

**AGENDA OF THE HISTORIC PRESERVATION AND ARTS COMMISSION JOINT MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Thursday, October 23, 2025

Commission Meeting: 11:00 AM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

**CALL TO ORDER
ROLL CALL OF COUNCIL MEMBERS
PLEDGE OF ALLEGIANCE
ADDITIONS OR CORRECTIONS**

1. **PLEDGE OF ALLEGIANCE**
2. **JOINT WORKSHOP WITH ARTS COMMISSION**
 - A. Historic Preservation and Public Art
3. **CONSENT CALENDAR *All items on the Consent Calendar are Action Items***
 - A. Approval of Meeting Minutes of October 9, 2025

**MINUTES OF THE HISTORIC PRESERVATION COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Thursday, October 9, 2025

Commission Meeting: 11:00 AM
Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER

The meeting was called to order at 11:03 AM.

ROLL CALL OF COMMISSION MEMBERS

Barbara Bennett: Present
Bill Brizee: Present
Rhonda Budvarson: Present
Judy Eichelberger: Present
Ransom Storm: Present

ADDITIONS OR CORRECTIONS

1. **PLEDGE OF ALLEGIANCE**
2. **CONSENT CALENDAR** *All items on the Consent Calendar are Action Items*
 - A. Approval of Meeting Minutes of October 2, 2025
Motion to approve minutes with corrections. This motion, made by Brizee and seconded by Budvarson, Carried.
Barbara Bennett: Yes
Bill Brizee: Yes
Rhonda Budvarson: Yes
Judy Eichelberger: Yes
Ransom Storm: Yes
Yes: 5, No: 0
3. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
4. **UNFINISHED BUSINESS**
 - A. **Update on Book One - Chair Eichelberger**
Chair Eichelberger has concerns the book may be too many pages. She is trying to get the families and photos linked, as everyone who should be in the first book has been entered. Grey Dog has been very patient regarding changes and reviews while Chair Eichelberger has been verifying that all names are spelled correctly. The font size was chosen as 12 due to the majority of the audience being older.
 - B. **Update on Book Two - Commissioner Bennett**
Commissioner Bennett is still working on the Hendrickson family and the Bergstrom family. Commissioner Budvarson has found a great number of photos and lists on Ancestry.com. She will check other sources as well to be sure she has all the information available for Commissioner Bennett. Commissioner Budvarson then presented printed materials to continue the process.
 - C. **Interpretative Sign Mock-Up. Photo review - Commissioner Storm**
Chair Eichelberger visited a location that had a sign similar to the apple sign they are working on for Miles Avenue. She showed Commissioner Storm a picture and asked if the QR code was readable. Vice-Chair Brizee asked if the interpretive signs will be consistent

throughout Hayden so they will draw attention. Commissioner Budvarson believed that is a good idea.

Donna Phillips gave a brief history of the process of having the Stoddard Park sign installed. Commissioner Storm presented a layout on the whiteboard for the sign which was adjusted to an approximate real-time size. The image presented was a green background with five images and verbiage in the top left corner. The commission took some time to review the sign mock-up and offer their comments. Ms. Phillips requested Lisa Ailport, City Administrator, take a look for approval of the photos. Ms. Ailport mentioned her preference for pictures will always be horses and cows. The commission exchanged ideas regarding pictures used and enhanced. Ms. Ailport offered to adjust the photos with software she uses in her photography.

The commission may decide to change the cow photo in the current mock-up with the picture of the girl riding a cow. Ms. Phillips said once Commissioner Storm and Ms. Ailport are finished with the changes suggested, a mock-up can be digitally sent to the sign maker. Ms. Phillips asked about putting the City of Hayden logo on the sign, to which Ms. Ailport agreed it should. The commission worked through where the logo should be placed. Ms. Phillips is producing a memo to present to City Council on Tuesday, October 14, 2025.

5. REPORTS

Chair Eichelberger mentioned the Rubow family joined Commissioner Storm's mother in a small reunion in her home. He believes there are journals of Mr. Humphrey's having built the house which is very well-built.

Ms. Phillips mentioned meeting again in two weeks, Thursday, October 23, 2025. The commission needs to review their page on the website.

Chair Eichelberger mentioned updating the display case in the upstairs lobby of Hayden City Hall.

6. ADJOURNMENT **ACTION ITEM**

7. WORKSHOP

A. Strategic Plan Homework

Donna Phillips mentioned the Arts Commission was not available for a joint meeting today but she and the City Clerk are working on a later date. Ms. Phillips re-capped the update to the Strategic Plan for Commissioner Budvarson as she had to leave early. She reviewed the handouts and the graphs presented to get the goals and actions organized. These goals and actions will be reviewed every year to be sure the commission is moving forward. Vice-Chair Brizee gave an example with regard to the houses of significance prior to demolition. Chair Eichelberger asked if there may be multiple objectives for each goal. The commission gave Ms. Phillips information to enter into the chart which she placed on the whiteboard. Chair Eichelberger used the signage as an example and gave multiple objectives and goals which all applied to the action. The commission worked through the goals and objectives while Ms. Phillips entered them in the chart. Ms. Phillips explained the chart will act as a "to-do" list for the commission once it is complete and approved. The commission came up with 10 actions with filled-in objectives & goals. Ms. Phillips will send out the updated form in Word format so the commissioners can make changes prior to the next meeting.

Ms. Phillips suggested putting a survey on the website to gain a better perspective on what the community would like to see to showcase the history of Hayden. The commission would need to make up questions for the survey. Vice-Chair Brizee mentioned possibly posting pictures on the survey and asking the community what they want Hayden to look like from an historical perspective.

B. Arts Commission Joint Meeting

The Commission is hoping to include a joint meeting with the Arts Commission at the Thursday, October 23, 2025, meeting.

DRAFT

4. **VISITOR/PUBLIC COMMENT on Non-Agenda Items (5-minutes maximum)**
5. **UNFINISHED BUSINESS**
 - A. Strategic Plan Updates
6. **REPORTS**
7. **ADJOURNMENT *ACTION ITEM***