



**Monday, May 13, 2024**  
**USD #333 USD333 Board of Education Regular Meeting**

**AGENDA FOR UNIFIED SCHOOL DISTRICT NO. 333  
CLOUD COUNTY, KANSAS**

**6:00 PM**

**USD #333 Board of Education Administrative Offices, 217 W. 7th St., Concordia, KS 66901**

**A. OPENING ITEMS**

1. Call To Order  
6:00pm by President Brad Berk
2. Pledge of Allegiance
3. Members Present

**B. CONSENT ITEMS**

1. Adopt Agenda for Meeting
2. Approval of Minutes  
BOE Minutes APRIL 2024 3
3. Accept Gifts and Donations
4. Approval of Encumbrances as listed in the Superintendent's Report
5. Approval of Financial/Treasurer's Report/CapitalOne
6. Administrator/Building Reports
7. Vote on Consent Items  
(NAME HERE) moved to accept and approve the consent items as listed. Second by (NAME HERE). Motion carried ##-##.

**C. PUBLIC COMMENTS**

Open Forum Guidelines 7

**D. STUDENT/PATRON PARTICIPATION/RECOGNITION**

1. CES
2. CMS  
6th Grade Presenters:  
Henry Hutchinson, Sydney Redden, Norah Lambertz, McKenzie Breault, Baron Farha, Ellie Abitz, Jude Gross, Ellesyn Kueker, Ayden Smith, Liv Kindel, Kensington Lambert, Ben Thrush-Walters, Izzy Waechter, and Jayda Ross

3. CHS
4. Foundation

**E. INFORMATION/UPDATE/COMMUNICATION**

1. Facility Updates - STG1
2. Curriculum Updates - STG1  
Curriculum 10
3. MTSS Data - STG1

4. Job Description
5. Roar and Soar
6. Linewize - STG 4
7. 23-24 NEEDS Assessment
8. KEEP
  - A. KEEP Process
  - B. Walk Through
  - C. Explicit Instruction
9. Soft End of Year Close Date -

F. **EXECUTIVE SESSION**

G. **BOARD ACTION ITEMS**

1. Early Graduation Request  
Early Graduation Request - Lorenz

12

H. **CERTIFIED and CLASSIFIED PERSONNEL**

1. New Hires/Transfers/Resignations/Terminations of **CERTIFIED STAFF** for 2023-2024 or 2024-2025 School Year (if needed)
2. New Hires/Transfers/Resignations/Terminations of **CLASSIFIED STAFF** for 2023-2024 or 2024-2025 School Year (if needed)

I. **ADJOURN**

There being no further business to come before the meeting, President Brad Berk declared the meeting adjourned at\*\*\*\*\* pm, Monday, \*\*\*\*\*, 2024, until Monday, \*\*\*\*\*, 2024, when said body will meet in regular session at 6:00 pm at the Board of Education Meeting Room.

Brad Berk, President

Shana Stokes, Board Clerk

USD333 Board of Education Regular  
Meeting  
Monday, April 8, 2024 6:00 PM Central

Concordia Jr/Sr High School  
436 W. 10th Street  
Concordia, KS 66901

## **A. OPENING ITEMS**

### **A.1. Call To Order**

6:00p.m. by President Brad Berk.

### **A.2. Pledge of Allegiance**

### **A.3. Members Present**

President Brad Berk, Vice President Mike Cleveland, John Culley, Nancy Owen, Amber Lambertz, Jenny Parker, Lindsay Metcalf

Superintendent Quentin Breese, Operations Director Kelly Struebing, Shana Stokes, Tracey Holmes, Ronda Gumm, Kim Muff

CES Principal Derek Holmes, CES Assistant Principal Krystal Breese, CMS Principal Curtis Noon, CJSHS Principal Chad Eshbaugh, CJSHS Assistant Principal Skyler Hittle, Kevin Muff

Guests: Police Chief Brent Gering, City Manager Amy Lange, Dan Hyman, Ann Metcalf, Renata Knox, Rebecca Cyphers, Daniel Garlow, Cora Garlow, Lillian Nuss, Noah Redmond

Media: Toby Nosker, Jim Lowell

## **B. CONSENT ITEMS**

### **B.1. Adopt Agenda for Meeting**

### **B.2. Approval of Minutes**

### **B.3. Accept Gifts and Donations**

### **B.4. Approval of Encumbrances as listed in the Superintendent's Report**

### **B.5. Approval of Financials/Treasurer's Report/CapitalOne**

### **B.6. Administrator/Building Reports**

### **B.7. Vote on Consent Items**

Mike Cleveland moved to accept and approve the consent items as listed. Second by John Culley. Motion carried 7-0.

## **C. PUBLIC COMMENTS**

## **D. STUDENT/PATRON PARTICIPATION/RECOGNITION**

### **D.1. CES**

Ann Mecalfe and Renata Knox introduced the six students that went to KMEA. Metcalfe said eight students out of 700+ students who auditioned in grades 3rd,4th,and 5th made it from our district by only having 160 kids go through, so to have that many is quite the accomplishment. Molly Kollath 5th grade - Cora Garlow 5th grade - Kahlan Metcalfe 4th grade - Madilyn Cyphers 4th grade - Alex Fowler 4th grade all presented to the board their experiences with KMEA.

CES Principal Derek Holmes and CES Assistant Principal Kyrstal Breese gave the board updates on Career Day, which took place last Friday for grades 2-4. Several individuals from the community came to participate and show the kids several different careers. The Kansas teachers' banquet was held in Salina on Saturday where Kristin Peltier and Jamie Meyer were nominated. Kindergarten round up is quickly approaching and all the kids from CES went out to experience the eclipse and really enjoyed it.

#### D.2. CMS

CMS Principal Curtis Noon informed the board that all students participated in viewing the solar eclipse, students are finishing up the state testing and working hard on it. Also, track meets are in full swing for students along with end of the year field trips and events.

#### D.3. CHS

CHS staff member Kevin Muff introduced Senior Noah Redmond. Redmond plans to attend basic training at the end of May and spoke to the board about his choices and reasons why he wants to serve.

CHS Principal Chad Eshbaugh informed the board that it is the last week for state assessments. Prom was on Saturday and all went really well. Senior interview day was very successful with 26 members of the community that helped participate in the interviews. Spring athletics are in full swing with an excellent turn-out at the home track meet, students went out for the eclipse today and graduation is coming up soon with the date of May 12th.

#### D.4. Foundation

Kim Muff informed the board that Dan Hyman along with Lillian Nuss would be showing a demonstration of the plasma cutter that was received from the Patterson grant.

### **E. INFORMATION/UPDATE/COMMUNICATION**

#### E.1. Plazma Table Demo

Lillian Nuss along with staff member Dan Hyman presented the plasma cutter demonstration.

#### E.2. S.R.O. (School Resource Officer) - Conversation

Police Chief Brent Gering spoke to the board regarding the possibility of having a School Resource Officer back in the Concordia schools. This would be covered with a grant the city will be looking into getting. It has been about 4 or 5 years since they had one present at the school(s) and Gering thinks one of his staff members would be a great fit if they are awarded the grant. This grant would be for 3 years and then after that they can reapply or look into other ways to provide the school with an officer. The officer would work for the Concordia Police Department but would start the day at the Jr./Sr. High School with the possibility of the D.A.R.E. program being taught again. Gering would also want the officer involved at the middle school as well as the elementary school. The officer would also be present at the school(s) home events. Gering would like the boards' blessing to go ahead and apply for the grant when the grant opens.

#### E.3. Facility Updates - STG1

Rezoning is ongoing for the building that students in shop/woods classes are going to start working on. Breese stated that they have been working closely with Bruno and Amy at the city on this project. Adjustments have been made for building zones across the street from the high school to become a townhome build instead of a multifamily home. All the paperwork is filed, so there will be a city approval meeting for the townhouse then they will move forward with

the floor plan. Breese informed the board that it is a longer process since changing the type of home.

**E.4. Curriculum Updates - STG1**

Stronger Connections grant would possibly help fund a trainer with Safe & Civil. See Attachments.

**E.5. MTSS Data - STG1**

Fast Bridge testing April 29th.

**E.6. Open Enrollment Requirements**

Open Enrollment Requirements need to be posted on the website. They are now located on USD 333 Website.

**E.7. Appoint Negotiations Board Team**

Brad Berk moved to nominate Lindsay Metcalf along with Nancy Owen. Second by Mike Cleveland. Motion carried 7-0.

**F. EXECUTIVE SESSION**

Mike Cleveland moved that the board go into executive session in the shop classroom at 7:28p.m. for the purpose of personnel matters for nonelected personnel; To protect the privacy interests of an identifiable individual. The board will return to the open meeting at 7:38p.m. in the Ag classroom. The board would like to invite Quentin Breese. Second by Lindsay Metcalf. Motion carried 7-0.

The board returned at 7:41p.m.

**G. BOARD ACTION ITEMS**

**G.1. Carpet Bid for CES and CHS**

Mike Cleveland moved to accept and approve the bid from Design Central for the high school flooring project, in the amount of \$50,854.31. Second by John Culley. Motion carried 7-0.

Mike Cleveland moved to accept and approve the bid proposal from Wall to Wall Carpet & Interior for the Concordia Elementary flooring project, in the amount of \$99,881.35. Second by John Culley. Motion carried 7-0.

**G.2. Asbestos Removal Bid**

Jenny Parker motioned to approve the asbestos removal bid as presented. Second by Lindsay Metcalf. Motion carried 7-0.

**G.3. LCNCK IDEA Assurances**

Mike Cleveland moved to accept and approve LCNCK IDEA Assurances. Second by John Culley. Motion carried 7-0.

**G.4. Student Enrollment Projections and Non-Resident Enrollment Capacity**

Mike Cleveland moved to approve the open enrollment requirements and adopt the open enrollment as presented. Second by Lindsay Metcalf. Motion carried 7-0.

**H. CERTIFIED and CLASSIFIED PERSONNEL**

H.1. New Hires/Transfers/Resignations/Terminations of **CERTIFIED STAFF** for 2023-2024 or 2024-2025 School Year (if needed)

Mike Cleveland moved to accept the new hires/transfers/resignations/terminations for Certified Staff as listed. Second by Lindsay Metcalf. Motion carried 6-1.

H.2. New Hires/Transfers/Resignations/Terminations of **CLASSIFIED STAFF** for 2023-2024 or 2024-2025 School Year (if needed)

Mike Cleveland moved to accept the new hires/transfers/terminations for Classified Staff as listed. Second by Amber Lambertz. Motion carried 7-0.

#### I. **ADJOURN**

Jenny Parker motioned to adjourn. Second by Nancy Owen.

There being no further business to come before the meeting, President Brad Berk declared the meeting adjourned at 7:58p.m., Monday April 8th, 2024 until Monday May 13th, 2024, when said body will meet in regular session at 6:00p.m. at the Board of Education Meeting Room.

Brad Berk, President

Shana Stokes, Board Clerk

#### J. Study Session

The board held a study session at 8:00p.m. and discussed community involvement in facility updates, how teacher evaluations work, and possible parent feedback for evaluations regarding teachers.

The work study session ended at 8:37p.m.



Concordia USD 333



# **Board of Education Meeting**

## **Open Forum Guidelines**

### **Guidelines for the Open Forum**

1. Any person wishing to address the Board in public forum must sign up on the sign-up sheet. The presiding officer of the public meeting will moderate the open forum anticipating the forum will be limited to thirty minutes.
2. As a courtesy and as a part of the public record, each speaker should identify themselves with name and address. Each speaker will be allowed three (3) minutes to address the Board. The Board may engage the speaker for clarification of the issue. The three minutes time limit may go longer based on Board questions.
3. The Board will not debate past decisions made by the current governing body or any past governing body.
4. The Board seeks only constructive criticisms and suggestions.
5. The Board will only allow one speaker at a time and a proper decorum will be enforced.
6. Speakers should keep their comments short and to the point.
7. Engaging in active debate with the Board or anyone in the audience will not be allowed.
8. All remarks and suggestions must be respectful and courteous, free of name-calling and/or personal attacks.
9. Persons making comments which violate the privacy rights of district employees or students will be asked to stop speaking or cease their remarks immediately. If a patron or parent has a concern with one or more employee(s), the Board will refer that person to the appropriate employee or the Superintendent.
10. No remarks will be allowed that contain vulgarities or inappropriate language.
11. No speakers may have the floor more than one time until all who wish to speak have been given the opportunity. The presiding officer will determine the order of speakers.
12. All comments must be directed to the Board as a whole, not to any specific member or to any person who is not a Board member.

### **Procedures to address the Board during Open Forum:**

1. Print your name on the sign-up sheet and list the topic of your presentation.
2. The sign-up sheet will be given to the Board President at the beginning of the meeting.
3. The Board President will call each person on the sign-up sheet during the public forum agenda.
4. State your name, address, and summarize your concerns/suggestions. Limit your presentation to approximately three minutes. This may go longer based on Board questions.

**BCBI**    **Public Participation at Board Meetings** (See BCAE and KN)    **BCBI**

Open Forum

The president or presiding officer may ask patrons attending if they would like to speak during the open forum. Rules for the public forum will be available from the clerk prior to the board meeting and at the meeting itself. The board president may impose a limit on the time a visitor may address the board. The board president may ask groups with the same interest to appoint a spokesperson to deliver the group's message. Except to ask clarifying questions, board members shall not interact with speakers at the open forum.

Patron-Requested Agenda Items

Any patron may request addition of a specific agenda item and shall notify the superintendent {seven} days prior to the meeting and state the reason(s) for the request. The superintendent shall determine whether the request can be solved by staff without the patron's appearance before the board. If not, the superintendent shall consult with the board president, and the patron's request may be placed on the next regular board meeting agenda.

Handling Complaints

The superintendent may refer complaints to the board only if a satisfactory adjustment cannot be made by a principal, the superintendent, or other appropriate staff members.

Approved: KASB Recommendation – 1/01; 4/07



Unified School District No. 333

Administrative Offices

217 West 7<sup>th</sup> Street

Concordia, Kansas 66901-2803

Phone: (785) 243-3518

Fax: (785) 243-8883

www.usd333.com

TRUST OWNERSHIP CULTURE

**REQUEST TO ADD AN AGENDA ITEM**

**QUENTIN BREESE**  
Superintendent

**KELLY STRUEBING**  
Director of Operations

**Chad Eshbaugh**  
CJSHS Principal

**Skylar Hittle**  
CJSHS AD/Asst. Principal

**Curtis Noon**  
CMS Principal

**Derek Holmes**  
CES Principal

**Krystal Breese**  
Curriculum & Assessment

**BOARD OF EDUCATION**

**BRYAN BOMBARDIER**  
President

**TONY MILLER**  
Vice President

**BRAD BERK**

**JOHN CULLEY**

**NANCY OWEN**

**JENNY PARKER**

**KEVIN POUNDS**

This form must be completed and return to the clerk of the Board or the superintendent at least **7 days** before the meeting at which you wish to speak.

Your request will be reviewed, and one of two recommendation will be made:

1. Referral of your request to the appropriate administrator.
2. Decision by the Board of Education to add as an agenda item.
  - a. Presentation shall not exceed **5 minutes**.
  - b. Subject, other than policy issues, will generally be referred to the administration.
  - c. Comments shall be limited to issues and not refer to individual staff or students.
  - d. Presentation must be in good taste befitting the occasion and the dignity of the board meeting.
  - e. Typed copy or outline of your presentation should be included with this request form. Permission to appear before the board at a regular meeting is subject to the above guidelines.

Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Individual or Organization you represent \_\_\_\_\_

Organization's address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

District Official's signature \_\_\_\_\_

Date received \_\_\_\_\_ Time received \_\_\_\_\_

#concordiaproud

**CharacterStrong**  
 1402 Lake Tapps PKWY SE STE F104  
 #128  
 Auburn, WA 98092  
 billing@characterstrong.com  
 characterstrong.com



# Estimate

**ADDRESS**

Shannon Abram  
 Concordia Public Schools,  
 USD 333  
 217 W 7th St  
 Concordia, KS 66901 US

**SHIP TO**

Shannon Abram  
 Concordia Public Schools,  
 USD 333  
 217 W 7th St  
 Concordia, KS 66901 US

**ESTIMATE #** 21427

**DATE** 04/17/2024

PRODUCT/SERVICE	QTY	RATE	AMOUNT
<b>Elementary Tier 1 PurposeFull People</b> PurposeFull People Pre-K through 5th Curriculum - A Social, Emotional, and Character Development Curriculum	1	2,999.00	2,999.00
<b>Elementary Discount</b> 10% Off	1	-299.90	-299.90
<b>Secondary SEL Tier 1 Solutions</b> 35 SEL and Character development lessons per grade level, 6th through 8th. 25 SEL and Character development lessons per grade level, 9th through 12th.	1	3,999.00	3,999.00
<b>Curriculum Discount</b> 10% Off	1	-399.90	-399.90
<b>CharacterStrong Gym</b> CharacterStrong Gym: Library of Resources - A library of social & emotional and character development resources for educators, administrators, students, and families	3	499.00	1,497.00
<b>Grade K-5 Tier 2 Solutions</b> Elementary Tier 2 Solutions - K-5	1	1,999.00	1,999.00
<b>Grade 6-12 Tier 2 Solutions</b> High Tier 2 Solutions - 6-12	1	1,999.00	1,999.00
<b>Tier 2 Discount</b>	2	-399.80	-799.60

Contracts, purchase orders, and payments can be mailed to:

CharacterStrong, LLC  
 1402 Lake Tapps PKWY SE  
 Ste F104 #128  
 Auburn, WA 98092

or emailed to:

billing@characterstrong.com

EIN: 81-4174372

UBI: 604-043-554

CharacterStrong's Cancellation Policies can be found at:  
<https://characterstrong.com/resources/cancellation-policies/>

PRODUCT/SERVICE	QTY	RATE	AMOUNT
20% Off			
<b>Sales Tax</b>	1	0.00	0.00
Sales Tax calculated by AvaTax on Wed 17 Apr 15:59:25 UTC 2024			

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Annual renewal of \$1,999 per school with T1 & T2.	<b>TOTAL</b>	<b>\$10,993.60</b>
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Breakdown:  
 1 PreK-4th  
 1 5-6th  
 1 7-12th

Accepted By Accepted Date

Contracts, purchase orders, and payments can be mailed to:  
 CharacterStrong, LLC  
 1402 Lake Tapps PKWY SE  
 Ste F104 #128  
 Auburn, WA 98092

or emailed to:  
[billing@characterstrong.com](mailto:billing@characterstrong.com)

EIN: 81-4174372  
 UBI: 604-043-554

CharacterStrong's Cancellation Policies can be found at:  
<https://characterstrong.com/resources/cancellation-policies/>

Mr. Eshabugh, Mr. Breeze and USD 333 school board,

My name is Sara Lorenz, and I would like to opportunity to graduate with next years class of 2025. I have been completing my pre- requisite college courses on top of my high school classes, with no difficulties. I will also be attending summer school to complete any additional classes to make graduating next year a reality. My goal is to become a mortician and I have applied to KCK. I'm also shadowing a local mortician and have enjoyed what I have learned thus far. My parents Chad and Theresa Lorenz are in full support of this plan.

Thank you for your time and consideration,

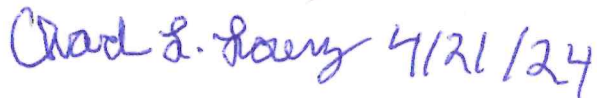
Sara Lorenz

 Sara Lorenz 4/21/24

Theresa Lorenz

 Theresa Lorenz 4/21/24

Chad Lorenz

 Chad L. Lorenz 4/21/24

 Mr. O. E. 4/22/24