



EAST MOUNTAIN HIGH SCHOOL

Engage • Challenge • Inspire



AGENDA

EAST MOUNTAIN HIGH SCHOOL GOVERNING COUNCIL

May 26, 2026

- I. Call to Order
- II. Roll Call
- III. Adoption of Agenda
- IV. Approval of Consent Agenda
 - A. Budget Adjustment Requests
 - B. Monthly Financial Report, Check and Voucher Report
 - C. Approval of previous meeting's minutes
- V. Public Forum/Public Input
- VI. Reports
 - A. Executive Director
 - B. Athletics Report
- VII. Committee Reports
 - A. Policy
 - B. Strategic Planning and Outcomes
 - C. Finance and Facilities
- VIII. Consideration of EMHS GC Action Items for Approval
 - A. Update to procurement policy
 - B. Item 2 & appropriate supporting documents
- IX. Updates on Expansion
- X. Parking Lot Items for Future GC Meetings
- XI. GC Board Member Comments
- XII. Chair's Report/Comment
- XIII. Next Meeting Announcement
- XIV. Closed Session

- XV. Adjournment

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2526-0029-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2025-2026

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Charlotte Archuleta, CPO

Total Approved Budget (Flowthrough):

Phone: 505 450-1415

Email: CArchuleta97@outlook.com

FLOWTHROUGH ONLY	
Budget Period: 07/01/2025	To: 06/30/2026
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31703.0000.43202 \$14,587.90

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31703 SB-9 State Match Cash	4000 Capital Outlay	54315 Maintenance & Repair - Bldgs/Grnds/Equi pment (SB-9)	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$10,000.00	\$14,587.90	\$24,587.90	
Sub Total							\$14,587.90		
Indirect Cost									
DOC. TOTAL							\$14,587.90		

Justification:

New Mexico State Appropriation - Public School Capital Improvements Act (SB-9) State Match Allocations (31703)

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2526-0030-I

Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2025-2026

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Charlotte Archuleta, CPO

Total Approved Budget (Flowthrough):

Phone: 505 450-1415

Email: CArchuleta97@outlook.com

FLOWTHROUGH ONLY	Budget Period: 2025-07-01	To: 2026-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 26107.0000.43214 \$22,385.72

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26107 REC/Distr ict Fiscal Agent	1000 Instruction	51300 Additional Compensation	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	1411 Teachers- Grades 1-12	\$25,000.00	\$22,385.72	\$47,385.72	
Sub Total							\$22,385.72		
Indirect Cost									
DOC. TOTAL							\$22,385.72		

Justification:

(MOU) to provide additional funding

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 001-024-2526-0031-1

Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2025-2026

Entity Name: East Mountain High School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Charlotte Archuleta, CPO

Total Approved Budget (Flowthrough):

Phone: 505 450-1415

Email: CArchuleta97@outlook.com

FLOWTHROUGH ONLY	Budget Period: 2025-07-01	To: 2026-06-30
A. Approved Carryover:		
B. Total Current Year Allocation:		
D. Total Funding Available:		

Revenue 11000.0000.43101 \$203,508.15

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	55817 Student Travel	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	0000 No Job Class	\$61,904.24	\$20,000.00	\$81,904.24	
11000 Operational	1000 Instruction	56112 Other Instructional Materials	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	0000 No Job Class	\$45,212.00	\$36,508.15	\$81,720.15	
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	0000 No Job Class	\$55,000.00	\$20,000.00	\$75,000.00	
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	001024 East Mountain High School	0000 No Job Class	\$10,250.08	\$20,000.00	\$30,250.08	
11000 Operational	2100 Support Services-Students	53218 Specialists - Contracted	2000 Special Programs	001024 East Mountain High School	0000 No Job Class	\$4,336.00	\$10,000.00	\$14,336.00	
11000 Operational	2200 Support Services-Instruction	56118 General Supplies and Materials	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$25,537.00	\$10,000.00	\$35,537.00	
11000 Operational	2300 Support Services-General Administration	53330 Professional Development	0000 No Program	001024 East Mountain High School	0000 No Job Class		\$10,000.00	\$10,000.00	
11000 Operational	2300 Support Services-General Administration	53411 Auditing	0000 No Program	001024 East Mountain High School	0000 No Job Class		\$37,000.00	\$37,000.00	
11000 Operational	2300 Support Services-General Administration	53413 Legal	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$20,600.00	\$15,000.00	\$35,600.00	
11000 Operational	2600 Operation & Maintenance of Plant	55914 Contracts - Interagency	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$10,742.00	\$5,000.00	\$15,742.00	
11000 Operational	2600 Operation & Maintenance of Plant	55915 Other Contract Services	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$45,170.00	\$10,000.00	\$55,170.00	
11000 Operational	2700 Student Transportation	56212 Diesel Fuel	0000 No Program	001024 East Mountain High School	0000 No Job Class	\$7,150.00	\$10,000.00	\$17,150.00	
Sub Total							\$203,508.15		
Indirect Cost									
DOC. TOTAL							\$203,508.15		

Justification:

2025-2026 Hold Harmless

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Wells Fargo Business Essentials - PF

Account number: 4941513491 ■ April 1, 2026 - April 30, 2026 ■ Page 1 of 3



EAST MOUNTAIN HIGH SCHOOL
GENERAL OPERATING
PO BOX 340
SANDIA PARK NM 87047-0340

Questions?

Call Global Payments & Liquidity Service
1-800-AT WELLS (1-800-289-3557)

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Wells Fargo Business Essentials - PF

Account number	Beginning balance	Total credits	Total debits	Ending balance
4941513491	\$1,817,831.60	\$672,662.18	-\$548,146.26	\$1,942,347.52

Credits

Deposits

Effective date	Posted date	Amount	Transaction detail
	04/06	2,625.00	Deposit
	04/07	1,394.00	Deposit
	04/09	245.00	Deposit
04/10	04/13	59.00	Reversal of Check Posted 4-10-26 Stale Date Our Ref: 4-10-26 00000000
	04/13	1,073.76	Deposit
	04/14	100.00	Deposit
04/14	04/15	1,300.00	Reversal of Check Posted 4-14-26 Refer to Maker Our Ref: 4-14-26 00000000
	04/16	1,770.77	Deposit
	04/20	355.00	Deposit
	04/21	2,627.52	Deposit
	04/23	1,015.31	Deposit
04/23	04/24	15,708.39	Reversal of Check Posted 4-23-26 Refer to Maker Our Ref: 4-23-26 00000000
	04/24	553.00	Deposit
	04/27	223.66	Deposit
		\$29,050.41	Total deposits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	04/02	247.50	Huddle Tickets EDI Pymnts Acx260402-439 NM13887
	04/07	5,740.68	State of NEW Mex Vndr Pymt Nmap0002560514 USDA February 2026 USDA February 2026
	04/07	12,821.26	State of NEW Mex Vndr Pymt Nmap0002560296 USDA February 2026-State USDA February 2026-State



Electronic deposits/bank credits (continued)

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	04/07	13,188.45	Public Charter S Receivable 026Uscqvx1Vzfpw 026Uscqvx1Vzfpw Public Charter S Bill.Com Inv Emh
	04/15	508,058.14	APS Payments East Mntn Hs Cs East Mountain Hs Cs
	04/16	81.29	Sandoval County ACH Paymen 2097280 March 2026 Dist APS Sb-9
	04/16	158.98	Sandoval County ACH Paymen 2089829 March 2026 Dist APS Hb-33
	04/16	1,004.25	Huddle Tickets EDI Pymnts Acx260416-752 NM13887
	04/20	12,212.47	Bernalillo Count Distr_Pymt East Mountain High Sch
	04/23	149.50	Huddle Tickets EDI Pymnts Acx260423-871 NM13887
	04/28	87,282.00	State of NEW Mex Vndr Pymt Nmap0002577403 Fy26-Qtr3 Fy26-Qtr3
	04/30	2,667.25	Huddle Tickets EDI Pymnts Acx260430-853 NM13887
		\$643,611.77	Total electronic deposits/bank credits
		\$672,662.18	Total credits

Debits

Electronic debits/bank debits

<i>Effective date</i>	<i>Posted date</i>	<i>Amount</i>	<i>Transaction detail</i>
	04/03	716.26	< Business to Business ACH Debit - Amazon Business Internet 260401 043000096151644 1400310000039192111837
	04/06	9,300.95	ACH Prep Origintn - East Mountain Hs - File 7878782339 Coid 1850467418
	04/06	32,683.34	ACH Prep Origintn - East Mountain Hs - File 7878782339 Coid 1850467418
	04/06	43,091.98	ACH Prep Origintn - East Mountain Hs - File 7878782339 Coid 1850467418
	04/08	2,625.00	Deposited Item Retn Unpaid - Paper 260408
	04/09	39.95	< Business to Business ACH Debit - Revtrak 8003235953 260409 57K5-7Qa-Bb02Kv East Mountain High Sch
	04/09	88,795.63	< Business to Business ACH Debit - Nmerb Web Pay 260408 02304 East Mountain High Sch
	04/13	3,004.21	< Business to Business ACH Debit - State of NM Dws Ui Payment 2584010 East Mountain High Sch
	04/14	105,991.47	ACH Prep Origintn - East Mountain HI - File 7878782339 Coid 1850467418
	04/15	331.20	< Business to Business ACH Debit - Tax_Rev_Wkc_Ecks Trd Pmnt 260414 1453298560 East Mountain High Sch
	04/15	7,936.03	< Business to Business ACH Debit - Tax_Rev_Wwt_Ecks Trd Pmnt 260414 xxxxx9840 East Mountain High Sch
	04/15	10,209.21	Bank of Montreal Fp Pymt/CR 260414 5480_1307772 1307772*2026/04/15*Ord
	04/15	32,886.06	< Business to Business ACH Debit - IRS Usatxpymt 041526 270650530857632 East Mountain High Sch
	04/28	104,092.89	ACH Prep Origintn - East Mountain HI - File 7878782339 Coid 1850467418
		\$441,704.18	Total electronic debits/bank debits

< Business to Business ACH: If this is a business account, this transaction has a return time frame of one business day from post date. This time frame does not apply to consumer accounts.

Checks paid

<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>	<i>Number</i>	<i>Amount</i>	<i>Date</i>
14444	59.00	04/10	14786*	16.94	04/16	14818	77.98	04/15
14692*	59.00	04/02	14817*	2,200.72	04/01	14820*	506.00	04/09



Checks paid (continued)

<u>Number</u>	<u>Amount</u>	<u>Date</u>	<u>Number</u>	<u>Amount</u>	<u>Date</u>	<u>Number</u>	<u>Amount</u>	<u>Date</u>
14822*	184.42	04/01	14848	309.90	04/14	14868	1,300.00	04/27
14823	2,449.27	04/01	14849	183.66	04/17	14869	1,463.83	04/22
14828*	150.00	04/07	14850	98.22	04/14	14871*	805.33	04/22
14832*	242.16	04/13	14851	3,721.87	04/13	14872	4,231.57	04/22
14833	3,000.00	04/16	14852	526.94	04/17	14874*	115.57	04/23
14835*	1,400.00	04/14	14853	235.64	04/13	14875	15,708.39	04/23
14836	1,300.00	04/14	14854	1,351.10	04/13	14876	4,969.57	04/22
14837	2,202.47	04/13	14856*	5,750.97	04/10	14877	1,980.64	04/24
14838	3,335.65	04/14	14857	3,521.15	04/24	14878	300.00	04/29
14839	636.35	04/14	14858	1,592.81	04/20	14879	227.96	04/21
14840	1,622.00	04/13	14859	348.61	04/10	14881*	173.51	04/21
14841	2,084.01	04/13	14860	3,018.36	04/13	14882	433.12	04/21
14842	12,700.03	04/10	14862*	818.57	04/24	14883	256.14	04/23
14843	2,385.60	04/13	14863	344.08	04/13	14884	813.88	04/30
14844	599.69	04/13	14864	74.82	04/13	14885	3,197.58	04/27
14845	130.00	04/13	14865	6,500.00	04/17	14888*	484.68	04/30
14846	712.38	04/21	14866	470.82	04/13	14890*	150.00	04/22
14847	401.62	04/14	14867	1,564.67	04/13	14891	942.83	04/21
			\$106,442.08	Total checks paid				

* Gap in check sequence.

\$548,146.26 Total debits

Daily ledger balance summary

<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>	<u>Date</u>	<u>Balance</u>
03/31	1,817,831.60	04/10	1,652,432.36	04/22	1,967,337.90
04/01	1,812,997.19	04/13	1,630,513.62	04/23	1,952,422.61
04/02	1,813,185.69	04/14	1,517,140.41	04/24	1,962,363.64
04/03	1,812,469.43	04/15	1,975,058.07	04/27	1,958,089.72
04/06	1,730,018.16	04/16	1,975,056.42	04/28	1,941,278.83
04/07	1,763,012.55	04/17	1,967,845.82	04/29	1,940,978.83
04/08	1,760,387.55	04/20	1,978,820.48	04/30	1,942,347.52
04/09	1,671,290.97	04/21	1,978,958.20		
Average daily ledger balance		\$1,850,380.46			