

BOARD OF TRUSTEES Regular Meeting  
Buckholts Elementary School Library, 203 S. 10th Street, Buckholts, TX 76518  
Buckholts Independent School District

**DISTRICT VISION**

Buckholts ISD is dedicated to developing responsible citizens with high moral and ethical standards who are educated in a safe environment designed to maximize their potential for academic, athletic, and vocational opportunities.

**DISTRICT GOALS**

1. Buckholts ISD will demonstrate high expectations and focus on student success.
2. Buckholts ISD fosters a culture of pride in our students and an atmosphere of respect and positivity.
3. Buckholts ISD strives to create an inviting, supportive work environment and provide training to recruit and maintain the best staff for student growth.

**AGENDA**

**Monday, October 18, 2021 at 6:00 PM**

- I. Call to Order
- II. Declaration of Quorum
  - A. Announcement by President as to the presence of quorum, that this is a regular board meeting and the notice of the meeting was posted in the time and manner required.
- III. Pledge/Invocation
- IV. Public Comments-pursuant to Board Policy BED (LOCAL)
- V. Reports
  - A. Sherry Lopez- Finance Director Report
  - B. Ms. Alushka Driska- Elementary Report
  - C. Dr. Randy Lund- Principal Report
  - D. Dr. Remy Godfrey- Superintendent Report
- VI. Consent Agenda Items
  - A. Minutes from the September 20, 2021 Regular Board Meeting.
- VII. Action Items
  - A. Discussion and possible action regarding Texas A&M AgriLife Extension Resolution.
  - B. Discussion and possible action regarding TASB Policy Review Update July 14 & 15, 2021.
- VIII. Executive/Closed Meeting will be held as authorized by Texas Government Code, §551.071, §551.072, §551.073, §551.074, §551.075, §551.076, §551.082, §551.083, §551.084, if needed.

- IX. Action from Executive Session
- X. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting accordance with the Texas Open Meetings Act, Tex: Gov't Code, Chapter 551, Subchapters D and E, and Tex. Education Code, Chapter 21.556.

I, the undersigned, do hereby certify that this Notice was posted on the bulletin board of the main entrance of the Buckholts ISD Administration Building and at the Buckholts Post Office at , which is at least 72 hours prior to the date and time of the scheduled meeting.

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Mr. Ricky McCall  
Board President

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Dr. Remy Godfrey  
Superintendent

Board Report  
Recap Comparison of Revenue to Budget  
Buckholts ISD  
As of September

	<u>EstimatedRevenue (Budget)</u>	<u>Revenue Realized Current</u>	<u>Revenue Realized To Date</u>	<u>Revenue Balance</u>	<u>Percent Realized</u>
199 / 2 GENERAL FUND	2,332,343.00	-569,973.19	-569,973.19	1,762,369.81	24.44%
240 / 2 LUNCH PROGRAM	114,974.00	-9,128.55	-9,128.55	105,845.45	7.94%
599 / 2 DEBT SERVICE	96,035.00	-146.37	-146.37	95,888.63	.15%
<b>Total 5000 Revenues</b>	<b>2,518,352.00</b>	<b>-579,248.11</b>	<b>-579,248.11</b>	<b>1,939,103.89</b>	<b>23.00%</b>
<b>Total 7000 Revenues</b>	<b>25,000.00</b>	<b>.00</b>	<b>.00</b>	<b>25,000.00</b>	<b>.00%</b>
<b>Total Revenues</b>	<b>2,543,352.00</b>	<b>-579,248.11</b>	<b>-579,248.11</b>	<b>1,964,103.89</b>	<b>23.00%</b>

**Board Report**  
**Recap Comparison of Expenditures and Encumbrances to Budget**  
**Buckholts ISD**  
**As of September**

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
199 / 2 GENERAL FUND	-2,332,343.00	74,338.05	210,229.67	210,229.67	-2,047,775.28	9.01%
240 / 2 LUNCH PROGRAM	-114,974.00	33,648.77	11,797.92	11,797.92	-69,527.31	10.26%
599 / 2 DEBT SERVICE	-96,035.00	.00	.00	.00	-96,035.00	-.00%
<b>Total 6000 Expenditures</b>	<b>-2,518,352.00</b>	<b>107,986.82</b>	<b>222,027.59</b>	<b>222,027.59</b>	<b>-2,188,337.59</b>	<b>8.82%</b>
<b>Total 8000 Expenditures</b>	<b>-25,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>-25,000.00</b>	<b>-.00%</b>
<b>Total Expenditures</b>	<b>-2,543,352.00</b>	<b>107,986.82</b>	<b>222,027.59</b>	<b>222,027.59</b>	<b>-2,213,337.59</b>	<b>8.82%</b>

End of Report

Check Nbr	Check Date	Vend Nbr	Payee	Organization	PO Nbr Fnd-Fnc-Obj.	Invoice Nbr So-Org-Prorg	Typ Cd	Reason	Amount	EFT
018917	09-15-2021	00001	Lowe's Business Accoun	DISTRICT WIDE	001310		C	PO 159025 Bolts Greenhous	62.57	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001312		C	Sidewall Screen AC	30.69	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001313		C	Greenhouse Construct	1,158.28	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001309		C	PO 159005 Prin Office	501.73	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE			M	Returned Bolts	-22.29	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE			M	Returned Unused Items	-220.15	N
					199-00-2110.00-000-200000					
								<b>Check 018917 Total:</b>	<b>1,510.83</b>	
								<b>Vendor 00001 Total:</b>	<b>1,510.83</b>	
018918	09-15-2021	00010	CTWP Leasing	DISTRICT WIDE	001334	29948461	C	Copier Rentals	1,446.23	N
					199-00-2110.00-000-200000					
018945	09-20-2021	00014	ANDERLE LUMBER CO	BUCKHOLTS ISD	159136	210962146	C	Sprinkler and Ant Granules	58.97	N
					199-51-6317.00-001-299000					
018893	09-14-2021	00037	Burleson-Milam Special	BUCKHOLTS ISD	159105	SE2021.2022	C	Success ED	340.00	N
					199-11-6299.00-001-223000					
				UNDISTRIBUTED O	159107	01	C	SpEd Coop Services	17,270.00	N
					282-93-6492.00-999-223000					
								<b>Check 018893 Total:</b>	<b>17,610.00</b>	
								<b>Vendor 00037 Total:</b>	<b>17,610.00</b>	
018962	09-20-2021	00058	Renaissance Learning, I	BUCKHOLTS ISD	159145	501537	C	Renewal	2,811.25	N
					199-11-6299.00-001-230000					
210922	09-22-2021	00067	CLAIMS ADMINISTRATI	SUPERINTENDENT	001348		D	CAS Insurance Claims	2.00	N
					199-41-6143.00-701-299000					
018919	09-15-2021	00069	ESC Region 12	DISTRICT WIDE	001307	094641	C	Diabetes Training PO15903	220.00	N
					199-00-2110.00-000-200000					
018982	09-30-2021	00071	EQUITY CENTER	SUPERINTENDENT	159101	2021-2022 Ameri	C	2021 2022 Membership	2.04	N
					199-41-6214.00-701-299000					
				SUPERINTENDENT	159101	2021-2022 Ameri	C	2021 2022 Membership	18.41	N
					199-41-6495.00-701-299000					
								<b>Check 018982 Total:</b>	<b>20.45</b>	
								<b>Vendor 00071 Total:</b>	<b>20.45</b>	
018894	09-14-2021	00084	Gulf Coast Paper Co. Inc	BUCKHOLTS ISD	159088	2097911	C	Disposable Serving Trays	414.60	N
					240-35-6342.00-001-299000					
018920	09-15-2021	00084	Gulf Coast Paper Co. Inc	DISTRICT WIDE	001303	2093809	C	PO 159065 Trash bags	437.40	N
					199-00-2110.00-000-200000					
								<b>Vendor 00084 Total:</b>	<b>852.00</b>	
018921	09-15-2021	00157	Sam's Club	DISTRICT WIDE	001343		C	PO159021 Badge Holders	51.10	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001341		C	Band Aids Itch Crm	28.94	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001342		C	PO 159066 Clipboards Offic	12.96	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001340		C	PO159056 STUCO Concess	200.45	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001339		C	PO159068 FFAConcessions	561.55	N
					199-00-2110.00-000-200000					

Check Nbr	Check Date	Vend Nbr	Payee	Organization	PO Nbr Fnd-Fnc-Obj.	Invoice Nbr So-Org-Prog	Typ Cd	Reason	Amount	EFT
				DISTRICT WIDE	001344		C	PO159008 Meet Teach Refr	206.82	N
					199-00-2110.00-000-200000					
								<b>Check 018921 Total:</b>	<b>1,061.82</b>	
								<b>Vendor 00157 Total:</b>	<b>1,061.82</b>	
018995	09-30-2021	00159	School Specialty	BUCKHOLTS ISD	159146	208128607708	C	Student Admit Slips	54.30	N
					199-23-6399.00-001-299000					
018922	09-15-2021	00178	TEMPLE DAILY TELEG	DISTRICT WIDE	001327	16669958	C	Bud and Tax Rate	561.25	N
					199-00-2110.00-000-200000					
018895	09-14-2021	00194	TEMPLE COLLEGE	DISTRICT WIDE	159103	670	C	Dual Credit Books	1,438.00	N
					199-11-6321.00-000-230000					
018923	09-15-2021	00209	MasterCard	DISTRICT WIDE	001323		C	Fuel for Trencher	40.00	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001322		C	Toggle Switches Cable Ties	40.05	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001320		C	PO159000 Mower Fuel	34.07	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001321		C	PO 159001 Cert Mail to Pare	6.45	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001319		C	PO159012 Mower Fuel	35.65	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001315		C	PO 159046 Bulletin Bd Supp	7.94	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001316		C	PO159016 Battery M1	145.49	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001314		C	PO159048 Mower Fuel	139.61	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001318		C	PO159076 Sped IPADS Cas	2,456.97	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001317		C	PO158829 SpEd IPADS	1,637.98	N
					199-00-2110.00-000-200000					
								<b>Check 018923 Total:</b>	<b>4,544.21</b>	
								<b>Vendor 00209 Total:</b>	<b>4,544.21</b>	
210910	09-10-2021	00228	TOWN OF BUCKHOLTS	BUCKHOLTS ISD	001299		D	Water, Garbage, Sewer	1,714.01	N
					199-51-6259.91-001-299000					
018968	09-29-2021	00262	CAMERON BOOSTER	BUCKHOLTS ISD	159201		C	MS XC Meet 9/29	40.00	N
					199-36-6499.00-001-291000					
018976	09-30-2021	00268	Compliance Consortium	BUCKHOLTS ISD	159178	21090157	C	Random Student Drug Testi	275.00	N
					199-36-6218.00-001-291000					
018896	09-14-2021	00349	TASB, Inc.	SUPERINTENDENT	159091	615890	C	Policy Service Subscription	1,850.00	N
					199-41-6299.00-701-299000					
				BUSINESS OFFICE	159117	617168	C	HR Serv Subscription	945.00	N
					199-41-6299.00-750-299001					
				BUSINESS OFFICE	159100	612776	C	BoardBook for Board Meetin	1,250.00	N
					199-41-6299.00-750-299018					
								<b>Check 018896 Total:</b>	<b>4,045.00</b>	
								<b>Vendor 00349 Total:</b>	<b>4,045.00</b>	
018897	09-14-2021	00546	CAMERON TIRE STOR	BUCKHOLTS ISD	159112	00290004	C	Propane for Forklift	35.90	N
					199-11-6399.37-001-222000					
				BUCKHOLTS ISD	159104	00290161	C	Oil Change C1	52.25	N
					199-34-6249.00-001-299000					
								<b>Check 018897 Total:</b>	<b>88.15</b>	

Check Nbr	Check Date	Vend Nbr	Payee	Organization	PO Nbr Fnd-Fnc-Obj.	Invoice Nbr So-Org-Prog	Typ Cd	Reason	Amount	EFT
<b>Vendor 00546 Total:</b>								<b>88.15</b>		
018898	09-14-2021	00661	PITNEY BOWES INC.	BUCKHOLTS ISD	159124	800090901094697 199-23-6399.00-001-299009	C	Postage for Student Mailouts	100.00	N
018899	09-14-2021	00674	Oak Farms Dairy - Houst	BUCKHOLTS ISD	159086	240-35-6341.00-001-299000	C	Milk Purchases	210.23	N
018961	09-20-2021	00674	Oak Farms Dairy - Houst	BUCKHOLTS ISD	159086	111202149 240-35-6341.00-001-299000	C	Milk Purchases	50.17	N
				BUCKHOLTS ISD	159086	111203767 240-35-6341.00-001-299000	C	Milk Purchases	109.22	N
				BUCKHOLTS ISD	159086	111203884 240-35-6341.00-001-299000	C	Milk Purchases	111.43	N
				BUCKHOLTS ISD	159086	111203984 240-35-6341.00-001-299000	C	Milk Purchases	136.67	N
				BUCKHOLTS ISD			M	Milk Returns	-16.41	N
				BUCKHOLTS ISD			M	Milk Returns	-7.58	N
<b>Check 018961 Total:</b>								<b>383.50</b>		
018990	09-30-2021	00674	Oak Farms Dairy - Houst	BUCKHOLTS ISD	159086	111204197 240-35-6341.00-001-299000	C	Milk Purchases	98.80	N
				BUCKHOLTS ISD	159086	111204092 240-35-6341.00-001-299000	C	Milk Purchases	124.05	N
				BUCKHOLTS ISD	159086	111203151 240-35-6341.00-001-299000	C	Milk Purchases	147.09	N
<b>Check 018990 Total:</b>								<b>369.94</b>		
019002	09-30-2021	00674	Oak Farms Dairy - Houst	BUCKHOLTS ISD	159086	111202149 240-35-6341.00-001-299000	C	Milk Purchases	50.17	N
<b>Vendor 00674 Total:</b>								<b>1,013.84</b>		
018924	09-15-2021	00680	TASB Risk Management	DISTRICT WIDE	001330	62718 199-00-2110.00-000-200000	C	Worker Comp Coverage	7,110.00	N
018997	09-30-2021	00680	TASB Risk Management	BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-211000	C	Unemployment Comp Cover	1,290.09	N
				BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-221000	C	Unemployment Comp Cover	2.99	N
				BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-222000	C	Unemployment Comp Cover	359.97	N
				BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-223000	C	Unemployment Comp Cover	349.96	N
				BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-225000	C	Unemployment Comp Cover	9.98	N
				BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-230000	C	Unemployment Comp Cover	109.98	N
				BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-232000	C	Unemployment Comp Cover	34.97	N
				BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-234000	C	Unemployment Comp Cover	60.00	N
				BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-236000	C	Unemployment Comp Cover	20.90	N
				BUCKHOLTS ISD	159214	63928 199-11-6145.00-001-299000	C	Unemployment Comp Cover	39.98	N
				BUCKHOLTS ISD	159214	63928 199-23-6145.00-001-299000	C	Unemployment Comp Cover	114.99	N
				BUCKHOLTS ISD	159214	63928 199-34-6145.00-001-299000	C	Unemployment Comp Cover	2.99	N

Check Nbr	Check Date	Vend Nbr	Payee	Organization	PO Nbr Fnd-Fnc-Obj.	Invoice Nbr So-Org-Prog	Typ Cd	Reason	Amount	EFT
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	50.96	N
					199-36-6145.00-001-291000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	1.95	N
					199-36-6145.00-001-299000					
				SUPERINTENDENT	159214	63928	C	Unemployment Comp Cover	56.00	N
					199-41-6145.00-701-299000					
				BUSINESS OFFICE	159214	63928	C	Unemployment Comp Cover	99.97	N
					199-41-6145.00-750-299000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	15.99	N
					199-51-6145.00-001-299000					
				UNDISTRIBUTED O	159214	63928	C	Unemployment Comp Cover	69.94	N
					199-51-6145.00-999-299000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	5.98	N
					199-52-6145.00-001-299000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	130.00	N
					199-53-6145.00-001-299000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	31.20	N
					211-11-6145.00-001-230000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	22.95	N
					211-11-6145.00-001-234000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	15.99	N
					211-12-6145.00-001-230000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	15.99	N
					211-33-6145.00-001-230000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	109.98	N
					240-35-6145.00-001-299000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	36.63	N
					266-51-6145.00-001-299000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	150.28	N
					282-23-6145.00-001-299000					
				BUCKHOLTS ISD	159214	63928	C	Unemployment Comp Cover	39.39	N
					282-53-6145.00-001-299000					
								<b>Check 018997 Total:</b>	<b>3,250.00</b>	
								<b>Vendor 00680 Total:</b>	<b>10,360.00</b>	
018925	09-15-2021	00704	TEXAS DEPT. OF PUBL	DISTRICT WIDE	001301	CRS202108221185	C	CCH Searches	4.00	N
					199-00-2110.00-000-200000					
018964	09-20-2021	00971	SHIRLEY BOULDING	BUCKHOLTS ISD	159140	09092021	C	Vball Officials 9/9	55.00	N
					199-36-6299.06-001-291000					
018996	09-30-2021	00971	SHIRLEY BOULDING	BUCKHOLTS ISD	159184	09212021	C	Bball Official 9/21	80.00	N
					199-36-6299.06-001-291000					
								<b>Vendor 00971 Total:</b>	<b>135.00</b>	
018986	09-30-2021	01129	LOCHRIDGE - PRIEST,	BUCKHOLTS ISD	159192	S54794	C	Elementary AC Units	500.06	N
					199-51-6249.97-001-299000					
990930	09-30-2021	01134	TEACHER RETIREMEN	DISTRICT WIDE	001347	Sept 2021	D	Employee Deposit	11,721.03	N
					863-00-2155.00-000-200000					
				DISTRICT WIDE	001347	Sept 2021	D	Federal Deposit	1,145.27	N
					863-00-2155.01-000-200000					
				DISTRICT WIDE	001347	Sept 2021	D	Statutory Minimum	1,886.52	N
					863-00-2155.02-000-200000					
				DISTRICT WIDE	001347	Sept 2021	D	Federal Insurance	184.72	N
					863-00-2155.03-000-200000					
				DISTRICT WIDE	001347	Sept 2021	D	Employer TRS Care	1,016.29	N
					863-00-2155.04-000-200000					

Check Nbr	Check Date	Vend Nbr	Payee	Organization	PO Nbr Fnd-Fnc-Obj.	Invoice Nbr So-Org-Prog	Typ Cd	Reason	Amount	EFT
				DISTRICT WIDE	001347	Sept 2021	D	New Member	810.02	N
					863-00-2155.05-000-200000					
				DISTRICT WIDE	001347	Sept 2021	D	Non-Oasdi	1,842.05	N
					863-00-2155.08-000-200000					
								<b>Check 990930 Total:</b>	<b>18,605.90</b>	
								<b>Vendor 01134 Total:</b>	<b>18,605.90</b>	
018900	09-14-2021	01257	ATMOS Energy	BUCKHOLTS ISD	159116	18833 18600	C	Gas Utilities	166.66	N
					199-51-6259.94-001-299000					
018956	09-20-2021	01378	IREDELL ISD	BUCKHOLTS ISD	159150	101	C	FB Cheer Meals 9/17	90.00	N
					199-36-6412.01-001-291000					
				BUCKHOLTS ISD	159150	101	C	FB Cheer Meals 9/17	36.00	N
					199-36-6412.58-001-291000					
								<b>Check 018956 Total:</b>	<b>126.00</b>	
								<b>Vendor 01378 Total:</b>	<b>126.00</b>	
018926	09-15-2021	01393	DONALD BULLS LOCK	DISTRICT WIDE	001302	0001771	C	Repairs for doors and rekey	205.00	N
					199-00-2110.00-000-200000					
018901	09-14-2021	01398	GLENN CLEMONS	BUCKHOLTS ISD	159118		C	VBALL Official 9/7	80.00	N
					199-36-6299.06-001-291000					
018950	09-20-2021	01419	DONALD MALONE	BUCKHOLTS ISD	159141	09142021	C	Vball Official 9/14	80.00	N
					199-36-6299.06-001-291000					
018980	09-30-2021	01419	DONALD MALONE	BUCKHOLTS ISD	159183	09202021	C	Vball Official 9/20	55.00	N
					199-36-6299.06-001-291000					
								<b>Vendor 01419 Total:</b>	<b>135.00</b>	
018902	09-14-2021	01431	Texas Fleet Fuel	BUCKHOLTS ISD	159102	NP60739569	C	Transportation Fuel	425.60	N
					199-34-6311.00-001-299000					
018998	09-30-2021	01431	Texas Fleet Fuel	BUCKHOLTS ISD	159102	NP60791818	C	Transportation Fuel	430.02	N
					199-34-6311.00-001-299000					
								<b>Vendor 01431 Total:</b>	<b>855.62</b>	
018973	09-30-2021	01461	BUCKEYE CLEANING	BUCKHOLTS ISD	159144	90358086	C	Disenf Wipes and Refills	270.06	N
					199-51-6316.00-001-299000					
				BUCKHOLTS ISD	159210	90358498	C	Scrubber Machine	1,819.38	N
					199-51-6316.00-001-299000					
								<b>Check 018973 Total:</b>	<b>2,089.44</b>	
								<b>Vendor 01461 Total:</b>	<b>2,089.44</b>	
018949	09-20-2021	01477	CenturyLink	BUCKHOLTS ISD	159147	Sept 2021	C	Fax machine Numbers	134.60	N
					199-51-6259.92-001-299000					
990924	09-24-2021	01592	INTERNAL REVENUE S	DISTRICT WIDE	001346	Sept 2021	D	Federal Withholdings	6,748.03	N
					863-00-2151.00-000-200000					
				DISTRICT WIDE	001346	Sept 2021	D	Employee FICA & Medicare	1,954.27	N
					863-00-2152.01-000-200000					
				DISTRICT WIDE	001346	Sept 2021	D	Employer FICA & Medicare	1,954.27	N
					863-00-2152.02-000-200000					
								<b>Check 990924 Total:</b>	<b>10,656.57</b>	
								<b>Vendor 01592 Total:</b>	<b>10,656.57</b>	
018903	09-14-2021	01698	The Brokerage Store	BUCKHOLTS ISD	159092		C	Athletic Insurance	514.00	N
					199-36-6429.00-001-291000					
018943	09-20-2021	01765	A C BLUNT	BUCKHOLTS ISD	159152	09162021	C	Fball Official 9/11	65.00	N
					199-36-6299.01-001-291000					

Check Nbr	Check Date	Vend Nbr	Payee	Organization	PO Nbr Fnd-Fnc-Obj.	Invoice Nbr So-Org-Prog	Typ Cd	Reason	Amount	EFT
018970	09-30-2021	01765	A C BLUNT	BUCKHOLTS ISD	159203	Game #687 199-36-6299.01-001-291000	C	FB Official 9/18	65.00	N
<b>Vendor 01765 Total:</b>									<b>130.00</b>	
018955	09-20-2021	01779	INTERQUEST GROUP,	BUSINESS OFFICE	159149	123288 199-41-6299.00-750-299000	C	Drug Dog Services	300.00	N
018969	09-29-2021	01820	MOODY ISD	BUCKHOLTS ISD	159200	199-36-6499.00-001-291000	C	HS XC Meet 9/30	125.00	N
018981	09-30-2021	01859	EDWARD JOHNSON, J	BUCKHOLTS ISD	159204	Game #687 199-36-6299.01-001-291000	C	FB Official 9/18	65.00	N
018904	09-14-2021	01937	Rockdale ISD	BUCKHOLTS ISD	159093	9072021 199-11-6222.00-001-228000	C	DAEP Services	5,000.00	N
018905	09-14-2021	02007	Gabbart Communication	BUCKHOLTS ISD	159090	136581 199-11-6299.00-001-211001	C	Website and All Call Serv	2,920.30	N
018983	09-30-2021	02026	JAY BECKHUSEN	BUCKHOLTS ISD	159202	Game #687 199-36-6299.01-001-291000	C	CB Official 9/18	65.00	N
018906	09-14-2021	02069	TIME CLOCKS PLUS	BUSINESS OFFICE	159106	589041 199-41-6299.00-750-299018	C	Time Clock System	1,234.80	N
018907	09-14-2021	02134	SYSTEM DESIGNS	BUCKHOLTS ISD	159099	21-0530 240-35-6399.00-001-299003	C	Cafeteria Processing Syste	1,498.88	N
018967	09-20-2021	02178	Whataburger	BUCKHOLTS ISD	159131	1297133 199-36-6412.01-001-291000	C	Fball Boys Cheer Meals 9/10	112.50	N
				BUCKHOLTS ISD	159133	1320903 199-36-6412.06-001-291000	C	Vball Meals 9/13	59.27	N
				BUCKHOLTS ISD	159131	1297133 199-36-6412.58-001-291000	C	Fball Boys Cheer Meals 9/10	37.50	N
<b>Check 018967 Total:</b>									<b>209.27</b>	
019000	09-30-2021	02178	Whataburger	BUCKHOLTS ISD	159209	272376 199-36-6412.01-001-291000	C	Fball and Cheer Meals 9/25	83.84	N
				BUCKHOLTS ISD	159197	1321074 199-36-6412.06-001-291000	C	Vball MS 9/27	62.25	N
				BUCKHOLTS ISD	159175	231021 199-36-6412.08-001-291000	C	XC Meals 9/4	16.59	N
				BUCKHOLTS ISD	159209	272376 199-36-6412.58-001-291000	C	Fball and Cheer Meals 9/25	46.79	N
<b>Check 019000 Total:</b>									<b>209.47</b>	
<b>Vendor 02178 Total:</b>									<b>418.74</b>	
019001	09-30-2021	02189	Whataburger	BUCKHOLTS ISD	159194	1297122 199-36-6412.06-001-291000	C	Vball Meals 9/25	66.86	N
018908	09-14-2021	02271	Frontline Technologies	BUCKHOLTS ISD	159098	US134088 199-23-6269.00-001-299001	C	Absence and Sub Managem	3,528.93	N
018927	09-15-2021	02320	LABATT FOOD SERVIC	DISTRICT WIDE	001335	08311044 199-00-2110.00-000-200000	C	NS and Food Order	1,061.35	N
				BUCKHOLTS ISD		240-35-6341.00-001-299000	M	Returned Food Items	-76.26	N
<b>Check 018927 Total:</b>									<b>985.09</b>	
018958	09-20-2021	02320	LABATT FOOD SERVIC	BUCKHOLTS ISD	159162	09142416 240-35-6341.00-001-299000	C	Food Purchases	1,188.03	N
				BUCKHOLTS ISD	159162	09070606 240-35-6341.00-001-299000	C	Food Purchases	1,166.49	N

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				BUCKHOLTS ISD	159163	09070606	C	Non Food Supplies	35.54	N
					240-35-6342.00-001-299000					
				BUCKHOLTS ISD	159163	09142416	C	Non Food Supplies	16.57	N
					240-35-6342.00-001-299000					
								<b>Check 018958 Total:</b>	<b>2,406.63</b>	
018985	09-30-2021	02320	LABATT FOOD SERVIC	BUCKHOLTS ISD	159162	09214359	C	Food Purchases	795.31	N
					240-35-6341.00-001-299000					
				BUCKHOLTS ISD	159163	09214359	C	Non Food Supplies	111.46	N
					240-35-6342.00-001-299000					
								<b>Check 018985 Total:</b>	<b>906.77</b>	
								<b>Vendor 02320 Total:</b>	<b>4,298.49</b>	
018928	09-15-2021	02415	NATIONAL BENEFITS S	DISTRICT WIDE	001338	820987	C	COBRA FEE AUG	9.30	N
					199-00-2110.00-000-200000					
990915	09-15-2021	02464	TRS ACTIVE CARE	HEALTH INS #29	001345	Sept 2021	D	TRS Active Care	6,352.00	N
					863-00-2153.00-029-200000					
				AMR FID ANN	001345	Sept 2021	D	TRS Active Care	2,502.00	N
					863-00-2153.00-032-200000					
				ANNUITY #51	001345	Sept 2021	D	TRS Active Care	1,201.00	N
					863-00-2153.00-051-200000					
				ActiveCare Select	001345	Sept 2021	D	TRS Active Care	1,421.00	N
					863-00-2153.00-122-200000					
								<b>Check 990915 Total:</b>	<b>11,476.00</b>	
								<b>Vendor 02464 Total:</b>	<b>11,476.00</b>	
018951	09-20-2021	02476	Edgenuity	BUCKHOLTS ISD	159151	184720	C	Digital Curriculum	17,875.00	N
					199-11-6299.00-001-230000					
018929	09-15-2021	02493	NORTH TEXAS TOLLW	DISTRICT WIDE	001300	2009757144	C	C1 Toll Road	7.13	N
					199-00-2110.00-000-200000					
018930	09-15-2021	02604	BAYLOR SCOTT & WHI	DISTRICT WIDE	001329	25001584	C	Lopez CDL Physical	40.00	N
					199-00-2110.00-000-200000					
018931	09-15-2021	02675	CAMERON HERALD &	DISTRICT WIDE	001328	15477	C	School Lunch Ad	81.00	N
					199-00-2110.00-000-200000					
018947	09-20-2021	02683	CAPITAL TRUCK & EQ	BUCKHOLTS ISD	159155	W 16258	C	M1 Inspection and Repairs	1,222.03	N
					199-34-6249.00-001-299000					
018974	09-30-2021	02683	CAPITAL TRUCK & EQ	BUCKHOLTS ISD	159172	S41629	C	R3 and A1 Inspection	36.50	N
					199-34-6499.00-001-299000					
								<b>Vendor 02683 Total:</b>	<b>1,258.53</b>	
018909	09-14-2021	02716	THE BUG MASTER	BUCKHOLTS ISD	159121	270910	C	Pest Control Service	450.00	N
					199-51-6219.00-001-299001					
018932	09-15-2021	02716	THE BUG MASTER	DISTRICT WIDE	001333	268328	C	Pest Control Serv	450.00	N
					199-00-2110.00-000-200000					
								<b>Vendor 02716 Total:</b>	<b>900.00</b>	
018933	09-15-2021	02775	MSB CONSULTING GR	DISTRICT WIDE	001337	161098	C	SHARS Medicaid Administra	17.38	N
					199-00-2110.00-000-200000					
018988	09-30-2021	02775	MSB CONSULTING GR	BUSINESS OFFICE	159181	162262	C	SHARS medicaid Administra	2.86	N
					199-41-6299.00-750-299018					
								<b>Vendor 02775 Total:</b>	<b>20.24</b>	
018910	09-14-2021	02838	SECURRANTY, INC.	BUCKHOLTS ISD	159120	B71788	C	Chromebook Insurance	1,055.70	N
					199-53-6429.00-001-299000					

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018911	09-14-2021	02876	Milam County Tax Asses	BUCKHOLTS ISD	159095		C	A1 Registration	7.50	N
					199-34-6499.00-001-299000					
				BUCKHOLTS ISD	159094		C	R3 Registration	7.50	N
					199-34-6499.00-001-299000					
<b>Check 018911 Total:</b>									<b>15.00</b>	
<b>Vendor 02876 Total:</b>									<b>15.00</b>	
018912	09-14-2021	02893	HUDL	BUCKHOLTS ISD	159089	INV01177787	C	Hudl Play Tools	1,099.00	N
					199-36-6399.01-001-291000					
018971	09-30-2021	02902	ALARM CENTER, INC.	BUCKHOLTS ISD	159190	09232021	C	Alarm Monitoring	93.75	N
					199-51-6259.92-001-299002					
				BUCKHOLTS ISD	159190	09232021	C	Alarm Monitoring	93.75	N
					199-51-6259.92-001-299003					
<b>Check 018971 Total:</b>									<b>187.50</b>	
<b>Vendor 02902 Total:</b>									<b>187.50</b>	
018934	09-15-2021	02970	CONSTELLATION NEW DISTRICT WIDE		001336	60359971201	C	Electric Utility	4,717.55	N
					199-00-2110.00-000-200000					
018978	09-30-2021	02970	CONSTELLATION NEW BUCKHOLTS ISD		159211	Sept 2021	C	Electric Utility Bill	4,948.50	N
					199-51-6259.93-001-299000					
<b>Vendor 02970 Total:</b>									<b>9,666.05</b>	
018991	09-30-2021	02976	PRO-FIT	BUCKHOLTS ISD	159215	10072021 CrossC	C	Varsity XC Meet	200.00	N
					199-36-6499.00-001-291000					
018975	09-30-2021	02999	CLEOD9 BUSINESS TE	BUCKHOLTS ISD	159195	16035	C	Cleod9 Phone System	769.62	N
					199-51-6259.92-001-299000					
018913	09-14-2021	03020	EDISON GOVEA	BUCKHOLTS ISD	159108		C	Vball Meals 9/4 Reimb	101.28	N
					199-36-6412.06-001-291000					
018992	09-30-2021	03045	RANDY LUND	BUCKHOLTS ISD	159205	6559	C	Water Line Repair	47.35	N
					199-51-6317.00-001-299000					
018935	09-15-2021	03047	LINDE GAS & EQUIPM	DISTRICT WIDE	001308	98431143	C	Filter with Fittings	311.68	N
					199-00-2110.00-000-200000					
018914	09-14-2021	03060	AMAZON CAPITAL SER	BUCKHOLTS ISD			M	Returned Item	-35.39	N
					199-11-6399.00-001-236000					
				BUCKHOLTS ISD	159111	1w7xqyh3rn7	C	American and Tx Flag	69.94	N
					199-23-6399.00-001-299000					
<b>Check 018914 Total:</b>									<b>34.55</b>	
018936	09-15-2021	03060	AMAZON CAPITAL SER DISTRICT WIDE		001332	13G1MMW9G1R6	C	Counting Caddie	38.97	N
					199-00-2110.00-000-200000					
				DISTRICT WIDE	001331	1YFY7HLNGNPG	C	Thermometer and gloves	135.84	N
					199-00-2110.00-000-200000					
<b>Check 018936 Total:</b>									<b>174.81</b>	
018944	09-20-2021	03060	AMAZON CAPITAL SER	BUCKHOLTS ISD	159166	1TF6-DVMW-KVVF	C	Gigabit Switches	3,449.25	N
					281-11-6399.00-001-211000					
				BUCKHOLTS ISD	159165	16K9-DVNG-9QLD	C	Surface Pro Keyboards	518.85	N
					281-11-6399.00-001-211000					
				BUCKHOLTS ISD	159164	1DRR-GN39-76TP	C	MacBook Surface Pro Ubiqui	5,541.92	N
					281-11-6399.00-001-211000					
				BUCKHOLTS ISD	159167	1W76-6WDD-D9X1	C	Wall jack Network Supplies	2,563.98	N
					281-11-6399.00-001-211000					
				BUCKHOLTS ISD			M	Overpayment	-40.00	N
					281-11-6399.00-001-211000					
<b>Check 018944 Total:</b>									<b>12,034.00</b>	

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018972	09-30-2021	03060	AMAZON CAPITAL SER	BUCKHOLTS ISD	159198	176GTDYDGJW4 199-36-6399.13-001-299000	C	Homecoming Crowns Sashe	49.92	N
<b>Vendor 03060 Total:</b>									<b>12,293.28</b>	
018957	09-20-2021	03067	JAMES DENNIS SMITH	BUCKHOLTS ISD	159154	09162021 199-36-6299.01-001-291000	C	Fball Official 9/11	65.00	N
018937	09-15-2021	03074	KLC CUSTOM ELECTR	DISTRICT WIDE	001324	16652 199-00-2110.00-000-200000	C	PO159043 Bus Area Camer	2,584.00	N
018965	09-20-2021	03101	Texas Education Agency	SUPERINTENDENT	159156	NOGA 19-21 199-41-6499.00-701-299000	C	MOE NonCompliance Spend	228.53	N
018989	09-30-2021	03124	O'HANLON, DEMERAT	SUPERINTENDENT	159193	22324 199-41-6211.00-701-299000	C	Legal Services	4,673.00	N
018953	09-20-2021	03131	FILTERBUY, INC.	BUCKHOLTS ISD	159127	A56FB0CC-0002 199-51-6315.00-001-299000	C	Filters For AC's	500.26	N
				BUCKHOLTS ISD	159148	A56FB0CC-0003 199-51-6315.00-001-299000	C	Filter Order	314.44	N
				BUCKHOLTS ISD		00001-CN-01 199-51-6315.00-001-299000	M	Cancel Tax	-37.35	N
<b>Check 018953 Total:</b>									<b>777.35</b>	
<b>Vendor 03131 Total:</b>									<b>777.35</b>	
018952	09-20-2021	03132	ERICK M. ADAMS	DISTRICT WIDE	159160	08302021 199-00-2110.00-000-200000	C	Greenhouse Construction	9,000.00	N
018938	09-15-2021	03133	THE LEARNING INTER	DISTRICT WIDE	001325	45163 199-00-2110.00-000-200000	C	PO158948 K-8 Curriculum	340.00	N
018979	09-30-2021	03134	DAN EVERETT LUND	BUCKHOLTS ISD	159187	003 199-51-6249.98-001-299000	C	AC Filter Maintenance	350.00	N
018987	09-30-2021	03144	LONESTAR FORKLIFT	BUCKHOLTS ISD	159186	840003865 199-51-6249.99-001-299000	C	Scissor Lift Parts and Labor	1,261.70	N
018946	09-20-2021	03145	BRENDA GOVEA	BUCKHOLTS ISD	159134	6863 199-36-6399.00-001-291000	C	Field Paint for FB	32.40	N
018960	09-20-2021	03146	MARY PAJESTKA	BUCKHOLTS ISD	159159	8/30 9/13 281-11-6299.00-001-211000	C	Interventionist ALG 1	125.00	N
018939	09-15-2021	03147	MELENDIA POMYKAL	DISTRICT WIDE	001305	 199-00-2110.00-000-200000	C	Hourly Interventionist	200.00	N
018940	09-15-2021	03148	JO ANNA MCMURTRY	DISTRICT WIDE	001304	 199-00-2110.00-000-200000	C	Hourly Interventionist	200.00	N
018892	09-03-2021	03149	EAGLE CHRISTIAN AC	BUCKHOLTS ISD	159087	 199-36-6499.00-001-291000	C	Vball Tournament	200.00	N
018941	09-15-2021	03150	CHICKEN EXPRESS	DISTRICT WIDE	001326	 199-00-2110.00-000-200000	C	PO159110 Cher FB Meals	182.49	N
018915	09-14-2021	03151	LOCKHART ATHLETIC	BUCKHOLTS ISD	159115	 199-36-6499.00-001-291000	C	CC Meet 9/4	60.00	N
018916	09-14-2021	03152	SHANTELL BOGUES	BUCKHOLTS ISD	159119	 199-36-6299.06-001-291000	C	VBALL Official 9/7	80.00	N

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018942	09-15-2021	03153	JUDY SCHILLER	DISTRICT WIDE	001306		C	Migrant, TELPAS, ESL Asst.	1,500.00	N
					199-00-2110.00-000-200000					
018966	09-20-2021	03154	VARSITY SPIRIT FASHI	BUCKHOLTS ISD	159158	12910420	C	HS Cheer Uniforms	1,289.50	N
					461-36-6399.58-001-299000					
				BUCKHOLTS ISD	159135	12910423	C	JH Cheer Uniforms	1,637.56	N
					461-36-6399.58-001-299000					
								<b>Check 018966 Total:</b>	<b>2,927.06</b>	
								<b>Vendor 03154 Total:</b>	<b>2,927.06</b>	
018959	09-20-2021	03155	LISA VON GONTEN	BUCKHOLTS ISD	159157	09142021	C	Vball Official 9/14	80.00	N
					199-36-6299.06-001-291000					
018948	09-20-2021	03156	CENTRAL TEXAS FOO	BUCKHOLTS ISD	159142	AO50939-1	C	Food Bank Delivery	63.18	N
					240-35-6299.00-001-299000					
018954	09-20-2021	03157	FINN CUNNINGHAM	BUCKHOLTS ISD	159153	09162021	C	Fball Official 9/11	65.00	N
					199-36-6299.01-001-291000					
018963	09-20-2021	03158	REXEL USA, INC.	BUCKHOLTS ISD	159161	S131726597	C	Cafeteria Light	171.63	N
					240-35-6399.00-001-299002					
018999	09-30-2021	03159	VALDA ALLEN	BUCKHOLTS ISD	159185	09212021	C	Vball Official 9/21	80.00	N
					199-36-6299.06-001-291000					
018977	09-30-2021	03161	CONNIE GRUDZINSKI	BUCKHOLTS ISD	159196	163105	C	Fuel M1	10.00	N
					199-34-6311.00-001-299000					
				BUCKHOLTS ISD	159176	170350	C	M2 Fuel Reimb	55.25	N
					199-34-6311.00-001-299000					
								<b>Check 018977 Total:</b>	<b>65.25</b>	
								<b>Vendor 03161 Total:</b>	<b>65.25</b>	
018994	09-30-2021	03162	ROGOZNICA ANSARA	BUCKHOLTS ISD	159207	09282021	C	VBALL Official 9/28	80.00	N
					199-36-6299.06-001-291000					
018984	09-30-2021	03163	JESSICA BANUELOS	BUCKHOLTS ISD	159206	09282021	C	VBALL Official 9/28	80.00	N
					199-36-6299.06-001-291000					
018993	09-30-2021	03164	RAPTOR TECHNOLOGI	BUCKHOLTS ISD	159213	INV23213	C	Raptor Visitor Security	2,026.00	N
					199-52-6399.00-001-299000					
								<b>Grand Total:</b>	<b>188,598.41</b>	

End of Report

BOARD OF TRUSTEES Regular Meeting  
Buckholts Elementary School Library, 203 S. 10th Street, Buckholts, TX 76518  
Buckholts Independent School District

**DISTRICT VISION**

Buckholts ISD is dedicated to developing responsible citizens with high moral and ethical standards who are educated in a safe environment designed to maximize their potential for academic, athletic, and vocational opportunities.

**DISTRICT GOALS**

1. Buckholts ISD will demonstrate high expectations and focus on student success.
2. Buckholts ISD fosters a culture of pride in our students and an atmosphere of respect and positivity.
3. Buckholts ISD strives to create an inviting, supportive work environment and provide training to recruit and maintain the best staff for student growth.

**AGENDA**

**Monday, September 20, 2021 at 6:00 PM**

- I. Call to Order  
*The meeting was called to order at 6:00pm with Ricky McCall, Chris Marrs, James Shelton, Leslie Lorenz (6:02PM), Jessie Benavidez, Adan Losoya, and Margaret Green (6:08PM) in attendance.*
- II. Declaration of Quorum
  - A. Announcement by President as to the presence of quorum, that this is a regular board meeting and the notice of the meeting was posted in the time and manner required.
- III. Pledge/Invocation
- IV. Public Comments-pursuant to Board Policy BED (LOCAL)
- V. Reports
  - A. Sherry Lopez- Finance Director Report
  - B. Ms. Alushka Driska- Elementary Report
  - C. Dr. Randy Lund- Principal Report
  - D. Dr. Remy Godfrey- Superintendent Report
- VI. Consent Agenda Items  
*Motion was made by Jessie Benavidez and seconded by Leslie Lorenz to approve the consent agenda as presented. Passed 7-0.*
  - A. Minutes from the August 30, 2021 Regular Board Meeting.
  - B. TTESS and TPESS 2021-2022 Appraisers.
- VII. Action Items

A. Discussion and possible action regarding Temple College MOU.

*Motion was made by James Shelton and seconded by Adan Losoya to approve the (MOU) Memorandum of Understanding with Temple College as presented.*

B. Discussion and possible action regarding TASB Policy Review Update July 14 & 15, 2021.

*Motion was made by Ricky McCall and seconded by Leslie Lorenz to table TASB policy changes until a later meeting.*

VIII. Executive/Closed Meeting will be held as authorized by Texas Government Code, §551.071, §551.072, §551.073, §551.074, §551.075, §551.076, §551.082, §551.083, §551.084, if needed.

*Motion was made by Chris Marrs and seconded by Ricky McCall to go into executive session at 6:45pm. Executive session ended at 6:56pm.*

IX. Action from Executive Session

*None taken*

X. Adjourn

*Meeting was adjourned at 6:56pm.*

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting accordance with the Texas Open Meetings Act, Tex: Gov't Code, Chapter 551, Subchapters D and E, and Tex. Education Code, Chapter 21.556.

I, the undersigned, do hereby certify that this Notice was posted on the bulletin board of the main entrance of the Buckholts ISD Administration Building and at the Buckholts Post Office at , which is at least 72 hours prior to the date and time of the scheduled meeting.

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Mr. Ricky McCall  
Board President

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Dr. Remy Godfrey  
Superintendent

## MILAM COUNTY EXTENSION SERVICE

August 16, 2021

Remy Godfrey  
Buckholts ISD  
P.O. Box 248  
Buckholts, Texas 76518

Dear Mr. Godfrey:

On behalf of the Milam County Extension Staff, we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Buckholts Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

*(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*

*(A) has a minimum of a bachelor's degree; and*

*(B) is eligible for participation in the Teacher Retirement System of Texas.*

Milam County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

I hope Buckholts Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

Micah Holcombe  
Milam County Extension Agent  
Family & Community Agent

Floyd Ingram IV  
Milam County Extension Agent  
Ag & Natural Resources

Attachment: Resolution for Extracurricular Status of 4-H Organization

**TEXAS A&M  
AGRI LIFE  
EXTENSION**

**RESOLUTION**  
**EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the meeting in public with a quorum present and certified, did adopt this resolution that recognizes the

\_\_\_\_\_ Milam County \_\_\_\_\_

County Texas 4-H Organization as approved for recognition and eligible for extracurricular status consideration under 19 Texas Administrative Code, Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension  
will request academic eligibility for all 4-H competitive activities,  
regardless if a school absence is or is not required, and  
for non-competitive purposes when an absence is required.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Board of Trustee  
Buckholts Independent School District

Superintendent  
Buckholts Independent School District

\_\_\_\_\_

\_\_\_\_\_

**THE STATE OF TEXAS  
COUNTY OF MILAM**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Buckholts Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Buckholts Independent School District.

Upon consideration and vote of \_\_\_\_\_ in favor, **Micah Holcombe and Floyd Ingram IV** are hereby named as adjunct faculty members of the Buckholts Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the \_\_\_\_\_ day of \_\_\_\_\_, 2021 and remain in effect until the \_\_\_\_\_ day of \_\_\_\_\_, 2022.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Floyd Ingram IV	Milam County Extension Agent – Ag & Natural Resources	Bachelor of Science Agricultural Science & Development	Tarleton State University	2012
		Master of Science Agricultural and Consumer Resources	Tarleton State University	2015
Micah Holcombe	Milam County Extension Agent – Family Community Health	Bachelor of Science Family & Consumer Sciences	Texas Tech University	2004
		Master of Science Agricultural Education	Texas Tech University	2006

3. Adjunct faculty members will receive no compensation, salary, or remuneration from Buckholts Independent School District.
4. Adjunct faculty members are and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty members are and shall remain under the direct supervision of the District Extension Administrator of District 8.
6. Adjunct faculty members shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty members shall direct the activities and participation of students at the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct, or control the activities and/or participation of such **Milam County Extension Agents** who have been herein designated as an adjunct faculty member.

This appointment is made by the Buckholts Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named **Milam County Extension Agents, Micah Holcombe and Floyd Ingram IV** are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Buckholts Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Buckholts Independent School District

By: \_\_\_\_\_

**ADD POLICY**

**Mission**

Buckholts Independent School District is rich in culture, heritage, and tradition. BISD will provide an educational environment that will enable all students to develop essential academic skills for a lifetime. We will produce well-educated students who can pursue higher educational opportunities and who will become responsible citizens in a changing global society by teaching ALL students so that they may learn at their maximum potential.

**Vision**

Ever graduate ready for college, career, and life. Real school. Every day.

### **PROPOSED POLICY**

In accordance with state law, the District has completed all requirements for designation as an innovation district, and the Board has adopted an [innovation plan](#).<sup>1</sup>

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<sup>1</sup> Innovation Plan: [\[https://www.buckholtsisd.net/288256\\_2\]](https://www.buckholtsisd.net/288256_2)

### PROPOSED REVISIONS

<b>Membership</b>	The Board shall consist of seven members.
<b>Method of Election</b>	Election of Board members shall be at large.
<b>Election Date</b>	General election of Board members shall be on the May uniform election date.
<b>Terms and Election Schedule</b>	<p>Board members shall be elected for four-year terms, with elections conducted biennially, as follows:</p> <p>The election of three Board members shall be held in <del>2019</del>, 2023, 2027, <a href="#">2031</a> and in four-year intervals thereafter.</p> <p>The election of four Board members shall be held in <del>2021</del>, 2025, 2029, <a href="#">2033</a> and in four-year intervals thereafter.</p>
<b>Method of Voting</b> Plurality	The candidates receiving the highest number of votes for the number of positions with expiring terms shall be elected.

## PROPOSED REVISIONS

### Meeting Place and Time

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

### Regular Meetings

Regular meetings of the Board shall normally be held on the third Monday of each month at 6:00 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.

### Special or Emergency Meetings

The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

### Agenda

#### Deadline

The deadline for submitting items for inclusion on the agenda is the ~~seventh~~ third business day before regular meetings and the seventh business day before special meetings.

#### Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any Board member may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by a Board member.

Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by a Board member without that Board member's specific authorization.

### Notice to Members

Members of the Board shall be given notice of regular and special meetings at least 72 hours prior to the scheduled time of the meeting and at least one hour prior to the time of an emergency meeting.

### Closed Meeting

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.

BOARD MEETINGS

BE  
(LOCAL)

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

**Order of Business**

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.

**Rules of Order**

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

Voting

Voting shall be by voice vote or show of hands, as directed by the Board President. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. [See BDAA(LOCAL) for the Board President's voting rights]

Consent Agenda

When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

**Minutes**

Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.

The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.

**Discussions and Limitation**

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time limit has expired. Aside from these limitations, the Board President

shall not interfere with debate so long as members wish to address themselves to an item under consideration.

### PROPOSED REVISIONS

**Limit on Participation**

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

**Public Comment**

Regular Meetings

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.

Special Meetings

At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Procedures

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board.

Public comment shall occur at the beginning of the meeting.

Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed ~~three minutes~~two minutes per meeting.

Meeting Management

When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Complaints and Concerns**

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution:

- Employee complaints: DGBA

- Student or parent complaints: FNG
- Public complaints: GF

**Disruption**

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

### PROPOSED REVISIONS

<b>District / Campus Committee</b>	In compliance with law, the District shall establish a District/Campus Committee to advise the Board or its designee in establishing and reviewing the District's educational goals, performance objectives, and major District-wide classroom instructional programs. The committee shall assist with the development, evaluation, and revision of the District/campus improvement plan and shall approve campus staff development needs identified in the District/campus improvement plan. [See BQ and DMA]
<b>Board's Designee</b>	The Superintendent shall serve as the Board's designee and shall regularly consult with the committee.
<b>Meetings</b>	The chairperson of the committee shall set its agenda and shall schedule at least two meetings per year, including the public meeting required by law.
<b>Communications</b>	The Superintendent shall ensure that the committee establishes communication strategies to periodically obtain broad-based community, parent, and staff input and provide information to those persons regarding the recommendations of the committee.
<b>Composition</b>	The committee shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities.
Selected Representatives	Parent, community member, and business representatives shall be selected in accordance with this policy and administrative regulations.
<i>Parents</i>	The committee shall include at least two parents of students currently enrolled in the District. The Superintendent shall, through various channels, inform all parents of District students about the committee's duties and composition and shall solicit volunteers.
<i>Community Members</i>	The committee shall include at least two community members selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.
<i>Business Representatives</i>	The committee shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The Superintendent shall use several

PLANNING AND DECISION-MAKING PROCESS  
DISTRICT-LEVEL

BQA  
(LOCAL)

methods of communication to ensure that area businesses are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.

Professional Staff  
Elections

Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.

Classroom teacher representatives shall comprise at least two-thirds of the total professional staff representation on the committee and shall be nominated and elected by all professional staff.

At least one campus-based nonteaching professional representative shall be nominated and elected by all professional staff.

As the only certified professional at the District level, the Superintendent shall serve as the District-level professional representative.

~~At least one District-level professional representative, other than the Superintendent, shall be nominated and elected by all professional staff.~~

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the committee. [See DGA]

A nominee must consent before the person's name may appear on the ballot. Election of the committee shall be held at a time determined by the Board or its designee.

**Terms**

All representatives shall serve one-year terms and shall be limited to two consecutive terms on the committee~~shall not be limited as to the number of consecutive terms they may serve on the committee.~~

**Vacancy**

A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.

## PROPOSED POLICY

### **Campus-Level Committees**

In compliance with law, each campus shall establish a campus-level committee to ensure that effective planning and site-based decision-making occur to direct and support the improvement of student performance for all students. The committees shall assist the principal, as the Board's designee, in establishing and reviewing the goals, performance objectives, and major classroom instructional programs of each campus.

Each committee shall assist with the development, evaluation, and revision of the respective campus improvement plan and shall approve campus staff development needs identified in the campus improvement plan [see BQ and DMA].

### **Meetings**

The principal shall be responsible for the agenda and shall schedule at least two meetings per year, including the public meeting required by law.

### **Communications**

Each principal or designee shall ensure that the campus-level committee establishes communication strategies to periodically obtain broad-based community, parent, and staff input and provide information to those persons regarding the recommendations of the committee.

### **Composition**

The committee shall be composed of members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. When practicable, professional staff representation shall include a representative with the primary responsibility for educating students with disabilities. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

#### **Selected Representatives**

Parent, community member, and business representatives shall be selected in accordance with this policy and administrative regulations.

#### *Parents*

The committee shall include at least two parents of students currently enrolled in the District. The principal shall, through various channels, inform all parents of campus students about the committee's duties and composition and shall solicit volunteers.

#### *Community Members*

The committee shall include at least two community members selected by a process that provides for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.

PLANNING AND DECISION-MAKING PROCESS  
CAMPUS-LEVEL

BQB  
(LOCAL)

<i>Business Representatives</i>	<p>The committee shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that area businesses are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.</p>
<b>Professional Staff Elections</b>	<p>Professional staff representatives shall be nominated and elected in accordance with this policy and administrative regulations.</p> <p>Classroom teacher representatives shall comprise at least two-thirds of the professional staff representation on the committee and shall be nominated and elected by all professional staff assigned to the campus.</p> <p>At least one campus-based nonteaching professional representative shall be nominated and elected by all professional staff assigned to the campus.</p> <p>At least one District-level professional representative shall be nominated and elected by all professional staff assigned to the campus.</p> <p>An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the committee. [See DGA]</p> <p>A nominee must consent before the person's name may appear on the ballot. Election of the committee shall be held at a time determined by the Board or its designee.</p>
<b>Terms</b>	<p>All representatives shall serve staggered two-year terms and shall be limited to two consecutive terms on the committee.</p>
<b>Vacancy</b>	<p>A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.</p>

### PROPOSED REVISIONS

~~No Discounts or  
Split Payments~~

~~Discount or split payment options shall not be provided for the payment of property taxes in the District.~~

Discounts

Discount options shall not be provided for the early payment of property taxes in the District.

Split Payments

Split payment of taxes shall be allowed in accordance with statutory provisions.

## PROPOSED REVISIONS

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**Note:** For purposes of this policy, the terms “gift” and “donation” have the same meaning.

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### Unsolicited Gifts

#### Authority to Accept

The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift with a cost or market value of \$50,000 or more, any gift that the potential donor has expressly made conditional upon the District’s use for a specified purpose, or any gift of real property, shall require Board approval.

Once accepted, a gift becomes the sole property of the District.

#### *Criteria for Acceptance*

The District shall not accept any gift that would violate or conflict with policies of or actions by the Board or with federal or state law.

Before the Superintendent accepts a gift or recommends acceptance of a gift to the Board, as applicable, the Superintendent shall consider whether the gift:

1. Has a purpose consistent with the District’s educational philosophy, goals, and objectives;
2. Places any restrictions on a campus or District program;
3. Would support a program that the Board may be unable or unwilling to continue when the donation of funds is exhausted;
4. Would result in ancillary or ongoing costs for the District;
5. Requires employment of additional personnel;
6. Requires or implies the endorsement of a specific business or product [see GKB for advertising opportunities];
7. Would result in inequitable funding, equipment, or resources among District schools or programs;
8. Obligates the District or a campus to engage in specific actions; or
9. Affects the physical structure of a building or would require extensive maintenance on the part of the District.

### Solicitations

An employee who solicits gifts on behalf of the District or for use in the fulfillment of his or her professional responsibilities shall comply with relevant state and federal law and any District administrative regulations.

OTHER REVENUES  
GIFTS AND SOLICITATIONS

CDC  
(LOCAL)

All donations solicited on behalf of the District, including solicitations in the name of the District or a campus, or donations solicited using District or campus resources, become the sole property of the District.

Web-Based  
Solicitations

An employee may solicit web-based donations of money or items for use by the employee in fulfilling his or her professional responsibilities or for the District's use, including "crowdfunding." However, an employee shall obtain prior approval from the employee's supervisor before using the name or image of the District, a campus, or any student.

### PROPOSED REVISIONS

#### **Emergency Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency; and
3. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

#### Firearms

##### Purpose

The Board has adopted these provisions regarding firearms to address concerns about effective and timely response to emergency situations at a District school, including: invasion of a school by an armed outsider; a hostage situation; actions of a student who is armed and poses a direct threat of physical harm to himself, herself, or others; and similar circumstances.

##### Authorization

Pursuant to its authority under state law, the Board may authorize specific District employees to possess certain firearms at school and at school-sponsored or school-related events, to the extent allowed by law.

Each specifically authorized employee shall be approved by action of the Board. The Superintendent shall issue written authorization to each approved employee.

The authorization for a specific employee to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason. In addition, the Superintendent shall have the authority to revoke at any time a specific employee's authorization to possess a firearm under this policy.

Employee participation in this safety program shall be voluntary and shall not be a requirement for any position of employment with the District.

##### Handgun Licensees

Only a District employee who maintains a current license to carry a handgun, in accordance with Texas state law, shall be eligible for authorization to possess a firearm on District property.

A District employee who is a handgun license holder but who has not been specifically authorized by Board action under this policy

SAFETY PROGRAM/RISK MANAGEMENT  
EMERGENCY PLANS

CKC  
(LOCAL)

shall not be permitted to possess a firearm on school property except in accordance with the limited provisions of DH(LOCAL).

Training

Each District employee who is authorized to possess a firearm on District property shall be provided specialized training in crisis intervention, management of hostage situations, and other topics as the Board or designee may determine necessary or appropriate.

Permitted  
Ammunition

Only District-approved ammunition shall be permitted in firearms authorized for use under the District's emergency operations procedures.

## PROPOSED REVISIONS

The Superintendent shall oversee the performance of records management functions prescribed by state and federal law:

- Records Administrator, as prescribed by Local Government Code 176.001 and 176.007 [See BBFA and CHE]
- Officer for Public Information, as prescribed by Government Code 552.201–.205 [See GBAA]
- Public Information Coordinator, as prescribed by Government Code 552.012 [See BBD]

### **Local Government Records Act**

“Local Government  
Record”

Records  
Management  
Officer

The term “local government record” shall pertain to all items identified as such by the Local Government Records Act.

The ~~Superintendent~~ business manager shall serve as and perform the duties of the District’s records management officer as prescribed by Local Government Code 203.023, and shall administer the District’s records management program pertaining to local government records in compliance with the Local Government Records Act.

*Notification*

The records management officer shall file his or her name with the Texas State Library and Archives Commission (TSLAC) within 30 days of assuming the position.

Records Control  
Schedules

The records management officer shall file with the TSLAC a written declaration that the District has adopted records control schedules that comply with records retention schedules issued by the TSLAC as provided by law.

### **Website Postings**

The District’s records management program shall address the length of time records will be posted on the District’s website when the law does not specify a posting period.

### **Records Destruction Practices**

All local government records shall be considered District property and any unauthorized destruction or removal shall be prohibited. The District shall follow its records control schedules, records management program, and all applicable laws regarding records destruction. However, the District shall preserve records, including electronically stored information, and suspend routine record destruction practices where appropriate and in accordance with procedures developed by the records management officer. Such procedures shall describe the circumstances under which local government records scheduled for destruction must be retained. Notification shall be given to appropriate staff when routine record

destruction practices must be suspended and when they may be resumed.

**Training**

The records management officer shall receive appropriate training regarding the Local Government Records Act and shall ensure that custodians of records, as defined by law, and other applicable District staff are trained on the District's records management program, including this policy and corresponding procedures.

### PROPOSED REVISIONS

- Updating Credentials** All employees who have earned certificates, endorsements, or degrees of higher rank since the previous school year shall file with the District:
1. An official college transcript showing the highest degree earned and date conferred.
  2. Proof of the certificate or endorsement.
- State Teacher Certification** [In accordance with the District's innovation plan, the District is exempt from the state law that generally requires school districts to hire teachers who are certified by the State Board for Educator Certification. State certification shall not be required for teachers of career and technical education \(CTE\) courses; high-demand dual credit courses; hard-to-fill courses; and science, technology, engineering, arts, and mathematics \(STEAM\) courses. The Superintendent shall have authority to approve a principal's request to issue a local teaching certificate to a person with experience in a CTE field or STEAM field. The Superintendent shall report to the Board any approval of a local teaching certificate.](#)
- [In addition, the Superintendent shall have the authority to permit a certified teacher to teach courses outside his or her certified field\(s\). All other teaching assignments shall require certification in accordance with state law. \[See DK\]](#)
- Contract Personnel** The Superintendent or designee shall ensure that contract personnel possess valid credentials before issuing contracts.
- Social Security Number** The District shall not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the District shall keep an employee's social security number confidential.

## PROPOSED REVISIONS

### **Disqualifying Offenses**

The District shall obtain criminal history record information on final candidates for employment. All District positions have the potential for contact with students. The District shall disqualify from employment a person whose criminal history indicates that the person poses a threat to students or employees. Consistent with business necessity, the District shall also disqualify from employment a person whose criminal history is otherwise inconsistent with the job duties of the position for which the person is being considered.

### **Individualized Assessment**

The District shall perform an individualized assessment of criminal history record information when determining a person's eligibility for employment in a specific position. The District shall take into account a variety of factors, including the following:

1. The nature of the offense;
2. The age of the person when the crime was committed;
3. The date of the offense and how much time has elapsed;
4. The adjudication of the offense (e.g., whether the person was found guilty by a trier of fact, pled guilty, entered a no contest plea, or received deferred adjudication);
5. The nature and responsibilities of the job sought;
6. The accuracy of the person's disclosure of his or her criminal history during the selection process;
7. The effect of the conduct on the overall educational environment; and
8. Any further information provided by the person concerning his or her criminal history record.

### **Arrests**

The fact of an arrest alone does not establish that criminal conduct has occurred, and the District shall not disqualify a person based solely on an arrest. The District may make an employment decision based on the conduct underlying the arrest if the conduct makes the person unfit for the position in question.

### **SBEC Notification**

If a candidate for a position has a reported criminal history, and the candidate is certified by the State Board for Educator Certification (SBEC), the District shall report the criminal history to SBEC.

### **Credit History**

~~The District shall obtain credit history information on a candidate for employment only when the credit history is related to the position for which the person is being considered. The District shall comply with the Fair Credit Reporting Act before obtaining a job-related credit history. [See DBAA(LEGAL)]~~

## PROPOSED REVISIONS

<b>Personnel Duties</b>	The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
<b>Posting Vacancies</b>	The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
<b>Applications</b>	<p>All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.</p> <p>[For information related to the evaluation of criminal history records, see DBAA.]</p>
<b>Employment of Contractual Personnel</b>	<p>The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.</p> <p>The Board retains final authority for employment of contractual personnel; <u>however, from May 1 to August 31, the Board delegates to the Superintendent the authority to employ all contractual personnel, except campus administrators and principals. The Superintendent shall inform the Board of any persons hired under this authority.</u></p> <p>[See DCA, DCB, DCC, and DCE as appropriate]</p>
<b>Employment of Noncontractual Personnel</b>	<p>The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis.</p> <p>[See DCD]</p>
<b>Employment Assistance Prohibited</b>	No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics.]

## PROPOSED POLICY

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**Note:** This local policy has been revised in accordance with the District's [innovation plan](#).<sup>1</sup>

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### **Maximum Probationary Contract Period**

In accordance with the District's innovation plan, the District is exempt from state law regarding the maximum length of time an experienced teacher may be employed on a probationary contract. At the recommendation of the Superintendent, a probationary contract may be renewed for up to two additional one-year periods for a person who has been employed as a teacher in public education for at least five of the eight years preceding employment by the District.

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<sup>1</sup> Innovation Plan: [ [https://www.buckholtsisd.net/288256\\_2](https://www.buckholtsisd.net/288256_2) ]

COMPENSATION AND BENEFITS  
COMPENSATION PLAN

DEA  
(LOCAL)

The Superintendent shall recommend an annual compensation plan for all District employees. The compensation plan may include wage and salary structures, stipends, benefits, and incentives. [See also DEAA] The recommended plan shall support District goals for hiring and retaining highly qualified employees. The Board shall review and approve the compensation plan to be used by the District. The Board shall also determine the total compensation package for the Superintendent. [See BJ series]

**Pay Administration**

The Superintendent shall implement the compensation plan and establish procedures for plan administration consistent with the budget. The Superintendent or designee shall classify each job title within the compensation plan based on the qualifications, duties, and market value of the position.

Annualized Salary

The District shall pay all salaried employees over 12 months in equal monthly or bimonthly installments, regardless of the number of months employed during the school year. Salaried employees hired during the school year shall be paid in accordance with administrative regulations.

Pay Increases

The Superintendent shall recommend to the Board an amount for employee pay increases as part of the annual budget. The Superintendent or designee shall determine pay adjustments for individual employees, within the approved budget following established procedures.

*Mid-Year Pay  
Increases*

Contract  
Employees

A contract employee's pay may be increased after performance on the contract has begun only if authorized by the compensation plan of the District or there is a change in the employee's job assignment or duties during the term of the contract that warrants additional compensation. Any such changes in pay that do not conform with the compensation plan shall require Board approval. [See DEA(LEGAL) for provisions on pay increases and public hearing requirements]

Noncontract  
Employees

The Superintendent may grant a pay increase to a noncontract employee after duties have begun because of a change in the employee's job assignment or to address pay equity. The Superintendent shall report any such pay increases to the Board at the next regular meeting.

**Pay During Closing**

During an emergency closure, all employees shall continue to be paid for their regular duty schedule unless otherwise provided by Board action. Following an emergency closure, the Board shall adopt a resolution or take other Board action establishing the purpose and parameters for such payments. [See EB for the authority to close schools]

COMPENSATION AND BENEFITS  
COMPENSATION PLAN

DEA  
(LOCAL)

Premium Pay  
During Disasters

After authorization by resolution or other Board action and in accordance with such authorization, nonexempt employees who are required to work during an emergency closing for a disaster, as declared by a federal, state, or local official or the Board, shall be paid at the rate of one and one-half times their regular rate of pay for all hours worked up to 40 hours per week. Overtime for time worked over 40 hours in a week shall be calculated and paid according to law. [See DEAB] The Superintendent or designee shall approve payments and ensure that accurate time records are kept of actual hours worked during emergency closings.

**PROPOSED POLICY**

**Vacation Days**

Eligible employees in positions normally requiring 12 months of service annually shall receive paid vacation days in accordance with administrative regulations that address the following:

1. Eligibility criteria;
2. Accrual rates and availability;
3. Request and approval processes;
4. Accumulation and carryover limits; and
5. Treatment of vacation days upon separation from service.

**Holidays**

Eligible employees in positions normally requiring 12 months of service of service annually shall receive paid holidays in accordance with the employee's duty schedule and administrative regulations.

[See DEAB for overtime pay provisions.]

### PROPOSED REVISIONS

**Reasonable  
Suspicion Searches**

The District reserves the right to conduct searches when the District has reasonable suspicion to believe that a search will uncover evidence of work-related misconduct. The District may search the employee, the employee's personal items, work areas, lockers, and private vehicles parked on District premises or worksites or used in District business. Searches that reveal a violation of the District's standards of conduct may result in disciplinary action. [See DH]

**Reasonable  
Suspicion Alcohol  
and Drug Testing**

The District may remove an employee from duty and require testing if there is reasonable suspicion that the employee is under the influence of alcohol or drugs used in violation of District policy. The determination of reasonable suspicion may be based on specific observations of the appearance, behavior, speech, or body odors of the employee whose motor ability, emotional equilibrium, or mental acuity seems to be impaired while on duty or other relevant information. Any employee who is asked to submit to drug or alcohol ~~screening~~ testing shall be given the opportunity to provide relevant information about prescription or nonprescription medications that may affect the screening.

A District employee who refuses to comply with a directive to submit to testing based upon reasonable suspicion shall be subject to disciplinary action, up to and including termination.

A District employee confirmed to have violated the District's policy pertaining to alcohol or drugs may be subject to disciplinary action. [See DF series and DH]

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**Note:** The following provisions apply to employees who are covered by the federal Department of Transportation (DOT) rules.

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**Federally Required  
DOT Testing  
Program**

In accordance with DOT rules, the District shall establish an alcohol and controlled substances testing program to help prevent accidents and injuries resulting from the misuse of alcohol and controlled substances by the drivers of commercial motor vehicles, including school buses. The primary purpose of the testing program is to prevent impaired employees from performing safety-sensitive functions.

The Superintendent shall designate a District official who shall be responsible for ensuring that information is disseminated to employees covered under this testing program regarding prohibited driver conduct, alcohol and controlled substances tests, and the consequences that follow positive test results.

EMPLOYEE STANDARDS OF CONDUCT  
SEARCHES AND ALCOHOL/DRUG TESTING

DHE  
(LOCAL)

Drug-Related  
Violations

The following constitute drug-related violations under the DOT rules:

1. Refusing to submit to a required test for alcohol or controlled substances.
2. Providing an adulterated, diluted, or a substituted specimen on an alcohol or controlled substances test.
3. Testing positive for alcohol, at a concentration of 0.04 or above, in a post-accident test.
4. Testing positive for controlled substances in a post-accident test.
5. Testing positive for alcohol, at a concentration of 0.04 or above, in a random test.
6. Testing positive for controlled substances in a random test.
7. Testing positive for alcohol, at a concentration of 0.04 or above, in ~~a required follow-up test~~ a reasonable suspicion test.
- ~~8. Testing positive for controlled substances in a required follow-up test.~~
- ~~9. Testing positive for alcohol, at a concentration of 0.04 or above, in a reasonable suspicion test.~~
- ~~10.~~ 8. Testing positive for controlled substances in a reasonable suspicion test.

An employee who operates a commercial motor vehicle, including a bus, and commits a drug-related DOT violation as defined above ~~may be reinstated as a driver if he or she successfully completes a return-to-duty test. The employee may also be subject to follow-up tests~~ shall not be eligible for reinstatement as a driver.

Alcohol Results  
Between 0.02 and  
0.04

In accordance with DOT rules, a driver tested under this policy and found to have an alcohol concentration of 0.02 or greater, but less than 0.04, shall be suspended from driving duties for at least 24 hours.

[In the event of a subsequent positive test result for alcohol of 0.02 or greater but less than 0.04, see the disciplinary consequences at District-Imposed Consequences, below.]

Reasonable  
Suspicion DOT  
Testing

Only supervisors specifically trained in accordance with federal regulations may, based upon reasonable suspicion, remove a driver from a safety-sensitive position and require testing for alcohol and/or controlled substances. The determination of reasonable

EMPLOYEE STANDARDS OF CONDUCT  
SEARCHES AND ALCOHOL/DRUG TESTING

DHE  
(LOCAL)

suspicion shall be based on specific observations of the appearance, behavior, speech, or body odors of the driver whose motor ability, emotional equilibrium, or mental acuity seems to be impaired. Such observations must take place just preceding, during, or just after the period of the workday that the driver is on duty.

The observations may include indication of the chronic and withdrawal effects of controlled substances. Within 24 hours of the observed behavior, the supervisor shall provide a signed, written record documenting the observations leading to a controlled substance reasonable suspicion test.

**District-Imposed  
Consequences**

In addition to the consequences established by federal law, a District employee confirmed to have violated the District's policy pertaining to alcohol or controlled substances, including a second or subsequent positive test result for alcohol of 0.02 or greater but less than 0.04, shall be subject to District-imposed discipline, as determined by his or her supervisor and the Superintendent. Such discipline may include any appropriate action from suspension without pay during the period of removal from safety-sensitive functions, up to and including termination of employment. [See DF series]

In cases where a driver is also employed in a nondriving capacity by the District, disciplinary action imposed for violation of alcohol and controlled substances policies shall apply to the employee's functions and duties that involve driving. Additionally, upon recommendation of the employee's supervisor, disciplinary measures up to and including termination of employment with the District may be considered.

## PROPOSED REVISIONS

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**Note:** [This local policy has been revised in accordance with the District's innovation plan.<sup>1</sup>](#)

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### **Superintendent's Authority**

All personnel are employed subject to assignment and reassignment by the Superintendent or designee when the Superintendent determines that the assignment or reassignment is in the best interest of the District. Reassignment shall be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract of a contract employee. Any change in an employee's contract shall be in accordance with policy DC.

Any employee may request reassignment within the District to another position for which he or she is qualified.

### **Campus Assignments**

The principal's criteria for approval of campus assignments and reassignments shall be consistent with District policy regarding equal opportunity employment, and with staffing patterns approved in the District and campus plans. [See BQ series] In exercising their authority to approve assignments and reassignments, principals shall work cooperatively with the central office staff to ensure the efficient operation of the District as a whole.

[In accordance with the District's local innovation plan exemption regarding SBEC certification \[see DBA\], the Superintendent shall have the authority to approve a request by the principal for a qualified individual with experience or expertise in a specific field to teach high-demand dual credit courses, hard-to-fill courses, science technology, engineering, arts, and mathematics \(STEAM\) courses, or career and technical education \(CTE\) courses. The Superintendent shall report this action to the Board for final approval.](#)

[In addition, the Superintendent shall have the authority to approve the principal's request to assign a certified teacher to teach courses outside his or her certified field\(s\). All other teaching assignments shall require certification in accordance with state law. \[See DBA\]](#)

### **Supplemental Duties**

Noncontractual supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid supplemental duty may do so by notifying the Superintendent or designee in writing. Paid supplemental duties are not part of the District's contractual obligation to the employee, and an employee shall hold no expectation of continuing assignment to any paid supplemental duty.

ASSIGNMENT AND SCHEDULES

DK  
(LOCAL)

**Work Calendars and  
Schedules**

Subject to the Board-adopted budget and compensation plan and in harmony with employment contracts, the Superintendent shall determine required work calendars for all employees. [See DC, EB]

Daily time schedules for all employees shall be determined by the Superintendent or designee and principals.

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[Innovation Plan: \[ https://www.buckholtsisd.net/288256\\_2\]](https://www.buckholtsisd.net/288256_2)

### PROPOSED REVISIONS

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**Note:** [This local policy has been revised in accordance with the District's innovation plan.](#)<sup>1</sup>

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**School Start Date**

[In accordance with the District's innovation plan, the District is exempt from the state law that generally prohibits instruction for students from beginning before the fourth Monday in August.](#)

**School Calendar**

The Superintendent shall be authorized to approve variations from the Board-adopted school calendar, as necessary.

**School Closure**

The Board delegates to the Superintendent the authority to close schools for reasons of public health and safety.

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<sup>1</sup> Innovation Plan: [ [https://www.buckholtsisd.net/288256\\_2](https://www.buckholtsisd.net/288256_2) ]

### PROPOSED REVISIONS

**Relation to Essential Knowledge and Skills**

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that each student's performance indicates the level of mastery of the designated District objectives.

**Guidelines for Grading**

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents.

The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

**Progress Reporting**

The District shall issue grade reports/report cards every six weeks on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIE.

**Interim Reports**

Interim progress reports shall be issued for all students after the third week of each grading period. Supplemental progress reports may be issued at the teacher's discretion.

~~Conferences~~

~~Conferences may be requested by a teacher or parent as needed.~~

**Academic Dishonesty**

A student found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

### PROPOSED REVISIONS

**Consistent  
Application for  
Graduating Class**

The District shall apply the same class rank calculation method and rules for local graduation honors for all students in a graduating class, regardless of the school year in which a student first earned high school credit.

**Calculation**

The District shall include in the calculation of class rank semester grades earned in high school credit courses taken at any grade level, ~~but only in the subjects of English, mathematics, science, social studies, and languages other than English, as well as in any courses taken in a sequence for a certification and in any Advanced Placement (AP) course or approved college-level course not associated with these subjects.~~

The calculation shall include failing grades.

**Weighted Grade  
System**

The District shall categorize and weight eligible courses as Advanced, ~~and~~ Regular, ~~and~~ Basic in accordance with provisions of this policy and as designated in appropriate District publications.

Categories

*Advanced*

Eligible ~~AP-Honors~~ and dual credit courses shall be categorized and weighted as Advanced courses.

*Regular*

All other eligible courses shall be categorized and weighted as Regular courses.

*Basic*

Eligible courses that have had the content modified, including credit recovery courses, shall be categorized, and weighted as Basic courses.

Weighted Grade  
Point Average

The District shall convert semester grades earned in eligible courses to grade points in accordance with the following chart and shall calculate a weighted grade point average (GPA) in accordance with the following chart:

Grade	Advanced	Regular	Basic
100	5.0	4.0	<u>3.5</u>
99	4.9	3.9	<u>3.4</u>
98	4.8	3.8	<u>3.3</u>
97	4.7	3.7	<u>3.2</u>
96	4.6	3.6	<u>3.1</u>
95	4.5	3.5	<u>3.0</u>
94	4.4	3.4	<u>2.9</u>
93	4.3	3.3	<u>2.8</u>
92	4.2	3.2	<u>2.7</u>

ACADEMIC ACHIEVEMENT  
CLASS RANKING

EIC  
(LOCAL)

<b>Grade</b>	<b>Advanced</b>	<b>Regular</b>	<b><u>Basic</u></b>
91	4.1	3.1	<u>2.6</u>
90	4.0	3.0	<u>2.5</u>
89	3.9	2.9	<u>2.4</u>
88	3.8	2.8	<u>2.3</u>
87	3.7	2.7	<u>2.2</u>
86	3.6	2.6	<u>2.1</u>
85	3.5	2.5	<u>2.0</u>
84	3.4	2.4	<u>1.9</u>
83	3.3	2.3	<u>1.8</u>
82	3.2	2.2	<u>1.7</u>
81	3.1	2.1	<u>1.6</u>
80	3.0	2.0	<u>1.5</u>
79	2.9	1.9	<u>1.4</u>
78	2.8	1.8	<u>1.3</u>
77	2.7	1.7	<u>1.2</u>
76	2.6	1.6	<u>1.1</u>
75	2.5	1.5	<u>1.0</u>
74	2.4	1.4	<u>.9</u>
73	2.3	1.3	<u>.8</u>
72	2.2	1.2	<u>.7</u>
71	2.1	1.1	<u>.6</u>
70	2.0	1.0	<u>.5</u>
Below 70	0	0	<u>0</u>

Transferred Grades

When a student transfers semester grades for courses that would be eligible under the Regular category and the District has accepted the credit, the District shall include the grades in the calculation of class rank.

When a student transfers semester grades for courses that would be eligible to receive additional weight under the District's weighted grade system, the District shall assign additional weight to the grades based on the categories and grade weight system used by

the District only if the same course is offered to the same class of students in the District.

**Local Graduation Honors**

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank in accordance with this policy and administrative regulations using grades available at the time of calculation at the end of the fifth six-week grading period of the senior year.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

Valedictorian and Salutatorian

The valedictorian and salutatorian shall be the eligible students with the highest and second highest rank, respectively. To be eligible for this local graduation honor, a student must:

1. Have been continuously enrolled in the District high school for the six semesters immediately preceding graduation;
2. Have completed the foundation program with distinguished level of achievement; and
3. Be graduating after exactly eight semesters of enrollment in high school.

*Breaking Ties*

In case of a tie in weighted GPAs after calculation to the fourth decimal place, the District shall recognize all students involved in the tie as sharing the honor and title.

**Highest-Ranking Graduate**

The local eligibility criteria for recognition as the valedictorian shall not affect recognition of the highest-ranking graduate for purposes of receiving the honor graduate certificate from the state of Texas.

The District shall calculate class rank for this purpose at the end of the spring semester of the senior year.

### PROPOSED REVISIONS

<b>Course Requirements</b>	To graduate, a student must complete the courses required by the District in addition to those mandated by the state.
<b>Foundation Program</b>	The courses that satisfy District requirements under the foundation program, including courses for the distinguished level of achievement and courses for endorsements offered by the District, shall be listed in appropriate District publications.
Without an Endorsement	The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program without an endorsement. Graduation under the foundation program without an endorsement shall be permitted only as authorized under state law and rules.
With an Endorsement	The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program with an endorsement.
Distinguished Level of Achievement	The District requires no additional credits beyond the number mandated by the state to graduate under the foundation program with the distinguished level of achievement.
<b><u>No Fine Arts Substitutions</u></b>	<u>The District shall not award state graduation credit in fine arts for participation in a community-based fine arts program.</u>
<b><del>Fine Arts Substitutions</del></b>	<del>To the extent permitted by state rules, the District shall award state graduation credit in fine arts for participation in an approved community-based fine arts program.</del>
<b>Physical Education Substitutions</b>	<u>The District shall not allow students to substitute activities and courses for state graduation credit in physical education.</u>
<u>No</u> Activities and Courses	<del>To the extent permitted by state rules, the District shall award state graduation credit in physical education for participation in approved activities and elective courses.</del>
Private or Commercial Programs	The District shall award state graduation credit in physical education for appropriate private or commercially sponsored physical activity programs conducted either on or off campus, upon approval by the commissioner of education. [See also EHAC]

## PROPOSED REVISIONS

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[Note: This local policy has been revised in accordance with the District's innovation plan.<sup>1</sup>](#)

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### Authority

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.

### Transfer Requests

A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time.

### Factors

In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.

### Transfer Agreements

[A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District.](#)

[In accordance with the District's innovation plan, the District is exempt from state law requiring transfers to be for a one-year period. Therefore, violation of the terms of the agreement may result in revocation of the agreement during the school year or may result in a transfer request not being approved the following year.](#)

~~A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.~~

### Tuition

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

### Waivers

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]

### Nonpayment

The District may initiate withdrawal of students whose tuition payments are delinquent.

### Appeals

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

Buckholts ISD  
166907

ADMISSIONS  
INTERDISTRICT TRANSFERS

FDA  
(LOCAL)

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[Innovation Plan: \[ https://www.buckholtsisd.net/288256\\_2\]](https://www.buckholtsisd.net/288256_2)

### PROPOSED REVISIONS

The District shall support the general wellness of all students by implementing measurable goals to promote sound nutrition and student health and to reduce childhood obesity.

[See EHAA for information regarding the District's coordinated school health program.]

#### **Development, Implementation, and Review of Guidelines and Goals**

The local school health advisory council (SHAC), on behalf of the District, shall review and consider evidence-based strategies and techniques and shall develop nutrition guidelines and wellness goals as required by law. In the development, implementation, and review of these guidelines and goals, the SHAC shall permit participation by parents, students, representatives of the District's food service provider, physical education teachers, school health professionals, members of the Board, school administrators, and members of the public.

[See BDF for required membership of the SHAC.]

#### Wellness Plan

The SHAC shall develop a wellness plan to implement the District's nutrition guidelines and wellness goals. The wellness plan shall, at a minimum, address:

1. Strategies for soliciting involvement by and input from persons interested in the wellness plan and policy;
2. Objectives, benchmarks, and activities for implementing the wellness goals;
3. Methods for measuring implementation of the wellness goals;
4. The District's standards for foods and beverages provided, but not sold, to students during the school day on a school campus; and
5. The manner of communicating to the public applicable information about the District's wellness policy and plan.

The SHAC shall review and revise the plan on a regular basis and recommend revisions to the wellness policy when necessary.

#### **Nutrition Guidelines**

##### Foods and Beverages Sold

The District's nutrition guidelines for reimbursable school meals and all other foods and beverages sold or marketed to students during the school day shall be designed to promote student health and reduce childhood obesity and shall be at least as restrictive as federal regulations and guidance, except when the District allows an exemption for fundraising activities as authorized by state and federal rules. [See CO and FJ]

Foods and  
Beverages Provided

The District shall establish standards for all foods and beverages provided, but not sold, to students during the school day. These standards shall be addressed in the District's wellness plan.

**Wellness Goals**

Nutrition Promotion  
and Education

The District shall implement, in accordance with law, a coordinated school health program with a nutrition education component. [See EHAA] The District's nutrition promotion activities shall encourage participation in the National School Lunch Program, the School Breakfast Program, and any other supplemental food and nutrition programs offered by the District.

The District establishes the following goals for nutrition promotion:

~~1.~~ The District's food service staff, teachers, and other District personnel shall consistently promote healthy nutrition messages in cafeterias, classrooms, and other appropriate settings.

~~2. The District shall share educational nutrition information with families and the general public to promote healthy nutrition choices and positively influence the health of students.~~

The District establishes the following goals for nutrition education:

1. The District shall deliver nutrition education that fosters the adoption and maintenance of healthy eating behaviors.
2. The District shall make nutrition education a District-wide priority and shall integrate nutrition education into other areas of the curriculum, as appropriate.

~~3. The District shall provide professional development so that teachers and other staff responsible for the nutrition education program are adequately prepared to effectively deliver the program.~~

~~4. The District shall establish and maintain school gardens and farm-to-school programs.~~

Physical Activity

The District shall implement, in accordance with law, a coordinated health program with physical education and physical activity components and shall offer at least the required amount of physical activity for all grades. [See BDF, EHAA, EHAB, and EHAC]

The District establishes the following goals for physical activity:

1. The District shall provide an environment that fosters safe, enjoyable, and developmentally appropriate fitness activities for all students.

~~2. The District shall provide appropriate staff development and encourage teachers to integrate physical activity into the academic curriculum where appropriate.~~

~~3.2.~~ The District shall encourage parents to support their children's participation, to be active role models, and to include physical activity in family events.

~~4. The District shall encourage students, parents, staff, and community members to use the District's recreational facilities, such as tracks, playgrounds, and the like, that are available outside of the school day. [See GKD]~~

Other School-Based  
Activities

The District establishes the following goals to create an environment conducive to healthful eating and physical activity and to promote and express a consistent wellness message through other school-based activities:

1. The District shall allow sufficient time for students to eat meals in cafeteria facilities that are clean, safe, and comfortable.
2. The District shall promote wellness for students and their families at suitable District and campus activities.
3. The District shall promote employee wellness activities and involvement at suitable District and campus activities.

**Implementation**

The Superintendent shall oversee the implementation of this policy and the development and implementation of the wellness plan and appropriate administrative procedures.

**Evaluation**

The District shall comply with federal requirements for evaluating this policy and the wellness plan.

**Public Notification**

The District shall annually inform and update the public about the content and implementation of the wellness policy, including posting on its website copies of the wellness policy, the wellness plan, and the required implementation assessment.

**Records Retention**

The District shall retain all the required records associated with the wellness policy, in accordance with law and the District's records management program. [See CPC and FFA(LEGAL)]

### PROPOSED REVISIONS

**Comprehensive System**

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

**Cumulative Record**

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

**Custodian of Records**

The principal is custodian of all records for currently enrolled students. The Superintendent is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

**Types of Education Records**

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by a grade placement committee convened for the student.
5. Health services record, including:
  - a. The results of any tuberculin tests required by the District.

STUDENT RECORDS

FL  
(LOCAL)

- b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]
- c. Immunization records. [See FFAB]
- 6. Attendance records.
- 7. Student questionnaires.
- 8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
- 9. Verified reports of serious or recurrent behavior patterns.
- 10. Copies of correspondence with parents and others concerned with the student.
- 11. Records transferred from other districts in which the student was enrolled.
- 12. Records pertaining to participation in extracurricular activities.
- 13. Information relating to student participation in special programs.
- 14. Records of fees assessed and paid.
- 15. Records pertaining to student and parent complaints.
- 16. Other records that may contribute to an understanding of the student.

**Access by Parents**

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents

may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

**Access by School Officials**

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;

4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

**Transcripts and  
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records  
Responsibility for  
Students in Special  
Education**

The ~~special education teacher~~ principal shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the administration office.

**Procedure to Amend  
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ten District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory  
Information**

Directory information for District students has been classified into two separate categories:

1. Items for use only for school-sponsored purposes; and
2. Items for all other purposes.

**School-Sponsored  
Purposes**

For the following school-sponsored purposes—all District publications and announcements—directory information shall include student name, electronic mail address, photograph, date of birth, degrees, honors, awards, dates of attendance, grade level, enrollment status, participation in officially recognized activities and sports, weight and height of members of athletic teams, and student identification numbers or identifiers that cannot be used alone to gain access to electronic education records.

**All Other Purposes**

For all other purposes, directory information shall include student name, degrees, honors, awards, grade level, enrollment status, participation in officially recognized activities and sports, and weight and height of members of athletic teams.

**PROPOSED REVISIONS**

**Extracurricular  
Activity Absences**

The District shall make no distinction between absences for UIL activities and absences for other extracurricular activities approved by the Board.

~~The District shall not limit an eligible student's absences related to participation in extracurricular activities. [See FM(LEGAL)]~~

**Use of District  
Facilities**

School-sponsored student groups may use District facilities with prior approval of the appropriate administrator. Other student groups may use District facilities in accordance with policy FNAB.

### PROPOSED REVISIONS

**Questioning  
Students**

District officials may question a student regarding the student's own conduct or the conduct of other students. In the context of school discipline, students may not refuse to answer questions based on a right not to incriminate themselves.

For provisions pertaining to student questioning by law enforcement officials or other state or local governmental authorities, see GRA(LOCAL).

**District Property**

Desks, lockers, District-provided technology, and similar items are the property of the District and are provided for student use as a matter of convenience. District property is subject to search or inspection at any time without notice. Students have no expectation of privacy in District property. Students shall be fully responsible for the security and contents of District property assigned to them. No student shall place or keep in a desk, locker, District-provided technology, or similar item any article or material prohibited by law, District policy, or the Student Code of Conduct. Students shall be responsible for any prohibited item found in District property provided to the student.

**Searches in General**

District officials may conduct searches of students, their belongings, and their vehicles in accordance with state and federal law and District policy. Searches of students shall be conducted in a reasonable and nondiscriminatory manner.

District officials may initiate a search in accordance with law, including, for example, based on reasonable suspicion, voluntary consent, or pursuant to District policy providing for suspicionless security procedures, including the use of metal detectors.

In accordance with the Student Code of Conduct, students are responsible for prohibited items found in their possession, including items in their personal belongings or in vehicles parked on District property.

Reasonable-  
Suspicion Searches

Searches should be reasonable at their inception and in scope. If there is reasonable suspicion to believe that searching a student's person, belongings, or vehicle will reveal evidence of a violation of the Student Code of Conduct, a District official may conduct a search in accordance with law and District regulations.

Suspicionless  
Searches

For purposes of this policy, a suspicionless search is a search carried out based on lawful security procedures, such as metal detector searches.

*Metal Detector  
Searches*

In order to maintain a safe and disciplined learning environment, the District reserves the right to subject students to metal detector

STUDENT RIGHTS AND RESPONSIBILITIES  
INVESTIGATIONS AND SEARCHES

FNF  
(LOCAL)

searches when entering a District campus and at off-campus, school-sponsored activities.

**Use of Trained Dogs**

The District reserves the right to use trained dogs to conduct screening for concealed prohibited items. Such procedures shall be unannounced. The dogs shall not be used with students; however, students may be asked to leave personal belongings in an area that will be screened. If a dog alerts to an item or an area, it may be searched by District officials.

**Random Drug-Testing Program**

The District requires the random drug-testing of any student in grades 6-12 who chooses to participate in school sponsored activities.

The Superintendent shall develop regulations for the implementation of the District's random student drug-testing program that address the following:

1. Covered activities and purpose of the program;
2. Written consent and confidentiality of results;
3. Testing procedures and collection process; and
4. Applicable consequences.

Appeal

A student or parent may appeal a decision made under the random drug-testing program in accordance with FNF(LOCAL). The student shall be ineligible for participation in extracurricular activities while the appeal is pending.

### PROPOSED REVISIONS

	<p>The District has established a limited open forum for nonschool use of District facilities in accordance with this policy.</p> <p>The District shall provide equal access to youth groups designated in federal law, including the Boy Scouts, as it provides to other nonschool users of District facilities. [See Patriotic Societies in GKD(LEGAL)]</p>
<b>Scope of Use</b>	<p>The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.</p> <p>Approval shall not be granted for any purpose that would damage District property or to any group that has damaged District property.</p> <hr/> <p><b>Note:</b> See the following policies for other information regarding facilities use:</p> <ul style="list-style-type: none"><li>• Use by employee professional organizations: DGA</li><li>• Use of facilities for school-sponsored and school-related activities: FM</li><li>• Use by noncurriculum-related student groups: FNAB</li><li>• Use by District-affiliated school-support organizations: GE</li></ul> <hr/>
<b>Nonprofit Fundraising</b>	<p>The District shall permit nonprofit organizations to conduct fundraising events on District property when these activities do not conflict with school use or with this policy.</p>
<b>For-profit Use</b>	<p>The District shall not permit individuals or for-profit organizations to use its facilities for financial gain.</p>
<b>Campaign-related Use</b>	<p>Except to the extent that a District facility is used as an official polling place, District facilities shall not be available for use by individuals or groups for political advertising, campaign communications, or electioneering, as those terms are used in state law.</p>
<b>Scheduling</b>	<p>Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.</p> <p>Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The principal shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.</p>

<b>Approval of Use</b>	The <del>principal</del> Superintendent is authorized to approve any nonschool use of any District facility.
Exception	No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.
Emergency Use	In case of emergencies or disasters, the Superintendent may authorize the use of District facilities by civil defense, health, or emergency service authorities.
<b>Use Agreement</b>	Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.
<b>Fees for Use</b>	Nonschool users shall be charged a fee for the use of designated District facilities.  The business coordinator shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.
Exceptions	Fees shall not be charged when District facilities are used: <ol style="list-style-type: none"><li>1. For public meetings sponsored by state or local governmental agencies;</li><li>2. By District employee professional organizations [see DGA]; or</li><li>3. For nonschool uses scheduled during the two hours following the end of the instructional day.</li></ol>
<b>Required Conduct</b>	Persons or groups using District facilities shall: <ol style="list-style-type: none"><li>1. Conduct business in an orderly manner.</li><li>2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products or e-cigarettes on school property. [See GKA]</li><li>3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.</li></ol>

COMMUNITY RELATIONS  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

All groups using District facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.