

Board of Education Board of Education Regular Meeting
Monday, September 26, 2011, 7:00 PM
Pinney Administration Building

- I. Call to Order- Establishment of Quorum
- II. Secretary's Report- Approval of Minutes
 - A. Regular Meeting Minutes- 9/12/11
- III. Treasurer's Report
 - A. Bills- 9/9/11, \$188,164.88
 - B. Grants- 9/9/11, \$1,104.19
- IV. Correspondence
- V. Board Reports
 - A. Report from Student Representative
- VI. Superintendent Reports
 - A. Stafford Middle School Honor Roll Criteria (15 mins.)
 - B. Presentation of CAPT Scores (15 mins.)
 - C. Adequate Yearly Progress Reports (15 mins.)
 - D. Presentation of SAT Scores (10 mins.)
- VII. Public Forum
- VIII. Old Business
- IX. New Business
 - A. Review and Possible Approval of High School and Middle School Fundraisers (10 mins.)
 - B. Schedule Board Policy Sub-Committee Meeting (5 mins.)
 - C. Review and Possible Approval of Proposal to Align Honor Roll Criteria (10 mins.)
- X. Personnel Matters
- XI. Student Matters

**Regular Meeting
Stafford Board of Education
Pinney Administration Building
September 12, 2011**

Board Members Present: Mrs. Sandy Fowler, Acting Chair
Mrs. Lisa Finch
Ms. Beth Ann Morhardt
Mr. Stephen Szymanski

Absent: Mrs. Lisa Bradway
Mr. Mark Fontanella, Chairperson
Mrs. Tracy Rummel

Also Present: Dr. Patricia A. Collin, Superintendent of Schools
Mr. Michael Bednarz, Director of Curriculum and Instruction
Ms. Linda DeSantis, Science Dept. Chair, Stafford High School
Mrs. Meg Devlin, Business Manager
Mr. Damian Frassinelli, Director of Athletics and Recreation
Mr. Hank Skala, Principal, Stafford Elementary School
Mr. Kenneth Valentine, Principal, Stafford Middle School

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 7:05 p.m. A quorum was established.

Item II. Secretary's Report- Approval of Minutes

Regular Meeting, August 22, 2011

A consensus of the Board approved the Secretary's Report for the regular meeting held on August 22, 2011, as presented.

Item III. Treasurer's Report

There were no bills or grants to be approved.

Item IV. Correspondence

A. Letter from Sgt. Prochaska

Mrs. Fowler summarized Sgt. Prochaska's letter to Dr. Collin, which praised Mrs. Linder and Mr. Frassinelli for their efforts during the preparation for Hurricane Irene. Sgt. Prochaska also thanked the students on the football team for volunteering to help with the preparations.

Item V. Board Reports

There were no Board reports.

Item VI. Superintendent's Reports

A. Connecticut Mastery Test Results

Dr. Collin introduced Mr. Bednarz, Director of Curriculum and Instruction, who reviewed many of the charts that he provided to the Board in their electronic Board packets. He highlighted the following areas:

- Progress in reducing the % of students in the level 1 score band
- Progress in increasing % of students at / above goal
- Attaining the AYP goal for the cited subgroup
- Percent at Mastery for Math, Reading and Writing, 2009 – 2011
- 2011 CMT Participation Rate
- Percentage of Students Achieving Goal on Sub-Tests 10-11
- Percentage of Students Achieving Proficiency on Sub-Tests 10-11
- Cohort Comparison for Percent at Goal, Growth Over Time by Grade

Board members had several questions for Mr. Skala, Mr. Valentine and Mr. Bednarz. Plans to address areas of weakness will be included in the principals' school improvement plans, which will be presented to the Board in October.

Mr. Bednarz stated that information regarding Stafford's performance on the CMT will be posted on the web site the next day.

B. CABA Board Recognition Award Application

Dr. Collin stated that the CABA Board Recognition Award application is due on or before October 13, 2011, and that the award will be presented at the CABA/CAPSS Convention on Friday, November 18, 2011.

Dr. Collin reviewed the criteria on the application and asked the Board members if they would like to submit comments to be included in the optional question for Level One. Dr. Collin noted that the Board has met the requirements for a Level One award and that they have also met many of the requirements for the Level Two award. Board members stated that they would send comments to Dr. Collin on or before Wednesday, September 21, 2011. Dr. Collin will prepare a draft response to the aforementioned question for Board review on Monday, September 26, 2011.

C. Head Start Report through August 31, 2011

Dr. Collin introduced Mrs. Devlin, Business Manager.

Mrs. Devlin reported that the Basic Head Start Fund runs from July 1, 2011 - January 31, 2012, and totals \$51,128. Because school was not in session, there were no expenditures for July and August.

Mrs. Devlin reported that the Early Head Start grant runs from September 30, 2010 – September 29, 2011, and totals \$68,500. She noted that all but \$5,615.21 has been expended or encumbered. She also reported that due to current Federal funding, the district will only receive funds for this grant in 6 month increments. Therefore, the next grant period will cover through March 2012. Mrs. Devlin stated that she would keep the Board updated regarding this matter.

Item VII. Public Forum

There were no comments from the public.

Item VIII. Old Business

There was no Old Business.

Item IX. New Business

A. Review and Possible Approval of Service Agreement between Stafford Public Schools and the Stafford Ambulance Association for Medical Coverage at Athletic Events

Mr. Frassinelli, Director of Athletics and Recreation, stated that the Ambulance Association did a great job last school year. This year, at the same cost, the association has offered to expand the coverage that they provide for the district.

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education approve the service agreement between the Stafford Ambulance Association and the Board of Education for the 2011-2012 school year. Mrs. Finch, Ms. Morhardt and Mr. Szymanski voted for the motion, which carried.

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education authorize Dr. Patricia A. Collin, Superintendent of Schools, to sign the service agreement between the Stafford Ambulance Association and the Stafford Board of Education, on behalf of the entire Board, for the 2011-2012 school year. Mrs. Finch, Ms. Morhardt and Mr. Szymanski voted for the motion, which carried.

B. Review and Possible Approval of Service Agreement between Stafford Public Schools and Athletic Trainer Solutions LLC for Athletic Trainer Coverage

Mr. Frassinelli, Director of Athletics and Recreation, stated that this company has done a very good job providing athletic trainer coverage.

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education approve the service agreement with the Athletic Trainer Solutions for Athletic Trainer coverage at all varsity football games and scrimmages, per CIAC regulation for the 2011-2012 school year. Mrs. Finch, Ms. Morhardt and Mr. Szymanski voted for the motion, which carried.

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education authorize Dr. Patricia A. Collin, Superintendent of Schools, to sign the service agreement Athletic Trainer

Solutions, LLC, on behalf of the entire Board of Education, for the 2011-2012 school year. Mrs. Finch, Ms. Morhardt and Mr. Szymanski voted for the motion, which carried.

C. Review and Possible Approval of New Chemistry Textbooks

Mr. Bednarz, Director of Curriculum and Instruction, stated that he is looking to purchase 20 chemistry books for the honors course and 40 chemistry books for the general course. Mr. Bednarz highlighted the textbook proposal, which recommended the adoption of *Modern Chemistry* (Holt McDougal, 2009) for the honors chemistry course, and *World of Chemistry* (Holt McDougal, 2011) for the general chemistry course.

Ms. DeSantis, Department Chair for Science, reported that eleven of last year's top twenty students are pursuing degrees in the sciences at the college level. She said that the science department wants to maintain rigor in the chemistry course.

Mr. Szymanski had a question regarding the AP Chemistry textbook that was approved by the Board and purchased last year. Ms. DeSantis stated that the course was not offered this year because there wasn't enough interest. She said that the science department would be meeting to review the structure of the classes for next year. Mrs. Fowler asked that Dr. Collin follow up with the high school guidance department to be sure that they are promoting and signing students up for AP courses. Mr. Szymanski said that he is disappointed that AP Chemistry was not offered this year, especially after the Board made an investment in the textbooks just last year.

Mrs. Finch made a motion, seconded by Ms. Morhardt, that the Board of Education adopt *Modern Chemistry* to be used as the core textbook for the Honors Chemistry course and *World of Chemistry* to be used as the core textbook for the General Chemistry course at Stafford High School. Mrs. Finch, Ms. Morhardt and Mr. Szymanski voted for the motion, which carried.

Item X. Personnel Matters

A. Appointments- Certified Staff Members

Ms. Morhardt made a motion, seconded by Mrs. Finch, that the Board of Education appoint the staff members named below.

NAME	CERTIFICATION AREA	SCHOOL/ ASSIGNMENT	REPLACING/ NEW	SALARY	EFFECTIVE DATE
Culpin, Joan C.	Remedial Reading & Language Arts, 1-12 (102)	Stafford Middle School / Reading Teacher (One Year Leave Replacement)	Grant Bond (Transferred)	\$48,603 (MA, Step 5)	8/25/11
Prakash, Sowmya	Mathematics, 7-12 (029)	Stafford High School / Math Teacher .50 FTE	New (Budget)	\$21,698 (MA, Step 2, .50 FTE)	8/25/11

Mrs. Finch, Ms. Morhardt and Mr. Szymanski voted for the motion, which carried.

Item XI. Student Matters

There were no Student Matters.

Item XII. Adjournment

Mrs. Finch made a motion, seconded by Ms. Morhardt, to adjourn. Mrs. Finch, Ms. Morhardt and Mr. Szymanski voted for the motion, which carried. The meeting adjourned at 8:29 p.m.

Respectfully submitted,

Christine C. Marinelli, Recording Secretary

Mark Fontanella, Chairperson

Sandra Fowler, Secretary