



REGULAR BOARD OF EDUCATION MEETING

Monday, May 5, 2025 7:00 PM

Town Council Chambers

Glastonbury Town Hall

2155 Main Street

Glastonbury, CT 06033

1. Call to Order
2. Pledge of Allegiance
3. Awards and Recognition
 - A. Glastonbury Public Schools Retirees
4. Student Representatives' Report
 - A. Hayley Lemieux, Class of 2025
 - B. Amalia Baird, Class of 2027
5. Information Session for Public Comment
6. Business Requiring Action
 - A. Approval of April Budget Revisions to the Approved 2024-2025 Board of Education Budget
 - B. Approval of Nye Road Memorandum of Agreement between the Town of Glastonbury and the Glastonbury Board of Education
 - C. Approval of the IDEA B Grant 2025-2027
 - D. Approval of 2024-2025 Open Choice Expenditures
 - E. Approval of Revised Board of Education Policy #5132 Student Dress Code
 - F. Approval of Revised Board of Education Policy and Regulation #6153 School Sponsored Trips
 - G. Approval of NEW Board of Education Policy #6148 Free Application for Federal Student Aid (FAFSA) Completion Program
 - H. Approval of NEW Board of Education Policy and Appendix #1510 Relations with Youth Organizations
 - I. Approval of Revised Board of Education Policy #9130 Committees - Standing, Special and Ad Hoc
 - J. Approval of Wording Change in the Approved 2025-2026 Glastonbury High School Program of Studies
 - K. Approval of the April 7, 2025 Meeting Minutes
7. Reports and Discussion
 - A. Glastonbury Education Foundation

8. Committee Chair Reports
9. Chairman's Reports
 - A. Glastonbury Board of Education Letter Regarding Teacher Appreciation Week
10. Superintendent's Report
 - A. School Enrollment Report, May 2025
 - B. Staff Resignations
 1. Lynn Lettieri
 2. Catherine Vernam
 - C. Dates to Remember
11. Adjournment
 - A. Please note: It is possible that the Board of Education may go into Executive Session

How to Participate in Board of Education Meeting Public Comments

At this time, there are two options for participating in public comment during Board of Education meetings.:

1) In-Person Comment.

The Board sets aside thirty (30) minutes for public comments. Comments are limited to 3 minutes per speaker and a person may speak only once. Each speaker must start by stating their name and address. There will be a sign-up sheet in the back of the room. In-person meetings are held in the Town Hall Town Council Chambers, 2155 Main Street, Glastonbury, unless otherwise noted on the [Board of Education Meeting webpage](#) and the Board Meeting agenda.

2) Written Comment.

Use the form below to submit a written comment before 12 noon on the meeting day. Written comments are attached to the BOE Meeting Agenda.

[Public Comments for Glastonbury Board of Education Meeting](#)



Glastonbury Board of Education

628 Hebron Avenue, P.O. Box 191, Glastonbury, CT 06033
Tel: 860-652-7951, www.glastonburyus.org

There were no public comments submitted via the online Google Form for the May 5, 2025 Glastonbury Board of Education Meeting.

The link to the "Public Comments for BOE Meeting" Form is posted on the [BOE Meeting page](#). Public comments submitted via the Google Form will be attached to the [Board Agenda](#) after 12:00 pm on the day of the meeting.

**GLASTONBURY BOARD OF EDUCATION
EXECUTIVE SUMMARY REPORT FORM**

Title of Report: FY2024-2025 Spring Revised Budget

Board Meeting Date: May 5, 2025

Action: X

Report:

Information:

Discussion:

Overview: As we do each year, enclosed you will find the *FY2024-2025 Education Budget May Revisions*, for your review and approval. The revisions include reallocation of dollars based on any known or projected savings and additional expenditures since the Fall Revisions were approved in October, 2024.

Some of the line items that have been impacted since the last revision include reductions and increases to the following accounts:

- Program 0300 Elementary Education (Page 2) – Decrease to Teachers’ Salaries \$29,909
- Program 0500 Math (Page 4) – Increase to Tutors Salaries \$4,574
- Program 0600 Science (Page 5) – Decrease to Tutors Salaries \$4,178
- Program 0700 History & Social Science (Page 6) – Decrease to Teachers’ Salaries \$54,277
- Program 1400 School Counseling (Page 11) – Decrease to Counselors Salaries \$25,811
- Program 2100 Operations & Maintenance (Page 16) – Increases to Overtime Coverage \$65,000 and Special Projects \$251,475
- Program 2300 Program & Staff Development (Page 18) – Reduction to Professional Meetings \$30,000
- Program 2400 Transportation (Page 19) – Reductions to Repairs/Parts \$74,880 and Fuel \$66,397
- Program 3000 Agriscience & Technology (Page 22) – Decrease to Teachers’ Salaries \$8,155
- Program 3300 Systemwide Support Services (Page 25) - Reduction to Administrative Salaries \$27,442

Submitted By: Karen Bonfiglio

Reviewed By: Alan Bookman

2024 – 2025

***BOARD OF EDUCATION
APPROVED BUDGET***

Spring Revised

May 5, 2025

GLASTONBURY PUBLIC SCHOOLS
GLASTONBURY, CONNECTICUT

PROGRAM 0200: ART

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	0.80	0.80	0.80	0.80	0.80
TEACHERS	14.20	14.20	14.20	13.20	13.20
SALARIES					
ADMINISTRATIVE	111,484	117,123	122,944	122,944	122,944
TEACHERS	1,314,371	1,329,115	1,384,871	1,300,184	1,300,184
FIELD TRIPS	87	326	500	500	500
SUBTOTAL	1,425,941	1,446,564	1,508,315	1,423,628	1,423,628
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	50,425	47,320	50,000	50,000	50,000
OTHER					
DUES/FEES	440	1,895	2,000	2,000	2,000
TOTAL	1,476,807	1,495,779	1,560,315	1,475,628	1,475,628

PROGRAM 0300: ELEMENTARY EDUCATION K - 6

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	1.80	1.80	1.80	1.80	1.80
TEACHERS	152.00	151.00	153.00	155.00	155.00
SALARIES					
ADMINISTRATIVE	301,498	299,803	307,536	307,536	307,536
TEACHERS	14,658,182	15,019,261	15,723,239	15,737,265	15,707,356
PARAEDUCATOR, P-T, SCIENCE	20,216	24,736	25,313	25,313	25,313
IN-CLASS TUTORS/PARAS	98,355	90,234	116,724	116,724	116,724
SUMMER SCHOOL (AE)	9,817	18,821	10,000	20,000	20,000
LANG.ARTS/MATH -TUTORS/PARAS	685,440	699,037	762,878	762,878	762,878
DRIVERS/EARLY LITERACY PROGRAM (NA)	478	799	3,000	3,000	3,000
FIELD TRIPS	11,001	13,482	15,000	15,000	15,000
SUBTOTAL	15,784,987	16,166,173	16,963,690	16,987,716	16,957,807
PURCHASED SERVICES					
EXPLORING THE ARTS (GW)	7,890	9,445	9,500	9,500	9,500
MAGNET SCHOOL	0	0	(125,000)	(125,000)	(125,000)
SUBTOTAL	7,890	9,445	(115,500)	(115,500)	(115,500)
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	372,077	384,109	353,030	353,030	353,030
TECHNOLOGY - SOFTWARE	13,420	14,317	15,000	15,000	15,000
SUBTOTAL	385,497	398,426	368,030	368,030	368,030
OTHER					
DUES/FEES	8,731	9,713	12,000	12,000	12,000
TOTAL	16,187,105	16,583,757	17,228,220	17,252,246	17,222,337

PROGRAM 0400: ENGLISH 7-12/LANGUAGE ARTS K-12

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	0.50	1.50	1.50	1.50	1.50
TEACHERS (ENGLISH)	28.00	26.00	26.00	25.00	25.00
TEACHERS (READING)	13.00	13.00	13.00	12.00	12.00
SALARIES					
ADMINISTRATIVE	245,866	233,067	263,642	263,642	263,642
TEACHERS (ENGLISH)	2,891,561	2,833,901	2,906,196	2,741,976	2,741,976
TEACHER (READING)	1,399,947	1,438,970	1,468,337	1,352,805	1,352,805
TUTORS	13,235	15,247	33,048	33,048	33,048
FIELD TRIPS (ENGLISH)	156	23	300	300	300
SUBTOTAL	4,550,765	4,521,209	4,671,523	4,391,771	4,391,771
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS (ENGLISH)	6,470	5,117	4,000	4,000	4,000
INSTRUCTIONAL MATERIALS (READING)	583	1,738	4,000	4,000	4,000
TESTING MATERIALS (READING)	7,335	2,120	3,000	3,000	3,000
TECHNOLOGY SOFTWARE (ENGLISH)	19,999	7,774	20,500	20,500	20,500
SUBTOTAL	34,388	16,749	31,500	31,500	31,500
OTHER					
DUES & FEES	430	277	500	500	500
TOTAL	4,585,582	4,538,235	4,703,523	4,423,771	4,423,771

PROGRAM 0500: MATHEMATICS 7-12

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	0.60	0.60	0.60	0.60	0.60
TEACHERS	27.20	27.20	27.20	27.20	27.20
SALARIES					
ADMINISTRATIVE	101,362	103,389	105,457	105,457	105,457
TEACHERS	2,765,364	2,795,461	2,900,753	2,870,811	2,870,811
TUTORS	49,296	53,636	33,048	49,572	54,146
MATH LAB SUPV.	4,500	4,500	4,500	4,500	4,500
FIELD TRIPS	184	154	200	200	200
SUBTOTAL	2,920,705	2,957,141	3,043,958	3,030,540	3,035,114
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	8,055	8,766	8,000	8,000	8,000
TECHNOLOGY - SOFTWARE	15,963	11,044	13,000	13,000	13,000
SUBTOTAL	24,017	19,810	21,000	21,000	21,000
OTHER					
DUES/FEES	2,372	2,449	2,500	2,500	2,500
TOTAL	2,947,095	2,979,399	3,067,458	3,054,040	3,058,614

PROGRAM 0600: SCIENCE 7-12

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	0.50	0.50	0.50	0.50	0.50
TEACHERS	32.00	31.00	31.00	31.00	31.00
PARAEDUCATOR	3.00	3.00	3.00	3.00	3.00
SALARIES					
ADMINISTRATIVE	84,468	86,157	87,881	87,881	87,881
TEACHERS	3,445,428	3,424,133	3,505,474	3,434,908	3,434,908
PARAEDUCATOR	91,693	93,876	96,066	85,080	85,080
FIELD TRIPS	4,199	2,314	3,000	3,000	3,000
TUTOR CREST LAB	34,602	24,856	33,048	33,048	28,870
SUBTOTAL	3,660,390	3,631,335	3,725,469	3,643,917	3,639,739
PURCHASED SERVICES					
TRANSPORTATION/MENTOR PROGRAM	17,999	7,960	20,000	20,000	20,000
PRINTING	1,638	1,586	1,500	1,500	1,500
SUBTOTAL	19,637	9,546	21,500	21,500	21,500
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	82,257	54,603	70,000	70,000	70,000
TECHNOLOGY SOFTWARE	7,288	6,736	12,000	12,000	12,000
SUBTOTAL	89,545	61,338	82,000	82,000	82,000
OTHER					
DUES/FEES	1,455	2,200	3,000	3,000	3,000
TOTAL	3,771,026	3,704,420	3,831,969	3,750,417	3,746,239

PROGRAM 0700: HISTORY & SOCIAL SCIENCE 7-12

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	0.60	0.60	0.60	0.60	0.60
TEACHERS	22.40	22.00	22.00	22.00	22.00
SALARIES					
ADMINISTRATIVE	101,362	87,842	92,208	92,208	92,208
TEACHERS	2,366,983	2,409,041	2,465,438	2,352,659	2,298,382
FIELD TRIPS	0	361	2,000	2,000	2,000
SUBTOTAL	2,468,345	2,497,244	2,559,646	2,446,867	2,392,590
PURCHASED SERVICES					
RESOURCE SPEAKERS	0	775	1,500	1,500	1,500
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	30,129	7,891	8,000	8,000	8,000
TECHNOLOGY SOFTWARE	13,286	13,476	12,000	14,000	14,000
SUBTOTAL	43,415	21,367	20,000	22,000	22,000
OTHER					
DUES/FEES	0	0	2,000	2,000	2,000
TOTAL	2,511,760	2,519,387	2,583,146	2,472,367	2,418,090

PROGRAM 0900: CAREER & TECHNICAL EDUCATION

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	0.90	0.90	0.90	0.90	0.90
TEACHERS	17.20	17.00	17.00	17.00	17.00
SALARIES					
ADMINISTRATIVE	152,043	155,084	158,185	158,185	158,185
TEACHERS	1,636,377	1,619,615	1,718,497	1,715,630	1,715,630
TRANSPORT/TECHNICAL SCHOOLS	30,155	30,328	34,896	34,896	34,896
FIELD TRIPS	856	542	1,000	1,000	1,000
SUBTOTAL	1,819,430	1,805,569	1,912,578	1,909,711	1,909,711
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	98,060	130,208	152,563	152,563	152,563
TECHNOLOGY SOFTWARE	16,926	13,583	13,158	13,158	13,158
SUBTOTAL	114,986	143,791	165,721	165,721	165,721
OTHER					
DUES/FEES	0	100	4,500	4,500	4,500
TOTAL	1,934,416	1,949,460	2,082,799	2,079,932	2,079,932

PROGRAM 1000: COMMUNITY SERVICES

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
CUSTODIANS	2.50	2.50	2.50	2.50	2.50
SECRETARIAL	0.75	0.75	0.75	0.75	0.75
SALARIES					
CUSTODIAL, HIGH SCHOOL	143,970	147,650	149,583	149,583	149,583
SECRETARIAL	51,419	42,667	42,588	42,588	42,588
PART-TIME/OVER-TIME, SYSTEMWIDE	134,638	141,817	182,592	182,592	182,592
AUDIO-VISUAL SERVICES	29,416	28,867	30,322	30,322	30,322
SUBTOTAL	359,443	361,001	405,085	405,085	405,085
SUPPLIES/MATERIALS					
SUPPLIES	24,161	12,664	16,000	16,000	16,000
TOTAL	383,604	373,665	421,085	421,085	421,085
CUSTODIAL FEE OFFSET	0	0	(30,000)	(30,000)	(30,000)
BUDGET TOTAL	383,604	373,665	391,085	391,085	391,085

PROGRAM 1100: PACE: MATH/SCIENCE RESOURCE

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
TEACHERS	6.00	6.00	6.00	6.00	6.00
SALARIES					
TEACHERS	636,964	649,984	663,086	663,086	663,086
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	1,971	1,757	2,000	2,000	2,000
OTHER					
DUES/FEES	1,688	1,685	2,000	2,000	2,000
TOTAL	640,623	653,426	667,086	667,086	667,086

PROGRAM 1300: WORLD LANGUAGES & ML

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	1.00	1.00	1.00	1.00	1.00
TEACHERS	40.70	40.90	40.90	40.90	40.90
TEACHERS (ML)	1.40	1.20	1.20	1.20	1.20
SALARIES					
ADMINISTRATIVE	139,355	146,404	153,680	153,680	153,680
TEACHERS	3,977,629	4,261,146	4,387,085	4,346,666	4,346,666
TEACHERS (ML)	154,068	140,492	143,516	143,516	143,516
FOREIGN LANGUAGE SUPV.	3,376	3,726	4,597	4,597	4,597
TUTORS (ML)	172,217	160,574	190,026	190,026	190,026
FIELD TRIPS	897	1,959	3,000	3,000	3,000
FIELD TRIPS (ML)	0	0	1,000	1,000	1,000
SUBTOTAL	4,447,543	4,714,301	4,882,904	4,842,485	4,842,485
PURCHASED SERVICES					
NATIONAL COMPETITION	4,298	5,304	5,500	5,500	5,500
RESOURCE SPEAKERS/ARTISTS	220	0	5,250	5,250	5,250
INTERPRETER SERVICES	13,984	19,750	30,000	30,000	30,000
SUBTOTAL	18,503	25,053	40,750	40,750	40,750
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	23,533	14,396	22,000	22,000	22,000
INSTRUCTIONAL MATERIALS/ML	26,725	17,558	24,000	24,000	24,000
TECHNOLOGY SOFTWARE	12,219	7,790	12,000	12,000	12,000
SUBTOTAL	62,476	39,744	58,000	58,000	58,000
OTHER					
DUES/FEES	80	33,872	36,048	36,048	36,048
TOTAL	4,528,602	4,812,970	5,017,702	4,977,283	4,977,283

PROGRAM 1400: SCHOOL COUNSELING

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	1.00	1.00	1.00	1.00	1.00
COUNSELORS	21.00	21.00	21.00	21.00	21.00
PSYCHOLOGISTS	14.00	17.00	17.00	17.00	17.00
SECRETARIAL	5.00	5.00	5.00	5.00	5.00
PARAEDUCATOR	3.00	3.00	3.00	3.00	3.00
SALARIES					
ADMINISTRATIVE	168,936	172,315	175,761	175,761	175,761
COUNSELORS	2,052,160	2,024,539	2,153,795	2,161,022	2,135,211
PSYCHOLOGISTS	1,385,845	1,648,438	1,712,877	1,712,877	1,712,877
SUMMER HELP, CERTIFIED	67,238	74,929	70,800	75,000	75,000
SECRETARIAL	271,771	275,312	281,544	266,880	266,880
PARAEDUCATOR	84,617	87,858	90,694	90,694	90,694
PARA, P-T/SMITH SCHOOL	12,176	12,256	13,132	13,132	13,132
SUBTOTAL	4,042,742	4,295,647	4,498,603	4,495,366	4,469,555
PURCHASED SERVICES					
SCHOLASTIC APTITUDE TEST	3,861	3,500	3,500	3,500	3,500
COLLEGE PLANNING PROGRAMS	4,354	3,653	6,000	6,000	6,000
SUBTOTAL	8,215	7,153	9,500	9,500	9,500
SUPPLIES/MATERIALS					
SUPPLIES	6,477	8,357	11,500	9,000	9,000
50-YEAR REUNION	1,697	1,760	1,500	1,800	1,800
TECHNOLOGY - SOFTWARE	26,286	28,407	32,191	28,500	28,500
SUBTOTAL	34,460	38,524	45,191	39,300	39,300
OTHER					
DUES/FEES	0	0	500	500	500
TOTAL	4,085,417	4,341,325	4,553,794	4,544,666	4,518,855

PROGRAM 1500: HEALTH EDUCATION & PHYSICAL EDUCATION

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	0.80	0.80	0.80	0.80	0.80
TEACHERS	21.20	21.20	21.20	21.20	21.20
SALARIES					
ADMINISTRATIVE	132,149	134,420	140,609	140,609	140,609
TEACHERS	2,083,862	2,153,612	2,246,672	2,246,672	2,246,672
LIFEGUARD	5,275	7,257	6,217	6,217	6,217
FIELD TRIPS	0	0	700	700	700
SUBTOTAL	2,221,286	2,295,289	2,394,198	2,394,198	2,394,198
PURCHASED SERVICES					
HUMAN GROWTH SEMINAR	4,147	3,554	4,150	4,150	4,150
RESOURCE SPEAKERS	0	0	1,000	1,000	1,000
PRINTING	411	0	500	500	500
SUBTOTAL	4,558	3,554	5,650	5,650	5,650
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	16,583	12,740	14,000	14,000	14,000
TECHNOLOGY - SOFTWARE	398	398	1,297	1,297	1,297
SUBTOTAL	16,980	13,137	15,297	15,297	15,297
OTHER					
DUES/FEES	3,999	3,891	4,000	4,000	4,000
TOTAL	2,246,823	2,315,871	2,419,145	2,419,145	2,419,145

PROGRAM 1600: HEALTH SERVICES

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
NURSES	14.50	14.50	15.00	15.00	15.00
SALARIES					
NURSES	894,891	910,086	975,093	957,303	957,303
PARAEDUCATOR	12,499	8,949	9,597	9,597	9,597
NURSES, P-T	47,828	56,706	63,288	63,288	63,288
SUMMER HELP	0	1,259	10,000	10,000	10,000
SUBTOTAL	955,218	976,999	1,057,978	1,040,188	1,040,188
PURCHASED SERVICES					
MEDICAL ADVISOR	2,000	2,000	2,000	2,000	2,000
LIABILITY INSURANCE	846	903	1,034	1,034	1,034
SUBTOTAL	2,846	2,903	3,034	3,034	3,034
SUPPLIES/MATERIALS					
SUPPLIES	7,980	5,599	9,500	9,500	9,500
PUBLICATIONS	63	0	225	225	225
SUBTOTAL	8,043	5,599	9,725	9,725	9,725
OTHER					
TRAVEL	0	0	900	900	900
TOTAL	966,107	985,501	1,071,637	1,053,847	1,053,847

PROGRAM 1900: LIBRARY MEDIA

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
MEDIA SPECIALISTS	7.00	9.00	9.00	9.00	9.00
PARAEDUCATOR	11.00	11.00	11.00	11.00	11.00
SALARIES					
LIBRARIANS/MEDIA SPECIALISTS	731,200	945,434	995,830	995,830	995,830
PARAEDUCATOR	329,798	347,806	348,731	348,731	348,731
SUMMER, CERTIFIED/CLASSIFIED	10,239	9,783	12,967	12,967	12,967
SUBTOTAL	1,071,238	1,303,022	1,357,528	1,357,528	1,357,528
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	65,645	49,314	65,000	65,000	65,000
TECHNOLOGY - SOFTWARE	43,440	41,404	39,500	44,711	44,711
SUBTOTAL	109,085	90,718	104,500	109,711	109,711
OTHER					
DUES/FEES	660	693	1,000	1,000	1,000
TOTAL	1,180,983	1,394,434	1,463,028	1,468,239	1,468,239

PROGRAM 2000: MUSIC

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	0.80	0.80	0.80	0.80	0.80
TEACHERS	17.70	17.50	17.50	17.60	17.60
SALARIES					
ADMINISTRATIVE	135,149	137,852	140,609	140,609	140,609
TEACHERS	1,711,987	1,797,220	1,845,854	1,846,088	1,846,088
FIELD TRIPS	2,838	3,291	3,600	3,600	3,600
SUBTOTAL	1,849,974	1,938,364	1,990,063	1,990,297	1,990,297
PURCHASED SERVICES					
GUEST CONDUCTORS	2,750	1,814	2,800	2,800	2,800
ARTIST IN RESIDENCE	6,549	3,750	5,000	5,000	5,000
SUBTOTAL	9,299	5,564	7,800	7,800	7,800
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	16,252	18,702	20,475	20,475	20,475
TECHNOLOGY SOFTWARE	5,106	3,030	2,380	2,380	2,380
SUBTOTAL	21,358	21,733	22,855	22,855	22,855
OTHER					
ENTRANCE FEES/DUES	624	647	1,710	1,710	1,710
EQUIPMENT					
NEW	9,420	11,535	14,114	14,114	14,114
REPLACEMENT	20,347	15,590	16,194	16,194	16,194
SUBTOTAL	29,767	27,125	30,308	30,308	30,308
TOTAL	1,911,022	1,993,432	2,052,736	2,052,970	2,052,970

PROGRAM 2200: UTILITIES

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
WATER	190,199	165,386	214,378	214,378	214,378
SEWER	26,636	31,368	27,430	27,430	27,430
POWER	1,203,861	1,433,497	1,598,825	1,598,825	1,598,825
GAS, MISC.	22,942	16,769	26,472	26,472	26,472
HEAT (OIL/GAS)	565,887	435,472	646,819	646,819	646,819
ENERGY CONSERVATION INITIATIVES	66,812	10,740	65,300	65,300	65,300
TELEPHONE	171,187	154,793	173,513	173,513	173,513
TELECOMMUNICATIONS	33,228	33,228	45,000	45,000	45,000
TELECOM REPAIR/MNTC	31,388	22,824	16,600	16,600	16,600
TELECOMMUNICATIONS/NEW EQUIPMENT	1,121	1,260	2,000	2,000	2,000
TOTAL	2,313,260	2,305,335	2,816,337	2,816,337	2,816,337

PROGRAM 2300: PROGRAM & STAFF DEVELOPMENT

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
PROGRAM DEVELOPMENT					
CURRICULUM DEVELOPMENT	134,384	94,180	125,000	125,000	125,000
TEST SCORING	3,150	2,800	38,000	2,800	2,800
TESTING SUPPLIES	3,782	0	15,000	3,500	3,500
SUPPLIES	148	0	5,000	5,000	5,000
RECRUITMENT	1,063	803	1,000	1,000	1,000
SUBTOTAL	142,527	97,783	184,000	137,300	137,300
STAFF DEVELOPMENT					
PROF.MTGS., ADMINISTRATORS	8,236	7,019	6,000	6,000	6,000
PROF.MTGS., CERTIFIED	98,275	83,963	130,000	130,000	100,000
PROF.MTGS., CLASSIFIED	7,800	9,560	9,000	9,000	9,000
TEACHERS COLLEGE PROJECT	16,969	0	0	0	0
PROFESSIONAL DUES	15,865	17,771	6,500	18,000	18,000
TUITION REIM.-TEACHERS	143,826	121,704	187,500	187,500	187,500
TUITION REIM.-ADMINS.	5,400	0	25,000	25,000	25,000
TUITION REIM.-SECY/PARA/NON-CONTRACT	12,343	7,599	7,000	7,000	7,000
SUBTOTAL	308,713	247,616	371,000	382,500	352,500
OTHER					
PUBLICATIONS	2,315	1,909	10,000	2,500	2,500
TOTAL	453,555	347,308	565,000	522,300	492,300

PROGRAM 2400: TRANSPORTATION

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
SUPERVISION	1.00	2.00	2.00	2.00	2.00
SECRETARIAL	1.00	1.00	1.00	1.00	1.00
BUS YARD PERSONNEL	6.00	5.00	5.00	5.00	5.00
SALARIES					
SUPERVISION	95,065	172,485	190,661	193,751	193,751
SECRETARIAL	54,375	59,030	55,099	55,099	55,099
DAY RATE DRIVERS	1,784,211	1,869,088	1,903,889	1,903,889	1,903,889
MISC. DRIVER ACTIVITIES	47,943	56,818	65,968	65,968	65,968
OVERTIME	36,881	44,651	30,273	30,273	30,273
SCHOOL CROSSING GUARDS	130,466	130,477	138,411	138,411	138,411
IN-SERVICE TRAINING	19,945	19,879	36,719	24,648	24,648
BUS YARD PERSONNEL	375,908	324,610	323,651	321,301	321,301
MAGNET SCHOOL DRIVERS	13,737	8,759	16,573	16,573	16,573
SUBTOTAL	2,558,531	2,685,797	2,761,244	2,749,913	2,749,913
PURCHASED SERVICES:					
VEHICLE RENTAL	26,132	25,636	55,260	55,260	55,260
MEDICAL ADVISOR	12,225	15,875	15,000	15,000	15,000
PUPIL/BUS SAFETY EDUC.	5,625	12,837	8,239	8,239	8,239
REPAIRS/PARTS	352,601	271,661	350,000	320,000	245,120
MAGNET SCHOOL VEH. RENTAL	19,620	19,740	26,640	26,640	26,640
INSURANCE/VEHICLE	138,280	147,486	162,234	112,781	112,781
CONTRACTED TRAINING	4,295	3,735	2,250	4,000	4,000
SUBTOTAL	558,777	496,970	619,623	541,920	467,040
SUPPLIES/MATERIALS					
FUEL	472,825	418,069	511,357	435,276	368,879
MAGNET SCHOOL FUEL	6,857	5,906	14,975	8,253	8,253
LUBRICANTS	25,736	23,086	29,800	29,800	29,800
TIRES/TUBES	76,203	57,584	70,250	70,250	70,250
SUPPLIES/UNIFORMS	12,838	12,550	16,000	16,000	16,000
PUBLICATIONS	65	0	200	200	200
TECHNOLOGY - SOFTWARE	47,679	58,122	64,080	64,080	64,080
SUBTOTAL	642,201	575,317	706,662	623,859	557,462
OTHER					
TRAVEL	6,445	6,811	7,150	7,150	7,150
DUES/FEES	4,180	5,210	5,000	5,000	5,000
SUBTOTAL	10,625	12,021	12,150	12,150	12,150
EQUIPMENT					
NEW	45,596	1,111	550	550	550
REPLACEMENT	505,686	466,012	526,000	651,000	651,000
SUBTOTAL	551,282	467,123	526,550	651,550	651,550
TOTAL	4,321,417	4,237,229	4,626,229	4,579,392	4,438,115
MAGNET SCHOOL OFFSET			(15,600)	(6,500)	(6,500)
BUDGET TOTAL	4,321,417	4,237,229	4,610,629	4,572,892	4,431,615

PROGRAM 2700: SPECIAL EDUCATION

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	7.60	9.00	9.00	9.00	9.00
SPECIAL ED TEACHERS	53.90	58.00	57.00	58.00	58.00
SPEECH TEACHERS	9.80	11.80	11.80	11.80	11.80
SOCIAL WORKER / BCBA	4.00	4.00	4.00	4.00	4.00
SECRETARIAL	5.00	5.00	5.00	5.00	5.00
PARAEDUCATORS	62.00	81.00	78.00	84.00	84.00
GENERAL SERVICES DRIVERS	2.00	2.00	2.00	2.00	2.00
CERTIFIED - IDEA B GRANT	5.00	5.00	5.00	5.00	5.00
CLASSIFIED - IDEA B GRANT	9.50	9.50	9.50	9.50	9.50
TEACHER - PRE-SCHOOL GRANT	0.50	0.50	0.50	0.50	0.50
SALARIES					
ADMINISTRATIVE	1,110,953	1,316,210	1,413,939	1,406,800	1,406,800
TEACHERS (SPECIAL ED)	5,064,567	5,408,877	5,681,487	5,614,921	5,614,921
TEACHERS (SPEECH)	971,449	1,171,665	1,229,175	1,217,575	1,217,575
SOCIAL WORKER / BCBA	64,737	277,223	353,110	353,110	353,110
SECRETARIAL	251,540	247,063	291,882	276,095	276,095
PARAEDUCATORS	1,689,096	2,160,299	2,262,672	2,436,939	2,436,939
TUTORS	539,180	546,970	578,340	578,340	578,340
PARAEDUCATORS, P-T	775,772	584,372	672,428	672,428	672,428
OCCUP./PHYS. THERAPY	585,742	603,791	668,867	731,867	731,867
VAN DRIVERS/MONITORS	685,017	776,864	750,849	750,849	750,849
DRIVERS(GENERAL SERVICES)	111,925	108,276	117,238	117,238	117,238
ALT. AFTER-SCHOOL PROGRAMS	52,861	69,565	60,000	60,000	60,000
SUMMER PROGRAMS	241,856	285,538	250,000	298,836	298,836
FIELD TRIPS	8,893	12,336	10,000	15,000	15,000
SUBTOTAL	12,153,588	13,569,047	14,339,987	14,529,998	14,529,998
PURCHASED SERVICES					
VEHICLE RENTAL	182,313	187,044	222,060	222,060	222,060
TUITION	3,353,526 ¹	3,202,805 ²	3,298,805 ³	3,420,106 ⁴	3,420,106
AUDIOLOGICAL MNTC.	11,360	54,877	15,000	15,000	15,000
COCHLEAR IMPLANT SUPPORT	8,264	8,023	8,500	8,500	8,500
INTERPRETER SERVICES	3,724	5,504	4,500	4,500	4,500
HEARING IMPAIRED	51,038	4,986	55,000	55,000	55,000
EVALUATIONS	153,271	66,714	65,000	65,000	65,000
LEGAL FEES	78,541	75,683	150,000	150,000	150,000
SUBTOTAL	3,842,037	3,605,635	3,818,865	3,940,166	3,940,166
SUPPLIES/MATERIALS					
SUPPLIES	92,605	84,613	80,000	80,000	80,000
OTHER					
DUES & FEES	1,282	0	1,500	1,500	1,500
EXCESS COST OFFSET			(1,400,000)	(1,400,000)	(1,400,000)
BUDGET TOTAL	16,089,511	17,259,295	16,840,352	17,151,664	17,151,664

Links Revenue Offset:

1. \$1,177,940
2. \$1,735,017
3. \$1,260,000 Projected (used in addition to tuition)
4. \$1,260,000 Projected (used in addition to tuition)

PROGRAM 2800: ATHLETICS & CLUBS

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	1.00	1.00	1.00	1.00	1.00
SUPPORT STAFF	2.50	2.50	2.50	4.50	4.50
SALARIES					
SUPERVISION	168,936	172,315	175,761	175,761	175,761
SUPPORT STAFF	151,974	151,641	166,220	313,485	313,485
COACHES	693,398	715,210	750,044	750,044	750,044
SUMMER COACHES	0	0	0	48,960	48,960
LIFEGUARDS	8,018	7,218	8,000	8,000	8,000
INTRAMURALS	20,884	26,064	16,000	16,000	16,000
STUDY HALL MONITORS	0	0	1,000	12,000	12,000
ACTIVITY ADVISORS	362,008	367,349	390,000	390,000	390,000
TRANSPORTATION/ATHLETIC	62,168	68,595	65,277	65,277	65,277
TRANSPORTATION/ACTIVITY	21,923	19,844	30,788	30,788	30,788
TRANSPORTATION/CLUBS	145	97	2,000	2,000	2,000
SUBTOTAL	1,489,454	1,528,333	1,605,090	1,812,315	1,812,315
PURCHASED SERVICES					
PHYSICIAN	0	1,538	500	500	500
GAME/PRACTICE EXPENSES	210,870	220,278	203,851	203,851	203,851
RECONDITIONING/REPAIRS	8,410	12,558	23,600	23,600	23,600
OFFICIALS	55,204	53,662	54,272	54,272	54,272
G.H.S. NEWSPAPER	704	1,290	2,500	2,500	2,500
LITERARY MAGAZINE	3,300	3,300	3,300	3,300	3,300
ATHLETIC TRAINING SERVICES	41,390	43,500	45,000	0	0
MATH LEAGUE	0	0	1,200	1,200	1,200
VEHICLE RENTAL	113,343	87,685	115,000	115,000	115,000
INSURANCE	23,484	21,999	27,510	21,450	21,450
LEASED SPACE	53,000	44,000	0	24,000	24,000
SUBTOTAL	509,704	489,810	476,733	449,673	449,673
SUPPLIES/MATERIALS					
SUPPLIES/UNIFORMS	133,560	77,969	90,850	90,850	90,850
TECHNOLOGY - SOFTWARE	20,000	26,000	33,000	33,000	33,000
ELEMENTARY ACTIVITY CLUB	1,492	629	1,500	1,500	1,500
SMITH MIDDLE ACTIVITY CLUB	1,900	3,104	4,000	4,000	4,000
HIGH SCHOOL ACTIVITY CLUB	4,883	2,926	6,000	6,000	6,000
SUBTOTAL	161,835	110,628	135,350	135,350	135,350
OTHER					
LEAGUE DUES/EXPENSES	3,135	6,617	6,442	6,442	6,442
TOTAL	2,164,128	2,135,389	2,223,615	2,403,780	2,403,780

PROGRAM 3000: AGRISCIENCE & TECHNOLOGY 9-12

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	0.10	0.10	0.10	0.10	0.10
TEACHERS	4.00	4.00	4.00	4.00	4.00
SALARIES					
SUPERVISION	16,894	17,232	17,576	17,576	17,576
TEACHERS	303,371	330,523	350,234	350,834	342,679
SECRETARIAL, P-T	16,043	13,223	17,912	17,288	17,288
STUDENT HELP, P-T	2,086	2,490	2,575	2,575	2,575
FIELD TRIPS	1,301	2,557	1,000	1,000	1,000
SUBTOTAL	339,694	366,025	389,297	389,273	381,118
PURCHASED SERVICES					
TRANSPORTATION/MENTOR PROGRAM	0	0	10,000	10,000	10,000
SUPPLIES/MATERIALS					
INSTRUCTIONAL MATERIALS	28,911	34,024	41,636	41,636	41,636
PRINTING/PUBLICATIONS	1,000	0	1,500	1,500	1,500
TECHNOLOGY SOFTWARE	0	0	4,500	4,500	4,500
SUBTOTAL	29,911	34,024	47,636	47,636	47,636
OTHER					
STUDENT SUPERVISION	0	0	1,200	1,200	1,200
TEACHERS TRAVEL/MEETINGS	0	0	1,000	1,000	1,000
DUES/FEES	0	350	1,500	1,500	1,500
SUBTOTAL	0	350	3,700	3,700	3,700
EQUIPMENT					
NEW/RPLC EQUIPMENT (SYSTEMWIDE)	0	0	0	0	0
TOTAL	369,605	400,399	450,633	450,609	442,454

PROGRAM 3100: ELEMENTARY OPERATIONS K-6

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	6.00	6.00	6.00	6.00	6.00
SECRETARIAL	6.00	6.00	6.00	6.00	6.00
PARAEDUCATORS	12.00	12.00	12.00	12.00	12.00
SALARIES					
ADMINISTRATIVE	1,048,424	1,069,232	1,090,454	1,090,454	1,090,454
SECRETARIAL	394,768	381,052	383,120	383,120	383,120
CLERICAL, P-T	12,653	7,053	22,190	8,000	8,000
PARAEDUCATORS	329,399	333,126	334,988	336,755	336,755
GREETERS	141,435	123,272	150,048	150,048	150,048
TEAM LEADERS STIPENDS (GW)	15,345	15,134	15,965	15,965	15,965
PARAPROFESSIONALS, P-T	346,581	379,934	347,162	362,652	362,652
SUBTOTAL	2,288,605	2,308,803	2,343,927	2,346,994	2,346,994
PURCHASED SERVICES					
PRINTING	604	163	750	750	750
COPIERS	157,791	131,518	145,000	145,000	145,000
SUBTOTAL	158,395	131,681	145,750	145,750	145,750
SUPPLIES/MATERIALS					
PUBLICATIONS	208	293	500	500	500
SUPER STAR PROGRAM (GW)	0	0	500	500	500
SCHOOL FUNCTION COSTS	6,083	3,418	17,500	17,500	17,500
WELCOME DAY/COMM CONNECTORS	0	0	5,000	5,000	5,000
SUBTOTAL	6,291	3,712	23,500	23,500	23,500
OTHER					
TRAVEL REIMBURSEMENT	11,948	17,459	18,000	18,000	18,000
DUES/FEES	0	0	500	500	500
SUBTOTAL	11,948	17,459	18,500	18,500	18,500
TOTAL	2,465,240	2,461,655	2,531,677	2,534,744	2,534,744

PROGRAM 3200: SECONDARY OPERATIONS 7-12

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	8.00	8.00	8.00	8.00	8.00
SECRETARIAL	13.50	13.50	13.50	13.50	13.50
PARAEDUCATORS	7.00	7.00	7.00	7.00	7.00
IN-SCHOOL SUSPENSION MONITOR	1.00	1.00	1.00	1.00	1.00
SECONDARY STAFFING	0.00	0.00	(1.00)	0.00	0.00
SALARIES					
ADMINISTRATIVE	1,413,850	1,395,272	1,469,337	1,402,065	1,402,065
SECRETARIAL	838,517	843,030	871,089	869,254	869,254
PARAEDUCATORS	194,491	200,516	219,402	212,590	212,590
IN-SCHOOL SUSPENSION MONITOR	38,924	39,718	42,213	42,213	42,213
SATURDAY PROGRAM (GHS)	8,286	8,900	10,000	10,000	10,000
SATURDAY SCHOOL SUPV. (SMITH)	4,604	4,143	4,500	4,500	4,500
TEAM LEADERS (SMITH)	27,621	28,179	28,737	28,737	28,737
SECONDARY STAFFING	0	0	(75,000)	0	0
SUBTOTAL	2,526,293	2,519,758	2,570,278	2,569,359	2,569,359
PURCHASED SERVICES					
PRINTING	829	806	1,500	1,500	1,500
MANDATED STUDENT TESTING	140	0	500	500	500
CULTURAL ARTS/GHS	5,000	1,148	5,000	5,000	5,000
SCHOOL CLIMATE/SMITH	1,545	1,051	2,000	2,000	2,000
NEASC EVALUATIONS	0	0	0	0	0
COPIERS	140,819	139,691	155,000	155,000	155,000
SECONDARY MAGNET	11,520	0	(125,000)	(125,000)	(125,000)
SUBTOTAL	159,852	142,696	39,000	39,000	39,000
SUPPLIES/MATERIALS					
SUPPLIES	60,542	54,539	32,000	32,000	32,000
PUBLICATIONS	105	70	1,275	1,275	1,275
GRADUATION EXPENSES	70,111	76,010	78,000	78,000	78,000
SCHOOL FUNCTION COSTS	14,283	14,224	15,500	15,500	15,500
SUBTOTAL	145,041	144,843	126,775	126,775	126,775
OTHER					
TRAVEL REIMBURSEMENT	14,870	16,718	18,000	18,000	18,000
NE & CT ASSOCIATION DUES	10,150	10,300	11,000	11,000	11,000
SUBTOTAL	25,020	27,018	29,000	29,000	29,000
TOTAL	2,856,206	2,834,316	2,765,053	2,764,134	2,764,134

PROGRAM 3300: SYSTEMWIDE SUPPORT SERVICES

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
ADMINISTRATIVE	5.00	5.00	5.00	5.00	5.00
OSHA SAFETY OFFICER	0.32	0.32	0.32	0.32	0.32
COMMUNICATION STAFF	1.00	1.50	1.50	1.50	1.50
ADMIN/BUSINESS SUPPORT STAFF	9.00	9.00	9.00	9.00	9.00
SECURITY SERVICES	16.00	16.00	16.00	16.00	16.00
SALARIES					
ADMINISTRATIVE	1,101,206	1,154,609	1,180,269	1,174,252	1,146,810
ADMIN/BUSINESS SUPPORT STAFF	714,998	684,146	751,509	724,050	724,050
COMMUNICATION STAFF	111,450	139,921	147,405	155,645	155,645
SECURITY SERVICES	779,598	798,643	834,683	839,471	839,471
SECRETARIAL, PART-TIME	8,865	8,190	9,405	9,405	9,405
SECRETARIAL, OVER-TIME	0	7	8,000	4,000	4,000
TUTOR STEAM LAB	0	32,257	34,660	34,660	34,660
SUBTOTAL	2,716,116	2,817,774	2,965,931	2,941,483	2,914,041
PURCHASED SERVICES					
AUDIT	30,150	29,125	35,000	35,000	35,000
LEGAL FEES	30,504	12,944	30,000	30,000	30,000
EQUIPMENT MAINTENANCE	24,752	22,723	40,000	40,000	40,000
COPIERS	51,452	37,561	60,000	60,000	60,000
LIABILITY INSURANCE	205,910	223,960	235,908	288,650	288,650
FIDELITY BOND	3,494	3,722	4,098	3,241	3,241
INSURANCE DEDUCTIBLES	0	45,719	40,000	40,000	40,000
PUBLIC INFORMATION	17,010	18,289	14,000	18,500	18,500
RESEARCH	0	0	0	41,539	41,539
POSTAGE	44,751	45,780	50,000	50,000	50,000
ADVERTISING/RECRUITING	1,329	3,219	3,500	3,500	3,500
PRINTING	18,193	13,528	18,000	18,000	18,000
ADULT EDUCATION (MANDATED)	85,906	86,054	86,347	86,347	86,347
SUBTOTAL	513,450	542,625	616,853	714,777	714,777
SUPPLIES/MATERIALS					
PUBLICATIONS	0	0	1,000	1,000	1,000
SUPPLIES	60,601	66,672	40,000	40,000	40,000
SECURITY SUPPLIES	5,448	3,958	7,000	7,000	7,000
SUBTOTAL	66,049	70,630	48,000	48,000	48,000
OTHER					
BOARD OF EDUC. EXPENSES	23,223	24,390	25,000	25,000	25,000
SUPT. OFFICE EXPENSES	350	0	2,000	2,000	2,000
SCHOOL FOODS SERVICE DEPT.	0	0	0	0	0
PROFESSIONAL MEMBERSHIP/SY	9,990	9,745	12,000	12,000	12,000
PROFESSIONAL EXPENSES	355	554	7,500	7,500	7,500
TRAVEL	19,080	19,099	20,000	20,000	20,000
CABE DUES	24,984	25,613	24,000	24,000	24,000
CREC DUES	1,140	1,133	1,750	1,750	1,750
SUBTOTAL	79,122	80,533	92,250	92,250	92,250
EQUIPMENT					
NEW/RPLC EQUIPMENT (SYSTEMWIDE)	591,324	20,039	225,000	225,000	225,000
STEAM	322,313	25,788	100,000	100,000	100,000
SUBTOTAL	913,636	45,827	325,000	325,000	325,000
TOTAL	4,288,374	3,557,389	4,048,034	4,121,510	4,094,068

PROGRAM 3400: FRINGE BENEFITS & SUBSTITUTES

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
CLASSROOM/SUBS (FT PARAS)	15.00	15.00	15.00	15.00	15.00
SALARIES					
SUBSTITUTES (TEACHER)	668,139	593,016	719,250	719,250	719,250
SUBSTITUTES (NURSE)	20,717	33,661	40,000	40,000	40,000
CLASSROOM/SUBS (FT PARAS)	232,481	350,188	371,336	371,336	371,336
ILLNESS COVERAGE (CLASSIFIED STAFF)	0	0	10,000	10,000	10,000
CONTRACTUAL RETIREMENT/RESIGN	163,554	182,989	125,000	125,000	125,000
SABBATICAL	82,215	0	0	0	0
NEGOTIATIONS	0	0	0	0	0
DEGREE CHANGES	0 ¹	0 ²	100,000 ³	0	0
PERSONNEL TURNOVER	0 ⁴	0 ⁵	(200,000) ⁶	0	0
SUBTOTAL	1,167,106	1,159,854	1,165,586	1,265,586	1,265,586
EMPLOYEE BENEFITS					
DISABILITY INSURANCE	54,567	61,170	59,043	63,430	63,430
LIFE INSURANCE	189,763	251,690	213,840	256,335	256,335
HEALTH INSURANCE	13,792,892	14,675,620	15,331,998	15,331,998	15,331,998
RETIREMENT/CLASSIFIED	2,739,111	2,794,085	2,922,000	2,904,487	2,904,487
SOCIAL SECURITY/EMPLOYER SHARE	2,680,451	2,720,884	2,850,759	2,814,912	2,814,912
WORKERS COMPENSATION	291,051	312,627	339,890	401,935	401,935
UNEMPLOYMENT COMPENSATION	10,951	42,302	35,000	35,000	35,000
EMPL. MANDATED SCREENING	7,240	0	500	500	500
PROFESSIONAL TECHNICAL SERVICES	0	0	0	0	0
EMPLOYEE RELATIONS	43,277	42,340	28,000	28,000	28,000
SUBTOTAL	19,809,303	20,900,718	21,781,030	21,836,597	21,836,597
TOTAL	20,976,408	22,060,572	22,946,616	23,102,183	23,102,183

Footnotes:

Degree Changes

1. \$95,983
2. \$106,888
3. \$126,762

Personnel Turnover

4. (477,495)
5. (196,901)
6. (340,103)

PROGRAM 3600: TECHNOLOGY SUPPORT SERVICES

	ACTUAL 2022-2023	ACTUAL 2023-2024	BOARD APPROVED 2024-2025	FALL REVISED 2024-2025	SPRING REVISED 2024-2025
POSITIONS (FTE)					
COORDINATORS	6.00	6.00	6.00	6.00	6.00
TECHNOLOGY SPECIALISTS	15.00	12.00	12.00	13.00	13.00
SECRETARIAL	2.00	2.00	2.00	1.00	1.00
SALARIES					
COORDINATORS	409,467	414,004	543,118	565,679	565,679
TECHNOLOGY SPECIALISTS	1,001,647	969,192	854,023	868,049	868,049
TECHNOLOGY MAINTENANCE, P-T	146,470	174,706	80,000	80,000	80,000
SECRETARIAL	68,907	69,725	125,284	71,263	71,263
SUBTOTAL	1,626,491	1,627,627	1,602,425	1,584,991	1,584,991
PURCHASED SERVICES					
TECHNOLOGY SUPPORT	199,300	136,857	200,000	200,000	200,000
EQUIPMENT MAINTENANCE/AV	38,973	36,460	40,000	40,000	40,000
COMPUTER MAINTENANCE	39,392	44,916	45,000	45,000	45,000
SUBTOTAL	277,664	218,233	285,000	285,000	285,000
SUPPLIES/MATERIALS					
SOFTWARE	709,923	785,117	823,000	823,000	823,000
SUPPLIES (SYSTEMWIDE)	55,546	65,236	63,000	63,000	63,000
SUBTOTAL	765,469	850,352	886,000	886,000	886,000
PROGRAM/STAFF DEVELOPMENT					
IN-SERVICE, CLASSIFIED	281	0	3,000	3,000	3,000
PROF. MTGS., CLASSIFIED	0	25	3,000	3,000	3,000
SUBTOTAL	281	25	6,000	6,000	6,000
OTHER					
DUES/FEES	1,155	1,130	2,500	2,500	2,500
VEHICLE LEASE	0	0	0	0	0
SUBTOTAL	1,155	1,130	2,500	2,500	2,500
EQUIPMENT					
TECHNOLOGY REPLACEMENT PROGRAM	1,275,179	1,379,817	1,220,000	1,220,000	1,220,000
REPLACE/REPAIR	44,554	46,895	47,000	47,000	47,000
NEW/AV EQUIPMENT	45,991	56,873	57,000	57,000	57,000
NEW TECHNOLOGY RELATED EQUIPMENT	27,197	41,600	42,100	42,100	42,100
REPLACEMENT/AV EQUIPMENT	49,801	117,771	118,000	118,000	118,000
SUBTOTAL	1,442,722	1,642,955	1,484,100	1,484,100	1,484,100
TOTAL	4,113,783	4,340,323	4,266,025	4,248,591	4,248,591

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (the “MOA”) is dated as of May 6, 2025, by and between the **TOWN OF GLASTONBURY**, a Connecticut municipal corporation (the “Town”) and the **GLASTONBURY BOARD OF EDUCATION**, a local board of education (the “BOE”), by and through its Superintendent of Schools.

RECITALS

- A. The Town and the BOE have identified the building and adjacent Surface Parking Lot located at 50 Nye Road, Glastonbury, Connecticut (“50 Nye Road” and the “50 Nye Road Building”, respectively) as a suitable replacement for the leased space currently occupied by the BOE for its administrative offices, at 628 Hebron Avenue, Glastonbury, Connecticut 06033, subject to the conditions contained herein.
- B. The Town, which owns the 50 Nye Road Building and the Surface Parking Lot adjacent to the 50 Nye Road Building, and the BOE desire to memorialize their agreement with respect to the BOE’s exclusive occupancy, control and use of the 50 Nye Road Building.

NOW, THEREFORE, the Town and the BOE agree as follows.

- 1. **BOE Exclusive Occupancy, Control and Use of 50 Nye Road.**

The Town and BOE intend for the BOE to occupy, control and use the entire building and adjacent Surface Parking Lot at 50 Nye Road for educational purposes in accordance with applicable Connecticut law, including Conn. Gen. Stat. §§ 10-220, 10-240 and 10-241, starting in June 2026. Specifically, the Town and BOE intend for the BOE to occupy, control and use 50 Nye Road for administrative offices of the BOE.

- 2. **Construction and Improvements at 50 Nye Road.**

The BOE has identified construction and improvements that will be made as a condition of, and prior to, BOE occupancy of 50 Nye Road. The Town agrees to be responsible for such construction and improvements, including architectural and construction-related planning services, as described in Exhibit A. The construction and improvements of 50 Nye Road shall be completed at the sole cost and expense of the Town. At the discretion of the Superintendent of Schools, School District Staff may assist Town staff with some of the improvements in an effort to reduce costs.

- 3. **Conditions for BOE Occupancy, Control and Use of 50 Nye Road.**

Representatives of the BOE have inspected the building at 50 Nye Road and determined that is suitable for its administrative offices, subject to: a) the Town's completion of construction and improvements specified by the BOE, which construction and improvements shall be completed at Town's sole cost and expense, b) the Town securing final and unappealable approvals for the BOE to occupy, control and use the building and property, including but not limited to planning and zoning approvals, building permits and, following substantial completion of the improvements, a certificate of occupancy allowing occupancy by the BOE for its administrative offices, c) the execution by the Town and the BOE of this Memorandum of Agreement. The BOE will direct the Superintendent of Schools to coordinate with the Town Manager for the purpose of giving notice of lease termination to the landlord of current BOE office at 628 Hebron Avenue, Glastonbury, Connecticut 06033 upon the satisfaction of the conditions of the BOE contained in clauses (a) through (c) above.

4. Required Municipal Approvals.

The Town Manager will complete a request to the appropriate governmental authorities, such as Planning & Zoning Commission, for approval of the BOE's exclusive occupancy, control and use of 50 Nye Road for administrative offices of the BOE and/or Glastonbury Public Schools. The Superintendent of Schools will cooperate in providing any information necessary for the processing of such application.

5. Target Occupancy Start Date.

The Town will proceed with planning and completing the renovations specified by the BOE that are necessary to make the BOE Building and Grounds ready for the BOE to take occupancy with a target date of June 2026, and subject to the terms and conditions set forth in Section 3(a) through (c) above.

6. Parking During BOE Occupancy, Control and Use.

The BOE shall have sole and exclusive use of 110 parking spaces in the surface parking lot located adjacent to the building at 50 Nye Road, which spaces shall not be shared in common with any other entities or persons.

7. Maintenance During BOE Occupancy, Control and Use.

The BOE shall be responsible for routine building maintenance and building repairs at 50 Nye Road. Projects that qualify as Capital improvement projects per the Town Council's definition, shall be funded out of the Town's Capital Improvement Plan. Examples include roof replacements, HVAC replacements, lighting system upgrades, large scale window replacements/upgrades, large scale lighting replacements/upgrades, fire alarm panel replacements, complete bathroom renovations, electrical and installation of fire suppression systems.

8. Custodial Services at 50 Nye Road During BOE Occupancy, Control and Use.

For all periods of time during which the BOE is occupying the building at 50 Nye Road, the BOE shall be responsible for the day-to-day custodial services at 50 Nye Road.

9. Snow Removal and Groundskeeping During BOE Occupancy, Control and Use.

The BOE shall be responsible for snow removal and ice remediation on the walkways at 50 Nye Road. The Town shall be responsible for providing snow removal and ice remediation of the Surface Parking Lot at 50 Nye Road. The Town shall be responsible for providing groundskeeping services at 50 Nye Road, including regular mowing and leaf removal.

10. Utilities During BOE Occupancy, Control and Use.

The BOE is responsible for payment of all utilities directly related to the occupancy, control and use of 50 Nye Road during the BOE's occupancy, control or use of 50 Nye Road.

IN WITNESS WHEREOF, the Town and the BOE have set their hands on the date(s) indicated below.

TOWN OF GLASTONBURY

By _____
Jonathan Luiz
Town Manager

Date: May 6, 2025

GLASTONBURY BOARD OF EDUCATION

By _____
Dr. Alan Bookman
Superintendent of Schools

Date: May 6, 2025



Central Operations

*PO BOX 191, Glastonbury, CT 06033
Tel: (860) 652-7945 Fax: (860) 652-7952*

TO: Alan Bookman, Ph.D., Superintendent
FROM: Karen Bonfiglio, Business Manager
RE: Individuals with Disabilities Education Act (IDEA) Grants for 2025-2027
DATE: May 1, 2025

The IDEA grants are awarded each year for a two-year period. The purpose of these special education grant programs is to provide federal entitlement funds to assist with the costs of special education and related services for children with disabilities. The federal funding, administered by the State Department of Education, is projected to remain the same as the previous year's actual amount awarded. The IDEA-B Section 611 funding amount for this grant is \$1,307,337. The preschool special education portion of the grant, IDEA Section 619, is \$36,039.

Glastonbury will allocate IDEA funds to the salaries of teachers, paraeducators, and other personnel assisting students identified as requiring special education services. A portion of this funding will be used to provide in-service opportunities for teachers and for ongoing paraeducator training. Funding will also be used to provide professional consultation services when recommended by a Planning and Placement Team (PPT), and for the services of school psychologist interns.

**GLASTONBURY PUBLIC SCHOOLS
SPECIAL EDUCATION
IDEA: PART B, SECTION 611 GRANT
2025-2027**

111B – INSTRUCTIONAL SALARIES – \$1,202,837

To hire personnel to assist students identified as special education in the least restrictive environment

9.0 Teachers, 1 BCBA, 1 Social Worker, 1.40 Speech & Language Teacher, 1 Nurse, 12.0 Paraeducators, 1 Vocational Specialist

Provide teaching and nursing to special education students

Provide special education services through paraeducators

322 – IN SERVICE - \$10,000

To provide professional development for staff members

323 – PUPIL SERVICES - \$30,000

To provide students with appropriate related services when their needs cannot be met through current available staff

Provide consultation in the following areas: Language, Autism

324 – FIELD TRIPS - \$500

To provide off-site educational opportunities

330 – OTHER PROFESSIONAL TECHNICAL SERVICES - \$55,000

To provide professional and technical services for our staff

To provide professional and technical services that is not directly related to instructional activities (including data processing, management consultants, legal services etc.)

611 – INSTRUCTIONAL SUPPLIES & PROPERTY - \$9,000

To provide supplies to meet the individualized educational needs of identified special education students

To provide supplies in the area of: computer software, mandated forms, testing materials and specialized instructional programs

TOTAL - \$1,307,337

**SPECIAL EDUCATION IDEA
PART B, SECTION 619
2025-2027**

111B – TEACHERS - \$36,039

To hire personnel to provide educational services for special education preschool students

TOTAL - \$36,039



Office of the Superintendent

628 Hebron Avenue, P.O. Box 191, Glastonbury, CT 06033
860-652-7951, www.glastonburyus.org

May 5, 2025

TO: Board of Education

FROM: Alan B. Bookman, Superintendent

RE: Approval of Use of Open Choice Grant for the 2024-2025 School Year

This Open Choice state entitlement grant provides **\$5,000** for each out-of-district student enrolled through the Open Choice program. The 2024-2025 Open Choice Grant for the 2024-2025 school year is **\$423,867**, which is based on 82 enrolled students. The Open Choice grant monies must be expended by the end of this school year.

This grant, as proposed, will support students by providing tuition to attend Choice programs, diversity activities, and support services.

Proposed Expenditures Categories:

Tuition and Fees Related to Choice Programs
(Approved by the Board of Education)

Program	Number of Students/ Per Student Cost	Payment
Academy of Aerospace & Engineering Elementary	4 students @ \$3,674	\$14,696
Academy of Aerospace & Engineering High School	8 students @\$4,032	\$32,256
Academy of Computer Science & Engineering High School	2 students @ \$4,032	\$8,064
Academy of International Studies Elementary	1 student @ \$3,674	\$3,674
Anna Grace Academy of Arts Elementary School	4 students @ \$3,674	\$14,696
Connecticut River Academy Middle School	7 students @ \$3,713	\$25,991
Connecticut River Academy High School	6 students @ \$3,713	\$22,278
Riverside Magnet School	8 students @ \$3,713	\$29,704
Discovery Academy	3 students @ \$3,674	\$11,022
Greater Hartford Academy of Arts Half Day	2 students @ \$4,032	\$8,064
Greater Hartford Academy of Arts School Full Day	2 students @ \$4,032	\$8,064
Glastonbury-East Hartford Elementary Magnet School	43 students @ \$3,674	\$157,982
Subtotal		\$336,491
Other Magnet Schools		\$41,292
	Total	\$377,783

2024-2025
Magnet Schools Participation Tuition Costs

MAGNET SCHOOLS	NUMBER of STUDENTS K-12	TUITION PER STUDENT	TOTAL GLASTONBURY TUITION COSTS
Academy of Aerospace & Engineering (Grades K-5)	4	\$3,674	\$14,696
Academy of Aerospace & Engineering (Grades 6-12)	8	\$4,032	\$32,256
Academy of Computer Science & Engineering High School	2	\$4,032	\$8,064
Academy of Computer Science & Engineering Middle School	1	\$4,032	\$4,032
Academy of International Studies Elementary	1	\$3,674	\$3,674
ACT Magnet School in Willimantic	1	\$4,080	\$4,080
Anna Grace Academy of the Arts Elementary School	4	\$3,674	\$14,696
Anna Grace Academy of the Arts Middle School	4	\$4,032	\$16,128
Connecticut River Academy Middle School (GUES)	7	\$3,713	\$25,991
Connecticut River Academy High School (GUES)	6	\$3,713	\$22,278
Discovery Academy	3	\$3,764	\$11,022
Great Path Academy	3	\$2,010	\$6,030
Greater Hartford Academy of Arts Half Day	2	\$4,032	\$8,064
Greater Hartford Academy of Arts High School Full Day	2	\$4,032	\$8,064
Glastonbury-East Hartford Elementary Magnet	43	\$3,674	\$157,982
Montessori Magnet School	1	\$3,674	\$3,674
Museum Academy	1	\$3,674	\$3,674
Reggio Magnet School of the Arts	1	\$3,674	\$3,674
Riverside Magnet at Goodwin College Elementary (GUES)	8	\$3,713	\$29,704
TOTAL	100		\$377,783

Student Dress Code

Student dress should enhance the educational climate of the schools and avoid disruption of the educational process. Students are required to dress in a manner consistent with generally accepted standards of health, safety and decency.

~~Students who fail to comply with the dress code Board policy and administrative regulations concerning appropriate school attire will be subject to disciplinary measures up to and including expulsion in accordance with Board policy (cf.5114(a-1) (a-o))~~

The following may not be worn by any student attending a Glastonbury school:

- ~~1. Carbon content, black soled, lug type shoes and/or boots which can leave black marks on floors or walls or any other type of footwear which can damage school property.~~
- ~~2. Garments that expose the chest, midriff and/or buttocks.~~
- ~~3. Clothing or apparel bearing language or symbols that are obscene, profane or violent.~~
- ~~4. Attire or accessories which depict logos or emblems that encourage, glorify or parody the use of drugs, tobacco products or alcoholic beverages.~~

Middle and High Schools

Building principals shall develop and implement student dress codes. ~~which are consistent with the above acceptable standards.~~ These codes shall be reviewed with students and included in student handbooks. Dress codes shall be appropriate for the students' age level and the disciplinary needs of the school.

Elementary Schools

~~Principals may develop written standards of dress for their students, but it is recognized that at the elementary level, less formal communication of standards may be desirable.~~

All student dress codes shall be approved by the superintendent/designee before implementation ~~and published in the respective school handbooks.~~

~~Students who fail to comply with Board policy and administrative regulations concerning appropriate school attire will be subject to disciplinary measures up to and including expulsion in accordance with Board policy (cf.5114(a-1))~~

Policy

Adopted: October, 1981

Revised: February 28, 2005

Revised:

School Sponsored Trips

School trips of significant educational value and closely related to the instructional program shall be encouraged under policies and regulations established by the Board of Education and Superintendent of Schools.

Other types of school trips are permitted with the approval of the building principal and superintendent.

On all school trips, primary consideration shall be given to student, employee, and chaperone safety, proper adult supervision, care of school vehicles, and the reasonable protection of the Town.

Transportation for local school trips with school buses integral to designated curricular programs and units is supported through the school budget. Transportation for other trips in which town-owned vehicles are used shall be provided for a fee established by the director of transportation based on the cost of operating a vehicle for the trip. Cost of transportation on chartered vehicles or public carriers, except in the case of interscholastic sports teams and related groups shall not be responsibility of the school system. If **student** fees of any kind are involved, ~~no student will be denied the opportunity to participate in these trips due to lack of resources.~~ **financial support may be procured for families in need.**

Students participating in off-site school trips must have the school approved Agreement and Release Form signed by a parent/guardian.

Policy

Adopted: October, 1981

Revised: February, 1985

Revised: December 10, 2001

Revised: February 24, 2003

Revised: September 25, 2006

Revised: March 10, 2008

Revised: April 21, 2014

Revised:

School Sponsored Trips

Board of Education Policy provides for student trips of significant educational value closely related to the instructional program. Each trip will be reviewed on an individual basis.

The administrative guidelines established for student trips are as follows:

I. DEFINITIONS OF SCHOOL SPONSORED TRIPS

- A. Field Trip - An out-of-school field trip is a planned activity in which a class or group of students leaves the school grounds for the purpose of continuing and extending the program of instruction. As such, it is considered instructional and planned with objectives determined in advance and appropriate instruction preceding and following the field trip.
- B. Athletic Trip - an athletic trip is any trip off school grounds for the purpose of participating in any athletic contest or practice session.
- C. Extracurricular Trip - an extracurricular trip is any trip conducted off school grounds and scheduled at a time so as not to interfere with the normal school day. An extracurricular trip must be under the sponsorship of a school organization.
- D. International Trip - an international trip is a trip designed to provide an educational experience outside the United States, where students experience other languages, people and cultures.
- E. Chaperone – Adult accompanying students on school sponsored trips. Generally, the chaperone will be a teacher; but could be an administrator, sponsor, coach, or other staff member, and also may be a parent.

II. APPROVAL PROCESS FOR SCHOOL SPONSORED TRIPS

- A. Field Trips must be authorized by a building principal and the appropriate program director after the completion of the Student Trip Request Form. Any trip involving an overnight stay or travel out-of-state must also be approved by the Superintendent or designee. Overnight trips must also be individually approved by the Board of Education in advance unless the trip has been pre-approved by the Board as part of a curriculum.
- B. Athletic Trips, including out-of-state and overnight trips, must be approved by the superintendent or designee. For extended trips (3 nights or more), Board of Education approval is also required.
- C. Extracurricular Trips, including out-of-state and overnight trips, must be approved by the Superintendent or designee. For extended trips (3 nights or more), Board of Education approval is also required.

School Sponsored Trips (continued)

D. International Trips must be approved by the Superintendent and Board of Education.

III. GUIDELINES FOR SCHOOL SPONSORED TRIPS

- A. All field trips must be preceded by appropriate preparatory instruction and be followed up by appropriate post-field trip assessment or other activities that lead to additional learning as an outcome of the trip or as an introduction to other learning.
- B. In general, field trips must be limited to an interval not to exceed the length of a school day and confined to a reasonable distance from Glastonbury.
- C. All trips must have a written itinerary with locations, phone numbers, and estimated time of arrival at each location. A copy of this itinerary must be left at the school office. Out of state and international itineraries must also be sent to the district administration.
- D. Chaperones must carry with them a complete list of the students and adults on the trip with emergency contact numbers listed for each individual. A copy of this list must be submitted in advance to school and district administration.
- E. Chaperones must be aware of special medical problems, allergies, handicaps, special prescriptions, etc., of students who are participants on the trip. Chaperones must also carry a list of any medications that students require and such medication must be carried by a Glastonbury Public Schools' staff member or the parent of the student. Pre-arrangements must be made for administering medication.
- F. Chaperones must carry a list of school emergency contact numbers so they can reach a school official if needed. Should accidents or medical emergencies occur, the teacher must immediately notify the principal **and/or director**. If an emergency occurs, teachers need to be prepared to provide complete information about the incident. Parents will be contacted by a school official. Please be advised that it may be necessary for you to make arrangements for your child if for any reason they need to quarantine or have a hospital stay. The parent/guardian is responsible for any costs associated with your child's care.
- G. If transportation is other than Glastonbury school bus, teachers must list the transportation carrier on appropriate documents. All vehicles must have a first aid kit on board.
- H. If a trip will cause a significant number of students to miss lunch at a school, teachers shall notify cafeteria personnel several days in advance.
- I. On trips outside of Glastonbury, it is advisable to use the following ratio of adult chaperones (inclusive of the teachers/sponsors). Depending upon the activity, this ratio may be adjusted by the Superintendent.

School Sponsored Trips (continued)**Day Trips:**

<u>Grade</u>	<u>Students</u>	<u>Adults</u>
Pre-K-K	5	1
1 - 5	8	1
6 - 8	12	1
9 -12	20	1

Overnight Trips:

<u>Grade</u>	<u>Students</u>	<u>Adults*</u>
1 - 5	4	1
6 - 8	6	1
9 -12	10	1

International Trips:

<u>Grade</u>	<u>Students</u>	<u>Adults*</u>
6 -12	6	1

*Overnight travel requires a minimum of 2 chaperones (see J. below)

- J. While the number of teacher chaperones may vary depending on the nature of the trip, any overnight trip must have a minimum of two chaperones and, if the student population on the field trip is both male and female, one chaperone must be male and one female. Chaperones must be approved by the district level administration.
- K. All chaperones/students must conform to the Board of Education Policy regarding Drug Free Workplace (reference 4118.231 and 4218.221).
- L. Adult chaperones (e.g., other staff personnel, parents, etc.) who accompany the group must be briefed by the teacher/sponsor as to purposes of the trip, procedures, possible hazards, supervisory responsibilities, etc., and must receive a copy of any written procedures.
- M. The Board of Education secures liability insurance, pursuant to Connecticut General Statutes, Sections 10-235 and 10-236, for protection of teachers and other employees who act as chaperones on trips.
- N. The Superintendent and/or Board of Education reserve the right to reconsider any previously approved student trip. In the event of such a cancellation, the Board of Education assumes no responsibility for losses incurred by parents.

School Sponsored Trips (continued)

- O. School system employees shall accept no commission or other remuneration except that employees may receive reimbursement of their expenses. On extracurricular and international trips, any reimbursement of expenses to the chaperones must be paid from fees collected from the participants. Students participating must be made aware of this provision.
- P. All fund-raising activities conducted to help finance such travel must be in accordance with Board of Education Policy for fund raising and preapproved by the superintendent/designee.
- Q. Parents are responsible for any cost incurred for students who are sent home early because of a behavioral infraction or returning home early for any other reason.
- R. If private vehicles are used, the person operating them must submit evidence of liability insurance.

IV. ADDITIONAL GUIDELINES FOR INTERNATIONAL TRAVEL

- A. All requests for trips outside the United States must be submitted at least four months prior to the planned departure. International trip request forms must also be completed at that time.
- B. In special circumstances, school time may be used for trips abroad. All requests for trips involving school time must have followed the approval process.
- C. All students must be in good standing in both academics and behavior. Students must not be failing any subject, must not have repeated offenses, and must exhibit appropriate conduct both in and out of school.
- D. Should accidents or medical emergencies occur, the chaperone must immediately notify the principal/administrator and the district level administration. Chaperones must carry a list of emergency contact numbers including embassy numbers. If an emergency occurs, chaperones need to be prepared to provide complete information about the incident. Parents will be contacted by a school official. Please be advised that it may be necessary for you to make arrangements for your child if for any reason they need to quarantine or have a hospital stay. The parent/guardian is responsible for any costs associated with your child's care.

School Sponsored Trips (continued)

- E. Following trip approval, the following steps are to be carried out:
1. Written parental consent and a completed student health history form must be obtained for student participation.
 2. Contracts with carriers or travel agencies must be reviewed by the superintendent/designee before a signature is affixed. A copy of the contract must be submitted to the office of the Superintendent or designee.
 3. Parents must be provided with specific written information to include objectives of the program, costs, daily itinerary, chaperones, accommodations, student and chaperone responsibilities, school behavior policies, trip cancellation procedures and refund policies.
 4. Students/families are responsible for securing appropriate travel documents including visas, passports as well as medical waivers and immunizations as needed.
 5. Conferences and/or orientation sessions are scheduled with students and their parents to assure that all plans and school policies are clearly understood and will include objectives of the program, costs, daily itinerary, chaperones, accommodations, student and chaperone responsibilities, school behavior policies, trip cancellation procedures, and refund policies.
- F. Prior to all overnight trips including, field trips, athletic trips, extracurricular trips and international trips, chaperones must receive orientation and training (provided by the Glastonbury Public Schools) which explains the procedures for travel. Chaperones are required to attend training every three years.
- G. In the event of adverse political, safety, or health conditions, or any other unforeseen circumstances, the Superintendent or Board of Education may cancel a previously approved school sponsored trip. In the event of such a cancellation, the Board of Education assumes no responsibility for losses incurred by parents. Parents must be informed of the Board's prerogative to cancel a trip and should be encouraged to purchase trip cancellation insurance.

V. NON-SCHOOL SPONSORED TRIPS

The Board of Education will not accept responsibility for trips not covered by Board Policy. Non-school sponsored trips planned for profit by staff members may not occur on school time and, therefore, are not to be planned on school time. ("Profit" is defined as monetary gain in excess of expenses.) The facilities of the schools may not be used in planning such trips. Letters to parents, directions or other communications may not be duplicated on school equipment or distributed at schools. Staff members planning such trips must look to community agencies or organizations outside the school.

School Sponsored Trips (continued)

Regulation

Approved: October, 1981

Revised: November, 1984

Revised: February, 1985

Revised: November, 1994 (International Travel Section Only)

Revised: December 10, 2001

Revised: February 24, 2003

Revised: September 25, 2006

Revised: March 10, 2008

Revised: April 21, 2014

Revised: August 10, 2022

Revised:

FAFSA Completion Program

The Board of Education recognizes that college, for many students, continues to be an important pathway that helps to provide students with necessary skills for work and for lifelong learning.

Beginning with the class of 2027, graduating students must have 1) completed a Free Application for Federal Student Aid (FAFSA), 2) completed and submitted to a public institution of higher education an application for institutional financial aid for students without legal immigration status, or 3) completed a waiver, on a form prescribed by the Connecticut State Department of Education (CSDE), signed by the student's parent/legal guardian or by the student if 18 years of age or older.

A principal, school counselor, teacher, or other certified educator may complete the waiver on behalf of any student if the certified educator affirms that they have made a good faith effort to contact the parent/legal guardian or student about the completion of the application.

The Board will publish and make available on the District website the annual FAFSA student completion rate for the graduating class.

(cf. 6146 – Graduation Requirements)

Legal Reference: Connecticut General Statutes

Public Act 21-199 An Act Concerning Various Revisions and Additions to the Statutes Relating to Education and Workforce Development, Sect. 6, 7, 8

Public Act 23-204 An Act Concerning the State Budget for Biennium Ending June 30, 2025, and Making Appropriations Therefor, And Provisions Related to Revenue and Other Items Implementing the State Budget §319-320

Public Act 24-45 An Act Concerning Education Mandate Relief, School Discipline and Disconnected Youth §9

Policy

Adopted:

Relations with Youth Organizations

BOE Memorandum of Understanding (MOU) with Youth Service Bureau

The Board of Education recognizes that one or more municipalities or a private youth-serving organization may designate a youth service bureau as its agent. Additionally, that youth service bureau may be established by a private youth-serving organization designated to act as the agent of the Board of Education.

Upon request of the youth service bureau that provides services to the Board, the Board shall enter into a Memorandum of Understanding (MOU) with the youth service bureau. The MOU shall outline the circumstances under which the Board may share student education records with the bureau as required. The bureau shall maintain those records received in accordance with the Family Educational Rights and Privacy Act 1974 (FERPA).

Legal Reference: Connecticut General Statutes

Public Act 24-25 An Act Concerning Education Mandate Relief, School Discipline and Disconnected Youth, Sections 23 and 24

Policy

Adopted:

MEMORANDUM OF
UNDERSTANDING BETWEEN THE
GLASTONBURY BOARD OF EDUCATION
AND THE
GLASTONBURY YOUTH & FAMILY SERVICES

This agreement (“Agreement”) is made by and between the Glastonbury Board of Education (the “Board”) and the Glastonbury Youth and Family Services (the “YFS”) (collectively, “the Parties”).

WHEREAS, section 23 of Public Act 24-45, provides in relevant part:

(b) A local or regional board of education shall, upon request of the youth service bureau that provides services for such board, enter into a memorandum of understanding with such youth service bureau regarding the circumstances under which educational records of students may be shared between the board and the youth service bureau in the provision of services for which such youth service bureau is providing for such board.

(c) Any memorandum of understanding entered into under this section shall require that the local or regional board of education shall provide, and such youth service bureau shall receive and maintain, any educational records of students in a manner that is in accordance with the Family Educational Rights and Privacy Act of 1974, 20 USC 1232g, as amended from time to time, and 34 CFR 99.1 et seq., as amended from time to time.

and,

WHEREAS, the Board and the YFS agree that students and their families working with the YFS can benefit from collaboration between the Board and the YFS, and such collaboration can include school officials sharing educational records of certain students with YFS personnel and YFS officials sharing information about such students with school officials, as contemplated by the enactment of Section 23 of Public Act 24-45, and

WHEREAS, the Board may delegate to the YFS services or functions to support students and their families, and

WHEREAS, access to personally-identifiable student information for YFS personnel providing such services or functions will aid YFS personnel in performing such services or functions on behalf of the Board as described herein

Whereas, YFS personnel performing such services or functions on behalf of the Board may be considered school officials as defined by the regulations implementing the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g at 34 C.F.R. § 99.31(a)(1),

NOW, THEREFORE, the Parties agree to the following:

1. When the Board has delegated responsibilities to the YFS for any of the services and functions listed in Paragraph 2 below, the Board, acting through the Superintendent or designee, may provide YFS personnel providing such services or functions personally-identifiable student information related to the behavior, discipline, disability, attendance, and academic performance of such student or students served by the YFS as required to fulfill such responsibilities.
2. Such services or functions performed by YFS personnel on behalf of the Board may include the following:
 - attendance support and truancy prevention, including participation on attendance review teams in accordance with Conn. Gen. Stat. § 10-198c(b)(2)
 - programming for students subject to exclusionary discipline,
 - behavioral health evaluation,
 - crisis intervention,
 - trauma support,
 - individual therapy, family therapy, or group therapy, teen pregnancy programs,
 - employment and training programs,
 - leadership development programs,
 - mentoring,
 - life skills training,
 - community service,
 - service learning,
 - teen parent education,
 - after-school programming,
 - summer programming.
 - needs assessment and planning,

Nothing in this section shall be construed to require the YFS to deliver services or provide functions other than those specifically agreed to.

3. The Parties agree that the YFS personnel providing such services or functions shall be under the direct control of the Board with respect to the use and maintenance of such education records.
4. The YFS and its personnel shall not use student information, student records and student-generated content for any purposes other than those authorized pursuant to this Agreement.
5. The YFS shall take such actions necessary and establish such protocols necessary to ensure the security and confidentiality of information provided to the YFS in accordance with this Agreement.

6. As to information it receives in accordance with this Agreement, the YFS and its personnel will comply with the provisions of the Family Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, as amended from time to time, and 34 CFR 99.1 et seq., as amended from time to time, as well as with the provisions of the Student Data Privacy Act, Conn. Gen. Stat. § 10-234aa *et seq.*, as set forth in Appendix A.
7. All obligations assumed by the YFS under this Agreement shall be equally applicable to any employee, agent, volunteer, officer, director, or other individual working with, through, or under the YFS, who has access to any personally-identifiable information from a student educational record. It is the obligation of the YFS to ensure compliance with this provision.
8. This Agreement controls over any prior agreements between the Parties concerning student information.
9. The Board or the YFS may terminate this Agreement by notifying the other party in writing of that action. In such case, at the request of the YFS the Board shall enter into a revised memorandum of understanding with the YFS regarding the circumstances under which the Board may share educational records of students with the YFS in connection with the provision by the YFS of services to the Board.

Agreed to:

Name of Superintendent
Superintendent of Schools
Glastonbury, Connecticut

Date

Name of Director
Youth & Family Services Director
Glastonbury, Connecticut

The Board of Education shall act as a whole on all matters coming before it. Committees may be appointed as specified under duties of the Chair. (cf. 9121). Committees appointed include standing and special committees.

Special committees are formed for the consideration or investigation of specific subjects shall submit their reports at meetings of the Board and are discharged when such reports are accepted.

Standing committees are formed for the performance of continuing functions and shall submit periodic reports at meetings of the Board. Standing committees shall be established only by amendment to Board policy specifying the committee's structure and responsibilities. All standing committees shall consist of three members appointed by the Chair of the Board of Education following the biennial town elections. Such committees shall include no more than two members from the same political party. Terms shall expire at the next biennial town election. Vacancies occurring among committee members will be filled by the Chair of the Board of Education (cf. 9121). Committee agenda and meeting schedules are set by the committee Chair in consultation with the Superintendent or designee. A matter may be referred to any standing committee upon written request of at least two Board members. **The committee chair may invite a non-board member to participate in discussion at a committee meeting.**

Continuing participation of the Superintendent or designee is expected in order to assist standing and special committees with their deliberations.

Ad Hoc Committees

Ad hoc committees may be created for special assignments. The same rules shall apply to special committees as apply to standing committees, except that they shall be dissolved immediately upon completion of an assignment. The Board Chairperson and the Superintendent of Schools shall be ex-officio members of all ad hoc committees.

Duties of the committee shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made to the Board of Education.

(cf. 1221 Citizens' Advisory Committee to the Board)

Policy

Adopted: October, 1981

Revised: May 24, 2004

Revised: March 8, 2021

Revised:

- Apply logic and critical thinking skills to make sense of authentic problems and persevere in solving them
- Use instructional technology for innovation and with intentionality
- Create and perform through innovation and collaboration across lines of difference

EXPECTATION SET#3

Glastonbury High School empowers students to shape their lives and our world

- Contribute to a safe, supportive, and inclusive learning environment where equity and diversity, and the sense of belonging are intentionally messaged and prioritized
- Promote social justice and demonstrate citizenship, integrity, respect and value for others
- Exhibit academic responsibility through perseverance and ownership of learning
- In addition, as juniors, each student will have a formal opportunity in their English 11 class to demonstrate “mastery” or “proficiency” of all ten Learning Expectations through class activities. Every junior will create a portfolio to showcase their work.

For more information on learning expectations and assessment rubrics, please go to www.glastonburyus.org

~~3. Every student is required to carry a minimum number of six credits a semester, unless special permission is granted by a principal or through the Planning and Placement Team for students with special needs.~~

3. Every student is required to carry enroll in a minimum number of six (6) credits a year, unless special permission is granted by a principal or through the Planning and Placement Team/504 meeting for students with special needs.

4. Students who wish to complete the requirements of a diploma in fewer than four years of high school may do so by making special provisions with the principal to meet all the requirements for the diploma as listed above. Arrangements must be made prior to the end of June of the student’s sophomore year.

PLANNING FOR GRADES 9-12

A most important task is selecting courses at the high school. From February through March, high school counselors meet with every student individually to discuss course selections, including visiting the middle school to meet with all eighth graders. Counselors at both schools are available to confer with parents about a proposed program and to answer any questions. In making choices throughout high school, think about questions such as these:

1. What aspects of your education do you find most interesting? What subjects do you enjoy most?

2. Do you feel you work to your potential? Are you satisfied with your grades?
3. Do you plan to go on to college? If so, in what colleges are you interested? What are some subject areas in which you might consider majoring?
4. Do you have any possible career goals in mind at this time?
5. What extra-curricular activities interest you? What out-of-school commitments do you have?

In trying to arrive at answers to these and other questions, make it a point to talk with your parents, your teachers, and with the representatives from the colleges and vocational fields in which you are interested. Be sure, however, to confer with your counselor, who is in the best position to help plan your high school program.

MAKING COURSE SELECTIONS

Course selection is an important time of year for the high school student since the courses selected affect the next entire school year. For sequential courses, the teacher will recommend which course to take next. Some courses have required course prerequisites. During that student’s individual appointment at scheduling time, the school counselor will discuss the recommended courses and how they fit the overall program for that student. The final responsibility for course selection, however, belongs to the student and his or her parents.

It is possible that during the early years in high school students may be uncertain about plans after graduation. This frequently happens. By the junior year, however, it is important to have some plans. (This is necessary in order to select the subjects most appropriate to any special abilities and to meet the requirements for graduation).

Finally, you should understand that the program is designed to do two things: (1) to give you the general education everyone needs, and (2) to provide the special subjects you need in order to attain your personal objectives. Your abilities and interests should guide your choices. You should confer with your school counselor about your specific program, for it should be a program suited to your individual needs and abilities.

Your future plans should dictate some of your course selections, particularly for the junior and senior years. However, high school is a time for well-rounded, thorough preparation and students should not over-emphasize a certain area of interest. Plans often change, sometimes during the high school years and even after a student has graduated. The following general guidelines may help you in planning for the future:

1. COLLEGE - Most colleges indicate that the most important factors in their admissions’ decisions are the quality and rigor of the student’s high school program and the student’s performance in that program. Every student should attempt to take as challenging a program as possible. A student planning to go to college should concentrate in grades nine and ten on taking credits in the courses required for graduation, as well as a world language and a course in an area of personal interest. For grades eleven and twelve, the student should consult the catalogs of the colleges under consideration for their specific requirements and recommendations.

SPORTS

Glastonbury High School supports the concept that, along with a strong academic education, a student needs an equally strong social education. To encourage this goal, we provide a number of non-class time activities and events. School-wide and volunteer assemblies that deal with personal growth, health, drama, music, and career opportunities are presented throughout the school year.

Once the school day has ended, many opportunities exist for students to get involved in some sort of activity. The sports program offers numerous varsity sports for both boys and

girls. In addition, many of these sports have J.V. and freshmen teams. An intramural sports program is available for those students who do not have the time for a varsity sport. Glastonbury also provides students with clubs and organizations that range from academic to community volunteer programs.

It is Glastonbury High School's hope that students will participate in these co-curricular activities so that the students will have a better understanding of themselves and those around them

BOYS' SPORTS			GIRLS' SPORTS		
Fall	Winter	Spring	Fall	Winter	Spring
Cross Country	Basketball Varsity, J.V., F	Baseball Varsity, J.V., F	Cheerleading Varsity, J.V.	Cheerleading Varsity, J.V.	Golf V, J.V.
Football Varsity, J.V., F	Ice Hockey	Golf V, J.V.	Cross Country	Basketball Varsity, J.V., F	Lacrosse Varsity, J.V., F
Soccer Varsity, J.V., F	Indoor Track	Lacrosse Varsity, J.V.	Field Hockey Varsity, J.V., F	Gymnastics Varsity	Softball Varsity, J.V.
Crew V, JV, Novice	Ski Racing	Tennis	Soccer Varsity, J.V., F	Indoor Track	Tennis
	Swimming	Outdoor Track	Swimming	Ski Racing	Outdoor Track
	Wrestling Varsity, J.V.	Volleyball Varsity, J.V.	Volleyball Varsity, J.V., F	Ice Hockey Varsity (co-op)	
		Crew V, J.V., Novice	Crew V, J.V., Novice		Crew V, JV, Novice

INTERSCHOLASTIC ATHLETICS

All students are encouraged to participate in the interscholastic program. Thirty-three varsity sports are offered with numerous opportunities for sub-varsity experiences. Both boys' and girls' teams compete in the Central Connecticut Conference. Students should note that participation in sports is not a replacement for the regularly scheduled physical education program.

ATHLETIC TEAMS ELIGIBILITY

Please refer to the [Glastonbury High School Athletic Department Student-Athlete/Parent Handbook](#) for information regarding procedures, requirements, and policies related to student participation in the interscholastic athletic program at Glastonbury High School.

~~Student eligibility for Glastonbury High School athletic teams is controlled by the rules of eligibility adopted by the Connecticut Interscholastic Athletic Conference.~~

You are NOT eligible:

1. ~~If you are not taking at least four (4) units of work~~
2. ~~If you have not passed at least four (4) units at the end of the last marking period as of the official day grades are issued (four credits required in June to be eligible in September)~~
3. ~~If you will reach the age of 20 during a given season.~~

4. ~~If you have changed schools without a change of residence (for a period of 365 days in sport)~~

~~Exceptions may be made via waiver form.*~~

5. ~~If you play or practice with an outside team in the same sport while a member of the school team~~

6. ~~—~~

7. ~~If you play under an assumed name on an outside team~~

8. ~~If you receive payment for participation in any athletic activity~~

* Consult your Principal or Athletic Director for other rules affecting athletic eligibility.

INTRAMURAL SPORTS

Many after school sports and activities are offered to all students on a seasonal basis. Some of the activities include weight training, badminton and ultimate Frisbee.

Regular Board of Education Meeting

Monday, April 7, 2025 7:00 PM

Town Council Chambers

Glastonbury Town Hall

2155 Main Street

Glastonbury, CT 06033

Mrs. Kali Cavanaugh:	Present
Mrs. Alison Couture:	Present
Mrs. Jennifer Faust:	Absent
Dr. Douglas Foyle:	Present
Ms. Jenn Jennings:	Present
Mr. David Peniston, Jr.:	Present
Mr. Matthew Saunig:	Present
Ms. Julie Thompson:	Present

Also Present: Alan B. Bookman, Superintendent
Dr. Scott Hurwitz, Assistant Superintendent
Kate Lund, Assistant Superintendent
Citizens and Staff Members, representatives of the press

1. Call to Order

Dr. Foyle called the meeting to order at 7PM.

2. Pledge of Allegiance

3. Awards and Recognition

3.A. National Center for Women and Information Technology Recipients

3.B. Brooke Strauss - New Balance National Championship

4. Student Representatives' Report

4.A. Hayley Lemieux, Class of 2025

Student Representative, Hayley Lemieux, Class of 2025, provided the Board with events taking place at Glastonbury High School.

4.B. Amalia Baird, Class of 2027

Student Representative, Amalia Baird, Class of 2027, shared events at Glastonbury High School with the Board.

5. Information Session for Public Comment

Julia Yakovich, shared her thoughts with the Board regarding the I-Pad survey that was recently sent out to families.

Jenn Jennings, 34 Cranesbill Drive, Glastonbury, shared with the Board her thoughts regarding the I-Pad survey that was recently sent out to families.

6. Business Requiring Action

6.A. Approval of Budget Adjustments to the Approved 2025-2026 Board of Education Budget Board moves to reduce the Board of Education Approved Budget for the 2025-2026 school year by \$696,098 as decided by the Town Council. The adjustments are as follows: In Program 2700 Special Education a reduction of \$450,000 (Tuition); In Program 2700 Special Education a reduction of \$85,000 (Social Worker position), in Program 3400 Fringe Benefits & Substitutes an increase in the reduction in Personnel Turnover of \$200,000; and in Program 3400 Fringe Benefits & Substitutes a \$38,902 credit (Retirement/Classified). This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh.

Board moves to amend the main motion to reduce one Assistant Principal at Glastonbury High School in the amount of \$190,000. This motion, made by Ms. Jenn Jennings and seconded by Mrs. Kali Cavanaugh, Failed.

Ms. Jenn Jennings	Yea
Mrs. Kali Cavanaugh:	Nay
Mrs. Alison Couture:	Nay
Dr. Douglas Foyle:	Nay
Mr. David Peniston, Jr.:	Nay
Mr. Matthew Saunig:	Nay
Ms. Julie Thompson:	Nay

Board moves to amend the main motion to reduce the EDI Coordinator position in the amount of \$65,000. This motion, made by Ms. Jenn Jennings and seconded by Mrs. Kali Cavanaugh, Failed.

Ms. Jenn Jennings	Yea
Mrs. Kali Cavanaugh:	Nay
Mrs. Alison Couture:	Nay
Dr. Douglas Foyle:	Nay
Mr. David Peniston, Jr.:	Nay
Mr. Matthew Saunig:	Nay
Ms. Julie Thompson:	Nay

Board moves to reduce the Board of Education Approved Budget for the 2025-2026 school year by \$696,098 as decided by the Town Council. The adjustments are as follows: In Program 2700 Special Education a reduction of \$450,000 (Tuition); In Program 2700 Special Education a reduction of \$85,000 (Social Worker position), in Program 3400 Fringe Benefits & Substitutes an increase in the reduction in Personnel Turnover of \$200,000; and in Program 3400 Fringe Benefits & Substitutes a \$38,902 credit (Retirement/Classified). This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh:	Yea
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Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

6.B. Funding for HVAC Units Project

Board moves to approve \$600,000, from the non-lapsing fund or the operating budget, to finalize HVAC units for five (5) schools. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

Board moves to amend the agenda to move Section 7.A. School Reports to be presented at this time. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea,
Mrs. Alison Couture: Yea,
Mrs. Jennifer Faust: Absent,
Dr. Douglas Foyle: Yea,
Ms. Jenn Jennings: Yea,
Mr. David Peniston, Jr.: Yea,
Mr. Matthew Saunig: Yea,
Ms. Julie Thompson: Yea
Yea: 7, Nay: 0, Absent: 1

7.A. School Reports

7.A.1. Nayaug School

Kristine Garofalo, Principal of Nayaug Elementary School, shared highlights of her report with the Board.

7.A.2. Smith Middle School

Dr. Bobby Skarvelas, Principal of Smith Middle School, shared highlights of his report with the Board.

The Board took at 20-minute recess from 9:00 pm until 9:20 pm.

6.C. Ratification of Agreement Between the Glastonbury Board of Education and Glastonbury School Administrators' Association for the Period of July 1, 2026-June 30, 2030
Board approves the ratification of the Agreement between the Glastonbury Board of Education and Glastonbury School Administrators' Association for the period of July 1, 2026-June 30, 2030. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Ms. Jenn Jennings: Abstain
Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

6.D. Approval of Glastonbury High School Rocketry Team Student Trip to The Plains, Virginia
Board approves the Glastonbury High School Rocketry Team student trip to The Plains, Virginia, reserving the right to cancel the trip if there are government advisories against travel to this destination or any other serious threats or crises or any other reason deemed appropriate by the Board. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

6.E. Acceptance of Revised Board of Education Policy #5132 Student Dress Code
Board accepts revised Board of Education Policy #5132 Student Dress Code for first reading. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

6.F. Acceptance of Revised Board of Education Policy and Regulation #6153 School Sponsored Trips
Board accepts revised Board of Education Policy and Regulation #6153 School Sponsored Trips for first reading. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

6.G. Acceptance of NEW Board of Education Policy #6148 Free Application for Federal Student Aid (FAFSA) Completion Program

Board accepts new Board of Education Policy #6148 Free Application for Federal Student Aid (FAFSA) Completion Program for first reading. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Ms. Jenn Jennings: Abstain
Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

6.H. Acceptance of NEW Board of Education Policy and Appendix #1510 Relations with Youth Organizations

Board accepts new Board of Education Policy and Appendix #1510 Relations with Youth Organizations for first reading. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea
Mr. Matthew Saunig: Yea
Ms. Julie Thompson: Yea

6.I. Acceptance of Revised Board of Education Policy #9130 Committees - Standing, Special, and Ad Hoc

Board accepts revised Board of Education Policy #9130 for first reading. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea
Mrs. Alison Couture: Yea
Dr. Douglas Foyle: Yea
Ms. Jenn Jennings: Yea
Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

6.J. Approval of the March 24, 2025 Meeting Minutes

Board approves meeting minutes of Monday, March 24, 2025. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried.

Mrs. Kali Cavanaugh: Yea

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

7. Reports and Discussion

7.B. Spring Professional Learning 2025

Kate Lund, Assistant Superintendent, shared professional learning opportunities being offered, this Spring, to the staff.

7.C. Glastonbury Education Foundation

Ms. Julie Thompson shared the Foundation will be meeting this week, on April 9, 2025. She also reminded the Board of the GEF 5K that is scheduled for June 1, 2025.

8. Committee Chair Reports

- A Communications Committee meeting was held on April 7th, prior to the Board of Education meeting. The Committee discussed the recommendation to align the wording in the GHS Program of Studies, GHS Handbook, and GHS Athletic Handbook. They also discussed ways to solicit feedback from the community
- A Facilities Committee meeting was held on April 3, 2025. The Committee reviewed, discussed, and modified a rubric for considerations on next steps options. They also discussed turf fields in collaboration with the town. The Committee will meet again on Wednesday, May 21, 2025, at 8:15 am.
- A Budget Committee meeting is scheduled for Monday, April 28, 2025, at 9:00 am.

9. Chairman's Reports

Dr. Foyle had no updates to share with the Board.

10. Superintendent's Report

Dr. Bookman:

- Distributed an invitation to the Ribbon Cutting Ceremony, for the Strength & Conditioning Center, scheduled for May 22, 2025
- Circulated tickets to the annual GHS POPS Concert scheduled for May 9, 2025
- Clarified that the approval of the FAFSA Policy can be postponed until the 2026-2027 school year
- Will be attending the upcoming Town Council meeting, scheduled on April 22, 2025, to gain approval of the Ratification of the Agreement between the Glastonbury Board of

Education and Glastonbury School Administrators' Association for the period of July 1, 2026 through June 30, 2030

- Reminded the Board of the Retiree Reception that will be held prior to the May 5, 2025 Board of Education meeting, at 6:30 pm
- Advised the Board of a need for a Policy Committee meeting
- Provided the Board with an explanation of the recent Self-Insurance memo
- Gave the Board an update on the Strength and Conditioning Center
- Informed the Board that the Y Program is committed to having before and after school care at Gideon Welles for the 2025/2026 school year
- Apprised the Board of meeting he has had with the youth athletics groups, concerning donations for turf fields

10.A. Self-Insurance Reserve Update, March 2025

10.B. School Enrollment, April 2025

10.C. Student Suspension Report, March 2025

10.D. Staff Resignations

10.D.1. Pamela Scudieri

10.D.2. Carol Lemieux

10.D.3. Marc Sumberg

10.D.4. Deborah Nelson

10.D.5. Jessica Jasilli

10.D.6. Wendy Paggioli

10.D.7. Kathy Scoppetto

10.E. Dates to Remember

Jenn Jennings asked for clarification on the student suspension report. She noticed that vaping incidents at GHS has gone up or stayed steady. Dr. Bookman agreed that the incidents could go up as the vaping detectors are being used in the bathrooms.

11. Adjournment

Board moves to adjourn the meeting. This motion, made by Ms. Julie Thompson and seconded by Mrs. Kali Cavanaugh, Carried. The meeting adjourned at 9:58PM.

Mrs. Kali Cavanaugh: Yea

Mrs. Alison Couture: Yea

Dr. Douglas Foyle: Yea

Ms. Jenn Jennings: Yea

Mr. David Peniston, Jr.: Yea

Mr. Matthew Saunig: Yea

Ms. Julie Thompson: Yea

11.A. Please note: It is possible that the Board of Education may go into Executive Session

Respectfully Submitted,

Kali Cavanaugh, Secretary

Approved:



Glastonbury Board of Education

628 Hebron Avenue, P.O. Box 191, Glastonbury, CT 06033
Tel: 860-652-7951, www.glastonburyus.org

May 2025

Dear Glastonbury Educators,

Happy Teacher Appreciation Week!!

You, and your work, matter. Every day, you have the power to shape the lives of your students in meaningful ways. Although you can't always know the difference you make, we know your students, their families, and the world is a better place because of the energy and expertise you invest in education.

Thank you for choosing to share your talents with Glastonbury Public Schools. Your skills, passion, and curiosity drive our district forward as we strive to meet student needs and prepare them for the world that awaits them. We appreciate your commitment to good teaching, active learning, and strengthening classroom communities.

As we have proudly highlighted before, our outstanding educational system is recognized locally, regionally, and nationally. This achievement reflects the collective efforts of our school community, and at the heart of it all is YOU—our extraordinary educators.

With heartfelt gratitude and best wishes,

The Glastonbury BOE
Douglas C. Foyle, Ph.D., Chair
Julie M. Thompson, Vice-Chair
Kali Cavanaugh, Secretary
Alison Couture
Jennifer L. Faust
Jenn Jennings
David Peniston, Jr.
Matthew Saunig

**GLASTONBURY PUBLIC SCHOOLS
GLASTONBURY, CONNECTICUT**

SCHOOL ENROLLMENT May 1, 2025

Elementary	Pre-K = 88	K	1	2	3	4	5	6	Total
Buttonball		84	73	86	71	80	70		464
Hebron Ave.		64	68	85	87	80	80		464
Hopewell		94	84	88	82	109			457
Naubuc		60	68	66	82	77	87		440
Naugaug		80	87	112	78	89	87		533
Elementary Subtotal		382	380	437	400	435	324	0	2358
Gideon Welles							108	445	553
	K-6 Totals								2911
Elementary Total		382	380	437	400	435	432	445	2911
Middle		7	8						Total
Smith Middle	Middle Subtotal	442	431						873
Middle Total		442	431						873
Secondary		9	10	11	12				Total
Glastonbury High	Secondary Subtotal	410	436	428	459				1733
Secondary Total		410	436	428	459				1733
								TOTAL	5517
								Pre-K	88
								OUT OF DISTRICT (33 & GHS ALTERNATIVE PROGRAM (1))	34
								GRAND TOTAL	5639

RECAPITULATION

	<u>5/1/2024</u>	<u>5/1/2025</u>	<u>Change Over</u>
	<u>Enrollment</u>	<u>Enrollment</u>	<u>Previous Years</u>
Pre-K	95	88	-7
K	370	382	12
1	435	380	-55
2	383	437	54
3	427	400	-27
4	420	435	15
5	429	432	3
6	434	445	11
Subtotal Elementary	2993	2999	6
7	422	442	20
8	419	431	12
9	437	410	-27
10	435	436	1
11	462	428	-34
12	437	459	22
Subtotal Secondary	2612	2606	-6
TOTAL	5605	5605	0
OUT OF DISTRICT & GHS ALTERNATE	32	34	2
GRAND TOTAL	5637	5639	2

School Enrollment by Class May 1, 2025

				GRADE K			TOTAL
Buttonball	17	17	17	17	16	=	84
Hebron	16	16	16	16		=	64
Hopewell	20	19	19	18	18	=	94
Naubuc	16	15	15	14		=	60
Nayaug	17	16	16	16	15	=	80
							<u>382</u>
				GRADE 1			
Buttonball	19	19	18	17		=	73
Hebron	17	17	17	17		=	68
Hopewell	18	17	17	17	15	=	84
Naubuc	17	17	17	17		=	68
Nayaug	19	17	17	17	17	=	87
							<u>380</u>
				GRADE 2			
Buttonball	18	18	17	17	16	=	86
Hebron	22	21	21	21		=	85
Hopewell	18	18	18	17	17	=	88
Naubuc	18	17	16	15		=	66
Nayaug	20	19	19	18	18	=	112
					18		<u>437</u>
				GRADE 3			
Buttonball	19	19	17	16		=	71
Hebron	22	22	22	21		=	87
Hopewell	21	21	21	19		=	82
Naubuc	21	21	20	20		=	82
Nayaug	20	20	19	19		=	78
							<u>400</u>
				GRADE 4			
Buttonball	21	20	20	19		=	80
Hebron	20	20	20	20		=	80
Hopewell	23	22	22	21	21	=	109
Naubuc	20	20	19	18		=	77
Nayaug	23	22	22	22		=	89
							<u>435</u>
				GRADE 5			
Buttonball	24	23	23			=	70
Hebron	20	20	20	20		=	80
Naubuc	22	22	22	21		=	87
Nayaug	22	22	22	21		=	87
Gideon	23	22	21	21	21	=	108
							<u>432</u>