

# Regular School Board Meeting of ISD 857

Monday, April 8, 2024 6:00 PM

Board & Public in HS Library/Remote viewing via ZOOM, 100 County Road 25 ,  
Lewiston, MN 55952

## I. Call Meeting to Order

## II. Pledge of Allegiance.

## III. Quorum Call

David Baer  
Sara Daley  
Jenny Koverman  
Daniel Kreidermacher  
Bree Maki  
Dave Pringle  
Sarah Sommer

## IV. Approve the April 8, 2024 Meeting Agenda

## V. L-A High School Student Report

## VI. Open Forum

Guideline: Three minutes per speaker; 15 minutes maximum. Complaints about personnel or individuals are prohibited. No Board action is taken during the Open Forum. This is the only time during the Board meeting that audience participation is allowed unless scheduled prior.

## VII. Consent Agenda

- A. Board Meeting Minutes: March 11, March 26 (Task Force Mtg Summary)
- B. Financial Reports a. March 2024 Board Bills
- b. Student Activity Account Balances
- c. March 2024 Wire Payments
- f. March 2024 Multi Year Guide

Accept resignation of Kaleb Stoppelmoor as Supermileage Advisor for Spring 2025.

Accept resignation of Olivia Tangley as JV girls basketball coach.

Accept resignation of Ben Overing as 9th grade girls basketball coach.

Approve Ben Overing as a Volunteer HS girls basketball coach.

Approve Jeff Bronk and Chad Chartier as Volunteer Jr High baseball coaches.

Approve hire of Desire Mendoza as a Cardinal Club paraprofessional at the rate of \$13.50/hour.

Accept resignation of Pam Luehmann, Elementary Food Service, at the end of the 2023-2024 school year.

Approve FFA Overnight Field Trip Application for State FFA Convention at the University of Minnesota, April 21-23, 2024 for 24 students, Kaleb Stoppelmoor and Volunteer Mary Ketchum.

Accept resignation of Brittanie Kieselhorst, teacher, effective at the end of the 2023-2024 school year.

Approve lane change for Matthew Wilmes from MA to MA/10 effective with the 2024-2025 school year.

Accept resignation of Evelyn Doud, paraprofessional, effective March 26, 2024.

Approve hire of Solomon Simon, Science Teacher at MA+30/Step 16 in accordance with the 2024-2026 EdMN/L-A Master Agreement effective for the 2024-2025 school year.

Approve change in assignment for Linda Liebfried, elementary/transportation secretary to Cardinal Club Coordinator at the rate of \$22.00/hour effective May 31, 2024.

VIII. Disney Trip (March 2024) Highlights - Mr. Brian Hamilton (Band) and Mr. Matthew Wilmes (Choir)

IX. Approve Ethan Scheck's request to coordinate a trip to Washington, D.C. in June 2025 for 9th and 10th graders.

X. MN Comprehensive Assessment Testing Preparation and Data Information by Mr. Scott Schmaltz (3rd grade teacher) and Mr. Brent Olson (MS Math teacher)

XI. Policies and Forms on 2nd Reading:

Policy 606.5 Library Materials and 606.5 Form  
Request for Reconsideration of Library  
Materials

XII. Discussion About the School Forest Parcels  
Owned by the District

XIII. FY25 Budget Adjustments Discussion

XIV. PK-6 Principal's Report

XV. L-A High School Principal's Report

XVI. Superintendent and Dashir Facilities Reports

XVII. Board Committee Reports

XVIII. Upcoming Meeting Schedule

Support Staff/Driver Optional Meeting with  
Board Handbook Committee - Monday, April 15th  
at 4:30pm

Task Force #2 Mtg - Wednesday, April 17, 6:00pm  
HS Library

Task Force #3 Mtg (if needed)- Wednesday, April  
24, 6:00pm HS Library

District Policy Review Committee - Thursday,  
April 25, 7:00am on Teams

Community Meeting - Altura: May 1, 6:00pm

Community Meeting - Lewiston: May 8, 6:00pm,  
High School (Tours prior)

Regular Board Meeting - May 13, 6:00pm HS  
Library

XIX. Adjourn

**MINUTES OF THE LEWISTON-ALTURA REGULAR SCHOOL BOARD MEETING**  
**ISD #857**  
**March 11, 2024**

A regular meeting of the School Board of Independent School District #857 was held on March 11, 2024 at 6:00pm in the High School Library. Members present were Daniel Kreidermacher, David Baer, Sara Daley, Jenny Koverman, Dave Pringle and Sarah Sommer. Bree Maki was absent.

Vice Chair Sommer called the meeting to order at 6:00pm. The Pledge of Allegiance was recited.

Motion by Kreidermacher and seconded by Koverman to approve the meeting agenda. MCU.

Holly Burt and students Clara Gossen, Karlie Larsen, Kaylee Hansen and Emily Burt presented to the Board a check for \$1341.00. The students raised the funds through a book sale through the St. Rose Church. The funds were raised specifically to support the cost of 5<sup>th</sup> graders going to Eagle Bluff and other elementary field trips. The Board accepted the donation with gratitude and appreciation.

Motion by Pringle and seconded by Koverman to approve the Consent Agenda. MCU.

Motion by Pringle and seconded by Baer to approve the modified L-A High School Graduation Requirements effective with the 2024-2025 school year. MCU.

Levi Overing presented enthusiastic and positive updates on LAHS student activities.

Motion by Pringle and seconded by Koverman to approve the presented Amended FY24 Budget with \$10,255,692 in total revenues, and \$10,558,745 in total expenditures. MCU.

There was discussion about options for the needed budget adjustments for the FY25 budget. The Board asked the superintendent to come to the April 8<sup>th</sup> meeting with recommendations of at least \$771,000 in budget adjustments, not including \$150,000 in donations.

Motion by Baer and seconded by Koverman to approve Policy 606.5 Library Materials and 606.5 Form for Reconsideration of Library Materials on a 1<sup>st</sup> reading. MCU.

Reports were presented by Principal Riebel, Principal Hanson and Superintendent Carman. Board Committee reports were discussed. The upcoming meeting schedule was reviewed.

Motion by Koverman, seconded by Pringle to adjourn the meeting at 8:09pm. MCU.

Dave Pringle, Clerk

**SUMMARY OF SCHOOL BOARD/TASK FORCE MEETING**  
**ISD #857**  
**March 26, 2024**

A Staff/Community Task Force meeting was held on Wednesday, March 26, 2024 at 6:00pm in the High School Library to look at the financial and facility challenges of the district. School Board members Sarah Sommer, Daniel Kreidermacher, Sara Daley, Dave Pringle, Bree Maki were present.

Superintendent Carman presented financial information. The Task Force and Board discussed and asked questions. Representatives from InGensa presented information from the Post Referendum Survey and potential project options to lower the costs. Task Force and Board members discussed the information and asked questions.

Dave Pringle, Clerk

## Lewiston-Altura Public Schools Board Bills for Approval March 2024

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
P409Ck	0857	001	66957	75789	Check	1	3098	R1	Pan-O-Gold Baking Company	Yes	No	No	USD	03/07/2024	731.88
			66955	75790	Check	1	2411		REINHART FOOD SERVICE	Yes	No	No	USD	03/07/2024	20,081.34
			66954	75791	Check	1	22368		WORDWARE	Yes	No	No	USD	03/07/2024	3,678.40
			66956	75792	Check	1	25014		ZIEBELL'S HIAWATHA FOODS, INC.	Yes	No	No	USD	03/07/2024	6,126.29
			66958	75793	Check	1	1114		Century Link	Yes	No	No	USD	03/07/2024	229.93
			66965	75794	Check	1	7191		GARTESKI, JAZMIN	Yes	No	No	USD	03/07/2024	250.00
			66962	75795	Check	1	3038		Lewiston Hardware, LLC	Yes	No	No	USD	03/07/2024	187.27
			66963	75796	Check	1	5865	R1	Loffler Companies -- 131511	Yes	No	No	USD	03/07/2024	178.58
			66959	75797	Check	1	12540		MISSISSIPPI WELDERS SUPPLY COM	Yes	No	No	USD	03/07/2024	89.90
			66961	75798	Check	1	1930		PROJECT FINE	Yes	No	No	USD	03/07/2024	330.00
			66964	75799	Check	1	7053		SDSU Little Linternational	Yes	No	No	USD	03/07/2024	270.00
			66960	75800	Check	1	18397		SOUTHEAST SERVICE COOPERATIV	Yes	No	No	USD	03/07/2024	30.00
			66981	75801	Check	1	7194		Buege, Dan	Yes	No	No	USD	03/11/2024	9.25
			66980	75802	Check	1	7190		Chromebookparts.com	Yes	No	No	USD	03/11/2024	149.97
			66974	75803	Check	1	5579		Club's Choice Fundraising	Yes	No	No	USD	03/11/2024	1,972.40
			66968	75804	Check	1	2440		Culligan Water Services	Yes	No	No	USD	03/11/2024	4,500.00
			66972	75805	Check	1	5101		DAIRYLAND DONKEY BALL, LLC	Yes	No	No	USD	03/11/2024	2,234.00
			66979	75806	Check	1	7089		Dashir Management Services, Inc	Yes	No	No	USD	03/11/2024	45,768.57
			66977	75807	Check	1	6909		Heimermann, Gabriella	Yes	No	No	USD	03/11/2024	320.00
			66971	75808	Check	1	3737		Hiawatha Valley Ed District	Yes	No	No	USD	03/11/2024	26,619.06
			66966	75809	Check	1	11260		LEWISTON JOURNAL	Yes	No	No	USD	03/11/2024	522.60
			66970	75810	Check	1	3571		MINNESOTA ENERGY RESOURCES	Yes	No	No	USD	03/11/2024	6,704.64
			66967	75811	Check	1	12630		MOTOR PARTS & EQUIP	Yes	No	No	USD	03/11/2024	54.49
			66976	75812	Check	1	6511		Quadient Leasing USA, Inc.	Yes	No	No	USD	03/11/2024	409.98
			66969	75813	Check	1	3184	Remit	Rochester Telecom Systems, Inc	Yes	No	No	USD	03/11/2024	5.09
			66978	75814	Check	1	6993	Remit	SOLIANT HEALTH, LLC	Yes	No	No	USD	03/11/2024	2,447.06
			66975	75815	Check	1	5876		Teachers on Call	Yes	No	No	USD	03/11/2024	2,545.10
			66973	75816	Check	1	5318		The McDowell Agency, Inc.	Yes	No	No	USD	03/11/2024	85.00
			66990	75817	Check	1	3210		HBC	Yes	No	No	USD	03/14/2024	1,765.78
			66992	75818	Check	1	5339	R1	Impact Applications Inc	Yes	No	No	USD	03/14/2024	485.00
			66989	75819	Check	1	3061		MENARDS	Yes	No	No	USD	03/14/2024	775.58
			66993	75820	Check	1	6993	Remit	SOLIANT HEALTH, LLC	Yes	No	No	USD	03/14/2024	4,113.14
			66991	75821	Check	1	4448		VERIZON WIRELESS	Yes	No	No	USD	03/14/2024	98.72
P2409	0857	001	67002	75822	Check	1	7128		Affinity Plus Credit Union	Yes	No	No	USD	03/15/2024	25.00
			67000	75823	Check	1	6406		Ameritas Life Insurance Corp	Yes	No	No	USD	03/15/2024	79.92
			66998	75824	Check	1	4951		Bremer Bank	Yes	No	No	USD	03/15/2024	375.00
			66994	75825	Check	1	11202		Education Minnesota - Lewiston-Altura	Yes	No	No	USD	03/15/2024	2,132.00
			66999	75826	Check	1	6265		HOME FEDERAL SAVINGS BANK	Yes	No	No	USD	03/15/2024	100.00
			67001	75827	Check	1	6461		ISD 857 - Flex Plan Checking	Yes	No	No	USD	03/15/2024	577.11
			66995	75828	Check	1	17090		MADISON NATIONAL LIFE	Yes	No	No	USD	03/15/2024	505.89
			66997	75829	Check	1	4786	R1	Merchants Bank	Yes	No	No	USD	03/15/2024	450.00

## Lewiston-Altura Public Schools Board Bills for Approval March 2024

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
P2409	0857	001	66996	75830	Check	1	3545		Winona National Bank	Yes	No	No	USD	03/15/2024	160.00
P409Ck	0857	001	67023	75831	Check	1	7190		Chromebookparts.com	Yes	No	No	USD	03/15/2024	173.97
			67011	75832	Check	1	2707		City of Lewiston	Yes	No	No	USD	03/15/2024	2,741.12
			67020	75833	Check	1	7060		Ellinghuysen, John and Jeanna	Yes	No	No	USD	03/15/2024	273.00
			67012	75834	Check	1	3174		Excel Images Inc.	Yes	No	No	USD	03/15/2024	818.20
			67022	75835	Check	1	7170		Goodies Lawn Care Inc	Yes	No	No	USD	03/15/2024	2,775.00
			67009	75836	Check	1	2524	R1	GRAINGER	Yes	No	No	USD	03/15/2024	283.47
			67019	75837	Check	1	6891		Harter's Trash & Recycling Inc	Yes	No	No	USD	03/15/2024	3,079.53
			67003	75838	Check	1	07141		HIGH PLAINS COOPERATIVE	Yes	No	No	USD	03/15/2024	9,375.12
			67004	75839	Check	1	09060		JOHNSON CONTROLS FIRE PROTEC	Yes	No	No	USD	03/15/2024	4,166.68
			67005	75840	Check	1	10141		KWIK TRIP	Yes	No	No	USD	03/15/2024	98.76
			67006	75841	Check	1	1235		LEWISTON WELDING & MACHINING,	Yes	No	No	USD	03/15/2024	379.03
			67016	75842	Check	1	5865	R1	Loffler Companies -- 131511	Yes	No	No	USD	03/15/2024	3,985.29
			67013	75843	Check	1	3560		MAVO SYSTEMS, INC	Yes	No	No	USD	03/15/2024	5,750.00
			67021	75844	Check	1	7166		Metropolitan Mechancial Contractors, INC	Yes	No	No	USD	03/15/2024	1,607.98
			67014	75845	Check	1	4952		MID-AMERICAN RESEARCH CHEMIC/	Yes	No	No	USD	03/15/2024	208.67
			67018	75846	Check	1	5956		MiEnergy Cooperative	Yes	No	No	USD	03/15/2024	11,059.59
			67007	75847	Check	1	15199		PETES MEAT	Yes	No	No	USD	03/15/2024	318.72
			67008	75848	Check	1	1930		PROJECT FINE	Yes	No	No	USD	03/15/2024	412.50
			67017	75849	Check	1	5876		Teachers on Call	Yes	No	No	USD	03/15/2024	4,817.45
			67015	75850	Check	1	5815		Trophies Plus, Inc	Yes	No	No	USD	03/15/2024	74.60
			67010	75851	Check	1	2581		WINONA WELDING & SANDBLASTINC	Yes	No	No	USD	03/15/2024	109.50
			67027	75852	Check	1	6871		Arellano-Sanchez, Angela	Yes	No	No	USD	03/18/2024	80.00
			67024	75853	Check	1	01097		BEACON ATHLETICS	Yes	No	No	USD	03/18/2024	567.20
			67029	75854	Check	1	7091		Dalco Enterprises	Yes	No	No	USD	03/18/2024	8,015.62
			67025	75855	Check	1	4680		Jones & Bartlett Learning, LLC	Yes	No	No	USD	03/18/2024	1,043.52
			67026	75856	Check	1	4712		MINNESOTA UNEMPLOYMENT INSUF	Yes	No	No	USD	03/18/2024	1,823.58
			67028	75857	Check	1	6993	Remit	SOLIANT HEALTH, LLC	Yes	No	No	USD	03/18/2024	4,061.07
			67033	75858	Check	1	6115		Associated Bank Green Bay, N.A.	Yes	No	No	USD	03/20/2024	475.00
			67035	75859	Check	1	7089		Dashir Management Services, Inc	Yes	No	No	USD	03/20/2024	15,199.96
			67032	75860	Check	1	5100		DELTA DENTAL OF MINNESOTA	Yes	No	No	USD	03/20/2024	2,544.10
			67030	75861	Check	1	4085		IEA, INC	Yes	No	No	USD	03/20/2024	2,965.57
			67036	75862	Check	1	7197		KREIDURMACHER, COLE	Yes	No	No	USD	03/20/2024	300.00
			67034	75863	Check	1	6175		Messerly, Larry	Yes	No	No	USD	03/20/2024	178.00
			67031	75864	Check	1	4877		MINNESOTA Public Employees Insuranc	Yes	No	No	USD	03/20/2024	34,431.32
			67043	75865	Check	1	7112		Epic Sports	Yes	No	No	USD	03/22/2024	36.44
			67041	75866	Check	1	6719		Hammann, Joelle	Yes	No	No	USD	03/22/2024	200.00
			67044	75867	Check	1	7160		MCELMURY, HALLE	Yes	No	No	USD	03/22/2024	200.00
			67038	75868	Check	1	3061		MENARDS	Yes	No	No	USD	03/22/2024	142.31
			67045	75869	Check	1	7166		Metropolitan Mechancial Contractors, INC	Yes	No	No	USD	03/22/2024	2,109.41
			67042	75870	Check	1	6829		Nelson, Elliana	Yes	No	No	USD	03/22/2024	500.00

## Lewiston-Altura Public Schools Board Bills for Approval March 2024

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
P409Ck	0857	001	67040	75871	Check	1	4800		Region 1A	Yes	No	No	USD	03/22/2024	120.00
			67037	75872	Check	1	2582		Scholastic Book Fair	Yes	No	No	USD	03/22/2024	3,062.80
			67039	75873	Check	1	3217	R1	School Specialty LLC	Yes	No	No	USD	03/22/2024	55.30
			67049	75874	Check	1	7160		MCELMURY, HALLE	Yes	No	No	USD	03/22/2024	1,000.00
			67050	75875	Check	1	7164		SCHULTZ, ZACHARY	Yes	No	No	USD	03/22/2024	500.00
			67048	75876	Check	1	5876		Teachers on Call	Yes	No	No	USD	03/22/2024	2,181.51
			67047	75877	Check	1	4448		VERIZON WIRELESS	Yes	No	No	USD	03/22/2024	321.40
			67046	75878	Check	1	4296		WYHE'S CHOICE FUNDRAISING	Yes	No	No	USD	03/22/2024	1,462.00
			67051	75879	Check	1	6829		Nelson, Elliana	Yes	No	No	USD	03/22/2024	500.00
			67066	75880	Check	1	7195		BERGAN, NOELLE	Yes	No	No	USD	03/28/2024	150.00
			67065	75881	Check	1	7049		COREY, JEFFERY	Yes	No	No	USD	03/28/2024	150.00
			67063	75882	Check	1	6376		Ed Midwest LLC	Yes	No	No	USD	03/28/2024	5,500.00
			67060	75883	Check	1	12540		MISSISSIPPI WELDERS SUPPLY COM	Yes	No	No	USD	03/28/2024	181.28
			67061	75884	Check	1	1930		PROJECT FINE	Yes	No	No	USD	03/28/2024	123.75
			67067	75885	Check	1	7199		Region 1A	Yes	No	No	USD	03/28/2024	2,778.00
			67064	75886	Check	1	6993	Remit	SOLIANT HEALTH, LLC	Yes	No	No	USD	03/28/2024	3,410.26
			67062	75887	Check	1	4738		Southern Minnesota Inspection	Yes	No	No	USD	03/28/2024	12,532.08
P2409	0857	001	67076	75888	Check	1	7128		Affinity Plus Credit Union	Yes	No	No	USD	03/29/2024	25.00
			67074	75889	Check	1	6406		Ameritas Life Insurance Corp	Yes	No	No	USD	03/29/2024	79.92
			67072	75890	Check	1	4951		Bremer Bank	Yes	No	No	USD	03/29/2024	2,115.50
			67068	75891	Check	1	11202		Education Minnesota - Lewiston-Altura	Yes	No	No	USD	03/29/2024	2,132.00
			67073	75892	Check	1	6265		HOME FEDERAL SAVINGS BANK	Yes	No	No	USD	03/29/2024	100.00
			67075	75893	Check	1	6461		ISD 857 - Flex Plan Checking	Yes	No	No	USD	03/29/2024	577.11
			67069	75894	Check	1	17090		MADISON NATIONAL LIFE	Yes	No	No	USD	03/29/2024	505.89
			67071	75895	Check	1	4786	R1	Merchants Bank	Yes	No	No	USD	03/29/2024	450.00
			67070	75896	Check	1	3545		Winona National Bank	Yes	No	No	USD	03/29/2024	160.00
Bank Total: 001														\$305,729.02	
Report Total:														\$305,729.02	

## Lewiston-Altura Public Schools March 2024 Multi Year Guide Obj Series

Sequence: Fd, O/S, Org, Pro, Crs, Fin	202209			202309			202409		
Description	Budget 22REV	Year to Date	%	Budget 23REV	Year to Date	%	Budget 2REV	Year to Date	%
01 General									
100 Salaries & Wages	5,718,354.00	3,387,620.80	59%	5,121,079.56	3,086,443.04	60%	4,694,589.00	3,064,621.94	65%
200 Employee Benefits	1,502,064.00	853,988.99	57%	1,383,286.32	805,995.12	58%	1,344,727.00	800,587.60	60%
300 Purchased Services	1,475,698.00	858,632.88	58%	1,529,536.00	1,107,373.25	72%	1,846,828.00	1,285,944.12	70%
400 Supplies & Materials	613,217.00	416,769.43	68%	518,595.32	403,169.24	78%	520,672.00	366,776.55	70%
500 Capital Expenditures	264,506.00	114,992.26	43%	361,981.75	204,163.04	56%	410,776.00	261,274.24	64%
700 Debt Service	0.00	0.00	0%	0.00	0.00	0%	2,500.00	2,500.00	100%
800 Other Expenditures	60,858.00	44,476.83	73%	49,224.00	48,833.87	99%	54,476.00	36,857.18	68%
<b>01 General</b>	<b>9,634,697.00</b>	<b>5,676,481.19</b>	<b>59%</b>	<b>8,963,702.95</b>	<b>5,655,977.56</b>	<b>63%</b>	<b>8,874,568.00</b>	<b>5,818,561.63</b>	<b>66%</b>
02 Food Service									
100 Salaries & Wages	181,000.00	132,645.78	73%	191,695.00	132,269.27	69%	189,368.00	115,502.75	61%
200 Employee Benefits	71,935.00	50,058.68	70%	0.00	44,513.68	0%	69,801.00	38,304.61	55%
300 Purchased Services	6,000.00	1,781.43	30%	11,150.00	6,303.80	57%	11,700.00	3,664.93	31%
400 Supplies & Materials	319,500.00	217,585.69	68%	235,000.00	154,305.55	66%	323,309.00	185,169.03	57%
500 Capital Expenditures	5,000.00	3,821.78	76%	4,300.00	4,209.15	98%	15,000.00	12,472.12	83%
800 Other Expenditures	2,750.00	2,100.00	76%	3,000.00	2,956.00	99%	2,000.00	1,516.80	76%
<b>02 Food Service</b>	<b>586,185.00</b>	<b>407,993.36</b>	<b>70%</b>	<b>445,145.00</b>	<b>344,557.45</b>	<b>77%</b>	<b>611,178.00</b>	<b>356,630.24</b>	<b>58%</b>
04 Community Education									
100 Salaries & Wages	348,243.00	231,295.88	66%	328,035.92	202,704.64	62%	313,960.00	211,572.60	67%
200 Employee Benefits	68,484.00	43,673.66	64%	67,490.37	41,146.45	61%	66,136.00	48,284.80	73%
300 Purchased Services	15,955.00	9,008.29	56%	16,210.00	9,563.89	59%	11,850.00	2,170.61	18%
400 Supplies & Materials	45,500.00	10,859.19	24%	34,807.29	30,480.63	88%	38,878.00	24,610.60	63%
500 Capital Expenditures	1,500.00	749.00	50%	0.00	0.00	0%	0.00	0.00	0%
800 Other Expenditures	100.00	0.00	0%	0.00	0.00	0%	0.00	0.00	0%
<b>04 Community Education</b>	<b>479,782.00</b>	<b>295,586.02</b>	<b>62%</b>	<b>446,543.58</b>	<b>283,895.61</b>	<b>64%</b>	<b>430,824.00</b>	<b>286,638.61</b>	<b>67%</b>
06 Bldg Construction									
500 Capital Expenditures	237,133.00	236,794.74	100%	0.00	0.00	0%	0.00	0.00	0%
<b>06 Bldg Construction</b>	<b>237,133.00</b>	<b>236,794.74</b>	<b>100%</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>
07 Debt									
700 Debt Service	489,750.00	488,475.00	100%	498,150.00	498,575.00	100%	507,425.00	507,425.00	100%
<b>07 Debt</b>	<b>489,750.00</b>	<b>488,475.00</b>	<b>100%</b>	<b>498,150.00</b>	<b>498,575.00</b>	<b>100%</b>	<b>507,425.00</b>	<b>507,425.00</b>	<b>100%</b>

## Lewiston-Altura Public Schools March 2024 Multi Year Guide Obj Series

Sequence: Fd, O/S, Org, Pro, Crs, Fin

Description	202209			202309			202409		
	Budget 22REV	Year to Date	%	Budget 23REV	Year to Date	%	Budget 2REV	Year to Date	%
18 Agency									
800 Other Expenditures	1,500.00	1,500.00	100%	0.00	0.00	0%	0.00	0.00	0%
18 Agency	1,500.00	1,500.00	100%	0.00	0.00	0%	0.00	0.00	0%
30 Student Activity									
300 Purchased Services	70,419.00	13,878.40	20%	79,415.50	72,208.30	91%	72,400.00	60,293.74	83%
400 Supplies & Materials	51,136.00	28,970.14	57%	48,842.13	28,518.78	58%	61,850.00	53,194.65	86%
500 Capital Expenditures	18,900.00	18,813.60	100%	15,000.00	1,239.75	8%	0.00	0.00	0%
800 Other Expenditures	4,100.00	1,291.00	31%	1,506.00	1,506.00	100%	500.00	370.95	74%
30 Student Activity	144,555.00	62,953.14	44%	144,763.63	103,472.83	71%	134,750.00	113,859.34	84%
Report Totals:	11,573,602.00	7,169,783.45	62%	10,498,305.16	6,886,478.45	66%	10,558,745.00	7,083,114.82	67%

## Lewiston-Altura Public Schools March 2024 Wire Payments

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
001	P409M	66953		Wire	1	3128	R1 Amazon Capital Services		No	No	No	03/07/2024	2,015.57
001	P2409	66982		Wire	1	1053	MINNESOTA ELECTRONIC FUNDS		No	No	No	03/15/2024	7,057.83
001	P2409	66983		Wire	1	1054	FEDERAL TAXES		No	No	No	03/15/2024	45,427.11
001	P2409	66984		Wire	1	18600	MINNESOTA TEACHERS RETIREMENT		No	No	No	03/15/2024	27,314.18
001	P2409	66985		Wire	1	18610	Public Employers Retirement Association		No	No	No	03/15/2024	7,230.39
001	P2409	66986		Wire	1	4373	ING		No	No	No	03/15/2024	2,213.34
001	P2409	66987		Wire	1	6283	MinnWest Bank Group		No	No	No	03/15/2024	255.33
001	P2409	66988		Wire	1	6496	EDUCATORS BENEFIT CONSULTANTS LLC - Partnership		No	No	No	03/15/2024	6,572.92
001	P2409P	67052		Wire	1	5546	VISA		No	No	No	03/25/2024	1,419.65
001	P2409	67053		Wire	1	1053	MINNESOTA ELECTRONIC FUNDS		No	No	No	03/29/2024	7,739.84
001	P2409	67054		Wire	1	1054	FEDERAL TAXES		No	No	No	03/29/2024	48,919.52
001	P2409	67055		Wire	1	18600	MINNESOTA TEACHERS RETIREMENT		No	No	No	03/29/2024	29,063.34
001	P2409	67056		Wire	1	18610	Public Employers Retirement Association		No	No	No	03/29/2024	6,279.68
001	P2409	67057		Wire	1	4373	ING		No	No	No	03/29/2024	2,213.34
001	P2409	67058		Wire	1	6283	MinnWest Bank Group		No	No	No	03/29/2024	255.33
001	P2409	67059		Wire	1	6496	EDUCATORS BENEFIT CONSULTANTS LLC - Partnership		No	No	No	03/29/2024	6,572.92
Bank Total:												\$200,550.29	
Report Total:												\$200,550.29	

Lewiston Altura #0857

STUDENT ACTIVITY FUND BALANCES

MONTH

March 2024

FUND	BEG BALANCE	DISBURSEMENTS	RECEIPTS	CASH BALANCE
Student Council	\$ 4,053.17	\$ 300.00	\$ -	\$ 3,753.17
National Honor Society	\$ 663.63	\$ 622.99	\$ 2,372.00	\$ 2,412.64
FFA	\$ 30,628.14	\$ 1,093.84	\$ 1,734.00	\$ 31,268.30
HOSA	\$ 782.97	\$ -	\$ -	\$ 782.97
Washington DC Trip	\$ 3,012.08	\$ -	\$ -	\$ 3,012.08
Eagle Bluff	\$ 227.80	\$ -	\$ -	\$ 227.80
Cardinal Book	\$ 211.93	\$ -	\$ -	\$ 211.93
Trap League	\$ 4,164.29	\$ -	\$ -	\$ 4,164.29
Music Savings	\$ 20,737.95	\$ -	\$ 3,053.60	\$ 23,791.55
Class of 2026	\$ 28.17	\$ -	\$ -	\$ 28.17
Class of 2027	\$ 769.76	\$ -	\$ -	\$ 769.76
Class of 2024	\$ 3,937.55	\$ (504.95)	\$ -	\$ 4,442.50
Class of 2025	\$ 1,893.00	\$ -	\$ -	\$ 1,893.00
Class of 2023	\$ 147.57	\$ -	\$ -	\$ 147.57
Yearbook	\$ 304.02	\$ -	\$ -	\$ 304.02
Spanish Trip	\$ 2,852.69	\$ -	\$ -	\$ 2,852.69
JH Student Council	\$ 1,173.65	\$ -	\$ -	\$ 1,173.65
Tech Club	\$ 3,755.22	\$ -	\$ -	\$ 3,755.22
Cardinal Cart	\$ -	\$ -	\$ -	\$ -
Drama	\$ 13,496.29	\$ 118.16	\$ -	\$ 13,378.13
Volleyball	\$ 3,100.13	\$ -	\$ -	\$ 3,100.13
Girls Basketball	\$ 1,536.57	\$ 636.24	\$ -	\$ 900.33
Dance	\$ 708.46	\$ -	\$ -	\$ 708.46
Girls Track	\$ 22.12	\$ -	\$ -	\$ 22.12
Softball	\$ (156.74)	\$ -	\$ -	\$ (156.74)
Girls Golf	\$ 55.53	\$ -	\$ -	\$ 55.53
Football	\$ 6,914.22	\$ (1,048.95)	\$ -	\$ 7,963.17
Boys Basketball	\$ 3,612.98	\$ (181.96)	\$ 1,028.00	\$ 4,822.94
Wrestling	\$ 419.03	\$ -	\$ -	\$ 419.03
Baseball	\$ (477.82)	\$ (239.98)	\$ -	\$ (237.84)
Boys Track	\$ 2.11	\$ -	\$ -	\$ 2.11
Boys CC	\$ 20.00	\$ -	\$ -	\$ 20.00
Boys Golf	\$ 55.54	\$ -	\$ -	\$ 55.54
General Athletics	\$ 6,950.43	\$ -	\$ -	\$ 6,950.43
Special Athletics	\$ 1,865.27	\$ -	\$ -	\$ 1,865.27
Weight Training	\$ -	\$ (37.98)	\$ -	\$ 37.98
TOTALS	\$ 117,467.71	\$ 757.41	\$ 8,187.60	\$ 124,897.90

v Balanced w/SMART Trial Balance

v Balanced w/Bank Statement

# Elementary grade 3-5 Minnesota Comprehensive Assessments (MCA's)

---

**Scott Schmaltz – 3<sup>rd</sup> grade teacher**

**Dave Riebel – Elementary Principal**



# MCA's at the Elementary

---

All grade 3 – 5 students take an online assessment of reading and mathematics knowledge and skills. Grade 5 students also take an online assessment of



# Overview

Topic one –  
Results over time

Topic two -  
N,S,E,W  
comparison

Topic three – Year  
long efforts

Topic four –  
Specific test prep

# MCA results over time North-south-east-west comparison

---

Dave Riebel – Elementary Principal

# Lewiston-Altura results over time

## Minnesota Comprehensive Assessments

All results are "Percent Proficient", which is the percent of students who earn Meets or Exceeds Standards ranking.

		2013 LA	2013 State	2014 LA	2014 State	2015 LA	2015 State	2016 LA	2016 State		2017 LA	2017 State		2018 LA	2018 State		2019 LA	2019 State		2020 NO MCA	2021 LA	2021 State		2022 LA Final	2022 State		2023 LA Final	2023 State	
3rd	Reading	52%	57%	80%	58%	65%	59%	68%	57%	+11	58%	56%	+2	65%	56%	+9	70%	55%	+15		67%	48%	+19	69%	49%	+20	62%	48%	+14
	Math	79%	72%	86%	72%	90%	71%	73%	69%	+4	78%	68%	+10	80%	67%	+13	85%	66%	+19		77%	57%	+20	77%	60%	+17	76%	60%	+16
4th	Reading	79%	54%	53%	55%	67%	58%	67%	58%	+9	59%	57	+2	49%	56%	-7	57%	56%	+1		33%	49%	-16	63%	50%	+13	58%	49%	+11
	Math	91%	71%	76%	70%	82%	70%	75%	69%	+6	64%	67%	-3	67%	65%	+2	75%	64%	+11		60%	54%	+6	77%	57%	+20	79%	58%	+21
5th	Reading	69%	63%	80%	67%	55%	67%	81%	68%	+13	66%	67	-1	76%	67%	+9	67%	66%	+1		70%	59%	+11	68%	60%	+8	62%	59%	+3
	Math	65%	59%	75%	61%	41%	60%	58%	59%	-1	52%	58	-6	33%	55%	-22	40%	52%	-12		35%	41%	-6	38%	44%	-6	46%	45%	+1
	Science	62%	60%	80%	61%	56%	59%	72%	62%	+10	81%	60%	+21	53%	58%	-5	70%	55%	+15		67%	48%	+19	65%	50%	+15	62%	48%	+14
6th	Reading	67%	59%	67%	60%	76%	64%	60%	60%	0	73%	64%	+9	66%	64%	+2	65%	63%	+2		64%	55%	+9	77%	54%	+23	51%	53%	-2
	Math	64%	56%	72%	56%	85%	58%	38%	56%	-18	54%	56%	-2	55%	54%	+1	35%	50%	-15		28%	37%	-9	49%	40%	+9	26%	39%	-13

# Comparison to the Districts to our North, South, East and west

2022

State Categories = Exceeds, Meets, Partially Meets, Does Not Meet

The scores in the chart signify the **percent proficient**.

Percent Proficient = Exceeds + Meets

4H Ribbons	
1st	Purple
2nd	Pink
3rd	Blue
4th	Red
5th	White

## Reading

	RP	SC	PEM	Win	LA	State
3	56%	43%	63%	45%	69%	49%
4	30%	45%	49%	42%	63%	50%
5	62%	61%	70%	43%	68%	60%
6	48%	66%	59%	40%	77%	54%
3-6	49%	54%	60%	43%	69%	53%

## Math

	RP	SC	PEM	Win	LA	State
3	75%	79%	83%	57%	77%	60%
4	57%	59%	71%	51%	77%	57%
5	51%	50%	57%	32%	38%	44%
6	31%	43%	50%	26%	49%	39%
3-6	54%	58%	65%	42%	60%	50%

## Science

	RP	SC	PEM	Win	LA	State
5	56%	63%	60%	40%	65%	50%

# Comparison to the Districts to our North, South, East and west

2023

State Categories = Exceeds, Meets, Partially Meets, Does Not Meet

The scores in the chart signify the **percent proficient**.

Percent Proficient = Exceeds + Meets

4H Ribbons	
1st	Purple
2nd	Pink
3rd	Blue
4th	Red
5th	White

## Reading

Grade	RP	SC	PEM	Win	LA	State
3	59%	43%	52%	53%	62%	48%
4	47%	51%	51%	48%	58%	49%
5	54%	54%	76%	55%	62%	59%
6	63%	69%	61%	34%	51%	53%
3-6	56%	54%	60%	48%	58%	52%

## Math

Grade	RP	SC	PEM	Win	LA	State
3	67%	68%	75%	66%	76%	60%
4	73%	81%	81%	56%	79%	58%
5	33%	40%	57%	42%	46%	45%
6	49%	47%	48%	19%	26%	39%
3-6	55%	59%	65%	46%	57%	51%

## Science

Grade	RP	SC	PEM	Win	LA	State
5	53%	53%	69%	40%	62%	48%

# N=

- 
- 2023 3<sup>rd</sup> grade example N = 38 students 1 student = .026 or 3%
  - Official terminology is Tier 1, Tier 2 instruction and assessment
  - Tier 1 = Classroom instruction for all
  - Tier 2 = Intervention based on assessment data/information
    - Supplemental reading and math instruction and progress monitoring with Title and ADSIS

# Yearlong instruction and assessment

## Specific Mca preparations

---

Scott Schmaltz – 3<sup>rd</sup> Grade

# Yearlong instruction and assessment

---

When do we begin to plant the seed for success on MCA's?

- NWEA's are a great time to evaluate
- October: The letters "MCA" are beginning to be used during instruction
- Curriculum is identified throughout the year as an "MCA" question
- Begin to engrain that we are going to beat the MCA's- GAME TIME
- Old man MCA won't trick us
- Get students to understand their potentials for SUCCESS

# The Timeline for the Year

---

- October: NWEA results identify student areas of strength and need
- November and December: We become learners, improve belief, work hard
- January: NWEA- Midyear progress monitor. How have we grown. We begin the push toward MCA in April
- January: Study Island is implemented and scheduled to assure success
- February: Continue to focus on Study Island and Introduce PALS (math)
- March: Finish Study Island and Introduce MCA specific materials (samplers)
- April: We get JACKED UP FOR SUCCESS!!!
- April 15th-Reading Week, April 22nd Math Week- Students are confident and ready to Rock

# Math

---

- The curriculum is very strong with correlation to the MCA's
- Identify questions that are strong possibilities to be used
- Take time to talk with students about how they will find the correct answer
- Create independence in solving math problems
- Show work all the time: Students need to prove answers

# Daily spiral review

Name \_\_\_\_\_

Daily Review

14-1

1. Which time is different from the others?

(A) quarter to 4

(B)



(C) 3:45

(D) three fifteen

2. A building is 872 feet tall. Mr. Hernandez rounded the number to the nearest hundred. What number did Mr. Hernandez use?

(A) 900

(B) 880

(C) 870

(D) 800

3. Which is the missing number in the pattern below?

63, 56, 49, \_\_\_\_\_

(A) 35

(B) 40

(C) 42

(D) 45

4. A pumpkin pie is divided into 8 equal parts. What unit fraction represents each part?

5. A shirt's original price is \$40. The price drops \$3 each day for 7 days. What is the cost of the shirt on the last day?

6. Compare the fractions. Write  $>$ ,  $<$ , or  $=$ .

$\frac{1}{10}$    $\frac{1}{100}$   
 $\frac{1}{10}$    $\frac{1}{1000}$   
 $\frac{1}{10}$    $\frac{1}{10000}$

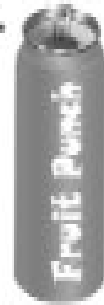
7. Aria made 48 hair clips for 6 of her friends. Each friend will receive the same number of hair clips. How many hair clips will each friend get?

8. Debra is painting a mural that is 8 feet long and 3 feet wide. What is the area of the mural Debra is painting?

# The daily lesson

In 1-12, circle the better estimate for each if full.

1.



$\frac{1}{4}$  L or 35 L

2.



$\frac{1}{4}$  L or 10 L

3.



$\frac{1}{10}$  L or 1 L

4.



2 L or 20 L

5. Wading pool

1 L or 85 L

6. Fish bowl

$\frac{1}{4}$  L or 6 L

7. Small water bottle

$\frac{1}{2}$  L or 5 L

8. Soup ladle

$\frac{1}{4}$  L or 7 L

9. Small milk carton

$\frac{1}{4}$  L or 25 L

10. Soup can

$\frac{1}{2}$  L or 5 L

11. Sports cooler

2 L or 20 L

12. Salt shaker

$\frac{1}{4}$  L or 1 L

13. Write an estimate for the capacity of a glass of juice. \_\_\_\_\_

14. Write an estimate for the capacity of a pitcher of water. \_\_\_\_\_

# Language arts

---

- Focus on the curriculum
- Power Goals with IRLA: Increase Vocabulary knowledge
- Develop independent readers
- Encourage all students that they are great readers

# Study island and pals – the tools to success

---

- Implement Study Island assignments- Directly correlated to the MCA's
- Assignments are planned for the next 2 months. 70% accuracy (MCA)
- Students will complete 17 Language Arts and 19 Math assignments
- Students will move into NWEA math via SI challenges them at their level and differentiates learning where needed
- Implement PALS 4 weeks prior to Math MCA Assessment

# Study island

## Math

Addition and Subtraction	★
Real World Problems	★
Reading and Writing Numbers	★
Compare and Order Numbers	★
Measuring Length and Perimeter	★
Counting Money	★
Time	★
Number Sentences	★
Number Patterns	★
Fractional Parts of Objects	★
Graphs	★
Model Multiplication and Division	★
Number Properties	★
Compare and Order Fractions	★
2D objects	★
Symbolize Problem Situations	★
Temperature	★
Rounding and Estimating	★
Multiplication and Division	★

## Reading/ELA

Asking and Answering Questions	★
Recounting Stories	★
Lessons and Morals	★
Characters	★
Employing Dialogue	★
Sequence of Events	★
Setting	★
Distinguishing Figurative Language	★
Structures of Text	★
Point of View	★
Illustrations	★
Compare/Contrast	★
Main Idea	★
Events, Ideas, and Procedures	★
Academic Language	★
Text Features	★
Author's Point of View	★
Maps, Charts, and Photographs	★
Logical Connections	★

## Math (2007 Standards)

[View Subject Summary](#)

Session Type	Session Details			Cumulative Scoring	
	Sessions	Time Spent	Best Session	Correct / Total	% Correct
Practice Mode	17	1:26:26	100%	150 / 170	88.2%
Game Mode	1	11:16	90%	9 / 10	90%
Group Session Mode	0	00:00	-	0 / 0	0%
<b>Total</b>	<b>18</b>	<b>1:37:42</b>		<b>159 / 180</b>	<b>88.3%</b>

## ELA (2010 Standards)

[View Subject Summary](#)

Session Type	Session Details			Cumulative Scoring	
	Sessions	Time Spent	Best Session	Correct / Total	% Correct
Practice Mode	23	4:26:57	100%	179 / 230	77.8%
Game Mode	5	1:14:50	100%	41 / 50	82%
Group Session Mode	0	00:00	-	0 / 0	0%
<b>Total</b>	<b>28</b>	<b>5:41:47</b>		<b>220 / 280</b>	<b>78.5%</b>

Our  
benchmark  
assessments  
beyond  
the Mca

Reading fluency -  
FastBridge

Math computation  
fluency-Aimsweb

Reading  
comprehension -  
NWEA

Math comprehension -

NWEA

# Assessment weeks

---

- Each grade level scripts the times for the assessments following the state guidelines.
- We need to monitor absences to make up assessments as soon as we can.
- We prioritize the MCA assessments as the first assessments. FastBridge and NWEA are 2<sup>nd</sup> and 3<sup>rd</sup>. Test fatigue is an issue for some students.

**The mca  
assessments  
remain  
important as a  
comparison to  
state and other  
districts.**

**The benchmark  
assessments are  
of greater use for  
formative  
assessment  
information.**

Questions?

---

## Lewiston- Altura Elementary and Intermediate School MCA Results Over Time

Minnesota Comprehensive Assessments																													
All results are "Percent Proficient", which is the percent of students who earn Meets or Exceeds Standards ranking.																													
		2013 LA	2013 State	2014 LA	2014 State	2015 LA	2015 State	2016 LA	2016 State		2017 LA	2017 State		2018 LA	2018 State		2019 LA	2019 State		2020 NO MCA	2021 LA	2021 State		2022 LA Final	2022 State		2023 LA Final	2023 State	
<b>3rd</b>	Reading	52%	57%	80%	58%	65%	59%	68%	57%	+11	58%	56%	+2	65%	56%	+9	70%	55%	+15		67%	48%	+19	69%	49%	+20	62%	48%	+14
	Math	79%	72%	86%	72%	90%	71%	73%	69%	+4	78%	68%	+10	80%	67%	+13	85%	66%	+19		77%	57%	+20	77%	60%	+17	76%	60%	+16
<b>4th</b>	Reading	79%	54%	53%	55%	67%	58%	67%	58%	+9	59%	57	+2	49%	56%	-7	57%	56%	+1		33%	49%	-16	63%	50%	+13	58%	49%	+11
	Math	91%	71%	76%	70%	82%	70%	75%	69%	+6	64%	67%	-3	67%	65%	+2	75%	64%	+11		60%	54%	+6	77%	57%	+20	79%	58%	+21
<b>5th</b>	Reading	69%	63%	80%	67%	55%	67%	81%	68%	+13	66%	67	-1	76%	67%	+9	67%	66%	+1		70%	59%	+11	68%	60%	+8	62%	59%	+3
	Math	65%	59%	75%	61%	41%	60%	58%	59%	-1	52%	58	-6	33%	55%	-22	40%	52%	-12		35%	41%	-6	38%	44%	-6	46%	45%	+1
	Science	62%	60%	80%	61%	56%	59%	72%	62%	+10	81%	60%	+21	53%	58%	-5	70%	55%	+15		67%	48%	+19	65%	50%	+15	62%	48%	+14
<b>6th</b>	Reading	67%	59%	67%	60%	76%	64%	60%	60%	0	73%	64%	+9	66%	64%	+2	65%	63%	+2		64%	55%	+9	77%	54%	+23	51%	53%	-2
	Math	64%	56%	72%	56%	85%	58%	38%	56%	-18	54%	56%	-2	55%	54%	+1	35%	50%	-15		28%	37%	-9	49%	40%	+9	26%	39%	-13

		Lewiston - Altura									
		2006	2007	2008	2009	2010	2011	2012	2012 state		
<b>3rd</b>	Reading	83%	77%	96%	86%	85%	90%	93%	80%		
	Math	67%	71%	94%	88%	80%	80%	98%	76%		
<b>4th</b>	Reading	85%	81%	78%	85%	73%	87%	78%	75%		
	Math	84%	79%	68%	85%	72%	69%	80%	73%		
<b>5th</b>	Reading	84%	79%	70%	66%	84%	72%	80%	78%		
	Math	61%	49%	53%	59%	61%	39%	57%	62%		
	Science							65%			
<b>6th</b>	Reading	69%	79%	83%	76%	67%	82%	61%	75%		
	Math	68%	65%	57%	72%	53%	54%	56%	59%		

Districts north, south, east and west of Lewiston-Altura

MCA results comparison

State Categories = Exceeds, Meets, Partially Meets, Does Not Meet

The scores on the chart signify the “percent proficient”. Percent Proficient = Exceeds + Meets categories.

4H Ribbons	
1st	Purple
2nd	Pink
3rd	Blue
4th	Red
5th	White

2022 results

Reading						
	RP	SC	PEM	Win	LA	State
3	56%	43%	63%	45%	69%	49%
4	30%	45%	49%	42%	63%	50%
5	62%	61%	70%	43%	68%	60%
6	48%	66%	59%	40%	77%	54%
3-6	49%	54%	60%	43%	69%	53%
Math						
	RP	SC	PEM	Win	LA	State
3	75%	79%	83%	57%	77%	60%
4	57%	59%	71%	51%	77%	57%
5	51%	50%	57%	32%	38%	44%
6	31%	43%	50%	26%	49%	39%
3-6	54%	58%	65%	42%	60%	50%
Science						
	RP	SC	PEM	Win	LA	State
5	56%	63%	60%	40%	65%	50%

2023 results

Reading						
Grade	RP	SC	PEM	Win	LA	State
3	59%	43%	52%	53%	62%	48%
4	47%	51%	51%	48%	58%	49%
5	54%	54%	76%	55%	62%	59%
6	63%	69%	61%	34%	51%	53%
3-6	56%	54%	60%	48%	58%	52%
Math						
Grade	RP	SC	PEM	Win	LA	State
3	67%	68%	75%	66%	76%	60%
4	73%	81%	81%	56%	79%	58%
5	33%	40%	57%	42%	46%	45%
6	49%	47%	48%	19%	26%	39%
3-6	55%	59%	65%	46%	57%	51%
Science						
Grade	RP	SC	PEM	Win	LA	State
5	53%	53%	69%	40%	62%	48%

## **606.5 LIBRARY MATERIALS**

### **I. PURPOSE**

The purpose of this policy is to provide direction and to delegate responsibility for selection and reconsideration of library materials.

### **II. GENERAL STATEMENT OF PURPOSE**

The school board recognizes that library materials serve as a vital component of a student's education by enriching the breadth of the curriculum as a whole and meeting the needs and interests of individual students. The purpose of library materials is to meet the needs of all students. Therefore, questions regarding selection and reconsideration of library materials should be handled differently than those concerning textbooks and instructional materials.

To ensure that library materials fulfill this role, the school board delegates to the superintendent or the superintendent's designee responsibility for administering a process for selection of library materials. Responsibility for selection shall rest with professionally trained school district staff, with recognition that the school board has the final authority on selection of library materials. Parents and guardians have the right and the responsibility to determine their children's access to library materials.

### **III. DEFINITIONS**

- A. "Library" is the school district resource that holds the library collection that serves the information and independent reading needs of students and supports the curriculum needs of teachers and staff. The term "library" includes a school library media center. The term also includes access to electronic materials.

For school districts with multiple school buildings, the term "library" refers to the resource within a specific school building.

Minnesota Statutes, section 124D.901, states that a school district or charter school library or school library media center provides equitable and free access to students, teachers, and administrators and that a school library or school library media center must have the following characteristics:

1. ensures every student has equitable access to resources and is able to locate, access, and use resources that are organized and cataloged;
2. has a collection development plan that includes but is not limited to materials selection and deselection, a challenged materials procedure, and an intellectual and academic freedom statement;
3. is housed in a central location that provides an environment for expanded learning and supports a variety of student interests;
4. has technology and Internet access; and
5. is served by a licensed school library media specialist or licensed school librarian.

- B. "Library collection" consists of the library materials made available to students.
- C. "Library materials" are the books, periodicals, newspapers, manuscripts, films, prints, documents, videotapes, subscription content, electronic and digital materials (including e-books, audiobooks, and databases), and related items made available to students in a school building or through access to electronic materials This term does not include materials made available to students as part of the curriculum.
- D. "Library media specialist" is a teacher holding a Library Media Specialist teaching license issued by the Professional Educator Licensing and Standards Boards and who is trained to deliver library services to students and staff in a library. A library media specialist is authorized under Minnesota Rules to provide to students in kindergarten through grade 12 instruction that is designed to provide information and technology literacy skills instruction, to lead, collaborate, and consult with other classroom teachers for the purpose of integrating information and technology literacy skills with content teaching, and to administer media center operations, programming, and resources.

#### **IV. RESPONSIBILITY FOR SELECTION OF LIBRARY MATERIALS**

- A. The school board recognizes the expertise of the school district's professional staff and the vital need of such staff to be responsible for selection of library materials.
- B. While recommendations by administrators, faculty members, students, parents, and other community members may be considered, the final responsibility for selection of library materials shall rest with the library media specialist.

#### **IV. SELECTION OF LIBRARY MATERIALS**

- A. Selection Criteria: The library materials selection process should result in a library collection that, when considered as a whole, is consistent with the following criteria:
  1. Library materials shall support and be consistent with the general educational goals of the state and the district and the aims and objectives of individual schools and specific courses;
  2. Library materials shall be chosen to enrich and support the curriculum as well as to promote reading for pleasure by responding to the personal needs and interests of student users;
  3. Library materials shall not be excluded because of the race, nationality, religion, sex, gender, or political views of the writer;
  4. Library materials shall be appropriate to and reflect the needs, ages, maturity level, emotional development, ability levels, learning styles, social development, background, diversity, and needs and interests of the students for whom the materials were selected;
  5. Library materials shall meet high standards of quality in one or more of these categories (presented alphabetically):
    - a. Artistic quality and/or literary style;

- b. Authenticity;
- c. Critical thinking;
- d. Educational significance;
- e. Factual content;
- f. High interest for intended audience; and
- g. Readability.

6. The selection of library materials shall conform to the constraints of the school district budget.

B. The library media specialist shall consult sources and specialists experienced in library materials collections appropriate for the building's students and that are reputable, experienced, unbiased, and professionally trained in school library materials.

C. The superintendent or the superintendent's designee shall be responsible for keeping the school board informed of progress on review and selection of each building's library materials.

D. Library materials that are outdated, inaccurate, no longer useful for curricular support or reading enrichment, or have not been utilized for an extended period of time may be removed. Library materials that are in poor physical condition may be removed or replaced as determined by the library media specialist or the principal.

E. Gifts and Donations of Library Materials

Materials offered for donation or gifted to a school library may be accepted if they comply with the library collection selection criteria and approved by the library media specialist. The school district's libraries welcome donations of books and other resource materials from individuals and organizations, but also reserve the right to decline to accept library materials that do not meet the criteria for selection. In addition, financial donations to benefit school district's libraries will be accepted with the understanding that funds will be used to purchase materials that are needed for libraries based on the needs of the individual schools.

**V. INDIVIDUAL STUDENT ACCESS TO SPECIFIC LIBRARY MATERIAL**

A parent or guardian may request that access to specific material in the library materials collection be restricted from their student. The school shall take reasonable steps to fulfill this request. This type of request will not result in removal of specific library collection material from the library or restrictions upon any other student accessing specific library materials.

**VI. RECONSIDERATION OF SPECIFIC LIBRARY MATERIAL**

A. The school board seeks to uphold students' access to library materials that meet the educational goals and selection criteria set forth in this policy.

B. A school district employee, student, or a parent or guardian of a school district student may request reconsideration of specific library material on the basis of appropriateness. Access to the material in question shall not be restricted until the procedures listed

below have been fully completed and a decision to remove or restrict the materials has been made.

C. Informal Request for Reconsideration of Specific Library Material

1. Requests for reconsideration of specific library material shall be directed to the library media specialist and the building principal. The building principal and the library media specialist shall assume responsibility for processing the request on an informal basis.
2. The building principal and/or the library media specialist shall provide an explanation to the individual who submitted the request. The explanation shall include the particular selection criteria that the material in question met in order to be included in the library as curriculum support or as an independent reading choice for students in the building.
3. If the request is not resolved informally, the principal shall submit a report on the matter to the superintendent or the superintendent's designee. The requestor will have an option to initiate a Formal Request for Reconsideration.

D. Formal Request for Reconsideration of Specific Library Collection Material

1. A Formal Request for Reconsideration of specific library material is initiated upon submission of a completed *Formal Request for Reconsideration of Specific Library Collection Material* form. The form must be completed in its entirety for each work that is subject to a request for reconsideration. The principal shall notify the superintendent or the superintendent's designee and the library media specialist of receipt of a completed Formal Request form.

If specific library material is the subject of a Formal Request for Reconsideration and a final decision is made to retain the specific library material, then the specific library material shall not be subject to additional requests for reconsideration for three years following the date of final resolution of the initial Formal Request for Reconsideration.

2. The Systems Accountability Committee shall assume the role of The Library Materials Review Committee. This committee shall include:
  - a. One member of the school district administration
  - b. One principal
  - c. Two teachers minimum.
  - d. One library media specialist (or district media specialist or public librarian if the school district does not have a library media specialist)
  - e. Two members of the school district community with no direct connection with the request for reconsideration
  - f. One student representative
3. The Review Committee shall establish a date upon which it will discuss the

request and whether the specific library collection material conforms to the selection criteria set forth in this policy.

4. The Review Committee
  - a. may consult individuals, organizations, and other resources with relevant professional knowledge on school library material;
  - b. shall examine the specific library material as a whole;
  - c. shall examine the specific library material as to its conformance with the criteria for selection of library materials; and
  - d. shall submit a written report to the superintendent or the superintendent's designee containing the Review Committee's decision on whether to retain, to remove, or to take other action regarding the specific library material.
5. The superintendent or the superintendent's designee shall inform the requestor and the school board of the Review Committee's decision. The requestor may appeal the Review Committee's decision to the superintendent or the superintendent's designee by submitting a written appeal to the superintendent or the superintendent's designee within fourteen (14) days of submission of the Review Committee's decision to the requestor. The superintendent or the superintendent's designee shall provide a written decision on a requestor's appeal within a reasonable time period.
6. The requestor shall have the right to appeal the decision of the superintendent or the superintendent's designee to the school board.

**Legal References:** Minn. Stat. § 120A.22, Subd. 9 (Compulsory Instruction)  
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.09 (School Board Responsibilities)  
Minn. Stat. § 124D.991 (Public School Libraries and Media Centers)  
Minn. Rules Part 8710.4550 (Library Media Specialists)  
*Bd. of Educ., Island Trees Union Free Sch. Dist. No. 26 v. Pico*, 457 U.S. 853 (1982)  
*Virginia State Bd. of Educ. v. Barnette*, 319 U.S. 624, 642 (1943)

**Cross References:** MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)  
MSBA/MASA Model Policy 606 (Textbooks and Instructional Materials)

# REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS FORM

The school board of Lewiston-Altura Public Schools has delegated the responsibility for selection and evaluation of library resources to the Library Materials Review Committee and has established reconsideration procedures to address concerns about those resources. Completion of this form is the first step in those procedures. If you wish to request reconsideration of school or library resources, please return the completed form to the principal. (If needed, please attach additional pages to answer the questions.)

**Lewiston-Altura Schools, 100 County Rd 25, Lewiston, MN 55952**

Date \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Do you represent self? \_\_\_\_

Or an organization? \_\_\_\_ Name of organization \_\_\_\_\_

1. Resource on which you are commenting:

\_\_\_\_ Book \_\_\_\_ eBook \_\_\_\_ Movie \_\_\_\_ Database \_\_\_\_ Digital resource \_\_\_\_ Audio  
Recording

Title \_\_\_\_\_

Author/Producer \_\_\_\_\_

2. Please explain the circumstances that brought this Library Material to your attention.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Have you examined the Library Material? If not, please identify the sections you reviewed.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Please explain the concern you have about this Library Material.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Please identify resources that may provide additional information and/or other viewpoints regarding this Library Material.

---

---

---

6. Please identify the ways in which you believe this Library Material does not comply with the selection objectives and criteria set forth in Policy 606.5.

---

---

---

---

7. Please set forth the resolution that you seek.

---

---

---

---



**Bob Bambenek  
County Recorder**

177 Main Street  
Winona, MN 55987

Phone: (507) 457-6340  
Fax: (507) 454-9371

March 19, 2024

Gwen Carman, Superintendent  
Lewiston-Altura Public Schools ISD 857

Dear Superintendent Carman;

Enclosed are the following documents in response to your request for documentation regarding the two parcels owned by Independent School District 857 in the Arches Park area in Warren Township:

1. A GIS map highlighting the parcels, 16.000.0770 and 16.000.0790.
2. Recorded Deed Book 236 of Deeds Page 395 for parcel 16.000.0770.
3. Recorded Deed Book 235 of Deeds Page 493-494 for parcel 16.000.0790.
4. Tax Screens for each parcel.

Although the school district does not pay taxes, the tax statements do identify the estimated acreage of each parcel and the County Estimated Market Value. If needed, a surveyor would determine exact acreage and a real estate appraiser familiar with the market could provide an estimated current value of the two parcels.

There is extremely high demand for all land in Winona County and many parties want to buy. I have enclosed the 2023 Winona County Recorder's Office Highlights which provides some detailed information on land sales.

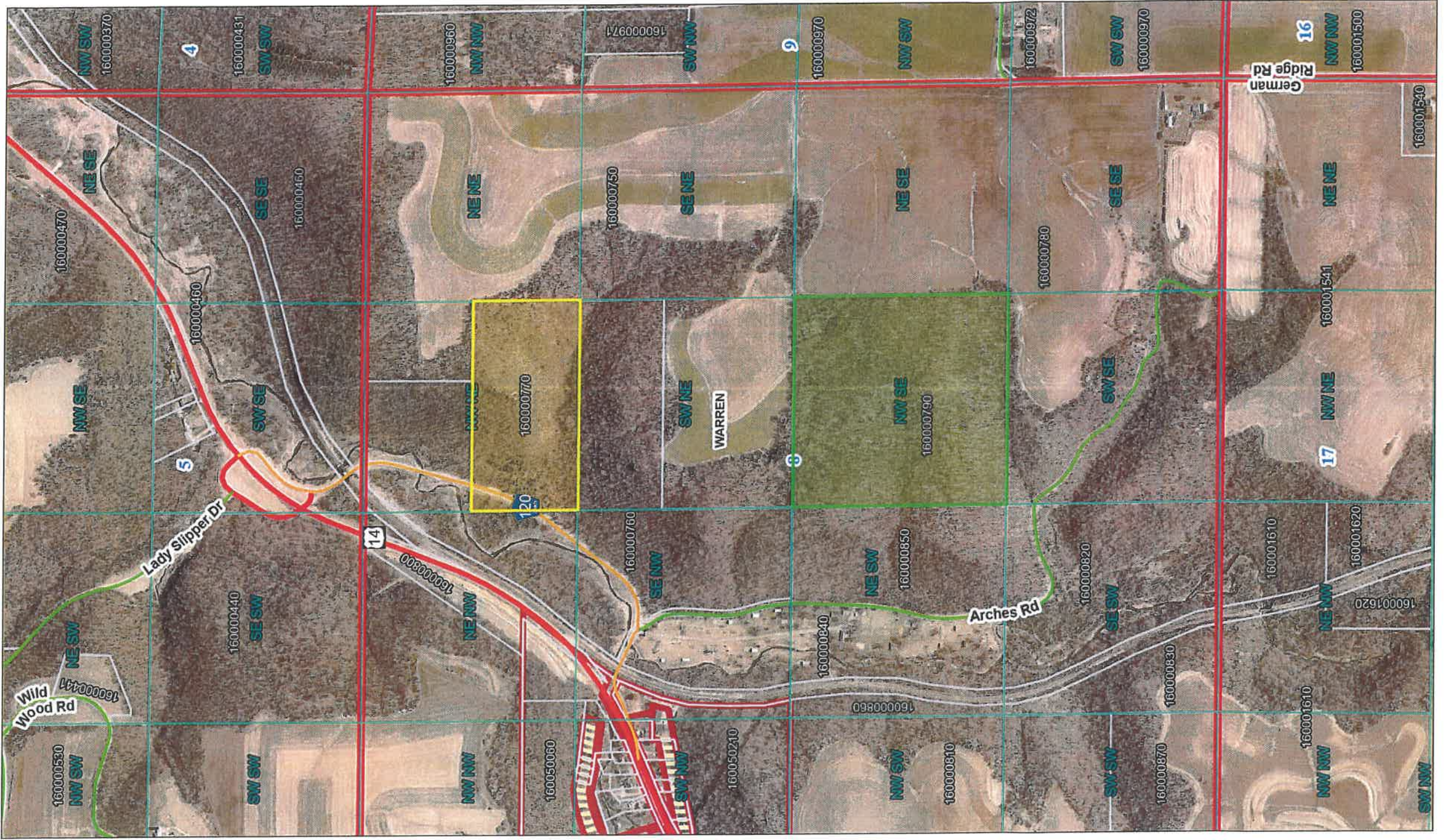
As mentioned in our phone conversation, I will be checking for any additional information the County may have regarding these parcels.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bob", with a small star or flourish at the end.

Bob Bambenek  
Winona County Recorder

*An Equal Opportunity Employer*



This Indenture, Made this 28th day of March, 1958, between Eldon E. Gremelsbach

of the County of Winona and State of Minnesota, part of the first part, and Independent District No. 857, Lewiston, Minnesota, a corporation under the laws of the State of Minnesota, party of the second part,

Witnesseth, That the said part X of the first part, in consideration of the sum of ONE DOLLAR & OTHER GOOD & VALUABLE CONSIDERATION DOLLARS, to him in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, do es hereby Grant, Bargain, Quitclaim, and Convey unto the said party of the second part, its successors and assigns, Forever, all the tract or parcel of land lying and being in the County of Winona and State of Minnesota, described as follows, to-wit:

The South Half of the Northwest Quarter of the Northeast Quarter (S 1/2 of NW 1/4 of NE 1/4) of Section Eight (8), Township One Hundred Six (106), North, Range Eight (8), West of the Fifth Principal Meridian.

Parcel # 16.000.0770

To Have and to Hold the Same, Together with all the hereditaments and appurtenances thereunto belonging or in anywise appertaining, to the said party of the second part, its successors and assigns, Forever.

In Testimony Whereof, The said part X of the first part ha s hereunto set his hand the day and year first above written.

In Presence of

Notary Public signatures

State of Minnesota, County of Winona

On this 28th day of March, 1958, before me, Notary Public Eldon E. Gremelsbach

to me known to be the person described in and who executed the foregoing instrument, and acknowledged that he executed the same as his free act and deed.



Notary Public signature and commission expiration date

Notary Public, Winona County, Minnesota, My Commission Expires Oct. 22, 1953

178608

Doc. No.

QUIT CLAIM DEED

Individual to Corporation

Eldon E. Gremelsbach

TO

Independent District No. 857, Lewiston, Minnesota

Office of Register of Deeds, STATE OF MINNESOTA,

County of WINONA

I hereby certify that the within Deed was filed in this office for record on the 29th day of March, 1958, at 8:30 o'clock A.M., and was duly recorded in Book 236 of Deeds, page 395

Register of Deeds signature

By Deputy

Taxes for the year 1957 on the lands described within paid this 29th day of March, 1958

County Treasurer signature

By Deputy

Registered this day of March 1958

RICHARD SCHOONOVER Auditor, WINONA COUNTY AUDITOR Deputy

BOOK 236 PAGE 395

Warranty Deed  
Individual to Individual

Form No. 1-M

Minnesota Uniform Conveyancing Blanks (1931)

Doc. # 177964

This Indenture, Made this 6th day of December 1957  
between Laura Ellison, formerly Laura Fischer, and William D. Ellison, her husband,

of the County of Winona and State of Minnesota  
parties of the first part, and Independent School District No. 857  
of the County of Winona and State of Minnesota  
party ... of the second part.

Witnesseth, That the said parties of the first part, in consideration of the sum of One Dollar and other good and valuable considerations ...  
to ... in hand paid by the said party of the second part, the receipt whereof is hereby acknowledged, do hereby Grant, Bargain, Sell, and Convey unto the said party of the second part, its heirs and assigns, forever, all the tract or parcel of land lying and being in the County of Winona and State of Minnesota, described as follows, to-wit:

Parcel #  
16.000. 0790

The Northwest Quarter (NW $\frac{1}{4}$ ) of the Southeast Quarter (SE $\frac{1}{4}$ ) of Section Eight (8), Township One Hundred Six (106) North, of Range Eight (8), West of the Fifth Principal Meridian, Winona County, Minnesota.



To Have and to Hold the Same, Together with all the hereditaments and appurtenances thereto belonging or in anywise appertaining, to the said party of the second part, its heirs and assigns, forever, and the said Laura Ellison, formerly Laura Fischer, and William D. Ellison, her husband, heirs, executors and administrators, do parties of the first part, for themselves, their heirs and assigns, that they are covenant with the said party of the second part, its heirs and assigns, that they are well seized in fee of the lands and premises aforesaid, and have good right to sell and convey the same in manner and form aforesaid, and that the same are free from all incumbrances, whatsoever.

And the above bargained and granted lands and premises, in the quiet and peaceable possession of the said party of the second part, its heirs and assigns, against all persons lawfully claiming or to claim the whole or any part thereof, subject to incumbrances, if any, hereinbefore mentioned, the said parties of the first part will Warrant and defend.

In Testimony Whereof, The said parties of the first part have hereunto set their hands, the day and year first above written.

In Presence of

Laura Ellison  
William D. Ellison  
William M. Hull  
Bernie D. Hull

State of Minnesota,  
County of WINONA } ss.

On this 6th day of December, 19 57, before me,  
Notary Public within and for said County, personally appeared  
a Laura Ellison, formerly Laura Fischer, and William D. Ellison, her husband,

to me known to be the persons described in, and who executed the foregoing instrument,  
and acknowledged that they executed

the same as their (See Note) free act and deed.

(See Note)  
William M. Hilde  
Notary Public Winona County, Minn.  
My commission expires Sept 28, 1958

NOTE: The blank lines marked "See Note" are for use when the instrument is executed by an attorney in law.

177964 Doc. No.  
WARRANTY DEED  
Individual or Individual  
Laura Ellison, et mar  
Independent School District No. 857  
Office of Register of Deeds  
State of Minnesota,  
County of WINONA  
I hereby certify that the within Deed  
was filed in this office for record on the  
14th day of December  
1957, at 10:05  
M. and was duly recorded in Book 235  
of Deeds, page 493  
Gordon H. Smith  
Register of Deeds.  
By: Deputy  
Taxes for the year 1956 on the lands  
described within, paid this 14th  
day of December 1957  
Arthur W. Brown  
County Treasurer  
By: Deputy  
Taxes paid and Transfer Entered this  
day of  
Taxes paid and Transfer noted  
DEC 14 1957 by Auditor  
RICHARD SEHODZNY  
WINONA COUNTY AUDITOR  
By: Deputy  
Recording Fee \$1.25

Inquiry - General Summary (A)

RCB310M1 RECAP Collection System

R 2024 Mod? R 16,000.0770

Calc thru: 3/19/2024 MP#: 84,000

Taxpayer 3875 Total: 84,000

INDEPENDENT SCHOOL DIST. #857

100 COUNTY RD 25

LEWISTON MN 55952

TMV Deeded acres  
20.00

Dist: 1601 TIF Dist:

Plat:

Sect 08 Twnshp Range Lot Block

20 AC S1/2 NW1/4 NE1/4 & ONE

BY PUBLIC RD Subd:

EXEMPT - K-12 SCH-PUBLIC

Alternate

Escrow

Prop Address

LEWISTON MN 55952-

T Original

Payments

Unpaid Bal

Net Tax

Special Asmt

Tot before P&I

Penalty

Interest

Fees

\*Totals

F2=Tier F14=Legal F16=Notes F17=APINS F19=OtherNames F24=MoreKeys

A=GS B=ASM C=DQ E=TR F=SP H=THST I=PRASC J=COJ P=PA R=ADJ U=CAMA Y=CMP

R 2024 Mod? R 16,000.0790

Calc thru: 3/19/2024 MP#: 40.00  
Taxpayer 3875 Total: 168,000

INDEPENDENT SCHOOL DIST. #857  
100 COUNTY RD 25  
LEWISTON MN 55952  
Dist: 1601 TIF Dist:  
Plat: 1601 TIF Dist:  
Sect 08 Twnshp 106 Range 008 Lot Block  
40 AC IN NW1/4 SE1/4 Subd:

Alternate  
Escrow

Prop Address  
LEWISTON MN 55952- Original Adj/Chg Payments Unpaid Bal

T Net Tax  
Special Asmt  
Tot before P&I  
Penalty  
Interest  
Fees \*Totals

F2=Tier F14=Legal F16=Notes F17=APINS F19=OtherNames F24=MoreKeys  
A=GS B=ASM C=DQ E=TR F=SP H=THST I=PRASC J=COJ P=PA R=ADJ U=CAMA Y=CMP

EXEMPT - K-12 SCH-PUBLIC



Division of Forestry  
Lewiston Forestry Area  
140 N. Fremont Street  
Lewiston, MN 55952

September 15, 2023

Independent School District 857  
100 County Rd 25  
Lewiston, MN 55952

Greetings Neighbor,

Each year the Minnesota Department of Natural Resources' Division of Forestry reforests thousands of acres of forestland. We use a variety of techniques and treatments to establish trees and ensure they survive, grow, and remain healthy. A small percentage of the sites we manage each year are treated with herbicides to control competing vegetation, either to prepare sites for subsequent tree planting or seeding, or to release young seedlings from overtopping trees and brush.

A site near your property will be treated with herbicide to control Japanese Knotweed between the following dates: 9/18/23 and 9/30/2023.

The site is located at the following legal description: E½ SE¼ and SE¼ SE¼ of Section 5 and NW¼ NE¼ of Section 8, all in Township 106, Range 8 west, Warren Township, Winona County.

The treatment will be done using the following equipment: Backpack sprayer and UTV mounted Sprayer.

I have enclosed a project map for your reference.

If you have questions or concerns about the prescribed treatment please feel free to contact the area office at 507-522-5068 or your local DNR Forestry office for more information. Please refer to Garvin Brook Japanese Knotweed Project.

Thank you,

A handwritten signature in blue ink that reads 'Kevin OBrien'.

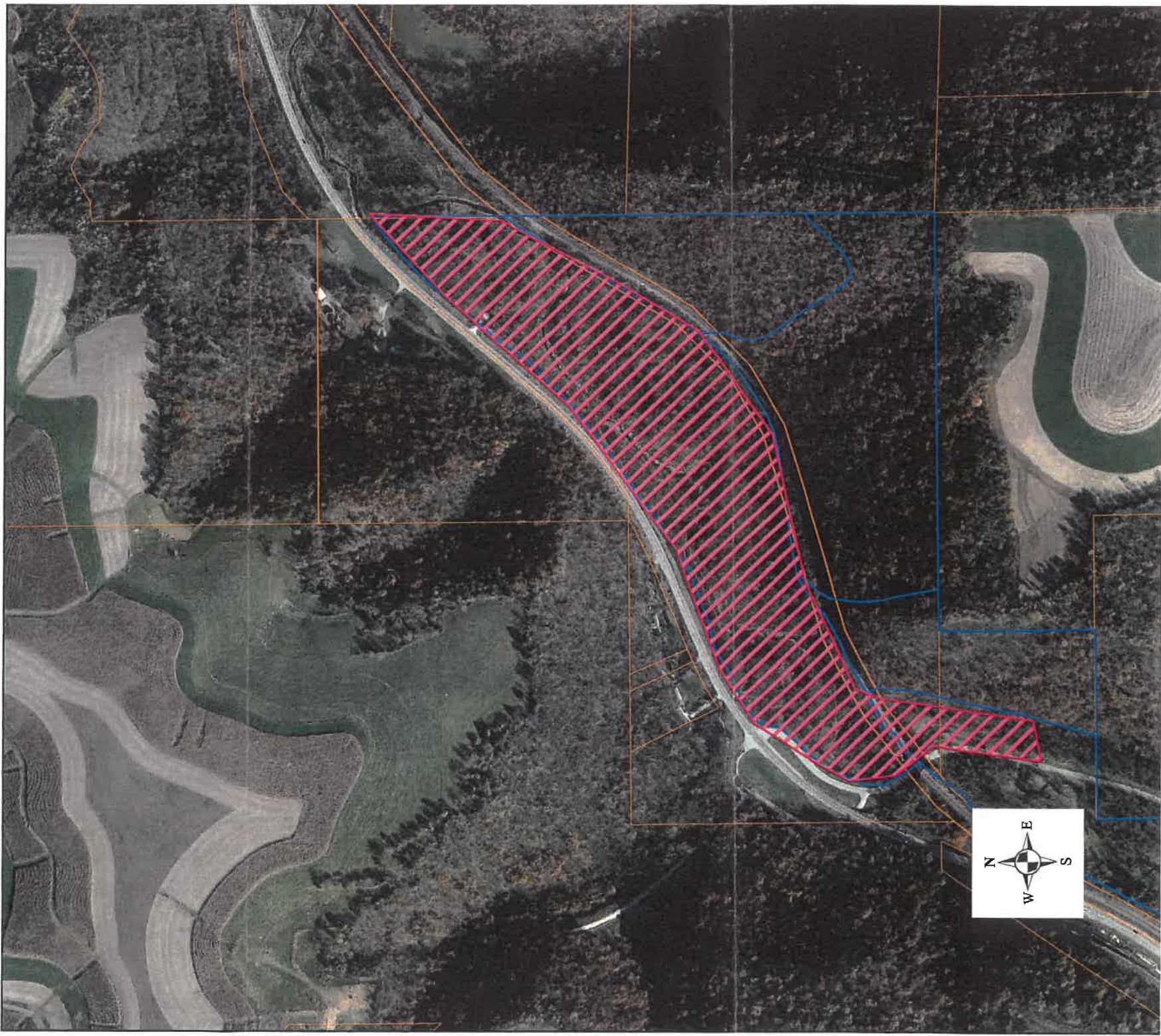
Kevin OBrien  
Lewiston Area Silviculturist

*Equal Opportunity Employer*

---

# Garvin Brook Japanese Knotweed Treatment September 2023

 Japanese Knotweed Treatment Area



## John from the Winona County Assessor's office

John Conway <JConway@co.winona.mn.us>

Thu 3/28/2024 9:51 AM

To:Gwen Carman <gcarman@lewalt.k12.mn.us>

Gwen Carman,

My name is John Conway and I am the Winona County Assessor. Our County Recorder Bob Bambenek informed me about two parcels of wood land that the Lewiston school district owns and I'm emailing you to provide additional information.

In our end, we are valuing this as "government land" and it's assessed at \$4,200 an acre. However, the rest of wood land that is taxable throughout the county is being assessed at \$4,400 this year and \$4,700 for taxes payable 2025. Currently, sales of wood land appears to be selling around the \$5,000-\$5,500 range. Hunting land in this county and the surrounding counties have really picked up in the last couple of years.

If this property was every used for tillable land in the past, I don't have any information on that.

I hope this information helps you. If you have any questions, please email me. If you prefer to call me, my direct number is 507-457-6309. Have a good day.

John Conway SAMA  
Winona County Assessor

## 2024-2025 General Fund Budget Adjustment Recommendations

*April 8, 2024*

*Final budget to be approved June 2024.*

<b>Programming Change</b>	<b>Impact/Reduction</b>	<b><u>Estimated Financial Reduction</u></b>	<b>Notes</b>
Consolidating to one grade 4 level section: (27 Students)HS: Change to 7-Period Day and 2 sections of core classes 6-12; eliminates 4 required elective credits for graduation	1.0 FTE Elementary Teacher position 1.0 FTE Science Teacher Position 1.0 FTE Social Studies Teacher Position 1.0 FTE Business Teacher Position  Internal Sub savings estimate	\$210,000	Some business courses can be taught by other teachers  Reflects hire of more experienced Science teacher to replace current teacher not being nonrenewed.
Student Support Services	0.5 FTE HS Guidance Counselor Position School Nurse Position (remain at 0.8 FTE – coding/pay rate adjustments)	\$54,500	
Early Childhood	1.0 FTE Teacher Position (Cm Ed) not replaced	\$10,000	Cm Ed savings: approx. \$70,000 (Continued need for EC Coordination duties)
Supplies	Classroom/Media Centers	\$15,000	
No field trips unless fully funded by outside funds	K-12	\$7500	
Technology	Software Licensing	\$6000	
Custodial/Grounds	Fewer custodial/grounds hours Grounds Fertilizing Reduction No night crew on non student days? Less summer help (students)	\$25,000	
Transportation	Reduction of one bus route – 1 driver/day	\$18,350	
Two less student contact days (teachers have professional development)	Two fewer days of work: bus drivers, paraprofessionals, substitutes; food service (Fund 2)	\$10,500	Does not include substitute savings
Code some cafeteria supervision time to Food Service (Fund 2)		\$22,000	

Coding more transportation and admission/participation fees to student activities when appropriate	Charges to Student Activity Accounts when possible	\$9000	
Grades 1-3 Milks		\$9000	
Reduction of copies, esp color copies	Have started this transition	TBD	
Technology	Charging full fees for repairs	\$5,000	
Office Staff Adjustments		\$2000	
HS course fees, instrument rentals		\$1000	
Major curriculum purchase on pause (manage	\$65,000	May need to double in FY26, pending READ act funding	Major curriculum purchase on pause (manage
<b>TOTAL</b>		<b>\$460,850</b>	

**High School Activities/Athletics**

**Reduced Expenditures**

Reduce coaching positions and/or supply budgets for L-A only sports	\$9000.00	
Eliminate Strength/Conditioning Position (Fees to fund summer position):	\$12,000 FY 23	
1 JH/2 HS Plays per year (No change in frequency - one musical e/o year with fewer staff positions);/Elim One Act Play due to other drama opportunities, elim Speech	\$7000.00	Additional \$1000 in FY26 due to reduction in musical support positions
Athletic Trainer at Fewer Events:	\$1000.00	
Transportation Efficiencies: TBD		No Co-Op team practice transportation: \$18,207  Co-Op team practice one way only: \$6055.00
<b>Total Activities/Athletics Reductions</b>	<b>\$26,000</b>	

**Increase Revenues (Activities/Athletics)**

Charge fees for remote viewing on HUDL (home games only) <ul style="list-style-type: none"> <li>\$15.00 per event (\$9.00 profit)</li> <li>\$ 400.00 per year</li> </ul>	\$ 6,000	\$8700 cost We keep 60% of subscription fees
Increased admission fees to athletics and activities	\$20,000	3 Rivers Conference Rate Increase \$7.00 Adults \$5.00 Senior Citizens/Students Passes: <ul style="list-style-type: none"> <li>Fall: \$60, Student \$30, Booster Member: \$50</li> <li>Winter: \$75, Student \$30, Booster Member: \$50</li> </ul>
Increase in Participation Fees for Activities (sports and charging for math league, knowledge bowl, drama, etc.)	\$12,000	<ul style="list-style-type: none"> <li>\$150/Seasons (sports &amp; activities)</li> <li>\$50/F&amp;R eligible</li> <li>Single Activity: \$50 (if not in a sport, includes stage managers/hands)</li> <li>\$25/F&amp; R eligible</li> <li>Family Cap: \$600 (no individual cap)</li> </ul>

Increase in Booster Club donations	\$15,000	One time contribution
Increase in business (or individuals) ads and sponsorships (Hudl, printed, signage) sponsorships with signage	\$10,000	
Volleyball team plans to raise funds for new uniforms.	\$5000	
<b>Total Activities/Athletics Increase in Revenues</b>	<b>\$68,000</b>	

**Total Budget Adjustments: \$554,850**

Fund Raising Campaign	<b>Estimated Revenue</b> \$150,000
-----------------------	------------------------------------

**ESTIMATED TARGET TO MAINTAIN FUND BALANCES (NOT INCREASE THEM WHICH WE ALSO SHOULD DO): \$751,000**

**Difference from \$751,175 - \$554,850: \$196,325** *(minimum needed in additional adjustments to target maintenance of unassigned fund balance) (Does not include any donations.)*

## Additional Potential Budget Adjustments to Consider

Programming Change	Estimated Financial Reduction	NOTES
Reduction of HS Play/year from 2 to 1	\$7000	
Cancel activities/athletic teams with fewer than 8 participants (Co-ops, L- A only): Supervisor(s), Travel, Equipment/Materials	\$1700 -\$8500 per activity	Outside funding/sponsorships could be difficult with Title IX; conflict with other donations.
No cooperative sports transportation FROM practices	\$6055	
No cooperative sports transportation TO AND FROM practices	\$19,000	
Office Staff (3)	Approx. \$600 total/day	Additional Reduction of Days
Increase Revenue	TBD	More donations, more fees, higher admissions to plays, concerts
Sale of School Forest Parcel(s)	TBD	Could spread revenue across 2-4 years

### Future Year Options

- Reduction in Administration FTEs
- Elimination of additional HS Electives
- Start process to pursue consolidation

### **OTHER NOTES**

- No bus or van purchase in FY25.

# Report to the School Board

April 8, 2023

By Elementary School Principal Dave Riebel

## Strategic Priority 1: Student Success

- **Kindergarten Registration Night – March 26**

Excitement was a part of the afternoon and evening as 36 soon to be kindergarteners and their parents visited the Elementary School as part of Kindergarten Registration Night. Our Kindergarten Safari theme brought the students to all the places that our kindergarten classes utilize each day. Parents were able to drop off paperwork and complete any needed steps for fall enrollment. This group will be the class of 2037! Thank you to Ms. O’Duggan, Ms. Pilger and several other staff members for their assistance with the evening. Looking forward to 2024-2025



- **Spring Assessment season**

Preparations are under way for our annual spring assessment season. The Minnesota Comprehensive Assessments (MCAs) for grades 3-5 begin the assessment season, followed by our spring benchmarking assessments for all students PK- 5. They will begin in mid-April and conclude at the first part of May.

## Strategic Priority 2: Effective Staffing

- **Read Act – Phase One training update**

We were recently notified by CORE learning company that our application for the Minnesota READ Act professional development requirement was approved with their company. Our “Phase One” staff (all PK-5 staff who teach reading) will be participating in nine modules of professional development throughout next year’s calendar. We are excited to complete this step of training together as a cohort together to continue to grow our reading instruction and assessment knowledge. The time that this training takes will dominate the time that our district has set up for staff development. Phase Two training for Grade 6-12 staff is to be completed by July 1, 2027.

## Strategic Priority 3: Finance

- **Elementary School Fund Raiser**



The Elementary School staff will hold a fundraising effort with a goal of raising \$10,000 to cover the costs of our 2023-2024 elementary school field trips. We are working with Worlds Finest Chocolate - \$1 chocolate sales to attempt to meet this goal. Our last elementary fundraiser took place in 2019 with this same company, so we hope to repeat that fundraising success!

## Strategic Priority 4: Facilities

- **Fire Marshall visit to the building**

Each year, our custodial staff review our procedures and processes with a mock Fire Marshall safety inspection in mind. This year, we will have an official Fire Marshall inspection in early April. Building walk throughs take place to look help ensure a safe and secure building. Results of the inspection will be forthcoming.

## Strategic Priority 5: Community Engagement

- **Fools Five Assembly**



Students, staff and proud parents assembled the morning of April 5 for the Fools Five Awards ceremony in the gym at the Elementary School. A challenge was put forth earlier by Mr. Schmaltz, our beloved Biggest Fool in Lewiston, to help raise awareness and \$3000 for the community effort to fund Cancer Research. Following the repeated path of students from the past, our students and families responded by far surpassing that goal. The combined efforts of PK-6 students brought in over \$13,000 in donations. With the goal being met, Mr. Schmaltz donned the chosen costume from a popular movie, Barbie. A generous matching donation brought the total contribution of our Elementary family to over \$26,000. What a great way to showcase our Cardinal CARES skills of Cooperation, Assertion, Responsibility and Empathy! It was a terrific start to the Fools Five weekend of activities!

- **Career on Wheels coming May 7**

Career on Wheels is a presentation meant to make students aware of the variety of careers and link the school with the world of work. It allows students to meet positive career role models and gives an opportunity to learn about a variety of careers from our area.





**Independent School Dist. No. 857**  
**100 County Road 25**  
**Lewiston, MN 55952**  
**(507) 523-2191**

*Gwen Carman, Superintendent*  
*Dave Riebel, PreK-5 Elementary Principal*  
*Cory Hanson, 6-12 High School Principal*

### **Priority 1: Student Success**

- A huge thank you to the sixth grade students and middle school student council for raising funds for the Fool's Five. It is a great cause and opportunity for students to give back. I am sad we did not reach our goals as I was looking forward students to being treated to a makeover.
- Congratulations to the following athletes on recognition for their stellar performances during the winter sports season (per the Winona Daily News All Area Team): Natalie Lubinski, Zane Nelson, Jace Ferguson.
- Thank you to Mr. Eppen for restarting the Cardinal of the Week program for grades 9-12: Nathan Heier and Claire Daley were the first two recipients.
- Cardinals of the Month for April
  - 6 – Emily Rand
  - 7 – Katelyn Neu
  - 8 – Paul Diekrager

### **Priority 2: Effective Staffing**

- We are looking for a paraprofessional / education assistant for the remainder of the school year and into next depending on the candidate and availability.
- Thank you to the spring sports coaches for a great start to the summer/winter/we don't know what season it is.
- Thank you to Mrs. Starks, Mr. Scheck, and Mrs. Kieselhorst for their support of teacher workshop trainings on March 27 on the topics of AI and Technology.
- We will be welcoming Solomon Simon as our new high school science teacher. He will be joining us with over 20 years of teaching experience across a range of sciences. It sounds like he will be joining us for summer school.

### **Priority 3: Finance**

- No Report

### **Priority 4: Facilities**

- We are hoping to have the outdoor fields ready to go any time if the weather starts to cooperate after being outside for two weeks, then confined in doors.

### **Priority 5 – Community Engagement**

- An invitation was extended to all area 4<sup>th</sup>-8<sup>th</sup> grade students to attend an upcoming preview of the middle school play. At this time, I believe only LAHS and elementary students will be attending.
- The FFA alumni group meets on 4/7 to discuss upcoming events and needs. Please reach out if anyone is interested in joining this community group. (Update of State FFA Schedule)

### **Upcoming Events:**

**April 12 – Middle School Play (2:00 for school performance, 7 PM for community performance)**

**April 21-23 - MN State FFA**

# Dashir Management Services, Inc.

---

[www.dashirmanagement.com](http://www.dashirmanagement.com)

## Lewiston Altura School District

Custodial / Maintenance Report

April 2024

### **Personnel Information**

We currently are at full staff.

### **Training Conducted**

Staff completed OSHA required safety training on Slips, Trips and Falls.

Jeremy Nader is preparing for his special boilers exam. His exam is scheduled for April 23, 2024.

### **Inspections**

Tom Roessler, Deputy State Fire Marshal, Will be doing a state fire inspection on April 9<sup>th</sup>. We are preparing for that inspection.

### **Progress on Projects**

- Worked with Chris Berry of IEA for the required lead in water testing. On February 23, 2024, they collected water samples at high school and elementary buildings. We received the results and put signs up or capped off fixtures that are not safe for drinking water. We are looking into options for these fixtures. There is filtered water available in both buildings for drinking water.
- Worked with MMC for completing diagnostic and repair work on the A-wing HVAC system. They replaced a co2 sensor, relocated other sensors to perform better, and reprogrammed the system to function properly. They moved some sensors and reprogrammed the C-wing HVAC system. MMC recommended placing pressure sensors in the HVAC system to correct negative pressure in the high school building. They were able to provide a temporary fix by reprogramming the system.

### **Comments**

We are working with spring sports and with only two months of school left we are preparing for summer cleaning.

Respectfully Submitted,  
Dan Buege  
Facility Manager



**Independent School Dist. No. 857**  
**100 County Road 25**  
**Lewiston, MN 55952**  
**(507) 523-2191**

*Gwen Carman, Superintendent*  
*Cory Hanson, High School Principal • Dave Riebel, PK - Elementary Principal*

*Building A Caring, Adaptable, Respectful, Determined, Successful Community of Learners*

**Belief Statements (internal operations- beliefs to drive decisions):**

- **LIFELONG LEARNERS:** We believe in the value of education for all ages.
- **ACCOUNTABILITY:** We believe we are accountable for our actions and outcomes.
- **COMMUNITY CENTERED:** We believe our schools are the central hub of our community and essential for building strong communities.
- **ADAPTABLE:** We believe in being responsive to an ever-changing world.
- **RESPECTFUL:** We believe in everyone’s right to safety, respect, and dignity in our schools.
- **DIVERSE:** We believe in fostering the value of each other’s individual differences, perspectives, and life experiences.
- **STUDENT FOCUSED:** We believe that we are all responsible for the success of students.

**Goals**

1. **STUDENT SUCCESS:** Provide all students with the education they need for success: academically, emotionally, and socially.
2. **EFFECTIVE STAFFING:** Hire, maintain, train and support staff to be as effective as possible.
3. **FINANCE:** Be financially healthy and sustainable.
4. **FACILITIES:** Have facilities that are safe, modern and conducive to 21st century education.
5. **COMMUNITY ENGAGEMENT:** Engage with parents, community members and business owners.

**Superintendent’s Report to the School Board**

*Respectfully Submitted by Gwen Carman*

*April 8, 2024*

**Meeting Agenda Items Notes**

**HS Trips:** Mr. Hamilton and Mr. Wilmes will share highlights from their recent trip to Disney. Mr. Scheck will be asking for Board approval for another trip to Washington, D.C. in June 2025.

**MCA Testing Data and Information** 3<sup>rd</sup> grade teacher Mr. Schmalz and MS Math Teacher Mr. Brent Olson will present information regarding the preparation they provide students and our data results.

**School Forest Parcels** A discussion item will be the 20 and 40 acre parcels of land the district owns that is designated officially as School Forest property. If the district sold this property, it could be a 2024-2025 revenue source that could potentially be spread out and used over 2-4 years. As we have FY25 needed budget adjustments, this could provide needed revenue.

Attached to agenda you have communications from Winona County Recorder Bob Bambenek and Winona County Assessor John Conway about the property. Also included are the deed transfers from 1957 and 1958. The district has utilized the property sparingly over the past several years for academic purposes. Farmer’s Park and Whitewater State Park are more frequently destinations for outdoor education for students. It is possible we could pursue a joint powers

agreement with Winona County to have Farmer's Park designated as our 'School Forest.' This would enable the district to receive educational information and support from the MN DNR.

**2024-2025 General Fund Budget Adjustments** Attached is an updated budget adjustment document. At the last meeting, I was asked to develop adjustments that did not include a possible \$150,000 in donations. Without that donation, the current estimates are approximately \$196,000 short of the recommended \$751,000. Page 5 has additional possibilities for consideration. We can discuss these at the meeting.

## **OTHER ITEMS**

**Support Staff & Bus Driver Handbooks** Daniel, Sarah, Sara, Julie and I met and discussed the Handbooks. We have invited staff that are work under these Handbooks to meet with us on April 15<sup>th</sup> to have input on possible changes in the 2024-2026 Handbooks.

**Minnie Wright Scholarship Committee** Please remember that these reviews need to be done by May 1<sup>st</sup>.

**Katie Ketchum April 23rd** L-A alumni Katie Ketchum has been serving as the MN FFA President. This is an extraordinary honor for her and our L-A FFA program. Katie will be concluding her term in April and she will be speaking at a ceremony in St. Cloud April 23<sup>rd</sup>. It would be important to have a strong representation from our district present to honor her and her accomplishments. Please let me know if you as a Board member, would be interested and willing to attend this.

**Reminder:** The Lewiston Chamber of Commerce will be meeting on Wednesday, April 17<sup>th</sup> at noon at the Rec Café. These are opportunities to interact with Lewiston business owners.

**Elementary K-5 Music Concerts** will be held in the gym on Thursday, May 23<sup>rd</sup>. K-2 (9-9:30am); Gr 3 & 5 (10:00-10:30am); 5<sup>th</sup> grade Band Instruments (10:40-10:55am); Grade 4 "The Incredible Westward Movement" (1-1:45pm)

**Meeting with Wanek Foundation on April 3<sup>rd</sup>** Career and Technical Education (CTE) is an important component of the work with do with students, and also a priority for the Ron and Joyce Wanek Foundation. We have been working for several months with the Foundation and meeting separately to develop a vision for our PK-12 CTE and programming. Attached to your agenda is the document we shared with three representatives of the Wanek Foundation on April 3<sup>rd</sup> and outlines how we can strengthen what we are currently doing in this area. We specifically discussed with the representatives the possibility of working with them for funding for the renovation cost for our CTE classrooms, a 2000 square foot addition construction costs and/or the tools, educational support materials and curriculum to support the learning for our students. They are going to take our potential request to their Board and we are awaiting feedback from them.

Thank you to Dave Pringle, Dave Riebel, Cory Hanson, Craig Porter, Mike Schell (SSC), Luke Pfothenauer, Shelly Van Den Heuvel for being part of this important meeting and many site visits and meetings prior. Thank you also to Mr. Stoppelmoor and Mr. Acord for being part of our visit to the CTE classroom spaces.

**Task Force Meetings** We had our first meeting on March 26<sup>th</sup> and will meet again on April 17<sup>th</sup>. At the meeting, we can discuss thoughts about the meeting and priorities for the April 17<sup>th</sup> meeting. I am working with the InGensa staff on the agenda and planning. We are also planning for community meetings May 1 (Altura) and May 8<sup>th</sup> (Lewiston).

**Possible Solar Panel Project** I am continuing to work with Solar Connections, Inc and exploring financing options (Minnwest Bank, People's State Bank, Solar connections) for a possible solar panel project. As you know, if we pursue a project at the elementary and/or high school, energy savings would ultimately (4-5 years) cover the district's upfront costs. Note that the elementary project costs may be slightly adjusted. We will have

this on the May 13<sup>th</sup> Board agenda as the Board will need to make a decision regarding pursuing a grant application in June.

**High School:**

Total Project Cost: \$428,260

Solar for Schools Grant: \$214,130 (State Grant- 50%)

30% Elective Pay: \$128,478 (Federal Grant – 30%)

District Cost: \$85,652 (20%) (We will need to finance \$214,130 as it may take up to a year to receive the 30% Federal Grant amount).

**Elementary School:**

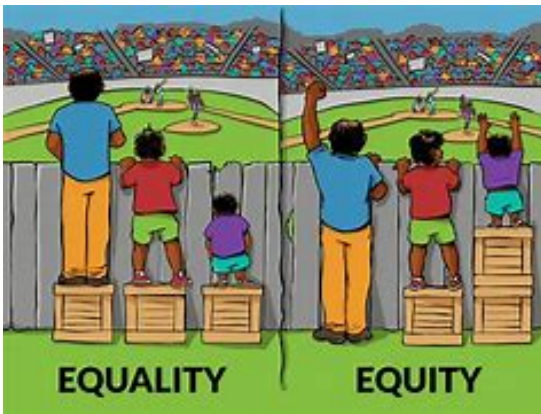
Total Project Cost: \$350,244

Solar for Schools Grant: \$175,122 (State Grant- 50%)

30% Elective Pay: \$105,073 (Federal Grant – 30%)

Remaining Balance: \$70,049 (We will need to finance \$175,122 as it may take up to a year to receive the 30% Federal Grant amount).

*Total Potential Financing= \$382,252 (District Total Costs \$155,701 plus interest). Electric bill savings would be an estimated \$50,000-\$60,000 annually.*



A reminder of the importance of considering equity in the work we do. Every student deserves our best and what s/he needs to achieve.



# SUPPORT THE CARDINAL FOUNDATION TODAY!

*a strong, financially stable  
public school benefits all  
members of the community*

*The Cardinal Foundation is committed to partnering with parents, students, staff, alumni, community members, and local business owners, who are dedicated to enhancing and enriching the educational and extracurricular opportunities for students, staff and community members within the Lewiston-Altura School District.*

## WHY DONATE?

*Donating to the Foundation is vital to continuing the educational and extracurricular experiences for students in the L-A school district. Your donation is tax exempt and creates an immediate and lasting impact.*



## WHAT IS THE MONEY USED FOR?

*We help bridge the funding gap to give students, teachers, and administration the support they need to preserve the programs that provide excellence in the classroom, on stage, and on various competitive courts and fields.*



## WHO DECIDES WHAT IS FUNDED?

*The Cardinal Foundation Board of Directors is the advisory committee responsible for making recommendations to the Winona Community Foundation for fund distributions. All grant applications received by the Cardinal Foundation will be reviewed by the seven voting members.*



## LEARN MORE



[www.cardinalfoundation857.org](http://www.cardinalfoundation857.org)



[cardinalfoundation857@gmail.com](mailto:cardinalfoundation857@gmail.com)



Follow Us on Facebook:  
Cardinal Foundation



Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

In Memory of (optional): \_\_\_\_\_

I/We wish to remain anonymous

Please contact me/us about making a gift through a will/estate

Please make checks payable to:

WCF-Cardinal Foundation  
111 Riverfront Suite 2E  
Winona, MN 55987

***I'M INTERESTED IN:***

- Upcoming meetings*
- Joining the foundation's email list*
- Volunteer opportunities*
- Fundraising/Event planning*



**DONATE ONLINE:**

[www.winonacf.org/donate](http://www.winonacf.org/donate)