

Regular Meeting of the Board of Education

Wednesday, January 26, 2022 6:30 PM

District Office, 12809 S. McVickers Avenue, Palos Heights, IL 60463

1. Call to Order

1.A. Pledge to the Flag

1.B. Roll Call

2. Superintendent's Report

2.A. Student Highlight - IJHS Grade 7 Identity Self Portraits

2.B. Certified Staffing Recommendations 2022-2023

2.C. Strategic Planning Update

3. Approval of the Consent Agenda Items

3.A. Minutes of the Regular Meeting of December 8, 2021

3.B. Approval of Bills & Payroll

3.C. Review of Schools' Activity Accounts

3.D. Employment of Personnel

3.E. Policy Updates & 5 Year Review

4. Old Business

4.A. Facility Project Updates

4.B. Resolution providing for the issue of not to exceed \$5,000,000 General Obligation Limited Tax School Bonds for the purpose of increasing the Working Cash Fund of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. (Action Item)

5. New Business

5.A. 2022-2023 School Calendar Discussion (and Action Item)

5.B. Registration Update and Approval of School Fees 2022-2023 (Action Item)

5.C. Approval of Curriculum Instructional Specialist Job Description (Action Item)

5.D. FY23 Tentative Budget Authorization (Action Item)

5.E. Parks and Recreation Summer Day Camp @ IJHS

5.F. Policy Updates: First Read

5.G. Advance approval of estimated bills and payroll for February 2022 and estimated educational expenditures not to exceed \$300,000 (Action Item)

5.H. COVID-19 Mitigation Litigation Update

6. Audience Participation

If you are coming up to speak, please identify yourself by name and connection to the district and we ask that comments remain brief to accommodate everyone wishing to speak. Policy provides up to 3 minutes per speaker.

7. Information Items

7.A. YTD Financial Summary Report December 2021

7.B. Retirement

7.C. Resignations

7.D. Staff FMLA

7.E. Freedom of Information Act Request

7.F. Freedom of Information Act Request

7.G. Freedom of Information Act Request

8. Closed Session

Discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee; collective negotiating matters or deliberations concerning salary schedules for classes of employees; discussion of possible litigation; and student disciplinary issues. The placement of individual students in special education programs and other matters relating to individual students.

9. Return to Open Session

10. Adjournment



Staffing Overview for 2022-2023

This overview is intended to provide the board with a big picture view of our staffing and enrollment. It incorporates the current state of the district and our future vision for continuing to provide high quality programming in a fiscally responsible manner. In order to examine the needs of the district, it is important to understand our mission and vision and the program parameters that guide our decision-making. These projections were reviewed with the Finance Committee at our December 15, 2021 meeting.

Program Considerations

- **Early Intervention:** We are committed to supporting literacy and mathematical concept development at the younger grades to intervene and fill gaps for struggling learners to better prepare them to access the instruction in later intermediate and middle school years.
- **Class Size Guidelines:** We are committed to responding to best practices as outlined by the Evidence Based Funding (EBF) model. We use EBF as a guide for appropriate class sizes to maximize instruction. Guidelines are just that. We always consider context when making a formal recommendation that may be above or below the guidelines below.
 - **Recommended Class Size Guidelines**
 - Kindergarten = Recommendation to stay at 20 students per class
 - Smaller class sizes in Kindergarten provide higher levels of intensive support to close gaps from those with no previous formal school experience
 - First Grade = Range of 20-22 students per class
 - EBF recommendation is 20
 - 2-3 = 22 -24 students per class
 - EBF recommendation is 20
 - 4-8 = 24-26
 - EBF recommendation is 25
 - We are comfortable going to 26 in our core classes
 - **Co-Teaching:** We are committed to an inclusive education for all students and have created a co-taught instructional model to support that commitment. Requires a special educator to be assigned to core content classes in the areas of literacy and mathematics to be sure IEP goals are supported and students are achieve the targeted goals.
 - **Note:** Individual IEP needs may dictate a need for individual direct instruction programming.
 - **Middle School Programming:** We are committed to developing a true middle school model to support our students. Our recommendations reflect adjustments to take steps toward best practices that represent a successful middle school model.
 - **Grade Level Teams:** Creating teams at each grade level builds continuity and coherence for each cohort of students. It allows teachers the necessary collaboration and common planning opportunities to fully support at-risk students. It provides interdisciplinary instructional opportunities with common scheduling.
 - **Advisory:** Advisory continues to be a key component of a middle school model program.

CURRENT ENROLLMENT 2021-2022

Actual Enrollment 21-22				
Grade	Projected Enrollment	Enrollment as of 1/3/2022	Sections (Currently COVID 3-ft)	Average Class Size
Kindergarten	74	73	4	18-19
1	82	90	5	18
2	82	72	4	18
3	79	79	4	19-20
4	72	66	4	16-17
5	70	67	4	16-17
Core 6	68	62	4	17
Core 7	80	81	4	20-21
Core 8	75	70	4	17-18
TOTALS	682	660	37	

PROJECTED ENROLLMENT 2022-2023

Projected Enrollment 2022-2023			
Grade	Projected Enrollment	Sections	Avg Class Size
Kindergarten	74	4	18-19
1	80-82	4	20-21
2	90	4	22-23
3	75	4	18-19
4	81	4	20-21
5	68	3	22-23
Core 6	69	3* (4 FTE)	23
Core 7	65	3* (4FTE)	21-22
Core 8	82	4	20-21
TOTALS	684	35	

*IJHS Scheduling Committee is looking at a 3-section model for Grades 6 and 7. Core teachers would be assigned as additional support for Tier 2 intervention in disciplines or for support for special education students needing assistance in Science and/or Social Studies or Specials when classroom assistant support is not available. We would not reduce staffing, as we have larger sections at primary heading to IJHS that will push us back to a 4-section model in a couple of years.

Staffing Implications for FY 2022

1. Class Size Core

- a. **K-5 Enrollment:** The trend in Kindergarten has indicated the need for 4 sections. We currently have 33 Pre-K students enrolled. We had 32 enrolled last year and sit at 73 today. We had agreed to target 20 as a maximum class size for Kindergarten and feel confident we will enroll at least 63 students, which has been our number to add the 3rd section.

- i. **Implications:**

- 1. Reduction of 2.0 FTE to return to typical class size guidelines
- 2. Projections are for no required social distance. If we need to stay at 3 ft of social distance; Grades 2 and 5 will need an additional section each.

2. Student Services

- a. **Overall Resource Staffing:** Currently there we are not anticipating the need to hire any additional employees to meet the needs of students.
 - i. **Co-Teaching: Independence Junior High:** Due to the number of students with IEPs entering Grade 6 and those enrolled for Grade 7, we will need to maintain the additional special education staffing we allocated for the 2021-2022 School Year. There are students that require direct instructional minutes outside of the co-teaching model whose needs cannot be met by the co-taught Special Education teacher in our current scheduling model. We currently have a Special Education Teacher that has also historically provided Behavior Intervention Support in a certified role. We will continue to utilize her for the coverage of instructional duties and any additional time will be allocated to behavior intervention support.
- b. **Related Services Staffing**
 - i. Overall reduction in Speech and Language of .3 to .8 due to current caseloads and retirement. We currently have 2.8 FTE dedicated. We know we will shift the .2 of the 1.0 retirement to our .8 FTE and start with 2.0. We are in the midst of assessing in-district caseloads and parochial needs and cannot make a final determination on reduction until more of our upcoming annual reviews are completed.
 - ii. **All other related services are sufficient for our current enrollment**

3. Other Certified Staffing Adjustment Recommendations

- a. **Addition of 1.0 FTE for Curriculum Instructional Leadership and Support**
 - i. There has been no positions dedicated to curriculum oversight. We are looking to take the current math specialist position and add a second curriculum position to oversee all curriculum and instruction with intentional direct support across all disciplines.
 - ii. The current math specialist position shifted to more of an instructional support role vs direct instruction of students and we have positioned ourselves to make the full transition to coaching/curriculum support for 2022-2023. One of the issues was the amount of duty interventionists were doing during a school day. We plan to address lunch supervision with more volunteer support and to expand instructional time for interventionists. We are seeing the difference in math instructional practices and service to students with the increased time the math specialist has been able to spend in classrooms and coordinating curriculum support. We plan to use this role to also support science, STEAM, Art. The additional role will support ELA, Social Studies, Music and Library. My office would continue to oversee PE/Health. The two positions will jointly manage the MTSS program, particularly with respect to the services for Tier 2 students happening in the classrooms in reading and mathematics.
- b. **Net Certified Staffing Savings of \$80,000 - \$110,000**
 - i. With the addition of this 1.0 FTE, the reduction of 2 classroom positions, a decrease in SLP FTE and salary attrition (retirements) the net savings in certified salaries for 2022-2023 is anticipated to be \$80,000 - \$110,000.

Palos Heights School District 128
Minutes of Board of Education Meeting
December 8, 2021

The regular meeting of the Board of Education of Palos Heights School District 128 was held on Wednesday, December 8, 2021, at the Dr. Edward T. Rancic Administrative Center, 12809 S. McVicker Ave., Palos Heights, Illinois.

Mr. Grady called the meeting to order at 6:30pm and led the Pledge to the Flag.

Roll Call:

Present: Dr. Powell, Mrs. Restivo, Dr. Facko, Mr. Grady, Mrs. Lyons, Mrs. Rubio,
& Mrs. Lachowicz

Dr. Brownlow was also in attendance.

Visitors

Kaitlin Curran, Cathay Leslie, Mary Lynn Duffy, Kevin Kirk, Jason Smit, Nikki Bridges, Rick Piwoworski, Dave Adamonis, Elise Alligood, Cassidy Smit, Emma Volk, Liyana Abualhuda, Jamie Volk, Moira MacLeod, Maureen MacLeod, Ashley Prohaska, Gary MacLeod, and Chris Petitgout

Superintendent's Report

Dr. Brownlow began her report with an introduction of and a few words from four members of the Superintendent Advisory Group.

Dr. Brownlow then presented the State of the District Report as of December 2021.

Dr. Brownlow and Jason Smit gave a Strategic Planning Committee Membership Meeting Structure Update.

And finally, Dr. Brownlow presented a PFA monthly update.

Approval of Consent Agenda Items

It was moved by Mr. Grady to approve the consent agenda items as follows: the Minutes of the Regular Meeting of November 10, 2021; the Bills and Payroll; and Schools' Activity Accounts; the December 2021 Final Tax Levy; and the Employment of Personnel. The motion was seconded by Dr. Facko.

Roll Call:

Ayes: Mrs. Lachowicz, Mrs. Rubio, Mrs. Lyons, Mr. Grady, Dr. Facko, Mrs. Restivo,
& Dr. Powell

Motion carried.

Old Business

Nikki Bridges with Studio GC presented a Project Update as an Action Item with the bid results/recommendation for the Roofing Project Spring/Summer 2022. DCG was the lowest bidder.

Mr. Grady made a motion to approve the Studio GC recommendation for the Roofing Project Spring/Summer 2022. The motion was seconded by Mrs. Lyons.

Roll Call:

Ayes: Mr. Grady, Mrs. Lyons, Mrs. Rubio, Mrs. Lachowicz, Dr. Powell, Mrs. Restivo, & Dr. Facko

Motion Carried.

Dr. Brownlow and a few of the Board Members shared some Joint Annual Conference Sessions Feedback.

The Semi-Annual Review of the Closed Session Minutes was presented as an Action Item.

Mr. Grady made a motion to keep closed the Closed Session Minutes. The motion to approve was seconded by Dr. Facko, and approved by unanimous consent.

The One Year Transportation Contract Extension was presented as an Action Item. Mrs. Lachowicz made a motion to approve the One Year Transportation Contract Extension. The motion to approve was seconded by Mr. Rubio.

Roll Call: Mrs. Lachowicz, Mrs. Rubio, Mrs. Lyons, Mr. Grady, Dr. Facko, Mrs. Restivo, & Dr. Powell

Motion carried.

New Business

Included in the Board Packet was the Health Life Safety Report and Response for review and discussion.

The second items of New Business were as follows:

Policy Updates First Read

Draft Updates

2:20 Powers and Duties of the Board of Education; Indemnification

2:105 Ethics and Gift Ban

2:110 Qualifications, Term and Duties of Board Officers

2:120 Board Member Development

2:220 Board of Education Meeting Procedure

2:220-E1 Exhibit-Board Treatment of Closed Meeting Verbatim Recordings and Minutes
2:220 -E5 Exhibit - Semi-Annual Review of Closed Meeting Minutes
2:220-E6 Exhibit - Log of Closed Meeting Minutes
2:260 Uniform Grievance Procedure
3:340 Superintendent
3:50 Administrative Personnel Other Than the Superintendent
3:60 Administrative Responsibility of the Building Principal
4:60 Purchases and Contracts
4:160 Environmental Quality of Building and Grounds
4:170 Safety
4:175 Convicted Child Sex Offender; Screening; Notifications
5:10 Equal Employment Opportunity and Minority Recruitment
5:20 Workplace Harassment Prohibited
5:30 Hiring Process and Criteria
5:50 Drug and Alcohol Free Workplace; E-Cigarette; Tobacco and Cannabis Prohibition
5:90 Abused and Neglected Child Reporting
5-Year Review
4:120 Food Services

Finally, The Board of Education discussed their plan for all staff holiday gifts of \$25 Amazon gift cards.

Audience Participation

None

Information Items

The following was included in the Board Packet as Information Items:

- A. YTD Financial Summary Report

Adjournment

With no further business to discuss, Mr. Grady made a motion to adjourn at 7:47pm, seconded by Mrs. Lyons, and approved by unanimous consent.

Meeting Adjourned.

President

Secretary

PALOS HEIGHTS SCHOOL DISTRICT 128

JANUARY 2022

<u>GROSS PAYROLL</u>		
<u>DECEMBER 1 THROUGH DECEMBER 31, 2021</u>		580,277.69
<u>TRS</u>		40,876.43
<u>BOARD TRS SURCHARGE</u>		2,595.04
<u>THIS</u>		7,024.26
<u>IMRF, FICA, MEDICARE</u>		31,098.20
<u>TOTAL DECEMBER PAYROLL, TRS, THIS, IMRF, FICA, MEDICARE</u>		661,871.62
<u>EDUCATION FUND</u>	<u>10</u>	200,007.74
<u>BUILDING FUND</u>	<u>20</u>	83,704.30
<u>TRANSPORTATION</u>	<u>40</u>	72,144.21
<u>CAPITAL PROJECTS</u>	<u>60</u>	210,213.64
<u>SPECIAL CHECKS -DECEMBER</u>		36,949.66
<u>TOTAL JANUARY 2022 BILLS PAYABLE</u>		603,019.55
<u>TOTAL JANUARY 2022 BILLS PAYABLE GROSS AND</u>		
<u>DECEMBER 2021 PAYROLL, TRS, THIS, IMRF, FICA, MEDICARE</u>		1,264,891.17

PRESIDENT

SECRETARY

PALOS HEIGHTS SCHOOL DISTRICT 128 VOUCHER

Voucher No: 1137


Voucher Date: 01/26/2022

Prepared By: 

Printed: 01/19/2022 12:04:20 PM

PALOS HEIGHTS SCHOOL DISTRICT 128 is hereby authorized to draw warrants against PALOS HEIGHTS SCHOOL DISTRICT 128 funds for the sum of \$566,069.89 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



PALOS HEIGHTS SCHOOL DISTRICT 128

Fund		Amount
10	EDUCATIONAL	\$200,007.74
20	OPERATIONS AND MAINTENANCE	\$83,704.30
40	TRANSPORTATION	\$72,144.21
60	CAPITAL PROJECTS	\$210,213.64
		<hr/> <hr/>
		\$566,069.89

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
ABBEY PAVING & SEALCOATING CO., INC.		60.5.2530.530.0000.00.00.00 Check #: 0	SITE AND BUILDING IMPROVEMENTS	\$70,949.00
			Vendor Total:	\$70,949.00
ACACIA ACADEMY		10.5.1912.670.0000.00.00.00 Check #: 0	SPEC ED K-12 PRIVATE TUITION	\$2,918.21
			Vendor Total:	\$2,918.21
ACCURATE BIOMETRICS		10.5.2310.314.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -PROFESS SERVS/CONSULTANTS	\$350.00
			Vendor Total:	\$350.00
ACUTRANS		10.5.1800.300.0000.00.00.00 Check #: 0	BILINGUAL PROGRAMS - TRANSLATIONS	\$240.00
			Vendor Total:	\$240.00
ALPHA BUILDING MAINTENANCE SERV. INC.		10.5.1100.411.0000.00.10.00 Check #: 0	REG K-12 SUPPLIES COVID-19	\$4,118.00
			Vendor Total:	\$4,118.00
ALPHA SCHOOL BUS	2011	40.5.2550.333.0000.00.00.00 Check #: 0	SPECIAL EDUCATION TRANSPORTATION	\$11,968.96
			Vendor Total:	\$11,968.96
AMANDA BURESH		10.5.1100.333.0000.00.00.00 Check #: 0	K-12 TEACHER MILEAGE REIMBURSEMENT	\$91.00
			Vendor Total:	\$91.00
AMAZON CAPITAL SERVICES		10.5.1100.411.0000.00.00.00 Check #: 0	K-12 - SUPPLIES	\$15.90

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.1100.411.0000.00.10.00 Check #: 0	REG K-12 SUPPLIES COVID-19	\$252.31
		10.5.1100.411.0000.01.00.00 Check #: 0	K-12 - SUPPLIES CHIPPEWA	\$1,023.69
		10.5.1100.411.0000.02.00.00 Check #: 0	K-12 - SUPPLIES INDEPENDENCE	\$48.98
		10.5.1100.411.0000.04.00.00 Check #: 0	K-12 - SUPPLIES - INDIAN HILL	\$129.15
		10.5.1205.411.0000.00.00.00 Check #: 0	SPEC ED K-12- SUPPLIES	\$1,300.76
		10.5.2660.411.0000.00.00.00 Check #: 0	DATA PROCESSING SERVICES- SUPPLIES	\$81.19
			Vendor Total:	\$2,851.98
AMBER MECHANICAL CONTRACTORS, INC. 9160		60.5.2530.530.0000.00.00.00 Check #: 0	SITE AND BUILDING IMPROVEMENTS	\$12,073.00
			Vendor Total:	\$12,073.00
AMITA GLENOAKS SCHOOL PHEASANT RIDGE		10.5.1912.670.0000.00.00.00 Check #: 0	SPEC ED K-12 PRIVATE TUITION	\$4,923.00
			Vendor Total:	\$4,923.00
AMPLIFY		10.5.2210.310.4932.05.00.00 Check #: 0	PROF DEV ALL STAFF TITLE II	\$3,200.00
			Vendor Total:	\$3,200.00
AMY LYONS		10.5.2310.332.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -TRAVEL/CONF	\$144.70
			Vendor Total:	\$144.70
ANDERSON LOCK		20.5.2540.411.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE- SUPPLIES	\$1,119.61

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
ANN WOLFF		10.5.2110.333.0000.00.00.00 Check #: 0	SOCIAL WORKER MILEAGE REIMB	\$13.16
			Vendor Total:	\$1,119.61
ARBOR PARK SCHOOL DIST. 145		40.5.2550.334.0000.02.00.00 Check #: 0	Athletic & Academic Conf. Buses	\$825.00
			Vendor Total:	\$13.16
BARB LYNCH		10.5.1100.333.0000.00.00.00 Check #: 0	K-12 TEACHER MILEAGE REIMBURSEMENT	\$136.08
			Vendor Total:	\$825.00
BATTERIES PLUS	22602	20.5.2540.411.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE- SUPPLIES	\$657.50
			Vendor Total:	\$657.50
BBKY, LLC		10.5.3700.314.4400.05.00.00 Check #: 0	PROFESSIONAL SERVICES TITLE IV GRANT	\$900.00
			Vendor Total:	\$900.00
BILL GRADY		10.5.2310.332.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -TRAVEL/CONF	\$45.75
			Vendor Total:	\$45.75
BLICK ART MATERIALS.	12599	10.5.1100.411.0000.02.00.00 Check #: 0	K-12 - SUPPLIES INDEPENDENCE	\$392.25
			Vendor Total:	\$392.25
BRIAN EVERSON				

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.1100.333.0000.00.00.00 Check #: 0	K-12 TEACHER MILEAGE REIMBURSEMENT	\$83.44
BULK BOOKSTORE			Vendor Total:	\$83.44
		10.5.1100.411.0000.04.00.00 Check #: 0	K-12 - SUPPLIES - INDIAN HILL	\$188.64
			Vendor Total:	\$188.64
BUTCH SCHWARTZKOPF	22034	20.5.2540.333.0000.00.00.00 Check #: 0	O & M MILEAGE REIMBURSEMENT	\$94.08
			Vendor Total:	\$94.08
CATHY LESLIE	4784	10.5.2330.332.0000.00.00.00 Check #: 0	SPEC AREA ADM SERVICES-TRAVEL/CONF	\$500.00
			Vendor Total:	\$500.00
CEC		10.5.2210.314.0000.01.00.00 Check #: 0	PROF SERV TRAINING/ASSEMBLY-CHIPPEWA	\$325.00
		10.5.2210.314.0000.04.00.00 Check #: 0	PROF SERV TRAINING/ASSEMBLY-INDIAN HILL	\$325.00
			Vendor Total:	\$650.00
CHALET FLORIST		10.5.2310.411.0000.00.00.00 Check #: 0	BOARD OF EDUCATION - SUPPLIES	\$74.50
			Vendor Total:	\$74.50
CHICAGO FILTER SUPPLY		20.5.2540.411.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE- SUPPLIES	\$341.60
			Vendor Total:	\$341.60
CHICAGO HEARING SOCIETY		10.5.1800.300.0000.00.00.00 Check #: 0	BILINGUAL PROGRAMS - TRANSLATIONS	\$128.00

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$128.00
CITY OF PALOS HEIGHTS	23899	20.5.2540.370.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-WATER/SEWER SERVICE	\$818.28
			Vendor Total:	\$818.28
COSME LANDSCAPE & MAINTENANCE, INC.		20.5.2530.530.0000.00.00.00 Check #: 0	FACILITIES ACQ & CONS - BLDGS & BLDG IMPRVMTS	\$2,000.00
			Vendor Total:	\$2,000.00
COUNTRY HOUSE RESTAURANT	11753	10.5.2560.315.0000.00.00.00 Check #: 0	FOOD SERVICES CONTRACTED SERVICES	\$750.00
		10.5.2560.490.0000.00.00.00 Check #: 0	FREE AND REDUCED LUNCHES	\$7,230.50
			Vendor Total:	\$7,980.50
CUSTOM EDUCATION SOLUTIONS		10.5.1100.410.4998.00.03.00 Check #: 0	K-12 CURR ADOPTIONS ESSER III	\$77.20
			Vendor Total:	\$77.20
DAISY SILVA		10.5.1100.333.0000.00.00.00 Check #: 0	K-12 TEACHER MILEAGE REIMBURSEMENT	\$24.36
			Vendor Total:	\$24.36
DATA RECOGNITION CORPORATION		10.5.2230.411.0000.00.00.00 Check #: 0	ASSESSMENT AND TESTING- SUPPLIES	\$728.17
			Vendor Total:	\$728.17
DAVE ADAMONIS		20.5.2540.333.0000.00.00.00 Check #: 0	O & M MILEAGE REIMBURSEMENT	\$750.00

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$750.00
DECKER INC.	6030	20.5.2540.411.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE- SUPPLIES	\$60.30
			Vendor Total:	\$60.30
DELUXE PLUMBING, INC.		20.5.2540.323.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-MTCE	\$1,060.00
			Vendor Total:	\$1,060.00
DEMCO	9121	10.5.2220.430.0000.02.00.00 Check #: 0	EDUCATION MEDIA -LIBRARY BOOKS INDEPENDENCE	\$76.99
			Vendor Total:	\$76.99
DESIREE WILLNER	24420	10.5.1800.333.0000.00.00.00 Check #: 0	BILINGUAL PROGRAMS-MILEAGE REIMBURSEMENT	\$56.56
			Vendor Total:	\$56.56
DIANE MULLER	20666	10.5.1100.333.0000.00.00.00 Check #: 0	K-12 TEACHER MILEAGE REIMBURSEMENT	\$25.48
			Vendor Total:	\$25.48
ELIM CHRISTIAN SERVICES	4659	10.5.1912.670.0000.00.00.00 Check #: 0	SPEC ED K-12 PRIVATE TUITION	\$8,154.77
		40.5.2550.333.0000.00.00.00 Check #: 0	SPECIAL EDUCATION TRANSPORTATION	\$2,080.00
			Vendor Total:	\$10,234.77
FOREST ALARM SERVICE INC	7714	20.5.2540.342.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-ALARMS	\$348.00
			Vendor Total:	\$348.00

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
GREG URDAL		10.5.1100.333.0000.00.00.00 Check #: 0	K-12 TEACHER MILEAGE REIMBURSEMENT	\$96.32
			Vendor Total:	\$96.32
HAUSER, IZZO, PETRARCA GLEASON &STILLMAN		10.5.2310.317.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -LEGAL SERVICES	\$414.00
			Vendor Total:	\$414.00
HEINEMANN	2648	10.5.1100.411.0000.01.00.00 Check #: 0	K-12 - SUPPLIES CHIPPEWA	\$939.48
			Vendor Total:	\$939.48
ILLINOIS SCHOOL BUS	242	40.5.2550.331.0000.00.00.00 Check #: 0	PUPIL TRANSPORTATION-PUPIL TRANSPORTATION	\$51,511.25
		40.5.2550.334.0000.02.00.00 Check #: 0	Athletic & Academic Conf. Buses	\$679.32
		40.5.2550.335.0000.02.00.00 Check #: 0	FIELD TRIPS - INDEPENDENCE	\$319.68
			Vendor Total:	\$52,510.25
INDEPENDENCE JR HIGH	1820	10.5.1100.411.0000.02.00.00 Check #: 0	K-12 - SUPPLIES INDEPENDENCE	\$83.00
		10.5.2210.332.0000.02.00.00 Check #: 0	INSTR-TRAVEL/CONF INDEPENDENCE	\$190.00
		10.5.2310.341.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -POSTAGE	\$8.70
		10.5.2410.411.0000.02.00.00 Check #: 0	OFFICE OF PRINCIPAL-SUPPLIES-INDEPENDENCE	\$925.00
			Vendor Total:	\$1,206.70
JANET DAVIS				

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		20.5.2540.333.0000.00.00.00 Check #: 0	O & M MILEAGE REIMBURSEMENT	\$205.74
JASON SMIT			Vendor Total:	\$205.74
		10.5.2660.230.0000.00.00.00 Check #: 0	DATA PROCESSING-TUITION REIMB	\$1,431.00
		10.5.2660.333.0000.00.00.00 Check #: 0	DATA PROECSSIONG-MILEAGE REIMBURSEMENT	\$500.00
KAITLIN CURRAN			Vendor Total:	\$1,931.00
		10.5.2410.230.0000.00.00.00 Check #: 0	OFFICE OF PRINCIPAL - TUITION	\$2,862.00
		10.5.2410.332.0000.00.00.00 Check #: 0	OFFICE OF PRINCIPAL -TRAVEL/CONF	\$250.00
KATHY LACHOWICZ			Vendor Total:	\$3,112.00
		10.5.2310.332.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -TRAVEL/CONF	\$45.48
KATIE BARTGEN			Vendor Total:	\$45.48
		10.5.3700.300.4620.05.00.00 Check #: 0	CONTR SPEECH SERV PAROCH IDEA	\$1,350.00
KEVIN KIRK			Vendor Total:	\$1,350.00
		10.5.2410.332.0000.00.00.00 Check #: 0	OFFICE OF PRINCIPAL -TRAVEL/CONF	\$250.00
KI			Vendor Total:	\$250.00
		20.5.2540.411.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE- SUPPLIES	\$1,358.91
KIM SOPKIN			Vendor Total:	\$1,358.91

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.1100.333.0000.00.00.00 Check #: 0	K-12 TEACHER MILEAGE REIMBURSEMENT	\$21.84
			Vendor Total:	\$21.84
KIMBERLY ANOMAN		10.5.2510.333.0000.00.00.00 Check #: 0	BUSINESS SUPPORT MILEAGE RIEMB	\$250.00
			Vendor Total:	\$250.00
KRIHA BOUCEK LLC		10.5.2310.317.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -LEGAL SERVICES	\$877.50
			Vendor Total:	\$877.50
LARSON COMPANY		20.5.2540.411.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE- SUPPLIES	\$12,675.00
			Vendor Total:	\$12,675.00
LAUREN GORKA		10.5.1100.230.0000.00.00.00 Check #: 0	K-12 -TUITION	\$2,118.00
			Vendor Total:	\$2,118.00
LESLIE BAUDO	26055	20.5.2540.333.0000.00.00.00 Check #: 0	O & M MILEAGE REIMBURSEMENT	\$39.70
			Vendor Total:	\$39.70
MARILYN FRIEND INC		10.5.1205.411.4620.05.00.00 Check #: 0	SPEC ED SUPPLIES IDEA GRANT	\$514.18
		10.5.2210.310.4300.05.00.00 Check #: 0	PROF DEV MATH K-5 TITLE I	\$6,000.00
		10.5.2210.314.4620.05.00.00 Check #: 0	PROFESSIONAL DEV IDEA GRANT	\$369.50
			Vendor Total:	\$6,883.68
MARY LYNN DUFFY				

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.2410.332.0000.00.00.00 Check #: 0	OFFICE OF PRINCIPAL –TRAVEL/CONF	\$250.00
			Vendor Total:	\$250.00
MENARDS INC	1008	20.5.2540.411.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE– SUPPLIES	\$404.84
			Vendor Total:	\$404.84
MERRYL BROWNLOW		10.5.2320.333.0000.00.00.00 Check #: 0	EXECUTIVE ADMIN –MILEAGE REIMBURSEMENT	\$1,000.00
		10.5.2320.340.0000.00.00.00 Check #: 0	EXEC ADMIN COMMUNICATIONS	\$135.00
			Vendor Total:	\$1,135.00
MIDWEST PAPER RETRIEVER		20.5.2540.321.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE–SANITATION SERVICES	\$190.00
			Vendor Total:	\$190.00
MILESTONE THERAPY, LLC.		10.5.2130.314.0000.00.00.00 Check #: 0	HEALTH SERVICES PHYSICAL THERAPY	\$6,999.76
			Vendor Total:	\$6,999.76
MOBILE MODULAR PORTABLE STORAGE		10.5.1100.411.0000.00.10.00 Check #: 0	REG K–12 SUPPLIES COVID–19	\$314.24
			Vendor Total:	\$314.24
NATIONAL FINANCIAL EDUCATORS COUNCIL		10.5.1100.411.0000.02.00.00 Check #: 0	K–12 – SUPPLIES INDEPENDENCE	\$297.00
			Vendor Total:	\$297.00
NEXTERA ENERGY				

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		20.5.2540.466.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-ELECTRICITY	\$10,282.74
NICOLE NAPIER			Vendor Total:	\$10,282.74
		10.5.1100.230.0000.00.00.00 Check #: 0	K-12 -TUITION	\$2,118.00
NICOR GAS			Vendor Total:	\$2,118.00
		20.5.2540.465.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-NATURAL GAS	\$1,331.06
OAK BROOK MECHANICAL, INC.			Vendor Total:	\$1,331.06
		20.5.2540.323.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-MTCE	\$672.00
PALOS SPORTS INC	68		Vendor Total:	\$672.00
		10.5.1500.411.0000.02.00.00 Check #: 0	PHYS ED SUPPLIES - INDEPENDENCE	\$113.14
PAM KOUTRAS	23888		Vendor Total:	\$113.14
		10.5.2410.332.0000.00.00.00 Check #: 0	OFFICE OF PRINCIPAL -TRAVEL/CONF	\$22.96
PEERLESS NETWORK			Vendor Total:	\$22.96
		20.5.2540.340.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-COMM/AT&T	\$1,524.28
PERSONNEL PLANNERS, INC.	24177		Vendor Total:	\$1,524.28
		10.5.2310.314.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -PROFESS SERVS/CONSULTANTS	\$100.00
			Vendor Total:	\$100.00

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
POSTMASTER-PALOS HEIGHTS	70	10.5.2310.341.0000.00.00.00 Check #: 0	BOARD OF EDUCATION --POSTAGE	\$580.00
			Vendor Total:	\$580.00
PROVEN IT		10.5.1100.411.0000.02.00.00 Check #: 0	K-12 - SUPPLIES INDEPENDENCE	\$72.00
			Vendor Total:	\$72.00
REJUVENATE PLANTS & WELLNESS		10.5.2410.411.0000.03.00.00 Check #: 0	OFFICE OF PRINCIPAL - SUPPLIES - NAVAJO HEIGHTS	\$360.00
			Vendor Total:	\$360.00
RELIABLE FIRE EQUIPMENT CO.	532	20.5.2540.323.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-MTCE	\$12.90
			Vendor Total:	\$12.90
REPUBLIC SERVICES		20.5.2540.321.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE--SANITATION SERVICES	\$698.63
			Vendor Total:	\$698.63
SARAH KNEZEVIC		10.5.2320.333.0000.00.00.00 Check #: 0	EXECUTIVE ADMIN --MILEAGE REIMBURSEMENT	\$21.06
			Vendor Total:	\$21.06
SASED_3788	3788	10.5.1912.670.0000.00.00.00 Check #: 0	SPEC ED K-12 PRIVATE TUITION	\$11,609.00
			Vendor Total:	\$11,609.00
SCHOLASTIC NEWS		10.5.1100.411.0000.02.00.00 Check #: 0	K-12 - SUPPLIES INDEPENDENCE	\$326.87

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$326.87
SCHOOL HEALTH CORP.	3983	10.5.2130.411.0000.00.00.00 Check #: 0	HEALTH SERVICES- SUPPLIES	\$424.86
			Vendor Total:	\$424.86
SCHOOL SPECIALTY_1036	1036	10.5.1100.411.0000.01.00.00 Check #: 0	K-12 - SUPPLIES CHIPPEWA	\$68.61
			Vendor Total:	\$68.61
SCHOOL SPECIALTY_26419	26419	10.5.1100.411.0000.01.00.00 Check #: 0	K-12 - SUPPLIES CHIPPEWA	\$176.13
			Vendor Total:	\$176.13
SDM GYM SOLUTIONS		20.5.2540.323.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-MTCE	\$980.00
			Vendor Total:	\$980.00
SIOBHAN GAYDUK		10.5.2130.333.0000.00.00.00 Check #: 0	HEALTH SERVICES-MILEAGE REIMB	\$76.72
			Vendor Total:	\$76.72
SMITHEREEN EXTERMINATING COMPANY	4755	20.5.2540.323.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-MTCE	\$431.00
			Vendor Total:	\$431.00
SOLID STATE BUSINESS SYSTEMS INC.		10.5.2660.314.0000.00.00.00 Check #: 0	DATA PROCESSING SERVICES-PROFESS SERVS/INSTRUCT	\$37,500.00
			Vendor Total:	\$37,500.00
SOUTHWEST REGIONAL PUBLISHING				

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.2310.351.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -PRINT PUBLICATIONS	\$534.82
			Vendor Total:	\$534.82
STAPLES ADVANTAGE_12999	12999	10.5.1100.411.0000.00.00.00 Check #: 0	K-12 - SUPPLIES	\$281.11
		10.5.1100.411.0000.02.00.00 Check #: 0	K-12 - SUPPLIES INDEPENDENCE	\$264.64
		10.5.1100.411.0000.03.00.00 Check #: 0	K-12 -SUPPLIES - NAVAJO HEIGHTS	\$59.34
		10.5.1100.411.0000.04.00.00 Check #: 0	K-12 - SUPPLIES - INDIAN HILL	\$38.42
		10.5.2410.411.0000.04.00.00 Check #: 0	OFFICE OF PRINCIPAL - SUPPLIES INDIAN HILL	\$147.68
			Vendor Total:	\$791.19
STUDIO GC ARCHITECTURE		60.5.2530.310.0000.00.00.00 Check #: 0	SITE AND BLD IMPRV ARCHITECT SERVICES	\$127,191.64
			Vendor Total:	\$127,191.64
SUBURBAN SCHOOL COOP INS POOL	5274	10.5.2310.380.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -INSURANCE	\$68,300.00
			Vendor Total:	\$68,300.00
SUNBELT STAFFING		10.5.2110.300.0000.00.00.00 Check #: 0	SOCIAL WORKER CONTRACTED SERVICES	\$7,793.51
			Vendor Total:	\$7,793.51
SYMMETRY ENERGY SOLUTIONS		20.5.2540.465.0000.00.00.00 Check #: 0	OPERATION/MAINTENANCE-NATURAL GAS	\$5,328.13
			Vendor Total:	\$5,328.13
THE READING WAREHOUSE.COM				

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

Vendor Remit Name	Vendor #	Account	Description	Amount
		10.5.1100.411.0000.04.00.00 Check #: 0	K-12 - SUPPLIES - INDIAN HILL	\$427.78
TIMBERLINE BILLING SERVICE			Vendor Total:	\$427.78
		10.5.1205.311.0000.00.00.00 Check #: 0	SPEC ED PURCH SERVICES	\$22.10
TOMAS DEL TORO			Vendor Total:	\$22.10
		10.5.2660.333.0000.00.00.00 Check #: 0	DATA PROECSSSIONG-MILEAGE REIMBURSEMENT	\$250.00
TYPING.COM			Vendor Total:	\$250.00
		10.5.2660.470.0000.00.00.00 Check #: 0	DATA PROCESSING - SOFTWARE	\$366.25
UCP SEGUIN/INFINITEC OF CHICAGO			Vendor Total:	\$366.25
		10.5.1205.310.0000.00.00.00 Check #: 0	SPEC ED K-12- ASSISTIVE TECH	\$38.00
UNIVERSAL TAXI DISPATCH			Vendor Total:	\$38.00
		40.5.2550.331.0000.00.00.00 Check #: 0	PUPIL TRANSPORTATION-PUPIL TRANSPORTATION	\$4,760.00
VOLT ELECTRIC			Vendor Total:	\$4,760.00
		20.5.2530.530.0000.00.00.00 Check #: 0	FACILITIES ACQ & CONS - BLDGS & BLDG IMPRVMTS	\$40,320.00
ZELLER AND ASSOCIATES, LLC			Vendor Total:	\$40,320.00
		10.5.2310.314.0000.00.00.00 Check #: 0	BOARD OF EDUCATION -PROFESS SERVS/CONSULTANTS	\$350.00
			Vendor Total:	\$350.00

Palos Heights School District 128

Voucher Supplement Account Summary

Voucher Batch Number: 1137

01/26/2022

Fiscal Year: 2021-2022

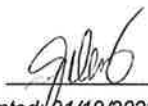
Vendor Remit Name	Vendor #	Account	Description	Amount
				Grand Total: \$566,069.89

End of Report

PALOS HEIGHTS SCHOOL DISTRICT 128 VOUCHER

Voucher No: 1098

Voucher Date: 12/03/2021

Prepared By: 

Printed: 01/19/2022 12:21:12 PM

PALOS HEIGHTS SCHOOL DISTRICT 128 is hereby authorized to draw warrants against PALOS HEIGHTS SCHOOL DISTRICT 128 funds for the sum of \$36,949.66 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2021 to June 30, 2022 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



PALOS HEIGHTS SCHOOL DISTRICT 128

Fund		Amount
10	EDUCATIONAL	\$25,862.98
20	OPERATIONS AND MAINTENANCE	\$3,087.00
40	TRANSPORTATION	\$5,599.68
60	CAPITAL PROJECTS	\$2,400.00
		<hr/> \$36,949.66

SPECIAL CHECKS DRAWN IN DECEMBER

Palos Heights School District 128

Voucher Detail Listing

Voucher Batch Number: 1098 12/03/2021

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
BLICK ART MATERIALS.	12599					
Check Group:						
K-12 - SUPPLIES INDEPENDENCE		1 0		7488789 12/3/2021	10.5.1100.411.0000.02.00.00	\$563.60
					Check #: 39746	
					PO/InvoiceTotal:	\$563.60
					Vendor Total:	\$563.60
BMO FINANCIAL GROUP						
Check Group:						
CANDLEWOOD SUITES HOTEL-CONF LODGING-SUPT		1 0		121721 12/3/2021	10.5.2320.332.0000.00.00.00	\$193.80
ZAZZLE-POSITIVE POSTCARDS		1 0		121721 12/3/2021	10.5.1100.411.0000.03.00.00	\$358.49
STARBUCKS-SOARING EAGLE STAFF AWARD		1 0		121721 12/3/2021	10.5.1100.411.0000.03.00.00	\$10.00
CHICK FIL A- STUDENT REWARD LUNCH		1 0		121721 12/3/2021	10.5.1100.411.0000.03.00.00	\$14.79
APPLE.COM-TECH SOFTWARE		1 0		121721 12/3/2021	10.5.2660.470.0000.00.00.00	\$26.97
ORIENTAL TRADING-IH OFF SUPPL		1 0		121721 12/3/2021	10.5.1100.411.0000.04.00.00	\$80.29
LAKESHORE- IH- OFF SUPPL		1 0		121721 12/3/2021	10.5.1100.411.0000.04.00.00	\$11.99
SUPER DUPER-HEAR BUILDER		1 0		121721 12/3/2021	10.5.2150.411.0000.00.00.00	\$99.00
AMAZON-STAFF MTG SUPPL		1 0		121721 12/3/2021	10.5.2410.411.0000.01.00.00	\$190.70
TARGET-STAFF APPRECIATION		1 0		121721 12/3/2021	10.5.2410.411.0000.01.00.00	\$77.66
WALGREENS-STAFF MTG SUPPL		1 0		121721 12/3/2021	10.5.2410.411.0000.01.00.00	\$26.47

Palos Heights School District 128

Voucher Detail Listing

Voucher Batch Number: 1098

12/03/2021

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WALGREENS-DO SUPPL		1 0		121721 12/3/2021	10.5.1100.411.0000.00.00.00	\$36.56
MCDONALDS-BUS DRIVER APPREC-GIFT CARDS		1 0		121721 12/3/2021	10.5.2320.411.0000.00.00.00	\$120.00
EDIBLE ARRANGEMENTS-PRONC APPREC GIFTS		1 0		121721 12/3/2021	10.5.2320.411.0000.00.00.00	\$197.52
SIGN UP GENIUSTECH SOFTWARE		1 0		121721 12/3/2021	10.5.2660.470.0000.00.00.00	\$60.96
IASB-JOINT ANNUAL CONF/HOUSING DEP- G RUBIO		1 0		121721 12/3/2021	10.5.2310.332.0000.00.00.00	\$746.75
SHERATON GRAND-JOINT ANNUAL CONF-BRD MEMBERS LODGING		1 0		121721 12/3/2021	10.5.2310.332.0000.00.00.00	\$1,219.36
SHERATON GRAND-SUPT LODGING JOINT ANNUAL CONFERENCE		1 0		121721 12/3/2021	10.5.2320.332.0000.00.00.00	\$304.84
CHICAGO TRIBUNE ONLINE SUBSCR		1 0		121721 12/3/2021	10.5.2310.640.0000.00.00.00	\$15.96
BOARD OF EDUCATION -POSTAGE		1 0		121721 12/3/2021	10.5.2310.341.0000.00.00.00	\$7.41
ASHLEY SEARING/REJUV HOUSEPLANTS		1 0		121721 12/3/2021	10.5.2410.411.0000.04.00.00	\$391.00
TITLE I-NEEDY FAMILY SUPPL		1 0		121721 12/3/2021	10.5.2900.490.4300.05.00.00	\$300.00
VIDA-MASKS		1 0		121721 12/3/2021	10.5.2410.411.0000.04.00.00	\$43.06
IDEA GRANT-DOCUSIN		1 0		121721 12/3/2021	10.5.2660.310.4620.05.00.00	\$1,435.00
FRANKLINS-LUNCH-L BELCHINCO		1 0		121721 12/3/2021	10.5.2320.411.0000.00.00.00	\$15.26
CHALET FLORIST-GIRLS BB		1 0		121721 12/3/2021	10.5.1100.411.0000.02.00.00	\$72.95

Palos Heights School District 128

Voucher Detail Listing

Voucher Batch Number: 1098

12/03/2021

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 39747						
						PO/InvoiceTotal: <u>\$6,056.79</u>
						Vendor Total: <u>\$6,056.79</u>
ELIM CHRISTIAN SERVICES	4659					
Check Group:						
PRIV TUIT-NOV		1 0		1004890INV 12/3/2021	10.5.1912.670.0000.00.00.00	\$16,351.59
BUS-NOV		1 0		1004890INV 12/3/2021	40.5.2550.333.0000.00.00.00	\$3,040.00
Check #: 39748						
						PO/InvoiceTotal: <u>\$19,391.59</u>
						Vendor Total: <u>\$19,391.59</u>
HENRY SERVICE GROUP						
Check Group:						
LABOR FOR ROOF HEATERS-IH/NH		1 0		3251 12/3/2021	60.5.2530.530.0000.00.00.00	\$2,400.00
Check #: 39749						
						PO/InvoiceTotal: <u>\$2,400.00</u>
						Vendor Total: <u>\$2,400.00</u>
ILLINOIS SCHOOL BUS	242					
Check Group:						
Bus for the Girls' Basketball team to Worth on Tuesday, 11/09/2021, leaving IJHS at 3:45pm		1	220193	1060793 12/3/2021	40.5.2550.334.0000.02.00.00	\$159.84
Check #: 39750						
						PO/InvoiceTotal: <u>\$159.84</u>
Check Group:						
Bus for Girls' Basketball team to Kolmar on Tuesday, 11/16/2021, leaving IJHS at 3:45pm.		1	220194	1060842 12/3/2021	40.5.2550.334.0000.02.00.00	\$159.84
Check #: 39750						

Palos Heights School District 128

Voucher Detail Listing

Voucher Batch Number: 1098 12/03/2021

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$159.84</u>
						Vendor Total: <u>\$319.68</u>
KATIE BARTGEN						
Check Group:						
SPEECH SERV-PAROCHIAL-NOV		1 0		NOV21 12/3/2021	10.5.3700.300.4620.05.00.00	\$1,462.50
						Check #: 39751
						PO/InvoiceTotal: <u>\$1,462.50</u>
						Vendor Total: <u>\$1,462.50</u>
SERTOMA SPEECH & HEARING CENTER						
Check Group: 5222						
AUDIOLOGY SERV-NOV		1 0		37760 12/3/2021	10.5.2150.310.4620.05.00.00	\$356.00
						Check #: 39752
						PO/InvoiceTotal: <u>\$356.00</u>
						Vendor Total: <u>\$356.00</u>
SUNBELT STAFFING						
Check Group:						
SOC WRK SERV-11/22-23/21		1 0		20265198 12/3/2021	10.5.2110.300.0000.00.00.00	\$1,072.50
						Check #: 39753
						PO/InvoiceTotal: <u>\$1,072.50</u>
						Vendor Total: <u>\$1,072.50</u>
TWAN ENTERPRISES, LLC						
Check Group:						
ADDTL CUST STAFF-NOV		1 0		2205 12/3/2021	20.5.2540.319.0000.00.00.00	\$3,087.00
						Check #: 39754
						PO/InvoiceTotal: <u>\$3,087.00</u>

Palos Heights School District 128

Voucher Detail Listing

Voucher Batch Number: 1098 12/03/2021

Fiscal Year: 2021-2022

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$3,087.00
UNIVERSAL TAXI DISPATCH						
Check Group:						
PUPIL TRANSPORTATION-PUPIL TRANSPORTATION		1 0		19453/19480 12/3/2021	40.5.2550.331.0000.00.00.00	\$840.00
PUPIL TRANSPORTATION-PUPIL TRANSPORTATION		1 0		19453/19480 12/3/2021	40.5.2550.331.0000.00.00.00	\$1,400.00
						Check #: 39755
						PO/InvoiceTotal: \$2,240.00
						Vendor Total: \$2,240.00
						Grand Total: \$36,949.66

End of Report

Palos Heights School District 128

Fund Balances

Fiscal Year: 2021-2022

Month: December
 Year: 2021
 Fund Type:

Include Cash Balance
 FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>
10	EDUCATIONAL	\$6,439,680.92	\$4,294,603.19	(\$4,031,300.48)	\$0.00	\$6,702,983.63
11	STUDENT ACTIVITY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20	OPERATIONS AND MAINTENANCE	\$1,121,529.82	\$349,540.11	(\$374,623.82)	\$0.00	\$1,096,446.11
30	DEBT SERVICE	\$761,828.08	\$423,042.05	(\$883,750.00)	\$0.00	\$301,120.13
40	TRANSPORTATION	\$502,253.14	\$195,716.15	(\$40,505.06)	\$0.00	\$657,464.23
50	MUNICIPAL RETIREMENT	\$101,406.42	\$76,806.23	(\$86,820.34)	\$0.00	\$91,392.31
55	SOCIAL SECURITY	\$137,876.25	\$79,493.08	(\$83,493.37)	\$0.00	\$133,875.96
60	CAPITAL PROJECTS	\$583,016.82	\$243.24	(\$1,536,292.48)	\$0.00	(\$953,032.42)
70	WORKING CASH	\$185,010.51	\$3,247.57	\$0.00	\$0.00	\$188,258.08
80	TORT IMMUNITY	\$4,618.62	\$12.54	\$0.00	\$0.00	\$4,631.16
90	LIFE SAFETY	\$47,695.51	\$685.91	\$0.00	\$0.00	\$48,381.42
Grand Total:		\$9,884,916.09	\$5,423,390.07	(\$7,036,785.55)	\$0.00	\$8,271,520.61

End of Report

Document Status: Draft Update

2:20 Powers and Duties of the Board of Education; Indemnification

The major powers and duties of the Board of Education include, but are not limited to:

1. Organizing the Board after each consolidated election by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with State and federal law.
2. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, dismissing personnel, including determining whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by [325 ILCS 5/](#), and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
4. Directing, through policy, the Superintendent, in ~~his or her~~ charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation; and making available a statement of financial affairs as provided in State law.
6. Entering contracts using the public bidding procedure when required.
7. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
8. Establishing an equal educational opportunities policy that prohibits unlawful discrimination.
9. Approving the curriculum, textbooks, and educational services.
10. Evaluating the educational program and approving School Improvement and District Improvement Plans.
11. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance.
12. Establishing and supporting student behavior policies designed to maintain an environment conducive to learning, including deciding individual student suspension or expulsion cases brought before it.
13. Establishing attendance units within the District and assigning students to the schools.
14. Establishing the school year.
15. Requiring a moment of silence to recognize veterans during any type of school event held at a District school on November 11.
16. Providing student transportation services pursuant to State law.
17. Entering into joint agreements with other boards to establish cooperative educational programs or provide educational facilities.
18. Complying with requirements in the Abused and Neglected Child Reporting Act (ANCRA). Specifically, each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.
19. Notifying the State Superintendent of Education promptly and in writing of the name of a licensed teacher who was convicted of a felony, along with the conviction and the name and location of the court where the conviction occurred. [PRESSPlus1](#)
20. Notifying the Teachers' Retirement System (TRS) of the State of Ill. Board of Trustees promptly and in writing when it learns that a teacher as defined in the Ill. Pension Code was convicted of a felony, along with the name and location of the court where the conviction occurred, and the case number assigned by that court to the conviction. [PRESSPlus2](#)
21. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless School Board members, employees, volunteer personnel (pursuant to [105 ILCS 5/10-22.34](#), [10-22.34a](#) and [10-22.34b](#)), mentors of certified staff (pursuant to [105 ILCS 5/2-3.53a](#), [2-3.53b](#), and [105 ILCS 5/21A-5 et seq.](#)), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

LEGAL REF.:

[105 ILCS 5/10](#), [5/17-1](#), [5/21B-85](#), and [5/27-1](#).

[115 ILCS 5/](#), Ill. Educational Labor Relations Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

CROSS REF.: 1:10 (School District Legal Status), 1:20 (District Organization, Operations, and Cooperative Agreements), 2:10 (School District Governance), 2:80 (Board Member Oath and Conduct), 2:140 (Communications To and From the Board), 2:210 (Organizational School Board Meeting), 2:240 (Board Policy Development), 4:60 (Purchases and Contracts), 4:70 (Resource Conservation), 4:100 (Insurance Management), 4:110 (Transportation), 4:150 (Facility Management and Building Programs), 4:165 (Awareness and Prevention of Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender: Screening: Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics: Conduct: and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 7:10 (Equal Educational Opportunities), 7:30 (Student Assignment and Intra-District Transfer), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/21B-85(a). **Issue 108, November 2021**

PRESSPlus 2. Updated in response to 105 ILCS 5/21B-85(b). **Issue 108, November 2021**

Document Status: Draft Update

2:105 Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and Board of Education members:

1. No employee shall intentionally perform any "political activity" during any "compensated time," as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member's or employee's duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for his or her participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of ~~his or her~~ official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee shall intentionally solicit or accept any "gift" from any "prohibited source," as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or ~~his or her~~ spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. "Intra-governmental gift" means any gift given to a Board member or employee from another Board member or employee, and "inter-governmental gift" means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, his or her spouse or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under [26 U.S.C. §501\(c\)\(3\)](#).

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2:260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definitions given in the State Officials and Employees Ethics Act, [5 ILCS 430/1-5](#).

"*Political activity*" means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, "compensated time" includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing his or her official duties, regardless of location.

"*Prohibited source*" means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) a Board member, or (b) an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee;
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or

6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

"Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act ([5 ILCS 430/70-5](#)), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the official feels comfortable doing so, he or she should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Superintendent shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.:

[105 ILCS 5/22-90 \(final citation pending\)](#), [PRESSPlus1](#)

[5 ILCS 430/](#), State Officials and Employees Ethics Act.

[10 ILCS 5/9-25.1](#), Election Interference Prohibition Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 2:110 (Qualifications, Term, and Duties of Board Officers), 2:260 (Uniform Grievance Procedure), 4:60 (Purchases and Contracts), 5:120 (Employee Ethics; Conduct; and Conflict of Interest)

PRESSPlus Comments

PRESSPlus 1. [105 ILCS 5/22-90 \(final citation pending\)](#), added by P.A. 102-327, bans high school guidance counselors from intentionally soliciting or accepting gifts from a *prohibited source*, narrowly defined as "any person who is employed by an institution of higher education or is an agent or spouse of or an immediate family member living with a person employed by an institution of higher education." Exceptions exist for certain circumstances, e.g., gifts from a relative or based on a personal friendship. A guidance counselor does not violate this law if he or she promptly takes reasonable action to return the gift to the prohibited source or donates the gift or an amount equal to its value to a tax exempt charity. **Issue 108, November 2021**

Document Status: Draft Update

2:110 Qualifications, Term, and Duties of Board Officers

The Board of Education officers are: President, Vice President, Secretary, and Treasurer. These officers are elected or appointed by the Board at its organizational meeting.

President

The Board elects a President from its members for a two-year term. The duties of the President are to:

1. reside at all meetings;
2. Focus the Board meeting agendas on appropriate content;
3. Make all Board committee appointments, unless specifically stated otherwise;
4. Attend and observe any Board committee meeting at ~~his or her~~ discretion;
5. Represent the Board on other boards or agencies; **their**
6. Sign official District documents requiring the President's signature, including Board minutes and Certificate of Tax Levy;
7. Call special meetings of the Board;
8. Serve as the *head of the public body* for purposes of the Open Meetings Act and Freedom of Information Act;
9. Ensure that a quorum of the Board is physically present at all Board meetings, except as otherwise provided by the Open Meetings Act; [PRESSPlus1](#)
10. Administer the oath of office to new Board members; ~~and~~
11. Appoint the Board's official spokesperson to the media; ~~and~~
12. Ensure that the fingerprint-based criminal history records information checks and/or screenings required by State law and policy 5:30, Hiring Process and Criteria, is completed for the Superintendent; [PRESSPlus2](#)

The President is permitted to participate in all Board meetings in a manner equal to all other Board members, including the ability to make and second motions.

The Vice President fills a vacancy in the Presidency.

Vice President

The Board elects a Vice President from its members for a two-year term. The Vice President performs the duties of the President if:

1. The office of President is vacant;
2. The President is absent; or
3. The President is unable to perform the office's duties.

A vacancy in the Vice Presidency is filled by a special Board election.

Secretary

The Board elects a Secretary for a two-year term. The Secretary may be, but is not required to be, a Board member. The Secretary may receive reasonable compensation as determined by the Board before appointment. However, if the Secretary is a Board member, the compensation shall not exceed \$500 per year, as fixed by the Board at least 180 days before the beginning of the term. The duties of the Secretary are to:

1. Keep minutes for all Board meetings, and keep the verbatim record for all closed Board meetings;
2. Mail meeting notification and agenda to news media who have officially requested copies;
3. Keep records of the Board's official acts, and sign them, along with the President, before submitting them to the Treasurer at such times as the Treasurer may require;
4. Report to the Treasurer on or before July 7, annually, such information as the Treasurer is required to include in the Treasurer's report to the appropriate Intermediate Service Center;
5. Act as the local election official for the District;
6. Arrange public inspection of the budget before adoption;
7. Publish required notices;
8. Sign official District documents requiring the Secretary's signature; and
9. Maintain Board policy and such other official documents as directed by the Board.

The Secretary may delegate some or all of these duties, except when State law prohibits the delegation. The Board appoints a Secretary pro tempore, who may or may not be a Board member, if the Secretary is absent from any meeting or refuses to perform the duties of the

office. A permanent vacancy in the office of Secretary is filled by special Board election.

Recording Secretary

The Board may appoint a Recording Secretary who is a staff member. The Recording Secretary shall:

1. Assist the Secretary by taking the minutes for all open Board meetings;
2. Assemble Board meeting material and provide it, along with prior meeting minutes, to Board members before the next meeting; and
3. Perform the Secretary's duties, as assigned, except when State law prohibits the delegation.

In addition, the Recording Secretary or Superintendent receives notification from Board members who desire to attend a Board meeting by video or audio means.

Treasurer

Qualifications, appointment, and duties of the Treasurer for the School District shall be provided in the School Code. The Treasurer shall:

1. Furnish a bond, which shall be approved by a majority of the full Board;
2. Maintain custody of school funds;
3. Maintain records of school funds and balances;
4. Prepare a monthly reconciliation report for the Superintendent and Board; and
5. Receive, hold, and expend District funds only upon the order of the Board.

A vacancy in the Treasurer's office is filled by Board appointment.

LEGAL REF.:

[5 ILCS 120/7](#) and [420/4A-106](#).

105 ILCS 5/8-1, 5/8-2, 5/8-3, 5/8-6, 5/8-16, 5/8-17, 5/10-1, 5/10-5, 5/10-7, 5/10-8, 5/10-13, 5/10-13.1, 5/10-14, 5/10-16.5, [5/10-21.9](#), and [5/17-1](#), and [5/21B-85](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:105 (Ethics and Gift Ban), 2:150 (Committees), 2:210 (Organizational School Board Meeting), 2:220 (Board of Education Meeting Procedure)

PRESSPlus Comments

PRESSPlus 1. Updated to reflect changes to 5 ILCS 120/7, amended by P.A. 101-640, permitting public bodies to meet remotely without a quorum physically present at the meeting location during a public health emergency. **Issue 108, November 2021**

PRESSPlus 2. The School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. Many districts delegate this task in the hiring process to a human resources department. For more information, see the subhead entitled Screening in policy 4:175, *Convicted Child Sex Offender; Screening; Notifications*, and the subhead entitled Investigations in policy 5:30, *Hiring Process Criteria*. **Issue 108, November 2021**

Document Status: Draft Update

2:120 Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for Board member orientation and development. Board members have an equal opportunity to attend State and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent education materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development leadership training in education and labor law, financial oversight and accountability, ~~and fiduciary responsibilities,~~ and (beginning in the fall of 2023) trauma-informed practices for students and staff within the first year of ~~his or her~~ **the** first term. PRESSPlus1
2. Each Board member must complete training on the Open Meetings Act no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on the Open Meetings Act is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. This dismissal process is available after the District's PERA implementation date.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, will make reasonable efforts to provide ongoing professional development to Board members about the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates, i.e., *Senate Bill 100 training topics*.

Board Self-Evaluation

The Board will conduct periodic self-evaluations with the goal of continuous improvement.

New Board Member Orientation

The orientation process for newly elected or appointed Board members includes:

1. The Board President or Superintendent, or their designees, shall give each new Board member a copy of or online access to the Board Policy Manual, the Board's regular meeting minutes for the past year, and other helpful information including material describing the District and explaining the Board's roles and responsibilities.
2. The Board President or designee shall schedule one or more special Board meetings, or schedule time during regular meetings, for Board members to become acquainted and to review Board processes and procedures.
3. The Board President may request a veteran Board member to mentor a new member.
4. All new members are encouraged to attend workshops for new members conducted by the Illinois Association of School Boards.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board member to attend: (1) Board meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

[5 ILCS 120/1.05](#) and [120/2](#).

[105 ILCS 5/10-16a](#) and [5/24-16.5](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of Board of Education Meetings)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/10-16a, amended by P.A. 102-638. See 105 ILCS 5/10-16a(b-5) for the required and recommended elements of the training regarding trauma-informed practices. **Issue 108, November 2021**

Document Status: Draft Update

2:220 Board of Education Meeting Procedure

Agenda

The Board of Education President is responsible for focusing the Board meeting agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board action. Upon the request of any Board member, an item will be withdrawn from the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Any Board member may submit suggested agenda items to the Board President for his or her consideration for an upcoming meeting. District residents may suggest inclusions for the agenda. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

The Superintendent shall provide a copy of the agenda, with adequate data and background information, to each Board member at least 48 hours before each meeting, except a meeting held in the event of an emergency. The meeting agenda shall be posted in accordance with Board policy 2:200, *Types of Board of Education Meetings*.

The Board President shall determine the order of business at regular Board meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, is counted for the purposes of determining whether a quorum is present. A vote of *abstain* or *present*, or a vote other than *yea* or *nay*, or a failure to vote, however, is not counted in determining whether a measure has been passed by the Board, unless otherwise stated in law. The sequence for casting votes is rotated.

On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes. An individual Board member may request that a roll call vote be taken on any other matter; the President or other presiding officer may approve or deny the request but a denial is subject to being overturned by a majority vote of the members present.

Any Board member may include a written explanation of his or her vote in the District file containing individual Board member statements; the explanation will not be part of the minutes.

Minutes

The Board Secretary shall keep written minutes of all Board meetings (whether open or closed), which shall be signed by the President and the Secretary. The minutes include:

1. The meeting's date, time, and place;
2. Board members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted *yea* and *nay*;
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting;
7. A record of all motions, including individuals making and seconding motions;
8. Upon request by a Board member, a record of how he or she voted on a particular motion; and
9. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board for approval or modification at its next regularly scheduled open meeting. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

At least semi-annually Every six months, or as soon after as is practicable, in an open meeting, the Board: (1) reviews minutes from all closed meetings that are currently unavailable for public release, and (2) decides determines which, if any, no longer require confidential treatment and are available for public inspection. This is also referred to as a semi-annual review. ^{PRESSPlus1} The Board may meet in a prior closed session to review the minutes from closed meetings that are currently unavailable for public release, but it reports its determination in open session.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Board Secretary. Open meeting minutes are available for inspection during regular office hours within 10 days after the Board's approval; they may be inspected in the District's main office, in the presence of the Secretary, the Superintendent or designee, or any Board member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of a records secretary, an administrative official of the public body, or any elected official of the public body. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

The Board's open meeting minutes shall be posted on the District website within 10 days after the Board approves them; the minutes will remain posted for at least 60 days.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained within the District's main office.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of a records secretary, an administrative official of the public body, or any elected official of the public body. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board constitutes a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, or (3) a family or other emergency. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

No Physical Presence of Quorum and Participation by Audio or Video: Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

The individual who makes this determination for the Board shall put it in writing, include it on the Board's published notice and agenda for the audio or video meeting and in the meeting minutes, and ensure that the Board meets every OMA requirement for the Board to meet by video or audio conference without the physical presence of a quorum.

Rules of Order

Unless State law or Board-adopted rules apply, the Board President, as the presiding officer, will use the most recent edition of Robert's Rules of Order: Newly Revised (11th Edition), as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open Board meeting, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movements of individuals who are using recording

equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

[5 ILCS 120/2a](#), [120/2.02](#), [120/2.05](#), [120/2.06](#), and [120/7](#).

[105 ILCS 5/10-6](#), [5/10-7](#), [5/10-12](#), and [5/10-16](#).

CROSS REF.: 2:80 (Board Member Oath and Conduct), 2:150 (Committees), 2:200 (Types of School Board Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

PRESSPlus Comments

PRESSPlus 1. Required by 5 ILCS 120/2.06(d), amended by P.A. 102-653. If a board is unable to conduct the review every six months, it must do so as soon after as is practicable, taking into account the nature and meeting schedule of the board. A board may also conduct the review more frequently. For the sake of brevity and to align with the closed meeting exception in 5 ILCS 120/2(c)(21) that continues to refer to a public body's *semi-annual* review of its closed session minutes, this policy's exhibits use the term *semi-annual*, even though that term was removed from 5 ILCS 120/2.06(d). **Issue 108, November 2021**

Recommend as presented with gender pronoun edits if applicable

Document Status: Draft Update

2:220-E1 Exhibit - Board Treatment of Closed Meeting Verbatim Recordings and Minutes

The following procedures govern the verbatim audio recordings and minutes of Board of Education meetings that are closed to the public.

Actor	Action
<p><i>Before any Board meeting:</i></p> <p>Superintendent or designee</p>	<p>Arranges to have an audio recording device <u>with adequate storage capacity</u> with extra recording tapes <u>PRESSPlus1</u> and a back-up audio recording device in the Board meeting room during every Board meeting regardless of whether a closed meeting is scheduled.</p> <p>The Board may close a portion of a public meeting without prior notice; it cannot, however, have a closed meeting unless it can record the session.</p>
<p><i>Before a closed meeting:</i></p> <p>Board President or presiding officer (#3 and #4 may be delegated to the Board Secretary or Recording Secretary)</p>	<p>On the closed meeting date: (1) convenes an open meeting, (2) requests a motion to adjourn into closed meeting making sure the reason for the meeting is identified in the motion, (3) takes a roll call vote, (4) <u>ensures</u> asks that the minutes record the vote of each member present and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act authorizing the closed meeting (<u>5 ILCS 120/2a</u>), and (5) adjourns the open meeting.</p>
<p><i>Before a closed meeting:</i></p> <p>Superintendent or Board Secretary</p>	<p>Immediately before a closed meeting, tests and activates the audio recording device.</p>
<p><i>During a closed meeting:</i></p> <p>Board President or presiding officer</p>	<p>Convenes the closed meeting stating:</p> <p style="padding-left: 40px;">Seeing a quorum of the Board of Education gathered today, ___ date, at ___ o'clock, at ___ location, for the purpose of holding a closed meeting in order to confidentially discuss ___, I call the meeting to order. In order to record who is present, I request that each individual state his or her name and position with the District.</p> <p>Limits discussion to the topics that were included in the motion to go into a closed meeting.</p> <p>The failure to immediately call a person out-of-order who strays from the purposes included in the motion may result in an appearance of acquiescence. This responsibility to call a person out-of-order falls on each Board member in the event of the President's failure.</p> <p>Once the closed meeting is finished, announces a return to an open meeting or adjournment, and states the time.</p>
	<p>For Verbatim Recordings:</p> <p>Takes possession of the audio recording of the closed meeting and labels it with identification information, specifically the date and items discussed.</p> <p>Adds the identification information contained on the audio recording's label to a cumulative list of closed meeting recordings.</p> <p>As soon as possible, puts the recording of the closed meeting in the previously identified secure location for storing recordings of closed meetings.</p> <p>Upon request of a Board member:</p> <ol style="list-style-type: none"> 1. Provides access to the verbatim recordings minutes at a reasonable time and place without disrupting District operations; 2. Supervises the access to the closed session minutes or delegates it to one of the following individuals in the District: <ol style="list-style-type: none"> a. A records secretary, b. An administrative official of the public body, or

<p><i>After a closed meeting:</i> Superintendent, Recording Secretary, or Board Secretary</p>	<p>c. Any elected official of the public body; and</p> <p>3. Logs the access to the recordings in 2:220-E7, <i>Access to Closed Meeting Minutes and Verbatim Recordings</i>.</p> <p>For Closed Meeting Minutes:</p> <p>Prepares written closed meeting minutes that include:</p> <ul style="list-style-type: none"> • The date, time, and place of the closed meeting • The Board members present and absent • A summary of discussion on all matters proposed or discussed • The time the closed meeting was adjourned <p>Upon request of a Board member:</p> <ol style="list-style-type: none"> 1. Provides access to the closed session minutes at a reasonable time and place without disrupting District operations; 2. Supervises the access to the closed session minutes or delegates it to one of the following individuals in the District: <ol style="list-style-type: none"> a. A records secretary, b. An administrative official of the public body, or c. Any elected official of the public body; and 3. Logs the access in 2:220-E7, <i>Access to Closed Meeting Minutes and Verbatim Recordings</i>.
<p><i>After a closed meeting:</i> Board of Education</p>	<p>Approves the previous closed meeting minutes at the next open meeting.</p>
<p><i>In preparation for the semi-annual review:</i> PRESSPlus2 Superintendent or designee</p>	<p><u>Every six months, p</u> Prepares a recommendation concerning the continued need for confidential treatment of <u>all of the Board's</u> closed meeting minutes; includes this recommendation in the packet for the meeting in which the Board will conduct its semi-annual review.</p> <p>This step is in preparation of the Board's meeting to decide whether the need for confidential treatment of specific closed meeting minutes continues to exist.</p> <p>If the Board wants to discuss closed meeting minutes in closed session, places "review of unreleased closed meeting minutes" on a closed meeting agenda.</p> <p>Places "result of Board's review of unreleased closed meeting minutes" as an item on a subsequent open meeting agenda.</p>
<p><i>In preparation for the semi-annual review:</i> Individual Board members</p>	<p>Before the meeting in which the Board will conduct its semi-annual review, examines the material supplied by the Superintendent.</p> <p>Individual Board members should consider: (1) the Superintendent's recommendation, (2) the recommendation of the Board Attorney, (3) other Board members' opinions, (4) the minutes themselves, and/or (5) whether the minutes would be exempted from public disclosure under the Illinois Freedom of Information Act.</p>
<p><i>During the semi-annual review:</i> Board of Education</p>	<p>The Board decides in open session whether: (1) the need for confidentiality still exists as to all or part of closed meeting minutes, or (2) the minutes or portions thereof no longer require confidential treatment and are available for public inspection.</p> <p>The Board may have an earlier meeting in closed session to discuss the continued need for confidential treatment.</p>
<p><i>After the semi-annual review:</i> Superintendent or designee</p>	<p>Re-labels and re-files closed meeting minutes as appropriate.</p>
<p><i>Monthly:</i> Board President</p>	<p>Adds "destruction of closed meeting audio recording" as an agenda item to an upcoming open meeting.</p>

<i>Monthly:</i> Board of Education	Approves the destruction of particular closed meeting recording(s) that are at least 18 months old and for which approved minutes of the closed meeting already exist.
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LEGAL REF.:

5 ILCS 120/, Open Meetings Act ~~1 et seq.~~

DATED: January 11, 2017

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement in response to a 5-year review. **Issue 108, November 2021**

PRESSPlus 2. Required by 5 ILCS 120/2.06(d), amended by P.A. 102-653. *Semi-annual* means every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the board. **Issue 108, November 2021**

Document Status: Draft Update

2:220-E5 Exhibit - Semi-Annual Review of Closed Meeting Minutes

Logging and Review Process

Step 1. The Board Secretary or Recording Secretary maintains a log of the closed meeting minutes that are unavailable for public inspection. The meeting minutes are logged according to the reason the Board held the closed meeting. 2:220-E6, *Log of Closed Meeting Minutes*.

Step 2. The Board meets in closed session to review the log of unreleased closed meeting minutes. The Board or Recording Secretary brings a copy of all unreleased closed meeting minutes and, if requested, allows Board members to review the actual minutes. The Board identifies which closed meeting minutes or portions thereof no longer need confidential treatment. Use *Report Following the Board's Semi-Annual Review of Closed Meeting Minutes*, below.

Step 3. At least semi-annually (every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the Board), in an open meeting, the Board takes action to release for public inspection those minutes, or portions thereof, no longer needing confidential treatment. Use *Action to Accept*, below. Closed meeting minutes will not be released for public inspection if confidential treatment is needed to protect the public interest or the privacy of an individual, including: (1) student disciplinary cases or other matters relating to an individual student, and (2) personnel files and employees' and Board members' personal information. 5 ILCS 120/2.06(d), amended by P.A. 102-653, PRESSPlus1

Step 4. The Board or Recording Secretary: (1) updates the log of unreleased closed meeting minutes to remove any minutes that the Board made available for public inspection; (2) makes a notation on any applicable closed meeting minutes of the Board's action to release it or a portion of it for public inspection; (3) continues to log new closed meeting minutes that the Board has not released for public inspection (2:220-E6, *Log of Closed Meeting Minutes*), and (4) maintains logs for access to closed session minutes pursuant to 5 ILCS 120/2.06(e), amended by P.A. 99-515.

Report Following the Board's Semi-Annual Review of Closed Meeting Minutes

The Board of Education met on _____ in closed session to conduct its semi-annual review of closed meeting minutes that have not been released for public inspection.

The closed meeting minutes, or portions thereof, from the following dates no longer require confidential treatment: (*insert closed meeting dates*)

The need for confidentiality still exists as to all remaining closed meeting minutes to protect an individual's privacy or the District's interests.

Action to Accept the Board's Semi-Annual Review of Closed Meeting Minutes

Open meeting date:
Motion to approve the Board's semi-annual review of unreleased closed meeting minutes and to release for public inspection those minutes, or portions thereof, that the Board identified as no longer needing confidential treatment made by:
Motion seconded by:
Action: <input type="checkbox"/> Passed <input type="checkbox"/> Failed

DATED: January 11, 2017

PRESSPlus Comments

PRESSPlus 1. For the sake of brevity and to align with the closed meeting exception in 5 ILCS 120/2(c)(21) that continues to refer to a public body's *semi-annual* review of its closed session minutes, this exhibit use the term *semi-annual*, even though that term was removed from 5 ILCS 120/2.06(d). **Issue 108, November 2021**

Recommend as presented with gender pronoun edits if applicable

Document Status: Draft Update

2:220-E6 Exhibit - Log of Closed Meeting Minutes

The purpose of this log is to facilitate the Board's semi-annual review of closed meeting minutes. Semi-annual means every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the board. 5 ILCS 120/2.06(d), amended by P.A. 102-653, PRESSPlus1 See 2:220-E5, *Semi-Annual Review of Closed Meeting Minutes*.

The Board Secretary or Recording Secretary shall maintain a list of closed meeting minutes, arranged according to the reason for the closed meeting, that have not been released for public inspection.

Closed Session Held to Discuss:	Dates of Closed Sessions		
Specific employee(s), specific independent contractors, specific volunteers, or District legal counsel; however, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1) , amended by P.A. 101-459.			
Collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2) .			
Selection of a person to fill a vacancy on the Board. 5 ILCS 120/2(c)(3) .			
Evidence or testimony presented in a hearing where authorized by law. 5 ILCS 120/2(c)(4) .			
Purchase or lease of real property. 5 ILCS 120/2(c)(5) .			
Setting of a price for sale or lease of District property. 5 ILCS 120/2(c)(6) .			
Sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7) .			
Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger. 5 ILCS 120/2(c)(8) .			
Student disciplinary cases. 5 ILCS 120/2(c)(9) . <i>Minutes of meetings held for this reason shall never be released to protect the individual student's privacy.</i>			
Any matter involving an individual student. 5 ILCS 120/2(c)(10) . <i>Minutes of meetings held for this reason shall never be released to protect the individual student's privacy.</i>			
Litigation, when an action against, affecting, or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent. 5 ILCS 120/2(c)(11) .			
Establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self insurance pool. 5 ILCS 120/2(c)(12) .			
Self-evaluation, practices and procedures or professional ethics, when meeting with an IASB representative. 5 ILCS 120/2(c)(16) .			
Minutes of meetings lawfully closed, whether for purposes of approval or semi-annual review. 5 ILCS 120/2(c)(21) .			
Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(29) .			

PRESSPlus 1. For the sake of brevity and to align with the closed meeting exception in 5 ILCS 120/2(c)(21) that continues to refer to a public body's *semi-annual* review of its closed session minutes, this exhibit use the term *semi-annual*, even though that term was removed from 5 ILCS 120/2.06(d). **Issue 108, November 2021**

Recommend as presented with gender pronoun edits if applicable

Document Status: Draft Update

2:260 Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if ~~he or she~~ **one** believes that the Board of Education, its employees, or its agents have violated his or her rights guaranteed by the [State](#) or [federal Constitution](#), State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, [42 U.S.C. §12101](#) *et seq.*
2. Title IX of the Education Amendments of 1972, [20 U.S.C. §1681](#) *et seq.*, excluding Title IX sexual harassment complaints governed by policy 2:265, *Title IX Sexual Harassment Grievance Procedure*
3. Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. §791](#) *et seq.*
4. Title VI of the Civil Rights Act, [42 U.S.C. §2000d](#) *et seq.*
5. Equal Employment Opportunities Act (Title VII of the Civil Rights Act), [42 U.S.C. §2000e](#) *et seq.*
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, [5 ILCS 430/70-5\(a\)](#); Illinois Human Rights Act, [775 ILCS 5/](#); and Title VII of the Civil Rights Act of 1964, [42 U.S.C. §2000e](#) *et seq.* (Title IX sexual harassment complaints are addressed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*)
7. Breastfeeding accommodations for students, [105 ILCS 5/10-20.60](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, [820 ILCS 180/](#)
12. Illinois Equal Pay Act of 2003, [820 ILCS 112/](#)
13. Provision of services to homeless students
14. Illinois Whistleblower Act, [740 ILCS 174/](#)
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, [410 ILCS 513/](#); and Titles I and II of the Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff](#) *et seq.*
16. Employee Credit Privacy Act, [820 ILCS 70/](#)

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to avail ~~him or herself~~ **oneself** of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with a student's parent(s)/guardian(s). The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy.

Investigation Process

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The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on ~~his or her~~ behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student under 18 years of age, the Complaint Manager will notify ~~his or her~~ parents/guardians that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, ~~or this policy,~~ or any collective bargaining agreement. (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

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Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail ~~his or her~~ written decision to the Complainant and the accused by ~~first class U.S. mail~~ registered mail, return receipt requested, and/or personal delivery PRESSPlus1 as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by ~~first class U.S. mail~~ registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing a Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, one of each gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.

Nondiscrimination Coordinator:

Merryl Brownlow

12809 S. McVickers Avenue, Palos Heights, IL 60463

mbrownlow@palos128.org

708-597-9040

Complaint Managers:

Merryl Brownlow

12809 S. McVickers Avenue, Palos Heights, IL 60463

mbrownlow@palos128.org

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LEGAL REF.:

~~8 U.S.C. §1324a et seq., Immigration Reform and Control Act.~~

~~20 U.S.C. §1232g, Family Education Rights Privacy Act.~~

~~20 U.S.C. §1400, The Individuals with Disabilities Education Act.~~

~~20 U.S.C. §1681 et seq., Title IX of the Education Amendments; 34 C.F.R. Part 106.~~

~~29 U.S.C. §206(d), Equal Pay Act.~~ ~~Age Discrimination in Employment Act.~~

29 U.S.C. §621 et seq., ~~Age Discrimination in Employment Act.~~

~~29 U.S.C. §791 et seq., Rehabilitation Act of 1973.~~

~~29 U.S.C. §2612, Family and Medical Leave Act.~~

~~42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act.~~

~~42 U.S.C. §2000e et seq., Equal Employment Opportunities Act (Title VII of the Civil Rights Act).~~

~~42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act.~~

~~42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.~~

~~Americans With Disabilities Act,~~ 42 U.S.C. §12101 et seq., ~~Americans With Disabilities Act.~~

~~Equal Employment Opportunities Act (Title VII of the Civil Rights Act), 42 U.S.C. §2000e et seq.~~

~~Equal Pay Act, 29 U.S.C. §206(d).~~

~~Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.~~

105 ILCS 5/2-3.8, 5/3-10, ~~5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69 5/10-20.75 (final citation pending), 5/10-22.5, 5/22-19, 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.~~

~~5 ILCS 415/10(a)(2), Government Severance Pay Act.~~

~~5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.~~

~~Illinois Genetic Information Privacy Act,~~ 410 ILCS 513/, ~~Ill. Genetic Information Privacy Act.~~

~~Illinois Whistleblower Act,~~ 740 ILCS 174/, ~~Whistleblower Act.~~

~~740 ILCS 175/, Ill. False Claims Act.~~

~~Illinois Human Rights Act,~~ 775 ILCS 5/, ~~Ill. Human Rights Act.~~

~~Victims' Economic Security and Safety Act,~~ 820 ILCS 180/, ~~Victims' Economic Security and Safety Act;~~ 56 Ill.Admin.Code Part 280.

~~Equal Pay Act of 2003,~~ 820 ILCS 112/, ~~Equal Pay Act of 2003.~~

~~Employee Credit Privacy Act,~~ 820 ILCS 70/, ~~Employee Credit Privacy Act, 70/10(b), and 70/25.~~

23 Ill.Admin.Code §§1.240, ~~and 200.40, 226.50, and 226.570.~~

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

PRESSPlus Comments

PRESSPlus 1. Optional; using a delivery method that allows the district to verify the date of receipt is a best practice. **Issue 108, November 2021**

Document Status: Draft Update

3:40 Superintendent

Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of the District schools in accordance with Board of Education policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law, including the special reporting responsibilities in policy 5:90, *Abused and Neglected Child Reporting*, [PRESSPlus1](#). The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities. The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

Qualifications

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

Evaluation

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with [State law](#), the Board's policies and the Superintendent's contract. A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, in-service training, or similar continuing education pursuits.

Compensation and Benefits

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, [5/10-21.9](#), 5/10-23.8, 5/21B-20, 5/21B-25, 5/24-11, and 5/24A-3.

[5 ILCS 120/7.3, Open Meetings Act.](#)

[23 Ill.Admin.Code §§1.310, 1.705](#), and [25.355](#).

CROSS REF: 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives), [4:165 \(Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors\)](#), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:30 (Hiring Process and Criteria), [5:90 \(Abused and Neglected Child Reporting\)](#), 5:120 (Employee Ethics: Conduct; and Conflict of Interest), 5:150 (Personnel Records), [5:210 \(Resignations\)](#), 5:290 (Employment Termination and Suspensions)

PRESSPlus Comments

PRESSPlus 1. Updated in response to the General Assembly's focus on resolving Educator Misconduct. 105 ILCS 5/10-21.9(e-5), amended by P.A.102-552, requires these notifications and provides superintendents immunity from any liability, whether civil or criminal or that otherwise might result by complying with the statute. **Issue 108, November 2021**

Document Status: Draft Update

3:50 Administrative Personnel Other Than the Superintendent

Duties and Authority

The School Board establishes District administrative and supervisory positions in accordance with the District's needs and State law. This policy applies to all administrators other than the Superintendent, including without limitation, Building Principals. The general duties and authority of each administrative or supervisory position are approved by the Board, upon the Superintendent's recommendation, and contained in the respective position's job description. In the event of a conflict, State law and/or the administrator's employment agreement shall control.

Qualifications

All administrative personnel shall be appropriately licensed and shall meet all applicable requirements contained in State law and Illinois State Board of Education rules.

Evaluation

The Superintendent or designee shall evaluate all administrative personnel and make employment and salary recommendations to the Board.

Administrators shall annually present evidence to the Superintendent of professional growth through attendance at educational conferences, additional schooling, in-service training, and Illinois Administrators' Academy courses, or through other means as approved by the Superintendent.

Administrative Work Year

The work year for administrators shall be the same as the District's fiscal year, July 1 through June 30, unless otherwise stated in the employment agreement. In addition to legal holidays, administrators shall have vacation periods as approved by the Superintendent. All administrators shall be available for work when their services are necessary.

Compensation and Benefits

The Board and each administrator shall enter into an employment agreement that complies with Board policy and State law. The terms of an individual employment contract, when in conflict with this policy, will control.

The Board will consider the Superintendent's recommendations when setting compensation for individual administrators. These recommendations should be presented to the Board no later than the March Board meeting or at such earlier time that will allow the Board to consider contract renewal and nonrenewal issues.

Unless stated otherwise in individual employment contracts, all benefits and leaves of absence available to teaching personnel are available to administrative personnel.

LEGAL REF:

[105 ILCS 5/10-21.4a](#), [5/10-23.8a](#), [5/10-23.8b](#), [5/21B](#), and [5/24A](#).

[23 Ill.Admin.Code §§1.310](#), [1.705](#), and [50.300](#); and [Parts 25](#) and [29](#).

CROSS REF: 3:60 (Administrative Responsibility of the Building Principal), [4:165 \(Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors\)](#), [4:175 \(Convicted Child Sex Offender; Screening; Notifications\)](#), [5:30 \(Hiring Process and Criteria\)](#), [5:90 \(Abused and Neglected Child Reporting\)](#), [5:120 \(Employee Ethics; Conduct; and Conflict of Interest\)](#), [5:150 \(Personnel Records\)](#), [5:210 \(Resignations\)](#), [5:250 \(Leaves of Absence\)](#), [5:290 \(Employment Termination and Suspensions\)](#), [PRESSPlus1](#)

ADOPTED: March 09, 2016

PRESSPlus Comments

PRESSPlus 1. The Cross References are updated in response to the General Assembly's focus on resolving Educator Misconduct. **Issue 108, November 2021**

Document Status: Draft Update

3:60 Administrative Responsibility of the Building Principal

Duties and Authority

The Board of Education, upon the recommendation of the Superintendent, employs Building Principals as the chief administrators and instructional leaders of their assigned schools, and may employ Assistant Principals. The primary responsibility of a Building Principal is the improvement of instruction. Each Building Principal shall perform all duties as described in State law as well as such other duties as specified in his or her employment agreement or as the Superintendent may assign, that are consistent with the Building Principal's education and training.

Each Building Principal and Assistant Principal shall complete State law requirements to be a prequalified evaluator before conducting an evaluation of a teacher or assistant principal.

Evaluation Plan

The Superintendent or designee shall implement an evaluation plan for Principals and Assistant Principals that complies with [Section 24A-15 of the School Code](#) and relevant Illinois State Board of Education rules. Using that plan, the Superintendent or designee shall evaluate each Building Principal and Assistant Principal. The Superintendent or designee may conduct additional evaluations.

Qualifications and Other Terms and Conditions of Employment

Qualifications and other terms and conditions of employment are found in Board policy 3:50, *Administrative Personnel Other Than the Superintendent*.

LEGAL REF.:

[105 ILCS 5/2-3.53a, 5/10-20.14, 5/10-21.4a, 5/10-23.8a, 5/10-23.8b, and 5/24A-15.](#) [PRESSPlus1](#)

[10 ILCS 5/4-6.2, Election Code.](#)

105 ILCS 127/, [School Reporting of Drug Violations Act.](#)

[23 Ill.Admin.Code Parts 35 and 50, Subpart D.](#)

CROSS REF.: [3:50 \(Administrative Personnel Other Than the Superintendent\)](#), [4:165 \(Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors\)](#), [4:175 \(Convicted Child Sex Offender; Screening; Notifications\)](#), [5:90 \(Abused and Neglected Child Reporting\)](#), [5:120 \(Employee Ethics; Conduct; and Conflict of Interest\)](#), [5:150 \(Personnel Records\)](#), [5:210 \(Resignations\)](#), [5:250 \(Leaves of Absence\)](#), [5:290 \(Employment Termination and Suspensions\)](#), [PRESSPlus2](#)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 108, November 2021**

PRESSPlus 2. The Cross References are updated in response to the General Assembly's focus on resolving Educator Misconduct. **Issue 108, November 2021**

Document Status: Draft Update

4:60 Purchases and Contracts

The Superintendent shall manage the District's purchases and contracts in accordance with applicable federal and State law, the standards set forth in this policy, and other applicable Board of Education policies.

Standards for Purchasing and Contracting

All purchases and contracts shall be entered into in accordance with State law. The Board Attorney shall be consulted as needed regarding the legal requirements for purchases or contracts. All contracts shall be approved or authorized by the Board.

All purchases and contracts should support a recognized District function or purpose as well as provide for good quality products and services at the lowest cost, with consideration for service, reliability, and delivery promptness, and in compliance with State law. No purchase or contract shall be made or entered into as a result of favoritism, extravagance, fraud, or corruption.

Adoption of the annual budget authorizes the Superintendent or designee to purchase budgeted supplies, equipment, and services, provided that State law is followed. Purchases of items outside budget parameters require prior Board approval, except in an emergency.

When presenting a contract or purchase for Board approval, the Superintendent or designee shall ensure that it complies with applicable federal and State law, including but not limited to, those specified below:

1. Supplies, materials, or work involving an expenditure in excess of \$25,000 must comply with the State law bidding procedure, [105 ILCS 5/10-20.21](#), unless specifically exempted.
2. Construction, lease, or purchase of school buildings must comply with State law and Board policy 4:150, *Facility Management and Building Programs*.
3. Guaranteed energy savings must comply with [105 ILCS 5/19b-1 et seq.](#)
4. Third party non-instructional services must comply with [105 ILCS 5/10-22.34c](#).
5. Goods and services that are intended to generate revenue and other remunerations for the District in excess of \$1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services, must comply with [105 ILCS 5/10-20.21\(b-5\)](#). The Superintendent or designee shall keep a record of: (1) each vendor, product, or service provided, (2) the actual net revenue and non-monetary remuneration from each contract or agreement, and (3) how the revenue was used and to whom the non-monetary remuneration was distributed. The Superintendent or designee shall report this information to the Board by completing the necessary forms that must be attached to the District's annual budget.
6. Any contract to purchase food with a bidder or offeror must comply with [105 ILCS 5/10-20.21\(b-10\)](#).
7. The purchase of paper and paper products must comply with [105 ILCS 5/10-20.19c](#) and Board policy 4:70, *Resource Conservation*.
8. Each contractor with the District is bound by each of the following:
 - a. In accordance with [105 ILCS 5/10-21.9\(f\)](#): (1) prohibit any of its employees who is or was found guilty of a criminal offense listed in [105 ILCS 5/10-21.9\(c\)](#) and [5/21B-80\(c\)](#) to have direct, daily contact at a District school or school-related activity with one or more student(s); (2) prohibits any of the contractor's employees from having direct, daily contact with one or more students if the employee was found guilty of any offense in [5/21B-80\(b\)](#) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense; and (3) require each of its employees who will have direct, daily contact with student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her.
 - b. In accordance with [105 ILCS 5/24-5](#): (1) concerning each new employee of a contractor that provides services to students or in schools, provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease if the employee will have direct, daily contact with one or more student(s); and (2) require any new or existing employee who has and will have direct, daily contact with one or more student(s) to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Ill. Department of Public Health rules or order of a local health official.
9. After 1-1-23, any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act. [PRESSPlus1](#)
10. Purchases made with federal or State awards must comply with 2 C.F.R. Part 200 and 30 ILCS 708/, as applicable, and any terms of the award. [PRESSPlus2](#)

The Superintendent or designee shall: (1) execute the reporting and website posting mandates in State law concerning District contracts, and (2) monitor the discharge of contracts, contractors' performances, and the quality and value of services or products being provided.

LEGAL REF.:

[2 C.F.R. Part 200](#).

105 ILCS 5/10-20.19c, 5/10-20.21, 5/10-21.9, 5/10-22.34c, 5/19b-1 et seq., and 5/24-5.

30 ILCS 708/, Grant Accountability and Transparency Act.

410 ILCS 170/, Coal Tar Sealant Disclosure Act.

820 ILCS 130/, Prevailing Wage Act.

CROSS REF.: 2:100 (Board Member Conflict of Interest), 4:70 (Resource Conservation), 4:150 (Facility Management and Building Programs), 4:175 (Convicted Child Sex Offender; Screening; Notifications)

PRESSPlus Comments

PRESSPlus 1. 410 ILCS 170/10(b), added by P.A. 102-242, eff. 1-1-23. **Issue 108, November 2021**

PRESSPlus 2. 2 C.F.R. §§200.318-200.327; 30 ILCS 708/. The Grant Accountability and Transparency Act (GATA) adopts the federal uniform guidance for all grants, unless the Office of the Governor grants an exception. 30 ILCS 708/55; 44 Ill.Admin.Code §7000.60. For information about the scope of GATA as it pertains to grants administered by ISBE, see www.isbe.net/gata. **Issue 108, November 2021**

Document Status: 5-Year-Review - Needs Review

4:120 Food Services

Good nutrition shall be promoted in the District's meal programs and in other food and beverages that are sold to students during the school day. The Superintendent shall manage a food service program that complies with this policy and is in alignment with School Board policy 6:50, *School Wellness*.

Food or beverage items sold to students as part of a reimbursable meal under federal law must follow the nutrition standards specified in the U.S. Dept. of Agriculture rules that implement the National School Lunch and Child Nutrition Acts. Schools being reimbursed for meals under these laws are *participating schools*.

The food service program in participating schools shall comply with the nutrition standards specified in the U.S. Dept. of Agriculture's *Smart Snacks rules* when it offers competitive foods to students on the school campus during the school day. *Competitive foods* are all food and beverages that are offered by any person, organization or entity for sale to students on the school campus during the school day that are not reimbursed under programs authorized by federal law. The food service programs in participating schools shall also comply with any applicable mandates in the Illinois State Board of Education's School Food Service rules implementing these federal laws and the Ill. School Breakfast and Lunch Program Act.

All revenue from the sale of any food or beverages sold in competition with the School Breakfast Program or National School Lunch Program to students in food service areas during the meal period shall accrue to the nonprofit school lunch program account.

LEGAL REF.:

Russell B. National School Lunch Act, [42 U.S.C. §1751](#) *et seq.*

Child Nutrition Act of 1966, [42 U.S.C. §1771](#) *et seq.*

[7 C.F.R. Parts 210](#) and [220](#), Food and Nutrition Service.

[105 ILCS 125/](#).

[23 Ill.Admin.Code Part 305](#), School Food Service.

CROSS REF.: 4:130 (Free and Reduced-Price Food Services), 6:50 (School Wellness)

ADOPTED: March 09, 2016

Recommend as presented with gender pronoun edits if applicable

Document Status: Draft Update

4:160 Environmental Quality of Buildings and Grounds

The Superintendent shall take all reasonable measures to protect: (1) the safety of District personnel, students, and visitors on District premises from risks associated with hazardous materials and (2) the environmental quality of the District's buildings and grounds.

Pesticides

Restricted use pesticides will not be applied on or within 500 feet of school property during normal school hours. [PRESSPlus1](#) Before pesticides are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students as required by the Structural Pest Control Act, [225 ILCS 235/](#), and the Lawn Care Products Application and Notice Act, [415 ILCS 65/](#).

Coal Tar Sealant [PRESSPlus2](#)

Beginning on 1-1-23, before coal tar-based sealant products or high polycyclic aromatic hydrocarbon sealant products are used on District premises, the Superintendent or designee shall notify employees and parents/guardians of students in writing or by telephone as required by the Coal Tar Sealant Disclosure Act.

LEGAL REF.:

[105 ILCS 5/10-20.17a; 5/10-20.48.](#)

29 C.F.R. §1910.1030, Occupational Exposure to Bloodborne Pathogens, as adopted by the Illinois Department of Labor, 56 Ill.Admin.Code §350.700(b).

29 C.F.R. §1910.1200, Occupational Safety and Health Administration Hazard Communication Standards, as adopted by 820 ILCS 255/1.5, Toxic Substances Disclosure to Employees Act.

20 ILCS 3130/, Green Buildings Act.

~~[105 ILCS 5/10-20.17a; 5/10-20.48.](#)~~

105 ILCS 135/, Toxic Art Supplies in Schools Act.

105 ILCS 140/, Green Cleaning School Act.

225 ILCS 235/, Structural Pest Control Act.

[415 ILCS 60/14, Illinois Pesticide Act.](#)

415 ILCS 65/, Lawn Care Products Application and Notice Act.

[410 ILCS 170/, Coal Tar Sealant Disclosure Act.](#)

[820 ILCS 255/](#), Toxic Substances Disclosure to Employees Act. (*inoperative*)

[23 Ill.Admin.Code §1.330.](#)

CROSS REF.: 4:150 (Facility Management and Building Programs), 4:170 (Safety)

PRESSPlus Comments

PRESSPlus 1. The Illinois Pesticide Act (415 ILCS 60/14 3.F., amended by P.A. 102-548) makes it unlawful to apply a restricted use pesticide on or within 500 feet of school property during normal hours, except for whole structure fumigation, and if the pesticide application information listed on the pesticide label is more restrictive than the law, then the more restrictive provision applies. *Normal school hours* means Monday through Friday from 7 a.m. until 4 p.m., excluding days when classes are not in session. The statute prohibits restricted pesticide applications during *normal hours* but defines *normal school hours*. This policy uses normal school hours. *State Restricted Pesticide Use* is defined as any pesticide use which the Director (Ill. Dept. of Agriculture or his or her authorized representative) determines, subsequent to public hearing, that an additional restriction for that use is needed to prevent unreasonable adverse effects. **Issue 108, November 2021**

PRESSPlus 2. 410 ILCS 170(a)(1)-(4), added by P.A. 102-242, eff. 1-1-23, requires schools to provide written or telephonic notification to employees and parents/guardians of students prior to any application of a coal tar-based sealant product or a high polycyclic aromatic hydrocarbon sealant product. Written notifications must: (1) be included in newsletters, bulletins, calendars, or other correspondence currently published by the district (this is the only prong of written notice that is permissive); (2) be given at least 10 business days before

the application and should identify the intended date and location of the application of the coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant; (3) include the name and telephone contact number for the school or day care center (if the district has one) personnel responsible for the application; and (4) include any health hazards associated with coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product, as provided by a corresponding safety data sheet.

Districts may want to include numbers (3) and (4) in their student handbooks. The Ill. Principals Association (IPA) maintains a handbook service that coordinates with PRESS material, Online Model Student Handbook (MSH), at: www.ilprincipals.org/resources/model-student-handbook. **Issue 108, November 2021**

Document Status: Draft Update

4:170 Safety

Safety and Security

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. The Superintendent or designee shall develop, implement, and maintain a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan(s) addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement and fire officials, emergency medical services personnel, and the Board Attorney;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

In the event of an emergency that threatens the safety of any person or property, students and staff are encouraged to follow the best practices discussed for their building regarding the use of any available cellular telephones.

School Safety Drill Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act ([105 ILCS 128/](#)):

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
2. One bus evacuation drill.
3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement **lockdown** drill to address a school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year, and shall require the participation of all school personnel and students present at school at the time of the drill, except for those exempted by administrators, **or** school support personnel, **or a parent/guardian**. [PRESSPlus1](#)

Annual Review

The Board or its designee will annually review each school building's emergency operations and crisis response plan(s), protocols, and procedures, as well as each building's compliance with the school safety drill plan. This annual review shall be in accordance with the School Safety Drill Act ([105 ILCS 128/](#)) and the Joint Rules of the Office of the State Fire Marshal and the Ill. State Board of Education (ISBE). ([29 Ill.Admin.Code Part 1500](#)).

Automated External Defibrillator (AED)

The Superintendent or designee shall implement a written plan for responding to medical emergencies at the District's physical fitness facilities in accordance with the Fitness Facility Medical Emergency Preparedness Act and shall file a copy of the plan with the Ill. Dept. of Public Health (IDPH). The plan shall provide for at least one automated external defibrillator (AED) to be available at every physical fitness facility on the premises according to State law requirements.

The District shall have an AED on site as well as a trained AED user: (1) on staff during staffed business hours; and (2) available during activities or events sponsored and conducted or supervised by the District. The Superintendent or designee shall ensure that every AED on the District's premises is properly tested and maintained in accordance with rules developed by the IDPH. This policy does not create an obligation to use an AED.

Carbon Monoxide Alarms

The Superintendent or designee shall implement a plan with the District's local fire officials to:

1. Determine which school buildings to equip with approved *carbon monoxide alarms* or *carbon monoxide detectors*,
2. Locate the required carbon monoxide alarms or carbon monoxide detectors within 20 feet of a carbon monoxide emitting device, and
3. Incorporate carbon monoxide alarm or detector activation procedures into each school building that requires a carbon monoxide alarm or detector. The Superintendent or designee shall ensure each school building annually reviews these procedures.

Soccer Goal Safety

The Superintendent or designee shall implement the Movable Soccer Goal Safety Act in accordance with the guidance published by the

IDPH. Implementation of the Act shall be directed toward improving the safety of movable soccer goals by requiring that they be properly anchored.

Unsafe School Choice Option

The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District. The unsafe school choice option is available to:

1. All students attending a persistently dangerous school, as defined by State law and identified by the ISBE.
2. Any student who is a victim of a violent criminal offense, as defined by [725 ILCS 120/3](#), that occurred on school grounds during regular school hours or during a school-sponsored event.

The Superintendent or designee shall develop procedures to implement the unsafe school choice option.

Lead Testing in Water

The Superintendent or designee shall implement testing for lead in each source of drinking water in school buildings in accordance with the Ill. Plumbing License Law and guidance published by the IDPH. The Superintendent or designee shall notify parent(s)/guardian(s) about the sampling results from their children's respective school buildings.

Emergency Closing

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property.

LEGAL REF.:

[105 ILCS 5/10-20.2](#), [5/10-20.57](#), [5/18-12](#), and [5/18-12.5](#).

105 ILCS 128/, School Safety Drill Act, ~~implemented by~~ 29 Ill.Admin.Code Part 1500.

[210 ILCS 74/](#), Physical Fitness Facility Medical Emergency Preparedness Act.

[225 ILCS 320/35.5](#), Ill. Plumbing License Law.

CROSS REF.: 4:110 (Transportation), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:30 (Hiring Process and Criteria), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 128/20(c), amended by P.A. 102-395. While 105 ILCS 128/20(c) uses both *lockdown drill* and *walk-through lockdown drill*, the terms are synonymous. For brevity, this material uses the term *lockdown drill*. Schools must (1) notify parents/guardians in advance of any lockdown drill that involves student participation, and (2) allow parents/guardians to exempt their child(ren) from participating for any reason. For students who do not participate in the lockdown drill, districts must provide alternative safety education and instruction related to an active threat or active shooter event. For students who do participate in the lockdown drill, districts must allow them to ask questions related to it.

Law enforcement may only run an active shooter simulation, including simulated gun fire drills, on school days when students are not present. 105 ILCS 128/20(c)(5)-(8), added by P.A. 102-395. **Issue 108, November 2021**

Recommend as presented with gender pronoun edits if applicable

Palos Heights School District 128 \ SECTION 4 - OPERATIONAL SERVICES \

Document Status: Draft Update

4:175 Convicted Child Sex Offender; Screening; Notifications

Persons Prohibited on School Property without Prior Permission

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender meets either of the following two exceptions:

1. The offender is a parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of: (i) attending a conference with school personnel to discuss the progress of his or her child academically or socially, (ii) participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or (iii) attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. The offender received permission to be present from the Board of Education, Superintendent, or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent or designee shall supervise a child sex offender whenever the offender is in a child's vicinity. If a student is a sex offender, the Superintendent or designee shall develop guidelines for managing ~~his or her~~ presence in school.

their

Screening

The Superintendent or designee shall perform fingerprint-based criminal history records information checks and/or screenings required by State law or Board policy for employees; student teachers; students doing field or clinical experience other than student teaching; contractors' employees who have direct, daily contact with one or more children; and resource persons and volunteers. The Board President shall ensure that these checks are completed for the Superintendent. ~~He or she~~ shall take appropriate action based on the result of any criminal background check and/or screen. PRESSPlus1 **The President** PRESSPlus2

Notification to Parents/Guardians

The Superintendent shall develop procedures for the distribution and use of information from law enforcement officials under the Sex Offender Community Notification Law and the Murderer and Violent Offender Against Youth Community Notification Law. The Superintendent or designee shall serve as the District contact person for purposes of these laws. The Superintendent and Building Principal shall manage a process for schools to notify the parents/guardians during school registration that information about sex offenders is available to the public as provided in the Sex Offender Community Notification Law. This notification must occur during school registration and at other times as the Superintendent or Building Principal determines advisable.

LEGAL REF.:

20 U.S.C. §7926, Elementary and Secondary Education Act.

20 ILCS 2635/, Uniform Conviction Information Act.

720 ILCS 5/11-9.3, Criminal Code of 2012.

730 ILCS 152/, Sex Offender Community Notification Law.

730 ILCS 154/75-105, Murderer and Violent Offender Against Youth Community Notification Law.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:30 (Hiring Process and Criteria), 5:260 (Student Teachers), 6:250 (Community Resource Persons and Volunteers), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

ADOPTED: January 10, 2018

PRESSPlus Comments

PRESSPlus 1. The School Code continues to define the board president's role in conducting criminal background investigations and receiving the results of these investigations, including the results for employees of district contractors. 105 ILCS 5/10-21.9. Many districts delegate this task in the hiring process to a human resources department. For more information, see Investigations in policy 5:30, Hiring Process Criteria. Issue 108, November 2021

PRESSPlus 2. When a criminal sexual offense is committed or alleged to have been committed by a district employee or contractor, law

enforcement shall immediately transmit a copy of the criminal history record information relating to the investigation of the offense/alleged offense to the superintendent. This transmission will occur either upon the superintendent's request or, if the law enforcement agency knows the offender/alleged offender is employed by a district, automatically. 725 ILCS 191/15, added by P.A. 102-652. See sample administrative procedure 4:175-AP1, *Criminal Offender Notification Laws; Screening*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 108, November 2021**

Recommend as presented with gender pronoun edits if applicable

Document Status: Draft Update

5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; PRESSPlus1 use of lawful products while not at work; being a victim of domestic violence, sexual violence, ~~or~~ gender violence, or any other crime of violence; PRESSPlus2 genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; or other legally protected categories. No one will be penalized solely for ~~his or her~~ status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Procedure. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because ~~he or she~~ ^{they}: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:

Merryl Brownlow

12809 S. McVickers Avenue, Palos Heights, IL 60463

mbrownlow@palos128.org

708-597-9040

Complaint Managers:

Merryl Brownlow

12809 S. McVickers Avenue, Palos Heights, IL 60463

mbrownlow@palos128.org

708-597-9040

Kevin Kirk

6610 W. Highland Drive, Palos Heights, IL 60463

kkirk@palos128.org

708-448-0737

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

8 U.S.C. §1324a et seq., Immigration Reform and Control Act.

20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

[29 U.S.C. §206\(d\)](#), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000e](#) *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act of 2008.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964.

[42 U.S.C. §2000e\(k\)](#), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[Ill. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

775 ILCS 5/1-103, [5/2-101](#), 5/2-102, [5/2-103](#), [5/2-103.1](#), [5/2-104\(D\)](#) and 5/6-101, Ill. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

[820 ILCS 180/30](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment, At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

PRESSPlus Comments

PRESSPlus 1. 775 ILCS 5/2-102(A), amended by P.A. 102-233. *Work authorization status* means the status of being a person born outside of the United States, and not a U.S. citizen, who is authorized by the federal government to work in the United States. 775 ILCS 5/2-101(L), added by P.A. 102-233. Under the Ill. Human Rights Act, it is a civil rights violation for an employer to refuse to honor a legal work authorization; however, employers are not required to sponsor any applicant or employee to obtain or modify work authorization status, unless required by federal law. 775 ILCS 5/2-102(G), amended by P.A. 102-233; 775 ILCS 5/2-104(D), added by P.A. 102-233. **Issue 108, November 2021**

PRESSPlus 2. *Other crime of violence* means conduct prohibited by 720 ILCS 5/9 (homicide), 720 ILCS 5/11 (sex offenses), 720 ILCS 5/12 (bodily harm), 720 ILCS 5/26.5 (harassing and obscene communications), 720 ILCS 5/29D (terrorism), and 720 ILCS 5/33A (armed violence) (or similar provision of the Criminal Code of 1961). 820 ILCS 180/10(2.5), added by P.A. 102-487. **Issue 108, November 2021**

Document Status: Draft Update

5:20 Workplace Harassment Prohibited

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, PRESSPlus1 disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Employees are encouraged to promptly report information regarding violations of this policy. Employees may choose to report to a person of the employee's same gender. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager. Employees may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Merryl Brownlow

12809 S. McVickers Avenue, Palos Heights, IL 60463

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Complaint Managers:

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kkirk@palos128.org

708-597-9040

708-448-0737

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Conduct, and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act ([5 ILCS 430/](#)), the Whistleblower Act ([740 ILCS 174/](#)), and the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U. S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

[Title VII of the Civil Rights Act of 1964](#), 42 U.S.C. §2000e et seq., [Title VII of the Civil Rights Act of 1964](#); 29 C.F.R. §1604.11.

[Title IX of the Education Amendments of 1972](#), 20 U.S.C. §1681 et seq., [Title IX of the Education Amendments of 1972](#); 34 C.F.R. Part

106.

State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.

Ill. Human Rights Act, 775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2, Ill. Human Rights Act.

56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.

Burlington Indus.tries v. Ellerth, 524 U.S. 742 (1998).

Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2001).

Crawford v. Metro. Gov't of Nashville & Davidson County, 555 U.S. 271 (2009).

Faragher v. City of Boca Raton, 524 U.S. 775 (1998).

Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).

Harris v. Forklift Systems, 510 U.S. 17 (1993).

Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).

Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).

Oncala v. Sundowner Offshore Services, 523 U.S. 75 (1998).

Porter v. Erie Foods International, Inc., 576 F.3d 629 (7th Cir. 2009).

Sangamon County Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

Vance v. Ball State University, 133 S. Ct. 2434 (2013).

Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. 775 ILCS 5/2-102(A), amended by P.A. 102-233. *Work authorization status* means the status of being a person born outside of the United States, and not a U.S. citizen, who is authorized by the federal government to work in the United States. 775 ILCS 5/2-101(L), added by P.A. 102-233. Under the Ill. Human Rights Act, it is a civil rights violation for an employer to refuse to honor a legal work authorization; however, employers are not required to sponsor any applicant or employee to obtain or modify work authorization status, unless required by federal law. 775 ILCS 5/2-102(G), amended by P.A. 102-233; 775 ILCS 5/2-104(D), added by P.A. 102-233. **Issue 108, November 2021**

Recommend as presented with gender pronoun edits if applicable

Document Status: Draft Update

5:30 Hiring Process and Criteria

The District hires the most qualified personnel consistent with budget and staffing requirements and in compliance with Board of Education policy on equal employment opportunity and minority recruitment. The Superintendent is responsible for recruiting personnel and making hiring recommendations to the Board. If the Superintendent's recommendation is rejected, the Superintendent must submit another. The Superintendent may select personnel on a short-term basis for a specific project or emergency condition before the Board's approval.

No individual will be employed who has been convicted of a criminal offense listed in [105 ILCS 5/21B-80\(c\)](#). [PRESSPlus1](#)

All applicants must complete a District application in order to be considered for employment.

Job Descriptions

The Board maintains the Superintendent's job description and directs, through policy, the Superintendent, in ~~his or her~~ charge of the District's administration.

The ~~Superintendent~~ Superintendent shall develop and maintain a current comprehensive job description for each position or job category; however, a provision in a collective bargaining agreement or individual contract will control in the event of a conflict.

Investigations

The Superintendent or designee shall ensure that a fingerprint-based criminal history records check and a check of the Statewide Sex Offender Database and Violent Offender Against Youth Database is performed on each applicant as required by State law. When the applicant is a successful superintendent candidate who has been offered employment by the Board, the Board President shall ensure that these checks are completed. The Superintendent or designee, or if the applicant is a successful superintendent candidate, then the Board President shall notify an applicant if the applicant is identified in either database. The School Code requires the Board President to keep a conviction record confidential and share it only with the Superintendent, appropriate Intermediate Service Center, State Superintendent, State Educator Preparation and Licensure Board, any other person necessary to the hiring decision, ~~or for purposes of clarifying the information,~~ the Ill. Dept. of State Police and/or Statewide Sex Offender Database for purposes of clarifying the information, and/or the Teachers' Retirement System of the State of Illinois when required by law. [PRESSPlus2](#) The Board reserves its right to authorize additional background inquiries beyond a fingerprint-based criminal history records check when it deems it appropriate to do so, in accordance with applicable laws.

Each newly hired employee must complete a U.S. Citizenship and Immigration Services Form as required by federal law.

The District retains the right to discharge any employee whose criminal background investigation reveals a conviction for committing or attempting to commit any of the offenses outlined in [105 ILCS 5/21B-80](#) or who falsifies, or omits facts from, ~~his or her~~ ~~the~~ employment application or other employment documents. If an indicated finding of abuse or neglect of a child has been issued by the Ill. Department of Children and Family Services or by a child welfare agency of another jurisdiction for any applicant for student teaching, applicant for employment, or any District employee, then the Board must consider that person's status as a condition of employment.

The Superintendent shall ensure that the District does not engage in any investigation or inquiry prohibited by law and complies with each of the following:

1. The District uses an applicant's credit history or report from a consumer reporting agency only when a satisfactory credit history is an established bona fide occupational requirement of a particular position.
2. The District does not screen applicants based on their current or prior wages or salary histories, including benefits or other compensation, by requiring that the wage or salary history satisfy minimum or maximum criteria.
3. The District does not request or require a wage or salary history as a condition of being considered for employment, being interviewed, continuing to be considered for an offer of employment, an offer of employment, or an offer of compensation.
4. The District does not request or require an applicant to disclose wage or salary history as a condition of employment.
5. The District does not ask an applicant or applicant's current or previous employers about wage or salary history, including benefits or other compensation.
6. The District does not ask an applicant or applicant's previous employers about claim(s) made or benefit(s) received under the Workers' Compensation Act.
7. The District does not request of an applicant or employee access in any manner to his or her personal online account, such as social networking websites, including a request for passwords to such accounts.
8. The District provides equal employment opportunities to all persons. See policy 5:10, *Equal Employment Opportunity and Minority Recruitment*.

Physical Examinations

Each new employee must furnish evidence of physical fitness to perform assigned duties and freedom from communicable disease. The

physical fitness examination must be performed by a physician licensed in Illinois, or any other state, to practice medicine and surgery in any of its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations. The employee must have the physical examination performed no more than 90 days before submitting evidence of it to the District.

Any employee may be required to have an additional examination by a physician who is licensed in Illinois to practice medicine and surgery in all its branches, a licensed advanced practice registered nurse, or a licensed physician assistant who has been delegated the authority by his or her supervising physician to perform health examinations, if the examination is job-related and consistent with business necessity. The Board will pay the expenses of any such examination.

Orientation Program

The District's staff will provide an orientation program for new employees to acquaint them with the District's policies and procedures, the school's rules and regulations, and the responsibilities of their position. Before beginning employment, each employee must sign the *Acknowledgement of Mandated Reporter Status* form as provided in policy 5:90, *Abused and Neglected Child Reporting*.

LEGAL REF.:

42 U.S.C. §12112, Americans with Disabilities Act; 29 C.F.R. Part 1630.

15 U.S.C. § 1681 et seq., Fair Credit Reporting Act.

8 U.S.C. §1324a et seq., Immigration Reform and Control Act.

105 ILCS 5/10-16.7, 5/10-20.7, 5/10-21.4, 5/10-21.9, 5/10-22.34, 5/10-22.34b, 5/21B-10, 5/21B-80, 5/21B-85, 5/10-22.34, 5/10-22.34b, 5/22-6.5, and 5/24-5.

20 ILCS 2630/3.3, Criminal Identification Act.

820 ILCS 55/, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

Americans with Disabilities Act, 42 U.S.C. §12112, and 29 C.F.R. Part 1630.

Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq.

Immigration Reform and Control Act, 8 U.S.C. §1324a et seq.

Duldulao v. St. Mary of Nazareth Hospital, 136 Ill. App. 3d 763 (1st Dist. 1985), *affd in part and remanded* 115 Ill.2d 482 (Ill. 1987).

Kaiser v. Dixon, 127 Ill. App. 3d 251 (2nd Dist. 1984).

Molitor v. Chicago Title & Trust Co., 325 Ill. App. 124 (1st Dist. 1945).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 3:50 (Administrative Personnel Other Than the Superintendent), 4:60 (Purchases and Contracts), , 4:175 (Convicted Child Sex Offender; Criminal Background Check and/or Screen; Notifications), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:40 (Communicable and Chronic Infectious Disease), 5:90 (Abused and Neglected Child Reporting), 5:125 (Personal Technology and Social Media; Usage and Conduct), 5:220 (Substitute Teachers), 5:280 (Duties and Qualifications)

PRESSPlus Comments

PRESSPlus 1. For additional information regarding implementation of 775 ILCS 5/2-103.1, added by P.A. 101-656 (employment decisions based on conviction records), see footnotes 5 and 6 of the sample policy, available at **PRESS** Online by logging in at www.iasb.com. Footnote 5 is updated in response to the Ill. Human Rights Act (IHRA), 775 ILCS 5/2-103.1(c), added by P.A. 101-656, with a discussion regarding application of the IHRA's *interactive assessment* requirement for disqualifying offenses listed in 105 ILCS 5/21B-80, and footnote 6 is updated in response to Ill. Dept. of Human Rights (IDHR) guidance for implementation of 775 ILCS 5/2-103.1, added by P.A. 101-656, at: www2.illinois.gov/dhr/Pages/Conviction_Record_Protection_Frequently_Asked_Questions.aspx. **Issue 108, November 2021**

PRESSPlus 2. 105 ILCS 5/21B-85, amended by P.A. 102-552, requires a board to provide prompt written notice to the board of trustees of the Teachers' Retirement System of the State of Illinois (TRS) when it learns that any teacher has been convicted of a felony offense (which provides for a sentence of death or imprisonment for one year or more). The notice to TRS is limited to (1) the name of the license holder, (2) fact of conviction, (3) name and location of the court in which the conviction occurred, and (4) the assigned case number from the court. **Issue 108, November 2021**

Recommend as presented with gender pronoun edits if applicable

Document Status: Draft Update

5:50 Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition

All District workplaces are drug- and alcohol-free workplaces.

All employees are prohibited from engaging in any of the following activities while on District premises or while performing work for the District:

1. Unlawful manufacture, dispensing, distribution, possession, or use of an illegal or controlled substance, or being impaired by or under the influence of any illegal substance or any detectible use of any illegal substance regardless of when or where the use occurred.
2. Distribution, consumption, use, possession, or being impaired by or under the influence of an alcoholic beverage; being present on District premises or while performing work for the District when alcohol consumption is detectible, regardless of when and/or where the use occurred.
3. Distribution, consumption, possession, use, or being impaired by or under the influence of cannabis; being present on District premises or while performing work for the District when impaired by or under the influence of cannabis, regardless of when and/or where the use occurred, unless distribution, possession, and/or use is by a school nurse or school administrator pursuant to *Ashley's Law*, [105 ILCS 5/22-33](#). The District considers employees impaired by or under the influence of cannabis when there is a good faith belief that an employee manifests the specific articulable symptoms while working that decrease or lessen the employee's performance of the duties or tasks of the employee's job position listed in the ~~Cannabis Regulation and Tax Act (CRTA)~~.

Upon the Superintendent or designee's reasonable suspicion of an employee's violation of any of the prohibited activities stated above, the Superintendent or designee may direct the employee to undergo a drug and/or alcohol test to corroborate or refute the alleged violation. [PRESSPlus1](#) State law protects the District from liability when it takes actions pursuant to a reasonable workplace drug policy, including but not limited to subjecting an employee or applicant to reasonable drug and alcohol testing, reasonable and nondiscriminatory random drug testing, discipline, termination of employment, or withdrawal of a job offer due to a failure of a drug test. [PRESSPlus2](#)

For purposes of this policy a controlled substance means a substance that is:

1. Not legally obtainable,
2. Being used in a manner different than prescribed,
3. Legally obtainable, but has not been legally obtained, or
4. Referenced in federal or State controlled substance acts.

For purposes of this policy, *District premises* means workplace as defined in the Cannabis Regulation and Tax Act (CRTA) in addition to District and school buildings, grounds, and parking areas; vehicles used for school purposes; and any location used for a School Board meeting, school athletic event, or other school-sponsored or school-sanctioned events or activities. *School grounds* means the real property comprising any school, any conveyance used to transport students to school or a school-related activity, and any public way within 1,000 feet of any school ground, designated school bus stops where students are waiting for the school bus, and school-sponsored or school-sanctioned events or activities. "Vehicles used for school purposes" means school buses or other school vehicles.

As a condition of employment, each employee shall:

1. Abide by the terms of ~~the~~ this Board policy respecting a drug-and alcohol-free workplace; and
2. Notify ~~his or her~~ the supervisor of his or her conviction under any criminal drug statute for a violation occurring on the District premises or while performing work for the District, no later than five calendar days after such a conviction.

To make employees aware of the dangers of drug and alcohol abuse, the Superintendent or designee shall perform each of the following:

1. Provide each employee with a copy of this policy.
2. Post notice of this policy in a place where other information for employees is posted.
3. Make available materials from local, State, and national anti-drug and alcohol-abuse organizations.
4. Enlist the aid of community and State agencies with drug and alcohol informational and rehabilitation programs to provide information to District employees.
5. Establish a drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace,
 - b. Available drug and alcohol counseling, rehabilitation, re-entry, and any employee assistance programs, and
 - c. The penalties that the District may impose upon employees for violations of this policy.
6. Remind employees that policy 6:60, *Curriculum Content*, requires the District to educate students, depending upon their grade, about drug and substance abuse prevention and relationships between drugs, alcohol, and violence.

E-Cigarette, Tobacco, and Cannabis Prohibition

All employees are covered by the conduct prohibitions contained in policy 8:30, *Visitors to and Conduct on School Property*. The prohibition on the use of e-cigarettes, tobacco, and cannabis products applies both (1) when an employee is on school property, and (2) while an employee is performing work for the District at a school event regardless of the event's location.

Tobacco shall have ~~has~~ the meaning provided in 105 ILCS 5/10-20.5b.

Cannabis shall have ~~has~~ the meaning provided in the CRTA, 410 ILCS 705/1-10.

E-Cigarette is short for electronic cigarette and includes, but is not limited to, any electronic nicotine delivery system (ENDS), electronic cigar, electronic cigarillo, electronic pipe, electronic hookah, vape pen, or similar product or device, and any components or parts that can be used to build the product or device.

District Action Upon Violation of Policy

An employee who violates this policy may be subject to disciplinary action, including termination. In addition or alternatively, the Board may require an employee to successfully complete an appropriate drug- or alcohol-abuse rehabilitation program.

The Board shall take disciplinary action with respect to an employee convicted of a drug offense in the workplace within 30 days after receiving notice of the conviction.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of \$5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction.

Disclaimer

The Board reserves the right to interpret, revise or discontinue any provision of this policy pursuant to the **Suspension of Policies** subhead in policy 2:240, *Board Policy Development*.

Should District employees be engaged in the performance of work under a federal contract or grant, or under a State contract or grant of \$5,000 or more, the Superintendent shall notify the appropriate State or federal agency from which the District receives contract or grant monies of the employee's conviction within 10 days after receiving notice of the conviction.

LEGAL REF.:

[42 U.S.C. §12114](#), Americans With Disabilities Act, [42 U.S.C. §12114](#).

[21 U.S.C. §812; 21 C.F.R. §1308.11-1308.15](#), Controlled Substances Act, [21 U.S.C. §812; 21 C.F.R. §1308.11-1308.15](#).

[41 U.S.C. §8101 et seq.](#), Drug-Free Workplace Act of 1988, [41 U.S.C. §8101 et seq.](#)

[20 U.S.C. §7101 et seq.](#), Safe and Drug-Free School and Communities Act of 1994, [20 U.S.C. §7101 et seq.](#)

[30 ILCS 580/](#), Drug-Free Workplace Act.

[105 ILCS 5/10-20.5b](#).

[410 ILCS 82/](#), Smoke Free Illinois Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 705/1-1 et seq.](#), Cannabis Regulation and Tax Act.

[720 ILCS 675](#), Prevention of Tobacco Use by Persons under 21 Years of Age and Sale and Distribution of Tobacco Products Act.

[820 ILCS 55/](#), Right to Privacy in the Workplace Act.

[21 C.F.R. Parts 1100, 1140, and 1143](#).

[23 Ill.Admin.Code §22.20](#).

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 8:30 (Visitors to and Conduct on School Property)

PRESSPlus Comments

PRESSPlus 1. 410 ILCS 705/10-50(d). If the board will not communicate to employees what will happen when reasonable suspicion exists, strike this sentence and select "Adopted with Additional District Edits" as the Save Status. **Issue 108, November 2021**

PRESSPlus 2. 410 ILCS 705/10-50(e)(1), amended by P.A. 101-593, protects the district from liability for actions described in this

sentence. If the board will not communicate this information to its employees, strike this sentence and select "Adopted with Additional District Edits" as the Save Status. **Issue 108, November 2021**

Recommend as presented with gender pronoun edits if applicable

Document Status: Draft Update

5:90 Abused and Neglected Child Reporting

Any District employee who suspects or receives knowledge that a student may be an abused or neglected child ~~or, for a student aged 18 through 21, an abused or neglected individual with a disability,~~ shall: (1) immediately report or cause a report to be made to the Ill.Dept. of Children and Family Services (DCFS) on its Child Abuse Hotline 1-800-25-ABUSE (1-800-252-2873)(within Illinois); 1-217-524-2606 (outside of Illinois); or 1-800-358-5117 (TTY), and (2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office. Any District employee who believes a student is in immediate danger of harm, shall first call 911. The employee shall also promptly notify the Superintendent or Building Principal that a report has been made. The Superintendent or Building Principal shall immediately coordinate any necessary notifications to the student's parent(s)/guardian(s) with DCFS, the applicable school resource officer (SRO), and/or local law enforcement.

Negligent failure to report ~~occurs~~ ^{their} occurs when a District employee personally observes an instance of suspected child abuse or neglect and reasonably believes, in ~~his or her~~ professional or official capacity, that the instance constitutes an act of child abuse or neglect under the Abused and Neglected Child Reporting Act (ANCRA) and ~~he or she~~, without willful intent, fails to immediately report or cause a report to be made of the suspected abuse or neglect to DCFS.

Any District employee who discovers child pornography on electronic and information technology equipment shall immediately report it to local law enforcement, the National Center for Missing and Exploited Children's CyberTipline 1-800-THE-LOST (1-800-843-5678) or online at report.cybertip.org/ or www.missingkids.org. The Superintendent or Building Principal shall also be promptly notified of the discovery and that a report has been made.

Any District employee who observes any act of hazing that does bodily harm to a student must report that act to the Building Principal, Superintendent, or designee who will investigate and take appropriate action. If the hazing results in death or great bodily harm, the employee must first make the report to law enforcement and then to the Superintendent or Building Principal. Hazing is defined as any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

Abused and Neglected Child Reporting Act (ANCRA), School Code, and Erin's Law Training

The Superintendent or designee shall provide staff development opportunities for District employees in the detection, reporting, and prevention of child abuse and neglect.

All District employees shall:

1. Before beginning employment, sign the *Acknowledgement of Mandated Reporter Status* form provided by DCFS. The Superintendent or designee shall ensure that the signed forms are retained.
2. Complete mandated reporter training as required by law within three months of initial employment and at least every three years after that date.
3. Complete an annual evidence-informed training related to child sexual abuse, grooming behaviors, and boundary violations as required by law and policy 5:100, Staff Development Program. ^{PRESSPlus1} ~~The Superintendent will encourage all District educators to complete continuing professional development that addresses the traits and identifiers that may be evident in students who are victims of child sexual abuse, including recognizing and reporting child sexual abuse and providing appropriate follow-up and care for abused students as they return to the classroom setting.~~

Alleged Incidents of Sexual Abuse: Investigations

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

If a District employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, DCFS will refer the matter to the local Children's Advocacy Center (CAC). The Superintendent or designee will implement procedures to coordinate with the CAC.

DCFS and/or the appropriate law enforcement agency will inform the District when its investigation is complete or has been suspended, as well as the outcome of its investigation. The existence of a DCFS and/or law enforcement investigation will not preclude the District from conducting its own parallel investigation into the alleged incident of sexual abuse in accordance with policy 7:20, *Harassment of Students Prohibited*.

Special Superintendent Responsibilities

The Superintendent shall execute the requirements in Board policy 5:150, *Personnel Records*, whenever another school district requests a reference concerning an applicant who is or was a District employee and was the subject of a report made by a District employee to DCFS.

The Superintendent shall notify the State Superintendent and the Regional Superintendent in writing ~~w~~When the Superintendent he or she has reasonable cause to believe that a license holder committed an intentional act of abuse or neglect with the result of making a child an abused child or a neglected child under ANCRA, and that act resulted in the license holder's dismissal or resignation from the District, ~~he or she shall notify the State Superintendent and the Regional Superintendent in writing, providing the Ill. Educator Identification Number as well as a brief description of the misconduct alleged~~was dismissed or resigned from the District as a result of an act that made a child an abused or neglected child. The Superintendent must make the report within 30 days of the dismissal or resignation and mail a copy of the notification to the license holder.

Special School Board Member Responsibilities

Each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in ANCRA, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.

If the Board determines that any District employee, other than an employee licensed under [105 ILCS 5/21B](#), has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by ANCRA, the Board may dismiss that employee immediately.

When the Board learns that a licensed teacher was convicted of any felony, it must promptly report it to the State agencies listed in policy 2:20, Powers and Duties of the Board of Education; Indemnification. [PRESSPlus2](#)

LEGAL REF:

[20 U.S.C. §7926, Elementary and Secondary Education Act.](#)

[105 ILCS 5/10-21.9, 5/10-23.13, and 5/21B-85.](#)

[20 ILCS 1305/1-1](#) et seq., Department of Human Services Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/12C-50.1](#), Criminal Code of 2012.

CROSS REF.: 2:20 (Powers and Duties of the School Board; Indemnification), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 3:60 (Administrative Responsibility of the Building Principal), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:200 (Terms and Conditions of Employment and Dismissal), 5:290 (Employment Terminations and Suspensions), 6:120 (Education of Children with Disabilities), 6:250 (Community Resource Persons and Volunteers), 7:20 (Harassment of Students Prohibited), 7:150 (Agency and Police Interviews)

PRESSPlus Comments

PRESSPlus 1. *Erin's Law*, 105 ILCS 5/10-23.13, amended by P.A. 102-610. For additional *Erin's Law* requirements and definitions, see policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*; and 6:60, *Curriculum Content*. See also the footnotes of these policies at **PRESS** Online by logging in at www.iasb.com. **Issue 108, November 2021**

PRESSPlus 2. 105 ILCS 5/21B-85(a) and (b), amended by P.A. 102-552. Because felony charges often arise out of abuse and neglect investigation, this board duty is listed here for convenience. See policy 2:20, *Powers and Duties of the School Board; Indemnification* for more information. **Issue 108, November 2021**



December 17, 2021

Dr. Merryl B. Brownlow, Ed.D
Superintendent
Palos Heights School District #128
12809 S. McVickers Avenue
Palos Heights, IL 60463

Re: Veregy Contract Addendum – Annual Savings Table

Dr. Merryl Brownlow,

Per our conversation on December 16, 2021, please see the enclosed Annual Savings Table to be included in the current Veregy (formally CTS) contract as an addendum. This table represents the annual guaranteed energy savings and the agreed upon operational savings that were included in the contract with a 3% annual escalation.

As discussed during our meeting, this addendum is typically included in all contracts in Attachment E, Section #1. We apologize this table was originally omitted with the initial executed contract between the district and Veregy.

Please contact me if you have any questions or need additional information regarding the attached information. Thank you!

Sincerely,

Michele A. James
Senior Account Executive



17W635 Butterfield Road, Suite 315

Oakbrook Terrace, IL 60181

E: mjames@veregy.com

C: 773.633.0691

www.veregy.com

#

Dr. Merryl Brownlow,

Please see the attached Annual Reconciliation and Savings Allocation to be included in Attachment E1. The table below utilizes the following annual savings as shown in the current contract:

Annual Energy Savings	\$ 7,306.00
Annual Operational Savings	\$ 36,850.00

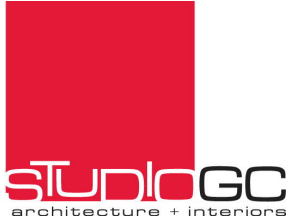
CTS and the customer agree that the energy savings for each will be based on a 3% escalation factor for the costs of utilities and a 3% escalation factor for operating costs savings.

1. Schedule of Savings

The total energy and operational cost avoidance over the Term of the contract is equal to or greater than \$1,222,082 as defined in the following:

Annual Reconciliation and Savings Allocation					
Year	Avoided Utility Savings from Existing Baseline	Secured Grants and Utility Incentives	Long Term Operating Costs Savings	Guaranteed Savings	
1	\$ 7,525.18	TBD	\$ 37,955.50	\$ 45,480.68	
2	\$ 7,750.94	\$ -	\$ 39,094.17	\$ 46,845.10	
3	\$ 7,983.46	\$ -	\$ 40,266.99	\$ 48,250.45	
4	\$ 8,222.97	\$ -	\$ 41,475.00	\$ 49,697.97	
5	\$ 8,469.66	\$ -	\$ 42,719.25	\$ 51,188.91	
6	\$ 8,723.75	\$ -	\$ 44,000.83	\$ 52,724.57	
7	\$ 8,985.46	\$ -	\$ 45,320.85	\$ 54,306.31	
8	\$ 9,255.02	\$ -	\$ 46,680.48	\$ 55,935.50	
9	\$ 9,532.67	\$ -	\$ 48,080.89	\$ 57,613.56	
10	\$ 9,818.65	\$ -	\$ 49,523.32	\$ 59,341.97	
11	\$ 10,113.21	\$ -	\$ 51,009.02	\$ 61,122.23	
12	\$ 10,416.61	\$ -	\$ 52,539.29	\$ 62,955.90	
13	\$ 10,729.11	\$ -	\$ 54,115.47	\$ 64,844.57	
14	\$ 11,050.98	\$ -	\$ 55,738.93	\$ 66,789.91	
15	\$ 11,382.51	\$ -	\$ 57,411.10	\$ 68,793.61	
16	\$ 11,723.99	\$ -	\$ 59,133.43	\$ 70,857.42	
17	\$ 12,075.70	\$ -	\$ 60,907.44	\$ 72,983.14	
18	\$ 12,437.98	\$ -	\$ 62,734.66	\$ 75,172.63	
19	\$ 12,811.12	\$ -	\$ 64,616.70	\$ 77,427.81	
20	\$ 13,195.45	\$ -	\$ 66,555.20	\$ 79,750.65	
Total	\$ 202,204.40	\$ -	\$ 1,019,878.50	\$ 1,222,082.90	





223 West Jackson Boulevard
Suite 1200
Chicago, IL 60606
Phone: 312 253 3400
Fax: 312 253 3401

January 20, 2022

Dr. Merryl Brownlow, Ed. D.
Superintendent
Palos Heights School District 128
12809 S. McVickers Avenue
Palos Heights, IL 60463

RE: 2022 Alterations and LS Work
Project No. 21105

Dear Dr. Brownlow:

Bids for the above referenced project were received at 1:00 p.m. on Wednesday, January 19, 2022. There were seven (7) bidders of record; three (3) bids were received. A bid tabulation sheet is herein attached for your review.

We have analyzed the bids and the qualifications of the low bidder and recommend that the contract for the 2022 Alterations and Life Safety Work be awarded to the lowest responsible, responsive bidder, **K.M. Holly**. Their Base Bid amount is \$ \$498,885.

Please do not hesitate to contact me if you have any questions.

Sincerely,

Nikki D. Bridges, AIA, LEED-AP

Enclosure – Bid Tabulation

cc: Vicki Luczynski, StudioGC



223 W. Jackson Blvd., Suite 1200
 Chicago, IL 60606
 P: 312.253.3400

Client: Palos Heights SD 128
Project Name: 2022 Alterations and Life Safety Work
 General Trades Package
Project No.: 21105
Bid Date: Wednesday, January 19, 2022 @ 1:00 pm
Project Architect: Nikki Bridges

BID TAB WORKSHEET

Contractor	Total Bid Amount	Alternates				Addendum			Bid Bond	Remarks
		No. 1	No. 2	No. 3	No. 4	#1	#2	#3		
Blue Reef 312-719-4826	No Bid									
D Kersey 847-919-4980	\$525,550.00	\$31,000.00	\$17,200.00	\$38,800.00	\$20,300.00	X	X	X	X	
Empire 708-629-8334	No Bid									
K. M. Holly 708-429-9955	\$498,885.00	\$19,050.00	\$9,400.00	\$26,680.00	\$14,920.00	X	X	X	X	
Metropolitan Corp. 708-201-0870	No Bid									
Tandem Inc. 312-982-2658	No Bid									
Troop Contracting 630-568-5252	\$649,210.00	\$44,300.00	\$18,700.00	\$45,100.00	\$22,800.00	X	X	X	X	

- Alt. No. 1: Perform all mechanical work associated with Chippewa Library area (ADD)
- Alt. No. 2: Perform all mechanical work associated with Server Room 53A indicated as Alt. 2 on drawing 2/HV1.11. (ADD)
- Alt. No. 3: Perform all mechanical work associated with Server Room 53A indicated as Alt. 3 on drawing 3/HV1.11 (ADD)
- Alt. No. 4: Perform all mechanical work associated with Indian Hill on Drawing HV1.31 (ADD)

MINUTES of a regular public meeting of the Board of Education of School District Number 128, Cook County, Illinois, held at the District Office, 12809 South McVickers Avenue, Palos Heights, Illinois, in said School District at 6:30 o'clock P.M., on the 26th day of January, 2022.

* * *

The President called the meeting to order and directed the Secretary to call the roll.

Upon the roll being called, William Grady, the President, and the following members were physically present at said location:

The following members were allowed by a majority of the members of the Board of Education in accordance with and to the extent allowed by rules adopted by the Board of Education to attend the meeting by video or audio conference:

No member was not permitted to attend the meeting by video or audio conference.

The following members were absent and did not participate in the meeting in any manner or to any extent whatsoever:

The President announced that the next item for consideration was the issuance of not to exceed \$5,000,000 general obligation limited tax bonds to be issued by the District pursuant to Article 20 of the School Code for the purpose of increasing the District's working cash fund, and

that the Board of Education would consider the adoption of a resolution providing for the issue of said bonds and the levy of a direct annual tax to pay the principal and interest thereon. The President then explained that the resolution sets forth the parameters for the issuance of said bonds and sale thereof by designated officials of the District and summarized the pertinent terms of said parameters, including the specific parameters governing the manner of sale, length of maturity, rates of interest, purchase price and tax levy for said bonds.

Whereupon Member _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Education prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION providing for the issue of not to exceed \$5,000,000 General Obligation Limited Tax School Bonds of School District Number 128, Cook County, Illinois, for the purpose of increasing the Working Cash Fund of said School District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

* * *

WHEREAS, pursuant to the provisions of Article 20 of the School Code of the State of Illinois (the “*Act*”), and all laws amendatory thereof and supplementary thereto, School District Number 128, Cook County, Illinois (the “*District*”), is authorized to create and maintain a Working Cash Fund in and for the District; and

WHEREAS, pursuant to authority of the provisions of said Article 20 the Board of Education of the District (the “*Board*”) adopted a resolution declaring its intention to avail of the provisions of said Article and issue bonds of the District in the aggregate amount of \$5,000,000 for working cash fund purposes as in and by said Article 20 provided; and

WHEREAS, pursuant to and in accordance with the Act and the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended (the “*Debt Reform Act*”), notice of intention to issue said bonds pursuant to the provisions of said Article 20 was published in the *Daily Southtown*, the same being a newspaper of general circulation in the District, and an affidavit evidencing the publication of such notice of intention, together with a newspaper clipping of such notice as published attached thereto, have heretofore been presented to the Board and made a part of the permanent records of the Board; and

WHEREAS, more than thirty (30) days have expired since the date of the publishing of such notice of intention to issue said bonds, and no petition with the requisite number of valid signatures thereon has been filed with the Secretary of the Board requesting that the proposition to issue said bonds as authorized by the provisions of said Article 20 be submitted to the legal voters of the District; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board, on the 18th day of October, 2021, executed an Order calling a public hearing (the "*Hearing*") for the 10th day of November, 2021, concerning the intent of the Board to sell said bonds; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Daily Southtown* and (ii) by posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 48-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 10th day of November, 2021, and at the Hearing the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 10th day of November, 2021; and

WHEREAS, the Board is now authorized to issue bonds to the amount of \$5,000,000 as authorized by the provisions of said Article 20 for working cash fund purposes and to levy taxes to pay principal of and interest on such bonds; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that an amount not to exceed \$5,000,000 of the bonds so authorized be issued; and

WHEREAS, the bonds so authorized shall be issued as limited bonds under the provisions of the Debt Reform Act, and as such it is not necessary to submit the proposition of the issuance of the bonds to the voters of the District for approval:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of School District Number 128, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Authorization. It is hereby found and determined that the working cash fund of the District be increased and the Board has been authorized by law to borrow the sum of \$5,000,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District to said amount, the proceeds of said bonds to be used for working cash fund purposes, and that it is necessary and for the best interests of the District that there be issued not to exceed \$5,000,000 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District an amount not to exceed \$5,000,000 for the purpose aforesaid; and that bonds of the District (the “*Bonds*”) shall be issued, in one or more series, to said amount. The Bonds, if issued, shall be designated “General Obligation Limited Tax School Bonds, Series 2022” or with such other series designation and additional description as set forth in the respective Bond Notification (as hereinafter-defined). The Bonds, if issued, shall be dated such date (not prior to January 26, 2022, and not later than August 15, 2022) as set forth in the Bond Notification, and shall also bear the date of authentication, shall be in fully registered form, shall be in denominations of \$5,000 each or authorized integral multiples thereof (or such other denominations as set forth in the applicable Bond Notification) (but no single Bond shall represent installments of principal maturing on more than one date), and shall be numbered 1 and upward. The Bonds shall become due and payable serially or be subject to mandatory redemption (without option of prior redemption) on December 1 of each of the years (not later than 2027), in the amounts (not exceeding \$1,150,000 per year) and bearing interest at the rates per annum (not exceeding 5.00% per annum) as set forth in the applicable Bond Notification. The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable semi-annually, commencing on June 1, 2022, or such other date as set forth in the Bond Notification therefor, and on June 1 and December 1 of each year thereafter to maturity.

Interest on each Bond shall be paid by check or draft of the bond registrar and paying agent (which shall be the Purchaser (as hereinafter defined), the School Treasurer (as hereinafter defined), or a bank or trust company authorized to do business in the State of Illinois) set forth in the Bond Notification (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month next preceding the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the principal corporate trust office or principal office, as applicable (the "*Principal Office*") of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary of the Board, and shall be registered, numbered and countersigned by the manual or facsimile signature of the School Treasurer who receives the taxes of the District (the "*School Treasurer*"), as they shall determine, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar, as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Resolution unless and until such certificate of

authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Resolution. The certificate of authentication on any Bond shall be deemed to have been executed by the Bond Registrar if signed by an authorized officer of the Bond Registrar, but it shall not be necessary that the same officer sign the certificate of authentication on all of the Bonds issued hereunder.

Section 4. Registration of Bonds; Persons Treated as Owners. (a) General. The District shall cause books (the “*Bond Register*”) for the registration and for the transfer of the Bonds as provided in this Resolution to be kept at the Principal Office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the Principal Office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same series and maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same series and

maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however,* the principal amount of outstanding Bonds of each series and maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such series and maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds,

except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.

(b) *Global Book-Entry System.* The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the series and maturities of the Bonds determined as described in Section 3 hereof. Upon initial issuance, the ownership of each such Bond may be registered in the Bond Register in the name of Cede & Co., or any successor thereto (“*Cede*”), as nominee of The Depository Trust Company, New York, New York, and its successors and assigns (“*DTC*”). In such event, all of such outstanding Bonds shall be registered in the Bond Register in the name of Cede, as nominee of DTC, except as hereinafter provided. The President, Vice President and Secretary of the Board, the Superintendent and Business Manager of the District, the School Treasurer and the Bond Registrar are each authorized to execute and deliver, on behalf of the District, such letters to or agreements with DTC as shall be necessary to effectuate such book-entry system (any such letter or agreement being referred to herein as the “*Representation Letter*”), which Representation Letter may provide for the payment of principal of or interest on the Bonds by wire transfer.

With respect to Bonds registered in the Bond Register in the name of Cede, as nominee of DTC, the District and the Bond Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which DTC holds Bonds from time to time as securities depository (each such broker-dealer, bank or other financial institution being referred to herein as a “*DTC Participant*”) or to any person on behalf of whom such a DTC

Participant holds an interest in the Bonds. Without limiting the immediately preceding sentence, the District and the Bond Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any notice with respect to the Bonds, including any notice of redemption, or (iii) the payment to any DTC Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to the principal of or interest on the Bonds. The District and the Bond Registrar may treat and consider the person in whose name each Bond is registered in the Bond Register as the holder and absolute owner of such Bond for the purpose of payment of principal and interest with respect to such Bond, for the purpose of giving notices of redemption and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Bond Registrar shall pay all principal of and interest on the Bonds only to or upon the order of the respective registered owners of the Bonds, as shown in the Bond Register, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than a registered owner of a Bond as shown in the Bond Register, shall receive a Bond evidencing the obligation of the District to make payments of principal and interest with respect to any Bond. Upon delivery by DTC to the Bond

Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede, and subject to the provisions in Section 3 hereof with respect to the payment of interest to the registered owners of Bonds at the close of business on the 15th day of the month next preceding the applicable interest payment date, the name "Cede" in this Resolution shall refer to such new nominee of DTC.

In the event that (i) the District determines that DTC is incapable of discharging its responsibilities described herein and in the Representation Letter, (ii) the agreement among the District, the Bond Registrar and DTC evidenced by the Representation Letter shall be terminated for any reason or (iii) the District determines that it is in the best interests of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the District shall notify DTC and DTC Participants of the availability through DTC of certificated Bonds and the Bonds shall no longer be restricted to being registered in the Bond Register in the name of Cede, as nominee of DTC. At that time, the District may determine that the Bonds shall be registered in the name of and deposited with such other depository operating a universal book-entry system, as may be acceptable to the District, or such depository's agent or designee, and if the District does not select such alternate universal book-entry system, then the Bonds may be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of Section 4(a) hereof.

Notwithstanding any other provisions of this Resolution to the contrary, so long as any Bond is registered in the name of Cede, as nominee of DTC, all payments with respect to

principal of and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, in the name provided in the Representation Letter.

Section 5. Mandatory Redemption. The Bonds maturing on the date or dates, if any, indicated in the Bond Notification therefor shall be subject to mandatory redemption, in integral multiples of \$5,000 selected by lot by the Bond Registrar, at a redemption price of par plus accrued interest to the redemption date, on December 1 of the years, if any, and in the principal amounts, if any, as indicated in such Bond Notification.

On or prior to the 60th day preceding any mandatory redemption date, the Bond Registrar may, and if directed by the Board shall, purchase Bonds required to be retired on such mandatory redemption date. Any such Bonds so purchased shall be cancelled and the principal amount thereof shall be credited against the mandatory redemption required on such next mandatory redemption date.

The Bonds shall be redeemed only in the principal amount of \$5,000 and integral multiples thereof. For purposes of any redemption of less than all of the outstanding Bonds of a single series and maturity, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the Bond Registrar from the Bonds of such series and maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; *provided* that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any \$5,000 Bond or \$5,000 portion of a Bond shall be as likely to be called for redemption as any other such \$5,000 Bond or \$5,000 portion. The Bond Registrar shall make such selection upon the earlier of the

irrevocable deposit of funds with an escrow agent sufficient to pay the redemption price of the Bonds to be redeemed or the time of the giving of official notice of redemption.

The Bond Registrar shall promptly notify the District in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed.

Section 6. Redemption Procedure. Unless waived by any holder of Bonds to be redeemed, notice of the call for any such redemption shall be given by the Bond Registrar on behalf of the District by mailing the redemption notice by first class mail at least thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption to the registered owner of the Bond or Bonds to be redeemed at the address shown on the Bond Register or at such other address as is furnished in writing by such registered owner to the Bond Registrar.

All notices of redemption shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if less than all outstanding Bonds are to be redeemed, the identification (and, in the case of partial redemption, the respective principal amounts) of the Bonds to be redeemed,
- (4) that on the redemption date the redemption price will become due and payable upon each such Bond or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date,
- (5) the place where such Bonds are to be surrendered for payment of the redemption price, which place of payment shall be the Principal Office of the Bond Registrar, and

(6) such other information then required by custom, practice or industry standard.

Prior to any redemption date, the District shall deposit with the Bond Registrar an amount of money sufficient to pay the redemption price of all the Bonds or portions of Bonds which are to be redeemed on that date.

Notice of redemption having been given as aforesaid, and notwithstanding the failure to receive such notice, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the District shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. Installments of interest due on or prior to the redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Bond, there shall be prepared for the registered holder a new Bond or Bonds of the same series and maturity in the amount of the unpaid principal.

If any Bond or portion of Bond called for redemption shall not be so paid upon surrender thereof for redemption, the principal shall, until paid, bear interest from the redemption date at the rate borne by the Bond or portion of Bond so called for redemption. All Bonds which have been redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.

Section 7. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, “See Reverse Side for Additional Provisions”, shall be omitted and paragraph [6] and the paragraphs thereafter as appropriate shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
No. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF COOK

SCHOOL DISTRICT NUMBER 128

GENERAL OBLIGATION LIMITED TAX SCHOOL BOND, SERIES 2022

See Reverse Side for Additional Provisions

Interest Maturity Dated
Rate: ____% Date: December 1, 20__ Date: _____, 2022 CUSIP: _____
Registered Owner:

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that School District Number 128, Cook County, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 1 and December 1 of each year, commencing _____ 1, 20__, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon

presentation and surrender hereof at the principal corporate trust office of _____, _____, _____, as bond registrar and paying agent (the "*Bond Registrar*"). Payment of the installments of interest shall be made to the Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar, at the close of business on the 15th day of the month next preceding each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the

provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the “*Law*”). The Law provides that the annual amount of the taxes to be extended to pay the issue of bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the “*Base*”). The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District’s limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said School District Number 128, Cook County, Illinois, by its Board of Education, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Education, and to be registered, numbered and countersigned by the manual or duly authorized facsimile signature of the School Treasurer who receives the taxes of the District, all as of the Dated Date identified above.

SPECIMEN

President, Board of Education

SPECIMEN

Secretary, Board of Education

Registered, Numbered and Countersigned:

SPECIMEN

School Treasurer

Date of Authentication: _____, 2022

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:

_____,
_____, _____

This Bond is one of the Bonds described in the within mentioned resolution and is one of the General Obligation Limited Tax School Bonds, Series 2022, of School District Number 128, Cook County, Illinois.

_____,
as Bond Registrar

By SPECIMEN
 Authorized Officer

[Form of Bond - Reverse Side]

SCHOOL DISTRICT NUMBER 128

COOK COUNTY, ILLINOIS

GENERAL OBLIGATION LIMITED TAX SCHOOL BOND, SERIES 2022

[6] This Bond is one of a series of bonds issued by the District for working cash fund purposes, in full compliance with the provisions of the School Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Education of the District by resolutions duly and properly adopted for that purpose, in all respects as provided by law.

[7] [Mandatory Redemption provisions, as applicable, will be inserted here.]

[8] [Notice of any such redemption shall be sent by first class mail not less than thirty (30) days nor more than sixty (60) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed at the address shown on the registration books of the District maintained by the Bond Registrar or at such other address as is furnished in writing by such registered owner to the Bond Registrar. When so called for redemption, this Bond will cease to bear interest on the specified redemption date, provided funds for redemption are on deposit at the place of payment at that time, and shall not be deemed to be outstanding.]

[9] This Bond is transferable by the registered holder hereof in person or by his or her attorney duly authorized in writing at the principal corporate trust office of the Bond Registrar in _____, _____, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing resolution, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[10] The Bonds are issued in fully registered form in the denomination of \$5,000 each or authorized integral multiples thereof. This Bond may be exchanged at the principal corporate trust office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing resolution. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month next preceding any interest payment date on such Bond and ending at the opening of business on such interest payment date[, nor to transfer or exchange any Bond after notice calling such Bond for redemption has been mailed, nor during a period of fifteen (15) days next preceding mailing of a notice of redemption of any Bonds].

[11] The District and the Bond Registrar may deem and treat the registered holder hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal

hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____
_____ attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 8. Sale of Bonds. One of the President or Vice-President of the Board and one of the Superintendent or Business Manager of the District (collectively, the “*Designated Representatives*”) are hereby authorized to proceed not later than July 26, 2022, without any further authorization or direction from the Board, to sell the Bonds upon the terms as prescribed in this Resolution. The Bonds hereby authorized shall be executed as in this Resolution provided as soon after the delivery of the Bond Notification as may be, and thereupon be deposited with

the School Treasurer, and, after authentication thereof by the Bond Registrar, be by said Treasurer delivered to the purchaser or purchasers thereof (the “*Purchaser*”), upon receipt of the purchase price therefor, the same being not less than 99% of the principal amount of the Bonds (exclusive of any original issue discount), plus any accrued interest to the date of delivery. The surety bond executed by said Treasurer in connection with the issuance of the Bonds as required by Section 19-6 of the Act is hereby approved and shall be filed with the Executive Director of the South Cook Intermediate Service Center serving a portion of the Cook County, Illinois, Education Service Region including the area within the territorial boundaries of the District.

Each Purchaser shall be one of (a) pursuant to a competitive sale conducted by PMA Securities, LLC, Naperville, Illinois (“*PMA*”), the best bidder for the Bonds, (b) in a negotiated underwriting, a bank or financial institution listed in the Dealers & Underwriters or Municipal Derivatives sections of the most recent edition of The Bond Buyer’s Municipal Marketplace, or (c) in a private placement, (i) a bank or financial institution authorized to do business in the State of Illinois, (ii) a governmental unit as defined in the Debt Reform Act, or (iii) an “accredited investor” as defined in Rule 501 of Regulation D as promulgated under the Securities Act of 1933, as amended; *provided, however*, that the Purchaser as set forth in either (b) or (c) shall be selected only upon receipt by the District of the recommendation of PMA that the sale of the Bonds on a negotiated or private placement basis to the Purchaser is in the best interests of the District because of (i) the pricing of the Bonds by the Purchaser, (ii) then current market conditions or (iii) the timing of the sale of the Bonds, and *further provided*, that the Purchaser as

set forth in (c) may be selected through the utilization of a placement agent selected by the Designated Representatives after consultation with PMA if the use of such placement agent is determined by the Designated Representatives to be in the best interests of the District, as set forth in the applicable Bond Notification. In the event that a Purchaser of a series of Bonds is selected through the utilization of a placement agent, the execution of a standard form of placement agent agreement between the District and such placement agent is hereby approved and authorized.

Prior to the sale of Bonds, the President and Vice President of the Board, the Superintendent and Business Manager of the District and the School Treasurer are each hereby authorized to approve and execute a commitment for the purchase of a Municipal Bond Insurance Policy (as hereinafter defined), to further secure such Bonds, as long as the present value of the fee to be paid for the Municipal Bond Insurance Policy (using as a discount rate the expected yield on such Bonds treating the fee paid as interest on the Bonds) is less than the present value of the interest reasonably expected to be saved on the Bonds over the term of such Bonds as a result of the Municipal Bond Insurance Policy.

Upon the sale of Bonds, the Designated Representatives shall prepare a Notification of Sale of the Bonds, which shall include the pertinent details of sale as provided herein (the "*Bond Notification*"). In such Bond Notification, the Designated Representatives shall find and determine that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not

exceed the maximum rate otherwise authorized by applicable law. The Bond Notification shall be entered into the records of the District and made available to the Board at the next regular meeting thereof; but such action shall be for information purposes only, and the Board shall have no right or authority at such time to approve or reject such sale as evidenced in the Bond Notification.

Upon the sale of Bonds, as evidenced by the execution and delivery of a Bond Notification by the Designated Representatives, the President, Vice President and Secretary of the Board, the School Treasurer, the Superintendent and Business Manager of the District and any other officers of the District, as shall be appropriate, shall be and are each hereby authorized and directed to approve or execute, or both, such documents of sale of such Bonds as may be necessary, including, without limitation, the contract for the sale of such Bonds between the District and the Purchaser (the "*Purchase Contract*"). Prior to the execution and delivery of the Purchase Contract, the Designated Representatives shall find and determine that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his or her own name or in the name of any other person, association, trust or corporation, in the Purchase Contract.

The Bonds before being issued shall be registered, numbered and countersigned by the School Treasurer, such registration being made in a book provided for that purpose, in which shall be entered the record of the resolution authorizing the Board to borrow said money and a

description of the Bonds issued, including the number, date, to whom issued, amount, rate of interest and when due.

The use by the District and the Purchaser of any Preliminary Official Statement and any final Official Statement relating to the Bonds (the “*Official Statement*”) is hereby ratified, approved and authorized; the execution and delivery of the Official Statement is hereby authorized; and the officers of the Board are hereby authorized to take any action as may be required on the part of the District to consummate the transactions contemplated by the Purchase Contract, this Resolution, said Preliminary Official Statement, the Official Statement and the Bonds.

Section 9. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2021	\$1,119,375.23	for interest and principal up to and including December 1, 2022
2022	\$1,175,343.99	for interest and principal
2023	\$1,175,343.99	for interest and principal
2024	\$1,175,343.99	for interest and principal
2025	\$1,175,343.99	for interest and principal
2026	\$1,175,343.99	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

To the extent that the taxes levied above exceed the amount necessary to pay debt service on the Bonds as set forth in the Bond Notification or Bond Notifications, the President and Secretary of the Board and the School Treasurer are hereby authorized to direct the abatement of such taxes to the extent of the excess of such levy in each year over the amount necessary to pay debt service on the Bonds in the following bond year. Proper notice of such abatement shall be filed with the County Clerk of The County of Cook, Illinois (the "*County Clerk*"), in a timely manner to effect such abatement.

Section 10. Filing of Resolution. Forthwith upon the passage of this Resolution, the Secretary of the Board is hereby directed to file a certified copy of this Resolution with the

County Clerk, and it shall be the duty of the County Clerk to annually in and for each of the years 2021 to 2026, inclusive, ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for school purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general school purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of the special fund to be designated "School Bond and Interest Fund of 2022" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds; and a certified copy of this Resolution shall also be filed with the School Treasurer. Interest earnings on the Bond Fund and the Working Cash Fund of the District have not been earmarked or restricted by the Board for a designated purpose.

Section 11. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Resolution, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) hereafter issued by the District shall not exceed the debt service extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the "*Base*").

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

Section 12. Use of Bond Proceeds. All moneys derived from the issuance of the Bonds hereby authorized shall be used only for the purpose and in the manner provided by the Act. Any accrued interest received on the delivery of the Bonds is hereby appropriated for the purpose of paying interest due on the Bonds and is hereby ordered deposited into the Bond Fund. The principal proceeds of the Bonds and any premium received on the delivery of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and for working cash fund purposes, and that portion thereof not needed to pay such costs shall be set aside in a separate fund known and designated as the "Working Cash Fund of School District Number 128, Cook County, Illinois," which said fund shall be held apart and maintained as provided in Article 20 of the Act at least until all the Bonds have been retired or all the Bond proceeds have been fully spent (whichever is earlier), and shall not be used for any other purpose whatsoever. At the time of the issuance of the Bonds, the costs of issuance of the Bonds may be paid by the Purchaser, the Bond Registrar or PMA on behalf of the District from the proceeds of the Bonds.

Section 13. Non-Arbitrage and Tax-Exemption. The District hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action

within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Internal Revenue Code of 1986, as amended (the “Code”), or would otherwise cause the interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The District acknowledges that, in the event of an examination by the Internal Revenue Service (the “IRS”) of the exemption from federal income taxation for interest paid on the Bonds, under present rules, the District may be treated as a “taxpayer” in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the IRS in connection with such an examination.

The District also agrees and covenants with the purchasers and holders of the Bonds from time to time outstanding that, to the extent possible under Illinois law, it will comply with whatever federal tax law is adopted in the future which applies to the Bonds and affects the tax-exempt status of the Bonds.

The Board hereby authorizes the officials of the District responsible for issuing the Bonds, the same being the President and Secretary of the Board and the School Treasurer, to make such further covenants and certifications regarding the specific use of the proceeds of the Bonds as approved by the Board and as may be necessary to assure that the use thereof will not cause the Bonds to be arbitrage bonds and to assure that the interest on the Bonds will be exempt from federal income taxation. In connection therewith, the District and the Board further agree:

(a) through their officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to consult with counsel approving the Bonds and to comply with such advice as may be given; (c) to pay to the United States, as necessary, such sums of money representing required rebates of excess arbitrage profits relating to the Bonds; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by their officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the District in such compliance.

Section 14. Reimbursement. With respect to expenditures for the projects paid within the 60 day period ending on this date and with respect to which no declaration of intent was previously made, the District hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the Bonds in the amount indicated in the Tax Exemption Certificate and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 15. Designation of Issue. The District hereby designates each of the Bonds as a “qualified tax-exempt obligation” for the purposes and within the meaning of Section 265(b)(3) of the Code.

Section 16. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 17. Duties of Bond Registrar. If requested by the Bond Registrar, the President and Secretary of the Board are authorized to execute the Bond Registrar's standard form of agreement between the District and the Bond Registrar with respect to the obligations and duties of the Bond Registrar hereunder which may include the following:

(a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;

(b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;

(c) to give notice of redemption of Bonds as provided for herein;

(d) to cancel and/or destroy Bonds which have been paid at maturity or upon redemption prior to maturity or submitted for exchange or transfer;

(e) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(f) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 18. Continuing Disclosure Undertaking. If applicable, the President of the Board is hereby authorized, empowered and directed to execute and deliver a Continuing Disclosure Undertaking under Section (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended (the "*Continuing Disclosure Undertaking*"). When the Continuing Disclosure Undertaking is executed and delivered on behalf of the District as herein provided, the Continuing Disclosure Undertaking will be binding on the District and the officers, employees and agents of the District,

and the officers, employees and agents of the District are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Resolution, the sole remedy for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order to cause the District to comply with its obligations under the Continuing Disclosure Undertaking.

Section 19. Municipal Bond Insurance. In the event the payment of principal and interest on Bonds is insured pursuant to a municipal bond insurance policy (the “*Municipal Bond Insurance Policy*”) issued by a bond insurer (the “*Bond Insurer*”), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the District and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of the insured Bonds, subrogation of the rights of the insured Bondholders to the Bond Insurer upon payment of the insured Bonds by the Bond Insurer, amendment hereof, or other terms, as approved by the President of the Board on advice of counsel, his or her approval to constitute full and complete acceptance by the District of such terms and provisions under authority of this Section.

Section 20. Record-Keeping Policy and Post-Issuance Compliance Matters. It is necessary and in the best interest of the District to maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure the appropriate federal tax status for

the Bonds and other debt obligations of the District, the interest on which is excludable from “gross income” for federal income tax purposes or which enable the District or the holder to receive federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax credit bonds (including the Bonds, the “*Tax Advantaged Obligations*”). Further, it is necessary and in the best interest of the District that (i) the Board adopt policies with respect to record-keeping and post issuance compliance with the District’s covenants related to its Tax Advantaged Obligations and (ii) the Compliance Officer (as hereinafter defined) at least annually review the District’s Contracts (as hereinafter defined) to determine whether the Tax Advantaged Obligations comply with the federal tax requirements applicable to each issue of the Tax Advantaged Obligations. The Board and the District hereby adopt the following Record-Keeping Policy and, in doing so, amend any similar Record-Keeping Policy or Policies heretofore adopted:

(a) *Compliance Officer Is Responsible for Records.* The Business Manager of the District (the “*Compliance Officer*”) is hereby designated as the keeper of all records of the District with respect to each issue of the Tax Advantaged Obligations, and such officer shall report to the Board at least annually that he/she has all of the required records in his/her possession, or is taking appropriate action to obtain or recover such records.

(b) *Closing Transcripts.* For each issue of Tax Advantaged Obligations, the Compliance Officer shall receive, and shall keep and maintain, a true, correct and complete counterpart of each and every document and agreement delivered in connection with the issuance of the Tax Advantaged Obligations, including without limitation (i) the proceedings of the District authorizing the Tax Advantaged Obligations, (ii) any offering document with respect to the offer and sale of the Tax Advantaged Obligations, (iii) any legal opinions with respect to the Tax Advantaged Obligations delivered by any lawyers, and (iv) all written representations of any person delivered in connection with the issuance and initial sale of the Tax Advantaged Obligations.

(c) *Arbitrage Rebate Liability.* The Compliance Officer shall review the agreements of the District with respect to each issue of Tax Advantaged Obligations and shall prepare a report for the Board stating whether or not the District has any rebate liability to the United States Treasury, and setting forth any applicable exemptions that each issue of Tax Advantaged Obligations may have from rebate liability. Such report shall be updated annually and delivered to the Board.

(d) *Recommended Records.* The Compliance Officer shall review the records related to each issue of Tax Advantaged Obligations and shall determine what requirements the District must meet in order to maintain the tax-exemption of interest paid on its Tax Advantaged Obligations, its entitlement to direct payments by the United States Treasury of the applicable percentages of each interest payment due and owing on its Tax Advantaged Obligations, and applicable tax credits or other tax benefits arising from its Tax Advantaged Obligations. The Compliance Officer shall then prepare a list of the contracts, requisitions, invoices, receipts and other information that may be needed in order to establish that the interest paid on the Tax Advantaged Obligations is entitled to be excluded from “gross income” for federal income tax purposes, that the District is entitled to receive from the United States Treasury direct payments of the applicable percentages of interest payments coming due and owing on its Tax Advantaged Obligations, and the entitlement of holders of any Tax Advantaged Obligations to any tax credits or other tax benefits, respectively. Notwithstanding any other policy of the District, such retained records shall be kept for as long as the Tax Advantaged Obligations relating to such records (and any obligations issued to refund the Tax Advantaged Obligations) are outstanding, plus three years, and shall at least include:

(i) complete copies of the transcripts delivered when any issue of Tax Advantaged Obligations is initially issued and sold;

(ii) copies of account statements showing the disbursements of all Tax Advantaged Obligation proceeds for their intended purposes, and records showing the assets and other property financed by such disbursements;

(iii) copies of account statements showing all investment activity of any and all accounts in which the proceeds of any issue of Tax Advantaged Obligations has been held or in which funds to be used for the payment of principal of or interest on any Tax Advantaged Obligations has been held, or which has provided security to the holders or credit enhancers of any Tax Advantaged Obligations;

(iv) copies of all bid requests and bid responses used in the acquisition of any special investments used for the proceeds of any issue of Tax Advantaged Obligations, including any swaps, swaptions, or other financial derivatives entered into in order to establish that such instruments were purchased at *fair market value*;

(v) copies of any subscriptions to the United States Treasury for the purchase of State and Local Government Series (SLGS) obligations;

(vi) any calculations of liability for *arbitrage rebate* that is or may become due with respect to any issue of Tax Advantaged Obligations, and any calculations prepared to show that no arbitrage rebate is due, together, if applicable, with account statements or cancelled checks showing the payment of any rebate amounts to the United States Treasury together with any applicable IRS Form 8038-T; and

(vii) copies of all contracts and agreements of the District, including any leases (the “*Contracts*”), with respect to the use of any property owned by the District and acquired, constructed or otherwise financed or refinanced with the proceeds of the Tax Advantaged Obligations effective at any time when such Tax Advantaged Obligations are, will or have been outstanding. Copies of contracts covering no more than 50 days of use and contracts related to District employees need not be retained.

(e) *IRS Examinations or Inquiries.* In the event the IRS commences an examination of any issue of Tax Advantaged Obligations or requests a response to a compliance check, questionnaire or other inquiry, the Compliance Officer shall inform the Board of such event, and is authorized to respond to inquiries of the IRS, and to hire outside, independent professional counsel to assist in the response to the examination or inquiry.

(f) *Annual Review.* The Compliance Officer shall conduct an annual review of the Contracts and other records to determine for each issue of Tax Advantaged Obligations then outstanding whether each such issue complies with the federal tax requirements applicable to such issue, including restrictions on private business use, private payments and private loans. The Compliance Officer is expressly authorized, without further official action of the Board, to hire outside, independent professional counsel to assist in such review. To the extent that any violations or potential violations of federal tax requirements are discovered incidental to such review, the Compliance

Officer may make recommendations or take such actions as the Compliance Officer shall reasonably deem necessary to assure the timely correction of such violations or potential violations through remedial actions described in the United States Treasury Regulations, or the Tax Exempt Bonds Voluntary Closing Agreement Program described in Treasury Notice 2008-31 or similar program instituted by the IRS.

(g) *Training.* The Compliance Officer shall undertake to maintain reasonable levels of knowledge concerning the rules related to tax-exempt bonds (and build America bonds and tax credit bonds to the extent the District has outstanding build America bonds or tax-credit bonds) so that such officer may fulfill the duties described in this Section. The Compliance Officer may consult with counsel, attend conferences and presentations of trade groups, read materials posted on various web sites, including the web site of the Tax Exempt Bond function of the IRS, and use other means to maintain such knowledge. Recognizing that the Compliance Officer may not be fully knowledgeable in this area, the Compliance Officer may consult with outside counsel, consultants and experts to assist him or her in exercising his or her duties hereunder. The Compliance Officer will endeavor to make sure that the District's staff is aware of the need for continuing compliance. The Compliance Officer will provide copies of this Resolution and the Tax Exemption Certificate and Agreement or other applicable tax documents for each series of Tax Advantaged Obligations then currently outstanding (the "*Tax Agreements*") to staff members who may be responsible for taking actions described in such documents. The Compliance Officer should assist in the education of any new Compliance Officer and the transition of the duties under these procedures. The Compliance Officer will review this Resolution and each of the Tax Agreements periodically to determine if there are portions that need further explanation and, if so, will attempt to obtain such explanation from counsel or from other experts, consultants or staff.

(h) *Amendment and Waiver.* The procedures described in this Section are only for the benefit of the District. No other person (including an owner of a Tax Advantaged Obligation) may rely on the procedures included in this Section. The District may amend this Section and any provision of this Section may be waived, without the consent of the holders of any Tax Advantaged Obligations and as authorized by passage of a resolution by the Board. Additional procedures may be required for Tax Advantaged Obligations the proceeds of which are used for purposes other than capital governmentally owned projects or refundings of such, including tax increment financing bonds, bonds financing output facilities, bonds financing working capital, or private activity bonds. The District also recognizes that these procedures may need to be revised in the event the District enters into any derivative products with respect to its Tax Advantaged Obligations.

Section 21. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]

Section 22. Repeal. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted January 26, 2022.

President, Board of Education

Secretary, Board of Education

Member _____ moved and Member _____

seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion of said resolution, the President directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE:

The following members voted NAY:

Whereupon the President declared the motion carried and said resolution duly adopted, in open meeting approved and signed said resolution and directed the Secretary to record the same in full in the records of the Board of Education of School District Number 128, Cook County, Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of School District Number 128, Cook County, Illinois (the “Board”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 26th day of January, 2022, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$5,000,000 General Obligation Limited Tax School Bonds of School District Number 128, Cook County, Illinois, for the purpose of increasing the Working Cash Fund of said School District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient and open to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the School Code of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 26th day of January, 2022.

Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of _____, 2022, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$5,000,000 General Obligation Limited Tax School Bonds of School District Number 128, Cook County, Illinois, for the purpose of increasing the Working Cash Fund of said School District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Education of School District Number 128, Cook County, Illinois, on the 26th day of January, 2022, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 2022.

County Clerk of The County of Cook, Illinois

(SEAL)

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting School Treasurer who receives the taxes of School District Number 128, Cook County, Illinois, and as such official I do further certify that on the 26th day of January, 2022, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION providing for the issue of not to exceed \$5,000,000 General Obligation Limited Tax School Bonds of School District Number 128, Cook County, Illinois, for the purpose of increasing the Working Cash Fund of said School District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

duly adopted by the Board of Education of said School District on the 26th day of January, 2022, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 26th day of January, 2022.

School Treasurer

**DISTRICT 128 CALENDAR COMMITTEE
2021-2022 SCHOOL YEAR**

SCHOOL BOARD POLICY: 6:20 School Year Calendar and Day

6:20 School Year Calendar and Day School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

Philosophy for Building a School Calendar

- Calendars are built with the intent of maximizing instructional time
 - 5-day weeks when possible
 - Minimize disruptions to the continuity of instruction

Parameters

- 185 Teacher Workdays by BOE Policy (includes 5 emergency days)
- 176 Instructional Days
 - 174 Student Contact Days
 - 2 Parent Teacher Conference Days
- 5 Emergency Days
- 4 Institute Days
- Legal School Holidays
 - Labor Day – Sept 5 (cannot be waived)
 - Columbus Day – October 10 (can be waived and an attendance day)
 - Election Day – November 8 (cannot be waived)
 - Veteran's Day (historically in session)
 - Martin Luther King, Jr. Day – January 16 (cannot be waived)
 - Presidents' Day (In Lieu of Lincoln's Birthday) – Feb 20 (cannot be waived)
 - Memorial Day – May 29 (cannot be waived)

2022-2023 Palos Heights District 128 Recommended School Calendar

August 2022						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	I	I	*(18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Student Count = 10

September 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	X	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Student Count = 21

October 2022						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	I	8
9	X	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student Count = 19

November 2022						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	X	9	10	11	12
13	14	15	16	17	18	19
20	C	C	X	X	X	26
27	28	29	30			

Student Count = 16 + 2=18

December 2022						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	X	X	24
25	X	X	X	X	X	31

Student Count = 15

January 2023						
Su	Mo	Tu	We	Th	Fr	Sa
1	X	X	X	X	X	7
8	9	10	11	12	13	14
15	X	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Student Count = 16

February 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	X	21	22	23	24	25
26	27	28				

Student Count = 19

March 2023						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	X	X	X	X	X	

Student Count = 18

April 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	I	5	6	X	8
9	X	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Student Count = 17

May 2023						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	X	30	31			

Student Count = 22

June 2023						
Su	Mo	Tu	We	Th	Fr	Sa
				1)*	E	3
4	E	E	E	E	9	10
11	12	13	14	15	16	17
18	X	20	21	22	23	24
25	26	27	28	29	30	

Student Count = 1

July 2023						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	X	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

TOTAL STUDENT DAYS = 176 + 5 EMERGENCY DAYS (Note: The recommendation for inclement weather is to utilize the district E-Learning plan to avoid adding days to the end of the school year.)

First Day of School for Students - Thursday, August 18, 2022 (Noon Dismissal -clock hour minimum)

Last Day of School for Students - Thursday, June 1, 2023 (11:30 a.m. Dismissal)

NON-ATTENDANCE DAYS	
August 16 & 17, 2022	Institute Days
Sep 5, 2022	Labor Day
October 7, 2022	Institute Day
Oct 10, 2022	Columbus Day
Nov 8, 2022	Election Day (State)
November 21 & 22, 2022	Parent-Teacher Conferences
Nov 23-25, 2022	Thanksgiving Break
December 22 & 23, 26-31, 2022 January 2-6, 2023	Winter Break
Jan 16, 2023	Martin L. King Day
Feb 20, 2023	Presidents' Day
March 27-31, 2023	Spring Break
April 4, 2023	Institute Day
April 7 & April 10, 2023	Non-Attendance Days
May 29, 2023	Memorial Day

PROFESSIONAL LEARNING EARLY RELEASE DAYS
Dismissal Navajo 1:15; Independence 1:20; Chippewa 1:25; Indian Hill 1:30
September 14, 2022
September 28, 2022
October 19, 2022
November 16, 2022
December 14, 2022
January 25, 2023
February 8, 2023
February 22, 2023
March 8, 2023
April 19, 2023
May 10, 2023

COMMUNITY HIGH SCHOOL DISTRICT 218

Academic Year Calendar

2022-23

(PENDING SCISC4 APPROVAL)

2022

August						
S	M	T	W	R	F	S
	1	2	3	4	5	6
0						
1	7	8	9	10	11	12
5	14	15	16	17	18	19
5	21	22	23	24	25	26
3	28	29	30	31		

September						
S	M	T	W	R	F	S
				1	2	3
2						
4	4	5	6	7	8	9
5	11	12	13	14	15	16
5	18	19	20	21	22	23
5	25	26	27	28	29	30

October						
S	M	T	W	R	F	S
						1
0						
4	2	3	4	5	6	7
4	9	10	11	12	13	14
5	16	17	18	19	20	21
4	23	24	25	26	27	28
1	30	31				

November						
S	M	T	W	R	F	S
		1	2	3	4	5
4						
4	6	7	8	9	10	11
5	13	14	15	16	17	18
2	20	21	22	23	24	25
3	27	28	29	30		

December						
S	M	T	W	R	F	S
				1	2	3
2						
5	4	5	6	7	8	9
5	11	12	13	14	15	16
4	18	19	20	21	22	23
0	25	26	27	28	29	30
						31

AUGUST

- 10-11 Faculty Institute Days
- 12 First Semester Begins - Freshmen Only
- 15 All Students, Grades 9-12, Report
- 25 Meet the Teacher Night

SEPTEMBER

- 5 Labor Day Holiday - No School

OCTOBER

- 6 Parent/Teacher Conferences - 12:00 Student Dismissal
- 7 No School
- 10 Columbus Day - No School
- 12 PSAT Testing
- 27 Institute Day - No School

NOVEMBER

- 8 Election Day/State Holiday - No School
- 23-25 Thanksgiving Holiday - No School

DECEMBER

- 22 Last Day of Student Attendance for First Semester
- 23 Winter Break Begins - No School

JANUARY

- 9 Students Return - Second Semester Begins
- 16 Martin Luther King Holiday - No School
- 26 School Improvement Day - 11:15 Student Dismissal

FEBRUARY

- 16 Parent/Teacher Conferences - 12:00 Student Dismissal
- 17 No School
- 20 President's Day - No School

MARCH

- 27-31 Spring Break Begins - No School

APRIL

- 3 Students Return to School
- 4 Institute Day/Election Day - No School
- 7-10 Mini-Break - No School
- 12 SAT Testing (tentative)

MAY

- 19 Seniors Last Day of Student Attendance
- 25 Graduation
- 26 Last Day of Student Attendance for Second Semester
- 29 Memorial Day Holiday

Resource Hour (RH):
All Schools: Wednesday

2023

January						
S	M	T	W	R	F	S
0						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	R	F	S
3			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	R	F	S
3			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	R	F	S
						1
0						
3	2	3	4	5	6	7
9	8	9	10	11	12	13
16	14	15	16	17	18	19
23	20	21	22	23	24	25
30	27	28	29	30	31	

May						
S	M	T	W	R	F	S
5			1	2	3	4
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Pupil Attendance/Semester	
Sem 1	Sem 2
87	89

	Pupil Attendance/Sem	Institute Days	Emergency Days
Sem 1	87	3	0
Sem 2	89	1	5
TOTAL	176	4	5
	185		

Approved by Board: 1/20/22

Approved by SCISC4:



Palos Heights School District 128

SCHOOL FEES

School Fees (Includes Technology Related Fees to support 1:1 iPad Initiative K-8)

2022-2023 School Year

School fees cover consumable supplies and materials that are ordered annually at each grade level. Examples include workbooks, assignment notebooks, art supplies, technology, etc.

Pre-K	\$160.00
Kindergarten	\$195.00
Grades 1-3	\$195.00
Grades 4 & 5	\$195.00
Grade 6	\$195.00
Grade 7 & 8	\$195.00
Gym Uniform Grades 6-8	\$20.00
Milk (Full Year Order) - Optional	\$30.00
Yearbook - Optional	\$25.00
Transportation (Less than 1.5 miles and no Hazardous Crossings at 127th or Ridgeland) - Optional	\$325.00

Returning Students:

RETURNING STUDENT EARLY BIRD DISCOUNT ON OR BEFORE JUNE 3: \$25.00



Palos Heights School District 128

Job Title: Curriculum Instructional Specialist	Department: Certified Staff
Reports To: Building Principals	Terms of Employment: Per Collective Bargaining Agreement

Job Description Overview:

The Curriculum Instructional Specialist will provide leadership and vision in the ongoing planning, implementation, development, direction, review and evaluation of the district's curriculum and instructional services (ELA/Social Sciences or Mathematics/Science). The Curriculum Instructional Specialist will provide relevant professional development services and oversee the MTSS intervention programs relevant to the content areas assigned. The Curriculum Instructional Specialist will ensure that the district's objectives are aligned to state frameworks and to educational practices that yield the highest standards of instructional excellence and student achievement.

Qualifications:

- Current Illinois Professional Educator License
- Master's Degree and/or Licensure Endorsement
 - Elementary or Middle Grade Endorsement Required
 - Curriculum and Instruction and/or Teacher Leadership Endorsement Required
- Minimum 5 years of teaching experience
- Demonstrates knowledge of Illinois Learning Standards in relevant content areas
- Knowledge of exemplary practices related to curriculum, instruction and assessment
- Knowledge of technology based activities that assist and facilitate student progress
- Experience in alignment of K-8 curriculum with standards and assessments
- Experience teaching multiple grade levels preferred
- Demonstrated ability to work effectively and collaborate with colleagues and team members.
- Previous experience with adult professional development design and facilitation preferred
- Possess strong leadership skills
- Ability to communicate effectively orally and in writing

Principal Duties & Responsibilities (Essential Functions)

- Responsible for providing leadership in linking assessment to curriculum and instruction and in developing a systematic approach for research, evaluation and assessment of data collection and its application to student learning
- Guides development, implementation, and evaluation of professional development activities for personnel and provides staff training in both the delivery of the curriculum and uses of technology.
- Provide job-embedded coaching to staff with effective instructional strategies to include modeling, observing and providing feedback to colleagues
- Plan, prepare and model instruction that facilitates active learning
- Maintain a record of coaching activities
- Design and lead professional development
- Create positive relationships with various stakeholders in the organization including administrators, teachers, teaching assistants, office staff, parents, and school communities
- Serve as a Co-Coordinator of the MTSS process in assigned content area(s)
- Maintain accurate and complete records of students' progress and development as it relates to MTSS
- Support effective instruction for students identified by the MTSS process
- Provide information on current research and best practice to staff
- Stay abreast of updates in curricular shifts and communicate these changes to staff
- Provide feedback for the development of strategic goals
- Provide feedback for the refinement of curriculum maps, pacing guides, and common assessments
- Collaborate with the Instructional Technology Team regarding technology integration specific to assigned content areas
- Identify appropriate curricular resources for supplementing instructional needs
- Provide curriculum support and training for all teachers and continuous staff development that supports curricular initiatives
- Work with principals and teacher committees in organizing and coordinating grade level and departmental meetings, in order to support horizontal and vertical continuity and articulation of the instructional program throughout the district
- Collaborate with and coach teachers on the use of assessment data to plan instruction; analyze school level data and plan for future instructional needs
- Monitor and assess student progress using a variety of measures to inform instructional decision-making and promote student achievement
- Promote student ownership in learning by providing appropriate instructional feedback to teachers and students to improve learning
- Prepare required reports related to student growth and development
- Participate in team, school, district and parent meetings
- Maintain a comprehensive inventory of instructional materials and resources
- Assist with the planning and delivery of parent workshops and informational sessions related to curricular programming
- Demonstrate preparation and skill in supporting staff to work with students from diverse cultural, economic and ability backgrounds, responding equitably at all times

- Collaborate and consult with instructional support personnel to plan and implement instruction for students
- Encourage parent and community involvement, obtain information for parents when requested, promptly return phone calls and answer emails
- Participate in appropriate professional activities
- Participate in school activities as outlined in the contract
- Design parent education opportunities as needed
- Other duties as assigned

Physical Requirements:

- The usual and customary methods of performing the job's functions require the following physical demands: standing or sitting for long periods of time, walking long distances (field trips), some lifting, carrying, pushing, and/or pulling
- The employee should have the physical capabilities to perform all job functions

Disclaimer

- Nothing in this job description restricts administration's right to assign or reassign duties and responsibilities to this job at any time;
- This description reflects administration's assignment of essential functions, it does not proscribe or restrict the tasks that may be assigned;
- This job description is subject to change at any time
- District 128 will make reasonable accommodations in compliance with the American with Disabilities Act of 1990

Document Status: Draft Update - Rewritten

2:220-E3 Exhibit - Closed Meeting Minutes

1

Closed Meeting Minutes

Date:		Time:	
Location:			
Name of person(s) taking and recording the minutes:			
Name of person presiding:			
Members in attendance:		Members absent:	
1. 2. 3. 4. 5. 6. 7.		1. 2. 3.	
Summary of the discussion on all matters:			
Time of adjournment or return to open meeting:			
<p><i>The Board of Education, during its semi-annual review of closed session minutes, has decided these minutes no longer need confidential treatment. <u>Semi-annual means every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the board. 5 ILCS 120/2.06(d), amended by P.A. 102-653.</u> PRESSPlus1</i></p>			
<input type="checkbox"/> These minutes are available for public inspection as of: _____ . <div style="text-align: center;">(Date)</div>			

DATED: April 9, 2014

PRESSPlus Comments

PRESSPlus 1. For the sake of brevity and to align with the closed meeting exception in 5 ILCS 120/2(c)(21) that continues to refer to a public body's *semi-annual* review of its closed session minutes, this exhibit use the term *semi-annual*, even though that term was removed from 5 ILCS 120/2.06(d). **Issue 108, November 2021**

PRESS Footnotes

1. The required inclusions for closed meeting minutes are:
 1. The meeting's date, time, and place;
 2. Board members recorded as either present or absent;
 3. A summary of the discussion on the topic(s) specified in the vote to hold the closed meeting; and
 4. If the vote to close the meeting was to discuss litigation that is probable or imminent, the basis for that finding.

Document Status: Draft Update - Rewritten

2:220-E8 Exhibit - Board of Education Records Maintenance Requirements and FAQs

Title has been updated. Original Title: School Board Records Maintenance Requirements and FAQs

Open Meetings Act ^{PRESSPlus1}

The Open Meetings Act (OMA) requires public bodies to “keep written minutes of all their meetings, whether open or closed, and a verbatim record of all their closed meetings in the form of an audio or video recording.” 5 ILCS 120/2.06(a). Minutes must include, but are not limited to: (1) the date, time, and place of the meeting; (2) the members of the public body recorded as either present or absent and whether the members were physically present or present by means of video or audio conference; and (3) a summary of discussion on all matters proposed, deliberated, or decided, and record of any votes taken. Id.

The remainder of Section 2.06 addresses the approval of open meeting minutes, the treatment of verbatim recordings of closed meetings, the semi-annual review of closed meeting minutes, the confidential nature of closed meeting minutes, and the right of persons to address public officials under rules established and recorded by the public body. The requirements of Section 2.06, as well as OMA requirements pertaining to Board agendas, are included in policy 2:220, *Board of Education Meeting Procedure*.

Exhibit 2:220-E3, *Closed Meeting Minutes*, provides a sample template for keeping closed meeting minutes that incorporates the requirements of Section 2.06 of OMA. It also includes an area to designate if the Board has determined, pursuant to Section 2.06(d), that the closed meeting minutes no longer need confidential treatment.

Exhibit 2:220-E4, *Open Meeting Minutes*, contains a protocol for open meeting minutes that incorporates the requirements of Section 2.06 of OMA. It also provides a sample template for keeping open meeting minutes.

Exhibit 2:220-E5, *Semi-Annual Review of Closed Meeting Minutes*, contains a process for implementing the semi-annual review of closed meeting minutes, and exhibit 2:220-E6, *Log of Closed Meeting Minutes*, is designed to facilitate this semi-annual review (every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the Board). 5 ILCS 120/2.06(d), amended by P.A. 102-653.

Exhibit 2:220-E9, *Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration*, contains a process for compliance with 105 ILCS 120/7(e), added by P.A. 101-640, when a board is meeting without a physical quorum present at the meeting location during a disaster declaration related to public health concerns.

Local Records Act

The Local Records Act (LRA) provides that public records, including “any book, paper, map, photograph, digitized electronic material, or other official documentary material, regardless of physical form or characteristics, made, produced, executed or received by any agency or officer pursuant to law or in connections with the transaction of public business and preserved or appropriate for preservation by such agency or officer” must be preserved unless the State Local Records Commission has given permission to destroy those records. 50 ILCS 205/3 and 7. Board records, including agendas, meeting packets and meeting minutes, fall into this definition.

Public bodies located in Cook County must work with the Local Records Commission of Cook County to determine how long they must retain public records. Public bodies located outside of Cook County must work with the Downstate Local Records Commission to determine how long they must retain public records.

Policy 2:250, *Access to District Public Records*, contains a subhead entitled **Preserving Public Records** which provides as follows:

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District’s organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the Board of Education or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

See the sample policy, 2:220, *Board of Education Meeting Procedure*, for all relevant footnotes. Also see administrative procedure 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*, for recommendations regarding school district records retention protocols and links to web-based record management resources.

Open Meeting Minutes

Are we required to approve them?	Must they be semi-annually reviewed?	May we release them to the public?	May we destroy them?
Yes, within 30 days or at the next subsequent meeting, whichever is later.	No. Unlike the closed meeting requirement, OMA does not	Yes, must within 10 days after minutes are approved.	No. There is no OMA provision permitting the destruction of open

<p>A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. 5 ILCS 120/2.06(b).</p>	<p>contain semi-annual review requirements for open meeting minutes.</p>	<p>The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting. 5 ILCS 120/2.06(b).</p>	<p>meeting minutes, and they must be preserved unless the State Local Records Commission has given permission to destroy them.</p> <p>If a public body would like to destroy open meeting minutes, then it must comply with the LRA and work with its Local Records Commission. It is highly unlikely, however, that the Local Records Commission would approve of their destruction.</p>
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Open Meeting Verbatim Recordings

Are we required to approve them?	Must they be semi-annually reviewed?	May we release them to the public?	May we destroy them?
<p>No.</p> <p>OMA does not require public bodies to approve verbatim recordings of open meetings.</p>	<p>No.</p> <p>Unlike the closed meeting requirement, OMA does not require public bodies to keep verbatim recordings of open meetings, <i>unless</i> the public body is meeting without the physical presence of a quorum during a disaster declaration related to public health concerns. 5 ILCS 120/7(e). OMA does not contain semi-annual review requirements for open meeting verbatim recordings.</p>	<p>Yes.</p> <p>Unlike the closed meeting requirement, OMA does not require public bodies to keep verbatim recordings of open meetings, <i>unless</i> the public body is meeting without the physical presence of a quorum during a disaster declaration related to public health concerns. 5 ILCS 120/7(e). If a public body makes verbatim recordings of open meetings, then such recordings are subject to public disclosure pursuant to the Freedom of Information Act. 5 ILCS 140/.</p>	<p>Open meeting verbatim recordings made of meetings held without the physical presence of a quorum of a public body during a disaster declaration related to public health concerns may be destroyed after 18 months if prerequisites are met. (See Closed Meeting Verbatim Recordings subhead, below).</p> <p><i>[P]ublic bodies holding open meetings under this subsection (e) must also keep a verbatim record of all their meetings in the form of an audio or video recording. Verbatim records made under this paragraph (9) shall be made available to the public under, and are otherwise subject to, the provisions of Section 2.06. 5 ILCS 120/7(e)(9).</i></p> <p>In all other cases, if a public body would like to destroy open meeting verbatim recordings, then it must comply with the LRA and work with its Local Records Commission.</p>

Closed Meeting Minutes

Are we required to approve them?	Must they be semi-annually reviewed?	May we release them to the public?	May we destroy them?
<p>Yes.</p> <p>OMA does not directly state public bodies are required to approve closed meeting minutes, nor does it set a time frame for such approval.</p>	<p>Yes.</p> <p><i>Each public body shall periodically meet to review all existing minutes of all prior closed meetings (this</i></p>	<p>Yes, if prerequisites are met.</p> <p><i>Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to</i></p>	<p>No.</p> <p>There is no OMA provision permitting the destruction of closed meeting minutes, and they must be preserved unless the</p>

<p>However, OMA Section 2.06(d) requires public bodies to meet at least semi-annually to “review minutes of all closed meetings.” 5 ILCS 120/2.06(d).</p> <p>Moreover, OMA Section 2.06(c) specifically allows the destruction of closed meeting verbatim recordings only if certain conditions are met, one of which is that “the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.” 5 ILCS 120/2.06(c)(2). Both of these tasks would be difficult to achieve if closed meeting minutes were not first approved.</p> <p>One practice is to approve closed meeting minutes within the same time frame that open meeting minutes are approved – within 30 days of the meeting or at the next subsequent meeting, whichever is later.</p>	<p><i>includes records from all time that the board has been in existence). Meetings to review minutes shall occur every 6 months, or as soon thereafter as is practicable, taking into account the nature and meeting schedule of the public body. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.</i> 5 ILCS 120/2.06(d), amended by P.A. 102-653.</p>	<p><i>protect the public interest or the privacy of an individual by keeping them confidential.</i> 5 ILCS 120/2.06(f).</p>	<p>State Local Records Commission has given permission to destroy them.</p> <p>In addition:</p> <p><i>No minutes of meetings closed to the public shall be removed from the public body's main office or official storage location, except by vote of the public body or by court order.</i> 5 ILCS 120/2.06(f).</p> <p>If a public body would like to destroy closed meeting minutes, then it must comply with the LRA and work with its Local Records Commission. It is highly unlikely, however, that the Local Records Commission would approve of their destruction.</p>
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Closed Meeting Verbatim Recordings

Are we required to approve them?	Must they be semi-annually reviewed?	May we release them to the public?	May we destroy them?
<p>No.</p> <p>OMA does not require approval of closed meeting verbatim recordings.</p>	<p>No.</p> <p>OMA does not require semi-annual review of closed meeting verbatim recordings.</p>	<p>Possibly but unlikely.</p> <p><i>Unless the public body has made a determination that the verbatim recording no longer requires confidential treatment or otherwise consents to disclosure, the verbatim record of a meeting closed to the public shall not be open for public inspection or subject to discovery in any administrative or judicial proceeding other than one brought to enforce this Act.</i> 5 ILCS 120/2.06(e).</p> <p>But see <u>Kodish v. Oakbrook Terrace Fire Protection Dist.</u> (235 F.R.D. 447 (N.D. Ill. 2006), where a federal district court ordered that closed meeting verbatim recordings be disclosed to the Plaintiff in discovery because his primary claim was brought under federal law.</p>	<p>Yes, after 18 months if prerequisites are met.</p> <p><i>The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after: 1.) the public body approves the destruction of a particular recording; and 2.) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.</i> 5 ILCS 120/2.06(c).</p> <p>In addition:</p> <p><i>No verbatim recordings shall be recorded or removed from the public body's main office or official storage location, except by vote of the public body or by court order.</i> 5 ILCS 120/2.06(e).</p>

PRESSPlus Comments

PRESSPlus 1. This Board exhibit is rewritten for PRESS Plus subscribers. A redlined version showing the changes made is available at **PRESS** Online by logging in at www.iasb.com. **Issue 108, November 2021**

School Board

Exhibit - School Board Records Maintenance Requirements and FAQs

Open Meetings Act

The Open Meetings Act (OMA) requires public bodies to “keep written minutes of all their meetings, whether open or closed, and a verbatim record of all their closed meetings in the form of an audio or video recording.” 5 ILCS 120/2.06(a). Minutes must include, but are not limited to: (1) the date, time, and place of the meeting; (2) the members of the public body recorded as either present or absent and whether the members were physically present or present by means of video or audio conference; and (3) a summary of discussion on all matters proposed, deliberated, or decided, and record of any votes taken. *Id.*

The remainder of Section 2.06 addresses the approval of open meeting minutes, the treatment of verbatim recordings of closed meetings, the semi-annual review of closed meeting minutes, the confidential nature of closed meeting minutes, and the right of persons to address public officials under rules established and recorded by the public body. The requirements of Section 2.06, as well as OMA requirements pertaining to Board agendas, are included in policy 2:220, *School Board Meeting Procedure*.

Exhibit 2:220-E3, *Closed Meeting Minutes*, provides a sample template for keeping closed meeting minutes that incorporates the requirements of Section 2.06 of OMA. It also includes an area to designate if the Board has determined, pursuant to Section 2.06(d), that the closed meeting minutes no longer need confidential treatment.

Exhibit 2:220-E4, *Open Meeting Minutes*, contains an ~~open meeting minute's~~ protocol [for open meeting minutes](#) that incorporates the requirements of Section 2.06 of OMA. It also provides a sample template for keeping open meeting minutes.

Exhibit 2:220-E5, *Semi-Annual Review of Closed Meeting Minutes*, contains a process for implementing the semi-annual review of closed meeting minutes, and exhibit 2:220-E6, *Log of Closed Meeting Minutes*, is designed to facilitate this semi-annual review ([every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the Board](#)). 5 ILCS 120/2.06(d), amended by P.A. 102-653.

[Exhibit 2:220-E9, Requirements for No Physical Presence of Quorum and Participation by Audio or Video During Disaster Declaration, contains a process for compliance with 105 ILCS 120/7\(e\), added by P.A. 101-640, when a board is meeting without a physical quorum present at the meeting location during a disaster declaration related to public health concerns.](#)

Local Records Act

The Local Records Act (LRA) provides that public records, including “any book, paper, map, photograph, digitized electronic material, or other official documentary material, regardless of physical form or characteristics, made, produced, executed or received by any agency or officer pursuant to law or in connections with the transaction of public business and preserved or appropriate for preservation by such agency or officer” must be preserved unless the State Local Records Commission has given permission to destroy those records. 50 ILCS 205/3 and 7. Board records, including agendas, meeting packets and meeting minutes, fall into this definition.

Public bodies located in Cook County must work with the Local Records Commission of Cook County to determine how long they must retain public records. Public bodies located outside of Cook County must work with the Downstate Local Records Commission to determine how long they must retain public records.

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See the sample policy, 2:220, *School Board Meeting Procedure*, for all relevant footnotes. Also see administrative procedure 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*, for recommendations regarding school district records retention protocols and links to web-based record management resources.

Open Meeting Minutes

Are weyou required to approve them?	Must they be semi-annually reviewed?	May weyou release them to the public?	May weyou destroy them?
<p>Yes, within 30 days or at the next subsequent meeting, whichever is later.</p> <p><i>A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later. 5 ILCS 120/2.06(b).</i></p>	<p>No.</p> <p>Unlike the closed meeting requirement, OMA does not contain semi-annual review requirements for open meeting minutes.</p>	<p>Yes, must within 10ten days after minutes are approved.</p> <p><i>The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body. Beginning July 1, 2006, at the time it complies with other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted</i></p>	<p>No.</p> <p>There is no OMA provision permitting the destruction of open meeting minutes, and they must be preserved unless the State Local Records Commission has given permission to destroy them.</p> <p>If a public body would like to destroy open meeting minutes, then it must comply with the LRA and work with its Local Records Commission. It is highly unlikely, however, that the Local Records Commission would approve of their destruction.</p>

Are weyou required to approve them?	Must they be semi-annually reviewed?	May weyou release them to the public?	May weyou destroy them?
		<i>on the website for at least 60 days after their initial posting. 5 ILCS 120/2.06(b).</i>	

Open Meeting Verbatim Recordings

Are weyou required to approve them?	Must they be semi-annually reviewed?	May weyou release them to the public?	May weyou destroy them?
No. OMA does not require public bodies to approve verbatim recordings of open meetings.	No. Unlike the closed meeting requirement, OMA does not require public bodies to keep verbatim recordings of open meetings, <u>unless the public body is meeting without the physical presence of a quorum during a disaster declaration related to public health concerns. 5 ILCS 120/7(e).</u> OMA does not contain semi-annual review requirements for open meeting verbatim recordings.	Yes. Unlike the closed meeting requirement, OMA does not require public bodies to keep verbatim recordings of open meetings, <u>unless the public body is meeting without the physical presence of a quorum during a disaster declaration related to public health concerns. 5 ILCS 120/7(e).</u> If a public body makes verbatim recordings of open meetings, then such recordings are subject to public disclosure pursuant to the Freedom of Information Act, (5 ILCS 140/).	<u>Open meeting verbatim recordings made of meetings held without the physical presence of a quorum of a public body during a disaster declaration related to public health concerns may be destroyed after 18 months if prerequisites are met. (See Closed Meeting Verbatim Recordings subhead, below).</u> <u>[P]ublic bodies holding open meetings under this subsection (e) must also keep a verbatim record of all their meetings in the form of an audio or video recording. Verbatim records made under this paragraph (9) shall be made available to the public under, and are otherwise subject to, the provisions of Section 2.06. 5 ILCS 120/7(e)(9). Possibly.</u> <u>In all other cases, if a public body would like to destroy open meeting verbatim recordings, then it must comply with the LRA and work with its Local Records Commission.</u>

Closed Meeting Minutes

Are weyou required to approve them?	Must they be semi-annually reviewed?	May weyou release them to the public?	May weyou destroy them?

Are weyou required to approve them?	Must they be semi-annually reviewed?	May weyou release them to the public?	May weyou destroy them?
<p>Yes.</p> <p>OMA does not directly state public bodies are required to approve closed meeting minutes, nor does it set a time frame for such approval. However, OMA Section 2.06(d) requires public bodies to meet at least semi-annually to “review minutes of all closed meetings.” 5 ILCS 120/2.06(d).</p> <p>Moreover, OMA Section 2.06(c) specifically allows the destruction of closed meeting verbatim recordings only if certain conditions are met, one of which is that “the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.” 5 ILCS 120/2.06(c)(2). Both of these tasks would be difficult to achieve if closed meeting minutes were not first approved.</p> <p>One practice is to approve closed meeting minutes within the same time frame that open meeting minutes are approved – within 30 days of the meeting or at the next subsequent meeting, whichever is later.</p>	<p>Yes.</p> <p><i>Each public body shall periodically, but not less than semi-annually, meet to review all existing minutes of all prior closed meetings (this includes records from all time that the board has been in existence). <u>Meetings to review minutes shall occur every 6 months, or as soon thereafter as is practicable, taking into account the nature and meeting schedule of the public body.</u> At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection. 5 ILCS 120/2.06(d), <u>amended by P.A. 102-653.</u></i></p>	<p>Yes, if prerequisites are met.</p> <p><i>Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential. 5 ILCS 120/2.06(f).</i></p>	<p>No.</p> <p>There is no OMA provision permitting the destruction of closed meeting minutes, and they must be preserved unless the State Local Records Commission has given permission to destroy them.</p> <p>In addition, <u>per OMA Section 2.06(f), as amended by P.A. 99-515:</u></p> <p><i>No minutes of meetings closed to the public shall be removed from the public body’s main office or official storage location, except by vote of the public body or by court order. 5 ILCS 120/2.06(f).</i></p> <p>If a public body would like to destroy closed meeting minutes, then it must comply with the LRA and work with its Local Records Commission. It is highly unlikely, however, that the Local Records Commission would approve of their destruction.</p>

Closed Meeting Verbatim Recordings

Are weyou required to approve them?	Must they be semi-annually reviewed?	May weyou release them to the public?	May weyou destroy them?
<p>No.</p> <p>OMA does not require approval of closed meeting verbatim recordings.</p>	<p>No.</p> <p>OMA does not require semi-annual review of closed meeting verbatim recordings.</p>	<p>Possibly but unlikely.</p> <p><i>Unless the public body has made a determination that the verbatim recording no longer requires confidential treatment or otherwise</i></p>	<p>Yes, after 18 months if prerequisites are met.</p> <p><i>The verbatim record may be destroyed without notification to or the approval of a records</i></p>

		<p><i>consents to disclosure, the verbatim record of a meeting closed to the public shall not be open for public inspection or subject to discovery in any administrative or judicial proceeding other than one brought to enforce this Act. 5 ILCS 120/2.06(e).</i></p> <p>But see <u>Kodish v. Oakbrook Terrace Fire Protection Dist.</u> (235 F.R.D. 447 (N.D.-Ill. 2006)), where a federal district court ordered that closed meeting verbatim recordings be disclosed to the Plaintiff in discovery because his primary claim was brought under federal law.</p>	<p><i>commission or the State Archivist under the Local Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after: 1.) the public body approves the destruction of a particular recording; and 2.) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section. 5 ILCS 120/2.06(c).</i></p> <p>In addition, <u>per OMA Section 2.06(f), as amended by P.A. 99-515:</u></p> <p><i>No verbatim recordings shall be recorded or removed from the public body's main office or official storage location, except by vote of the public body or by court order. 5 ILCS 120/2.06(e).</i></p>
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Document Status: Draft Update

5:125 Personal Technology and Social Media; Usage and Conduct

Definitions

Includes - Means "includes without limitation" or "includes, but is not limited to."

Social media - Media for social interaction, using highly accessible communication techniques through the use of web-based and mobile technologies to turn communication into interactive dialogue. This includes, but is not limited to, services such as *Facebook, LinkedIn, Twitter, Instagram, Snapchat, and YouTube.*

Personal technology - Any device that is not owned or leased by the District or otherwise authorized for District use and: (1) transmits sounds, images, text, messages, videos, or electronic information, (2) electronically records, plays, or stores information, or (3) accesses the Internet, or private communication or information networks. This includes laptop computers (e.g., laptops, ultrabooks, and chromebooks), tablets (e.g., iPads®, Kindle®, Microsoft Surface®, and other Android® platform or Windows® devices), smartphones (e.g., iPhone®, BlackBerry®, Android® platform phones, and Windows Phone®), and other devices (e.g., iPod®).

Usage and Conduct

All District employees who use personal technology and/or social media shall: [PRESSPlus1](#)

1. Adhere to the high standards for **Professional and Appropriate Conduct** [appropriate school relationships](#) required by policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest*, at all times, regardless of the ever-changing social media and personal technology platforms available. This includes District employees posting images or private information about themselves or others in a manner readily accessible to students and other employees that is inappropriate as defined by policy 5:20, *Workplace Harassment Prohibited*; 5:100, *Staff Development Program*; 5:120, *Employee Ethics; Conduct; and Conflict of Interest*; 6:235, *Access to Electronic Networks*; 7:20, *Harassment of Students Prohibited*; and the Ill. Code of Educator Ethics, [23 Ill.Admin.Code §22.20](#).
2. Choose a District-provided or supported method whenever possible to communicate with students and their parents/guardians.
3. Not interfere with or disrupt the educational or working environment, or the delivery of education or educational support services.
4. **Inform their immediate supervisor if a student initiates inappropriate contact with them via any form of personal technology or social media.**
5. **Report instances of suspected abuse or neglect discovered through the use of social media or personal technology pursuant to a school employee's obligations under policy 5:90, *Abused and Neglected Child Reporting Child Reporting*.**
6. **Not disclose student record information, including student work, photographs of students, names of students, or any other personally identifiable information about students, in compliance** [Comply](#) with policy 5:130, *Responsibilities Concerning Internal Information*. [This means that personal technology and social media may not be used to share, publish, or transmit information about or images of students and/or District employees without proper approval.](#) For District employees, proper approval may include implied consent under the circumstances.
7. Refrain from using the District's logos without permission and follow Board policy 5:170, *Copyright*, and all District copyright compliance procedures.
8. Use personal technology and social media for personal purposes only during non-work times or hours. Any duty-free use must occur during times and places that the use will not interfere with job duties or otherwise be disruptive to the school environment or its operation.
9. Assume all risks associated with the use of personal technology and social media at school or school-sponsored activities, including students' viewing of inappropriate Internet materials through the District employee's personal technology or social media. The Board expressly disclaims any responsibility for imposing content filters, blocking lists, or monitoring of its employees' personal technology and social media.
10. Be subject to remedial and any other appropriate disciplinary action for violations of this policy ranging from prohibiting the employee from possessing or using any personal technology or social media at school to dismissal and/or indemnification of the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of this policy.

The Superintendent shall:

1. Inform District employees about this policy during the in-service on educator ethics, teacher-student conduct, and school employee-student conduct required by Board policy 5:120, *Employee Ethics; Conduct; and Conflict of Interest*.
2. Direct Building Principals to annually:
 - a. Provide their building staff with a copy of this policy.
 - b. Inform their building staff about the importance of maintaining high standards in their school relationships.
 - c. Remind their building staff that those who violate this policy will be subject to remedial and any other appropriate disciplinary

action up to and including dismissal.

3. Build awareness of this policy with students, parents, and the community.
4. Ensure that ~~no one for~~ neither the District, nor anyone on its behalf, ~~commits~~ requests of an act prohibited by the Right to Privacy in the Workplace Act, 820 ILCS 55/10; i.e., the Facebook Password Law ~~employee or applicant access in any manner to his or her social networking website or requests passwords to such sites.~~
5. Periodically review this policy and any procedures with District employee representatives and electronic network system administrator(s) and present proposed changes to the Board.

LEGAL REF.:

[105 ILCS 5/21B-75](#) and [5/21B-80](#).

~~Ill. Human Rights Act,~~ 775 ILCS 5/5A-102, Ill. Human Rights Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

~~Code of Ethics for Ill. Educators,~~ 23 Ill.Admin.Code §22.20, Code of Ethics for Ill. Educators.

[Garcetti v. Ceballos](#), 547 U.S. 410 (2006).

[Pickering v. High School Dist. 205](#), 391 U.S. 563 (1968).

Mayer v. Monroe County Community School Corp., 474 F.3d 477 (7th Cir. 2007).

CROSS REF.: 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct; and Conflict of Interest), 5:130 (Responsibilities Concerning Internal Information), 5:150 (Personnel Records), 5:170 (Copyright), 5:200 (Terms and Conditions of Employment and Dismissal), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:340 (Student Records)

~~ADOPTED: January 10, 2018~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to the requirements of districts outlined in 105 ILCS 5/10-23.13 (*Erin's Law*), amended by P.A. 102-610. For more information about *Erin's Law* requirements, see policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*. See also the Ethics, Training, and Educator Misconduct bundle in the **PRESS** Issue 108 Update Memo, available at **PRESS** Online by logging in at www.iasb.com. **Issue 108, November 2021**

Document Status: Draft Update

5:185 Family and Medical Leave

Please refer to the following current agreement:

"Palos Heights School District 128, PHEA Teacher Contract."

For employees not covered by this agreement:

Leave Description

An eligible employee may use unpaid family and medical leave (FMLA leave), guaranteed by the federal Family and Medical Leave Act. The U.S. Department of Labor's rules (federal rules) implementing FMLA, as they may be amended from time to time, control FMLA leave.

An eligible employee may take FMLA leave for up to a combined total of 12 weeks each 12-month period, beginning August 1 and ending July 31 of the next year.

During a single 12-month period, an eligible employee's FMLA leave entitlement may be extended to a total of 26 weeks of unpaid leave to care for a covered servicemember (defined in the federal rules) with a serious injury or illness. The "single 12-month period" is measured forward from the date the employee's first FMLA leave to care for the covered servicemember begins.

While FMLA leave is normally unpaid, the District will substitute an employee's accrued compensatory time-off and/or paid leave for unpaid FMLA leave, **provided such leave is available for use in accordance with Board policies and rules.** [PRESSPlus1](#) In addition, **a** All policies and rules regarding the use of paid leave apply when paid leave is substituted for unpaid FMLA leave. Any substitution of paid leave for unpaid FMLA leave will count against the employee's FMLA leave entitlement. Use of FMLA leave shall not preclude the use of other applicable unpaid leave that will extend the employee's leave beyond 12 weeks, provided that the use of FMLA leave shall not serve to extend such other unpaid leave. Any full workweek period during which the employee would not have been required to work, including summer break, winter break and spring break, is not counted against the employee's FMLA leave entitlement.

FMLA leave is available in one or more of the following instances:

1. The birth and first-year care of a son or daughter.
2. The adoption or foster placement of a son or daughter, including absences from work that are necessary for the adoption or foster care to proceed and expiring at the end of the 12-month period beginning on the placement date.
3. The serious health condition of an employee's spouse, child, or parent.
4. The employee's own serious health condition that makes the employee unable to perform the functions of his or her job.
5. The existence of a qualifying exigency arising out of the fact that the employee's spouse, child, or parent is a military member on covered active duty or has been notified of an impending call or order to active duty, as provided in federal rules.
6. To care for the employee's spouse, child, parent, or next of kin who is a covered servicemember with a serious injury or illness, as provided by federal rules.

If spouses are employed by the District, they may together take only 12-weeks for FMLA leaves when the reason for the leave is 1 or 2, above, or to care for a parent with a serious health condition, or a combined total of 26 weeks for item 6 above.

An employee may be permitted to work on an intermittent or reduced-leave schedule in accordance with federal rules.

Eligibility

To be eligible for FMLA leave, an employee must be employed at a worksite where at least 50 employees are employed within 75 miles. In addition, one of the following provisions must describe the employee:

1. The employee has been employed by the District for at least 12 months and has been employed for at least 1,000 ~~250~~ [PRESSPlus2](#) hours of service during the 12-month period immediately before the beginning of the leave. The 12 months an employee must have been employed by the District need not be consecutive. However, the District will not consider any period of previous employment that occurred more than seven years before the date of the most recent hiring, except when the service break is due to fulfillment of a covered service obligation under the employee's Uniformed Services Employment and Reemployment Rights Act (USERRA), [38 U.S.C. 4301](#), et seq., or when a written agreement exists concerning the District's intention to rehire the employee.
2. The employee is a full-time classroom teacher.

Requesting Leave

If the need for the FMLA leave is foreseeable, an employee must provide the Superintendent or designee with at least 30 days' advance notice before the leave is to begin. If 30 days' advance notice is not practicable, the notice must be given as soon as practicable. The employee shall make a reasonable effort to schedule a planned medical treatment so as not to disrupt the District's operations, subject to

the approval of the health care provider administering the treatment. The employee shall provide at least verbal notice sufficient to make the Superintendent or designee aware that he or she needs FMLA leave, and the anticipated timing and duration of the leave. Failure to give the required notice for a foreseeable leave may result in a delay in granting the requested leave until at least 30 days after the date the employee provides notice.

Certification

Within 15 calendar days after the Superintendent or designee makes a request for certification for a FMLA leave, an employee must provide one of the following:

1. When the leave is to care for the employee's covered family member with a serious health condition, the employee must provide a complete and sufficient certificate signed by the family member's health care provider.
2. When the leave is due to the employee's own serious health condition, the employee must provide a complete and sufficient certificate signed by the employee's health care provider.
3. When the leave is to care for a covered servicemember with a serious illness or injury, the employee must provide a complete and sufficient certificate signed by an authorized health care provider for the covered servicemember.
4. When the leave is because of a qualified exigency, the employee must provide: (a) a copy of the covered military member's active duty orders or other documentation issued by the military indicating that the military member is on active duty or call to active duty status, and the dates of the covered military member's active duty service, and (b) a statement or description, signed by the employee, of appropriate facts regarding the qualifying exigency for which FMLA leave is requested.

The District may require recertification at reasonable intervals, but not more often than once every 30 days. Regardless of the length of time since the last request, the District may request recertification when the, (1) employee requests a leave extension, (2) circumstances described by the original certification change significantly, or (3) District receives information that casts doubt upon the continuing validity of the original certification. Recertification is at the employee's expense and must be provided to the District within 15 calendar days after the request. The District may request recertification every six months in connection with any absence by an employee needing an intermittent or reduced schedule leave for conditions with a duration in excess of six months.

Failure to furnish a complete and sufficient certification on forms provided by the District may result in a denial of the leave request.

Continuation of Health Benefits

During FMLA leave, employees are entitled to continuation of health benefits that would have been provided if they were working. Any share of health plan premiums being paid by the employee before taking the leave, must continue to be paid by the employee during the FMLA leave. A District's obligation to maintain health insurance coverage ceases if an employee's premium payment is more than 30 days late and the District notifies the employee at least 15 days before coverage will cease.

Changed Circumstances and Intent to Return

An employee must provide the Superintendent or designee reasonable notice of changed circumstances (i.e., within two business days if the changed circumstances are foreseeable) that will alter the duration of the FMLA leave. The Superintendent or designee, taking into consideration all of the relevant facts and circumstances related to an individual's leave situation, may ask an employee who has been on FMLA leave for eight consecutive weeks whether he or she intends to return to work.

Return to Work

If returning from FMLA leave occasioned by the employee's own serious health condition, the employee is required to obtain and present certification from the employee's health care provider that he or she is able to resume work.

An employee returning from FMLA leave will be given an equivalent position to his or her position before the leave, subject to: (1) permissible limitations the District may impose as provided in the FMLA or implementing regulations, and (2) the District's reassignment policies and practices.

Classroom teachers may be required to wait to return to work until the next semester in certain situations as provided by the FMLA regulations.

Implementation

The Superintendent or designee shall ensure that: (1) all required notices and responses to leave requests are provided to employees in accordance with the FMLA; and (2) this policy is implemented in accordance with the FMLA. In the event of a conflict between the policy and the FMLA or its regulations, the latter shall control. The terms used in this policy shall be defined as in the FMLA regulations.

Please refer to the following current agreement:

"Palos Heights School District 128, PHEA Teacher Contract."

LEGAL REF.:

Family and Medical Leave Act, 29 U.S.C. §2601 et seq., Family and Medical Leave Act; 29 C.F.R. Part 825.

105 ILCS 5/24-6.4.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:250 (Leaves of Absence), 5:310 (Compensatory Time-Off), 5:330 (Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: January 10, 2018

PRESSPlus Comments

PRESSPlus 1. In order to substitute paid leave for FMLA, it must be available for use under the employer's normal leave policies. For example, under 105 ILCS 5/24-6 and sample board policies 5:250, *Leaves of Absence*, and 5:330, *Sick Day, Vacation, Holidays, and Leaves*, an employee may only substitute 30 days of sick leave for birth without providing a medical certification, even if the employee has 100 sick days accrued; only 30 of those days are available for use.

Once an eligible employee communicates a need to take leave for an FMLA-qualifying reason, a district may not delay designating the leave as FMLA leave, and neither the employee nor a district may decline FMLA protection for that leave, even when a collective bargaining agreement requires or allows for such a delay. Further, when a district requires employees to substitute accrued paid leave for FMLA leave, all the benefits and protections that would otherwise apply during the paid leave (such as accrual of seniority) must continue to apply when substituting for FMLA leave. See *DOL Wage and Hour Division Letter FMLA 2019-3-A* (9-10-19), at: www.dol.gov/sites/dolgov/files/WHD/legacy/files/2019_09_10_3A_FMLA.pdf. **Issue 108, November 2021**

PRESSPlus 2. A provision in State law expands eligibility for FMLA leave to school district employees who have been employed by the district for at least 12 months and work 1,000 hours (rather than the federal FMLA's 1,250 hours) in the 12-month period immediately preceding the leave, which effectively makes more educational support personnel eligible for the leave. 105 ILCS 5/24-6.4, added by P.A. 102-335. **Issue 108, November 2021**

Document Status: Draft Update

5:200 Terms and Conditions of Employment and Dismissal

The Board of Education delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable [individual employment contract or PRESSPlus1](#) collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

[Teacher Workday, Duty-Free Lunch, Assignments, Evaluation, Salary](#)

Please refer to the following current agreement:

"Palos Heights School District 128, PHEA Teacher Contract."

[Nursing Mothers](#)

The District accommodates employees who are nursing mothers according to provisions in State and federal law.

[School Social Worker Services Outside of District Employment](#)

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in [105 ILCS 5/14-1.09a](#).

[Dismissal](#)

The District will follow State law when dismissing a teacher.

LEGAL REF.:

[105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20](#).

820 ILCS 260/, [Nursing Mothers in the Workplace Act](#) et seq.

[23 Ill.Admin.Code Parts 50](#) (Evaluation of Educator Licensed Employees) and [51](#) (Dismissal of Tenured Teachers).

[Cleveland Bd. of Educ. v. Loudemill](#), 470 U.S. 532(1985).

CROSS REF.: 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

PRESSPlus Comments

PRESSPlus 1. Updated in response to PRESS Advisory Board member feedback regarding the need to comply with the terms of individual employment contracts, in addition to collective bargaining agreement(s) and other legal requirements. **Issue 108, November 2021**

Document Status: Draft Update

5:220 Substitute Teachers

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license or short-term substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 90 paid school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 paid school days.
3. A short-term substitute teacher holding a short-term substitute teaching license may teach for any one licensed teacher under contract with the District only for a period not to exceed five consecutive school days.

The Illinois Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2023, [PRESSPlus1](#), a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the appropriate Intermediate Service Center has certified that a personnel shortage exists.

The Board of Education establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Intermediate Service Center within five business days after the employment of a substitute teacher in an emergency situation.

LEGAL REF.:

[105 ILCS 5/10-20.68](#), [5/21B-20\(2\)](#), [5/21B-20\(3\)](#), and [5/21B-20\(4\)](#).

[23 Ill.Admin.Code §1.790](#) (Substitute Teacher) and [§25.520](#) (Substitute Teaching License).

CROSS REF.: 5:30 (Hiring Process and Criteria)

PRESSPlus Comments

PRESSPlus 1. Updated in response to P.A. 102-537, changing the date to 7-1-23, previously 7-1-21.

TRS annuitants may return to teach in subject shortage area through 6-30-24, previously 6-30-21. P.A. 102-440. **Issue 108, November 2021**

Recommend as Presented - Current understanding is Juneteenth is not a paid holiday when falling on a Saturday or Sunday

Document Status: Draft Update

5:330 Sick Days, Vacation, Holidays, and Leaves

Each of the provisions in this policy applies to all educational support personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave

Full or part-time educational support personnel who work at least 600 hours per year receive 10 paid sick leave days per year. Part-time employees will receive sick leave pay equivalent to their regular workday. Unused sick leave shall accumulate to a maximum of 180 days, including the leave of the current year.

Sick leave is defined in State law as personal illness, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption, ~~or placement for adoption,~~ or the acceptance of a child in need of foster care. The Superintendent and/or designee shall monitor the use of sick leave.

As a condition for paying sick leave after three days absence for personal illness ~~or 30 days for birth~~ or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a chiropractic physician licensed under the Medical Practice Act, (3) a licensed advanced practice registered nurse, (4) a licensed physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (5) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee.

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or the Superintendent may require medical certification. [PRESSPlus1](#)

The use of paid sick leave ~~for~~ purposes of adoption, ~~or~~ placement for adoption, ~~or~~ acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, unless a longer leave is provided in an applicable collective bargaining agreement, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption ~~or~~ foster care process is underway. [PRESSPlus2](#)

Vacation

Twelve-month employees shall be eligible for paid vacation days according to the following schedule:

Length of Employment		Monthly Accumulation	Maximum Vacation Leave Earned Per Year
From:	To:		
Beginning of year 2	End of year 5	0.83 Days	10 Days per year
Beginning of year 6	End of year 15	1.25 Days	15 Days per year
Beginning of year 16	End of year	1.67 Days	20 Days per year

Part-time employees who work at least half-time are entitled to vacation days on the same basis as full-time employees, but the pay will be based on the employee's average number of part-time hours per week during the last vacation accrual year. The Superintendent will determine the procedure for requesting vacation.

Vacation days earned in one fiscal year must be used by the end of the following fiscal year; they do not accumulate. Employees resigning or whose employment is terminated are entitled to the monetary equivalent of all earned vacation.

Holidays

Unless the District has a waiver or modification of the School Code pursuant to [Section 2-3.25g](#) or [24-2\(b\)](#) allowing it to schedule school on a legal school holiday listed below, District employees will not be required to work on:

- New Year's Day
- Labor Day

Martin Luther King Jr.'s Birthday	Columbus Day
Abraham Lincoln's Birthday	Veteran's Day
Casimir Pulaski's Birthday	2022 20 Election Day PRESSPlus3
Memorial Day	Thanksgiving Day
Juneteenth National Freedom Day PRESSPlus4	Christmas Day
Independence Day	

A holiday will not cause a deduction from an employee's time or compensation. The District may require educational support personnel to work on a school holiday during an emergency or for the continued operation and maintenance of facilities or property.

Personal Leave

Full-time educational support personnel have one paid personal leave day per year. The use of a personal day is subject to the following conditions:

1. Except in cases of emergency or unavoidable situations, a personal leave request should be submitted to the Building Principal 3 days before the requested date.
2. No personal leave day may be used immediately before or immediately after a holiday, or during the first and/or last 5 days of the school year, unless the Superintendent grants prior approval.
3. Personal leave may not be used in increments of less than one-half day.
4. Personal leave is subject to any necessary replacement's availability.
5. Personal leave may not be used on an in-service training day and/or institute training days.
6. Personal leave may not be used when the employee's absence would create an undue hardship.

Leave to Serve as a Trustee of the Illinois Municipal Retirement Fund

Upon request, the Board will grant 20 days of paid leave of absence per year to a trustee of the Ill. Municipal Retirement Fund in accordance with [105 ILCS 5/24-6.3](#).

Other Leaves

Educational support personnel receive the following leaves on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*:

1. Leaves for Service in the Military ~~and General Assembly~~.
2. [Leave for Service in the General Assembly](#).
[PRESSPlus5](#)
3. School Visitation Leave.
4. Leaves for Victims of Domestic Violence, Sexual Violence, ~~or Gender Violence~~, [or Other Crime of Violence](#).
[PRESSPlus6](#)
5. Child Bereavement Leave.
6. Leave to serve as an election judge.

LEGAL REF.:

[105 ILCS 5/10-20.7b](#), [5/24-2](#), and [5/24-6](#).

[330 ILCS 61/](#), Service Member Employment and Reemployment Rights Act.

[820 ILCS 147/](#), School Visitation Rights Act.

[820 ILCS 154/](#), Child Bereavement Leave Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act.

School Dist. 151 v. ISBE, 154 Ill.App.3d 375 (1st Dist. 1987); *Elder v. Sch. Dist. No.127 1/2*, 60 Ill.App.2d 56 (1st Dist. 1965).

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:250 (Leaves of Absence)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/24-6, amended by P.A. 102-275. **Issue 108, November 2021**

PRESSPlus 2. Updated in response to 105 ILCS 5/24-6, amended by P.A. 102-275. **Issue 108, November 2021**

PRESSPlus 3. 10 ILCS 5/2A-1.1c, added by P.A. 102-15 and scheduled to be repealed on 1-1-23, requires any school closed on 2022 Election Day to make itself available to an election authority as a polling place on those days. 2020 Election Day remains a holiday listed in 105 ILCS 5/24-2(e), amended by P.A. 102-15, but no longer appears in this policy. **Issue 108, November 2021**

PRESSPlus 4. Updated in response to 5 ILCS 490/63, amended by P.A.s 102-14, eff. 1-1-22, and 102-334 (enacting Juneteenth National Freedom Day on June 19 each year). Note that conflicts related to celebrating Juneteenth when it falls on a Saturday or Sunday exist, e.g., P.A. 102-14 (the controlling Public Act) states “when June nineteenth falls on a Saturday or Sunday, neither the preceding Friday nor the following Monday shall be held or considered as a *paid* holiday” but contrast P.A. 102-334, stating “when June nineteenth falls on a Sunday, the following Monday shall be held and considered the holiday” (notice the word *paid* is missing and it does not address when Juneteenth falls on a Saturday whether Friday is the holiday). Consult the board attorney about whether Juneteenth should be celebrated as an *unpaid holiday* on either the preceding Friday or the following Monday when it falls on a Saturday or Sunday, respectively, or not at all when it falls on a Saturday. **Issue 108, November 2021**

PRESSPlus 5. Moved from #1, above. Granting General Assembly leave to Educational Support Personnel is optional. **Issue 108, November 2021**

PRESSPlus 6. Updated in response to Victims’ Economic Security and Safety Act (VESSA), 820 ILCS 180/, amended by P.A. 102-487. *Other crime of violence* means conduct prohibited by 720 ILCS 5/9 (homicide), 720 ILCS 5/11 (sex offenses), 720 ILCS 5/12 (bodily harm), 720 ILCS 5/26.5 (harassing and obscene communications), 720 ILCS 5/29D (terrorism), and 720 ILCS 5/33A (armed violence) or similar provisions of the Criminal Code of 1961. 820 ILCS 180/10(2.5), added by P.A. 102-487. **Issue 108, November 2021**

Document Status: Draft Update

6:15 School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Ill. State Board of Education (ISBE) prepared State Goals for Learning with accompanying Illinois Learning Standards.

The Board of Education gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and ISBE rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's continuous school improvement.
2. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's Multiple Measure Index and corresponding Annual Measurable Objective provided by ISBE.
3. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation.
4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
5. In accordance with [105 ILCS 5/2-3.153](#), annually administer a climate survey on the instructional environment within the school to, at minimum, students in grades 4 through 8 and teachers.

LEGAL REF.:

[105 ILCS 5/2-3.25](#), [5/2-3.25a](#), [5/2-3.25b](#), [5/2-3.25c](#), [5/2-3.25d-5](#), [5/2-3.25e-5](#), [5/2-3.25f](#), [5/2-3.25f-5](#), [5/2-3.63](#), [5/2-3.64a-5](#), [5/2-3.153](#), [5/10-17a](#), [PRESSPlus1 5/10-21.3a](#), and [5/27-1](#).

[23 Ill.Admin.Code Part 1, Subpart A](#): Recognition Requirements.

CROSS REF.: 6:170 (Title I Programs), 6:340 (Student Testing and Assessment Program), 7:10 (Equal Educational Opportunities)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/10-17a, amended by P.A.s 101-68, 102-294, eff. 1-1-22 (data on the number of incidents of violence that occurred on school grounds or during school-related activities and that resulted in an out-of-school suspension, expulsion, or removal to an alternative setting), 102-594, eff. 7-1-22 (the number of teachers who are National Board Certified Teachers, disaggregated by race and ethnicity), and 102-539 (school report card deliveries delayed until 12-31 in years when the Governor declares a public health emergency). **Issue 108, November 2021**

Document Status: Draft Update

6:20 School Year Calendar and Day

School Calendar

The Board of Education, upon the Superintendent's recommendation and subject to State regulations, annually establishes the dates for opening and closing classes, teacher institutes and in-services, the length and dates of vacations, and the days designated as legal school holidays. The school calendar shall have a minimum of 185 days to ensure 176 days of actual student attendance.

Commemorative Holidays

The teachers and students shall devote a portion of the school day on each commemorative holiday designated in the School Code to study and honor the commemorated person or occasion. The Board may, from time to time, designate a regular school day as a commemorative holiday.

School Day

The Board establishes the length of the school day with the recommendation of the Superintendent and subject to State law requirements. The Superintendent or designee shall ensure that observances required by State law are followed during each day of school attendance.

LEGAL REF.:

[105 ILCS 5/10-19](#), [5/10-19.05](#), [5/10-20.56](#), [5/10-24.46](#), [5/10-30](#), [5/18-12](#), [5/18-12.5](#), [5/24-2](#), [5/27-3](#), [5/27-18](#), [5/27-19](#), [5/27-20](#), [5/27-20.1](#), [5/27-20.2](#), and [20/1](#).

[10 ILCS 5/11-4.1](#).

[5 ILCS 490/](#), [State Commemorative Dates Act](#), [PRESSPlus1](#)

[23 Ill.Admin.Code §1.420\(f\)](#).

Metz v. Leininger, 850 F.Supp. 740 (N.D. Ill. 1994), *aff'd by* 57 F.3d 618 (7th Cir., 1995).

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:200 (Terms and Conditions of Employment and Dismissal), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 6:60 (Curriculum Content), 6:70 (Teaching About Religions), 7:90 (Release During School Hours)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 108, November 2021**

Document Status: Draft Update

6:50 School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). The Superintendent or designee will ensure each school building complies with this policy, the policy is available to the community on an annual basis, and that the community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board of Education policy 6:60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See ~~Board policies~~ 6:60, *Curriculum Content* and ~~Board policy~~ 7:260, *Exemption from Physical Education*
- During the school day, all students will be required to engage in a ~~daily~~ physical education course, unless otherwise exempted. See ~~Board policies~~ 6:60, *Curriculum Content* [PRESSPlus1](#) and ~~Board policy~~ 7:260, *Exemption from Physical Education*
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the ~~Illinois~~ State Board of Education.

INSERT: for a minimum of three days per five day week with such frequency as determined by the Board of Education after recommendation by the Superintendent

Nutrition Guidelines for Foods Available During the School Day

Students will be offered and schools will promote nutritious food and beverage choices consistent with the current *Dietary Guidelines for Americans* published jointly by the U.S. Departments of Health and Human Services and Agriculture (USDA). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods and comply with all ISBE rules.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law, unless the Superintendent or designee in a participating school has granted an exempted fundraising day (EFD). To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan [PRESSPlus2](#)

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students. [PRESSPlus3](#)
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program. [PRESSPlus4](#)
4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. Properly means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

The Superintendent or designee shall annually provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy. This report must include without limitation each of the following:

- An assessment of the District's implementation of the policy
- The extent to which schools in the District are in compliance with the policy
- The extent to which the policy compares to model local school wellness policies
- A description of the progress made in attaining the goals of the policy

Community Input

The Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, and improvement of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board of Education, school administrators, and community.

Recordkeeping

The Superintendent or designee shall retain records to document compliance with this policy.

LEGAL REF.:

~~Child Nutrition and WIC Reauthorization Act of 2004~~, Pub. L. 108-265, Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.

~~Child Nutrition Act of 1966~~, 42 U.S.C. §1771 et seq., Child Nutrition Act of 1966.

~~National School Lunch Act~~, 42 U.S.C. §1751 et seq., National School Lunch Act.

~~Healthy, Hunger-Free Kids Act of 2010~~, 42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010.

42 U.S.C. §1779, as implemented by 7 C.F.R. §§210.11 and 210.31.

~~Local Records Act~~, 50 ILCS 205/ Local Records Act.

105 ILCS 5/2-3.139.

23 Ill.Admin.Code Part 305, Food Program.

ISBE's "School Wellness Policy" Goal, adopted Oct. 2007.

CROSS REF.: 4:120 (Food Services), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 7:260 (Exemption from Physical Education)

~~ADOPTED: January 10, 2018~~

PRESSPlus Comments

PRESSPlus 1. Policy 6:50's sample text is based upon federal and State *goals* while sample policy 6:60, *Curriculum Content's* text is based only upon State curriculum requirements that require a minimum of three days of physical education per five-day week (with an exception for schools engaged in block scheduling). Ensure the text in this policy's goal aligns with the district's practice stated in policy 6:60 for meeting the minimum requirements of 23 Ill.Admin.Code §1.425(b). If the board adopts changes to this policy's goal, enter the change, and use the save status "Adopted with Additional District Edits." **Issue 108, November 2021**

PRESSPlus 2. Updated in response to 105 ILCS 5/2-3.182, added by P.A. 102-359. Food sharing plans will depend on many local factors and require local health department involvement, so because of that, a sample **PRESS** administrative procedure is not practical and does not exist. **Issue 108, November 2021**

PRESSPlus 3. *Needy students* is not defined by 105 ILCS 5/2-3.182, added by P.A. 102-359. **Issue 108, November 2021**

PRESSPlus 4. Required for districts that participate in child nutrition programs, the National School Lunch Program and National School Breakfast Program, the Child and Adult Care Food Program (CACFP), and the Summer Food Service Program (SFSP). See 105 ILCS 5/2-3.182, added by P.A. 102-359. Delete number 3 *only if* the district participates in none of the programs listed. **Issue 108, November 2021**

Document Status: Draft Update

Recommend as presented; legal updates

6:120 Education of Children with Disabilities

The School District shall provide a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the District, as required by the Individuals With Disabilities Education Act (IDEA) and implementing provisions of the School Code, Section 504 of the Rehabilitation Act of 1973, and the Americans With Disabilities Act. The term "children with disabilities," as used in this policy, means children between ages 3 and 15 ~~(inclusive)~~ [PRESSPlus1](#) for whom it is determined, through definitions and procedures described in the Ill. State Board of Education (ISBE) *Special Education* rules, that special education services are needed.

It is the intent of the District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to ~~the~~ IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the ISBE *Special Education* rules. For those students who are not eligible for services under IDEA, but, because of disability as defined by Section 504 of the Rehabilitation Act of 1973, need or are believed to need special instruction or related services, the District shall establish and implement a system of procedural safeguards. The safeguards shall cover students' identification, evaluation, and educational placement. This system shall include notice, an opportunity for the student's parent(s)/guardian(s) to examine relevant records, an impartial hearing with opportunity for participation by the student's parent(s)/guardian(s), representation by counsel, and a review procedure.

The District may maintain membership in one or more cooperative associations of school districts that shall assist the District in fulfilling its obligations to the District's ~~disabled~~ students [with disabilities](#).

If necessary, students may also be placed in nonpublic special education programs or education facilities.

LEGAL REF.:

Americans With Disabilities Act, [42 U.S.C. §12101](#) *et seq.*

Individuals With Disabilities Education Improvement Act of 2004, [20 U.S.C. §1400](#) *et seq.*

Rehabilitation Act of 1973, Section 504, [29 U.S.C. §794](#).

[105 ILCS 5/14-1.01](#) *et seq.*, [5/14-7.02](#), and [5/14-7.02b](#).

[23 Ill.Admin.Code Part 226](#).

[34 C.F.R. Part 106](#).

34 C.F.R. [§Part 300](#).

CROSS REF.: 2:150 (Committees), 7:230 (Misconduct by Students with Disabilities)

PRESSPlus Comments

PRESSPlus 1. 105 ILCS 5/14-6.01 states that high school districts are financially responsible for the education of children with disabilities who reside in their districts when such children reach age 15, but they may admit children with disabilities into special education facilities without regard to graduation from the eighth grade after they reach age 14 ½. When a child with a disability turns 14 ½ years old, it is the elementary school district's responsibility to notify the high school district of the child's current eligibility, program, and evaluation data upon which the current program is based. **Issue 108, November 2021**

Document Status: Draft Update

6:340 Student Testing and Assessment Program

The District student assessment program provides information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

1. Administers to students all standardized assessments required by the Ill. State Board of Education (ISBE) and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Informs students of the timelines and procedures applicable to their participation in every State assessment.
3. Provides each student's parents/guardians with the results or scores of each State assessment. See policy 6:280, *Grading and Promotion*.
4. Utilizes professional testing practices.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students. Board policy 7:340, *Student Records*, and its implementing procedures govern record keeping and access issues.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act.

[105 ILCS 10/](#), Illinois School Student Records Act.

105 ILCS 5/2-3.63, 5/2-3.64a-5, [5/2-3.64a-10](#), [5/2-3.107](#), [5/2-3.153](#), 5/10-17a, 5/22-82, and 5/27-1.

[23 Ill. Admin. Code §1.30\(b\) and §375.10](#), [PRESSPlus1](#)

CROSS REF.: 6:15 (School Accountability), 6:280 (Grading and Promotion), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 108, November 2021**

Document Status: Draft Update

7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board of Education policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy 2:260, *Uniform Grievance Procedure*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the appropriate Intermediate Service Center (pursuant to [105 ILCS 5/3-10](#)) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#)).

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) et seq., Rehabilitation Act of 1973.

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).

[Ill. Constitution, Art. I](#), §18.

105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, [5/10-20.63](#) (P.A.s 100-29 and 100-163, final citations pending), [PRESSPlus1](#) 5/10-22.5, and 5/27-1.

[775 ILCS 5/1-101](#) et seq., Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 108, November 2021**

Document Status: Draft Update

7:20 Harassment of Students Prohibited

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See policies 2:265, *Title IX Sexual Harassment Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure*. The Nondiscrimination Coordinator and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

Nondiscrimination Coordinator:

Merryl Brownlow

12809 S. McVickers Avenue, Palos Heights, IL 60463

mbrownlow@palos128.org

708-597-9040

Complaint Managers:

Merryl Brownlow

12809 S. McVickers Avenue, Palos Heights, IL 60463

mbrownlow@palos128.org

708-597-9040

Kevin Kirk

6610 W. Highland Drive, Palos Heights, IL 60463

kkirk@palos128.org

708-448-0737

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the

Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged student harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see policies 2:260, *Uniform Grievance Procedure*, and 2:265, *Title IX Sexual Harassment Grievance Procedure*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.:

[20 U.S.C. §1681 et seq.](#), Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

105 ILCS 5/10-20.12, [5/10-22.5](#), [5/10-23.13](#), [PRESSPlus1](#) 5/27-1, and 5/27-23.7.

[775 ILCS 5/1-101 et seq.](#), Illinois Human Rights Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Franklin v. Gwinnett Co. Public Schs.](#), 503 U.S. 60 (1992).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

[West v. Derby Unified Sch. Dist. No. 260](#), 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), [4:165 \(Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors\)](#), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 108, November 2021**

Recommend as Presented - Legal
update on Homeless Definition

Document Status: Draft Update

7:30 Student Assignment

Class Assignments

The Superintendent or designee shall assign students to classes. Homeless children shall be assigned according to policy 6:140, Education of Homeless Children. [PRESSPlus1](#)

LEGAL REF.:

[105 ILCS 5/10-21.3](#), [5/10-21.3a](#), and [5/10-22.5](#).

CROSS REF.: 4:170 (Safety), 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children)

~~ADOPTED: April 9, 2014~~

PRESSPlus Comments

PRESSPlus 1. McKinney-Vento Homeless Assistance Act, 42 U.S.C. §11431 et seq. and Ill. Education for Homeless Children Act, 105 ILCS 45/. **Issue 108, November 2021**

Document Status: Draft Update

7:60 Residence

Resident Students

Only students who are residents of the District may attend a District school without a tuition charge, except as otherwise [PRESSPlus1](#) provided below or in State law. A student's residence is the same as the person who has legal custody of the student.

A person asserting legal custody over a student, who is not the child's natural or adoptive parent, shall complete a signed statement, stating: (a) that he or she has assumed and exercises legal responsibility for the child, (b) the reason the child lives with him or her, other than to receive an education in the District, and (c) that he or she exercises full control over the child regarding daily educational and medical decisions in case of emergency. If the District knows the current address of the child's natural or adoptive parent, the District shall request in writing that the person complete a signed statement or Power of Attorney affidavit stating: (a) the role and responsibility of the person with whom their child is living, and (b) that the person with whom the child is living has full control over the child regarding daily educational and medical decisions in case of emergency.

A student whose family moves out of the District during the school year will be permitted to attend school for the remainder of the year without payment of tuition.

When a student's change of residence is due to the military service obligation of the student's legal custodian, the student's residence is deemed to be unchanged for the duration of the custodian's military service obligation if the student's custodian made a written request. The District, however, is not responsible for the student's transportation to or from school.

If, at the time of enrollment, a dependent child of military personnel is housed in temporary housing located outside of the District, but will be living within the District within 60 days six months [PRESSPlus2](#) after the time of initial enrollment, the child is allowed to enroll, subject to the requirements of State law, and must not be charged tuition.

Admission of Nonresident Students Pursuant to an Agreement or Order

Nonresident students may attend District schools tuition-free pursuant to whenever any State or federal law or a court order mandates the acceptance of a non-resident student.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required to establish residency. Board of Education policy 6:140, *Education of Homeless Children*, and its implementing administrative procedure, govern the enrollment of homeless children.

Challenging a Student's Residence Status

If the Superintendent or designee determines that a non-resident student is attending school on a tuition-free basis is a nonresident of the District for whom tuition is required to be charged school, he or she on behalf of the Board of Education shall notify the person who enrolled the student of the tuition amount that is due and immediately begin proceedings to ban the student from future attendance. [PRESSPlus3](#) The notice shall detail the specific reasons why the Board believes that the student is a nonresident of the District and shall be given by certified mail, return receipt requested. The person who enrolled the student may challenge this determination and request a hearing as provided by the School Code, [105 ILCS 5/10-20.12b](#).

LEGAL REF.:

~~McKinney-Vento Homeless Assistance Act~~, 42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

105 ILCS 5/10-20.12a, 5/10-20.12b, and 5/10-22.5, and 5/10-22.5a.

105 ILCS 45/, Education for Homeless Children Act and 70/.

105 ILCS 70/, Educational Opportunity for Military Children Act.

23 Ill.Admin.Code §1.240.

Israel S. by Owens v. Board of Educ. of Oak Park and River Forest High School Dist. 200, 601 N.E.2d 1264 235 Ill.App.3d 652 (Ill.App.1, 5th Dist. 1992).

Joel R. v. Board of Education of Manheim School District 83, 686 N.E.2d 650 292 Ill.App.3d 607 (Ill.App.1, 1st Dist. 1997).

Kraut v. Rachford, 366 N.E.2d 497 51 Ill.App.3d 206 (Ill.App.1, 1st Dist. 1977).

CROSS REF.: 6:140 (Education of Homeless Children), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:70 (Attendance and Truancy)

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 108, November 2021**

PRESSPlus 2. 105 ILCS 5/10-22.5a(a-5), amended by P.A. 102-126. **Issue 108, November 2021**

PRESSPlus 3. Updated in response to a five-year review. **Issue 108, November 2021**

Document Status: Draft Update

7:70 Attendance and Truancy

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 8 in the public school regardless of age. Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, and (5) any child absent because of religious reasons, PRESSPlus1 including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), PRESSPlus2 observance of a religious holiday, death in the immediate family, family emergency, other situations beyond the control of the student as determined by the Board, other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe. PRESSPlus3

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board of Education policy. The program shall include but not be limited to:

1. A protocol for excusing a student in grades 6 through 8 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
2. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
3. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
4. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in [105 ILCS 5/26-2a](#).
5. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
6. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
7. A process for the collection and review of chronic absence data and to: PRESSPlus4
 - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
 - b. Encourage the habit of daily attendance and promote success.
8. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
9. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Intermediate Service Center, if truancy continues after supportive services have been offered.
10. A protocol for cooperating with non-District agencies including County or municipal authorities, the Intermediate Service Center, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
11. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
12. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.

LEGAL REF.:

[105 ILCS 5/26-1 through 18](#).

[705 ILCS 405/3-33.5](#), Juvenile Court Act of 1987.

[23 Ill.Admin.Code §§1.242](#) and [1.290](#).

CROSS REF.: 5:100 (Staff Development Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:150 (Home and Hospital Instruction), 7:10 (Equal Educational Opportunities), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:80 (Release Time for Religious Instruction/Observance), 7:190 (Student Behavior), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/26-1, amended by P.A. 102-406, which prohibits schools from requiring students excused for religious reasons to submit a written excuse after returning to school. **Issue 108, November 2021**

PRESSPlus 2. 105 ILCS 5/26-1 and 5/26-2a, amended by P.A.s. 102-266 and 102-321. A student may be absent for mental or behavioral health for up to five days without providing a medical note, and the student must be given an opportunity to make up any missed school work. *Medical note* is not defined, but the same portion of the statute discusses a student's inability to attend school due to a disability being certified by an Illinois licensed physician, chiropractic physician, advanced practice registered nurse, or physician assistant; presumably any of these individuals could provide a *medical note*. After the second mental health day used, the student may be referred to the appropriate school support personnel. See policy 7:250, *Student Support Services*. **Issue 108, November 2021**

PRESSPlus 3. 105 ILCS 5/10-20.73 (final citation pending), added by P.A. 102-471, requires a written policy related to absences and missed homework or classwork assignments as a result of or related to a student's pregnancy. It makes sense to apply such a policy to all students who are absent for a valid cause. **Issue 108, November 2021**

PRESSPlus 4. 105 ILCS 5/22-90 (final citation pending), added by P.A. 102-157, requires the incorporation of provisions relating to chronic absenteeism in accordance with 105 ILCS 5/26-18. 105 ILCS 5/26-18 requires districts to collect and review chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. 105 ILCS 5/26-18(c). **Issue 108, November 2021**

Recommend as Presented - School
Code update

Document Status: Draft Update

7:80 Release Time for Religious Instruction/Observance

A student shall be released from school, as an excused absence, because of religious reasons, including to observe a religious holiday, ~~or~~ for religious instruction, or because the student's religion forbids secular activity on a particular day(s) or time of day. The student's parent/guardian must give written notice to the Building Principal at least five calendar days before the student's anticipated absence(s). ~~This notice shall satisfy the District's requirement for a written excuse when the student returns to school.~~ [PRESSPlus1](#)

The Superintendent or designee shall develop and distribute to teachers appropriate procedures regarding student absences for religious reasons ~~and include a list of religious holidays on which a student shall be excused from school attendance,~~ including how teachers are notified of a student's impending absence, and the State law requirement that teachers provide the student with an equivalent opportunity to make up any examination, study, or work requirement.

LEGAL REF.:

~~Religious Freedom Restoration Act, 775 ILCS 35/.~~

105 ILCS 5/26-1 and 5/26-2b.

775 ILCS 35/, Religious Freedom Restoration Act.

CROSS REF.: 7:70 (Attendance and Truancy)

~~ADOPTED: April 9, 2014~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/26-1, amended by P.A. 102-406. Schools cannot require students who are excused for religious reasons to submit a written excuse after returning to school. **Issue 108, November 2021**

Recommend as Presented -
Semantic update

Document Status: Draft Update

7:150 Agency and Police Interviews

The Superintendent shall develop procedures to manage requests by agency officials or police officers to interview students at school. Procedures will:

1. Recognize individual student rights and privacy,
2. Recognize the potential impact an interview may have on an individual student,
3. Minimize potential disruption,
4. Foster a cooperative relationship with public agencies and law enforcement, and
5. Comply with State law including, but not limited to, ensuring that before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the Superintendent or designee will:
 - a. Notify or attempt to notify the student's parent/guardian and document the time and manner in writing;
 - b. Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that school employees (including, but not limited to, a school social worker, psychologist, nurse, ~~guidance~~ [PRESSPlus1](#) counselor, or any other mental health professional) are present during the questioning; and
 - c. If practicable, make reasonable efforts to ensure a trained law enforcement officer to promote safe interactions and communications with the student is present during questioning.

LEGAL REF.:

105 ILCS 5/10-20.64, 5/22-88.5 (final citation pending) [55 ILCS 80/](#), Children's Advocacy Center Act.

[325 ILCS 5/](#), Abused and Neglected Child Reporting Act.

[720 ILCS 5/31-1](#) *et seq.*, Interference with Public Officers Act.

[725 ILCS 120/](#), Rights of Crime Victims and Witnesses Act.

CROSS REF.: 5:90 (Abused and Neglected Child Reporting), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:190 (Student Behavior)

PRESSPlus Comments

PRESSPlus 1. Updated in response to P.A. 102-197, changing the term *school guidance counselor* to *school counselor* to clarify that a school counselor's role is broader than the role of a school guidance counselor. School counselors have a licensed school support personnel endorsement, and the role of a school counselor includes academic, social-emotional, and college and career counseling. **Issue 108, November 2021**

Recommend with default definition vs expanded definition

Document Status: Draft Update

7:160 Student Appearance

A student's appearance, including dress and hygiene grooming, must not disrupt the educational process, interfere with the maintenance of a positive teaching/learning climate, or compromise reasonable standards of health, and safety, and decency. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. PRESSPlus1 Q1 Students who disrupt the educational process or compromise standards of health and safety must modify their appearance. Procedures for guiding student appearance, handling students who dress or groom inappropriately will be developed by the Superintendent or designee and included in the *Student Handbook(s)*.

LEGAL REF.:

105 ILCS 5/2-3.25 and 5/10-22.25b.

Tinker v. Des Moines Independent Sch.ool Dist., 89 S.Ct. 733 393 U.S. 503 (1969).

CROSS REF.: 7:10 (Equal Educational Opportunities), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior)

ADOPTED: April 9, 2014

Questions and Answers:

***Required Question 1. If the board would like to expand upon the law's requirement of race, ethnicity, or hair texture, IASB will amend this sentence as follows: "The District does not prohibit hairstyles or hair textures historically associated with historically associated with race, ethnicity, or hair texture, or any other protected classes under Board policy 7:10, *Equal Educational Opportunities*, including, but not limited to, protective hairstyles such as braids, locks, and twists."

Would the board would like to expand upon the law's requirement of race, ethnicity, or hair texture?

- No (default)
- Yes.

PRESSPlus Comments

PRESSPlus 1. Required by 105 ILCS 5/10-22.25b, amended by P.A. 102-360, eff. 1-1-22, for recognition under 105 ILCS 5/2-3.25 (*Jett Hawkins Law*). For districts to receive recognition from the Ill. State Board of Education (ISBE), they must provide assurances of compliance with the *Jett Hawkins Law*. This policy's second sentence does that. ISBE will have resource materials on its website by 7-1-22. State or federal law also controls this policy's content. **Issue 108, November 2021**

Document Status: Draft Update

7:190 Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
 - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
 - g. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
 - h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a *weapon* as that term is defined in the **Weapons** section of this policy, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic paging device. Using a cellular telephone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual

depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced [PRESSPlus1](#) and [Q1](#) out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.
9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time.
11. Teen dating violence, as described in Board policy 7:185, *Teen Dating Violence Prohibited*.
12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.
13. Entering school property or a school facility without proper authorization.
14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.
15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truant.
16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psycho-stimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.

5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board policy 7:220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, *Suspension Procedures*. A student who has been suspended may also be restricted from being on school grounds and at school activities.
12. Expulsion from school and all school activities for a definite time period not to exceed **two** calendar years in accordance with Board policy 7:210, *Expulsion Procedures*. A student who has been expelled may also be restricted from being on school grounds and at school activities.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in [Article 13A](#) or [13B of the School Code](#).
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "look-alikes," alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. *Corporal punishment* is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in [105 ILCS 5/10-20.33](#), State Board of Education rules ([23 Ill.Admin.Code §§ 1.280, 1.285](#)), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code ([18 U.S.C. § 921](#)), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act ([430 ILCS 65/](#)), or firearm as defined in Section 24-1 of the Criminal Code of 1961 ([720 ILCS 5/24-1](#)).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related

incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. School grounds includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated

by Reference: 7:190-AP4, (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.:

[20 U.S.C. §6081](#), Pro-Children Act of 1994.

[20 U.S.C. §7961](#) *et seq.*, Gun Free Schools Act.

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7, and 5/31-3, ~~and 110/3.10~~.

[105 ILCS 110/3.10](#), Critical Health Problems and Comprehensive Health Education Act.

[410 ILCS 130/](#), Compassionate Use of Medical Cannabis Pilot Program.

[410 ILCS 647/](#), Powdered Caffeine Control and Education Act.

[430 ILCS 66/](#), Firearm Concealed Carry Act.

[23 Ill.Admin.Code §§ 1.280, 1.285](#).

CROSS REF.: 2:150 (Committees), 2:240 (Board Policy Development), 5:230 (Maintaining Student Discipline), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7:70 (Attendance and Truancy), 7:130 (Student Rights and Responsibilities), 7:140 (Search and Seizure), 7:150 (Agency and Police Interviews), 7:160 (Student Appearance), 7:170 (Vandalism), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:200 (Suspension Procedures), 7:210 (Expulsion Procedures), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:270 (Administering Medicines to Students), 7:310 (Restrictions on Publications; Elementary Schools), 8:30 (Visitors to and Conduct on School Property)

Questions and Answers:

***Required Question 1. Are cell phones required to be kept out of sight?

Yes (default)

No. (IASB will remove "and out-of-sight")

PRESSPlus Comments

PRESSPlus 1. Updated for continuous improvement. **Issue 108, November 2021**

Document Status: Draft Update

Recommend as Presented - School Code Update

7:200 Suspension Procedures

In-School Suspension

The Superintendent or designee is authorized to maintain an in-school suspension program. The program shall include, at a minimum, each of the following:

1. Before assigning a student to in-school suspension, the charges will be explained and the student will be given an opportunity to respond to the charges.
2. Students are supervised by licensed school personnel.
3. Students are given the opportunity to complete classroom work during the in-school suspension for equivalent academic credit.

Out-of-School Suspension

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the charges will be explained and the student will be given an opportunity to respond to the charges before he or she may be suspended.
2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. An attempted phone call to the student's parent(s)/guardian(s).
4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
 - a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
 - b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
 - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
 - d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
 - e. Depending upon the length of the out-of-school suspension, include the following applicable information:
 - i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:
 - a) A threat to school safety, or
 - b) A disruption to other students' learning opportunities.
 - ii. For a suspension of 4 or more school days, an explanation:
 - a) That other appropriate and available behavioral and disciplinary interventions have been exhausted,
 - b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and
 - c) That the student's continuing presence in school would either:
 - i) Pose a threat to the safety of other students, staff, or members of the school community, or
 - ii) Substantially disrupt, impede, or interfere with the operation of the school.
 - iii) For a suspension of 5 or more school days, the information listed in section 4.e.ii., above, along with documentation by the Superintendent or designee determining what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension.
 5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.
 6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from ~~the Department of Human Services~~ [a local mental health agency](#) [PRESSPlus1](#) to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

LEGAL REF.:

Goss v. Lopez, 95 S.Ct. 729, 419 U.S. 565 (1975).

Sieck v. Oak Park River Forest High School, 807 F.Supp. 73 (N.D. Ill., E.D., 1992).

105 ILCS 5/10-20.14, 5/10-22.6.

23 Ill.Admin.Code §1.280.

CROSS REF.: 5:100 (Staff Development), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:220 (Bus Conduct)

ADOPTED: October 19, 2016

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6(c), amended by P.A. 102-539. **Issue 108, November 2021**

Document Status: Draft Update

Recommend as Presented - School Code Update

7:210 Expulsion Procedures

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and his or her parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall:
 - a. Include the time, date, and place for the hearing.
 - b. Briefly describe what will happen during the hearing.
 - c. Detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.
 - d. List the student's prior suspension(s).
 - e. State that the School Code allows the Board of Education to expel a student for a definite period of time not to exceed 2 calendar years, as determined on a case-by-case basis.
 - f. Ask that the student or parent(s)/guardian(s) or attorney inform the Superintendent or Board Attorney if the student will be represented by an attorney and, if so, the attorney's name and contact information.
2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board or a hearing officer appointed by it. If a hearing officer is appointed, he or she shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from ~~the Dept. of Human Services~~ a local mental health agency [PRESSPlus1](#) to consult with the Board.
3. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct as charged. School officials must provide: (1) testimony of any other interventions attempted and exhausted or of their determination that no other appropriate and available interventions were available for the student, and (2) evidence of the threat or disruption posed by the student. The student and his or her parent(s)/guardian(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified, and otherwise present reasons why the student should not be expelled. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.
4. If the Board acts to expel the student, its written expulsion decision shall:
 - a. Detail the specific reason why removing the student from his or her learning environment is in the best interest of the school.
 - b. Provide a rationale for the specific duration of the recommended expulsion.
 - c. Document how school officials determined that all behavioral and disciplinary interventions have been exhausted by specifying which interventions were attempted or whether school officials determined that no other appropriate and available interventions existed for the student.
 - d. Document how the student's continuing presence in school would (1) pose a threat to the safety of other students, staff, or members of the school community, or (2) substantially disrupt, impede, or interfere with the operation of the school.
5. Upon expulsion, the District may refer the student to appropriate and available support services.

LEGAL REF.:

Goss v. Lopez, 95 S.Ct. 729 419 U.S. 565 (1975).

105 ILCS 5/10-20.14, 10-22.6.

CROSS REF.: 5:100 (Staff Development Program), 7:130 (Student Rights and Responsibilities), 7:190 (Student Behavior), 7:200 (Suspension Procedures), 7:230 (Misconduct by Students with Disabilities)

~~ADOPTED: October 19, 2016~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/10-22.6(c), amended by P.A. 102-539. **Issue 108, November 2021**

Document Status: Draft Update

Recommend as Presented - Legal precedent... Students must be given due process

7:240 Conduct Code for Participants in Extracurricular Activities

The Superintendent or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with Board of Education policy and the rules adopted by any association in which the School District maintains a membership. The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on and off school property, and (2) notify participants that failure to abide by it could result in discipline, up to and including removal from the activity. Participants who violate the conduct code will be allowed to give an explanation before being progressively disciplined. PRESSPlus1. The conduct code shall be reviewed by the Building Principal periodically at his or her discretion and presented to the Board.

Participants in extracurricular activities must abide by the conduct code for the activity and Board policy 7:190, *Student Behavior*. All coaches and sponsors of extracurricular activities shall annually review the conduct code with participants and provide participants with a copy. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students in grades 7 through 8 participating in these programs.

LEGAL REF.:

Mahanoy Area Sch. Dist. v. B.L., 141 S.Ct. 2038 (2021).

Board of Education of Independent School Dist. No. 92 v. Earls, 536 U.S. 822 122 S.Ct. 2559 (2002).

Vernonia Sch. Dist. 475 v. Acton, 515 U.S. 646 (1995).

Clements v. Board of Education of Decatur, 133 Ill.App.3d 531 (4th Dist. 1985) 478 N.E.2d 1209 (Ill.App.4, 1985).

Kevin Jordan v. O'Fallon THSD 203, 302 Ill.App.3d 1070 (5th Dist. 1999) 706 N.E.2d 137 (Ill.App.5, 1999).

Todd v. Rush County Schools, 133 F.3d 984 (7th Cir. 1998).

Vernonia School Dist. 475 v. Acton, 515 U.S. 646 (1995).

105 ILCS 5/24-24, 5/27-23.3, and 25/2.

CROSS REF.: 5:280 (Duties and Qualifications), 6:190 (Extracurricular and Co-Curricular Activities), 7:190 (Student Behavior), 7:300 (Extracurricular Athletics)

ADOPTED: January 11, 2017

PRESSPlus Comments

PRESSPlus 1. Updated in response to U.S. Supreme Court's 2021 decision in Mahanoy Area Sch. Dist. v. B.L., 141 S.Ct. 2038 (2021), which involved a student suspended from the cheerleading squad for one year after she posted two vulgar *snaps* on Snapchat while off campus during the weekend. The U.S. Supreme Court held that while schools may have a special interest in regulating some off-campus student speech, e.g., teaching good manners and preventing disruption, here the school's interests were insufficient to overcome the student's interest in free expression, and the one-year suspension violated the student's First Amendment rights. The Court noted that the school's interest in regulation was diminished by the fact that the student's speech did not identify the school, did not target any member of the school community, and was transmitted through a personal cell phone to an audience consisting of her private circle of Snapchat friends. Comments during oral argument suggest the Court was particularly struck by the severity of the discipline issued as well. Careful factual analysis, in consultation with the board attorney, should occur when considering discipline of participants for off-campus activity. See 7:240-AP1, *Code of Conduct for Extracurricular Activities*, available at **PRESS** Online by logging in at www.iasb.com. **Issue 108, November 2021**

Document Status: Draft Update

Recommend as Presented - School Code Update

7:250 Student Support Services

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

Erin's Law Counseling Options, Assistance, and Intervention [PRESSPlus1](#)

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse, along with District and community-based options for victims of sexual abuse to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

LEGAL REF.:

[105 ILCS 5/10-23.13\(b\) and 5/21B-25\(G\).](#)

~~Children's Mental Health Act of 2003, [405 ILCS 49/](#), Children's Mental Health Act of 2003.~~

~~Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110/](#), Mental Health and Developmental Disabilities Confidentiality Act.~~

~~[105 ILCS 5/10-20.58.](#)~~

CROSS REF.: 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7:280 (Communicable and Chronic Infectious Diseases), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. Required by *Erin's Law*, 105 ILCS 5/10-23.13(b)(2), (3), and (5), amended by P.A. 102-610. See policy 5:90, *Abused and Neglected Child Reporting*, and administrative procedure 5:90-AP, *Coordination with Children's Advocacy Center*, available at **PRESS** Online by logging in at www.iasb.com, for more information on Children's Advocacy Centers. **Issue 108, November 2021**

Document Status: Draft Update

Recommend as Presented - School Code Update

7:260 Exemption from Physical Education

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting. [PRESSPlus1](#)

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practice Act, prevents his or her participation in the physical education course.

State law prohibits a school board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. He or she (a) is in grades 3-8, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education must receive that service in accordance with his or her Individualized Educational Program/Plan (IEP).

Students in grades 7 and 8 may submit a written request to the Building Principal to be excused from physical education courses because of his or her ongoing participation in an interscholastic or extracurricular athletic program. The Building Principal will evaluate requests on a case-by-case basis.

The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases; and
2. The student's class schedule.

LEGAL REF.:

[105 ILCS 5/27-6.](#)

[225 ILCS 60/](#), Medical Practice Act.

[23 Ill.Admin.Code §1.420\(p\)](#) and [§1.425\(d\)](#), (e).

CROSS REF.: 6:60 (Curriculum Content)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-6(b-5), added by P.A. 102-405. A note from clergy or a religious leader is unnecessary and should not be requested by a district. **Issue 108, November 2021**

Document Status: Draft Update

Recommend as Presented - School Code Update

7:290 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of Ann Marie's Law listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code [Section 5/2-3.166c](#)(2)-(7). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
 - a. For students, implementation will incorporate Board policy 6:60, *Curriculum Content*, which implements [105 ILCS 5/2-3.139](#) and [105 ILCS 5/27-7](#) (requiring education for students to develop a sound mind and a healthy body).
 - b. For staff, implementation will incorporate Board policy 5:100, *Staff Development Program*, and teacher's institutes under [105 ILCS 5/3-14.8](#) (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide. Implementation will incorporate:
 - a. The training required by [105 ILCS 5/10-22.39](#) for licensed school personnel and administrators who work with students to identify the warning signs of suicidal behavior in youth along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide; and
 - iii. State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to *Ann Marie's Law* on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who: (A) suffer from a mental health disorder; (B) suffer from a substance abuse disorder; (C) engage in self-harm or have previously attempted suicide; (D) reside in an out-of-home placement; (E) are experiencing homelessness; (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ); (G) are bereaved by suicide; or (H) have a medical condition or certain types of disabilities. [PRESSPlus1](#)
Implementation will incorporate paragraph number 2, above, along with Board policies:
 - a. ~~Board policy~~ 6:65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the III. Learning Standards and 405 ILCS 49/15(b) (requiring student social and emotional development in the District's educational program);
 - b. [6:120, Education of Children with Disabilities](#), implementing special education requirements for the District;
 - c. [6:140, Education of Homeless Children](#), implementing provision of District services to students who are homeless;
 - d. ~~Board policy~~ 6:270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and 105 ILCS 5/10-22.24a and 22.24b, which allow a qualified guidance specialist or any licensed staff member to provide school counseling services;
 - e. [7:10, Equal Educational Opportunities](#), and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
 - f. [7:50, School Admissions and Student Transfers To and From Non-District Schools](#), implementing State law requirements related to students who are in foster care;
 - g. ~~Board policy~~ 7:250, *Student Support Services*, implementing the Children's Mental Health Act of 2003, 405 ILCS 49/ (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
 - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7:250, *Student Support Services*.
4. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6:270, *Guidance and Counseling Program*, and Board policy 7:250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
5. A process to incorporate ISBE-recommended resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic

Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to Ann Marie's Law and Board policy 2:240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent shall inform each school district employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law. [PRESSPlus2](#)

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Children's Mental Health Act of 2003, [405 ILCS 49](#), Mental Health and Developmental Disabilities Confidentiality Act, [740 ILCS 110](#), and the Individuals with Disabilities Education Act, [42 U.S.C. §12101](#) *et seq.*

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy: (1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services, (2) are strictly limited to the available resources within the District, (3) do not extend beyond the school day and/or school-sponsored events, and (4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.:

[42 U.S.C. § 1201 et seq. Individuals with Disabilities Education Act.](#)

[105 ILCS 5/2-3.166](#), [105 ILCS 5/2-3.139](#), [5/3-14.8](#), [5/10-20.73](#) (final citation pending), [5/10-22.24a](#), [5/10-22.24b](#), [5/10-22.39](#), [5/10-20.75](#) (final citation pending), [5/14-1.01](#) et seq., [5/14-7.02](#), and [5/14-7.02b](#), [5/27-7](#).

[405 ILCS 49](#), Children's Mental Health Act of 2003.

[740 ILCS 110](#), Mental Health and Developmental Disabilities Confidentiality Act.

[745 ILCS 10](#), Local Governmental and Governmental Tort Immunity Act. [745 ILCS 10](#).

CROSS REF.: 2:240 (Board Policy Development), 5:100 (Staff Development Program), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:120 (Education of Children with Disabilities), 6:270 (Guidance and Counseling Program), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:250 (Student Support Services)

PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/2-3.166(c)(4), amended by P.A. 102-267, eff. 7-1-22, which added seven categories students who may be identified as being at increased risk of suicide. **Issue 108, November 2021**

PRESSPlus 2. Updated in response to 105 ILCS 5/10-20.73 (final citation pending), added by P.A. 102-134 (district-issued ID cards for students, and information on districts' websites); and 105 ILCS 5/10-20.75 (final citation pending), added by P.A. 102-416 (districts must insert either the Safe2Help Illinois helpline or a local suicide prevention hotline on ID card, contact to identify each helpline that may be contacted through text messaging, and include the same in student handbooks and planners (if a student planner is custom printed by a district or its schools for distribution to students in any of grades 6 through 12)). The Ill. Principals Association (IPA) maintains a handbook service that coordinates with **PRESS** material, Online Model Student Handbook (MSH), at: www.ilprincipals.org/resources/model-student-handbook. **Issue 108, November 2021**

Recommend as Presented - Legal ref updates

Document Status: Draft Update

7:310 Restrictions on Publications; Elementary Schools

School-Sponsored Publications and Web Sites

School-sponsored publications, productions, and web sites are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material that is inconsistent with the District's educational mission.

All school-sponsored communications shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

Non-School Sponsored Publications Accessed or Distributed On-Campus

For purposes of this section and the following section, a *publication* includes, without limitation: (1) written or electronic print material, (2) audio-visual material on any medium including electromagnetic media (e.g., images, digital files MP3 files, flash memory, etc.), or combinations of these whether off-line (e.g., a printed book, digital files CD-ROM, etc.) or online (e.g., any website, social networking site, database for information retrieval, etc.), or (3) information or material on electronic devices (e.g., text data or voice messages delivered by cell phones, tablets, and other hand-held devices). [PRESSPlus1](#)

Creating, distributing and/or accessing non-school sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, and/or accessing at school any publication that:

1. Will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. Violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or *sexting* as defined by Board of Education policy and Student Handbooks;
4. Is reasonably viewed as promoting illegal drug use; or
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or the citation to such sources as long as the material to be distributed or accessed is primarily prepared by students.

Accessing or distributing "on-campus" includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School Sponsored Publications Accessed or Distributed Off-Campus

A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

Bullying and Cyberbullying

The Superintendent or designee shall treat behavior that is *bullying* and/or *cyberbullying* according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy.

LEGAL REF.:

105 ILCS 5/27-23.7.

Hazelwood v. Kuhlmeier, 408 S.Ct. 562 484 U.S. 260 (1988).

Hedges v. Wauconda Cmty. Community Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).

Tinker v. Des Moines Indep. Cmty. Sch. Dist., 89 S.Ct. 733 393 U.S. 503 (1969).

Hedges v. Wauconda Cmty. Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).

CROSS REF.: 6:235 (Access to Electronic Networks), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment),

8:25 (Advertising and Distributing Materials in School Provided by Non-School Related Entities)

~~ADOPTED: January 10, 2018~~

PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 108, November 2021**

Document Status: Draft Update

Recommend as Presented - School Code Update

7:340 Student Records

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in a staff member's sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitation, electronic recordings made on school buses) that are created in part for law enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.
4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 [PRESSPlus1](#) years who has been arrested or taken into custody.

State and federal law grants students and parents/guardians certain rights, including the right to inspect, copy, and challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. However, the District will comply with State or federal law with regard to release of an ex parte court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records, including, where applicable, without notice to, or the consent of, the student's parent/guardian or eligible student. [PRESSPlus2](#) Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specifically required or permitted by State or federal law.

The Superintendent shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding school student records.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family Educational Rights and Privacy Act, implemented by [34 C.F.R. Part 99](#).

50 ILCS 205/7, [Local Records Act](#).

105 ILCS 5/10-20, [12/21b](#), [5/20.37](#), [5/10-20.40](#), and [5/14-1.01 et seq.](#) [105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[325 ILCS 17/](#), Children's Privacy Protection and Parental Empowerment Act.

[750 ILCS 5/602.11](#), Ill. Marriage and Dissolution of Marriage Act.

[23 Ill.Admin.Code Parts 226](#) and [375](#).

[Owasso I.S.D. No. I-011 v. Falvo](#), 534 U.S. 426 (2002).

Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7:345 (Use of Educational Technologies; Student Data Privacy and Security)

PRESSPlus Comments

PRESSPlus 1. 705 ILCS 405/5-905, amended by P.A. 98-61, applies to law enforcement records of minors arrested or taken into custody before their 18th (formerly 17th) birthday. **Issue 108, November 2021**

PRESSPlus 2. Updated in response to feedback from PRESS Advisory Board (PAB) members. **Issue 108, November 2021**

Document Status: Draft Update

Recommend as Presented -Legal
Reference update

7:345 Use of Educational Technologies; Student Data Privacy and Security

Educational technologies used in the District shall further the objectives of the District's educational program, as set forth in Board policy 6:10, *Educational Philosophy and Objectives*, align with the curriculum criteria in policy 6:40, *Curriculum Development*, and/or support efficient District operations. The Superintendent shall ensure that the use of educational technologies in the District meets the above criteria.

The District and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or District operations.

Federal and State law govern the protection of student data, including school student records and/or *covered information*. The sale, rental, lease, or trading of any school student records or covered information by the District is prohibited. Protecting such information is important for legal compliance, District operations, and maintaining the trust of District stakeholders, including parents, students and staff.

Definitions

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes.

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District.

Operator Contracts

The Superintendent or designee designates which District employees are authorized to enter into written agreements with operators for those contracts that do not require separate Board approval. Contracts between the Board and operators shall be entered into in accordance with State law and Board policy 4:60, *Purchases and Contracts*, and shall include any specific provisions required by State law.

Security Standards

The Superintendent or designee shall ensure the District implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure. In the event the District receives notice from an operator of a breach or has determined a breach has occurred, the Superintendent or designee shall also ensure that the District provides any breach notifications required by State law.

LEGAL REF.:

[20 U.S.C. §1232g](#), Family and Educational Rights and Privacy Act, implemented by [34 C.F.R. Part 99](#).

[105 ILCS 10/](#), Ill. School Student Records Act.

[105 ILCS 85/](#), Student Online Personal Protection Act.

[23 Ill. Admin. Code Part 380](#), [PRESSPlus1](#)

CROSS REF.: 4:15 (Identity Protection), 4:60 (Purchases and Contracts), 6:235 (Access to Electronic Networks), 7:340 (Student Records)

PRESSPlus Comments

PRESSPlus 1. The Legal References are updated. **Issue 108, November 2021**

Document Status: 5-Year-Review - Needs Review

8:100 Relations with Other Organizations and Agencies

The District shall cooperate with other organizations and agencies, including but not limited to:

- County Health Department
- Law enforcement agencies
- Fire authorities
- Planning authorities
- Zoning authorities
- Illinois Emergency Management Agency (IEMA), local organizations for civil defense, and other appropriate disaster relief organizations concerned with civil defense
- Other school districts

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 7:150 (Agency and Police Interviews)

ADOPTED: April 9, 2014

School District 128
Financial Summary Report - All Funds
DECEMBER 2021

	Current YTD	Current Budget	(Over)/Under Budget	% of Budget	Prior YTD December-20	Prior Budget	(Over)/Under Budget	% of Budget	Prior YTD vs. Current YTD
BEGINNING BALANCE	\$9,883,213.00				\$11,212,496.83				
REVENUES									
Real Estate Taxes 1100	\$4,283,906.87	\$9,394,346.00	\$5,110,439.13	46%	\$4,204,132.79	\$8,753,804.00	\$4,549,671.21	48%	\$79,774.08
Other Local Sources 1000	\$225,738.70	\$457,100.00	\$231,361.30	49%	\$144,596.69	\$541,618.79	\$397,022.10	27%	\$81,142.01
General St Aid 3001	\$273,500.00	\$601,701.00	\$328,201.00	45%	\$273,190.00	\$601,011.42	\$327,821.42	45%	\$310.00
Other State 3000	\$119,548.53	\$176,394.00	\$56,845.47	68%	\$95,050.58	\$232,317.27	\$137,266.69	41%	\$24,497.95
Federal 4000	\$183,345.97	\$367,034.00	\$183,688.03	50%	\$264,173.43	\$342,205.00	\$78,031.57	77%	(\$80,827.46)
ESSER Grants	\$337,350.00	\$735,000.00	\$397,650.00	46%	\$0.00	\$0.00	\$0.00	n/a	\$337,350.00
TOTAL REVENUES	\$5,423,390.07	\$11,731,575.00	\$6,308,184.93	46%	\$4,981,143.49	\$10,470,956.48	\$5,489,812.99	48%	\$442,246.58
EXPENDITURES									
Salaries 100	\$2,837,747.55	\$6,806,232.00	\$3,968,484.45	42%	\$2,681,729.28	\$5,726,296.71	\$3,044,567.43	47%	\$156,018.27
Benefits 200	\$720,030.55	\$1,741,203.00	\$1,021,172.45	41%	\$685,086.85	\$1,419,813.56	\$734,726.71	48%	\$34,943.70
Purchased Services 300	\$459,612.37	\$1,288,943.00	\$829,330.63	36%	\$575,373.20	\$1,064,279.00	\$488,905.80	54%	(\$115,760.83)
Supp/Materials 400	\$349,084.49	\$708,106.00	\$359,021.51	49%	\$271,474.95	\$470,785.00	\$199,310.05	58%	\$77,609.54
Capital Outlay 500	\$1,558,378.53	\$2,085,580.00	\$527,201.47	75%	\$323,740.03	\$1,052,500.00	\$728,759.97	31%	\$1,234,638.50
Out of Dist Tuition 670	\$137,206.91	\$350,000.00	\$212,793.09	39%	\$66,458.58	\$451,976.00	\$385,517.42	15%	\$70,748.33
Other 600	\$894,706.41	\$892,500.00	(\$2,206.41)	100%	\$891,261.17	\$910,500.00	\$19,238.83	98%	\$3,445.24
Non-Capitalized Equip 700	\$76,347.00	\$117,244.00	\$40,897.00	65%	\$1,798.00	\$41,000.00	\$39,202.00	4%	\$74,549.00
Termination Benefits 800	\$0.00	\$0.00	\$0.00	n/a	\$0.00	\$0.00	\$0.00	n/a	\$0.00
TOTAL EXPENDITURES	\$7,033,113.81	\$13,989,808.00	\$6,956,694.19	50%	\$5,496,922.06	\$11,137,150.27	\$5,640,228.21	49%	\$1,536,191.75
LIABILITES	(\$285,236.01)				(\$243,582.83)				
TOTAL FUND BALANCE	\$8,273,489.26				\$10,696,718.26				
TOTAL LIAB & FUND BALANCE	\$7,988,253.25				10,453,135.43				
CAPITAL PROJECTS	\$1,536,292.48				401,336.83				
EXCLUDING CAPITAL PROJECTS	6,737,196.78				10,295,381.43				
TOTAL LIAB & FUND BALANCE EXCLUDING CAPITAL	6,451,960.77				10,051,798.60				

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.????????????????
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures
10.5.1100.314.4998.00.02.00		K-12 PROF SERV ESSER II			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			9,125.00		
	220005	FOUR POINT O INC	06/03/21	Closed		1,100.00	1,100.00
	220009	FOUR POINT O INC	06/03/21	Closed		1,575.00	1,575.00
	220012	FOUR POINT O INC	06/04/21	Closed		6,160.00	6,160.00
		Totals:				8,835.00	8,835.00
10.5.1100.410.0000.00.00.00		CURRICULUM NEW ADOPTIONS			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			35,000.00		
	220172	HEINEMANN	09/28/21	Closed		10.80	10.80
		Totals:				10.80	10.80
10.5.1100.410.0000.01.00.00		CONSUMABLES - CHIPPEWA			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			10,000.00		
	164	11/10/21 AP POSTING					192.54
	220033	SCHOOL SPECIALTY.	06/29/21	Closed		247.52	247.52
	220035	TCI	06/29/21	Closed		560.00	560.00
	220035	TCI	06/29/21	Closed		539.00	539.00
	220035	TCI	06/29/21	Closed		54.95	54.95
	220042	SCHOOLWIDE, INC.	07/02/21	Closed		5,075.44	5,075.44
	220043	LEARNING WITHOUT TEARS	07/02/21	Closed		943.00	943.00
	220043	LEARNING WITHOUT TEARS	07/02/21	Closed		1,182.20	1,182.20
	220064	SCHOOL SPECIALTY.	07/22/21	Closed		47.98	47.98
	220064	SCHOOL SPECIALTY.	07/22/21	Closed		29.99	29.99
	220065	SCHOOLWIDE, INC.	07/22/21	Closed		2,603.52	2,603.52
	220089	SCHOOL SPECIALTY.	08/12/21	Closed		347.40	347.40
	220126	TCI	08/30/21	Closed		624.75	624.75
	220141	TCI	09/09/21	Closed		115.00	115.00
		Totals:				12,370.75	12,563.29
10.5.1100.410.0000.02.00.00		CONSUMABLES - INDEPENDENCE			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			14,000.00		
	220179	CARNEGIE LEARNING	10/06/21	Closed		460.00	460.00
	220179	CARNEGIE LEARNING	10/06/21	Closed		46.00	46.00
		Totals:				506.00	506.00

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.??????.?????.???.???.??
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures
10.5.1100.410.0000.04.00.00		CONSUMABLES - INDIAN HILL			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			500.00		
	220093	HEINEMANN	08/13/21	Closed		272.25	272.25
	220094	HANDWRITING WITHOUT TEARS	08/13/21	Closed		874.00	874.00
		Totals:				1,146.25	1,146.25
10.5.1100.410.4998.00.02.00		K-12 SUPPLIES ESSER II			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			23,021.00		
	197	12/08/21 AP POSTING					2,172.50
	220044	VIRCO	07/02/21	Closed		4,184.70	4,184.70
	220044	VIRCO	07/02/21	Closed		1,513.80	1,513.80
		Totals:				5,698.50	7,871.00
10.5.1100.410.4998.00.03.00		K-12 CURR ADOPTIONS ESSER III			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			86,600.00		
	220139	BENCHMARK EDUCATION	09/08/21	Closed		5,028.10	5,028.10
		Totals:				5,028.10	5,028.10
10.5.1100.411.0000.00.00.00		K-12 - SUPPLIES			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			14,000.00		
	86	09/15/21 AP POSTING					554.15
	115	10/13/21 AP POSTING					255.83
	164	11/10/21 AP POSTING					157.34
	181	11/10/21 AP POSTING					36.90
	198	12/03/21 AP POSTING					36.56
	197	12/08/21 AP POSTING					609.60
	220069	STAPLES	08/02/21	Closed		264.54	264.54
	220081	STAPLES	08/10/21	Closed		15.29	15.29
		Totals:				279.83	1,930.21

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.??????.?????.???.???.??
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures
10.5.1100.411.0000.00.10.00		REG K-12 SUPPLIES COVID-19					
		BUDGETED AMOUNT.....			20,000.00		
86	09/15/21	AP POSTING					2,894.28
107	10/01/21	AP POSTING					50.57
115	10/13/21	AP POSTING					205.44
164	11/10/21	AP POSTING					331.52
197	12/08/21	AP POSTING					211.52
220081		STAPLES	08/10/21	Closed		79.53	79.53
220119		REALLY GOOD STUFF	08/26/21	Closed		517.36	517.36
220119		REALLY GOOD STUFF	08/26/21	Closed		216.56	216.56
220119		REALLY GOOD STUFF	08/26/21	Closed		247.60	247.60
220122		AMAZON CAPITAL SERVICES	08/26/21	Closed		82.71	82.71
220131		SCHOOL SPECIALTY.	09/03/21	Closed		278.40	278.40
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		47.48	47.48
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		31.98	31.98
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		64.89	64.89
220153		AMAZON CAPITAL SERVICES	09/15/21	Closed		143.00	143.00
220153		AMAZON CAPITAL SERVICES	09/15/21	Closed		7.69	7.69
220158		AMAZON CAPITAL SERVICES	09/20/21	Closed		55.93	55.93
220160		STAPLES BUSINESS ADVANTAGE	09/22/21	Closed		53.40	53.40
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed		19.98	19.98
220185		AMAZON CAPITAL SERVICES	10/07/21	Closed		26.97	26.97
220200		AMAZON CAPITAL SERVICES	10/19/21	Closed		19.98	19.98
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed		27.98	27.98
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed		24.98	24.98
220202		AMAZON CAPITAL SERVICES	10/25/21	Closed		299.80	299.80
220213		AMAZON CAPITAL SERVICES	11/08/21	Closed		8.49	8.49
220213		AMAZON CAPITAL SERVICES	11/08/21	Closed		29.98	29.98
220214		MEDIFY AIR LLC.	11/10/21	Closed		3,251.11	3,251.11
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed		9.99	9.99
					Totals:	5,545.79	9,239.12

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.??????.?????.???.???.??
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures
10.5.1100.411.0000.01.00.00		K-12 - SUPPLIES CHIPPEWA					
		BUDGETED AMOUNT.....			15,000.00		
107	10/01/21	AP POSTING					164.80
115	10/13/21	AP POSTING					1,609.06
164	11/10/21	AP POSTING					77.31
191	11/17/21	AP POSTING					74.58
220032		ROCHESTER 100 INC.	06/29/21	Closed		378.00	378.00
220034		ZANER BLOSER	06/29/21	Closed		382.39	382.39
220036		REALLY GOOD STUFF	06/29/21	Closed		279.92	279.92
220036		REALLY GOOD STUFF	06/29/21	Closed		279.92	279.92
220036		REALLY GOOD STUFF	06/29/21	Closed		443.41	443.41
220041		SCHOOL SPECIALTY.	07/02/21	Closed		136.28	136.28
220041		SCHOOL SPECIALTY.	07/02/21	Closed		45.76	45.76
220061		DURACO SPECIALTY TAPES, LLC	07/14/21	Closed		601.25	601.25
220064		SCHOOL SPECIALTY.	07/22/21	Closed		65.54	65.54
220064		SCHOOL SPECIALTY.	07/22/21	Closed		52.49	52.49
220064		SCHOOL SPECIALTY.	07/22/21	Closed		37.94	37.94
220064		SCHOOL SPECIALTY.	07/22/21	Closed		4.04	4.04
220064		SCHOOL SPECIALTY.	07/22/21	Closed		4.04	4.04
220064		SCHOOL SPECIALTY.	07/22/21	Closed		(6.48)	(6.48)
220076		STAPLES BUSINESS ADVANTAGE	08/05/21	Closed		2,365.47	2,365.47
220100		SCHOOL SPECIALTY.	08/16/21	Closed		401.60	401.60
220110		REALLY GOOD STUFF	08/19/21	Closed		251.84	251.84
220115		ROCHESTER 100 INC.	08/24/21	Closed		54.00	54.00
220130		STAPLES BUSINESS ADVANTAGE	09/03/21	Closed		1,093.60	1,093.60
220133		AMAZON CAPITAL SERVICES	09/03/21	Closed		41.47	41.47
220154		AMAZON CAPITAL SERVICES	09/16/21	Closed		19.99	19.99
220157		STAPLES BUSINESS ADVANTAGE	09/20/21	Closed		548.14	548.14
220162		AMAZON CAPITAL SERVICES	09/23/21	Closed		89.98	89.98
220162		AMAZON CAPITAL SERVICES	09/23/21	Closed		49.95	49.95
220162		AMAZON CAPITAL SERVICES	09/23/21	Closed		7.77	7.77
220162		AMAZON CAPITAL SERVICES	09/23/21	Closed		47.13	47.13
220175		SCHOOL SPECIALTY.	09/30/21	Closed		72.99	72.99

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.??????.?????.???.???.??
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status			
	220175	SCHOOL SPECIALTY.	09/30/21	Closed		72.99	
	220175	SCHOOL SPECIALTY.	09/30/21	Closed		16.73	
	220177	AMAZON CAPITAL SERVICES	10/04/21	Closed		8.39	
	220177	AMAZON CAPITAL SERVICES	10/04/21	Closed		8.39	
	220186	AMAZON CAPITAL SERVICES	10/07/21	Closed		197.10	
	220203	STAPLES BUSINESS ADVANTAGE	10/28/21	Closed		104.73	
	220209	AMAZON CAPITAL SERVICES	11/03/21	Closed		17.95	
					Totals:	8,174.71	10,100.46

10.5.1100.411.0000.02.00.00		K-12 - SUPPLIES INDEPENDENCE			Budgeted	P.O. Amt	Expenditures
BUDGETED AMOUNT.....					16,000.00		
86	09/15/21	AP POSTING					6,873.04
107	10/01/21	AP POSTING					107.95
115	10/13/21	AP POSTING					1,070.00
191	11/17/21	AP POSTING					388.00
198	12/03/21	AP POSTING					636.55
220068	08/02/21	BLICK ART MATERIALS.	Closed		550.38	550.38	
220088	08/12/21	STAPLES BUSINESS ADVANTAGE	Closed		425.40	425.40	
220118	08/25/21	STAPLES BUSINESS ADVANTAGE	Closed		115.56	115.56	
220129	09/03/21	STAPLES BUSINESS ADVANTAGE	Closed		342.09	342.09	
220134	09/03/21	AMAZON CAPITAL SERVICES	Closed		133.05	133.05	
220143	09/09/21	AMAZON CAPITAL SERVICES	Closed		74.36	74.36	
220147	09/13/21	PALOS SPORTS INC	Closed		68.87	68.87	
220151	09/15/21	STAPLES BUSINESS ADVANTAGE	Closed		46.69	46.69	
220155	09/17/21	STAPLES BUSINESS ADVANTAGE	Closed		321.99	321.99	
220167	09/27/21	STAPLES BUSINESS ADVANTAGE	Closed		74.75	74.75	
220199	10/19/21	STAPLES BUSINESS ADVANTAGE	Closed		155.59	155.59	
220208	11/01/21	AMAZON CAPITAL SERVICES	Closed		59.96	59.96	
					Totals:	2,368.69	11,444.23

10.5.1100.411.0000.03.00.00		K-12 -SUPPLIES - NAVAJO HEIGHTS			Budgeted	P.O. Amt	Expenditures
BUDGETED AMOUNT.....					13,500.00		
164	11/10/21	AP POSTING					182.41
198	12/03/21	AP POSTING					383.28
223	12/14/21	Misc Dep					(10.00)

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 From:09/15/2021 To:12/28/2021

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status		
220020		NASCO	06/10/21	Closed	34.32	34.32
220020		NASCO	06/10/21	Closed	34.32	34.32
220020		NASCO	06/10/21	Closed	50.85	50.85
220020		NASCO	06/10/21	Closed	24.10	24.10
220020		NASCO	06/10/21	Closed	29.41	29.41
220023		SCHOLASTIC NEWS	06/10/21	Closed	1,307.46	1,307.46
220046		SCHOOLWIDE, INC.	07/02/21	Closed	198.99	198.99
220078		STAPLES BUSINESS ADVANTAGE	08/05/21	Closed	59.39	59.39
220078		STAPLES BUSINESS ADVANTAGE	08/05/21	Closed	25.92	25.92
220103		STAPLES BUSINESS ADVANTAGE	08/17/21	Closed	112.89	112.89
220103		STAPLES BUSINESS ADVANTAGE	08/17/21	Closed	76.89	76.89
220103		STAPLES BUSINESS ADVANTAGE	08/17/21	Closed	112.89	112.89
220103		STAPLES BUSINESS ADVANTAGE	08/17/21	Closed	68.40	68.40
220103		STAPLES BUSINESS ADVANTAGE	08/17/21	Closed	21.20	21.20
220103		STAPLES BUSINESS ADVANTAGE	08/17/21	Closed	42.79	42.79
220103		STAPLES BUSINESS ADVANTAGE	08/17/21	Closed	19.99	19.99
220104		DURACO SPECIALTY TAPES, LLC	08/17/21	Closed	84.50	84.50
220105		SCHOLASTIC NEWS	08/17/21	Closed	458.15	458.15
220105		SCHOLASTIC NEWS	08/17/21	Closed	431.97	431.97
220124		AMAZON CAPITAL SERVICES	08/26/21	Closed	19.99	19.99
220124		AMAZON CAPITAL SERVICES	08/26/21	Closed	22.99	22.99
220124		AMAZON CAPITAL SERVICES	08/26/21	Closed	41.10	41.10
220124		AMAZON CAPITAL SERVICES	08/26/21	Closed	14.13	14.13
220124		AMAZON CAPITAL SERVICES	08/26/21	Closed	15.98	15.98
220124		AMAZON CAPITAL SERVICES	08/26/21	Closed	41.97	41.97
220156		AMAZON CAPITAL SERVICES	09/17/21	Closed	13.59	13.59
220156		AMAZON CAPITAL SERVICES	09/17/21	Closed	76.89	76.89
220156		AMAZON CAPITAL SERVICES	09/17/21	Closed	19.59	19.59
220156		AMAZON CAPITAL SERVICES	09/17/21	Closed	6.98	6.98
220156		AMAZON CAPITAL SERVICES	09/17/21	Closed	12.44	12.44
220156		AMAZON CAPITAL SERVICES	09/17/21	Closed	15.92	15.92
220160		STAPLES BUSINESS ADVANTAGE	09/22/21	Closed	14.22	14.22
220160		STAPLES BUSINESS ADVANTAGE	09/22/21	Closed	7.20	7.20
220160		STAPLES BUSINESS ADVANTAGE	09/22/21	Closed	4.58	4.58

Palos Heights School District 128

Account Purchase Order Pay History Report

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From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status		
220160		STAPLES BUSINESS ADVANTAGE	09/22/21	Closed	14.04	14.04
220160		STAPLES BUSINESS ADVANTAGE	09/22/21	Closed	5.90	5.90
220160		STAPLES BUSINESS ADVANTAGE	09/22/21	Closed	19.73	19.73
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	24.80	24.80
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	8.99	8.99
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	8.99	8.99
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	10.49	10.49
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	9.49	9.49
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	8.69	8.69
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	4.20	4.20
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	4.20	4.20
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	11.76	11.76
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	2.90	2.90
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	112.89	112.89
220182		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	60.94	60.94
220183		NASCO	10/07/21	Closed	6.95	6.95
220183		NASCO	10/07/21	Closed	6.95	6.95
220183		NASCO	10/07/21	Closed	6.95	6.95
220183		NASCO	10/07/21	Closed	6.95	6.95
220183		NASCO	10/07/21	Closed	192.95	192.95
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	11.99	11.99
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	16.99	16.99
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	8.95	8.95
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	14.79	14.79
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	19.99	19.99
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	20.98	20.98
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	15.67	15.67
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	34.95	34.95
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	10.98	10.98
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	12.99	12.99
220201		AMAZON CAPITAL SERVICES	10/19/21	Closed	56.99	56.99
220211		AMAZON CAPITAL SERVICES	11/04/21	Closed	35.98	35.98
220211		AMAZON CAPITAL SERVICES	11/04/21	Closed	4.92	4.92
220211		AMAZON CAPITAL SERVICES	11/04/21	Closed	28.23	28.23

Palos Heights School District 128

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From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status			
					Totals:	4,345.16	4,900.85
10.5.1100.411.0000.04.00.00		K-12 - SUPPLIES - INDIAN HILL			Budgeted	P.O. Amt	Expenditures
BUDGETED AMOUNT.....					18,000.00		
107	10/01/21	AP POSTING					76.52
115	10/13/21	AP POSTING					896.74
159	10/19/21	Deposit					(129.00)
164	11/10/21	AP POSTING					407.23
198	12/03/21	AP POSTING					92.28
220086		ESGI	08/11/21	Closed		1,491.00	1,491.00
220094		HANDWRITING WITHOUT TEARS	08/13/21	Closed		522.34	522.34
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		61.80	61.80
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		59.50	59.50
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		29.80	29.80
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		44.70	44.70
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		41.00	41.00
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		48.00	48.00
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		61.50	61.50
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		4.59	4.59
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		165.25	165.25
220098		STAPLES BUSINESS ADVANTAGE	08/16/21	Closed		9.91	9.91
220099		LITERACY RESOURCES	08/16/21	Closed		275.37	275.37
220101		COMMITTEE FOR CHILDREN	08/16/21	Closed		649.00	649.00
220121		HANDWRITING WITHOUT TEARS	08/26/21	Closed		66.35	66.35
220140		LITERACY RESOURCES	09/09/21	Closed		159.96	159.96
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		5.22	5.22
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		19.98	19.98
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		23.98	23.98
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		13.95	13.95
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		12.97	12.97
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		28.99	28.99
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		11.99	11.99
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		6.99	6.99
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed		14.59	14.59

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From:09/15/2021 To:12/28/2021

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status		
220144		AMAZON CAPITAL SERVICES	09/09/21	Closed	21.48	21.48
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	78.39	78.39
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	29.54	29.54
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	35.98	35.98
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	54.87	54.87
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	(6.01)	(6.01)
220180		CDW GOVERNMENT INC.	10/07/21	Closed	220.80	220.80
220181		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	2.53	2.53
220181		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	5.65	5.65
220181		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	11.62	11.62
220181		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	31.50	31.50
220181		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	2.53	2.53
220181		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	22.99	22.99
220181		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	22.99	22.99
220181		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	14.07	14.07
220181		STAPLES BUSINESS ADVANTAGE	10/07/21	Closed	42.56	42.56
220184		LAMINATOR.COM, INC.	10/07/21	Closed	394.38	394.38
220184		LAMINATOR.COM, INC.	10/07/21	Closed	(19.49)	(19.49)
220185		AMAZON CAPITAL SERVICES	10/07/21	Closed	36.98	36.98
220185		AMAZON CAPITAL SERVICES	10/07/21	Closed	15.95	15.95
220185		AMAZON CAPITAL SERVICES	10/07/21	Closed	22.99	22.99
220185		AMAZON CAPITAL SERVICES	10/07/21	Closed	19.95	19.95
220185		AMAZON CAPITAL SERVICES	10/07/21	Closed	278.25	278.25
220185		AMAZON CAPITAL SERVICES	10/07/21	Closed	12.58	12.58
220197		AMAZON CAPITAL SERVICES	10/15/21	Closed	17.99	17.99
220197		AMAZON CAPITAL SERVICES	10/15/21	Closed	12.99	12.99
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	22.97	22.97
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	54.87	54.87
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	24.98	24.98
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	8.49	8.49
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	3.06	3.06
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	13.49	13.49
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	21.25	21.25
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	2.89	2.89

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Criteria: Account Mask=???.??.????.????.????.????.???
From:09/15/2021 To:12/28/2021

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status			
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	22.94	22.94	
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	19.98	19.98	
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	11.99	11.99	
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	12.99	12.99	
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	7.81	7.81	
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	3.89	3.89	
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	3.99	3.99	
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	3.99	3.99	
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	10.49	10.49	
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	17.44	17.44	
					Totals:	5,480.30	6,824.07
10.5.1100.540.4998.00.02.00		K-12 CAP EQUIP ESSER II			Budgeted	P.O. Amt	Expenditures
BUDGETED AMOUNT.....					23,600.00		
220005		FOUR POINT O INC	06/03/21	Closed	9,895.00	9,895.00	
					Totals:	9,895.00	9,895.00
10.5.1100.640.0000.00.00.00		K-12 DUES AND FEES			Budgeted	P.O. Amt	Expenditures
BUDGETED AMOUNT.....					1,000.00		
86	09/15/21	AP POSTING					241.00
115	10/13/21	AP POSTING					647.83
220168		MARY DIAMOND	09/27/21	Closed	112.48	112.48	
					Totals:	112.48	1,001.31
10.5.1100.700.4998.00.02.00		K-12 NON CAP EQUIP ESSER II			Budgeted	P.O. Amt	Expenditures
BUDGETED AMOUNT.....					83,666.00		
220008		FOUR POINT O INC	06/03/21	Closed	1,295.00	1,295.00	
220009		FOUR POINT O INC	06/03/21	Closed	2,350.00	2,350.00	
220009		FOUR POINT O INC	06/03/21	Closed	2,550.00	2,550.00	
220009		FOUR POINT O INC	06/03/21	Closed	550.00	550.00	
220012		FOUR POINT O INC	06/04/21	Closed	44,100.00	44,100.00	
220013		LIGHTSPEED TECHNOLOGIES	06/04/21	Closed	22,373.00	22,373.00	
					Totals:	73,218.00	73,218.00
10.5.1205.310.0000.00.00.00		SPEC ED K-12- ASSISTIVE TECH			Budgeted	P.O. Amt	Expenditures
BUDGETED AMOUNT.....					15,000.00		

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From:09/15/2021 To:12/28/2021

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status		
	220108	OTICON, INC.	08/18/21	Closed	15.00	15.00
	220108	OTICON, INC.	08/18/21	Closed	15.00	15.00
	220108	OTICON, INC.	08/18/21	Closed	15.00	15.00
	220108	OTICON, INC.	08/18/21	Closed	15.00	15.00
	220108	OTICON, INC.	08/18/21	Closed	12.00	12.00
	220108	OTICON, INC.	08/18/21	Closed	60.00	60.00
	220108	OTICON, INC.	08/18/21	Closed	60.00	60.00
	220108	OTICON, INC.	08/18/21	Closed	0.65	0.65
	220108	OTICON, INC.	08/18/21	Closed	15.00	15.00
	220108	OTICON, INC.	08/18/21	Closed	10.00	10.00
	220109	SERTOMA SPEECH & HEARING CENTER	08/18/21	Closed	67.50	67.50
Totals:					285.15	285.15

10.5.1205.411.0000.00.00.00	SPEC ED K-12- SUPPLIES			Budgeted	P.O. Amt	Expenditures
BUDGETED AMOUNT.....				6,000.00		
86	09/15/21	AP POSTING				40.00
164	11/10/21	AP POSTING				63.37
220142		NCS PEARSON	09/09/21	Closed	45.00	45.00
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	44.99	44.99
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	6.99	6.99
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	7.55	7.55
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	17.99	17.99
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	25.99	25.99
220171		AMAZON CAPITAL SERVICES	09/28/21	Closed	8.90	8.90
220185		AMAZON CAPITAL SERVICES	10/07/21	Closed	79.96	79.96
220197		AMAZON CAPITAL SERVICES	10/15/21	Closed	22.45	22.45
220197		AMAZON CAPITAL SERVICES	10/15/21	Closed	19.73	19.73
220200		AMAZON CAPITAL SERVICES	10/19/21	Closed	86.70	86.70
220215		AMAZON CAPITAL SERVICES	11/10/21	Closed	17.90	17.90
Totals:					384.15	487.52

10.5.1205.411.4620.05.00.00	SPEC ED SUPPLIES IDEA GRANT			Budgeted	P.O. Amt	Expenditures
BUDGETED AMOUNT.....				7,200.00		
220096		N2Y,LLC	08/13/21	Closed	1,746.72	1,746.72
220096		N2Y,LLC	08/13/21	Closed	599.04	599.04

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From:09/15/2021 To:12/28/2021

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Account Num	P.O.	Name Of Vendor	PO Date	PO Status		
	220096	N2Y,LLC	08/13/21	Closed		297.00 297.00
					Totals:	2,642.76 2,642.76
10.5.1205.640.0000.00.00.00		SPEC ED DUES AND FEES			Budgeted	P.O. Amt Expenditures
		BUDGETED AMOUNT.....			1,000.00	
	220097	IAASE	08/13/21	Closed		370.00 370.00
					Totals:	370.00 370.00
10.5.1500.411.0000.02.00.00		PHYS ED SUPPLIES - INDEPENDENCE			Budgeted	P.O. Amt Expenditures
		BUDGETED AMOUNT.....			2,000.00	
	220148	PALOS SPORTS INC	09/13/21	Closed		1,237.19 1,237.19
	220148	PALOS SPORTS INC	09/13/21	Closed		20.85 20.85
					Totals:	1,258.04 1,258.04
10.5.1800.411.0000.00.00.00		BILINGUAL PROGRAMS- SUPPLIES			Budgeted	P.O. Amt Expenditures
		BUDGETED AMOUNT.....			1,000.00	
	220073	REALLY GOOD STUFF	08/04/21	Closed		335.99 335.99
					Totals:	335.99 335.99
10.5.2110.411.0000.00.00.00		SOCIAL WORK SERVICES- SUPPLIES			Budgeted	P.O. Amt Expenditures
		BUDGETED AMOUNT.....			2,000.00	
	220101	COMMITTEE FOR CHILDREN	08/16/21	Closed		209.00 209.00
	220169	NCS PEARSON	09/28/21	Closed		97.65 97.65
	220169	NCS PEARSON	09/28/21	Closed		97.65 97.65
	220170	COMMITTEE FOR CHILDREN	09/28/21	Closed		209.00 209.00
	220170	COMMITTEE FOR CHILDREN	09/28/21	Closed		209.00 209.00
					Totals:	822.30 822.30
10.5.2130.411.0000.00.00.00		HEALTH SERVICES- SUPPLIES			Budgeted	P.O. Amt Expenditures
		BUDGETED AMOUNT.....			2,500.00	
	220200	AMAZON CAPITAL SERVICES	10/19/21	Closed		19.95 19.95
	220200	AMAZON CAPITAL SERVICES	10/19/21	Closed		111.98 111.98
	220200	AMAZON CAPITAL SERVICES	10/19/21	Closed		35.50 35.50
	220200	AMAZON CAPITAL SERVICES	10/19/21	Closed		14.50 14.50
					Totals:	181.93 181.93

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.?????.?????.?????.???.???.??
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures
10.5.2140.411.0000.00.00.00		PSYCHOLOGICAL SERVICES- SUPPLIES			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			1,200.00		
164	11/10/21	AP POSTING					359.00
220169		NCS PEARSON	09/28/21	Closed		66.47	66.47
220169		NCS PEARSON	09/28/21	Closed		51.98	51.98
220169		NCS PEARSON	09/28/21	Closed		51.98	51.98
220169		NCS PEARSON	09/28/21	Closed		162.75	162.75
220169		NCS PEARSON	09/28/21	Closed		47.78	47.78
220169		NCS PEARSON	09/28/21	Closed		48.30	48.30
220169		NCS PEARSON	09/28/21	Closed		48.30	48.30
220169		NCS PEARSON	09/28/21	Closed		48.28	48.28
		Totals:				525.84	884.84
10.5.2150.411.0000.00.00.00		SPEECH/PATH & AUDIO SERVICES- SUPPLIES			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			1,000.00		
164	11/10/21	AP POSTING					100.00
198	12/03/21	AP POSTING					99.00
220185		AMAZON CAPITAL SERVICES	10/07/21	Closed		34.95	34.95
220196		NCS PEARSON	10/15/21	Closed		80.00	80.00
220196		NCS PEARSON	10/15/21	Closed		57.00	57.00
220196		NCS PEARSON	10/15/21	Closed		88.25	88.25
220196		NCS PEARSON	10/15/21	Closed		176.50	176.50
220196		NCS PEARSON	10/15/21	Closed		19.31	19.31
		Totals:				456.01	655.01
10.5.2210.314.0000.01.00.00		PROF SERV TRAINING/ASSEMBLY-CHIPPEWA			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			6,000.00		
220210		CENTER FOR RESPONSIVE SCHOOLS, INC.	11/03/21	Closed		1,194.00	1,194.00
		Totals:				1,194.00	1,194.00
10.5.2210.314.0000.04.00.00		PROF SERV TRAINING/ASSEMBLY-INDIAN HILL			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			2,000.00		
220113		NEUHAUS EDUCATION CENTER	08/20/21	Closed		450.00	450.00

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.????????????????
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status			
					Totals:	450.00	450.00
10.5.2210.314.4620.05.00.00		PROFESSIONAL DEV IDEA GRANT			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			11,120.00		
	191	11/17/21 AP POSTING					1,199.00
	220113	NEUHAUS EDUCATION CENTER	08/20/21	Closed		450.00	450.00
					Totals:	450.00	1,649.00
10.5.2211.312.4932.05.00.00		TITLE II PROF DEV MATH			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			4,482.00		
	220027	CEC	06/14/21	Closed		2,600.00	2,600.00
					Totals:	2,600.00	2,600.00
10.5.2220.430.0000.02.00.00		EDUCATION MEDIA -LIBRARY BOOKS INDEPENDENCE			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			1,200.00		
	220132	FOLLETT SCHOOL SOLUTIONS, INC.	09/03/21	Closed		975.37	975.37
					Totals:	975.37	975.37
10.5.2220.430.0000.03.00.00		EDUCATION MEDIA -LIBRARY BOOKS NAVAJO HEIGHTS			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			1,200.00		
	220206	AMAZON CAPITAL SERVICES	11/01/21	Closed		36.00	36.00
	220206	AMAZON CAPITAL SERVICES	11/01/21	Closed		7.99	7.99
	220206	AMAZON CAPITAL SERVICES	11/01/21	Closed		6.70	6.70
	220206	AMAZON CAPITAL SERVICES	11/01/21	Closed		13.75	13.75
	220206	AMAZON CAPITAL SERVICES	11/01/21	Closed		11.09	11.09
	220206	AMAZON CAPITAL SERVICES	11/01/21	Closed		12.79	12.79
	220206	AMAZON CAPITAL SERVICES	11/01/21	Closed		11.80	11.80
	220206	AMAZON CAPITAL SERVICES	11/01/21	Closed		14.76	14.76
	220211	AMAZON CAPITAL SERVICES	11/04/21	Closed		15.25	15.25
	220211	AMAZON CAPITAL SERVICES	11/04/21	Closed		11.29	11.29
	220211	AMAZON CAPITAL SERVICES	11/04/21	Closed		16.05	16.05
	220211	AMAZON CAPITAL SERVICES	11/04/21	Closed		6.64	6.64
	220211	AMAZON CAPITAL SERVICES	11/04/21	Closed		13.90	13.90
					Totals:	178.01	178.01

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.????????????????
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures
10.5.2230.411.0000.00.00.00		ASSESSMENT AND TESTING- SUPPLIES					
		BUDGETED AMOUNT.....			14,500.00		
	86	09/15/21 AP POSTING					7,900.00
	115	10/13/21 AP POSTING					93.10
	197	12/08/21 AP POSTING					1,504.54
	220135	RIVERSIDE INSIGHTS	09/03/21	Closed		280.72	280.72
		Totals:				280.72	9,778.36
10.5.2310.411.0000.00.00.00		BOARD OF EDUCATION - SUPPLIES					
		BUDGETED AMOUNT.....			7,500.00		
	107	10/01/21 AP POSTING					201.77
	115	10/13/21 AP POSTING					91.98
	164	11/10/21 AP POSTING					75.95
	197	12/08/21 AP POSTING					100.94
	220178	AMAZON CAPITAL SERVICES	10/06/21	Closed		165.77	165.77
		Totals:				165.77	636.41
10.5.2320.332.0000.00.00.00		EXECUTIVE ADMIN -TRAVEL/CONF					
		BUDGETED AMOUNT.....			6,000.00		
	107	10/01/21 AP POSTING					291.54
	164	11/10/21 AP POSTING					100.00
	198	12/03/21 AP POSTING					498.64
	220127	IASA	08/31/21	Closed		200.00	200.00
	220127	IASA	08/31/21	Closed		200.00	200.00
	220128	IASBO	09/02/21	Closed		340.00	340.00
	220212	IASA	11/08/21	Closed		2,750.00	2,750.00
		Totals:				3,490.00	4,380.18
10.5.2320.640.0000.00.00.00		EXECUTIVE ADMIN -DUES & FEES PROF. ORGANIZATIONS					
		BUDGETED AMOUNT.....			6,000.00		
	164	11/10/21 AP POSTING					215.83
	220123	SUPT. ROUNDTABLE OF N. IL	08/26/21	Closed		169.00	169.00
		Totals:				169.00	384.83

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.?????.?????.????.???.??
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures
10.5.2410.332.0000.00.00.00		OFFICE OF PRINCIPAL -TRAVEL/CONF			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			4,500.00		
	220161	SOUTH COOK ISC	09/23/21	Closed		210.00	210.00
		Totals:				210.00	210.00
10.5.2410.411.0000.02.00.00		OFFICE OF PRINCIPAL-SUPPLIES-INDEPENDENCE			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			3,000.00		
	220077	BAUDVILLE, INC	08/05/21	Closed		553.62	553.62
	220207	STAPLES BUSINESS ADVANTAGE	11/01/21	Closed		139.35	139.35
		Totals:				692.97	692.97
10.5.2410.411.0000.03.00.00		OFFICE OF PRINCIPAL - SUPPLIES - NAVAJO HEIGHTS			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			3,000.00		
	107	10/01/21 AP POSTING					15.60
	164	11/10/21 AP POSTING					255.67
	220156	AMAZON CAPITAL SERVICES	09/17/21	Closed		12.88	12.88
		Totals:				12.88	284.15
10.5.2410.411.0000.04.00.00		OFFICE OF PRINCIPAL - SUPPLIES INDIAN HILL			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			3,000.00		
	107	10/01/21 AP POSTING					340.68
	164	11/10/21 AP POSTING					357.54
	198	12/03/21 AP POSTING					434.06
	220197	AMAZON CAPITAL SERVICES	10/15/21	Closed		15.75	15.75
	220200	AMAZON CAPITAL SERVICES	10/19/21	Closed		87.89	87.89
		Totals:				103.64	1,235.92
10.5.2410.640.0000.00.00.00		OFFICE OF PRINCIPAL-DUES AND FEES			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			3,000.00		
	164	11/10/21 AP POSTING					863.34
	220176	ILLINOIS PRINCIPALS ASSN.	10/01/21	Closed		409.00	409.00
	220176	ILLINOIS PRINCIPALS ASSN.	10/01/21	Closed		409.00	409.00
	220176	ILLINOIS PRINCIPALS ASSN.	10/01/21	Closed		356.36	356.36
		Totals:				1,174.36	2,037.70

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.????????????????
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status	Budgeted	P.O. Amt	Expenditures
10.5.2660.314.0000.00.62.00		DATA PROCESSING- TECHNOLOGY CONTRACT RENEWALS			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			50,000.00		
86	09/15/21	AP POSTING					8,897.00
220218		FRONTLINE TECHNOLOGIES GROUP	11/16/21	Closed		2,305.34	2,305.34
					Totals:	2,305.34	11,202.34
10.5.2660.314.0000.00.63.00		DATA PROCESSING- CURRICULUM CONTRACT RENEWALS			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			55,000.00		
86	09/15/21	AP POSTING					4,235.00
220054		BRAINPOP	07/13/21	Closed		1,925.00	1,925.00
220054		BRAINPOP	07/13/21	Closed		3,190.00	3,190.00
220054		BRAINPOP	07/13/21	Closed		(511.50)	(511.50)
220056		SCHOOLWIDE, INC.	07/13/21	Closed		4,732.00	4,732.00
220084		NCS PEARSON	08/11/21	Closed		2,925.00	2,925.00
220159		EVERYDAY SPEECH	09/20/21	Closed		1,799.94	1,799.94
220159		EVERYDAY SPEECH	09/20/21	Closed		(120.00)	(120.00)
220163		LEARNING A-Z	09/24/21	Closed		65.00	65.00
220164		TCI	09/24/21	Closed		228.00	228.00
220165		IXL LEARNING	09/24/21	Closed		5,029.00	5,029.00
220166		EXPLAIN EVERYTHING	09/24/21	Closed		107.88	107.88
220174		XTRAMATH	09/30/21	Closed		1,500.00	1,500.00
					Totals:	20,870.32	25,105.32
10.5.2660.411.0000.00.00.00		DATA PROCESSING SERVICES- SUPPLIES			Budgeted	P.O. Amt	Expenditures
		BUDGETED AMOUNT.....			20,000.00		
107	10/01/21	AP POSTING					419.65
220039		UZBL	07/01/21	Closed		7,487.50	7,487.50
220072		STAPLES	08/03/21	Closed		45.55	45.55
220146		AMAZON CAPITAL SERVICES	09/09/21	Closed		159.60	159.60
220150		AMAZON CAPITAL SERVICES	09/13/21	Closed		89.90	89.90
220150		AMAZON CAPITAL SERVICES	09/13/21	Closed		127.30	127.30
220150		AMAZON CAPITAL SERVICES	09/13/21	Closed		299.85	299.85
220173		AMAZON CAPITAL SERVICES	09/29/21	Closed		23.97	23.97

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.??????.?????.???.???.??
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status			
	220173	AMAZON CAPITAL SERVICES	09/29/21	Closed		8.84	
	220204	AMAZON CAPITAL SERVICES	10/28/21	Closed		74.95	
	220228	AMAZON CAPITAL SERVICES	11/23/21	Closed		99.90	
	220228	AMAZON CAPITAL SERVICES	11/23/21	Closed		79.00	
	220228	AMAZON CAPITAL SERVICES	11/23/21	Closed		10.99	
					Totals:	8,507.35	8,927.00
20.5.2540.332.0000.00.00.00		OPERATIONS/MAINTENANCE-TRAVEL/C ONF			Budgeted	P.O. Amt	Expenditures
	BUDGETED AMOUNT.....					2,500.00	
	220071	IASBO	08/03/21	Closed		750.00	750.00
	220149	IASBO	09/13/21	Closed		850.00	850.00
					Totals:	1,600.00	1,600.00
20.5.2540.411.0000.00.00.00		OPERATION/MAINTENANCE- SUPPLIES			Budgeted	P.O. Amt	Expenditures
	BUDGETED AMOUNT.....					73,000.00	
	86	09/15/21	AP POSTING				7,347.71
	107	10/01/21	AP POSTING				(41.99)
	115	10/13/21	AP POSTING				676.27
	164	11/10/21	AP POSTING				2,729.80
	197	12/08/21	AP POSTING				7,582.88
	220145	AMAZON CAPITAL SERVICES	09/09/21	Closed		44.55	44.55
					Totals:	44.55	18,339.22
20.5.2540.540.0000.00.00.00		OPERATION/MAINTENANCE-NEW EQUIPMENT			Budgeted	P.O. Amt	Expenditures
	BUDGETED AMOUNT.....					9,000.00	
	220114	SCHOOLSIN	08/23/21	Closed		2,755.20	2,755.20
					Totals:	2,755.20	2,755.20
40.5.2550.334.0000.02.00.00		Athletic & Academic Conf. Buses			Budgeted	P.O. Amt	Expenditures
	BUDGETED AMOUNT.....					4,000.00	
	220152	ILLINOIS SCHOOL BUS	09/15/21	Closed		426.24	426.24
	220188	ILLINOIS SCHOOL BUS	10/08/21	Closed		159.84	159.84
	220189	ILLINOIS SCHOOL BUS	10/08/21	Closed		159.84	159.84
	220190	ILLINOIS SCHOOL BUS	10/08/21	Closed		159.84	159.84
	220191	ILLINOIS SCHOOL BUS	10/08/21	Closed		159.84	159.84

Palos Heights School District 128

Account Purchase Order Pay History Report

Criteria: Account Mask=???.????????????????
From:09/15/2021 To:12/28/2021

Fiscal Year: 2021-2022

Account Num	P.O.	Name Of Vendor	PO Date	PO Status				
	220193	ILLINOIS SCHOOL BUS	10/08/21	Closed	159.84	159.84		
	220194	ILLINOIS SCHOOL BUS	10/08/21	Closed	159.84	159.84		
Totals:					1,385.28	1,385.28		
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40.5.2550.335.0000.02.00.00	FIELD TRIPS - INDEPENDENCE				Budgeted	P.O. Amt	Expenditures	
BUDGETED AMOUNT.....					5,000.00			
	220125	ILLINOIS SCHOOL BUS	08/30/21	Closed	479.52	479.52		
Totals:					479.52	479.52		
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60.5.2530.530.0000.00.00.00	SITE AND BUILDING IMPROVEMENTS				Budgeted	P.O. Amt	Expenditures	
BUDGETED AMOUNT.....					1,726,549.00			
86	09/15/21	AP POSTING				732,554.61		
107	10/01/21	AP POSTING				25,912.00		
115	10/13/21	AP POSTING				328,001.41		
140	10/21/21	VOID: wron amt. per #128				(318,552.53)		
141	10/21/21	AP POSTING				86,989.50		
164	11/10/21	AP POSTING				5,097.95		
198	12/03/21	AP POSTING				2,400.00		
211	12/08/21	VOID: wrong amt - per #128				(4,033.12)		
213	12/08/21	AP POSTING				3,671.30		
197	12/08/21	AP POSTING				148,916.12		
223	12/14/21	Misc Dep				(2,218.12)		
220063		NUTOYS LEISURE PRODUCTS	07/20/21	Closed	25,215.00	25,215.00		
220063		NUTOYS LEISURE PRODUCTS	07/20/21	Closed	4,295.00	4,295.00		
220063		NUTOYS LEISURE PRODUCTS	07/20/21	Closed	2,480.00	2,480.00		
220063		NUTOYS LEISURE PRODUCTS	07/20/21	Closed	2,900.00	2,900.00		
220063		NUTOYS LEISURE PRODUCTS	07/20/21	Closed	810.00	810.00		
220063		NUTOYS LEISURE PRODUCTS	07/20/21	Closed	16,690.00	16,690.00		
220063		NUTOYS LEISURE PRODUCTS	07/20/21	Closed	(3,137.00)	(3,137.00)		
Totals:					49,253.00	1,057,992.12		
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End of Report								
Totals:					2,443,463.00	249,624.81	1,326,910.13	0.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: HARRIS - 128 AP			Bank Account: 297-761-9				
39323	09/15/2021	1045	ABBEY PAVING & SEALCOATING CO., INC.	SEPT21	60.5.2530.530.0000.00.00.00	SITE IMPROVEMENTS-CH,IH,IN,N	\$231,563.03
							Check Total:
39324	09/15/2021	1045	ACACIA ACADEMY	43420	10.5.1912.670.0000.00.00.00	PRIV TUIT-	\$3,071.80
							Check Total:
39325	09/15/2021	1045	ACCURATE BIOMETRICS	389222108	10.5.2310.314.0000.00.00.00	FINGERPRINTING SERV	\$250.00
							Check Total:
39326	09/15/2021	1045	AFFILIATED CUSTOMER SERVICE INC	S163683	20.5.2540.323.0000.00.00.00	REPLACED	\$1,644.50
							Check Total:
39327	09/15/2021	1045	ALPHA SCHOOL BUS	1005018	40.5.2550.333.0000.00.00.00	SP ED-JULY ESY	\$3,129.60
							Check Total:
39328	09/15/2021	1045	AMBER MECHANICAL CONTRACTORS, INC.	SEPT21	60.5.2530.530.0000.00.00.00	RTU REPLACEMENT-CH	\$81,009.00
							Check Total:
39329	09/15/2021	1045	ANNE GRALL REICHEL, ED.D	44	10.5.2210.314.0000.02.00.00	DEV OF SCIENCE OVERVIEW	\$3,000.00
							Check Total:
39330	09/15/2021	1045	ASTON ELECTRIC, INC.	597523	60.5.2530.530.0000.00.00.00	ELECTRICAL WORK-CH,IH,IN,NH	\$10,430.00
							Check Total:
39331	09/15/2021	1045	AT&T	S66714014021233	20.5.2540.340.0000.00.00.00	ASE	\$457.47
							Check Total:
39332	09/15/2021	1045	BATTERIES PLUS	P42926562	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$36.89
							Check Total:
39333	09/15/2021	1045	C & C DAIRY	AUG21	10.5.2560.410.0000.00.00.00	DIST MILK-AUG21	\$491.00
							Check Total:
39334	09/15/2021	1045	CALL ONE_26923	436194	20.5.2540.340.0000.00.00.00	DIST PH SERV	\$1,518.46
							Check Total:
39335	09/15/2021	1045	CHICAGO TRIBUNE MEDIA GROUP	39861169000	10.5.2310.351.0000.00.00.00	CLASSIFIED LISTING	\$45.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$45.00
39336	09/15/2021	1045	CITY OF PALOS HEIGHTS	JULY21	20.5.2540.370.0000.00.00.00	CH-JULY SERV	\$99.12
39336	09/15/2021	1045	CITY OF PALOS HEIGHTS	JULY21	20.5.2540.370.0000.00.00.00	IH-JULY SERV	\$99.12
39336	09/15/2021	1045	CITY OF PALOS HEIGHTS	JULY21	20.5.2540.370.0000.00.00.00	IN-JULY SERV	\$94.25
39336	09/15/2021	1045	CITY OF PALOS HEIGHTS	JULY21	20.5.2540.370.0000.00.00.00	NH-JULY SERV	\$80.37
Check Total:							\$372.86
39337	09/15/2021	1045	COSME LANDSCAPE & MAINTENANCE, INC.	SEPT21	20.5.2530.530.0000.00.00.00	LAWN SERVICE-7/10/21	\$2,000.00
39337	09/15/2021	1045	COSME LANDSCAPE & MAINTENANCE, INC.	SEPT21	20.5.2530.530.0000.00.00.00	LAWN SERVICE-08/01/21	\$2,000.00
39337	09/15/2021	1045	COSME LANDSCAPE & MAINTENANCE, INC.	SEPT21	60.5.2530.530.0000.00.00.00	MULCH-CH,IH,IN,NH	\$11,110.00
Check Total:							\$15,110.00
39339	09/15/2021	1045	DCG ROOFING SOLUTIONS, INC.	SEPT21	60.5.2530.530.0000.00.00.00	ROOFING REPACEMENT-CH	\$352,796.58
Check Total:							\$352,796.58
39340	09/15/2021	1045	DISTRICT #128 - IMPREST FUND	SEPT21	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$50.00
39340	09/15/2021	1045	DISTRICT #128 - IMPREST FUND	SEPT21	10.5.1205.411.0000.00.00.00	SPEC ED- CLEANING OF WEIGHTED BLANKETS	\$40.00
39340	09/15/2021	1045	DISTRICT #128 - IMPREST FUND	SEPT21	10.5.2310.351.0000.00.00.00	NEWS SUBSCR-DO	\$49.00
39340	09/15/2021	1045	DISTRICT #128 - IMPREST FUND	SEPT21	20.5.2540.333.0000.00.00.00	TOLLS ON DIST TRUCK	\$13.50
39340	09/15/2021	1045	DISTRICT #128 - IMPREST FUND	SEPT21	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$25.00
39340	09/15/2021	1045	DISTRICT #128 - IMPREST FUND	SEPT21	20.5.2540.464.0000.00.00.00	GAS FOR TRUCKS AND	\$956.69
Check Total:							\$1,134.19
39341	09/15/2021	1045	DURACO SPECIALTY TAPES, LLC	68045732	10.5.1100.411.0000.03.00.00	Teachers Tape - Bulk Pack	\$84.50
Check Total:							\$84.50
39342	09/15/2021	1045	ELIM CHRISTIAN SERVICES	1004418INV	10.5.1912.670.0000.00.00.00	PRIV TUIT-AUG	\$4,082.44
Check Total:							\$4,082.44
39343	09/15/2021	1045	ESGI	36155	10.5.1100.411.0000.04.00.00	ESGI 12-Month License (max. 35 students)	\$1,491.00
Check Total:							\$1,491.00
39344	09/15/2021	1045	FOUR POINT O INC	12251	10.5.1100.314.4998.00.02.00	ESSER FUNDS-TECH-LABOR	\$1,575.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
39344	09/15/2021	1045	FOUR POINT O INC	12251	10.5.1100.700.4998.00.02.00	ESSER	\$2,350.00	
39344	09/15/2021	1045	FOUR POINT O INC	12251	10.5.1100.700.4998.00.02.00	ESSER	\$2,550.00	
39344	09/15/2021	1045	FOUR POINT O INC	12251	10.5.1100.700.4998.00.02.00	FUNDS-TECH-PROJECTOR		
39344	09/15/2021	1045	FOUR POINT O INC	12251	10.5.1100.700.4998.00.02.00	ESSER FUNDS-TECH-MOUNT	\$550.00	
							Check Total:	\$7,025.00
39345	09/15/2021	1045	FRIENDZY	2053	10.5.3700.314.4932.05.00.00	TITLE II- ST. ALS- FRIENDZY	\$2,600.00	
39345	09/15/2021	1045	FRIENDZY	2054	10.5.3700.410.4400.05.00.00	SEL PROGRAM		
39345	09/15/2021	1045	FRIENDZY	2054	10.5.3700.410.4400.05.00.00	TITLE IV-ST ALS-SEL	\$554.50	
39345	09/15/2021	1045	FRIENDZY	2054	10.5.3700.410.4400.05.00.00	PROGRAM		
							Check Total:	\$3,154.50
39346	09/15/2021	1045	FUL-LINE JANITOR SUPPLY INC	6047	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE	\$52.70	
39346	09/15/2021	1045	FUL-LINE JANITOR SUPPLY INC	6047	20.5.2540.411.0000.00.00.00	- SUPPLIES		
							Check Total:	\$52.70
39347	09/15/2021	1045	GEOCON PROFESSIONAL SERVICES	202108030	60.5.2530.530.0000.00.00.00	PROF SERVICES-NH	\$1,690.00	
39347	09/15/2021	1045	GEOCON PROFESSIONAL SERVICES	202108031	60.5.2530.530.0000.00.00.00	PROF SERVICES-IN	\$1,782.50	
39347	09/15/2021	1045	GEOCON PROFESSIONAL SERVICES	202108032	60.5.2530.530.0000.00.00.00	PROF SERVICES-IH	\$2,323.50	
							Check Total:	\$5,796.00
39348	09/15/2021	1045	GREG WOLCOTT	SEPT21	10.5.3700.315.4932.05.00.00	TITLE II-ST ALS-SEL	\$2,500.00	
39348	09/15/2021	1045	GREG WOLCOTT	SEPT21	10.5.3700.315.4932.05.00.00	CONSULTANT		
							Check Total:	\$2,500.00
39349	09/15/2021	1045	IAASE	RENEWFY22	10.5.1205.640.0000.00.00.00	IAASE MEMBERSHIP	\$370.00	
39349	09/15/2021	1045	IAASE	RENEWFY22	10.5.1205.640.0000.00.00.00	RENEWAL FY22		
							Check Total:	\$370.00
39350	09/15/2021	1045	IASBO	24000	20.5.2540.332.0000.00.00.00	CERTIFIED PLANT	\$750.00	
39350	09/15/2021	1045	IASBO	24000	20.5.2540.332.0000.00.00.00	SUPERVISOR TRAINING		
							Check Total:	\$750.00
39351	09/15/2021	1045	ILLINOIS ASSOCIATION OF SCHOOL ADMINISTR	8482321CO	10.5.2210.312.4932.05.00.00	TITLE II PROF DEV-STAFF	\$1,542.45	
39351	09/15/2021	1045	ILLINOIS ASSOCIATION OF SCHOOL ADMINISTR	8482321CO	10.5.2210.312.4932.05.00.00	INSTITUTE 8/23/21		
							Check Total:	\$1,542.45
39352	09/15/2021	1045	ILLINOIS LIBRARY ASSOCIATION	185432	10.5.1100.640.0000.00.00.00	ILA 2020/21 MEMBERSHIP	\$95.00	

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$95.00
39353	09/15/2021	1045	ILLUMINATE EDUCATION	INV0000062243	10.5.2660.314.0000.00.63.00	CURRIC RENEWAL FY22	\$4,235.00	
							Check Total:	\$4,235.00
39354	09/15/2021	1045	INDEPENDENCE JR HIGH	SEPT21	10.5.1100.411.0000.02.00.00	SOMETHING FISHY	\$67.00	
39354	09/15/2021	1045	INDEPENDENCE JR HIGH	SEPT21	10.5.1100.411.0000.02.00.00	NASSP-NJHS MEMBERSHIP	\$385.00	
39354	09/15/2021	1045	INDEPENDENCE JR HIGH	SEPT21	10.5.1100.411.0000.02.00.00	ATHLETIC OUTFITTERS	\$221.04	
39354	09/15/2021	1045	INDEPENDENCE JR HIGH	SEPT21	10.5.2310.341.0000.00.00.00	BOARD OF EDUCATION -POSTAGE	\$41.25	
							Check Total:	\$714.29
39355	09/15/2021	1045	ITZAPIZZATRUCK	80172079	10.5.2320.411.0000.00.00.00	bEGINNIG OF YEAR TEACHER INST LUNCH	\$1,400.00	
							Check Total:	\$1,400.00
39356	09/15/2021	1045	KAITLIN CURRAN	SEPT21	10.5.2410.230.0000.00.00.00	TUITION REIMB	\$2,862.00	
							Check Total:	\$2,862.00
39357	09/15/2021	1045	KRIHA BOUCEK LLC	2488	10.5.2310.317.0000.00.00.00	LEGAL FEES	\$1,595.36	
							Check Total:	\$1,595.36
39358	09/15/2021	1045	LEAF	12223651	10.5.2660.360.0000.00.00.00	COPIER LEASE DUE 10/3/21	\$2,367.00	
							Check Total:	\$2,367.00
39359	09/15/2021	1045	LEARNING WITHOUT TEARS	INV119829	10.5.1100.410.0000.01.00.00	Cursive handwriting student edition	\$943.00	
39359	09/15/2021	1045	LEARNING WITHOUT TEARS	INV119829	10.5.1100.410.0000.01.00.00	my printing wkbks-1st grade	\$1,182.20	
							Check Total:	\$2,125.20
39360	09/15/2021	1045	LIGHTSPEED TECHNOLOGIES	135605	10.5.1100.700.4998.00.02.00	ESSER FUNDS-TECH- TOPCATWITH FLEXMIKE AND	\$22,373.00	
							Check Total:	\$22,373.00
39361	09/15/2021	1045	MENARDS INC	76555	20.5.2540.411.0000.00.00.00	CUST SUPPL	\$64.47	
39361	09/15/2021	1045	MENARDS INC	77565	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$2,336.00	
39361	09/15/2021	1045	MENARDS INC	77655	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$50.27	

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

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Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
39361	09/15/2021	1045	MENARDS INC	77821	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$132.44	
39361	09/15/2021	1045	MENARDS INC	77992	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$35.64	
39361	09/15/2021	1045	MENARDS INC	78049	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$8.78	
							Check Total:	\$2,627.60
39362	09/15/2021	1045	MIDWEST PAPER RETRIEVER	100713,100714	20.5.2540.321.0000.00.00.00	RECYCLING SERV-IH-SEPT	\$35.00	
39362	09/15/2021	1045	MIDWEST PAPER RETRIEVER	100713,100714	20.5.2540.321.0000.00.00.00	RECYCLING SERV-IN-SEPT	\$60.00	
							Check Total:	\$95.00
39363	09/15/2021	1045	MINUTEMAN PRESS	42006	10.5.2310.351.0000.00.00.00	PARENT STUDENT	\$272.76	
39363	09/15/2021	1045	MINUTEMAN PRESS	42008	10.5.2310.351.0000.00.00.00	2021 EMPLOYEE	\$148.67	
							Check Total:	\$421.43
39364	09/15/2021	1045	MOBILE MODULAR PORTABLE STORAGE	300526287	10.5.1100.411.0000.00.10.00	COVID STORAGE-CH	\$102.72	
39364	09/15/2021	1045	MOBILE MODULAR PORTABLE STORAGE	300542449	10.5.1100.411.0000.00.10.00	COVID STORAGE-IN	\$102.72	
							Check Total:	\$205.44
39365	09/15/2021	1045	NASCO_512	86655,121338	10.5.1100.411.0000.03.00.00	C-400 Round Brush Size 8	\$34.32	
39365	09/15/2021	1045	NASCO_512	86655,121338	10.5.1100.411.0000.03.00.00	C-400 Round Brush Size 6	\$34.32	
39365	09/15/2021	1045	NASCO_512	86655,121338	10.5.1100.411.0000.03.00.00	Crayon Const. Paper reg. 400	\$50.85	
39365	09/15/2021	1045	NASCO_512	86655,121338	10.5.1100.411.0000.03.00.00	Construction Paper Black 9x12	\$24.10	
39365	09/15/2021	1045	NASCO_512	86655,121338	10.5.1100.411.0000.03.00.00	Construction Paper Orange 9x12	\$29.41	
							Check Total:	\$173.00
39366	09/15/2021	1045	NCS PEARSON_25380	14894968	10.5.2660.314.0000.00.63.00	Quote #10000004846941; AIMPLSCSUB - aimswebPlus	\$2,925.00	
							Check Total:	\$2,925.00
39367	09/15/2021	1045	NEXTERA ENERGY	45714085087878	20.5.2540.466.0000.00.00.00	CH-JULY SERV	\$1,824.09	
39367	09/15/2021	1045	NEXTERA ENERGY	45714085087878	20.5.2540.466.0000.00.00.00	IH-JULY SERV	\$1,168.93	

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
39367	09/15/2021	1045	NEXTERA ENERGY	45714085087878	20.5.2540.466.0000.00.00.00	IN-JULY SERV	\$3,457.79	
39367	09/15/2021	1045	NEXTERA ENERGY	45714085087878	20.5.2540.466.0000.00.00.00	NH-JULY SERV	\$1,583.13	
							Check Total:	\$8,033.94
39368	09/15/2021	1045	NWEA	61758	10.5.2230.411.0000.00.00.00	MAP GROWTH K-12-FY22	\$7,500.00	
							Check Total:	\$7,500.00
39369	09/15/2021	1045	PALOS ACE HARDWARE	073121	20.5.2540.411.0000.00.00.00	CUST SUPPL	\$12.30	
							Check Total:	\$12.30
39370	09/15/2021	1045	PAVEMENT SYSTEMS	114701	60.5.2530.530.0000.00.00.00	PARKING LOT STRIPING AT IN	\$550.00	
							Check Total:	\$550.00
39371	09/15/2021	1045	POSTMASTER-PALOS HEIGHTS	SEPT21	10.5.2310.341.0000.00.00.00	SEPT POSTAGE	\$580.00	
							Check Total:	\$580.00
39372	09/15/2021	1045	PROJECT LEAD THE WAY	304894	10.5.2210.332.0000.02.00.00	PLTW GATEWAY PARTICIPATION 2021 / 22	\$950.00	
							Check Total:	\$950.00
39373	09/15/2021	1045	PROSHRED	990092791	20.5.2540.323.0000.00.00.00	SHREDDING SERV-8/4/21	\$53.00	
							Check Total:	\$53.00
39374	09/15/2021	1045	RELIABLE FIRE EQUIPMENT CO.	48498,97,500,499	20.5.2540.323.0000.00.00.00	CH-FIRE EXT RECERT	\$716.05	
39374	09/15/2021	1045	RELIABLE FIRE EQUIPMENT CO.	48498,97,500,499	20.5.2540.323.0000.00.00.00	IH-FIRE EXT RECERT	\$219.80	
39374	09/15/2021	1045	RELIABLE FIRE EQUIPMENT CO.	48498,97,500,499	20.5.2540.323.0000.00.00.00	IN-FIRE EXT RECERT	\$522.20	
39374	09/15/2021	1045	RELIABLE FIRE EQUIPMENT CO.	48498,97,500,499	20.5.2540.323.0000.00.00.00	NH-FIRE EXT RECERT	\$492.55	
39374	09/15/2021	1045	RELIABLE FIRE EQUIPMENT CO.	48595,48597	20.5.2540.323.0000.00.00.00	CH-SPRINKLER INSPECT	\$1,907.00	
39374	09/15/2021	1045	RELIABLE FIRE EQUIPMENT CO.	48595,48597	20.5.2540.323.0000.00.00.00	IN-SPRINKLER INSPECT	\$1,973.00	
							Check Total:	\$5,830.60
39375	09/15/2021	1045	RENAISSANCE LEARNING, INC.	INV5214155	10.5.2230.411.0000.00.00.00	MYIGDI'S ASSESSMENTS STUDENT SUBSCR RENEWAL	\$400.00	
							Check Total:	\$400.00
39376	09/15/2021	1045	REPUBLIC SERVICES	921951,947,949	20.5.2540.321.0000.00.00.00	CH-SEPT SERV	\$197.98	
39376	09/15/2021	1045	REPUBLIC SERVICES	921951,947,949	20.5.2540.321.0000.00.00.00	IH/INSEPT SERV	\$302.67	
39376	09/15/2021	1045	REPUBLIC SERVICES	921951,947,949	20.5.2540.321.0000.00.00.00	NH-SEPT SERV	\$197.98	
							Check Total:	\$698.63
39377	09/15/2021	1045	ROCHESTER 100 INC.	INV91306	10.5.1100.411.0000.01.00.00	1-3grades speech folders	\$378.00	

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

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Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$378.00
39378	09/15/2021	1045	RSM US LLP	6426161	10.5.2520.317.0000.00.00.00	PROGRESS BILLING FOR AUDIT OF JUNE 30, 2021	\$10,000.00
Check Total:							\$10,000.00
39379	09/15/2021	1045	SCHOLASTIC NEWS	M7079813	10.5.1100.411.0000.03.00.00	STORYWORKS	\$1,307.46
Check Total:							\$1,307.46
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	202501788474	10.5.1100.410.0000.01.00.00	words I use when I write	\$247.52
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	208128051607	10.5.1100.410.0000.01.00.00	Sharpie permanent markers-ART	\$47.98
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	208128051607	10.5.1100.410.0000.01.00.00	Sharpie Fine permanent markers-ART	\$29.99
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	208128051607	10.5.1100.411.0000.01.00.00	Crayola non toxic crayon refill	\$4.04
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	208128051607	10.5.1100.411.0000.01.00.00	Crayola non toxic crayon refill-ART	\$4.04
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	208128051607	10.5.1100.411.0000.01.00.00	TO ADJUST PRICES	(\$6.48)
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	208128051607	10.5.1100.411.0000.01.00.00	Crayola crayon classroom pack	\$52.49
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	208128051607	10.5.1100.411.0000.01.00.00	crayola marker classpack-ART	\$65.54
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	208128051607	10.5.1100.411.0000.01.00.00	Elmers glue pack of 30-ART	\$37.94
39380	09/15/2021	1045	SCHOOL SPECIALTY_2074	208128277737	10.5.1100.410.0000.01.00.00	composition book 1st grade	\$347.40
Check Total:							\$830.46
39381	09/15/2021	1045	SEESAW LEARNING	201921818	10.5.2660.314.0000.00.62.00	SEESAW STUDENT LICENSE 11/1/21-10/31/22	\$1,397.00
Check Total:							\$1,397.00
39382	09/15/2021	1045	SERTOMA SPEECH & HEARING CENTER	35781	10.5.2150.310.4620.05.00.00	AUDIOLOGY SERV-AUGUST	\$1,201.50
Check Total:							\$1,201.50

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39383	09/15/2021	1045	SIOBHAN GAYDUK	SEPT21	10.5.1100.640.0000.00.00.00	NATIONAL ASSOC OF SCHOOL NURSES MEMB	\$146.00
Check Total:							\$146.00
39384	09/15/2021	1045	SMITHEREEN EXTERMINATING COMPANY	2549017,16,9000	20.5.2540.323.0000.00.00.00	PC SERV-CH	\$102.00
39384	09/15/2021	1045	SMITHEREEN EXTERMINATING COMPANY	2549017,16,9000	20.5.2540.323.0000.00.00.00	PC SERV-IH	\$105.00
39384	09/15/2021	1045	SMITHEREEN EXTERMINATING COMPANY	2549017,16,9000	20.5.2540.323.0000.00.00.00	PC SERV-IN	\$60.00
Check Total:							\$267.00
39385	09/15/2021	1045	SOUTHWEST TOWN MECHANICAL SERVICES	SI2063615	60.5.2530.530.0000.00.00.00	RTU REPLACEMENT -IN	\$39,300.00
39385	09/15/2021	1045	SOUTHWEST TOWN MECHANICAL SERVICES	SI2063967	20.5.2540.323.0000.00.00.00	RTU NOT COOLING-IN	\$2,171.42
39385	09/15/2021	1045	SOUTHWEST TOWN MECHANICAL SERVICES	SI2064219	20.5.2540.323.0000.00.00.00	RTU NOT COOLING-ROOM 63-CH	\$520.50
Check Total:							\$41,991.92
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484243741	10.5.1100.411.0000.03.00.00	Crayola Kid's Markers. 256/Carton	\$59.39
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484243741	10.5.1100.411.0000.03.00.00	TRU RED 7" Kids Scissors	\$25.92
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484243742,43,431242	10.5.1100.411.0000.01.00.00	office supplies and teacher supplies	\$2,365.47
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	34847198,7199	10.5.1100.411.0000.02.00.00	Back to School Supplies as requested	\$425.40
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	SunWorks 12"W x 18"L Construction Paper, Black,	\$61.80
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	SunWorks 9"W x 12"L Construction Paper, Black,	\$59.50
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	Pacon SunWorks 9" x 12" Construction Paper, Holiday	\$29.80
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	SunWorks 9" x 12" Construction Paper, Bright	\$44.70

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	Staples Cardstock Paper, 110 lbs, 8.5" x 11", Blue,	\$41.00
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	SunWorks 9"W x 12"L Heavyweight Construction	\$48.00
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	Riverside 3D 9" x 12" Construction Paper, Green,	\$61.50
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	Command™ Large Refill Strips, White, 6 Strips	\$4.59
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	Staples Cardstock Paper, 8.5" x 11", 110 lbs, White,	\$165.25
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484748753	10.5.1100.411.0000.04.00.00	Advantus Grip-A-Strip Display Rail, 12"	\$9.91
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484817969	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$106.68
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484817970,7971	10.5.1100.411.0000.03.00.00	HP 981A Cyan Ink Cartridge	\$112.89
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484817970,7971	10.5.1100.411.0000.03.00.00	HP 981 Black Ink Cartridge	\$76.89
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484817970,7971	10.5.1100.411.0000.03.00.00	HP 981A Magenta Ink Cartridge	\$112.89
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484817970,7971	10.5.1100.411.0000.03.00.00	Staples Snap Clear Plastic Case	\$68.40
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484817970,7971	10.5.1100.411.0000.03.00.00	Crayola Markers Asst. Colors 12/Bx	\$21.20
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484817970,7971	10.5.1100.411.0000.03.00.00	Crayola Classpack Crayons 500/Bx	\$42.79
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484817970,7971	10.5.1100.411.0000.03.00.00	Sharpie Perm. Marker fine tip 24/pk	\$19.99
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3484817972	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$366.68
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3485483331	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$30.79

Palos Heights School District 128

Disbursement Detail Listing

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Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39386	09/15/2021	1045	STAPLES ADVANTAGE_12999	3485555607	10.5.1100.411.0000.02.00.00	Beginning of year school supplies	\$115.56
Check Total:							\$4,476.99
39387	09/15/2021	1045	STAPLES ADVANTAGE_14049	3483767724,25,3739	10.5.1100.411.0000.00.00.00	District Office Supplies	\$264.54
39387	09/15/2021	1045	STAPLES ADVANTAGE_14049	3484243740,390669	10.5.2660.411.0000.00.00.00	Tech supplies	\$45.55
39387	09/15/2021	1045	STAPLES ADVANTAGE_14049	3484312426,2427	10.5.1100.411.0000.00.00.00	District Office Supplies; labels	\$15.29
39387	09/15/2021	1045	STAPLES ADVANTAGE_14049	3484312426,2427	10.5.1100.411.0000.00.10.00	District Office Supplies; masks, gloves, lysol -	\$79.53
Check Total:							\$404.91
39388	09/15/2021	1045	STUDIO GC ARCHITECTURE	2008607	60.5.2530.310.0000.00.00.00	SITWORK AT IH,IN,NH	\$4,554.34
39388	09/15/2021	1045	STUDIO GC ARCHITECTURE	2008706	60.5.2530.310.0000.00.00.00	ROOF REPLACEMENT-CH	\$10,199.00
Check Total:							\$14,753.34
39389	09/15/2021	1045	SUNBELT STAFFING	20199368	10.5.2110.300.0000.00.00.00	SOC WRK SERV-8/17-18/21-A WOLFF	\$268.13
39389	09/15/2021	1045	SUNBELT STAFFING	20202337	10.5.2110.300.0000.00.00.00	SOC WRK SERV-8/24-26/21	\$1,662.38
Check Total:							\$1,930.51
39390	09/15/2021	1045	SUPT. ROUNDTABLE OF N. IL	SEPT21	10.5.2320.640.0000.00.00.00	2021-2022 Individual Returning Membership;	\$169.00
Check Total:							\$169.00
39391	09/15/2021	1045	SYMMETRY ENERGY SOLUTIONS	11603994	20.5.2540.465.0000.00.00.00	DIST GAS SERV-JULY	\$1,307.53
Check Total:							\$1,307.53
39392	09/15/2021	1045	TECHUNWRECK	229914	10.5.2660.323.0000.00.00.00	TECH-IPAD REPAIRS	\$870.00
Check Total:							\$870.00
39393	09/15/2021	1045	TRUGREEN	144913879	20.5.2540.323.0000.00.00.00	LAWN SERV-IH	\$151.20
39393	09/15/2021	1045	TRUGREEN	144913882	20.5.2540.323.0000.00.00.00	LAWN SERV-8/10/21	\$136.50
39393	09/15/2021	1045	TRUGREEN	144921028	20.5.2540.323.0000.00.00.00	LAWN SERV-NH	\$132.30
39393	09/15/2021	1045	TRUGREEN	144949971	20.5.2540.323.0000.00.00.00	LAWN SERV-IN	\$130.20
Check Total:							\$550.20
39394	09/15/2021	1045	UNIQUE PRODUCTS	416481	10.5.1100.411.0000.00.10.00	COVID SUPPL	\$759.06

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
39394	09/15/2021	1045	UNIQUE PRODUCTS	416481	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$1,872.06	
39394	09/15/2021	1045	UNIQUE PRODUCTS	4164811	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$106.85	
39394	09/15/2021	1045	UNIQUE PRODUCTS	416482	10.5.1100.411.0000.00.10.00	COVID SUPPL	\$472.36	
39394	09/15/2021	1045	UNIQUE PRODUCTS	416482	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$872.71	
39394	09/15/2021	1045	UNIQUE PRODUCTS	4164821	10.5.1100.411.0000.00.10.00	REG K-12 SUPPLIES COVID-19	\$342.60	
39394	09/15/2021	1045	UNIQUE PRODUCTS	4164821	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$29.52	
39394	09/15/2021	1045	UNIQUE PRODUCTS	416483	10.5.1100.411.0000.00.10.00	COVID SUPPL	\$414.06	
39394	09/15/2021	1045	UNIQUE PRODUCTS	416483	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$656.08	
39394	09/15/2021	1045	UNIQUE PRODUCTS	416484	10.5.1100.411.0000.00.10.00	COVID SUPPL	\$472.36	
39394	09/15/2021	1045	UNIQUE PRODUCTS	416484	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$1,056.00	
39394	09/15/2021	1045	UNIQUE PRODUCTS	4164841	10.5.1100.411.0000.00.10.00	REG K-12 SUPPLIES COVID-19	\$228.40	
							Check Total:	\$7,282.06
39395	09/15/2021	1045	UZBL	10420	10.5.2660.411.0000.00.00.00	SHOCKWAVE IPAD CASE FOR 9.7 GEN 6	\$7,487.50	
							Check Total:	\$7,487.50
39396	09/15/2021	1045	WINDY CITY THUNDERBOLTS	1705	10.5.1100.411.0000.02.00.00	GRADUATION CEREMONY 5/25/21	\$6,200.00	
							Check Total:	\$6,200.00
39397	09/15/2021	1045	ZANER BLOSER	10307635	10.5.1100.411.0000.01.00.00	grade 1	\$382.39	
							Check Total:	\$382.39
39398	09/15/2021	1045	ZOOM	INV100804974	10.5.2660.314.0000.00.62.00	EDUACTION ANNUAL- RENEW FY22	\$7,500.00	
							Check Total:	\$7,500.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1166LXL6FYT4	10.5.1100.411.0000.00.10.00	lanyards for masks-100 in a pk	\$82.71
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	13X43FP6D673	10.5.2310.411.0000.00.00.00	GET WELL BASKET	\$58.98
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	14J3FDGR3VXQ	10.5.1100.411.0000.02.00.00	The Breadwinner book	\$133.05
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	174QR9YK9VGR	20.5.2540.411.0000.00.00.00	Building and Maintenance Supplies	\$44.55
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	177R7Y39HM7H	10.5.1100.411.0000.01.00.00	heavy duty 3 tier utility rolling cart	\$41.47
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1C9YNGHTD3JL	10.5.2660.411.0000.00.00.00	Tech Supplies: USB Wall Charger, Charger Adapter,	\$89.90
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1C9YNGHTD3JL	10.5.2660.411.0000.00.00.00	Tech Supplies: X-EDITION USB Wall Charger,4-Pack	\$127.30
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1C9YNGHTD3JL	10.5.2660.411.0000.00.00.00	Tech Supplies: USB Charger, Anker 2-Pack Dual Port 12W	\$299.85
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1G3PQG VYNLC3	10.5.1100.411.0000.01.00.00	2nd gr- magnetic letters	\$19.99
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.00.10.00	SICOHOME Number Spot Markers Stickers, 36pcs	\$47.48
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.00.10.00	4 Roll 100 Feet Carpet Marker Strips for Teachers	\$31.98
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.00.10.00	Constructive Playthings - EDX-147 Toys Translucent	\$64.89
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	SKKSTATIONERY 36-Pcs Mini Dry Erase Markers,	\$14.59
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	Bostitch inLIGHT Reduced Effort One-Hole Punch, One	\$21.48
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	Ashley Productions ASH10400 Name Plate Clear	\$13.95
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	Suraielec Power Strip Surge Protector, 10 Ft Long	\$12.97

Palos Heights School District 128

Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	Blue Summit Supplies Kids Scissors, Student Scissors	\$28.99
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	AIEX 39.37 Feet/12m Hook and Loop Self Adhesive	\$11.99
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	THIODOON Golf Tees Professional Natural Wood	\$6.99
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	Double. Sided Tape 3 Pack.50X250 in.Roll	\$5.22
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	X-bet MAGNET Flexible Magnetic Strip - 1/2 Inch x	\$19.98
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1H6X4JW3JL1K	10.5.1100.411.0000.04.00.00	AIEX 39.37 Feet/12m Hook And Loop Self Adhesive	\$23.98
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1HML9F7FC3KV	10.5.2310.411.0000.00.00.00	GET WELL GIFT BOX	\$68.45
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1J3XN6FDF369	20.5.2540.411.0000.00.00.00	AMAZON CREDIT MEMO	(\$41.99)
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1QMLGJHYWF74/1HJ7	10.5.1100.411.0000.03.00.00	15 PCS Mini Pop Bubble Fidget Sensory Toy	\$19.99
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1QMLGJHYWF74/1HJ7	10.5.1100.411.0000.03.00.00	18 PCS Mini Pop Bubble Fidget Sensory Toy	\$22.99
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1QMLGJHYWF74/1HJ7	10.5.1100.411.0000.03.00.00	Multicolor Pens - 24 Pack 6 -in-1	\$41.10
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1QMLGJHYWF74/1HJ7	10.5.1100.411.0000.03.00.00	Duracell AA Batteries	\$14.13
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1QMLGJHYWF74/1HJ7	10.5.1100.411.0000.03.00.00	Duracell AAA Batteries	\$15.98
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1QMLGJHYWF74/1HJ7	10.5.1100.411.0000.03.00.00	9 PIECE RANDOM COLOR MINI BUBBLE FIDGET	\$41.97
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1T9TWRPR1WRX	10.5.1100.411.0000.03.00.00	Sharpie Electro Pop Permanent Markers, Fine	\$13.59
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1T9TWRPR1WRX	10.5.1100.411.0000.03.00.00	PageWide Cartridge Black	\$76.89
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1T9TWRPR1WRX	10.5.1100.411.0000.03.00.00	DreamSky 13 inch large Wall Clock	\$19.59

Palos Heights School District 128

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1T9TWRPR1WRX	10.5.1100.411.0000.03.00.00	2021-2022 Calendar - 18 month	\$6.98
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1T9TWRPR1WRX	10.5.1100.411.0000.03.00.00	Paper Mate InkJoy Gel Pens, Med. point	\$12.44
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1T9TWRPR1WRX	10.5.1100.411.0000.03.00.00	Paper Mate Flair Felt Tip Pens Med. Point markers	\$15.92
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1T9TWRPR1WRX	10.5.2410.411.0000.03.00.00	Oreo Original, Oreo Golden, Chips Ahoy etc. snacks	\$12.88
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1WQCCYV1F33J	10.5.1100.411.0000.00.10.00	Packs of masks	\$143.00
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1WQCCYV1F33J	10.5.1100.411.0000.00.10.00	MASKS	\$7.69
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1WQY31NYR6YR	10.5.1100.411.0000.02.00.00	4-12 pack notebooks for STEM	\$74.36
39437	10/01/2021	1059	AMAZON CAPITAL SERVICES	1YX7CN64DHMF	10.5.2660.411.0000.00.00.00	Tech Supplies:Sabrent USB External Stereo Sound	\$159.60
Check Total:							\$1,927.85
39438	10/01/2021	1059	ANNA GRANAT	OCT21	40.5.2550.333.0000.00.00.00	REIMB FOR TRANSP TO/FROM SCHOOL	\$177.18
Check Total:							\$177.18
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.1100.411.0000.00.10.00	QUAD CITY SAFETY-KIDS MASKS	\$50.57
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.1100.411.0000.01.00.00	WALMART.COM-ART SUPPL	\$96.81
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.1100.411.0000.01.00.00	HEGGERTY-BOOK FOR GR 2	\$67.99
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.1100.411.0000.02.00.00	CHALET FLORIST-PRESENTATION	\$107.95
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.1100.411.0000.04.00.00	WALMART	\$31.52
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.1100.411.0000.04.00.00	SAMS CLUB MEMB RENEW	\$45.00
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2210.332.0000.03.00.00	ILLINOIS LIBRARY ASSOC CONF-M BURESH	\$150.00
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2310.341.0000.00.00.00	POSTAGE	\$83.56
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2310.411.0000.00.00.00	FLOWERS.COM-SYMPATHY	\$74.34

Palos Heights School District 128

Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2320.332.0000.00.00.00	RESIDENCE INN-SUPT CONF LODGING	\$291.54
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2320.411.0000.00.00.00	PARTY CITY-INST DAY	\$48.19
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2320.411.0000.00.00.00	SUPPORT PD FILLER	\$2.00
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2320.411.0000.00.00.00	WALMART-WATER-INST	\$22.18
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2410.411.0000.01.00.00	JEWEL-TECHER IST	\$15.80
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2410.411.0000.01.00.00	DUNKIN-TEACHER INST	\$26.15
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2410.411.0000.01.00.00	AMAZON-RETURN CREDIT	(\$29.48)
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2410.411.0000.01.00.00	DOUGHS GUYS-MEET THE TEACHERS	\$59.81
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2410.411.0000.03.00.00	DOUGHS GUYS	\$15.60
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2410.411.0000.04.00.00	JASONS DELI	\$168.34
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2410.411.0000.04.00.00	PANERA-STAFF BRKFST	\$172.34
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2660.411.0000.00.00.00	BEST BUY-DYNEX CABLES-TECH	\$419.65
39439	10/01/2021	1059	BMO FINANCIAL GROUP	101721	10.5.2660.470.0000.00.00.00	TECH-SOFTWARE	\$1.99
Check Total:							\$1,921.85
39440	10/01/2021	1059	N2Y,LLC	INV1038939	10.5.1205.411.4620.05.00.00	nique Learning System	\$1,746.72
39440	10/01/2021	1059	N2Y,LLC	INV1038939	10.5.1205.411.4620.05.00.00	News2you	\$599.04
39440	10/01/2021	1059	N2Y,LLC	INV1038939	10.5.1205.411.4620.05.00.00	Online Essentials Learning Pathway for Unique	\$297.00
Check Total:							\$2,642.76
39441	10/01/2021	1059	SAFE-WAY TUCKPOINTING COMPANY	287	60.5.2530.530.0000.00.00.00	APPLY SEALANT TO ADDRESS FLOODING	\$750.00
39441	10/01/2021	1059	SAFE-WAY TUCKPOINTING COMPANY	OCT21	60.5.2530.530.0000.00.00.00	MASINRY	\$25,162.00
Check Total:							\$25,912.00
39442	10/04/2021	1061	DELTA DENTAL - RISK	V948245	10.2.0489.073.0000.00.00.00	DENTAL INSURANCE	\$3,713.82
39442	10/04/2021	1061	DELTA DENTAL - RISK	V948245	20.2.0489.073.0000.00.00.00	DENTAL INSURANCE	\$511.98
Check Total:							\$4,225.80
39443	10/04/2021	1061	DELTA DENTAL OF ILLINOIS RISK	V285747	10.2.0489.091.0000.00.00.00	EE ER VISION INSURANCE	\$540.46

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$540.46
39444	10/04/2021	1061	EDUC. BENEFIT COOP HEALTH	V935604	10.2.0489.072.0000.00.00.00	MEDICAL INSURANCE	\$94,547.82
39444	10/04/2021	1061	EDUC. BENEFIT COOP HEALTH	V935604	20.2.0489.072.0000.00.00.00	MEDICAL INSURANCE	\$6,681.58
Check Total:							\$101,229.40
39445	10/04/2021	1061	EDUCATIONAL BENEFIT COOP./LIFE	V367789	10.2.0489.074.0000.00.00.00	LIFE INSURANCE	\$332.32
39445	10/04/2021	1061	EDUCATIONAL BENEFIT COOP./LIFE	V367789	20.2.0489.074.0000.00.00.00	LIFE INSURANCE	\$32.98
Check Total:							\$365.30
39447	10/13/2021	1060	ACACIA ACADEMY	43492	10.5.1912.670.0000.00.00.00	PRIV TUIT-AUG21	\$614.36
Check Total:							\$614.36
39448	10/13/2021	1060	ACCURATE BIOMETRICS	389222109	10.5.2310.314.0000.00.00.00	FINGERPRINTING SERV	\$550.00
Check Total:							\$550.00
39449	10/13/2021	1060	ALBOUM TRANSLATION SERVICES	I14189	10.5.1800.300.0000.00.00.00	TRANSLATION SERV	\$451.60
39449	10/13/2021	1060	ALBOUM TRANSLATION SERVICES	I14190	10.5.1800.300.0000.00.00.00	TRANSLATION SERV	\$147.20
39449	10/13/2021	1060	ALBOUM TRANSLATION SERVICES	I14345	10.5.1800.300.0000.00.00.00	TRANSLATION SERV	\$143.60
Check Total:							\$742.40
39450	10/13/2021	1060	ALPHA SCHOOL BUS	1005041	40.5.2550.333.0000.00.00.00	SPEC ED TRANS-AUG21	\$2,244.18
Check Total:							\$2,244.18
39451	10/13/2021	1060	AMAZON CAPITAL SERVICES	13QLFL7F6WKX	10.5.2310.411.0000.00.00.00	BOARD OF EDUCATION - SUPPLIES	\$52.00
39451	10/13/2021	1060	AMAZON CAPITAL SERVICES	1F917TW9VX4F	10.5.2660.411.0000.00.00.00	Micro USB Cable,XIAE& 5Pack (3/3/6/6/10FT)	\$23.97
39451	10/13/2021	1060	AMAZON CAPITAL SERVICES	1F917TW9VX4F	10.5.2660.411.0000.00.00.00	YCS basics 50 Foot 3.5mm Male to Male Stereo Audio	\$8.84
Check Total:							\$84.81
39452	10/13/2021	1060	BAUDVILLE, INC	3817900	10.5.2410.411.0000.02.00.00	Staff Coaster /Life Mug (48)	\$553.62
Check Total:							\$553.62
39453	10/13/2021	1060	BENCHMARK EDUCATION	436371,436372	10.5.1100.410.4998.00.03.00	BOOKS PER ATTACHED PROPOSAL #	\$5,028.10

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

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Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	\$5,028.10
39454	10/13/2021	1060	BURKE	106940	60.5.2530.530.0000.00.00.00	SWINGSET-IH	\$4,207.38
						Check Total:	\$4,207.38
39455	10/13/2021	1060	CALL ONE_26923	446411	20.5.2540.340.0000.00.00.00	DIST PH SERV-SEPT/OCT21	\$1,536.91
						Check Total:	\$1,536.91
39456	10/13/2021	1060	CAMPLIN ENVIRONMENTAL SERVICES	21907	20.5.2530.323.0000.00.00.00	AHERA 3 YEAR INSPECTION FEE-ASBESTOS	\$2,500.00
						Check Total:	\$2,500.00
39457	10/13/2021	1060	CARRIE HOBAN	OCT21	10.5.1100.230.0000.00.00.00	TUITION REIMB	\$861.00
						Check Total:	\$861.00
39458	10/13/2021	1060	CHICAGO FILTER SUPPLY	56306	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$359.52
						Check Total:	\$359.52
39459	10/13/2021	1060	CHICAGO HEARING SOCIETY	C81402	10.5.1800.300.0000.00.00.00	SIGN LANGUAGE TRANSLATION SERV	\$141.00
						Check Total:	\$141.00
39460	10/13/2021	1060	CHIPPEWA SCHOOL	OCT21	10.5.1100.411.0000.01.00.00	CH-OFF SUPPL	\$57.88
						Check Total:	\$57.88
39461	10/13/2021	1060	CITY OF PALOS HEIGHTS	AUG21	20.5.2540.370.0000.00.00.00	CH-AUG SERV	\$236.88
39461	10/13/2021	1060	CITY OF PALOS HEIGHTS	AUG21	20.5.2540.370.0000.00.00.00	IH-AUG SERV	\$116.34
39461	10/13/2021	1060	CITY OF PALOS HEIGHTS	AUG21	20.5.2540.370.0000.00.00.00	IN-AUG SERV	\$122.01
39461	10/13/2021	1060	CITY OF PALOS HEIGHTS	AUG21	20.5.2540.370.0000.00.00.00	NH-AUG SERV	\$80.37
						Check Total:	\$555.60
39462	10/13/2021	1060	COMMITTEE FOR CHILDREN	2023462	10.5.1100.411.0000.04.00.00	Second Step® Early Learning + Second Step® Child	\$649.00
39462	10/13/2021	1060	COMMITTEE FOR CHILDREN	2023462	10.5.2110.411.0000.00.00.00	Second Step Child Protection Unit Kindergarten	\$209.00
						Check Total:	\$858.00
39463	10/13/2021	1060	COUNTRY HOUSE RESTAURANT	AUG/SEPT21	10.5.2560.490.0000.00.00.00	LUNCH INVOICE-AUG/SEPT	\$10,232.75
						Check Total:	\$10,232.75
39464	10/13/2021	1060	ELIM CHRISTIAN SERVICES	1004576INV	10.5.1912.670.0000.00.00.00	PRIV TUITION-SEPT21	\$20,412.20
						Check Total:	\$20,412.20

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39465	10/13/2021	1060	EVERYDAY SPEECH	7522	10.5.2660.314.0000.00.63.00	BASIC (ANNUAL)	\$1,799.94
39465	10/13/2021	1060	EVERYDAY SPEECH	7522	10.5.2660.314.0000.00.63.00	BULK DISCOUNT	(\$120.00)
Check Total:							\$1,679.94
39466	10/13/2021	1060	EXPLAIN EVERYTHING	1073	10.5.2660.314.0000.00.63.00	EXPLAIN EVERYTHING FOR EDUCATION-1 YR LICENSE	\$107.88
Check Total:							\$107.88
39467	10/13/2021	1060	FEDERAL LICENSING, INC.	OCT21	10.5.1100.640.0000.00.00.00	FCC LICENSE RENEWAL FY22 (10YEARS) CURRENT GRANT	\$120.00
Check Total:							\$120.00
39468	10/13/2021	1060	FOREST ALARM SERVICE INC	143388	20.5.2540.342.0000.00.00.00	DIST ALARM SYSTEM MONITORING	\$348.00
39468	10/13/2021	1060	FOREST ALARM SERVICE INC	144081	20.5.2540.342.0000.00.00.00	CH-SERV CALL/LABOR	\$171.00
Check Total:							\$519.00
39469	10/13/2021	1060	FOUR POINT O INC	12296	10.5.1100.411.0000.02.00.00	LAMINATOR REPAIR-IN	\$90.00
Check Total:							\$90.00
39470	10/13/2021	1060	GEOCON PROFESSIONAL SERVICES	202109053	60.5.2530.530.0000.00.00.00	PROF SERV-NH	\$1,081.00
39470	10/13/2021	1060	GEOCON PROFESSIONAL SERVICES	202109054	60.5.2530.530.0000.00.00.00	PROF SERV-IN	\$2,367.00
39470	10/13/2021	1060	GEOCON PROFESSIONAL SERVICES	202109055	60.5.2530.530.0000.00.00.00	PROF SERV-IH	\$1,793.50
Check Total:							\$5,241.50
39471	10/13/2021	1060	GINA LIVERS	OCT21	10.5.1100.230.0000.00.00.00	TUITION REIMB	\$1,315.00
Check Total:							\$1,315.00
39472	10/13/2021	1060	HANDWRITING WITHOUT TEARS	INV121843	10.5.1100.410.0000.04.00.00	Letters and Numbers for Me	\$874.00
39472	10/13/2021	1060	HANDWRITING WITHOUT TEARS	INV121843	10.5.1100.411.0000.04.00.00	Wood Pieces Set for Capital Letters	\$522.34
Check Total:							\$1,396.34
39473	10/13/2021	1060	HEINEMANN	7357942	10.5.1100.410.0000.04.00.00	LLI My Writing Book Package (18-pack)	\$272.25
Check Total:							\$272.25

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39474	10/13/2021	1060	IASBO	25201	10.5.2510.332.0000.00.00.00	MEMBERSHIP RENEWAL FY22-K ANOMAN	\$340.00
Check Total:							\$340.00
39475	10/13/2021	1060	ILLINOIS ASSOCIATION OF SCHOOL ADMINISTR	84092421RETR	10.5.2320.332.0000.00.00.00	IASA Evaluator Retraining Academies 2021-22: M.	\$200.00
39475	10/13/2021	1060	ILLINOIS ASSOCIATION OF SCHOOL ADMINISTR	84092421RETR	10.5.2320.332.0000.00.00.00	IASA Evaluator Retraining Academies 2021-22: M.	\$200.00
Check Total:							\$400.00
39476	10/13/2021	1060	ILLINOIS PRINCIPALS ASSN.	355934,936,937	10.5.2410.640.0000.00.00.00	IPA Annual Membership Renewal: Mary Lynn Duffy,	\$409.00
39476	10/13/2021	1060	ILLINOIS PRINCIPALS ASSN.	355934,936,937	10.5.2410.640.0000.00.00.00	IPA Annual Membership Renewal: Kevin Kirk,	\$409.00
39476	10/13/2021	1060	ILLINOIS PRINCIPALS ASSN.	355934,936,937	10.5.2410.640.0000.00.00.00	IPA Annual Membership Renewal: Kaitlin Curran,	\$356.36
Check Total:							\$1,174.36
39477	10/13/2021	1060	ILLINOIS SCHOOL BUS	1006961	40.5.2550.331.0000.00.00.00	DIST TRANSP AUG21	\$6,860.00
Check Total:							\$6,860.00
39478	10/13/2021	1060	INDEPENDENCE JR HIGH	OCT 21	10.5.1100.411.0000.02.00.00	SOMETHING FISHY-IN	\$980.00
39478	10/13/2021	1060	INDEPENDENCE JR HIGH	OCT 21	10.5.2310.341.0000.00.00.00	POSTAGE	\$15.90
Check Total:							\$995.90
39479	10/13/2021	1060	IXL LEARNING	S379147	10.5.2660.314.0000.00.63.00	IXL SUBSCRIPTION YEAR 2	\$5,029.00
Check Total:							\$5,029.00
39480	10/13/2021	1060	Employee Vendor	OCT21	10.5.2660.230.0000.00.00.00	TUITION REIMB	\$1,431.00
Check Total:							\$1,431.00
39481	10/13/2021	1060	KRIHA BOUCEK LLC	2575	10.5.2310.317.0000.00.00.00	LEGAL FEES	\$4,044.81
Check Total:							\$4,044.81
39482	10/13/2021	1060	LAUREN BUNNELL	OCT21	10.5.1100.230.0000.00.00.00	TUITION REIMB	\$1,059.00
Check Total:							\$1,059.00
39483	10/13/2021	1060	LEAF	12340369	10.5.2660.360.0000.00.00.00	COPIER LEASE DUE 11/3/21	\$2,367.00
Check Total:							\$2,367.00
39484	10/13/2021	1060	LEARNING A-Z	4334498	10.5.2660.314.0000.00.63.00	LEARNING A-Z LICENSE-ELL EDITION- 1 YEAR-	\$65.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$65.00
39485	10/13/2021	1060	LITERACY RESOURCES	150440	10.5.1100.411.0000.04.00.00	Phonological Awareness: Early Pre-Kindergarten 2021	\$275.37
39485	10/13/2021	1060	LITERACY RESOURCES	155641	10.5.1100.411.0000.04.00.00	my heggerty:Kindegarten	\$159.96
Check Total:							\$435.33
39486	10/13/2021	1060	Employee Vendor	OCT21	10.5.1100.640.0000.00.00.00	Reimbursement for ROE ISBE Registration Fees	\$112.48
Check Total:							\$112.48
39487	10/13/2021	1060	MENARDS INC	79273	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$49.44
39487	10/13/2021	1060	MENARDS INC	80249	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$154.43
Check Total:							\$203.87
39488	10/13/2021	1060	MIKE MAHOLLAND	OCT21	10.5.2310.411.0000.00.00.00	REIMB FOR FRAMED ARTWORK FOR DO	\$39.98
Check Total:							\$39.98
39489	10/13/2021	1060	MILESTONE THERAPY, LLC.	AUG21	10.5.2130.314.0000.00.00.00	PT SERV-AUGUST 21	\$2,065.50
Check Total:							\$2,065.50
39490	10/13/2021	1060	MOBILE MODULAR PORTABLE STORAGE	300548853	10.5.1100.411.0000.00.10.00	COVID STORAGE-CH	\$102.72
39490	10/13/2021	1060	MOBILE MODULAR PORTABLE STORAGE	300565367	10.5.1100.411.0000.00.10.00	COVID STORAGE-IN	\$102.72
Check Total:							\$205.44
39491	10/13/2021	1060	NCS PEARSON_25380	15851358	10.5.1205.411.0000.00.00.00	Cart ID:10000005381155 Total (1 item) \$45.00	\$45.00
Check Total:							\$45.00
39492	10/13/2021	1060	NEXTERA ENERGY	47048005259442	20.5.2540.466.0000.00.00.00	CH-AUG SERV	\$2,180.50
39492	10/13/2021	1060	NEXTERA ENERGY	47048005259442	20.5.2540.466.0000.00.00.00	IH-AUG SERV	\$1,387.84
39492	10/13/2021	1060	NEXTERA ENERGY	47048005259442	20.5.2540.466.0000.00.00.00	IN-AUG SERV	\$4,410.05
39492	10/13/2021	1060	NEXTERA ENERGY	47048005259442	20.5.2540.466.0000.00.00.00	NH-AUG SERV	\$1,899.23
Check Total:							\$9,877.62
39493	10/13/2021	1060	NUTOYS LEISURE PRODUCTS	51931	60.5.2530.530.0000.00.00.00	SWAY FUN	\$25,215.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

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Voucher Range: -

Dollar Limit: \$0.00

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Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39493	10/13/2021	1060	NUTOYS LEISURE PRODUCTS	51931	60.5.2530.530.0000.00.00.00	COZY DOME	\$4,295.00
39493	10/13/2021	1060	NUTOYS LEISURE PRODUCTS	51931	60.5.2530.530.0000.00.00.00	WIGGLE WORM	\$2,480.00
39493	10/13/2021	1060	NUTOYS LEISURE PRODUCTS	51931	60.5.2530.530.0000.00.00.00	ELEVATED SAND TABLE	\$2,900.00
39493	10/13/2021	1060	NUTOYS LEISURE PRODUCTS	51931	60.5.2530.530.0000.00.00.00	MOLDED BUCKET SEAT W/HARNESS	\$810.00
39493	10/13/2021	1060	NUTOYS LEISURE PRODUCTS	51931	60.5.2530.530.0000.00.00.00	SENSORY WALL PER ATTACHED PROPOSAL	\$16,690.00
39493	10/13/2021	1060	NUTOYS LEISURE PRODUCTS	51931	60.5.2530.530.0000.00.00.00	6% DISCOUNT	(\$3,137.00)
Check Total:							\$49,253.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	Corda Tubes size 1 right, pk of 5	\$15.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	Domes size small pk of 10	\$12.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	Accessory Cords	\$60.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	AC Adaptor Charging Cords	\$60.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	Thin tube filament cleaners pk of 20	\$0.65
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	Cleaning Brush with Loop	\$15.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	Amigo Star Battery Doors, chroma beige	\$0.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	shipping	\$10.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	Corda Tubes size 0 left, pk of 5	\$15.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	Corda Tubes size 0 right, pk of 5	\$15.00
39494	10/13/2021	1060	OTICON, INC.	INV8401425	10.5.1205.310.0000.00.00.00	Corda Tubes size 1 left, pk of 5	\$15.00
Check Total:							\$217.65
39495	10/13/2021	1060	PALOS ACE HARDWARE	083121	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$10.60
Check Total:							\$10.60
39496	10/13/2021	1060	PROSHRED	990089683	20.5.2540.323.0000.00.00.00	SHREDDING SERV-6/30/21	\$53.00

Palos Heights School District 128

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Exclude Voided Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
							Check Total:	\$53.00
39497	10/13/2021	1060	REALLY GOOD STUFF	7695083,7753539,7769	10.5.1100.411.0000.01.00.00	Desktop helpers -1 and 2nd gr	\$279.92	
39497	10/13/2021	1060	REALLY GOOD STUFF	7695083,7753539,7769	10.5.1100.411.0000.01.00.00	Desktop helpers-2 and 3rd gr	\$279.92	
39497	10/13/2021	1060	REALLY GOOD STUFF	7695083,7753539,7769	10.5.1100.411.0000.01.00.00	additional materials per Kim	\$443.41	
39497	10/13/2021	1060	REALLY GOOD STUFF	7702052,7773801	10.5.1800.411.0000.00.00.00	Premium classroom easel	\$335.99	
39497	10/13/2021	1060	REALLY GOOD STUFF	7739679,7739892,7775	10.5.1100.411.0000.01.00.00	childrens individual white boards 9 x12	\$251.84	
							Check Total:	\$1,591.08
39498	10/13/2021	1060	REPUBLIC SERVICES	955415,411,413	20.5.2540.321.0000.00.00.00	CH-OCT SERV	\$197.98	
39498	10/13/2021	1060	REPUBLIC SERVICES	955415,411,413	20.5.2540.321.0000.00.00.00	IH-OCT SERV	\$104.69	
39498	10/13/2021	1060	REPUBLIC SERVICES	955415,411,413	20.5.2540.321.0000.00.00.00	IN-OCT SERV	\$197.98	
39498	10/13/2021	1060	REPUBLIC SERVICES	955415,411,413	20.5.2540.321.0000.00.00.00	NH-OCT SERV	\$197.98	
							Check Total:	\$698.63
39499	10/13/2021	1060	RIVERSIDE INSIGHTS	INV090910	10.5.2230.411.0000.00.00.00	COGAT TESTING SUPPLIES PER ATTACHED ORDER	\$280.72	
39499	10/13/2021	1060	RIVERSIDE INSIGHTS	INV091330	10.5.2230.411.0000.00.00.00	COGAT 7 BARCODE LABELS	\$93.10	
							Check Total:	\$373.82
39500	10/13/2021	1060	ROCHESTER 100 INC.	INV99292	10.5.1100.411.0000.01.00.00	communicator 2 pocket folders navy blue	\$54.00	
							Check Total:	\$54.00
39501	10/13/2021	1060	SASED_3788	1002200132	10.5.1912.670.0000.00.00.00	FY22 VI TUITION PREBILL	\$34,827.00	
							Check Total:	\$34,827.00
39502	10/13/2021	1060	SCHOLASTIC NEWS	M7085368	10.5.1100.411.0000.01.00.00	SCHOLASTIC NEWS SUBSCRIPTIONS-CH	\$1,551.18	
39502	10/13/2021	1060	SCHOLASTIC NEWS	M7110110	10.5.1100.411.0000.04.00.00	SCHOLASTIC NEWS SUBSCRIPTION-IH	\$896.74	
39502	10/13/2021	1060	SCHOLASTIC NEWS	M7158959	10.5.1100.411.0000.03.00.00	Scholastic News, Grade 4 - Print + Digital	\$458.15	

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39502	10/13/2021	1060	SCHOLASTIC NEWS	M7158959	10.5.1100.411.0000.03.00.00	Scholastic News, Grade 5 – Print + Digital	\$431.97
Check Total:							\$3,338.04
39503	10/13/2021	1060	SCHOOL SPECIALTY_2074	208128511700	10.5.1100.411.0000.01.00.00	original seat sack for classrooms	\$401.60
39503	10/13/2021	1060	SCHOOL SPECIALTY_2074	208128537716	10.5.1100.411.0000.00.10.00	primary color rolling cart for supplies	\$278.40
Check Total:							\$680.00
39504	10/13/2021	1060	SERTOMA SPEECH & HEARING CENTER	30811	10.5.2150.310.4620.05.00.00	AUDIOLOGY SERV-JULY	\$173.00
39504	10/13/2021	1060	SERTOMA SPEECH & HEARING CENTER	36001	10.5.1205.310.0000.00.00.00	Power One Size 312 Mercury- Free, 60 per	\$67.50
Check Total:							\$240.50
39505	10/13/2021	1060	SHARON HERMAN	OCT21	10.5.1100.640.0000.00.00.00	REIMB FOR IL ROE 99 ISBE REGIST FEES	\$511.25
Check Total:							\$511.25
39506	10/13/2021	1060	SOUTHWEST TOWN MECHANICAL SERVICES	SI2064524	20.5.2540.323.0000.00.00.00	IN-LARGE UNIT ON TOP OF GYM DOWN	\$2,630.36
Check Total:							\$2,630.36
39507	10/13/2021	1060	STAPLES ADVANTAGE_12999	3486552271	10.5.2210.411.0000.00.00.00	STAFF INST SUPPL	\$24.54
39507	10/13/2021	1060	STAPLES ADVANTAGE_12999	3486675679,82	10.5.1100.411.0000.02.00.00	Beginning of the year school supplies	\$342.09
39507	10/13/2021	1060	STAPLES ADVANTAGE_12999	3486816574	10.5.1100.411.0000.01.00.00	office supplies and teacher supples	\$1,093.60
39507	10/13/2021	1060	STAPLES ADVANTAGE_12999	3486926204	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$198.70
39507	10/13/2021	1060	STAPLES ADVANTAGE_12999	3486926205	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$12.53
39507	10/13/2021	1060	STAPLES ADVANTAGE_12999	3486926206	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$15.18
39507	10/13/2021	1060	STAPLES ADVANTAGE_12999	3487205281	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$29.42
39507	10/13/2021	1060	STAPLES ADVANTAGE_12999	3487465721	10.5.1100.411.0000.02.00.00	Beginning of year supplies	\$46.69
Check Total:							\$1,762.75

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

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Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39508	10/13/2021	1060	STUDIO GC ARCHITECTURE	2008608	60.5.2530.310.0000.00.00.00	SITWORK AT IH, IN,NH	\$4,554.34
39508	10/13/2021	1060	STUDIO GC ARCHITECTURE	2008707	60.5.2530.310.0000.00.00.00	ROOF REPLACEMENT-CH	\$6,374.00
39508	10/13/2021	1060	STUDIO GC ARCHITECTURE	2011902	60.5.2530.310.0000.00.00.00	MASONRY	\$55.71
39508	10/13/2021	1060	STUDIO GC ARCHITECTURE	2102903	60.5.2530.310.0000.00.00.00	RTU REPLACEMENT-CH	\$1,465.74
Check Total:							\$12,449.79
39509	10/13/2021	1060	SUNBELT STAFFING	20206648	10.5.2110.300.0000.00.00.00	SOC WRK SERV-A WOLFF-8/31-9/2/21	\$1,608.75
39509	10/13/2021	1060	SUNBELT STAFFING	20210691	10.5.2110.300.0000.00.00.00	SOC WRK SERV- A WOLFF-9/7-9/9/21	\$250.25
39509	10/13/2021	1060	SUNBELT STAFFING	20214870	10.5.2110.300.0000.00.00.00	SOC WRK SERV- A WOLFF-9/14-16/21	\$1,358.50
39509	10/13/2021	1060	SUNBELT STAFFING	20218994	10.5.2110.300.0000.00.00.00	SOC WRK SERV-A WOLFF-9/21-24/21	\$1,644.50
Check Total:							\$4,862.00
39510	10/13/2021	1060	SYMMETRY ENERGY SOLUTIONS	11827694	20.5.2540.465.0000.00.00.00	DIST GAS SERV	\$4.87
Check Total:							\$4.87
39511	10/13/2021	1060	TCI	INV83078	10.5.1100.410.0000.01.00.00	SSA our community and beyond gr 3	\$624.75
39511	10/13/2021	1060	TCI	INV83360	10.5.1100.410.0000.01.00.00	My school and family notebook	\$560.00
39511	10/13/2021	1060	TCI	INV83360	10.5.1100.410.0000.01.00.00	My Community notebook	\$539.00
39511	10/13/2021	1060	TCI	INV83360	10.5.1100.410.0000.01.00.00	shipping	\$54.95
39511	10/13/2021	1060	TCI	INV83452	10.5.1100.410.0000.01.00.00	My School and family notebook-1st grade	\$115.00
Check Total:							\$1,893.70
39512	10/13/2021	1060	TIMBERLINE BILLING SERVICE	22489	10.5.1205.311.0000.00.00.00	MEDICAID MONTHLY BILLING FEE	\$20.91
Check Total:							\$20.91
39513	10/13/2021	1060	UNIQUE PRODUCTS	417662	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$51.14

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39513	10/13/2021	1060	UNIQUE PRODUCTS	417662	20.5.2540.541.0000.00.00.00	TIMBERLINE S SERIES 20" FLOOR SCRUBBER-CH	\$5,077.69
39513	10/13/2021	1060	UNIQUE PRODUCTS	417663	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$51.14
39513	10/13/2021	1060	UNIQUE PRODUCTS	417663	20.5.2540.541.0000.00.00.00	TIMBERLINE S SERIES 20" FLOOR SCRUBBER-IN	\$5,077.69
Check Total:							\$10,257.66
39514	10/13/2021	1060	UNITED STATES TREASURY	OCT21	10.5.1100.640.0000.00.00.00	ADJUSTED JUNE 30, 2020 ACCOUNT FOR FORM 941	\$16.58
Check Total:							\$16.58
39515	10/13/2021	1060	VIRCO	91958115	10.5.1100.410.4998.00.02.00	Quotation #8246832; Model #Virco Inc #751 MBB Student	\$4,184.70
39515	10/13/2021	1060	VIRCO	91958115	10.5.1100.410.4998.00.02.00	Quotation #8246832; Model #Virco Inc #AN14; Student	\$1,513.80
Check Total:							\$5,698.50
39535	10/21/2021	1071	ABBEY PAVING & SEALCOATING CO., INC.	V885250	60.5.2530.530.0000.00.00.00	SITE AND BUILDING IMPROVEMENTS	\$86,989.50
Check Total:							\$86,989.50
39536	10/21/2021	1071	CRYSTAL FINANCIAL CONSULTANTS, INC.	V20122	10.5.2310.314.0000.00.00.00	BOARD OF EDUCATION -PROFESS	\$3,062.50
Check Total:							\$3,062.50
39561	11/10/2021	1078	ACACIA ACADEMY	43545	10.5.1912.670.0000.00.00.00	PRIV TUIT-SEPT	\$3,225.39
Check Total:							\$3,225.39
39562	11/10/2021	1078	ACCURATE BIOMETRICS	389222110	10.5.2310.314.0000.00.00.00	FINGERPRINTS OCT 2021	\$150.00
Check Total:							\$150.00
39563	11/10/2021	1078	ACUTRANS	17936	10.5.1800.300.0000.00.00.00	TRANSLATION SERV-SEPT	\$90.00
39563	11/10/2021	1078	ACUTRANS	18086	10.5.1800.300.0000.00.00.00	SEPT OVER PHONE (25)	\$33.75
Check Total:							\$123.75
39564	11/10/2021	1078	AIRY'S, INC.	25021	60.5.2530.530.0000.00.00.00	CH SANITARY REPAIR	\$4,123.95
Check Total:							\$4,123.95
39565	11/10/2021	1078	ALBOUM TRANSLATION SERVICES	I-14660	10.5.1800.300.0000.00.00.00	2021 IAR REPORT LETTER	\$89.28

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$89.28
39566	11/10/2021	1078	ALPHA SCHOOL BUS	1005068	40.5.2550.333.0000.00.00.00	SPEC ED TRANS-SEPT	\$7,854.63
39566	11/10/2021	1078	ALPHA SCHOOL BUS	OCT 2021	40.5.2550.333.0000.00.00.00	OCT SP ED TRANSP	\$7,106.57
Check Total:							\$14,961.20
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	14QL6HGXFQ1	10.5.2310.411.0000.00.00.00	Board of Education Supplies	\$165.77
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1LDT-VRMW-4JG7	10.5.1100.411.0000.02.00.00	6 boxes of Patty Paper for Math	\$59.96
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1LJ9-RNQJ-1TGQ	10.5.1100.411.0000.00.10.00	20 boxes of masks	\$299.80
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1PHM-6FVD-4P1K	10.5.2660.411.0000.00.00.00	Logitech C922 Pro Stream Webcam 1080P Camera for	\$74.95
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1PQV-MV7G-13CR	10.5.1100.411.0000.01.00.00	classroom leveled reading book shelving unit	\$197.10
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1100.411.0000.00.10.00	Fren8kiy ?USA in Stock? Kids Children	\$19.98
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1100.411.0000.04.00.00	URSKYTOUS 60Pcs Animal Pencil Erasers Bulk Kids	\$35.98
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1100.411.0000.04.00.00	Adjustment	(\$6.01)
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1100.411.0000.04.00.00	Washable Dot Markers 36 Pack With 121 Activity	\$54.87
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1100.411.0000.04.00.00	TOPTIE 5 Sets Halloween Role Play Costume for Kids,	\$78.39
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1100.411.0000.04.00.00	Dry Erase Erasers, 48 Pack Magnetic Whiteboard Eraser	\$29.54
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1205.411.0000.00.00.00	Kinetic Sand, The Original Moldable Sensory Play Sand,	\$8.90
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1205.411.0000.00.00.00	NATIONAL GEOGRAPHIC Magnetic Marble Run -	\$44.99
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1205.411.0000.00.00.00	2 Pack Watercolor Paint Set 12 Vivid Colors Includes	\$6.99

Palos Heights School District 128

Disbursement Detail Listing

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Dollar Limit: \$0.00

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Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1205.411.0000.00.00.00	Jovi Plastilina Reusable and Non-Drying Modeling Clay;	\$7.55
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1205.411.0000.00.00.00	Veatree 160 Pcs Magnetic Building Sticks Blocks Toys,	\$17.99
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RGV9CKGJ1KN	10.5.1205.411.0000.00.00.00	GARUNK Building Blocks 1000 Pcs, Classic Building	\$25.99
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1RPFT97YQ7MM	10.5.1100.411.0000.00.10.00	3 ply kids size masks	\$55.93
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1VVXQ7VJ7LV7	10.5.1100.411.0000.00.10.00	XDesign Safety Face Shield with Glasses Frame Full Face	\$26.97
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1VVXQ7VJ7LV7	10.5.1100.411.0000.04.00.00	Cotton Swabs Organic by Sky Organics (Large pack of	\$12.58
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1VVXQ7VJ7LV7	10.5.1100.411.0000.04.00.00	inLIGHT Reduced Effort One-Hole Punch, One Unit	\$19.95
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1VVXQ7VJ7LV7	10.5.1100.411.0000.04.00.00	Teachers Tape Bulk Pack, Double-Sided Removable	\$278.25
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1VVXQ7VJ7LV7	10.5.1100.411.0000.04.00.00	SICOHOME Number Spot Markers Stickers, 36pcs	\$36.98
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1VVXQ7VJ7LV7	10.5.1100.411.0000.04.00.00	(5 Pounds) Natural Decorative Real Sand -	\$15.95
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1VVXQ7VJ7LV7	10.5.1100.411.0000.04.00.00	Funny Sunglasses, Kids Party Sunglasses, Hawaiian	\$22.99
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1VVXQ7VJ7LV7	10.5.1205.411.0000.00.00.00	Soft Glow Silent Timer & Light	\$79.96
39567	11/10/2021	1078	AMAZON CAPITAL SERVICES	1VVXQ7VJ7LV7	10.5.2150.411.0000.00.00.00	Ultrassist Magnum Dental Model, Enlarged 6 Times	\$34.95
Check Total:							\$1,707.25
39568	11/10/2021	1078	ANDERSON LOCK	1077825	20.5.2540.411.0000.00.00.00	SWIPE CARDS (50)	\$296.79
Check Total:							\$296.79
39569	11/10/2021	1078	ANNE GRALL REICHEL, ED.D	46	10.5.2210.310.4932.05.00.00	TITLEII- PD MIDDLE SCHOOL SCIENCE	\$1,000.00
Check Total:							\$1,000.00

Palos Heights School District 128

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Bank Name: HARRIS - 128 AP

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Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39570	11/10/2021	1078	ASCD	RENEWFY22	10.5.2320.640.0000.00.00.00	FY22 MEMB RENEW-SUPT	\$215.83
39570	11/10/2021	1078	ASCD	RENEWFY22	10.5.2410.640.0000.00.00.00	FY22 MEMB RENEW-PRINC	\$863.34
39570	11/10/2021	1078	ASCD	RENEWFY22	10.5.2660.640.0000.00.00.00	FY22 MEMB RENEW-TECH	\$215.83
Check Total:							\$1,295.00
39571	11/10/2021	1078	B-WELL WELLNESS EVENTS	671	10.5.2210.314.0000.00.00.00	Dec 8 event deposit	\$1,050.00
Check Total:							\$1,050.00
39572	11/10/2021	1078	BATTERIES PLUS	P44625935	20.5.2540.411.0000.00.00.00	12V MIATE AGM 24	\$110.50
Check Total:							\$110.50
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.410.0000.01.00.00	AMAZON NOTEBOOKS	\$192.54
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.411.0000.00.00.00	WELLNESS GIFT CARDS	\$130.34
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.411.0000.01.00.00	ACE HARDWARE	\$77.31
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.411.0000.03.00.00	EVONS TROPHIES	\$23.60
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.411.0000.03.00.00	SUPER SHARP SHARPENING	\$18.70
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.411.0000.03.00.00	SUPER SHARP BLADES	\$35.33
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.411.0000.03.00.00	USPS POSTAGE	\$4.33
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.411.0000.04.00.00	ACE HARDWARE	\$90.40
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.411.0000.04.00.00	LAKESHORE K MTRLS	\$77.94
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1100.411.0000.04.00.00	ORIENTAL PRE/K SUPLS	\$238.89
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.1205.411.0000.00.00.00	ORIENTAL TRADING SP ED	\$63.37
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2140.411.0000.00.00.00	NASP - TF	\$359.00
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2150.411.0000.00.00.00	BRIGHT IDEAS SPCH	\$100.00
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2310.640.0000.00.00.00	CHGO TRIBUNE-ONLINE SUB	\$29.64
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2320.332.0000.00.00.00	WEBINAR HODGES, LOIZZI	\$100.00
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2410.411.0000.01.00.00	BARRACOS PBIS STAFF	\$140.40
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2410.411.0000.01.00.00	IND EB ADMIN COURSE	\$213.80
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2410.411.0000.03.00.00	STARBUCKS CUST GIFTS	\$15.00
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2410.411.0000.03.00.00	JEWEL INST DAY SNACKS	\$93.98
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2410.411.0000.03.00.00	JEWEL STAFF APPREC	\$136.69
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2410.411.0000.03.00.00	CHIPOTLE SOARING EAGLE AWARDS	\$10.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2410.411.0000.04.00.00	SOLUTION TREE-STAFF WELLNESS	\$37.95
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2410.411.0000.04.00.00	JASON DELI LNCH SP ED	\$335.93
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2410.411.0000.04.00.00	ACE HARDWARE RETURN	(\$16.34)
39573	11/10/2021	1078	BMO FINANCIAL GROUP	111021	10.5.2660.470.0000.00.00.00	PDF FILLER MB	\$94.00
Check Total:							\$2,602.80
39574	11/10/2021	1078	BRAINPOP	US229438	10.5.2660.314.0000.00.63.00	SMALL SCHOOL BP 24/7	\$1,925.00
39574	11/10/2021	1078	BRAINPOP	US229438	10.5.2660.314.0000.00.63.00	SMALL SCHOOL JR. 24/7	\$3,190.00
39574	11/10/2021	1078	BRAINPOP	US229438	10.5.2660.314.0000.00.63.00	10 DISCOUNT FOR MULTI SITE DIST ORDER	(\$511.50)
Check Total:							\$4,603.50
39575	11/10/2021	1078	C.J. ERICKSON PLUMBING CO.	31586,87,84,85	20.5.2540.323.0000.00.00.00	BACKFLOW TEST-IND	\$896.75
39575	11/10/2021	1078	C.J. ERICKSON PLUMBING CO.	31586,87,84,85	20.5.2540.323.0000.00.00.00	BACKFLOW TEST-NAV	\$440.00
39575	11/10/2021	1078	C.J. ERICKSON PLUMBING CO.	31586,87,84,85	20.5.2540.323.0000.00.00.00	BACKFLOW TEST-CH	\$665.00
39575	11/10/2021	1078	C.J. ERICKSON PLUMBING CO.	31586,87,84,85	20.5.2540.323.0000.00.00.00	BACKFLOW TEST-IH	\$245.00
Check Total:							\$2,246.75
39576	11/10/2021	1078	CALL ONE_26923	456343	20.5.2540.340.0000.00.00.00	10/15/21 TO 11/14/21	\$1,523.24
Check Total:							\$1,523.24
39577	11/10/2021	1078	CARNEGIE LEARNING	1029909	10.5.1100.410.0000.02.00.00	Print MATHbook - Student Edition	\$460.00
39577	11/10/2021	1078	CARNEGIE LEARNING	1029909	10.5.1100.410.0000.02.00.00	Freight	\$46.00
Check Total:							\$506.00
39578	11/10/2021	1078	CEC	INV2402	10.5.2211.312.4932.05.00.00	PLC LEADER-BOY SESSION	\$2,600.00
Check Total:							\$2,600.00
39579	11/10/2021	1078	CHALET FLORIST	1931	10.5.2310.411.0000.00.00.00	SYMPATHY	\$75.95
Check Total:							\$75.95
39580	11/10/2021	1078	CITY OF PALOS HEIGHTS	4-2425006-00	20.5.2540.370.0000.00.00.00	WATER/SEWER-SEPT-CH	\$236.88
39580	11/10/2021	1078	CITY OF PALOS HEIGHTS	4-2700400-00	20.5.2540.370.0000.00.00.00	WATER/SEWER-SEPT-NAV	\$191.41
39580	11/10/2021	1078	CITY OF PALOS HEIGHTS	4-2800006-00	20.5.2540.370.0000.00.00.00	WATER/SEWER-SEPT-IH	\$168.00
39580	11/10/2021	1078	CITY OF PALOS HEIGHTS	4-6610087-0	20.5.2540.370.0000.00.00.00	WATER/SEWER-SEPT-IND	\$163.65
Check Total:							\$759.94

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
39581	11/10/2021	1078	COMMITTEE FOR CHILDREN	2027043	10.5.2110.411.0000.00.00.00	Second Step® Child Protection Unit Kindergarten	\$209.00	
39581	11/10/2021	1078	COMMITTEE FOR CHILDREN	2027043	10.5.2110.411.0000.00.00.00	Second Step® Child Protection Unit Early	\$209.00	
							Check Total:	\$418.00
39582	11/10/2021	1078	COSME LANDSCAPE & MAINTENANCE, INC.	SEP21	20.5.2530.530.0000.00.00.00	FLANDSCAPE SERV-9/11/21	\$2,000.00	
							Check Total:	\$2,000.00
39583	11/10/2021	1078	COUNTRY HOUSE RESTAURANT SEPT		10.5.2560.490.0000.00.00.00	FREE AND RED LUNCH THRU 9/30/21	\$8,846.25	
							Check Total:	\$8,846.25
39584	11/10/2021	1078	COUNTY TREE SERVICE, INC.	101153	20.5.2530.530.0000.00.00.00	REMOVE 1 TREE IND	\$1,100.00	
							Check Total:	\$1,100.00
39585	11/10/2021	1078	DELUXE PLUMBING, INC.	4188	20.5.2540.323.0000.00.00.00	SERV CALL-NH	\$1,020.00	
							Check Total:	\$1,020.00
39586	11/10/2021	1078	ELIM CHRISTIAN SERVICES	1004736-INV	10.5.1912.670.0000.00.00.00	TUITION OCT	\$17,212.20	
39586	11/10/2021	1078	ELIM CHRISTIAN SERVICES	1004736-INV	40.5.2550.333.0000.00.00.00	BUS OCT	\$3,200.00	
							Check Total:	\$20,412.20
39587	11/10/2021	1078	EMPOWER HEALTH SERVICES	EHS2021527	10.5.1100.222.0000.00.00.00	WELLNESS MIN NOT MET	\$178.00	
							Check Total:	\$178.00
39588	11/10/2021	1078	FOLLETT SCHOOL SOLUTIONS, INC.	344144	10.5.2220.430.0000.02.00.00	55 books – titlewave.com for library	\$975.37	
							Check Total:	\$975.37
39589	11/10/2021	1078	FOUR POINT O INC	12346	10.5.1100.314.4998.00.02.00	ESSER FUNDS-TECH-LABOR	\$1,100.00	
39589	11/10/2021	1078	FOUR POINT O INC	12346	10.5.1100.540.4998.00.02.00	ESSER FUNDS-TECH-PROJECTOR-I	\$9,895.00	
							Check Total:	\$10,995.00
39590	11/10/2021	1078	FRANCOTYP-POSTALIA, INC	RI105070191	20.5.2540.319.0000.00.00.00	POSTAGE LEASE	\$671.40	
							Check Total:	\$671.40
39591	11/10/2021	1078	GREATWORKS THEATRE	3161	10.5.3700.314.4400.05.00.00	TITLEIV-ST ALS-50 STATE IN 60 MINUTES TOURING	\$100.00	
							Check Total:	\$100.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

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Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39592	11/10/2021	1078	GREATWORKS THEATRE	3160	10.5.3700.314.4400.05.00.00	TITLEIV-ST ALS-A CHRISTMAS CAROL	\$795.00
Check Total:							\$795.00
39593	11/10/2021	1078	HEINEMANN	7380413	10.5.1100.410.0000.00.00.00	BURNS/SDTM TEACHER CENTRAL LICENSE	\$10.80
Check Total:							\$10.80
39594	11/10/2021	1078	ILLINOIS SCHOOL BUS	1060328	40.5.2550.334.0000.02.00.00	Two buses for the Symphonic Band to Shepard	\$426.24
39594	11/10/2021	1078	ILLINOIS SCHOOL BUS	1060536	40.5.2550.334.0000.02.00.00	Bus to Finley for the Girls' Basketball team on Tuesday,	\$159.84
39594	11/10/2021	1078	ILLINOIS SCHOOL BUS	1060551	40.5.2550.335.0000.02.00.00	Bus for the Environmental Club for a field trip to	\$479.52
39594	11/10/2021	1078	ILLINOIS SCHOOL BUS	1060591	40.5.2550.334.0000.02.00.00	Bus for the Girls' Basketball team to Wilkins on Tuesday,	\$159.84
Check Total:							\$1,225.44
39595	11/10/2021	1078	KATIE BARTGEN	OCTOBER	10.5.3700.300.4620.05.00.00	OCTOBER ST AL'S	\$1,462.50
39595	11/10/2021	1078	KATIE BARTGEN	SEP21	10.5.3700.300.4620.05.00.00	PAROCHIAL SPEECH SERV-SEPT	\$1,650.00
Check Total:							\$3,112.50
39597	11/10/2021	1078	LAMINATOR.COM, INC.	280618	10.5.1100.411.0000.04.00.00	5% Discount Applied - 3 mil - 27" x 250' Clear School	(\$19.49)
39597	11/10/2021	1078	LAMINATOR.COM, INC.	280618	10.5.1100.411.0000.04.00.00	3 mil - 27" x 250' Clear School Roll Laminating	\$394.38
Check Total:							\$374.89
39598	11/10/2021	1078	LEAF	12446418	10.5.2660.360.0000.00.00.00	NOV	\$2,367.00
Check Total:							\$2,367.00
39599	11/10/2021	1078	MENARDS INC	82015	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$90.15
39599	11/10/2021	1078	MENARDS INC	82081	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$10.85
Check Total:							\$101.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39600	11/10/2021	1078	MERRYL BROWNLOW	NOV21	10.5.2320.340.0000.00.00.00	SUPT CELL PH REIMB-JULY/AUG/SEPT	\$193.01
Check Total:							\$193.01
39601	11/10/2021	1078	MIDWEST PAPER RETRIEVER	101553,101552	20.5.2540.321.0000.00.00.00	RECYCLING SERV-IN	\$60.00
39601	11/10/2021	1078	MIDWEST PAPER RETRIEVER	101553,101552	20.5.2540.321.0000.00.00.00	RECYCLING SERV-IH	\$35.00
Check Total:							\$95.00
39602	11/10/2021	1078	MILESTONE THERAPY, LLC.	October	10.5.2130.314.0000.00.00.00	PT/OT/Speech October	\$3,289.50
39602	11/10/2021	1078	MILESTONE THERAPY, LLC.	SEPT21	10.5.2130.314.0000.00.00.00	PT SERV-SEPT	\$4,150.13
Check Total:							\$7,439.63
39603	11/10/2021	1078	MOBILE MODULAR PORTABLE STORAGE	300571238	10.5.1100.411.0000.00.10.00	COVID STORAGE-CH	\$102.72
39603	11/10/2021	1078	MOBILE MODULAR PORTABLE STORAGE	300589854	10.5.1100.411.0000.00.10.00	K-12 - SUPPLIES	\$108.80
Check Total:							\$211.52
39604	11/10/2021	1078	NASCO_512	V513210	10.5.1100.411.0000.03.00.00	1 Qt. Tempera Paint - Black	\$6.95
39604	11/10/2021	1078	NASCO_512	V513210	10.5.1100.411.0000.03.00.00	1 Qt. Tempera Paint - Violet	\$6.95
39604	11/10/2021	1078	NASCO_512	V513210	10.5.1100.411.0000.03.00.00	1 Qt. Tempera Paint - Orange	\$6.95
39604	11/10/2021	1078	NASCO_512	V513210	10.5.1100.411.0000.03.00.00	Paint Markers - Do-A-Dot Art	\$192.95
39604	11/10/2021	1078	NASCO_512	V513210	10.5.1100.411.0000.03.00.00	1 Qt. Tempera Paint - Red	\$6.95
Check Total:							\$220.75
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2110.411.0000.00.00.00	ABAS-3 School Parent Form Qty 25 (Print)	\$97.65
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2110.411.0000.00.00.00	ABAS-3 School Teacher Form Qty 25 (Print)	\$97.65
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2140.411.0000.00.00.00	GARS-3 Summary/Response Forms Qty 50 (Print)	\$66.47
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2140.411.0000.00.00.00	KTEA-3 Form B Response Booklets Qty 25 (Print)	\$51.98

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2140.411.0000.00.00.00	KTEA-3 Form B Record Forms Qty 25 (Print)	\$51.98
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2140.411.0000.00.00.00	WISC-V Record Forms Qty 25 (Print)	\$162.75
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2140.411.0000.00.00.00	BASC-3 SRP Adolescent Record Forms Qty 25 (Print)	\$47.78
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2140.411.0000.00.00.00	BASC-3 TRS Child Record Forms Qty 25 (Print)	\$48.30
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2140.411.0000.00.00.00	BASC-3 PRS Child Record Forms Qty 25 (Print)	\$48.30
39605	11/10/2021	1078	NCS PEARSON_25380	16222773	10.5.2140.411.0000.00.00.00	BASC-3 SRP Child Record Forms Qty 25 (Print)	\$48.28
39605	11/10/2021	1078	NCS PEARSON_25380	16317847	10.5.2150.411.0000.00.00.00	BASC-3 Q-global Administration/Report Qty 1	\$80.00
39605	11/10/2021	1078	NCS PEARSON_25380	16317847	10.5.2150.411.0000.00.00.00	PPVT-4 Form A Record Forms Qty 25 (Print)	\$57.00
39605	11/10/2021	1078	NCS PEARSON_25380	16317847	10.5.2150.411.0000.00.00.00	CELF-5 Record Forms Ages 5-8 Qty 25 (Print)	\$88.25
39605	11/10/2021	1078	NCS PEARSON_25380	16317847	10.5.2150.411.0000.00.00.00	CELF-5 Record Forms Ages 9-21 Qty 25 (Print)	\$176.50
39605	11/10/2021	1078	NCS PEARSON_25380	16317847	10.5.2150.411.0000.00.00.00	freight	\$19.31
Check Total:							\$1,142.20
39606	11/10/2021	1078	NEUHAUS EDUCATION CENTER	22192	10.5.2210.314.0000.04.00.00	Developing Metacognitive Strategies - Virtual	\$450.00
39606	11/10/2021	1078	NEUHAUS EDUCATION CENTER	22192	10.5.2210.314.4620.05.00.00	Developing Metacognitive Strategies - Virtual	\$450.00
Check Total:							\$900.00
39607	11/10/2021	1078	NEXTERA ENERGY	48218965398513	20.5.2540.466.0000.00.00.00	CH-SEPT SERV	\$2,341.59
39607	11/10/2021	1078	NEXTERA ENERGY	48218965398513	20.5.2540.466.0000.00.00.00	IH-SEPT SERV	\$1,443.06
39607	11/10/2021	1078	NEXTERA ENERGY	48218965398513	20.5.2540.466.0000.00.00.00	IN-SEPT SERV	\$3,683.69

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

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Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39607	11/10/2021	1078	NEXTERA ENERGY	48218965398513	20.5.2540.466.0000.00.00.00	NH-SEPT SERV	\$1,894.62
Check Total:							\$9,362.96
39608	11/10/2021	1078	NUTOYS LEISURE PRODUCTS	52169	60.5.2530.530.0000.00.00.00	molded bucket seat IH	\$974.00
Check Total:							\$974.00
39609	11/10/2021	1078	ORIENTAL TRADING COMPANY INC	71183469001	10.5.1100.411.0000.03.00.00	K-12 -SUPPLIES - NAVAJO HEIGHTS	\$100.45
Check Total:							\$100.45
39610	11/10/2021	1078	PALOS ACE HARDWARE	093021	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$14.39
Check Total:							\$14.39
39611	11/10/2021	1078	PALOS SPORTS INC	553554300	10.5.1100.411.0000.02.00.00	Scorebooks for Volleyball & Basketball games	\$68.87
39611	11/10/2021	1078	PALOS SPORTS INC	5535544-00/553544-01	10.5.1500.411.0000.02.00.00	PE supplies for beginning of the year	\$1,237.19
39611	11/10/2021	1078	PALOS SPORTS INC	5535544-00/553544-01	10.5.1500.411.0000.02.00.00	Master lock/control key	\$20.85
Check Total:							\$1,326.91
39612	11/10/2021	1078	PERSONNEL PLANNERS, INC.	150599	10.5.2310.314.0000.00.00.00	QUARTERLY CLAIMS MANGMNT-10/1/-12/31/2	\$100.00
Check Total:							\$100.00
39613	11/10/2021	1078	Precision Human Resource Solutions	1000018201	20.5.2540.319.0000.00.00.00	WEEK 10/6/21	\$462.50
39613	11/10/2021	1078	Precision Human Resource Solutions	1000018332	20.5.2540.319.0000.00.00.00	WEEK 10/11/21 - CC	\$975.00
39613	11/10/2021	1078	Precision Human Resource Solutions	1000018463	20.5.2540.319.0000.00.00.00	WEEK 10/18/21	\$800.00
Check Total:							\$2,237.50
39614	11/10/2021	1078	PROSHRED	990099915	20.5.2540.323.0000.00.00.00	10/27/21	\$53.00
Check Total:							\$53.00
39615	11/10/2021	1078	READ, LEARN ACHIEVE, LLC	363	10.5.2210.310.4932.05.00.00	PROF DEV OCT 21 TITLE II	\$2,500.00
Check Total:							\$2,500.00
39616	11/10/2021	1078	REALLY GOOD STUFF	7768922/7780457	10.5.1100.411.0000.00.10.00	low straight -shelf mobile unit	\$517.36

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39616	11/10/2021	1078	REALLY GOOD STUFF	7768922/7780457	10.5.1100.411.0000.00.10.00	durabable book and binder holders	\$216.56
39616	11/10/2021	1078	REALLY GOOD STUFF	7768922/7780457	10.5.1100.411.0000.00.10.00	stacking bins for classroom	\$247.60
Check Total:							\$981.52
39617	11/10/2021	1078	REPUBLIC SERVICES	0721-006982751	20.5.2540.321.0000.00.00.00	NOV SERV-IND	\$197.98
39617	11/10/2021	1078	REPUBLIC SERVICES	0721-006982751	20.5.2540.321.0000.00.00.00	NOV SERV-IH	\$104.69
39617	11/10/2021	1078	REPUBLIC SERVICES	0721-006982753	20.5.2540.321.0000.00.00.00	NOV SERV-NAV	\$197.98
39617	11/10/2021	1078	REPUBLIC SERVICES	0721-006982755	20.5.2540.321.0000.00.00.00	NOV SERV-CH	\$197.98
Check Total:							\$698.63
39618	11/10/2021	1078	RSM US LLP	6456027	10.5.2520.317.0000.00.00.00	PROGRESS BILLING/AUDIT JUNE 30, 2021	\$5,000.00
Check Total:							\$5,000.00
39619	11/10/2021	1078	SASED-ILLINOIS PBIS NETWORK	1002200200	10.5.1912.670.0000.00.00.00	2021 SUMMER SCHL DWC	\$867.00
Check Total:							\$867.00
39620	11/10/2021	1078	SCHOOL SPECIALTY_2074	208128757359	10.5.1100.411.0000.01.00.00	crayola washable markers-ART	\$72.99
39620	11/10/2021	1078	SCHOOL SPECIALTY_2074	208128757359	10.5.1100.411.0000.01.00.00	crayola washable markers-ART	\$72.99
39620	11/10/2021	1078	SCHOOL SPECIALTY_2074	208128757359	10.5.1100.411.0000.01.00.00	crayolas washable paint-orange ART	\$16.73
Check Total:							\$162.71
39621	11/10/2021	1078	SCHOOLWIDE, INC.	SI7241	10.5.1100.411.0000.03.00.00	RF Nonfiction Kit, Grade 4	\$198.99
39621	11/10/2021	1078	SCHOOLWIDE, INC.	SI7252	10.5.2660.314.0000.00.63.00	FUNDAMENTALS UNLIMITED LICENSES	\$4,732.00
39621	11/10/2021	1078	SCHOOLWIDE, INC.	SI7472	10.5.1100.410.0000.01.00.00	nonfiction,fiction,launching, and poetry	\$5,075.44
Check Total:							\$10,006.43
39622	11/10/2021	1078	SCOPE	FY22	10.5.2310.314.0000.00.00.00	SCOPE FY22 DUES	\$2,120.00
Check Total:							\$2,120.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39623	11/10/2021	1078	SERTOMA SPEECH & HEARING CENTER	36300	10.5.2150.310.4620.05.00.00	AUDIOLOGY SERV-SEPT	\$267.00
39623	11/10/2021	1078	SERTOMA SPEECH & HEARING CENTER	37158	10.5.2150.310.4620.05.00.00	AUDIOLOGY OCT 2021	\$845.50
Check Total:							\$1,112.50
39624	11/10/2021	1078	SMITHEREEN EXTERMINATING COMPANY	2572871,887	20.5.2540.323.0000.00.00.00	PC SERV-IN	\$63.00
39624	11/10/2021	1078	SMITHEREEN EXTERMINATING COMPANY	2572871,887	20.5.2540.323.0000.00.00.00	PC SERV-NH	\$107.00
Check Total:							\$170.00
39625	11/10/2021	1078	STABRAWA, LORETTA	OCTOBER	10.5.3700.310.4620.05.00.00	LSBI OCT SERVICES	\$1,020.00
39625	11/10/2021	1078	STABRAWA, LORETTA	SEPT21	10.5.3700.310.4620.05.00.00	LBS1 SERV-SEPT21	\$840.00
Check Total:							\$1,860.00
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3487801323	10.5.1100.411.0000.01.00.00	office/ teacher supplies	\$548.14
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3487883623	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$27.00
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3487961856	10.5.1100.411.0000.00.10.00	True Clear Purified Bottled Water. 24 Ct.	\$53.40
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3487961856	10.5.1100.411.0000.03.00.00	Staples Correction Tape 10/pack	\$14.04
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3487961856	10.5.1100.411.0000.03.00.00	Dymo LetraTag Label Maker Tape	\$5.90
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3487961856	10.5.1100.411.0000.03.00.00	Box bottom Hanging files 25/box	\$19.73
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3487961856	10.5.1100.411.0000.03.00.00	5 x 8 legal pads - white	\$14.22
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3487961856	10.5.1100.411.0000.03.00.00	Highlighters - Yellow, Chisel. Dozen	\$7.20
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3487961856	10.5.1100.411.0000.03.00.00	Polystyrene Spoons. 300/pack	\$4.58
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3488295570	10.5.1100.411.0000.02.00.00	71 - inch 5 shelf high bookcase, cherry	\$321.99
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3488295571	10.5.1100.411.0000.02.00.00	School supplies	\$74.75

Palos Heights School District 128

Disbursement Detail Listing

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Dollar Limit: \$0.00

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665808/5819	10.5.1100.411.0000.04.00.00	TRU RED™ 8" Stainless Steel Scissors, Straight Handle,	\$2.53
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665808/5819	10.5.1100.411.0000.04.00.00	TRU RED™ 8" Titanium Coated Scissors, Straight	\$5.65
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665808/5819	10.5.1100.411.0000.04.00.00	Swingline Desktop Stapler, 20 Sheet Capacity, Black	\$11.62
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665808/5819	10.5.1100.411.0000.04.00.00	Duracell Coppertop AAA Alkaline Batteries, 20/Pack	\$31.50
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665808/5819	10.5.1100.411.0000.04.00.00	Avery Hand Written Identification & Color	\$2.53
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665808/5819	10.5.1100.411.0000.04.00.00	Crayola Washable Paints, 1 Gallon Jug, Brown	\$22.99
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665808/5819	10.5.1100.411.0000.04.00.00	Crayola Washable Kid's Paint, Blue, 1 Gallon	\$22.99
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665808/5819	10.5.1100.411.0000.04.00.00	BIC Wite-Out EZ Correct Correction Tape, White,	\$14.07
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665808/5819	10.5.1100.411.0000.04.00.00	Brother Genuine P-touch TZe-231 2PK Laminated	\$42.56
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	Staples 2-pocket folder w/fasteners - Purple	\$8.99
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	Staples 2-pocket folder w/fasteners - Orange	\$8.99
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	Staples 2-pocket folder w/fasteners - Green	\$10.49
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	Staples 2-pocket folder w/fasteners - Red	\$9.49
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	Staples 2-pocket folder w/fasteners - Yellow	\$8.69
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	1" capacity Binder Clip 12/box	\$4.20

Palos Heights School District 128

Disbursement Detail Listing

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	2" Binder Clip 12/pk	\$4.20
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	Tru Red Tank Perm. markers, Chisel Tip, Asst.	\$11.76
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	Tru Red Tank Perm. markers Chisel Tip, Black	\$2.90
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	Expo Whiteboard Cleaner	\$24.80
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	HP 981A Cartridge Yelllow	\$112.89
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3489665822/9790427	10.5.1100.411.0000.03.00.00	Sustainable Earth by Staples Easel Pads	\$60.94
39626	11/10/2021	1078	STAPLES ADVANTAGE_12999	3490372724/25	10.5.1100.411.0000.02.00.00	School supplies	\$155.59
Check Total:							\$1,671.32
39627	11/10/2021	1078	SUNBELT STAFFING	20225889	10.5.2110.300.0000.00.00.00	SOC WRK	\$1,680.25
39627	11/10/2021	1078	SUNBELT STAFFING	20228342	10.5.2110.300.0000.00.00.00	SOC WRK	\$1,859.00
39627	11/10/2021	1078	SUNBELT STAFFING	20233351	10.5.2110.300.0000.00.00.00	ANN WOLFF WEEK 10/12/21	\$2,091.38
39627	11/10/2021	1078	SUNBELT STAFFING	20241645	10.5.2110.300.0000.00.00.00	ANN WOLFF WEEK 10/18/21	\$1,716.00
Check Total:							\$7,346.63
39628	11/10/2021	1078	SYMMETRY ENERGY SOLUTIONS	12050894	20.5.2540.465.0000.00.00.00	GAS SERV 9/14 - 10/13	\$1,521.05
Check Total:							\$1,521.05
39629	11/10/2021	1078	TCI	INV84521	10.5.2660.314.0000.00.63.00	ELEMENTARY SOC STUDIES TEACHER LICENSE 1 YEAR	\$228.00
Check Total:							\$228.00
39630	11/10/2021	1078	TIMBERLINE BILLING SERVICE	22676	10.5.1205.311.0000.00.00.00	MONTHLY	\$3.84
Check Total:							\$3.84
39631	11/10/2021	1078	TRUGREEN	148688752	20.5.2540.323.0000.00.00.00	LAWN SERV-IH-10/6/21	\$151.20
39631	11/10/2021	1078	TRUGREEN	148689075	20.5.2540.323.0000.00.00.00	LAWN SERV-CH-10/6/21	\$136.50
39631	11/10/2021	1078	TRUGREEN	149498495	20.5.2540.323.0000.00.00.00	IND OCT SERV	\$130.20
39631	11/10/2021	1078	TRUGREEN	149522426	20.5.2540.323.0000.00.00.00	NAV SERV OCT	\$132.30
Check Total:							\$550.20
39632	11/10/2021	1078	TWAN ENTERPRISES, LLC	2182	20.5.2540.319.0000.00.00.00	Services 9/13/21-9/30/21	\$3,916.50
Check Total:							\$3,916.50

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39633	11/10/2021	1078	UNIQUE PRODUCTS	419629	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$732.80
39633	11/10/2021	1078	UNIQUE PRODUCTS	4196291	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$100.44
39633	11/10/2021	1078	UNIQUE PRODUCTS	419632	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$217.83
39633	11/10/2021	1078	UNIQUE PRODUCTS	4196321	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$69.62
39633	11/10/2021	1078	UNIQUE PRODUCTS	419633	20.5.2540.411.0000.00.00.00	CUST SUPPL	\$550.74
39633	11/10/2021	1078	UNIQUE PRODUCTS	419634	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$535.69
39633	11/10/2021	1078	UNIQUE PRODUCTS	4196341	10.5.1100.411.0000.00.10.00	REG K-12 SUPPLIES COVID-19	\$120.00
Check Total:							\$2,327.12
39635	11/10/2021	1078	XTRAMATH	245	10.5.2660.314.0000.00.63.00	XTRAMATH PREMIUM PROGRAM DISTRICT LICENSE	\$1,500.00
Check Total:							\$1,500.00
39653	11/10/2021	1087	DELTA DENTAL - RISK	V496898	10.2.0489.073.0000.00.00.00	DENTAL INSURANCE	\$3,824.88
39653	11/10/2021	1087	DELTA DENTAL - RISK	V496898	20.2.0489.073.0000.00.00.00	DENTAL INSURANCE	\$414.44
Check Total:							\$4,239.32
39654	11/10/2021	1087	DELTA DENTAL OF ILLINOIS RISK	V780849	10.2.0489.091.0000.00.00.00	EE ER VISION INSURANCE	\$471.27
Check Total:							\$471.27
39655	11/10/2021	1087	EDUC. BENEFIT COOP HEALTH	V186711	10.2.0489.072.0000.00.00.00	MEDICAL INSURANCE	\$92,768.65
39655	11/10/2021	1087	EDUC. BENEFIT COOP HEALTH	V186711	20.2.0489.072.0000.00.00.00	MEDICAL INSURANCE	\$5,145.46
Check Total:							\$97,914.11
39656	11/10/2021	1087	EDUCATIONAL BENEFIT COOP./LIFE	V761818	10.2.0489.074.0000.00.00.00	LIFE INSURANCE	\$329.69
39656	11/10/2021	1087	EDUCATIONAL BENEFIT COOP./LIFE	V761818	20.2.0489.074.0000.00.00.00	LIFE INSURANCE	\$22.46
Check Total:							\$352.15

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

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Voucher Range: -

Dollar Limit: \$0.00

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Print Employee Vendor Names

Exclude Voided Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39657	11/10/2021	1088	KRIHA BOUCEK LLC	V176204	10.5.2310.317.0000.00.00.00	BOARD OF EDUCATION -LEGAL SERVICES	\$2,637.50
39657	11/10/2021	1088	KRIHA BOUCEK LLC	V176204	10.5.2310.317.0000.00.00.00	BOARD OF EDUCATION -LEGAL SERVICES	\$1,557.50
Check Total:							\$4,195.00
39658	11/10/2021	1088	WILSON LANGUAGE TRAINING	V744802	10.5.1100.411.0000.00.00.00	K-12 - SUPPLIES	\$36.90
Check Total:							\$36.90
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.00.10.00	50 pc. Kids disposable face mask	\$27.98
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.00.10.00	Jumbi Blue disposable face mask 50 pc	\$24.98
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	15 pk - Therapy Unicorn tretchy string toys	\$11.99
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	Fun Little Toys 60 pc. Pencil Erasers	\$16.99
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	Giraffe - Glitter Sticky Hands 75 pc	\$8.95
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	Mega Pack Coil Springs - Emoji & Silly Faces	\$14.79
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	Dreampack Emoticon Keychains	\$19.99
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	72 pc. Kawaii Squishies	\$20.98
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	Spiky Mesh Squishy Balls	\$15.67
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	Fidget Poppers Popit Toys	\$34.95
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	Fidget Spinners Soccer Ball toys	\$10.98
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	Pop Fidget Spinners	\$12.99
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	133YCCMKNT66	10.5.1100.411.0000.03.00.00	50 pack Fidget Spinner stress relief toys	\$56.99

Palos Heights School District 128

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39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	13JCM77J1KRM	10.5.1100.411.0000.04.00.00	Stock Your Home 6-Inch Paper Plates Uncoated,	\$17.99
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	13JCM77J1KRM	10.5.1100.411.0000.04.00.00	Lenink 28 Piece 256P-ZC Adjustable Pilaster Shelf	\$12.99
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	13JCM77J1KRM	10.5.1205.411.0000.00.00.00	Vocabulary Workshop ©2011 Level Green (Grade	\$22.45
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	13JCM77J1KRM	10.5.1205.411.0000.00.00.00	Vocabulary Workshop ©2011 Level Orange (Grade	\$19.73
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	13JCM77J1KRM	10.5.2410.411.0000.04.00.00	BIC Round Stic Xtra Life Ballpoint Pen, Medium Point	\$15.75
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1C9XK9VQYFCY	10.5.1100.411.0000.01.00.00	rolling stool chair	\$89.98
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1C9XK9VQYFCY	10.5.1100.411.0000.01.00.00	step stool-2nd grade	\$49.95
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1C9XK9VQYFCY	10.5.1100.411.0000.01.00.00	grid clip putter upper	\$7.77
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1C9XK9VQYFCY	10.5.1100.411.0000.01.00.00	classroom clips	\$47.13
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1ELJLDWR4L1W	10.5.1100.411.0000.00.10.00	adult size masks	\$8.49
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1ELJLDWR4L1W	10.5.1100.411.0000.00.10.00	adult size masks	\$29.98
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HFP4DCJ7JNR	10.5.1100.411.0000.01.00.00	yellow bear paw stickers	\$8.39
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HFP4DCJ7JNR	10.5.1100.411.0000.01.00.00	green bear paw stickers	\$8.39
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HRFQYN3PPFW	10.5.1100.411.0000.03.00.00	Legiliner - 1/2" Dashed Handwriting line, Rolling,	\$35.98
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HRFQYN3PPFW	10.5.1100.411.0000.03.00.00	Bic Cristal Red ball point pen	\$4.92
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HRFQYN3PPFW	10.5.1100.411.0000.03.00.00	Energizer MAX AA & AAA combo	\$28.23
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HRFQYN3PPFW	10.5.2220.430.0000.03.00.00	Hermanas (Spanish Edition)	\$15.25
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HRFQYN3PPFW	10.5.2220.430.0000.03.00.00	Wonder (Spanish Edition)	\$11.29
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HRFQYN3PPFW	10.5.2220.430.0000.03.00.00	Sonrie! (Spanish Edition)	\$16.05
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HRFQYN3PPFW	10.5.2220.430.0000.03.00.00	ESL Worksheets and Activities for Kids	\$6.64

Palos Heights School District 128

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1HRFQYN3PPFW	10.5.2220.430.0000.03.00.00	Learn English with Cartoons	\$13.90
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1PKRTTMF7WXK	10.5.2220.430.0000.03.00.00	Big Shot Diary of a Wimpy Kid	\$36.00
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1PKRTTMF7WXK	10.5.2220.430.0000.03.00.00	Shelby's Story: A Puppy Tale	\$7.99
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1PKRTTMF7WXK	10.5.2220.430.0000.03.00.00	Max's Story: A Puppy Tale	\$6.70
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1PKRTTMF7WXK	10.5.2220.430.0000.03.00.00	Toby's Story: A Puppy Tale	\$13.75
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1PKRTTMF7WXK	10.5.2220.430.0000.03.00.00	Lily's Story: A Puppy Tale	\$11.09
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1PKRTTMF7WXK	10.5.2220.430.0000.03.00.00	Bella's Story: A Puppy Tale	\$12.79
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1PKRTTMF7WXK	10.5.2220.430.0000.03.00.00	Cooper's Story: A Puppy Tale	\$11.80
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1PKRTTMF7WXK	10.5.2220.430.0000.03.00.00	The Deep End Diary of a Wimpy Kid	\$14.76
39678	11/17/2021	1095	AMAZON CAPITAL SERVICES	1V6Y1PM7LJWL	10.5.1100.411.0000.01.00.00	book- Raj's rule	\$17.95
Check Total:							\$882.31
39679	11/17/2021	1095	CHIPPEWA SCHOOL	NOV21	10.5.1100.411.0000.01.00.00	TARGET-ART SUPPL	\$25.08
39679	11/17/2021	1095	CHIPPEWA SCHOOL	NOV21	10.5.1100.411.0000.01.00.00	DOLLAR TREE BEHAVIOR AWARDS	\$49.50
Check Total:							\$74.58
39680	11/17/2021	1095	CPI	CUS0273565	10.5.2210.314.4620.05.00.00	IDEA PD GRANT-NCI TRAINING- K ORTMAN	\$1,199.00
Check Total:							\$1,199.00
39681	11/17/2021	1095	FOUR POINT O INC	12376	10.5.1100.314.4998.00.02.00	ESSER FUNDS-TECH-LABOR	\$6,160.00
39681	11/17/2021	1095	FOUR POINT O INC	12376	10.5.1100.700.4998.00.02.00	ESSER FUNDS-TECH-6135W PROJECTOR	\$44,100.00
39681	11/17/2021	1095	FOUR POINT O INC	12378	10.5.1100.700.4998.00.02.00	ESSER FUNDS-TECH-DUKANE	\$1,295.00

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Check Total:							\$51,555.00
39682	11/17/2021	1095	INDEPENDENCE JR HIGH	NOV21	10.5.1100.411.0000.02.00.00	ZOOM LECTURE	\$200.00
39682	11/17/2021	1095	INDEPENDENCE JR HIGH	NOV21	10.5.1100.411.0000.02.00.00	D128 BAND	\$28.00
39682	11/17/2021	1095	INDEPENDENCE JR HIGH	NOV21	10.5.1100.411.0000.02.00.00	BOY SCOUT TROOP 337-HOLIDAY GREENS	\$112.00
39682	11/17/2021	1095	INDEPENDENCE JR HIGH	NOV21	10.5.1100.411.0000.02.00.00	SOMETHING FISHY	\$48.00
Check Total:							\$388.00
39683	11/17/2021	1095	TECHUNWRECK	229992	10.5.2660.323.0000.00.00.00	TECH REPAIRS	\$890.00
Check Total:							\$890.00
39684	12/03/2021	1097	DELTA DENTAL - RISK	V231773	10.2.0489.073.0000.00.00.00	DENTAL INSURANCE	\$4,149.92
39684	12/03/2021	1097	DELTA DENTAL - RISK	V231773	20.2.0489.073.0000.00.00.00	DENTAL INSURANCE	\$474.04
Check Total:							\$4,623.96
39685	12/03/2021	1097	DELTA DENTAL OF ILLINOIS RISK	V721996	10.2.0489.091.0000.00.00.00	EE ER VISION INSURANCE	\$540.46
Check Total:							\$540.46
39686	12/03/2021	1097	EDUC. BENEFIT COOP HEALTH	V950663	10.2.0489.072.0000.00.00.00	MEDICAL INSURANCE	\$78,695.29
39686	12/03/2021	1097	EDUC. BENEFIT COOP HEALTH	V950663	20.2.0489.072.0000.00.00.00	MEDICAL INSURANCE	\$5,145.46
Check Total:							\$83,840.75
39687	12/03/2021	1097	EDUCATIONAL BENEFIT COOP./LIFE	V616619	10.2.0489.074.0000.00.00.00	LIFE INSURANCE	\$261.31
39687	12/03/2021	1097	EDUCATIONAL BENEFIT COOP./LIFE	V616619	20.2.0489.074.0000.00.00.00	LIFE INSURANCE	\$22.46
Check Total:							\$283.77
39688	12/08/2021	1096	ACACIA ACADEMY	43606	10.5.1912.670.0000.00.00.00	PRIV TUIT-OCT	\$2,918.21
Check Total:							\$2,918.21
39689	12/08/2021	1096	ACME LOCK & KEY	19111	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$272.00
Check Total:							\$272.00
39690	12/08/2021	1096	ACUTRANS	18277	10.5.1800.300.0000.00.00.00	OVER THE PHONE INTERPRETING-OCT/QUANT	\$51.30
Check Total:							\$51.30
39691	12/08/2021	1096	AFFILIATED CUSTOMER SERVICE INC	S168580	20.5.2540.323.0000.00.00.00	SERV CALL-CH	\$1,288.18
Check Total:							\$1,288.18

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39692	12/08/2021	1096	ALLOY ARCHITECTURAL SOLUTIONS	1200/1201	20.5.2530.540.0000.00.00.00	LEAK REPAIR- IH	\$5,075.00
39692	12/08/2021	1096	ALLOY ARCHITECTURAL SOLUTIONS	1200/1201	20.5.2530.540.0000.00.00.00	LEAK REPAIR- NH	\$1,150.00
Check Total:							\$6,225.00
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1DNW99KR674L	10.5.2660.411.0000.00.00.00	Apple Magic Mouse (Wireless, Rechargeable) -	\$79.00
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1DNW99KR674L	10.5.2660.411.0000.00.00.00	Cmple - 3.5mm Aux Male to Male Stereo Audio Cable	\$99.90
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1DNW99KR674L	10.5.2660.411.0000.00.00.00	Amazon Basics 36 Pack AAA High-Performance Alkaline	\$10.99
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.00.10.00	Kids Disposable Face Masks 3-Ply Protective 100 PCS	\$9.99
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Command Large Wire Hooks, 4-Hooks, 8-Strips,	\$11.99
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	24 Watercolor Paint Set for Kids - 24 Units Bulk	\$22.97
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Washable Dot Markers 36 Pack With 121 Activity	\$54.87
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Dot Markers, 12 Colors Bingo Daubers with 30	\$24.98
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Avery Marks A Lot Dry Erase Markers, Low Odor White	\$8.49
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	shlutesoy Magnetic Whiteboard Markers with	\$3.06
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Domino Confectioners Sugar 10X Powdered Pure	\$13.49
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Honey Maid Honey Graham Crackers, Gingerbread	\$21.25
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	BeadTin Black Opaque 6.5mm Mini Barrel Pony	\$2.89

Palos Heights School District 128

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Dollar Limit: \$0.00

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Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Wilton Egg Whites Meringue Powder, 8 oz. 3-PackWilton	\$22.94
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Outdoor Wind Chime, Wind Chimes Bells 6 Metal Tubes	\$19.98
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	15 Pack Bronze Coat Hooks for Hanging Wall Mounted	\$12.99
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Pack of 3300 1/4" Round Color Coding Circle Dot	\$7.81
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Royal Green Neon Color Coding Labels 1/2" Round	\$3.89
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Royal Green Color Coding Labels for Inventory and	\$3.99
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	Royal Green Color Coding Labels 13mm 1/2" Round -	\$3.99
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	100% Compostable Square Paper Plates [6x6 inch -	\$10.49
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1100.411.0000.04.00.00	CantaGreen 6 inch Compostable Dessert	\$17.44
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1K7VJXKVVQDL	10.5.1205.411.0000.00.00.00	Special Supplies Mini Loop Scissors for Children and	\$17.90
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1PFTMTYK6TCW	10.5.1100.411.0000.00.10.00	Fren8kiy ?USA in Stock? Kids Children	\$19.98
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1PFTMTYK6TCW	10.5.1205.411.0000.00.00.00	Kyocera 1T02T60US0 Model TK-3192 Black Toner	\$86.70
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1PFTMTYK6TCW	10.5.2130.411.0000.00.00.00	Coverlet Latex-free Adhesive Dressings Strips	\$19.95
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1PFTMTYK6TCW	10.5.2130.411.0000.00.00.00	4200mAh Replacement Batteries for M5067A	\$111.98
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1PFTMTYK6TCW	10.5.2130.411.0000.00.00.00	Modudose Saline Solution for Inhalation -	\$35.50

Palos Heights School District 128

Disbursement Detail Listing

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Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount	
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1PFTMTYK6TCW	10.5.2130.411.0000.00.00.00	Safetec Burn Gel 0.9 gram 144 count box	\$14.50	
39693	12/08/2021	1096	AMAZON CAPITAL SERVICES	1PFTMTYK6TCW	10.5.2410.411.0000.04.00.00	HP 78A CE278A Toner-Cartridge Black	\$87.89	
							Check Total:	\$861.79
39694	12/08/2021	1096	B-WELL WELLNESS EVENTS	675	10.5.2210.314.0000.00.00.00	D128 WELLNES EVENT-12/8/21-REMAININ	\$1,150.00	
							Check Total:	\$1,150.00
39695	12/08/2021	1096	BATTERIES PLUS	P45429793	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$571.18	
							Check Total:	\$571.18
39696	12/08/2021	1096	BLICK ART MATERIALS.	6811687,6997394	10.5.1100.411.0000.02.00.00	Art Supplies for school year	\$550.38	
							Check Total:	\$550.38
39697	12/08/2021	1096	CALL ONE_26923	465980	20.5.2540.340.0000.00.00.00	DIST PH SERV-NOV/DEC	\$1,520.19	
							Check Total:	\$1,520.19
39698	12/08/2021	1096	CDW GOVERNMENT, INC._11767	M280361	10.5.1100.411.0000.04.00.00	AVID AE-08 - headphones	\$220.80	
							Check Total:	\$220.80
39699	12/08/2021	1096	CENTER FOR RESPONSIVE SCHOOLS, INC.	INV47971	10.5.2210.314.0000.01.00.00	1st grade team- Dec 8 and feb 9	\$1,194.00	
							Check Total:	\$1,194.00
39700	12/08/2021	1096	CHALET FLORIST	2023	10.5.2310.411.0000.00.00.00	GET WELL	\$100.94	
							Check Total:	\$100.94
39701	12/08/2021	1096	CHICAGO FILTER SUPPLY	57934	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$1,311.52	
							Check Total:	\$1,311.52
39702	12/08/2021	1096	CHICAGO TRIBUNE MEDIA GROUP	44209732000	10.5.2310.351.0000.00.00.00	CLASSIFIED LISTINGS10/1,10/20/21	\$421.01	
							Check Total:	\$421.01
39703	12/08/2021	1096	CITY OF PALOS HEIGHTS	OCT21	20.5.2540.370.0000.00.00.00	CH-OCT SERV	\$340.20	
39703	12/08/2021	1096	CITY OF PALOS HEIGHTS	OCT21	20.5.2540.370.0000.00.00.00	IH-OCT SERV	\$443.52	
39703	12/08/2021	1096	CITY OF PALOS HEIGHTS	OCT21	20.5.2540.370.0000.00.00.00	IN-OCT SERV	\$205.29	

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

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Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39703	12/08/2021	1096	CITY OF PALOS HEIGHTS	OCT21	20.5.2540.370.0000.00.00.00	NH-OCT SERV	\$149.77
Check Total:							\$1,138.78
39704	12/08/2021	1096	CITY OF PALOS HEIGHTS	DEC21	20.5.2540.370.0000.00.00.00	HEALTH INSPECT-NH (2)	\$250.00
39704	12/08/2021	1096	CITY OF PALOS HEIGHTS	DEC212	20.5.2540.370.0000.00.00.00	HEALTH INSPEC (2)-IN	\$250.00
Check Total:							\$500.00
39705	12/08/2021	1096	COSME LANDSCAPE & MAINTENANCE, INC.	OCT21	20.5.2530.530.0000.00.00.00	LANDSCAOING	\$2,000.00
Check Total:							\$2,000.00
39706	12/08/2021	1096	COUNTRY HOUSE RESTAURANT	NOV21	10.5.2560.315.0000.00.00.00	FOOD SERVICES	\$400.00
CONTRACTED SERVICES							
39706	12/08/2021	1096	COUNTRY HOUSE RESTAURANT	NOV21	10.5.2560.490.0000.00.00.00	FREE AND REDUCED	\$7,624.00
Check Total:							\$8,024.00
39707	12/08/2021	1096	COUNTY TREE SERVICE, INC.	101160	20.5.2530.530.0000.00.00.00	TREE REMOVAL SERV-NH	\$1,000.00
Check Total:							\$1,000.00
39708	12/08/2021	1096	CRESTWOOD CUSTOM CABINETS	DEC21	10.5.1100.410.4998.00.02.00	K-12 SUPPLIES ESSER II	\$2,172.50
Check Total:							\$2,172.50
39709	12/08/2021	1096	CRYSTAL FINANCIAL CONSULTANTS, INC.	DEC21	10.5.2310.314.0000.00.00.00	FINANCIAL	\$1,225.00
SERV-8/1-10/31/21							
Check Total:							\$1,225.00
39710	12/08/2021	1096	DCG ROOFING SOLUTIONS, INC.	DEC21	60.5.2530.530.0000.00.00.00	FINAL CERT FOR	\$144,240.00
PAYMENT-ROOFING							
Check Total:							\$144,240.00
39711	12/08/2021	1096	DURACO SPECIALTY TAPES, LLC	6200492	10.5.1100.411.0000.01.00.00	teachers tape	\$601.25
Check Total:							\$601.25
39712	12/08/2021	1096	FRONTLINE TECHNOLOGIES GROUP	INVUS149616	10.5.2660.314.0000.00.62.00	APPLICANT TRACKING, UNLIMITED USAGE FOR	\$2,305.34
Check Total:							\$2,305.34
39713	12/08/2021	1096	GEOCON PROFESSIONAL SERVICES	202107048	60.5.2530.530.0000.00.00.00	PROF SERV	\$643.00
Check Total:							\$643.00
39714	12/08/2021	1096	HANDWRITING WITHOUT TEARS	INV123234	10.5.1100.411.0000.04.00.00	Pre-K Color Wall Cards	\$66.35
Check Total:							\$66.35

Palos Heights School District 128

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39715	12/08/2021	1096	IASBO	24529	20.5.2540.332.0000.00.00.00	CPMM CERTIFICATE-D ADAMONIS	\$850.00
39715	12/08/2021	1096	IASBO	MEMBRENEWFY22	10.5.2320.332.0000.00.00.00	IASBO Membership Renewal for Merryl Brownlow	\$340.00
Check Total:							\$1,190.00
39716	12/08/2021	1096	ILLINOIS ASSOCIATION OF SCHOOL ADMINISTR	ISAL57A2	10.5.2320.332.0000.00.00.00	ISAL VI Cohort Program - \$5,000 total for the	\$2,750.00
Check Total:							\$2,750.00
39717	12/08/2021	1096	ILLINOIS SCHOOL BUS	1060655	40.5.2550.334.0000.02.00.00	Bus for the Girls' Basketball team to Hille on Monday,	\$159.84
39717	12/08/2021	1096	ILLINOIS SCHOOL BUS	220191	40.5.2550.334.0000.02.00.00	Bus for the Girls' Basketball team to Arbor Park on	\$159.84
Check Total:							\$319.68
39718	12/08/2021	1096	INDIAN HILL SCHOOL	DEC21	10.5.1100.411.0000.00.00.00	REIMB FOR P/T CONF	\$171.37
Check Total:							\$171.37
39719	12/08/2021	1096	KRIHA BOUCEK LLC	2852	10.5.2310.317.0000.00.00.00	LEGAL FEES THROUGH 10/31/21	\$2,392.50
Check Total:							\$2,392.50
39720	12/08/2021	1096	LEAF	12560926	10.5.2660.360.0000.00.00.00	COPIER LEASE-DUE 1/3/22	\$2,367.00
Check Total:							\$2,367.00
39721	12/08/2021	1096	MEDIFY AIR LLC.	148978	10.5.1100.411.0000.00.10.00	ORDER PER ATTACHED QUOTE # 11.11.21/ AIR	\$3,251.11
Check Total:							\$3,251.11
39722	12/08/2021	1096	MENARDS INC	82574	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$20.96
39722	12/08/2021	1096	MENARDS INC	82678	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$65.69
39722	12/08/2021	1096	MENARDS INC	82688	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	(\$44.31)
39722	12/08/2021	1096	MENARDS INC	82689	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$65.40

Palos Heights School District 128

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Dollar Limit: \$0.00

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39722	12/08/2021	1096	MENARDS INC	83590	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$128.53
Check Total:							\$236.27
39723	12/08/2021	1096	MIDWEST PAPER RETRIEVER	102371,102370	20.5.2540.321.0000.00.00.00	RECYCLING SERV-IN-NOV	\$60.00
39723	12/08/2021	1096	MIDWEST PAPER RETRIEVER	102371,102370	20.5.2540.321.0000.00.00.00	RECYCLING SERV-IH-NOV	\$35.00
Check Total:							\$95.00
39724	12/08/2021	1096	MOBILE MODULAR PORTABLE STORAGE	300595738	10.5.1100.411.0000.00.10.00	COVID STORAGE-CH	\$102.72
39724	12/08/2021	1096	MOBILE MODULAR PORTABLE STORAGE	300611336	10.5.1100.411.0000.00.10.00	COVID STORAGE-IN	\$108.80
Check Total:							\$211.52
39725	12/08/2021	1096	NEXTERA ENERGY	49598605547644	20.5.2540.466.0000.00.00.00	CH-OCT SERV	\$1,962.99
39725	12/08/2021	1096	NEXTERA ENERGY	49598605547644	20.5.2540.466.0000.00.00.00	IH-OCT SERV	\$1,188.85
39725	12/08/2021	1096	NEXTERA ENERGY	49598605547644	20.5.2540.466.0000.00.00.00	IN-OCT SERV	\$3,737.79
39725	12/08/2021	1096	NEXTERA ENERGY	49598605547644	20.5.2540.466.0000.00.00.00	NH-OCT SERV	\$1,473.82
39725	12/08/2021	1096	NEXTERA ENERGY	49598605547644	20.5.2540.466.0000.00.00.00	NH-SEPT SERV (ADJ)	(\$13.81)
Check Total:							\$8,349.64
39726	12/08/2021	1096	PALOS ACE HARDWARE	103121	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$4.49
Check Total:							\$4.49
39727	12/08/2021	1096	PROVEN IT	847824	10.5.2660.360.0000.00.00.00	COPIER LEASE-COLOR OVERAGE	\$817.20
Check Total:							\$817.20
39728	12/08/2021	1096	PUBLIC CONSULTING GROUP	221974	10.5.2660.310.4620.05.00.00	TRANSLATION USAGE-7/1/21-9/30/21	\$133.00
Check Total:							\$133.00
39730	12/08/2021	1096	RELIABLE FIRE EQUIPMENT CO.	53569	20.5.2540.323.0000.00.00.00	SERV CALL-CH 11/23/21	\$1,508.00
Check Total:							\$1,508.00
39731	12/08/2021	1096	REPUBLIC SERVICES	3160,3156,3158	20.5.2540.321.0000.00.00.00	CH-DEC SERV	\$197.98
39731	12/08/2021	1096	REPUBLIC SERVICES	3160,3156,3158	20.5.2540.321.0000.00.00.00	IH-DEC SERV	\$104.69
39731	12/08/2021	1096	REPUBLIC SERVICES	3160,3156,3158	20.5.2540.321.0000.00.00.00	IN-DEC SERV	\$197.98
39731	12/08/2021	1096	REPUBLIC SERVICES	3160,3156,3158	20.5.2540.321.0000.00.00.00	NH-DEC SERV	\$197.98
Check Total:							\$698.63

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39732	12/08/2021	1096	RIVERSIDE INSIGHTS	SO095576	10.5.2230.411.0000.00.00.00	ASSESSMENT AND TESTING-- SUPPLIES	\$1,504.54
Check Total:							\$1,504.54
39733	12/08/2021	1096	SCHOOL SPECIALTY_2074	208128017070	10.5.1100.411.0000.01.00.00	water color paper 9 x12 -ART	\$136.28
39733	12/08/2021	1096	SCHOOL SPECIALTY_2074	208128017070	10.5.1100.411.0000.01.00.00	ucreate mixed-media paper	\$45.76
Check Total:							\$182.04
39734	12/08/2021	1096	SCHOOLSIN	INV0054210	20.5.2540.540.0000.00.00.00	PORTABLE SINK WITH HOT WATER	\$2,755.20
Check Total:							\$2,755.20
39735	12/08/2021	1096	SCHOOLWIDE, INC.	SI8352	10.5.1100.410.0000.01.00.00	writers work,gg, letter writing personal narrative	\$2,603.52
Check Total:							\$2,603.52
39736	12/08/2021	1096	SMITHEREEN EXTERMINATING COMPANY	2596942	20.5.2540.323.0000.00.00.00	PC SERV-IN	\$63.00
39736	12/08/2021	1096	SMITHEREEN EXTERMINATING COMPANY	2596963	20.5.2540.323.0000.00.00.00	PC SERV-IH	\$110.00
39736	12/08/2021	1096	SMITHEREEN EXTERMINATING COMPANY	2596964	20.5.2540.323.0000.00.00.00	PC SERV-CH	\$107.00
Check Total:							\$280.00
39737	12/08/2021	1096	SOUTH COOK ISC4	108311	10.5.2410.332.0000.00.00.00	Kaitlin Curran P.D. ONLINE-The Use of	\$210.00
Check Total:							\$210.00
39738	12/08/2021	1096	SOUTHWEST TOWN MECHANICAL SERVICES	SI2066275	20.5.2540.323.0000.00.00.00	RTU NOT IGNITING-IN	\$443.00
39738	12/08/2021	1096	SOUTHWEST TOWN MECHANICAL SERVICES	SI2066279	20.5.2540.323.0000.00.00.00	GYM UNIT NOT COOLING-CH- TO BE REIMB	\$268.00
Check Total:							\$711.00
39739	12/08/2021	1096	STABRAWA, LORETTA	NOV21	10.5.3700.310.4620.05.00.00	LBS1 SERV-NOV	\$960.00
Check Total:							\$960.00
39740	12/08/2021	1096	STAPLES ADVANTAGE_12999	3489538240	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$85.28
39740	12/08/2021	1096	STAPLES ADVANTAGE_12999	3491296058	10.5.1100.411.0000.01.00.00	teachers supplies see attached	\$104.73

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39740	12/08/2021	1096	STAPLES ADVANTAGE_12999	3491890086	10.5.2410.411.0000.02.00.00	Snacks for teacher meetings	\$139.35
39740	12/08/2021	1096	STAPLES ADVANTAGE_12999	3492048847	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$232.73
39740	12/08/2021	1096	STAPLES ADVANTAGE_12999	3492048848	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$16.99
39740	12/08/2021	1096	STAPLES ADVANTAGE_12999	3492370816,2513833	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$33.99
39740	12/08/2021	1096	STAPLES ADVANTAGE_12999	3492370816,2513833	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL-CREDIT	(\$5.71)
39740	12/08/2021	1096	STAPLES ADVANTAGE_12999	3492884034	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL CREDIT	(\$11.42)
39740	12/08/2021	1096	STAPLES ADVANTAGE_12999	3493168392	10.5.1100.411.0000.00.00.00	DO-OFF SUPPL	\$86.37
Check Total:							\$682.31
39741	12/08/2021	1096	SUNBELT STAFFING	20242394	10.5.2110.300.0000.00.00.00	SOC WRK SERV-A WOLFF-10/26-28/21	\$1,537.25
39741	12/08/2021	1096	SUNBELT STAFFING	20248187	10.5.2110.300.0000.00.00.00	SOC WRK SERV-11/2-4/21	\$1,608.75
39741	12/08/2021	1096	SUNBELT STAFFING	20262624/20262625	10.5.2110.300.0000.00.00.00	SOC WRK SERV-11/9-11/21	\$1,465.75
39741	12/08/2021	1096	SUNBELT STAFFING	20262624/20262625	10.5.2110.300.0000.00.00.00	SOC WRK	\$1,716.00
Check Total:							\$6,327.75
39742	12/08/2021	1096	SYMMETRY ENERGY SOLUTIONS	12246744	20.5.2540.465.0000.00.00.00	DIST GAS SERV-OCT	\$463.73
Check Total:							\$463.73
39743	12/08/2021	1096	TWAN ENTERPRISES, LLC	2199	20.5.2540.319.0000.00.00.00	ADDTL CUST STAFF-OCT	\$3,150.00
Check Total:							\$3,150.00
39744	12/08/2021	1096	UNIQUE PRODUCTS	417665	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$400.00
39744	12/08/2021	1096	UNIQUE PRODUCTS	4176651	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$52.00
39744	12/08/2021	1096	UNIQUE PRODUCTS	421316	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$400.00
39744	12/08/2021	1096	UNIQUE PRODUCTS	421611	20.5.2540.323.0000.00.00.00	SERV REPAIR-FANG VIPER	\$628.00
39744	12/08/2021	1096	UNIQUE PRODUCTS	421611	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$130.76
39744	12/08/2021	1096	UNIQUE PRODUCTS	421871	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$1,023.72

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39744	12/08/2021	1096	UNIQUE PRODUCTS	4218711	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$59.84
39744	12/08/2021	1096	UNIQUE PRODUCTS	421872	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$661.84
39744	12/08/2021	1096	UNIQUE PRODUCTS	421873	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$984.04
39744	12/08/2021	1096	UNIQUE PRODUCTS	421875	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$594.68
39744	12/08/2021	1096	UNIQUE PRODUCTS	4218751	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$271.96
39744	12/08/2021	1096	UNIQUE PRODUCTS	421876	20.5.2540.411.0000.00.00.00	OPERATION/MAINTENANCE - SUPPLIES	\$608.58
Check Total:							\$5,815.42
39745	12/08/2021	1096	WOJCIECH KIERNOWSKI	DEC21	10.5.1100.421.0000.00.00.00	DIST REFUND-BOOKS/MILK	\$182.76
Check Total:							\$182.76
39746	12/03/2021	1098	BLICK ART MATERIALS.	7488789	10.5.1100.411.0000.02.00.00	K-12 - SUPPLIES INDEPENDENCE	\$563.60
Check Total:							\$563.60
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.1100.411.0000.00.00.00	WALGREENS-DO SUPPL	\$36.56
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.1100.411.0000.02.00.00	CHALET FLORIST-GIRLS BB	\$72.95
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.1100.411.0000.03.00.00	ZAZZLE-POSITIVE	\$358.49
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.1100.411.0000.03.00.00	STARBUCKS-SOARING EAGLE STAFF AWARD	\$10.00
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.1100.411.0000.03.00.00	CHICK FIL A- STUDENT REWARD LUNCH	\$14.79
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.1100.411.0000.04.00.00	ORIENTAL TRADING-IH OFF SUPPL	\$80.29
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.1100.411.0000.04.00.00	LAKESHORE- IH- OFF SUPPL	\$11.99
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2150.411.0000.00.00.00	SUPER DUPER-HEAR	\$99.00
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2310.332.0000.00.00.00	IASB-JOINT ANNUAL CONF/HOUSING DEP- G	\$746.75

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2310.332.0000.00.00.00	SHERATON GRAND-JOINT ANNUAL CONF-BRD	\$1,219.36
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2310.341.0000.00.00.00	BOARD OF EDUCATION -POSTAGE	\$7.41
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2310.640.0000.00.00.00	CHICAGO TRIBUNE ONLINE SUBSCR	\$15.96
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2320.332.0000.00.00.00	SHERATON GRAND-SUPT LODGING JOINT ANNUAL	\$304.84
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2320.332.0000.00.00.00	CANDLEWOOD SUITES HOTEL-CONF	\$193.80
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2320.411.0000.00.00.00	MCDONALDS-BUS DRIVER APPREC-GIFT CARDS	\$120.00
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2320.411.0000.00.00.00	EDIBLE ARRANGEMENTS-PRONC	\$197.52
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2320.411.0000.00.00.00	FRANKLINS-LUNCH-L BELCHINCO	\$15.26
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2410.411.0000.01.00.00	AMAZON-STAFF MTG SUPPL	\$190.70
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2410.411.0000.01.00.00	TARGET-STAFF	\$77.66
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2410.411.0000.01.00.00	WALGREENS-STAFF MTG	\$26.47
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2410.411.0000.04.00.00	ASHLEY SEARING/REJUV HOUSEPLANTS	\$391.00
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2410.411.0000.04.00.00	VIDA-MASKS	\$43.06
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2660.310.4620.05.00.00	IDEA GRANT-DOCUSIN	\$1,435.00
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2660.470.0000.00.00.00	APPLE.COM-TECH	\$26.97
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2660.470.0000.00.00.00	SIGN UP GENIUSTECH SOFTWARE	\$60.96
39747	12/03/2021	1098	BMO FINANCIAL GROUP	121721	10.5.2900.490.4300.05.00.00	TITLE I-NEEDY FAMILY SUPPL	\$300.00
						Check Total:	\$6,056.79
39748	12/03/2021	1098	ELIM CHRISTIAN SERVICES	1004890INV	10.5.1912.670.0000.00.00.00	PRIV TUIT-NOV	\$16,351.59

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
39748	12/03/2021	1098	ELIM CHRISTIAN SERVICES	1004890INV	40.5.2550.333.0000.00.00.00	BUS-NOV	\$3,040.00
Check Total:							\$19,391.59
39749	12/03/2021	1098	HENRY SERVICE GROUP	3251	60.5.2530.530.0000.00.00.00	LABOR FOR ROOF HEATERS-IH/NH	\$2,400.00
Check Total:							\$2,400.00
39750	12/03/2021	1098	ILLINOIS SCHOOL BUS	1060793	40.5.2550.334.0000.02.00.00	Bus for the Girls' Basketball team to Worth on Tuesday,	\$159.84
39750	12/03/2021	1098	ILLINOIS SCHOOL BUS	1060842	40.5.2550.334.0000.02.00.00	Bus for Girls' Basketball team to Kolmar on Tuesday,	\$159.84
Check Total:							\$319.68
39751	12/03/2021	1098	KATIE BARTGEN	NOV21	10.5.3700.300.4620.05.00.00	SPEECH	\$1,462.50
Check Total:							\$1,462.50
39752	12/03/2021	1098	SERTOMA SPEECH & HEARING CENTER	37760	10.5.2150.310.4620.05.00.00	AUDIOLOGY SERV-NOV	\$356.00
Check Total:							\$356.00
39753	12/03/2021	1098	SUNBELT STAFFING	20265198	10.5.2110.300.0000.00.00.00	SOC WRK	\$1,072.50
Check Total:							\$1,072.50
39754	12/03/2021	1098	TWAN ENTERPRISES, LLC	2205	20.5.2540.319.0000.00.00.00	ADDTL CUST STAFF-NOV	\$3,087.00
Check Total:							\$3,087.00
39755	12/03/2021	1098	UNIVERSAL TAXI DISPATCH	19453/19480	40.5.2550.331.0000.00.00.00	PUPIL TRANSPORTATION-PUPIL	\$840.00
39755	12/03/2021	1098	UNIVERSAL TAXI DISPATCH	19453/19480	40.5.2550.331.0000.00.00.00	PUPIL TRANSPORTATION-PUPIL	\$1,400.00
Check Total:							\$2,240.00
39774	12/08/2021	1105	Q-FIRST, INC.	V261928	60.5.2530.530.0000.00.00.00	SITE AND BUILDING IMPROVEMENTS	\$1,625.43
39774	12/08/2021	1105	Q-FIRST, INC.	V261928	60.5.2530.530.0000.00.00.00	SITE AND BUILDING IMPROVEMENTS	\$2,045.87
Check Total:							\$3,671.30
Bank Total:							\$2,063,711.58

Palos Heights School District 128

Disbursement Detail Listing

Bank Name: HARRIS - 128 AP

Date Range: 09/15/2021 - 12/28/2021

Sort By: Check

Bank Account: 297-761-9

Voucher Range: -

Dollar Limit: \$0.00

Fiscal Year: 2021-2022

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Voided Checks							
39338	09/15/2021	1045	CRYSTAL FINANCIAL CONSULTANTS, INC.		VOID	10.2.0441.000.0000.00.00.00	VOID: Lost per #128
							Check Total: \$2,012.50
39446	10/13/2021	1060	ABBEY PAVING & SEALCOATING CO., INC.		VOID	60.2.0441.000.0000.00.00.00	VOID: wron amt. per #128
							Check Total: \$318,552.53
39596	11/10/2021	1078	KRIHA BOUCEK LLC		VOID	10.2.0441.000.0000.00.00.00	VOID: per #128 - diff amt.
							Check Total: \$3,925.00
39634	11/10/2021	1078	WILSON LANGUAGE TRAINING.		VOID	10.2.0441.000.0000.00.00.00	VOID: per #128 - diff amt.
							Check Total: \$28.90
39729	12/08/2021	1096	Q-FIRST, INC.		VOID	60.2.0441.000.0000.00.00.00	VOID: wrong amt - per #128
							Check Total: \$4,033.12
							Voided Checks Total: \$328,552.05

<u>Fund</u>	<u>Amount</u>
10	\$779,843.98
20	\$158,737.27
40	\$37,716.96
60	\$1,087,413.37
Fund Totals:	\$2,063,711.58

End of Report

Disbursements Grand Total: \$2,063,711.58

From: **Kim Anoman** <kanoman@palos128.org>
Date: Tue, Jan 18, 2022 at 10:44 AM
Subject: FOIA Response
To: <kareng@smartprocure.com>

Karen Garcia,

I wanted to let you know that I uploaded the information regarding the FOIA request you sent on Jan 12th below which I added some notes in this reply.

Dear Merryl Brownlow or Custodian of Public Records,

SmartProcure is submitting a commercial FOIA request to the Palos Heights School District #128 for all current employee/staff contact information. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. First Name **provided**
2. Last Name **provided**
3. Position Title **provided**
4. Department **provided**
5. Direct Phone Number (if does not exist, list main phone number with extension) **the building is listed to each employee and there is a separate list of building contact to reference**
6. Business Cell Phone (if provided by Palos Heights School District #128) **N/A**
7. Email Address **provided**
8. Office Address (Address, City, State, Zip) **provided**

January 19, 2022

Nathan Mihelich

Illinois Retired Teachers Association

www.irtaonline.org

217-523-8488

Re: Freedom of Information Act Request

Dear Mr. Mihelich,

Palos Heights School District 128 received your request for records pursuant to the *Illinois Freedom of Information Act* on January 18, 2022. You requested the following information:

RECORDS REQUESTED: Please provide the name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year.

We have only one certified employee retiring this year. The information you requested is below.

Employment Category: Speech and Language Pathologist

Name: Linda Anicich

Email: lanicich@palos128.org