



**INDEPENDENT SCHOOL DISTRICT NO. 108**  
**NORWOOD YOUNG AMERICA, MN 55368**  
**AGENDA: Monday, January 23, 2023**



**6:00 PM Meeting**  
**High School Media Center**

A. PROCEDURAL ITEMS:

Board Chair

1. Call to order  
Board Chair  
call the meeting to order
2. Roll Call  
Board Chair
3. Pledge of Allegiance  
Board Chair
4. New Board Member(s) Oath of Office 6
5. Election of Board Officers 10  
Election of Board Officers:

CHAIR:

Lehrke nominated Eischens  
Elected by Acclimation

VICE CHAIR:

Eischens nominated Erickson  
Elected by Acclimation

CLERK:

Eischens nominated Smith  
Elected by Acclimation

TREASURER:

Erickson nominated Strickfaden  
Elected by Acclimation

6. Approval of Agenda  
Board Chair  
Board members can amend the presented agenda by adding, removing or adjusting items to suit the needs of a particular meeting.

7. Consent Agenda

Board Chair

- a) Approval of Minutes  
December 19, 2022 Regular Board Meeting Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Approve Field Trip(s)
- e) Human Resources Items:
  - 1. Retirement
    - a).
  - 2. Lane Change
    - a). Jay Bollum to MA
    - b). Andrea Kolstad to MA 15
    - c). Meagan Bixby to BA 15
  - 3. Resignations
    - a). Jenna Leonard
  - 4. Non-Renewal
    - a).
  - 5. New Hires
    - a).
  - 6. Leave of Absence
- f) Extra Curricular Assignments
- g) Volunteer Coaches:

8. Acceptance of Gifts

Board Chair

Board approves donations recieved

B. PUBLIC FORUM

Board Chair

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

- 1. Public Forum will follow the Procedural Items on the agenda.
- 2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
- 3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting
- 4. Questions may be asked on any topic, including those on the agenda.
- 5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school

administration and signed by the person submitting the complaint or concern.

6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.

7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.

8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.

9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

### C. INFORMATIONAL ITEMS: MONTHLY REPORTS

#### Board Chair

1. Student Council  
Board Chair

2. Student Representative  
Board Chair

3. Superintendent 17  
Board Chair

4. Board 31  
Board Chair  
Minnesota State High School League  
Representative: Strickfaden; Alt: Latzig

Community Education Board  
Representatives: Evenski; Latzig

Southwest Metro Educational Coop  
Representative: Schug Alt: Latzig

Technology Committee  
Representatives: Lehrke, Erickson, Alt: Evenski

Community Development/County & City Liaison  
Representative: Latzig; Alt: Eischens

Finance Committee  
Representative: Strickfaden: Alt: Latzig

Policy Committee:  
Representatives: Erickson, Evenski, Eischens

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#### ***Negotiation Committees:***

MN School Employees Association:

Representatives: Evenski, Strickfaden, Eischens

Teachers Association:

Representatives: Latzig, Lehrke, Schug

Superintendent:

Representatives: Erickson, Schug, Latzig

Principals/Administration:

Representatives Evenski, Lehrke, Eischens

Non-Union Support Staff, Technology Director, Community Ed. Director:

Representatives Evenski, Erickson, Eischens

## D. DISCUSSION ITEMS

Board Chair

1. Revised Budget 36
2. Building Project Update
3. Designation of School Board Meeting location for February 2023 and March 2023
4. Discuss/Designate School Board Meeting Location for May, June, July, and August 2023 (during building construction)

## E. OPERATIONAL ITEMS

Board Chair

1. Consideration of Resolution authorizing Administration to contract for budgeted items 43
2. Consideration of Board Member Compensation 44
3. Consideration of Regular Meeting and work Session Schedule for 2023 45
4. Consideration of action on Official Depositories for School District Funds 46
5. Consideration of Official Publication of the School District 47
6. Consideration of Annual Authorization of Legal Counsel 48
7. Consideration of Board Committee Assignments 49

\*\*Assignemnts as of 1/23/23

**Minnesota State High School League**

Representative: Strickfaden; Alt: Erickson

**Community Education Board**

Representatives: Lehrke, Kroells

**Southwest Metro Educational Coop**

Representative: Perlbachs Alt: Kroells

**Technology Committee**

\*No Members for the 2023 Calendar Year

**Community Development/County & City Liaison**

Representative: Smith; Alt: Eischens

**Finance Committee**

Representative: Strickfaden; Alt: Eischens

**Policy Committee:**

Representatives: Erickson, Lehrke, Kroells

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Negotiation Committees:

**MN School Employees Association:**

Representatives: Erickson, Strickfaden, Eischens

**Teachers Association:**

Representatives: Smith, Lehrke, Perlbachs

**Superintendent:**

Representatives: Erickson, Kroells, Eischens

**Principals/Administration:**

Representatives Kroells Lehrke, Eischens

**Non-Union Support Staff, Technology Director, Community Ed. Director:**

Representatives Smith, Erickson, Perlbachs

8. Consideration of the RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTION IN PROGRAMS AND POSITIONS AND REASONS THEREFOR. 51

9. **Consideration of LEA REPRESENTATIVE RESOLUTION** 52

- F. NEXT BOARD MEETING  
Board Chair

- G. ADJOURNMENT  
Board Chair



## **SCHOOL BOARD MEMBER OATH OF OFFICE**

It is an honor that you were elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together and with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office.

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 108 to the best of my judgment and ability.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member

\_\_\_\_\_  
Date







**Board Officers:**

**Chair** (member who runs the meeting and sets the agenda)

Member \_\_\_\_\_ Nominated \_\_\_\_\_

Member \_\_\_\_\_ Nominated \_\_\_\_\_

**Vice Chair** (fills in if chair is gone)

Member \_\_\_\_\_ Nominated \_\_\_\_\_

Member \_\_\_\_\_ Nominated \_\_\_\_\_

**Clerk** (member who signs all the legal documents for the district)

Member \_\_\_\_\_ Nominated \_\_\_\_\_

Member \_\_\_\_\_ Nominated \_\_\_\_\_

**Treasurer** (member who leads the finance committee)

Member \_\_\_\_\_ Nominated \_\_\_\_\_

Member \_\_\_\_\_ Nominated \_\_\_\_\_

December 19, 2022  
Monday, December 19, 2022 6:00 PM Central

High School Media Center  
531 Morse Street  
Norwood Young America, MN 55368

Sara Eischens: Present  
Shelby Erickson: Present  
Nicole Evenski: Present  
Elroy Latzig: Present  
Sarah Lehrke: Present  
Rich Schug: Present  
Kyle Strickfaden: Absent  
Present: 6, Absent: 1.  
T Schochenmaier  
A Franck  
J Cink  
N Panning  
T Gratz  
A Hendel  
L Heckert  
C Smith  
J Kroells

#### A. PROCEDURAL ITEMS:

A.1. Call to order

A.2. Roll Call

A.3. Pledge of Allegiance

A.4. Approval of Agenda

Move to approve the agenda as presented/amended:. This motion, made by Nicole Evenski and seconded by Sarah Lehrke, Carried.

Kyle Strickfaden: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Nicole Evenski: Yea, Elroy Latzig: Yea, Sarah Lehrke: Yea, Rich Schug: Yea  
Yea: 6, Nay: 0, Absent: 1

A.5. Consent Agenda

Move to approve Consent agenda as presented. This motion, made by Rich Schug and seconded by Elroy Latzig, Carried.

Kyle Strickfaden: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Nicole Evenski: Yea, Elroy Latzig: Yea, Sarah Lehrke: Yea, Rich Schug: Yea  
Yea: 6, Nay: 0, Absent: 1

A.6. Acceptance of Gifts

Move to approve gifts as presented. This motion, made by Sarah Lehrke and seconded by Sara Eischens, Carried.

Kyle Strickfaden: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Nicole Evenski: Yea, Elroy Latzig: Yea, Sarah Lehrke: Yea, Rich Schug: Yea  
Yea: 6, Nay: 0, Absent: 1

**B. Temporarily Adjourn Regular Board Meeting and Open Truth in Taxation Meeting**

Move to temporarily adjourn regular meeting and open Truth in taxation meeting:. This motion, made by Sara Eischens and seconded by Sarah Lehrke, Carried.

Kyle Strickfaden: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Nicole Evenski: Yea, Elroy Latzig: Yea, Sarah Lehrke: Yea, Rich Schug: Yea  
Yea: 6, Nay: 0, Absent: 1

**B.1. Truth in Taxation and Adoption of Levy**

Move to adopt levy certification as presented. This motion, made by Sara Eischens and seconded by Shelby Erickson, Carried.

Kyle Strickfaden: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Nicole Evenski: Yea, Elroy Latzig: Yea, Sarah Lehrke: Yea, Rich Schug: Yea  
Yea: 6, Nay: 0, Absent: 1

**C. Adjourn Truth in Taxation meeting and re-open Regular Board meeting:**

Move to adjourn the Truth in Taxation meeting and re-open regular board meeting:. This motion, made by Sara Eischens and seconded by Elroy Latzig, Carried.

Kyle Strickfaden: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Nicole Evenski: Yea, Elroy Latzig: Yea, Sarah Lehrke: Yea, Rich Schug: Yea  
Yea: 6, Nay: 0, Absent: 1

**D. PUBLIC FORUM**

**E. INFORMATIONAL ITEMS: MONTHLY REPORTS**

**E.1. Student Council**

**E.2. Student Representative**

**E.3. Superintendent**

**E.4. Board**

**F. DISCUSSION ITEMS**

**F.1. Elementary School Construction Update**

**F.2. Legislative Update**

**G. OPERATIONAL ITEMS**

**G.1. Consideration of the 2023-2024 Calendar**

Move to approve 23-24 calendar as presented. This motion, made by Nicole Evenski and seconded by Sarah Lehrke, Carried.

Kyle Strickfaden: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Nicole Evenski: Yea, Elroy Latzig: Yea, Sarah Lehrke: Yea, Rich Schug: Yea  
Yea: 6, Nay: 0, Absent: 1

**H. NEXT BOARD MEETING**

## I. ADJOURNMENT

MOve to adjourn 710 pm. This motion, made by Elroy Latzig and seconded by Rich Schug, Carried.

Kyle Strickfaden: Absent, Sara Eischens: Yea, Shelby Erickson: Yea, Nicole Evenski: Yea, Elroy Latzig: Yea, Sarah Lehrke: Yea, Rich Schug: Yea  
Yea: 6, Nay: 0, Absent: 1

### Norwood-Young America School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
GEN1	P30626	55181		Wire	1	01606	CENTERPOINT ENERGY		No	Yes	No	12/27/2022	22,696.38
GEN1	P30626	55182		Wire	1	09609	XCEL ENERGY		No	Yes	No	12/27/2022	35,362.25
GEN1	P30626	55183		Wire	1	2728	BREMER BANK, NA28		No	Yes	No	12/27/2022	118.70
GEN1	P30626	55184		Wire	1	5002	WASTE MANAGEMENT OF WI-MN		No	Yes	No	12/27/2022	2,896.27
GEN1	P30626	55185		Wire	1	6605	ELEYO	S Corporation	No	Yes	No	12/27/2022	2,422.22
GEN1	P30626	55186		Wire	1	2468	MASTERCARD - HARRIS BANK		No	No	No	12/28/2022	1,704.15
GEN1	P30626	55187		Wire	1	4091	MASTERCARD - HARRIS BANK		No	No	No	12/28/2022	2,913.41
GEN1	p30731	55188		Wire	1	04035	TEACHERS RETIREMENT ASSOC		No	No	No	01/05/2023	35,236.86
GEN1	p30731	55189		Wire	1	05255	DEPARTMENT OF THE TREASURY		No	No	No	01/05/2023	61,380.80
GEN1	p30731	55190		Wire	1	06027	COMMISSIONER OF REVENUE		No	No	No	01/05/2023	10,143.50
GEN1	p30731	55191		Wire	1	3785	EDUCATORS FINANCIAL SERVICES		No	No	No	01/05/2023	9,922.65
GEN1	p30731	55192		Wire	1	6821	WEX Health Inc.		No	No	No	01/05/2023	442.20
GEN1	P30626	55157	40955	Check	1	6020	ADVANCED ELECTRICAL SERVICES, INC.	S Corporation	Yes	No	No	12/27/2022	625.00
GEN1	P30626	55173	40956	Check	1	6884	AUSTIN HIGH SCHOOL		Yes	No	No	12/27/2022	200.00
GEN1	P30626	55163	40957	Check	1	6617	BITUMINOUS ROADWAYS, INC.	C Corporation	Yes	No	No	12/27/2022	19,760.00
GEN1	P30626	55151	40958	Check	1	4223	BRIGGS, AMY		Yes	No	No	12/27/2022	128.00
GEN1	P30626	55153	40959	Check	1	4459	CENTRAL GIRLS BASKETBALL BOOSTEF		Yes	No	No	12/27/2022	2,100.00
GEN1	P30626	55155	40960	Check	1	4811	CENTRAL MUSIC BOOSTERS		Yes	No	No	12/27/2022	472.00
GEN1	P30626	55168	40961	Check	1	6856	CENTURY FENCE COMPANY		Yes	No	No	12/27/2022	279,090.05
GEN1	P30626	55139	40962	Check	1	00096	CURSON, JODI		Yes	No	No	12/27/2022	554.71
GEN1	P30626	55154	40963	Check	1	4732	DAIKIN APPLIED		Yes	No	No	12/27/2022	1,014.86
GEN1	P30626	55147	40964	Check	1	2721	DASHIR MANAGEMENT SERVICES INC		Yes	No	No	12/27/2022	20,733.04
GEN1	P30626	55176	40965	Check	1	6887	DCYBA		Yes	No	No	12/27/2022	225.00
GEN1	P30626	55161	40966	Check	1	6485	FIRST WESTERN EQUIPMENT FINANCE	C Corporation	Yes	No	No	12/27/2022	3,492.60
GEN1	P30626	55149	40967	Check	1	3535	FOUR POINT 0 SCHOOL SERVICES		Yes	No	No	12/27/2022	4,124.44
GEN1	P30626	55156	40968	Check	1	5278	GERBER, JOSHUA		Yes	No	No	12/27/2022	400.00
GEN1	P30626	55164	40969	Check	1	6620	IDEAL ENERGIES SOLAR LEASING 2021   LLC - Partnership		Yes	No	No	12/27/2022	420.94
GEN1	P30626	55141	40970	Check	1	00483	ISD #466-DASSEL-COKATO SCHOOLS		Yes	No	No	12/27/2022	150.00
GEN1	P30626	55152	40971	Check	1	4263	ISD #882-MONTICELLO PUBLIC SCH		Yes	No	No	12/27/2022	275.00
GEN1	P30626	55144	40972	Check	1	09658	J W PEPPER & SON INC		Yes	No	No	12/27/2022	110.93
GEN1	P30626	55177	40973	Check	1	6888	JENS, BRAELYN		Yes	No	No	12/27/2022	40.00
GEN1	P30626	55159	40974	Check	1	6439	KRIZ, TAYLOR		Yes	No	No	12/27/2022	15.70
GEN1	P30626	55167	40975	Check	1	6809	LAKETOWN ELECTRIC CORPORATION		Yes	No	No	12/27/2022	78,831.00
GEN1	P30626	55150	40976	Check	1	4125	LOFFLER COMPANIES - 131511		Yes	No	No	12/27/2022	13,717.77
GEN1	P30626	55148	40977	Check	1	3185	MARCO TECHNOLOGIES, LLC	LLC - Partnership	Yes	No	No	12/27/2022	1,635.00
GEN1	P30626	55142	40978	Check	1	00572	MENARDS INC		Yes	No	No	12/27/2022	54.80
GEN1	P30626	55146	40979	Check	1	1982	MN CLAY USA		Yes	No	No	12/27/2022	97.14
GEN1	P30626	55172	40980	Check	1	6883	MOEN, HEATHER	Ind/Sole Proprietor	Yes	No	No	12/27/2022	500.00
GEN1	P30626	55143	40981	Check	1	01530	MUSIC MART		Yes	No	No	12/27/2022	88.00
GEN1	P30626	55170	40982	Check	1	6879	NEUBARTH LAWN CARE & LANDSCAPINC		Yes	No	No	12/27/2022	1,590.00
GEN1	P30626	55165	40983	Check	1	6704	NEXUS SOLUTIONS LLC	LLC - S Corp	Yes	No	No	12/27/2022	265,778.45
GEN1	P30626	55162	40984	Check	1	6501	OLIVER, JOE	Ind/Sole Proprietor	Yes	No	No	12/27/2022	128.00
GEN1	P30626	55175	40985	Check	1	6886	PINE ISLAND HIGH SCHOOL		Yes	No	No	12/27/2022	200.00
GEN1	P30626	55166	40986	Check	1	6808	RACHEL CONTRACTING, LLC		Yes	No	No	12/27/2022	125,103.60
GEN1	P30626	55171	40987	Check	1	6882	ROGERS, ROCHESTER	Ind/Sole Proprietor	Yes	No	No	12/27/2022	128.00
GEN1	P30626	55174	40988	Check	1	6885	SAINT AGNES SCHOOL		Yes	No	No	12/27/2022	150.00
GEN1	P30626	55158	40989	Check	1	6432	SCHOLASTIC		Yes	No	No	12/27/2022	486.00
GEN1	P30626	55145	40990	Check	1	1260	SCHROEDER, TARA		Yes	No	No	12/27/2022	122.00
GEN1	P30626	55180	40991	Check	1	6891	SHAW INTEGRATED AND TURF SOLUTIO		Yes	No	No	12/27/2022	408,289.10
GEN1	P30626	55140	40992	Check	1	00374	SMITH OIL CO.		Yes	No	No	12/27/2022	155.36
GEN1	P30626	55179	40993	Check	1	6890	ST. LOUIS PARK SCHOOLS		Yes	No	No	12/27/2022	915.18
GEN1	P30626	55178	40994	Check	1	6889	TITLE MARK, LLC		Yes	No	Yes	12/27/2022	1,950.00
GEN1	P30626	55178	40994	Check	1	6889	TITLE MARK, LLC		Yes	No	Yes	01/09/2023	(1,950.00)
GEN1	P30626	55160	40995	Check	1	6480	UPPER MIDWEST ATHLETIC CONSTUCTI		Yes	No	No	12/27/2022	109,554.00
GEN1	P30626	55169	40996	Check	1	6864	WORLD'S FINEST CHOCOLATE, INC.		Yes	No	No	12/27/2022	1,080.00
GEN1	p30731	55194	40997	Check	1	06032	MINNESOTA SCHOOL EMP ASSOC		Yes	No	No	01/05/2023	422.95
GEN1	p30731	55193	40998	Check	1	04034	PERA		Yes	No	No	01/05/2023	7,246.67
GEN1	P30726	55195	40999	Check	1	00206	LUTHER COLLEGE		Yes	No	No	01/06/2023	210.00
GEN1	P30726	55232	41000	Check	1	5123	ANDERSON, STEVEN		Yes	No	No	01/13/2023	240.69
GEN1	P30726	55246	41001	Check	1	6412	AVIBEN		Yes	No	No	01/13/2023	133.46
GEN1	P30726	55220	41002	Check	1	4413	BARFKNECHT, ALAN		Yes	No	No	01/13/2023	130.00
GEN1	P30726	55247	41003	Check	1	6435	BRICK & BREW PROPERTIES LLC		Yes	No	No	01/13/2023	1,894.90
GEN1	P30726	55231	41004	Check	1	4946	BSN SPORTS LLC		Yes	No	No	01/13/2023	3,822.85
GEN1	P30726	55240	41005	Check	1	5893	CASH		Yes	No	No	01/13/2023	180.00
GEN1	P30726	55197	41006	Check	1	00240	CENTRAL FIRE PROTECTION INC		Yes	No	No	01/13/2023	314.75
GEN1	P30726	55211	41007	Check	1	3213	CENTURYLINK		Yes	No	No	01/13/2023	626.10
GEN1	P30726	55206	41008	Check	1	2382	CITY OF COLOGNE		Yes	No	No	01/13/2023	450.61
GEN1	P30726	55228	41009	Check	1	4732	DAIKIN APPLIED		Yes	No	No	01/13/2023	638.00
GEN1	P30726	55203	41010	Check	1	1442	DALCO		Yes	No	No	01/13/2023	3,997.83
GEN1	P30726	55210	41011	Check	1	2721	DASHIR MANAGEMENT SERVICES INC		Yes	No	No	01/13/2023	41,466.08
GEN1	P30726	55224	41012	Check	1	4578	DECKER, DUSTIN		Yes	No	No	01/13/2023	130.00
GEN1	P30726	55229	41013	Check	1	4792	DECKER, MARK		Yes	No	No	01/13/2023	130.00

### Norwood-Young America School Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void		Amount
												Date		
GEN1	P30726	55227	41014	Check	1	4718	DEPARTMENT OF HUMAN SERVICES		Yes	No	No	01/13/2023		214.00
GEN1	P30726	55222	41015	Check	1	4479	DRUSCH, MERLYN (PETE)		Yes	No	No	01/13/2023		130.00
GEN1	P30726	55226	41016	Check	1	4717	ECM PUBLISHERS, INC.		Yes	No	No	01/13/2023		52.65
GEN1	P30726	55254	41017	Check	1	6544	EICHACKER, ERIC	Ind/Sole Proprietor	Yes	No	No	01/13/2023		128.00
GEN1	P30726	55213	41018	Check	1	3621	1099A FLATNESS, KEITH		Yes	No	No	01/13/2023		634.95
GEN1	P30726	55212	41019	Check	1	3535	FOUR POINT 0 SCHOOL SERVICES		Yes	No	No	01/13/2023		618.26
GEN1	P30726	55225	41020	Check	1	4604	FRITZ, BRIAN	Ind/Sole Proprietor	Yes	No	No	01/13/2023		130.00
GEN1	P30726	55239	41021	Check	1	5828	GRAMS, COLLIN		Yes	No	No	01/13/2023		130.00
GEN1	P30726	55234	41022	Check	1	5274	GRAMS, RYAN	Ind/Sole Proprietor	Yes	No	No	01/13/2023		130.00
GEN1	P30726	55233	41023	Check	1	5124	HAAS, CASEY		Yes	No	No	01/13/2023		130.00
GEN1	P30726	55221	41024	Check	1	4427	HANSON, ADAM	Ind/Sole Proprietor	Yes	No	No	01/13/2023		130.00
GEN1	P30726	55223	41025	Check	1	4569	HOERNEMANN, JENNIFER		Yes	No	No	01/13/2023		83.28
GEN1	P30726	55196	41026	Check	1	00182	HOME SOLUTIONS UNLIMITED		Yes	No	No	01/13/2023		124.82
GEN1	P30726	55214	41027	Check	1	3624	HONKOMP, ANGIE		Yes	No	No	01/13/2023		36.76
GEN1	P30726	55201	41028	Check	1	09658	J W PEPPER & SON INC		Yes	No	No	01/13/2023		99.50
GEN1	P30726	55260	41029	Check	1	6894	JOHNSON, NEAL	Ind/Sole Proprietor	Yes	No	No	01/13/2023		128.00
GEN1	P30726	55259	41030	Check	1	6893	KENNEDY TRAVELING BASKETBALL		Yes	No	No	01/13/2023		350.00
GEN1	P30726	55238	41031	Check	1	5800	KOPPI, BILL	Ind/Sole Proprietor	Yes	No	No	01/13/2023		130.00
GEN1	P30726	55236	41032	Check	1	5404	LEARNING WITHOUT TEARS		Yes	No	No	01/13/2023		64.40
GEN1	P30726	55250	41033	Check	1	6500	MADSEN, MACY	Ind/Sole Proprietor	Yes	No	No	01/13/2023		128.00
GEN1	P30726	55255	41034	Check	1	6545	MARCO TECHNOLOGIES LLC	LLC - Partnership	Yes	No	No	01/13/2023		2,397.16
GEN1	P30726	55218	41035	Check	1	4316	MCDOWELL AGENCY, INC.		Yes	No	No	01/13/2023		152.00
GEN1	P30726	55199	41036	Check	1	05234	MCGRAW-HILL SCHOOL EDUCATION HOI		Yes	No	No	01/13/2023		44.43
GEN1	P30726	55241	41037	Check	1	5990	McNEIL, MARY PAT		Yes	No	No	01/13/2023		2,539.88
GEN1	P30726	55251	41038	Check	1	6517	MEYER, RYAN	Ind/Sole Proprietor	Yes	No	No	01/13/2023		128.00
GEN1	P30726	55216	41039	Check	1	3910	MN ASSOC. OF AG EDUCATORS		Yes	No	No	01/13/2023		140.00
GEN1	P30726	55242	41040	Check	1	6009	MOYNAGH, ROBERT	Ind/Sole Proprietor	Yes	No	No	01/13/2023		70.00
GEN1	P30726	55258	41041	Check	1	6879	NEUBARTH LAWN CARE & LANDSCAPINC		Yes	No	No	01/13/2023		15,946.25
GEN1	P30726	55261	41042	Check	1	6895	NORTH DAKOTA STATE UNIVERSITY		Yes	No	No	01/13/2023		250.00
GEN1	P30726	55219	41043	Check	1	4398	PARPART, NATE		Yes	No	No	01/13/2023		130.00
GEN1	P30726	55209	41044	Check	1	2491	PEARSON EDUCATION		Yes	No	No	01/13/2023		416.58
GEN1	P30726	55204	41045	Check	1	1657	RATWIK, ROSZAK & MALONEY, P.A.		Yes	No	No	01/13/2023		648.00
GEN1	P30726	55237	41046	Check	1	5554	REDEPENNING, JORDAN		Yes	No	No	01/13/2023		130.00
GEN1	P30726	55200	41047	Check	1	09168	REGION 4A		Yes	No	No	01/13/2023		200.00
GEN1	P30726	55208	41048	Check	1	2463	RIDGEWATER COLLEGE		Yes	No	No	01/13/2023		400.00
GEN1	P30726	55215	41049	Check	1	3713	ROCHESTER TELECOM SYSTEMS, INC		Yes	No	No	01/13/2023		30.45
GEN1	P30726	55248	41050	Check	1	6465	ROOTES, DAN	Ind/Sole Proprietor	Yes	No	No	01/13/2023		128.00
GEN1	P30726	55245	41051	Check	1	6404	rSCHOOL TODAY		Yes	No	No	01/13/2023		120.00
GEN1	P30726	55249	41052	Check	1	6483	SCHOOL SPECIALTY, LLC	LLC - Partnership	Yes	No	No	01/13/2023		853.12
GEN1	P30726	55198	41053	Check	1	00374	SMITH OIL CO.		Yes	No	No	01/13/2023		536.74
GEN1	P30726	55217	41054	Check	1	4219	SOUTHERN MINNESOTA INSPECTION	LLC - S Corp	Yes	No	No	01/13/2023		1,785.80
GEN1	P30726	55243	41055	Check	1	6068	SPERR, MIKE		Yes	No	No	01/13/2023		130.00
GEN1	P30726	55205	41056	Check	1	2325	TAHER, INC. - BIN# 135092		Yes	No	No	01/13/2023		44,354.64
GEN1	P30726	55252	41057	Check	1	6520	THALMANN, ERIC	Ind/Sole Proprietor	Yes	No	No	01/13/2023		70.00
GEN1	P30726	55244	41058	Check	1	6252	T-MOBILE		Yes	No	No	01/13/2023		760.00
GEN1	P30726	55257	41059	Check	1	6756	TRI COUNTY WATER CONDITIONING		Yes	No	No	01/13/2023		365.00
GEN1	P30726	55256	41060	Check	1	6709	TURNBULL, BLAINE		Yes	No	No	01/13/2023		128.00
GEN1	P30726	55202	41061	Check	1	1157	UHL COMPANY		Yes	No	No	01/13/2023		722.34
GEN1	P30726	55253	41062	Check	1	6527	VINKEMEIER, JEFF	Ind/Sole Proprietor	Yes	No	No	01/13/2023		130.00
GEN1	P30726	55235	41063	Check	1	5275	WEBER, SAM		Yes	No	No	01/13/2023		130.00
GEN1	P30726	55230	41064	Check	1	4880	WINSUPPLY ALEXANDRIA MN CO.		Yes	No	No	01/13/2023		82.03
GEN1	P30726	55207	41065	Check	1	2436	YAGER, MIKE	Ind/Sole Proprietor	Yes	No	No	01/13/2023		70.00

Bank Total: \$1,667,370.99

Report Total: \$1,667,370.99

### January 5-2023 PAYROLL

GROSS PAY	\$284,694.61
FEDERAL TAX	(20,404.16)
MN STATE TAX	(10,143.50)
OASDI	(16,604.90)
MEDICARE	(3,883.42)
PERA	(3,364.52)
TRA	(16,465.81)
ANNUITIES	(5,584.79)
FLEX	(16,798.04)
VOLUNTARIES	(5,794.44)
NET PAYROLL	<u><u>\$185,651.03</u></u>

### January 20-2023 PAYROLL

GROSS PAY	\$274,708.03
FEDERAL TAX	(19,571.94)
MN STATE TAX	(9,734.37)
OASDI	(15,958.09)
MEDICARE	(3,732.15)
PERA	(3,185.72)
TRA	(16,304.58)
ANNUITIES	(5,374.79)
FLEX	(17,320.68)
VOLUNTARIES	(5,712.15)
NET PAYROLL	<u><u>\$177,813.56</u></u>

**SOUTHWEST  
METRO** INTERMEDIATE  
DISTRICT 288



# About Us

## Mission

Everyone has value, potential and ability.

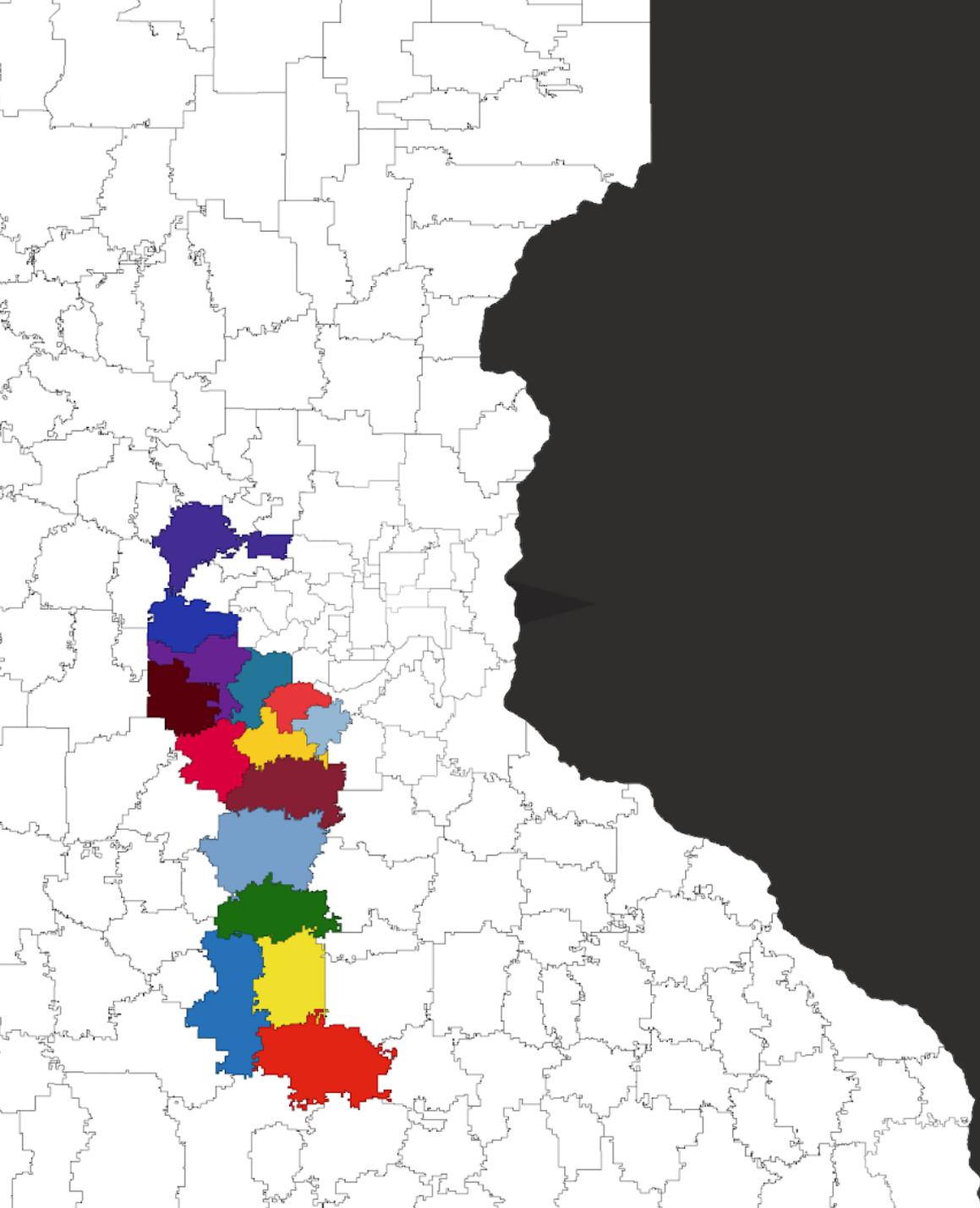


# SWMetro #288

Providing student services to 11 member school districts and 6 associate districts.

Beginning on July 1, 2023, there will be 8 associate districts.





**Member Districts**

- Belle Plaine *District 716*
- Buffalo-Hanover-Montrose *District 877*
- Central Public Schools *District 108*
- Eastern Carver County Schools *District 112*
- Jordan *District 717*
- New Prague *District 721*
- Prior Lake-Savage *District 719*
- Shakopee *District 720*
- Tri-City United *District 2905*
- Waconia *District 110*
- Watertown-Mayer *District 111*

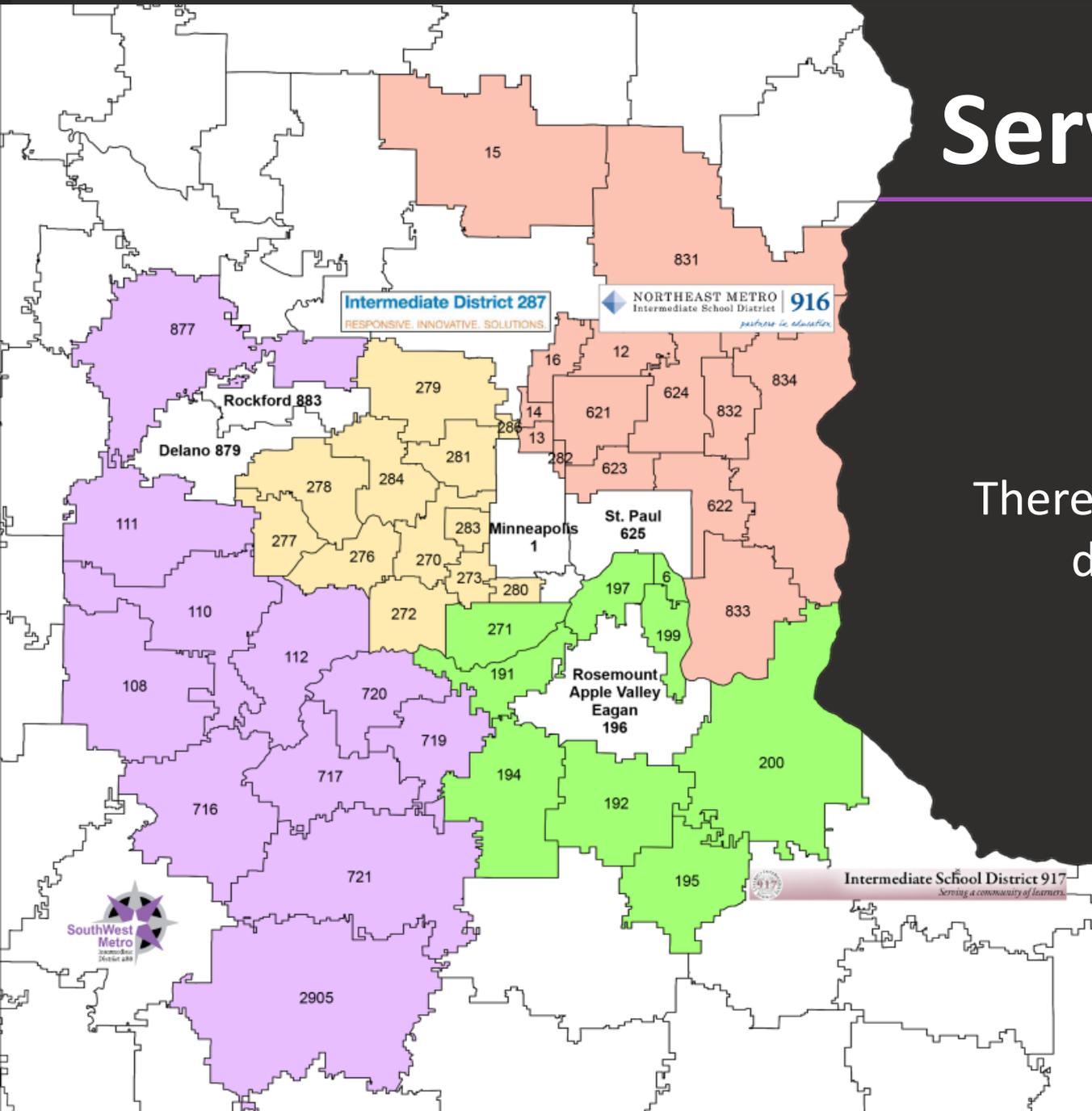
**Associate Member Districts**

- Waterville-Elysian-Morristown *District 2143*
- Janesville-Waldorf-Pemberton *District 2835*
- Waseca *District 829*
- NRHEG *District 2168*
- Bloomington *District 271*
- St. Michael-Albertville *District 885*

***Beginning July 1, 2023***

- Burnsville *District 191*
- Le Sueur-Henderson *District 2397*

# Service Area



There are 4 intermediate districts in the state.

# Special Education

## Level 4 Programs

Separate site

District placement only

## Transitions

For ages 18-21

PAES Lab

## Itinerant Services

Audiology

Motor Team

(Occupational/Physical Therapy)

Deaf and Hard-of-Hearing

Behavior Intervention

School Psychology



# Career & Technical Education

## Business Management & Administration

Business/Entrepreneurship

Customer Service

Hospitality/Tourism

## Agriculture, Food, & Natural Resources

Agricultural Careers

## Arts, Communications, Information Systems

IT Careers

Graphic Design

Photography



# Career & Technical Education

## Engineering, Manufacturing, & Technology

Automotive Technology

Construction

## Health Science Technology

Medical Careers

## Human Services

Criminal Justice

Child Development Associate Credential

Cosmetology

Education & Teaching



# Adult Education

---

Citizenship Preparation

English Language Classes

Family Literacy/PACE

GED Preparation & Testing

International Walking Club

Pearson-Vue Testing Center



# Alternative Education

## **SouthWest Metro High School (ALC)**

Career and technical education  
Catalyst for chemical and mental health

## **Elevate Online**

K-12 online education

## **Community Learning & Assessment Services**

## **New Beginnings**

Pregnant and parenting teens  
Childcare and parenting education

## **Freedom Academy**

Instruction held in an equine environment



# Care & Treatment

## Day Treatment

Reflections – Shakopee Town Square  
Anicca – Chanhassen  
PrairieCare – Chaska

## Correctional

Juvenile Alternative Facility – Jordan  
Carver County Jail – Chaska  
Scott County Jail – Shakopee

## Lakeside Academy – Buffalo

## Passageways – Prior Lake



# Students Served

Special Education

*840 Students*

Career & Technical Education

*700 Students*

Adult Education

*900 Students*

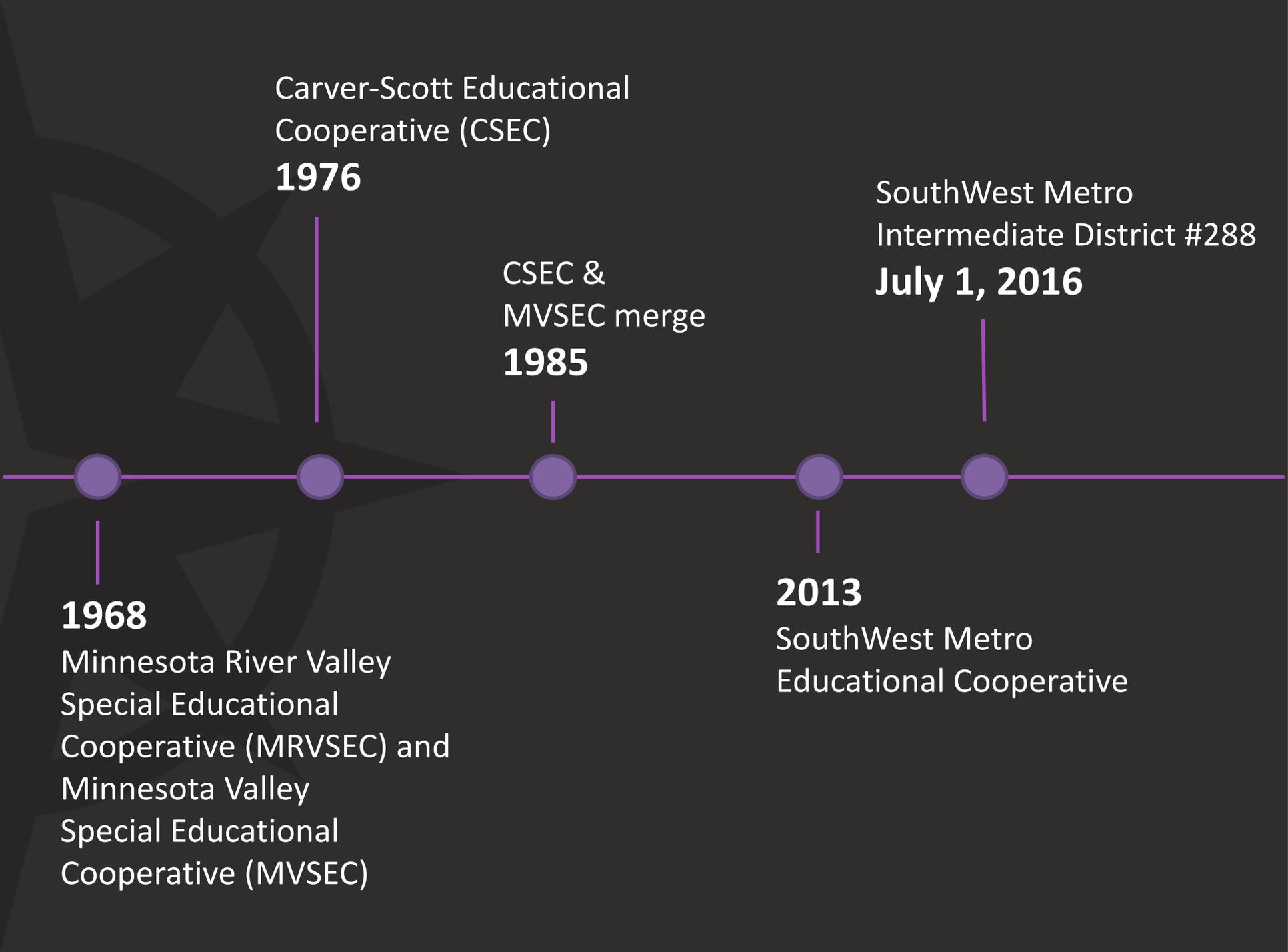
Alternative Education

*185 Students*

Care and Treatment

*650 Students*





Carver-Scott Educational  
Cooperative (CSEC)

**1976**

SouthWest Metro  
Intermediate District #288

**July 1, 2016**

CSEC &  
MVSEC merge

**1985**

**1968**

Minnesota River Valley  
Special Educational  
Cooperative (MRVSEC) and  
Minnesota Valley  
Special Educational  
Cooperative (MVSEC)

**2013**

SouthWest Metro  
Educational Cooperative

**SOUTHWEST  
METRO** INTERMEDIATE  
DISTRICT 288



# ***Finance Committee Report***



**January 23, 2023**

# *Purpose*

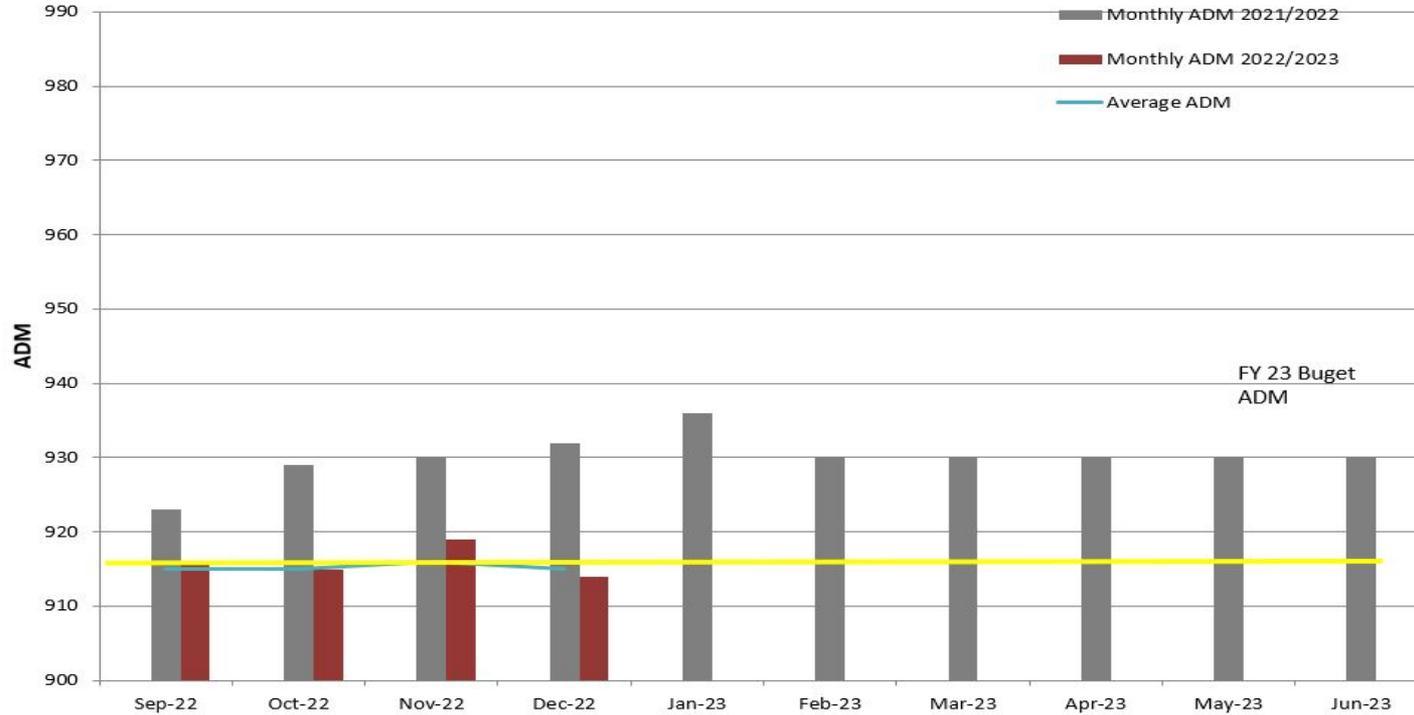


- Provide an overview of the previous months revenue, expense, and enrollment.
- Review significant changes

# Enrollment by Month



## 22-23 Monthly, Average, and Budgeted Daily Membership



FY 23 Budget  
ADM

# Monthly Revenue/Expense



December 2022 Data

Using FY23 Adopted Budget

YTD Revenues						
	22-23 Revenue Budget	22-23 Revenue to Date	% of Budget	21-22 Revenue Budget	21-22 Revenue to Date	% of Budget
General Fund	\$ 11,896,613	\$ 3,861,462	32.5%	\$ 12,721,423	\$ 4,254,733	33.4%
Food Services	\$ 628,370	\$ 280,384	44.6%	\$ 621,706	\$ 226,309	36.4%
Community Services	\$ 991,834	\$ 510,624	51.5%	\$ 896,778	\$ 407,580	45.4%
Debt Services	\$ 2,253,133	\$ 1,031,992	45.8%	\$ 980,801	\$ 422,030	43.0%
Scholarships	\$ 4,000	\$ 2,713	67.8%	\$ 3,000	\$ 2,760	92.0%
Student Activities	\$ -	\$ 30,253	0.0%	\$ -	\$ 41,229	0.0%
<b>Total Revenue</b>	<b>\$ 15,773,950</b>	<b>\$ 5,717,428</b>	<b>36.2%</b>	<b>\$ 15,223,708</b>	<b>\$ 5,354,641</b>	<b>35.2%</b>
YTD Expenses						
	22-23 Expense Budget	22-23 Expenses to Date	% of Budget	21-22 Expense Budget	21-22 Expenses to Date	% of Budget
General Fund	\$ 11,707,431	\$ 4,864,025	41.5%	\$ 12,365,337	\$ 4,736,909	38.3%
Food Services	\$ 555,628	\$ 232,011	41.8%	\$ 531,824	\$ 173,717	32.7%
Community Services	\$ 939,134	\$ 480,714	51.2%	\$ 882,606	\$ 411,088	46.6%
Debt Services	\$ 2,158,536	\$ 624,528	28.9%	\$ 988,979	\$ 69,239	7.0%
Scholarships	\$ 4,000	\$ -	0.0%	\$ 3,000	\$ 1,000	33.3%
Student Activities	\$ -	\$ 38,829	0.0%	\$ -	\$ 39,476	0.0%
<b>Total Expenses</b>	<b>\$ 15,364,729</b>	<b>\$ 6,240,107</b>	<b>40.6%</b>	<b>\$ 14,771,746</b>	<b>\$ 5,431,430</b>	<b>36.8%</b>
<b>Favorable/(Unfavorable)</b>	<b>\$ 409,221</b>	<b>\$ (522,679)</b>	<b>-127.73%</b>	<b>\$ 451,962</b>	<b>\$ (76,788)</b>	<b>-17.0%</b>

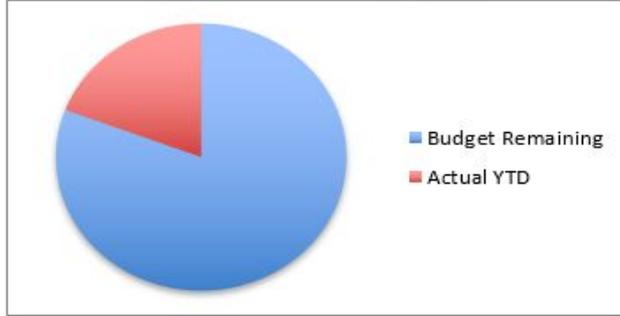
21-22 Fund Balance					
	Audited Fund Balance 7/1/22	22-23 Revenues to Date	22-23 Expenses to Date	Fund Balance 6/30/23	Favorable/(Unfavorable)
General Fund	\$ 2,636,453	\$ 3,861,462	\$ 4,864,025	\$ 1,633,890	\$ (1,002,563)
Food Services	\$ 247,906	\$ 280,384	\$ 232,011	\$ 296,280	\$ 48,373
Community Services	\$ 261,874	\$ 510,624	\$ 480,714	\$ 291,784	\$ 29,910
Debt Services	\$ 195,018	\$ 1,031,992	\$ 624,528	\$ 602,482	\$ 407,464
Scholarships	\$ 31,777	\$ 2,713	\$ -	\$ 34,490	\$ 2,713
Student Activities	\$ 103,060	\$ 30,253	\$ 38,829	\$ 94,484	\$ (8,576)
<b>Total Fund Balance</b>	<b>\$ 3,476,087</b>	<b>\$ 5,717,428</b>	<b>\$ 6,240,107</b>	<b>\$ 2,953,409</b>	<b>\$ (522,679)</b>

# ISD 108 Promise to Voters



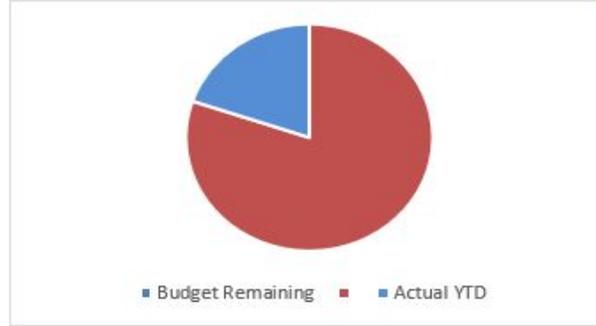
## Q1 Curriculum

**Budget Remaining** 114,629  
**Actual YTD** 27,327



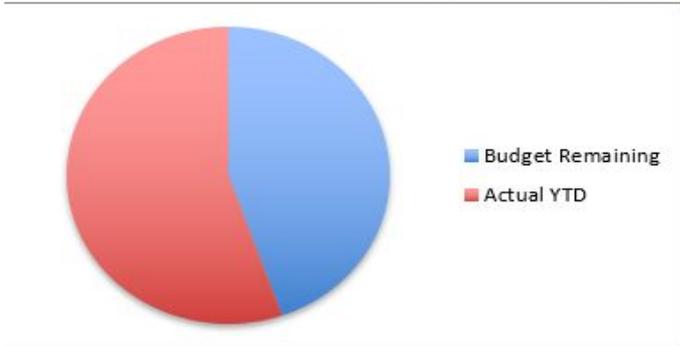
## Q1 Staff Development

**Budget Remaining** 54,542  
**Actual YTD** 13,466



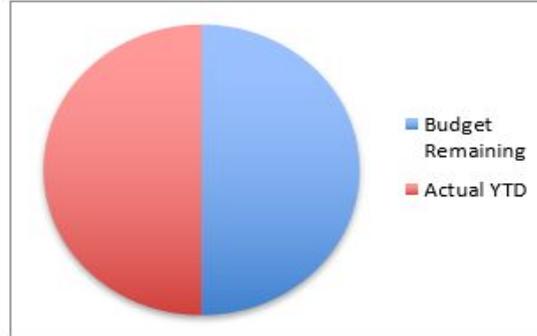
## Q2 Tech Levy

**Budget Remaining** 188,455  
**Actual YTD** 234,182



## Q1 Maintain Class Size

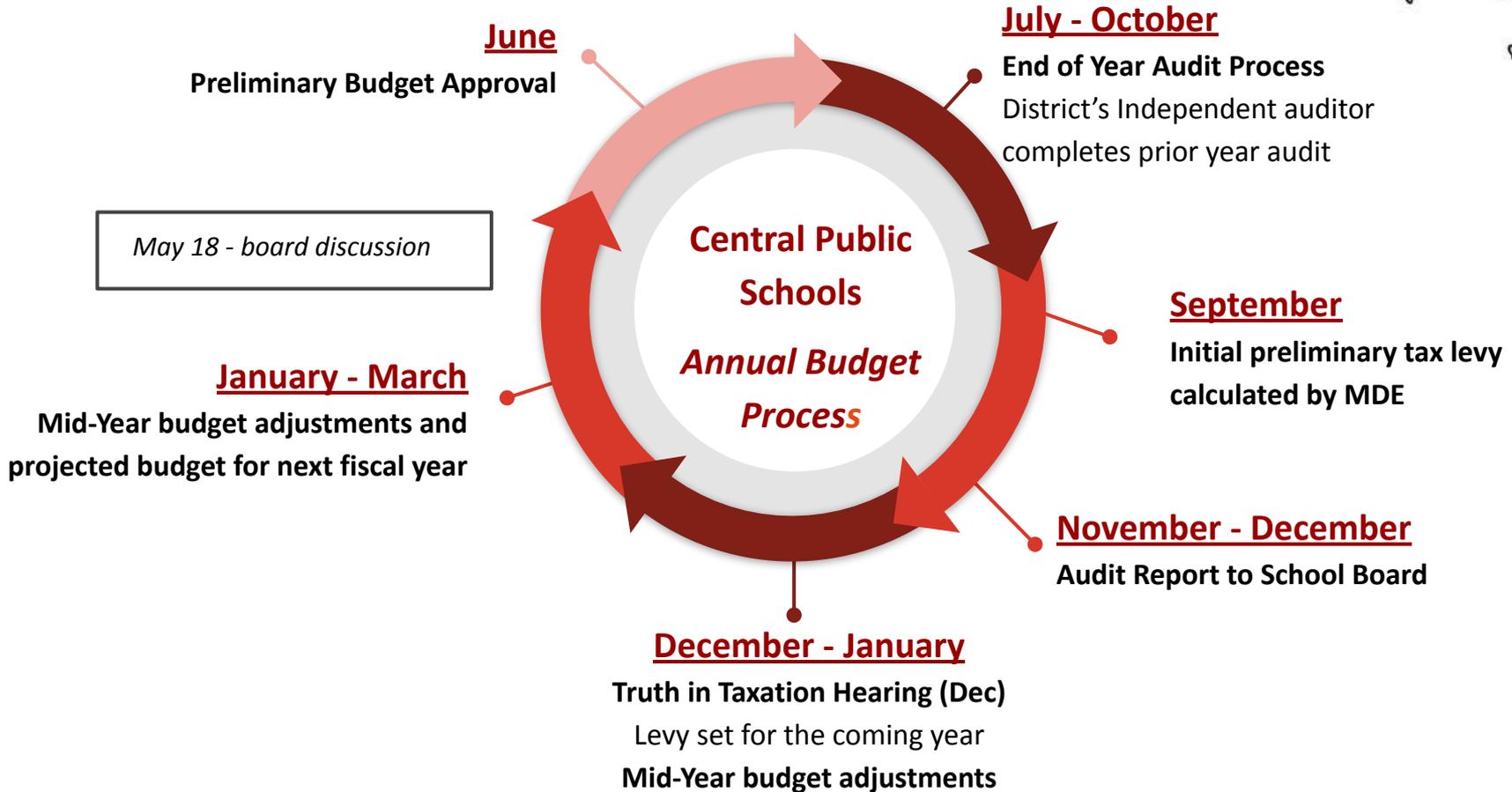
**Budget Remaining** 173,866  
**Actual YTD** 173,866



# ***FY23 Budget Revision***



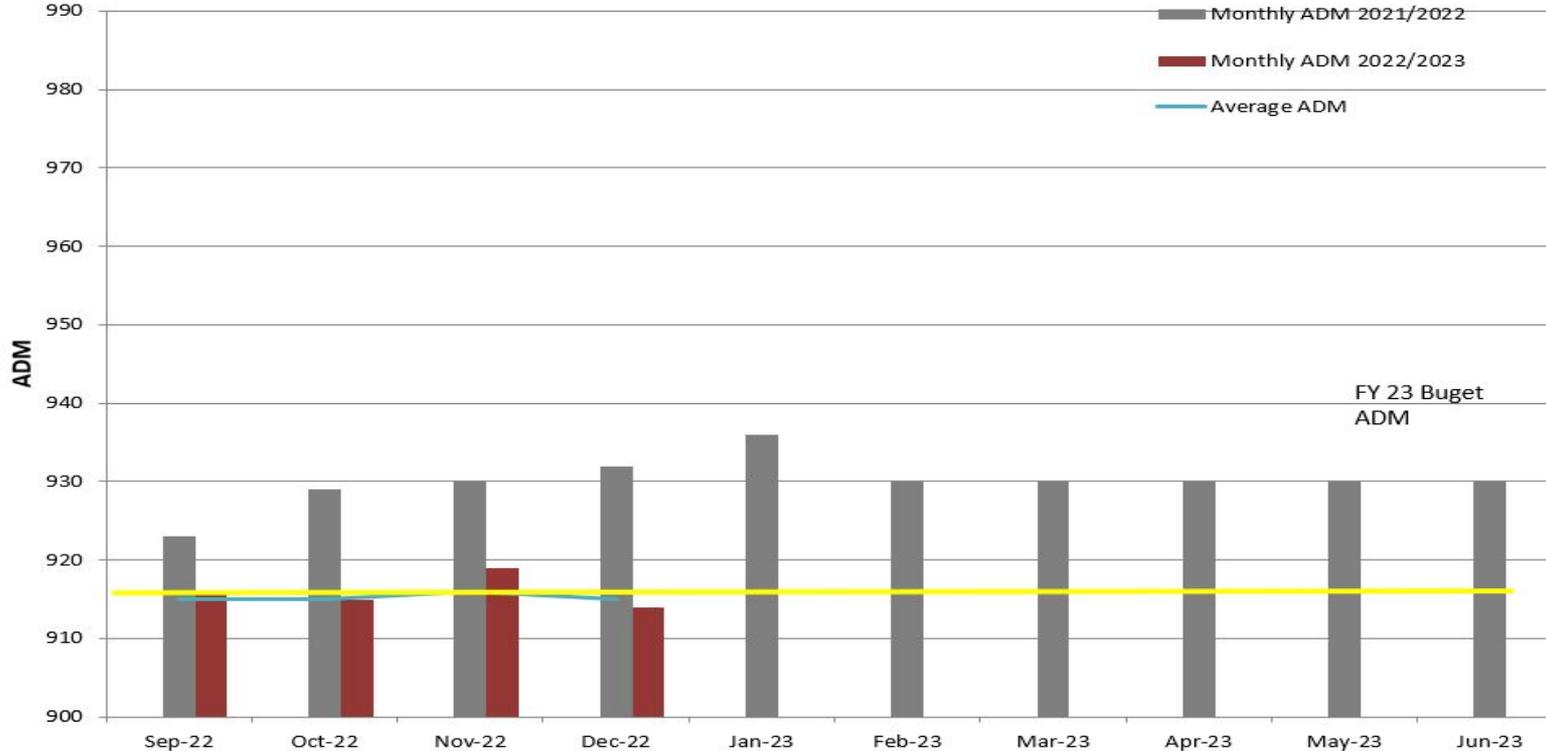
**January 2023**



# Enrollment by Month



## 22-23 Monthly, Average, and Budgeted Daily Membership



# ***FY23 Revised General Fund Budget Changes***



## Revenues:

- Increases in State Special Education
- Covid funding carry-over

## Expenditures:

- Increases in Salaries/benefits -
  - due to moving Special Ed Salaries from Federal Sources to State Sources
  - Covid funding carry-over
- Increase in LTFM Expenditures
- Increases in Supplies and Materials/Purchased Services due to Covid Funding carry-over

# FY23 Revised General Fund Budget Changes



GENERAL FUND - 01	6/30/22 AUDITED BALANCE	6/30/23 ESTIMATED REVENUES	TRANSFERS INTO FUNDS	6/30/23 ESTIMATED EXPENDITURES	TRANSFERS OUT OF FUNDS	6/30/2023 ESTIMATED BALANCE
Unassigned	\$ 1,350,277	\$ 10,816,992		\$ 10,737,843	\$ 1,636	\$ 1,427,790
Assigned	\$ 624,624	\$ -		\$ -		\$ 624,624
Qcomp	\$ -	\$ 235,705		\$ 235,705		\$ -
<b>Total Assigned and Unassigned</b>	<b>\$ 1,974,901</b>	<b>\$ 11,052,697</b>	<b>\$ -</b>	<b>\$ 10,973,548</b>	<b>\$ 1,636</b>	<b>\$ 2,052,414</b>
<b>RESTRICTED FUNDS</b>						
Nonspendable	\$ 55,979			\$ -		\$ 55,979
Student Activities	\$ 103,059	\$ 50,000		\$ 47,500		\$ 105,559
Scholarships	\$ 31,777	\$ 4,000		\$ 5,850		\$ 29,927
Staff Development	\$ -	\$ 140,774		\$ 140,774		\$ -
Capital Projects Levy	\$ 95,954	\$ 431,801		\$ 431,801		\$ 95,954
Operating Capital	\$ 61,353	\$ 238,092		\$ 299,445		\$ -
Basic Skills/EL/Extended Time	\$ 43,341	\$ 62,672		\$ 95,691		\$ 10,322
Gifted and Talented	\$ -	\$ 13,333	\$ 1,636	\$ 14,969		\$ -
LTFM	\$ 295,600	\$ 363,326		\$ 344,448		\$ 314,478
Safe Schools	\$ -	\$ 40,047		\$ 40,047		\$ -
Medical Assistance/3rd Party Billing	\$ 109,326	\$ 30,000		\$ -		\$ 139,326
<b>Total Restricted</b>	<b>\$ 796,389</b>	<b>\$ 1,374,045</b>	<b>\$ 1,636</b>	<b>\$ 1,420,525</b>	<b>\$ -</b>	<b>\$ 751,545</b>
<b>Total All Revenues</b>	<b>\$ 2,771,290</b>	<b>\$ 12,426,742</b>	<b>\$ 1,636</b>	<b>\$ 12,394,073</b>	<b>\$ 1,636</b>	<b>\$ 2,803,959</b>

# FY23 Revised General Fund Budget Overview



Revenues	Adopted Budget	Revised Budget	Difference
Local Levy	2,614,845	2,614,845	-
Misc Local Revenues	189,300	228,055	38,755
State Revenues	8,617,069	8,997,189	380,120
Federal Revenues	454,487	586,653	132,166
<b>Totals</b>	<b>11,875,701</b>	<b>12,426,742</b>	<b>551,041</b>

Expenditures	Adopted Budget	Revised Budget	Difference
Salaries and Wages	6,298,186	6,430,756	132,570
Employee Benefits	1,925,245	2,094,214	168,969
Purchased Services	2,318,306	2,360,355	42,049
Supplies and Materials	855,994	915,870	59,876
Capital Expenditures	262,098	562,098	300,000
Other Expenditures	32,690	30,780	(1,910)
<b>Totals</b>	<b>11,692,519</b>	<b>12,394,073</b>	<b>701,554</b>

# Levy Promises



## What is the plan?

Q1: \$640 per pupil increase

51% Maintain class size

23% Update curriculum

16% Rebuild fund balance

10% Teacher training

Q1, Operating Levy



51%

23%

16%

10%

<b>MAINTAIN CLASS SIZE</b>	347,093.76
<b>UPDATE CURRICULUM</b>	156,532.48
<b>REBUILD FUND BALANCE</b>	108,892.16
<b>TEACHER TRAINING</b>	<u>68,057.60</u>

Q2: \$350,000 for Technology

73% Maintain current offerings

27% Address lack of technology in  
the middle and elementary  
schools

Q2, Capital Levy



73%

27%

<b>MAINTAIN CURRENT TECH</b>	255,500.00
<b>ADDRESS ES AND MS TECH</b>	<u>94,500.00</u>

**AGENDA ITEM:** Annual Authorization for Administration to Contract Budgeted Items

**MEETING DATE:** January 23, 2023

**SUGGESTED DISPOSITION:** Operational Item

**CONTACT PERSON(S):** Tim Schochenmaier, Superintendent

---

**BACKGROUND:**

Minnesota Statutes section 123B.52 addresses the Superintendent's and Business Manager's authority to lease, purchase, and contract for goods and services. In our Administration, the title of the business manager is bookkeeper or superintendent. Specifically, subdivision 2 states, "The board may authorize its superintendent or business manager to lease, purchase, and contract for goods and services within the budget as approved by the board." The Board's delegation of authority under this provision applies so long as the estimated amount of a transaction does not exceed \$175,000. In those instances, the Board must explicitly authorize the transaction. The statute changed during the 2018 legislative session and moved the threshold to \$175,000 from \$100,000. The Board renews this authority to enter into contracts at its annual organizational meeting in January.

**RECOMMENDED ACTION:** Move to confirm the School Board's understanding that the Superintendent and bookkeeper have been duly authorized to lease, purchase, and contract for goods and services within the budget as approved by the Board in amounts up to \$175,000 and restatement of authorization for the same pursuant to Minnesota Statutes section 123B.52, subdivision 2.

**AGENDA ITEM:** Board Member Compensation

**MEETING DATE:** January 23, 2023

**SUGGESTED DISPOSITION:** Operational Item

**CONTACT PERSON(S):** Tim Schochenmaier, Superintendent

---

BACKGROUND: The board member's compensation for the year is set at our organizational meeting. State law allows the clerk, treasurer, and superintendent of any district to receive such compensation as may be fixed by the board. The law also allows the board to fix compensation for the other members of the Board (Minnesota Statute 123B.09, Subd. 12). Central School Board members were compensated at the following rates in 2023:

Year	Chair	Vice-Chair	Clerk	Treasurer	Member
2022	\$65/per meeting				

RECOMMENDED ACTION: The School Board recommends to keep the same compensation levels for 2021.

Year	Chair	Vice-Chair	Clerk	Treasurer	Member
2023	\$65/per meeting				

**AGENDA ITEM:** Regular Meeting and Work Session Schedule for 2023

**MEETING DATE:** January 23, 2023

**SUGGESTED DISPOSITION:** Operational Item

**CONTACT PERSON(S):** Tim Schochenmaier, Superintendent

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At the organizational meeting of the Central Public School's School Board the School Board members approve the Regular and Work Session Meeting Schedule for January 2023 to August 2024. Attached is the recommended January 2023 to August 2024 Meeting Schedule.

RECOMMENDED ACTION: Approve the Regular and Work Session Meeting Schedule for January 2023 to January 2024

o 4<sup>th</sup> Monday of the month with the exception of dates highlighted in pink

- 1/23/23
- 2/27/23
- 3/27/23
- 4/24/23
- 5/22/23
- 6/26/23
- 7/24/23
- 8/14/23 (no meeting during workshop week)
- 9/25/23
- 10/23/23
- 11/27/23
- 12/18/23 (3rd Monday due to Holidays)
- 1/22/24
- 2/26/24
- 3/25/24
- 4/22/24
- 5/20/24 (3rd Monday - Memorial Day on 27th)
- 6/24/24

**AGENDA ITEM:** Action on Official Depositories for School District Funds

**MEETING DATE:** January 23, 2023

**SUGGESTED DISPOSITION:** Operational Item

**CONTACT PERSON(S):** Tim Schochenmaier, Superintendent

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**Background:**

Be it resolved by the School Board of Independent School District #108, Norwood Young America, MN, that the following bank accounts are designated as official depositories January 23, 2023 to January 24, 2024 and that the authorized signers and those designated to electronically transfer funds shown be approved.

Bank Name	Authorized Signers
Citizens Bank - Norwood Young America	Timothy Schochenmaier Amy Groschen Sara Eischens Kyle Stickfaden (revise this list after board positions are elected to update for accuracy)
Old National - Norwood Young America	Timothy Schochenmaier Amy Groschen Sara Eischens Kyle Stickfaden (revise this list after board positions are elected to update for accuracy)
Security Bank- Hamburg	Timothy Schochenmaier Amy Groschen Sara Eischens Kyle Stickfaden (revise this list after board positions are elected to update for accuracy)

**Electronic Transfers**

The following individuals are authorized to initiate electronic transfers from the above designated accounts:

Timothy Schochenmaier  
Amy Groschen  
Lynn Peterson

**RECOMMENDED ACTION:** Move to approve the revised list of official depositories for School District funds and authorized bank accounts and signatures for 2023.

**AGENDA ITEM:** Official Publication of the School District  
**MEETING DATE:** January 23, 2023  
**SUGGESTED DISPOSITION:** Operational Item  
**CONTACT PERSON(S):** Tim Schochenmaier, Superintendent

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**BACKGROUND:**

In past years, legal notices and minutes have been published in the News and Times. In addition, the full minutes are available on the district's website [www.isd108.org](http://www.isd108.org). A proposal has been submitted to name the News and Times as the official school district/legal publication newspaper for 2023.

Our recommendation below is based on our review of Minnesota Statutes pertaining to the requirements of the School District's official newspaper.

**RECOMMENDED ACTION:** Move to approve the News and Times as the legal publication for the Central Public Schools for 2023.

**AGENDA ITEM:** Annual Authorization of Legal Counsel

**MEETING DATE:** January 23, 2023

**SUGGESTED DISPOSITION:** Operational Item

**CONTACT PERSON(S):** Tim Schochenmaier, Superintendent

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**BACKGROUND:**

At our organizational meeting we advise that the School Board of Central Public Schools designates: Knutson, Flynn and Deans; Ratwik, Roszak, and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A.; and others as needed as our legal counsel for calendar year 2023. Authorized personnel to contact legal counsel includes: school board chair, school board vice-chair, and superintendent.

RECOMMENDED ACTION: Approve Knutson, Flynn and Deans; Ratwik, Roszak, and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A.; and others as needed for the school year. The School Board approves authorized personnel to contact legal counsel, including: school board chair, school board vice-chair, and superintendent.

**AGENDA ITEM:** Appoint Board Committee Members  
**MEETING DATE:** January 23, 2023  
**SUGGESTED DISPOSITION:** Operational Item  
**CONTACT PERSON(S):** Tim Schochenmaier, Superintendent

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**BACKGROUND:** Board members are required to be a part of the committees/teams listed below. The names highlighted in yellow represent areas that need to be filled.

**Minnesota State High School League**

Representative: Strickfaden; **Alt: Schug**

**Community Education Board**

**Representatives: Evenski; Latzig**

**Southwest Metro Educational Coop**

**Representative: Schug Alt: Latzig**

**Technology Committee**

Representatives: Lehrke, Erickson, **Alt: Evenski**

**Community Development/County & City Liaison**

**Representative: Latzig**; Alt: Eischens

**Finance Committee**

Representative: Strickfaden; **Alt: Latzig**

**Policy Committee:**

Representatives: Erickson, **Evenski**, Eischens

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Negotiation Committees:

**MN School Employees Association:**

Representatives: Evenski, Strickfaden, Eischens

**Teachers Association:**

Representatives: Latzig, Lehrke, Schug

**Superintendent:**

Representatives: Erickson, Schug, Latzig

**Principals/Administration:**

Representatives Evenski, Lehrke, Eischens

**Non-Union Support Staff, Technology Director,  
Community Ed. Director:**

Representatives Evenski, Erickson, Eischens

Member \_\_\_\_\_ introduced the following resolution and moved it adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION  
TO MAKE RECOMMENDATIONS FOR REDUCTION  
IN PROGRAMS AND POSITIONS AND REASONS  
THEREFOR.**

**WHEREAS**, there has been a reduction in student enrollment, and

**WHEREAS**, this decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

**WHEREAS**, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

**BE IT RESOLVED**, by the School Board of Independent School District No. 108, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions as a result of a reduction in enrollment, make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon,

the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

January 23, 2023

\_\_\_\_\_  
Board Clerk

Member \_\_\_\_\_ introduced the following resolution and moved its adoption.

**LEA REPRESENTATIVE RESOLUTION**

The Local Board of Education of District #108, Central Public Schools, has authorized Tim Schochenmaier, at a monthly meeting held on January 23, 2023, to act as the LEA Representative in filing an application for funds as provided under Public Laws 103-382 for the fiscal year 2022-2023. The LEA Representative will ensure that the school district maintains compliance with the appropriate Federal Statutes, Regulations, and State procedures currently in effect and will act as the responsible authority in all matters relating to the administration of this application. The following are also authorized as contact person(s):

Title I	Donna Lueck	Phone: 467-7315
Title II	Ron Erpenbach	Phone: 467-7301
Title IV, Part A	Andrea Kolstad	Phone: 467-7310
Title V	Tim Schochenmaier	Phone: 467-7001

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken thereon,

the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Date: January 23, 2023

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Board Clerk