# June 8, 2026 - Regular Board Meeting

Monday, June 8, 2026 5:30 PM
Elk Rapids High School Library, 308 Meguzee Point Dr, Elk Rapids, MI 49629

I. **CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

**Board of Education:**

**President Jennifer Brown** **Trustee Shana Wojtowicz**
**Vice-President Tara Kribs** **Trustee Jeff Hill**
**Secretary Sherry Steffen** **Trustee Steven Merchant**
**Treasurer Scott Moore**

**Central Staff:**

**Superintendent Bryan McKenna**
**Interim Director of Finance Beverly Mobley**

**Executive Assistant Kortni Huron**

II. **CHANGES AND ADDITIONS TO THE AGENDA**

III. **COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)**

**Time limitations: Fifteen minutes per item, three minutes per speaker per item. Any citizen attending the meeting in person who wishes to address the school board on agenda items only may speak at this time. Person addressing the board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize the citizen before speaking.**

IV. **CONSENT AGENDA**

**The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.**

**APPROVAL OF MINUTES**

- **May 11, 2026 - Regular Meeting Minutes**

V. **APPROVAL OF BILLS**

- **General Fund - $906,549.66**
- **Bond - $48,492.89**

## VI. PERSONNEL

**142-26 APPROVAL OF RESIGNATION OF CARISSA DAVIS AS A TEACHER**
**RESOLVED: That the resignation of Carissa Davis as a Special Education Teacher at Lakeland Elementary be approved at the end of the current EREA contract.**

**143-26 APPROVAL OF RESIGNATION OF KAREN MILLER, FOR THE PURPOSE OF RETIREMENT, AS ASSISTANT BUSINESS MANAGER**
**RESOLVED: That the resignation of Karen Miller, for the purpose of retirement, as Assistant Business Manager, be approved as of September 30, 2026.**

**144-26 APPROVAL OF RESIGNATION OF MARK SCHAUB AS A COACH**
**RESOLVED: That the resignation of Mark Schaub as JV Football Coach be approved as of May 27, 2026.**

**145-26 APPROVAL OF RESIGNATION OF KIMBERLY KRAMER AS STUDENT SERVICES ADMINISTRATOR**
**RESOLVED: That the resignation of Kimberly Kramer, as Student Services Administrator, be approved as of July 31, 2026.**

**146-26 APPROVAL OF REBECCA HELDRETH AS A TEACHER**
**RESOLVED: That Rebecca Heldreth be approved as a Math Teacher at Cherryland Middle School. Mrs. Heldreth will be placed at Step 12 of the Master Agreement.**

**147-26 APPROVAL OF RESIGNATION OF BRET GUTKNECHT AS A TEACHER**
**RESOLVED: That the resignation of Bret Gutknecht as a teacher at Lakeland Elementary be approved as of June 5, 2026.**

**148-26 APPROVAL OF RESIGNATION OF LIS KRAUSE AS A PARAPROFESSIONAL**
**RESOLVED: That the resignation of Lis Krause as a paraprofessional at Cherryland Middle School be approved as of May 28, 2026.**

**DONATIONS**
None.

## VII. ACTION ITEMS

VII.A. **149-26** APPROVAL OF 2026-27 MHSAA MEMBERSHIP RESOLUTION
**RESOLVED:** That the 2026-27 MHSAA Membership Resolution be approved as presented.

VII.B. **150-26** APPROVAL OF THE 2026 TAX RATE REQUESTS
**RESOLVED:** That the 2026 Tax Rate Requests be approved as presented by Beverly Mobley.

VII.C. **151-26** APPROVAL OF TENNIS COURT BIDS
**RESOLVED:** That the Tennis Court bids be approved as presented.

VII.D. **152-26** APPROVAL OF ERHS SERVING COUNTER BID
**RESOLVED:** That the Elk Rapids High School Serving Counter Bid be approved as presented.

VII.E. **153-26** APPROVAL OF PROBATIONARY AND NON-PROBATIONARY TEACHERS REQUIRED BY POLICIES 3142 & 3370
**RESOLVED:** That the probationary and non-probationary teachers be approved as presented.

VII.F. **154-26** APPROVAL OF POLICY - SECOND READING
**RESOLVED:** That the following board policies be approved as presented.

- Board Policy Update - Second Reading
  - 0100 - Definitions
  - 1410 - Staff Ethics
  - 2370.01 - Online/Blended Learning Program
  - 2417 - Comprehensive School Health Education
  - 2418 - Sex Education
  - 3120.09 - Volunteers
  - 4120.09 - Volunteers
  - 4210 - Staff Ethics
  - 5136 - Wireless Communications Devices (WCDs)
  - 5336 - Care of Students with Diabetes
  - 6320 - Purchasing
  - 6325 - Procurement - Federal Grants/Funds
  - 7540.09 - Artificial Intelligence (AI)
  - 8120.09 - Volunteers
  - 8402 - Emergency Operations Plan
  - 8655 - Specialized Transportation for Students with IEPs

## VIII. COMMUNICATIONS FROM THE PUBLIC

**Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if**

applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.

IX. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

X. **SUPERINTENDENT REPORT**

- **Forgiven Days Update**
- **Summer Capital Projects/Bond Work Update**
- **End-of-Year Updates**

XI. **MONTHLY BOARD OF EDUCATION FINANCIAL REPORT**

- **Produced by Beverly Mobley**

XII. **BOARD COMMITTEE REPORTS**

- **Safety Committee**
- **Facilities/Finance Committee**

XIII. **BOARD OF EDUCATION CELEBRATING SUCCESSES**

XIV. **SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- **June 22, 2026 - Budget Hearing, 5:00 pm**
- **June 22, 2026 - Board Workshop Meeting, 5:30 pm**
- **July 13, 2026 - Regular Board Meeting, 8:15 am**

XV. **ADJOURNMENT**

May 11, 2026 - Regular Board Meeting
Monday, May 11, 2026 5:30 PM Eastern

Elk Rapids High School Library
308 Meguzee Point Dr
Elk Rapids, MI 49629

| | |
|---|---|
| Jennifer Brown: | Present |
| Jeff Hill: | Present |
| Tara Kribs: | Present |
| Steven Merchant: | Present |
| Scott Moore: | Present |
| Sherry Steffen: | Present |
| Shana Wojtowicz: | Present |

Present: 7.

## I. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Jennifer Brown
Vice-President Tara Kribs
Secretary Sherry Steffen
Treasurer Scott Moore
Trustee Shana Wojtowicz
Trustee Jeff Hill
Trustee Steven Merchant

Central Staff:
Superintendent Bryan McKenna
Executive Assistant Kortni Huron

## II. CHANGES AND ADDITIONS TO THE AGENDA

To approve the agenda with no changes or additions. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

## III. SPECIAL PRESENTATION - LAKELAND ELEMENTARY

- PASS Program - Katie Veith, Carissa Davis & Students

Katie Veith and Carissa Davis were present. Students were not in attendance.

## IV. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

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None.

## V. CONSENT AGENDA

The purpose of the consent agenda is to expedite business by grouping routine items together to be dealt with by one board motion without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the consent agenda be removed and placed elsewhere on the agenda for discussion or due to conflicts. Such requests will be granted. If an item is not removed from the consent agenda, the action noted on the agenda is approved by motions to adopt the consent agenda.

**APPROVAL OF MINUTES**

- April 13, 2026 - Regular Board Meeting Minutes
- April 30, 2026 - Public Hearing Minutes

**APPROVAL OF BILLS**

- General Fund - $923,711.79
- Bond - $557,036.62

**PERSONNEL**

**130-26** APPROVAL OF KATIE VEITH AS A PRINCIPAL

**RESOLVED:** That Katie Veith be approved as Lakeland Elementary Principal as of May 11, 2026.

**131-26** APPROVAL OF LYNNE FISCHER AS 2% GRANT MATH TUTOR

**RESOLVED**: That Lynne Fischer be approved as 2% Grant Math Tutor for Cherryland Middle School and Elk Rapids High School. Ms. Fischer will be assigned to 10 hours/week.

**DONATIONS**

None.

To approve the Consent Agenda as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea

Yea: 7, Nay: 0

## VI. DISCUSSION ITEMS

- Northwest Education Services: Inter-District Cooperative Open Enrollment Agreement 2026-29
- Parent Survey
- Summer School Plan
- CMS Forgiven Days
- K-12 Literacy/Dyslexia Law
- Board Policy Update - First Reading
    - 0100 - Definitions
    - 1410 - Staff Ethics
    - 2370.01 - Online/Blended Learning Program
    - 2417 - Comprehensive School Health Education

- 2418 - Sex Education
- 3120.09 - Volunteers
- 4120.09 - Volunteers
- 4210 - Staff Ethics
- 5136 - Wireless Communications Devices (WCDs)
- 5336 - Care of Students with Diabetes
- 6320 - Purchasing
- 6325 - Procurement - Federal Grants/Funds
- 7540.09 - Artificial Intelligence (AI)
- 8120.09 - Volunteers
- 8402 - Emergency Operations Plan
- 8655 - Specialized Transportation for Students with IEPs

## VII. **ACTION ITEMS**

### VII.A. **132-26** APPROVAL OF 2026 GRADUATES

**ERHS:**

| | | |
|---|---|---|
| Hallie Anderson | Brooke Fluty | Audrey Nicholson |
| Nathan Barton | Ashlynn Fobes | Karlee Nicholson |
| Annabelle Begley | Jackson Garrow | Giona Oppermann |
| Hunter Boilore | Douglas Goethel | Analee Pascal Juan |
| Sierra Boilore | Ronan Greene | Alleyna Paulosky |
| Kody Bratschi | Taylor Haspas | Jaydin Peck |
| Evelyn Bruso | Julianna Hawkins | Owen Perez |
| Ashlen Burch | Lucas Hibbard | Myah Pescatello |
| Sophia Burch | Jayden Hresko | Edison Pike |
| Eastin Butte | Ezra Hubbard | Manyan Pitawanakwat |
| Zachary Cadwell | Kami Joy Jarvis | Landon Porteous |
| Mason Cannon | Claire Johns | Anna Pray |
| Conner Carlisle | Arthur Johnson | Kylee Redman |
| Sydney Childress | Johnathan Johnson | Cohen Reinhardt |
| Gavin Chile | Landon Johnstone | Owen Render |
| Kaytrin Clark | Cameron Kerfoot | Xander Rich |
| Landon Crawford | Zachary Knoll | Lotte Schleicher |
| Qwynn Darnell | David Krause | Brynne Schulte |
| Cole Davids | Natalie Kurtz | Rhielynn Skrocki |
| Jackson Davis | Ellee Lavely | Caleb Smus |
| Kayla Davis | Maia Liggett | Laci Springborn |
| Jonah DenHerder | Emily Markey | Trudy Stibbs |
| Maurice Dennis III | Elliott Mast | Heidi Straight |

| | | |
|---|---|---|
| Carter Denoyer | Sophia McDonald | Joelle Swanson |
| Jennelle De Santiago | William McInnis | Lillian Taylor |
| Hannah Doctor | Jacob McManus | Savaha Willard |
| Evangeline Dolack | Easton Merchant | Alexander Williams |
| Opal Dunnill | Jayson Miller | Nora Wnek |
| Gillian Evina | Athon Minidis | Kathryn Wonacott |
| Braden Fluty | Cora Moore | Makai Wyatt |

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII.B. **133-26** APPROVAL OF 2026-2027 ISD GENERAL FUND OPERATING BUDGET
**RESOLVED:** That the 2026-2027 ISD General Fund Operating Budget be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII.C. **134-26** APPROVAL OF BUS PURCHASE
**RESOLVED:** That the 2027 Model Year New Gen IC School Bus purchase be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII.D. **135-26** APPROVAL OF SCHOOLS OF CHOICE: GRADE LEVEL SUMMARIES AND OPEN ENROLLMENT
RESOLVED: That the Schools of Choice: Grade Level Summaries and Open Enrollment be approved as presented. To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII.E. **136-26** APPROVAL OF CMS PAINT RFP BID
**RESOLVED:** That the Paint Bid for Cherryland Middle School be awarded to Vork Brothers Painting, as presented.

To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII.F. **137-26** APPROVAL OF ERHS/LL WINDOW RFP BID
**RESOLVED:** That the Window Bid for Elk Rapids High School and Lakeland Elementary be awarded to Traverse City Glass, as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII.G. **138-26** APPROVAL OF NORTHWEST EDUCATION SERVICES INTER-DISTRICT COOPERATIVE OPEN ENROLLMENT AGREEMENT 2026-29
**RESOLVED: "**I move that the Board of Education for Elk Rapids Schools take action to participate in the Northwest Education Services Inter-District Cooperative Open Enrollment Agreement 2026-29, a copy of which the Board has reviewed, and authorize the District's Superintendent to sign the Agreement."
To approve the resolution as presented, with the RESOLVED read by Scott Moore. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII.H. **139-26** APPROVAL OF FACILITIES PLANNING
**RESOLVED:** That the Facilities Planning, as stated in Board Policy 7100, be approved, as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII.I. **140-26** APPROVAL OF SUPERINTENDENT CONTRACT EXTENSION
**RESOLVED:** That the 1-year contract extension of Superintendent Bryan McKenna's contract be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

VII.J. **141-26** APPROVAL OF 2026 SUMMER SCHOOL PAY AND CALENDAR
**RESOLVED:** That the 2026 Summer School Pay and Calendar be approved as presented.
To approve the resolution as presented. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.

Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

## VIII. COMMUNICATIONS FROM THE PUBLIC

Time limitations: Same as above. Any citizen attending the meeting in person who wishes to address the Elk Rapids School Board on a matter not listed on this agenda may speak at this time. Persons addressing the school board are asked to register their name, address, and, if applicable, their affiliation. The Board President should recognize that the attendees wishing to speak on matters listed on the agenda will be permitted, under the same limitations, to speak when the matter is brought before the board.
None.

## IX. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

- Rob Bachi

## X. SUPERINTENDENT REPORT

- End-of-Year Updates
- Bond/Capital Projects Update

- End-of-Year Updates -
    - Athletics, band, choir, elementary spring concerts, field trips, graduation, and many other events are underway and being planned for this spring.
    - Staff Appreciation Week was last week - a huge thank you goes out to all.
- Bond/Capital Projects Update
    - Some bond projects were sent back out to bid and are coming in under budget; this includes the tennis courts from the original bond proposal.
    - The high school is currently having its boiler replaced.
    - Lakeland's boiler replacement will wait until it warms up a bit.

## XI. MONTHLY BOARD OF EDUCATION FINANCIAL REPORT

- Presented by Beverly Mobley

## XII. BOARD COMMITTEE REPORTS

- K-12 Curriculum Council
- Facilities/Finance Committee

- K-12 Curriculum Council - At their last meeting, the Professional Development schedule was set for next year.
- Facilities/Finance Committee - This committee spends most of its time between the bond and the capital projects tracks.

## XIII. BOARD OF EDUCATION CELEBRATING SUCCESSES

## XIV. SCHEDULED ACTIVITIES/FUTURE MEETINGS

- May 25, 2026 - No School, Memorial Day
- May 27, 2026 - Senior Awards Night
- May 31, 2026 - Graduation
- June 5, 2026 - Last 1/2 Day of School
- June 8, 2026 - Regular Board Meeting

XV. **ADJOURNMENT**

To adjourn at 6:50 p.m. This motion, made by Scott Moore and seconded by Tara Kribs, Carried.
Jennifer Brown: Yea, Jeff Hill: Yea, Tara Kribs: Yea, Steven Merchant: Yea, Scott Moore: Yea, Sherry Steffen: Yea, Shana Wojtowicz: Yea
Yea: 7, Nay: 0

| Check # | Date | Run | Type | Status | Vendor | Name | Invoice Description | Amount |
|---|---|---|---|---|---|---|---|---|
| 081458 | 05/06/2026 | AP | Check | Open | 095093 | Amy Maris | Reimburse girls soccer (Sams) | 21.16 |
| 081459 | 05/06/2026 | AP | Check | Open | 092178 | Andrea Krakow | Reimburse Girls Soccer | 104.88 |
| 081460 | 05/06/2026 | AP | Check | Open | 095172 | Bellany Miller | GSRP Supplies MCA | 159.05 |
| 081461 | 05/06/2026 | AP | Check | Open | 001100 | Bsn Sports, LLC | Quote # 14905369 Wall Pads for gym | 3,804.66 |
| 081462 | 05/06/2026 | AP | Check | Open | 090005 | Cherryland Middle School | Color Run (LL run club registration) | 345.00 |
| 081463 | 05/06/2026 | AP | Check | Open | 000021 | Crystal Flash Inc | 4/29/26 | 3,593.93 |
| 081464 | 05/06/2026 | AP | Check | Open | 094188 | East Bay Medical | DOT physical | 115.00 |
| 081465 | 05/06/2026 | AP | Check | Open | 000219 | Elk Rapids Schools | GSRP Field Trips to Pine Hill | 205.73 |
| 081466 | 05/06/2026 | AP | Check | Open | 092885 | ESS Midwest, Inc. | 4/12-4/25/26 | 17,158.96 |
| 081467 | 05/06/2026 | AP | Check | Open | 001618 | Gill-Roy's Complete Hardware | Elk040 | 82.56 |
| 081468 | 05/06/2026 | AP | Check | Open | 095119 | Greatergving | Refund fees | 191.90 |
| 081469 | 05/06/2026 | AP | Check | Open | 000225 | Hayden Carpenter | Reimburse Athletics | 140.89 |
| 081470 | 05/06/2026 | AP | Check | Open | 093565 | Integrity Business Solutions, LLC | Welcome TO LL Labels | 77.94 |
| 081471 | 05/06/2026 | AP | Check | Open | 094807 | Janane Rich | Robotics Reimbursement | 173.16 |
| 081472 | 05/06/2026 | AP | Check | Open | 090051 | Jostens | Graduation expenses | 1,243.40 |
| 081473 | 05/06/2026 | AP | Check | Open | 094924 | Katherine Theisen | Reimburse TPT | 26.11 |
| 081474 | 05/06/2026 | AP | Check | Open | 094439 | Krista Taylor | Reimburse Teaching Supplies | 5.00 |
| 081475 | 05/06/2026 | AP | Check | Open | 094831 | Mary Gregorski | Girls Basketball 25-26 | 1,560.00 |
| 081476 | 05/06/2026 | AP | Check | Open | 094901 | Master Drycleaners 8th | musical | 396.85 |
| 081477 | 05/06/2026 | AP | Check | Open | 094144 | Melinda Smith | Reimburse Meijer Backpack Program | 413.71 |
| 081478 | 05/06/2026 | AP | Check | Open | 000128 | Messa | 5/2026 | 138,656.22 |
| 081479 | 05/06/2026 | AP | Check | Open | 000171 | MSBOA District 2 Treasurer | District B & O Medals | 59.07 |
| 081480 | 05/06/2026 | AP | Check | Open | 000223 | Prime Time Awards, Inc | MSBOA State Band/Orchestra Medals a.. | 103.57 |
| 081481 | 05/06/2026 | AP | Check | Open | 094743 | School Specialty LLC | LL Coleman | 653.61 |
| 081482 | 05/06/2026 | AP | Check | Open | 094920 | Stephanie Anderson | reimburse dinner auction | 46.11 |
| 081483 | 05/06/2026 | AP | Check | Open | 092772 | Sue Anderson | Mileage Structured Literacy | 73.95 |
| 081484 | 05/06/2026 | AP | Check | Open | 000201 | Teaching Strategies, LLC | Creative Curriculum for Preschool Bundle | 4,331.53 |
| 081485 | 05/06/2026 | AP | Check | Open | 094999 | Tim Barber | Reimbursement baseball | 211.07 |
| 081486 | 05/06/2026 | AP | Check | Open | 000033 | Transformative Engagement So.. | Professional Development May 2026 | 3,126.61 |
| 081487 | 05/06/2026 | AP | Check | Open | 000173 | TruckAlign Inc | Axle Bus alignment 16B | 1,338.52 |
| 081488 | 05/06/2026 | AP | Check | Open | 003105 | Village of Elk Rapids | School Resource Officer Grant Program | 26,896.95 |
| 081489 | 05/06/2026 | AP | Check | Open | 094805 | Zachary Kerfoot | Boys Baseketball 25-26 | 1,998.00 |
| 081491 | 05/07/2026 | AP | Check | Open | 095014 | USA Trailer Sales, LLC | Dump Trailer- Maintenance | 11,969.00 |
| 081496 | 05/13/2026 | AP | Check | Open | 000224 | Active Radiator LLC | New Radiator | 1,190.00 |
| 081497 | 05/13/2026 | AP | Check | Open | 000243 | Adrian Chisholm | Musical Choreography | 288.00 |
| 081498 | 05/13/2026 | AP | Check | Open | 000238 | Angela Turner | Reimburse AP BIO | 99.00 |
| 081499 | 05/13/2026 | AP | Check | Open | 000244 | Arelys McInnis | Reimburse AP BIO | 5.00 |

| Check # | Date | Run | Type | Status | Vendor | Name | Invoice Description | Amount |
|---|---|---|---|---|---|---|---|---|
| 081500 | 05/13/2026 | AP | Check | Open | 000168 | AVI Systems, Inc DBA Forte | 43 Smart TV/55" TV/65"TV/75"TV | 4,073.75 |
| 081501 | 05/13/2026 | AP | Check | Open | 094821 | Belanger Septic Service | Football concession Grease Trap | 275.00 |
| 081502 | 05/13/2026 | AP | Check | Open | 000239 | Commercial Lighting Company | Lights | 580.49 |
| 081503 | 05/13/2026 | AP | Check | Open | 094431 | Compass Groups USA, Inc. | April 2026 | 77,549.02 |
| 081504 | 05/13/2026 | AP | Check | Open | 000021 | Crystal Flash Inc | 5/8/26 | 6,488.29 |
| 081505 | 05/13/2026 | AP | Check | Open | 094238 | Darci Springborn | Reimburse AP BIO | 99.00 |
| 081506 | 05/13/2026 | AP | Check | Open | 000234 | Derrick Childress | Reimburse AP BIO | 99.00 |
| 081507 | 05/13/2026 | AP | Check | Open | 094948 | Emily Hawkins | Reimburse AP BIO | 99.00 |
| 081508 | 05/13/2026 | AP | Check | Open | 001652 | Grand Traverse Resort | Room Rental/Food & Beverage dinner .. | 18,021.80 |
| 081509 | 05/13/2026 | AP | Check | Open | 094609 | Holly Schlicker | Reimburse AP BIO | 99.00 |
| 081510 | 05/13/2026 | AP | Check | Open | 000228 | Jaiden Stiles | Reimburse AP BIO | 5.00 |
| 081511 | 05/13/2026 | AP | Check | Open | 093982 | Janet Beebe | Reimburse AP Bio Test to NMC Bio | 99.00 |
| 081512 | 05/13/2026 | AP | Check | Open | 000230 | Jennifer Pritchard | Reimburse AP BIO | 99.00 |
| 081513 | 05/13/2026 | AP | Check | Open | 000229 | Jennifer Shockley | Reimburse AP BIO | 99.00 |
| 081514 | 05/13/2026 | AP | Check | Open | 000241 | Kay Rickenberg | Line Dance Instructor dinner auction | 150.00 |
| 081515 | 05/13/2026 | AP | Check | Open | 093969 | Keith Schulte | Reimburse AP BIO/US History | 198.00 |
| 081516 | 05/13/2026 | AP | Check | Open | 000242 | Kerry Wilson | CMS Track Official | 150.00 |
| 081517 | 05/13/2026 | AP | Check | Open | 094685 | Krista Lavely | Reimburse AP BIO | 99.00 |
| 081518 | 05/13/2026 | AP | Check | Open | 094439 | Krista Taylor | Reimburse AP BIO | 129.73 |
| 081519 | 05/13/2026 | AP | Check | Open | 000245 | Kyle Kiel | Reimburse AP BIO | 5.00 |
| 081520 | 05/13/2026 | AP | Check | Open | 095074 | Mary Pray | Reimburse AP BIO | 99.00 |
| 081521 | 05/13/2026 | AP | Check | Open | 000240 | Melissa Bocardo | Reimburse Meijer FT supplies | 52.75 |
| 081522 | 05/13/2026 | AP | Check | Open | 000237 | Pamela Doctor | Reimburse AP BIO | 99.00 |
| 081523 | 05/13/2026 | AP | Check | Open | 000235 | Paul Clausen | Reimburse AP BIO | 99.00 |
| 081524 | 05/13/2026 | AP | Check | Open | 094729 | Paul Wonacott | Reimburse AP BIO | 99.00 |
| 081525 | 05/13/2026 | AP | Check | Open | 000053 | PowerSchool | 26-27 School Messenger | 1,974.47 |
| 081526 | 05/13/2026 | AP | Check | Open | 000232 | Rob Krause | Reimburse AP BIO | 99.00 |
| 081527 | 05/13/2026 | AP | Check | Open | 000227 | Robbyn Wnek | Reimburse AP BIO | 99.00 |
| 081528 | 05/13/2026 | AP | Check | Open | 094713 | Scott Bellner | Reimburse AP BIO | 99.00 |
| 081529 | 05/13/2026 | AP | Check | Open | 000233 | Scott Howley | Reimburse AP BIO | 99.00 |
| 081530 | 05/13/2026 | AP | Check | Open | 090131 | Sehi Computer Products Inc. | Quote # Q00301897 | 16,974.51 |
| 081531 | 05/13/2026 | AP | Check | Open | 000231 | Shana Moore | Reimburse AP BIO | 99.00 |
| 081532 | 05/13/2026 | AP | Check | Open | 094747 | Shauna Phillips | Tuition Reimbursement- Summer Term | 4,800.00 |
| 081533 | 05/13/2026 | AP | Check | Open | 000226 | TC Baseball, LLC | Varsity baseball ER vs TC West | 650.00 |
| 081534 | 05/13/2026 | AP | Check | Open | 002532 | The Place, LLC | Dinner Auction Apparel | 5,946.20 |
| 081535 | 05/13/2026 | AP | Check | Open | 000030 | Thrun Law Firm P.C | April 30, 2026 | 1,300.00 |
| 081536 | 05/13/2026 | AP | Check | Open | 093178 | Tracy Fosdick | Reimburse AP BIO | 99.00 |

| Check # | Date | Run | Type | Status | | Vendor | Name | Invoice Description | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 081537 | 05/13/2026 | AP | Check | Open | | 094956 | Tracy Spincich | Reimburse AP BIO | 99.00 |
| 081538 | 05/13/2026 | AP | Check | Open | | 000236 | Trevor Darnell | Reimburse AP BIO | 99.00 |
| 081539 | 05/13/2026 | AP | Check | Open | | 094700 | Wendy Vanderheide | Reimburse AP BIO | 99.00 |
| 081540 | 05/13/2026 | AP | Check | Open | | 094962 | Yvonne McCool | Reimburse AP BIO | 99.00 |
| 081545 | 05/20/2026 | AP | Check | Open | | 095093 | Amy Maris | Reimburse G. Soccer Sams Club | 155.38 |
| 081546 | 05/20/2026 | AP | Check | Open | | 095121 | Barb Beckett | Softball Assigning 25/26 | 500.00 |
| 081547 | 05/20/2026 | AP | Check | Open | | 001163 | Boyne City High School | BC Track Invite | 200.00 |
| 081548 | 05/20/2026 | AP | Check | Open | | 001100 | Bsn Sports, LLC | Volleyball | 110.90 |
| 081549 | 05/20/2026 | AP | Check | Open | | 093331 | CDW Government | SonicWall VPN License | 330.00 |
| 081550 | 05/20/2026 | AP | Check | Open | | 090215 | Charlevoix High School | Jim Glynn Classic | 300.00 |
| 081551 | 05/20/2026 | AP | Check | Open | | 094995 | Genesee Intermediate School D.. | Schools Open Support Jan 2026-June 3.. | 1,850.55 |
| 081552 | 05/20/2026 | AP | Check | Open | | 091893 | Grand Traverse Bay YMCA | MS/HS G. Basketball Summer | 600.00 |
| 081553 | 05/20/2026 | AP | Check | Open | | 000225 | Hayden Carpenter | Reimburse fuel | 65.63 |
| 081554 | 05/20/2026 | AP | Check | Open | | 093706 | Instrumentalist Awards LLC | awards band | 232.00 |
| 081555 | 05/20/2026 | AP | Check | Voided | 05/20/2026 | 093273 | Julie Greene | Reimburse Autism Support Materials | 131.89 |
| 081556 | 05/20/2026 | AP | Check | Open | | 002212 | Marshall Music Company | saxophone | 477.99 |
| 081557 | 05/20/2026 | AP | Check | Open | | 000171 | MSBOA District 2 Treasurer | District B&O Medals | 137.83 |
| 081558 | 05/20/2026 | AP | Check | Open | | 000059 | Natalie's Petals | Spring Sports Flowers | 72.00 |
| 081559 | 05/20/2026 | AP | Check | Open | | 091937 | Pro-Image Design, Inc. | Baseball/Softball Signs | 312.00 |
| 081560 | 05/20/2026 | AP | Check | Open | | 093956 | Profile | Central Office | 150.00 |
| 081561 | 05/20/2026 | AP | Check | Open | | 094614 | Ricoh USA, Inc | Copier HS | 106.74 |
| 081562 | 05/20/2026 | AP | Check | Open | | 000246 | Security Sanitation, INC | Porta Potty (Track/SB/Tennis) | 540.00 |
| 081563 | 05/20/2026 | AP | Check | Voided | 05/20/2026 | 094964 | TCAPS Leap | TC MS T&F Invitational 5/4/26 | 250.00 |
| 081564 | 05/20/2026 | AP | Check | Open | | 002532 | The Place, LLC | heat seal | 3,623.63 |
| 081565 | 05/20/2026 | AP | Check | Open | | 095063 | Timothy Hibbard | Reimburse Robotics | 1,593.27 |
| 081566 | 05/20/2026 | AP | Check | Open | | 092283 | Traverse City Central Athletic D.. | Ken Bell Track Invite | 575.00 |
| 081567 | 05/20/2026 | AP | Check | Open | | 000046 | UHY advisors, Inc | April 1-30, 2026 | 24,370.00 |
| 081568 | 05/20/2026 | AP | Check | Open | | 094964 | TCAPS Leap | TC MS T&F Invitational 5/4/26 | 250.00 |
| 081569 | 05/20/2026 | AP | Check | Open | | 000128 | Messa | 6/2026 | 138,893.04 |
| 081570 | 05/20/2026 | AP | Check | Open | | 093273 | Julie Greene | Reimburse Autism Support Materials | 131.89 |
| 081576 | 05/27/2026 | AP | Check | Open | | 094601 | Axium Services, Inc. | Food Service May | 33,325.00 |
| 081577 | 05/27/2026 | AP | Check | Open | | 000248 | Cole Davids | Wilfred & Joan Larson Endowment | 2,500.00 |
| 081578 | 05/27/2026 | AP | Check | Open | | 001324 | Data Image LLC | Epson Powerlite 815E Extreme Projecto.. | 6,406.00 |
| 081579 | 05/27/2026 | AP | Check | Open | | 093499 | Doris Besaw | Worker HS Spring 2026 | 350.00 |
| 081580 | 05/27/2026 | AP | Check | Open | | 000250 | Emily Markey | Wilfred & Joan Larson Endowment | 2,500.00 |
| 081581 | 05/27/2026 | AP | Check | Open | | 092885 | ESS Midwest, Inc. | April 25-May 8, 2026 | 12,586.64 |
| 081582 | 05/27/2026 | AP | Check | Open | | 094439 | Krista Taylor | Teaching Supplies | 64.80 |

| Check # | Date | Run | Type | Status | Vendor | Name | Invoice Description | Amount |
|---|---|---|---|---|---|---|---|---|
| 081583 | 05/27/2026 | AP | Check | Open | 000251 | Laci Springborn | Wilfred & Joan Larson Endowment | 2,500.00 |
| 081584 | 05/27/2026 | AP | Check | Open | 093443 | Larry Keith Ball | Workers HS Spring 2026 | 80.00 |
| 081585 | 05/27/2026 | AP | Check | Open | 000249 | Makai Wyatt | Wilfred & Joan Larson Endowment | 2,500.00 |
| 081586 | 05/27/2026 | AP | Check | Open | 000044 | Mill Creek Academy | May 2026 State Aid | 297,245.77 |
| 081587 | 05/27/2026 | AP | Check | Open | 002327 | Northwestern Michigan College | Jan 1- June 30, 2026 | 1,928.57 |
| 081588 | 05/27/2026 | AP | Check | Open | 094614 | Ricoh USA, Inc | Printers ERS | 6,035.03 |
| 081589 | 05/27/2026 | AP | Check | Open | 095090 | Ryan Joseph Janis | Spring HS workers 2026 | 200.00 |
| | | | | | | | **Total of All Checks** | 906,549.66 |
| | | | | | | | **Less Voids** | 381.89 |
| | | | | | | | **Grand Total** | 906,167.77 |

## Check Summary

| Check Status | Count | Amount |
|---|---|---|
| Open | 116 | 906,167.77 |
| Cleared | 0 | 0.00 |
| Void | 2 | 381.89 |
| **Total** | 118 | 906,549.66 |

# Check Register

Elk Rapids Schools

**Bank Account BOND, From 05/01/2026 to 05/30/2026**



May 28, 2026 3:06 PM

| Check # | Date | Run | Type | Status | Vendor | Name | Invoice Description | Amount |
|---|---|---|---|---|---|---|---|---|
| 001026 | 05/06/2026 | AP | Check | Open | 090371 | Wenger Corp. | CMS furniture | 48,492.89 |

| | |
|---|---|
| **Total of All Checks** | 48,492.89 |
| **Less Voids** | 0.00 |
| **Grand Total** | 48,492.89 |

## Check Summary

| Check Status | Count | Amount |
|---|---|---|
| Open | 1 | 48,492.89 |
| Cleared | 0 | 0.00 |
| Void | 0 | 0.00 |
| **Total** | 1 | 48,492.89 |

# MHSAA® 2026-27

1661 Ramblewood Drive
East Lansing, MI 48823
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

# MEMBERSHIP RESOLUTION

**For the year August 1, 2026 — through July 31, 2027**

**LIST ON BACK** the School(s) which are under the direction of this Board of Education/Governing Body.

(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2026-27 must be listed on the back of this form)

Elk Rapids HS & Cherryland MS City/Township of Elk Rapids

County of Antrim, of State of Michigan, are hereby:

(A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and

(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2026 and shall remain effective until July 31, 2027, during which the authorization may not be revoked.

## RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Elk Rapids Schools School(s), on the _____ day of _____, 2026, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

_____
(Governing Body Name)

_____
(Address)

_____
(City & Zip Code)

_____
(Contact E-mail)

_____
Board Secretary Signature
or Designee
☐ Check if Designee

-OVER-

**Please be sure to save document and then send to camala@mhsaa.com as an attachment.**

# Schools Which Are To Be MHSAA Members During 2026-27

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades **6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12**; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.

B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

## Name the Member High School(s)

**List separately from JH/MS even if all grades are housed in the same building.**

1. Elk Rapids High School
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

**If necessary, list additional schools for either column on a separate sheet.**

## Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

**List separately from HS even if all grades are housed in the same building.**

1. Cherryland middle School
   Name of Member School
   Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): 6-8
   Provide anticipated 2026-27 7th and 8th-grade enrollment 202
   Provide anticipated 2026-27 6th-grade enrollment _____
   Grade levels for membership: ☐ 6 ☒ 7 ☒ 8

   1. ☐ Yes ☒ No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

      _____

2. _____
   Name of Member School
   Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
   Provide anticipated 2026-27 7th and 8th-grade enrollment _____
   Provide anticipated 2026-27 6th-grade enrollment _____
   Grade levels for membership: ☐ 6 ☐ 7 ☐ 8

   1. ☐ Yes ☐ No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

      _____

3. _____
   Name of Member School
   Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9): _____
   Provide anticipated 2026-27 7th and 8th-grade enrollment _____
   Provide anticipated 2026-27 6th-grade enrollment _____
   Grade levels for membership: ☐ 6 ☐ 7 ☐ 8

   1. ☐ Yes ☐ No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same building, add the name of the building that houses 6th-graders on the line below.

      _____

**Please be sure to save document and then send to camala@mhsaa.com as an attachment.**

Michigan Department of Treasury
614 (Rev. 07-25)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

**L-4029**

# 2026 Tax Rate Request (This form must be completed and submitted on or before September 30, 2026)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

**Carefully read the instructions on page 2.**

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

| County(ies) Where the Local Government Unit Levies Taxes | 2026 Taxable Value of ALL Properties in the Unit as of 05-26-2026 |
|---|---|
| **ANTRIM, GRAND TRAVERSE, KALKASKA** | **1,642,497,199** |
| Local Government Unit Requesting Millage Levy | For LOCAL School Districts: 2026 Taxable Value excluding Principal Residence, Qualified Agricutlural, Qualified Forest, Industrial Personal and Commercial Personal Properties. |
| **ELK RAPIDS SCHOOLS** | **747,899,749** |

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2026 tax roll.**

| (1) Source | (2) Purpose of Millage | (3) Date of Election | (4) Original Millage Authorized by Election Charter, etc. | (5) ** 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee" | (6) 2026 Current Year "Headlee" Millage Reduction Fraction | (7) 2026 Millage Rate Permanently Reduced by MCL 211.34d "Headlee" | (8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction | (9) Maximum Allowable Millage Levy * | (10) Millage Requested to be Levied July 1 | (11) Millage Requested to be Levied Dec. 1 | (12) Expiration Date of Millage Authorized |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voted | Operating Non-PRE | 11/2022 | 20.00 | 17.4797 | .9746 | 17.0357 | 1.0000 | 17.0357 | 17.0357 | N/A | 12/2028 |
| Voted | Debt | 11/2020 | N/A | N/A | N/A | N/A | 1.0000 | 1.5000 | 1.5000 | N/A | 12/2053 |
| Voted | Headlee Restoration | 5/2025 | 4.0000 | 4.0000 | .9746 | 3.8984 | 1.0000 | 3.8984 | .9643 | N/A | 12/2028 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Applies to: | Whitewater | Antrim | Milton | Torch Lake | Elk Rapids | Townships | | | | | |
| | | | | | | | | | | | |

| Prepared by | Telephone Number | Title of Preparer | Date |
|---|---|---|---|
| | | | |

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

| | Signature | Print Name | Date |
|---|---|---|---|
| ☐ Clerk<br>☒ Secretary | | **Sherry L. Steffen** | |
| ☐ Chairperson<br>☒ President | | **Jennifer Brown** | |

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2026 for instructions on completing this section.**

| Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY) | Rate |
|---|---|
| For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal | **0.0000** |
| For Commercial Personal | **6.0000** |
| For all Other | **18.0000** |

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Michigan Department of Treasury
614 (Rev. 07-25)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

**L-4029**

# 2026 Tax Rate Request (This form must be completed and submitted on or before September 30, 2026)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

**Carefully read the instructions on page 2.**

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

| County(ies) Where the Local Government Unit Levies Taxes | 2026 Taxable Value of ALL Properties in the Unit as of 05-26-2026 |
|---|---|
| **ANTRIM, GRAND TRAVERSE, KALKASKA** | **1,642,497,199** |
| **Local Government Unit Requesting Millage Levy** | **For LOCAL School Districts: 2026 Taxable Value excluding Principal Residence, Qualified Agricutlural, Qualified Forest, Industrial Personal and Commercial Personal Properties.** |
| **ELK RAPIDS SCHOOLS** | **747,899,749** |

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2026 tax roll.**

| (1) Source | (2) Purpose of Millage | (3) Date of Election | (4) Original Millage Authorized by Election Charter, etc. | (5) ** 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee" | (6) 2026 Current Year "Headlee" Millage Reduction Fraction | (7) 2026 Millage Rate Permanently Reduced by MCL 211.34d "Headlee" | (8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction | (9) Maximum Allowable Millage Levy * | (10) Millage Requested to be Levied July 1 | (11) Millage Requested to be Levied Dec. 1 | (12) Expiration Date of Millage Authorized |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Voted | Operating Non-PRE | 11/2022 | 20.00 | 17.4797 | .9746 | 17.0357 | 1.0000 | 17.0357 | N/A | 17.0357 | 12/2028 |
| Voted | Debt | 11/2020 | N/A | N/A | N/A | N/A | 1.0000 | 1.5000 | N/A | 1.5000 | 12/2053 |
| Voted | Headlee Restoration | 5/2025 | 4.0000 | 4.0000 | .9746 | 3.8984 | 1.0000 | 3.8984 | N/A | .9643 | 12/2028 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Applies to: | Clearwater | | | | | | | | | | |
| | | | | | | | | | | | |

| Prepared by | Telephone Number | Title of Preparer | Date |
|---|---|---|---|
| | | | |

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

| | Signature | Print Name | Date |
|---|---|---|---|
| ☐ Clerk<br>☒ Secretary | | **Sherry L. Steffen** | |
| ☐ Chairperson<br>☒ President | | **Jennifer Brown** | |

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2026 for instructions on completing this section.**

| Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY) | Rate |
|---|---|
| For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal | **0.0000** |
| For Commercial Personal | **6.0000** |
| For all Other | **18.0000** |

**Elk Rapids Schools**
**New Tennis Courts**
**Motion Recommendation**
**Construction Manager: Owen-Ames-Kimball Co.**

**RECOMMENDED MOTION**

I move that Owen-Ames-Kimball Co. be authorized to issue Notice of Pending Awards, in the amounts indicated, to the contractors and suppliers listed below, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts be awarded to these contractors and suppliers by Elk Rapids Schools.

| | | | |
|---|---|---|---|
| 1 | Earthwork | AJ's Excavating LLC | 377,670 |
| 3 | Concrete | AJ's Excavating LLC | 74,591 |
| 4 | Fencing | Executive Fence and Gate | 71,582 |
| 5 | Tennis Court | Racquet Sports Inc | 101,010 |
| 6 | Electrical | Arndt Electrical Services | 9,602 |

**Elk Rapids Schools**
**Elk Rapids Schools - New Tennis Courts**
**Owen-Ames-Kimball Co. - Construction Manager**
**Bid Opening - Thursday, May 7th, 2026 at 12:00pm (Noon)**

## Bid Category No. 01 - Earthwork

| Contractor | Bid Bond | Addendum | Base Bid | Alt #C-1 | Alt #C-2 | Notes |
|---|---|---|---|---|---|---|
| | | | | Provide (2) additional bituminous tennis courts as indicated on drawings. | The Drive Portion of the New Parking Lot to be Heavy Duty | |
| AJs Excavating (Honor, MI) | Y | 1,2 | $310,449 | $58,753 | $8,468 | |
| Elmers Crane & Dozer, Inc. (Traverse City, MI) | Y | 1,2 | $323,999 | $122,614 | $17,385 | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

**Elk Rapids Schools**
**Elk Rapids Schools - New Tennis Courts**
**Owen-Ames-Kimball Co. - Construction Manager**
**Bid Opening - Thursday, May 7th, 2026 at 12:00pm (Noon)**

## Bid Category No. 02 - Paving

| Contractor | Bid Bond | Addendum | Base Bid | Alt #C-1 | Alt #C-2 | Notes |
|---|---|---|---|---|---|---|
| | | | | Provide (2) additional bituminous tennis courts as indicated on drawings. | The Drive Portion of the New Parking Lot to be Heavy Duty | |
| Elmers Crane & Dozer, Inc. (Traverse City, MI) | Y | 1,2 | $103,546 | $46,167 | $8,407 | |
| Payne & Dolan, Inc. (Gaylord, MI) | Y | 1,2 | $239,314 | $49,350 | $12,978 | |
| | | | | | | |
| | | | | | | |
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**Elk Rapids Schools**
**Elk Rapids Schools - New Tennis Courts**
**Owen-Ames-Kimball Co. - Construction Manager**
**Bid Opening - Thursday, May 7th, 2026 at 12:00pm (Noon)**

## Bid Category No. 03 - Concrete

| Contractor | Bid Bond | Addendum | Base Bid | Alt #C-1 | Alt #C-2 | Notes |
|---|---|---|---|---|---|---|
| | | | | Provide (2) additional bituminous tennis courts as indicated on drawings. | The Drive Portion of the New Parking Lot to be Heavy Duty | |
| AJ's Excavating (Honor, MI) | Y | 1,2 | $59,560 | $15,031 | | |
| Kent Concrete (Traverse City, MI) | Y | 1,2 | $89,606 | $10,241 | | |
| Jelsema Concrete Construction (Kentwood, MI) | Y | 1,2 | $108,000 | $34,500 | | |
| Schepers Concrete Construction (Grand Rapids, MI) | Y | 1,2 | $108,330 | $27,930 | | |
| | | | | | | |
| | | | | | | |

**Elk Rapids Schools**
**Elk Rapids Schools - New Tennis Courts**
**Owen-Ames-Kimball Co. - Construction Manager**
**Bid Opening - Thursday, May 7th, 2026 at 12:00pm (Noon)**

## Bid Category No. 04 - Fencing

| Contractor | Bid Bond | Addendum | Base Bid | Alt #C-1 | Alt #C-2 | Notes |
|---|---|---|---|---|---|---|
| | | | | Provide (2) additional bituminous tennis courts as indicated on drawings. | The Drive Portion of the New Parking Lot to be Heavy Duty | |
| Executive Fence and Gate LLC (Byron Center, MI) | Y | 1,2 | $46,987 | $24,959 | | |
| JLH Fence And Farm Services LLC (Wolverine, MI) | C | 1,2 | $47,360 | $24,400 | | |
| Straight Line Fence (Grand Rapids, MI) | Y | 1,2 | $48,172 | $28,637 | | |
| Nationwide Construction Group (Richmond, MI) | Y | 1,2 | $50,900 | $21,400 | | |
| | | | | | | |
| | | | | | | |

**Elk Rapids Schools**
**Elk Rapids Schools - New Tennis Courts**
**Owen-Ames-Kimball Co. - Construction Manager**
**Bid Opening - Thursday, May 7th, 2026 at 12:00pm (Noon)**

# Bid Category No. 05 - Tennis Courts

| Contractor | Bid Bond | Addendum | Base Bid | Alt #C-1 | Alt #C-2 | Notes |
|---|---|---|---|---|---|---|
| | | | | Provide (2) additional bituminous tennis courts as indicated on drawings. | The Drive Portion of the New Parking Lot to be Heavy Duty | |
| Racquet Sports (Comstock Park, MI) | Y | 1,2 | $47,750 | $19,500 | | Voluntary Alternate - Add fiberglass membrane to fortify (4) new asphalt tennis courts. Comes with an additional 3-year warranty against splits in the asphalt. – Add $33,760 |
| | | | | | | |
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**Elk Rapids Schools**
**Elk Rapids Schools - New Tennis Courts**
**Owen-Ames-Kimball Co. - Construction Manager**
**Bid Opening - Thursday, May 7th, 2026 at 12:00pm (Noon)**

## Bid Category No. 06 - Electrical

| Contractor | Bid Bond | Addendum | Base Bid | Alt #C-1 | Alt #C-2 | Notes |
|---|---|---|---|---|---|---|
| | | | | Provide (2) additional bituminous tennis courts as indicated on drawings. | The Drive Portion of the New Parking Lot to be Heavy Duty | |
| Arndt Electric Services (Bellaire, MI) | C | 1,2 | $7,970 | $1,632 | | |
| Martell Electric (Traverse City, MI) | Y | 1,2 | $10,675 | $550 | | |
| Shoreline Power Services (Williamsburg, MI) | Y | 1,2 | $17,837 | $3,250 | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Owen Ames Kimball
Building Since 1891

**Elk Rapids Schools**
**New Tennis Courts**
**Award Summary Sheet**
**Construction Manager: Owen-Ames-Kimball Co.**

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| | **Bid Category** | **Contractor** | **Base Bid** | **Alternate C-1** Two Additional Tennis Courts | **Alternate C-2** Heavy Duty Asphalt at Drive | **Voluntary Alternates** Fiberglass Membrane | **Total** |
|---|---|---|---|---|---|---|---|
| 1 | Earthwork | AJ's Excavating LLC | 310,449 | 58,753 | 8,468 | | 377,670 |
| 2 | Paving | Elmer's Crane and Dozer, inc. | 103,546 | 46,167 | 8,407 | | 158,120 |
| 3 | Concrete | AJ's Excavating LLC | 59,560 | 15,031 | | | 74,591 |
| 4 | Fencing | Executive Fence and Gate LLC | 46,987 | 24,595 | | | 71,582 |
| 5 | Tennis Court | Racquet Sports Inc | 47,750 | 19,500 | | 33,760 | 101,010 |
| 6 | Electrical | Arndt Electrical Services | 7,970 | 1,632 | | | 9,602 |
| | Unsuitable Soils and Site Logistics | Allowance | 30,000 | | | | 30,000 |
| | General Conditions | Owen-Ames-Kimball Co. | 271,504 | 1,063 | 108 | 217 | 272,892 |
| | Preconstruction Fee | Owen-Ames-Kimball Co. | 4,852 | 922 | 94 | 188 | 6,056 |
| | CM Fee | Owen-Ames-Kimball Co. | 43,668 | 8,295 | 845 | 1,690 | 54,498 |
| | | Subtotal | 926,286 | 175,958 | 17,922 | 35,855 | 1,156,021 |
| | Building Contingency | | 92,629 | 17,596 | 1,792 | 3,585 | 115,602 |
| | | Billing Subtotal | 1,018,915 | 193,554 | 19,714 | 39,440 | 1,271,623 |
| | Furnishings, Fixtures and Equipment | | | | | | 0 |
| | Asbestos Abatement | | | | | | 0 |
| | Technology | | | | | | 0 |
| | AE Fee | | 96,533 | | | | 96,533 |
| | **Total** | | **1,115,448** | **193,554** | **19,714** | **39,440** | **1,368,156** |

**Elk Rapids Schools**
**New Tennis Courts**
**Motion Recommendation**
**Construction Manager: Owen-Ames-Kimball Co.**

**RECOMMENDED MOTION**

I move that Owen-Ames-Kimball Co. be authorized to issue Notice of Pending Awards, in the amounts indicated, to the contractors and suppliers listed below, pending confirmation that all requirements of the Contract Documents have been met. Furthermore, that upon receipt by Owen-Ames-Kimball Co. of the appropriate documentation, contracts be awarded to these contractors and suppliers by Elk Rapids Schools.

| | | | |
|---|---|---|---|
| 1 | Earthwork | AJ's Excavating LLC | 377,670 |
| 3 | Concrete | AJ's Excavating LLC | 74,591 |
| 4 | Fencing | Executive Fence and Gate | 71,582 |
| 5 | Tennis Court | Racquet Sports Inc | 101,010 |
| 6 | Electrical | Arndt Electrical Services | 9,602 |

STAFFORD-SMITH, Inc.

SINCE 1940

# Quote

05/01/2026

**To:**
Elk Rapids Schools
Rob Payne
Elk Rapids, MI 49629
(231) 264-6077 (Contact)

**Project:**
Elk Rapids HS Serving Line
308 Meguzee Point Rd
Elk Rapids, MI 49692

**From:**
Stafford Smith, Inc.
Andy Gylling
400 West Front St
Traverse City, MI 49684
(231) 946-5374 x3708
(231) 534-2715

Due to global supply chain issues, freight surcharges and changing tariff rates, Stafford Smith shall not be responsible for any unforeseen surcharges, price increases, tariffs or any other increases in cost after the order is placed. These costs will be passed along to the customer.

| Item | Qty | Description | Sell | Sell Total |
|---|---|---|---|---|
| 1 | 1 | **CUSTOM**<br>Multiteria Model No. CLS78<br>Multiteria Essence Cold Food Counter<br>CLS78, 78 L x 34 W x 34 H w/<br>Stainless Steel Top<br>Laminated Wood Panels with Standard Essence Corners<br>Front Panel<br>2 Side Panels<br>Standard Caster<br>Polished Toe Kicks<br>Operator Side Doors<br>CWBP-5 drop-in 5 pan cold pan<br>78'' FS Food Shield with Polished Finish and LED Lights | $24,132.09 | $24,132.09 |
| | | | **ITEM TOTAL:** | **$24,132.09** |
| 2 | 1 | **CUSTOM**<br>Multiteria Model No. HLS90<br>Multiteria Essence Hot Food Counter<br>HLS90, 90 L x 34 W x 34 H w/<br>Stainless Steel Top<br>Laminated Wood Panels with Standard Essence Corners<br>Front Panel<br>Standard Feet<br>Polished Toe Kicks<br>GRSBF-48-I drop-in heated shelf w/ flush top, 120V<br>54'' FS Food Shield with Polished Finish, LED Lights, and Food Warmer | $13,812.59 | $13,812.59 |

| Item | Qty | Description | Sell | Sell Total |
|---|---|---|---|---|
| | | Provisions for bolting counters together | | |
| | | | **ITEM TOTAL:** | **$13,812.59** |
| 3 | 1 | **CUSTOM**<br>Multiteria Model No. HLS66<br>Multiteria Essence Hot Food Counter<br>HLS66, 66 L x 34 W x 34 H w/<br>Stainless Steel Top<br>Laminated Wood Panels with Standard Essence Corners<br>Front Panel<br>Standard Feet<br>Polished Toe Kicks<br>HWBI-4M drop-in 4 well hot with drain manifold, 208V/1ph<br>66'' FS Food Shield with Polished Finish, LED Lights, and Food Warmer<br>Provisions for bolting counters together | $17,519.37 | $17,519.37 |
| | | | **ITEM TOTAL:** | **$17,519.37** |
| 4 | 1 | **CUSTOM**<br>Multiteria Model No. ULS36<br>Multiteria Essence Utility Counter<br>ULS36, 34 L x 34 W x 34 H w/<br>Stainless Steel Top<br>Laminated Wood Panels with Standard Essence Corners<br>Corner Block<br>Standard Feet<br>Provisions for bolting counters together | $4,224.63 | $4,224.63 |
| | | | **ITEM TOTAL:** | **$4,224.63** |
| 5 | 1 | **CUSTOM**<br>Multiteria Model No. CLS54<br>Multiteria Essence Cold Food Counter<br>CLS54, 54 L x 34 W x 34 H w/<br>Stainless Steel Top<br>Laminated Wood Panels with Standard Essence Corners<br>Front Panel<br>Standard Feet<br>Polished Toe Kicks<br>Operator Side Doors<br>CWBP-2 drop-in 2 pan cold pan<br>36'' FS Food Shield with Polished Finish and LED Lights<br>Provisions for bolting counters together<br>Grommet hole in counter top<br>Elec recp in counter base with 8' cord set | $18,253.80 | $18,253.80 |
| | | | **ITEM TOTAL:** | **$18,253.80** |

**Initial: _____**

| Item | Qty | Description | Sell | Sell Total |
|---|---|---|---|---|
| 6 | 1 | **CUSTOM**<br>Multiteria Model No. ULS60<br>Multiteria Essence Utility Counter<br>ULS60, 60 L x 34 W x 34 H w/<br>Stainless Steel Top<br>Laminated Wood Panels with Standard Essence Corners<br>Front Panel<br>Standard Feet<br>Polished Toe Kicks<br>Provisions for bolting counters together<br>Grommet hole in counter top<br>Elec recp in counter base with 8' cord set | $6,006.31 | $6,006.31 |
| | | | **ITEM TOTAL:** | **$6,006.31** |
| 7 | 1 | **CUSTOM**<br>Multiteria Model No. CS36<br>Multiteria Essence Cashier Stand<br>CS36, 30 L x 32 W x 34 H w/<br>Stainless Steel Top<br>Laminated Wood Panels with Standard Essence Corners<br>Front Panel<br>2 Side Panels<br>Standard Caster<br>Polished Toe Kicks<br>8'' Stainless Steel Flat Customer Side Tray Slide<br>8'' Stainless Steel Flat Operator Side Tray Slide<br>Grommet hole in counter top<br>Locking cash drawer | $7,331.74 | $7,331.74 |
| | | | **ITEM TOTAL:** | **$7,331.74** |
| 8 | 1 | **CUSTOM**<br>Multiteria Model No. LOGO<br>ADD vinyl graphic image to laminate, image approx 26" long x 26" high. Image file provided BY OTHERS. See "Signage/Graphic Image Notes" in boiler plate. Price per application | $586.19 | $586.19 |
| | | | **ITEM TOTAL:** | **$586.19** |
| 9 | 1 | **CUSTOM**<br>Multiteria Model No. SHIPPING<br>Estimated Factory Freight Charges | | |
| | | | Freight: $4,699.20 | $4,699.20 |
| | | | **ITEM TOTAL:** | **$4,699.20** |
| 10 | 1 ea | Custom Model No. INSTALLATION<br>Grand Traverse Refrigeration Install Quote For Main Serving | | |

**Initial: _____**

| Item | Qty | Description | Sell | Sell Total |
|---|---|---|---|---|
| | | Counter NOT Including back counter<br>We propose to:<br>-Demo and disposal of existing serving line up equipment per FSE Sketch<br>-Install (1) new serving counter line up and equipment per FSE drawings and specs<br><br>Includes:<br>-(1) Trip to the site<br>-Receive, deliver and install listed equipment per specs<br>-Electrical- Demo and re-hook per AHJ Quote<br><br>Does not include:<br>-Any equipment or controls<br>-Services related to but not limited to plumbing, fire protection, etc.<br>-Field welds or solid surface work<br>-Storage or cleaning of existing equipment<br>-Prevailing wage | | |
| | | | Installation: | $20,709.00 | $20,709.00 |
| | | | Total | | $117,274.92 |

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**Flexible payment terms***

| | |
|---|---|
| 12-month term: | **$10,370.62** |
| 24-month term: | **$5,470.88** |
| 36-month term: | **$3,845.44** |
| 48-month term: | **$3,036.25** |
| 60-month term: | **$2,555.42** |

*Payments subject to change based on credit approval

**Scan QR code above to apply today**

For assistance, contact:

**Joe Burns**
Mobile: 410.977.2608
jburns@LEAFnow.com

**Rob Wasson**
Mobile: 410.977.2607
rwasson@LEAFnow.com

**Initial: _____**

## Manufacturer Summary

| Mfr | FOB | ZIP | Class | Weight | Good Until | Terms | Notes |
|---|---|---|---|---|---|---|---|
| Custom | | | | | 05/29/2026 | | |
| Multiteria | Aurora | 60505 | | | 05/29/2026 | | |

TERMS: Upon receipt of application for business account, signed quote/purchase order and review by the credit department, the down payment and terms will be established and shared with the customer and account executive. Stafford-Smith reserves the right to progress bill for equipment as needed. This includes items shipped by the manufacturer to Stafford-Smith for storage and is not conditional upon being installed, mechanically connected or operational. You are welcome to inspect all stored materials.

Stafford-Smith, Inc. shall retain security interest in all equipment, parts, small wares, accessories, attachments, additions, and any replacements of the above that have been installed, affixed to or used in connection with the items specified in this proposal until all amounts have been paid. Should the Buyer sell or otherwise dispose of such collateral in violation of the terms of this agreement, Stafford-Smith, Inc. retains an interest in the proceeds from such transactions. Buyer authorizes Stafford-Smith, Inc. to file a financing statement describing the collateral and a copy of this agreement and/or the credit application may be filed as a security agreement for granting a secured interest in Buyer's inventory and sales proceeds thereof.

Past due amounts constitute a default and are subject to service charges of 1 ½% per month, collection costs, and attorney fees. Warranties are conditioned on your paying the full purchase price for the equipment.

In addition to non-payment, an act of default by the buyer will have occurred if the buyer fails to accept the order of goods or fails to perform any other covenants under this agreement. In the event of default, Stafford-Smith, Inc. may enter any business property and without breach of the peace take possession of any or all collateral and exercise our rights in the event of default of a secured party as specified under the Uniform Commercial Code. Should any disputes arise, Buyer consents to the jurisdiction of the Courts of Kalamazoo County, State of Michigan.

Except as otherwise provided herein, this proposal does not include any applicable State or Federal taxes, any charge for electrical wiring or plumbing and is subject to acceptance by buyer and seller within fifteen (15) days from the date of this quote and only in accordance with the terms stated.

When ordering drop-ship equipment, please be aware to inspect your order immediately upon receipt. You may request the driver wait, for a reasonable amount of time, while you inspect and they must comply to your request. If the driver refuses to wait, please mark the receipt "driver not willing to wait" and contact Stafford-Smith within (48) hours in order for a claim to be filed. If there is damage, you may refuse or you can accept and note the damage. Please take photos, if possible, to assist in filing the claim. You must keep all original cartons, even if you accept the damage, so Stafford-Smith can pursue a freight claim on your behalf. Please send the bill of lading and any additional documentation to your Stafford-Smith representative.

If you don't have time to inspect when delivered, you have up to (48) hours to inspect and notify us immediately if there is an issue so we can address the best way to handle the claim. If not notified within (48) hours, your claim may not be valid.

**Initial: _____**

We have implemented a 3.0% convenience fee on credit card transactions. As an alternative we also accept ACH, ECheck and wire transactions and you can pay directly from our website.

I agree to the terms set forth in the application, this quote hereof and offer to purchase described goods and services as proposed hereby.

Acceptance: _____ Date: _____

Printed Name: _____

Project Grand Total: $117,274.92

**Initial: _____**

# INVOICE

STAFFORD-SMITH, Inc.
SINCE 1940
3414 South Burdick St.
Kalamazoo, MI 49001
(800) 968-2442
Tax ID#: 38-1059585

| | |
|---|---|
| **Invoice #:** | **5086898** |
| **Date:** | **05/28/26** |
| **Payment Terms:** | **APPROVED N30** |
| **Customer Number:** | **110312** |
| **Order Number:** | **26-0120-GA** |
| **PO Number:** | **ROB PAYNE** |

**Bill to :**

ELK RAPIDS SCHOOLS
707 EAST 3RD STREET
ELK RAPIDS MI 49629

**Location:**

ELK RAPIDS HIGH SCHOOL
308 MEGUZEE POINT ROAD
ELK RAPIDS, MI 49629

*PLEASE NOTE:DOWNPAYMENT IS DUE UPON RECEIPT*

*EMAIL RPAYNE@ERSCHOOLS.COM*

*BILLED BY RC*

| SSI Sales Order Item | Quantity | Unit Price | U/M | Total |
|---|---|---|---|---|
| DOWNPAYMENT ON EQUIPMENT | 0.00 | 0.00 | LS | 58,638.00 |

To pay online, please visit our website.
**www.staffordsmith.com**
For additional assistance please email AR@staffordsmith.com or call 800-968-2442. Thank you for your business!

| | |
|---|---|
| Subtotal : | 58,638.00 |
| Plus Sales Tax : | 0.00 |
| **Total Due This Invoice :** | **58,638.00** |

**ELK RAPIDS SCHOOLS**
**BOARD OF EDUCATION MEETING**
**June 8, 2026**

**FOR ACTION: Approval of professional teaching staff who have completed their probationary period of employment**

| Teacher Name | Year Hired |
|---|---|
| Matthew Drost | 23-24 |
| Monica Malbouef | 23-24 |
| Derek Schafft | 23-24 |
| Sarah Simon | 24-25 (Previous tenure in a different district) |

**RECOMMENDATION:**
The administration is recommending that the Elk Rapids Board of Education approve the identified professional teaching staff who have completed their probationary period of employment as identified under PO 3142 and PO 3370.

**ELK RAPIDS SCHOOLS**
**BOARD OF EDUCATION MEETING**
**June 8, 2026**

**FOR ACTION: Approval of the continuation of the Probationary Period of Employment**

| **Teacher Name** | **Year Hired** |
|---|---|
| Kate Fries | 25-26 |
| Katelyn Jarvis | 25-26 |
| Lucas DeForge | 25-26 |
| Melissa Cisneros | 25-26 (Previous tenure in a different district) |
| Jesse Kramer | 25-26 (Previous tenure in a different district) |
| Remmi King | 24-25 |
| Drew Pichan | 23-24 |

**RECOMMENDATION:**
The administration is recommending that the Elk Rapids Board of Education approve the identified professional teaching staff who will continue their probationary period of employment as identified under PO 3142 and PO 3370.

# Board of Education Finance Report

## Financial Highlights

**Monday, June 8, 2026**

| Significant Accounts Payable Paid (All Funds) | | |
|---|---|---|
| **Amount** | **Vendor** | **Description** |
| $17,158.96 | ESS Midwest Inc | Substitutes 4/12/26-4/25/26 |
| $12,586.64 | ESS Midwest Inc | Substitutes 4/25/26-5/8/26 |
| $138,656.22 | MESSA | May 2026 Health Insurances |
| $138,893.04 | MESSA | June 2026 Health Insurances |
| $26,896.95 | Village of Elk Rapids | School Resources Officer Program |
| $11,969.00 | USA Trailer Sales, LLC | Dump Trailer for Maintenance |
| $18,021.80 | Grand Traverse Resort | Room Rental/Food/Beverages-Dinner Auction |
| $16,974.51 | Sehi Computer Products | Server |
| $24,370.00 | UHY Advisors, Inc. | April 2026 Consulting Fee |
| $33,325.00 | Axium Services, Inc | May 2026 Janitorial Services |
| $77,549.02 | Compass Group USA Inc | April 2026 Food Service Charges |
| $48,492.89 | Wenger Corp | CMS Furniture (Bond Funds) |
| $73,796.90 | Mill Creek Academy | Reimburse MCA for Duplicate transfer of 2024/2025 Management Fee |
| $223,448.87 | Mill Creek Academy | May 2026 State Aid transfer |

| Significant Revenues Received: | | |
|---|---|---|
| **Amount** | **Vendor** | **Description** |
| $334,600.38 | State of Michigan | May 2026 State Aid |
| $223,448.87 | State of Michigan | MCA May 2026 State Aid |
| $49,147.97 | State of Michigan | April 2026 Federal Meal Reimbursement |
| $6,081.32 | Various Townships/Counties | Property Taxes |
| $56,801.00 | Northwest Education Services | Spec Ed Headlee Allocation |
| $11,000.00 | Northwest Education Services | GSRP Start Up grant - Initial payment |
| $60,160.28 | MILAF | May 2026 Investment Earnings (All Funds) |
| $62,301.98 | Various | Dinner Auction Revenue |

| Total Accounts Payable Paid by Fund | | |
|---|---|---|
| $ 772,753.52 | 11 | General Fund |
| 6,049.85 | 23 | Community Schools |
| 81,802.82 | 25 | Food Service |
| 45,561.58 | 29 | School Activities |
| - | 32 | Debt Retirement |
| 48,492.89 | 42 | 2020 Bond |
| - | 43 | Capital Projects |
| **$ 954,660.66** | | **Total bills to be ratified** |

| Total Deposits by Fund | | |
|---|---|---|
| $628,743.97 | 11 | General Fund |
| 13,842.00 | 23 | Community Schools |
| 84,184.79 | 25 | Food Service |
| 72,332.77 | 29 | School Activities |
| 2,880.42 | 3x | Debt Retirement |
| 28,498.73 | 4x | Capital Projects |
| **$ 830,482.68** | | **Total Deposits** |

2025 Taxable Value: $ 708,628,240
Estimated Tax Revenue: $ 12,544,229
Student FTE Fall 2025: 948.58

ELK RAPIDS SCHOOLS
Where EXCELLENCE is a tradition!

| General Fund | | | | | |
|---|---|---|---|---|---|
| 2025-2026 | | | 05/31/26 | | 05/31/25 |
| Adopted Budget | Amended Budget | % of Budget | Fiscal-To-Date | | Last Year Fiscal-to Date |
| **REVENUES** | | | | | |
| Local Revenues | $ 13,384,756 | $ 12,495,118 | 67.49% | $ 12,917,369 | 103.38% | $ 12,308,636 |
| State Revenues | 3,504,974 | 3,827,906 | 20.67% | 2,980,670 | 77.87% | 3,743,775 |
| Federal Revenues | 180,000 | 194,446 | 1.05% | 54,269 | 27.91% | 107,887 |
| Received from Other Districts/ISD | 200,000 | 354,126 | 1.91% | 344,567 | 97.30% | 345,141 |
| Other Revenues/Transfer From MCA | | 1,643,200 | 8.88% | 400,585 | 24.38% | - |
| **A - Total Revenues** | **$ 17,269,730** | **$ 18,514,796** | 100.00% | **$ 16,697,459** | 90.18% | **$ 16,505,439** |
| **EXPENDITURES** | | | | | |
| **Instruction** | | | | | |
| Basic | 7,041,990 | $ 9,037,099 | 49.68% | $ 5,973,207 | 66.10% | $ 6,119,227 |
| Added Needs | 2,112,743 | 2,195,384 | 12.07% | 1,353,164 | 61.64% | 1,416,231 |
| **Support Services** | | | | | |
| Pupil Support Services | 633,000 | 634,577 | 3.49% | 551,923 | 86.97% | 489,465 |
| Instructional Support Services | 160,000 | 459,555 | 2.53% | 202,220 | 44.00% | 136,284 |
| General Administration | 530,000 | 490,303 | 2.70% | 539,723 | 110.08% | 416,785 |
| School Administration | 1,100,000 | 1,040,350 | 5.72% | 1,069,102 | 102.76% | 1,061,367 |
| Business Services | 600,000 | 484,587 | 2.66% | 375,490 | 77.49% | 329,192 |
| Operation & Maintenance | 1,993,317 | 1,791,653 | 9.85% | 1,429,102 | 79.76% | 1,308,657 |
| Pupil Transportation | 755,468 | 934,206 | 5.14% | 752,630 | 80.56% | 634,616 |
| Other Central Services | 633,567 | 597,253 | 3.28% | 439,892 | 73.65% | 536,508 |
| Athletic Activities | 500,000 | 500,000 | 2.75% | 346,747 | 69.35% | 315,292 |
| Community Activities | 53,000 | 26,564 | 0.15% | (5,046) | -19.00% | 29,782 |
| Other Transactions/GF Capital Projects | 500,000 | - | 0.00% | 165,657 | 0% | 308,478 |
| **B - Total Expenditures** | **$ 16,613,085** | **$ 18,191,531** | 100.00% | **$ 13,193,811** | 72.53% | **$ 13,101,885** |
| Revenues Over(Under) Expenditures (A - B) | $ 656,645 | $ 323,265 | | $ 3,503,648 | | $ 3,403,555 |
| **C - Other Transactions** | | - | | | | |
| Sale of Capital Assets | - | - | | - | | - |
| Transfers In/(Out) | (650,000) | | | | | |
| Transfer to MCA | - | (172,854) | | - | | - |
| Net Change in Fund Balance | 6,645 | $ 150,411 | | 3,503,648 | | 3,403,555 |
| **FUND BALANCE** | | | | | |
| **D - Prior Year Ending Fund Balance** | **$ 5,119,127** | **$ 5,119,127** | AUDITED | **$ 5,119,127** | AUDITED | |
| **Ending Fund Balance, Budgeted (A-B+C+D)** | **$ 5,125,772** | **$ 5,269,538** | | **$ 8,622,775** | | |
| Less: Non-Spendable/Assigned Funds | | | | | | |
| Non-Spendable, Prepaid Expenditures | 193,525 | 193,525 | | 193,525 | | |
| **Unassigned, Fund Balance** | **$ 4,932,247** | **$ 5,076,013** | | **$ 8,429,250** | | |
| | 29.7% | 27.9% | | | | |

| | Food Service | | | | Bond 2020 | Capital Projects |
|---|---|---|---|---|---|---|
| | 2025-2026 | | 05/31/26 | | 05/31/26 | 05/31/26 |
| | Adopted Budget | Amended Budget | Fiscal-To-Date | | Fiscal-To-Date | Fiscal-To-Date |
| **REVENUES** | | | | | | |
| Local Revenues | $ 50,750 | $ 50,750 | $ 55,344 | 109.05% | $ 331,628 | $ 69,319 |
| State Revenues | 363,284 | 303,024 | 258,600 | 85.34% | - | - |
| Federal Revenues | 581,000 | 531,757 | 354,867 | 66.73% | - | - |
| Other Financing Sources | - | - | - | 0% | - | - |
| **A - Total Revenues** | **$ 995,034** | **$ 885,531** | **$ 668,811** | 75.53% | **$ 331,628** | **$ 69,319** |
| **EXPENDITURES** | | | | | | |
| **Support Services** | | | | | | |
| Board of Education | | | | 0% | | |
| Business Services | | | | 0% | | |
| Operation & Maintenance | | | | 0% | | |
| Pupil Transportation | | | | 0% | | |
| Other Central Services | | | | 0% | | |
| Food Services | 1,004,915 | 1,082,869 | 734,708 | 67.85% | | |
| Capital Improvements | - | - | - | 0% | 3,669,627 | 781,407 |
| Transfers to Other Funds | - | - | - | 0% | - | - |
| **B - Total Expenditures** | **$ 1,004,915** | **$ 1,082,869** | **$ 734,708** | 67.85% | **$ 3,669,627** | **$ 781,407** |
| Revenues Over(Under) Expenditures (A - B) | $ (9,881) | $ (197,338) | $ (65,898) | | $ (3,337,999) | $ (712,088) |
| **FUND BALANCE, Beginning** | | | | | | |
| NonSpendable, Inventory | 38,891 | 38,891 | 38,891 | | - | - |
| Restricted Fund Balance, Beginning | 312,088 | 312,088 | 312,088 | | 8,417,602 | 2,710,469 |
| **C - Total Beginning Fund Balance - budgeted** | **$ 350,979** | **$ 350,979** | **$ 350,979** | | **$ 8,417,602** | **$ 2,710,469** |
| **Ending Fund Balance, Budgeted (A - B + C)** | **$ 341,098** | **$ 153,641** | **$ 285,081** | | **$ 5,079,603** | **$ 1,998,381** |
| | 33.94% | 14.19% | | | | |

# Board Finance Report

## Fiscal Year 2025 - 2026

**Revenue Budget Category Explanations**

***Local Revenues***

Property Taxes
Investment Earnings
Athletic Gate Fees
Athletic Participation Fees
Private/Local Donations
Miscellaneous Income

***State Revenues***

State Aid Payment from the State of Michigan
State Aid grants passed thru NorthWest Education Services
Other State grants from the State Agencies (SRO Program)

***Federal Revenues***

Federal Grants (Mostly Title grants)
Federal Portion of Medicaid Services

***Revenues From Other Districts/ISD***

Special Ed Headlee payment from Northwest Education Services
Other Grants/Payments from Northwest Education Services
Grants/Payments from other School Districts

***Other Revenues***

Payments for Services from Mill Creek Academy
Other Revenues Items/Adjustments

# Board Finance Report

## Fiscal Year 2025 - 2026

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**Expenditure Budget Category Explanations**

***Basic Programs***

Teacher & Aide salary and benefits
Instructional software
Academics tool including classrooms and supplies & tools
Teacher travel
Student Enrichment for arts, drama, music

***Added Programs Includes***

Special Education Teacher & Aide salary and benefits
Instructional software
Academics tool including classrooms and supplies & tools
Teacher travel
Student Enrichment for arts, drama, music

***Pupil Support Services***

Includes services not directly related to the core curriculum of instructions
Guidance Counselor

***Instructional Staff***

Professional Development
Library

***General Administration***

Minimal payment to board members
Payments for legal, audit and election services

***School Administration***

All costs associated with Principal, administrative assistants
Travel, supplies

***Business***

Business Services
Summer Tax Collection Fees

***Operations & Maintenance***

Custodial
Operations

***Transportation***

Transportation Director, Mechanic, Bus Fleet
Mechanic
Bus Fleet

***Central Services***

Technology Coordinator
Connectivity

***Athletic Activities***

Athletic Director
Coaches
Officials
Athletic Expenses

***Community Services***

Auditorium Director
Sunshine Club

***Outgoing Transfers and Other Transactions***

Transfer to Other Funds