

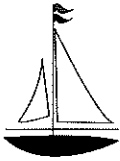
Board of Education Regular Meeting

Tuesday, January 8, 2019 6:30 PM

Middletown Common Council Chambers, 245 DEKOVEN DRIVE, MIDDLETOWN, CT 06457,
Middletown, CT 06457

I. Call to Order	Speaker (s) : Chris Drake
II. Salute to the Flag	Speaker (s) : Chris Drake
III. Adoption of Agenda	Speaker (s) : Chris Drake
IV. District Highlights	Speaker (s) : Chris Drake
IV.A. CIRMA Excellence in Risk Management Award - Establishing Risk Management as an Organizational Priority	Speaker (s) : Michael Conner
V. Public Session	Speaker (s) : Chris Drake
VI. Communications	Speaker (s) : Chris Drake
VI.A. Report of Student Representative	Speaker (s) : Tyler Wenzel
VII. Superintendent's Report	Speaker (s) : Michael Conner
VII.A. Update on Early Childhood Community Conversations and Strategic Plan	Speaker (s) : Michael Conner
VII.B. Academic Return of Instructional Investment Presentation	Speaker (s) : Michael Conner
VII.C. Importance of Wellness and C.A.L.M. Study Update	Speaker (s) : Mary Emerling
VII.D. Revolution Prep Presentation	Speaker (s) : Michael Conner
VII.E. District News	Speaker (s) : Chris Drake
VIII. Consent Agenda	Speaker (s) : Chris Drake
VIII.A. Minutes of November 13, 2018 BOE Regular Meeting	Speaker (s) : Chris Drake
VIII.B. Minutes of November 27, 2018 BOE Special Meeting	Speaker (s) : Chris Drake
VIII.C. Minutes of December 11, 2018 (5:00 PM) BOE Workshop	
VIII.D. Minutes of December 11, 2018 (6:30 PM) BOE Regular Meeting	Speaker (s) : Chris Drake
VIII.E. Research Study: Evaluating the Impacts of Structures, Relationships, and Programming on Ninth Grade Transition	Speaker (s) : Enza Macri
VIII.F. Math Textbook/Materials Adoption - First Review	Speaker (s) : Enza Macri
IX. Department Reports	
IX.A. Financial Report	Speaker (s) : C Walcott / C Bourne
IX.A.1. Action on Line Item Transfer Report	Speaker (s) : C Walcott / C Bourne
IX.B. Facilities Department	Speaker (s) : Marco

		Gaylord
IX.C.	Personnel Report	Speaker (s) : Michele DiMauro
IX.D.	Transportation Report	Speaker (s) : Mark Langton
X. Committees		
X.A.	Budget Committee	Speaker (s) : Sean King
X.B.	Curriculum Committee	Speaker (s) : Lisa Loomis
X.C.	Facilities Committee	Speaker (s) : Deborah Cain
X.D.	Policy Committee	Speaker (s) : Cheryl McClellan
X.E. Representative Reports		
X.F.	WWMS/Keigwin Building Committee	Speaker (s) : Chris Drake
XI. Executive Session for the Purpose of Discussion of Middletown School Administrators' Association (MSAA) Contract and Middletown Federation of Teachers (MFT) Contract		Speaker (s) : Chris Drake
XI.A.	Executive Session	Speaker (s) : Chris Drake
XI.B.	Public Session	Speaker (s) : Chris Drake
XII. Action Items		
XII.A.	Middletown Federation of Teachers (MFT) Contract Approval	Speaker (s) : Chris Drake
XII.B.	Middletown School Administrators' Association (MSAA) Contract Approval	Speaker (s) : Chris Drake
XII.C.	Discussion and Possible Action on Amending the Board of Education Meeting Schedule to Change the February 12, 2019 meeting date to February 19, 2019	Speaker (s) : Chris Drake
XII.D.	Policy #3516.31 First Aid (Deletion) - First Reading	Speaker (s) : Cheryl McClellan
XII.E.	Policy #4118.11 Nondiscrimination (Revision) - First Reading	Speaker (s) : Cheryl McClellan
XII.F.	Policy # 5141.213 Opioid Overdose Preventions (New) - First Reading	Speaker (s) : Cheryl McClellan
XIII.	Future Agenda Items	Speaker (s) : Chris Drake
XIII.A.	New Items	
XIV. Adjournment		Speaker (s) : Chris Drake



CALM Summary Report

Summary

Study goal: To develop, refine, and test novel nurse-delivered interventions for elementary school children with excessive symptoms of anxiety.

Progress: To date, two open trials have been conducted and a pilot randomized controlled trial (RCT) is currently underway (in Connecticut and Maryland) and will continue throughout the 2016-2017 school year. Below is a summary of the study progress to date:

Nurses:

- 27 school nurses completed a one day training (weekend) on interventions for childhood anxiety and were offered weekly clinical supervision as they worked directly with enrolled children (at no cost to School Districts!):
 - Connecticut Schools - 17
 - Maryland Schools - 10

Children

- 32 anxious children were identified and offered 6 weeks of intervention:
 - Connecticut - 20
 - Maryland - 12

- 32 families completed pre and post-intervention evaluations

Preliminary Results: Pre-Post Intervention Changes

Anxiety Diagnoses:

Pre-intervention: 91% of children met diagnostic criteria for an anxiety disorder
64% Generalized Anxiety Disorder
18% Separation Anxiety Disorder
9% Social Phobia

Post -intervention: 54% of children *no longer* met diagnostic criteria for an anxiety disorder

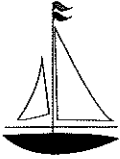
Interpretation: A majority of children who received study interventions had meaningful reductions in their anxiety symptoms, severity, and impairment.

Anxiety Severity (higher scores = higher anxiety)

Pre-intervention score was 4.27 (SD = 0.64)*

Post-intervention score 3.27 (SD = 0.64)+

Interpretation: a one point drop from pre to post on this measure suggests that the severity of children's anxiety symptoms at pre-intervention was in the clinical range; by post-intervention, children had less severe, sub-clinical anxiety.



CALM Summary Report

Global Functioning (higher scores = better functioning)

Pre-intervention score was 53(SD = 7.89)*

Post-intervention score was 60.36 (SD = 8.68)+

Interpretation: overall, the pre-to-post change in this score suggests improvement in children's overall functioning (including, but not limited to, anxiety).

CASE EXAMPLES OF IMPAIRMENT-IMPROVEMENT

Student One

Pretreatment Symptoms:

- Stomachache every morning before school due to separation anxiety
- Avoided after school activities if mom was not able to remain the entire time

Posttreatment Improvement:

- Stomachache frequency dropped to 1-2/week before school
- Participated in after school activities independently (without her mom)

Student Two

Pretreatment Symptoms:

- Avoided using school and public bathrooms due to anxiety
- Avoided playing with groups of kids

Posttreatment Improvement:

- Able to use school and public bathrooms without anxiety
- Able to play with group of kids at recess

Student Three

Pretreatment Symptoms:

- Was unwilling to participate in playdates without a parent present
- Asked for reassurance every night that parents are going to be ok

Posttreatment Improvement:

- Able to attend playdates without a parent present
- Asked for reassurance that parents are going to be ok no more than twice a week

Name of School:

Report Submitted by:

Date:

Click or tap to enter a date.

Please read the definitions below, check of those services, projects, and/or initiatives that are currently underway at your school. Add any relevant health and wellness activities that are not described in the table. You may submit additional sheets of paper if more space is needed.

The 10 Components of the Whole School, Whole Community, Whole Child (WSCC) Model

Health education is a combination of planned learning experiences that provide the opportunity to acquire the information and skills students need to make quality health decision, e.g. implementation, with fidelity, of a health curriculum; health teaching opportunities at PE and nurse's office

Health Education Curriculum is updated and implemented: Name of Curriculum/Grades being implemented: _____ Grade: Choose an item. Athletics/Nurses' office provides materials, information, and/or other health related materials Choose an item.

Physical education and physical activity consists of a program that reflects five components: physical education, physical activity during school, physical activity before and after school, staff involvement and community engagement, e.g. traditional and school-sponsored physical activities

Nutrition environment and services provide students with opportunities to learn about and practice healthy eating through nutrition education, messages about food throughout the school, and available food and beverages, e.g. healthy eating messaging in the cafeteria, classroom, PE and Nurse's office

Health services provides direct care in first aid, emergency care, and assessment and planning for the management of chronic conditions. Health services also facilitates access to and/or referrals to providers, collaborates with community support services, and works with families to promote health, e.g. special education and nurse's office

Counseling, psychological and social services include services that prevent, intervene and support mental, behavioral, and social-emotional health. The services are intended to address psychological, academic, and social barriers to learning, e.g. student referral system, mental health messaging,

<p>Social and emotional climate refers to the psychosocial aspects of students' educational experience that influence their social and emotional development. The social and emotional climate of a school can impact student engagement, relationships, and academic performance, e.g. curriculum, positive social messaging, implementation of calming/coping skills in the classroom</p>
<p>Physical environment. A healthy and safe physical school environment promotes learning by ensuring the health and safety of students and staff. This includes: operations during renovations, and protection from biological and chemical agents in air, water or soil, e.g. routine maintenance of student and staff areas, routine safety drills and exercises (what kind), notification (parent) mechanisms</p>
<p>Employee wellness that fosters school employees' physical and mental health, protects school staff, and, by doing so, helps support students' health and academic success, e.g. scheduled breaks, exercise opportunities, distribution of health and wellness materials</p>
<p>Family engagement involves families and students working together to support and improve the learning, development, and health of student, e.g. school-sponsored and community-partnered events, "game" nights, dinners, PTO events</p>
<p>Community involvement includes partnerships with community groups, organizations, local businesses, social services, faith-based organizations, health clinics and volunteers to support student learning, development and health related activities, e.g. Faith-based sponsored health fairs, YMCA events, CHC events</p>

Please tell us:

Do you have any plans
integrating health and wellness initiative into the culture at your school?

to improve upon

Are there any identifiable barriers that you from implementing health and wellness initiatives in your school?

What is on your "wish list" of Wellness related materials, equipment, initiatives, etc. for your school?

WHAT is CHiL Time?



CHiL time will be our time in the classroom to help reduce (shrink) WORRIES & ANXIETY to make our lives **EASIER**, so we can **FEEL** and **LEARN** better everyday!

We are going to practice using different types of relaxation activities as a class everyday. But, you can use these exercises anytime you are feeling worried or stressed.

Each time we practice, you will improve your relaxation skills. It's important to practice every day....even at home!

Why learn Relaxation skills?

- Shrink and cope better with your anxiety/fear.
- Reduce other negative feelings like anger, sadness.
- Calm your body and mind.
- Feel more in control of anxiety.
- Helps you stay healthy and happy!
- You can become more confident.



WHAT IS ANXIETY?

What are some other words for anxiety?

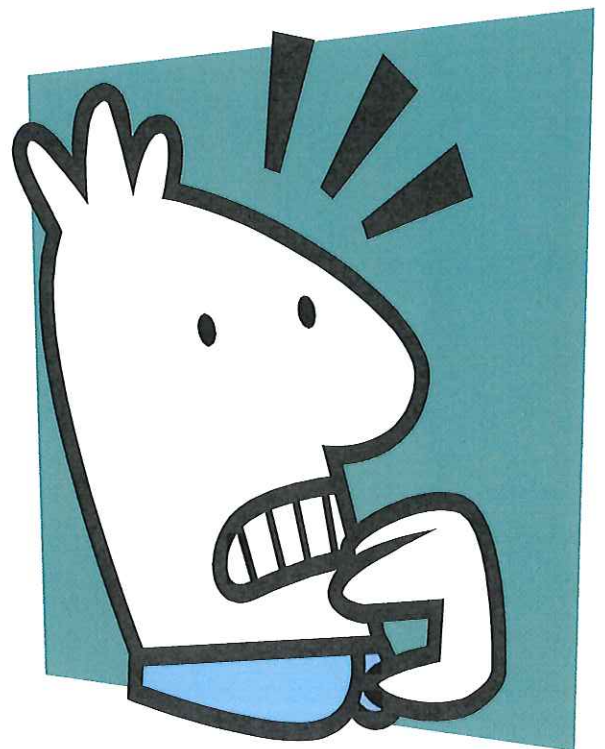
Fear and anxiety is your body's **alarm system**



EVERYBODY has some anxiety.

Fear and anxiety can help keep us safe so we avoid danger.

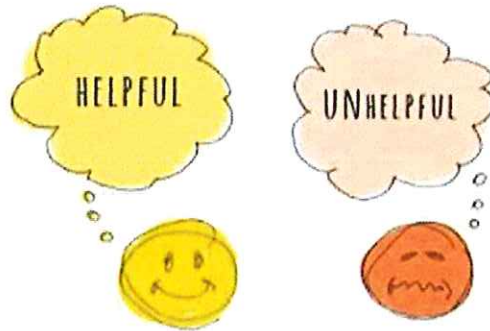
But sometimes, we have **too much** fear and anxiety and sometimes the alarm goes off at the wrong time... and it starts to **trick us into thinking there is danger** and keep us from doing things we'd like or need to do.



Helpful and Unhelpful Anxiety

We all have some anxiety/worry.

Anxiety/worry can be helpful or unhelpful.



Helpful Anxiety/Worry:

Helps keep us safe from real danger & helps us prepare for important things:

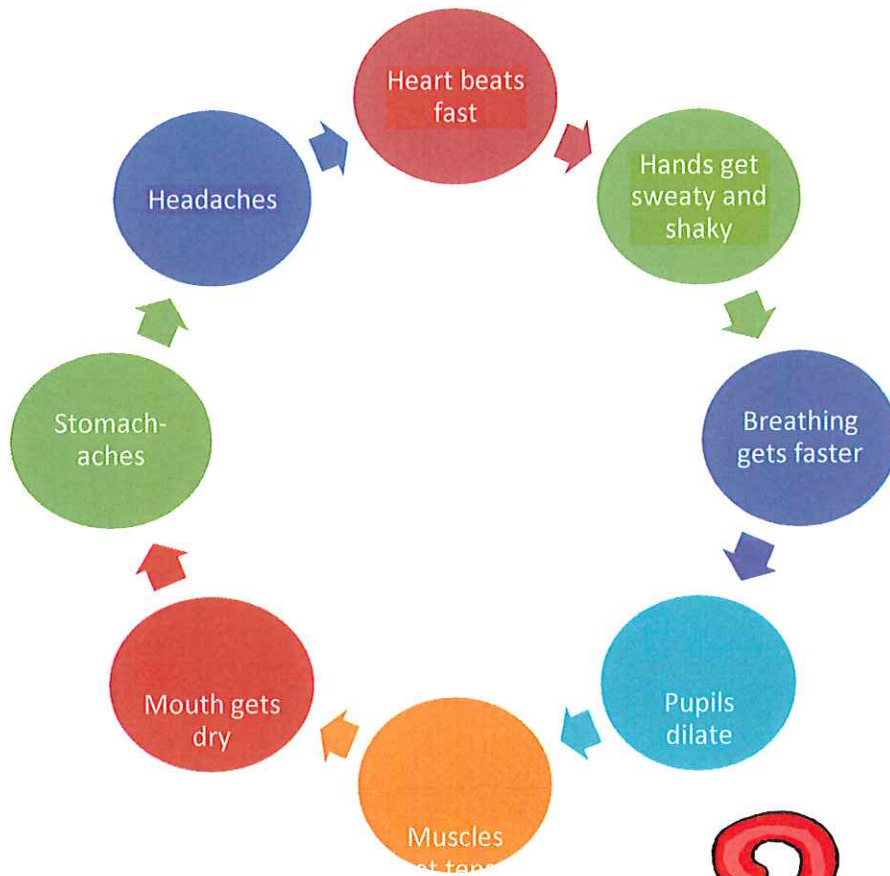
- Helps us listen to the teacher & try our best in school
- Helps us look both ways before we cross the street so that we don't get hurt
- Helps us be on our best behavior so we make a good impression when we meet new people
- Gives us butterflies in our bellies before a game so we are excited & try our best to hit the ball

Unhelpful Anxiety/Worry:

Makes us scared of things that are not really dangerous & keeps us from doing things we want or need to do:

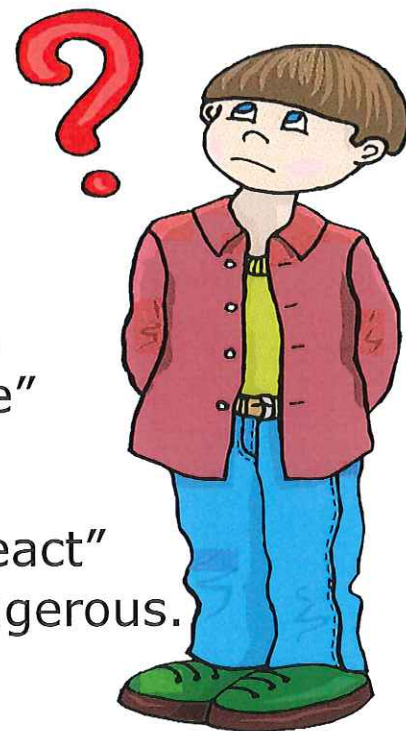
- Makes it hard to pay attention & learn because we can't stop worrying
- Makes us too scared to cross the street because we might get hurt
- Makes us avoid talking to new people because we think we would do/say something embarrassing
- Makes us throw up and stay home from the game because we are too afraid of getting sick - or missing the ball

WHAT HAPPENS IN MY BODY WHEN I FEEL ANXIOUS or WORRIED?



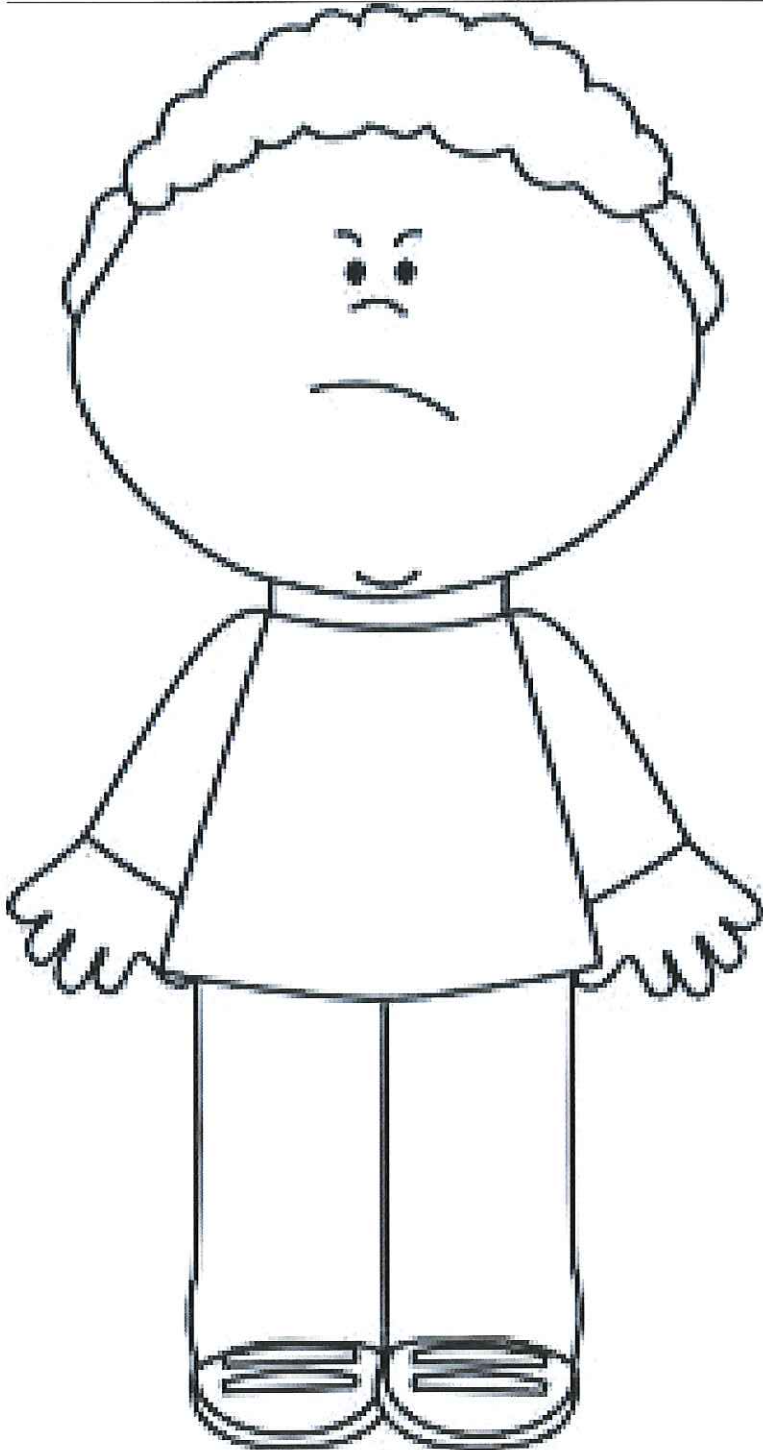
This is how the body reacts during an emergency. These reactions are designed to help you “fight” or “flee” in a dangerous situation.

But sometimes, our bodies “over-react” to situations that are not really dangerous. This can be confusing and scary.



MY BODY SIGNS OF ANXIETY

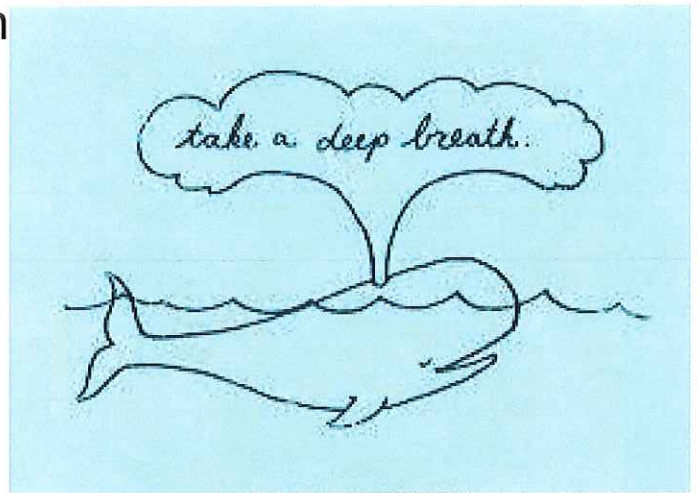
SITUATION:



Practice
drawing
your body
signs of
anxiety on
the
picture.

Why is Deep Breathing Important?

- Slows down your breathing and heart beat
- Makes your body feel calm and relaxed
- Lowers anxiety
- Helps to quiet your mind so you can think better



- You can do it anywhere!
- Makes you feel better!

WHAT IS MUSCLE TENSION?

When we are worried, anxious, or scared, we can get a build-up of body tension.

Too much TENSION can:

- Make your muscles feel sore or stiff
- Make it hard to sleep
- Give you headaches
- Give you stomachaches
- Make you irritable, quick-tempered, and leads to more conflict



WHAT IS THE OPPOSITE OF TENSION?

Why is Progressive Muscle Relaxation (PMR) important?

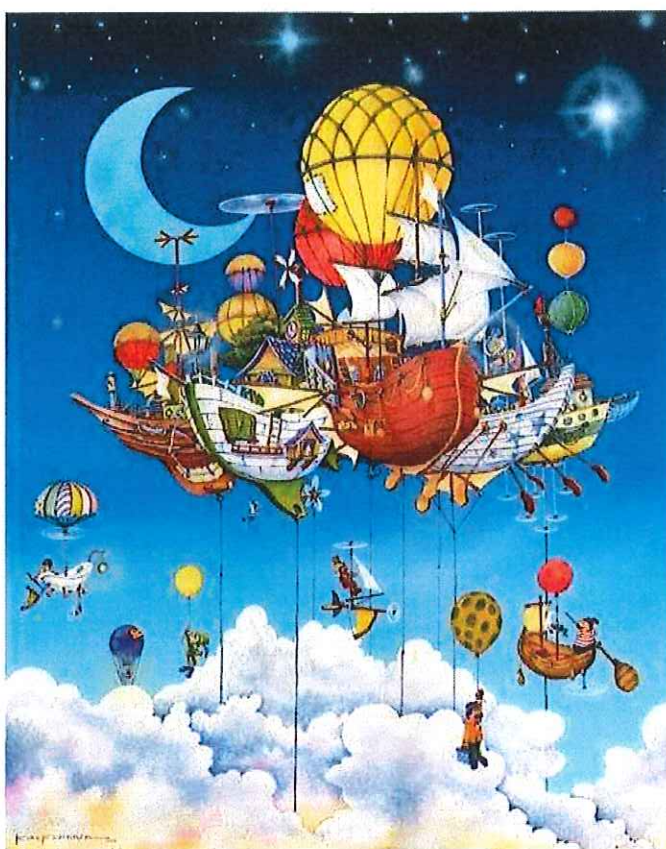
- Learn what relaxed and tense muscles feel like so you can do something to help your body
- Reduces anxiety and worries
- Makes your muscles feel loose – so you are not feeling sore
- Improves physical health
- Makes your body less tense so you feel happier!



Why is guided imagery important?

- It brings you to places that you find relaxing, just using your **imagination!**
- Reduces muscle tension
- Focuses on pleasant **images and places**
- It helps you **feel in control** of your own body and mind

Everyone can do it!



CALMING STRATEGIES

ASKING
PARENT FOR
A HUG

GOING FOR
A WALK

YOGA
STRETCHING
MEDITATION

WARM BATH
OR SHOWER

TALKING TO
A FRIEND

PLAYING AN
INSTRUMENT OR
LISTENING TO
MUSIC

DRAWING
COLORING
READING



Board of Education Regular Meeting
November 13, 2018, 6:30 PM
Middletown Common Council Chambers

I. CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford, Sean King, Lisa Loomis, Cheryl McClellan, Jonathon Pulino, and Marilyn Rios

Others Present: Superintendent of Schools Dr. Michael Conner, Associate Superintendent Dr. Enza Macri, Director of Pupil Services and Special Education Amy Clarke, Director of District Operations and Fine Arts Marco Gaylord, Manager of Human Resources Michele DiMauro, Manager of Transportation Mark Langton, Acting Managers of Financial Operations Cheryl Walcott and Christine Bourne, Assistant to the Superintendent/Board Secretary Marcy Poppel, MFT Representative Janice Pawlak, and eighteen (18) visitors.

Board Chair Chris Drake called the meeting to order at 6:30 PM.

II. SALUTE TO THE FLAG

Student Representative Tyler Wenzel led the Pledge of Allegiance.

III. ADOPTION OF AGENDA

MOTION: Move to adopt the Agenda, was made with a motion by Mr. King and a second by Ms. Loomis - unanimous vote.

IV. DISTRICT HIGHLIGHTS

IV.A. Suburban -- Hewlett Packard Donation Presentation

Dr. Conner called Mr. Bob Shulman and Ms. Donata Barber from Suburban forward who presented a donation check in the amount of \$1,500 to the Middletown Public Schools and the Board of Education on behalf of Suburban Stationers and their partnership with Hewlett Packard through marketing and sales efforts.

V. PUBLIC SESSION

Chair Drake explained the rules of Public Session.

Sana Cotton, parent, expressed concerns regarding a student matter at Middletown High School and asked what the next steps are and requested a plan going forward. Dr. Conner stated he will call her tomorrow.

VI. COMMUNICATIONS

VI.A. Report of Student Representative

Student Representative Tyler Wenzel reported the Student Council is meeting and working on setting up committees to continue working of goals for the school year. Spirit Week and the Pep Rally were very successful. The annual MHS Powder Puff Game is scheduled for Monday, November 19th in which the Senior Girls will face off against the Junior Girls in an exciting game of flag football while the guy cheerleaders cheer them on. He thanked those who made the Senior Class Trip happen. He said it was an unforgettable experience and he was thankful they were allowed to go on this trip and start their final year of high school off with a bang. DECA students will be going to Baltimore this weekend. MHS Student Navaiah Fulk, has fallen very ill recently and various clubs and school groups have sent her get well packages noting her bright smile is missed through the school.

VII. CONSENT AGENDA

MOTION: Move to approve the Consent Agenda, passed with a motion by Ms. Cain and a second by Mr. Pulino – unanimous vote.

VII.A. Minutes of October 18, 2018, 5:15 PM BOE Special Meeting

VII.B. Minutes of October 9, 2018, 4:30 PM BOE Special Meeting

VII.C. Grants Report

VII.D. School Security Competitive Grant

VII.E. 21st Century Community Learning Centers - Farm Hill School Grant

VII.F. 21st Century Community Learning Centers - Spencer School Grant

VIII. DEPARTMENT REPORTS

VIII.A Financial Report

Cheryl Walcott and Christine Bourne came forward. Ms. Bourne stated the report was done a little differently than in the past. She provided an overview of the report, noting there are a number of classified openings and spoke about professionals. Ms. Bourne responded to a question about projections.

VIII.A.1. Action on Line Item Transfer Report

Ms. Walcott stated the line item transfers were discussed at the Budget Committee meeting. There were no additional questions. Ms. Bourne spoke about the Overtime Report and responded to questions. She noted that regular overtime was high and a stop has been put to it. Ms. Bourne responded to questions about temp coverage for some of the positions.

MOTION: Move to approve the Line Item Transfer Report passed with a motion by Mr. King and a second by Ms. Loomis – unanimous vote.

Chair Drake stated that Agenda Item VIII.C. Personnel Report will be taken up at this time.

VIII.C. Personnel Report

Ms. DiMauro came forward and explained the hiring process. There was a discussion and Ms. DiMauro responded to questions.

VIII.B. Facilities Department

Mr. Gaylord came forward and stated the Facilities Report was submitted by John Cross. There was a discussion about holding a community forum for parents on safety matters. Mr. Gaylord said they will be scheduling a safety and security community conversation. Mr. Gaylord responded to a question on the five-year plan. He added he has been meeting with the tradesman and will attend the Facilities Committee meeting in the near future. He hopes to have a draft shortly. Chair Drake asked that inclusion of air conditioning in buildings not having it be in five-year plan. Mr. Gaylord spoke of additional cooling areas in buildings.

VIII.D. Transportation Report

There were no questions.

IX. SUPERINTENDENT'S REPORT

Dr. Conner provided updates on Community Conversations; the team's trip to Columbus, Ohio, on October 28th to participate in the AASA Innovation and Transformational Leadership Conference; today's launch of Bridge2Brilliance; and the next Middle Grades Design, Integration & Improvement Committee (MGDIIC) scheduled for Thursday, November 15th.

IX.A. 2019 - 2020 Budget Process

Dr. Conner spoke about the Strategic Budget in Middletown, noting the unwrapping took place approximately five weeks ago. Ms. Cheryl Walcott and Ms. Christine Bourne came forward and did a presentation on the 2019 – 2020 Budget alignment with the Strategic Operating Plan. They shared the four goals, noting every single dollar in the budget will align to a specific goal and strategy.

Ms. Bourne stated there will be cross-functional discussions and the shared evaluating resource requests, the process, one-on-one meetings, and level setting. Dr. Conner added that individual departments will come forward with data to support each new request. Ms. Bourne stated that departments will prioritize their budget requests. There was a discussion about capturing return as a district, and cross functional teams/goals. Dr. Macri provided examples of Curriculum Budget Resource Request submissions using hypothetical numbers. Ms. Bourne shared school examples. Ms. Bourne responded to questions.

IX.B. District Data Team

Dr. Macri provided an overview of the District Data Team (DDT) meeting of October 25, 2018 in which they reviewed benchmark and other data. Attendees breakup into three groups - ELA, Math and Climate to analyze data and come up with action research. DDT meetings are attended by approximately 65 representatives from across the district. They then go back to their respective schools and share the data. Each school shares their respective school's celebrations. There was a discussion. Mr. Ford enquired if there was a demographic break down Board members could see. Dr. Conner said currently the ratio is at 50 – 50. Dr. Macri responded to questions about Equal Opportunity Schools (EOS) and other topics.

IX.C. District News

Chair Drake congratulated Board members on the annual anniversary and thanked all committee chairs and members, stating he sincerely appreciates their hard work.

X. COMMITTEES

X.A. Budget Committee

Chair Sean King reported that he distributed the minutes from last Monday's Budget meeting. There were no questions.

X.B. Curriculum Committee

Chair Lisa Loomis reported that the October meeting was cancelled and the Curriculum Committee's next meeting will be next Thursday.

X.C. Facilities Committee

Chair Deborah Cain reported that the committee continues its discussions on the five-year Facilities Plan.

X.D. Policy Committee

Chair Cheryl McClellan stated that Policy Committee met October 23rd and their next meeting will be next Tuesday at 8:30 AM. She spoke about the policies the committee discussed and will be discussing at next meeting.

X.E. Representative Reports (ACES/Cultural Council/TEMS)

There were no reports on ACES, Cultural Council or TEMS.

X.F. Ad Hoc Expulsion Review Committee

Ms. Dempsey-White reported there is nothing new other than a recent uptick in student suspensions.

X.G. WWMS/Keigwin Building Committee

BOE Chair / Building Committee Vice Chair Chris Drake reported that the Building Committee met in late October and there is a special meeting scheduled this week for the purpose of payment some bills. He noted an important meeting on November 27th with the State of Connecticut. He said the Committee is moving along quite well.

XI. ACTION ITEMS

XI.A. Making Caring Common Research Project at Keigwin School

Dr. Macri explained the district was contacted by Milena Batanova of the Harvard Graduate School of Education requesting to conduct this research project with teachers and staff at Keigwin Middle School. Keigwin Principal Dr. Silvia Mayo Molina and STEM teacher Meg Hanley came forward. There was a discussion. Dr. Mayo Molina stated obtaining the pre and post data will help strengthen strategies.

MOTION: Move to approve the Making Caring Common Research Project at Keigwin School passed with a motion by Mr. King and a second by Mr. Pulino – unanimous vote.

XI.B. Approval of 2019 - 2020 School Calendar

Mr. Gaylord came forward and explained that the request is for the Board of Education to approve the start date of August 29th, the holidays, and vacation dates. The professional development days are still to be determined due to Middletown Federation of Teacher (MFT) negotiations and Middletown School Administrator Association (MSAA) negotiations in process. If approved tonight, the start dates and vacation dates will be posted on the district's website. Chair Drake noted an important caveat that professional development days are still to be determined. Mr. Gaylord responded to a question about unexpected days off. He stated that normally the district tries to have two years' calendars' in advance. It is not possible this year due to negotiations. Once negotiations are complete, the full calendar will be finalized and publicized. There was a lengthy discussion.

MOTION: Move to approve the 2019 – 2020 School Calendar, with a caveat that the calendar does not contain professional development dates, which will be finalized after negotiations are complete, passed with a motion by Ms. McClellan and a second by Mr. Pulino – unanimous vote.

XI.C. Policy # 4111.3 Minority Recruitment Plan (Replacement) - First and Final Reading

Committee Chair Cheryl McClellan explained this policy and recommended approval of its first and final reading.

MOTION: Move to approve the first and final reading of Policy #4111.3 Minority Recruitment Plan passed with a motion by Ms. McClellan and a second by Mr. Ford – unanimous vote.

XI.D. Policy # 5144.1 Physical Restraint/Seclusion (Revision) - First and Final Reading

Committee Chair Cheryl McClellan explained this policy and recommended approval of its first and final reading.

MOTION: Move to approve the first and final reading of Policy #5144.1 Physical Restraint/Seclusion was made with a motion by Ms. McClellan and a second by Ms. Loomis

There was a lengthy discussion and Mr. King made recommended changes. Ms. McClellan read aloud the recommended changes to Policy #5144(e), number 2.

MOTION TO AMEND: Move in Policy #5144(e)(3) to unstrike out the words “training and professional development” passed with a motion by Mr. King and a second by Mr. Ford – unanimous vote.

Mr. King spoke about the wording in #3. Director of Pupil Services and Special Education Amy Clarke came forward and explained what should and should not be crossed out -- strike the word “regarding” and replace it with “requiring”.

MOTION: The motion to amend Policy #5144(e)(3) to strike the word “regarding” passed with a motion by Mr. Drake, a second by Ms. Rios – unanimous vote.

Mr. King had a question on another section, the first paragraph, second sentence. He suggested alternative wording. Ms. Clarke responded that we could add an additional clause. It would be helpful to add a clause but not take out specific terms. Ms. Clarke suggested wording. Dr. Macri spoke. Ms. Clarke stated it is directly from the CABE recommendation. Dr. Macri spoke about sticking with the CABE language. Ms. Clarke said there is not a problem adding a phrase, however, she does not recommend removing specific terms. Ms. McClellan read the sentence in question aloud, “Such team shall consist of school professionals, paraprofessionals, staff members, and administrators trained in accordance with this policy, including in the use of physical restraint and seclusion.”

MOTION: Move that the sentence in question shall read “Such team shall consist of school professionals, paraprofessionals, staff members, and administrators trained in accordance with this policy, including in the use of physical restraint and seclusion.” was made with a motion by Ms. McClellan and a second by Ms. Rios.

There was a question requesting explanation of the term “seclusion”. Ms. Clarke provided the explanation.

VOTE: Approval of the motion immediately above, as amended, passed with a unanimous vote.

Mr. King made a comment about the reporting of and data collection on physical restraint and seclusion. Ms. Clarke responded that there is no report piece aligned to the State for this data.

XII. FUTURE AGENDA ITEMS

XII.A. New Items

Board Member Jon Pulino suggested that either Videographer Wilson or Ms. Poppel stay after Executive Session to the end of the meeting. Videographer Mr. Wilson agreed to stay.

Chair Drake called a brief recess at 8:18 PM.

MOTION: Move to go into Executive Session at 8:18 PM for the purpose of discussion of three Personnel-related matters: Director of Facilities Update; Manager of Financial Operations; and Communications Officer and invite Dr. Conner, Dr. Macri and Mr. Gaylord to participate passed with a motion by Ms. McClellan and a second by Ms. Loomis – unanimous vote.

XII.B. Executive Session on 3 Personnel-Related Matters: Director of Facilities Update; Manager of Financial Operations; and Communications Officer

XII.B.1. Executive Session

MOTION: Move to return to Public Session at 9:23 PM passed with a motion by Ms. McClellan and a second by Mr. Pulino – unanimous vote.

XII.B.2. Public Session

XIII. ADJOURNMENT

MOTION: Move to adjourn at 9:24 PM passed with a motion by Mr. Pulino and a second by Ms. McClellan – unanimous vote.

Respectfully Submitted,

Marilyn S. Rios
Secretary

MSR/mp

**MIDDLETOWN BOARD OF EDUCATION
SPECIAL MEETING
Tuesday, November 27, 2018
Dr. Alfred B. Tychsen Administration Building
5:30 PM**

Present

Christopher Drake, Cheryl McClellan, Marilyn Rios, and Sean King

Also Present

Superintendent of Schools Michael T. Conner, Ed.D., Woodrow Wilson Middle School Principal Cheryl Gonzalez, Woodrow Wilson Middle School (WWMS) Assistant Principal David Mierzejewski, Woodrow Wilson Middle School Police/School Resource Officer Eric Sanford, Parent of Student #3119944456, Student #3119944456.

The purpose of this hearing is to conduct an expulsion hearing for WWMS Student #3119944456

Board Chair Drake called the meeting to order at 5:46 PM and explained the hearing format.

MOTION: Mr. King made a motion, seconded by Ms. Rios, and the Board VOTED unanimously to go into Executive Session, for the purpose of discussing confidential student matters.

Time: 5:46 PM

EXECUTIVE SESSION

Everyone present remained for Executive Session.

MOTION: Mr. King made a motion, seconded by Ms. Cain, and the Board VOTED unanimously to reconvene in Public Session.

Time: 6:41 PM

PUBLIC SESSION

MOTION: Ms. Rios made a motion, seconded by Ms. McClellan, and the Board VOTED unanimously, that the Middletown Board of Education finds the conduct of Student #3119944456 on or about November 8, 2018, in violation of a publicized policy of the Board of Education, specifically Policy #5114, Section III Actions Leading to Disciplinary Action, including Removal from Class, Suspension and/or Expulsion, numbers 10, 21 and 34 in violation of State law and Board of Education policy and constitutes an expellable offense. During this term of expulsion, the Student shall not be permitted in the buildings or on the grounds of the Middletown Public Schools or at any school-sponsored activity, whether held on or off school grounds.

EXECUTIVE SESSION

MOTION: Mr. King made a motion, seconded by Ms. McClellan and the Board VOTED unanimously to reconvene in Public Session.

Time: 6:46 PM

PUBLIC SESSION

MOTION: Ms. McClellan made a motion, seconded by Ms. Rios, and the Board VOTED unanimously, that the Middletown Board of Education finds the conduct of Student #3119944456 on or about November 8, 2018, was in violation of a publicized policy of the Board of Education. Based on the recommendation of the Administration, Student #3119944456 shall be expelled for the duration of the 2018 – 2019 academic year. Parent of Student #3119944456 is to contact Voluntary Services at 2-1-1 and have monthly updates with school administration with regards to services received by Student #3119944456 and in July, 2019, based upon satisfactory completion of external services, that the Student will be receiving and also full completion of the Expulsion Program, Student #3119944456 shall be allowed to return to Middletown Public Schools, at the start of the 2019 – 2020 academic year.

ADJOURNMENT

MOTION: Move to adjourn at 7:07 PM passed with a motion by Ms. Rios and a second by Mr. King with a unanimous vote.

With no further discussion, Chair Drake adjourned the meeting.

Respectfully Submitted,

Cheryl McClellan
Acting Secretary

CM/mp

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Board of Education Workshop
December 11, 2018, 5:00 PM
Middletown Common Council Chambers

I CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford, Jr., Sean King, Lisa Loomis, Jonathon Pulino, and Marilyn Rios

Board Members Absent: Anita Dempsey-White and Cheryl McClellan

Others Present: Superintendent of Schools Michael Conner, Ed.D., Associate Superintendent Enza Macri, Curriculum Team Members Michelle Gohagon, Patrick Hubeny, Kerri MacLean, Amy Mullen, and Julie Sheppard.

Chair Drake called the meeting to order at 5:10 PM.

II. MIDDLETOW FALL 2018 DATA PRESENTATION

Dr. Enza Macri and the Curriculum Team participated in a data workshop highlighting beginning of the year assessment data, as they related to Goal 1: Teaching and Learning of the Strategic Operating Plan. They identified areas of growth and celebration, as well as provided a detailed description of the assessments. In addition, the team gave updates on Strategic Operation Plan Goal 1 strategies where AP participation, growth in students in intervention, and personalized learning opportunities were celebrated.

III. ADJOURNMENT

MOTION: Move to adjourn at 6:20 PM passed with a motion by Mr. King and a second by Mr. Ford – unanimous vote

Respectfully Submitted,

Christopher T. Drake
Acting Secretary

CTD/mp

Board of Education Regular Meeting
December 11, 2018, 6:30 PM
Middletown Common Council Chambers

I. CALL TO ORDER

Board Members Present: Deborah Cain, Anita Dempsey-White, Chris Drake, Edward Ford, Sean King, Lisa Loomis, Jonathon Pulino, and Marilyn Rios

Board Members Absent: Cheryl McClellan

Others Present: Superintendent of Schools Dr. Michael Conner, Associate Superintendent Dr. Enza Macri, Director of District Operations and Fine Arts Marco Gaylord, Business Office Representatives Cheryl Walcott and Chris Bourne, Manager of Human Resources Michele DiMauro, Student Representative Tyler Wenzel, Assistant to the Superintendent/Board Secretary Marcy Poppel, and twenty-eight (28) visitors.

Board Chair Drake called the meeting to order at 6:37 PM.

Chair Drake recognized a special guest in the audience this evening, Mr. John Cyrulik, a World War II Veteran and Middletown resident, who turned 100 years old yesterday.

II. SALUTE TO THE FLAG

Mr. Cyrulik led in the Pledge of Allegiance.

III. ADOPTION OF AGENDA

MOTION: Move to adopt the Agenda passed with a motion by Ms. Loomis and a second by Mr. King – unanimous vote.

IV. DISTRICT HIGHLIGHTS

IV.A. Middlesex Shoreline Superintendent/Student Recognition Awards

Associate Superintendent Dr. Enza Macri called forward Middletown High School (MHS) Senior students Kaylee Morowsky and Matthew Lecky. She shared that Ms. Morowsky and Mr. Lecky, were honored last month as the Middletown 2018 recipients of the Connecticut Association of Public School Superintendents Superintendent/Student Award Recognition Program. She shared both students' academic accomplishments and community involvement.

IV.B. Middletown High School Diploma Presentation

Dr. Conner called Mr. Marco Gaylord forward. Dr. Conner stated he met Mr. Cyrulik at his 100th birthday party held this past Saturday, sharing some of Mr. Cyrulik's local and national accomplishments. Mr. Gaylord said that this evening Mr. Cyrulik will be presented his Middletown High School honorary diploma. Mr. Gaylord shared information about his life, noting he is one of 11 children. At age 16 he obtained working papers, left school and entered the workforce to help support his siblings. He enlisted in the military shortly before age 23 and was drafted in 1942 and served in World War II. In 1945, Mr. Cyrulik was honorably discharged from the military and returned to Middletown. He was a volunteer and then City of Middletown firefighter. Mr. Gaylord shared his family's connection with the Cyrulik family. With research assistance from MHS teacher Julie Shvetz and Middletown Historical Society Curator Deborah Shapiro, they were able to reconstruct a facsimile of the diploma to present to Mr. Cyrulik. Mayor Drew proclaimed December 10, 2018 as John Cyrulik Day in Middletown. A birthday celebration was held in Rocky Hill this past Saturday. Dr. Conner asked the Board of Education to confer the diploma to Mr. Cyrulik which was unanimously approved by the Board of Education.

IV.C. State Education Resource Center Recognition

Dr. Conner called Donna Marino and Camille Smith forward. Ms. Marino extended congratulations to the Cyrulik family sharing that she attended St. Mary's School with Mr. Cyrulik's son and her parents knew his family.

Ms. Marino, Community Partnership Coordinator, stated that she nominated and is pleased to share that the Middletown-based State Education Resource Center, last month at the State Capitol, presented awards on National Parental Involvement Day. One of the recipients is Camille Smith, a Middletown resident and now a Middletown Public Schools' employee, received the 2018 Parental Involvement Award. Ms. Marino shared Ms. Smith's involvement over the past nine years and noted that she was hired by the district approximately one year ago to coordinate the Parent Leadership Program. Ms. Smith thanked Dr. Conner, Ms. Marino and the principals.

IV.D. Connecticut Association for Health, Physical Education, Recreation and Dance (CTAHPERD) Professional Services Award Recognition

Dr. Conner called Elisha De Jesus forward who introduced Ann Marie Colebrook from the Connecticut Association for Health, Physical Education, and Recreation and Dance. Ms. Colebrook recognized retired PE/Heath teacher Deb Petruzzello for receiving the CTAHPERD Professional Services Award. Ms. Petruzzello thanked CTAHPERD and noted the amazing things the organization does for teachers, students, and schools districts.

IV.E. Connecticut Association for Health, Physical Education, Recreation and Dance (CTAHPERD) Recognition Award for Advocacy and Support in Physical Education/Health

Ms. Colebrook called forward Macdonough Principal Damian Reardon and Macdonough and PE teacher Amanda Amtmanis, recognizing the staff for receiving the CTAHPERD Award for Advocacy and Support in PE and Health. Mr. Reardon thanked Ms. Colebrook for the recognition of the staff at his school and thanked his staff. He stated his staff goes above and beyond. He said students only have PE once a week and then shared some of the many other activities that Macdonough students participate in as a result of Ms. Amtmanis' leadership.

IV.F. Operations Project Team Introductions

Dr. Conner said Process 23 and Process 72 were launched yesterday and are aligned to Goal 2 of the Strategic Operating Plan (SOP). He called forward Process 72 (Building Maintenance-Work Order Maintenance) Project Leader Marco Gaylord and Process 23 (Communication from Central Office to Schools) Project Leader Christine Bourne. Each project leader shared their team's goals and recognized their respective team members. Ms. Bourne introduced her coach, Ellen Brown from National Educational Services Corp. (NESC). Ms. Brown shared that she met with dozens of stakeholders throughout Middletown and has identified operations areas for possible improvement.

Mr. Gaylord said both projects go hand in hand and thanked both teams for their willingness to participate. He said his NESC coach is Bob Cave who has over 30 years' experience and noted that the NESC staff is a real asset to Middletown Public Schools.

V. PUBLIC SESSION

Chair Drake explained the rules of Public Session.

No members of the audience addressed the Board of Education.

VI. COMMUNICATIONS

VI.A. Report of Student Representative

Student Representative Tyler Wenzel provided an update from the Student Council sharing that NHS and FBLA are hosting a toy drive at MHS, and all toys collected will help give children in need a great gift for the holidays. The winter sports season has officially started. The Class of 2019 hosted their Winter Carnival last night and seniors participated in fun holiday activities including cookie decorating and holiday song karaoke and then went to watch MHS's Girls Basketball Team play. The MHS Choir and Orchestra held a concert last evening. The MHS Band will hold its winter concert on Monday, December 17th at 7:30 PM. "Represent Middletown", previously known as "Mr. Middletown" sign-ups have opened and the event will be held on January 25, 2019. It will be inclusive to all genders and it will be filled with all the talents of the students at MHS.

VII. SUPERINTENDENT'S REPORT

VII.A. Hanover Summer School Research Report

Dr. Conner said this presentation supports the Strategic Operating Plan. Dr. Macri stated the district has been working with Hanover Research. Via telephone Hanover staff, Cate Keller, Content Director, Mary Kate Taylor, Relationship Director, and Joy Gitter, Senior Research Associate did a PowerPoint presentation providing the project background, impact of summer learning programs, features of effective summer learning programs and shared their recommendations for our school district.

Their recommendations included: (1) having three to four hours of academic instruction per day in summer learning programs, including at least two hours of literacy instruction and 60 to 90 minutes of mathematics instruction; (2) provide students with academic learning experiences that are engaging, hands-on, and incorporate project-based learning; (3) consider partnering with community organizations to increase the variety of offered enrichment activities; and (4) create a plan during the program planning process for collecting and analyzing data to evaluate the implementation and outcomes of the summer learning program.

There was a discussion and Dr. Macri responded to questions.

VII.B. Operations Project Launch

Dr. Conner called Ms. Bourne and Mr. Gaylord forward and shared that yesterday was the launch of the Strategic Operating Plan's "Operations Project" launch. The first two underway are the Process 23 and Process 72 initiatives (Goal 2 of SOP), a very important initiative which will improve Building Maintenance (work order management) and Communication from Central Office to the Schools. They showed a PowerPoint presentation sharing each project's objectives, alignment, and projects each will tackle. Dr. Conner shared the process from when he joined the district to now. It is anticipated that a high-level report will be presented to the BOE of a chronology of where we started to where we are now. Ms. Bourne said National Executive Service Corps. (NESC) has been retained by the district and has met with many stakeholders throughout the City. Ellen Brown and Bob Cave will coach our project leaders through this process. Ms. Bourne said the goal of Process 23 is to improve communications between Central Office and the schools and explained the team's three deliverables. Mr. Gaylord said his team's goal is to strengthen operations in the hope of alleviating some of the time administrators and staff spend on work orders. Mr. Gaylord shared that also on his team is City Public Works Deputy Chris Holden. Dr. Conner thanked Ms. Bourne and Mr. Gaylord and reminded Board members that NESC presented a report to the Board at the April, 2018 BOE meeting.

VII.C. District News

Chair Drake said Board members may have heard rumors about the Middletown School Administrators' Association (MSAA) and the Middletown Federation of Teachers (MFT) contracts. The plan is for the Board to discuss each contract in Executive Session and in Public Session take action on each contract at its January BOE meeting. He thanked the teams.

VIII. CONSENT AGENDA

MOTION: Move to approve the Consent Agenda was made with a motion by Mr. Kling and a second by Ms. Loomis.

Chair Drake pulled Item VIII.D. Extended Field Trip – MHS French Trip to Venice and Paris, April Vacation, 2020 from the Consent Agenda.

Mr. King pulled Item VIII.C. Extended Field Trip – MHS Wind Ensemble Trip to New York City, April, 2019 from the Consent Agenda.

VOTE: Approval of the Consent Agenda, as amended, passed with a motion by Mr. King and a second by Ms. Loomis – unanimous vote.

VIII.A. Grants Report

VIII.B. Grant - Consolidated Application for Title I, Title II, AND Title III

Items pulled from the Consent Agenda

VIII.C. Extended Field Trip - MHS Wind Ensemble Trip to New York City, April, 2019

MHS Teacher Megan Busath came forward and explained the Wind Ensemble trip stating that it is brand new and the groups' first concert will be on Monday. Ms. Busath responded to questions.

MOTION: Move to approve the MHS Wind Ensemble Trip to New York City, April, 2019, passed with a motion by Mr. King and a second by Mr. Ford – unanimous vote.

VIII.D. Extended Field Trip – MHS French Trip to Venice and Paris, April Vacation, 2020

There was a discussion.

MOTION: Move to approve the MHS French Trip to Venice and Paris, April Vacation, 2020 passed with a motion by Mr. Drake and a second by Mr. Ford – unanimous vote.

IX. DEPARTMENT REPORTS

IX.A. Financial Report

Ms. Christine Bourne and Ms. Cheryl Walcott came forward. Ms. Bourne provided a highlight of the Financial Report. There were no questions.

IX.A.1. Action on Line Item Transfer Report

Ms. Bourne said this month the line item transfers were small and highlighted the report.

MOTION: Move to approve the Line Item Transfer Report passed with a motion by Mr. King and a second by Ms. Loomis – unanimous vote.

IX.B. Facilities Department

Mr. Gaylord provided a verbal update regarding snow removal equipment and snow removal plan, boilers have been checked, a subcontractor was hired to handle all the roofing leaks and said he is currently preparing a draft of the five-year Facilities Plan. He enlisted the input of Building Superintendents in the plan preparation. There were no questions.

IX.C. Personnel Report

Ms. Michele DiMauro came forward and provided an overview of her Personnel Report and responded to questions.

IX.D. Transportation Report

Mr. Gaylord came forward in Mr. Langton's absence. There were no questions.

X. COMMITTEES

X.A. Budget Committee

Budget Committee Chair Sean King provided an overview of last night's Budget Committee discussions.

X.B. Curriculum Committee

Curriculum Committee Chair Lisa Loomis reported that the Committee's November meeting was cancelled and they will meet this Thursday at 4:00 PM.

X.C. Facilities Committee

Facilities Committee Chair Deborah Cain provided an update.

X.D. Policy Committee

Chair Drake stated that Ms. McClellan is absent this evening and he is covering the Policy Committee.

X.E. Representative Reports (ACES/Cultural Council)

There were no reports.

X.F. Ad Hoc Expulsion Review Committee

Ms. Dempsey-White stated there was nothing to report.

X.G. WWMS/Keigwin Building Committee

BOE Chair/Building Committee Vice Chair Chris Drake provided an update noting they have been working closely with the Kleen Energy Task Force. The last Building Committee was lengthy due to discussions on geothermal for the new middle school. Ultimately, the committee decided not to move ahead with geothermal.

XI. ACTION ITEMS

XI.A. Policy #4212.42 Drug and Alcohol Testing for School Bus Drivers (Revision) - First and Final Reading

Policy Committee member Chris Drake explained the revisions to Policy #4212.42 mandated by the State and recommended Board approval of the first and final reading.

MOTION: Move to approve the first and final reading of Policy #4212.42 Drug and Alcohol Testing for School Bus Driver passed with a motion by Mr. Drake and a second by Mr. Ford – unanimous vote.

XII. FUTURE AGENDA ITEMS

XII.A. New Items

XIII. ADJOURNMENT

MOTION: Move to adjourn at 8:03 PM passed with a motion by Mr. King and a second by Mr. Ford – unanimous vote.

Respectfully Submitted,

Marilyn S. Rios
Secretary

MSR/mp

Proposal for Research Conducted in Middletown Public Schools

School and grades that research will be conducted

Middletown High School, Does not apply

Researcher name and name of institution

Kaitlin Levesque, Central Connecticut State University

Anticipated time frame for project implementation

The researcher will collect data from participants in the month of January. The researcher hopes to disaggregate data, defend her proposal, and disseminate findings by the summer of 2019.

Purpose and methodology

Purpose:

Transitions pose numerous difficulties for students, specifically at the high school level (Benner, 2011; Eccles & Roeser, 2011). The Next Generation Accountability System standard surrounding ninth grade failures and promotion rates suggests the transition to high school is of importance (Connecticut State Department of Education [CSDE], 2018). One of the standards, Indicator 7: Graduation-On Track in 9th Grade (CSDE, 2018), will determine the effectiveness of the school through ninth grade success. This indicator measures the percentage of ninth grade students who are on track to graduate at the culmination of their freshmen year.

The researcher will investigate the effectiveness of transitional programs and institutional learning conditions, in an attempt to determine if these components assist schools in transitioning ninth grade students to high school. These variables are the structures at the building and district level (American Federation of Teachers [AFT], 1999; Colby, Ehrlich, Beaumont, & Stephens, 2003; Ellerbrock & Kiefer, 2013; Ellerbrock & Kiefer, 2010) and the relationships the student develops with staff, parents, and the community (Bryk, 2010; Gay, 1995; Holas & Huston, 2012;

Knesting, 2008; McWhirter, Valdez, & Caban, 2013). When these elements are combined with the presence of transition programs, it suggests that freshmen transition and subsequent student outcomes are positively impacted (Johnson & Willis, 2013).

Population & Sample:

The population for this study is ninth grade administrators, teachers, and support staff employed in the state of Connecticut. It was determined that these individuals could provide an accurate idea regarding the availability of programs, the structures, and the emphasis on relationships at their educational setting.

Data Collection:

A mixed method applied research approach will be used in this embedded research design for several reasons (Creswell, 2003; Godwill, 2015). Data will be collected through the use of The Consortium on Chicago School Research (CSSR) at the University of Chicago: Teacher Edition (2007). The following sections from the survey will be used: School as a Workplace, Parent Involvement, Educational Practices and Beliefs. Finally, there will be an inclusion of questions regarding the participant's Target Class (Target Class will be changed to Freshmen Classes). In addition to forced choice responses, open-ended questions will be included to elicit additional qualitative and background information from participants (Altheide & Johnson, 1994; Fontana & Frey, 1994; Marshall & Rossman, 1999). Questions were added to the survey to inquire about the availability of transition programs and to obtain basic demographic information about the participant and their educational setting.

In total, the survey is 59 questions long, including the 46 questions from the Consortium on Chicago School Research at the University of Chicago: Teacher Edition (2007). The survey contains four open-ended questions designed to obtain qualitative input from participants on 9th

grade transition (Altheide & Johnson, 1994; Bogdan & Biklen, 2003; Fontana & Frey, 1994; Sue & Ritter, 2007). Participants will be emailed three times over a six-week period. The survey (CCSR, 2007) has been converted into an online format (Google Forms) (Fink, 2017; Schaeffer & Presser, 2003; Sue & Ritter, 2007).

Quantitative Data Analysis:

For the quantitative data, the researcher will report the descriptive statistics. This includes the mean, median, mode, standard deviation, and range of survey items. The researcher will then look at individual responses and summative responses for the structures and relationships sections (Mertens, 2010; Pyrczak, 2014; Salkind, 2014). In addition, the researcher will use Chi-square analyses to look at relationships between individual questions.

To investigate differences within groups, the researcher will conduct a series of ANOVA analyses. The researcher will conduct an ANOVA with 3x2 factorial design to investigate the role of the participant in relation to students (Mertens, 2010; Pyrczak, 2014; Salkind, 2014). The researcher will also conduct a 4x2 factorial design to investigate district structure and its influence on participants' perspectives on structures and relationships. A third factorial design (3x2) will be conducted based on school size and its influence on structures and relationships. A 3x2 factorial design will also be conducted to investigate the setting of the educational setting (urban, suburban, and rural) in relation to structures and relationships. Finally, the types of programs available to transitioning students will be investigated in a 3x2 factorial design. Once these analyses are complete, a post-hoc analysis will be conducted on each of the elements to determine the significance of the analyses (Mertens, 2010; Pyrczak, 2014; Salkind, 2014).

Qualitative Data Analysis

For the open-ended questions and the qualitative data, the participant responses will be reviewed through a grounded approach to coding, which removes preconceived notions and bias (Charmaz, 2014; Creswell, 2003; Godwill, 2015). Then subthemes and axial codes will be identified. Data transformation will then be applied to quantitatively evaluate the codes, evaluating if any dominant themes, concepts, or ideas emerge (Creswell, 2003; Curry & Nunez, 2015). This will be done by tallying responses and rank ordering the codes. From there percentages will be calculated to see what percentage of the themes are present among participants, and within their responses (Bogdan & Biklen, 2003; Creswell, 2003; Fink, 2017). To further protect the veracity of the study, the researcher will ask colleagues and the dissertation committee for input on data interpretation, to ensure that there are no errors in data interpretation or presentation of the information (Creamer, 2018; Curry & Nunez, 2015; Toma, 2011). Finally, the researcher will conduct a Chi-square to investigate the relationship among the overall participant responses to each survey category to investigate any potential correlation. This will include analyzing the summative questions within the structure and relationship categories.

Time Frame of research (broken down by steps and weeks)

1/8/19: Pending BOE approval, email participants

1/22/19: Re-email participants

1/28/19: Final email to participants asking for participation

2/1/19 and on (hoping for final completion by summer 2019): Disaggregate data, distribute findings, defend dissertation, dissemination seminar

Research Questions

1. What transition programs and services are available for ninth grade students in the state of Connecticut?

2. What are the perceptions of ninth grade staff in the state of Connecticut regarding the structural impacts on ninth grade transition?
3. What are the perceptions of ninth grade staff in the state of Connecticut regarding the impact of relationships on ninth grade transition?
4. What are the perceptions of ninth grade staff in the state of Connecticut regarding the impact of programming and services on ninth grade transition?

How will parents be notified of study? How will you get their permission to work with their child, if needed?

Does not apply

How will results be shared and with whom?

Results will be shared with the dissertation committee. The researcher is required to take a dissemination course in which the results are shared with the research field. If clear evidence emerges regarding which programs are the most effective for ninth grade transition, the researcher hopes to make recommendations (as a ninth-grade counselor), in an effort to better support the students that she works with directly.

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Ninth Grade Transition Survey

With permission, this survey has been adapted from the University of Chicago Consortium on School Research (2007). Questions are designed to collect information regarding your personal characteristics and demographics, in addition to your role working with ninth grade students. Additional sections include questions regarding the structures in your building, the opportunities to build relationships with students, and the programs that are available for transitioning ninth grade students.

The researcher is collecting data to fulfill the requirements of a dissertation at Central Connecticut State University. Survey responses will remain confidential and no identifying information will be collected. For information regarding the outcome of the dissertation, please contact the researcher directly at levesquek@mpsct.org. To withdraw from the survey at any time please also contact the researcher directly.

This survey is 61 questions in total and should not take more than 15 minutes to complete. Your time and responses are greatly appreciated.

* Required

1. I agree to participate in the Ninth Grade Transition Survey. *

Mark only one oval.

- I consent
 I do not consent

Section 1: Demographic Information

This section will collect some background demographic information from you. It will ask questions regarding your involvement with ninth grade students.

2. How many years have you been in education?

Mark only one oval.

- Less than 1 year
 1-3 years
 4-5 years
 6-10 years
 11-15 years
 15 or more years
 Retired

3. What is your role working with ninth grade students?

Mark only one oval.

- Teacher
 Support staff (school counselor, psychologist, social worker, etc.)
 Assistant principal/administration
 Not involved with ninth grade students
 Other: _____

4. Gender*Mark only one oval.*

- Male
- Female
- Nonconforming

5. Race/Ethnicity*Mark only one oval.*

- American Indian or Alaska Native
- Asian
- Black or African American
- Caucasian
- Hispanic or Latino
- Native Hawaiian or Other Pacific Islander
- Other

6. Highest level of education*Mark only one oval.*

- Less than a bachelor's degree
- Bachelor's degree
- Masters degree
- Sixth Year degree
- Doctorate

7. What is your district structure?*Mark only one oval.*

- K-8, 9-12
- K-5, 6-8, 9-12
- K-6, 7-8, 9-12
- Other: _____

8. How large is your school?*Mark only one oval.*

- Small (Under 500 students)
- Medium (500-1000 students)
- Large (1000+ students)

9. What do you consider your school to be?*Mark only one oval.*

- Urban
 Suburban
 Rural

Section 2: Structural Considerations

This section of the survey is designed to collect information regarding the structural configurations at your educational setting.

10. Teachers in this school regularly discuss assumptions about teaching and learning.*Mark only one oval.*

- Strongly disagree
 Disagree
 Neutral
 Agree
 Strongly agree

11. Teachers talk about instruction in the teacher's lounge, faculty meetings, etc.*Mark only one oval.*

- Strongly disagree
 Disagree
 Neutral
 Agree
 Strongly agree

12. Teachers in this school share and discuss student work with other teachers*Mark only one oval.*

- Strongly disagree
 Disagree
 Neutral
 Agree
 Strongly Agree

13. Experienced teachers invite new teachers into their rooms to observe, give feedback, etc.*Mark only one oval.*

- Strongly disagree
 Disagree
 Neutral
 Agree
 Strongly Agree

14. **A conscious effort is made by faculty to make new teachers feel welcome here.**

Mark only one oval.

- Strongly Disagree
 Disagree
 Neutral
 Agree
 Strongly Agree

15. **This school year, how often have you had conversations with colleagues about what helps students learn the best?**

Mark only one oval.

- Less than once a month
 2 or 3 times a month
 Once or twice a week
 Almost daily

16. **This school year, how often have you had conversations with colleagues about development of new curriculum?**

Mark only one oval.

- Less than once a month
 2 or 3 times a month
 Once or twice a week
 Almost daily

17. **This school year, how often have you had conversations with colleagues about the goals of this school?**

Mark only one oval.

- Less than once a month
 2 or 3 times a month
 Once or twice a week
 Almost daily

18. **This school year, how often have you had conversations with colleagues about managing classroom behavior?**

Mark only one oval.

- Less than once a month
 2 or 3 times a month
 Once or twice a week
 Almost daily

19. This school year, how often have you observed another teacher's classroom to offer feedback?

Mark only one oval.

- Never
- Once or twice
- 3 to 9 times
- 10 or more times

20. This school year, how often have you observed another teacher's classroom to get ideas for your own instruction?

Mark only one oval.

- Never
- Once or twice
- 3 to 9 times
- 10 or more times

21. This school year, how often have you gone over student assessment data with other teachers to make instructional decisions?

Mark only one oval.

- Never
- Once or twice
- 3 to 9 times
- 10 or more times

22. This school year, how often have you worked with other teachers to develop materials or activities for particular classes?

Mark only one oval.

- Never
- Once or twice
- 3 to 9 times
- 10 or more times

23. This school year, how often have you worked on instructional strategies with other teachers during common planning time?

Mark only one oval.

- Never
- Once or twice
- 3 to 9 times
- 10 or more times

24. How many teachers in this school help maintain discipline in the entire school, not just their classroom?

Mark only one oval.

- None
- Some
- About half
- Most
- Nearly all

25. How many teachers in this school take responsibility for improving the school?

Mark only one oval.

- None
- Some
- About half
- Most
- Nearly all

26. How many teachers in this school set high standards for themselves?

Mark only one oval.

- None
- Some
- About half
- Most
- Nearly all

27. How many teachers in this school feel responsible to help each other do their best?

Mark only one oval.

- None
- Some
- About half
- Most
- Nearly all

28. How many teachers in this school feel responsible that all students learn?

Mark only one oval.

- None
- Some
- About half
- Most
- Nearly all

29. How many teachers in this school are really trying to improve their teaching?

Mark only one oval.

- None
 Some
 About half
 Most
 Nearly all

30. How many teachers in this school are willing to take risks to make this school better?

Mark only one oval.

- None
 Some
 About half
 Most
 Nearly all

31. How many teachers in this school are eager to try new ideas?

Mark only one oval.

- None
 Some
 About half
 Most
 Nearly all

32. How many teachers in this school really care about each other?

Mark only one oval.

- None
 Some
 About half
 Most
 Nearly all

33. How many teachers in this school feel responsible for helping students develop self-control?

Mark only one oval.

- None
 Some
 About half
 Most
 Nearly all

34. How many teachers in this school feel responsible when students in this school fail?

Mark only one oval.

- None
 Some
 About half
 Most
 Nearly all

35. How many teachers in this school feel good about parents' support for their work?

Mark only one oval.

- None
 Some
 About half
 Most
 Nearly all

36. When working with students, I do the following:

Check all that apply.

- Teach students my expectations
 Provide opportunities for collaboration with staff
 Provide opportunities for collaboration with other students
 Allowing students opportunities to recover from mistakes
 Create a kind and caring environment
 Encourage students
 Support students in building relationships with their peers
 Expect students to show respect to their classmates
 Attend community events/open houses
 Communicate with parents
 Other: _____

37. How do the structures you listed in questions 9-35 impact ninth grade students' ability to transition to high school?

Section 3: Relationship Considerations

This section investigates the emphasis that is placed on building relationships among staff and students in your educational setting.

38. To what extent do you feel respected by your principal?

Mark only one oval.

- Not at all
 A little
 Some
 To a great extent

39. To what extent do you feel respected by other teachers?

Mark only one oval.

- Not at all
 A little
 Some
 To a great extent

40. To what extent do you feel respected by the parents of your students?

Mark only one oval.

- Not at all
 A little
 Some
 To a great extent

41. How often have you done the following this school year: When a student skipped class, you informed his/her parents?

Mark only one oval.

- Never/seldom
 Occassionally
 About half the time
 Often
 Nearly all the time

42. How often have you done the following this school year: When a student performed poorly, you informed his/her parents.

Mark only one oval.

- Never/seldom
 Occassionally
 About half the time
 Often
 Nearly all the time

43. How often have you done the following this school year: When a student performed poorly, you talked with his/her parents about ways they could help their child learn.

Mark only one oval.

- Never/seldom
 Occasionally
 About half the time
 Often
 Nearly all the time

44. How often have you done the following this school year: When a student performed better than usual, you informed his/her parents.

Mark only one oval.

- Never/seldom
 Occasionally
 About half the time
 Often
 Nearly all the time

45. How many of your students' parents support your teaching efforts?

Mark only one oval.

- None
 Some
 Above half
 Most
 Nearly all

46. How many of your students' parents do their best to help their children learn?

Mark only one oval.

- None
 Some
 Above half
 Most
 Nearly all

47. At this school, it is difficult to overcome the cultural barriers between teachers and parents.

Mark only one oval.

- Strongly disagree
 Disagree
 Agree
 Strongly agree

48. Teachers and parents think of each other as partners in educating children.*Mark only one oval.*

- Strongly disagree
 Disagree
 Agree
 Strongly agree

49. Parents have confidence in the expertise of the teachers.*Mark only one oval.*

- Strongly disagree
 Disagree
 Agree
 Strongly agree

50. Staff at this school work hard to build trusting relationships with parents.*Mark only one oval.*

- Strongly disagree
 Disagree
 Agree
 Strongly agree

51. How often do your ninth grade students talk to you about their progress in your class?*Mark only one oval.*

- Never
 Rarely
 Sometimes
 Almost every day

52. How often do your ninth grade students talk to you about what they are doing in other classes?*Mark only one oval.*

- Never
 Rarely
 Sometimes
 Almost every day

53. How often do your ninth grade students share good grades or other academic achievements with you?

Mark only one oval.

- Never
- Rarely
- Sometimes
- Almost every day

54. How often do your ninth grade students talk to you about their friends?

Mark only one oval.

- Never
- Rarely
- Sometimes
- Almost every day

55. How often do your ninth grade students talk to you about their families?

Mark only one oval.

- Never
- Rarely
- Sometimes
- Almost every day

56. How often do your ninth grade students ask you for help with personal problems?

Mark only one oval.

- Never
- Rarely
- Sometimes
- Almost every day

57. How do relationships (with parents, staff, and peers) influence your ninth grade students?

Section 4: Program Considerations

This section investigates programming that may be in place to assist students in transitioning to high school.

58. Ninth grade students struggle with the transition to high school.*Mark only one oval.*

- Strongly disagree
 Disagree
 Agree
 Strongly agree

59. The transition programming at my school makes a difference for ninth grade students.*Mark only one oval.*

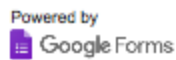
- Strongly disagree
 Disagree
 Agree
 Strongly agree

60. What programs do you have in place to support 9th grade students?*Check all that apply.*

- Middle school preparation and services
 8th grade transition meetings
 8th grade open house
 9th grade orientation
 Ninth grade academy (smaller classes, smaller setting)
 Ninth grade teams
 Looping teachers
 Programming for at-risk students
 AVID
 Programming for all students
 Specific and targeted intervention classes
 Collaborative setting
 Student mentors
 Advisory programs
 Helping students to connect to extracurricular activities
 Connecting students to services/programs prior to building entry
 Ensuring students have mastered certain benchmarks prior to high school entry
 Student Assistance Team or Scientific Research Based Intervention Team
 Other: _____

61. How effective are these programs in contributing to ninth grade transition?

62. What contributes (structurally, relationally, and programmatically) to students finding success in 9th grade?



Appendix A. Textbook Adoption Form

Date: 12/13/18

1. Curriculum committee or department submitting change: Mathematics Department

2. Grade levels or course(s) in which text will be used 6-12

3. Proposed text:

a. Title: Illustrative Mathematics OPEN-UP RESOURCES 6-12 Math Curriculum

b. Author(s) full name: William McCallum

c. Publisher (name and location) OPEN-UP RESOURCES

d. Copyright date: 2018

4. Cost of recommended text: 0

5. Amount budgeted: 0

6. Number of student copies to be purchased: 0

7. This text is (check one):

- a. a replacement for existing text
b. a new text for new or revised course

* free digital curriculum,
supplemental documents as needed

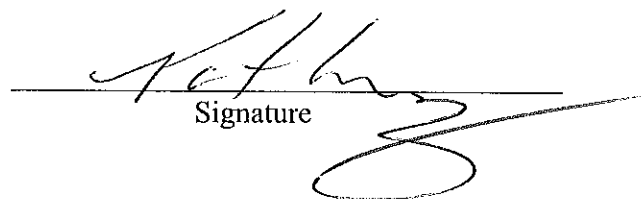
8. Rationale for selection of this text (if replacement for current text, be sure to indicate why the text needs to be replaced and the advantages of the proposed text):

No current overarching program in place. Illustrative Mathematics Open-up is the highest rated curriculum ever on EdReports for Focus-Rigor- coherence. Increased Alignment to CCSS and improved vertical alignment to increase/scaffold learning

9. Committee members' names:

<u>Steve Lecky</u>	<u>Daniel Seck</u>	<u>Silvia Mayo Martinez</u>
<u>Renee Beaudreau</u>	<u>Zack Tsakalis</u>	<u>Cheryl Gonzalez</u>
<u>Pat Hubany</u>	<u>Amini Rogers</u>	<u>Colleen Weiner</u>

10. Approvals: Department head, district coordinator, or supervisor: Patrick Hubany


Signature

Appendix B: Textbook Evaluation: Administrative Procedures

Definitions:

A *textbook* is one required for use by students in a course of study. All textbooks must be approved by the Board of Education.

A *supplemental text* is an optional text that is used to complement or extend the focus of the basic text used by the class.

An appropriate *readability level* of a text is one suitable for those students for whom it is intended. Ideally, a range of readability is desirable.

Procedures:

1. All texts used as a regular part of instruction must be adopted by the Board of Education prior to purchase.
2. Department heads, coordinators, or supervisors will insure that each new text proposed for purchase shall be evaluated in the following manner.
 - a. At least four members of the Curriculum Committee or at least four elementary, middle and/or high school staff members planning to use the text will complete the district text evaluation form. A reading teacher should complete section two of the evaluation.
 - b. If a basic text is to be recommended for adoption for a middle and high school course of study, a joint evaluation should be accomplished. Supervisors, coordinators, or department heads in each of the respective schools should coordinate this process.
 - c. The department head, supervisor, or coordinator will submit the completed textbook adoption recommendation form to his/her principal and the assistant superintendent. The textbook evaluation form must be submitted to the Curriculum Office on/or before April 1st of the school year
 - d. Upon reviewing and approving the recommendation – in consultation with the appropriate principal(s), the assistant superintendent for curriculum/instruction will place the recommendation on the Board’s agenda for consideration. .

* Requests for elementary texts will be reviewed by at least four elementary principals prior to being submitted to the assistant superintendent.

6161.1 (e)

EVALUATION

Current Text IN-District Curriculum Proposed Text Illustrative Mathematics Open-UP Resources

Directions: For each question, answer by noting the appropriate response, using the following ratings:

1	2	3	NA
Little or no extent	To some extent	Great extent	Not applicable

I. Objectives and Content

- | | | | | | |
|-----|--|---|---|---|----|
| 1. | How well are the text's objectives stated? | 1 | 2 | ③ | NA |
| 2. | How well do the text's objectives correlate with course goals and objectives? | 1 | 2 | ③ | NA |
| 3. | To what extent do the objectives require students to use higher cognitive skills (analysis, synthesis, etc.)? | 1 | 2 | ③ | NA |
| 4. | How well does the text treat the course content? | 1 | 2 | ③ | NA |
| 5. | To what extent is the content of the text geared to the interests, abilities, and needs of the students who will use it? | 1 | 2 | ③ | NA |
| 6. | How well does the text reflect recent scholarship, pedagogy, or research in this subject? | 1 | 2 | ③ | NA |
| 7. | How well does the text accommodate a range of learning styles in presenting essential concepts and relationships (e.g., visual, kinesthetic, and auditory preferences; variety of activities, range of resources)? | 1 | 2 | ③ | NA |
| 8. | To what extent does the text use charts, maps, graphs, tables, format, and other visual aids? | 1 | 2 | ③ | NA |
| 9. | To what extent does the text encourage students to do the same? (e.g., outline, visually organize, reflect) to achieve the stated objectives? | 1 | 2 | ③ | NA |
| 10. | To what extent is skills development <i>cumulatively</i> stressed, practiced, and assessed throughout the text? | 1 | 2 | ③ | NA |
| 11. | How well does the text draw on electronic enrichment and support services (e.g., CDs, on-line text support)? | 1 | 2 | ③ | NA |

- | | | | | | |
|-----|---|---|---|---|----|
| 12. | To what extent do the text and enrichment materials reflect current learning theory and principles? | 1 | 2 | ③ | NA |
|-----|---|---|---|---|----|

Comments:

Ed Reports Curriculum evaluation score of 69/70 supports the selection of the resource and motivates the rating of "3" (Great Extent)

II. Reading Criteria (To be filled out by reading consultant)

- | | | | | | |
|-----|--|---|---|---|----|
| 1. | Do the textual supports (e.g., format, illustrations, headings, etc.) clearly reflect chapter content? | 1 | 2 | 3 | NA |
| 2. | How well do the illustrations (e.g., pictures, maps, diagrams) support or extend the written text? | 1 | 2 | 3 | NA |
| 3. | Do chapters/sections have effective introductions and summaries? | 1 | 2 | 3 | NA |
| 4. | Does the text have enough elaboration to assist understanding and recall of important concepts, facts, etc.? | 1 | 2 | 3 | NA |
| 5. | To what extent does each lesson, chapter, and unit contain a clear, manageable main idea? | 1 | 2 | 3 | NA |
| 6. | Does the text contain an effective glossary? | 1 | 2 | 3 | NA |
| 7. | How well are important and difficult words, concepts, and terms explained in context? | 1 | 2 | 3 | NA |
| 8. | To what extent do sentences vary in length and structure? | 1 | 2 | 3 | NA |
| 9. | Does the text offer an appropriate range of reading levels? | 1 | 2 | 3 | NA |
| 10. | To what extent are the directions clear and complete? | 1 | 2 | 3 | NA |
| 11. | To what extent is the table of contents and subject index useful and easy-to-use? | 1 | 2 | 3 | NA |

Comments: As a math curriculum reading passages are not the focus, but there are writing activities that are rigorous and relevant

Reading teacher's signature: _____

King A. Macfarlane

III. Teaching Aids

1.	How well does the teacher's manual explain the objectives of individual units and lessons?	1	2	③	NA
2.	How useful is the text's technology software?	1	2	③	NA
3.	To what extent are appropriate test materials available for teachers?	1	2	③	NA
4.	To what extent are interesting activities suggested that will challenge youngsters to do further research?	1	2	③	NA
5.	To what extent do the suggested activities and accompanying materials accommodate the range of learning abilities of the students most likely to be using them?	1	2	③	NA

IV. Treatment of Sensitive Areas

1.	How well does the content of the text (both pictorial and written) reflect the pluralistic, multi-ethnic nature of our society, past and present?	1	2	③	NA
2.	To what extent is the role of various religious and socio-economic groups, past and present, accurately and fairly presented?	1	②	3	NA
3.	How well are racial, sexual, religious, and ethnic stereotypes avoided?	1	②	3	NA
4.	To what extent are all sides of controversial issues treated fairly and objectively?	1	②	3	NA

V. Gender equity and multiculturalism

1. Do total references to boys and men in illustrations and language balance with total references to girls and women? yes somewhat ___ no ___
2. Are different minority groups depicted in illustrations? yes somewhat ___ no ___
3. Are minority individuals represented in illustrations? yes somewhat ___ no ___
4. Does the material emphasize that every human group has its achievers, thinkers, writers, artists, scientists, builders, and political leaders? yes somewhat ___ no ___
5. Are both female and male adult members of minority groups depicted in situations which exhibit them as worthy models to emulate? yes somewhat ___ no ___
6. Do materials present social group differences so that students recognize the value of our multicultural character? yes somewhat ___ no ___
7. Do materials help students recognize both the basic similarities among all members of the human race as well as the uniqueness of the individual? yes somewhat ___ no ___

Language Arts

1. Do selections in literature and reading anthologies reflect the contributions of the various cultural and ethnic groups that make up our society? yes ___ somewhat no ___ N/A
2. Do literary selections provide opportunities for students to develop positive attitudes toward minorities and women? yes ___ somewhat ___ no ___ N/A

Science

1. Are women and men pictured with the same frequency in the roles of researchers (e.g., conducting experiments). yes somewhat ___ no ___
2. Do texts include the contributions made by women and minority members? yes somewhat ___ no ___

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
CERTIFIED SALARIES								
51109 CERTIFIED*CURR WRITING	-	-	16,500.00	-	-	16,500.00	-	16,500.00
51110 CERTIFIED*REG	29,524,464.24	31,125,984.00	(436,065.00)	-	6,130,914.15	24,559,004.85	(153,120.00)	30,843,039.00
51111 KNOWN ATTRITION	-	(78,065.00)	78,065.00	-	-	-	-	-
51112 UNKNOWN ATTRITION	-	(358,000.00)	358,000.00	-	-	-	-	-
51115 CERTIFIED*OTH ADDL/STIPEND	14,938.50	-	-	-	-	-	-	-
51309 SALARIES: INTERVENTIONISTS	53,820.00	-	-	-	-	-	-	-
51310 SALARIES: SUBS-DAILY*REG	110,008.20	197,355.00	-	-	23,913.21	173,441.79	85,000.00	112,355.00
51315 SALARIES: SUBS-LT*REG	82,917.91	106,909.00	-	-	44,944.32	61,964.68	(80,000.00)	186,909.00
51316 SALARIES: SUBS-BLDG*REG	134,745.00	309,685.00	-	-	52,806.25	256,878.75	66,000.00	243,685.00
51410 SALARIES: ADMINISTRATOR*REG	3,839,210.85	3,968,716.00	-	-	1,445,644.21	2,523,071.79	33,375.00	3,935,341.00
51501 LONGEVITY: CERTIFIED	399,600.00	429,200.00	-	-	202,000.00	227,200.00	25,200.00	404,000.00
51510 ADDL COMP PAID TO TCHRS	-	12,000.00	-	-	-	12,000.00	-	12,000.00
51550 EARLY RETIRMENT INCENTIVE	10,500.00	10,501.00	-	-	-	10,501.00	-	10,501.00
51716 SALARIES: MENTOR	-	10,000.00	-	-	-	10,000.00	-	10,000.00
51718 SALARIES: TUTOR	99,720.00	75,035.00	-	-	19,985.00	55,050.00	-	75,035.00
51721 SALARIES: STIPENDS-NON TRB	406,009.99	409,864.00	-	-	53,946.75	355,917.25	-	409,864.00
51900 OTHER SALARIES	106,301.19	168,744.00	-	-	40,718.40	128,025.60	-	168,744.00
51901 NON-CONTRACTED CERTIFIED	11,730.00	-	12,240.00	-	-	12,240.00	-	12,240.00
51921 SALARIES: CLASS COVERAGE	39,160.97	40,000.00	-	-	4,101.73	35,898.27	(10,000.00)	50,000.00
<u>Total CERTIFIED SALARIES</u>	34,833,126.85	36,427,928.00	28,740.00	-	8,018,974.02	28,437,693.98	(33,545.00)	36,490,213.00
CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,833,699.06	7,385,040.00	-	-	2,210,777.47	5,174,262.53	35,000.00	7,350,040.00
51118 CLASSIFIED*OT	156,117.58	138,505.00	-	-	134,193.86	4,311.14	-	138,505.00
51123 SALS OF REG EMP PAID TO INSTR AID	93,883.50	96,112.00	-	-	27,755.00	68,357.00	-	96,112.00
51200 SAL OF SEASONAL TEMP EMP	1,035.25	-	-	-	7,665.91	(7,665.91)	-	-
51416 ATHLETIC EVENT-OT	31,582.20	30,001.00	-	-	8,995.31	21,005.69	-	30,001.00
51418 SUBS-SECRETARIES	57,056.86	-	-	-	15,095.23	(15,095.23)	-	-
51419 OT-SNOW REMOVAL	43,316.76	30,000.00	-	-	-	30,000.00	-	30,000.00
51420 OT-CUSTODIAL COVERAGE	75,305.13	62,000.00	-	-	12,561.11	49,438.89	-	62,000.00
51502 LONGEVITY: CLASSIFIED	32,600.00	-	-	-	-	-	-	-
51711 SALARIES: PHYSICIAN	10,000.12	10,000.00	-	-	1,923.10	8,076.90	-	10,000.00
<u>Total CLASSIFIED SALARIES</u>	7,334,596.46	7,751,658.00	-	-	2,418,966.99	5,332,691.01	35,000.00	7,716,658.00

	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	3,198,876.89	3,490,832.00	-	-	667,669.28	2,823,162.72	120,000.00	3,370,832.00
51212 SALARIES: AIDES/PARAS*OT	-	1.00	-	-	-	1.00	-	1.00
51215 SALARIES: AD ED/PARAS*REG	4,587.62	5,259.00	-	-	456.32	4,802.68	-	5,259.00
51216 SALARIES: LIBRARY PARAS*REG	112,767.64	102,009.00	-	-	25,116.41	76,892.59	-	102,009.00
51503 LONGEVITY: PARAS	13,450.00	13,500.00	-	-	13,650.00	(150.00)	(150.00)	13,650.00
51713 SALARIES: LUNCH AIDE	86,081.58	87,239.00	-	-	18,987.58	68,251.42	-	87,239.00
51920 SALARIES: STUDENT VOCATIONAL	9,903.05	17,000.00	-	8,456.34	643.66	7,900.00	-	17,000.00
<u>Total_ PARAPROFESSIONALS</u>	3,425,666.78	3,715,840.00	-	8,456.34	726,523.25	2,980,860.41	119,850.00	3,595,990.00
EMPLOYEE BENEFITS								
51970 SAL: CLOTHING ALLOCATION	18,550.00	18,200.00	-	-	18,200.00	-	-	18,200.00
52100 GROUP LIFE INSURANCE	231,785.00	217,455.00	-	-	217,455.00	-	-	217,455.00
52205 FICA	454,141.12	359,533.00	-	-	107,960.73	251,572.27	-	359,533.00
52210 MEDICARE	684,171.62	681,466.00	-	-	167,394.61	514,071.39	-	681,466.00
52300 RETIREMENT CONTRIB	38,920.78	36,000.00	(10,000.00)	-	7,807.77	18,192.23	-	26,000.00
52500 TUITION REIMB	4,500.00	4,500.00	-	-	-	4,500.00	-	4,500.00
52600 UNEMPLOY COMPENSATION	38,461.80	100,000.00	-	95,061.00	4,779.00	160.00	-	100,000.00
52700 WORKERS COMPENSATION	718,800.00	630,000.00	-	281,926.00	348,074.00	-	-	630,000.00
52831 HEALTH INS*CERTIFIED/PARAS	7,352,500.00	7,088,468.00	-	3,773,020.94	3,210,229.06	105,218.00	-	7,088,468.00
52832 HEALTH INS*CLASSIFIED	4,911,408.79	5,121,725.00	-	-	5,121,725.00	-	-	5,121,725.00
52840 DENTAL INSURANCE	999,731.75	999,468.00	-	450,459.03	522,372.97	26,636.00	-	999,468.00
52950 DISABILITY INSURANCE	22,802.24	28,500.00	-	17,916.59	10,583.41	-	-	28,500.00
52960 UNUSED SICK BENEFIT	49,782.99	25,002.00	-	-	26,163.93	(1,161.93)	(1,161.93)	26,163.93
52961 UNUSED VACATION PAYOUT	17,864.03	15,000.00	-	-	-	15,000.00	-	15,000.00
52990 OTHER POST EMPL BENEFITS	127,424.00	123,748.00	-	-	123,748.00	-	-	123,748.00
52991 ACA HEALTH INSURANCE	-	30,000.00	-	-	-	30,000.00	-	30,000.00
<u>Total_ EMPLOYEE BENEFITS</u>	15,670,844.12	15,479,065.00	(10,000.00)	4,618,383.56	9,886,493.48	964,187.96	(1,161.93)	15,470,226.93

	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Appropr. Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	137.45	350.00	-	312.00	-	38.00	-	350.00
53020 LEGAL SERVICES	72,678.00	160,000.00	-	152,343.30	7,656.70	0.00	-	160,000.00
53040 NURSING SERVICES	500.00	5,000.00	-	-	-	5,000.00	-	5,000.00
53070 TESTING / SCORING	47,064.00	53,486.00	-	-	47,880.00	5,606.00	-	53,486.00
53200 PROF EDUC SERVICES	6,598.16	20,000.00	-	-	6,380.75	13,619.25	-	20,000.00
53205 EMPLOYEE TRNG/DEV SVCS	-	1,700.00	-	898.50	170.00	631.50	-	1,700.00
53220 INSERVICE - PROF MTGS/DEV	23,044.57	47,638.00	(370.00)	7,554.00	13,506.68	26,207.32	-	47,268.00
53240 FIELD TRIPS	1,315.73	3,300.00	1,900.00	-	1,185.46	4,014.54	-	5,200.00
53251 STUDENT ACTIVITIES	9,500.00	9,000.00	(1,400.00)	4,442.00	58.00	3,100.00	-	7,600.00
53300 PURCH PROF SVCS: TECH	115,538.20	124,250.00	1,000.00	45,540.00	52,485.00	27,225.00	-	125,250.00
53400 PURCH PROF SVCS: OTHER	857,812.84	901,784.00	-	618,289.36	216,178.14	67,316.50	-	901,784.00
53520 PURCH PROF SVCS: OTHR TECH		256,455.00	-	6,800.00	10,741.35	238,913.65	-	256,455.00
53530 PURCH PROF SVCS: POLICE	4,647.39	9,000.00	-	9,000.00	-	-	-	9,000.00
53540 PURCH PROF SVCS: SPORTS OFF	39,919.03	60,997.00	-	948.00	11,300.56	48,748.44	-	60,997.00
53900 OTHER PURCHASED SERVICES	23,674.73	48,100.00	-	6,760.39	8,127.00	33,212.61	-	48,100.00
54010 PURCH PROPERTY SVCS	15,822.43	23,500.00	-	19,279.59	1,701.69	2,518.72	-	23,500.00
54103 SNOW PLOWING/SANDING	14,230.00	30,000.00	-	30,000.00	-	-	-	30,000.00
54400 RENTAL LAND/BUILDINGS-TLC	34,500.00	34,500.00	-	20,125.00	14,375.00	-	-	34,500.00
54410 RENTAL OF LAND & BLDGS-ADED	77,058.00	77,058.00	-	9,800.00	67,258.00	-	-	77,058.00
54411 WATER/SEWER	70,265.19	63,530.00	-	43,619.23	19,910.77	(0.00)	(20,000.00)	83,530.00
54420 RENTAL OF EQUIP&VEHICLES	763.36	6,500.00	-	3,060.78	1,939.22	1,500.00	-	6,500.00
54421 DISPOSAL	146,900.70	135,000.00	-	75,220.85	59,779.15	(0.00)	-	135,000.00
54424 LAWN CARE	5,892.95	10,000.00	-	9,230.00	770.00	-	-	10,000.00
54430 RENTAL OF COMPUTER RELATED EQ	393.00	393.00	-	-	393.00	-	-	393.00
54440 RENTALS	2,941.20	1,729.00	576.00	1,133.15	572.85	599.00	-	2,305.00
54500 CONSTRUCTION SERVICES		-	-	-	54,395.00	(54,395.00)	-	-
54900 ENERGY PERFORM CONTRACT	345,915.37	345,915.00	-	-	345,915.37	(0.37)	-	345,915.00
55010 PURCHASED SERVICES	747,861.24	869,393.00	(15,430.00)	182,662.28	434,438.86	236,861.86	-	853,963.00

	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apppr. Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PURCHASED SERVICES (cont.)								
55011 VACCINES	1,035.00	8,625.00	-	8,280.00	345.00	-	-	8,625.00
55100 PUPIL TRANSPORTATION	5,696,747.08	5,560,146.00	(1,000.00)	68,539.77	5,382,882.75	107,723.48	-	5,559,146.00
55105 TRANSPORTATION*SUMMER	203,800.44	207,809.00	-	-	211,456.10	(3,647.10)	-	207,809.00
55109 TRANS*SPED OUT OF TOWN	291,844.50	300,000.00	-	242,625.27	67,300.73	(9,926.00)	-	300,000.00
55190 TRANS*PURCH FRM OTH SRCES	118,130.00	150,000.00	-	70,857.50	6,910.00	72,232.50	-	150,000.00
55205 PROP/CASUALTY INSURANCE	475,784.00	488,144.00	-	-	488,144.00	-	-	488,144.00
55206 ATHLETIC INSURANCE	24,128.00	27,000.00	-	-	22,564.00	4,436.00	-	27,000.00
55300 COMMUNICATIONS/TELEPHONE	329,339.90	268,800.00	-	145,556.94	123,243.06	-	-	268,800.00
55301 POSTAGE	35,689.62	43,235.00	-	11,630.08	2,497.26	29,107.66	-	43,235.00
55303 SECURITY MONITORING	64,295.00	75,000.00	-	5,000.00	53,382.04	16,617.96	-	75,000.00
55400 ADVERTISING	4,862.21	7,050.00	-	-	725.01	6,324.99	-	7,050.00
55500 PRINTING	31,193.07	46,730.00	-	14,272.01	9,851.69	22,606.30	-	46,730.00
55510 COPYING	283,707.00	185,247.00	-	72,000.12	113,246.88	-	-	185,247.00
55800 TRAVEL/CONFERENCES	104,070.89	112,655.00	1,775.00	16,659.42	28,919.87	68,850.71	-	114,430.00
57350 TECH SW/COMPUTER LICENSES	1,600.00	1,600.00	-	-	386.65	1,213.35	-	1,600.00
58901 EDUCATIONAL SUPPORT	12,252.28	12,640.00	-	514.00	6,529.01	5,596.99	-	12,640.00
58902 CULTURAL COUNCIL	16,000.00	16,000.00	-	-	16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	43,598.85	66,000.00	15,000.00	20,423.66	42,978.54	17,597.80	-	81,000.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00	-	-	-	15,000.00	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00	-	-	3,000.00	-	-	3,000.00
58906 AFTER SCHOOL PROGRAM	15,007.50	15,027.00	-	-	8,211.03	6,815.97	-	15,027.00
58908 RECRUITMENT	1,598.24	5,625.00	-	-	-	5,625.00	-	5,625.00
Total_PURCHASED SERVICES	10,437,657.12	10,913,911.00	2,051.00	1,923,377.20	7,965,692.17	1,026,892.63	(20,000.00)	10,935,962.00

	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr. Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
SUPPLIES & MATERIALS								
56010 SUPPLIES*INVENTORY	13,124.80	1,500.00	-	-	108.50	1,391.50	-	1,500.00
56104 SUPPLIES*MAINTENANCE		29,966.00	-	-	1,354.50	28,611.50	-	29,966.00
56106 SUPPLIES*FOOD		390.00	-	-	-	390.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	447,465.38	396,282.00	(1,500.00)	73,100.98	153,495.59	168,185.43	-	394,782.00
56115 COMMON CORE MATERIALS	13,763.13	12,571.00	-	104.00	2,234.77	10,232.23	-	12,571.00
56120 ADMINISTRATIVE SUPPLIES	28,806.10	89,397.00	(76.00)	19,950.75	22,804.16	46,566.09	-	89,321.00
56210 NATURAL GAS	440,627.50	394,450.00	-	294,925.51	99,524.49	-	-	394,450.00
56220 ELECTRICITY	1,311,922.00	1,335,714.00	-	1,165,959.67	169,454.33	300.00	-	1,335,714.00
56230 BOTTLED GAS	5,503.93	12,000.00	-	8,416.18	3,583.82	(0.00)	-	12,000.00
56240 FUEL OIL	234,505.99	292,250.00	-	245,580.81	46,669.19	-	-	292,250.00
56260 DIESEL FUEL	219,883.05	261,686.00	-	214,687.30	46,998.70	0.00	-	261,686.00
56265 GASOLINE (VEHICLES)	58,537.48	55,250.00	-	52,746.88	2,503.12	0.00	-	55,250.00
56270 PROPANE	30,562.13	26,000.00	-	24,900.08	1,099.92	(0.00)	-	26,000.00
56300 FOOD SUPPLIES	1,251.62	6,890.00	-	1,150.00	-	5,740.00	-	6,890.00
56410 TEXTBOOKS	28,222.45	48,997.00	(3,775.00)	4,442.17	18,253.15	22,526.68	-	45,222.00
56420 LIBRARY MATERIALS	31,627.03	31,050.00	(1,500.00)	1,172.15	5,547.30	22,830.55	-	29,550.00
56440 MEDIA	2,479.62	5,300.00	-	1,872.17	509.37	2,918.46	-	5,300.00
56500 SUPPLIES*TECH RELATED	27,493.40	49,321.00	-	18,206.30	4,399.00	26,715.70	-	49,321.00
56900 SUPPLIES*OTHER	221,080.35	152,150.00	(12,370.00)	29,318.53	38,262.73	72,198.74	-	139,780.00
56910 CUSTODIAL SUPPLIES	210,309.74	176,000.00	-	113,973.10	28,460.14	33,566.76	-	176,000.00
59010 ADMIN RESERVE	-	66,313.00	-	-	-	66,313.00	-	66,313.00
Total SUPPLIES & MATERIALS	3,327,165.70	3,443,477.00	(19,221.00)	2,270,506.58	645,262.78	508,486.64	-	3,424,256.00
PROPERTY								
54300 MAINT: REPLACEMENT	713,038.69	811,268.00	(1,070.00)	330,594.05	221,607.12	257,996.83	-	810,198.00
54303 MAINT: GROUNDS	21,730.35	22,000.00	-	14,691.37	3,818.63	3,490.00	-	22,000.00
54304 ELEVATOR MAINTENANCE	33,161.70	37,400.00	-	29,589.00	7,811.00	-	-	37,400.00
57300 NEW EQUIPMENT	157,780.08	139,042.00	(500.00)	27,252.99	13,390.10	97,898.91	-	138,542.00
57330 FURNITURE AND FIXTURES	4,241.60	6,200.00	-	174.00	-	6,026.00	-	6,200.00
57340 TECH REL HW/EQUIP	211,527.27	72,750.00	-	1,772.32	45,867.99	25,109.69	-	72,750.00
Total PROPERTY	1,141,479.69	1,088,660.00	(1,570.00)	404,073.73	292,494.84	390,521.43	-	1,087,090.00

	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apppr. Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
DUES & FEES								
53310 PURCH PROF SVCS: AUDIT	9,381.25	42,000.00	-	-	-	42,000.00	-	42,000.00
58100 MEMBERSHIPS & DUES	77,262.95	75,529.00	-	13,799.00	51,737.90	9,992.10	-	75,529.00
Total DUES & FEES	86,644.20	117,529.00	-	13,799.00	51,737.90	51,992.10	-	117,529.00
MAJOR PROJECTS								
57400 INFRASTRUCTURE	23,061.40	-	-	-	-	-	-	-
Total MAJOR PROJECTS	23,061.40	-	-	-	-	-	-	-
TUITION								
55600 TUITION/MAGNET SCHLS-REG ED	983,787.44	1,198,900.00	-	-	36,585.00	1,162,315.00	-	1,198,900.00
55610 TUIT OTHR DIST IN STATE-SPED	55,165.71	275,000.00	-	59,168.61	807.84	215,023.55	-	275,000.00
55620 TUIT OTHR DIST O/S STATE-SPED	80,982.55	81,500.00	-	55,347.16	26,152.84	(0.00)	-	81,500.00
55630 TUIT TO PRIVATE SOURCES-SPED	3,222,711.54	2,858,941.00	-	1,848,048.50	783,831.34	227,061.16	-	2,858,941.00
Total TUITION	4,342,647.24	4,414,341.00	-	1,962,564.27	847,377.02	1,604,399.71	-	4,414,341.00
								-
Grand Total	80,622,889.56	83,352,409.00	-	11,201,160.68	30,853,522.45	41,297,725.87	100,143.07	83,252,265.93

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
CERTIFIED SALARIES								
51109 CERTIFIED*CURR WRITING	-	-	16,500.00	-	-	16,500.00	-	16,500.00
51110 CERTIFIED*REG	29,524,464.24	31,125,984.00	(436,065.00)	-	8,583,099.52	22,106,819.48	(140,120.00)	30,830,039.00
51111 KNOWN ATTRITION	-	(78,065.00)	78,065.00	-	-	-	-	-
51112 UNKNOWN ATTRITION	-	(358,000.00)	358,000.00	-	-	-	-	-
51115 CERTIFIED*OTH ADDL/STIPEND	14,938.50	-	-	-	-	-	-	-
51309 SALARIES: INTERVENTIONISTS	53,820.00	-	-	-	-	-	-	-
51310 SALARIES: SUBS-DAILY*REG	110,008.20	197,355.00	-	-	38,889.46	158,465.54	85,000.00	112,355.00
51315 SALARIES: SUBS-LT*REG	82,917.91	106,909.00	-	-	68,099.92	38,809.08	(80,000.00)	186,909.00
51316 SALARIES: SUBS-BLDG*REG	134,745.00	309,685.00	-	-	76,559.25	233,125.75	66,000.00	243,685.00
51410 SALARIES: ADMINISTRATOR*REG	3,839,210.85	3,968,716.00	-	-	1,759,166.89	2,209,549.11	(85,375.00)	4,054,091.00
51501 LONGEVITY: CERTIFIED	399,600.00	429,200.00	-	-	202,000.00	227,200.00	25,200.00	404,000.00
51510 ADDL COMP PAID TO TCHRS	-	12,000.00	-	-	-	12,000.00	-	12,000.00
51550 EARLY RETIRMENT INCENTIVE	10,500.00	10,501.00	-	-	-	10,501.00	-	10,501.00
51716 SALARIES: MENTOR	-	10,000.00	-	-	1,130.25	8,869.75	-	10,000.00
51718 SALARIES: TUTOR	99,720.00	75,035.00	-	-	28,511.00	46,524.00	(10,000.00)	85,035.00
51721 SALARIES: STIPENDS-NON TRB	406,009.99	409,864.00	-	-	115,603.25	294,260.75	-	409,864.00
51900 OTHER SALARIES	106,301.19	168,744.00	-	-	45,285.40	123,458.60	-	168,744.00
51901 NON-CONTRACTED CERTIFIED	11,730.00	-	12,240.00	-	-	12,240.00	-	12,240.00
51921 SALARIES: CLASS COVERAGE	39,160.97	40,000.00	-	-	13,619.11	26,380.89	(10,000.00)	50,000.00
<u>Total CERTIFIED SALARIES</u>	34,833,126.85	36,427,928.00	28,740.00	-	10,931,964.05	25,524,703.95	(149,295.00)	36,605,963.00
CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,833,699.06	7,385,040.00	-	-	2,779,903.67	4,605,136.33	62,700.00	7,322,340.00
51118 CLASSIFIED*OT	156,117.58	138,505.00	-	-	144,990.06	(6,485.06)	(6,485.06)	144,990.06
51123 SALS OF REG EMP PAID TO INSTR AID	93,883.50	96,112.00	-	-	35,685.00	60,427.00	-	96,112.00
51200 SAL OF SEASONAL TEMP EMP	1,035.25	-	-	-	7,665.91	(7,665.91)	(9,500.00)	9,500.00
51416 ATHLETIC EVENT-OT	31,582.20	30,001.00	-	-	12,955.68	17,045.32	-	30,001.00
51418 SUBS-SECRETARIES	57,056.86	-	-	-	19,076.80	(19,076.80)	(35,000.00)	35,000.00
51419 OT-SNOW REMOVAL	43,316.76	30,000.00	-	-	4,469.48	25,530.52	-	30,000.00
51420 OT-CUSTODIAL COVERAGE	75,305.13	62,000.00	-	-	13,187.68	48,812.32	-	62,000.00
51502 LONGEVITY: CLASSIFIED	32,600.00	-	-	-	-	-	-	-
51711 SALARIES: PHYSICIAN	10,000.12	10,000.00	-	-	2,692.34	7,307.66	-	10,000.00
<u>Total CLASSIFIED SALARIES</u>	7,334,596.46	7,751,658.00	-	-	3,020,626.62	4,731,031.38	11,714.94	7,739,943.06

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	3,198,876.89	3,490,832.00	-	-	966,616.41	2,524,215.59	130,000.00	3,360,832.00
51212 SALARIES: AIDES/PARAS*OT	-	1.00	-	-	-	1.00	-	1.00
51215 SALARIES: AD ED/PARAS*REG	4,587.62	5,259.00	-	-	501.95	4,757.05	-	5,259.00
51216 SALARIES: LIBRARY PARAS*REG	112,767.64	102,009.00	-	-	36,317.29	65,691.71	-	102,009.00
51503 LONGEVITY: PARAS	13,450.00	13,500.00	-	-	13,650.00	(150.00)	(150.00)	13,650.00
51713 SALARIES: LUNCH AIDE	86,081.58	87,239.00	-	-	26,468.43	60,770.57	-	87,239.00
51920 SALARIES: STUDENT VOCATIONAL	9,903.05	17,000.00	(334.00)	8,036.34	1,063.66	7,566.00	-	16,666.00
Total_PARAPROFESSIONALS	3,425,666.78	3,715,840.00	(334.00)	8,036.34	1,044,617.74	2,662,851.92	129,850.00	3,585,656.00
EMPLOYEE BENEFITS								
51970 SAL: CLOTHING ALLOCATION	18,550.00	18,200.00	-	-	18,200.00	-	-	18,200.00
52100 GROUP LIFE INSURANCE	231,785.00	217,455.00	-	-	217,455.00	-	-	217,455.00
52205 FICA	454,141.12	359,533.00	-	-	151,401.35	208,131.65	-	359,533.00
52210 MEDICARE	684,171.62	681,466.00	-	-	223,819.45	457,646.55	-	681,466.00
52300 RETIREMENT CONTRIB	38,920.78	36,000.00	(10,000.00)	-	9,807.79	16,192.21	-	26,000.00
52500 TUITION REIMB	4,500.00	4,500.00	-	-	-	4,500.00	-	4,500.00
52600 UNEMPLOY COMPENSATION	38,461.80	100,000.00	-	91,996.00	7,844.00	160.00	-	100,000.00
52700 WORKERS COMPENSATION	718,800.00	630,000.00	-	281,926.00	348,074.00	-	-	630,000.00
52831 HEALTH INS*CERTIFIED/PARAS	7,352,500.00	7,088,468.00	-	2,269,413.24	4,713,836.76	105,218.00	-	7,088,468.00
52832 HEALTH INS*CLASSIFIED	4,911,408.79	5,121,725.00	-	-	5,121,725.00	-	-	5,121,725.00
52840 DENTAL INSURANCE	999,731.75	999,468.00	-	406,010.01	577,821.99	15,636.00	-	999,468.00
52950 DISABILITY INSURANCE	22,802.24	28,500.00	-	17,916.59	10,583.41	-	-	28,500.00
52960 UNUSED SICK BENEFIT	49,782.99	25,002.00	-	-	26,163.93	(1,161.93)	(1,161.93)	26,163.93
52961 UNUSED VACATION PAYOUT	17,864.03	15,000.00	-	-	-	15,000.00	-	15,000.00
52990 OTHER POST EMPL BENEFITS	127,424.00	123,748.00	-	-	123,748.00	-	-	123,748.00
52991 ACA HEALTH INSURANCE	-	30,000.00	-	-	-	30,000.00	10,000.00	20,000.00
Total_EMPLOYEE BENEFITS	15,670,844.12	15,479,065.00	(10,000.00)	3,067,261.84	11,550,480.68	851,322.48	8,838.07	15,460,226.93

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	137.45	350.00	-	234.00	78.00	38.00	-	350.00
53020 LEGAL SERVICES	72,678.00	160,000.00	-	128,040.60	31,959.40	(0.00)	-	160,000.00
53040 NURSING SERVICES	500.00	5,000.00	-	-	-	5,000.00	-	5,000.00
53070 TESTING / SCORING	47,064.00	53,486.00	-	-	49,324.00	4,162.00	-	53,486.00
53200 PROF EDUC SERVICES	6,598.16	20,000.00	-	-	6,380.75	13,619.25	-	20,000.00
53205 EMPLOYEE TRNG/DEV SVCS	-	1,700.00	-	-	1,068.50	631.50	-	1,700.00
53220 INSERVICE - PROF MTGS/DEV	23,044.57	47,638.00	(370.00)	12,986.00	13,956.68	20,325.32	-	47,268.00
53240 FIELD TRIPS	1,315.73	3,300.00	1,900.00	-	1,442.91	3,757.09	-	5,200.00
53251 STUDENT ACTIVITIES	9,500.00	9,000.00	(1,400.00)	4,442.00	58.00	3,100.00	-	7,600.00
53300 PURCH PROF SVCS: TECH	115,538.20	124,250.00	1,000.00	800.00	97,225.00	27,225.00	-	125,250.00
53400 PURCH PROF SVCS: OTHER	857,812.84	901,784.00	-	562,016.16	296,072.84	43,695.00	-	901,784.00
53520 PURCH PROF SVCS: OTHR TECH		256,455.00	-	8,800.00	17,049.09	230,605.91	-	256,455.00
53530 PURCH PROF SVCS: POLICE	4,647.39	9,000.00	-	8,388.00	612.00	-	-	9,000.00
53540 PURCH PROF SVCS: SPORTS OFF	39,919.03	60,997.00	-	-	13,763.33	47,233.67	-	60,997.00
53900 OTHER PURCHASED SERVICES	23,674.73	48,100.00	-	10,075.00	934.39	37,090.61	-	48,100.00
54010 PURCH PROPERTY SVCS	15,822.43	23,500.00	-	24,421.24	1,701.69	(2,622.93)	(7,500.00)	31,000.00
54103 SNOW PLOWING/SANDING	14,230.00	30,000.00	-	26,850.00	3,150.00	-	-	30,000.00
54400 RENTAL LAND/BUILDINGS-TLC	34,500.00	34,500.00	-	17,250.00	17,250.00	-	-	34,500.00
54410 RENTAL OF LAND & BLDGS-ADED	77,058.00	77,058.00	-	8,400.00	68,658.00	-	-	77,058.00
54411 WATER/SEWER	70,265.19	63,530.00	-	34,605.27	28,924.73	0.00	(20,000.00)	83,530.00
54420 RENTAL OF EQUIP&VEHICLES	763.36	6,500.00	-	3,060.78	1,939.22	1,500.00	-	6,500.00
54421 DISPOSAL	146,900.70	135,000.00	-	68,398.01	66,601.99	-	-	135,000.00
54424 LAWN CARE	5,892.95	10,000.00	-	8,850.00	1,150.00	-	-	10,000.00
54430 RENTAL OF COMPUTER RELATED EQ	393.00	393.00	-	-	393.00	-	-	393.00
54440 RENTALS	2,941.20	1,729.00	576.00	1,133.15	572.85	599.00	-	2,305.00
54500 CONSTRUCTION SERVICES		-	11,692.15	-	11,692.15	-	-	11,692.15
54900 ENERGY PERFORM CONTRACT	345,915.37	345,915.00	-	-	345,915.37	(0.37)	(0.37)	345,915.37
55010 PURCHASED SERVICES	747,861.24	869,393.00	(15,902.39)	172,041.95	485,647.59	195,801.07	-	853,490.61

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PURCHASED SERVICES (cont.)								
55011 VACCINES	1,035.00	8,625.00	-	8,280.00	345.00	-	-	8,625.00
55100 PUPIL TRANSPORTATION	5,696,747.08	5,560,146.00	(4,559.00)	57,502.27	5,393,920.25	104,164.48	36,868.34	5,518,718.66
55105 TRANSPORTATION*SUMMER	203,800.44	207,809.00	-	-	211,456.10	(3,647.10)	(3,647.10)	211,456.10
55109 TRANS*SPED OUT OF TOWN	291,844.50	300,000.00	-	263,370.59	69,850.65	(33,221.24)	(33,221.24)	333,221.24
55190 TRANSPORT*HOMELESS/DCF	118,130.00	150,000.00	-	96,950.00	8,760.00	44,290.00	-	150,000.00
55205 PROP/CASUALTY INSURANCE	475,784.00	488,144.00	-	-	488,144.00	-	-	488,144.00
55206 ATHLETIC INSURANCE	24,128.00	27,000.00	-	-	22,564.00	4,436.00	4,436.00	22,564.00
55300 COMMUNICATIONS/TELEPHONE	329,339.90	268,800.00	-	122,959.27	140,814.39	5,026.34	-	268,800.00
55301 POSTAGE	35,689.62	43,235.00	(1,000.00)	12,155.08	2,872.26	27,207.66	-	42,235.00
55303 SECURITY MONITORING	64,295.00	75,000.00	(380.11)	1,902.00	55,674.71	17,043.18	-	74,619.89
55400 ADVERTISING	4,862.21	7,050.00	-	-	725.01	6,324.99	-	7,050.00
55500 PRINTING	31,193.07	46,730.00	-	13,776.40	10,347.30	22,606.30	-	46,730.00
55510 COPYING	283,707.00	185,247.00	-	30,106.36	155,140.64	-	-	185,247.00
55800 TRAVEL/CONFERENCES	104,070.89	112,655.00	2,109.00	18,322.29	35,760.73	60,680.98	-	114,764.00
57350 TECH SW/COMPUTER LICENSES	1,600.00	1,600.00	-	-	386.65	1,213.35	-	1,600.00
58901 EDUCATIONAL SUPPORT	12,252.28	12,640.00	(52.50)	469.00	6,601.98	5,516.52	-	12,587.50
58902 CULTURAL COUNCIL	16,000.00	16,000.00	-	-	16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	43,598.85	66,000.00	15,000.00	20,175.70	43,226.50	17,597.80	-	81,000.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00	-	-	-	15,000.00	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00	-	-	3,000.00	-	-	3,000.00
58906 AFTER SCHOOL PROGRAM	15,007.50	15,027.00	-	-	8,211.03	6,815.97	-	15,027.00
58908 RECRUITMENT	1,598.24	5,625.00	-	-	-	5,625.00	-	5,625.00
<u>Total PURCHASED SERVICES</u>	10,437,657.12	10,913,911.00	8,613.15	1,746,761.12	8,237,322.68	938,440.35	(23,064.37)	10,945,588.52

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Appopr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
SUPPLIES & MATERIALS								
56010 SUPPLIES*INVENTORY	13,124.80	1,500.00	-	2,575.32	108.50	(1,183.82)	(2,500.00)	4,000.00
56104 SUPPLIES*MAINTENANCE		29,966.00	-	-	1,354.50	28,611.50	7,500.00	22,466.00
56106 SUPPLIES*FOOD		390.00	-	-	-	390.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	447,465.38	396,282.00	(1,500.00)	72,245.00	173,696.59	148,840.41	-	394,782.00
56115 COMMON CORE MATERIALS	13,763.13	12,571.00	-	65.12	2,338.77	10,167.11		12,571.00
56120 ADMINISTRATIVE SUPPLIES	28,806.10	89,397.00	924.00	20,151.81	27,053.16	43,116.03	-	90,321.00
56210 NATURAL GAS	440,627.50	394,450.00	-	263,728.74	130,721.26	0.00	-	394,450.00
56220 ELECTRICITY	1,311,922.00	1,335,714.00	-	1,017,614.69	317,799.31	300.00	-	1,335,714.00
56230 BOTTLED GAS	5,503.93	12,000.00	-	7,881.43	4,118.57	-	-	12,000.00
56240 FUEL OIL	234,505.99	292,250.00	-	-	75,560.69	216,689.31	(20,000.00)	312,250.00
56260 DIESEL FUEL	219,883.05	261,686.00	-	195,160.77	66,525.23	0.00	15,000.00	246,686.00
56265 GASOLINE (VEHICLES)	58,537.48	55,250.00	-	51,546.33	3,703.67	(0.00)	-	55,250.00
56270 PROPANE	30,562.13	26,000.00	-	23,481.54	2,518.46	(0.00)	-	26,000.00
56300 FOOD SUPPLIES	1,251.62	6,890.00	-	1,150.00	-	5,740.00	-	6,890.00
56410 TEXTBOOKS	28,222.45	48,997.00	(3,775.00)	3,488.89	23,450.53	18,282.58	-	45,222.00
56420 LIBRARY MATERIALS	31,627.03	31,050.00	(1,500.00)	1,194.82	7,248.36	21,106.82	-	29,550.00
56440 MEDIA	2,479.62	5,300.00	-	2,048.95	720.39	2,530.66	-	5,300.00
56500 SUPPLIES*TECH RELATED	27,493.40	49,321.00	-	13,908.00	8,697.30	26,715.70	-	49,321.00
56900 SUPPLIES*OTHER	221,080.35	152,150.00	(12,370.00)	31,868.35	42,783.39	65,128.26	-	139,780.00
56910 CUSTODIAL SUPPLIES	210,309.74	176,000.00	(11,692.15)	103,419.45	39,806.72	21,081.68	2,500.00	161,807.85
59010 ADMIN RESERVE	-	66,313.00	-	-	-	66,313.00	-	66,313.00
Total SUPPLIES & MATERIALS	3,327,165.70	3,443,477.00	(29,913.15)	1,811,529.21	928,205.40	673,829.24	2,500.00	3,411,063.85

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Appopr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PROPERTY								
54300 MAINT: REPLACEMENT	713,038.69	811,268.00	(1,070.00)	309,705.64	253,337.48	247,154.88	-	810,198.00
54303 MAINT: GROUNDS	21,730.35	22,000.00	-	14,691.37	3,818.63	3,490.00	-	22,000.00
54304 ELEVATOR MAINTENANCE	33,161.70	37,400.00	-	27,591.07	9,808.93	-	-	37,400.00
57300 NEW EQUIPMENT	157,780.08	139,042.00	(500.00)	49,775.37	21,763.60	67,003.03	-	138,542.00
57330 FURNITURE AND FIXTURES	4,241.60	6,200.00	-	174.00	-	6,026.00	-	6,200.00
57340 TECH REL HW/EQUIP	211,527.27	72,750.00	-	620.31	47,069.64	25,060.05	-	72,750.00
<u>Total PROPERTY</u>	1,141,479.69	1,088,660.00	(1,570.00)	402,557.76	335,798.28	348,733.96	-	1,087,090.00
DUES & FEES								
53310 PURCH PROF SVCS: AUDIT	9,381.25	42,000.00	-	-	-	42,000.00	-	42,000.00
58100 MEMBERSHIPS & DUES	77,262.95	75,529.00	4,464.00	13,069.00	54,141.90	12,782.10	-	79,993.00
<u>Total DUES & FEES</u>	86,644.20	117,529.00	4,464.00	13,069.00	54,141.90	54,782.10	-	121,993.00
MAJOR PROJECTS								
57400 INFRASTRUCTURE	23,061.40	-	-	-	-	-	-	-
<u>Total MAJOR PROJECTS</u>	23,061.40	-	-	-	-	-	-	-
TUITION								
55600 TUITION/MAGNET SCHLS-REG ED	983,787.44	1,198,900.00	-	422,870.00	36,585.00	739,445.00	-	1,198,900.00
55610 TUIT OTHR DIST IN STATE-SPED	55,165.71	275,000.00	-	44,249.71	8,348.42	222,401.87	-	275,000.00
55620 TUIT OTHR DIST O/S STATE-SPED	80,982.55	81,500.00	-	46,534.79	34,965.21	-	-	81,500.00
55630 TUIT TO PRIVATE SOURCES-SPED	3,222,711.54	2,858,941.00	-	1,668,002.41	1,127,913.15	63,025.44	-	2,858,941.00
<u>Total TUITION</u>	4,342,647.24	4,414,341.00	-	2,181,656.91	1,207,811.78	1,024,872.31	-	4,414,341.00
								-
Grand Total	80,622,889.56	83,352,409.00	-	9,230,872.18	37,310,969.13	36,810,567.69	(19,456.36)	83,371,865.36

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	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
CERTIFIED SALARIES								
51109 CERTIFIED*CURR WRITING	-	-	16,500.00	-	-	16,500.00	-	16,500.00
51110 CERTIFIED*REG	29,524,464.24	31,125,984.00	(436,065.00)	-	11,014,507.16	19,675,411.84	(140,120.00)	30,830,039.00
51111 KNOWN ATTRITION	-	(78,065.00)	78,065.00	-	-	-	-	-
51112 UNKNOWN ATTRITION	-	(358,000.00)	358,000.00	-	-	-	-	-
51115 CERTIFIED*OTH ADDL/STIPEND	14,938.50	-	-	-	-	-	-	-
51309 SALARIES: INTERVENTIONISTS	53,820.00	-	-	-	-	-	-	-
51310 SALARIES: SUBS-DAILY*REG	110,008.20	197,355.00	-	-	59,391.96	137,963.04	85,000.00	112,355.00
51315 SALARIES: SUBS-LT*REG	82,917.91	106,909.00	-	-	92,968.65	13,940.35	(80,000.00)	186,909.00
51316 SALARIES: SUBS-BLDG*REG	134,745.00	309,685.00	-	-	108,161.75	201,523.25	45,000.00	264,685.00
51410 SALARIES: ADMINISTRATOR*REG	3,839,210.85	3,968,716.00	-	-	2,076,018.49	1,892,697.51	(65,375.00)	4,034,091.00
51501 LONGEVITY: CERTIFIED	399,600.00	429,200.00	-	-	202,000.00	227,200.00	25,200.00	404,000.00
51510 ADDL COMP PAID TO TCHRS	-	12,000.00	-	-	12,000.00	-	-	12,000.00
51550 EARLY RETIRMENT INCENTIVE	10,500.00	10,501.00	-	-	-	10,501.00	-	10,501.00
51716 SALARIES: MENTOR	-	10,000.00	-	-	2,260.50	7,739.50	-	10,000.00
51718 SALARIES: TUTOR	99,720.00	75,035.00	-	-	38,827.75	36,207.25	(10,000.00)	85,035.00
51721 SALARIES: STIPENDS-NON TRB	406,009.99	409,864.00	-	-	146,083.12	263,780.88	-	409,864.00
51900 OTHER SALARIES	106,301.19	168,744.00	-	-	45,785.32	122,958.68	-	168,744.00
51901 NON-CONTRACTED CERTIFIED	11,730.00	-	12,240.00	-	-	12,240.00	-	12,240.00
51921 SALARIES: CLASS COVERAGE	39,160.97	40,000.00	-	-	21,113.44	18,886.56	(10,000.00)	50,000.00
<u>Total CERTIFIED SALARIES</u>	34,833,126.85	36,427,928.00	28,740.00	-	13,819,118.14	22,637,549.86	(150,295.00)	36,606,963.00
CLASSIFIED SALARIES								
51116 CLASSIFIED*REG	6,833,699.06	7,385,040.00	(27,500.00)	-	3,357,533.06	4,000,006.94	68,500.00	7,289,040.00
51118 CLASSIFIED*OT	156,117.58	138,505.00	28,700.00	-	157,299.11	9,905.89	-	167,205.00
51123 SALS OF REG EMP PAID TO INSTR AID	93,883.50	96,112.00	-	-	45,045.00	51,067.00	-	96,112.00
51200 SAL OF SEASONAL TEMP EMP	1,035.25	-	-	-	7,665.91	(7,665.91)	(9,500.00)	9,500.00
51416 ATHLETIC EVENT-OT	31,582.20	30,001.00	-	-	17,901.08	12,099.92	-	30,001.00
51418 SUBS-SECRETARIES	57,056.86	-	-	-	23,640.11	(23,640.11)	(30,000.00)	30,000.00
51419 OT-SNOW REMOVAL	43,316.76	30,000.00	-	-	4,760.11	25,239.89	-	30,000.00
51420 OT-CUSTODIAL COVERAGE	75,305.13	62,000.00	-	-	15,535.97	46,464.03	-	62,000.00
51502 LONGEVITY: CLASSIFIED	32,600.00	-	-	-	-	-	-	-
51711 SALARIES: PHYSICIAN	10,000.12	10,000.00	-	-	3,461.58	6,538.42	-	10,000.00
<u>Total CLASSIFIED SALARIES</u>	7,334,596.46	7,751,658.00	1,200.00	-	3,632,841.93	4,120,016.07	29,000.00	7,723,858.00

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	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PARAPROFESSIONALS								
51210 SALARIES: AIDES/PARAS*REG	3,198,876.89	3,490,832.00	-	-	1,278,491.09	2,212,340.91	130,000.00	3,360,832.00
51212 SALARIES: AIDES/PARAS*OT	-	1.00	-	-	-	1.00	-	1.00
51215 SALARIES: AD ED/PARAS*REG	4,587.62	5,259.00	-	-	501.95	4,757.05	-	5,259.00
51216 SALARIES: LIBRARY PARAS*REG	112,767.64	102,009.00	-	-	48,107.69	53,901.31	-	102,009.00
51503 LONGEVITY: PARAS	13,450.00	13,500.00	-	-	13,650.00	(150.00)	(150.00)	13,650.00
51713 SALARIES: LUNCH AIDE	86,081.58	87,239.00	-	-	35,349.86	51,889.14	-	87,239.00
51920 SALARIES: STUDENT VOCATIONAL	9,903.05	17,000.00	(334.00)	7,791.34	1,308.66	7,566.00	-	16,666.00
Total_PARAPROFESSIONALS	3,425,666.78	3,715,840.00	(334.00)	7,791.34	1,377,409.25	2,330,305.41	129,850.00	3,585,656.00
EMPLOYEE BENEFITS								
51970 SAL: CLOTHING ALLOCATION	18,550.00	18,200.00	-	-	18,900.00	(700.00)	(700.00)	18,900.00
52100 GROUP LIFE INSURANCE	231,785.00	217,455.00	-	-	217,455.00	-	-	217,455.00
52205 FICA	454,141.12	359,533.00	-	-	194,897.56	164,635.44	-	359,533.00
52210 MEDICARE	684,171.62	681,466.00	-	-	281,310.80	400,155.20	-	681,466.00
52300 RETIREMENT CONTRIB	38,920.78	36,000.00	(10,000.00)	-	11,807.81	14,192.19	-	26,000.00
52500 TUITION REIMB	4,500.00	4,500.00	-	-	-	4,500.00	-	4,500.00
52600 UNEMPLOY COMPENSATION	38,461.80	100,000.00	(9,000.00)	80,518.00	10,293.00	189.00	-	91,000.00
52700 WORKERS COMPENSATION	718,800.00	630,000.00	-	107,890.00	522,110.00	-	-	630,000.00
52831 HEALTH INS*CERTIFIED/PARAS	7,352,500.00	7,088,468.00	-	2,269,413.24	4,713,836.76	105,218.00	-	7,088,468.00
52832 HEALTH INS*CLASSIFIED	4,911,408.79	5,121,725.00	-	-	5,121,725.00	-	-	5,121,725.00
52840 DENTAL INSURANCE	999,731.75	999,468.00	-	350,966.05	632,865.95	15,636.00	-	999,468.00
52950 DISABILITY INSURANCE	22,802.24	28,500.00	-	17,916.59	10,583.41	-	-	28,500.00
52960 UNUSED SICK BENEFIT	49,782.99	25,002.00	-	-	26,163.93	(1,161.93)	(1,161.93)	26,163.93
52961 UNUSED VACATION PAYOUT	17,864.03	15,000.00	-	-	-	15,000.00	-	15,000.00
52990 OTHER POST EMPL BENEFITS	127,424.00	123,748.00	-	-	123,748.00	-	-	123,748.00
52991 ACA HEALTH INSURANCE	-	30,000.00	-	-	-	30,000.00	15,000.00	15,000.00
Total_EMPLOYEE BENEFITS	15,670,844.12	15,479,065.00	(19,000.00)	2,826,703.88	11,885,697.22	747,663.90	13,138.07	15,446,926.93

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Appropri Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PURCHASED SERVICES								
53010 PURCHASED PROF SVCS	137.45	350.00	-	234.00	78.00	38.00	-	350.00
53020 LEGAL SERVICES	72,678.00	160,000.00	-	111,235.60	48,764.40	(0.00)	-	160,000.00
53040 NURSING SERVICES	500.00	5,000.00	-	-	-	5,000.00	-	5,000.00
53070 TESTING / SCORING	47,064.00	53,486.00	-	122.78	49,324.00	4,039.22	-	53,486.00
53200 PROF EDUC SERVICES	6,598.16	20,000.00	-	569.00	6,380.75	13,050.25	-	20,000.00
53205 EMPLOYEE TRNG/DEV SVCS	-	1,700.00	-	-	1,068.50	631.50	-	1,700.00
53220 INSERVICE - PROF MTGS/DEV	23,044.57	47,638.00	(370.00)	11,398.00	16,722.08	19,147.92	-	47,268.00
53240 FIELD TRIPS	1,315.73	3,300.00	1,900.00	-	1,920.36	3,279.64	-	5,200.00
53251 STUDENT ACTIVITIES	9,500.00	9,000.00	(1,400.00)	3,668.07	846.93	3,085.00	-	7,600.00
53300 PURCH PROF SVCS: TECH	115,538.20	124,250.00	1,000.00	24,693.00	97,332.00	3,225.00	-	125,250.00
53400 PURCH PROF SVCS: OTHER	857,812.84	901,784.00	-	490,210.64	372,308.36	39,265.00	-	901,784.00
53520 PURCH PROF SVCS: OTHR TECH		256,455.00	-	6,900.00	24,514.87	225,040.13	-	256,455.00
53530 PURCH PROF SVCS: POLICE	4,647.39	9,000.00	-	7,087.50	1,912.50	-	-	9,000.00
53540 PURCH PROF SVCS: SPORTS OFF	39,919.03	60,997.00	-	-	16,833.18	44,163.82	-	60,997.00
53900 OTHER PURCHASED SERVICES	23,674.73	48,100.00	-	9,950.56	3,158.83	34,990.61	-	48,100.00
54010 PURCH PROPERTY SVCS	15,822.43	23,500.00	7,500.00	8,516.33	19,065.89	3,417.78	-	31,000.00
54103 SNOW PLOWING/SANDING	14,230.00	30,000.00	-	26,850.00	3,150.00	-	-	30,000.00
54400 RENTAL LAND/BUILDINGS-TLC	34,500.00	34,500.00	-	14,375.00	20,125.00	-	-	34,500.00
54410 RENTAL OF LAND & BLDGS-ADED	77,058.00	77,058.00	-	7,000.00	70,058.00	-	-	77,058.00
54411 WATER/SEWER	70,265.19	63,530.00	-	27,862.37	35,667.63	0.00	(20,000.00)	83,530.00
54420 RENTAL OF EQUIP&VEHICLES	763.36	6,500.00	-	3,060.78	1,939.22	1,500.00	-	6,500.00
54421 DISPOSAL	146,900.70	135,000.00	-	61,845.58	73,154.42	-	-	135,000.00
54424 LAWN CARE	5,892.95	10,000.00	-	6,340.00	3,660.00	-	-	10,000.00
54430 RENTAL OF COMPUTER RELATED EQ	393.00	393.00	-	-	393.00	-	-	393.00
54440 RENTALS	2,941.20	1,729.00	576.00	1,136.30	1,145.70	23.00	-	2,305.00
54500 CONSTRUCTION SERVICES		-	11,692.15	-	11,692.15	-	-	11,692.15
54900 ENERGY PERFORM CONTRACT	345,915.37	345,915.00	-	-	345,915.37	(0.37)	(0.37)	345,915.37
55010 PURCHASED SERVICES	747,861.24	869,393.00	(14,702.39)	123,279.69	568,383.76	163,027.16	-	854,690.61

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Appropri Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
PURCHASED SERVICES (cont.)								
55011 VACCINES	1,035.00	8,625.00	-	8,280.00	345.00	-	-	8,625.00
55100 PUPIL TRANSPORTATION	5,696,747.08	5,560,146.00	(5,759.00)	56,495.00	5,403,233.27	94,658.73	37,868.34	5,516,518.66
55105 TRANSPORTATION*SUMMER	203,800.44	207,809.00	-	-	211,456.10	(3,647.10)	(3,647.10)	211,456.10
55109 TRANS*SPED OUT OF TOWN	291,844.50	300,000.00	-	221,231.66	112,989.58	(34,221.24)	(34,221.24)	334,221.24
55190 TRANSPORT*HOMELESS/DCF	118,130.00	150,000.00	-	86,097.50	42,712.50	21,190.00	-	150,000.00
55205 PROP/CASUALTY INSURANCE	475,784.00	488,144.00	-	-	488,144.00	-	-	488,144.00
55206 ATHLETIC INSURANCE	24,128.00	27,000.00	-	-	22,564.00	4,436.00	4,436.00	22,564.00
55300 COMMUNICATIONS/TELEPHONE	329,339.90	268,800.00	-	101,832.60	166,688.40	279.00	-	268,800.00
55301 POSTAGE	35,689.62	43,235.00	(2,091.22)	10,593.79	6,393.95	24,156.04	-	41,143.78
55303 SECURITY MONITORING	64,295.00	75,000.00	(380.11)	1,527.00	56,049.71	17,043.18	-	74,619.89
55400 ADVERTISING	4,862.21	7,050.00	-	-	1,694.26	5,355.74	-	7,050.00
55500 PRINTING	31,193.07	46,730.00	-	13,776.40	11,215.30	21,738.30	-	46,730.00
55510 COPYING	283,707.00	185,247.00	-	30,106.36	155,140.64	-	-	185,247.00
55800 TRAVEL/CONFERENCES	104,070.89	112,655.00	3,609.00	16,979.49	39,070.49	60,214.02	-	116,264.00
57350 TECH SW/COMPUTER LICENSES	1,600.00	1,600.00	-	741.96	386.65	471.39	-	1,600.00
58901 EDUCATIONAL SUPPORT	12,252.28	12,640.00	(52.50)	1,220.59	7,107.08	4,259.83	-	12,587.50
58902 CULTURAL COUNCIL	16,000.00	16,000.00	-	-	16,000.00	-	-	16,000.00
58903 PROF DEV IMPROVE	43,598.85	66,000.00	24,000.00	12,448.59	52,904.66	24,646.75	-	90,000.00
58904 WESLEYAN PUB SCHL COLLAB	15,000.00	15,000.00	-	-	-	15,000.00	-	15,000.00
58905 C.A.U.S.E.	3,000.00	3,000.00	-	-	3,000.00	-	-	3,000.00
58906 AFTER SCHOOL PROGRAM	15,007.50	15,027.00	-	-	8,211.03	6,815.97	-	15,027.00
58908 RECRUITMENT	1,598.24	5,625.00	-	-	-	5,625.00	-	5,625.00
<u>Total_PURCHASED SERVICES</u>	10,437,657.12	10,913,911.00	25,521.93	1,507,666.14	8,600,821.52	830,945.27	(15,564.37)	10,954,997.30

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Apprpr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
SUPPLIES & MATERIALS								
56010 SUPPLIES*INVENTORY	13,124.80	1,500.00	2,500.00	118.20	2,565.62	1,316.18	-	4,000.00
56104 SUPPLIES*MAINTENANCE		29,966.00	(7,500.00)	-	1,354.50	21,111.50	-	22,466.00
56106 SUPPLIES*FOOD		390.00	-	-	-	390.00	-	390.00
56110 INSTRUCTIONAL SUPPLIES	447,465.38	396,282.00	9,500.00	66,063.69	202,092.23	137,626.08	-	405,782.00
56115 COMMON CORE MATERIALS	13,763.13	12,571.00	-	116.02	2,350.82	10,104.16		12,571.00
56120 ADMINISTRATIVE SUPPLIES	28,806.10	89,397.00	815.22	20,625.34	32,286.43	37,300.45	-	90,212.22
56210 NATURAL GAS	440,627.50	394,450.00	-	222,432.53	172,017.47	-	-	394,450.00
56220 ELECTRICITY	1,311,922.00	1,335,714.00	-	954,664.56	380,749.44	300.00	-	1,335,714.00
56230 BOTTLED GAS	5,503.93	12,000.00	-	7,388.51	4,611.49	-	-	12,000.00
56240 FUEL OIL	234,505.99	292,250.00	-	191,656.71	111,407.48	(10,814.19)	(20,000.00)	312,250.00
56260 DIESEL FUEL	219,883.05	261,686.00	-	111,107.28	80,125.52	70,453.20	12,000.00	249,686.00
56265 GASOLINE (VEHICLES)	58,537.48	55,250.00	-	19,164.96	16,103.98	19,981.06	-	55,250.00
56270 PROPANE	30,562.13	26,000.00	-	20,691.72	5,308.28	(0.00)	-	26,000.00
56300 FOOD SUPPLIES	1,251.62	6,890.00	-	1,150.00	112.00	5,628.00	-	6,890.00
56410 TEXTBOOKS	28,222.45	48,997.00	(5,275.00)	807.27	26,567.70	16,347.03	-	43,722.00
56420 LIBRARY MATERIALS	31,627.03	31,050.00	(1,500.00)	2,444.92	7,588.04	19,517.04	-	29,550.00
56440 MEDIA	2,479.62	5,300.00	-	3,445.75	720.39	1,133.86	-	5,300.00
56500 SUPPLIES*TECH RELATED	27,493.40	49,321.00	(11,000.00)	13,908.00	8,697.30	15,715.70	-	38,321.00
56900 SUPPLIES*OTHER	221,080.35	152,150.00	(12,370.00)	28,766.86	50,990.56	60,022.58	-	139,780.00
56910 CUSTODIAL SUPPLIES	210,309.74	176,000.00	(14,192.15)	94,286.85	49,043.32	18,477.68	-	161,807.85
59010 ADMIN RESERVE	-	66,313.00	-	-	-	66,313.00	-	66,313.00
Total SUPPLIES & MATERIALS	3,327,165.70	3,443,477.00	(39,021.93)	1,758,839.17	1,154,692.57	490,923.33	(8,000.00)	3,412,455.07
PROPERTY								
54300 MAINT: REPLACEMENT	713,038.69	811,268.00	(1,070.00)	275,966.83	314,533.53	219,697.64	-	810,198.00
54303 MAINT: GROUNDS	21,730.35	22,000.00	-	14,587.69	5,519.86	1,892.45	-	22,000.00
54304 ELEVATOR MAINTENANCE	33,161.70	37,400.00	-	25,593.14	11,806.86	-	-	37,400.00
57300 NEW EQUIPMENT	157,780.08	139,042.00	(500.00)	28,077.27	54,924.87	55,539.86	-	138,542.00
57330 FURNITURE AND FIXTURES	4,241.60	6,200.00	-	489.00	-	5,711.00	-	6,200.00
57340 TECH REL HW/EQUIP	211,527.27	72,750.00	-	3,566.24	47,109.63	22,074.13	-	72,750.00
Total PROPERTY	1,141,479.69	1,088,660.00	(1,570.00)	348,280.17	433,894.75	304,915.08	-	1,087,090.00

Fiscal Year: 2019 to 2019								
	<u>Expenditures</u>	<u>Appropriation</u>					<u>Overage/</u>	
<u>Object Code - Summary</u>	<u>2017-2018</u>	<u>2018-2019</u>	<u>Appopr Adj</u>	<u>Encumbrances</u>	<u>Expenditures</u>	<u>Account Balance</u>	<u>Deficit</u>	<u>Projection</u>
DUES & FEES								
53310 PURCH PROF SVCS: AUDIT	9,381.25	42,000.00	-	-	-	42,000.00	-	42,000.00
58100 MEMBERSHIPS & DUES	77,262.95	75,529.00	4,464.00	9,033.00	61,275.90	9,684.10	-	79,993.00
<u>Total_DUES & FEES</u>	86,644.20	117,529.00	4,464.00	9,033.00	61,275.90	51,684.10	-	121,993.00
MAJOR PROJECTS								
57400 INFRASTRUCTURE	23,061.40	-	-	-	-	-	-	-
<u>Total_MAJOR PROJECTS</u>	23,061.40	-	-	-	-	-	-	-
TUITION								
55600 TUITION/MAGNET SCHLS-REG ED	983,787.44	1,198,900.00	-	505,455.00	468,805.00	224,640.00	-	1,198,900.00
55610 TUIT OTHR DIST IN STATE-SPED	55,165.71	275,000.00	-	106,533.73	11,337.80	157,128.47	-	275,000.00
55620 TUIT OTHR DIST O/S STATE-SPED	80,982.55	81,500.00	-	38,006.69	43,493.31	-	-	81,500.00
55630 TUIT TO PRIVATE SOURCES-SPED	3,222,711.54	2,858,941.00	-	1,463,312.63	1,351,336.27	44,292.10	-	2,858,941.00
<u>Total_TUITION</u>	4,342,647.24	4,414,341.00	-	2,113,308.05	1,874,972.38	426,060.57	-	4,414,341.00
								-
Grand Total	80,622,889.56	83,352,409.00	-	8,571,621.75	42,840,723.66	31,940,063.59	(1,871.30)	83,354,280.30

Middletown Board of Education
BOE Transfer of Funds

Date Range: 12-Dec-2018 to 03-Jan-2019 For FY 2019

Account	Description	Original Budget	Budget Adjust	Total Budget	From	To
Journal#: 36597 Date: 19-Dec-2018						
From 1010-054-1000-120-53220-00000	WWMS: FOREIGN LANG*IN SVC-PROF MTG/DEV	480.00		480.00	480.00	
To 1010-054-1000-120-56900-00000	WWMS: FOREIGN LANG*SUPPL*OTHER	1,220.00		1,220.00		480.00
Staff will not be attending In-Service PD this year. Transfer money to classroom supplies.						
Total Transfer for Central Office					480.00	480.00
Journal#: 36595 Date: 12-Dec-2018						
From 1010-100-2220-440-56500-00000	LIBR/MEDIA: SUPPL*TECH RELATED	18,671.00		18,671.00	567.34	
To 1010-100-2210-000-58901-00000	CURR: EDUC SUPPORT [ALL SCHL]	5,500.00		5,500.00		567.34
Purchase books for staff/educational support						
Total Transfer for CURRICULUM					567.34	567.34
Journal#: 36605 Date: 02-Jan-2019						
From 1010-960-2580-000-54300-00000	TECH SVCS: MAINT: REPLACMT	84,000.00		84,000.00	554.00	
To 1010-960-2580-000-58903-00000	TECH SVCS: PROF DEV IMPRV	2,000.00		2,000.00		554.00
Need additional funds on Professional Development Line						
Total Transfer for IT Dept					554.00	554.00
*** Grand Total To Transfer					1,601.34	1,601.34

Middletown Public Schools
PARAPROFESSIONALS LEAVE OF ABSENCES/NEW HIRES/RESIGNATIONS/RETIREMENTS
Personnel Action – January 8, 2019

NEW HIRES:

<u>Name</u>	<u>Start date</u>	<u>Position</u>	<u>Location</u>
1. Lack, Crystal	01/02/2019	Paraprofessional	Woodrow Wilson Middle School
2. Fraulino, Elizabeth	01/02/2019	Paraprofessional	Woodrow Wilson Middle School

Leave(s) of Absence:

N/A.

RESIGNATIONS:

<u>Name</u>	<u>Date</u>		<u>Location</u>
1. Fraulino, Elizabeth	11/30/2018	Resignation	Woodrow Wilson Middle School

Vacancies for the 2018-19 school year:

- Paraprofessional – Snow (Pre-K)
- Paraprofessional – Moody School
- Paraprofessional – Transition to Live Center
- Paraprofessional – Spencer School
- Paraprofessional – Woodrow Wilson Middle School
- Behavior Technician – 2 vacancies (sub in place from agency)

PERSONNEL ACTION:

Leave(s) of Absence: Faulkenberry, Natasha, Social Studies Teacher at Middletown High School employed in Middletown since September 2014, has requested an unpaid extended child rearing leave of absence to the end of the 2018-19 school year (previously was approved until February 4, 2019) The effective date for this request is February 5, 2019.

Appointment(s): Lepper, Cherylynn L. is appointed as a Special Education Teacher for the District (assigned to Moody Elementary School). Her position on the salary scale is Step 9 of the Master's Salary Scale, salary \$39,134.00 (pro-rated with a start date of January 10, 2019). Mrs. Lepper earned her Baccalaureate at University of Delaware, and Master's at Central Connecticut State University.

STATUS OF CERTIFIED EMPLOYMENT:

Resignation(s)/Retirement(s): Hanley, Megan, STEM Teacher of Keigwin Middle School employed in Middletown since August 2016, has submitted her resignation for the purpose of personal reasons effective January 21, 2019.

Vacancies for 2018-19 School Year

- Assistant Principal – Keigwin Middle School (currently Interim in place)
- Director of Facilities – District (non-certified position)
- Elementary Teacher – Macdonough School (currently long term sub in place)
- Pre School Teacher (.5 FTE) – one-year position
- Principal – Bielefield School (currently Interim in place)
- STEM Teacher – Keigwin School



Middletown Public Schools

Mark Langton,
Manager of Transportation

TRANSPORTATION REPORT

December 1, 2018 THROUGH December 31, 2018

2018 – 2019 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	43	15	8	2						
SCHOOL TRANSPORTATION CHANGES	199	19	12	3						
LEFT DISTRICT / SCHOOL	0	14	5	0						
BUS DRIVER COMPLAINTS	1	0	0	0						
BUS CONDUCT REPORTS	150	105	71	93						
BUS ACCIDENTS	1*	0	1*	1*						

2017 – 2018 SCHOOL YEAR										
CATEGORY	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
NEW STUDENTS	32	11	15	3	25	15	5	3	7	3
TRANSPORTATION CHANGES	155	11	15	5	13	14	10	8	2	0
LEFT DISTRICT / SCHOOL	2	9	13	1	10	8	10	8	3	4
DRIVER COMPLAINTS	0	1	1	0	0	1	1	0	0	0
BUS CONDUCT REPORTS	101	208	63	68	58	47	90	91	116*	59
BUS ACCIDENTS	0	1	1	2	0	1	1	1	1*	1*

- ❖ MHS RT#8 no injuries. Driver hit a low hanging branch on Ridgewood Road. Driver pulled over and called in to dispatch about the branch that was broken and hanging over road. Safety was called along with PD.

MIDDLETOWN BOARD OF EDUCATION
BUDGET COMMITTEE
Minutes
Monday, December 10, 2018, 5:30 PM
Dr. Alfred B. Tychsen Administration Building

BOE Members Present: Sean King (Chair), Lisa Loomis, Deborah Cain

Also Present: Dr. Conner, Dr. Macri, Marco Gaylord, Janet Calabro, Christine Bourne, Cheryl Wolcott, Michelle DiMauro, Ed McKeon, Community Member

The meeting was called to order at 5:35 PM.

1. Minutes November 5, 2018 Meeting

Minutes of the November 5, 2018 meeting were approved. Moved by Lisa Loomis, Second by Sean King, unanimous vote

2. Finance Report

Christine Bourne and Cheryl Wolcott presented the finance report. Overall, the balance that had been projected in November is now a projected deficit of approximately \$19K. Despite this current projection, the financial outlook is expected to be within our budget, due to the balance anticipated in the paraprofessional salaries. Some lines are difficult to predict this early in the year and can fluctuate substantially from month to month. Several factors contributed to the increase in projected expenses, including the hiring of a climate specialist/executive coach at Bielefield, which is contributing to an improvement in social-emotional learning among students there. Additional positions, including the purchasing agent and communications director are anticipated being filled soon. It may take several more months before additional staff can be hired to fill vacancies in the finance office, including a finance director. Additional discussion was held regarding the need for the BOE to have more control over the hiring of its own employees. An additional factor contributing to the projected deficit relates to certain omissions of necessary expenditures (e.g., substitute secretaries & tutors) from the budget that was compiled under the previous budget director. Further expenditures were also necessary to buy out the contracts and/or leave balances of two administrators who left the district. The finance office is also negotiating with the city's water and sewer department to address the projected \$20K deficit in the water/sewer budget due to the recent increases in those rates.

3. OT Report

Christine Bourne and Cheryl Wolcott presented an updated overtime report. Overtime use for custodians and maintenance has leveled off, but overtime for the business office continues to accrue due to the vacancies in that office. A line item transfer from the salary line to the overtime line will be requested in the future to cover these increased overtime expenditures.

4. Cafe Fund Report

Janet Calabro presented a food services report. This month's report presented the cafe fund expenditures and revenues on an accrual vs. actual/cash basis, which reflected a current YTD deficit

of approximately \$35K. Ms. Calabro explained that due to some limitations in the AUC program, she estimates that there are an additional \$10K approximately in revenues that were not included in the YTD estimates, which would yield a deficit balance of only \$25K. Expenditures at the beginning of the year also increased, due to the increased number of meals being served, due to increased participation under the CEP program, due to low inventory at the beginning of the year and due to increased costs of food items. Some revenue lines may be slightly different when the actual payments are received, as state matching and breakfast startup reimbursements are not fully known at this time. Macdonough school is starting a new hot breakfast program as well.

5. Update re Carryover Funds

Christine Bourne and Cheryl Wolcott presented handouts summarizing the use of the '16-'17 and '17-'18 carryover funds. The '16-'17 funds have been exhausted at this time. Much of the '17-'18 carryover of \$553K has been earmarked or encumbered for strategic plan initiatives, including the Hill for Literacy initiative, Bridges to Brilliance, Edgenuity and Pathways to Kindergarten Readiness. An additional \$50K has been reserved for summer school to address summer learning loss. Also, \$29K in carryover funds will be paid to SERC for an invoice that should have been paid during the '17-'18 year. Approximately \$67K of carryover funding has been unallocated at this time, but may be used to enhance summer learning opportunities or improve other strategic planning initiative. In addition, the \$114K increase in the carryover, as approved by the Common Council, which represents the federal reimbursement for support of displaced students from Puerto Rico, has not been allocated. An additional \$42K from last year's health care plan funds may also become available.

6. Line Item Transfers

Christine Bourne and Cheryl Wolcott presented the line item transfers. There was a question regarding Journal 36582, and Cheryl clarified that this transfer is for a different project at the Moody School from the transfer that was approved for roof repairs in November. Regarding Journal 36587, Dr. Macri explained that the purchase of books is part of our commitment to equity and addresses inequities in the types of reading materials that are made available to our diverse student population.

7. Status of Cyber Insurance Claim

The city's adjuster is still reviewing the claims being submitted by the district and the expenses to be covered thereunder. Additional information regarding employee overtime costs was requested and provided. A further discussion was had regarding the deductible and how that should be funded. The city has requested a payment of \$5K representing half of the deductible; however, a question was raised as to why the responsibility for the deductible requires a payment to the city to be made. In order to address the committee's questions, the city's insurance adjuster will be invited to the next committee meeting to provide further explanations.

8. Status of Vacancies in Business Office

This item was discussed under agenda item #2 above.

9. Other Items

There were no other items raised for discussion.

The meeting adjourned at 6:57 PM.

Respectfully submitted,

Sean King

Budget Committee Chair

**MIDDLETOWN BOARD OF EDUCATION
CURRICULUM COMMITTEE**

December 13, 2018

Dr. Alfred B. Tychsen Administration Building

4:00 PM

<u>Board of Education Committee Members Present</u> Lisa Loomis, Chair Jon Pulino	<u>Also Present</u> Dr. Conner, Superintendent Dr. Macri, Ass. Superintendent Michelle Gohagan, Director of Instructional Tech and PD Colleen Weiner, MHS principal Patrick Hubeny, Math 6-12 Curr Supervisor Daniel Jack, math coach Meg Susi, community member Laura Morello, community member
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Highlights of Meeting:

- Proposal on new 6-12 math curriculum - Open Up
 - highest -rated math curriculum from EdReports
 - Free if used digitally - hopefully will share materials digitally through One Note
 - Being piloted at MHS - increase in critical/mathematical thinking and student discourse
 - Improved vertical alignment
 - Discussion on professional development - job embedded - must increase 25% w/ change
 - Differentiation can come through blended learning component, UDL and ELL supports embedded as well as “Are you ready for more?” for advanced kids
 - Interdisciplinary opportunities - will be phased into middle school next year
 - Family Engagement plans
- Racial equity policy and plan - draft has been reviewed with policy committee, district lawyer, and DELT-A. Revisions are being made. Anticipated timeline is Board first reading Feb/March
 - 1st step in plan is to establish curriculum committee which will develop tool to audit curriculum - focus this year is on Pillar I (Students at the Center) and III (Culturally Responsive Instructional Practices)
 - New London may move along with us
- TAG transition to Keigwin
 - Building leaders being trained in Rigor and Relevance, doing Rigor and Relevance walk throughs
 - Next year all 8th grade will be interdisciplinary as well as 1 7th and 1 6th grade team; following year all middle school will be interdisciplinary
 - Discussion about how or whether district is providing appropriate challenge and supports to advanced students.
 - Identified gifted and talented students make up 3% of the overall school population and that Enza stated at this point there is no specific or additional gifted and talented curriculum intended to be offered.
- Conference calendar - request to move high school conferences to April 4th and 5th to accommodate student-led conferences/ student exhibitions

The meeting adjourned at 5:55 PM

The next meeting will be TBD

at Dr. Alfred B. Tychsen Administration Building

Respectfully submitted,
Lisa Loomis,
Curriculum Committee Chair

Middletown Public Schools -Board of Education
Facilities Committee Meeting Minutes

This was held at the Board of Education Building on December 17, 2018

The meeting was called to order at 5:35 PM.

Present: Chairperson Deborah Cain, Marco Gaylord, Cheryl McClellan, Sean King, Michael Harris and Dan Penney who represents the public

I. Introduction - Dan Penney, retired from U-Conn Health was introduced.

II. Review of November 19, 2018 Meeting Minutes

Minutes were accepted by Deborah Cain and seconded by Cheryl McClellan

III. Alliance Grant Expenditure Update

The last item which was the custodial maintenance delivery entrance at Keigwin was completed last week.

IV. Future Woodrow Wilson Middle School Update

The Commissioning agent (CA) for the new school is currently being selected. The role of the CA checks and familiarize him/herself with the design pointing out inconsistencies or concerns and they should follow the work as it proceeds, pointing out issues or concerns. Primarily, however, they check the completed work and function to assure that the intended design has been implemented accurately and correctly.

The Woodrow Wilson Building Committee has approved the closing of Hunting Hill Avenue during school hours, allowing the traffic flow to be better managed around the school.

Discussion has been had in regards to having 'home-cooked' meals and doing actual cooking rather than the premade, less healthy meals that they currently have.

Michael Harris stated that he understood the Building Committee voted against installing ground-coupled (geothermal) heat pumps and instead will have the designer pursue the proposed high efficiency natural gas and separate cooling system. Mr. Harris stated he believes this is a bad choice for the City and schools as natural gas is not a good fuel choice. He stated that the geothermal option would have at least set the school up to be converted to net-zero (full or partial renewable) in the future.

A fuel cell was mentioned as perhaps a way to offset the loss of efficiency from the above stated design choice, however, Mr. Harris stated he would prefer having solar over the fuel cell as it fits the operation of the school much better.

Chilled beams were also discussed and the committee members reiterated their concerns about this.

V. Status on Five-year Facilities Plan

Marco Gaylord started meeting with staff and collecting input information with the Building Superintendents of the schools, custodian and administrators as to what they see in their areas would be a concern such as mechanicals, roofs etc. He has contacted prior staff to see if they have a need for a facilities plan. Question arose as to if there had been any improvements made when Honeywell was here.

Dan Penney suggested to develop some competition with Johnson versus Honeywell with different equipment that have mounted controls. We need to do an assessment of our boilers in every building.

VI. Review of Recommended 2019 Energy-related Strategic Themes

Mr. Harris reviewed three recommended themes we should have in mind for district:

- An energy efficiency program in schools that includes a budget (line item) and a financial criteria for selecting projects such as a 6-year simple payback.
- Solar energy on the schools- this is a good fit and can be optimized and can be coordinated with roof repairs
- Upgrading Honeywell software to open source

We should be trying to obtain more functionality with our systems. ESC is a very impressive company and may be able to do the energy auditing. They can also help Mr. Gaylord with evaluating the status of deferred maintenance on mechanical equipment. A meeting will be scheduled.

VII. Miscellaneous

Need future discussions about the lights in the Woodrow Wilson track/field.

The meeting adjourned at 6:40 PM and was accepted by Deborah Cain and seconded by Michael Harris.

The next meeting will be on Wednesday, January 16, 2019 at Central Office, Board of Education building, Conference Room "A" at 5:30 PM.

Respectfully,

Leslie A. Spatola

Leslie A. Spatola Facilities Committee Recording Secretary
Board of Education - Middletown Public Schools

MIDDLETOWN BOARD OF EDUCATION
POLICY COMMITTEE

Minutes

Tuesday, December 18, 2018

IT ANNEX, 310 Hunting Hill Avenue, Middletown, CT
8:30 A.M.

Board of Education Policy Committee Members Present:

Cheryl A. P. McClellan, Chair
Ed Ford

Also Present:

Michele DiMauro, Manager of Human Resources Dept.
Kathleen Bengtson, Administrative Assistant
Mary Emerling, Health Supervisor
Monica Belyea, Middlesex Hospital representative
Beverly Lawrence, Parent

Meeting was called to order at 8:40 A.M.

The following policies and bylaws were reviewed:

#3516.31 – First Aid– Kathy stated this policy is quite old and needed review. It requires first aid and CPR in-service opportunities for all principals and assistant principals. At present, we are not in compliance with this policy.

CABE does not have this policy anymore and it is not required. Kathy posed the question, since CABE does not have the policy, should it be deleted?

Mary Emerling stated at present she provides PD for the nurses, and one nurse is assigned to each school. All nurses are trained in CPR and First Aid. Circumstances have changed since this policy was adopted in 2004, back then they were sharing nurses between schools.

To provide the necessary training for all principals and assistant principals, there would be a big budgetary factor, along with time, and tracking staff's certificates and dates of compliance. It would be a job in itself. Also, these administrators are not always in their assigned schools, many times they need to attend meetings and appointments at different venues.

Mary Emerling noted she is making available the opportunity for employees to attend the FEMA training "What to do before help arrives."

The questions was asked if the coaches have CPR training, Michele DiMauro stated it was required for that position.

Kathy asked the Committee, if Marco agrees to the proposed deletion of this policy, it would be brought forward to the next BOE meeting, if not, it would be put on the next Policy Committee

agenda. (NOTE: After this meeting, Kathy met with Marco and he agreed to the deletion of this policy.)

The Policy Committee requested this Policy #3516.31 be brought forward to the next BOE meeting for its Deletion – first reading.

#4118.11 – Nondiscrimination – This policy requires insertion of **ancestry** and **status as a Veteran** into the list. The definition of veteran should also be inserted:

It is the policy of the Board of Education that any form of discrimination or harassment on the basis of race, religion, color, national origin, **ancestry**, sex, sexual orientation, marital status, age, disability, pregnancy, genetic information, gender identity or expression, **status as a Veteran**, or any other basis prohibited by state or federal law is prohibited, whether by students, Board employees or third parties subject to the control of the Board.

For purposes of this policy, “veteran” means any person honorably discharged from, or released under honorable conditions from active services in the U.S. Army, Navy, Marine Corps, Coast Guard and Air Force and any reserve component thereof, including the Connecticut National Guard.

An additional change to this policy is the incorporation of the Lactation Accommodation Section. Mary Emerling had sent this proposed policy to our principals and they had no problem with it.

Michele DiMauro suggested that instead of creating a new policy, we insert the Lactation Accommodation section into the Nondiscrimination policy, as follows:

Lactation Accommodation (Mother Friendly Workplace)

The District recognizes that a normal and important role for mothers is to have the option and ability to provide for their children by breast-feeding or expressing milk in the workplace. Any employee may, at her discretion, express breast milk or breastfeed on site at her workplace during her meal or break period. The Board directs the Superintendent or his/her designee to take measures to ensure that all district employees shall be provided with an adequate and private location for the expression of milk or breast-feeding.

The location for the expression of milk or breast-feeding shall not be a public restroom or toilet stall, ~~and shall be in close proximity to the employee’s work area.~~ The location designated shall be an accessible, private space with a lock, such as an office space, classroom, outfitted storage area or conference room. The space shall be respectfully outfitted with an electrical outlet, a chair, a small table, a sign-up sheet, a sign posting the room as “private during use” and a curtain or other appropriate partition in the event the space is a shared storage area.

The employee will work with her supervisor to maximize flexibility to ensure that adequate time is allowed for this activity. Prior to returning to work from maternity leave, it shall be the employee’s responsibility to notify her supervisor of her intent to continue breast-feeding her infant and/or of her need to express milk during work hours. Further, it shall be

the responsibility of the employee to keep her supervisor informed of her needs in this regard throughout the period of lactation. Time allowed for this activity shall be flexible but is not to exceed the normal time allowed for meals and/or breaks.

Michele stated in the second paragraph, she believed the wording, “**and shall be in close proximity to the employee’s work area**” should to be taken out. She felt some of the buildings are not laid out to accommodate that language. This puts the responsibility on both mother and principals. Mary Emerling stated that everyone in the schools seem to accommodate this situation.

Monica Belyea stated that MPS is featured on the Office of Women's Health. A few years ago several school principals applied for employer support mini-grants from the CT Breastfeeding Coalition (CBC) and were recognized for their outstanding work:

www.womenshealth.gov/breastfeeding/employer-solutions/industry/education.html .

If the MPS Board adopted a policy that includes the Lactation accommodation section, MPS would be eligible for recognition by the CT Breastfeeding Coalition as a breastfeeding friendly work site. We'd be the first school district in CT to receive this award.

When this policy is adopted, Monica requested we notify her so she can inform the CT Breastfeeding Coalition (CBC).

There is no regulation for this policy.

The Policy Committee requested this Revised Policy #4118.11 be brought forward to the next BOE meeting for its first reading.

#4118.114 – Pregnant Women in the Workplace – Policy – This issue is addressed in Policy #4118.11 Nondiscrimination above.

The Policy Committee decided we would insert certain aspects of this policy into the #4118.11 Nondiscrimination policy and not adopt a new policy for this topic.

#5124 – Reporting to Parents – Colleen Weiner had previously requested this policy be reviewed at the next policy committee meeting. She is proposing to change MHS parent teacher conferences from February to April to accommodate the new student exhibitions (student - led conferences). This issue was first brought forward to the Curriculum Committee on December 13th.

Michele DiMauro stated at the Curriculum Committee meeting, the request was to have the regulation immediately deleted as it was out of date, and to revisit this policy at the next Policy Committee Meeting.

The Policy Committee agreed that this Policy #5124 be tabled and brought back to the Policy Committee at its next meeting.

#5141.213 – Opioid Overdose Preventions – Mary Emerling brought this new policy forward. She has been in contact with the Fire Department, Police Department, and the City Health Department and this proposed policy is in line with their procedures. She also discussed it with Dr. Conner, who asked for the wording to include for School nurses “and/or designee”, so we can build a flexible policy. Our nurses have been trained in line with the proposed policy and regulation.

The Safety Committee meets regularly and Mary attends them. She stated all above-mentioned departments work together to make emergency responses seamless. Marco Gaylord has a very good relationship with these department.

The first paragraph of this policy will state:

“The Board of Education (Board) recognizes that many factors, including the use and misuse of prescription painkillers, can lead to the dependence on and addiction to opioids, and that such dependence and addiction can lead to overdose and death among the general public, including District students and staff. The Board wants to minimize these deaths by the use of opioid overdose prevention measures.”

The Policy Committee discussed this matter and regret for the need of this policy.

A regulation will also be provided for this policy.

The Policy Committee requested this New Policy #5141.213 be brought forward to the next BOE meeting for its first reading.

Meeting was adjourned at 9:50 A.M.

The next Policy Committee meeting is scheduled for Tuesday, January at 8:30 A.M.

Respectfully submitted,
Kathy Bengtson
Administrative Assistant

Non-Instructional Operations

First Aid

The school system will provide first aid and CPR in-service opportunities for all principals and assistant principals.

Legal Reference: Connecticut General Statutes

10-212a Administration of medicines by school personnel.

52-557b Immunity from liability for emergency medical assistance, first aid or medication by injection. School personnel not required to administer or render.

Personnel - Certified/Non-Certified

Nondiscrimination

The Board of Education will not make employment decisions (including decisions related to hiring, assignment, compensation, promotion, demotion, disciplinary action and termination) on the basis of race, color, religion, age, veteran status, sex, marital status, sexual orientation, national origin, ancestry, disability, pregnancy, genetic information, or gender identity or expression, except in the case of a bona fide occupational qualification.

It is the policy of the Board of Education that any form of discrimination or harassment on the basis of race, religion, color, national origin, **ancestry**, sex, sexual orientation, marital status, age, disability, pregnancy, genetic information, gender identity or expression, **status as a Veteran**, or any other basis prohibited by state or federal law is prohibited, whether by students, Board employees or third parties subject to the control of the Board. The Board's prohibition of discrimination or harassment in its educational programs or activities expressly extends to academic, nonacademic and extracurricular activities, including athletics. It is also the policy of the Board of Education to provide for the prompt and equitable resolution of complaints alleging any discrimination on the basis of protected characteristics such as race, color, religion, age, veteran status, sex, sexual orientation, marital status, national origin, disability (including pregnancy), or gender identity or expression.

For the purposes of this policy, "genetic information" means the information about genes, gene products, or inherited characteristics that may derive from an individual or a family member. "Genetic information" may also include an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

For the purposes of this policy, "gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose.

For purposes of this policy, "veteran" means any person honorably discharged from, or released under honorable conditions from active services in the U.S. Army, Navy, Marine Corps, Coast Guard and Air Force and any reserve component thereof, including the Connecticut National Guard.

Personnel - Certified/Non-Certified

Nondiscrimination (continued)

Lactation Accommodation (Mother Friendly Workplace)

The District recognizes that a normal and important role for mothers is to have the option and ability to provide for their children by breast-feeding or expressing milk in the workplace. Any employee may, at her discretion, express breast milk or breastfeed on site at her workplace during her meal or break period. The Board directs the Superintendent or his/her designee to take measures to ensure that all district employees shall be provided with an adequate and private location for the expression of milk or breast-feeding.

The location for the expression of milk or breast-feeding shall not be a public restroom or toilet stall, and shall be in close proximity to the employee's work area. The location designated shall be an accessible, private space with a lock, such as an office space, classroom, outfitted storage area or conference room. The space shall be respectfully outfitted with an electrical outlet, a chair, a small table, a sign-up sheet, a sign posting the room as "private during use" and a curtain or other appropriate partition in the event the space is a shared storage area.

The employee will work with her supervisor to maximize flexibility to ensure that adequate time is allowed for this activity. Prior to returning to work from maternity leave, it shall be the employee's responsibility to notify her supervisor of her intent to continue breast-feeding her infant and/or of her need to express milk during work hours. Further, it shall be the responsibility of the employee to keep her supervisor informed of her needs in this regard throughout the period of lactation. Time allowed for this activity shall be flexible but is not to exceed the normal time allowed for meals and/or breaks.

The following persons have been designated to handle inquiries regarding the Board's non-discrimination policies:

The Board's Title IX Coordinator is:

Marco Gaylord
Director of Operations
311 Hunting Hill Avenue
Middletown, CT 06457
Telephone 860-638-1485

The Board's Section 504 Coordinator (for Students) is:

Amy Clarke
Director of Pupil Services
311 Hunting Hill Avenue
Middletown, CT 06457
Telephone 860-638-1428

Personnel - Certified/Non-Certified

Nondiscrimination (continued)

The Board's Section ADA Coordinator (for Employees) is:

Michele DiMauro
Manager of Human Resources
311 Hunting Hill Avenue
Middletown, CT 06457
Telephone 860-638-1446

Legal References:

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d *et seq.*
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e *et seq.*
Title IX of the Education Amendments of 1972, 20 USCS § 1681, *et seq.*
Age Discrimination in Employment Act, 29 U.S.C. § 621
Americans with Disabilities Act, 42 U.S.C. § 12101
Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794
Title II of the Genetic Information Nondiscrimination Act of 2008, Pub.L. 110
233, 42 USC 2000ff; 34 CFR 1635
Connecticut General Statutes:

4a-60 Nondiscrimination and affirmative action provisions in contracts of the state and political subdivisions rather than municipalities.

P.A. 17-118 An Act Concerning Pregnant Women in the Workplace.

29 CFR 1604.11, EEOC Guidelines on Sex Discrimination.

34 CFR Section 106.8(b), OCR Guidelines for Title IX.

Equal Employment Opportunity Commission Guidance on Pregnancy Discrimination and Related Issues. (July 14, 2014)

ADA Amendments Act of 2008, P.L. 110-325.

The Fair Labor Standards Act (FLSA), 29 U.S.C. 207 (as amended by The Patient Protection and Affordable Care Act, P.L. 11-148)

Young v. United Parcel Service, No. 12-1226, 707 F.3d 437, 446, 450 (4th Cir)

10-153 Discrimination on basis of marital status

31-40w Breastfeeding in the workplace.

46a-51 Definitions (as amended by PA 17-127)

46a-58 Deprivation of rights. Desecration of property. Placing of burning cross or noose on property. Penalty. (as amended by PA 17-127)

Personnel - Certified/Non-Certified

Nondiscrimination (continued)

Legal References: (continued)

46a-60 Connecticut Fair Employment Practices Act . (as amended by PA 17-127)
 46a-81a Discrimination on basis of sexual orientation: Definitions
 46a-81c Sexual orientation discrimination: Employment.
 Public Act 11-55, An Act Concerning Discrimination.

Policy adopted: February 14, 2006
 Policy revised: December 6, 2007
 Policy revised: April 17, 2012
 Policy revised: June 13, 2017
 Policy revised: February 13, 2018
Policy revised:

MIDDLETOWN PUBLIC SCHOOLS
 Middletown, Connecticut

NEW POLICY 5141.213(a)

Students

Administering Medication

Opioid Overdose Prevention (Emergency Administration of Naloxone)

The Board of Education (Board) recognizes that many factors, including the use and misuse of prescription painkillers, can lead to the dependence on and addiction to opioids, and that such dependence and addiction can lead to overdose and death among the general public, including District students and staff. The Board wants to minimize these deaths by the use of opioid overdose prevention measures.

Definitions

Drug overdose means an acute medical condition, including, but not limited to, severe physical illness, coma, mania, hysteria or death, which is the result of consumption or use of one or more controlled substances causing an adverse reaction. The signs of opioid overdose include unresponsiveness; nonconsciousness; shallow breathing with rate less than 10 breaths per minute or not breathing at all; blue or gray face, especially fingernails and lips; and loud, uneven snoring or gurgling noises.

Naloxone (Narcan) means a medication that can reverse an overdose caused by an opioid drug. As a narcotic antagonist, Naloxone displaces opiates from receptor sites in the brain and reverses respiratory depression that usually is the cause of overdose deaths.

Opioid means illegal drugs such as heroin, as well as prescription medications used to treat pain such as morphine, codeine, methadone, oxycodone (OxyContin, Percodan, Percocet), hydrocodone (Vicodin), fentanyl, hydromorphone (Dilaudid), and buprenorphine.

Delegation of Responsibility

The school physician/School Medical Advisor shall provide and annually renew a standing order for the administration of Naloxone to students, staff members or other individuals believed or suspected to be experiencing an opioid overdose on school grounds. The standing order shall include at least the following information:

1. Type of Naloxone (intranasal and auto-injector)
2. Date of issuance
3. Dosage
4. Signature of the school physician/School Medical Advisor

The standing order shall be maintained in shall be kept in each location where Naloxone is stored.

Students

Administering Medication

Opioid Overdose Prevention (Emergency Administration of Naloxone) (continued)

The school nurse and/or Superintendent designee shall be responsible for building-level administration and management of Naloxone and management of Naloxone stocks. Each school nurse shall be trained in the administration of Naloxone.

Naloxone shall be safely stored in the school nurse's office or other location designated by the school nurse in accordance with the drug manufacturer's instructions.

The Board permits school nurses and/or Superintendent designees to administer Naloxone to any person at school or a school event displaying symptoms of an opioid overdose. The District will store the Naloxone kits in a secure but accessible location consistent with the district's emergency response plan, such as the nurse's office. Naloxone shall be accessible during school hours.

Acquisition, Storage and Disposal

Naloxone shall be safely stored in the school nurse's office or other location designated by the school nurse in accordance with the drug manufacturer's instructions.

The district shall obtain sufficient supplies of Naloxone pursuant to the standing order in the same manner as other medical supplies acquired for the school health program. The school nurse or designee shall regularly inventory and refresh Naloxone stocks, and maintain records thereof. In accordance with internal procedures, manufacturer's recommendations and any applicable Department of Public Health guidelines.

Legal Reference: Connecticut General Statutes

10-212 School nurses and nurse practitioners. Administration of medications by parents or guardians on school grounds. Criminal history; records check.

10-212a Administration of medications in schools. (as amended by PA 99-2, and June Special Session and PA 03-211, PA 04-181, PA 07-241, PA 07-252, PA 09-155, PA 12-198, PA 14-176 and PA 15-215)

17a-714 Immunity for prescribing, dispensing or administering an opioid antagonist to treat or prevent a drug overdose.

21a-279(g)Penalty for illegal possession. Alternate sentences. Immunity.

52-557b Immunity from liability for emergency medical assistance first aid or medication by injection. School personnel not required to administer or render. (as amended by PA 05-144, An Act Concerning the Emergency Use of Cartridge Injectors)

NEW POLICY 5141.213(c)

Students

Administering Medication

Opioid Overdose Prevention (Emergency Administration of Naloxone) (continued)

Legal Reference: Connecticut General Statutes (continued)

Connecticut Regulations of State Agencies 10-212a-1 through 10-212a-10, inclusive, as amended.

PA 15-198: An Act Concerning Substance Abuse and Opioid Overdose Prevention

PA 16-43: An Act Concerning Opioids and Access to Overdose Reversal Drugs

Policy adopted:

MIDDLETOWN PUBLIC SCHOOLS
Middletown, Connecticut