School Board Regular Meeting Agenda

July 7, 2026, 5:30 PM

Location:
Education Center, Board Room #314
520 NW Wall Street
Bend, OR 97703

1. Call to Order
   Speaker(s): Marcus LeGrand, Board Chair
2. Pledge of Allegiance
   Speaker(s): Marcus LeGrand, Board Chair
3. Review of Agenda
   Speaker(s): Marcus LeGrand, Board Chair
4. Election of Board Officers for the 2026-2027 School Year
   Speaker(s): Marcus LeGrand, Board Chair
5. Public Comment
   Speaker(s): Board Chair
   Description: This is the time provided for individuals to address the Board. Public Comment requests are accepted in advance via Google Form until 5:00 p.m. on the day of the meeting for both in-person and virtual comment. Individuals may also sign up for public comment on the day of the meeting on a space available basis in alignment with Governance Process 6 (GP-6). In-person sign up will be accepted at the boardroom door until 5:35 p.m. on the day of the meeting.
6. Consent Agenda
   Speaker(s): Board Chair
   Description: Items that are routine in nature are placed on the Consent Agenda. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

   A. Approval of Minutes 3
      Description: June 16, 2026, Regular Meeting**;** *Reference: ORS 192.650 and ORS 332.057*
      Attachments:

6.16.26 Minutes - Regular Meeting - DRAFT 3

   B. Approval of Personnel Recommendations 8
      Description: Administrative, Licensed, Classified, and Confidential Staff Recommended Hires, Resignations, and Retirements; *Reference: ORS 332.505*
      Attachments:

Administrative and Licensed Recommended Hires, Resignations, and Retirees 7.7.26 8
Classified Recommended Hires, Classified & Confidential Resignations, and Classified Retirements 7.7.26 10

   C. Executive Summary: Heart of Oregon Corps YouthBuild Approval as an Alternative Education Program 12
      Attachments:

Bend-La Pine Schools meetings comply with open meeting laws and accessibility requirements. Please contact Bend-La Pine Schools at 541-355-1001 if you need accommodation to participate in the board meeting. Please call at least 48 hours prior to the scheduled meeting date. Thank you.

Executive Summary: Heart of Oregon Corps YouthBuild Approval as an Alternative Education Program 12

7. Consent for Information
   Speaker(s): Dr. Steve Cook, Superintendent
   Description: Items that are routine in nature and for informational purposes only are placed on the Consent for Information.

A. Administrative Policies and Regulations in Review 18
Attachments:
Executive Summary: Administrative Policies and Regulations for Review 18
KMC-AR: Request to Fundraise on Behalf of the District - DRAFT 7.7.26 19

8. Action Items

A. Annual Board of Directors & Superintendent Operational Agreements and Expectations 20
Speaker(s): Board Chair
Attachments:
Board of Directors & Superintendent Operational Agreements and Expectations - DRAFT 7.7.26 20

9. Superintendent's Report
   Speaker(s): Dr. Steve Cook, Superintendent
10. Director Comments
    Description: An opportunity for board members to provide comments or reflections.
11. Adjourn
    Speaker(s): Board Chair
    Description: Meeting will be adjourned with next Regular School Board Meeting scheduled for August 11, 2026.

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School Board Regular Meeting Minutes

Meeting Location:
Education Center, Board Room #314
520 NW Wall Street
Bend, OR 97703

Meeting Date: June 16, 2026

Board Members

Kina Chadwick:	Present
Cameron Fischer:	Present
Marcus LeGrand:	Present
Jenn Lynch:	Present
Shirley Olson:	Present
Amy Tatom:	Present
Ross Tomlin:	Present

Director Ross Tomlin joined the meeting virtually.

DRAFT: Pending Board Approval

1. **Call to Order**
   Speaker(s): Marcus LeGrand, Board Chair
   Discussion: The meeting was called to order by Chair Marcus LeGrand at 5:32 pm.
2. **Pledge of Allegiance**
   Speaker(s): Marcus LeGrand, Board Chair
   Discussion: The Pledge of Allegiance was led by Chair Marcus LeGrand.
3. **Review of Agenda**
   Speaker(s): Marcus LeGrand, Board Chair
   Discussion: There were no changes to the agenda.
4. **District Recognitions**
   A. **Bend-La Pine Education Foundation**
      Speaker(s): Jamie Goldman, Executive Director, Bend-La Pine Education Foundation
      Description: 2025-2026 Highlights
      Attachments: Presentation: Bend- La Pine Education Foundation 2025-2026 Highlights
      Discussion: Jamie Goldman and Anne Westerhoff from the Bend-La Pine Education Foundation presented a slideshow highlighting the events of 2025-26. They shared that the Foundation was able to fund 107 of the 114 applications it received, provided over $100,000 in classroom enrichment grants, and raised over $70,000 at the annual Trivia Night Fundraiser. Goldman and Westerhoff presented a check to the Board in the amount of $352,000.
   B. **Champion for Students Award**
      Speaker(s): Dr. Steve Cook, Superintendent
      Discussion: Superintendent Cook presented the Champion for Students award to Ashley Wallace, Pacific Crest Middle School PE Teacher, for her leadership, commitment, and dedication to students, fostering an inclusive and supportive culture. Cook shared that she inspires students to strive for their best while

emphasizing teamwork, sportsmanship, and character and creates opportunities for every student to feel welcomed and valued.

C. Above and Beyond the Call of Duty Award

Speaker(s): Dr. Steve Cook, Superintendent

Discussion: Superintendent Cook presented the Above and Beyond the Call of Duty award to Officer John Horvath of the Bend PD for his exceptional dedication to students and families. Cook shared that after noticing broken and abandoned bicycles at Bend Tech Academy (BTA), Horvath devoted his personal time and resources to collecting, repairing, and rebuilding them before donating the bikes to students at BTA and Bend Senior High School who needed them most.

5. Public Comment

Speaker(s): Marcus LeGrand, Board Chair

Description: This is the time provided for individuals to address the Board. Public Comment requests are accepted in advance via Google Form until 5:00 p.m. on the day of the meeting for both in-person and virtual comment. Individuals may also sign up for public comment on the day of the meeting on a space available basis in alignment with Governance Process 6 (GP-6). In-person sign up will be accepted at the boardroom door until 5:35 p.m. on the day of the meeting.

Discussion: Three community members shared their thoughts regarding the My Future My Choice curriculum.

One parent shared their thoughts regarding the implementation of Board Resolution 2013.

6. Consent Agenda

Speaker(s): Marcus LeGrand, Board Chair

Description: Items that are routine in nature are placed on the Consent Agenda. Any item placed on the Consent Agenda may be removed at the request of any Board member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion.

Action(s): I move to approve the Consent Agenda. This motion, made by Cameron Fischer and seconded by Amy Tatom, Carried.

Voting Detail: Kina Chadwick: Yea, Cameron Fischer: Yea, Marcus LeGrand: Yea, Jenn Lynch: Yea, Shirley Olson: Yea, Amy Tatom: Yea, Ross Tomlin: Yea

Voting Summary: Yea: 7, Nay: 0

A. Approval of Minutes

Description: May 12, 2026, Budget Committee Meeting; May 12, 2026, Regular Meeting; May 26, 2026, Work Session; June 2, 2026, 4pm Special Meeting; June 2, 2026, 5:30pm Special Meeting; *Reference: ORS 192.650 and ORS 332.057*

Attachments: 5.12.26 Minutes - Budget Committee Meeting – DRAFT, 5.12.26 Minutes - Regular Meeting – DRAFT, 5.26.26 Minutes - Work Session – DRAFT, 6.2.26 Minutes - 4pm Special Meeting – DRAFT, and 6.2.26 Minutes - 530pm Special Meeting – DRAFT

B. Approval of Personnel Recommendations

Description: Administrative, Licensed, Classified, and Confidential Staff Recommended Hires, Resignations, and Retirements; *Reference: ORS 332.505*

Attachments: Administrative and Licensed Recommended Hires, Resignations, and Retirees 6.16.26 and Classified Recommended Hires, Classified & Confidential Resignations, and Classified Retirements 6.16.26

C. Annual Business and Board Operations Resolutions for 2026-27 School Year

Attachments: Resolution 2014: Annual Meeting Schedule, Board of Directors Meeting Calendar 2026-2027 - REVISED DRAFT 6.18.26, Resolution 2015: Annual Meeting Schedule, Board of Directors Meeting Calendar 2027-2028 - DRAFT 6.18.26, Resolution 2016: Parliamentary Procedure, Resolution 2017: Designation of Authority, Resolution 2018: Depositories and Authorized Signatures, Resolution 2019: Salary and Insurance Payments, and Resolution 2020: Public Contracting Rules and Procedures Including Class Special Procurements and Exemptions

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D. Resolution 2023: A Resolution Approving and Ratifying a Purchase and Sale Agreement for Surplus Property at Pacific Crest Middle School and Summit High School

Attachments: Resolution 2023: A Resolution Approving and Ratifying a Purchase and Sale Agreement for Surplus Property at Pacific Crest Middle School and Summit High and Amendment No. 1 to Purchase and Sale Agreement - Pacific Crest.4926-5989-9220 .2

7. Consent for Information

Speaker(s): Dr. Steve Cook, Superintendent

Description: Items that are routine in nature and for informational purposes only are placed on the Consent for Information.

Discussion: Superintendent Cook noted that this month's Consent for Information includes the annual Equity Coalition update as well as follow-up on comments and questions heard during public comment and from board members during recent meetings.

A. Annual Equity Coalition Update

Attachments: Equity Coalition Annual Board Report - June 2026

B. Follow-up to Comment Received

Attachments: 6.16.26 District Follow-up to BLS School Board Meeting Comment.docx

8. Reports

A. Area Change Request (ACR) Process and Data

Speaker(s): Dr. Lisa Birk, Deputy Superintendent

Attachments: Executive Summary: Area Change Request Process and Data, Presentation: Area Change Request Process, and Report: Area Change Request

Discussion: Deputy Superintendent Birk provided an overview of the Area Change Request process, noting that it is in alignment with JECBB-AR: Intradistrict Transfer of Students. There are a variety of considerations reviewed during the process with the goal of balancing enrollment within 5% at all schools; it was noted that factors such as athletics are not considerations. The timeline and vocabulary used during the process were discussed as the vocabulary is often a confusing part of the process. It was noted that approximately 7% of district students are on an ACR at any time.

The next steps for the district ACR process are to curate the process into a lottery system, change the nomenclature to provide clarity with the process, reduce technical challenges such as difficult to locate "submit" buttons, develop a check and balance system for transfers, and create two "windows" for applications (January and summer).

B. 4th Quarter Finance Report

Speaker(s): Dan Emerson, Chief Financial Officer

Attachments: Fourth Quarter Financial Update for FY2025-26

Discussion: Dan Emerson, Chief Financial Officer, presented the 4th Quarter finance update, noting it is based on actuals through June 9th. Personnel expenditures are $4 million lower than the revised budget due to unfilled positions. The Finance Department will closely monitor the projected fund balance moving into the next fiscal year as, due to policy, the district must maintain a minimum of 5% fund balance. Emerson shared that he anticipates cuts over at least the next two fiscal years to maintain the required fund balance unless there are significant changes to State School Funding.

9. Action Items

A. Resolution 2021: 2026-27 Impose a Tax and Resolution 2022: 2026-27 Resolution Making Appropriations

Speaker(s): Dan Emerson, Chief Financial Officer

Action(s): I move to adopt resolution 2021 which states: Be it resolved, the Board of Directors of Administrative School District No. 1, Deschutes County, hereby adopts the 2026-27 budget in the amount of $580,664,622. This motion, made by Amy Tatom and seconded by Ross Tomlin, Carried.

Voting Detail: Kina Chadwick: Yea, Cameron Fischer: Yea, Marcus LeGrand: Yea, Jenn Lynch: Yea, Shirley Olson: Yea, Amy Tatom: Yea, Ross Tomlin: Yea

Voting Summary: Yea: 7, Nay: 0

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Action(s): I move to adopt resolution 2022 which states: Be it resolved, the Board of Directors of Administrative School District No. 1, Deschutes County, hereby imposes the taxes provided for in the adopted budget at the rate of $4.7641 per $1,000 of assessed value for the permanent tax rate and in the amount of $48,357,008 for bonds; and that these taxes are hereby imposed and categorized for tax year 2026-27 upon the assessed value of all taxable property within the district. This motion, made by Amy Tatom and seconded by Cameron Fischer, Carried.
Voting Detail: Kina Chadwick: Yea, Cameron Fischer: Yea, Marcus LeGrand: Yea, Jenn Lynch: Yea, Shirley Olson: Yea, Amy Tatom: Yea, Ross Tomlin: Yea
Voting Summary: Yea: 7, Nay: 0
Attachments: Resolution 2021: Resolution Making Appropriations and Resolution 2022: Resolution to Impose Tax
Discussion: Dan Emerson, Chief Financial Officer, presented Resolutions 2021 and 2022 to the Board reminding them that the Budget Committee approved the district's budget at the May 12th meeting.

10. Discussion

A. Administrative Policy and Regulation Report

Speaker(s): Dr. Steve Cook, Superintendent
Attachments: Executive Summary: Administrative Policies and Regulations for Review, KMC-AP: Fundraising and Donations - DRAFT 6.16.26, FKA/KMC-AR: Guidelines for Facility Improvement Projects - DRAFT 6.16.26, IGDF/KMC-AP: Student Fundraising Activities - DRAFT 6.16.26, IGDF/KMC-AR: Request for Student Fundraising Activity - DRAFT 6.16.26, IGDG/KMC-AR: Student Body Funds - DRAFT 6.16.26, KH/KMC-AR: Gifts to the District - DRAFT 6.16.26, and KH-KMC-AR(2): Gifts to the District - DRAFT 6.16.26
Discussion: Superintendent Cook noted that the district has a batch of fundraising and donation related policies out for review this month. Over the past two years, the district has reviewed the practices and systems related to fundraising and donations. The policies and regulations included in the board packet show proposed updates based on community engagement work, alignment with the newly adopted board policy KMC-BP as well as alignment with OSBA structures. The policies and regulations will be open for community feedback via Google form until August 4th. During that time, the district will actively seek and invite feedback from school and community groups. The district intends to bring these policies back to the August 11th meeting for adoption.

Discussion ensued regarding KMC-AP. Cook reiterated that, specific to bullet point #1, the system does not currently exist, and it will be built over the next several years with the adoption of the policy. It was discussed that in regard to KH/KMC, more clarity should be provided regarding the asset value of gifts to the district that will require use of the form. It was also suggested that once finalized, a one-page document highlighting the changes and the impacts on PTOs, Booster Clubs, and students would be beneficial. Kinsey Martin, Executive Director of Policy, Advocacy, and Equity, shared that she is actively engaging with groups that will be affected by any changes.

B. Superintendent Evaluation Criteria 2026-2027

Speaker(s): Marcus LeGrand, Board Chair
Description: Develop criteria for 2026-2027 Superintendent evaluation and approve the criteria and tools used for the 2026-2027 Superintendent evaluation.
Action(s): I move to approve the evaluation criteria and evaluation tool as discussed. This motion, made by Amy Tatom and seconded by Kina Chadwick, Carried.
Voting Detail: Kina Chadwick: Yea, Cameron Fischer: Yea, Marcus LeGrand: Yea, Jenn Lynch: Yea, Shirley Olson: Yea, Amy Tatom: Yea, Ross Tomlin: Yea
Voting Summary: Yea: 7, Nay: 0
Attachments: 2026-27 Superintendent Evaluation Criteria, Annual Superintendent Performance Evaluation Tool - 2026-2027, and Annual Superintendent Self-Assessment for Performance Evaluation Tool - 2026-2027

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Discussion: Board Chair LeGrand shared that at the May 12th board meeting, the Board adopted the timeline for the superintendent evaluation process. Part of that process is to adopt the tools or forms for the upcoming evaluation, as well as discuss with the superintendent the desired criteria for the upcoming evaluation and adopt that criteria.

Vice Chair Amy Tatom suggested that the second paragraph at the top of the evaluation tool and self-assessment tool be removed. There was consensus among Board members to approve that change.

Superintendent Cook and Deputy Superintendent Birk shared that the proposed criteria presented is in alignment with SB 141. Birk noted that the targets are listed as tentative as the State has not yet finalized the requirements. She also noted that by August 31st the District must submit their final plan to the State, which includes having presented the final target numbers to the Board. Cook shared that the updated criteria document would be shared with the Board at that time.

11. Superintendent's Report

Speaker(s): Dr. Steve Cook, Superintendent

Discussion: Superintendent Cook shared that the district graduated over 1,300 students over the past few weeks. This is the first year in his tenure as superintendent that the district has had a reduction in the fund balance. There are three new administrative hires for 2026-27: Tony Sanchez, Chief Human Resources Officer; Jessica Scott, Miller Elementary Principal; and Monica Hanson, Sky View Middle School Principal. Cook shared the news of the recent passing of Keith Bowers, Fleet Services Supervisor, and long-term transportation employee due to complications from a stroke. This past year, district administrators participated in a community engagement bingo where they had opportunities to visit and learn more about community partners. This will continue into next year with more opportunities. The district has been working with Plant Moran to review district structures and systems regarding an HRIS and ERP system. As the first step, the district will be making some structural changes to HR and the Business Offices. The annual District Leadership Launch is set to kickoff on August 11th.

12. Director Comments

Description: An opportunity for board members to provide comments or reflections.

Discussion: Director Ross Tomlin thanked all district staff for a successful school year.

Director Shirley Olson thanked Ross for his comments.

Director Cameron Fischer shared that she attended three graduations this year and appreciated the district for the great job they do of celebrating our graduates. She gave a shutout to Kinsey for including the annual Equity Coalition report in the board packet and to Lisa for the ACR report.

Vice Chair Amy Tatom thanked our students and staff for another successful year and shared that she loves graduation season.

Chair Marcus LeGrand thanked everyone across the district, appreciated the student poem that was read at the BTA graduation, and reminded the community that Friday is Juneteenth.

13. Adjourn

Description: Meeting will be adjourned with next Regular School Board Meeting scheduled for July 7, 2026.

Discussion: Chair Marcus LeGrand adjourned the meeting at 7:57 pm.

Recorded by: Janet Bojanowski, Board Clerk

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BEND LA PINE SCHOOLS

HUMAN RESOURCES
Education Center

520 N.W. Wall Street
Bend, Oregon 97703-2699
(541) 355-1100
Fax: (541) 355-1109

DATE: July 7, 2026
TO: Dr. Steven Cook, Superintendent
Board of Directors for Bend-La Pine Schools

FROM: Tony Sanchez, Chief Human Resources Officer

RE: Administrative and Licensed Recommended Hires, Resignations, and Retirees

The Human Resource Department recommends approval of the following hires, resignations and retirees at the school board meeting on July 7, 2026. All Hires are subject to successful drug testing, background check, and Oregon licensure.

CERTIFIED HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE
Brick, Michael	School Counselor	La Pine Elementary	Regular Full Time	08/27/2026
Crabtree, Deidre	Science Teacher	Sky View Middle School	Reg Part Time to Temp Full Time	08/27/2026
Craig, Melody	Science Teacher	Summit High School	Regular Full Time	08/27/2026
Dickerson, Jada	School Counselor		Regular Full Time	08/27/2026
Hanna, Montana	Student Success Clinician	La Pine High School	Regular Full Time	08/27/2026
Haddock, Shawna	Learning Specialist	Special Programs	Regular Full Time	08/27/2026
Heinrich, Janelle	School Counselor	Student Services	Temp Part Time	08/27/2026
Hill, Charles	Metals CTE Teacher	Bend High School	Temp Part Time	08/27/2026
Jaeckel, Kelsey	School Counselor	Amity Creek	Temp Part Time	08/27/2026
Leuze, Grace	Music Teacher	Ponderosa Elementary	Temp Part Time	08/27/2026
McCarvill, Amy	Learning Specialist	La Pine	Regular Full-Time	08/27/2026
McClure, Shantae	Teen Parent Program	Bend High School	Temp Part Time	08/27/2026
Merritt, Melissa	Counselor	Varies	Regular Full-Time	08/27/2026
Nelson, Sarah	Humanities Teacher	REALMS Middle School	Reg Part Time to Temp Full Time	08/27/2026
Nicks, McKensey	Student Engagement Coord	Rosland Elementary	Regular Full Time	08/27/2026
Ryan, Jess	Student Success Clinician	RE Jewell Elementary	Regular Full Time	08/27/2026
Schutz, Cassidy	Learning Specialist	Special Programs	Regular Full Time	08/27/2026
Seed, Brian	Choir Teacher	Summit High School	Temp Part Time	08/27/2026
Soto, Brad	Math Teacher	Bend-La Pine Online	Temp Full-Time	08/27/2026
Tamalunas, Michele	Learning Specialist	Special Programs	Regular Full Time	08/27/2026
Upp, Dillon	Art Teacher	Pacific Crest Middle School	Temp Part Time	08/27/2026
Upp, Dillon	Art Teacher	Deschutes River High School	Temp Part Time	08/27/2026
Vidourek, Mary	Music Teacher	La Pine Elementary School	Regular Part-Time	08/27/2026

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CERTIFIED RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES
Ewing, Christine	Counselor	Bend High School	02/27/2017 – 06/30/2026
Keeton, Emma	Intermediate Teacher	Elk Meadow	08/28/2023 – 06/30/2026
McCown, Kristen	Speech & Language Pathologist	Pine Ridge Elementary School	08/25/2014 – 06/30/2026

CERTIFIED RETIRE/REHIRES

NAME	POSITION	LOCATION	REHIRED/END DATES

ADMINISTRATIVE HIRES

NAME	POSITION	LOCATION	STATUS	HIRE DATE
Hanson, Monica	Principal	Sky View Middle School	Regular Full Time	07/01/2026
Scott, Jessica	Principal	WE Miller Elementary	Regular Full Time	07/01/2026

ADMINISTRATIVE RESIGNATIONS

NAME	POSITION	LOCATION	HIRE/RESIGNED DATES

ADMINISTRATIVE RETIRE/REHIRES

NAME	POSITION	LOCATION	REHIRED/END DATES

BEND LA PINE SCHOOLS

HUMAN RESOURCES
Education Center
520 N.W. Wall Street
Bend, Oregon 97703-2699
(541) 355-1100
Fax (541) 355-1109

June 30, 2026

TO: Dr. Steven Cook, Superintendent
Bend-La Pine School Board of Directors

FROM: Tony Sanchez, Chief Human Resources Officer

RE: Classified Recommended Hires, Classified & Confidential Resignations, and Classified Retirements

The Human Resources Department recommends approval of the following hires, resignations, and retirements at the School Board meeting on July 07, 2026.

Classified Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date
Forney, Jacob	Custodial Crew I	Maintenance	Reg 8.0 hrs / day	06/09/26
Fredrickson, Lindsay	Consulting Registered Nurse	Nursing	Reg 6.0 hrs / day	08/28/26
Garcia, Samantha	IT Client Services Tech I	IT	Reg 8.0 hrs / day	06/25/26
Henry, Adam	IT Client Services Tech I	IT	Reg 8.0 hrs / day	06/25/26
Laing, Kim	Records Clerk	Student Services	Temp 8.0 hrs / day	08/31/26

Classified Resignations

Name	Position	Location	Resign Date
Marino, Sara	EA Inclusion	Rosland	09/03/25 – 06/11/26
Perkins, Joan	Attendance Secretary II	Mountain View	08/26/24 – 06/18/26
Trejo, Veronica	Office Manager	Caldera	04/13/16 – 06/26/26
Wright, Adam	EA Inclusion	Bear Creek	08/31/22 – 06/11/26

Classified Retirements

Name	Position	Location	Retire Date
Ferns, Timothy	Custodial Crew I	Highland	07/19/94 – 06/30/26

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Classified Retire-Rehires

Name	Position	Location	Rehire Date

Classified Dismissals

Name	Position	Location	Term Date

Confidential Hiring

Name	Position/Posting No.	Location	Temp/Regular Position	Hire Date

Confidential Resignations

Name	Position	Location	Resign Date

Confidential Dismissals

Name	Position	Location	Term Date

Student Services Office
Education Center
520 N.W. Wall Street
Bend OR 97703-2699
(541) 355-1060

Executive Summary

Heart of Oregon Corps YouthBuild: Approval as an Alternative Education Program

The BLS Student Services administration recommends that the Bend-La Pine Schools Board of Directors approve Heart of Oregon Corps YouthBuild (HOCYB) as an Alternative Education Program in accordance with Board Administrative Rule IGBHA-AR – Alternative Educational Programs.

Bend-La Pine Schools is currently partnered with Heart of Oregon Corps YouthBuild to expand educational opportunities and provide additional pathways to success for students whose needs may be best served through alternative educational settings (Exhibit 1). Through this longstanding partnership, HOCYB has supported students in earning academic credit, developing career and technical skills, and progressing toward graduation while receiving individualized educational support.

In May 2026, HOCYB was approved by the Oregon Department of Education as a registered private Alternative Learning Option (ALO) provider (Exhibit 2). This designation places HOCYB among other state-approved alternative education partners, including J Bar J and the Central Oregon Intergovernmental Council (COIC). Subject to Board approval, this designation allows Bend-La Pine Schools to contract with HOCYB and utilize public education funds to support eligible students enrolled in the program.

To obtain state approval, HOCYB demonstrated compliance with comprehensive Oregon Department of Education requirements related to student safety, educational quality, organizational accountability, and legal operations. These requirements include health and safety protocols, emergency preparedness procedures, staff background checks and qualifications, nondiscrimination protections, student record confidentiality safeguards, child abuse prevention training, and appropriate insurance coverage.

In addition, HOCYB demonstrated that its educational program aligns with Oregon academic standards and graduation requirements, supports individualized student learning and transition planning, participates in state and district assessment systems, and maintains accountability through student performance reporting, financial transparency, annual program evaluation, and ongoing collaboration with partnering school districts. These measures ensure that students receive a high-quality, accountable educational experience that meets state standards and supports successful postsecondary outcomes.

Consistent with Bend-La Pine Schools' oversight of all approved Alternative Learning Options, HOCYB will participate in an annual program evaluation. This review will focus on student outcomes, progress toward graduation, program effectiveness in meeting diverse student needs, and the efficient use of district resources.

RECOMMENDED MOTION: I move to approve Heart of Oregon YouthBuild (HOCYB) as an Alternative Education Program.

Enclosures

Exhibit 1: Heart of Oregon Corps YouthBuild Program Executive Summary

Exhibit 2: Oregon Department of Education Alternative Learning Option Approval Letter

Exhibit 1

HEART OF OREGON CORPS
Empowering change.

Heart of Oregon YouthBuild

2026-2027 Private Alternative Education Program
Executive Summary – Bend LaPine School District



YB YOUTHBUILD
HEART OF OREGON CORPS

Executive Summary

Heart of Oregon Corps YouthBuild (HOCYB) is a private alternative education program serving Opportunity Youth ages 16–24 throughout Central Oregon. The program provides a comprehensive educational pathway for students who have disengaged from traditional school settings and require individualized academic support, career-connected learning opportunities, and intensive wraparound services to successfully complete their secondary education and transition to post-secondary education, employment, or apprenticeship opportunities.

Heart of Oregon Corps' mission is to empower youth and young adults through employment, job training, education, and service to Central Oregon communities. Through its proven WORK, EARN, LEARN model, participants engage in meaningful community projects while earning wages, developing workforce skills, and advancing their educational goals. This integrated approach helps youth build confidence, leadership skills, and long-term self-sufficiency.

HOCYB provides a student-centered, trauma-informed learning environment designed to re-engage youth in education while fostering personal growth, leadership development, and career readiness. Licensed educators deliver instruction aligned with Oregon Department of Education standards through small class sizes, individualized learning plans, competency-based instruction, and project-based learning. Students work toward earning high school credits, completing diploma requirements, or obtaining a GED while developing the academic and employability skills necessary for long-term success.

YouthBuild serves 35–40 participants annually through a two-year model that combines intensive programming with ongoing follow-up support. Participants alternate between classroom-based academic instruction and hands-on career training in high-demand fields, including construction and child and youth development. As a registered BOLI and federally recognized Department of Labor Pre-Apprenticeship Program, HOCYB integrates career-connected learning with industry-recognized credential attainment. Participants earn credentials such as NCCER Core Certificate (National Center for Construction Education & Research), CYCCB (Child & Youth Care Certification Board) Foundations Certificated, OSHA 10 Safety Certificate, CPR and First Aid, with a 99% credential attainment rate. Construction participants gain experience building affordable housing, while childcare participants support early learning programs that address critical workforce shortages in the region.

The effectiveness of HOCYB's model is demonstrated through both national YouthBuild outcomes and local program success. Between 2022 and 2025, 99% of participants earned at least one workforce credential, 28 students earned GEDs, 51 students earned high school diplomas, more than 900 academic credits were earned, and participants successfully passed 158 GED subject tests. These outcomes reflect significant academic progress and preparation for post-secondary education and career opportunities.

HOCYB is dedicated to creating equitable educational opportunities for students facing significant barriers to academic success. HOCYB offers an alternative education pathway for youth who have disengaged from traditional schooling and face a variety of barriers to educational success, including low-income status, foster care involvement, justice-system involvement, disabilities, parental incarceration, migrant status, and other challenges that place them at risk of academic disengagement. The program also serves a limited number of students who are basic skills deficient or who have been referred by local school districts due to a high risk of dropping out.

The YouthBuild program operates on a year-round cohort model that allows students to enter throughout the year and receive personalized support in a structured learning environment. Academic instruction at HOCYB is aligned with Oregon Department of Education academic standards and graduation requirements, ensuring that students earn credits and demonstrate proficiency toward diploma completion while receiving an education that meets state expectations. Through individualized learning plans, competency-based instruction, project-based learning, and ongoing progress monitoring, students are supported in achieving meaningful academic growth and advancing toward their educational goals. The program works collaboratively with local school districts to ensure academic progress is documented, credits are appropriately awarded, and students remain connected to a pathway toward graduation.

As a private alternative education program, HOCYB serves as a valuable partner to local school districts by re-engaging students who have dropped out or are at risk of dropping out and providing them with a supportive pathway back to educational success. By increasing credit attainment, supporting GED and diploma completion, and integrating Career and Technical Education (CTE) experiences with industry-recognized credentials, HOCYB contributes to improved graduation outcomes and advances district goals for student achievement, career readiness, and workforce development. Through its comprehensive educational model, the program helps districts reduce dropout rates, increase student persistence, and

provide meaningful opportunities for students who may not thrive in traditional educational settings.

Recognizing that educational success is closely tied to social-emotional well-being, HOCYB provides comprehensive support services including case management, mentoring, counseling referrals, leadership development, and family engagement. Staff work closely with students, families, school districts, and community partners to remove barriers to learning and create individualized pathways to success.

Through its integrated approach to education, workforce development, and student support, HOCYB provides a proven pathway for young people to reconnect with learning and achieve meaningful academic success. By combining individualized instruction, career-connected learning, leadership development, and comprehensive support services, HOCYB helps students earn diplomas and GEDs, gain industry-recognized credentials, and build the skills necessary to succeed in post-secondary education, apprenticeships, employment, and civic life. The program serves as an innovative alternative education option that provides the support, structure, and opportunities students need to thrive academically, personally, and professionally.

Exhibit 2

Oregon
Tina Kotek, Governor

OREGON DEPARTMENT OF EDUCATION
Oregon achieves . . . together!

Dr. Charlene Williams
Director, Oregon Department of Education

May 26, 2026

Heart of Oregon Corps YouthBuild
PO Box 279
Bend, OR 97709

Pursuant to ORS 336.635 and OAR 581-021-0072, the application for Heart of Oregon Corps YouthBuild to be registered as a private alternative education program for 2026-2027 has been approved.

Subject to the approval of each contracting district, a registered alternative education program is eligible to receive public school funds from the school districts on contractual, per student basis during the 2026-2027 school year.

Prior to contracting with or distributing public funds to a private alternative education program, each contracting district school board must determine that the private alternative program is registered with the Oregon Department of Education (ODE). Program registration may be confirmed by this letter or by visiting the Institution Identification web page. School district boards are required to adopt policies and procedures for contracting with private alternative programs. Those policies and procedures must include provisions for:

- The annual evaluation of each program;
- The annual approval of each program; and
- The placements of students in the program.

A registered private alternative program must be in compliance with ORS 336.631, ORS 336.635, ORS 336.337, OAR 581-021-0045, sections of OAR 581-022-2505 that relate to Private Alternative Schools and Programs, and OAR 581-021-0072, or the Standards for Private Alternative Programs. Those found not to be in compliance will be removed from the ODE list of registered private alternative programs and will not be eligible to receive public school funds through contracts with school districts.

Please direct questions to Annie Marges at annie.marges@ode.oregon.gov

Sincerely,

Annie Marges

BEND LA PINE SCHOOLS

REPORT: Administrative Polices and Regulations for Review – July 7, 2026

PRESENTED BY: Dr. Steve Cook, Superintendent

EXECUTIVE SUMMARY:

Bend-La Pine Schools has a multi-part, policy and regulation review process. The district shares policies and regulations that are currently in review at regularly scheduled school board meetings and then following the meeting allows time for, and considers, public feedback related to the proposed changes. The district also has several student, staff, and community groups that review policies and provide feedback. The Oregon School Boards Association (OSBA) releases a Policy Update several times a year with changes to policies and regulations as a result of changes in legislation. The district reviews the required and recommended changes before adopting any changes. Public feedback is not solicited on these policies as the updates align with requirements set forth in laws and regulations.

At the June 16th board meeting, the district presented a batch of policies and regulations related to fundraising and donations. The regulation listed below was still being drafted and is now being included for review.

Policy / Regulation Title	Reason for Update
KMC-AR: Request to Fundraise on Behalf of the District	New administrative regulation.

These policies and regulations will all be open for community feedback until August 4, 2026. The district intends to actively seek and invite that feedback from school and community groups. Responses to that feedback, as well as updated versions of these documents based on that feedback, will be shared with the board before final approval at an upcoming meeting. To provide comment on any of the policies in review, complete the comment form linked here. Comment form is currently open.

REQUEST TO FUNDRAISE ON BEHALF OF THE DISTRICT

This form must be submitted to the building principal or designee at least 30 days prior to initiating the fundraising activity. Fundraising may not begin until full approval has been granted.

To complete and submit this form digitally, click here (*hyperlink to come*).

Association, Organization, or Group:
Coordinator Name and Contact Information:
As part of our fundraising campaign, we request permission to use the following district property or assets (select all that apply): ☐ The name of the district or of one of its schools or programs: _____ ☐ Logo ☐ Images ☐ Communication tools or methods ☐Facility/campus use (If your activity is approved, you must submit a Facility Use reservation)
Purpose of fundraiser (how the money solicited from the community will be used on behalf of the district/school/program listed above): Does this involve a capital improvement project (any structural change to district-owned property)? ☐ Yes* ☐ No *If yes, your request will be routed to Maintenance and Facilities for additional review prior to approval.
Description of fundraiser (describe the activities, what product will be sold, how the fundraiser will be promoted or communicated, etc):

Start Date of Fundraiser:	End Date of Fundraiser:	Estimated Revenue:
Method of delivering funds to intended school/program:		

☐ I have read and agree to abide by relevant district policies, including but not limited to KMC-AP: Fundraising and Donations, and AC-BP: Nondiscrimination. ☐ **Optional:** I plan to include the districtwide fundraising message in the promotions and communications for our fundraising campaign or activity.

Signature of Fundraising Coordinator:	Date:

TO BE COMPLETED BY THE BUILDING PRINCIPAL/DESIGNEE	
☐ Request Approved	☐ Request Denied – Reason for denial:
Building Principal/Designee Signature:	Date:

Signed original shall be maintained by the building Principal or designee. A copy shall be provided to the Coordinator.

END OF ADMINISTRATIVE REGULATION

REVIEWED: 7/7/26
APPROVED:

Draft 7.7.26

TITLE: BOARD OF DIRECTORS & SUPERINTENDENT OPERATIONAL AGREEMENTS AND EXPECTATIONS

PURPOSE OF AGREEMENT

The Board of Directors and Superintendent must function as a cohesive leadership team. To ensure unity in purpose and clarity in process, effective group agreements and expectations must be in place. The following are the group agreements and expectations for the Bend-La Pine Schools' Board of Directors and Superintendent.

AGREEMENTS BETWEEN BOARD AND SUPERINTENDENT

COLLABORATIVE GOVERNANCE AGREEMENTS

1. Members of the Board and the Superintendent shall work together as a team, modeling lifelong learning and collaboration.
2. Board Members shall place the District's mission, vision, and goals above personal interest.
3. Board Members shall follow a modified version of Carver's Policy Governance Model.
4. Board Members shall recognize and respect the Superintendent's responsibility to manage the school district and to direct employees in District and school matters.
5. Board Members shall carefully consider issues brought to the Board by individuals and District leadership, listening to all perspectives.
6. Board Members shall maintain appropriate confidentiality with district information.
7. The Superintendent shall respect the Board's responsibility to establish policy, and the Board shall respect the Superintendent's responsibility to manage the District.

COMMUNICATION AGREEMENTS

1. Board Members shall follow the chain of command and communicate directly with the Superintendent when a question, concern, or complaint is voiced by a staff member, student, parent/guardian, or community member.
2. Board Members shall communicate directly with the Superintendent or Board Chair prior to meetings of the Board to address questions and/or concerns about agenda items. When possible, they shall communicate at least one business day prior to the meeting.
3. Board Members and the Superintendent shall communicate individually, as appropriate, when an individual concern arises with any member of the Board/Superintendent team.
4. The Superintendent shall communicate directly with the Board in a regularly established scheduled process for information sharing.
5. The Superintendent shall communicate with the Board in anticipation of an adverse event or adverse media coverage, and/or when a serious incident involving staff, students, parents/guardians, or community members occurs.

BOARD OPERATION & DECISION-MAKING AGREEMENTS

1. The Board and Superintendent shall strive to start and end meetings on time. When possible, they will set "actionable" items that require more deliberation earlier in the agenda before "information only" items.
2. Board Members shall avoid surprises to other Board Members or the Superintendent by following established communication agreements and meeting agendas. For an item to be added to a meeting agenda, three or more Members must make the request to the Board Chair.
3. The Board shall make decisions only as an entire Board and only at officially noticed public meetings.
4. Board Members shall support the decisions of the majority once a decision is made.

EXPECTATIONS

BOARD EXPECTATIONS OF THE SUPERINTENDENT

1. The Superintendent shall work toward becoming a team with Board Members.
2. The Superintendent shall respect and acknowledge the Board's role in setting policy and overseeing the performance of the Superintendent.
3. The Superintendent shall work with the Board to establish a clear vision for the school district.
4. The Superintendent shall prepare strategic initiatives annually for the Board's review.
5. The Superintendent shall provide data to the Board so that data-driven decisions can be made.

DRAFT 7.7.26

6. The Superintendent shall possess a working knowledge of all legal and local policies.
7. The Superintendent shall inform the Board of critical information, including relevant trends, anticipated adverse issues, or critical external or internal change.
8. The Superintendent shall communicate with Board members promptly and effectively.
9. The Superintendent shall conduct a self-assessment prior to the Board's evaluation of the Superintendent's job performance.
10. The Superintendent shall provide follow-up information to Board members on concerns and issues they have referred to the Superintendent.

SUPERINTENDENT'S EXPECTATION OF THE BOARD

1. The Board shall recognize the Superintendent as the instructional leader of the school district, including careful consideration of each recommendation made by the Superintendent.
2. The Board shall adhere to the terms of the Superintendent's employment contract.
3. The Board shall remain student-focused, representing the needs and interests of all students in the District.
4. The Board shall assist in gaining acceptance and support in the community, in part by sharing the successes and failures of the school system with the Superintendent.
5. The Board shall, in public and at school board meetings, show District staff the respect and consideration due skilled, professional employees.
6. The Board shall inform the Superintendent of all critical information and issues in a timely manner to increase transparency and set the Board and Superintendent up for success.
7. The Board shall be willing to abide by the Board's own rules, policies, and code of ethical conduct, displaying integrity of the highest order.
8. The Board shall study and evaluate educational issues affecting the school district, and participate in professional development activities at the local, state, and national level.
9. The Board shall avoid surprise items at school board meetings.
10. The Board shall respect the confidentiality requirement of Board meeting executive sessions.
11. The Board shall set clear goals for the Board itself, the Superintendent, and the District.

Board of Directors Signatures of Agreement, dated on this _____ day of _____ 20_____:

_____ Director Zone 1

_____ Director Zone5

_____ Director Zone 2

_____ Director Zone 6

_____ Director Zone 3

_____ Director Zone 7

_____ Director Zone 4

Superintendent Signature of Agreement, dated on this _____ day of _____ 20_____:

_____ Superintendent

_____ Attest: Board Clerk

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REVIEWED: 9/23/25, 10/14/25, 7/7/26
APPROVED: 9/12/23, 10/14/25