

**AGENDA OF SCHOOL DISTRICT REGULAR MEETING
SCHOOL BOARD
RED OAK INDEPENDENT SCHOOL DISTRICT
Monday, December 13, 2021**

Notice is hereby given that a Regular Meeting of the School Board of the Red Oak Independent School District will be held on Monday, December 13, 2021 beginning at 7:00 PM at Red Oak ISD Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

The subjects to be discussed or considered, or upon which any formal action may be taken, are listed below. Items do not have to be taken in the same order as shown on the meeting notice.

1. CALL TO ORDER / ESTABLISH QUORUM
2. INVOCATION
3. PLEDGES OF ALLEGIANCE
4. RECOGNITIONS
 - A. Red Oak I.S.D. 14th Annual Christmas Card Art Competition Winners
Beth Trimble, Executive Director of Communications
5. OPEN FORUM - PUBLIC HEARING
 - A. Public Hearing - Financial Integrity Rating System of Texas (F.I.R.S.T.) 4
Report for the 2019-2020 School Year
Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / Chief
Financial Officer
6. SUPERINTENDENT'S REPORT 36
 - A. Curriculum Update
Melissa Sulak, Executive Director of Curriculum and Instruction
 - B. District Update
Brenda Sanford, Superintendent
7. OPEN FORUM 43
8. ACTION ITEMS
 - A. Consent Agenda
 1. Minutes from School Board Regular Meeting on November 15, 44
2021
 2. Payment of Current Bills Over \$50,000 49
 3. Budget Amendment 2021-2022 55
 4. Rockett Special Utility District Waterline Easement Agreement 59
 - B. Consideration and Approval of Real Estate Option Agreement 70
Kevin Freels, Assistant Superintendent of District Operations and Dr. Bill Johnston,
CPA, Assistant Superintendent of Business Services / Chief Financial Officer
 - C. Consideration and Approval of School Health Advisory Council 79
(SHAC) for the 2021-2022 School Year
Sue Brown, Director of Health Services
 - D. Consideration and Approval of TASB Local Board Policy DEC 80
(LOCAL) - Compensation and Benefits - Leaves and Absences
Michelle Ailara, Assistant Superintendent of Human Resources
 - E. Consideration and Approval of Resignation Letter of Board of Trustee Member Dr.
Joy Shaw
John Anderson, Board President
9. INFORMATION ITEMS 90
 - A. Athletic Report

B. Campus Reports	
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3. Russell P. Schupmann Elementary School	95
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C. Enrollment Report	109
D. Finance Report	114
E. Fine Arts Report	122
10. CLOSED SESSION	
A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.	
B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.	
C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.	
D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee	
1. Personnel Matters	
E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.	
F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.	
G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.	
H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.	
I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.	
J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.	
11. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION	
12. ADJOURNMENT	

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will convene in such closed meeting in accordance with the Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions or decisions will be taken in open meeting.

Any person with a disability or special accommodation need should call 972-617-2941 no later than 10:00 a.m. on the scheduled meeting date.

This notice was posted in compliance with the Open Meetings Act on December 10, 2021 at 4:30 p.m.

Brenda Sanford, Superintendent
(For the Board of Trustees)

**NOTICE OF PUBLIC MEETING
TO DISCUSS
RED OAK INDEPENDENT SCHOOL
DISTRICT'S
School Financial Accountability Rating**

**Red Oak Independent School District will hold
a public meeting
at 7:00 p.m., December 13, 2021
at the
Red Oak ISD Education Service Center
109 West Red Oak Road
Red Oak, Texas**

**The purpose of this meeting is to discuss
Red Oak Independent School District's
rating on the state's financial accountability
system (FIRST).**



Red Oak ISD

Annual Financial Management Report

2021



109 West Red Oak Road, Red Oak, TX 75154
972-617-2941 (phone) / 972-617-4333 (fax)
www.redoakisd.org



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RED OAK

INDEPENDENT SCHOOL DISTRICT

109 W. RED OAK ROAD P.O. BOX 9000 RED OAK, TEXAS 75154 972.617.2941
BRENDA SANFORD, SUPERINTENDENT

November 29, 2021

To The Citizens of Red Oak Independent School District:

In accordance with Texas Administrative Code Chapter 109, Subchapter AA 109.001, the 2021 Annual Financial Management Report is being presented. The state's financial accountability system, Financial Integrity Rating System of Texas (FIRST), started in 2002. Major changes to the School FIRST system were implemented by the Texas Education Agency in 2015 and more changes have occurred with the 2021 Report.

During these challenging times, maintaining the financial health of the District and modeling accountability is imperative. One of the District's goals is to develop a standard of excellence that will result in positive student success. To achieve this standard of excellence, the Business Office is committed to developing long term financial planning that will support the instructional and operational goals of the District.

The 2020-2021 Annual Financial Management Report is based on the financial data from the 2019-2020 fiscal year. For the 2021 Report, Red Oak ISD received a Superior FIRST rating, which is the same rating as last year, but is an improvement from two (2) ago. For this year's reporting period, we assessed last year's rating data and continued to address several financial situations which had negatively impacted the rating in the prior years. The goal of the District is to continually assess the District's financial situation and improve financial management practices to ensure that our students receive the best education possible.

Red Oak ISD remains committed to excellence and transparency with taxpayer funds toward educating our students. This Annual Financial Management Report will be posted to the District's website at www.redoakisd.org.

Should you have any questions, please feel free to come by or call my office.

Sincerely,

Brenda Sanford
Superintendent

**Red Oak Independent School District
Annual Financial Management Report
2020-2021
Executive Summary**

Background Information

This is the 18th year of School FIRST (Financial Accountability Rating System of Texas), a financial accountability system for Texas school districts developed by the Texas Education Agency (TEA) in response to Senate Bill 875 from the 76th Texas Legislature in 1999. The financial rating is issued each year by TEA based on financial data submitted by each school district. The data is submitted through the Public Education Information Management System (PEIMS). This PEIMS data is used to answer a series of specifically designed financial questions for the given fiscal school year.

Major changes to the School FIRST system were implemented by the Texas Education Agency in August 2015 that combined financial management indicators with financial solvency indicators, in accordance with House Bill 5, 83rd Texas Legislature, Regular Session, 2013. The primary goal of School FIRST is to achieve quality performance in the management of school districts' financial resources, a goal made more significant due to the complexity of accounting associated with Texas' school finance system.

Additional changes have been added for 2020-2021 fiscal year. Some of the points per indicator have changed and now there are 20 indicators. In the past, there were 15 indicators. A new type of indicator, called a "Ceiling Indicator" has been added.

Determination of Rating

The School FIRST system contains twenty (20) financial indicators assessing the 2019-2020 fiscal year financial data of the District. Indicator questions 1 through 5 are considered to be critical indicators of financial condition and fiscal management and are answered as either Yes or No. There are now 6 ceiling indicators with additional criteria for questions 4,5,6,16,17 and 20. Indicator questions 7 through 15, 18 and 19 are assigned a numerical score based on the numerical measurement used. The highest possible of 100 points is based on receiving a "Yes" on the first 5 indicators and then a numerical score of 0 to 10 on the other indicators. For the 2021 Rating, indicator 5 is not being scored due to changes regarding Governmental Accounting Standards Board (GASB) 75.

District Ratings

For the current reporting period, the School FIRST accountability rating system assigns one of four financial accountability ratings to Texas school districts as follows:

A – Superior Achievement	90 – 100 points
B – Above Standard Achievement	80 – 89 points
C – Meets Standard Achievement	70 – 79 points
F – Substandard Achievement	less than 70 points

Districts that receive the "Substandard Achievement" rating under School FIRST must file a corrective action plan with the Texas Education Agency.

**Red Oak Independent School District
Annual Financial Management Report
2020-2021
Executive Summary**

**For the 2020-2021 School FIRST rating, the Red Oak Independent School District
Received a rating of:**

SUPERIOR ACHIEVEMENT

From the financial data submitted for the 2019-2020 fiscal year, the District received 90 points out of a possible 100. The complete results to the indicators are listed beginning on page 4 of this report. This is the same score as last year, but is an improvement over the rating of Above Average Achievement with 84 points for the 2017-2018 fiscal year.

Reporting, Notices and Public Meetings

The Red Oak ISD School Board is required to publish an annual report describing the financial management performance of the District. The report must include the information provided by the Texas Education Agency and any supplemental information as may be determined by the local board. **A copy of the report will be available, upon request at the District's administrative offices and on the District's website.**

As required by State law, the Board of Trustees shall hold a public meeting within two months of receiving the final financial accountability rating. Notice of the meeting to discuss the school financial accountability rating must be published in a local newspaper. The notice must be no more than thirty days or less than ten days prior to the scheduled meeting date. The District has complied with the public hearing notification in the local newspaper. The public meeting was held in conjunction with the regularly called School Board meeting on December 13, 2021.



ASSESSED RATINGS



Financial Integrity Rating System of Texas

2020-2021 RATINGS BASED ON SCHOOL YEAR 2019-2020 DATA DISTRICT STATUS DETAIL

Name: RED OAK ISD (070911)		Publication Level 1: 8/4/2021 2:00:38 PM	
Status: Passed		Publication Level 2: 8/6/2021 11:10:55 AM	
Rating: A = Superior Achievement		Last Updated: 8/6/2021 11:10:55 AM	
District Score: 90		Passing Score: 70	
#	Indicator Description	Updated	Score
1	Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the November 27 or January 28 deadline depending on the school district's fiscal year end date of June 30 or August 31, respectively?	6/8/2021 3:24:57 PM	Yes
2	Was there an unmodified opinion in the AFR on the financial statements as a whole? (The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion. The external independent auditor determines if there was an unmodified opinion.)	6/8/2021 3:24:58 PM	Yes
3	Was the school district in compliance with the payment terms of all debt agreements at fiscal year end?	6/8/2021 3:24:59 PM	Yes
4	Did the school district make timely payments to the Teachers Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies?	7/1/2021 9:02:16 AM	Yes Ceiling Passed
5	This Indicator is not being scored.		



ASSESSED RATINGS

			1 Multiplier Sum
6	Was the average change in (assigned and unassigned) fund balances over 3 years less than a 25 percent decrease or did the current year's assigned and unassigned fund balances exceed 75 days of operational expenditures?	6/28/2021 11:05:28 AM	Ceiling Passed
7	Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)?	6/8/2021 3:24:59 PM	10
8	Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt?	6/8/2021 3:24:59 PM	8
9	Did the school district's general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district's number of days of cash on hand greater than or equal to 60 days?	6/8/2021 3:24:59 PM	10
10	Did the school district average less than a 10 percent variance (90% to 110%) when comparing budgeted revenues to actual revenues for the last 3 fiscal years?	7/2/2021 1:15:11 PM	10
11	Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency?	6/8/2021 3:25:01 PM	6
12	Was the debt per \$100 of assessed property value ratio sufficient to support future debt repayments?	6/8/2021 3:25:01 PM	8
13	Was the school district's administrative cost ratio equal to or less than the threshold ratio?	6/8/2021 3:25:01 PM	8
14	Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)?	6/8/2021 3:25:01 PM	10
15	Was the school district's ADA within the allotted range of the district's biennial pupil projection(s) submitted to TEA?	6/8/2021 3:25:02 PM	5



ASSESSED RATINGS

16	Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?	6/8/2021 3:25:02 PM	Ceiling Passed
17	Did the external independent auditor report that the AFR was free of any instance(s) of material weaknesses in internal controls over financial reporting and compliance for local, state, or federal funds? (The AICPA defines material weakness.)	6/8/2021 3:25:02 PM	Ceiling Passed
18	Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)	6/8/2021 3:25:02 PM	10
19	Did the school district post the required financial information on its website in accordance with Government Code, Local Government Code, Texas Education Code, Texas Administrative Code and other statutes, laws and rules that were in effect at the school district's fiscal year end?	6/8/2021 3:25:02 PM	5
20	Did the school board members discuss the district's property values at a board meeting within 120 days before the district adopted its budget?	6/8/2021 3:25:02 PM	Ceiling Passed
			90 Weighted Sum
			(100 Ceiling)
			90 Score



HOW RATINGS ARE ASSESSED

The questions a school district must address in completing the worksheet that is used to assess its financial management system can be confusing to some individuals.

The following is a layman's explanation of what the questions mean or measure, and how Red Oak ISD actually scored on the indicator question and how it impacts the overall rating.

1. Was the complete annual financial report (AFR) and data submitted to the TEA within 30 days of the November 27 or January 28 deadline depending on the school district's fiscal year end date of June 30 or August 31, respectively?

The question asks if the Annual Financial Report was filed by the deadline. The Red Oak ISD fiscal year end is June 30th and the AFR was filed on November 10, 2020 and the deadline was December 28, 2020.

2. Was there an unmodified opinion in the AFR on the financial statements as a whole? (The American Institute of Certified Public Accountants (AICPA) defines unmodified opinion. The external independent auditor determines if there was an unmodified opinion.)

A "modified" version of the auditor's opinion in the annual audit report means that the district needs to correct some of the reporting or financial controls. The goal, therefore, is to receive an "unmodified opinion" on the Annual Financial Report. For Red Oak, this is a "Yes", since the audit received an unmodified opinion or "clean audit".

3. Was the school district in compliance with the payment terms of all debt agreements at fiscal year end?

This indicator seeks to make certain that the district has paid the debt obligations on a timely basis for any financing arrangements to pay for school construction, school buses, photocopiers, etc. Red Oak received a "Yes" on this indicator.

4. Did the school district make timely payments to the Teachers Retirement System (TRS), Texas Workforce Commission (TWC), Internal Revenue Service (IRS), and other government agencies?

This indicator seeks to make sure the district fulfilled its obligation to the TRS, TWC and IRS to transfer payroll withholdings and to fulfill any additional payroll-related obligations required to be paid by the district. Red Oak received a "Yes" for this indicator.



HOW RATINGS ARE ASSESSED

- 5. Was the total unrestricted net asset balance (Net of the accretion of interest for capital appreciation bonds) in the governmental activities column in the Statement of Net Assets greater than zero?**

This indicator is not being scored this year due to the impact of accounting changes implemented by the Governmental Accounting Standards Board (GASB).

- 6. Was the average change in (assigned and unassigned) fund balance over 3 years less than a 25% decrease or did the current year assigned and unassigned fund balance exceed 75 days of operational expenditures?**

This indicator measures the percentage change in fund balance to see whether the fund balance is declining too quickly and if it is declining, whether sufficient fund balance remains to operate for at least 75 days? The actual fund balance went up over the prior three (3) years by 24.2% and the most current fund balance is 130 days of operational expenditures. Red Oak received a “Yes” on this indicator.

- 7. Was the number of days of cash on hand and current investments in the general fund for the school district sufficient to cover operating expenditures (excluding facilities acquisition and construction)?**

This indicator measures how long in days after the end of the fiscal school year that the district could have disbursed funds for its operating expenditures without receiving any new revenues. The number of days of cash on hand for Red Oak was 110.2 or a score of 10. The optimum number of days of cash on hand is 90 days.

- 8. Was the measure of current assets to current liabilities ratio for the school district sufficient to cover short-term debt?**

This indicator measures whether the school district had sufficient short-term assets at the end of the fiscal year to pay off its short-term liabilities. The Red Oak assets for the 2019-2020 fiscal year were \$36,313,810 measured against the liabilities of \$12,588,306. This resulted in assets exceeding liabilities by a ratio of 2.88 to 1 and provided a score of 8. A ratio of 3 to 1 or greater is optimum.

- 9. Did the school district’s general fund revenues equal or exceed expenditures (excluding facilities acquisition and construction)? If not, was the school district’s number of days of cash on hand greater than or equal to 60 days?**

This indicator asks, “Did you spend more than you received?” The Red Oak total revenues were \$60,826,399 compared to total expenditures of \$54,989,741. This equated to the District having 110.2 days of cash on hand. Red Oak passed this



HOW RATINGS ARE ASSESSED

indicator with a score of 10 since both the revenues were greater than expenditures and the days of cash on hand was greater than 60 days.

10. Did the school district average less than a 10 percent variance (90% to 110%) when comparing budgeted revenues to actual revenues for the last 3 fiscal years?

This indicator measures how accurately the district forecast projected revenue by comparing budgeted revenue submitted through PEIMS in October of the fiscal year to actual revenue submitted after the close of the fiscal year. Red Oak's 3 year average of variance between budget and actual revenue was a slight reduction of .59%, which is within the acceptable level of variance and a score of 10 was received.

11. Was the ratio of long-term liabilities to total assets for the school district sufficient to support long-term solvency?

This question is like asking someone if their mortgage exceeds the market value of their home. The Red Oak long-term liabilities were \$106,851,827 compared to total assets of \$142,488,551 resulting in a ratio of 0.7499 and a score of 6 points. The optimum ratio is 0.60 or less. This indicator also recognizes that high-growth districts incur additional operating costs to open new instructional campuses.

12. Was the debt per \$100 of assessed property value ratio sufficient to support future debt repayments?

This indicator asks about the school district's ability to make debt principal and interest payments. Did you meet or exceed the target amount in School FIRST? Red Oak's property value to long term liability ratio was 4.7837 which results in a score of 8 points.

13. Was the school district's administrative cost ratio equal to or less than the threshold ratio?

This indicator measures the percentage of the budget that Texas school districts spend on administration, based on the size of the school district. The ratio takes the administrative costs and divides them by the instructional costs to determine the percentage. Red Oak's administrative cost ratio for the 2019-2020 fiscal year was 10.24% or a score of 8. The optimum administrative cost ratio is less than 10% for a district the size of Red Oak.



HOW RATINGS ARE ASSESSED

14. Did the school district not have a 15 percent decline in the students to staff ratio over 3 years (total enrollment to total staff)?

If the school district had a decline in students over 3 school years, this indicator asks if the school district decreased the number of the staff on the payroll in proportion to the decline in students. The student enrollment increased by 257 between 2019-2020 and 2017-2018 for Red Oak and since there was no decline in enrollment, a score of 10 was achieved.

15. Was the school district's ADA within the allotted range of the district's biennial pupil projection(s) submitted to TEA? If the district did not submit pupil projections to TEA, did it certify TEA's projections?

This indicator measures how well the district was able to project average daily attendance for the coming biennium for payment purposes. Projected ADA is compared to actual. The actual difference in the budget to actual ADA for Red Oak was 122.73 which is a 2% difference and a score of 5 (the maximum for this indicator) was received.

16. Did the comparison of Public Education Information Management System (PEIMS) data to like information in the school district's AFR result in a total variance of less than 3 percent of all expenditures by function?

This indicator measures the quality of data reported to PEIMS and in the Annual Financial Report to make certain that the data reported in each case "matches up." If the difference in numbers reported in any fund type is 3 percent or more, the district "fails" this measure. For the 2019-2020 PEIMS submission, the District only had a difference of \$122 compared to the total expenditures of \$55,735,961 which was significantly less than the 3% threshold, so Red Oak received a "Yes" on this indicator.

17. Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)

A "clean audit" of your Annual Financial Report would state that your district has no material weaknesses in internal controls. Any internal weaknesses create a risk of the district not being able to properly account for the use of public funds. Red Oak did not have any material weakness identified or reported, so this indicator was passed.



HOW RATINGS ARE ASSESSED

- 18. Did the external independent auditor indicate the AFR was free of any instance(s) of material noncompliance for grants, contracts, and laws related to local, state, or federal funds? (The AICPA defines material noncompliance.)**

This indicator measures whether the district is complying with laws, rules and regulations related to the expenditure of grant funds, contracts, and other state and federal funds. Red Oak did not have any material noncompliance identified or reported, so the score was a 10.

- 19. Did the school district post the required financial information on its website in accordance with Government Code, Local Government Code, Texas Education Code, Texas Administrative Code and other statutes, laws and rules that were in effect at the school district's fiscal year end?**

This indicator measures whether the district is complying with legal requirements related to financial transparency by posting all required information. All of the required financial information was posted on the Red Oak's website so a score of 5 (the maximum for this indicator) was received.

- 20. Did the school board members discuss the district's property values at a board meeting within 120 days before the district adopted its budget?**

This indicator measures whether the school board had the opportunity to consider the impact of changes in property value on the finances of the district. The District's local and State property values were discussed with the Board at the June 17, 2019 Budget workshop for the 2019-2020 fiscal year budget. Red Oak received a "Yes" on this indicator.



DISCLOSURES

Annual disclosures in accordance with Title 19, Texas Administrative Code Chapter 109, Budgeting, Accounting, and Auditing, Subchapter AA, *Commissioner's Rules Concerning Financial Accountability Rating System*, are to provide for increased transparency with the public. The five (5) disclosures that are required and are presented as appendices in the School FIRST financial management report are:

1. Superintendent's Employment Contract in Effect on the Date of the School FIRST public hearing in calendar year 2021.
2. Reimbursements Received by the Superintendent and Board Members in Fiscal Year 2020
3. Outside Compensation and/or Fees Received by the Superintendent for Professional Consulting and/or Other Personal Services in Fiscal Year 2020.
4. Gifts Received by the Executive Officer(s) and Board Member(s) in Fiscal Year 2020
5. Business Transactions between School District and Board Member in Fiscal Year 2020

Superintendent's Employment Contract

As of December, 2021

For transparency purposes, a school district is required to provide a copy of the superintendent's employment contract that is effective at the time of the School FIRST hearing. Another option school districts can use is to publish the superintendent's employment contract on the school district's Internet site. If published on the Internet, the contract is to remain accessible for twelve months.

On the next several pages is the current superintendent contract that was effective November 11, 2019 and amended on June 18, 2020 and July 13, 2021. An electronic version can also be found on the District's website at www.redoakisd.org.

Superintendent Term Contract

This Contract is entered into between the Board of Trustees (the “Board”) of Red Oak Independent School District (the “District”) and Brenda Sanford (the “Superintendent”).

The Board and the Superintendent, for and in consideration for the terms stated in this Contract, hereby agree as follows:

1. **Term.** The Board agrees to employ the Superintendent on a twelve-month basis per school year, beginning November 11, 2019, and ending June 30, 2022. The Board and the Superintendent (the “Parties”) may extend the term of this Contract by agreement.
2. **Certification.** The Superintendent agrees to maintain the required certification throughout the term of employment with the District. If the Superintendent’s certification expires, is canceled, or is revoked, this Contract is void.
3. **Representations.** The Superintendent makes the following representations:
 - 3.1 **Beginning of Contract:** At the beginning of this Contract, and at any time during this Contract, the Superintendent specifically agrees to submit to a review of his or her national criminal history record information (NCHRI) if required by the District, TEA, or SBEC. The Superintendent understands that a criminal history record acceptable to the Board, at its sole discretion, is a condition precedent to this Contract.
 - 3.2 **During Contract:** The Superintendent also agrees that, during the term of this Contract, the Superintendent will notify the Board in writing of any arrest or of any indictment, conviction, no contest or guilty plea, or other adjudication of the Superintendent. The Superintendent agrees to provide such notification in writing within seven calendar days of the event or any shorter period specified in Board policy.
 - 3.3 **False Statements and Misrepresentations:** The Superintendent represents that any records or information provided in connection with his or her employment application are true and correct. Any false statements, misrepresentations, omissions of requested information, or fraud by the Superintendent in or concerning any required records or in the employment application may be grounds for termination or nonrenewal, as applicable.
4. **Duties.** The Superintendent shall be the educational leader and chief executive officer of the District. The Superintendent agrees to perform his or her duties as follows:
 - 4.1 **Authority:** The Superintendent shall perform such duties and have such powers as may be prescribed by the law and the Board. The Board shall have the right to assign additional duties to the Superintendent and to make changes in responsibilities or work at any time during the contract term. All duties assigned by the Board shall be appropriate to and consistent with the professional role and responsibility of the Superintendent.

- 4.2 **Standard:** Except as otherwise permitted by this Contract, the Superintendent agrees to devote his or her full time and energy to the performance of his or her duties. The Superintendent shall perform his or her duties with reasonable care, skill, and diligence. The Superintendent shall comply with all Board directives, state and federal laws and rules, Board policy, and regulations as they exist or may hereafter be amended.
5. **Compensation.** The District shall pay the Superintendent an annual salary as follows:
- 5.1 **Salary.** The District shall pay the Superintendent an annual salary of ONE HUNDRED SIXTY THOUSAND AND NO/100 DOLLARS. The annual salary shall be paid to the Superintendent in equal monthly installments consistent with the Board's policies.
- (a) **Widespread Salary Reduction.** If the Board implements a widespread salary reduction under Texas Education Code section 21.4023, the Superintendent's annual salary shall be reduced by the percent or fraction of a percent that is equal to the average percent or fraction of a percent by which teacher salaries have been reduced.
- (b) **Furlough.** If the Board implements a furlough under Texas Education Code section 21.4021, the Superintendent shall be furloughed for the same number of days as other contract personnel and the Superintendent's salary shall be reduced in proportion to the number of furlough days.
- 5.2 **Benefits:** The District shall provide benefits to the Superintendent as provided by state law and Board policies. The Board reserves the right to amend its policies at any time during the term of this Contract to reduce or increase these benefits, at the Board's sole discretion.
- 5.3 **Civic Activities.** The Superintendent is encouraged to participate in community and civic affairs. The expense of these activities, subject to Board approval in advance, may be borne by the District.
- 5.4 **Professional Organizations.** The Superintendent shall devote the Superintendent's time, attention, and energy to the direction, administration, and supervision of the District. The Board, however, encourages the continued professional growth of the Superintendent through the Superintendent's active attendance and participation in appropriate professional meetings, seminars, conferences, or courses at the local, regional, state, and national level. In its encouragement of the Superintendent to grow professionally, the Board shall permit a reasonable amount of release time for the Superintendent as the Superintendent and the Board deem appropriate, to attend such meetings, seminars, conferences, or courses. The District does hereby agree to provide in the District's budget per contract year an amount to be used for registration, travel, meals, lodging, and other related expenses. The District shall pay for the Superintendent's membership dues to the Texas Association of School Administrators and one other professional organization selected by the Superintendent.
- 5.5 **Communications Allowance.** The District shall provide the Superintendent with a

communications allowance (to cover all expenses, if any, for mobile telephone, PDA and home internet access expenses) in the sum of ONE HUNDRED AND NO/100 Dollars (\$100.00) per month. The Superintendent shall maintain a personal account for mobile telephone service, PDA, and home internet access ("Personal Accounts") and shall not open an account in the name of the District. The Superintendent shall have total responsibility for payment of the Personal Accounts and the District shall have no obligation or responsibility related to such Personal Accounts other than the monthly payment to the Superintendent of the communications allowance stated herein. The Superintendent understands that communications information related to Personal Accounts concerning District business may be subject to disclosure in accordance with law.

- 5.6 **Travel Allowance.** The District shall provide the Superintendent a travel allowance in the amount of FIVE HUNDRED AND NO/100 (\$500.00) per month, in consideration for the use, fuel, maintenance, and normal wear and tear on the Superintendent's personal vehicle for job-related travel, including attendance at District-related curricular and extra-curricular events. This payment is in lieu of other District reimbursements or stipends for mileage expense, gasoline, insurance or other charges associated with travel on District business.
- 5.7 **Residence in District.** As a condition of employment with the Red Oak Independent School District, the Superintendent shall reside within the geographic boundaries of the District at all times while employed by the District.
- 5.8 **Residence Option.** As a condition of employment with the District, the Superintendent shall have the option to reside on District property in a District owned house ("Teacherage") in order to better conserve, maintain and manage District property and facilities, and insure adequate supervision of District activities. The Board of Trustees and Superintendent may enter into a lease agreement for the Teacherage for the benefit and convenience of the District. In accordance with a written lease agreement, the Superintendent will be responsible for paying monthly rent and home telephone bill for the Teacherage. The District shall pay for all other utilities, and shall be responsible for all routine repairs and maintenance of the Teacherage, including lawn and garden maintenance.
- 5.9 **Relocation/Moving Expenses:** The District shall reimburse the Superintendent for necessary and reasonable expenses incurred in moving the Superintendent, her family and personal possessions, up to a maximum amount of FIVE THOUSAND and No/1000 (\$5000.00). The Superintendent shall document all expenses with receipts, canceled checks or credit card statements.
6. **Suspension.** In accordance with Texas Education Code chapter 21, the Board may suspend the Superintendent without pay during the term of this Contract for good cause as determined by the Board.
7. **Termination and Nonrenewal of Contract.** Termination or nonrenewal of this contract, or resignation under this contract, will be pursuant to Texas Education Code chapter 21.

8. **General Provisions.**

- 8.1 **Amendment:** This Contract may not be amended except by written agreement of the Parties.
- 8.2 **Severability:** If any provision in this Contract is, for any reason, held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any other provision of the Contract. This Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been a part of the Contract.
- 8.3 **Entire Agreement:** All existing agreements and contracts, both verbal and written, between the Parties regarding the employment of the Superintendent are superseded by this Contract. This Contract constitutes the entire agreement between the Parties.
- 8.4 **Applicable Law and Venue:** Texas law shall govern construction of this Contract. The Parties agree that venue for any litigation relating to the Superintendent's employment with the District, including this Contract, shall be the county in which the District's administration building is located. If litigation is brought in federal court, the Parties agree that venue shall be the federal district and division in which the district's administration building is located.
- 8.5 **Paragraph Headings:** The headings used at the beginning of each numbered paragraph in this Contract are not intended to have any legal effect; the headings do not limit or expand the meaning of the paragraphs that follow them.
- 8.6 **Legal Representation:** Both Parties have been represented by legal counsel of their choice, or have had the opportunity to consult with legal counsel, in the negotiation and execution of this Contract.

9. **Notices.**

- 9.1 **To Superintendent:** The Superintendent agrees to keep a current address on file with the District's human resources office and the Board President. The Superintendent agrees that the Board may meet any legal obligation it has to give the Superintendent written notice regarding this Contract or the Superintendent's employment by hand-delivery, or by certified mail, regular mail, and/or express delivery service to the Superintendent's address of record.
- 9.2 **To Board:** The Board agrees that the Superintendent may meet any legal obligation to give the Board written notice regarding this Contract or the Superintendent's employment by providing one copy of the notice to the President of the Board and one copy to the Vice President of the Board. The Superintendent may provide such notices by hand delivery, or by certified mail, regular mail, and/or express delivery service, to the Board President and Vice President's addresses of record, as provided to the District.

I have read this Contract and agree to abide by its terms and conditions:

Superintendent: Bruce Scafaro

Date signed: 11/5/2019

By: 
President, Board of Trustees

Date signed: 11/5/19

FIRST CONTRACT ADDENDUM

Red Oak Independent School District ("District") by and through its Board of Trustees ("Board"), and Brenda Sanford ("Superintendent") hereby agree to amend the Superintendent's Employment Contract ("Superintendent's Contract") entered into on November, 5, 2019, with an initial term of November 11, 2019 through June 30, 2022. The District and Superintendent now desire to amend the terms of the Superintendent's Contract, as follows:

Paragraph 1 of the Superintendent's Contract shall be amended and the following shall replace Paragraph 1:

Term. The Board agrees to employ the Superintendent on a twelve-month basis per school year, beginning July 1, 2020 and ending on June 30, 2023. The Board and the Superintendent ("Parties") may extend the term of this Contract by agreement.

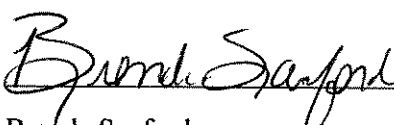
Paragraph 5.1 of the Superintendent's Contract shall be amended and the following shall replace Paragraph 5.1:

Salary. The District shall pay the Superintendent an annual salary of ONE HUNDRED SIXTY TWO THOUSAND FIVE HUNDRED AND NO/100 DOLLARS (\$162,500.00). The annual salary shall be paid to the Superintendent in equal monthly installments consistent with the Board's Policies.

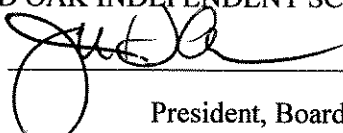
- (a) **Widespread Salary Reduction.** If the Board implements a widespread salary reduction under Texas Education Code section 21.4023, the Superintendent's annual salary shall be reduced by the percent or fraction of a percent that is equal to the average percent or fraction of a percent by which teacher salaries have been reduced.
- (b) **Furlough.** If the Board implements a furlough under Texas Education Code section 21.4021, the Superintendent shall be furloughed for the same number of days as other contract personnel and the Superintendent's salary shall be reduced in proportion to the number of furlough days.

The Board and the Superintendent agree that there have been no oral modifications to the Superintendent's Contract. All other terms and conditions of the Superintendent's Contract, as amended, shall remain in full force and effect.

I have read this Addendum and agree to abide by its terms and conditions.

Superintendent: 
Brenda Sanford
Date signed: 6/17/20

RED OAK INDEPENDENT SCHOOL DISTRICT:

By: 
President, Board of Trustees
Date signed: 6/18/2020

SECOND CONTRACT ADDENDUM

Red Oak Independent School District (“District”) by and through its Board of Trustees (“Board”), and Brenda Sanford (“Superintendent”) hereby agree to the second amendment of the Superintendent’s Employment Contract originally entered into on November, 5, 2019, and amended by the First Contract Addendum entered into on June 18, 2020; collectively the (“Superintendent’s Contract”). The District and Superintendent now desire to amend the terms of the Superintendent’s Contract and First Contract Addendum, as follows:

Paragraph 1 of the Superintendent’s Contract shall be amended and the following shall replace Paragraph 1:

Term. The Board agrees to employ the Superintendent on a twelve-month basis per school year, beginning July 1, 2021 and ending on June 30, 2024. The Board and the Superintendent (“Parties”) may extend the term of this Contract by agreement.

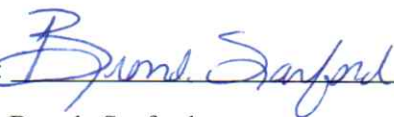
Paragraph 5.1 of the Superintendent’s Contract shall be amended and the following shall replace Paragraph 5.1:

Salary. The District shall pay the Superintendent an annual salary of ONE HUNDRED SIXTY-SEVEN THOUSAND THREE HUNDRED SEVENTY-FIVE AND NO/100 DOLLARS (\$167,375.00). The annual salary shall be paid to the Superintendent in equal monthly installments consistent with the Board’s Policies.

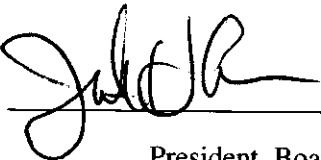
- (a) **Widespread Salary Reduction.** If the Board implements a widespread salary reduction under Texas Education Code section 21.4023, the Superintendent’s annual salary shall be reduced by the percent or fraction of a percent that is equal to the average percent or fraction of a percent by which teacher salaries have been reduced.
- (b) **Furlough.** If the Board implements a furlough under Texas Education Code section 21.4021, the Superintendent shall be furloughed for the same number of days as other contract personnel and the Superintendent’s salary shall be reduced in proportion to the number of furlough days.

The Board and the Superintendent agree that there have been no oral modifications to the Superintendent’s Contract. All other terms and conditions of the Superintendent’s Contract, as amended, shall remain in full force and effect.

I have read this Addendum and agree to abide by its terms and conditions.

Superintendent: 
Brenda Sanford
Date signed: 6/21/2021

RED OAK INDEPENDENT SCHOOL DISTRICT:

By:  _____
President, Board of Trustees

Date signed: 7-13-2021

Reimbursements Received by the Superintendent and Board Members

For the Twelve-Month Period
Ended June 30, 2020

Description of Reimbursements	Ann Dixon *	Brenda Sanford	John Anderson	Johnny Knight	Melanie Petersen	Brian Sebring	Joy Shaw	Penny Story	Eric Thompson
Meals	\$ 98.82	\$ 27.03	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Lodging	5,973.53	1,786.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transportation	3,218.04	449.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Motor Fuel	487.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other	1,155.02	2,304.29	620.00	620.00	620.00	620.00	620.00	620.00	0.00
Total	\$ 10,932.74	\$ 4,566.55	\$ 620.00	\$ 620.00	\$ 620.00	\$ 620.00	\$ 620.00	\$ 620.00	\$ 0.00

* Dr. Ann Dixon served as the Interim Superintendent from July 22, 2019 to November 15, 2019

Note – The spirit of the rule is to capture all “reimbursements” for fiscal year 2020, regardless of the manner of payment, including direct pay, credit card, cash, and purchase order. Reimbursements to be reported per category include:

Meals – Meals consumed off of the school district’s premises, and in-district meals at area restaurants (excludes catered meals for board meetings).

Lodging - Hotel charges.

Transportation - Airfare, car rental (can include fuel on rental), taxis, mileage reimbursements, leased cars, parking and tolls.

Motor fuel – Gasoline.

Other - Registration fees, telephone/cell phone, internet service, fax machine, and other reimbursements (or on-behalf of) to the superintendent and board member not defined

Outside Compensation and/or Fees Received by the Superintendent for Professional Consulting and/or Other Personal Services

For the Twelve-Month Period
Ended June 30, 2020

Name(s) of Entity(ies)	Amount Received
None	\$ -
Total	\$ -

Note – Compensation does not include business revenues from the superintendent’s livestock or agricultural-based activities on a ranch or farm. Report gross amount received (do not deduct business expenses from gross revenues). Revenues generated from a family business that have no relationship to school district business are not to be disclosed.

**Gifts Received by Executive Officers and Board Members (and First Degree Relatives, if any)
(gifts that had an economic value of \$250 or more in the aggregate in the fiscal year)**

For the Twelve-Month Period
Ended June 30, 2020

	Ann Dixon *	Brenda Sanford	John Anderson	Johnny Knight	Melanie Petersen	Brian Sebring	Joy Shaw	Penny Story	Eric Thompson
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

* Dr. Ann Dixon served as the Interim Superintendent from July 22, 2019 to November 15, 2019

Note – An executive officer is defined as the superintendent, unless the board of trustees or the district administration names additional staff under this classification. (Any gifts received by their immediate family as described in Government Code, Chapter 573, Subchapter B, Relationships by Consanguinity or by Affinity will be reported under the applicable school official.)

Business Transactions Between School District and Board Members

For the Twelve-Month Period
Ended June 30, 2020

	John Anderson	Johnny Knight	Melanie Petersen	Brian Sebring	Joy Shaw	Penny Story	Eric Thompson
Amounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Note - The summary amounts reported under this disclosure are not to duplicate the items reported in the summary schedule of reimbursements received by board members.



GLOSSARY OF TERMS

Accounting: A standard school fiscal accounting system must be adopted and installed by the board of trustees of each school district. The accounting system must conform to generally accepted accounting principles. This accounting system must also meet at least the minimum requirements prescribed by the state board of education, subject to review and comment by the state auditor.

Ad Valorem Property Tax: Literally the term means "according to value." Ad valorem taxes are based on a fixed proportion of the value of the property with respect to which the tax is assessed. They require an appraisal of the taxable subject matter's worth. General property taxes are almost invariably of this type. Ad valorem property taxes are based on ownership of the property, and are payable regardless of whether the property is used or not and whether it generates income for the owner (although these factors may affect the assessed value).

Adopted Tax Rate: The tax rate set by the school district to meet its legally adopted budget for a specific calendar year.

All Funds: A school district's accounting system is organized and operated on a fund basis where each fund is a separate fiscal entity in the school district much the same as various corporate subsidiaries are fiscally separate in private enterprise. All Funds refers to the combined total of all the funds listed below:

- The General Fund
- Special Revenue Funds (Federal Programs, Federally Funded Shared Services, State Programs, Shared State/Local Services, Local Programs)
- Debt Service Funds
- Capital Projects Funds
- Enterprise Funds for the National School Breakfast and Lunch Program

Assessed Valuation: A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assigned Fund Balance: The assigned fund balance represents tentative plans for the future use of financial resources. Assignments require executive management (per board policy to assign this responsibility to executive management prior to end of fiscal year) action to earmark fund balance for bona fide purposes that will be fulfilled within a reasonable period of time. The assignment and dollar amount for the assignment may be determined after the end of the fiscal year when final fund balance is known.

Auditing: Accounting documents and records must be audited annually by an independent auditor. Texas Education Agency (TEA) is charged with review of the independent audit of the local education agencies.

Beginning Fund Balance: The General Fund balance on the first day of a new school year. For most school districts this is equivalent to the fund balance at the end of the previous school year.

Budget: The projected financial data for the current school year. Budget data are collected for the general fund, food service fund, and debt service fund.

Budgeting: Not later than August 20 of each year, the superintendent (or designee) must prepare a budget for the school district if the fiscal year begins on September 1. (For those districts with fiscal years beginning July 1, this date would be June 20.) The legal requirements for funds to be budgeted are included in the Budgeting module of the TEA Resource Guide. The budget must be adopted before expenditures can be made, and this adoption must be prior to the setting of the tax rate for the budget year. The budget must be itemized in detail according to



GLOSSARY OF TERMS

classification and purpose of expenditure, and must be prepared according to the rules and regulations established by the state board of education. The adopted budget, as necessarily amended, shall be filed with TEA through the Public Education Information Management System (PEIMS) as of the date prescribed by TEA.

Capital Outlay: This term is used as both a Function and an Object. Expenditures for land, buildings, and equipment are covered under Object 6600. The amount spent on acquisitions, construction, or major renovation of school district facilities are reported under Function 80.

Capital Project Funds: Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds.)

Cash: The term, as used in connection with cash flows reporting, includes not only currency on hand, but also demand deposits with banks or other financial institutions. Cash also includes deposits in other kinds of accounts or cash management pools that have the general characteristics of demand deposit accounts in that the governmental enterprise may deposit additional cash at any time and also effectively may withdraw cash at any time without prior notice or penalty.

Chapter 49: A key "equity" chapter in the Texas Education Code (TEC) is Chapter 49 (formally Chapter 41). This Chapter is devoted to wealth equalization through the mechanism of recapture, the recovery of financial resources from districts defined by the state as high property wealth. Resources are recovered for the purpose of sharing them with low-wealth districts. Districts that are subject to the provisions of Chapter 49 must make a choice among several options in order to reduce their property wealth and share financial resources.

Committed Fund Balance: The committed fund balance represents constraints made by the board of trustees for planned future use of financial resources through a resolution by the board, for various specified purposes including commitments of fund balance earned through campus activity fund activities. Commitments are to be made as to purpose prior to the end of the fiscal year. The dollar amount for the commitment may be determined after the end of the fiscal year when final fund balance is known.

Comptroller Certified Property Value: The district's total taxable property value as certified by the Comptroller's Property Tax Division (Comptroller Valuation).

Days of Cash on Hand: The number of days the school district can disburse funds for its operating expenditures without receiving any new revenues.

Debt Service Fund: Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Debt Services: Two function areas (70 and 71) and one Object (6500) are identified using this terminology "debt services." Function 70 is a major functional area that is used for expenditures that are used for the payment of debt principal and interest including Function 71. Expenditures that are for the retirement of recurring bond, capital lease principal, and other debt, related debt service fees, and for all debt interest fall under Function 71. Object 6500 covers all expenditures for debt service.

Debt Service Coverage Ratio: This ratio measures an organization's ability to make debt principal and interest payments that will become due during the year.



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Deferred Revenue: Resource inflows that do not yet meet the criteria for revenue recognition. Unearned amounts are always reported as deferred revenue. In governmental funds, earned amounts also are reported as deferred revenue until they are available to liquidate liabilities of the current period.

Ending Fund Balance: The amount of unencumbered surplus fund balance reported by the district at the end of the specified school year. For most school districts this will be equivalent to the fund balance at the beginning of the next school year.

Excess (Deficiency): Represents receivables due (excess) or owed (deficiency) at the end of the school year. This amount is recorded as Asset Object 1200.

Existing Debt Allotment (EDA): Is the amount of state funds to be allocated to the district for assistance with existing debt.

Federal Revenues: Revenues paid either directly to the district or indirectly through a local or state government entity for Federally- subsidized programs including the School Breakfast Program, National School Lunch Program, and School Health and Related Services Program. This amount is recorded as Revenue Object 5900.

Fiscal Year: A period of 12 consecutive months legislatively selected as a basis for annual financial reporting, planning, and budgeting. The fiscal year may run September 1 through August 31 or July 1 through June 30.

Foundation School Program (FSP)

Status:

The Foundation School Program (FSP) is the shared financial arrangement between the state and the school district, where property taxes are blended with revenues

from the state to cover the cost of basic and mandated programs. The nature of this arrangement falls in one of the following status categories: Regular, Special Statutory, State Administered, Education Service Center, or Open Enrollment Charter School District.

FTE: Full-Time Equivalent measures the extent to which one individual or student occupies a full-time position or provides instruction, e.g., a person who works four hours a day or a student that attends a half of a day represents a .5 FTE.

Function: Function codes identify the expenditures of an operational area or a group of related activities. For example, in order to provide the appropriate atmosphere for learning, school districts transport students to school, teach students, feed students and provide health services. Each of these activities is a function. The major functional areas are:

- Instruction and Instructional-Related Services
- Instructional and School Leadership
- Support Services - Student
- Administrative Support Services
- Support Services; Non-Student Based
- Ancillary Services
- Debt Service
- Capital Outlay
- 90 Intergovernmental Charges

Fund Balance: The difference between assets and liabilities reported in a governmental fund.

General Administration: The amount spent on managing or governing the school district as an overall entity. Expenditures associated with this functional area are reported under Function 41.

General Fund: This fund finances the fundamental operations of the district in partnership with the community. All revenues and expenditures not accounted



GLOSSARY OF TERMS

for by other funds are included. This is a budgeted fund and any fund balances are considered resources available for current operations.

I&S Tax Rate: The tax rate calculated to provide the revenues needed to cover Interest and Sinking (I&S) (also referred to as Debt Service). I&S includes the interest and principal on bonds and other debt secured by property tax revenues.

Incremental Costs: The amount spent by a school district with excess wealth per WADA on the purchase of attendance credits either from the state or from other school district(s). Expenditures associated with this functional area are reported under Function 92.

Instruction: The amount spent on direct classroom instruction and other activities that deliver, enhance or direct the delivery of learning situations to students regardless of location or medium. Expenditures associated with this functional area are reported under Function 11.

Instructional Facilities Allotment (IFA): (State Aid) Provides assistance to school districts in making debt service payments on qualifying bonds and lease-purchase agreements. Proceeds must be used for the construction or renovation of an instructional facility.

Intergovernmental Charges: "Intergovernmental" is a classification used when one governmental unit transfers resources to another. In particular, when a Revenue Sharing District purchases WADA or where one school district pays another school district to educate transfer students. Expenditures associated with this functional area are reported under Function 90.

Investments in Capital Assets, Net of Related Debt: One of three components of net assets that must be reported in both

government-wide and proprietary fund financial statements. Related debt, for this purpose, includes the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of capital assets of the government.

Local & Intermediate Revenues: All revenues from local taxes and other local and intermediate revenues. For specifics, see the definitions for Local Tax and Other Local & Intermediate Revenues. This amount is recorded under Object 5700.

Local Tax: This is all revenues from local real and personal property taxes, including recaptured funds from 1) Contracted Instructional Services between public schools (Function 91) and 2) Incremental Costs associated with Chapter 41 of the Texas Education Code (Function 92).

M&O Tax Rate: The tax rate calculated to provide the revenues needed to cover Maintenance & Operations (M&O). M&O includes such things as salaries, utilities, and day-to-day operations.

Modified Opinion: Term used in connection with financial auditing. A modification of the independent auditor's report means there exists one or more specific exceptions to the auditor's general assertion that the district's financial statements present fairly the financial information contained therein according to generally accepted accounting principles.

No-New-Revenue Tax Rate: Formally called the Effective Tax Rate. Provides the unit with approximately the same amount of local tax revenue it had the year before on properties taxes in both years. A comparison of the no-new-revenue tax rate to the taxing unit's proposed tax rate shows if there will be a tax increase.



GLOSSARY OF TERMS

Nonspendable Fund Balance: The portion of fund balance that is in non-liquid form, including inventories, prepaid items, deferred expenditures, long-term receivables and encumbrances (if significant). Nonspendable fund balance may also be in the form of an endowment fund balance that is required to remain intact.

Object: An object is the highest level of accounting classification used to identify either the transaction posted or the source to which the associated monies are related. Each object is assigned a code that identifies in which of the following eight major object groupings it belongs:

- 1000 Assets
- 2000 Liabilities
- 3000 Fund Balances
- 5000 Revenue
- 6000 Expenditures/Expenses
- 7000 Other Resources/Non-Operating Revenue/Residual Equity Transfers In
- 8000 Other Uses/Non-Operating Revenue/Residual Equity Transfers Out

Operating Expenditures: A wide variety of expenditures necessary to a district's operations fall into this category with the largest portion going to payroll and related employee benefits and the purchase of goods and services.

Operating Expenditures/Student: Total Operating Expenditures divided by the total number of enrolled students.

Operating Revenues and Expenses: Term used in connection with the proprietary fund statement of revenues, expenses, and changes in net assets. The term is not defined as such in the authoritative accounting and financial reporting standards, although financial statement preparers are advised to consider the definition of operating

activities for cash flows reporting in establishing their own definition.

Other Local & Intermediate Revenues: All local and intermediate revenues NOT from local real and personal property taxes including:

- Revenues Realized as a Result of Services Rendered to Other School Districts
- Tuition and Fees
- Rental payments, interest, investment income
- Sale of food and revenues from athletic and extra/co-curricular activities
- Revenues from counties, municipalities, utility districts, etc.

Other Operating Costs: Expenditures necessary for the operation of the school district that are NOT covered by Payroll Costs, Professional and Contracted Services, Supplies and Materials, Debt Services, and Capital Outlay fall into this category and include travel, insurance and bonding costs, election costs, and depreciation. This amount is recorded as Expenditure/Expense Object 6400.

Other Resources: This amount is credited to total actual other resources or non-operating revenues received or residual equity transfers in. This amount is recorded under Object 7020.

Payments for Shared Services Arrangements: Payments made either from a member district to a fiscal agent or payments from a fiscal agent to a member district as part of a Shared Services Arrangement (SSA). The most common types of SSAs relate to special education services, adult education services, and activities funded by the Elementary and Secondary Education Act (ESEA). Expenditures associated with this functional area are reported under Function 93.



GLOSSARY OF TERMS

Payroll: Payroll costs include the gross salaries or wages and benefit costs for services or tasks performed by employees at the general direction of the school district. This amount is recorded as Expenditure/Expense Object 6100. *(NOTE: Payroll amounts do not include salaries for contract workers, e.g., for food service and maintenance. Therefore, this figure will vary significantly between districts and campuses that use contract workers and those that do not.)*

PEIMS: A state-wide data management system for public education information in the State of Texas. One of the basic goals of PEIMS, as adopted by the State Board of Education in 1986, is to improve education practices of local school districts. PEIMS is a major improvement over previous information sources gathered from aggregated data available on paper reports. School districts submit their data via standardized computer files. These are defined in a yearly publication, the PEIMS Data Standards.

Plant Maintenance & Operations: The amount spent on the maintenance and operation of the physical plant and grounds and for warehousing and receiving services. Expenditures associated with this functional area are reported under Function 51.

Property /Refined ADA: The district's Comptroller Certified Property Value divided by its total Refined ADA.

Property/WADA: The district's Comptroller Certified Property Value divided by its total WADA.

Refined ADA: Refined Average Daily Attendance (also called RADA) is based on the number of days of instruction in the school year. The aggregate eligible days attendance is divided by the number of days of instruction to compute the refined average daily attendance.

Restricted Fund Balance: This is the portion of fund balance that has externally enforceable constraints made by outside parties.

Revenues: Any increase in a school district's financial resources from property taxes, foundation fund entitlements, user charges, grants, and other sources. Revenues fall into the three broad sources of revenues: Local & Intermediate, State and Federal.

Robin Hood Funds: See Wealth Equalization Transfer.

School Year: The twelve months beginning September 1 of one year and ending August 31 of the following year or beginning July 1 and ending June 30. Districts now have two options.

Special Revenue Fund: A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditures for specified purposes.

State Revenues: Revenues realized from the Texas Education Agency, other state agencies, shared services arrangements, or allocated on the basis of state laws relating to the Foundation School Program Act. This amount is recorded as Revenue Object 5800.

Unassigned Fund Balances: Available expendable financial resources in a governmental fund that are not the object of tentative management plans (i.e., committed or assigned). One primary criterion of rating agencies for school bonds is the relative amount of unassigned fund balance. Bond rating agencies view unassigned fund balances as a reflection of the financial strength of school districts and show concern when district fund balances decrease.



GLOSSARY OF TERMS

Unmodified Opinion: Term used in connection with financial auditing. An unmodified independent auditor's opinion means there are no stated exceptions to the auditor's general assertion that the district's financial statements present fairly the financial information contained according to generally accepted accounting principles.

Unrestricted Net Asset Balance: The term net asset refers to the amount of total assets less total liabilities. Unrestricted net asset balance refers to the portion of total net assets that is neither invested in capital assets nor restricted.

Voter-Approved Tax Rate: Formally called the Rollback Tax Rate. Provides governments other than school districts with approximately the same amount of tax revenue it spent the previous year for day-to-day operations plus an extra 8 percent cushion and sufficient funds to pay its debts in the coming year. For school districts, the M&O portion of the voter-approved tax rate allows school districts to add four cents (\$0.04) to the lesser of the prior tax year compressed operating tax rate or the no-new-revenue M&O rate to generate operating funds. School districts will get to add to the compressed operating rate any additional cents approved by voters at a 2006 or subsequent rollback election, not 8 percent. The voter-approved tax rate is the highest rate that the taxing

unit may adopt before voters can petition for an election to roll back the adopted rate to the voter-approved rate. For school districts, no petition is required; it's an automatic election if the adopted rate exceeds the voter-approved rate.

WADA: A Weighted Average Daily Attendance (WADA) is used to measure the extent students are participating in special programs. The concept of WADA in effect converts all of a school district's students with their different weights to a calculated number of regular students required to raise the same amount of revenue. The greater the number of students eligible for special entitlements, the greater a school district's WADA will be.

Wealth Equalization Transfer: The amount budgeted by districts for the cost of reducing their property wealth to the required equalized wealth level (Function 91). Sometimes referred to as Robin Hood Funds

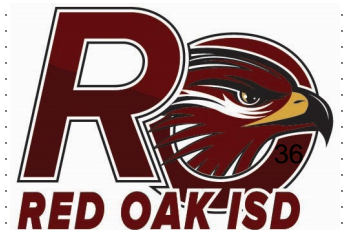
DISCLAIMER

All of the information provided in this Glossary is believed to be accurate and reliable; however, TASBO and TSPRA assume no responsibility for any errors, appearing in this information or otherwise. Further, TASBO and TSPRA assume no responsibility for the use of the information provided.

Red Oak ISD Curriculum & Instruction Insights

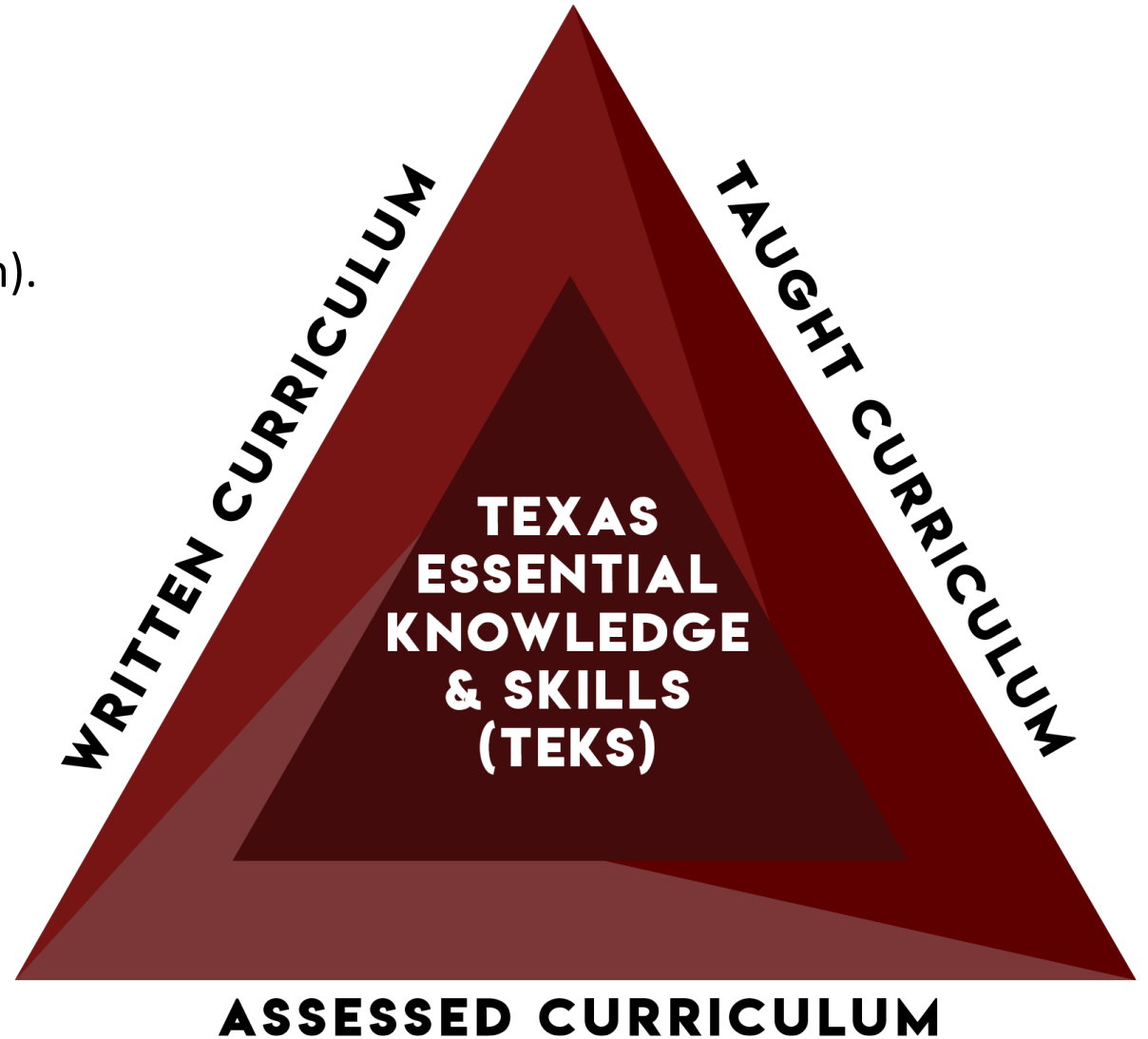
Volume 2

Monday, December 13, 2021



... In a truly aligned curriculum, the written curriculum (our planned curriculum) should align with the taught curriculum (how we implement the plan), which should align with the tested curriculum (how we measure the outcomes of our planning and implementation).

Based on the work of Fenwick English



What is the TEKS Resource System (TRS)?

- The TEKS Resource System (TRS) is a systematic K-12 curriculum model designed, maintained, and continuously developed by a collaborative of Education Service Center personnel and exemplary educators from Texas school districts.
- All curriculum documents, resources, and assessment items are aligned to the TEKS.
- TRS provides a shared language, structure, and process for curriculum development via an easy-to-use online software delivery system.
- The curriculum model aligns the written, taught, and tested curriculum and is inclusive of research and best practices mentioned in the works of such notable researchers as Drucker, Deming, English, Wiggins, Erickson, Guskey, Marzano, Feuerstein, and Jacobs.



What is curriculum?

- Curriculum typically refers to the **knowledge and skills students are expected to learn**, which includes the **learning standards or learning objectives** they are expected to meet; **the units and lessons that teachers teach; the assignments and projects given to students;** the **books, materials, videos, presentations, and readings** used in a course; and the **tests, assessments, and other methods used to evaluate student learning.** (Great Schools Partnership)
- Universal Design for Learning defines curriculum broadly to include four basic components:
 - Goals: The benchmarks or **expectations for teaching and learning**, often made explicit in the form of a **scope and sequence** of skills to be addressed;
 - Methods: The **specific instructional methods** for the teacher, often described in a teacher's edition;
 - Materials: The **media and tools** that are used for teaching and learning;
 - Assessment: The reasons for and **methods of measuring student progress.**



Resources Available in TEKS Resource System

- Year at A Glance (YAG)
 - The big picture of the year by 6-weeks to ensure all TEKS are addressed
- TEKS Verification Document (TVD)
 - Details the occurrence and recurrence of TEKS throughout the year
- Vertical Alignment Document (VAD)
 - Provides the continuum of student expectations and their connections to prior and subsequent grades
- Pacing Guide (PG)
 - Provides a recommended number of days of instruction per student expectation



Resources Available in TEKS Resource System

- Instructional Focus Documents (IFD)
 - Provides specificity to define each unit of study for instructional purposes
- Performance Assessment(s) (PA)
 - Tasks used to measure student progress toward mastery of student expectation
- TEKS Clarification Document (TCD)
 - Additional information including specificity and examples for each student expectation



Take a Look

- [Curriculum Quick Search \(teksresourcesystem.net\)](https://teksresourcesystem.net)
- [Parent Resources Home \(teksresourcesystem.net\)](https://teksresourcesystem.net)

AUDIENCE PARTICIPATION SIGN-UP SHEET

Any person wishing to address the Board about a topic related to District business during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy BED(LOCAL):

1. Each participant will be limited to two (2) minutes to make comments to the Board.
2. Under the Texas Open Meetings Act, the Board is not permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.
3. The Board has adopted complaint policies that are designed to secure, at the lowest possible administrative level, a prompt and equitable resolution of complaints and concerns. Each of these processes provides that, if a resolution cannot be achieved administratively, the person may appeal the administrative decision to the Board as a properly posted agenda item. For further information on those policies, please contact Kevin Freels, Assistant Superintendent of District Operations, for student issues, and Michelle Ailara, Assistant Superintendent of Human Resources, for employee issues at 972-617-2941. If the subject of your comment involves a pending grievance, please continue to seek resolution through the grievance process and address the Board only at the appropriate stage of that process.
4. Under the Texas Open Meetings Act, the Board may exercise its authority to discuss certain subject matters in closed session, including matters involving individual District staff members and individual students. If your comment concerns one of these subjects, please address your concern through the complaint policies described above.
5. Finally, please be aware that rules of decorum will be enforced during the public comment period. Personal attacks, name-calling, and rude or slanderous remarks will not be tolerated. Each participant is legally responsible for the content and consequences of his or her own statements.

Please fill in the information requested below if you wish to address the Board during the public comment period:

Name _____

Address _____

ROISD Campus Your Child(ren) attends _____

School District of Residence _____ Telephone _____

Topic/ Agenda Item _____

**MINUTES OF THE
SCHOOL BOARD REGULAR MEETING
RED OAK INDEPENDENT SCHOOL DISTRICT
Monday, November 15, 2021**

A Regular Meeting of the Board of Trustees of Red Oak ISD was held Monday, November 15, 2021, beginning at 7:00 PM at the Education Service Center, 109 West Red Oak Road, Red Oak, TX 75154.

1. CALL TO ORDER / ESTABLISH QUORUM

The Regular Meeting of the School Board was called to order by John Anderson, President of the School Board, at 7:00 p.m.

The Red Oak ISD School Board met at the Red Oak ISD Education Service Center and the presiding officer, John Anderson, noted that a quorum of Board Members was present; that the meeting was duly called; and that notice of the meeting had been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.00.

The following Board members were present: John Anderson, President; Melanie Petersen, Vice President; Brian Sebring; Penny Story, and Michelle Porter.

The following Board members were absent: Johnny Knight and Dr. Joy Shaw.

2. INVOCATION

Mr. Sebring led the invocation.

3. PLEDGES OF ALLEGIANCE

Ms. Petersen led the Pledge of Allegiance to the American and Texas flags.

4. RECOGNITIONS

- A. Qarbon Aerospace - Robotics Team Program Sponsor
Lisa Menton, Director of Career and Technical Education

Mr. Dale Cooper and Mr. Doug Echtle from Qarbon Aerospace presented the Red Oak High School Robotics Team with a \$5,000.00 check to sponsor the team in FIRST Robotics Competitions.

- B. Top Hawks
Brenda Sanford, Superintendent

The Board and Ms. Sanford recognized Top Hawks from each campus. These students are selected based on the 4 Talons of the Hawk – Academic Readiness/Prepared, GRIT, Character, and Service.

- C. Hawk Staff Spotlight
Brenda Sanford, Superintendent

The Board and Ms. Sanford recognized Ms. Myia Griffith, Yearbook and Journalism Teacher and Student Council Advisor at Red Oak Middle School, as the Hawk Staff Spotlight winner.

5. SUPERINTENDENT'S REPORT

- A. Curriculum Update
Melissa Sulak, Executive Director of Curriculum and Instruction

Ms. Sulak presented the Board with information regarding TEKS, state-mandated curriculum guidelines, instructional materials, curriculum definitions, and instruction guidelines. She also gave the Board an overview of how the Curriculum and Instruction Department supports the campuses, teachers, and students.

Ms. Lynn Dockery, Director of Secondary Curriculum, presented the Board with a STAAR overview, which included information regarding vendors, assessments, HB 3906, implementation plan of STAAR Design, and online testing (HB 3261).

- B. District Update
Brenda Sanford, Superintendent

Ms. Sanford informed the Board that our COVID numbers are down.

The FFA participated in the District Leadership Development event at Navarro College and many of our students placed.

National Signing Day took place this past week and we had several student athletes sign to play at the next level in their sport.

Nine ROHS choir students competed in the TMEA All Region Competition and earned spots at the Region 20 Vocal Division Choir Concert. One student also competed and advanced to the third round of the TMEA All-State audition.

We held our Hawks Winter Sports Community Pep Rally this past week to honor and introduce our athletes.

A Veterans Day Celebration was held on November 11 which honored all of our veterans.

6. OPEN FORUM

No one spoke in Open Forum.

7. ACTION ITEMS

A. Consent Agenda

1. Minutes from School Board Regular Meeting on October 18, 2021
2. Minutes from School Board Special Meeting on October 25, 2021
3. Payment of Current Bills Over \$50,000
4. Interlocal Cooperation Contract with Ellis County

Ms. Petersen made a motion to approve the Consent Agenda as presented. Mr. Sebring seconded the motion. The motion passed 5 – 0.

- ### B. Consideration and Approval of Resignation Letter of Board of Trustee Member Dr. Joy Shaw John Anderson, Board President

The Board tabled this item.

- ### C. Consideration and Approval of the Order Calling Bonds for Redemption and Other Matters Relating to Red Oak Independent School District Unlimited Tax Refunding Bonds, Series 2012 Dr. Bill Johnston, CPA, Assistant Superintendent of Business Services / Chief Financial Officer

Ms. Petersen made a motion to approve the Order Calling Bonds for Redemption and Other Matters Relating to Red Oak Independent School District Unlimited Tax Refunding Bonds, Series 2012. Mr. Sebring seconded the motion. The motion passed 5 – 0.

- ### D. Consideration and Approval of Resolution and Ballot for Election for the Ellis Appraisal District Board of Directors for the Years 2022-2023 Brenda Sanford, Superintendent

Ms. Story made a motion to approve the Resolution and Ballot for Election for the Ellis Appraisal District Board of Directors for 2022-2023, with all 393 votes cast for John Knight. Mr. Sebring seconded the motion. The motion passed 5 – 0.

- ### E. Consideration and Approval of Amended High School Graduation Plan Melissa Sulak, Executive Director of Curriculum and Instruction and Lisa Menton, Director of Career and Technical Education

Ms. Petersen made a motion to approve the Amended High School Graduation Plan as presented to begin with students entering 9th grade in Fall 2022. Mr. Sebring seconded the motion. The motion passed 5 – 0.

- ### F. Consideration and Approval of Secondary Level New Course Proposals and Deletions for 2022-2023 Melissa Sulak, Executive Director of Curriculum and Instruction and Lisa Menton, Director of Career and Technical Education

Ms. Petersen made a motion to approve the new course proposals, including all innovative courses, and course deletions as presented to be in compliance with local and state policies. Mr. Sebring seconded the motion. The motion passed 5 – 0.

8. INFORMATION ITEMS

- A. Athletic Report
- B. Campus Reports
 - 1. Eastridge Elementary School
 - 2. Red Oak Elementary School
 - 3. Russell P. Schupmann Elementary School
 - 4. Donald T. Shields Elementary School
 - 5. H. A. Wooden Elementary School
 - 6. Red Oak Middle School
 - 7. Red Oak High School
 - 8. Little Hawks Learning Center
- C. Individual Graduation Committee Results Report
- D. Enrollment Report
- E. Finance Report

9. CLOSED SESSION

The Board convened into Closed Session at 8:20 p.m.

- A. Texas Government Code 551.071 - For the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.
- B. Texas Government Code 551.072 - For the purpose of discussing the purchase, exchange, lease or value of real property.
- C. Texas Government Code 551.073 - For the purpose of considering a negotiated contract for a prospective gift or donation.
- D. Texas Government Code 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
 - 1. Personnel Matters
- E. Texas Government Code 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- F. Texas Government Code 551.082 - For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.
- G. Texas Government Code 551.0821 - Personally identifiable information of Public School students.
- H. Texas Government Code 551.083 - For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representative of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
- I. Texas Government Code 551.084 - For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

J. Texas Government Code 551.086 - For the purpose of considering economic development negotiations.

10. RECONVENE IN OPEN SESSION FOR ACTION RELATIVE TO CLOSED SESSION

The Board reconvened back into Open Session at 10:46 p.m.

Ms. Petersen made a motion to approve personnel matters as discussed in Closed Session. Ms. Porter seconded the motion. The motion passed 5 – 0.

Ms. Petersen made a motion to approve the Superintendent evaluation instrument and goals for the 2021-2022 school year as discussed in Closed Session. Ms. Porter seconded the motion. The motion passed 5 – 0.

11. ADJOURNMENT

As there was no further business or action to be taken, the meeting adjourned at 10:48 p.m.

John Anderson, Board President

Brian Sebring, Board Secretary

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NUMBER	VENDOR	AMOUNT	NUMBER				
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		302,873.00	Totals for 214151				
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214405	MASTERCARD-CITIBANK,	654.34	199 E 41 6411 00 726 0 99 HTL				
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214405	MASTERCARD-CITIBANK,	8,718.28	199 E 51 6259 02 105 0 99 000				
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214405	MASTERCARD-CITIBANK,	7,419.80	198 E 51 6259 02 999 0 99 000				
214405	MASTERCARD-CITIBANK,	3,116.35	199 E 51 6259 02 870 0 99 000				
214405	MASTERCARD-CITIBANK,	519.41	199 E 51 6259 02 996 0 99 000				
214405	MASTERCARD-CITIBANK,	2,225.95	199 E 51 6259 02 995 0 99 000				
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214405	MASTERCARD-CITIBANK,	221.20	199 E 61 6399 00 870 0 99 AFT				
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		139,026.38	Totals for 214405						
		597,299.38	Totals for checks						

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
198	TSTC-TX STATE TECHNICAL COLLEG	0.00	0.00	7,419.80	7,419.80
199	GENERAL OPERATING FUND	0.00	0.00	429,589.67	429,589.67
244	VOCATIONAL EDUCATION - CONSORT	0.00	0.00	320.00	320.00
282	ESSER III	0.00	0.00	1,533.41	1,533.41
283	ESSER SUPPLEMENTAL	0.00	0.00	155,400.00	155,400.00
461	CAMPUS ACTIVITY FUND	0.00	0.00	3,036.50	3,036.50
***	Fund Summary Totals ***	0.00	0.00	597,299.38	597,299.38

***** End of report *****

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15888	LABATT	FOOD SERVICE	5,533.18	240	E	35	6341	00 041 0 99 000	
15888	LABATT	FOOD SERVICE	95.14	240	E	35	6342	00 041 0 99 000	

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15888	LABATT FOOD SERVICE	169.90	240 E 35 6342 00 041 0 99 000					
15888	LABATT FOOD SERVICE	2,661.39	240 E 35 6341 00 041 0 99 000					
15888	LABATT FOOD SERVICE	135.77	240 E 35 6342 00 041 0 99 000					
15888	LABATT FOOD SERVICE	1,747.55	240 E 35 6341 00 041 0 99 000					
		103,499.52	Totals for 15888					

103,499.52 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
240	FOOD SERVICE	0.00	0.00	103,499.52	103,499.52
***	Fund Summary Totals ***	0.00	0.00	103,499.52	103,499.52

***** End of report *****

Budget Amendments 2021-2022

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Teresa Simpson, CPA, Director of Accounting

Background Information:

The legal basis for budget development in Texas school districts is established in Sections 44.002 through 44.006 of the Texas Education Code. The Texas Education Code requires Board approval of the budget for the General Operating, Debt Service, and Food Service Funds. Board Policy CE (Local) provides that the Board shall amend the budget when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources. The attached amendments insure compliance with state and local requirements.

Reallocated Operating Budget (General Fund 199) (No impact to net budget)

<u>Description</u>	<u>Function</u>	<u>Amount</u>
	00 – State Revenue	\$ <u>55,181</u>
	11 - Instruction	(5,650)
	13 – Curriculum and Instructional Staff Develop.	110
	21 – Instructional Leadership	2,270
	31 – Guidance, Counseling and Evaluation Svcs.	8,451
	34 – Student Transportation	1,000
	93 – Payments to Fiscal Agent	<u>49,000</u>
	Net Changes to Expenditures	\$ <u>55,181</u>

Reallocated Food Service Budget (Food Service Fund 240) (No impact to net budget)

<u>Description</u>	<u>Function</u>	<u>Amount</u>
	00 – Federal Revenue	\$ <u>1,086,795</u>
	35 – Food Services	<u>1,086,795</u>
	Net Changes to Expenditures	\$ <u>1,086,795</u>

Fiscal Implications:

There are no net fiscal implications.

Considerations:

The General Fund amendments represent a transfer to cover costs of the new JJAEP program. Also represented in the budget amendment is the additional state funding the District received for special education programs.

The Food Service Budget amendment is due to a projected increase in revenue and expenditures based on a new federal program for this year. the Summer Seamless Program, where all students are able to eat free. Our reimbursement from the federal government is significantly higher than if we were participating in the traditional National School Lunch Program.

Recommendation:

The Administration recommends that the Board approve and ratify the amendments to the 2021-2022 budgets as presented.

**Red Oak Independent School District
General Operating Budget
Amended Budget as of 11/30/21**

	Operating Revised Budget	Amendments Increase/ (Decrease)	Proposed Amended Budget
Revenues:			
Local, Intermediate, Other	\$ 2,083,448		\$ 2,083,448
Property Taxes, Current Year	24,549,720		24,549,720
State Program Revenues	36,917,594	55,181	36,972,775
Federal Program Revenues	950,000		950,000
Total Revenues	<u>\$ 64,500,762</u>	<u>\$ 55,181</u>	<u>\$ 64,555,943</u>
Expenditures			
Instruction	\$ 32,559,034	\$ (5,650)	\$ 32,553,384
Instructional Resources and Media Services	949,806		949,806
Curriculum and Instructional Staff Development	1,679,474	110	1,679,584
Instructional Leadership	746,804	2,270	749,074
School Leadership	3,842,691		3,842,691
Guidance, Counseling and Evaluation Services	2,634,158	8,451	2,642,609
Social Work Services	121,483		121,483
Health Services	803,254		803,254
Student Transportation	3,261,420	1,000	3,262,420
Cocurricular/Extracurricular Activities	2,418,606		2,418,606
General Administration	2,765,020		2,765,020
Plant Maintenance and Operations	7,196,881		7,196,881
Security and Monitoring Services	1,070,391		1,070,391
Data Processing Services	1,640,749		1,640,749
Community Services	1,992,670		1,992,670
Debt Service	475,000		475,000
Facilities Acquisition and Construction	113,321		113,321
Payments to Fiscal Agent	-	49,000	49,000
Other Intergovernmental Charges	230,000		230,000
Total Expenditures	<u>\$ 64,500,762</u>	<u>\$ 55,181</u>	<u>\$ 64,555,943</u>
Other Sources (Uses)			
Other Sources	-		-
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Red Oak Independent School District
Student Nutrition Budget
Amended Budget as of 11/30/21**

	Food Service Fund July	Amendments Increase/ (Decrease)	Food Service Fund November
Revenues:			
Local, Intermediate, Other	\$ 848,500		\$ 848,500
State Program Revenues	80,000	-	80,000
Federal Program Revenues	1,710,205	1,086,795	2,797,000
Total Revenues	<u>\$ 2,638,705</u>	<u>\$ 1,086,795</u>	<u>\$ 3,725,500</u>
Expenditures			
Instruction	\$ -		\$ -
Instructional Resources and Media Services	-		-
Curriculum and Instructional Staff Development	-		-
Instructional Leadership	-		-
School Leadership	-		-
Guidance, Counseling and Evaluation Services	-		-
Health Services	-		-
Student Transportation	-		-
Food Services	2,638,705	1,086,795	3,725,500
Cocurricular/Extracurricular Activities	-		-
General Administration	-		-
Plant Maintenance and Operations	-		-
Security and Monitoring Services	-		-
Data Processing Services	-		-
Community Services	-		-
Debt Service	-		-
Facilities Acquisition and Construction	-	-	-
Payments to Fiscal Agent	-		-
Total Expenditures	<u>\$ 2,638,705</u>	<u>\$ 1,086,795</u>	<u>\$ 3,725,500</u>
Other Sources (Uses)			
Operating Transfers In (Other Uses)			\$ -
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Rockett Special Utility District Waterline Easement Agreement

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Kevin Freels, Assistant Superintendent for District Operations

Background Information:

This utility easement would allow Rockett Special Utility District the ability to install, repair, maintain, alter, replace or relocate waterlines on Red Oak ISD property on the Eastridge Elementary site at 725 East Ovilla Road, Red Oak, Texas. This easement would occupy 26,156 sq. ft. outside of the newly proposed TX DOT Right of Way on Red Oak ISD property.

Fiscal Implications:

The compensation as stated within the utility easement agreement from Rockett Special Utility District.

Administrative Recommendation:

Administration recommends the Board allow the Superintendent and/or designee authority to negotiate and enter into an agreement with the Rockett Special Utility District to establish a utility easement on the Eastridge Elementary property at 725 East Ovilla Road, Red Oak, Texas.

AFTER RECORDING RETURN TO:
Whitman Land Group
1251 Pin Oak, Suite 131
Katy, TX 77494

“NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOU DRIVER’S LICENSE NUMBER:

Parcel 84

**ROCKETT SPECIAL UTILITY DISTRICT
WATERLINE EASEMENT**

**THE STATE OF TEXAS §
 § **KNOW ALL MEN BY THESE PRESENTS:**
COUNTY OF ELLIS §**

That **RED OAK INDEPENDENT SCHOOL DISTRICT** (“Grantor”), for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration in hand paid by the Grantee, the receipt and sufficiency of which is hereby acknowledged and confessed, have granted, and by these presents do grant to **ROCKETT SPECIAL UTILITY DISTRICT** (“Grantee”) of Ellis County, Texas, a permanent and perpetual easement which shall run with the land for the purpose of installing, repairing, maintaining, altering, replacing, relocating, and operating water line(s) and appurtenances thereto (the “Water Lines”) in, into, upon, over, across and under that tract or parcel of land in Ellis County, Texas, described as follows, to-wit:

The permanent and perpetual easement herein granted shall be located along, across and on a tract of land described on Exhibit “A” attached hereto (the “Property”), being a strip of land twenty feet (20’) in width as depicted on Exhibit “B” attached hereto (the “Easement Property”). Grantee shall have the non-exclusive right to use as temporary construction easements as much of the Property as may be reasonably necessary for Grantee’s installation, repairing, maintaining, altering, replacing, or relocating of the Water Lines.

Grantor, as owner of the Property, reserves the right to continue to use and enjoy the Easement Property for all purposes that do not interfere with or interrupt the use of or enjoyment of

the Easement Property by Grantee for the easement purposes stated herein including pasturage and agricultural uses, and to construct and maintain private driveways and roads, fences, landscaping, and sidewalks. No building, structure or reservoir upon, over, or across the Easement Property will be constructed and no utilities (other than Grantee's Water Lines) shall be located within the Easement Property, without the Grantee's prior written consent.

After initial construction or after any subsequent operation, maintenance or improvement to the Water Lines, Grantee agrees to return the construction area including fences and landscaping to as nearly as practical the same condition that existed prior to construction.

The right to use the Easement Property shall belong to Grantee and its agents, employees, designees, contractors, guests, invitees, successors and assigns, and all those acting by or on behalf of it for the purposes of establishing, surveying, laying, constructing, reconstructing, installing, realigning, modifying, replacing, improving, altering, substituting, operating, maintaining, accessing, inspecting, patrolling (by surface or air), protecting, repairing, changing the size of, relocating and changing the route or routes of any Water Lines within the Easement Property, abandoning in place and removing at will, in whole or in part, any Water Lines, together with any and all above and below-ground appurtenances as may be necessary or desirable for the operation of the Water Lines, over, across, under, above and upon the Easement Property. Grantee shall have all the other rights and benefits necessary or convenient for the full enjoyment or use of the rights herein granted.

This instrument shall be interpreted in accordance with the laws of the State of Texas and venue shall be in the county where the Easement Property is located.

This instrument may be executed in several counterparts, each of which shall be an original of this instrument but all of which, taken together, shall constitute one and the same instrument and be binding upon Grantor, who executed any counterpart, and Grantor's respective heirs, representatives, successors and assigns, regardless of whether it is executed by all persons named herein. Grantor covenants that Grantor owns the Property.

Grantee shall have the right to assign Grantee's rights hereunder in whole or in part, to one or more retail water utilities assignees, in which event Grantor acknowledges and agrees that the assignee shall succeed to the rights and obligations of Grantee to the extent conveyed in such assignment, and Grantee shall be relieved of obligations with respect to the assigned interest which accrue after the date of assignment.

The consideration recited herein shall constitute payment in full for the rights of Grantee granted herein, now and in the future, within the Easement Property.

Grantor covenants and agrees that the Grantee shall have the right to excavate and fill upon the Easement Property and to remove from said Easement Property, any fences, building or other obstructions as may now or hereafter be found upon the Easement Property that in the Grantee's sole discretion will or does interfere with the Grantee's operations within the Easement Property.

TO HAVE AND TO HOLD the above-described Easement Property forever and the above described temporary construction easement for the period stated above, together with all and singular, the rights and appurtenances thereto, anywise belonging unto the Grantee, its successors and assigns; and I/We do hereby bind ourselves, our heirs and assigns, to warrant and to forever defend all and singular the premises unto the said Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim same or any part thereof.

EXECUTED this the ____ day of _____, 2021.

GRANTOR(S):

By: _____

Name: _____

Title: _____

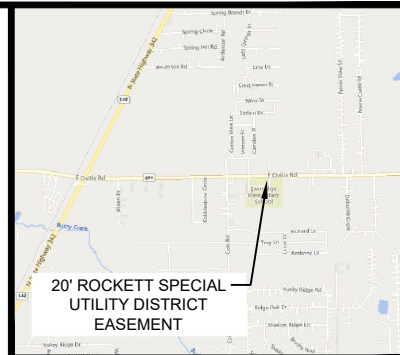
EXHIBIT "A" – The Property

Being a tract or parcel of land situated in Ellis County, Texas, and being part of the A. W. Lavender Survey Abstract 630, and being more particularly described in Deed conveyed to Red Oak Independent School District by Deed recorded under Volume 869, Page 447 and Volume 869, Page 452, Official Real Property Records of Ellis County, Texas.

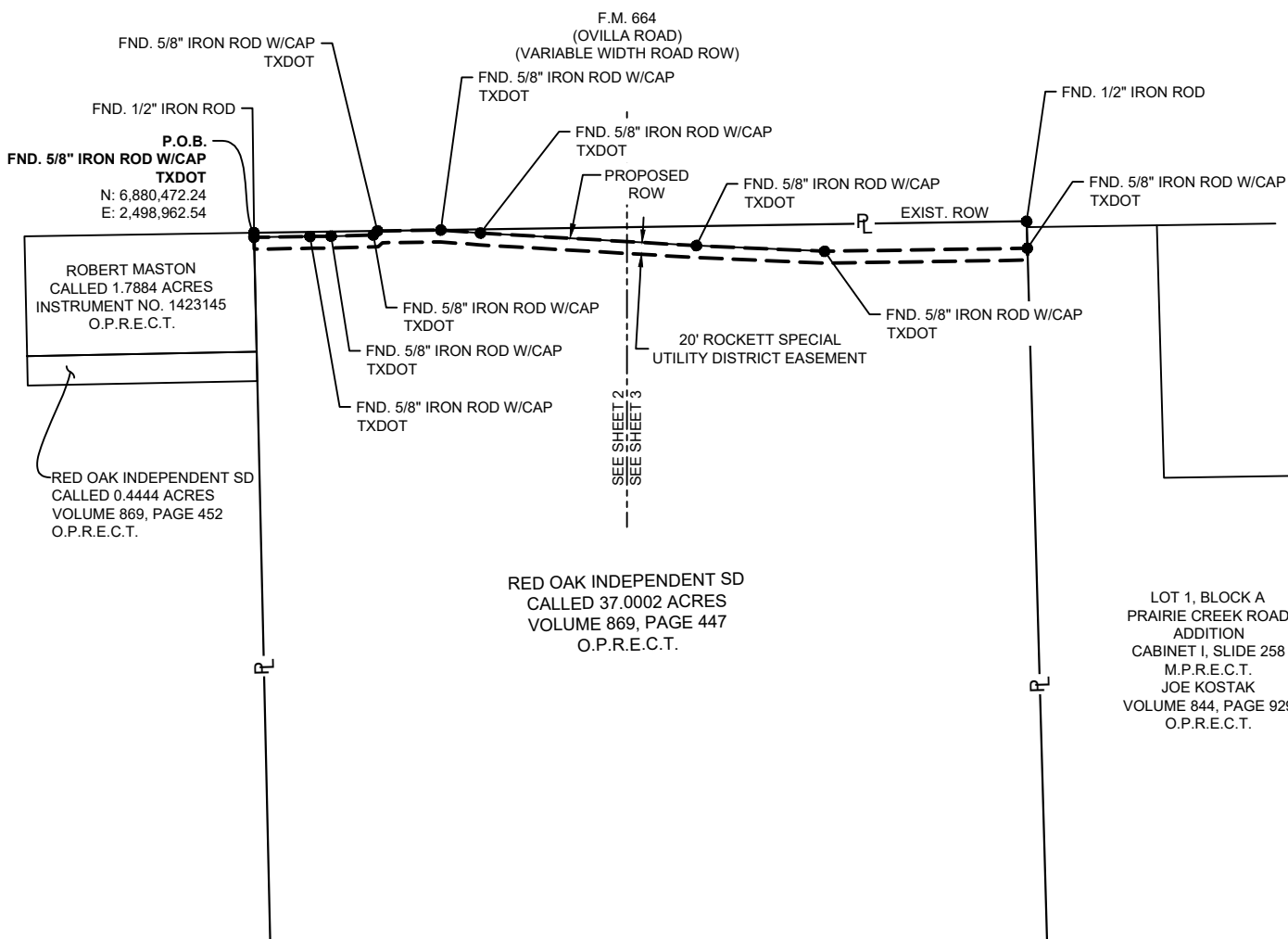
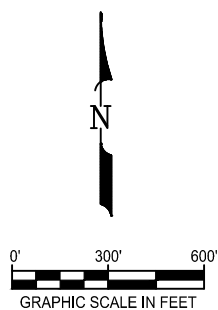
EXHIBIT “B” – The Easement Property

EXHIBIT "A" ELLIS COUNTY, TEXAS

PROPOSED EASEMENT
26,156 SQ. FT. = 0.60 AC.



VICINITY MAP
N.T.S.

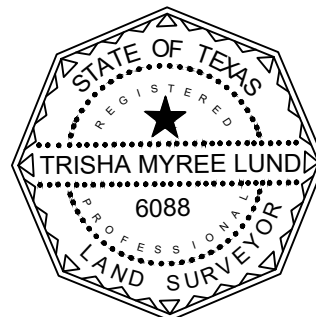


- NOTES:**
- PROPERTY LINES HAVE BEEN ESTABLISHED BASED UPON FOUND MONUMENTS, MEASUREMENTS, AND EVIDENCE OBTAINED IN THE FIELD, ALONG WITH RECORDS AS PROVIDED BY THE CLIENT.
 - ABSTRACT LINES AND INFORMATION SHOWN BASED ON AVAILABLE RECORDS.
 - BASIS OF BEARINGS IS SURFACE, NAD '83, TEXAS STATE PLANE COORDINATE SYSTEM, NORTH CENTRAL ZONE. COORDINATES SHOWN ARE GRID VALUES AND MAY BE CONVERTED TO SURFACE BY APPLYING A SCALE FACTOR OF 0.999911274525.
 - SURVEY BASED ON THE RECORDED DEEDS & TXDOT ROW MAP FOR THE CONTROLLING AREA.
 - THIS PLAT PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.

I CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND, THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF SURVEY AND THAT THIS PROFESSIONAL SERVICE SUBSTANTIALLY CONFORMS TO TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS STANDARDS AND SPECIFICATIONS. PROJECT CONTROLS WERE ESTABLISHED UNDER THE DIRECTION OF ENCOMPASS SERVICES, LLC AND WERE BASED ON THE TEXAS STATE PLANE NORTH CENTRAL ZONE COORDINATES. THE MONUMENTS WERE SET AND TIES ARE BASED ON AN ON THE GROUND SURVEY PERFORMED UNDER THE DIRECT SUPERVISION OF TRISHA MYREE LUND, R.P.L.S. # 6088.

LEGEND

- PROPOSED EASEMENT
- PROPERTY LINE
- PROPERTY ADJOINER LINE
- SECTION LINE
- POINT OF INTERSECTION
- FOUND MONUMENT (AS DESCRIBED)
- P.O.C.** POINT OF COMMENCEMENT
- P.O.B.** POINT OF BEGINNING
- D.R.E.C.T. DEED RECORDS, ELLIS COUNTY, TEXAS
- O.P.R.E.C.T. OFFICIAL PUBLIC RECORDS, ELLIS COUNTY, TEXAS
- M.R.E.C.T. MAP RECORDS, ELLIS COUNTY, TEXAS
- M.P.R.E.C.T. MAP & PLAT RECORDS, ELLIS COUNTY, TEXAS



Trisha Lund

TRISHA MYREE LUND
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6088

20' ROCKETT SPECIAL UTILITY
DISTRICT EASEMENT
RED OAK INDEPENDENT SD

ELLIS COUNTY, TEXAS

66

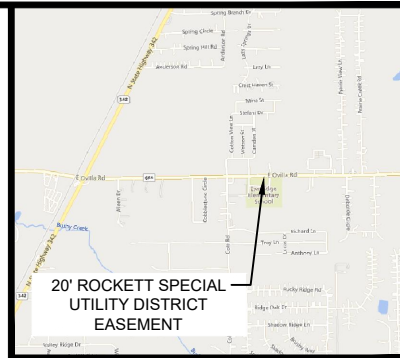
encompass
ENCOMPASS SERVICES, LLC
14800 ST. MARY'S LANE SUITE 230
HOUSTON, TEXAS 77079
TBPLS# - 10194561

REV	DESCRIPTION	BY	DATE	CHK'D	APPR.
0	ISSUED FOR REVIEW	JGG	04/18/21	TML	TML
PROJECT NO. 62758					

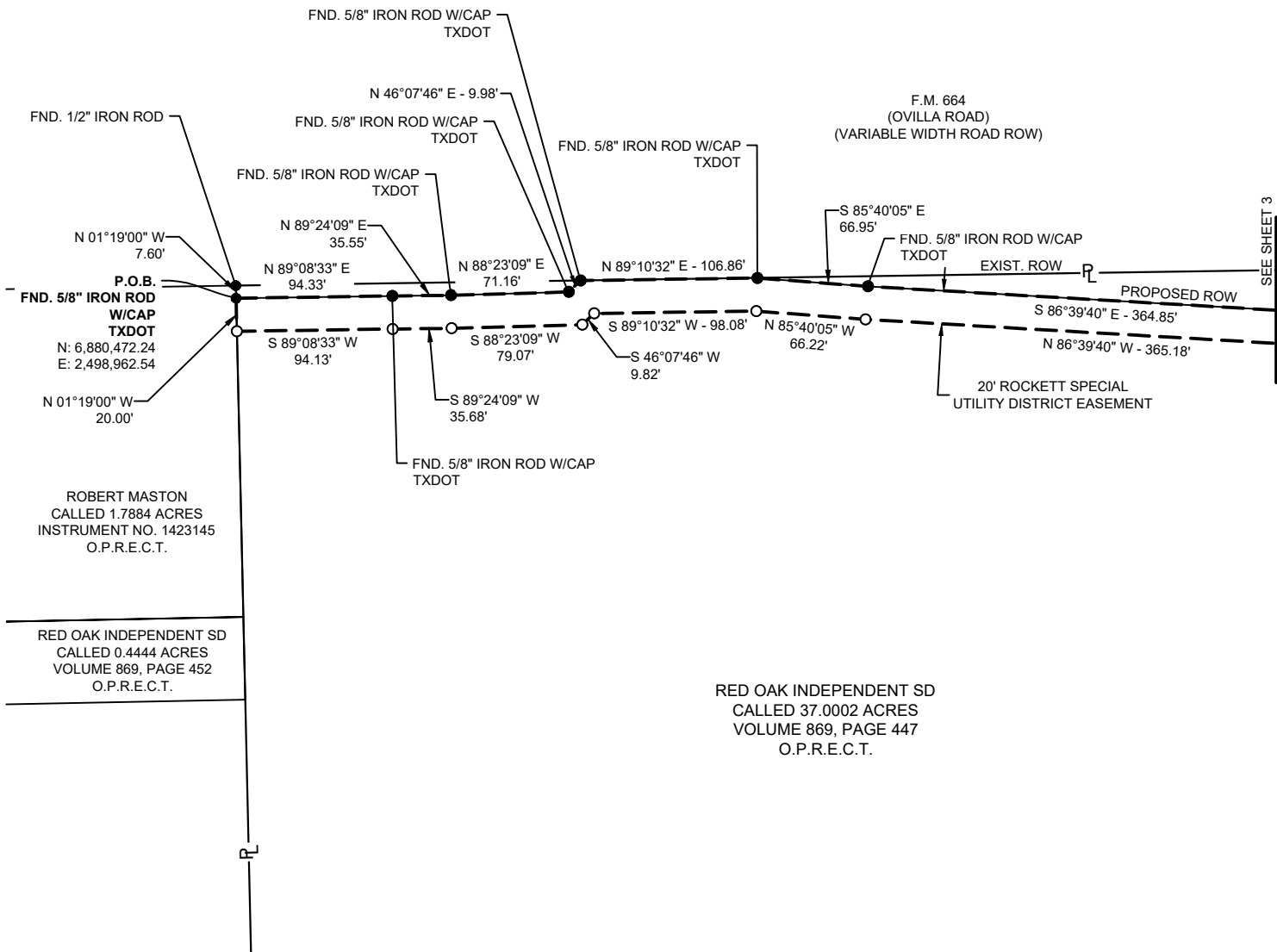
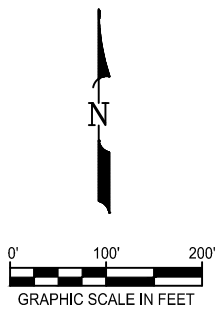
DRAW BY	JGG	CHK'D BY	TML
SCALE	1"=300'	APP'VD BY	
DATE	04/18/21	TML	
REVISION	0	SHEET	1 OF 4

EXHIBIT "A" ELLIS COUNTY, TEXAS

PROPOSED EASEMENT
26,156 SQ. FT. = 0.60 AC.



VICINITY MAP
N.T.S.

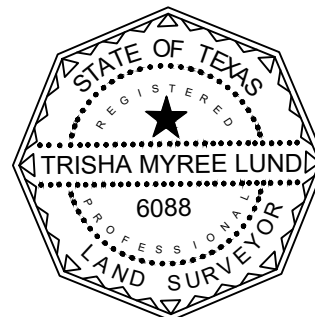


- NOTES:**
- PROPERTY LINES HAVE BEEN ESTABLISHED BASED UPON FOUND MONUMENTS, MEASUREMENTS, AND EVIDENCE OBTAINED IN THE FIELD, ALONG WITH RECORDS AS PROVIDED BY THE CLIENT.
 - ABSTRACT LINES AND INFORMATION SHOWN BASED ON AVAILABLE RECORDS.
 - BASIS OF BEARINGS IS SURFACE, NAD '83, TEXAS STATE PLANE COORDINATE SYSTEM, NORTH CENTRAL ZONE. COORDINATES SHOWN ARE GRID VALUES AND MAY BE CONVERTED TO SURFACE BY APPLYING A SCALE FACTOR OF 0.999911274525.
 - SURVEY BASED ON THE RECORDED DEEDS & TxDOT ROW MAP FOR THE CONTROLLING AREA.
 - THIS PLAT PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT.

I CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND, THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF SURVEY AND THAT THIS PROFESSIONAL SERVICE SUBSTANTIALLY CONFORMS TO TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS STANDARDS AND SPECIFICATIONS. PROJECT CONTROLS WERE ESTABLISHED UNDER THE DIRECTION OF ENCOMPASS SERVICES, LLC AND WERE BASED ON THE TEXAS STATE PLANE NORTH CENTRAL ZONE COORDINATES. THE MONUMENTS WERE SET AND TIES ARE BASED ON AN ON THE GROUND SURVEY PERFORMED UNDER THE DIRECT SUPERVISION OF TRISHA MYREE LUND, R.P.L.S. # 6088.

LEGEND

- PROPOSED EASEMENT
- PROPERTY LINE
- PROPERTY ADJOINER LINE
- SECTION LINE
- POINT OF INTERSECTION
- FOUND MONUMENT (AS DESCRIBED)
- P.O.C.** POINT OF COMMENCEMENT
- P.O.B.** POINT OF BEGINNING
- D.R.E.C.T. DEED RECORDS, ELLIS COUNTY, TEXAS
- O.P.R.E.C.T. OFFICIAL PUBLIC RECORDS, ELLIS COUNTY, TEXAS
- M.R.E.C.T. MAP RECORDS, ELLIS COUNTY, TEXAS
- M.P.R.E.C.T. MAP & PLAT RECORDS, ELLIS COUNTY, TEXAS



Trisha Lund

TRISHA MYREE LUND
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6088

	ENCOMPASS SERVICES, LLC 14800 ST. MARY'S LANE, SUITE 230 HOUSTON, TEXAS 77079 TBPLS# - 10194561		20' ROCKETT SPECIAL UTILITY DISTRICT EASEMENT RED OAK INDEPENDENT SD ELLIS COUNTY, TEXAS	67
	0 ISSUED FOR REVIEW	JGG 04/18/21 TML TML	DRAW BY JGG CHK'D BY TML SCALE 1"=100' APP'VD BY	REVISION 0 SHEET 2 OF 4
	PROJECT NO. 62758	DATE 04/18/21	TML	REVISION 0 SHEET 2 OF 4

EXHIBIT "A"

ELLIS COUNTY, TEXAS

BEING A DESCRIPTION OF A 20-FOOT ROCKETT SPECIAL UTILITY DISTRICT, EASEMENT SITUATED IN ELLIS COUNTY, TEXAS, OUT OF A CALLED 37.0002 ACRES AS DESCRIBED IN DEED UNTO RED OAK INDEPENDENT SD VOLUME 869, PAGE 447 OFFICIAL PUBLIC RECORDS ELLIS COUNTY, TEXAS (O.P.R.E.C.T.); SAID EASEMENT BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS (BEARINGS AND DISTANCES CITED HEREIN ARE GRID BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, NORTH CENTRAL ZONE, NAD 83):

BEGINNING AT A FOUND 5/8" IRON ROD WITH TXDOT CAP (N: 6,880,472.24 E: 2,498,962.53) ON THE PROPOSED SOUTH RIGHT-OF-WAY (ROW) OF F.M. 664 (OVILLA ROAD) (VARIABLE WIDTH ROW) SAME BEING ON EAST LINE OF A CALLED 1.7884 ACRE TRACT AS DESCRIBED IN DEED UNTO ROBERT MASTON IN INSTRUMENT NO. 1423145 O.P.R.E.C.T. AND THE WEST LINE OF SAID 37.002 ACRES FROM WHENCE A FOUND 1/2-INCH IRON ROD ON THE EXISTING SOUTH ROW OF F.M. 664 BEARS NORTH 01°19'00" WEST, A DISTANCE OF 7.60 FEET;

THENCE, DEPARTING THE WEST LINE OF SAID 37.0002 ACERS, CROSSING THE SAME AND WITH THE PROPOSED SOUTH ROW OF SAID F.M. 644 THE FOLLOWING COURSES AND DISTANCES:

- NORTH 89°08'33" EAST, A DISTANCE OF 94.33 FEET TO A FOUND 5/8" IRON ROD WITH TXDOT CAP;
- NORTH 89°24'09" EAST, A DISTANCE OF 35.55 FEET TO A FOUND 5/8" IRON ROD WITH TXDOT CAP;
- NORTH 88°23'09" EAST, A DISTANCE OF 71.16 FEET TO A FOUND 5/8" IRON ROD WITH TXDOT CAP;
- NORTH 46°07'46" EAST, A DISTANCE OF 9.98 FEET TO A FOUND 5/8" IRON ROD WITH CAP TXDOT CAP ON THE EXISTING SOUTH ROW OF SAID F.M. 664;

THENCE, NORTH 89°10'32" EAST, DEPARTING THE PROPOSED ROW OF SAID F.M. 664 AND WITH THE EXISTING ROW OF SAID F.M. 664, A DISTANCE OF 106.86 FEET TO A FOUND 5/8" IRON ROD WITH TXDOT CAP;

THENCE, SOUTH 85°40'05" EAST, DEPARTING THE EXSTING SOUTH ROW OF SAID F.M. 664, A DISTANCE OF 66.95 FEET TO A FOUND 5/8" IRON ROD WITH TXDOT CAP ON THE PROPOSED SOUTH ROW OF SAID F.M. 664;

THENCE, WITH THE PROPOSED SOUTH ROW OF SAID F.M. 664 AND CROSSING SAID 37.002 ACRES THE FOLLOWING COURSES AND DISTANCES:

- SOUTH 86°39'40" EAST, A DISTANCE OF 364.85 FEET TO A FOUND 5/8" IRON ROD WITH TXDOT CAP;
- SOUTH 87°28'18" EAST, A DISTANCE OF 216.19 FEET TO A FOUND 5/8" IRON ROD WITH TXDOT CAP;
- NORTH 89°08'33" EAST, A DISTANCE OF 342.05 FEET TO A FOUND 5/8" IRON ROD WITH TXDOT CAP ON THE EAST LINE OF 37.0002 ACRES, SAME BEING THE WEST LINE OF LOT 1, BLOCK A PRAIRIE CREEK ROAD ADDITION AS FILED IN CABINET I, SLIDE 258 MAP & PLAT RECORDS ELLIS COUNTY, TEXAS (M.P.R.E.C.T.) AS DESCRIBED IN DEED UNTO JOE KOSTAK VOLUME 844, PAGE 929 O.P.R.E.C.T. FROM WHENCE A FOUND 1/2-INCH IRON ROD ON THE EXISTING SOUTH ROW OF F.M. 664 BEXARS NORTH 01°36'43" WEST, A DISTANCE OF 45.45 FEET;

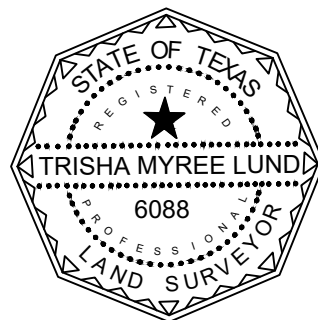
THENCE, SOUTH 01°36'43" EAST, DEPARTING THE PROPOSED SOUTH ROW OF SAID F.M. 664 AND WITH THE COMMON LINE OF SAID 37.0002 ACRES AND LOT 1, A DISTANCE OF 20.00 FEET TO A POINT;

THENCE, DEPARTING THE EAST LINE OF SAID 37.0002 ACRES AND CROSSING SAME THE FOLLOWING COURSES AND DISTANCES:

- SOUTH 89°08'33" WEST, A DISTANCE OF 342.91 FEET TO A POINT;
- NORTH 87°28'18" WEST, A DISTANCE OF 216.90 FEET TO A POINT;
- NORTH 86°39'40" WEST, A DISTANCE OF 365.18 FEET TO A POINT;
- NORTH 85°40'05" WEST, A DISTANCE OF 66.22 FEET TO A POINT;
- SOUTH 89°10'32" WEST, A DISTANCE OF 98.08 FEET TO A POINT;
- SOUTH 46°07'46" WEST, A DISTANCE OF 9.82 FEET TO A POINT;
- SOUTH 88°23'09" WEST, A DISTANCE OF 79.07 FEET TO A POINT;
- SOUTH 89°24'09" WEST, A DISTANCE OF 35.68 FEET TO A POINT;
- SOUTH 89°08'33" WEST, A DISTANCE OF 94.13 FEET TO A POINT BEING THE WEST LINE OF SAID 37.0002 ACRES ALSO BEING THE EAST LINE OF SAID 1.7884 ACRES;

THENCE, NORTH 01°19'00" WEST WITH THE WEST LINE OF SAID 37.0002 ARCSES, A DISTANCE OF 20.00 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 0.60 ACRES (26,156 SQUARE FEET) OF LAND, MORE OR LESS.

I CERTIFY THAT THIS SURVEY WAS MADE ON THE GROUND, THAT THIS PLAT CORRECTLY REPRESENTS THE FACTS FOUND AT THE TIME OF SURVEY AND THAT THIS PROFESSIONAL SERVICE SUBSTANTIALLY CONFORMS TO TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS STANDARDS AND SPECIFICATIONS. PROJECT CONTROLS WERE ESTABLISHED UNDER THE DIRECTION OF ENCOMPASS SERVICES, LLC AND WERE BASED ON THE TEXAS STATE PLANE NORTH CENTRAL ZONE COORDINATES. THE MONUMENTS WERE SET AND TIES ARE BASED ON AN ON THE GROUND SURVEY PERFORMED UNDER THE DIRECT SUPERVISION OF TRISHA MYREE LUND, R.P.L.S. # 6088.



TRISHA MYREE LUND
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6088

**20' ROCKETT SPECIAL UTILITY
DISTRICT EASEMENT
RED OAK INDEPENDENT SD**

ELLIS COUNTY, TEXAS

69

encompass
ENCOMPASS SERVICES, LLC
14800 ST. MARY'S LANE SUITE 230
HOUSTON, TEXAS 77079
TBPLS# - 10194561

REV	DESCRIPTION	BY	DATE	CHK'D	APPR.	DATE	TML
0	ISSUED FOR REVIEW	JGG	04/18/21	TML	TML		
PROJECT NO. 62758							

DRAW BY	JGG	CHK'D BY	TML		
SCALE	N.T.S.	APP'VD BY			
DATE	04/18/21	TML	REVISION	0	SHEET 4 OF 4

Real Estate Option Agreement

Presented for:

Board Action X

Report/Review Only _____

Supporting documents:

None _____

Attached X

Provided Later _____

Contact Person:

Kevin Freels, Assistant Superintendent for District Operations

Dr. Bill Johnston, Assistant Superintendent of Business Services/Chief Financial Officer

Background Information:

On April 20, 2020 Red Oak ISD Board of Trustees entered into a three-year Real Estate Option Agreement for 47.5 acres for a future school site in the Western portion of Red Oak ISD. The option agreement had a cost of \$16,000 per acre with the yearly options of \$60,800, going toward the final purchase price. ROISD has made two option payments thus far for a total of \$121,600 which would go toward the final purchase price.

Fiscal Implications:

The option agreement has obligated Red Oak ISD to the agreed terms in a planned final real estate purchase agreement which the District would use currently available local budgetary funds.

Administrative Recommendation:

Administration recommends the Board approve and exercise the real estate option agreement by delivering written notice to the land owner, and grant the Superintendent and/or designee authority to complete negotiations and sign appropriate documents.

OPTION AGREEMENT

THIS **OPTION AGREEMENT** (this "Agreement") is made this ____ day of _____, 2020 (the "Effective Date"), by and between **BOB EDMONSON, MANAGING PARTNER OF OVILLA ROAD JOINT VENTURE** ("Owner"), and **RED OAK INDEPENDENT SCHOOL DISTRICT** ("District").

RECITALS

WHEREAS, Owner owns that certain 47.5 acre tract of land, more or less, situated in Ovilla, Ellis County, Texas, as more fully described in Exhibit A and depicted in Exhibit B, both of which are attached hereto and incorporated herein by this reference (the "Property");

WHEREAS, Owner and District each desire for a middle school to be constructed on the Property at some time in the future, and are entering into this Agreement to increase the likelihood of that occurring; and

WHEREAS, Owner desires to grant to District and District desires to acquire from Owner the exclusive right and option to purchase the Property, without District becoming obligated to purchase the Property, at an agreed price and under specified terms and conditions as set forth herein (the "Option").

AGREEMENT

NOW THEREFORE, in consideration of the foregoing, and other consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows.

1. **Grant of Option.** For the sum of One Hundred Eighty-Two Thousand Four Hundred Dollars (\$182,400.00) (the "Option Fee") and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Owner hereby grants to District, its successors and assigns, the Option, subject to the terms and provisions of this Agreement. The Option Fee shall be payable to Owner in three (3) equal annual installments of Sixty Thousand Eight Hundred Dollars (\$60,800.00) each as follows: (a) the first installment of \$60,800.00 shall be due and payable within sixty (60) days after the Effective Date of this Agreement; (b) the second installment of \$60,800.00 shall be due and payable on or before the first anniversary of the Effective Date of this Agreement; and (c) the third installment of \$60,800.00 shall be due and payable on or before the second anniversary of the Effective Date of this Agreement. Notwithstanding anything to the contrary contained in this Agreement, in the event that the District exercises the Option prior to the expiration of the Option Period set forth below, the District shall have no further obligation to pay any unpaid installment of the Option Fee that is not due and payable as of the date that the Option is exercised. Also, notwithstanding anything to the contrary contained in this Agreement, in the event District elects to terminate the Option prior to the due date of any installment of the Option Fee, then the District shall be relieved from any obligation to pay any portion of the Option Fee that was not due

prior to the date District notified Owner of its election to terminate the Option. For example, if District elects to terminate the Option and notifies Owner of such election to terminate prior to the first anniversary of the Effective Date of this Agreement, then District shall have no obligation to pay the second installment or the third installment of the Option Fee.

2. **Option Period.** The Option shall commence and be effective as of the Effective Date, and shall continue to be effective until the third anniversary of the Effective Date (the "Option Period").

3. **Option Price.** If the Option is exercised as provided for herein, the purchase price for the Property shall be Sixteen Thousand Dollars (\$16,000.00) per acre (the "Option Price").

4. **Exercise of Option.** The Option may be exercised by District at any time during the Option Period, in District's sole and absolute discretion, by delivering written notice to such effect to Owner. Owner shall then prepare and deliver to District a contract within thirty (30) days thereafter in accordance with the terms contained in this Agreement. The sale and purchase shall close within sixty (60) days thereafter. Any portion of the Option Fee paid by the District to the Owner under this Agreement shall be applied to and credited against the purchase price at the closing of the sale and purchase described above.

5. **Termination.** If District fails to exercise this Option in accordance with the terms of this Agreement within the Option Period or any extension thereof, then the Option granted by this Agreement, and the rights thereunder of District, shall automatically expire and terminate. Notwithstanding anything to the contrary contained in this Agreement, District shall have the right, in its sole and absolute discretion, to terminate this Agreement and the Option granted herein at any time by delivering to Owner a written notice of such election to terminate, at which point this Agreement shall terminate and District shall not be obligated to make any payments to Owner that were not due on or prior to the date of such termination notice, including, but not limited to, any installment of the Option Fee that was not yet due and payable as of such termination date.

6. **Notices.** Unless otherwise provided herein, any notice, tender, or delivery to be given hereunder by either party to the other may be effective by personal delivery in writing or by certified mail, postage prepaid, return receipt requested, and shall be deemed received as of the date of actual receipt. Mailed notices shall be addressed as set forth below, but each party may change his or her address by written notice in accordance with this paragraph.

To the Owner:

Bob Edmonson, Managing Partner of Ovilla Road Joint Venture
c/o Allie Beth Allman & Associates
5015 Tracy Street
Suite 102
Dallas, Texas 75205

To the District:

Red Oak Independent School District
Attn: Kevin Freels
109 West Red Oak Road
Red Oak, Texas 75154

7. **Entire Agreement.** This Agreement contains the entire agreement between the parties relating to the Option herein granted. Any oral representations or modifications concerning this Agreement shall be of no force and effect, excepting a subsequent modification in writing, signed by the parties to be charged and supported by consideration.

8. **Attorney's Fees.** In the event of any controversy, claim, or dispute between the parties hereto, arising out of or relating to this Agreement or the breach thereof, the prevailing parties shall be entitled, in addition to other relief as may be granted, to a reasonable sum as and for attorney's fees in such litigation, which shall be determined by the court in such litigation or in a separate action brought for that purpose.

9. **Binding Effect.** This Agreement, and the representations, covenants, rights, and obligations set forth herein, shall bind and inure to the benefit of the parties hereto, and all of their respective heirs, administrators, executors, successors and assigns, and shall run with the land. Upon execution of this Agreement by all parties, this Agreement shall be recorded in the Official Public Records of Ellis County, Texas.

10. **Multiple Counterparts.** This instrument may be executed by original or facsimile signatures in multiple counterparts, each of which shall constitute an original and together constitute one and the same instrument.

[SIGNATURE PAGE FOLLOWS]

EXECUTED to be effective as of the Effective Date.

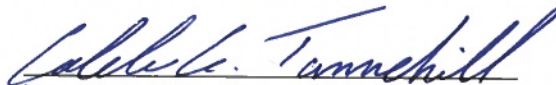
OWNER:



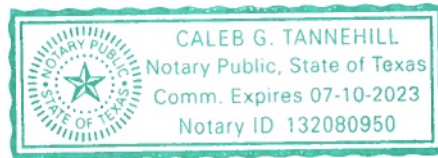
BOB EDMONSON, MANAGING PARTNER OF
OVILLA ROAD JOINT VENTURE

STATE OF TEXAS §
 §
COUNTY OF Dallas §

This instrument was acknowledged before me of the 23 day of April, 2020,
by BOB EDMONSON, MANAGING PARTNER OF OVILLA ROAD JOINT VENTURE.



Notary Public – State of Texas



DISTRICT:

RED OAK INDEPENDENT SCHOOL DISTRICT

By: Brenda Sanford
Brenda Sanford, Superintendent

STATE OF TEXAS §
 §
COUNTY OF Ellis §

This instrument was acknowledged before me of the 21st day of April, 2020, by Brenda Sanford, Superintendent of RED OAK INDEPENDENT SCHOOL DISTRICT, on its behalf.

Debbie Temple
Notary Public – State of Texas

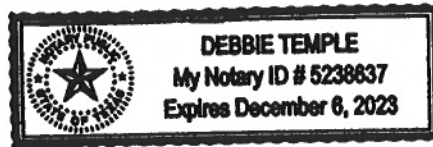


EXHIBIT A
Description of the Property

BEING that certain parcel of land situated in Ellis County, Texas, and being part of the John S. Patton Survey, Abstract No. 841, part of the Wm. C. Berry Survey, Abstract No. 74, and part of the Wm. C. Denton Survey, Abstract No. 295, and being described as follows:

BEGINNING at an iron rod found for corner on the West line of said Denton Survey at the Northwest corner of the tract of 1.75 acres conveyed to P.A. Chapman by the Executor of the Estate of Artemissia Meek, said corner being 16.5 feet North of the Southwest corner of said Denton Survey, said point being in the centerline of Westmoreland Road (60' ROW);

THENCE North 89 deg. 45 min. 00 sec. East, 2631.11 feet to an iron pipe found at an angle point;

THENCE South 89 deg. 56 min. 35 sec. East, along a fence line, 2015.45 feet an iron rod found in Hampton Road (var. width ROW);

THENCE South 00 deg. 03 min. 31 sec. West, along the average centerline of Hampton Road, 884.44 feet to iron rod found for corner;

THENCE South 89 deg. 47 min. 51 sec. West, 4640.70 feet to an iron rod set for corner in the centerline of Westmoreland;

THENCE North 00 deg. 19 min. 10 sec. West, along the centerline of Westmoreland Road, 891.39 feet to the PLACE OF BEGINNING and containing 94.98 Acres of Land.

LESS AND EXCEPT THE FOLLOWING TRACT:

BEING 47.803 ACRES OF LAND LOCATED IN THE JOHNS. PATTON SURVEY, ABSTRACT NUMBER 841 AND THE WILLIAM G. BERRY SURVEY, ABSTRACT NO. 74, ELLIS COUNTY, TEXAS, BEING A PORTION OF THAT CERTAIN CALLED 94.98 ACRE TRACT AS DESCRIBED TO OVILLA ROAD JOINT VENTURE BY DEED RECORDED IN VOLUME 725, PAGE 837, DEED RECORDS, ELLIS COUNTY, TEXAS (D.R.E.C.T.) AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT A COTTON SPINDLE FOUND IN THE APPROXIMATE CENTERLINE OF WESTMORELAND ROAD AT THE NORTHWEST CORNER OF THE ABOVE-MENTIONED 94.98 ACRE TRACT;

THENCE NORTH 88 DEGREES 56 MINUTES 48 SECONDS EAST, ALONG THE NORTH LINE OF SAID 94.98 ACRE TRACT, A DISTANCE OF 2320.26 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET FOR THE POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT;

THENCE NORTH 88 DEGREES 56 MINUTES 48 SECONDS EAST, CONTINUING ALONG SAID NORTH LINE, A DISTANCE OF 310.05 FEET TO A 1/2" IRON PIPE FOUND AT THE SOUTHWEST CORNER OF THAT CERTAIN CALLED 50.379 ACRE TRACT AS DESCRIBED TO FORMITX, LTD. BY DEED RECORDED IN INSTRUMENT NUMBER 1803996, OFFICIAL PUBLIC RECORDS, ELLIS COUNTY, TEXAS (O.P.R.E.C.T.), SAME BEING THE SOUTHWEST CORNER OF LOT 1, WILLIAMS FARM, AN ADDITION AS RECORDED IN CABINET J, SLIDE 25, PLAT RECORDS, ELLIS COUNTY, TEXAS (P.R.E.C.T.) AND THE SOUTHEAST CORNER OF THAT CERTAIN CALLED 121.897 ACRE TRACT AS DESCRIBED TO OVILLA TREES, LTD. BY DEED RECORDED IN VOLUME 2050, PAGE 1785, (O.P.R.E.C.T.);

THENCE NORTH 89 DEGREES 16 MINUTES 21 SECONDS EAST, CONTINUING ALONG SAID NORTH LINE, AT A DISTANCE OF 2001.48 FEET PASS A 2" IRON PIPE FOUND AT THE SOUTHEAST CORNER OF THE ABOVE-MENTIONED 50.379 ACRE TRACT, SAME BEING THE SOUTHEAST CORNER OF THE ABOVE-MENTIONED LOT 1, AND CONTINUING FOR A TOTAL DISTANCE OF 2015.45 FEET TO A MAG NAIL SET IN THE APPROXIMATE CENTERLINE OF HAMPTON ROAD AT THE NORTHEAST CORNER OF SAID 94.98 ACRE TRACT;

THENCE SOUTH 00 DEGREES 43 MINUTES 33 SECONDS EAST, ALONG THE APPROXIMATE CENTERLINE OF HAMPTON ROAD, A DISTANCE OF 883.18 FEET TO A MAG NAIL SET AT THE SOUTHEAST CORNER OF SAID 94.98 ACRE TRACT AND THE NORTHEAST CORNER OF HOLLY WOOD ESTATES PHASE 3, AN ADDITION AS RECORDED IN CABINET B, PAGE 185, (P.R.E.C.T.);

THENCE SOUTH 88 DEGREES 39 MINUTES 49 SECONDS WEST, WITH THE NORTH LINE OF THE ABOVE-MENTIONED HOLLY WOOD ESTATES PHASE 3, AT A DISTANCE OF 36.25 FEET PASS A 1/2" IRON ROD FOUND AND CONTINUING FOR A TOTAL DISTANCE OF 2325.62 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET, FROM WHICH A 1/2" IRON ROD FOUND BEARS SOUTH 88 DEGREES 39 MINUTES 49 SECONDS WEST, A DISTANCE OF 181.71 FEET;

THENCE NORTH 00 DEGREES 43 MINUTES 33 SECONDS WEST, OVER AND ACROSS SAID 94.98 ACRE TRACT, A DISTANCE OF 906.14 FEET TO THE POINT OF BEGINNING AND CONTAINING 47.803 ACRES OF LAND, MORE OR LESS.

School Health Advisory Council (SHAC)

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None X Attached _____ Provided Later _____

Contact Person:

Susan Brown, BSN, RN, Director of Health Services

Background Information:

The goal of the Red Oak ISD SHAC is to advise Red Oak ISD decision-makers regarding students’ needs and assets related to health knowledge and skills, regarding policies and procedures that impact student health, and regarding health of the school environment. *TAC Education Code 28.004*

2021-2022 SHAC Committee Members:

- | | |
|--------------------|-----------------------------|
| Sue Brown | (Student Health) |
| Deb Harner | (District Representative) |
| Toshia Silva-Reyes | (Parent/RPS) |
| Sherelle Shaw | (Parent/DTS) |
| Kally Roberts | (Parent/EES) |
| Doeshia Ford | (Parent/ ROE) |
| Gracie Romero | (Parent/ ROMS) |
| Alma Sosa | (Parent/HAW) |
| Andrea Jones | (ROISD) |
| Tamara Franklin | (Parent/HS) |
| Cassie Street | (Community/ Parent) |
| Eve Spearman | (Community/Parent) |
| Dr. Piantini | (Community/ Medical) |
| Shelia Domstead | (Community) |
| Victoria Ybarra | (Nutrition & Food Services) |
| Megan Whitford | (ROISD) |
| Johnny Knight | (ROISD/ Board Member) |
| Donna Knight | (Community) |

Fiscal Implications:

None.

Administrative Recommendation:

Recommend approval of the Committee members.

DEC (LOCAL)

Presented for:

Board Action X Report/Review Only _____

Supporting documents:

None _____ Attached X Provided Later _____

Contact Person:

Michelle Ailara, Assistant Superintendent of Human Resources

Background Information:

Attached, please find a copy of Red Oak ISD DEC (Local) policy. Per TASB Audit and IRS regulations and tax implications, the administration recommends the district discontinue bereavement leave pools and immediate family member pools and continue to allow sick leave pools in accordance with IRS regulations. The administration recommends that we increase local leave days for employees from two paid leave days per school year to five paid leave days per school year effective beginning the 2022 – 2023 school year. The administration also recommends an update to provisions for payment for accumulated leave upon retirement beginning with the 2022 – 2023 school year. The updated provisions would provide for staff to receive payment in accordance with policy provisions to use state and local leave after 10 years of continuous service prior to retirement with the last three years preceding retirement a 95 percent attendance rate at half of the employee’s daily rate of pay.

Fiscal Implications:

Increase in employee local days

Payment for Accumulated Leave Upon Retirement

Administrative Recommendation:

The administration recommends that the Board adopt DEC (LOCAL) policy as presented.

PROPOSED REVISIONS

**Leave
Administration**

The Superintendent shall develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.

Definitions

The term “immediate family” is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee’s household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

Family Emergency

The term “family emergency” shall be limited to disasters and life-threatening situations involving the employee or a member of the employee’s immediate family.

Leave Day

A “leave day” for purposes of earning, using, or recording leave shall mean the number of hours per day equivalent to the employee’s usual assignment, whether full-time or part-time.

School Year

A “school year” for purposes of earning, using, or recording leave shall mean the term of the employee’s annual employment as set by the District for the employee’s usual assignment, whether full-time or part-time.

Catastrophic Illness
or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee’s immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

Note: For District contribution to employee insurance during leave, see CRD(LOCAL).

Availability

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

State Leave Proration

If an employee separates from employment with the District before his or her last duty day of the school year or begins employment after the first duty day of the school year, state personal leave shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave the employee used beyond his or her pro rata entitlement for the school year.

Medical Certification

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than three consecutive work-days because of personal illness or illness in the immediate family;
2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; or
3. The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

State Personal Leave

The Board requires employees to differentiate the manner in which state personal leave is used.

Nondiscretionary Use

Nondiscretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

Discretionary Use

Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

<i>Request for Leave</i>	<p>In deciding whether to approve or deny a request for discretionary use of state personal leave, the supervisor shall not seek or consider the reasons for which an employee requests to use leave. The supervisor shall, however, consider the duration of the requested absence in conjunction with the effect of the employee's absence on the educational program and District operations, as well as the availability of substitutes.</p> <p>Discretionary use of state personal leave shall not exceed three consecutive workdays or ten total workdays in a school year.</p>
Local Leave	<p><u>In the 2021-22 school year, e</u>Each employee shall earn two paid local leave days per school year in accordance with administrative regulations.</p> <p><u>Beginning with the 2022-23 school year, each employee shall earn five paid leave days per school year in accordance with administrative regulations.</u></p> <p>Local leave shall accumulate to a maximum of 45 leave days.</p> <p>Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]</p> <hr/> <p>Note: <u>The following provisions shall apply in the 2021-22 school year.</u></p> <hr/>
Leave Pools	
Sick Leave Pool	<p>An employee who has exhausted all paid leave as well as any applicable compensatory time and who suffers from a catastrophic illness or injury or is absent due to the catastrophic illness or injury of a member of the employee's immediate family may request the establishment of a sick leave pool, to which District employees may donate local leave or state personal leave for use by the eligible employee.</p>
Bereavement Leave Pool	<p>An employee who has exhausted all paid leave as well as any applicable compensatory time and who suffers the loss of a spouse; son, daughter, stepson, or stepdaughter; or parent, stepparent, or parent-in-law may request the establishment of a bereavement leave pool, to which District employees may donate local leave or state personal leave for use by the eligible employee.</p>
Immediate Family Member Pool	<p>An employee who has exhausted all paid leave as well as any applicable compensatory time may request the donation of local leave or state personal leave from an immediate family member who is also an employee of the District if the requesting employee:</p>

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

1. Requires leave due to the birth, adoption, or placement of a child within the first year of the child's birth, adoption, or foster placement; or
2. Is absent due to the catastrophic illness or injury of a member of the employee's immediate family.

All Pools

The pool shall cease to exist when the employee no longer needs leave for the purpose requested, uses the maximum number of days allowed under a pool, or exhausts all leave days donated to the pool.

The Superintendent shall develop regulations for the implementation of the pool that address the following:

1. Procedures to request the establishment of a pool;
2. The maximum number of days an employee may donate to a pool;
3. The maximum number of days per school year an eligible employee may receive from a pool; and
4. The return of unused days to donors.

Appeal

An employee may appeal a decision regarding the establishment or implementation of a District pool in accordance with DGBA(LOCAL), beginning with the Superintendent or appropriate administrator.

Note: Beginning with the 2022-23 school year, the District shall discontinue bereavement leave pools and immediate family member pools and shall continue to allow the creation of sick leave pools in accordance with the following provisions.

Sick Leave Pool

An employee who has exhausted all paid leave as well as any applicable compensatory time and who suffers from a catastrophic illness or injury or is absent due to the catastrophic illness or injury of a member of the employee's immediate family may request the establishment of a sick leave pool, to which District employees may donate local leave or state personal leave for use by the eligible employee.

The pool shall cease to exist when the employee no longer needs leave for the purpose requested, uses the maximum number of days allowed under a pool, or exhausts all leave days donated to the sick leave pool.

Appeal

The Superintendent shall develop regulations for the implementation of the sick leave pool that address the following:

1. Procedures to request the establishment of a sick leave pool;
2. The maximum number of days an employee may donate to a sick leave pool;
3. The maximum number of days per school year an eligible employee may receive from a sick leave pool; and
4. The return of unused days to donors.

An employee may appeal a decision regarding the establishment or implementation of the District's sick leave pool in accordance with DGBA(LOCAL), beginning with the Superintendent or appropriate administrator.

Note: The following provisions shall apply regardless of school year.

Peace Officers

Mental Health
Leave

A District peace officer who experiences a traumatic event in the scope of employment shall be granted a maximum of five days of mental health leave per traumatic event. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding mental health leave that address the following:

1. Circumstances or reasons under which a peace officer may use mental health leave;
2. Procedures for requesting mental health leave and maintaining the anonymity of the requestor;
3. The administrator authorized to approve requests for mental health leave; and
4. Other procedures deemed necessary for administering this provision.

Quarantine Leave

A District peace officer shall be granted quarantine leave when ordered by the local health authority or the peace officer's supervisor to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding quarantine leave that address the following:

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

1. Continuation of all employment benefits and compensation for the duration of the leave;
2. Reimbursement for reasonable costs related to the quarantine; and
3. Other procedures deemed necessary for administering this provision.

Family and Medical Leave

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable.

Note: See DECA(LEGAL) for provisions addressing FMLA.

Twelve-Month Period

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall be July 1 through June 30.

Combined Leave for Spouses

When both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks.

Intermittent or Reduced Schedule Leave

The District shall permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.

Certification of Leave

When an employee requests leave, the employee shall provide certification, in accordance with FMLA regulations, of the need for leave.

Fitness-for-Duty Certification

In accordance with administrative regulations, when an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.

Leave at the End of Semester

When a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester.

Temporary Disability Leave

Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]

An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

The District shall require the employee to use temporary disability leave and paid leave, including any compensatory time, concurrently with FMLA leave.

**Workers'
Compensation**

Note: Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.

An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

No Paid Leave
Offset

The District shall not permit the option for paid leave offset in conjunction with workers' compensation income benefits. [See CRE]

Court Appearances

Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.

Absences for court appearances related to an employee's personal business shall be deducted from the employee's personal leave or shall be taken by the employee as leave without pay, ~~at the option of the employee.~~

Note: The following provisions shall apply in the 2021-22 school year.

**Payment for
Accumulated Leave
Upon Retirement**

~~The following leave provisions shall apply to local leave accumulated after July 14, 1997.~~

An employee who retires from the District shall be eligible for payment for accumulated local leave under the following conditions:

1. The employee is retiring under the Teacher Retirement System of Texas (TRS).
2. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.
3. The employee provides advance written notice of intent to retire. Contract employees must provide written notice at least 90 days before the last day of employment. Noncontract employees must provide written notice at least two weeks before the last day of employment.

The employee shall receive payment for each day of accumulated local leave, to a maximum of \$1,500, at a rate of \$40 for each of the first 30 days of unused local leave and \$20 for each day of unused local leave beyond 30 days.

If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee, and any remaining local leave shall be forfeited.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Note: The following provisions shall apply beginning with the 2022-23 school year.

**Payment for
Accumulated Leave
Upon Retirement**

An employee who retires from the District shall be eligible for payment for accumulated state and local leave under the following conditions:

1. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.
2. The employee provides advance written notice of intent to retire three months before the last day of instruction.
3. The employee has at least 10 years of continuous service with the District immediately prior to retirement.
4. The employee has maintained a 95 percent attendance rate for each of the three years preceding retirement, excluding absences for approved FMLA leave.

The employee shall receive payment for each day of accumulated state and local leave, to a maximum of 40 days, at half of the employee's daily rate of pay in the final year of service. If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Note: The following provisions shall apply regardless of school year.

**Neutral Absence
Control**

If an employee does not return to work after exhausting all available paid and unpaid leave, the District shall provide the employee written notice that he or she no longer has leave available for use. The District shall automatically pursue termination of an employee who has exhausted all available leave, regardless of the reason for the absence [see DF series]. The employee's eligibility for reasona-

COMPENSATION AND BENEFITS
LEAVES AND ABSENCES

DEC
(LOCAL)

ble accommodations, as required by the Americans with Disabilities Act [see DAA(LEGAL)], shall be considered before termination. If terminated, the employee may apply for reemployment with the District.



MONTHLY BOARD REPORT ATHLETICS

Date: December 2021

Current Sports:

ROHS varsity boys' basketball is currently 6-2 on the season. Boys' basketball 14-5A district play begins December 21.

ROHS varsity girls' basketball is currently 9-6 on the season. Girls' basketball 14-5A district play begins December 14.

ROHS Boys and Girls Soccer have begun tryouts and practice.

Current Projects:

Working on preparing baseball and softball fields for the upcoming seasons
Scheduling repairs to the track and field venues at Goodloe Stadium
Reviewing the ROISD Extracurricular Code of Conduct for possible updates
Finalizing all spring sport schedules for high school and middle school athletic teams
Reviewing equipment needs for all athletics teams

Fall Signing Day:

Eight Red Oak High School senior student-athletes signed a national letter of intent this fall to continue to play their sport at the collegiate level.

Girls Basketball – Breanna Davis, University of North Texas
Softball - Tabitha Jackson, Henderson State University
Softball - Jazell Orozco, Jarvis Christian College
Football - La'Kesley Johnson, Baylor University
Football - Tristen Edwards, University of Central Arkansas
Baseball - Hunter Tate, Redlands Community College
Baseball - Trevor Proefrock, SAGU
Baseball - Easton Smith, Eastfield College

Important Upcoming Dates:

December 14	First Girls Basketball 14-5A District Game
December 21	First Boys Basketball 14-5A District Game
December 22 – 26	All ROISD Athletic Facilities Closed (by UIL rule)
January 4	First Home ROHS Girls Soccer Game
January 11	First Home ROHS Boys Soccer Game
January 13-15	UIL Spirit State Championships
January 21	First Day for ROHS Softball Practice
January 22	District Swim Meet in Rockwall
January 28	First Day for ROHS Baseball Practice



BOARD REPORT
EASTRIDGE ELEMENTARY SCHOOL

Date: December 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS	REMAINING SPOTS
PK	21	1
KINDERGARTEN	69	19
1 ST GRADE	86	2
2 ND GRADE	66	0
3 RD GRADE	84	4
4 TH GRADE	77	11
5 TH GRADE	69	-3



MY CAMPUS DEMONSTRATED HOW HAWKS UNITE BY:

- Student Council organizing a Canned Food Drive to provide food to a local shelter.
- Parents invited to attend Winter Party

MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- Continuing to track student data individually in student data folders to track progress and set goals for future success
- Developing a campus-wide plan for the Accelerated Instruction Days (HB4545) for the week of January 4th-7th involving the entire staff
- Grade level six weeks awards presented to all students receiving honor roll
- Completed Science Interim testing for our 5th grade students

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING APPRECIATION BY:

- Campus administration providing 12 Days of Christmas tokens of appreciation along with holiday dress up days
- Recognizing a Staff Member of the Month and presenting them with a small gift and certificate to show our appreciation.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING HONOR BY:

- Recognizing Student of the Month with presenting them with yard signs
- Veterans Day slideshow created to honor those who served

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

- Collaboration for preparing and planning for the Accelerated Instruction Days, as well as, the positivity from the staff about the January days
- Coming together to decorate for our students Polar Express PJ Day



BOARD REPORT
RED OAK ELEMENTARY SCHOOL

Date: December 2021

Grade Level	Total Students	Remaining Spots
PK	37	7
Kinder	56	10
1st Grade	85	3
2nd Grade	61	5
3rd Grade	94	16
4th Grade	71	17
5th Grade	107	18
TLC	17	
ECSE	20	



MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- ROE Instructional Coaches have been modeling for teachers to improve their instruction. We are very thankful for their support.
- Teachers have been breaking down specific TEKS during their PLC using a process learned through Texas Instructional Leadership.
- Teachers participated in staff development on November 8th. They were able to participate in a wide variety of sessions that were designed for them and allowed them time to collaborate with teachers on other campuses.
- Teachers have been continuing their work on Reading Academy.
- Kindergarten, first and second grade teachers have done a great job implementing the new Saxon phonics program. The students are enjoying the program.
- Teachers and instructional coaches have been preparing for and beginning accelerated instruction for students who did not meet standard on STAAR last year.

MY CAMPUS EXHIBITED SEEKING OPPORTUNITIES AND CHALLENGES OF LEARNING BY:

- Mrs. Stone continued to meet with the principal mentor to continue to grow her skills.
- The leadership team participated in additional Texas Instructional Leadership training and submitted videos to continue to grow in the process.

MY CAMPUS SHOWED HOW TO COMMUNICATE/THE IMPORTANCE OF ENCOURAGEMENT BY:

- ROE teachers have been celebrating students by encouraging positive behavior through the use of Talon Tickets and Positive Office Referrals.
- ROE classes have been working hard to earn the “Golden Spoon” award during lunches each week. The award is given to the class from each grade level with the most points on Friday. The classes with the most points at the end of the week have been receiving a prize.
- 5th Grade students attended a high school band performance at the football stadium.

MY CAMPUS DEMONSTRATED LEAVING A LEGACY OF SERVICE BY:

- Teachers participated in service projects on November 8th.

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

- Our PLCs have been productive time for teachers and are making a difference for our students.
- ROE Staff met for a Christmas dinner. It was nice to spend time together outside of school and deepen our relationships with each other.



BOARD REPORT
RUSSELL P. SCHUPMANN ELEMENTARY SCHOOL

Date: December 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS	REMAINING SPOTS	BIL TOTAL STUDENTS	BIL REMAINING SPOTS
PK	22	0	14	8
KINDERGARTEN	83	5	12	10
1 ST GRADE	89	-1	15	7
2 ND GRADE	75	13	18	4
3 RD GRADE	84	4	11	11
4 TH GRADE	85	3	10	12
5 TH GRADE	93	7	8	17



MY CAMPUS DEMONSTRATED HOW HAWKS UNITE BY:

- Onsite planning for HB4545 grouping, individual conferences with parents, and the development of accelerated learning plans finalized based on the needs of students.
- In the 2021-2022 school year, we are continuing the data analysis process to target individual students with teacher data profile boxes. The data profile boxes include teacher profile sheets that provide a snapshot of student progress.

MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- Our CIP emphasizes the use of small group instruction, ongoing professional development, guided reading support, the usage of Talon Time and additional support and intervention as needed.
- We are being intentional, when possible, to pull for special services during Talon Time in order to maximize our students' academic time for Tier 1 instruction in the classroom.
- Additional planning time was allotted for teachers during the first Wednesday in December.
- Incentives for students meeting goals are provided at the campus level.

MY CAMPUS SHOWED GROWTH BY:

- Principal and IC were able to attend the Think Lead4ward PD geared towards academic growth, instructional strategies, teacher growth, and student achievement.
- Reading pull out groups are being conducted by our reading support crew at RPS (including additional Title 1 tutors).
- Talon Time is scheduled throughout the day to implement interventions with students and address the needs of our HB4545 group.
- IC's were able to attend the CAST conference to gain new innovative ideas in Science.

MY CAMPUS SHOWED RESILIENCE BY:

- PLC and LO meetings (include alignment of instruction, assessments, and tools to support ongoing growth).
- Our Professional Learning Communities (PLC) are focusing on the four critical questions centered around student learning.

MY CAMPUS SHOWED TENACITY BY:

- Students are able to set goals based on their individual level.
- Teachers are tracking individual student data to monitor progress.

MY CAMPUS SHOWED RESPECT FOR OTHERS BY:

- Following the school-wide discipline program that focuses on the concept of REACH (Respect, Encourage, Appreciate, Communicate, Honor) to provide our students with structure and awareness.

MY CAMPUS SHOWED THE IMPORTANCE OF ENCOURAGEMENT BY:

- Students in the 100 club and students meeting their individual goals are rewarded for their hard work.
- Students and staff members are able to give shout outs through anchored and excellence moments. We also encourage each other through positive bombardments of appreciation messages.
- The House System continues to promote a positive culture and climate for all students and staff. Points are given through DOJO to help encourage students academically and behaviorally.
- We highlight students each week and have house competitions to increase student engagement and motivation.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING APPRECIATION BY:

- A success assembly will be conducted each six weeks to highlight our students.
- Positive referrals for students and other incentives to promote positive behavior across the campus are implemented at RPS.
- House competitions help to increase the competitive spirit for academics and behavior across the campus.

MY CAMPUS SHOWED HOW TO COMMUNICATE/THE IMPORTANCE OF COMMUNICATION BY:

- Campus-wide communication methods are used to communicate with parents, provide classroom incentives, collect data for RTI and campus review.
- LMS platforms are used for communication of activities, assignments, assessments, and messaging information (Seesaw and Canvas).
- The Campus has utilized Facebook, Twitter, Dojo, phone blasts, and email blasts to communicate school-wide information to parents.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING HONOR BY:

- The campus will choose a Heart of the Teacher for the month of December.
- A teacher, staff and student of the month will also be chosen to honor individuals that go over and beyond each day.

MY CAMPUS DEMONSTRATED LEGACY THROUGH SERVICE BY:

- The campus will continue highlighting acts of service demonstrated by teachers and students on our social media page and through our campus newsletter.



BOARD REPORT
DONALD T. SHIELDS ELEMENTARY SCHOOL

Date: December 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS	REMAINING SPOTS
PK	39	1 AM Half Day (22 PM Half Day)
KINDERGARTEN	74	-8
1 ST GRADE	82	6
2 ND GRADE	76	12
3 RD GRADE	77	11
4 TH GRADE	106	4
5 TH GRADE	94	n/a (current counts 23-34 per unit)



MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- Taking instruction to the next level from CBA 2 to the current CBA #3 week. Teachers have embraced new PLC processes and are collaborating both with their own grade level team and vertically across 2nd-5th grade.

MY CAMPUS DEMONSTRATED LEGACY THROUGH SERVICE BY:

- Participating in the Community Service Day in November to complete various tasks and projects around campus. Our PTA also planned an amazing fall festival and dedicated many hours to a special event!

MY CAMPUS DEMONSTRATED “WE BEFORE ME” BY:

- Several classes have needed to be covered in the absence of teachers, and our team pulled together many times to take care of our students.



BOARD REPORT
H. A. WOODEN ELEMENTARY SCHOOL

Date: December 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS	REMAINING SPOTS
PK	PK ESL-21 PK Bilingual-16	PK ESL-1 PK Bilingual-6
KINDERGARTEN	KG-59 KG Bilingual-12	KG-7 KG-Bilingual-10
1 ST GRADE	1 st -49 1 st Bilingual-10	1 st -17 1 st Bilingual-12
2 ND GRADE	2 nd -63 2 nd Bilingual-16	2 nd -25 2 nd Bilingual-6
3 RD GRADE	3 rd -58 3 rd Bilingual-14	3 rd -8 3 rd Bilingual-8
4 TH GRADE	4 th -62 4 th Bilingual-22	4 th -4 4 th Bilingual-0
5 TH GRADE	5 th -70 5 th Bilingual-23	5 th -0 5 th Bilingual-0



MY CAMPUS DEMONSTRATED HOW HAWKS UNITE BY:

- Wooden staff and the community came together and participated in the district community service day. We had a group of volunteers beautify Wooden by pulling weeds in the flower beds, decorate the office for the holidays, and create word wall words for teachers to use during the year. It was a great day!
- Our 4th and 5th grade teachers came together to prep for HB4545 intervention and meetings. All meetings have been held with parents and interventions have begun during the day and before/after school. We are excited to be able to provide small group interventions to these students.

MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- Instructional coaches and administration came together to plan for our January 4 week of accelerated instruction. Individual student data was used to group and plan instruction for these students.

MY CAMPUS SHOWED GROWTH BY:

- First grade has begun their sight word superstar's incentive. Students are given a list of sight words that they practice in class and at home. There are incentives for students along the way and we've already have several students complete all of the sight words for the year!

MY CAMPUS SHOWED INTEGRITY BY:

- Our students show integrity daily. Students turn in items found to their teacher or the office. Students are recognized for their integrity and are given Wooden Warrior tickets and phone calls about their integrity are made to celebrate with parents.

MY CAMPUS SHOWED TENACITY BY:

- All Kinder-3rd grade teachers are participating in the Reading Academy. All teachers submitted their first artifact on time and received a passing score on their first attempt.

MY CAMPUS SHOWED THE IMPORTANCE OF ENCOURAGEMENT BY:

- Teachers leave messages to other staff members on a bulletin board in the work room of great things they see on campus.

MY CAMPUS SHOWED HOW TO COMMUNICATE/THE IMPORTANCE OF COMMUNICATION BY:

- Weekly newsletters are sent to parents to highlight campus activities and upcoming events and academic instruction.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING HONOR BY:

- We honored our Heart of a Teacher and Employee of the Month along with students that earned awards for showing grit, character, and leaving a legacy through service.

MY CAMPUS DEMONSTRATED LEGACY THROUGH SERVICE BY:

- Our student council is hosting a toy drive for Christmas for Ellis County Outreach.

MY CAMPUS DEMONSTRATED “WE BEFORE ME” BY:

- PTA set up the holiday store allowing students to purchase items for family members.

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

- Wooden held a Cookies with Santa Literacy Night welcoming families to come participate in literacy activities. PTA joined with the staff and brought in Santa, bounce houses, and food trucks. It was a wonderful evening!

MY CAMPUS SHOULD BE RECOGNIZED FOR:

- Our staff continually looks for ways to keep learning fun and engaging! Staff members take pride in continually looking for room transformation ideas to incorporate at least once a six weeks. This is time consuming but our teachers do it for the students and love the benefits from engaging learning.



BOARD REPORT
RED OAK MIDDLE SCHOOL

Date: December 2021

Grade Level	Total Students
6 th Grade	491
7 th Grade	505
8 th Grade	587

Total: 1,583



MY CAMPUS EXHIBITED ACADEMIC READINESS BY:

- Students who failed first and second six weeks have had opportunities to recover those grades by attending Credit Recovery on Tuesdays, Thursdays and Saturdays.
- During PLC's this month we have focused on the alignment between:
 - What is suppose to be taught (the TEKS)
 - What is taught (Instruction)
 - What was assessed (Assessment)
 - We are working in our PLC's that all three of these areas are aligned and balanced. When they are that leads to greater student success.
- Teachers continue to "dig" into the TEKS they will be teaching in the future. They also review data from formative and summative assessments.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING APPRECIATION BY:

- Our students in our 6th grade Lead Worthy class wrote thank you notes to various people on the campus.
- Recognized our Heart of a Teacher, Monthly Staff Member and Students of the Month.
- Our student council spotlighted famous Native Americans during National Native American Month.

MY CAMPUS SHOWED THE IPORTANCE OF SEEKING OPPORTUNITES AND CHALLENGES OF LEARNING:

- Twenty-nine of our ROMS Band students participated in the UIL All Region Band Concert.

MY CAMPUS SHOWED THE IMPORTANCE OF ENCOURAGEMENT BY:

- 6th grade choir spent a day going around to various nursing homes and business singing Christmas Carols.



BOARD REPORT
RED OAK HIGH SCHOOL

Date: December 2021

Enrollment Data

GRADE LEVEL	TOTAL STUDENTS
9 TH GRADE	587
10 TH GRADE	450
11 TH GRADE	506
12 TH GRADE	483



MY CAMPUS DEMONSTRATED HOW ACADEMIC READINESS BY:

- Grade Save tutoring Tuesday and Thursday evening to provide afterschool intervention.
- Talon Time on Wednesday to provide intervention during school hours.
- Super Saturday School to provide intervention for the EOC December retesting.
- Inducted new students into the National Technical Honor Society.
- Conducted an 8th-grade expo to highlight all the CTE programs at the high school.

MY CAMPUS EXHIBITED WE BEFORE ME BY:

- STUCO conducted the annual blood drive in which they collected a total of 85 units of blood which could save 255 lives.
- JV theatre performed the play “12 Angry Jurors” for our community.
- Our students participated in the City of Red Oak Christmas Festival.

MY CAMPUS SHOWED THE IMPORTANCE OF SHOWING APPRECIATION BY:

- We passed out perfect attendance to staff.
- We are passing the Lifesaver award to the most deserving staff member weekly.
- We awarded student of the month for each grade level.

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

- We started a new program called Parent University which begins in January to increase collaboration with the community.

OTHER THINGS I WOULD LIKE TO SHARE WITH YOU ABOUT OUR CAMPUS ARE:

- Red Oak FFA placed second in the Senior Chapter Ag Quiz Contest, which qualified them for the State Leadership Development Contest at Sam Houston State University.
- Auto Tech students participated in the North Texas Automobile Dealer’s Assn. Auto Tech Challenge.



BOARD REPORT
LITTLE HAWKS LEARNING CENTER

Date: December 2021

MY CAMPUS DEMONSTRATED “WE BEFORE ME” BY:

This is not a single occurrence, but ongoing. We are, like many others, struggling to fill our vacancies. Each day staffing is tight and we need help getting our classes covered. These ladies have been so selfless, working with teammates and family to work beyond normal hours to help us cover the shortages.

MY CAMPUS DID A GREAT JOB IN THE AREA OF:

We were able to host our Pre-K thanksgiving feast again this year. Our parents were so thankful for the tradition to continue. The Pre-K team asked to take the lead on the planning and did a wonderful job. It was so great to be able to see out extended LHLC family together again. Every child had family able to come and to see the campus and the amazing things happening in Pre-K.

OTHER THINGS I WOULD LIKE TO SHARE WITH YOU ABOUT OUR CAMPUS ARE:

- Students on LHLC waitlist: 3
- Students on ATB waitlist: 24
- LHLC open staffing positions: 2
- ATB open staffing positions: 2



RED OAK ISD

Daily Enrollment & Attendance Analysis for the Day ending: 11-30-2021

RED OAK HIGH SCHOOL - 001		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
12th Grade	482	423	468	444	455
11th Grade	504	477	432	458	439
10th Grade	451	529	511	438	458
9th Grade	586	475	540	511	456
Total Enrollment	2023	1904	1951	1851	1808

Total Absences:	118
Daily ADA	% of Attendance
1904.50	94.17
3RD SW ADA	% of Attendance
1850.41	91.38
Yearly ADA	% of Attendance
1865.02	92.27

3rd SW ADA Percentage Breakdown		
ROHS	11-30 Only	11-9 THRU 12-16
12th Grade	94.18	91.38
11th Grade	94.84	91.46
10th Grade	95.79	91.84
9th Grade	92.32	90.95

RED OAK MIDDLE SCHOOL - 041		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
8th Grade	584	498	470	503	478
7th Grade	504	544	514	447	480
6th Grade	492	486	529	487	433
Total Enrollment	1580	1528	1513	1437	1391

Total Absences:	80
Daily ADA	% of Attendance
1500.00	94.94
3RD SW ADA	% of Attendance
1478.09	93.93
Yearly ADA	% of Attendance
1465.03	93.46

3rd SW ADA Percentage Breakdown		
ROMS	11-30 Only	11-9 THRU 12-16
8th Grade	94.35	94.21
7th Grade	95.83	93.61
6th Grade	94.72	93.94

ELLIS COUNTY JJAEP - 009		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
12th Grade	0				
11th Grade	0				
10th Grade	0				
9th Grade	1				
8th Grade	0				
7th Grade	0				
6th Grade	0				
5th Grade	0				
Total Enrollment	1				

Total Absences:	-
Daily ADA	% of Attendance
-	-
3RD SW ADA	% of Attendance
-	-
Yearly ADA	% of Attendance
-	-

3rd SW ADA Percentage Breakdown		
JJAEP	11-30 Only	11-9 THRU 12-16
12th Grade		
11th Grade		
10th Grade		
9th Grade		
8th Grade		
7th Grade		
6th Grade		
5th Grade		

RED OAK ELEMENTARY - 101		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
5th Grade	110	107	98	113	113
4th Grade	73	108	116	100	106
3rd Grade	98	73	103	101	91
2nd Grade	64	95	78	94	101
1st Grade	90	72	94	81	90
Kinder	61	85	72	79	71
Pre-K	37	19	46	36	34
EE	17	24	15	15	14
Total Enrollment	550	583	622	619	620

Total Absences:	28
Daily ADA	% of Attendance
503.00	94.73
3RD SW ADA	% of Attendance
502.50	95.02
Yearly ADA	% of Attendance
487.17	92.74

3rd SW ADA Percentage Breakdown		
ROE	11-30 Only	11-9 THRU 12-16
5th Grade	97.27	95.43
4th Grade	93.15	96.36
3rd Grade	96.94	96.20
2nd Grade	92.19	95.06
1st Grade	93.33	92.62
Kinder	95.08	94.59
Pre-K	94.74	95.71
EE	87.50	93.18

WOODEN ELEMENTARY - 102		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
5th Grade	95	85	118	97	93
4th Grade	81	85	97	112	94
3rd Grade	73	71	96	96	100
2nd Grade	83	79	83	98	91
1st Grade	60	88	85	78	91
Kinder	69	54	98	73	67
Pre-K	38	22	0	29	17
EE	2	3	1	3	4
Total Enrollment	501	487	578	586	557

Total Absences:	13.5
Daily ADA	% of Attendance
466.50	97.19
3RD SW ADA	% of Attendance
452.31	94.13
Yearly ADA	% of Attendance
448.69	92.89

3rd SW ADA Percentage Breakdown		
HAW	11-30 Only	11-9 THRU 12-16
5th Grade	97.89	96.65
4th Grade	98.77	96.41
3rd Grade	98.63	94.77
2nd Grade	97.59	95.13
1st Grade	96.67	88.79
Kinder	92.75	91.89
Pre-K	97.37	90.27
EE	0.00	0.00

EASTRIDGE ELEMENTARY - 103		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
5th Grade	70	88	67	89	80
4th Grade	77	61	75	61	91
3rd Grade	87	76	56	79	67
2nd Grade	67	72	70	62	73
1st Grade	88	61	78	76	65
Kinder	70	67	64	64	63
Pre-K	21	14	32	14	21
EE	1	3	2	1	3
Total Enrollment	481	442	444	446	463

Total Absences:	25
Daily ADA	% of Attendance
444.50	94.68
3RD SW ADA	% of Attendance
444.77	94.62
Yearly ADA	% of Attendance
430.10	93.53

3rd SW ADA Percentage Breakdown		
EES	11-30 Only	11-9 THRU 12-16
5th Grade	95.71	94.42
4th Grade	97.40	96.58
3rd Grade	97.70	95.19
2nd Grade	94.03	94.91
1st Grade	92.05	93.49
Kinder	90.00	93.74
Pre-K	100.00	90.48
EE	0.00	0.00

SHIELDS ELEMENTARY - 105		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
5th Grade	95	88	104	116	106
4th Grade	106	86	91	95	111
3rd Grade	76	88	85	88	90
2nd Grade	76	73	93	75	84
1st Grade	81	75	73	89	70
Kinder	74	67	78	70	83
Pre-K	39	16	35	25	16
EE	17	17	10	15	11
Total Enrollment	564	510	569	573	571

Total Absences:	27
Daily ADA	% of Attendance
509.00	95.06
3RD SW ADA	% of Attendance
501.18	93.90
Yearly ADA	% of Attendance
493.57	93.52

3rd SW ADA Percentage Breakdown		
DTS	11-30 Only	11-9 THRU 12-16
5th Grade	96.84	95.01
4th Grade	91.51	93.74
3rd Grade	94.67	96.40
2nd Grade	98.68	97.84
1st Grade	96.30	93.35
Kinder	97.30	90.88
Pre-K	82.93	83.81
EE	88.24	81.22

SCHUPMANN - 107		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
5th Grade	101	90	74	75	82
4th Grade	95	81	75	60	69
3rd Grade	95	83	68	71	61
2nd Grade	93	90	69	63	63
1st Grade	103	85	62	65	63
Kinder	95	88	68	49	61
Pre-K	36	27	22	11	19
EE	1	5	3	2	5
Total Enrollment	619	549	441	396	423

Total Absences:	17
Daily ADA	% of Attendance
583.50	97.17
3RD SW ADA	% of Attendance
557.78	93.37
Yearly ADA	% of Attendance
534.56	90.98

3rd SW ADA Percentage Breakdown		
RPS	11-30 Only	11-9 THRU 12-16
5th Grade	96.04	95.50
4th Grade	97.89	95.45
3rd Grade	98.95	94.42
2nd Grade	93.55	93.53
1st Grade	98.06	89.41
Kinder	100.00	93.27
Pre-K	89.19	87.22
EE	0.00	0.00

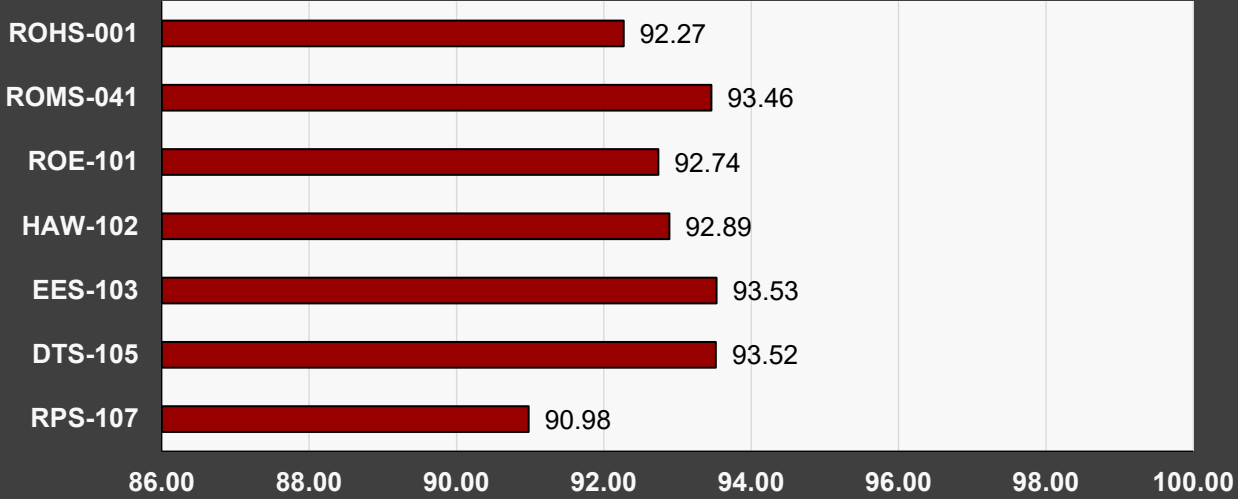
ROISD Enrollment/Grade Level		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
12th Grade	482	423	468	444	455
11th Grade	504	477	432	458	439
10th Grade	451	529	511	438	458
9th Grade	587	475	540	511	456
8th Grade	584	498	470	503	478
7th Grade	504	544	514	447	480
6th Grade	492	486	529	487	433
5th Grade	471	458	461	490	474
4th Grade	432	421	454	428	471
3rd Grade	429	391	408	435	409
2nd Grade	383	409	393	392	412
1st Grade	422	381	392	389	379
Kinder	369	361	380	335	345
Pre-K	171	98	135	115	107
EE	38	52	31	36	37
Total Enrollment	6319	6003	6118	5908	5833

Total Absences:	308.5
-----------------	-------

Daily ADA	% of Attendance
5911.00	95.05
3RD SW ADA	% of Attendance
5787.04	93.20
Yearly ADA	% of Attendance
5724.14	92.74

ROISD Campus YRLY SUM		EOY	EOY	EOY	EOY
	CY	2020-21	2019-20	2018-19	2017-18
ROHS-001	2023	1904	1951	1851	1808
ROMS-041	1580	1528	1513	1437	1391
ROE-101	550	583	622	619	620
HAW-102	501	487	578	586	557
EES-103	481	442	444	446	463
DTS-105	564	510	569	573	571
RPS-107	619	549	441	396	423
Total Enrollment	6318	6003	6118	5908	5833

CAMPUS ADA PERCENTAGE - YTD



YEAR TO DATE	
ROHS-001	92.27
ROMS-041	93.46
ROE-101	92.74
HAW-102	92.89
EES-103	93.53
DTS-105	93.52
RPS-107	90.98



Monthly Financial Report

December 2021

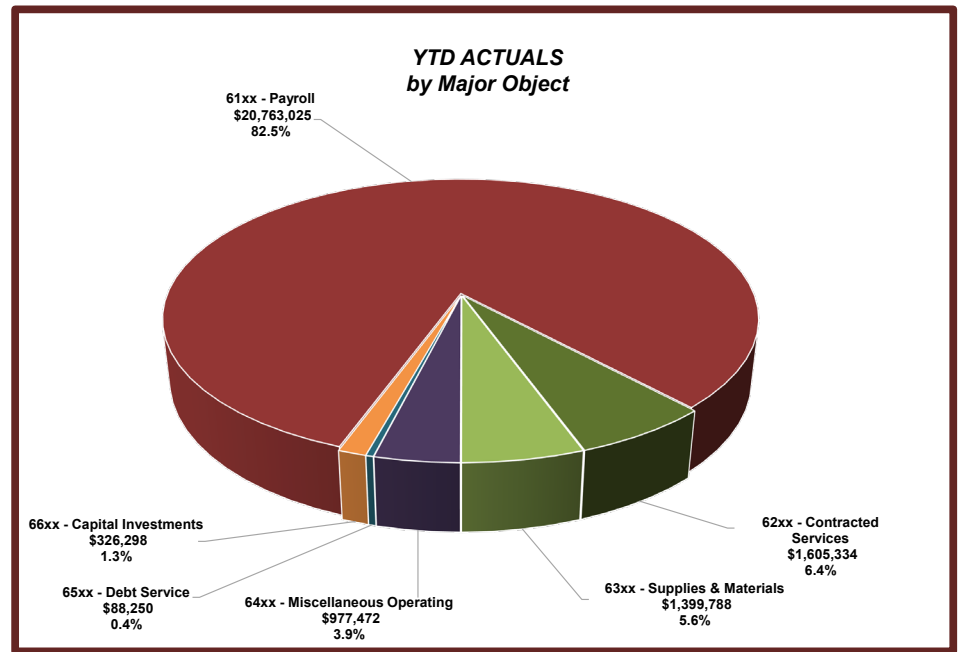
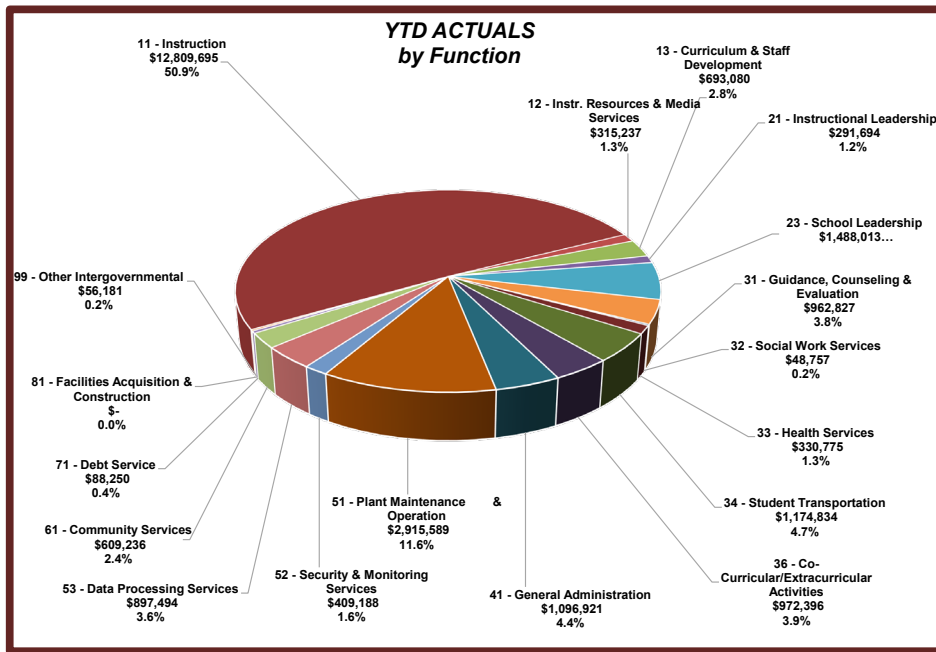
Red Oak ISD - General Fund
Revenue/Expenditure Detail
As of November 30, 2021

	Amended Budget	2021-2022 YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget	2020-2021 YTD Actuals	YTD Actuals Variance
Revenues							
57xx Local	\$ 26,633,168	\$ 1,941,338	\$ -	\$ 24,691,830	7.29%	\$ 1,584,892	\$ 356,446
58xx State	36,917,594	17,454,823		19,462,771	47.28%	17,535,940	(81,117)
59xx Federal	950,000	-		950,000	0.00%	32,456	(32,456)
TOTAL	\$ 64,500,762	\$ 19,396,161	\$ -	\$ 45,104,601	30%	\$ 19,153,287	\$ 242,874
Expenditures							
11 Instruction	\$ 32,559,034	\$ 12,809,695	\$ 337,130	\$ 19,412,209	40.38%	\$ 12,026,746	\$ 782,949
12 Instr. Resources & Media Services	949,806	315,237	9,893	624,676	34.23%	336,230	(20,993)
13 Curriculum & Staff Development	1,679,474	693,080	25,969	960,425	42.81%	590,404	102,675
21 Instructional Leadership	746,804	291,694	2,539	452,571	39.40%	329,996	(38,302)
23 School Leadership	3,842,691	1,488,013	2,859	2,351,819	38.80%	1,371,795	116,218
31 Guidance, Counseling & Evaluation	2,634,158	962,827	73,797	1,597,534	39.35%	1,010,187	(47,360)
32 Social Work Services	121,483	48,757	254	72,472	40.34%	46,955	1,801
33 Health Services	803,254	330,775	1,175	471,304	41.33%	294,756	36,019
34 Student Transportation	3,261,420	1,174,834	141,133	1,945,453	40.35%	1,147,838	26,996
36 Co-Curricular/Extracurricular Activities	2,418,606	972,396	105,738	1,340,472	44.58%	955,344	17,052
41 General Administration	2,765,020	1,096,921	76,642	1,591,456	42.44%	1,034,669	62,252
51 Plant Maintenance & Operation	7,196,881	2,915,589	1,057,719	3,223,574	55.21%	2,642,881	272,707
52 Security & Monitoring Services	1,070,391	409,188	23,287	637,916	40.40%	337,244	71,944
53 Data Processing Services	1,640,749	897,494	34,148	709,107	56.78%	972,408	(74,915)
61 Community Services	1,992,670	609,236	13,306	1,370,128	31.24%	648,002	(38,766)
71 Debt Service	475,000	88,250	-	386,750	18.58%	94,743	(6,493)
81 Facilities Acquisition & Construction	113,321			113,321	0.00%	358,557	(358,557)
99 Other Intergovernmental	230,000	56,181	172,998	821	99.64%	54,117	2,064
TOTAL	\$ 64,500,762	\$ 25,160,166	\$ 2,078,587	\$ 37,262,009	42%	\$ 24,252,873	\$ 907,294
Other Resources/(Uses)							
Sale of Property	\$ 0	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
	\$ 0	\$ -	\$ -	\$ 0	0%	\$ -	\$ -
Revenue Over (Under) Expenditures	\$ 0	\$ (5,764,006)	\$ (2,078,587)	\$ 7,842,593		\$ (5,099,585)	\$ (664,420)

*The District reports on the modified accrual basis.

**State Revenue includes an estimated total of \$9,670,230 for the July, August and end of year payment.

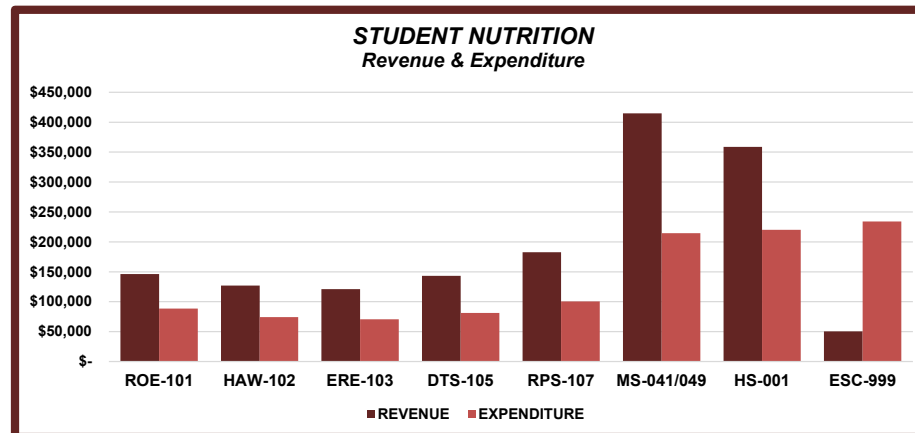
Red Oak ISD - General Fund
Revenue / Expenditure Detail
As of November 30, 2021



Red Oak ISD - Student Nutrition
Revenue / Expenditure Detail
As of November 30, 2021

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041	HS-001	ESC-999	TOTAL
Average Daily Participation (ADP):									
Breakfast	187	123	166	197	258	455	137	0	1,523
Lunch	412	373	345	381	496	1210	985	0	4,202
Afterschool	22	13	23	28	22	0	0	0	108

	ROE-101	HAW-102	ERE-103	DTS-105	RPS-107	MS-041/049	HS-001	ESC-999	TOTAL	ORIGINAL BUDGET	% EXP TO BUDGET
57xx Local Revenue	\$ 10,128	\$ 10,203	\$ 7,481	\$ 10,221	\$ 14,561	\$ 36,088	\$ 74,094	\$ 14,243	\$ 177,018	\$ 848,500	21%
58xx State Matching	-	-	-	-	-	-	-	36,071	\$ 36,071	80,000	45%
5921 Federal - Breakfast	26,349	17,238	23,170	30,569	38,117	57,940	19,661	-	\$ 213,043	260,000	82%
5922 Federal - Lunch	109,636	99,360	90,433	102,505	129,922	320,738	265,094	-	\$ 1,117,689	1,330,205	84%
5923 USDA Commodities	-	-	-	-	-	-	-	-	\$ -	120,000	0%
TOTAL REVENUE	\$ 146,113	\$ 126,800	\$ 121,083	\$ 143,295	\$ 182,600	\$ 414,767	\$ 358,849	\$ 50,314	\$ 1,543,821	\$ 2,638,705	59%
61xx Payroll	\$ 41,292	\$ 33,578	\$ 29,117	\$ 35,574	\$ 41,875	\$ 78,503	\$ 116,398	\$ 183,227	\$ 559,564	\$ 1,476,355	38%
62xx Contracted Services	1,138	907	749	938	1,075	1,271	5,852	2,842	\$ 14,771	41,793	35%
63xx Supplies	46,039	39,745	40,864	44,697	57,456	128,340	97,852	46,694	\$ 501,687	1,102,992	45%
64xx Travel / Miscellaneous	-	-	-	-	-	-	-	1,424	\$ 1,424	11,065	13%
66xx Capital Outlay	-	-	-	-	-	6,469	-	-	\$ 6,469	6,500	100%
TOTAL EXPENDITURES	\$ 88,468	\$ 74,230	\$ 70,731	\$ 81,208	\$ 100,406	\$ 214,583	\$ 220,101	\$ 234,188	\$ 1,083,915	\$ 2,638,705	41%
Other Sources (Uses)											
Operating Transfers In											
Revenue Over (Under) Expenditures	\$ 57,644	\$ 52,571	\$ 50,353	\$ 62,087	\$ 82,194	\$ 200,184	\$ 138,748	\$ (183,874)	\$ 459,906	\$ -	



*The District reports on the modified accrual basis.

Red Oak ISD - Debt Service Fund
Revenue / Expenditure Detail
As of November 30, 2021

	Original Budget	YTD Actuals	Outstanding Encumbrances	Balance	% Expended to Budget
Revenues					
57xx Local	\$ 9,426,870	\$ 401,561	\$ -	\$ 9,025,309	4.26%
58xx State	239,183	205,625	-	33,558	85.97%
TOTAL	\$ 9,666,053	\$ 607,186	\$ -	\$ 9,058,867	6.28%
Expenditures					
71 Debt Service	\$ 10,592,054	4,861,139	\$ -	\$ 5,730,915	45.89%
TOTAL	\$ 10,592,054	\$ 4,861,139	\$ -	\$ 5,730,915	45.89%
Other Resources/(Uses)					
Issuance of Bonds	\$ -	\$ -	\$ -	\$ -	0.00%
Premium/Discount	-	-	-	-	0.00%
Escrow	-	-	-	-	0.00%
TOTAL	\$ -	\$ -	\$ -	\$ -	0.00%
Revenue Over					
(Under) Expenditures	\$ (926,001)	\$ (4,253,953)	\$ -	\$ 3,327,952	

Red Oak Independent School District
Investment Summary Report
As of November 30, 2021

INVESTMENT POOL ACCOUNTS	BEGINNING BALANCE 10/01/2021	DEPOSITS	WITHDRAWALS	INTEREST FOR MONTH	ENDING BALANCE 10/31/2021	INTEREST RATE	INTEREST YEAR TO DATE
TEXSTAR							
General Fund	\$ 9,730.66	\$ -	\$ -	0.06	\$ 9,730.72	0.0100%	\$ 0.24
TEXPOOL							
General Fund	2,462.75	-	-	-	2,462.75	0.0391%	-
Money Market	1,420.74	-	-	-	1,420.74	0.0391%	-
FIRST PUBLIC-GOV.OVERNIGHT							
General Fund	21,302,662.53	8,050,516.04	9,534,017.03	80.10	19,819,241.64	0.0051%	379.31
Debt Service	2,629,063.97	305,718.79	-	11.50	2,934,794.26	0.0051%	84.78
Construction	14,716.51	-	-	0.06	14,716.57	0.0051%	0.32
Food Service	594,526.85	394,593.03	370,000.00	2.19	619,122.07	0.0051%	9.41
TOTAL INVESTMENT POOLS	\$ 24,554,584	\$ 8,750,828	\$ 9,904,017	\$ 94	\$ 23,401,489		474.06

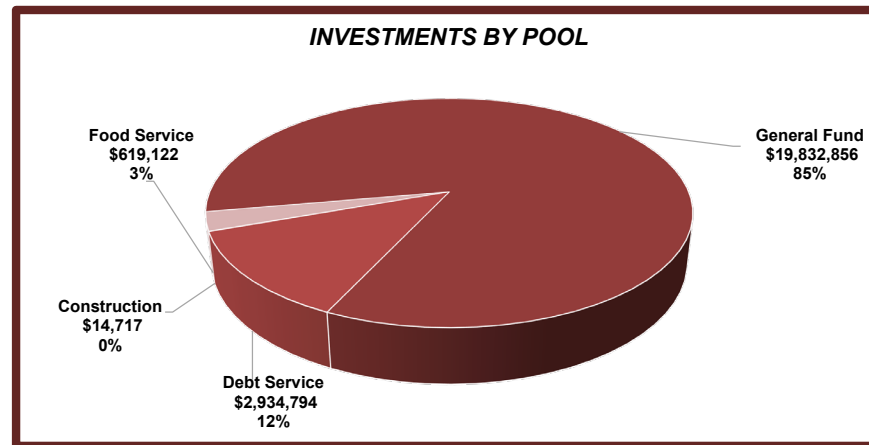
We, the approved Investment Officers of Red Oak ISD, hereby certify the Investment Report represents the investment portion of the District as of the above date in compliance with the Texas Public Funds Investment Act and Red Oak ISD Policy CDA

(signature on file)

 William Johnston, Ed.D., CPA
 Assistant Superintendent of Business Services/CFO

(signature on file)

 Saundra King, RTSBA
 Finance Coordinator



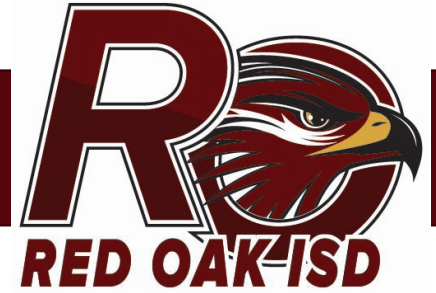
RED OAK ISD-TAX COLLECTIONS

Monthly Tax Collections

As of November 30, 2021

GENERAL FUND				
	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	791,152	942,810	24,349,720	3.87%
DELINQUENT TAX COLLECTED	32,654	96,141	200,000	48.07%
PENALTIES AND INTEREST COLLECTED	3,639	35,419	150,000	23.61%
TOTAL FUNDS COLLECTED	827,445	1,074,370	24,699,720	4.35%
DEBT SERVICE				
	MONTHLY	YEAR TO DATE	BUDGET	YTD % OF BUDGET
CURRENT TAXES COLLECTED	300,956	353,914	9,286,870	3.81%
DELINQUENT TAX COLLECTED	11,103	34,523	50,000	69.05%
PENALTIES AND INTEREST COLLECTED	1,271	13,037	30,000	43.46%
TOTAL FUNDS COLLECTED	313,330	401,474	9,366,870	4.29%
TOTAL TAX COLLECTIONS	1,140,775	1,475,844	34,066,590	4.33%

Questions



Bill Johnston

Chief Financial Officer

972-617-4005

bill.johnston@redoakisd.org



MONTHLY BOARD REPORT

FINE ARTS

Date: December 2021

Red Oak High School

Band:

Students are working on Winter Concert and the TMEA All-State and All-Region audition process. Two students made 1st chair in the all-region orchestra!

Choir:

The ROHS Choir Program is preparing for their Winter Concert. Students are also beginning to prepare their music for the UIL Solo & Ensemble Contest that will take place in February.

Four students auditioned for the Southwest American Choral Director's Association (SWACDA) Honor Choir and all four made it! The students perform at the SWACDA Convention in Little Rock, Arkansas from February 28 - March 3. They will join singers from Texas, New Mexico, Colorado, Oklahoma, Kansas, Missouri, and Arkansas.

Theatre:

Prior to Thanksgiving Break, students attended Texas Thespians State Festival. For the first time in Hawk Theatre history, students performed a show at the festival and received a standing ovation! Two ROHS seniors advanced to compete at The International Thespian Festival this summer in Indiana!

Hawk Theatre hopefuls attended the ROHS Expo Night and were able to find out more about the program. Actors and tech artists explained our program's course offerings and all the ways students can get involved.

Rehearsals continue for "Matilda: The Musical" the will be performed in January. The set is coming together, choreography is getting sharper, and our actors are practicing their songs and scenes. It's going to be a great show!

UIL One-Act Play season is upon us! Hawk Theatre is excited to be hosting the Region 2 District 14 Contest on March 4, 2022. Students also started rehearsals on the one-act play.

Cheer:

Students are preparing for their 2nd competition on Dec 12 at the Dallas Convention Center. There are three competitions that students will compete at in January.

