled to ride the bus, not just those who actually did, in order to ensure that they don't miss anyone.

The Committee discussed the following items regarding programmatic updates provided to the Town of Weston Optimization Committee:

- Dr. Craw reported that the Optimization Committee is currently in the process of reviewing the RFPs they received from consultants to perform an analysis of the District and Town needs. Once the consultant is hired, the next phase of the work will begin, and the District will then provide in-depth information as to what the programmatic requirements are.
- Dr. Craw added that the greatest needs for the middle school include upgrades to the science and music facilities, as well as upgrades to the art, life skills and community classrooms. A cooking and family consumer space would ideally be added as well.

The Committee discussed the following items regarding approval of the February minutes:

- The Committee approved the February minutes.

The Committee discussed the following items regarding other business:

- Mr. DelMastro reported that regarding the intermediate school window sill project, the contractor has come up with several different options that might work. It might require that only a couple of the windows are repaired this year, and then next year, once it's determined that the repair was successful, then the rest of the windows will be repaired. This will ensure that it's a long-term solution.

There being no further business to discuss, the Committee adjourned at 10:06 a.m.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Director of Finance and Operations