

**AGENDA OF RED OAK INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Monday, March 24, 2025**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Red Oak Independent School District will be held on Monday, March 24, 2025 beginning at 7:00 PM at Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. CALL TO ORDER / ESTABLISH QUORUM
2. INVOCATION
Pastor Josiah Caban, Fuego Church
3. PLEDGES OF ALLEGIANCE
Alana Shaw, 6th Grade Student from Red Oak Middle School
4. RECOGNITIONS
 - A. Red Oak Archery Inaugural Pro-Am
Brenda Sanford, Superintendent
 - B. Spelling Bee Winners
Laura Kelly, Director of Instructional Technology
 - C. Top Hawks
Brenda Sanford, Superintendent
 - D. Hawk Staff Spotlight
Brenda Sanford, Superintendent
5. OPEN FORUM - PUBLIC HEARING
 - A. Public Hearing - TAPR (Texas Academic Performance Report)
Megan Corns, Chief Technology Officer
6. SUPERINTENDENT'S REPORT
 - A. Mentors Care Update
Jessica Roberts, Mentors Care Area Coordinator
 - B. Teacher Incentive Allotment
LaKesha Bass, Director of Intervention and Grants
 - C. District Update
Brenda Sanford, Superintendent
7. OPEN FORUM 4
8. ACTION ITEMS
 - A. Consent Agenda
 1. Minutes from School Board Special Meeting on February 13, 2025 6
 2. Minutes from School Board Regular Meeting on February 24, 2025 8
 3. Payment of Current Bills Over \$50,000 11
 4. Board Policy FDA (LOCAL) and FDB (LOCAL) 13
 5. Joint Election Contract for Election Services with the County of Ellis 17
 6. Local Policy Update 124 37
 7. Open Education Resources Transition Plan for Bluebonnet Learning Instructional Materials 75
 8. TEA Staff Development Minutes Waiver 98
 - B. Consideration and Approval of the 2025-2026 School Year Calendar 99
Brenda Sanford, Superintendent

C.	Consideration and Approval of Purchase of Classroom/Instructional Spaces Furniture, Fixtures and Equipment for Dr. Joy Shaw Middle School Julie Phillips, Director of Purchasing	101
D.	Consideration and Approval of Purchase of School Buses from the 2025-2026 Budget Brent Stanford, Executive Director of Support Services	126
9.	INFORMATION ITEMS	
A.	Enrollment Report	130
B.	Finance Report	134
10.	CLOSED SESSION	
A.	Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.	
B.	Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.	
C.	Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.	
D.	Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer of employee.	
1.	Personnel Matters	
2.	Consideration and Approval of Proposed Teacher / Professional Contracts	
E.	Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.	
F.	Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.	
G.	Texas Government Code 551.0821 - Personally identifiable information of Public School students.	
H.	Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.	
I.	Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.	
J.	Texas Government Code 551.086 - For the purpose of considering economic development negotiations.	
11.	RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION	
12.	ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will convene in such closed meeting in accordance with the Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

Any person with a disability or special accommodation need should call 972-617-2941 no later than 10:00 a.m. on the scheduled meeting date.

This notice was posted in compliance with the Open Meetings Act on March 21, 2025 at 4:00 p.m.

Brenda Sanford, Superintendent
(For the Board of Trustees)

AUDIENCE PARTICIPATION SIGN-UP SHEET

Any person wishing to address the Board about a topic related to District business during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

1. Each participant will be limited to two (2) minutes to make comments to the Board.
2. Under the Texas Open Meetings Act, the Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.
3. The Board has adopted complaint policies that are designed to secure, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. For further information on those policies, please contact Kevin Freels, Assistant Superintendent of District Operations, for student issues, and Michelle Ailara, Assistant Superintendent of Human Resources, for employee issues at 972-617-2941. If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of that process.
4. Under the Texas Open Meetings Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual District staff members and individual students. If your comment concerns one of these subjects, please address your concern through the complaint policies described above.
5. Finally, please be aware that rules of decorum will be enforced during the public comment period. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements.

Please fill in the information requested below if you wish to address the Board during the public comment period:

Name (please print) _____

Address _____

ROISD Campus Your Child(ren) attends _____

School District of Residence _____ Telephone _____

Topic/ Agenda Item _____

Limit on Participation	Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.
Public Comment	At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.
Regular Meetings	
Special Meetings	At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.
Procedures	Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board. Public comment shall occur at the beginning of the meeting. Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed two minutes per meeting.
Meeting Management	When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.
Board's Response	Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.
Complaints and Concerns	The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution: <ul style="list-style-type: none">• Employee complaints: DGBA• Student or parent complaints: FNG• Public complaints: GF
Disruption	The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

**MINUTES OF THE
RED OAK INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES SPECIAL MEETING
Thursday, February 13, 2025**

A Special Meeting of the Board of Trustees of Red Oak ISD was held Thursday, February 13, 2025, beginning at 6:00 PM at the Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154

1. CALL TO ORDER / ESTABLISH QUORUM

The Special Meeting of the School Board was called to order by Melanie Petersen, President of the School Board, at 6:00 p.m.

The Red Oak ISD School Board met at the Red Oak ISD Education Service Center and the presiding officer, Melanie Petersen, noted that a quorum of Board Members was present; that the meeting was duly called; and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.00.

The following Board members were present: Melanie Petersen, President; Johnny Knight, Vice President; Michelle Porter, Secretary, John Anderson; Sean Kelly, Donna Knight; and Brian Sebring.

The following Board members were absent: None.

2. INVOCATION

Mr. Knight led the invocation.

3. PLEDGES OF ALLEGIANCE

Ms. Petersen led the Pledges of Allegiance to the American and Texas flags.

4. OPEN FORUM

No one spoke in Open Forum.

5. TEAM OF EIGHT TRAINING

Superintendent Brenda Sanford introduced Doug Williams, a school board trustee consultant from Region 10, who led the Team of Eight Training.

6. CLOSED SESSION

The Board did not convene into Closed Session.

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
 - B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
 - C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
 - D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
 - E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
 - F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
 - G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
 - H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
 - I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
 - J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.
7. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

The Board did not convene into Closed Session.

8. ADJOURNMENT

As there was no further business or action to be taken, the meeting adjourned at 7:59 p.m.

Melanie Petersen, Board President

Michelle Porter, Board Secretary

**MINUTES OF THE
RED OAK INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Monday, February 24, 2025**

A Regular Meeting of the Board of Trustees of Red Oak ISD was held Monday, February 24, 2025, beginning at 3:30 PM at the Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

1. CALL TO ORDER / ESTABLISH QUORUM

The Regular Meeting of the School Board was called to order by Johnny Knight, Vice President of the School Board, at 3:30 p.m.

The Red Oak ISD School Board met at the Red Oak ISD Education Service Center and the presiding officer, Johnny Knight, noted that a quorum of Board Members was present; that the meeting was duly called; and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.00.

The following Board members were present: Johnny Knight, Vice President; Michelle Porter, Secretary; John Anderson; Donna Knight; and Brian Sebring.

The following Board members were absent: Melanie Petersen and Sean Kelly.

2. INVOCATION

Mr. Anderson led the invocation.

3. PLEDGES OF ALLEGIANCE

Ms. Porter led the Pledges of Allegiance to the American and Texas flags.

4. OPEN FORUM

No one spoke in Open Forum.

5. ACTION ITEMS

A. Consent Agenda

1. Minutes from School Board Regular Meeting on January 27, 2025
2. Payment of Current Bills Over \$50,000
3. Budget Amendments 2024-2025

Mr. Sebring made a motion to approve the Consent Agenda as presented. Mr. Anderson seconded the motion. The motion passed 5 – 0.

- B. Consideration and Approval of Certification of Unopposed Candidates for the May 3, 2025 School Board General Election for Place 1 and Place 2
Brenda Sanford, Superintendent

Mr. Anderson made a motion to approve the Certification of Unopposed Candidates for the May 3, 2025 School Board General Election and declare unopposed candidates Donna Knight and Brian Sebring as elected. Ms. Porter seconded the motion. The motion passed 5 – 0.

- C. Consideration and Approval of Order of Cancellation of the May 3, 2025 School Board General Election for Place 1 and Place 2
Brenda Sanford, Superintendent

Mr. Anderson made a motion to approve the Order of Cancellation of the May 3, 2025 School Board General Election. Ms. Porter seconded the motion. The motion passed 5 – 0.

- D. Consideration and Approval of Red Oak Middle School Gym Roof Repairs
Dr. Thurston Lamb, Chief Operations Officer

Mr. Anderson made a motion to approve using Coryell Roofing and Construction, Inc. to repair the Red Oak Middle School Gym roof, in the amount of \$589,856.90, using TIPS #24060402 contract. Ms. Knight seconded the motion. The motion passed 5 – 0.

6. INFORMATION ITEMS

- A. Enrollment Report
- B. Finance Report

7. CLOSED SESSION

The Board convened into Closed Session at 3:38 p.m.

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
- B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
- D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer of employee.
 - 1. Personnel Matters
 - 2. Consideration and Approval of Contract Personnel of Campus and District Leadership Positions
- E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.

- F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
 - G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
 - H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
 - I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
 - J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.
8. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

The Board reconvened back into Open Session at 4:16 p.m.

Mr. Anderson made a motion to approve personnel and contract personnel of campus and district leadership positions and to authorize the Superintendent to execute employment contracts as presented. Ms. Knight seconded the motion. The motion passed 5 – 0.

9. ADJOURNMENT

As there was no further business or action to be taken, the meeting adjourned at 4:16 p.m.

Melanie Petersen, Board President

Michelle Porter, Board Secretary

CHECK				ACCOUNT									
NUMBER	VENDOR			AMOUNT	NUMBER								
230793	SHELL	ENERGY	SOLUTIO	470.25	199	E	51	6259	02	999	0	99	000
230793	SHELL	ENERGY	SOLUTIO	276.16	199	E	51	6259	02	999	0	99	000
230793	SHELL	ENERGY	SOLUTIO	546.77	199	E	51	6259	02	999	0	99	000
230793	SHELL	ENERGY	SOLUTIO	415.19	199	E	51	6259	02	999	0	99	000
230793	SHELL	ENERGY	SOLUTIO	710.51	199	E	51	6259	02	999	0	99	000
230793	SHELL	ENERGY	SOLUTIO	41.58	199	E	51	6259	02	999	0	99	000
230793	SHELL	ENERGY	SOLUTIO	5.35	199	E	51	6259	02	999	0	99	000
230793	SHELL	ENERGY	SOLUTIO	2,588.62	199	E	51	6259	02	001	0	22	000
230793	SHELL	ENERGY	SOLUTIO	4,821.10	199	E	51	6259	02	001	0	22	000
230793	SHELL	ENERGY	SOLUTIO	3,540.88	199	E	51	6259	02	105	0	99	000
230793	SHELL	ENERGY	SOLUTIO	2,649.64	199	E	51	6259	02	103	0	99	000
230793	SHELL	ENERGY	SOLUTIO	22.01	199	E	51	6259	02	103	0	99	000
230793	SHELL	ENERGY	SOLUTIO	19.68	199	E	51	6259	02	102	0	99	000
230793	SHELL	ENERGY	SOLUTIO	3,487.23	199	E	51	6259	02	102	0	99	000
230793	SHELL	ENERGY	SOLUTIO	16,770.70	199	E	51	6259	02	001	0	99	000
230793	SHELL	ENERGY	SOLUTIO	3,438.35	199	E	51	6259	02	001	0	99	000
230793	SHELL	ENERGY	SOLUTIO	3.04	199	E	51	6259	02	001	0	99	000
230793	SHELL	ENERGY	SOLUTIO	1,849.31	199	E	51	6259	02	001	0	99	000
230793	SHELL	ENERGY	SOLUTIO	9.58	199	E	51	6259	02	870	0	99	000
230793	SHELL	ENERGY	SOLUTIO	1,163.34	199	E	51	6259	02	870	0	99	000
230793	SHELL	ENERGY	SOLUTIO	67.49	199	E	51	6259	02	995	0	99	000
230793	SHELL	ENERGY	SOLUTIO	64.01	199	E	51	6259	02	995	0	99	000
230793	SHELL	ENERGY	SOLUTIO	189.68	199	E	51	6259	02	995	0	99	000
230793	SHELL	ENERGY	SOLUTIO	304.71	199	E	51	6259	02	995	0	99	000
230793	SHELL	ENERGY	SOLUTIO	469.69	199	E	51	6259	02	995	0	99	000
230793	SHELL	ENERGY	SOLUTIO	401.00	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	4,637.66	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	158.07	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	3,874.88	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	133.93	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	683.47	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	53.10	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	240.51	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	1,613.00	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	1,562.37	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	463.33	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	50.14	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	7.02	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	121.85	199	E	51	6259	02	041	0	99	000
230793	SHELL	ENERGY	SOLUTIO	476.13	199	E	51	6259	02	996	0	99	000
230793	SHELL	ENERGY	SOLUTIO	4,522.02	199	E	51	6259	02	001	0	99	000
230793	SHELL	ENERGY	SOLUTIO	122.53	199	E	51	6259	02	999	0	99	000
230793	SHELL	ENERGY	SOLUTIO	7.02	199	E	51	6259	02	999	0	99	000
230793	SHELL	ENERGY	SOLUTIO	81.57	199	E	51	6259	02	870	0	99	000
230793	SHELL	ENERGY	SOLUTIO	270.71	199	E	51	6259	02	041	0	99	000
				63,405.18	Totals for 230793								

63,405.18 Totals for checks

CHECK		ACCOUNT	
NUMBER	VENDOR	AMOUNT	NUMBER
12149	ENVIROMATIC SYSTEM O	86,966.45	699 E 51 6629 34 999 0 99 000
		86,966.45	Totals for 12149
12150	JOERIS GENERAL CONTR	15,627,279.60	650 E 81 6629 00 999 0 99 000
		15,627,279.60	Totals for 12150
12153	COVENANT COMMUNICATI	24,920.00	699 E 51 6299 00 999 0 99 000
12153	COVENANT COMMUNICATI	344,807.72	699 E 51 6316 34 999 0 99 000
		369,727.72	Totals for 12153
		16,083,973.77	Totals for checks

Local Board Policy FDA(LOCAL) and FDB(LOCAL) Update

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Merilee Stone, Coordinator of Assessment and Accountability

Background Information:

Attached you will find local policies updated regarding intradistrict transfers

FDA(LOCAL): ADMISSIONS – INTERDISTRICT TRANSFERS – Lamb

FDB(LOCAL): ADMISSIONS – INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS – Lamb

Fiscal Implications:

N/A

Administrative Recommendation:

The administration recommends that the Board revise the (LOCAL) policies as presented.

PROPOSED REVISIONS

Note: This local policy has been revised in accordance with the District's [innovation plan](#). [See AF(LOCAL)]-~~innovation plan~~.⁴

No Interdistrict Transfers

Exceptions

*Resident
Becomes
Nonresident*

A nonresident student shall not be permitted to attend District schools except as provided below.

A resident student who becomes a nonresident shall be permitted to continue in attendance until the end of the grading period in which the student becomes a nonresident.

A resident student who has been continuously enrolled in the District for grades 9–11 and who becomes a nonresident after completion of grade 11 shall be permitted to continue in attendance for grade 12.

*Contract to Build
or Purchase*

A nonresident student whose parent or legal guardian anticipates moving into the District and provides evidence, such as a builder's contract, earnest money contract, or a similar document, shall be considered for admission as a transfer student for a period of no more than 90 days from the date of enrollment. If at the end of the 90-day period, the parent or guardian is not actually residing within the District, the student shall be withdrawn.

Extension

In the event of extenuating circumstances, the parent or guardian may appeal to the Superintendent for an extension of up to 15 additional days.

*Children of
Employees*

A nonresident District employee may request that his or her child be admitted into District schools by filing an application with the Superintendent ~~or designee~~.

*Residents of
Area Cities
and/or Ellis
County*

Beginning February 1, 2019, the District shall not accept as a transfer student a resident of area cities and/or Ellis County, unless the student is eligible for consideration for transfer under another exception.

A student who was accepted as a transfer student prior to February 1, 2019, as a resident of area cities and/or Ellis County shall be allowed to apply for transfer on an annual basis until graduation, so long as he or she meets the terms of the transfer agreement.

Siblings of a student who was accepted as a transfer student prior to February 1, 2019, as a resident of area cities and/or Ellis County may apply for transfer so long as the original transfer student is enrolled in the District.

ADMISSIONS
INTERDISTRICT TRANSFERS

FDA
(LOCAL)

Factors	In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.
Transfer Agreements	<p>Transfers shall be granted for one regular school year at a time, on a tuition-free basis.</p> <p>A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District.</p> <p>In accordance with the District's innovation plan, the District is exempt from the <u>requirement for state law requiring</u> transfers to be for a one-year period. Therefore, violation of the terms of the agreement may result in revocation of the agreement during the school year or may result in a transfer request not being approved the following year.</p>
Transportation	<p>All transfer students must provide their own transportation to and from school. <u>The District shall not provide transportation for an interdistrict student, unless required by law.</u> Arrival and departure time of students must be within the campus guidelines for all students.</p>
Appeals	Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

⁴ Innovation Plan: <https://www.redeakisd.org>

PROPOSED REVISIONS

A student shall be assigned to a school in the attendance area in which he or she resides.

Class Changes

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

Transfers Between Schools

The Superintendent shall be authorized to investigate and approve transfers between schools.

In accordance with the transfer agreement, a student must maintain established rules regarding attendance and discipline. Violation of the established rules may result in revocation of the transfer agreement.

Relocation Within the District

A student who moves to another attendance area within the District during the ~~course of a semester~~ school year shall be permitted to continue in attendance at the same campus for the remainder of the ~~semester~~ school year so long as the parent provides transportation. Effective with the subsequent school year, the student shall be required to attend the school in the attendance zone in which they reside.

Children of District Employees

A District employee may request ~~that his or her child be granted~~ an intradistrict transfer for their child to attend the campus to which the employee is assigned or the grade-appropriate campus closest to the employee's work site.

If a District employee separates from service with the District, their child shall be permitted to continue in attendance at the transferred campus for the remainder of the school year. Effective with the subsequent school year, the student shall be required to attend the school in the attendance zone in which they reside.

Siblings

~~Beginning with the 2022-23 school year, newly enrolled s~~ Siblings of an approved existing intradistrict transfer students shall not be automatically eligible for intradistrict transfer, unless required by law.

Transportation

The District shall not provide transportation for an intradistrict transfer student, except as required by law.

Note: For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.

Joint Election Contract for Election Services

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Brenda Sanford, Superintendent

Background Information:

An agreement with Ellis County Elections Department to conduct the Red Oak ISD May 3, 2025 Joint General and Special Elections.

Fiscal Implications:

The estimated portion for Red Oak ISD is \$19,000.00.

Administrative Recommendation:

Administration recommends that the Board approve the Joint Election Contract for Election Services.



May 3, 2025
Joint General and Special Elections
Contract for Election Services



May 3, 2025
Joint General and Special Elections

Table of Contents

I.....Duties and Services of County Election Officer
II.....Duties and Services of Participating Political Subdivisions
III.....Cost of Election
IV.....General Provisions

Exhibits

Exhibit A.....Early Voting Schedule and Location
Exhibit B.....Election Day Vote Center Locations
Exhibit C.....Cost of Services
Exhibit D.....List of Political Subdivision Races on Ballot



THE STATE OF TEXAS § JOINT CONTRACT FOR
ELLIS COUNTY § ELECTION SERVICES

BY THE TERMS OF THIS CONTRACT made and entered into by and between the following
AS OF FEBRUARY 28, 2025:

- CITY OF ALMA
- CITY OF ENNIS
- CITY OF GRAND PRAIRIE (Only Ellis County Portion)
- CITY OF ITALY
- CITY OF MANSFIELD (Only Ellis County Portion)
- CITY OF MAYPEARL
- CITY OF MIDLOTHIAN
- CITY OF MILFORD
- CITY OF OVILLA (Including Dallas County Portion)
- CITY OF PALMER
- FERRIS INDEPENDENT SCHOOL DISTRICT (Only Ellis County Portion)
- ITALY INDEPENDENT SCHOOL DISTRICT
- MAYPEARL INDEPENDENT SCHOOL DISTRICT
- MILFORD INDEPENDENT SCHOOL DISTRICT (Including Hill County Portion)
- PALMER INDEPENDENT SCHOOL DISTRICT
- RED OAK INDEPENDENT SCHOOL DISTRICT
- WAXAHACHIE INDEPENDENT SCHOOL DISTRICT
- ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 12
- ELLIS COUNTY MUNICIPAL UTILITY DISTRICT 1B

hereinafter referred to as “Participating Political Subdivisions” and JANA ONYON, Elections Administrator of Ellis County, Texas, hereinafter referred to as "County Election Officer”, pursuant to the authority in Subchapter D, Section 31.092, of Chapter 31, of the Texas Election Code, agree to the following particulars in regard to coordination, supervision and running of the May 3, 2025 Joint General and Special Elections.

THIS AGREEMENT is entered into in consideration of the mutual covenants and promises hereinafter set out. IT IS AGREED AS FOLLOWS:

I. DUTIES AND SERVICES OF COUNTY ELECTION OFFICER. The County Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:



A. The County Election Officer shall arrange for notification (including writ of election), training and compensation of all presiding judges, alternate judges, clerks for the polling site, central counting station and early voting ballot board personnel.

- a. The County Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge, clerks, central counting station and ballot board of his or her appointment. The presiding election judge of each polling place, will use his/her discretion to determine when additional manpower is needed during peak voting hours and notify the County Election Officer. The recommendations of the Participating Political Subdivisions will be the accepted guidelines for the number of clerks to work in each polling place. Election judges and early voting personnel shall be secured by the County Election Officer using the recommended names provided by the Participating Political Subdivisions by February 14, 2025. Any open positions will be filled using regular county election workers.

Central Counting Station Manager: Jana Onyon

Tabulation Supervisor: Adrian Rodriguez

Judge of Central Counting Station: Michael Mohon

Alt-Judge of Central Counting Station: Joanne Hunt

Ballot Board Judge: Dorinda Sims

Ballot Board Alt-Judge: Lindley Stoker

- b. Election judges, alternate judges, clerks and student clerks shall all attend the County Election Officer's school of instruction. (Date and location to be determined)
- c. Election judges shall be responsible for picking up from and returning election supplies to the County Election Officer. (Date to be determined). Compensation for this pickup and delivery of supplies will be \$25.00.
- d. The County Election Officer shall compensate each election judge and election worker. Compensation will be based on what the county pays and has been approved in Commissioner's Court unless arranged otherwise. Early voting presiding officer shall receive \$14.00 per hour and clerks shall receive \$12.00 per hour for services. Each election day judge shall receive \$14.00 per hour for services rendered; each alternate judge shall receive \$13.00 per hour for services; and clerk shall receive \$12.00 per hour for services. Ballot Board, Central Counting Station Presiding judge and alternate shall receive the same as for Election Day judge and alternate for services. Each worker that attends a training class shall receive hours of pay.



Overtime will be paid to each person working over 40 hours per week. All other required and additional expenses by law shall be paid. (ie: FICA, Medicaid, etc.) The rate of pay is subject to change based on current budget set forth by the Commissioners' court.

- B. The County Election Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.
- a. Each Participating Political Subdivisions agrees that voting at the said Election will be by use of Election Systems and Software ExpressVote marking devices, DS200 Precinct Scanner/Tabulators, and the DS450 Absentee Scanner/Tabulator voting system approved by the Secretary of State in accordance with the Texas Election Code. Procedures will be in accordance with the Texas Election Code and decided by the County Election Officer.
 - b. The County Election Officer shall secure election kits which include the legal documentation required to hold an election.
 - c. The County Election Officer shall secure all tables and chairs required to hold an election.
 - d. The County Election Officer shall provide all lists of registered voters for use on Election Day and for the early voting period as mandated by law. Laptop computers will be used to qualify voters for the early voting period and on Election Day. A second laptop computer with the list of registered voters will be provided as back-up in each Early Voting and Election Day polling place.
 - e. The County Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.
 1. Equipment includes the DS200 voting machines (1 or more per site), ADA ExpressVote marking devices (4 or more per site), ballot box, voting signs, security cart, curbside carts, curbside alert system, laptop computers and tents for curbside as needed.
 2. Supplies includes and not limited to the following: election forms, ballots, labels, extension cords, pens, tape, markers, ballot pens, required signage, totem display poles, name tags, and any other supplies needed.



- C. The County Election Officer, Jana Onyon, shall be appointed the Early Voting Clerk by the Participating Political Subdivisions.
- a. The County Election Officer shall supervise and conduct Early Voting by mail and in person.
 - b. Early Voting by personal appearance for the said Election shall be conducted during the time period and at the locations listed in Exhibit "A", attached and incorporated by reference into this contract. The election will have 2 days of 12 hour voting and those will be the last 2 days of early voting.
 - c. Any qualified voter for the Joint Election may vote early by personal appearance at any of the Early Voting Vote Center locations within Ellis County. **For this election, Ellis County Womans Building 407 W Jefferson St. (Davis Hall) Waxahachie, TX 75165 will serve as the Main Early Voting Polling Location.**
 - d. Some Participating Political Subdivisions have requested additional Early Voting sites pending their participation, therefore Exhibit "A" is subject to change if any of the Participating Political Subdivisions cancel their election.
 - e. If a Runoff Election is needed, the Participating Political Subdivisions will work together to choose the Early Voting Vote Center locations to best serve their voters in their territory according to the Election Code and/or this contract.
 - f. All applications for an Early Voting mail ballot shall be received and processed by the Ellis County Elections Administration Office.
 1. Application for mail ballots erroneously mailed to the Participating Political Subdivisions shall immediately be faxed to the County Election Officer for timely processing. The original application shall then be forwarded by mail to the County Election Officer for proper retention.
 2. Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:
Early Voting Clerk, 204 E Jefferson Street, Waxahachie, Tx 75165
or faxed to 972-923-5194
or email a scanned copy of signed application to elections@co.ellis.tx.us
(If faxed or emailed, then must receive original application by mail within 4 days)



Application for ballot by mail must be received no later than close of business on Tuesday, April 22, 2025.

3. All Federal Post Card Applicants (FPCA) and Annual Mail Ballot Applicants will be sent a mail ballot with required notices.
 - f. All Early Voting ballots (those cast by mail/absentee) shall be prepared for count by the Early Voting Ballot Board in accordance with Section 87.000 of the Texas Election Code. The presiding judge of this Board shall be appointed in the same manner as election workers according to this contract.
- D. The County Election Officer shall arrange for the use of all Election Day and Early Voting Vote Center locations.
 - a. The Participating Political Subdivisions shall assume the responsibility of remitting the shared cost of all employee services required to provide access, provide security or provide custodial services for the polling locations.
 - b. The Early Voting Vote Center polling locations are listed in Exhibit "A", attached and incorporated by reference into this contract.
 - c. The Election Day Vote Center polling locations are listed in Exhibit "B", attached and incorporated by reference into this contract.
 - d. Some Participating Political Subdivisions have requested additional Vote Centers pending their participation, therefore Exhibit "A" and "B" is subject to change if any of the Participating Political Subdivisions cancel their election.
 - e. Any qualified voter for the said Election may vote during Early Voting or Election Day by personal appearance at any of the Vote Center locations within Ellis County.
 - f. If a Runoff Election is needed, the Participating Political Subdivisions will work together to choose the Early Voting and Election Day Vote Center locations to best serve their voters in their territory according to the Election Code and/or this contract.
- E. The County Election Officer shall be responsible for establishing and overseeing the tabulation of the early voting and election day voted ballots by the Central Counting Station



Personnel. Ballots shall be tabulated in accordance with Section 127.001 of the Texas Election Code and of this agreement.

- a. The County Election Officer shall prepare the precinct numbers by consolidating ballot styles that are alike to create unique election precinct numbers. This will maintain the security and integrity of the ballots and the public's right to review records, as well as the voter's constitutional right to a secret ballot.
- b. The County Election Officer shall prepare, test and run the county's tabulation system in accordance with statutory requirements and policies. The tabulation system will be used on Election Night at the Elections Office.
- c. The Public Logic and Accuracy Test (L&A) of the electronic voting system shall be Conducted on April 11, 2025 at 8am at the Ellis County Elections Office. County Election Officer will publish required notice for the L&A Test on the election's website and in the local newspaper of time and place as required by the election code.
- c. Election night reports will be available to the Participating Political Subdivisions at 7pm on election night on the Ellis County website (www.co.ellis.tx.us/elections). Provisional ballots will be tabulated after election night in accordance with law.
- d. The County Election Officer shall prepare the unofficial canvass report after all precincts have been counted for election day, provisional ballots, cured absentee ballots, and any overseas ballots that will be tallied after the final deadline to count ballots. This report will be sent to the Participating Political Subdivisions for their canvass.
- e. The County Election Officer shall be appointed the custodian of the voted ballots and shall retain all election material for a period of 22 months.
 1. Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.
 2. The Participating Political Subdivisions can obtain the list of registered voters who voted from the Elections Administration Office. Pending no litigation and if the Participating Political Subdivisions does not request any further information, the County Election Officer shall destroy them.



- f. The County Election Officer shall conduct a manual partial count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivisions in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.

- F. The County Election Officer shall post the publication of a “Joint Election Notice” by publishing the notice at least once between the 30th day and the 10th day before the election the proper methods with the proper media in accordance with the Texas Election Code (Sec. 4.003(a)(1)). Newspapers will be agreed upon by the Participating Political Subdivisions based on current publishing customs by each Participating Political Subdivisions. The Participating Political Subdivisions shall send publication of the “Election Notice” to the Contracting Office to place it on the Elections website in accordance to the Texas Election Code (Sec. 4.008)

II. DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS. The Participating Political Subdivisions shall assume the following responsibilities:

- A. The Participating Political Subdivisions shall prepare the election orders resolutions, notices, justice department submissions (if required), official canvass and other pertinent documents for adoption by the appropriate office or body. The Participating Political Subdivisions shall handle the candidate filing process and packets that are required by law. The Participating Political Subdivisions assume the responsibility of posting required notices and likewise promoting the schedules for Early Voting and Election Day.

- B. If the Participating Political Subdivisions district boundary line has changed (annexation, de-annexation, ETJ change, etc.), they shall provide the County Election Officer (Voter Registrar) with ordinance of the change, updated map, shapefiles, and street index of their jurisdiction in an electronic and printed format as soon as possible but no later than Monday, February 3, 2025, if any changes have occurred since the last election the county has held for your entity. Texas Election code section 42.0615

- C. The Participating Political Subdivisions shall procure and provide the County Election Officer with the ballot layout and Spanish interpretation in an electronic format (word.doc preferred).



1. The Participating Political Subdivisions shall deliver to the County Election Officer as soon as possible after the election has been ordered any proposition wording in English and Spanish. Candidate names should be given after the drawing. Should receive all information no later than Tuesday, February 25, 2025.
 2. Exhibit "D" is provided with a listing of races and/or propositions on the ballot for each Participating Political Subdivisions pending any additions, cancellations, or withdrawals.
 3. The Participating Political Subdivisions shall approve the "blue line" ballot format prior to printing.
- D. The Participating Political Subdivisions shall post the publication of the "Election Order" and "Election Notice" by the proper methods with the proper media in accordance with the Texas Election Code. Additional publications would be handled by the Political Subdivisions to meet any special posting requirements during special elections. (See Section I part F of this contract)
- E. The Participating Political Subdivisions shall compensate the County Election Officer for any additional verified cost incurred in the process of running this election or for a manual recount this election may require, or for a required runoff election consistent with charges and hourly rates shown on Exhibit "C" for required services.
- F. The Participating Political Subdivisions shall submit this **signed contract by Thursday, March 27, 2025** and **pay the Treasurer's Office a deposit of 80% of the estimated cost to run the said election by Friday, April 4, 2025**. The County Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

The deposit should be delivered within the mandatory time frame to:

**Ellis County Treasurer
Att. Cheryl Chambers
109 S. Jackson Street
Waxahachie, Texas 75165**

Made payable to: "Ellis County Treasurer" with the note "for election services" included with check documentation.



The signed contract should be delivered or mailed to:

Ellis County Elections
Attn: Jana Onyon
204 E Jefferson Street
Waxahachie, Texas 75165

- G. The Participating Political Subdivisions shall pay any additional cost and/or remaining final cost of conducting said election or any required runoff elections pursuant to the Texas Election Code, Section 31.100, within 30 days from the date the final billing was received.

III. COST OF SERVICES. See Exhibit "C."

- A. All actual shared cost incurred in the conduct of the election will be divided by the Participating Political Subdivisions contracting with the County Election Officer to hold the said election. If one of the Participating Political Subdivisions cancels their election, the full cost of the election will be the responsibility of the remaining Participating Political Subdivisions.
- B. An addendum of Exhibit "C" to the contract shall be provided to the remaining participating Political Subdivisions no later than five (5) business days after receipt of any Political Subdivisions notification of intent to withdraw in writing by Ellis County.
- C. If a Runoff Election is required, all cost will be billed to the Participating Political Subdivisions. If required, a Runoff Election will be held on Saturday, June 7, 2025, in accordance with the Election Code. In the event of such runoff election, the terms of this Contract shall automatically extend unless the Participating Authority notifies the County Election Officer in writing within 3 business days of the original election.

IV. GENERAL PROVISIONS.

- A. Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the said Election is to be filed or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.



- B. Upon request, the County Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivisions.
- C. If a Participating Political Subdivision cancels an election pursuant to the Texas Election Code, they will not be liable for any further costs incurred by the County Election Officer in conducting the said Election. Notice of a cancelled election should be provided to the County Election Officer as soon as the Participating Political Subdivision has approved it in an official meeting of the governing body.
- D. If any provision of this joint election contract and election services agreement is construed to be illegal or invalid, this will not affect the legality or validity of any of the other provisions. The illegal or invalid provision will be deemed stricken and deleted, but all other provisions shall continue and be given effect as if the illegal or invalid provisions had never been incorporated.
- E. The Elections Administrator of Ellis County, Texas and all of the contracting authorities of all of the participating political subdivisions listed in this joint election contract and election services agreement represent that each has the full right, power and authority to enter and perform this Contract in accordance with all of the terms and conditions, and that the execution and delivery of this Contract has been made by authorized representatives of the parties to validly and legally bind the parties to all terms, performances and provisions set forth in this Contract.
- F. The County Election Officer shall file copies of this contract with the County Auditor and the County Treasurer of Ellis County, Texas (Sec. 31.099).
- G. Neither party shall be deemed to have breached any provision of this contract as a result of any delay, failure in performance, or interruption of service resulting directly or indirectly from acts of God, network failures, acts of civil or military authorities, civil disturbances, wars, energy crises, fires, transportation contingencies, interruptions in third-party telecommunications or Internet equipment or service, other catastrophes, or any other occurrences which are reasonably beyond any party's control. The parties are required to use due caution and preventive measures to protect against the effects of a force majeure event, and the burden of proving that a force majeure event has occurred shall rest on the party seeking relief under this provision. The party seeking relief due to force majeure is required to promptly notify the other parties in writing, citing the details of the force majeure



event and relief sought, and shall resume performance immediately after the obstacles to performance caused by a force majeure event have been removed, provided the Contract has not been terminated. Delay or failure of performance, by either party to this Contract, caused solely by a force majeure event, shall be excused for the period of delay caused solely by the force majeure event.

- H. Due to recent concerns, if it is determined by the Ellis County Elections Administrator and the Commissioners Court of Ellis County that the health and safety of the Ellis County employees, poll workers, volunteers, and other people involved in conducting an election would be placed in danger by conducting an election according to the terms of this agreement, then the Ellis County Elections Administrator and Commissioners Court of Ellis County, at their sole discretion, may elect not to conduct an election for the political subdivision. If Ellis County elects to not handle the election of a local subdivision due to health and safety concerns, then Ellis County will provide written notice to the political subdivision with sufficient time for the political subdivision to comply with the Election Code.
- I. All parties agree to comply with Section 2270.002 and Section 2252.152 of the Texas Government Code.



COUNTY ELECTION OFFICER:

WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2025

Jana Onyon, CERA
Elections Administrator
Ellis County, Texas

PARTICIPATING POLITICAL SUBDIVISIONS:

WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2025

By: _____
Signature Printed Name and Title

Political Subdivision Name: _____
Printed

Joint General and Special Elections *Elecciones General y Especial Conjunta*

May 3, 2025 *03 de mayo de 2025*

Early Voting Vote Centers *Centros de votación adelantada*

Early Voting Location Dates and Times:

Ubicación, fechas, y horarios de la votación anticipada:

- | | |
|--|-----------------------------|
| 1. Ellis County Woman's Building (Main Early Voting Location) | Waxahachie, TX 75166 |
| 407 W Jefferson St. (Davis Hall) | |
| 2. Midlothian Conference Ctr (Lobby) 1 Community Circle Dr. | Midlothian, TX 76065 |
| 3. Palmer ISD Annex Bldg (Portable Bldg) 303 Bulldog Way | Palmer, TX 75152 |
| 4. Ellis County Sub-Courthouse (Conf. Rm) 207 S Sonoma Trail | Ennis, TX 75119 |
| 5. Red Oak Municipal Center (Evelyn Pitts Rm) 200 Lakeview Pkwy | Red Oak, TX 75154 |
| 6. Waxahachie ISD Admin Bldg (Board Rm) 411 N. Gibson | Waxahachie, TX 75165 |

Tuesday, April 22, 2025	through	Friday, April 25, 2025	8:00 AM - 5:00 PM
<i>martes, 22 de abril de 2025</i>	<i>hasta</i>	<i>viernes, 25 de abril de 2025</i>	<i>8:00 AM - 5:00 PM</i>

Saturday, April 26, 2025	8:00 AM - 4:00 PM
<i>sábado, 26 de abril de 2025</i>	<i>8:00 AM - 4:00 PM</i>

Monday, April 28, 2025	and	Tuesday, April 29, 2025	7:00 AM - 7:00 PM
<i>lunes, 28 de abril de 2025</i>	<i>y</i>	<i>martes, 29 de abril de 2025</i>	<i>7:00 AM - 7:00 PM</i>

Revised (Revisado) 2-28-2025

Joint General and Special Elections *Elecciones General y Especial Conjunta*

May 3, 2025 *03 de mayo de 2025*

Election Day Vote Centers *Centros de votación el día de las elecciones*

Polls open from 7:00 am to 7:00 pm

Horario de votación estarán abiertos de 7:00 am a 7:00 pm

- | | | |
|----|---|----------------------|
| 1 | ELLIS COUNTY SUB-COURTHOUSE (Conf Rm) 207 S SONOMA TRAIL | ENNIS, TX 75119 |
| 2 | FAITH ASSEMBLY OF GOD CHURCH (Fellowship Hall) 1810 W BALDRIDGE ST. | ENNIS, TX 75119 |
| 3 | ALMA CITY HALL (Council Chamber Rm) 104 INTERURBAN RD | ENNIS, TX 75119 |
| 4 | FERRIS PUBLIC LIBRARY (Trussell Mtg Rm) 301 E 10TH STREET | FERRIS, TX 75125 |
| 5 | ITALY COMMUNITY CENTER (Main Rm) 108 HARPOLD ST. | ITALY, TX 76651 |
| 6 | BRITTON METHODIST CHURCH (Fellowship Hall) 4200 BRITTON RD | MANSFIELD, TX 76063 |
| 7 | FIRST BAPTIST CHURCH-MAYPEARL (Fellowship Hall) 5744 FM 66 | MAYPEARL, TX 76064 |
| 8 | MIDLOTHIAN CHURCH OF CHRIST (Foyer) 1627 N HWY 67 | MIDLOTHIAN, TX 76065 |
| 9 | MIDLOTHIAN CONFERENCE CTR (Lobby) 1 COMMUNITY CIRCLE DR | MIDLOTHIAN, TX 76065 |
| 10 | MOUNTAIN PEAK COMMUNITY CHURCH (Sanctuary) 751 W. FM 875 | MIDLOTHIAN, TX 76065 |
| 11 | MILFORD SENIOR CITIZEN CTR (Main Rm) 109 S. MAIN ST | MILFORD, TX 76670 |
| 12 | OVILLA CITY HALL (Council Chamber Rm) 105 S Cockrel Hill Rd | OVILLA, TX 75154 |
| 13 | PALMER ISD ANNEX BUILDING (Portable Bldg) 303 BULLDOG WAY | PALMER, TX 75152 |
| 14 | EASTRIDGE BAPTIST CHURCH (Family Activity Ctr) 732 E OVILLA RD | RED OAK, TX 75154 |
| 15 | GRACE COVENANT CHURCH (Dining Hall) 212 N MAIN ST | RED OAK, TX 75154 |
| 16 | RED OAK MUNICIPAL CENTER (Pitts Rm) 200 LAKEVIEW PKWY | RED OAK, TX 75154 |
| 17 | ELLIS COUNTY WOMANS BUILDING (Davis Hall) 407 W JEFFERSON ST. | WAXAHACHIE, TX 75165 |
| 18 | PARK MEADOWS BAPTIST CHURCH (Youth Rm) 3350 N HWY 77 | WAXAHACHIE, TX 75165 |
| 19 | MARVIN BIOMEDICAL ACADEMY (Gym) 110 BROWN STREET | WAXAHACHIE, TX 75165 |

Revised (Revisado) 2/28/2025

**Estimated Cost for May 3, 2025 Joint General and Special Elections
with 19 Political Subdivisions**

Item	Estimated Total Invoiced Cost of Election
Election Day Locations	19
Early voting Locations	9
Election Systems & Software (ES&S) Ballots Cost	\$4,800
Election Systems & Software (ES&S) Ballot Layout Charges	\$1,095
Election Systems & Software (ES&S) Ballot Audio Charges	\$4,050
Election Systems & Software (ES&S) Electronic Voting system programing	\$6,100
Election Systems & Software (ES&S) Election Day Support	\$5,475
Election Systems & Software (ES&S) Absentee Testing and Coding Ballots	\$500
Newspaper Public Notice of Testing of Electronic Voting System	\$500
Newspaper Public Notice of Joint Election	\$5,000
Precinct Kits for Early Voting and Election Day: Labels, paper, envelopes, supplies, pens, seals, tape, copies for precinct packets and training packets, signs for posting of state required information at polling place.	\$4,200
Lease of County voting equipment DS200 Machines	\$10,571
Lease of County voting equipment DS450 Machine for Absentee ballots	\$2,435
Lease of County voting equipment ExpressVote Terminal Marking Device (ADA)	\$24,000
Movers Transportation of Voting Equipment Early Voting and Election Day locations Dropped off and picked up after election	\$4,600
Required Live Streaming Service during Ballot Board and Central Counting Station processes 24/7	\$5,924
Rental of facilities for training classes and equipment storage	\$2,600
Voting Places Rental Charges	\$6,950
Election Day # of Poll workers	85
Election Day: Judges at \$14, Alternate Judges at \$13, Clerks at \$12 Polling Location on Election day poll workers, hours on ED, training class, setup, Judge pickup fees \$25	\$21,000
Early voting # of Poll workers	85
Early Voting: Head Clerks at \$14, Clerks at \$12 at Early Voting Locations Poll Workers hours, overtime hours, training class, setup, Judge pickup fees \$25, Fica, Medicare	\$23,000
Absentee Mail Ballots Request	200
Cost for Early Voting mail Ballots for postage and materials for each for ballot mailed	\$1,630
Early Voting Ballot Board and Cental Counting Station Workers	\$600
WiFi for Early voting and Election Day Laptops	\$1,520
Additional Office Personnel to assist before/during/after the Election and technichians for Early Voting and Election Day, and Election employee accrual overtime hours	\$12,000
Technichians Mileage for Early Voting and Election Day Support at polling sites	\$700
Estimated Total of Election Expenses	\$149,250
Estimated Cost for Election Services Contract 10% Admin Fee	\$14,925
Estimated Total Cost for Political Subdivisions for Joint Election	\$164,175

Political Subdivisions estimated cost of contracting with the Elections Department for May 3, 2025 Joint Election (Estimated Cost After Cancellations)			
ENTITY	2/2025.	Estimated Cost	80% of Deposit
ALMA	269	\$4,500	\$3,600
ELLIS COUNTY MUD 1B	166	\$4,500	\$3,600
ENNIS (WARD 3 Only)	2,824	\$6,600	\$5,280
ESD #12	741	\$4,500	\$3,600
FERRIS ISD	6,856	\$10,000	\$8,000
GRAND PRAIRIE	1,174	\$5,600	\$4,480
ITALY	1,235	\$5,700	\$4,560
ITALY ISD	2,102	\$6,200	\$4,960
MANSFIELD	782	\$4,500	\$3,600
MAYPEARL	529	\$4,500	\$3,600
MAYPEARL ISD	4,933	\$8,200	\$6,560
MIDLOTHIAN	28,705	\$21,000	\$16,800
MILFORD	480	\$4,500	\$3,600
MILFORD ISD	723	\$4,500	\$3,600
OVILLA	3,382	\$7,400	\$5,920
PALMER	1,530	\$5,900	\$4,720
PALMER ISD	4,351	\$7,900	\$6,320
RED OAK ISD	24,703	\$19,000	\$15,200
WAXAHACHIE ISD	42,263	\$29,400	\$23,520

The following Political Subdivisions will be having an Election on May 3, 2025. Entities will be contracting with the Election's Department to conduct their Election.

City of Alma General Election for the purpose of electing a Mayor and two At-Large Council Members – Vote for 2
 City of Ennis General Election for the purpose of electing a City Commissioner Ward 3
 City of Grand Prairie General Election for the purpose of electing a Mayor At-Large
 City of Grand Prairie Special Election voting to adopt or reject one proposed proposition
 City of Grand Prairie Special Charter Amendment Election voting to adopt or reject two proposed propositions
 City of Italy General Election for the purpose of electing a Mayor and two At-Large Council Members – Vote for 2
 City of Mansfield General Election for the purpose of electing Mayor- Place 1, and At-Large Council Member Place 2
 City of Mansfield Special Election to Fill a Vacancy of electing one At-Large Council Member Place 5 – Unexpired Term
 City of Maypearl General Election for the purpose of electing a Mayor and three At-Large Council Members – Vote for 3
 City of Maypearl Special Election voting to adopt or reject one proposed proposition
 City of Midlothian General Election for the purpose of electing At-Large Council Member Places 3 & 4
 City of Milford Special Election voting to adopt or reject one proposed proposition
 City of Ovilla General Election for the purpose of electing a Mayor and two At-Large Council Members Places 2 & 4
 City of Palmer Special Election to Fill a Vacancy of electing one At-Large Council Member – Unexpired Term
 City of Palmer Special Election voting to adopt or reject two proposed propositions
 Ferris ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 4 & 5
 Ferris ISD Special Bond Election voting to adopt or reject one proposed propositions
 Italy ISD General Election for the purpose of electing three At-Large Member of Board of Trustees – Vote for 3
 Maypearl ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
 Milford ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
 Palmer ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2
 Red Oak ISD Special Bond Election voting to adopt or reject three proposed propositions
 Waxahachie ISD General Election for the purpose of electing At-Large Member of Board of Trustees Places 6 & 7
 Ellis County Emergency Services District No. 12 Special Election voting to adopt or reject one proposed proposition
 Ellis County Municipal Utility District No. 1B Special Election voting to adopt or reject one proposed proposition

Informational purposes. List is pending deadlines for any special election to fill a vacancy. Subject to changes.

ROISD Local Policy Update 124

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Merilee Stone, Assessment and Accountability Coordinator

Background Information:

Local changes are due to changes in legal policy or Texas Administrative Code. The update includes changes in local policy related to:

CAA(LOCAL): FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS - Johnston

- Aligns the policy with updated rules regarding federal grants found in the Code of Federal Regulations

CDA(LOCAL): OTHER REVENUES: INVESTMENTS - Johnston

- Updates the section on Sellers of Investments

CY(LOCAL): INTELLECTUAL PROPERTY – Corns/Trimble

- Clarify the circumstances under which the district’s intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee

DH(LOCAL): EMPLOYEE STANDARDS OF CONDUCT - Ailara

- Revises wording regarding nicotine products

EHB(LOCAL): CURRICULUM DESIGN: SPECIAL PROGRAMS - Owen

- Updates to reflect current Administrative Code rules regarding dyslexia and related disorders

EHBB(LOCAL): SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS - Corns

- Updates to align with the Texas State Plan for Education of Gifted/Talend Students and funding revisions align with the Education Code and Administrative Code rules

FFG(LOCAL): STUDENT WELFARE: CHILD ABUSE AND NEGLECT - Trimble

- Updates the section on Oral Reports to comply with revisions to the Family Code and Administrative Code. Revisions to Making a Report clarify that reporting individuals must provide their name and contact information and states that the identity of the person reporting is disclosed only in accordance with the law.

GKA(LOCAL): COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES - Lamb

- Prohibits electronic vaporizing devices

These changes are explained in the attached Explanatory Notes for TASB Localized Policy Manual Update 124.

Fiscal Implications:

N/A

Administrative Recommendation:

The administration recommends that the Board add, revise, or delete (LOCAL) policies as recommended by ROISD Administration.

Explanatory Notes

TASB Localized Policy Manual Update 124

Red Oak ISD

AIC(LEGAL)

ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

At Alternative Management, new text has been included due to changes to the Administrative Code, which became effective September 10, 2024. At Training of Board of Managers, language has been added relating to training requirements for board members who are appointed to join a board of managers. New rules effective on September 18, 2024, regarding Special Program Performance Determination and cyclical monitoring have also been included. In addition, adjustments to margin notes have been made elsewhere in the policy.

AIE(LEGAL)

ACCOUNTABILITY: INVESTIGATIONS

Language has been added at Compliance Monitoring Activities due to Administrative Code changes effective September 18, 2024. The new section at Supervision Under IDEA reflects recent amendments from the Administrative Code that outline TEA's procedures for investigating and issuing findings related to violations of the Individuals with Disabilities Education Act (IDEA).

CAA(LOCAL)

FISCAL MANAGEMENT GOALS AND OBJECTIVES: FINANCIAL ETHICS

Recommended revisions to this local policy at Federal Awards Disclosure are to align text with updated rules regarding federal grants found in the Code of Federal Regulations. This guidance became effective October 1, 2024, and is reflected in CBB(LEGAL). The phrase "or designee" is recommended for deletion throughout the policy, except in places where the designation of another individual could be in place of the superintendent or board president and not just the superintendent as is the case in most other policies.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

CBB(LEGAL)

STATE AND FEDERAL REVENUE SOURCES: FEDERAL

Extensive revisions and additions have been made to this legally referenced policy in light of updated rules about federal grants found in the Code of Federal Regulations, effective October 1, 2024.

CDA(LOCAL)

OTHER REVENUES: INVESTMENTS

The section on Sellers of Investments is recommended for revision to specify that representatives with distributors of investment pools must be registered with the Texas State Securities Board, have membership in the Securities Investor Protection Corporation, and be in good standing with the Financial Industry Regulatory Authority. Distributors of investment pools must also be registered in good standing with the Municipal Securities Rulemaking Board.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

CFA(LEGAL)

ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's version number has been updated at Account System, Financial Accountability System Resource Guide.

CFC(LEGAL)

ACCOUNTING: AUDITS

TEA's Financial Accountability System Resource Guide has been updated to version 19, and those updates were adopted by reference in the Administrative Code effective March 31, 2024. The guide's ver-

Explanatory Notes

TASB Localized Policy Manual Update 124

Red Oak ISD

sion number has been updated at Financial Accountability System Resource Guide. A reference to material in the Administrative Code has been included in the Financial Accountability Rating System (School FIRST) section of this policy.

CH(LEGAL) PURCHASING AND ACQUISITION

General provisions relating to interlocal contracts have been moved to GRB(LEGAL). Language specific to interlocal contracts used for purchasing remains in this legally referenced policy. A note has been added to assist readers in accessing additional provisions related to interlocal agreements.

CKEA(LEGAL) SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS

A section on Medical and Psychological Exams has been added under Required Policies due to policy adoption requirements found in Senate Bill 1445 (88th Regular Session). The Texas Commission on Law Enforcement (TCOLE) has created a model policy that police departments (not the school board) must adopt. The TCOLE model policy was made available in May 2024 with a September 1, 2024, deadline for law enforcement agencies to submit their policies.

CKEB(LEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS

A new section on Psychological Fitness includes the requirements and processes outlined in Administrative Code rules to conform with changes to the Occupations Code made by Senate Bill 1445 (88th Regular Session). The new rules require TCOLE to adopt standards and procedures for the psychological examination of school marshal applicants, school marshal licensees, and school marshal licensees for whom there is reason to believe a new examination is necessary to ensure the individuals are able to perform the duties for which the school marshal license is required. There is also a clarification of the reporting requirements for school marshal appointing entities. A new reporting responsibility relating to psychological fitness has been included at District Responsibilities, and a new section at Fit for Duty Review has been added to reflect the new requirements from TCOLE.

CO(LEGAL) FOOD AND NUTRITION MANAGEMENT

The revisions in this legally referenced policy reflect changes to federal rules related to child nutrition programs that became effective July 1, 2024.

COA(LEGAL) FOOD AND NUTRITION MANAGEMENT: PROCUREMENT

Substantial additions have been made at Conflicts of Interest to reflect rule amendments that became effective on October 1, 2024. A new section on Procurement Training has been added to comply with an addition to the Code of Federal Regulations, effective July 1, 2024.

COB(LEGAL) FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS

Revisions to this policy reflect amendments to federal rules, effective July 1, 2024, changing terminology from "meal supplements" to "afterschool snacks." At Community Eligibility Provision, the minimum identified student percentage has changed from 40 to 25 based on an amended rule effective October 26, 2023. This change will give states and schools more flexibility to offer meals to all enrolled students at no cost when financially viable. Reference links have also been updated.

Please note: If your district is participating in the Community Eligibility Provision or Special Assistance Provision 2 program, please review your COB(LOCAL). If the policy is missing language to address the program in place in your district, please contact your policy consultant.

Explanatory Notes

TASB Localized Policy Manual Update 124

Red Oak ISD

CQA(LEGAL)

TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

The citation at item 48 under Other Required Internet Postings has been updated based on amendments to the Administrative Code.

CQC(LEGAL)

TECHNOLOGY RESOURCES: EQUIPMENT

Under Transfer of Equipment to Students, a new subsection on Standards has been added based on guidance recently developed by TEA as required by House Bill 18 (88th Regular Session). The standards provide guidance to districts on what electronic devices and software applications are permissible for use in the district.

CV(LEGAL)

FACILITIES CONSTRUCTION

A Note has been added on page 11 to direct readers to other policies related to interlocal contracts generally and interlocal contracts for purchasing good and services, based on organization of those provisions at different codes.

CY(LOCAL)

INTELLECTUAL PROPERTY

Revisions are recommended throughout this local policy to clarify the circumstances under which the district's intellectual property may be used and where ownership of intellectual property lies when material is created by a district employee. Other recommended revisions clarify how district employees may use other copyrighted material, including copyrighted material used for performances and displays in instruction.

D(LEGAL)

PERSONNEL

Provisions on genetic nondiscrimination, previously at DAB, have been moved to DAA, and policy DAB has been deleted. The D section table of contents has been revised to reflect that change.

DAA(LEGAL)

EMPLOYMENT OBJECTIVES: EQUAL EMPLOYMENT OPPORTUNITY

Changes have been made to comport with the new federal Pregnant Workers Fairness Act (PWFA) regulations, effective June 18, 2024.

Because the legal framework is being revised in light of the PWFA, we have taken the opportunity to significantly streamline content on employee nondiscrimination. Provisions regarding employee nondiscrimination were previously divided between DAA(LEGAL), addressing nondiscrimination in hiring and ending employment, and DIA(LEGAL), addressing nondiscrimination in terms, conditions, and privileges of employment. In order to minimize duplication of language and simplify the legally referenced materials, provisions regarding employment nondiscrimination have been moved to this code. Provisions relating to the Genetic Information Nondiscrimination Act (GINA) have also been moved to this legally referenced policy from DAB(LEGAL) to consolidate all nondiscrimination laws into one location.

DAB(LEGAL)

EMPLOYMENT OBJECTIVES: GENETIC NONDISCRIMINATION

Provisions on genetic nondiscrimination have been relocated to DAA(LEGAL) for clarity and continuity, and policy DAB has been deleted. All employment-related nondiscrimination language is now consolidated into DAA(LEGAL).

Explanatory Notes

TASB Localized Policy Manual Update 124

Red Oak ISD

DBB(LEGAL)

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: MEDICAL EXAMINATIONS AND COMMUNICABLE DISEASES

The policy cross-reference at Genetic Information has been updated to DAA to conform with the recoding of the provision there.

DECA(LEGAL)

LEAVES AND ABSENCES: FAMILY AND MEDICAL LEAVE

Cross-references to DAB regarding genetic nondiscrimination have been updated to DAA throughout to conform with provisions recoded at this update.

DECB(LEGAL)

LEAVES AND ABSENCES: MILITARY LEAVE

Updated provisions have been included at Federal Military Leave to comport with the Civilian Reservist Emergency Workforce Act of 2022.

DG(LEGAL)

EMPLOYEE RIGHTS AND PRIVILEGES

A new section on Voting reflects existing provisions from the Election Code related to allowing employees time off to vote. This addition was suggested by a member of the Texas Council of School Attorneys, and we agreed it would be a helpful legal reference.

DH(LOCAL)

EMPLOYEE STANDARDS OF CONDUCT

The provisions addressing tobacco and e-cigarettes are recommended for revision to include nicotine products regardless of whether the product contains tobacco. This language aligns with the language included in the Model Employee Handbook.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

DI(LEGAL)

EMPLOYEE WELFARE

Revisions at Reporting Workplace Violence reflect amended Administrative Code rules, which became effective January 8, 2024.

DIA(LEGAL)

EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

To eliminate duplication and reduce confusion, this legally referenced policy has been substantially revised to recode employee nondiscrimination provisions to policy DAA(LEGAL).

DMA(LEGAL)

PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT

Changes to the subsection on Gifted and Talented Education reflect Administrative Code amendments that became effective September 1, 2024.

EC(LEGAL)

SCHOOL DAY

At Pledges of Allegiance, a cross-reference has been added to policy FNA for additional information on patriotic observances.

EFB(LEGAL)

INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS

The Note at the beginning of this legally referenced policy has been deleted, as all deadlines to appeal in the *Book People, Inc. v. Wong* case have passed and the injunction put in place by the Fifth Circuit Court

Explanatory Notes

TASB Localized Policy Manual Update 124

Red Oak ISD

of Appeals is now permanent. Other citations to the case have been amended accordingly. Also, the statutory definition of “obscene” has been included in this policy as a legal reference.

EHAA(LEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

The Education Code requirement to obtain written consent of a student’s parent before the student may be provided with human sexuality instruction expired on August 1, 2024. The expired subsection has been removed from this legally referenced policy. TEA has issued [guidance](#) about this change. Districts are encouraged to clarify local expectations for parental consent regarding human sexuality instruction in their local student handbook.

EHAC(LEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Several revisions have been made to the Middle School Advanced Math Program section based on new Administrative Code rules, effective July 8, 2024. In the CPR and AED Instruction section, revisions regarding the applicability of the requirements have been made based on rule changes effective August 1, 2024.

EHB(LEGAL) CURRICULUM DESIGN: SPECIAL PROGRAMS

This policy includes substantial revisions, most of which are the result of amended Administrative Code rules effective June 30, 2024. At Parental Notice of Assistance for Learning Difficulties, a phrase has been added to item 3e to clarify the content in the cited Education Code provision. A new section with Definitions now found in the Administrative Code has been added. The provisions at Board Action Required and Screening, Testing, and Identification have been updated. Extensive edits at Parent Education are due to revisions from the Administrative Code. Changes include a new paragraph on Instruction and deletion of text related to a dyslexia reading program.

EHB(LOCAL) CURRICULUM DESIGN: SPECIAL PROGRAMS

Recommended revisions to this local policy on Special Programs reflect updated Administrative Code rules addressing dyslexia and related disorders, specifically inclusion of references to the *Dyslexia Handbook* and admission, review, and dismissal (ARD) committee decisions.

EHBA(LEGAL) SPECIAL PROGRAMS: SPECIAL EDUCATION

Extensive revisions to this legally referenced policy have been made as a result of Administrative Code revisions, effective August 22, 2024. A section on Policies, Procedures, Programs, and Practices has been added, as have provisions addressing Interventions and Sanctions to identify potential consequences for IDEA violations. The paragraph addressing discipline has been removed as the text is no longer in the Administrative Code. The text addressing Instructional Arrangements and Settings includes revisions throughout all subsections, and revisions have also been made to the provisions regarding Other Program Options, Contracts for Services, and Instructional Day. A reference to the applicable Administrative Code provision has been added at Extended School Year Services.

EHBAA(LEGAL) SPECIAL EDUCATION: IDENTIFICATION, EVALUATION, AND ELIGIBILITY

Substantial additions and amendments throughout this legally referenced policy reflect changes to the Administrative Code, effective July 30, 2024. A Student Communication section regarding student evaluation for special education has also been added. The Eligibility and Reevaluations section now includes a Birth Through Age Two subsection to conform to Administrative Code rules.

Explanatory Notes

TASB Localized Policy Manual Update 124

Red Oak ISD

EHBAB(LLEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM

Changes to the Administrative Code resulted in updates throughout this legally referenced policy. Details related to the responsibilities of the admission, review, and dismissal committee have been added, and a provision relating to dyslexia is included in the section about Committee Members. Parent Participation includes revisions that became effective July 30, 2024, and a provision on Content of the IEP has been added. Revisions at Supplemental Special Education Services became effective May 28, 2024. Dyslexia and autism components have been amended, along with the Visual Impairment or Hard of Hearing section. Failure to Reach Agreement has also been amended to increase clarity around requirements. Finally, a section addressing the Eligibility Folder has been added and Teacher Access to IEP amended.

EHBAC(LLEGAL) SPECIAL EDUCATION: STUDENTS IN NONDISTRICT PLACEMENT

Residential Facilities has been revised in accordance with Administrative Code amendments, effective on August 22, 2024. A reference to the Administrative Code at District Placements points readers to an amended rule regarding the district's ability to contract with a nonpublic or nondistrict operated day program provider. An update at School for the Blind and Visually Impaired and School for the Deaf reflects revisions to the Administrative Code effective August 22, 2024.

EHBAD(LLEGAL) SPECIAL EDUCATION: TRANSITION SERVICES

Significant revisions at Individual Transition Planning are due to Administrative Code changes effective July 30, 2024. A new subsection on the Transition and Employment Designee required of each district has been added in accordance with rule changes that became effective August 22, 2024.

EHBAAE(LLEGAL) SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS

The Prior Notice and Consent section includes provisions to align with revisions to the Administrative Code, effective July 30, 2024. Substantial revisions at Transfer of Rights to Adult Students are to clarify requirements in the Administrative Code.

EHBBA(LLEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Administrative Code rules regarding gifted and talented students were amended to be effective September 1, 2024. Changes have been made throughout this legally referenced policy to align with the new rules and to clarify requirements.

EHBBL(LLOCAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS

Changes to the Texas State Plan for the Education of Gifted/Talented Students, approved by the State Board of Education in September 2024, prompted updates in terminology throughout this local policy. Recommended revisions at Funding are to align the text with requirements in the Education Code and in Administrative Code rules.

EHBBCA(LLEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION

Revisions at Accelerated Instruction reflect changes to the Administrative Code, effective May 22, 2024. A new section at Significantly Below Satisfactory has been included in accordance with Administrative Code revisions. Sections on Repeating a High School Course and Ratio Waiver have also been added due to the revised regulatory guidance.

Explanatory Notes

TASB Localized Policy Manual Update 124

Red Oak ISD

EHBG(LLEGAL)

SPECIAL PROGRAMS: PREKINDERGARTEN

Administrative Code revisions that became effective June 9, 2024, prompted several changes to this legally referenced policy. The subsection relating to Eligibility for high-quality prekindergarten programs has been amended. The eligibility requirements are the same as those listed earlier in the policy for tuition-free prekindergarten. Rule changes also required other revisions throughout the policy, including to Teacher Requirements and Supervisor Requirements.

EHDD(LLEGAL)

ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT

A rewriting of Administrative Code rules, effective May 16, 2024, led to substantial revisions at Dual Credit Programs and at Dual Credit Agreement. The Administrative Code was amended in a way that allowed deletion of the Education Code requirements regarding agreements, as all requirements are now consolidated in one list at Dual Credit Agreement. Provisions addressing the FAST Program have also been amended to reflect revisions to Administrative Code rules.

EI(LLEGAL)

ACADEMIC ACHIEVEMENT

Language relating to instruction in the use of an automated external defibrillators (AED) has been added to the subsection on CPR, pursuant to revisions in the Administrative Code, effective August 1, 2024.

EIE(LLEGAL)

ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

At Parental Option to Retain, a subsection on Passing Grades has been added to clarify the legal standard for assignment of grades when a course is retaken after a passing grade.

EIF(LLEGAL)

ACADEMIC ACHIEVEMENT: GRADUATION

A reference has been included in this policy pointing to the Administrative Code rule for further details relating to specific endorsements, including the STEM endorsement, that became effective August 1, 2024. Provisions addressing Physical Education and Other Physical Education Activities have been clarified to align with rule amendments effective August 1, 2024.

EKBA(LLEGAL)

STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS

Revisions throughout the policy reflect amended Administrative Code rules, effective September 24, 2024, and the provisions have been reorganized for clarity and ease of reading.

ELA(LLEGAL)

CAMPUS OR PROGRAM CHARTERS: PARTNERSHIP CHARTERS

An expired Administrative Code provision addressing partial year as it relates to charter partnerships has been deleted. Administrative Code changes, effective March 26, 2024, also resulted in the removal of a provision regarding appeals of a decision made by TEA to deny, remove, or return an eligibility approval request.

FFB(LLEGAL)

STUDENT WELFARE: CRISIS INTERVENTION

The subsection previously titled Threat Assessment Team has been revised to include "Safe and Supportive Schools" to align with terminology used by TEA.

FFG(LLEGAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

The Definitions section of this legally referenced policy has been revised to better define Child Abuse and Neglect by including detailed language from the Family Code.

Explanatory Notes

TASB Localized Policy Manual Update 124

Red Oak ISD

FFG(LOCAL)

STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Under Reporting Child Abuse and Neglect, a new subsection on Oral Reports is recommended to comply with revisions to the Family Code and Administrative Code. Recommended revisions at Making a Report are to clarify new requirements in the Education Code stating that reporting individuals must provide their name and contact information when making a report. The policy still states that the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law.

FFH(LEGAL)

STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

This legally referenced policy has been updated to remove an editor's note that is no longer applicable since a Texas federal court enjoined the Office for Civil Rights from enforcing this interpretation of the Title IX rules in June 2024. Policy Service issued a Policy Alert notifying districts of this change in July 2024.

FM(LEGAL)

STUDENT ACTIVITIES

In the UIL Allotment section, a robust Definitions section has been added in accordance with revisions to Administrative Code rules, effective on August 4, 2024.

FNA(LEGAL)

STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION

Under Patriotic Observances, a reference to policy EC has been added to provide additional information regarding pledge of allegiance requirements.

FOF(LEGAL)

STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES

A paragraph regarding the discipline of students with disabilities been removed from the Students Receiving Special Education Services section due to amendments to the Administrative Code that became effective July 30, 2024.

GA(LEGAL)

ACCESS TO PROGRAMS, SERVICES, AND ACTIVITIES

New provisions addressing Web Content and Mobile App Accessibility have been added based on revisions found in the Code of Federal Regulations.

GKA(LOCAL)

COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES

Recommended language prohibiting electronic vaporizing devices has been added to the Tobacco and E-Cigarettes section of this local policy.

The Legal Issues in Update 124 memo, available with your Update 124 materials under [Local Manual Updates](#) on Policy Online (TASB login required), describes common legal concerns and best practices specific to this policy's topic.

GRB(LEGAL)

RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS

Revisions to this legally referenced policy are based on the requirements of the Interlocal Cooperation Act. Details that were formerly in CH(LEGAL) have been recoded here to ensure all general interlocal agreement requirements are consolidated into one location. A citation to CNA(LEGAL) has been added to point readers to additional information relating to the operation of a transportation system.

Instruction Sheet

TASB Localized Policy Manual Update 124

Red Oak ISD

Code	Type	Action To Be Taken	Note
AIC	(LEGAL)	Replace policy	Revised policy
AIE	(LEGAL)	Replace policy	Revised policy
CAA	(LOCAL)	Replace policy	Revised policy
CBB	(LEGAL)	Replace policy	Revised policy
CDA	(LOCAL)	Replace policy	Revised policy
CFA	(LEGAL)	Replace policy	Revised policy
CFC	(LEGAL)	Replace policy	Revised policy
CH	(LEGAL)	Replace policy	Revised policy
CKEA	(LEGAL)	Replace policy	Revised policy
CKEB	(LEGAL)	Replace policy	Revised policy
CO	(LEGAL)	Replace policy	Revised policy
COA	(LEGAL)	Replace policy	Revised policy
COB	(LEGAL)	Replace policy	Revised policy
CQA	(LEGAL)	Replace policy	Revised policy
CQC	(LEGAL)	Replace policy	Revised policy
CV	(LEGAL)	Replace policy	Revised policy
CY	(LOCAL)	Replace policy	Revised policy
D	(LEGAL)	Replace table of contents	Revised table of contents
DAA	(LEGAL)	Replace policy	Revised policy
DAB	(LEGAL)	DELETE policy	See explanatory note
DBB	(LEGAL)	Replace policy	Revised policy
DECA	(LEGAL)	Replace policy	Revised policy
DECB	(LEGAL)	Replace policy	Revised policy
DG	(LEGAL)	Replace policy	Revised policy
DH	(LOCAL)	Replace policy	Revised policy
DI	(LEGAL)	Replace policy	Revised policy
DIA	(LEGAL)	Replace policy	Revised policy
DMA	(LEGAL)	Replace policy	Revised policy
EC	(LEGAL)	Replace policy	Revised policy
EFB	(LEGAL)	Replace policy	Revised policy
EHAA	(LEGAL)	Replace policy	Revised policy
EHAC	(LEGAL)	Replace policy	Revised policy
EHB	(LEGAL)	Replace policy	Revised policy
EHB	(LOCAL)	Replace policy	Revised policy

Instruction Sheet

TASB Localized Policy Manual Update 124

Red Oak ISD

Code	Type	Action To Be Taken	Note
EHBA	(LEGAL)	Replace policy	Revised policy
EHBAA	(LEGAL)	Replace policy	Revised policy
EHBAB	(LEGAL)	Replace policy	Revised policy
EHBAC	(LEGAL)	Replace policy	Revised policy
EHBAD	(LEGAL)	Replace policy	Revised policy
EHBAE	(LEGAL)	Replace policy	Revised policy
EHBB	(LEGAL)	Replace policy	Revised policy
EHBB	(LOCAL)	Replace policy	Revised policy
EHBCA	(LEGAL)	Replace policy	Revised policy
EHBG	(LEGAL)	Replace policy	Revised policy
EHDD	(LEGAL)	Replace policy	Revised policy
EI	(LEGAL)	Replace policy	Revised policy
EIE	(LEGAL)	Replace policy	Revised policy
EIF	(LEGAL)	Replace policy	Revised policy
EKBA	(LEGAL)	Replace policy	Revised policy
ELA	(LEGAL)	Replace policy	Revised policy
FFB	(LEGAL)	Replace policy	Revised policy
FFG	(LEGAL)	Replace policy	Revised policy
FFG	(LOCAL)	Replace policy	Revised policy
FFH	(LEGAL)	Replace policy	Revised policy
FM	(LEGAL)	Replace policy	Revised policy
FNA	(LEGAL)	Replace policy	Revised policy
FOF	(LEGAL)	Replace policy	Revised policy
GA	(LEGAL)	Replace policy	Revised policy
GKA	(LOCAL)	Replace policy	Revised policy
GRB	(LEGAL)	Replace policy	Revised policy



(LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes **moved text**.
- Revision bars appear in the right margin to show sections with changes.

Note: While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

Contact us:

School Districts and Education Service Centers, call 800-580-7529 or email policy.service@tasb.org.

Community Colleges, call 800-580-1488 or email colleges@tasb.org.

All Trustees, employees, vendors, contractors, agents, consultants, volunteers, and any other parties who are involved in the District's financial transactions shall act with integrity and diligence in duties involving the District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
 - for Board members— BBF
 - for employees— DH
- Financial conflicts of interest:
 - for public officials— BBFA
 - for all employees— DBD
 - for vendors— CHE
- Compliance with state and federal grant and award requirements: CB, CBB
- Financial conflicts and gifts and gratuities regarding federal funds: CB, CBB
- Systems for monitoring the District's investment program: CDA
- Budget planning and evaluation: CE
- Compliance with accounting regulations: CFC
- Activity fund management: CFD
- Criminal history record information for employees: DBAA, DC
- Disciplinary action for fraud by employees: DCD, DCE, and DF series

Fraud and Financial Impropriety

The District prohibits fraud and financial impropriety, as defined below, in the actions of its Trustees, employees, vendors, contractors, agents, consultants, volunteers, and others seeking or maintaining a business relationship with the District.

Definition

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.

FISCAL MANAGEMENT GOALS AND OBJECTIVES
FINANCIAL ETHICS

CAA
(LOCAL)

3. Misappropriation of funds, securities, supplies, or other District assets, including employee time.
4. Impropriety in the handling of money or reporting of District financial transactions.
5. Profiteering as a result of insider knowledge of District information or activities.
6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the District.
8. Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the District, except as otherwise permitted by law or District policy. [See CB, DBD]
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failure to provide financial records required by federal, state, or local entities.
11. Failure to disclose conflicts of interest as required by law or District policy.
12. Any other dishonest act regarding the finances of the District.
13. Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards.

Financial Controls and Oversight

Each employee who supervises or prepares District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

Fraud Prevention

The Superintendent ~~or designee~~ shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the District.

Reports

Any person who suspects fraud or financial impropriety in the District shall report the suspicions immediately to a person with authority to investigate the suspicions, including any supervisor, the Superintendent ~~or designee~~, the Board President, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure

may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

Protection from Retaliation

Neither the Board nor any District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

Fraud Investigations

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Superintendent, Board President, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

Response

If an investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the Superintendent ~~or designee~~ shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the District shall take appropriate action, which may include cancellation of the District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Superintendent, or a designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the District, the District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

Federal Awards Disclosure

~~The~~ In connection with federal awards, the District shall promptly disclose, ~~in a timely manner~~ in writing ~~to the federal awarding agency or pass through entity, all violations~~ whenever the District has credible evidence of the commission of a violation of federal criminal law involving fraud, conflict of interest, bribery, or gratuity violations ~~potentially affecting~~ found in federal law, including the Civil False Claims Act. This provision applies to any activities or subawards of a federal ~~grant~~ award. [See CBB]

Analysis of Fraud

After any investigation substantiates a report of fraud or financial impropriety, the Superintendent ~~or designee~~ shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Superintendent ~~or designee~~ shall ensure that

appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

Investment Authority

The chief financial officer or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved
Investment
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

Safety

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

Investment Management

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

Liquidity and Maturity

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

Diversity

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

Monitoring Market Prices

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

Monitoring Rating Changes

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

Funds/Strategies

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES
INVESTMENTS

CDA
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
Safekeeping and Custody	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
Sellers of Investments	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers and representatives with distributors of investment pools shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA). Distributors of investment pools shall also be a registrant in good standing with the Municipal Securities Rulemaking Board (MSRB).</p>
Soliciting Bids for CDs	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
Interest Rate Risk	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>

Internal Controls

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

Annual Review

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

Annual Audit

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

Intellectual Property	All copyrights, trademarks, and other intellectual property rights be- longing to the District shall remain with the District at all times. Ex- cept as provided by law, policy, or written authorization from the Superintendent, the use of District intellectual property shall be lim- ited to District-related purposes.
Students	A student shall retain all rights to their own work created as part of instruction or using District technology resources.
Employees <i>District Ownership</i>	As an agent of the District, an employee, including a student em- ployee, shall not have rights to work he or she creates created on District time or using District technology resources. The District shall own any work or work product created by a District employee in the course and scope of his or her District employment, including the right to obtain patents or copyrights.
<i>Employee Ownership</i>	If the employee obtains a patent for such work, the employee shall grant a non-exclusive, non-transferable, perpetual, royalty-free, Districtwide license to the District for use of the patented work. A District employee shall own any work or work product produced on his or her own personal time, away from his or her job and with personal equipment and materials, including the right to obtain pa- tents or copyrights.
<i>Permission A District employee may apply to the Exception</i>	The Superintendent or designee shall have the authority to permit use of District materials and equipment in his or her creative devel- oping the employee's own projects, provided the employee agrees either in writing to grant to the District a non-exclusive, non-transf- erable nonexclusive, nontransferable, perpetual, royalty-free, District- wide license to use the work, or permits the District to be listed as co-author or co-inventor if the District contribution to the work is substantial. District materials do not include student work, all rights to which are retained by the student.
Works Made for Hire <i>Independent Contractors</i>	The District may hire an independent contractor for specially com- missioned work(s) works under a written works-made-for-hire agreement that provides that the District shall own the work prod- uct created under the agreement, as permitted by copyright law. In- dependent contractors shall comply with copyright law in all works commissioned.
Return of Intellectual Property	Upon the termination of any person's association with the District, all permission to possess, receive, or modify the District's intellec- tual property shall also immediately terminate. All such persons shall return to the District all intellectual property, including but not limited to any copies, no matter how kept or stored, and whether directly or indirectly possessed by such person.

Copyright

Unless the proposed use of a copyrighted work is an exception under the “fair use” guidelines maintained by the Superintendent ~~or designee~~, the District shall require an employee or student to obtain a license or permission from the copyright holder before copying, modifying, displaying, performing, distributing, or otherwise employing the copyright holder’s work for instructional, curricular, or extracurricular purposes. This policy does not apply to any work sufficiently documented to be in the public domain.

Technology Use

~~All persons are prohibited from using~~ Use of District technology in violation of any law, including copyright law, ~~is prohibited~~. Only appropriately licensed ~~images, applications, programs, or other software~~ may be used with District technology resources. ~~No person shall use the~~ The District’s technology resources shall not be used to post, publicize, or duplicate information in violation of copyright law. The ~~Board shall direct the Superintendent or designee to~~ shall employ all reasonable measures to prevent the use of District technology resources in violation of the law. ~~All persons~~ Any person using District technology resources in violation of law shall lose user privileges in addition to other sanctions. [See BBI and CQ]

~~Electronic Media~~

~~Unless a license or permission is obtained, electronic media in the classroom~~ Performances and Displays

The display and performance of copyrighted material, including motion pictures ~~and other audiovisual~~, dramatic works, ~~must be used in~~ musical performances, or other audio and visual works, may only occur as part of instructional activities and in accordance with the following:

- As a regular part of teaching and directly related to the ~~course of~~ curriculum;
- During face-to-face teaching activities ~~as defined by law~~;
- When viewed in a classroom or designated place of instruction; and
- With a lawfully made copy or through authorized access.

Designated Agent

The District shall designate an agent to receive notification of alleged online copyright infringement and shall notify the U.S. Copyright Office of the designated agent’s identity. The District shall include on its ~~Web site~~ website information on how to contact the District’s designated agent and a copy of the District’s copyright policy. Upon notification, the District’s designated agent shall take all actions necessary to remedy any violation. The District shall provide the designated agent appropriate training and resources necessary to protect the District.

If a content owner reasonably believes that the District’s technology resources have been used to infringe upon a copyright, the owner may notify the designated agent.

Trademark

The District protects all District and campus trademarks, including names, logos, mascots, and symbols, from unauthorized use.

School-Related Use

The District grants permission to students, student organizations, parent organizations and other District-affiliated school-support or booster organizations to use, without charge, District and campus trademarks to promote a group of students, an activity or event, a campus, or the District, if the use is in furtherance of a school-related business or activity. The Superintendent ~~or designee~~ shall determine what constitutes use in furtherance of a school-related business or activity and is authorized to revoke permission if the use is improper or does not conform to administrative regulations.

Public Use

Members of the ~~general~~ public, outside organizations, vendors, commercial manufacturers, wholesalers, and retailers shall not use District trademarks without ~~the written permission of~~ authorization from the Superintendent ~~or designee~~. Any production of merchandise with District trademarks for sale or distribution must be pursuant to a trademark licensing agreement and may be subject to the payment of royalties.

Any individual, organization, or business that uses District ~~or campus~~ trademarks without appropriate authorization ~~shall~~ may be subject to legal action.

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

Violations of Standards of Conduct

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD and DF series]

Weapons Prohibited

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action. ~~[See CKE]~~ [see the CKE series];
2. A District employee who holds a Texas handgun license stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Electronic Communication

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent ~~or~~ designee.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use	All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.
Reporting Improper Communication	In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.
Disclosing Personal Information	An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

Safety Requirements Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

Harassment or Abuse An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

Relationships with Students An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom an educator is alleged to have engaged in certain misconduct. [See FFF]

Tobacco and Nicotine Products and E-Cigarettes ~~An employee shall not smoke or use tobacco products or e-cigarettes on District property, in District vehicles, or at school-related activities. [See also GKA]~~

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

Alcohol and Drugs / Notice of Drug-Free Workplace As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

EMPLOYEE STANDARDS OF CONDUCT

DH
(LOCAL)

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered “under the influence” of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee’s job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee’s personal use; or
3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee’s child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments,
Convictions, and
Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for

any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity; or
4. Crimes involving moral turpitude, which include:
 - Dishonesty; fraud; deceit; theft; misrepresentation;
 - Deliberate violence;
 - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
 - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
 - Felony driving while intoxicated (DWI); or
 - Acts constituting abuse or neglect under the Texas Family Code.

Dress and Grooming

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

Dyslexia and Related Disorders

The District shall comply with all applicable state rules and standards adopted by the State Board of Education and guidance published by the commissioner of education to implement the program to test regarding students for with dyslexia and related disorders, including the “Dyslexia Handbook” and the provision of dyslexia instruction for students with dyslexia or a related disorder as determined by the student’s admission, review, and dismissal committee.

In accordance with administrative procedures, the District shall provide regular training opportunities for teachers of students with dyslexia that include new research and practices for educating students with dyslexia.

Referral	Students may be referred for the gifted and talented program at any time by teachers, school counselors, parents, or other interested persons.
Screening and Identification Process	<p>The District shall provide assessment opportunities to complete the screening and identification process for referred students at least once per school year.</p> <p>The District shall schedule a gifted and talented program awareness session for parents that provides an overview of the assessment identification procedures and services for the program prior to beginning the screening and identification process.</p>
Parental Consent	The District shall obtain written parental consent before any special testing or individual assessment is conducted as part of the screening and identification process. All student information collected during the screening and identification process shall be an educational record, subject to the protections set out in policies at FL.
Identification Criteria	The Board-approved program for the gifted and talented shall establish criteria to identify gifted and talented students. The criteria shall be specific to the state definition of gifted and talented and shall ensure the fair assessment of students with special needs, such as the culturally different, the economically disadvantaged, and students with disabilities.
Assessments	Data collected through both objective and subjective assessments shall be measured against the criteria approved by the Board to determine individual eligibility for the program. Assessment tools may include, but are not limited to, the following: achievement tests, intelligence tests, creativity tests, behavioral checklists completed by teachers and parents, student/parent conferences, and available student work products.
Selection	A selection placement committee shall evaluate each referred student according to the established criteria and shall identify those students for whom placement in the gifted and talented program is the most appropriate educational setting. The committee shall be composed of at least three professional educators who have received training in the nature and needs of gifted students, as required by law.
Notification	The District shall provide written notification to parents of students who qualify for services through the District's gifted and talented program. Participation in any program or services provided for gifted students shall be voluntary, and the District shall obtain written permission from the parents before placing a student in a gifted and talented program.

Reassessment	If the District reassesses students in the gifted and talented program, the reassessment shall be based on a student's performance in response to services and shall occur no more than once in elementary grades, once in middle school grades, and once in high school grades.
Transfer Students	When a student identified as gifted by a previous school district enrolls in the District, the selection placement committee shall review the student's records and conduct assessment procedures when necessary to determine if placement in the District's program for gifted and talented students is appropriate.
Interdistrict	[See FDD(LEGAL) for information regarding transfer students and the Interstate Compact on Educational Opportunities for Military Children]
Intradistrict	A student who transfers from one campus in the District to the same grade level at another District campus shall continue to receive services in the District's gifted and talented program.
Furloughs	The District may place on a furlough any student who is unable to maintain satisfactory performance or whose educational needs are not being met within the structure of the gifted and talented program. A furlough may be initiated by the District, the parent, or the student. In accordance with the Board-approved program, a furlough shall be granted for specified reasons and for a specified period of time. At the end of a furlough, the student may reenter the gifted and talented program, be placed on another furlough, or be exited from the program.
Exit Provisions	The District shall monitor student performance in response to gifted and talented program services. If at any time the selection placement committee or a parent determines it is in the best interest of the student to exit the program is not meeting the student's educational needs , the committee shall meet with the parent and student before finalizing an exit decision.
Appeals	A parent, student, or educator may appeal any final decision of the selection placement committee regarding selection for or exit from services in the gifted and talented program. Appeals shall be made first to the selection placement committee. Any subsequent appeals shall be made in accordance with FNG(LOCAL) beginning at Level Two.
Program Evaluation	The District shall annually evaluate the effectiveness of the District's gifted and talented program, and the results of the evaluation shall be used to modify and update the District and campus im-

provement plans. The District shall include parents in the evaluation process and shall share the information with Board members, administrators, teachers, school counselors, students in the gifted and talented program, and the community.

Funding

The ~~District's~~ Superintendent shall develop administrative procedures to ensure that 100 percent of the state funds allocated for the gifted and talented program ~~shall address effective use of funds for programs~~ are spent providing and ~~services consistent with the standards in the state plan~~ enhancing the District's program and that a method accounting for expenditures related to the gifted and talented ~~students~~ program is established and aligns with the Texas Education Agency's financial compliance guidance.

Community Awareness

The District shall ensure that information about the District's gifted and talented program is available to parents and community members and that they have an opportunity to develop an understanding of and support for the program.

**Program to Address
Child Sexual Abuse,
Trafficking, and
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of ~~the Texas Department of Family and Protective Services (DFPS)~~ at (800)-252-5400 or the [Texas Abuse Hotline Website](#)¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers. [See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

Confidentiality

~~In accordance with state law, the~~The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

Immunity

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

Failing to Report Suspected Child Abuse or Neglect

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

Responsibilities Regarding Investigations

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

¹ Texas Abuse Hotline ~~Website~~website: <http://www.txabusehotline.org> |

Access to District Property

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

Ejection or Exclusion under Education Code 37.105

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

Off-Campus Activities

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

Prohibitions

Tobacco and E-Cigarettes

The District prohibits smoking and the use of tobacco products ~~and~~, e-~~cigarettes~~, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

Exceptions

No violation of this policy occurs when:

1. A Texas handgun license holder stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

Open Education Resources Transition Plan for Bluebonnet Learning Instructional Materials for grades 6th-8th math and Algebra 1

Presented for:

Board Action X Report/Review Only

Supporting documents:

None Attached X Provided Later

Contact Person:

Michelle Owen, Chief Academic Officer
Lynn Dockery, Director of Curriculum and Instruction
Elizabeth Haugh, Secondary Math and Science Coordinator

Background Information:

Bluebonnet Learning for grades 6th- 8th math and Algebra 1 was approved by the ROISD School Board in December. The attached plan outlines the district’s plan to provide training and support to staff as they implement this new curriculum. Support will include professional development, coaching, and data collection throughout the school year. An approved transition plan is required for the purchase of printed materials for Bluebonnet Learning.

Fiscal Implications:

None

Administrative Recommendation:

The administration recommends that the Board approve the Open Education Resources Transition Plan for Bluebonnet Learning Instructional Materials for grades 6th-8th math and for Algebra 1.

Open Education Resources (OER) Transition Plan for Bluebonnet Learning Instructional Materials

Overview

The OER Transition Plan for Bluebonnet Learning Instructional Materials is designed to support local educational agencies (LEAs) in the planning, execution, monitoring, and evaluation of the adoption and implementation of State Board of Education (SBOE)-approved, state-developed OER instructional materials known as Bluebonnet Learning. The OER Transition Plan for Bluebonnet Learning Instructional Materials complies with Texas Administrative Code (TAC) §67.1315 for access to the funding entitlement in Texas Education Code (TEC), §48.308.

Each section of this transition plan provides context for action items, key questions to consider, and additional resources to support the development of a strong and effective transition plan. Read all the information provided carefully and provide clear, detailed responses under each 'TAKE ACTION' area.

Table of Contents

Transition Plan Approval and Submission	2
Action 1: Setting Implementation Goals	3
1A: Implementation Framework	3
1B: Implementation Goals	3
ACTION 2: Creating the Conditions for Success	4
2A. Materials Access	4
2B. Schedules and Calendars	7
2C. Aligned Expectations	7
2D. Professional Learning Plan	9
2E. Adaptive Change and Communication	11
ACTION 3: Leading Internalization and Professional Learning Communities (PLCs)	14
3A. Analyzing PLC Practices	14
3B. Structures for Internalization and PLCs	15
3C. Supporting All Learners	167
ACTION 4: Establishing Observation and Feedback Practices	18
4A. Observation Expectations	18
4B. Observation and Feedback Cycles	20
ACTION 5: Aligning Assessment Strategy	22
5A. Analyzing Assessment Practices	22

Transition Plan Approval and Submission

Transition plans are adopted by the local Board of Trustees before the start of the academic school year and are locally maintained by the LEA. The adopted plan will not need to be submitted; however, plans could be requested for review by the commissioner. LEAs will report the completion of the transition plan through EMAT.

Action 1: Setting Implementation Goals

1A: Implementation Framework

Review the **Implementation Framework** and the **Fidelity of Implementation (FOI) Look-Fors** to identify the phase of implementation (initial or deeper) and become familiar with key actions to support successful implementation efforts.

TAKE ACTION: Implementation Framework

Describe the phase of Bluebonnet Learning implementation (initial or deeper) for the start of the upcoming school year:

The Red Oak ISD Curriculum & Instruction department initiated an Effective Schools Framework Lever 4 Academic Review, which identified inequitable instruction, as a practice observed throughout many Secondary mathematics classrooms over the past year. The Curriculum & Instruction team decided that it is critically important for Red Oak ISD to adopt and implement high-quality instructional materials so that all students can achieve success in school and beyond.

An adoption committee was established. After learning about researched-based instructional strategies (RBIS), reviewing additional research, and SBOE approved instructional material options, the team selected Bluebonnet Learning instructional materials.

Red Oak ISD will implement Bluebonnet Learning in the upcoming school year in the **initial implementation phase**.

1B. Implementation Goals

Based on the implementation phase and local context, develop a specific goal for each implementation goal area: Bluebonnet Learning Implementation, Stakeholder Investment, Teacher Practice, and Student Outcomes. Identify the continuous improvement process that will be followed and develop a progress monitoring timeline.

TAKE ACTION: Implementation Goals

Goal Area: Bluebonnet Learning Implementation

- **Bluebonnet Learning Implementation Goal:** 100% of teachers implement the materials consistently by the middle of the school year.
- **Measure(s):** Classroom walkthroughs using the Bluebonnet Learning observation form.
- **Frequency:** Minimum monthly walkthroughs of each classroom.
- **Progress Monitoring:** Six weeks, per grading period, data review and reflection at campus leadership and district principal meetings.

Goal Area: Stakeholder Investment

- **Stakeholder Investment Goal:** 85% of teachers and leaders report high confidence in Bluebonnet Learning instructional materials by the end of the school year.
- **Measure(s):** Stakeholder surveys to teachers, instructional coaches, and school leaders
- **Frequency:** Three times during the school year (September, January, and April)
- **Progress Monitoring:** The assessment & accountability team will synthesize data and provide reports to campus leadership teams within one week of administration. Campus leadership teams will review, analyze, and plan next steps to support adaptive change management and continued investment in Bluebonnet Learning instructional materials.

Goal Area: Teacher Practice

- **Teacher Practice Goal:** 100% of teachers use unit or lesson internalization protocols at least once each week during collaborative planning time.
- **Measure(s):** PLC observations using the Fidelity of Implementation (FOI) Learning Walk Tool for Collaborative Planning and review of annotations in Bluebonnet Learning teacher materials.
- **Frequency:** Campus leaders will observe at least one PLC per grade level at least twice a month.
- **Progress Monitoring:** Six weeks, per grading period, data review and reflection at campus leadership meetings and at district principal meetings.

Goal Area: Student Outcomes

- **Student Outcomes Goal:** 100% of students engage with grade-level content from Bluebonnet Learning and build familiarity with embedded routines and strategies.
- **Measure(s):** Classroom walkthroughs using the Bluebonnet Learning observation form.
- **Frequency:** Minimum of monthly walkthroughs for each classroom.
- **Progress Monitoring:** Six weeks, per grading period, data review and reflection at campus leadership meetings and at district principal meetings.

ACTION 2: Creating the Conditions for Success

2A. Materials Access

Develop a plan for timely access to print materials and related manipulatives through Bluebonnet Learning procurement and distribution.

TAKE ACTION: Materials Access Planning

Order Bluebonnet Learning instructional print materials. Identify quantity by grade level and campus. If applicable, procure instructional materials through requisitions in EMAT.

- **Task owner/manager:** Director of Purchasing and Secondary Mathematics Curriculum Coordinator
 - **Timeline:** March 2025
 - **Key Actions/Steps:**
 - Secondary Mathematics Curriculum Coordinator will complete order forms and submit them to the purchasing department.
 - The Director of Purchasing will submit orders through EMAT.
-

Order or secure any related manipulatives needed. Identify items and quantity by grade level and campus. If applicable, procure related manipulatives in EMAT.

- **Task owner/manager:** Secondary Mathematics Curriculum Coordinator
 - **Timeline:** February-April 2025
 - **Key Actions/Steps:**
 - The Secondary Mathematics Curriculum Coordinator will review the Bluebonnet Learning instructional materials guides and materials lists to identify and create lists of any related materials that need to be ordered by grade level.
 - The Secondary Mathematics Curriculum Coordinator will communicate this information to campus administrators.
-

Determine the process for receiving and distributing materials to campuses and classrooms.

- **Task owner/manager:** Instructional Materials Coordinator
 - **Timeline:** March-September 2025
 - **Key Actions/Steps:**
 - The Instructional Materials Coordinator will inventory and barcode all teacher Bluebonnet Learning instructional materials upon delivery.
 - The Instructional Materials Coordinator will coordinate with campus Assistant Principal(s) to arrange delivery of received materials upon delivery.
 - Campus Assistant Principal(s) will ensure that delivered material matches the campus order form and is entered into the campus inventory.
 - Campus Assistant Principal(s) will establish a process for the distribution of Bluebonnet Learning instructional materials to staff and students.
-

Communicate the Bluebonnet Learning printed instructional materials and related manipulatives ordering and distribution process with appropriate stakeholders.

- **Task owner/manager:** Secondary Mathematics Curriculum Coordinator and Campus Assistant Principal(s)
- **Timeline:** March-September 2025
- **Key Actions/Steps:**
 - The Secondary Mathematics Curriculum Coordinator will communicate with campus Assistant Principal(s) regarding the status of Bluebonnet Learning instructional materials delivery and distribution.

- Campus Assistant Principal(s) will communicate the process for the distribution of materials to staff and students to all relevant stakeholders.
-

Determine the process for ensuring all teachers, instructional coaches, and school leaders who will be involved in the implementation of Bluebonnet Learning have access to all the necessary instructional materials and manipulatives.

- **Task owner/manager:** Campus Administrator(s)
 - **Timeline:** March 2025- May 2026
 - **Key Actions/Steps:**
 - Campus administrator(s) will ensure that all teachers, including general education and specialized teachers, instructional coaches, campus leaders, and any other relevant staff have access to Bluebonnet Learning instructional materials and any other related materials necessary for implementation.
 - Campus administrator(s) will ensure that all students have Bluebonnet Learning instructional materials and access to any other materials needed.
 - Campus administrator(s) have developed a plan to maintain an inventory of teaching materials and a process for securing additional materials based on increased teacher allotments and/or student population increases.
-

Ensure that all teachers, instructional coaches, and school leaders can access essential Bluebonnet Learning planning and support resources including scope and sequences, internalization protocols, student work analysis protocols, and observation tools.

- **Task owner/manager:** Secondary Mathematics Curriculum Coordinator and Campus Administrator(s)
 - **Timeline:** April 2025-August 2025, ongoing through May 2026
 - **Key Actions/Steps:**
 - The Secondary Mathematics Curriculum Coordinator will provide training sessions for district leaders, campus administrators, and leadership teams, instructional coaches, and teachers on how to access and navigate Bluebonnet Learning instructional materials, specifically scope and sequence, protocols, and observation tools.
 - Campus administrator(s) will provide this training experience to any new staff hired after the start of the school year.
-

If applicable, determine the process and timeline for digital access and related technology support resources.

- **Task owner/manager:** Director of Instructional Technology
- **Timeline:** April-September 2025
- **Key Actions/Steps:**
 - The Director of Instructional Technology, along with support from the Secondary Mathematics Curriculum Coordinator, will develop training or resources for staff to access and navigate digital versions of Bluebonnet Learning instructional materials.
 - The Secondary Mathematics Curriculum Coordinator will communicate resources and provide training opportunities to staff.

2B. Schedules and Calendars

Design master schedules and instructional calendars to 1) meet the required instructional minutes as outlined in Bluebonnet Learning, and 2) ensure time for teacher planning and lesson preparation is provided within the normal teacher workday.

TAKE ACTION: Schedules and Calendars

Master Schedule(s): Describe expectations and guidelines for development of master schedule that meet the requirements outlined in Bluebonnet Learning instructional materials. Include resources/links, as necessary, of master schedules that reflect instructional minute allocations for daily instruction.

Each campus will develop master schedules that allocate the recommended instructional minutes for Bluebonnet Learning instructional materials. Campuses may choose to allocate additional minutes but must ensure all additional instructional programming requirements are met as described in Red Oak ISD administrative regulations.

- Bluebonnet Learning Math Grades 6th-Algebra 1, minimum of 45 minutes daily.

Instructional Calendar(s): Describe expectations and guidelines for the development of an instructional calendar that includes time allocations for teacher planning and preparation including routine time for collaborative planning and preparation with an instructional coach and/or school leader. Include resources/links, as necessary, of instructional calendars that reflect instructional minute allocations for teacher planning and preparation, including opportunities for collaboration.

- Each campus will develop an instructional calendar reflecting time for internalization and student work analysis at least 47 minutes per week during common planning time/teacher conference times.
- PLC should be scheduled during a common planning/teacher conference once per week for prioritization of internalization and job-embedded support for teachers.

2C. Aligned Expectations

Develop and communicate clear expectations for using Bluebonnet Learning instructional materials with fidelity.

TAKE ACTION: Aligned Expectations

Use of Bluebonnet Learning instructional materials.

- **Expectations:** Bluebonnet Learning instructional materials are used for daily Tier 1 instruction for all students without substituting or supplementing with other materials not approved for use. Other

approved materials will be listed in the Approved Supplemental Materials List, maintained by the Secondary Mathematics Curriculum Coordinator.

- **Plan for Communication:** Expectations for materials use will be integrated into Bluebonnet Learning onboarding training for all stakeholders. All teachers, coaches, and school leaders will have the opportunity to review Bluebonnet Learning instructional materials during back-to-school in-service training and will be able to make any recommendations for modification and/or integration of any additional materials. The Secondary Mathematics Curriculum Coordinator will identify a team of representative stakeholders who will review the requests for supplemental materials and update the Approved Supplementation Materials List accordingly.
 - **Timeline:** The supplemental materials committee will be identified no later than the first week of August. A review of the materials will take place during the August in-service. Recommendations for modifications and/or the addition of supplemental materials can be submitted at any time.
-

Internalization protocol and process.

- **Expectations:** Teachers prioritize internalization during common planning time and Bluebonnet Learning protocols as the planning and preparation process for both common and individual practices. Teachers will bring annotated lessons to demonstrate alignment with the protocols. Campus leaders will observe PLCs at least twice a month using FOI Learning Walk Tool for Collaborative Planning.
 - **Plan for Communication:** All requirements for protocol use will be communicated to stakeholders as part of the onboarding and orientation training.
 - **Timeline:** Onboarding and orientation training will be scheduled for August. The training will be repeated monthly for new hires.
-

Student work analysis protocols and processes.

- **Expectations:** Teachers, coaches, and leaders analyze student work using the Bluebonnet Learning protocol during common planning time at least once per month beginning in October.
 - **Plan for Communication:** All requirements for protocol use will be communicated to stakeholders as part of the onboarding and orientation training. Instructional coaches and campus leaders will model the user of student work analysis protocol and review expectations for use during all PLCs in early October.
 - **Timeline:** Onboarding and orientation training will be scheduled in August. The training will be repeated monthly for new hires.
-

Curriculum-embedded assessment expectations.

- **Expectations:** Teachers consistently administer Bluebonnet Learning embedded assessments. During the initial year of implementation, all teachers will administer all Bluebonnet Learning assessments as designed. Modifications and/or accommodations will be made to meet individual student needs based on IEP or another student's educational plan. School leaders will monitor the fidelity of administration for Bluebonnet Learning unit assessments.
- **Plan for Communication:** Expectations for embedded assessment use will be integrated into Bluebonnet Learning onboarding training for all stakeholders.
- **Timeline:** Onboarding and orientation training will be scheduled for August. The training will be repeated monthly for new hires. Principals will report on the fidelity of the use of Bluebonnet Learning assessments at principal meetings.

2D. Professional Learning Plan

Develop a professional learning plan for teachers, instructional coaches, and school leaders that includes 1) product onboarding and orientation, and 2) ongoing job-embedded, curriculum-based professional development.

TAKE ACTION: Professional Learning Plan

Training on Research-based Instructional Strategies (RBIS) and how Bluebonnet Learning instructional materials support RBIS.

- **When will this happen?** RBIS training will be offered in August and September.
 - **Who will lead/participate?** All classroom teachers, specialized teachers, instructional coaches, district curriculum, principals, and all school administrators are required to attend RBIS training.
 - **What materials or resources are needed?** A TEA Strong Foundations approved provider will coordinate the training sessions during the summer; the Secondary Mathematics Curriculum Coordinator and Director of Instructional Technology will communicate with a TEA Strong Foundations approved provider to organize sessions and arrange any materials or resources needed.
-

Training that focuses on communicating expectations, implementation goals, and change management.

- **When will this happen?** General expectations regarding the use of Bluebonnet Learning instructional materials and practices will be integrated into onboarding and orientation training. Additional expectations and change management support will be ongoing in campus department and faculty/staff meetings.
 - **Who will lead/participate?** The Secondary Mathematics Curriculum Coordinator, campus administration, and instructional coaches will lead the development and delivery of these expectations. Attendees will include all secondary mathematics instructional staff.
 - **What materials or resources are needed?** Leaders will study and use the Bluebonnet Learning Program and Course Level Resources. The Secondary Mathematics Curriculum Coordinator will develop a protocol for recurring discussion at principal meetings.
-

Bluebonnet Learning instructional material onboarding and orientation.

- **When will this happen?** Red Oak ISD will partner with TEA Strong Foundations approved provider to provide onboarding and orientation (including an introduction to the design principles of the materials) for Bluebonnet Learning instructional materials in August and September. District curriculum and instruction program staff will coordinate with the approved provider to integrate local context, expectations, and change management practices into the onboarding and orientation experience.
- **Who will lead/participate?** Sessions will be led jointly by the approved provider and Red Oak ISD curriculum and instruction staff. All secondary mathematics instructional staff and leaders will attend the onboarding and orientation training.
- **What materials or resources are needed?** The Secondary Mathematics Curriculum Coordinator and Director of Instructional Technology will communicate with the approved provider to organize sessions and arrange materials or resources needed.

Training and intentional work time dedicated to understanding the design principles of Bluebonnet Learning instructional materials.

- **When will this happen?** The first professional learning experience around understanding the design principles of Bluebonnet Learning instructional materials will include an introduction to the design principles as part of the onboarding and orientation. Ongoing, job-embedded professional learning focused on understanding the design principles of Bluebonnet Learning materials will be the focus of instructional coach and school-leader facilitated internalizations and will occur weekly during common planning. Instructional coaches and school leaders will attend additional training as needed conducting observation and feedback cycles.
- **Who will lead/participate?** Onboarding and orientation sessions will be led jointly by the approved provider and Red Oak ISD curriculum and instruction staff. All secondary mathematics instructional staff and leaders will attend the onboarding and orientation training. All teachers will attend internalization facilitation sessions. All instructional coaches and secondary administrators will attend coaching training from the approved provider.
- **What materials or resources are needed?** The Secondary Mathematics Curriculum Coordinator and the Director of Instructional Technology will communicate with the approved provider to organize the sessions and arrange any materials or resources needed. Campus staff will use the Bluebonnet Learning internalization protocols for facilitation sessions.

Regular unit and lesson internalization in collaborative teams and/or individually with an instructional coach or school leader.

- **When will this happen?** Teacher, instructional coaches, and school leaders will engage in weekly facilitation of internalization of an upcoming unit or lesson. Additional internalization support sessions may occur.
- **Who will lead/participate?** Instructional coaches and school leaders will facilitate internalization practice at least once weekly per teacher or grade level using the Bluebonnet Learning internalization protocols. All teachers will attend internalization facilitation sessions with their grade level.
- **What materials or resources are needed?** Bluebonnet Learning instructional materials and protocols with available instructional coaches and school leaders for all teams and teachers.

Regular student work analysis in collaborative teams and/or individually with an instructional coach or school leader.

- **When will this happen?** Teachers, instructional coaches, and school leaders will engage in student work analysis at least once a month. Additional student work or data analysis support sessions may occur.
- **Who will lead/participate?** Instructional coaches and school leaders will facilitate student work analysis practice for all grade levels or vertical content teams using the Bluebonnet Learning student work analysis protocols. All secondary mathematics instructional staff will attend facilitated student work analysis sessions either with their grade level, vertical team, or individually.
- **What materials or resources are needed?** Bluebonnet Learning instructional materials and protocols with available instructional coaches and school leaders for all teams and teachers.

Regular observation and feedback cycles with an instructional coach or school leader.

- **When will this happen?** School leaders and instructional coaches will observe classroom instruction weekly with each teacher receiving an observation (with a feedback session) at least once every six weeks.
 - **Who will lead/participate?** School leaders and instructional coaches will conduct observations of grades 6th-Algebra 1 mathematics general education and specialized teachers.
 - **What materials or resources are needed?** Bluebonnet Learning observation tool, Bluebonnet Learning instructional materials teacher guide.
-

Additional ongoing, job-embedded, curriculum-based professional learning opportunities.

- **When will this happen?** Teachers will receive ongoing, job-embedded, curriculum-based professional learning during the facilitated internalization sessions (weekly), facilitated student work analysis sessions (once a month), observation and feedback sessions (every six weeks), and additional support as needed. Additionally, principals will prioritize campus professional development time to focus on curriculum-based professional learning opportunities using Bluebonnet Learning instructional materials.
 - **Who will lead/participate?** Instructional coaches and campus administration will facilitate ongoing support. The Curriculum and Instruction Department and the Secondary Mathematics Curriculum Coordinator will serve as resources for additional support provided to the campuses.
 - **What materials or resources are needed?** School leaders will need specific training on facilitation and coaching with Bluebonnet Learning instructional materials (which will be provided prior to the start of the school year), protocols, and observation tools.
-

2E. Adaptive Change and Communication

Develop a communication plan that supports adaptive change management and ensures stakeholder understanding and commitment to the purpose of adopting and implementing Bluebonnet Learning. Include a plan for stakeholder communication and public posting if the materials are modified as outlined in TEC [§26.006](#).

Key Questions to Consider:

- **Messages:** What are the key messages we need to frame and communicate?
- **Audience:** Who needs to hear and buy into each of the messages?
- **Timeline:** How and when will we communicate each message initially and throughout implementation?
- **Considerations:** What are the connected technical conditions that must also be in place for this to go smoothly? What are other important aspects to consider regarding stakeholder change management?

The term, technical conditions, refers to the defined systems, structures, and procedures that must be in place to support Bluebonnet Learning implementation.

TAKE ACTION: Adaptive Change and Communication

Key Message 1: What is our purpose for implementing Bluebonnet Learning?

Message: When students are given grade-appropriate assignments, aligned to the TEKS, and combined with strong instruction, engagement, and high expectations, they achieve higher outcomes. Our expectations for student learning are reflected in the materials (assignments, texts, assessments) that we give them. When

expectations are high, student performance and outcomes are also high. Teachers will continue to support and accommodate individual students.

Audience: All district instructional and leadership staff, all secondary mathematics 6th grade through Algebra 1 instructional staff.

Timeline: Summer Training sessions, Welcome Back-to-School Professional Development days, and PD days ongoing throughout the school year.

Key Message 2: What is our plan for stakeholder communication and public posting if any aspect of the materials is modified, as outlined in TEC §26.006?

Message: Modifications to components of Bluebonnet Learning instructional materials, sequencing, and/or assessments will be available for parent review as outlined in statutes (TEC §26.006). Any modifications must be reported to Secondary Curriculum and Instruction and made available for parent access through any classroom using an Learning Management System (LMS) or in another manner specified.

Audience: All instructional staff, families, and external stakeholders.

Timeline: Ongoing communication with internal stakeholders and families. Each campus principal will submit their plan for this item to the Secondary Curriculum and Instruction by July 31. Any modifications would be communicated through skyward to stakeholders and families.

Considerations: This message and communication item connects to Action 2C: the use of Bluebonnet Learning instructional materials and Action 3C: instructional flexibility to support all learners. Additionally, all principals must ensure that teachers and other relevant staff understand the statutes about access to teaching materials as described in TEC §26.006.

Key Message 3: Which adaptive strategies will we use to support positive change management?

Message: Red Oak ISD is committed to ensuring alignment across stakeholders, communicating for clarity, focusing on positive aspects of implementation, and gathering and responding to stakeholder feedback.

Audience: The Red Oak ISD community - all internal and external stakeholders.

Timeline: On-going beginning in the spring before implementation

Considerations: The district and campus leadership teams will focus on these strategies to support positive implementation efforts:

- We will build relationships and lead with empathy.
 - We will eliminate technical barriers: ensure the technical conditions for success are in place.
 - We will provide clear guidance to implementation expectations and the why/purpose behind choosing Bluebonnet Learning instructional materials.
 - We will host district community meetings such as Superintendent Coffee Talks, District Advisory Committee (DAC), and Red Oak Community Advisory Committee (ROCAC) to hear from stakeholders, gather feedback, and respond to questions.
-

ACTION 3: Leading Internalization and Professional Learning Communities (PLCs)

3A. Analyzing PLC Practices

Analyze the current state of PLCs/teacher planning and preparation practices to prioritize high-impact changes and next steps.

Key Actions to Consider:

- Review the resource **Internalization Keys to Success**. Annotate and take notes regarding the current state of each listed key to success.
 - Think about each element: *vision, protected time and frequency, ownership, use of time, and educative practices*. Note which elements of teacher planning and preparation practices are established, clear, and consistent across all grade levels and schools.

TAKE ACTION: Analyzing PLC Practices

Conduct a current state analysis of PLC/teacher planning and preparation practices and summarize the takeaways. What is working well? What is an area for improvement? What might be a short-term area of focus?

Red Oak ISD has had a PLC structure in place and it is a time protected by campus leadership for teachers to meet and plan. Campus leadership regularly attend PLC's, but the meetings are not guided by an agenda focused on the content HQIM protocols. Campus leaders & Instructional Coaches will be trained during summer PD to develop and use PLC agendas.

Identify which Keys to Success are currently in place, which are not, and which ones need refining.

- **Vision:** The vision for PLCs will be refined to support the use of Bluebonnet Learning instructional materials by engaging all internal stakeholders in the process.
 - **Protected Time and Frequency:** Common planning time is protected and currently in place for once weekly, but refinement may be necessary.
 - **Ownership:** Since the previous PLC structures were not focused on Bluebonnet Learning instructional materials, the roles and responsibilities of the participants should be clearly defined for all stakeholders.
 - **Use of Time:** The use of an agenda focused on the Bluebonnet Learning protocols and outlining any required pre-work or post-work for teachers will ensure the most effective use of time.
-

3B. Structures for Internalization and PLCs

Develop structures and systems to support internalization practices that include a vision, roles and responsibilities, and technical conditions needed.

The term, technical conditions, refers to the defined systems, structures, and procedures that must be in place to support Bluebonnet Learning implementation.

TAKE ACTION: Structures for Internalization and PLCs

Explain the vision for unit and lesson internalization.

Internalization is the process of deeply studying a unit or lesson from Bluebonnet Learning instructional material to understand what students are expected to learn and how to teach it to achieve those outcomes.

Internalization supports implementation with integrity. Teachers who deeply understand student expectations and the design of the Bluebonnet Learning instructional materials can teach units and lessons more effectively and make intentional instructional decisions that support engagement and learning for all students.

Internalization happens consistently and regularly before instruction occurs.

- Unit internalization happens at least 2-3 weeks before a new unit begins.
 - Lesson internalization happens for each daily lesson at least 1-2 days in advance.
- 1) Instructional coaches, school leaders, and teachers use Bluebonnet Learning internalization protocols to prepare for teaching units and lessons.
 - 2) All instructional staff attending weekly or other collaborative sessions will complete any needed pre-work or post-work as agreed by the team or with the facilitator.
 - 3) Teachers annotate in their Bluebonnet Learning teacher instructional materials and resources while following the protocols.
 - 4) Teachers attend weekly collaborative internalization sessions led by instructional coaches or school leaders. This time is protected in the instructional calendar and pre-work is determined ahead of time through consensus and communicated to all members.
 - 5) Teachers receive ongoing, regular support from an instructional coach or school leader focused on practicing and improving internalization.

Name the roles and responsibilities of the school leaders, instructional coaches, and teachers to support the vision for internalization.

Principals & Assistant Principals:

- Establish and communicate the vision for internalization and role-specific responsibilities.
- Monitor progress towards the vision for internalization; reflecting and providing support as needed.
- Align school wide systems and structures with the vision for internalization.
- Build knowledge of the Bluebonnet Learning instructional materials and internalization protocols.

Instructional Coaches:

- Complete Bluebonnet Learning onboarding and orientation training to gain a deep understanding of the product and unit/lesson internalization protocols.
- Support teachers to improve their use of Bluebonnet Learning internalization protocols by providing support, co-planning, and co-teaching.
- Plan and lead collaborative planning time with teams of teachers.

Teachers:

- Complete Bluebonnet Learning onboarding and orientation training to gain a deep understanding of the product and unit/lesson internalization protocols.
- Regularly utilize the product-specific internalization protocols to prepare to teach units and lessons from Bluebonnet Learning.
- Participate in internalization meetings and collaborative planning time led by an instructional coach or other instructional leader.

Identify priorities based on the current state analysis conducted in Action 3A to support effective internalization.

- 1) Redefine Red Oak’s vision for PLC’s to focus on Bluebonnet Learning best practices, design principles, and use of protocols.
- 2) Train instructional coaches and school leaders to develop PLC agendas focused on the use of Bluebonnet Learning protocols.
- 3) Support principals in developing master schedules and instructional calendars that support common planning time for engagement in Bluebonnet Learning practices.
- 4) Determine and communicate internal stakeholder (leaders, teachers) roles and responsibilities for PLCs.
- 5) Develop a protocol calendar for instructional leaders to guide their facilitation of each of the Bluebonnet Learning protocols.

Name the technical conditions, systems, and structures that need to be in place to support the identified priorities and the vision.

Time: The master schedule includes protected, weekly meeting time(s) for general education and specialized teachers to meet with instructional coaches or school leaders for at least 45 minutes weekly for internalization practices. Additional common planning sessions will occur during district professional development time.

Ownership: Schools have identified instructional coaches and school leaders who will plan and facilitate collaborative planning time and provide teachers feedback and support on their preparation.

Protocols: Teachers, instructional coaches, and school leaders are familiar with and have received training on the Bluebonnet Learning protocols for unit internalization, lesson internalization, and student work analysis.

Accountability: There is a process for monitoring progress towards effective internalization and aligned materials.

3C. Supporting All Learners

Develop and communicate clear guidelines for teachers to support all learners and maintain instructional flexibility that outline acceptable teacher modifications to address student needs.

TAKE ACTION: Supporting All Learners

Guidelines for Bluebonnet Learning Embedded Supports

Teachers will identify which embedded supports will be used during instruction when internalizing lessons. These supports will be annotated in the teacher guide and available to instructional coaches and school leaders at least three days prior to the lesson's instructional delivery.

Guidelines for Engagement Strategies

Teachers will annotate in their materials which engagement strategies will be used during instruction. To meet the needs of all students, additional engagement strategies may be necessary, including using flexible grouping and anchor documents and resources.

Guidelines for Instructional Flexibility

Teachers have flexibility within the scope and sequence of five instructional days to adjust pacing to address the needs of each student. Teachers can adjust instructional strategies and resources to meet the needs of a student's Individualized Education Plan (IEP) or other educational needs. Additionally, teachers will have the opportunity to review materials and make recommendations regarding the use of additional materials as described in Action 2C: Use of Bluebonnet Learning instructional materials.

ACTION 4: Establishing Observation and Feedback Practices

4A. Observation Expectations

Develop observation expectations for Bluebonnet Learning implementation.

TAKE ACTION: Observation Expectations

Clearly define the purpose of observations.

At Red Oak ISD, district and school leaders use FOI Learning Walk tools to conduct instructional rounds to collect evidence of the fidelity of implementation and to measure attainment toward goals. School leaders and instructional coaches use the Bluebonnet Learning observation tool to engage in cycles of observation and feedback to support continuous growth and development of teaching and educational practices using Bluebonnet Learning instructional materials. Leaders and instructional coaches look beyond the surface of instruction to identify concrete evidence that the teachers have internalized the units and lessons taught.

Next Steps:

- District leaders, school leaders, and instructional coaches will receive training specific to the observation and feedback practices used with Bluebonnet Learning.
 - District leaders, school leaders, and instructional coaches will engage in practice opportunities with the observation instruments twice in the fall semester. The Director of Curriculum will coordinate the events.
-

Name the observation expectations and responsibilities for school leaders.

District Leader Roles and Responsibilities

- Have a high-level understanding of the observation tools that coaches, and school leaders will use to provide feedback to teachers.
- Use Bluebonnet Learning Observation Tools and FOI Learning Walk Tools to co-observe with school leaders and norms on evidence of internalization and fidelity of implementation.
- Support school leaders in analyzing and responding to data collected during observations and learning walks.

School Leader Roles and Responsibilities

- Co-observe classroom instruction with coaches to ensure alignment on what to look for when observing instruction for evidence of internalization.
- Observe feedback meetings and coaching sessions to look for evidence that these conversations are grounded in the Bluebonnet Learning instructional materials and that meaningful connections are being made back to planning and internalization.
- Support coaches in developing effective observation and feedback schedules; monitor implementation of these schedules and support coaches to adjust as needed.

- Use FOI Learning Walk Tools to supplement data on evidence of internalization in instruction across classrooms and analyze this data with coaches to identify schoolwide trends.

Next Steps:

- District leaders, school leaders, and instructional coaches will receive training specific to the observation and feedback practices used with Bluebonnet Learning.
- Chief Academic Officer, Director of Curriculum, and Secondary Mathematics Curriculum and Instruction Coordinator will develop expectations and outline planning related to conducting learning walks and observation and feedback cycles that will be shared as part of the training content.

Name the observation expectations and responsibilities for instructional coaches.

- Leverage training and professional development to regularly observe classroom instruction using the Bluebonnet Learning Observation tools.
- Review the Bluebonnet Learning lesson before classroom observations and reference the lesson as needed during the observation.

Next Steps: District leaders, school leaders, and instructional coaches will receive training specific to the observation and feedback practices used with Bluebonnet Learning.

Explain which observation tool(s) will be used.

Bluebonnet Learning Observation Tools and the FOI Learning Walk Tools will be used for monitoring the fidelity of implementation and to provide ongoing, job-embedded support through feedback to teachers.

Next Steps:

- The Secondary Mathematics Curriculum and Instruction Coordinator will ensure access to all district/school leaders and instructional coaches have access to the Bluebonnet Learning observation tool.
- The Secondary Mathematics Curriculum and Instruction Coordinator and the Director of Curriculum will present and share the FOI Learning Walk Tool to principals.

Decide on the planning regarding the cadence, frequency, and scheduling of observations.

- All Secondary school leaders and instructional coaches will conduct weekly observations of Bluebonnet Learning instruction using the Bluebonnet Learning observation tools with each teacher receiving at least one observation and feedback cycle session each six weeks.
- Campus principals and leadership teams are responsible for scheduling observations on the Bluebonnet Learning observation calendar and communicating this calendar to teachers and instructional staff.

Next Steps: The district will develop the Bluebonnet Learning observation calendar for each campus and share these with campus principals.

Name the requirements for documentation and follow-up.

All Bluebonnet Learning observations will be recorded using the Bluebonnet Learning observation tool and shared with each teacher observed. Documentation can be recorded electronically or on paper. All documentation will be uploaded or entered into the district observation platform.

Next Steps:

- The Chief of Technology will update the district observation platform to include the Bluebonnet Learning observation tools.
- School leaders and instructional coaches will receive information about documentation and follow-up for Bluebonnet Learning observations during the leader training on Bluebonnet Learning observation and feedback.

4B. Observation and Feedback Cycles

Develop a plan that supports professional learning and development for school leaders, instructional coaches, and teachers through observation and feedback cycles.

TAKE ACTION: Observation and Feedback Cycle Planning

School leader and instructional coach training and practice

Decision/Expectations: District leaders, school leaders, and instructional coaches will receive training on the Bluebonnet Learning observation tools and have opportunities to practice using the tools. This is outlined in Action 2D: Professional Learning Plan.

Next Steps: This is outlined in Action 2D: Professional Learning Plan.

Coaching Model

Decision/Expectations: Red Oak ISD school leaders and coaches will use the See It, Name It, Do It coaching model to provide feedback and ongoing professional learning and development to teachers implementing Bluebonnet Learning.

Next Steps:

- The Director of Curriculum will provide training for the See It, Name It, Do It coaching model and resources during the Leadership summer professional development and again in October principal meeting.
-

Feedback Cycle Process

Decision/Expectations: Teachers will receive feedback, in person, from their observer at least once each six weeks using the See It, Name It, Do It protocol to provide actionable concrete next steps to support teacher delivery of Bluebonnet Learning instructional materials.

Next Steps: The Chief Academic Officer, Director of Curriculum, and Secondary Mathematics Curriculum Coordinator will meet with campus leaders and instructional coaches to communicate expectations and processes.

Ongoing, Job-embedded Support

Decision/Expectations: Teachers will receive ongoing, job-embedded support through the process of the six-week observation and feedback cycles. School leaders and instructional coaches will engage in co-observations and coaching sessions with their supervisors once per semester as part of their leader ongoing, job-embedded support.

Next Steps: The Chief Academic Officer, Director of Curriculum, and principals will schedule co-observations with leaders they supervise once each semester to observe at least one full observation and feedback cycle for Bluebonnet Learning and will engage with their supervisor.

Measuring Impact

Decision/Expectations: School leaders and instructional coaches will measure the impact based on the student assessment data and observation feedback cycle.

Next Steps:

- The Chief Technology Officer will provide opportunities for new leaders to receive training on the district observation platform.
-

ACTION 5: Aligning Assessment Strategy

5A. Analyzing Assessment Practices

Conduct a current state analysis of assessment practices to prioritize high-impact changes and next steps.

Key Actions to Consider:

- Review the Resource **Assessment Keys to Success**. Annotate and take notes on the resource regarding the current state of each listed key to success.
 - Think about each element: *vision, protected time and frequency, assessment integrity, integration of other assessments, and analysis of student work and assessment data*. Note which assessment elements are established, clear, and consistent across all grade levels and schools and which are not.

TAKE ACTION: Analyzing Assessment Practices

Conduct a current state analysis of assessments and summarize the takeaways. What is working well? What is an area(s) for improvement?

- The Assessment and Accountability Coordinator creates comprehensive assessment calendars that track universal screeners, district benchmarks, interim assessments, and other assessments administered across the district including STAAR, End of Course, and college readiness related assessments.
 - Campuses follow a process of administering common unit assessments developed at the campus level for each grade level and course in the required curriculum.
 - Teachers and leaders frequently review student data from assessments to determine instructional adjustments and/or student support needed.
-

Identify which Keys to Success are currently in place, which are not, and which ones need refining.

- Keys to success will include creating data protocols to track student progress on Bluebonnet Learning embedded assessments with clear guidelines for how and in what manner assessments may be adapted or changed. Also, any changes must be communicated to campus principals to ensure compliance with parents' access to the materials.
-

5B. Structures for Assessment Practices

Develop and communicate expectations that prioritize curriculum-embedded assessments and student work analysis.

TAKE ACTION: Structures for Assessment Practices

Identify a priority action for curriculum-embedded assessments based on the current state analysis conducted in Action 5A.

- Update district assessment calendars to reflect Bluebonnet Learning embedded assessments instead of previously used district benchmarks or campus created common unit assessments.
- Communicate expectations regarding use of Bluebonnet Learning assessments and the process for any adjustments or modifications.

Identify a priority action for student work analysis based on the current state analysis conducted in Action 5A.

- Facilitated student work analysis sessions will begin no later than October. All instructional staff will receive initial training on student work analysis protocols during the Bluebonnet Learning onboarding and orientation training.
- Data analysis practices will include the use of a student work analysis protocol.

Plan next steps that focus on high-impact changes to support effective assessment practices.

- District leadership will develop guidelines and samples for communicating expectations for the prioritization of Bluebonnet Learning embedded assessments, which assessments will no longer be administered, and the process for any adjustments or modifications made to Bluebonnet Learning assessments.
- The Assessment & Accountability Assessment Coordinator and Secondary Math Curriculum Coordinator will update the district assessment calendars to include Bluebonnet Learning unit assessments.

Explain the communication plan for ensuring all school leaders, instructional coaches, and teachers are on the same page regarding curriculum-embedded assessments.

- The Chief Academic Officer and Director of Curriculum & Instructions will communicate assessment strategy updates and expectations to all school leaders and instructional coaches during the leadership meetings.
- All teachers and other instructional staff will receive training and detailed information on expectations for Bluebonnet Learning assessments during onboarding and orientation training.
- The Chief of Academic Officer and Chief of Secondary Schools will communicate regularly with school principals the expectation for prioritization of Bluebonnet Learning embedded assessments, maintenance of assessment integrity, and the use of student work analysis as the primary data analysis process for formative assessments.

Staff Development Minutes Waiver for 2025-2026 School Year

Presented for:

Board Action _____ X _____ Report/Review Only _____

Supporting documents:

None _____ Attached _____ X _____ Provided Later _____

Contact Person:

Brenda Sanford, Superintendent

Background Information:

TEA provides an opportunity yearly to apply for a Staff Development Minutes Waiver to receive up to 2,100 minutes in our calendar for staff development. The intent is to do the same in the 2025-2026 school year.

Approving this waiver allows more flexibility in accounting for our 75,600 minutes as required by HB 2610. ROISD has applied and been granted the waiver every year since the school calendar changed to the minute's requirement in the 2015-2016 school year.

Once approved by the Board, the waiver will be submitted to TEA for final approval.

Fiscal Implications:

N/A

Administrative Recommendation:

Administration recommends the Board approve the Staff Development Minutes Waiver for up to 2,100 minutes for the 2025-2026 school year.

2025-2026 School Year Calendar

Presented for:

Board Action _____ X _____

Report/Review Only _____

Supporting documents:

None _____

Attached _____ X _____

Provided Later _____

Contact Person:

Brenda Sanford, Superintendent

Background Information:

The 2025-2026 initial calendar DRAFT was made available to staff, students, parents, and community members through our website, social media, and email for input.

The calendar is similar to last year's calendar and still focuses on instructional days and the needs related to transportation. This calendar meets the requirements of the state to include at least 75,600 minutes of instruction, contractual staff days and enough minutes to cover 4.97 days of inclement weather should the need arise.

Fiscal Implications:

N/A

Administrative Recommendation:

The Administration recommends approval of the proposed DRAFT calendar for the 2025-2026 school year as presented.



RED OAK INDEPENDENT SCHOOL DISTRICT

2025-2026

SCHOOL CALENDAR

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SCHOOL YEAR - AUGUST 14-MAY 20

HOLIDAYS
September 1 - Labor Day
September 26 - District Holiday
October 13 - Fair Day
November 24-28 - Thanksgiving
Dec. 19-Jan. 2 - Winter Break
January 19 - MLK Day
February 13 - District Holiday
February 16 - Presidents Day
March 9-13 - Spring Break
April 3 - Good Friday
April 24 - District Holiday
May 25 - Memorial Day
July 3 - Independence Day

STAFF DEVELOPMENT
STUDENT HOLIDAY
August 1 - NEW TEACHERS ONLY
August 4-8, 11-13
September 19
October 10 (Split Early Release)
November 14 (Split Early Release)
November 21
January 5-6
February 27
April 6
May 21-22

EARLY RELEASE
Elementary - 12 p.m.
Middle - 12:30 p.m.
High - 1 p.m.
October 10 (Split Staff Dev.)
November 14 (Split Staff Dev.)

GRADING PERIODS
August 14-September 18 (25 Days)
September 22-October 31 (27 Days)
November 3-December 18 (28 Days)
January 7-February 12 (26 Days)
February 17-April 2 (27 Days)
April 7-May 20 (31 Days)

PARENT-TEACHER CONFERENCE
STUDENT HOLIDAY
October 3

SECONDARY TESTING RELEASE
Regular Day for Elementary
December 17-18
May 19-20

STATE ASSESSMENTS
December 2-12
April 7-May 1

WEATHER MAKE-UP
May 21-22 (If Needed)

**Classroom/Instructional Spaces Furniture, Fixtures and Equipment for
Dr. Joy Shaw Middle School**

Presented for:

Board Action X

Report/Review Only _____

Supporting documents:

None _____

Attached X

Provided Later _____

Contact Person:

Julie Phillips, Director of Purchasing
Dr. Thurston Lamb, Chief Operations Officer
Dr. Bill Johnston, Chief Financial Officer

Background Information:

In order to reduce overall costs, Red Oak ISD did not include the purchase and installation of (FF&E) furniture, fixtures and equipment for the classroom and other instructional spaces in the design component of Dr. Joy Shaw Middle School in our architectural/general contractor agreements.

Proposals were requested from and received from the following vendors:

Indeco Sales
Lakeshore Learning

Fiscal Implications:

A committee reviewed and evaluated the proposals, and selected Indeco Sales, determining they would provide the best value for the District on this project. In addition to having a long history of favorable transactions with this company, their proposal was the lowest in price. Indeco Sales provides a lifetime warranty on all of the furniture, saving the District on potential future replacement expenses. The goods and services will be funded from bond funds.

Note: the vendor for the furniture for the office spaces will be determined at a later date.

Administrative Recommendation:

Administration recommends Indeco Sales as the vendor to provide the furniture, fixtures and equipment for Dr. Joy Shaw Middle School, classroom and other instructional spaces, at a price not to exceed \$1,596,881.20. The purchase will be made using Buyboard contract 667-22.



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	1 of 24

T Red Oak ISD
 O PO Box 9000
 Red Oak, TX 75154

ATTN: Invoices - Statements
 Email: invoices@redoakisd.org

S TBD
 H TBD
 I TBD, TX TBD
 P
 T
 O ATTN: TBD

Buyboard 667-22

Line	Quantity	Description	Unit Price	Extended Amount
1	1.00 Each	ARTCOBELL A1236MBC--0-H4 Book Shelf, 12x36 0:Standard Laminates H4:French Pear Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	295.00	295.00
2	60.00 Each	ARTCOBELL A1236MBC--0-HD Book Shelf, 12x36 0:Standard Laminates HD:Handspun Dove Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	295.00	17,700.00
3	18.00 Each	ARTCOBELL A1272MBC--0-H4 Book Shelf, 12x72 0:Standard Laminates H4:French Pear Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	527.00	9,486.00
4	46.00 Each	ARTCOBELL ADFM-2448--7-0-H4 Cabinet, Linear, Double-Sided, Black 7:Black 0:Standard Laminates H4:French Pear Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	770.00	35,420.00
5	72.00 Each	ARTCOBELL AS4C18--H-4-B Alphabet, Seating, 4L-Caster, 18", Poly Shell H:Casters (Hardwheel) 4:Titanium B:Burgundy	93.00	6,696.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	2 of 24

		Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School		
6	80.00 Each	ARTCOBELL AS4C18--H-4-M Alphabet, Seating, 4L-Caster, 18", Poly Shell H:Casters (Hardwheel) 4:Titanium M:Navy Indigo Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	93.00	7,440.00
7	12.00 Each	ARTCOBELL AS4L18--3-4-B Alphabet, Seating, 4L, 18", Poly Shell 3:Nylon Glides 4:Titanium B:Burgundy Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	74.00	888.00
8	8.00 Each	ARTCOBELL AS4L18--3-7-D Alphabet, Seating, 4L, 18", Poly Shell 3:Nylon Glides 7:Black D:Onyx Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	74.00	592.00
9	24.00 Each	ARTCOBELL AS4L18--D-7-D Alphabet, Seating, 4L, 18", Poly Shell D:Boot Onyx + 7:Black D:Onyx Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	74.00	1,776.00
10	96.00 Each	ARTCOBELL AS4ST30--P-4-B Alphabet, Seating, Stool 4L, Fixed 30"h, Poly Shell P:Solo Nylon 4:Titanium B:Burgundy Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	122.00	11,712.00
11	24.00 Each	ARTCOBELL ASC-3648--29-0-H4 Study Carrel, 29" height to work surface	494.00	11,856.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	3 of 24

		29:29" 0:Standard Laminates H4:French Pear Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School		
12	1,537.00 Each	ARTCOBELL ASCL18--3-4-B Alphabet, Seating, Cantilever, 18", Poly Shell 3:Nylon Glides 4:Titanium B:Burgundy Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	93.00	142,941.00
13	4.00 Each	ARTCOBELL ASFVSC-1742F.4--0-H4 Cabinet, Single-Sided Radius, Titanium Panel, 17x42 0:Standard Laminates H4:French Pear Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	950.00	3,800.00
14	2.00 Each	ARTCOBELL ASMOV18.9E--9E Alphabet, Seating, MOV Stool, 18" 9E:Apple Green Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	168.00	336.00
15	2.00 Each	ARTCOBELL ASMOV18.9S--9S Alphabet, Seating, MOV Stool, 18" 9S:Sunset Orange Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	168.00	336.00
16	2.00 Each	ARTCOBELL ASMOV18.D--D Alphabet, Seating, MOV Stool, 18" D:Onyx Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	168.00	336.00
17	2.00 Each	ARTCOBELL ASMOV18.V--V Alphabet, Seating, MOV Stool, 18" V:Ruby Red Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	168.00	336.00



Proposal

Indeco - Dallas
805 E. 4th Avenue
Belton, TX 76513
Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	4 of 24

18	2.00 Each	ARTCOBELL ASMOV18.Z--Z Alphabet, Seating, MOV Stool, 18" Z:Azure Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	168.00	336.00
19	3.00 Each	ARTCOBELL ASST18--H-7-D Alphabet, Seating, Swivel Stool, Adjustable 22"-32", Poly Shell H:Hard Casters 7:Black D:Onyx Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	177.00	531.00
20	4.00 Each	ARTCOBELL ASTA18--H-7-D Alphabet, Seating, Task Chair, Adjustable 16"-21", Poly Shell H:Hard Casters 7:Black D:Onyx Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	140.00	560.00
21	1.00 Each	ARTCOBELL ATPA1F--4-0-H4-4 ARISE Podium, Adj 30.5"-50.0", Banded Flat Edge 4:Titanium 0:Standard Laminates H4:French Pear 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	672.00	672.00
22	68.00 Each	ARTCOBELL ATPA1F--4-0-HD-4 ARISE Podium, Adj 30.5"-50.0", Banded Flat Edge 4:Titanium 0:Standard Laminates HD:Handspun Dove 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	672.00	45,696.00
23	1.00 Each	ARTCOBELL ATPA1F--7-0-1P-0 ARISE Podium, Adj 30.5"-50.0", Banded Flat Edge 7:Black 0:Standard Laminates 1P:Graphite Nebula	672.00	672.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	5 of 24

		0:Black Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School		
24	40.00 Each	ARTCOBELL CY16F--3-4-0-H4-2 CY Computer Tbl, Adjustable 25"-32", 24"x72", Flat Edge 3:Nylon Glides 4:Titanium 0:Standard Laminates H4:French Pear 2:Graphite Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	398.00	15,920.00
25	65.00 Each	ARTCOBELL DPF-BBFR.L.4 Discover, Teacher Desk, Support Pedestal, Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	289.00	18,785.00
26	1.00 Each	ARTCOBELL DSLPL-4AAP.3.4.4 22" - 34" Adjustable Legs, 4-Legs, Nylon glide, Titanium/Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	89.00	89.00
27	1,510.00 Each	ARTCOBELL DSLPL-4AAP.3W.4 23" - 35" Adjustable Wheelbarrow Legs, 2 glides/2 casters (50mm), Titanium/ Chrome Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	89.00	134,390.00
28	1,502.00 Each	ARTCOBELL DST-AP1830E--1-WF-4-Adjustable-DSLPL-4AAP-3W-4 Shape SD-Top, Aperture, 3/4" Core, Banded Flat Edge 1:Premium Laminates WF:Folkstone Markerboard 4:Titanium Adjustable:Adjustable DSLPL-4AAP:22" - 34" Table-Height Post Legs 3W:Wheelbarrow Box 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	85.00	127,670.00
29	8.00 Each	ARTCOBELL DST-RC2026E--0-H4-4-Adjustable-DSLPL-4AAP-3W-4 Shape SD-Top, Rec2026, 3/4" Core, Banded Flat Edge 0:Standard Laminates	60.00	480.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	6 of 24

		H4:French Pear 4:Titanium Adjustable:Adjustable DSLIP-4AAP:22" - 34" Table-Height Post Legs 3W:Wheelbarrow Box 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School		
30	1.00 Each	ARTCOBELL DST-RC2036E--0-HD-4-Adjustable-DSLIP-4AAP-3-4.4 Shape SD-Top, Rec2036, 3/4" Core, Banded Flat Edge 0:Standard Laminates HD:Handspun Dove 4:Titanium Adjustable:Adjustable DSLIP-4AAP:22" - 34" Table-Height Post Legs 3:Nylon Glides 4.4:Titanium/Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	92.00	92.00
31	22.00 Each	ARTCOBELL DTDT-D3072F--0-HD-4-L-4-4-4 Discover, Teacher Desk, Top, D-Shape, 30x72, Flat Edge 0:Standard Laminates HD:Handspun Dove 4:Titanium L:Left 4:Titanium 4:Titanium 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	183.00	4,026.00
32	43.00 Each	ARTCOBELL DTDT-D3072F--0-HD-4-R-4-4-4 Discover, Teacher Desk, Top, D-Shape, 30x72, Flat Edge 0:Standard Laminates HD:Handspun Dove 4:Titanium R:Right 4:Titanium 4:Titanium 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	183.00	7,869.00
33	65.00 Each	ARTCOBELL DTLK-1TF29C.4 Discover, Teacher Desk, 18" T-Leg Pack, Casters, 1PK, Titanium	108.00	7,020.00



Proposal

Indeco - Dallas
805 E. 4th Avenue
Belton, TX 76513
Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	7 of 24

		Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School		
34	6.00 Each	ARTCOBELL DTLP-4ASP.3.4 27"-42" Adjustable Legs, 4-Pack, Nylon glide, Titanium/Chrome Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	117.00	702.00
35	3.00 Each	ARTCOBELL DTLP-4ATP.3.4 19"-29" Adjustable Legs, 4-Pack, Nylon glide, Titanium/Chrome Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	111.00	333.00
36	61.00 Each	ARTCOBELL DTLP-4ATP.3.4.4 19"-29" Adjustable Legs, 4-Pack, Nylon glide, Titanium/Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	111.00	6,771.00
37	36.00 Each	ARTCOBELL DTLP-4ATP.3W.4 19"-29" Adjustable Wheelbarrow Legs, 4-Pack, 2 glides/2 casters, Titanium/ Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	110.00	3,960.00
38	12.00 Each	ARTCOBELL DTMF-RC3672S--3-4 Makerspace Table Frame, ADJ 25-42 Leg, 36" x 72" 3:Nylon Glides 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	443.00	5,316.00
39	12.00 Each	ARTCOBELL DTMT-RC3672--1-WF-4 Makerspace, TOP ONLY, 36x72, Flat Edge 1:Premium Laminates WF:Folkstone Markerboard 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	304.00	3,648.00
40	4.00 Each	ARTCOBELL DTN-RC25F--7-0-F9-4 T-Leg Tbl, NESTING, 29" Fixed, Rectangle, 24x60, Flat Edge 7:Black 0:Standard Laminates	418.00	1,672.00



Proposal

Indeco - Dallas
805 E. 4th Avenue
Belton, TX 76513
Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	8 of 24

		F9:Pinnacle Walnut 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School		
41	2.00 Each	ARTCOBELL DTN-RC36F--4-0-H4-4 T-Leg Tbl, NESTING, 29" Fixed, Rectangle, 30x72, Flat Edge 4:Titanium 0:Standard Laminates H4:French Pear 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	448.00	896.00
42	36.00 Each	ARTCOBELL DTT-EX3054E--0-H4-4-Adjustable-DTLP-4ATP-3W-4 Shape Tbl Top, Expanse, 30x54, Lam-Banded Flat Edge 0:Standard Laminates H4:French Pear 4:Titanium Adjustable:Adjustable DTLP-4ATP:19" - 29" Table-Height Legs 3W:Wheelbarrow Box 4:Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	160.00	5,760.00
43	4.00 Each	ARTCOBELL DTT-KD4872E--1-WF-4-Adjustable-DTLP-4ATP-3-4.4 Shape Tbl Top, Kidney, 48x72, Lam-Banded Flat Edge 1:Premium Laminates WF:Folkstone Markerboard 4:Titanium Adjustable:Adjustable DTLP-4ATP:19" - 29" Table-Height Legs 3:Nylon Glides 4.4:Titanium/Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	327.00	1,308.00
44	6.00 Each	ARTCOBELL DTT-RC3060E--0-H4-4-Adjustable-DTLP-4ASP-TA-CPMS50T4-4 Shape Tbl Top, Rectangle, 30x60, Lam-Banded Flat Edge 0:Standard Laminates H4:French Pear 4:Titanium Adjustable:Adjustable DTLP-4ASP:27" - 42" Standing-Height Legs TA-CPMS50T4:50mm NXT MOV Caster 4:Titanium/Chrome	152.00	912.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	9 of 24

		Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School		
45	57.00 Each	ARTCOBELL DTT-RC3060E--0-HD-4-Adjustable-DTLP-4ATP-3-4.4 Shape Tbl Top, Rectangle, 30x60, Lam-Banded Flat Edge 0:Standard Laminates HD:Handspun Dove 4:Titanium Adjustable:Adjustable DTLP-4ATP:19" - 29" Table-Height Legs 3:Nylon Glides 4.4:Titanium/Titanium Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	152.00	8,664.00
46	1.00 Each	ARTCOBELL DTT-RC3072E--0-H4-4-Adjustable-DTLP-4ATP-3-4 Shape Tbl Top, Rectangle, 30x72, Lam-Banded Flat Edge 0:Standard Laminates H4:French Pear 4:Titanium Adjustable:Adjustable DTLP-4ATP:19" - 29" Table-Height Legs 3:Nylon Glides 4:Titanium/Chrome Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	191.00	191.00
47	2.00 Each	ARTCOBELL DTT-RC3672E--0-H4-4-Adjustable-DTLP-4ATP-3-4 Shape Tbl Top, Rectangle, 36x72, Lam-Banded Flat Edge 0:Standard Laminates H4:French Pear 4:Titanium Adjustable:Adjustable DTLP-4ATP:19" - 29" Table-Height Legs 3:Nylon Glides 4:Titanium/Chrome Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	199.00	398.00
48	3.00 Each	HON H514C--.P-\$(P1)-.P8T 510 Series 4 Drawer Legal w/Lock .P:Standard Random Key Lock \$(P1):P1 Paint Opts .P8T:Titanium Tag: Tag TG: 4 Tag L1: Rest of School	463.00	1,389.00
49	2.00	HON	304.00	608.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	10 of 24

	Each	H80191--\$(L1STD)-.PINC-PINC Occasional Laminate Occasional Coffee Table 48L 20W 16H \$(L1STD):Grd L1 Standard Laminates .PINC:Pinnacle PINC:Pinnacle Tag: Tag TG: 20/48/16H Tag L1: Rest of School		
50	2.00 Each	HON HAPMAP236NFN--L-P-\$(P1)-.P7A-\$(P1)-.P7A-.L Fuse 23" D 6" Box 12" File Mobile Pedestal .L:Linear P:Black \$(P1):Select Grade 1 Paint Opts .P7A:Textured Charcoal \$(P1):Select Grade 1 Paint Opts .P7A:Textured Charcoal .L:Lock Tag: Tag TG: BF Tag L1: Rest of School	362.00	724.00
51	65.00 Each	HON HCT1MM--.Z1-.A-.H-.M-\$(1)-.UR-10-.AL-.SB-.T HON Mesh Mid-Back Task Chair .Z1:Swivel Tilt Control .A:Height and WidthAdjustable Arm .H:Hard Casters .M:Black Mesh Back \$(1):Grade 1 Uph .UR:Contourett 10:Black .AL:Adjustable Lumbar .SB:Standard Base .T:Black Frame Color Tag: Tag TG: HCT1MM Tag L1: Rest of School	225.00	14,625.00
52	2.00 Each	HON HCT29ST--\$(P1)-.CBK Arrange Seated Hght T-legs 24" D Srfc- 2 bases \$(P1):P1 Paint Opts .CBK:Charblack Tag: Tag TG: HCT29ST Tag L1: Rest of School	382.00	764.00
53	2.00 Each	HON HCTRECT2472--.N-\$(L1STD)-.PINC-.PINC Arrange Table 24" x 72" Rectangle Top .N:No Grommet \$(L1STD):Grd L1 Standard Laminates .PINC:Pinnacle .PINC:Pinnacle Tag: Tag TG: 24/72 Tag L1: Rest of School	245.00	490.00
54	2.00	HON	282.00	564.00



Proposal

Indeco - Dallas
805 E. 4th Avenue
Belton, TX 76513
Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	11 of 24

	Each	HCWTB3656G--.N-\$(L1STD)-.PINC-.PINC 36x56 Booth Top w/ Flat Edge .N:No Grommet \$(L1STD):Grd L1 Standard Laminate .PINC:Pinnacle .PINC:Pinnacle Tag: Tag TG: 36/56 Tag L1: Rest of School		
55	4.00 Each	HON HCWTDSBM29--\$(P1)-.CBK 29H Double Pedestal Medium \$(P1):P1 Paint Opt .CBK:Charblack Tag: Tag TG: 29H Tag L1: Rest of School	669.00	2,676.00
56	3.00 Each	HON HCWTDSBM29--\$(P1)-.P7A 29H Double Pedestal Medium \$(P1):P1 Paint Opt .P7A:Textured Charcoal Tag: Tag TG: 29H Tag L1: Rest of School	669.00	2,007.00
57	2.00 Each	HON HCWTSBL29--\$(P1)-.CBK 29H Single Pedestal Large \$(P1):P1 Paint Opt .CBK:Charblack Tag: Tag TG: 29H Tag L1: Rest of School	466.00	932.00
58	2.00 Each	HON HCWTSQR42G--.N-\$(L1STD)-.PINC-.PINC 42" Square Top w/ Flat Edge .N:No Grommet \$(L1STD):Grd L1 Standard Laminate .PINC:Pinnacle .PINC:Pinnacle Tag: Tag TG: 42 Tag L1: Rest of School	252.00	504.00
59	1.00 Each	HON HCWTSR3656G--.N-\$(L2STD)-.LSW1-.DL 36x56 Soft Rectangle Top w/ Flat Edge .N:No Grommet \$(L2STD):Grd L2 Standard Laminate .LSW1:Skyline Walnut .DL:Lowell Ash Tag: Tag TG: 36/56 Tag L1: Rest of School	306.00	306.00
60	3.00 Each	HON HCWTSR3656G--.N-\$(L2STD)-.LSW1-.SW 36x56 Soft Rectangle Top w/ Flat Edge .N:No Grommet	306.00	918.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	12 of 24

		\$(L2STD):Grd L2 Standard Laminate .LSW1:Skyline Walnut .SW:Skyline Walnut Tag: Tag TG: 36/56 Tag L1: Rest of School		
61	1.00 Each	HON HCWTSR3684G--.N-\$(L1STD)-.PINC-.PINC 36x84 Soft Rectangle Top w/ Flat Edge .N:No Grommet \$(L1STD):Grd L1 Standard Laminate .PINC:Pinnacle .PINC:Pinnacle Tag: Tag TG: 36/84 Tag L1: Rest of School	438.00	438.00
62	24.00 Each	HON HE4LSTL30--\$(P1)-.P8T Build Cafe Height 4-Leg Stool \$(P1):P1 Paint Opts .P8T:Titanium Tag: Tag TG: HE4LSTL30 Tag L1: Rest of School	106.00	2,544.00
63	1.00 Each	HON HECSITS--.N-\$(3)-.SX-53-.P-P71-\$(L2STD)-.LSW1-.P Square In-Line Table .N:None \$(3):Grade 3 Uph .SX:Moxie 53:Brigade .P:Plinth P71:Black \$(L2STD):L2 Standard Lam Opts .LSW1:Skyline Walnut .P:Black Tag: Tag TG: ITS Tag L1: Rest of School	980.00	980.00
64	1.00 Each	HON HECSJVHP--\$(3)-.SX-33-.G JV Hexagon Pouf \$(3):Grade 3 Uph .SX:Moxie 33:Kelly .G:Glide Tag: Tag TG: JVHP Tag L1: Rest of School	469.00	469.00
65	1.00 Each	HON HECSJVHP--\$(3)-.SX-37-.G JV Hexagon Pouf \$(3):Grade 3 Uph .SX:Moxie 37:Tangerine .G:Glide	469.00	469.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	13 of 24

		Tag: Tag TG: JVHP Tag L1: Rest of School		
66	7.00 Each	HON HECSRB--.N-\$(3)-.SX-53-.P-P71 Bench .N:None \$(3):Grade 3 Uph .SX:Moxie 53:Brigade .P:Plinth P71:Black Tag: Tag TG: RB Tag L1: Rest of School	658.00	4,606.00
67	1.00 Each	HON HECSVHP--\$(3)-.SX-02-.G Varsity Hexagon Pouf \$(3):Grade 3 Uph .SX:Moxie 02:Bayou .G:Glide Tag: Tag TG: VHP Tag L1: Rest of School	537.00	537.00
68	4.00 Each	HON HEFL1--\$(3)-.SX-15 Confetti Floor Lounge \$(3):Grade 3 Uph .SX:Moxie 15:Mulberry Tag: Tag TG: HEFL1 Tag L1: Rest of School	556.00	2,224.00
69	6.00 Each	HON HEMKR426036BB--.N-.LH903-.C-\$(P1)-.P8T Build Makerspace Table 42x60 Counter w/ BB Top .N:No Grommets .LH903: Birch Butcherblock .C:Casters \$(P1):Grade 1 .P8T:Titanium Tag: Tag TG: 42/60/36H Tag L1: Rest of School	1,310.00	7,860.00
70	1.00 Each	HON HFDB42AN--\$(P1)-.P7A Flock Disc Tbl Base for 41H Tbl no Footring Set of 2 \$(P1):P1 Paint Opts .P7A:Textured Charcoal Tag: Tag TG: HFDB42AN Tag L1: Rest of School	747.00	747.00
71	1.00 Each	HON HFLSC1--.TS-\$(3)-.SX-40-.P7A Flock Square Lounge Chair .TS:TaperedSq PR8 or P7A Frm	1,115.00	1,115.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	14 of 24

		\$(3):Grade 3 Uph .SX:Moxie 40:Earl Grey .P7A:Textured Charcoal N/A caster Tag: Tag TG: HFLSC1 Tag L1: Rest of School		
72	1.00 Each	HON HFTLC3396--.G-PINC-.N-(L1STD)-.PINC Flock 33x96 Rectangle Laminate Top .G:2MM Edge PINC:Pinnacle .N:No Grommet \$(L1STD):Grd L1 Standard Laminates .PINC:Pinnacle Tag: Tag TG: 33/96 Tag L1: Rest of School	466.00	466.00
73	6.00 Each	HON HICS7--.N-.E-.0S-\$(3)-.SX-15-.CBK Ignition Cafe Height Stool 4-leg Frame .N:Armless .E:Nylon Glide .0S:Charcoal ReActiv \$(3):Grade 3 Uph .SX:Moxie 15:Mulberry .CBK:Charblack Tag: Tag TG: HICS7 Tag L1: Rest of School	344.00	2,064.00
74	2.00 Each	HON HIGS6--.N-.H-.0S-\$(3)-.SX-15-.CBK Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .N:Armless .H:Hard Caster .0S:Charcoal ReActiv \$(3):Grade 3 Uph .SX:Moxie 15:Mulberry .CBK:Charblack Tag: Tag TG: HIGS6 Tag L1: Rest of School	282.00	564.00
75	10.00 Each	HON HIGS6--.N-.S-.IM-\$(3)-.SX-15-.CBK Ignition Guest/Multi-Purpose Chair Four-Leg Stacking .N:Armless .S:All Surface Caster .IM:4-Way Black \$(3):Grade 3 Uph .SX:Moxie 15:Mulberry .CBK:Charblack Tag: Tag TG: HIGS6	282.00	2,820.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	15 of 24

76	2.00 Each	Tag L1: Rest of School HON HIWMM--.Y2-.A-.H-.IM-\$(1)-.UR-10-.BL-.SB-.T Ignition 2 Task Mid-back, ilira back .Y2:Advanced Synchro-Tilt SeatSlidr .A:Height and Width Adj. Arm .H:Hard Caster .IM:4-Way Black \$(1):Grade 1 Uph .UR:Contourett 10:Black .BL:Black Adjustable Lumbar .SB:Standard Base .T:Black Tag: Tag TG: HIWMM Tag L1: Rest of School	377.00	754.00
77	2.00 Each	HON HIWMM--.Y2-.A-.H-.IM-\$(3)-.SX-15-.BL-.SB-.T Ignition 2 Task Mid-back, ilira back .Y2:Advanced Synchro-Tilt SeatSlidr .A:Height and Width Adj. Arm .H:Hard Caster .IM:4-Way Black \$(3):Grade 3 Uph .SX:Moxie 15:Mulberry .BL:Black Adjustable Lumbar .SB:Standard Base .T:Black Tag: Tag TG: HIWMM Tag L1: Rest of School	399.00	798.00
78	4.00 Each	HON HMG1--.N-.E-.MB-.P8V Motivate 4-Leg Stack Chair-Set/2 .N:No Arm .E:Standard Nylon Glide .MB:Mulberry .P8V:Textured Titanium Tag: Tag TG: HMG1 Tag L1: Rest of School	305.00	1,220.00
79	4.00 Each	HON HMG1--.N-.E-.ON-.CBK Motivate 4-Leg Stack Chair-Set/2 .N:No Arm .E:Standard Nylon Glide .ON:Onyx .CBK:Charblack Tag: Tag TG: HMG1 Tag L1: Rest of School	305.00	1,220.00
80	24.00 Each	HON HMG3--.N-.E-.MB-.P8V	215.00	5,160.00



Proposal

Indeco - Dallas
805 E. 4th Avenue
Belton, TX 76513
Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	16 of 24

		Motivate Four Leg Couner Height Stool .N:No Arm .E:Standard Nylon Glide .MB:Mulberry .P8V:Textured Titanium Tag: Tag TG: HMG3 Tag L1: Rest of School		
81	24.00 Each	HON HMG5--.N-.E-.MB-.P8V Motivate 4-Leg Cafe Ht Stool .N:No Arm .E:Standard Nylon Glide .MB:Mulberry .P8V:Textured Titanium Tag: Tag TG: HMG5 Tag L1: Rest of School	226.00	5,424.00
82	3.00 Each	HON HMS1--.N-.ON-.PR8 Motivate High Density Stacker-Sled Base-Set/4 .N:No Arm .ON:Onyx .PR8:Silver Texture Tag: Tag TG: HMS1 Tag L1: Rest of School	469.00	1,407.00
83	12.00 Each	HON HMVR-3072G-NS--.N-\$(L1STD)-.P-.P-.C-\$(P1)-.P Motivate Table Rect 30Dx72W 2mm Edge Nesting Base .N:No Grommets \$(L1STD):Grd L1 Standard Laminates .P:Black .P:Black .C:Caster \$(P1):P1 Paint Opts .P:Black Tag: Tag TG: 30/72/30H Tag L1: Rest of School	735.00	8,820.00
84	1.00 Each	HON HSCER24LM--\$(L1STD)-.PINC-PINC-.PINC-\$(P1)-.P7A Laminate End Table Round 24Dx22H \$(L1STD):Grd L1 Standard Laminates .PINC:Pinnacle PINC:Pinnacle .PINC:Pinnacle \$(P1):P1 Paint Opts .P7A:Textured Charcoal Tag: Tag TG: 24/24/22H Tag L1: Rest of School	781.00	781.00
85	1.00 Each	HON HT29AL120--\$(P1)-.P Preside 29.5H Angled Leg for 120W Top \$(P1):P1 Paint Opts	1,170.00	1,170.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	17 of 24

		.P:Black Tag: Tag TG: 29H Tag L1: Rest of School		
86	1.00 Each	HON HTLC48120--.G-PINC-.N-(L1STD)-.PINC Preside 120W x 48D Rectangular Shaped Laminate Top .G:2MM/Flat PINC:Pinnacle .N:No Grommets \$(L1STD):Grd L1 Standard Laminates .PINC:Pinnacle Tag: Tag TG: 48/120 Tag L1: Rest of School	568.00	568.00
87	1.00 Each	HON HUSFABM3472--\$(A)-.VST-08-(P1)-.P71 Fabric Moveable A/B Screen 34h x 72w \$(A):Grade A Fabric .VST:Vast 08:Mountain Range \$(P1):P1 Paint Opts .P71:Black Tag: Tag TG: HUSFABM3472 Tag L1: Rest of School	488.00	488.00
88	4.00 Each	HON HWH1SS--.B-\$(3)-.SX-15-.CW-PINC West Hill Single Seat Lounge-Std Cushion .B:Both Arms \$(3):Grade 3 Uph .SX:Moxie 15:Mulberry .CW:Cone Wood PINC:Pinnacle Tag: Tag TG: HWH1SS Tag L1: Rest of School	1,402.00	5,608.00
89	2.00 Each	HON HWH3SS--.B-\$(3)-.SX-15-.CW-PINC West Hill Three Seat Lounge-Std Cushion .B:Both Arms \$(3):Grade 3 Uph .SX:Moxie 15:Mulberry .CW:Cone Wood PINC:Pinnacle Tag: Tag TG: HWH3SS Tag L1: Rest of School	2,791.00	5,582.00
90	12.00 Each	ARTCOBELL MSTA-EP3620.W Makerspace, Table, End Panel Kit, 36?w x 20?h Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	223.00	2,676.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	18 of 24

91	4.00 Each	ARTCOBELL SS-CSI45--GR-1-SILV-S16 Inside Curved Sofa 45 degree radius GR-1:Grade 1 SILV:Silvertex S16:Jet Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	1,764.00	7,056.00
92	1.00 Each	ARTCOBELL TA-1BBP16--D Poly Book Box, Single Pack D:Onyx Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	24.00	24.00
93	1.00 Each	ARTCOBELL TA-1BBP16--MN Poly Book Box, Single Pack MN:Maroon Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	24.00	24.00
94	68.00 Each	ARTCOBELL TA-1BBP16--~ Poly Book Box, Single Pack ~:Undecided Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	24.00	1,632.00
95	65.00 Each	ARTCOBELL TA-CD Teacher Desk Center Drawer Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	67.00	4,355.00
96	6.00 Each	ARTCOBELL TA-CPMS50T4 Locking 4-Pack 50mm NEXT MOV Caster for DTT Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	23.00	138.00
97	70.00 Each	ARTCOBELL TA-SA1224.F Screen, 12x24, Clear Frosted Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School	76.00	5,320.00
98	65.00 Each	ARTCOBELL TA-SA1236.F	111.00	7,215.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	19 of 24

		Screen, 12x36, Clear Frosted Tag: Tag U1: Rest of School Tag TG: Rest of School Tag L1: Rest of School		
99	72.00 Each	MOORECO, INC 27735 MoorePower Tower 40"H x 17.5"W x 17.5"D	228.00	16,416.00
100	72.00 Each	NATIONAL PUBLIC SEATING CORP 6622 NPS® 22" Elephant Z-Stool	109.00	7,848.00
101	260.00 Each	NATIONAL PUBLIC SEATING CORP 8210-16 NPS® 8200 Series Melody Music Chair, 16"H	98.00	25,480.00
102	238.00 Each	NATIONAL PUBLIC SEATING CORP 82MS NPS® Melody Music Stand	55.00	13,090.00
103	5.00 Each	PALMER HAMILTON, LLC. ATTGO293048 Aero Tubular T-base with Casters - Fixed Leg	486.00	2,430.00
104	4.00 Each	PALMER HAMILTON, LLC. ATTGO293060 Aero Tubular T-Base with Casters - Fixed Leg	527.00	2,108.00
105	57.00 Each	MOORECO, INC B2A1X2C1D0 Compass Cabinet, Midi H2 42.1"H x 36"W x 20"D Standard Back Panel, Standard Side Panel, Y Door, (8) 3" Totes + (4) 6" Totes, Laminate Top	698.00	39,786.00
106	10.00 Each	PALMER HAMILTON, LLC. BOOTH20-48FBB 48" Long Mobile Booth - folding seat with casters (No uph.)	2,589.00	25,890.00
107	4.00 Each	PALMER HAMILTON, LLC. BOOTH20-60FBB Chariot Go Single Unit - Folding seat and casters 60"L	2,621.00	10,484.00
108	1.00 Each	MOORECO, INC C2A1X2F1X0 Compass Cabinet, Midi H3 51.1"H x 28.4"W x 19.2"D Standard Back Panel, Standard Side Panel, Y Door, (6) 3" Totes + (6) 6" Totes +	1,081.00	1,081.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	20 of 24

109	10.00 Each	(2) 12" Totes, Top MOORECO, INC C3A1X2F1D0 Compass Cabinet, Maxi H3 57.1"H x 48"W x 24"D Standard Back Panel, Standard Side Panel, Y Door, (9) 3" Totes + (9) 6" Totes + (3) 12" Totes, Laminate Top	1,573.00	15,730.00
110	6.00 Each	MOORECO, INC C3A2X2B1X0 Compass Cabinet, Maxi H3 51.1"H x 42"W x 19.2"D Standard Back Panel, Peg Side Panel, Y Door, (18) 6" Totes, Top	1,414.00	8,484.00
111	60.00 Each	NATIONAL PUBLIC SEATING CORP CBG96-PWPEPC NPS® Convertible Bench Cafeteria Table, 8'L, Plywood Core, ProtectEdge Table Backrest Laminate North Sea Bench Laminate Mystic Night ProtectEdge Color Black Table/Seat Height 29"/17" (Standard)	1,019.00	61,140.00
112	2.00 Each	NATIONAL PUBLIC SEATING CORP CP NPS® Conductor's Podium	1,523.00	3,046.00
113	4.00 Each	NATIONAL PUBLIC SEATING CORP CS NPS® Conductor's Stand	1,158.00	4,632.00
114	54.00 Each	KI DN1A00--/NFR-/OGR/ICG-/GR-/GFT Doni Four-Leg Armless Chair, Poly, Two-Tone /NFR: Compliance to TB 117-2013 /OGR/ICG: Outside Blue Grey/inside Cool Grey /GR: Blue Grey /GFT: Felt glides	242.00	13,068.00
115	1.00 Each	AWT WORLD TRADE INC. DR-24-100 Port-O-Rack 100 Shelf Drying Rack, 1" Spacing between Shelves, 18"x24" Total Quantity of 6	18,000.00	18,000.00
116	12.00 Each	ULINE SHIPPING H-11453 Top Shelf for Z-Rack	143.00	1,716.00
117	12.00 Each	ULINE SHIPPING H-1978BL Standard Rolling Z-Rack - Black	104.00	1,248.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	21 of 24

118	3.00 Each	ULINE SHIPPING H-2504 Utility Cart 45 x 25 x 33 Black	176.00	528.00
119	1.00 Each	ULINE SHIPPING H-4257 Chrome Mobile Shelving - 48"W x 24"D x 78"H	390.00	390.00
120	132.00 Each	ULINE SHIPPING H-7114 Boltless Shelving - 36"W x 12"D x 72"H	169.00	22,308.00
121	18.00 Each	CEF ID34-6 IDEA ISLAND 6-SEAT 34"Height 84Lx48Wx34H full steel frame, cable management, casters, 4AC / 4USB / 1HDMI / 1 VGA. 1.5"UV Remove Electrical Chemical Resistant Silver Black	5,058.00	91,044.00
122	6.00 Each	NATIONAL PUBLIC SEATING CORP MTSSF-48R-MDPEPC NPS® Mobile EasyFold Table, 48" Round, MDF Core, ProtectEdge, Textured Black Frame Tabletop Laminate Asian Night No Logo ProtectEdge Color Black Table Height 42"	1,504.00	9,024.00
123	14.00 Each	KIMBALL N93M2OM--3-41304-X-463-STD FRINGE,MID BACK,2 SEAT,CLEAN-OUT,ARMLESS 3:GRADE 3 41304:SILVERTEX RASPBERRY X:NO FRONT SEAT GROMMET 463:METAL LEG,IRON STD:STANDARD GLIDE	1,690.00	23,660.00
124	2.00 Each	SITONIT PAS.FS1.OS1--LBC2-TM3-TL15-USU-FG3-ALAMO-25-0120707-0247-P1 PASEA MINI ROUND OTTOMAN LBC2:Graphite TM3:Laminate Top TL15:Skyline Walnut USU:Single Upholstered	552.00	1,104.00



Proposal

Indeco - Dallas
805 E. 4th Avenue
Belton, TX 76513
Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	22 of 24

		FG3: Fabric/Vinyl Grade 3 ALAMO: Alamo Standard Color Selection 25-0120707-0247: Alamo Java P1: Fully assembled in carton		
125	6.00 Each	SITONIT PAS.FS2.BNS6--LBC2-UM2--USU-FG3-ALAMO-25-0120707-0022-P1 PASEA 120 DEGREE CORNER BENCH LBC2: Graphite UM2: Moisture Barrier Seat ~: No CAL 133 USU: Single Upholstered FG3: Fabric/Vinyl Grade 3 ALAMO: Alamo Standard Color Selection 25-0120707-0022: Alamo Navy P1: Fully assembled in carton	1,259.00	7,554.00
126	4.00 Each	SITONIT PAS.XGV Ganging Bracket, one pair of gangers to connect to the right or left side	25.00	100.00
127	9.00 Each	KI PIFG60-74P--/EGR-/GR-/4EC-/NNN-/NMP-LAMG2-LAMGRD2STD-/LMK Pirouette, Guitar Pick, Fixed, 60", 29H, 74P Edge /EGR: Blue Grey edge /GR: Blue Grey /4EC: 4 black casters w/silver hub (2 locking) /NNN: No grommets, power, wire management/No cutouts /NMP: No modesty panel LAMG2: Laminate Grade 2 LAMGRD2STD: Grade 2 KI standard laminates - 2 week additional lead time /LMK: MARKERBOARD WHITE 459-90	952.00	8,568.00
128	5.00 Each	SOURCE FURNITURE SF-2404-360-UMB 64in Square Vienna Picnic Table - Teak Finish Vienna 4 Seat Picnic Table - Kessler Silver Frame - Teak Durawood - With Umbrella Hole	1,701.00	8,505.00
129	5.00 Each	SOURCE FURNITURE SF-2404-367-UMB 96in Vienna Picnic Table (Rectangular) - Teak finish Vienna 8' Picnic Table - Teak Powder Coated Aluminum Frame.	2,766.00	13,830.00
130	3.00 Each	NATIONAL PUBLIC SEATING CORP SST484LC-10 4-Level Seated Riser Set, Black Carpet, Rectangle Shape, 48" x 96" Platforms	3,752.00	11,256.00
131	4.00 Each	PALMER HAMILTON, LLC. Synergy21-424296 Synergy Table - With edge guard, with casters	1,775.00	7,100.00
132	10.00	MYT-COAT	1,055.00	10,550.00



Proposal

Indeco - Dallas
805 E. 4th Avenue
Belton, TX 76513
Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	23 of 24

	Each	TRD46-C-04-000 46in Round Table - Portable - Expanded Metal - Burgundy industry standard coating		
133	10.00 Each	MYT-COAT TRD46-C-04-000-1 46in Round Table - Portable - Expanded Metal - Black industry standard coating	1,055.00	10,550.00
135	1.00 Each	CEF Freight Freight	3,200.00	3,200.00
136	1.00 Each	PALMER HAMILTON, LLC. Freight Freight	3,371.00	3,371.00
137	1.00 Each	SOURCE FURNITURE Freight Freight	2,335.00	2,335.00
138	100.00 Each	ULINE SHIPPING S-14491BL RUBBERMAID® OFFICE TRASH CAN - 3 GALLON, BLACK	9.00	900.00
139	100.00 Each	ULINE SHIPPING S-9970BL RUBBERMAID® OFFICE TRASH CAN - 7 GALLON, BLACK	10.00	1,000.00
140	100.00 Each	ULINE SHIPPING S-13527BL RUBBERMAID® OFFICE TRASH CAN - 10 GALLON, BLACK	17.00	1,700.00
141	2.00 Each	ULINE SHIPPING H-1953 RUBBERMAID® STRUCTURAL FOAM STANDARD TILT TRUCK - 3/4 CUBIC YARD	1,122.00	2,244.00
142	2.00 Each	ULINE SHIPPING H-3408 RUBBERMAID® STRUCTURAL FOAM TILT TRUCK LID - 3/4 CUBIC YARD, BLACK	295.00	590.00
143	10.00 Each	ULINE SHIPPING H-1047BL RUBBERMAID® BRUTE® TRASH CAN - 55 GALLON, BLACK	122.00	1,220.00
144	10.00 Each	ULINE SHIPPING H-1051 RUBBERMAID® BRUTE® TRASH CAN DOLLY	59.00	590.00
145	1.00 Each	ULINE SHIPPING Freight Freight	402.00	402.00



Proposal

Indeco - Dallas
 805 E. 4th Avenue
 Belton, TX 76513
 Phone: 1-800-692-4256

Order Number	15699
Date	03/20/2025
Customer PO No	
Customer Name	Red Oak ISD
Salesperson	Holden Goldston
Project Number	
Terms	NET 30
Page	24 of 24

146	1.00 Each	MYT-COAT Freight Freight	800.00	800.00
147	29.00 Each	MYT-COAT RSL32-H-02-001 32 Gallon Skyline Trash Receptacle with Flared Top and Side Opening - Steel Dome and Liner - Strap Metal - Industry Standard Coating	1,519.00	44,051.00
148	1.00 Each	MOORECO, INC Freight Freight	8,259.00	8,259.00
149	1.00 Each	INDECO SALES Circ Placeholder for mobile circulation desk in library	50,000.00	50,000.00
150	1.00 Each	INDECO SALES Flags Estimated Price for U.S & Texas Flags assuming for 80 rooms	1,000.00	1,000.00
151	1.00 Each	INDECO SALES Corridor Trash Cans Placeholder for trashcans outside of cafeteria and scattered through halls	2,000.00	2,000.00
152	1.00 Each	INDECO SALES Cafeteria Flags Texas & United States Flag on stage	1,200.00	1,200.00
153	1.00 Each	INDECO SALES Sound Lectern Place Holder for Sound Lectern for Stage	1,169.00	1,169.00
154	1.00 Each	HON Surcharge HON Surcharge	2,335.25	2,335.25
155	1.00 Each	SITONIT Surcharge Sit On It Surcharge	218.95	218.95
156	1.00 Each	Indeco Freight Freight Freight	50,471.00	50,471.00
157	1.00 Each	Indeco Install Install Install	100,942.00	100,942.00

Order Sub-Total :	\$1,556,881.20
Buffer : \$40,000	\$40,000
TOTAL ORDER NOT TO EXCEED :	\$1,596,881.20

Please review the quotation and notify us if any changes are needed. Pricing is valid for 30 days from date above.
 Thank you for the opportunity to be of service!

Purchase of School Buses

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Dr. Thurston B Lamb, Jr., Chief Operations Officer
Brent Stanford, Executive Director of Support Services

Background Information:

This purchase is for three (3) 77-passenger buses. These buses will be equipped with three-point seat belts that meet the requirements of SB 693. This purchase will come out of the 2025-2026 budget.

Fiscal Implications:

\$800.00	Buy Board Fee (invoice fee)	\$800.00
\$147,680.00	77 passenger bus (3 total)	\$443,040.00
\$1,722.06	camera system (3 total for buses)	<u>\$5,166.20</u>
	Total	\$449,006.20

The funds for this purchase will come from the General Operating Funds from the 2025-2026 budget year.

Administrative Recommendation:

Administration recommends that the Board approve the purchase of three (3) 77-passenger buses with the appropriate 3-point seat belts from the 2025-2026 budget year from Longhorn Bus Sales, Buy Board Contract 722-23.

GATEKEEPER

DVR & Camera Placement Sign-Off Required for Installer

Quote Date **27**

February 26, 2025

Doc #:
45714.4304

Branch:
SB

BILL TO

Company Red Oak ISD
Address PO BOX 9000
City Red Oak
State / Province TX
ZIP / Postal Code 75154

SHIP TO

Company Red Oak ISD
Address 148 Louise Ritter BLVD
City Red Oak
State / Province TX
ZIP / Postal Code 75154

ORDER INFO

Customer PO Quote
Syspro S/O #
Delivery Date
Sales Rep Zach/Teri
Currency USD CAD

SHIPPING

Shipping Type: Ground Quoted: \$ 63.00
Click on Quoted

G4-Y35 HD DVR, SD CARD BASED 4 CHANNEL 120FPS (STD Def and AHD) Plus 1 CHANNEL HD 30FPS RECORDER 1080P H.265

Includes drive carrier and 1TB SSD drive, power cable, sensor cable, key, (ABS) and mounting screws (no cameras)

Qty	3	G4-Y35 HD V3 Assembly	4 AHD Ch DVR + 1 IP	Kit for Analog Cameras Only - No IP Cameras Required	Price Each	948.203	Total	2,844.61
G4-Y35 HD DVR Kit Includes:								
3		G4- GPS Antenna V2		Active GPS Puck - 4 Pin (Y35 V3, Y35 HD V3 Only)	39.662			118.99
3		G4-TCR-DrvrAlert		Tri-Color - Raised Surface Driver Alert Button - Includes Cable	52.460			157.38
3		CAB000387 REV 1		Driver Alert Adaptor Cable Rev 1	14.697			44.09
3		G4-DB W/Fri Sales Kit			87.094			261.28
3		NMO-MLPVD82458		DUALBAND 2.4-2.5GHZ/4.9-5.8GHZ				
3		MLFML-12-204-S1-A		PERMANENT MOUNT, 17 FT 0 IN PRO-FLEX PLUS 195, 0-6 GHz SMA MALE				

STORAGE

DUAL SD CARDS AVAILABLE ON THE G4-Y35 V2 DVR

Qty	3	Y35 HD Substitute 1TB SSD to 500GB SSD	1TB SSD to 500GB SSD(1TB SSD removed and replaced with 500GB SSD at time of order)	Price Each	-146.196	Total	-438.59
Yes		G4-WarningDecal English Only		1 per Vehicle - English Only Decals		"THIS VEHICLE MAY BE EQUIPPED WITH VIDEO & AUDIO RECORDING DEVICES"	

CAMERAS (Cameras do not include cables)

Qty	3	CAMICAS31AHD-DNGREY	2.8MM	3.6MM	4.2MM	6.0MM	720P AHD Vandal-Resistant 24 IR LED&Cable	Price Each	176.287	Total	1,057.72
6		CAMICAWA11AHD-1.7GREY						176.287		1,057.72	
3		GSWHC2N-15MILD					15-foot Camera Cable				
6		GSWHC2N-30MILD					30-foot Camera Cable				
3		GSWHC2N-60					60-foot Camera Cable				

MISCELLANEOUS & SHIPPING

Qty	1	Part Number SHIPPING	Description	Price Each	63.00	Total	63.00
-----	---	----------------------	-------------	------------	-------	-------	-------

GATEKEEPER SYSTEMS INC.

Abbotsford, BC, V2T 6H1 Tel: 888-666-4833 • Fax: 604-864-8472
 • Applicable PST, GST, HST, local, state, and federal taxes to be determined. If exempt, Tax Exemption Certificates must be on file with GSI.
 • Total excludes PST, GST, HST, local, state, and federal taxes.
 • Limited Warranty: 3 years on SD cards & DVRs, 5 years on interior cameras, 1 year on exterior cameras, 1 year on accessories, 1 year on HD & SSD HD
 • This quote may or may not contain a cost for shipping. Unless specifically noted otherwise, shipping will be charged.
 • Quote is valid for 30 days

Product Upgrade Discount	
Tax Rate	TBD
Total \$	5,166.20

This quote may or may not contain a cost for shipping.



Red Oak I.S.D.

Date: March 5, 2025

Body Manufacturer: IC Corp	Model: C3411 CE SCHOOL BUS
Chassis Manufacturer: IC Corp	Model: PB110 (2026)
Capacity: 77 Passengers	Number of units: 3
Price/Unit: \$147,680.00	TOTAL: \$443,040.00

Prices are good 30 days from date of this proposal.

Standard Body Specifications	Chassis Specifications
78" headroom standard 13 rows of 3pt seats with gray upholstery National air suspension driver seat w/ cloth insert, gray Modesty panel under barrier behind driver First aid kit, body fluid clean-up kit, safety triangles, 5lb fire extinguisher & belt cutter 16 ga. steel exterior body side panels Skirt mounted battery box w/slide out tray Full insulation (roof & sides) Full length acoustical ceiling panels Body undercoating, fire resistant 3-piece bonded windshield w/tint & L/R assist handles Windshield wipers, w/automatic headlamp activation Stepwell; preformed NaviFlex coated pebble tread Black rubber flooring w/ aluminum aisle strips School bus yellow paint w/ black rub rails & bumpers White interior paint Rear view mirror inside (6 x 30) w/ visor Rosco mini Hawk-Eye cross over mirrors Rosco rearview mirrors (black, motorized, heated) Warning lights, 8-lamp, LED strobing; black back-ground flasher system, red lights active w/ door open Pre-trip exterior light check LED interior passenger dome lights LED driver dome on separate switch LED step well light State spec LED exterior light package Tail pipe, exits left side through bumper Dash air conditioner w/ integral heater / defroster and automotive style driver controls	Engine: Cummins ISB 6.7 Horsepower: 240 Torque: 560 lb-ft Wheelbase: 276" Transmission: Allison 2500 6sp, 6 th gen. controls Shift control: Stalk shifter, column mounted Alternator: 325 amp Battery system: (3) 12 volt 2850 CCA Brakes: Full air; 5" front, 7" rear Air dryer: Bendix AD-9SI w/heater Front axle: 10,000#, lubricated Rear axle: 21,000#, lubricated Tires: 11R22.5 LRH all-position Wheels: 8.25x22.5 black steel 2-hand hole Fuel tank: 100 gallon between frame rails DEF tank: 16.5 gallon Steering, power: Tilt w/switch controls (4 PGM) Power source: USB A & C in driver storage bin Communication module: OTA programming w/ 5yr data plan and International 360 Fuel/Water separator: Racor 400 series Gauge cluster: Premium 5" LCD color display Air cleaner rest. gauge: Mounted on air cleaner Cruise control Idle mgmt. system Air-ride suspension Warning buzzers Auto. slack adjusters

Body Options Included	Chassis Options Included
Collision mitigation; Bendix Wingman Advanced Digital clock in driver area Drivers' area defrost fan (left) Drivers' overhead storage compartment AM/FM/USB Input/Aus. Input/PA system Speakers (8) mounted in light bar Waste container; removable in driver area Handrails; dual height SS each side of entry Entry door (Air), outward opening; full length single panel laminated door panel glass and keyed lock Lock; rear door w/ignition starter interlock White roof Reflective material per state specs Air stop arms; front and rear Specialty roof hatches (2) Four emergency E/E windows, vertical hinge Windows, passenger; laminated tint split sash LED strobe light Monitor, post trip inspection "Child Reminder" Sub floor 5/8" 5-ply plywood sub floor 84,500 BTU rear heater	Bendix 4-channel ABS brakes with electronic stability and automatic traction control Bendix Intellipark electronic parking brake w/interlock Engine exhaust brake Headlamps, halogen w/daytime running lights & automatic twilight controlled. Multi-function rotary switch left of driver black grille with chrome surround Throttle (electronic hand control) Warranty towing: 24 months/Unlimited miles to nearest IC bus dealer
	<hr/> <p style="text-align: center;">Additional Aftermarkets and Services</p> <hr/> PDI DOT Inspection Lettering (RED OAK I.S.D.) Govern speed set at 65mph Weight Slip Air conditioning 136K BTU (2 bulkheads, 1 mid-shift and drivers dash) 2-way radio

Both body and chassis specifications meet or exceed Texas School Bus Specification # 070-SB-16 for 2018.

Authorized Signature _____

All stock buses are subject to prior sale.

Buy Board fee not included. If purchasing through Buy Board, and additional \$800.00 must be applied to purchase order (fee is per purchase order not per bus). Longhorn Buy Board number 722-23.

Estimated delivery is 60 -180 days from receipt of PO (dependent on whether bus is built or scheduled to build). Longhorn Bus Sales will not be held responsible for material shortages or delays due to the global COVID-19 pandemic or any other reasons outside our control of the represented OEMs (IC Corp) or third-party vendors used to complete a customers' bus equipment. A bus may be delivered without third-party products (i.e., A/C, GPS, two-way radios, camera surveillance, etc.) and will be installed when available. These shortages will not hold up invoicing of payments for delivered goods.

Longhorn Bus Sales
 9100 N. Loop East, Houston, Texas 77029
 Phone: (713) 631-9306

Daily Enrollment & Attendance Analysis for the Day ending: 3-7-2025

RED OAK HIGH SCHOOL - 001		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
12th Grade	528	458	518	480	423	468	444
11th Grade	564	506	438	500	477	432	458
10th Grade	574	606	507	458	529	511	438
9th Grade	598	579	653	556	475	540	511
Total Enrollment	2264	2149	2116	1994	1904	1951	1851

Total Absences:	225.5
Daily ADA	% of Attendance
2037.00	90.03
5TH SW ADA	% of Attendance
2074.90	91.75
Yearly ADA	% of Attendance
2148.05	93.98

5th SW ADA Percentage Breakdown		
ROHS	3-7 Only	2-18 THRU 4-3
12th Grade	91.04	91.01
11th Grade	91.83	91.99
10th Grade	90.96	91.28
9th Grade	90.77	92.60

RED OAK MIDDLE SCHOOL - 041		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
8th Grade	533	552	543	588	498	470	503
7th Grade	456	515	518	512	544	514	447
6th Grade	501	460	490	492	486	529	487
Total Enrollment	1490	1527	1551	1592	1528	1513	1437

Total Absences:	95
Daily ADA	% of Attendance
1394.00	93.62
5TH SW ADA	% of Attendance
1404.79	94.41
Yearly ADA	% of Attendance
1408.29	94.89

5th SW ADA Percentage Breakdown		
ROMS	3-7 Only	2-18 THRU 4-3
8th Grade	93.25	94.25
7th Grade	91.89	94.58
6th Grade	95.60	94.42

ELLIS COUNTY JJAEP - 009		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
12th Grade	0						
11th Grade	1						
10th Grade	0						
9th Grade	1						
8th Grade	0						
7th Grade	0						
6th Grade	0						
5th Grade	0						
Total Enrollment	2	0					

Total Absences:	-
Daily ADA	% of Attendance
-	-
5TH SW ADA	% of Attendance
-	-
Yearly ADA	% of Attendance
-	-

5th SW ADA Percentage Breakdown		
JJAEP	3-7 Only	2-18 THRU 4-3
12th Grade		
11th Grade		
10th Grade		
9th Grade		
8th Grade		
7th Grade		
6th Grade		
5th Grade		

RED OAK ELEMENTARY - 101		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
5th Grade	83	101	70	113	107	98	113
4th Grade	79	72	99	75	108	116	100
3rd Grade	82	87	71	97	73	103	101
2nd Grade	81	75	89	68	95	78	94
1st Grade	59	82	73	94	72	94	81
Kinder	55	56	87	62	85	72	79
Pre-K	38	37	31	38	19	46	36
EE	31	23	19	22	24	15	15
Total Enrollment	508	533	539	569	583	622	619

Total Absences:	25
Daily ADA	% of Attendance
458.50	94.83
5TH SW ADA	% of Attendance
458.42	94.85
Yearly ADA	% of Attendance
448.76	95.32

5th SW ADA Percentage Breakdown		
ROE	3-7 Only	2-18 THRU 4-3
5th Grade	92.77	96.30
4th Grade	98.73	95.84
3rd Grade	91.46	93.64
2nd Grade	97.53	96.56
1st Grade	94.92	92.86
Kinder	94.55	93.51
Pre-K	86.84	92.79
EE	100.00	95.08

WOODEN ELEMENTARY - 102		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
5th Grade	99	89	92	96	85	118	97
4th Grade	77	99	76	87	85	97	112
3rd Grade	84	69	92	74	71	96	96
2nd Grade	89	83	59	87	79	83	98
1st Grade	64	95	79	60	88	85	78
Kinder	74	60	83	72	54	98	73
Pre-K	32	44	28	38	22	0	29
EE	3	2	2	1	3	1	3
Total Enrollment	522	541	511	515	487	578	586

Total Absences:	27
------------------------	-----------

Daily ADA	% of Attendance
474.50	94.62
5TH SW ADA	% of Attendance
475.25	94.71
Yearly ADA	% of Attendance
471.11	95.01

5th SW ADA Percentage Breakdown		
HAW	3-7 Only	2-18 THRU 4-3
5th Grade	96.97	96.75
4th Grade	90.79	95.41
3rd Grade	96.41	94.65
2nd Grade	95.51	94.30
1st Grade	92.19	93.08
Kinder	95.95	93.92
Pre-K	87.50	91.52
EE	0.00	0.00

EASTRIDGE ELEMENTARY - 103		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
5th Grade	86	105	87	69	88	67	89
4th Grade	102	90	99	75	61	75	61
3rd Grade	80	101	77	89	76	56	79
2nd Grade	88	82	89	67	72	70	62
1st Grade	81	85	80	86	61	78	76
Kinder	59	75	71	68	67	64	64
Pre-K	28	21	21	21	14	32	14
EE	3	6	3	4	3	2	1
Total Enrollment	527	565	527	479	442	444	446

Total Absences:	40.5
------------------------	-------------

Daily ADA	% of Attendance
469.50	92.06
5TH SW ADA	% of Attendance
481.40	94.42
Yearly ADA	% of Attendance
483.39	94.46

5th SW ADA Percentage Breakdown		
EES	3-7 Only	2-18 THRU 4-3
5th Grade	90.70	95.05
4th Grade	89.22	93.77
3rd Grade	91.25	94.68
2nd Grade	94.32	93.88
1st Grade	96.30	95.41
Kinder	93.22	95.60
Pre-K	82.14	86.48
EE	0.00	0.00

SHIELDS ELEMENTARY - 105		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
5th Grade	90	84	109	100	88	104	116
4th Grade	103	87	83	107	86	91	95
3rd Grade	98	100	76	74	88	85	88
2nd Grade	88	93	93	77	73	93	75
1st Grade	87	87	83	79	75	73	89
Kinder	90	82	85	78	67	78	70
Pre-K	40	43	44	34	16	35	25
EE	41	34	25	22	17	10	15
Total Enrollment	637	610	598	571	510	569	573

Total Absences:	65
------------------------	-----------

Daily ADA	% of Attendance
525.00	89.41
5TH SW ADA	% of Attendance
547.97	92.90
Yearly ADA	% of Attendance
549.78	94.06

5th SW ADA Percentage Breakdown		
DTS	3-7 Only	2-18 THRU 4-3
5th Grade	90.00	94.05
4th Grade	91.18	94.19
3rd Grade	89.80	92.68
2nd Grade	93.18	95.23
1st Grade	87.21	93.96
Kinder	87.64	89.28
Pre-K	77.50	86.03
EE	88.24	89.89

SCHUPMANN - 107		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
5th Grade	129	115	113	109	90	74	75
4th Grade	143	125	104	98	81	75	60
3rd Grade	115	125	116	98	83	68	71
2nd Grade	105	104	121	94	90	69	63
1st Grade	106	96	103	109	85	62	65
Kinder	107	94	94	104	88	68	49
Pre-K	46	66	30	36	27	22	11
EE	3	3	5	2	5	3	2
Total Enrollment	754	728	686	650	549	441	396

Total Absences:	45
-----------------	----

Daily ADA	% of Attendance
682.00	93.81
5TH SW ADA	% of Attendance
676.86	93.23
Yearly ADA	% of Attendance
684.83	94.64

5th SW ADA Percentage Breakdown		
RPS	3-7 Only	2-18 THRU 4-3
5th Grade	94.57	95.19
4th Grade	90.91	94.01
3rd Grade	95.65	95.46
2nd Grade	94.23	93.25
1st Grade	96.23	91.42
Kinder	94.39	90.14
Pre-K	82.61	88.82
EE	0.00	0.00

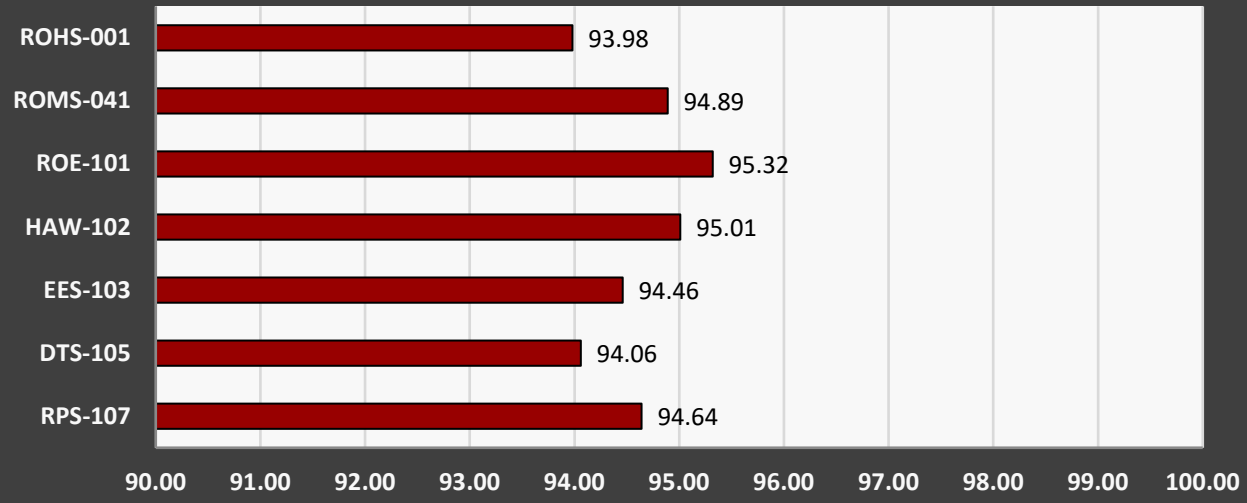
ROISD Enrollment/Grade Level		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
12th Grade	528	458	518	480	423	468	444
11th Grade	565	506	438	500	477	432	458
10th Grade	574	606	508	458	529	511	438
9th Grade	599	579	654	556	475	540	511
8th Grade	533	552	545	588	498	470	503
7th Grade	456	515	518	512	544	514	447
6th Grade	501	460	490	492	486	529	487
5th Grade	487	494	471	487	458	461	490
4th Grade	504	473	461	442	421	454	428
3rd Grade	459	482	432	432	391	408	435
2nd Grade	451	437	451	393	409	393	392
1st Grade	397	445	418	428	381	392	389
Kinder	385	367	420	384	361	380	335
Pre-K	184	211	154	167	98	135	115
EE	81	68	54	51	52	31	36
Total Enrollment	6704	6653	6532	6370	6003	6118	5908

Total Absences:	523
-----------------	-----

Daily ADA	% of Attendance
6046.00	92.12
5TH SW ADA	% of Attendance
6120.61	93.28
Yearly ADA	% of Attendance
6194.29	94.48

ROISD Campus YRLY SUM		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
ROHS-001	2264	2149	2116	1994	1904	1951	1851
ROMS-041	1490	1527	1551	1592	1528	1513	1437
ROE-101	508	533	539	569	583	622	619
HAW-102	522	541	511	515	487	578	586
EES-103	527	565	527	479	442	444	446
DTS-105	637	610	598	571	510	569	573
RPS-107	754	728	686	650	549	441	396
Total Enrollment	6702	6653	6528	6370	6003	6118	5908

CAMPUS ADA PERCENTAGE - YTD



YEAR TO DATE	
ROHS-001	93.98
ROMS-041	94.89
ROE-101	95.32
HAW-102	95.01
EES-103	94.46
DTS-105	94.06
RPS-107	94.64



Monthly Financial Report

March 2025

RED OAK ISD-TAX COLLECTIONS
Monthly Tax Collections
As of February 28, 2025

GENERAL FUND

	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	4,528,337	28,808,274	29,721,028	96.93%
DELINQUENT TAX COLLECTED	157,262	247,810	200,000	123.90%
PENALTIES AND INTEREST COLLECTED	25,493	76,010	200,000	38.00%
TOTAL FUNDS COLLECTED	4,711,091	29,132,094	30,121,028	96.72%

DEBT SERVICE

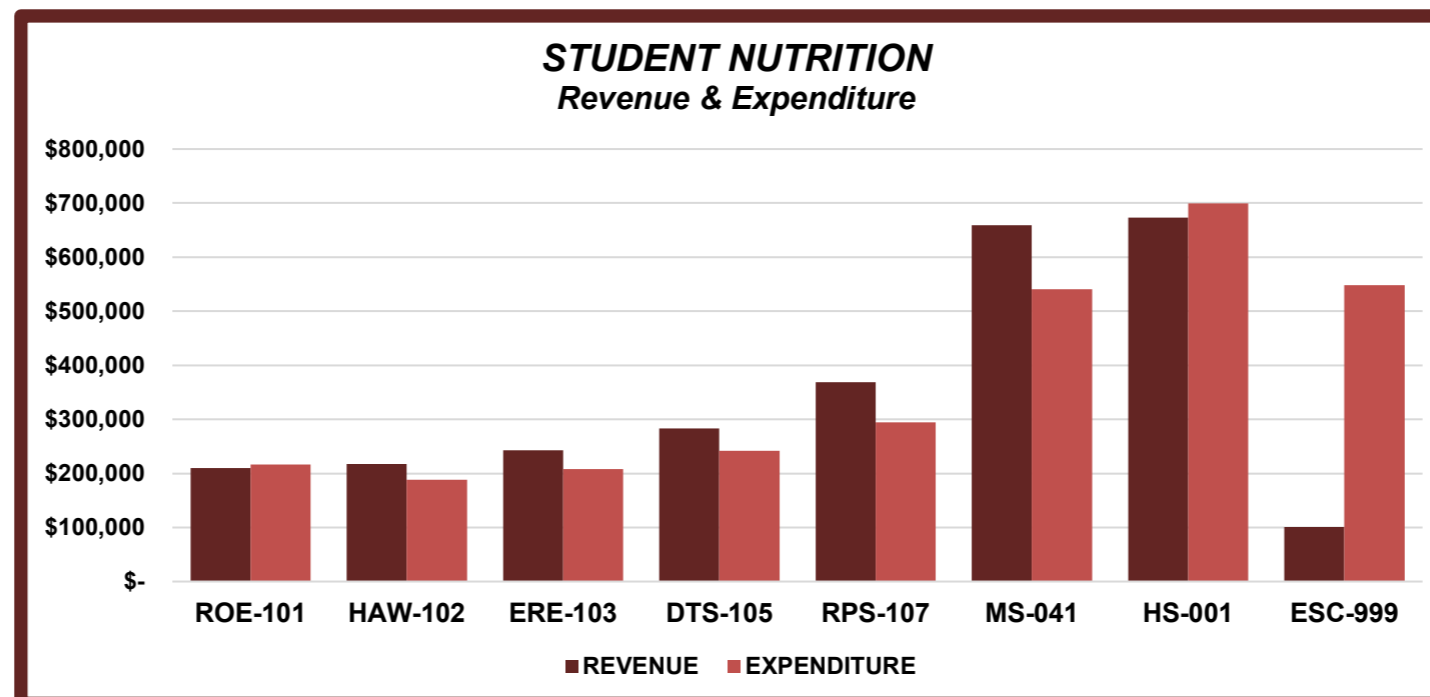
	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	2,087,281	13,278,745	13,741,724	96.63%
DELINQUENT TAX COLLECTED	55,927	89,416	50,000	178.83%
PENALTIES AND INTEREST COLLECTED	11,716	33,040	30,000	110.13%
TOTAL FUNDS COLLECTED	2,154,925	13,401,201	13,821,724	96.96%

TOTAL TAX COLLECTIONS	6,866,016	42,533,295	43,942,752	96.79%
------------------------------	------------------	-------------------	-------------------	---------------

Red Oak ISD - Student Nutrition
Revenue / Expenditure Detail
 As of February 28, 2025

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL
Average Daily Participation (ADP):									
Breakfast	159	132	183	268	246	458	522	0	1,968
Lunch	373	388	385	457	586	1233	1980	0	5,402
Afterschool	19	14	22	33	33			0	121

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL	ORIGINAL BUDGET	% EXP TO BUDGET
57xx Local Revenue	\$ 15,761	\$ 17,453	\$ 22,447	\$ 20,704	\$ 26,295	\$ 48,916	\$ 116,974	\$ 53,012	\$ 321,562	\$ 872,572	37%
58xx State Matching	-	-	-	-	-	-	-	47,655	\$ 47,655	60,000	79%
5921 Federal - Breakfast	41,126	36,400	53,509	70,959	93,969	121,161	71,187	-	\$ 488,312	310,000	158%
5922 Federal - Lunch	153,260	163,820	167,258	191,732	248,089	488,596	485,270	-	\$ 1,898,025	1,505,000	126%
5923 USDA Commodities	-	-	-	-	-	-	-	-	\$ -	120,000	0%
5939/49 Other Revenue	-	-	-	-	-	-	-	-	\$ -	103,000	0%
TOTAL REVENUE	\$ 210,146	\$ 217,673	\$ 243,214	\$ 283,395	\$ 368,354	\$ 658,673	\$ 673,431	\$ 100,666	\$ 2,755,553	\$ 2,970,572	93%
61xx Payroll	\$ 94,072	\$ 58,801	\$ 68,921	\$ 85,476	\$ 94,345	\$ 154,972	\$ 246,516	\$ 391,825	\$ 1,194,928	\$ 1,673,672	71%
62xx Contracted Services	3,118	2,679	2,768	5,597	4,853	4,517	7,926	10,757	\$ 42,215	83,200	51%
63xx Supplies	118,880	126,448	135,951	150,436	195,576	381,103	445,172	69,688	\$ 1,623,253	2,191,700	74%
64xx Travel / Miscellaneous	-	-	-	-	-	-	-	9,714	\$ 9,714	22,000	44%
66xx Capital Outlay	-	-	-	-	-	-	-	66,518	\$ 66,518	-	0%
TOTAL EXPENDITURES	\$ 216,070	\$ 187,928	\$ 207,641	\$ 241,509	\$ 294,774	\$ 540,592	\$ 699,613	\$ 548,502	\$ 2,936,628	\$ 3,970,572	74%
Other Sources (Uses)											
Operating Transfers In											
Revenue Over (Under) Expenditures	\$ (5,923)	\$ 29,745	\$ 35,574	\$ 41,887	\$ 73,580	\$ 118,081	\$ (26,182)	\$ (447,836)	\$ (181,075)	\$ (1,000,000)	



Red Oak ISD - Debt Service Fund
Revenue / Expenditure Detail
As of February 28, 2025

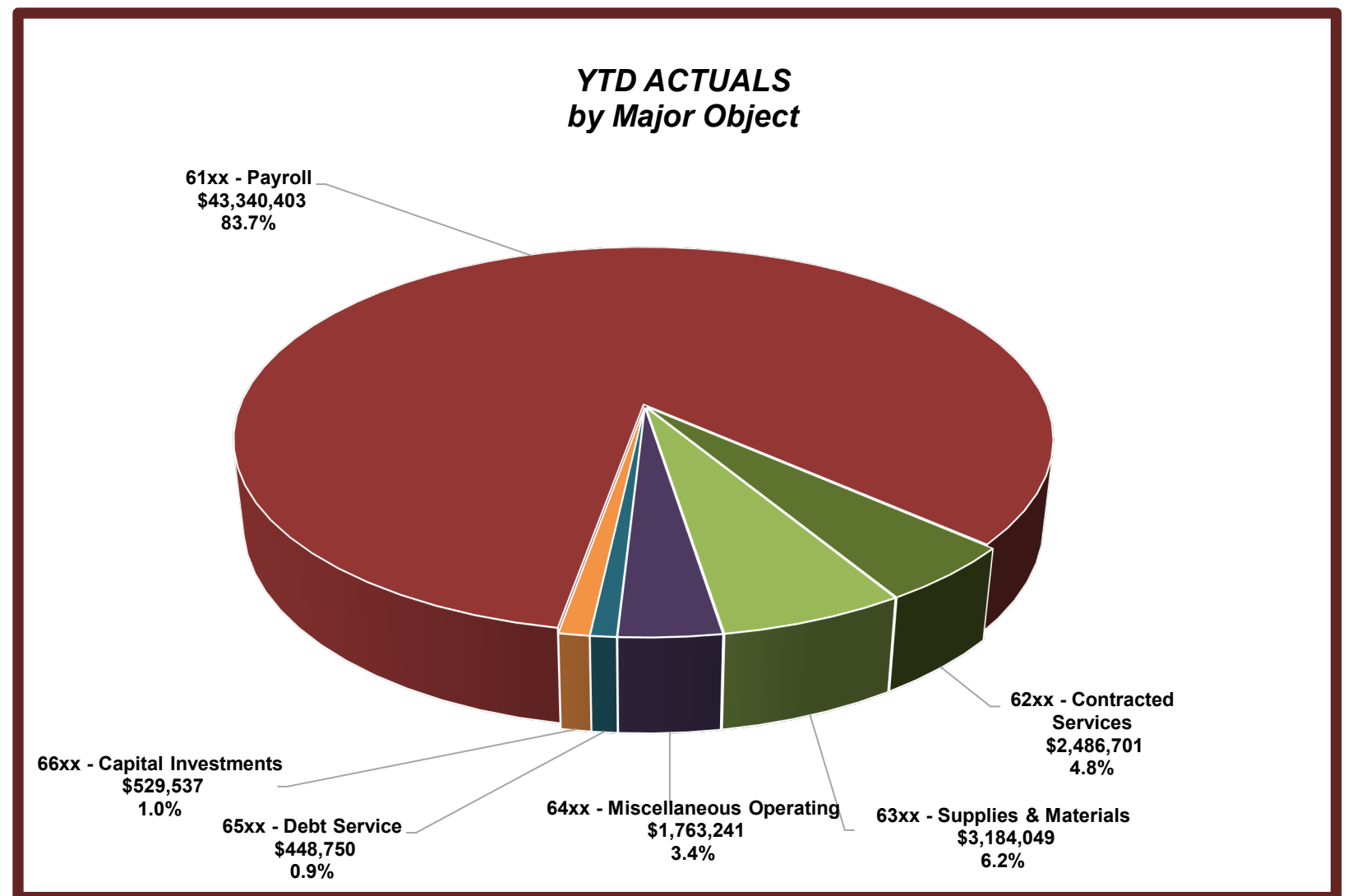
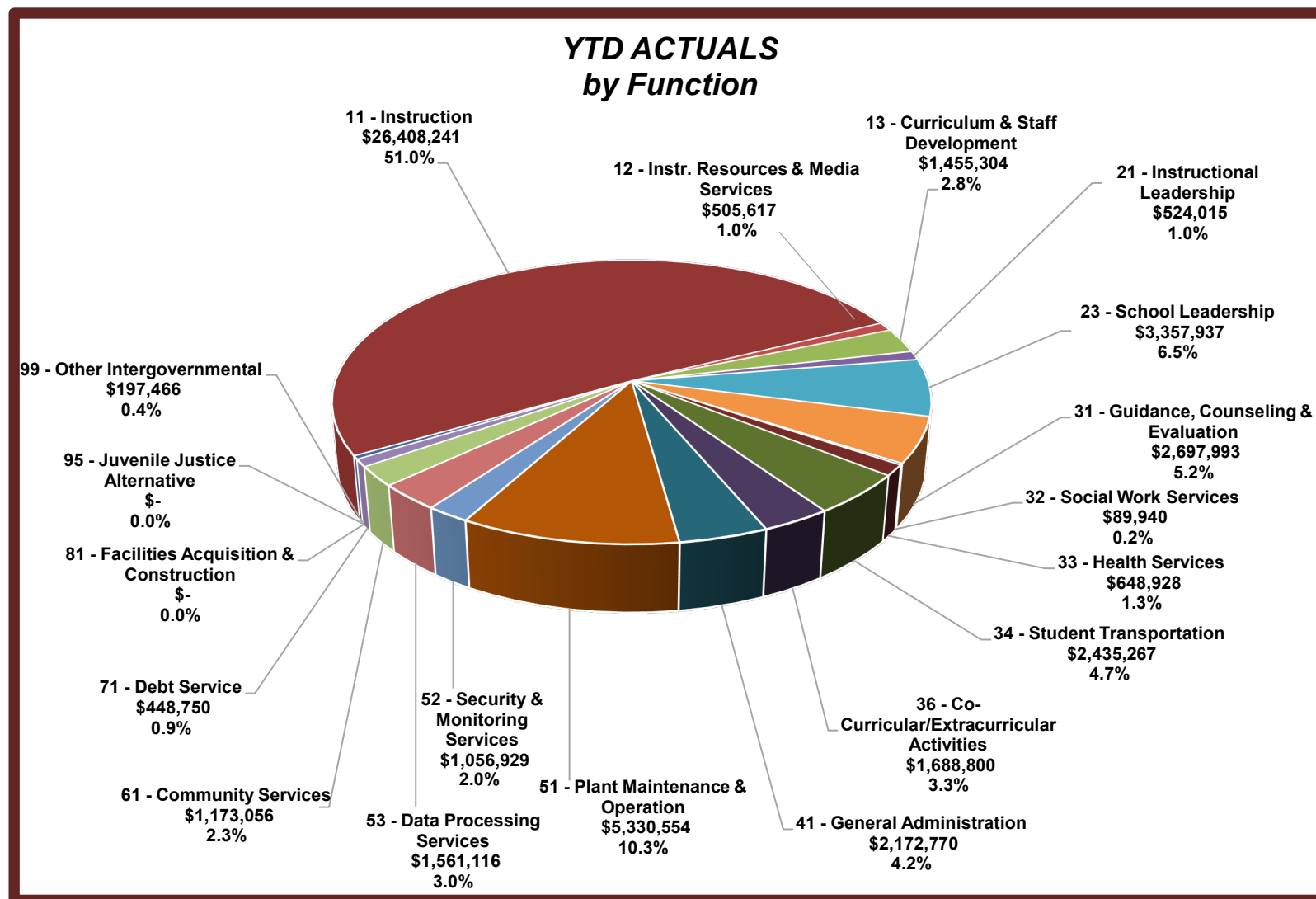
	Original Budget	YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget
Revenues					
57xx Local	\$ 14,171,724	\$ 13,659,980	\$ -	\$ 511,744	96.39%
58xx State	1,389,017	1,602,307	-	(213,290)	115.36%
TOTAL	\$ 15,560,741	\$ 15,262,287	\$ -	\$ 298,454	98.08%
Expenditures					
71 Debt Service	\$ 16,294,988	16,293,288	\$ -	\$ 1,701	99.99%
TOTAL	\$ 16,294,988	\$ 16,293,288	\$ -	\$ 1,701	99.99%
Other Resources/(Uses)					
Issuance of Bonds	\$ -	\$ -	\$ -	\$ -	0.00%
Premium/Discount	-	-	-	-	0.00%
Escrow	-	-	-	-	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ -	0.00%
Revenue Over (Under) Expenditures	\$ (734,247)	\$ (1,031,001)	\$ -	\$ 296,754	

Red Oak ISD - General Fund
Revenue/Expenditure Detail
As of February 28, 2025

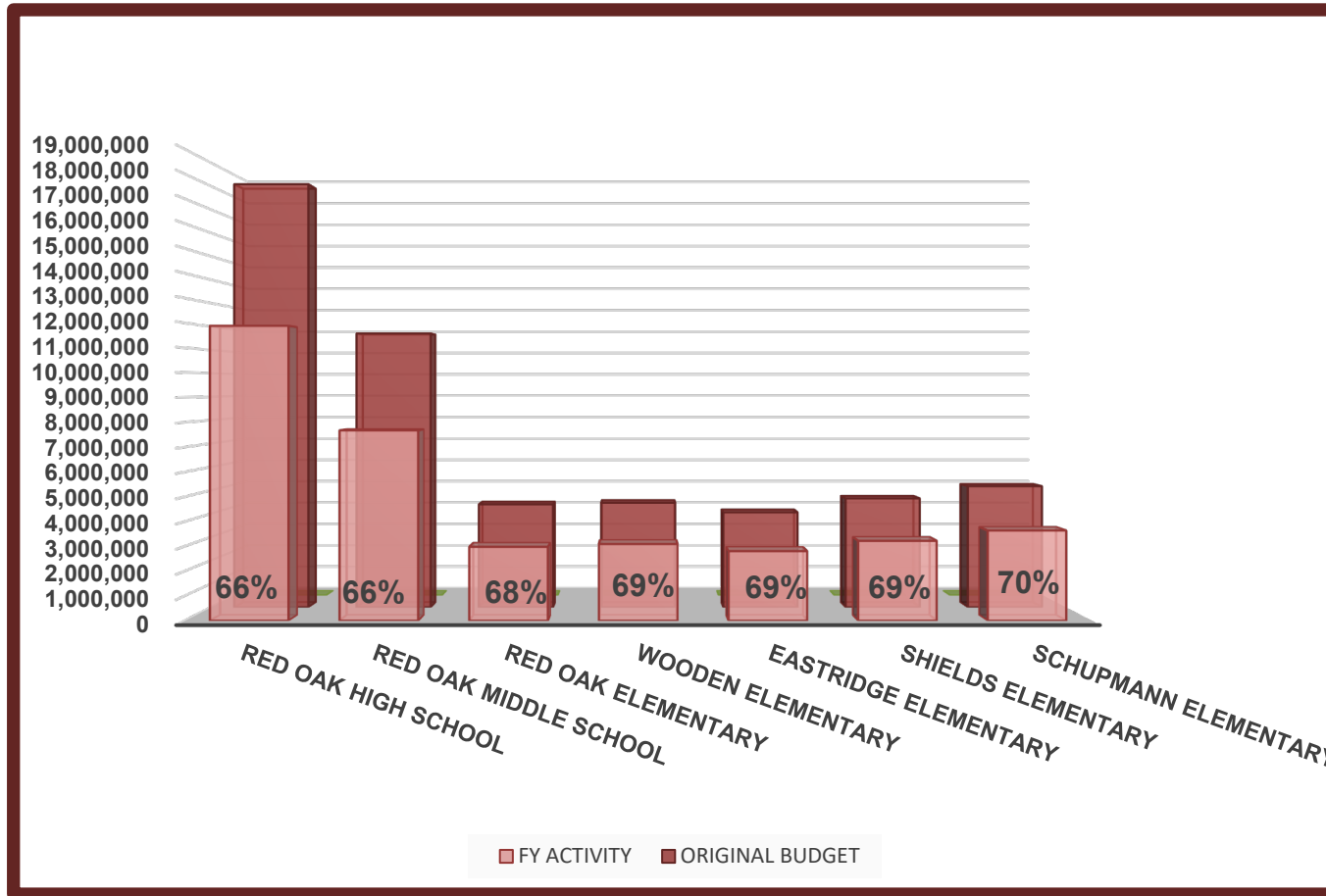
	Amended Budget	2024-2025 YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget	2023-2024 YTD Actuals (Audited)	YTD Actuals Variance
Revenues							
57xx Local	\$ 32,553,528	\$ 30,670,586	\$ -	\$ 1,882,942	94.22%	\$ 28,143,369	\$ 2,527,217
58xx State	42,600,887	20,419,057	-	22,181,830	47.93%	19,205,386	1,213,672
59xx Federal	1,600,000	54,424	-	1,545,576	3.40%	921,687	(867,263)
79xx Non Operating Revenue							
TOTAL	\$ 76,754,415	\$ 51,144,068	\$ -	\$ 25,610,347	67%	\$ 48,270,442	\$ 2,873,625
Expenditures							
11 Instruction	\$ 38,733,531	\$ 26,408,241	\$ 194,901	\$ 12,130,389	68.68%	\$ 25,082,362	\$ 1,325,878
12 Instr. Resources & Media Services	920,836	505,617	10,012	405,206	56.00%	530,560	(24,942)
13 Curriculum & Staff Development	2,540,886	1,455,304	24,893	1,060,689	58.26%	1,203,806	251,498
21 Instructional Leadership	786,037	524,015	4,430	257,592	67.23%	726,052	(202,037)
23 School Leadership	4,974,617	3,357,937	9,944	1,606,736	67.70%	3,005,476	352,461
31 Guidance, Counseling & Evaluation	3,958,864	2,697,993	86,029	1,174,842	70.32%	2,133,320	564,672
32 Social Work Services	202,029	89,940	-	112,089	44.52%	85,195	4,744
33 Health Services	1,038,878	648,928	2,256	387,694	62.68%	633,342	15,586
34 Student Transportation	3,442,777	2,435,267	72,797	934,713	72.85%	2,520,212	(84,945)
36 Co-Curricular/Extracurricular Activities	2,461,217	1,688,800	251,937	520,480	78.85%	1,738,715	(49,914)
41 General Administration	3,261,349	2,172,770	75,862	1,012,717	68.95%	2,083,623	89,147
51 Plant Maintenance & Operation	8,073,007	5,330,554	805,169	1,937,284	76.00%	5,275,342	55,212
52 Security & Monitoring Services	1,758,432	1,056,929	45,546	655,956	62.70%	1,062,069	(5,139)
53 Data Processing Services	1,820,534	1,561,116	23,767	235,651	87.06%	1,398,276	162,840
61 Community Services	1,958,671	1,173,056	16,280	769,335	60.72%	1,155,268	17,787
71 Debt Service	448,750	448,750	-	-	100.00%	448,750	-
81 Facilities Acquisition & Construction	-	-	-	-	0.00%	-	-
95 Juvenile Justice Alternative	25,000	-	-	25,000	0.00%	-	-
99 Other Intergovernmental	349,000	197,466	207,968	(56,434)	116.17%	180,683	16,783
TOTAL	\$ 76,754,415	\$ 51,752,683	\$ 1,831,793	\$ 23,169,940	70%	\$ 49,263,052	\$ 2,489,631
Other Resources/(Uses)							
Sale of Property	\$ 0	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
	\$ 0	\$ -	\$ -	\$ 0	0%	\$ -	\$ -
Revenue Over (Under) Expenditures	\$ 0	\$ (608,615)	\$ (1,831,793)	\$ 2,440,407		\$ (992,609)	\$ 383,995

*The District reports on the modified accrual basis.

Red Oak ISD - General Fund
Revenue / Expenditure Detail
 As of February 28, 2025



**Red Oak ISD - General Fund
Comparison by Campus
As of February 28, 2025**



Questions



Bill Johnston

Chief Financial Officer

972-617-4005

bill.johnston@redoakisd.org