

**AGENDA OF RED OAK INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
Monday, May 15, 2023**

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Red Oak Independent School District will be held on Monday, May 15, 2023 beginning at 7:00 PM at Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. CALL TO ORDER / ESTABLISH QUORUM
2. INVOCATION  
Jordan Willis, Youth Minister, Ovilla Church of Christ
3. PLEDGES OF ALLEGIANCE  
Presentation of Colors by NJROTC, Red Oak High School
4. ACTION ITEM
  - A. Canvass May 6, 2023 Red Oak Independent School District Bond Election 4  
John Anderson, Board President
  - B. Canvass May 6, 2023 Red Oak Independent School District Board of Trustees Election 17  
John Anderson, Board President
  - C. Consideration and Approval of Runoff Election Order for the Red Oak Independent School District Trustee Runoff Election on June 10, 2023 27  
Brenda Sanford, Superintendent
5. RECOGNITIONS
  - A. Maroon Star Award  
Brenda Sanford, Superintendent
  - B. Top Hawks  
Brenda Sanford, Superintendent
  - C. Hawk Staff Spotlight  
Brenda Sanford, Superintendent
6. SUPERINTENDENT'S REPORT
  - A. Budget Update 30  
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO
  - B. District Update  
Brenda Sanford, Superintendent
7. OPEN FORUM 70
8. ACTION ITEMS
  - A. Consent Agenda
    1. Minutes from School Board Regular Meeting on April 17, 2023 72
    2. Payment of Current Bills Over \$50,000 78
    3. Budget Amendments 2022-2023 81
  - B. Consideration and Approval of Audit Engagement Letter for 2022-2023 85  
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO
  - C. Consideration and Approval of Board Nomination of TASB Director Candidate 94  
Brenda Sanford, Superintendent

D.	Consideration and Approval of Board Policy DNA (LOCAL) - Performance Appraisal - Evaluation of Teachers Michelle Ailara, Assistant Superintendent of Human Resources	114
E.	Consideration and Approval of Board Policy FDA (LOCAL) - Admissions - Interdistrict Transfers and Board Policy FFAC (LOCAL) - Wellness and Health Services - Medical Treatment Melissa Sulak, Executive Director of Curriculum and Instruction	116
F.	Consideration and Approval of City of Red Oak Permanent Utility Easement Kevin Freels, Assistant Superintendent of District Operations	121
G.	Consideration and Approval of Purchase of Door Lock Upgrades Kevin Freels, Assistant Superintendent of District Operations	126
H.	Consideration and Approval of Window Safety Film Kevin Freels, Assistant Superintendent of District Operations	131
I.	Consideration and Approval of Required USDA 2023-2024 Student Breakfast and Lunch Prices Brent Stanford, Executive Director of Support Services and Victoria Ybarra, Director of Student Nutrition	142
J.	Consideration and Approval of Required USDA 2023-2024 Adult Breakfast and Lunch Prices Brent Stanford, Executive Director of Support Services and Victoria Ybarra, Director of Student Nutrition	144
K.	Consideration and Approval of RFP #2022-11-01 - ROISD - Food, Catering, and Related Services Julie Phillips, Purchasing Agent	146
L.	Consideration and Approval of Salary Schedule for 2023-2024 Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / CFO	148
9.	INFORMATION ITEMS	
A.	Enrollment Report	149
B.	Finance Report	153
10.	CLOSED SESSION	
A.	Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.	
B.	Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.	
C.	Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.	
D.	Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.	
	1. Personnel Matters	
	2. Superintendent Evaluation / Superintendent Contract	
E.	Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.	
F.	Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.	
G.	Texas Government Code 551.0821 - Personally identifiable information of Public School students.	
H.	Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives	

to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

- I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
  - J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.
11. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION
12. ADJOURNMENT

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will convene in such closed meeting in accordance with the Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.***

Any person with a disability or special accommodation need should call 972-617-2941 no later than 10:00 a.m. on the scheduled meeting date.

This notice was posted in compliance with the Open Meetings Act on May 12, 2023 at 4:30 p.m.

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Brenda Sanford, Superintendent  
(For the Board of Trustees)



# RED OAK

## INDEPENDENT SCHOOL DISTRICT

109 W. RED OAK ROAD P.O. BOX 9000 RED OAK, TEXAS 75154 972.617.2941  
BRENDA SANFORD, SUPERINTENDENT

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### SUMMARY OF PRECINCT RETURNS

I, the undersigned, the presiding officer of the canvassing authority for Red Oak Independent School District Bond Election, held on the 6th day of May 2023, in Red Oak, Texas, do hereby certify that the following is a total of all votes received by the precinct returns.

#### SPECIAL ELECTION

Prop A	TOTAL	ABSENTEE	EARLY VOTING IN-PERSON	ELECTION DAY
For	2,200	11	1,651	538
Against	1,453	9	956	488
Total Votes Cast	3,653	20	2,607	1,026

DATED this 15th day of May, 2023.

\_\_\_\_\_  
John Anderson, Presiding Officer



## **CANVASS OF SPECIAL ELECTION**

I, John Anderson, Presiding Officer of the Red Oak Independent School District Board of Trustees, of Red Oak, Texas, met with the Board of Trustees sitting as the canvassing board to canvass the Special Election of May 6, 2023, on May 15, 2023 at Red Oak, Texas. The Board convened at 7:00 p.m.

I certify that the figures on the summary sheet corresponds with the numbers provided by the Ellis County Elections Administrator.

Witness my hand this 15th day of May, 2023.

\_\_\_\_\_  
John Anderson  
Presiding Officer of Canvassing Authority

CERTIFICATE FOR ORDER CANVASSING BOND ELECTION RESULTS

THE STATE OF TEXAS  
COUNTY OF ELLIS  
RED OAK INDEPENDENT SCHOOL DISTRICT

We, the undersigned officers of the Board of Trustees of the Red Oak Independent School District hereby certify as follows:

1. The Board of Trustees of said District convened in a regular meeting on May 15, 2023, at the regular designated meeting place, and the roll was called of the duly constituted officers and members of said Board, to wit:

John Anderson, President	Donna Knight, Board Member
Melanie Peterson, Vice President	Penny Story, Board Member
Brian Sebring, Secretary	Michelle Porter, Board member
Johnny Knight, Board Member	

and all of said persons were present except, \_\_\_\_\_, thus constituting a quorum. Whereupon, among other business the following was transacted at said Meeting: a written

ORDER CANVASSING BOND ELECTION RETURNS

was duly introduced for the consideration of said Board. It was then duly moved and seconded that said Order be passed; and, after due discussion, said motion, carrying with it the passage of said Order, prevailed and carried, with all members of said Board shown present above voting "Aye," except as noted below:

NAYS: \_\_\_\_\_ ABSTENTIONS: \_\_\_\_\_

2. A true, full, and correct copy of the aforesaid Order passed at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; said Order has been duly recorded in said Board's minutes of said Meeting; the above and foregoing paragraph is a true, full, and correct excerpt from said Board's minutes of said Meeting pertaining to the passage of said Order; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of said Board as indicated therein; that each of the officers and members of said Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the aforesaid Meeting, and that said Order would be introduced and considered for passage at said Meeting, and each of said officers and members consented, in advance, to the holding of said Meeting for such purpose; and that said Meeting was open to the public, and public notice of the time, place, and purpose of said Meeting was given all as required by the Texas Government Code, Chapter 551.

3. The President of the Board of Trustees has approved and hereby approves the Order; and the President and the Secretary of the Board of Trustees hereby declare that their signing of this certificate shall constitute the signing of the attached and following copy of said Order for all purposes.

PASSED AND APPROVED ON May 15, 2023.

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Secretary, Board of Trustees

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President, Board of Trustees

(SEAL)

ORDER CANVASSING BOND ELECTION RETURNS

THE STATE OF TEXAS  
COUNTY OF ELLIS  
RED OAK INDEPENDENT SCHOOL DISTRICT

WHEREAS, this Board of Trustees ordered a bond election to be held in said District on May 6, 2023 on the proposition hereinafter stated; and

WHEREAS, said Board of Trustees has investigated all matters pertaining to said election, including the ordering, giving notice, officers, holding and making returns of said election; and

WHEREAS, the election officers who held said election have duly made the returns of the result thereof, and said returns have been duly delivered to said Board of Trustees; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Order was adopted was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF RED OAK INDEPENDENT SCHOOL DISTRICT:

1. That the Board of Trustees officially finds and determines that said election was duly ordered, that proper notice of said election was duly given, that proper election officers were duly appointed prior to said election, that said election was duly held, that the District has complied with the Federal Voting Rights Act and the Texas Election Code, that due returns of the result of said election have been made and delivered, and that the Board of Trustees has duly canvassed said returns, all in accordance with law and the Order calling said election.

2. That the Board of Trustees officially finds and determines that the following votes were cast at said election, on the submitted propositions by the resident, qualified electors of said District, who voted at the election:

RED OAK INDEPENDENT SCHOOL DISTRICT SPECIAL ELECTION  
RED OAK INDEPENDENT SCHOOL DISTRICT PROPOSITION A

FOR	_____ )	THE ISSUANCE OF \$97,500,000 OF BONDS BY THE RED OAK
	_____ )	INDEPENDENT SCHOOL DISTRICT FOR THE PURPOSE OF
	_____ )	CONSTRUCTING, ACQUIRING AND EQUIPPING A NEW MIDDLE
AGAINST	_____ )	SCHOOL AND LEVYING TAXES IN PAYMENT THEREOF. THIS IS A
	_____ )	PROPERTY TAX INCREASE.

3. That the Board of Trustees officially finds, determines and declares the result of said election to be that the above proposition so submitted received a favorable majority vote and such proposition has carried.

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## ELLIS COUNTY ELECTIONS

Jana Onyon, CERA  
Elections Administrator

204 E Jefferson Street      Bus. (972) 825-5195  
Waxahachie, TX 75165      Fax (972) 923-5194  
Email elections@co.ellis.tx.us

### Red Oak ISD General and Special Election May 6, 2023 Election Returns

I, Jana Onyon, Ellis County Elections Administrator, do hereby certify the following official results to be a true and correct tally for the May 6, 2023 election results for the canvassing authority.

Precincts Counted	19
Registered Voters	22,436
Ballots Cast	3,669
Voter Turnout	16.35%

Witness my hand and seal this 12<sup>th</sup> day of May 2023.



A handwritten signature in blue ink, appearing to read "Jana Onyon".

Jana Onyon, Elections Administrator

Red Oak ISD Summary Results Report  
Joint General & Special Election  
May 6, 2023

OFFICIAL RESULTS FOR CANVASS

Ellis County, Texas

**Statistics**

	TOTAL	Absentee	Early Voting	Election Day
Registered Voters - Total	22,436			
Ballots Cast - Total	3,669	20	2,619	1,030
Voter Turnout - Total	16.35%			




Red Oak ISD Summary Results Report  
 Joint General & Special Election  
 May 6, 2023

OFFICIAL RESULTS FOR CANVASS

Ellis County, Texas


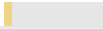


**Red Oak ISD - Trustee, Place 3**

Vote For 1

	TOTAL	VOTE %		Absentee	Early Voting	Election Day
Bill Foster	1,174	35.77%		3	777	394
John Anderson	2,108	64.23%		17	1,584	507
Total Votes Cast	3,282	100.00%		20	2,361	901
Overvotes	0			0	0	0
Undervotes	387			0	258	129
Contest Totals	3,669			20	2,619	1,030



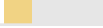
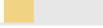

**Red Oak ISD - Trustee, Place 4**

Vote For 1

	TOTAL	VOTE %		Absentee	Early Voting	Election Day
Johnny Knight	1,742	52.52%		16	1,319	407
Clifford Wherley	325	9.80%		0	234	91
Kim Sturman	1,250	37.68%		3	836	411
Total Votes Cast	3,317	100.00%		19	2,389	909
Overvotes	0			0	0	0
Undervotes	352			1	230	121
Contest Totals	3,669			20	2,619	1,030

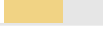
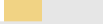

**Red Oak ISD - Trustee, Place 5**

Vote For 1

	TOTAL	VOTE %		Absentee	Early Voting	Election Day
Machanta E. Newson	388	11.46%		0	264	124
Sean Kelly	1,008	29.78%		4	775	229
Rhonda Landrum	953	28.15%		9	713	231
Penny Story	1,036	30.61%		6	680	350
Total Votes Cast	3,385	100.00%		19	2,432	934
Overvotes	0			0	0	0
Undervotes	284			1	187	96
Contest Totals	3,669			20	2,619	1,030

**Red Oak ISD Proposition A**

Vote For 1

	TOTAL	VOTE %		Absentee	Early Voting	Election Day
For	2,200	60.22%		11	1,651	538
Against	1,453	39.78%		9	956	488
Total Votes Cast	3,653	100.00%		20	2,607	1,026
Overvotes	0			0	0	0
Undervotes	16			0	12	4
Contest Totals	3,669			20	2,619	1,030

	STATISTICS		
	Registered Voters - Total	Ballots Cast - Total	Voter Turnout - Total
1008 -5027	15	1	6.67%
1010 -5046	1,859	344	18.5%
1011 -5056	2,870	543	18.92%
1012 -5065	116	12	10.34%
1043 -5231	4	0	0%
1047 -5242	130	15	11.54%
1047 -5243	2	0	0%
1048 -5249	43	9	20.93%
1049 -5252	494	127	25.71%
1050 -5257	3,552	509	14.33%
1051-5264	3,549	527	14.85%
1052 -5269	2,605	441	16.93%
1053 -5281	1,877	414	22.06%
1053 -5283	294	95	32.31%
1054 -5290	3,188	269	8.44%
1054 -5291	153	16	10.46%
1055 -5293	1,501	310	20.65%
1055 -5295	183	37	20.22%
1056 -5302	1	0	0%
<b>Totals</b>	<b>22,436</b>	<b>3,669</b>	

	Red Oak ISD - Trustee, Place 3					
	VOTE FOR 1					
	Bill Foster	John Anderson	Total Votes Cast	Overvotes	Undervotes	Contest Total
1008 -5027	1	0	1	0	0	1
1010 -5046	115	202	317	0	27	344
1011 -5056	186	305	491	0	52	543
1012 -5065	2	9	11	0	1	12
1043 -5231	0	0	0	0	0	0
1047 -5242	2	10	12	0	3	15
1047 -5243	0	0	0	0	0	0
1048 -5249	1	7	8	0	1	9
1049 -5252	49	67	116	0	11	127
1050 -5257	133	315	448	0	61	509
1051-5264	168	318	486	0	41	527
1052 -5269	148	240	388	0	53	441
1053 -5281	134	231	365	0	49	414
1053 -5283	37	45	82	0	13	95
1054 -5290	60	176	236	0	33	269
1054 -5291	4	11	15	0	1	16
1055 -5293	120	155	275	0	35	310
1055 -5295	14	17	31	0	6	37
1056 -5302	0	0	0	0	0	0
<b>Totals</b>	<b>1,174</b>	<b>2,108</b>	<b>3,282</b>	<b>0</b>	<b>387</b>	<b>3,669</b>

	Red Oak ISD - Trustee, Place 4						
	VOTE FOR 1						
	Johnny Knight	Clifford Wherley	Kim Sturman	Total Votes Cast	Overvotes	Undervotes	Contest Total
1008 -5027	0	0	1	1	0	0	1
1010 -5046	194	32	93	319	0	25	344
1011 -5056	240	64	183	487	0	56	543
1012 -5065	9	0	1	10	0	2	12
1043 -5231	0	0	0	0	0	0	0
1047 -5242	7	1	5	13	0	2	15
1047 -5243	0	0	0	0	0	0	0
1048 -5249	7	0	0	7	0	2	9
1049 -5252	56	11	52	119	0	8	127
1050 -5257	245	53	162	460	0	49	509
1051-5264	267	47	172	486	0	41	527
1052 -5269	194	40	162	396	0	45	441
1053 -5281	195	24	150	369	0	45	414
1053 -5283	38	4	40	82	0	13	95
1054 -5290	134	23	84	241	0	28	269
1054 -5291	10	5	1	16	0	0	16
1055 -5293	129	19	130	278	0	32	310
1055 -5295	17	2	14	33	0	4	37
1056 -5302	0	0	0	0	0	0	0
<b>Totals</b>	<b>1,742</b>	<b>325</b>	<b>1,250</b>	<b>3,317</b>	<b>0</b>	<b>352</b>	<b>3,669</b>

	Red Oak ISD - Trustee, Place 5							
	VOTE FOR 1							
	Machanta E. Newson	Sean Kelly	Rhonda Landrum	Penny Story	Total Votes Cast	Overvotes	Undervotes	Contest Total
1008 -5027	0	0	1	0	1	0	0	1
1010 -5046	29	130	72	98	329	0	15	344
1011 -5056	37	127	172	169	505	0	38	543
1012 -5065	2	2	4	2	10	0	2	12
1043 -5231	0	0	0	0	0	0	0	0
1047 -5242	1	5	3	4	13	0	2	15
1047 -5243	0	0	0	0	0	0	0	0
1048 -5249	0	2	5	0	7	0	2	9
1049 -5252	4	46	23	46	119	0	8	127
1050 -5257	83	151	128	104	466	0	43	509
1051-5264	51	145	150	145	491	0	36	527
1052 -5269	61	99	109	133	402	0	39	441
1053 -5281	52	118	91	118	379	0	35	414
1053 -5283	0	20	26	38	84	0	11	95
1054 -5290	45	73	85	47	250	0	19	269
1054 -5291	6	4	5	1	16	0	0	16
1055 -5293	17	76	72	116	281	0	29	310
1055 -5295	0	10	7	15	32	0	5	37
1056 -5302	0	0	0	0	0	0	0	0
<b>Totals</b>	<b>388</b>	<b>1,008</b>	<b>953</b>	<b>1,036</b>	<b>3,385</b>	<b>0</b>	<b>284</b>	<b>3,669</b>

	Red Oak ISD Proposition A					
	VOTE FOR 1					
	For	Against	Total Votes Cast	Overvotes	Undervotes	Contest Total
1008 -5027	0	1	1	0	0	1
1010 -5046	199	141	340	0	4	344
1011 -5056	303	237	540	0	3	543
1012 -5065	9	3	12	0	0	12
1043 -5231	0	0	0	0	0	0
1047 -5242	7	8	15	0	0	15
1047 -5243	0	0	0	0	0	0
1048 -5249	9	0	9	0	0	9
1049 -5252	61	66	127	0	0	127
1050 -5257	355	153	508	0	1	509
1051-5264	322	204	526	0	1	527
1052 -5269	259	179	438	0	3	441
1053 -5281	257	157	414	0	0	414
1053 -5283	34	60	94	0	1	95
1054 -5290	200	67	267	0	2	269
1054 -5291	11	5	16	0	0	16
1055 -5293	158	151	309	0	1	310
1055 -5295	16	21	37	0	0	37
1056 -5302	0	0	0	0	0	0
<b>Totals</b>	<b>2,200</b>	<b>1,453</b>	<b>3,653</b>	<b>0</b>	<b>16</b>	<b>3,669</b>



# RED OAK

## INDEPENDENT SCHOOL DISTRICT

109 W. RED OAK ROAD P.O. BOX 9000 RED OAK, TEXAS 75154 972.617.2941  
BRENDA SANFORD, SUPERINTENDENT

### SUMMARY OF PRECINCT RETURNS

I, the undersigned, the presiding officer of the canvassing authority for Red Oak Independent School District Trustee Election, held on the 6th day of May 2023, in Red Oak, Texas, do hereby certify that the following is a total of all votes received by each candidate as shown by the precinct returns.

#### GENERAL ELECTION

Name of office	Name of Candidate	Total	Vote %	Absentee Votes	Early Voting	Election Day
<b>Place 3</b>						
Trustee Full Term	Bill Foster	1,174	35.77%	3	777	394
Trustee Full Term	John Anderson	2,108	64.23%	17	1,584	507
Total Votes Cast		3,282	100.00%	20	2,361	901
<b>Place 4</b>						
Trustee Full Term	Johnny Knight	1,742	52.52%	16	1,319	407
Trustee Full Term	Clifford Wherley	325	9.80%	0	234	91
Trustee Full Term	Kim Sturman	1,250	37.68%	3	836	411
Total Votes Cast		3,317	100.00%	19	2,389	909
<b>Place 5</b>						
Trustee Full Term	Machanta E. Newson	388	11.46%	0	264	124
Trustee Full Term	Sean Kelly	1,008	29.78%	4	775	229
Trustee Full Term	Rhonda Landrum	953	28.15%	9	713	231
Trustee Full Term	Penny Story	1,036	30.61%	6	680	350
Total Votes Cast		3,385	100.00%	19	2,432	934

DATED this 15th day of May, 2023.

\_\_\_\_\_  
John Anderson, Presiding Officer



## **CANVASS OF GENERAL ELECTION**

I, John Anderson, Presiding Officer of the Red Oak Independent School District Board of Trustees, of Red Oak, Texas, met with the Board of Trustees sitting as the canvassing board to canvass the General Election of May 6, 2023, on May 15, 2023 at Red Oak, Texas. The Board convened at 7:00 p.m.

I certify that the figures on the summary sheet corresponds with the numbers provided by the Ellis County Elections Administrator.

Witness my hand this 15th day of May, 2023.

\_\_\_\_\_  
John Anderson  
Presiding Officer of Canvassing Authority



## ELLIS COUNTY ELECTIONS

Jana Onyon, CERA  
Elections Administrator

204 E Jefferson Street      Bus. (972) 825-5195  
Waxahachie, TX 75165      Fax (972) 923-5194  
Email elections@co.ellis.tx.us


### Red Oak ISD General and Special Election May 6, 2023 Election Returns

I, Jana Onyon, Ellis County Elections Administrator, do hereby certify the following official results to be a true and correct tally for the May 6, 2023 election results for the canvassing authority.

Precincts Counted	19
Registered Voters	22,436
Ballots Cast	3,669
Voter Turnout	16.35%

Witness my hand and seal this 12<sup>th</sup> day of May 2023.



  
\_\_\_\_\_  
Jana Onyon, Elections Administrator

Red Oak ISD Summary Results Report  
Joint General & Special Election  
May 6, 2023

OFFICIAL RESULTS FOR CANVASS




Ellis County, Texas

**Statistics**

	TOTAL	Absentee	Early Voting	Election Day
Registered Voters - Total	22,436			
Ballots Cast - Total	3,669	20	2,619	1,030
Voter Turnout - Total	16.35%			





**Red Oak ISD - Trustee, Place 3**

Vote For 1

	TOTAL	VOTE %		Absentee	Early Voting	Election Day
Bill Foster	1,174	35.77%		3	777	394
John Anderson	2,108	64.23%		17	1,584	507
Total Votes Cast	3,282	100.00%		20	2,361	901
Overvotes	0			0	0	0
Undervotes	387			0	258	129
Contest Totals	3,669			20	2,619	1,030






**Red Oak ISD - Trustee, Place 4**

Vote For 1

	TOTAL	VOTE %		Absentee	Early Voting	Election Day
Johnny Knight	1,742	52.52%		16	1,319	407
Clifford Wherley	325	9.80%		0	234	91
Kim Sturman	1,250	37.68%		3	836	411
Total Votes Cast	3,317	100.00%		19	2,389	909
Overvotes	0			0	0	0
Undervotes	352			1	230	121
Contest Totals	3,669			20	2,619	1,030




**Red Oak ISD - Trustee, Place 5**

Vote For 1

	TOTAL	VOTE %		Absentee	Early Voting	Election Day
Machanta E. Newson	388	11.46%		0	264	124
Sean Kelly	1,008	29.78%		4	775	229
Rhonda Landrum	953	28.15%		9	713	231
Penny Story	1,036	30.61%		6	680	350
Total Votes Cast	3,385	100.00%		19	2,432	934
Overvotes	0			0	0	0
Undervotes	284			1	187	96
Contest Totals	3,669			20	2,619	1,030

**Red Oak ISD Proposition A**

Vote For 1

	TOTAL	VOTE %		Absentee	Early Voting	Election Day
For	2,200	60.22%		11	1,651	538
Against	1,453	39.78%		9	956	488
Total Votes Cast	3,653	100.00%		20	2,607	1,026
Overvotes	0			0	0	0
Undervotes	16			0	12	4
Contest Totals	3,669			20	2,619	1,030

	STATISTICS		
	Registered Voters - Total	Ballots Cast - Total	Voter Turnout - Total
1008 -5027	15	1	6.67%
1010 -5046	1,859	344	18.5%
1011 -5056	2,870	543	18.92%
1012 -5065	116	12	10.34%
1043 -5231	4	0	0%
1047 -5242	130	15	11.54%
1047 -5243	2	0	0%
1048 -5249	43	9	20.93%
1049 -5252	494	127	25.71%
1050 -5257	3,552	509	14.33%
1051-5264	3,549	527	14.85%
1052 -5269	2,605	441	16.93%
1053 -5281	1,877	414	22.06%
1053 -5283	294	95	32.31%
1054 -5290	3,188	269	8.44%
1054 -5291	153	16	10.46%
1055 -5293	1,501	310	20.65%
1055 -5295	183	37	20.22%
1056 -5302	1	0	0%
<b>Totals</b>	<b>22,436</b>	<b>3,669</b>	

	Red Oak ISD - Trustee, Place 3					
	VOTE FOR 1					
	Bill Foster	John Anderson	Total Votes Cast	Overvotes	Undervotes	Contest Total
1008 -5027	1	0	1	0	0	1
1010 -5046	115	202	317	0	27	344
1011 -5056	186	305	491	0	52	543
1012 -5065	2	9	11	0	1	12
1043 -5231	0	0	0	0	0	0
1047 -5242	2	10	12	0	3	15
1047 -5243	0	0	0	0	0	0
1048 -5249	1	7	8	0	1	9
1049 -5252	49	67	116	0	11	127
1050 -5257	133	315	448	0	61	509
1051-5264	168	318	486	0	41	527
1052 -5269	148	240	388	0	53	441
1053 -5281	134	231	365	0	49	414
1053 -5283	37	45	82	0	13	95
1054 -5290	60	176	236	0	33	269
1054 -5291	4	11	15	0	1	16
1055 -5293	120	155	275	0	35	310
1055 -5295	14	17	31	0	6	37
1056 -5302	0	0	0	0	0	0
<b>Totals</b>	<b>1,174</b>	<b>2,108</b>	<b>3,282</b>	<b>0</b>	<b>387</b>	<b>3,669</b>

	Red Oak ISD - Trustee, Place 4						
	VOTE FOR 1						
	Johnny Knight	Clifford Wherley	Kim Sturman	Total Votes Cast	Overvotes	Undervotes	Contest Total
1008 -5027	0	0	1	1	0	0	1
1010 -5046	194	32	93	319	0	25	344
1011 -5056	240	64	183	487	0	56	543
1012 -5065	9	0	1	10	0	2	12
1043 -5231	0	0	0	0	0	0	0
1047 -5242	7	1	5	13	0	2	15
1047 -5243	0	0	0	0	0	0	0
1048 -5249	7	0	0	7	0	2	9
1049 -5252	56	11	52	119	0	8	127
1050 -5257	245	53	162	460	0	49	509
1051-5264	267	47	172	486	0	41	527
1052 -5269	194	40	162	396	0	45	441
1053 -5281	195	24	150	369	0	45	414
1053 -5283	38	4	40	82	0	13	95
1054 -5290	134	23	84	241	0	28	269
1054 -5291	10	5	1	16	0	0	16
1055 -5293	129	19	130	278	0	32	310
1055 -5295	17	2	14	33	0	4	37
1056 -5302	0	0	0	0	0	0	0
Totals	1,742	325	1,250	3,317	0	352	3,669

	Red Oak ISD - Trustee, Place 5							
	VOTE FOR 1							
	Machanta E. Newson	Sean Kelly	Rhonda Landrum	Penny Story	Total Votes Cast	Overvotes	Undervotes	Contest Total
1008 -5027	0	0	1	0	1	0	0	1
1010 -5046	29	130	72	98	329	0	15	344
1011 -5056	37	127	172	169	505	0	38	543
1012 -5065	2	2	4	2	10	0	2	12
1043 -5231	0	0	0	0	0	0	0	0
1047 -5242	1	5	3	4	13	0	2	15
1047 -5243	0	0	0	0	0	0	0	0
1048 -5249	0	2	5	0	7	0	2	9
1049 -5252	4	46	23	46	119	0	8	127
1050 -5257	83	151	128	104	466	0	43	509
1051-5264	51	145	150	145	491	0	36	527
1052 -5269	61	99	109	133	402	0	39	441
1053 -5281	52	118	91	118	379	0	35	414
1053 -5283	0	20	26	38	84	0	11	95
1054 -5290	45	73	85	47	250	0	19	269
1054 -5291	6	4	5	1	16	0	0	16
1055 -5293	17	76	72	116	281	0	29	310
1055 -5295	0	10	7	15	32	0	5	37
1056 -5302	0	0	0	0	0	0	0	0
<b>Totals</b>	<b>388</b>	<b>1,008</b>	<b>953</b>	<b>1,036</b>	<b>3,385</b>	<b>0</b>	<b>284</b>	<b>3,669</b>

	Red Oak ISD Proposition A					
	VOTE FOR 1					
	For	Against	Total Votes Cast	Overvotes	Undervotes	Contest Total
1008 -5027	0	1	1	0	0	1
1010 -5046	199	141	340	0	4	344
1011 -5056	303	237	540	0	3	543
1012 -5065	9	3	12	0	0	12
1043 -5231	0	0	0	0	0	0
1047 -5242	7	8	15	0	0	15
1047 -5243	0	0	0	0	0	0
1048 -5249	9	0	9	0	0	9
1049 -5252	61	66	127	0	0	127
1050 -5257	355	153	508	0	1	509
1051-5264	322	204	526	0	1	527
1052 -5269	259	179	438	0	3	441
1053 -5281	257	157	414	0	0	414
1053 -5283	34	60	94	0	1	95
1054 -5290	200	67	267	0	2	269
1054 -5291	11	5	16	0	0	16
1055 -5293	158	151	309	0	1	310
1055 -5295	16	21	37	0	0	37
1056 -5302	0	0	0	0	0	0
<b>Totals</b>	<b>2,200</b>	<b>1,453</b>	<b>3,653</b>	<b>0</b>	<b>16</b>	<b>3,669</b>

Order of Runoff Election for the Red Oak I.S.D. Trustee Election on Saturday, June 10, 2023

**Presented for:**

Board Action   X   Report/Review Only \_\_\_\_\_

**Supporting documents:**

None \_\_\_\_\_ Attached   X   Provided Later \_\_\_\_\_

**Contact Person:**

Brenda Sanford, Superintendent

**Background Information:**

Board of Trustees of Red Oak Independent School District Runoff Election on June 10, 2023 for Place 5.

**Fiscal Implications:**

None.

**Administrative Recommendation:**

Administration recommends that the Board approve the Order of Election Calling a Runoff Trustee Election.

ORDER OF RUNOFF ELECTION FOR RED OAK INDEPENDENT SCHOOL DISTRICT

An election is hereby ordered to be held on June 10, 2023 for the purpose of the election of one (1) Board Trustee – Place 5.

Early Voting by Personal Appearance

Early voting by personal appearance will be conducted each weekday at Grace Covenant Church. This election is being conducted as a joint election with the Ellis County Elections Department and other participating entities. The early voting locations are subject to change based on participating entities.

Applications for ballot by mail shall be mailed or faxed to the Early Voting Clerk:

Jana Onyon, Elections Administrator  
204 E. Jefferson Street  
Waxahachie, TX 75165  
972-923-5194 (Fax)

Applications for ballots by mail must be received no later than the close of business on May 30, 2023.

Election Day:

The voting locations on Election Day shall be at Grace Covenant Church. This election is being conducted as a joint election with the Ellis County Elections Department and other participating entities. The election day locations are subject to change based on participating entities.

Issued this 15th day of May, 2023.

\_\_\_\_\_  
John Anderson, Board President

\_\_\_\_\_  
Melanie Petersen, Board Vice President

\_\_\_\_\_  
Brian Sebring, Board Secretary

\_\_\_\_\_  
Donna Knight, Board Member

\_\_\_\_\_  
Johnny Knight, Board Member

\_\_\_\_\_  
Michelle Porter, Board Member

\_\_\_\_\_  
Penny Story, Board Member

**Ellis County, Texas Condado de Ellis, Texas**  
**Joint Runoff Election Elección de Desempate Conjunta**  
**June 10, 2023 10 de junio de 2023**  
**Vote Centers Centros de votación**

The below listed Early Voting and Election Day Vote Centers will be established for any qualified voter with an effective date of registration on or before June 10, 2023. A voter may vote at ANY of the Early Voting or Election Day Vote Centers for the Joint Runoff Election. Las ubicaciones para centros de votación anticipada y día de las elecciones que se enumeran a continuación se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 10 de junio de 2023. Un votante puede votar en cualquiera de los lugares de votación anticipada y día de las elecciones para las Elección de Desempate Conjunta .

**Early Voting Location Dates and Times:**

Ubicación, fechas, y horarios de la votación anticipada:

- 1. ELECTIONS OFFICE (Main Location) 204 E. JEFFERSON ST. WAXAHACHIE, TX 75165
- 2. GRACE COVENANT CHURCH (Dining Hall) 212 N. MAIN ST. RED OAK, TX 75154
- 3. MIDLOTHIAN CONFERENCE CENTER (Lobby) 1 COMMUNITY CIRCLE DR. MIDLOTHIAN, TX 76065

Tuesday, May 30, 2023 through Friday, June 2, 2023 8:00 AM - 5:00 PM  
martes, 30 de mayo de 2023 hasta viernes, 02 de junio de 2023 8:00 AM - 5:00 PM

Saturday, June 3, 2023 8:00 AM - 4:00 PM  
sábado, 03 de junio de 2023 8:00 AM - 4:00 PM

Monday, June 5, 2023 and Tuesday, June 6, 2023 7:00 AM - 7:00 PM  
lunes, 05 de junio de 2023 y martes, 06 de junio de 2023 7:00 AM - 7:00 PM

**Election Day Vote Center Date and Times:**

Fechas y horarios de ubicación del día de la elección:

- 1. GRACE COVENANT CHURCH (Dining Hall) 212 N. MAIN ST. RED OAK, TX 75154
- 2. MIDLOTHIAN CONFERENCE CENTER (Lobby) 1 COMMUNITY CIRCLE DR. MIDLOTHIAN, TX 76065

Saturday, June 10, 2023 7:00 AM - 7:00 PM  
sábado, 10 de junio de 2023 7:00 AM - 7:00 PM

Last day to register to vote for the Joint Runoff Election is: Thursday, May 11, 2023.

Último día para registrarse para votar en la Elección de Desempate Conjunta es: jueves, 11 de mayo de 2023.

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Tuesday, May 30, 2023.

El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA- por sus siglas en inglés) es: martes, 30 de mayo de 2023.

Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:

Early Voting Clerk, 204 E Jefferson Street, Waxahachie, Texas 75165

Or email a scanned copy of signed application to elections@co.ellis.tx.us

Or faxed to 972-923-5194 (If faxed or emailed, then must receive original application within 4 days)

Las solicitudes (Regular o FPCA) de boletas electorales por correo deben enviarse por correo a:

Secretaria de la Votación Adelantada 204 E. Jefferson Street Waxahachie, TX 75165

O por correo electrónico una copia e su aplicación firmada a elections@co.ellis.tx.us

O por fax al 972-923-5194 (Si se envía por fax o correo electrónico, debe recibir la solicitud original dentro de los cuatro días)

For More Information: Website at www.co.ellis.tx.us/Elections OR Facebook.com/EllisCountyElections

OR Contact us at Elections Office 204 E Jefferson Waxahachie, TX 75165 972-825-5196



# 2023-2024 Budget Development

May 15, 2023

# Agenda



- **2023-2024 Budget Calendar**
- **2023-2024 Budget Development**
- **Legislative Changes**
- **Discussion on Property Values**
- **Next Steps**
- **Questions**

# 2023-2024 Budget Timeline



- **The 2023-2024 Budget Calendar was shared with the School Board in January**
- **The budget development is an ongoing and fluctuating process**
- **The budget is developed based on the District goals and objectives**
- **The District Budget must be adopted by the Board by June 30<sup>th</sup>**

# 2023-2024 Budget Steps



- The 2022-2023 budget process to be reviewed and the process updated for the next fiscal year in December**
- Discuss the Budget Strategy for the next fiscal year with the Superintendent's Cabinet**
- Communicate the budget process to the stakeholders and School Board in January**

# 2023-2024 Budget Steps



- Review and begin developing the compensation plans for next year in January**
  - **Pay Plans**
  - **Equity within Pay Plans**
  - **Stipends**
  
- Meet with budget managers (Campuses and Departments) individually to review their current year budgets and to review the budget process for the next budget in February**

# 2023-2024 Budget Steps



- Begin developing the initial preliminary revenue and expenditure projections and assumptions to be used in the budget development process**
- Determine the projected staffing needs for the next school year based on the demographic study and other enrollment projection data**
- The preliminary budget position to be reviewed and evaluated by the Superintendent's Cabinet**

# 2023-2024 Budget Steps



- Budget managers provided the proposed budget to enter into Skyward to match their goals for the next school year**
  - **Based on per student allocations and the enrollment projection**
- Determine the projected salary and benefit costs for the next budget year**
- Preliminary property values received from the appraisal district to start to finalize the projected local tax revenue in late April**

# 2023-2024 Budget Steps



- Projected Budget position reviewed by the Superintendent's Cabinet in May**
- Present the preliminary budget picture to the School Board in May**
- Publish the Notice of the Budget Hearing and Proposed Tax Rate in June (at least 10 days prior to date of the Hearing)**

# 2023-2024 Budget Steps



- Hold a Public Hearing to discuss the Budget and Proposed Tax Rate in June**
- The School Board formally adopts the Budget by June 30<sup>th</sup>**
- The School Board formally adopts the Tax Rate by September 30<sup>th</sup> or sixty (60) days after the certified appraisal is received**

# Agenda



- 2023-2024 Budget Calendar
- **2023-2024 Budget Development**
- **Legislative Changes**
- **Discussion on Property Values**
- **Next Steps**
- **Questions**

# 2023-2024 Budget Variables



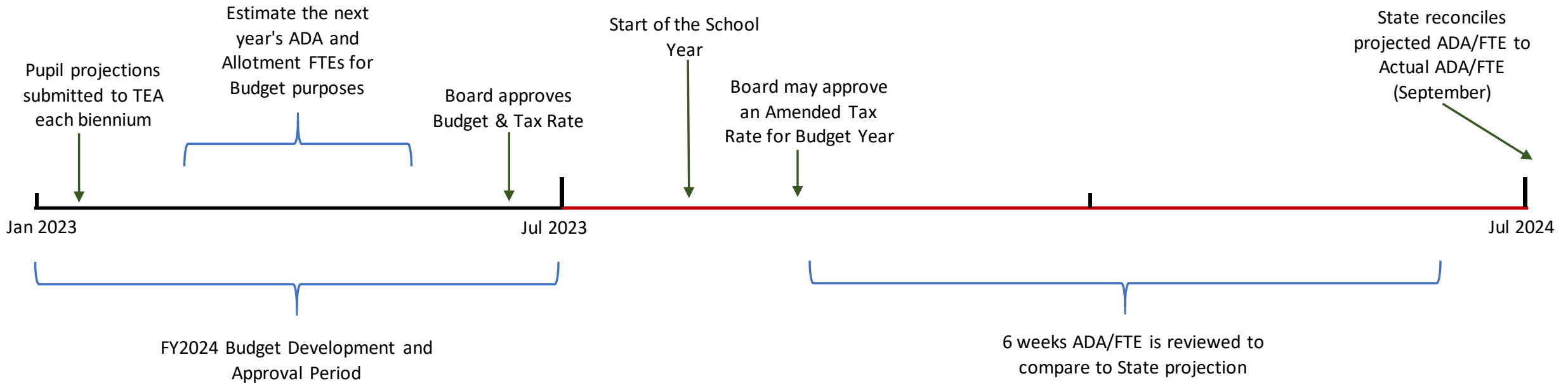
- **Projections are used to develop the budget**
  - **Property Values – initial values provided in late April**
  - **Student ADA – estimated based on expected enrollment and attendance percentage and prior year FTE for special allotments**
  - **Comptroller’s Property Value Study – average based on prior years**
- **Final Data for the 2023-2024 State Funding Formula is not known when the budget is developed**
  - **CAD Property Values – not finalized until July 25<sup>th</sup>**
  - **Student ADA – not finalized until end of the school year 2024**
  - **Comptroller’s Property Value Study – not finalized until August 2024**

# 2023-2024 Budget Variables

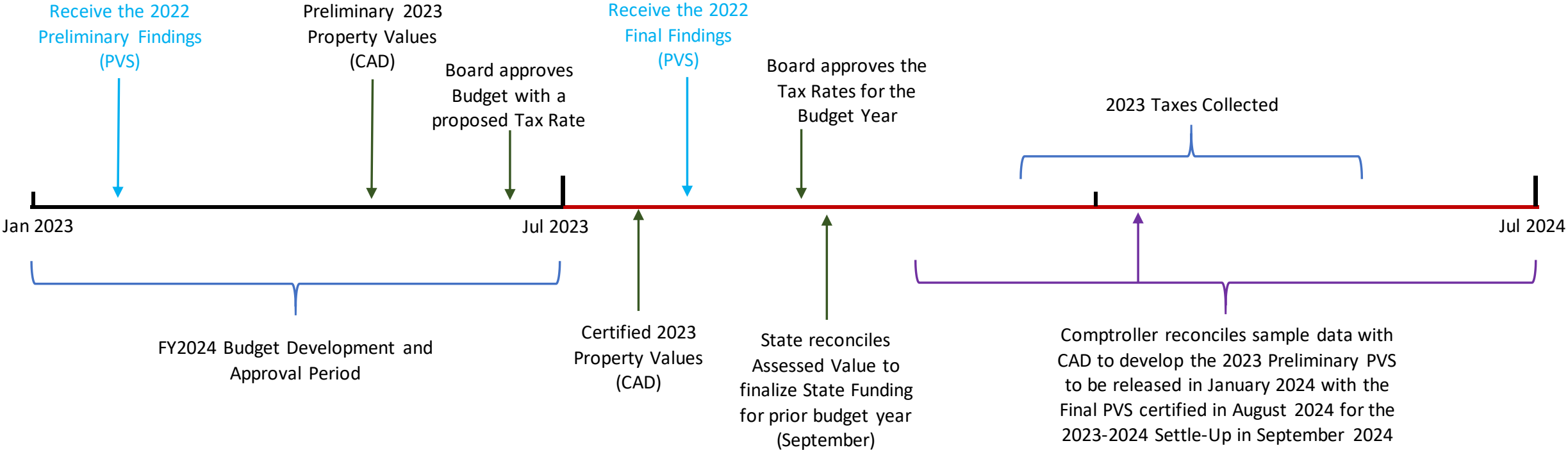


- **Due to the Texas Property Tax Reform and Transparency Act of 2019 an estimated tax rate is used to adopt the budget in June**
- **The Final Tax Rate will not be known until late July**
  - **Based on the Certified Property values to be received in July**
  - **We are already at the compressed minimum (MCR) of \$0.8046**
- **Based on a projected statewide growth of property values of over 2.5%, our compressed rate may be reduced**
  - **Total M&O tax rate is projected to be \$0.8629 (\$0.7246 + \$0.1383)**

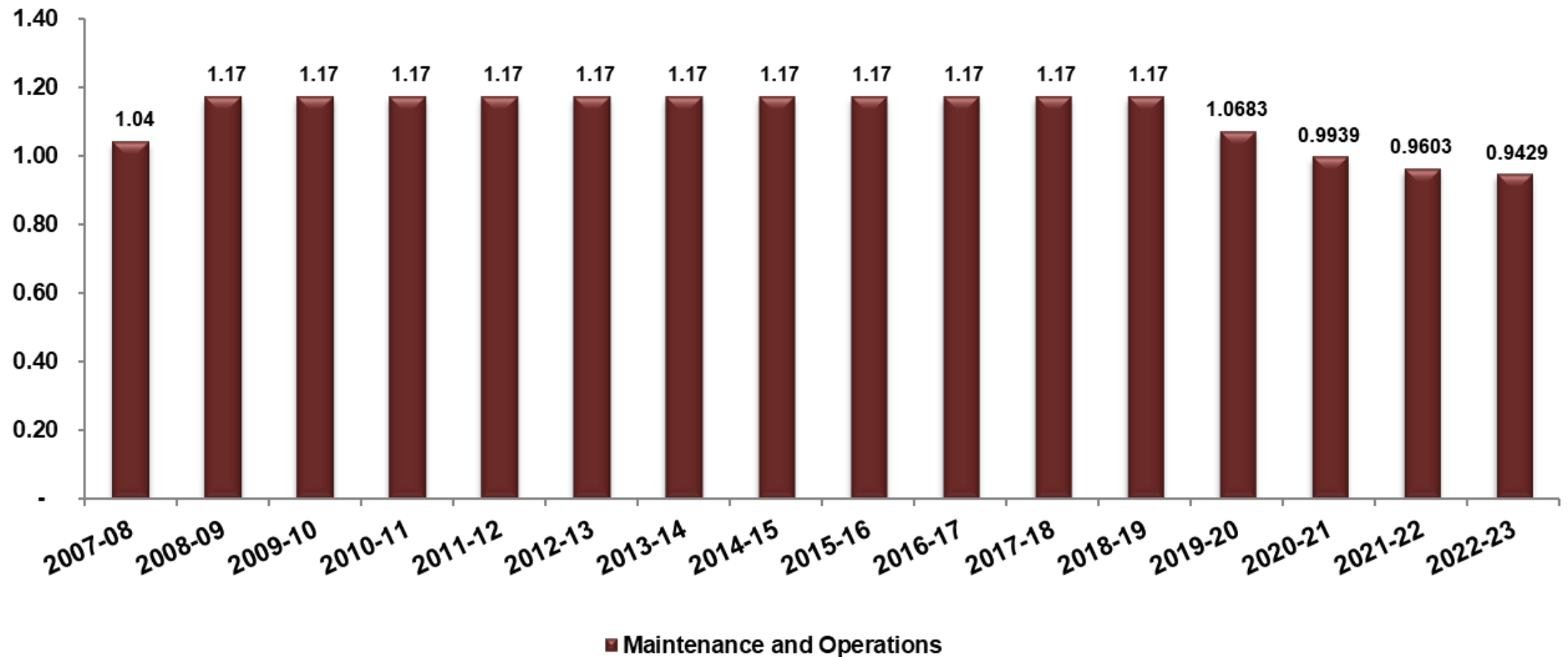
# Timeline for State Funding ADA



# Timeline for 2023 Property Values



# Maintenance & Operations Tax Rates



# 2023-2024 Budget Development



- **Components include**
  - **Revenue Budget Projections**
  - **Expenditure Budget Projections**

# 2023-2024 Budget Development



- **Revenue Projections**
  - **100 increase in student ADA from the 2022-2023 budgeted ADA**
    - Used 93.25% of the projected 2023-2024 Fall Snapshot Enrollment of 6,809
    - October 2022 enrollment was 6,499 (was projected to be 6,580)
  - **A 3% increase from the actual 2022-23 enrichment student categories**
    - Most enrichment categories are currently comparable to budget
  - **Budgeted an increase in the Basic Allotment of \$50**
    - From \$6,160 to \$6,210
    - Increased the School Safety Allotment to \$10.00 per ADA and \$15,000 per campus
      - Currently at only \$9.72 per ADA

# 2023-2024 Budget Development



- **Revenue Projections**
  - Increase the local assessed property value by 21%
  - Reduce the M&O Tax rate to \$0.8629
    - Still subject to change based on the final Comptroller's statewide projections and Legislative action
  - Due to the projected increase in enrollment, the state aid is projected to increase, even with the projected increase in property values (PVS)
    - District's local share has increased, so the state share will go down
    - Projecting a 21.5% increase in the Comptroller's property value study
    - Factoring in the current Homestead Exemption of \$40,000

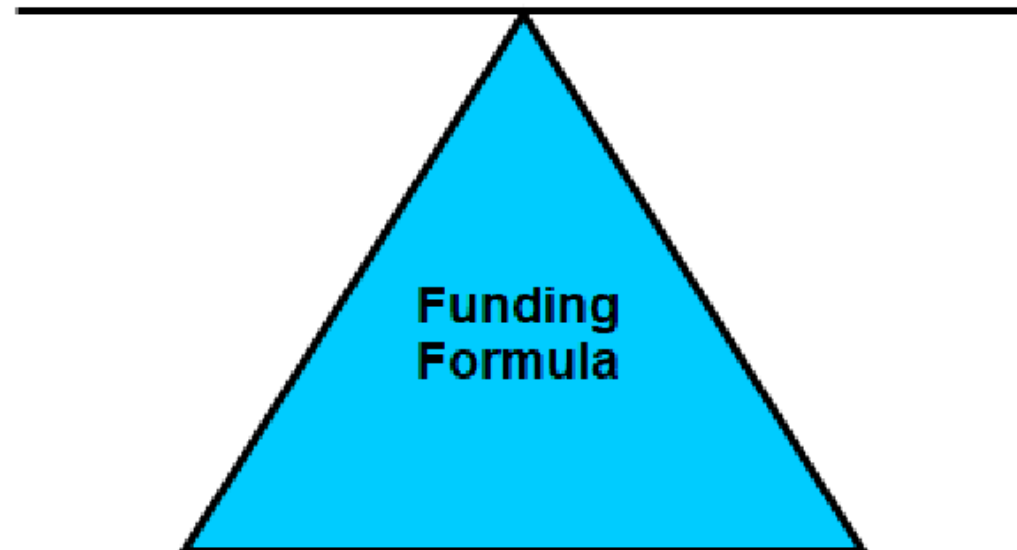
# Local Share v. State Share



- **As the Comptroller's property values (Local Share) increase, the State funding (State Share) decreases**

**Local Share**

**State Share**



# How the Funding Model Works



- **The State establishes:**
  - The basic allotment at \$6,160 per ADA for regular programs
  - All three (3) districts each have 1,000 regular program ADA

	<b>Regular Program <u>Funding</u></b>	<b>PVS Local Fund Assign <u>Taxes</u></b>	<b>State <u>Funding</u></b>	
– District A	\$6,160,000	\$5,000,000	\$1,160,000	
– District B	\$6,160,000	\$2,500,000	\$3,660,000	
– District C	\$6,160,000	\$7,000,000	\$ 0	<b>(\$840,000)</b>

# 2023-2024 Budget Development



- **Additional Revenue Projections**
  - **Currently eligible for Fast Growth District funding**
    - **New legislation in 2021 changed the determination to a six (6) year lookback and at least a growth of 250 students**
      - **Red Oak growth was 689 students, so 439 counts towards the formula**
      - **Final allocation may be prorated, due to the current flat State allocation**
  - **Current Tax collections based on a 21% increase in certified values**
    - **The final certified property values is not known until end of July**
    - **M&O tax collections based on an estimated tax rate of \$0.8629**
      - **Keep collection rate to 99% (budgeted 99% collection rate in 2022-2023)**
  - **Projected increase in the State's TRS pension payment**
  - **Projected increase in the Medicaid Reimbursement**

# 2023-2024 Budget Development



- **Projected Salary Assumptions**

- **Implement compensation increases to keep the staff pay comparable to other districts**

- **Teacher Pay Scale** **\$1,500 per step**
- **Administrative/Professional Pay Scale** **3% of midpoint**
- **Paraprofessional/Technical Pay Scale** **5% of midpoint**
- **Auxiliary Pay Scale** **5% of midpoint**

- **Teachers above the new step 30 salary will receive a \$1,000 increase**

- **Added positions for required program expansion and enrollment**

- **Maintain many of the incentive programs implemented during COVID**

# 2023-2024 Budget Development



- **Other Expenditure Assumptions**
  - Project property and liability insurance to increase due to added vehicles and higher replacement costs
  - Increase in cost of some contracted commitments
  - Technology and furniture for staff additions

# 2023-2024 Budget Development



- **Revenue Changes**

– State Funding	<b>(\$1,617,641)</b>	
– Fast Growth Allotment	490,714	
– Local Property Taxes	5,073,370	
– On-Behalf Payments	307,220	
– Increase in Medicaid Payments/Grants	100,000	<b>\$4,353,663</b>

- **Expenditure Changes**

– Staffing and Salary Increases	<b>\$3,984,076</b>	
– Increase in Property Insurance	145,903	
– Increase in Contractual Obligations	50,000	
– Increase in Program Improvements	146,017	<b><u>\$4,325,996</u></b>

- **Net current budget position** **\$ 27,667**

# Campus / Department Allocations



- **Campuses are provided a per pupil allocation based on the March enrollment and their At-Risk student population**

	<u>Per Pupil</u>	<u>At Risk</u>
– Elementary	\$120.00	\$52.00
– Middle School	\$128.00	\$52.00
– High School	\$144.00	\$52.00

- **Departments are provided a flat budget each year**
  - These budgets are evaluated on a needs basis each year

# Agenda



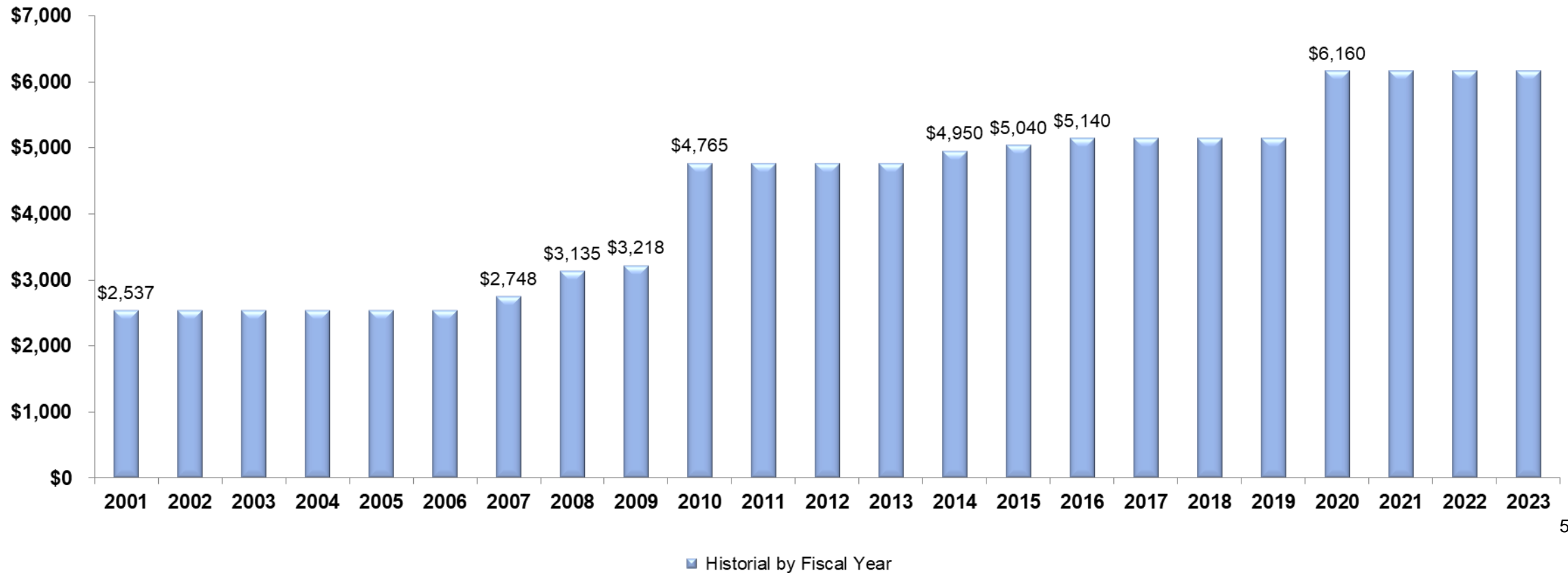
- 2023-2024 Budget Calendar
- 2023-2024 Budget Development
- **Legislative Changes**
- **Discussion on Property Values**
- **Next Steps**
- **Questions**

# Legislative Changes



- **Increase the Basic Allotment**
  - One bill increases the BA to \$6,250 (\$90) for 2023-24 and \$6,300 (\$50) in the 2024-25 school year
    - Language added to include an inflationary adjustment factor for future years
  - Another bill will add \$50 per year
- **Increase teacher salaries**
  - Increase the minimum teacher salary schedule
  - Add a one-time salary increase for teachers from \$2,000 to \$6,000

# Historical Basic Allotment



# Legislative Changes



- **School Safety Allotment**
  - Increase the allocation per ADA from \$9.72 to \$10
  - Another Bill increases the allocation to \$100 and an armed security officer at each campus
  - Several Bills add \$12,000 to \$16,800 per campus to the allocation
    - Depending on the enrolled students at the campus

# Legislative Changes



- **Tax Rate Compression**
  - Reduce the Tier 1 tax rate by \$0.0775 up to a \$0.15 reduction
  - Increase the Homestead Exemption to \$70,000
  - Reduce the appraisal cap from 10% to 5% for all real property
  - Reduce the Maximum Compressed Rate (MCR) floor
    - From 90% to 80%
    - The 2022 MCR is \$0.8941 and the floor is \$.8046 (we are at the floor)
    - 80% would reduce the floor to \$0.7153

# Legislative Changes



- **Some other potential changes**
  - **Transition special program allotments from ADA to average-enrollment-based funding in 2024-25**
  - **Increase the regular transportation allotment to \$1.54 per mile and Special education transportation to \$1.28 (Both are currently at \$1.00)**
  - **Remove the proration on the Fast Growth Allotment (2022-23 at 72.67%)**
- **88<sup>th</sup> Legislative Session ends on May 29**
  - **Conference Committee reports must be filed by May 26**
  - **The TEA interpretation of the passed bills may take into June**

# Agenda



- 2023-2024 Budget Calendar
- 2023-2024 Budget Development
- Legislative Changes
- **Discussion on Property Values**
- **Next Steps**
- **Questions**

# Discussion on Property Values



- **As part of the annual FIRST rating, information comparing the two (2) types of property values must be shared with the Board**
  - **Locally Certified Property Values (LCPV)**
    - Determined by the local County Appraisal District (CAD)
    - Used to project the tax collection revenue for the budget year
    - Provided annually to districts at the end of July (based on the prior January)
  - **State Certified Property Values (SCPV)**
    - Goal is to ensure equitable distribution of state funding for public education
    - Estimates the school district's taxable property value (PVS) for the Foundation School Program (state funding)
    - Also provides the State a means to measure the performance of the CAD
    - Study conducted at least every two (2) years

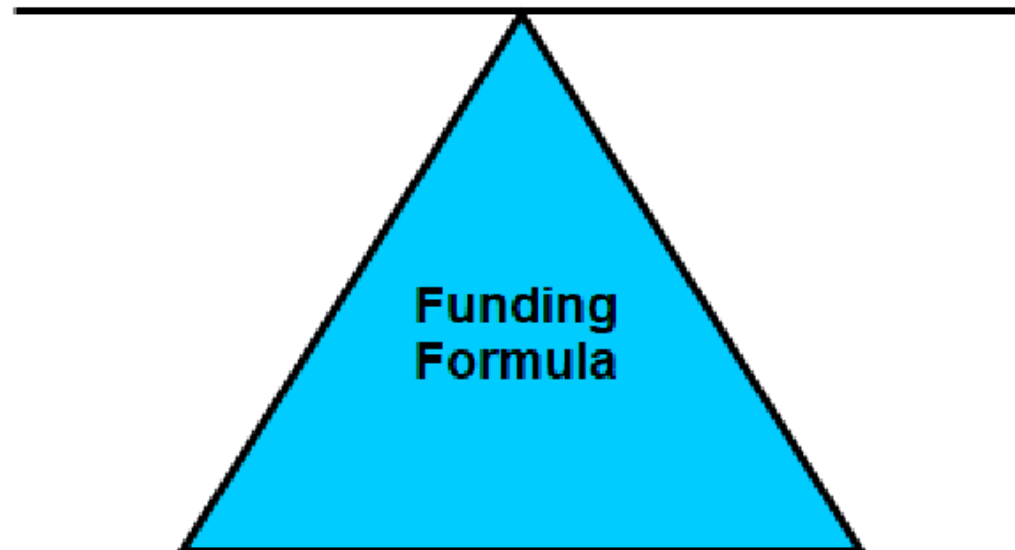
# Discussion on Property Values



- **As the Comptroller's property values (Local Share) increase, the State funding (State Share) decreases**

**Local Share**

**State Share**



# Impact of Property Values



	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024 #
Property Value Used for Tax Collections (LCPV)	2,160,325,387	2,399,823,473	2,762,907,727	3,442,920,440	4,193,448,557
M & O Tax Rate	1.0683	0.9939	0.9630	0.9429	0.8629
Local Collections (at 100%)	23,078,756	23,851,845	26,606,801	32,463,297	36,185,268
Property Value used for State Calculations (SCPV)	\$2,049,417,622	\$2,289,353,605	\$2,631,222,870	\$3,282,106,210 #	\$3,988,152,898
Weighted ADA (WADA)	7,465	7,738	7,863	8,230	8,696
Wealth per WADA (if used SCPV)	274,533	295,866	334,641	398,798	458,619
Wealth per WADA (if used local values)	289,390	310,143	351,388	418,338	482,227
State Aid from the Foundation School Program	\$33,100,194	\$33,792,791	\$32,223,178	\$29,727,575	\$31,478,167
State Aid without the Fast Growth Allotment	\$33,100,194	\$32,378,945	\$32,223,178	\$29,455,275 #	\$30,987,453

# Projected as of May 5, 2023

# Agenda



- 2023-2024 Budget Calendar
- 2023-2024 Budget Development
- Legislative Changes
- Discussion on Property Values
- **Next Steps**
- **Questions**

# Next Steps



- **Continue to monitor the current year ADA and the budget to actual revenue and expenditures**
  - **To see if any variables in the 2023-2024 Budget need to be changed**
- **Monitor State Legislative actions to see what, if any, funding components change that may impact the State funding formula**
- **Make final adjustment to the Budget and provide an update on any major budget changes**
- **Hold a Public Hearing on the proposed Budget and tax rates before the Board approves the budget**

# Next Steps



- **Ask the Board to approve the 2023-2024 Budget and present the proposed 2023 Tax Rates at the June Board Meeting**
- **Ask the Board to adopt the 2023 tax rate in August after the official Certified Property Values is provided in late July**
- **If the revenue projections change due the July Certified Property Values or any delayed Legislative action, ask the Board to approve an Amended Budget in August or September**

# Agenda



- 2023-2024 Budget Calendar
- 2023-2024 Budget Development
- Legislative Changes
- Discussion on Property Values
- Next Steps
- **Questions**

# Questions



## AUDIENCE PARTICIPATION SIGN-UP SHEET

Any person wishing to address the Board about a topic related to District business during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

1. Each participant will be limited to two (2) minutes to make comments to the Board.
2. Under the Texas Open Meetings Act, the Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.
3. The Board has adopted complaint policies that are designed to secure, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. For further information on those policies, please contact Kevin Freels, Assistant Superintendent of District Operations, for student issues, and Michelle Ailara, Assistant Superintendent of Human Resources, for employee issues at 972-617-2941. If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of that process.
4. Under the Texas Open Meetings Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual District staff members and individual students. If your comment concerns one of these subjects, please address your concern through the complaint policies described above.
5. Finally, please be aware that rules of decorum will be enforced during the public comment period. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements.

Please fill in the information requested below if you wish to address the Board during the public comment period:

Name (please print) \_\_\_\_\_

Address \_\_\_\_\_

ROISD Campus Your Child(ren) attends \_\_\_\_\_

School District of Residence \_\_\_\_\_ Telephone \_\_\_\_\_

Topic/ Agenda Item \_\_\_\_\_

<b>Limit on Participation</b>	Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.
<b>Public Comment</b>	<b>At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.</b>
<b>Regular Meetings</b>	
<b>Special Meetings</b>	At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.
<b>Procedures</b>	Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board.  Public comment shall occur at the beginning of the meeting.  Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed two minutes per meeting.
<b>Meeting Management</b>	When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.
<b>Board's Response</b>	Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.
<b>Complaints and Concerns</b>	The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution: <ul style="list-style-type: none"><li>• Employee complaints: DGBA</li><li>• Student or parent complaints: FNG</li><li>• Public complaints: GF</li></ul>
<b>Disruption</b>	The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

**MINUTES OF THE  
RED OAK INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
Monday, April 17, 2023**

A Regular Meeting of the Board of Trustees of Red Oak ISD was held Monday, April 17, 2023, beginning at 7:00 PM at the Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

1. CALL TO ORDER / ESTABLISH QUORUM

The Regular Meeting of the School Board was called to order by Melanie Petersen, Vice President of the School Board, at 7:00 p.m.

The Red Oak ISD School Board met at the Red Oak ISD Education Service Center and the presiding officer, Melanie Petersen, noted that a quorum of Board Members was present; that the meeting was duly called; and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.00.

The following Board members were present: Melanie Petersen, Vice President; Brian Sebring, Secretary; Donna Knight; Johnny Knight; Michelle Porter; and Penny Story.

The following Board member was absent: John Anderson.

2. INVOCATION

Mr. Knight led the invocation.

3. PLEDGES OF ALLEGIANCE

Asa Low, 12<sup>th</sup> Grade Student from Red Oak High School, led the Pledges of Allegiance to the American and Texas flags.

4. RECOGNITIONS

- A. Campus Teachers of the Year and Childcare Teacher of the Year  
Michelle Ailara, Assistant Superintendent of Human Resources

**Ms. Ailara, Assistant Superintendent of Human Resources and Ms. Knight recognized the Campus Teachers of the Year and the Childcare Teacher of the Year.**

- B. Red Oak High School Girls Basketball Team  
Darren Eubanks, Head Girls Basketball Coach

**Mr. Eubanks, Red Oak High School Head Girls Basketball Coach and**

**Ms. Porter recognized members of the Red Oak High School Girls Basketball Team for their achievements this season and for being the 14-5A District Champions.**

- C. Red Oak High School Boys Basketball Team  
Chris Davis, Head Boys Basketball Coach

**Mr. Davis, Red Oak High School Head Boys Basketball Coach and Ms. Porter recognized members of the Red Oak High School Boys Basketball Team for their achievements this season and for being named UIL 5A Regional Semifinalist.**

- D. Red Oak High School Powerlifting  
Jacob Pierson and Jensen Jackson, Powerlifting Coaches

**Mr. Pierson, Red Oak High School Powerlifting Coach and Mr. Sebring recognized Carlos Moreno for being a UIL State Qualifier.**

- E. Red Oak High School Girls Soccer Team  
Adam Prachyl, Head Girls Soccer Coach

**Mr. Prachyl, Red Oak High School Head Girls Soccer Coach and Mr. Sebring recognized the Red Oak High School Girls Soccer Team for their achievements this season and for being named 14-5A District Champions. Mr. Prachyl was also recognized for his 100<sup>th</sup> career win, all at ROISD.**

- F. Strategic Planning Committee  
Brenda Sanford, Superintendent

**Ms. Sanford and Ms. Story recognized the members of the Strategic Planning Committee.**

## 5. SUPERINTENDENT'S REPORT

- A. Mentors Care Update  
Brian Blackwell, Managing Director, Mentors Care

**Mr. Blackwell gave a presentation that included statistics based on the students they serve at ROHS, their community partners, the impact Mentors Care has made on students involved in the program, and the difference it has made in their lives. He had both a ROHS mentor and mentee speak about the program.**

- B. Strategic Plan Report  
Beth Trimble, Executive Director of Communications

**Ms. Trimble, Executive Director of Communications, gave the Strategic Plan Report, which included the Strategic Planning Process; the Committee Members; Board Goals; Academics; Human Resources; Finance; Growth,**

**Facilities, Security; Communications; and the Next Steps.**

- C. Transportation Update  
Brent Stanford, Executive Director of Support Services

**Mr. Stanford, Executive Director of Support Services, gave a Transportation Update, which included Staff; Current Fleet; Historical Ridership; Campus Ridership; Bus Stops; Communication with Parents; and Extra-Curricular and Field Trip Information.**

- D. District Update  
Brenda Sanford, Superintendent

**Two ROISD students placed in the Region 10 Spanish Spelling Bee. Abraham Herrera from Wooden Elementary placed 2nd for the 4-5th grade division and Hailey Contreras from Schupmann Elementary placed 3rd in the 3rd grade division.**

**The ROHS Bands earned the following at their recent UIL Competition: Concert Band earned all 1's; Symphonic Band earned an Overall 1 on their UIL performance and a 1 on sight reading; and Wind Ensemble earned Sweepstakes and earned all 1's.**

**Congratulations to the ROISD Community Partner Academy graduates. They completed six half-day sessions to learn more about Red Oak ISD operations, tour facilities, and meet with campus and central administrators. The Red Oak ISD Community Partner Academy is open to Red Oak ISD citizens and/or Red Oak area business owners that want to build their understanding of the school district. The application window opens in late August / early September each year.**

**ROHS senior Dylan Brown committed to Southwestern Christian University to play collegiate softball, where she will continue her education.**

**Red Oak High School recently held a College Fair. Twenty-one colleges attended the fair to showcase their programs and answer questions. Students were able to chat with representatives and gather information about each college. This was an invaluable opportunity for our students.**

**We have results from the Ellis County Stock Show and our students did a fabulous job. Mr. Sebring read the final results.**

**The next Town Hall meeting will be held on Thursday, April 20 at 6:00 p.m. at Shields Elementary. Please join us to learn more about the bond election. This is your chance to express your opinion and ask questions.**

**Please remember that early voting begins on April 24.**

6. OPEN FORUM

**The following individuals spoke in Open Forum – Megan Corns, Alexis Corns, and Lucas Corns spoke regarding District support; Anne Griffin and Bryan Bell in regards to the Resolution Against Vouchers; Allyson Bell shared campus observations; Laura Ryppe, Merilee Stone, Carrie Nimz and Kristen Simpson in regards to a viral video with a current board member; Bill Foster regarding TASB; Rhonda Landrum regarding curriculum; and Amber Brown and Hope Porter regarding the bond election.**

7. NON-ACTION ITEMS

- A. School Board Members Continuing Education Record  
Melanie Petersen, Board Vice President

**Ms. Petersen read the School Board Continuing Education Record into the minutes – John Anderson – 15 hours; Brian Sebring – 12.25 hours; Penny Story – 16 hours; Johnny Knight – 15 hours; Melanie Petersen – 12 hours; Donna Knight – 15 and Michelle Porter – 12 hours. All members exceeded their required 5 hours of continuing education.**

- B. Discussion of TASB Board Policy DNA (LOCAL)  
Michelle Ailara, Assistant Superintendent of Human Resources

**Ms. Ailara presented the proposed changes to the Board regarding TASB Board Policy DNA (LOCAL) - Performance Appraisal - Evaluation of Teachers.**

- C. Discussion of TASB Board Policy FDA (LOCAL)  
Brenda Sanford, Superintendent

**Ms. Sanford presented the proposed changes to the Board regarding TASB Board Policy FDA (LOCAL) – Admissions - Interdistrict Transfers.**

8. ACTION ITEMS

- A. Consent Agenda
1. Minutes from School Board Regular Meeting on March 27, 2023
  2. Payment of Current Bills Over \$50,000
  3. Instructional Materials Allotment TEKS Certification Form
  4. Memorandum of Understanding with the Ellis County Juvenile Justice Alternative Education Program

**Ms. Story asked for Item 8.A.2. be removed for further discussion. Mr. Sebring made a motion to approve the Consent Agenda, with the exception of Item 8.A.2, Mr. Knight seconded the motion. The motion passed 6 – 0.**

**After discussion of Item 8.A.2., Mr. Sebring made a motion to approve Item 8.A.2. and Ms. Porter seconded the motion. The motion passed 6 – 0.**

- B. Consideration and Approval of the 2023-2024 School Year Calendar  
Brenda Sanford, Superintendent

**Mr. Knight made a motion to approve the calendar for the 2023-2024 school year as presented. Ms. Knight seconded the motion. The motion passed 6 – 0.**

- C. Consideration and Approval of Cisco Service Upgrade  
Tony Maceda, Director of Information Technology

**Mr. Knight made a motion to approve the purchase of the Cisco Service Upgrade. Mr. Sebring seconded the motion. The motion passed 6 – 0.**

- D. Consideration and Approval of Technology Device Purchase  
Tony Maceda, Director of Information Technology

**Mr. Knight made a motion to approve the purchase of Chromebooks from Delcom Group as presented. Mr. Sebring seconded the motion. The motion passed 6 – 0.**

- E. Consideration and Approval of Resolution Against Vouchers  
Brenda Sanford, Superintendent

**Mr. Sebring made a motion to adopt the Resolution to reject any diversion of public dollars to private entities in the form of education savings accounts and similar voucher schemes. Ms. Story seconded the motion. The motion passed 6 – 0.**

## 9. INFORMATION ITEMS

- A. Enrollment Report
- B. Finance Report

## 10. CLOSED SESSION

**The Board convened into Closed Session at 9:54 p.m.**

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
- B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
- D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

1. Personnel Matters
2. Review Superintendent Goals and Formative Evaluation
- E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
- G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
- H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
- I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.
- J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.

11. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

**The Board reconvened back into Open Session at 11:38 p.m. Mr. Sebring made a motion to accept personnel as presented. Ms. Knight seconded the motion. The motion passed 6 – 0.**

12. ADJOURNMENT

**As there was no further business or action to be taken, the meeting adjourned at 11:39 p.m.**

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John Anderson, Board President

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Brian Sebring, Board Secretary

CHECK		ACCOUNT	
NUMBER	VENDOR	AMOUNT	NUMBER
221412	TXU ENERGY	26,315.77	199 E 51 6259 02 001 0 99 000
221412	TXU ENERGY	14,239.26	199 E 51 6259 02 041 0 99 000
221412	TXU ENERGY	5,539.71	199 E 51 6259 02 101 0 99 000
221412	TXU ENERGY	4,155.22	199 E 51 6259 02 102 0 99 000
221412	TXU ENERGY	3,324.17	199 E 51 6259 02 103 0 99 000
221412	TXU ENERGY	4,882.38	199 E 51 6259 02 105 0 99 000
221412	TXU ENERGY	4,605.26	199 E 51 6259 02 999 0 99 000
221412	TXU ENERGY	4,242.98	198 E 51 6259 02 999 0 99 000
221412	TXU ENERGY	1,745.16	199 E 51 6259 02 870 0 99 000
221412	TXU ENERGY	290.88	199 E 51 6259 02 996 0 99 000
221412	TXU ENERGY	1,246.56	199 E 51 6259 02 995 0 99 000
221412	TXU ENERGY	898.77	199 E 51 6259 02 001 0 22 000
		71,486.12	Totals for 221412
221416	ELLIS APPRAISAL DIST	87,201.10	199 E 99 6213 00 703 0 99 000
		87,201.10	Totals for 221416
221474	ELLIS APPRAISAL DIST	87,201.10	199 E 99 6213 00 703 0 99 000
		87,201.10	Totals for 221474
		245,888.32	Totals for checks

CHECK		ACCOUNT	
NUMBER	VENDOR	AMOUNT	NUMBER
17436	LABATT FOOD SERVICE	5,745.40	240 E 35 6341 00 001 0 99 000
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17436	LABATT FOOD SERVICE	5,230.85	240 E 35 6341 00 001 0 99 000
17436	LABATT FOOD SERVICE	882.51	240 E 35 6342 00 001 0 99 000
17436	LABATT FOOD SERVICE	5,879.25	240 E 35 6341 00 001 0 99 000
17436	LABATT FOOD SERVICE	638.06	240 E 35 6342 00 001 0 99 000
17436	LABATT FOOD SERVICE	7,296.16	240 E 35 6341 00 001 0 99 000
17436	LABATT FOOD SERVICE	720.31	240 E 35 6342 00 001 0 99 000
17436	LABATT FOOD SERVICE	463.92	240 E 35 6341 00 041 0 99 000
17436	LABATT FOOD SERVICE	5,029.44	240 E 35 6341 00 041 0 99 000
17436	LABATT FOOD SERVICE	635.83	240 E 35 6342 00 041 0 99 000
17436	LABATT FOOD SERVICE	4,602.24	240 E 35 6341 00 041 0 99 000
17436	LABATT FOOD SERVICE	665.01	240 E 35 6342 00 041 0 99 000
17436	LABATT FOOD SERVICE	5,649.04	240 E 35 6341 00 041 0 99 000
17436	LABATT FOOD SERVICE	733.48	240 E 35 6342 00 041 0 99 000
17436	LABATT FOOD SERVICE	5,311.18	240 E 35 6341 00 041 0 99 000
17436	LABATT FOOD SERVICE	665.00	240 E 35 6342 00 041 0 99 000
17436	LABATT FOOD SERVICE	177.45	240 E 35 6341 00 041 0 99 000
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17436	LABATT FOOD SERVICE	547.31	240 E 35 6342 00 041 0 99 000
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17436	LABATT FOOD SERVICE	387.66	240 E 35 6342 00 041 0 99 000
17436	LABATT FOOD SERVICE	2,327.85	240 E 35 6341 00 103 0 99 000
17436	LABATT FOOD SERVICE	493.13	240 E 35 6342 00 103 0 99 000
17436	LABATT FOOD SERVICE	2,130.71	240 E 35 6341 00 103 0 99 000
17436	LABATT FOOD SERVICE	224.39	240 E 35 6342 00 103 0 99 000
17436	LABATT FOOD SERVICE	2,730.34	240 E 35 6341 00 103 0 99 000
17436	LABATT FOOD SERVICE	337.94	240 E 35 6342 00 103 0 99 000
17436	LABATT FOOD SERVICE	2,464.35	240 E 35 6341 00 103 0 99 000
17436	LABATT FOOD SERVICE	404.04	240 E 35 6342 00 103 0 99 000
17436	LABATT FOOD SERVICE	3,017.43	240 E 35 6341 00 102 0 99 000
17436	LABATT FOOD SERVICE	349.64	240 E 35 6342 00 102 0 99 000
17436	LABATT FOOD SERVICE	3,308.57	240 E 35 6341 00 102 0 99 000
17436	LABATT FOOD SERVICE	334.81	240 E 35 6342 00 102 0 99 000
17436	LABATT FOOD SERVICE	2,932.84	240 E 35 6341 00 102 0 99 000
17436	LABATT FOOD SERVICE	481.13	240 E 35 6342 00 102 0 99 000
17436	LABATT FOOD SERVICE	888.69	240 E 35 6341 00 102 0 99 000
17436	LABATT FOOD SERVICE	82.73	240 E 35 6342 00 102 0 99 000
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17436	LABATT FOOD SERVICE	2,522.91	240 E 35 6341 00 103 0 99 000
17436	LABATT FOOD SERVICE	540.11	240 E 35 6342 00 103 0 99 000
17436	LABATT FOOD SERVICE	280.54	240 E 35 6341 00 103 0 99 000
17436	LABATT FOOD SERVICE	45.42	240 E 35 6342 00 103 0 99 000
17436	LABATT FOOD SERVICE	2,810.48	240 E 35 6341 00 103 0 99 000
17436	LABATT FOOD SERVICE	530.05	240 E 35 6342 00 103 0 99 000
17436	LABATT FOOD SERVICE	25.01	240 E 35 6341 00 103 0 99 000

CHECK		ACCOUNT						
NUMBER	VENDOR	AMOUNT	NUMBER					
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17436	LABATT FOOD SERVICE	2,083.08	240	E	35	6341	00	105 0 99 000
17436	LABATT FOOD SERVICE	419.60	240	E	35	6342	00	105 0 99 000
17436	LABATT FOOD SERVICE	2,645.09	240	E	35	6341	00	105 0 99 000
17436	LABATT FOOD SERVICE	601.45	240	E	35	6342	00	105 0 99 000
17436	LABATT FOOD SERVICE	3,580.49	240	E	35	6341	00	105 0 99 000
17436	LABATT FOOD SERVICE	531.74	240	E	35	6342	00	105 0 99 000
17436	LABATT FOOD SERVICE	2,750.02	240	E	35	6341	00	105 0 99 000
17436	LABATT FOOD SERVICE	586.98	240	E	35	6342	00	105 0 99 000
17436	LABATT FOOD SERVICE	156.08	240	E	35	6341	00	107 0 99 000
17436	LABATT FOOD SERVICE	122.57	240	E	35	6342	00	107 0 99 000
17436	LABATT FOOD SERVICE	3,779.55	240	E	35	6341	00	107 0 99 000
17436	LABATT FOOD SERVICE	587.01	240	E	35	6342	00	107 0 99 000
17436	LABATT FOOD SERVICE	35.74	240	E	35	6341	00	107 0 99 000
17436	LABATT FOOD SERVICE	53.61	240	E	35	6341	00	107 0 99 000
17436	LABATT FOOD SERVICE	3,512.57	240	E	35	6341	00	107 0 99 000
17436	LABATT FOOD SERVICE	936.58	240	E	35	6342	00	107 0 99 000
17436	LABATT FOOD SERVICE	5,111.12	240	E	35	6341	00	107 0 99 000
17436	LABATT FOOD SERVICE	832.10	240	E	35	6342	00	107 0 99 000
17436	LABATT FOOD SERVICE	4,017.67	240	E	35	6341	00	107 0 99 000
17436	LABATT FOOD SERVICE	1,014.51	240	E	35	6342	00	107 0 99 000
17436	LABATT FOOD SERVICE	126.30	240	E	35	6341	01	999 0 99 000
17436	LABATT FOOD SERVICE	172.31	240	E	35	6341	01	999 0 99 000
17436	LABATT FOOD SERVICE	27.60	240	E	35	6341	01	999 0 99 000
17436	LABATT FOOD SERVICE	41.07	240	E	35	6341	01	999 0 99 000
17436	LABATT FOOD SERVICE	146.38	240	E	35	6342	01	999 0 99 000
17436	LABATT FOOD SERVICE	41.07	240	E	35	6341	01	999 0 99 000
17436	LABATT FOOD SERVICE	192.84	240	E	35	6342	01	999 0 99 000
17436	LABATT FOOD SERVICE	542.59	240	E	35	6341	01	999 0 99 000
17436	LABATT FOOD SERVICE	72.06	240	E	35	6342	01	999 0 99 000

137,955.08 Totals for 17436

137,955.08 Totals for checks

Budget Amendments 2022-2023

**Presented for:**

Board Action   X   Report/Review Only \_\_\_\_\_

**Supporting documents:**

None \_\_\_\_\_ Attached   X   Provided Later \_\_\_\_\_

**Contact Person:**

Teresa Simpson, CPA, Director of Accounting

**Background Information:**

The legal basis for budget development in Texas school districts is established in Sections 44.002 through 44.006 of the Texas Education Code. The Texas Education Code requires Board approval of the budget for the General Operating, Debt Service, and Food Service Funds. Board Policy CE (Local) provides that the Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources. The attached amendments insure compliance with state and local requirements.

**Reallocated Operating Budget (General Fund 199) (No impact to net budget)**

<b><u>Description</u></b>	<b><u>Function</u></b>	<b><u>Amount</u></b>
	11 – Instruction	\$ 23,132
	13 – Curriculum and Instructional Staff Develop.	(32,261)
	21 – Instructional Leadership	(3,894)
	23 – School Leadership	8,311
	36 – Cocurricular/Extracurricular	4,145
	51 – Plant Maintenance and Operations	<u>567</u>
	Net Changes to Expenditures	\$ 0

**Reallocated Food Service Budget (Food Service Fund 240) (No impact to net budget)**

<b><u>Description</u></b>	<b><u>Function</u></b>	<b><u>Amount</u></b>
	Local Revenue	\$ 224,000
	Federal Revenue	<u>200,000</u>
	Net Changes to Revenue	\$ 424,000
	35 – Food Services	<u>424,000</u>
	Net Changes to Expenditures	\$ 424,000

**Fiscal Implications:**

There are no net fiscal implications.

**Considerations:**

The General Fund amendments represent transfers to properly reflect the purpose of fine arts purchases as well as funding the purchase of an ACT/SAT computer software.

The Food Service Budget amendment is due to a projected increase in revenue and expenditures. The expenditure increase is due to the increased cost of food and supplies, and increased participation. The per meal reimbursement from the federal government under the Keep Kids Fed Act increased by 15 cents for breakfast and 40 cents for lunch resulting in an increase in revenue for reimbursement

**Recommendation:**

The Administration recommends that the Board approve the amendments to the 2022-2023 budgets as presented.

**Red Oak Independent School District  
General Operating Budget  
Amended Budget as of 5/12/23**

	Operating Revised Budget December	Amendments Increase/ (Decrease)	Proposed Amended Budget May
<b>Revenues:</b>			
Local, Intermediate, Other	\$ 2,083,448		\$ 2,083,448
Local, Property Taxes	29,395,770		29,395,770
State Program Revenues	36,186,390		36,186,390
Federal Program Revenues	1,150,000		1,150,000
Total Revenues	<u>\$ 68,815,608</u>		<u>\$ 68,815,608</u>
<b>Expenditures</b>			
Instruction	\$ 35,027,359	\$ 23,132	\$ 35,050,491
Instructional Resources and Media Services	1,031,672		1,031,672
Curriculum and Instructional Staff Development	1,950,877	(32,261)	1,918,616
Instructional Leadership	811,457	(3,894)	807,563
School Leadership	4,047,365	8,311	4,055,676
Guidance, Counseling and Evaluation Services	2,888,265		2,888,265
Social Work Services	175,548		175,548
Health Services	902,216		902,216
Student Transportation	3,252,580		3,252,580
Cocurricular/Extracurricular Activities	2,506,290	4,145	2,510,435
General Administration	3,019,818		3,019,818
Plant Maintenance and Operations	7,495,084	567	7,495,651
Security and Monitoring Services	1,387,310		1,387,310
Data Processing Services	1,699,783		1,699,783
Community Services	1,722,163		1,722,163
Debt Service	450,500		450,500
Facilities Acquisition and Construction	52,321		52,321
Payments to Fiscal Agent	45,000		45,000
Other Intergovernmental Charges	350,000		350,000
Total Expenditures	<u>\$ 68,815,608</u>	<u>\$ -</u>	<u>\$ 68,815,608</u>
<b>Other Sources (Uses)</b>			
Other Sources	-		-
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Red Oak Independent School District  
Student Nutrition Budget  
Amended Budget as of 5/12/23**

	Food Service Fund December	Amendments Increase/ (Decrease)	Food Service Fund May
<b>Revenues:</b>			
Local, Intermediate, Other	\$ 661,700	\$ 224,000	\$ 885,700
State Program Revenues	105,000	-	105,000
Federal Program Revenues	1,960,000	200,000	2,160,000
Total Revenues	<u>\$ 2,726,700</u>	<u>\$ 424,000</u>	<u>\$ 3,150,700</u>
<b>Expenditures</b>			
Instruction	\$ -		\$ -
Instructional Resources and Media Services	-		-
Curriculum and Instructional Staff Development	-		-
Instructional Leadership	-		-
School Leadership	-		-
Guidance, Counseling and Evaluation Services	-		-
Health Services	-		-
Student Transportation	-		-
Food Services	3,726,700	424,000	4,150,700
Cocurricular/Extracurricular Activities	-		-
General Administration	-		-
Plant Maintenance and Operations	-		-
Security and Monitoring Services	-		-
Data Processing Services	-		-
Community Services	-		-
Debt Service	-		-
Facilities Acquisition and Construction	-	-	-
Payments to Fiscal Agent	-		-
Total Expenditures	<u>\$ 3,726,700</u>	<u>\$ 424,000</u>	<u>\$ 4,150,700</u>
<b>Other Sources (Uses)</b>			
Operating Transfers In (Other Uses)			
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (1,000,000)</u>	<u>\$ -</u>	<u>\$ (1,000,000)</u>

Financial Audit Engagement for the 2022-2023 Fiscal Year

**Presented for:**

Board Action     X                          Report/Review Only                     

**Supporting documents:**

None                                           Attached     X                          Provided Later                     

**Contact Person:**

Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services/Chief Financial Officer

**Background Information:**

The Texas Education Code, Section 44.008, requires each school district to conduct an annual independent audit of its fiscal accounts that meets the minimum requirements of the State Board of Education, subject to review and comment by the state auditor.

Attached is the Engagement Letter from Hankins, Eastup, Deaton, Tonn, Seay & Scarborough that outlines the services that will be provided for the 2022-2023 financial audit.

**Fiscal Implications:**

The estimated fee for the 2022-2023 financial audit is \$40,250, which is a slight increase in the engagement cost from last year. An additional cost of \$1,500 to \$2,000 may also be incurred to assist with the development of the Annual Comprehensive Financial Report (ACFR).

**Administrative Recommendation:**

Administration recommends the School Board approve Hankins, Eastup, Deaton, Tonn, Seay & Scarborough to conduct Red Oak ISD's annual financial audit for the 2022-2023 fiscal year.

*Members:*  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC  
ACCOUNTANTS  
TEXAS SOCIETY OF CERTIFIED  
PUBLIC ACCOUNTANTS

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**HANKINS, EASTUP, DEATON,  
TONN, SEAY & SCARBOROUGH**  
A Limited Liability Company

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902 NORTH LOCUST  
P.O. BOX 977  
DENTON, TX 76202-0977

TEL. (940) 387-8563  
FAX (940) 383-4746

CERTIFIED PUBLIC ACCOUNTANTS

April 28, 2023

To the Board of Trustees and Management  
Red Oak Independent School District  
Red Oak, Texas

We are pleased to confirm our understanding of the services we are to provide for Red Oak Independent School District ("the District") for the year ended June 30, 2023.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of Red Oak Independent School District, as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Schedule of the District's Proportionate Share of the Net Pension Liability – Teacher Retirement System of Texas.
3. Schedule of District's Contributions for Pensions - Teacher Retirement System of Texas.
4. Schedule of the District's Proportionate Share of the Net OPEB Liability – Teacher Retirement System of Texas.
5. Schedule of District's Contributions for Other Post-Employment Benefits (OPEB) – Teacher Retirement System of Texas.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards.
2. Combining statements.
3. Required TEA schedules.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements. The objectives also include reporting on –

- Internal control over financial reporting and compliance with laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgement and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

### **Audit Procedures – Internal Controls**

We will obtain an understanding of the District and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no

opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, the related notes, and depreciation calculations of the District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, the related notes, and depreciation calculation services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, the related notes, depreciation calculations and any other nonaudit services we provide. You will be required to acknowledge in the management

representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, the related notes, and depreciation calculations and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, the related notes, and depreciation calculations prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedules of expenditures of federal awards, and all accompanying information in conformity with GAAP; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your

responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review by June 30, 2023.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenue, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with GAAP. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

## **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Hankins, Eastup, Deaton, Tonn, Seay & Scarborough, L.L.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Hankins, Eastup, Deaton, Tonn, Seay & Scarborough, L.L.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other government agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Texas Education Agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Dan Tonn is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit in June 2023 and to issue our reports no later than October 31, 2023. Our estimated fee for these services will be \$41,500. Our invoices for these fees will be rendered as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

## **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be address to the Board of Trustees of the District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate

section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to Red Oak Independent School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*Hankins, Eastup, Deaton, Tonn, Seay & Scarborough, L.L.C.*

Hankins, Eastup, Deaton, Tonn, Seay & Scarborough, L.L.C.  
Denton, Texas

RESPONSE:

This letter correctly sets forth the understanding of Red Oak Independent School District.

Management signature:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Board of Trustees signature:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Board Nomination of TASB Director Candidate

**Presented for:**

Board Action   X   Report/Review Only \_\_\_\_\_

**Supporting documents:**

None \_\_\_\_\_ Attached   X   Provided Later \_\_\_\_\_

**Contact Person:**

Brenda Sanford, Superintendent

**Background Information:**

Districts have the opportunity to nominate candidates from their own School Boards for the TASB Board of Directors. This year those individuals to be nominated are for Region 10, Position D. Any candidate in a contested race who receives endorsements from a majority of the District in the Region will automatically be elected to the position.

The current Director in Position D, Kevin Carbo, Mesquite ISD, has indicated that he will be seeking reelection. The term of this position is for three years beginning at the close of the 2023 Annual TASA/TASB Convention and expiring after Convention 2026.

**Fiscal Implications:**

N/A.

**Administrative Recommendation:**

Administration recommends the consensus of the Board in the nomination of a candidate for TASB Director Position D.



# TASB NOMINATION FORM

This is to serve as the nomination of a member of our local board to fill a position on the TASB Board of Directors.

### CANDIDATE INFORMATION

NAME: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

Our school district's board of trustees understands:

1. *Expenses incurred for the candidate to attend the Nominations Committee interview will be the responsibility of the candidate's local school district.*
2. *The local board's nomination of one of its trustees shall be considered the district's endorsement for that Director position.*
3. *A TASB Director's attendance at regular TASB Board meetings is important.*
4. *Lodging and transportation expenses incurred by TASB Directors attending regular spring, summer and December Board meetings are reimbursed by the Association and transportation expenses and three nights' lodging incurred attending the Convention Board meeting are reimbursed by the Association.*

This nomination was approved by our board of trustees at a duly called meeting on \_\_\_\_\_ (Date)

\_\_\_\_\_  
Signature of board president or officer (If candidate is the board president or officer, must be signed by another officer)

PRINTED NAME (of officer): \_\_\_\_\_

TITLE (of officer): \_\_\_\_\_

### WILLINGNESS TO SERVE (to be completed by the candidate)

I, \_\_\_\_\_, confirm my willingness to serve, if elected, as a member of the TASB Board of Directors for Region \_\_\_\_\_, Position \_\_\_\_\_.

\_\_\_\_\_  
Signature of candidate

This form is to be used to nominate a member of your Local Board as a candidate to fill a position on the TASB Board of Directors.

**Form A, B, & C, must be received by TASB on or before June 30, 2023.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)  
FAX: 512.467.3554**

**Interviews will be held at TASB Headquarters in Austin on September 8-9, 2023.**



# TASB BOARD CANDIDATE BIOGRAPHICAL SKETCH

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_ RESIDENCE PHONE: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ FAX NUMBER (if applicable): \_\_\_\_\_

We communicate with our Board members primarily via e-mail. Please list your preferred email address.

E-MAIL: \_\_\_\_\_

SCHOOL DISTRICT: \_\_\_\_\_

LOCAL TERM EXPIRES: \_\_\_\_\_ YEARS ON BOARD: \_\_\_\_\_  
(Month/year)

Upon expiration of current term on your local board, will you seek reelection?

YES \_\_\_ NO \_\_\_

BOARD POSITIONS HELD (including dates): \_\_\_\_\_

\_\_\_\_\_

OCCUPATION: \_\_\_\_\_

CURRENT EMPLOYER: \_\_\_\_\_ DATES: \_\_\_\_\_

EDUCATION-HIGH SCHOOL: \_\_\_\_\_ COLLEGE: \_\_\_\_\_

OTHER EDUCATION: \_\_\_\_\_ DEGREES: \_\_\_\_\_

HOBBIES/SPECIAL INTERESTS: \_\_\_\_\_

BUSINESS/PROFESSIONAL/CIVIC GROUP MEMBERS (offices held including dates): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ADDITIONAL COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please attach a short bio and include a current picture in jpeg format.**



4. Please provide examples of your leadership abilities.

5. If selected, what are some unique characteristics or perspectives you bring to the Board?

6. Describe at least three or four characteristics of a good board member.



10. Describe your involvement at TASB grassroots meetings and/or regional school board association meetings.

11. Additional information: What else would you like for the Committee to know about you?

\_\_\_\_\_  
(Signature of candidate)

\_\_\_\_\_  
(Date)

This form is to be used by a candidate interested in filling a position on the TASB Board of Directors.

**Form A, B, & C must be received by TASB on or before June 30, 2023.**

**RETURN TO: E-mail: [boardcommunications@tasb.org](mailto:boardcommunications@tasb.org)  
FAX: 512.467.3554**

**Interviews will be held at TASB Headquarters in Austin on September 8-9, 2023.**

## INSTRUCTIONS FOR TASB BOARD NOMINATIONS

### About the TASB Board of Directors

The TASB Board of Directors is charged with carrying out directives established by the Delegates at the Delegate Assembly. The individual Director is expected to attend four Board meetings a year, with one of the meetings being at the same time as the annual TASA/TASB Convention. In addition, the Director will be asked to serve on a standing committee that will meet, as needed, in conjunction with Board meetings. The Director should be a capable, experienced school board member who can assist in providing the Association with outstanding leadership.

### How to Nominate a Candidate to the TASB Board

To nominate an individual from your local school board, please complete the following attached forms:

- A. Active member's nomination and candidate's willingness to serve
- B. Candidate biographical sketch
- C. Candidate questionnaire

**The completed materials must be received by TASB no later than Friday, June 30, 2023.** Nominations that do not meet the deadline cannot be accepted.

TASB will e-mail the nominated individual and the superintendent a confirmation that the forms have been received. If an acknowledgment is not received, contact Lysa Hoelscher at **800.580.8272, extension 2976, or [lysa.hoelscher@tasb.org](mailto:lysa.hoelscher@tasb.org)**.

### The Next Steps

By July 3, a list of all candidates running for the position will be posted on the TASB website.

The candidate endorsement process runs Monday, July 3–Tuesday, August 29, 2023. During this time, Active Members may endorse one nominated individual from their TASB regions. If a majority of the Active Members of a region endorse a candidate, that individual will be elected to the TASB Board. If at least 25 percent, but not a majority, of the Active Members of a region endorse a candidate, that individual will be included on the official ballot at the TASB Delegate Assembly.

The Nominations Committee will meet Friday, September 8–Saturday, September 9, at TASB Headquarters in Austin to interview candidates and develop a slate of nominees for the Delegate Assembly. The nominated individual will be notified of the time for the interview. Expenses incurred, including lodging and transportation, for the interview are the responsibility of the individual or his or her school district.

If you have questions or need further information, please contact Lysa Hoelscher at **800.580.8272, extension 2976, or [lysa.hoelscher@tasb.org](mailto:lysa.hoelscher@tasb.org)**.

We appreciate your participation in this nomination process.

## ARTICLE VI. BOARD OF DIRECTORS

### SECTION 1. ASSOCIATION REGIONS.

The Association Regions shall correspond to the ESC region boundaries.

### SECTION 2. QUALIFICATIONS, NOMINATION, ENDORSEMENT, AND ELECTION OF DIRECTORS.

A. Each voting Director shall be a trustee of the governing board of a school district that is an Active Member, except as provided below:

- (1) The President and the Immediate Past President.
- (2) The ESC *ex officio* Director, in accordance with Article VI, Section 4F.

B. No Active Member shall have more than one candidate running for a Director position before the Delegate Assembly, even if more than one Director position is subject to an expiring term or vacancy within the Active Member's Region. No person shall be a candidate for more than one Director position in an election before the Delegate Assembly.

C. For purposes of this section, an Active Member school district with an average daily attendance (ADA) meeting the requirements of Article VI, Section 4C(1), shall be treated as an Association Region and referred to in these Bylaws as a Large District.

D. Nominations and endorsements shall be accepted in accordance with the following requirements, in chronological order within the time frames and deadlines set out in Board policy:

(1) Active Members in any Association Region in which there are expiring terms or vacancies in Director positions shall be notified by the date established through Board policy that the Active Member may nominate one of its trustees as a candidate for a Director position in which the term is expiring or a vacancy exists within the Active Member's Region.

(2) The Nominations Committee's chair, or designee, shall have received the following in writing in the Austin office of the Association by the deadline established through Board policy:

(a) The Active Member's nomination, in such form as required by the Association, which shall include a verification by the Active Member's board president or other board officer as to the date of board action.

(b) Candidate information required by the Association, which shall include (i) the candidate's written confirmation of his or her intent to be nominated as a candidate and willingness to serve if elected, (ii) biographical information, and (iii) responses to the questionnaire(s) developed by the Association.

(3) A listing of all candidates running for Director positions shall be sent to the superintendent and board president of each Active Member in each Association Region in which there are any expiring terms or vacancies in Director positions by the date established through Board policy. The candidate listing also shall be posted on the Association's website. Candidates, Directors, Delegates, and Active Members shall be subject to any campaign protocols or regulations established through Board policy.

(4) Active Member endorsements of candidates shall be received in the Austin office of the Association by the deadline established through Board policy in order for such endorsements to be considered. An Active Member may endorse only one candidate for each open Director position within its Association Region. Only candidates who have complied with the requirements of Article VI, Section 2D(2), may be endorsed. Endorsements adopted by an Active Member before the Association sends the list of candidates pursuant to Article VI, Section 2D(3), or endorsements that are not on the endorsement form provided by the Association in a given year shall not be accepted. An Active Member's nomination of one of its trustees [Article VI, Section 2D(2)] shall be considered the Active Member's endorsement for that Director position.

(5) If a majority of the Active Members in an Association Region endorses the same candidate, that candidate shall be elected to the Director position and shall take office at the completion of the final official session of the annual convention during the year in which the Director was elected.

(6) If no candidate receives endorsements from a majority of the Active Members in the candidate's Association Region [Article VI, Section 2D(4)], the official annual Delegate Assembly list of nominees shall include the following:

(a) Candidates nominated by the Nominations Committee [Article VIII, Section 2H].

(b) Candidates receiving endorsements from at least 25 percent but less than a majority of the Active Members in an Association Region.

(7) Thereafter nominations may be made by the candidate's Delegate, provided the following conditions are met:

(a) The candidate's nomination was submitted in compliance with Article VI, Section 2D(2).

(b) The candidate interviewed with the Nominations Committee, unless the Committee waived the need for an interview based on criteria set out in Board policy.

(c) The candidate's intent and consent to run for the position by this alternate means is received in the Austin office of the Association five days prior to the annual Delegate Assembly.

E. Except for a Director position filled in accordance with Article VI, Section 2D(5), the official annual Delegate Assembly list of nominees shall be prepared by the Nominations Committee as provided in these Bylaws [Article VIII, Section 2I]. The election shall comply with these Bylaws

and any rules and procedures adopted for the Delegate Assembly at the start of the meeting. Such rules and procedures may allow uncontested nominees to be deemed elected without a vote.

F. If there is more than one nominee for a Director position, the nominee receiving the majority of the votes of the Delegates shall be elected. If no nominee receives a majority vote of the Delegates, a runoff election shall be conducted between the two nominees receiving the greater numbers of votes, and the election shall be repeated for that position as many times as necessary to obtain a majority.

SECTION 3. DUTIES. The Board shall supervise, control, and direct affairs of the Association in accordance with the Articles of Incorporation, Bylaws, beliefs, and Advocacy Agenda approved by the Delegate Assembly. The Board shall:

A. Actively promote the mission, beliefs, and purposes of the Association.

B. Adopt the Association's budget and have discretion in the disbursement of the Association's funds.

C. Receive any devise, bequest, donation, or gift — either for real or personal property — and hold the same in absolute title or in trust; and invest, reinvest, and manage such property consistently with the mission and purposes of the Association.

D. Establish such Board policies as it deems appropriate in fulfilling its responsibilities under these Bylaws.

E. Appoint such agents as it may consider necessary.

SECTION 4. COMPOSITION.

A. The Association's governing body shall be composed of Directors from Large Districts or Association Regions. No Active Member shall have more than one individual serving on the Board.

B. All Directors shall represent their respective Association Regions, except the President, President-Elect, and Immediate Past President.

C. By virtue of student enrollment, individual Active Members or Association Regions may be eligible for a Director position as follows:

(1) (a) Not more than 14 Active Members shall be entitled to Large District Director positions. To qualify for a Large District Director position, the Active Member shall have had at least 1.25 percent of the total state ADA for two consecutive school years. If more than 14 Active Members qualify for Large District Director positions under this provision, the 14 Active Members with the largest ADA shall qualify.

(b) If the Active Member's ADA falls below 1.25 percent of the total state ADA for two consecutive school years or if an Active Member has qualified for a Large District Director position and that Active Member is no longer one of the 14 school districts with the ADA required under Article VI, Section 4C(1)(a), the Active Member's entitlement to a Large District Director position shall end with the expiration of the current representative's term.

(2) (a) An Association Region shall be entitled to Regional Director positions for each 4.25 percent or fraction thereof of the total state ADA contained within the Association Region for two consecutive school years and after the ADA of each Active Member qualifying for a position by virtue of Article VI, Section 4 C(1), has been subtracted. Notwithstanding the foregoing, an Association Region shall be entitled to no more than three Regional Director positions.

(b) If an Association Region becomes entitled to multiple positions by this provision and then fails to sustain sufficient ADA for the entitlement over two consecutive school years, a Regional Director position shall be eliminated as follows:

- i. If a vacancy exists in the Regional Director position, that position shall be eliminated.
- ii. If there is more than one vacancy in the Regional Director positions, the vacant position with the first expiring term shall be eliminated.
- iii. If there is no vacancy in the Regional Director positions, the existing position with the first expiring term within the Region shall be eliminated at the end of that term.
- iv. If there is no vacancy and more than one Regional Director position having the first expiring term in the same year, the position being held by the individual with the least tenure as a Regional Director shall be eliminated at the end of that term.
- v. If there is no vacancy and more than one Regional Director position having the first expiring term in the same year and being held by individuals with the same tenure, there shall be a drawing of lots to determine which Regional Director position shall be eliminated at the end of the term.

D. All calculations under this section shall be based on ADA data furnished by the Texas Education Agency available as of April 1 preceding the annual Delegate Assembly.

E. The Executive Director shall be a nonvoting *ex officio* Director and shall not be counted in the quorum of the Board.

F. The ESC boards shall be represented by one voting *ex officio* Director selected by a process and for a term prescribed by guidelines established by the ESC boards, but shall not be counted in the quorum of the Board.

## SECTION 5. DURATION OF OFFICE.

A. Unless stated in these Bylaws otherwise, a Board year or annual period relating to a Director or the business of the Board commences at the official close of the annual convention and ends after the same event in the next year.

B. The term of office of each Director shall be three years and shall begin at the completion of the final official session of the annual convention during which the Director was elected by the annual Delegate Assembly.

C. Terms of Directors shall be staggered to allow, to the extent possible, for the election of one-third of the Directors each year. New Director positions shall be assigned to terms to retain this balance; however, if this is not possible, the assignment of terms shall be decided by drawing of lots.

D. Upon election to a three-year term, a Director may be reelected to no more than three additional terms. For purposes of determining a Director term limit, service time attaches to the individual and not the Association Region with which the Director is associated.

E. Upon election or succession to the office of President-Elect, the Director position previously held shall be declared vacant and a successor elected, except as provided in Article VI, Section 4A. Once elected President-Elect, the term limit that applies to a Director position shall no longer apply and shall not prevent the individual from completing the term of one year as President-Elect, one year as President, and one year as Immediate Past President.

#### SECTION 6. RESIGNATION AND REMOVAL.

A. A Director may resign by submitting a letter of resignation to the President. The resignation shall become effective upon receipt by the President.

B. A Director who is absent from three consecutive regularly scheduled Board meetings or from three consecutive regularly scheduled Standing Committee meetings may be removed from the Director position by a majority vote of all Directors. A Large District Director removed pursuant to this section shall be ineligible to serve for the remainder of the term to which the Director was elected.

C. Any Director may be removed by a two-thirds vote of the Board when, in the Board's judgment, the best interests of the Association would be served by removal.

#### SECTION 7. MEETINGS.

A. The Board shall hold at least four regular meetings that shall be spread throughout the year, with one taking place during the summer and the last meeting taking place during the week of the annual Delegate Assembly. The Executive Committee of the Board shall determine the dates and locations of the meetings for the upcoming Board year and report the meeting schedule to the Board before the Board year commences. The Board also shall be given 30 days' notice before each regular meeting by electronic means or by any other means accessible to the Directors.

B. Additional meetings of the Board may be called by the President or by the written request of a majority of the Board, provided that a written notice is sent to each Director at least 10 days before the meeting.

C. A meeting of the Board or a committee may be conducted in person or by alternate means, such as teleconference, videoconference, virtual, or any other means by which each participant can communicate with all other participants.

#### SECTION 8. QUORUM AND VOTING.

A. A quorum shall consist of a majority of the Board.

B. Unless required otherwise by law, the Articles of Incorporation, or these Bylaws, a vote required or permitted to be taken shall be based on the “present and voting” parliamentary standard. No proxy voting shall be permitted.

C. Any action required to be taken at a meeting of Directors, or any action which may be taken at a meeting of the Directors or any committee, may be taken without a meeting if a consent in writing, setting forth the action to be taken, shall have been signed or executed by the number of Directors or committee members as would be necessary to take that action at a meeting at which Directors or members of the committee were present and voted. The Board, by policy or resolution, may increase the number of votes required for an action taken by written consent. A written consent shall be signed or executed and dated by each Director or committee member, and consent may be provided in multiple counterparts. Directors or committee members may provide written consent by facsimile, email (from the email address of record), or any other form of written action from the Director or committee member.

SECTION 9. VACANCIES. The Board may fill vacancies that occur in Director positions by electing an individual, by majority vote, to fill the vacancy until the next annual Delegate Assembly, in accordance with Board policy. At that time, a candidate shall be elected by the annual Delegate Assembly to fill the unexpired term in accordance with Article VI, Section 2D.

**Texas Association of School Boards  
Board of Directors Nominations—Frequently Asked Questions**

**1. *Who elects the TASB Board of Directors?***

The general governing body of TASB is the Delegate Assembly, which meets each fall on the Saturday of the TASA/TASB Convention. One of the responsibilities of the Assembly is to elect the TASB Board of Directors (TASB Board).

**2. *Who makes up the Delegate Assembly?***

Each Active Member is eligible to designate a Delegate and Alternate from the local board to represent the board's interests at the Delegate Assembly. Either the Delegate or the Alternate, whichever is present on the floor, is the Active Member's voting representative. Members of the TASB Board and the four Legislative Advisory Council members on the TASB Legislative Committee also are voting representatives on the Assembly floor by virtue of their positions.

**3. *What is an Active Member of TASB?***

Active Members are local public school boards and education service center boards that have paid current annual dues.

**4. *What is the composition of the TASB Board?***

The 45-member TASB Board is composed of the President, the President-Elect, the Immediate Past President, and members from the 20 TASB Regions, which follow the boundaries of the education service centers. These Directors are elected to staggered three-year terms, with the exception of the President-Elect, President, and Immediate Past President who serve one-year terms in each position. An education service center representative also is a member of the TASB Board, serving as a voting *ex officio* member.

**5. *What are the responsibilities of the TASB Board?***

The TASB Board actively promotes the purposes of the Association, oversees its fiscal affairs, and establishes Board policies.

**6. *How are TASB Board positions determined, and why do some TASB Regions have more than one representative?***

Representation on the TASB Board is determined by state average daily attendance (ADA). Calculations to determine Board positions are completed each April with ADA data furnished by the Texas Education Agency. The TASB Board has two types of positions: large district and regional.

- a. **Large District Members**—An Active Member with at least 1.25 percent of the total state ADA is entitled to a large district position on the TASB Board. Currently, 12 districts qualify as large district members: Aldine ISD, Austin ISD, Conroe ISD, Cypress-Fairbanks ISD, Dallas ISD, Fort Bend ISD, Fort Worth ISD, Frisco ISD, Houston ISD, Katy ISD, North East ISD, and Northside ISD-Bexar County.
- b. **Regional Members**—Each of the 20 TASB Regions have a regional member on the TASB Board. However, a TASB Region will gain another position for each 4.25 percent, or fraction thereof, of the total state ADA after subtracting the ADA of each large district member.

**7. *Does a TASB Director have to be a member of a local school board?***

Yes, Directors of the TASB Board must be a member of a local school board that is an Active Member of TASB. Except in the case of the President and the Immediate Past President, a Director of the TASB Board who ceases to be a local school board member automatically vacates his or her position on the TASB Board. The TASB President must be a member of a local board at the time of succession to the office.

**8. *How do districts know when to nominate an individual for a position on the TASB Board?***

On or before April 30, the board president, superintendent and superintendent secretary of each Active Member will be notified that a vacancy or expiring term exists for a position in the Active Member's TASB Region. This information also will be posted on the TASB website.

**9. *How does an Active Member nominate an individual?***

Active Members have until June 30 to place the name of a local board member in nomination for a position. A nomination is accepted when the following completed nominations forms, provided by the Association, are received by TASB:

- (1) Form A, Active Member's Nomination and Willingness to Serve form
- (2) Form B, Candidate's Biographical Sketch
- (3) Form C, Candidate's Questionnaire

The nomination requires local board action, and Form A must be signed by the board president or other board officer and include the date of board action and the candidate.

Once these materials are received, the board president, candidate, and superintendent will receive an e-mail acknowledging the candidacy, along with information regarding the interview with the TASB Nominations Committee.

**10. Can an Active Member nominate more than one individual for a position?**

No.

**11. Can an individual be a candidate for more than one position?**

No.

**12. What is the endorsement period, and how does an Active Member endorse a nominated individual?**

The endorsement period is open July 3–August 31 and is an opportunity for regions to support, or even elect, a candidate nominated to the TASB Board.

During the endorsement period, an Active Member may endorse the candidacy of a nominated individual from another board within their TASB Region. Active Members must use Form D, Endorsement Form, provided by the Association.

It is important to note that TASB Bylaws require local board action for endorsements. Also, the Nominations Committee cannot accept endorsements acted on before July 3 or those not on the form provided by the Association (Form D, Endorsement Form). Completed endorsement forms must be received in TASB Headquarters on or before August 29.

If a majority of Active Members in an Association Region endorse the same candidate, that candidate is elected to the TASB Board and will take office at the completion of the final official session of the TASA/TASB Convention. If more than 25 percent of Active Members in a Region endorses the same candidate, that candidate will be placed on the slate of nominees presented to the Delegate Assembly.

**13. How can candidates contact Active Members in their TASB Regions for endorsements?**

Upon request, TASB will provide a mailing list to candidates, at no charge.

**14. How are vacancies on the TASB Board filled throughout the year?**

The TASB Board can fill vacancies that occur during the year. The board president and superintendent of each Active Member within the affected Region will be notified about the vacancy and the process for nominations. The Nominations Committee will interview all candidates and make a recommendation to the TASB Board. The TASB Board will elect an individual to fill the vacancy until the next Delegate Assembly.

**15. What is the TASB Nominations Committee, and what is the committee's role in the Delegate Assembly election process?**

The TASB Nominations Committee is composed of Directors on the TASB Board. Eleven

committee members and nine alternates are elected by the Board annually. In the election of the committee, the Board considers school district size, geographic location, wealth per student, and other factors, such as gender and ethnicity.

The Nominations Committee meets prior to the Delegate Assembly to interview nominated individuals in Director races that have not been elected by endorsement by the Regions. The Committee prepares a slate of Director nominees by selecting one or more candidates for each open position.

If a Director candidate has received endorsements from a majority of the Active Members in the TASB Region, that individual is automatically elected to the position and will take office after the final Convention session in the year elected.

If no Director candidate has received a majority of the endorsements, the slate of nominees will include the committee's nominees and also will list any nominated individuals who have received endorsements from at least 25 percent, but less than a majority, of the Active Members within their TASB Region.

**16. *Who pays the nominated individual's expenses incurred in attending the interview with the Nominations Committee?***

The candidate's local board typically pays. This is not a TASB expense.

**17. *Can someone still run for TASB Director if he or she is not chosen by the Nominations Committee and has not received endorsements from at least 25 percent of the Active Members?***

Yes. Even if a candidate was not selected as a nominee by the Nominations Committee or did not receive at least 25 percent of the endorsements from his or her region, he or she may still run for a Director position on the TASB Board through the delegate nomination process.

A delegate nomination may be made by the candidate's Delegate, provided the following conditions are met: (a) the candidate's completed nomination materials had been submitted to TASB Headquarters by June 30, (b) the candidate interviewed with the Nominations Committee, and (c) the candidate's intent and consent to run for the position by this alternate means is received in TASB Headquarters at least five days before the annual Delegate Assembly.

**18. *When are Active Members notified of the official slate of Director and Officer nominees?***

The nominations slate of nominees is sent to all Active Members as soon as feasible after the August 29 deadline for Director candidate endorsements and prior to Delegate Assembly.

Officer nominees are selected by the TASB Board at the Summer Board Meeting.

**19. *What happens if a nominee is unable to serve?***

The Nominations Committee, at the call of its chair, will select an alternate Director nominee; and the TASB Board, at the call of its President, will select an alternate Officer nominee. Active Members and their Delegates will be notified of the amended report of the Nominations Committee as soon as feasible, but no later than the opening of the Delegate Assembly.

**20. *Can candidates in contested races campaign for Delegate votes?***

Yes, within certain limit, candidates in contested races can campaign for Delegate votes.

- a. Distribution of Materials**—A candidate can distribute a biographical document on a single sheet of paper no larger than 8-1/2 inches by 14 inches by placing the document on the tables in the caucus meeting rooms organized by the Board and/or the tables in the Delegate Assembly Hall before the start of the Assembly. No buttons or other forms of campaign paraphernalia will be distributed or worn by individuals in these caucus meetings or in the Assembly Hall.
- b. Solicitation of Votes**—Candidates are prohibited from soliciting votes in the vicinity of the Delegate Assembly Hall and at the TASB Board meeting. Other than that, candidates are not prohibited from campaigning elsewhere.
- c. Campaigning at the Delegate Assembly itself**—Aside from distributing a one-page biographical flier, candidates are prohibited from soliciting votes from Delegates outside of the Assembly Hall, at the entrance to the hall, or on the floor of the Assembly.

**21. *Will nominees be allowed to speak at the Delegate Assembly?***

Yes, speeches are allowed in contested races and each nominee is given three minutes, in accordance with the standing rules adopted by the Assembly. Contested nominees speak in alphabetical order for each position; however, the recommended nominee speaks last.

**22. *At the Delegate Assembly, do Delegates cast their vote for all positions or just those within their TASB Region?***

All Delegates of the Assembly may cast a vote in each contested position.

**23. *How are votes cast, tallied, and reported?***

Voting is done by electronic keypads. The Teller Committee supervises the voting and certifies the accuracy of the counts. The Teller Committee Chair reports the results to the Assembly.

**24. How is the Teller Committee selected?**

The TASB President appoints Delegates to serve on the Delegate Assembly Teller Committee. A Delegate from an Active Member that has a nominee on the slate is ineligible to serve on the Teller Committee.

**25. How are the winners determined?**

The nominee receiving the majority of the votes of the Delegates present and voting shall be elected. If no nominee receives a majority, a run-off election shall be conducted between the two nominees receiving the greater number of votes, and the election shall be repeated for that position as many times as necessary to obtain a majority.

**26. When do the terms of newly elected Directors and Officers begin?**

The newly elected Directors and Officers (including those Directors elected by endorsement within their regions) begin serving their terms at the end of the final official session of the Convention.

**27. When does the TASB Board meet?**

The TASB Board meets four times a year (December, spring, summer, and Convention).

**28. Who pays the Director's expenses to attend meetings?**

In accordance with TASB Board Policy, TASB will reimburse Directors for the following expenses:

1. Expenses incurred while attending the regular December, Spring, and Summer TASB Board Meetings.
2. Transportation expenses and three nights' lodging expenses incurred by Directors attending the regular Convention Board Meeting held in conjunction with the TASA/TASB Convention.
3. Expenses incurred while attending any other meetings of the TASB Board or standing committees.

**29. Whom do I contact for more information?**

Contact Lysa Hoelscher at 800.580.8272, extension 2976 or [lysa.hoelscher@tasb.org](mailto:lysa.hoelscher@tasb.org).

## **Board Policy DNA (LOCAL) - Performance Appraisal - Evaluation of Teachers**

### **Presented for:**

Board Action   X   Report/Review Only \_\_\_\_\_

### **Supporting documents:**

None \_\_\_\_\_ Attached   X   Provided Later \_\_\_\_\_

### **Contact Person:**

Michelle Ailara, Assistant Superintendent of Human Resources

### **Background Information:**

Attached, please find a copy of Red Oak ISD DNA (LOCAL) policy.

DNA (LOCAL) policy reflects the Performance Appraisal Evaluations of Teachers. The district appraises teachers using the Texas Teacher Evaluation and Support System which we refer to as TTESS in accordance with education law. The policy also reflects that at the beginning of the year we provide a list to the Board of all certified appraisers who can appraise teachers because they have completed the required training. The teacher's current supervisor serves as their appraiser.

Currently, the evaluation process includes a Goal Setting and Professional Development Plan, a 45-minute observation, 4 additional observations throughout the year, data review, End of the Year Conference and a Summative Report of the year.

District teachers are to be appraised annually and we will continue to require all teachers to be appraised and receive a Summative Appraisal at the end of the year. We would like to recommend a change in the frequency of only one component of the evaluation cycle – change the one 45-minute observation to eligible teachers to every two years.

DNA (LEGAL) policy states:

A teacher may be appraised less frequently if the teacher agrees in writing and the teacher's most recent evaluation rated the teacher as at least proficient, or the equivalent, and did not identify any area of deficiency.

In addition to these legal requirements, we would also like to add additional requirements as you see in items 1-4 on the proposed policy.

The only change in the evaluation process would be to change the frequency of the 45-minute observation if the staff member agrees and qualifies. All of the other components would continue to be required. If there is a concern during the year, administration shall have the authority to return a teacher to the traditional appraisal cycle as a result of performance deficiencies.

### **Fiscal Implications:**

N/A

### **Administrative Recommendation:**

Administration recommends that the Board adopt DNA (LOCAL) policy as presented.

### PROPOSED REVISIONS

#### T-TESS

The District shall appraise teachers ~~annually~~ using the Texas Teacher Evaluation and Support System (T-TESS) in accordance with law and administrative regulations.

The Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor.

#### Annual Appraisal

District teachers shall be appraised annually.

#### *Exception*

Teachers who are eligible for less frequent evaluations in accordance with law [see DNA(LEGAL)] and the local criteria established in this policy shall be appraised in accordance with the provisions below.

#### Less-Than-Annual

#### *Eligibility*

In addition to meeting the eligibility requirements in state rules, to be eligible for less-than-annual evaluations under the T-TESS, a teacher shall:

1. Be employed on an educator term contract;
2. Hold SBEC certification;
3. Have been employed by the District for at least three years; and
4. Have served in the current teaching assignment for at least one year.

#### *Frequency*

Eligible teachers shall be appraised every two years.

During any school year when a complete appraisal is not scheduled for an eligible teacher, either the teacher or the principal may require that an appraisal be conducted by providing written notice to the other party.

A teacher's supervisor shall have the authority to return a teacher to the traditional appraisal cycle as a result of performance deficiencies documented in accordance with state rule.

#### *Annual Review Process*

In the years in which a T-TESS appraisal is not scheduled for an eligible teacher, the teacher shall participate in an annual review process that includes the elements listed in state rule.

The annual review process shall produce a written document to be presented to the teacher, signed by the teacher and supervisor, and maintained in the personnel file.

**Board Policy FDA (LOCAL) – Admissions – Interdistrict Transfers**  
**Board Policy FFAC (LOCAL) – Wellness and Health Services – Medical Treatment**

**Presented for:**

Board Action     X     Report/Review Only \_\_\_\_\_

**Supporting documents:**

None \_\_\_\_\_ Attached     X     Provided Later \_\_\_\_\_

**Contact Person:**

Melissa Sulak, Executive Director of Assessment & Accountability

**Background Information:**

The update includes changes in local policy related to:

**FDA (LOCAL)** related to Interdistrict Transfers

Changing the timeframe for continuing attendance from the end of the semester to the end of the grading period.

**FFAC (LOCAL)** related to Medical Treatment

Addition of a section authorizing administration of opioid antagonist medication within established procedures.

**Fiscal Implications:** N/A

**Administrative Recommendation:**

The administration recommends that the Board, add or revise (LOCAL) policies as recommended by ROISD administration.

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**Note:** This local policy has been revised in accordance with the District's [innovation plan](#).<sup>1</sup>

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**No Interdistrict Transfers**

A nonresident student shall not be permitted to attend District schools except as provided below.

Exceptions

A resident student who becomes a nonresident ~~during the course of a semester~~ shall be permitted to continue in attendance for the remainder of the semester. **until the end of the current grading period in which they became a non-resident.**

*Resident Becomes Nonresident*

A resident student who has been continuously enrolled in the District for grades 9–11 and who becomes a nonresident after completion of grade 11 shall be permitted to continue in attendance for grade 12.

*Contract to Build or Purchase*

A nonresident student whose parent or legal guardian anticipates moving into the District and provides evidence, such as a builder's contract, earnest money contract, or a similar document, shall be considered for admission as a transfer student for a period of no more than 90 days from the date of enrollment. If at the end of the 90-day period, the parent or guardian is not actually residing within the District, the student shall be withdrawn.

Extension

In the event of extenuating circumstances, the parent or guardian may appeal to the Superintendent for an extension of up to 15 additional days.

*Children of Employees*

A nonresident District employee may request that his or her child be admitted into District schools by filing an application with the Superintendent or designee.

*Residents of Area Cities and/or Ellis County*

Beginning February 1, 2019, the District shall not accept as a transfer student a resident of area cities and/or Ellis County, unless the student is eligible for consideration for transfer under another exception.

A student who was accepted as a transfer student prior to February 1, 2019, as a resident of area cities and/or Ellis County shall be allowed to apply for transfer on an annual basis until graduation, so long as he or she meets the terms of the transfer agreement.

Siblings of a student who was accepted as a transfer student prior to February 1, 2019, as a resident of area cities and/or Ellis County may apply for transfer so long as the original transfer student is enrolled in the District.

Factors

In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.

Transportation

All transfer students must provide their own transportation to and from school. Arrival and departure time of students must be within the campus guidelines for all students.

Transfer  
Agreements

Transfers shall be granted for one regular school year at a time, on a tuition-free basis.

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District.

In accordance with the District's innovation plan, the District is exempt from the state law requiring transfers to be for a one-year period. Therefore, violation of the terms of the agreement may result in revocation of the agreement during the school year or may result in a transfer request not being approved the following year.

**Appeals**

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.

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<sup>1</sup> Innovation Plan: <https://www.redoakisd.org>

### PROPOSED REVISIONS

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

#### Medication Provided by Parent

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

1. Prescription medication in accordance with legal requirements.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

#### Medication Provided by District

Except as provided by this policy, the District shall not purchase medication to administer to a student.

##### Athletic Program

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

1. The District has prior written consent for medication to be administered [see Medical Treatment, below]; and
2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

#### Administration of Opioid Antagonist Medication

**The District shall purchase and store opioid antagonist medication, such as Naloxone, to assist a person who may be experiencing an opioid-related drug overdose. Only a registered nurse or other designated and trained District employee shall be authorized to administer this medication and may do so only in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.**

**The Superintendent shall develop administrative procedures addressing acquisition, maintenance, expiration, disposal,**

**and availability of opioid antagonist medication in the District, as well as employee training and emergency notification requirements.**

**Psychotropics**

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

**Medical Treatment**

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

City of Red Oak Utility Easement

**Presented for:**

Board Action  \_\_\_\_\_ Report/Review Only \_\_\_\_\_

**Supporting documents:**

None \_\_\_\_\_ Attached  \_\_\_\_\_ Provided Later \_\_\_\_\_

**Contact Person:**

Kevin Freels, Assistant Superintendent of District Operations

**Background Information:**

The City of Red Oak would like to increase the sanitary sewer line capacity in the area surrounding Red Oak Elementary School. They are requesting .4710 acres through Red Oak Elementary property for additional utility easement.

**Fiscal Implications:**

The district will receive \$2873.00 in compensation for the requested .04710 acres of utility easement.

**Administrative Recommendation:**

Administration recommends the Board grant a .4710 acre utility easement at 200 Valley Ridge Road, Red Oak Texas to the City of Red Oak and grant the Superintendent and/or designee authority to complete negotiations and sign appropriate documents.

**20-FOOT-WIDE  
SANITARY SEWER EASEMENT  
0.4710 ACRES BEING PART OF  
RED OAK ELEMENTARY SCHOOL ADDITION  
SITUATED IN THE MCKINNEY & WILLIAMS SURVEY  
ABSTRACT NO. 751, ELLIS COUNTY, TEXAS**

**BEING** a 20-foot-wide easement situated in the McKinney & Williams Survey, Abstract Number 751, Ellis County, Texas; said easement being part of Red Oak Elementary School Addition, an addition to the City of Red Oak, according to the plat thereof recorded in Cabinet H, Page 300 of the Plat Records of Ellis County, Texas (PRECT), being part of that certain tract of land described in Warranty Deed to Red Oak Independent School District recorded in Volume 1799, Page 2237 Deed Records Ellis County, Texas (DRECT), and being more particularly described as follows:

**BEGINNING** at a point for corner in the south line of Valley Ridge Drive, a 60-foot-wide Right of Way (ROW) according to the plat of Fox Hollow Estates Phase 1 an addition to the City of Red Oak as recorded in Instrument No. 0227596 (PRECT), being the northeast corner of said Red Oak Elementary Addition, and being the northwest corner of Lot 18, Block B out of said Fox Hollow Estates;

**THENCE South 00 Degrees 10 Minutes 06 Seconds East**, departing the south ROW line of said Valley Ridge Road ROW, with the common east line of said Red Oak Elementary School and the west line of Lots 13 thru 18 of said Fox Hollow Estates, passing a distance of 266.74 feet to a 1/2-inch capped iron rod found corner for the common corner of said lots 14 and 15, and **in all a total distance of 390.46 feet** to a point for corner;

**THENCE South 32 Degrees 29 Minutes 29 Seconds West**, departing said west line of the Fox Hollow Estates across said Red Oak Elementary School, **a distance of 168.66 feet** to a point for corner;

**THENCE South 51 Degrees 47 Minutes 20 Seconds West, a distance of 478.06 feet** to a point for corner in the east line of a 30-foot-wide Utility Easement to the City of Red Oak, according to Easement and Right of Way recorded in Volume 837, Page 907 (DRECT), refiled in Volume 864, Page 907 (DRECT), affected by as Joint Use Agreement between Red Oak and Trinity River Authority, according to the said Agreement recorded in Volume 864, Page 428 (DRECT);

**THENCE North 00 Degrees 24 Minutes 17 Seconds West**, with the east line of said 30-foot-wide Utility Easement, **a distance of 11.83 feet** to a point for corner, being the northeast corner of said 30-foot-wide Utility Easement;

**THENCE South 88 Degrees 51 Minutes 35 Seconds West**, with the north line of said 30-foot-wide Utility Easement, **a distance of 17.67 feet** to a point for corner;

**THENCE North 51 Degrees 47 Minutes 20 Seconds East**, departing the north line of said 30-foot-wide Utility Easement, **a distance of 481.51 feet** to a point for corner;

**THENCE North 32 Degrees 29 Minutes 29 Seconds East, a distance of 159.40 feet** to a point for corner;



# 20-FOOT-WIDE SANITARY SEWER EASEMENT

0.4710 ACRES BEING PART OF

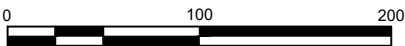
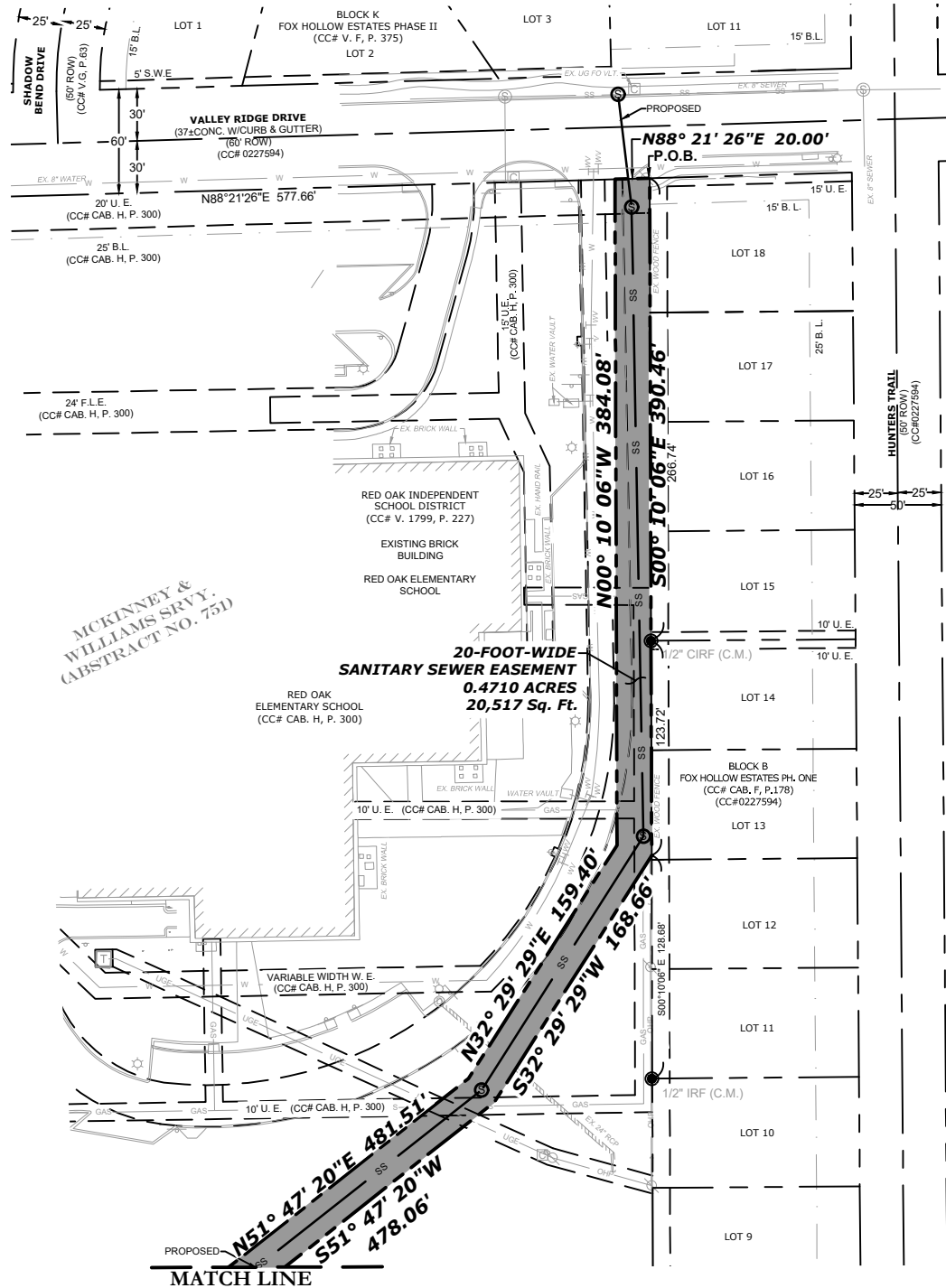
RED OAK ELEMENTARY SCHOOL ADDITION

SITUATED IN THE MCKINNEY & WILLIAMS SURVEY

ABSTRACT NO. 751, ELLIS COUNTY, TEXAS

## LEGEND

	PROPERTY LINE
	ADJOINER LINE
	EASEMENT
	CHAINLINK FENCE
	WOOD FENCE
	BARBED WIRE FENCE
	BUILDING LINE/SETBACK
	EXISTING SEWER LINE
	PROPOSED SEWER LINE
	OVERHEAD LINE
	UNDERGROUND ELECTRIC
	IRON ROD FOUND (AS NOTED)
	POWER POLE
	GUY WIRE
	SIGN
	"X" CUT FOUND OR SET
	SANITARY SEWER MANHOLE
	STORM DRAINAGE MANHOLE
	WATER VALVE
	FIRE HYDRANT
	WATER METER
	TRANSFORMER
	POWER POLE
	GUY WIRE
	ELECTRIC PEDESTAL
	COMMUNICATION PEDESTAL
	LIGHT POLE
	SANITARY SEWER MANHOLE
	STORM DRAINAGE MANHOLE
	WATER VALVE
	FIRE HYDRANT
	WATER METER
	POWER POLE
	GUY WIRE
	ELECTRIC PEDESTAL
	COMMUNICATION PEDESTAL
	LIGHT POLE
	COUNTY CLERK FILE NUMBER
	VOLUME AND PAGE
	UTILITY EASEMENT
	BUILDING LINE
	CABINET
	CONTROLLING MONUMENT
	CAPPED IRON ROD FOUND



### GENERAL NOTES:

1. The Basis of Bearing is the Texas Coordinate System of 1983, North Central Zone (4202), NAD83 (2011) Epoch 2010.00, as derived by Global Navigation Satellite System Observations utilizing RTN Network and Trimble VRS.
2. A metes and bounds description of even date accompanies this exhibit.

ADDRESS: 200 VALLEY RIDGE DR.

CITY, STATE: RED OAK, TEXAS 75154

DATE: 3/30/2023 DRAWN BY: MM

JOB NO. 22116 CHECKED BY: JM

PAGE 3 OF 4 SIZE: 8.5' X 11"

## BLAZE SURVEYING AND MAPPING

PO BOX 1910 ROWLETT, TX 75030  
214-544-9239

Info@Blazesurveying.com  
TBPELS FIRM NO. 10194735



# 20-FOOT-WIDE SANITARY SEWER EASEMENT

0.4710 ACRES BEING PART OF

RED OAK ELEMENTARY SCHOOL ADDITION

SITUATED IN THE MCKINNEY & WILLIAMS SURVEY

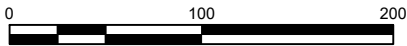
ABSTRACT NO. 751, ELLIS COUNTY, TEXAS

## LEGEND

	PROPERTY LINE
	ADJOINER LINE
	EASEMENT
	CHAINLINK FENCE
	WOOD FENCE
	BARBED WIRE FENCE
	BUILDING LINE/SETBACK
	EXISTING SEWER LINE
	PROPOSED SEWER LINE
	OVERHEAD LINE
	UNDERGROUND ELECTRIC
	IRON ROD FOUND (AS NOTED)
	POWER POLE
	GUY WIRE
	SIGN
	"X" CUT FOUND OR SET
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	STORM DRAINAGE MANHOLE
	WATER VALVE
	FIRE HYDRANT
	WATER METER
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	POWER POLE
	GUY WIRE
	ELECTRIC PEDESTAL
	COMMUNICATION PEDESTAL
	LIGHT POLE
	SANITARY SEWER MANHOLE
	STORM DRAINAGE MANHOLE
	WATER VALVE
	FIRE HYDRANT
	WATER METER
	POWER POLE
	GUY WIRE
	ELECTRIC PEDESTAL
	COMMUNICATION PEDESTAL
	LIGHT POLE
	COUNTY CLERK FILE NUMBER
	VOLUME AND PAGE
	UTILITY EASEMENT
	BUILDING LINE
	CABINET
	CONTROLLING MONUMENT
	CAPPED IRON ROD FOUND



EXISTING STRUCTURE



### GENERAL NOTES:

- The Basis of Bearing is the Texas Coordinate System of 1983, North Central Zone (4202), NAD83 (2011) Epoch 2010.00, as derived by Global Navigation Satellite System Observations utilizing RTN Network and Trimble VRS.
- A metes and bounds description of even date accompanies this exhibit.

ADDRESS: 200 VALLEY RIDGE DR

CITY, STATE: RED OAK, TEXAS 75154

DATE: 3/30/2023 DRAWN BY: MM

JOB NO. 22116 CHECKED BY: JM

PAGE 4 OF 4 SIZE: 8.5' X 11"

## BLAZE SURVEYING AND MAPPING

PO BOX 1910 ROWLETT, TX 75030  
214-544-9239

Info@Blazesurveying.com

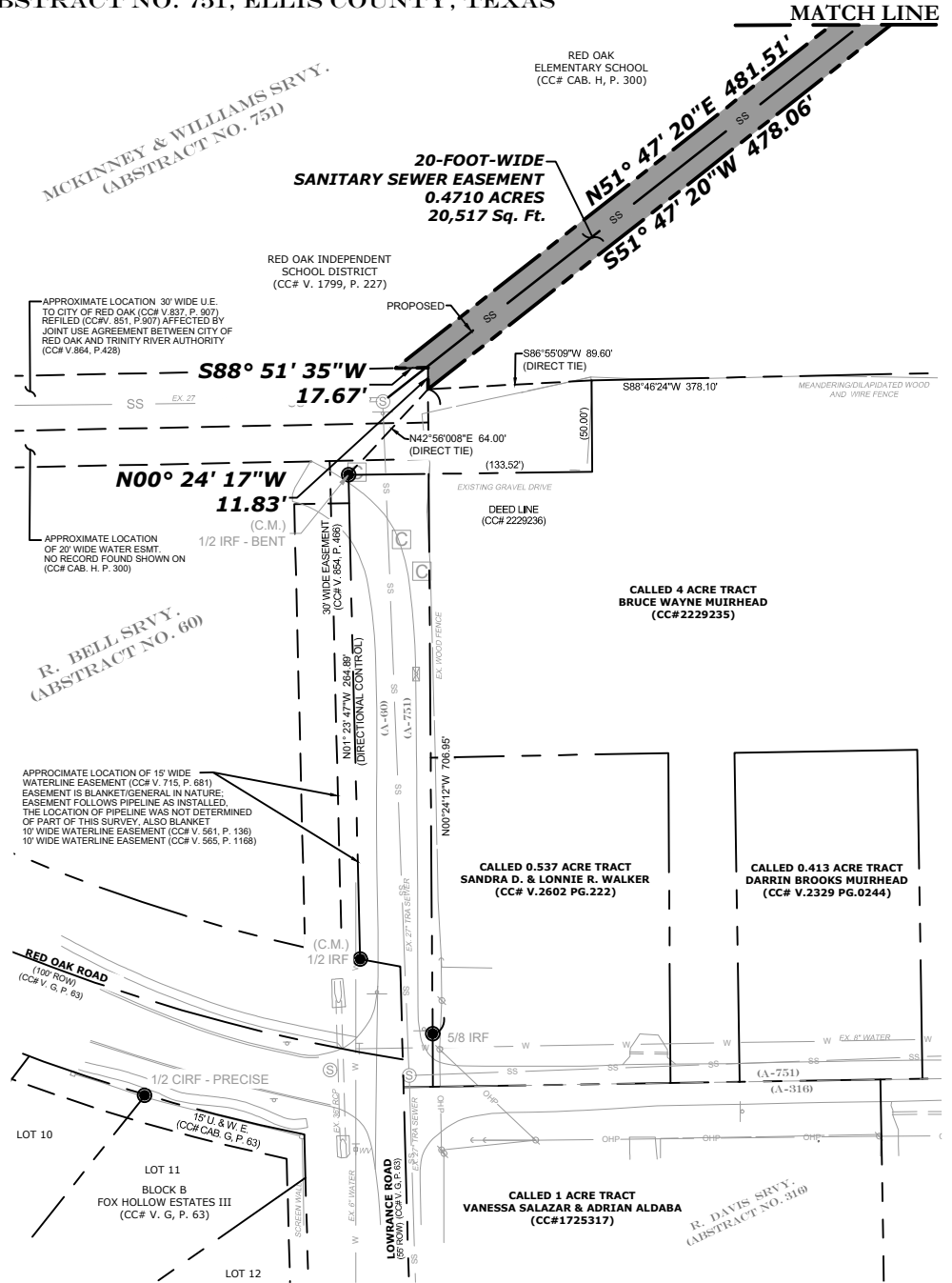
TBPELS FIRM NO. 10194735

I hereby certify that this survey was made on the ground as shown hereon and is true and correct to the best of my knowledge. Date of Fieldwork: 01/06/2023



JEFFREY M. MONTANYA DATE: 25

REGISTERED PROFESSIONAL LAND SURVEYOR  
TEXAS REGISTRATION NO. 6762  
TBPELS FIRM REG. NO. 10194735



Door Lock Upgrades

**Presented for:**

Board Action

Report/Review Only

**Supporting documents:**

None

Attached

Provided Later

**Contact Person:**

Kevin Freels, Assistant Superintendent for District Operations  
Phillip Prasifka, Chief of Police

**Background Information:**

The door lock upgrades will address the needs to meet and/or exceed the Texas Administrative Code Chapter 61 School Safety Requirements.

There are multiple requirements for districts under the new TEA Safety Standards. Red Oak ISD already had some of the standards in place prior to the new rules, now we are adding or enhancing them to fully meet the new standards.

The new standards have a requirement to select vendors by August of 2023 and all standards met by August of 2024.

**Fiscal Implications:**

ROISD has received notification that the Texas Education Agency will be awarding \$344,288.00 in grant allocations that can be used to meet the new safety standards.

**Administrative Recommendation:**

Administration recommends that the Board approve the purchase of door lock upgrades from KLC Video Security through the TIPS contract # 200203 in the amount of \$146,300.00 as presented.



# Quote

1111 Texas Blvd 9037927262  
 Texarkana, TX 75501 F: 903-793-6655

Date	Estimate #
4/28/2023	22208

Name / Address
Red Oak Independent School District 109 W Red Oak Rd Red Oak, TX 75154

Qty	Description	U/M	Rate	Total
	Isonas Access Control Replacements for Existing Schlage Readers			
1	Annual Pure Access Cloud License for 101-250 doors	ea	2,600.00	2,600.00
	ESC			
16	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	32,000.00
3	AX-AL600ULX Altronix 600ULM Power Supply	ea	390.00	1,170.00
16	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	10,400.00
	Transportation			
1	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	2,000.00
1	AX-AL175UL Altronix Power Supply	ea	190.00	190.00
1	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	650.00
	Subtotal			49,010.00
	CJC/DAEP			
3	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	6,000.00
1	AX-AL600ULX Altronix 600ULM Power Supply	ea	390.00	390.00
3	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	1,950.00
	Subtotal			8,340.00
	RPS			
6	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	12,000.00
2	AX-AL600ULX Altronix 600ULM Power Supply	ea	390.00	780.00
6	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	3,900.00
	Subtotal			16,680.00
TX LIC # B13758		<b>Subtotal</b>		
		<b>Sales Tax (0.0%)</b>		
		<b>Total</b>		
				127



# Quote

1111 Texas Blvd 9037927262  
 Texarkana, TX 75501 F: 903-793-6655

Date	Estimate #
4/28/2023	22208

Name / Address
Red Oak Independent School District 109 W Red Oak Rd Red Oak, TX 75154

Qty	Description	U/M	Rate	Total
	ROE			
5	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	10,000.00
1	AX-AL400ULM Altronix Power Supply	ea	350.00	350.00
1	AX-AL600ULX Altronix 600ULM Power Supply	ea	390.00	390.00
5	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	3,250.00
	Subtotal			13,990.00
	ROMS Main			
2	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	4,000.00
1	AX-AL400ULM Altronix Power Supply	ea	350.00	350.00
2	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	1,300.00
	Subtotal			5,650.00
	ROMS Gym			
1	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	2,000.00
1	AX-AL175ULM Altronix Power Supply	ea	190.00	190.00
1	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	650.00
	Subtotal			2,840.00
	ROMS Band Hall			
1	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	2,000.00
1	AX-AL175ULM Altronix Power Supply	ea	190.00	190.00
1	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	650.00
	Subtotal			2,840.00

TX LIC # B13758	<b>Subtotal</b>
	<b>Sales Tax (0.0%)</b>
	<b>Total</b>
	128



# Quote

1111 Texas Blvd 9037927262  
 Texarkana, TX 75501 F: 903-793-6655

Date	Estimate #
4/28/2023	22208

Name / Address
Red Oak Independent School District 109 W Red Oak Rd Red Oak, TX 75154

Qty	Description	U/M	Rate	Total
	CTE			
2	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	4,000.00
1	AX-AL400ULM Altronix Power Supply	ea	350.00	350.00
2	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	1,300.00
	Subtotal			5,650.00
	Goodloe Press Box and Bathroom/ Old Locker Room			
2	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	4,000.00
2	AX-AL175ULM Altronix Power Supply	ea	190.00	380.00
2	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	1,300.00
	Subtotal			5,680.00
	ROHS			
9	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	18,000.00
2	AX-AL600ULX Altronix 600ULM Power Supply	ea	390.00	780.00
9	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	5,850.00
	Subtotal			24,630.00
	ROHS FH			
4	Isonas Reader-Controller, Lock, and Cabling.		2,000.00	8,000.00
1	AX-AL600ULX Altronix 600ULM Power Supply	ea	390.00	390.00
4	Installation of all wiring, door locks, proximity card readers, and associated hardware - per door		650.00	2,600.00
	Subtotal			10,990.00
TX LIC # B13758		<b>Subtotal</b>		
		<b>Sales Tax (0.0%)</b>		
		<b>Total</b>		
				129



# Quote

1111 Texas Blvd 9037927262  
 Texarkana, TX 75501 F: 903-793-6655

Date	Estimate #
4/28/2023	22208

Name / Address
Red Oak Independent School District 109 W Red Oak Rd Red Oak, TX 75154

Qty	Description	U/M	Rate	Total
	Three year parts* and labor warranty. *Isonas readers have a one year parts warranty.  TIPS # 220105			
TX LIC # B13758		<b>Subtotal</b>		\$146,300.00
Regulated by: Texas Department of Public Safety Private Security Bureau P.O. Box 15999 Austin, TX 78761-5999 512-424-7710 PSB@txdps.state.tx.us		<b>Sales Tax (0.0%)</b>		\$0.00
		<b>Total</b>		\$146,300.00

130

Window Safety Film

**Presented for:**

Board Action   X   Report/Review Only \_\_\_\_\_

**Supporting documents:**

None \_\_\_\_\_ Attached   X   Provided Later \_\_\_\_\_

**Contact Person:**

Kevin Freels, Assistant Superintendent for District Operations  
Phillip Prasifka, Chief of Police

**Background Information:**

Window Safety Film will address the needs to meet and/or exceed the Texas Administrative Code Chapter 61 School Safety Requirements for windows in doors or windows near or adjacent to doors become “resistant to entry” by intruders.

There are multiple requirements for districts under the new TEA Safety Standards. Red Oak ISD already had some of the standards in place prior to the new rules, now we are adding or enhancing them to fully meet the new standards.

The new standards have a requirement to select vendors by August of 2023 and all standards met by August of 2024.

Red Oak ISD received quotes for the window safety film from Epic Solar Controls, XPEL and Metro Tint Texas.

**Fiscal Implications:**

ROISD has received notification that the Texas Education Agency will be awarding \$344,288.00 in grant allocations that can be used to meet the new safety standards.

**Administrative Recommendation:**

Administration recommends that the Board approve the purchase of window safety film from Metro Tint Texas Professional Glass Tinting, a 3M Certified and Premier Elite dealer, through the TIPS contract # 220604 in the amount of \$197,347.00 as presented



March 31, 2023

Red Oak ISD  
Kevin Freels  
725 East Ovilla Road  
Red Oak, TX 75154

**RE: Red Oak ISD – Security Window Film Proposal**

Thank you for the opportunity to provide you with a proposal for the professional application of Security window film to the windows and doors in Red Oak ISD. This proposal covers application of security window film and anchoring on the designated schools.

I am presenting three options for your perusal – 3M Ultra800 8mil security film, Madico SafetyShield 800 8mil security window film, and Madico SafetyShield 1500 15mil security film.

Metro Tint Texas has been awarded **TIPS Contract #220604**

**3M Ultra 800 Security Window Film** is a clear 8mil security film made of a highly specialized tear-resistant micro-layered polyester. Its micro-layered construction provides increased tensile strength and greater tear resistance, providing enhanced protection against threats. Combined with the 3M Impact Protection Adhesive it forms a formidable barrier against forced entry, natural disasters, and glass hazards. **This film comes with a 12-year commercial warranty.**

**SafetyShield 800 Security Window Film** is an 8mil thick, standard construction security film. SafetyShield products are an integrated system of films and attachment systems developed over many years of experience with government, corporate and industrial glazing systems. When combined with an appropriate anchoring system this product forms a formidable barrier against forced entry, natural disasters, and glass hazards. **This film comes with a 10-year warranty.**

**SafetyShield 1500 Security Window Film** is a 15mil thick standard construction security film that passes both the UL 972 and EN356 burglary standards. As puncture strength is directly related to film thickness this film provides a very high level of resistance against forced entry, glass fragmentation and windborne debris. **This film comes with a 10-year commercial warranty.**

All options include the appropriate attachment system to anchor the film to the window frame.

Detailed below are the projected proposal costs for the supply and install of the three window film options.

## 1. Investment Required

### Red Oak ISD

Security Window Film Project

#### **Option 1 – 3M S800 Security Window Film**

**\$197,347**

Provide 3M S800 Security Film with wet glaze anchoring on all designated windows and doors. Includes wet glaze anchoring with 3M Impact Protective Adhesive.

#### **Option 2 – SafetyShield 800 8 Mil Security Film**

**\$163,947**

Provide Madico SafetyShield 800 8 Mil Security Film. Includes wet glaze anchoring with DOW 995 Security Attachment

#### **Option 3 – SafetyShield 1500 15 Mil Security Film**

**\$213,276**

Provide Madico SafetyShield 1500 15 Mil Security Film. Includes wet glaze anchoring with DOW 995 Security Attachment

\*\*These are anti-forced entry and glass fragmentation mitigation solutions. These are not “bulletproof” solutions.

\*\*Pricing based on work performed during normal work hours.

\*\*Prices are valid for 60 days from date of estimate. Prices subject to change based on cost of materials.

### **Terms:**

Net 30; Progress Payments on School Completion

\_\_\_\_\_  
**Acceptance of Metro Tint Texas Proposal**  
*Authorized Signature*

***This project includes the following services:***

1. Project Management responsibility to ensure the project is completed properly, professionally, and efficiently will be handled by Metro Tint Texas.
2. Metro Tint Texas personnel will meet with appropriate Red Oak ISD personnel to coordinate timing and window access details to ensure smooth and efficient operations.
3. Installation of security window Films and wet glaze anchoring by manufacturer authorized professional applicators.
4. Return all work areas to the prior condition.
5. Provision of the Manufacturer provided comprehensive commercial Warranty that covers both material and the labor.

In addition, Metro Tint Texas will provide the following extraordinary services:

✓ **Two (2) year Inspection and Replacement Service**

- Upon request, Metro Tint Texas will provide an inspection of the film two (2) years from application and will replace the film on up to 2 windows per school that may become damaged - for any reason.

**2. Product Warranty Statement of Coverage**

This product comes with a comprehensive Commercial provided by the film manufacturer. The Security Window Films will:

- Maintain **Solar Reflective Properties** without cracking, crazing or peeling.
- Maintain **Adhesion Properties** without blistering, bubbling or delaminating from the glass.
- Maintain **Appearance** without discoloration.

In the event the product is found to be defective under this warranty, 3M will:

- Replace the **Quantity of Film** proved to be defective.
- Provide **Removal and Reapplication** Labor Free of Charge.

The film is also warrantied against **glass failure due to thermal shock** fracture (maximum value of \$500 per window) caused as a direct result of the application of the window film provided the film is applied to recommended types of glass and the glass failure is reported within 60 months from the date of installation.

**Note: Warranty Certificate will be provided for the completed project.**

### 3. Product Sample and Performance Data Card

**3M Ultra 800 Security Film**

**3M S140**

**SafetyShield 1500**

To be provided upon request

Thank you for the opportunity to bid on your project. We are extremely proud of our security window film products, our dedicated people, and our ability to deliver unmatched services.

**We look forward to the opportunity to deliver you solutions of exceptional value and quality services.**

Metro Tint Texas is committed to providing you with the highest level of service and support. Please contact me with any questions, for clarification or for more information.

Sincerely,



Travis Chambers  
Metro Tint Texas  
605 E Palace Parkway  
Suite B5  
Grand Prairie, TX 75050  
214-347-4363  
travis@metrotintTX.com

## Red Oak ISD Price breakdown

Required FT2 of film – **10277 FT2**

3M ULTRA S800 @ 10.73/FT2 = \$ 110,272.21

Madico SafetyShield 800 @ 7.48/FT2 = \$ 76,871.96

Madico SafetyShield 1500 @ 12.28/FT2 = \$ 126,201.56

13122 Lineal Feet of 3M IPA Anchoring @ 6.39/lineal foot = \$83,849.58

Estimated Days to complete.

Film – 23 days

Caulk – 29 days

Mileage – Two vehicles between Red Oak & Grand Prairie; daily 60 miles per day per vehicle - \$3525.60

	Ultra S800	SafetyShield 800	SafetyShield 1500
Film Cost	\$ 110,272.21	\$ 76,871.96	\$ 126,201.56
Caulk	\$ 83,849.00	\$ 83,849.00	\$ 83,849.00
Mileage	\$ 3,225.60	\$ 3,225.60	\$ 3,225.60
<b>Total</b>	<b>\$ 197,346.81</b>	<b>\$ 163,946.56</b>	<b>\$ 213,276.16</b>



## Partial List of Metro Tint Texas Commercial Window Film Projects

### **Lubbock ISD – Multiple Schools**

Location: Lubbock, TX

Product: 3M S140 Security window film with IPA Anchoring

### **White Settlement ISD – Multiple Schools**

Location: White Settlement, TX

Product: 3M S800 w/IPA Anchoring

### **Stockdale ISD – Multiple Schools**

Location: Stockdale, TX

Product: SafetyShield 800 w/wet glaze anchoring

### **Allen ISD – Multiple Schools**

Location: Allen, TX

Product: SafetyShield 1500 15mil Film W/Wet Glaze Anchoring

### **All Saints Episcopal School**

Location: Lubbock, TX

Product: SafetyShield 800 8mil film with Gullwing Anchoring

### **La Academia de Estrellas – Two Locations**

Location: Dallas, TX

Product: SafetyShield 800 8mil film with Wet Glaze Anchoring

### **Dawson ISD – Multiple Schools**

Location: Dawson, TX

Product: 3M S140 with IPA Wet Glaze Anchoring

### **Comstock ISD**

Location: Comstock, TX

Product: 3M S800/S140 with IPA Wet Glaze Anchoring

### **Keller ISD – Multiple Schools**

Location: Keller, TX

Window Film: Madico SafetyShield 1500 with attachment

### **Monahans ISD – Multiple Schools**

Location: Monahans, TX

Window Film: 3M S140 14mil w. attachment

### **Trinity Christian Academy**

Location: Willow Park, TX

Window Film: Madico SafetyShield 1500 with attachment





**Dallas International School**

Location: Dallas, TX

Window Film: 3M Ultra800 w/ Gullwing Attachment

**Pilot Point ISD – Multiple Schools**

Location: Pilot Point, TX

Window Film: Avery 12mil with Dow 995 Attachment

**Eustace ISD – Multiple Schools**

Location: Eustace, TX

Window Film: Madico SafetyShield 800 & 1500 w/ Dow 995 attachment

**Fruitvale ISD – Multiple Schools**

Location: Fruitvale, TX

Window Film: Madico SafetyShield 800 & 1500 w/Dow 995 Attachment

**Carrizo Springs ISD – Multiple Schools**

Location: Carrizo Springs, TX

Window Film: Avery 12mil w/Dow 995 anchoring

**Lipan ISD – Multiple schools**

Location: Lipan, TX

Window Film – 12mil with Solar Control & Dow 995 anchoring

**Copeland Ministries Skylights**

Location: Newark, TX

Window Film: 3M Night Vision 15/3M Prestige 20 Exterior

**Dallas Mavericks**

Location – Dallas, TX

Product: Bullet Resistant Glass – Level 7 & Level 3

**Dallas Mavericks**

Location – Dallas, TX

Product: 3M Exterior Prestige 20

**Company - North Texas Food Bank**

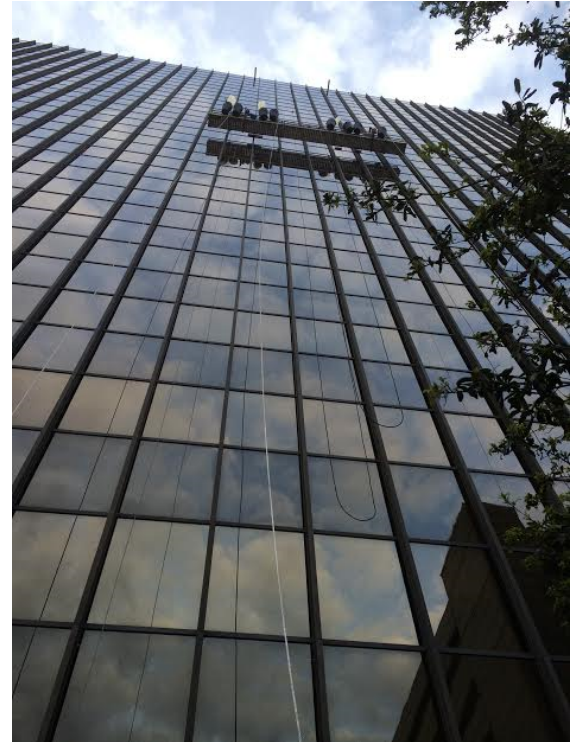
Location – Plano, TX

Product: 3M S25 Security window film with Gullwing Anchoring

**Company: Children’s Hospital Orthopedic Center**

Location: Plano, Texas

Window Film: 3M Prestige 20





**Children's Hospital Specialty Center**

Location: Dallas, TX

Window Film: 3M Exterior Prestige 20

**Company: Highland Park ISD**

Location: Dallas, TX

Film: Madico SafetyShield 1500 with attachment

**Southwestern Baptist Theological Seminary**

Location: Fort Worth, TX

Film: Avery 12mil & solar control w/Dow 995 Anchoring

**Santo ISD**

Location: Santo, TX

Window Film: 12mil Security film with IPA Attachment

**Company: Kawai Piano Gallery**

Location: Plano, Texas

Window Film: 3M UltraPrestige 70

**Company: Republic Services Offices**

Location: Lewisville, TX

Window Film: Panorama Slate 20

**Company: Insight Enterprises**

Location: Plano, Texas

Window Film: Madico Optivision 5

**Company: PCI Group**

Location: Irving, Texas

Window Film: 3M Affinity 15





**Allstate Insurance Office**

Location: Plano, TX  
Window Film: Madico Optivision 35

**Company: Allstate Insurance Office**

Location: Irving, TX  
Window Film: Madico Sunscape Starlite 18

**Company: Tarrant County Courthouse**

Location: Fort Worth, TX  
Window Film: 3M San Marino

**Company: Cadillac Lounge**

Location: Highland Park  
Film: 3M Prestige 40

**Company: 7-11**

Location: Various – North Texas  
Window Film: 3M Prestige 70

**Company: Call 'em All**

Location: Frisco, TX  
Window Film: 3M S25 Security film with IPA Attachment

**Project: ATT Call Center**

Location: Richardson, TX  
Window Film: SafetyShield 800 8mil Security Film with Gullwing Attachment



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## Partial list of Global Window Film Projects

**Company: European Commission – Charlemagne Building**

Location: Brussels, Belgium  
Window Film: Madico SafetyShield 700 with Framgard & Gullwing attachment

**Company: European Commission – Berlaymont Building**

Location: Brussels, Belgium  
Window Film: Madico SafetyShield 700 with Framgard & Gullwing attachment

**Company: European Commission – European Capital Building**

Location: Brussels, Belgium  
Window Film: 3M S600 Security Film with IPP attachment

**Company: Nigerian National Petroleum Company**

Location: Abuja, Nigeria  
Window Film: 3M S70 with No Bar & Gullwing attachment



**Company: Crocker Building**

Location: Houston, Texas

Window Film: Solargard 4mil OSW Exterior Film

**Company: Olympic Committee – 2012 Olympics**

Location: Various locations throughout London, UK

Window Film: 3M S70

Required USDA 2023-2024 Student Breakfast and Lunch Prices

**Presented for:**

Board Action  Report/Review Only

**Supporting documents:**

None  Attached  Provided Later

**Contact Person:**

Brent Stanford – Executive Director of Support Services  
Victoria Ybarra – Director of Student Nutrition

**Background Information:**

The USDA requires that we adjust our school lunch prices to be in compliance with the 2023-2024 weighted average price requirement of \$2.99. The High School lunch price will change to \$3.10, a \$.10 increase. The Middle School lunch price will change to \$3.00, a \$.10 increase, and the elementary lunch price will change to \$2.90, a \$.10 increase.

Breakfast prices will also increase by \$.10. Elementary and Middle School breakfast will change to \$1.40, and High School Breakfast will change to \$1.60.

The increase is required so that we do not use Federal Funds to provide paid lunch and breakfast.

**Fiscal Implications:**

The increase in elementary and secondary lunch and breakfast prices will meet the requirement as directed by the USDA.

**Administrative Recommendation:**

Administration recommends approval of the 2023-24 lunch and breakfast prices as presented and required by USDA.

<b>SY 2022-23 Weighted Average Price Calculator</b>			
Enter the paid prices and number of paid lunches sold at each price for <b>October 2022.</b>			
Monthly # of Paid Lunches	Paid Lunch Price	Monthly Revenue	SY 2022-23 Weighted Average Price
1. 9,814	\$ 2.80	\$ 27,479.20	
2. 7,466	\$ 2.90	\$ 21,651.40	
3. 7,668	\$ 3.00	\$ 23,004.00	
4.		\$ -	
5.		\$ -	
6.		\$ -	
7.		\$ -	
8.		\$ -	
9.		\$ -	
10.		\$ -	
<b>TOTAL</b> 24,948		\$ 72,134.60	\$ 2.89
<i>Note: SY 2022-23 Weighted Average Price equal to or above the target price of \$3.56 is compliant for SY 2023-24. \$3.56 is the difference between the Free and Paid reimbursement rates for SY 2022-23.</i>			

<b>Total Price Increase for SY 2023-24</b>
\$ 0.41

<b>Required price increase for SY 2023-24 (with 10 cent cap)</b>
\$ 2.99

<b>Remaining increase carried forward to SY 2024-25</b>
\$ 0.31

<b>Remaining credit carried forward to SY 2024-25</b>
\$ -

Required USDA 2023-2024 Adult Breakfast and Lunch Prices

**Presented for:**

Board Action   X   Report/Review Only                   

**Supporting documents:**

None                    Attached   X   Provided Later                   

**Contact Person:**

Brent Stanford – Executive Director of Support Services  
Victoria Ybarra – Director of Student Nutrition

**Background Information:**

The USDA requires that breakfast and lunch meals sold to teachers, administrators, custodians and other adults are priced so that the adult payment is sufficient to cover the overall cost of the adult meal. In order to meet this requirement, adult meals will increase from \$1.80 to \$3.00 for breakfast and from \$3.25 to \$4.00 for lunch. (See adult meal calculator worksheet attached).

**Fiscal Implications:**

The increase in adult meal prices will meet the requirement as directed by the USDA.

**Administrative Recommendation:**

The Administration recommends approval of the 2023-24 adult meal prices as presented and required by USDA.

**Adult Meal Calculator Worksheet**

This worksheet provides the information needed to calculate adult meal prices using both approved methods. Choose the method of calculation (see the *Administrator's Reference Manual (ARM), Section 19, Meal Pricing* for additional information on which method to use). If the rate applies, record the rate in the *Amount CE Receives* cell. If using Method 1, record the local student paid charge in the designated *Local Student Paid Charge* cell. If using Excel, this worksheet will automatically calculate the amounts in the *Minimum Adult Charge* and *Total Federal Funds* cells. All amounts are carried to 4 digits and must be rounded up when determining the adult meal price. Non-pricing programs must always use Method 2. TDA posts the current reimbursement rates at [SquareMeals.org](http://SquareMeals.org).

Use the applicable rates for the school year when the adult meal prices will apply.

Method 1 Lunch	
Federal Funds/Reimbursement Rate	Amount CE Receives
Paid Reimbursement Rate	\$ 0.39
Performance-Based Rate	\$ 0.08
Severe Need Lunch Rate	
USDA Foods Rate	\$ 0.43
Total Federal Funds Received	\$ .90
Highest Local Student Price Charged	\$ 3.00
<b>Minimum Adult Charge</b>	<b>\$ 3.90</b>
Method 2 Lunch	
Federal Funds/Reimbursement Rate	Amount CE Receives
Free Reimbursement Rate	
Performance-Based Rate	
Severe Need Lunch Rate	
USDA Foods Rate	
Total Federal Funds Received	\$ -
<b>Minimum Adult Charge</b>	<b>\$ -</b>

Method 1 Breakfast	
Federal Funds/Reimbursement Rate	Amount CE Receives
Paid Reimbursement Rate	\$ 0.50
Severe Need Breakfast Rate	\$ 0.50
USDA Foods Rate (Add if USDA Foods are used at breakfast)	\$ 0.43
Total Federal Funds Received	\$ 1.43
Highest Local Student Price Charged	\$ 1.50
<b>Minimum Adult Breakfast Charge</b>	<b>\$ 2.93</b>
Method 2 Breakfast	
Federal Funds/Reimbursement Rate	Amount CE Receives
Free Reimbursement Rate	
Severe Need Breakfast Rate	
USDA Foods Rate (Add if USDA Foods are used at breakfast)	
Total Federal Funds Received	\$ -
<b>Minimum Adult Breakfast Charge</b>	<b>\$ -</b>

RFP #2022-11-01 – ROISD Food, Catering, and Related Services

**Presented for:**

Board Action     X     Report/Review Only \_\_\_\_\_

**Supporting documents:**

None \_\_\_\_\_ Attached     X     Provided Later \_\_\_\_\_

**Contact Person:**

Julie Phillips, Director of Purchasing

**Background Information:**

Texas Education Code 44.031(a) states that contracts valued at \$50,000 or more in the aggregate for each 12-month period are to be made by the method that provides the best value to the district.

A Request for Proposal (RFP 2022-11-01) for ROISD-Food, Catering & Related was properly posted and released with an extended due date. The following responses were received for the month of December.

**Responses were received from the following vendors:**

**Chick-Fil-A (Red Oak)**  
**Jason’s Deli**  
**Annie Freeze Chill Fac-tory**

**Fiscal Implications:**

The Business Office has identified Catering/Food purchases as an area where a formal competitive BID/RFP process is required by state law. The expected annual purchases for the District will meet or exceed the \$50,000 threshold stated. Proposals were reviewed and evaluated from all responding vendors. The committee has recommended awarding all responding vendors to best meet the needs of the District.

**Administrative Recommendation:**

A committee of three (3) reviewed and evaluated the proposal. Administration recommends approving the following vendors for Food, Catering and Related.

**Chick-Fil-A (Red Oak)**  
**Jason’s Deli**  
**Annie Freeze Chill Fac-tory**

## SUMMARY EVALUATION FORM

**PROJECT:  
FOOD, CATERING  
& RELATED  
SERVICES**

**RFP # 2022-11-01**

PARAMETERS:	MAX POINTS	VENDOR	VENDOR	VENDOR
		CHICK-FIL-A (Red Oak)	Jason's Deli	Annie Freeze Chill Fac-tory
PURCHASE PRICE	20	20	20.00	20
REPUTATION OF VENDOR AND OF THE VENDOR'S GOODS AND SERVICES	20	20	19	13.34
QUALITY OF VENDOR'S GOODS AND SERVICES	20	20	19.34	17.67
THE EXTENT TO WHICH THE GOODS AND SERVICES MEET THE DISTRICT'S NEEDS	20	20	20	19.34
VENDOR'S PAST RELATIONSHIP WITH THE DISTRICT	5	5	3	0.33
THE IMPACT ON THE ABILITY OF THE DISTRICT TO COMPLY WITH LAWS AND RULES RELATING TO HISTORICALLY UNDERUTILIZED BUSINESSES	1	0.67	0.67	0.67
THE TOTAL LONG-TERM COST TO THE DISTRICT TO ACQUIRE THE VENDOR'S GOODS OR SERVICES	4	4	4	4
WHETHER VENDOR OR VENDOR'S ULTIMATE PARENT COMPANY: A. HAS IT'S PRINCIPAL PLACE OF BUSINESS IN TEXAS B. EMPLOYS AT LEAST 500 PERSONS IN TEXAS *	0	0	0	0
OTHER RELEVANT FACTORS SPECIFICALLY LISTED IN THE REQUEST FOR BIDS OR PROPOSALS A. MET SPECIFICATIONS IN ENTIRETY B. ABILITY TO MEET DELIVERY/INSTALLATION DATE REQUIRED	10	10	8.34	8.34
	100	99.67	94.35	83.69

\*This requirement is not to be used for the purchase of telecommunications, information services, building construction, maintenance, or instructional materials.

\*\*This requirement is not to be used for the purchase of federally funded supplies, materials or service



RED OAK ISD

Daily Enrollment & Attendance Analysis for the Day ending: 05-04-2023

RED OAK HIGH SCHOOL - 001		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
12th Grade	517	480	423	468	444	455
11th Grade	440	500	477	432	458	439
10th Grade	508	458	529	511	438	458
9th Grade	653	556	475	540	511	456
<b>Total Enrollment</b>	<b>2118</b>	<b>1994</b>	<b>1904</b>	<b>1951</b>	<b>1851</b>	<b>1808</b>

Total Absences:	116
-----------------	-----

Daily ADA	% of Attendance
1999.50	94.52
6TH SW ADA	% of Attendance
1977.50	93.43
Yearly ADA	% of Attendance
2011.47	93.89

6th SW ADA Percentage Breakdown		
ROHS	5-4 Only	4-17 THRU 5-24
12th Grade	94.95	90.33
11th Grade	93.86	93.70
10th Grade	95.67	95.44
9th Grade	93.72	94.12

RED OAK MIDDLE SCHOOL - 041		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
8th Grade	542	588	498	470	503	478
7th Grade	517	512	544	514	447	480
6th Grade	491	492	486	529	487	433
<b>Total Enrollment</b>	<b>1550</b>	<b>1592</b>	<b>1528</b>	<b>1513</b>	<b>1437</b>	<b>1391</b>

Total Absences:	75
-----------------	----

Daily ADA	% of Attendance
1475.00	95.16
6TH SW ADA	% of Attendance
1469.22	95.08
Yearly ADA	% of Attendance
1450.81	94.54

6th SW ADA Percentage Breakdown		
ROMS	5-4 Only	4-17 THRU 5-24
8th Grade	95.02	95.19
7th Grade	96.13	94.88
6th Grade	94.30	95.17

ELLIS COUNTY JJAEP - 009		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
12th Grade	0					
11th Grade	0					
10th Grade	1					
9th Grade	2					
8th Grade	2					
7th Grade	0					
6th Grade	0					
5th Grade	0					
<b>Total Enrollment</b>	<b>5</b>					

Total Absences:	-
-----------------	---

Daily ADA	% of Attendance
-	-
6TH SW ADA	% of Attendance
-	-
Yearly ADA	% of Attendance
-	-

6th SW ADA Percentage Breakdown		
JJAEP	5-4 Only	4-17 THRU 5-24
12th Grade		
11th Grade		
10th Grade		
9th Grade		
8th Grade		
7th Grade		
6th Grade		
5th Grade		

RED OAK ELEMENTARY - 101		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	71	113	107	98	113	113
4th Grade	99	75	108	116	100	106
3rd Grade	71	97	73	103	101	91
2nd Grade	89	68	95	78	94	101
1st Grade	74	94	72	94	81	90
Kinder	87	62	85	72	79	71
Pre-K	31	38	19	46	36	34
EE	19	22	24	15	15	14
<b>Total Enrollment</b>	<b>541</b>	<b>569</b>	<b>583</b>	<b>622</b>	<b>619</b>	<b>620</b>

Total Absences:	16
-----------------	----

Daily ADA	% of Attendance
505.50	97.03
6TH SW ADA	% of Attendance
494.89	95.27
Yearly ADA	% of Attendance
484.38	94.76

6th SW ADA Percentage Breakdown		
ROE	5-4 Only	4-17 THRU 5-24
5th Grade	98.59	96.24
4th Grade	100.00	95.53
3rd Grade	98.59	95.12
2nd Grade	94.38	96.39
1st Grade	97.30	97.39
Kinder	95.40	92.57
Pre-K	90.32	90.11
EE	93.33	93.57

<b>WOODEN ELEMENTARY - 102</b>		<b>EOY</b>	<b>EOY</b>	<b>EOY</b>	<b>EOY</b>	<b>EOY</b>
	<b>CY</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2019-20</b>	<b>2018-19</b>	<b>2017-18</b>
5th Grade	91	96	85	118	97	93
4th Grade	77	87	85	97	112	94
3rd Grade	93	74	71	96	96	100
2nd Grade	59	87	79	83	98	91
1st Grade	79	60	88	85	78	91
Kinder	83	72	54	98	73	67
Pre-K	28	38	22	0	29	17
EE	2	1	3	1	3	4
<b>Total Enrollment</b>	<b>512</b>	<b>515</b>	<b>487</b>	<b>578</b>	<b>586</b>	<b>557</b>

<b>Total Absences:</b>	<b>10.5</b>
------------------------	-------------

<b>Daily ADA</b>	<b>% of Attendance</b>
<b>485.00</b>	<b>97.88</b>
<b>6TH SW ADA</b>	<b>% of Attendance</b>
<b>475.46</b>	<b>95.57</b>
<b>Yearly ADA</b>	<b>% of Attendance</b>
<b>463.93</b>	<b>94.59</b>

<b>6th SW ADA Percentage Breakdown</b>		
<b>HAW</b>	<b>5-4 Only</b>	<b>4-17 THRU 5-24</b>
5th Grade	100.00	96.73
4th Grade	100.00	96.69
3rd Grade	95.70	95.62
2nd Grade	96.61	96.25
1st Grade	97.47	93.94
Kinder	97.59	94.96
Pre-K	96.30	91.27
EE	0.00	0.00

<b>EASTRIDGE ELEMENTARY - 103</b>		<b>EOY</b>	<b>EOY</b>	<b>EOY</b>	<b>EOY</b>	<b>EOY</b>
	<b>CY</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2019-20</b>	<b>2018-19</b>	<b>2017-18</b>
5th Grade	88	69	88	67	89	80
4th Grade	99	75	61	75	61	91
3rd Grade	77	89	76	56	79	67
2nd Grade	91	67	72	70	62	73
1st Grade	80	86	61	78	76	65
Kinder	72	68	67	64	64	63
Pre-K	21	21	14	32	14	21
EE	3	4	3	2	1	3
<b>Total Enrollment</b>	<b>531</b>	<b>479</b>	<b>442</b>	<b>444</b>	<b>446</b>	<b>463</b>

<b>Total Absences:</b>	<b>20</b>
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<b>Daily ADA</b>	<b>% of Attendance</b>
<b>497.50</b>	<b>96.14</b>
<b>6TH SW ADA</b>	<b>% of Attendance</b>
<b>495.22</b>	<b>95.75</b>
<b>Yearly ADA</b>	<b>% of Attendance</b>
<b>477.08</b>	<b>94.95</b>

<b>6th SW ADA Percentage Breakdown</b>		
<b>EES</b>	<b>5-4 Only</b>	<b>4-17 THRU 5-24</b>
5th Grade	97.73	96.19
4th Grade	97.98	96.83
3rd Grade	97.40	96.38
2nd Grade	95.60	95.65
1st Grade	93.75	95.01
Kinder	93.06	94.15
Pre-K	100.00	94.56
EE	0.00	0.00

<b>SHIELDS ELEMENTARY - 105</b>		<b>EOY</b>	<b>EOY</b>	<b>EOY</b>	<b>EOY</b>	<b>EOY</b>
	<b>CY</b>	<b>2021-22</b>	<b>2020-21</b>	<b>2019-20</b>	<b>2018-19</b>	<b>2017-18</b>
5th Grade	109	100	88	104	116	106
4th Grade	83	107	86	91	95	111
3rd Grade	76	74	88	85	88	90
2nd Grade	92	77	73	93	75	84
1st Grade	83	79	75	73	89	70
Kinder	85	78	67	78	70	83
Pre-K	43	34	16	35	25	16
EE	25	22	17	10	15	11
<b>Total Enrollment</b>	<b>596</b>	<b>571</b>	<b>510</b>	<b>569</b>	<b>573</b>	<b>571</b>

<b>Total Absences:</b>	<b>27</b>
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<b>Daily ADA</b>	<b>% of Attendance</b>
<b>535.50</b>	<b>95.29</b>
<b>6TH SW ADA</b>	<b>% of Attendance</b>
<b>527.14</b>	<b>93.70</b>
<b>Yearly ADA</b>	<b>% of Attendance</b>
<b>511.92</b>	<b>94.07</b>

<b>6th SW ADA Percentage Breakdown</b>		
<b>DTS</b>	<b>5-4 Only</b>	<b>4-17 THRU 5-24</b>
5th Grade	97.25	95.61
4th Grade	97.56	95.64
3rd Grade	100.00	96.24
2nd Grade	93.48	92.55
1st Grade	91.57	91.74
Kinder	92.94	91.75
Pre-K	95.24	91.50
EE	89.66	88.31

SCHUPMANN - 107		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
5th Grade	111	109	90	74	75	82
4th Grade	103	98	81	75	60	69
3rd Grade	114	98	83	68	71	61
2nd Grade	121	94	90	69	63	63
1st Grade	104	109	85	62	65	63
Kinder	94	104	88	68	49	61
Pre-K	31	36	27	22	11	19
EE	5	2	5	3	2	5
<b>Total Enrollment</b>	<b>683</b>	<b>650</b>	<b>549</b>	<b>441</b>	<b>396</b>	<b>423</b>

Total Absences:	25.5
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Daily ADA	% of Attendance
637.00	96.15
6TH SW ADA	% of Attendance
628.35	94.61
Yearly ADA	% of Attendance
618.65	94.02

6th SW ADA Percentage Breakdown		
RPS	5-4 Only	4-17 THRU 5-24
5th Grade	100.00	96.72
4th Grade	100.00	96.53
3rd Grade	100.00	95.68
2nd Grade	90.08	94.12
1st Grade	90.38	92.33
Kinder	96.81	92.75
Pre-K	96.77	89.39
EE	0.00	0.00

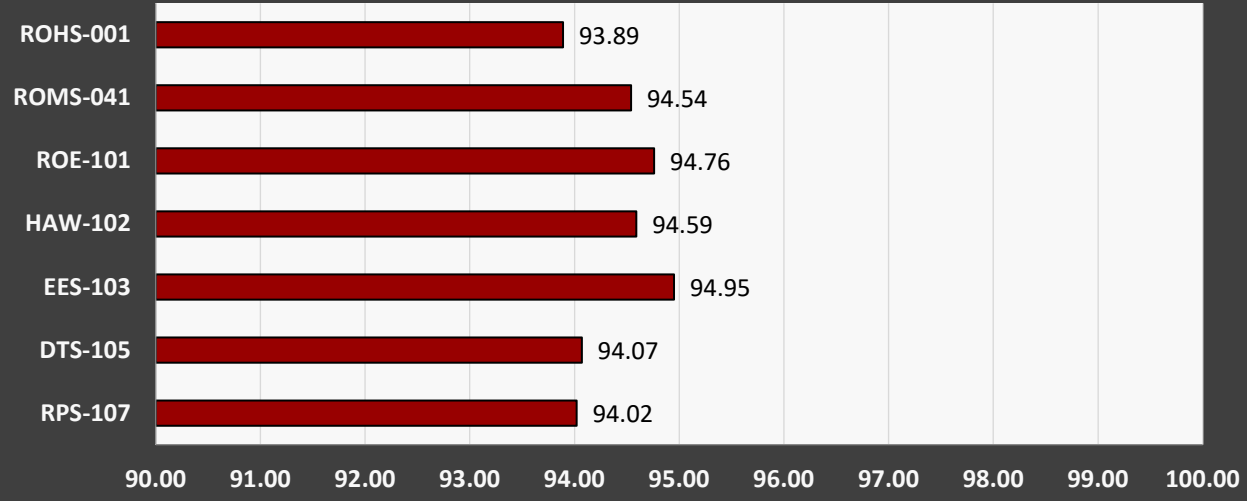
ROISD Enrollment/Grade Level		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
12th Grade	517	480	423	468	444	455
11th Grade	440	500	477	432	458	439
10th Grade	509	458	529	511	438	458
9th Grade	655	556	475	540	511	456
8th Grade	544	588	498	470	503	478
7th Grade	517	512	544	514	447	480
6th Grade	491	492	486	529	487	433
5th Grade	470	487	458	461	490	474
4th Grade	461	442	421	454	428	471
3rd Grade	431	432	391	408	435	409
2nd Grade	452	393	409	393	392	412
1st Grade	420	428	381	392	389	379
Kinder	421	384	361	380	335	345
Pre-K	154	167	98	135	115	107
EE	54	51	52	31	36	37
<b>Total Enrollment</b>	<b>6536</b>	<b>6370</b>	<b>6003</b>	<b>6118</b>	<b>5908</b>	<b>5833</b>

Total Absences:	290
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Daily ADA	% of Attendance
6135.00	95.51
6TH SW ADA	% of Attendance
6067.93	94.48
Yearly ADA	% of Attendance
6018.26	94.28

ROISD Campus YRLY SUM		EOY	EOY	EOY	EOY	EOY
	CY	2021-22	2020-21	2019-20	2018-19	2017-18
ROHS-001	2118	1994	1904	1951	1851	1808
ROMS-041	1550	1592	1528	1513	1437	1391
ROE-101	541	569	583	622	619	620
HAW-102	512	515	487	578	586	557
EES-103	531	479	442	444	446	463
DTS-105	596	571	510	569	573	571
RPS-107	683	650	549	441	396	423
<b>Total Enrollment</b>	<b>6531</b>	<b>6370</b>	<b>6003</b>	<b>6118</b>	<b>5908</b>	<b>5833</b>

### CAMPUS ADA PERCENTAGE - YTD



YEAR TO DATE	
ROHS-001	93.89
ROMS-041	94.54
ROE-101	94.76
HAW-102	94.59
EES-103	94.95
DTS-105	94.07
RPS-107	94.02



# Monthly Financial Report

May 2023

## RED OAK ISD-TAX COLLECTIONS

### *Monthly Tax Collections*

*As of April 30, 2023*

#### GENERAL FUND

	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	969,200	29,903,922	29,195,770	102.43%
DELINQUENT TAX COLLECTED	21,330	72,768	200,000	36.38%
PENALTIES AND INTEREST COLLECTED	97,163	201,141	150,000	134.09%
<b>TOTAL FUNDS COLLECTED</b>	<b>1,087,692</b>	<b>30,177,830</b>	<b>29,545,770</b>	<b>102.14%</b>

#### DEBT SERVICE

	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	357,809	11,041,123	10,551,132	104.64%
DELINQUENT TAX COLLECTED	7,654	21,513	50,000	43.03%
PENALTIES AND INTEREST COLLECTED	35,871	74,349	30,000	247.83%
<b>TOTAL FUNDS COLLECTED</b>	<b>401,335</b>	<b>11,136,985</b>	<b>10,631,132</b>	<b>104.76%</b>

<b>TOTAL TAX COLLECTIONS</b>	<b>1,489,026</b>	<b>41,314,815</b>	<b>40,176,902</b>	<b>102.83%</b>
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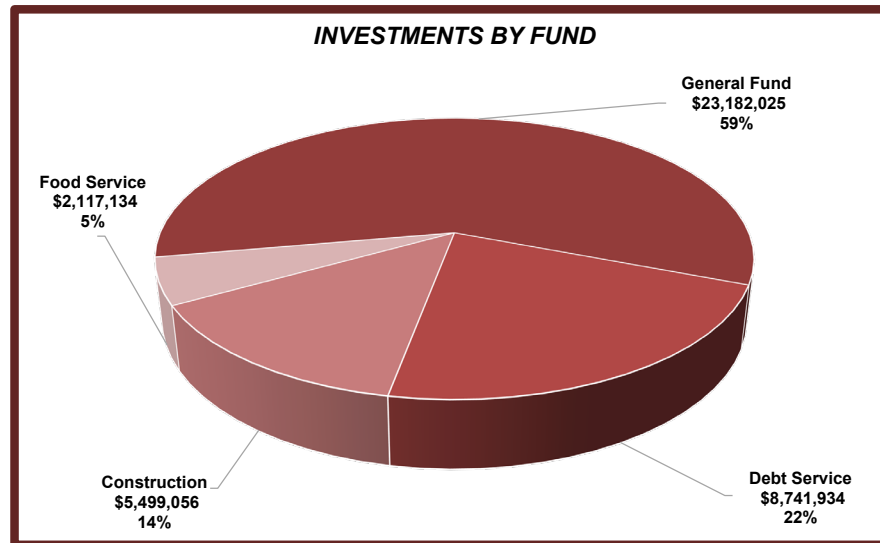
**Red Oak Independent School District**  
**Investment Summary Report**  
**As of April 30, 2023**

INVESTMENT POOL ACCOUNTS	BEGINNING BALANCE 04/01/2023	DEPOSITS	WITHDRAWALS	INTEREST FOR MONTH	ENDING BALANCE 04/30/2023	INTEREST RATE	INTEREST YEAR TO DATE
<b><u>TEXSTAR</u></b>							
General Fund	\$ 9,987.99	\$ -	\$ -	39.65	\$ 10,027.64	4.8292%	\$ 280.10
<b><u>TEXPOOL</u></b>							
General Fund	2,529.03	-	-	10.20	2,539.23	4.8004%	72.35
Money Market	1,459.01	-	-	5.70	1,464.71	4.8004%	41.55
<b><u>FIRST PUBLIC-GOV.OVERNIGHT</u></b>							
General Fund	23,217,866.19	5,058,609.80	5,203,143.10	94,660.18	23,167,993.07	4.6405%	647,855.91
Debt Service	8,294,366.78	413,420.55	-	34,146.93	8,741,934.26	4.6405%	138,736.47
Construction	5,477,375.40	-	-	21,680.78	5,499,056.18	4.6405%	64,085.81
Food Service	1,980,961.49	303,143.10	175,000.00	8,029.18	2,117,133.77	4.6405%	52,094.40
<b>TOTAL INVESTMENT POOLS</b>	<b>\$ 38,984,546</b>	<b>\$ 5,775,173</b>	<b>\$ 5,378,143</b>	<b>\$ 158,573</b>	<b>\$ 39,540,149</b>		<b>903,166.59</b>

We, the approved Investment Officers of Red Oak ISD, hereby certify the Investment Report represents the investment portion of the District as of the above date in compliance with the Texas Public Funds Investment Act and Red Oak ISD Investment Policy CDA

\_\_\_\_\_  
 (signature on file)  
 William Johnston, Ed.D., CPA  
 Assistant Superintendent of Business Services/CFO

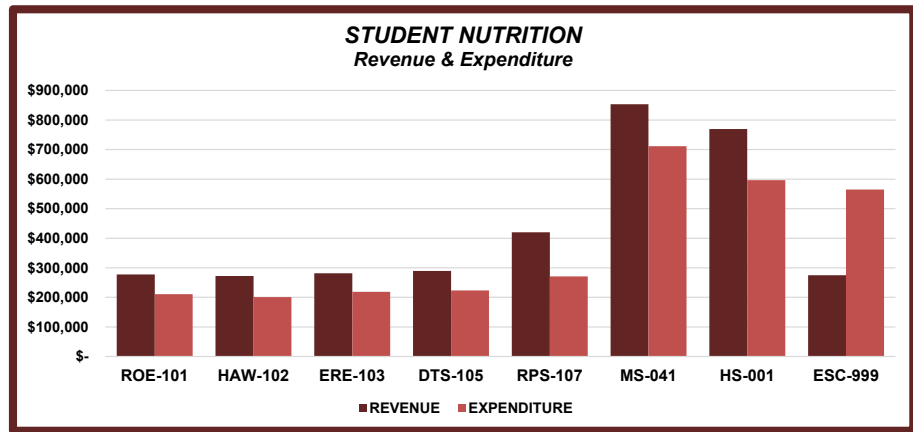
\_\_\_\_\_  
 (signature on file)  
 Sandra King, RTSBA  
 Finance Coordinator



**Red Oak ISD - Student Nutrition**  
*Revenue / Expenditure Detail*  
*As of April 30, 2023*

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL
<b>Average Daily Participation (ADP):</b>									
<b>Breakfast</b>	135	124	127	154	238	346	204	0	1,328
<b>Lunch</b>	342	340	355	337	493	1075	964	0	3,906
<b>Afterschool</b>	26	20	32	26	34	0	0	0	138

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL	ORIGINAL BUDGET	% EXP TO BUDGET
57xx Local Revenue	\$ 63,085	\$ 69,804	\$ 76,115	\$ 74,948	\$ 83,786	\$ 231,476	\$ 290,913	\$ 113,844	\$ 1,003,970	\$ 661,700	152%
58xx State Matching	-	-	-	-	-	-	-	39,805	\$ 39,805	105,000	38%
5921 Federal - Breakfast	41,643	36,014	39,440	50,410	81,045	101,975	48,281	-	\$ 398,808	310,000	129%
5922 Federal - Lunch	172,553	166,446	165,687	164,329	255,123	519,710	430,440	-	\$ 1,874,288	1,530,000	123%
5923 USDA Commodities	-	-	-	-	-	-	-	-	\$ -	120,000	0%
5949 Other Revenue	-	-	-	-	-	-	-	121,508	\$ 121,508	-	-
<b>TOTAL REVENUE</b>	<b>\$ 277,281</b>	<b>\$ 272,264</b>	<b>\$ 281,241</b>	<b>\$ 289,687</b>	<b>\$ 419,954</b>	<b>\$ 853,161</b>	<b>\$ 769,634</b>	<b>\$ 275,158</b>	<b>\$ 3,438,380</b>	<b>\$ 2,726,700</b>	<b>126%</b>
61xx Payroll	\$ 98,566	\$ 67,885	\$ 77,303	\$ 92,130	\$ 80,499	\$ 183,432	\$ 265,490	\$ 350,849	\$ 1,216,154	\$ 1,545,943	79%
62xx Contracted Services	3,017	2,618	3,462	5,672	4,815	4,276	9,653	17,818	\$ 51,332	41,200	125%
63xx Supplies	109,460	130,307	138,265	125,507	185,589	523,627	321,093	139,957	\$ 1,673,804	1,928,492	87%
64xx Travel / Miscellaneous	-	-	-	-	-	-	-	10,101	\$ 10,101	11,065	91%
66xx Capital Outlay	-	-	-	-	-	-	-	46,099	\$ 46,099	200,000	23%
<b>TOTAL EXPENDITURES</b>	<b>\$ 211,044</b>	<b>\$ 200,810</b>	<b>\$ 219,030</b>	<b>\$ 223,309</b>	<b>\$ 270,902</b>	<b>\$ 711,336</b>	<b>\$ 596,236</b>	<b>\$ 564,825</b>	<b>\$ 2,997,491</b>	<b>\$ 3,726,700</b>	<b>80%</b>
<b>Other Sources (Uses)</b>											
Operating Transfers In											
<b>Revenue Over (Under) Expenditures</b>	<b>\$ 66,237</b>	<b>\$ 71,454</b>	<b>\$ 62,211</b>	<b>\$ 66,379</b>	<b>\$ 149,051</b>	<b>\$ 141,825</b>	<b>\$ 173,398</b>	<b>\$ (289,667)</b>	<b>\$ 440,889</b>	<b>\$ (1,000,000)</b>	



\*The District reports on the modified accrual basis.

**Red Oak ISD - Debt Service Fund**  
*Revenue / Expenditure Detail*  
*As of April 30, 2023*

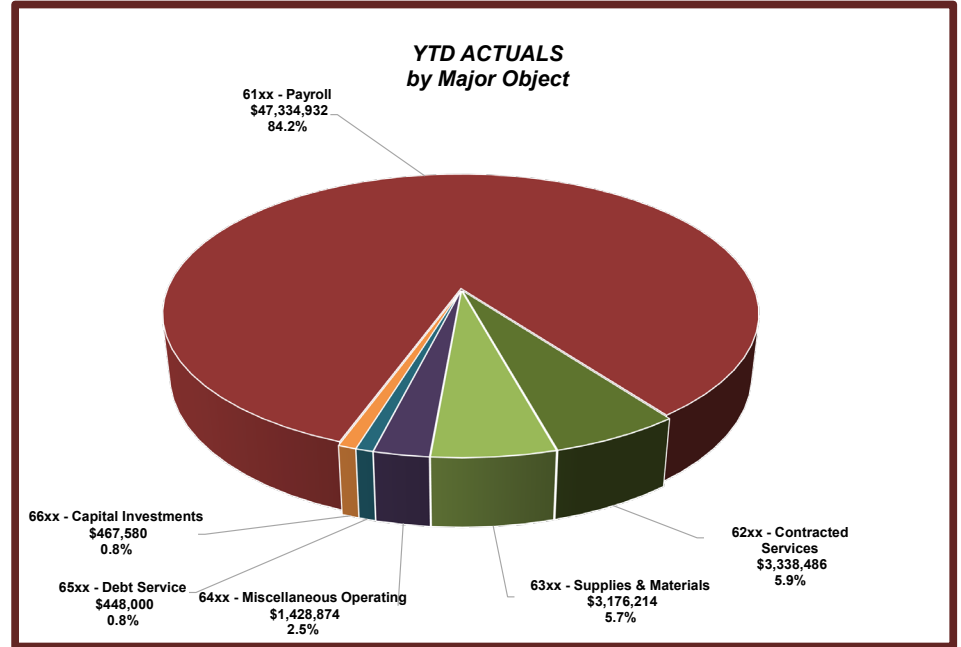
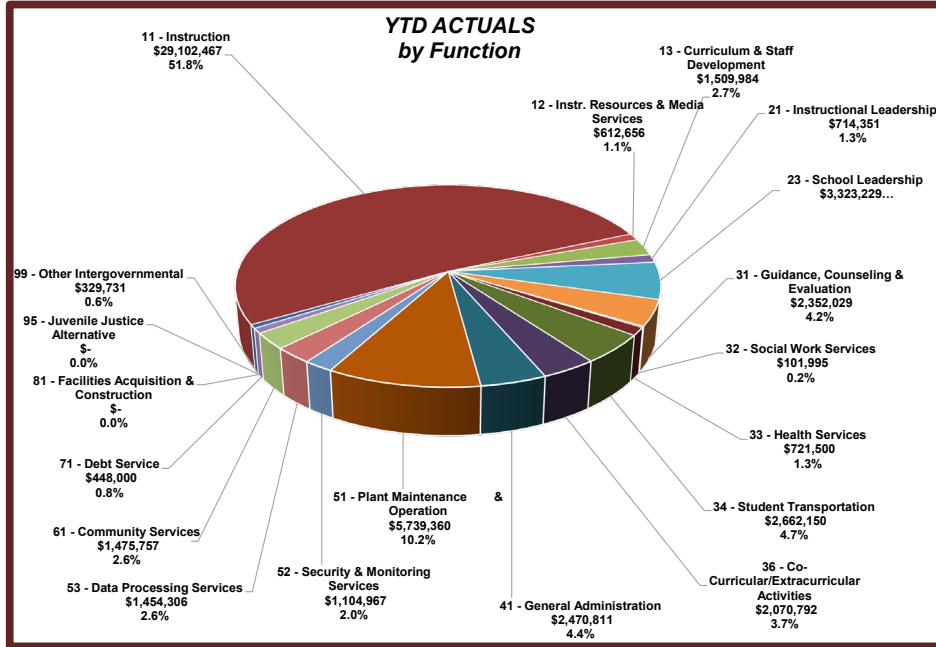
	Original Budget	YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget
<b>Revenues</b>					
57xx Local	\$ 10,691,132	\$ 11,694,575	\$ -	\$ (1,003,443)	109.39%
58xx State	25,000	-	-	25,000	0.00%
<b>TOTAL</b>	<b>\$ 10,716,132</b>	<b>\$ 11,694,575</b>	<b>\$ -</b>	<b>\$ (978,443)</b>	<b>109.13%</b>
<b>Expenditures</b>					
71 Debt Service	\$ 10,045,240	9,848,738	\$ -	\$ 196,503	98.04%
<b>TOTAL</b>	<b>\$ 10,045,240</b>	<b>\$ 9,848,738</b>	<b>\$ -</b>	<b>\$ 196,503</b>	<b>98.04%</b>
<b>Other Resources/(Uses)</b>					
Issuance of Bonds	\$ -	\$ -	\$ -	\$ -	0.00%
Premium/Discount	-	-	-	-	0.00%
Escrow	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
Revenue Over					
(Under) Expenditures	<b>\$ 670,892</b>	<b>\$ 1,845,837</b>	<b>\$ -</b>	<b>\$ (1,174,945)</b>	

**Red Oak ISD - General Fund**  
**Revenue/Expenditure Detail**  
**As of April 30, 2023**

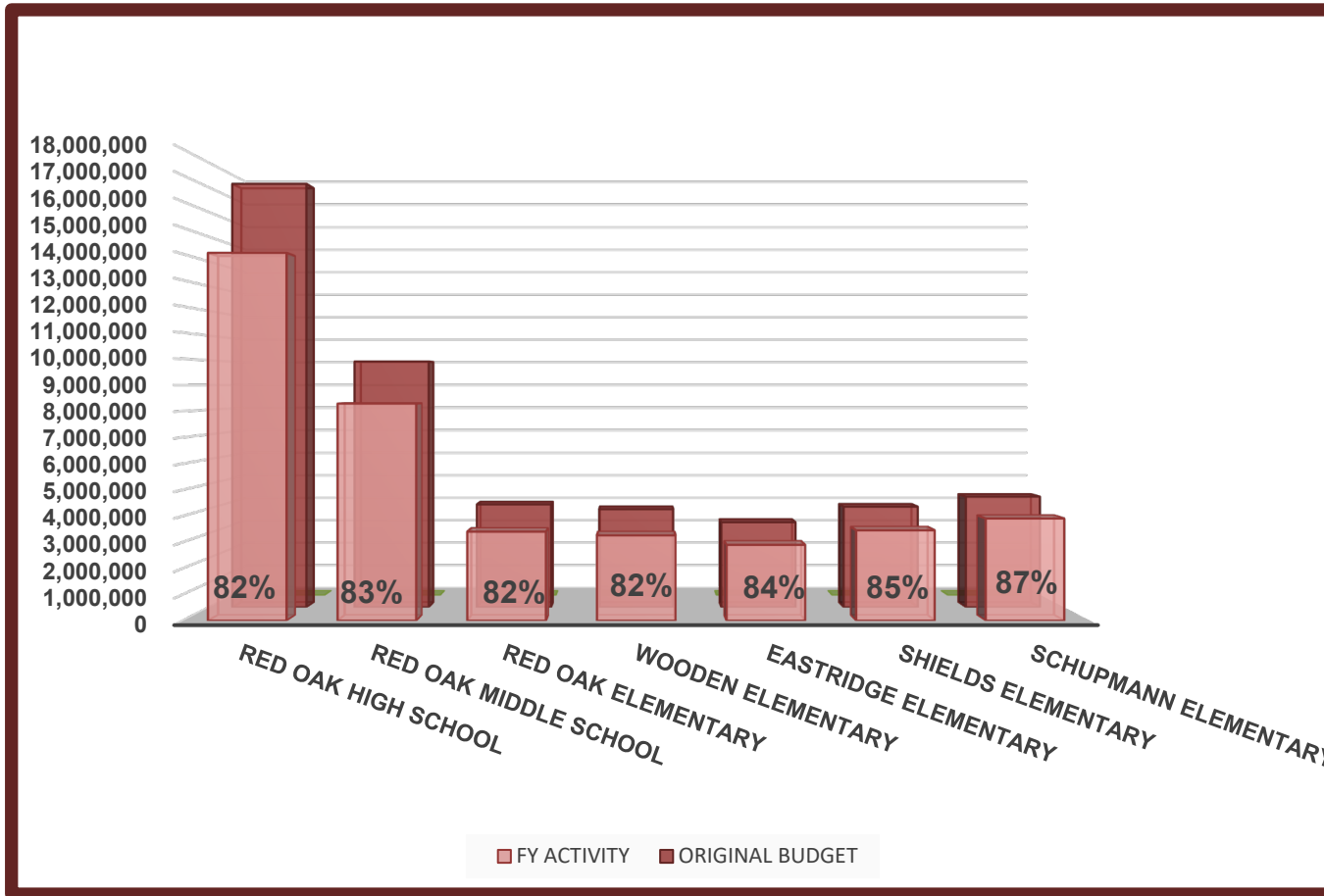
	Amended Budget	2022-2023 YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget	2021-2022 YTD Actuals (Audited)	YTD Actuals Variance
<b>Revenues</b>							
57xx Local	\$ 31,479,218	\$ 31,849,952	\$ -	\$ (370,734)	101.18%	\$ 26,231,315	\$ 5,618,637
58xx State	36,186,390	21,867,953	-	14,318,437	60.43%	22,457,319	(589,366)
59xx Federal	1,150,000	2,621,538	-	(1,471,538)	227.96%	764,751	1,856,788
<b>TOTAL</b>	<b>\$ 68,815,608</b>	<b>\$ 56,339,443</b>	<b>\$ -</b>	<b>\$ 12,476,165</b>	<b>82%</b>	<b>\$ 49,453,385</b>	<b>\$ 6,886,058</b>
<b>Expenditures</b>							
11 Instruction	\$ 35,050,491	\$ 29,102,467	\$ 288,744	\$ 5,659,280	83.85%	\$ 27,372,658	\$ 1,729,808
12 Instr. Resources & Media Services	1,031,672	612,656	16,836	402,179	61.02%	595,242	17,414
13 Curriculum & Staff Development	1,918,616	1,509,984	8,250	400,383	79.13%	1,369,830	140,154
21 Instructional Leadership	807,563	714,351	1,178	92,034	88.60%	558,463	155,888
23 School Leadership	4,055,676	3,323,229	12,724	719,723	82.25%	2,976,820	346,409
31 Guidance, Counseling & Evaluation	2,888,265	2,352,029	35,279	500,956	82.66%	2,017,889	334,140
32 Social Work Services	175,548	101,995	-	73,553	58.10%	96,687	5,308
33 Health Services	902,216	721,500	951	179,765	80.08%	705,843	15,656
34 Student Transportation	3,252,580	2,662,150	277,116	313,314	90.37%	2,639,318	22,833
36 Co-Curricular/Extracurricular Activities	2,510,435	2,070,792	53,388	386,254	84.61%	1,868,634	202,158
41 General Administration	3,019,818	2,470,811	64,461	484,546	83.95%	2,187,567	283,244
51 Plant Maintenance & Operation	7,495,651	5,739,360	809,716	946,575	87.37%	5,033,039	706,321
52 Security & Monitoring Services	1,387,310	1,104,967	21,573	260,770	81.20%	888,202	216,764
53 Data Processing Services	1,699,783	1,454,306	87,508	157,969	90.71%	1,339,365	114,940
61 Community Services	1,722,163	1,475,757	69,064	177,342	89.70%	1,258,295	217,462
71 Debt Service	450,500	448,000	-	2,500	99.45%	446,500	1,500
81 Facilities Acquisition & Construction	52,321	-	-	52,321	0.00%	-	-
95 Juvenile Justice Alternative	45,000	-	-	45,000	0.00%	-	-
99 Other Intergovernmental	350,000	329,731	17,168	3,101	99.11%	196,235	133,496
<b>TOTAL</b>	<b>\$ 68,815,608</b>	<b>\$ 56,194,086</b>	<b>\$ 1,763,957</b>	<b>\$ 10,857,565</b>	<b>84%</b>	<b>\$ 51,550,589</b>	<b>\$ 4,643,496</b>
<b>Other Resources/(Uses)</b>							
Sale of Property	\$ 0	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
	\$ 0	\$ -	\$ -	\$ 0	0%	\$ -	\$ -
<b>Revenue Over (Under) Expenditures</b>	<b>\$ 0</b>	<b>\$ 145,358</b>	<b>\$ (1,763,957)</b>	<b>\$ 1,618,600</b>		<b>\$ (2,097,204)</b>	<b>\$ 2,242,562</b>

\*The District reports on the modified accrual basis.

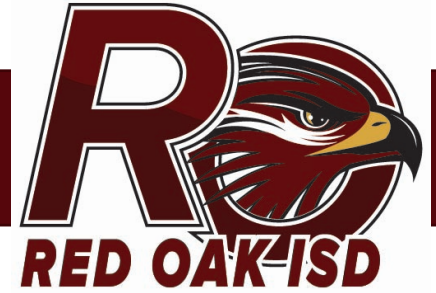
**Red Oak ISD - General Fund**  
**Revenue / Expenditure Detail**  
**As of April 30, 2023**



**Red Oak ISD - General Fund**  
**Comparison by Campus**  
*As of April 30, 2023*



# Questions



**Bill Johnston**

**Chief Financial Officer**

**972-617-4005**

**[bill.johnston@redoakisd.org](mailto:bill.johnston@redoakisd.org)**