

**AGENDA OF RED OAK INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Monday, December 18, 2023**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Red Oak Independent School District will be held on Monday, December 18, 2023 beginning at 7:00 PM at Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. CALL TO ORDER / ESTABLISH QUORUM
2. INVOCATION
3. PLEDGES OF ALLEGIANCE
Parker Horton, 5th Grade Student from Shields Elementary School
4. RECOGNITIONS
 - A. Top Hawks
Brenda Sanford, Superintendent
 - B. Hawk Staff Spotlight
Brenda Sanford, Superintendent
 - C. Red Oak I.S.D. 16th Annual Christmas Card Art Competition Winners
Beth Trimble, Chief Communications Officer
 - D. Qarbon Aerospace - Robotics Team Program Sponsor
Jennifer Jeter, Director of Career and Technology Education
 - E. Grant Check Presentation from Red Oak ISD Education Foundation
Karen Anderson, Executive Director of Red Oak ISD Education Foundation
5. OPEN FORUM - PUBLIC HEARING
 - A. Public Hearing - Financial Integrity Rating System of Texas (F.I.R.S.T.) 4
Report for the 2021-2022 School Year
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / Chief Financial Officer
6. SUPERINTENDENT'S REPORT
 - A. District Update
Brenda Sanford, Superintendent
7. OPEN FORUM 35
8. ACTION ITEMS
 - A. Consent Agenda
 1. Minutes from School Board Special Meeting on November 13, 2023 37
 2. Payment of Current Bills Over \$50,000 42
 3. Budget Amendments 2023-2024 45
 4. RFP #23-07-01 - ROISD - Special Education Services and Materials 47
 5. Secondary Level New Course Proposals for the 2024-2025 School Year 50
 - B. Consideration and Approval of Environmental Control Systems Upgrades 57
Kevin Freels, Assistant Superintendent of District Operations and Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO

- C. Consideration and Approval of New Middle School Bid Package 02: 68
Structural Package and Switchgear PO
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO and
Julie Phillips, Director of Purchasing
- D. Consideration and Approval of Purchase of Saxon Phonics and Spelling 74
Program Materials
Becky Waller, Curriculum Coordinator
- 9. INFORMATION ITEMS
 - A. Enrollment Report 78
 - B. Finance Report 82
- 10. CLOSED SESSION
 - A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
 - B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
 - C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
 - D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
 - 1. Personnel Matters
 - E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
 - F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
 - G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
 - H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
 - I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
 - J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.
- 11. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION
- 12. ADJOURNMENT

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will convene in such closed meeting in accordance with the Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

Any person with a disability or special accommodation need should call 972-617-2941 no later than 10:00 a.m. on the scheduled meeting date.

This notice was posted in compliance with the Open Meetings Act on December 15, 2023 at 4:30 p.m.

Brenda Sanford, Superintendent
(For the Board of Trustees)

**NOTICE OF PUBLIC MEETING
TO DISCUSS
RED OAK INDEPENDENT SCHOOL
DISTRICT'S
School Financial Accountability Rating**

**Red Oak Independent School District will hold
a public meeting
at 7:00 p.m., December 18, 2023
at the
Red Oak ISD Education Service Center
109 West Red Oak Road
Red Oak, Texas**

**The purpose of this meeting is to discuss the
Red Oak Independent School District's
rating on the state's financial accountability
system (FIRST).**



Red Oak ISD

Annual Financial Accountability Management Report

2022-2023 Rating



109 West Red Oak Road, Red Oak, TX 75154
972-617-2941 (phone) / 972-617-4333 (fax)
www.redoakisd.org



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RED OAK

INDEPENDENT SCHOOL DISTRICT

109 W. RED OAK ROAD P.O. BOX 9000 RED OAK, TEXAS 75154 972.617.2941
BRENDA SANFORD, SUPERINTENDENT

December 1, 2023

To The Citizens of Red Oak Independent School District:

In accordance with Texas Administrative Code Chapter 109, Subchapter AA 109.001, the 2023 Annual Financial Management Report is being presented. The state's financial accountability system, Financial Integrity Rating System of Texas (FIRST), started in 2002. Major changes to the School FIRST system were implemented by the Texas Education Agency in 2015 and more changes have occurred with the 2022 Report.

During these challenging times, maintaining the financial health of the District and modeling accountability is imperative. One of the District's goals is to develop a standard of excellence that will result in positive student success. To achieve this standard of excellence, the Business Office is committed to developing long term financial planning that will support the instructional and operational goals of the District.

The 2022-2023 Annual Financial Management Report is based on the financial data from the 2021-2022 fiscal year. For the 2023 report, Red Oak ISD received a Superior FIRST rating, which is the same rating as the last several years, but is an improvement from four (4) years ago. For this year's reporting period, we assessed last year's rating data and continued to address several financial situations which had negatively impacted the rating in the prior years. The goal of the District is to continually assess the District's financial situation and improve financial management practices to ensure that our students receive the best education possible.

Red Oak ISD remains committed to excellence and transparency with taxpayer funds. This Annual Financial Management Report will be posted to the District's website at www.redoakisd.org.

Should you have any questions, please feel free to come by or call my office.

Sincerely,

Brenda Sanford
Superintendent

**Red Oak Independent School District
Annual Financial Management Report
2022-2023
Executive Summary**

Background Information

This is the 20th year of School FIRST (Financial Accountability Rating System of Texas), a financial accountability system for Texas school districts developed by the Texas Education Agency (TEA) in response to Senate Bill 875 from the 76th Texas Legislature in 1999. The financial rating is issued each year by TEA based on financial data submitted by each school district. The data is submitted through the Public Education Information Management System (PEIMS). This PEIMS data is used to answer a series of specifically designed financial questions for the given fiscal school year.

Major changes to the School FIRST system were implemented by the Texas Education Agency in August 2015 that combined financial management indicators with financial solvency indicators, in accordance with House Bill 5, the 83rd Texas Legislature, Regular Session, 2013. The primary goal of School FIRST is to achieve quality performance in the management of school districts' financial resources, a goal made more significant due to the complexity of accounting associated with Texas' school finance system.

Additional changes were added for 2020-2021 fiscal year. Some of the points per indicator have changed and now there are 20 indicators. In the past, there were 15 indicators. A new type of indicator, called a "Ceiling Indicator" was added.

Determination of Rating

The School FIRST system contains twenty (20) financial indicators assessing the 2021-2022 fiscal year financial data of the District. Indicator questions 1 through 5 are considered to be critical indicators of financial condition and fiscal management and are answered as either "Yes" or "No". There are now 6 ceiling indicators with additional criteria for questions 4,5,6,16,17 and 20. Indicator questions 7 through 15, 18 and 19 are assigned a numerical score based on the numerical measurement used. The highest possible of 100 points is based on receiving a "Yes" on the first 5 indicators and then a numerical score of 0 to 10 on the other indicators. For the 2023 Rating, indicator 5 is not being scored due to changes regarding Governmental Accounting Standards Board (GASB) 75. Indicators 10, 14 and 15 are also not being scored due to the recent pandemic. The maximum points are provided for these indicators.

District Ratings

For the current reporting period, the School FIRST accountability rating system assigns one of four financial accountability ratings to Texas school districts as follows:

A – Superior Achievement	90 – 100 points
B – Above Standard Achievement	80 – 89 points
C – Meets Standard Achievement	70 – 79 points
F – Substandard Achievement	less than 70 points

Districts that receive the "Substandard Achievement" rating under School FIRST must file a corrective action plan with the Texas Education Agency.

**Red Oak Independent School District
Annual Financial Management Report
2022-2023
Executive Summary**

**For the 2022-2023 School FIRST rating, the Red Oak Independent School District
Received a rating of:**

SUPERIOR ACHIEVEMENT

From the financial data submitted for the 2021-2022 fiscal year, the District received 100 points out of a possible 100. The complete results to the indicators are listed beginning on page 4 of this report. This is an increase of 6 points over last year, and is an improvement over the rating of Above Average Achievement with 84 points for the 2017-2018 fiscal year.

Reporting, Notices and Public Meetings

The Red Oak ISD School Board is required to publish an annual report describing the financial management performance of the District. The report must include the information provided by the Texas Education Agency and any supplemental information as may be determined by the local board. **A copy of the report will be available, upon request at the District’s administrative offices and on the District’s website.**

As required by State law, the Board of Trustees shall hold a public meeting within two months of receiving the final financial accountability rating. Notice of the meeting to discuss the school financial accountability rating must be published in a local newspaper. The notice must be no more than thirty days or less than ten days prior to the scheduled meeting date. The District has complied with the public hearing notification in the local newspaper. The public meeting was held in conjunction with the regularly called School Board meeting on December 18, 2023.



ASSESSED RATINGS



Financial Integrity Rating System of Texas

2022-2023 RATINGS BASED ON SCHOOL YEAR 2021-2022 DATA DISTRICT STATUS DETAIL

Name: RED OAK ISD (070911)		Publication Level 1: 8/4/2023 12:02:16 PM	
Status: Passed		Publication Level 2: None	
Rating: A = Superior Achievement		Last Updated: 8/4/2023 12:02:16 PM	
District Score: 100		Passing Score: 70	
#	Indicator Description	Updated	Score
1	Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the November 27 or January 28 deadline depending on the school district's fiscal year end date of June 30 or August 31, respectively?	7/13/2023 6:18:58 PM	Yes
2	Was there an unmodified opinion in the AFR on the financial statements as a whole? (The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion.)	7/13/2023 6:18:58 PM	Yes
3	Was the school district in compliance with the payment terms of all debt agreements at fiscal year end?	7/13/2023 6:18:58 PM	Yes
4	Did the school district make timely payments to the Teachers Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies?	7/13/2023 6:18:58 PM	Yes Ceiling Passed
5	Was the total unrestricted net asset balance (Net of the accretion of interest for capital appreciation bonds) in the governmental activities column in the Statement of Net Assets greater than zero?	This indicator is not be scored	
6	Was the average change in (assigned and unassigned) fund balances over 3 years less than a 25 percent decrease or did	7/13/2023 6:18:58 PM	Ceiling Passed



ASSESSED RATINGS

	the current year's assigned and unassigned fund balances exceed 75 days of operational expenditures?		
7	Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)?	7/13/2023 6:18:58 PM	10
8	Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt?	7/13/2023 6:18:58 PM	10
9	Did the school district's general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district's number of days of cash on hand greater than or equal to 60 days?	7/13/2023 6:18:58 PM	10
10	Did the school district average less than a 10 percent variance (90% to 110%) when comparing budgeted revenues to actual revenues for the last 3 fiscal years?	This is not being scored this year	10
11	Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency?	7/13/2023 6:18:58 PM	10
12	Was the debt per \$100 of assessed property value ratio sufficient to support future debt repayments?	7/13/2023 6:18:58 PM	10
13	Was the school district's administrative cost ratio equal to or less than the threshold ratio?	7/13/2023 6:18:58 PM	10
14	Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)?	This is not being scored this year	10
15	Was the school district's ADA within the allotted range of the district's biennial pupil projection(s) submitted to TEA?	This is not being scored this year	5
16	Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?	7/13/2023 6:18:58 PM	Ceiling Passed



ASSESSED RATINGS

17	Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds? (The AICPA defines material weakness.)	7/13/2023 6:18:58 PM	Ceiling Passed
18	Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)	7/13/2023 6:18:58 PM	10
19	Did the school district post the required financial information on its website in accordance with Government Code, Local Government Code, Texas Education Code, Texas Administrative Code and other statutes, laws and rules that were in effect at the school district's fiscal year end?	7/13/2023 6:18:58 PM	5
20	Did the school board members discuss the district's property values at a board meeting within 120 days before the district adopted its budget?	7/13/2023 6:18:58 PM	Ceiling Passed
			100 Weighted Sum
			1 Multiplier Sum
			(100 Ceiling)
			100 Score



HOW RATINGS ARE ASSESSED

The questions a school district must address in completing the worksheet that is used to assess its financial management system can be confusing to some individuals.

The following is a layman's explanation of what the questions mean or measure, and how Red Oak ISD actually scored on the indicator question and how it impacts the overall rating.

1. Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the November 27 or January 28 deadline depending on the school district's fiscal year end date of June 30 or August 31, respectively?

The question asks if the Annual Financial Report was filed by the deadline. The Red Oak ISD fiscal year end is June 30th and the AFR was filed on November 11, 2022 and the deadline was December 27, 2022.

2. Was there an unmodified opinion in the AFR on the financial statements as a whole? (The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion. The external independent auditor determines if there was an unmodified opinion.)

A "modified" version of the auditor's opinion in the annual audit report means that the district needs to correct some of the reporting or financial controls. The goal, therefore, is to receive an "unmodified opinion" on the Annual Financial Report. For Red Oak, this is a "Yes", since the 2021-2022 audit received an unmodified opinion or "clean audit".

3. Was the school district in compliance with the payment terms of all debt agreements at fiscal year end?

This indicator seeks to make certain that the district has paid the debt obligations on a timely basis for any financing arrangements to pay for school construction, school buses, photocopiers, etc. Red Oak received a "Yes" on this indicator.

4. Did the school district make timely payments to the Teachers Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies?

This indicator seeks to make sure the district fulfilled its obligation to the TRS, TWC and IRS to transfer payroll withholdings and to fulfill any additional payroll-related obligations required to be paid by the district. Red Oak received a "Yes" for this indicator.



HOW RATINGS ARE ASSESSED

- 5. Was the total unrestricted net asset balance (Net of the accretion of interest for capital appreciation bonds) in the governmental activities column in the Statement of Net Assets greater than zero?**

This indicator is not being scored this year due to the impact of accounting changes implemented by the Governmental Accounting Standards Board (GASB).

- 6. Was the average change in (assigned and unassigned) fund balance over 3 years less than a 25% decrease or did the current year assigned and unassigned fund balance exceed 75 days of operational expenditures?**

This indicator measures the percentage change in fund balance to see whether the fund balance is declining too quickly and if it is declining, whether sufficient fund balance remains to operate for at least 75 days? The actual fund balance went up over the prior three (3) years by 15% and the most current fund balance is 125 days of operational expenditures. Red Oak received a “Yes” on this indicator.

- 7. Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)?**

This indicator measures how long in days after the end of the fiscal school year that the district could have disbursed funds for its operating expenditures without receiving any new revenues. The number of days of cash on hand for Red Oak was 129.4355 or a score of 10. The optimum number of days of cash on hand is 90 days.

- 8. Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt?**

This indicator measures whether the school district had sufficient short-term assets at the end of the fiscal year to pay off its short-term liabilities. The Red Oak assets for the 2021-2022 fiscal year were \$41,354,547 measured against the liabilities of \$11,995,045. This resulted in assets exceeding liabilities by a ratio of 3.4476 to 1 and provided a score of 10. A ratio of 3 to 1 or greater is optimum.

- 9. Did the school district’s general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district’s number of days of cash on hand greater than or equal to 60 days?**

This indicator asks, “Did you spend more than you received?” The Red Oak total revenues were \$64,275,986 compared to total expenditures of \$60,178,644. This equated to the District having 129.4355 days of cash on hand. Red Oak passed this



HOW RATINGS ARE ASSESSED

indicator with a score of 10 since both the revenues were greater than expenditures and the days of cash on hand was greater than 60 days.

10. Did the school district average less than a 10 percent variance (90% to 110%) when comparing budgeted revenues to actual revenues for the last 3 fiscal years?

This indicator is not being scored this year, so a score of 10 is provided.

11. Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency?

This question is like asking someone if their mortgage exceeds the market value of their home. The Red Oak long-term liabilities were \$95,749,365 compared to total assets of \$143,076,599 resulting in a ratio of 0.6695 and a score of 10 points. The optimum ratio is 0.60 or less. This indicator also recognizes that high-growth districts incur additional operating costs to open new instructional campuses.

12. Was the debt per \$100 of assessed property value ratio sufficient to support future debt repayments?

This indicator asks about the school district's ability to make debt principal and interest payments. Did you meet or exceed the target amount in School FIRST? Red Oak's property value to long term liability ratio was 3.4381 which results in a score of 10 points.

13. Was the school district's administrative cost ratio equal to or less than the threshold ratio?

This indicator measures the percentage of the budget that Texas school districts spend on administration, based on the size of the school district. The ratio takes the administrative costs and divides them by the instructional costs to determine the percentage. Red Oak's administrative cost ratio for the 2021-2022 fiscal year was 8.8% or a score of 10. This is the second year that the District has receive a score of 10 in this indicator. The optimum administrative cost ratio is less than 10% for a district the size of Red Oak.

14. Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)?

This indicator is not being scored this year, so a score of 10 is provided.



HOW RATINGS ARE ASSESSED

- 15. Was the school district's ADA within the allotted range of the district's biennial pupil projection(s) submitted to TEA? If the district did not submit pupil projections to TEA, did it certify TEA's projections?**

This indicator is not being scored this year, so a score of 5 is provided.

- 16. Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?**

This indicator measures the quality of data reported to PEIMS and in the Annual Financial Report to make certain that the data reported in each case “matches up.” If the difference in numbers reported in any fund type is 3 percent or more, the district “fails” this measure. For the 2021-2022 PEIMS submission, the District only had a difference of \$127 compared to the total expenditures of \$60,833,750 which was significantly less than the 3% threshold, so Red Oak received a “Yes” on this indicator.

- 17. Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)**

A “clean audit” of your Annual Financial Report would state that your district has no material weaknesses in internal controls. Any internal weaknesses create a risk of the district not being able to properly account for the use of public funds. Red Oak did not have any material weakness identified or reported, so this indicator was passed.

- 18. Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)**

This indicator measures whether the district is complying with laws, rules and regulations related to the expenditure of grant funds, contracts, and other state and federal funds. Red Oak did not have any material noncompliance identified or reported, so the score was a 10.

- 19. Did the school district post the required financial information on its website in accordance with Government Code, Local Government Code, Texas Education Code, Texas Administrative Code and other statutes, laws and rules that were in effect at the school district's fiscal year end?**



HOW RATINGS ARE ASSESSED

This indicator measures whether the district is complying with legal requirements related to financial transparency by posting all required information. All of the required financial information was posted on the Red Oak's website so a score of 5 (the maximum for this indicator) was received.

20. Did the school board members discuss the district's property values at a board meeting within 120 days before the district adopted its budget?

This indicator measures whether the school board had the opportunity to consider the impact of changes in property value on the finances of the district. The District's local and State property values were discussed with the Board at the May 24, 2021 Budget workshop for the 2021-2022 fiscal year budget. Red Oak received a "Yes" on this indicator.



DISCLOSURES

Annual disclosures in accordance with Title 19, Texas Administrative Code Chapter 109, Budgeting, Accounting, and Auditing, Subchapter AA, *Commissioner's Rules Concerning Financial Accountability Rating System*, are to provide for increased transparency with the public. The five (5) disclosures that are required and are presented as appendices in the School FIRST financial management report are:

1. Superintendent's Employment Contract in Effect on the Date of the School FIRST public hearing in calendar year 2023.
2. Reimbursements Received by the Superintendent and Board Members in Fiscal Year 2022
3. Outside Compensation and/or Fees Received by the Superintendent for Professional Consulting and/or Other Personal Services in Fiscal Year 2022.
4. Gifts Received by the Executive Officer(s) and Board Member(s) in Fiscal Year 2022.
5. Business Transactions between School District and Board Member(s) in Fiscal Year 2022.

Superintendent's Employment Contract

As of December, 2023

For transparency purposes, a school district is required to provide a copy of the superintendent's employment contract that is effective at the time of the School FIRST hearing. Another option school districts can use is to publish the superintendent's employment contract on the school district's Internet site. If published on the Internet, the contract is to remain accessible for twelve months.

On the next several pages is the current superintendent contract that became effective July 1, 2022 and the Contract Addendum that became effective July 1, 2023. An electronic version can also be found on the District's website at www.redoakisd.org.

SUPERINTENDENT TERM CONTRACT

This contract is entered into between the Board of Trustees (the “Board”) of Red Oak Independent School District (the “District”) and Brenda Sanford (the “Superintendent”).

The Board and the Superintendent, for and in consideration for the terms stated in this Contract, hereby agree as follows:

1. **Term:** The Board agrees to employ the Superintendent on a twelve-month basis per school year, beginning July 1, 2022 and ending June 30, 2025. The Board and the Superintendent (the “Parties”) may extend the term of this contract by agreement.
2. **Certification:** The Superintendent agrees to maintain the required certification throughout the term of the employment with the District. If the Superintendent’s certification expires, is canceled, or is revoked, this Contract is void.
3. **Representation:** The Superintendent makes the following representations:
 - 3.1 **Beginning of the Contract:** At the beginning of this Contract, and at any time during this Contract, the Superintendent specifically agrees to submit to a review of his or her national criminal history record information (NCHRI) if required by the District, TEA, or SBEC. The Superintendent understands that a criminal history record acceptable to the Board, at its sole discretion, is a condition precedent to this Contract.
 - 3.1 **During Contract:** The Superintendent also agrees that, during the term of this Contract, the Superintendent will notify the Board in writing of any arrest or of any indictment, conviction, no contest, or guilty plea, or other adjudication of the Superintendent. The Superintendent agrees to provide such notification in writing within seven calendar days of the event or any shorter period specified in Board policy.
 - 3.2 **False Statements and Misrepresentations:** The Superintendent represents that any records or information provided in connection with his or her employment application are true and correct. Any false statements, misrepresentations, omissions of requested information, or fraud by the Superintendent in or concerning any required records or in the employment application may be grounds for termination or nonrenewal, as applicable.
4. **Duties:** The Superintendent shall be the educational leader and chief executive officer of the District. The Superintendent agrees to perform his or her duties as follows:
 - 4.1 **Authority:** The Superintendent shall perform such duties and have such powers as may be prescribed by the law and the Board. The Board shall have the right to assign additional duties to the Superintendent and to make changes in responsibilities or work at any time during the contract term. All duties assigned by the Board shall be appropriate to and consistent with the professional role and responsibility of the Superintendent.
 - 4.2 **Standard:** Except as otherwise permitted by this Contract, the Superintendent agrees to devote his or her full time and energy to the performance of this or her duties. The Superintendent shall perform his or her duties with reasonable care, skill, and diligence.

The Superintendent shall comply with all Board directives, state and federal laws and rules, Board policy, and regulations as they exist or may hereafter be amended.

4.3 Board Meetings: The Superintendent shall attend all open meetings of the Board. The Superintendent shall also attend all closed meetings of the Board, with the exception of those closed meetings devoted to the consideration of any action or lack of action on the Superintendent's Contract, or the Superintendent's evaluation, or for purposes of resolving conflicts between individual Board members, or when the Board requests to meet without the Superintendent. In the event of illness or Board approved absence, a designee of the Superintendent approved by the Board shall attend such meetings.

4.4 Reassignment: The Superintendent shall not be reassigned from the position of Superintendent to another position without the Superintendent's express written consent.

5 Compensation: The District shall pay the Superintendent an annual salary as follows:

5.1 Salary: The District shall pay the Superintendent an annual salary of Two Hundred and Twenty Five Thousand Two Hundred and no/100 Dollars (\$225,200.00). The Annual salary shall be paid to the Superintendent in equal monthly installments consistent with the Board's policies.

5.1.1 Optional Performance Bonus: Upon completing the Superintendent's annual performance evaluation each year of this Contract, the Board may at their discretion elect to pay the Superintendent, as salary, on or before December 31 of each year of the Contract, an additional Salary Performance Incentive, payable in the event the Superintendent meets the goals established by the Superintendent and the Board pursuant to Board review of said Superintendent goals.

5.1.2 Salary adjustments: At any time during the term of this contract, the Board may in its discretion, review and adjust the salary of the Superintendent as may be permitted by law, but in no event shall the Superintendent be paid less than the salary set forth pursuant to subsection 5.1 of this contract except by mutual agreement of the parties. Such adjustments, if any, shall be in the form of a written addendum to this Contract or a new contract, and such adjustment shall be exclusive of any other benefits unless specifically provided in the addendum or new contract. If such adjustments are made during the school year, the new salary shall not be effective until the beginning of the next school year unless made effective at a different date by action of the Board and permitted by law.

5.1.3 Widespread salary reduction: If the Board implements a widespread salary reduction under Texas Education Code section 21.4023, the Superintendent's annual salary shall be reduced by the percent or fraction of a percent that is equal to the average percent or fraction of a percent by which teacher salaries have been reduced.

5.1.4 Furlough: If the Board implements a furlough under Texas Education Code section 21.4021, the Superintendent shall be furloughed the same

number of days as other contract personnel and the Superintendent's salary shall be reduced in proportion to the number of furlough days.

- 5.2 Benefits:** The Districts shall provide benefits to the Superintendent as provided by state law and Board policies. The Board reserves the right to amend its policies at any time during the term of this Contract to reduce or increase these benefits, at the Board's sole discretion.
- 5.3 Civic Activities:** The Superintendent is encouraged to participate in community and civic affairs. The expense of these activities, subject to Board approval in advance, may be borne by the District.
- 5.4 Professional Organizations:** The Superintendent shall devote the Superintendent's time, attention, and energy to the direction, administration, and supervision of the District. The Board, however, encourages the continued professional growth of the Superintendent through the Superintendent's active attendance and participation in appropriate professional meetings, seminars, conferences, or courses at the local, regional, state, and national level. In its encouragement of the Superintendent to grow professionally, the Board shall permit a reasonable amount of release time for the Superintendent as the Superintendent and the Board deem appropriate, to attend such meetings, seminars, conferences, or courses. The District does hereby agree to provide in the District's budget per contract year an amount to be used for registration, travel, meals, lodging, and other related expenses. The District shall pay for the Superintendent's membership dues to the Texas Association of School Administrators and two other professional organizations selected by the Superintendent.
- 5.5 Travel Reimbursement:** The District will reimburse the Superintendent for required business travel outside the jurisdictional boundaries of the District at the maximum Federal Standard Mileage Rate then allowable by the U.S. Internal Revenue Service. The Superintendent shall comply with all policies, procedures and documentation requirements established by the Board, the District's independent auditors and the state and federal laws regarding the reimbursement.
- 5.6 Residence in District:** As a condition of employment with Red Oak Independent School District, the Superintendent shall reside within the geographic boundaries of the District at all times while employed by the District.
- 5.7 Residence Option:** As a condition of employment with the District, the Superintendent will reside on District property in a District owned house ("Teacherage") in order to better conserve, maintain, and manage District property and facilities, and insure adequate supervision of District activities. The Board of Trustees and Superintendent may enter into a lease agreement for the Teacherage for the benefit and convenience of the District. In accordance with a written lease agreement, the Superintendent will be responsible for paying monthly rent of Two Thousand and no/100 Dollars (\$2,000.00) and home telephone bill for the Teacherage. The District shall pay for all other utilities, and shall be responsible for all routine repairs and maintenance of the Teacherage, including lawn and garden maintenance.
- 5.8 Teacher Retirement System.** Provided that the Superintendent meets certain previously agreed-upon goals for each year of this Agreement, established by both the Board and Superintendent, the District shall supplement the Superintendent's compensation by an

amount equal to Eight percent (8%) of the Superintendent's annual salary in Section 5.1 as a contribution to the Texas Teacher Retirement System ("TRS"), with any extensions made by the Board for performance of Superintendent duties. If earned, this supplement shall include both the retirement and TRS-Care parts of the TRS member contribution, as applicable. The additional salary supplement shall be paid to the Superintendent as determined by the Board and shall be reported as creditable compensation by the District for purposes of TRS, to the extent permitted by TRS.

5.8.1 Weighted Goals: The goals agreed-upon by the Board and the Superintendent shall be weighted to provide an option for partial payment and contribution in the event that some, but not all, goals are met.

6 Suspension: In accordance with Texas Education Code Chapter 21, the Board may suspend the Superintendent without pay during the term of this Contract for good cause as determined by the Board.

7 Termination and Nonrenewal of Contract: Termination or nonrenewal of this contract, or resignation under this contract, will be pursuant to Texas Education Code Chapter 21.

8 General Provisions:

8.1 Amendment: This Contract may not be amended except by written agreement of the Parties.

8.2 Severability: If any provision in this Contract is, for any reason, held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision of the Contract. This Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been a part of the Contract.

8.3 Entire Agreement: All existing agreements and contracts, both verbal and written, between the Parties regarding the employment of the Superintendent are superseded by this Contract. This Contract constitutes the entire agreement between the Parties.

8.4 Applicable Law and Venue: Texas law shall govern construction of this Contract. The Parties agree that venue for any litigation relating to the Superintendent's employment with the District, including this Contract, shall be the county in which the District's administration building is located. If litigation is brought in federal court, the Parties agree that venue shall be the federal district and division in which the district's administration building is located.

8.5 Paragraph Headings: The headings used at the beginning of each numbered paragraph in this Contract are not intended to have any legal effect; the headings do not limit or expand the meaning of the paragraphs that follow them.

8.6 Legal Representation: Both Parties have been represented by legal counsel of their choice, or have had the opportunity to consult with legal counsel, in the negotiation and execution of this Contract.

9 Notices:

9.1 To Superintendent: The Superintendent agrees to keep a current address on file with the District's human resources office and the Board President. The Superintendent agrees that the Board may meet any legal obligation it has to give the Superintendent written notice regarding this Contract or the Superintendent's employment by hand-delivery, or by certified mail, regular mail, and/or express delivery service to the Superintendent's address of record.

9.2 To Board: The Board agrees that the Superintendent may meet any legal obligation to give the Board written notice regarding this Contract or the Superintendent's employment by providing one copy of the notice to the President of the Board and one copy to the Vice President of the Board. The Superintendent may provide such notices by hand delivery, or by certified mail, regular mail, and/or express delivery service, to the Board President and Vice President's addresses of record, as provided to the District.

I have read this Contract and agree to abide by its terms and conditions:

Superintendent: Brenda Sanford (Brenda Sanford)
Date Signed: 6/13/2022

Red Oak ISD Board President: John Anderson (John Anderson)
Date Signed: 6/13/2022

CONTRACT ADDENDUM

Red Oak Independent School District ("District") by and through its Board of Trustees ("Board"), and Brenda Sanford ("Superintendent") hereby agree to the amendment of the Superintendent's Employment Contract originally entered into on June 13, 2022; collectively the ("Superintendent's Contract"). The District and Superintendent now desire to amend the terms of the Superintendent's Contract as follows:

Paragraph I of the Superintendent's Contract shall be amended and the following shall replace Paragraph 1:

Term. The Board agrees to employ the Superintendent on a twelve-month basis per school year, beginning July 1, 2023, and ending on June 30, 2026. The Board and the Superintendent ("Parties") may extend the term of this Contract by agreement.

Paragraph 5.1 of the Superintendent's Contract shall be amended and the following shall replace Paragraph 5.1:

Salary. The District shall pay the Superintendent an annual salary of Two hundred thirty-one thousand nine hundred and fifty-six dollars (\$231,956.00). The annual salary shall be paid to the Superintendent in equal monthly installments consistent with the Board's Policies.

5.1.1 Optional Performance Bonus: Upon completing the Superintendent's annual performance evaluation each year of this contract, the Board may at their discretion elect to pay the Superintendent, a salary, on or before December 31 of each year of the Contract, an additional Salary Performance Incentive, payable in the event the Superintendent meets the goals established by the Superintendent and the Board pursuant to Board review of said Superintendent goals.

5.1.2 Salary adjustments: At any time during the term of this contract, the Board may in its discretion, review and adjust the salary of the Superintendent as may be permitted by law, but in no event shall the Superintendent be paid less than the salary set forth pursuant to subsection 5.1 of this contract except by mutual agreement of the parties. Such adjustments, if any, shall be in the form of a written addendum to this Contract or a new contract, and such adjustment shall be exclusive of any other benefits unless specifically provided in the addendum or new contract. If such adjustments are made during the school year, the new salary shall not be effective until the beginning of the next school year unless made effective at a different date by action of the Board and permitted by law.

5.1.3 Widespread salary reduction: If the Board implements a widespread salary reduction under Texas Education Code section 21.4023, the Superintendent's annual salary shall be reduced by the percent or fraction of a percent that is equal to the average percent or fraction of a percent by which teacher salaries have been reduced.

5.1.4 Furlough: If the Board implements a furlough under Texas Education Code section 21.4021, the Superintendent shall be furloughed the same number of days as other contract personnel and the Superintendent's salary shall be reduced in proportion to the number of furlough days.

The Board and the Superintendent agree that there have been no oral modifications to the Superintendent's Contract. All other terms and conditions of the Superintendent's Contract, as amended, shall remain in full force and effect.

I have read this Addendum and agree to abide by its terms and conditions.

Superintendent: Brenda Sanford
Brenda Sanford

Board President: John Anderson
John Anderson

Date Signed: 5/15/23

Reimbursements Received by the Superintendent and Board Members

For the Twelve-Month Period
Ended June 30, 2022

Description of Reimbursements	Brenda Sanford	John Anderson	Johnny Knight	Melanie Petersen	Michelle Porter	Brian Sebring	Joy Shaw	Penny Story	Donna Knight
Meals	\$ 76.31	\$ 0.00	\$ 39.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 18.00	\$ 0.00
Lodging	3,827.54	1,852.54	1,522.14	1,353.37	1,353.37	1,538.32	0.00	1,489.78	0.00
Transportation	1,023.41	293.25	293.25	0.00	0.00	293.25	0.00	293.25	0.00
Motor Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	1,745.00	885.00	1,035.00	535.00	460.00	460.00	0.00	460.00	460.00
Total	\$ 6,672.26	\$ 3,030.79	\$ 2,889.39	\$ 1,888.37	\$ 1,813.37	\$ 2,291.57	\$ 0.00	\$ 2,261.03	\$ 460.00

Note – The spirit of the rule is to capture all “reimbursements” for the fiscal year, regardless of the manner of payment, including direct pay, credit card, cash, and purchase order. Reimbursements to be reported per category include:

Meals – Meals consumed out-of-town and in-district meals at area restaurants (excludes catered meals for board meetings).

Lodging - Hotel charges.

Transportation - Airfare, car rental (can include fuel on rental), taxis, mileage reimbursements, leased cars, parking and tolls.

Motor fuel – Gasoline.

Other - Registration fees, telephone/cell phone, internet service, and other reimbursements (or on-behalf of) to the superintendent and board member not defined above.

Outside Compensation and/or Fees Received by the Superintendent for Professional Consulting and/or Other Personal Services

For the Twelve-Month Period
Ended June 30, 2021

Name(s) of Entity(ies)	Amount Received
None	\$ -
Total	\$ -

Note – Compensation does not include business revenues from the superintendent’s livestock or agricultural-based activities on a ranch or farm. Report gross amount received (do not deduct business expenses from gross revenues). Revenues generated from a family business that have no relationship to school district business are not to be disclosed.

**Gifts Received by Executive Officers and Board Members (and First Degree Relatives, if any)
(gifts that had an economic value of \$250 or more in the aggregate in the fiscal year)**

For the Twelve-Month Period
Ended June 30, 2022

	Brenda Sanford	John Anderson	Johnny Knight	Melanie Petersen	Michelle Porter	Brian Sebring	Joy Shaw	Penny Story	Donna Knight
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Note – An executive officer is defined as the superintendent, unless the board of trustees or the district administration names additional staff under this classification. (Any gifts received by their immediate family as described in Government Code, Chapter 573, Subchapter B, Relationships by Consanguinity or by Affinity will be reported under the applicable school official.)

Business Transactions Between School District and Board Members

For the Twelve-Month Period
Ended June 30, 2022

	John Anderson	Johnny Knight	Melanie Petersen	Michelle Porter	Brian Sebring	Joy Shaw	Penny Story	Donna Knight
Amounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Note - The summary amounts reported under this disclosure are not to duplicate the items disclosed in the summary schedule of reimbursements received by board members.



GLOSSARY OF TERMS

Accounting: A standard school fiscal accounting system must be adopted and installed by the board of trustees of each school district. The accounting system must conform to generally accepted accounting principles. This accounting system must also meet at least the minimum requirements prescribed by the state board of education, subject to review and comment by the state auditor.

Ad Valorem Property Tax: Literally the term means "according to value." Ad valorem taxes are based on a fixed proportion of the value of the property with respect to which the tax is assessed. They require an appraisal of the taxable subject matter's worth. General property taxes are almost invariably of this type. Ad valorem property taxes are based on ownership of the property, and are payable regardless of whether the property is used or not and whether it generates income for the owner (although these factors may affect the assessed value).

Adopted Tax Rate: The tax rate set by the school district to meet its legally adopted budget for a specific calendar year.

All Funds: A school district's accounting system is organized and operated on a fund basis where each fund is a separate fiscal entity in the school district much the same as various corporate subsidiaries are fiscally separate in private enterprise. All Funds refers to the combined total of all the funds listed below:

- The General Fund
- Special Revenue Funds (Federal Programs, Federally Funded Shared Services, State Programs, Shared State/Local Services, Local Programs)
- Debt Service Funds
- Capital Projects Funds
- Enterprise Funds for the National School Breakfast and Lunch Program

Assessed Valuation: A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assigned Fund Balance: The assigned fund balance represents tentative plans for the future use of financial resources. Assignments require executive management (per board policy to assign this responsibility to executive management prior to end of fiscal year) action to earmark fund balance for bona fide purposes that will be fulfilled within a reasonable period of time. The assignment and dollar amount for the assignment may be determined after the end of the fiscal year when final fund balance is known.

Auditing: Accounting documents and records must be audited annually by an independent auditor. Texas Education Agency (TEA) is charged with review of the independent audit of the local education agencies.

Beginning Fund Balance: The General Fund balance on the first day of a new school year. For most school districts this is equivalent to the fund balance at the end of the previous school year.

Budget: The projected financial data for the current school year. Budget data are collected for the general fund, food service fund, and debt service fund.

Budgeting: Not later than August 20 of each year, the superintendent (or designee) must prepare a budget for the school district if the fiscal year begins on September 1. (For those districts with fiscal years beginning July 1, this date would be June 20.) The legal requirements for funds to be budgeted are included in the Budgeting module of the TEA Resource Guide. The budget must be adopted before expenditures can be made, and this adoption must be prior to the setting of the tax rate for the budget year. The budget must be itemized in detail according to



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classification and purpose of expenditure, and must be prepared according to the rules and regulations established by the state board of education. The adopted budget, as necessarily amended, shall be filed with TEA through the Public Education Information Management System (PEIMS) as of the date prescribed by TEA.

Capital Outlay: This term is used as both a Function and an Object. Expenditures for land, buildings, and equipment are covered under Object 6600. The amount spent on acquisitions, construction, or major renovation of school district facilities are reported under Function 80.

Capital Project Funds: Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds.)

Cash: The term, as used in connection with cash flows reporting, includes not only currency on hand, but also demand deposits with banks or other financial institutions. Cash also includes deposits in other kinds of accounts or cash management pools that have the general characteristics of demand deposit accounts in that the governmental enterprise may deposit additional cash at any time and also effectively may withdraw cash at any time without prior notice or penalty.

Chapter 49: A key "equity" chapter in the Texas Education Code (TEC) is Chapter 49 (formally Chapter 41). This Chapter is devoted to wealth equalization through the mechanism of recapture, the recovery of financial resources from districts defined by the state as high property wealth. Resources are recovered for the purpose of sharing them with low-wealth districts. Districts that are subject to the provisions of Chapter 49 must make a choice among several options in order to reduce their property wealth and share financial resources.

Committed Fund Balance: The committed fund balance represents constraints made by the board of trustees for planned future use of financial resources through a resolution by the board, for various specified purposes including commitments of fund balance earned through campus activity fund activities. Commitments are to be made as to purpose prior to the end of the fiscal year. The dollar amount for the commitment may be determined after the end of the fiscal year when final fund balance is known.

Comptroller Certified Property Value: The district's total taxable property value as certified by the Comptroller's Property Tax Division (Comptroller Valuation).

Days of Cash on Hand: The number of days the school district can disburse funds for its operating expenditures without receiving any new revenues.

Debt Service Fund: Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Debt Services: Two function areas (70 and 71) and one Object (6500) are identified using this terminology "debt services." Function 70 is a major functional area that is used for expenditures that are used for the payment of debt principal and interest including Function 71. Expenditures that are for the retirement of recurring bond, capital lease principal, and other debt, related debt service fees, and for all debt interest fall under Function 71. Object 6500 covers all expenditures for debt service.

Debt Service Coverage Ratio: This ratio measures an organization's ability to make debt principal and interest payments that will become due during the year.



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Deferred Revenue: Resource inflows that do not yet meet the criteria for revenue recognition. Unearned amounts are always reported as deferred revenue. In governmental funds, earned amounts also are reported as deferred revenue until they are available to liquidate liabilities of the current period.

Ending Fund Balance: The amount of unencumbered surplus fund balance reported by the district at the end of the specified school year. For most school districts this will be equivalent to the fund balance at the beginning of the next school year.

Excess (Deficiency): Represents receivables due (excess) or owed (deficiency) at the end of the school year. This amount is recorded as Asset Object 1200.

Existing Debt Allotment (EDA): Is the amount of state funds to be allocated to the district for assistance with existing debt.

Federal Revenues: Revenues paid either directly to the district or indirectly through a local or state government entity for Federally- subsidized programs including the School Breakfast Program, National School Lunch Program, and School Health and Related Services Program. This amount is recorded as Revenue Object 5900.

Fiscal Year: A period of 12 consecutive months legislatively selected as a basis for annual financial reporting, planning, and budgeting. The fiscal year may run September 1 through August 31 or July 1 through June 30.

Foundation School Program (FSP)

Status:

The Foundation School Program (FSP) is the shared financial arrangement between the state and the school district, where property taxes are blended with revenues

from the state to cover the cost of basic and mandated programs. The nature of this arrangement falls in one of the following status categories: Regular, Special Statutory, State Administered, Education Service Center, or Open Enrollment Charter School District.

FTE: Full-Time Equivalent measures the extent to which one individual or student occupies a full-time position or provides instruction, e.g., a person who works four hours a day or a student that attends a half of a day represents a .5 FTE.

Function: Function codes identify the expenditures of an operational area or a group of related activities. For example, in order to provide the appropriate atmosphere for learning, school districts transport students to school, teach students, feed students and provide health services. Each of these activities is a function. The major functional areas are:

- Instruction and Instructional-Related Services
- Instructional and School Leadership
- Support Services - Student
- Administrative Support Services
- Support Services; Non-Student Based
- Ancillary Services
- Debt Service
- Capital Outlay
- 90 Intergovernmental Charges

Fund Balance: The difference between assets and liabilities reported in a governmental fund.

General Administration: The amount spent on managing or governing the school district as an overall entity. Expenditures associated with this functional area are reported under Function 41.

General Fund: This fund finances the fundamental operations of the district in partnership with the community. All revenues and expenditures not accounted



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for by other funds are included. This is a budgeted fund and any fund balances are considered resources available for current operations.

I&S Tax Rate: The tax rate calculated to provide the revenues needed to cover Interest and Sinking (I&S) (also referred to as Debt Service). I&S includes the interest and principal on bonds and other debt secured by property tax revenues.

Incremental Costs: The amount spent by a school district with excess wealth per WADA on the purchase of attendance credits either from the state or from other school district(s). Expenditures associated with this functional area are reported under Function 92.

Instruction: The amount spent on direct classroom instruction and other activities that deliver, enhance or direct the delivery of learning situations to students regardless of location or medium. Expenditures associated with this functional area are reported under Function 11.

Instructional Facilities Allotment (IFA): (State Aid) Provides assistance to school districts in making debt service payments on qualifying bonds and lease-purchase agreements. Proceeds must be used for the construction or renovation of an instructional facility.

Intergovernmental Charges: "Intergovernmental" is a classification used when one governmental unit transfers resources to another. In particular, when a Revenue Sharing District purchases WADA or where one school district pays another school district to educate transfer students. Expenditures associated with this functional area are reported under Function 90.

Investments in Capital Assets, Net of Related Debt: One of three components of net assets that must be reported in both

government-wide and proprietary fund financial statements. Related debt, for this purpose, includes the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the government.

Local & Intermediate Revenues: All revenues from local taxes and other local and intermediate revenues. For specifics, see the definitions for Local Tax and Other Local & Intermediate Revenues. This amount is recorded under Object 5700.

Local Tax: This is all revenues from local real and personal property taxes, including recaptured funds from 1) Contracted Instructional Services between public schools (Function 91) and 2) Incremental Costs associated with Chapter 41 of the Texas Education Code (Function 92).

M&O Tax Rate: The tax rate calculated to provide the revenues needed to cover Maintenance & Operations (M&O). M&O includes such things as salaries, utilities, and day-to-day operations.

Modified Opinion: Term used in connection with financial auditing. A modification of the independent auditor's report means there exists one or more specific exceptions to the auditor's general assertion that the district's financial statements present fairly the financial information contained therein according to generally accepted accounting principles.

No-New-Revenue Tax Rate: Formally called the Effective Tax Rate. Provides the unit with approximately the same amount of local tax revenue it had the year before on properties taxes in both years. A comparison of the no-new-revenue tax rate to the taxing unit's proposed tax rate shows if there will be a tax increase.



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Nonspendable Fund Balance: The portion of fund balance that is in non-liquid form, including inventories, prepaid items, deferred expenditures, long-term receivables and encumbrances (if significant). Nonspendable fund balance may also be in the form of an endowment fund balance that is required to remain intact.

Object: An object is the highest level of accounting classification used to identify either the transaction posted or the source to which the associated monies are related. Each object is assigned a code that identifies in which of the following eight major object groupings it belongs:

- 1000 Assets
- 2000 Liabilities
- 3000 Fund Balances
- 5000 Revenue
- 6000 Expenditures/Expenses
- 7000 Other Resources/Non-Operating Revenue/Residual Equity Transfers In
- 8000 Other Uses/Non-Operating Revenue/Residual Equity Transfers Out

Operating Expenditures: A wide variety of expenditures necessary to a district's operations fall into this category with the largest portion going to payroll and related employee benefits and the purchase of goods and services.

Operating Expenditures/Student: Total Operating Expenditures divided by the total number of enrolled students.

Operating Revenues and Expenses: Term used in connection with the proprietary fund statement of revenues, expenses, and changes in net assets. The term is not defined as such in the authoritative accounting and financial reporting standards, although financial statement preparers are advised to consider the definition of operating

activities for cash flows reporting in establishing their own definition.

Other Local & Intermediate Revenues: All local and intermediate revenues NOT from local real and personal property taxes including:

- Revenues Realized as a Result of Services Rendered to Other School Districts
- Tuition and Fees
- Rental payments, interest, investment income
- Sale of food and revenues from athletic and extra/co-curricular activities
- Revenues from counties, municipalities, utility districts, etc.

Other Operating Costs: Expenditures necessary for the operation of the school district that are NOT covered by Payroll Costs, Professional and Contracted Services, Supplies and Materials, Debt Services, and Capital Outlay fall into this category and include travel, insurance and bonding costs, election costs, and depreciation. This amount is recorded as Expenditure/Expense Object 6400.

Other Resources: This amount is credited to total actual other resources or non-operating revenues received or residual equity transfers in. This amount is recorded under Object 7020.

Payments for Shared Services Arrangements: Payments made either from a member district to a fiscal agent or payments from a fiscal agent to a member district as part of a Shared Services Arrangement (SSA). The most common types of SSAs relate to special education services, adult education services, and activities funded by the Elementary and Secondary Education Act (ESEA). Expenditures associated with this functional area are reported under Function 93.



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Payroll: Payroll costs include the gross salaries or wages and benefit costs for services or tasks performed by employees at the general direction of the school district. This amount is recorded as Expenditure/Expense Object 6100. *(NOTE: Payroll amounts do not include salaries for contract workers, e.g., for food service and maintenance. Therefore, this figure will vary significantly between districts and campuses that use contract workers and those that do not.)*

PEIMS: A state-wide data management system for public education information in the State of Texas. One of the basic goals of PEIMS, as adopted by the State Board of Education in 1986, is to improve education practices of local school districts. PEIMS is a major improvement over previous information sources gathered from aggregated data available on paper reports. School districts submit their data via standardized computer files. These are defined in a yearly publication, the PEIMS Data Standards.

Plant Maintenance & Operations: The amount spent on the maintenance and operation of the physical plant and grounds and for warehousing and receiving services. Expenditures associated with this functional area are reported under Function 51.

Property /Refined ADA: The district's Comptroller Certified Property Value divided by its total Refined ADA.

Property/WADA: The district's Comptroller Certified Property Value divided by its total WADA.

Refined ADA: Refined Average Daily Attendance (also called RADA) is based on the number of days of instruction in the school year. The aggregate eligible days attendance is divided by the number of days of instruction to compute the refined average daily attendance.

Restricted Fund Balance: This is the portion of fund balance that has externally enforceable constraints made by outside parties.

Revenues: Any increase in a school district's financial resources from property taxes, foundation fund entitlements, user charges, grants, and other sources. Revenues fall into the three broad sources of revenues: Local & Intermediate, State and Federal.

Robin Hood Funds: See Wealth Equalization Transfer.

School Year: The twelve months beginning September 1 of one year and ending August 31 of the following year or beginning July 1 and ending June 30. Districts now have two options.

Special Revenue Fund: A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditures for specified purposes.

State Revenues: Revenues realized from the Texas Education Agency, other state agencies, shared services arrangements, or allocated on the basis of state laws relating to the Foundation School Program Act. This amount is recorded as Revenue Object 5800.

Unassigned Fund Balances: Available expendable financial resources in a governmental fund that are not the object of tentative management plans (i.e., committed or assigned). One primary criterion of rating agencies for school bonds is the relative amount of unassigned fund balance. Bond rating agencies view unassigned fund balances as a reflection of the financial strength of school districts and show concern when district fund balances decrease.



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Unmodified Opinion: Term used in connection with financial auditing. An unmodified independent auditor's opinion means there are no stated exceptions to the auditor's general assertion that the district's financial statements present fairly the financial information contained according to generally accepted accounting principles.

Unrestricted Net Asset Balance: The term net asset refers to the amount of total assets less total liabilities. Unrestricted net asset balance refers to the portion of total net assets that is neither invested in capital assets nor restricted.

Voter-Approved Tax Rate: Formally called the Rollback Tax Rate. Provides governments other than school districts with approximately the same amount of tax revenue it spent the previous year for day-to-day operations plus an extra 8 percent cushion and sufficient funds to pay its debts in the coming year. For school districts, the M&O portion of the voter-approved tax rate allows school districts to add four cents (\$0.04) to the lesser of the prior tax year compressed operating tax rate or the no-new-revenue M&O rate to generate operating funds. School districts will get to add to the compressed operating rate any additional cents approved by voters at a 2006 or subsequent rollback election, not 8 percent. The voter-approved tax rate is the highest rate that the taxing unit may adopt before voters can petition for an election to roll back the adopted rate to the voter-approved rate. For school districts, no petition is required; it's an automatic election if the adopted rate exceeds the voter-approved rate.

WADA: A Weighted Average Daily Attendance (WADA) is used to measure the extent students are participating in special programs. The concept of WADA in effect converts all of a school district's students with their different weights to a

calculated number of regular students required to raise the same amount of revenue. The greater the number of students eligible for special entitlements, the greater a school district's WADA will be.

Wealth Equalization Transfer: The amount budgeted by districts for the cost of reducing their property wealth to the required equalized wealth level (Function 91). Sometimes referred to as Robin Hood Funds

DISCLAIMER

All of the information provided in this Glossary is believed to be accurate and reliable; however, TASBO and TSPRA assume no responsibility for any errors, appearing in this information or otherwise. Further, TASBO and TSPRA assume no responsibility for the use of the information provided.

AUDIENCE PARTICIPATION SIGN-UP SHEET

Any person wishing to address the Board about a topic related to District business during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

1. Each participant will be limited to two (2) minutes to make comments to the Board.
2. Under the Texas Open Meetings Act, the Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.
3. The Board has adopted complaint policies that are designed to secure, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. For further information on those policies, please contact Kevin Freels, Assistant Superintendent of District Operations, for student issues, and Michelle Ailara, Assistant Superintendent of Human Resources, for employee issues at 972-617-2941. If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of that process.
4. Under the Texas Open Meetings Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual District staff members and individual students. If your comment concerns one of these subjects, please address your concern through the complaint policies described above.
5. Finally, please be aware that rules of decorum will be enforced during the public comment period. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements.

Please fill in the information requested below if you wish to address the Board during the public comment period:

Name (please print) _____

Address _____

ROISD Campus Your Child(ren) attends _____

School District of Residence _____ Telephone _____

Topic/ Agenda Item _____

Limit on Participation

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

Public Comment

Regular Meetings

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.

Special Meetings

At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Procedures

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board.

Public comment shall occur at the beginning of the meeting.

Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed two minutes per meeting.

Meeting Management

When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution:

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

Disruption

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

**MINUTES OF THE
RED OAK INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
Monday, November 13, 2023**

A Regular Meeting of the Board of Trustees of Red Oak ISD was held Monday, November 13, 2023, beginning at 7:00 PM at the Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

1. CALL TO ORDER / ESTABLISH QUORUM

The Regular Meeting of the School Board was called to order by John Anderson, President of the School Board, at 7:00 p.m.

The Red Oak ISD School Board met at the Red Oak ISD Education Service Center and the presiding officer, John Anderson, noted that a quorum of Board Members was present; that the meeting was duly called; and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.00.

The following Board members were present: John Anderson, President; Melanie Petersen, Vice President; Michelle Porter, Secretary; Sean Kelly; Donna Knight; Johnny Knight; and Brian Sebring.

The following Board members were absent: None.

2. INVOCATION

Mr. Knight led the invocation.

3. PLEDGES OF ALLEGIANCE

Jurnee Gant, 5th Grade Student from Schupmann Elementary School, led the Pledges of Allegiance to the American and Texas flags.

4. SUPERINTENDENT'S REPORT

- A. Red Oak ISD Preventative Behavior Framework
Angela Fitzgerald, Director of Counseling and Family Services and Melody Hawkins, Student Support Specialist

Ms. Fitzgerald and Ms. Hawkins gave a presentation on the ROISD Preventative Behavior Framework that included: What does Counseling and Family Services Do; Why a Preventative Behavior Framework; How the Framework Will Be Rolled Out; Time Frame for Year 1; Suite 360 Integration; and Administrator Support.

B. District Update
Brenda Sanford, Superintendent

The Fall Senior Citizen Luncheon was held today and there was a great turnout. There were approximately 100 Red Oak senior citizens that attended. They enjoyed a performance by our high school choir and a great meal. We look forward to our next luncheon in the Spring.

Congratulations to the Red Oak Hawk Football Team for being Bi-district champs! The Area Round game will be played on Saturday, November 18 at 2pm in Wichita Falls against Amarillo High.

Red Oak ISD recently hosted a delegate of educators from Morocco to learn about U.S. education systems, operational and educational processes, and instructional methodologies. The delegation also shared about their schools in Casablanca. They toured and viewed classrooms at Wooden Elementary and Red Oak High School, specifically CTE offerings. The partnership which was formed through the Texas International Education Consortium helps schools advance international competencies and form mutually beneficial collaborations for staff and students.

Congratulations to the Red Oak Middle School Choir students who earned All Region Choir. ROMS had 52 students audition and they were among the top schools with a large number who were named All Region!

Congratulations to the Red Oak Middle School All-Region Band Members. Forty-two students were selected from ROMS.

ROHS students Jose Jantes and Rylee Wickliffe both signed to Southern Arkansas University Tech to play baseball at the collegiate level next year. Congratulations to these two young men.

The Red Oak High School Cheerleaders had their first competition and took home 2nd in Novice Crowd Performance and 4th in Large Varsity Game Day.

Red Oak ISD campuses celebrated Veterans Day by inviting veterans to their school to honor and thank them for their service with several activities, including parades, breakfast and our Red Oak High School NJROTC held a flag raising ceremony.

The inaugural Ellis County Toys for Tots Drive Live on Fox 4 event will take place on Tuesday, November 28, at Red Oak High School from 5-10pm.

5. OPEN FORUM

No one spoke in Open Forum.

6. ACTION ITEMS

A. Consent Agenda

1. Minutes from School Board Regular Meeting on October 23, 2023
2. Payment of Current Bills Over \$50,000
3. Board Policy DEC (LOCAL) - Compensation and Benefits - Leaves and Absences
4. Board Policy GKG (LOCAL) - Community Relations - School Volunteer Program
5. Resolution of the Red Oak ISD Board to Employ or Accept as Volunteer Chaplains
6. Interlocal Agreement with Region 10 Multi-Region Purchasing Cooperative for the 2024-2025 School Year
7. Interlocal Cooperation Contract with Ellis County
8. RFP #2022-11-01-A - ROISD - Food, Catering, and Related Services

Ms. Petersen made a motion to approve the Consent Agenda as presented. Ms. Knight seconded the motion. The motion passed 7 – 0.

- B. Consideration and Approval of Addition of Qualified Broker to the 2023-2024 Investment Policy
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO

Ms. Knight made a motion to add PMA Asset Management, LLC as a qualified broker. Mr. Sebring seconded the motion. The motion passed 7 – 0.

- C. Consideration and Approval of Order Calling Bonds for Redemption and Other Matters Relating to Red Oak Independent School District Unlimited Tax Refunding Bonds, Series 2014
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO

Mr. Knight made a motion to approve the Order Calling Bonds for Redemption and Other Matters Relating to Red Oak Independent School District Unlimited Tax Refunding Bonds, Series 2014. Ms. Porter seconded the motion. The motion passed 7 – 0.

- D. Consideration and Approval of Resolution and Ballot of Election for the Ellis Appraisal District Board of Directors for 2024-2025
Brenda Sanford, Superintendent

Ms. Knight made a motion to approve the Resolution and Ballot for Election for the Ellis Appraisal District Board of Directors for 2024-2025, with 204 votes cast for Travis Bruton and 204 votes cast for Dani Muckleroy. Ms. Petersen seconded the motion. The motion passed 7 – 0.

- E. Consideration and Approval of Goodloe Stadium Track Resurfacing
Kevin Freels, Assistant Superintendent of District Operations

Ms. Petersen made a motion to approve awarding the resurfacing of the track at Billy Goodloe Stadium to PRO Track and Tennis, Inc. for \$228,000.00 and a budgetary contingency of \$22,800.00 for the project through Buy Board Purchasing Cooperative Contract 641-21. Mr. Knight seconded the motion. The motion passed 7 – 0.

- F. Consideration and Approval of School Health Advisory Council (SHAC) for the 2023-2024 School Year
Sue Brown, Director of Health Services

Ms. Petersen made a motion to approve the School Health Advisory Council (SHAC) members for the 2023-2024 school year. Mr. Sebring seconded the motion. The motion passed 7 – 0.

- G. Consideration and Approval of Secondary Level New Course Proposals for the 2024-2025 School Year
Lynn Dockery, Director of Curriculum and Instruction

Ms. Petersen made a motion to approve the new course proposal as presented, in order to be in compliance with local and state policies. Ms. Knight seconded the motion. The motion passed 7 – 0.

7. INFORMATION ITEMS

- A. Enrollment Report
- B. Finance Report

8. CLOSED SESSION

The Board convened into Closed Session at 7:55 p.m. Mr. Sebring left at this time and did not attend Closed Session.

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
- B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
- D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
 - 1. Personnel Matters
 - 2. Superintendent Goals and Formative Evaluation
- E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.

- F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
 - G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
 - H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
 - I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
 - J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.
9. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

The Board reconvened back into Open Session at 9:01 p.m.

10. ADJOURNMENT

As there was no further business or action to be taken, the meeting adjourned at 9:02 p.m.

John Anderson, Board President

Michelle Porter, Board Secretary

CHECK		ACCOUNT	
NUMBER	VENDOR	AMOUNT	NUMBER
224927	TXU ENERGY	34,880.13	199 E 51 6259 02 001 0 99 000
224927	TXU ENERGY	20,146.40	199 E 51 6259 02 041 0 99 000
224927	TXU ENERGY	8,474.93	199 E 51 6259 02 101 0 99 000
224927	TXU ENERGY	4,860.94	199 E 51 6259 02 102 0 99 000
224927	TXU ENERGY	5,903.76	199 E 51 6259 02 103 0 99 000
224927	TXU ENERGY	6,308.56	199 E 51 6259 02 105 0 99 000
224927	TXU ENERGY	5,995.48	199 E 51 6259 02 999 0 99 000
224927	TXU ENERGY	6,746.37	198 E 51 6259 02 999 0 99 000
224927	TXU ENERGY	2,439.29	199 E 51 6259 02 870 0 99 000
224927	TXU ENERGY	904.48	199 E 51 6259 02 996 0 99 000
224927	TXU ENERGY	1,466.89	199 E 51 6259 02 995 0 99 000
224927	TXU ENERGY	5,141.43	199 E 51 6259 02 001 0 22 000
		103,268.66	Totals for 224927
225023	ELLIS APPRAISAL DIST	93,482.05	199 E 99 6213 00 703 0 99 000
		93,482.05	Totals for 225023
		196,750.71	Totals for checks

CHECK		ACCOUNT										
NUMBER	VENDOR	AMOUNT	NUMBER									
18003	LABATT FOOD SERVICE	1,034.76	240	E	35	6341	00	001	0	99	000	
18003	LABATT FOOD SERVICE	116.90	240	E	35	6341	00	001	0	99	000	
18003	LABATT FOOD SERVICE	5,897.18	240	E	35	6341	00	001	0	99	000	
18003	LABATT FOOD SERVICE	966.14	240	E	35	6342	00	001	0	99	000	
18003	LABATT FOOD SERVICE	1,941.27	240	E	35	6341	00	001	0	99	000	
18003	LABATT FOOD SERVICE	5,540.29	240	E	35	6341	00	041	0	99	000	
18003	LABATT FOOD SERVICE	574.16	240	E	35	6342	00	041	0	99	000	
18003	LABATT FOOD SERVICE	175.12	240	E	35	6341	00	041	0	99	000	
18003	LABATT FOOD SERVICE	276.40	240	E	35	6342	00	041	0	99	000	
18003	LABATT FOOD SERVICE	2,602.28	240	E	35	6341	00	041	0	99	000	
18003	LABATT FOOD SERVICE	331.10	240	E	35	6342	00	041	0	99	000	
18003	LABATT FOOD SERVICE	2,911.59	240	E	35	6341	00	101	0	99	000	
18003	LABATT FOOD SERVICE	385.35	240	E	35	6342	00	101	0	99	000	
18003	LABATT FOOD SERVICE	2,441.18	240	E	35	6341	00	105	0	99	000	
18003	LABATT FOOD SERVICE	348.70	240	E	35	6342	00	105	0	99	000	
18003	LABATT FOOD SERVICE	2,982.39	240	E	35	6341	00	102	0	99	000	
18003	LABATT FOOD SERVICE	443.04	240	E	35	6342	00	102	0	99	000	
18003	LABATT FOOD SERVICE	3,518.97	240	E	35	6341	00	103	0	99	000	
18003	LABATT FOOD SERVICE	361.37	240	E	35	6342	00	103	0	99	000	
18003	LABATT FOOD SERVICE	3,343.29	240	E	35	6341	00	107	0	99	000	
18003	LABATT FOOD SERVICE	274.49	240	E	35	6342	00	107	0	99	000	
18003	LABATT FOOD SERVICE	107.04	240	E	35	6341	00	001	0	99	000	
18003	LABATT FOOD SERVICE	48.68	240	E	35	6342	00	001	0	99	000	
18003	LABATT FOOD SERVICE	116.86	240	E	35	6341	00	001	0	99	000	
18003	LABATT FOOD SERVICE	7,896.92	240	E	35	6341	00	001	0	99	000	
18003	LABATT FOOD SERVICE	624.15	240	E	35	6342	00	001	0	99	000	
18003	LABATT FOOD SERVICE	4,507.30	240	E	35	6341	00	041	0	99	000	
18003	LABATT FOOD SERVICE	535.79	240	E	35	6342	00	041	0	99	000	
18003	LABATT FOOD SERVICE	106.45	240	E	35	6341	00	041	0	99	000	
18003	LABATT FOOD SERVICE	2,719.57	240	E	35	6341	00	041	0	99	000	
18003	LABATT FOOD SERVICE	400.71	240	E	35	6342	00	041	0	99	000	
18003	LABATT FOOD SERVICE	2,384.31	240	E	35	6341	00	101	0	99	000	
18003	LABATT FOOD SERVICE	467.58	240	E	35	6342	00	101	0	99	000	
18003	LABATT FOOD SERVICE	2,435.58	240	E	35	6341	00	102	0	99	000	
18003	LABATT FOOD SERVICE	453.94	240	E	35	6342	00	102	0	99	000	
18003	LABATT FOOD SERVICE	2,573.59	240	E	35	6341	00	103	0	99	000	
18003	LABATT FOOD SERVICE	484.48	240	E	35	6342	00	103	0	99	000	
18003	LABATT FOOD SERVICE	126.15	240	E	35	6341	00	103	0	99	000	
18003	LABATT FOOD SERVICE	49.76	240	E	35	6342	00	103	0	99	000	
18003	LABATT FOOD SERVICE	3,284.42	240	E	35	6341	00	105	0	99	000	
18003	LABATT FOOD SERVICE	369.28	240	E	35	6342	00	105	0	99	000	
18003	LABATT FOOD SERVICE	3,741.84	240	E	35	6341	00	107	0	99	000	
18003	LABATT FOOD SERVICE	710.12	240	E	35	6342	00	107	0	99	000	
18003	LABATT FOOD SERVICE	335.33	240	E	35	6341	00	107	0	99	000	
18003	LABATT FOOD SERVICE	44.50	240	E	35	6342	00	107	0	99	000	
		70,990.32	Totals for 18003									
		70,990.32	Totals for checks									

CHECK		ACCOUNT	
NUMBER	VENDOR	AMOUNT	NUMBER
12054	CORGAN ASSOCIATES IN	292,792.48	650 E 81 6629 00 999 0 99 000
		292,792.48	Totals for 12054

292,792.48 Totals for checks

Presented for:

Board Action X Report/Review Only

Supporting documents:

None Attached X Provided Later

Contact Person:

Teresa Simpson, CPA, Director of Accounting

Background Information:

The legal basis for budget development in Texas school districts is established in Sections 44.002 through 44.006 of the Texas Education Code. The Texas Education Code requires Board approval of the budget for the General Operating, Debt Service, and Food Service Funds. Board Policy CE (Local) provides that the Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources. The attached amendments insure compliance with state and local requirements.

<u>Description</u>	<u>Function</u>	<u>Amount</u>
	11 – Instruction	(54,237)
	13 – Curriculum and Instructional Staff Develop.	(15,538)
	21 – Instructional Leadership	1,484
	23 – School Leadership	(450)
	31 – Guidance, Counseling & Evaluation Services	(1,641)
	36 – Cocurricular/Extracurricular	11,844
	41 – General Administration	(1,462)
	51 – Plant Maintenance and Operations	(40,000)
	52 – Security and Monitoring Services	<u>100,000</u>
	Net Changes to Expenditures	\$ 0

Fiscal Implications:

There are no net fiscal implications.

Considerations:

The General Fund amendments represent transfers to properly reflect the purpose of fine arts purchases, as well as, additional professional development for instructional and school leadership staff. Additionally, moving a portion of the budget from instruction and plant maintenance to meet safety and security needs in the District.

Recommendation:

The Administration recommends that the Board approve the amendments to the 2023-2024 Budgets as presented.

**Red Oak Independent School District
General Operating Budget
Amended Budget as of 12/18/23**

	Operating Original Budget July 1, 2023	Amendments Increase/ (Decrease)	Proposed Amended Budget December 31, 2023
Revenues:			
Local, Intermediate, Other	\$ 2,126,559		\$ 2,126,559
Local, Property Taxes	34,217,729	-	34,217,729
State Program Revenues	35,308,424	-	35,308,424
Federal Program Revenues	1,250,000		1,250,000
Total Revenues	\$ 72,902,712	\$ -	\$ 72,902,712
Expenditures			
Instruction	\$ 37,117,651	\$ (54,237)	\$ 37,063,414
Instructional Resources and Media Services	920,129		920,129
Curriculum and Instructional Staff Development	2,182,763	(15,538)	2,167,225
Instructional Leadership	1,088,919	1,484	1,090,403
School Leadership	4,340,225	(450)	4,339,775
Guidance, Counseling and Evaluation Services	3,216,135	(1,641)	3,214,494
Social Work Services	226,142		226,142
Health Services	980,432		980,432
Student Transportation	3,497,449		3,497,449
Cocurricular/Extracurricular Activities	2,495,249	11,844	2,507,093
General Administration	2,982,675	(1,462)	2,981,213
Plant Maintenance and Operations	7,723,735	(40,000)	7,683,735
Security and Monitoring Services	1,592,541	100,000	1,692,541
Data Processing Services	1,748,753		1,748,753
Community Services	1,826,414		1,826,414
Debt Service	475,500		475,500
Facilities Acquisition and Construction	53,000		53,000
Payments to Fiscal Agent	45,000		45,000
Other Intergovernmental Charges	390,000		390,000
Total Expenditures	\$ 72,902,712	\$ -	\$ 72,902,712
Other Sources (Uses)			
Other Sources		-	-
Excess (Deficiency) of Revenues Over Expenditures	\$ -	\$ -	\$ -

Board Recommendation: Special Education Contracted Services and Materials 2023-2024

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Julie Phillips, Director of Purchasing
Shana Owen, Director of Specialized Learning

Background Information:

Increased need for student testing and staff position vacancies have increased the need for contracted service providers in the area of Special Education/Specialized Learning. The increased need will likely exceed the spending threshold in various Special Ed categories including, but not limited to Diagnostician services, Speech Therapy, and contracted Teacher positions.

Texas Education Code 44.031(a) states that contracts valued at \$50,000 or more in the aggregate for each 12-month period are to be made by the method that provides the best value to the district.

A Request for Proposal (RFP 23-07-01) for ROISD-Special Education Services & Materials was properly posted and released with an extended due date.

Fiscal Implications:

The following responses were received for the month of December, 2023:

- AKJ WHOLESALE
- FROG PUBLICATIONS
- MT LIBRARY SERVICES, INC
- FUN AND FUNCTION
- LAKESHORE LEARNING
- TEXTBOOK WAREHOUSE
- HEALTHPRO PEDIATRICS
- GENERAL HEALTHCARE RESOURCES (GHC EDUCATION)
- E-THERAPY, LLC
- ESSENTIAL PHYSICAL THERAPY & PERFORMANCE
- DENISE DELGADO
- BEYOND THERAPY EDUCATION SOLUTIONS
- MARKER LEARNING (JAYNE B CO)
- BETTER SPEECH. LLC

AMN ALLIED SERVICES, LLC
NEW STORY MANAGEMENT, LLC
NOVA THERAPY SERVICES, PLLC
ORANGE TREE STAFFINGPACIFIC LEARNING
PACIFIC LEARNING
SEAGULL SPEECH & LANGUAGE SERVICES, LLC
PEDIATRIC THERAPY ASSOCIATES
SUPPLEMENTAL HEALTH CARE (SHC)
THE STEPPING STONES GROUP, LLC
THERAPY SOURCE

All responses have been evaluated by a committee of 3 Specialized Learning department professionals. The Committee recommends that all responding vendors be awarded.

Administrative Recommendation:

Administration recommends the Board approve and award on Red Oak ISD RFP 23-07-01, all responding vendors as presented to provide services and materials related to Special Education/Specialized Learning.

SUMMARY EVALUATION FORM

PROJECT:
23-07-01 SPECIAL
EDUCATION SERVICES &
MATERIALS

		SPECIALIZED LEARNING SUPPLIES AND MATERIALS SUPPLIERS						SPECIALIZED LEARNING SERVICE PROVIDERS																	
		VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR	VENDOR+V3:V	VENDOR+V3:V	VENDOR+V3:V
		AKJ WHOLESALE	FROG PUBLICATIONS	MT LIBRARY SERVICES, INC	FUN AND FUNCTION	LAKESHORE LEARNING	TEXTBOOK WAREHOUSE	HEALTHPRO PEDIATRICS	GENERAL HEALTHCARE RESOURCES (GHC EDUCATION)	E-THERAPY, LLC	ESSENTIAL PHYSICAL THERAPY & PERFORMANCE	DENISE DELGADO	BEYOND THERAPY EDUCATION SOLUTIONS	MARKER LEARNING (JAYNE B CO)	BETTER SPEECH. LLC	AMN ALLIED SERVICES, LLC	NEW STORY MANA GEMENT, LLC	NOVA THERAPY SERVICE S, PLLC	ORANG E TREE STAFFI NG	PACIFIC LEARNI NG	SEAGUL SPEECH & LANGU AGE SERVIC ES, LLC	PEDIAT RIC THERA PY ASSO CI ATES	SUPPLEMEN TAL HEALTH CARE (SHC)	THE STEPP I NG STONES GROUP , LLC	THERA PY SOURC E
PARAMETERS:	MAX POINTS																								
(1) The purchase price	20	15	20	16.67	20	20	18.33	20	20	20	18.67	17.67	20	18.67	20	15	19.33	20	20	16.67	15	10	20	20	13.33
(2) The reputation of the vendor and vendor's goods or services	20	15	16.67	16	20	20	15	20	20	20	20	16	20	18.67	20	16.67	20	16.67	16.67	20	19.33	20	20	18.33	20
(3) The quality of the vendor's goods or services	20	16	15	16.67	20	20	16.67	20	18.67	18.67	20	18.67	20	19.33	20	16.67	16.67	20	16.67	20	18.33	19.33	20	20	20
(4) The extent to which the goods or services meet the district's needs	20	17	18	16	20	20	20	18.33	20	20	20	17.67	20	19.33	20	19.33	20	11.67	16.67	18.33	18.33	19.33	20	20	20
(5) The vendor's past relationship with the district	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
(6) The impact on the district to comply with laws and rules relating to historically underutilized businesses	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	1	1	1	1	1	1	1
(7) The total long-term cost to the district to acquire the vendor's goods or services	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
(8) For a contract for goods or services, other than goods or services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the vendor or the vendor's ultimate parent company or majority owner: (A) Has its principal place of business in this state; and (B) Employs at least 500 persons in this state	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(9) Any other relevant factor specifically listed in this request for bids or proposals	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10
	100	83	89.67	85.34	100	100	90	98.33	98.67	98.67	98.67	90.01	100	96	100	87.67	96	87.34	90.01	95	90.99	88.66	100	98.33	93.33

RED OAK ISD SHALL CONSIDER ALL EXISTING LAWS, INCLUDING ANY CRITERIA RELATED TO HISTORICALLY UNDERUTILIZED BUSINESSES AND APPLY ANY EXISTING LAWS, RULES, OR APPLICABLE

Secondary Level New Course Proposals for 2024-2025

Presented for:

Board Action _____

Report/Review Only ___X_____

Supporting documents:

None _____

Attached ___X_____

Provided Later _____

Contact Person:

Jennifer Jeter, Director of CTE

Lynn Dockery, Director of Curriculum & Instruction

Background Information:

In accordance with ROISD Policy EH (LOCAL), it is required that the ROISD School Board be presented with secondary courses scheduled to be added to the ROISD secondary curriculum.

This past year, Texas reviewed industry-based job need which led to a state CTE “Refresh” where they aligned Texas industry needs to the courses that could be offered in the Texas public school districts. This allows our students to potentially graduate with skills needed to fill open positions within the state of Texas. The refresh was not approved until November, right before Thanksgiving. In reviewing ROISD course catalog and the new pathways/courses that we would like to offer, it was evident that we needed additional courses to be approved by the Board to be offered in the 24-25 school year. We have reviewed staff and, even with the addition of the courses being proposed, no additional staff will be needed if the courses are approved.

Fiscal Implications:

If there is a need for resources for certain courses, the resources can be funded by current grants, curriculum and instruction, and campus budgets. The positions that are being presented for approval will not require extra FTEs.

Administrative Recommendation:

The administration recommends that the Board approve the new course proposals, as presented, in order to be in compliance with local and state policies.

Proposal for New Courses 2024-2025 School Year

DEADLINE FOR SUBMITTING: September 29, 2023 by 3:00 PM

Campus:

ROHS

Teacher/Admin Name: Jeter

Proposed course name:	Duel Credit Architectural Design II (TSTC)
Course standards:	The Architecture and Construction Career Cluster focuses on designing, planning, managing, building, and maintaining the built environment
Course description:	In Architectural Design II, students will gain advanced knowledge and skills needed to enter a career in architecture or construction or prepare a foundation toward a postsecondary degree in architecture, construction science, drafting, interior design, or landscape architecture. Architectural Design II includes the advanced knowledge of the design, design history, techniques, and tools related to the production of drawings, renderings, and scaled models for nonresidential or residential architectural purposes.
Credit:	2
Eligible students:	This course is recommended for students in Grades 11 and 12. Prerequisites: Architectural Design I or Advanced Interior Design and Geometry. Recommended prerequisites: Principles of Architecture and Principles of Construction. Students shall be awarded two credits for successful completion of this course.
Justification/Benefits of adding course:	Adds to the Duel credit program of architectural design with TSTC
How does the course fit in existing course pathways?	Makes the current Architectural Design 1 class duel credit.
Could the proposed course replace or compete for enrollment with an existing course?	no
Teacher certification:	TSTC instructor
Anticipated personnel needs:	none
Sequence change:	none
Special supplies or equipment needed and approximate cost:	tuition per student is \$50
Funding source for special needs or equipment:	CTE

Principal's Signature

Date

Proposal for New Courses 2024-2025 School Year

DEADLINE FOR SUBMITTING: September 29, 2023 by 3:00 PM

Campus:

ROHS

Teacher/Admin Name: Jeter

Proposed course name:	Dual Credit Internetworking Technologies 1 (TSTC)
Course standards:	In Internetworking Technologies I, students obtain necessary skills to compete in the global economy. Students learn hands-on technical skills to help them prepare for IT careers as well as postsecondary IT-related degrees. This course provides students with practical skills in networking
Course description:	The purpose of this course is to begin to prepare students for a networking career by introducing how networks operate. This first course introduces architectures, models, protocols, and networking elements – understanding needed to support the operations and priorities of Fortune 500 companies to small innovative retail businesses. In this course, students will build simple local area networks (LANs), perform basic configurations for routers and switches, and develop a working knowledge of IP addressing schemes and foundational network security
Credit:	1
Eligible students:	This course is suitable for the Information Technology (IT) career cluster, which focuses on building linkages in IT occupations for entry level, technical, and professional careers related to the design, development, support, and management of hardware, software, multimedia, and systems integration services.
Justification/Benefits of adding course:	TSTC students can start in the networking pathway
How does the course fit in existing course pathways?	level 1
Could the proposed course replace or compete for enrollment with an existing course?	no
Teacher certification:	TSTC
Anticipated personnel needs:	none
Sequence change:	goes dual credit through TSTC
Special supplies or equipment needed and approximate cost:	tuition \$50 a student
Funding source for special needs or equipment:	CTE

Principal's Signature

Date

Proposal for New Courses 2024-2025 School Year

DEADLINE FOR SUBMITTING: September 29, 2023 by 3:00 PM

Campus:

ROHS

Teacher/Admin Name: Jeter

Proposed course name:	Dual Credit Manufacturing Engineering Technology 1
Course standards:	The Manufacturing Career Cluster focuses on planning, managing, and performing the processing of materials into intermediate or final products and related professional and technical support activities such as production planning and control, maintenance, and manufacturing/process engineering.
Course description:	In Manufacturing Engineering Technology I, students will gain knowledge and skills in the application, design, production, and assessment of products, services, and systems and how those knowledge and skills are applied to manufacturing. Students will prepare for success in the global economy. The study of manufacturing engineering will allow students to reinforce, apply, and transfer academic knowledge and skills to a variety of interesting and relevant activities, problems, and settings in a manufacturing setting.
Credit:	2 (dual credit)
Eligible students:	This course is recommended for students in Grades 10-12. Recommended prerequisite: Algebra I. Students shall be awarded one credit for successful completion of this course.
Justification/Benefits of adding course:	Dual credit opportunity for student who want to pursue manufacturing
How does the course fit in existing course pathways?	level 1
Could the proposed course replace or compete for enrollment with an existing course?	no
Teacher certification:	TSTC
Anticipated personnel needs:	TSTC
Sequence change:	level 1
Special supplies or equipment needed and approximate cost:	tuition \$50 a student
Funding source for special needs or equipment:	CTE

Principal's Signature

Date

Proposal for New Courses 2024-2025 School Year

DEADLINE FOR SUBMITTING: September 29, 2023 by 3:00 PM

Campus:

ROHS

Teacher/Admin Name: Jeter

Proposed course name:	Marketing offered (2025-2026)
Course standards:	The Marketing Career Cluster focuses on planning, managing, and performing marketing activities to reach organizational objectives.
Course description:	Marketing explores the seven core functions of marketing which include: marketing planning – why target market and industry affect businesses; marketing-information management – why market research is important; pricing – how prices maximize profit and affect the perceived value; product/service management – why products live and die; promotion – how to inform customers about products; channel management – how products reach the final user; and selling – how to convince a customer that a product is the best choice. Students will demonstrate knowledge in hands-on projects which may include conducting research, creating a promotional plan, pitching a sales presentation, and introducing an idea for a new product/service.
Credit:	1
Eligible students:	This course is recommended for students in grades 10-12. Recommended prerequisite: Principles of Business, Marketing and Finance. Students shall be awarded one credit for successful completion of this course.
Justification/Benefits of adding course:	Level 2 of the Marketing and sales program of study and real estate.
How does the course fit in existing course pathways?	Occurs after Principles level 2
Could the proposed course replace or compete for enrollment with an existing course?	another option for Business, marketing and finance students
Teacher certification:	Any marketing or distributive education certificate Marketing: Grades 6-12 Marketing Education: Grades 8-12 Any business or office education certificate Any marketing or distributive education certificate Business and Finance: Grades 6-12 Business Education: Grades 6-12
Anticipated personnel needs:	Shay Little who is a long term sub currently in Proff comm is earning her Marketing certification
Sequence change:	will be the capstone
Special supplies or equipment needed and approximate cost:	stukent certification we already have the program so it will be extended to this class
Funding source for special needs or equipment:	CTE

Proposal for New Courses 2024-2025 School Year

DEADLINE FOR SUBMITTING: September 29, 2023 by 3:00 PM

Campus:

ROHS

Teacher/Admin Name: Jeter

Proposed course name:	Practicum of Marketing offered (2025-2026)
Course standards:	The Marketing Career Cluster focuses on planning, managing, and performing marketing activities to reach organizational objectives.
Course description:	Practicum in Marketing is a series of dynamic activities that focus on the customer to generate a profitable exchange. Students will gain knowledge and skills that help them to be proficient in one or more of the marketing functional areas associated with distribution, financing, marketing information management, pricing, product planning, promotion, purchasing, risk management, and selling skills. Students will integrate skills from academic subjects, information technology, interpersonal communication, and management training to make responsible decisions. The practicum course is a paid or unpaid experience for students participating in a coherent sequence of career and technical courses in marketing.
Credit:	2
Eligible students:	This course is recommended for students in Grades 11 and 12. Recommended Prerequisite: Principles of Business, Marketing, and Finance. Students shall be awarded two credits for successful completion of this course. A student may repeat this course once for credit provided that the student is experiencing different aspects of the industry and demonstrating proficiency in additional and more advanced knowledge and skills.
Justification/Benefits of adding course:	Level 4 of the Marketing and sales program of study and real estate.
How does the course fit in existing course pathways?	Capstone
Could the proposed course replace or compete for enrollment with an existing course?	entrepreneurship and business. Gives students more options and helps with class sizes in Entrepreneurship
Teacher certification:	Any marketing or distributive education certificate Marketing: Grades 6-12 Marketing Education: Grades 8-12 Any business or office education certificate Any marketing or distributive education certificate Business and Finance: Grades 6-12 Business Education: Grades 6-12
Anticipated personnel needs:	Shay Little who is a long term sub currently in Proff comm is earning her Marketing certification
Sequence change:	will be the capstone
Special supplies or equipment needed and approximate cost:	stukent certification we already have the program so it will be extended to this class
Funding source for special needs or equipment:	CTE

Principal's Signature

Date

Environmental Control Upgrades

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Kevin Freels, Assistant Superintendent for District Operations
Dr. Bill Johnston, CPA, Assistant Superintendent for Business Services/CFO

Background Information:

In August of 2008, Red Oak ISD entered into an Energy Services Contract with TAC Americas, INC. administered by Schneider Electric. This contract included energy performances guarantees, lighting retrofits and an Environmental Control System for all the campuses at that time. The contract expires at the end of the calendar year in 2024.

Since this contract's inception, we have had two new campuses constructed which use a different system. ROISD has renegotiated energy rates to lower values than when the contract began.

A new upgraded web-based system is needed to replace an environmental system and components that have been deemed end of life on all campuses except Shields Elementary and Red Oak High School.

Responses were received from the following vendors:

Schneider Electric
Eviromatic Systems

Fiscal Implications:

Red Oak ISD received a proposal from Eviromatic Systems for a web-based system that controls all our HVAC systems and exterior lighting for a total of \$1,347,673 for all campus buildings except Shields Elementary and Red Oak High School. This amount will be funded through the Capital Projects budget.

Administrative Recommendation:

The administration recommends awarding the environmental control systems upgrades to Eviromatic Systems for a total of \$1,347,673 for all campus buildings except Shields Elementary and Red Oak High School through Buy Board Purchasing Cooperative Contract #720-23.



Scope Letter/Proposal

11/28/2023

Mr. Kevin Freels
 Assistant Superintendent of District Operations
 150 Louise Ritter Blvd.,
 Red Oak, TX 75154

Enviromatic Systems Buy Board Pricing Contract No. #720-23

Project: Red Oak ISD –Complete EMCS Replacement

Dear Mr. Freels,
 Enviromatic Systems, Inc. is pleased to provide this pricing to install new HVAC controls for the following 6 campuses at Red Oak ISD, including new communication cable, control wire, sensors, controllers, and other end devices necessary for a complete retrofit of the systems in each building.

Items included:

Expansion of existing district wide Reliable Controls Building Automation System

- Reliable Control front-end user interface graphics with floorplans, equipment graphics, scheduling tool, and trend logs
- Setup of trend logs for all inputs and setup of runtime logs
- Training per specifications
- Web Based Custom User Interface Graphics to match district standard
- Controls scope listed within Proposal
- 5- Year Manufacture Warranty

District wide EMCS shutdown button on main graphical user interface

HVAC shutdown pushbutton at each campus

Update of existing graphics for Shield Elementary School to new district standard

Red Oak ISD –Complete EMCS Replacement:	Controls Retrofit Price:
Eastridge Elementary School	\$162,230.00
H.A. Wooden Elementary School	\$177,364.00
Red Oak Elementary School	\$219,156.00
Schupmann Elementary School	\$224,977.00
Red Oak Middle School	\$533,031.00
Total Price for Entire EMCS retrofit	\$1,316,758.00

Clarifications and exclusions:

- All space temperature sensors shall have no display, override or temperature control.
- This proposal excludes controls for domestic water heaters and circulation pumps.
- This proposal excludes providing or installing controls for the Pressbox at the stadium.
- This proposal excludes monitoring high temperature alarms for coolers and freezers.
- This proposal excludes any work related to Red Oak High School.
- This proposal includes salvaging the existing BMS controllers and returning them to the district.
- This proposal does not include repair of existing mechanical equipment.
- This proposal excludes providing unit heaters or VFDs.
- This proposal excludes work on fire systems, smoke detectors, fire dampers, smoke dampers or combination smoke and fire dampers.
- This proposal includes a 1-year warranty parts and labor.
- Sales tax, bonds and permits not included.

Thank you for this opportunity to be of service. If you have any questions or would like to discuss this proposal, please contact me at 214-517-8232 (cell).

Sincerely,

Trevyn Sergeant

Building automation specialists


enviromatic
SYSTEMS
Alternates-**Add Alternate 1- Exterior lighting Controls at each campus:**

School (# of contactors):	Price to Control Exterior Lighting at each School:
Eastridge Elementary School (2 Total lighting contactors)	\$3,254.00
H.A. Wooden Elementary School (2 Total lighting contactors)	\$3,254.00
Red Oak Elementary School (2 Total lighting contactors)	\$3,254.00
Schupmann Elementary School (2 Total lighting contactors)	\$3,254.00
Red Oak Middle School (11 total lighting contactors)	\$17,899.00
Total	\$30,915.00



DDC Controls Scope Complete EMCS Replacement for Each Campus-

Project Scope: Red Oak ISD – Eastridge Elementary School

Project Address: 725 East Ovilla Road, Red Oak, TX 75154

Items included:

DDC Control system:

- Forty-Five (45) Existing Split Unit Heat Pumps:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - Compressor Start and stop
 - Control of reversing valve
 - Stages of electric heat
 - Space temperature sensor
 - Space humidity sensor (5 total) (HP-15, 05, 40, 26, 19)
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)

- Four (4) Existing Split Unit Air Handling Units (AHU):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - DX Cooling stages
 - Stages of electric heat
 - Space temperature sensor
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)

- Misc. Items:
 - Monitoring OA temperature and humidity
 - HVAC shutdown pushbutton



Project Scope: Red Oak ISD-H.A. Wooden Elementary School

Project Address: 200 Louise Ritter Blvd, Red Oak, TX 75154

Items included:

DDC Control system:

- Forty-Seven (47) Existing Split Unit Heat Pumps:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - Compressor Start and stop
 - Control of reversing valve
 - Control of outside air damper actuator
 - Space temperature sensor
 - Space humidity sensor (6 total) (HP-26, 33, 21, 07, 03, 08)
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)

- Three (3) Existing Split Unit Air Handling Units (AHU):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - DX Cooling stages
 - Stages of electric heat
 - Space temperature sensor
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)

- Six (6) Heat Wheels (HX):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Unit start/stop
 - Monitoring of Supply fan status via current switch
 - Monitoring of Exhaust fan status via current switch
 - Supply air temperature
 - Exhaust air temperature
 - Return air temperature

- Misc. Items:
 - Monitoring OA temperature and humidity
 - HVAC shutdown pushbutton



Project Scope: Red Oak ISD- Red Oak Elementary School

Project Address: 200 Valley Ridge Dr, Red Oak, TX 75154

Items included:

DDC Control system:

- Sixty-Four (64) Existing Split Units (AHUs):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - DX Cooling stages
 - Stages of electric heat
 - Space temperature sensor
 - Space humidity sensor (9 total) (AHU-49, 60, 44, 38, 20, 26, 08, 12, 09)
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)

- Six (6) Heat Wheels (HX):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Unit start/stop
 - Monitoring of Supply fan status via current switch
 - Monitoring of Exhaust fan status via current switch
 - Supply air temperature
 - Exhaust air temperature
 - Return air temperature

- Misc. Items:
 - Monitoring OA temperature and humidity
 - HVAC shutdown pushbutton



Project Scope: Red Oak ISD- Schupmann Elementary School
Project Address: 401 E Ovilla Rd, Glenn Heights, TX 75154

Items included:

DDC Control system:

- Sixty-Four (64) Existing Split Units (AHUs):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - DX Cooling stages
 - Stages of electric heat
 - Space temperature sensor
 - Space humidity sensor (5 total) (AHU-23, 07, 57, 40, 42)
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)

- Seven (7) Heat Wheels (HX):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Unit start/stop
 - Monitoring of Supply fan status via current switch
 - Monitoring of Exhaust fan status via current switch
 - Supply air temperature
 - Exhaust air temperature
 - Return air temperature

- Five (5) Exhaust Fans:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Exhaust fan start/stop
 - Monitoring of fan status via current switch

- Misc. Items:
 - Monitoring OA temperature and humidity
 - HVAC shutdown pushbutton

Project Scope: Red Oak ISD – Red Oak Middle School

Project Address: 154 Louise Ritter Blvd, Red Oak, TX 75154

Items included:

DDC Control system- Main Building:

- Twenty-Six (26) Existing Split Unit Heat Pumps (HP):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - Compressor Start and stop
 - Control of reversing valve
 - Stages of electric heat
 - Space temperature sensor
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)
- Thirty-Three (33) Existing DX Roof Top Units:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - Control stages of heating and cooling
 - Space temperature sensor
 - Space humidity sensor (6 total) (RT-05, 03, 20, 25, 04, 02)
 - Zone damper actuator control for a total of 6 zones for RTU-03, 04, 05, 06 (4 total RTUs with 6 zone of control)
 - Space temperature sensors for averaging in each zone served by RTU-03, 04, 05, 06 (24 total zones)
 - Interlock fire system/smoke detect shutdown module (detector by others)
- Three (3) Existing Split Units (AHUs):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - DX cooling stages
 - Stages of electric heat
 - Space temperature sensor
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)
- Seven (7) Exhaust Fans:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Exhaust fan start/stop
 - Monitoring of fan status via current switch
- Misc. Items:
 - Monitoring OA temperature and humidity
 - Monitoring space temperature served by EDH-1
 - HVAC shutdown pushbutton

**DDC Control system- Main Gym:**

- Twelve (12) Existing Split Units (AHUs):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - Stages of cooling and heating
 - Space temperature sensor
 - Space humidity sensor (2 total) (RT-09, 11)
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)
- Two (2) Heat Wheels (HX):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Unit start/stop
 - Monitoring of Supply fan status via current switch
 - Monitoring of Exhaust fan status via current switch
 - Supply air temperature
 - Exhaust air temperature
 - Return air temperature
- Three (3) Exhaust Fans:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Exhaust fan start/stop
 - Monitoring of fan status via current switch

DDC Control system- Career and Technology Center:

- Twenty-Nine (29) Existing Split Units (AHUs):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - DX Cooling stages
 - Stages of electric heat
 - Space temperature sensor
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)
- Six (6) Heat Wheels (HX):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Unit start/stop
 - Monitoring of Supply fan status via current switch
 - Monitoring of Exhaust fan status via current switch
 - Supply air temperature
 - Exhaust air temperature
 - Return air temperature
- Five (5) Exhaust Fans:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Exhaust fan start/stop
 - Monitoring of fan status via current switch



- Two (2) Existing Space Heaters (Wood Shop and Auto Shop) (ZN01 and ZN02):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - start/stop
 - Unit status
 - Supply air temperature
 - Space temperature sensor

DDC Control system- Cheer Gym:

- Two (2) Existing Split Units (AHUs):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - DX Cooling stages
 - Stages of electric heat
 - Control of outside air damper actuators
 - Space temperature sensor
 - Space humidity sensor (1 total) (AH-02)
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)
- One (1) Existing DX Packaged Unit:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - Control stages of heating and cooling
 - Control of outside air damper actuator
 - Space temperature sensor
 - Space humidity sensor
 - Interlock fire system/smoke detect shutdown module (detector by others)

DDC Control system- Boys Field House:

- Ten (10) Existing Split Units (AHUs):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - DX Cooling stages
 - Stages of electric heat
 - Space temperature sensor
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)
- Two (2) Exhaust Fans:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Exhaust fan start/stop
 - Monitoring of fan status via current switch

**DDC Control system- Band Hall:**

- Five (5) Existing Split Units (AHUs):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - Stages of cooling and heating
 - Control of outside air damper actuator
 - Space temperature sensor
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)

DDC Control system- 6th Grade Center:

- Twenty-Four (24) Existing DX Roof Top Units:
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - Control stages of heating and cooling
 - Control of outside air damper actuator
 - Space temperature sensor
 - Space humidity sensor (2 total) (RT-03, 13)
 - Interlock fire system/smoke detect shutdown module (detector by others)
- Three (3) Existing Split Units (AHUs):
 - Dedicated field installed DDC controller
 - All required control cable and installation
 - Supply fan start/stop
 - Supply air temperature
 - Monitoring of fan status via current switch
 - Stages of cooling and heating
 - Control of outside air damper actuator
 - Space temperature sensor
 - Drain pan fault switch status
 - Interlock fire system/smoke detect shutdown module (Use of existing smoke detector) (where applicable)

New Middle School Bid Package 02: Structural Package and Switchgear PO

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Bill Johnston, Assistant Superintendent of Business Services/CFO
Kevin Freels, Assistant Superintendent of District Operations
Julie Phillips, Director of Purchasing

Background Information:

On May 30, 2023, at the Special Board Meeting, the ROISD School Board, with a vote of 6-1, granted authority for the Superintendent to negotiate the contract with duly selected Construction Manager at Risk (CMaR), Joeris General Contractors for the additional new middle school project on the Red Oak ISD site in Ovilla, Texas.

The overall construction project will consist of several different stages and each stage will be bid to ensure that the best price is obtained. The first stage was for earthwork and the extension of utilities to the new construction area. The second stage is for steel, concrete and electrical switchgear equipment. These are being bid and purchased now due to the potential delay in receiving the items.

Fiscal Implications:

Bid Package 02: Structural Package and Switchgear PO--\$14,348,434
This amount is part of the total proposed budget for the #2 Middle School previously approved.

Administrative Recommendation:

Having completed said negotiations, Administration is seeking approval to proceed with construction. Bid Package 02: Structural Package and Switchgear PO was presented by Joeris General Contractors and reviewed by Corgan and Red Oak ISD Administration at a meeting held on December 7, 2023.

Administration recommends the Board approve the New Middle School Bid Package 02: Structural Package and Switchgear PO as detailed in attached Joeris General Contractors proposal.

RED OAK ISD

MIDDLE SCHOOL #2

WESTMORELAND RD., OVILLA, TX 75154



BID PACKAGE 02: STRUCTURAL PACKAGE AND SWITCHGEAR PO

DECEMBER 8TH, 2023

JOERIS
General Contractors

Joeris General Contractors presents this Bid Package 02 proposal for the Red Oak Middle School #2. This package includes the structural package, changes from bid package 01 with the newly issued drawings, and switchgear procurement. This is an early package pricing to start construction onsite and to order long lead time equipment. The remainder of the bid packages will bid at a later date and final pricing will be given then.

NEW MIDDLE SCHOOL #2

Bid Package 02: Structural Package and Switchgear P.O.	\$14,348,434
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A detailed statement of cost is included below.

	ITEMS	TOTAL
No. 2	Adjacent Development Additional Service Connections	\$155,000
	PROJECT STAFF (6 MONTHS)	\$416,891
	Additional Month of GC's (RFP Given Rate)	\$72,570
	GENERAL REQUIREMENTS (6 MONTHS)	\$377,205
	Additional Month of GR's (Prorated)	\$62,868
01A	TRAFFIC CONTROL (Addendum 2-4 & BP2 Cost)	\$31,003
030000	CONCRETE	\$6,813,721
050000	STEEL FABRICATION	\$4,693,031
260000	SWITCHGEAR and DP Panels P.O.	\$323,269
310000	EARTHWORK (Addendum 2-4 & BP2 Cost)	\$142,154
330000	UTILITIES (Addendum 2-4 & BP2 Cost)	\$210,651
Include	SUBTOTAL COST OF WORK	\$13,298,362
Y	Sub Default Insurance (1.5%)	\$191,052
	Owner's Contingency (1.5%)	\$199,475
	Construction Contingency (1.5%)	\$199,475
	SUBTOTAL (COST OF WORK)	\$13,888,365
	BOND (Payment & Performance)	\$116,914
	Builder's Risk Insurance Premiums	\$14,348
	General and Umbrella Liability Insurance	\$88,960
	SUBTOTAL	\$14,108,588
	Profit / Fee	\$239,846
	TOTAL	\$14,348,434

SCOPE CLARIFICATIONS

These Clarifications are provided to supplement the Bid Package 01 project documents dated 9/18/2023, Bid Package 02 project documents dated 11/06/2023, Addendum 01 dated 10/06/2023, Addendum 02 dated 11/03/2023, Addendum 03 dated 11/16/2023, Addendum 04 dated 11/17/2023, as provided by the Design Team. These Scope Clarifications supersede and take precedence over any other Contract Document in the event of any conflict or inconsistency between documents.

DIVISION 00 – GENERAL CONDITIONS

INCLUDED:

1. On-site job trailer. Location to be determined with owner.
2. Temporary utility cost for construction activities
3. Pricing includes a Construction Manager's Contingency in the amount of 1.5% of the cost of work to deal with potential premium time needs for labor and material expediting and scope variances within bidding documents; the Construction Manager's Contingency is not to be used for design or scope changes or for items described in allowances.
4. Owner's Contingency of 1.5% of the cost of work included.
5. Remaining estimating contingency delta to be allocated for remaining bid packages in Bid Package 3.
6. Allowance of \$155,000 for water and sewer stub ups at far east development is included. This allowance is based off conversations with the developer and is subject to change once formal design documents are received and actual trade partners pricing is obtained.
7. Current pricing is contingent on school board approval on 12/18/2023.
8. General conditions based upon a 20 month construction schedule with an additional 1 month for close-out. Due to phased bid packages, we are carrying 7/20 months in BP2 of total GC's/GR's.
 - a) General Requirements are reviewed at each drawing set and adjusted to meet project demands as needed.
9. Payment and Performance bond at a fixed rate of 0.70% of the Contract Sum.
10. General liability insurance at a fixed rate of 0.62% of the Contract Sum.
11. Sub default insurance at a fixed rate of 1.5% of the cost of work.
12. Builder's risk insurance at a fixed rate of 0.10% of the Contract Sum. This is subject to adjustment following review by the insurance carrier pending total contract sum.

DOES NOT INCLUDE:

1. Sales Tax (District is Exempt)
2. Any City, County, or Municipal Utility District stand-by fees, tap fees, user fees, water or sewer impact fees,
3. Construction and Material testing, third party testing, or Indoor Air Quality Testing
4. Permit fee, plan review fee, or certificate of occupancy fee.
 - a. Current pricing does not include the impact of the permit delay. Once a permit is obtained, any potential cost/schedule impacts will be discussed with the owner at that time.
5. Tree mitigation or impact fees.
6. Excessive cost or time impacts resulting from supply chain disruptions in the marketplace, price escalations in the marketplace or price increases due to labor or materials shortages.

7. LEED submittal for project material cost data, action plans, Coordination Conference, documentation, Commissioning, submittals, and an Indoor Air Quality Management Plan.
8. Cost escalation due to delays in the permit process or GMP approval by the district.
9. A line-item guarantee. Line items are shown for convenience of review.

DIVISION 03 – CONCRETE**INCLUDED:**

1. Piers are included as 100% cased.
2. Scope of work along Westmoreland Rd is assumed to be able to be done in phases as determined by the general contractor.
3. Public maintenance bond
4. Concrete pours to take place at night. If not allowed per city, additional costs may incur to maintain concrete quality/appearance.

DOES NOT INCLUDE:

1. Integral colored concrete, stained, acid-etched, or any other specialty concrete finish
2. Slip form paving

DIVISION 05 – STEEL**INCLUDED:**

1. AISC certified fabricator and erector

DOES NOT INCLUDE:

1. Special inspections at fabrication plant or any costs associated.
2. Miscellaneous steel not shown on structural drawings, including but not limited to smaller roof openings, lintels not shown, millwork supports, etc. When final drawings are received in Bid Package 03, the awarded steel fabricator and erector will price remaining misc. steel.
3. Does not include Aluminum ship ladder material or installation.

DIVISION 26 – SWITCHGEAR PROCUREMENT**INCLUDED:**

1. Purchase order for Switchgear and DP panels (based off revised 90% drawing)
2. Delivery to jobsite.

DOES NOT INCLUDE:

1. Receive, unload, or installation of switchgear. This is to be included in Bid Package 03 by the electricians.

BID PACKAGE 01 CHANGES

1. Additional bond cost for CT Excavation to be deducted from BP1 estimate contingency and moved to division 31: Earthwork. No change in BP1 total contract amount.
2. Costs associated with drawings issued post BP1 are included in this bid package, BP2. Items are traffic control, earthwork, and utilities.

GENERAL NOTES

1. The composition of all fixed rates included herein are not auditable. All fixed rates, previously reviewed and approved by Owner, shall be fixed for the duration of the work and are not subject to change, although coverages and application basis are subject to verification.
2. This deliverable assumes that every specification, either referenced by manufacturer or performance, is designed so that more than one manufacturer for each specification will be able to meet the design intent of the project, and that details shown in the contract documents will not preclude any manufacturer specified from participating in the proposal process. Excludes proprietary specifications.
3. There will be personnel working from home office.
4. An assumption that savings achieved through the purchasing of the subcontracts will be for the use of the Construction Manager. All remaining savings after substantial completion will be returned in accordance with the contract terms.
5. Any work to be self-performed by Joeris will be bid 24 hours prior to subcontractor bid due date. It will be awarded on a lump sum basis.
6. The following schedule related clarifications and assumptions:
 - a. The schedule is based on an assumption that work will be performed during normal work hours Monday through Friday, 7:00 AM to 3:30 PM. However, Construction Manager has the ability to perform work 24 hours per day, seven days per week, to the extent allowed by the local jurisdiction, if Construction Manager, in its sole discretion, deems it necessary. No shift work or overtime is included unless specifically identified herein.
 - b. The project schedule assumes a loss of three (3) workdays per calendar month due to the effects of inclement weather (e.g. rain, high winds, freezing temperatures, mud, etc.). Any weather impact in excess of this assumption will entitle Construction Manager to a day-for-day extension of the Contract Time. (Alt: The Project Schedule assumes there will be no weather impact to the critical path that cannot be made up within the same week. Any weather impact in excess of this assumption will be an extension of the Contract Time.)
 - c. The schedule is based upon all submittal reviews being processed within 10 business days.
 - d. The dates for completion specified in the contract are based on the assumption that permits have been obtained and issued to Construction Manager no later than December 15th, 2023.
 - e. The dates for completion specified in the contract are based on the assumption that a notice to proceed has been issued to Construction Manager for Bid Package 02 no later than December 18th, 2023.
7. Costs for enterprise System software and hardware (Accounting and Project Management), network infrastructure support, and support services for purposes of processing owner billings, subcontract, vendor, and accounts payables, and project control reports at a fixed rate of 3% of the Contract Sum.
8. Cost or time impacts resulting from supply chain disruptions in the marketplace, price escalations in the marketplace or price increases due to labor or materials shortages.
9. Provisions for, or any impacts from, any errors or omissions in the contract documents prepared and/or issued by the Owner, Owner's vendors/separate contracts, Architect, Engineer, Consultant, or similar party.
10. Excludes the design of building envelope weather-tight details not included in the project plans or specifications unless it has been specifically indicated to be Contractor's responsibility for "delegated design".
11. Provisions for unusual, undocumented, or unanticipated subsurface conditions excluded. We will make reasonable efforts to locate and protect any existing underground utilities and facilities, but cannot accept responsibility for damage, or the impacts from damage, to unknown, unforeseen, non-located, or incorrectly located underground utilities or facilities.
12. Construction Waste reduction progress reports, calculations, donation records, sales records, recycling records, disposal records, Statement of Refrigerant Recovery, and LEED Submittals excluded.

Purchase of Saxon Phonics and Spelling for School Years 2024-2027

Presented for:

Board Action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Becky Waller, Curriculum Coordinator

Background Information:

In accordance with Texas Education Code (TEC), §28.0062, local educational agencies (LEAs) are required to provide for the use of a phonics curriculum that uses systematic direct instruction to ensure all students obtain necessary early literacy skills. The Texas Education Agency (TEA) is required by TEC, §28.0062 to provide assistance to LEAs in complying with this requirement.

Red Oak ISD purchased Saxon Phonics in the Spring of 2021 in preparation for this code that required a specific phonics program. Red Oak ISD purchased those materials for three years at that time. Those three years expire this spring, so we are needing to purchase the consumables. The company is offering a 10% discount on the materials for a 3-year purchase, with a savings of \$20,738.39 over the 3 years. This purchase will be used for grades Kindergarten-2nd Grade for the school years 2024-2025, 2025-2026, and 2026-2027.

Fiscal Implications:

The amount of the purchase is \$186,694.60.

Administrative Recommendation:

Administration recommends that the Board approve the purchase of Saxon Phonics and Spelling for Grades K-2 as presented.



Houghton Mifflin Harcourt

Proposal #008879436

Prepared For

Red Oak Ind School District

109 W Red Oak Rd
Red Oak TX 75154

Attention:

Rebecca Waller

rebecca.waller@redoakisd.org

For the Purchase of:

Saxon Phonics & Spelling 2022 Refill; 3 YEAR

Prepared By

Karen White

karen.white@hnhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:

<http://www.hnhco.com/common/terms-conditions>

Send **Check Payments** to:
Houghton Mifflin Harcourt Publishing Company
14046 Collections Center Drive
Chicago, IL 60693

Attention:
Rebecca Waller
rebecca.waller@redoakisd.org

Send **Orders** to:
orders@hnhco.com
FAX: 800-269-5232

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Proposal for Red Oak Ind School District

ISBN	Title	Price	Quantity	Value of All Materials
Grade K				
Refill Kit - 24 Students				
1820156 9780358651284	2022 Saxon Phonics & Spelling 24 Student Refill Kit 3 Year Print Subscription Grade K	\$1,989.10	22	\$43,760.20
Package Includes: 2022 Saxon Phonics & Spelling 24 Student Worksheets Box 1 2022 Saxon Phonics & Spelling 24 Student Worksheets Box 2 2022 Saxon Phonics & Spelling Decodable Readers (1-16) Box 3 2022 Saxon Phonics & Spelling 24 Student Letter Tiles Box 4				
Total for Refill Kit - 24 Students				

Total for Grade K **\$43,760.20**

Grade 1				
Refill Kit - 24 Students				
1820157 9780358651291	2022 Saxon Phonics & Spelling 24 Student Refill Kit 3 Year Print Subscription Grade 1	\$2,718.90	24	\$65,253.60
Package Includes: 2022 Saxon Phonics & Spelling 24 Student Worksheets Box 1 2022 Saxon Phonics & Spelling 24 Student Worksheets Box 2 2022 Saxon Phonics & Spelling Decodable Readers (1-52) Box 3 2022 Saxon Phonics & Spelling 24 Student Letter Tiles Box 4				
Total for Refill Kit - 24 Students				

Total for Grade 1 **\$65,253.60**

Grade 2				
Refill Kit - 24 Students				
1820158 9780358651307	2022 Saxon Phonics & Spelling 24 Student Refill Kit 3 Year Print Subscription Grade 2	\$2,432.70	24	\$58,384.80
Package Includes: 2022 Saxon Phonics & Spelling 24 Student Worksheets Box 1 2022 Saxon Phonics & Spelling 24 Student Worksheets Box 2 2022 Saxon Phonics & Spelling Decodable Readers (1-26) Box 3 2022 Saxon Phonics & Spelling 24 Student Letter Tiles Box 4				
Total for Refill Kit - 24 Students				

Total for Grade 2 **\$58,384.80**

Total Savings:	\$0.00
Subtotal Purchase Amount:	\$167,398.60
Shipping & Handling:	\$19,251.00
Total Cost of Proposal (PO Amount):	\$186,649.60
Please add proper sales tax to your order	

Send **Check Payments** to:
 Houghton Mifflin Harcourt Publishing Company
 14046 Collections Center Drive
 Chicago, IL 60693

Attention:
 Rebecca Waller
 rebecca.waller@redoakisd.org

Send **Orders** to:
 orders@hnhco.com
 FAX: 800-269-5232

Total Cost of Proposal (PO Amount): \$186,649.60

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - Point of Contact for Print materials
 - Point of Contact for Digital materials
 - Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:	Sold to:
Red Oak ISD	Red Oak ISD
109 W Red Oak Rd	
Red Oak, TX 75154-6335	Red Oak, TX 75154-9000
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Destination.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 10/30/2023

Proposal Expiration Date: 12/31/2023



Houghton Mifflin Harcourt

Send **Check Payments** to:
 Houghton Mifflin Harcourt Publishing Company
 14046 Collections Center Drive
 Chicago, IL 60693

Attention:
 Rebecca Waller
 rebecca.waller@redoakisd.org

Send **Orders** to:
 orders@hnhco.com
 FAX: 800-269-5232

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RED OAK ISD

Daily Enrollment & Attendance Analysis for the Day ending: 11-3-2023

RED OAK HIGH SCHOOL - 001		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
12th Grade	444	518	480	423	468	444	455
11th Grade	500	438	500	477	432	458	439
10th Grade	630	507	458	529	511	438	458
9th Grade	595	653	556	475	540	511	456
Total Enrollment	2169	2116	1994	1904	1951	1851	1808

Total Absences:	267
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Daily ADA	% of Attendance
1903.00	87.70
2ND SW ADA	% of Attendance
2040.15	94.02
Yearly ADA	% of Attendance
2047.95	94.68

2nd SW ADA Percentage Breakdown		
ROHS	11-3 Only	9-25 THRU 11-03
12th Grade	88.74	93.89
11th Grade	89.60	94.53
10th Grade	85.87	94.14
9th Grade	87.25	93.57

RED OAK MIDDLE SCHOOL - 04		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
8th Grade	554	543	588	498	470	503	478
7th Grade	512	518	512	544	514	447	480
6th Grade	473	490	492	486	529	487	433
Total Enrollment	1539	1551	1592	1528	1513	1437	1391

Total Absences:	155
-----------------	-----

Daily ADA	% of Attendance
1384.00	89.93
2ND SW ADA	% of Attendance
1467.04	95.23
Yearly ADA	% of Attendance
1467.85	95.75

2nd SW ADA Percentage Breakdown		
ROMS	11-3 Only	9-25 THRU 11-03
8th Grade	88.99	94.91
7th Grade	88.65	95.40
6th Grade	92.41	95.43

ELLIS COUNTY JJAEP - 009		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
12th Grade	0						
11th Grade	0						
10th Grade	0						
9th Grade	3						
8th Grade	1						
7th Grade	0						
6th Grade	0						
5th Grade	0						
Total Enrollment	4						

Total Absences:	-
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Daily ADA	% of Attendance
-	-
2ND SW ADA	% of Attendance
-	-
Yearly ADA	% of Attendance
-	-

2nd SW ADA Percentage Breakdown		
JJAEP	11-3 Only	9-25 THRU 11-03
12th Grade		
11th Grade		
10th Grade		
9th Grade		
8th Grade		
7th Grade		
6th Grade		
5th Grade		

RED OAK ELEMENTARY - 101		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	104	70	113	107	98	113	113
4th Grade	73	99	75	108	116	100	106
3rd Grade	91	71	97	73	103	101	91
2nd Grade	73	89	68	95	78	94	101
1st Grade	85	73	94	72	94	81	90
Kinder	53	87	62	85	72	79	71
Pre-K	33	31	38	19	46	36	34
EE	19	19	22	24	15	15	14
Total Enrollment	531	539	569	583	622	619	620

Total Absences:	43.5
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Daily ADA	% of Attendance
468.00	91.69
2ND SW ADA	% of Attendance
475.63	94.61
Yearly ADA	% of Attendance
479.53	95.64

2nd SW ADA Percentage Breakdown		
ROE	11-3 Only	9-25 THRU 11-03
5th Grade	90.38	95.55
4th Grade	98.63	96.09
3rd Grade	91.21	94.65
2nd Grade	89.04	94.54
1st Grade	91.76	94.21
Kinder	88.68	93.30
Pre-K	96.97	91.36
EE	87.50	90.60

WOODEN ELEMENTARY - 102		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	82	92	96	85	118	97	93
4th Grade	98	76	87	85	97	112	94
3rd Grade	68	92	74	71	96	96	100
2nd Grade	82	59	87	79	83	98	91
1st Grade	91	79	60	88	85	78	91
Kinder	60	83	72	54	98	73	67
Pre-K	44	28	38	22	0	29	17
EE	1	2	1	3	1	3	4
Total Enrollment	526	511	515	487	578	586	557

Total Absences:	39
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Daily ADA	% of Attendance
464.00	92.25
2ND SW ADA	% of Attendance
475.31	94.99
Yearly ADA	% of Attendance
477.38	95.63

2nd SW ADA Percentage Breakdown		
HAW	11-3 Only	9-25 THRU 11-03
5th Grade	96.34	96.04
4th Grade	88.78	95.33
3rd Grade	97.06	96.63
2nd Grade	89.02	94.59
1st Grade	94.51	93.91
Kinder	86.67	94.01
Pre-K	95.45	93.01
EE	0.00	0.00

EASTRIDGE ELEMENTARY - 103		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	104	87	69	88	67	89	80
4th Grade	83	99	75	61	75	61	91
3rd Grade	95	77	89	76	56	79	67
2nd Grade	86	89	67	72	70	62	73
1st Grade	79	80	86	61	78	76	65
Kinder	68	71	68	67	64	64	63
Pre-K	21	21	21	14	32	14	21
EE	1	3	4	3	2	1	3
Total Enrollment	537	527	479	442	444	446	463

Total Absences:	68
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Daily ADA	% of Attendance
457.50	87.06
2ND SW ADA	% of Attendance
494.09	94.05
Yearly ADA	% of Attendance
499.47	95.26

2nd SW ADA Percentage Breakdown		
EES	11-3 Only	9-25 THRU 11-03
5th Grade	90.38	95.27
4th Grade	87.95	94.88
3rd Grade	84.21	94.10
2nd Grade	87.21	94.16
1st Grade	84.81	93.29
Kinder	88.24	92.54
Pre-K	80.95	89.45
EE	0.00	0.00

SHIELDS ELEMENTARY - 105		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	84	109	100	88	104	116	106
4th Grade	82	83	107	86	91	95	111
3rd Grade	99	76	74	88	85	88	90
2nd Grade	93	93	77	73	93	75	84
1st Grade	91	83	79	75	73	89	70
Kinder	86	85	78	67	78	70	83
Pre-K	42	44	34	16	35	25	16
EE	21	25	22	17	10	15	11
Total Enrollment	598	598	571	510	569	573	571

Total Absences:	71.5
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Daily ADA	% of Attendance
495.50	87.39
2ND SW ADA	% of Attendance
530.62	94.49
Yearly ADA	% of Attendance
528.58	94.97

2nd SW ADA Percentage Breakdown		
DTS	11-3 Only	9-25 THRU 11-03
5th Grade	86.75	94.49
4th Grade	84.15	95.53
3rd Grade	88.89	96.00
2nd Grade	87.10	95.43
1st Grade	90.11	94.30
Kinder	91.76	93.75
Pre-K	76.74	89.27
EE	72.00	84.10

SCHUPMANN - 107		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	111	113	109	90	74	75	82
4th Grade	119	104	98	81	75	60	69
3rd Grade	125	116	98	83	68	71	61
2nd Grade	98	121	94	90	69	63	63
1st Grade	93	103	109	85	62	65	63
Kinder	91	94	104	88	68	49	61
Pre-K	61	30	36	27	22	11	19
EE	3	5	2	5	3	2	5
Total Enrollment	701	686	650	549	441	396	423

Total Absences:	69.5
-----------------	------

Daily ADA	% of Attendance
599.50	89.61
2ND SW ADA	% of Attendance
631.30	94.64
Yearly ADA	% of Attendance
630.84	95.35

2nd SW ADA Percentage Breakdown		
RPS	11-3 Only	9-25 THRU 11-03
5th Grade	89.19	95.86
4th Grade	92.44	95.55
3rd Grade	91.20	94.37
2nd Grade	88.78	95.61
1st Grade	88.30	94.32
Kinder	89.01	92.79
Pre-K	82.26	91.28
EE	0.00	0.00

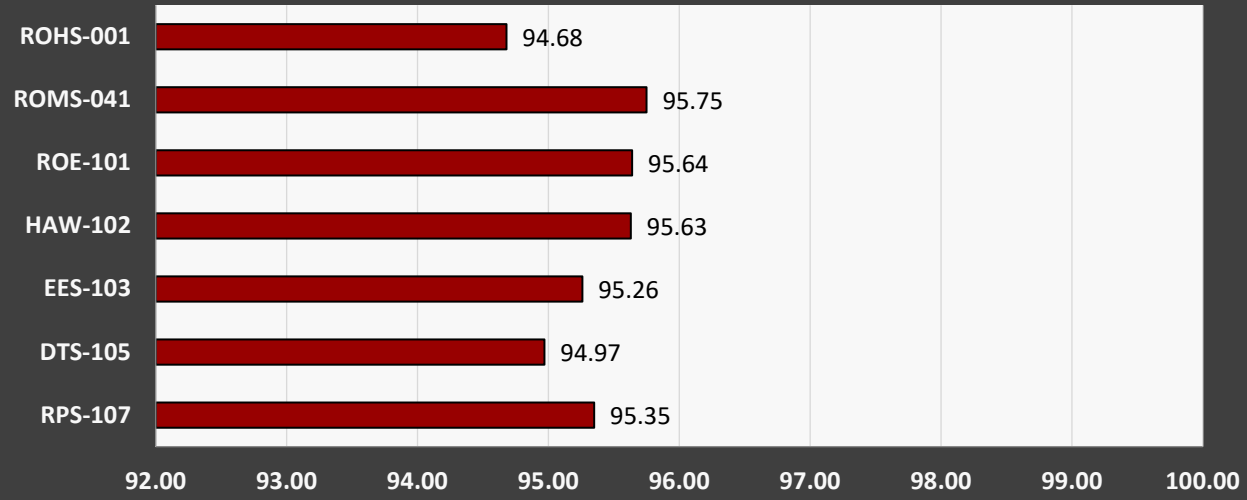
ROISD Enrollment/Grade Level		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
12th Grade	444	518	480	423	468	444	455
11th Grade	500	438	500	477	432	458	439
10th Grade	630	508	458	529	511	438	458
9th Grade	598	654	556	475	540	511	456
8th Grade	555	545	588	498	470	503	478
7th Grade	512	518	512	544	514	447	480
6th Grade	473	490	492	486	529	487	433
5th Grade	485	471	487	458	461	490	474
4th Grade	455	461	442	421	454	428	471
3rd Grade	478	432	432	391	408	435	409
2nd Grade	432	451	393	409	393	392	412
1st Grade	439	418	428	381	392	389	379
Kinder	358	420	384	361	380	335	345
Pre-K	201	154	167	98	135	115	107
EE	45	54	51	52	31	36	37
Total Enrollment	6605	6532	6370	6003	6118	5908	5833

Total Absences:	713.5
-----------------	-------

Daily ADA	% of Attendance
5771.50	89.02
2ND SW ADA	% of Attendance
6114.13	94.53
Yearly ADA	% of Attendance
6131.58	95.22

ROISD Campus YRLY SUM		EOY	EOY	EOY	EOY	EOY	EOY
	CY	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
ROHS-001	2169	2116	1994	1904	1951	1851	1808
ROMS-041	1539	1551	1592	1528	1513	1437	1391
ROE-101	531	539	569	583	622	619	620
HAW-102	526	511	515	487	578	586	557
EES-103	537	527	479	442	444	446	463
DTS-105	598	598	571	510	569	573	571
RPS-107	701	686	650	549	441	396	423
Total Enrollment	6601	6528	6370	6003	6118	5908	5833

CAMPUS ADA PERCENTAGE - YTD



YEAR TO DATE	
ROHS-001	94.68
ROMS-041	95.75
ROE-101	95.64
HAW-102	95.63
EES-103	95.26
DTS-105	94.97
RPS-107	95.35



Monthly Financial Report

December 2023

RED OAK ISD-TAX COLLECTIONS

Monthly Tax Collections

As of November 30, 2023

GENERAL FUND

	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	820,101	1,027,634	29,086,405	3.53%
DELINQUENT TAX COLLECTED	(1,692)	69,535	200,000	34.77%
PENALTIES AND INTEREST COLLECTED	14,954	72,478	175,000	41.42%
TOTAL FUNDS COLLECTED	833,363	1,169,647	29,461,405	3.97%

DEBT SERVICE

	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	376,867	453,484	13,900,798	3.26%
DELINQUENT TAX COLLECTED	(1,463)	24,395	50,000	48.79%
PENALTIES AND INTEREST COLLECTED	4,317	25,226	30,000	84.09%
TOTAL FUNDS COLLECTED	379,721	503,105	13,980,798	3.60%

TOTAL TAX COLLECTIONS	1,213,084	1,672,752	43,442,203	3.85%
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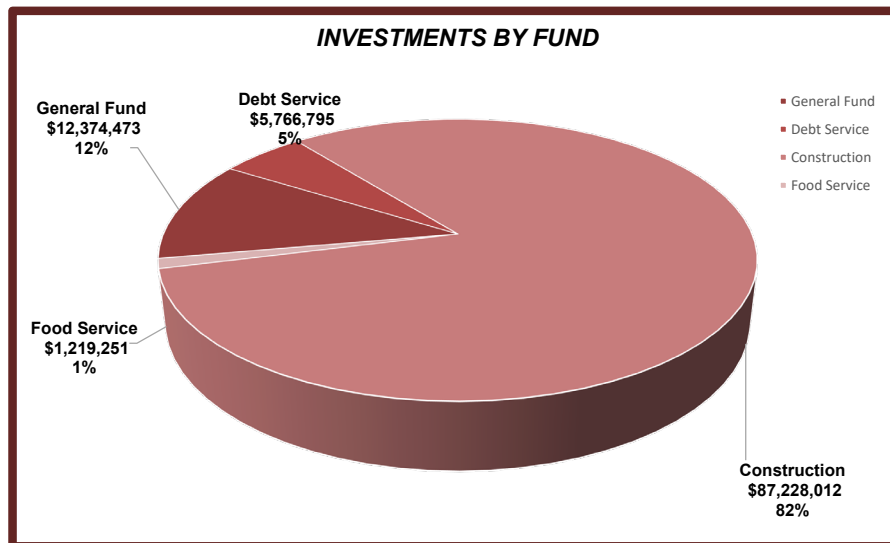
Red Oak Independent School District
Investment Summary Report
 As of November 30, 2023

INVESTMENT POOL ACCOUNTS	BEGINNING BALANCE 11/01/2023	DEPOSITS	WITHDRAWALS	INTEREST FOR MONTH	ENDING BALANCE 11/30/2023	INTEREST RATE	INTEREST YEAR TO DATE
TEXSTAR							
General Fund	\$ 10,293.13	\$ -	\$ -	45.08	\$ 10,338.21	5.3307%	\$ 225.57
Construction	\$ 50,395,695.52	\$ -	\$ -	220,801.72	\$ 50,616,497.24	5.3307%	\$ 616,497.24
TEXPOOL							
General/Construction Fund	2,606.53	-	-	11.40	2,617.93	5.3819%	57.23
Money Market	1,503.61	-	-	6.60	1,510.21	5.3819%	33.32
FIRST PUBLIC-GOV.OVERNIGHT							
General Fund	11,421,188.86	5,887,993.01	4,999,489.31	50,314.55	12,360,007.11	5.3506%	285,136.17
Debt Service	5,480,631.82	311,084.99	49,208.01	24,286.60	5,766,795.40	5.3506%	142,683.52
Construction	36,955,506.74	-	500,000.00	156,007.98	36,611,514.72	5.3506%	807,551.33
Food Service	1,413,650.09	-	200,000.00	5,600.81	1,219,250.90	5.3506%	24,330.23
TOTAL INVESTMENT POOLS	\$ 105,681,076	\$ 6,199,078	\$ 5,748,697	\$ 457,075	\$ 106,588,532		1,876,514.61

We, the approved Investment Officers of Red Oak ISD, hereby certify the Investment Report represents the investment portion of the District as of the above date in compliance with the Texas Public Funds Investment Act and Red Oak ISD Investment Policy CDA

 (signature on file)
 William Johnston, Ed.D., CPA
 Assistant Superintendent of Business Services/CFO

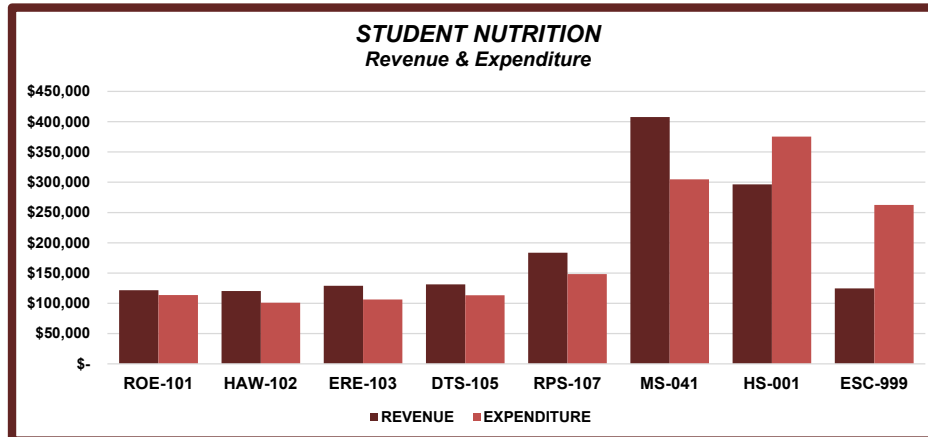
 (signature on file)
 Sandra King, RTSBA
 Finance Coordinator



Red Oak ISD - Student Nutrition
Revenue / Expenditure Detail
 As of November 30, 2023

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL
Average Daily Participation (ADP):									
Breakfast	181	136	193	220	280	583	271	0	1,864
Lunch	345	346	357	359	499	1158	1051	0	4,115
Afterschool	21	16	28	36	33	0	0	0	134

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL	ORIGINAL BUDGET	% EXP TO BUDGET
57xx Local Revenue	\$ 26,434	\$ 28,513	\$ 31,779	\$ 29,962	\$ 34,231	\$ 99,610	\$ 143,288	\$ 74,015	\$ 467,833	\$ 872,572	54%
58xx State Matching	-	-	-	-	-	-	-	23,472	\$ 23,472	60,000	39%
5921 Federal - Breakfast	22,238	17,349	23,028	27,145	36,632	68,560	32,407	-	\$ 227,359	310,000	73%
5922 Federal - Lunch	72,950	74,326	74,215	74,336	112,707	239,604	212,425	-	\$ 860,562	1,505,000	57%
5923 USDA Commodities	-	-	-	-	-	-	-	-	\$ -	120,000	0%
5939/49 Other Revenue	-	-	-	-	-	-	-	27,019	\$ 27,019	103,000	26%
TOTAL REVENUE	\$ 121,621	\$ 120,188	\$ 129,022	\$ 131,443	\$ 183,570	\$ 407,774	\$ 296,358	\$ 124,507	\$ 1,606,246	\$ 2,970,572	54%
61xx Payroll	\$ 49,664	\$ 33,748	\$ 37,102	\$ 41,133	\$ 56,634	\$ 88,461	\$ 155,879	\$ 190,151	\$ 652,773	\$ 1,673,672	39%
62xx Contracted Services	1,733	1,466	1,310	3,169	2,758	2,452	5,268	(941)	\$ 17,216	83,200	21%
63xx Supplies	62,303	65,786	67,829	68,865	88,779	214,006	214,312	61,573	\$ 843,454	2,191,700	38%
64xx Travel / Miscellaneous	-	-	-	-	-	-	-	6,094	\$ 6,094	22,000	28%
66xx Capital Outlay	-	-	-	-	-	-	-	5,742	\$ 5,742	-	0%
TOTAL EXPENDITURES	\$ 113,699	\$ 101,001	\$ 106,241	\$ 113,167	\$ 148,172	\$ 304,920	\$ 375,460	\$ 262,619	\$ 1,525,278	\$ 3,970,572	38%
Other Sources (Uses)											
Operating Transfers In											
Revenue Over (Under) Expenditures	\$ 7,922	\$ 19,187	\$ 22,780	\$ 18,276	\$ 35,398	\$ 102,855	\$ (79,102)	\$ (138,112)	\$ 80,967	\$ (1,000,000)	



Red Oak ISD - Debt Service Fund
Revenue / Expenditure Detail
As of November 30, 2023

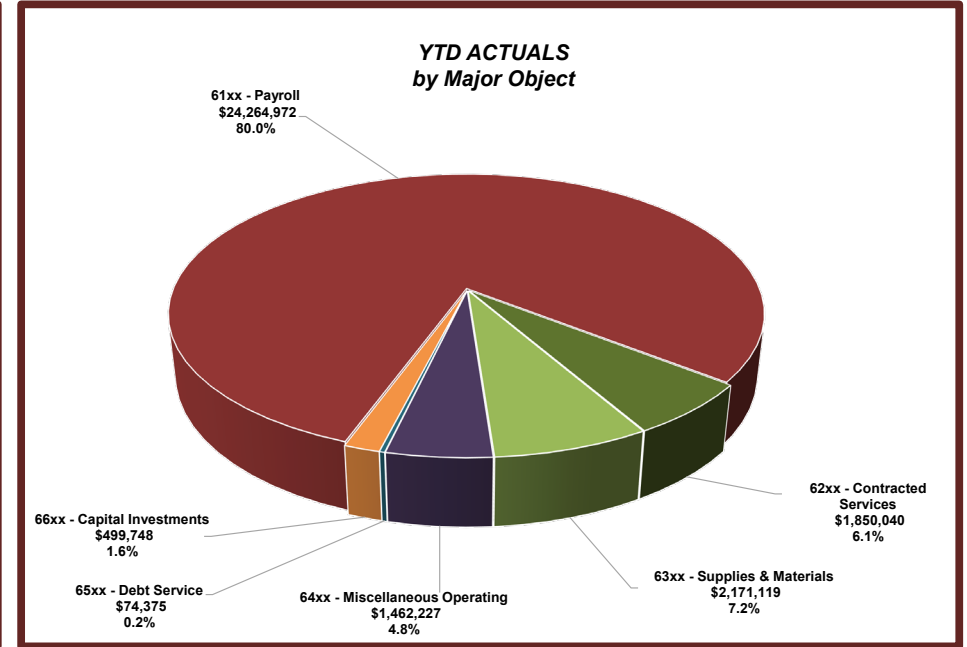
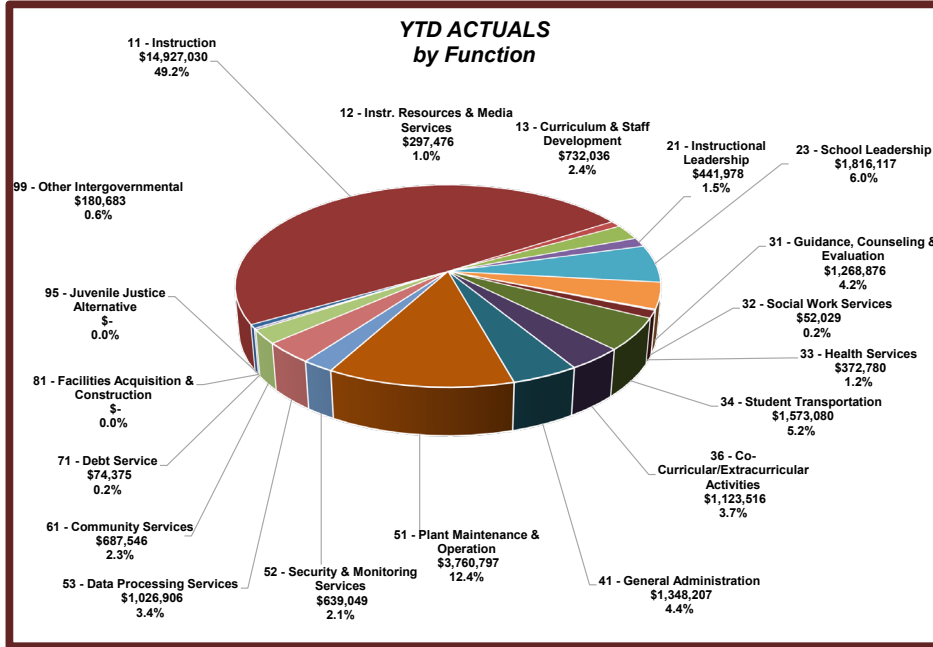
	Original Budget	YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget
Revenues					
57xx Local	\$ 14,125,798	\$ 693,788	\$ -	\$ 13,432,010	4.91%
58xx State	400,000	-	-	400,000	0.00%
TOTAL	\$ 14,525,798	\$ 693,788	\$ -	\$ 13,832,010	4.78%
Expenditures					
71 Debt Service	\$ 16,189,688	3,748,386	\$ -	\$ 12,441,302	23.15%
TOTAL	\$ 16,189,688	\$ 3,748,386	\$ -	\$ 12,441,302	23.15%
Other Resources/(Uses)					
Issuance of Bonds	\$ -	\$ -	\$ -	\$ -	0.00%
Premium/Discount	-	-	-	-	0.00%
Escrow	-	-	-	-	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ -	0.00%
Revenue Over					
(Under) Expenditures	\$ (1,663,890)	\$ (3,054,598)	\$ -	\$ 1,390,708	

Red Oak ISD - General Fund
Revenue/Expenditure Detail
As of November 30, 2023

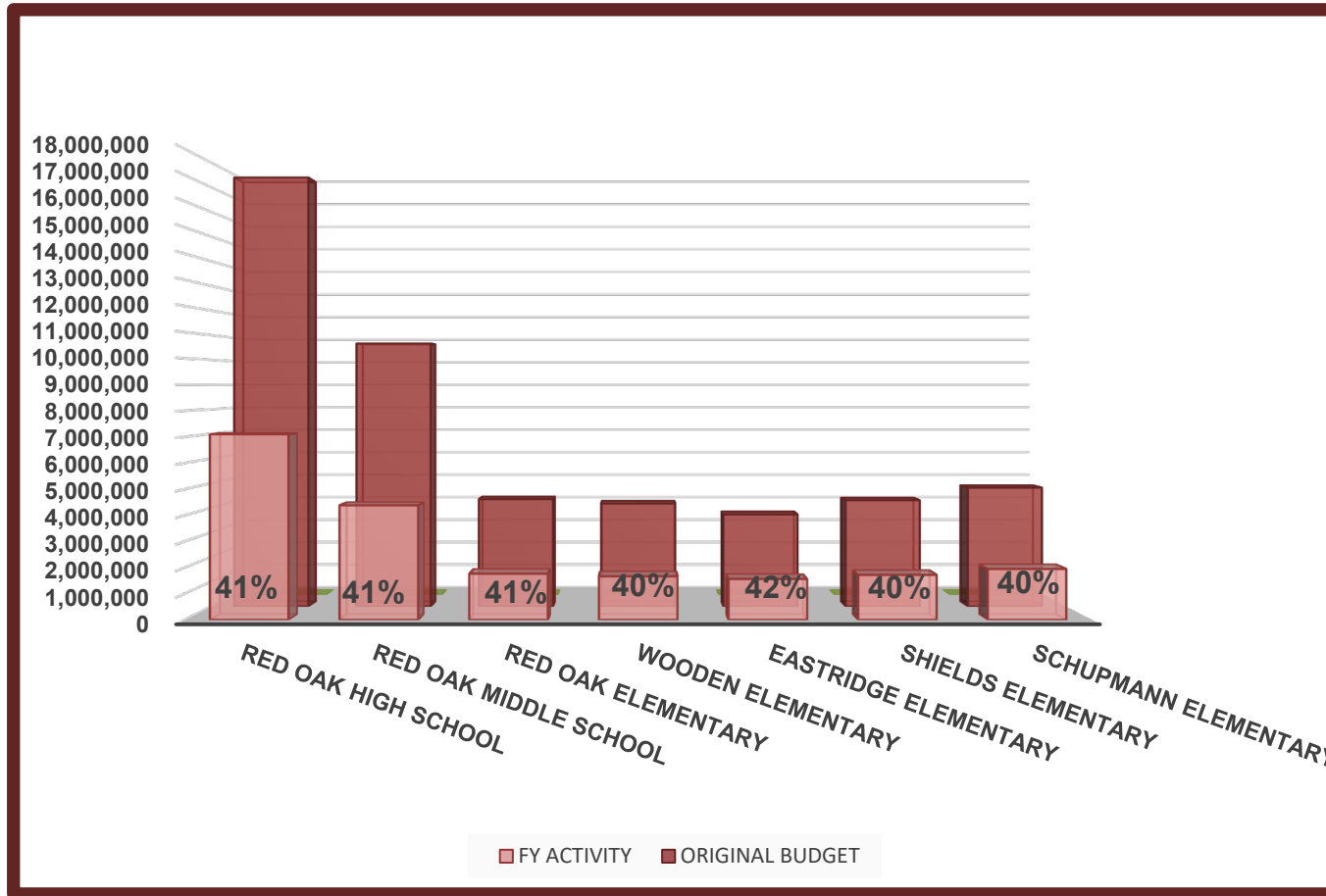
	Amended Budget	2023-2024 YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget	2022-2023 YTD Actuals (Audited)	YTD Actuals Variance
Revenues							
57xx Local	\$ 31,412,964	\$ 1,981,833	\$ -	\$ 30,873,688	6.31%	\$ 2,534,783	\$ (552,950)
58xx State	40,239,748	17,402,787	-	39,688,188	43.25%	18,188,598	(785,811)
59xx Federal	1,250,000	803,913	-	825,683	64.31%	58,096	745,817
TOTAL	\$ 72,902,712	\$ 20,188,533	\$ -	\$ 71,387,559	28%	\$ 20,781,477	\$ (592,944)
Expenditures							
11 Instruction	\$ 37,044,972	\$ 14,927,030	\$ 340,412	\$ 34,966,489	41.21%	\$ 13,927,905	\$ 999,125
12 Instr. Resources & Media Services	920,129	297,476	9,164	876,587	33.33%	312,828	(15,352)
13 Curriculum & Staff Development	2,182,928	732,036	8,614	2,001,184	33.93%	768,181	(36,146)
21 Instructional Leadership	1,093,153	441,978	4,312	909,974	40.83%	347,854	94,124
23 School Leadership	4,340,075	1,816,117	8,962	3,698,514	42.05%	1,652,599	163,517
31 Guidance, Counseling & Evaluation	3,214,585	1,268,876	50,915	2,886,736	41.06%	1,191,836	77,040
32 Social Work Services	226,142	52,029	107	203,330	23.05%	51,953	76
33 Health Services	980,432	372,780	154	945,013	38.04%	371,281	1,500
34 Student Transportation	3,497,449	1,573,080	211,892	2,721,505	51.04%	1,394,597	178,483
36 Co-Curricular/Extracurricular Activities	2,505,229	1,123,516	96,420	2,006,146	48.70%	1,096,252	27,264
41 General Administration	2,982,675	1,348,207	54,296	2,334,475	47.02%	1,294,338	53,869
51 Plant Maintenance & Operation	7,683,735	3,760,797	1,146,780	3,972,530	63.87%	3,151,749	609,048
52 Security & Monitoring Services	1,692,541	639,049	74,549	1,423,133	42.16%	507,498	131,550
53 Data Processing Services	1,748,753	1,026,906	125,072	1,028,210	65.87%	1,081,653	(54,748)
61 Community Services	1,826,414	687,546	22,929	1,638,764	38.90%	717,970	(30,424)
71 Debt Service	475,500	74,375	-	401,125	15.64%	81,500	(7,125)
81 Facilities Acquisition & Construction	53,000	-	-	53,000	0.00%	4,500	(4,500)
95 Juvenile Justice Alternative	45,000	-	-	45,000	0.00%	-	-
99 Other Intergovernmental	390,000	180,683	176,518	32,799	91.59%	68,128	112,555
TOTAL	\$ 72,902,712	\$ 30,322,481	\$ 2,331,096	\$ 62,144,515	45%	\$ 28,022,625	\$ 2,299,857
Other Resources/(Uses)							
Sale of Property	\$ 0	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
	\$ 0	\$ -	\$ -	\$ 0	0%	\$ -	\$ -
Revenue Over (Under) Expenditures	\$ 0	\$ (10,133,948)	\$ (2,331,096)	\$ 9,243,044		\$ (7,241,147)	\$ (2,892,801)

*The District reports on the modified accrual basis.

Red Oak ISD - General Fund
Revenue / Expenditure Detail
As of November 30, 2023



Red Oak ISD - General Fund
Comparison by Campus
As of November 30, 2023



Questions



Bill Johnston

Chief Financial Officer

972-617-4005

bill.johnston@redoakisd.org