

# Agenda of Regular Meeting

## The Board of Trustees San Elizario ISD

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A Policy Committee Meeting of the Board of Trustees of San Elizario ISD will be held October 14, 2020, beginning at 5:30 PM in the SEISD Administration Office  
1050 Chicken Ranch Road  
San Elizario, TX 79849.

The Policy Committee will meet to discuss the following local policies and other related policies.

1. **GENERAL FUNCTIONS** 9
  - A. Call Meeting to Order
  - B. Roll Call
  - C. Pledge of Allegiance
  - D. **San Elizario ISD Mission Statement**
2. **OPEN FORUM** (five minute limit) 10
3. **DISTRICT RECOGNITION**
  - A. Teacher and Employee of the Month for Sambrano Elementary School
  - B. October is Principal's Month 11
  - C. Texas Human Resources Day 12
4. **GENERAL FUNCTIONS**
  - A. Call Meeting to Order
  - B. Roll Call
  - C. Pledge of Allegiance
  - D. **San Elizario ISD Mission Statement**
5. **OPEN FORUM** (five minute limit)
6. **DISTRICT RECOGNITION**
  - A. Teacher and Employee of the Month for Sambrano Elementary School
  - B. October is Principal's Month
  - C. Texas Human Resources Day
7. **EXECUTIVE SESSION**
  - A. Discussion on Employee / Board / Superintendent Communication
  - B. Discussion regarding possible updates and revisions to the Board's Operating Procedures
  - C. Discussion regarding Spectrum's proposed settlement agreement and possible amendment to service contract for the WAN project/leased lines ERATE YEAR 23 (RFP#20-1070).
  - D. Discussion regarding apportionment and disbursement of settlement funds to SEISD, including appointment of a fiscal agent for receipt of district funds, in the Public Utility Commission of Texas (PUC) proceeding related to the Sale, Transfer, or Merger of El Paso Electric Company to Sun Jupiter Holdings LLC and IIF US Holding 2 LP, entities related to J.P. Morgan's Infrastructure

Investments Fund, PUC Docket No. 49849, Joint Report and Application of El Paso Electric Company, Sun Jupiter Holdings LLC, and IIF US Holding 2 LP for Regulatory Approvals Under PURA §§ 14.101, 39.262, and 39.915.

8. **THE BOARD WILL RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON THE MATTERS DISCUSSED IN EXECUTIVE SESSION**

- A. Discussion and possible action to approve updates and revisions to Board Operating Procedures as discussed in closed session.
- B. Discussion and possible action to approve additional board training on applicable laws and Board Operating Procedures.
- C. Discussion and possible action to approve Spectrum’s proposed settlement agreement and accordingly authorize legal counsel to proceed with any necessary amendment to the service contract for the WAN project/leased lines ERATE YEAR 23 (RFP#20-1070).
- D. Discussion and possible action to approve apportionment and disbursement of settlement funds to SEISD, appoint a fiscal agent to both receive and tender to the district its apportioned funds, in the Public Utility Commission of Texas (PUC) proceeding related to the Sale, Transfer, or Merger of El Paso Electric Company to Sun Jupiter Holdings LLC and IIF US Holding 2 LP, entities related to J.P. Morgan’s Infrastructure Investments Fund, PUC Docket No. 49849, Joint Report and Application of El Paso Electric Company, Sun Jupiter Holdings LLC, and IIF US Holding 2 LP for Regulatory Approvals Under PURA §§ 14.101, 39.262, and 39.915.

9. **EXECUTIVE SESSION**

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10. **CONSENT AGENDA** - Consider and possible Board action on

- A. Financial Reports
  - 1. Tax Report
  - 2. Financial Statements
  - 3. Investment Report
  - 4. Purchase Orders Exceeding \$25,000.00
  - 5. Budget Amendment
- B. Monitoring Superintendent's Constraints
  - 1. Discussion and possible board action to approve Superintendent's Constraints C1 - CPM 1.1
- C. **Goal Progress Monitoring**
  - 1. **GPM 1.1** - The percentage of students in Pre-K through 2nd Grade who perform at the Master’s Level as measured by the iStation Mathematics Ability Index will increase from 10% in October 2019 to 38% by June 2024.

2. **GPM 2.1** - The percentage of students in PreK-2 Grade who perform at the Master's level as measured by the iStation Overall Reading Ability Index will increase from 11% in October 2019 to 30% by June 2024.
3. **GPM 1.1 and GPM 2.1** Powerpoint Presentation
- D. Agreement with the City of El Paso regarding Closed Point of Dispensing Immunizations or Treatment in Public Health Emergency
- E. Agreement with the City of El Paso regarding Open Point of Dispensing Immunizations or Treatment in Public Health Emergency
- F. Consider and possible Board action to cancel existing interlocal agreement for school resource officer with the County of El Paso, Texas with an ending date of July 31, 2021 and approval of new interlocal agreement for school resource officer with the County of El Paso, Texas commencing on October 1, 2020 and ending on September 30, 2024.
- G. Texas OnCourse Data Sharing Agreement
- H. Letter to Commissioner Morath
- I. Consider approval of minutes for the following:
  1. September 9, 2020 - Regular Board meeting
  2. September 12, 2020 - Special Board Meeting
- J. Consider disposal of surplus property declared obsolete and unnecessary by Superintendent or her Designee, to include disposal of broken and / or obsolete furniture and technology equipment according to Administrative discretion and by an reasonable means
  1. Technology Department
  2. Support Services Department
11. **NEW BUSINESS / BOARD ACTION ITEMS**
  - A. **Focus on Student Outcome Goals**
    1. Sambrano Elementary School - Monitoring Student Progress
  - B. Overview of the Financial Integrity Rating System of Texas (FIRST) Report
  - C. Public Comments on the FIRST Report
  - D. Discussion and possible action to approve seeking two TEA waivers to continue remote instruction for the 2nd 9 weeks in order to continue to facilitate safe and effective instructional continuity.
    1. TEA Waiver for time period October 20, 2020 - November 13, 2020
    2. TEA Waiver for time period November 16, 2020 - December 18, 2020
12. **REPORTS / INFORMATION / PRESENTATION**
  - A. Curbside Meal Service Update (Information)
  - B. Virtual Texas Teacher Evaluation and Support System (T-TESS) Rubric (Information)
  - C. Support Services Service Update (Information)
  - D. Discussion / Information regarding Return to Play / Spectators
13. **NEXT MEETING DATE:**Special Board Meeting: Saturday, October 17, 2020 at 8:30 a.m.  
 Special Board Meeting: Mission: Progressing Together Tuesday, October 20, 2020 at 9:00 a.m. (Spanish)  
 Special Board Meeting: Mission: Progressing Together Tuesday, October 20, 2020 at 5:00 p.m. (English)  
 Regular Board Meeting: Wednesday, November 18, 2020 at 5:30 p.m.
14. **ADJOURNMENT**
15. **GENERAL FUNCTIONS**
  - A. Call Meeting to Order
  - B. Roll Call

- C. Pledge of Allegiance
- D. **San Elizario ISD Mission Statement**
- 16. **OPEN FORUM** (five minute limit)
- 17. **THE BOARD WILL RETURN TO OPEN SESSION TO TAKE POSSIBLE ACTION ON THE MATTERS DISCUSSED IN EXECUTIVE SESSION**
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  - A. Teacher and Employee of the Month for Sambrano Elementary School
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    1. Tax Report
    2. Financial Statements
    3. Investment Report
    4. Purchase Orders Exceeding \$25,000.00
    5. Budget Amendment
  - B. Monitoring Superintendent's Constraints
    1. Discussion and possible board action to approve Superintendent's Constraints C1 - CPM 1.1
  - C. **Goal Progress Monitoring**
    1. **GPM 1.1** - The percentage of students in Pre-K through 2nd Grade who perform at the Master's Level as measured by the iStation Mathematics Ability Index will increase from 10% in October 2019 to 38% by June 2024.
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  - A. **Focus on Student Outcome Goals**
    1. Sambrano Elementary School - Monitoring Student Progress
  - B. Overview of the Financial Integrity Rating System of Texas (FIRST) Report
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A.	Financial Reports	
1.	Tax Report	14
2.	Financial Statements	16
3.	Investment Report	32
4.	Purchase Orders Exceeding \$25,000.00	49
5.	Budget Amendment	53
B.	Monitoring Superintendent's Constraints	
1.	Discussion and possible board action to approve Superintendent's Constraints C1 - CPM 1.1	55
C.	<b>Goal Progress Monitoring</b>	
1.	<b>GPM 1.1</b> - The percentage of students in Pre-K through 2nd Grade who perform at the Master's Level as measured by the iStation Mathematics Ability Index will increase from 10% in October 2019 to 38% by June 2024.	58
2.	<b>GPM 2.1</b> - The percentage of students in PreK-2 Grade who perform at the Master's level as measured by the iStation Overall Reading Ability Index will increase from 11% in October 2019 to 30% by June 2024.	59
3.	<b>GPM 1.1 and GPM 2.1</b> Powerpoint Presentation	60
D.	Agreement with the City of El Paso regarding Closed Point of Dispensing Immunizations or Treatment in Public Health Emergency	80
E.	Agreement with the City of El Paso regarding Open Point of Dispensing Immunizations or Treatment in Public Health Emergency	88
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G.	Texas OnCourse Data Sharing Agreement	104
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1.	Technology Department	123
2.	Support Services Department	127
24.	<b>REPORTS / INFORMATION / PRESENTATION</b>	
A.	Curbside Meal Service Update (Information)	
B.	Virtual Texas Teacher Evaluation and Support System (T-TESS) Rubric (Information)	
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- 27. **GENERAL FUNCTIONS**
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  - D. **San Elizario ISD Mission Statement**
- 28. **OPEN FORUM** (five minute limit)
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  - A. **Focus on Student Outcome Goals**
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37. <b>GPM 1.1</b> and <b>GPM 2.1</b> Powerpoint Presentation	
38. <b>NEW BUSINESS / BOARD ACTION ITEMS</b>	
A. <b>Focus on Student Outcome Goals</b>	
1. Sambrano Elementary School - Monitoring Student Progress	130
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C. Public Comments on the FIRST Report	165
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39. <b>REPORTS / INFORMATION / PRESENTATION</b>	
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41. <b>ADJOURNMENT</b>	

## Script to start meeting

On March 16<sup>th</sup> Gov. Greg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19).

In accordance with those suspended rules, we certify the following: Notice of this meeting has been posted online for at least 72 hours.

1. Although members of the board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by a telephone call and internet access.
2. We are meeting by use of both telephone conference call, online access and through use of an email link for questions.
3. If a member of the public submitted written comments in advance, the Board President or a member of the Administration will read the comments into record before or during the board's consideration of that item. If you would like to provide comment at a future meeting conducted by videoconference or telephone call, please follow instructions on the meeting notice.
4. All other meeting procedures will adhere to board-adopted procedures to the extent practicable.
5. An audio recording of this meeting is being made and will be available to the public at a later date.
6. We apologize in advance for any unforeseeable difficulties and ask for your patience as we navigate unprecedented conditions.
7. If you have questions about these suspended laws, please call the Office of the Attorney General at 888.672.6787 or by email at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov)

## OPEN FORUM PROCEDURES

*The following Open Forum Procedures have been amended per HB2840, pending guidance from TEA and TASB.*

The following should be read by the Board President at the beginning of open forum, before any speakers take the podium:

At regular meetings, the Board of Trustees will allow Open Forum to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Individual speakers may choose to speak before or during the Board's consideration of the item

1. Each participant will be limited to five minutes to make comments to the Board.
2. **The Board shall not allow negative comments in public session about individual employees or students.**
3. Speakers shall limit comments to items on the board meeting agenda. Complaints about student discipline, specific student issues or personnel must be addressed through appropriate administrative channels. **Employees or members of the public are reminded that they must follow and exhaust all administrative remedies with respect to complaints about a student matter or district personnel to the Board.** The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.
4. The Board does not respond directly to comments nor answer questions asked by speakers. Texas law does not allow the Board to discuss or take action on any issue that has not been posted on the meeting agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any issue that is not included on the agenda posted with the notice of the meeting.



*Mrs. April Maioni*



*Mr. Richard Salcido*



*Mrs. Leticia de Santos*



*Mrs. Teresa Wilks*



*Mrs. Norma Casillas*



*Mrs. Julissa Esquivel*

## **San Elizario ISD**

*"Great Schools have Great Principals"*

# **NATIONAL PRINCIPAL'S MONTH**

**October 2020**



*Mrs. Blanca Cruz*



*Mrs. Debbie Betancourt*



*Mrs. Elizabeth Guerrero*



*Mrs. Fanny Gallardo*



*Mrs. Yvette Schuller*



*Mr. Robert Gallegos*

## **San Elizario ISD**

*“In order to build a rewarding employee experience, you need to understand what matters most to your people”*

# **HUMAN RESOURCES**

## **October 2020**



# Resolution

**Whereas**, the Human Resources division is instrumental in recruiting, selecting, resourcing, and retaining quality staff in support of providing an excellent education for all students; and

**Whereas**, Human Resources plays a key role in fostering satisfaction and loyalty among employees by allowing for professional growth and development and keeping employees informed about policies, working conditions, compensation, and benefits; and

**Whereas**, Human Resources monitors and manages current and future workforce trends, organizational culture, legal and legislative trends, and ethical and social responsibility; and

**Whereas**, Human Resources is an important part of district leadership and is vital to the overall productivity and efficiency of the district's workforce; and

**Whereas**, Human Resources is a valued and respected department that sustains the district's most important asset—its people;

**Therefore**, the Board of Trustees of the San Elizario Independent School District does hereby resolve that October 14, 2020, will be observed as Texas Education Human Resources Day throughout the district. The Board also encourages students, staff, and parents to express their appreciation to our human resources team members for their dedication and commitment to SEISD employees and students.

Signature Sandra E Licoín Date 10-02-20





San Elizario ISD  
 P.O. Box 920  
 San Elizario, TX 79849  
 Phone 915.872.3900  
 Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Financial Reports - Tax Report  
**Date:** October 14, 2020

**HISTORY:** The primary source of state funding for Texas school districts is the Foundation School Program (FSP). This program ensures that all school districts, regardless of property wealth, receive “substantially equal access to similar revenue per student at similar tax effort.” The District’s current tax rate was approved at the August 14, 2019 regular Board meeting for a total rate of \$1.1461. The Maintenance & Operations (M&O) rate which pays for items such as staff salaries, supplies, materials, transportation and utilities was \$1.0287 while the Interest & Sinking (I&S) rate which pays for bonded debt was \$0.1174.

**RATIONALE:** The purpose of this agenda item is to report collections made for the current 2019 tax year which is based on the levy billed on October 1, 2019.

**BUDGET IMPACT:** Collections as of August 31, 2020 is summarized below based on the attached property tax collection analysis report.

	<b>M&amp;O</b>	<b>I&amp;S</b>	<b>Total</b>	<b>Collections</b>
Current Year Levy	\$2,469,760	\$281,860	\$2,751,621	
Current Year Collections	\$2,328,966	\$265,795	\$2,594,761	\$2,594,761
Current Year Levy Outstanding	\$140,794	\$16,066	\$156,859	
Prior Year Collections				\$142,779
Penalty & Interest Collections				\$94,525
Total Collections				\$2,832,065

**ADMINISTRATIVE RECOMMENDATION:** This report is for information only.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

EL PASO CONSOLIDATED TAX OFFICE  
PROPERTY TAX COLLECTION ANALYSIS  
9/1/2019 through 8/31/2020

JURISDICTION: 19 SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT

PERIOD	CURRENT TAX YEAR (\$)		PRIOR YEARS (\$)		ALL YEARS (\$)		COLLECTION FEE (\$)	
	COLLECTED	CUMULATIVE	COLLECTED	CUMULATIVE	COLLECTED	CUMULATIVE	COLLECTED	CUMULATIVE
Sep 2019	-	-	19,495.69	19,495.69	19,495.69	19,495.69	3,281.23	3,281.23
Oct 2019	45,579.34	45,579.34	25,927.72	45,423.41	71,507.06	91,002.75	4,479.08	7,760.31
Nov 2019	135,112.11	180,691.45	16,648.82	62,072.23	151,760.93	242,763.68	3,219.08	10,979.39
Dec 2019	892,843.63	1,073,535.08	11,376.23	73,448.46	904,219.86	1,146,983.54	2,270.70	13,250.09
Jan 2020	931,528.05	2,005,063.13	15,406.82	88,855.28	946,934.87	2,093,918.41	3,603.38	16,853.47
Feb 2020	348,640.59	2,353,703.72	7,862.98	96,718.26	356,503.57	2,450,421.98	1,983.63	18,837.10
Mar 2020	104,655.70	2,458,359.42	15,968.61	112,686.87	120,624.31	2,571,046.29	3,431.30	22,268.40
Apr 2020	55,538.69	2,513,898.11	18,682.80	131,369.67	74,221.49	2,645,267.78	4,696.27	26,964.67
May 2020	36,744.29	2,550,642.40	14,390.88	145,760.55	51,135.17	2,696,402.95	3,742.49	30,707.16
Jun 2020	37,471.68	2,588,114.08	17,150.87	162,911.42	54,622.55	2,751,025.50	4,727.44	35,434.60
Jul 2020	27,373.00	2,615,487.08	36,783.93	199,695.35	64,156.93	2,815,182.43	10,761.24	46,195.84
Aug 2020	12,492.05	2,627,979.13	4,407.30	204,102.65	16,899.35	2,832,081.78	2,719.84	48,915.68

LEVY	CURRENT	PRIOR	ALL YEARS	REVENUE	CURRENT	PRIOR	ALL YEARS
Levy-Cert 7/25/2019	2,757,893.37	N/A	N/A	Total Levy Collected	2,594,777.76	142,778.92	2,737,556.68
Levy-Billed 10/1/2019	2,778,340.79	634,811.59	3,413,152.38	Total Penalty & Interest	33,201.37	61,323.73	94,525.10
Adjusted Levy YTD	2,751,620.76	619,586.12	3,371,206.88	Total Levy + P&I	2,627,979.13	204,102.65	2,832,081.78
Increase/Decrease	(26,720.03)	(15,225.47)	(41,945.50)	Taxes as percent of levy	94.30%	5.19%	99.49%
Levy Outstanding	156,843.00	476,807.20	633,650.20	P&I as percent of levy	1.21%	2.23%	3.44%
				Total as percent of levy	95.51%	7.42%	102.93%
				Collection Fee	9,089.69	39,825.99	48,915.68
				Total Collected YTD	2,637,068.82	243,928.64	2,880,997.46



San Elizario ISD  
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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Financial Reports – Financial Statements  
**Date:** October 14, 2020

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**HISTORY:** The district’s fiscal year runs from July 1st through June 30th. The district’s fiscal accounts are audited annually and the results are typically presented at the regular board meeting in November.

**RATIONALE:** The purpose of this agenda item is to present unaudited interim financial statements as of August 31, 2020 which are attached to this memo.

**BUDGET IMPACT:** There is no budget impact associated with this agenda item.

**ADMINISTRATIVE RECOMMENDATION:** This report is for information only.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

SAN ELIZARIO ISD  
BALANCE SHEET  
GOVERNMENTAL FUNDS - UNAUDITED  
AS OF AUGUST 31, 2020

Data Control Codes	General Fund	ESEA I, A Improving Basic Program	Capital Projects Fund
<b>ASSETS</b>			
1110 Cash and Cash Equivalents	\$ 8,108,784	\$ -	\$ 1,751,241
1220 Property Taxes - Delinquent	647,505	-	-
1230 Allowance for Uncollectible Taxes (Credit)	(59,332)	-	-
1240 Receivables from Other Governments	183,480	590,413	-
1250 Accrued Interest	787	-	-
1260 Due from Other Funds	2,044,744	-	-
1300 Inventories	176,286	-	-
1000 Total Assets	<u>\$ 11,102,254</u>	<u>\$ 590,413</u>	<u>\$ 1,751,241</u>
<b>LIABILITIES</b>			
2110 Accounts Payable	\$ 170,845	\$ 6,985	\$ -
2150 Payroll Deductions and Withholdings Payable	268,903	-	-
2160 Accrued Wages Payable	1,330,561	118,310	-
2170 Due to Other Funds	1,174,545	465,118	-
2180 Due to Other Governments	3,174,874	-	-
2200 Accrued Expenditures	119,022	-	-
2300 Unearned Revenues	24,049	-	-
2000 Total Liabilities	<u>6,262,799</u>	<u>590,413</u>	<u>-</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>			
2601 Unavailable Revenue - Property Taxes	588,174	-	-
2600 Total Deferred Inflows of Resources	<u>588,174</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCES</b>			
Nonspendable Fund Balance:			
3410 Inventories	152,237	-	-
Restricted Fund Balance:			
3450 Federal or State Funds Grant Restriction	32,766	-	-
3470 Capital Acquisition and Contractual Obligation	-	-	1,751,241
3480 Retirement of Long-Term Debt	-	-	-
3490 Other Restricted Fund Balance	-	-	-
3600 Unassigned Fund Balance	4,066,279	-	-
3000 Total Fund Balances	<u>4,251,282</u>	<u>-</u>	<u>1,751,241</u>
4000 Total Liabilities, Deferred Inflows & Fund Balances	<u>\$ 11,102,255</u>	<u>\$ 590,413</u>	<u>\$ 1,751,241</u>

The notes to the financial statements are an integral part of this statement.

Other Funds	Total Governmental Funds
\$ 542,396	\$ 10,402,421
54,181	701,686
(4,845)	(64,177)
1,311,407	2,085,300
-	787
525,555	2,570,299
-	176,286
<u>\$ 2,428,694</u>	<u>\$ 15,872,602</u>
\$ 11,782	\$ 189,612
-	268,903
60,551	1,509,422
1,241,926	2,881,589
73,400	3,248,274
-	119,022
21,189	45,238
<u>1,408,848</u>	<u>8,262,060</u>
<u>49,336</u>	<u>637,510</u>
<u>49,336</u>	<u>637,510</u>
-	152,237
381,315	414,081
-	1,751,241
458,390	458,390
130,806	130,806
-	4,066,279
<u>970,511</u>	<u>6,973,034</u>
<u>\$ 2,428,695</u>	<u>\$ 15,872,604</u>

SAN ELIZARIO ISD  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - UNAUDITED  
FOR THE TWO MONTHS ENDED AUGUST 31, 2020

Data Control Codes	General Fund	ESEA I, A Improving Basic Program	Capital Projects Fund
REVENUES:			
5700 Total Local and Intermediate Sources	\$ 82,798	\$ -	\$ 398
5800 State Program Revenues	330,358	-	-
5900 Federal Program Revenues	101,992	295,571	-
5020 Total Revenues	<u>515,148</u>	<u>295,571</u>	<u>398</u>
EXPENDITURES:			
Current:			
0011 Instruction	2,971,798	74,528	-
0012 Instructional Resources and Media Services	85,095	9,400	-
0013 Curriculum and Instructional Staff Development	24,331	182,674	-
0021 Instructional Leadership	132,835	-	-
0023 School Leadership	370,725	-	-
0031 Guidance, Counseling and Evaluation Services	209,218	-	-
0032 Social Work Services	30,864	-	-
0033 Health Services	67,012	15,254	-
0034 Student (Pupil) Transportation	166,405	-	-
0035 Food Services	356,273	-	-
0036 Extracurricular Activities	108,881	-	-
0041 General Administration	296,512	-	-
0051 Facilities Maintenance and Operations	459,017	-	-
0052 Security and Monitoring Services	138,332	-	-
0053 Data Processing Services	292,686	-	-
0061 Community Services	1,216	13,715	-
Capital Outlay:			
0081 Facilities Acquisition and Construction	-	-	(11,688)
Intergovernmental:			
0099 Other Intergovernmental Charges	10	-	-
6030 Total Expenditures	<u>5,711,210</u>	<u>295,571</u>	<u>(11,688)</u>
1100 Excess (Deficiency) of Revenues Over (Under) Expenditures	(5,196,062)	-	12,086
OTHER FINANCING SOURCES (USES):			
8911 Transfers Out (Use)	(1,500,000)	-	-
1200 Net Change in Fund Balances	(6,696,062)	-	12,086
0100 Fund Balance - July 1 (Beginning)	<u>10,947,345</u>	<u>-</u>	<u>1,739,156</u>
3000 Fund Balance - June 30 (Ending)	<u>\$ 4,251,283</u>	<u>\$ -</u>	<u>\$ 1,751,242</u>

The notes to the financial statements are an integral part of this statement.

Other Funds	Total Governmental Funds
\$ 8,014	\$ 91,210
30,036	360,394
709,309	1,106,872
747,359	1,558,476
335,187	3,381,513
3,719	98,214
57,788	264,793
6,661	139,496
1,038	371,763
8,453	217,671
-	30,864
65,195	147,461
3,489	169,894
16,663	372,936
3,105	111,986
-	296,512
180,736	639,753
-	138,332
-	292,686
-	14,931
-	(11,688)
-	10
682,034	6,677,127
65,325	(5,118,651)
-	(1,500,000)
65,325	(6,618,651)
905,188	13,591,689
\$ 970,513	\$ 6,973,038

SAN ELIZARIO ISD  
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL - GENERAL FUND - UNAUDITED  
FOR THE TWO MONTHS ENDED AUGUST 31, 2020

Data Control Codes	Budgeted Amounts		Actual Amounts (GAAP BASIS)	Variance With Final Budget Positive or (Negative)	
	Original	Final			
<b>REVENUES:</b>					
5700	Total Local and Intermediate Sources	\$ 2,841,721	\$ 2,841,721	\$ 82,798	\$ (2,758,923)
5800	State Program Revenues	32,800,279	32,800,279	330,358	(32,469,921)
5900	Federal Program Revenues	4,422,324	4,422,324	101,992	(4,320,332)
5020	Total Revenues	40,064,324	40,064,324	515,148	(39,549,176)
<b>EXPENDITURES:</b>					
Current:					
0011	Instruction	20,403,722	19,649,389	2,971,798	16,677,591
0012	Instructional Resources and Media Services	527,959	527,959	85,095	442,864
0013	Curriculum and Instructional Staff Development	193,200	193,200	24,331	168,869
0021	Instructional Leadership	720,694	720,694	132,835	587,859
0023	School Leadership	2,179,033	2,099,033	370,725	1,728,308
0031	Guidance, Counseling and Evaluation Services	1,286,786	1,211,786	209,218	1,002,568
0032	Social Work Services	166,059	166,059	30,864	135,195
0033	Health Services	535,185	465,185	67,012	398,173
0034	Student (Pupil) Transportation	1,352,296	1,352,296	166,405	1,185,891
0035	Food Services	3,789,324	3,789,324	356,273	3,433,051
0036	Extracurricular Activities	1,062,225	1,062,225	108,881	953,344
0041	General Administration	1,604,260	1,604,260	296,512	1,307,748
0051	Facilities Maintenance and Operations	4,012,334	3,362,334	459,017	2,903,317
0052	Security and Monitoring Services	1,027,670	1,027,670	138,332	889,338
0053	Data Processing Services	1,141,464	1,141,464	292,686	848,778
0061	Community Services	42,280	42,280	1,216	41,064
Debt Service:					
0071	Principal on Long Term Debt	800,000	800,000	-	800,000
0072	Interest on Long Term Debt	34,992	34,992	-	34,992
0073	Bond Issuance Cost and Fees	1,008	1,008	-	1,008
Intergovernmental:					
0099	Other Intergovernmental Charges	44,500	44,500	10	44,490
6030	Total Expenditures	40,924,991	39,295,658	5,711,210	33,584,448
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	(860,667)	768,666	(5,196,062)	(5,964,728)
<b>OTHER FINANCING SOURCES (USES):</b>					
7912	Sale of Real and Personal Property	5,000	5,000	-	(5,000)
8911	Transfers Out (Use)	-	-	(1,500,000)	(1,500,000)
7080	Total Other Financing Sources (Uses)	5,000	5,000	(1,500,000)	(1,505,000)
1200	Net Change in Fund Balances	(855,667)	773,666	(6,696,062)	(7,469,728)
0100	Fund Balance - July 1 (Beginning)	-	10,947,345	10,947,345	-
3000	Fund Balance - June 30 (Ending)	\$ (855,667)	\$ 11,721,011	\$ 4,251,283	\$ (7,469,728)

SAN ELIZARIO ISD  
 COMBINING BALANCE SHEET  
 NONMAJOR GOVERNMENTAL FUNDS - UNAUDITED  
 AS OF AUGUST 31, 2020

Data Control Codes	206 ESEA Title X, Pt.C Homeless	212 ESEA Title I Part C Migrant	224 IDEA - Part B Formula	225 IDEA - Part B Preschool
<b>ASSETS</b>				
1110	Cash and Cash Equivalents	\$ -	\$ -	\$ -
1220	Property Taxes - Delinquent	-	-	-
1230	Allowance for Uncollectible Taxes (Credit)	-	-	-
1240	Receivables from Other Governments	2,229	15,754	227,964
1260	Due from Other Funds	-	-	-
1000	<b>Total Assets</b>	<u>\$ 2,229</u>	<u>\$ 15,754</u>	<u>\$ 227,964</u>
<b>LIABILITIES</b>				
2110	Accounts Payable	\$ -	\$ 334	\$ -
2160	Accrued Wages Payable	-	730	38,066
2170	Due to Other Funds	2,229	14,690	189,898
2180	Due to Other Governments	-	-	-
2300	Unearned Revenues	-	-	-
2000	<b>Total Liabilities</b>	<u>2,229</u>	<u>15,754</u>	<u>227,964</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
2601	Unavailable Revenue - Property Taxes	-	-	-
2600	<b>Total Deferred Inflows of Resources</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCES</b>				
Restricted Fund Balance:				
3450	Federal or State Funds Grant Restriction	-	-	-
3480	Retirement of Long-Term Debt	-	-	-
3490	Other Restricted Fund Balance	-	-	-
3000	<b>Total Fund Balances</b>	<u>-</u>	<u>-</u>	<u>-</u>
4000	<b>Total Liabilities, Deferred Inflows &amp; Fund Balances</b>	<u>\$ 2,229</u>	<u>\$ 15,754</u>	<u>\$ 227,964</u>

242 Summer Feeding Program	244 Career and Technical - Basic Grant	255 ESEA II,A Training and Recruiting	263 Title III, A English Lang. Acquisition	266 ESSER Grant	288 Title III, A Summer	289 Title IV, A SSAEP	397 Advanced Placement Incentives
\$ 10,506	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	50,329	45,391	621,689	130	4,991	-
370,809	-	-	-	-	-	-	1,391
<u>\$ 381,315</u>	<u>\$ -</u>	<u>\$ 50,329</u>	<u>\$ 45,391</u>	<u>\$ 621,689</u>	<u>\$ 130</u>	<u>\$ 4,991</u>	<u>\$ 1,391</u>
\$ -	\$ -	\$ -	\$ 468	\$ 6,117	\$ -	\$ 1,720	\$ -
-	-	4,187	2,013	15,231	-	-	-
-	-	46,142	42,910	600,341	130	2,980	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	292	1,391
-	-	50,329	45,391	621,689	130	4,992	1,391
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
381,315	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
<u>381,315</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 381,315</u>	<u>\$ -</u>	<u>\$ 50,329</u>	<u>\$ 45,391</u>	<u>\$ 621,689</u>	<u>\$ 130</u>	<u>\$ 4,992</u>	<u>\$ 1,391</u>

SAN ELIZARIO ISD  
 COMBINING BALANCE SHEET  
 NONMAJOR GOVERNMENTAL FUNDS - UNAUDITED  
 AS OF AUGUST 31, 2020

Data Control Codes	410 State Textbook Fund	425 SPED Fiscal Support Round 2	426 Achievement Stipends	427 School Safety & Security Grant
<b>ASSETS</b>				
1110	Cash and Cash Equivalents	\$ -	\$ -	\$ -
1220	Property Taxes - Delinquent	-	-	-
1230	Allowance for Uncollectible Taxes (Credit)	-	-	-
1240	Receivables from Other Governments	-	-	-
1260	Due from Other Funds	2,799	16,707	-
1000	Total Assets	<u>\$ 2,799</u>	<u>\$ 16,707</u>	<u>\$ -</u>
<b>LIABILITIES</b>				
2110	Accounts Payable	\$ -	\$ -	\$ -
2160	Accrued Wages Payable	-	-	-
2170	Due to Other Funds	-	-	-
2180	Due to Other Governments	-	-	-
2300	Unearned Revenues	2,799	16,707	-
2000	Total Liabilities	<u>2,799</u>	<u>16,707</u>	<u>-</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
2601	Unavailable Revenue - Property Taxes	-	-	-
2600	Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCES</b>				
Restricted Fund Balance:				
3450	Federal or State Funds Grant Restriction	-	-	-
3480	Retirement of Long-Term Debt	-	-	-
3490	Other Restricted Fund Balance	-	-	-
3000	Total Fund Balances	<u>-</u>	<u>-</u>	<u>-</u>
4000	Total Liabilities, Deferred Inflows & Fund Balances	<u>\$ 2,799</u>	<u>\$ 16,707</u>	<u>\$ -</u>

428 TCEQ Grant	429 Other State Special Revenue Funds	461 Campus Activity Funds	Total Nonmajor Special Revenue Funds	599 Debt Service Fund	Total Nonmajor Governmental Funds
\$ -	\$ -	\$ 100	\$ 10,606	\$ 531,790	\$ 542,396
-	-	-	-	54,181	54,181
-	-	-	-	(4,845)	(4,845)
337,336	-	-	1,311,407	-	1,311,407
-	-	133,849	525,555	-	525,555
<u>\$ 337,336</u>	<u>\$ -</u>	<u>\$ 133,949</u>	<u>\$ 1,847,568</u>	<u>\$ 581,126</u>	<u>\$ 2,428,694</u>
\$ -	\$ -	\$ 3,143	\$ 11,782	\$ -	\$ 11,782
-	-	-	60,551	-	60,551
337,336	-	-	1,241,926	-	1,241,926
-	-	-	-	73,400	73,400
-	-	-	21,189	-	21,189
<u>337,336</u>	<u>-</u>	<u>3,143</u>	<u>1,335,448</u>	<u>73,400</u>	<u>1,408,848</u>
-	-	-	-	49,336	49,336
-	-	-	-	49,336	49,336
-	-	-	381,315	-	381,315
-	-	-	-	458,390	458,390
-	-	130,806	130,806	-	130,806
-	-	130,806	512,121	458,390	970,511
<u>\$ 337,336</u>	<u>\$ -</u>	<u>\$ 133,949</u>	<u>\$ 1,847,569</u>	<u>\$ 581,126</u>	<u>\$ 2,428,695</u>

SAN ELIZARIO ISD  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
 FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS - UNAUDITED  
 FOR THE TWO MONTHS ENDED AUGUST 31, 2020

Data Control Codes	206 ESEA Title X, Pt.C Homeless	212 ESEA Title I Part C Migrant	224 IDEA - Part B Formula	225 IDEA - Part B Preschool
<b>REVENUES:</b>				
5700 Total Local and Intermediate Sources	\$ -	\$ -	\$ -	\$ -
5800 State Program Revenues	-	-	-	-
5900 Federal Program Revenues	2,116	9,461	101,897	1,013
5020 Total Revenues	2,116	9,461	101,897	1,013
<b>EXPENDITURES:</b>				
Current:				
0011 Instruction	2,116	2,800	101,897	1,013
0012 Instructional Resources and Media Services	-	-	-	-
0013 Curriculum and Instructional Staff Development	-	-	-	-
0021 Instructional Leadership	-	6,661	-	-
0023 School Leadership	-	-	-	-
0031 Guidance, Counseling and Evaluation Services	-	-	-	-
0033 Health Services	-	-	-	-
0034 Student (Pupil) Transportation	-	-	-	-
0035 Food Services	-	-	-	-
0036 Extracurricular Activities	-	-	-	-
0051 Facilities Maintenance and Operations	-	-	-	-
6030 Total Expenditures	2,116	9,461	101,897	1,013
1200 Net Change in Fund Balance	-	-	-	-
0100 Fund Balance - July 1 (Beginning)	-	-	-	-
3000 Fund Balance - June 30 (Ending)	\$ -	\$ -	\$ -	\$ -

242 Summer Feeding Program	244 Career and Technical - Basic Grant	255 ESEA II, A Training and Recruiting	263 Title III, A English Lang. Acquisition	266 ESSER Grant	288 Title III, A Summer	289 Title IV, A SSAEP	397 Advanced Placement Incentives
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
-	-	-	-	-	-	-	-
78,117	-	34,411	24,244	452,409	649	4,992	-
78,117	-	34,411	24,244	452,409	649	4,992	-
-	-	-	867	202,989	649	1,273	-
-	-	-	-	-	-	3,719	-
-	-	34,411	23,377	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	65,195	-	-	-
-	-	-	-	3,489	-	-	-
16,663	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	180,736	-	-	-
16,663	-	34,411	24,244	452,409	649	4,992	-
61,454	-	-	-	-	-	-	-
319,861	-	-	-	-	-	-	-
\$ 381,315	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

SAN ELIZARIO ISD  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
 FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS - UNAUDITED  
 FOR THE TWO MONTHS ENDED AUGUST 31, 2020

Data Control Codes	410 State Textbook Fund	425 SPED Fiscal Support Round 2	426 Achievement Stipends	427 School Safety & Security Grant
<b>REVENUES:</b>				
5700 Total Local and Intermediate Sources	\$ -	\$ -	\$ -	\$ -
5800 State Program Revenues	21,270	8,766	-	-
5900 Federal Program Revenues	-	-	-	-
5020 Total Revenues	<u>21,270</u>	<u>8,766</u>	-	-
<b>EXPENDITURES:</b>				
Current:				
0011 Instruction	21,270	313	-	-
0012 Instructional Resources and Media Services	-	-	-	-
0013 Curriculum and Instructional Staff Development	-	-	-	-
0021 Instructional Leadership	-	-	-	-
0023 School Leadership	-	-	-	-
0031 Guidance, Counseling and Evaluation Services	-	8,453	-	-
0033 Health Services	-	-	-	-
0034 Student (Pupil) Transportation	-	-	-	-
0035 Food Services	-	-	-	-
0036 Extracurricular Activities	-	-	-	-
0051 Facilities Maintenance and Operations	-	-	-	-
6030 Total Expenditures	<u>21,270</u>	<u>8,766</u>	-	-
1200 Net Change in Fund Balance	-	-	-	-
0100 Fund Balance - July 1 (Beginning)	-	-	-	-
3000 Fund Balance - June 30 (Ending)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

428 TCEQ Grant	429 Other State Special Revenue Funds	461 Campus Activity Funds	Total Nonmajor Special Revenue Funds	599 Debt Service Fund	Total Nonmajor Governmental Funds
\$ -	\$ -	\$ 222	\$ 222	\$ 7,792	\$ 8,014
-	-	-	30,036	-	30,036
-	-	-	709,309	-	709,309
-	-	222	739,567	7,792	747,359
-	-	-	335,187	-	335,187
-	-	-	3,719	-	3,719
-	-	-	57,788	-	57,788
-	-	-	6,661	-	6,661
-	-	1,038	1,038	-	1,038
-	-	-	8,453	-	8,453
-	-	-	65,195	-	65,195
-	-	-	3,489	-	3,489
-	-	-	16,663	-	16,663
-	-	3,105	3,105	-	3,105
-	-	-	180,736	-	180,736
-	-	4,143	682,034	-	682,034
-	-	(3,921)	57,533	7,792	65,325
-	-	134,728	454,589	450,599	905,188
\$ -	\$ -	\$ 130,807	\$ 512,122	\$ 458,391	\$ 970,513

SAN ELIZARIO ISD  
 SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
 BUDGET AND ACTUAL - DEBT SERVICE FUND - UNAUDITED  
 FOR THE TWO MONTHS ENDED AUGUST 31, 2020

Data Control Codes	Budgeted Amounts		Actual Amounts (GAAP BASIS)	Variance With Final Budget Positive or (Negative)	
	Original	Final			
REVENUES:					
5700	Total Local and Intermediate Sources	\$ 342,891	\$ 342,891	\$ 7,792	\$ (335,099)
5800	State Program Revenues	1,048,684	1,048,684	-	(1,048,684)
5020	Total Revenues	1,391,575	1,391,575	7,792	(1,383,783)
EXPENDITURES:					
Debt Service:					
0071	Principal on Long Term Debt	580,000	580,000	-	580,000
0072	Interest on Long Term Debt	1,096,900	1,096,900	-	1,096,900
0073	Bond Issuance Cost and Fees	1,000	1,000	-	1,000
6030	Total Expenditures	1,677,900	1,677,900	-	1,677,900
1200	Net Change in Fund Balances	(286,325)	(286,325)	7,792	294,117
0100	Fund Balance - July 1 (Beginning)	-	450,599	450,599	-
3000	Fund Balance - June 30 (Ending)	\$ (286,325)	\$ 164,274	\$ 458,391	\$ 294,117

SAN ELIZARIO ISD  
 COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION  
 INTERNAL SERVICE FUNDS - UNAUDITED  
 FOR THE TWO MONTHS ENDED AUGUST 31, 2020

	753 Self Insurance Health Fund	770 Self Insurance W/ Comp Fund	Total Internal Service Funds
<b>OPERATING REVENUES:</b>			
Local and Intermediate Sources	\$ 645,693	\$ 58,260	\$ 703,953
Total Operating Revenues	<u>645,693</u>	<u>58,260</u>	<u>703,953</u>
<b>OPERATING EXPENSES:</b>			
Professional and Contracted Services	840,338	18,849	859,187
Other Operating Costs	158,066	-	158,066
Total Operating Expenses	<u>998,404</u>	<u>18,849</u>	<u>1,017,253</u>
Operating Income (Loss)	<u>(352,711)</u>	<u>39,411</u>	<u>(313,300)</u>
<b>NONOPERATING REVENUES (EXPENSES):</b>			
Earnings from Temporary Deposits & Investments	9	690	699
Total Nonoperating Revenues (Expenses)	<u>9</u>	<u>690</u>	<u>699</u>
Income (Loss) Before Transfers	(352,702)	40,101	(312,601)
Transfer In	1,500,000	-	1,500,000
Change in Net Position	1,147,298	40,101	1,187,399
Total Net Position - July 1 (Beginning)	<u>(1,215,823)</u>	<u>1,043,596</u>	<u>(172,227)</u>
Total Net Position June 30 (Ending)	<u>\$ (68,525)</u>	<u>\$ 1,083,697</u>	<u>\$ 1,015,172</u>



San Elizario ISD  
P.O. Box 920  
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Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Financial Reports – Investment Report  
**Date:** October 14, 2020

**HISTORY:** Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding report period in accordance with section 2256.023 of the Texas Government Code.

**RATIONALE:** The purpose of this agenda item is to present that investment report as of August 31, 2020 which is attached to this memo.

**BUDGET IMPACT:** Interest earned by fund is summarized as follows as of August 31, 2020:

Fund	Amount
General Fund (199)	\$7,937.02
Debt Service Fund (599)	\$297.72
Capital Projects Fund (699)	\$397.52
Health Insurance Fund (753)	\$9.46
Workers Compensation Fund (770)	\$690.10

**ADMINISTRATIVE RECOMMENDATION:** This report is for information only.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

San Elizario I.S.D.  
 Statement of Interest Earned  
 For The Two Months Ending August 31, 2020

	General Fund	\$ 7,937.02
	Interest & Sinking (Debt Service) Fund	\$ 297.72
	Capital Projects Fund	\$ 397.52
	Health Insurance Fund	\$ 9.46
	Workers Compensation Fund	\$ 690.10
	<b>Total</b>	<b>\$ 9,331.82</b>

We, the undersigned Investment Officers, do hereby certify that the above investment information, is in compliance with Board Policy (CDA Local) and requirements stated in Sec. 2256.023 of the PFIA.

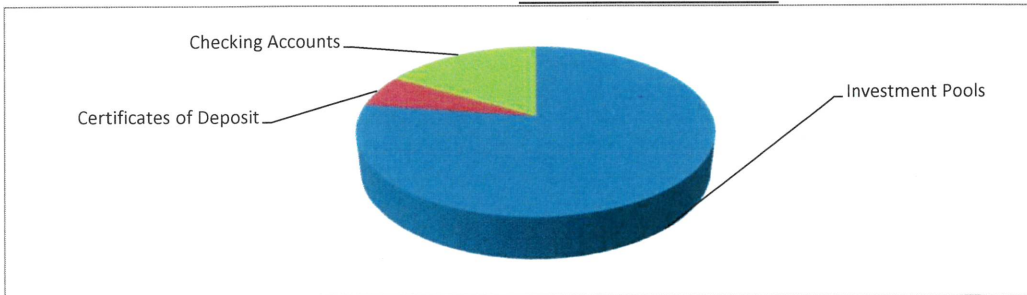


September 30, 2020  
 Date

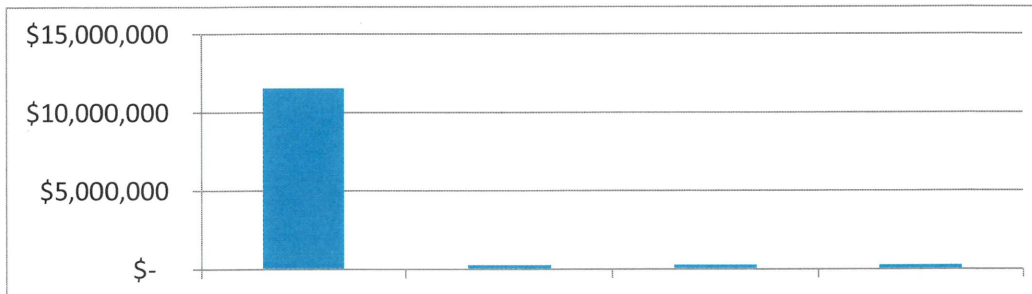
Chief Financial Officer

Portfolio Diversification

By Investment Type	Current Market Value	Portfolio %
Investment Pools	\$ 9,495,668	77.25%
Certificates of Deposit	\$ 750,000	6.10%
Checking Accounts	\$ 2,046,614	16.65%
	<u>\$ 12,292,282</u>	



By Investment Maturity	Current Market Value	Portfolio %
Overnight	\$ 11,542,282	93.90%
0 - 1 Year	\$ 250,000	2.03%
1 - 2 Years	\$ 250,000	2.03%
2 + years	\$ 250,000	2.03%
	<u>\$ 12,292,282</u>	



<b>General Fund</b>
---------------------

**Wells Fargo- General Operating Checking Account**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	Overnight	\$ 1,626,983.08	0.00%	\$ -
01-Aug-20	31-Aug-20	Overnight	\$ 1,483,001.67	0.00%	\$ -
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$ -
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$ -
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$ -
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$ -
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$ -
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$ -
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$ -
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$ -
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$ -
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<u>\$ -</u>

**Wells Fargo- Food Service Checking Account**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	Overnight	\$ 296,847.46	0.00%	\$ -
01-Aug-20	31-Aug-20	Overnight	\$ 297,363.16	0.00%	\$ -
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$ -
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$ -
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$ -
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$ -
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$ -
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$ -
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$ -
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$ -
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$ -
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<u>\$ -</u>

**Lone Star Investment Pool- Corporate Overnight Plus Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	Overnight	\$ 6,000,913.25	0.42%	\$ 2,594.81
01-Aug-20	31-Aug-20	Overnight	\$ 2,469,452.30	0.28%	\$ 1,195.04
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$ -
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$ -
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$ -
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$ -
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$ -
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$ -
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$ -
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$ -
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$ -
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<u>\$ 3,789.85</u>

**Lone Star Investment Pool- Corporate Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	Overnight	\$ 148,431.56	0.37%	\$ 46.39
01-Aug-20	31-Aug-20	Overnight	\$ 148,466.68	0.28%	\$ 35.12
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$ -
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$ -
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$ -
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$ -
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$ -
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$ -
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$ -
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$ -
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$ -
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 81.51</b>

**Lone Star Investment Pool- Government Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	Overnight	\$ 187,255.21	0.15%	\$ 20.37
01-Aug-20	31-Aug-20	Overnight	\$ 206,218.33	0.12%	\$ 19.63
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$ -
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$ -
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$ -
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$ -
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$ -
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$ -
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$ -
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$ -
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$ -
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 40.00</b>

**Texas CLASS Investment Pool- General Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	Overnight	\$ 3,181,984.28	0.45%	\$ 1,225.14
01-Aug-20	31-Aug-20	Overnight	\$ 3,182,843.12	0.32%	\$ 858.84
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$ -
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$ -
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$ -
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$ -
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$ -
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$ -
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$ -
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$ -
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$ -
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 2,083.98</b>

**GECU- Certificate of Deposit (Date Opened: 4/21/2018 Maturity Date: 4/21/2021)**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	0 - 1 year	\$ 250,000.00	1.90%	\$ 403.42
01-Aug-20	31-Aug-20	0 - 1 year	\$ 250,000.00	1.90%	\$ 400.18
01-Sep-20	30-Sep-20	0 - 1 year	\$ 250,000.00	1.90%	\$ -
01-Oct-20	31-Oct-20	0 - 1 year	\$ 250,000.00	1.90%	\$ -
01-Nov-20	30-Nov-20	0 - 1 year	\$ 250,000.00	1.90%	\$ -
01-Dec-20	31-Dec-20	0 - 1 year	\$ 250,000.00	1.90%	\$ -
01-Jan-21	31-Jan-21	0 - 1 year	\$ 250,000.00	1.90%	\$ -
01-Feb-21	28-Feb-21	0 - 1 year	\$ 250,000.00	1.90%	\$ -
01-Mar-21	31-Mar-21	0 - 1 year	\$ 250,000.00	1.90%	\$ -
01-Apr-21	30-Apr-21	0 - 1 year	\$ 250,000.00	1.90%	\$ -
Interest Earned:					<b>\$ 803.60</b>

**FLFCU- Certificate of Deposit (Date Opened: 11/6/2019 Maturity Date: 11/6/2022)**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	2+ Years	\$ 250,000.00	1.93%	\$ 409.79
01-Aug-20	31-Aug-20	2+ Years	\$ 250,000.00	1.93%	\$ 409.79
01-Sep-20	30-Sep-20	2+ Years	\$ 250,000.00	1.93%	\$ -
01-Oct-20	31-Oct-20	2+ Years	\$ 250,000.00	1.93%	\$ -
01-Nov-20	30-Nov-20	1 - 2 years	\$ 250,000.00	1.93%	\$ -
01-Dec-20	31-Dec-20	1 - 2 years	\$ 250,000.00	1.93%	\$ -
01-Jan-21	31-Jan-21	1 - 2 years	\$ 250,000.00	1.93%	\$ -
01-Feb-21	28-Feb-21	1 - 2 years	\$ 250,000.00	1.93%	\$ -
01-Mar-21	31-Mar-21	1 - 2 years	\$ 250,000.00	1.93%	\$ -
01-Apr-21	30-Apr-21	1 - 2 years	\$ 250,000.00	1.93%	\$ -
01-May-21	31-May-21	1 - 2 years	\$ 250,000.00	1.93%	\$ -
01-Jun-21	30-Jun-21	1 - 2 years	\$ 250,000.00	1.93%	\$ -
Interest Earned:					<b>\$ 819.58</b>

**Bank of Texas- Certificate of Deposit (Date Opened: 5/25/2020 Maturity Date: 5/25/2022)**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	1 - 2 years	\$ 250,000.00	0.75%	\$ 159.25
01-Aug-20	31-Aug-20	1 - 2 years	\$ 250,000.00	0.75%	\$ 159.25
01-Sep-20	30-Sep-20	1 - 2 years	\$ 250,000.00	0.75%	\$ -
01-Oct-20	31-Oct-20	1 - 2 years	\$ 250,000.00	0.75%	\$ -
01-Nov-20	30-Nov-20	1 - 2 years	\$ 250,000.00	0.75%	\$ -
01-Dec-20	31-Dec-20	1 - 2 years	\$ 250,000.00	0.75%	\$ -
01-Jan-21	31-Jan-21	1 - 2 years	\$ 250,000.00	0.75%	\$ -
01-Feb-21	28-Feb-21	1 - 2 years	\$ 250,000.00	0.75%	\$ -
01-Mar-21	31-Mar-21	1 - 2 years	\$ 250,000.00	0.75%	\$ -
01-Apr-21	30-Apr-21	1 - 2 years	\$ 250,000.00	0.75%	\$ -
01-May-21	31-May-21	0 - 1 year	\$ 250,000.00	0.75%	\$ -
01-Jun-21	30-Jun-21	0 - 1 year	\$ 250,000.00	0.75%	\$ -
Interest Earned:					<b>\$ 318.50</b>

Total General Fund Interest Earned **\$ 7,937.02**

**Interest & Sinking Fund (Debt Service)**

**Lone Star Investment Pool- Corporate Overnight Plus Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	Overnight	\$ 483,785.78	0.42%	\$ 173.37
01-Aug-20	31-Aug-20	Overnight	\$ 483,900.02	0.28%	\$ 114.24
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$ -
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$ -
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$ -
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$ -
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$ -
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$ -
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$ -
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$ -
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$ -
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 287.61</b>

**Lone Star Investment Pool- Government Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	Overnight	\$ 45,672.03	0.15%	\$ 5.48
01-Aug-20	31-Aug-20	Overnight	\$ 47,588.23	0.12%	\$ 4.63
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$ -
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$ -
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$ -
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$ -
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$ -
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$ -
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$ -
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$ -
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$ -
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 10.11</b>

Total Debt Service Fund Interest Earned **\$ 297.72**

**Capital Projects Fund**

**2015 Bond Construction Fund - Government Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>
01-Jul-20	31-Jul-20	Overnight	\$ 1,751,067.98	0.15%	\$ 224.16
01-Aug-20	31-Aug-20	Overnight	\$ 1,751,241.34	0.12%	\$ 173.36
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$ -
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$ -
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$ -
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$ -
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$ -
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$ -
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$ -
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$ -
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$ -
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$ -
Interest Earned:					<b>\$ 397.52</b>

Total Capital Projects Fund Interest Earned **\$ 397.52**

**Health Insurance Fund**

<b>Wells Fargo- Health Insurance</b>						
<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>	
01-Jul-20	31-Jul-20	Overnight	\$ 31,957.47	0.16%	\$	5.63
01-Aug-20	31-Aug-20	Overnight	\$ 99,965.23	0.16%	\$	3.83
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$	-
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$	-
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$	-
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$	-
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$	-
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$	-
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$	-
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$	-
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$	-
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$	-
					Interest Earned:	<b>\$ 9.46</b>
					Total Health Insurance Fund Interest Earned	<b>\$ 9.46</b>

**Workers Compensation Fund**

<b>Wells Fargo- Worker's Compensation</b>						
<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>	
01-Jul-20	31-Jul-20	Overnight	\$ 48,290.34	0.16%	\$	7.23
01-Aug-20	31-Aug-20	Overnight	\$ 166,284.30	0.16%	\$	20.83
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$	-
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$	-
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$	-
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$	-
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$	-
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$	-
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$	-
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$	-
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$	-
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$	-
					Interest Earned:	<b>\$ 28.06</b>

**Lone Star Investment Pool- Corporate Overnight Fund**

<i>Beginning Date</i>	<i>Ending Date</i>	<i>Maturity</i>	<i>Bank Balance</i>	<i>Interest Rate</i>	<i>Interest Earned</i>	
01-Jul-20	31-Jul-20	Overnight	\$ 1,205,672.70	0.37%	\$	376.80
01-Aug-20	31-Aug-20	Overnight	\$ 1,205,957.94	0.28%	\$	285.24
01-Sep-20	30-Sep-20	Overnight	\$ -	0.00%	\$	-
01-Oct-20	31-Oct-20	Overnight	\$ -	0.00%	\$	-
01-Nov-20	30-Nov-20	Overnight	\$ -	0.00%	\$	-
01-Dec-20	31-Dec-20	Overnight	\$ -	0.00%	\$	-
01-Jan-21	31-Jan-21	Overnight	\$ -	0.00%	\$	-
01-Feb-21	28-Feb-21	Overnight	\$ -	0.00%	\$	-
01-Mar-21	31-Mar-21	Overnight	\$ -	0.00%	\$	-
01-Apr-21	30-Apr-21	Overnight	\$ -	0.00%	\$	-
01-May-21	31-May-21	Overnight	\$ -	0.00%	\$	-
01-Jun-21	30-Jun-21	Overnight	\$ -	0.00%	\$	-
					Interest Earned:	<b>\$ 662.04</b>

Total Worker's Compensation Fund Interest Earned : **\$ 690.10**

Participant #: 71904

**Lone Star**  
Investment Pool

**August 2020**  
Monthly Statement

Statement Period: 08/01/2020 to 08/31/2020

Norberto Rivas  
San Elizario ISD  
PO Box 920  
San Elizario, Texas 79849-0920



### Summary of Portfolio Holdings

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
2015 Bond Construction Fund	Government Overnight Fund	1,751,241.34	1.00	1,751,241.34	27.74%
<b>Totals:</b>				<b>1,751,241.34</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
District Funds	Corporate Overnight Plus Fund	483,900.02	1.00	483,900.02	7.67%
	Corporate Overnight Fund	1,205,957.94	1.00	1,205,957.94	19.10%
	Government Overnight Fund	47,588.23	1.00	47,588.23	0.75%
<b>Totals:</b>				<b>1,737,446.19</b>	

Account	Fund	Number of Shares	Price Per Share	Account Balance	% Port.
General Fund	Corporate Overnight Plus Fund	2,469,452.30	1.00	2,469,452.30	39.12%
	Corporate Overnight Fund	148,466.68	1.00	148,466.68	2.35%
	Government Overnight Fund	206,218.33	1.00	206,218.33	3.27%
<b>Totals:</b>				<b>2,824,137.31</b>	

**Totals**

Fund	Yield	Share Quantity	Price Per Share	Fund Balance (USD)	% Port.
Corporate Overnight Fund	0.28 %	1,354,424.62	1.00	1,354,424.62	21.46 %
Government Overnight Fund	0.12 %	2,005,047.90	1.00	2,005,047.90	31.76 %
Corporate Overnight Plus Fund	0.28 %	2,953,352.32	1.00	2,953,352.32	46.78 %
<b>Total Value:</b>				<b>6,312,824.84</b>	<b>100.00 %</b>

### Portfolio Transactions

**2015 Bond Construction Fund - Government Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
08/01/2020	Starting Balance	1,751,067.98			1,751,067.98
08/31/2020	Interest	1,751,241.34	173.36	1.00	173.36
08/31/2020	Ending Balance	1,751,241.34			1,751,241.34

**District Funds - Corporate Overnight Plus Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
08/01/2020	Starting Balance	483,785.78			483,785.78
08/31/2020	Interest	483,900.02	114.24	1.00	114.24
08/31/2020	Ending Balance	483,900.02			483,900.02

**District Funds - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
08/01/2020	Starting Balance	1,205,672.70			1,205,672.70
08/31/2020	Interest	1,205,957.94	285.24	1.00	285.24
08/31/2020	Ending Balance	1,205,957.94			1,205,957.94

**District Funds - Government Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
08/01/2020	Starting Balance	45,672.03			45,672.03
08/04/2020	Deposit	46,252.50	580.47	1.00	580.47
08/11/2020	Deposit	46,900.21	647.71	1.00	647.71
08/18/2020	Deposit	47,095.17	194.96	1.00	194.96
08/25/2020	Deposit	47,583.60	488.43	1.00	488.43
08/31/2020	Interest	47,588.23	4.63	1.00	4.63
08/31/2020	Ending Balance	47,588.23			47,588.23

**General Fund - Corporate Overnight Plus Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
08/01/2020	Starting Balance	6,000,913.25			6,000,913.25
08/07/2020	Withdrawal	5,500,913.25	-500,000.00	1.00	-500,000.00
08/10/2020	Withdrawal	5,250,913.25	-250,000.00	1.00	-250,000.00
08/14/2020	Withdrawal	5,006,913.25	-244,000.00	1.00	-244,000.00
08/17/2020	Withdrawal	4,656,913.25	-350,000.00	1.00	-350,000.00
08/24/2020	Withdrawal	4,306,913.25	-350,000.00	1.00	-350,000.00
08/25/2020	Deposit	4,459,993.25	153,080.00	1.00	153,080.00
08/25/2020	Deposit	4,468,257.26	8,264.01	1.00	8,264.01
08/31/2020	Withdrawal	2,468,257.26	-2,000,000.00	1.00	-2,000,000.00
08/31/2020	Interest	2,469,452.30	1,195.04	1.00	1,195.04
08/31/2020	Ending Balance	2,469,452.30			2,469,452.30

**General Fund - Corporate Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
08/01/2020	Starting Balance	148,431.56			148,431.56
08/31/2020	Interest	148,466.68	35.12	1.00	35.12
08/31/2020	Ending Balance	148,466.68			148,466.68

**General Fund - Government Overnight Fund**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
08/01/2020	Starting Balance	187,255.21			187,255.21
08/04/2020	Deposit	193,673.34	6,418.16	1.00	6,418.16
08/11/2020	Deposit	199,918.42	6,245.05	1.00	6,245.05

**General Fund - Government Overnight Fund (Continued)**

Settle Date	Trade Type	Share Balance	Number of Shares	Price/Share	Amount (USD)
08/18/2020	Deposit	201,759.36	1,840.94	1.00	1,840.94
08/25/2020	Deposit	206,198.70	4,439.34	1.00	4,439.34
08/31/2020	Interest	206,218.33	19.63	1.00	19.63
08/31/2020	Ending Balance	206,218.33			206,218.33

**Important Information about this statement**

Please review this statement carefully, it is the official record of your account with Lone Star Investment Pool and First Public, LLC. If you disagree with any transaction, or if there are any errors or omissions in this statement please notify us promptly in writing, but no later than 10 business days after receipt of this statement. Trades pending settlement will not appear on this statement. All such trades will appear in the next monthly statement. The yield for the period is an annualized rate that reflects the relationship between the average amount of income earned and the average daily balance for the account. Please notify First Public promptly and in writing of any changes of address or phone number. Times of transactions will be furnished upon written request. The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, charges and expenses associated with municipal fund securities before investing. All transactions are no load. No remuneration has, or will be, paid to any entity in connection with this transaction. An investor may obtain an Information Statement by contacting First Public at the address and phone number identified above. An investment in Lone Star investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation ("FDIC") or any other government agency and although Lone Star Investment Pool seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in municipal fund securities.



**First Public**  
12007 Research Blvd.  
Austin, Texas 78759  
800.558.8875 • [firstpublic.com](http://firstpublic.com)

## Fund Performance Update

### August 31, 2020

*Comments by Mellon, Investment Manager*

*Custodian Bank: State Street Bank*  
*Investment Managers:*  
*American Beacon Advisors and Mellon*  
*The Lone Star Investment Pool is*  
*endorsed by:*



The Lone Star Investment Pool Information Statement should be read carefully before investing. Investors should consider the investment objectives, risks, changes, and expenses associated with this or any security prior to investing. Investment in Lone Star Investment Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency, and although Lone Star seeks to preserve the value of the investment at a fixed share price, it is possible to lose money by investing in Lone Star. For further information or for an Information Statement contact First Public at 800.558.8875. The return information is net of all current operating expenses. The return represents past performance and is no indication of future results.

US stocks surged over 7% and bonds bounced off of low yields in August. Both the two and 10 year Treasury yield hit recent lows in early August and moved higher by the end of the month. Fed Chair Powell delivered an important speech virtually to the Jackson Hole symposium, where he outlined a formal change to how the committee will view inflation. The FOMC will view inflation as an average and will allow inflation to move above 2% and remain there for a period due to the extended length of time it has missed 2% on the downside. The second quarter GDP came in -31% and early projections for the third quarter are all over the place with an average of around +20%. The third quarter rebound projections are based on a consumer bounce-back.

There have been some positive early signs of consumer resiliency seen in personal spending, durable goods orders and a housing market that is on fire. Two keys to the health of the consumer are the number of COVID-19 cases and the labor market. Currently, labor market headlines are mixed with improvement in payrolls and the unemployment rate, however, companies such as Ford, MGM Resorts, Uber and United Airlines have recently announced layoffs.

#### Active Participants This Month

Schools and Colleges	567
Other Governmental	81
<b>Total</b>	<b>42</b>
	648

## Government Overnight Fund

### Return Information

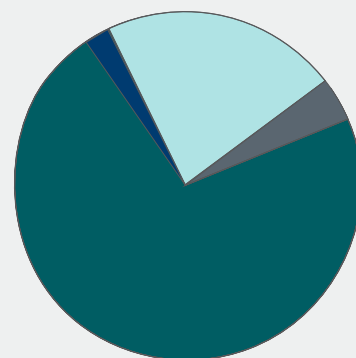
August 31, 2020

Average Monthly Return (a)	0.12%
SEC 7-day Fund Yield (b)	0.09%
Weighted Average Maturity One (c)	24 days
Weighted Average Maturity Two (c)	99 days
Portfolio Maturing beyond One Year	4%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

### Inventory Position

	Book Value	Market Value
Cash/Repo	1,044,991,481.17	1,044,991,481.17
US Treasuries	344,901,181.27	344,932,340.00
Agencies	2,396,096,235.63	2,396,432,300.60
Money Market Funds	82,688,211.56	82,688,211.56
<b>Total Assets</b>	<b>3,868,677,109.63</b>	<b>3,869,044,333.33</b>

### Investment Distribution



Agencies	62%
MM Funds	2%
Treasuries	9%
Cash/Repo	27%

(a) The return information represents the average annualized rate of return on investments for the time period referenced. Return rates reflect a partial waiver of the Lone Star Investment Pool operating expense. Past performance is no guarantee of future results.

## Corporate Overnight Fund

### Return Information

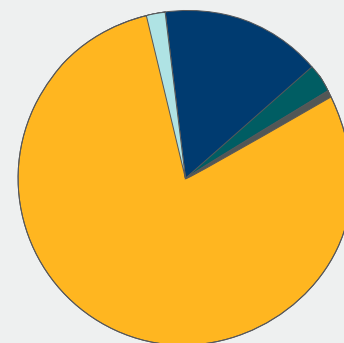
August 31, 2020

Average Monthly Return (a)	0.28%
SEC 7-day Fund Yield (b)	0.25%
Weighted Average Maturity One (c)	54 days
Weighted Average Maturity Two (c)	73 days
Portfolio Maturing beyond One Year	1%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAm

### Inventory Position

	Book Value	Market Value
Cash/Repo	99,950,206.40	99,950,206.40
US Treasuries	169,951,673.31	169,971,035.00
Agencies	24,993,772.16	25,024,205.00
Commercial Paper	1,614,795,027.66	1,615,171,367.20
Money Market Funds	261,474,846.78	261,555,810.78
<b>Total Assets</b>	<b>2,171,165,526.31</b>	<b>2,171,672,624.38</b>

### Investment Distribution



Commercial Paper	74%
MM Funds	12%
Cash/Repo	5%
Treasuries	8%
Agencies	1%

(b)

$$\text{Yield} = 2 \left[ \left[ \frac{a-b}{cd} + 1 \right]^6 - 1 \right]$$

*SEC 7-Day Yield Calculation*

*a - Dividend and interest income  
b - Expenses accrued for the period  
c - Average daily number of shares outstanding during the period that was entitled to dividends  
d - Maximum offering price per share on the last day of the period*

## Corporate Overnight Plus Fund

### Return Information

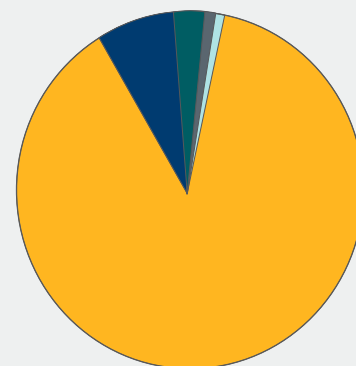
August 31, 2020

Average Monthly Return (a)	0.28%
SEC 7-day Fund Yield (b)	0.24%
Weighted Average Maturity One (c)	65 days
Weighted Average Maturity Two (c)	84 days
Portfolio Maturing beyond One Year	1%
Net Asset Value (NAV)	\$1.00
Annualized Expense Ratio	0.06%
Standard & Poor's Rating	AAAf/S1+

### Inventory Position

	Book Value	Market Value
Cash/Repo	79,842,928.82	79,842,928.82
US Treasuries	254,911,044.51	254,945,825.00
Agencies	69,987,544.82	70,048,720.00
Commercial Paper	5,007,075,954.97	5,008,136,761.94
Money Market Funds	377,493,608.94	377,644,542.12
<b>Total Assets</b>	<b>5,789,311,082.06</b>	<b>5,790,618,777.88</b>

### Investment Distribution



Commercial Paper	87%
MM Funds	7%
Treasuries	4%
Agencies	1%
Cash/Repo	1%

(c) The Weighted Average Maturity One calculation uses the industry standard definition of state maturity for floating rate instruments, the number of days until the next reset date. The Weighted Average Maturity Two calculation uses the final maturity of any floating rate instruments, as opined in Texas Attorney General Opinion No. JC0359.



# Summary Statement

August 2020

## San Elizario ISD

PO Box 920  
San Elizario, TX 79849

### TXCLASS

Average Monthly Yield: 0.32%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
TX-01-0635-0001 GENERAL FUND	3,181,984.28	0.00	0.00	858.84	21,887.04	3,182,462.72	3,182,843.12
Total	3,181,984.28	0.00	0.00	858.84	21,887.04	3,182,462.72	3,182,843.12



Account Statement

August 2020

**San Elizario ISD**

PO Box 920  
San Elizario, TX 79849

**TXCLASS**

**TX-01-0635-0001**

**Summary**

Average Monthly Yield: 0.32%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Average Daily Balance	Month End Balance
TX-01-0635-0001	GENERAL FUND	3,181,984.28	0.00	0.00	858.84	3,182,462.72	3,182,843.12

**Transactions**

Transaction Date	Transaction Description	Contributions & Income Earned	Withdrawals	Balance	Transaction Number
08/01/2020	Beginning Balance			3,181,984.28	
08/31/2020	Income Earned For The Period	858.84			
08/31/2020	Ending Balance			3,182,843.12	



# Daily Rates

August 2020

## TXCLASS

Date	Dividend Rate	Daily Yield
01-Aug-20	0.000010805	0.40%
02-Aug-20	0.000010805	0.40%
03-Aug-20	0.000010039	0.37%
04-Aug-20	0.000009827	0.36%
05-Aug-20	0.000009518	0.35%
06-Aug-20	0.000009429	0.35%
07-Aug-20	0.000009158	0.34%
08-Aug-20	0.000009158	0.34%
09-Aug-20	0.000009158	0.34%
10-Aug-20	0.000009084	0.33%
11-Aug-20	0.000008883	0.33%
12-Aug-20	0.000008941	0.33%
13-Aug-20	0.000009002	0.33%
14-Aug-20	0.000008654	0.32%
15-Aug-20	0.000008654	0.32%
16-Aug-20	0.000008654	0.32%
17-Aug-20	0.000008686	0.32%
18-Aug-20	0.000008680	0.32%
19-Aug-20	0.000008672	0.32%
20-Aug-20	0.000008336	0.31%
21-Aug-20	0.000008063	0.30%
22-Aug-20	0.000008063	0.30%
23-Aug-20	0.000008063	0.30%
24-Aug-20	0.000007807	0.29%
25-Aug-20	0.000007828	0.29%
26-Aug-20	0.000007790	0.29%
27-Aug-20	0.000007662	0.28%
28-Aug-20	0.000007625	0.28%
29-Aug-20	0.000007625	0.28%
30-Aug-20	0.000007625	0.28%
31-Aug-20	0.000007582	0.28%



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Mrs. Norma Casillas, Principal at Josefa L. Sambrano Elementary  
**Subject:** PO# 40963 – Dell Marketing L.P.  
**Date:** October 14, 2020

---

**HISTORY:** There are Sambrano Elementary school teachers currently utilizing laptops that have not been upgraded.

**RATIONALE:** The Faculty will continue to increase the use of technology through the use of technology equipment and applications to support instruction during the COVID 19 Pandemic.

**BUDGET:** The total cost of this purchase is \$25,652.64.

**ADMINISTRATIVE RECOMMENDATION:** The Administrative recommendation is to approve for new laptops for every teacher in grades Kinder through second grade.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



**San Elizario Independent School District**

1050 Chicken Ranch Road  
San Elizario, TX 79849-9999  
(915) 872-3900

**PURCHASE ORDER NUMBER**

**40963**

**Date: 09/29/2020**

**Page 1 of 1**

**VENDOR: 4073**

**TO: Dell Marketing L.P.  
P.O. Box 676021  
Dallas, TX 75267-6021**

**SHIP TO: San Elizario Independent School  
200 N Herring  
San Elizario, TX 79849-**

ATTN:

VENDOR PHONE: 800-274-7799

VENDOR FAX: 512-283-3617

VENDOR EMAIL:

REC. LOC: Sambrano Elementary School

REC. GRP: Josefa L. Sambrano Elementary

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		24.00000	EA	Dell 3410	1068.86	0.00	25652.64
	Dell Latitude 3410						
	10th generation intel core i5-10210U Win 10 Pro 64 Eng						
	-----						
	DIR-TSO 3763						
	quote 3000068147275.1						
	-----						
	PO to Sambrano						
	Requestor: N. Casillas						
	289.11.6395.00.103.30						
	**List of teachers who will receive a laptop is attached with quote.						
<b>TOTAL</b>							<b>25652.64</b>

**PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD**

**INSTRUCTIONS TO VENDORS**

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days. 50

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

*Herberto Rivas*



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Sandra Sanchez, CTE Coordinator  
**Subject:** PO# 40969 – El Paso Trade School, Inc.  
**Date:** October 14, 2020

---

**HISTORY:** SEISD and Western Tech are in an agreement to offer SEISD students an articulated/dual credit relationship that will allow SEISD students the opportunity to be concurrently enrolled at SEHS and Western Tech. Western Tech is currently offering the following Programs of Study in these areas: Refrigeration and HVAC Technology, Medical Clinical Assistant and Diesel Technology. Students will also be receiving certifications upon completion of their Program of Study

**RATIONALE:** Current number of students attending Western Tech:

- 9 students in the Program of Study - Refrigeration and HVAC Technology
- 5 students in the Program of Study – Medical Clinical Assistant
- 1 student in the Program of Study - Diesel Technology.

**BUDGET:** The budget impact is \$50,295.00.

**ADMINISTRATIVE RECOMMENDATION:** The administrative recommendation is to approve as presented.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



**San Elizario Independent School District**

1050 Chicken Ranch Road  
San Elizario, TX 79849-9999  
(915) 872-3900

**BLANKET/PROJECT PURCHASE**

**40969**

**Date: 09/30/2020**

**Page 1 of 1**

**VENDOR: 10362**

**TO: El Paso Trade School, Inc.  
9624 Plaza Circle  
EL PASO, TX 79927**

**SHIP TO: San Elizario Independent School  
200 N. Herring  
San Elizario, TX 79849-**

ATTN:

VENDOR PHONE: 915-760-8120

REC. LOC: SEHS- A. Cardona

VENDOR FAX: 915-532-6946

REC. GRP: SEHS- A. Cardona

VENDOR EMAIL:

LINE	ITEM	QUANTITY	UOM	ITEM NO.	UNIT PRICE	UNIT DISC.	TOTAL
1		1.00000			50295.00		50295.00

Western Tech student tuition payment.

Invoice #

DIP: G3, O5, S2

Strategic Priority #3

Perkins mandates #2 and #7:

#2: Linking CTE at the secondary and post secondary level

#7: Continue to initiate, improve, expand and modernize quality CTE programs SEISD.

199.11.6223.00.001.22

**TOTAL 50295.00**

**PO NOT VALID UNLESS APPROVED BY THE SAN ELIZARIO ISD BOARD**

**INSTRUCTIONS TO VENDORS**

1. Reference all packages & packing slips with PO Number
2. Ship prepaid
3. Tax Exempt No. 74 6002231
4. Invoice in duplicate; Attn: Accounts Payable
5. Do not fill order at higher price without Purchasing Dept. approval
6. POs are cancelled if not shipped complete within 90 days. 52

THIS PURCHASE ORDER IS NOT BINDING UNLESS SIGNED BY A PURCHASING AGENT.

*Herberto Rivas*



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Budget Amendment  
**Date:** October 14, 2020

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**HISTORY:** The District’s 2020-2021 budget was officially approved at the June 15, 2020 special Board meeting.

**RATIONALE:** The purpose of this agenda item is to reduce budgeted expenditures in function 52 as a result of the new interlocal agreement with lower fees for School Resource Officers with the County of El Paso, Texas also being presented for approval on the consent agenda.

**BUDGET IMPACT:** The cost based on the existing agreement for fiscal year 2020-21 was estimated to be \$146,841.12 while the revised cost for fiscal year 2020-21 based on the new agreement effective October 1, 2020 is estimated to be \$58,097.56 for a difference of \$88,743.56.

The proposed amendment as it impacts the budget is attached and the specific account being decreased is as follows:

Account	Decrease
199.52.6299.89.850.99	\$89,000

**ADMINISTRATIVE RECOMMENDATION:** The administrative recommendation is to approve the budget amendment as presented.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

**GENERAL FUND**

**REVENUES**

	<u>2020-2021</u> <u>Adopted</u>	Amendment 8/10/2020	Amendment 10/14/2020	<u>2020-2021</u> <u>Amended</u>
5700 Total Local and Intermediate Sources	\$ 2,841,721			\$ 2,841,721
5800 State Sources	\$ 32,800,279			\$ 32,800,279
5900 Federal Programs	\$ 4,422,324			\$ 4,422,324
<i>Total Revenues</i>	<u>\$ 40,064,324</u>			<u>\$ 40,064,324</u>

**EXPENDITURES**

11 Instruction	20,403,722	\$ (754,333)		\$ 19,649,389
12 Instructional Resources and Media Services	527,959			\$ 527,959
13 Curriculum and Instructional Staff Development	193,200			\$ 193,200
21 Instructional Leadership	720,694			\$ 720,694
23 School Leadership	2,179,033	\$ (80,000)		\$ 2,099,033
31 Guidance, Counseling and Evaluation Services	1,286,786	\$ (75,000)		\$ 1,211,786
32 Social Work Services	166,059			\$ 166,059
33 Health Services	535,185	\$ (70,000)		\$ 465,185
34 Student (Pupil) Transportation	1,352,296			\$ 1,352,296
35 Food Services	3,789,324			\$ 3,789,324
36 Cocurricular/Extracurricular Activities	1,062,225			\$ 1,062,225
41 General Administration	1,604,260			\$ 1,604,260
51 Facilities Maintenance and Operations	4,012,334	\$ (650,000)		\$ 3,362,334
52 Security and Monitoring Services	1,027,670		\$ (89,000)	\$ 938,670
53 Data Processing Services	1,141,464			\$ 1,141,464
61 Community Services	42,280			\$ 42,280
71 Debt Service - Principal on Long Term Debt	836,000			\$ 836,000
81 Facilities Acquisition and Construction	-			\$ -
99 Other Intergovernmental Charges	44,500			\$ 44,500
<i>Total Expenditures</i>	<u>\$ 40,924,991</u>	<u>\$ (1,629,333)</u>	<u>\$ (89,000)</u>	<u>\$ 39,206,658</u>

**REVENUES OVER(UNDER) EXPENDITURES** \$ (860,667)



San Elizario ISD  
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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Lisa D. Renegar; Planning and Instruction  
**Subject:** Progress Monitoring—CPM 1.1—Overall District Attendance Rate  
**Date:** October 14, 2020

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### HISTORY:

Superintendent's Constraint C1 states:

Do not allow the collaborative partnership between home, school, and community to deteriorate.

Within Constraint C1 there is one identified Constraint Progress Measures, CPM 1.1.

- CPM 1.1: The student attendance rate in the district will increase from 94.82% in 2018 to 97.5% by June 2024.
- The annual targets for CPM 1.1 are:
  - 2018-2019—95.0%
  - 2019-2020—95.5%
  - **2020-2021—96.0%**
  - 2021-2022—96.5%
  - 2022-2023—97.0%
  - 2023-2024—97.5%

For the purposes of this monitoring report, we are looking at the progress made with CPM 1.1 from August 3, 2020 through September 25, 2020, as compared to the annual target of 96.0%. The current district attendance rate is 89.11%, which is 6.89% below the target of 96.0%.

### RATIONALE:

Due to remote instruction, there have been many changes to attendance in procedures, coding, and reporting. Since we are operating in the Remote Asynchronous model, the official attendance window time is a 24-hour period ending at 11:59 pm each day, which gives teachers time to document engagement. We have also opened the posting window to 'weeks' rather than the normal 'day' for teachers to go in to post and update reason codes. Because we are giving the teachers this flexibility, the attendance cannot accurately be reported on a weekly basis. They need time to log in and make sure they are updating codes for their students.

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The ADA percentages for SEHS and GEMS will look somewhat low because the ADA report looks only at 2<sup>nd</sup> period. For secondary campuses, the state has instructed that a Remote Asynchronous attendance reason in any period on a particular day will count the student present for funding purposes. Frontline has not yet adjusted their reports to capture this ruling. Due to this, attendance for secondary campuses is currently appearing lower than normal. There is confidence that the overall district attendance rate will improve as these procedures are tweaked, considering the situation with COVID-19.

**BUDGET:**

There is no identified budgetary impact.

**ADMINISTRATIVE RECOMMENDATION:**

It is recommended that the progress of CPM 1.1 be approved as presented.

**Please check one:**    For approval    Report / Information only    Recognition only

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# Board Progress Monitoring Report

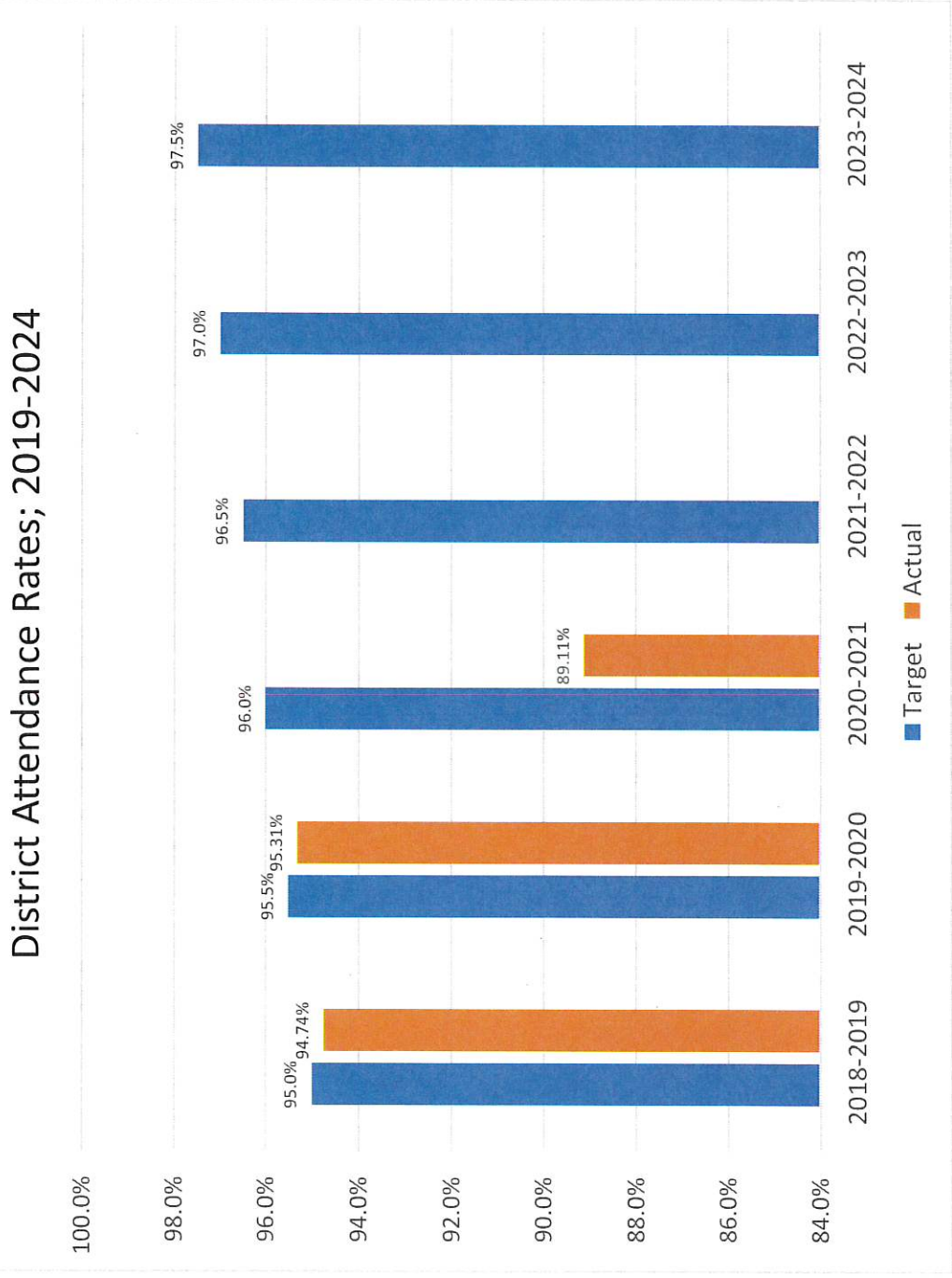
## Superintendent's Constraint C1

### Overall Goal Evaluation

C1: Do not allow the collaborative partnership between home, school, and community to deteriorate.

### Progress Needed

**CPM 1.1:** The student attendance rate in the district will increase from 94.82% in 2018 to 97.5% by June 2024.



### Graph

#### Description:

For 2019-2020, our final attendance rate was 95.31%, which is 0.19% below the target.

For 2020-2021, our overall attendance rate from 8/3/2020 through 9/25/2020 is 89.11%, which is 6.89% below target.



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**MEMORANDUM**

**To:** Members of the Board of Trustees  
**From:** Dr. Segovia and Susana Frescas, Planning & Instruction Dept  
**Subject:** Goal Progress Monitoring – GPM 1.1  
**Date:** October 14, 2020

**HISTORY:** The SEISD Board of Trustees established Student Outcome Goal 1 as follows:

<b>Goal Progress Measure (GPM) 1.1:</b> <b>The percentage of students in Pre-K through 2<sup>nd</sup> Grade who perform at the Masters Level as measured by the Istation Mathematics Ability Index will increase from 10% in October 2019 to 38% by June 2024.</b>					
<b>Annual Targets:</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
	15% Masters	20% Masters	25% Masters	32% Masters	38% Masters

**RATIONALE:** Basic math is used in everyday life and is usually mastered in early elementary school. After children master basic math, they are introduced to more complex types of mathematics; algebra, geometry, and calculus which is measured through STAAR/EOC state assessments. GPM 1.1 measures these foundational skills that students need for future academic success in all academic areas.

**BUDGET:** The cost of Istation is included in each elementary campus’ Campus Improvement Plan.

**ADMINISTRATIVE RECOMMENDATION:** It is recommended that the Board approve the progress of GPM 1.1 as presented.

**Please check one:**     For approval     Report / Information only     Recognition only

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**MEMORANDUM**

**To:** Members of the Board of Trustees  
**From:** Dr. Rogelio Segovia and Susana Frescas, Planning & Instruction Department  
**Subject:** Goal Progress Monitoring – GPM 2.1  
**Date:** October 14, 2020

**HISTORY:** The SEISD Board of Trustees established Student Outcome Goal 2 as follows:

<b>Goal Progress Measure (GPM) 2.1:</b> <b>The percentage of students in Pre-K through 2<sup>nd</sup> Grade who perform at the Masters level as measured by the iStation Overall Reading Ability Index will increase from 11% in October 2019 to 30% by June 2024.</b>					
<b>Annual Targets:</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
	15% Masters	20% Masters	23% Masters	26% Masters	30% Masters

**RATIONALE:** Foundational reading skills are necessary and important components of effective reading instruction designed to develop proficient readers with the capacity to comprehend texts across a range of genres and disciplines. GPM 2.1 measures the foundation students need for future academic success through the grades. They will, eventually, be measured through the state mandated tests of STAAR/EOC as well.

**BUDGET:** The cost of Istation is included in each elementary campus’ Campus Improvement Plan.

**ADMINISTRATIVE RECOMMENDATION:** It is recommended that the Board approve the progress of GPM 2.1 as presented.

**Please check one:**     For approval     Report / Information only     Recognition only

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# **Goal Progress Monitoring GPM 1.1 and 2.1**

**Board of Trustees Presentation  
October 14, 2020**



# Goal Progress Monitoring

## GPM 1.1 (Math)

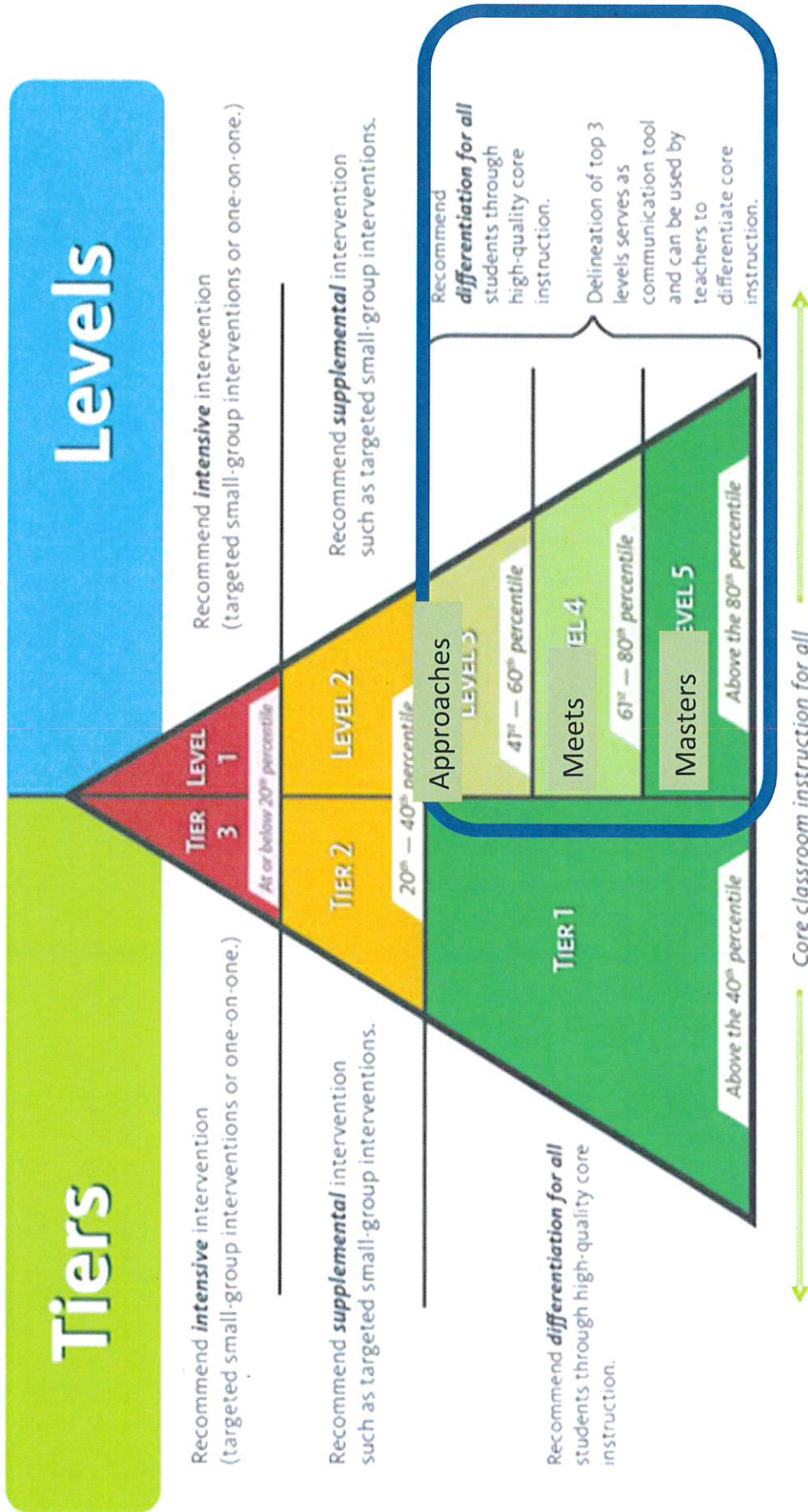


# Math

## PK – 2nd Grades

## Master’s Level (all students)

Board Progress Monitoring Report																						
Student Outcome Goal 1	Overall Goal Evaluation																					
<p>Students in 3rd grade Mathematics through Algebra I performing at Masters Level on STAAR/EOC will increase from 19% to 38% by June 2024.</p> <p><b>GPM 1.1:</b> The percentage of students in Pre-K through 2nd Grade who perform at the Master’s Level as measured by the Istation Mathematics Ability Index will increase by 10% in October 2019 to 38% by June 2024.</p>	<p><b>Progress Needed</b></p>																					
<p>The graph to the right represents the "Level 5" performance on ISIP Math for March 2020, for the 'All Students' group. In ISIP, Level 5 is equivalent to the Master's Level of Performance. Goal Progress Measure 1.1 requires the average of the 4 grade levels. For March 2020 Master's Performance, the figure of 8% represents the average of PK (5%), Kindergarten (9%), Grade 1 (4%), and Grade 2 (14%). The average of the 4 grade levels is a Master's Level of 8%. When compared to the target of 15%, SEISD is -7% below the target for the month of March 2020, indicating that we are in need of progress for GPM 1.1</p>	<p>ISIP Mathematics, Grades PK-2 Master's Level Performance for March, 2020; All Students</p> <table border="1"> <caption>ISIP Mathematics, Grades PK-2 Master's Level Performance for March, 2020; All Students</caption> <thead> <tr> <th>Year</th> <th>Performance (%)</th> <th>Type</th> </tr> </thead> <tbody> <tr> <td>2019-2020</td> <td>8%</td> <td>Actual</td> </tr> <tr> <td>2019-2020</td> <td>15%</td> <td>Target</td> </tr> <tr> <td>2020-2021</td> <td>20%</td> <td>Target</td> </tr> <tr> <td>2021-2022</td> <td>25%</td> <td>Target</td> </tr> <tr> <td>2022-2023</td> <td>32%</td> <td>Target</td> </tr> <tr> <td>2023-2024</td> <td>38%</td> <td>Target</td> </tr> </tbody> </table>	Year	Performance (%)	Type	2019-2020	8%	Actual	2019-2020	15%	Target	2020-2021	20%	Target	2021-2022	25%	Target	2022-2023	32%	Target	2023-2024	38%	Target
Year	Performance (%)	Type																				
2019-2020	8%	Actual																				
2019-2020	15%	Target																				
2020-2021	20%	Target																				
2021-2022	25%	Target																				
2022-2023	32%	Target																				
2023-2024	38%	Target																				



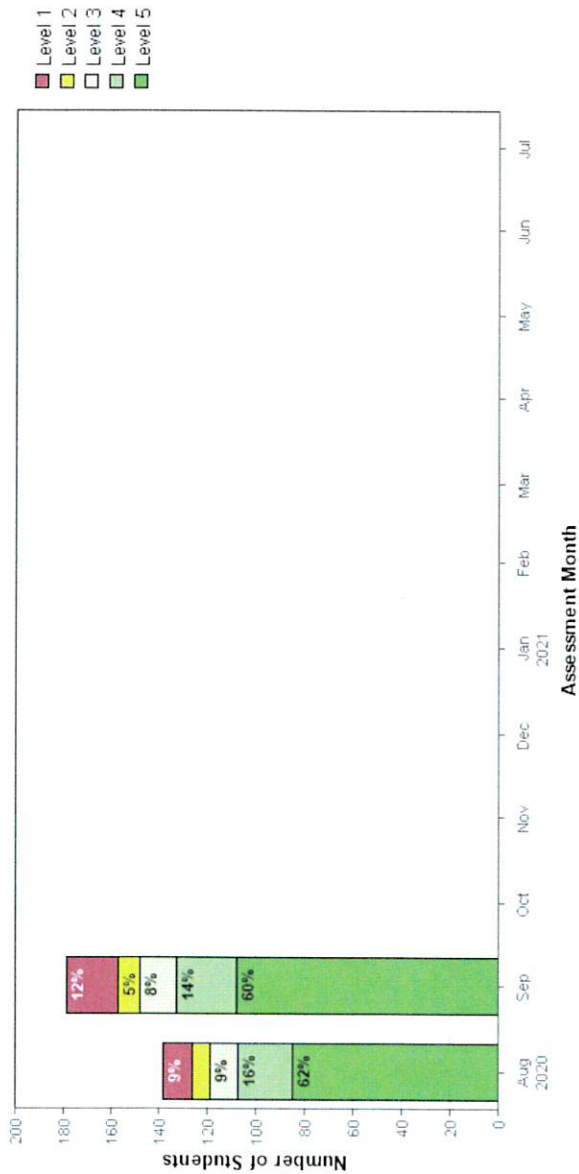
Accurate Insight Schools Need to Measure Student Growth



ISIP™ Math results for San Elizario Ind School Dist

School Year 2020/2021

Kindergarten - Overall Math



Level 3	Level 4	Level 5
Approaches Grade Level	Meets Grade Level	Masters Grade Level
Approaches Grade Level or Above		
Meets Grade Level or Above		
Masters Grade Level		

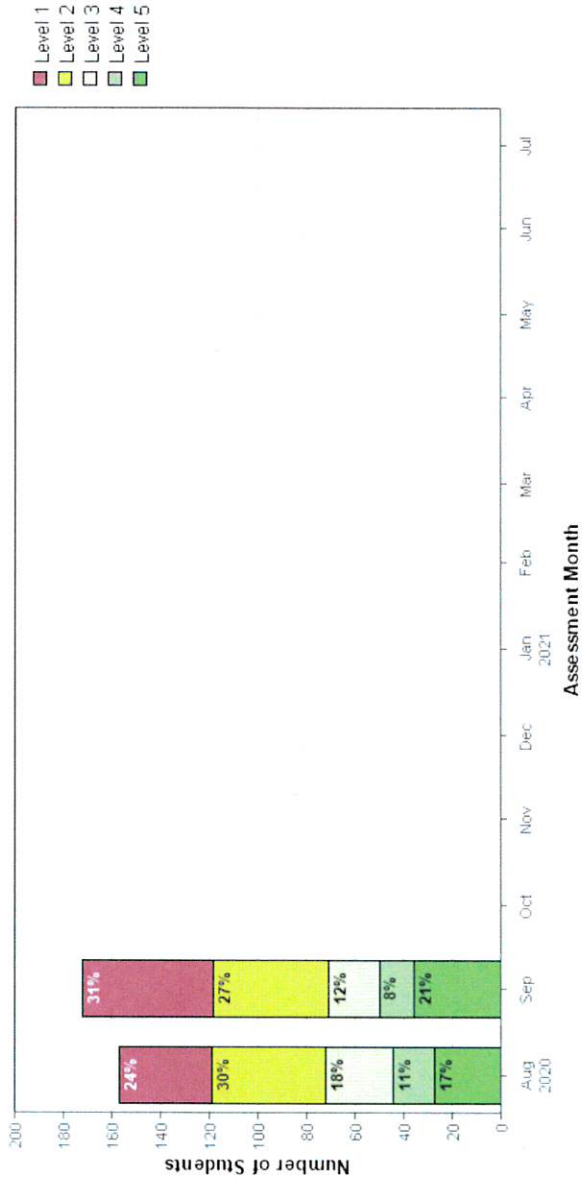
School	August			September			October			November			December		
	# students	Level 3	Level 4	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5
Sambrano - Kinder	138	12	22	85	179	15	25	108							
<b>BOY Total Masters Level = 108</b>															





ISIP™ Math results for San Elizario Ind School Dist  
 School Year 2020/2021

2nd Grade - Overall Math



Level 3	Level 4	Level 5
Approaches Grade Level	Meets Grade Level	Masters Grade Level
Approaches Grade Level or Above		
Meets Grade Level or Above		
Masters Grade Level		

School	August	September	October	November	December
Sambrano-2nd Grade	# students: 157 Level 3: 28 Level 4: 17 Level 5: 27	# students: 172 Level 3: 21 Level 4: 14 Level 5: 36	# students: 157 Level 3: 3 Level 4: 4 Level 5: 5	# students: 157 Level 3: 3 Level 4: 4 Level 5: 5	# students: 157 Level 3: 3 Level 4: 4 Level 5: 5
<b>Total Masters Level = 36</b>					

# Grade PK Math Interventions

- Teachers provide Guided Math to meet the needs of all students
- Teachers and Instructional aides focus on number representation
- All interventions occur during the instructional day
- Daily routine of morning calendar is done to build recognition of numbers and colors

# Grades K-2 Math Interventions

- Teacher providing systematic and explicit instruction in small group
- Teacher using formative assessments to adjust instruction accordingly to meet the needs of the learners
- Teacher creating research-based lessons to meet the needs of the learners
- Teacher using visual representations such as number lines, graphs, problem solving models, manipulatives to teach mathematical concepts

# Goal Progress Monitoring

## GPM 2.1 (Reading)



# Reading PK – 2<sup>nd</sup> Grades Master’s Level (all students)

Board Progress Monitoring Report																						
Student Outcome Goal 2	Overall Goal Evaluation																					
<p>Students in 3rd grade Reading through English II performing at Master’s Level on STAAR EOC will increase from 10% in June 2018 to 30% by June 2024.</p> <p><b>GPM 2.1:</b> The percentage of students in Pre-K through 2nd Grade who perform at the Master’s Level as measured by the Istation Overall Reading Ability Index will increase by 11% in October 2019 to 30% by June 2024.</p>	<p><b>Progress Needed</b></p> <p><b>ISIP Reading, Grades PK-2 Master’s Level Performance for March, 2020; All Students</b></p> <table border="1"> <caption>ISIP Reading Performance Data</caption> <thead> <tr> <th>Year</th> <th>Performance (%)</th> <th>Type</th> </tr> </thead> <tbody> <tr> <td>2019-2020</td> <td>14%</td> <td>Actual</td> </tr> <tr> <td>2019-2020</td> <td>15%</td> <td>Target</td> </tr> <tr> <td>2020-2021</td> <td>20%</td> <td>Target</td> </tr> <tr> <td>2021-2022</td> <td>23%</td> <td>Target</td> </tr> <tr> <td>2022-2023</td> <td>26%</td> <td>Target</td> </tr> <tr> <td>2023-2024</td> <td>30%</td> <td>Target</td> </tr> </tbody> </table> <p>The graph to the right indicates the Master’s Level Reading performance for “all students” in Grades PK-2 for March 2020. In ISIP Reading, the measurement of “Level 5” is equivalent to Master’s Level performance. The target for 2019-2020 is 15%, and our actual achievement is 14%. We are 1% below target, but are in a good position to meet our goals moving forward. The 14% figure was calculated by taking the Level 5 performance for PK-Grade 2, measured in both English and Spanish, and averaging all 8 readings to arrive at an overall average.</p>	Year	Performance (%)	Type	2019-2020	14%	Actual	2019-2020	15%	Target	2020-2021	20%	Target	2021-2022	23%	Target	2022-2023	26%	Target	2023-2024	30%	Target
Year	Performance (%)	Type																				
2019-2020	14%	Actual																				
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2022-2023	26%	Target																				
2023-2024	30%	Target																				

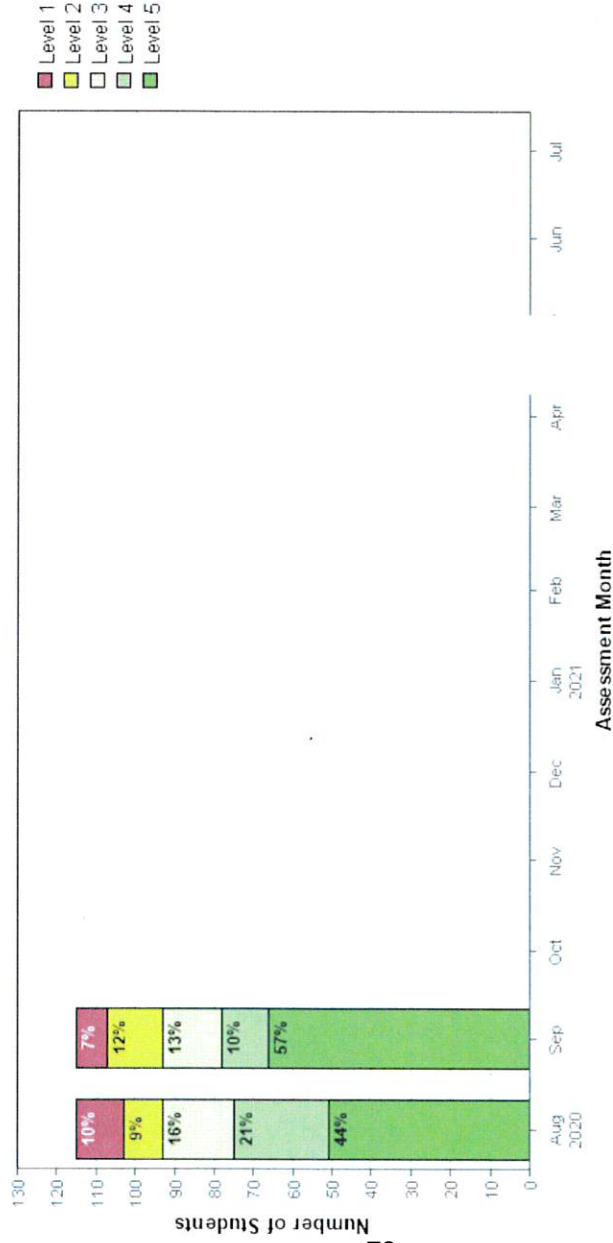


# ISIP™ Lectura Temprana results for Josefa L Sambrano Elem School

San Elizario Ind School Dist - 2020/2021



## Kindergarten - Overall Reading



Level 3	Level 4	Level 5
Approaches Grade Level	Meets Grade Level	Masters Grade Level
Approaches Grade Level or Above		
Meets Grade Level or Above		
Masters Grade Level		

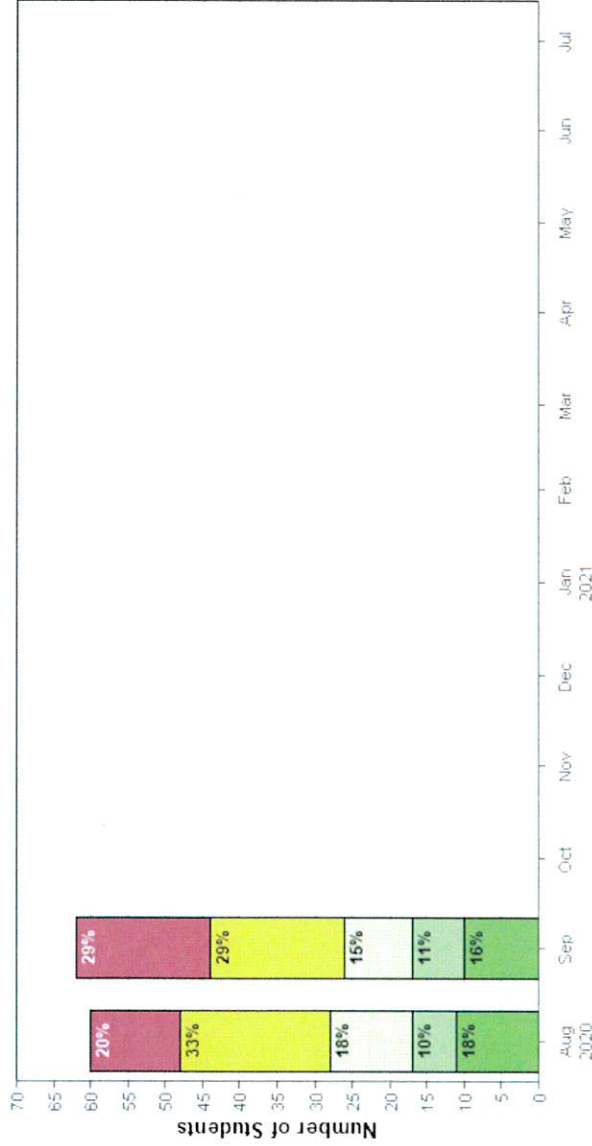
School	August			September			October			November			December			
	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5
Sambrano - Kinder	115	18	24	51	115	15	12	66								
<b>BOY Total Masters Level = 66</b>																



ISIP™ Early Reading results for San Elizario Ind School Dist

School Year 2020/2021

1st Grade - Overall Reading



- Level 1
- Level 2
- Level 3
- Level 4
- Level 5

Level 3	Level 4	Level 5
Approaches Grade Level	Meets Grade Level	Masters Grade Level
Approaches Grade Level or Above		
Meets Grade Level or Above		
Masters Grade Level		

Assessment Month

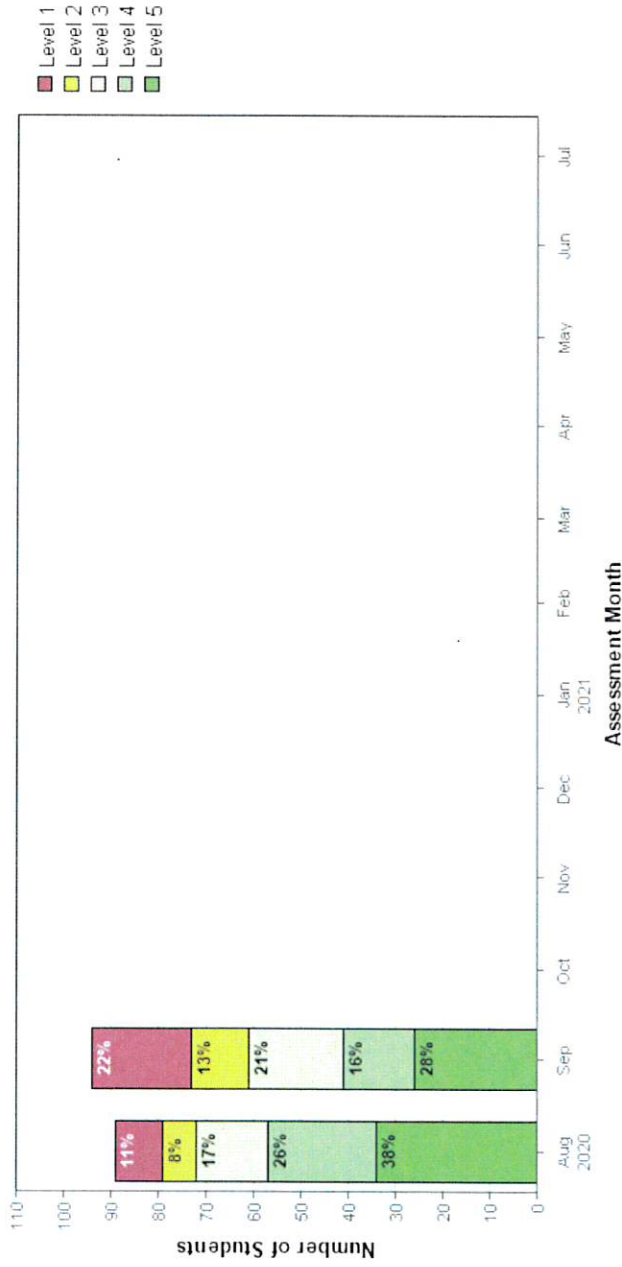
School	Aug	September	October	November	December
Sambrano- 1st Grade	# students: 60 Level: 3 Level: 4 Level: 5	# students: 62 Level: 3 Level: 4 Level: 5 Level: 7 Level: 10	# students: 60 Level: 3 Level: 4 Level: 5	# students: 60 Level: 3 Level: 4 Level: 5	# students: 60 Level: 3 Level: 4 Level: 5
<b>BOY Total Masters Level = 10</b>					

# ISIP™ Lectura Temprana results for San Elizario Ind School Dist

School Year 2020/2021



## 1st Grade - Overall Reading



- Level 1
- Level 2
- Level 3
- Level 4
- Level 5

Level 3	Level 4	Level 5
Approaches Grade Level	Meets Grade Level	Masters Grade Level
Approaches Grade Level or Above		
Meets Grade Level or Above		
Masters Grade Level		

School	August			September			October			November			December			
	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5
Sambrano- 1st Grade	89	15	23	34	94	20	15	26								
<b>BOY Total Masters Level = 26</b>																

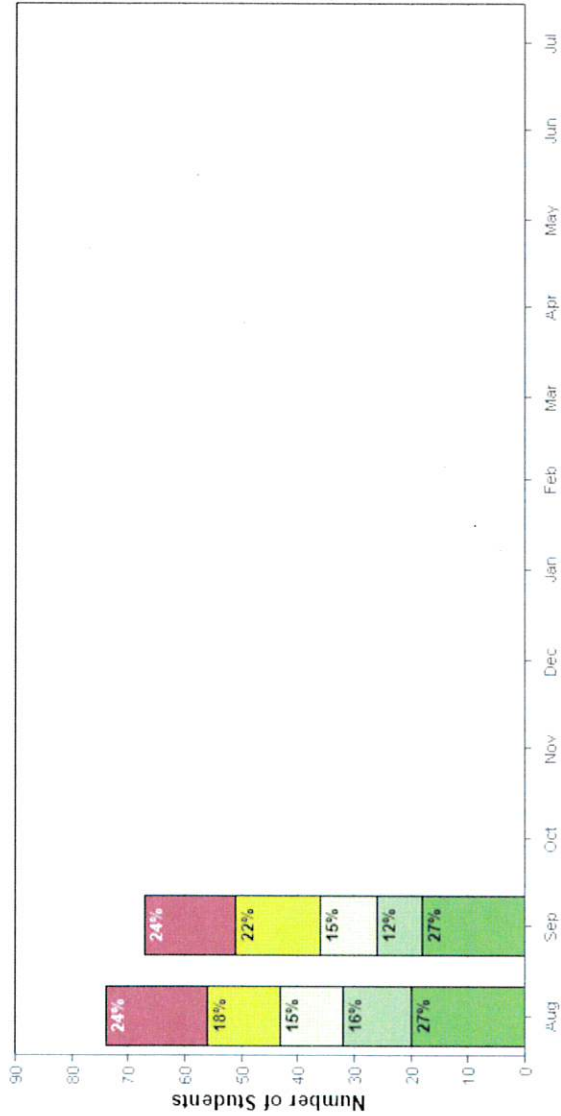


# ISIP™ Early Reading results for San Elizario Ind School Dist

School Year 2020/2021

## 2nd Grade - Overall Reading

- Level 1
- Level 2
- Level 3
- Level 4
- Level 5



Level 3	Level 4	Level 5
Approaches Grade Level	Meets Grade Level	Masters Grade Level
Approaches Grade Level or Above		
Meets Grade Level or Above		
Masters Grade Level		

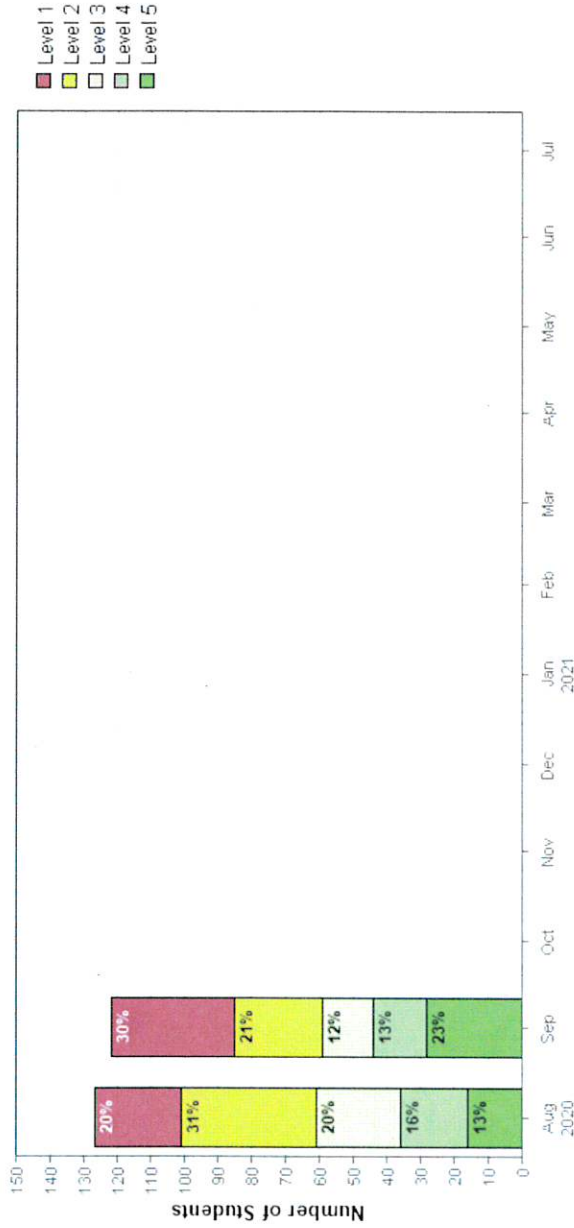
Assessment Month

School	August			September			October			November			December			
	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5	# students	Level 3	Level 4	Level 5
Sambrano-2nd Grade	74	11	12	20	67	10	8	18								
<b>BOY Total Masters Level = 18</b>																



ISIP™ Lectura Temprana results for San Elizario Ind School Dist  
 School Year 2020/2021

2nd Grade - Overall Reading



- Level 1
- Level 2
- Level 3
- Level 4
- Level 5

Level 3	Level 4	Level 5
Approaches Grade Level	Meets Grade Level	Masters Grade Level
Approaches Grade Level or Above		
Meets Grade Level or Above		
Masters Grade Level		

Assessment Month

School	August	September	October	November	December
Sambrano- 2nd Grade	# students: 127 Level 3: 25 Level 4: 20 Level 5: 16	# students: 122 Level 3: 15 Level 4: 16 Level 5: 28	# students: 127 Level 3: 25 Level 4: 20 Level 5: 16	# students: 127 Level 3: 25 Level 4: 20 Level 5: 16	# students: 127 Level 3: 25 Level 4: 20 Level 5: 16
<b>BOY Total Masters Level = 28</b>					

## **Grade PK Reading Interventions**

- Teachers provide small group instruction to meet the needs of all students
- Special programs instructional staff assist in providing reading interventions to students
- All interventions occur during the instructional day
- Teacher and Instructional Aides focus on letter sound and formation daily
- Daily routine of morning calendar is done to build phonemic awareness and letter recognition

# Grades K-2 Reading Interventions

- Teacher providing focus and targeted instruction based on data analysis
- Teacher working with small groups/ guided groups addressing student's needs or gaps using explicit and systematic lessons
- Teacher teaching research-based lessons to support diverse learners
- Teachers using formative assessments to assess student academic performances
- Teacher and student conferences focused on student goal setting

**Administrative Recommendation:  
Approve the progress of  
GPM 1.1 and 2.1 as presented.**





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## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Jesus Martinez, Support Services Director  
**Subject:** Consider and Possible Board Action on Agreement with The City of El Paso Regarding Closed Point of Dispensing Immunizations or Treatment in Public Health Emergency  
**Date:** October 14, 2020

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**HISTORY:** In efforts to assist the City of El Paso in coordinating a large-scale immunization emergency event as a control measure for an outbreak of communicable disease, SEISD would be provided with flu immunizations, which SEISD nursing staff would administer to SEISD employees.

**RATIONALE:** It would benefit the San Elizario Independent School District, staff and community. In addition, SEISD would assist the City of El Paso with its large-scale immunization efforts.

**BUDGET IMPACT:** The San Elizario ISD would provide the location and nursing personnel to administer immunizations to staff. The City of El Paso would provide the necessary amount of flu vaccines.

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends that the Board of Trustees approve the agreement as presented.

**Please check one:**     For approval     Report / Information only     Recognition only

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prophylaxis (employee population, number of family members, contractors, etc.) (to be provided to and kept on file with the City of El Paso's Department of Public Health).

d. To supply or arrange for all equipment, vaccine, supplies and personnel necessary to administer any vaccine or medication for the public health event/emergency.

e. To provide a designee with the authority to receive vaccinations from the City of El Paso Department of Public Health.

f. To provide regular updates to the City of El Paso Department of Public Health in regard to dispensing population, vaccination logistics and operations.

g. To train and educate all of the School District's staff that will be utilized in administering operations on School District's protocols and procedures.

h. To retrieve vaccines at the site chosen by the City and to provide security for said medication during transport.

i. To not charge any individuals for the administration of the vaccine provided through this Agreement.

j. To provide an emergency point of contact information to ensure timely notification of any events that may impact the operations.

k. To secure any unused vaccines and dispensing documentation until the time that a designee for the School District can receive and return to the City of El Paso Department of Public Health.

l. To compile and file an After Action Report (ARR) with the City of El Paso Department of Public Health identifying shortfalls and accomplishments of the operation.

### **III. OBLIGATIONS OF THE CITY**

City accepts the following obligations:

a. To notify the School District of a mass prophylaxis activation determination by previously established channels.

b. To provide mass prophylaxis dispensing specific training/education opportunities to School District's staff that School District has identified for such activity.

c. To provide pre-public health event/emergency planning and technical assistance, including training exercises regarding how to properly develop and implement School District's mass prophylaxis dispensing plan, supply lists, POD layouts, fact sheets, dispensing algorithms, etc.

d. To ensure readiness of medication for pick up by School District.

- e. To provide training on inventory management to staff designated by School District.
- f. To provide School District with the medical protocols regarding dispensing activities including but not limited to, dosing, follow-up procedures and releasable information regarding the public health event /emergency.
- g. To provide School District with consultation and assistance as needed and available for the given public health event/emergency.
- h. To make arrangements for the receipt of any unused vaccines/ medication as well as copies of dispensing documentation from School District after termination of the public health event/emergency.
- i. To provide technical assistance and consultation (After Action Report) to School District immediately after implementation of School District’s mass prophylaxis dispensing plan to determine what did or did not work and how to improve said plan, to the extent that said technical assistance and consultation is available.
- j. Compensation and Consideration. This Agreement does not obligate the City to purchase any items or to pay School District for the services described in this Agreement. The parties to this Agreement shall not exchange between each other goods or services for monetary remuneration.

#### **IV. MUTUAL AGREEMENTS**

The parties mutually agree as follows:

- a. After accomplishing the development of a mass prophylaxis dispensing plan and after being successfully trained by the City on said plan implementation, School District would be considered a Closed POD, defined as an entity that does not dispense medications to the “general public” but only the School District’s designated population to include employees and employees’ immediate family members.
- b. School District’s participation is completely voluntary. School District may not be available to participate as a Closed POD during a public health event/emergency. Alternatively, the City may choose to not utilize School District as a Closed POD during a public health event/emergency. If School District is unavailable or if the City chooses to not utilize School District as a Closed POD, School District would not be considered a Closed POD. If not considered a Closed POD by the City, then School District’s employees and employees’ family would be required to attend a public/open POD operated by the City of El Paso’s Department of Public Health and not be treated as or considered to be a Closed POD, despite the existence of this Agreement.

#### **V. NO INDEMNIFICATION**

The parties expressly agree that neither party shall have the right to seek indemnification or contribution from any other party for any losses, costs, expenses, or damages directly or indirectly arising, in whole or in part, from this Agreement.

## VI. EFFECTIVE DATE, TERM, AND TERMINATION

- a. The Effective Date of this Agreement shall be the last date appearing on the signature pages at the end of the Agreement.
- b. This Agreement shall begin on the Effective Date and shall terminate two years from the Effective Date unless terminated earlier in accordance with paragraph 6 (c) below.
- c. This Agreement may be terminated by either party after thirty (30) days written notice to the other party, via certified mail, return receipt requested.

## VII. NOTICES

All notices, communications, and reports under this Agreement shall be either hand delivered, faxed or mailed, postage prepaid in the United States Postal Service, to the respective parties at the respective addresses shown below, unless and until either party is otherwise notified in writing:

CITY	City of El Paso Attn: City Manager P.O. Box 1890 El Paso, TX 79950-1890 Telephone: 915-212-0033
COPY TO	City of El Paso Department of Public Health Director 5115 El Paso Drive El Paso, Texas 79905-2818 Telephone: 915-212-6502 Fax: 915-212-0167
SCHOOL DISTRICT	_____ ATTN: _____ _____, Texas _____ Telephone: Fax:

## VIII. HIPAA

The confidentiality of each patient's protected health information will be maintained and secured as mandated by the Health Insurance Portability and Accountability Act (HIPAA).

## IV. MISCELLANEOUS PROVISIONS

- a. Jurisdiction and Venue. This Agreement shall be governed and construed under the laws

of Texas. Venue shall be in El Paso County, Texas.

b. Severability. All agreements, covenants, or provisions contained herein are severable, and in the event any of them shall be held to be invalid by any court of competent jurisdiction, this shall be interpreted as though such invalid agreement, covenant, or provision were not contained herein.

c. Assignment. The parties may not assign the obligations or rights under this Agreement to any person or entity without the prior written consent of the other party. Any attempt to assign this Agreement without the consent of the City shall be considered an event of default and may be grounds to terminate the Agreement.

d. Independent Contractors. The parties are each independent contractors. No partnership, joint venture, or joint enterprise is intended to be created by this Agreement, nor any principal, agent, or employer/employee relationship. Neither party has, and neither party shall attempt to assert, the authority to make commitments for or to bind the other party to any obligation.

e. Entire Contract; Counterparts. The Agreement constitutes the entire contract between City and School District regarding the services to be provided. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original but all of which shall constitute one and the same document.

f. Amendment. No amendment or modification to this Agreement or any provision of this Agreement shall be effective unless in writing and agreed to by both parties.

g. Governmental Function. The parties expressly agree that, in all things relating to this Agreement, the City and School District are performing governmental functions, as defined by the Texas Tort Claims Act. The parties further expressly agree that every act or omission of the City or of School District that, in any way, pertains to or arises out of this Agreement falls within the definition of a governmental function.

h. Compliance with Laws. The parties acknowledge that each is subject to applicable federal and state laws and regulations, and policies and requirements of various accrediting organizations. Accordingly, each party will enforce compliance with all applicable laws, regulations, and requirements and will make available such information and records as may be reasonably requested in writing by the other party to facilitate its compliance, except for records that are confidential and privileged by law.

i. Headings. The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

j. Merger. This Agreement reflects the final, complete, and exclusive understanding of the parties, and may not be waived, altered, or modified except by written agreement of the parties.

*(Signature pages follow.)*

**Signature page for the City of El Paso, Agreement Regarding Mass Prophylaxis Dispensing Closed Point of Dispensing between City of El Paso and School District.**

APPROVED on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020

CITY OF EL PASO

\_\_\_\_\_  
Tomás González  
City Manager

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Roberta Brito  
Assistant City Attorney

\_\_\_\_\_  
Angela Mora, Acting Director  
Department of Public Health

*(School District's signature page on following page.)*

**Signature page for School District, Agreement Regarding Mass Prophylaxis Dispensing  
Closed Point of Dispensing between City of El Paso and School District.**

APPROVED on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020

San Elizario Independent School District

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Jesus Martinez, Support Services Director  
**Subject:** Consider and Possible Board Action on Agreement with The City of El Paso  
Regarding Open Point of Dispensing Immunizations or Treatment in Public  
Health Emergency  
**Date:** October 14, 2020

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**HISTORY:** In efforts to assist the City of El Paso in coordinating a large-scale immunization emergency event as a control measure for an outbreak of a communicable disease, the Support Services Operations Center was assessed. SEISD is able to provide access to its facility (SSOC) for the purpose of administering immunizations to members of the public.

**RATIONALE:** It would benefit the residents of San Elizario especially our students and the surrounding areas for SEISD to serve as an open point of dispensing flu vaccinations.

**BUDGET IMPACT:** The San Elizario ISD would provide the location and support for the event. The San Elizario ISD would also provide staffing if available to assist during the event.

**ADMINISTRATIVE RECOMMENDATION:** The Administration recommends that the Board of Trustees approve the agreement as presented.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

STATE OF TEXAS            )       **Agreement Regarding Open Point of Dispensing**  
  )       **Immunizations or Treatment in Public Health**  
COUNTY OF EL PASO    )       **Emergency (San Elizario Independent School District)**

This Agreement (“Agreement”) is entered into between the San Elizario Independent School District (“SEISD”), and the City of El Paso (“City”) a home rule Texas municipality. SEISD is an independent school district organized under the Texas Education Code, Chapter 11.

**WHEREAS**, under a grant from the Texas Department of State Health Services (“DSHS”), the City is required to plan and prepare for a public health emergency that may result from natural or man-made causes; and

**WHEREAS**, during such an emergency, it may be necessary to immunize or treat all or large numbers of people in the area served by the City and SEISD; and

**WHEREAS**, prior public health experience with mass immunizations has shown that schools are well suited to this activity due to their location within the community and the facilities available to school districts; and

**WHEREAS**, it would benefit the residents of El Paso, San Elizario, and the surrounding region for SEISD to serve as an open point of dispensing immunizations or treatment in a public health emergency.

**NOW THEREFORE**, in consideration of the mutual promises, covenants and conditions expressed hereinafter, be it known that the City and SEISD hereby enter into this Agreement as follows:

**I.       PURPOSE**

To assist in effectively responding to declarations by the Texas Department of State Health Services or the local health authority that large scale immunization or treatment is necessary as a control measure for an outbreak of communicable disease (“Emergency Event”), SEISD agrees to provide staffing (if available) and access to its facilities to the City as necessary to immunize or treat members of the public in response to a public health emergency. The City and SEISD agree to the terms, conditions, and responsibilities expressed in this Agreement.

**II.      OBLIGATIONS OF THE CITY**

1. The City will supply or arrange for all equipment, vaccine, medicine, and personnel necessary to administer any vaccine or medication for the Emergency Event.
2. The City will supply or arrange for all equipment and personnel necessary for staffing, security for City staff and medical equipment and supplies, and vehicular traffic control for the Emergency Event, except as described in Section III.
3. The City will be responsible for disposal of medical waste and for the cleaning of surfaces used by the City at a SEISD facility following said facility’s use for the Emergency Event.

The local health authority will provide written assurance of an SEISD facility's safety for use by SEISD after the Emergency Event has ended.

4. Nothing within the terms of this Agreement shall require the City to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.

### **III. OBLIGATIONS OF SEISD**

1. SEISD is responsible for allowing the use of its facilities, subject to availability, for the Emergency Event, and the use of all utilities (gas, electric, water, and telecommunications) normally associated with a facility's use.
2. SEISD is responsible for providing use of all rooms, fixtures, and equipment existing at a facility that the City regards as necessary for on-site use during the period of the Emergency Event.
3. SEISD will provide a minimum of one employee who has access to and will allow the City access to the rooms, fixtures, and equipment described above on-site during the period of the Emergency Event.
4. SEISD will provide security and maintain order in terms of crowd control on the facility campus during the Emergency Event.

### **IV. NO INDEMNIFICATION**

The parties expressly agree that neither party shall have the right to seek indemnification or contribution from any other party for any losses, costs, expenses, or damages directly or indirectly arising, in whole or in part, from this Agreement.

### **V. CONSIDERATION**

The parties agree that on the part of SEISD, the use of SEISD facilities and provision of SEISD employees, and on the part of the City, the use of City equipment, vaccines, medicine and provision of City employees, constitute sufficiently equivalent non-monetary consideration for this Agreement.

### **VI. TERM**

This Agreement shall be in effect from the date that it is signed by both parties and shall remain in place for a period of five (5) years unless terminated earlier by the parties in accordance with Section VII to this Agreement.

### **VII. TERMINATION & NOTICE**

This Agreement may be terminated by either party after thirty (30) days written notice to the other party, via certified mail, return receipt requested. All other notices, communications, and reports under this Agreement shall be either hand delivered, faxed or mailed, postage prepaid in the United States Postal Service, to the respective parties at the respective addresses shown below, unless and until either party is otherwise notified in writing:

CITY: City of El Paso  
 Attn: City Manager  
 P.O. Box 1890  
 El Paso, TX 79950-1890  
 Telephone: 915-212-0033  
 Fax: 915-212-0034

COPY TO: City of El Paso Department of Public Health  
 Director  
 5115 El Paso Drive  
 El Paso, Texas 79905-2818  
 Telephone: 915-212-6502  
 Fax: 915-212-0167

SEISD San Elizario Independent School District  
 ATTN: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_, Texas, \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Fax: \_\_\_\_\_

**VIII. MISCELLANEOUS PROVISIONS**

8.1 Jurisdiction and Venue. This Agreement is entered into in the City and County of El Paso, Texas, and shall be governed and construed under the laws of Texas. Venue shall be in El Paso County, Texas.

8.2 No Waiver. Failure by either party on one or more occasions to exercise one or more of its rights hereunder shall not be construed as a waiver of such right or rights and the rights granted hereunder are in addition to those available under law and equity.

8.3 Severability. All agreements, covenants, or provisions contained herein are severable, and in the event any of them shall be held to be invalid by any court of competent jurisdiction, this shall be interpreted as though such invalid agreement, covenant, or provision were not contained herein.

8.4 Captions. The captions of the various sections of this Agreement are for convenience of reference only and shall not alter the terms and conditions of this Agreement.

8.5 Assignment. The parties may not assign the obligations or rights under this Agreement to any person or entity without the prior written consent of the other party. Any attempt to assign this Agreement without the consent of the City shall be considered an event of default and may be grounds to terminate the Agreement.

8.6 Independent Contractors. The parties hereto are each independent contractors. No partnership, joint venture, or joint enterprise is intended to be created by this Agreement, nor any principal, agent, or employer/employee relationship. Neither party has, and neither party shall attempt to assert, the authority to make commitments for or to bind the other party to any obligation.

8.7 Current revenues. Any financial obligations by either party hereunder shall be paid solely from current revenues available to that respective party.

8.8 Amendment. No amendment or modification to this Agreement or any provision of this Agreement shall be effective unless in writing of equal dignity hereto.

8.9 Other. No provision in this Agreement that purports to impose an obligation or restriction not permitted by applicable law shall be enforceable.

8.10 Governmental Function. The parties expressly agree that, in all things relating to this Agreement, the City and SEISD are performing governmental functions, as defined by the Texas Tort Claims Act. The parties further expressly agree that every act or omission of the City or of SEISD that, in any way, pertains to or arises out of this Agreement falls within the definition of a governmental function.

8.11 Compliance with Laws. The parties acknowledge that each is subject to applicable federal and state laws and regulations, and policies and requirements of various accrediting organizations. Accordingly, each party will enforce compliance with all applicable laws, regulations, and requirements and will make available such information and records as may be reasonably requested in writing by the other party to facilitate its compliance, except for records that are confidential and privileged by law.

## **IX. HIPAA**

The parties agree to maintain and secure the confidentiality of the patient's protected health information as mandated by the Health Insurance Portability and Accountability Act (HIPAA).

## **X. MERGER CLAUSE**

This Agreement reflects the final, complete, and exclusive understandings of the parties hereto, and may not be waived, altered, or modified except by written agreement of the parties.

*(Signature pages follow.)*

**Signature page for the City of El Paso, Agreement Regarding Open Point of Dispensing between City of El Paso and School District.**

APPROVED on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF EL PASO

\_\_\_\_\_  
Tomás González  
City Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Roberta Brito  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Angela Mora, Interim Director  
Department of Public Health, Director

**Signature page for School District, Agreement Regarding Open Point of Dispensing  
between City of El Paso and School District.**

APPROVED on this the \_\_\_\_\_ day of \_\_\_\_\_, 2020

San Elizario Independent School District

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_



San Elizario ISD  
 P.O. Box 920  
 San Elizario, TX 79849  
 Phone 915.872.3900  
 Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Consider and possible Board action to cancel existing interlocal agreement for school resource officers with the County of El Paso, Texas with an ending date of July 31, 2021 and approval of new interlocal agreement for school resource officers with the County of El Paso, Texas commencing on October 1, 2020 and ending on September 30, 2024  
**Date:** October 14, 2020

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**HISTORY:** The existing interlocal agreement for school resources officers with the County of El Paso, Texas with an ending date of July 31, 2021 had an original starting date of August 1, 2019 and was originally approved on July 10, 2019.

**RATIONALE:** The purpose of this agenda item is to cancel the existing interlocal agreement and to approve the new interlocal agreement with lower fees for School Resource Officers made possible with grant funding that the County of El Paso, Texas received from the U.S. Department of Justice.

**BUDGET IMPACT:** The comparison in fees between the agreements is seen below:

*Existing Interlocal Agreement Fees for 2 School Resource Officers*

Term	Amount
August 1, 2019 – July 31, 2020	\$144,849.44
August 1, 2020 – July 31, 2021	\$147,022.18

*New Interlocal Agreement Fees for 2 School Resource Officers*

Term	Amount	Note
October 1, 2020 – September 30, 2021	\$28,697.43	25% match of total cost
October 1, 2021 – September 30, 2022	\$28,697.43	25% match of total cost
October 1, 2022 – September 30, 2023	\$28,697.43	25% match of total cost
October 1, 2023 – September 30, 2024	\$157,269.16	100% match of total cost

**ADMINISTRATIVE RECOMMENDATION:** The administrative recommendation is to cancel the existing interlocal agreement and to approve the new interlocal agreement with the County of El Paso, Texas for School Resource Officers.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

## **INTERLOCAL AGREEMENT FOR SCHOOL RESOURCE OFFICERS**

This Agreement is entered into between the COUNTY OF EL PASO, TEXAS (“County”) and the SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT (“SEISD”) by and through their duly authorized officials, pursuant to the Interlocal Cooperation Act.

### **RECITALS**

WHEREAS, the County of El Paso and the San Elizario Independent School District are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code; and

WHEREAS, the County of El Paso has received grant funding (“the Grant”) from the U.S. Department of Justice, Office of Community Oriented Policing Services; and

WHEREAS, the Grant provides funding to law enforcement agencies in an effort to increase their community policing capacity and crime prevention efforts; and

WHEREAS, the Grant is intended to benefit communities within the County of El Paso’s primary law enforcement jurisdiction;

WHEREAS, the San Elizario Independent School District is within the County of El Paso’s primary law enforcement jurisdiction; and

WHEREAS, the County of El Paso and the San Elizario Independent School District desire to join forces to conduct a program of School Based Policing through School Resource Officers; and

WHEREAS, each Party specifies that it will pay for the performance of these functions of government from current revenues available to the paying Party; and

WHEREAS, this Agreement for interlocal cooperation for the County of El Paso to provide school resource officers to the San Elizario Independent School District benefits the citizens and constituents of all jurisdictions concerned; and

FOR THESE REASONS, and in consideration of the mutual promises contained in this Agreement, the County of El Paso and the San Elizario Independent School District mutually agree as follows:

### **I. SCOPE OF SERVICES**

A. Officers Provided. The El Paso County Sheriff’s Office will provide two (2) School Resource Officers to SEISD. Each School Resource Officer will work a 40-hour week, except during vacations, sick leave, and any other time off officers are allowed or required to have in accordance with the contracts between the El Paso County Sheriff’s Office, COUNTY, and the El

Paso County Sheriff's Officers Association, as well as any training the School Resource Officers may be required to attend. School Resource Officers shall be entitled to a one-half (1/2) hour paid lunch period and will be subject to emergency calls during lunch. COUNTY is not obligated to replace any School Resource Officers who have been granted any leave time, including any extended leave. School Resource Officers will be assigned primary duties at secondary schools within SEISD. School Resource Officers will perform duties at feeder schools when required. School Resource Officers will at all relevant times be employees of the El Paso County Sheriff's Office and will be subject to the rules and regulations of the El Paso County Sheriff's Office.

B. Communications. School Resource Officers will carry COUNTY issued portable radios, pagers, or other portable communications equipment. Arrangements may also be made for school officials to contact School Resource Officers via such portable equipment or equipment provided by SEISD.

C. School Resource Officers Duty & Training. School Resource Officers shall operate according to El Paso County Sheriff's Office policies and procedures. School Resource Officers shall at no time act as substitute teachers, nor shall School Resource Officers be utilized to provide sole supervision of a class of students. School Resource Officers will be scheduled to attend and participate in mandatory training as set out by law, policy, or Grant requirements. Training includes completion of the National Association of School Resource Officers 40 hour basic training course by each School Resource Officer. School Resource Officers may also participate in reasonable training programs that directly affect the School Resource Officers' ability and skills as School Resource Officers or that enhance School Resource Officers' law enforcement careers. During training, School Resource Officers will be absent from assigned schools.

D. Response to Law Enforcement Incidents. School Resource Officers may be contacted by SEISD to deal with law enforcement situations that exceed SEISD's ability to handle special situations that require a rapid police response or the special knowledge or expertise that a School Resource Officer offers.

- a. The School Resource Officer will take permissible enforcement action when appropriate and within the School Resource Officer's discretion; however, nothing in this agreement shall create any legal duties to provide additional police protection, which may already exist as to the public.
- b. Nothing in this Agreement shall prohibit SEISD personnel from utilizing the 9-1-1 reporting system, nor shall it prohibit or limit the use of SEISD security guards to handle or supplement calls for service. Use of 9-1-1 is encouraged for emergency and/or priority calls, even if a School Resource Officer is also called.
- c. School Resource Officers shall not be responsible for handling administrative or minor, non-priority incidents typically handled by SEISD security guards.
- d. School Resource Officers will maintain a close working relationship with SEISD security guards. School Resource Officers and security guards may exchange information regarding suspects, incidents, and/or potential problems.
- e. Except in extreme emergencies, School Resource Officers should not be called away from class to handle incidents.

E. Reassignment for Emergency Response. The El Paso County Sheriff's Office reserves the right to assign a School Resource Officer to other police functions in the event of an emergency at the direction of the Sheriff or his designee or according to Sheriff's Office policy. For purposes of this paragraph, "emergency response" means a coordinated law enforcement response to an unpredictable event that does not occur during a typical Sheriff's Office workday. Such events include, but are not limited to, natural disasters, riots, acts of terrorism, or other acts of violence or nature that require a large law enforcement mobilization.

F. Off-Duty Assignments. School Resource Officers may work part time, off duty jobs at approved school functions, subject to El Paso County Sheriff's Office guidelines and approval. Such off-duty employment will be pursuant to individual agreement and will be considered outside employment as defined by the Sheriff and the contract between COUNTY and the El Paso County Sheriff's Officers Association.

G. Office & Supplies. SEISD will provide School Resource Officers with office space that is equipped with a computer and telephone available for the use by the School Resource Officers. Such office will function as a general workstation and be provided at no cost to COUNTY. SEISD will also provide office supplies and equipment required by School Resource Officers for performance of their duties, at no cost to COUNTY.

H. Employee of County. School Resource Officers shall remain employees of COUNTY and shall not be considered employees of SEISD. COUNTY shall be solely responsible for all salary, benefits, and other rights to which School Resource Officers may be entitled. SEISD's obligation shall be to reimburse COUNTY as provided in this Agreement.

I. Supervision. Assigned El Paso County Sheriff's Office personnel shall supervise School Resource Officers. While on SEISD campuses or facilities, School Resource Officers shall communicate with the principal or facility administrator on a daily basis and take reasonable steps to address security concerns raised by these officials. School Resource Officers shall provide a verbal briefing to school administrators upon request and to the extent reasonable, given the School Resource Officer's schedule and any emergency that may arise.

J. Information Sharing. Communication and information sharing is essential to the success of the School Based Policing program. Sharing of information will be governed by the Texas Constitution and Statutes, the Texas Administrative Code, El Paso County Sheriff's Office policies and procedures, and SEISD policies and procedures, as well as federal privacy laws.

- a. School Resource Officers shall inform SEISD school officials of arrests and detentions when required by state law. Upon request by SEISD school officials, School Resource Officers shall also provide information regarding other arrests, detentions, and investigations if such disclosure would not violate state law or El Paso County Sheriff's Office policies and procedures and would not otherwise interfere with the detection, investigation, or prosecution of crime. Furthermore, if a School Resource Officer is aware of information on a student which reflects that the student is in violation of school policies, the School Resource Officer may forward that information to SEISD school officials.

- b. School Resource Officers shall have access to any public records maintained by SEISD to the extent allowed by law. School Resource Officers may need confidential information in emergency situations based on the seriousness of the threat to someone's health or safety, time sensitivity, and the direct relationship of the information to the emergency.

## **II. TERM OF AGREEMENT**

This Agreement shall commence on the 1st day of October 2020 and shall terminate on the 30th day of September 2024, regardless of the date of execution of this Agreement.

## **III. COMPENSATION**

A. For services provided from the 1st day of October 2020 through the 30th day of September 2021, SEISD shall pay COUNTY Twenty Eight Thousand Six Hundred Ninety Seven and 43/100 Dollars (\$28,697.43), which represents the required 25% match for the Grant.

B. For services provided from the 1st day of October 2021 through the 30th day of September 2022, SEISD shall pay COUNTY Twenty Eight Thousand Six Hundred Ninety Seven and 43/100 Dollars (\$28,697.43), which represents the required 25% match for the Grant.

C. For services provided from the 1st day of October 2022 through the 30th day of September 2023, SEISD shall pay COUNTY Twenty Eight Thousand Six Hundred Ninety Seven and 43/100 Dollars (\$28,697.43), which represents the required 25% match for the Grant.

D. For services provided from the 1st day of October 2023 through the 30th day of September 2024, SEISD shall pay COUNTY One Hundred Fifty Seven Thousand Two Hundred Sixty Nine and 16/100 Dollars (\$157,269.16), which represents the required 100% match for the Grant.

E. After the School Resource Officers' assigned working hours, SEISD shall pay associated overtime costs at a rate mandated by the contract between COUNTY and the El Paso County Sheriff's Officers Association. Such overtime will be billed to SEISD on a quarterly basis. Any overtime to be paid by SEISD must be authorized, in advance, by SEISD.

F. When a School Resource Officer is absent from an assigned school for more than ten (10) consecutive work days, SEISD will cease being billed for that School Resource Officer's salary and benefits beginning on the eleventh (11<sup>th</sup>) day of the School Resource Officer's absence, unless the Sheriff, at his discretion, assigns another Sheriff's Office deputy to fulfill the duties of the School Resource Officer during the School Resource Officer's absence. Billing will not resume until the School Resource Officer returns to regular duty at the School Resource Officer's assigned school. In the event that both School Resource Officers are absent from duty, the El Paso County Sheriff's Office will notify SEISD.

G. This Agreement is based on a 365-day calendar year and payments shall be due, payable, and owing regardless of whether school is in session. School Resource Officers may be made available for summer school and to patrol areas within SEISD boundaries during summer break

and school holidays when no students are in session, except during holidays designated under the contract between COUNTY and the El Paso County Sheriff's Officers Association.

H. Payment shall be made to COUNTY on a quarterly basis and shall be due on the tenth (10<sup>th</sup>) day after receipt of an invoice for services under this Agreement.

I. Payments submitted under this Agreement shall be made payable to the County of El Paso, Attn: El Paso County Auditor, 800 E. Overland, Room 406, El Paso, Texas 79901.

#### **IV. TERMINATION**

This Agreement may be terminated by either Party, if the Party does not have sufficient funding available or otherwise allocated to cover the terminating Party's obligations under this Agreement, by written notice received via certified mail at least sixty (60) days in advance of the effective date of termination. Upon termination, any amounts accrued and due under this Agreement shall be paid as otherwise scheduled herein.

#### **V. MISCELLANEOUS**

A. Notice. Unless otherwise provided herein, all notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand or sent by certified mail, return receipt requested, postage prepaid and addressed to the appropriate party at the following address or to any other person at any other address as may be designated in writing by the Parties. Notices are effective upon receipt. Parties may change their notice information in the same manner.

COUNTY: Richard D. Wiles  
El Paso County Sheriff  
3850 Justice Dr.  
El Paso, Texas 79938

SEISD: Dr. Jeannie Meza-Chavez  
Superintendent, San Elizario Independent School District  
1050 Chicken Ranch Rd.  
San Elizario, Texas 79849

B. Governing Law. This Agreement and the rights and obligations of the Parties hereto shall be governed by, and construed according to, the laws of the State of Texas, except as specifically noted. Venue shall lie in El Paso County, Texas.

C. Entire Agreement; Amendment. This Agreement constitutes the entire agreement of the Parties. This Agreement shall not be modified or changed unless the same is in writing and signed by the respective Parties hereto or as permitted by Subsection D, below. All prior negotiations, agreements, and understandings with respect to the subject matter of this Agreement are superseded hereby.

D. Addendums; Memorandums of Understanding. SEISD and the El Paso County Sheriff's Office may add addendums or memorandums of understanding ("clarifying documents") to this Agreement to further clarify this Agreement without further approval of each Party's governing board; provided, however, that such clarifying documents must be consistent with this Agreement and may not have any fiscal impact or cost beyond the scope of this Agreement. In the event of any discrepancy between any such clarifying documents and this Agreement, this Agreement shall govern. An official with general authority to approve policies or procedures of that entity shall execute any such clarifying documents.

E. Waiver of Breach. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

F. Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect and enforceable in accordance with its terms.

G. Force Majeure. Neither party shall be held responsible for any delay or failure in performance to the extent that such delay or failure is caused by fire, flood, explosion, war, strike, embargo, government regulation, civil or military authority, acts of God, acts or omissions of carriers, or other similar causes beyond their control.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement in their official capacities, with legal authority to do so.

**COUNTY OF EL PASO**

\_\_\_\_\_  
Ricardo A. Samaniego  
County Judge, County of El Paso

Date: \_\_\_\_\_

AGREED:

\_\_\_\_\_  
Richard D. Wiles  
El Paso County Sheriff

DRAFT

**SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT**

\_\_\_\_\_  
Dr. Jeannie Meza-Chavez  
Superintendent, San Elizario Independent School District

Date: \_\_\_\_\_

DRAFT



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Dr. Rogelio Segovia, Associate Superintendent  
**Subject:** Texas OnCourse Data Sharing Agreement  
**Date:** October 14, 2020

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### HISTORY:

Texas OnCourse focuses on improving college, career, and military readiness throughout the state. This initiative is the most comprehensive for college and career advising in the nation. Texas OnCourse has been in existence since 2017 and it helps students with career planning. (TexasOncourse.org, 2019)

### RATIONALE:

This agreement would allow the University of Texas at Austin and the San Elizario Independent School District to share data regarding the implementation and impact of the Texas OnCourse program on students and educators.

### BUDGET:

There is not an impact to the budget.

### ADMINISTRATIVE RECOMMENDATION:

The administration recommends that the Board of Trustees approve the data sharing agreement between the University of Texas at Austin and the San Elizario Independent School District.

**Please check one:**    For approval    Report / Information only    Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

## DATA SHARING AGREEMENT

This Data Sharing Agreement (“Agreement”) is made between The University of Texas at Austin, Austin, Texas (“University”), an institution of higher education created by the Constitution and laws of the State of Texas under The University of Texas System (“System”) and San Elizario Independent School District, a public school district with its principal place of business at 1050 Chicken Ranch Rd, San Elizario, TX 79849 (“Sponsor”).

### RECITALS

- A. University and Sponsor wish to exchange data owned by Sponsor.
- B. For the purposes of this agreement, “Data” refers to the information identified herein that has been collected and recorded from the Sponsor and consists primarily of confidential Business information and unless specifically indicated otherwise, is not subject to U.S. export control laws.
- C. Sponsor wishes to provide data to University to facilitate the evaluation of the implementation and impact of Texas OnCourse programs on student, educator, school, and district outcomes. These outcomes are described further below.

### Article 1. Term

This Agreement shall be effective as of July 17, 2020 (the “Effective Date”). This Agreement will terminate five (5) years from the effective date of this agreement. Continued use of the Data will require execution of a new Data Agreement as specified in paragraph 8.1.

### Article 2. Sponsor Responsibilities

- 2.1 Sponsor shall provide University with original electronic format copies of data consisting of data as appended in Exhibit A.

### Article 3. University Responsibilities

- 3.1 Sponsor shall provide copies of the Data in electronic format for use by the Principal Investigator (P.I.) of Texas OnCourse Matthew S. Giani, PhD, with a principal address at 3200 Red River St., Austin, Texas 78705.

- 3.2 These Data will be used by the P.I. in connection with the evaluation of Texas OnCourse, a State program as defined by 34 CFR §99.35 and sponsored by the Texas Legislature. This evaluation may include both an implementation evaluation to examine how and to what extent the Sponsor implements Texas OnCourse, as well as an impact evaluation to examine the impact of Texas OnCourse on student, educator, school, and district outcomes. These outcomes may include student and educator knowledge of topics related to college, career, and military readiness; student behavior and engagement in education; and student achievement and attainment in education. Student-level data collected through this agreement may also be linked to the P-20/Workforce Data Repository as described in the Texas Education Code §33.009(f) in order to investigate these longitudinal outcomes. Texas OnCourse maintains an agreement with the Texas Education Research Center, one of the centers for education research described in Texas Education Code §1.005, for the purposes of this evaluation.
- 3.3 Acknowledgements. University agrees to acknowledge the contribution of the Sponsor's Data to Study Investigators in any and all oral and written presentations, disclosures, or publications resulting from any and all analyses of Data.
- 3.4 University will destroy all original copies of the Data when the five (5) years have elapsed from the effective date of this Agreement. Further use of the Data beyond that time requires completion of a new Data Agreement.
- 3.5 Collaborations. If the evaluation involves collaboration with other Investigators, including third-party evaluators contracted by the University and/or Texas OnCourse, then the University will inform Sponsor of any such collaborations and the Co-PI will comply with all policies and procedures described in this Agreement. In addition, the Co-PI will acknowledge the source of the data by including language similar to the following either in the acknowledgment or in the text of the manuscript: 'This manuscript was prepared using a limited access dataset obtained from [*name of Sponsor*]'.
- 3.6 University acknowledges that Sponsor provides data as is and does not warrant data.
- 3.7 No Distribution. University agrees to retain control over Data, and further agrees not to transfer Data, with or without charge, to any other entity or any individual apart from University collaborators on the Research Project.

- 3.8 Non-Data. Notwithstanding the definition of “Data” or the agreed Terms and Conditions of this Data Agreement, University’s obligations under this Data Agreement shall not extend to any information:
- (a) that can be demonstrated to have been publicly known at the time of disclosure; or
  - (b) that can be demonstrated to have been in the possession of or that can be demonstrated to have been readily available to University from another source prior to the disclosure; or
  - (c) that becomes part of the public domain or publicly known by publication or otherwise, not due to any unauthorized act by University; or
  - (d) that can be demonstrated as independently developed or acquired by University without reference to or reliance upon Data provided under this Agreement; or
  - (e) that is required to be disclosed by law, provided the University takes responsible and lawful actions to avoid and/or minimize such disclosure.

#### **Article 4. Sponsor Rights**

- 4.1 As owner of the data, Sponsor will have unlimited rights to distribute data in the electronic format and receive copies of any pre-publication manuscripts for review and comment with the P.I.

#### **Article 5. University Rights**

- 5.1 University shall be allowed to utilize Data as described in Exhibit A to support the evaluation of Texas OnCourse, a state-sponsored program, as provided by 34 CFR §99.35.
- 5.2 Publication. Prompt publication or other public disclosure of the Study results of the Research Project is encouraged. University agrees to provide to the Sponsor a copy of any manuscript or other disclosure document thirty (30) days in advance of submission for publication, in order to ensure compliance with the confidentiality requirements set forth in paragraph 3 of this Agreement.

#### **Article 6. Confidentiality Provision**

- 6.1 Both parties to this Agreement are required by law to adhere to the confidentiality of student information according to the Family Educational Rights and Privacy Act of 1974

(FERPA) and the implementing regulations found in 34 CFR § 99. FERPA is specifically referenced in the Texas Public Information Act as an exception to records that are subject to disclosure to the public (Texas Govt. code 552.001 et seq.). FERPA allows educational institutions to disclose students' personally identifiable information (PII) to another entity if certain conditions are met (34 CFR §99.31).

- 6.2 The District authorizes the University to receive student-level data without obtaining parental consent in order to evaluate Texas OnCourse, a State program as defined by CFR § 99.35, which specifies that “authorized representatives of the officials or agencies headed by officials listed in [CFR] § 99.31(a)(3) may have access to education records in connection with an audit or evaluation of Federal or State supported education programs.” For the purposes of this Agreement, Sponsor designates University as an authorized representative of the public school district identified in the preamble.
- 6.3 While in possession of FERPA records and data, only persons authorized to access the student data collected through this agreement will be granted access as required by FERPA. The University will not disclose any PII that allows for the identification of individual students, apart from disclosures to Collaborators as described by § 3.5 of this agreement, and will destroy all student-level data within five (5) years of the completion of the studies. All persons authorized to have access to student data understand that under FERPA they can be held individually liable for any and all applicable criminal and civil penalties imposed for breach of confidentiality.

#### **Article 7. Liability**

- 7.1 To the extent authorized under the Constitution and laws of the State of Texas, each Party shall indemnify and hold harmless the other Party from liability, claims, losses, demands, fines, penalties, and damages, including without limitation, reasonable attorney fees, which may result from or under the obligations of this Agreement. However, one Party will not indemnify and hold harmless the other Party from any claims, losses, demands, fines, penalties or other causes of action that may result directly or indirectly from the negligence or misconduct of the other Party.

#### **Article 8. Termination**

8.1 This Agreement may be terminated by the written agreement of one or both parties.

**Article 9. General**

9.1 This Agreement constitutes the entire and only agreement between the parties relating to the data sharing, and all prior negotiations, representations, agreements and understandings are superseded hereby. No agreements altering or supplementing the terms hereof may be made except by means of a written document signed by the duly authorized representatives of the parties.

9.2 This Agreement shall be governed by, construed, and enforced in accordance with the internal laws of the State of Texas.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

THE UNIVERSITY OF TEXAS AT AUSTIN

SPONSOR

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **Exhibit A. Summary of Sponsor's Data Provided**

Sponsor shall provide University with original electronic format copies of data consisting of the following:

- Student-level data for middle school and high school students enrolled in the school district:
  - First name, Last name, date of birth (DOB), TEA ID#, and District/Local ID
  - College application, acceptance, matriculation
  - Student coursetaking, credit, and grade information
  - Student standardized test scores (EOC, SAT/ACT, TSIA)
  - Student high school readiness, as measured through the TXOC High School Readiness Pre- and Post-Surveys
- Educator data
  - First name, Last name, DOB, ID# (if available), and role
  - Educator CCMR knowledge, as measured through the TXOC CCMR Knowledge Assessment
- Structures, policies, and resources to support CCMR at the middle and high school level, if available, collected through interviews and/or surveys administered by TXOC
  - Strategic plan/ goals for CCMR
  - CCMR courses/ advisory schedule
  - Community-based organizations operating within the campus/district
  - Staff assignments to CCMR and associated training/PD
  - Caseload specification for school counselors and advisers (i.e. the specific students advised with personally identifiable student information)
  - CCMR communication plans for students and families
  - Events and activation on campus/district
  - How districts use data to inform or evaluate CCMR strategy
  - Endorsements, CTE programs of study and industry-based certifications offered
- Texas OnCourse implementation and perceptions data, collected through interviews and/or surveys administered by TXOC
  - How district leaders, school leaders, and campus educators use TXOC engagement data
  - How district leaders, school leaders, and campus educators use DataDive
  - How educators use the curriculum guide
  - Perceptions of TXOC resources and supports collected via survey

### **List or Summary of University's Data Provided**

The University shall provide Sponsor with original electronic format copies of data consisting of the following:

- Texas OnCourse Academy
  - Reports including district educators registered, modules completed, badges earned, dates of modules/badges
- Student Engagement in Texas OnCourse
  - Students registered, metrics on use of MiddleGalaxy and MapMyGrad
- College and Career Knowledge Assessment
  - Educator assessment data
  - Student assessment data



Dear Commissioner Morath,

We, the Board of Trustees and the Superintendent of the San Elizario Independent School District, are writing to inform you of continuing and growing concerns about the pandemic's impact on our District, our students, our employees and our community at large. Put simply, our small, agricultural community has been devastated by the effects of Covid-19 and TEA has failed to acknowledge and address the unique frustrations that we and other comparably sized districts face. To date, TEA has failed to provide school districts with any meaningful waivers as they relate to this school year's funding requirements, student attendance requirements and standardized testing.

First, we ask that you revisit your decision to continue the STAAR test and other accountability measures this school year. We closely monitor TEA guidance and it is our understanding that there will be no waivers nor exceptions made for conducting and complying with the State of Texas Assessments of Academic Readiness (STAAR) program, T-TESS and A-F State Accountability Ratings. Your decision to do so fails to fully acknowledge and address the very real and practical concerns raised by so many school districts across the state. We sincerely and respectfully invite you to our community in San Elizario, Texas, to walk our hallways, sit in on classroom instruction, attend virtual classes and meet with district leaders, students, parents, teachers, and other stakeholders to understand the daunting and grave nature of our new "normal" as a result of the Covid-19 pandemic.

Second, we ask that you provide us with the guidance and authority for decision-making at the local level to meaningfully address the organizational and operational needs of our District. Some of these needs include the following:

- Allow school districts to determine in-person instruction based on local health conditions without penalty to funding
- Fully fund districts regardless of the mode of instruction (face-to-face, synchronous and asynchronous) the entire school year
- Suspend the STAAR
- Suspend the A-F system of accountability
- Provide additional funding to supplement costs incurred by districts due to COVID-19 safety precautions
- Establish a hold harmless for Average Daily Attendance (ADA) for the entire school year
- Simplify attendance accounting for synchronous and asynchronous learning

OFFICE OF THE SUPERINTENDENT

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SAN ELIZARIO INDEPENDENT SCHOOL DISTRICT

SOARING TO EXCELLENCE

Third, we ask that you rectify the short-sighted and offensive public remarks you recently made concerning educators. During a virtual fireside chat regarding the state of public education, you brushed aside all sincere pleas by school districts to suspend the STAAR test this year, opining that “[t]eaching without some form of testing is *just talking*.” Your statement cannot be more fundamentally flawed. Although your “expectation” is that “we should be able to assess” our students in April, you ignore the hurdles, barriers, and real-life changes students and teachers face leading up to these spring-time assessments. You also assume that the STAAR test remains an effective tool for assessing student learning without any regard to the variables brought about by Covid-19—and its particularly devastating and disproportionate impact on minorities, like the predominantly Hispanic population we serve. Simply put, there are very real equity issues that will be further aggravated by TEA’s shortcomings in response to this deadly virus.

In your words, “[t]o succeed, we must first make school safe for students, staff, teachers and families.” We agree. Time is of the essence, Commissioner, and this pandemic’s history will judge us all by the leadership we exemplified, our swift and deliberate action, our deference to science and real data along with our sincere mitigation efforts, and the level of attention and compassion provided to our parents, school children, their teachers, and the communities we proudly serve.

Respectfully,

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Sandra Licon, Board President

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Dr. Jeannie Meza-Chavez  
Superintendent

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Irene D. Jaquez, Board Vice-President

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Fernie Madrid, Board Secretary

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Rebecca M. Romero, Board Trustee

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Eduardo Chavez, Board Trustee

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Myrna Hernandez, Board Trustee

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Michelle Garcia, Board Trustee

OFFICE OF THE SUPERINTENDENT

Minutes of Regular Meeting and Public Hearing by Videoconference During Disaster Due to COVID - 19  
The Board of Trustees  
San Elizario ISD  
September 9, 2020

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A Regular Meeting and Public Hearing by Videoconference During Disaster Due to COVID - 19 of the Board of Trustees of San Elizario ISD was held September 9, 2020, beginning at 5:30 PM by Videoconference that can be accessed through our District website at [www.seisd.net](http://www.seisd.net).

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference. At least a quorum of the board will be participating by videoconference in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

A live stream feed of this Board meeting can be accessed at <https://youtu.be/PuDNEBZNnJE>

Members of the public may access the audio conference of this Board meeting by dialing the following number 1-408-418-9388 and entering the following access code 146 744 5733#

A Board packet can be found at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=71904>

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures: Public comments may be submitted to [chcuevas@seisd.net](mailto:chcuevas@seisd.net) at any time prior to the board meeting time.

The open portions of this meeting will be recorded and made available to the public upon request.

**1. GENERAL FUNCTIONS**

**TIME: 5:30 – 5:34**

A. Call Meeting to Order

The meeting was called to order at 5:30 p.m.

B. Roll Call

The following board members were accounted for: Sandra Licon, Board Chair; Irene Jaquez, Board Vice Chair, Fernie Madrid, Board Secretary; Michelle Garcia and Rebecca Romero. Myrna Hernandez joined the meeting at 5:36 p.m. Eduardo Chavez joined the meeting at 5:38 p.m. Superintendent Dr. Meza-Chavez was also in attendance.

C. Pledge of Allegiance

D. **San Elizario ISD Mission Statement**

Mrs. Licon recited the San Elizario ISD Mission Statement

**2. OPEN FORUM (five minute limit)**

**TIME: 5:34 – 5:37**

No items were presented in Open Forum

**3. DISTRICT RECOGNITION**

**TIME: 5:37 – 5:41**

A. Introduction of Ann M. Garcia-Enriquez Middle School Assistant Principal - Mr. Alexander Corona

Mr. Salcido introduced the new Assistant Principal of Ann M. Garcia-Enriquez Middle School Mr. Alexander Corona. Mr. Salcido stated that Mr. Corona is eagerly contributing to the campus. Mr. Corona is a graduate of Del Valle High School and holds a Bachelors in Theatre and Psychology with a Masters in Counseling.

Mr. Corona thanked the Board as well as Superintendent Dr. Meza-Chavez. Mr. Corona stated that he would like to empower the relationships of the community as well as build relationships. Mr. Corona stated that he strongly believes in conscious discipline and in building the school family. He also stated that he is fully committed to fulfill the role and working with Mr. Salcido. Mr. Corona thanked administration and the board for the wonderful opportunity that he has been given.

B. San Elizario ISD Employee Years of Service

Human Resources Director, Mrs. Cruz, showed a video of all the San Elizario ISD Employees who had 5 years of service, 10 years of service, 15 years of service, 20 years of service and 25 years of service with the District. Mrs. Cruz stated that each employee that was recognized in the video will be receiving medals.

Board Chair, Mrs. Licon, thanked all of those employees for their years of service and dedication with our District.

4. **CONSENT AGENDA** - Consider and possible Board action on

**TIME: 5:41 – 5:43**

A. Progress Monitoring - Student Outcome Goal 3- Overall Targets

1. Progress Monitoring Powerpoint Presentation

B. Financial Reports

1. Tax Report
2. Financial Statements
3. Investment Report
4. Purchase Orders Exceeding \$25,000.00
  - a. PO# 40743 - TASB Risk Management Fund - \$200,685.00
  - b. PO# 40787 – Advanced Network Management, Inc - \$46,081.78
5. Acceptance of certified values as certified by the Chief Appraiser on July 24, 2020

C. Consider approval of minutes for the following:

1. August 10, 2020 - Regular Board meeting
2. August 26, 2020 - Special Board meeting

D. Policy Update #115 (Second Reading)

BF (LOCAL) - BOARD POLICIES

DED (LOCAL) - COMPENSATION AND BENEFITS: VACATIONS AND HOLIDAYS -

**EXPLANATORY NOTE**

DIA (LOCAL) - EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

DMB (LOCAL) - PROFESSIONAL DEVELOPMENT: PROFESSIONAL MEETINGS AND VISITATIONS - **DELETE POLICY**

EI (LOCAL) - ACADEMIC ACHIEVEMENT

FB (LOCAL) - EQUAL EDUCATIONAL OPPORTUNITY

FD (LOCAL) - ADMISSIONS

FEB (LOCAL) - ATTENDANCE: ATTENDANCE ACCOUNTING

FFG (LOCAL) - STUDENT WELFARE: CHILD ABUSE AND NEGLECT

FFH (LOCAL) - STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

FMF (LOCAL) - STUDENT ACTIVITIES: CONTESTS AND COMPETITION - **DELETE POLICY**

FNG (LOCAL) - STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES

GF (LOCAL) - PUBLIC COMPLAINTS

- E. Waiver Request – Alternate K and/or 7th Grade Reading Instrument Requirements
- F. Interlocal Agreement for The Establishment and Operation of El Paso County Juvenile Justice Alternative Education Programs Pursuant of Chapter 37 of the Texas Education Code
- G. Texas Children Health Access Through Telemedicine
- H. Western New Mexico University (WNMU) School of Social Work Agreement
- I. Campus Hybrid Instruction for 9th - 12th grade students Waiver modification
- J. Consider disposal of surplus property declared obsolete and unnecessary by Superintendent or her Designee, to include disposal of broken and / or obsolete furniture and technology equipment according to Administrative discretion and by an reasonable means
  - 1. Technology Department

Mrs. Garcia made a motion to approve the Consent agenda as presented. Mrs. Hernandez seconded the motion. Motion passed unanimously.

**5. NEW BUSINESS / BOARD ACTION ITEMS TIME: 5:43 – 6:38**

- A. Public Hearing on Proposed Tax Rate for Fiscal Year 2020-2021

Mr. Rivas, Chief Financial Officer, presented the tax rate for Fiscal Year 2020 – 2021. No public input was received.

- B. Consider and possible Board action on Adoption of Resolution Setting Tax Rate for the 2020-2021 School Year

Mr. Rivas, Chief Financial Officer, presented the Resolution Setting Tax Rate for the 2020 – 2021 School Year.

Mrs. Hernandez made a motion to move that the property tax rate be increased by the adoption of a tax rate of \$1.17, which is effectively a 1.84% percent increase in the tax rate. Ms.

Romero seconded the motion. Motion passed unanimously.

C. Consider and possible Board action to approve 5 year agreement for NFHS Network School Broadcast Program with PlayOn! Sports

Athletic Director, Ms. Jaksch, stated that the COVID-19 pandemic has created a situation which will not allow an audience into our athletic activities. In reviewing possible situations, Ms. Jaksch stated that we have found one that will best allow us to live-stream athletic activities out to the community. Other options were looked at and the one selected is the National Federal Federation of High School (NFHS). The cameras will be automatically programmed and no one will have to run the cameras. Two cameras will be installed. The total cost will be \$3000.00. The plan would be to move middle school games to the high school so that the middle school games can be livestreamed also. Non-sporting events such as graduations will also be able to livestreamed. A subscription would have to be purchased by any community member that wishes to enroll. The District will receive money for every subscription sold.

Mrs. Garcia asked if 2 parents have to purchase different subscriptions if one parent is out to town. Ms. Jaksch stated that she will find out.

Mr. Madrid asked if we are making a contract and if in the future we are back to normal would we still utilize the cameras. Ms. Jaksch stated that we would still utilize the cameras.

Mrs. Garcia asked about the revenue sharing acceleration. Ms. Jaksch stated that because of COVID-19 they would be waiving this item. Legal counsel Mrs. Mata stated that she would ensure that the contract states that this item is waived. Mrs. Mata stated that this company is very responsive and have been reasonable with their pricing.

Mrs. Jaquez made a motion to approve the 5 year agreement for NFHS Network School Broadcast Program with PlayOn! Sports. Ms. Romero seconded the motion. Motion passed unanimously.

D. Consider and possible Board action to approve purchase order #40786 to PC Automated Controls Inc for \$305,165.00 for the purchase of needle point bipolar ionization product from either the general fund's fund balance by amending the existing budget or from remaining Series 2015 bond proceeds by rescinding previously approved Group 8 projects #9 thru #17

Support Services Director, Mr. Martinez, explained that the devices will be installed in the HVAC Units throughout the district and will improve the air quality. In effort to mitigate the risk of COVID-19, the District has implemented several measures such as social distancing markings, signage, thermal scanners, reception area Plexiglas shields, hand sanitizing stations, teacher desk shields, sneeze guards for elementary students, face shields for middle school and high school students and teachers. These devices would address improving the air quality through combating the virus. The device produces positive and negative ions that bond to particulates, bacteria and viruses. The ions bond to viruses and attack the hydrogen molecules rendering the viruses inactive. The devices have a life expectancy of at least ten years. Two

options have been made available for funding. Mr. Martinez stated that he had invited Mr. Daniel Shelton, President and CEO of PC Automated Controls Inc. to join the meeting to be available to answer any questions that board may have.

Mrs. Garcia asked that if the system lasts ten years, after the ten years is it maintenance or replacing the whole system. Mr. Shelton stated that he has seen the system last as long as 15 years. The life expectancy is comparable to the life expectancy of the HVAC unit. When you replace the HVAC unit, you would also replace this device. There is one device for each unit.

Mrs. Garcia asked Mr. Rivas what his recommendation was as far as funds. Mr. Rivas stated that his recommendation would be to use the remaining bond proceeds first for this project if the Board chooses to move forward.

Mrs. Hernandez asked about the water fountains, if we were looking into changing the water fountains to be able to fill water bottles. Mr. Martinez stated that yes, we were looking into getting our water fountains refitted to be able to fill water bottles.

Mr. Chavez asked Mr. Shelton if he was able to provide any further studies that show the effectiveness of this device.

Mrs. Garcia asked Mr. Shelton what the maintenance is for the devices. Mr. Shelton stated that there is no maintenance for these devices because they are self-cleaning.

Ms. Jaquez asked what the timeline would be to get the devices installed. Mr. Martinez stated that once it is approved it will take 2 to 3 weeks. Installation would be completed around mid-October if the item is approved today. Ms. Jaquez asked if other companies were searched. Mr. Martinez stated that this company is on the Region 19 cooperative list and pricing is vetted. The solicitation process takes a longer time and because of the time frame we are looking at this method to be used.

Mrs. Licon asked if other Districts are using this system. Mr. Shelton stated that Clint ISD is moving forward with installation. IDEA public schools and Texas Tech are utilizing this service. UMC is also currently using this product. All Districts are being approached and having discussions.

Ms. Garcia asked if Mr. Shelton had any studies on hand to show the Board. Legal Counsel stated that she has reviewed the contract and that is it fine to accept this evening. Mr. Shelton shared studies that showed that the product was effective in rendering the virus inactive, to include other pathogens. Mr. Shelton shared lab results that have been performed indicating that after 30 minutes 99.4% of the viral particles became inactive by being exposed to needlepoint bipolar ionization. Additional studies were presented from a separate lab. CDC guidelines still need to be followed, this system is a preventative measure by providing a better quality of air.

Superintendent Dr. Meza-Chavez stated that she wanted the Board to understand that nothing is guaranteed. We are trying to improve the air quality to the buildings which will bring

employees ease.

Mrs. Garcia asked if we are using the monies for the bond proceeds what projects would we not be doing. Mr. Rivas stated that the Board has the final decision on the projects.

Mrs. Jaquez made a motion to approve purchase order #40786 to PC Automated Controls Inc. for \$305,165.00 from remaining Series 2015 bond process by rescinding previously approved Group 8 projects #9 through #17. Mrs. Hernandez seconded the motion. Mr. Chavez voted no on the item. Vote 6-1. Item passed.

- E. Discussion and possible action to approve board resolution during precautionary exclusion to provide additional paid leave for eligible employees amid Covid-19 disruptions

Mrs. Cruz presented the board a resolution that would address an employee who is exposed to COVID-19 and needs to quarantine for 14 days. Some employees do not have the time available. This resolution is for those employees who are exposed in the workplace with COVID-19 by granting those days to them. The District believes this serves the purpose of safety as some employees may not disclose that they were exposed because they will not have the leave time available to them. We want to work with our employees.

Mrs. Hernandez asked if they are exposed at the workplace to COVID-19 more than one time, would the days been given to them each time. Mrs. Cruz stated that yes, this resolution would cover multiple times. Mr. Madrid asked if an employee is hospitalized what would happen. Mrs. Cruz stated that an employee can seek emergency leave or FMLA. This resolution only covers the 10 days of quarantine time.

Mrs. Jaquez made a motion to approve the board resolution during precautionary exclusion to provide additional paid leave for eligible employees amid Covid-19 disruptions. Mrs. Hernandez seconded the motion. Motion passed unanimously.

**6. REPORTS / INFORMATION / PRESENTATION** **TIME: 6:38 – 6:39**

- A. Bilingual / ESL Program Evaluation (Information)
- B. Curbside Meal Service Update (Information)
- C. Purchase orders issued with temporary Superintendent purchasing threshold in response to COVID-19 pandemic (Information)
  - 1. Revision to PO# 40389 – El Paso Reprographics – increasing the amount to \$35,075.00 from \$30,500.00
- D. Less-than-daily (A and B days) on-campus instruction schedule for PreK - 8th grade (Information)

**7. EXECUTIVE SESSION**

The Board entered into a closed meeting at **6:39 p.m.** to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or termination of personnel and other personnel matters under Sec. 551.071, 551.072 and 551.074, Texas Gov. Code:

- A. Discussion on Employee / Board / Superintendent Communication

8. The board returned to open session at **7:08 p.m.** to take possible action on the matters discussed in Executive Session.

No matters discussed.

9. **NEXT MEETING DATE:** Special Board Meeting: Saturday, September 12, 2020 at 9:00 a.m.  
Regular Board Meeting: Wednesday, October 14, 2020 at 5:30 p.m.

10. **ADJOURNMENT**

Mrs. Jaquez made a motion to adjourn the meeting. Mrs. Hernandez seconded the motion.  
Motion passed unanimously. **Time: 7:08 p.m.**

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Board Chair

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Board Secretary

Minutes of Special Meeting by Videoconference During Disaster Due to COVID - 19  
The Board of Trustees  
San Elizario ISD  
September 12, 2020

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A Special Meeting by Videoconference During Disaster Due to COVID - 19 of the Board of Trustees of San Elizario ISD was held September 12, 2020, beginning at 9:00 AM by Videoconference that can be accessed through our District website at [www.seisd.net](http://www.seisd.net).

Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference. At least a quorum of the board will be participating by videoconference in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the governor.

A live stream feed of this Board meeting can be accessed at <https://youtu.be/uidUXEN9Rfl>

Members of the public may access the audio conference of this Board meeting by dialing the following number 1-408-418-9388 and entering the following access code 146 047 2152#

A Board packet can be found at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=71904>

Members of the public who desire to address the board regarding an item on this agenda must comply with the following registration procedures: Public comments may be submitted to [chcuevas@seisd.net](mailto:chcuevas@seisd.net) at any time prior to the board meeting time.

The open portions of this meeting will be recorded and made available to the public upon request.

**1. GENERAL FUNCTIONS**

**TIME: 9:11 – 9:15**

**A. Call Meeting to Order**

The meeting was called to order at 9:11 a.m.

**B. Roll Call**

The following board members were present: Sandra Licon, Board Chair; Irene Jaquez, Board Vice Chair; Fernie Madrid, Board Secretary; Eduardo Chavez and Michelle Garcia. Superintendent Dr. Meza-Chavez was also in attendance.

Rebecca Romero and Myrna Hernandez were absent.

**C. Pledge of Allegiance**

**D. San Elizario ISD Mission Statement**

Mrs. Licon recited the San Elizario ISD Mission Statement.

**2. EXECUTIVE SESSION**

The Board entered into a closed meeting at **9:15 a.m.** to discuss personnel matters, to consult with attorney, to discuss real estate matters, to consider recommendations for hiring of personnel or

termination of personnel and other personnel matters under Sec. 551.071, 551.072 and 551.074, Texas Gov. Code:

A. The Board will enter into a closed meeting to discuss the superintendent's annual evaluation and contract as authorized under the Texas Government Code, Chapter 551 (Sec. 074)

3. The Board returned to open session at **11:42 a.m.** to take possible action on the matters discussed in Executive Session.

A. Discussion and possible action on annual evaluation of Superintendent

Mrs. Jaquez made a motion to approve the Superintendent's evaluation. Mr. Madrid seconded the motion. Motion passed unanimously.

B. Discussion and possible action regarding Superintendent's salary and contract.

Mrs. Jaquez made a motion to amend the employment contract as discussed in Closed Session. Mr. Madrid seconded the motion. Motion passed unanimously.

4. Next Meeting Date: Regular: Wednesday, October 14, 2020 at 5:30 p.m.

5. Adjournment

Mrs. Garcia made a motion to adjourn. Mr. Madrid seconded the motion. Motion passed unanimously. **Time: 11:44 a.m.**

---

Board Chair

---

Board Secretary



San Elizario I.S.D.  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

To: Members of the Board of Trustees  
From: Horacio Hernandez, Technology Director *HH*  
Subject: September 2020 Technology Fixed Asset Discard  
Date: October 14, 2020

---

### HISTORY:

Campus and Departments periodically replace obsolete or non-repairable technology items. In order to aid the campuses and departments in removing these items to maximize space, the Technology Department will be submitting monthly disposal lists for approval.

### RATIONALE:

Items shown on the attached lists have been reviewed by the District Technology Department and concur with campus/departments administration to dispose or sell listed items.

### BUDGET IMPACT:

No budget impact.

### ADMINISTRATIVE RECOMMENDATION:

For the Board to declare the fixed assets listed as surplus and authorize administration to sell or dispose of them by any reasonable means.

Please check one:  For approval       Report/Information only       Recognition only

# Alarcon Elementary



# Fixed Asset Discard List

Other \_\_\_\_\_

Excell  Loya

**Campus** (Please Check Appropriate Campus)

SE High School

GEMS

Alarcon

Borrego

Sambrano

	Room#	Description	Tag Number/Serial	Qty	Comments/Reasons
1	C131	Computer	1205082818		Obsolete
2	C131	Laptop	1502251447		Obsolete
3	C131	Laptop	1410165749		Obsolete
4	C131	Elmo	1210013124		Obsolete
5	C131	Printer	1205163801		Obsolete
6	C131	Projector	1105263126		Obsolete
7	C131	Monitor	1205083423		Obsolete
8	C131	Laptop	1402264903		Obsolete
9	C131	Printer	CN79G1440NC		Obsolete
10	C131	Scanner/Fax	CN0DK7957319078G1278		Obsolete
11	C131	Computer	909123104		Obsolete
12	C131	Computer	908033702		Obsolete
13	C131	Computer	908033551		Obsolete
14	C131	Computer	908033811		Obsolete
15	C131	Computer	908034820		Obsolete
16	C131	Computer	910051252		Obsolete
17	C131	Camera	902191655		Obsolete
18	C131	Elmo	907281235		Obsolete
19	C131	Elmo	907280715		Obsolete
20	C131	Monitor	908044349		Obsolete
21	C131	Monitor	908044309		Obsolete
22	C131	Monitor	1104291246		Obsolete
23	C131	Monitor	1201202152		Obsolete
24	C131	Elmo	811042845		Obsolete
25	C131	Monitor	1108035058		Obsolete
26	C131	Monitor	908125051		Obsolete
27	C131	Printer	908255135		Obsolete
28	C131	Printer	908252950		Obsolete
29	C131	Monitor	1404292137		Obsolete
30	C131	Monitor	908044656		Obsolete

Date: 9/17/2020

Authorized Campus

Signature Ernesto Seigel

Page 1 of 2



# Fixed Asset Discard List

Other \_\_\_\_\_

Excell  Loya

**Campus** (Please Check Appropriate Campus)

SE High School

GEMS

Alarcon

Borrego

Sambrano

	Room#	Description	Tag Number/Serial	Qty	Comments/Reasons
1	C131	Computer	1104295419	1	Obsolete
2	C131	Computer	1201201824	1	Obsolete
3	C131	Desktop	1405083803	1	Obsolete
4	C131	DELL Scanner	1205163801	1	Obsolete
5	C131	DELL Desktop	2529BDMDM8787	1	Obsolete
6	C131	Scanner	811061857	1	Obsolete
7	C131	Radio Sony	1003231126	1	Obsolete
8	C131	DELL Desktop	1403274415	1	Obsolete
9	C131	DELL Desktop	1405083436	1	Obsolete
10	C131	DELL Desktop	1405083634	1	Obsolete
11	C131	Overhead	288300	1	Obsolete
12					
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29					
30					

Date: 9/17/2020

Authorized Campus

Signature Ernesto Seigel

Page 2 of 2



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Jesus Martinez, Director of Support Services  
**Subject:** September 2020 Non Technology Fixed Asset Discards  
**Date:** October 14, 2020

---

**HISTORY:** Campuses and departments periodically replace obsolete, broken or non-repairable items. We assist campuses and departments in removing these items to maximize space and minimize unnecessary item accumulation.

**RATIONALE:** To prevent unnecessary accumulation of obsolete, broken or non-repairable fixed assets at all our campuses and in departments, discard requests are now submitted on a monthly basis until further notice.

**BUDGET IMPACT:** No budget impact

**ADMINISTRATIVE RECOMMENDATION:** For the Board of Trustees to declare the listed fixed assets as surplus or discards and authorize administration to sell or dispose of by any reasonable means.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

Other  Technology

**Fixed Asset Discard List**

Excell  Loya

**Campus** (Please Check Appropriate Campus)

SE High School

GEMS

Alarcon

Borrego

Sambrano

	Room#	Description	Tag Number/Serial	Qty	Comments/Reasons
1	112	Triangular Bookshelf	None	2	OBSOLETE
2	112	Storage Cart	None	1	OBSOLETE
3	112	Storage Cart	Unreadable	1	OBSOLETE
4	112	Storage Cart	604193332	1	OBSOLETE
5	112	Square bookshelf	None	1	OBSOLETE
6	112	Storage Cart	Unreadable	1	OBSOLETE
7	112	Bookshelf cart	None	1	OBSOLETE
8	112	Storage Bookshelf	612203034	1	OBSOLETE
9	112	Brown/Blue shelf	None	1	OBSOLETE
10	112	Storage Bookshelf	810224107	1	OBSOLETE
11	112	Storage Shelf	201113328	1	OBSOLETE
12	112	Bookshelf	None	1	OBSOLETE
13	112	Bookshelf Cart	None	2	OBSOLETE
14	112	Table	None	1	OBSOLETE
15	112	Storage Bookshelf	810223923	1	OBSOLETE
16	112	Storage shelf	None	1	OBSOLETE
17	112	Storage Shelf	None	1	OBSOLETE
18	112	Storage cart	Unreadable	1	OBSOLETE
19	112	Storage Shelf	Unreadable	1	OBSOLETE
20	112	Storage Shelf	None	1	OBSOLETE
21	112	Small student chair	None	21	OBSOLETE
22	112	Writing Board	902100421	1	OBSOLETE
23	112	Writing Board	None	1	OBSOLETE
24	112	Grey Cart	811063426	1	OBSOLETE
25	112	Grey Cart	910092326	1	OBSOLETE
26	112	Grey Cart	910092221	1	OBSOLETE
27	112	Grey Cart	811123153	1	OBSOLETE
28	112	Grey Cart	910092202	1	OBSOLETE
29	112	Grey Cart	910092310	1	OBSOLETE
30	112	Grey Cart	910092147	1	OBSOLETE

Date: 9/18/2020

Authorized Campus

Signature 

Page 1 of 1

VERONICA BRASHEAR

# Fixed Asset Discard List

Other  Technology  
(Security)

Excell  Loya

**Campus** (Please Check Appropriate Campus)

SE High School

GEMS

Alarcon

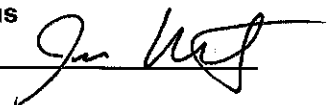
Borrego

Sambrano

Room#	Description	Tag Number/Serial	Qty	Comments/Reasons
1	Kenwood 2-way radio	2600000644	1	obsolete
2	Kenwood 2-way radio	2600001479	1	obsolete
3	Kenwood 2-way radio	2600000887	1	obsolete
4	Kenwood 2-way radio	2600001478	1	obsolete
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Date: 9/22/2020

Authorized Campus  
Signature



Page 1 of 1

# Josefa L. Sambrano

San Elizario Independent School District

2020 - 2021



# Mission and Vision



## **Mission Statement**

We, the faculty and staff at Josefa L. Sambrano Elementary, are committed to excellence. We strive to create a secure and positive learning environment in which students are encouraged to develop intellectually, physically, socially, and emotionally.

## **Vision**

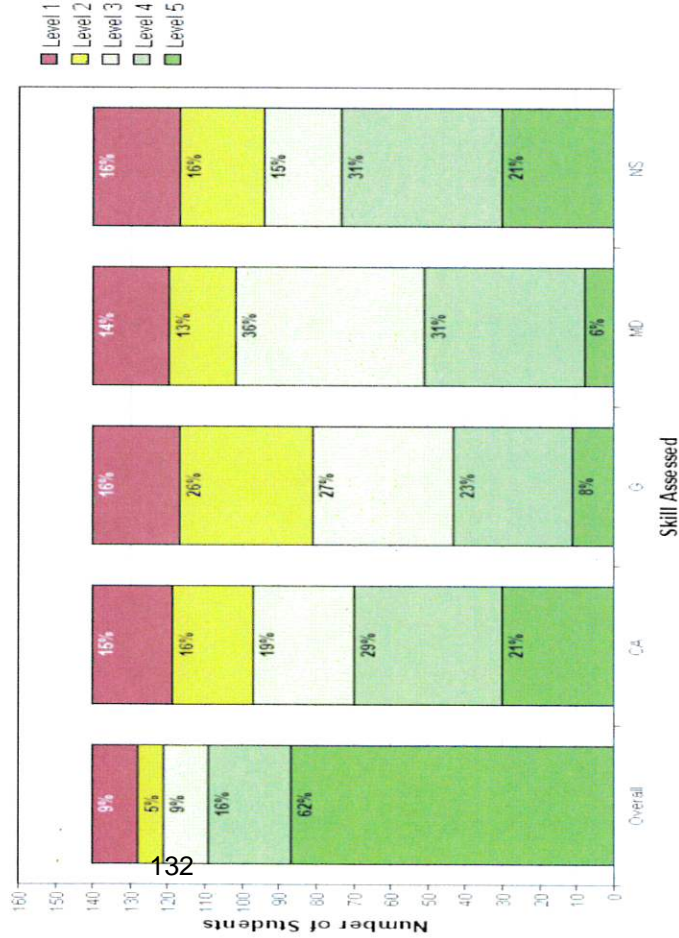
The faculty and staff at Josefa L. Sambrano. Elementary are committed to establishing a professional learning community that fosters trustworthy relationships while promoting high expectations, that will develop lifelong learners who are confident, competent, and contributing members of society.

# Mathematics

## Kinder Data



Kindergarten - Aug 2020



Kindergarten - Sep 2020

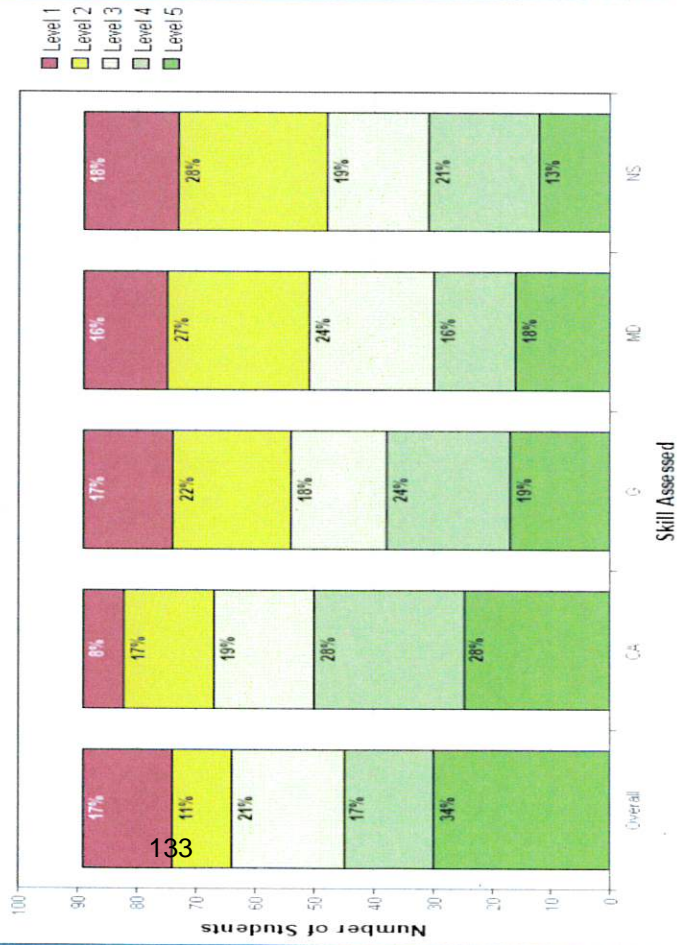


# Mathematics

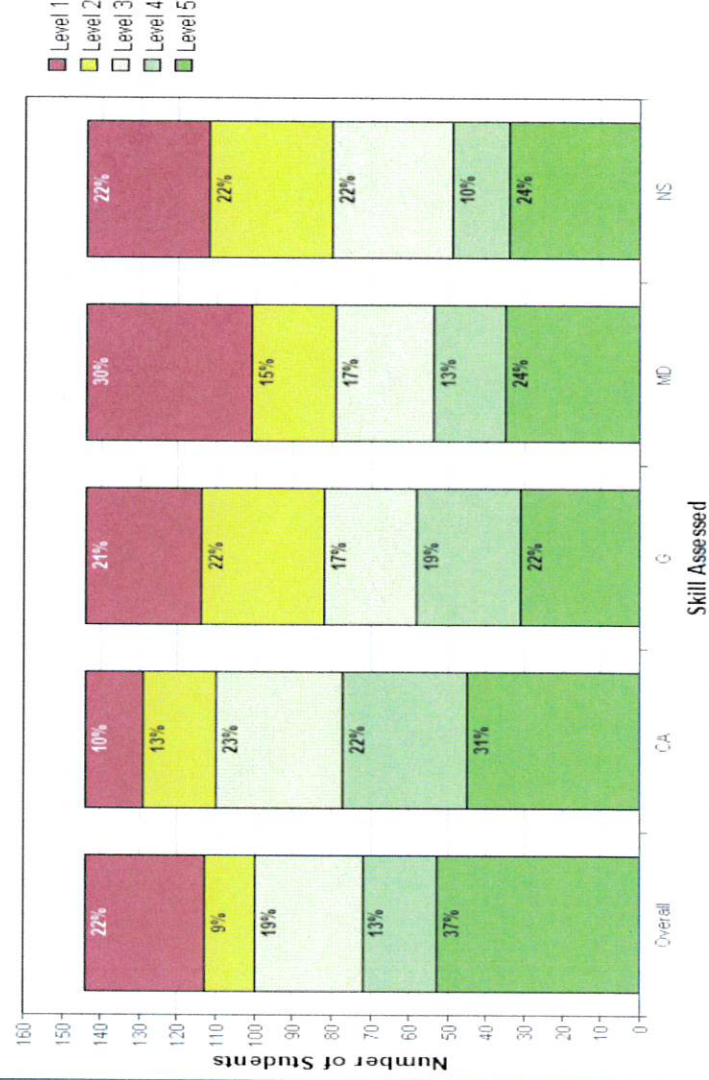
## First Grade Data



1st Grade - Aug 2020



1st Grade - Sep 2020

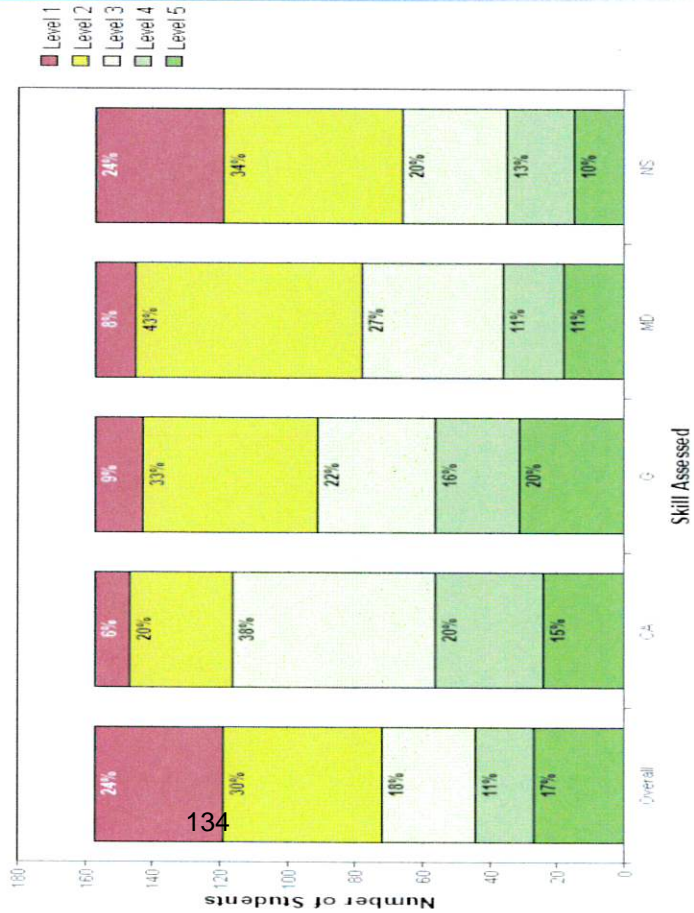


# Mathematics

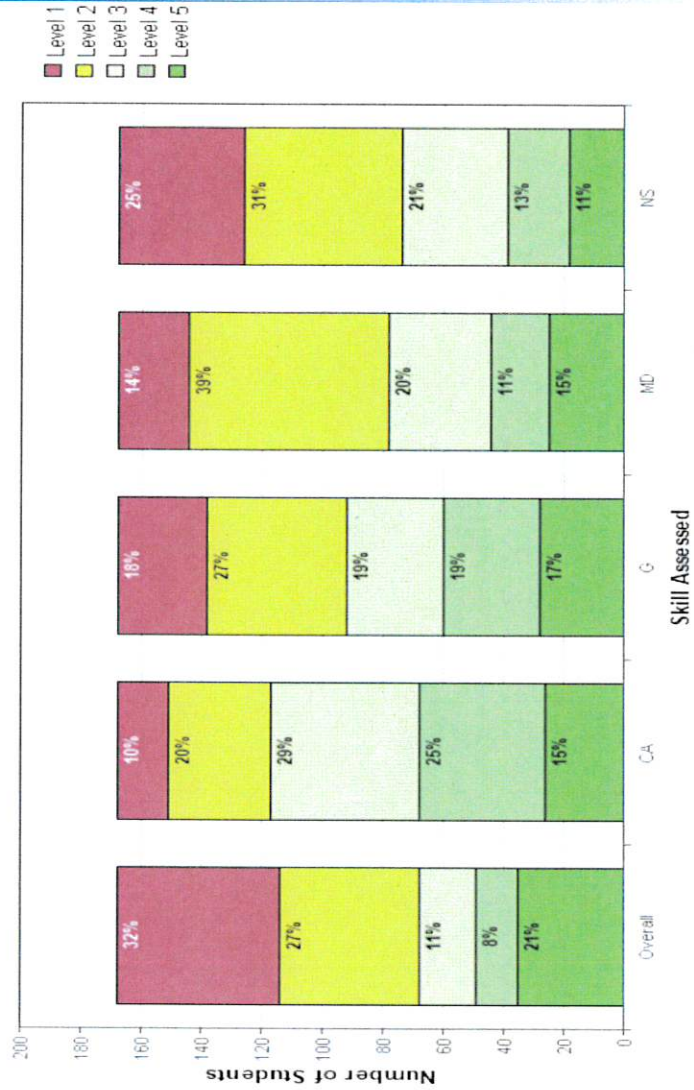
## Second Grade Data



2nd Grade - Aug 2020



2nd Grade - Sep 2020



# Mathematics Interventions

Math Intervention looks like:

- Teacher providing systematic and explicit instruction in small group.
- Teacher using formative assessments to adjust instruction accordingly to meet the needs of the learners.
- Teacher creating research-based lessons to meet the needs of the learners.
- Teacher using visual representations such as number lines, graphs, problem solving models, manipulatives to teach mathematical concepts.



# Reading

## Kinder Lectura



Kindergarten - Aug 2020



Kindergarten - Sep 2020



# Reading

## Kinder Early Reading Data



Kindergarten - Aug 2020



Kindergarten - Sep 2020



# Reading

## First Grade Lectura Temprana Datos



1st Grade - Aug 2020



1st Grade - Sep 2020

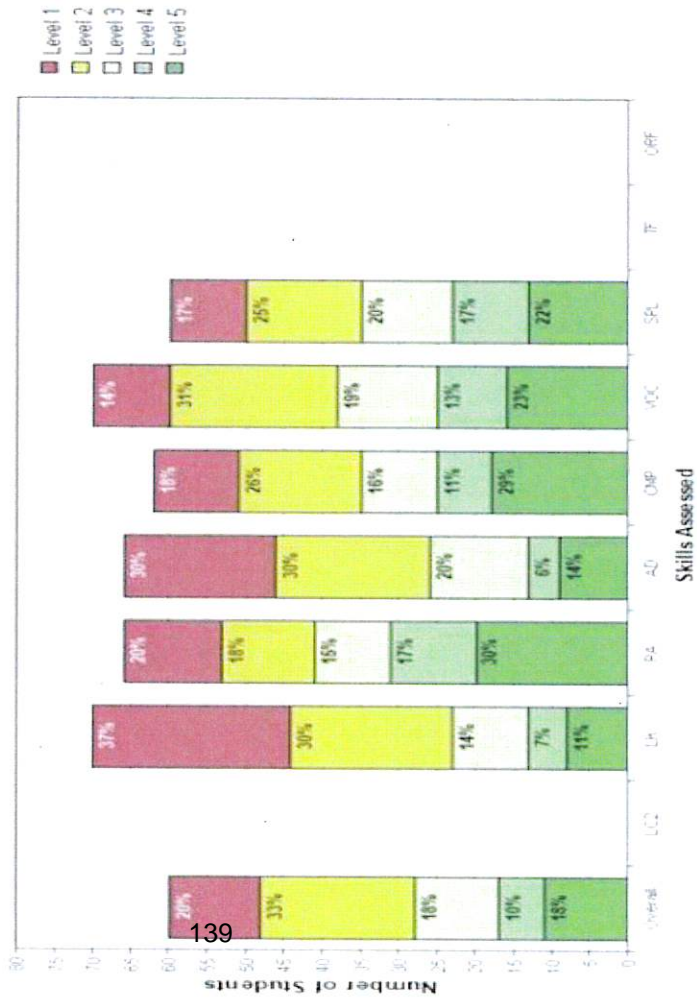


# Reading

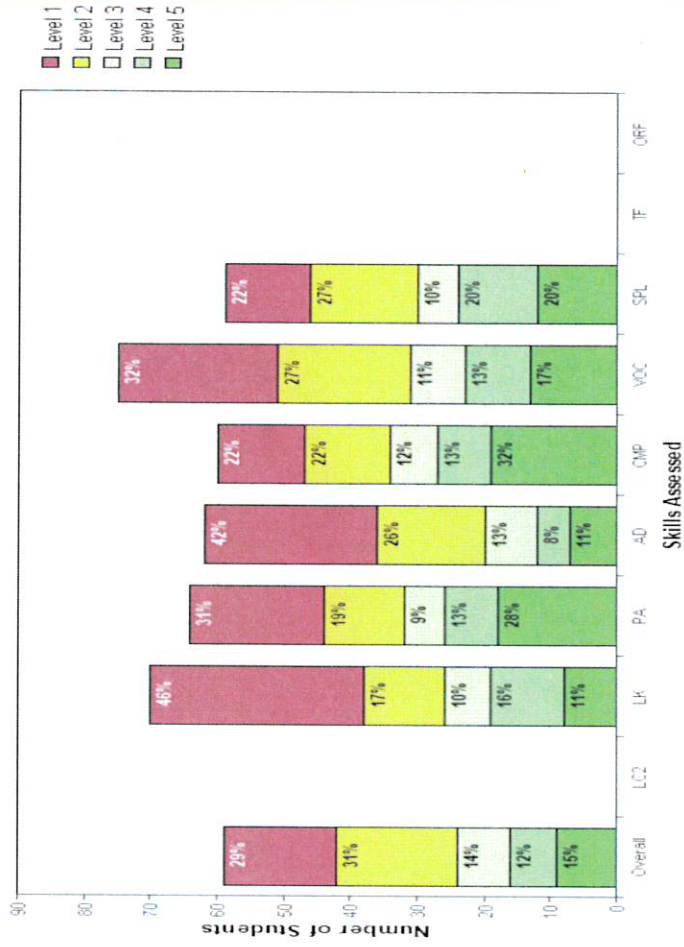
## First Grade Early Reading Data



1st Grade - Aug 2020



1st Grade - Sep 2020



# Reading

## Second Grade Lectura Temprana Data



2nd Grade - Aug 2020



2nd Grade - Sep 2020

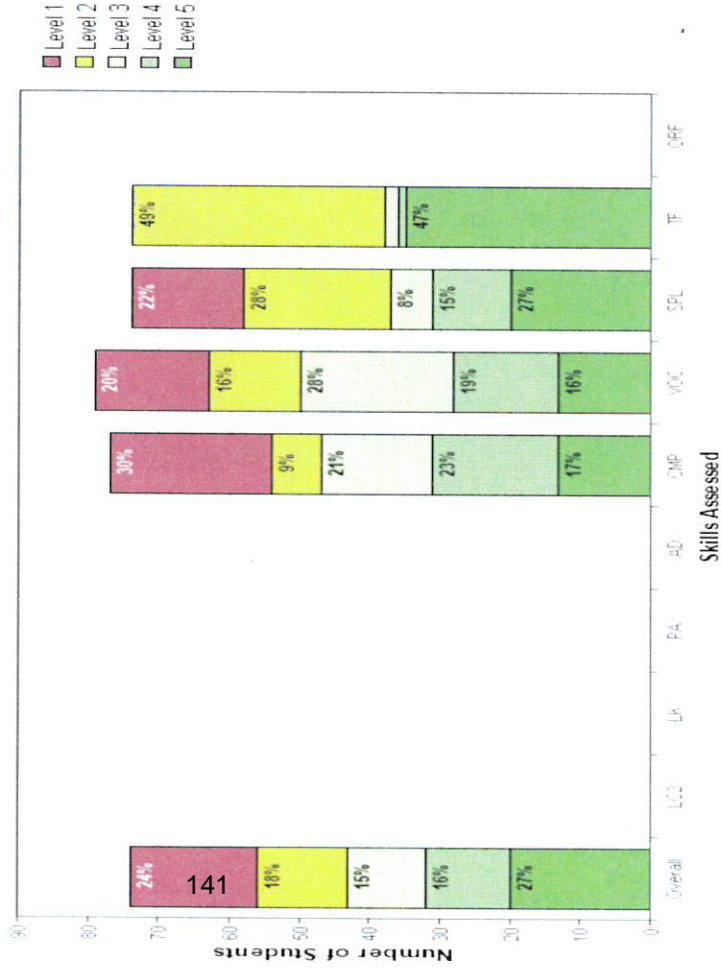


# Reading

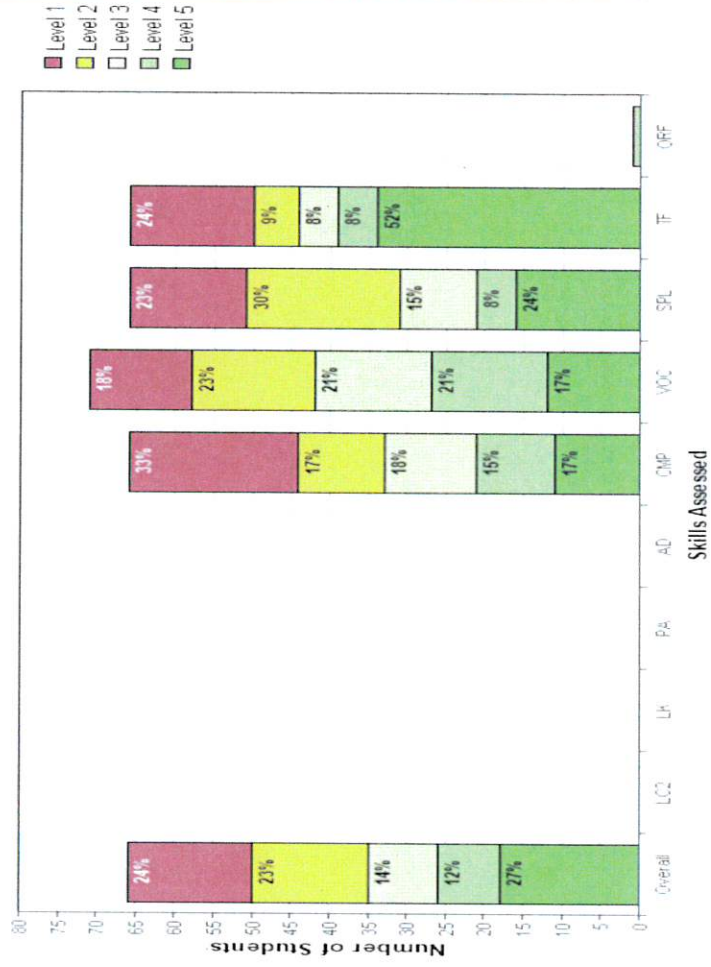
## Second Grade Early Reading Data



2nd Grade - Aug 2020



2nd Grade - Sep 2020



# Reading Interventions

Reading Interventions looks like:

- Teacher providing focus and targeted instruction based on data analysis.
- Teacher working with small groups/ guided groups addressing student's needs or gaps using explicit and systematic lessons.
- Teacher teaching research-based lessons to support diverse learners.
- Teachers using formative assessments to assess student academic performances.
- Teacher and student's conferences focused on student goal setting.

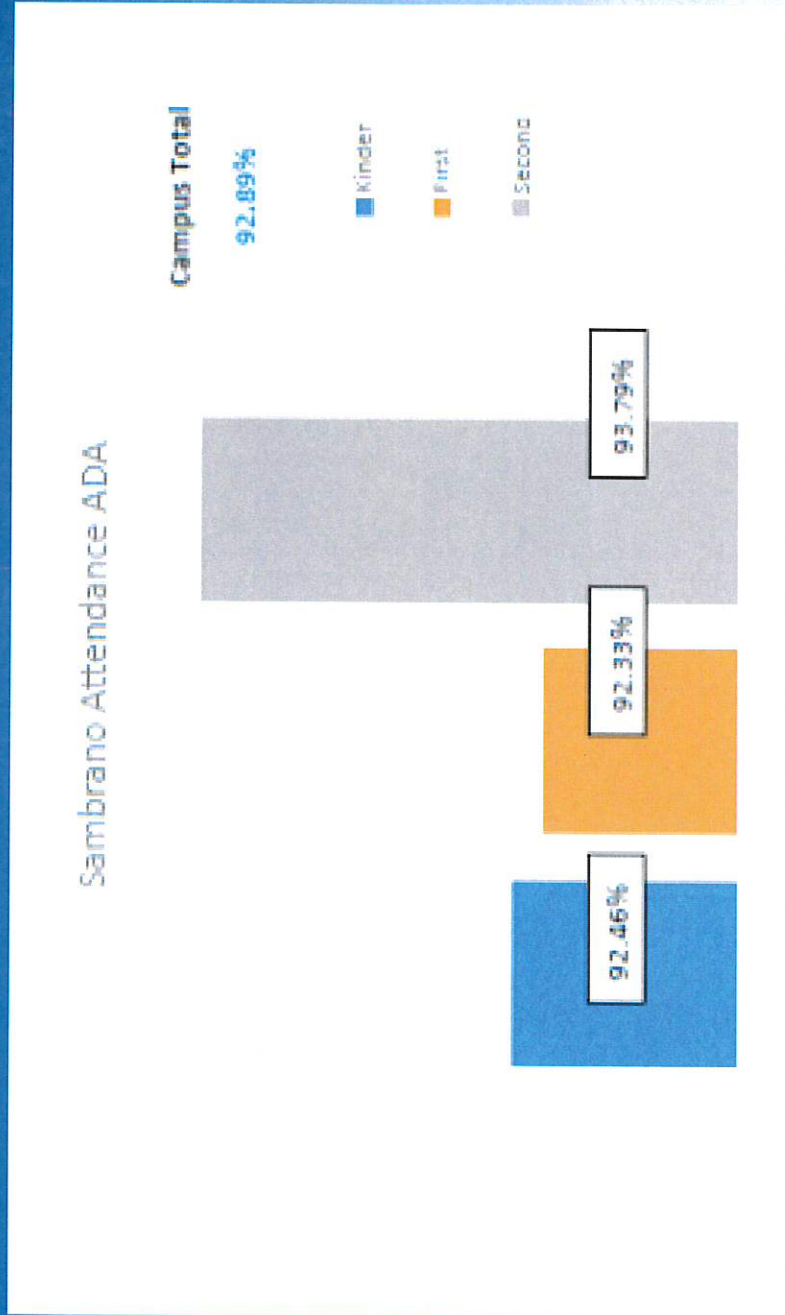


# College, Career & Military Readiness

- College Awareness Week
- Texas on Course Training to include FAFSA
- Career Week students explore different career tracks (STEM)
- College Awareness Wednesday Faculty/Students Wear their College Shirts
- Virtual College Tours
- CTE introduction and information



# Attendance





## Attendance Interventions

- Daily Contact Academic Engagement- teachers verify student academic engagement daily which includes: participation in class activities, submitting classroom assignments, parental contact through Class Dojo.
- Teachers: daily contact with academic engagement.
- Student: participation daily with classroom assignments, online lessons.
- Parents: Confirmation of daily contact with teacher via google classroom or Class Dojo.
- Administration: Daily contact with teachers and families regarding daily attendance.
- Student Support: Through registrar and counselor to communicate with parents and implement interventions, monitor intervention and or consider home visits.



# Walkthroughs



# Campus Showcase Book of the Month



**Not only is the BOM introduced to teachers & staff with suggested lessons/activities across content areas...**

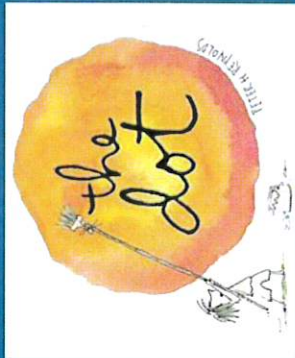
Title: The Dot

Author/Illustrator: Peter Reynolds

Publisher: Candlewick Press

*The Dot* is about a little girl named Vashti who doesn't believe that she can draw. One day, her teacher tells her to make a mark & see where it takes her. She grabbed a marker, made a dot, and signed it. That is where her adventure begins!

Let us model & instill a Growth Mindset

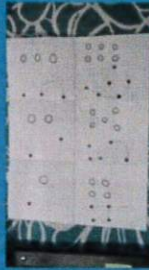


## About our Book of the Month

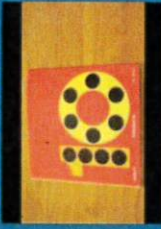
**It is also introduced to parents via Parent Literacy Meetings to promote reading at home and family bonding time with suggested activities.**

## Suggestions for Math

Students can use touch math and build or represent a number using "dots".



Read Ten Black Dots



Students can use dots to identify vertices




# BOM- Suggestions for LAR & Science

- **Vocabulary:** Noticed, gazing, straight, squiggle, swirly, blank
- **Story Map**
- **Chart Connections:** Text to Text, Text to Self, Text to World
- **Response to Literature**
- **Writing Prompt:** My plan to encourage \_\_\_\_\_ is to help them by \_\_\_\_\_

## Schema Song

**Schema**

Schema, schema  
 Schema, schema  
 What I know  
 Watch it grow  
 I can make  
 connections  
 Meaningful  
 connections  
 Text to self  
 Text to text  
 Text to world



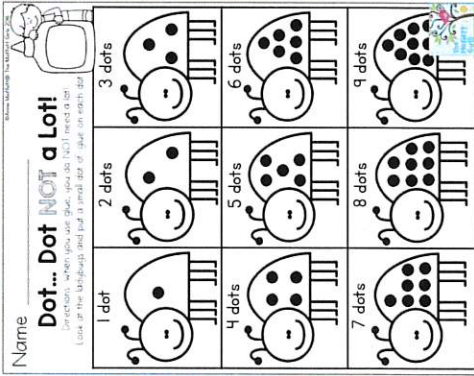
© Linda Ward Beech  
 "Reading, Writing & Range" (D., 2007)  
 www.earlychildhoodliteracy.com

Using glue (liquid matter) students can practice their gluing skill, while counting the dots.

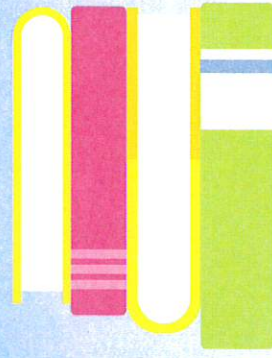
Name \_\_\_\_\_

**Dot... Dot NOT a Lot!**  
 Directions: when you are glue, you do NOT need a lot!  
 Look at the ladybugs and put a small dot of glue on each dot.

1 dot	2 dots	3 dots
4 dots	5 dots	6 dots
7 dots	8 dots	9 dots



Students can also find objects in their home that could represent a dot and different states of matter & make a collage. EX. buttons, lids, craft pom poms, drops of paint or food coloring, soap bubbles



# Campus Showcase Library, Music & P.E.



## Reading

### CONTENT FOCUS:

Students will listen to the read aloud, stop & think during the story to make personal connections to the text.



We will answer these questions by recording ourselves on Flipgrid. If you are not familiar with Flipgrid, you may share your responses on a Google Document and turn it in to Google Classroom.

You will log in by clicking . Which is your SEISD credentials (username & password)

👉 What is something that makes you unique?

👉 **Sentence Stem** Something that makes me unique is \_\_\_\_\_

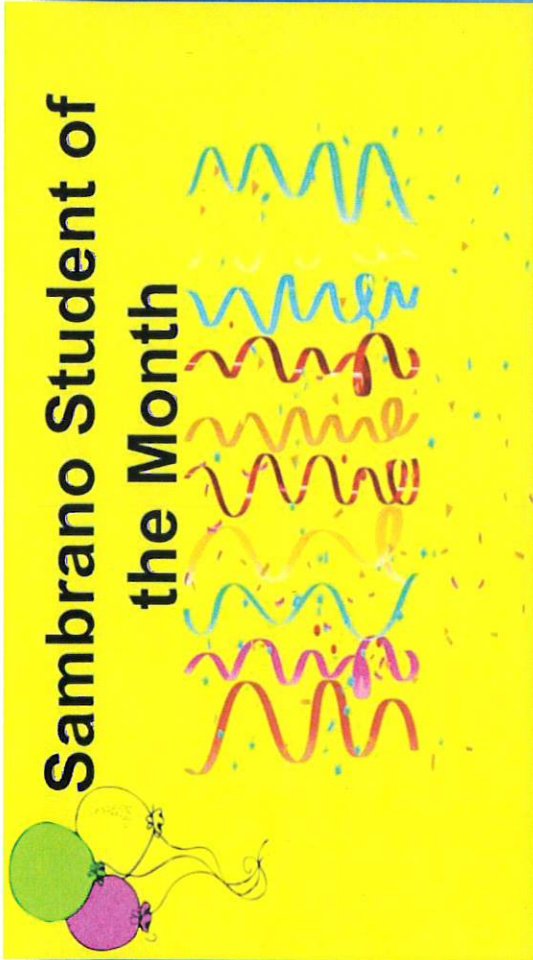
👉 What could you do to help others feel proud of who they are?

👉 **Sentence Stem** I could help others feel proud of who they are by \_\_\_\_\_



### SAMBRANO WILDCATS FITNESS LOG

Student Name:	Repeat, Track, Stop, Repeat!!! How many can you do in 60 seconds?	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
Teacher:	Challenge family members										
Visual Guide:	1 set/10s	10s	20s	30s	40s	50s	60s	70s	80s	90s	100s
	Jumping Jacks										
	Crab Walk										
	Planks (Hold for 60 seconds)										
	Sit & Reach										
	Push-Ups										
	Squats										
	High Kicks										

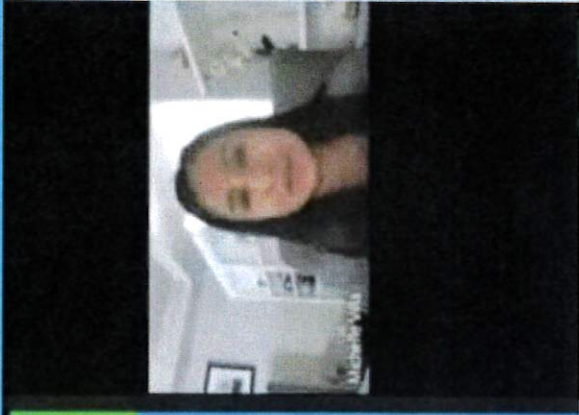


## Celebration

This is a celebration to honor all the hard work and dedication that our students have shown this first month of school. Thank You to the parents as well! Without your help and guidance your child would not be as successful as they are.



THANK YOU PARENTS



## Kindergarten/ Kinder

Anthony Gutierrez-Ms. Diana Loya  
 Nathaniel Munoz-Ms. Guerrero  
 Jacqueline Moreno- Ms. Montoya  
 Cataleya Bliss Delgado- Ms. Ramos

Ximena Carrillo-Ms. Mayra Loya

Anrally G. Hernandez-Ms. Rodriguez

Ethan Chacon- Mr. Duran

Santiago-Resendiz Rodarte-Ms. Sanchez



## FIRST GRADE / PRIMER GRADO

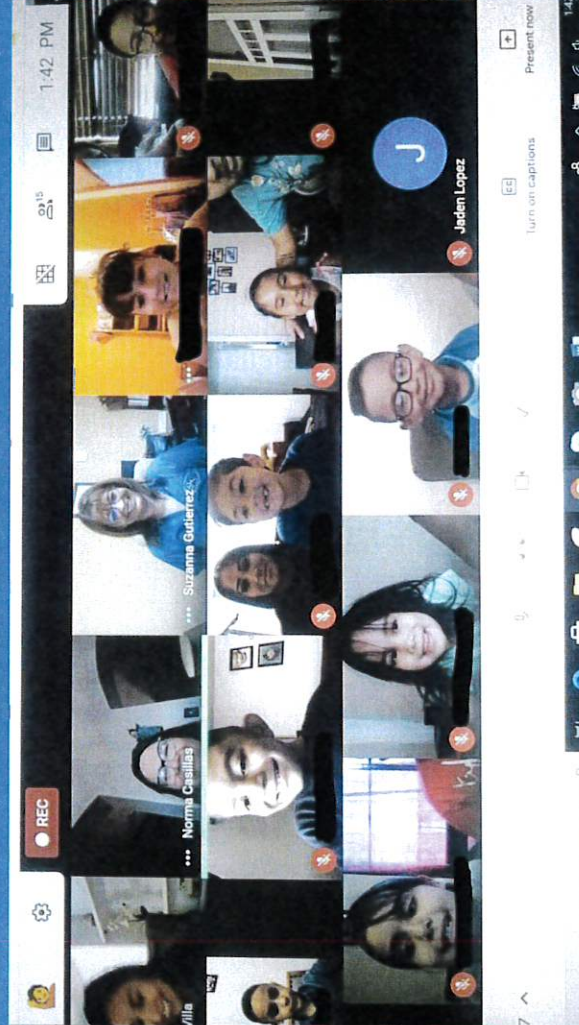
Kaely DeLaHoya-Ms. Najera  
 Dahlia Bermudez-Ms. Rodriguez  
 Vianney Stephenson-Ms. Trevizo  
 Sophie Maro- Mr. Delgado  
 Jacob Ortiz-Mr. Gasca  
 Mia Ibarra- Ms. Mendoza  
 Samantha Sarcobio-Ms. Beltran  
 Brianna Espinoza-Ms. Lara



## Second Grade / Segundo Grado

Matthew Munoz-Ms. Munoz  
 Faith Nieto- Ms. Ortega-Ms. Vasquez  
 Jacquelin Bonquez-Ms. Maldonado  
 Nautasha Martinez-Ms. Ramirez  
 Mamo Jimenez-Ms. Mendosa  
 Yahir Perea- Ms. Garcia  
 Jaden Lopez-Ms. Villaseca

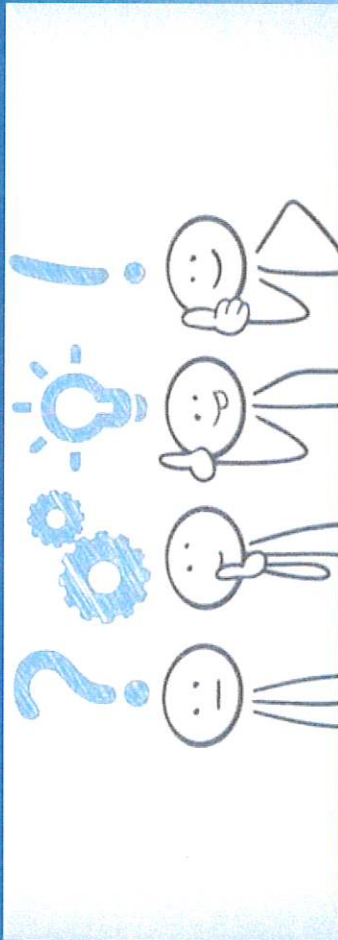
Yanica Arredola-Ms. Figueroa  
 Mia Ferron-Ms. Jara  
 Francisco Garcia-Ms. Ramirez  
 Armani Arriaga- Mr. Dennis  
 Jaydine Martinez-Ms. Gutierrez



# Campus Virtual Tour



Thank you!





San Elizario ISD  
 P.O. Box 920  
 San Elizario, TX 79849  
 Phone 915.872.3900  
 Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Norberto Rivas, Chief Financial Officer  
**Subject:** Overview of the Financial Integrity Rating System of Texas (FIRST) Report  
**Date:** October 14, 2020

**HISTORY:** Under School FIRST, every school district in Texas is required to prepare an annual financial management report that includes the following:

- A. The district’s financial management performance rating provided by the Texas Education Agency (TEA) based on its comparison with indicators established by the Commissioner of Education for the state’s new Financial Accountability System.
- B. The district’s financial management performance under each indicator for the current and previous years’ financial accountability ratings;
- C. Additional information required by the Commissioner of Education.

In accordance with TEC 39.083, each school district is required to prepare and distribute an annual financial management report; and the public is provided an opportunity to comment on the report at a hearing. The Commissioner’s rules regarding FIRST are included in the Texas Administrative Code (TAC) Chapter 109 Subchapter AA.

**RATIONALE:** The determination of the rating is as follows:

	<b>Determination of Rating</b>	<b>2019-20 Rating</b>	<b>2018-19 Rating</b>	<b>2017-18 Rating</b>	<b>2016-17 Rating</b>
A.	Did the district answer ‘No’ to Indicators 1, 3, 4, 5, or 2.A? If so, the school district’s rating is <b>F for Substandard Achievement</b> regardless of points earned.				
B.	Determine the rating by the applicable number of points. (Indicators 6-15)				
	A= Superior	90 – 100	90 – 100	90 – 100	70 – 100
	B = Above Standard	80 – 89	80 – 89	80 – 89	50 – 69
	C = Meets Standard	60 – 79	60 – 79	60 – 79	31 – 49
	F = Substandard Achievement	< 60	< 60	< 60	< 31

The District’s 2019-20 rating based on school year 2018-19 data was an ‘A = Superior’ with a score of 92 out of 100.

*San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



San Elizario ISD  
 P.O. Box 920  
 San Elizario, TX 79849  
 Phone 915.872.3900  
 Fax 915.872.3903

A comparison of ratings for the districts within Region 19 for the past three years is as follows:

CDN	School District	2019-20 Score	2018-19 Score	2017-18 Score	2016-17 Score
071901	Clint ISD	98	96	96	98
071902	El Paso ISD	98	96	84	92
071903	Fabens ISD	86	58	0	90
071904	San Elizario ISD	92	88	98	98
071905	Ysleta ISD	98	98	98	98
071906	Anthony ISD	86	96	96	96
071907	Canutillo ISD	96	90	86	86
071908	Tornillo ISD	84	96	86	86
071909	Socorro ISD	96	96	96	100

In the attachment included, you will find the following:

- The report received from TEA
- A comparison of the indicators with the previous year
- The required disclosures
  1. A copy of the Superintendent’s current employment contract
  2. A summary schedule for the fiscal year of expenditures paid on behalf of the Superintendent and each Board member and total reimbursements received by the Superintendent and each Board member
  3. A summary schedule for the fiscal year of the total dollar amount of compensation and fees received by the Superintendent from any outside entity in exchange for professional consulting or other personal services
  4. A summary schedule for the fiscal year of the total dollar amount of gifts that had an economic value of \$250 more received by the executive officers and Board members
  5. A summary schedule for the fiscal year of the dollar amount received by Board members for the total amount of business transactions with the school district

**BUDGET IMPACT:** There is no budget impact associated with this agenda item.

**ADMINISTRATIVE RECOMMENDATION:** This report is for information only.

**Please check one:**     For approval     Report / Information only     Recognition only

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Financial Integrity Rating System of Texas

**2019-2020 RATINGS BASED ON SCHOOL YEAR 2018-2019 DATA - DISTRICT STATUS DETAIL**

<b>Name:</b> SAN ELIZARIO ISD(071904)	<b>Publication Level 1:</b> 8/6/2020 9:26:37 AM
<b>Status:</b> Passed	<b>Publication Level 2:</b> 8/6/2020 11:17:34 AM
<b>Rating:</b> A = Superior	<b>Last Updated:</b> 8/6/2020 11:17:34 AM
<b>District Score:</b> 92	<b>Passing Score:</b> 60

#	Indicator Description	Updated	Score
1	<a href="#">Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the November 27 or January 28 deadline depending on the school district's fiscal year end date of June 30 or August 31, respectively?</a>	3/30/2020 1:07:51 PM	Yes
2	Review the AFR for an unmodified opinion and material weaknesses. The school district must pass 2.A to pass this indicator. The school district fails indicator number 2 if it responds "No" to indicator 2.A. or to both indicators 2.A and 2.B.		
2.A	<a href="#">Was there an unmodified opinion in the AFR on the financial statements as a whole? (The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion. The external independent auditor determines if there was an unmodified opinion.)</a>	3/30/2020 1:07:51 PM	Yes
2.B	<a href="#">Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds? (The AICPA defines material weakness.)</a>	3/30/2020 1:07:51 PM	Yes
3	<a href="#">Was the school district in compliance with the payment terms of all debt agreements at fiscal year end? (If the school district was in default in a prior fiscal year, an exemption applies in following years if the school district is current on its forbearance or payment plan with the lender and the payments are made on schedule for the fiscal year being rated. Also exempted are technical defaults that are not related to monetary defaults. A technical default is a failure to uphold the terms of a debt covenant, contract, or master promissory note even though payments to the lender, trust, or sinking fund are current. A debt agreement is a legal agreement between a debtor (= person, company, etc. that owes money) and their creditors, which includes a plan for paying back the debt.)</a>	3/30/2020 1:07:52 PM	Yes
4	<a href="#">Did the school district make timely payments to the Teachers Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies?</a>	3/30/2020 1:07:52 PM	Yes
5	This indicator is not being scored.		
			1 Multiplier Sum
6	<a href="#">Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)? (See ranges below.)</a>	3/30/2020 1:07:52 PM	10
7	<a href="#">Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt? (See ranges below.)</a>	3/30/2020 1:07:53 PM	8
8	<a href="#">Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency? If the school district's increase of students in membership over 5 years was 7 percent or more, then the school district passes this indicator. See ranges below.</a>	3/30/2020 1:07:53 PM	10
9	<a href="#">Did the school district's general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district's number of days of cash on hand greater than or equal to 60 days?</a>	3/30/2020 1:07:53 PM	10
10	<a href="#">Was the debt service coverage ratio sufficient to meet the required debt service? (See ranges below.)</a>	3/30/2020 1:07:55 PM	6
11	<a href="#">Was the school district's administrative cost ratio equal to or less than the threshold ratio? (See ranges below.)</a>	3/30/2020 1:07:55 PM	8
12	<a href="#">Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)? (If the student enrollment did not decrease, the school district will automatically pass this indicator.)</a>	3/30/2020 1:07:55 PM	10
13	<a href="#">Did the comparison of Public Education Information Management System (PEIMS) data to PEIMS information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?</a>	3/30/2020 1:07:58 PM	10

14	<a href="#">Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)</a>	3/30/2020 1:07:58 PM	10
15	<a href="#">Did the school district not receive an adjusted repayment schedule for more than one fiscal year for an over allocation of Foundation School Program (FSP) funds as a result of a financial hardship?</a>	3/30/2020 1:07:58 PM	10
			92 Weighted Sum
			1 Multiplier Sum
			92 Score

**DETERMINATION OF RATING**

<b>A.</b>	Did the district answer 'No' to Indicators 1, 3, 4, or 2.A? If so, the school district's rating is <b>F for Substandard Achievement</b> regardless of points earned.	
<b>B.</b>	Determine the rating by the applicable number of points. (Indicators 6-15)	
	<b>A = Superior</b>	90-100
	<b>B = Above Standard</b>	80-89
	<b>C = Meets Standard</b>	60-79
	<b>F = Substandard Achievement</b>	<60
<p><b>No Rating = A school district receiving territory that annexes with a school district ordered by the commissioner under TEC 13.054, or consolidation under Subchapter H, Chapter 41. No rating will be issued for the school district receiving territory until the third year after the annexation/consolidation.</b></p>		

Home Page: [Financial Accountability](#) | Send comments or suggestions to [FinancialAccountability@tea.texas.gov](mailto:FinancialAccountability@tea.texas.gov)

THE **TEXAS EDUCATION AGENCY**  
 1701 NORTH CONGRESS AVENUE · AUSTIN, TEXAS, 78701 · (512) 463-9734

FIRST 5.9.1.0

**Comparison of the Indicators with the Previous Year**

#	<u>Critical Indicators</u>	2019-20 Score	2018-19 Score	2017-18 Score
1	Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the November 27 or January 28 deadline depending on the school district's fiscal year end date of June 30 or August 31, respectively?	Yes	Yes	Yes
2	Review the AFR for an unmodified opinion and material weaknesses. The school district must pass 2.A to pass this indicator. The school district fails indicator number 2 if it responds "No" to indicator 2.A or to both indicators 2.A and 2.B.			
2.A	Was there an unmodified opinion in the AFR on the financial statements as a whole? (The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion. The external independent auditor determines if there was an unmodified opinion.)	Yes	Yes	Yes
2.B	Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds? (The AICPA defines material weakness.)	Yes	Yes	Yes
3	Was the school district in compliance with the payment terms of all debt agreements at fiscal year end? (If the school district was in default in a prior fiscal year, an exemption applies in following years if the school district is current on its forbearance or payment plan with the lender and the payments are made on schedule for the fiscal year being rated. Also exempted are technical defaults that are not related to monetary defaults. A technical default is a failure to uphold the terms of a debt covenant, contract, or master promissory note even though payments to the lender, trust, or sinking fund are current. A debt agreement is a legal agreement between a debtor (person, company, etc. that owes money) and their creditors, which includes a plan for paying back the debt.)	Yes	Yes	Yes
4	Did the school district make timely payments to the Teacher Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS) and other government agencies?	Yes	Yes	Yes
5	Was the total unrestricted net asset balance (Net of the accretion of interest for capital appreciation bonds) in the governmental activities column in the Statement of Net Assets greater than zero? (If the school district's change of students in membership over 5 years was 7 percent or more, then the school district passes this indicator.)	N/A	N/A	Yes

#	<b><u>Solvency Indicators</u></b>	<b>2019-20 Score</b>	<b>2018-19 Score</b>	<b>2017-18 Score</b>
6	Was the number of days on cash on hand and current investments in the general funds for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)?	10	10	10
7	Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt?	8	10	10
8	Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency?	10	10	10
9	Did the school district's general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district's number of days of cash on hand greater than or equal to 60 days?	10	10	10
10	Was the debt service coverage ratio sufficient to meet the required debt service?	6	0	10
11	Was the school district's administrative cost ratio equal to or less than the threshold ratio?	8	8	8
12	Did the school district not have a 15 percent decline in students to staff ratio over 3 years (total enrollment to total staff)? (If the student enrollment did not decrease, the school district will automatically pass this indicator.)	10	10	10

#	<b><u>Financial Competence Indicators</u></b>	<b>2019-20 Score</b>	<b>2018-19 Score</b>	<b>2017-18 Score</b>
13	Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?	10	10	10
14	Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds? (The AICPA defines material weakness.)	10	10	10
15	Did the school district not receive an adjusted repayment schedule for more than one fiscal year for an over allocation of Foundation School Program (FSP) funds as a result of a financial hardship?	10	10	10

### Comparison and Explanation of Calculation for Indicator #7

**Indicator #7:** Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt? (2019-2020 Rating Score)

Current Assets		\$22,370,972			
Divided by		/			
Current Liabilities		8,603,566			
		Result		2.6002	
<b>Determination of Points</b>					
10	8	6	4	2	0
>=3.00	<3.00>=2.50	<2.50>=2.00	<2.00>=1.50	<1.50>=1.00	<1.00

As noted in the calculation detail above, the mathematical breakdown for this calculation resulted in 2.6002 which was less than <3.00 resulting in a score of 8. In order to have received the full 10 points, either current assets would have needed to be \$3,400,000 more or current liabilities would have needed to be \$1,150,000 less than they were.

For comparison, the calculation for the prior year is included below.

**Indicator #7:** Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt? (2018-2019 Rating Score)

Current Assets		\$26,127,114			
Divided by		/			
Current Liabilities		8,407,750			
		Result		3.1075	
<b>Determination of Points</b>					
10	8	6	4	2	0
>=3.00	<3.00>=2.50	<2.50>=2.00	<2.00>=1.50	<1.50>=1.00	<1.00

## Comparison and Explanation of Calculation for Indicator #10

**Indicator #10:** Was the debt service coverage ratio sufficient to meet the required debt service?  
*(2019-2020 Rating Score)*

(Total Revenues (in the General Fund and Debt Service Fund))		\$40,719,330			
- Total Expenditures (in the General Fund and Debt Service Fund)		\$41,179,842			
+ Debt Service function codes 71, 72, and 73 (in the General Fund and Debt Service Fund)		\$2,674,823			
+ Fund Code 599 (Ending Debt Service fund balance)		\$722,487			
+ Function Code 81 )		\$31,864			
/ Debt Service function codes 71, 72 and 73 (in the General Fund and Debt Service Fund)		\$2,674,823			
Result					1.1099
<b>Determination of Points</b>					
10	8	6	4	2	0
>=1.20	<1.20>=1.15	<1.15>=1.10	<1.10>=1.05	<1.05>=1.00	<1.00

As noted in the calculation detail above, the mathematical breakdown for this calculation resulted in 1.1099 which was less than <1.15 resulting in a score of 6. In order to have received the full 10 points, either revenues would have needed to be \$241,000 more, expenditures would have needed to be \$241,000 less, or the ending debt service fund balance would have needed to be \$241,000 higher than it was.

For comparison, the calculation for the prior year is included below.

**Indicator #10:** Was the debt service coverage ratio sufficient to meet the required debt service?  
*(2018-2019 Rating Score)*

(Total Revenues (in the General Fund and Debt Service Fund))		\$41,137,334			
- Total Expenditures (in the General Fund and Debt Service Fund)		\$42,541,740			
+ Debt Service function codes 71, 72, and 73 (in the General Fund and Debt Service Fund)		\$2,680,661			
+ Fund Code 599 (Ending Debt Service fund balance)		\$748,708			
+ Function Code 81 )		\$0			
/ Debt Service function codes 71, 72 and 73 (in the General Fund and Debt Service Fund)		\$2,680,661			
Result					0.7554
<b>Determination of Points</b>					
10	8	6	4	2	0
>=1.20	<1.20>=1.15	<1.15>=1.10	<1.10>=1.05	<1.05>=1.00	<1.00

### Comparison and Explanation of Calculation for Indicator #11

**Indicator #11:** Was the school district’s administrative cost ratio equal to or less than the threshold ratio? *(2019-2020 Rating Score)*

Fnc 21 + Fnc 41, 61xx-64xx except 6144						\$2,377,362
Fnc 11 + Fnc 12 + Fnc 13 + Fnc 31, 61xx-64xx except 6144						\$19,814,231
Result						0.1200
<b>Determination of Points</b>						
10	8	6	4	2	0	
<= 0.1151	>0.1151 <=0.1401	>0.1401 <=0.1651	>0.1651 <=0.1901	>0.1901 <=0.2151	>0.2151	

As noted in the calculation detail above, the mathematical breakdown for this calculation resulted in 0.1200 which was more than 0.1151 resulting in a score of 8. In order to have received the full 10 points, either the expenditures in Fnc 21 + Fnc 41, 61xx-64xx except 6144, would have needed to be \$97,362 less than they were or the expenditures in Fnc 11 + Fnc 12 + Fnc 13 + Fnc 31, 61xx-64xx except 6144, would have needed to be \$835,769 more than they were.

For comparison, the calculation for the prior year is included below.

**Indicator #11:** Was the school district’s administrative cost ratio equal to or less than the threshold ratio? *(2018-2019 Rating Score)*

Fnc 21 + Fnc 41, 61xx-64xx except 6144						\$2,412,992
Fnc 11 + Fnc 12 + Fnc 13 + Fnc 31, 61xx-64xx except 6144						\$20,013,372
Result						0.1206
<b>Determination of Points</b>						
10	8	6	4	2	0	
<= 0.1151	>0.1151 <=0.1401	>0.1401 <=0.1651	>0.1651 <=0.1901	>0.1901 <=0.2151	>0.2151	

## Required Disclosures

### 1. Superintendent’s Employment Contract

The school district is to provide a copy of the superintendent's employment contract that is effective on the date of the School FIRST hearing in calendar year 2020. In lieu of publication in the School FIRST financial management report, the school district may choose to publish the superintendent's employment contract on the school district's Internet site. **If published on the Internet**, the contract is to remain accessible for twelve months. Link:

<https://www.seisd.net/Page/473>

### 2. Reimbursements Received by the Superintendent & Board Members for Fiscal Year 2019

Description of Reimbursements	Dr. Jeannie Meza-Chavez	Norman Harrison	Irene D. Jaquez	Sandra Licon	Fernie Madrid	Armando Martinez	Ramon Rojas	Becky M. Romero
Meals	\$69.46	\$192.50	\$550.25	\$550.25	\$178.50	\$229.50	\$150.25	\$229.50
Lodging	\$1,761.35	\$1,149.70	\$2,383.75	\$2,362.27	\$781.53	\$1,101.16	\$1,310.49	\$1,193.56
Transportation	\$2,247.12	\$1,375.00	\$2,010.91	\$2,297.87	\$388.96	\$32.00	\$784.14	\$460.22
Motor Fuel	\$38.46	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00	\$85.93	\$208.53
Other - Registration Fees	\$295.00	\$1,422.50	\$1,797.50	\$1,797.50	\$812.50	\$812.50	\$775.00	\$812.50
Other - Membership Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other - Credit Card Fees	\$45.00	\$45.00	\$45.00	\$45.00	\$45.00	\$0.00	\$45.00	\$45.00
Total	\$4,456.39	\$4,184.70	\$6,787.41	\$7,052.89	\$2,206.49	\$2,207.16	\$3,150.81	\$2,949.31

**Note** – The spirit of the rule is to capture all “reimbursements” for fiscal year 2019, regardless of the manner of payment, including direct pay, credit card, cash, and purchase order.

Reimbursements to be reported per category include:

**Meals** – Meals consumed off the school district’s premises, and in-district meals at area restaurants (excludes catered meals for board meetings).

**Lodging** - Hotel charges.

**Transportation** - Airfare, car rental (can include fuel on rental), taxis, mileage reimbursements, leased cars, parking and tolls.

**Other** - Registration fees, telephone/cell phone, internet service, fax machine, and other reimbursements (or on-behalf of) to the superintendent and board member not defined above.

### 3. Outside Compensation and/or Fees Received by the Superintendent for Professional Consulting and/or Other Personal Services for Fiscal Year 2019

For the Twelve-Month Period Ended June 30, 2019	Name(s) of Entity(ies)	Summary Amount
Superintendent – Dr. Jeannie Meza-Chavez	N/A	\$0.00

**Note** – Compensation does not include business revenues from the superintendent’s livestock or agricultural-based activities on a ranch or farm. Report gross amount received (do not deduct

business expenses from gross revenues). Revenues generated from a family business that have no relationship to school district business are not to be disclosed.

4. Gifts Received by the Executive Officer(s) and Board Members (and First Degree Relatives, if any) in Fiscal Year 2019

<b>For the Twelve-Month Period Ended June 30, 2019</b>	<b>Name</b>	<b>Summary Amount</b>
Superintendent	Dr. Jeannie Meza-Chavez	\$0.00
Board Member	Norman Harrison	\$0.00
Board Member	Irene D. Jaquez	\$0.00
Board Member	Sandra Licon	\$0.00
Board Member	Fernie Madrid	\$0.00
Board Member	Armando Martinez	\$0.00
Board Member	Ramon Rojas	\$0.00
Board Member	Becky M. Romero	\$0.00

**Note** – An executive officer is defined as the superintendent, unless the board of trustees or the district administration names additional staff under this classification. Gifts received by first degree relatives, if any, will be reported under the applicable school official.

5. Business Transactions Between School District and Board Members for Fiscal Year 2019


<b>For the Twelve-Month Period Ended June 30, 2019</b>	<b>Name</b>	<b>Summary Amount</b>
Superintendent	Dr. Jeannie Meza-Chavez	\$0.00
Board Member	Norman Harrison	\$0.00
Board Member	Irene D. Jaquez	\$0.00
Board Member	Sandra Licon	\$0.00
Board Member	Fernie Madrid	\$0.00
Board Member	Armando Martinez	\$0.00
Board Member	Ramon Rojas	\$0.00
Board Member	Becky M. Romero	\$0.00

**Note** - The summary amounts reported under this disclosure are not to duplicate the items reported in the summary schedule of reimbursements received by board members.

# Public Comments on the FIRST Report

October 14, 2020

[www.seisd.net](http://www.seisd.net)



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San Elizario Independent School District  
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Your Door to Success

**Student Success  
Is our Priority**

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San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Dr. Rogelio Segovia, Associate Superintendent  
**Subject:** Discussion and possible action to approve seeking two TEA waivers to continue remote instruction for the 2<sup>nd</sup> 9 weeks in order to continue to facilitate safe and effective instructional continuity.  
**Date:** October 14, 2020

---

### HISTORY:

The San Elizario ISD started the school August 3, 2020 in an asynchronous instructional method. Due to a closure order by the El Paso County, all school districts remained in an asynchronous instructional method until September 4, 2020. Starting September 8, 2020, San Elizario ISD began providing both on-campus and asynchronous instruction to students with connectivity issues and special populations. However, due to the increase of COVID-19 cases and a hospitalization rate nearing 15% in our county, San Elizario ISD is seeking to extend the phase-in of students transitioning to on-campus instruction until December 18, 2020, which is the end of the second grading period. Students currently receiving on-campus instruction will remain, however, no additional students would phase-in until after December 18, 2020.

### RATIONALE:

Currently, El Paso County has 26,432 COVID-19 cases. San Elizario, Texas’ surrounding areas (Fabens, TX, Clint, TX and Socorro TX) have 977 COVID-19 cases. San Elizario, Texas has 425 COVID-19 cases. El Paso County is nearing the 15% hospitalization rate. In order to keep our students and employees safe, San Elizario ISD would seek this waiver to continue to facilitate a safe and effective return to on-campus instruction for students, teachers and staff. The waiver submission would request the following time frame: from October 20, 2020 through December 18, 2020 (this timeframe does not include the Thanksgiving break).

### BUDGET:

There would not be a budget impact since both on-campus and asynchronous instruction require that students attend school daily.

### ADMINISTRATIVE RECOMMENDATION:

It is the administration’s recommendation that the waiver to request to extend the on-campus phase-in for the 2020-21 school year be approved.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD’s mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



# Department of Public Health

October 7, 2020

**MAYOR**  
Dee Margo

**CITY COUNCIL**

**District 1**  
Peter Svarzbein

**District 2**  
Alexsandra Anello

**District 3**  
Cassandra Hernandez

**District 4**  
Dr. Sam Morgan

**District 5**  
Isabel Salcido

**District 6**  
Claudia L. Rodriguez

**District 7**  
Henry Rivera

**District 8**  
Cissy Lizarraga

**CITY MANAGER**  
Tommy Gonzalez

Texas Education Agency  
Office of the Commissioner  
Attn: Hon. Mike Morath  
1701 N. Congress Avenue  
Austin, Texas, 78701

Commissioner Morath:

The City of El Paso Department of Public Health (DPH) works in close partnership with Region 19 schools by providing them guidance, recommendations and support necessary to effectively respond to COVID-19 pandemic.

Our region is currently experiencing a concerning upward trend of COVID-19 infection as demonstrated by the current El Paso County data for positivity rate, cases per capita, and hospitalizations due to COVID-19.

We fully support Region 19 school districts’ commitment to provide a safe environment for students, teachers, and staff, and firmly support their request for a waiver to assist them in preserving their funding and continued operations.

We understand there are many benefits of in-person instruction to all students, however, the risks associated with in-person instruction outweigh the benefits at this time due to the current pandemic in our region. Therefore, as the Health Authority of the El Paso City-County, I strongly recommended pausing the return of students to school for in-person instruction, and scaling-back the number of students currently receiving in-person instruction if the situation continues to worsen.

I thank you for your attention and consideration to these recommendations and trust we will receive a favorable response to our school districts’ application for a COVID-19-related waiver.

Respectfully,

Hector I. Ocaranza, M.D., MPH, FAAP  
Local Health Authority City/County of El Paso, TX

**Angela Mora – Interim Public Health Director**  
Department of Public Health | 5115 El Paso Dr. | El Paso, TX 79905  
O: (915) 212-6564 | Email: [Angela.Mora@elpasotexas.gov](mailto:Angela.Mora@elpasotexas.gov)





# Department of Public Health

**MAYOR**  
Dee Margo

## SCHOOL SCALE BACK RE-OPENING FOR IN-PERSON INSTRUCTION

### CITY COUNCIL

**District 1**  
Peter Svarzbein

**District 2**  
Alexandra Anello

**District 3**  
Cassandra Hernandez

**District 4**  
Dr. Sam Morgan

**District 5**  
Isabel Salcido

**District 6**  
Claudia L. Rodriguez

**District 7**  
Henry Rivera

**District 8**  
Cissy Lizarraga

**CITY MANAGER**  
Tommy Gonzalez

The City of El Paso Department of Public Health (DPH) is committed to provide ongoing public health support to all school districts, public and private, and to all unincorporated schools in El Paso County and additional guidance for the 2020-2021 school year as in-person instruction evolves.

While there is not a single parameter that with high degree of certainty could tell the right time to safely return to school for in-person instruction, or scale back on those plans, few indicators will shed some light as how the pandemic is evolving in our community. The listed parameters below may serve as official guide for school districts to request extension of waivers to the Texas Educations Agency for the continuation of funding for school activities.

The following parameters indicate a **moderate** community-wide spread.

- 7-day Rolling Average Cases Per Capita: Between 15 to 25 cases per 100,000 for  $\geq 14$  days
- 7-day Rolling Average Testing Positivity Rate:  $\geq 7.5\%$  for  $\geq 14$  days
- 14-day upward trend in the 7-day rolling average cases per capita
- COVID-19 percentage of hospitalizations  $\geq 15\%$  for 7 days

When the majority or all of the above-mentioned indicators are met, county-wide preventative measures to prevent further spread of the disease should be made in an effort to protect the health and well-being of students, teachers, and staff.

The suggested preventative measures to implement can include, but are not limited to:

- Avoid spectators for extracurricular activities
- Pause the reopening school plans and avoid bringing more children to schools for in-person school instruction.
- Follow other DPH guidance and recommendations for COVID-19 positive cases at schools that have children for in-person instruction.

**Angela Mora – Interim Public Health Director**  
Department of Public Health | 5115 El Paso Dr. | El Paso, TX 79905  
O: (915) 212-6564 | Email: [Angela.Mora@elpasotexas.gov](mailto:Angela.Mora@elpasotexas.gov)





# Department of Public Health

**MAYOR**  
Dee Margo

The following parameters indicate a **high** community-wide spread of the disease and warrant further, stricter preventative interventions:

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**CITY COUNCIL**

**District 1**  
Peter Svarzbein

**District 2**  
Alexandra Anello

**District 3**  
Cassandra Hernandez

**District 4**  
Dr. Sam Morgan

**District 5**  
Isabel Salcido

**District 6**  
Claudia L. Rodriguez

**District 7**  
Henry Rivera

**District 8**  
Cissy Lizarraga

- 7-day Rolling Average Cases Per Capita:  $\geq 25$  cases per 100,000 for more than 14 days
- 7-day Rolling Average Testing Positivity Rate:  $\geq 10\%$  for  $\geq 14$  days
- 14-day upward trend in the 7-day rolling average cases per capita
- COVID-19 percentage of hospitalizations  $\geq 15\%$  for  $\geq 14$  days

The recommended preventative measures when the majority or all the above indicators are met are as follows:

- Scale down in-person instruction, switching to virtual school instruction model.
- Avoid spectators for extracurricular activities.
- No sports or extracurricular activities that may pose a higher risk of COVID-19 transmission.

More evidence-based guidance and recommendations will be provided as they become available. Rest assured that the DPH will stand by its commitment to preserve health by partnering with institutions like yours.

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**CITY MANAGER**  
Tommy Gonzalez

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Hector I. Ocaranza, M.D., MPH  
Local Health Authority City/County of El Paso, TX

**Angela Mora – Interim Public Health Director**  
Department of Public Health | 5115 El Paso Dr. | El Paso, TX 79905  
O: (915) 212-6564 | Email: [Angela.Mora@elpasotexas.gov](mailto:Angela.Mora@elpasotexas.gov)





# REQUEST TO EXTEND THE START OF THE 2020-2021 SCHOOL YEAR TRANSITION BEYOND THE FOUR-WEEK LIMIT

## SECTION I: Requirements

If a school system believes it is best for the health and safety of students and staff to continue to restrict access to on-campus instruction beyond the first four weeks of their 2020-21 instructional calendar, they must submit a board approved waiver request to TEA to extend that transition window, up to four additional weeks. The board must take action to authorize this waiver by specific vote, and cannot otherwise delegate the waiver application to the superintendent. The waiver application must include an indication as to the local public health conditions that the LEA believes would warrant a faster end to the transition period. Teachers, staff, and parents should be consulted about the transition plan before the waiver is submitted. During this transition period, LEAs are still required to allow all students to access on-campus instruction who come from households without internet access or appropriate remote learning devices. During the extended period being requested with this waiver, at least some on-campus instruction must be provided each day. The procedures used by the LEA to limit access to on-campus attendance during this period should be clearly communicated to families in advance. The waiver may be rescinded if the requirements are not met.

## SECTION II: Request

**District Name:**

**First Day of School:**

**Total Additional Weeks Requested (beyond the initial four weeks for transition):**

**Will some students have access to on-campus learning during the extended transition period?**

**Will students with no internet/internet-enabled learning devices be allowed to come on campus should they so choose?**

**Explain what local public health conditions that would cause you to end the transition period faster, so that all students have access to on-campus instruction. As an example: the most recent weekly count of COVID-19 cases is lower than the prior week in the county, and test positivity rate in the county is under 10%.**

## SECTION III: Attestation/Signatures

<b>District Name</b>	<b>Board Approval Date</b>

<b>Board President Name</b>	<b>Superintendent Name</b>
<b>Board President Signature</b>	<b>Superintendent Signature</b>

*With the submission of this form, the district attests that teachers, staff, and parents were consulted about the transition plan before the waiver was submitted.*

**Submit completed request forms to: [waivers@tea.texas.gov](mailto:waivers@tea.texas.gov)**

**Request must be submitted prior to the end of the initial four-week transition**



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**Request must be submitted prior to the end of the initial four-week transition**



## MEMORANDUM

**To:** Dr. Meza-Chavez, Superintendent

**From:** Raul Jacques, Director of Child Nutrition Services

**Subject:** Update – Nutrition Services Operations

**Date:** October 14, 2020

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The Child Nutrition Services is now serving meals through the Summer Food Service Program. This allows us to serve children from ages 1 through 18. Each campus is operating two distinct serving stations. One is inside the school building to serve students that are receiving instruction on campus and a separate station outside the building to serve curbside meals.

After verifying eligibility, the participant is given a placard that shows the number of meals they are picking up. Each campus uses a different colored placard to help ensure that participants do not obtain meals at more than one site. The Texas Department of Agriculture requires that we report meal counts separately. Meals are served Monday thru Friday. On Fridays, participants are given meals for both Friday and Saturday.



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Dr. Rogelio Segovia, Associate Superintendent  
**Subject:** Virtual Texas Teacher Evaluation & Support System (T-TESS) Rubric  
**Date:** October 14, 2020

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### HISTORY:

The Virtual T-TESS Rubric is an optional rubric that describes the teacher and student actions captured in the descriptors of the original T-TESS rubric from the context of virtual teaching and learning. In this rubric, Domains 1 through 3 of the original T-TESS rubric have been modified to better fit virtual teaching assignments. Domain 4 descriptors on the Virtual T-TESS rubric are the exact same language as the original T-TESS rubric (TEA, 2020).

### RATIONALE:

For virtual teaching assignments that persist far enough into the school year where formal observations and appraisal needs to be conducted in order to be timely, this rubric can be used as the basis for teacher ratings in lieu of the original T-TESS rubric (TEA, 2020).

### BUDGET:

There is no budget impact.

### ADMINISTRATIVE RECOMMENDATION:

This item is for information only.

**Please check one:**    For approval    Report / Information only    Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*

# T-TESS Virtual Instruction Rubric



# T-TESS

Texas Teacher Evaluation & Support System

# 1.1 Standards and Alignment (Planning Domain)

The design of virtual learning lessons is clear, well-organized, sequential, and reflect best practice, align with standards, and are appropriate for diverse learners.

Virtual  
Instruction  
Rubric

## Distinguished

## Accomplished

## Proficient

## Developing

## Improvement Needed

Distinguished	Accomplished	Proficient	Developing	Improvement Needed
<p><b>Instructional Planning Includes:</b></p> <p>All virtual instruction lessons that are planned and developed to address the state content standards and rigorous, measurable goals in a well-organized, sequential manner for online learning.</p> <p>All activities, materials, and assessments that are conducive to virtual learning platforms, integrate other disciplines, reinforce broader unit objectives, are vertically aligned, and are appropriate for diverse learners.</p> <p>All virtual lessons that are aligned to the lesson goals, logically sequenced, and paced, and provide relevant and enriching extensions to the lesson with high level digital skills*.</p>	<p><b>Instructional Planning Includes:</b></p> <p>All virtual instruction lessons that are planned and developed to address the state content standards and measurable goals in a well-organized, sequential manner for online learning.</p> <p>All activities, materials, and assessments that are conducive to virtual learning platforms, integrate other disciplines, reinforce broader unit objectives, are vertically aligned, and appropriate for diverse learners.</p> <p>All virtual lessons that are aligned to lesson goals, logically sequenced, and paced to provide appropriate time for a clear opening, lesson execution, and closure with moderate level digital skills*.</p>	<p><b>Instructional Planning Includes:</b></p> <p>All virtual instruction lessons that are planned and developed to address the state content standards in a well-organized, sequential manner for online learning.</p> <p>All activities, materials, and assessments that are conducive to virtual learning platforms and appropriate for diverse learners.</p> <p>All virtual lessons that are aligned to lesson goals, sequenced, and paced to provide appropriate time for a clear opening, lesson execution, closure, and to develop essential digital skills*.</p>	<p><b>Instructional Planning Includes:</b></p> <p>Most virtual instruction lessons that are planned and developed to address the state content standards and sometimes include activities, materials, and assessments that are conducive to virtual learning platforms.</p> <p>Most virtual lessons that are sequenced and paced, and sometimes provide appropriate time for a clear opening, lesson execution, closure, and to develop essential digital skills*.</p>	<p><b>Instructional Planning Includes:</b></p> <p>Few virtual instruction lessons that are planned or lessons that partially address the state content standards and rarely include activities, materials, and assessments in virtual learning.</p> <p>Few virtual lessons that are sequenced and paced and typically lack lesson structure.</p> <p>Development of essential digital skills* is lacking or not evident.</p>

### Potential Look Fors:

- Conferences and conversations with the teacher
- Resources to unpack and clarify content standards
- Lesson plans that address the content standards and other fully-developed lesson elements
- Lesson structure and pacing aligned to virtual best practices
- Relevant, enriching extensions
- Students' digital skills and proficiency with navigating the learning management system (LMS) or site(s)
- A digital question/answer format to be used by teacher to check for understanding as well as by students to collaborate
- A digital organizer with agenda including estimated/suggested time needed for each task

*\*Digital Skills – Students' use of e-safety, and their ability to communicate, collaborate, create, and participate using varied technology tools and resources available in virtual classrooms.*

# 1.2 Data and Assessment (Planning Domain)

Virtual  
Instruction  
Rubric

The teacher uses formal and informal strategies and tools appropriate to virtual instruction to measure student engagement and progress, then manages and analyzes student data to inform subsequent virtual instruction.

Distinguished

Accomplished

Proficient

Developing

Improvement Needed

Instructional Planning Includes:	Instructional Planning Includes:	Instructional Planning Includes:	Instructional Planning Includes:	Instructional Planning Includes:
<p>Formal and informal data gathering and virtual assessments to monitor all students, involve students with diagnostic data to assess and track their own progress as a student-centered strategy for growth.</p> <p>Substantive, specific, and timely feedback to students, families, and other school personnel to track growth, and use of this information to adapt broader virtual instructional strategies with other colleagues.</p> <p>Consistent analysis and tracking of student data are used to determine the impact of virtual instructional strategies and to monitor/adjust teaching strategies for success with all students in this learning environment.</p>	<p>Formal and informal data gathering and virtual assessments to monitor engagement and progress of all students, and to plan and incorporate targeted diagnostics with online administration protocols.</p> <p>Substantive, specific, and timely feedback to students, families, and other school personnel.</p> <p>Consistent analysis and tracking of student data that are used to determine the impact of virtual instructional strategies and to monitor/adjust teaching strategies for success with all students in this learning environment.</p>	<p>Formal and informal data gathering and virtual assessments to monitor engagement and progress of all students and provide consistent feedback to students, families, and other school personnel.</p> <p>Consistent analysis and tracking of student data that are used to determine the impact of virtual instructional strategies on the performance and progress of all students.</p>	<p>Formal and informal data gathering and virtual assessments to monitor most students and provide timely feedback to students, families, and other school personnel.</p> <p>Some analysis and tracking of student data, primarily with grades and student assignments.</p>	<p>Limited formal and informal data gathering and virtual assessments with minimal feedback to students, families, and other school personnel.</p> <p>Limited analysis and tracking of student data.</p>

Potential Look Fors:

- Varied data sources – learning management system (LMS) data and submitted assignments
- Data monitoring and management tracking tools
- Learning and participation analytics
- Data analysis for all students and student groups, correlations with other data sources, and use of data to plan instruction
- Analysis of virtual instructional strategies/activities and their impact on student performance and progress
- Adjustments and collaboration with proven virtual instructional strategies
- Intervention plans
- Regular contact with students, parents/families, school personnel

# 1.3 Knowledge of Students (Planning Domain)

Through knowledge of students and proven practices, the teacher ensures high levels of learning in virtual settings, social-emotional supports/development, and achievement for all students.



**Distinguished**

**Accomplished**

**Proficient**

**Developing**

**Improvement Needed**

Distinguished	Accomplished	Proficient	Developing	Improvement Needed
<p><b>Instructional Planning Includes:</b></p> <p>All virtual lessons that are data-driven and planned to connect to specific needs and abilities of all students as independent learners, and direct mastery of the knowledge and skills in a virtual environment and across content areas.</p> <p>Guidance for students to apply their own knowledge, experiences, and appropriate supports as habits of digital learning to enhance their own and others' learning in the virtual environment.</p>	<p><b>Instructional Planning Includes:</b></p> <p>All virtual lessons that are data-driven and planned to address specific needs and abilities of all students, including student engagement and how to best master the knowledge and skills in a virtual environment.</p> <p>Guidance for students to apply their own knowledge, experiences, and appropriate supports to enhance their own learning in the virtual environment.</p>	<p><b>Instructional Planning Includes:</b></p> <p>All virtual lessons that are data-driven and planned to address specific needs and abilities of all students, including how students will best master the knowledge and skills in a virtual environment.</p> <p>Connections to students' prior knowledge and experiences, and appropriate supports are implemented and assessed for effectiveness in the virtual environment.</p>	<p><b>Instructional Planning Includes:</b></p> <p>Most virtual lessons that address specific needs and abilities of most students.</p> <p>Some connections to students' prior knowledge and experiences, and most students receive supports in the virtual environment.</p>	<p><b>Instructional Planning Includes:</b></p> <p>Few lessons that connect to or address specific needs and abilities of all students.</p> <p>Minimal connections to students' prior knowledge and experiences and few students receive supports in the virtual environment.</p>

**To Potential Look Fors:**

- Virtual learning setting, synchronous or asynchronous, and how it addresses the needs and abilities of participating students
- Analyzed student data and established priorities
- Student data profiles
- Students' individualized plans
- Students' demonstrated mastery and non-mastery of standards and objectives
- Students' identified needs with virtual learning, e.g., technology, materials, resources, etc.
- Specific directions regarding the process for student virtual participation, including additional support as needed depending on students' technical skill ability
- Students independence in navigating the virtual environment to enhance their own and others' learning

# 1.4 Activities (Planning Domain)

The teacher plans engaging, flexible virtual lesson activities that encourage higher-order thinking, persistence, and achievement.

Virtual  
Instruction  
Rubric

Distinguished

Accomplished

Proficient

Developing

Improvement Needed

Distinguished	Accomplished	Proficient	Developing	Improvement Needed
<p><b>Instructional Planning Includes:</b></p> <p>Student-generated questions that lead to further inquiry and complex, high-order thinking, problem solving, and real-world connections that are evident through student collaboration and work products.</p> <p>All virtual lessons that are planned with activities and processes that promote student accountability and ownership for leading and managing their groups and engaging in their own goal setting and learning with their online learning community.</p>	<p><b>Instructional Planning Includes:</b></p> <p>Questions and activities that encourage all students to engage in complex, high-order thinking and problem solving are posed in varied formats – written and verbal – with large and small group student accountability for eliciting and validating responses.</p> <p>All virtual lessons that are planned with activities, digital learning resources, and instructional materials aligned to the lesson outcomes, higher-order thinking, and create independence through student roles and responsibilities.</p>	<p><b>Instructional Planning Includes:</b></p> <p>Questions and activities that encourage all students to engage in complex, high-order thinking and are posed in varied formats – written and verbal – with large and small group discussion strategies for eliciting and validating responses.</p> <p>All virtual lessons that are planned with activities, digital learning resources, and instructional materials aligned to the lesson outcomes, higher-order thinking, and student roles and responsibilities.</p>	<p><b>Instructional Planning Includes:</b></p> <p>Limited questions with predictable responses that are posed in varied formats – written and verbal – and include some strategies for eliciting and validating responses.</p> <p>Some virtual lessons that are planned with activities, digital learning resources, and instructional materials aligned to the lesson outcomes, higher-order thinking, and student roles and responsibilities.</p>	<p><b>Instructional Planning Includes:</b></p> <p>Few questions with predictable responses that are posed with little to no complex, higher-order thinking and limited response options.</p> <p>Misaligned activities, resources, and instructional materials and lack student roles and responsibilities.</p>

## Potential Look Fors:

- Links to materials and resources are shared prior to instruction to allow students to immediately engage
- Activities that align with process standards and virtual learning best practices
- Materials and online resources that are aligned to the content standards and expected level of rigor
- Complex thinking and problem-solving strategies and activities
- Student roles and responsibilities
- Student goal setting
- Students collaborate and work with complex tasks, including degrees of independence

# 2.1 Achieving Expectations (Instruction Domain)

The teacher supports all learners in their pursuit of high levels of academic and social-emotional success in virtual classrooms.



**Distinguished**

**Accomplished**

**Proficient**

**Developing**

**Improvement Needed**

The Teacher:	The Teacher:	The Teacher:	The Teacher:	The Teacher:
<p>Expects students to establish high academic expectations for academic performance and challenges and engages all students in virtual settings where all achieve mastery.</p> <p>Anticipates and plans for online strategies to avoid learning pitfalls and includes systems for providing immediate academic feedback to address all learners' successes, mistakes, and misconceptions.</p> <p>Systematically enables and expects all students to assume responsibility for their own learning and self-monitor as independent learners in their online community</p>	<p>Expects students to establish high academic expectations for academic performance and challenges and engages all students in virtual settings and most students achieve mastery.</p> <p>Anticipates and plans for online strategies to avoid learning pitfalls and includes systems for providing immediate academic feedback to address most learners' successes, mistakes, and misconceptions.</p> <p>Incorporates systems where students can assume responsibility for their own learning and self-monitor as independent learners in their online community.</p>	<p>Establishes clear expectations for academic performance to challenge and engage all students in virtual settings, and academic feedback systems consistently address all learners' successes, mistakes, and misconceptions.</p> <p>Consistently incorporates procedures for students to assume responsibility for their own learning within and beyond virtual classroom settings, including learning experiences that promote student independence.</p>	<p>Establishes expectations for academic performance to challenge and engage most students in virtual settings, and academic feedback systems address most learners' successes, mistakes, and misconceptions.</p> <p>Sometimes incorporates procedures for students to assume responsibility for their own learning within and beyond virtual classroom settings.</p>	<p>Establishes expectations for academic performance to challenge and engage a few students in virtual settings, and academic feedback systems address a few learners' successes.</p> <p>Rarely provides opportunities for students to assume responsibility for their own learning.</p>

**Potential Look Fors:**

- Communication regarding expectations for learning and behaving in the virtual environment
- Clear learning expectations, time segments, and expected outcomes for performance
- Rubrics and other exemplars that establish the expectation for engagement and performance
- Teacher and student personalized academic/learning goals
- Student autonomy and ease of navigation with virtual learning and platforms

## 2.2 Content Knowledge and Expertise (Instruction Domain)

The teacher uses content and pedagogical expertise to design and execute virtual lessons aligned with state standards, related content, and student needs.

Virtual  
Instruction  
Rubric

Distinguished

Accomplished

Proficient

Developing

Improvement Needed

### The Teacher:

Displays in-depth content and digital learning knowledge that results in differentiated explanations and connections to other powerful ideas, disciplines, and real-world applications.

Seamlessly navigates virtual learning technology and transitions.

Consistently sequences instruction in concise segments and connects learning, provides differentiated explanations.

Anticipates and mitigates learning concerns, and purposefully uses multi-media to anchor and extend learning.

Consistently uses online collaborative learning opportunities to engage students in varied thinking, e.g., critical, analytical, practical, research-based, etc., and uses virtual white boards, discussion boards, chats, etc., and student work to see and respond to students' thinking and connections.

### The Teacher:

Models and conveys accurate content knowledge and is comfortable with virtual learning technology and transitions.

Anticipates possible student misunderstandings and proactively develops virtual teaching techniques to mitigate concerns.

Sequences instruction in smaller segments and multiple contexts with virtual lessons, provides differentiated explanations, incorporates multi-media, and connects learning objectives with other disciplines and standards.

Regularly uses online collaborative learning opportunities to engage students in varied thinking, e.g., critical, analytical, practical, research-based, etc., and uses virtual white boards, discussion boards, chats, etc., and student work to see and respond to students' thinking and connections.

### The Teacher:

Conveys accurate content knowledge in smaller segments and multiple contexts with virtual lessons, incorporates multi-media, and connects learning objectives with other disciplines and standards.

Anticipates possible student misunderstandings.

Uses online collaborative learning opportunities to engage students in varied thinking, e.g., critical, analytical, practical, research-based, etc., and uses virtual white boards, discussion boards, chats, etc., and student work to see and respond to students' thinking.

### The Teacher:

Conveys accurate content knowledge in smaller segments with virtual lessons and sometimes includes multi-media and connections with other disciplines and standards.

Sometimes anticipates possible student misunderstandings.

Sometimes uses online collaborative learning opportunities to engage students in varied thinking, e.g., critical, analytical, practical, creative, research-based, etc., and uses limited technology to see and respond to students' thinking.

### The Teacher:

Conveys inaccurate content knowledge that leads to student confusion with virtual lessons.

Does not anticipate or address student misunderstandings.

Rarely makes connections with other standards or disciplines.

Provides few opportunities for varied thinking.

### Potential Look Fors:

- Teacher knowledge of content and technology application standards
- Teacher collaboration and contributions with team planning and lesson development
- Varied thinking strategies and activities
- Students solving problems, engaged in complex thinking, and applying new learning in a variety of contexts
- Students making connections across disciplines and applying skills and concepts in a variety of contexts
- Student collaboration strategies and evidence of outcomes

## 2.3 Communication (Instruction Domain)

The teacher clearly and accurately establishes communication practices to support persistence, deeper learning, and effective effort in virtual classroom instruction.

Virtual  
Instruction  
Rubric

Distinguished

Accomplished

Proficient

Developing

Improvement Needed

The Teacher:	The Teacher:	The Teacher:	The Teacher:	The Teacher:
<p>Consistently provides ample time and opportunities for student-led and peer-to-peer discussions through small group features and response activities.</p> <p>Skillfully provides explanations that are clear and coherent and uses verbal and written communication that deepens student learning.</p> <p>Skillfully uses varied digital strategies/features to pose higher level questions, require deeper thinking, and make broader connections to instructional goals.</p> <p>Skillfully uses probing questions and processing time for students to generate, ask, and respond to questions, clarify, elaborate, and extend learning.</p>	<p>Provides ample time and opportunities for the use of small group features and response activities which facilitate/engage students in guided and peer-to-peer discussions.</p> <p>Consistently provides explanations that are clear and coherent and uses verbal and written communication that is clear and correct.</p> <p>Uses varied digital strategies/features to pose create, evaluate, and/or analysis level questions that provoke thought and discussion about the lesson.</p> <p>Skillfully uses probing questions and response platforms for students to clarify, elaborate, and extend learning.</p>	<p>Incorporates small group features and response activities to facilitate/engage students in discussions and communicate with the teacher and peers.</p> <p>Provides explanations that are clear and uses verbal and written communication that is clear and correct.</p> <p>Uses varied digital strategies/features to pose remember, understand, and apply level questions that provoke discussion about the lesson; uses probing questions, and encourages students to ask questions to clarify and elaborate learning.</p>	<p>Sometimes incorporates small group features and response activities to facilitate/engage students in some discussions and communicate with the teacher and peers.</p> <p>Uses verbal and written communication that is generally clear with minor errors of grammar.</p> <p>Uses some digital strategies/features to pose remember, understand, and apply level questions that limit discussion.</p>	<p>Directs lessons with little opportunity for discussions or communication.</p> <p>Uses communication that lacks coherence and is inaccurate.</p> <p>Rarely asks questions during virtual instruction, questions are disconnected to the lesson, or questions result in “yes/no” responses.</p>

### Potential Look Fors:

- Students are grouped in smaller breakout rooms to discuss topics, and review and comment on each other’s work.
- Effective and efficient discussion forums
- Students organize ideas and share with written and verbal communication
- Use of chat/message features to communicate with the teacher and peers
- Students exchange ideas and information to promote personal and peer development
- Questioning processes, levels of questions, and preponderance of questions

## 2.4 Differentiation (Instruction Domain)

The teacher differentiates virtual instruction, aligning digital methods, techniques, and features to diverse student needs.

Virtual  
Instruction  
Rubric

Distinguished

Accomplished

Proficient

Developing

Improvement Needed

The Teacher:	The Teacher:	The Teacher:	The Teacher:	The Teacher:
<p>Consistently modifies and differentiates instruction with a wide variety of instructional strategies for all students.</p> <p>Always uses small group features and personalized support to assess that students master what is being taught.</p> <p>Skillfully incorporates technology and digital tools as accessible resources to address all students' needs and ensure mastery of content.</p>	<p>Consistently modifies and differentiates instruction to best address all students' learning needs and growth in the virtual environment, including differentiated groups and personalized support when students become confused or disengaged.</p> <p>Systematically incorporates technology and digital tools as accessible resources to differentiate instruction, adjust content, build knowledge, solve problems, develop individual products, and make meaningful learning connections with all students.</p>	<p>Modifies and differentiates instruction to best address all students' learning needs and growth in the virtual environment, including differentiated groups and personalized support when students become confused or disengaged.</p> <p>Incorporates technology and digital tools as accessible resources to differentiate instruction, adjust content, build knowledge, solve problems, develop individual products, and make learning connections.</p>	<p>Sometimes modifies and differentiates instruction for select students in the virtual environment and may use differentiated groups or personalized support.</p> <p>Sometimes incorporates technology and digital tools as accessible resources to differentiate instructional methods and content.</p>	<p>Provides general lessons for all students and rarely monitors student participation and performance or differentiates instruction.</p> <p>Does not recognized or respond to when students are confused or disengaged.</p>

### Potential Look Fors:

- Differentiated instruction for varied students and groups, including group forums
- Instructional content and learning processes that have been differentiated
- Digital content and other support for varied learning students and paths, e.g., remediation, enrichment, extensions, etc.
- Various levels of questioning with various options to respond, e.g. polls, surveys, forms, verbally, use of pre-determined "quick response" icons, such as thumbs up, etc.
- Levels of thinking and problem solving
- Response techniques when students become confused or disengaged
- Recorded lessons posted for self-paced, asynchronous alternative to student review

## 2.5 Monitor and Adjust (Instruction Domain)

The teacher formally and informally collects, analyzes, and uses student progress data and makes needed adjustments to virtual instruction.

Virtual  
Instruction  
Rubric

Distinguished

Accomplished

Proficient

Developing

Improvement Needed

The Teacher:	The Teacher:	The Teacher:	The Teacher:	The Teacher:
<p>Establishes systems for using student data, input, and responses to monitor the quality of student engagement, performance, and progress; adjusts instruction.</p> <p>Skillfully uses small group features and activities to systematically check for understanding, keep students engaged and connected at high levels, and ensures academic integrity in student performance.</p>	<p>Consistently uses student data, input, and responses to monitor the quality of student engagement, performance, and progress; adjusts instruction.</p> <p>Systematically uses small group features and activities for ongoing checks for understanding, keeps students engaged and connected at high levels most of the time, and ensures academic integrity in student performance.</p>	<p>Consistently uses student data, input, and responses to monitor the student engagement, performance, and progress; adjusts instruction.</p> <p>Incorporates small group features and activities to check for understanding, maintain student engagement, increase students' understanding, and ensure academic integrity in student performance.</p>	<p>Sometimes uses student input and responses to monitor instruction with limited adjustments.</p> <p>Uses limited small group features and activities, but student misunderstandings are sometimes overlooked.</p> <p>Has some students who show signs of disengagement with no adjustments.</p>	<p>Rarely uses student input to monitor and adjust instruction or check for understanding.</p> <p>Small group features and activities are not evident and most students remain disengaged.</p>

### Potential Look Fors:

- Formal and informal assessments
- Strategies for collecting student data, input, and responses
- Monitoring and tracking systems to assess understanding and progress
- Small group features used for virtual instruction to monitor and assess learning and progress
- Student engagement levels throughout instruction
- Projects, demonstrations, multimedia presentations, electronic portfolios or other student-generated performance work

# 3.1 Classroom Environment, Routines, and Procedures (Learning Environment Domain)



The teacher organizes a safe, accessible, and efficient virtual classroom.

- Distinguished
- Accomplished
- Proficient
- Developing
- Improvement Needed

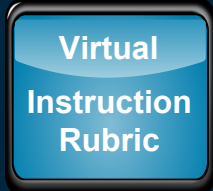
Distinguished	Accomplished	Proficient	Developing	Improvement Needed
<p><b>The Teacher:</b></p> <p>Incorporates effective processes where students independently engage in instruction, apply norms, and incorporate routines and procedures as self-directed learners throughout the lesson.</p> <p>Anticipates and has established, seamless procedures to troubleshoot technology when students struggle to connect, and instruction continues for other students who participate in high-level learning.</p>	<p><b>The Teacher:</b></p> <p>Consistently posts and communicates norms, routines, and procedures regarding how students should engage, ask questions.</p> <p>Requires students to take some responsibility for managing online lesson procedures.</p> <p>Anticipates and has established procedures to troubleshoot technology when students struggle to connect, and loss of instruction is minimal.</p>	<p><b>The Teacher:</b></p> <p>Regularly posts and communicates norms, routines, and procedures regarding how students should engage and ask questions.</p> <p>Provides limited direction for students while they interact online.</p> <p>Uses clear and established procedures to troubleshoot technology when students struggle to connect, and loss of instruction is minimal.</p>	<p><b>The Teacher:</b></p> <p>Sometimes posts and communicates norms, routines, and procedures regarding how, students should engage, participate, and ask questions.</p> <p>Provides some support to students while they interact online.</p> <p>Understands and is sometimes prepared to troubleshoot technology when students struggle to connect though there are periodic delays with students connecting and engaging.</p>	<p><b>The Teacher:</b></p> <p>Rarely uses norms or the norms are not clear, and routines and procedures for interacting online are not evident or inefficient.</p> <p>Is unaware that students do not understand what is expected of them.</p> <p>Does not recognize or respond to students who struggle to connect, and some students are not able to access resources and materials.</p>

- Potential Look Fors:
- Norms or rules for participating and interacting online, including e-safety
  - Procedures for communicating and supporting log in and password resets
  - Routines and procedures for accessing and posting assignments
  - Routines for efficiently guiding students through digital and non-digital learning time, i.e., schedules, times, due dates, etc.
  - Clear timeframes for learning activities and assessments, including timers and other time management tools
  - Classroom expectations for virtual screens, muting, dress code, backgrounds, etc.
  - Teacher proficiency and preparedness to troubleshoot technology when students struggle to connect
  - Use of the screen sharing feature to involve students in collaborating and sharing assignments
  - Routines and transitions that keep students engaged and connected throughout the lesson
  - Honoring established times for instruction and activities

# 3.2 Managing Student Behavior

## (Learning Environment Domain)

The teacher establishes, communicates, and maintains clear expectations for student behavior in the virtual classroom environment.



**Distinguished**

**Accomplished**

**Proficient**

**Developing**

**Improvement Needed**

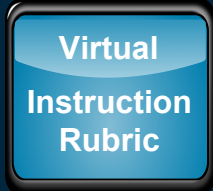
<p><b>The Teacher:</b></p> <p>Incorporates effective management techniques in the virtual classroom where students assume responsibility for creating, adopting, and maintaining behavior standards as self-directed learners.</p> <p>Models and establishes expectations that lead to students assuming responsibility for their own learning within and beyond virtual classroom settings, including practices that promote self-directed behaviors.</p>	<p><b>The Teacher:</b></p> <p>Consistently encourages and monitors student behavior and engagement in the virtual classroom and uses online features to subtly respond to noncompliance and maintain expected behaviors.</p> <p>Consistently establishes procedures and reminders for students to assume responsibility for their own learning in the virtual classroom setting, including expectations that promote independence for most students.</p>	<p><b>The Teacher:</b></p> <p>Regularly implements behavior management expectations in the virtual classroom environment and uses online features to monitor, engage, and redirect students' behaviors.</p> <p>Establishes procedures and reminders for students to assume responsibility for their own learning in the virtual classroom setting.</p>	<p><b>The Teacher:</b></p> <p>Inconsistently implements behavior management expectations in the virtual classroom environment.</p> <p>Inconsistently upholds procedures so that student behaviors interrupt learning and prevent meeting expected outcomes.</p>	<p><b>The Teacher:</b></p> <p>Rarely or unfairly implements behavior management expectations in the virtual classroom environment.</p> <p>Does not establish procedures in a way that prevents student behaviors from impeding learning.</p>
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**Potential Look Fors:**

- Norms or rules that are communicated and followed
- Strategies for communicating expectations before, during, and after the lesson
- Managing background noise through mute buttons and other features
- Managing, affirming, or redirecting behaviors with the whole group, small group, and individual students
- Using online features such as private chats to redirect and manage student behaviors
- Clear and specific protocols for use of video, use of chat box, use of breakout rooms, etc.
- Students accepting responsibility for their actions
- Degrees of student independence or self-directed behaviors while interacting online

# 3.3 Classroom Culture (Learning Environment Domain)

The teacher leads a mutually respectful and collaborative class of actively engaged learners in the virtual classroom.



- Distinguished
- Accomplished
- Proficient
- Developing
- Improvement Needed

Distinguished	Accomplished	Proficient	Developing	Improvement Needed
<p><b>The Teacher:</b></p> <p>Invests students as lead learners so they engage in relevant and meaningful learning experiences with the teacher and peers; digital citizenship is innately applied as an expected norm.</p> <p>Has students lead and model community building time during early log in time, test technology, and connect with others in the virtual classroom as self-directed learners and encourage others' efforts and achievements.</p> <p>Skillfully uses affirmation features and other visible affirmations to create a mutually respectful and collaborative culture that empowers students.</p>	<p><b>The Teacher:</b></p> <p>Models and ensures safe and ethical behaviors and digital citizenship when using technology with online and networked devices.</p> <p>Consistently includes community building time through early log in time for students to prepare, test technology, and positively collaborate with others in the virtual classroom.</p> <p>Consistently uses affirmation features and other visible affirmations to create a mutually respectful and collaborative culture.</p>	<p><b>The Teacher:</b></p> <p>Ensures safe and ethical behaviors and digital citizenship when using technology with online and networked devices.</p> <p>Regularly includes community building time through early log in time for students to prepare, test technology, and connect with others in the virtual classroom.</p> <p>Uses affirmation features and other visible affirmations to create a respectful and collaborative culture.</p>	<p><b>The Teacher:</b></p> <p>Understands safe and ethical behaviors and digital citizenship but does not consistently enforce or monitor the expectation.</p> <p>Sometimes includes community building time through early log in time for students to prepare, test technology, and connect with others in the virtual classroom.</p> <p>Sometimes uses affirmation features and other visible affirmations to create a respectful and collaborative culture.</p>	<p><b>The Teacher:</b></p> <p>Does not enforce safe and ethical behaviors and digital citizenship as an expectation.</p> <p>Rarely includes community building time in the virtual classroom.</p> <p>Rarely uses affirmation features.</p>

- Potential Look Fors:
- Relationship and community building activities
  - Ethical and modeled digital citizenship
  - Early log in with students and collaborative networking with the teacher and peers
  - Positive relationships and rapport between the teacher and peers
  - Teacher and students empowering and affirming others
  - Affirmation strategies with the use of online features such as chats, discussion boards, reaction buttons, etc.

# 4.1 Professional Demeanor and Ethics

## (Professional Practices and Responsibilities Domain)

Virtual  
Instruction  
Rubric

The teacher meets district expectations for attendance, professional appearance, decorum, procedural, ethical, legal and statutory responsibilities.

Distinguished

Accomplished

Proficient

Developing

Improvement Needed

The Teacher:	The Teacher:	The Teacher:	The Teacher:	The Teacher:
<p>Behaves in accordance with the Code of Ethics and Standard Practices for Texas Educators.</p> <p>Models all professional standards (e.g., attendance, professional appearance and behaviors) across the campus and district for educators and students.</p> <p>Advocates for the needs of all students in the classroom and campus.</p>	<p>Behaves in accordance with the Code of Ethics and Standard Practices for Texas Educators.</p> <p>Models all professional standards (e.g., attendance, professional appearance and behaviors) within the classroom.</p> <p>Advocates for the needs of all students in the classroom.</p>	<p>Behaves in accordance with the Code of Ethics and Standard Practices for Texas Educators.</p> <p>Meets all professional standards (e.g., attendance, professional appearance and behaviors).</p> <p>Advocates for the needs of students in the classroom.</p>	<p>Behaves in accordance with the Code of Ethics and Standard Practices for Texas Educators.</p> <p>Meets most professional standards (e.g., attendance, professional appearance and behaviors).</p>	<p>Fails to meet the Code of Ethics and Standard Practices for Texas Educators.</p> <p>Meets few professional standards (e.g., attendance, professional appearance and behaviors) or violates legal requirements.</p>

## 4.2 Goal Setting

### (Professional Practices and Responsibilities Domain)

Virtual  
Instruction  
Rubric

The teacher reflects on his/her practice.

Distinguished

Accomplished

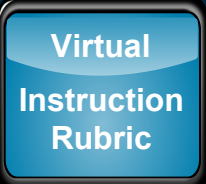
Proficient

Developing

Improvement Needed

<b>The Teacher:</b>	<b>The Teacher:</b>	<b>The Teacher:</b>	<b>The Teacher:</b>	<b>The Teacher:</b>
<p>Consistently sets, modifies and meets short- and long- term professional goals based on self-assessment, reflection, peer and supervisor feedback, contemporary research and analysis of student learning.</p> <p>Implements substantial changes in practice resulting in significant improvement in student performance.</p>	<p>Sets some short- and long- term professional goals based on self-assessment, reflection, peer and supervisor feedback, contemporary research and analysis of student learning.</p> <p>Meets all professional goals resulting in improvement in practice and student performance.</p>	<p>Sets short- and long- term professional goals based on self-assessment, reflection and supervisor feedback.</p> <p>Meets all professional goals resulting in improvement in practice and student performance.</p>	<p>Sets short-term goals based on self-assessment.</p> <p>Meets most professional goals resulting in some visible changes in practice.</p>	<p>Sets low or ambiguous goals unrelated to student needs or self-assessment.</p> <p>Meets few professional goals and persists in instructional practices that remain substantially unimproved over time.</p>

# 4.3 Professional Development (Professional Practices and Responsibilities Domain)



The teacher enhances the professional community.

**Distinguished**

**Accomplished**

**Proficient**

**Developing**

**Improvement Needed**

<b>The Teacher:</b>	<b>The Teacher:</b>	<b>The Teacher:</b>	<b>The Teacher:</b>	<b>The Teacher:</b>
<p>Leads colleagues collaboratively in and beyond the school to identify professional development needs through detailed data analysis and self-reflection.</p> <p>Seeks resources and collaboratively fosters faculty knowledge and skills.</p> <p>Develops and fulfills the school and district improvement plans through professional learning communities, grade- or subject- level team leadership, committee leadership or other opportunities beyond the campus.</p>	<p>Leads colleagues collaboratively on campus to identify professional development needs through self-reflection.</p> <p>Fosters faculty knowledge and skills in support of the school improvement plan through professional learning communities, grade- or subject-level team leadership, committee membership or other opportunities beyond the campus.</p>	<p>Collaboratively practices in all scheduled professional development activities, campus professional learning communities, grade- or subject-level team membership, committee membership or other opportunities.</p>	<p>Engages in most scheduled professional development activities, professional learning communities, committee, grade- or subject-level team meetings as directed.</p>	<p>Engages in few professional development activities, professional learning communities or committees to improve professional practice.</p>

# 4.4 School Community Involvement

## (Professional Practices and Responsibilities Domain)



The teacher demonstrates leadership with students, colleagues, and community members in the school, district and community through effective communication and outreach.

**Distinguished**

**Accomplished**

**Proficient**

**Developing**

**Improvement Needed**

<b>The Teacher:</b>	<b>The Teacher:</b>	<b>The Teacher:</b>	<b>The Teacher:</b>	<b>The Teacher:</b>
<p>Systematically contacts parents/ guardians regarding students' academic and social/emotional growth through various methods.</p> <p>Initiates collaborative efforts that enhance student learning and growth.</p> <p>Leads students, colleagues, families and community members toward reaching the mission, vision and goals of the school.</p>	<p>Systematically contacts parents/guardians regarding students' academic and social/emotional growth through various methods.</p> <p>Joins colleagues in collaborative efforts that enhance student learning and welfare.</p> <p>Clearly communicates the mission, vision and goals of the school to students, colleagues, parents and families, and other community members.</p>	<p>Contacts parents/guardians regularly regarding students' academic and social/emotional growth.</p> <p>Actively participates in all school outreach activities</p> <p>Communicates the mission, vision and goals of the school to students, colleagues, parents and families.</p>	<p>Contacts parents/guardians in accordance with campus policy.</p> <p>Attends most required school outreach activities.</p> <p>Communicates school goals to students, parents and families.</p>	<p>Contacts parents generally about disciplinary matters.</p> <p>Attends few required school outreach activities.</p>



San Elizario ISD  
P.O. Box 920  
San Elizario, TX 79849  
Phone 915.872.3900  
Fax 915.872.3903

## MEMORANDUM

**To:** Members of the Board of Trustees  
**From:** Jesus Martinez, Support Services Director  
**Subject:** Update-Purchase of Water Fountain Bottle Fill Kits for Refilling Water Bottles  
**Date:** October 14, 2020

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**HISTORY:** In efforts to continue to mitigate the risk of COVID-19 in our campuses and facilities, we have implemented several measures. An additional measure discussed was to close off water fountains. A concern with water fountains is that the drinking spout can come in contact with a person's mouth and/ or saliva while stooping down to take a drink. An alternative to completely shutting down water fountains is to provide a way to refill water bottles using the existing water fountains, allowing access to drinking water, while not using the drinking spout.

**RATIONALE:** The purchase of the manual water bottle fill kits for water fountains was done due to product availability, timeframe of project completion and cost savings.

**BUDGET IMPACT:** The cost to purchase the manual water bottle fill kits for water fountains was \$ 8,923 dollars, which is approximately about 1/5th of the cost of the automatic option, approximately \$44k.

**ADMINISTRATIVE RECOMMENDATION:** Administration reviewed the cost, availability and timeframe to retrofit water fountains with automatic water bottle filling stations, versus the cost, availability and timeframe to install manual water bottle fill kits for water fountains. The conclusion was, to purchase the manual water bottle fill kits for existing water fountains and install in-house. In doing so, it will be remarkably less expensive, parts are available in fourteen days, and installation can be accomplished in a much shorter timeframe. This option would allow students to have access to fill water bottles upon their return.

**Please check one:**     For approval     Report / Information only     Recognition only

*San Elizario ISD's mission is to graduate students with skills to meet the demands of a changing world by promoting student success as non-negotiable, channeling resources to match learning needs of students, employ and retain a quality staff so that San Elizario is a proud, innovative and academically superior district*



**Athletic Plan is subject to change based on  
UIL, CDC, TEA, State, and Local Guidelines.  
Updated 10-7-2020**



## **Senior Parent Attendance at Events**

**Athletic Plan is subject to change based on  
UIL, CDC, TEA, State, and Local Guidelines.  
Updated 10-7-2020**

**Message from Superintendent Dr. Jeannie Meza-Chavez**

Dear San Elizario Student Athlete / Participant,

We have had to make another change to our reentry plan for athletics to ensure we keep student athletes / participants safe. We praise you for your continued dedication to perform both academically and out on the field / court. This demonstrates the best type of student that has become known in San Elizario ISD. Your commitment to represent your school and the San Elizario ISD is commended.

As you know, Coaches and Sponsors have gone through many lengths to keep you safe and we want to make sure that continues well into the season. Because we care about your safety and health, we will need your cooperation as well as that of your parents / guardians.

Please take a moment to read through this information with your parents and / or guardians to ensure you understand the changes that are in place this season. Your commitment to assist in keeping yourself and others safe is appreciated.

\*\*\*\*\*

Dear San Elizario ISD Parent / Guardian,

We have awesome athletes and student participants who have trained under very different conditions. Students, Coaches, and Sponsors have followed strict health and safety protocols as part of their preparation to compete / perform.

Thank you for your support. Even though everything is a little different, we must continue to take all the appropriate precautions for our athletes to stay healthy so they can proceed with their respective sport seasons.

Please take a moment to read through this information with your son / daughter to ensure you understand the changes that are in place this season. Your commitment to assist in keeping yourself and others safe is appreciated.

**Athletic Plan is subject to change based on  
UIL, CDC, TEA, State, and Local Guidelines.  
Updated 10-7-2020**

Based on County Guidelines received on Wednesday morning, October 7, 2020, we are adjusting our Parent Attendance Re-Entry Plan to include only the parents of Seniors for the designated Senior Nights listed below. No other spectators will be allowed at any other Athletic Event.

**Parent attendance for Senior Nights Only:**

October 9<sup>th</sup>: Volleyball  
2 parents per Senior

October 13<sup>th</sup>: Tennis  
2 parents per Senior

October 16<sup>th</sup>: Football, Cheerleading, Trainers, Starlettes, Band  
2 parents per Senior

**The parents of Seniors attending will still have to follow the UIL Procedures listed below.**

**UIL Procedures**

**Contest/Event/Activity Procedures**

1. Tier 1 (Essential): Athletes, coaches, officials, event staff, medical staff, security
2. Tier 2 (Preferred): Student support groups, media,
3. Temperatures will be taken prior to entry into events.

**Tier 2: Student Groups not directly involved in the game or contest**

Student groups such as marching bands, cheerleaders, drill teams, and other groups approved by the school district may attend and perform at games or contests in which they are not competing. Schools should consider limiting the number of participants to those essential to the performance.

•These student groups should always remain separate from the game or contest participants. These student groups should avoid mixing with fans or non-group members throughout the game or contest. Student groups are required to wear face coverings as described in Executive Order GA-29, and local order issued by County Judge.

•Schools should consider limiting the number of students and staff given access to the playing areas and ensure protocols for entering and exiting the playing areas are in place.

•Senior parents should be located to provide at least 10 feet of distance from bands playing wind instruments from the stands.

**Athletic Plan is subject to change based on  
UIL, CDC, TEA, State, and Local Guidelines.  
Updated 10-7-2020**

- These students should always maintain appropriate distancing from game or contest participants, including when on the sideline.
- Senior parents will be allowed to attend games, contests, or events within a maximum 50% capacity limitation, provided that appropriate spacing between spectators is maintained according to the protocol.
- Schools and/or host sites should post visible signs and/or messaging stating any individuals who are confirmed to have, suspected of having, are experiencing symptoms of, or have been in close contact with an individual who has been confirmed to have COVID-19 should not enter the facility.
- Senior parents in attendance are required to wear face coverings as described in Executive Order GA-29.
- Sites are encouraged to utilize remote ticketing options to help manage capacity limitations within a maximum 50% occupancy. Paper tickets and programming should be minimized to help avoid transferable materials.
- If possible, set reserved times for entry to avoid mass arrivals.
- Schools should not allow seating in consecutive rows and should block off seating to maintain a minimum six feet of distance between groups.
- Pathways for spectator entrance and exit should be clearly marked and unobstructed.
- Schools should provide hand sanitizing stations and / or hand washing stations at entrances and inside the facility.
- Seating, handrails, and other common surfaces should be cleaned and disinfected prior to each game or contest.

**Tier 2: Media**

- Schools should limit access to working media providing coverage of the event to ensure protocols are followed.
- Post-game interviews should be conducted while wearing face coverings and maintaining at least six feet of distance between the interviewer and individual being interviewed.

**Athletic Plan is subject to change based on  
UIL, CDC, TEA, State, and Local Guidelines.  
Updated 10-7-2020**

**Senior** parents will need to self-screen prior to attending any event or Athletic Activity. If you answer any question with a yes, please stay home.

SEISD Employee Respiratory Screening	
1. Have you had any recent fevers of 100°F or greater?	Yes or No
2. Have you had any repeated shaking with chills?	
3. Have you had any cough (dry or productive) ?	
4. Have you had a sore throat?	
5. Have you had any nasal congestion or runny nose?	
6. Have you had any persistent headaches?	
7. Have you had any shortness of breath?	
8. Have you had any body aches/ muscle or joint pain?	
9. Have you been experiencing extreme fatigue?	
10. Have you had any nausea/vomiting/ diarrhea?	
11. Have you had lost your sense of smell or taste?	
12. Have you been in close contact with a person who is lab confirmed to have COVID 19?	

**NOTE:** If you answered yes to one or more of the above questions, please stay home and monitor your symptoms.

No concessions will be available.



# Department of Public Health

October 7, 2020

**MAYOR**  
Dee Margo

**CITY COUNCIL**

**District 1**  
Peter Svarzbein

**District 2**  
Alexandra Anello

**District 3**  
Cassandra Hernandez

**District 4**  
Dr. Sam Morgan

**District 5**  
Isabel Salcido

**District 6**  
Claudia L. Rodriguez

**District 7**  
Henry Rivera

**District 8**  
Cissy Lizarraga

**CITY MANAGER**  
Tommy Gonzalez

Texas Education Agency  
Office of the Commissioner  
Attn: Hon. Mike Morath  
1701 N. Congress Avenue  
Austin, Texas, 78701

Commissioner Morath:

The City of El Paso Department of Public Health (DPH) works in close partnership with Region 19 schools by providing them guidance, recommendations and support necessary to effectively respond to COVID-19 pandemic.

Our region is currently experiencing a concerning upward trend of COVID-19 infection as demonstrated by the current El Paso County data for positivity rate, cases per capita, and hospitalizations due to COVID-19.

We fully support Region 19 school districts’ commitment to provide a safe environment for students, teachers, and staff, and firmly support their request for a waiver to assist them in preserving their funding and continued operations.

We understand there are many benefits of in-person instruction to all students, however, the risks associated with in-person instruction outweigh the benefits at this time due to the current pandemic in our region. Therefore, as the Health Authority of the El Paso City-County, I strongly recommended pausing the return of students to school for in-person instruction, and scaling-back the number of students currently receiving in-person instruction if the situation continues to worsen.

I thank you for your attention and consideration to these recommendations and trust we will receive a favorable response to our school districts’ application for a COVID-19-related waiver.

Respectfully,

Hector I. Ocaranza, M.D., MPH, FAAP  
Local Health Authority City/County of El Paso, TX

**Angela Mora – Interim Public Health Director**  
Department of Public Health | 5115 El Paso Dr. | El Paso, TX 79905  
O: (915) 212-6564 | Email: [Angela.Mora@elpasotexas.gov](mailto:Angela.Mora@elpasotexas.gov)





# Department of Public Health

**MAYOR**  
Dee Margo

## SCHOOL SCALE BACK RE-OPENING FOR IN-PERSON INSTRUCTION

### CITY COUNCIL

**District 1**  
Peter Svarzbein

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Henry Rivera

**District 8**  
Cissy Lizarraga

**CITY MANAGER**  
Tommy Gonzalez

The City of El Paso Department of Public Health (DPH) is committed to provide ongoing public health support to all school districts, public and private, and to all unincorporated schools in El Paso County and additional guidance for the 2020-2021 school year as in-person instruction evolves.

While there is not a single parameter that with high degree of certainty could tell the right time to safely return to school for in-person instruction, or scale back on those plans, few indicators will shed some light as how the pandemic is evolving in our community. The listed parameters below may serve as official guide for school districts to request extension of waivers to the Texas Educations Agency for the continuation of funding for school activities.

The following parameters indicate a **moderate** community-wide spread.

- 7-day Rolling Average Cases Per Capita: Between 15 to 25 cases per 100,000 for  $\geq 14$  days
- 7-day Rolling Average Testing Positivity Rate:  $\geq 7.5\%$  for  $\geq 14$  days
- 14-day upward trend in the 7-day rolling average cases per capita
- COVID-19 percentage of hospitalizations  $\geq 15\%$  for 7 days

When the majority or all of the above-mentioned indicators are met, county-wide preventative measures to prevent further spread of the disease should be made in an effort to protect the health and well-being of students, teachers, and staff.

The suggested preventative measures to implement can include, but are not limited to:

- Avoid spectators for extracurricular activities
- Pause the reopening school plans and avoid bringing more children to schools for in-person school instruction.
- Follow other DPH guidance and recommendations for COVID-19 positive cases at schools that have children for in-person instruction.

**Angela Mora – Interim Public Health Director**  
Department of Public Health | 5115 El Paso Dr. | El Paso, TX 79905  
O: (915) 212-6564 | Email: [Angela.Mora@elpasotexas.gov](mailto:Angela.Mora@elpasotexas.gov)





# Department of Public Health

**MAYOR**  
Dee Margo

The following parameters indicate a **high** community-wide spread of the disease and warrant further, stricter preventative interventions:

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## CITY COUNCIL

**District 1**  
Peter Svarzbein

**District 2**  
Alexandra Anello

**District 3**  
Cassandra Hernandez

**District 4**  
Dr. Sam Morgan

**District 5**  
Isabel Salcido

**District 6**  
Claudia L. Rodriguez

**District 7**  
Henry Rivera

**District 8**  
Cissy Lizarraga

- 7-day Rolling Average Cases Per Capita:  $\geq 25$  cases per 100,000 for more than 14 days
- 7-day Rolling Average Testing Positivity Rate:  $\geq 10\%$  for  $\geq 14$  days
- 14-day upward trend in the 7-day rolling average cases per capita
- COVID-19 percentage of hospitalizations  $\geq 15\%$  for  $\geq 14$  days

The recommended preventative measures when the majority or all the above indicators are met are as follows:

- Scale down in-person instruction, switching to virtual school instruction model.
- Avoid spectators for extracurricular activities.
- No sports or extracurricular activities that may pose a higher risk of COVID-19 transmission.

More evidence-based guidance and recommendations will be provided as they become available. Rest assured that the DPH will stand by its commitment to preserve health by partnering with institutions like yours.

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**CITY MANAGER**  
Tommy Gonzalez

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Hector I. Ocaranza, M.D., MPH  
Local Health Authority City/County of El Paso, TX

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