Agenda of Budget Adoption and Instructional Workshop

The Board of Trustees
San Elizario ISD: A Proud Community of Champions – Soaring to Excellence!

A Budget Adoption and Instructional Workshop of the Board of Trustees of San Elizario ISD will be held in person on Tuesday, June 25, 2024, beginning at 5:30 PM SEISD Administration Office, 1050 Chicken Ranch Road, San Elizario, TX 79849.

Although one or more board members may participate by videoconference call, a quorum of the Board of Trustees will be physically present at this location for purposes of this meeting and in conformance with the Texas Open Meetings Act. One or more of the vendors being considered at this meeting may appear through video conference call / Microsoft Teams / Zoom. Any such presentation will be visible and audible to anyone attending the open meeting.

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures: Public comments may be submitted to acardonajr@seisd.net at any time prior to the board meeting time.

Public comment shall occur at the beginning of the meeting and shall follow all other requirements and limitations under SEISD Board Policy BED (Local).

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting notice. All items on the consent agenda shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration.

1. **GENERAL FUNCTIONS**
   Mr. Eduardo Chavez, Board President
   A. Call Meeting to Order
   B. Roll Call
   C. The Pledge of Allegiance 5
      San Elizario ISD Student
   D. Texas Pledge of Allegiance 6
      San Elizario ISD Student
   E. **San Elizario ISD Mission Statement**
      The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school.
      Mr. Eduardo Chavez, Board President
2. **OPEN FORUM** (five-minute limit)
3. **NEW BUSINESS / BOARD ACTION ITEMS**
   A. The Board will hear presentations and conduct interviews for General Counsel of Record 7

1. Dunbar Armendariz Hegeman & Holguin
2. JCA LAW, PLLC
3. Mounce, Green, Myers, Safi, Paxson & Galatzan, P.C. (Virtual Presentation)
4. Rodriguez & Associates
5. ScottHulse Attorneys at Law

B. Discussion and possible Board action to deliberate and select legal counsel of record

C. Discussion and possible Board action regarding the approval of the Workforce Solutions Borderplex Work Experience Agreement — 26
Ms. Sandra Sanchez, Career and Technical Education Administrator

D. Discussion and possible Board action to approve health plan premium rates and benefits for the 2024-2025 Plan Year — 35
Mr. Roberto Gallegos, Risk Management Coordinator

E. Discussion of changes and/or impact to local, state, and federal funding in accordance with the School FIRST Rating Indicator #20 — 37
Mr. Norberto Rivas, Chief Financial Officer

F. Discussion on Proposed Budget and Proposed Tax Rate for the 2024-2025 School Year — 40
Mr. Norberto Rivas, Chief Financial Officer

G. Public Hearing on Proposed Budget and Proposed Tax Rate for the 2024-2025 School Year — 74
Mr. Norberto Rivas, Chief Financial Officer

H. Discussion and possible Board action on adoption of Accelerated Instruction Budget for the 2024-2025 School Year — 76
Mr. Norberto Rivas, Chief Financial Officer

I. Discussion and possible Board action on the adoption of the Official Budget for the 2024-2025 School Year — 78
Mr. Norberto Rivas, Chief Financial Officer

J. Discussion regarding financing options and possible bond election for various projects across the district — 81
Mr. Norberto Rivas, Chief Financial Officer

K. Discussion and possible Board action to approve resolution to commit or uncommit fund balance for various projects across the district — 84
Mr. Norberto Rivas, Chief Financial Officer

L. Discussion and possible Board action to rescind approval of existing project and approval of new project to be funded from the remaining Series 2015 bond proceeds — 86
Mr. Norberto Rivas, Chief Financial Officer

M. Discussion and possible Board action to approve the construction delivery method of roof replacement at auxiliary gym at Ann M. Garcia-Enriquez Middle School. — 87
Mr. Norberto Rivas, Chief Financial Officer

4. **CONSENT AGENDA** - Consider and possible Board action on

A. Financial Reports
Mr. Norberto Rivas, Chief Financial Officer

1. Purchase Orders exceeding $25,000.00
   a. PO# 51440 - Caldwell Country Ford - $48,730.00 — 88
2. Purchase Orders exceeding $25,000 for the upcoming 2024-2025 School Year funded by the 2024-2025 General Fund Budget

a. PO# 51417 – Far West Services Inc - $95,000.00 90
PO# 51418 – Heist Disposal Service Inc - $44,000.00
PO# 51419 – Flyers Energy, LLC - $42,600.00
PO# 51420 – Flyers Energy, LLC - $145,600.00
PO# 51421 – Gibson Ruddock Patterson LLC - $71,500.00
PO# 51422 – County of El Paso - $400,000.00
PO# 51423 – BorderLan, Inc - $36,900.00
PO# 51424 – Frontline Technologies Group, LLC - $93,588.00
PO# 51425 – Sarah Aguilar Perez - $49,500.00
PO# 51426 – City of San Elizario - $70,500.00
PO# 51427 – Education Service Center, Region XIX - $25,967.00
PO# 51428 – El Paso Central Appraisal District - $52,000.00
PO# 51429 – Trejo Commercial Refrigeration - $50,000.00
PO# 51430 – Ekon-O-Pac, LLC - $25,000.00
PO# 51431 – GH Dairy - $145,000.00
PO# 51432 – Segovia's Distributing Inc - $55,000.00
PO# 51433 – Labatt Food Service LLC - $75,000.00
PO# 51434 – Labatt Food Service LLC - $1,400,000.00
PO# 51435 – Flowers Baking Co of El Paso - $25,000.00
PO# 51437 – Musco Corporation - $251,025.00
PO# 51438 – Excel Energy Group - $320,612.00
PO# 51439 – LEAF Capital Funding - $92,000.00
PO# 51441 – Liberty Paper - $25,578.00

B. Consider and possible Board action to authorize the District to participate in purchasing cooperatives for the 2024–2025 school year 136
Mr. Norberto Rivas, Chief Financial Officer

C. Consider and possible Board action to amend resolution for the purchase of employee retention items and activities for the 2023-2024 School Year 138
Ms. Blanca Cruz, Executive Director Human Resources

D. Consider and possible Board action to approve resolution for the purchase of employee retention items and activities for the 2024-2025 School Year 141
Ms. Blanca Cruz, Executive Director Human Resources

E. Consider and possible Board action to approve Teacher Incentive Allotment Compensation 144
Ms. Blanca Cruz, Executive Director Human Resources

F. Consider and possible Board action regarding the approval of equity adjustments for the 2024-2025 school year 146
Ms. Blanca Cruz, Executive Director Human Resources

G. Consider and possible Board action on approval of travel stipends for the 2023-2024 and 2024-2025 school year 147
Ms. Blanca Cruz, Executive Director Human Resources

H. Consider and possible Board action to approve final payment to AREDI Enterprises for the Fernie Madrid Eagle Park Landscaping Project PO# 50095 148
Mr. Norberto Rivas, Chief Financial Officer

I. Consider and possible Board action to approve final payment to Light Weight LLC for the Fernie Madrid Eagle Park Fitness Court Equipment PO# 49056 150

Mr. Norberto Rivas, Chief Financial Officer

J. Consider and possible Board action to approve final payment to Light Weight LLC for the Fernie Madrid Eagle Park Playground Equipment PO# 49057 — 152
Mr. Norberto Rivas, Chief Financial Officer

K. Consider and possible Board action to approve final payment to IQP Canopies LLC for the Fernie Madrid Eagle Park Shade Canopy PO# 49992 — 154
Mr. Norberto Rivas, Chief Financial Officer

5. **PRESENTATIONS / REPORTS / INFORMATION**
   - A. Presentations
   - B. Reports
   - C. Information
     1. Public notice of federal grant application for fiscal year 2025 (Information) — 156
        Mr. Norberto Rivas, Chief Financial Officer
     2. Federally funded position for the 2024-2025 School Year (Information) — 226
        Mr. Norberto Rivas, Chief Financial Officer
     3. Planning and Instruction Co-Support Plan for 2024-2025 (Information) — 228
        Dr. Jeannie Meza-Chavez, Superintendent, Dr. Rogelio Segovia, Associate Superintendent, Planning and Instruction Team, Campus Administration and Instructional Team
6. **NEXT MEETING DATE:**
   No Board Meeting for the month of July 2024
   Wednesday, August 14, 2024 at 5:30 p.m. - Regular Board Meeting
7. **ADJOURNMENT**

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551-071	Private consultation with the board's attorney.
551-072	Discussing purchases, exchange, leases, or value of real property.
551-073	Discussing negotiated contracts for prospective gifts or donations.
551-074	Discussing personnel or to hear complaints against personnel
551-076	Deliberation regarding security devices
551-082	Considering discipline of a public school child, or complaint or charge against personnel
551-083	Considering the standards, guidelines, terms or conditions the board will follow, or will instruct its representative to follow, in consultation with representatives of employee groups.
551-084	Excluding witnesses from a hearing.

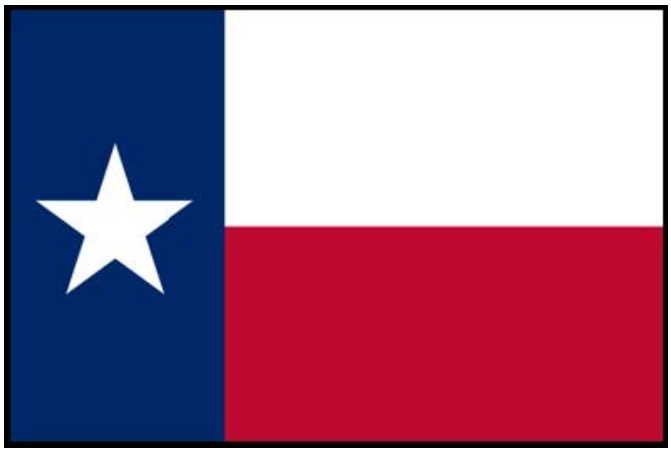
Should any final action, decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
(b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.



I PLEDGE ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA, AND TO THE REPUBLIC FOR WHICH IT STANDS, ONE NATION UNDER GOD, INDIVISIBLE, WITH LIBERTY AND JUSTICE FOR ALL.

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."



San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: The Board will hear presentations and conduct interviews for General Counsel of Record
Date: June 25, 2024

HISTORY:
The district last changed legal counsel through an RFQ process and the Board selected that legal counsel on January 10, 2017. Direction was given on June 12, 2024 to invite five firms to present at the June 25, 2024 meeting.

RATIONALE:
As requested, our purchasing specialist reached out to the five firms below:

- Dunbar Armendariz Hegeman & Holguin
- JCA Law, PLLC
- Mounce, Green, Myers, Safi, Paxson & Galatzan P.C.
- Rodriguez & Associates
- Scott Hulse Attorneys at Law

Attached is the result of that communication confirming those firms that would be in attendance. Also included is the same sample listing of questions that was provided to the Board on January 10, 2017 which the Board may use, but is not required to.

With the absence of a published evaluation criteria from an RFQ, it is recommended that the Board determine a consistent and fair way to evaluate those firms presenting and can use the factors located in the Working with Your School District's Attorney September 2021 document that is attached. Those qualities begin on page 5 of the document.

BUDGET IMPACT:
There is no budget impact with this agenda.

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☐ For approval ☒ Report / Information only ☐ Recognition only

Alfredo Cardona

From: Jeannie Meza-Chavez
Sent: Thursday, June 20, 2024 2:49 PM
To: Norberto Rivas; Alfredo Cardona
Cc: Nancy G Tinoco
Subject: Re: legal services

Yes, that works.
Thank you,
JMC

Get Outlook for Android

From: Norberto Rivas <nrivas@seisd.net>
Sent: Thursday, June 20, 2024 4:46:18 PM
To: Alfredo Cardona <acardonajr@seisd.net>; Jeannie Meza-Chavez <jmeza-chavez@seisd.net>
Cc: Nancy G Tinoco <ntinoco@seisd.net>
Subject: RE: legal services

I recommend that we remove the times from the agenda, but leave the firm names there in the event that another one confirms attendance or arrives in person on Tuesday. The day of the meeting I recommend we skip this agenda item at the beginning and continue with the other agenda items until Ms. Perez is available in the event that her flight gets delayed. We should accommodate a virtual presentation for her or any other firm that requests that.

If that is ok, then we can include this email correspondence as Attachment #1 for this item.

Norberto Rivas,
Chief Financial Officer
San Elizario Independent School District

From: Nancy G Tinoco <ntinoco@seisd.net>
Sent: Thursday, June 20, 2024 1:38 PM
To: Norberto Rivas <nrivas@seisd.net>
Cc: Alfredo Cardona <acardonajr@seisd.net>; Jeannie Meza-Chavez <jmeza-chavez@seisd.net>
Subject: RE: legal services

Mr. Cardona,
I just hang up with Monica Perez from Mounce, Green, Myers, Law Firm, and she is willing to do a virtual presentation. She is coming back to El Paso on Tuesday, but the plane does not arrive here in El Paso until 5:45pm. Ms. Perez is asking if she can present at 6:00pm. She provided her cell# so she can text someone when ready. Below is her info:

Monica Perez
Mounce, Green, Myers, Law Firm

Please let me know if she can be accommodated around that time.

From: Nancy G Tinoco
Sent: Thursday, June 20, 2024 1:05 PM
To: Norberto Rivas <nrivas@seisd.net>
Cc: Alfredo Cardona <acardonajr@seisd.net>; Jeannie Meza-Chavez <jmeza-chavez@seisd.net>
Subject: RE: legal services

Hi Mr. Cardona,
I'm just waiting on Mounce, Green, Myers, Law Firm to confirm. Not sure if you want to add them as tentative. The other firms did not confirm.

From: Norberto Rivas <nrivas@seisd.net>
Sent: Thursday, June 20, 2024 8:36 AM
To: Nancy G Tinoco <ntinoco@seisd.net>
Cc: Alfredo Cardona <acardonajr@seisd.net>; Jeannie Meza-Chavez <jmeza-chavez@seisd.net>
Subject: RE: legal services

Good morning Nancy,

Thank you for the information. Please let Alfredo know this morning who the firm(s) were that confirmed attendance and/or whether anybody requested a virtual presentation.

Thanks!

Norberto Rivas,
Chief Financial Officer
San Elizario Independent School District

From: Nancy G Tinoco <ntinoco@seisd.net>
Sent: Wednesday, June 19, 2024 11:04 AM
To: Norberto Rivas <nrivas@seisd.net>
Subject: RE: legal services

Hi Beto,
Below is the recap of the attorneys.

- Ms. Carmen Elena Rodriguez – Permanently closed and phone disconnected
- Mr. Edward Walter Dunbar – left a voicemail on 6/18/24
- Mounce, Green, Myers, Law Firm – email sent to mrojero@mgmsg.com on 6/19/24
- ScottHulse Law Firm – left a voicemail on 6/18/24
- JCA Law – email sent to afernandez@jca-law.com on 6/19/24

From: Norberto Rivas <nrivas@seisd.net>
Sent: Friday, June 14, 2024 3:59 PM
To: Nancy G Tinoco <ntinoco@seisd.net>
Subject: legal services

Hi Nancy,

As discussed earlier, please call and make contact with these attorneys/firms and advise them that our district is looking for a new legal counsel and is inviting them to participate in our search process. The search process will consist of a 15 minute presentation regarding their qualifications followed by a 5 minute Q&A session with our Board of Trustees on Tuesday June 25, 2024 at 5:30 PM here in our administrative office, 1050 Chicken Ranch Road, San Elizario, Texas 79849. After making contact, please follow up with an email so we have written communication confirming their attendance and/or confirming that they are not interested in the search process.

Norberto Rivas,
Chief Financial Officer
San Elizario Independent School District

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Sample Interview Questions that the Board may choose to use

1. Describe your school district work experience and qualifications.

2. How do you see your role as Board attorney?

3. What have you learned from mistakes as general counsel as well as your successes?

4. How would you manage a situation in which the Board feels strongly about its position, but you believe is not legally supportable?

5. How do you bill? Please explain your rates and/or fees.

6. How often and by what means would you communicate with the Board of Trustees?

7. What do you consider the most critical issues facing superintendents and school boards today?

8. What do you believe is the biggest exposure that threatens school districts and what is your recommendation to minimize that exposure?

9. What do you know about San Elizario and why would you want to work with us?

Texas Association of School Boards
Legal Services
P.O. Box 400 • Austin, Texas 78767-0400 • 512.467.3610 • 800.580.5345 • legal.tasb.org • legal@tasb.org
Serving Texas Schools Since 1949

Working with Your School District's Attorney:

How, When, and Why School Districts Seek Legal Counsel

Published online in TASB School Law eSource

Public schools operate in a complex legal environment. Myriad state and federal laws and regulations govern virtually every detail of school operations, and these laws are constantly changing. To stay informed and in compliance, the average public school district often requires the assistance of legal counsel.

While the cost of seeking legal advice is a concern for every public school district, the cost of not seeking timely advice may be even higher. Without adequate information and advice, a school board, a board member, a district administrator, or other district employee can expose the district to legal claims, threats of litigation, or even legal liability. In some circumstances, district personnel or board members may expose themselves to personal liability for damages. In addition, several applicable laws, including the Texas Open Meetings Act (OMA) and conflict of interest laws, carry criminal penalties for violations. A competent school attorney can help school district officials to minimize the risk of litigation and liability.

Finding Legal Information and Advice
Hiring a School Attorney
Considering In-House Counsel
Communicating with Your Attorney

Finding Legal Information and Advice

When should a district seek legal advice?

After problems arise. Of course, a district should call an attorney when the district finds itself in legal trouble: if the district receives a court summons or other legal document; if the district is accused of violating the rights of an employee, student, parent, or other citizen; if the district is dissatisfied with a vendor's performance; if a supervisor discovers a potential violation of law by a school employee; or if an investigation is brought by a regulatory agency. See TASB Legal Services' article We've Been Sued! Now What? for steps to take if the district learns it has been sued.

Before problems arise. School districts also should seek legal guidance in connection with major events, such as issuing bonds, buying or selling real property, signing contracts involving large sums of money, signing certain insurance contracts, or terminating an employee. Regular

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TASB Legal Services

legal advice can help to spot potential problems before they develop. School attorneys can perform periodic audits of district practices to ensure compliance with legal requirements. They also can conduct training on a variety of topics.

According to a 2003 report by the Texas Comptroller, "early consultation with legal counsel, often no more than a phone call, can save the district money in the long run by preventing the matter from developing into litigation. The district should seek legal advice when the warning signs of a conflict begin to emerge—good legal advice up front can prevent a protracted and expensive conflict in the future. When in doubt, particularly in employment, open records and special education matters, the district should seek counsel sooner rather than later." Texas School Performance Review, Navigating the Legal Maze: A Practical Guide for Controlling the Cost of School District Legal Services (Mar. 2003)

Where can districts get legal information and advice?

District policy and regulations: All school districts in Texas are members of TASB Policy Service. The legal policies, provided by TASB as reference material for use by districts, comprise an abridged collection of state and federal statutes and legal authorities applicable to school districts. The local policies, on the other hand, are rules adopted by the local school board. Many districts also maintain administrative regulations. These materials address many of the day-to-day operational questions that arise in a school district. In fact, consulting applicable policies before making decisions or picking up the phone for legal advice may save legal fees. District policies will not answer every question, but they can reduce the number of calls to an attorney or make calls more productive. When new or complicated issues emerge, however, the information in a policy manual cannot replace the advice of an attorney.

In the 2003 report, the comptroller identified writing and enforcing "effective policies" as the number one way schools can control legal expenses. TASB Policy Service provides an invaluable starting place for school districts, but TASB Policy Service and TASB Legal Services strongly encourage districts to work with their school attorneys to customize district policies as needed.

State agencies: Several state agencies may provide legal information, interpretation, or advice on specific subject areas relevant to school districts. For example, anyone can call the Texas Education Agency (TEA) and speak to a staff member about legal or regulatory issues related to the full range of education-related topics, including school finance, budget and purchasing, student attendance accounting, transportation management, grant programs, accountability and student assessment, special education, and governance. Similarly, the Secretary of State Elections Division provides information on all aspects of elections, the Texas Ethics Commission addresses questions on campaign finance and political advertising, and the comptroller's office is a resource for property tax information.

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TASB and other associations: Associations such as the National School Boards Association (NSBA), the Texas Association of School Boards (TASB), the Texas Association of School Administrators (TASA), and other associations serving school personnel offer legal information and advice as a benefit of membership. With their comprehensive focus on school law issues, these associations are well-positioned to offer their members training and advice about state and national trends, emerging legal issues, and local choices. The training and information provided by these associations supplement, but do not replace, the advice of a school district's private counsel.

TASB members have access to TASB Legal Services as part of their membership. This includes free telephone consultation with TASB Legal Services attorneys. TASB Legal Services provides confidential legal advice on all areas of school law to school districts across the state every day. The telephone service is available to persons calling on behalf of a member school district and representing the legal interests of the district. The service is an excellent way to obtain, at no cost, quick answers to routine legal questions and to consult with an attorney before taking an action that may have legal implications. In some instances, of course, it is necessary for a district's private counsel to consider specific facts and circumstances, as well as the political and philosophical climate in the district, before advising school officials on the best course of action. In such cases, TASB Legal Services will refer callers to the district's private attorney to ensure the district gets appropriate advice and guidance. In addition, when a district is represented by counsel in a particular matter, TASB Legal Services will defer to the opinions and advice of that counsel on issues related to the matter. TASB Legal Services does not provide written legal opinions, contract or document review, or any sort of representation in board meetings, grievance hearings, litigation, or other proceedings.

Private counsel: Texas public schools are represented by attorneys all over the state with expertise in a variety of subject areas. Some are organized into law firms; others work as solo practitioners. Some are *general practitioners* who represent school districts in addition to other types of entities or individuals. Others represent school districts exclusively. Even within school law, subspecialties exist in areas such as personnel law, special education law, and construction.

A school attorney generally serves in one of two roles: to advise the district in its decision-making or to represent the district before a court or other legal authority when legal challenges are raised. A school district's attorney can consult with the board and key administrators on specific legal issues; draft and review contracts; customize, draft, and audit the district's policies and procedures; negotiate with third parties on behalf of the district; provide written legal opinions; attend board meetings; and represent the district in administrative and court proceedings.

In-house counsel: Some districts find it both advantageous and economical to hire one or more attorneys to work as employees of the school district as *in-house* counsel. In-house counsel usually act as general counsel to the district and provide routine legal services. Even districts with in-house attorneys usually will retain counsel from private law firms to represent the district in litigation or on projects that require specialized legal expertise. (For more, see below at Considering In-House Counsel)

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Hiring a School Attorney

How does a district select (procure) a school attorney?

The following information is generally applicable, but certain arrangements with attorneys are subject to specific requirements. See the discussion below regarding contingent fee arrangements.

Competitive procurement is not required. The Texas Education Code specifically states that the competitive procurement requirements for contracts over $50,000 do not apply to contracts for professional services rendered, including services of an attorney. Tex. Educ. Code § 44.031(f). In addition, attorneys are not listed in the Professional Services Procurement Act as professional services for which the use of competitive bidding is specifically prohibited. *See* Tex. Gov't Code §§ 2254.001-.008 (requiring a specific process for hiring certain professionals, including architects, engineers, and accountants). Therefore, a district may procure the services of an attorney or a law firm by any means the board deems appropriate, unless any or all of the provisions of Texas Government Code Chapter 2254, Subchapter C apply. See Contingent Fee below.

Send a request for proposals or qualifications. To ensure that the district is getting the best value and a well-qualified attorney, the board should use some type of procedure to elicit information from potential candidates. Most boards use either a *request for proposals* process or a less formal *request for qualifications* process, inviting firms to submit materials describing their professional qualifications to provide legal services to the district.

Conduct interviews. Written submissions should be followed by interviews with the top candidates. The information gathered from potential candidates aids the board in determining whether the district's needs can best be met by a local attorney or firm or by an attorney or firm in another location. For more information on the selection of a school attorney, see National School Boards Association, Selecting and Working with a School Attorney: A Guide for School Boards (1997).

Consider recommendations and other resources. When searching for the right attorney or law firm, the board should seek recommendations from other school districts. In addition, the board should consider the experience of district personnel who have worked with attorneys representing the district in the past; they may be able to identify areas where legal services have been most necessary and useful, as well as characteristics that made a lawyer or firm a particularly good fit for the district. Most law firms maintain websites that may provide additional information for a board to consider.

Although TASB Legal Services does not recommend specific attorneys or firms, the membership list of the Texas Council of School Attorneys (CSA) is available by name or by region on the TASB Legal Services website. CSA is an organization of attorneys who represent at least one Texas public school district and avoid representing parties whose interests are adverse to a district.

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Together, these attorneys represent over 90 percent of the school districts in Texas. CSA promotes relationships among school attorneys and offers continuing legal education programs and other assistance to its members.

In addition, Martindale-Hubbell provides a database of background information on attorneys, and the State Bar of Texas provides information regarding an attorney's license and any disciplinary history.

What qualities should a district look for in a school attorney?

In interviewing and evaluating prospective counsel, the board should consider relevant factors, such as the following:

Experience and expertise:

- How much experience and expertise does the attorney have in the major areas of school law?
- What expertise and experience could be provided by other members of the attorney's firm, if any?
- What percentage of the attorney's time is spent representing school districts?
- If the attorney is hired for a particular purpose, such as bond counsel or delinquent tax collection, what is the attorney's expertise in that area? Note that these two areas of representation may implicate some of the requirements of Texas Government Code Chapter 2254, Subchapter C, discussed below at Contingent Fee.

Quality:

- What is the quality of the legal services provided by the attorney or firm?
- What other clients does the attorney represent?
- What do those clients say about the attorney?

Cost:

- Are the fee arrangements offered flexible enough to provide the services the district needs while remaining sufficiently economical for the district's budget?
- Can the attorney and district arrive at a mutually agreeable fee arrangement? (For more, see information below on fee arrangements.)

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Accessibility:

- Is the attorney available and willing to attend board meetings or hearings at the district's request, either in person or by telephone or videoconference?
- Will the attorney be easy to reach by phone, email, or other electronic communication?
- Is the attorney committed to keeping the appropriate district representatives fully informed about developments in matters involving the district?
- Will the attorney personally perform or supervise the district's legal work?
- What role will be played, if any, by other attorneys, law clerks, and legal assistants?

Conflicts of interest:

- Does the attorney or firm represent any other clients that might present a conflict of interest in the future?
- Does the attorney have a family or other relationship with a board member or administrator that may present a conflict between the interests of the district and the interests of the individual board member or administrator?

Personality:

- Will the attorney's personality and manner complement those of the board, the administration, and staff?

Professional organizations:

- Does the attorney participate in professional organizations, such as the State Bar of Texas School Law Section, the Texas Council of School Attorneys, or the NSBA Council of School Attorneys?
- Has the attorney demonstrated a commitment to public education through involvement in these or other activities?

How does a district finalize its choice of a school attorney or law firm?

The board decides. The board, acting as a body corporate, selects and retains the district's attorney. While the superintendent's recommendation is valuable, the board represents the district that will be the attorney's client.

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Discuss in open session. Discussions and deliberations regarding the retention of an attorney, interviews with prospective counsel or discussions of their qualifications, and discussions or negotiations of the contract between the district and its attorney may *not* be conducted in closed meetings. All such discussions and deliberations must be conducted in properly posted open meetings. An outside attorney or law firm is an independent contractor; therefore, the personnel exception in the OMA does not apply. Tex. Gov't Code § 551.074; Tex. Att'y Gen. Op. No. MW-0129 (1980). Of course, if the district is employing an attorney to serve as a member of its staff, then the attorney will be an employee of the district and the attorney's employment may be discussed in closed session pursuant to the personnel exception.

Nepotism laws may apply. According to the attorney general, the nepotism laws applicable to school districts apply to independent contractors as well as to employees. Tex. Att'y Gen. Op. No. DM-076 (1992). Accordingly, a school district may not hire an individual related to a board member within a prohibited degree to provide legal services, regardless of whether the individual is hired as a regular employee or as an independent contractor. The attorney general has opined, however, that the nepotism laws may not apply to prohibit the retention of a law firm in which a board member's relative owns an interest. Tex. Att'y Gen. LO-97-028 (1997).

Should a district sign a contract with its school attorney or firm?

Although it is not legally required, school districts are strongly encouraged to retain an attorney or law firm pursuant to a written agreement. This agreement should include the effective dates of the contract; a description of the fee structure, including terms related to the provision of cost or fee estimates; the attorney's duties; the positions or persons within the district with whom the attorney is authorized to communicate; insurance requirements; billing and payment schedules, including the level of detail expected on invoices; the conditions under which the contract may be cancelled; and any other terms or conditioned agreed to by the parties.

What are the possible fee arrangements for legal representation?

Hourly rate: Some attorneys or firms charge an hourly rate for all legal services provided to school district clients. In this case, a district should inquire about the hourly rates for other firm personnel who may perform legal services for the district, such as consulting attorneys, legal assistants, and law clerks.

Retainer: Many firms that specialize in school law offer a retainer agreement under which a district pays a set amount for certain specified services, such as phone or email consultation, periodical subscriptions, policy drafting or review, agenda preparation or review, or limited in-service training. Additional services, like attending hearings, advice on complex or open-ended legal issues, or significant training events may be provided at an additional hourly rate. A retainer agreement should define clearly the legal services covered by the retainer and those services covered by an hourly rate.

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The retainer may be a fixed monthly or annual rate or a *not-to-exceed* fee. A fixed rate remains the same no matter how much work the attorney or firm performs under the retainer in a particular period. Under a not-to-exceed fee, the attorney or firm bills the district at an hourly rate up to a predetermined maximum. If the bill for the month does not reach the maximum, the district pays only for the hours of legal services provided. If the bill exceeds the maximum, the district pays only the agreed maximum for services covered by the retainer; other services are billed at an hourly rate.

Flat fee: A district may enter into a flat fee arrangement where the board agrees to pay a fixed amount for legal services without regard to the actual number of hours of worked. A flat fee arrangement may be appropriate for such legal services as an in-service training, a response to a demand letter, a written legal opinion, service as a hearing officer, attendance at a set number of board meetings, or representation in a contested matter.

According to an attorney general opinion, a flat fee arrangement is not a gift of public funds in violation of the Texas Constitution, article III, section 52, if the board determines that the fee arrangement accomplishes a public purpose, the board retains sufficient control over the expenditure to ensure that the public purpose is accomplished, and the district receives a return benefit. Tex. Att'y Gen. Op. No. KP-099 (2016).

Contingent fee: Contingent fee contracts may be used when a client who is a plaintiff in a legal proceeding agrees to pay an attorney a share of any award recovered in the proceeding. Since 2019, a district procuring legal services under a contingent fee contract must comply with specific requirements related to the selection process, public notice, written board findings, and attorney general approval. Texas Government Code chapter 2254, subchapter C (§§ 2254.101-110)

The Texas Government Code defines *contingent fee contract* as a contract for legal services under which the amount or payment of legal fees is contingent on the outcome of the matter for which legal services were obtained. The Texas legislature broadened the definition in 2021 to include an amendment to a contract for legal services if the amendment changes the scope of representation or may result in filing an action or amending a petition in an existing action. Tex. Gov't Code § 2254.101(2). (*See* Tex. Att'y Gen. Op. No. KP-0378 (2021) (addressing whether amendments to a contract entered into before September 1, 2019, must comply with the requirements.))

Only requirements related to selection (section 2254.1032), indemnification (section 2254.1034), notice and approval (section 2254.1036), and contracts as public information (section 2254.1037) apply to contracts for the collection of an obligation (debt, judgment, claim, account, fee, fine, tax, penalty, interest, loan, charge, or grant) that is delinquent or for services under Texas Government Code section 1201.027 (legal services in connection with issuance of public securities). Tex. Gov't Code § 2254.102(e).

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A contract entered into in violation of Texas Government Code chapter 2254, subchapter C is void as against public policy. Tex. Gov't Code § 2254.110. If there is doubt about whether a new contract or contract amendment with an attorney or law firm is subject to any or all of these requirements, a district should discuss it with an attorney in a position to advise the district.

Costs: An agreement for legal services will likely require the district to reimburse the attorney or firm for expenses directly related to providing those legal services, such as travel, postage, copies, filing fees, expert fees, and the like. Districts should not agree to pay overhead costs, such as general maintenance expenses, personnel costs, or membership fees.

Considering In-House Counsel

What services do in-house counsel provide for school districts?

The scope of legal services provided by in-house counsel depends on the number and expertise of attorneys employed by the district and the needs and resources of the district. Typical tasks may include the following:

Risk management: Because in-house counsel are generally more familiar with district personnel and operations, they are uniquely positioned to identify and reduce legal risks in the district, to advise district officials within the context of local needs or other local considerations, and to anticipate interconnected legal needs that reduce future legal risks. In addition, administrators may be more likely to seek answers earlier from in-house counsel, instead of guessing and hoping for the best when trouble is brewing. Not only can administrators seek input from in-house counsel in the early phases of planning and establishing day-to-day procedures, but they also get a more timely response from an attorney dedicated to the district. In-house attorneys spend a significant portion of their time doing "preventative" legal work by answering inquiries from district employees, participating on the superintendent's leadership team, disseminating new legal information, drafting and reviewing policies, auditing district records for legal compliance, negotiating and reviewing contracts, preparing written legal opinions on issues facing the district, and attending board meetings. In-house counsel also may investigate allegations of employee wrongdoing, discrimination, or harassment.

Management of legal services: In-house counsel can encourage effective management of all legal services to the district. Most in-house counsel monitor the work done and bills sent by outside law firms that represent the district.

In-house counsel also can assist with certain aspects of litigation, such as coordinating the discovery process or handling subpoenas served on the district. In-house counsel can ensure that legal advice and litigation strategies impacting the district are consistent, uniform, and not contradictory to other district operations.

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Dispute resolution: In-house counsel may meet with complaining parties informally to resolve a dispute before it reaches the board or requires the involvement of an outside law firm. In-house counsel may also advise administrators in handling grievances.

Training: Consistent and high-quality staff training is essential to avoiding legal pitfalls in a school district. In-house counsel routinely develop and conduct training for staff and board members on legal issues as part of the district's strategic plan.

What services don't in-house counsel provide for school districts?

Despite the broad scope of legal services that in-house counsel can provide, there are circumstances when a district will need to retain outside counsel. This may be driven by the capacity of the legal department to handle the volume of work or by the nature of the particular issue. Some areas that might warrant retention of outside counsel include the following:

Litigation: If a district becomes a party to litigation, either as a plaintiff or a defendant, it will be necessary to retain counsel to represent the district in that litigation. Sometimes this representation may be covered by a district's insurance coverage. See We've Been Sued! Now What?

Special projects: Depending on the experience and expertise of a district's in-house counsel, certain matters or projects may require more specialized counsel. This might include elections to approve a tax rate, bond elections and issuances, alleged Title IX violations, eminent domain, special education matters, or politically charged issues.

How much does in-house counsel cost a school district?

The component costs include:

Salary and benefits: This must be considered for the attorney positions as well as administrative staff and legal assistants.

Overhead: This includes the customary cost of office space, furniture, equipment, utilities, and other facility overhead expenses.

Unique costs: Adding a legal department will likely require paying for specialized legal research materials, mandatory continuing legal education training, mandatory State Bar of Texas membership, and voluntary membership in the State Bar of Texas School Law Section, Texas Council of School Attorneys, and NSBA Council of School Attorneys.

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How much does in-house counsel save a school district?

A board considering in-house counsel should compare the estimated cost of in-house counsel based on the components above with the annual cost of legal services of the type that in-house counsel would provide. Direct cost savings alone may not offset the increased cost of adding one or more positions on the payroll; however, considering the money saved by renegotiating contracts, resolving disputes earlier, managing legal services more efficiently, and preventing legal claims through more legal training, in-house counsel may be a bargain for some school districts. Although cost savings cannot be guaranteed, many districts realize significant savings, depending on the size and circumstances of the district.

Communicating with Your Attorney

Who is the school attorney's client?

An attorney's relationship with a client is governed primarily by the Texas Disciplinary Rules of Professional Conduct—the ethical rules applicable to every attorney licensed in Texas. A school district's attorney represents the district as an entity, not any single person associated with the district. The board of trustees, acting as a body corporate, governs the district. Consequently, the attorney owes an ethical obligation to the district, not to any individual board member, board officer, or employee, including the superintendent. Tex. Disciplinary R. of Prof'l Conduct 1.12. Under certain conditions, the attorney may also provide limited representation of individuals acting for the district. Such circumstances may arise when a lawsuit is filed against the district, and individual administrators or trustees are named as co-defendants. This can only occur, however, when there is no conflict in the interests of the parties. Tex. Disciplinary R. of Prof'l Conduct 1.06.

In some larger districts, the board may retain counsel specifically to represent the board and its interests. This special counsel role may supplement the work of in-house counsel or other outside counsel, but the representation focuses on providing immediate and direct advice to the board. Typically, outside of board meetings, the board's counsel will coordinate primarily with the board president or board officers to avoid unnecessary expense, confusion in communication, or concerns about violating the OMA. The attorney for the board may facilitate communication and coordination between the board and administration and help ensure compliance with the OMA, the rules of parliamentary procedure, and local board policy during board meetings. Like other attorneys for the district, board counsel represents the district's interests and not those of any individual trustee.

Who in the district may communicate with the district's attorney?

When an attorney represents an entity, such as a school district, the attorney may report to and accept direction from the entity's *authorized* representatives. Tex. Disciplinary R. of Prof'l Conduct 1.12. Generally, in a school district this could include the superintendent and other specified administrators, as well as board members.

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To control the flow of information and the cost of legal services, districts often limit the persons who have access to the district's attorney. In most districts, the superintendent and the board president are the primary contacts for the district's attorney. In some districts, the other trustees may also contact the attorney. Depending on factors like the size and complexity of the school administration, other administrators—such as business managers, campus principals, and assistant superintendents—may need access to the attorney. Both the district and the attorney need a clear understanding of who is authorized to call the attorney and under what circumstances. The parameters should be specified in the written agreement between the attorney and the district, in TASB Policy BDD(LOCAL) or other written procedure, or both. In deciding who may contact the district's attorney, a district should bear in mind that the wider the circle of access, the greater the potential for unexpected legal costs and the need for outside counsel to help harmonize diverse points of view. On the other hand, the cost of not seeking advice can far outweigh the cost of a preventative phone call. Each district must decide how best to strike the balance between the need to control costs and the need to get timely legal advice.

Are communications with a district's attorney confidential?

From the public: The Rules of Professional Conduct prohibit an attorney from revealing confidential client information—that is, information regarding a client or supplied by a client during the course of representation. Tex. Disciplinary R. of Prof'l Conduct 1.05. Further, the attorney-client privilege protects from disclosure confidential communications between a client and its attorney that were made for the purpose of obtaining legal advice. Tex. R. Evid. 503. By shielding those communications, the privilege allows unrestrained communication and contact between the attorney and client, without fear that the communications will be revealed in public or a legal proceeding. *Harlandale Indep. Sch. Dist. v. Cornyn*, 25 S.W.3d 328 (Tex. App.—Austin 2000, pet. denied).

For Texas school districts, the attorney-client privilege protects communications from disclosure in litigation as well as in response to public information requests. Tex. Gov't Code § 552.107. In fact, the Texas Supreme Court found the attorney-client privilege to be a compelling reason to overcome the presumption of openness under Texas Government Code section 552.302. *Paxton v. City of Dallas*, 509 S.W.3d 247 (Tex. 2017). According to the Court, "in the public sector, maintaining candid attorney-client communication directly and significantly serves the public interest by facilitating access to legal advice vital to formulation and implementation of governmental policy. Full and frank legal discourse also protects the government's interest in litigation, business transactions, and other matters affecting the public." *Dallas,* 509 S.W.3d at 250. Without the privilege, school districts might fail to engage in "fruitful self-analysis and decide not to seek needed legal advice." *In re City of Georgetown*, 53 S.W.3d 328 (Tex. 2001).

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It is important to remember that an in-house attorney may function in multiple capacities: for example, as a lawyer when giving legal advice and as an administrator when performing administrative tasks, such as providing training on legal compliance. Thus, all communications with in-house counsel are not necessarily confidential and protected from public disclosure.

The OMA also protects a district's communications with its attorney by allowing a private consultation when the board seeks its attorney's advice about pending or contemplated litigation or a settlement offer, or on a matter in which the attorney's duty of confidentiality conflicts with the requirement for an open meeting. Tex. Gov't Code § 551.071.

Not from the board: Although communications with the district's attorney are generally privileged from the public, individual communications by authorized district representatives with access to the attorney are not privileged from the *client*, namely the board acting as a body corporate on behalf of the district. When dealing with the district's attorney, board members and district personnel must remember that the attorney represents the district, which acts through a majority of its board members. Therefore, the attorney does not represent the interests of any individual board member, administrator, or employee. Tex. Disciplinary R. of Prof'l Conduct 1.12. As a result, what an individual board member, administrator, or employee tells the attorney about district issues and the advice the attorney renders cannot be kept from the board. Moreover, the board should expect the district's attorney to keep the superintendent informed about board members' questions and the attorney's advice, unless the consultation involves a matter in which the board and superintendent have conflicting interests.

What are some ways to facilitate clear communication with the district's attorney?

Call early. Seeking legal advice before problems develop is a key strategy for managing risk. Calling the attorney before making a risky decision might head off a lawsuit. Also, school officials should avoid last minute questions about important matters whenever possible. Your attorney may be an expert on school law, but everyone benefits from more time to fully consider and, if necessary, research legal issues.

Communicate facts as completely and accurately as possible. Every legal opinion is limited by and to the underlying facts and circumstances as understood by the attorney giving the advice. If an attorney lacks relevant information at the time advice is given, the advice may be incomplete or flawed. Thus, it is important to give the attorney as much accurate information as possible.

Listen carefully. Both attorneys and districts benefit from taking the time to communicate carefully about the substance of the attorney's legal advice. Attorneys may assume that school officials have more information about a situation or relevant legal authorities than the officials do. On the other hand, school officials may hear only what they expect or want to hear when an attorney offers advice. Taking the time to clarify understanding will prevent problems later.

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This document is provided for educational purposes and contains information to facilitate a general understanding of the law. References to judicial or other official proceedings are intended to be a fair and impartial account of public records, which may contain allegations that are not true. This publication is not an exhaustive treatment of the law, nor is it intended to substitute for the advice of an attorney. Consult your own attorney to apply these legal principles to specific fact situations.

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MEMORANDUM

To: Members of the Board of Trustees
From: Sandra Sanchez, CTE Administrator
Subject: Workforce Solutions Borderplex (WSB) Work Experience Agreement
Date: June 25, 2024

HISTORY:

CTE has continuously been working with various industry partners in the past years. One of our partners is Workforce Solutions Borderplex. They are part of our SEISD CTE Advisory Board. They have reached out to us to see if we would like to participate their new program called "Nextforce." This program will support those students that are about to graduate and those that have dropped out. It would be a great assistance to getting students to return and graduate.

RATIONALE:

This is great opportunity for the San Elizario District. ESSER funds are coming to an end and the District will be left with areas that will need support. With WSB-Next Force we will be able to get interns that the District can use to fill a vacancy and at the same time provide the intern a much needed experience. This will create a positive culture in which the San Elizario School District is helping both the recent graduates and leavers to graduate by assisting them reach the next part of their career.

BUDGET:

No Cost – Workforce Solutions Borderplex will pay the interns.

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for the Board of Trustees to approve the WSB Work Experience agreement as presented.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition
☒ Attachment Included

WORK EXPERIENCE AGREEMENT

Employer Name		**Worksite Location**		**Job Title**	
Participant Name		**Start Date**		**End Date (on or about)**	
Hourly Pay Rate		**Maximum Hours:**		**Maximum Value:**	

Workday	***SUN***	***MON***	***TUE***	***WED***	***THUR***	***FRI***	***SAT***
Daily Work Schedule	am	am	am	am	am	am	am
	pm	pm	pm	pm	pm	pm	pm
Total Scheduled Hours Per Week (Not to Exceed 40 Hours):							

Job Description and Duties: (as provided by employer & validated by WSB)

EMPLOYER (WORK SITE) ROLES AND RESPONSIBILITIES

Main Point of Contact – Immediate Supervisor		**Phone Number:**		**Email:**	

Responsibilities of WORKSITE:

1. **WORKSITE** assures that **Workforce Solutions Borderplex** Participants will receive meaningful work experience in a fully supervised and safe working environment.
2. **WORKSITE** agrees to provide one (1) **WORKSITE** supervisor for Participants and designate at least a single alternate supervisor. The **WORKSITE** supervisor, whose qualifications are commensurate with the job specifications, shall be present during Employee Participant's hours of work. In addition,

- **WORKSITE** will comply with the regulations set forth in the Supervisor Handbook.
- Work hours may vary based on the needs of the **WORKSITE**, **up to 40 hours per week**
- No Employee Participant shall work for more hours than stipulated under the terms of the AGREEMENT. At no time shall an Employee Participant be required to work, or be compensated for work in excess of 40 hours of work per week**. Any compensation for work that may occur in excess of 40 hours shall be the sole responsibility of the WORKSITE, and paid by the WORKSITE in accordance with applicable laws or regulations governing wages and hours, to include but not limited to rules set forth by the Fair Labor Standards Act (FLSA).**
- **WORKSITE** shall have sufficient equipment and materials to perform the assigned job and sufficient meaningful work to occupy Employee Participant time during working hours.
- **WORKSITE** supervisor or alternate supervisor shall sign time and attendance records on a weekly basis, verifying the accuracy of time worked. **WORKSITE** agrees to accept direct financial responsibility for overpayment of wages resulting from negligence and/or misrepresentation of actual time worked.
- **WORKSITE** supervisor shall meet one-on-one with Employee Participant at least once a week to discuss Employee Participant's progress and complete the performance appraisal as required.
- **WORKSITE** supervisor shall provide feedback through a Workforce Evaluation form to **Workforce Solutions** Borderplex staff during the participants third week of work experience/internship.
- **WORKSITE** supervisor shall provide a completion report form to **Workforce Solutions Borderplex** staff once the participants work experience/internship has been completed.
- **WORKSITE** will agree to comply with all employment laws.
- **WORKSITE** will agree to accept the Non-Disclosure agreement provided in Appendix A.

3. **WORKSITE** agrees to post job description, emergency contact information and Child Labor Law poster in the work area of each Employee Participant. An alternate plan in case of inclement weather shall be listed on the job description of any assignment that involves mostly outdoor employment.

4. **WORKSITE** agrees to maintain the confidentiality of any and all information regarding Participants or their immediate families. **WORKSITE** shall not release any information to any other agency, entity, person or business without the specific approval of the Employee Participant's parent or guardian. In the event that WORKSITE receives a request under the Texas Public Information Act related to such information, WORKSITE agrees to notify Workforce Solutions so that interested parties may contact the Attorney General of Texas regarding the potential release of such information.

5. **Records and Reports**: At such times and in such forms as the Federal Government, State, or the **Workforce Solutions Borderplex** may require, the **WORKSITE** shall furnish statements, records, reports, data, and/or information pertaining to matters covered by the AGREEMENT, or related to implementation of the AGREEMENT.

6. **Project Monitoring and Project Close-Out:** At any time during the term of this AGREEMENT, **WORKSITE** shall permit the Secretary of Labor, the Comptroller General, **Workforce Solutions**

Borderplex or their authorized representative to monitor project performance pursuant to the terms of this **AGREEMENT.**

7. **Work Environment:** As our Work Experience and Subsidized Employment participants are provided through a federally funded work readiness program, we are required to provide a safe and healthy work environment. As a Worksite Employer for participants of this program, please certify that you:

- Promote frequent and thorough hand washing, including by providing workers, customers, and worksite visitors with a place to wash their hands. If soap and running water are not immediately available, provide alcohol-based hand rubs containing at least 60% alcohol.
- Encourage workers to stay home if they are sick.
- Encourage respiratory etiquette, including covering coughs and sneezes.
- Provide customers and the public with tissues and trash receptacles.
- Encourage physical distance among employees and between employees and others if state and local health authorities recommend the use of social distancing strategies.
- Discourage workers from using other workers' phones, desks, offices, or other work tools and equipment, when possible.
- Maintain regular housekeeping practices including routine cleaning and disinfecting of surfaces, equipment and other elements of the work environment.
- Provide Personal Protective Equipment (PPE), such as masks and gloves, as needed.
- Maintain policies requiring employees to report when they are sick or experiencing symptoms of COVID-19.
- Notify workers and Grant Associates if anyone at the worksite is diagnosed with COVID-19

PARTICIPANT ROLES AND RESPONSIBILITIES

Include any other role & responsibilities, like reporting to work on time and as instructed, communicate with Case Manager with any questions or supportive services, etc…

Nondisclosure Agreement (NDA)

As part of your opportunity to participate in the Work Experience Program through Workforce Solutions Borderplex ("WSB") and its contractors and partners, you will have access to Confidential Information of the Worksite where you are assigned for your internship and work experience.

This Workforce Program Participant Nondisclosure Agreement (NDA) is written as an agreement between you, on the one hand, the WSB, on the other, to protect any Confidential Information of the Worksite where you perform your work experience.

An NDA is a binding contract to prevent sensitive information being disclosed. This NDA is a promise by you not to talk about, post on social media, discuss with family/friends, or otherwise publish Confidential Information from your Worksite. An NDA is often referred to as a "confidentiality agreement."

The Confidential Information of your Worksite includes any type of data, information, or documentation (in electronic or paper form) that is treated as confidential under the law or by your Worksite. Confidential Information includes any personal information about others you obtain through your Worksite that would constitute an invasion of privacy for you to discuss or release outside of work. Confidential Information includes private or sensitive internal business and operational information for your Worksite. Examples of Confidential Information protected by this NDA are:

- Names, addresses, telephone numbers, and emails of customers, suppliers, participants
- Any private personal information of others, such as dates of birth, social security numbers, driver's license numbers, family membership, income, health information, insurance information, test results, financial information.
- Internal corporate information such as financial information, sales information, strategies, legal matters, auditor information.
- Trade secrets, meaning any type of device, plan, program, app, that was developed and owned by your Worksite for its business.
- Business plans or strategies.

In return for WSB's agreement to provide you with a paid Work Experience, you agree in return to keep your Worksite's Confidential Information strictly confidential.

By your signature below, you are confirming that you have read, reviewed, and agree that:

- You will keep your Worksite's Confidential Information in strict confidence, protect the security, integrity, and confidentiality of the Confidential Information and not permit unauthorized access to or unauthorized use, disclosure, publication, or dissemination of Confidential Information.

- You understand and agree that your Worksite owns its Confidential Information. This means you cannot use or take Confidential Information with you at the end of your Work Experience.

- You agree not to make unauthorized copies of or take Confidential Information and that you will not retain or keep any Confidential Information after your Work Experience ends.

- The obligation to keep Confidential Information confidential extends beyond your Work Experience for a minimum period of 10 years.

- Violations of this NDA may lead to financial penalties and termination of your Work Experience.

This NDA is in addition to any policies or agreements provided by your Worksite, and supplements any applicable law governing the confidentiality of your Worksite's information or property.

WORKFORCE SOLUTIONS BORDERPLEX ROLES AND RESPONSIBILITIES

1. Workforce Solutions shall identify and refer Participants to the WORKSITE and shall provide subsequent support and assistance to the WORKSITE as needed during the operation of this program:
   - Provide case management to the Participants and identify barrier to employment for successful completion.
   - Support of general supervision to include ongoing feedback to both WORKSITE and supervisor.

2. Grant Associates designated subcontractor shall provide check-writing or electronic transfer of payroll services for Participant work activity according to a standard payroll schedule. Grant Associates designated subcontractor shall retain personnel files on all with the following contents:
   - Certificate of I-9/Employment Eligibility
   - Copy of Social Security Card
   - Participant Pay Rate
   - Signed Acknowledgement Grievance/Complaint Procedure
   - Consent for Criminal Background Check
   - Pre-Employment Drug Screening Information (or Wavier thereof) Management of critical incidents as the employer of record.
   - Timesheet management to include receipt and processing of said documents.
   - Worksite injury and Workers' Compensation coordination.
   - Review of worksite safety to include compliance with Wage and Hour and Federal/State Labor Law requirements.

3. Workforce Solutions will supply time sheets and performance appraisal templates.

4. Grant Associates designated subcontractor shall be considered the employer of record for the Participants placed on worksites per this Agreement and be responsible for all compensation to the Participants for work experience/internship activities at a WORKSITE location. In addition, Grant Associates designated subcontractor will assume responsibility for Workers' Compensation liability. The Grant Associates designated subcontractor will agree to comply with all employment laws and be solely responsible for any employment-related claims by the participants.

5. Workforce Solutions Borderplex will conduct a job analysis prior to the placement of an Employee Participant in work experience/internship, and develop a job description and specifications, if they do not already exist.

ALL PARTIES AGREEMENT

This AGREEMENT is entered into between _hereinafter referred to as the work experience/internship "WORKSITE," and Workforce Solutions Borderplex, a non-profit corporation organized under the laws of the State of Texas hereafter referred to as "Workforce Solutions Borderplex."

WITNESSETH:

It is the intent of this AGREEMENT to provide Workforce Solutions Borderplex and the WORKSITE an overview of the administrative and operational structure for the employment component of the work experience/internship program. Working with the targeted populations in the Local Workforce Development Area, Workforce Solutions Borderplex has received under contract federal funds to support an area work experience/internship program for eligible participants using non-profit, public and private employer worksites.

WHEREAS, The Congress of the United States has enacted the Workforce Innovation and Opportunity Act of 2014, Public Law 113- 128 (H.R. 803), hereinafter referred to as the "ACT"; and,

WHEREAS, Grant Associates has entered into a financial agreement with the Workforce Solutions Borderplex Workforce Development Board to provide for the delivery of services in local area for the operation of a work experience/internship program, and,

WHEREAS, Grant Associates designated subcontractor shall be considered the employer of record for the Participants placed on worksites per this Agreement and be responsible for all compensation to the Participants for work experience/internship activities at a WORKSITE location.

WHEREAS, the Local Area's plan identifies a need for an employment program offering Work Experience/Internships for eligible and identified participants; and,

WHEREAS, Grant Associates designated subcontractor is ready, willing and able to provide payroll services and Workers' Compensation coverage for this experience for those Participants working at the WORKSITE locations as the Employer of Record,

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained in this AGREEMENT, and subject to the terms, conditions and assurances as herein set forth, the parties do hereby agree as follows:

B. GENERAL TERMS

Agreement Period:
The term of this Agreement will be from the date of the last signature below and shall continue for a period as outlined in the agreement. Thereafter, this Agreement will automatically renew on a year-to-year basis, not to exceed three (3) year renewals.

Provisions:
If any provisions of this AGREEMENT are found to be in violation of local, state, or federal rule, law or regulation, the AGREEMENT shall be changed to comply with such law, rule or regulation.

Complaint Procedure:
Participants enrolled in Workforce Solutions Borderplex program services shall not be considered employees of the WORKSITE. Should the WORKSITE have any dissatisfaction, concern, or complaint about the manner in which the Workforce Solutions Borderplex Participants are performing responsibilities under this AGREEMENT, those matters shall be communicated to the designated Workforce Solutions Borderplex representative for appropriate action as deemed necessary.

Termination of Agreement:
Given the short-term operating period of work experience/internship programs, this AGREEMENT may be terminated by either party with written notice to the other party or by mutual agreement of both parties within 30 days of receipt of said notice.

Performance of Conditions:
Workforce Solutions Borderplex and the WORKSITE certify that all conditions precedent to the valid execution of the AGREEMENT or its parts has been satisfied. WORKSITE assures it possesses legal authority to participate in this AGREEMENT.

Laws Applicable:
It is the intent of the parties hereto that the terms and conditions of this AGREEMENT, and the work to be performed hereunder, are subject to the applicable provisions of Federal law, and any rules and regulations lawfully promulgated hereunder, and to all applicable state and local laws, ordinances, rules and regulations.

Compliance with WIOA:
WORKSITE agrees it will comply with the requirements of the Workforce Innovation and Opportunity Act of 2014 (P.L. 113-128), and with regulations and policies promulgated hereunder. Per the terms of this AGREEMENT, the WORKSITE, by signing this AGREEMENT, will comply with the following specific requirements required to provide services under the ACT.

- Maintenance of Effort: The WORKSITE will only provide services under this AGREEMENT, which in the absence of said AGREEMENT would not have been available to the Participants.
- Non-Displacement of Workers: The WORKSITE certifies that by entering into this AGREEMENT, no permanent full-time employee was displaced from their employment as a result of the terms of this AGREEMENT.
- Prohibition of Political Activities: All employees whose employment directly resulted from AGREEMENT funding shall not be involved in any political activities to include candidate and/or campaign support.
- Lobbying. The WORKSITE shall not use funds and/or human resources to promote or initiate any activity tied to lobbying efforts related to local, state and/or federal politics.

- Sectarian Activities. The WORKSITE shall not provide employment or training in sectarian activities and/or use contract resources to promote such activities.
- Union Activities. The WORKSITE shall not use any funds or resources provided under this AGREEMENT to assist, promote or deter union organizing and/or affect a collective bargaining process.

Rights and Remedies Not Waived:
Payment of wages by Grant Associates designated subcontractor shall not be construed as a waiver by the WORKSITE of their responsibility to provide competent management of Participants in this work-based activity. Although Grant Associates designated subcontractor shall be recognized as the employer of record of the Participants, the WORKSITE will maintain responsibility for direct supervision to include the maintenance of a safe and healthy working environment for Participants.

C. AGREEMENT EXECUTION:

The parties hereto have caused the AGREEMENT to be executed effective on the date last signed by the parties. The undersigned is an authorized representative of the Worksite Employer and hereby attests that the information set forth above is true and correct, to the best of his/her knowledge.

WORKSITE
Attest (Signature) Name
Title Date

PARTICIPANT
Attest (Signature) Name
Date

WORKFORCE SOLUTIONS BORDERPLEX
Attest (Signature) Name
Title Date

Internal Reference Only

Participant ID Funding Source

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Roberto E Gallegos, Risk Management Coordinator
Subject: Health Plan Premium Rates and Benefits for the 2024-2025 Plan Year
Date: June 25, 2024

HISTORY:

The current employee yearly premium contributions to the health fund are not sufficient to maintain a solvent health fund.

RATIONALE:

The expenses to the health fund for the 2024-2025 benefits plan year are projected to exceed revenues. To offset the deficit, it is necessary to make revenue increases. Modifying the medical benefit plans and increasing the employee's monthly medical premiums will generate enough revenue to cover the projected expenses. All scenarios assume that the employer contribution will remain at $625 per member per month.

BUDGET:

Modifying the medical plan benefits and increasing the employee's monthly premiums will increase revenues to ensure the health fund remains solvent.

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for the board of trustees to review the health benefits design premium rate increases as presented and provide direction to administration.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition
☒ Attachment Included

CURRENT MONTHLY DEDUCTIONS				
	CDHP ACO	CDHP PPO	CORE ACO	CORE PPO
EMPLOYEE ONLY	$8	$73	$135	$206
EMPLOYEE & SPOUSE	$490	$627	$686	$836
EMPLOYEE & CHILD(REN)	$422	$538	$596	$724
EMPLOYEE & FAMILY	$917	$1,170	$1,211	$1,489
DOUBLE EMPLOYEES	$319	$457	$539	$689

PROPOSED MONTHLY DEDUCTIONS NO DEFICIT RECOVERY		
	CDHP	CORE
EMPLOYEE ONLY	$33	$192
EMPLOYEE & SPOUSE	$544	$828
EMPLOYEE & CHILD(REN)	$458	$674
EMPLOYEE & FAMILY	$1,035	$1,695
DOUBLE EMPLOYEES	$410	$1,070

PROPOSED MONTHLY DEDUCTIONS WITH DEFICIT RECOVERY		
	CDHP	CORE
EMPLOYEE ONLY	$42	$245
EMPLOYEE & SPOUSE	$693	$1,056
EMPLOYEE & CHILD(REN)	$584	$860
EMPLOYEE & FAMILY	$1,320	$2,160
DOUBLE EMPLOYEES	$695	$1,535

PROPOSED MONTHLY DEDUCTIONS NO DEFICIT RECOVERY WITH $1 M FUND BALANCE		
	CDHP	CORE
EMPLOYEE ONLY	$44	$258
EMPLOYEE & SPOUSE	$730	$1,112
EMPLOYEE & CHILD(REN)	$615	$905
EMPLOYEE & FAMILY	$1,390	$2,275
DOUBLE EMPLOYEES	$765	$1,650

PROPOSED MONTHLY DEDUCTIONS WITH DEFICIT RECOVERY WITH $1 M FUND BALANCE		
	CDHP	CORE
EMPLOYEE ONLY	$48	$278
EMPLOYEE & SPOUSE	$787	$1,198
EMPLOYEE & CHILD(REN)	$663	$976
EMPLOYEE & FAMILY	$1,498	$2,452
DOUBLE EMPLOYEES	$873	$1,827

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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Discussion of changes and/or impact to local, state, and federal funding in accordance with School FIRST Rating Indicator #20
Date: June 25, 2024

HISTORY:
The state's school financial accountability rating system, known as the School Financial Integrity Rating System of Texas (FIRST), ensures that Texas public schools are held accountable for the quality of their financial management practices and that they improve those practices.

RATIONALE:
One of the Financial Competence Indicators is:
#20 – Did the school district's administration and school board members discuss any changes and/or impact to local, state, and federal funding at a board meeting within 120 days before the district adopted its budget?

Though these changes have been discussed during the budget workshops, they are summarized here by category:

Local Funding

Maintenance & Operations (M&O) Tax Rate (used for levying of tax)

2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
$1.1089	$1.0287	$1.0151	$0.9207	$0.9033	$0.7219	$0.7156*

**estimated, final rate will not be known until August of 2024 once final certified values are available and provided to TEA and is subject to change if additional tax rate compression is approved during a special legislative session*

Maintenance & Operations (M&O) Tax Collections (used for Tier 1 and Tier 2 state funding)

2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
$2,472,105	$2,442,423	$2,590,273	$2,648,181	$2,923,682	$1,996,490*	$2,348,341**

**year to date as of May 2023 – decrease is due to tax compression noted above and increase in homestead exemption from $40K to $100K*
***estimated as final levy will not be known until August of 2024 once final certified values are available*

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Average interest rate (using Lonestar investment pool rate)

2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
2.37%	1.62%	0.13%	0.24%	3.94%	5.45%*	5.45%**

**average rates through May 31, 2024*
***the initial market expectation was for two interest rate decreases by summer of 2024, but continued inflation and strong economic data has delayed that decrease until further notice*

State Funding

Basic Allotment (funding/std along with attendance & std demographics drive Tier 1 funding)

2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
$5,140	$6,160	$6,160	$6,160	$6,160	$6,160	$6,160

Tier 2 Guaranteed Yield Level 1 (additional funding available above Tier 1 levels for tax rates above the minimum compressed rate)

2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
$106.28	$98.56	$98.56	$98.56	$98.56	$126.21	$129.52

Tier 2 Guaranteed Yield Level 2 (additional funding available above Tier 1 levels for tax rates above the minimum compressed rate)

2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
$31.95	$49.28	$49.28	$49.28	$49.28	$49.28	$49.28

Federal Funding

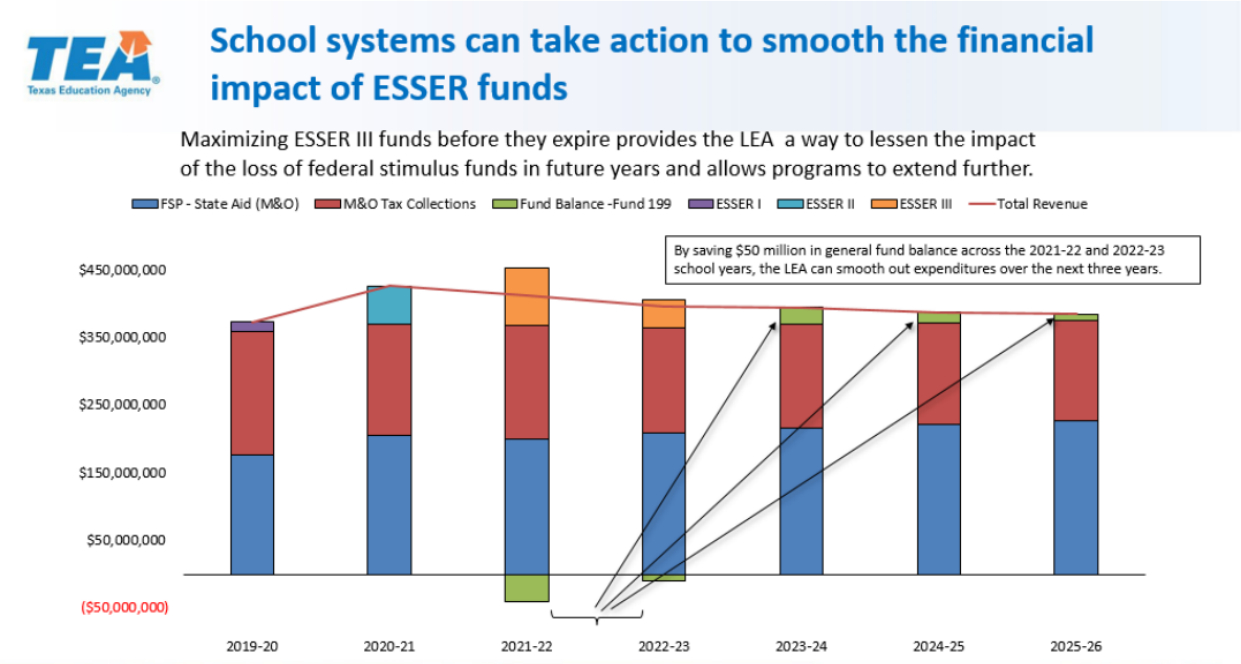
Non-ESSER/ non-COVID grant Entitlements

Grant by Year	2022-23 (final)	2023-24 (final)	2024-25 (planning)
Title I, Part A	$1,881,491	$1,993,795	$2,011,006
Title I, Part C	$39,809	$17,566	$27,793
Title II, Part A	$198,043	$238,312	$220,945
Title III, Part A	$190,989	$194,310	$171,324
Title IV, Part A	$152,037	$148,608	$143,039
IDEA-B Formula	$647,746	$670,547	$604,155
IDEA-B Preschool	$8,526	$9,081	$8,467
Title I, Part D	$66,672	$65,368	$61,431

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ESSER & COVID grant entitlements

- 2020-2021 CARES ESSER I: $1,716,283
- 2020-2023 CRRSA ESSER II: $6,962,081
- 2020-2024 ARP ESSER III: $15,640,897
- 2021-2023 School Health Support Grant: $122,961
- 2021-2023 ARP IDEA-Formula: $154,945
- 2021-2023 ARP IDEA-Preschool: $9,058
- 2021-2024 ARP Homeless I: $20,240
- 2021-2024 ARP Homeless II: $69,024



BUDGET IMPACT:
There is no budget impact with this agenda item as it is for discussion and information only.

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☐ For approval ☒ Report / Information only ☐ Recognition only

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Discussion on Proposed Budget and Proposed Tax Rate for 2024-2025 School Year
Date: June 25, 2024

HISTORY:
A "Notice of Public Meeting to Discuss Budget and Proposed Tax Rate" was published in the West Texas County Courier on June 6, 2024 in accordance with TEC 44.004(b).

RATIONALE:
The purpose of this agenda item is to present the proposed budget and proposed tax rate for the upcoming year.

BUDGET IMPACT:
There is no budget impact with this agenda item as it is for presentation and discussion only.

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☐ For approval ☒ Report / Information only ☐ Recognition only

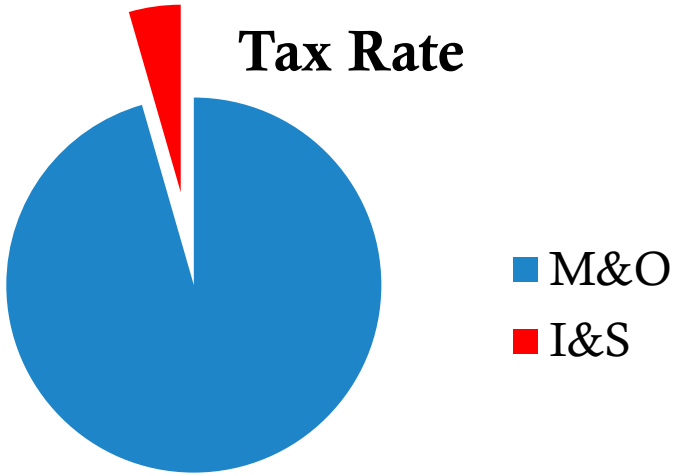
Discussion on Proposed Budget and Proposed Tax Rate for the 2024-25 School Year

June 25, 2024

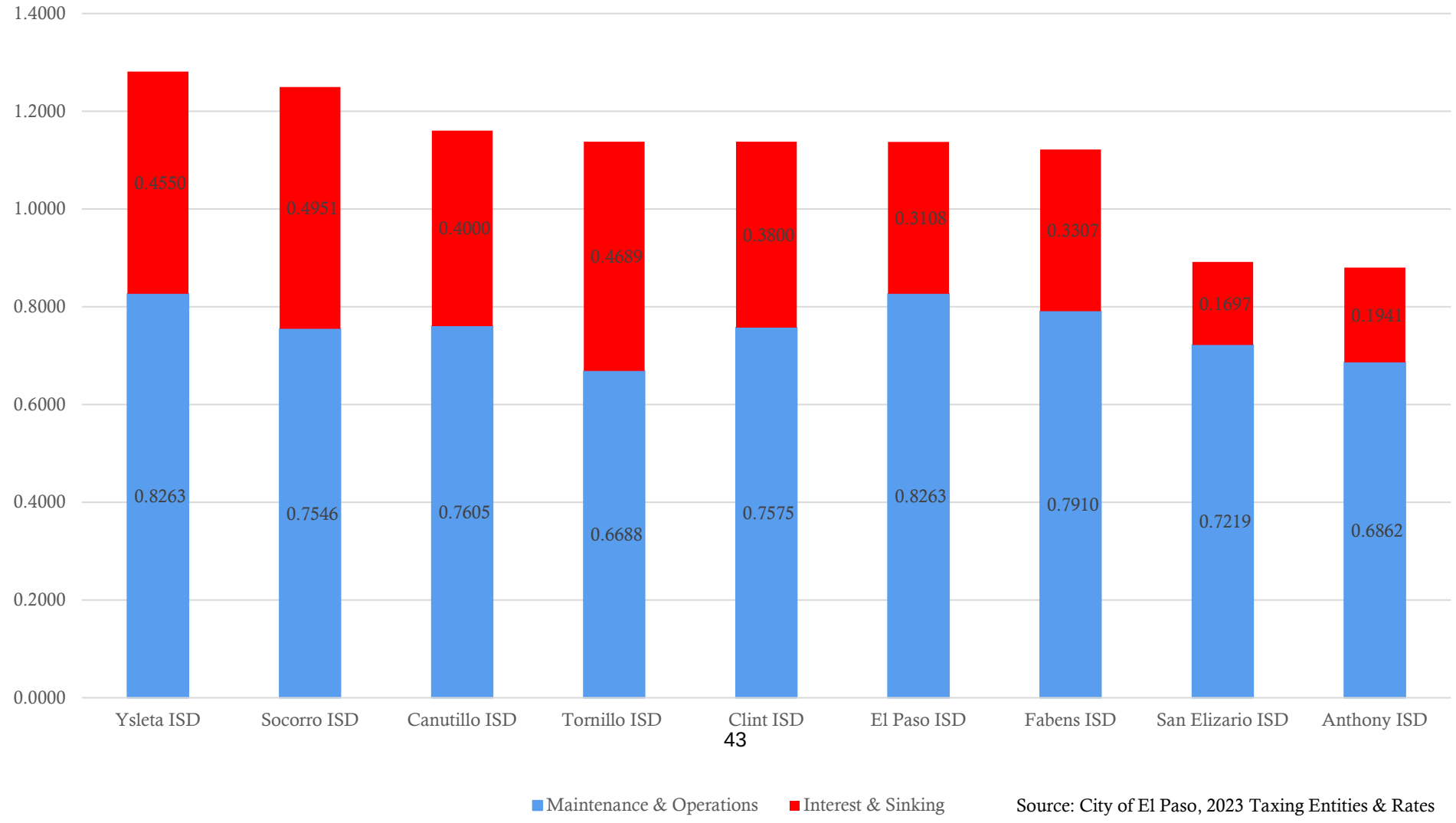
Tax Rate Types

- What are property taxes?
  - Property taxes are local taxes that pay for schools, streets, police, fire protection and many other services depending on the governmental entity levying the tax.

- What is the District's tax rate comprised of?
  - Maintenance & Operations (M&O)
    - Teachers/Support Staff Salaries
    - Supplies, Materials, & Equipment
    - Transportation & Utilities
  - Interest & Sinking (I&S)
    - Construction Projects
    - School Buildings
  - Bond proposition approved on November 4, 2014

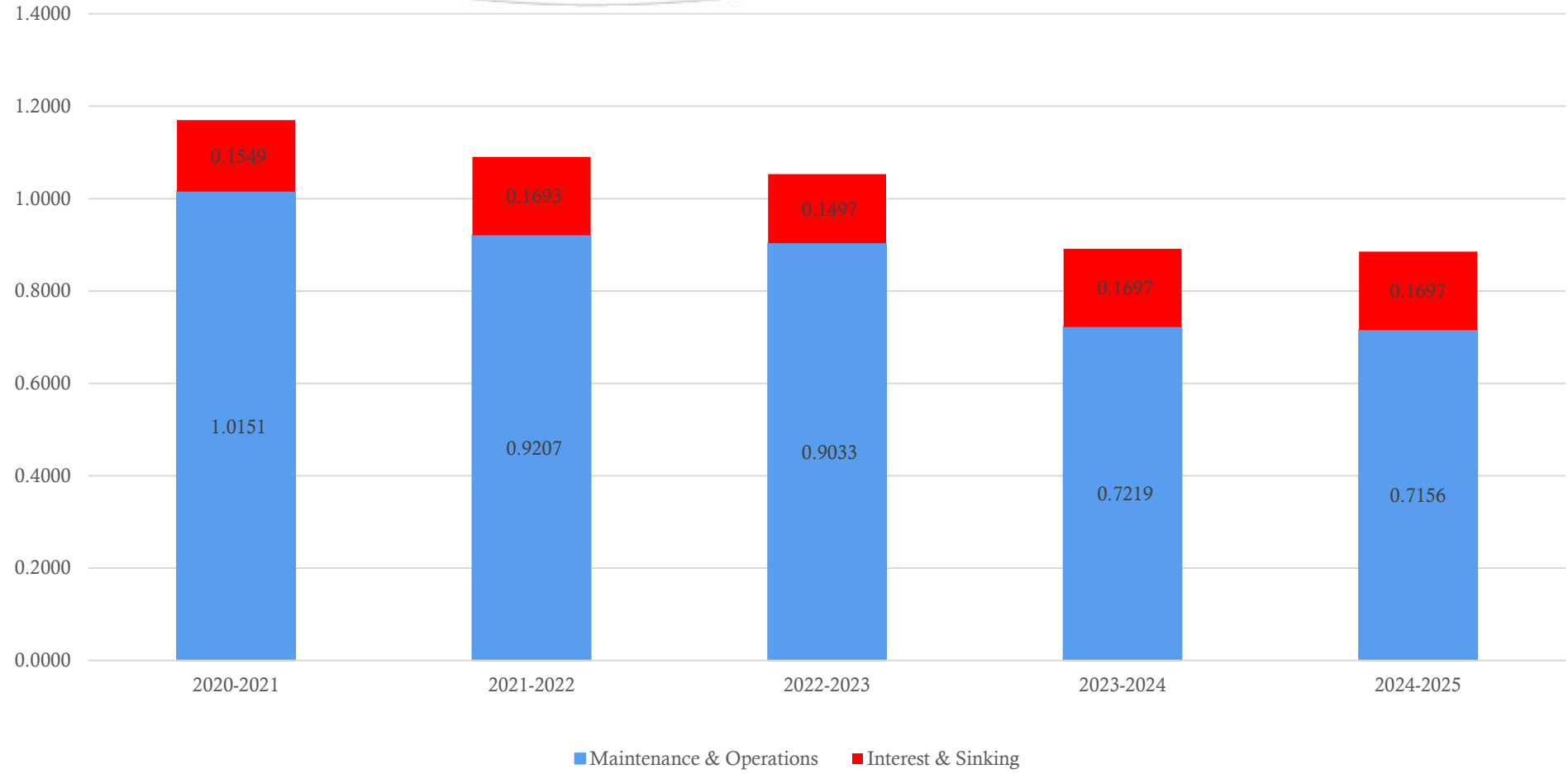


Tax Rate Comparison



Source: City of El Paso, 2023 Taxing Entities & Rates

Tax Rate History



2024-2025 rates are estimated based on HB3 tax rate compression methodology. The final rate will not be known until August of 2024 because TEA will be using certified values from the Central Appraisal District which will not be available until 7/25/2024.

West Texas County Courier 6/6/24

CORRECTION TO NOTICE

Three schools in the 2024 Clint ISD Summer Meal Program Notice had the wrong dates of service. The correct dates appear below.

Clint High School
13890 Alameda Ave.
Clint, TX 79836

Lunch: 11:30 a.m. - 1:30 p.m.

Junio 3 a Junio 27, 2024
Lunes a Jueves

June 3 to June 13, 2024
Monday to T
Breakfast:
Lunch:
Junio 3 a Ju

NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The San Elizario Independent School District will hold a public meeting at 5:30 P.M. on Tuesday, June 25, 2024 in the SEISD Administrative Office, 1050 Chicken Ranch Rd., San Elizario, Texas. **The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.**

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed tax rate shown below unless the district publishes a revised notice containing the same information

Comparison of Proposed Levy with Last Year's Levy on Average Residence

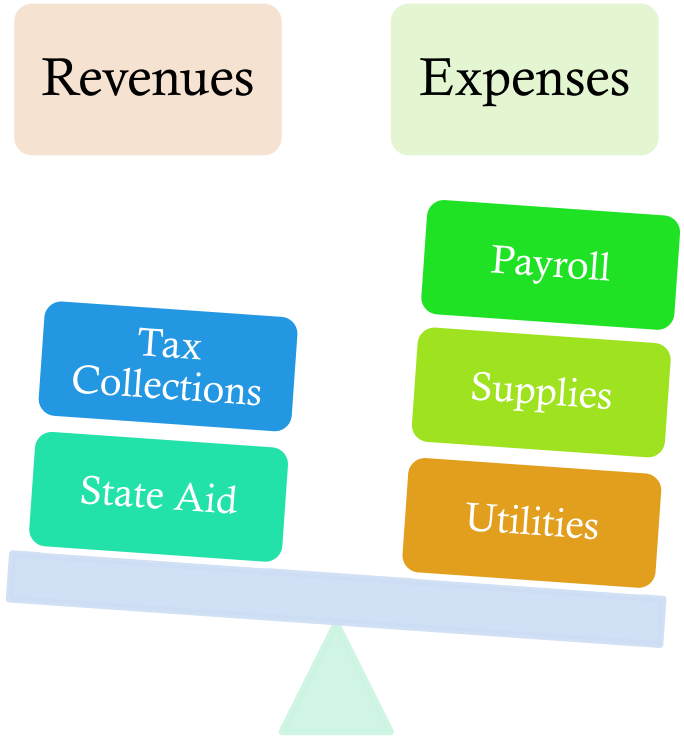
	Last Year	This Year
Average Market Value of Residences	$ 145,700	$ 153,556
Average Taxable Value of Residences	$ 14,518	$ 23,724
Last Year's Rate Versus		
Proposed Rate per $100 Value	$ 0.891600	$ 0.885300
Taxes Due on Average Residence	$ 129.44	$ 210.03
Increase (Decrease) in Taxes		$ 80.59

Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in the tax rate or property value.

Budgeting

- Budgeting is the process of allocating resources to the prioritized needs of the school district. Budgets play an important role in the planning, control, and evaluation of district operations. The budget is a financial translation of the District's goals and objectives.



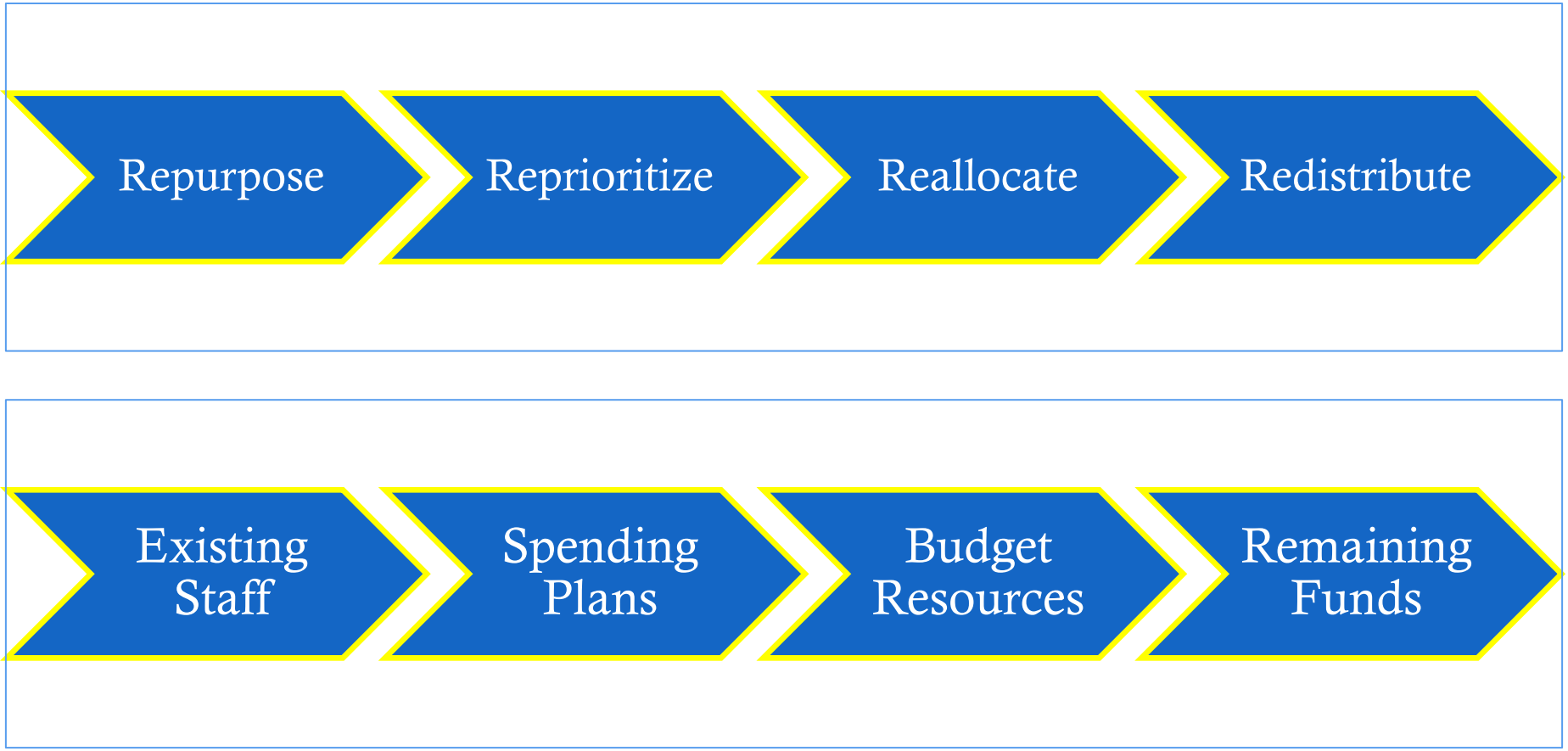


Budget Meeting Progression

- December 13, 2023 – Budget introduction
  - Preliminary budget outlook, recap of FY 2023 financial data, priorities & strategy
- January 10, 2024 – Budget workshop #1
  - Revenue components: state funding, enrollment, tax rates, property values
  - Expenditure allocation: budget details, fund balance, capital projects, compensation
  - Cost saving measures, ESSER initiatives, and ESSER funding cliff
- February 21, 2024 – Budget workshop #2
  - Comparisons of fund balance & enrollment, budget realities around the state, 10-year budget detail history, 2024-25 budget strategy, campus allotment comparison, draft budget
- June 5, 2024 – Budget workshop #3
  - Funding updates re May 2024 elections
  - 2024-25 budget highlights to include a $1,000 pay raise for staff on teacher pay scale and two $500 payments for staff not on the teacher pay scale, increases to teacher stipend amounts, changes in staffing, operational and capital expenditure highlights

- June 25, 2024 – Budget adoption

Budget Strategy

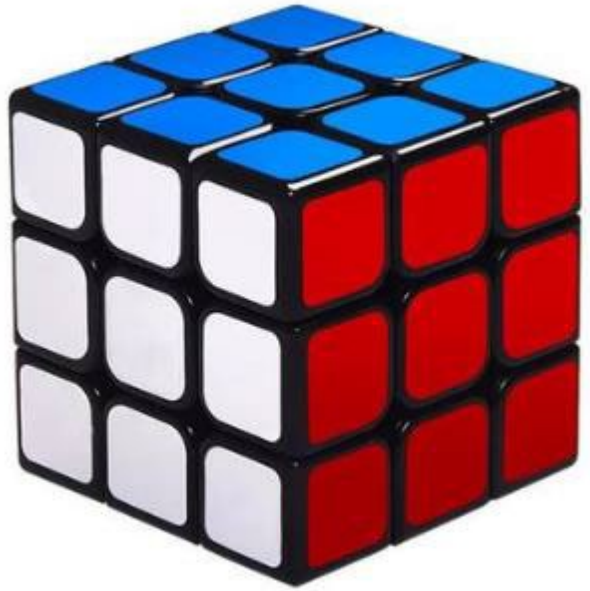


Budget Outcome

- Repurpose existing staff
- Reprioritize spending plans
- Reallocate budget resources
- Redistribute remaining funds

- Increased teacher pay
- Maintained healthy fund balance
- No school closures
- No reduction in force





Budget Parameters

- Low or high?

Declining enrollment

- Students impact funding, the state drives funding

Decreases funding



CEA – Annual Operating Budget: Financial Exigency

CEA — Annual Operating Budget: Financial Exigency

Legal Framework

Copy Link

Download Legal Framework: PDF

Table of Contents

Definition	Financial exigency means the financial position of the District as a whole is such that the financial resources of the District are insufficient to support existing academic programs or the District is unable to finance the full compensation of staff for the current or succeeding fiscal year.
Declaring a Financial Exigency	The Board may adopt a resolution declaring a financial exigency for the District under one or more of the following conditions: 1. A decrease of more than 20 percent in unassigned General Fund balance per student in weighted average daily attendance over the past two years or a projected reduction of 20 percent compared to the current year; 2. A decline in enrollment by more than ten percent over the past five years; 3. A reduction of more than ten percent in total General Fund total funding per student in weighted average daily attendance or a projected reduction of ten percent compared to the current year; 4. An unforeseen natural disaster requiring significant expenditures for repair or remediation in excess of 15 percent of the current year General Fund budget; 5. An unanticipated major expense, including significant repair costs; litigation expenses, excluding lawsuits against the state; or tax refunds in excess of 15 percent of the current year General Fund budget; or 6. Any other circumstances approved in writing by the Commissioner.
Expiration and Continuation of Declaration	The declaration expires at the end of the fiscal year during which the declaration is made unless the Board adopts a resolution before the end of the fiscal year declaring continuation of the financial exigency for the following fiscal year. The Board is not limited in the number of times the Board may adopt a resolution declaring continuation of the financial exigency.
Termination of Declaration	The Board may terminate a financial exigency declaration at any time if the Board considers it appropriate.
Notice to the Commissioner	Each time the Board adopts a resolution under Education Code 44.011, the Board must notify the Commissioner within 20 calendar days of the adoption. The notice must include the date the resolution was adopted and the reason(s) for the declaration of financial exigency. The notice must be signed by the Board President and submitted to the Texas Education Agency division responsible for financial audits. *Education Code 44.011; 19 TAC 109.2001*

Financial Exigency Enrollment Comparison

This summary table compares enrollment with surrounding Districts and calculates the financial exigency formula (+10% decline in enrollment over the past 5 years) for five years.

CDN	District	2019-20	2020-21	2021-22	2022-23	2023-24
071901	Clint ISD	11,195	10,625	10,455	10,341	10,239
	Result for given year:	-4.06%	-7.47%	-8.87%	-8.86%	-8.54%
071902	El Paso ISD	55,112	50,540	50,709	49,949	49,050
	Result for given year:	-7.80%	-14.69%	-12.84%	-12.64%	-11.00%
071903	Fabens ISD	2,142	2,045	1,983	1,926	1,892
	Result for given year:	-9.39%	-11.51%	-13.25%	-13.83%	-11.67%
071904	San Elizario ISD	3,434	3,189	3,190	3,173	3,009
	Result for given year:	-13.17%	-17.75%	-15.96%	-13.38%	-12.38%
071905	Ysleta ISD	40,404	38,354	37,211	36,121	34,875
	Result for given year:	-4.33%	-7.60%	-9.65%	-11.98%	-13.68%
071906	Anthony ISD	843	786	798	780	752
	Result for given year:	0.60%	-9.34%	-4.43%	-7.25%	-10.79%
071907	Canutillo ISD	6,239	6,023	6,076	6,054	5,883
	Result for given year:	4.45%	-0.12%	-2.00%	-2.72%	-5.71%
071908	Tornillo ISD	1,000	913	887	829	761
	Result for given year:	-16.11%	-19.13%	-20.16%	-18.81%	-23.90%
071909	Socorro ISD	47,397	46,932	47,137	47,741	47,204
	Result for given year:	5.03%	2.46%	1.59%	2.41%	-0.41%

Data Source: TEA PEIMS District Financial Budget Reports

Example: the calculation for the 2023-24 year would be: (2023-24 less 2019-20) / 2019-20

Qualifies for a financial exigency

10 Year Snapshot

San Elizario Independent School District — **Enrollment Counts 05-30-2014** — 06/18/2024 12:55 PM

Campus	EE	PK	KG	01	02	03	04	05	06	07	08	09	10	11	12	Enrolled	PY Enr	G/L	CTE	SPEC ED	LEP	GT	MIG
Borrego Elementary				104	103	104	92	88	90							581	583	-2		61	356	35	8
L.G. Alarcon Elementary School				148	128	114	133	116	100							739	714	25		50	466	38	12
Lorenzo Loya Primary		347	307													654	711	-57		47	501	2	5
Sambrano Elementary School				103	89	71	90	89	77							519	473	46		68	327	30	5
Garcia-Enriquez Middle School										302	304					606	578	28	221	42	172	43	12
San Elizario High School												265	267	239	249	1020	1072	-52	831	66	236	51	17
Grade Level Totals		347	307	355	320	289	315	293	267	302	304	265	267	239	249	4119	4131	-12	1052	334	2058	199	59
Prior Year Grade Level Totals	4	372	335	326	278	305	289	270	302	302	276	303	258	229	282								
GL	-4	-25	-28	29	42	-16	26	23	-35		28	-38	9	10	-33								

San Elizario Independent School District — **Enrollment Counts 05-30-2024** — 06/18/2024 12:55 PM

Campus	EE	PK	KG	01	02	03	04	05	06	07	08	09	10	11	12	Enrolled	PY Enr	G/L	CTE	SPEC ED	LEP	GT	MIG
Borrego Elementary						135	126	117	120							498	472	26		113	329	47	2
L.G. Alarcon Elementary School						69	80	77	84							310	317	-7		51	219	15	7
Lorenzo Loya Primary	3	180														183	219	-36		38	101	0	0
Sambrano Elementary School			187	204	215											606	623	-17		119	375	19	2
Garcia-Enriquez Middle School										206	217					423	489	-66	153	64	300	37	4
San Elizario High School												311	239	217	223	[illegible]	988	2	890	121	574	88	6
Grade Level Totals	3	180	187	204	215	204	206	194	204	206	217	311	239	217	223	3010	3108	-98	1043	506	1898	206	21
Prior Year Grade Level Totals	3	216	199	212	212	192	198	202	197	219	270	268	279	235	206								
GL		-36	-12	-8	3	12	8	-8	7	-13	-53	43	-40	-18	17								

26.9% decrease

PK-8th average cohort size: 202

9th-12th average cohort size: 248

NOTE: 10 year's worth of student transfer reports were included as an attachment

Projects Completed/In Progress

- Capital expenditures (2023-24)
  - HS jumbotron, Fernie Madrid Eagle Park improvements, LED conversion at HS and Sambrano, 3 new school buses, Traversa software and hardware for fleet, Sambrano library renovation, HS library renovation and E-sports lab, library entrances at all elementary schools, additional supply funds for athletics, branding of various areas (doors/windows/mats), outfield panels at baseball & softball fields, new lighting system for baseball & softball fields, new light poles for HS parking lot and pathway of champions area, Loya front office renovation, PA system for central, self-provisioned fiber project for network, new suburban for athletics, canopy at Borrego, new playground equipment at Loya & Sambrano
- Capital expenditures (2024-25) – encumbrances carrying forward from prior year
  - FM EP improvements, 3 white fleet vehicles, boom lift for maintenance, backup generator for technology, student council project, HS CTE renovations, POC monuments

Upcoming Projects

- From Committed Fund Balance

Project	Fund Balance	Remaining	Budgeted 2024-25
Installation of new lights for the HS tennis courts	$350,000	$350,000	$-
Updating the existing light system at the HS football stadium	$275,000	$275,000	$275,000
Districtwide conversion to LED lighting	$1,150,000	$723,522	$300,000
Sound amplification improvements for classrooms districtwide	$425,000	$425,000	$-
Renovations and improvements to the Alejandra Flores Park	$600,000	$600,000	$-
Subtotal	$2,800,000	$2,373,522	$575,000

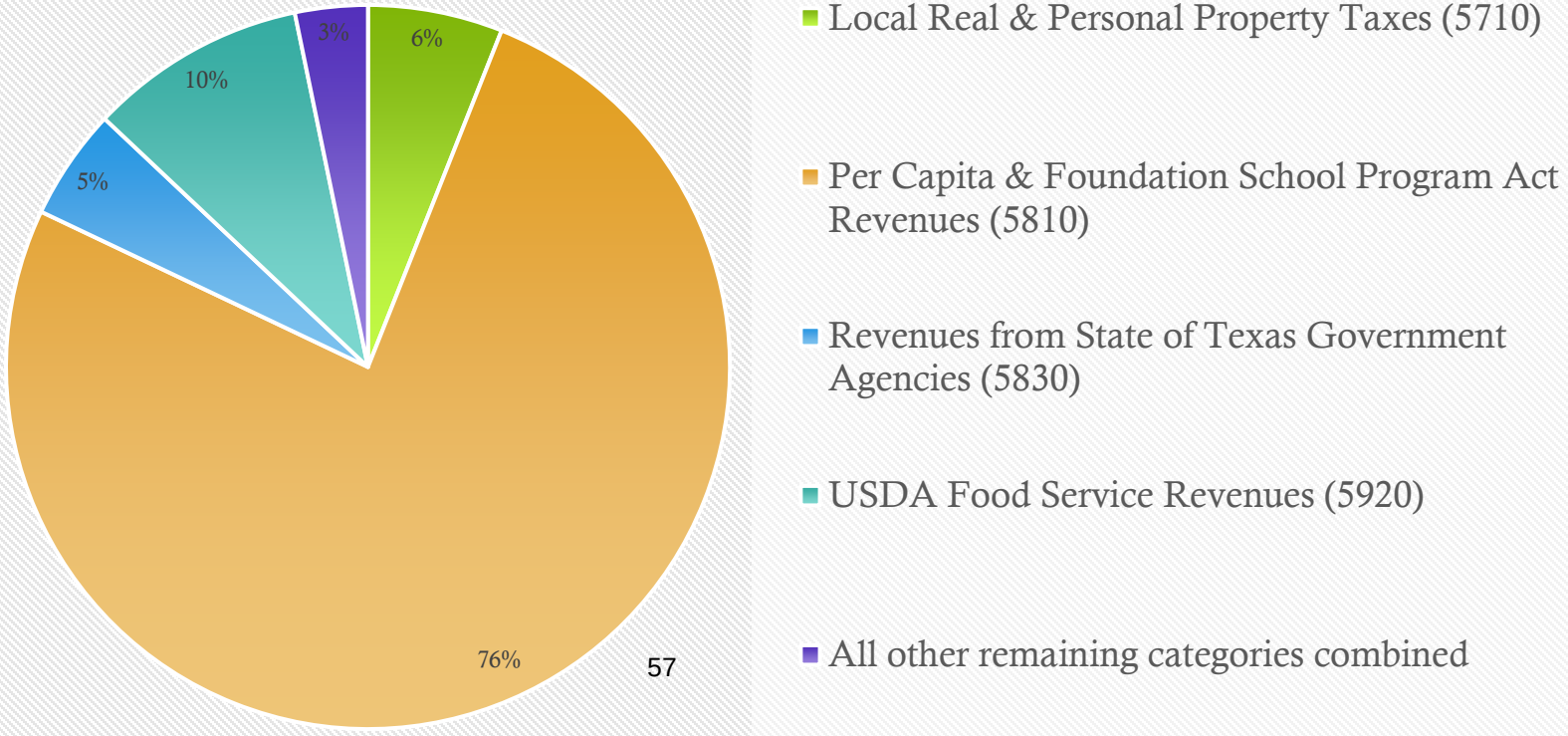
  - Districtwide conversion to LED lighting
    - Completed during 2023-24 School Year
      - SEHS & Sambrano ES ($426,478)
    - Budgeted for 2024-25 School Year
      - Loya Primary, Alarcon ES & Borrego ES ($420,611- includes $100K from SECO grant)
    - Pending for future years
      - GEMS, Central, Excel, SSOC ($402,911 – excludes potential inflation cost increases)

Future Projects

- To be budgeted in future years if funding is available
  - Loya Primary: conversion of parent room to employee lounge
  - Sambrano ES: addition of restroom stalls in existing facilities*
    - Pending quote for this project & may be presented for approval this upcoming year
  - Alarcon ES: replace 1 playground system
  - Borrego ES: addition of sidewalk around the existing playground
  - GEMS: Auxiliary gym reroof and HVAC replacement
    - Agenda item recommending to deplete remaining bond funds for this roofing project
  - SEHS: Finish locker branding, replacement of screen and benches at tennis courts, addition of safety high nets at BB/SB fields, refinish auxiliary gym flooring
  - Support Services: Automated gate at SSOC, 1 new bus, 1 new white fleet vehicle
- Additional listing of projects to be presented under agenda item regarding financing sources

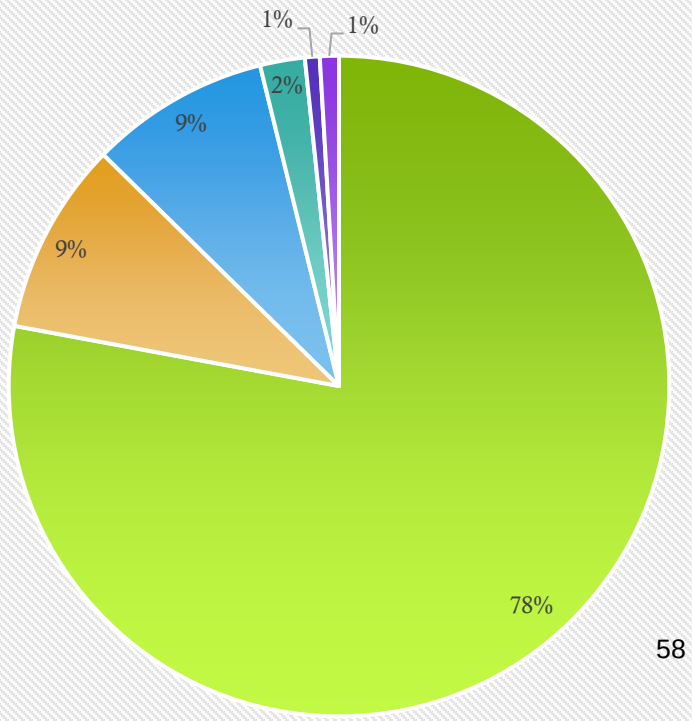
Budget by Revenue Category

Revenue Category		Amount
Local Real & Personal Property Taxes (5710)	$	2,373,690
Per Capita & Foundation School Program Act Revenues (5810)	$	29,976,976
Revenues from State of Texas Government Agencies (5830)	$	1,960,000
USDA Food Service Revenues (5920)	$	3,835,000
All other remaining categories combined	$	1,280,027
Total	$	39,425,693



Budget by Expenditure Category

Expenditure Category		Amount
Payroll Costs (6100)	$	32,812,934
Professional and Contracted Services (6200)	$	3,975,483
Supplies and Materials (6300)	$	3,706,225
Other Operating Expenditures (6400)	$	922,618
Debt Service (6500)	$	304,575
Capital Outlay - Land, Buildings, and Equipment (6600)	$	391,544
Total	$	42,113,379



San Elizario Independent School District
General Fund Budget - Fiscal Year 2024-2025

		2020-2021 Actual		2021-2022 Actual		2022-2023 Actual		2023-2024 Amended		2024-2025 Proposed	
	REVENUES										
5700	Total Local and Intermediate Sources	$ 2,742,353	7%	$ 2,949,691	7%	$ 3,757,570	10%	$ 3,315,693	8%	$ 3,168,717	8%
5800	State Program Revenues	$ 32,885,569	88%	$ 31,346,020	80%	$ 30,182,582	77%	$ 32,161,292	79%	$ 31,951,976	81%
5900	Federal Programs	$ 1,722,739	5%	$ 5,049,515	13%	$ 5,506,593	14%	$ 5,395,000	13%	$ 4,305,000	11%
	Total Revenues	$ 37,350,661	100%	$ 39,345,226	100%	$ 39,446,745	100%	$ 40,871,985	100%	$ 39,425,693	100%
	EXPENDITURES										
11	Instruction	$ 17,785,083	51%	$ 17,343,090	48%	$ 17,913,556	47%	$ 17,931,200	41%	$ 19,231,854	46%
12	Instructional Resources and Media Services	$ 525,381	2%	$ 390,927	1%	$ 70,467	0%	$ 193,227	0%	$ 91,905	0%
13	Curriculum and Instructional Staff Development	$ 158,849	0%	$ 225,711	1%	$ 211,417	1%	$ 393,323	1%	$ 876,647	2%
21	Instructional Leadership	$ 710,960	2%	$ 742,337	2%	$ 842,907	2%	$ 820,327	2%	$ 771,466	2%
23	School Leadership	$ 1,911,879	6%	$ 2,081,360	6%	$ 2,287,273	6%	$ 1,553,864	4%	$ 2,189,604	5%
31	Guidance, Counseling and Evaluation Services	$ 1,207,170	3%	$ 1,226,040	3%	$ 1,197,341	3%	$ 1,241,595	3%	$ 1,477,931	4%
32	Social Work Services	$ 172,740	0%	$ 246,189	1%	$ 52,893	0%	$ 62,375	0%	$ 64,488	0%
33	Health Services	$ 437,247	1%	$ 403,886	1%	$ 445,087	1%	$ 370,076	1%	$ 505,977	1%
34	Student (Pupil) Transportation	$ 1,017,592	3%	$ 1,168,388	3%	$ 1,324,044	3%	$ 1,961,006	5%	$ 1,297,829	3%
35	Food Services	$ 1,790,341	5%	$ 2,773,697	8%	$ 3,710,817	10%	$ 4,060,000	9%	$ 3,535,000	8%
36	Cocurricular/Extracurricular Activities	$ 823,649	2%	$ 961,960	3%	$ 1,271,821	3%	$ 1,370,471	3%	$ 1,153,814	3%
41	General Administration	$ 1,575,066	5%	$ 1,593,324	4%	$ 1,744,048	5%	$ 1,812,788	4%	$ 1,811,023	4%
51	Facilities Maintenance and Operations	$ 3,603,268	10%	$ 4,137,583	12%	$ 4,492,246	12%	$ 6,382,040	15%	$ 5,321,684	13%
52	Security and Monitoring Services	$ 823,222	2%	$ 955,160	3%	$ 923,547	2%	$ 1,453,421	3%	$ 1,621,544	4%
53	Data Processing Services	$ 1,131,913	3%	$ 1,349,562	4%	$ 1,215,364	3%	$ 1,259,130	3%	$ 1,414,788	3%
61	Community Services	$ 22,428	0%	$ 34,504	0%	$ 30,700	0%	$ 43,345	0%	$ 16,100	0%
71	Debt Service	$ 835,432	2%	$ 90,705	0%	$ 125,943	0%	$ 195,738	0%	$ 304,575	1%
81	Facilities Acquisition and Construction	$ 100,155	0%	$ 148,274	0%	$ 437,526	1%	$ 2,182,147	5%	$ 375,150	1%
99	Other Intergovemental Charges	$ 32,129	0%	$ 40,286	0%	$ 43,827	0%	$ 52,500	0%	$ 52,000	0%
	Total Expenditures	$ 34,664,504	100%	$ 35,912,983	100%	$ 38,340,824	100%	$ 43,338,573	100%	$ 42,113,379	100%
	REVENUES OVER(UNDER) EXPENDITURES	$ 2,686,157		$ 3,432,243		$ 1,105,921		$ (2,466,588)		$ (2,687,686)	
	OTHER FINANCING SOURCES (USES)										
	Sale of Real and Personal Property	$ 4,322		$ 47,102		$ 27,011		$ 25,000		$ 25,000	
	Proceeds of Right-to-Use Lease	$ -		$ -		$ 251,611		$ -		$ -	
	Proceeds of SBITAs and Other Resources	$ -		$ -		$ 42,025		$ -		$ -	
	Operating Transfer In	$ 1,300,000		$ -		$ -		$ -		$ -	
	Operating Transfer Out	$ (1,500,000)		$ (600,000)		$ -		$ -		$ -	
	Total Other Financing Sources (Uses)	$ (195,678)		$ (552,898)		$ 320,647		$ 25,000		$ 25,000	
	FUND BALANCE										
	Net Change in Fund Balance	$ 2,490,479		$ 2,879,345		$ 1,426,568		$ (2,441,588)		$ (2,662,686)	
	Total Fund Balance - July 1 (Beginning)	$ 10,805,201		$ 13,295,680		$ 16,175,025		$ 17,601,593		$ 15,160,005	
	Total Fund Balance - June 30 (Ending)	$ 13,295,680		$ 16,175,025		$ 17,601,593		$ 15,160,005		$ 12,497,319	

San Elizario Independent School District
General Fund Budget - Fiscal Year 2024-2025

		2024-2025 Fund 101	2024-2025 Fund 199	2024-2025 General Fund		Carryover Expenditures		Payroll One Time Costs		School Safety Allotment		Fund Balance Projects		2024-2025 For Adoption	
	REVENUES														
5700	Total Local and Intermediate Sources	$ 150,000	$ 3,018,717	$ 3,168,717		$ -		$ -		$ -		$ -		$ 3,168,717	8%
5800	State Program Revenues	$ 15,000	$ 31,819,238	$ 31,834,238		$ -		$ -		$ 117,738		$ -		$ 31,951,976	81%
5900	Federal Programs	$ 3,310,000	$ 995,000	$ 4,305,000		$ -		$ -		$ -		$ -		$ 4,305,000	11%
	Total Revenues	$ 3,475,000	$ 35,832,955	$ 39,307,955		$ -		$ -	C	$ 117,738		$ -		$ 39,425,693	100%
	EXPENDITURES														
11	Instruction	$ -	$ 19,178,854	$ 19,178,854		$ -		$ 53,000		$ -		$ -		$ 19,231,854	46%
12	Instructional Resources and Media Services	$ -	$ 58,478	$ 58,478		$ 33,427		$ -		$ -		$ -		$ 91,905	0%
13	Curriculum and Instructional Staff Development	$ -	$ 876,647	$ 876,647		$ -		$ -		$ -		$ -		$ 876,647	2%
21	Instructional Leadership	$ -	$ 764,466	$ 764,466		$ -		$ 7,000		$ -		$ -		$ 771,466	2%
23	School Leadership	$ -	$ 2,154,095	$ 2,154,095		$ 4,509		$ 31,000		$ -		$ -		$ 2,189,604	5%
31	Guidance, Counseling and Evaluation Services	$ -	$ 1,459,931	$ 1,459,931		$ -		$ 18,000		$ -		$ -		$ 1,477,931	4%
32	Social Work Services	$ -	$ 61,488	$ 61,488		$ -		$ 3,000		$ -		$ -		$ 64,488	0%
33	Health Services	$ -	$ 495,977	$ 495,977		$ -		$ 10,000		$ -		$ -		$ 505,977	1%
34	Student (Pupil) Transportation	$ -	$ 1,263,150	$ 1,263,150		$ 1,679		$ 33,000		$ -		$ -		$ 1,297,829	3%
35	Food Services	$ 3,475,000	$ 60,000	$ 3,535,000		$ -		$ -		$ -		$ -		$ 3,535,000	8%
36	Cocurricular/Extracurricular Activities	$ -	$ 1,127,836	$ 1,127,836		$ 24,978		$ 1,000		$ -		$ -		$ 1,153,814	3%
41	General Administration	$ -	$ 1,789,843	$ 1,789,843		$ 5,180		$ 16,000		$ -		$ -		$ 1,811,023	4%
51	Facilities Maintenance and Operations	$ -	$ 4,530,962	$ 4,530,962		$ 426,722		$ 64,000		$ -		$ 300,000		$ 5,321,684	13%
52	Security and Monitoring Services	$ -	$ 1,047,400	$ 1,047,400		$ 51,144		$ 43,000		$ 480,000		$ -		$ 1,621,544	4%
53	Data Processing Services	$ -	$ 1,274,391	$ 1,283,391		$ 121,397		$ 10,000		$ -		$ -		$ 1,414,788	3%
61	Community Services	$ -	$ 16,100	$ 16,100		$ -		$ -		$ -		$ -		$ 16,100	0%
71	Debt Service	$ -	$ 313,575	$ 304,575		$ -		$ -		$ -		$ -		$ 304,575	1%
81	Facilities Acquisition and Construction	$ -	$ -	$ -		$ 100,150		$ -		$ -		$ 275,000		$ 375,150	1%
99	Other Intergovemental Charges	$ -	$ 52,000	$ 52,000		$ -		$ -		$ -		$ -		$ 52,000	0%
	Total Expenditures	$ 3,475,000	$ 36,525,193	$ 40,000,193	A	$ 769,186	B	$ 289,000	C	$ 480,000	D	$ 575,000	E	$ 42,113,379	100%
	REVENUES OVER(UNDER) EXPENDITURES	$ -	$ (692,238)	$ (692,238)										$ (2,687,686)	
	OTHER FINANCING SOURCES (USES)														
	Sale of Real and Personal Property	$ -	$ 25,000	$ 25,000										$ 25,000	
	Other Operating Transfer Out	$ -	$ -	$ -										$ -	
	Total Other Financing Sources (Uses)	$ -	$ 25,000	$ 25,000										$ 25,000	
	FUND BALANCE														
	Net Change in Fund Balance	$ -	$ (667,238)	$ (667,238)										$ (2,662,686)	
	Total Fund Balance - July 1 (Projected Beginning)	$ 775,743	$ 15,153,449	$ 15,929,192										$ 15,929,192	
	Total Fund Balance - June 30 (Projected Ending)	$ 775,743	$ 14,486,211	$ 15,261,954										$ 13,266,506	

NOTES & PRELIMINARY ASSUMPTIONS

Fiscal Year 2024 Amended Budget Ending FB	$ 15,160,006
Carryover expenditures	$ 769,186
Fiscal Year 2025 Projected Budget Beginning FB	$ 15,929,192 *

* = Excludes transfers to the health fund to cover the deficit

Total Fund Balance - June 30 (Projected Ending)	$ 13,266,506
Less Restricted Food Service FB	$ (700,000)
Less Non Spendable Inventory FB	$ (207,984)
Less Committed FB	$ (1,798,522)
Estimated Unassigned FB	$ 10,560,000

A = Includes compensation plan changes approved, excludes possible savings due to lapse salaries and/or employee turnover, includes current schools and gradespans
A cont'd = Includes current employer health insurance premium and current number of employee participants, includes new staff and new programs
B= Includes estimated encumbrances for projects in progress such as FM EP & POC improvements, vehicles & equipment on backorder, summer renovation projects
C = Includes two $500 payments for staff not on the teacher pay scale
D = Includes funding generated by the school safety allotment and the estimated cost for 6 school resource officers
E = Includes costs to retrofit the HS FB stadium lights to LED, plus LED conversion costs for Borrego, Alarcon and the remainder of Loya (not covered by the SECO grant)
F = FIRST #6 - 75 days worth of assigned + unassigned FB

Estimated Unassigned FB	$ 10,560,000
Total General Fund Expenditures	$ 42,113,379
Average Daily Expenditure (Total GF Exp / 365 days)	$ 115,379
Days of Expenditure (Unassigned FB / Ave Daily Exp)	91.52 F

San Elizario Independent School District
Debt Service Fund - Fiscal Year 2024-2025

		2020-2021 Actual	2021-2022 Actual	2022-2023 Actual	2023-2024 Amended	2024-2025 Proposed
	I&S Rate:	$ 0.1549	$ 0.1693	$ 0.1497	$ 0.1697	$ 0.1697
	REVENUES					
5700	Total Local and Intermediate Sources	$ 398,329	$ 492,527	$ 527,176	$ 627,898	$ 580,120
5800	State Program Revenues	$ 1,067,722	$ 1,238,625	$ 1,150,391	$ 1,063,966	$ 1,091,268
	Total Revenues	$ 1,466,051	$ 1,731,152	$ 1,677,567	$ 1,691,864	$ 1,671,388
	EXPENDITURES					
71	Debt Service	$ 1,677,300	$ 1,801,189	$ 1,622,368	$ 1,624,413	$ 1,625,207
	Total Expenditures	$ 1,677,300	$ 1,801,189	$ 1,622,368	$ 1,624,413	$ 1,625,207
	REVENUES OVER(UNDER) EXPENDITURES	$ (211,249)	$ (70,036)	$ 55,199	$ 67,451	$ 46,181
	OTHER FINANCING SOURCES (USES)					
7911	Capital Related Debt Issued	$ -	$ 5,565,000	$ -	$ -	$ -
7916	Premium or Discount on Issuance of Bonds	$ -	$ 912,182	$ -	$ -	$ -
8949	Other (Uses)	$ -	$ (6,352,366)	$ -	$ -	$ -
	Total Other Financing Sources (Uses)	$ -	$ 124,816	$ -	$ -	$ -
	FUND BALANCE					
	Net Change in Fund Balance	$ (211,249)	$ 54,780	$ 55,199	$ 67,451	$ 46,181
	Total Fund Balance - July 1 (Beginning)	$ 450,599	$ 239,350	$ 294,128	$ 349,327	$ 416,778
	Total Fund Balance - June 30 (Ending)	$ 239,350	$ 294,128	$ 349,327	$ 416,778	$ 462,959

Review & Outlook

- Budget Assumptions
  - Revenues based on current enrollment counts, SHARS funding reduction, estimated rate compression and preliminary values
  - Expenditures based on staffing and spending budgets previously presented
- Forecast
  - Current economy and interest rates
  - Upcoming legislative session for the 2025-26 and 2026-27 school years
- Sustainability options
  - Operational efficiencies and staff attrition (continued, ongoing)
  - Freezing of employee pay, decrease in employee benefits effective 2025-26 (if no increase in funding for the upcoming legislative session)
  - School consolidations and program availability effective 2026-27 (if no increase in funding for the upcoming legislative session)

Questions and Discussion



As of October 27, 2023

Texas Education Agency
Student Transfer Report
2023-2024
REGION XIX EL PASO
SAN ELIZARIO ISD - 071904
Charter Status: Traditional ISD/CSD

	District Name (Number)	Transfers
Transfers In From	CANUTILLO ISD - 071907	n/a
	CLINT ISD - 071901	36
	EL PASO ISD - 071902	n/a
	FABENS ISD - 071903	12
	SOCORRO ISD - 071909	78
	TORNILLO ISD - 071908	n/a
	YSLETA ISD - 071905	n/a
		.
	Total Transfers In	137
		.
Transfers Out To	BURNHAM WOOD CHARTER SCHOOL DISTRICT - 071801	n/a
	CLINT ISD - 071901	164
	EL PASO ACADEMY - 071804	n/a
	EL PASO ISD - 071902	12
	EL PASO LEADERSHIP ACADEMY - 071810	n/a
	FABENS ISD - 071903	31
	FORT STOCKTON ISD - 186902	n/a
	FT HANCOCK ISD - 115901	n/a
	HALLSVILLE ISD - 102904	10
	HARMONY PUBLIC SCHOOLS - WEST TEXAS - 071806	21
	IDEA PUBLIC SCHOOLS - 108807	72
	LA FE PREPARATORY SCHOOL - 071807	n/a
	PREMIER HIGH SCHOOLS - 072801	n/a
	ROSCOE COLLEGIATE ISD - 177901	n/a
	SOCORRO ISD - 071909	95
	TEXAS COLLEGE PREPARATORY ACADEMIES - 221801	n/a
	TORNILLO ISD - 071908	n/a
	TRIUMPH PUBLIC HIGH SCHOOLS-EL PASO - 071803	n/a
	YSLETA ISD - 071905	38
		.
	Total Transfers Out	485
		.

"N/A" indicates counts or percentages are not available (i.e., masked) to comply with the Family Educational Rights and Privacy Act (FERPA). Masked numbers are typically small, although larger numbers may be masked to prevent imputation.

February 22, 2024 at 4:07:34 PM

As of October 28th, 2022

Texas Education Agency
Student Transfer Report
2022-2023
REGION XIX EL PASO
SAN ELIZARIO ISD - 071904
Charter Status: Traditional ISD/CSD

	District Name (Number)	Transfers
Transfers In From	CANUTILLO ISD - 071907	n/a
	CLINT ISD - 071901	36
	EL PASO ISD - 071902	n/a
	FABENS ISD - 071903	n/a
	SOCORRO ISD - 071909	59
	TORNILLO ISD - 071908	n/a
	YSLETA ISD - 071905	n/a
	Total Transfers In	112
Transfers Out To	BURNHAM WOOD CHARTER SCHOOL DISTRICT - 071801	n/a
	CANUTILLO ISD - 071907	n/a
	CLINT ISD - 071901	150
	EL PASO ACADEMY - 071804	n/a
	EL PASO ISD - 071902	n/a
	EL PASO LEADERSHIP ACADEMY - 071810	n/a
	FABENS ISD - 071903	23
	FT HANCOCK ISD - 115901	n/a
	HALLSVILLE ISD - 102904	n/a
	HARMONY PUBLIC SCHOOLS - WEST TEXAS - 071806	17
	HOUSTON ISD - 101912	n/a
	IDEA PUBLIC SCHOOLS - 108807	105
	KARNES CITY ISD - 128901	n/a
	ROSCOE COLLEGIATE ISD - 177901	n/a
	SOCORRO ISD - 071909	92
	TEXAS COLLEGE PREPARATORY ACADEMIES - 221801	n/a
	YSLETA ISD - 071905	30
	Total Transfers Out	457

"N/A" indicates counts or percentages are not available (i.e., masked) to comply with the Family Educational Rights and Privacy Act (FERPA). Masked numbers are typically small, although larger numbers may be masked to prevent imputation.

March 10, 2023 at 2:21:46 PM

As of October 29th, 2021

Texas Education Agency
Student Transfer Report
2021-2022
REGION XIX EL PASO
SAN ELIZARIO ISD - 071904
Charter Status: Traditional ISD/CSD

	District Name (Number)	Transfers
Transfers In From	CLINT ISD - 071901	41
	EL PASO ISD - 071902	n/a
	FABENS ISD - 071903	10
	SOCORRO ISD - 071909	66
	YSLETA ISD - 071905	n/a
	Total Transfers In	130
Transfers Out To	BURNHAM WOOD CHARTER SCHOOL DISTRICT - 0718	n/a
	CLINT ISD - 071901	149
	EL PASO ISD - 071902	n/a
	FABENS ISD - 071903	25
	HALLSVILLE ISD - 102904	n/a
	HARMONY PUBLIC SCHOOLS - WEST TEXAS - 07180	10
	HOUSTON ISD - 101912	n/a
	IDEA PUBLIC SCHOOLS - 108807	100
	PREMIER HIGH SCHOOLS - 072801	n/a
	SOCORRO ISD - 071909	88
	TEXAS COLLEGE PREPARATORY ACADEMIES - 22180	n/a
	TEXAS TECH UNIVERSITY K-12 - 152504	n/a
	TORNILLO ISD - 071908	n/a
	VISTA DEL FUTURO CHARTER SCHOOL - 071809	n/a
	YSLETA ISD - 071905	39
	Total Transfers Out	434

"N/A" indicates counts or percentages are not available (i.e., masked) to comply with the Family Educational Rights and Privacy Act (FERPA). Masked numbers are typically small, although larger numbers may be masked to prevent imputation.

March 02, 2022 at 4:07:09 PM

As of October 30th, 2020

Texas Education Agency
Student Transfer Report
2020-2021
Region XIX El Paso
San Elizario ISD (071904)
Charter Status: Traditional ISD/CSD

	District Name (Number)	Transfers
Transfers In From	Clint ISD (071901)	54
	El Paso ISD (071902)	n/a
	Fabens ISD (071903)	10
	Socorro ISD (071909)	73
	Tornillo ISD (071908)	n/a
	Ysleta ISD (071905)	11
	Total Transfers In	153
Transfers Out To	Burnham Wood Charter School Distri (071801)	n/a
	Clint ISD (071901)	155
	El Paso ISD (071902)	n/a
	Fabens ISD (071903)	18
	Hallsville ISD (102904)	n/a
	Harmony Science Acad (El Paso) (071806)	n/a
	Idea Public Schools (108807)	84
	Premier High Schools (072801)	n/a
	Socorro ISD (071909)	89
	Texas College Preparatory Academie (221801)	n/a
	Tornillo ISD (071908)	n/a
	Ysleta ISD (071905)	42
	Total Transfers Out	415

"N/A" indicates counts or percentages are not available (i.e., masked) to comply with the Family Educational Rights and Privacy Act (FERPA). Masked numbers are typically small, although larger numbers may be masked to prevent imputation.

March 02, 2021 at 7:21:35 AM

As of October 25th, 2019

Texas Education Agency
Student Transfers Report
2019-2020
Region XIX El Paso
San Elizario ISD (071904)
Charter Status: Traditional ISD/CSD

	District Name (Number)	Transfers
Transfers In From	Clint ISD (071901)	45
	El Paso ISD (071902)	n/a
	Fabens ISD (071903)	n/a
	Socorro ISD (071909)	69
	Tornillo ISD (071908)	n/a
	Ysleta ISD (071905)	18
	Total Transfers In	142
Transfers Out To	Clint ISD (071901)	125
	El Paso ISD (071902)	n/a
	Fabens ISD (071903)	33
	Harmony Science Acad (El Paso) (071806)	n/a
	Idea Public Schools (108807)	52
	Socorro ISD (071909)	57
	Texarkana ISD (019907)	n/a
	Triumph Public High Schools-El Pas (071803)	n/a
	Ysleta ISD (071905)	48
	Total Transfers Out	329

"N/A" indicates counts or percentages are not available (i.e., masked) to comply with the Family Educational Rights and Privacy Act (FERPA). Masked numbers are typically small, although larger numbers may be masked to prevent imputation.

March 31, 2020 at 9:31:51 AM

As of October 26th, 2018

Texas Education Agency
Student Transfers Report
2018-2019
Region XIX El Paso
San Elizario ISD (071904)
Charter Status: Traditional ISD/CSD

	District Name (Number)	Transfers
Transfers In From	Clint ISD (071901)	29
	El Paso ISD (071902)	n/a
	Fabens ISD (071903)	n/a
	Socorro ISD (071909)	51
	Ysleta ISD (071905)	17
	Total Transfers In	104
Transfers Out To	Bryan ISD (021902)	n/a
	Clint ISD (071901)	88
	El Paso Academy (071804)	n/a
	El Paso ISD (071902)	14
	Fabens ISD (071903)	31
	Idea Public Schools (108807)	32
	Premier High Schools (072801)	n/a
	Socorro ISD (071909)	38
	Vista Del Futuro Charter School (071809)	n/a
	Ysleta ISD (071905)	44
	Total Transfers Out	255

"N/A" indicates counts or percentages are not available (i.e., masked) to comply with the Family Educational Rights and Privacy Act (FERPA). Masked numbers are typically small, although larger numbers may be masked to prevent imputation.

March 05, 2019 at 11:04:19 AM

As of October 27, 2017

Texas Education Agency
Student Transfers Report
2017-2018
Region XIX El Paso
San Elizario ISD (071904)
Charter Status: Traditional ISD/CSD

	District Name (Number)	Transfers
Transfers In From	Clint ISD (071901)	18
	El Paso ISD (071902)	n/a
	Fabens ISD (071903)	n/a
	Socorro ISD (071909)	50
	Ysleta ISD (071905)	15
	Total Transfers In	n/a
Transfers Out To	Clint ISD (071901)	66
	El Paso Academy (071804)	n/a
	El Paso ISD (071902)	16
	Fabens ISD (071903)	29
	Paso Del Norte Academy Charter Dis (071803)	n/a
	Premier High Schools (072801)	n/a
	Socorro ISD (071909)	22
	Vista Del Futuro Charter School (071809)	n/a
	Ysleta ISD (071905)	54
	Total Transfers Out	198

Certain values are masked with the value "n/a" to comply with FERPA.
February 23, 2018 at 1:58:26 PM

As of October 28, 2016

Texas Education Agency
Student Transfers Report
2016-2017
Region XIX El Paso
San Elizario ISD (071904)
Charter Status: Traditional ISD/CSD

	District Name (Number)	Transfers
Transfers In From	Clint ISD (071901)	12
	El Paso ISD (071902)	n/a
	Fabens ISD (071903)	n/a
	Socorro ISD (071909)	38
	Tornillo ISD (071908)	n/a
	Ysleta ISD (071905)	11
	Total Transfers In	n/a
Transfers Out To	Clint ISD (071901)	40
	El Paso Academy (071804)	n/a
	El Paso ISD (071902)	13
	Fabens ISD (071903)	29
	Paso Del Norte Academy Charter Dis (071803)	n/a
	Premier High Schools (072801)	n/a
	Socorro ISD (071909)	25
	Texas College Preparatory Academie (221801)	n/a
	Vista Del Futuro Charter School (071809)	n/a
	Ysleta ISD (071905)	50
	Total Transfers Out	164

Counts less than 5 and greater than 0, and certain totals, are masked with the value "n/a" to comply with FERPA.
March 24, 2017 at 12:39:04 PM

October 30, 2015

Texas Education Agency
Student Transfers Report
2015-16
Region XIX El Paso
San Elizario ISD (071904)

	District Name (Number)	Transfers
Transfers In From	Clint ISD (071901)	7
	El Paso ISD (071902)	n/a
	Fabens ISD (071903)	n/a
	Socorro ISD (071909)	24
	Ysleta ISD (071905)	16
	Total Transfers In	n/a
Transfers Out To	Clint ISD (071901)	34
	El Paso Academy (071804)	n/a
	El Paso ISD (071902)	19
	Fabens ISD (071903)	28
	Paso Del Norte Academy Charter Dis (071803)	n/a
	Socorro ISD (071909)	20
	Texas College Preparatory Academie (221801)	n/a
	Ysleta ISD (071905)	36
	Total Transfers Out	n/a

Counts less than 5 and greater than 0, and certain totals, are masked with the value "n/a" to comply with FERPA.
April 18, 2016 at 10:56:05 AM

Texas Education Agency
Student Transfers Report
2014-15
Region XIX El Paso
San Elizario ISD (071904)

	District Name (Number)	Transfers
Transfers In From	Clint ISD (071901)	11
	El Paso ISD (071902)	5
	Fabens ISD (071903)	n/a
	Socorro ISD (071909)	31
	Tornillo ISD (071908)	n/a
	Ysleta ISD (071905)	8
	Total Transfers In	n/a
Transfers Out To	Canutillo ISD (071907)	n/a
	Clint ISD (071901)	40
	El Paso Academy (071804)	n/a
	El Paso ISD (071902)	18
	Fabens ISD (071903)	23
	Paso Del Norte Academy Charter Dis (071803)	n/a
	Socorro ISD (071909)	12
	Texas College Preparatory Academie (221801)	n/a
	Tornillo ISD (071908)	n/a
	Ysleta ISD (071905)	38
	Total Transfers Out	141

Counts less than 5 and greater than 0, and certain totals, are masked with the value "n/a" to comply with FERPA.
July 20, 2015 at 1:09:03 PM

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Public Hearing on Proposed Budget & Proposed Tax Rate for the 2024-25 School Year
Date: June 25, 2024

HISTORY:
A "Notice of Public Meeting to Discuss Budget and Proposed Tax Rate" was published in the West Texas County Courier on June 6, 2024 in accordance with TEC 44.004(b).

RATIONALE:
The purpose of this agenda item is to allow for public input on the budget and the proposed tax rate.

BUDGET IMPACT:
There is no budget impact with this agenda item as it is for discussion only.

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☐ For approval ☒ Report / Information only ☐ Recognition only

CORRECTION TO NOTICE

Three schools in the 2024 Clint ISD Summer Meal Program Notice had the wrong dates of service. The correct dates appear below.

Clint High School
13890 Alameda Ave.
Clint, TX 79836

June 3 to June 13, 2024
Monday to Thursday
Breakfast: 8:30 a.m. - 9:15 a.m.
Lunch: 11:00 a.m. - 1:00 p.m.

Junio 3 a Junio 13, 2024
Lunes a Jueves
Almuerzo: *8:30 a.m. - 9:15 a.m.*
Comida: *11:00 a.m. - 1:00 p.m.*

Horizon High School
14651 Horizon Blvd.
El Paso TX 79928

June 3 to June 27, 2024
Monday to Thursday
Breakfast: 8:00 a.m. - 8:45 a.m.
Lunch: 11:30 a.m. - 1:30 p.m.

Junio 3 a Junio 27, 2024
Lunes a Jueves
Almuerzo: *8:00 a.m. - 8:45 a.m.*
Comida: *11:30 a.m. - 1:30 p.m.*

Ricardo Estrada Middle School
851 South Darrington Rd.
El Paso, TX 79928

June 3 to June 13, 2024
Monday to Thursday
Breakfast: 8:30 a.m. - 9:15 a.m.
Lunch: 11:30 a.m. - 1:30 p.m.

Junio 3 a Junio 13, 2024
Lunes a Jueves
Almuerzo: *8:30 a.m. - 9:15 a.m.*
Comida: *11:30 a.m. - 1:30 p.m.*

Classified Ads

LEGAL

PUBLIC NOTICE

DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY

Proposed Flood Hazard Determinations for El Paso County, Texas and Incorporated Areas

The Department of Homeland Security's Federal Emergency Management Agency (FEMA) has issued a preliminary Flood Insurance Rate Map (FIRM), and where applicable, Flood Insurance Study (FIS) report, reflecting proposed flood hazard determinations within the Cities of El Paso, San Elizario, and Socorro, Towns of Anthony and Clint, Village of Vinton, Ysleta Del Sur Pueblo of Texas, and the Unincorporated Areas of El Paso County. These flood hazard determinations may include the addition or modification of Base Flood Elevations, base flood depths, Special Flood Hazard Area boundaries or zone designations, or the regulatory floodway. Technical information or comments are solicited on the proposed flood hazard determinations shown on the preliminary FIRM and/or FIS report for the aforementioned communities. These flood hazard determinations are the basis for the floodplain management measures that your community is required to either adopt or show evidence of being already in effect in order to qualify or remain qualified for participation in the National Flood Insurance Program. However, before these determinations are effective for floodplain management purposes, you will be provided an opportunity to appeal the proposed information. This appeal period will commence on the second publication date of this notice scheduled on or about June 6, 2024. For information on the statutory 90-day period provided for appeals, as well as a complete listing of the communities affected and the locations where copies of the FIRM are available for review, please visit FEMA's website at https://www.floodmaps.fema.gov/fhm/BFE_Status/bfe_main.asp, or call the FEMA Mapping and Insurance eXchange toll free at 1-877-FEMA MAP (1-877-336-2627).

WTCC: 05-30-24
06-06-24

1973 51 Years 2024
West Texas County Courier
Serving Anthony, Vinton, Canutillo, East Montana, Horizon, Socorro, Clint, Fabens, San Elizario and Tornillo

CLASSIFIED AD FORM

25 words - $15 per week; 40 words - $20 per week

1	2	3	4
5	6	7	8
9	10	11	12
13	14	15	16
17	18	19	20
21	22	23	24
25	26	27	28
29	30	31	32
33	34	35	36
37	38	39	40

Deadline: Monday, 4 p.m.
Please print. Send form and payment (no cash) to:

West Texas County Courier
15344 Werling Ct.
Horizon City, TX 79928

Contact Information:

Name: _____

Phone: _____

NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE

The San Elizario Independent School District will hold a public meeting at 5:30 P.M. on Tuesday, June 25, 2024 in the SEISD Administrative Office, 1050 Chicken Ranch Rd., San Elizario, Texas. **The purpose of this meeting is to discuss the school district's budget that will determine the tax rate that will be adopted. Public participation in the discussion is invited.**

The tax rate that is ultimately adopted at this meeting or at a separate meeting at a later date may not exceed the proposed tax rate shown below unless the district publishes a revised notice containing the same information and comparisons set out below and holds another public meeting to discuss the revised notice.

Maintenance Tax	$0.715600/$100 (Proposed rate for maintenance and operations)
School Debt Service Tax Approved by Local Voters	$0.169700/$100 (Proposed rate to pay bonded indebtedness)

Comparison of Proposed Budget with Last Year's Budget

The applicable percentage increase or decrease (or difference) in the amount budgeted in the preceding fiscal year and the amount budgeted for the fiscal year that begins during the current tax year is indicated for each of the following expenditure categories:

Maintenance and Operations	4.35% Decrease
Debt Service	0.25% Increase
Total Expenditures	4.17% Decrease

Total Appraised Value and Total Taxable Value (as calculated under Section 26.04, Tax Code)

	Preceding Tax Year	Current Tax Year
Total appraised value* of all property	$ 644,381,950	$ 719,196,671
Total appraised value* of new property**	$ 9,173,086	$ 8,721,025
Total taxable value*** of all property	$ 291,908,505	$ 337,984,881
Total taxable value*** of new property**	$ 8,464,304	$ 8,425,049

* "Appraised value" is the amount shown on the appraisal roll and defined by Section 1.04(8), Tax Code.

** "New property" is defined by Section 26.012(17), Tax Code.

*** "Taxable value" is defined by Section 1.04(10), Tax Code.

Bonded Indebtedness

Total amount of outstanding and unpaid bonded indebtedness* $23,620,000

* Outstanding principal.

Comparison of Proposed Rates with Last Year's Rates

	Maintenance & Operations	Interest & Sinking Fund*	Total	Local Revenue Per Student	State Revenue Per Student
Last Year's Rate	$ 0.721900	$ 0.169700*	$ 0.891600	$ 943	$ 11,582
Rate to Maintain Same Level of Maintenance & Operations Revenue & Pay Debt Service	$ 0.757060	$ 0.159600*	$ 0.916660	$ 1,085	$ 11,445
Proposed Rate	$ 0.715600	$ 0.169700*	$ 0.885300	$ 1,051	$ 11,463

*The Interest & Sinking Fund tax revenue is used to pay for bonded indebtedness on construction, equipment, or both.

The bonds, and the tax rate necessary to pay those bonds, were approved by the voters of this district.

Comparison of Proposed Levy with Last Year's Levy on Average Residence

	Last Year	This Year
Average Market Value of Residences	$ 145,700	$ 153,556
Average Taxable Value of Residences	$ 14,518	$ 23,724
Last Year's Rate Versus Proposed Rate per $100 Value	$ 0.891600	$ 0.885300
Taxes Due on Average Residence	$ 129.44	$ 210.03
Increase (Decrease) in Taxes		$ 80.59

Under state law, the dollar amount of school taxes imposed on the residence homestead of a person 65 years of age or older or of the surviving spouse of such a person, if the surviving spouse was 55 years of age or older when the person died, may not be increased above the amount paid in the first year after the person turned 65, regardless of changes in the tax rate or property value.

Notice of Voter-Approval Rate: The highest tax rate the district can adopt before requiring voter approval at an election is $0.885300. This election will be automatically held if the district adopts a rate in excess of the voter-approval rate of $0.885300.

Fund Balances

The following estimated balances will remain at the end of the current fiscal year and are not encumbered with or by a corresponding debt obligation, less estimated funds necessary for operating the district before receipt of the first state aid payment:

Maintenance and Operations Fund Balance(s)	$ 10,841,681
Interest & Sinking Fund Balance(s)	$ 416,778

A school district may not increase the district's maintenance and operations tax rate to create a surplus in maintenance and operations tax revenue for the purpose of paying the district's debt service.

Visit Texas.gov/PropertyTaxes to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the State.

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Consider and possible Board action on adoption of Accelerated Instruction Budget for the 2024-2025 School Year
Date: June 25, 2024

HISTORY:
Texas Education Code section 29.081 (b-2) requires school districts to "separately budget" sufficient funds for providing accelerated instruction to students who do not perform satisfactorily on state-mandated end-of-course exams.

RATIONALE:
Information taken from section 6.1.2.2 of the FASRG regarding the compensatory education program is included:

The purpose of the SCE program is to supplement the regular or basic education program with compensatory, intensive, and/or accelerated instruction. Texas public school districts and charter schools are required to offer additional accelerated instruction to each student who meets one or more statutory or locally-defined eligibility criteria in order to reduce any disparity in performance on assessment instruments administered under TEC, Chapter 39, Subchapter B3, or disparity in the rates of high school completion between students at risk of dropping out of school and all other LEA students.

TEC, §29.081, requires LEAs to use student performance data from the state's legislatively-mandated assessment instrument known as the State of Texas Assessments of Academic Readiness (STAAR) tests and any other achievement tests administered under TEC, Subchapter B, Chapter 39, to design and implement appropriate compensatory, intensive, or accelerated instructional services for students in the district's schools that enable the students to be performing at grade level at the conclusion of the next regular school term.

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

BUDGET IMPACT:
The accelerated instruction budget is included within the general budget, but an exhibit itemizing the accelerated instruction budget is included here for review:

Allocation		Amount
Campus- Alarcon Elementary	$	27,900
Campus- Borrego Elementary	$	45,600
Campus- Garcia Enriquez MS	$	39,300
Campus- Loya Primary	$	14,500
Campus- Sambrano Elementary	$	57,200
Campus- San Elizario HS	$	94,300
SCE - At-Risk Teachers	$	449,209
SCE - Class Size Reduction	$	395,202
SCE - DAEP	$	144,135
SCE - Instructional Specialists	$	654,927
SCE - Intervention Aides	$	129,854
SCE - STAAR Labs	$	139,689
SCE - Summer School	$	150,000
Grand Total	**$**	**2,341,816**

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is to approve the accelerated instruction budget which is part of the general fund as presented.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Consider and possible Board action on the adoption of the Official Budget for the 2024-2025 School Year
Date: June 25, 2024

HISTORY:
The budget introduction meeting was held on December 13th, the first budget workshop was held on January 10th, the second budget workshop was held on February 21st, the third budget workshop was held on June 5th and the budget adoption is being held on June 25th.

RATIONALE:
The purpose of this agenda item is to adopt the budget in accordance with section 44 of the Texas Education Code.

BUDGET IMPACT:
The budget for approval is attached.

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is to approve the general fund and debt service funds as presented.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District
General Fund Budget - Fiscal Year 2024-2025

		2024-2025 Fund 101	2024-2025 Fund 199	2024-2025 General Fund		Carryover Expenditures		Payroll One Time Costs		School Safety Allotment		Fund Balance Projects		2024-2025 For Adoption	
	REVENUES														
5700	Total Local and Intermediate Sources	$ 150,000	$ 3,018,717	$ 3,168,717		$ -		$ -		$ -		$ -		$ 3,168,717	8%
5800	State Program Revenues	$ 15,000	$ 31,819,238	$ 31,834,238		$ -		$ -		$ 117,738		$ -		$ 31,951,976	81%
5900	Federal Programs	$ 3,310,000	$ 995,000	$ 4,305,000		$ -		$ -		$ -		$ -		$ 4,305,000	11%
	Total Revenues	$ 3,475,000	$ 35,832,955	$ 39,307,955		$ -		$ -	C	$ 117,738		$ -		$ 39,425,693	100%
	EXPENDITURES														
11	Instruction	$ -	$ 19,178,854	$ 19,178,854		$ -		$ 53,000		$ -		$ -		$ 19,231,854	46%
12	Instructional Resources and Media Services	$ -	$ 58,478	$ 58,478		$ 33,427		$ -		$ -		$ -		$ 91,905	0%
13	Curriculum and Instructional Staff Development	$ -	$ 876,647	$ 876,647		$ -		$ -		$ -		$ -		$ 876,647	2%
21	Instructional Leadership	$ -	$ 764,466	$ 764,466		$ -		$ 7,000		$ -		$ -		$ 771,466	2%
23	School Leadership	$ -	$ 2,154,095	$ 2,154,095		$ 4,509		$ 31,000		$ -		$ -		$ 2,189,604	5%
31	Guidance, Counseling and Evaluation Services	$ -	$ 1,459,931	$ 1,459,931		$ -		$ 18,000		$ -		$ -		$ 1,477,931	4%
32	Social Work Services	$ -	$ 61,488	$ 61,488		$ -		$ 3,000		$ -		$ -		$ 64,488	0%
33	Health Services	$ -	$ 495,977	$ 495,977		$ -		$ 10,000		$ -		$ -		$ 505,977	1%
34	Student (Pupil) Transportation	$ -	$ 1,263,150	$ 1,263,150		$ 1,679		$ 33,000		$ -		$ -		$ 1,297,829	3%
35	Food Services	$ 3,475,000	$ 60,000	$ 3,535,000		$ -		$ -		$ -		$ -		$ 3,535,000	8%
36	Cocurricular/Extracurricular Activities	$ -	$ 1,127,836	$ 1,127,836		$ 24,978		$ 1,000		$ -		$ -		$ 1,153,814	3%
41	General Administration	$ -	$ 1,789,843	$ 1,789,843		$ 5,180		$ 16,000		$ -		$ -		$ 1,811,023	4%
51	Facilities Maintenance and Operations	$ -	$ 4,530,962	$ 4,530,962		$ 426,722		$ 64,000		$ -		$ 300,000		$ 5,321,684	13%
52	Security and Monitoring Services	$ -	$ 1,047,400	$ 1,047,400		$ 51,144		$ 43,000		$ 480,000		$ -		$ 1,621,544	4%
53	Data Processing Services	$ -	$ 1,274,391	$ 1,283,391		$ 121,397		$ 10,000		$ -		$ -		$ 1,414,788	3%
61	Community Services	$ -	$ 16,100	$ 16,100		$ -		$ -		$ -		$ -		$ 16,100	0%
71	Debt Service	$ -	$ 313,575	$ 304,575		$ -		$ -		$ -		$ -		$ 304,575	1%
81	Facilities Acquisition and Construction	$ -	$ -	$ -		$ 100,150		$ -		$ -		$ 275,000		$ 375,150	1%
99	Other Intergovemental Charges	$ -	$ 52,000	$ 52,000		$ -		$ -		$ -		$ -		$ 52,000	0%
	Total Expenditures	$ 3,475,000	$ 36,525,193	$ 40,000,193	A	$ 769,186	B	$ 289,000	C	$ 480,000	D	$ 575,000	E	$ 42,113,379	100%
	REVENUES OVER(UNDER) EXPENDITURES	$ -	$ (692,238)	$ (692,238)										$ (2,687,686)	
	OTHER FINANCING SOURCES (USES)														
	Sale of Real and Personal Property	$ -	$ 25,000	$ 25,000										$ 25,000	
	Other Operating Transfer Out	$ -	$ -	$ -										$ -	
	Total Other Financing Sources (Uses)	$ -	$ 25,000	$ 25,000										$ 25,000	
	FUND BALANCE														
	Net Change in Fund Balance	$ -	$ (667,238)	$ (667,238)										$ (2,662,686)	
	Total Fund Balance - July 1 (Projected Beginning)	$ 775,743	$ 15,153,449	$ 15,929,192										$ 15,929,192	
	Total Fund Balance - June 30 (Projected Ending)	$ 775,743	$ 14,486,211	$ 15,261,954										$ 13,266,506	

NOTES & PRELIMINARY ASSUMPTIONS

Fiscal Year 2024 Amended Budget Ending FB	$ 15,160,006
Carryover expenditures	$ 769,186
Fiscal Year 2025 Projected Budget Beginning FB	$ 15,929,192 *

* = Excludes transfers to the health fund to cover the deficit

Total Fund Balance - June 30 (Projected Ending)	$ 13,266,506
Less Restricted Food Service FB	$ (700,000)
Less Non Spendable Inventory FB	$ (207,984)
Less Committed FB	$ (1,798,522)
Estimated Unassigned FB	$ 10,560,000

A = Includes compensation plan changes approved, excludes possible savings due to lapse salaries and/or employee turnover, includes current schools and gradespans
A cont'd = Includes current employer health insurance premium and current number of employee participants, includes new staff and new programs
B= Includes estimated encumbrances for projects in progress such as FM EP & POC improvements, vehicles & equipment on backorder, summer renovation projects
C = Includes two $500 payments for staff not on the teacher pay scale
D = Includes funding generated by the school safety allotment and the estimated cost for 6 school resource officers
E = Includes costs to retrofit the HS FB stadium lights to LED, plus LED conversion costs for Borrego, Alarcon and the remainder of Loya (not covered by the SECO grant)
F = FIRST #6 - 75 days worth of assigned + unassigned FB

Estimated Unassigned FB	$ 10,560,000
Total General Fund Expenditures	$ 42,113,379
Average Daily Expenditure (Total GF Exp / 365 days)	$ 115,379
Days of Expenditure (Unassigned FB / Ave Daily Exp)	91.52 F

San Elizario Independent School District
Debt Service Fund - Fiscal Year 2024-2025

		2020-2021 Actual	2021-2022 Actual	2022-2023 Actual	2023-2024 Amended	2024-2025 Proposed
	I&S Rate:	$ 0.1549	$ 0.1693	$ 0.1497	$ 0.1697	$ 0.1697
	REVENUES					
5700	Total Local and Intermediate Sources	$ 398,329	$ 492,527	$ 527,176	$ 627,898	$ 580,120
5800	State Program Revenues	$ 1,067,722	$ 1,238,625	$ 1,150,391	$ 1,063,966	$ 1,091,268
	Total Revenues	$ 1,466,051	$ 1,731,152	$ 1,677,567	$ 1,691,864	$ 1,671,388
	EXPENDITURES					
71	Debt Service	$ 1,677,300	$ 1,801,189	$ 1,622,368	$ 1,624,413	$ 1,625,207
	Total Expenditures	$ 1,677,300	$ 1,801,189	$ 1,622,368	$ 1,624,413	$ 1,625,207
	REVENUES OVER(UNDER) EXPENDITURES	$ (211,249)	$ (70,036)	$ 55,199	$ 67,451	$ 46,181
	OTHER FINANCING SOURCES (USES)					
7911	Capital Related Debt Issued	$ -	$ 5,565,000	$ -	$ -	$ -
7916	Premium or Discount on Issuance of Bonds	$ -	$ 912,182	$ -	$ -	$ -
8949	Other (Uses)	$ -	$ (6,352,366)	$ -	$ -	$ -
	Total Other Financing Sources (Uses)	$ -	$ 124,816	$ -	$ -	$ -
	FUND BALANCE					
	Net Change in Fund Balance	$ (211,249)	$ 54,780	$ 55,199	$ 67,451	$ 46,181
	Total Fund Balance - July 1 (Beginning)	$ 450,599	$ 239,350	$ 294,128	$ 349,327	$ 416,778
	Total Fund Balance - June 30 (Ending)	$ 239,350	$ 294,128	$ 349,327	$ 416,778	$ 462,959

San Elizario ISD
P.O. Box 920
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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Discussion regarding financing options and possible bond election for various projects across the district
Date: June 25, 2024

HISTORY: The Board last approved a November 2022 bond proposition in the amount of $24.5 million for a new middle school which was unsuccessful with 54% voting against it.

RATIONALE: The purpose of this agenda item is to present a listing of various projects from across the district and to discuss possible financing options. The listing is a live document in draft raw format, is not all inclusive and can be modified to include additional projects based on feedback from the Board or a bond exploratory committee if the Board so chooses to create one.

BUDGET IMPACT: There is no budget impact with this item.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to review the listing of projects and provide direction which projects to proceed with.

Please check one: ☐ For approval ☒ Report / Information only ☐ Recognition only

PROJECT/RENOVATION DESCRIPTION	Estimated Cost
Alarcon - Addition of mini canopies to drop area	$ -
Alarcon - gut and renovate old kitchen area	$ -
Alarcon - library has an office w sink, remove walls to make library bigger	$ -
Alarcon - New playground equipment	$ 125,000
Alarcon - Turf grass for outdoor atrium area, removal of rocks in interior of campus area	$ -
Athletics - Audio system at BB/SB fields	$ -
Athletics - BB/SB fields for GEMS	$ -
Athletics - construction of shot-put area	$ -
Athletics - finish branding locker rooms	$ 25,000
Athletics - golf shooting range and green area at SEHS	$ -
Athletics - MS football field lighting	$ -
Athletics - MS softball field lighting	$ -
Athletics - new entry level scoreboard at MS, plus removal of old	$ 56,555
Athletics - new scoreboard at MS, plus removal of old	$ 70,405
Athletics - old HS scoreboard relocation to MS	$ 19,490
Athletics - Raise roof at cheer room	$ -
Athletics - Redo/replace aux floor and redesign bleachers at SEHS and GEMS	$ 25,000
Athletics - replace screen at tennis court fence and benches inside courts	$ 20,000
Athletics - Safety high nets at BB/SB fields	$ 40,000
Athletics - SEHS tennis court windscreen replacements	$ 21,260
Athletics - Tennis court lights at SEHS	$ -
Athletics - wrestling room/building at SEHS	$ -
Borrego - Automatic gate opener	$ -
Borrego - bigger parking lot	$ 500,000
Borrego - walking trail/track on the field, plus outdoor fitness stations for PE	$ 150,000
Borrego- New playground equipment	$ 125,000
Districtwide - Addition of mini canopies to bus drop off areas	$ -
Districtwide - additional outdoor areas	$ -
Districtwide - automated energy management system	$ 1,383,000
Districtwide - cameras (and networking) for security entrance shacks	$ -
Districtwide - Digital marquees - central office	$ 54,765
Districtwide - Digital marquees - schools	$ 172,130
Districtwide - Exterior painting of facilities	$ -
Districtwide - Interior painting of facilities	$ -
Districtwide - Parking lot improvements	$ -
Districtwide - removal of carpet	$ -
Districtwide - removal of existing lockers	$ -
Districtwide - Signal boosters	$ -
Districtwide- Hardware and electricity for sound amplification for every classroom ($2K x 200 classrooms)	$ 400,000
Emergency Generator @ Alarcon	$ 146,700
Emergency Generator @ SEHS	$ 333,450
HS - Addition of 2nd grandstand at stadium	$ 250,000
HS - Building addition for wrestling and to accommodate storage needs	$ 1,000,000
HS - Canopies and outdoor area renovation in area immediately outside of entrance	$ 70,000
HS - Concrete for tennis courts drainage on west end to preserve foundation	$ 9,000
HS - Fire Alarm replacement/upgrade	$ 100,000
HS - golf - putting area and/or driving range cages	$ 100,000
HS - Pipe gate for pathway of champions entrance	$ -
HS - Portable building repairs, to include new deck	$ 15,000
HS - ROTC shooting range	$ 700,000
HS - Security vestibule / conversion of the entrance area	$ 85,000
HS - updating of practice field	$ -
HS / Pathway of Champions - Wrought Iron Fence for Socorro Rd. Side	$ -
HS auxiliary gym, sand and finish, new logo and lettering	$ 20,951
HS FB Field - Concrete addition on inside perimeter to protect track and field	$ 120,000
HS tennis court lighting	$ 355,875
HS Theater - safety cage for ladder, lift to storage area, lights on stairs, lights behind stage, ramp instead of stairs	$ 25,000
Integrate fire alarm system to dialers	$ -
Loya - Addition of mini canopies to drop area	$ -
Loya - Conversion of room to employee lounge and of employee lounge to parent room	$ 75,000
Loya - painting of walls (include shapes)	$ -
Loya - tiny tots area /improvement to different type	$ -
Loya Playground - Re-do Black Top Area	$ 125,000
Loya Primary - Painting of portables	$ -
MS - Fencing or code controlled gate to split up parking lot between visitors and staff parking	$ 13,000

PROJECT/RENOVATION DESCRIPTION	Estimated Cost
MS - Fire Alarm replacement/upgrade	$ 75,000
MS - floor tile in 400 wing replace and baseboards & doors replace to blue/gold	$ -
MS - front office area security vestibule	$ 85,000
MS - gym - 10 row motorized bleacher	$ 159,286
MS - gym - sand and finish w/ ground sleeve install	$ 39,046
MS - gym - wall padding, backboard padding, painting/graphics	$ 73,764
MS - gym / exterior panels	$ -
MS - new baseball field	$ -
MS - security - construction of breezeways between buildings	$ -
MS Awnings to connect buildings	$ 200,000
MS Bleachers - Concrete Pad/Walkway	$ -
MS Extended bleachers for aux gym	$ -
MS Resurfacing of parking lot	$ 1,000,000
Progessiva Building repair or replace	$ -
Sambrano - Add more stalls in current restrooms at Kinder wing	$ 75,000
Sambrano - basketball courts, age appropriate	$ -
Sambrano - New playground equipment	$ 125,000
Sambrano - walking track and artificial grass field	$ 125,000
Storage - Alarcon old cafeteria needs cleaning	$ -
Storage - Central storage facility for CNS	$ -
Storage - HS & MS storage needs for athletics	$ -
Storage - HS mobile mini units to free up classrooms	$ -
Storage 2 more storage containers for support services	$ 16,760
Storage- Review portables and clean if need be to free up storage	$ -
Support Services - 2 trucks for support services (1 grounds)	$ 83,540
Support Services - Automatic gate opener	$ 82,000
Technology - new telephone system	$ 400,000
Technology - new wireless controller (nearing 8-9 years)	$ 152,000
Transportation - 11 school buses (11 are 20+ years of age now)	$ 1,375,000
Estimated planning figure	$ 10,797,976

HVAC Projects	
HS Aux Gym - HVAC conversions from evaporative to refrigeration	$ 258,000
HS Locker Rooms (main bldg.) - HVAC conversions from evaporative to refrigeration	$ 123,000
HS Automotive and Building Trades - Replace two Evap/Heat combo units	$ 40,000
MS Aux Gym - HVAC conversions from evaporative to refrigeration	$ 238,532
MS - Replace HVAC Units - 300	$ 159,000
MS - Replace HVAC Units - 400, & Library	$ 624,750
MS - Replace HVAC Units - 500 south	$ 50,000
MS - Replace Cafetorium heat pump system (cooling and heating)?	
Loya Gym - HVAC conversions from evaporative to refrigeration	$ 93,600
Sambrano gym - HVAC conversions from evaporative to refrigeration	$ 93,600
Borrego gym - HVAC conversions from evaporative to refrigeration	$ 93,600
Alarcon - Replace older HVAC units - Cafeteria	$ 236,000
Alarcon - Replace older HVAC units - 400	$ 115,500
Estimated planning figure	$ 632,300

Roofing Projects	
HS - Roof replacement; stadium press box	$ 18,000
HS - Replace shingle roof; portable behind visitor side bleachers	$ 20,000
MS - Roof replacements; old asphalt roofing system - auxiliary gym.	$ 304,000
MS - Roof replacements; old asphalt roofing system - 400, & Library	$ 740,000
MS - Roof replacement; old asphalt roofing system - 500 South	$ 152,000
MS - Field House roof?	$ 70,000
MS - Old maintenance shop roof?	$ 25,000
MS - Exterior metal roof section repairs	$ 18,000
MS - Portables and outside classrooms?	$ 90,000
MS - 500 North (repair and repaint) metal roof	$ 30,000
MS - Cafetorium (repair and repaint) metal roof	$ 30,000
Sambrano - Food Pantry portable (repair and repaint) metal roof	$ 7,000
Alarcon - Cafeteria Roof replacement; old asphalt roofing system	$ 228,000
Estimated planning figure	$ 1,732,000

Loya Portables???? Deteriorating, would need HVACS and Roofs, floor repairs, paint etc. Discard??

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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Consider and possible Board action to approve resolution to commit or uncommit fund balance for various projects across the district
Date: June 25, 2024

HISTORY: The District's audited financial statements for the fiscal year-end ending June 30th are approved by the Board annually at the November meeting.

RATIONALE: The purpose of this agenda item is to present an update on the projects currently committed through fund balance. In accordance with CE(LOCAL), the Board can commit funds for specific purposes to include construction projects and capital expenditures through a formal resolution. As previously presented during the budget presentation, these are the projects:

Project	Fund Balance	Remaining	Budgeted 2024-25
Installation of new lights for the HS tennis courts	$350,000	$350,000	$-
Updating the existing light system at the HS football stadium	$275,000	$275,000	$275,000
Districtwide conversion to LED lighting	$1,150,000	$723,522	$300,000
Sound amplification improvements for classrooms districtwide	$425,000	$425,000	$-
Renovations and improvements to the Alejandra Flores Park	$600,000	$600,000	$-
Subtotal	$2,800,000	$2,373,522	$575,000

- District conversion to LED lighting
  - Completed during 2023-24 school year
    - SEHS & Sambrano ES ($426,478)
  - Budgeted for 2024-25 school year
    - Loya Primary, Alarcon ES & Borrego ES ($420,611 – includes $100K from SECO grant)
  - Pending for future years
    - GEMS, Central, Excel, SSOC ($402,911 – excludes potential inflation cost increases)

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The funds remaining for the Fernie Madrid Eagle Park are minimal as most items (fencing update pending) have been completed. A recap of the project along with Phase 3 pending items will be presented at the August Board meeting.

BUDGET IMPACT: The budget impact will depend on the actual cost once the item is budgeted and presented for approval.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to review the listing of projects, provide direction on the existing or new projects and if necessary approve accordingly.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Discussion and possible Board action to rescind approval of existing project and approval of new project to be funded from the remaining Series 2015 bond proceeds
Date: June 25, 2024

HISTORY: During the May 23, 2023 special board meeting, options were presented to better accommodate student groups by using the remaining bond funds and at the June 21, 2023 meeting the Board approved to use the remaining bond proceeds for the construction of an area for the NJROTC group. In the time that has passed since, the condition of the auxiliary gym roof has deteriorated further and needs to be replaced.

RATIONALE: The purpose of this agenda item is to recommend that the Board rescind approval of the construction of a pre-engineered metal building that could be used as a shooting range for the NJROTC group and instead approve the remaining bond funds to be used to replace the existing roof at the auxiliary gym at GEMS.

BUDGET IMPACT: The budget impact will depend on final construction cost, but there are $392,601 in remaining funds as of May 31st.

ADMINISTRATIVE RECOMMENDATION: If the Board approves this recommendation, there will also be an action item for approving the delivery method for this construction project.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Discussion and possible Board action to approve the construction delivery method for roof replacement at auxiliary gym at Ann M. Garcia-Enriquez Middle School
Date: June 25, 2024

HISTORY: During the May 23, 2023 special board meeting, options were presented to better accommodate student groups by using the remaining bond funds and at the June 21, 2023 meeting the Board approved to use the remaining bond proceeds for the construction of an area for the NJROTC group. In the time that has passed since, the condition of the auxiliary gym roof has deteriorated further and needs to be replaced.

RATIONALE: Policy CV (Local) specifies that the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above $50,000. Policy CV (Legal) allows for the following methods provided by Government Code Chapter 2269 for construction services:

A method provided by Government Code Chapter 2269 for construction services. *Education Code 44.031(a)(5)*

a. Competitive bidding. *Gov't Code 2269 Subch. C* [See CVA]
b. Competitive sealed proposals. *Gov't Code 2269 Subch. D* [See CVB]
c. Construction manager-agent method. *Gov't Code 2269 Subch. E* [See CVC]
d. Construction manager-at-risk method. *Gov't Code 2269 Subch. F* [See CVD]
e. Design-build method. *Gov't Code 2269 Subch. G* [See CVE]
f. Job order contracting. *Gov't Code 2269 Subch. I* [See CVF]

BUDGET IMPACT: The budget impact will depend on final construction cost.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to select competitive sealed proposals for this project.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

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MEMORANDUM

To: Members of the Board of Trustees
From: Leo Benitez, Supervisor-Support Services/Transportation
Jesus Martinez, Executive Director of Support Services
Subject: Approval of PO # 51440– Caldwell Country Ford
Date: June 25, 2024

HISTORY:

As part of our fleet cycling program, we replace older vehicles with new ones to keep our fleet in a safe and efficient operating condition. Cycling is done in phases for budgetary feasibility. The purchase of the van had previously been approved by the Board under PO# 49624, however, the original vendor will not be able to place an order for production until 2025. The Board then approved PO# 51124 for $46,135 on 5/8/24 to purchase a model year 2023 van from a different vendor, but that van is now out of stock.

RATIONALE:

The purchase of this vehicles will improve our fleet dependability and efficiency while benefiting support operations. The van will store HVAC equipment and will be used to provide service at all district facilities. This vehicle will replace a 1998 Ford F-150 truck. The vehicle replaced by this purchase will be sent to auction once discard is approved.

The purpose of this agenda item to approve PO# 51440 under the vendor Caldwell Country Ford. Previously PO# 51124 was revised and approved, but that PO was issued to Caldwell Country Chevrolet and will now be closed instead.

BUDGET:

The funds to cover this purchase have been allocated from the 199-account budget.
Total cost is: $48,730.00

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is to approve the purchase order for Caldwell Country Ford.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

PURCHASE ORDER NUMBER
51440

Date: 06/20/2024

VENDOR: 11065

TO: Caldwell Country Ford LLC
PO Box 675115
DALLAS, TX 75267-5115

SHIP TO: San Elizario Independent School
200 N. Herring Rd
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 979-567-1500
VENDOR FAX: 512-446-2900
VENDOR EMAIL:

REC. LOC: Administration Annex
REC. GRP: Support Services - S. Renteria

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000	EA	E1Y	46350.00	0.00	46350.00
	2024 Ford Transit Cargo Van T150 Rf 8670, White						
2		1.00000	EA	DelChr	1980.00	0.00	1980.00
	Delivery Charge						
3		1.00000	EA	COOP	400.00	0.00	400.00
	COOP Fee						
	BUYBOARD 724-23						
	Please submit PO to Support Services						
	White Fleet						

TOTAL **48730.00**

P.O. Source	Account Number	Amount
Budget Requisition	199.51.6631.82.851.99	48,730

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

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MEMORANDUM

To: Members of the Board of Trustees
From: Leo Benitez Jr., Supervisor for Support Services/Transportation
Subject: Approval of PO#51417 – Far West Services Inc.
Date: June 25, 2024

HISTORY: A blanket PO is created at the beginning of the school year based on our yearly expenditure projections.

RATIONALE: A blanket PO expedites the turnaround of PM's and repairs of all our school bus fleet. The services are provided throughout the school year. The vendor is familiar with the different types of buses we have on our fleet to include the different model years.

BUDGET: The funds are available within the transportation contracted repairs account**.**

ADMINISTRATIVE RECOMMENDATION: It is recommended that the blanket purchase order be approved to address repairs and preventive maintenance in a timely manner.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51417

Date: 06/19/2024

VENDOR: 1459

TO: Far West Services Inc
14003 Montana Ave
El Paso, TX 79938

SHIP TO: San Elizario Independent School
200 N. Herring Rd
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 915-921-7238
VENDOR FAX: 915-921-7241
VENDOR EMAIL:

REC. LOC: Transportation - S. Martinez
REC. GRP: Transportation - S. Martinez

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			95000.00		95000.00

Blanket Purchase Order not to exceed $95,000 for Preventive Maintenance for all School Buses (2x / Per year) and for needed repairs that arise

ESC Region 19 - ASC - RFP# 24-7447

TOTAL 95000.00

P.O. Source	Account Number	Amount
Project Requisition	199.34.6249.00.834.99	95,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

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MEMORANDUM

To: Members of the Board of Trustees
From: Jesus Martinez, Executive Director of Support Services
Subject: Approval of PO #51418 – Heist Disposal Service Inc.
Date: June 25, 2024

HISTORY: A blanket PO is created at the beginning of the school year based on our yearly expenditure projections.

RATIONALE: A blanket PO expedites the turnaround of trash disposal at all of our district campuses and facilities. The services are provided throughout the school year. The vendor is familiar with the services and pick up schedules per location.

BUDGET: The funds are available within the Support Services accounts.

ADMINISTRATIVE RECOMMENDATION: It is recommended that the blanket purchase order be approved to address pick up and disposal of trash in a timely manner.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51418

Date: 06/19/2024

VENDOR: 5905

TO: Heist Disposal Service Inc
P.O. Box 370335
El Paso, TX 79937-0335

SHIP TO: San Elizario Independent School
200 N. Herring Rd
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 915-594-3610
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Support Services- L. Benitez
REC. GRP: Support Services- L. Benitez

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			44000.00		44000.00

1- BLANKET PO to cover 2024 - 2025
DISTRICT / Waste Disposal Pick Up
Not to exceed $44,000
****

ESC Region 19 ASC - 22-7441

TOTAL 44000.00

P.O. Source	Account Number	Amount
Project Requisition	199.51.6259.02.860.99	44,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

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MEMORANDUM

To: Members of the Board of Trustees
From: Jesus Martinez, Executive Director of Support Services
Subject: Approval of PO #51419 – Flyers Energy, LLC
Date: June 25, 2024

HISTORY: A blanket purchase order is created at the beginning of the school year based on our yearly expenditure projections.

RATIONALE: A blanket PO expedites the purchase of fuel for the entire Support Services white fleet. The services will be used to address daily fuel needs.

BUDGET: The funds are available within the Support Services fuel account.

ADMINISTRATIVE RECOMMENDATION: It is recommended that the blanket purchase order be approved to address daily fuel needs.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51419

Date: 06/19/2024

VENDOR: 10731

TO: Flyers Energy, LLC
2360 Lindbergh Street
AUBURN, CA 95602

SHIP TO: San Elizario Independent School
200 N. Herring Rd
San Elizario, TX 79849-

ATTN:
VENDOR PHONE:
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Support Services- L. Benitez
REC. GRP: Support Services- L. Benitez

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			42600.00		42600.00

BLANKET PO FOR WHITE FLEET FUEL
SCHOOL YEAR 2024 - 2025
NOTE: PLEASE SEND PO TO TRANS. DEPT.
SANDY MARTINEZ / EXT 4659

TOTAL 42600.00

P.O. Source	Account Number	Amount
Project Requisition	199.51.6311.00.860.99	42,600

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Leo Benitez Jr., Supervisor for Support Services/Transportation
Subject: Approval of PO# 51420 – Flyers Energy, LLC.
Date: June 25, 2024

HISTORY: A blanket purchase order is created at the beginning of the school year based on our yearly expenditure projections.

RATIONALE: A blanket PO expedites the purchase of fuel for the entire transportation department fleet. The services will be used to address daily fuel needs.

BUDGET: Funds are available within the transportation fuel account.

ADMINISTRATIVE RECOMMENDATION: It is recommended that the blanket purchase order be approved to address daily fuel needs.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51420

Date: 06/19/2024

VENDOR: 10731

TO: Flyers Energy, LLC
2360 Lindbergh Street
AUBURN, CA 95602

SHIP TO: San Elizario Independent School
200 N. Herring Rd
San Elizario, TX 79849-

ATTN:
VENDOR PHONE:
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Transporttation - S. Martinez
REC. GRP: Transporttation - S. Martinez

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			145600.00		145600.00

BLANKET PO FOR TRANSPORTATION DEPT. FUEL
SCHOOL YEAR 2024 - 2025
NOTE: PLEASE SEND PO TO TRANS. DEPT.
SANDY MARTINEZ / EXT 4659

TOTAL 145600.00

P.O. Source	Account Number	Amount
Project Requisition	199.34.6311.00.834.99	145,600

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

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San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Approval of PO# 51421 – Gibson Ruddock Patterson LLC
Date: June 25, 2024

HISTORY:
The Engagement Letter with Gibson, Ruddock, Patterson, LLC for the Financial Audit for the Fiscal Year Ending June 30, 2024 was approved by the Board of Trustees at the March 6, 2024 Regular Board Meeting.

RATIONALE:
Policy CFC(Legal) requires that the District's fiscal accounts be audited annually at District expense by a Texas certified public accountant holding a permit from the State Board of Public Accountancy.

BUDGET:
The budget impact will be $71,500 funded from the general fund.

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is to approve the purchase order.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51421

Date: 06/19/2024

VENDOR: 3878

TO: Gibson Ruddock Patterson Llc
600 Sunland Park. 6-300
El Paso, TX 79912

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 915-356-3700
VENDOR FAX: 915-356-3779
VENDOR EMAIL:

REC. LOC: Finance - N. Rivas
REC. GRP: Finance - N. Rivas

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			71500.00		71500.00

For the cost of the district's 2023-2024 financial audit

TOTAL 71500.00

P.O. Source	Account Number	Amount
Project Requisition	199.41.6212.00.726.99	71,500

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
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4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
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THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

Roberto Rivas

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Approval of PO# 51422 – County of El Paso
Date: June 25, 2024

HISTORY:
On March 6, 2024, the district entered into a new interlocal agreement for school resource officers with the County of El Paso, Texas for a term commencing in February of 2024 and ending on December 30, 2029.

RATIONALE:
As part of the agreement, the El Paso County Sheriff's Office is to provide two (5) School Resource Officers to SEISD and compensation to the County for those services is as follows:

- 2/1/24-12/30/24: $380,116.10 plus $8,332.50 for vehicles
- 1/1/25-12/30/25: $399,121.91 plus $8,482.50 for vehicles

This purchase order will be covering a portion of both years 1 and 2 of the agreement.

BUDGET:
This is budgeted in the general fund.

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is to approve the purchase order.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51422

Date: 06/19/2024

VENDOR: 10006

TO: County of El Paso
800 E. Overland, Room 406
EL PASO, TX 79901-2407

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE:
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Finance - N. Rivas
REC. GRP: Finance - N. Rivas

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			400000.00		400000.00

Interlocal agreement (2024-0133) with the County of El Paso
for 5 School Resource Officers for the 2024-25 School Year

TOTAL **400000.00**

P.O. Source	Account Number	Amount
Project Requisition	199.52.6299.80.850.99	400,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
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4. Invoice in duplicate; Attn: Accounts Payable
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6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING
UNLESS SIGNED BY A PURCHASING AGENT.

Roberto Rivas

San Elizario I.S.D.
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Horacio Hernandez, Executive Director – Technology
Subject: PO# 51423: ContentKeeper Web Filtering via BorderLAN Security
Date: June 25, 2024

HISTORY:
It is essential to provide our students, faculty, and staff with the best available online education tools and services. Additionally, we must ensure adequate bandwidth while maintaining strict adherence to CIPA and cybersecurity compliance.

RATIONALE:
This web filter solution will continue to provide web filtering services for all devices inside or outside the district for faculty, staff, and students.

BUDGET IMPACT:
The total cost is $36,900.00 for web filter, reporting, and support for the next three years.

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is to renew our services and support to ensure the safety of our students from harmful online content and to maintain compliance with CIPA regulations.

Please check one: X For approval ☐ Report/Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51423

Date: 06/19/2024

VENDOR: 9648

TO: BorderLan, Inc
950 Boardwalk, Suite 300
SAN MARCOS, CA 92078

SHIP TO: San Elizario Independent School
200 N Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 760-736-8100 ext. 507
VENDOR FAX: 860-736-8100
VENDOR EMAIL:

REC. LOC: Technology - H. Hernandez
REC. GRP: Technology - H. Hernandez

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			36900.00		36900.00

Web filter, reporter platform and support for the next three years to remain in compliance with CIPA regulations

TIPS 210101

TOTAL 36900.00

P.O. Source	Account Number	Amount
Project Requisition	199.53.6249.00.886.99	9,000
Project Requisition	199.71.6514.00.886.99	27,900

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

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4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
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San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Horacio Hernandez, Executive Director - Techonology
Subject: Approval of PO# 51424 - Frontline Education: ERP/SIS Renewal
Date: June 25, 2024

HISTORY: For the past seventeen years, Frontline Education's ERP/SIS solutions have provided the district with robust Enterprise Resource Planning (ERP) and Student Information System (SIS) capabilities. Each year, the district renews its commitment to these services to ensure continued support and updates.

RATIONALE: To ensure continued support and updates from Frontline, it is in the district's best interest to renew the contract. This renewal will allow stakeholders of Frontline ERP/SIS to submit support tickets as needed and enable the district to receive updates and new modules from Frontline. Additionally, this renewal includes cloud-hosting services.

BUDGET IMPACT: Total cost of this renewal is $93,587.72

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is for the board to approve this renewal to keep support, updates, and hosting for the Frontline ERP/SIS system.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51424

Date: 06/19/2024

VENDOR: 10498

TO: Frontline Technologies Group, LLC
1400 Atwater Drive
MALVERN, PA 19355

SHIP TO: San Elizario Independent School
200 N Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE:
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Technology - H. Hernandez
REC. GRP: Technology - H. Hernandez

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			93588.00		93588.00

For annual renewal costs for the district's Enterprise Resource Planning (ERP) and Student Information System (SIS) software license.

ESC Region 19 -ASC - #24-7490

TOTAL 93588.00

P.O. Source	Account Number	Amount
Project Requisition	199.53.6268.00.886.99	93,588

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Ms. April Marioni, Director of Special Education
Subject: Purchase Order # 51425 – Sarah Aguilar Perez
Date: June 25, 2024

HISTORY: Sarah Perez will continue to provide contract occupational therapy services to the district. The provider will offer therapy, consult with personnel, complete student assessments, submit occupational therapy reports, and write & monitor the respective goals and objectives. Additionally, the Occupational Therapist may be called upon to assist in Admission, Review and Dismissal (ARD) meetings or to consult with staff regarding other student needs.

RATIONALE: Occupational Therapy is required as part of 34 Code of Federal Regulations § 300.320. Definition of individualized education program, which requires that the ARD committee determine appropriate supplementary aids, services, and other supports that are provided within the educational setting to enable the child with a disability to advance appropriately toward attaining annual goals and to be involved in and make progress with the general education curriculum.

BUDGET: The contracted agreement is for $49,500; this allows the therapist to evaluate/assess referrals, and to provide services for students identified in needs of occupational therapy.

ADMINISTRATIVE RECOMMENDATION: In order to comply with the recommended provisions of each child's Individual Education Plan, it is recommended that we provide occupational therapy services through this contracted service arrangement.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51425

Date: 06/19/2024

VENDOR: 2156

TO: Sarah Aguilar Perez
11231 Dick Lotz
El Paso, TX 79936

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE:
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Special Education - M. Delgadillo
REC. GRP: Special Education - M. Delgadillo

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			49500.00		49500.00

Blanket purchase order for Sarah Perez, contracted Occupational Therapist for 2024-25 school year to provide occupational therapy services to Special Ed. students to include student assessments, reports, IEP goals/objectives and consultation to personnel from at $68.00 per hour.

TOTAL **49500.00**

P.O. Source	Account Number	Amount
Project Requisition	199.11.6219.00.803.23	49,500

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Approval of PO# 51426 – City of San Elizario
Date: June 25, 2024

HISTORY:
On June 12, 2024, the district entered into a new interlocal agreement for one school resource officer with the City of San Elizario Texas for a term commencing on July 1, 2024 and ending on June 30, 2025.

RATIONALE:
As part of the agreement, the El Paso County Sheriff's Office is to provide one (1) School Resource Officer to SEISD and compensation to the City for those services is as follows:

- 7/1/24-6/30/25: $63,500.00 plus $7,000.00

BUDGET:
This is budgeted in the general fund.

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is to approve the purchase order.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51426

Date: 06/19/2024

VENDOR: 10134

TO: City of San Elizario
PO Box 1723
SAN ELIZARIO, TX 79849

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 915-974-7037
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Finance - N. Rivas
REC. GRP: Finance - N. Rivas

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			70500.00		70500.00

Interlocal agreement with the City of San Elizario for 1 School Resource Officer for the 2024-25 school year

TOTAL **70500.00**

P.O. Source	Account Number	Amount
Project Requisition	199.52.6299.80.850.99	70,500

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
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Norberto Rivas

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Dr. Rogelio Segovia, Associate Superintendent
Subject: Approval of PO# 51427 - TEKS Resource System Renewal 2024-2025
Date: June 25, 2024

HISTORY: The TEKS Resource System curriculum is an online curriculum framework supporting grades K-12 in all core content areas. San Elizario ISD subscribes to this curriculum system on an annual basis. This memo is in regards to the renewal purchase for the 2024-2025 academic school year.

RATIONALE: This curriculum system is San Elizario ISD's core curriculum framework for K-12 in the four core content areas of Reading, Math, Science, and Social Studies. This system is the basis for teaching and learning in our district.

BUDGET IMPACT: The cost of the 2024-2025 annual renewal is $25,967.00. The quote from ESC Region 19 is included for your review.

ADMINISTRATIVE RECOMMENDATION: The recommendation is to approve the PO.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51427

Date: 06/19/2024

VENDOR: 42

TO: Education Service Center, Region XIX
6611 Boeing Drive
EL PASO, TX 79925-1127

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE:
VENDOR FAX: 915-780-5034
VENDOR EMAIL:

REC. LOC: Superintendent Office - A.
REC. GRP: Superintendent Office - A.

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			25967.00		25967.00

For payment of the 2024-2025 TEKS Resource System Package

TOTAL 25967.00

P.O. Source	Account Number	Amount
Project Requisition	199.11.6239.00.802.11	25,967

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
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THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Approval of PO# 51428 – El Paso Central Appraisal District
Date: June 25, 2024

HISTORY:
In accordance with CCH(Legal), the county appraisal district is responsible for appraising property in the appraisal district for ad valorem tax purposes of each taxing unit in the appraisal district.

RATIONALE:
In accordance with CCH(Legal), each taxing unit shall pay its allocation in four equal payments to be made at the end of each calendar quarter, and the first payment shall me made before January 1 of the year in which the budget takes effect.

BUDGET:
The purchase order is for $52,000 and is funded from the general fund.

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is to approve the purchase order.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51428

Date: 06/19/2024

VENDOR: 33

TO: El Paso Central Appraisal District
5801 Trowbridge Dr
El Paso, TX 79925-3345

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 915-780-2000
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Finance - N. Rivas
REC. GRP: Finance - N. Rivas

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			52000.00		52000.00
	Appraisal services for fiscal year 2024-2025						

TOTAL 52000.00

P.O. Source	Account Number	Amount
Project Requisition	199.99.6213.00.903.99	52,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
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THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

Roberto Rivas

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Aggie Reyes, Director, Child Nutrition Services
Subject: Purchase order #51429 for School Year 2024-2025 – Trejo Commercial Refrigeration
Date: June 25, 2024

HISTORY: Our school kitchens use many pieces of commercial equipment to produce thousands of meals to feed our students through various school nutrition programs. The equipment must be maintained and repaired throughout the year to ensure our kitchens are able to operate reliably.

RATIONALE: After a competitive bidding process conducted by the Region 19 Allied States Cooperative, Trejo Commercial Refrigeration was awarded the contract to supply maintenance and repair services to school districts. They were determined to provide the best value to participating school districts.

BUDGET: $50,000

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51429

Date: 06/19/2024

VENDOR: 1408

TO: Trejo Commercial Refrigeration
840 Hawkins Blvd.
Suite# A-16
El Paso, TX 79915

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 915-771-8206
VENDOR FAX: 915-771-8440
VENDOR EMAIL:

REC. LOC: CNS - V. Ibarra
REC. GRP: CNS - V. Ibarra

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			50000.00		50000.00

To provide service for kitchen equipment for all campuses for our school year 2024 - 2025.

ESC Region19 - ASC - 21-7387
V Ibarra

TOTAL 50000.00

P.O. Source	Account Number	Amount
Project Requisition	101.35.6249.00.999.99	50,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

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San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Aggie Reyes, Executive Director, Child Nutrition Services
Subject: Purchase order #51430 for School Year 2024-2025 – Ekon O Pac
Date: June 25, 2024

HISTORY: Plastic bags, tape, and sealers are utilized to package thousands of meals to feed our students through the various school nutrition programs. It is essential that we have a reliable vendor to supply our kitchens.

RATIONALE: Ekon O Pac was awarded the contract to supply packaging supplies to school districts.

BUDGET: $25,000

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51430

Date: 06/19/2024

VENDOR: 9777

TO: Ekon-O-Pac, LLc
PO Box 1266
GALLATIN, TN 37066

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 615-230-9340
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: CNS - V. Ibarra
REC. GRP: CNS - V. Ibarra

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			25000.00		25000.00

Packaging materials to serve school meals
2024 - 2025
TIPS Contract 230401

TOTAL 25000.00

P.O. Source	Account Number	Amount
Project Requisition	101.35.6342.00.001.99	7,675
Project Requisition	101.35.6342.00.041.99	3,600
Project Requisition	101.35.6342.00.101.99	2,800
Project Requisition	101.35.6342.00.102.99	1,875
Project Requisition	101.35.6342.00.103.99	5,050
Project Requisition	101.35.6342.00.104.99	4,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

Roberto Reina

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Aggie Reyes, Director, Child Nutrition Services
Subject: Purchase order #51431 for School Year 2024-2025 – GH Dairy
Date: June 25, 2024

HISTORY: Dairy items are needed to produce thousands of meals to feed our students through the various school nutrition programs. It is essential that we have a reliable vendor to supply our kitchens.

RATIONALE: GH Dairy was awarded the contract to supply dairy items to school districts. They were determined to provide the best value to participating school districts.

BUDGET: $145,000

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51431

Date: 06/19/2024

VENDOR: 10760

TO: GH Dairy
9747 Pan American Dr
EL PASO, TX 79927

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 915-790-2609
VENDOR FAX: 915-790-0048
VENDOR EMAIL:

REC. LOC: CNS - V. Ibarra
REC. GRP: CNS - V. Ibarra

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			145000.00		145000.00

Blanket PO for the purchase of dairy products for all campus cafeterias for 2024 -2025 school year.

ESC Region XIX - ASC - #24-7485
V Ibarra

TOTAL 145000.00

P.O. Source	Account Number	Amount
Project Requisition	101.35.6341.00.001.99	44,515
Project Requisition	101.35.6341.00.041.99	20,880
Project Requisition	101.35.6341.00.101.99	16,240
Project Requisition	101.35.6341.00.102.99	10,875
Project Requisition	101.35.6341.00.103.99	29,290
Project Requisition	101.35.6341.00.104.99	23,200

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
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San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Aggie Reyes, Director, Child Nutrition Services
Subject: Purchase order #51432 for School Year 2024-2025 – Segovia's Distributing
Date: June 25, 2024

HISTORY: Fresh fruits and vegetables are needed to produce thousands of meals to feed our students through the various school nutrition programs. It is essential that we have a reliable produce vendor to supply our kitchens.

RATIONALE: After a competitive bidding process conducted by the Region 19 Allied States Cooperative, Segovia's is the vendor that was awarded the contract to supply fresh fruits and vegetables to school districts. They were determined to provide the best value to participating school districts.

BUDGET: $55,000

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51432

Date: 06/19/2024

VENDOR: 1864

TO: Segovia's Distributing Inc
3701 Shell St
El Paso, TX 79925-1334

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 915-533-3130
VENDOR FAX: 915-577-0284
VENDOR EMAIL:

REC. LOC: CNS - V. Ibarra
REC. GRP: CNS - V. Ibarra

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			55000.00		55000.00

Blanket PO for the purchase of produce for all campus cafeterias for 2024 - 2025 school year.

ESC Region XIX - ASC -#23-7467
V Ibarra

TOTAL 55000.00

P.O. Source	Account Number	Amount
Project Requisition	101.35.6341.00.001.99	16,885
Project Requisition	101.35.6341.00.041.99	7,920
Project Requisition	101.35.6341.00.101.99	6,160
Project Requisition	101.35.6341.00.102.99	4,125
Project Requisition	101.35.6341.00.103.99	11,110
Project Requisition	101.35.6341.00.104.99	8,800

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
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Norberto Reinas

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Aggie Reyes, Director, Child Nutrition Services
Subject: Purchase order #51433 for School Year 2024-2025 – Labatt Food Service -Non-Food
Date: June 25, 2024

HISTORY: Child Nutrition Services produces thousands of meals to feed our students through the various school nutrition programs. It is essential that we have a full service vendor with a large catalog of products to supply our kitchens.

RATIONALE: After competitive bidding conducted by the Region 17 Education Service Center, West Texas Food Purchasing Cooperative, Labatt Food Service was awarded the contract to provide non-food items to participating school districts. They were determined to provide the best value.

BUDGET: $75,000

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51433

Date: 06/19/2024

VENDOR: 2163

TO: Labatt Food Service Llc
P.O. Box 27730
ALBUQUERQUE, NM 87125

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 210-661-4216
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: CNS - V. Ibarra
REC. GRP: CNS - V. Ibarra

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			75000.00		75000.00

Blanket PO for NON-FOOD purchases for all campus cafeterias for 2024 - 2025 school year.
West Texas Food Service Co-Op Bid Vendor
V Ibarra

TOTAL 75000.00

P.O. Source	Account Number	Amount
Project Requisition	101.35.6342.00.001.99	23,025
Project Requisition	101.35.6342.00.041.99	10,800
Project Requisition	101.35.6342.00.101.99	8,400
Project Requisition	101.35.6342.00.102.99	5,625
Project Requisition	101.35.6342.00.103.99	15,150
Project Requisition	101.35.6342.00.104.99	12,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
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San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Aggie Reyes, Director, Child Nutrition Services
Subject: Purchase order #51434 for School Year 2024-2025 – Labatt Food Service
Date: June 25, 2024

HISTORY: Child Nutrition Services produces thousands of meals to feed our students through the various school nutrition programs. It is essential that we have a full service vendor with a large catalog of products to supply our kitchens.

RATIONALE: After competitive bidding conducted by the Region 17 Education Service Center, West Texas Food Purchasing Cooperative, Labatt Food Service was awarded the contract to provide food items to participating school districts. They were determined to provide the best value.

BUDGET: $1,400,000

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51434

Date: 06/19/2024

VENDOR: 2163

TO: Labatt Food Service Llc
P.O. Box 27730
ALBUQUERQUE, NM 87125

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 210-661-4216
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: CNS - V. Ibarra
REC. GRP: CNS - V. Ibarra

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			1400000.00		1400000.00

Blanket PO for FOOD purchases for all campus cafeterias for 2024 - 2025 school year.
West Texas Food Service Co-Op Bid Vendor
V Ibarra

TOTAL 1400000.00

P.O. Source	Account Number	Amount
Project Requisition	101.35.6341.00.001.99	429,800
Project Requisition	101.35.6341.00.041.99	201,600
Project Requisition	101.35.6341.00.101.99	156,800
Project Requisition	101.35.6341.00.102.99	105,000
Project Requisition	101.35.6341.00.103.99	282,800
Project Requisition	101.35.6341.00.104.99	224,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
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San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Aggie Reyes, Director, Child Nutrition Services
Subject: Purchase order #51435 for School Year 2024-2025 – Flowers Baking Co.
Date: June 25, 2024

HISTORY: Bread items are utilized to produce thousands of meals to feed our students through the various school nutrition programs. It is essential that we have a reliable vendor to supply our kitchens.

RATIONALE: Flowers Baking Co. was awarded the contract to supply bread items to school districts.

BUDGET: $25,000

ADMINISTRATIVE RECOMMENDATION:

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51435

Date: 06/19/2024

VENDOR: 1282

TO: Flowers Baking Co Of El Paso
301 N Dallas
El Paso, TX 79901

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 915-533-8434
VENDOR FAX: 915-534-0043
VENDOR EMAIL:

REC. LOC: CNS - V. Ibarra
REC. GRP: CNS - V. Ibarra

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			25000.00		25000.00

Blanket PO for the purchase of bread products for use at all campuses for the 2024 - 2025 school year.

ESC Region 19 - ASC#23-7463
V Ibarra

TOTAL 25000.00

P.O. Source	Account Number	Amount
Project Requisition	101.35.6341.00.001.99	7,675
Project Requisition	101.35.6341.00.041.99	3,600
Project Requisition	101.35.6341.00.101.99	2,800
Project Requisition	101.35.6341.00.102.99	1,875
Project Requisition	101.35.6341.00.103.99	5,050
Project Requisition	101.35.6341.00.104.99	4,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
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San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Jesus Martinez, Executive Director of Support Services
Subject: Approval Purchase Order #51437 - Musco Corporation
Date: June 25, 2024

HISTORY: As part of the district's energy efficiency improvements, we have done LED lighting retrofits at Sambrano Elementary, SEHS, installed new LED lighting for the Softball and Baseball fields and we are currently working on retrofitting Loya Elementary. Relighting the SEHS Football Stadium is part of our continuation plan.

RATIONALE: The high school football field does not have LED lighting; it currently has metal halide lighting which is not energy efficient. Relighting the high school football field will improve the lighting and technology on the football field, track, and bleacher areas, while saving energy. Musco Sports Lighting is a premier vendor in the sports lighting industry and offers product assurance and a warranty program that includes materials and onsite labor, eliminating 100% of maintenance costs for 10 years. We selected a vendor that is part of the Buyboard purchasing cooperative contract #677-22. Vendors in the purchasing Co-Op have gone through the Co-Ops bidding process.

BUDGET: The funds to cover this project will be allocated under the 199-account budget.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve the purchase order for Musco Corporation.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

PURCHASE ORDER NUMBER
51437

Date: 06/19/2024

VENDOR: 10173

TO: Musco Corporation
100 1st Avenue West
OSKALOOSA, IA 52577

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 641-673-0411
VENDOR FAX: 641-673-4852
VENDOR EMAIL:

REC. LOC: Support Services - S. Renteria
REC. GRP: Support Services - S. Renteria

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			251025.00		251025.00

For SportsCluster system with Total Light Control - TLC for LED Technology for footballl field with track & bleachers - 360' x 160'

Musco project # 218434
Buyboard contract # 677-22

TOTAL **251025.00**

P.O. Source	Account Number	Amount
Project Requisition	199.81.6619.82.001.99	251,025

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
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Roberto Reinas

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Jesus Martinez, Director of Support Services
Subject: Purchase Order #51438: Excel Energy Group, Inc.
Date: June 25, 2024

HISTORY: During the budget process, the retrofitting (in phases) of current district lighting to energy efficient lighting such as LED was discussed and requested by the Board

RATIONALE: The second phase of the retrofitting project is proposed for Alarcon ES, Borrego ES and the remainder portion (not covered by the SECO grant) of Loya Primary. We selected a vendor that is part of the Buy Board #681-23 & 690-23 and also the TIPS Interlocal Purchasing System #220104. Vendors in these purchasing Co-Ops have gone through the purchasing cooperative's bidding process

BUDGET: The funds to cover the purchase have been allocated under the 199-account budget.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve the purchase order for the Excel Energy Group, Inc.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51438

Date: 06/19/2024

VENDOR: 10944

TO: Excel Energy Group, Inc
3003 East 17th St
RUSSELLVILLE, AR 72802

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE:
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Support Services - S. Renteria
REC. GRP: Support Services - S. Renteria

LINE	ITEM QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1	1.00000			320612.00		320612.00

Alarcon ES LED Lighting Project: $119,411
Payment and performance bond included
Borrego ES LED Lighting Project: $118,431
Payment and performance bond included
Loya Primary LED Lighting Project (non SECO grant portion): $82,769

BuyBoard Contract: 681-23

TOTAL 320612.00

P.O. Source	Account Number	Amount
Project Requisition	199.51.6249.82.860.99	320,612

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

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San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Purchase Order #51439 : LEAF Capital Funding LLC
Date: June 25, 2024

HISTORY: RFP#23-1133 for copiers, duplicators, equipment and services was approved by the Board on May 10, 2023.

RATIONALE: The lease was approved for 3 years effective July 1, 2023 and this PO covers the second year of the lease, July 1, 2024 through June 30, 2025.

BUDGET: The funds to cover the purchase have been allocated under the 199-account budget.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to approve the purchase order for the Excel Energy Group, Inc.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

BLANKET/PROJECT PURCHASE
51439

Date: 06/19/2024

VENDOR: 10918

TO: LEAF Capital Funding LLC
PO Box 5066
HARTFORD, CT 06102-5066

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE: 267-834-8229
VENDOR FAX: 267-675-5818
VENDOR EMAIL:

REC. LOC: Finance - N. Rivas
REC. GRP: Finance - N. Rivas

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			92000.00		92000.00

For the yearly lease:
36 multifunction devices, 2 Duplo duplicators and the latest PaperCut Version 22.0.9 with 3 year support, 2 year extended warranty for card readers.
36 Month Lease - Effective until July 1, 2023
As approved per SEISD RFP#22-1133
Sourcewell 030321-SEC

TOTAL 92000.00

P.O. Source	Account Number	Amount
Project Requisition	199.71.6512.98.999.99	92,000

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

Norberto Rivas

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Approval of PO # 51441– Liberty Paper
Date: June 25, 2024

HISTORY:

In an effort to secure better pricing, annually the district will solicit quotes from vendors on purchasing cooperatives for a truck load of white copy paper.

RATIONALE:

The purchase of this truck load enables better pricing and ensure that the warehouse has sufficient white copy paper for the start of the school year.

BUDGET:

The initial purchase is made with the warehouse inventory account and campus or department supply budgets are reduced and expensed when white copy paper is ordered from the warehouse.

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is to approve the purchase order to Liberty Paper.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

San Elizario Independent School District

1050 Chicken Ranch Road
San Elizario, TX 79849-9999
(915) 872-3900

PURCHASE ORDER NUMBER
51441

Date: 06/20/2024

VENDOR: 10510

TO: Liberty Paper
PO Box 58026
LOS ANGELES, CA 90058

SHIP TO: San Elizario Independent School
200 N. Herring
San Elizario, TX 79849-

ATTN:
VENDOR PHONE:
VENDOR FAX:
VENDOR EMAIL:

REC. LOC: Warehouse
REC. GRP: Warehouse

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		840.00000	CASE	Premier	30.45	0.00	25578.00

Premier Copy Paper, 8 1/2 x 11, 20lbs: 1 Truckload (840 cases)

BuyBoard# 707-23

TOTAL 25578.00

P.O. Source	Account Number	Amount
Budget Requisition	199.00.1310.00.000.00	25,578

PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD

INSTRUCTIONS TO VENDORS

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days.
7. If federal funds (funds starting with a 2 from the first three-digit code in the account number) have been referenced on this PO, these items will need to follow the Federal Regulation 2 CFR 200.322, The Domestic Preferences for Procurements (commonly referenced as Buy American).

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

Norberto Pinon

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Authorization to participate in purchasing cooperatives for the 2024-2025 school year
Date: June 25, 2024

HISTORY: Resolutions for participation in the various purchasing cooperatives have been approved by the Board of Trustees prior to conducting business with them. Although, annual renewal is not required, we are requesting that the Board of Trustees approve the continued participation in the following purchasing cooperatives:

- Houston-Galveston Area Council Cooperative Purchasing Program (H-GAC)
- BuyBoard Cooperative Purchasing
- Department of Information Resources (DIR)
- Texas Multiple Award Schedule (TXMAS)
- Education Service Center- Region 19 Allied States Cooperative
- West Texas Food Service Cooperative
- Ysleta ISD Inter-local Agreement
- El Paso County Community College Inter-local Agreement
- Texas Industries for the Blind and Handicapped (TIBH Industries)
- Texas Political Subdivisions Inter-local Agreement
- Claims Administrative Services, Inc. (CAS)
- Texas Association of School Boards (TASB)
- TIPS/TAPS The Inter-local Purchasing System
- HCDE Choice Partners Cooperative /Harris County Department of Education
- National Cooperative Purchasing Alliance (NCPA)
- Sourcewell (NJPA)
- TASB Risk Management Fund
- PACE Purchasing Cooperative/Education Service Center, Region 20
- Socorro ISD Inter-local Agreement
- USDA Inter-local Agreement
- Texas Building and Procurement Commission (TBPC)
- Region 4 Education Service Center (Region 4 ESC)
- Region 6 Education Service Center (ESC-Region 6)
- OMNIA Partners formerly TCPN, National IPA and US Communities
- Central Purchasing Alliance (CTPA)
- Region 19 for USDA/TDA Products & Services

San Elizario ISD
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Fax 915.872.3903

RATIONALE: These various purchasing cooperative would allow our campuses and departments to purchase resources from any of these purchasing cooperatives while adhering to purchasing requirements

BUDGET: There is no cost associated with entering into these Interlocal Agreements, but the budget will be impacted depending on what resources campuses and/or departments choose to purchase from these purchasing cooperatives.

ADMINISTRATIVE RECOMMENDATION: The administrative recommendation is to authorize the school district to continue participating in the purchasing cooperatives listed.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Blanca I. Cruz, Executive Director – Human Resources
Subject: Amendment to 2023-2024 Employee Appreciation Resolution
Date: June 25, 2024

HISTORY:

On June 21, 2023, The Board of Trustees approved an Employee Appreciation Resolution not to exceed $20,000 for the period of July 1, 2023 – June 30, 2024.

RATIONALE:

All employee appreciation activities have been completed for the 2023-2024 school year. The last appreciation activity resulted in a budget overage is $79.60. In order to expense this amount, an amendment is required.

BUDGET:

The amendment will result in an additional cost of $79.60.

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for the Trustees to approve the amendment to the Employee Appreciation Resolution for the 2023-2024 year for a total amount of $79.60 for a total amount of $20,0079.60.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition
☒ Attachment Included

WHEREAS, every student has the right to access high-quality educational programs to further their academic and personal success; and

WHEREAS, quality educational programs are only made possible thanks to the dedicated, talented, innovative, and hardworking educators and classified staff at the San Elizario Independent School District, who use their extensive skills and compassion to provide educational opportunities and support for students;

WHEREAS, the San Elizario Independent School District recognizes our staff has gone above and beyond in responding to the needs of students and their families, and of the community at large; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition, and direct instruction of students; and

WHEREAS, the San Elizario Independent School District believes that our employees' response in serving children during these challenging times serves as an example of selfless public service and pride in our community; and

WHEREAS, now, more than ever, teachers, administrators, and classified staff serving our schools deserve the gratitude, respect, and recognition of the San Elizario Independent School District, students, parents, and the entire community.

WHEREAS, the Board of Trustees conclude that providing employee appreciation items and activities, including but not limited to any district spirit gear or clothing, promotional items, and refreshments during employee appreciation events, plaques, etc., to all regular full-time, part-time, or substitute employees actually employed by the district serves the public purpose of maintaining morale, reducing turnover, and increase employee retention; and

WHEREAS, pursuant to Policy CE (Local), the adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy,

and the district's approved purchasing procedures. The expenditure of funds shall be under the direction of the Superintendent or designee, who shall ensure that funds are expended in accordance with the adopted budget.

NOW, THEREFORE, BE IT RESOLVED that the San Elizario Independent School District Board of Trustees authorizes the purchase of employee retention items and activities for the 2023-2024 school year; and

BE IT FURTHER RESOLVED that employee appreciation items and activities as provided in this resolution serve the public purposes of maintaining morale, reducing turnover, and increasing employee retention; and

BE IT FURTHER RESOLVED that the amount budgeted for the employee appreciation items and activities provided in this resolution should not exceed $20,079.60 during the period of July 1, 2023, through June 30, 2024.

Amended this 25th of June, 2024

Signed

_____
Eduardo Chavez, Board President

_____
Sandra Licon, Board Secretary

_____
Dr. Jeannie Meza-Chavez, Superintendent

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Blanca I. Cruz, Executive Director – Human Resources
Subject: 2024-2025 Employee Appreciation Resolution
Date: June 25, 2024

HISTORY:

Administration would like to continue recognizing employees for their contributions to the San Elizario Independent School District. To remain in compliance with the gift of public funds provisions, the administration has created an Employee Appreciation Resolution for consideration.

RATIONALE:

The Texas Supreme Court has established a three part test to determine whether a payment violates Article III, Section 52: (1) The purpose of the payment is to accomplish a public purpose, not benefit a private party; (2) The entity must retain public control over the funds to ensure the public purpose is accomplished and the public's investment is protected; and (3) The entity must ensure that it receives are turn benefit. The Employee Appreciation Resolution accomplishes all three parts of the legal test as the appreciation of employees via the different activities/items stated on the resolution, serve the public purpose of maintaining morale, reducing turnover, and increase employee retention

BUDGET:

Not to exceed $17,018

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for the Board of Trustees to approve the Employee Appreciation Resolution for the 2024-2025 year as presented.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition
☒ Attachment Included

WHEREAS, every student has the right to access high-quality educational programs to further their academic and personal success; and

WHEREAS, quality educational programs are only made possible thanks to the dedicated, talented, innovative, and hardworking educators and classified staff at the San Elizario Independent School District, who use their extensive skills and compassion to provide educational opportunities and support for students;

WHEREAS, the San Elizario Independent School District recognizes our staff has gone above and beyond in responding to the needs of students and their families, and of the community at large; and

WHEREAS, classified employees support the smooth operation of offices, the safety and maintenance of buildings and property, and the safe transportation, healthy nutrition, and direct instruction of students; and

WHEREAS, the San Elizario Independent School District believes that our employees' response in serving children during these challenging times serves as an example of selfless public service and pride in our community; and

WHEREAS, now, more than ever, teachers, administrators, and classified staff serving our schools deserve the gratitude, respect, and recognition of the San Elizario Independent School District, students, parents, and the entire community.

WHEREAS, the Board of Trustees conclude that providing employee appreciation items and activities, including but not limited to any district spirit gear or clothing, promotional items, and refreshments during employee appreciation events, plaques, etc., to all regular full-time, part-time, or substitute employees actually employed by the district serves the public purpose of maintaining morale, reducing turnover, and increase employee retention; and

WHEREAS, pursuant to Policy CE (Local), the adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy,

and the district's approved purchasing procedures. The expenditure of funds shall be under the direction of the Superintendent or designee, who shall ensure that funds are expended in accordance with the adopted budget.

NOW, THEREFORE, BE IT RESOLVED that the San Elizario Independent School District Board of Trustees authorizes the purchase of employee retention items and activities for the 2024-2025 school year; and

BE IT FURTHER RESOLVED that employee appreciation items and activities as provided in this resolution serve the public purposes of maintaining morale, reducing turnover, and increasing employee retention; and

BE IT FURTHER RESOLVED that the amount budgeted for the employee appreciation items and activities provided in this resolution should not exceed $17,018 during the period of July 1, 2024, through June 30, 2025.

Adopted this 25th of June, 2024

Signed

_____
Eduardo Chavez, Board President

_____
Sandra Licon, Board Secretary

_____
Dr. Jeannie Meza-Chavez, Superintendent

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Blanca I. Cruz, Executive Director – Human Resources
Subject: Teacher Incentive Allotment Compensation
Date: June 25, 2024

HISTORY:

The Texas Education Agency has released the Teacher Incentive Allotment (TIA) teacher designations and respective amounts for the recognized, exemplary, and master levels.

RATIONALE:

The San Elizario Independent School District has six teachers earning TIA compensation. The Teacher Incentive Allotment includes spending requirements outlined in TEC 48.112, including spending at least 90% of the TIA funds on teacher compensation on the campus where the designated teacher works and a maximum of 10% of the TIA funds to be used at a district level for costs associated with implementing TIA and/or for supporting teachers in earning designations. The amounts were based on the socio-economic tiers of each campus.

TIA-designated teachers in San Elizario receive 90% of TIA funds ($57,878) 10% of TIA funds ($5,787.80) will be used at the district level to the cost associated with implementing TIA and/or for supporting teachers in earning designations.

The payment will be disbursed to teachers on ***July 26, 2024.***

Detail				
Campus	**Designation**	**Amount Released**	**Reserved ***	**Due to Teacher**
Lorenzo Loya Primary School	Exemplary	$ 14,203.00	$ 1,420.30	$ 12,782.70
Borrego Elementary School	Recognized	$ 6,853.00	$ 685.30	$ 6,167.70
Alarcon Elementary School	Recognized	$ 7,759.00	$ 775.90	$ 6,983.10
Lorenzo Loya Primary School	Recognized	$ 7,101.00	$ 710.10	$ 6,390.90
Alarcon Elementary School	Recognized	$ 7,759.00	$ 775.90	$ 6,983.10
Lorenzo Loya Primary School	Exemplary	$ 14,203.00	$ 1,420.30	$ 12,782.70
Totals		**$ 57,878.00**	**$ 5,787.80**	**$ 52,090.20**

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

BUDGET:

All funding will be allocated to the general fund upon receipt from TEA. The TIA allotment will be reflected in the financial summary. The 10% reservation will be budgeted to support teachers in earning designations.

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is to approve the presented Teacher Incentive Allotment compensation amounts.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition
☐ Attachment Included

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Blanca I. Cruz, Executive Director - Human Resources
Subject: Equity Adjustments – 2024-2025 Teacher Pay Table
Date: June 25, 2024

HISTORY:

On March 6, 2024, the Board of Trustees approved the 2024-2025 Teacher Pay Grade table. The 2024-2025 teacher pay grade was adjusted to reflect the pay raise of $1,000 and a starting pay of $59,000.

RATIONALE:

The pay raise workbook has been created and the payroll costs have been calculated. Some equity adjustments are required to commensurate teachers for their years of experience according to the new teacher pay scale. This ensures that a new teacher coming into our district is not paid at a rate above a current teacher in our district.

BUDGET:

The estimated cost of the equity adjustments is approximately $67,000.

ADMINISTRATIVE RECOMMENDATION:

The administrative recommendation is for the Board of Trustees to approve the equity adjustments for impacted employees in the 2024-2025 teacher pay scale.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition
☐ Attachment Included

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM
To: Members of the Board of Trustees
From: Blanca I. Cruz, Executive Director – Human Resources
Subject: Travel Stipends
Date: June 25, 2024

HISTORY:
During a recent review of positions and supplements, it was noted that the following positions have received a travel stipend of $3,000.

- Executive Director – Support Services (previously Support Services Director position)
- Executive Director – Athletics (previously Athletics Director position)
- Associate Superintendent

The payment of this stipend has been traced back to at least 16 years ago for the Executive Director – Athletics position, 17 years for the Executive Director – Support Services position, and 11 years for the Associate Superintendent position.

RATIONALE:
Although the administration has tried to retrieve the authorization for these stipends, we have not been able to locate such a document. It is in the best interest of the district to re-visit these stipends and amounts and add them to the miscellaneous stipend chart starting with the 2023-2024 school year and continuing with the 2024-2025 school year for consistency and transparency purposes.

The positions listed above travel within the district frequently as required by their work duties. However, the amount of the stipend will be under review as well as the possibility of issuing milage reimbursements instead of a stipend. Per policy, all district employees are eligible to submit milage reimbursements as needed for travel within the district.

Any proposed changes will be brought back to the Board of Trustees as part of the compensation plan for 2025-2026. Employees who are currently receiving this stipend will not be impacted for the current year.

BUDGET: $9,000

ADMINISTRATIVE RECOMMENDATION:
The administrative recommendation is for the Board of Trustees to approve the travel stipends and changes to the stipend charts for the 2023-2024 and 2024-2025 as presented.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition
☐ Attachment Included

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Jesus Martinez, Executive Director of Support Services
Subject: Consider and possible Board action to approve final payment to AREDi Enterprises, LLC., for the Fernie Madrid Eagle Park Landscaping Project-PO# 50095
Date: June 25, 2024

HISTORY: AREDi Enterprises LLC., has completed all work regarding the landscape improvement project for the Fernie Madrid Eagle Park.

RATIONALE: The purpose of this agenda item is to seek Board acceptance of the work and to approve the release of the remaining balance for the aforementioned project in accordance with CV (LOCAL).

BUDGET: The remaining amount of $3,113.30 which includes any retainage owed to the contractor, will be paid from the allocated funds that were committed for this project.

ADMINISTRATIVE RECOMMENDATION: The recommendation is for the Board of Trustees to approve the final payment as presented.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

AREDI ENTERPRISES, LLC
1002 W Missouri Ave
TX 79902
(915) 9153461181
arediconstruction@gmail.com

AREDi
Enterprises, LLC
Construction & Facilities Maintenance

INVOICE

BILL TO
San Elizario ISD
1050 Chicken Ranch Road
San Elizario, TX 79849-999
El Paso

SHIP TO
San Elizario ISD
1050 Chicken Ranch Road
San Elizario, TX 79849-999
El Paso

INVOICE # 1338
DATE 05/08/2024
DUE DATE 06/07/2024
TERMS Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/03/2024	**Construction & Repairs**	Invoicing for final payment of the Fernie Madrid Park Landscaping & Irrigation Upgrades project	0.05	62,266.00	3,113.30

Net 30 Terms. All overdue invoices will be subject to a 10% late fee after every 30 days.

SUBTOTAL	3,113.30
TAX	0.00
TOTAL	3,113.30
BALANCE DUE	**$3,113.30**

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Jesus Martinez, Executive Director of Support Services
Subject: Consider and possible Board action to approve final payment to Light Weight, LLC., for the Fernie Madrid Eagle Park Fitness Court Equipment-PO# 49056
Date: June 25, 2024

HISTORY: Light Weight LLC., has completed all work regarding the fitness court area equipment for the Fernie Madrid Eagle Park.

RATIONALE: The purpose of this agenda item is to seek Board acceptance of the work and to approve the release of the remaining balance for the aforementioned project in accordance with CV (LOCAL).

BUDGET: The remaining amount of $7,500 which includes any retainage owed to the contractor, will be paid from the allocated funds that were committed for this project.

ADMINISTRATIVE RECOMMENDATION: The recommendation is for the Board of Trustees to approve the final payment as presented.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

ELEV8
GYM DESIGN AND EQUIPMENT

Light Weight LLC
11160 Rojas Dr
El Paso, TX 79935
+1 9154332553
accounting@elev8equipment.com

INVOICE

BILL TO
San Elizario Independent School District
1050 Chicken Ranch Rd
San Elizario, TX 79849

INVOICE	1172
DATE	06/19/2024
TERMS	Due on receipt
DUE DATE	06/19/2024

PURCHASE ORDER#
49056

	QTY	RATE	AMOUNT
Install Install Remaining Balance for Fernie Madrid Eagle Park	0.50	15,000.00	7,500.00

We appreciate your business and look forward to helping you again!

Please make checks payable to Light Weight LLC

SUBTOTAL	7,500.00
TAX	0.00
TOTAL	7,500.00
BALANCE DUE	**$7,500.00**

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Jesus Martinez, Executive Director of Support Services
Subject: Consider and possible Board action to approve final payment to Light Weight, LLC., for the Fernie Madrid Eagle Park Playground Equipment-PO# 49057
Date: June 25, 2024

HISTORY: Light Weight LLC., has completed all work regarding the Playground equipment project for the Fernie Madrid Eagle Park.

RATIONALE: The purpose of this agenda item is to seek Board acceptance of the work and to approve the release of the remaining balance for the aforementioned project in accordance with CV (LOCAL).

BUDGET: The remaining amount of $4,300 which includes any retainage owed to the contractor, will be paid from the allocated funds that were committed for this project.

ADMINISTRATIVE RECOMMENDATION: The recommendation is for the Board of Trustees to approve the final payment as presented.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

Light Weight LLC
11160 Rojas Dr
El Paso, TX 79935
+1 9154332553
accounting@elev8equipment.com

Invoice 1161

BILL TO
San Elizario Independent
School District
1050 Chicken Ranch Rd
San Elizario, TX 79849

DATE	PLEASE PAY	DUE DATE
04/12/2024	**$4,300.00**	04/12/2024

PURCHASE ORDER#
49057

DATE	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
	Install and Equipment Removal REMAINING BALANCE Including: Sand Removal Current Equipment Removal Heavy Machinery Requirements Patch Rock Wall Ground Prep Wood Fiber Install	1	4,300.00	4,300.00

We appreciate your business and look forward to helping you again!

SUBTOTAL	4,300.00
TAX	0.00
TOTAL	4,300.00
TOTAL DUE	$4,300.00

Please make checks payable to Light Weight LLC

THANK YOU.

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
Fax 915.872.3903

MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Jesus Martinez, Executive Director of Support Services
Subject: Consider and possible Board action to approve final payment to IQP Canopies, LLC., for the Fernie Madrid Eagle Park Shade Canopy-PO# 49992
Date: June 25, 2024

HISTORY: IQP Canopies LLC., has completed all work regarding the fitness area shade canopy for the Fernie Madrid Eagle Park.

RATIONALE: The purpose of this agenda item is to seek Board acceptance of the work and to approve the release of the remaining balance for the aforementioned project in accordance with CV (LOCAL).

BUDGET: The remaining amount of $57,788.64 which includes any retainage owed to the contractor, will be paid from the allocated funds that were committed for this project.

ADMINISTRATIVE RECOMMENDATION: The recommendation is for the Board of Trustees to approve the final payment as presented.

Please check one: ☒ For approval ☐ Report / Information only ☐ Recognition only
☒ Attachment Included

INVOICE

Invoice Number:2673
Invoice Date:06/19/2024
PO: # 49992
VENDOR: 9816

I Q P CANOPIES LLC
12867 Azogue Ave.
EL PASO TEXAS, 79938
(915) 329-8346

Billing Address:		**Shipping Address:**	
Company:	SAN ELIZARIO ISD.	Company:	SAN ELIZARIO ISD.
Name:		Name: ATTN	JOE GOMEZ
Address:	1050 CHICKEN RANCH ROAD	Address:	200 N. HERRING RD.
City/State/Zip	SAN ELIZARIO, TX 79849	City/State/Zip	EL PASO, TX 79849
Phone No.	(915) 872-3900	Phone No.	(915) 212-7073

QTY	Product Description	Amount Each	Amount
1	ONE 63’ X 52’ X 13’ SIX POSTS ROOF		$ 55,036.80
	CANOPY		
2	PAYMENT BOND		$ 2,751.84
	SUPPLIES AND INSTALLATION OF		
	POSTS SET INTO GROUNDS WITH		
	CONCRETE FOUNDATION, ALL		
	STRUCTURE WARRANTY		
	FM – ALARCON PARK		
		TOTAL	**$ 57,788.64**

Notes:

San Elizario ISD
P.O. Box 920
San Elizario, TX 79849
Phone 915.872.3900
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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Public notice of federal grant applications for fiscal year 2025
Date: June 25, 2024

HISTORY: The district receives various entitlements for federal funding and submits applications for those grants accordingly.

RATIONALE: The purpose of this agenda item is to provide public notice of federal grant applications through an information item at a Board meeting and to make available opportunities for public input in accordance with policy CB(Legal).

In addition you will find the following documents attached to this memo:

- Public notice published in the West Texas County Courier
- Agenda and sign-in sheet for public meeting
- Presentation provided during public meeting in English and Spanish

BUDGET IMPACT: There is no budget impact associated with this item.

ADMINISTRATIVE RECOMMENDATION: This report is for information only.

Please check one: ☐ For approval ☒ Report / Information only ☐ Recognition only



• On May 13, 1958, Vice President Richard Nixon's car was attacked and nearly overturned by an angry crowd shouting anti-American slogans as Nixon traveled through Caracas, Venezuela, during a goodwill trip through Latin America. TITLE: None of the car's passengers were injured and the driver was able to speed away to safety.

• On May 14, 1904, the first Olympic Games to be held in the United States opened in St. Louis, Missouri. The Games had initially been awarded to Chicago, but were later given to St. Louis to be staged in connection with the St. Louis World Exposition. Unfortunately, the Games were poorly organized and overshadowed by the fair.

• On May 15, 2009, General Electric, one of America's most prestigious corporations, finally began its government-mandated efforts to clean up New York's Hudson River, after decades of environmental damage and legal wrangling. The company had dumped harmful chemicals into the river for years and spent a fortune trying to avoid a cleanup.

• On May 16, 1975, Norma Armistead checked into a Los Angeles hospital with a newborn infant she claimed to have given birth to at home. But when it became clear she hadn't, and another woman turned up dead nearby with the baby she was carrying cut from her body, Armistead was arrested for murder and sentenced to life in prison.

• On May 17, 1885, Apache leader and medicine man Geronimo escaped from an Arizona reservation. After a year and a half of running, he and his 38 remaining followers surrendered the following September. Geronimo was relocated to Florida before finally being freed two years later.

• On May 18, 1593, an arrest warrant was issued for Christopher Marlowe after fellow playwright Thomas Kyd claimed that "heretical" documents found in his room were actually written by Marlowe. Arrested two days later, Marlowe bailed out but died in a bar brawl on May 30.

• On May 19, 1943, British Prime Minister Winston Churchill and President Franklin Roosevelt set a date of May 1, 1944, for the cross-Channel landing that would become D-Day. Due to bad weather, it was rescheduled for June 6 instead.

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San Elizario Independent School District
PUBLIC NOTICE

Public Meeting to Review Federally Funded Programs

The San Elizario Independent School District will conduct a public information meeting to review the following SEISD Programs funded by Federal funds:

- Title I, Part A – Improving Basic Programs
- Title I, Part C – Education of Migratory Children
- Title I, Part C - Perkins V: Strengthening Career and Technical Education for the 21st Century
- Title II, Part A – Supporting Effective Instruction
- Title III, Part A – English Language Acquisition (ELA)
- Title IV, Part A – Subpart 1 Student Support and Academic Enrichment
- Special Education Grant (IDEA B – Formula and IDEA B Preschool)

The meeting will be held:
Friday, May 24, 2024 at 9:00 a.m. in the Administration Offices, Board Room. 1050 Chicken Ranch Rd. San Elizario, TX 79849.

SEISD does not discriminate against any individual with regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status. 42 U.S.C. 2000e-2(a); 20U.S.C. 1681: Labor Code 21-051.

San Elizario Independent School District
AVISO PÚBLICO

La Junta Pública para Revisar los Programas de Fondos Federales

El Distrito Escolar Independiente de San Elizario llevará a cabo una junta pública para revisar los siguientes programas, fondos federales:

- Título I, Parte A – Mejorando Programas Básicos
- Título I, Parte C – Educación de niños migrantes
- Título I, Parte C – Perkins V: Fortalecimiento de las carreras y educación técnica para el siglo XXI
- Título II, Parte A – Apoyando la instrucción eficaz
- Título III, Parte A – Adquisición del idioma inglés (ELA)
- Título IV Parte A – Subparte 1 Apoyo estudiantil y enriquecimiento académico
- Beca de educación especial (IDEA B-formula y IDEA B preescolar)

La junta se llevará acabo:
Viernes, 24 de mayo del 2024 a 9:00 a.m. en el salón de juntas en las oficinas de administración. 1050 Chicken Ranch Rd. San Elizario, TX 79849.

SEISD no discrimina a ningún individuo a causa de su raza, de su color, de su nacionalidad, de sus creencias religiosas, de su género, de su estado legal, o de veterano, ninguna condición médica o incapacidad, o ningún otro estado legal. 42 U.S.C 2000e-2(a); 20 U.S.C. 1681: Labor Code 21-051.

WTCC: 05-18-23

Clint Independent School District
SPECIAL EDUCATION SERVICES

Clint Independent School District provides the following educational program/services to identified disabled children who reside within the district beginning on the third birthday through age twenty-one.

1) Instructional Program: including Early Childhood (beginning on the third birthday through age five), Resource (grades K-12) and Self-Contained (grades K-12)
2) Diagnostic Services
3) Transportation Services
4) Speech Therapy
5) Counseling Services
6) Adaptive Equipment Services
7) Physical Therapy
8) Occupational Therapy
9) School Health Services
10) Homebound Services
11) Autism Support

Services are provided to identified auditorial and visually impaired children who reside within the district from birth through age twenty-one and to private/home school students who qualify for special education services.

In compliance with the Family Educational Rights and Privacy Act of 1974 and Public Law 105-17, parents and adult students have the right to inspect educational records. District policies FL and FL-P provide for record access, confidentiality, and complaint procedures.

If you would like more information or know of a disabled child who is not receiving educational services, please contact the Special Education Director at 125 Brown Street, Clint, Texas 79836, or lorraine.martinez@clint.net.

SERVICIOS DE EDUCACION ESPECIAL

El distrito escolar de Clint provee los siguientes programas/ servicios educacionales a niños que son identificados como desabilitados que viven dentro del distrito comenzando con el tercer cumpleaños hasta los 21 años.

1) programa de instrucción: infancia temprana (comenzando con el tercer cumplea–os hasta la edad de cinco años), cuarto de recurso (K-12), y clases contenidas (K-12)
2) servicios diagnósticos
3) servicios de transportación
4) terapia de habla
5) servicios de consejo
6) servicios de equipaje adaptivo
7) terapia fisica
8) terapia ocupacional
9) servicios de salud escolar
10) servicios de clases en el hogar
11) apoyo para el autismo

Se provee servicios a niños identificados como desabilitados audible y visualmente que viven dentro del distrito desde nacimiento hasta la edad de 21 años y para estudiantes en clases privadas/en el hogar que califican para servicios de educación especial.

Conforme al Acto de Derechos y Confidencia Educacionales de Familia de 1974 y Ley Publica 105-17, padres y alumnos adultos tienen el derechos de ver los archivos educativos. Polizas FL y FL-P explican los derechos, la confidencialidad, y el proceso para quejarse.

Si usted desea mas información o sabe de un niño/niña desabilitado que vive en el distrito escolar de Clint que no esta recibiendo servicios educacionales, favor de comunicarse con la Directora de Educación Especial en la direccion 125 Brown Street, Clint, Texas 79836, o a lorraine.martinez@clint.net.

WTCC: 05-16-24

SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT

Soaring To Excellence
Public Meeting

Federally Funded Program
Friday, May 24, 2024, at 9:00 a.m.
Administrative Offices, Mission Trail Board Room

A. Welcome - Beatriz Apodaca, Federal & Special Programs Coordinator
B. Introductions - Flor Sanchez-Reza, District Parent Liaison

C. Federally Funded Programs.

- Title I, Part A - Improving Basic Program - Bea Apodaca, Federal & Special Programs Coordinator.
- Title I, Part C - Education of Migratory Children -Bea Apodaca, Federal & Special Program Coordinator.
- Title I, Part C - Carl D. Perkins Career and Technical Education Act Grant Program - Sandra Sanchez, Administrator, Career and Technical Education.
- Title II, Part A - Supporting Effective Instruction - Bea Apodaca, Federal & Special Programs Coordinator.
- Title III, Part A - English Language Acquisition -Dr. Segovia, Associate Superintendent
- Title IV, Part A - Subpart 1 Student Support and Academic Enrichment-Bea, Apodaca, Federal & Special Programs Coordinator.
- Special Education Grant - (IDEA B- Formula and IDEA B Preschool)-April Marioni, Special Education Director.

D. Q & A Section
E. Evaluations

STAFF DEVELOPMENT DOCUMENTATION FORM

(IN ORDER TO MEET TEA COMPLIANCE RULES & REGULATIONS, ALL COLUMNS MUST BE COMPLETED)

CHAIRPERSON/PRESENTER BEA APODACA **DATE** MAY 24, 2024

TIMES: 9:00 A.M. **Check one:** xLess than 3 hours ❑ 3-6 hours ❑ 7-10 hours

NAME OF ACTIVITY: FEDERALLY FUNDED PROGRAM PUBLIC MEETING

Check one:

❑ Reading	❑ Writing	❑ Math	❑ Science
❑ History/Social Studies	❑ Fine Arts	❑ Technology	X Parent Involvement
❑ Career & Technology	❑ Lang. Other than Eng.	❑ Data Analysis	❑ Assessment
❑ Gifted & Talented	❑ Special Education	❑ Other	
❑ District Initiative			

	PARENT NAME	STUDENT NAME	PHONE NUMBER	EMAIL ADDRESS	GRADE LEVEL	CAMPUS
1	Norma Ovalle	Nahum Vazquez				❑ ALARCON ❑ BORREGO ☒ SAMBRANO ❑ LOYA ❑ GEMS ❑ SEHS
2	Cecilia Ruiz	Paulina Avos Salvador Avos	805 663 1314			☑ ALARCON ❑ BORREGO ☑ SAMBRANO ❑ LOYA ❑ GEMS ❑ SEHS
3	Mairq Diosdado.	Briseida Brandon Diosdado.	(915) 851-1280			☑ ALARCON ❑ BORREGO ☑ SAMBRANO ❑ LOYA ❑ GEMS ❑ SEHS
4	maria Larreta	Edgar Larreta	915 356 8570			☑ ALARCON ❑ BORREGO ❑ SAMBRANO ❑ LOYA ❑ GEMS ❑ SEHS
5	Miriam I Ramirez	Allison Rueda.	915 240-9408			❑ ALARCON ☑ BORREGO ❑ SAMBRANO ❑ LOYA ☑ GEMS ☑ SEHS
6	Vianey Chaparro	Dylan Chaparro	915-256 8273		7th DAEP	❑ ALARCON ❑ BORREGO ❑ SAMBRANO ❑ LOYA ☑ GEMS ❑ SEHS
7	Edgar	N/A	159	HS-employee		❑ ALARCON ❑ BORREGO ❑ SAMBRANO ❑ LOYA ❑ GEMS ❑ SEHS

Federally Funded Programs

Public Meeting, May 24, 2024

Presented by:

Bea Apodaca Federal & Special Programs Coordinator

Dr. Segovia, Associate Superintendent

April Marioni, Special Education Director

Sandra Sanchez, Coordinator of Career & Technology

Agenda
Federally Funded Programs

- Title I, Part A - Improving Basic Program
- Title I, Part C – Education of Migratory Children
- Title I, Part C – Perkins V: Strengthening Career and Technical Education for the 21st Century
- Title II, Part A – Supporting Effective Instruction
- Title III, Part A – English Language Acquisition – (ELA)
- Title IV, Part A- Subpart 1 Student Support and Academic Enrichment
- Special Education Grant (IDEA B- Formula and IDEA B Preschool)

Title I, Part A – Improving Basic Programs

Intent and Purpose

The purpose of Title I of ESSA is to provide all children significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps. Title I, Part A, supports campuses in implementing either a schoolwide program (SWP) or a targeted assistance program (TAP).

Intended Program Beneficiaries

- The intended and program beneficiaries are students who experience difficulties mastering the State's challenging academic standards.

Title I, Part A – Improving Basic Programs

Allowable Use of Funds

- Title I, Part A, funds must be **expended for programs, activities, and strategies that** are **scientifically based on research** and meet needs (identified in the campus' comprehensive needs assessment process) that are listed in the CIP.

- Funds may be used to increase the per-pupil amount allocated to each Title I, Part A, campus or to serve new Title I, Part A, campuses. Regardless, a campus with a lower low-income percentage may not receive a higher per-pupil allocation than a campus with a higher low-income percentage.

Title I, Part A – Improving Basic Programs

Activities Conducted with Reserved Funds

• District-wide Parental Involvement Activities	3.69%
• Pre-School Programs	7.95%
• Administration of Title I, Part A Programs	13.41%
• District Professional Development Activities	.63%
• Services to Homeless Students	0.06%
• Foster Care Transportation	0.05%
Total Reserved Funds	**26.66%**

Title I, Part A

Proposed Expenditures 2024-2025

Object Code	Description	Title I, Part A 2022-2022	Title I, Part A 2023-2024	Title I, Part A 2023-2024
6100	Payroll Cost - **FTE's**	**1,518,188 (22 FTE's)**	**1,558,110 (22 FTE's)**	**1,558,110 (22 FTE's)**
6200	Professional & Contracted Services	50,021	41,021	41,021
6300	Supplies & Materials	190,229	181,574	181,574
6400	Other Operating Cost	25,254	35,857	35,857
6500	Debt	0.00	15,300	15,300
Indirect Cost		97,799	101,246	101,246
Total Budgeted Cost		**$1,881,491**	**1,933,28**	**1,933,28**

Title I, Part C – Education of Migratory Children

Intent and Purpose

1. Support high-quality and comprehensive educational programs and services during the school year and, as applicable, during the summer or intersession periods, **that address the unique educational needs of migratory children**;

2. **Ensure that migratory children who move among the states** are not penalized in any manner by disparities among the sates in curriculum, graduation requirements, and state academic content and student academic achievement standards;

3. ***Ensure that migratory children receive full and appropriate opportunities to meet the same challenging state academic standards that all children are expected to meet***;

Title I, Part C – Education of Migratory Children

Continue Intent and Purpose

- 4. Design programs to help migratory children overcome educational disruption, cultural and language barriers, social isolation, various health-related problems, and other factors that inhibit the ability of such children to succeed in school; and
- 5. Ensure that migratory children benefit from state and local systemic reforms (ESSA Title I, Part C).

Intended Program Beneficiaries

- **Intended program beneficiaries are migratory children, ages 0 through 21, and their families.**

Title I, Part C – Migrant Program

Allowable Use of Funds

Recipients of MEP funds will perform all state-identified program functions, such as **identification** and **recruitment**, **data collection** into the **NGS**, and establishment of a migrant PAC.

Title I, Part C, Migrant statute requires the following:

- 1. The **activities and services** your organization funds must **align with the results of the statewide comprehensive needs assessment a**nd the requirements of the statewide service delivery plan.
- 2. We must first use MEP funds to **meet the identified needs of migrant children** that result from their migratory lifestyle and to permit these children to participate effectively in school.
- 3. We must use MEP funds to **meet the unique needs of migrant children** that are not addressed by services available from other federal or nonfederal programs.

Title I Part C – Budget

Proposed Expenditures 2024-2025

Object Code	Description	Title I, Part C 2022-2023	Title I, Part C 2023-2024	Title I, Part C 2024-2025
6100	Payroll Cost - **FTE's (1)**	30,605	14,000	14,000
6200	Professional & Contracted Services	50.00	0.00	0.00
6300	Supplies & Materials	3,798	1,000	1,000
6400	Other Operating Cost	2,155	1,146	1,146
6500	Debt Service	0.00	0.00	0.00
Indirect Cost		2,007	892	892
Total Budgeted Cost		**$38,615**	**$17,038**	**$17,038**

Title I, Part C –Perkins V: Strengthening Career and Technical Education for 21st Century Act

Intent and Purpose

Purpose of career and technical education (CTE) is to develop more fully the academic knowledge and technical and employability skills of secondary education students and postsecondary education students who elect to enroll in career and technical education programs and programs of study.
LEAs must demonstrate that they are fulfilling requirements for use of funds with Perkins grant award or a combination of Perkins grant award and other funds.

Intended Program Beneficiaries

The intended program beneficiaries are all students in middle grades and up who express an interest in exploring various career opportunities or who wish to follow one of the LEA provided career pathways or programs of study.

Title I, Part C – PerkinsV: Srengtheining Career and Technical Education for 21st Century Act

Allowable Use of Funds
Carl Perkins funds shall be used to provide CTE programs that:

- Develop academic knowledge and technical employability skills;
- Support CTE programs of sufficient size, scope and quality to be effective;
- Provide career exploration and career development activities;
- Provide professional development for a wide variety of CTE professionals;
- Provide within CTE the skills necessary to pursue high-skill, high-wage, or in-demand industry sectors or occupations;
- Support integration of academic skills into CTE programs;
- Plan and carry out elements that support implementation of CTE programs and programs of study that result in increased student achievement;
- Develop and implement evaluations of the activities funded by Perkins.

Title I, Part C – Perkins V:

Proposed Expenditures 2024-2025

Object Code	Description	Title I, Part C 2021-2022	Title I, Part C 2022-2023	Title I, Part C 2023-2024
6100	Payroll Cost	0.00	0.00	0.00
6200	Professional & Contracted Services	23,000	13,800	13,800
6300	Supplies & Materials	29,098	41,486	41,486
6400	Other Operating Cost	1,115	5,000	5,000
6500	Debt Service	0.00	0.00	0.00
Indirect Cost		2,800	3,172	3,172
Total Budgeted Cost		**$56,013**	**$63,458**	**$63,458**

Title II, Part A – Supporting Effective Instruction

Intent and Purpose

1. Increase student achievement consistent with the challenging State academic standards;

2. Improve the quality and effectiveness of teachers, principals, and other school leaders;

3. Increase the number of teachers, principals and other school leaders who are effective in improving student academic achievement in schools; and

4. Provide low-income and minority students greater access to effective teachers, principals, and other school leaders.

Title II, Part A – Supporting Effective Instruction

Intended Program Beneficiaries

- Intended beneficiaries are teachers, principals, and other school leaders.

Title II, Part A –Support Effective Instruction

Allowable Use of Funds

LEAs must use Title II, Part A, funds to implement one or more of the following allowable activities specifically authorized in statute:

1. Developing or improving a rigorous, transparent, and fair evaluation and support system for teachers, principals, or other school leaders

2. Developing and **implementing initiatives to assist in recruiting, hiring**, and **retaining effective teachers** in high-need schools

3. **Recruiting qualified individuals from other fields** to become teachers, principals, or other school leaders

4. Reducing class size to a level that is evidence based and used to improve student achievement through the recruiting and hiring of additional effective teachers

Title II, Part A –Support Effective Instruction

Allowable Use of Funds

5. **Providing high-quality, personalized professional development that is evidence-based** for teachers, instructional leadership teams, principals, or other school leaders, that is focused on improving teaching and student learning and achievement

6. **Developing programs and activities that increase the ability of teachers to effectively teach children with disabilities,** including children with significant cognitive disabilities and English learners.

7. **Providing programs and activities to increase the knowledge base of teachers, principals, or other school leaders on instruction in the early grades** and on strategies to measure whether young children (through age 8) are progressing

8. **Providing training, technical assistance, and capacity-building to assist teachers, principals, or other school leaders** with the selection, design and data analysis of assessments as tied to improving student instruction and academic achievement

Title II, Part A –Support Effective Instruction

Allowable Use of Funds

9. Carrying out in-service training for school personnel to meet the mental health needs of students

10. Providing training to support the identification of students who are gifted and talented

11. Supporting the instructional services provided by effective school library programs

12. Providing training for all school personnel regarding how to prevent and recognize child sexual abuse

13. **Developing and providing professional development and other comprehensive systems of support to promote high-quality instruction and instructional leadership in science, technology, engineering, and mathematics (STEM) subjects**

14. Developing feedback mechanisms to improve school working conditions

15. Providing high-quality professional development on effective strategies to integrate rigorous academic content, career and technical education, and work-based learning (if appropriate)

16. Carrying out other activities that are evidence-based

Title II, Part A – Budget

Proposed Expenditures 2024-2025

Object Code	Description	Title II, Part A 2021-2022	Title II, Part A 2022-2023	Title II, Part A 2023-2024
6100	Payroll Cost - **FTE's (2)**	**184,222**	**206,057**	**206,057**
6200	Professional & Contracted Services	0.00	6000	6000
6300	Supplies & Materials	0.00	3,000	3,000
6400	Other Operating Cost	0.00	4,000	4,000
6500	Debt Service	0.00	0.00	0.00
Indirect Cost		10,101	12,106	12,106
Total Budgeted Cost		**$194,323**	**$231,163**	**$231,163**

Title III, Part A – English Language Acquisition, Language Enhancement, and Academic Achievement

Intent and Purpose

- Title III, Part A, provides supplemental resources to LEAs to help ensure that children who are English learners, including immigrant children and youth, **attain English proficiency at high levels in academic subjects and can meet the same challenging State academic standards that all children are expected to meet.**

Title III, Part A – English Language Acquisition, Language Enhancement, and Academic Achievement

Intended Program Beneficiaries

- Title III, Part A, provides supplemental resources to LEAs to help ensure that children who are English learners attain English proficiency at high levels in academic subjects and can meet the same challenging State academic standards that all children are expected to meet.

Intended Program Beneficiaries

- Intended beneficiaries are English learners, including immigrant children and youth.

Title III, Part A – English Language Acquisition, Language Enhancement, and Academic Achievement

Allowable Use of Funds

An LEA receiving Title III, Part A, funds must use the funds to do the following:

1. Increase the English proficiency of LEP children by providing high-quality language-instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs in increasing English proficiency and student academic achievement in the core academic subjects

2. Provide effective professional development to classroom teachers (including teachers in classroom settings that are not the settings of language-instruction educational programs), principals and other school leaders, administrators, and other school or community-based organizational personnel, that is -

Title III, Part A –Budget

Proposed Expenditures 2024-2025

Object Code	Description	Title III, Part A-(ELA) 2022-2023	Title III, Part A-(ELA) 2023-2024	Title III, Part A-(ELA) 2024-2025
6100	Payroll Cost - **FTE's (1)**	93,000	96,000	96,000
6200	Professional & Contracted Services	0.00	0.00	0.00
6300	Supplies & Materials	59,282	58,579	58,579
6400	Other Operating Cost	25,105	15,600	15,600
6500	Debt Service	0.00	4,500	4,500
Indirect Cost (2%)		3,620	3,565	3,565
Total Budgeted Cost		**$181,007**	**$178,244**	**$178,244**

Title IV, Part A, Subpart 1—Student Support and Academic Enrichment

Intent and Purpose

- Title IV, Part A, Subpart 1, Student Support and Academic Enrichment grants are designed to improve the academic achievement of all students by increasing the capacity of LEAs, schools, and communities **to (1) provide all students with access to a well-rounded education, (2) improve school conditions for student learning, and (3) improve the use of technology in order to enhance academic outcomes and digital literacy of students.**

Intended Program Beneficiaries

- Intended program beneficiaries are local education agencies that receive funds under Title I, Part A.

Title IV, Part A, Subpart 1—Student Support and Academic Enrichment

General Allowable Activities and Use of Funds

Activities and Use of Funds

- Well Rounded Education
- Healthy and Safe School Environment
- Effective Use of Data and Technology

Title IV, Part A, Subpart 1 –Budget

Proposed Expenditures 2024-2025

Object Code	Description	Title IV, Part A 2021-2022	Title IV, Part A 2022-2023	Title, IV Part A 2023-2024
6100	Payroll Cost	12,640	0.00	0.00
6200	Professional & Contracted Services	900.00	2,000	2,000
6300	Supplies & Materials	106,222	116,236	116,236
6400	Other Operating Cost	17,723	5,976	5,976
6500	Debt Service	0.00	12,400	12,405
Indirect Cost		2,806	7,549	7,549
Total Budgeted Cost		**$140,291**	**144,161**	**144,161**

Special Education Grant (IDEA B- Formula and IDEA B Preschool)

Special education provides:

- Specially designed instruction to students with disabilities to include instructional and related services
- Free and appropriate public education in the least restrictive environment to all children with disabilities

Special Education Grant (IDEA B- Formula and IDEA B Preschool)

- Allowable activities include anything supplementary to general education. Maintenance of effort from state and local funds must be maintained.

Special Education Grant (IDEA B- Formula and IDEA B Preschool)

Proposed expenditure:

- Employment of 10 special education teachers & 6 special education paraprofessionals

Special Education Grant (IDEA B- Formula and IDEA B Preschool) Proposed Expenditure 2024-2025

Object Code	Description	IDEA B – Formula 2022-2023	IDEA B – Formula 2023-2024	IDEA B – Formula 2024-2025
6100	Payroll Cost	576,470	592,940	592,940
6200	Professional & Contracted Services	0.00	0.00	0.00
6300	Supplies & Materials	0.00	0.00	0.00
6400	Other Operating Cost	0.00	0.00	0.00
6500	Debt Services	0.00	0.00	0.00
Indirect Cost		31,607	32,769	32,768
Total Budgeted Cost		**$608,077**	**$626,708**	**$626,708**

Special Education Grant (IDEA B- Formula and IDEA B Preschool) Proposed Expenditure 2024-2025

Object Code	Description	IDEA B – Preschool 2022-2023	IDEA B – Preschool 2023-2024	IDEA B – Preschool 2024-2025
6100	Payroll Cost	7,841	8,349	8,349
6200	Professional & Contracted Services	0.00	0.00	0.00
6300	Supplies & Materials	0.00	0.00	0.00
6400	Other Operating Cost	0.00	0.00	0.00
6500	Debt Services	0.00	0.00	0.00
Indirect Cost		430	461	461
Total Budgeted Cost		**$8,271**	**$8,810**	**$8,810**


QUESTIONS

Bea Apodaca
Federal and Special Programs Coordinator
915/872-3900 Ext. 3544

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Susie Frescas
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Amanda Sanchez
Special Education Director
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am-sanchez@seisd.net

Programas Financiados Federalmente

Reunión pública, 24 de mayo del 2024

Presentado por:

Bea Apodaca, Coordinadora de programas Federales y Especiales

Dr. Segovia, Asistente de Superintendente

April Marioni, Directora del Programa de Educación Especial

Sandra Sanchez, Coordinadora de Educación en Tecnología Profesional

Agenda
Programas Financiados Federalmente

- Título I, Parte A – Mejorando el programa básico
- Título I, Parte C – Educación de niños migrantes
- Título I, Parte C – PerkinsV: fortalecimiento de las carreras y educación técnica para el siglo XXI
- Título II, Parte A – Apoyando la instrucción eficaz
- Título III, Parte A – Adquisición de el idioma inglés (ELA)
- Título IV, Parte A - Subparte 1 – Apoyo estudiantil y enriquecimiento académico
- Beca de educación especial (IDEA B-formula e idea B preescolar)

Título I, Parte A - Mejoramiento de Programas Básicos

Intención y Propósito

El propósio del Título I de ESSA es brindar a todos los niños oportunidades significativas de recibir una educación justa, equitativa y de alta calidad, y cerrar las brechas de rendimiento eductivo. El Título I, Parte A, apoya a las esculas en la implementación de un programa para toda la escuela (SWP) o un programa de sistencia específica (TAP).

- **Beneficiarios del programa previsto**
  Los beneficiarios previstos y del programa **son los estudiantes que experimentan dificultades para dominar los estándares de rendimiento académico del estado.**
- .

Título I, Parte A - Mejoramiento de Programas Básicos

Uso permitido de fondos

Los fondos del Título I, Parte A, se deben gastar para programas, actividades y estrategias que se basan científicamente en la investigación y satisfacen las necesidades (identificadas en el proceso de evaluación integral de necesidades del las escuelas) que se enumeran en el plan escolar CIP.

Los fondos se pueden usar para aumentar la cantidad por alumno asignada a cada escuela del Título I, Parte A, o para prestar servicios a nuevas escuelas del Título I, Parte A. **Sin embargo**, una escuela con un porcentaje de bajos ingresos más bajo **no puede recibir una asignación más alta** por alumno que **una escuela con un porcentaje más alto de bajos ingresos**

Título I, Parte A – Mejoramiento de Programas Básicos

Actividades realizadas con fondos **reservados**

Actividades de participación de los padres en todo el distrito	3.69%
Programa preescolar	7.95%
Administración de Programas Título I, Parte A	13.41%
Actividades de Desarrollo Profesional del Distrito	0.63%
Servicios para estudiantes sin hogar	0.60%
Transportación para estudiantes de cuidado y respaldo (crianza temporal)	0 .05%
Total de fondos reservados	**26.33%**

Title I Part A – Presupuesto

Gastos Propuestos 2024-2025

Código de objeto	Descripción	Título I, Parte A 2022-2023	Título I, Parte A 2023-2024	Título I, Parte A 2024-2025
6100	Costo de nómina-**FTE's**	**1,518,188 (22 FTE's)**	**1,558,110 (22 FTE's)**	**1,558,110 (22 FTE's)**
6200	Servicios profesionales y contratados	50,021	41,201	41,201
6300	Suministros y materiales	190,229	181,574	
6400	Otros costos de operación	25,254	35,857	35,857
6500	Desembolso de capital	0.00	15,300	15,300
Costo Indirecto		97,799	101,246	101,246
Costo total presupuestado		**$1,881,491**	**1,933,288**	**1,933,288**

Título I, Parte C – Programa de Migrantes

Intento y propósito

1. **Apoyar programas y servicios educativos integrales** y de alta calidad **durante el año escorar , según corresponda, durante el verano o los períodos entre sesiones**, que aborden las necesidades educativas únicas de los niños migrantes;

2. **Asegurar que los niños migrantes que se mueven entre los estados no sean penalizados de ninguna manera por las disparidades entre los estados** en el plan de estudios, los requisitos de graduación y el contenido académico estatal y los estándares de rendimiento académico de los estudiantes.

3. **Asegurar que los niños migrantes reciban oportunidades completas y apropiadas para cumplir con los mismos estándares académicos estatales desafiantes que se espera que cumplan todos los niños;**

Título I, Parte C – Educación de Niños Migrantes

Continuación de intento y propósito

4. **Diseñar programas para ayudar a los niños migrantes a superar la interrupción educativa, las barreras culturales y lingüísticas, el aislamiento social, varios problemas relacionados con la salud y otros actores que inhiben la capacidad de dichos niños para tener éxito en al escuela**; y .

5. Asegurar que los niños migrantes se beneficien de las reformas sistémicas estatales y locales (ESSA Título I, Parte C) .

Beneficiarios previstos del programa

Los beneficiarios previstos del programa son **los niños migrantes, de 0 a 21 años, y sus familias.**

Título I, Parte C – Educación de Niños Migrantes

Uso permitido de fondos

Los destinarios de fondos del MEP realzarán todas las funciones del programa identificadas por el estado, como al **identificación y el reclutamiento, la recopilación de datos en el NGS** y el establecimiento de un PAC (un concilio de padres)migrante.

Título I, Parte C, el estatuto migratorio requiere lo siguiente:

1. Las actividades y servicios que financia su organización deben alinearse con los resultados de la evaluación integral y **los requisitos del plan de presentación de servicios a nivel estatal.**

2. Primero debemos usar **los fondos del MEP para satisfacer las necesidades identificadas de los niños migrantes que resultan de su estilo de vida migratorio** y para permitir que los niños participen de manera efectiva en al escuela.

3. **Debemos utilizar** los fondos del MEP **para satisfacer las necesidades únicas de los niños migrantes que no son abordadas por los servicios disponibles de otros programas** federales o no federales.

Título I Parte C – Presupuesto

Gastos propuestos 2024-2025

Código de Objeto	Descripción	Título I, Parte C 2022-2023	Título I, Parte C 2023-2024	Título I, Parte C 2024-2025
6100	Costo de nómina - **FTE's (1)**	30,605	14,000	14,000
6200	Servicios profesionales y contratados	50.00	00.00	00.00
6300	Suministros y materiales	3,798	1,000	1,000
6400	Otros costos de operación	2,155	1,146	1,146
6600	Desembolso de capital	0.00	0.00	0.00
Costo Indirecto		2,007	892	892
Costo total presupuestado		**$38,615** 202	**$17,038**	**$17,038**

Título I, parte C – Perkins V: Fortalecimiento de la educación profesional y técnica

Intención y propósito

- **El propósito de la educación profesional y técnica (CTE) es desarrollar más plenamente el conocimiento académico y las habilidades técnicas y de empleabilidad de los estudiantes de educación secundaria** y los estudiantes de educación postsecundaria que eligen inscribirse en la educación profesional y técnica programas y programas de estudio.
- Las LEAs **deben demostrar que cumplen con los requisitos para el uso de fondos** con el Premio de subvención Perkins o una combinación de la subvención Perkins y otros fondos.

Beneficiarios del programa previstos

- **Los beneficiarios del programa previstos son todos los estudiantes en grados medios y los estudiantes que expresan un interés en la exploración de varias oportunidades de carrera o que deseen seguir una de las** LEA proporcionó trayectorias profesionales o programas de estudio.

Título I, parte C – Perkins V: Fortalecimiento de la educación profesional y técnica

Uso permitido de fondos

- Los fondos se utilizarán para **proporcionar programas CTE** que:
- Desarrollar **conocimientos académicos y habilidades técnicas** de empleabilidad;
- Apoyar programas CTE de tamaño, alcance y calidad suficientes para ser efectivos;
- **Proporcionar actividades de exploración profesional** y desarrollo profesional;
- Proporcionar desarrollo profesional para una amplia variedad de profesionales del CTE;
- Proveer dentro de la CTE las **habilidades necesarias para perseguir sectores o ocupaciones de alta cualificación**, **altos salarios o en la demanda**;
- Apoyar la **integración de las habilidades académicas** en los programas CTE;
- Planear y llevar a cabo **elementos que apoyen la implementación de programas** y programas de estudio del CTE **que resulten en un mayor logro estudiantil**;
- Desarrollar e **implementar evaluaciones de las actividades financiadas por el programa.**

Título I, Parte C-Perkin V: Fortalecimiento de la educación profesional y técnica Gastos propuestos 2024-2025

Codigo de Objeto	Descripción	Título I, Parte C 2022-2023	Título I, Parte C 2023-2024	Título I, Parte C 2024-2025
6100	Costo de nómina	0.00	0.00	0.00
6200	Servicios profesionales y contratados	17,000	13,800	13,800
6300	Suministros y materiales	33,000	41,486	41,486
6400	Otros costos de operación	1,360	5,000	5,000
6500	Servicios de deuda	0.00	0.00	0.00
Costo Indirecto		2,703	3,172	3,172
Costo total presupuestado		**$54,063**	**$63,458**	**$63,458**

Título II, Parte A: Apoyando la Instrucción Eficaz

Intención y propósito

1. **Aumentar el rendimiento estudiantil de acuerdo con los exigentes estándares académicos** estatales:

2. Mejorar la calidad y eficacia de los maestros, directores y otros líderes escolares;

3. **Aumentar el número de maestros, directores y otros líderes escolares que son efectivos** en mejorar el rendimiento académico de los estudiantes en las escuelas; y

4. Proporcionar a los estudiantes de minorías y de bajos ingresos **un mayor acceso a maestros, directores y otros líderes escolares eficaces.**

Título II, Parte A: Apoyando la Instrucción Eficaz

Beneficiarios del programa previsto

- Los beneficiarios previstos son maestros, directores, y otros líderes escolares.

Título II, Parte A: Apoyando la Instrucción Eficaz

Uso permitido de fondos

Las LEA deben usar los fondos Título II, Parte A, para implementar una o más de las siguientes actividades permitidas específicamente autorizadas en el estatuto:

1. Desarrollar o mejorar un sistema de apoyo y evaluación riguroso, transparente y justo para maestros, directores u otros líderes escolares.

2. Desarrollar e implementar iniciativas para ayudar a reclutar, contratar y retener maestros efectivos en escuelas de alta necesidad.

3. Reclutar personas calificadas de otros campos para que se conviertan en maestros, directores u otros líderes escolares.

4. Reducir el tamaño de la clase en un nivel que se base en al evidencia y se utilice para mejorar el rendimiento de los estudiantes mediante el reclutamiento y la contratación de maestros efectivos adicionales.

Título II, Parte A: Apoyando la Instrucción Eficaz

Uso permitido de fondos

5. **Brindar desarrollo profesional personalizado** y de alta calidad basado en evidencia para maestros, equipos de liderazgo educativo, directores u otros líderes escolares, que se centre en mejorar la enseñanza y el aprendizaje y el rendimiento de los estudiantes.

6. **Desarrollar programas y actividades que aumenten la capacidad de los maestros** para enseñar eficazmente a los niños con discapacidades cognitivas importantes y los estudiantes de inglés.

7. **Proporcionar programas y actividades para aumentar la base de conocimientos** de los maestros, directores u otros líderes escolares sobre la instrucción en los primeros grados y las estrategias para medir si los niños pequeños (hasta los 8 años) están progresando.

8.Brindar capacitación asistencia técnica y desarrollo de capacidades para ayudar a los maestros, directores u otros líderes escolares con al selección, diseño y análisis de datos de evaluaciones vinculadas a mejorar a instrucción y el rendimiento académico de los estudiantes.

Título II, Parte A: Apoyando la Instrucción Eficaz

Uso permitido de fondos

9. Realización de capacitación en servicio para el personal escolar para satisfacer las necesidades de salud mental de los estudiantes.

10. Proporcionar capacitación para apoyar la identificación de estudiantes dotados y talentosos.

11. Apoyar los servicios educativos proporcionados por programas eficaces de biblioteca escolar.

12. Proporcionar capacitación a todo el personal de la escuela sobre cómo prevenir y reconocer el abuso sexual infantil.

13.Desarrollar y proporcionar desarrollo profesional y otros sistemas integrales de apoyo para promover instrucción de alta calidad y liderazgo instructivo en materias de ciencia, tecnología, y matemáticas(STEM)

14. Desarrollo mecanismos de retroinformación para mejorar las condiciones de trabajo en las escuelas.

15. Proporcionar desarrollo profesional de alta calidad sobre estrategias efectivas para integrar contenido académico riguroso, educación técnica y profesional y aprendizaje basado en el trabajo(si corresponde)

16. Realización de otras actividades basadas en evidencias

Título II, Parte A – Presupuesto

Gastos Propuestos 2024-2025

Código de objeto	Descripción	Título II, Parte A 2022-2023	Título II, Parte A 2023-2024	Título II, Parte A 2024-2025
6100	Costo de nómina - **FTE's (2)**	184,222	206,057	**206,057**
6200	Servicios profesionales y contratados	0.00	6,000	**6,000**
6300	Suministros y materiales	0.00	3,000	**3,000**
6400	Otros costos de operación	0.00	4,000	**4,000**
6500	Servicios de deuda	0.00	0.00	**0.00**
Costo Indirecto		10,101	12,106	**12,106**
Costo total presupuestado		**$194,323**	**$231,163**	**$231,163**

Título III, Parte A: Adquisición del idioma inglés, mejora del lenguaje y rendimiento académico

Intención y propósito

- Título III, Parte A proporciona recursos suplementarios a las agencias locales de educación para ayudar a garantizar que **los niños que aprenden inglés** incluidos los niños jóvenes inmigrantes, alcancen el dominio del inglés en niveles altos en materias académicas y puedan cumplir con los mismos estándares académicos estatales desafiantes que se espera de todos los niños.

Título III, Parte A: Adquisición del idioma inglés, mejora del lenguaje y rendimiento académico

Beneficios previstos del programa

El Título III, Parte A, proporciona recursos suplmentarios a los distrctos para ayudar a garnatizar que los niños qu son aprendices de inglés logren el dominio del inglés en nivles altos en materias académicas y puedan cumplir con los mismos estándares académicos estateles desafiantes que se esper aque cumplan todos los niños.

Beneficiaros previstos del program

Los beneficiaries previstos son los estudiantes de inglés, cluidos los niños y jóvenes mgirantes.

Título III, Parte A: Adquisición del idioma inglés, mejora del lenguaje y rendimiento académico

Uso permitido de fondos

Una agencia local de educación (LEA) que recibe fondos del Título III, Parte A, debe usar los fondos para hacer lo siguiente:

1. Aumentar el dominio del inglés de los niños LEP al proporcionar programas educativos de alta calidad basados en investigaciones científicas que demuestren la efectividad de los programas para aumentar el dominio del inglés y el rendimiento académico de los estudiantes en las asignaturas académicas principales

2. Proporcionar desarrollo profesional de alta calidad a los maestros (incluidos los maestros en las aulas que no son la configuración de los programas educativos de instrucción de idiomas), directores, administradores y otro personal de la organización basado en la escuela o la comunidad, que cumple con lo siguiente

Título III, Parte A –Presupuesto

Gastos Propuestos 2024-2025

Código de objeto	Descripción	Título III, Parte A- LEP 2022-2023	Título III, Parte A-LEP 2023-2024	Título III, Parte A-LEP 2024-2025
6100	Costo de nómina- **FTE's (1)**	93,000	96,000	**96,000**
6200	Servicios profesionales y contratados	0.00	0.00	**0.00**
6300	Suministros y materiales	59,282	58,579	**58,579**
6400	Otros costos de operación	25,105	15,600	**15,600**
6500	Servicios de deuda	0.00	4,500	**4,500**
Costos Indirectos (2%)		3,620	3,565	**3,565**
Costo total presupuestado		**$181,007**	**$178,244**	**$178,244**

Título IV, Parte A, Subparte 1: Apoyo estudiantil y enriquecimiento académico

Intento y propósito

Las subvenciones Título IV, Parte A, Subparte 1, Apoyo estudiantil y Enriquecimiento académico están diseñadas para mejorar el rendimiento académico de todos los estudiantes al aumentar la capacidad de las LEA, escuelas y comunidades para (**1) proporcionar a todos los estudiantes acceso a una educación integral, (2) mejorar las condiciones escolares para el aprendizaje de los estudiantes, y (3) mejorar el uso de la tecnología para mejorar los resultados académicos y la alfabetización digital de los estudiantes.**

Beneficiarios del programa previsto

Los beneficiarios previstos del programa son agencias locales de educación que reciben fondos bajo el Título I, Parte A.

Título IV, Parte A, Subparte 1: Apoyo estudiantil y enriquecimiento académico

Actividades generales permitidas y uso de fondos

Actividades y uso de fondos

- Educación bien redondeada/completa
- Ambiente escolar sano y seguro
- Uso efectivo de datos y tecnología

Título IV, Parte A, Subparte 1 – Presupuesto Gastos Propuestos 2023-2024

Código de objeto	Descripción	Título IV, Parte A 2022-2023	Título IV, Parte A 202-2024	Título, IV Parte A 2024-2025
6100	**Costo de nómina**	12,640	0.00	**0.00**
6200	Servicios profesionales y contratados	900.00	2,000	**2,000**
6300	Suministros y materiales	106,222	116,236	**116,236**
6400	Otros costos de operación	17,723	5,976	**5,976**
6500	Servicio de deuda	0.00	12,400	**12,400**
Costo Indirecto		2,806	7,549	**7,549**
Costo total presupuestado		**$140,291**	**144,161**	**144,161**

Beca de Educación Especial (IDEA B-formula y IDEA B preescolar)

La educación especial proporciona:

- Instrucciones especialmente diseñadas para que los estudiantes con discapacidades incluyan servicios instructivos y relacionados
- Educación pública gratuita y apropiada en el entorno menos restrictivo para todos los niños con discapacidades

Beca de Educación Especial (IDEA B-formula y IDEA B preescolar)

- Las actividades permitidas incluyen cualquier cosa complementaria a la educación general. Se debe mantener el esfuerzo de mantenimiento de los fondos estatales y locales.

Beca de Educación Especial (IDEA B-formula y IDEA B preescolar)

Gastos propuestos:

- Empleo de 10 profesores de educación especial y 6 para-profesionales de educación especial

Beca de Educación Especial (IDEA B-formula) Gastos Propuestos 2024-2025

Código de objeto	Descripción	IDEA B Formula 2022-2023	IDEA B – Formula 2023-2024	IDEA B – Formula 2024-2025
6100	Costo de nomina	576,470	592,940	**592,940**
6200	Servicios profesionales y contratados	0.00	0.00	**0.00**
6300	Suministros y materiales	0.00	0.00	**0.00**
6400	Otros costos de operación	0.00	0.00	**0.00**
6500	Servicios de deuda	0.00	0.00	**0.00**
Costo Indirecto		31,607	32,769	**32,768**
Costo total presupuestado		$608,077	$626,708	**$626,708**

Beca de educación especial (IDEA B preescolar) Gastos Propuestos 2024-2025

Código de objeto	Descripción	IDEA B – Pre-escolar 2022-2023	IDEA B – Pre-escolar 2023-2024	IDEA B – Pre-escolar 2024-2025
6100	Costo de nomina	7,841	8,349	**8,349**
6200	Servicios profesionales y contratados	0.00	0.00	**0.00**
6300	Suministros y materiales	0.00	0.00	**0.00**
6400	Otros costos de operación	0.00	0.00	**0.00**
6500	Servicios de dauda	0.00	0.00	**0.00**
Costo Indirecto		430	461	**461**
Costo total presupuestado		$8,271	$8,810	**$8,810**


PREGUNTAS

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MEMORANDUM

To: Members of the Board of Trustees
From: Norberto Rivas, Chief Financial Officer
Subject: Federally Funded Positions 2024-2025
Date: June 25, 2024

HISTORY: The district receives monetary assistance from the Federal Government which is supplemental to the district's operating budget. These funds are used to fund various instructional programs and positions which in the absence of federal funding, their existence would not be possible. The grants received include: Child Nutrition Grant; Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; IDEA B; IDEA B Pre-K; and Carl T. Perkins.

RATIONALE: The list positions being provided are positions that are funded with federal funds and are supplemental to the overall educational program. All federally funded positions must be approved by the respective grant.

BUDGET IMPACT: As per assigned pay grade – Federally Funded

ADMINISTRATIVE RECOMMENDATION: None needed; this is for information purposes only.

Please check one: ☐ For approval ☒ Report / Information only ☐ Recognition only

Fund	Role Name
211	Campus Career and College Readiness Specialist
211	Campus Instructional Specialist-Secondary
211	Campus Instructional Specialist-Secondary
211	Campus Instructional Specialist-Secondary
211	Campus Instructional Specialist-Secondary
211	Campus Instructional Specialist-Elementary
211	Campus Instructional Specialist-Elementary
211	Campus Instructional Specialist-Elementary
211	Campus Instructional Specialist-Elementary
211	Campus Instructional Specialist-Elementary
211	Instructional Aides
211	Teachers
211	Officer-Instructional
211	Officer-Instructional
211	Parent Liaison
224	Teachers
224	Aides
255	Officer-Instructional
263	Officer-Instructional

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MEMORANDUM

To: Members of the Board of Trustees
From: Lisa D. Renegar; Planning & Instruction
Subject: Co-Support Plan 2024-2025
Date: June 25, 2024

HISTORY:
The Co-Support plan is a document produced by the Planning & Instruction Department to demonstrate our deep commitment to supporting curriculum, instruction, and assessment as it is being utilized throughout the district. The 2024-2025 school year will be the 2nd year of this Co-Support commitment. The inception of this document was a lengthy and detailed conversation about the ways to best support teaching and learning as we shifted to a 4-day week. P & I had to make changes to our support models to accommodate both the new schedule and the changes to the PLC model that began in 2023-2024.

The Co-Support plan covers a variety of topics such as PLC's, instructional resources, assessment, professional development, new teacher support, and lesson development.

RATIONALE:
The Co-Support plan for 2024-2025 is attached for review. Additionally, a PowerPoint slide deck is included, called "The ABC's of Co-Support," that strives to deepen the Board's understanding of key facets of this plan.

Also attached is a question-and-answer document that will allow the Board to consider questions and submit them in advance, so that answers are readily available at the Board Workshop.

BUDGET:
There is no budget for this item.

ADMINISTRATIVE RECOMMENDATION:
It is recommended that the Board review the Co-Support plan and the PowerPoint slide deck. It is also recommended that the Board submit any questions in writing on the form provided by June 25, 2024.

Please check one: ☐ For approval ☒ Report / Information only ☐ Recognition only
☒ Attachment Included

Board of Trustees' Questions re: Co-Support Plan for 2024-2025
Due date to Mr. Cardona—June 25, 2024

Co-Support Plan Topic	Specific Question on this Topic
Instructional Leadership Planning Meetings	
PLC's	
Intervention and Learning Walks	
Assessment Creation and Support	
Professional Development	
RTAP Program	
Modeling	
Lesson Development	
Co-Support 9-week cycle	

Instructional Co-Support Administrators	
District-mandated Assessments	
Instructional Resources	
District Initiatives	
2022 Accountability and 2023 STAAR	
Personnel	

San Elizario ISD
Co-Support Model Districtwide
2024 - 2025

Revised 6/20/2024

San Elizario ISD:
"A Proud Community of Champions—Soaring to Excellence!"

San Elizario Independent School District
Planning & Instruction Co-Support Model Districtwide

The decision by the Board of Trustees for the San Elizario Independent School District (SEISD) to adopt a 4-day instructional calendar is a strategic response to multiple concerns within the district. Approaching its second year in the 2024-2025 school year, this innovative plan tackles the following.

1. **Recruitment and Retention**: By offering a schedule that provides a three-day weekend every week, SEISD aims to attract and retain highly qualified teachers. This approach can combat the issue of long-term vacant positions and ensure consistent, quality instruction for students.

2. **Academic Improvement**: The decision is driven by a desire to enhance student achievement, as evidenced by the district's academic results for the previous year. The 4-day instructional model will allow for more focused learning during the school week, leading to academic gains.

3. **Mental Health and Stability**: Recognizing the importance of mental health and well-being, SEISD has designated "Mindful Eagle Mondays" as a day for students and staff to prioritize self-care. This proactive approach to addressing mental health issues aligns with a growing emphasis on holistic education.

Overall, the adoption of a 4-day instructional calendar reflects SEISD's commitment to improving both academic outcomes and the well-being of its students and staff.

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The 4-Day Instructional Week

How will our support for schools look different with a 4-day instructional week?

The proactive approach of the Planning and Instruction Department (P & I) is evident in its development of a comprehensive Co-Support Model to ensure the successful implementation of the 4-day instructional week. Through the active participation of P & I staff, including Administrators, Instructional Officers, and Instructional Specialists, the district is demonstrating a commitment to providing robust support to both teachers and students.

The process of reviewing instructional-related systems indicates a thorough approach to planning and preparation. Establishing distinct frameworks for the traditional school day for both elementary and secondary students remains at the forefront as we progress into the second year of implementation.

The bell schedules for elementary and secondary campuses starting from the 2023-2024 school year play a fundamental role in the implementation process. These schedules define the school day's structure for students and clarify how teachers and other personnel will manage their time within the new framework.

With this groundwork in place, SEISD appears to be well-positioned to continue leveraging the 4-day instructional week successfully to improve student outcomes and support teacher efficacy. Continued collaboration and communication among stakeholders will be essential as the district moves forward with year two of this innovative approach to education.

Elementary Bell Schedule	7:20 AM–4:05 PM (525 instructional minutes)	Loya Primary School Sambrano Elementary School Alarcon Elementary School Borrego Elementary School
Secondary Bell Schedule	8:05 AM–4:50 PM (525 instructional minutes)	Ann M. Garcia Enriquez Middle School San Elizario High School

Instructional Leadership Planning Meetings

The Instructional Leadership Planning Meetings are a vital component of SEISD's preparation for instruction within a 4-day model. The involvement of key stakeholders, including the Superintendent, Associate Superintendent, Principals, Assistant Principals, Instructional Officers, Instructional Specialists, and P & I Administrators, demonstrates a comprehensive and collaborative approach to planning and decision-making.

Focusing each meeting on specific topics allows for targeted discussions and strategic planning around various aspects of curriculum, instruction, and assessment. The topics listed indicate a well-rounded approach to addressing the multifaceted challenges and opportunities associated with implementing the new instructional model. These are the topics for the 2024 Leadership Academy and the outcomes for each session.

1. **AVID**: The district will be expanding AVID into K-12 beginning in 2024-2025. This training will introduce AVID to all campus leadership teams and prepare for districtwide training and implementation in 2024-2025.

2. **Effective Documentation Practices:** This session focuses on outlining proper documentation procedures for various situations that campus administrators may encounter.

3. **Tutoring Effectiveness:** During the 2023-2024 school year, a comprehensive study was conducted to evaluate the effectiveness of tutoring programs within our district. This study scrutinized the allocation of funds towards extra-duty pay for tutoring, alongside an assessment of the accuracy of documentation. In preparation for the upcoming 2024-2025 school year, our campus leadership teams will focus on analyzing various tutoring delivery methods. These methods include before and after-school tutoring sessions, fall and spring intersession programs, and Saturday school initiatives. The aim is to identify areas for improvement and make necessary adjustments to enhance the overall effectiveness and approach of our tutoring programs. By closely examining these delivery methods, we can ensure that our efforts align with the evolving needs of our students and promote academic success across our schools.

4. **Intervention Effectiveness**: Intervention time will serve as a dedicated period for providing additional support to students who require extra assistance. This session's goal will be to assess the effectiveness of our current intervention model through open discussion and guide us in implementing necessary changes for the 2024-2025 school year. For a detailed description of the campus plans for intervention, refer to Appendix 1 at the end of this document.

5. **Planning Ahead for 2024-2025:** The campus leadership teams will allocate time to develop school schedules to enhance preparedness for the upcoming academic year. Additionally, other topics will be addressed and carefully examined, including instructional rounds, updates to the Co-Support Plan, and understanding of district-wide initiatives.

6. **Transgender Students- Issues and Awareness**: In consultation with the district attorney, campus administrators will become knowledgeable about the legalities and procedures related to transgender students.

7. **PLCs in 2024-2025:** The campus leadership teams will collaborate to plan and discuss their next level of work regarding professional learning communities for the 2024-2025 school year. Campus teams will explore various topics, such as aligning PLC efforts across the district, reflecting on successes and challenges from the previous year, empowering teachers to take leadership roles, and development and refinement of year two PLCs.

8. **Campus Emergency Operational Plans**: Campus leadership will meet with the Support Services department to fine-tune Campus Emergency Operational Plans for the 2024-2025 academic year, thereby ensuring the utmost level of safety for our students and staff.

9. **The Rational Dialogue of Leadership-Overview of Critical Conversations**: Officer Curtis Whitener from the El Paso Police Department will train our leadership team on conducting crucial conversations, which involve the necessary, and often challenging, dialogues that leaders must engage in with employees throughout the year.

10. **Digging into the 2023-2024 Data—Year-End Review and Discussion + A-F Preview**: This session will begin with a focus on the STAAR and student growth assessment data from the 2023-2024 school year, offering a preview of our starting point for the 2024-2025 school year. The latest predictions for the 2024 A-F Accountability will be shared, laying the groundwork for necessary initiatives for the upcoming school year.

Overall, these meetings provide an opportunity for district leadership to collaborate, problem-solve, and make informed decisions as they continue to implement the 4-day instructional week successfully. By addressing a range of topics, SEISD can ensure that all aspects of the transition are thoughtfully planned and executed.

Co-Support Plan (Plan is subject to adjustment based on student outcomes)

The Co-Support Plan provides daily in-person assistance to teachers and students through various methods, including classroom learning walks and PLCs. This initiative aims to enhance the teaching and learning experience by offering continuous support and guidance, addressing immediate needs, and ensuring that all educational processes are aligned with the appropriate curriculum for each grade level.

Area/Topic	Co-Support Model
PLC	For the 2024-2025 school year, the PLC process will be refined, addressing identified issues for improvement. PLCs will concentrate on addressing the following four essential questions that form the core of every PLC: ● What is it we want our students to learn? ● How will we know if each student has learned it? ● How will we respond when some students do not learn it? ● How can we extend and enrich the learning for students who demonstrate proficiency? To ensure alignment across the district, campus teams carefully crafted their PLC structures, emphasizing a culture of collaboration, lesson planning, data-driven strategies, interventions, enrichment and unique campus needs. PLCs will transition to being teacher-led, with oversight from ISs and administration. IOs will continue to support campus PLCs as needed. The current PLC schedule will continue to be in effect. See below for the schedule. <u>PLC schedule:</u> Tue: Loya Wed: Alarcon Thu: Sambrano Fri: Borrego Secondary: Daily
Intervention	Based on the most recent data, teachers, ISs, and designated staff will be focusing on Tier 2 students. Campus interventionists will be focusing on Tier 3 students.
Learning Walks	IOs will provide support to new teachers with less than two years of experience while ISs will assist teachers with over two years of experience and long-term guest teachers. Weekly learning walks will be conducted with a specific purpose and target to ensure the appropriate instructional resources are being utilized. The primary focus of these walks will be to enhance Tier 1 instruction. All P&I staff will support their respective campuses and provide additional support to other campuses as needed.
Assessment Creation and Support	<u>Elementary:</u> The Elementary RLA/Math Instructional Officers will develop 4- and 8-week assessments for RLA, Math, and Science. Additionally, as part of the Dual Language Program, assessments will be created in Spanish for students up to the 5th grade.

Area/Topic	Co-Support Model
Assessment Creation and Support *(continued)*	All elementary RLA and 5th-grade science assessments feature content clarifiers embedded within Eduphoria (Content Language Supports on STAAR) for both English and Spanish assessments. Secondary: Through PLCs, teachers, in collaboration with the Secondary Instructional Officers, will continue to have a role in choosing content and questions for the 4- and 8-week assessments. These assessments will be refined based on last year's feedback to ensure they meet the rigor of the standards. The IOs will be responsible for formatting items in Eduphoria so they meet the demands of STAAR 2.0. All P & I staff will support assessment monitoring and data disaggregation.
Professional Development	Professional Development (PD) will encompass a wide range of topics to support district initiatives and enhance instructional practices. These include tailored sessions on AVID methodologies, content-specific strategies, preparation for STAAR 2.0, and specialized programs such as the First-Year Teacher Academy (FYTA) and Mentor Academy. Additionally, PD sessions will address specific support topics as requested by campuses, such as formative assessments, vocabulary instruction, and the implementation of word walls. Furthermore, IS Academy sessions will be held at the beginning of the year (BOY), along with monthly IS meetings and bite-sized PD sessions designed to support PLCs throughout the academic year.
RTAP Program	The RTAP program (via ESC-Region 19) will be implemented in the 2024-2025 school year, initially enrolling up to two teachers per campus. This program operates as a “residency” program, where a teacher’s aide aspiring to become a certified teacher serves as an apprentice to a mentor teacher for a year. During this time, participants receive training in pedagogy and pursue additional college work if necessary. This program will allow SEISD to cultivate well-trained, confident teachers from within our own pool of aides who desire to become certified teachers.
Modeling	When lessons are modeled, ISs and IOs will collaborate with classroom teachers in the planning and modeling stage. This process ensures that teachers are fully engaged and supported throughout the lesson's development and implementation. The collaborative approach involves sharing strategies, lessons, routines, and best practices to enhance student learning outcomes and teacher performance. After each modeled lesson, a debriefing session will be held with the classroom teacher to reflect on the effectiveness of the strategies used and to identify areas for continued growth and development.
Lesson Development	During PLC sessions, teachers will collaborate on lesson planning using a backward design methodology, integrating resources from the TEKS Resource System (TRS) curriculum and Implementing TEKS RS (iTRS). They will systematically and flexibly adjust the scope and sequence of instruction to ensure thorough coverage of all TEKS standards. Teachers will use AVID strategies, activities, lesson plans, professional learning videos, and timely articles relevant to students. These tools will help teachers implement and refine instructional practices. *New to PreK: The Purposeful Planning Guide inside iTRS will be piloted in 2024-2025.

Co-Support 9-week Cycle

The Co-Support Plan features a 9-week cycle that directly supports teachers through PLC planning and co-teaching/modeling. Additionally, it will provide ongoing Tier II interventions for students, carried out by Instructional Specialists and other designated campus personnel.

Week	Level of Support	Responsible Personnel
Weeks 1 - 3 *Intervention Ongoing*	• PLC planning with teachers • Conduct learning walks • Teacher support model upon request or as needed • Plan for professional development • Eduphoria assessment creation and support	• Instructional Officers • Instructional Specialists • Principal • Assistant Principal
Weeks 4-5 *Intervention Ongoing*	• Disaggregating data • Preparation for PLC data talks • Preparation for intervention and direct support • Direct student intervention, continued ○ Teacher ○ Campus Interventionist ○ Instructional Specialists ○ Librarians ○ Aides (T2's)	• Instructional Officers • Instructional Specialists • Principal • Assistant Principal • Librarian
Weeks 6 - 7 *Intervention Ongoing*	• PLC planning with teachers • Conduct learning walks • Teacher support model upon request or as needed • Plan for professional development • Assessment creation and support (in Eduphoria)	• Instructional Officers • Instructional Specialists • Principal • Assistant Principal
Weeks 8-9 *Intervention Ongoing*	• Disaggregating data • Preparation for PLC data talks • Preparation for intervention and direct support • Direct student intervention, continued ○ Teacher ○ Campus Interventionist ○ Instructional Specialists ○ Librarians ○ Aides (T2's)	• Instructional Officers • Instructional Specialists • Principal • Assistant Principal • Librarian

Targeted Intervention Plans

The Co-Support Plan features a systematic student intervention process based on 4- and 8-week assessments. Intervention support will occur at the campus after administered assessments during weeks 5 and 9.

Elementary	Loya Primary	Sambrano	Alarcon	Borrego
Organization and Structure of Intervention Block	Centers aligned to developing reading and math skills Teachers collaborate to plan interventions Use CIRCLE form/support Involve interventionist	Schedule time within master schedule Involve special program staff	Progress monitoring, deeper dive into data, PLC discussions about interventions Study specificity of TEKS deeply, plan guided conversations Match instruction and assessment Data analysis/TEKS breakdown	Progress monitoring, deeper dive into data, PLC discussions about interventions Study specificity of TEKS deeply, plan guided conversations Match instruction and assessment Data analysis/TEKS breakdown
Student Selection	Employ the data driven decisions form for student selection Teacher-created observation checklist	All students will be invited to participate in enrichment Use assessment data	Based on data and attendance Lesson plan for to include intervention Ensure hands-on interventions and collect artifacts Designate intervention PLCs Mindful student selection	Based on data and attendance Lesson plan for to include intervention Ensure hands-on interventions and collect artifacts Designate intervention PLCs Mindful student selection
Effectiveness Measures	Specialty classes support (extension to intervention) Makerspace, library, computer lab, SEL counselor Include PE coach Place alphabet/number stickers on the floor	Use exemplar exit tickets to assess lesson learning Use mClass and iStation Improve rotations Employ intervention binder	Progress monitoring Exit tickets Parent conferences Create intervention PLCs Analyze usage reports	Progress monitoring Exit tickets Parent conferences Create intervention PLCs Analyze usage reports

Operational and Logistical Items	Age-appropriate manipulatives Improve flow and organization of centers Admin continues to monitor Ensure equitable distribution of materials	60 min block in duration at the end of day Will take place on Tuesdays, Wednesdays, Fridays Group students and teachers adequately	Switch intervention to morning 7:30-8:15am for all grade levels to improve performance Continued active monitoring to ensure it is intervention and not first teach Employ aides to assist with intervention block	Switch intervention to morning 7:30-8:15am for all grade levels to improve performance Continued active monitoring to ensure it is intervention and not first teach Employ aides to assist with intervention block
Managing and Monitoring Intervention Data	4 and 8 week checklist, SLO, teacher created assessments, CIRCLE iTRS performance assessments	Hold monthly data PLCs Adhere to plan for intervention	Hold data PLC to discuss interventions Employ intervention binders and shared intervention document	Hold data PLC to discuss interventions Employ intervention binders and shared intervention document
Adjusting to Challenges	Streamlining assessments to reduce excess Restructure duties Work with attendance clerk to find ways to reduce absences	Plan master schedule to allow for intervention block Promote trust and discipline Share instructional strategies PBIS expectations to kick off intervention block	Ensure fidelity of intervention approach (adjust based on this) Prepare intervention resources and materials Empower students to be leaders Address teacher preparedness	Ensure fidelity of intervention approach (adjust based on this) Prepare intervention resources and materials Empower students to be leaders Address teacher preparedness

Targeted Intervention Plans-Secondary

Secondary	GEMS	SEHS
Organization and Structure of Intervention Block	Use 3-6-9 week data and 4/8 week assessment data Week 2-3/6-7 pullout Focus on tests by seasons (structured calendar) Intervention YAG Special pop intervention	Use 3-6-9 week data and 4/8 week assessment data Week 2-3/6-7 pullout Focus on tests by seasons (structured calendar) Intervention YAG Special pop intervention
Student Selection	Conduct tiered interventions for failing students and those with possible growth Embed during class, personalized phone calls, improve teacher connections Group targets based on MAP data	Conduct tiered interventions for failing students and those with possible growth Embed during class, personalized phone calls, improve teacher connections Group targets based on MAP data
Effectiveness Measures	Review lesson plans and provide feedback Conduct walkthroughs and provide feedback Generate advisory planning YAG using MAP	Review lesson plans and provide feedback Conduct walkthroughs and provide feedback Generate advisory planning YAG using MAP
Operational and Logistical Items	Saturday school and after-school interventions Create advisory blocks	Saturday school and after-school interventions
Managing and Monitoring Intervention Data	Block intervention Group intervention targets before and after assessments 4 week assessment data	Block intervention Group intervention targets before and after assessments 4 week assessment data
Adjusting to Challenges	Teachers not meeting YAG-prioritize TEKS, work with PLC to ensure all is covered Not being able to meet afterschool-create rotation schedule	Teachers not meeting YAG-prioritize TEKS, work with PLC to ensure all is covered Not being able to meet afterschool-create rotation schedule

Tutoring Framework

The Co-Support Plan has refined tutoring across all campuses through collaborative efforts that aligned scheduling, improved strategies, and established a robust framework for tracking student progress. This approach has fostered shared ownership and commitment among all participants while leveraging collective campus expertise.

Elementary	Loya Primary	Sambrano	Alarcon	Borrego
Scheduling and Structure	Integrated into the day, begins after the second week of school. Small groups rotating every 15 minutes with support from T2s, Ms. Lara, and Mrs. Vallejo.	Integrated into the day, begins on August 13, 2024. First 45 minutes of the day (7:45 AM—8:30 AM) dedicated to tutoring. Hands-on activities and enrichment in the afternoon.	Tutoring sessions held 1-2 days per week and Saturday school starting September 21, 2024. Fall semester: Saturday school once per month. Spring semester: twice per month.	Tutoring sessions held 1-2 days per week and Saturday school starting September 21, 2024. Fall semester: Saturday school once per month. Spring semester: twice per month.
Student Selection and Invitation	Initially selected using a teacher-created checklist and SLO. Moving towards a more data-driven approach.	Data collected and reviewed meticulously. All students included in the tutoring program.	Students nominated based on data analysis (STAAR, MAP, DRA/EDL assessments, and teacher observations).	Students nominated based on data analysis (STAAR, MAP, DRA/EDL assessments, and teacher observations).
Tutoring Effectiveness	Focus on pre-reading and foundational math skills.	Focus on readiness standards for reading and math using pre-assessments, mini-lessons, gradual release model, QSSSA, exit tickets, and various artifacts.	Utilize PLCs to analyze data points (MAP growth, Math Sharon Wells Assessments, 4 & 8-week assessments, and DRA/EDL results). Monitor progress throughout the year.	Utilize PLCs to analyze data points (MAP growth, Math Sharon Wells Assessments, 4 & 8-week assessments, and DRA/EDL results). Monitor progress throughout the year.

Operational Details	Small groups of 4-5 students, expanding to 10-12 during intersession. Additional support from T2s in Pre-K 4 classes.	"Power Paw Time" - 45-minute daily session by homeroom teachers.	Maximum of 10 students per session. Saturday school sessions last 3 hours. Weekday sessions last 1 hour. Intersession sessions are 4 hours long.	Maximum of 10 students per session. Saturday school sessions last 3 hours. Weekday sessions last 1 hour. Intersession sessions are 4 hours long
Data Management and Monitoring	Observations, checklists, and data-driven forms to identify and support struggling students.	Data-driven decisions during PLCs. Review data from DRA/EDL, 4 & 8-week tests, and exit tickets.	Use iReady to track progress. Engage in data intervention discussions and maintain intentional PLC scheduling.	Use iReady to track progress. Engage in data intervention discussions and maintain intentional PLC scheduling.
Challenges and Adjustments	Parental involvement, managing student behavior, and addressing attention span of young learners.	Late arrivals impacting morning sessions, sufficient planning time for teachers, and adjusting the master schedule.	Not all grade levels participate in PM tutoring. Focus on strengthening Tier 1 instruction and AVID strategies. Creative teacher incentives to encourage participation.	Not all grade levels participate in PM tutoring. Focus on strengthening Tier 1 instruction and AVID strategies. Creative teacher incentives to encourage participation.

Tutoring Framework-Secondary

Secondary	GEMS	SEHS
Scheduling and Structure	After school, on Saturdays, and during intersession periods. Specific days designated for different subjects or focus areas.	After school, on Saturdays, and during intersession periods. Specific days designated for different subjects or focus areas.
Student Selection and Invitation	Teachers review assessment data during PLCs to identify students. Use of seating charts to maximize students in each session.	Teachers review assessment data during PLCs to identify students. Use of seating charts to maximize students in each session.
Tutoring Effectiveness	Creation of Eduphoria Exit Tickets, setting higher expectations, and following STAAR 2.0 guidelines (writing and ELPS).	Creation of Eduphoria Exit Tickets, setting higher expectations, and following STAAR 2.0 guidelines (writing and ELPS).
Operational Details	Teachers and parent liaisons make phone calls to invite parents to Saturday School.	Teachers and parent liaisons make phone calls to invite parents to Saturday School.
Data Management and Monitoring	Administration and Instructional Specialists conduct walkthroughs and learning walks. Collect samples of student work and spiral in skills. Teacher-created exit tickets and data from 4 & 8-week assessments analyzed.	Administration and Instructional Specialists conduct walkthroughs and learning walks. Collect samples of student work and spiral in skills. Teacher-created exit tickets and data from 4 & 8-week assessments analyzed.
Challenges and Adjustments	Ensuring students who benefit most are invited and motivated to attend.	Ensuring students who benefit most are invited and motivated to attend.

Instructional Co-Support Administrators

The Planning & Instruction Administrators will continue to directly support campus administrators to improve school productivity and increase student achievement, ensuring that each area/topic is aligned with the district's strategic goals.

Area/Topic	Level of Support	Responsible Personnel
Instructional Leadership	• Monitor alignment of curriculum • Monitor and track scope and sequence • Monitor data-driven instruction and assessment • Monitor instructional interventions • Monitor special populations	Dr. Jeannie Meza-Chavez, Superintendent Dr. Rogelio Segovia, Associate Superintendent
Human Capital	• Monitor teacher feedback and coaching • Monitor the quality of informal walkthroughs and formal observations	Dr. Jeannie Meza-Chavez, Superintendent Dr. Rogelio Segovia, Associate Superintendent
School Culture	• Monitor expectations • Monitor discipline	Dr. Jeannie Meza-Chavez, Superintendent Dr. Rogelio Segovia, Associate Superintendent
Strategic Operations	• Monitor instructional schedules • Monitor usage of instructional materials	Dr. Jeannie Meza-Chavez, Superintendent Dr. Rogelio Segovia, Associate Superintendent
STAAR and TELPAS Testing	• Campus leadership training • Campus test administrator training is provided for CTC's • Test monitoring during active testing • Consistent support for each campus by phone, text, email, TEAMS, campus visits, etc. • Assistance with score reporting and data disaggregation	Ms. Lisa Renegar, Research and Evaluation Administrator
TSIA 2 and MAP Testing	• Data disaggregation to determine intervention groups and/or re-testing • Assistance with vouchers, proctor training, staff training, session creation, and score reporting • Testing monitoring during active testing	Ms. Lisa Renegar, Research and Evaluation Administrator

Area/Topic	Level of Support	Responsible Personnel
College, Career, and Military Readiness (CCMR)	• Uploads of all CCMR-related assessment scores • Spreadsheets of all 9-12 students to show CCMR status are provided at least monthly to the SEHS team. • Determination of intervention groups to assist in CCMR point increases • Training and support on the CCMR process as related to accountability • Training and support on the Texas College Bridge Program to provide CCMR points to selected juniors and seniors	Ms. Lisa Renegar, Research and Evaluation Administrator
Gifted and Talented (GT)	• Support and monitoring for GT pullout lesson design and delivery; • Monitoring and scheduling of GT required training to include 30-hour core and 6-hour update training; • Support and training for campus GT Coordinators • Continual support for the GT annual identification process; • Oversight of alignment to the Texas State Plan for the Education of Gifted/Talented Students	Ms. Lisa Renegar, Research and Evaluation Administrator
Career and Technical Education (CTE)	• Monitor TEA-approved changes with Programs of Study (POS) and Industry-Based Certifications (IBC) • Support and schedule appropriate industry professional development for CTE teacher's POS • Support in increasing internships for SEHS with local industry companies • Support POS with new equipment and new software • Provide POS course sequence to campus administration and counselors to support student endorsement and scheduling • Assist with the proctoring of CTE certification exams • Inform, support and provide guidance to the Counselors on CTE TEA updates and changes • Support, guidance and training for CTE teachers on TEA-approved certifications • Support and provide administration and counselors with CTE training • Provide shadowing opportunities to CTE Teachers to further support their instruction • Assess each program to better improve work-based learning opportunities • Increase industry partnerships with CTE teachers to have growth in internships for each program practicum • Increase workforce solution participation with our CTE teachers to bring in student internships that will	Ms. Sandra Sanchez, CTE Administrator

Area/Topic	Level of Support	Responsible Personnel
Career and Technical Education (CTE) ***(continued)***	continue after graduation • Work with Workforce Solutions to keep Job Con in San Elizario ISD. • Bring in community activities that will help with CTSOs (Career and Technical Student Organizations) funding • Support in the growth of CTSOs in Health Science, Engineering Automotive	
CTE Support for CCMR	• Provide information, assist and guide Counselor on SEECHS crosswalk for new junior and upcoming senior EPCC courses that will be taken • Provide advance CTE training to counselors to support CTE counseling in the areas of endorsements, POS, IBC, and scheduling of the students to become completers for accountability • Provide calendar of scheduled CTE exams to track certifications for accountability • Support SEHS campus by entering POS certifications received into TEAMS and Performance Acknowledgements by student for accountability • Provide quarterly reports on CTE IBCs (Industry Based Certifications) • Training and support on the CCMR process for accountability • Implement the Effective Advising Framework goals into the campuses • Support counselors in increasing students' goals to complete their endorsement and be certified. To be in compliance with TEA by 2026 • 2024-2025 have more that 50% of the CTE students in the Level 3 and Level 4 courses certified in the Fall semester • Increase enrollment of students in Health Science: EMT and PCT Dual Credit programs • Continue to grow our CTE partnership with EPCC the keep a strong career pathway to post-secondary	Ms. Sandra Sanchez, CTE Administrator
Emergent Bilingual Support	• Provide LPAC training to serve our Emergent Bilingual (EB) population in the appropriate setting • Continual support for the EB identification process • Support EB lesson design and delivery • Ensure EB support is effective in achieving objectives • Direct support for EB teachers/students • TELPAS practice and testing support • Ensure regulations concerning EBs are observed	Mr. Josue Palomino, Bilingual Instructional Officer Dr. Rogelio Segovia, Associate Superintendent

District-Mandated Assessments

Data Points	District-Assessments
PK-4	• CIRCLE (BOY, MOY, EOY) • 4- and 8- week assessments
K-2	• MAP Assessments for Reading and Mathematics (BOY, MOY, EOY) • mCLASS Reading K-2— (BOY, MOY 1st grade only, EOY) • DRA/EDL--Kinder— (MOY, EOY only) • DRA/EDL--Grades 1-2— (BOY, MOY, EOY) • 4- and 8- week Reading Assessments • 4- and 8-week Math Assessments
3-6	• MAP Assessments for Reading and Mathematics (BOY, MOY, EOY) • 4- and 8- week Reading Assessments • 4- and 8-week Math Assessments • 4-and-8-week Science Assessments
7-8	• MAP Assessments for Reading and Mathematics (BOY, MOY, EOY) • 4- and 8- week Math, Reading, Science & Social Studies Assessments
9-12	• MAP Assessments for Reading and Mathematics (BOY, MOY, EOY) • 4- and 8- week Math, Reading, Science & Social Studies Assessments

Instructional Resources

Loya Primary	Core Instructional Materials	Supplemental Instructional Materials	Intervention Instructional Materials
Reading	PK-3: Frog Street PK-4: Scholastic PK On My Way	Manipulatives used in the literacy centers according to the content and theme	Tier II ● Starfall ● ABC Mouse Tier III ● Journeys PK-4
Writing	PK-3: Frog Street PK-4: Scholastic PK On My Way	Handwriting without Tears Writing center in literacy stations using markers, crayons, letter cutouts, etc.	Handwriting without Tears – Penmanship Component
Mathematics	PK-3: Frog Street PK-4: Scholastic PK On My Way	Manipulatives used in the literacy centers according to the content and theme	Tier II ● Starfall ● ABC Mouse
Science	PK-3: Frog Street PK-4: Scholastic PK On My Way	Manipulatives used in the literacy stations according to the content and theme Online video resources Makerspace lab: Lessons are connected with theme according to what is being taught in the classroom (alignment)	Loya will be adding more science manipulatives to the centers following themes
Social Studies	PK-3: Frog Street PK-4: Scholastic PK On My Way	Manipulatives used in the literacy stations according to the content and theme Online video resources Makerspace lab: Lessons are connected with theme according to what is being taught in the classroom (alignment)	
Phonics	PK-3: Fundations and Estrellitas PK-4: Fundations and Estrellitas	Monolingual-Learning dynamics online video sources Dual Language- Sonidos Iniciales	Tier II ● Starfall ● ABC Mouse

Instructional Resources-Elementary

Sambrano Elementary	Core Instructional Materials	Supplemental Instructional Materials	Intervention Instructional Materials
Reading	HMH-Guided Reading	Fundations: K-2nd Estrellita: K-1st Lunita: 2nd Scholastic Leveled Readers Okapi Leveled Readers	Reading A-Z Istation mClass
Writing	HMH	Fundations: K-2nd Estrellita: K-1st Lunita: 2nd	
Mathematics	STEMscopes Math: K-1st Sharon Wells: 2nd	STEMscopes Math	STEMscopes Math: K-1st
Science	McGraw-Hill		McGraw-Hill
Social Studies	My World-Savvas		

Instructional Resources- Elementary *(continued)*

Alarcon Elementary	Core Instructional Materials	Supplemental Instructional Materials	Intervention Instructional Materials
Reading	HMH	iReady	Core 5 Lexia Benchmark Education
Writing	HMH	Forde Ferrier	Core 5 Lexia Writing A-Z
Mathematics	Sharon Wells	Go Math iReady	iXL STEMscopes Math
Science	McGraw Hill	Forde Ferrier iReady	iXL McGraw Hill
Social Studies	My World-Savvas	Reading A-Z: 3rd Grade	Targeted with Reading Intervention

Borrego Elementary	Core Instructional Materials	Supplemental Instructional Materials	Intervention Instructional Materials
Reading	HMH	iReady	Istation * tentative Benchmark Education
Writing	HMH	Forde Ferrier	Writable Writing A-Z
Mathematics	Sharon Wells	Go Math	iXL STEMscopes
Science	McGraw Hill	Forde Ferrier	iXL McGraw Hill
Social Studies	My World-Savvas	Reading A-Z	Targeted with Reading Intervention

Instructional Resources-Secondary

Garcia Enriquez Middle School	Core Instructional Materials	Supplemental Instructional Materials	Intervention Instructional Materials
Reading	My Perspective Savvas myPerspectives	Summit K12 AVID Core Strategies	iXL
Writing	NoRedInk Savvas myPerspectives	Summit K12 AVID Core Strategies	Voyager Journeys
Mathematics	Sirius Education Advanced Curriculum Associates	Lowman IXL AVID Core Strategies	iTRS IXL
Science	Savvas	Lowman AVID Core Strategies	iTRS IXL
Social Studies	Lowman	Summit K12 AVID Core Strategies	iXL

San Elizario High School	Core Instructional Materials	Supplemental Instructional Materials	Intervention Instructional Materials
Reading Language Arts	Savvas myPerspectives	iXL Sirius Newsela	Edgenuity
Writing	Savvas myPerspectives	iXL CommonLit MarcoLearning	Edgenuity
Mathematics	Savvas	iXL	Edgenuity
Science	Savvas	iXL	Edgenuity
Social Studies	HMH Grades 9-12	iXL	Edgenuity

District Initiatives

Student Outcome Goal 1- Mathematics

The percentage of all 3rd-grade students that score at the Approaches level on STAAR mathematics will increase from 58% in June 2022 to ≥ 85% by June 2028.

1. Sharon Wells Math will be used as the core math curriculum in grades 2-5;
2. Guided Math will be used as the math framework in grades PK-1;
3. The IXL math intervention program will be used in grades 6-8 for targeted support;
4. Implement the CPA (Concrete, Pictorial, Abstract) approach in elementary math.

Student Outcome Goal 2 - Reading

The percentage of 3rd-grade students that score at the Approaches level on STAAR reading will increase from 57% in June 2022 to ≥ 80% by June 2028.

1. HMH Into Reading/Arriba la lectura will be used as the core RLA curriculum in grades K-5;
2. SAVVAS My Perspectives will be used as the core RLA curriculum in grades 6-12;
3. All teachers and staff, including those in non-core subject areas, work to embed reading and writing across the disciplines in all areas of a student's day;
4. SEISD's Text Level Correlation Guide will provide baseline guidelines for grade-level reading goals in grades K-12;
5. TELPAS progress monitoring for listening, speaking, reading, and writing will occur quarterly; all campuses will purchase the Summit K-12 program to help with monitoring TELPAS progress on the four domains;
6. Language acquisition strategies, such as GLAD (per GLAD calendar), are implemented to assist EBs; a GLAD refresher is to be provided to teachers, as well as additional Seidlitz training on 7 Steps to a Language Rich Classroom;
7. The SEISD time and treatment model for bilingual/dual language education is to be followed with fidelity, emphasizing El Puente as a key strategy to enhance the dual language learning environment, promoting metalinguistic connections, and using translanguaging to support second language acquisition.

Student Outcome Goal 3 - CCMR

SEISD will increase the percentage of College, Career, and Military Readiness (CCMR) points earned annually by SEHS seniors from 30% in May 2023 to ≥ 88% by June 2028 as measured by the A-F Accountability System.

1. The district will establish systems to increase the number of students earning a CCMR point to include the Texas College Bridge Program and College Prep courses;
2. Grades 3-12 will annually increase the number of students earning Meets/Masters in the STAAR assessments;
3. Increasingly rich opportunities will be created for students to study in CTE courses of interest and obtain industry certifications;
4. Campuses will seek additional opportunities to partner with institutions of higher education and business/industry leaders to support college and career readiness;
5. All campuses will create events and opportunities to increase student interest and knowledge related to college, career, and military opportunities and will inform students about secondary opportunities within the district.

District Curriculum, Instruction, and Assessment Expectations

Online Learning Structures

- Learning Environment (LMS): Google Classroom as a Learning Environment;
- Newly adopted platforms (McGraw Hill for elementary science, SAVVAS for secondary science);
- Digital Citizenship;
- Mode of Communication – Dojo (elementary); Remind (secondary).

AVID

- The AVID program will be expanded to include grades K-12 across the district. The focus will be the implementation of AVID as a Tier 1 instructional approach intended to enhance lessons with WICOR (writing, inquiry, collaboration, organization, and reading). There will be AVID elective classes in grades 7-12 in addition to the Tier 1 implementation approach.

Instructional Rounds

- Conducted by Region 19 Effective District Framework Team;
- Findings will be debriefed with faculty promptly;
- Findings will drive professional development decisions, instruction, and PLC topics.

Professional Learning Communities (PLCs)

- Data analysis processes are expected, supported, and monitored at all campuses by the administration, including TELPAS data;
- Teachers are expected to be prepared in advance for all PLCs to participate in meaningful discussions about lesson design and data analysis;
- PLCs will be led by teachers (department chair or PLC lead) and overseen by Instructional Specialists and/or an administrator;
- An administrator is expected to be present at each PLC meeting;
- PLC days will be as follows for elementary campuses: Tuesday-Loya, Wednesday-Alarcon, Thursday-Sambrano, Friday-Borrego;
- At each session, PLCs will focus on one of the following: planning, data, interventions, or campus-based needs.
- At each session, PLCs will focus on one of the following: planning, data, interventions, or campus-based needs.

Eduphoria / Assessments / Content and Language Objectives

- Elementary grades 3-6 follow the 4- and 8-week assessment model, except Social Studies. Campus autonomy will be encouraged in determining how progress in this content area is measured;
- All secondary core areas, 7-12th grade, are to assess student performance every 4- and 8 weeks using Eduphoria Aware assessments;
- In secondary, these are created by the PLC as a team, guided by IO; in elementary, these are created by the IOs; all assessments are created/formatted to Eduphoria Aware by IOs;
- All common assessments, benchmarks, and PAs will be scored on Eduphoria *by teachers* within 48 hours of the completion of assessment administration; this includes any text entry, numerical entry, short constructed response items, and extended constructed response items;
- All assessment data will be analyzed with the intentional purpose of generating interventions or re-teaching opportunities created to assist struggling learners;

Eduphoria / Assessments / Content and Language Objectives *(continued)*

- Campus administration (with district support) consistently monitors the fidelity of assessments being administered and provides timely feedback to teachers;
- Content and language objectives are visibly posted in all classrooms and revised as the TEKS and ELPS objectives shift within the daily lesson plan.

Literary Anthology

- All students (including special education) in pre-K3 - 12th grade, will participate in the annual Literary Anthology;
- All campuses will have a coordinator to help facilitate the process (stipend included);
- Each teacher will select the top 5 entries from their class to determine a 1st, 2nd, and 3rd place winner;
- All employees, professional and support, are encouraged to submit an entry. Winners are celebrated at the Teacher of the Year/Employee of the Year Gala;
- Parent Liaisons, district anthology coordinators, and campus coordinators work to elicit submissions from the San Elizario community and provide writing workshops;
- Student and community winners are celebrated at a Literary Anthology Champions' Luncheon where they receive a book of their collective work and a medal;
- Students who have placed 1st, 2nd, or 3rd place since their 8th-grade year for either writing or as a front or back cover artist for three years are eligible to receive an Honor Cord their senior year.

Elementary Math Bee

- The rationale is to improve automaticity in recalling math facts skills and to encourage and foster mathematical skills among students in grades K-6.
- Academic competitions will take place at the classroom level, and top students will advance to the campus level for further competition.

Secondary Science Fair

- District/campus science and engineering fairs will be held at SEHS and GEMS;
- A coordinator will be assigned to facilitate the fair at each campus (stipend included);
- Both will be held before the end of the 2nd nine weeks, and winners will be sent to the Sun Country Regional Fair.

Library

- Elementary: Accelerated Reader Program/Champion Readers, Book of the Month, family reading event per semester;
- Secondary: Literacy Luncheon for students who improve and those who excel, Parent Literacy Session Support, Literacy STEAM Night;
- Delivery of lessons to align with classroom instruction (co-teach);
- Integration of AVID strategies;
- District Family Literacy Event;
- Scholastic Book Fair;
- TexQuest as a form of research.

Co-teaching

- SEISD will support co-teaching implementation to ensure access to the general curriculum for students with disabilities.

Positive Behavior Intervention System (PBIS)

- PBIS is a district-adopted positive behavioral intervention system utilized at all campuses in all grade levels and championed by every administrator and teacher;
- The counseling curriculum will incorporate social-emotional (SEL) strategies into campus-wide activities and class lessons.

Lesson Plans

- Lesson plans are due based on campus administrator deadlines for all teachers in grades PK-12; they are to be specific per day/week and include how the gradual release of responsibility model is used;
- Lesson plans should refer to and are actively *supported* and *monitored* for inclusion of these ongoing district expectations:
    - Include guided question development;
    - TRS documents are used in planning and district-created pacing calendars are followed with fidelity;
    - TEKS, ELPS, and CCRS standards are included;
    - Differentiated instruction is planned and conducted for GT, EB, and SPED/504 learners;
    - Graphic organizers and cooperative learning structures (i.e., Kagan, L4W HYIS) are included;
    - Instructional technology is integrated into lessons to increase student engagement;
    - Best practices for EB student support are included in the lesson plan, including a focus on L, S, R, W, GLAD, and sheltered instruction strategies, including Seidlitz strategies;
    - Inclusion of the WICOR model as part of AVID;
    - Formative assessments should be included in lesson plans.

ACCOUNTABILITY

Note: Due to ongoing legislation, accountability ratings for the A-F system were not issued in 2023 as of now. The most updated official ratings that were issued by TEA are from 2022. That information is below.

Accountability Ratings–2022

In the A-F accountability system in 2022, San Elizario ISD scored an overall 87 B. Our district made significant gains in academic growth as we worked diligently to fill COVID learning gaps. The table below represents SEISD as a whole.

	Component Score	Scaled Score	Rating
Overall		**87**	**B**
Student Achievement		73	C
STAAR Performance	36	62	
College, Career and Military Readiness	59	89	
Graduation Rate	91.4	65	
School Progress		**92**	**A**
Academic Growth	80	92	A
Relative Performance (Eco Dis: 90.9%)	48	86	B
Closing the Gaps	**45**	**75**	**C**

As a district, areas of concern included “Closing the Gaps” and overall “Student Achievement.” Closing the gaps refers to our subpopulations, such as emergent bilingual and Special Education students, having equal opportunities to achieve compared to the “all-student” population. Student achievement refers to our students’ overall performance on STAAR assessments.

Regarding campus accountability ratings for 2022, Loya Primary and Sambrano Elementary scored an 87 B to mirror the district’s ratings.

These campuses are paired with the district and do not take the STAAR test.

Alarcon Elementary earned an 86 B in 2022. Their area of strength was in academic growth. Overall student achievement earned a scaled score of 64, which is not rated with a letter grade as per Senate Bill 1365.

	Component Score	Scaled Score	Rating
Overall		**86**	**B**
Student Achievement		64	Not Rated: Senate Bill 1365
STAAR Performance	37	64	
College, Career and Military Readiness			
Graduation Rate			
School Progress		92	A
Academic Growth	85	92	A
Relative Performance (Eco Dis: 93.4%)	37	70	C
Closing the Gaps	56	72	C

Areas of work for both the district as a whole, and Alarcon Elementary School, include closing the gaps and overall academic achievement. Our P & I team has focused on these areas during the 2022-2023 school year, focusing on planning rigorous, TEKS-aligned lessons with a strong first teach.

Borrego Elementary earned an 87 B for 2022. Overall student achievement was below 70, resulting in the letter grade not being published. Closing the gaps was a challenge, mirroring the results seen from other campuses. Academic growth showed to be Borrego's strength, aligning with the other campuses' performance.

	Component Score	Scaled Score	Rating
Overall		**87**	**B**
Student Achievement		65	Not Rated: Senate Bill 1365
STAAR Performance	38	65	
College, Career and Military Readiness			
Graduation Rate			
School Progress		91	A
Academic Growth	83	91	A
Relative Performance (Eco Dis: 90.9%)	38	72	C
Closing the Gaps	73	76	C

GEMS scored an overall 85 B in 2022. Student achievement was also below 70, resulting in the letter grade not being published. GEMS' area of strength was academic growth, with students making dramatic gains from 2021. Closing the gaps was also challenging, with EB and SPED students performing below the "All Students" groups in most areas.

	Component Score	Scaled Score	Rating
Overall		**85**	**B**
Student Achievement		69	Not Rated: Senate Bill 1365
STAAR Performance	37	69	
College, Career and Military Readiness			
Graduation Rate			
School Progress		88	B
Academic Growth	78	88	B
Relative Performance (Eco Dis: 91.7%)	37	80	B
Closing the Gaps	58	77	C

San Elizario High School earned an overall 78 C for 2022.

	Component Score	Scaled Score	Rating
Overall		**78**	**C**
Student Achievement		**72**	**C**
STAAR Performance	33	58	
College, Career and Military Readiness	59	89	
Graduation Rate	91.4	65	
School Progress		**81**	**B**
Academic Growth	70	80	B
Relative Performance (Eco Dis: 90.2%)	46	81	B
Closing the Gaps	**33**	**71**	**C**

With the A-F calculations for a high school being different from elementary and middle school campuses, SEHS did not have academic growth carry the bulk of the campus ratings. Relative performance was higher, indicating that SEHS performed better than other schools with similar demographics throughout the state.

Overall, two areas of concern are based on the 2022 A-F ratings. Closing the gaps and overall student achievement are the areas of focus leading into the 2022-2023 school year and beyond. With gaps still to fill from the COVID years, academic growth will still be the driving factor for the foreseeable future. The P & I team considers the A-F ratings and their implications as they develop services targeted for each campus.

STAAR/EOC Scores–2023

The breakdown of STAAR findings by grade level is as follows. For grades 3-6, the percentages and scores referenced are the district average. The changes in percentages listed are comparing 2022 to 2023.

3rd Grade

- Math showed increases at all 3 levels, the highest being the approaches level at +12%.
- Reading had gains at all levels, the highest being a gain of +8% at the meets level.

4th Grade

- Math dropped slightly at the approaches level (-2%) but increased at meets and masters.
- Reading had significant decreases across all performance levels, the largest being -17% at meets.

5th Grade

- Math showed increases at approaches and meets, with a slight decline at masters.
- Reading had minor decreases at all 3 performance levels.
- Science stayed very closed to the 2022 scores at all 3 levels.

6th Grade

- Math went up significantly at approaches and meets and stayed close to the same at masters.
- Reading went up by 14% at approaches, stayed the same at meets, and dropped by 3% at masters.

7th Grade

- Math stayed virtually the same as in 2022 at all levels.
- Reading showed insignificant fluctuations at approaches and meets but decreased by 12% at masters.

8th Grade

- Math increased by 7% at approaches with mild declines at meets and masters.
- Reading stayed much the same at approaches and meets, and declined 14% at masters
- Science dropped at all 3 levels.
- Social Studies increased slightly across the board.
- Algebra I continued to reach new heights at GEMS, with high scores at all 3 levels.

English I/II

- English I increased at all 3 levels, with a 17% increase at approaches.
- English II increased at all 3 levels, the highest being 7% at approaches.

Algebra I

- There were increases at approaches and meets of 11% and 7% respectively. Masters dropped by 1%.

Biology

- Biology showed a dramatic gain of 21% at approaches, with gains at the other levels as well.

U.S. History

- U.S. History showed gains at approaches and meets of 9% and 6%. There was a decline of 5% at masters.

STAAR scores, in addition to 4- and 8- week assessments and MAP scores, drive the levels of support needed for both teachers and students from the IO's and IS's. These scores are aggressively tracked and analyzed during PLC meetings.

Support for Curriculum Development and Instructional Pacing

- Strategically adjust and format detailed pacing calendars (all content areas and all grade levels) to meet the all-encompassing demands of a 4-day school week.

Co-Support: In-Classroom Collaboration

- Provide direct support to teachers through
    - focused learning walks with immediate feedback and collaborate on the next steps for continued improvement;
    - feedback and support to teachers based on Instructional Rounds observations with debriefing;
    - address all needs for support with immediacy for teacher requests.

Co-Support: New Teacher Development and Growth

- Plan and deliver first-year teacher support to help grow effective teachers through ongoing learning throughout the school year;
- Provide support to teacher aides who are going through the new RTAP program;
- Plan and deliver co-support to empower mentor teachers to lead mentees to first-year success.

Co-Support: Effective STAAR Test Preparation

- Customize and deliver a strategic 10-day STAAR review for all tested grade levels and content areas to teachers;
- Provide side-by-side guidance on research-based instructional materials that provide teachers with tools for effective first-teach lessons.

Direct Student Instruction via Intervention

- Provide Co-Support planning to administrators and teachers to create Tier 1, Tier 2, and Tier 3 interventions for predetermined, data-based student groups;
- Create a systematic campus process for student interventions to streamline intervention services and monitor effectiveness.

Student Empowerment

- Directly empower students to control their learning using student data trackers.

Direct Student Instruction via Modeling

- Provide direct instructional support to students by facilitating and modeling rigorous, engaging, and TEKS-aligned lessons that utilize 100% of instructional time.

Direct Student Instruction via Pullouts

- Provide direct instruction to pre-planned student groups who require Tier 2 support using effective, research-based strategies and practices.

Impacting Students with a Culture of Collaboration

- Closely Co-Support teachers to streamline grade-level and subject-area collaboration. Doing so will raise the level of expectation for student performance.

Planning & Instruction Personnel

District Level



Superintendent
Dr. Meza-Chavez



Associate Superintendent
Dr. Segovia



Special Education Director
Ms. Marioni



Research & Evaluation Administrator
Ms. Renegar



Career & Technical Education Administrator
Ms. Sanchez

Instructional Officers



Elementary Reading & SS
Ms. Diaz



Elementary Math & Science
Ms. Cortez



Secondary Reading & SS
Ms. Alvarez



Secondary Math & Science
Mr. Galaviz



All Levels Bilingual Education
Mr. Palomino

Campuses with District-Level Co-Support

Loya Primary

- Principal: Ms. Esquivel
- Instructional Specialist: Ms. Vallejo
- Intervention Teacher: Ms. Lara
- Instructional Officers: Mr. Palomino, Ms. Diaz, and Ms. Cortez

Sambrano Elementary

- Principal: Ms. Frescas
- Assistant Principal: Ms. Sandate
- Instructional Specialist: Ms. Padilla
- Instructional Specialist: Mr. Duran
- Intervention Teacher: Ms. Garcia
- Instructional Officers: Mr. Palomino, Ms. Cortez, and Ms. Diaz

Alarcon Elementary

- Principal: Ms. De Santos
- Assistant Principal: Ms. Rico
- Instructional Specialist: Ms. Talamantes
- Intervention Teacher Math: Ms. Maldonado
- Instructional Officers: Ms. Diaz, Ms. Cortez, and Mr. Palomino

Borrego Elementary

- Principal: Ms. Santana
- Assistant Principal: Ms. Robles
- Instructional Specialist: Ms. Nakay
- Intervention Teacher Reading: Ms. Ramirez
- Instructional Officers: Ms. Cortez, Ms. Diaz, and Mr. Palomino

Garcia-Enriquez Middle School

- Principal: Mr. Salcido
- Assistant Principal: Mr. Corona
- Instructional Specialist: Ms. Quezada
- Instructional Specialist: Ms. Jara
- Intervention Teacher: Ms. Vitela
- Instructional Officers: Mr. Galaviz and Ms. Alvarez
- CTE Administrator: Ms. S. Sanchez
- Research & Accountability Administrator: Ms. Renegar

San Elizario High School

- Principal: Mr. Enriquez
- Assistant Principal: Mr. Ponce (Interim)
- Assistant Principal: Mr. Parra
- Assistant Principal: Ms. Nunn
- Instructional Specialist: Ms. Morales
- Instructional Specialist: Ms. Pulido
- CCMR Specialist: Ms. Avila
- Math Intervention Teacher: Ms. Crews
- Instructional Officers: Ms. Alvarez and Mr. Galaviz
- CTE Administrator: Ms. S. Sanchez
- Research & Accountability Administrator: Ms. Renegar

2024-2025

The ABC's of Co-Support

Student Success from A-Z

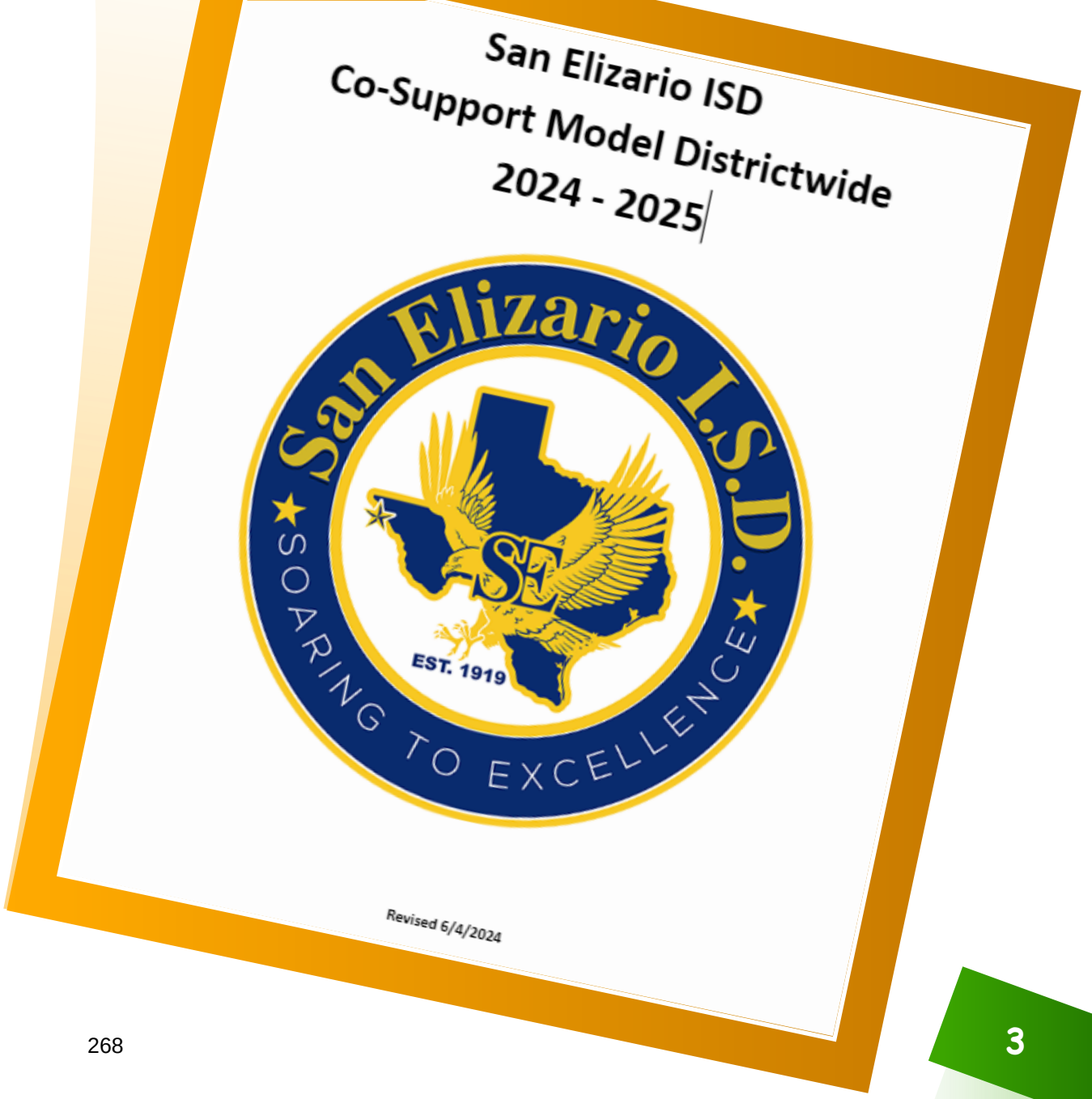
"B" is for Book Study

- The Board of Trustees is currently participating in a book study on "The Governance Code," which will culminate on February 12, 2025.
- The Leadership team is currently participating in a book study on "Crucial Conversations," which will culminate in a training on June 28, 2024.

"C" is for Co-Support

The Co-Support Plan is P & I's guiding document, spelling out all the ways in which each campus is provided guidance and assistance during the year.

This document is varied and covers all the bases from "A-Z."



"A" is for AVID



AVID
Advancement via Individual Determination

- AVID began at GEMS, led by Mr. Salcido.
- AVID brings in **w**riting, **i**nquiry, **c**ollaboration, **o**rganization, and **r**eading (WICOR) as part of a comprehensive approach to learning.
- Numerous SEISD teachers and staff are traveling to Dallas June 17-19, 2024 to attend the AVID Summer Institute.
- Elements of AVID will be expanded to K-12 beginning in 24-25.

"A" is for Accountability

- The refreshed A-F system moves to year 2 in 2024-2025.
- Although 2023 ratings weren't published yet, 2024 ratings are expected to be posted on August 15, 2024.
- The Board will receive information on 2024 Accountability ratings at the September 2024 Board meeting.

"C" is for CCMR

- CCMR is a big part of A-F Accountability.
- We have worked diligently to increase the number of CCMR points our seniors earn.
  - 2024 estimate (from class of 2023)— 50%
  - 2025 estimate (from class of 2024)— at least 88%
- The difference?
  - The Texas College Bridge Program.
  - Enrollment in College Prep Courses.
  - Early College (SEECHS)—enrollees are guaranteed to earn their CCMR point.

"C" is for CTE

(These points are explained in greater detail on pages 11-12 of the Co-Support plan)

- Support for Programs of Study and Industry-Based Certifications
  - Internships
  - New equipment and software
  - Training
  - Course sequences
  - Certification exams
  - Industry partnerships

"D" is for District Initiatives

- Curriculum, instruction, and assessment expectations in the core content areas.
- CCMR and PBIS guidance and expectations.
- Professional Learning Communities (PLC's)—guidelines and support.
- Lesson plan expectations.
- Special Events (ex. Literary Anthology, Math Bee, Masked Reader, Latino Literacy, Science Fair, STEM Tank, Spanish Spelling Bee).

"G" is for Growth

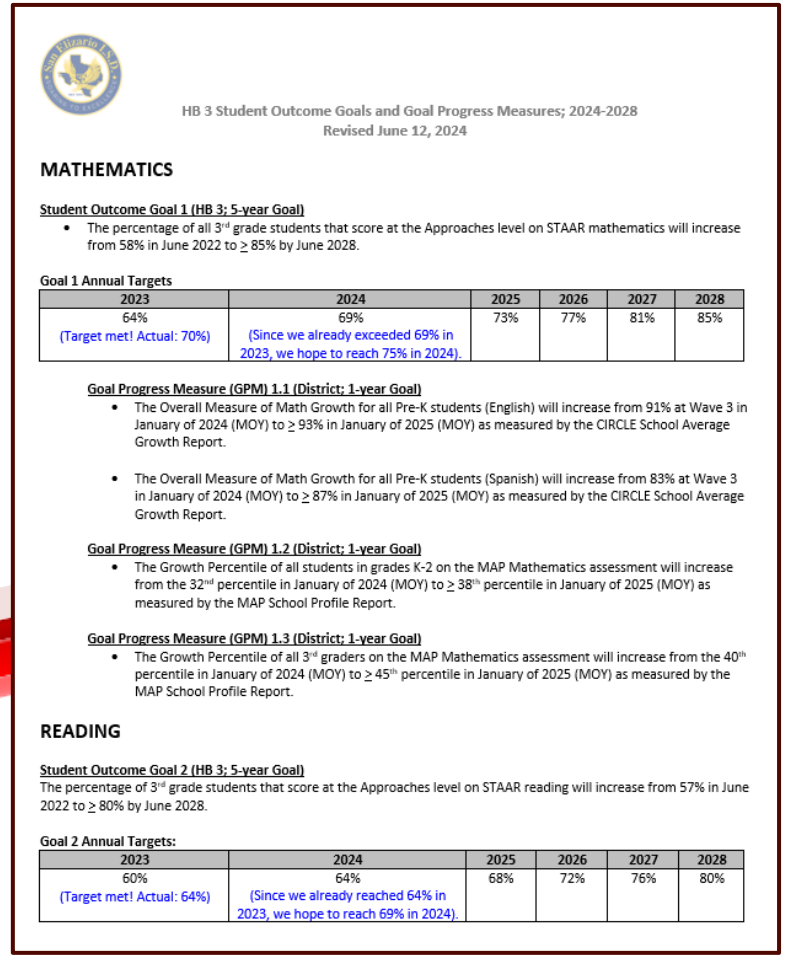
- Academic growth in reading and math is measured via CIRCLE in PK and MAP in K-12.
- BOY, MOY, and EOY testing.
- BOT views results mid-year and end-of-year.
- Results drive interventions.

CIRCLE Progress Monitoring

nwea map®

274

"H" is for HB 3



HB 3 Student Outcome Goals and Goal Progress Measures; 2024-2028
Revised June 12, 2024

MATHEMATICS

Student Outcome Goal 1 (HB 3; 5-year Goal)

- The percentage of all 3rd grade students that score at the Approaches level on STAAR mathematics will increase from 58% in June 2022 to ≥ 85% by June 2028.

Goal 1 Annual Targets

2023	2024	2025	2026	2027	2028
64% (Target met! Actual: 70%)	69% (Since we already exceeded 69% in 2023, we hope to reach 75% in 2024).	73%	77%	81%	85%

Goal Progress Measure (GPM) 1.1 (District; 1-year Goal)

- The Overall Measure of Math Growth for all Pre-K students (English) will increase from 91% at Wave 3 in January of 2024 (MOY) to ≥ 93% in January of 2025 (MOY) as measured by the CIRCLE School Average Growth Report.
- The Overall Measure of Math Growth for all Pre-K students (Spanish) will increase from 83% at Wave 3 in January of 2024 (MOY) to ≥ 87% in January of 2025 (MOY) as measured by the CIRCLE School Average Growth Report.

Goal Progress Measure (GPM) 1.2 (District; 1-year Goal)

- The Growth Percentile of all students in grades K-2 on the MAP Mathematics assessment will increase from the 32nd percentile in January of 2024 (MOY) to ≥ 38th percentile in January of 2025 (MOY) as measured by the MAP School Profile Report.

Goal Progress Measure (GPM) 1.3 (District; 1-year Goal)

- The Growth Percentile of all 3rd graders on the MAP Mathematics assessment will increase from the 40th percentile in January of 2024 (MOY) to ≥ 45th percentile in January of 2025 (MOY) as measured by the MAP School Profile Report.

READING

Student Outcome Goal 2 (HB 3; 5-year Goal)

The percentage of 3rd grade students that score at the Approaches level on STAAR reading will increase from 57% in June 2022 to ≥ 80% by June 2028.

Goal 2 Annual Targets:

2023	2024	2025	2026	2027	2028
60% (Target met! Actual: 64%)	64% (Since we already reached 64% in 2023, we hope to reach 69% in 2024).	68%	72%	76%	80%

- 5-year Goals and annual GPM's.
- They are updated periodically.
- These were just approved on June 12, 2024 for the 24-25 year.
- These focus on Reading and Math in PK through 3rd grade.
- They use CIRCLE, MAP, and STAAR data + CCMR.
- The BOT monitors these throughout the year via reports.

"L" is for Leadership Academy



P & I leads a robust training series each spring and summer, with topics intended to enrich learning and thoroughly prepare for the upcoming school year. The topics for 2024 included PLC's, interventions, tutoring effectiveness, accountability, campus security, AVID, and crucial conversations.

"M" is for Mission Statement

P & I led the work to update our district's Mission Statement, approved by the BOT on June 12th.

"The mission of the San Elizario Independent School District is to graduate students with innovative skills for 21st-century careers by focusing on academic and social skills, fostering transformative practices, and building community support through positive relationships between home and school."

"N" is for New Teacher Support



- P & I will continue our work with the New Teacher Academy and Mentor Academy.
- These provide support to first and second-year teachers to improve the quality of instruction and teacher retention rates.
- We believe that well-trained teachers who are supported by great mentors will commit to the profession and stay with San Elizario ISD.

"R" is for RTAP

- RTAP will debut in 2024-2025. This is the "Registered Teacher Apprenticeship Program."
- This is an apprentice teacher program which will grow certified teachers from our existing pool of teacher aides.
- Aides will work as teacher apprentices alongside a mentor while they return to school to earn degrees and learn pedagogy.



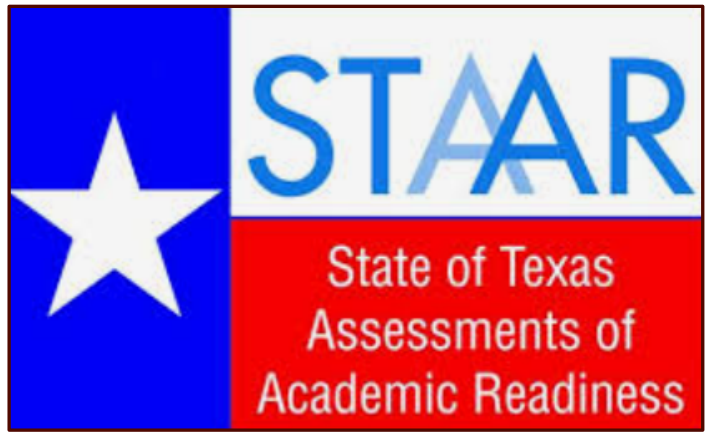
"P" is for PLC

- PLC's reached a new level in 2023-2024, beginning with refresher training and reaching new heights throughout the year.
- PLC's in 2024-2025 will be led by our teachers, who will own the process of coming together for professional growth and collaboration.



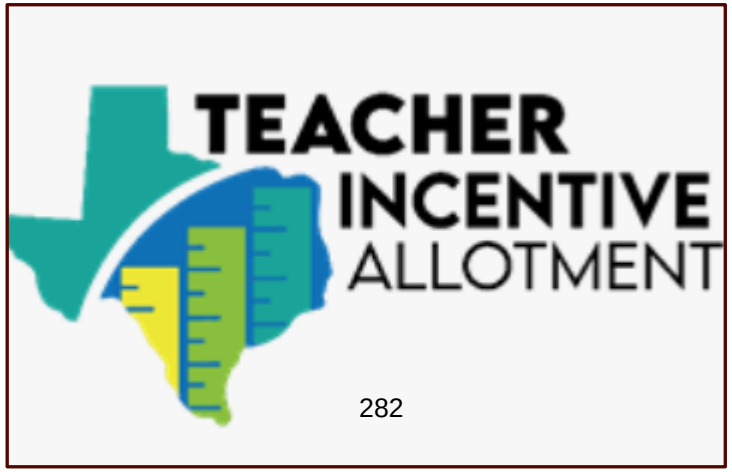
"S" is for STAAR

- STAAR and EOC scores for 2024 will be examined by the Board during the August 2024 meeting.
- STAAR data is a driving force in planning for 2024-2025, helping us to identify areas of need:
    - Resources
    - Staff
    - Interventions
    - Summer programs



"T" is for Teacher Incentive Allotment

- The TIA debuted in San Elizario last year with data collection.
- In 23-24, six teachers became TIA-designated, and interest has spread.
- More teachers are in the eligibility pool for 24-25.
- The TIA will help us continue encouraging and rewarding the very best teachers.



"Z" is for Zenith

A Zenith is a pinnacle or high point.













Guided by the Co-Support Plan, the Planning & Instruction team will continue working alongside our teachers to plan and deliver the very best lessons for our students.

Together, we will reach new levels of success!

Thank You!