

BOARD OF TRUSTEES Regular Meeting (* All Meetings Are Posted at Buckholts USPS and the BISD
Board Bulletin 72 Hours before all Meetings*)
Buckholts Elementary School Library, 203 S. 10th Street, Buckholts, TX 76518
Buckholts Independent School District

DISTRICT VISION

Every graduate ready for college, career, and life. Real school. Every day.

DISTRICT MISSION

Buckholts Independent School District is rich in culture, heritage, and tradition. BISD will provide an educational environment that will enable all students to develop essential academic skills for a lifetime. We will produce well-educated students who can pursue higher educational opportunities and who will become responsible citizens in a changing global society by teaching ALL students so that they may learn at their maximum potential.

AGENDA

Tuesday, February 27, 2024 at 6:00 PM

- I. Call to Order
- II. Declaration of Quorum
 - A. Announcement by President as to the presence of quorum, that this is a regular board meeting and the notice of the meeting was posted in the time and manner required.
- III. Pledge/Invocation
- IV. Public Comments-pursuant to Board Policy BED (LOCAL)
- V. Reports
 - A. Ms. Jamie Shaver- Finance Report
 - B. Ms. Alushka Driska- Principal's Report
 - C. Dr. Remy Godfrey- Superintendent Report
- VI. Consent Agenda Items
 - A. Certify and approve BISD February 2, 2024 Regular Meeting Minutes.
 - B. Certify and approve BISD January 22, 2024 Regular Meeting Minutes.
- VII. Executive/Closed Meeting will be held as authorized by Texas Government Code, §551.071, §551.072, §551.073, §551.074, §551.075, §551.076, §551.082, §551.083, §551.084, if needed.
- VIII. Action from Executive Session
- IX. Action Items
 - A. Discussion regarding the employment of J. Kilgore and failure to return from Leave.

- B. Discussion and possible action regarding the District's Request for Qualifications for Bond Project Management, to rank the respondents and authorize the Superintendent to negotiate and enter into a contract for services.
 - C. Discussion and possible action to approve rankings of respondents to RFQ #2024-001 and to authorize the District's Superintendent to negotiate and enter into a contract conditioned on bond approval.
 - D. Discussion and possible action to adopt Resolution In Support Of A Fair and Transparent Accountability System.
 - E. Consider and take action to appoint Election Workers for May 4, 2024 Bond Election, including approval of hourly compensation for services provided.
 - F. Discussion and possible action on Board Workshop dates.
- X. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting accordance with the Texas Open Meetings Act, Tex: Gov't Code, Chapter 551, Subchapters D and E, and Tex. Education Code, Chapter 21.556.

I, the undersigned, do hereby certify that this Notice was posted on the bulletin board of the main entrance of the Buckholts ISD Administration Building and at the Buckholts Post Office at , which is at least 72 hours prior to the date and time of the scheduled meeting.



Mr. Ricky McCall
Board President

Buckholts ISD
General Fund - as of January 31, 2024

	Budget	Actual-Current	Actual YTD	Percent
Revenue				
Local Revenue	\$ 392,050	\$ 154,150	\$ 250,157	63.81%
State Revenue	1,636,213	179,147	974,670	59.57%
Federal Revenue	10,000	-	-	0.00%
Insurance Proceeds	-	-	-	0.00%
Total Revenue	\$ 2,038,263	\$ 333,297	\$ 1,224,827	60.09%
Expenditures				
11-Instruction	\$ 1,119,372	\$ 107,626	\$ 594,916	53.15%
12-Instruction, Resources & Media	-	-	-	0.00%
13-Curriculum Development	2,350	-	-	0.00%
21-Instructional	-	-	-	0.00%
23-School Leadership	64,334	6,856	38,751	60.23%
31-Guidance & Counseling	1,050	-	882	84.04%
33-Health Services	950	102	1,603	168.69%
34-Student Transportation	39,952	4,215	22,755	56.96%
35-Food Service	-	-	-	0.00%
36-Extracurricular Activities	59,435	2,867	26,614	44.78%
41-General Administration	393,027	20,414	146,648	37.31%
51-Facilities Maintenance & Operations	313,457	18,544	108,695	34.68%
52-Security & Monitoring Services	1,000	-	148	14.75%
53-Data Processing Services	37,500	(49,917)	25,475	67.93%
61 - Community Service	2,155	47	368	0.00%
71-Debt Service	61,963	-	-	0.00%
81 - Facilities Acquisition and Construction	-	-	-	0.00%
93-Payments to Fiscal Agent/Shared Services	-	-	-	0.00%
99-Other Intergovernmental Charges	15,000	-	8,251	55.00%
Transfer to Child Nutrition	12,000	-	-	0.00%
Total Expenditures	\$ 2,123,545	\$ 110,754	\$ 975,105	45.92%
Excess (Deficiency) of Rev Over(Under) Exp	\$ (85,282)	\$ 222,543	\$ 249,722	

Buckholts ISD
Food Service - as of January 31, 2024

	Budget	Actual-Current	Actual YTD	Percent
Revenue				
Local Revenue	\$ 4,300	\$ 562	\$ 3,037	70.62%
State Revenue	5,983	457	2,413	40.32%
Federal Revenue	130,000	16,340	48,586	37.37%
Transfer In from General Operating	12,000	-	-	0.00%
Total Revenue	\$ 152,283	\$ 17,359	\$ 54,035	35.48%
Expenditures				
11-Instruction	\$ -	\$ -	\$ -	0.00%
12-Instruction, Resources & Media	-	-	-	0.00%
13-Curriculum Development	-	-	-	0.00%
23-School Leadership	-	-	-	0.00%
31-Guidance & Counseling	-	-	-	0.00%
33-Health Services	-	-	-	0.00%
34-Student Transportation	-	-	-	0.00%
35-Food Service	152,283	9,212	53,706	35.27%
36-Extracurricular Activities	-	-	-	0.00%
41-General Administration	-	-	-	0.00%
51-Facilities Maintenance & Operations	-	-	-	0.00%
52-Security & Monitoring Services	-	-	-	0.00%
53-Data Processing Services	-	-	-	0.00%
71-Debt Service	-	-	-	0.00%
91-Contracted Instructional Serv	-	-	-	0.00%
93-Payments to Fiscal Agent/Shared Services	-	-	-	0.00%
99-Other Intergovernmental Charges	-	-	-	0.00%
Transfer to Child Nutrition	-	-	-	-
Total Expenditures	\$ 152,283	\$ 9,212	\$ 53,706	35.27%
Excess (Deficiency) of Rev Over(Under) Exp	\$ -	\$ 8,147	\$ 330	

Buckholts ISD
Interest and Sinking - as of January 31, 2024

	Budget	Actual-Current	Actual YTD	Percent
Revenue				
Local Revenue	\$ 38,475	\$ 10,267	\$ 19,083	49.60%
State Revenue	52,386	-	53,785	102.67%
Total Revenue	\$ 90,861	\$ 10,267	\$ 72,868	80.20%
Expenditures				
11-Instruction	\$ -	\$ -	\$ -	0.00%
12-Instruction, Resources & Media	-	-	-	0.00%
13-Curriculum Development	-	-	-	0.00%
23-School Leadership	-	-	-	0.00%
31-Guidance & Counseling	-	-	-	0.00%
33-Health Services	-	-	-	0.00%
34-Student Transportation	-	-	-	0.00%
35-Food Service	-	-	-	0.00%
36-Extracurricular Activities	-	-	-	0.00%
41-General Administration	-	-	-	0.00%
51-Facilities Maintenance & Operations	-	-	-	0.00%
52-Security & Monitoring Services	-	-	-	0.00%
53-Data Processing Services	-	-	-	0.00%
71-Debt Service	90,861	-	-	0.00%
91-Contracted Instructional Serv	-	-	-	0.00%
93-Payments to Fiscal Agent/Shared Services	-	-	-	0.00%
99-Other Intergovernmental Charges	-	-	-	0.00%
Transfer to Child Nutrition	-	-	-	-
Total Expenditures	\$ 90,861	\$ -	\$ -	0.00%
Excess (Deficiency) of Rev Over(Under) Exp	\$ -	\$ 10,267	\$ 72,868	

For the Month of January

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
020427	01-09-2024	Texas Fire & Safety Servic	160046	01-2401	199-51-6259.92-001-499002	Fire Alarm & Security	93.75	N
			160046	01-2401	199-51-6259.92-001-499003	Fire Alarm & Security	93.75	N
Totals for Check 020427							187.50	
020428	01-09-2024	ATMOS Energy	160020	PMT 5/12	199-51-6259.94-001-499000	GAS UTILITY	1,624.24	N
020429	01-09-2024	Burleson-Milam Special S	160047	5	282-93-6492.00-999-423000	2023-2024 SPED COOP	1,158.50	N
020430	01-09-2024	Capital Truck Parts &	160180	W18228	199-34-6399.00-001-499000	Bus Maintenance	504.09	N
020431	01-09-2024	CENTRAL TEXAS FOOD	160179		240-35-6299.00-001-499000	Food Bank Delivery 12/13	65.64	N
			160179		240-35-6299.00-001-499000	Food Bank Delivery 2/14/23	132.34	N
			160179		240-35-6299.00-001-499000	Food Bank Delivery 3/20/23	49.77	N
			160179		240-35-6299.00-001-499000	Food Bank Delivery 4/11/23	7.96	N
			160179		240-35-6299.00-001-499000	Food Bank Delivery 5/9/23	14.52	N
			160179		240-35-6299.00-001-499000	Food Bank Delivery 12/12/23	58.40	N
Totals for Check 020431							328.63	
020432	01-09-2024	CLEOD9 BUSINESS TEC	160025	37258	199-51-6259.92-001-499000	Telephone	794.83	N
			160025	36820	199-51-6259.92-001-499000	Late Fee	25.00	N
Totals for Check 020432							819.83	
020433	01-09-2024	CONSTELLATION NEWE	160019	PMT 4/12	199-51-6259.93-001-499000	Electricity	2,984.75	N
020434	01-09-2024	GARY EHLER	160186		199-36-6299.01-001-491000	Official 1/2	160.00	N
			160186		199-36-6299.01-001-491000	Official 1/2	20.00	N
Totals for Check 020434							180.00	
020435	01-09-2024	BARBARA DOMINGUEZ	160045	2648	199-51-6249.00-001-499002	Janitorial Cleaning	4,375.00	N
020436	01-09-2024	INTERQUEST GROUP, IN	160076	126436	199-41-6299.00-750-499000	Drug Dog	380.00	N
020437	01-09-2024	LABATT FOOD SERVICE	160066		240-35-6341.00-001-499000	FOOD	2,010.30	N
			160066		240-35-6342.00-001-499000	NON FOOD	230.26	N
Totals for Check 020437							2,240.56	
020438	01-09-2024	Language Line Solutions	160124	11192130	199-11-6239.00-001-425000	Translation Services	5.80	N
020439	01-09-2024	O'HANLON, DEMERATH	160182	24135	199-41-6211.00-701-499000	Legal Services	1,569.50	N
020440	01-09-2024	Oak Farms Dairy - Housto	160067		240-35-6341.SC-001-499000	MILK	649.48	N
020441	01-09-2024	PITNEY BOWES INC.	160044	1024400443	199-41-6299.00-750-499018	Postage Rental	158.94	N
020442	01-09-2024	REMY GODFREY	160181	6562	199-41-6495.00-701-499000	Rotary Dues	275.00	N
020443	01-09-2024	RONALD PORFIRIO	160185		199-36-6299.01-001-491000	Official 1/2	180.00	N
020444	01-09-2024	T-MOBILE	160059	PMT 4/12	199-51-6259.92-001-499000	HOTSPOTS	834.35	N
020445	01-09-2024	Texas Fleet Fuel	160050		199-34-6311.00-001-499000	FUEL	65.89	N
020446	01-09-2024	THE CERTIFIED WELDIN	160187	122623	199-36-6495.00-001-422000	FFA Certificates	60.00	N
020448	01-22-2024	ANDERLE LUMBER CO. I	160195	2401-568251	199-51-6317.00-001-499000	Grounds supplies	32.09	N
020449	01-22-2024	Gray, Clint	160194		199-36-6299.01-001-491000	Official 1/9	180.00	N
020450	01-22-2024	CTWP Leasing	160032	35628222	199-11-6269.00-001-411000	COPIER LEASE	931.12	N
			160032	35628222	199-23-6269.00-001-499000	COPIER LEASE	250.69	N
			160032	35628222	199-41-6269.00-701-499000	COPIER LEASE	250.69	N
Totals for Check 020450							1,432.50	

For the Month of January

Check Nbr	Check Date	Payee	PO Nbr	Invoice Nbr	Fnd-Fnc-Obj.So-Org-Prog	Reason	Amount	EFT
020451	01-22-2024	JERRY JONES	160192		199-36-6299.01-001-491000	Official 10/24	165.00	N
020452	01-22-2024	Lowe's Business Account/	160190		199-33-6399.00-001-499000	Nurse Supplies	101.59	N
			160190		199-51-6316.00-001-499000	Janitorial Supplies	104.79	N
Totals for Check 020452							206.38	
020453	01-22-2024	MasterCard	001768		199-00-1410.00-000-400000	Statement 1/5	3,250.42	N
020454	01-22-2024	NATIONAL BENEFITS SE	160057	972853	199-41-6299.00-750-499009	COBRA ADMIN FEE	9.30	N
020455	01-22-2024	REMY GODFREY	160196		199-41-6411.00-701-499000	TCWSE and TASA TRAVEL	368.80	N
020456	01-22-2024	RONALD CARMICHAEL	160193		199-36-6299.01-001-491000	Official 1/9	180.00	N
020457	01-22-2024	Dietrich Shepard	160191		199-36-6299.01-001-491000	Official 10/24	165.00	N
020458	01-22-2024	SYSTEM DESIGNS	160061	23-0865	240-35-6399.00-001-499002	QRTLTY LUNCH MONEY PROG	60.00	N
020459	01-22-2024	TAGLEROCK	160197	6735	199-53-6299.00-001-499000	ERATE SERVICES	782.60	N
020460	01-22-2024	TASA-Tx Assn. School Ad	160183	161811	199-41-6411.00-701-499000	Midwinter Conference	750.00	N
			160183	161811	199-41-6411.00-701-499000	PD VIA CREDIT CARD	-750.00	N
Totals for Check 020460							.00	
020461	01-22-2024	Texas Fleet Fuel	160050		199-34-6311.00-001-499000	FUEL	202.31	N
980116	01-16-2024	CLAIMS ADMINISTRATIV	001773		199-41-6143.00-701-499000	CAS	3.00	N
990109	01-09-2024	TOWN OF BUCKHOLTS/	160084		199-51-6259.91-001-499000	WATER/SEWER	1,444.15	N
Total Checks							27,063.61	

End of Report

Fiscal Year = 9/1 thru 8/31
2023-24

Cash Flow Projections for BUCKHOLTS ISD

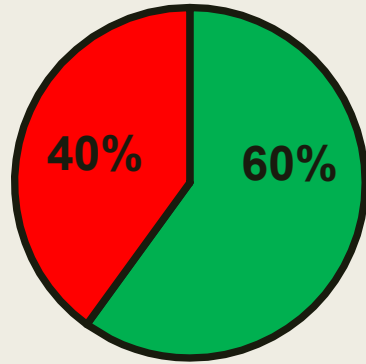
	(actual and/or projected)												TOTALS	BUDGET	DIFFERENCE	
	September	October	November	December	January	February	March	April	May	June	July	August				
(Place an X in box the left of "Projected" to change to "Actual")	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected				
M&O and Special Revenue Funds																
Beginning M&O Cash Balance in General Ledger	\$ 1,525,818	\$ 1,501,557	\$ 1,345,988	\$ 1,271,425	\$ 1,452,006	\$ 1,711,634	\$ 1,713,821	\$ 1,725,920	\$ 1,567,952	\$ 1,576,254	\$ 1,584,805	\$ 1,555,936				
RECEIPTS																
Tax Collections - Current	\$ 0	\$ 4,688	\$ 29,103	\$ 51,158	\$ 98,356	\$ 91,750	\$ 18,350	\$ 14,719	\$ 14,719	\$ 14,719	\$ 14,719	\$ 14,719	\$ 14,719	\$ 367,000	\$ 367,000	\$ 0
Tax Collections - Delinquent	\$ 0	\$ 208	\$ 860	\$ 1,082	\$ 1,731	\$ 874	\$ 874	\$ 874	\$ 874	\$ 874	\$ 874	\$ 874	\$ 874	\$ 10,000	\$ 10,000	\$ 0
Penalties & Interest	\$ 180	\$ 171	\$ 1,858	\$ (704)	\$ 151	\$ 763	\$ 763	\$ 763	\$ 763	\$ 763	\$ 763	\$ 763	\$ 763	\$ 7,000	\$ 7,000	\$ 0
Other Local Revenue	\$ 0	\$ 1,201	\$ 4,877	\$ 3,800	\$ 54,777	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 64,654	\$ 12,350	\$ 52,304
State Revenue - Available School Fund	\$ 3,425	\$ 2,548	\$ 5,504	\$ 2,589	\$ 4,062	\$ 3,519	\$ 3,519	\$ 3,519	\$ 3,519	\$ 3,519	\$ 3,519	\$ 3,519	\$ 3,519	\$ 42,758	\$ 45,495	\$ (2,737)
State Revenue - Foundation	\$ 249,727	\$ 166,985	\$ 166,002	\$ 166,649	\$ 166,619	\$ 83,124	\$ 166,436	\$ 0	\$ 166,270	\$ 166,519	\$ 166,519	\$ 166,519	\$ 0	\$ 1,664,850	\$ 1,486,449	\$ 178,401
State Revenue - Underpayment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Other State Revenue	\$ 0	\$ 0	\$ 134	\$ 104,129	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 104,263	\$ 8,500	\$ 95,763
Federal Funds (Food Service)	\$ 0	\$ 21,127	\$ 10,664	\$ 0	\$ 16,340	\$ 13,374	\$ 13,374	\$ 13,374	\$ 13,374	\$ 13,374	\$ 0	\$ 0	\$ 0	\$ 115,000	\$ 115,000	\$ 0
Federal Funds (Other)	\$ 0	\$ 456	\$ 0	\$ 47,216	\$ 44,224	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 91,896	\$ 186,490	\$ (94,594)
Transfer In from Interest and Sinking	\$ 3,493	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,493	\$ 0	\$ 3,493
Total Receipts	\$ 256,824	\$ 197,384	\$ 219,002	\$ 375,919	\$ 386,260	\$ 193,404	\$ 203,316	\$ 33,249	\$ 199,519	\$ 199,768	\$ 186,394	\$ 19,875	\$ 2,470,914	\$ 2,238,284	\$ 232,630	\$ 232,630
DISBURSEMENTS																
Payroll	\$ 143,707	\$ 154,636	\$ 154,197	\$ 151,763	\$ 150,745	\$ 135,520	\$ 135,520	\$ 135,520	\$ 135,520	\$ 135,520	\$ 135,520	\$ 135,520	\$ 135,520	\$ 1,703,691	\$ 1,626,244	\$ (77,447)
Expenditures other than payroll	\$ 135,954	\$ 196,723	\$ 137,939	\$ 42,139	\$ (24,113)	\$ 52,780	\$ 52,780	\$ 52,780	\$ 52,780	\$ 52,780	\$ 52,780	\$ 52,780	\$ 52,780	\$ 858,101	\$ 633,359	\$ (224,742)
Cash to TEA/Overpayment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
M&O Debt	\$ 1,425	\$ 1,593	\$ 1,428	\$ 1,436	\$ 0	\$ 2,917	\$ 2,917	\$ 2,917	\$ 2,917	\$ 2,917	\$ 2,917	\$ 26,963	\$ 50,346	\$ 63,963	\$ 63,963	\$ 13,617
Total Disbursements	\$ 281,085	\$ 352,953	\$ 293,565	\$ 195,338	\$ 126,632	\$ 191,217	\$ 191,217	\$ 191,217	\$ 191,217	\$ 191,217	\$ 215,263	\$ 191,217	\$ 2,612,137	\$ 2,323,566	\$ (288,571)	\$ (288,571)
Net Change in Cash	\$ (24,261)	\$ (155,569)	\$ (74,562)	\$ 180,581	\$ 259,628	\$ 2,187	\$ 12,099	\$ (157,968)	\$ 8,302	\$ 8,551	\$ (28,869)	\$ (171,342)	\$ (141,223)	\$ (141,223)	\$ (141,223)	\$ (141,223)
Ending M&O Cash Balance	\$ 1,501,557	\$ 1,345,988	\$ 1,271,425	\$ 1,452,006	\$ 1,711,634	\$ 1,713,821	\$ 1,725,920	\$ 1,567,952	\$ 1,576,254	\$ 1,584,805	\$ 1,555,936	\$ 1,384,594	\$ 1,384,594	\$ 1,384,594	\$ 1,384,594	\$ 1,384,594
Estimated Days of Cash on Hand 236																
State Revenue - Foundation reflects the deduction of the prior year overpayment of \$164,652																
As of the 3rd 6 weeks, the District is projected to be overpaid in Foundation funds at the end of FY 2024 by \$242,091																
The District will have this funding withheld in FY 2025.																
Interest and Sinking Fund																
Beginning I&S Cash Balance in General Ledger	\$ 32,905	\$ 29,419	\$ 29,730	\$ 32,892	\$ 92,014	\$ 102,281	\$ 22,680	\$ 24,687	\$ 26,283	\$ 27,879	\$ 29,475	\$ 31,071				
RECEIPTS																
Tax Collections - Current	\$ 0	\$ 279	\$ 3,015	\$ 5,300	\$ 10,190	\$ 9,294	\$ 1,859	\$ 1,448	\$ 1,448	\$ 1,448	\$ 1,448	\$ 1,448	\$ 1,448	\$ 37,175	\$ 37,175	\$ 0
Tax Collections - Delinquent	\$ 0	\$ 14	\$ 51	\$ 64	\$ 103	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 700	\$ 700	\$ 0
Penalties & Interest	\$ 0	\$ 11	\$ 90	\$ (35)	\$ (36)	\$ 81	\$ 81	\$ 81	\$ 81	\$ 81	\$ 81	\$ 81	\$ 81	\$ 600	\$ 600	\$ 0
Other Local Revenue	\$ 6	\$ 6	\$ 6	\$ 7	\$ 10	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 36	\$ 36	\$ 36
Other State Revenue	\$ 0	\$ 0	\$ 0	\$ 53,785	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 53,785	\$ 52,386	\$ 1,399
Total Receipts	\$ 6	\$ 310	\$ 3,162	\$ 59,122	\$ 10,267	\$ 9,442	\$ 2,007	\$ 1,596	\$ 1,596	\$ 1,596	\$ 1,596	\$ 1,596	\$ 1,596	\$ 92,296	\$ 90,861	\$ 1,435
DISBURSEMENTS																
Transfer Out to General Operating	\$ 3,493	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,493	\$ 0	\$ (3,493)
I&S Debt	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 89,043	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,818	\$ 90,861	\$ 90,861	\$ 1
Total Disbursements	\$ 3,493	\$ 0	\$ 0	\$ 0	\$ 0	\$ 89,043	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,818	\$ 90,861	\$ 90,861	\$ 1
Net Change in Cash	\$ (3,486)	\$ 310	\$ 3,162	\$ 59,122	\$ 10,267	\$ (79,601)	\$ 2,007	\$ 1,596	\$ 1,596	\$ 1,596	\$ 1,596	\$ 1,596	\$ (222)	\$ 1,436	\$ 1,436	\$ 1,436
Ending I&S Cash Balance	\$ 29,419	\$ 29,730	\$ 32,892	\$ 92,014	\$ 102,281	\$ 22,680	\$ 24,687	\$ 26,283	\$ 27,879	\$ 29,475	\$ 31,071	\$ 30,849	\$ 34,341	\$ 34,341	\$ 34,341	\$ 34,341
Ending Cash Grand Total	\$ 1,530,976	\$ 1,375,717	\$ 1,304,317	\$ 1,544,020	\$ 1,813,915	\$ 1,736,501	\$ 1,750,607	\$ 1,594,235	\$ 1,604,133	\$ 1,614,280	\$ 1,587,007	\$ 1,415,443	\$ 1,418,936	\$ 1,418,936	\$ 1,418,936	\$ 1,418,936



BUCKHOLTS
ISD

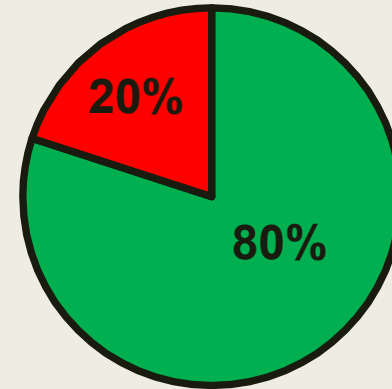
Prekindergarten

Phonological Awareness



■ On Track
■ Needs Support

Math Awareness

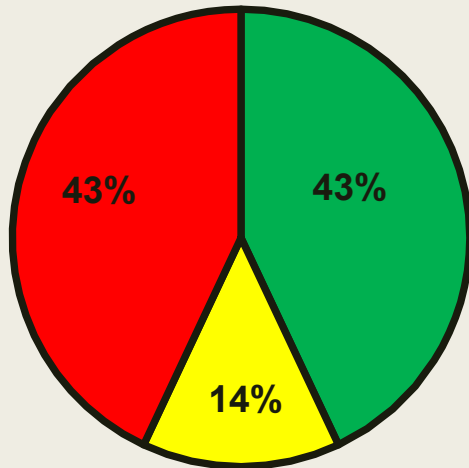


■ On Track
■ Needs Support



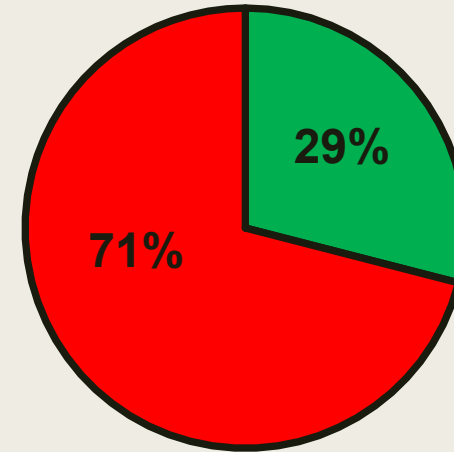
Kindergarten

Phonological Awareness



■ On Track
■ Monitor
■ Needs Support

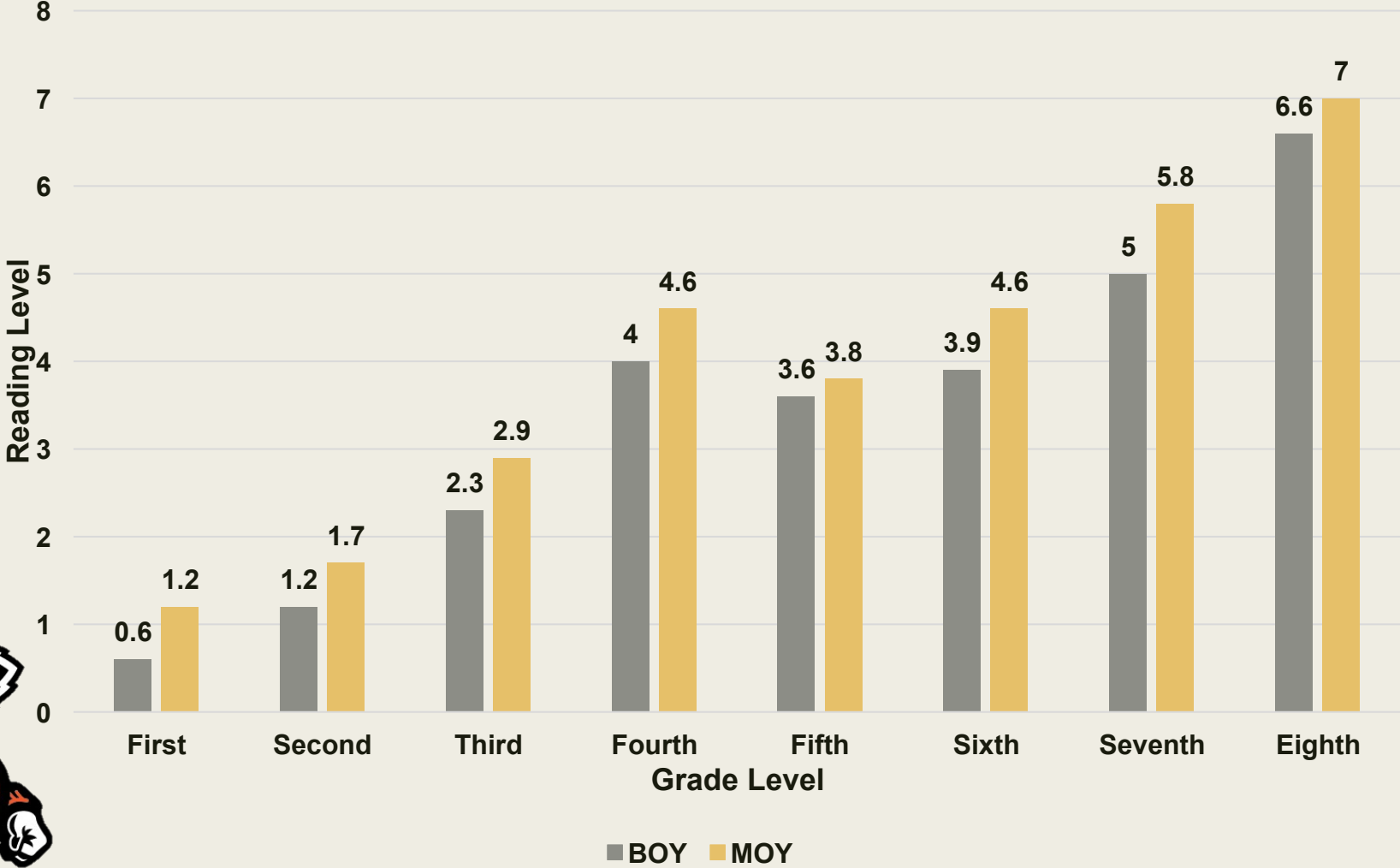
Math Awareness



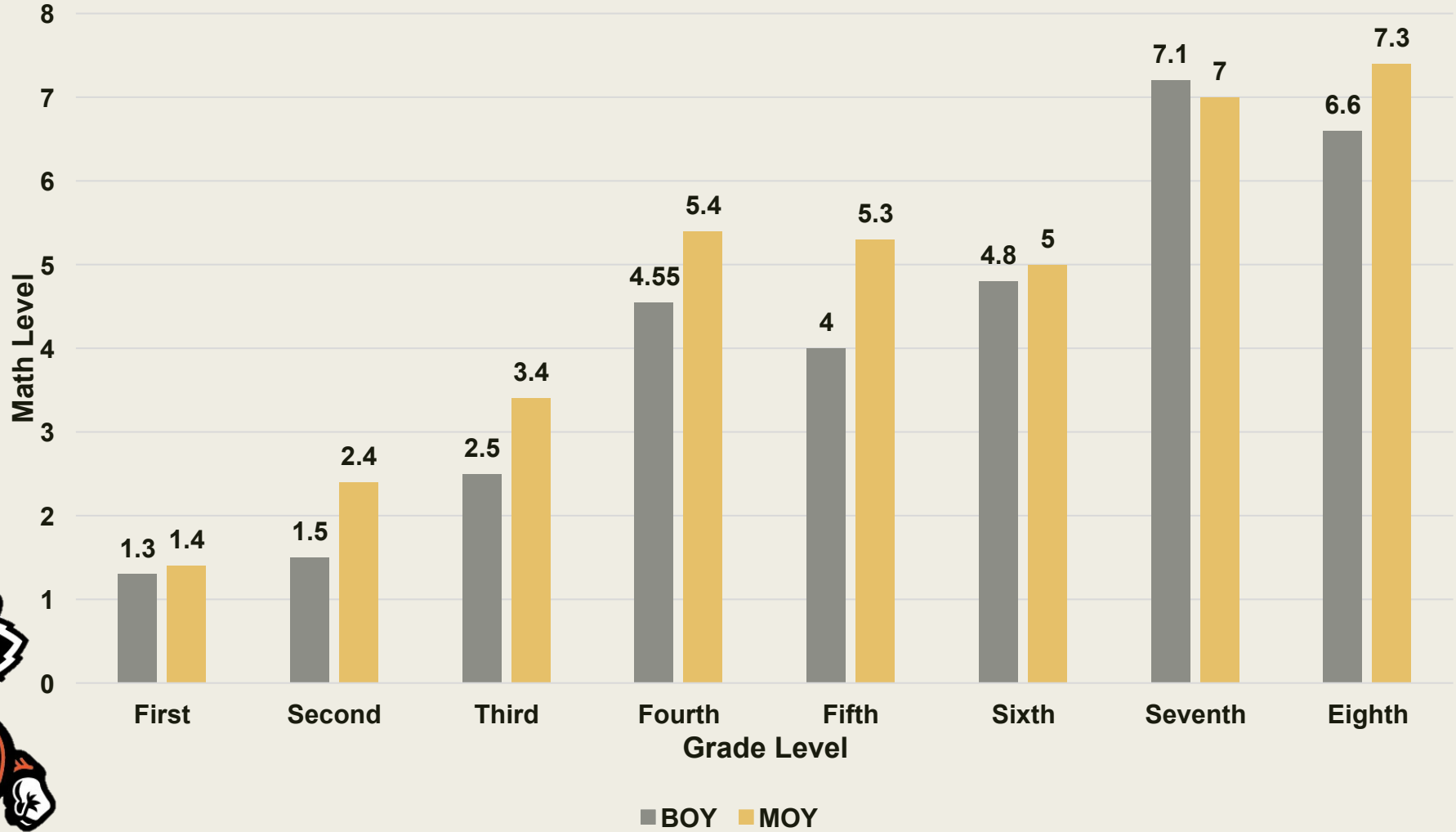
■ On Track
■ Needs Support



Average Reading Level



Average Math Level



Students by Campus

Elementary	Middle School	High School	Total
52	27	37	116



Average Daily Attendance

PK	KG	1 st	2 nd	3 rd	4 th	5 th	6 th
90.54	90.08	94.26	95.73	93.61	93.78	96.56	96.43
7 th	8 th	9 th	10 th	11 th	12 th		TOTAL
95.64	93.91	94.71	95.47	90.37	93.24		94.07



Credit

High School with more than 8 absences in 1st Semester

Student	Periods Owed	Hours Owed (45 mins/Period)	Hours Made Up	Remaining
Junior A	92	69	15.3	53.7
Junior B	21	15.75	.6	15.15
Senior A	66	49.5	5.6	43.9
Senior B	2	2.25	0	2.25
Senior C	48	36	27.8	8.2



Credit

ES and MS with more than 10 absences as of February

Student	Days Over
Kinder A	11
Kinder B	1
3 rd A	1
4 th A	3

Student	Days Over
6 th A	1
8 th A	3
8 th B	4



Electronics

Must be off and in backpack during the school day.

MONTH	Total	ES	MS	HS	Repeats
1 st Semester	9	0	4	5	3
January	1	0	1	0	
February	1	0	0	1	



Referrals

TYPE	Total	ES	MS	HS	Repeat
Disruption	4	0	1	3	2
Disrespect	2	0	1	1	1
Profanity	2	1	1	0	1
Code of Conduct	6	4	2	0	2
E-Cigs	5	0	4	1	1
Referrals/Students	19 / 12	5 / 4	9 / 5	5 / 3	1/2/2



Questions...



BOARD OF TRUSTEES Regular Meeting (* All Meetings Are Posted at Buckholts USPS and the BISD Board Bulletin 72 Hours before all Meetings*)
Buckholts Elementary School Library, 203 S. 10th Street, Buckholts, TX 76518
Buckholts Independent School District

DISTRICT VISION

Every graduate ready for college, career, and life. Real school. Every day.

DISTRICT MISSION

Buckholts Independent School District is rich in culture, heritage, and tradition. BISD will provide an educational environment that will enable all students to develop essential academic skills for a lifetime. We will produce well-educated students who can pursue higher educational opportunities and who will become responsible citizens in a changing global society by teaching ALL students so that they may learn at their maximum potential.

AGENDA

Friday, February 2, 2024 at 6:15 PM

I. Call to Order

The meeting was called to order at 6:15 PM with Ricky McCall, Kerri Hernandez, Chris Marrs, Margaret Green and JoAnn Casarez in attendance.

II. Declaration of Quorum

- A. Announcement by President as to the presence of quorum, that this is a special board meeting and the notice of the meeting was posted in the time and manner required.

III. Pledge/Invocation

IV. Public Comments-pursuant to Board Policy BED (LOCAL)

V. Action Items

- A. Consider and take action to adopt a Resolution to Approve an Engagement Letter with Leon Alcala, PLLC to Serve as Bond Counsel, a law firm with substantial experience serving as bond counsel; finding that such services are specialized and cannot be adequately performed by District personnel or other counsel and that a contingency fee contract is in the best interest of the District because no amount will be paid unless a transaction is completed.

Motion made by K. Hernandez and seconded by C. Marrs to approve a Contingency Fee Engagement Letter with Leon Alcala, PLLC to Serve as Bond Counsel, as presented. Motion passed 5-0.

- B. Consider and take action to adopt an Order Calling School Building Bond Election.

Motion made by C. Marrs and seconded by K. Hernandez to approve to adopt the Order Calling School Building Bond Election, as presented. Motion passed 5-0.

- C. Approving and authorizing agreement between the Buckholts Independent School District and Live Oak Public Finance, LLC for Financial Advisory Services and all matters related thereto.

Motion made by C. Marrs and seconded by J. Casarez to approve and authorize the agreement between the Buckholts Independent School District and Live Oak Public Finance, LLC for Financial Advisory Services and all matters related thereto. Motion passed 5-0.

- D. Consideration and possible action to select a program management firm for potential projects.

Motion made by C. Marrs and seconded by K. Hernandez to approve Gallagher of Texas to conduct pre bond marketing efforts for Buckholts ISD. Motion passed 5-0.

VI. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting accordance with the Texas Open Meetings Act, Tex: Gov't Code, Chapter 551, Subchapters D and E, and Tex. Education Code, Chapter 21.556.

I, the undersigned, do hereby certify that this Notice was posted on the bulletin board of the main entrance of the Buckholts ISD Administration Building and at the Buckholts Post Office at , which is at least 72 hours prior to the date and time of the scheduled meeting.



Mr. Ricky McCall
Board President

BOARD OF TRUSTEES Regular Meeting (* All Meetings Are Posted at Buckholts USPS and the BISD
Board Bulletin 72 Hours before all Meetings*)
Buckholts Elementary School Library, 203 S. 10th Street, Buckholts, TX 76518
Buckholts Independent School District

DISTRICT VISION

Every graduate ready for college, career, and life. Real school. Every day.

DISTRICT MISSION

Buckholts Independent School District is rich in culture, heritage, and tradition. BISD will provide an educational environment that will enable all students to develop essential academic skills for a lifetime. We will produce well-educated students who can pursue higher educational opportunities and who will become responsible citizens in a changing global society by teaching ALL students so that they may learn at their maximum potential.

AGENDA

Monday, January 22, 2024 at 6:00 PM

- I. Call to Order
The meeting was called to order at 6:00 PM with Ricky McCall, Kerri Hernandez, Chris Marrs, Margaret Green and JoAnn Casarez in attendance.
- II. Declaration of Quorum
 - A. Announcement by President as to the presence of quorum, that this is a regular board meeting and the notice of the meeting was posted in the time and manner required.
- III. Pledge/Invocation
- IV. Public Comments-pursuant to Board Policy BED (LOCAL)
- V. Reports
 - A. Ms. Jamie Shaver- Finance Report
 - B. Ms. Alushka Driska- Principal's Report
 - C. Dr. Remy Godfrey- Superintendent Report
- VI. Consent Agenda Items
 - A. Certify and approve BISD December 18, 2023 Regular Meeting Minutes.
Motion made by K. Hernandez and seconded by C. Marrs to approve the consent agenda as presented. Motion passed 5-0.
- VII. Action Items
 - A. Discussion and possible action regarding the annual 2022-2023 Financial Audit as presented by Mr. Karl Kacir, CPA.

Motion made by C. Marrs and seconded by J. Casarez to approve the 2022-2023 Financial Audit as presented by Mr. Karl Kacir, CPA. Motion passed 5-0.

- B. Discussion and possible action regarding Membership and Participation in the Region 10 ESC Multi-Region Purchasing Cooperative for the 24-25 SY.

Motion made by K. Hernandez and seconded by C. Marrs to approve the Region 10 ESC Multi-Region Purchasing Cooperative for the 24-25 SY as presented. Motion passed 5-0.

- C. Discussion and possible action regarding May 2024 Bond Election.

Motion made by K. Hernandez and seconded by C. Marrs to approve the Region 10 ESC Multi-Region Purchasing Cooperative for the 24-25 SY as presented. Motion passed 5-0.

- D. Discussion and possible action regarding BISD District Improvement Plan.

Discussion over the plan and looked at edited items. No action was taken.

- E. Discussion and possible action regarding Lone Star Governance.

Discussion over the LSG plan and looked at edited items. No action was taken.

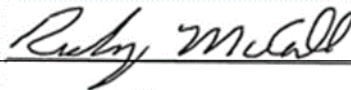
- F. Discussion and possible action regarding Safety and Security Plans/Audit.

Discussion over the plan and looked at edited items. No action was taken.

- VIII. Executive/Closed Meeting will be held as authorized by Texas Government Code, §551.071, §551.072, §551.073, §551.074, §551.075, §551.076, §551.082, §551.083, §551.084, if needed.
- IX. Action from Executive Session
- X. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting accordance with the Texas Open Meetings Act, Tex: Gov't Code, Chapter 551, Subchapters D and E, and Tex. Education Code, Chapter 21.556.

I, the undersigned, do hereby certify that this Notice was posted on the bulletin board of the main entrance of the Buckholts ISD Administration Building and at the Buckholts Post Office at , which is at least 72 hours prior to the date and time of the scheduled meeting.



Mr. Ricky McCall
Board President

RESOLUTION OF THE BOARD REGARDING REVIEW OF THE INVESTMENT PROGRAM

WHEREAS Section 2256.005(e) of the Public Funds Investment Act requires the Board of Trustees of Buckholts Independent School District to:

- (a) review the District’s investment policy and investment strategies set forth in CDA(LOCAL) not less than annually; and,
- (b) adopt a resolution reflecting the Board’s review and recording any changes made to the investment policy or strategies; and,

WHEREAS the District’s investment policy and investment strategies have been presented to the Board for its consideration and approval, as required by the Act; and,

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Buckholts Independent School District has reviewed the District’s investment policy and investment strategies, and hereby adopts the policy with the following changes to the current policy:

No changes to the current policy. (NO CHANGES TO POLICY)

Adopted this ___24th___ day of ___January___, 2022, by the Board of Trustees.

Presiding Officer

Secretary

Position	Name
Election Judge	
Alternate Election Judge/Clerk*	
Election Clerk*	
Early Voting Clerk**	
Deputy Early Voting Clerk	
Early Voting Ballot Board Judge	
Early Voting Ballot Board Members:	
Early Voting Ballot Board Alternate Judge***	
Early Voting Board Ballot Member***	
Signature Verification Committee:	
Signature Verification Committee Member #1	
Signature Verification Committee Member #2	
Signature Verification Committee Member #3	
Signature Verification Committee Member #4	
Signature Verification Committee Member #5	
Central Counting Station Manager	
Central Counting Station Tabulation Supervisor	
Central Counting Station Presiding Judge	

NOTES:

Complete at least Name/Compensation columns before Board approval.

*Election Clerks are selected by the Election Judge.

**EVC previously selected and included in the Election Order.

***EVBB Members are selected by the EVBB Judge.

Dual Roles and Conflicts



Election Officials

Role A	Role B	Okay?
Election Official (City Secretary, etc.)	Early Voting Clerk (EVC)	Yes – Generally req'd by law to serve as EVC, and can be appointed by school/other political subdivision. [Ch. 83]
Election Official	Election Judge	No – If election official has employment relationship with candidate. Otherwise, inadvisable since also likely EVC and must manage election.
Election Official	EVBB Judge	No – Duties conflict in scope and time for performance. Also, official may have employee relationship with candidates on ballot.
Election Official	Central Counting Station Manager	Yes – Generally election official appointed as CCS Manager [127.002]
Election Official	Tabulation Supervisor	No – If election official is also CCS Manager. [127.003]
Election Official	Central Counting Station Judge	No - If election official is also CCS Manager or Tabulation Supervisor. [127.005] Inadvisable – If election official has employee relationship with candidates on ballot.
Election Official	Central Counting Station Clerk	No - If election official is also CCS Manager-cannot appoint self. [127.006]

Early Voting Officials

Role A	Role B	Okay?
Early Voting Clerk	Election Judge/Alternate Judge	No – Clerk must keep office open on election day (83.011)
Early Voting Clerk	Election Clerk	No – Clerk must keep office open on election day (83.011)
Early Voting Clerk	EVBB Judge/Member	No – Duties conflict in scope and time for performance. Also, official may have employee relationship with candidates on ballot.
Early Voting Clerk	Signature Verification	Inadvisable -Duties conflict in scope and time for performance.
Early Voting Clerk	Central Counting Station	Yes – EVC may serve as CCS Manager. Must appoint other people as Tabulation Supervisor and Presiding Judge, and clerks/assistants, if needed. (Ch. 127)

NOTE: Early Voting Clerk may be an employee of political subdivision, and employee of a candidate, e.g. school board trustees are candidates and appointing authority. Early Voting Clerk should not be a candidate.



Early Voting Officials

Role A	Role B	Okay?
Deputy Early Voting Clerk	Election Judge/Alternate Judge	Yes – Unless needed to assist EVC on election day with early voting duties (83.011), or appointed to EVBB under 87.004
Deputy Early Voting Clerk	Election Clerk	Yes – Unless needed to assist EVC on election day with early voting duties (83.011)
Deputy Early Voting Clerk	EVBB Judge/Member	Inadvisable – If duties conflict in scope and time for performance, e.g. mail ballot work.
Deputy Early Voting Clerk	Signature Verification	Inadvisable – If duties conflict in scope and time for performance, e.g. mail ballot work.
Deputy Early Voting Clerk	Central Counting Station	Yes – Deputy EVC may serve as CCS Manager, but must appoint other people as Tabulation Supervisor and Presiding Judge. (Ch. 127)
Deputy Early Voting Clerk	Employee of Political Subdivision	Yes – if approved by governing body (83.034)
Deputy Early Voting Clerk	Candidate/Officeholder	No – per eligibility requirements of a presiding judge. (Ch. 32)
Deputy Early Voting Clerk	Employee of Candidate	Yes – if early voting clerk is a candidate – generally applies to county clerks. (83.032)
Deputy Early Voting Clerk	Relative of Candidate	No – per eligibility requirements of a presiding judge if within 2 nd degree. (Ch. 32)
Deputy Early Voting Clerk	Campaign Employee – Manager or Treasurer	No – per eligibility requirements of a presiding judge. (Ch. 32)

Early Voting Ballot Board

Role A	Role B	Okay?
Early Voting Ballot Board Judge/Member	Election Judge/Alternate Judge	Yes – Authority order election may direct that one precinct’s election officers also serve as the ballot board. Presiding judge of precinct also presiding judge of EVBB. (87.004)
Early Voting Ballot Board Judge/Member	Election Clerk	Yes – See above. (87.004)
Early Voting Ballot Board Judge/Member	Early Voting Official	Inadvisable – If duties conflict in scope and time for performance, e.g. mail ballot work for Deputy EVC.
Early Voting Ballot Board Judge/Member	Signature Verification	No - Conflicts with role on early voting ballot board. (87.027)
Early Voting Ballot Board Judge/Member	Central Counting Station	Maybe – If no conflicts with timing of work on ballot board. (87.027)
Early Voting Ballot Board Judge/Member	Employee of Political Subdivision	No – per eligibility requirements of a presiding judge. (Ch. 32)
Early Voting Ballot Board Judge/Member	Candidate/Officeholder	No – per eligibility requirements of a presiding judge. (Ch. 32)
Early Voting Ballot Board Judge/Member	Employee of Candidate	No – per eligibility requirements of a presiding judge. (Ch. 32)
Early Voting Ballot Board Judge/Member	Relative of Candidate	No – per eligibility requirements of a presiding judge if within 2 nd degree. (Ch. 32)
Early Voting Ballot Board Judge/Member	Campaign Employee – Manager or Treasurer	No – per eligibility requirements of a presiding judge. (Ch. 32)

Signature Verification Committee

Role A	Role B	Okay?
Signature Verification Committee Member	Election Judge/Alternate Judge	Yes – If no conflicts with timing of work on signature verification committee (87.027), or appointed to EVBB under 87.004.
Signature Verification Committee Member	Election Clerk	Yes – If no conflicts with timing of work on signature verification committee (87.027), or appointed to EVBB under 87.004.
Signature Verification Committee Member	Early Voting Official	Inadvisable – If duties conflict in scope and time for performance, e.g. mail ballot work for Deputy EVC.
Signature Verification Committee Member	Early Voting Ballot Board Judge/Member	No - Conflicts with role on early voting ballot board. (87.027)
Signature Verification Committee Member	Central Counting Station	Maybe – If no conflicts with timing of work on ballot board.
Signature Verification Committee Member	Employee of Political Subdivision	Yes – no requirement stated in the Election Code, but inadvisable if employee of candidate.
Signature Verification Committee Member	Candidate/Officeholder	Inadvisable – May create perception of bias.
Signature Verification Committee Member	Employee of Candidate	Inadvisable – May create perception of bias.
Signature Verification Committee Member	Relative of Candidate	Inadvisable – May create perception of bias.
Signature Verification Committee Member	Campaign Employee – Manager or Treasurer	Inadvisable – May create perception of bias.

Central Counting Station

- The roles and duties of the central counting station manager, tabulation supervisor, and presiding judge are distinct and should not be held by the same person:
 - Manager and Judge are required to consult on issues, e.g. duplication of ballots.
 - Manager and judge have time conflicts-manager may be sorting irregularly marked ballots while judge is determining if voter intent can be ascertained.
 - Tabulation supervisor should be very knowledgeable about the voting system and be able to process results while manager and judge are handling other duties.



Central Counting Station

Role A	Role B	Okay?
Manager or Tabulation Supervisor	Election Judge/Alternate Judge	Maybe – If person has experience with voting systems, and roles do not conflict in time for performance. (Ch. 127)
Manager or Tabulation Supervisor	Election Clerk	Maybe – If person has experience with voting systems, and roles do not conflict in time for performance. (Ch. 127)
Manager or Tabulation Supervisor	Early Voting Official	Yes – Recommend EVC as Manager and a Deputy EVC as Tabulation Supervisor, if clerk owns and operates equipment.
Manager or Tabulation Supervisor	Early Voting Ballot Board Judge/Member	No - Duties conflict in scope of duties and time for performance. (Ch. 87 and 127)
Manager or Tabulation Supervisor	Signature Verification Committee	No - Duties conflict in scope of duties and time for performance. (Ch. 87 and 127)
Manager or Tabulation Supervisor	Employee of Political Subdivision	Yes – Allowed by Ch. 127.
Manager or Tabulation Supervisor	Candidate/Officeholder	Maybe - If Manager is general custodian of records, can also be a candidate. Tabulation Supervisor cannot be a candidate. Neither may be an elected public officer, except for general custodian of records
Manager or Tabulation Supervisor	Employee of Candidate	No – per eligibility requirements of a presiding judge. (Ch. 32)
Manager or Tabulation Supervisor	Relative of Candidate	No – per eligibility requirements of a presiding judge. (Ch. 32)
Manager or Tabulation Supervisor	Campaign Employee – Manager or Treasurer	No – per eligibility requirements of a presiding judge. (Ch. 32)

Central Counting Station

Role A	Role B	Okay?
Presiding Judge of Central Count	Election Judge/Alternate Judge	Inadvisable – Duties conflict in scope of duties and time for performance. (Ch. 32)
Presiding Judge of Central Count	Election Clerk	Yes – If no conflicts with timing of work as a precinct clerk. (Ch. 32)
Presiding Judge of Central Count	Early Voting Official	Yes – If no conflicts with timing of work as a early voting clerk/deputy early voting clerk.
Presiding Judge of Central Count	Early Voting Ballot Board Judge/Member	Yes – If no conflicts with timing of work on early voting ballot board. (Ch. 87)
Presiding Judge of Central Count	Signature Verification Committee	Yes – If no conflicts with timing of work on signature verification committee.
Presiding Judge of Central Count	Employee of Political Subdivision	Yes – Per 127.005(a) may be employee or general custodian of election records.
Presiding Judge of Central Count	Candidate/Officeholder	Maybe - If Judge is general custodian of records, can also be a candidate. May not be an elected public officer, except for general custodian of records.
Presiding Judge of Central Count	Employee of Candidate	No – per eligibility requirements of a presiding judge. (Ch. 32)
Presiding Judge of Central Count	Relative of Candidate	No – per eligibility requirements of a presiding judge. (Ch. 32)
Presiding Judge of Central Count	Campaign Employee – Manager or Treasurer	No – per eligibility requirements of a presiding judge. (Ch. 32)

Central Counting Station

Role A	Role B	Okay?
Assistant Tabulator	Election Judge/Alternate Judge	Yes – If person has experience with voting systems and duties do not conflict in time for performance. (Ch. 32 and 127)
Assistant Tabulator	Election Clerk	Yes – If person has experience with voting systems, and duties do not conflict in time for performance. (Ch. 127)
Assistant Tabulator	Early Voting Official	Yes – Recommend a deputy early voting clerk serving as assistant tabulator.
Assistant Tabulator	Early Voting Ballot Board Judge/Member	Yes – If person has experience with voting systems, and duties do not conflict in time for performance.
Assistant Tabulator	Signature Verification Committee Member	Yes – If person has experience with voting systems, and duties do not conflict in time for performance.
Assistant Tabulator	Employee of Political Subdivision	Yes – per 127.004(c)
Assistant Tabulator	Candidate/Officeholder	Inadvisable – May create perception of bias.
Assistant Tabulator	Employee of Candidate	Inadvisable – May create perception of bias.
Assistant Tabulator	Relative of Candidate	Inadvisable – May create perception of bias.
Assistant Tabulator	Campaign Employee – Manager or Treasurer	Inadvisable – May create perception of bias.

Central Counting Station

Role A	Role B	Okay?
Central Count Clerk	Election Judge/Alternate Judge	Yes – If no conflict in time for performance. (Ch. 32 and 127)
Central Count Clerk	Election Clerk	Yes – If duties not conflict in time for performance. (Ch. 32 and 127)
Central Count Clerk	Early Voting Official	Inadvisable – Duties conflict in time for performance.
Central Count Clerk	Early Voting Ballot Board Judge/Member	Inadvisable – Duties conflict in time for performance. (Ch. 87)
Central Count Clerk	Signature Verification Committee Member	Inadvisable – Duties conflict in time for performance.
Central Count Clerk	Employee of Political Subdivision	Yes – Per 127.006(b) may be employee, general custodian of election records, or employee of general custodian.
Central Count Clerk	Candidate/Officeholder	No – per eligibility requirements of a clerk. (Ch. 32)
Central Count Clerk	Employee of Candidate	No – per eligibility requirements of a clerk. (Ch. 32)
Central Count Clerk	Relative of Candidate	No – per eligibility requirements of a clerk. (Ch. 32)
Central Count Clerk	Campaign Employee – Manager or Treasurer	No – per eligibility requirements of a clerk. (Ch. 32)

WRIT OF ELECTION FOR PRESIDING JUDGE

TO THE PRESIDING JUDGE OF PRECINCT NO. 1 OF BUCKHOLTS INDEPENDENT SCHOOL DISTRICT:

YOU ARE HEREBY NOTIFIED TO HOLD AN ELECTION AT THE FOLLOWING POLLING PLACE ON THE DATE STATED BELOW BETWEEN THE HOURS OF 7:00 A.M. AND 7:00 P.M.

Location of Polling Place: _____

Date of Election: **May 4, 2024**

Nature of Election: **Bond Election**

Number of Clerks You May Appoint in this Election:* **2**

President, Board of Trustees

* While the Judge has the authority to appoint his/her elections clerks, the District has named _____ (*name*) as alternate judge. To reduce election costs, the District requests that such person be selected as one of your election clerks.

NOTIFICATION OF APPOINTMENT AS PRESIDING OR ALTERNATE JUDGE

TO: _____ (*insert name of judge*)

Notice is hereby given that you have been appointed _____ judge (*insert presiding or alternate*) for precinct 1 of Buckholts Independent School District (the “District”). The precinct boundaries for this election precinct span the entirety of the District.

Your appointment is for a single election to be held on May 4, 2024.

The appointee’s name and address are as follows:

_____ (*insert name of judge*)

_____ (*insert address of judge*)

President, Board of Trustees

WRIT OF ELECTION FOR EARLY VOTING BALLOT BOARD JUDGE

You are hereby notified that an election will be held by Buckholts Independent School District on May 4, 2024 for the purpose of seeking authorization to issue bonds.

As presiding judge of the early voting ballot board, it will be necessary for you to set the time the board is to convene on election day and notify the custodian of the second key of the ballot box and the early voting clerk so the keys and appropriate materials may be delivered to you. You may convene the board anytime after early voting by personal appearance is concluded for the purpose of qualifying early voted ballots by mail. You may not begin counting the ballots until the polls open on election day. You must convene the board not later than 7:00 p.m. on election day.

You may hire two (2) clerks[†] to serve on the early voting ballot board for this election.

President, Board of Trustees

[†] While the Judge has the authority to appoint his/her elections clerks, the District has named _____ (*name*) as alternate judge. To reduce election costs, the District requests that such person be selected as one of your election clerks.

Chart of Necessary Election Workers

Role	Duties	Appointing Party	Qualifications	Compensation
Election Judge	Management of polling place on election day; preserve order and prevent breaches of peace. Management of clerks' hours and activities.	School Board	Must be a qualified voter in the District. Cannot hold any public office (e.g., School Board) Cannot have been convicted of election-related crime.	Yes; must be paid at least federal minimum wage.
Alternate Election Judge/Clerk	Performs Election Judge's duties in his/her absence. Performs duties assigned by judge in conducting election.	School Board selects Alternate Judge; Election Judge selects Election Clerk	Same as Election Judge.	Yes; must be paid at least federal minimum wage.
Election Clerk	Performs duties assigned by judge in conducting election.	Election Judge	Same as Election Judge. Student Clerks are authorized under the Election Code; if interested, contact us for additional information.	Yes; must be paid at least federal minimum wage.
Early Voting Clerk	Officer in charge of conducting early voting for the election. Also, maintains hours on election day for early voting activities.	School Board	Must be a qualified voter in the District or an employee of the District.	Employees serving as EVC need not be compensated. Others are entitled to

			<p>Cannot hold any public office (e.g., School Board)</p> <p>Cannot have been convicted of election-related crime.</p>	compensation at the rate set by the District.
Deputy Early Voting Clerk	Also, an officer of the election for conducting early voting with same authority of EVC subject to their supervision.	School Board	Same as EVC.	Employees serving as Deputy EVC need not be compensated. Others are entitled to compensation at the rate set by the District.
Early Voting Ballot Board Judge	Oversees EVBB's processing of early voting results for the election-mail ballots and provisional ballots.	School Board	Same as Election Judge.	Should be compensated the same as Election Judges.
Early Voting Ballot Board Members	Process early voting results for the election-mail ballots and process provisional ballots.	Early Voting Ballot Board Judge	Same as Election Judge.	Should be compensated the same as Election Judges.
Signature Verification Committee (Five Members)	SVC compare signatures on application for mail ballot to carrier envelope to confirm signature is that of the voter's.	School Board	Must be a qualified voter in the District.	Not specified by law; recommended to compensate at same rate as Election Judge.
Central Counting Station ("CCS") Manager	Management of central counting station and personnel; established written plan for station.	School Board	Same as EVC; EVC may serve as CCSM.	Entitled to compensation at the rate set by the District.
CCS Tabulation Supervisor	Management of automatic tabulating equipment for counting ballots.	School Board	Same as Election Judge.	Entitled to compensation at the rate set by the District.
CCS Presiding Judge	Maintaining order of station, and conferring with personnel and review of irregularly marked ballots.	School Board	Same as Election Judge.	Entitled to compensation at the rate set by the District; minimum of 5 hours.