



Notice/Agenda of August Board of Trustees Meeting

The Board of Trustees College of the Mainland

The August Board of Trustees Meeting of the Board of Trustees of College of the Mainland will be held Monday, August 25, 2025, beginning at 1:30 PM in the

Doyle Family Administration Boardroom (A129)
1200 Amburn Road
Texas City, Texas 77591

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order**
2. **Pledge of Allegiance, Texas Pledge & Moment of Silence**
3. **Roll Call & Determination of Quorum**
4. **Minutes**
 - A. Consideration of and Possible Action to Approve the Full Board Minutes of Monday, July 28, 2025
 - B. Consideration of and Possible Action to Approve the Special Called Minutes of August 15, 2025
5. **Comments from the Community**
 - A. Other Citizens
6. **Constituent Leader Activity Reports**
 - A. Faculty Senate - Candice Edmonston, President
 - B. Professional Council - Alisha Lyon, President
 - C. Classified Council - Sonia Kukuch, President
7. **Bond Update - Presented by LAN (Lockwood, Andrews & Newnam, Inc.)**
8. **Consideration of and Possible Action to Approve Award of Contract 23-48 to Tellepsen Builders for Construction Manager as Risk Services for the New College Services Building for a Not-to-Exceed Amount of \$20,000 for Pre-Construction Services, Plus Construction Management Fees**
9. **Consideration of and Possible Action to Approve Award of Contract 23-49 to J.T. Vaughn Construction for the Fine Arts Upgrades Project in the Amount of \$1,070,227**
10. **Consideration of and Possible Action to Approve the College of the Mainland Naming Conventions and Proposed Building Names, as Presented**
11. **Consideration of and Possible Action to Approve the Extension of Contract 20-01 for Custodial and Maintenance Services with IQS in the Amount of**

\$4,312,300 for a Period of 3 Years with the First Annual Payment Not-to-Exceed \$1,388,277 to be Paid from Annual Operating Budget

12. **Consideration of and Possible Action to Approve the Extension of Contract 23-15 for Grounds Maintenance and Landscaping Services with Beck Landscaping for an Amount Not-to-Exceed \$510,000 to be Paid from Annual Operating Budget**
13. **Consideration of and Possible Action to Approve the Renewal of Contract 26-01 to Ellucian in the Amount of \$2,991,163 for a Period of 5 Years with the First Annual Payment Not-to-Exceed \$521,441 for Annual Colleague Software Maintenance and Services**
14. **Consideration of and Possible Action to Approve the Proposed Dental Hygiene Clinic Fee Schedule, as Presented**
15. **Consideration of and Possible Action to Approve an Increase to Parking Violation Fees, as Presented**
16. **Policy**
 - A. Consideration of and Possible Action to Adopt the Revisions to BGC (Local) and CJ (Local) Policies, as Presented
17. **Human Resources Items**
 - A. Appointment Nominations
 1. Consideration of and Possible Action to Approve the Appointment Nomination of Michelle Brezina to the Position of Vice President for Student Affairs and Enrollment Management, Vice President for Student Affairs and Enrollment Management Department
 2. Consideration of and Possible Action to Approve the Appointment Nomination of Michael McGee to the Position of Vice President for Administrative Services, Vice President for Administrative Services Department
 3. Consideration of and Possible Action to Approve the Appointment Nomination of Brittany Shelby to the Position of Culinary Arts Program Coordinator/Faculty, Business Department
 4. Consideration of and Possible Action to Approve the Appointment Nomination of Michael Bell to the Position of Faculty – Criminal Justice, Criminal Justice Department
 5. Consideration of and Possible Action to Approve the Appointment Nomination of Dr. Cynthia Campbell Palmer to the Position of Faculty – Psychology, Social & Behavioral Sciences Department
 6. Consideration of and Possible Action to Approve the Appointment Nomination of Michael Rodriguez to the Position of Faculty – Barber, Cosmetology Department
 7. Consideration of and Possible Action to Approve the Appointment Nomination of Ben Nguyen to the Position of Executive Director of Continuing Education, Vice President for Academic Affairs Department
 8. Consideration of and Possible Action to Approve the Appointment Nomination of Laura Campos to the Position of Senior Research Analyst, Office of Planning, Effectiveness, Assessment & Research Department
 9. Consideration of and Possible Action to Approve the Appointment Nomination of Stephanie Gides to the Position of Enrollment Coach, Dual Credit Department
 - B. Consideration of and Possible Acceptance of the Non-Contractual Positions Hiring Report as Written

18. **Consideration of and Possible Action to Accept the Unemployment Compensation Insurance Renewal Proposal from Texas Association of School Boards (TASB) Risk Management in the Amount of \$50,049**
19. **Consideration of and Possible Action to Adopt the College of the Mainland "Fiscal Analysis and Budget" as Presented by Administration for Academic/Fiscal Year 2025-2026**
20. **Tax Rate Item(s)**
 - A. Consideration of and Possible Action to Propose a Maintenance and Operations Tax Rate of .1394/100 and an Interest and Sinking Rate of .1244/100 for a Total Rate of .2638/100 for the 2025 Tax Year
NOTE: Roll Call Vote Required
 - B. Consideration of and Possible Action to Approve to Set the Date to Adopt the 2025 Tax Rate on September 22, 2025
21. **Financial Report(s)**
 - A. Consideration of and Possible Action to Accept the July 2025 Investment Report and Financial Reports
22. **Consideration of and Possible Action to Approve the Order Establishing a College of the Mainland Limited Tax Revolving Note Program**
23. **Board Report**
24. **President's Report**
 - A. Updates
 1. Program Spotlight - Nursing
 - a. Building the Next Generation of Nurses - Dr. Rachel Fano, Director of Nursing, and Carla Burris, Nursing Simulation Center Coordinator
 2. Student Spotlight
 - a. Kylie Bailey - Associate of Arts Degree
 3. Enrollment Update
 - B. Reminders/Announcements
 1. Board Meetings
September 2025 - Monday, September 22, 2025
October 2025 - Monday, October 27, 2025
December 2025 - Monday, December 8, 2025
January 2026 - Monday, January 26, 2026
 2. Community Giving Pickleball Tournament, Saturday, August 30, 2025, 8 a.m.-3 p.m., Absolute Volleyball Academy (380 Green Wing St., Webster, TX 77598)
 3. Fiesta Comunidad - Saturday, September 20, 2025, 10 a.m.-2 p.m., Parking Lot F
 4. Community Meet and Greet with Dr. Brewer, Thursday, September 25, 2025, 3-5 p.m., Doyle Family Administration Building Boardroom, RM 129
 - C. Resignations and Retirement Report
 - D. Miscellaneous Updates
25. **Adjournment to a Closed or Executive Session Pursuant to the Texas Government Code of the Open Meetings Act**
26. **Consideration of and Possible Action on any Items Discussed in Closed Session**
27. **Adjourn**

**If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel. 6)Section 551.087-deliberation regarding economic development negotiations, and/or 7)Section 551.089 – deliberation regarding security devices or security audits. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Thursday, August 21, 2025, 3:00 P.M.

Administration

President Helen Brewer, Ph.D.

Vice President for Fiscal Affairs, David Wesse, Ph.D.

Vice President for Academic Affairs, Heather Rhodes, Ed.D.

Interim Vice President for Student Affairs, Michelle Brezina



Leanne Downton
Board Liaison



PRESIDENT'S OFFICE

Call to Order

Call to Order on (insert date)
at (insert time)



PRESIDENT'S OFFICE

Pledge of Allegiance to the American Flag
Texas Pledge
Moment of Silence

The Texas State Flag Pledge
"Honor the Texas flag; I pledge
allegiance to thee, Texas, one state under
God, one and indivisible."



College of the Mainland
Board of Trustees
2025-2026

Mrs. Melissa Skipworth,
Board Chair
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Dickinson, TX 77539
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Mr. Kyle L. Dickson,
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Mr. Don Gartman,
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Ms. Patti Hanssard,
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409-739-4494
patti.hanssard@com.edu



MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Full Board Minutes

AGENDA ITEM DESCRIPTION

Full Board Minutes presented for recommended acceptance to Board of Trustees.

PURPOSE

To ensure accuracy of the monthly minutes.

BACKGROUND

Minutes are brought forward every month for approval.

FUNDING SOURCE

N/A

PROPOSED MOTION

“I move the Board of Trustees approve the Full Board Minutes of July 28, 2025.”

ATTACHMENT(S)

1. Minutes of 7/28/25

**College of the Mainland Board of Trustees
Minutes of Monday, July 28, 2025
1:30 p.m., Doyle Family Administration Building**

Call to Order

Melissa Skipworth called the meeting to order at 1:30 p.m.

Pledge of Allegiance (American Flag), Texas Pledge & Moment of Silence

Roll Call & Determination of Quorum

Roll call indicated that all Trustees were present except Kimberly Dodson.

Minutes

Consideration of and Possible Action to Approve the Full Board Minutes of Monday, June 23, 2025

Bill McGarvey moved the Board of Trustees approve the Full Board Minutes of Monday, June 23, 2025. Wilma Green seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve the Special Called Minutes of July 18, 2025

Don Gartman moved the Board of Trustees approve the Special Called Minutes of July 18, 2025. Bill McGarvey seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve the BOT Budget Workshop Minutes of July 18, 2025

Wilma Green moved the Board of Trustees approve the BOT Budget Workshop Minutes of July 18, 2025. Bill McGarvey seconded the motion; all voted in approval.

Comments from the Community

No comments

Constituent Leader Activity Reports

Faculty Senate – Candice Edmonston, President, updated the Board on faculty senate activities.

Professional Council – Alisha Lyon, President, updated the Board on professional employee activities.

Classified Council – Alexandria Gibbons, updated the Board on classified employee activities.

Bond Update - Presented by LAN (Lockwood, Andrews & Newnam, Inc.)

Paula Drnevich and C.W. Scheibe, LAN, updated the Board on the bond projects.

Consideration of and Possible Action to Approve the Schematic Design for the New College Services Building, as Presented

Bill McGarvey moved the Board of Trustees approve the schematic design for the new College Services Building, as presented. Don Gartman seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve the Amendment to Contract 23-43 for an Increase of \$72,800 for Additional Consulting Services for Smith Seckman Reid (SSR), Inc., as Presented

Don Gartman moved the Board of Trustees approve the amendment to contract 23-43 for an increase of \$72,800 for additional consulting services for Smith Seckman Reid (SSR), Inc., as presented. Bill McGarvey seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve Change Order 01 to Contract 23-46 to RDLR Architects to Increase the Scope and Cost of Architectural Services in the Amount of \$304,000 for the College Services Building

Don Gartman moved the Board of Trustees approve Change Order 01 to contract 23-46 to RDLR Architects to increase the scope and cost of architectural services in the amount of \$304,000 for the College Services Building. Bill McGarvey seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve a Utility Easement with Texas New Mexico Power, for the New Public Safety Careers Building, as Presented

Don Gartman moved the Board of Trustees approve the utility easement with Texas New Mexico Power, for the new Public Safety Careers Building, as presented. Kyle Dickson seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve Resolution 2025.07.28 Adopting the Prevailing Wages

A copy of the Prevailing Wage Rate Determination Information was provided to the BOT. Bill McGarvey moved the Board of Trustees approve Resolution 2025.07.28 adopting the Prevailing Wages. Kyle Dickson seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve Award of Contract 25-13 to Emerson for I&E Equipment and Supplies in the Amount of \$233,095.20, as Presented

Don Gartman moved the Board of Trustees approve award of contract 25-13 to Emerson for I&E equipment and supplies in the amount of \$233,095.20, as presented. Bill McGarvey seconded the motion; all voted in approval.

Human Resources Items

Appointment Nominations

Consideration of and Possible Action to Approve the Appointment

Nomination of Dr. Melih Arat to the Position of Faculty - Business, Business Department

Don Gartman moved the Board of Trustees approve the appointment of Dr. Melih Arat to the Position of Faculty – Business, Business Department. Bill McGarvey seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve the Appointment Nomination of Trevor Hill to the Position of Faculty - Nursing, Nursing Department

Patti Hanssard moved the Board of Trustees approve the appointment of Trevor Hill to the position of Faculty – Nursing, Nursing Department. Don Gartman seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve the Appointment Nomination of Michael McIntosh to the Position of Assistant Professor of Theatre and Theatre Coordinator, Fine Arts Department

Patti Hanssard moved the Board of Trustees approve the appointment of Michael McIntosh to the position of Assistant Professor of Theatre and Theatre Coordinator, Fine Arts Department. Bill McGarvey seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve the Appointment Nomination of Amber Stevens to the Position of Dental Hygiene Clinical Coordinator/Faculty, Dental Hygiene Department

Patti Hanssard moved the Board of Trustees approve the appointment of Amber Stevens to the position of Dental Hygiene Clinical Coordinator/Faculty, Dental Hygiene Department. Don Gartman seconded the motion; all voted in approval.

Consideration of and Possible Acceptance of the Non-Contractual Positions

Bill McGarvey moved the Board of Trustees accept the Non-Contractual Positions Hiring Report as written. Don Gartman seconded the motion; all voted in approval.

Re-Appointment List(s)

Consideration of and Possible Action to Approve the 2025-2026 Faculty Re-Appointment List

Bill McGarvey moved the Board of Trustees approve the 2025-2026 Faculty Re-Appointment List. Patti Hanssard seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve the 2025-2026 Professional Re-Appointment List

Patti Hanssard moved the Board of Trustees approve the 2025-2026 Professional Re-Appointment List. Don Gartman seconded the motion; all voted in approval.

Consideration of and Possible Action to Accept the Workers' Compensation Insurance Renewal Proposal from TASB Risk Management in the Amount of \$133,615

Don Gartman moved the Board of Trustees accept the Worker's Compensation Insurance Renewal Proposal from TASB Risk Management in the amount of \$133,615. Patti Hanssard seconded the motion; all voted in approval.

Financial Report(s)

Consideration of and Possible Action to Accept the June 2025 Investment and Financial Reports

Bill McGarvey moved the Board of Trustees accept the June 2025 Investment Report and the June 2025 Financial Reports. Don Gartman seconded the motion; all voted in approval.

Board Report

No updates to report.

President's Report

Updates

Enrollment Update

Michelle Brezina, Interim Vice President for Student Affairs, shared a fall enrollment update; currently up 3% from Fall 2024.

Reminders/Announcements

Board Meetings

August 2025 – Monday, August 25, 2025

September 2025 – Monday, September 22, 2025

October 2025 – Monday, October 27, 2025

December 2025 – Monday, December 8, 2025

Fall 2025 Convocation, Monday, August 11th, 9:00 a.m., COM Conference Center

Fall 2025 Classes Begin (16-Week and 1st 8-Week) - Monday, August 18, 2025

Community Giving Pickleball Tournament, Saturday, August 30, 2025, 8 a.m.-3 p.m., Absolute Volleyball Academy (380 Green Wing St., Webster, TX 77598)

Community Meet and Greet with Dr. Brewer, Thursday, September 25, 2025, 3-5 p.m., Doyle Family Administration Building Boardroom, RM 129

Resignations and Retirement Report – included in board packet.

Miscellaneous

Dr. Brewer addressed the discontinuation of Promise Program funding for incoming Dickinson ISD students.

Dr. Warren Nichols, President Emeritus, shared the history of the Promise Program within COM's taxing district and announced that \$30,000 from the scholarship fund, in the name of Dr. and Mrs. Nichols, will be used to support incoming Dickinson Promise students.

Don Gartman expressed concern over Dickinson's lack of support for its students and emphasized that only students residing in Dickinson will receive the funds designated for Dickinson.

Melissa Skipworth voiced her support for the Foundation's efforts to raise funds and commended those dedicated to finding a solution for Dickinson Promise students.

Bill McGarvey expressed his support for the Promise Program and confirmed that his donated funds may be used for Dickinson Promise students.

Dr. Brewer thanked Dr. and Mrs. Nichols for their unwavering support and noted that there is still work to be done to secure long-term funding for Dickinson students.

Don Gartman also expressed his gratitude to Dr. Nichols for his contributions to the college.

Executive Session 2:52 p.m.

Adjournment to a Closed or Executive Session Pursuant to the Texas Government Code of the Open Meetings Act

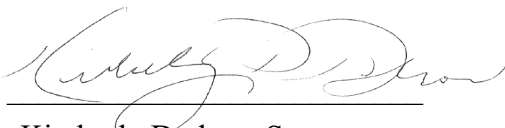
Section 551.089 – deliberation regarding security devices or security audits

Melissa Skipworth read the paragraph allowing the Board to move into executive session.

Open Session 3:42 p.m.

No action on any closed session items.

Adjournment at 3:42 p.m.



Kimberly Dodson, Secretary
Board of Trustees



Melissa Skipworth, Chair
Board of Trustees



MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Special Called Board Minutes

AGENDA ITEM DESCRIPTION

Special Called Board Minutes presented for recommended acceptance to Board of Trustees.

PURPOSE

To ensure accuracy of the monthly minutes.

BACKGROUND

Minutes are brought forward every month for approval.

FUNDING SOURCE

N/A

PROPOSED MOTION

“I move the Board of Trustees approve the Special Called Board Minutes of August 15, 2025.”

ATTACHMENT(S)

1. Minutes of 8/15/25

College of the Mainland Board of Trustees
Minutes of Friday, August 15, 2025
10:15 a.m., Doyle Family Administration Building

Call to Order

Melissa Skipworth called the meeting to order at 10:15 a.m.

Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence

Roll Call & Determination of Quorum

Roll call indicated that all Trustees were present.

Executive Session 10:17 a.m.

Melissa Skipworth read the paragraph allowing the Board to move into executive session.

NOTE: Kimberly Dodson left the meeting at 11:07 a.m.

Open Session 11:27 a.m.

Consideration of and Possible Action on Any Items Discussed in Closed Session

No action taken on any closed session items.

Adjournment at 11:27 a.m.



Kyle Dickson, Vice Chair
Board of Trustees



Melissa Skipworth, Chair
Board of Trustees

Comments from the Community

A citizen desiring to appear before the Board of Trustees shall complete a Public Comment Request Form indicating the topic about which they wish to speak which shall be filed with the Board Clerk ten (10) minutes prior to the start of the meeting. Time allotted each citizen or organization shall be limited to five minutes. The total time for hearing of citizens shall be no more than 60 minutes at any one meeting. Presentation of matters concerning a complaint or charge against a College District employee or officer will be heard in closed session unless the individual who is the subject of the change or complaint requests a public hearing.

We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. Thank you.



PRESIDENT'S OFFICE

Constituents Leader Activity Reports

- A. Faculty Senate – Candice Edmonston, President
- B. Professional Council – Alisha Lyon, President
- C. Classified Council – Sonia Kukuch, President



Bond Update

College of the Mainland, 2023 Bond Program

August 25, 2025

2023 Bond Projects



Welding and Workforce Education Buildings

Completed Activities:

- Welding Building:
 - Restroom renovations
 - Existing Roof Top HVAC units refurbished
 - Roof installation
- Workforce Education Building:
 - Fire alarm replaced
 - Electrical Panel replacement

Project Milestones:

- Design Phase: July 2023 – Mar 2024
- Bidding: Mar 2024 – May 2024
- Construction Phase: June 2024 – Sep 2025
 - Construction was phased, instruction is ongoing

Project is on Schedule

Ongoing/Upcoming Activities:

- Welding Building:
 - Interior metal framing in the addition
 - Electrical Rough-in
 - Ductwork installation
 - Glass installation
- Workforce Education Building:
 - Interior paint

Project Costs:

- Total Project Budget: \$15,107,765
- Project Cost to Date: \$11,723,376
- Total Construction Budget: \$12,372,216
- Construction Cost to Date: \$10,162,516

Project is in Budget

Welding and Workforce Education Buildings



Exterior framing at the Welding Addition



Exterior door frame replacement at the Workforce Education Building

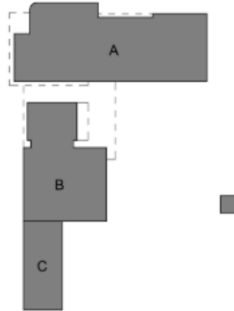


Renovated restroom in the Welding Building

Public Safety Careers

Completed Activities:

- Hydro mulch detention pond
- Waterproof – Area A, B
- Brick – Area B, C
- Roofing – Area B, C



Project Milestones:

- Design Phase: July 2023 – June 2024
- Bidding: Aug 2024 – Oct 2024
- Construction Phase: Nov 2024 – Mar 2026
- Move In: Mar 2026 – May 2026

Project is on Schedule

Ongoing/Upcoming Activities:

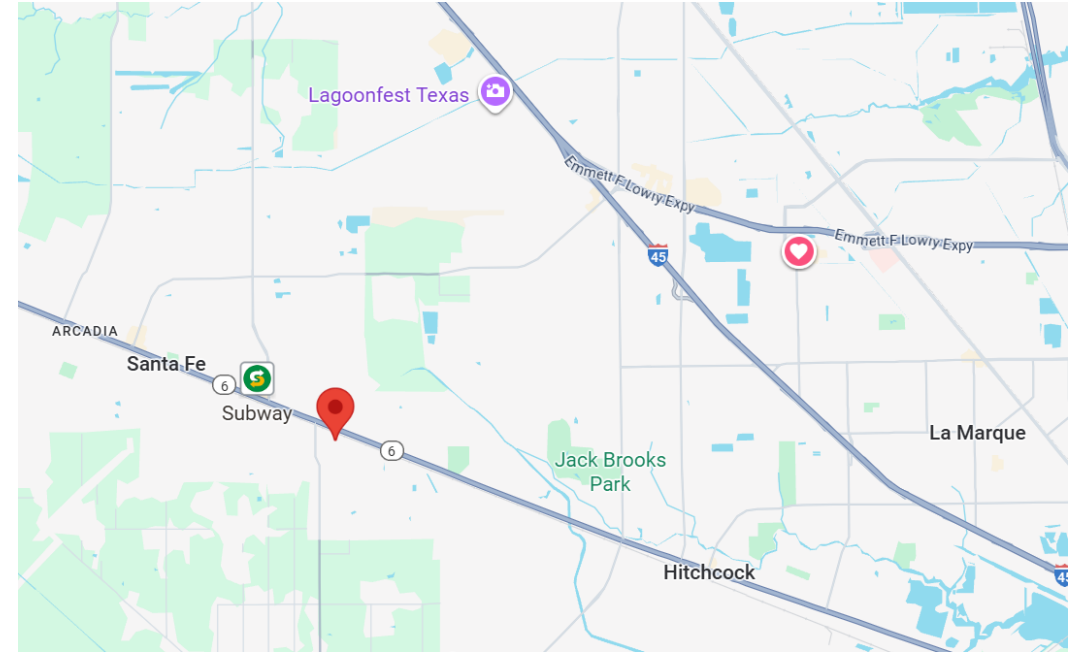
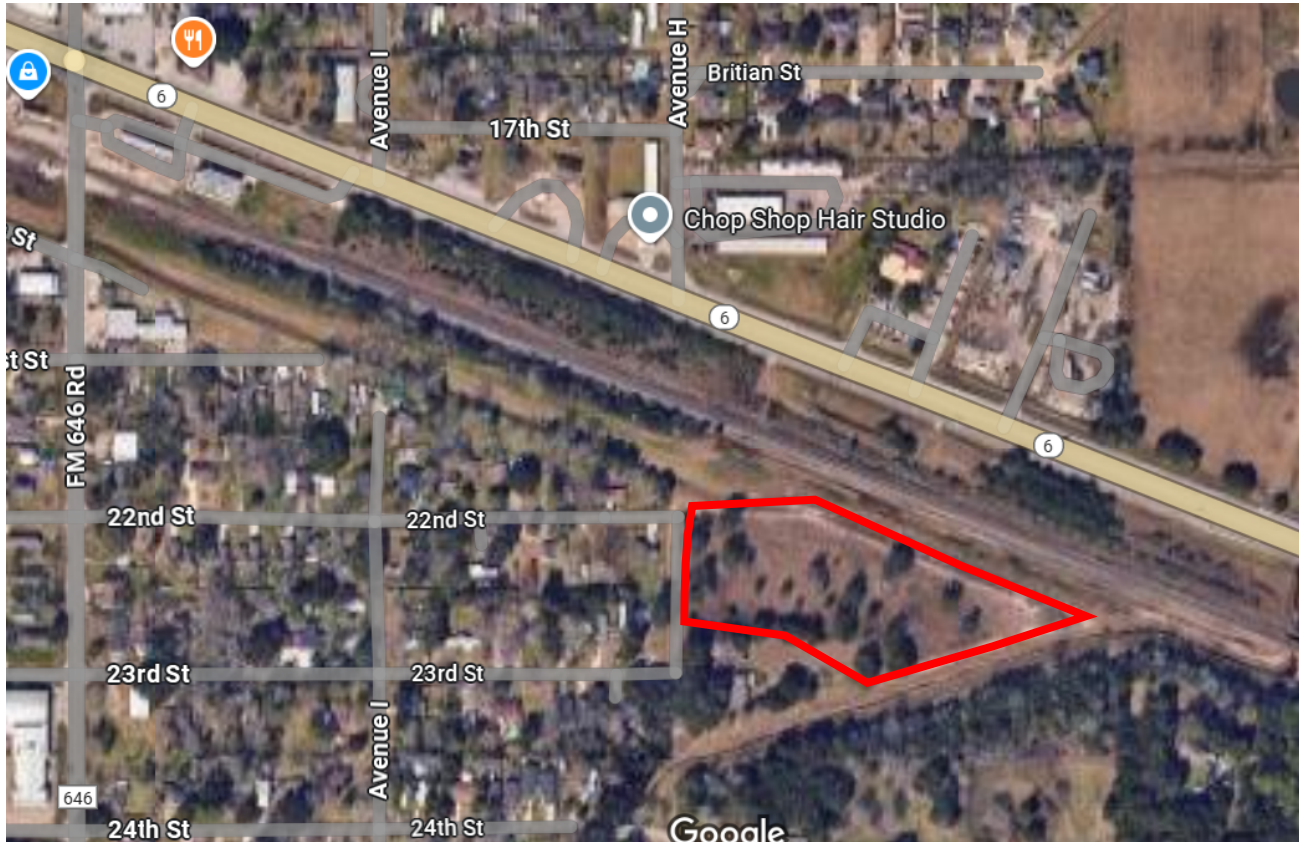
- Brick and stone – Area A
- Window installation – All areas
- Metal Paneling – All Areas
- Permanent power/transformer installation
- Burn Building Planning (Proposed Timeline):
 - May – Sep 2025: Lease Negotiation/Board Approval
 - Sep – Dec 2025: Design
 - Dec 2025 – Jan 2026: Subcontractor Bids
 - Mar 2026 – UTC: Construction

Project Costs:

- Total Project Budget: \$30,907,763
- Project Cost to Date: \$15,429,199
- Total Construction Budget: \$26,785,339
- Construction Cost to Date: \$13,557,736

Project is in Budget

Public Safety Careers - Burn Building Location



Public Safety Careers



Brick installation – Area A



Curtain wall system – Area A

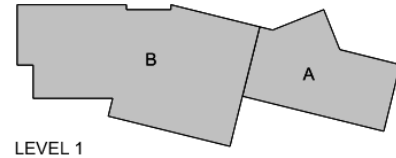


Prep for drywall installation – Area A

Corporate Training Center

Completed Activities:

- HVAC Equipment / mechanical room
- Drywall – Area A
- Electric meter



Project Milestones:

- Design Phase: Oct 2023 – July 2024
- Bidding: Aug 2024 – Oct 2024
- Construction Phase: Nov 2024 – Dec 2025
- Move In: Dec 2025 - Feb 2026

Project is on Schedule

Ongoing/Upcoming Activities:

- Soffit installation
- Electrical rough-in
- Exterior doors
- Drywall – Area B
- Interior painting
- Ceiling grid
- Fire alarm

Project Costs:

- Total Project Budget: \$14,791,197
- Project Cost to Date: \$ 6,640,764
- Total Construction Budget: \$13,007,057
- Construction Cost to Date: \$ 5,679,872

Project is in Budget

Corporate Training Center



Mechanical/Electrical room



New electric meter installed



Drywall – Area A

College Services Building

Completed Activities:

- Schematic Design – Board Approval
- CMAR Procurement

Project Milestones:

- Design Phase: Jan 2025 – Sep 2025
- Bidding: Nov 2025 – Jan 2026
- Construction Phase: Mar 2026 – Feb 2027
- Move In: Mar 2027 – May 2027

Project is on Schedule

Ongoing/Upcoming Activities:

- Design Development

Project Costs:

- Total Project Budget: \$12,547,373
- Project Cost to Date: \$ 62,366
- Total Construction Budget: \$10,500,000
- Construction Cost to Date: \$ 0

Project is in Budget



Library & Learning Center

Completed Activities:

- Building: Aggregate piers and building pad complete.
- Demolition: No updates.
- COMmons: Design meetings held August 8 and 20.
- Site camera is functional



Project Milestones:

- Design Phase: Jul 2023 – Feb 2025
- Bidding: Feb 2025 – Mar 2025
- Construction Phase: Apr 2025 – June 2027
- Move In: July 2027 – Aug 2027

Project is on Schedule

Project Scope:

- LLC Building, Parking Lot D and Central Plant Upgrades; Monticello landscaping
- COMmons, site lighting, wayfinding/signage
- Demolition of LRC, Firing range, Building 11 (College Services) and racquetball court

Ongoing/Upcoming Activities:

- Building:
 - Footings and column plinths ongoing.
 - Site utilities ongoing.
 - Tower crane foundation installation ongoing.
- COMmons, site lighting, wayfinding/signage and demo package:
 - 50% CD page turn is scheduled for August 28
 - Future GMP amendment for this scope to be presented fall 2025 with bid award spring 2026.

Project Costs:

- Total Project Budget: \$ 129,811,536
- Project Cost to Date: \$ 13,834,949
- Guaranteed Maximum Price: \$ 101,854,219
- Construction Cost to Date: \$ 7,923,321

Project is under budget

* TPC and GMP reflect increased scope of Parking Lot D, Cooling Tower Replacement and Monticello improvements (north side). Cost of remaining scope to be finalized Spring 2026.

Library & Learning Center



Building footprint excavation complete



Engineered backfill near completion



Stone column piers in progress

COMmons – Reflection Garden



Infrastructure – Parking Lots and Underground Utilities

Completed Activities:

- Phase 1(Lot C) – Complete
- Phase 2 (Lot B) – Complete (replace some palm trees under warranty)
- Fred Taylor Drive – Scheduled to open August 20

Project Milestones:

- Phase 1 – Lot C and Underground Utilities:
 - Jul 2024 – Dec 2024
- Phase 2 – Lot B and Underground Utilities:
 - Dec 2024 – Apr 2025
- Phase 3 – Lot A and Lake Eckert Expansion:
 - Apr 2025 – Oct 2025

Ongoing/Upcoming Activities:

- Phase 3 (Fred Taylor):
 - Concrete placed; striping and signage completed.
 - Backfill and lighting 8/17- 8/20.
- Phase 3 (Lot A and Lake Expansion):
 - Grading in progress.
 - Storm drain 95% complete.
 - Site electrical conduit 95% complete.
 - Pond extension complete.

Project Costs:

- Total Project Budget: \$12,839,580
- Project Cost to Date: \$ 7,553,125
- Total Construction Budget: \$ 9,762,700
- Construction Cost to Date: \$ 6,989,591

Project is in Budget



Parking Lots A, B, C



Fred Taylor drive concrete in progress



Finishing concrete at Fred Taylor



Excavation of Lake Eckert in progress

Infrastructure – Reroof of Student Center and Conference Center

Completed Activities:

- Conference Center:
 - Complete
- Student Center:
 - Roof complete
 - Interior repairs to student area complete

Project Milestones:

- Construction Phase: Sep 2024 – August 2025

Ongoing/Upcoming Activities:

- Student Center:
 - Roof Hatch and Ladder installation.
 - Punch work items to be completed 8/18/2025.

Project Costs:

- Total Project Budget: \$1,727,985
- Project Cost to Date: \$1,426,442
- Total Construction Budget: \$1,506,223
- Construction Cost to Date: \$1,239,572

Project is in Budget

Infrastructure – Fine Arts Electrical Upgrades

Completed Activities:

- RFP for General Contractor proposals issued July 17.
- Pre-proposal conference held July 24
- Proposals received August 7
- Evaluation complete; recommendation to August BOT for Best Value General Contractor

Project Milestones:

- Design Phase: Nov 2024 – July 2025
- Bidding: Aug 2025-Sept 2025
- Construction Phase: Oct 2025 – Feb 2026

Ongoing/Upcoming Activities:

- Abatement being coordinated.
- Schedule for work coordinated with COM staff. Theatre classroom costume area to begin mid-November; electrical to begin Dec 6. Work will be complete by Jan 2, 2026.
- Theatre and makeup area to begin mid-November and be complete by Feb. 12

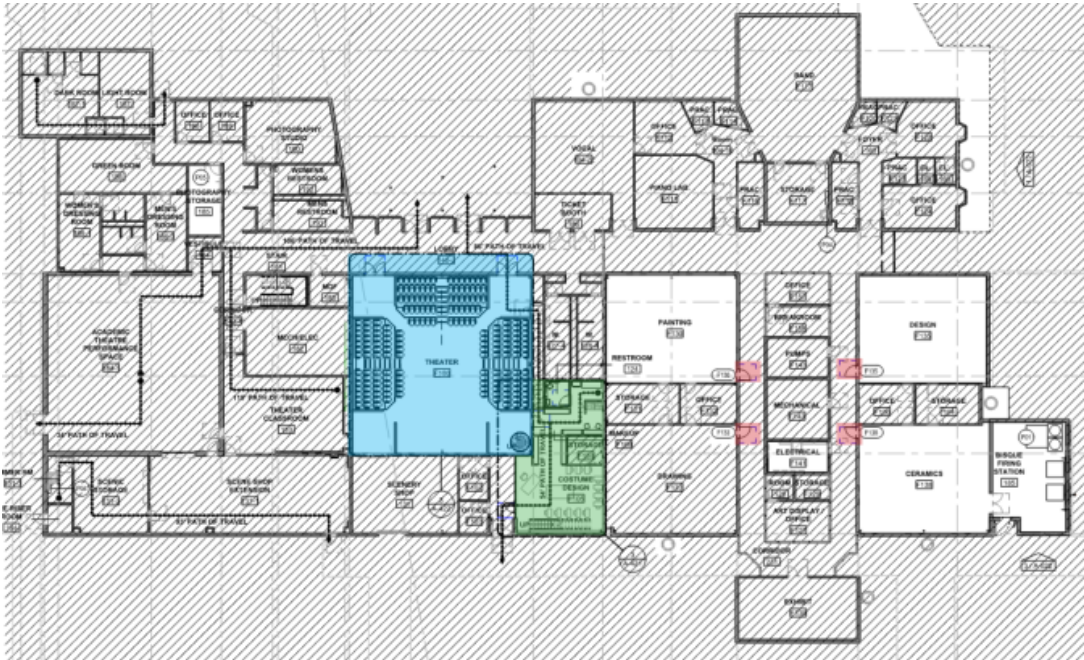
Project Costs:

- Total Project Budget: \$1,944,440
- Project Cost to Date: \$ 85,250
- Total Construction Budget: \$1,500,000
- Construction Cost to Date: \$ 0

Project is in Budget



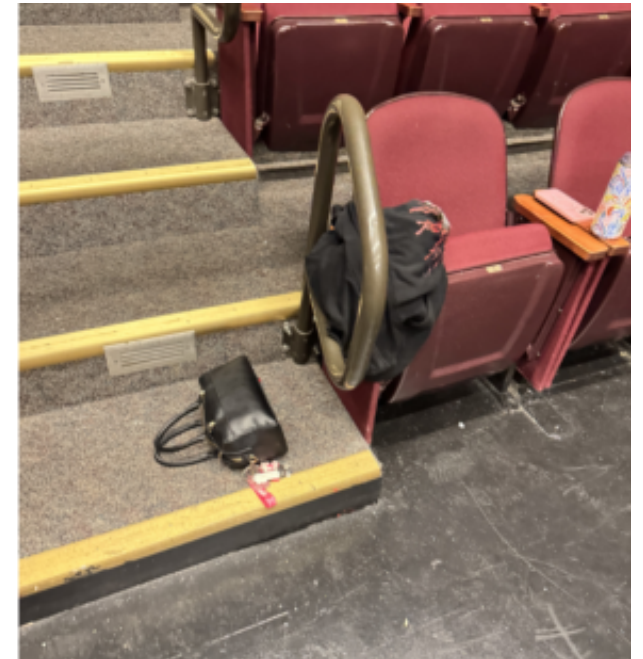
Infrastructure – Fine Arts Electrical Upgrades



Scope of work in Fine Arts building



Main Performance Theatre seating to be renovated



Bond Campus Furniture

Completed Activities:

- Vendor contract recommendations approved at March BOT
- Purchase orders issued to vendors
- WELD/IE order placed

Project Milestones:

- Design Phase: Apr 2024 – Sep 2024
- Bidding: Jan 2025 – Feb 2025
- Procurement: Jan 2025 – Mar 2025
- Installation Phase: Per Project

Ongoing/Upcoming Activities:

- Corporate Training Center furniture order to be placed

Project Costs:

- Total FF&E Budget: \$11,531,102
- Total Furniture Budget: \$ 8,000,000
- Purchase Order Total: \$ 5,905,039
- Project Cost to Date: \$ 325,100

Project is under Budget



Questions?



MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Award of Contract 23-48 as proposed by Tellepsen

AGENDA ITEM DESCRIPTION

Approval to award contract 23-48: Construction Manager at Risk Services for the new College Services Building

PURPOSE

Provide Construction Manager at Risk Services for the construction of the new College Services Building under the COM 2023 Bond.

BACKGROUND

College of the Mainland (COM) elected to use the Construction Manager at Risk (CMAR) delivery method for the new College Services Building project. COM advertised a request for proposals for the CMAR (one-step) Selection Process. COM received proposals from nine (9) interested firms on Tuesday, July 29, 2025. An evaluation committee comprised of COM staff, RDLR Architects, and LAN representatives reviewed the proposals and ranked them according to the criteria listed in the RFP. The evaluation committee recommends the selection of Tellepsen Builders as the Best Value in response to the Request for Proposals.

FUNDING SOURCE

2023 Bond Funds

PROPOSED MOTION

"I move the Board of Trustees approve award of contract 23-48 to Tellepsen Builders for Construction Manager at Risk Services for the new College Services Building for a not-to-exceed amount of \$20,000.00 for Pre-Construction Services, plus Construction Management fees (Construction Manager's Fee of 2.25% of the actual Cost of the Work and General Conditions fee of 6.61% of the actual Cost of Work).

ATTACHMENT(S)

1. RFP # 23-48 Evaluation Results
2. LAN Cover Letter



To: Dr. Helen Brewer, President, College of the Mainland (COM)

From: Lockwood, Andrews & Newnam (LAN)

Date: August 13, 2025

Re. RFP #23-48 – College Services Building project,
CMAR Evaluation Committee Results and Recommendation

Background: College of the Mainland (COM) elected to use the Construction Manager at Risk (CMAR) delivery method for the new College Services Building project.

Selection Process: Based on this direction, COM advertised a request for proposals for the CMAR (one-step) Selection Process. COM received proposals from nine (9) interested firms on Tuesday, July 29, 2025. As stated in the RFP, an evaluation committee comprised of COM staff, RDLR Architects, and LAN representatives reviewed the proposals and ranked them according to the criteria listed in the RFP. The result of the ranking is summarized below:

Ranking	CMAR Firm	Fees Proposed
1	Tellepsen Builders	Preconstruction: \$20,000 CM Fee: 2.25% General Conditions: 6.61%
2	Pogue Construction	Preconstruction: \$10,000 CM Fee: 2.95% General Conditions: 5.95%
3	Durotech Inc	Preconstruction: \$37,500 CM Fee: 4.43% General Conditions: 8.80%
4	Anslow Bryant Construction, Ltd	Preconstruction: \$20,000 CM Fee: 2.50% General Conditions: 7.17%
5	Broaddus Construction	Preconstruction: \$10,000 CM Fee: 3.00% General Conditions: 5.00%
6	Crain Group LLC	Preconstruction: \$15,000 CM Fee: 2.50% General Conditions: 5.15%
7	Millenium Project Solutions	Preconstruction: \$25,000 CM Fee: 1.80% General Conditions: 10.20%
8	Nash Industries, Inc	Preconstruction: \$22,500 CM Fee: 3.00% General Conditions: 6.30%
9	Construction Managers of	Preconstruction: \$7,500

	Southeast Texas	CM Fee:	2.89%
		General Conditions:	6.45%

Recommendation: The evaluation committee recommends the selection of Tellepsen Builders as the Best Value in response to the CMAR Request for Proposals.



C.W. Scheibe, CCM, PMP
Program Manager, LAN
cwscheibe@lan-inc.com
cell: 972.890.3002



RFP # 23-48, New College Services Building

Proposal Date and Time: 07/29/2025 at 2:00 P.M.

Recorded By: C.W. Scheibe

Architect: RDLR Architects

Program Manager: Lockwood, Andrews & Newnam, Inc.

Construction Manager At Risk Proposal Evaluation

	Point Value (total/each)	Tellepsen Builders	Pogue Construction Company, LLC	Construction Managers of Southeast Texas	Nash Industries, Inc	Anslow Bryant Construction, Ltd	Broaddus Construction	Millennium Project Solutions, Inc	Crain Group LLC	Durotech Inc
1. Fee Proposal	25									
Base Proposal: Owner's Budget for Cost of the Work Plus CMAR Fees		\$ 11,756,880	\$ 11,761,200	\$ 11,808,720	\$ 11,804,400	\$ 11,844,360	\$ 11,664,000	\$ 12,096,000	\$ 11,626,200	\$ 12,228,840
Construction Services Fee (%)		2.25%	2.95%	2.89%	3.00%	2.50%	3.00%	1.80%	2.50%	4.43%
General Conditions Cost (%)		6.61%	5.95%	6.45%	6.30%	7.17%	5.00%	10.20%	5.15%	8.80%
Pre-Construction Fee		\$ 20,000	\$ 10,000	\$ 7,500	\$ 22,500	\$ 20,000	\$ 10,000	\$ 25,000	\$ 15,000	\$ 37,500
Points Awarded		23.88	23.88	23.13	23.50	22.75	24.63	19.38	25.00	17.38
2. Evaluation Survey of Company References and Project Contacts	15									
Points Awarded		12.10	14.98	3.00	5.42	8.50	3.00	15.00	6.24	14.93
3. History of Company Performance	10									
Points Awarded		9.60	8.50	5.00	5.40	8.40	7.60	6.70	7.10	9.60
4. Demonstrated Company Skill With CMAR Concepts	30									
Points Awarded		29.20	26.60	13.40	17.00	22.00	23.00	10.20	13.40	28.40
5. Similar Company Project Experience and Qualifications	10									
Points Awarded		9.40	7.70	4.20	4.50	8.30	6.55	6.30	6.00	8.60
6. Similar Individual Personnel Project Experience and Qualifications	10									
Points Awarded		9.40	8.60	5.80	6.30	7.80	7.40	7.00	7.30	9.60
Total:	100	93.58	90.26	54.53	62.12	77.75	72.18	64.58	65.04	88.51
Rank		1	2	9	8	4	5	7	6	3



MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Award of Contract 23-49 for an Amount of \$ 1,070,227.00

AGENDA ITEM DESCRIPTION

Approval to award contract 23-49: Recommendation of J.T.Vaughn Construction as the General Contractor for the Fine Arts Upgrades project in the amount of \$ 1,070,227.00

PURPOSE

Provide select renovation and upgrades to the Fine Arts building

BACKGROUND

On August 7, 2025, five responses were received in response to a Request for Proposal (RFP) for the select renovation and upgrades to the Fine Arts building. The Respondents were evaluated according to the published scoring criteria outlined in the RFP. Based on the evaluation results, it is the recommendation to award the subject contract to J.T.Vaughn Construction for this project. The Owner's budget for the Cost of Construction is \$ 1,500,000. The subject procurement is in accordance with the Texas Government Code 2269.

FUNDING SOURCE

2023 Bond Funds

PROPOSED MOTION

"I move the Board of Trustees approve award of contract 23-49 to J.T.Vaughn Construction for the Fine Arts Upgrades project in the amount of \$ 1,070,227.00."

ATTACHMENT(S)

1. LAN Cover Letter
2. RFP 23-49 Evaluation Results



To: Dr. Helen Brewer, President, College of the Mainland (COM)

From: Lockwood, Andrews & Newnam (LAN)

Date: August 25, 2025

Re: Award of Contract 23-49 for an Amount of \$ 1,070,227.00

Background: College of the Mainland (COM) elected to use Competitive Sealed Proposal (CSP) as the contracting method for the Fine Arts Upgrades project. The RFP requested a Base Proposal as well as pricing for four alternates. The alternates were:

- Alternate 1 Reroute gas line to serve fine arts and gym
- Alternate 2 Replace theatre seating
- Alternate 3 Refurbish existing theatre seating
- Alternate 4 Replace existing gas boiler in gym with electric water heaters

The College of the Mainland chose to accept Alternates 3 and 4. The contract amount includes the Base Proposal, an Owner's Contingency Allowance and Alternates 3 and 4.

Selection Process: Based on this direction, COM advertised a request for CSP proposals. COM received proposals from five (5) interested firms on August 7, 2025. As stated in the RFP, a selection committee comprised of LAN staff, RDLR Architects and COM staff, reviewed the proposals and ranked them according to the criteria listed in the RFP. The result of the ranking is summarized below.

Firm Name	Ranking	Score
J.T. Vaughn Construction	1	99.21
Pogue Construction Company	2	88.40
Millenium Project Solutions	3	61.32
E Contractors USA, LLC	4	55.25
Broaddus Construction	5	38.90

Recommendation: LAN recommends J.T.Vaughn Construction as the Best Value General Contractor in response to RFP #23-49. We recommend this for the August 25, 2025 Board Meeting.

A handwritten signature in blue ink that reads 'P. Drnevich'.

Paula J. Drnevich, AIA, LEED AP, REFP
Program Manager, LAN
pjdrnevich@lan-inc.com
mobile: 281.384.8233



RFP # 23-49, Fine Arts Upgrades

Proposal Date and Time: 8/7/2025 at 2:00 P.M.

Recorded By: Paula Drnevich/CW Scheibe

Architect/Engineer: RDLR Architects

Program Manager: Lockwood, Andrews & Newnam, Inc.

Competitive Sealed Proposal Evaluation

	Point Value (total/each)	Pogue Construction Company	Millenium Project Solutions	Broaddus Construction	E Contractors USA, LLC	Vaughn Construction
1. Fee Proposal	40					
Base Proposal and Owner Selected Alternates		\$ 1,101,000	\$ 1,152,300	\$ 1,218,335	\$ 1,164,868	\$ 1,070,227
Spread from Low	\$ 148,108.00	\$ 30,773.00	\$ 82,073.00	\$ 148,108.00	\$ 94,641.00	\$ -
Percentage Above Low		2.88%	7.67%	13.84%	8.84%	0.00%
Cost Factor		84.50%	47.00%	9.75%	34.50%	100.00%
Points Awarded		33.80	18.80	3.90	13.80	40.00
2. Evaluation Survey of Company References and Project Contacts	10					
Points Awarded		10.00	9.12	2.00	5.05	9.41
3. History of Company Performance	10					
Points Awarded		8.20	7.40	6.80	6.60	10.00
4. Similar Company Project Experience and Qualifications	20					
Points Awarded		18.00	14.00	13.00	15.00	20.00
5. Similar Individual Personnel Project Experience and Qualifications	20					
Points Awarded		18.40	12.00	13.20	14.80	19.80
Total:	100	88.40	61.32	38.90	55.25	99.21

Rank

Number of reviewers

5

2

3

5

4

1



RFP # 23-49, Fine Arts Upgrades

Proposal Date and Time: 8/7/2025 at 2:00 P.M.

Recorded By: Paula Drnevich/CW Scheibe

Architect/Engineer: RDLR Architects

Program Manager: Lockwood, Andrews & Newnam, Inc.

Proposal Opening Record

	Pogue Construction Company	Millenium Project Solutions	Broaddus Construction	E Contractors USA, LLC	Vaughn Construction
Base Proposal	\$ 797,000.00	\$ 864,000.00	\$ 918,192.00	\$ 866,000.00	\$ 819,544.00

Alternates:					
Owner's Contingency Allowance	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00
Alternate 1 - Addition of gas line	\$ 96,000.00	\$ 119,000.00	\$ 99,597.00	\$ 90,646.00	\$ 388,500.00
Alternate 2 - Replace Theater Chairs	\$ -	\$ 188,000.00	\$ 234,536.00	\$ 298,147.00	\$ 208,389.00
Alternate 3 - Theater Chair Refurbishment	\$ 99,000.00	\$ 92,000.00	\$ 101,763.00	\$ 102,139.00	\$ 49,216.00
Alternate 4 - Replace existing gas boiler with new electric water heater	\$ 55,000.00	\$ 46,300.00	\$ 48,380.00	\$ 46,729.00	\$ 51,467.00

Base Proposal Plus Owner's Contingency and Owner Selected Alternates 3 and 4	\$ 1,101,000.00	\$ 1,152,300.00	\$ 1,218,335.00	\$ 1,164,868.00	\$ 1,070,227.00
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MINUTE ORDER

To: Board of Trustees

From: Dr. Helen Brewer, President

Date: Aug. 25, 2025

Subject: Recommendation for Building Naming Conventions and Final Building Name Approvals

AGENDA ITEM DESCRIPTION

Recommendation for adoption of building naming conventions and approval of final list of building names

PURPOSE

To approve the College of the Mainland building naming convention guidelines and the final list of confirmed building names, ensuring consistency, clarity and alignment with institutional branding and wayfinding best practices.

BACKGROUND

Up to this point, the College has not had formal building naming conventions in place. Building names have often been chosen arbitrarily or in recognition of a donor(s), without a standardized framework. With the addition of new facilities through the current bond projects, it has become increasingly important to establish naming conventions that ensure clarity, ease of navigation and alignment with COM's brand identity.

Consistent naming supports wayfinding for students, employees and visitors reinforces institutional branding and ensures long-term consistency in signage and communication. The recommendations were developed by reviewing existing building names on campus and creating naming rationales that align with patterns already in use, ensuring a smooth transition to the new standards.

FUNDING SOURCE

N/A

PROPOSED MOTION

I move the Board of Trustees approve the College of the Mainland Building Naming Conventions and proposed building names as presented

ATTACHMENT(S)

1. Building Naming Conventions
2. New Buildings / Name Changes



Building Naming Conventions

Last updated: Aug. 14, 2025

Created by: COM Marketing & Public Affairs (MPA)

PURPOSE

To establish a consistent, clear and intuitive naming convention for all campus buildings to support navigation, branding and long-term signage consistency. This guide ensures names are user-friendly for students, employees and visitors while aligning with best practices in campus wayfinding and public communication.

Naming Principles Based on Best Practices

- ***Names should reflect function, not just form.*** People navigate by purpose (“Where do I register?”), not acronyms or interior layouts.
- ***Descriptors help set expectations.*** “Building” or “Center” gives users mental cues about use or scale.
- ***Consistency reduces confusion.*** Clear patterns allow new users to intuitively understand space types without memorizing unique names.



NAMING CONVENTIONS BY FACILITY TYPE

Facility Type	Naming Rule	Examples
Academic or Instructional Buildings	Use facility name only, no descriptors	Workforce Education Welding, Industrial Careers
Transactional or Administrative Services	Add “Building” after the name to signal a formal office structure	“Doyle Family Administration Building” or “College Services Building”
Community-Facing or Multi-Use Facilities	Add “Center” to indicate public-facing, shared-use function	Library & Learning Center Conference Center Corporate Training Center



COM Main Campus Building Names

Last updated: Aug. 14, 2025

Created by: COM Marketing & Public Affairs (MPA)

EXISTING BUILDING NAMES | CHANGES PROPOSED

Current Name	Proposed Changed Name	Rationale
Science, Technology, Engineering, Arts & Math (STEAM)	Science, Technology, Engineering & Math (STEM)	STEM is a more recognizable acronym and aligns with student schedule course listings in this building.
Industrial Careers Building (ICB)	Industrial Careers	Follows proposed naming convention
<i>Old</i> Public Service Careers	TBD	<i>Future</i> “Public Safety Careers” building will retain this name, therefore, the “Public Service Careers” building will be renamed

COM 2023 BOND | NEW BUILDINGS

(Confirmed to date)

Public Safety Careers (PSC)
Corporate Training Center (CTC)
Library & Learning Center (LLC)
Campus Services Building



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Extension of Contract 20-01 for an amount Not-To-Exceed (NTE) \$4,312,300.00

AGENDA ITEM DESCRIPTION

Approval to extend contract 20-01 for custodial and maintenance services in an amount of \$4,312,300.00 for a period of 3 years, with the first annual payment not-to-exceed \$1,388,277.00.

PURPOSE

Provide necessary daily services for campus-wide custodial and maintenance operations.

BACKGROUND

On August 26, 2024, the Board approved a contract extension to IQS in an amount not to exceed \$1,273,277 for Facilities Custodial & Maintenance Services, beginning 9/1/24 – 8/31/2025. It is recommended to extend the contract for an additional three (3) years as follows:

<u>Period of Performance</u>	<u>Estimated Contract Cost</u>	<u>Funding Source</u>
9/1/2025 – 8/31/2026	\$1,388,277.00	FY 25-26 Operating Budget
9/1/2026 – 8/31/2027	\$1,436,867.00 *	FY 26-27 Operating Budget
9/1/2027 – 8/31/2028	\$1,487,157.00 *	FY 27-28 Operating Budget
Total \$4,312,300.00		

The estimated cost for the 2025-2026 period is \$1,388,277.00 which includes additional funds to support over 87,000 SF of new facilities and additions including the Public Safety Careers building, Corporate Training Center, Welding & Workforce Education, the STEAM 4th Floor buildout, and increased community engagement events and building utilization. A 3.5% inflation rate is included for each year following.

*The completion of the Library Learning Center and College Services building will result in a need for added services, whereby the estimated contract cost will be determined once construction is complete. Any increase in the estimated contract cost will be presented to the Board for additional approval.

The subject contract was awarded based on a competitive proposal process in accordance with Texas Education Code 44.031 and Government Code 791. Therefore, it is the recommendation to approve the contract extension through 8/31/2028. Funding for each fiscal year period beginning 9/1 will be presented to the Board for approval during the annual budget review and approval process.



FUNDING SOURCE

2026 Operating Budget: 11-0-0000-6106-5300

PROPOSED MOTION

"I move the Board of Trustees approve the extension of contract 20-01 for Custodial & Maintenance services with IQS for an amount of \$4,312,300 for a Period of 3 Years, with the first annual payment not to exceed \$1,388,277.00 to be paid from annual Operating Budget."

ATTACHMENT(S)

IQS 2026 Rates and Resources Data; COM Facilities SF Summary



PERSONNEL	2025-26 CONTRACT RATES		
Position	Full-Time Equivalent Personnel (FTE)	Hourly Rate	Rate x 2080 hours/yr
Manager	1	\$36.72	\$76,378
Asst. Manager	1	\$21.12	\$43,930
Special Projects - Flex	4	\$19.86	\$165,235
Housekeeper	26	\$17.65	\$954,512
Maintenance	3	\$18.48	\$115,315
Subtotal Annual Less Overtime	35		\$1,355,370
Overtime/Events & Projects			\$80,000
Contingency Allowance = 1 FTE			\$35,000
2026 TOTAL			\$1,470,370
Total Full-Time Equivalent Staff (FTE)	35		
Total Full-Time Custodial Staff	32		
Total Square Footage	726,929		
Square Feet Per Full-Time Person	22,717		

BUILDINGS	GROSS SF 2024-25	GROSS SF 2025-26	IQS FTE
N/A Supervisor	-	-	1
N/A Special Projects - Flex	-	-	4
Administration	63,257	63,257	2
Student Center	45,917	45,917	1.5
Learning Resource Center (LRC)	69,540	69,540	1
STEAM	148,212	148,212	5
STEAM 4th Floor New Classrooms and C	0	11,000	
Welding	8,389	13,389	0.33
Workforce Education	22,230	22,230	0.33
Industrial Careers Bldg. (ICB)	90,141	90,141	3
Campus Police Department	3,552	3,552	0.34
Firing Range	7,420	7,420	0.1
Public Safety Careers (Current Bldg)	10,692	10,692	0.5
Public Safety Careers (New Bldg. 2026)	0	50,884	2
College Services	10,052	10,052	0.4
Corporate Training Center	0	20,400	1
Conference Center	8,991	8,991	1
Gym	35,975	35,975	2
Fine Arts	37,569	37,569	1.5
Mainland City Centre - Cosmetology & L	35,288	35,288	3
Mainland City Centre - Culinary Arts	14,850	14,850	1
League City	27,570	27,570	1
TOTAL CUSTODIAL FTE	639,645	726,929	32
TOTAL CAMPUS SERVICES FTE			3
GRAND TOTAL			35



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees

From: Dr. Helen Brewer, President

Date: August 25, 2025

Subject: Extend Contract 23-15 for an Amount of \$510,000.00

AGENDA ITEM DESCRIPTION

Approval to extend contract 23-15 for Grounds Maintenance and Landscaping Services

PURPOSE

Provide necessary comprehensive and regular maintenance, management, and seasonal care for turf, irrigation, planting areas, shrubs pruning, and mulch replacement as well as priority landscape improvements projects for the main campus and League City location.

BACKGROUND

On August 26, 2024, the Board approved an annual 2024-2025 contract in the amount of \$385,000.00. The estimated cost for the 2025-2026 period is \$510,000.00 which includes funds to maintain extensive new landscapes and irrigation for new facilities for the current budget year, provide intensive care of planting beds, and allow contingency funds for storm damage repair, seasonal upgrades and special projects. Therefore, it is recommended to extend the subject contract and add two (2) annual renewals as follows:

Period of Performance:	Estimated Contract Cost
Option 1: 9/1/2026 – 8/31/2027	\$527,850.00
Option 2: 9/1/2027 – 8/31/2028	\$543,685.50 *

Selection of Beck Landscaping was based on a competitive proposal process in 2023 with follow-on extensions to be considered annually based on vendor performance evaluation. The extension offers COM the opportunity to re-solicit services during the term of the extension or continue services through two (2) renewal options for continuity of service without interruption and alignment with substantial completion of construction projects anticipated for 2028. A 3.5% inflation rate is included in the renewal option estimates above. The completion of new facilities will result in a need for added services whereby the estimated contract cost will be determined once construction is complete. Any increase in the estimated contract cost will be presented to the Board for additional approval.

The subject contract was awarded based on a competitive proposal process in accordance with Texas Education Code 44.031. Therefore, it is the recommendation to approve the 2025-2026 annual extension and annual renewal options noted above. Funding for the annual renewal options will be presented to the Board for approval during the annual budget review and approval process.

FUNDING SOURCE

2026 Operating Budget: 11-0-0000-6105-5300

PROPOSED MOTION

"I move the Board of Trustees approve the extension of contract 23-15 for Grounds Maintenance & Landscaping services with Beck Landscaping for an amount not exceeding \$510,000 to be paid from FY26 Operating Budget."

ATTACHMENT(S)

Beck Landscaping 2025-26 Renewal Cost Proposal Summary



GROUNDS MAINTENANCE AND LANDSCAPING SERVICES COST SUMMARY

September 1, 2025 - August 31, 2026

COLLEGE OF THE MAINLAND- 1200 N. AMBURN ROAD, 77591

TO INCLUDE THE MAIN 81 ACRE CAMPUS AS WELL AS NEW FACILITIES, TRACK AND OPEN SPACE ON 29 ACRES SOUTH OF MONTICELLO DRIVE, 4+ ACRES EXISTING PSC SITE, 1.5 ACRE PLOT AT CORNER OF FEEDER ROAD AND N. AMBURN ROAD, AND THE LEAGUE CITY CAMPUS ON FM 518.

Description - Labor	Price / Rate	Weeks	Hours per Week	Est Total Hours	Est Monthly Cost	Est Total Cost
Labor - Supervisor	\$ 163.00 hr.	52	2.75	143	\$ 1,942.42	\$ 23,309.00
Labor - General (turf management)	\$ 39.50 hr.	52	125	6500	\$ 21,395.83	\$ 256,750.00
Labor - Chemical Applicator	\$ 39.50 hr.	52	15	780	\$ 2,567.50	\$ 30,810.00
Labor - General (landscape beds management)	\$ 39.50 hr.	52	15	780	\$ 2,567.50	\$ 30,810.00

Description - Irrigation Quarterly Maint.	Price / Rate	Qrts	Hrs. Per Qrt	Est Total Hours	Est Monthly Cost	Est Total Cost
Labor - Irrigation Tech	\$ 84.25 hr.	4	20	80	\$ 561.67	\$ 6,740.00
Labor - Supervisor	\$ 163.00 hr.	4	15	60	\$ 815.00	\$ 9,780.00

Description - Irrigation Repair	Price / Rate	Weeks	Est Total Hours	Est Monthly Cost	Est Total Cost
Labor - Irrigation Tech	\$ 84.25 hr.		*As Needed	\$ -	\$ -
Repair Materials *	\$ - * AT COST, PLUS 30%			\$ -	\$ -

Description - Landscaping Materials	Price / Rate	Annual Qty. Per Year	Est Total Yards	Est Monthly Cost	Est Total Cost
Premium Hardwood Mulch	\$ 169.50 yd.	1 300	300	\$ 4,237.50	\$ 50,850.00
Seasonal Flowers	\$ 57.00 flat	1 100	100	\$ 475.00	\$ 5,700.00
Misc. Plant Replacements	\$ 57.00 each	1 150	150	\$ 712.50	\$ 8,550.00

Description - Debris Disposal, Tools, Staking	Price / Rate	Annual Qty. Per Year	Est Total	Est Monthly Cost	Est Total Cost
Debris Disposal	\$ 363.50 load	1 20	20	\$ 605.83	\$ 7,270.00
Staking	\$ 3,500.00 all	1 1	1	\$ 291.67	\$ 3,500.00
Small Tools- as needed for full service	\$ 5,150.00 all	1 1	1	\$ 429.17	\$ 5,150.00

Grand Totals				\$ 36,601.58	\$ 439,219.00
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PLAN FOR SERVICES

Rates Include Turf Management, Shrubs and Plant Bed Management, Irrigation Systems Management and Maintenance.

Labor Rate for Supervisor: Performed by Brian Beck, who holds a bachelor's degree in landscape architecture.

providing progress reports to the COM Facilities Director.

A 6 man labor crew will be onsite with Supervision on Friday / Saturday, weather permitting.

College of the Mainland will provide mowers, fuel for mowers, and all maintenance required (mowers only). Beck will provide all weed eaters, edgers, trimming tools, trash bags, backpack sprayers, etc. as needed for annual service contract.

COM will provide all needed chemicals needed for application. Beck will provided labor & tools to apply all chemicals.

ADD ON OPTIONS: Landscape beds management to include trimming, debris removal, edging, general overall maintenance of all landscaped bed areas. Additional hours per week: 35 / Annual added cost: \$70,781.



MINUTE ORDER

To: a Board of Trustees

From: Dr. Helen Brewer, President

Date: August 25, 2025

Subject: Award of 26-01 to for Ellucian for Colleague software maintenance and services for a total of \$2,991,163.00.

Ellucian Colleague Software Maintenance

AGENDA ITEM DESCRIPTION:

Approval of contract 26-01 for Colleague software maintenance and services in the amount of \$2,991,163.00 for a period of 5 years, with the first annual payment not to exceed \$521,441.00 including contingency funds.

FUNDING SOURCE:

FY26 Operating Budget 11-0-0000-3516-5325

PURPOSE

Continue annual maintenance of Ellucian Colleague administrative software to ensure that the college stays current on the essential requirements and technological advances that continue to evolve and require solutions.

PROPOSED MOTION:

“I move the Board of Trustees approve the renewal of contract 26-01 for the Colleague annual software Maintenance and services, as presented.”

BACKGROUND

Annual Period of Performance	Contract Cost	Funding Source
1. 9/1/2025 – 8/31/2026	\$511,441.00	FY 25-26 Operating Budget
2. 9/1/2026 – 8/31/2027	\$547,242.00	FY 26-27 Operating Budget
3. 9/1/2027 – 8/31/2028	\$585,549.00	FY 27-28 Operating Budget
4. 9/1/2028 – 8/31/2029	\$626,537.00	FY 28-29 Operating Budget
5. 9/1/2029 – 8/31/2030	\$670,394.00	FY 29 – 30 Operating Budget
	<u>Contingency \$ 50,000.00</u>	
	Total \$2,991,163.00	

In 2004 the Board of Trustees approved Ellucian Colleague as our Enterprise Resource Planning (ERP) system. Colleague focuses on our key business areas - enrollment and student services; financial management; financial aid; and human resources. Ellucian (formerly named Datatel). The FY 25-26 renewal is \$511,441.00 beginning September 1, 2025, to August 31, 2026. It is the recommendation of administration to include \$10,000.00 contingency funds for as needed services that may arise throughout five year contract period. The total FY renewal including contingency is not-to-exceed \$521,441.00.

ATTACHMENTS

Ellucian Colleague Order Form



ORDER FORM

This Order Form (the "Order Form") is made by and between **ELLUCIAN COMPANY LLC** ("Ellucian") and **COLLEGE OF THE MAINLAND** ("Client"). This Order Form is subject to the terms and conditions of the most recent underlying agreement between the parties related to licensing software, providing professional services and/or providing software support services or maintenance, as applicable (collectively, the "Agreement"). This Order Form will constitute a separate and independent contract between the parties hereto.

Term. The period commencing on the Beginning Date and continuing until the Expiration Date (each as specified in this Order Form) is the "Initial Term." Following the Initial Term, this Order Form will automatically renew for successive periods of twelve (12) months, at Ellucian's then-current rates unless either party provides written notice to the other party at least ninety (90) days prior to the commencement of the applicable renewal term. Ellucian shall provide Client with current rates in writing at least one hundred twenty (120) days prior to the commencement of the applicable renewal term. The Initial Term combined with any renewal Contract Year(s) is referred to herein as the "Term."

SOFTWARE SUPPORT SERVICES:

Client is obtaining Software Support Services for the following Software for the fees stated in the Software Support Services Table(s) and the note(s) thereto.

Services Limitations. All Software Support Services will be part of the applicable Baseline Software and will be subject to all of the terms and conditions of the Agreement. Ellucian's obligation to provide Client with Software Support Services for Baseline Software owned by parties other than Ellucian is limited to providing Client with the software support services that the applicable third party owner provides to Ellucian for that Baseline Software. In this regard, to the extent that an agreement authorizing Ellucian to resell or sublicense a third party's Baseline Software is terminated or expires prior to the Expiration Date, or prior to the expiration of any renewal term, for that Baseline Software, then Ellucian's obligation to provide Software Support Services to Client for that Baseline Software, and Client's obligation to pay Ellucian for same, shall automatically terminate simultaneously with the termination or expiration of the relevant agreement. Client must provide Ellucian with such facilities, equipment and support as are reasonably necessary for Ellucian to perform its obligations under the Agreement, including remote access to the Equipment.

Software Support Services - PAID IN ADVANCE				
Description ¹	Maintenance Standard	Beginning Date	Expiration Date	Fee
Colleague Core Activities & Events Core Colleague SecuritySmith	Advantage	September 1, 2025	August 31, 2030	Included
Colleague Student Campus Organization Colleague Self-Service Financial Aid Enhanced Texas ST Reports Student Planning Student System	Advantage	September 1, 2025	August 31, 2030	Included

Software Support Services - PAID IN ADVANCE				
Colleague Finance Budget Management Colleague Finance System Fixed Assets Import Utility Fixed Assets Inventory Physical Plant Projects Accounting	Advantage	September 1, 2025	August 31, 2030	Included
Colleague Human Resources Employment Actions HR Position Budgeting Human Resources Payroll Texas HR Reports	Advantage	September 1, 2025	August 31, 2030	Included
Per User Unrestricted Users Database License RDBMS	Advantage	September 1, 2025	August 31, 2030	Included
Workflow HR Workflow Definition Tool	Advantage	September 1, 2025	August 31, 2030	Included
Reporting Finance Reporting Applications HR Reporting Applications Student Reporting Applications	Advantage	September 1, 2025	August 31, 2030	Included
Other eCommerce EDI Speede Ellucian Maintenance Advantage	Advantage	September 1, 2025	August 31, 2030	Included
Application Server 0-100 Partner Maintenance	Advantage	September 1, 2025	August 31, 2030	Included
RDBMS AE Users Partner Maintenance	Advantage	September 1, 2025	August 31, 2030	Included
TOTAL (for Contract Year ending August 31, 2026)				\$511,441
TOTAL (for Contract Year ending August 31, 2027)				\$547,242
TOTAL (for Contract Year ending August 31, 2028)				\$585,549
TOTAL (for Contract Year ending August 31, 2029)				\$626,537
TOTAL (for Contract Year ending August 31, 2030)				\$670,394

Payment Terms - Software Support Services Fee: For the software identified in the Software Support Services Table(s) above, Ellucian's obligation to provide Software Support Services and Client's obligation to make payment for such Software Support Services shall each commence on the Beginning Date and continue through the Expiration Date (as those terms are specified within the Table(s)). The annual fees payable for each Contract Year during the Term are listed in the Software Support Services Table(s) and will not increase except as set forth herein or in the Agreement. With respect to Software Support Services that are paid in advance, fees for each Contract Year will be specified by Ellucian in an annual invoice issued in advance of each such Contract Year (except that the invoice for the initial Contract Year will be issued on or after the Execution Date of this Order Form).

Notes:

¹ For product descriptions and service standards, see www.ellucian.com/contracts-and-documentation.

Contract Year. As applicable, the term "Contract Year" means each period of twelve (12) months commencing on September 1 during the Term. Depending upon the Execution Date and the parties' intent with respect to aligning payment cycle for the services under this Order Form, the initial Contract Year may be a partial one, in which event fees for that partial, initial Contract Year will be prorated.

Invoicing. As applicable based upon the specific products identified in this Order Form, Ellucian will invoice Client in accordance with the Payment Terms section beneath the applicable Table(s) above.

Payment Terms - Generally. Unless a different payment obligation is specified in the Agreement, Client's payments under this Order Form are due within thirty (30) days of the date(s) of invoice(s) except that, with respect to the initial Contract Year only, Client's payment shall be due on the latter of (a) thirty (30) days from the date of Ellucian's invoice for same or (b) the Beginning Date identified within the table(s) above.

By the execution below, each party represents and warrants that it is bound by the signature of its respective signatory for this non-cancelable Order Form. Except as expressly amended by the Order Form, the terms of the Agreement remain unchanged and in full force and effect; any fees due under the Order Form are in addition to and not in lieu of fees already due or scheduled to come due under the Agreement. Client has not relied on the availability of either any future version of any software or any future software product or service.

Ellucian	Client
By:	By:
<i>Authorized Signature</i>	<i>Authorized Signature</i>
Name:	Name:
<i>Printed</i>	<i>Printed</i>
Title:	Title:
Date:	Date:

The later date of signature above is the "Execution Date" of this Order Form.

The pricing contained in this Order Form is valid only if the Execution Date occurs on or before August 31, 2025.

Client Accounts Payable Contact Information:
Name:
Address:
City, State, Zip:
Email Address:
PO# (if applicable)



MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Approval to Establish Dental Clinic Fees

AGENDA ITEM DESCRIPTION

Approval to establish patient service and adjunct procedure fees for the College of the Mainland Dental Hygiene Clinic.

PURPOSE

To establish fees for dental hygiene services and adjunct procedures in the Dental Hygiene Clinic while maintaining affordable care for the community, students, and employees.

BACKGROUND

The Dental Hygiene Clinic provides preventive dental care to the public as part of student clinical training. The program proposes the establishment of a fee schedule, as outlined in the attachment.

FUNDING SOURCE

N/A

PROPOSED MOTION

“I move the Board of Trustees approve the proposed Dental Hygiene Clinic fee schedule as presented.”

ATTACHMENT(S)

1. Proposed Dental Hygiene Clinic Fee Schedule.



Proposed Fees

Cleaning Fee by Patient - includes x-rays, exam, assessments, cleaning, and Fluoride treatment (payment collected after treatment plan is signed- prior to scaling)

- Child/Adolescent (5-19) \$15.00
- Adult \$25.00
- Geriatric (60+) \$15.00
- COM Students/Employee \$15.00

Adjunct Fee - collected after treatment plan is signed, prior to dispensing/performing

- Copy of x-rays onto flash drive \$5.00
- Sealants (per tooth) \$5.00
- Subgingival placement antibiotic (per site) \$5.00
- Prescription Toothpaste \$10.00
- Prescription Rinse \$10.00



MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Recommendation to approve increase in parking violation fees

AGENDA ITEM DESCRIPTION:

Discussion and possible action on the proposed increase to parking violation fees in accordance with FD(Legal) policy.

PURPOSE

To increase parking violation fees to reflect the actual costs incurred by COM Police Department enforce parking restrictions to meet the needs of COM students, employees and visitors.

Presented and recommended for approval to the Board of Trustees on August 25, 2025.

PROPOSED MOTION:

“I move the Board of Trustees approve the parking fee increase to \$30.00 for original parking fines set for \$4.00 and \$40.00 for original parking fines set for \$10.00.”

BACKGROUND:

The fines for parking citation have not been adjusted since they were set originally. Current violators are paying \$4.00 for parking violations which double after ten days for most parking violations. Some violations are \$10.00 such as parked in handicap without plates or placard, parked in handicap without handicap person in the vehicle, parked in no parking zone, and parking in fire zone doubling after ten days. Increasing the fines will serve as a financial disincentive, making it less appealing for an individual to risk violating parking regulations. The increased cost associated with the citation may prompt individuals to be more mindful of parking rules. The amount of work performed by the police department issuing the citations, identifying the violators, and maintaining the records should be considered when setting the price of citations.

College of the Mainland Police Department Standardized Parking (Current)

Parking Violation	Fine
Parked without Parking Hang Tag	\$4.00
Parked without Parking Decal	\$4.00
Parked in Employee Parking without Employee Hang Tag	\$4.00
Employee or Student Parked in Visitor Parking	\$4.00
Parked in Handicap with no Handicap plates or placard	\$10.00
Parked in Handicap without Handicap person in vehicle	\$10.00
Parked in no Parking Zone	\$10.00
Parked in Fire Zone	\$10.00
Parked occupying two spaces (Double Parking)	\$4.00
Parked outside designated parking area	\$4.00
Parked with Expired Decal	\$4.00
Improperly Displayed Decal	\$4.00

College of the Mainland Police Department Standardized Parking (Suggested)

Parking Violation	Fine
Parked without Parking Hang Tag	\$30.00
Parked without Parking Decal	\$30.00
Parked in Employee Parking without Employee Hang Tag	\$30.00
Employee or Student Parked in Visitor Parking	\$30.00
Parked in Handicap with no Handicap plates or placard	\$40.00
Parked in Handicap without Handicap person in vehicle	\$40.00
Parked in no Parking Zone	\$40.00
Parked in Fire Zone	\$40.00
Parked occupying two spaces (Double Parking)	\$30.00
Parked outside designated parking area	\$30.00
Parked with Expired Decal	\$30.00
Improperly Displayed Decal	\$30.00



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Recommendation to adopt revisions to COM Local Policies

AGENDA ITEM DESCRIPTION

Discussion and possible action on the proposed revisions to COM Local Policies BGC and CJ.

Presented and recommended for approval to the Board of Trustees on April 25, 2025.

PURPOSE

COM policy BGC is required to authorize creation of a Faculty Senate consistent with SB37 passed during the 89th regular legislative session. CJ policy has been modified to reflect current best practices regarding student travel.

BACKGROUND

SB37 related to shared governance in higher education institutions was recently passed by the Texas legislature. In part, the new legislation requires the Board of Trustees to formally authorize the creation of a Faculty Senate by September 1, 2025, otherwise it would be dissolved. The proposed policy reflects the criteria mandated by the legislature under which the Faculty Senate can operate. Other requirements of the legislation will be addressed in later policy revisions. In order to meet the September 1 deadline to authorize the creation of a Faculty Senate and avoid its dissolution, COM is requesting approval of the changes to BGC(Local) as submitted.

CJ Policy outlines the requirements and safety standards for transporting students for College of the Mainland activities. It specifies approved modes of travel, driver qualifications, vehicle safety, and measures to prevent driver fatigue, ensuring student safety and compliance with College regulations.

FUNDING SOURCE

Not applicable

PROPOSED MOTION

Suggested motion: *“I move the Board of Trustees adopt the revisions to local policies as presented.”*

ATTACHMENT(S)

1. BGC (Local) Draft and Final *Administrative Organization: Councils and Faculty Senates*
2. CJ (Local) Draft and Final *Transportation Management*

**Advisory
Communication
System**

~~The College President shall develop an appropriate advisory communication system to encourage and facilitate communication for all members of the College District community, promoting cooperation and the achievement of the College District's mission. College District councils, committees, and students, as appropriate, may provide advice and recommendations to the College President. District faculty, staff, students, and administrators serve the College District and participate in governance through membership and involvement in College District-recognized academic, governance, and strategic planning committees and task forces.~~

**Statement of Shared
Governance at
College of the
Mainland**

Shared governance in higher education refers to the structures and processes through which stakeholders have regular opportunities to include their voices in the discussion of important issues, policies, and major decisions. Shared governance at College of the Mainland encourages the good-faith commitment and engaged participation of stakeholder groups in a structured approach to initiating and considering issues that further the college's mission and lead the college toward achieving its strategic goals.

Pursuant to state law, shared governance at College of the Mainland will not be construed to diminish the authority of the Board of Trustees to make final decisions in the best interest of the institution, students, and taxpayers.

**Establishment of
Faculty Senate**

In accordance with state law, the Board of Trustees authorizes the creation of a Faculty Senate at College of the Mainland in conformance with the following statutory requirements:

**Membership and the
Role of Faculty
Senate in
Governance**

1. The Faculty Senate must adequately represent each department of the institution, and
 - a. Require the members to be full-time faculty;
 - b. Limit the number of members to no more than 60, with at least two representatives from each department, including:
 - i. One member from each department appointed by the President of the college; and
 - ii. The remaining members elected by a vote of the faculty of the member's respective department.
2. Faculty Senate's role is advisory only and Faculty Senate may not be delegated final decision-making authority on any matter.

**Membership and
Term Limits**

3. Faculty Senate will represent the entire faculty of the College and advise the President and the administration regarding matters related to the general welfare of the College.
4. Faculty Senate may not issue any statement or publish a report using the College's official seal, trademarks, or resources funded by the College on any matter not directly related to Faculty Senate's duties to advise the President and the administration.
5. Service on Faculty Senate is an additional duty of the faculty member's employment. Members of the Faculty Senate are not entitled to compensation or reimbursement of expenses for their role as members of the Faculty Senate unless the expense is on behalf of and approved by the institution of higher education.

Officers

1. A member of the Faculty Senate appointed by the President in accordance with Section (1)(b)(i) may serve up to six consecutive one-year terms and then may only be reappointed after the second anniversary of the last day of the member's most recent term.
2. A member of the Faculty Senate elected by a vote of the faculty of the member's respective department serves a two-year term, staggered in a manner that allows approximately one-half of the elected members to be elected each year, and may only be reelected after the second anniversary of the last day of the member's most recent term.
3. A faculty member serving on the Faculty Senate may be immediately removed from the senate for failing to conduct the member's responsibilities within the senate's parameters, failing to attend senate meetings, or engaging in other misconduct. A member of the Faculty Senate may be removed on the recommendation of the Vice President for Academic Affairs and approval by the President.

**Faculty Senate
Meetings, Agendas
and Broadcast**

1. The college President shall appoint the Faculty Senate officers from the members of the Faculty Senate.
2. The senate president shall preside over meetings of the Faculty Senate and represent the senate in official communications with the institution's administration.
1. The Faculty Senate shall conduct official meetings when a quorum is present. A quorum is defined as **half plus one** of all faculty senators. These meetings must be open to the public and follow procedures set by the President of the college. The Faculty Senate shall broadcast over the Internet

**Freedom of
Association**

live video and audio, as applicable, of each official meeting of the Faculty Senate if more than 50 percent of the members are in attendance.

2. The following shall be made available to the public on College of the Mainland's Internet website not later than the seventh day before a meeting of the Faculty Senate:

a. An agenda for the meeting with sufficient detail to indicate the items that are to be discussed or that will be subject to a vote.

3. The names of the members in attendance must be recorded at a meeting in which the Faculty Senate conducts business related to:

a. A vote of no confidence regarding an institution administrator.

This policy may not be construed to limit a faculty member's right to freedom of association protected by the United States Constitution or the Texas

District faculty, staff, students, and administrators serve the College District and participate in governance through membership and involvement in College District-recognized academic, governance, and strategic planning committees and task forces.

Statement of Shared Governance at College of the Mainland

Shared governance in higher education refers to the structures and processes through which stakeholders have regular opportunities to include their voices in the discussion of important issues, policies, and major decisions. Shared governance at College of the Mainland encourages the good-faith commitment and engaged participation of stakeholder groups in a structured approach to initiating and considering issues that further the college's mission and lead the college toward achieving its strategic goals.

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In accordance with state law, the Board of Trustees authorizes the creation of a Faculty Senate at College of the Mainland in conformance with the following statutory requirements:

Membership and the Role of Faculty Senate in Governance

1. The Faculty Senate must adequately represent each department of the institution, and
 - a. Require the members to be full-time faculty;
 - b. Limit the number of members to no more than 60, with at least two representatives from each department, including:
 - i. One member from each department appointed by the President of the college; and
 - ii. The remaining members elected by a vote of the faculty of the member's respective department.
2. Faculty Senate's role is advisory only and Faculty Senate may not be delegated final decision-making authority on any matter.
3. Faculty Senate will represent the entire faculty of the College and advise the President and the administration regarding matters related to the general welfare of the College.
4. Faculty Senate may not issue any statement or publish a report using the College's official seal, trademarks, or resources funded by the College on any matter not directly related to Faculty Senate's duties to advise the President and the administration.

ADMINISTRATIVE ORGANIZATION
COUNCILS AND FACULTY SENATES

BGC
(LOCAL)

- Membership and Term Limits**
5. Service on Faculty Senate is an additional duty of the faculty member's employment. Members of the Faculty Senate are not entitled to compensation or reimbursement of expenses for their role as members of the Faculty Senate unless the expense is on behalf of and approved by the institution of higher education.
 1. A member of the Faculty Senate appointed by the President in accordance with Section (1)(b)(i) may serve up to six consecutive one-year terms and then may only be reappointed after the second anniversary of the last day of the member's most recent term.
 2. A member of the Faculty Senate elected by a vote of the faculty of the member's respective department serves a two-year term, staggered in a manner that allows approximately one-half of the elected members to be elected each year, and may only be reelected after the second anniversary of the last day of the member's most recent term.
 3. A faculty member serving on the Faculty Senate may be immediately removed from the senate for failing to conduct the member's responsibilities within the senate's parameters, failing to attend senate meetings, or engaging in other misconduct. A member of the Faculty Senate may be removed on the recommendation of the Vice President for Academic Affairs and approval by the President.
- Officers**
1. The college President shall appoint the Faculty Senate officers from the members of the Faculty Senate.
 2. The senate president shall preside over meetings of the Faculty Senate and represent the senate in official communications with the institution's administration.
- Faculty Senate Meetings, Agendas and Broadcast**
1. The Faculty Senate shall conduct official meetings when a quorum is present. A quorum is defined as **half plus one** of all faculty senators. These meetings must be open to the public and follow procedures set by the President of the college. The Faculty Senate shall broadcast over the Internet live video and audio, as applicable, of each official meeting of the Faculty Senate if more than 50 percent of the members are in attendance.
 2. The following shall be made available to the public on College of the Mainland's Internet website not later than the seventh day before a meeting of the Faculty Senate:

- a. An agenda for the meeting with sufficient detail to indicate the items that are to be discussed or that will be subject to a vote.
3. The names of the members in attendance must be recorded at a meeting in which the Faculty Senate conducts business related to:
 - a. A vote of no confidence regarding an institution administrator.

**Freedom of
Association**

This policy may not be construed to limit a faculty member's right to freedom of association protected by the United States Constitution or the Texas

Student Travel

Modes of
Transportation

~~Modes of transportation used for student travel shall include, but not be limited to, cars, vans, and buses. Travel arrangements for student groups shall be made in accordance with administrative regulations and procedures. In exceptional cases where personal cars are used for student travel, the drivers shall be regular faculty and staff of the College District, and the driver shall ensure that the vehicle meets state safety standards and has standard seatbelts.~~
Modes of transportation used for student travel shall include, but not be limited to, cars, vans, buses. Travel arrangements for student travel shall be made in accordance with College of the Mainland 084503 CJ-TRANSPORTATION MANAGEMENT CJ(LEGAL) administrative regulations and procedures. See CJ Regulation.

In exceptional cases where personal cars are used for student travel, the drivers shall be regular full-time faculty and exempt staff of the College District, the driver shall ensure that the vehicle meets state safety standards and has standard seatbelts. The College District Police should be notified prior to and after the transport in a personal vehicle is complete.

Driver
Requirements

A Request and Authorization for Travel with Students form ~~A request for student travel driver form~~ shall be submitted ~~ten~~ 30 working business days in advance of any trip in which students are involved. A driver shall not transport students in personal vehicles except in exceptional cases. A driver who is transporting students in College District-owned or leased vehicles must:

1. Be an employee of the College District (or be approved in advance by a College District administrator).
2. Hold a valid driver's license appropriate for the vehicle to be driven. A driver of a commercial motor vehicle must have a commercial driver's license.
3. Have an acceptable driving record (this will be determined ahead of time by checking the driver's record).

Safety Standards

The driver shall ensure that the number of passengers does not exceed the designed capacity of the vehicle and that each passenger is secured by a safety belt.

~~if provided.~~ The driver or the employee responsible and authorized to travel with students shall consider travel distance, the number of students travelling and event time to determine if a charter service or other modes of travel shall be arranged or multiple drivers are needed.

Driver Fatigue

A driver shall not begin driving if fatigued and shall not drive for more than two consecutive hours without taking a five to ten minute break or relief from driving.

Student Travel

Modes of
Transportation

Modes of transportation used for student travel shall include, but not be limited to, cars, vans, buses. Travel arrangements for student travel shall be made in accordance with College of the Mainland administrative regulations and procedures. See CJ Regulation.

In exceptional cases where personal cars are used for student travel, the drivers shall be full-time faculty and exempt staff of the College District, the driver shall ensure that the vehicle meets state safety standards and has standard seatbelts. The College District Police should be notified prior to and after the transport in a personal vehicle is complete.

Driver
Requirements

A Request and Authorization for Travel with Students form shall be submitted 30 business days in advance of any trip in which students are involved. A driver shall not transport students in personal vehicles except in exceptional cases. A driver who is transporting students in College District-owned or leased vehicles must:

1. Be an employee of the College District (or be approved in advance by a College District administrator).
2. Hold a valid driver's license appropriate for the vehicle to be driven. A driver of a commercial motor vehicle must have a commercial driver's license.
3. Have an acceptable driving record (this will be determined ahead of time by checking the driver's record).

Safety Standards

The driver shall ensure that the number of passengers does not exceed the designed capacity of the vehicle and that each passenger is secured by a safety belt.

The driver or the employee responsible and authorized to travel with students shall consider travel distance, the number of students travelling and event time to determine if a charter service or other modes of travel shall be arranged or multiple drivers are needed.

Driver Fatigue

A driver shall not begin driving if fatigued and shall not drive for more than two consecutive hours without taking a five to ten minute break or relief from driving.



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Recommendation – Vice President for Student Affairs and Enrollment Management (Replacement)

Presented for recommended approval to the Board of Trustees on August 25, 2025 and forwarded for recommended approval to Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Michelle Brezina to the position of Vice President for Student Affairs and Enrollment Management, Vice President for Student Affairs and Enrollment Management Department.”

PURPOSE

The Vice President will provide strategic executive leadership and oversight for all enrollment management and student affairs functions, consistently delivering data-driven reports, actionable insights, and measurable outcomes that directly contribute to the institution’s strategic goals for enrollment, retention, student success, and overall student experience. The position provides leadership and overall direction to the following functions in the institution: Admissions and Records, Advising, Financial Aid, Veterans Services, Dual Credit, TRIO programs, Student Engagement and Judicial Affairs. This position is responsible ensuring effective collaboration and coordination among all departments to meet new and on-going initiatives in achieving the College’s mission.

BACKGROUND

This is a replacement position for Dr. Jose Cantu.

IMPLICATIONS

Financial: \$139,277 from budget 11-0-0000-5150-5120.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Vice President for Administrative Services (New)

AGENDA ITEM DESCRIPTION

Presented for recommended approval to the Board of Trustees on August 25, 2025 and forwarded for recommended approval to Board of Trustees on the same date.

BACKGROUND

The Vice President for Administrative Services serves as a key leader in ensuring the efficient and effective operation of all administrative functions across the main campus and two satellite locations. This executive-level position is responsible for providing strategic direction and oversight for Facilities, Human Resources, Campus Safety and Wellness, and Professional Development. The successful candidate will be a results-oriented leader with a strong track record of managing staff, overseeing complex logistics, and fostering a safe and supportive environment for the college community.

FUNDING SOURCE

Vice President for Administrative Services - \$158,667 from budget 11-0-0000-5113-5140

PROPOSED MOTION

"I move the Board of Trustees approve the appointment of Michael McGee to the position of Vice President for Administrative Services, Vice President for Administrative Services Department."

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Culinary Arts Program Coordinator/Faculty (Replacement)

AGENDA ITEM DESCRIPTION

Presented for recommended approval to the Board of Trustees on August 25, 2025 and forwarded for recommended approval to Board of Trustees on the same date.

BACKGROUND

The Culinary Arts Program Co-Coordinator will be responsible for developing coursework for our new Culinary Arts program, marketing the program, developing relationships with the high school culinary programs within our service area, and providing quality instruction within the Culinary Arts program. In addition, the coordinator will be responsible for providing scheduled office hours for student consultation, serving on College committees as needed and assigned, and participating in student-orientated instructional and advisement activities as needed and assigned.

FUNDING SOURCE

Culinary Arts Program Coordinator/Faculty - \$76,293 from budget 11-0-0000-1326-5100

PROPOSED MOTION

"I move the Board of Trustees approve the appointment of Brittany Shelby to the position of Culinary Arts Program Coordinator/Faculty, Business Department."

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Faculty – Criminal Justice (Replacement)

AGENDA ITEM DESCRIPTION

Presented for recommended approval to the Board of Trustees on August 25, 2025 and forwarded for recommended approval to Board of Trustees on the same date.

BACKGROUND

Responsible for providing instruction within the Criminal Justice Program. Develop and revise curriculum and course work. Provide scheduled office hours for student consultation. Serves on College committees as needed and assigned. Participate in student orientated instructional and advisement activities as needed and assigned.

FUNDING SOURCE

Faculty – Criminal Justice - \$68,512 from budget 11-0-0000-1305-5100

PROPOSED MOTION

“I move the Board of Trustees approve the appointment of Michael Bell to the position of Faculty – Criminal Justice, Criminal Justice Department.”

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Recommendation – Faculty - Psychology (Replacement)

Presented for recommended approval to the Board of Trustees on August 25, 2025 and forwarded for recommended approval to Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Dr. Cynthia Campbell Palmer to the position of Faculty – Psychology, Social & Behavioral Sciences Department.”

PURPOSE

Responsible for providing instruction within the Social and Behavioral Sciences Department. Develop and revise curriculum and course work. Provide scheduled office hours for student consultation and maintain open and consistent communications with students. Attend Department meetings and other mandatory College events. Participate in mandatory College training and professional development. Serve on College committees as needed and assigned. Participate in student advisement and mentoring activities as needed and assigned.

BACKGROUND

This is a replacement position for Dr. Esther Odamah.

IMPLICATIONS

Financial: \$70,362 from budget 11-0-0000-1129-5105.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Faculty – Barber (Replacement)

AGENDA ITEM DESCRIPTION

Presented for recommended approval to the Board of Trustees on August 25, 2025 and forwarded for recommended approval to Board of Trustees on the same date.

BACKGROUND

To provide instruction within the Cosmetology Department. To develop and revise curriculum and course work. To provide scheduled office hours for student advisement. To attend department meetings, training and other mandatory college events. To assist with site inspections by TDLR, and to monitor compliance with TDLR standards. To maintain inventory records and request orders. To participate in mandatory college training and professional development. To serve on college committees as needed and assigned. To participate in adjunct mentoring activities as needed and assigned within the department.

FUNDING SOURCE

Faculty – Barber - \$61,700 from budget 11-0-0000-1301-5100

PROPOSED MOTION

“I move the Board of Trustees approve the appointment of Michael Rodriguez to the position of Faculty – Barber, Cosmetology Department.”

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Recommendation – Executive Director of Continuing Education (Replacement)

Presented for recommended approval to the Board of Trustees on August 25, 2025 and forwarded for recommended approval to Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Ben Nguyen to the position of Executive Director of Continuing Education, Vice President for Academic Affairs Department.”

PURPOSE

The Executive Director of Continuing Education is a strategic and self-sufficient leader responsible for cultivating strong community partnerships and driving the expansion of relevant and impactful continuing education programs, including a robust portfolio of corporate training initiatives. The Executive Director will develop and implement innovative revenue-generating programs, ensuring both financial success and program excellence. This role necessitates a proactive individual who thrives in a collaborative team environment, demonstrates a strong sense of ownership and a commitment to directly contribute to project success.

BACKGROUND

This is a replacement position for Paige Parrish.

IMPLICATIONS

Financial: \$120,008 from budget 11-0-0000-3401-5140.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Senior Research Analyst (Replacement)

AGENDA ITEM DESCRIPTION

Presented for recommended approval to the Board of Trustees on August 25, 2025 and forwarded for recommended approval to Board of Trustees on the same date.

BACKGROUND

The Senior Data Analyst is responsible for extracting, processing, analyzing, and reporting data to produce rigorous, actionable insights and research. Establishes and maintains strong relationships with peers and leaders across the institution to play an instrumental role in the measurement of students' and the college's outcomes and achievement by performing ad hoc analyses, building standard reports and data visualizations, and delivering information and reports through a variety of methods that enable storytelling and compress time-to-action.

FUNDING SOURCE

Senior Research Analyst - \$72,269 from budget 11-0-0000-5144-5140

PROPOSED MOTION

"I move the Board of Trustees approve the appointment of Laura Campos to the position of Senior Research Analyst, Office of Planning, Effectiveness, Assessment & Research Department."

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Enrollment Coach (Replacement)

AGENDA ITEM DESCRIPTION

Presented for recommended approval to the Board of Trustees on August 25, 2025 and forwarded for recommended approval to Board of Trustees on the same date.

BACKGROUND

Performs moderately complex work guiding students from connection to entry. Responsible for implementing recruitment and enrollment strategies and utilizing a caseload management approach to support students throughout the enrollment process. May provide services for special populations.

FUNDING SOURCE

Enrollment Coach - \$50,210 from budget 11-0-0000-4131-5140

PROPOSED MOTION

"I move the Board of Trustees approve the appointment of Stephanie Gides to the position of Enrollment Coach, Dual Credit Department."

ATTACHMENTS

1. Appointment Nomination



MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Non-Contractual Positions Hiring Report

AGENDA ITEM DESCRIPTION

Presented for recommended acceptance of Non-Contractual Positions Hiring Report.

PURPOSE

The *Non-Contractual Positions Hiring Report* is being presented to the Board of Trustees for review and acceptance.

BACKGROUND

Notwithstanding Board policy DC (Local) which states that the Board delegates to the College President final authority to employ and dismiss non-contractual classified employees on an at-will basis, based on recommendations from the staff the persons listed on the attached Non-Contractual Positions Hiring Report is recommended for employment.

FUNDING SOURCE

Assistant Professor of Math (Full Time Temporary) - \$59,013 from budget 11-0-0000-1114-5100

Police Officer - \$58,297 from budget 11-0-0000-5151-5160

Police Officer - \$58,297 from budget 11-0-0000-5151-5160

Assistant Professor of English (Full Time Temporary) - \$48,790 from budget 11-0-0000-1102-5100

Administrative Assistant IV – \$50,101 from budget 11-0-0000-3104-5160

PROPOSED MOTION

“I move the Board of Trustees to accept the Non-Contractual Positions Hiring Report as written.”

ATTACHMENT(S)

Non-contractual Positions Hiring Report

	POSITION	DEPARTMENT	CLASS SUMMARY	POSITION STATUS	SELECTED CANDIDATE	SALARY	SALARY RANGE
1	Assistant Professor - Math (Full Time Temporary Assignment)	Math & Computer Science	Responsible for providing instruction within the Math Program. Provide scheduled office hours for student consultation.	New Full Time Temporary Assignment	Abbas Masum	\$59,013	\$45,395 - \$59,013 - \$72,628
2	Police Officer	Campus Police	Provides safety and security for staff, students and visitors. Performs law enforcement duties in controlling and analyzing crime scenes, establishing order at traffic accidents and identifying and enforcing parking violations.	Replacing Jacob Williams	Marcus Alfred	\$58,297	\$43,437 - \$54,297 - \$65,156
3	Police Officer	Campus Police	Provides safety and security for staff, students and visitors. Performs law enforcement duties in controlling and analyzing crime scenes, establishing order at traffic accidents and identifying and enforcing parking violations.	Replacing Jacob Bickham	Dion Alfred	\$58,297	\$43,437 - \$54,297 - \$65,156
4	Assistant Professor - English (Full Time Temporary Assignment)	English	Responsible for providing instruction within the appropriate department/program. Develop and revise curriculum and course work. Provide scheduled office hours for student consultation. Serve on college committees as needed and assigned. Participate in student-oriented instructional and advisement activities as needed and assigned.	Replacing Bridget Walton	William Faour	\$48,790	\$45,395 - \$59,013 - \$72,628
5	Administrative Assistant IV	Nursing	Works with director to monitor internal controls and policies for expenditures, grant compliance, accounts payable and accounts receivable. The nursing programs include the Certified Nursing Assistant (CNA) Program, Vocational Nursing (VN) Program, AAS Pre-Licensure Nursing Program, VN to RN Transition Nursing Program, and RN to BSN Nursing Program.	Replacing Liana Lerma	Lanette Harris	\$50,101	\$40,081 - \$50,101 - \$60,121
6							
7							
8							



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Unemployment Compensation Renewal for 2025-2026

Presented for recommended acceptance to the Board of Trustees on August 25, 2025

MINUTE ORDER

Motion to be acted upon: *"I move the Board of Trustees accept the Unemployment Compensation Insurance Renewal Proposal from TASB Risk Management in the amount of \$50,049."*

FUNDING SOURCE

11-0-0000-9101-5263 Insurance from unrestricted funds

PURPOSE

For the Board of Trustees to approve the Unemployment Compensation Renewal Proposal.

BACKGROUND

In accordance with COM policy CKF (LEGAL) – The college district shall comply with the provisions of the Texas Unemployment Compensation Act as stated in Labor Code 201.026. The 2024-2025 contribution was \$59,582.

ATTACHMENT

1. Unemployment Compensation Contribution & Coverage Summary (CCS) September 1, 2025 – August 31, 2026



July 25, 2025

Michael McGee

College of the Mainland

Dear Michael McGee,

The TASB Risk Management Fund is pleased to provide the following proposal for renewing coverage with the Fund for the coming year. The proposal reflects the Fund's ongoing commitment to the risk-sharing partnership among its more than 1,000 members.

The Fund is the oldest and largest governmental risk pool serving Texas public schools. A 21-member board comprised of school board members, superintendents, and administrators from member districts governs the Fund. The Fund's board of trustees ensures the Fund remains financially strong and responsive to member needs. Fund programs and coverages continue to respond to the risks shared by Fund members and reflect the challenges Fund members face today.

The coverage proposal on the following pages includes terms and contribution amounts for the programs in which your organization participates. A summary of changes and updates to the Fund's Coverage Agreements is included in this proposal. You can also access coverage agreements on the Fund's website.

Please review all terms, provisions, and features of this renewal proposal. When ready, you may accept this renewal proposal by signing the Contribution & Coverage Summary (CCS) and returning it by email to me or TASBRMF@tasbrmf.org. You may also complete the electronic acceptance using the link in the renewal email sent to the designated Program Contact. All provisions and terms of this CCS, including contribution amounts, are offered by the Fund in total as indicated only; if not accepted by the member in total, please contact your underwriter for other pricing and options.

Please note that if you take no action, coverage will automatically renew under the terms of this renewal proposal. If you wish to terminate coverage, the Fund must receive written notice of termination at least 30 days prior to your renewal date. If you are unsure of your plans to renew or have questions about this renewal proposal or any aspect of your Fund membership, please contact Rosa Brown or any member of TASB's Underwriting or Marketing teams at 800.482.7276.

Thank you for your membership in the TASB Risk Management Fund and participation with all Fund members. The Fund is proud to be your partner in managing risk and serving the students and staff in your community.



TASB Risk Management Fund
P.O. Box 301, Austin, Texas 78767-0301 • 800-482-7276
12007 Research Blvd., Austin, Texas 78759-2439 • tasbrmf.org

Administered by the Texas Association of School Boards

Sincerely,
Rosa Brown
Senior Risk Management Consultant
Division of Risk Management Marketing & Strategic Partnerships
Texas Association of School Boards, Inc.

TASB Risk Management Fund
12007 Research Blvd., Austin, Texas 78759-2439
P.O. Box 301, Austin, Texas 78767-0301
Toll-Free: 800.482.7276 | Austin area: 1 (512) 505-2810

CC:

Fund Members' Conference

APRIL 26-28, 2026

Kalahari Resorts and Conventions
Round Rock, Texas

Don't miss the Fund's premier event for learning, networking, and everything risk management. Registration coming soon!

- Timely and Relevant Topics
- Networking Opportunities
- One Complimentary Hotel Stay at the Kalahari Resort per eligible Fund member, based on availability.



Nominations Open for the Fund

Excellence Awards

Help recognize innovative risk strategies-nominate a Fund member today! The Fund will celebrate award recipients with:

- \$5,000 toward their risk management programs
- Recognition at the 2026 Fund Members' Conference

Scan to Learn More





College of the Mainland

Contribution & Coverage Summary (CCS)
Participation Period: 10/1/2025 through 9/30/2026

The following is a summary of coverages, limits, deductibles, and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions can be found on the following pages and is part of this CCS. Please review all pages of this CCS document and associated Fund Coverage Agreements.

This document is not a declarations page. The Fund is not insurance but a self-insured risk pool through which members agree to share risk and actively participate in their contractual obligations as a member of the Fund.

Coverage	Limit	Deductible	Contribution
Unemployment Compensation	Statutory	No Deductible	\$50,049
Total Contribution			\$50,049

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the member. Total Contribution is an estimate and is subject to exposure audit.

All provisions and terms of this CCS, including contribution amounts, are offered by the Fund in total as indicated only; if not accepted by the member in total, please contact your underwriter for other options and updated pricing.



College of the Mainland

Unemployment Compensation
Participation Period: 10/1/2025 through 9/30/2026
Total Contribution: \$50,049

The following is a description of Unemployment Compensation (UC) coverage.

Unemployment Compensation Coverage	Contribution
UC – Pool	\$50,049

Unemployment Compensation Provisions

Agreement: This Agreement provides coverage for statutory unemployment compensation benefits and assistance with general unemployment compensation matters such as administrative hearings and filings with the Texas Workforce Commission (TWC). Coverage does not extend to litigation involving unemployment claims or other employment related matters.

As part of this Agreement, the Fund assumes responsibility for the Fund Member’s quarterly claim payments payable to TWC during the Participation Period. All benefit credits and reimbursements, including but not limited to federal CARES Act credits, received during or attributable to any period of the Fund Member’s participation in the Fund’s UC program for which the Fund paid benefits, are owed to the Fund. The Fund Member must be a reimbursing employer pursuant to the Texas Unemployment Compensation Act (TUCA) and must execute a Power of Attorney permitting the Fund to represent the Fund Member in its relations with TWC.

The Fund Member agrees to comply with the provisions of the TUCA, to respond timely to TWC requests and reporting requirements, and to comply with TWC rules and procedures. The Fund Member also agrees to implement loss prevention and cost containment recommendations from the Fund related to unemployment compensation benefits. The Fund Member agrees to submit wage reports through electronic reporting to the Fund or TWC according to Fund and TWC requirements. Any fines or penalties imposed for the Fund Member’s failure to comply with the TUCA will be the sole responsibility of the Fund Member. If the Fund advances payment of any fine or penalty, the Fund Member agrees to reimburse the Fund for all such costs. Upon termination of this coverage, the Fund Member agrees to assume responsibility for claim payments and reports due to the TWC.

Contribution: The contribution shown on this Contribution and Coverage Summary (CCS) is developed by the Fund and is based on the Fund’s overall expected unemployment compensation claims costs for the Participation Period and each individual Fund Member’s claims experience. The contribution is not adjustable during the coverage period due to changes in the Fund Member’s wages. However, the contribution may be adjusted by the Fund if payments due to TWC for the Fund Member’s unemployment compensation benefit payments for this Participation Period exceed 300% of the Fund Member’s annual UC contribution. The additional contribution adjustment will be based solely on the Fund Member’s own claims.

Assistance: The Fund’s services include assistance to the Fund Member with TWC hearings. Fund Member’s request for assistance constitutes authorization for the Fund to appoint an attorney to provide representation to the Fund Member before the TWC and for such attorney and other Fund representatives to have privileged communications with the Fund Member regarding claims subject to TWC administrative proceedings. The Fund’s assistance of the Fund Member under this provision does not extend to litigation involving unemployment claims or other employment-related matters.



Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. If a Coordinator's name and email address are not listed or the Coordinator identified needs to be updated, please provide updated information to the Fund as soon as possible or include updates in this document.

Current Program Coordinators

Program	Name	Title	E-mail
TASB RMF-Auto	Trudy Trochesset	Controller	ttrochesset@com.edu
TASB RMF-Liability	Trudy Trochesset	Controller	ttrochesset@com.edu
TASB RMF-Unemployment Compensation	Michael McGee	Executive Director, Human Resources	mmcgee5@com.edu
TASB RMF-Workers' Compensation	Michael McGee	Executive Director, Human Resources	mmcgee5@com.edu

Program Coordinator Updates

Program	Name	Title	E-mail

If accepting this proposal electronically, you may scan and email this page to tasbrmf@tasbrmf.org to provide Program Coordinator updates.



Contribution & Coverage Summary General Provisions

Coverage: This CCS, the Fund’s corresponding coverage agreements and their endorsements, the Fund Member’s questionnaire, the Interlocal Participation Agreement (IPA), and the documents incorporated by reference into any of those documents, all for this Participation Period, outline the coverage terms and limits.

Claims Reporting: The Fund Member will provide timely notice of all claims to the Fund as required in the IPA, the applicable Fund coverage agreement, and this CCS. The lack of timely notice may result in a loss of coverage.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund Coverage Agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund will determine the contribution for each program and how each contribution is applied.

Termination: In addition to any CCS-specific provisions, the IPA outlines the termination-related provisions that govern this CCS. These provisions include the following: this CCS may be terminated by either party, with termination effective at the end of the Participation Period, by giving written notice to the other party no later than 30 days before the end of the Participation Period. If the Fund Member ceases to be an Active or Associate member of the Texas Association of School Boards, Inc., this CCS will terminate at the end of the Participation Period, and the Fund will not offer a renewal CCS. If neither party terminates this CCS, any renewal CCS offered by the Fund becomes effective based on the terms of the renewal CCS and will bind the Fund Member.

Fund Member Authorization:

I have read, approved, and agreed to this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and understand that my signature below contractually binds the entity I represent to this CCS and any other coverage-related or Fund participation agreements.

Authorized Signature

Date

Printed Name

Title



Minute Order

To: Board of Trustees
From: Dr. Helen Brewer, President
Date: August 25, 2025
Subject: Adoption FY 2025-2026 Operating Budget

AGENDA ITEM DESCRIPTION:

Discussion and possible action on the College of the Mainland “Fiscal Analysis and Budget”. Presented for recommended adoption to the Board of Trustees on August 25, 2025.

FUNDING SOURCE:

FY2025-2026 Operating Budget from Tuition, fees and Ad Valorem Taxes

PURPOSE

As stated in Board policy CC(Local), "Upon adoption by the Board, the budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the College President or designee who shall ensure that funds are expended in accordance with the adopted budget. Upon recommendation by the College President, Board approval shall be required to authorize fund-to-fund budget transfers and amendments to the budget. Budget transfers within a fund shall require approval by the College President or designee."

PROPOSED MOTION:

“I move the Board of Trustees adopt the College of the Mainland “Fiscal Analysis and Budget” as presented by the administration for Academic/Fiscal Year 2025-2026.”

BACKGROUND:

This budget was prepared under the direction of the President with input from stakeholders at the college. Budgeted funds of \$47,500,000 for operation of the College (Fund 11) during fiscal year 2026.

ATTACHMENTS

1. 2025-2026 “Proposed Budget”



2025-2026 FISCAL ANALYSIS AND OPERATING BUDGET

Presented by Dr. Helen Castellanos Brewer, President

Board of Trustees:

Melissa Skipworth, Board Chair
Kyle Dickson, Vice Chair
Dr. Kimberly Dodson, Secretary
Donald G. Gartman
Wilma Clark Green
Patti Hanssard
Dr. William McGarvey

**College of the Mainland
2025-2026 Budget
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PRESIDENT'S OFFICE

Letter to the Board of Trustees and Citizens of College of the Mainland's Taxing District

Dear Board Chair Skipworth and Trustees,

Thank you for your continued leadership and commitment to College of the Mainland (COM). Your stewardship of our mission and financial resources keeps us focused on delivering meaningful outcomes for our students and the communities we serve.

It is my honor to present the proposed Fiscal Year (FY) 2025–2026 budget. As the new president of COM, I am proud to lead an institution that is expanding its reach and impact while remaining firmly grounded in accountability, excellence and results.

This year's budget reflects a period of strategic transformation. With strong community support, we are advancing key projects from the 2023 general obligation bond, expanding career-focused programs and strengthening industry partnerships to meet workforce needs and drive regional economic growth. Targeted investments in infrastructure, technology and student services enhance COM's ability to prepare students for high-demand careers, support community advancement and serve as a leading regional employer.

Texas House Bill 8 (HB 8) established a new statewide funding model that replaces enrollment-based formulas with outcomes-driven metrics, emphasizing student persistence, credential attainment and successful completion. COM has a long history of delivering measurable results for students, and our budget reflects that commitment by aligning resources with strategies that promote student success and strengthen institutional performance.

The proposed FY 2025–2026 budget reflects the priorities outlined in our new 2024–2027 Strategic Plan. Specifically, it:

- Advances COM's five strategic goals: Student Success, Employee Success, Campus Infrastructure and Amenities, Campus Safety and Wellness and Community Engagement
- Aligns with Texas's HB 8 outcomes-based funding model

- Supports implementation of COM's Academic Master Plan
- Continues progress on 2023 bond projects and expansion of workforce programs

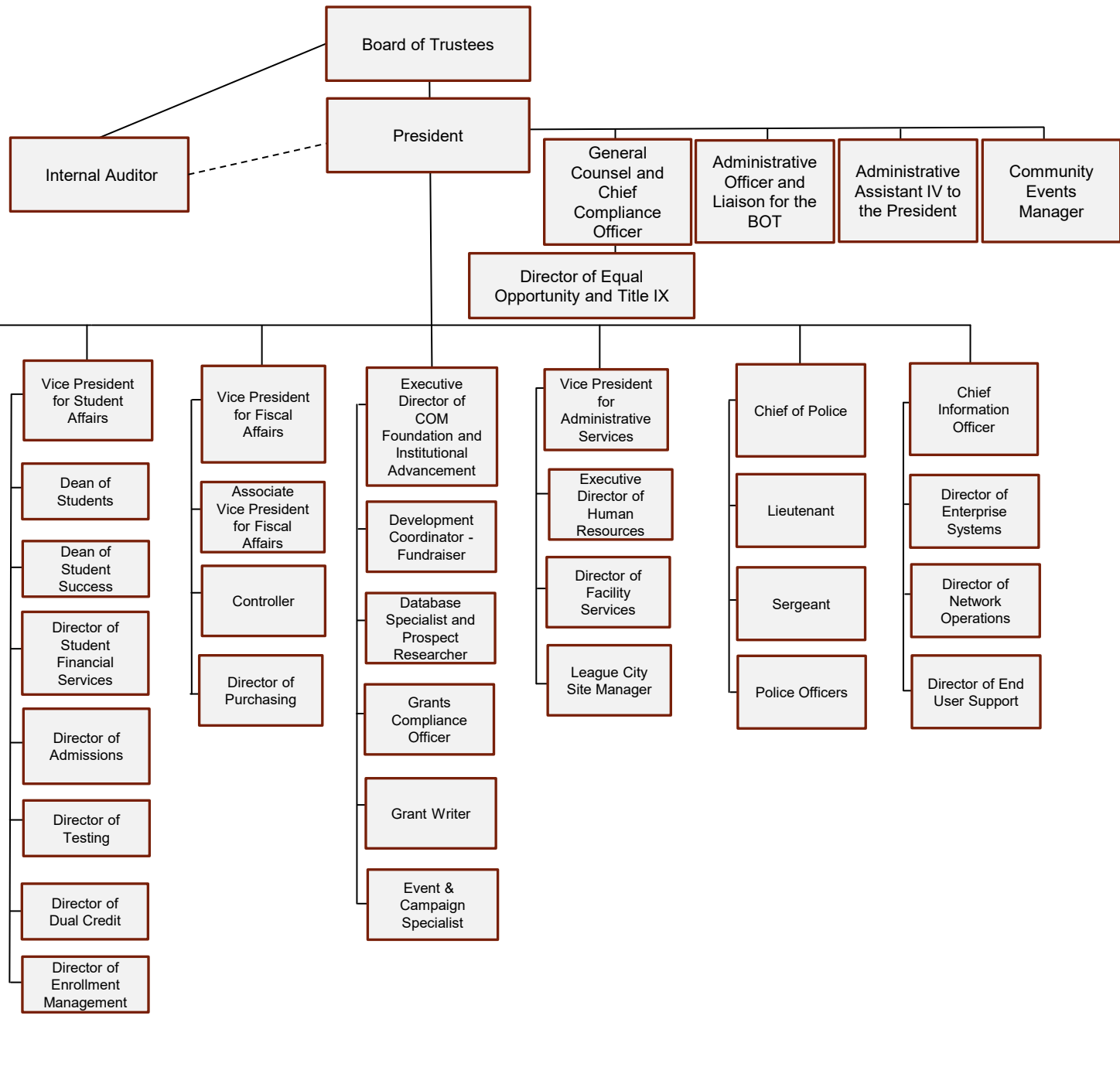
Additionally, COM remains committed to keeping higher education accessible and affordable. The College has not raised tuition in more than 14 years, and this budget upholds that commitment. It also continues funding for the COM Promise program, which removes financial barriers for eligible students across most of the College's taxing district.

Every investment in this budget is intentional. We remain disciplined in our approach, focused on results and committed to delivering measurable value to students, taxpayers and the broader community.

Thank you for your continued trust and partnership. Together, we are building a college that meets today's needs and prepares for tomorrow's opportunities.

Sincerely,

Dr. Helen Castellanos Brewer
President
College of the Mainland



College of the Mainland 2025-2026 Budget College Profile

In 1935 petitions for the creation of a junior college district, in Galveston County, were presented to the State Board of Education. These petitions were signed by no less than 10% of the qualified tax-paying voters of the proposed district. On September 20, 1935, the State Board of Education authorized the establishment of the new junior college district in Galveston County. However, funding concerns and debate over the location of the college, whether it should be in the City of Galveston or on the mainland, delayed its establishment. Much later a compromise was reached, whereby community colleges would be established both in Galveston and on the mainland. In 1966 voters formed the College of the Mainland Junior College District and approved a bond issue to support the college's creation. As a result of the delay, the College of the Mainland wasn't opened until 1967, in tandem with Galveston College. For the opening of the College of the Mainland in 1967, the original 1935 approval was judged to be still valid.

Since 1967, the College of the Mainland (COM) has constructed pathways for student success by providing two-year associate degrees, four-year bachelor's degrees, transfer credits, and certificates. Steadfast in its support to the mainland community, COM has also become a critical hub for leaders and organizations to envision and plan for future growth. Developing these collaborative efforts is central to COM's strategic plan.

Pipelines for Student Success

Areas of Study offer clearly defined and intentional educational pathways so that students can quickly and purposefully complete their academic journey. COM has expanded its Opening Doors Promise Scholarship initiative to serve the majority of its taxing district. This program covers tuition and fees, providing local high school graduates with the opportunity to pursue a high-quality education at COM. Funding for the Promise Scholarship is secured by the COM Foundation through both private and public sources.

Laying the Foundation for the Future

College of the Mainland continues to expand its physical footprint, now operating multiple learning centers, including the COM Main Campus, COM League City, and the Mainland City Centre, which houses the Lifelong Learning, Cosmetology, and Culinary programs.

The passing of the 2023 bond is driving continued growth in COM's facilities and academic programs, ensuring the College remains responsive to the evolving needs of students and the community. As part of its commitment to high-demand industry sectors, COM is launching both a Surgical Technology program and an Instrumentation and Electrical program in Fall 2025. The College is also developing short-term credentials in transportation and logistics, and planning its second bachelor's degree in Operations Management.

For every student looking to advance their education, from pursuing high school equivalency, workforce education, transferring to a four-year university, or looking to add to their existing education, COM is committed to providing an open and accessible experience for all.

College of the Mainland
2025-2026 Budget
Organizational Units of the College

President's Office: The College President is the Chief Executive and Administrative Officer for the Board of Trustees. The Office of the President is responsible for providing leadership, planning and oversight for all divisions and activities of the College through her direct reports.

President's Multi-Tiered Advisory Structure

President's Cabinet (PC): The President's Cabinet is the core leadership team responsible for the strategic direction and operational management of the community college. Comprised of the college's senior executive leaders, this body's primary purpose is to translate the institution's mission and vision into actionable strategies and ensure effective implementation across all divisions. Functionally, the Cabinet oversees resource allocation, policy development, and the overall performance of the college, addressing critical issues and fostering collaboration among its top administrators. Its central role is to provide the president with counsel, drive institutional effectiveness, and maintain accountability for achieving the college's goals, ensuring its long-term success and impact within the community.

Membership

- Vice President for Academic Affairs
- Vice President for Student Affairs
- Vice President for Fiscal Affairs
- Vice President for Strategic Initiatives
- Vice President for Administrative Services
- Chief of Police
- General Counsel & Chief Compliance Officer
- Chief Information Officer
- Executive Director of COM Foundation and Institutional Advancement

President's Leadership Council (PLC): The President's Leadership Council serves as a vital forum for inclusive leadership, bringing together the Cabinet and representatives from faculty, professional, and support staff to collectively advise the president. Its purpose is to broaden perspectives beyond the executive level, foster engagement across all employee groups, and enhance communication and transparency throughout the college. Functionally, the council provides diverse feedback on strategic initiatives and policies, facilitates cross-divisional understanding, and helps identify emerging opportunities and challenges. Ultimately, the Leadership Council plays a crucial role in building institutional alignment and ensuring that presidential decisions are informed by a wide range of experiences and insights, contributing to a more collaborative and effective college community.

Membership

- President's Cabinet
- President, Faculty Senate
- President, Professional Council
- President, Classified Council

Leadership Structure

Vice President for Academic Affairs: This senior leader is the chief academic officer, responsible for the overall academic mission and quality of the college. Their main functions include overseeing all instructional programs, faculty affairs, and ensuring the integrity and effectiveness of the curriculum.

Direct Reports: Deans of Instruction, Director of Adult Education, Director of Educational Technology Services, Director of Quality Enhancement Plan, and Instructional Operations Manager

Vice President for Student Affairs: This role focuses on the holistic student experience, fostering a supportive and engaging campus environment. Their primary functions involve leading student services such as admissions, advising, financial aid, student life, and ensuring student success and well-being.

Direct Reports: Dean of Students, Dean of Student Success, Director of Student Financial Services, Director of Admissions, Director of Testing, Director of Dual Credit, and Director of Enrollment Management

Vice President for Fiscal Affairs: This executive is responsible for the financial health and stability of the college. Their main functions include managing the budget, overseeing financial operations, ensuring compliance with financial regulations, and providing strategic financial planning for the institution's future.

Direct Reports: Associate Vice President for Fiscal Affairs, Controller, and Director of Purchasing

Vice President for Administrative Services: This leader oversees the essential operational and support functions that enable the college to run smoothly. Their primary functions involve managing human resources, payroll services, professional development and employee relations, facilities, grounds, maintenance, and safety as well as other administrative services to support the college's mission.

Direct Reports: Executive Director of Human Resources, Director of Facility Services, and League City Site Manager

Chief of Police: Reporting to the President, this leader is responsible for maintaining a safe and secure environment for the entire college community. Their primary functions include overseeing campus police operations, enforcing college policies and applicable laws, managing emergency preparedness, and fostering positive relationships with students, faculty, and staff.

Direct Reports: Lieutenant, Sergeant, and Police Officers

Vice President for Strategic Initiatives: This dynamic leader strategically integrates the college's outreach, training, and communication efforts to enhance its impact and visibility. Their main functions include developing workforce training programs, cultivating external partnerships, leading marketing and communication strategies, and overseeing continuing education initiatives to meet community and business needs.

Direct Reports: Executive Director of Marketing and Public Affairs, and Executive Director of Continuing Education

General Counsel & Chief Compliance Officer: This key legal advisor serves as the chief attorney for the college, providing expert guidance on all legal matters. Their main functions include advising the president and leadership on legal risks and compliance, managing litigation, interpreting laws and regulations, and ensuring the college operates within a sound legal framework.

Direct Reports: Director of Equal Opportunity & Title IX

Chief Information Officer: This executive is responsible for the college's technology infrastructure and digital strategy. Their primary functions involve overseeing all information technology systems, ensuring data security, implementing technological solutions to support teaching, learning, and administrative operations, and planning for future technological needs.

Direct Reports: Director of Enterprise Systems, Director of Network Operations, and Director of End User Support

Executive Director of COM Foundation and Institutional Advancement: This executive is responsible for providing strategic leadership to advance the college's mission through fundraising, alumni relations, and community engagement. Their primary functions involve cultivating relationships with donors, businesses, and foundations while guiding initiatives that enhance student success and strengthen the college's impact within the community.

Direct Reports: Development Coordinator – Fundraiser, Database Specialist and Prospect Researcher, Grants Compliance Officer, Grant Writer, and Event & Campaign Specialist
Executive Director of COM Foundation and Institutional Advancement: This executive is responsible for providing strategic leadership to advance the college's mission through fundraising, alumni relations, and community engagement. Their primary functions involve cultivating relationships with donors, businesses, and foundations while guiding initiatives that enhance student success and strengthen the college's impact within the community. Direct Reports: Grant Writer, Grants Compliance Officer, Development Coordinator – Fundraiser, Database Specialist & Prospect Researcher, and Event & Campaign Specialist.

College of the Mainland
2025-2026 Budget
Overall Budget Approach / Principles

Goals of Budget

- Comply with all state laws relative to the budget process and output.
- Provide Board of Trustees information for oversight.
- Transparency in the budget creation process.
- Fund implementation of strategic plan goals. Those goals are:
 - Student Success
 - Employee Success
 - Campus Amenities & Infrastructure
 - Campus Safety & Wellness
 - Community Engagement
- Serves as a basis and structure to document the College's expenditure priorities and procedures.
- Assure a balanced budget.

Process of Creating Budget

- Each department submits requests to their Cabinet member.
- Cabinet members review and prioritize requests justified by strategic plan goals.
- The President and President's direct reports submit and discuss a list of prioritized budget requests.
- Typically, this group, by consensus in an open forum, selects projects for funding from the Fund Balance.
- Develop budget organization, consisting of:
 - General Operating – Basic needs for college operations including mandatory increases such as insurance and benefits.
 - A means to provide necessary expenditures to provide the College with contingency funds and projects that may be more capital or temporary in nature (Fund Balance).
- Addresses points of emphasis from the Board of Trustees.

Budget Planning: Institutional Emphasis

- A culture of requesting only what a department needs and can justify meeting the strategic goals of student success, employee success, campus amenities & infrastructure, campus safety & wellness, and community engagement.
- A culture of reviewing program or department requests to determine appropriate funding.
- A culture where if a department does not utilize budgeted funds, the funds will revert to College areas that are growing or placed into a fund balance account.

College of the Mainland 2025-2026 Budget Strategic Goals

The administration for the College of the Mainland has developed, and is in the process of implementing, a strategic plan for the next three-year cycle. This plan will focus on five key goals:

Student Success

Empower our students to clarify their educational paths, ensure their learning and meet their end goals.

Employee Success

Create an environment that retains and attracts administrators, faculty and staff that are committed to serving students.

Campus Amenities & Infrastructure

Develop and maintain a modern, sustainable and technologically advanced campus environment that supports the success, well-being and safety of students, employees and the broader community.

Campus Safety & Wellness

Ensuring safety, security and wellness initiatives for the COM community and its property to enable the pursuit of academic and professional goals.

Community Engagement

Establish and maintain connections with our community and industry.

Within the framework of these goals, the College's administration has developed measurable outcomes. The focus of the 2025-2026 Budget is to assure that every dollar allocated helps the College obtain one or more of the five strategic goals of student success, employee success, campus amenities & infrastructure, campus safety & wellness, and community engagement.

College of the Mainland
2025-2026 Budget
Operating Budget Assumptions and Highlights

- That the College has cash to support its operations.
 - At the start of the 2025-2026 fiscal year, the College’s administration anticipates having a net cash and cash equivalent balance of \$27.9 million.
 - The administration has proposed fund balance items of \$3.8 million.
 - College policy requires setting aside no less than 16.7% of the operating budget and accounts payable for cash reserves. The proposed reserve amount totals \$8.2 million.
 - Subtracting the \$3.8 million in fund balance encumbrances and \$8.2 million in reserves from the anticipated cash balance of \$27.6 million gives COM’s Board of Trustees access to \$15.6 million in unencumbered cash as of the beginning of the 2025-2026 fiscal year.
- This proposed 2025-2026 Budget has anticipated revenues of about \$47.5 million. This is an increase compared to the budgeted 2024-2025 revenues of \$45 million. The College benefits from increased property tax revenues due to new taxable properties being added, interest on bank deposits, and foreign trade zone (FTZ) fees.
- COM budgets tuition revenues flat.
- The operating budget for 2025-2026 is \$47.5 million. This budget is a \$2.5 million increase from 2024-2025. Pay increases, insurance, and other operational costs are the primary drivers of this increase.
- Recommendations from the President’s Cabinet were a key element the President used in developing this budget. The President hosted the annual day-long budget event workshop, where the President’s direct reports convened and “pitched” funding needs. Based on this information, the President formulated this year’s budget. Every spending request is related to one of the five strategic goals of student success, employee success, campus amenities & infrastructure, campus safety & wellness, and community engagement.
- The administration of the College is not proposing an increase in tuition for the 2025-2026 fiscal year. The College has the third lowest tuition cost in the state and has not increased tuition in at least 14 years.
- The administration of the College is not proposing an increase in maintenance and operations Ad Valorem taxes for the 2025-2026 fiscal year. Because of this action, the College will continue one of the three longest “no increase streaks” among Texas community colleges.
- The administration will continue to notify the Board of Trustees of all classified full-time new hires and all supplemental payments.
- The administration of the College anticipates an increase in benefit expenses. The State of Texas did increase health insurance costs by approximately 8%.
- Because of the new facilities opening from the 2018 and 2023 bond elections, for the fiscal year 2025-2026, the College anticipates increased custodial services, utilities, and insurance costs.

- This budget reflects wage savings from unfilled vacancies from continuing operations. The College's administration anticipates increased costs from providing educational opportunities for our students. Specifically, these costs are due to expanded course section offerings and implementing the corequisite model, pathways initiative, and other initiatives. Over the long term, the administration foresees supporting these expenses from increased tuition and fee revenue and additional state appropriations.
- The administration plans to identify and prioritize college needs in safety, facilities, maintenance, and educational programming. The College's administration will promptly inform the Board of Trustees of these needs.
- The administration of the College is proposing that the Board of Trustees review and approve the list of non-recurring projects at the end of this book. The resources for these projects will come from the College's excess cash reserves fund balance.

College of the Mainland

2025-2026 Budget

Budget Process

Legal Requirements

The budget process meets the requirements of Policy CC (Legal). Specifically, the administration of the College complies with the following: “The governing board of each institution, including each college district, shall approve on or before September 1 of each year an itemized budget covering the operation of the institution for the fiscal year beginning on September 1 of each year. Education Code 51.0051, 19 TAC 13.42(a)” The budget shall include:

1. general revenue, local funds, and estimated institutional funds
2. detail by department for current and prior year
3. a summary by functional categories for current and prior year
4. a summary of the instructional budget by college or school for the current and preceding year
5. a summary by amount and method of finance for each listed informational item in the general appropriation act
6. a budget prepared within the limits of revenue available

Process for Creating Budget

The College’s administration assesses Board of Trustees priorities and elements of the strategic plan.

Process is divided into two phases:

- Creating a continuous operating budget
- Creating a non-recurring budget

Recurring Budget Process

Review existing operating budget; determine if all necessary operational expenses are covered.

Identify areas of unspent funds to not roll forward; and all new spending requirements (program closing, leases, bond payments, are examples). Use this information to create a “beginning operating budget.”

A “beginning operating budget” is the initial budget allocation that is provided to the President’s direct reports and subsequently the organization managers. It is used to develop the first draft of each unit’s budget.

Create a schedule of projected revenues. This projection includes tuition, fees, state appropriation, property taxes, and other revenue.

Subtract amount of “roll forward operating budget” from projected revenues.

If excess revenues exist, request a prioritized list of needs from all President’s direct reports. Each request must tie to one of the College’s strategic goals.

If excess revenue does not exist, identify and create a prioritized list of cost reductions tied to strategic goals.

If additional funds exist to be added to the operating budget:

- Gather additional spending requests from each presidential direct report. Understand each request needs to support a strategic goal.
- Once requests are updated into the budget system, each of the President's direct reports reviews his or her own request for accuracy.
- The President then reviews each request.
- If the President is agreeable, draft budget is created. If the President and/or cabinet deem necessary, additional items are discussed.
- The President reviews options and determines amount to budget for salary increases.
- Budget proposals are discussed in the open budget workshop forum where the President's direct reports make his or her recommendations for budget increases.

Non-recurring Budget Process

- Each of the President's direct reports creates a separate budget for non-recurring operational expenditures.
- A prioritized list identifying all non-recurring operational needs is created.
- Non-recurring expenditures are typically equipment, contract services, or capital items.
- The President's direct reports identify projects important to fund.
- Board of Trustee approval on separate non-recurring budget is requested.

Additional Budget Elements

- The administration's recommended budget is typically presented to the Board of Trustees during July for review, explanation, and consideration.
- Public comment is welcomed during Board of Trustee's meetings.
- If deemed necessary, the Trustees may call a special meeting to discuss the budget.
- The budget is presented for approval during the August Board meeting.
- The budget must be adopted before September 1st of the fiscal year.
- If needs arise or are discovered during the fiscal year, the administration may request from the Board spending from fund balance.
- During the fiscal year, the College's administration will notify the Board of Trustees of year-to-date revenues and expenditures.
- The Administration may request the Board of Trustees to revise the budget upward or downward, if necessary to respond to the College District's needs.

**College of the Mainland
2025-2026 Budget
Priorities Funded in this Budget**

College-wide

- Funding to help COM manage enrollment growth since the end of the COVID-19 pandemic.
- Funding to help COM manage HB8 Reporting & Institutional Reporting Modernization.

Mandatory

- Mandatory budget items include costs related to additional space on campus, insurance adjustments, utilities, maintenance, cleaning and other expenses.

Increasing Student Success

- COM will continue to implement the corequisite model and pathways initiative, or Finish Faster Initiative, to help our students complete college preparation courses simultaneously with credit courses.
- The instructional departments will hire additional tutors, faculty, and adjunct instructors.
- The College will provide additional dollars for instruction where the College can add course sections, so no student is turned away.
- The Academic Master Plan identified strategies to increase student success. These strategies include:
 - Expand the centralized tutoring center.
 - Open an office for prior learning experience credit.
 - Implement guaranteed course schedules for students to improve the timely completion of their programs.
- This budget will fund technology tools. This funding will emphasize spending time with students from the point of entry through graduation or transfer with improved career and major exploration, degree planning, early warning, and ongoing communications with students and faculty.
- Student Affairs will optimize efficiency and increase customer service to manage student services' inquiries with an inbound call center for Admissions and Records, Financial Aid, Advising, Testing, Nursing, and outbound support to prospective students that positively impact enrollment decisions.

Expanding Employee Opportunities

- The FY 2025-2026 Budget provides funds for a 3% salary increase.
- COM continues to fund health and dental insurance for employees.
- COM continues to fund professional development to help faculty improve their skills.

Improved Facilities

- Continue progressing on projects funded from the 2023 bond election.
- Utilize fund balance to cover non-recurring and recurring facilities and other expenses.

**College of the Mainland
2025-2026 Budget
Future Financial Plans**

Short Term Financial Plans (1 to 2-Year Horizon)

- Invest some of the College’s excess unrestricted cash reserves in facilities or operational improvements.
- Continue to increase the capital asset balance by over \$250 million from a base year of 2023. This increase is from projects funded by the College’s fund balance and the 2023 voter approved general obligation bonds. These items are prioritized in the College’s facilities master plan.
- Manage the long-term debt funded by voter-approved general obligation bonds of \$250 million.
- Keep unrestricted cash balance higher than board-required minimum reserves.

Intermediate Term Planning (2 To 5-Year Horizon)

- Continue to invest excess cash reserves in facilities or operational improvements.
- Manage the increased capital assets at the College funded by the amount received from maintenance tax notes and voter-approved general obligation bond proceeds.
- Manage the long-term debt by amount from voter-approved general obligation bonds.
- Assure that the unrestricted cash reserve balance remains higher than the minimum required reserve.
- Monitor increased revenues from property taxes due to expanded taxing district and increased property valuations.
- Monitor increased revenues from debt service taxes due to voter approved general obligation bonds.
- Increase expenses due to increased enrollment.
- Keep tuition low; third lowest in Texas.
- Have tuition funded from location-based scholarships (Promise and Pell Grants).

College of the Mainland 2025-2026 Budget Unrestricted Revenues

Unrestricted Funds Definition

Unrestricted funds are resources derived from student tuition and fees, state appropriations, and sales and services of educational departments. These resources are used for transactions relating to the educational and general operations of the College and may be used at the discretion of the governing board to meet current expenses for any purpose. These resources include renewal and replacement funds derived from a student fee and auxiliary enterprises, which are substantially self-supporting activities that provide services for students, faculty, and staff.

Tuition and Fees – Unrestricted Operating Revenues (Fund 11)

The amount (cost) per credit hour times the number of credit hours charged to a student for taking a course at the College. This is self-generated revenue for the College.

Property Taxes – Unrestricted Operating Revenues (Fund 11)

The valuation of property in the district is determined by the Galveston County Tax Assessor. College of the Mainland District levies property taxes at a rate per \$100 of assessed valuation.

State Appropriation – Unrestricted Operating Revenues (Fund 11)

The budgeted revenue from state appropriations is the amount of funds authorized by the Texas legislature. Institutions are primarily funded by the State of Texas based on college performance. State appropriations will be based on student success accountability performance measures.

Miscellaneous Revenues – Unrestricted Operating Revenues (Fund 11)

This category includes revenues from interest on cash reserves, indirect cost reimbursement from grants, and sales of educational services and supplies (notably cosmetology and dental hygiene).

Auxiliary Enterprises – Unrestricted Operating Revenues (Funds 21 and 22)

A functional category which includes revenues of enterprises that furnish goods or services to students, faculty, staff, or incidentally to the public and charge a fee directly related to, although not necessarily equal to, the cost of the goods or services. Major auxiliary funds include the bookstore and vending service.

Contingent Fund – Self-Restricted Operating Revenues

This fund accounts for unforeseen expenses that arise throughout the year, ensuring financial stability and the ability to respond to urgent needs without disrupting other budgeted allocations. Unexpected costs such as equipment failures, urgent repairs, or unforeseen operational needs that arise are qualifying items. This allocation ensures we can address these issues promptly without impacting core programs. This fund also provides flexibility for initiative that aligns with goals outside of the traditional budgeting cycle.

**College of the Mainland
2025-2026 Budget
Projected Unrestricted Cash Balance**

Estimated 8/31/2025 cash balance	\$27,600,000
Fund Balance request (pending board approval)	\$3,777,158
Contingent total cash balance @ 8/31/2025	\$23,822,842
Less mandatory reserves	<u>-\$8,200,000</u>
Contingent estimated excess cash	<u><u>\$15,622,842</u></u>

**College of the Mainland
2025-26 Budget
Projected Revenues**

	Budget 2025-2026	Budget 2024-2025	Budget 2023-2024	Actual 2023-2024
Tuition & fees	9,325,432	8,993,911	8,226,000	7,417,002
Other operating	1,263,000	1,125,000	700,000	940,550
Total operating	10,588,432	10,118,911	8,926,000	8,357,552
State appropriations	8,250,000	7,738,496	7,738,496	7,738,496
ad valorem & other	27,616,242	26,525,693	25,032,183	24,692,985
Other non-operating	1,925,326	1,496,900	1,184,307	1,534,637
Total non-operating	37,791,568	35,761,089	33,954,986	33,966,118
Less: transfers	(880,000)	(880,000)	(830,000)	(883,022)
Less: COVID-19 Contingency	-	-	-	-
Gross unrestricted revenues	47,500,000	45,000,000	42,050,986	41,440,648
Operations budget	47,500,000	45,000,000	42,000,000	41,427,006
Amt to fund balance	-	-	50,986	13,642

College of the Mainland

2025-26 Budget

Itemized List of Changes in Expenditures from prior Year

Department Name	Increase	Description
Information Technology Serv	32,831	Software License Increase
Information Technology Serv	12,000	Disaster Recover Site
Information Technology Serv	20,000	EduCause, Ellucian, Microsoft & TACC-CIO Conferences
Marketing	156,600	Community Awareness & Engagement Activities
General Counsel	6,800	Increase to cover supplies
Continuing Education	78,121	Continuing Education Sales Coordinator
Continuing Education	15,348	Reclass from a CE Customer Service Specialist
Academic Affairs/Math & Computer Science	69,723	FT Math Faculty
Academic Affairs/Science & Engineering	69,723	FT Biology Faculty
Academic Affairs/Humanities	69,723	FT English Faculty
	530,869	

**College of the Mainland
2025-26 Budget
Budget Information by Expense Summary**

	2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Salary</u>				
Faculty full-time	9,176,546	8,558,133	7,963,058	7,707,381
Admin full-time	2,182,578	2,123,028	1,802,001	1,731,697
Professional full-time	9,654,139	9,153,284	8,390,070	8,176,221
Classified full-time	4,677,866	4,353,438	4,227,727	4,025,685
Part-time	3,552,164	3,516,097	3,554,927	3,811,944
Stipends	167,550	167,550	167,550	199,755
Salary increase	954,151	1,176,795	1,017,724	0
Vacancy savings	-1,763,143	-1,808,239	-1,587,628	0
Reimbursements from other funds	-309,649	-309,649	-309,649	0
Totals for Salary	<u>28,292,202</u>	<u>26,930,437</u>	<u>25,225,780</u>	<u>25,652,683</u>
<u>Benefits</u>				
Benefits	4,732,120	4,467,658	4,411,113	4,711,234
Totals for Benefits	<u>4,732,120</u>	<u>4,467,658</u>	<u>4,411,113</u>	<u>4,711,234</u>
<u>Expense</u>				
HEERF funds	0	0	0	-121,208
Contract services	4,776,278	4,291,843	3,881,495	4,018,602
Legal	12,000	4,050	24,520	17,147
Operations	933,083	706,727	525,765	527,169
Travel & pro development	253,063	364,797	373,588	179,646
Utilities and rent	1,464,131	1,346,491	1,362,391	1,188,169
Consumables, postage, and printing	1,422,472	1,425,901	1,325,827	1,105,815
Bank fees	96,100	90,100	90,100	138,363
Capital outlay	265,318	264,088	337,591	215,925
Insurance	2,856,397	2,850,837	2,557,348	2,112,247
Public relations and advertising	480,504	263,481	272,203	192,422
Advocacy	0	1,000	1,000	0
Miscellaneous	392,733	450,694	383,904	394,427
Leases	1,523,599	1,541,896	1,227,375	1,012,180
Totals for Expense	<u>14,475,678</u>	<u>13,601,905</u>	<u>12,363,107</u>	<u>10,980,904</u>
Totals for Report:	<u>47,500,000</u>	<u>45,000,000</u>	<u>42,000,000</u>	<u>41,344,821</u>

College of the Mainland
2025-26 Budget
Budget Information by Divison Lead

Divison Lead	2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
President	5,881,270	5,400,547	4,928,751	5,256,806
EVP of Academic & Student Affairs	0	905,089	0	117,607
VP Academic Affairs	17,363,892	16,194,276	15,997,537	17,090,775
VP Student Affairs	5,499,269	5,155,872	4,921,476	5,175,059
VP Fiscal Affairs	6,339,707	5,887,394	5,821,885	3,707,394
VP Administrative Services	10,087,986	9,490,424	8,497,634	7,979,898
VP Strategic Initiatives	2,327,876	1,966,398	1,832,717	2,017,282
<u>Totals:</u>	<u>47,500,000</u>	<u>45,000,000</u>	<u>42,000,000</u>	<u>41,344,821</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Lead Then Department Group

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>President</u>					
ADV	Institutional Advancement	510,804	566,173	562,156	576,613
ASV	VP Administrative Services	151,166	0	0	0
ATT	General Counsel	325,403	311,060	185,633	298,565
COP	Campus Police	838,627	801,279	717,431	688,128
FNT	COM Foundation	94,410	105,378	104,747	99,918
ITS	Information Technology Services	2,522,433	2,411,633	2,293,510	2,294,531
PRS	President's Office	1,287,261	1,205,024	1,065,274	1,299,051
SIV	VP Strategic Initiatives	151,166	0	0	0
	<u>Totals:</u>	<u>5,881,270</u>	<u>5,400,547</u>	<u>4,928,751</u>	<u>5,256,806</u>
<u>EVP of Academic & Student Affairs</u>					
EVP	Exec VP Academics & Student Affairs	0	905,089	0	117,607
	<u>Totals:</u>	<u>0</u>	<u>905,089</u>	<u>0</u>	<u>117,607</u>
<u>VP Academic Affairs</u>					
ADE	Adult Education	145,336	149,186	194,037	241,681
AHT	Allied Health	393,978	393,558	400,059	468,132
BCE	Business & Computer Education	469,751	461,019	353,960	646,817
COS	Cosmetology	509,326	496,880	473,977	813,678
DCE	Dean of Allied Health	200,854	192,679	132,158	216,372
DEN	Dental	264,446	384,575	165,312	157,680
DET	Distance Education	711,382	631,311	619,872	707,388
DGE	Dean of General Education	208,209	199,738	379,679	307,811
DIW	Dean of Instruction Workforce	211,086	203,233	0	12,708
HUM	Humanities	1,183,868	1,129,030	1,154,007	1,544,583
ITT	Industrial Technology	986,151	960,366	951,750	1,088,410
LIB	Library	754,440	728,063	704,735	786,910
MSC	Math	1,054,928	905,024	765,206	1,213,844
NRS	Nursing	2,042,602	2,003,500	2,022,831	2,154,998
PDA	Professional Dev Academy	0	0	9,000	850
PGM	Program Development	0	0	231,937	90,693
PSC	Public Service Careers	753,286	685,633	773,370	1,208,788
PVA	Performing/Visual Arts	1,244,736	1,068,404	1,022,908	1,332,487
RAD	Radiography	191,726	184,891	187,239	173,475
SCN	Science	1,444,654	1,290,676	1,189,622	1,679,804
SOC	Social & Behavioral Science	1,234,596	1,173,934	1,070,383	1,714,579
TTC	Tutoring Center	0	0	35,899	4,086
VPA	VP Academic Affairs	3,358,537	2,952,576	3,159,596	525,001
	<u>Totals:</u>	<u>17,363,892</u>	<u>16,194,276</u>	<u>15,997,537</u>	<u>17,090,775</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Lead Then Department Group

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>VP Student Affairs</u>					
ADM	Admissions	510,926	503,267	480,638	553,707
CHS	Collegiate High School	150,094	151,375	145,553	174,157
CSD	Career Services Dept	147,368	114,833	111,998	95,294
DCD	Dual Credit Department	165,217	159,061	161,527	181,038
DOS	Dean of Students	247,149	285,900	204,013	211,542
DSS	Dean of Student Services	268,833	262,301	0	0
EMD	Enrollment Management	695,225	704,626	741,829	690,728
OVS	Office of Veterans Success	177,895	170,832	163,836	197,839
SFA	Student Financial Aid	586,035	567,152	571,715	581,473
SLT	Student Life	453,532	472,767	457,783	494,438
SSC	Student Success Center	729,606	715,413	689,327	679,500
TST	Testing	363,063	311,678	310,625	331,388
TTC	Tutoring Center	571,563	557,393	578,709	553,823
VPS	VP Student Affairs	432,763	179,274	303,923	430,132
	<u>Totals:</u>	<u>5,499,269</u>	<u>5,155,872</u>	<u>4,921,476</u>	<u>5,175,059</u>
<u>VP Fiscal Affairs</u>					
FIN	Business Office	5,043,002	4,707,056	4,751,196	2,566,217
OPR	OPEAR	573,194	475,031	456,539	392,977
PUR	Purchasing	450,778	437,150	419,378	468,460
VPF	VP Fiscal Affairs	272,733	268,157	194,772	279,740
	<u>Totals:</u>	<u>6,339,707</u>	<u>5,887,394</u>	<u>5,821,885</u>	<u>3,707,394</u>
<u>VP Administrative Services</u>					
CED	Continuing Education	106,451	103,156	20,800	36,314
CT	Custodial Services	1,486,687	1,482,975	1,401,924	1,337,683
FST	Facility Services	7,070,859	6,613,569	5,926,207	5,408,919
GRO	Grounds	666,978	524,477	463,200	478,439
HRT	Human Resources	757,011	766,247	685,503	718,543
	<u>Totals:</u>	<u>10,087,986</u>	<u>9,490,424</u>	<u>8,497,634</u>	<u>7,979,898</u>
<u>VP Strategic Initiatives</u>					
CED	Continuing Education	964,023	764,777	856,069	925,922
ITT	Industrial Technology	102,655	98,513	71,896	86,599
MRK	Marketing and Communications	1,222,768	1,064,678	903,902	930,988
PSC	Public Service Careers	38,430	38,430	850	73,773
	<u>Totals:</u>	<u>2,327,876</u>	<u>1,966,398</u>	<u>1,832,717</u>	<u>2,017,282</u>
	<u>Totals:</u>	<u>47,500,000</u>	<u>45,000,000</u>	<u>42,000,000</u>	<u>41,344,821</u>

College of the Mainland
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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Area: 1-President					
Department Group: ADV-Institutional Advancement					
Department: 5142-Institutional Advancement					
5120	ADM-Full time	124,871	137,424	136,323	79,855
5140	PRO-Full time	335,998	353,149	339,565	356,725
5145	PRO-Part time	0	0	0	20,753
5220	Emp Ben LOC-Health	0	0	0	26,208
5221	Emp Ben LOC-Dental	0	0	0	1,580
5222	Emp Ben LOC-Disab	0	0	0	2,877
5223	Emp Ben LOC-Life	0	0	0	2,564
5245	Emp Ben LOC-ORP	0	0	0	2,599
5246	Emp Ben LOC-TRS	0	0	0	14,715
5247	Emp Ben LOC-TSA	0	0	0	270
5261	Emp Ben LOC-Medicare	0	0	0	6,294
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,451
5264	Emp Ben LOC-Unempl	0	0	0	1,369
5325	Comp/Software Lic Renew/Mai	20,000	31,500	25,000	30,623
5461	Supp-Office	500	900	900	666
5462	Supp-Other	0	1,125	2,125	705
5502	Dues & Subscriptions	3,160	8,300	2,300	8,429
5570	Printing&Reproduction	0	500	3,500	160
5590	Prof Development	5,400	5,400	0	7,178
5595	Dues&Subscrip-Bdget Sweep A	0	0	16,368	0
5622	Special Proj & Svcs	15,575	575	10,575	0
5639	Trvel-Budget Sweep Account	0	0	19,000	0
5640	Trvel Wrk Rel-Employe	5,000	25,500	6,500	9,460
5660	Multi-trip Mileage-Employee	300	1,800	0	1,132
Dept 5142-Institutio Totals		<u>510,804</u>	<u>566,173</u>	<u>562,156</u>	<u>576,613</u>
Department Group: ASV-VP Administrative Services					
Department: 5160-VP Administrative Services					
5120	ADM-Full time	151,166	0	0	0
Dept 5160-VP Adminis Totals		<u>151,166</u>	<u>0</u>	<u>0</u>	<u>0</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: ATT-General Counsel</u>					
Department: 5158-General Counsel					
5120	ADM-Full time	148,638	142,921	113,573	142,921
5140	PRO-Full time	96,190	100,038	0	100,038
5160	CLA-Full time	45,625	50,101	44,425	5,124
5220	Emp Ben LOC-Health	0	0	0	10,812
5221	Emp Ben LOC-Dental	0	0	0	718
5222	Emp Ben LOC-Disab	0	0	0	1,522
5223	Emp Ben LOC-Life	0	0	0	2,549
5245	Emp Ben LOC-ORP	0	0	0	4,716
5246	Emp Ben LOC-TRS	0	0	0	4,549
5261	Emp Ben LOC-Medicare	0	0	0	3,534
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,340
5264	Emp Ben LOC-Unempl	0	0	0	744
5331	Prof Svcs-Legal	12,000	0	12,135	109
5332	Professional Svcs-Oth	0	0	0	1,590
5461	Supp-Office	750	500	500	301
5470	Food-Catering	0	0	0	437
5502	Dues & Subscriptions	19,700	16,000	13,500	16,241
5570	Printing&Reproduction	0	0	0	50
5590	Prof Development	2,500	1,500	1,500	1,005
5640	Trvel Wrk Rel-Employe	0	0	0	265
	Dept 5158-General Co Totals	<u>325,403</u>	<u>311,060</u>	<u>185,633</u>	<u>298,565</u>
<u>Department Group: COP-Campus Police</u>					
Department: 5151-Campus Police					
5140	PRO-Full time	229,336	213,953	218,336	215,029
5142	PRO-Stipends	8,400	8,400	8,400	7,723
5160	CLA-Full time	397,171	375,206	358,570	259,856
5162	CLA-Stipends	21,240	21,240	21,240	21,940
5163	CLA-Overload/overtime	300	300	300	8,899
5165	CLA-Part time	62,000	62,000	62,000	1,331
5220	Emp Ben LOC-Health	0	0	0	37,457
5221	Emp Ben LOC-Dental	0	0	0	2,442
5222	Emp Ben LOC-Disab	0	0	0	2,973
5223	Emp Ben LOC-Life	0	0	0	3,120
5245	Emp Ben LOC-ORP	0	0	0	51
5246	Emp Ben LOC-TRS	0	0	0	20,623
5261	Emp Ben LOC-Medicare	0	0	0	7,114
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,780
5264	Emp Ben LOC-Unempl	0	0	0	1,544
5320	Maint & Repair Svcs	8,205	8,205	12,975	0
5325	Comp/Software Lic Renew/Mai	4,770	4,770	0	9,221
5332	Professional Svcs-Oth	71,920	71,920	325	26,368
5461	Supp-Office	375	375	375	185
5462	Supp-Other	9,088	9,088	9,088	6,897
5502	Dues & Subscriptions	8,391	8,391	8,391	7,442
5512	Insur-Prof Liability	13,705	13,705	13,705	13,728
5570	Printing&Reproduction	550	550	550	404
5640	Trvel Wrk Rel-Employe	3,176	3,176	3,176	1,329
5932	Cap Out-Softwr>\$5000	0	0	0	29,672
	Dept 5151-Campus Pol Totals	<u>838,627</u>	<u>801,279</u>	<u>717,431</u>	<u>688,128</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: FNT-COM Foundation</u>					
Department: 5145-COM Foundation					
5160	CLA-Full time	49,692	49,692	59,729	49,692
5220	Emp Ben LOC-Health	0	0	0	3,450
5221	Emp Ben LOC-Dental	0	0	0	115
5222	Emp Ben LOC-Disab	0	0	0	338
5223	Emp Ben LOC-Life	0	0	0	60
5246	Emp Ben LOC-TRS	0	0	0	2,391
5261	Emp Ben LOC-Medicare	0	0	0	714
5263	Emp Ben LOC-Wrk Comp	0	0	0	268
5264	Emp Ben LOC-Unempl	0	0	0	149
5325	Comp/Software Lic Renew/Mai	26,418	12,918	21,418	8,727
5332	Professional Svcs-Oth	2,000	0	0	0
5461	Supp-Office	0	568	400	180
5462	Supp-Other	800	1,800	0	1,019
5470	Food-Catering	5,500	24,000	0	20,371
5502	Dues & Subscriptions	1,800	3,000	0	863
5550	Postage & Delivery	0	200	0	26
5570	Printing&Reproduction	3,200	3,200	3,200	2,400
5622	Special Proj & Svcs	5,000	10,000	20,000	9,155
Dept 5145-COM Founda Totals		<u>94,410</u>	<u>105,378</u>	<u>104,747</u>	<u>99,918</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: ITS-Information Technology Services</u>					
Department: 3516-Information Technology Serv					
5120	ADM-Full time	130,479	125,460	120,635	125,460
5140	PRO-Full time	714,617	687,131	659,838	676,183
5160	CLA-Full time	282,773	269,309	297,121	272,615
5165	CLA-Part time	19,463	19,463	19,463	9,748
5220	Emp Ben LOC-Health	0	0	0	71,014
5221	Emp Ben LOC-Dental	0	0	0	4,520
5222	Emp Ben LOC-Disab	0	0	0	6,755
5223	Emp Ben LOC-Life	0	0	0	4,903
5246	Emp Ben LOC-TRS	0	0	0	44,238
5247	Emp Ben LOC-TSA	0	0	0	127
5261	Emp Ben LOC-Medicare	0	0	0	15,281
5263	Emp Ben LOC-Wrk Comp	0	0	0	5,851
5264	Emp Ben LOC-Unempl	0	0	0	3,251
5300	Cont Svcs-Pd Cntractr	66,000	66,000	66,000	40,482
5320	Maint & Repair Svcs	0	0	0	-380
5325	Comp/Software Lic Renew/Mai	1,062,336	1,029,505	921,688	922,483
5332	Professional Svcs-Oth	5,250	5,250	5,250	0
5370	Utilities-Telephone	75,891	63,891	63,891	40,899
5371	Cent Tele-Trunk Chrg	45,000	45,000	45,000	20,595
5374	Cent Tel-Misc Phone Exp	30,000	30,000	30,000	3,621
5420	Supp-Cmp Hardwr<\$5000	31,100	31,100	31,100	21,289
5421	Supp-Cmp Softwr<\$5000	19,000	19,000	19,000	43
5461	Supp-Office	800	800	800	722
5462	Supp-Other	0	0	0	350
5502	Dues & Subscriptions	150	150	150	310
5570	Printing&Reproduction	6,000	6,000	6,000	153
5590	Prof Development	6,000	6,000	0	0
5640	Trvel Wrk Rel-Employe	27,574	7,574	7,574	3,904
5660	Multi-trip Mileage-Employee	0	0	0	114
	Dept 3516-Informatio Totals	<u>2,522,433</u>	<u>2,411,633</u>	<u>2,293,510</u>	<u>2,294,531</u>
<u>Department Group: PRS-President's Office</u>					
Department: 5104-Board of Trustees					
5462	Supp-Other	0	0	0	50
5502	Dues & Subscriptions	5,700	5,700	5,700	2,250
5641	Trvel Wrk Rel-Non-Emp	14,000	14,000	14,000	0
	Dept 5104-Board of T Totals	<u>19,700</u>	<u>19,700</u>	<u>19,700</u>	<u>2,300</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 5107-General Institution					
5330	Prof Svcs-Audit	86,625	82,500	76,500	99,069
5332	Professional Svcs-Oth	4,015	4,015	4,015	2,462
5461	Supp-Office	0	0	0	28
5462	Supp-Other	0	0	0	4,388
5470	Food-Catering	30,000	20,000	20,000	31,832
5500	Bank Fees-Credit Card	90,000	84,000	84,000	117,201
5501	Bank Fees-Misc	0	0	0	10,072
5502	Dues & Subscriptions	65,000	57,379	55,529	53,951
5505	HEERF funds	0	0	0	-121,208
5508	TRS Pension Surcharge	0	46,000	46,000	54,550
5512	Insur-Prof Liability	72,000	56,440	56,440	63,520
5514	Insurance-Other	40,000	50,000	18,000	26,884
5515	Advocacy Due	0	1,000	1,000	0
5600	Publ Relations&Advert	700	700	0	691
Dept 5107-General In Totals		<u>388,340</u>	<u>402,034</u>	<u>361,484</u>	<u>343,440</u>
Department: 5106-Internal Audit					
5300	Cont Svcs-Pd Cntractr	150,000	150,000	150,000	0
5330	Prof Svcs-Audit	0	0	0	179,062
Dept 5106-Internal A Totals		<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>179,062</u>
Department: 5105-President's Office					
5120	ADM-Full time	314,099	352,478	338,922	359,978
5122	ADM-Stipends	30,450	30,450	30,450	30,450
5140	PRO-Full time	243,785	162,608	72,271	186,226
5160	CLA-Full time	96,268	48,231	49,361	50,575
5163	CLA-Overload/overtime	600	600	600	0
5165	CLA-Part time	0	0	5,463	0
5220	Emp Ben LOC-Health	0	0	0	22,400
5221	Emp Ben LOC-Dental	0	0	0	1,657
5222	Emp Ben LOC-Disab	0	0	0	2,570
5223	Emp Ben LOC-Life	0	0	0	10,175
5246	Emp Ben LOC-TRS	0	0	0	9,606
5247	Emp Ben LOC-TSA	0	0	0	69,000
5261	Emp Ben LOC-Medicare	0	0	0	9,089
5263	Emp Ben LOC-Wrk Comp	0	0	0	3,223
5264	Emp Ben LOC-Unempl	0	0	0	1,822
5352	Rent-Vehicles	1,500	1,500	1,500	0
5461	Supp-Office	1,250	1,250	1,250	1,075
5462	Supp-Other	200	200	200	1,053
5470	Food-Catering	5,000	1,000	1,000	929
5502	Dues & Subscriptions	6,800	6,800	6,800	5,315
5570	Printing&Reproduction	336	336	336	209
5595	Dues&Subscrip-Bdget Sweep A	700	700	700	0
5640	Trvel Wrk Rel-Employe	15,000	15,000	15,000	8,397
Dept 5105-President' Totals		<u>715,988</u>	<u>621,153</u>	<u>523,853</u>	<u>773,749</u>
Department: 5103-Self Study SACS					
5502	Dues & Subscriptions	13,233	12,137	10,237	500
Dept 5103-Self Study Totals		<u>13,233</u>	<u>12,137</u>	<u>10,237</u>	<u>500</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: SIV-VP Strategic Initiatives</u>					
Department: 5161-VP Strategic Initiatives					
5120	ADM-Full time	151,166	0	0	0
	Dept 5161-VP Strateg Totals	<u>151,166</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Dept. Lead 1-President Totals	<u>5,881,270</u>	<u>5,400,547</u>	<u>4,928,751</u>	<u>5,256,806</u>

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	2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual	
Area: 2-EVP of Academic & Student Affairs					
Department Group: EVP-Exec VP Academics & Student Affairs					
Department: 5159-EVP of Academic & Student Affairs					
5120	ADM-Full time	0	215,000	0	107,500
5140	PRO-Full time	0	160,805	0	0
5145	PRO-Part time	0	30,000	0	0
5165	CLA-Part time	0	84,394	0	0
5220	Emp Ben LOC-Health	0	0	0	3,386
5221	Emp Ben LOC-Dental	0	0	0	172
5222	Emp Ben LOC-Disab	0	0	0	408
5223	Emp Ben LOC-Life	0	0	0	243
5245	Emp Ben LOC-ORP	0	0	0	3,548
5261	Emp Ben LOC-Medicare	0	0	0	1,448
5263	Emp Ben LOC-Wrk Comp	0	0	0	580
5264	Emp Ben LOC-Unempl	0	0	0	322
5325	Comp/Software Lic Renew/Mai	0	8,000	0	0
5351	Rent-Facilities	0	8,300	0	0
5440	Supp-Instructional	0	45,704	0	0
5461	Supp-Office	0	10,530	0	0
5462	Supp-Other	0	45,000	0	0
5463	Supp-Testing	0	13,075	0	0
5470	Food-Catering	0	15,325	0	0
5502	Dues & Subscriptions	0	39,938	0	0
5570	Printing&Reproduction	0	6,940	0	0
5590	Prof Development	0	101,509	0	0
5600	Publ Relations&Advert	0	43,253	0	0
5622	Special Proj & Svcs	0	6,000	0	0
5640	Trvel Wrk Rel-Employe	0	71,316	0	0
	Dept 5159-EVP of Aca Totals	0	905,089	0	117,607
	Dept. Lead 2-EVP of Aca Totals	0	905,089	0	117,607

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2025-26 Budget 2024-25 Budget 2023-24 Budget 2023-24 Actual

Area: 3-VP Academic Affairs

Department Group: ADE-Adult Education

Department: 1401-Adult Education

5105	FAC-Part time	0	0	0	27,412
5140	PRO-Full time	96,190	100,040	96,193	100,040
5160	CLA-Full time	45,546	45,546	89,744	79,870
5165	CLA-Part time	0	0	0	38
5220	Emp Ben LOC-Health	0	0	0	14,309
5221	Emp Ben LOC-Dental	0	0	0	891
5222	Emp Ben LOC-Disab	0	0	0	1,203
5223	Emp Ben LOC-Life	0	0	0	787
5246	Emp Ben LOC-TRS	0	0	0	7,637
5247	Emp Ben LOC-TSA	0	0	0	227
5261	Emp Ben LOC-Medicare	0	0	0	2,838
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,119
5264	Emp Ben LOC-Unempl	0	0	0	622
5430	Supp-Furn&Equip<\$5000	0	0	0	120
5461	Supp-Office	1,000	1,000	1,000	887
5462	Supp-Other	0	0	0	258
5470	Food-Catering	2,600	2,600	2,600	1,839
5502	Dues & Subscriptions	0	0	0	792
5570	Printing&Reproduction	0	0	0	20
5590	Prof Development	0	0	4,500	0
5640	Trvel Wrk Rel-Employe	0	0	0	539
5660	Multi-trip Mileage-Employee	0	0	0	233
Dept 1401-Adult Educ Totals		<u>145,336</u>	<u>149,186</u>	<u>194,037</u>	<u>241,681</u>

Department Group: AHT-Allied Health

Department: 1317-Allied Health

5102	FAC-Stipends	8,000	8,000	8,000	8,000
5245	Emp Ben LOC-ORP	0	0	0	264
5261	Emp Ben LOC-Medicare	0	0	0	107
5263	Emp Ben LOC-Wrk Comp	0	0	0	43
5264	Emp Ben LOC-Unempl	0	0	0	24
5461	Supp-Office	1,100	1,100	1,500	527
5470	Food-Catering	0	0	0	163
5570	Printing&Reproduction	0	0	0	100
5590	Prof Development	0	0	2,500	4,774
5600	Publ Relations&Advert	0	0	0	281
Dept 1317-Allied Hea Totals		<u>9,100</u>	<u>9,100</u>	<u>12,000</u>	<u>14,283</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1315-Health Info Mgmt					
5100	FAC-Full time	143,824	149,131	151,234	157,284
5105	FAC-Part time	0	0	0	10,512
5160	CLA-Full time	46,668	46,668	44,873	46,668
5220	Emp Ben LOC-Health	0	0	0	15,206
5221	Emp Ben LOC-Dental	0	0	0	718
5222	Emp Ben LOC-Disab	0	0	0	1,273
5223	Emp Ben LOC-Life	0	0	0	1,894
5245	Emp Ben LOC-ORP	0	0	0	6,467
5246	Emp Ben LOC-TRS	0	0	0	1,925
5247	Emp Ben LOC-TSA	0	0	0	114
5261	Emp Ben LOC-Medicare	0	0	0	3,006
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,149
5264	Emp Ben LOC-Unempl	0	0	0	638
5421	Supp-Cmp Softwr<\$5000	8,000	8,000	8,000	1,575
5440	Supp-Instructional	1,000	1,000	700	60
5461	Supp-Office	300	300	0	118
5462	Supp-Other	0	0	0	58
5502	Dues & Subscriptions	3,670	3,670	3,670	3,598
Dept 1315-Health Inf Totals		<u>203,462</u>	<u>208,769</u>	<u>208,477</u>	<u>252,263</u>
Department: 1316-Medical Assistant					
5100	FAC-Full time	69,417	66,748	64,180	66,748
5102	FAC-Stipends	2,000	2,000	2,000	2,000
5165	CLA-Part time	15,695	15,695	22,421	12,546
5220	Emp Ben LOC-Health	0	0	0	3,756
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	454
5223	Emp Ben LOC-Life	0	0	0	563
5246	Emp Ben LOC-TRS	0	0	0	2,836
5247	Emp Ben LOC-TSA	0	0	0	163
5261	Emp Ben LOC-Medicare	0	0	0	1,188
5263	Emp Ben LOC-Wrk Comp	0	0	0	439
5264	Emp Ben LOC-Unempl	0	0	0	244
5440	Supp-Instructional	6,400	6,400	6,000	5,204
5470	Food-Catering	0	0	0	339
5502	Dues & Subscriptions	1,599	1,599	1,599	2,400
Dept 1316-Medical As Totals		<u>95,111</u>	<u>92,442</u>	<u>96,200</u>	<u>99,225</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1313-Pharmacy Tech					
5100	FAC-Full time	79,505	76,447	73,507	76,447
5102	FAC-Stipends	2,000	2,000	2,000	2,000
5103	FAC-Overload/overtime	0	0	0	1,590
5105	FAC-Part time	0	0	0	810
5165	CLA-Part time	3,000	3,000	0	0
5220	Emp Ben LOC-Health	0	0	0	5,908
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	520
5223	Emp Ben LOC-Life	0	0	0	647
5246	Emp Ben LOC-TRS	0	0	0	3,301
5247	Emp Ben LOC-TSA	0	0	0	11
5261	Emp Ben LOC-Medicare	0	0	0	1,112
5263	Emp Ben LOC-Wrk Comp	0	0	0	437
5264	Emp Ben LOC-Unempl	0	0	0	243
5325	Comp/Software Lic Renew/Mai	0	0	0	650
5440	Supp-Instructional	1,800	1,800	4,800	4,181
5463	Supp-Testing	0	0	3,075	0
5470	Food-Catering	0	0	0	505
5502	Dues & Subscriptions	0	0	0	3,654
Dept 1313-Pharmacy T Totals		<u>86,305</u>	<u>83,247</u>	<u>83,382</u>	<u>102,361</u>
Department Group: BCE-Business & Computer Education					
Department: 1103-Accounting-Credit					
5100	FAC-Full time	62,332	59,935	57,630	59,935
5103	FAC-Overload/overtime	0	0	0	9,081
5104	FAC-Summer	0	0	0	3,128
5105	FAC-Part time	0	0	0	34,336
5220	Emp Ben LOC-Health	0	0	0	7,349
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	408
5223	Emp Ben LOC-Life	0	0	0	504
5246	Emp Ben LOC-TRS	0	0	0	3,696
5247	Emp Ben LOC-TSA	0	0	0	219
5261	Emp Ben LOC-Medicare	0	0	0	1,430
5263	Emp Ben LOC-Wrk Comp	0	0	0	575
5264	Emp Ben LOC-Unempl	0	0	0	319
5325	Comp/Software Lic Renew/Mai	1,000	1,000	1,000	0
5420	Supp-Cmp Hardwr<\$5000	0	0	0	440
5440	Supp-Instructional	160	160	160	174
Dept 1103-Accounting Totals		<u>63,492</u>	<u>61,095</u>	<u>58,790</u>	<u>121,939</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 3204-C.I.D.T. Admin					
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5160	CLA-Full time	59,292	56,469	54,297	56,469
5220	Emp Ben LOC-Health	0	0	0	5,197
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	384
5223	Emp Ben LOC-Life	0	0	0	479
5246	Emp Ben LOC-TRS	0	0	0	2,659
5261	Emp Ben LOC-Medicare	0	0	0	881
5263	Emp Ben LOC-Wrk Comp	0	0	0	348
5264	Emp Ben LOC-Unempl	0	0	0	193
5461	Supp-Office	1,060	1,060	1,060	1,605
5470	Food-Catering	0	0	0	538
5502	Dues & Subscriptions	0	0	0	190
5570	Printing&Reproduction	100	100	100	152
5590	Prof Development	0	0	6,000	5,110
5622	Special Proj & Svcs	1,000	1,000	1,000	43
5660	Multi-trip Mileage-Employee	0	0	0	17
Dept 3204-C.I.D.T. A Totals		<u>69,452</u>	<u>66,629</u>	<u>70,457</u>	<u>82,610</u>
Department: 1326-Culinary Arts					
5100	FAC-Full time	76,293	76,293	0	55,469
5220	Emp Ben LOC-Health	0	0	0	5,041
5221	Emp Ben LOC-Dental	0	0	0	249
5222	Emp Ben LOC-Disab	0	0	0	408
5223	Emp Ben LOC-Life	0	0	0	109
5245	Emp Ben LOC-ORP	0	0	0	420
5246	Emp Ben LOC-TRS	0	0	0	1,960
5261	Emp Ben LOC-Medicare	0	0	0	711
5263	Emp Ben LOC-Wrk Comp	0	0	0	300
5264	Emp Ben LOC-Unempl	0	0	0	166
5332	Professional Svcs-Oth	900	900	900	5,496
5335	Maint & Repair Svcs	3,000	3,000	3,000	4,765
5420	Supp-Cmp Hardwr<\$5000	0	0	0	2,233
5421	Supp-Cmp Softwr<\$5000	2,400	2,400	2,400	0
5430	Supp-Furn&Equip<\$5000	0	0	0	5,034
5440	Supp-Instructional	36,000	36,000	36,000	18,828
5461	Supp-Office	500	1,700	500	724
5502	Dues & Subscriptions	3,100	3,100	3,100	0
5514	Insurance-Other	260	260	260	0
5570	Printing&Reproduction	500	1,300	500	566
5590	Prof Development	0	0	1,500	0
Dept 1326-Culinary A Totals		<u>122,953</u>	<u>124,953</u>	<u>48,160</u>	<u>102,479</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1104-General Business-Credit					
5100	FAC-Full time	213,669	208,157	176,368	141,795
5103	FAC-Overload/overtime	0	0	0	8,632
5104	FAC-Summer	0	0	0	3,128
5105	FAC-Part time	0	0	0	154,988
5220	Emp Ben LOC-Health	0	0	0	10,014
5221	Emp Ben LOC-Dental	0	0	0	718
5222	Emp Ben LOC-Disab	0	0	0	977
5223	Emp Ben LOC-Life	0	0	0	1,721
5246	Emp Ben LOC-TRS	0	0	0	9,482
5247	Emp Ben LOC-TSA	0	0	0	936
5261	Emp Ben LOC-Medicare	0	0	0	4,427
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,666
5264	Emp Ben LOC-Unempl	0	0	0	926
5440	Supp-Instructional	160	160	160	286
5461	Supp-Office	0	0	0	19
5570	Printing&Reproduction	25	25	25	0
5600	Publ Relations&Advert	0	0	0	74
Dept 1104-General Bu Totals		<u>213,854</u>	<u>208,342</u>	<u>176,553</u>	<u>339,789</u>
Department Group: COS-Cosmetology					
Department: 1301-Cosmetology					
5100	FAC-Full time	406,284	395,983	377,831	389,797
5102	FAC-Stipends	12,000	12,000	12,000	11,768
5103	FAC-Overload/overtime	0	0	0	9,455
5105	FAC-Part time	0	0	0	227,367
5160	CLA-Full time	45,057	42,912	41,261	42,912
5165	CLA-Part time	8,100	8,100	0	3,379
5220	Emp Ben LOC-Health	0	0	0	33,426
5221	Emp Ben LOC-Dental	0	0	0	2,155
5222	Emp Ben LOC-Disab	0	0	0	2,948
5223	Emp Ben LOC-Life	0	0	0	2,273
5245	Emp Ben LOC-ORP	0	0	0	1,934
5246	Emp Ben LOC-TRS	0	0	0	25,203
5247	Emp Ben LOC-TSA	0	0	0	452
5261	Emp Ben LOC-Medicare	0	0	0	9,699
5263	Emp Ben LOC-Wrk Comp	0	0	0	3,676
5264	Emp Ben LOC-Unempl	0	0	0	2,054
5325	Comp/Software Lic Renew/Mai	1,735	1,735	1,735	0
5440	Supp-Instructional	30,000	30,000	30,000	29,528
5461	Supp-Office	2,500	2,500	2,500	1,900
5470	Food-Catering	0	0	0	645
5500	Bank Fees-Credit Card	0	0	0	2,268
5502	Dues & Subscriptions	0	0	0	6,136
5507	Licensing & Cert-Student	3,500	3,500	3,500	3,000
5570	Printing&Reproduction	150	150	150	561
5590	Prof Development	0	0	5,000	1,015
5640	Trvel Wrk Rel-Employe	0	0	0	127
Dept 1301-Cosmetolog Totals		<u>509,326</u>	<u>496,880</u>	<u>473,977</u>	<u>813,678</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: DCE-Dean of Continuing Education</u>					
Department: 3402-Dean of Continuing Educaton					
5120	ADM-Full time	132,402	127,310	122,413	127,310
5160	CLA-Full time	64,752	61,669	0	61,180
5220	Emp Ben LOC-Health	0	0	0	8,262
5221	Emp Ben LOC-Dental	0	0	0	687
5222	Emp Ben LOC-Disab	0	0	0	1,197
5223	Emp Ben LOC-Life	0	0	0	1,061
5246	Emp Ben LOC-TRS	0	0	0	7,775
5261	Emp Ben LOC-Medicare	0	0	0	2,742
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,018
5264	Emp Ben LOC-Unempl	0	0	0	566
5325	Comp/Software Lic Renew/Mai	0	0	0	390
5420	Supp-Cmp Hardwr<\$5000	0	0	0	1,504
5461	Supp-Office	1,000	1,000	400	1,624
5462	Supp-Other	0	0	0	79
5570	Printing&Reproduction	200	200	200	60
5590	Prof Development	0	0	5,000	489
5640	Trvel Wrk Rel-Employe	2,500	2,500	4,145	384
5660	Multi-trip Mileage-Employee	0	0	0	44
Dept 3402-Dean of Co Totals		<u>200,854</u>	<u>192,679</u>	<u>132,158</u>	<u>216,372</u>

<u>Department Group: DEN-Dental</u>					
Department: 1324-Dental Hygiene					
5100	FAC-Full time	169,481	257,651	128,973	95,331
5103	FAC-Overload/overtime	0	0	0	594
5105	FAC-Part time	0	0	0	2,215
5140	PRO-Full time	59,726	68,805	0	0
5145	PRO-Part time	0	22,880	0	0
5220	Emp Ben LOC-Health	0	0	0	6,562
5221	Emp Ben LOC-Dental	0	0	0	431
5222	Emp Ben LOC-Disab	0	0	0	649
5223	Emp Ben LOC-Life	0	0	0	277
5245	Emp Ben LOC-ORP	0	0	0	473
5246	Emp Ben LOC-TRS	0	0	0	3,366
5247	Emp Ben LOC-TSA	0	0	0	29
5261	Emp Ben LOC-Medicare	0	0	0	1,354
5263	Emp Ben LOC-Wrk Comp	0	0	0	530
5264	Emp Ben LOC-Unempl	0	0	0	294
5332	Professional Svcs-Oth	0	0	0	214
5335	Maint & Repair Svcs	5,000	5,000	5,000	3,865
5420	Supp-Cmp Hardwr<\$5000	0	0	0	335
5440	Supp-Instructional	28,339	28,339	28,339	33,186
5461	Supp-Office	1,000	1,000	1,000	706
5462	Supp-Other	0	0	0	111
5470	Food-Catering	400	400	0	190
5502	Dues & Subscriptions	0	0	0	581
5570	Printing&Reproduction	500	500	500	3,311
5590	Prof Development	0	0	1,500	2,634
5600	Publ Relations&Advert	0	0	0	442
Dept 1324-Dental Hyg Totals		<u>264,446</u>	<u>384,575</u>	<u>165,312</u>	<u>157,680</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: DET-Distance Education</u>					
Department: 1110-Distance Ed					
5140	PRO-Full time	344,196	330,958	318,229	330,958
5220	Emp Ben LOC-Health	0	0	0	17,611
5221	Emp Ben LOC-Dental	0	0	0	1,724
5222	Emp Ben LOC-Disab	0	0	0	2,251
5223	Emp Ben LOC-Life	0	0	0	988
5246	Emp Ben LOC-TRS	0	0	0	14,031
5261	Emp Ben LOC-Medicare	0	0	0	4,812
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,787
5264	Emp Ben LOC-Unempl	0	0	0	993
5325	Comp/Software Lic Renew/Mai	57,777	57,777	57,777	44,713
5461	Supp-Office	300	300	300	272
5502	Dues & Subscriptions	0	0	0	1,190
5590	Prof Development	0	0	4,000	295
5622	Special Proj & Svcs	1,270	1,270	1,120	0
Dept 1110-Distance E Totals		<u>403,543</u>	<u>390,305</u>	<u>381,426</u>	<u>421,625</u>
Department: 3504-Instructional Technology					
5140	PRO-Full time	198,581	127,771	122,857	127,771
5160	CLA-Full time	103,828	107,805	103,659	107,805
5220	Emp Ben LOC-Health	0	0	0	18,120
5221	Emp Ben LOC-Dental	0	0	0	1,063
5222	Emp Ben LOC-Disab	0	0	0	1,602
5223	Emp Ben LOC-Life	0	0	0	271
5246	Emp Ben LOC-TRS	0	0	0	9,717
5261	Emp Ben LOC-Medicare	0	0	0	3,341
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,314
5264	Emp Ben LOC-Unempl	0	0	0	664
5420	Supp-Cmp Hardwr<\$5000	0	0	0	268
5461	Supp-Office	300	300	300	299
5462	Supp-Other	4,630	4,630	4,630	12,025
5502	Dues & Subscriptions	0	0	0	39
5590	Prof Development	0	0	6,500	1,464
5610	Royalty/License Pymts	500	500	500	0
Dept 3504-Instructio Totals		<u>307,839</u>	<u>241,006</u>	<u>238,446</u>	<u>285,763</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department Group: DGE-Dean of General Education					
Department: 3109-Dean of General Education					
5120	ADM-Full time	132,724	127,619	242,870	187,921
5140	PRO-Full time	0	0	0	14,349
5160	CLA-Full time	70,690	67,324	123,864	68,824
5220	Emp Ben LOC-Health	0	0	0	13,010
5221	Emp Ben LOC-Dental	0	0	0	603
5222	Emp Ben LOC-Disab	0	0	0	1,783
5223	Emp Ben LOC-Life	0	0	0	1,192
5246	Emp Ben LOC-TRS	0	0	0	12,762
5261	Emp Ben LOC-Medicare	0	0	0	3,838
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,464
5264	Emp Ben LOC-Unempl	0	0	0	813
5461	Supp-Office	500	500	500	490
5462	Supp-Other	100	100	100	0
5502	Dues & Subscriptions	0	0	0	175
5570	Printing&Reproduction	0	0	650	0
5590	Prof Development	0	0	5,000	473
5640	Trvel Wrk Rel-Employe	4,195	4,195	6,695	114
Dept 3109-Dean of Ge Totals		<u>208,209</u>	<u>199,738</u>	<u>379,679</u>	<u>307,811</u>
Department Group: DIW-Dean of Instruction Workforce					
Department: 3110-Dean of Instruction Workforce					
5120	ADM-Full time	137,425	132,139	0	0
5160	CLA-Full time	68,266	65,699	0	10,950
5220	Emp Ben LOC-Health	0	0	0	931
5221	Emp Ben LOC-Dental	0	0	0	57
5222	Emp Ben LOC-Disab	0	0	0	58
5223	Emp Ben LOC-Life	0	0	0	17
5246	Emp Ben LOC-TRS	0	0	0	452
5261	Emp Ben LOC-Medicare	0	0	0	151
5263	Emp Ben LOC-Wrk Comp	0	0	0	59
5264	Emp Ben LOC-Unempl	0	0	0	33
5461	Supp-Office	500	500	0	0
5462	Supp-Other	100	100	0	0
5570	Printing&Reproduction	650	650	0	0
5640	Trvel Wrk Rel-Employe	4,145	4,145	0	0
Dept 3110-Dean of In Totals		<u>211,086</u>	<u>203,233</u>	<u>0</u>	<u>12,708</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: HUM-Humanities</u>					
Department: 1102-English					
5100	FAC-Full time	799,828	724,566	789,816	704,127
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5103	FAC-Overload/overtime	0	0	0	34,705
5104	FAC-Summer	0	0	0	30,456
5105	FAC-Part time	0	0	0	96,784
5220	Emp Ben LOC-Health	0	0	0	43,949
5221	Emp Ben LOC-Dental	0	0	0	3,385
5222	Emp Ben LOC-Disab	0	0	0	4,617
5223	Emp Ben LOC-Life	0	0	0	2,912
5246	Emp Ben LOC-TRS	0	0	0	35,026
5247	Emp Ben LOC-TSA	0	0	0	336
5261	Emp Ben LOC-Medicare	0	0	0	12,590
5263	Emp Ben LOC-Wrk Comp	0	0	0	4,724
5264	Emp Ben LOC-Unempl	0	0	0	2,625
5300	Cont Svcs-Pd Cntractr	0	0	73,920	71,120
5332	Professional Svcs-Oth	98,768	98,768	0	27,648
Dept 1102-English Totals		<u>906,596</u>	<u>831,334</u>	<u>871,736</u>	<u>1,083,004</u>
Department: 1125-Foreign Lang					
5100	FAC-Full time	68,851	65,943	63,407	65,943
5104	FAC-Summer	0	0	0	4,576
5105	FAC-Part time	0	0	0	5,632
5220	Emp Ben LOC-Health	0	0	0	3,756
5221	Emp Ben LOC-Dental	0	0	0	115
5222	Emp Ben LOC-Disab	0	0	0	448
5223	Emp Ben LOC-Life	0	0	0	950
5245	Emp Ben LOC-ORP	0	0	0	2,732
5246	Emp Ben LOC-TRS	0	0	0	190
5261	Emp Ben LOC-Medicare	0	0	0	1,248
5263	Emp Ben LOC-Wrk Comp	0	0	0	472
5264	Emp Ben LOC-Unempl	0	0	0	262
Dept 1125-Foreign La Totals		<u>68,851</u>	<u>65,943</u>	<u>63,407</u>	<u>86,324</u>
Department: 1109-Humanities					
5100	FAC-Full time	0	24,863	0	24,863
5103	FAC-Overload/overtime	0	0	0	4,277
5104	FAC-Summer	0	0	0	2,496
5105	FAC-Part time	0	0	0	16,006
5220	Emp Ben LOC-Health	0	0	0	1,502
5221	Emp Ben LOC-Dental	0	0	0	46
5222	Emp Ben LOC-Disab	0	0	0	169
5223	Emp Ben LOC-Life	0	0	0	121
5245	Emp Ben LOC-ORP	0	0	0	141
5246	Emp Ben LOC-TRS	0	0	0	1,224
5247	Emp Ben LOC-TSA	0	0	0	178
5261	Emp Ben LOC-Medicare	0	0	0	692
5263	Emp Ben LOC-Wrk Comp	0	0	0	257
5264	Emp Ben LOC-Unempl	0	0	0	143
Dept 1109-Humanities Totals		<u>0</u>	<u>24,863</u>	<u>0</u>	<u>52,115</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 3101-Humanities Admin					
5160	CLA-Full time	46,562	44,345	54,297	33,531
5165	CLA-Part time	0	0	8,100	0
5220	Emp Ben LOC-Health	0	0	0	1,994
5221	Emp Ben LOC-Dental	0	0	0	260
5222	Emp Ben LOC-Disab	0	0	0	193
5223	Emp Ben LOC-Life	0	0	0	47
5246	Emp Ben LOC-TRS	0	0	0	1,383
5261	Emp Ben LOC-Medicare	0	0	0	485
5263	Emp Ben LOC-Wrk Comp	0	0	0	181
5264	Emp Ben LOC-Unempl	0	0	0	101
5325	Comp/Software Lic Renew/Mai	468	468	468	0
5420	Supp-Cmp Hardwr<\$5000	0	0	0	52
5440	Supp-Instructional	500	500	500	175
5461	Supp-Office	3,500	3,500	3,500	2,262
5462	Supp-Other	300	300	300	0
5570	Printing&Reproduction	150	150	150	0
5590	Prof Development	0	0	13,750	1,507
Dept 3101-Humanities Totals		<u>51,480</u>	<u>49,263</u>	<u>81,065</u>	<u>42,171</u>
Department: 1111-Philosophy					
5100	FAC-Full time	24,863	24,863	0	24,863
5103	FAC-Overload/overtime	0	0	0	6,178
5104	FAC-Summer	0	0	0	3,328
5105	FAC-Part time	0	0	0	28,083
5220	Emp Ben LOC-Health	0	0	0	1,502
5221	Emp Ben LOC-Dental	0	0	0	46
5222	Emp Ben LOC-Disab	0	0	0	169
5223	Emp Ben LOC-Life	0	0	0	121
5246	Emp Ben LOC-TRS	0	0	0	2,545
5247	Emp Ben LOC-TSA	0	0	0	129
5261	Emp Ben LOC-Medicare	0	0	0	1,040
5263	Emp Ben LOC-Wrk Comp	0	0	0	387
5264	Emp Ben LOC-Unempl	0	0	0	215
Dept 1111-Philosophy Totals		<u>24,863</u>	<u>24,863</u>	<u>0</u>	<u>68,606</u>
Department: 1112-Speech					
5100	FAC-Full time	118,264	118,950	137,799	106,787
5103	FAC-Overload/overtime	0	0	0	9,540
5104	FAC-Summer	0	0	0	2,496
5105	FAC-Part time	0	0	0	57,235
5220	Emp Ben LOC-Health	0	0	0	8,068
5221	Emp Ben LOC-Dental	0	0	0	201
5222	Emp Ben LOC-Disab	0	0	0	723
5223	Emp Ben LOC-Life	0	0	0	333
5246	Emp Ben LOC-TRS	0	0	0	7,128
5261	Emp Ben LOC-Medicare	0	0	0	2,499
5263	Emp Ben LOC-Wrk Comp	0	0	0	948
5264	Emp Ben LOC-Unempl	0	0	0	528
5300	Cont Svcs-Pd Cntractr	0	0	0	15,824
5332	Professional Svcs-Oth	13,814	13,814	0	0
5461	Supp-Office	0	0	0	53
Dept 1112-Speech Totals		<u>132,078</u>	<u>132,764</u>	<u>137,799</u>	<u>212,363</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: ITT-Industrial Technology</u>					
Department: 3205-Industrial Technology Admin					
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5246	Emp Ben LOC-TRS	0	0	0	330
5261	Emp Ben LOC-Medicare	0	0	0	116
5263	Emp Ben LOC-Wrk Comp	0	0	0	43
5264	Emp Ben LOC-Unempl	0	0	0	24
Dept 3205-Industrial Totals		<u>8,000</u>	<u>8,000</u>	<u>8,000</u>	<u>8,513</u>
Department: 1219-Process Technology					
5100	FAC-Full time	543,123	527,246	456,054	338,302
5103	FAC-Overload/overtime	0	0	0	20,672
5105	FAC-Part time	0	0	0	110,533
5160	CLA-Full time	36,277	36,277	0	32,208
5220	Emp Ben LOC-Health	0	0	0	25,293
5221	Emp Ben LOC-Dental	0	0	0	1,391
5222	Emp Ben LOC-Disab	0	0	0	2,499
5223	Emp Ben LOC-Life	0	0	0	4,551
5245	Emp Ben LOC-ORP	0	0	0	2,293
5246	Emp Ben LOC-TRS	0	0	0	14,990
5247	Emp Ben LOC-TSA	0	0	0	1,138
5261	Emp Ben LOC-Medicare	0	0	0	7,184
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,709
5264	Emp Ben LOC-Unempl	0	0	0	1,505
5325	Comp/Software Lic Renew/Mai	0	0	8,000	0
5335	Maint & Repair Svcs	10,000	10,000	10,000	8,691
5440	Supp-Instructional	6,500	6,500	6,500	3,868
5461	Supp-Office	1,750	1,750	1,750	432
5462	Supp-Other	600	600	600	567
5470	Food-Catering	0	0	0	597
5502	Dues & Subscriptions	0	0	0	1,000
5570	Printing&Reproduction	20	20	16	694
5590	Prof Development	0	0	3,000	4,498
Dept 1219-Process Te Totals		<u>598,270</u>	<u>582,393</u>	<u>485,920</u>	<u>585,615</u>

College of the Mainland
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Budget Information by Department Detail

	2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1218-Welding				
5100 FAC-Full time	257,634	247,726	238,198	247,725
5103 FAC-Overload/overtime	0	0	0	37,312
5105 FAC-Part time	0	0	0	39,341
5160 CLA-Full time	15,547	15,547	49,832	12,966
5165 CLA-Part time	27,945	27,945	57,945	19,974
5220 Emp Ben LOC-Health	0	0	0	17,428
5221 Emp Ben LOC-Dental	0	0	0	678
5222 Emp Ben LOC-Disab	0	0	0	1,790
5223 Emp Ben LOC-Life	0	0	0	2,864
5245 Emp Ben LOC-ORP	0	0	0	5,095
5246 Emp Ben LOC-TRS	0	0	0	9,705
5247 Emp Ben LOC-TSA	0	0	0	313
5261 Emp Ben LOC-Medicare	0	0	0	3,613
5263 Emp Ben LOC-Wrk Comp	0	0	0	1,930
5264 Emp Ben LOC-Unempl	0	0	0	1,072
5335 Maint & Repair Svcs	1,100	1,100	1,500	0
5440 Supp-Instructional	76,905	76,905	109,605	91,690
5461 Supp-Office	200	200	200	129
5462 Supp-Other	550	550	550	0
5470 Food-Catering	0	0	0	126
5502 Dues & Subscriptions	0	0	0	273
5570 Printing&Reproduction	0	0	0	141
5660 Multi-trip Mileage-Employee	0	0	0	117
Dept 1218-Welding Totals	<u>379,881</u>	<u>369,973</u>	<u>457,830</u>	<u>494,282</u>
Department Group: LIB-Library				
Department: 3503-Library				
5140 PRO-Full time	308,493	298,929	287,432	298,929
5160 CLA-Full time	200,129	190,600	183,269	190,600
5165 CLA-Part time	43,000	43,000	43,000	44,123
5220 Emp Ben LOC-Health	0	0	0	34,005
5221 Emp Ben LOC-Dental	0	0	0	1,839
5222 Emp Ben LOC-Disab	0	0	0	2,985
5223 Emp Ben LOC-Life	0	0	0	3,068
5245 Emp Ben LOC-ORP	0	0	0	3,301
5246 Emp Ben LOC-TRS	0	0	0	16,066
5247 Emp Ben LOC-TSA	0	0	0	184
5261 Emp Ben LOC-Medicare	0	0	0	7,617
5263 Emp Ben LOC-Wrk Comp	0	0	0	2,882
5264 Emp Ben LOC-Unempl	0	0	0	1,601
5325 Comp/Software Lic Renew/Mai	35,619	28,335	27,435	29,048
5440 Supp-Instructional	2,750	2,750	2,750	1,479
5460 Supp-from Media Svcs	100	100	100	59
5461 Supp-Office	2,700	2,700	2,700	3,018
5462 Supp-Other	1,700	1,700	2,700	724
5502 Dues & Subscriptions	98,264	98,264	92,824	84,500
5570 Printing&Reproduction	120	120	120	0
5590 Prof Development	0	0	4,500	684
5622 Special Proj & Svcs	5,062	5,062	1,402	522
5905 Cap Out-Library Books	56,503	56,503	56,503	59,676
Dept 3503-Library Totals	<u>754,440</u>	<u>728,063</u>	<u>704,735</u>	<u>786,910</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: MSC-Math</u>					
Department: 1107-C.I.S.					
5100	FAC-Full time	68,581	65,943	63,407	65,943
5103	FAC-Overload/overtime	0	0	0	5,831
5105	FAC-Part time	0	0	0	41,017
5220	Emp Ben LOC-Health	0	0	0	3,756
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	448
5246	Emp Ben LOC-TRS	0	0	0	3,539
5247	Emp Ben LOC-TSA	0	0	0	246
5261	Emp Ben LOC-Medicare	0	0	0	1,635
5263	Emp Ben LOC-Wrk Comp	0	0	0	609
5264	Emp Ben LOC-Unempl	0	0	0	338
5440	Supp-Instructional	250	250	250	0
5461	Supp-Office	100	100	100	38
Dept 1107-C.I.S. Totals		<u>68,931</u>	<u>66,293</u>	<u>63,757</u>	<u>123,745</u>
Department: 1114-Math					
5100	FAC-Full time	794,013	700,646	608,553	636,745
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5103	FAC-Overload/overtime	0	0	0	49,179
5104	FAC-Summer	0	0	0	46,482
5105	FAC-Part time	0	0	0	112,932
5160	CLA-Full time	51,333	51,333	0	0
5220	Emp Ben LOC-Health	0	0	0	39,643
5221	Emp Ben LOC-Dental	0	0	0	2,672
5222	Emp Ben LOC-Disab	0	0	0	3,929
5223	Emp Ben LOC-Life	0	0	0	5,990
5245	Emp Ben LOC-ORP	0	0	0	7,441
5246	Emp Ben LOC-TRS	0	0	0	23,747
5247	Emp Ben LOC-TSA	0	0	0	424
5261	Emp Ben LOC-Medicare	0	0	0	10,639
5263	Emp Ben LOC-Wrk Comp	0	0	0	4,608
5264	Emp Ben LOC-Unempl	0	0	0	2,560
5300	Cont Svcs-Pd Cntractr	0	0	16,448	12,520
5332	Professional Svcs-Oth	21,736	21,736	0	9,216
5421	Supp-Cmp Softwr<\$5000	464	464	439	551
5440	Supp-Instructional	1,200	1,200	1,200	681
5461	Supp-Office	980	980	980	1,090
5502	Dues & Subscriptions	0	0	0	125
5590	Prof Development	0	0	3,000	1,200
Dept 1114-Math Totals		<u>877,726</u>	<u>784,359</u>	<u>638,620</u>	<u>980,374</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 3102-Math Admin					
5160	CLA-Full time	53,899	0	0	8,554
5220	Emp Ben LOC-Health	0	0	0	1,058
5221	Emp Ben LOC-Dental	0	0	0	57
5222	Emp Ben LOC-Disab	0	0	0	58
5223	Emp Ben LOC-Life	0	0	0	73
5246	Emp Ben LOC-TRS	0	0	0	353
5261	Emp Ben LOC-Medicare	0	0	0	113
5263	Emp Ben LOC-Wrk Comp	0	0	0	46
5264	Emp Ben LOC-Unempl	0	0	0	26
Dept 3102-Math Admin Totals		<u>53,899</u>	<u>0</u>	<u>0</u>	<u>10,338</u>
Department: 1216-Networking					
5100	FAC-Full time	54,372	54,372	57,630	50,202
5103	FAC-Overload/overtime	0	0	0	13,677
5105	FAC-Part time	0	0	0	29,613
5220	Emp Ben LOC-Health	0	0	0	-798
5222	Emp Ben LOC-Disab	0	0	0	256
5223	Emp Ben LOC-Life	0	0	0	55
5246	Emp Ben LOC-TRS	0	0	0	4,143
5247	Emp Ben LOC-TSA	0	0	0	98
5261	Emp Ben LOC-Medicare	0	0	0	1,356
5263	Emp Ben LOC-Wrk Comp	0	0	0	505
5264	Emp Ben LOC-Unempl	0	0	0	280
5420	Supp-Cmp Hardwr<\$5000	0	0	4,999	0
5440	Supp-Instructional	0	0	200	0
Dept 1216-Networking Totals		<u>54,372</u>	<u>54,372</u>	<u>62,829</u>	<u>99,387</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department Group: NRS-Nursing					
Department: 1304-Nursing					
5100	FAC-Full time	1,341,524	1,304,509	0	1,265,541
5103	FAC-Overload/overtime	0	0	0	24,612
5104	FAC-Summer	0	0	0	3,587
5105	FAC-Part time	0	0	0	113,518
5165	CLA-Part time	0	0	0	12,731
5220	Emp Ben LOC-Health	0	0	0	56,008
5221	Emp Ben LOC-Dental	0	0	0	4,453
5222	Emp Ben LOC-Disab	0	0	0	7,717
5223	Emp Ben LOC-Life	0	0	0	9,530
5245	Emp Ben LOC-ORP	0	0	0	1,741
5246	Emp Ben LOC-TRS	0	0	0	55,999
5247	Emp Ben LOC-TSA	0	0	0	1,368
5261	Emp Ben LOC-Medicare	0	0	0	20,090
5263	Emp Ben LOC-Wrk Comp	0	0	0	7,628
5264	Emp Ben LOC-Unempl	0	0	0	4,244
5325	Comp/Software Lic Renew/Mai	3,800	1,800	0	2,449
5335	Maint & Repair Svcs	0	0	0	116
5420	Supp-Cmp Hardwr<\$5000	0	0	0	26
5421	Supp-Cmp Softwr<\$5000	46,425	46,425	0	36,075
5440	Supp-Instructional	19,825	30,925	0	10,690
5461	Supp-Office	3,000	3,000	0	0
5463	Supp-Testing	80,398	80,398	0	32,251
5660	Multi-trip Mileage-Employee	0	0	0	9,472
	Dept 1304-Nursing Totals	<u>1,494,972</u>	<u>1,467,057</u>	<u>0</u>	<u>1,679,846</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 3104-Nursing Admin					
5100	FAC-Full time	0	0	1,377,266	0
5102	FAC-Stipends	13,640	13,640	13,640	11,640
5140	PRO-Full time	289,189	294,686	281,962	191,162
5145	PRO-Part time	22,000	22,000	22,000	16,284
5160	CLA-Full time	159,246	151,662	103,660	144,383
5165	CLA-Part time	20,000	20,000	20,000	10,821
5220	Emp Ben LOC-Health	0	0	0	29,404
5221	Emp Ben LOC-Dental	0	0	0	1,236
5222	Emp Ben LOC-Disab	0	0	0	2,146
5223	Emp Ben LOC-Life	0	0	0	5,319
5246	Emp Ben LOC-TRS	0	0	0	11,282
5247	Emp Ben LOC-TSA	0	0	0	61
5261	Emp Ben LOC-Medicare	0	0	0	5,430
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,050
5264	Emp Ben LOC-Unempl	0	0	0	1,139
5325	Comp/Software Lic Renew/Mai	0	0	1,800	1,300
5332	Professional Svcs-Oth	12,864	12,864	12,864	8,974
5421	Supp-Cmp Softwr<\$5000	0	0	46,425	0
5440	Supp-Instructional	0	0	30,925	730
5461	Supp-Office	0	0	3,000	2,499
5462	Supp-Other	0	0	0	73
5463	Supp-Testing	0	0	80,398	6,009
5470	Food-Catering	0	0	0	1,778
5502	Dues & Subscriptions	21,691	18,591	18,591	5,971
5570	Printing&Reproduction	3,000	2,000	2,000	1,787
5590	Prof Development	0	0	7,300	9,566
5600	Publ Relations&Advert	0	0	0	1,364
5622	Special Proj & Svcs	6,000	1,000	1,000	2,744
Dept 3104-Nursing Ad Totals		<u>547,630</u>	<u>536,443</u>	<u>2,022,831</u>	<u>475,152</u>
Department Group: PDA-Professional Dev Academy					
Department: 5126-Prof Develop Acad					
5440	Supp-Instructional	0	0	2,000	850
5470	Food-Catering	0	0	2,000	0
5622	Special Proj & Svcs	0	0	5,000	0
Dept 5126-Prof Devel Totals		<u>0</u>	<u>0</u>	<u>9,000</u>	<u>850</u>

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Budget Information by Department Detail

	2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: PGM-Program Development</u>				
Department: 1141-Program Development				
5140 PRO-Full time	0	0	178,712	68,630
5160 CLA-Full time	0	0	44,425	0
5220 Emp Ben LOC-Health	0	0	0	5,235
5221 Emp Ben LOC-Dental	0	0	0	287
5223 Emp Ben LOC-Life	0	0	0	133
5246 Emp Ben LOC-TRS	0	0	0	2,831
5261 Emp Ben LOC-Medicare	0	0	0	883
5263 Emp Ben LOC-Wrk Comp	0	0	0	371
5264 Emp Ben LOC-Unempl	0	0	0	206
5440 Supp-Instructional	0	0	5,000	0
5461 Supp-Office	0	0	800	405
5502 Dues & Subscriptions	0	0	0	9,500
5590 Prof Development	0	0	3,000	899
5640 Trvel Wrk Rel-Employe	0	0	0	1,313
Dept 1141-Program De Totals	<u>0</u>	<u>0</u>	<u>231,937</u>	<u>90,693</u>
<u>Department Group: PSC-Public Service Careers</u>				
Department: 1305-Criminal Justice				
5100 FAC-Full time	71,462	71,462	68,713	71,462
5103 FAC-Overload/overtime	0	0	0	4,020
5104 FAC-Summer	0	0	0	5,496
5105 FAC-Part time	0	0	0	5,525
5220 Emp Ben LOC-Health	0	0	0	3,756
5221 Emp Ben LOC-Dental	0	0	0	345
5222 Emp Ben LOC-Disab	0	0	0	486
5223 Emp Ben LOC-Life	0	0	0	1,693
5246 Emp Ben LOC-TRS	0	0	0	3,568
5261 Emp Ben LOC-Medicare	0	0	0	1,286
5263 Emp Ben LOC-Wrk Comp	0	0	0	471
5264 Emp Ben LOC-Unempl	0	0	0	262
5350 Rent-Equip & Other	0	0	0	4,740
Dept 1305-Criminal J Totals	<u>71,462</u>	<u>71,462</u>	<u>68,713</u>	<u>103,110</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1306-EMS-Credit					
5100	FAC-Full time	166,263	149,690	145,513	101,415
5102	FAC-Stipends	0	0	0	750
5103	FAC-Overload/overtime	0	0	0	5,688
5105	FAC-Part time	0	0	0	107,942
5220	Emp Ben LOC-Health	0	0	0	5,678
5221	Emp Ben LOC-Dental	0	0	0	431
5222	Emp Ben LOC-Disab	0	0	0	598
5223	Emp Ben LOC-Life	0	0	0	363
5246	Emp Ben LOC-TRS	0	0	0	6,904
5247	Emp Ben LOC-TSA	0	0	0	626
5261	Emp Ben LOC-Medicare	0	0	0	3,084
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,165
5264	Emp Ben LOC-Unempl	0	0	0	648
5300	Cont Svcs-Pd Cntractr	4,900	4,900	4,900	4,801
5332	Professional Svcs-Oth	10,098	10,098	7,300	3,497
5335	Maint & Repair Svcs	1,005	1,005	1,005	858
5440	Supp-Instructional	9,300	9,300	9,300	11,946
5462	Supp-Other	12,500	12,500	12,500	9,851
5470	Food-Catering	0	0	0	1,153
5502	Dues & Subscriptions	0	0	0	1,419
5570	Printing&Reproduction	600	600	600	50
Dept 1306-EMS-Credit Totals		<u>204,666</u>	<u>188,093</u>	<u>181,118</u>	<u>268,867</u>
Department: 1308-Fire Tech					
5100	FAC-Full time	82,702	79,522	76,463	82,862
5102	FAC-Stipends	0	0	0	2,250
5105	FAC-Part time	0	0	0	267,476
5220	Emp Ben LOC-Health	0	0	0	5,908
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	541
5223	Emp Ben LOC-Life	0	0	0	672
5246	Emp Ben LOC-TRS	0	0	0	4,390
5247	Emp Ben LOC-TSA	0	0	0	2,911
5261	Emp Ben LOC-Medicare	0	0	0	5,021
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,904
5264	Emp Ben LOC-Unempl	0	0	0	1,058
5325	Comp/Software Lic Renew/Mai	0	0	0	805
5335	Maint & Repair Svcs	36,750	36,750	36,750	33,472
5350	Rent-Equip & Other	10,000	10,000	10,000	4,130
5351	Rent-Facilities	26,600	26,600	34,900	32,637
5430	Supp-Furn&Equip<\$5000	8,800	8,800	8,800	0
5440	Supp-Instructional	10,500	10,500	10,500	10,087
5463	Supp-Testing	1,040	1,040	1,040	2,310
5470	Food-Catering	0	0	0	749
5502	Dues & Subscriptions	0	0	0	1,116
5570	Printing&Reproduction	375	375	375	761
Dept 1308-Fire Tech Totals		<u>176,767</u>	<u>173,587</u>	<u>178,828</u>	<u>461,405</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1310-Firearms Acad					
5105	FAC-Part time	0	0	0	2,398
5145	PRO-Part time	0	0	0	2,720
5246	Emp Ben LOC-TRS	0	0	0	56
5247	Emp Ben LOC-TSA	0	0	0	49
5261	Emp Ben LOC-Medicare	0	0	0	74
5263	Emp Ben LOC-Wrk Comp	0	0	0	28
5264	Emp Ben LOC-Unempl	0	0	0	15
5325	Comp/Software Lic Renew/Mai	250	250	250	0
5440	Supp-Instructional	39,900	39,900	40,200	35,940
Dept 1310-Firearms A Totals		<u>40,150</u>	<u>40,150</u>	<u>40,450</u>	<u>41,280</u>
Department: 1311-Law Enforcement					
5105	FAC-Part time	0	0	0	107,451
5140	PRO-Full time	140,281	97,306	194,278	91,197
5220	Emp Ben LOC-Health	0	0	0	245
5221	Emp Ben LOC-Dental	0	0	0	187
5222	Emp Ben LOC-Disab	0	0	0	648
5223	Emp Ben LOC-Life	0	0	0	1,638
5246	Emp Ben LOC-TRS	0	0	0	4,285
5247	Emp Ben LOC-TSA	0	0	0	1,232
5261	Emp Ben LOC-Medicare	0	0	0	2,906
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,073
5264	Emp Ben LOC-Unempl	0	0	0	596
5440	Supp-Instructional	2,000	2,000	2,610	50
5462	Supp-Other	515	515	515	202
5470	Food-Catering	0	0	0	1,104
5502	Dues & Subscriptions	0	0	0	868
5570	Printing&Reproduction	1,250	1,250	1,250	600
Dept 1311-Law Enforc Totals Department:		<u>144,046</u>	<u>101,071</u>	<u>198,653</u>	<u>214,282</u>
3301-Public Service Ed Admin					
5102	FAC-Stipends	8,000	8,000	8,000	5,333
5160	CLA-Full time	103,431	98,506	86,909	85,238
5220	Emp Ben LOC-Health	0	0	0	6,499
5221	Emp Ben LOC-Dental	0	0	0	604
5222	Emp Ben LOC-Disab	0	0	0	579
5223	Emp Ben LOC-Life	0	0	0	379
5246	Emp Ben LOC-TRS	0	0	0	3,736
5261	Emp Ben LOC-Medicare	0	0	0	1,305
5263	Emp Ben LOC-Wrk Comp	0	0	0	489
5264	Emp Ben LOC-Unempl	0	0	0	272
5420	Supp-Cmp Hardwr<\$5000	0	0	0	278
5461	Supp-Office	4,764	4,764	4,764	1,925
5462	Supp-Other	0	0	0	60
5502	Dues & Subscriptions	0	0	0	107
5570	Printing&Reproduction	0	0	0	40
5590	Prof Development	0	0	5,935	1,004
5640	Trvel Wrk Rel-Employe	0	0	0	11,974
5660	Multi-trip Mileage-Employee	0	0	0	22
Dept 3301-Public Se Totals		<u>116,195</u>	<u>111,270</u>	<u>105,608</u>	<u>119,844</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: PVA-Performing/Visual Arts</u>					
Department: 1116-Art					
5100	FAC-Full time	223,986	215,371	207,088	215,371
5105	FAC-Part time	0	0	0	32,352
5165	CLA-Part time	5,433	5,433	5,433	663
5220	Emp Ben LOC-Health	0	0	0	14,860
5221	Emp Ben LOC-Dental	0	0	0	1,034
5222	Emp Ben LOC-Disab	0	0	0	975
5223	Emp Ben LOC-Life	0	0	0	1,037
5245	Emp Ben LOC-ORP	0	0	0	2,374
5246	Emp Ben LOC-TRS	0	0	0	6,044
5247	Emp Ben LOC-TSA	0	0	0	389
5261	Emp Ben LOC-Medicare	0	0	0	3,492
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,341
5264	Emp Ben LOC-Unempl	0	0	0	745
5332	Professional Svcs-Oth	2,520	2,520	2,520	2,430
5335	Maint & Repair Svcs	1,200	200	0	0
5440	Supp-Instructional	9,142	6,092	6,092	5,962
5461	Supp-Office	150	150	150	163
5462	Supp-Other	460	460	460	486
5570	Printing&Reproduction	100	100	100	0
Dept 1116-Art Totals		<u>242,991</u>	<u>230,326</u>	<u>221,843</u>	<u>289,718</u>
Department: 2203-Art Gallery					
5145	PRO-Part time	0	0	0	18,491
5246	Emp Ben LOC-TRS	0	0	0	941
5247	Emp Ben LOC-TSA	0	0	0	13
5261	Emp Ben LOC-Medicare	0	0	0	268
5263	Emp Ben LOC-Wrk Comp	0	0	0	100
5264	Emp Ben LOC-Unempl	0	0	0	55
5332	Professional Svcs-Oth	2,600	1,600	1,600	0
5461	Supp-Office	50	50	50	46
5462	Supp-Other	1,150	2,150	2,150	2,015
5514	Insurance-Other	800	800	700	775
5570	Printing&Reproduction	1,250	1,250	1,250	395
Dept 2203-Art Galler Totals		<u>5,850</u>	<u>5,850</u>	<u>5,750</u>	<u>23,099</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1215-Graphic Arts					
5100	FAC-Full time	115,731	65,943	63,407	68,622
5103	FAC-Overload/overtime	0	0	0	7,602
5104	FAC-Summer	0	0	0	8,384
5105	FAC-Part time	0	0	0	59,978
5220	Emp Ben LOC-Health	0	0	0	5,547
5221	Emp Ben LOC-Dental	0	0	0	373
5222	Emp Ben LOC-Disab	0	0	0	475
5223	Emp Ben LOC-Life	0	0	0	560
5245	Emp Ben LOC-ORP	0	0	0	4,314
5246	Emp Ben LOC-TRS	0	0	0	2,710
5247	Emp Ben LOC-TSA	0	0	0	169
5261	Emp Ben LOC-Medicare	0	0	0	2,231
5263	Emp Ben LOC-Wrk Comp	0	0	0	847
5264	Emp Ben LOC-Unempl	0	0	0	471
5325	Comp/Software Lic Renew/Mai	1,500	1,500	1,500	1,079
5440	Supp-Instructional	3,775	1,275	1,200	899
5460	Supp-from Media Svcs	0	0	0	8
5461	Supp-Office	425	425	125	123
5462	Supp-Other	0	0	0	70
5570	Printing&Reproduction	150	150	150	0
Dept 1215-Graphic Ar Totals		<u>121,581</u>	<u>69,293</u>	<u>66,382</u>	<u>164,462</u>
Department: 1117-Music					
5100	FAC-Full time	230,007	227,610	204,395	157,248
5103	FAC-Overload/overtime	0	0	0	7,081
5104	FAC-Summer	0	0	0	2,496
5105	FAC-Part time	0	0	0	62,482
5165	CLA-Part time	6,000	6,000	6,000	5,573
5220	Emp Ben LOC-Health	0	0	0	7,698
5221	Emp Ben LOC-Dental	0	0	0	460
5222	Emp Ben LOC-Disab	0	0	0	1,069
5223	Emp Ben LOC-Life	0	0	0	1,915
5245	Emp Ben LOC-ORP	0	0	0	3,341
5246	Emp Ben LOC-TRS	0	0	0	3,779
5247	Emp Ben LOC-TSA	0	0	0	380
5261	Emp Ben LOC-Medicare	0	0	0	3,534
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,327
5264	Emp Ben LOC-Unempl	0	0	0	737
5325	Comp/Software Lic Renew/Mai	0	1,500	1,500	0
5332	Professional Svcs-Oth	3,700	3,700	3,700	2,335
5335	Maint & Repair Svcs	3,410	3,410	2,500	0
5352	Rent-Vehicles	600	600	600	0
5440	Supp-Instructional	4,000	6,500	5,000	2,626
5461	Supp-Office	240	240	240	238
5462	Supp-Other	150	150	150	93
5502	Dues & Subscriptions	0	0	0	588
5570	Printing&Reproduction	0	500	500	0
5641	Trvel Wrk Rel-Non-Emp	0	150	150	0
Dept 1117-Music Totals		<u>248,107</u>	<u>250,360</u>	<u>224,735</u>	<u>265,000</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 3103-Perf & Visual Arts Admin					
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5160	CLA-Full time	50,284	47,890	46,048	47,890
5220	Emp Ben LOC-Health	0	0	0	3,301
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	326
5223	Emp Ben LOC-Life	0	0	0	403
5245	Emp Ben LOC-ORP	0	0	0	244
5246	Emp Ben LOC-TRS	0	0	0	2,000
5261	Emp Ben LOC-Medicare	0	0	0	814
5263	Emp Ben LOC-Wrk Comp	0	0	0	302
5264	Emp Ben LOC-Unempl	0	0	0	168
5461	Supp-Office	565	565	565	561
5590	Prof Development	0	0	8,500	303
Dept 3103-Perf & Vis Totals		<u>58,849</u>	<u>56,455</u>	<u>63,113</u>	<u>64,657</u>
Department: 2204-Student Theater					
5100	FAC-Full time	98,607	56,889	0	59,888
5140	PRO-Full time	145,352	139,761	134,385	139,761
5160	CLA-Full time	48,092	45,802	44,040	45,802
5165	CLA-Part time	3,500	4,500	4,500	2,738
5220	Emp Ben LOC-Health	0	0	0	19,270
5221	Emp Ben LOC-Dental	0	0	0	1,011
5222	Emp Ben LOC-Disab	0	0	0	1,649
5223	Emp Ben LOC-Life	0	0	0	1,354
5246	Emp Ben LOC-TRS	0	0	0	10,125
5247	Emp Ben LOC-TSA	0	0	0	36
5261	Emp Ben LOC-Medicare	0	0	0	3,430
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,337
5264	Emp Ben LOC-Unempl	0	0	0	743
5300	Cont Svcs-Pd Cntractr	0	1,485	1,485	0
5325	Comp/Software Lic Renew/Mai	4,000	7,050	7,050	2,213
5332	Professional Svcs-Oth	29,000	29,000	29,000	29,932
5461	Supp-Office	330	330	330	324
5462	Supp-Other	440	440	440	250
5480	Theater-Costume Exp	17,900	14,850	14,850	15,413
5481	Theater-Oth Prod Exp	20,000	17,050	17,050	15,899
5570	Printing&Reproduction	4,200	4,200	4,200	5,796
5610	Royalty/License Pymts	10,400	16,400	16,400	8,873
Dept 2204-Student Th Totals		<u>381,821</u>	<u>337,757</u>	<u>273,730</u>	<u>365,844</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1118-Theater Arts-Credit					
5100	FAC-Full time	172,927	109,388	159,880	111,387
5103	FAC-Overload/overtime	0	0	0	2,412
5105	FAC-Part time	0	0	0	16,026
5220	Emp Ben LOC-Health	0	0	0	10,594
5221	Emp Ben LOC-Dental	0	0	0	483
5222	Emp Ben LOC-Disab	0	0	0	744
5223	Emp Ben LOC-Life	0	0	0	457
5246	Emp Ben LOC-TRS	0	0	0	4,980
5261	Emp Ben LOC-Medicare	0	0	0	1,678
5263	Emp Ben LOC-Wrk Comp	0	0	0	701
5264	Emp Ben LOC-Unempl	0	0	0	389
5300	Cont Svcs-Pd Cntractr	0	0	0	1,500
5332	Professional Svcs-Oth	1,500	2,700	1,200	1,200
5440	Supp-Instructional	350	1,150	1,150	226
5461	Supp-Office	75	75	75	89
5570	Printing&Reproduction	0	50	50	0
5640	Trvel Wrk Rel-Employe	0	0	0	1,197
5641	Trvel Wrk Rel-Non-Emp	10,685	5,000	5,000	5,644
Dept 1118-Theater Ar Totals		<u>185,537</u>	<u>118,363</u>	<u>167,355</u>	<u>159,707</u>
Department Group: RAD-Radiography					
Department: 1323-Radiography					
5100	FAC-Full time	177,726	170,891	0	123,100
5103	FAC-Overload/overtime	0	0	0	9,437
5105	FAC-Part time	0	0	0	11,277
5140	PRO-Full time	0	0	174,039	0
5220	Emp Ben LOC-Health	0	0	0	4,554
5221	Emp Ben LOC-Dental	0	0	0	393
5222	Emp Ben LOC-Disab	0	0	0	845
5223	Emp Ben LOC-Life	0	0	0	1,557
5246	Emp Ben LOC-TRS	0	0	0	6,456
5247	Emp Ben LOC-TSA	0	0	0	81
5261	Emp Ben LOC-Medicare	0	0	0	2,111
5263	Emp Ben LOC-Wrk Comp	0	0	0	777
5264	Emp Ben LOC-Unempl	0	0	0	432
5335	Maint & Repair Svcs	10,300	10,300	10,000	0
5440	Supp-Instructional	1,800	1,800	0	2,151
5461	Supp-Office	500	500	300	842
5462	Supp-Other	900	900	900	4,175
5502	Dues & Subscriptions	0	0	0	500
5570	Printing&Reproduction	0	0	0	100
5590	Prof Development	0	0	1,500	1,223
5600	Publ Relations&Advert	0	0	0	257
5640	Trvel Wrk Rel-Employe	0	0	0	2,399
5641	Trvel Wrk Rel-Non-Emp	500	500	500	0
5660	Multi-trip Mileage-Employee	0	0	0	808
Dept 1323-Radiograph Totals		<u>191,726</u>	<u>184,891</u>	<u>187,239</u>	<u>173,475</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department Group: SCN-Science					
Department: 1120-Biol & Nutrition					
5100	FAC-Full time	701,492	595,412	504,855	534,048
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5103	FAC-Overload/overtime	0	0	0	62,217
5104	FAC-Summer	0	0	0	27,182
5105	FAC-Part time	0	0	0	101,441
5160	CLA-Full time	42,085	40,081	41,748	34,558
5220	Emp Ben LOC-Health	0	0	0	44,292
5221	Emp Ben LOC-Dental	0	0	0	2,509
5222	Emp Ben LOC-Disab	0	0	0	3,862
5223	Emp Ben LOC-Life	0	0	0	3,431
5245	Emp Ben LOC-ORP	0	0	0	138
5246	Emp Ben LOC-TRS	0	0	0	30,784
5247	Emp Ben LOC-TSA	0	0	0	316
5261	Emp Ben LOC-Medicare	0	0	0	10,751
5263	Emp Ben LOC-Wrk Comp	0	0	0	4,144
5264	Emp Ben LOC-Unempl	0	0	0	2,302
5335	Maint & Repair Svcs	40,850	29,447	17,881	23,565
5440	Supp-Instructional	60,000	60,000	49,000	45,126
5570	Printing&Reproduction	100	400	400	0
	Dept 1120-Biol & Nut Totals	<u>852,527</u>	<u>733,340</u>	<u>621,884</u>	<u>938,666</u>
Department: 1121-Chemistry					
5100	FAC-Full time	148,640	142,924	137,427	142,924
5102	FAC-Stipends	0	0	0	1,800
5103	FAC-Overload/overtime	0	0	0	19,478
5104	FAC-Summer	0	0	0	9,920
5105	FAC-Part time	0	0	0	21,264
5220	Emp Ben LOC-Health	0	0	0	7,512
5221	Emp Ben LOC-Dental	0	0	0	690
5222	Emp Ben LOC-Disab	0	0	0	972
5223	Emp Ben LOC-Life	0	0	0	570
5245	Emp Ben LOC-ORP	0	0	0	5,749
5246	Emp Ben LOC-TRS	0	0	0	698
5247	Emp Ben LOC-TSA	0	0	0	44
5261	Emp Ben LOC-Medicare	0	0	0	2,840
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,055
5264	Emp Ben LOC-Unempl	0	0	0	586
5325	Comp/Software Lic Renew/Mai	200	200	600	149
5440	Supp-Instructional	6,000	6,000	11,000	4,177
5570	Printing&Reproduction	75	75	75	0
	Dept 1121-Chemistry Totals	<u>154,915</u>	<u>149,199</u>	<u>149,102</u>	<u>220,428</u>

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	2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1213-Drafting				
5100 FAC-Full time	0	0	66,955	0
5103 FAC-Overload/overtime	0	0	0	4,272
5105 FAC-Part time	0	0	0	3,360
5220 Emp Ben LOC-Health	0	0	0	-798
5246 Emp Ben LOC-TRS	0	0	0	315
5261 Emp Ben LOC-Medicare	0	0	0	111
5263 Emp Ben LOC-Wrk Comp	0	0	0	41
5264 Emp Ben LOC-Unempl	0	0	0	23
5440 Supp-Instructional	0	0	300	0
5461 Supp-Office	0	0	75	0
Dept 1213-Drafting Totals	<u>0</u>	<u>0</u>	<u>67,330</u>	<u>7,324</u>
Department: 1142-Engineering				
5100 FAC-Full time	70,362	52,772	0	34,242
5220 Emp Ben LOC-Health	0	0	0	1,675
5221 Emp Ben LOC-Dental	0	0	0	122
5222 Emp Ben LOC-Disab	0	0	0	172
5223 Emp Ben LOC-Life	0	0	0	600
5246 Emp Ben LOC-TRS	0	0	0	1,413
5261 Emp Ben LOC-Medicare	0	0	0	507
5263 Emp Ben LOC-Wrk Comp	0	0	0	185
5264 Emp Ben LOC-Unempl	0	0	0	103
5440 Supp-Instructional	5,000	5,000	5,000	127
5462 Supp-Other	0	0	0	36
5570 Printing&Reproduction	100	100	100	0
Dept 1142-Engineerin Totals	<u>75,462</u>	<u>57,872</u>	<u>5,100</u>	<u>39,182</u>
Department: 1122-Geology				
5100 FAC-Full time	74,320	71,462	68,713	71,462
5103 FAC-Overload/overtime	0	0	0	11,962
5105 FAC-Part time	0	0	0	20,580
5220 Emp Ben LOC-Health	0	0	0	4,554
5221 Emp Ben LOC-Dental	0	0	0	345
5222 Emp Ben LOC-Disab	0	0	0	486
5223 Emp Ben LOC-Life	0	0	0	225
5246 Emp Ben LOC-TRS	0	0	0	4,566
5247 Emp Ben LOC-TSA	0	0	0	44
5261 Emp Ben LOC-Medicare	0	0	0	1,511
5263 Emp Ben LOC-Wrk Comp	0	0	0	562
5264 Emp Ben LOC-Unempl	0	0	0	312
5352 Rent-Vehicles	400	800	1,600	0
5440 Supp-Instructional	5,673	5,673	4,873	3,840
5462 Supp-Other	0	0	0	481
5570 Printing&Reproduction	100	100	100	0
5641 Trvel Wrk Rel-Non-Emp	100	555	580	0
Dept 1122-Geology Totals	<u>80,593</u>	<u>78,590</u>	<u>75,866</u>	<u>120,930</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1135-Health and PE Credit					
5100	FAC-Full time	130,913	125,878	121,036	125,878
5103	FAC-Overload/overtime	0	0	0	4,752
5104	FAC-Summer	0	0	0	2,496
5105	FAC-Part time	0	0	0	11,398
5220	Emp Ben LOC-Health	0	0	0	12,545
5221	Emp Ben LOC-Dental	0	0	0	690
5222	Emp Ben LOC-Disab	0	0	0	408
5223	Emp Ben LOC-Life	0	0	0	842
5246	Emp Ben LOC-TRS	0	0	0	6,107
5247	Emp Ben LOC-TSA	0	0	0	84
5261	Emp Ben LOC-Medicare	0	0	0	2,031
5263	Emp Ben LOC-Wrk Comp	0	0	0	834
5264	Emp Ben LOC-Unempl	0	0	0	464
5440	Supp-Instructional	750	750	750	733
5502	Dues & Subscriptions	0	0	0	130
5570	Printing&Reproduction	100	100	100	0
Dept 1135-Health and Totals		<u>131,763</u>	<u>126,728</u>	<u>121,886</u>	<u>169,392</u>
Department: 1123-Physics					
5100	FAC-Full time	74,320	71,462	68,713	71,462
5105	FAC-Part time	0	0	0	32,576
5220	Emp Ben LOC-Health	0	0	0	3,756
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	486
5223	Emp Ben LOC-Life	0	0	0	605
5246	Emp Ben LOC-TRS	0	0	0	4,292
5261	Emp Ben LOC-Medicare	0	0	0	1,515
5263	Emp Ben LOC-Wrk Comp	0	0	0	562
5264	Emp Ben LOC-Unempl	0	0	0	312
5440	Supp-Instructional	4,250	4,250	5,450	4,887
5570	Printing&Reproduction	100	100	100	0
Dept 1123-Physics Totals		<u>78,670</u>	<u>75,812</u>	<u>74,263</u>	<u>120,798</u>
Department: 3105-Science Admin					
5160	CLA-Full time	52,924	51,335	49,361	45,057
5165	CLA-Part time	14,700	14,700	14,700	2,360
5220	Emp Ben LOC-Health	0	0	0	4,746
5221	Emp Ben LOC-Dental	0	0	0	302
5222	Emp Ben LOC-Disab	0	0	0	306
5223	Emp Ben LOC-Life	0	0	0	91
5246	Emp Ben LOC-TRS	0	0	0	1,859
5247	Emp Ben LOC-TSA	0	0	0	31
5261	Emp Ben LOC-Medicare	0	0	0	646
5263	Emp Ben LOC-Wrk Comp	0	0	0	256
5264	Emp Ben LOC-Unempl	0	0	0	142
5461	Supp-Office	3,000	3,000	4,230	4,022
5502	Dues & Subscriptions	0	0	0	200
5570	Printing&Reproduction	100	100	100	30
5590	Prof Development	0	0	5,800	2,545
5640	Trvel Wrk Rel-Employe	0	0	0	450
5660	Multi-trip Mileage-Employee	0	0	0	41
Dept 3105-Science Ad Totals		<u>70,724</u>	<u>69,135</u>	<u>74,191</u>	<u>63,084</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: SOC-Social & Behavioral Science</u>					
Department: 1124-Economics					
5100	FAC-Full time	74,831	71,953	69,186	71,953
5103	FAC-Overload/overtime	0	0	0	4,342
5104	FAC-Summer	0	0	0	2,748
5105	FAC-Part time	0	0	0	6,912
5220	Emp Ben LOC-Health	0	0	0	3,616
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	489
5223	Emp Ben LOC-Life	0	0	0	605
5245	Emp Ben LOC-ORP	0	0	0	2,971
5247	Emp Ben LOC-TSA	0	0	0	90
5261	Emp Ben LOC-Medicare	0	0	0	1,407
5263	Emp Ben LOC-Wrk Comp	0	0	0	524
5264	Emp Ben LOC-Unempl	0	0	0	291
5502	Dues & Subscriptions	0	0	0	75
Dept 1124-Economics Totals		<u>74,831</u>	<u>71,953</u>	<u>69,186</u>	<u>96,368</u>
Department: 1210-Education					
5100	FAC-Full time	68,581	65,943	63,407	65,943
5103	FAC-Overload/overtime	0	0	0	2,376
5220	Emp Ben LOC-Health	0	0	0	7,349
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	448
5223	Emp Ben LOC-Life	0	0	0	206
5246	Emp Ben LOC-TRS	0	0	0	2,818
5261	Emp Ben LOC-Medicare	0	0	0	877
5263	Emp Ben LOC-Wrk Comp	0	0	0	369
5264	Emp Ben LOC-Unempl	0	0	0	205
5300	Cont Svcs-Pd Cntractr	0	0	4,416	16,628
5332	Professional Svcs-Oth	17,128	17,128	0	2,804
Dept 1210-Education Totals		<u>85,709</u>	<u>83,071</u>	<u>67,823</u>	<u>100,368</u>
Department: 1126-Government					
5100	FAC-Full time	309,780	285,955	274,957	285,955
5103	FAC-Overload/overtime	0	0	0	11,302
5104	FAC-Summer	0	0	0	22,716
5105	FAC-Part time	0	0	0	70,989
5220	Emp Ben LOC-Health	0	0	0	22,209
5221	Emp Ben LOC-Dental	0	0	0	1,379
5222	Emp Ben LOC-Disab	0	0	0	1,944
5223	Emp Ben LOC-Life	0	0	0	2,851
5246	Emp Ben LOC-TRS	0	0	0	16,127
5261	Emp Ben LOC-Medicare	0	0	0	5,418
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,111
5264	Emp Ben LOC-Unempl	0	0	0	1,173
5300	Cont Svcs-Pd Cntractr	0	0	0	1,000
5660	Multi-trip Mileage-Employee	0	0	0	1,616
Dept 1126-Government Totals		<u>309,780</u>	<u>285,955</u>	<u>274,957</u>	<u>446,790</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 1127-Hist&Geog					
5100	FAC-Full time	277,471	260,849	194,073	261,771
5103	FAC-Overload/overtime	0	0	0	6,653
5104	FAC-Summer	0	0	0	17,976
5105	FAC-Part time	0	0	0	76,224
5220	Emp Ben LOC-Health	0	0	0	18,741
5221	Emp Ben LOC-Dental	0	0	0	1,293
5222	Emp Ben LOC-Disab	0	0	0	1,678
5223	Emp Ben LOC-Life	0	0	0	3,133
5245	Emp Ben LOC-ORP	0	0	0	2,379
5246	Emp Ben LOC-TRS	0	0	0	10,589
5247	Emp Ben LOC-TSA	0	0	0	114
5261	Emp Ben LOC-Medicare	0	0	0	5,127
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,958
5264	Emp Ben LOC-Unempl	0	0	0	1,088
5300	Cont Svcs-Pd Cntractr	0	0	26,832	27,648
5332	Professional Svcs-Oth	27,554	27,554	0	0
5640	Trvel Wrk Rel-Employe	0	0	0	69
5660	Multi-trip Mileage-Employee	0	0	0	2,904
Dept 1127-Hist&Geog Totals		<u>305,025</u>	<u>288,403</u>	<u>220,905</u>	<u>439,345</u>
Department: 1129-Psychology					
5100	FAC-Full time	308,313	299,093	287,589	299,093
5103	FAC-Overload/overtime	0	0	0	15,271
5104	FAC-Summer	0	0	0	43,440
5105	FAC-Part time	0	0	0	32,448
5220	Emp Ben LOC-Health	0	0	0	22,829
5221	Emp Ben LOC-Dental	0	0	0	1,149
5222	Emp Ben LOC-Disab	0	0	0	2,034
5223	Emp Ben LOC-Life	0	0	0	634
5246	Emp Ben LOC-TRS	0	0	0	16,303
5247	Emp Ben LOC-TSA	0	0	0	232
5261	Emp Ben LOC-Medicare	0	0	0	5,695
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,162
5264	Emp Ben LOC-Unempl	0	0	0	1,201
5300	Cont Svcs-Pd Cntractr	10,320	10,320	10,320	9,216
5502	Dues & Subscriptions	0	0	0	50
5660	Multi-trip Mileage-Employee	0	0	0	754
Dept 1129-Psychology Totals		<u>318,633</u>	<u>309,413</u>	<u>297,909</u>	<u>452,511</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 3106-Social Sciences Admin					
5102	FAC-Stipends	8,000	8,000	8,000	8,000
5160	CLA-Full time	59,295	56,471	54,299	56,471
5220	Emp Ben LOC-Health	0	0	0	3,756
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	384
5223	Emp Ben LOC-Life	0	0	0	274
5246	Emp Ben LOC-TRS	0	0	0	2,660
5261	Emp Ben LOC-Medicare	0	0	0	924
5263	Emp Ben LOC-Wrk Comp	0	0	0	348
5264	Emp Ben LOC-Unempl	0	0	0	193
5440	Supp-Instructional	1,495	1,495	1,495	1,075
5461	Supp-Office	2,450	2,450	3,500	1,672
5465	Supp-from Media Svcs	0	0	100	0
5570	Printing&Reproduction	350	350	350	0
5590	Prof Development	0	0	8,039	2,475
Dept 3106-Social Sci Totals		<u>71,590</u>	<u>68,766</u>	<u>75,783</u>	<u>78,577</u>
Department: 1130-Sociology					
5100	FAC-Full time	69,028	66,373	63,820	66,373
5104	FAC-Summer	0	0	0	8,244
5105	FAC-Part time	0	0	0	14,963
5220	Emp Ben LOC-Health	0	0	0	4,554
5221	Emp Ben LOC-Dental	0	0	0	115
5222	Emp Ben LOC-Disab	0	0	0	451
5223	Emp Ben LOC-Life	0	0	0	96
5245	Emp Ben LOC-ORP	0	0	0	2,280
5246	Emp Ben LOC-TRS	0	0	0	546
5247	Emp Ben LOC-TSA	0	0	0	94
5261	Emp Ben LOC-Medicare	0	0	0	1,299
5263	Emp Ben LOC-Wrk Comp	0	0	0	484
5264	Emp Ben LOC-Unempl	0	0	0	269
5502	Dues & Subscriptions	0	0	0	400
5660	Multi-trip Mileage-Employee	0	0	0	452
Dept 1130-Sociology Totals		<u>69,028</u>	<u>66,373</u>	<u>63,820</u>	<u>100,620</u>
Department Group: TTC-Tutoring Center					
Department: 3505-Instructional Support Labs					
5160	CLA-Full time	0	0	35,899	3,111
5220	Emp Ben LOC-Health	0	0	0	659
5221	Emp Ben LOC-Dental	0	0	0	96
5222	Emp Ben LOC-Disab	0	0	0	21
5223	Emp Ben LOC-Life	0	0	0	5
5246	Emp Ben LOC-TRS	0	0	0	128
5261	Emp Ben LOC-Medicare	0	0	0	40
5263	Emp Ben LOC-Wrk Comp	0	0	0	17
5264	Emp Ben LOC-Unempl	0	0	0	9
Dept 3505-Instructio Totals		<u>0</u>	<u>0</u>	<u>35,899</u>	<u>4,086</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: VPA-VP Academic Affairs</u>					
Department: 1325-Academic Planning & Innovation					
5140	PRO-Full time	113,573	113,573	0	106,714
5160	CLA-Full time	0	0	0	30,665
5220	Emp Ben LOC-Health	0	0	0	5,909
5221	Emp Ben LOC-Dental	0	0	0	201
5222	Emp Ben LOC-Disab	0	0	0	678
5223	Emp Ben LOC-Life	0	0	0	392
5246	Emp Ben LOC-TRS	0	0	0	5,534
5261	Emp Ben LOC-Medicare	0	0	0	1,953
5263	Emp Ben LOC-Wrk Comp	0	0	0	742
5264	Emp Ben LOC-Unempl	0	0	0	412
5332	Professional Svcs-Oth	0	0	0	7,500
5461	Supp-Office	0	0	300	246
5462	Supp-Other	0	0	500	282
5570	Printing&Reproduction	0	0	100	0
5590	Prof Development	0	0	8,000	4,898
Dept 1325-Academic P Totals		<u>113,573</u>	<u>113,573</u>	<u>8,900</u>	<u>166,126</u>
Department: 5137-QEP					
5102	FAC-Stipends	0	0	0	6,000
5142	PRO-Stipends	0	0	0	6,000
5246	Emp Ben LOC-TRS	0	0	0	495
5261	Emp Ben LOC-Medicare	0	0	0	157
5263	Emp Ben LOC-Wrk Comp	0	0	0	65
5264	Emp Ben LOC-Unempl	0	0	0	36
Dept 5137-QEP Totals		<u>0</u>	<u>0</u>	<u>0</u>	<u>12,753</u>
Department: 1327-Surgery Technician					
5335	Maint & Repair Svcs	3,000	0	0	0
5440	Supp-Instructional	16,266	0	0	0
5461	Supp-Office	5,000	0	0	0
Dept 1327-Surgery Te Totals		<u>24,266</u>	<u>0</u>	<u>0</u>	<u>0</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 5149-VP Academic Affairs					
5102	FAC-Stipends	0	0	0	10,000
5105	FAC-Part time	2,608,893	2,544,619	2,606,301	0
5120	ADM-Full time	157,304	151,254	152,148	125,397
5140	PRO-Full time	157,326	75,160	154,620	160,805
5165	CLA-Part time	83,667	0	0	0
5220	Emp Ben LOC-Health	0	0	0	13,873
5221	Emp Ben LOC-Dental	0	0	0	747
5222	Emp Ben LOC-Disab	0	0	0	1,773
5223	Emp Ben LOC-Life	0	0	0	1,554
5245	Emp Ben LOC-ORP	0	0	0	2,632
5246	Emp Ben LOC-TRS	0	0	0	8,831
5261	Emp Ben LOC-Medicare	0	0	0	4,186
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,596
5264	Emp Ben LOC-Unempl	0	0	0	887
5420	Supp-Cmp Hardwr<\$5000	0	0	0	371
5461	Supp-Office	2,000	500	500	535
5462	Supp-Other	22,367	4,239	49,239	386
5470	Food-Catering	12,716	0	10,025	1,900
5502	Dues & Subscriptions	6,800	0	2,138	1,215
5570	Printing&Reproduction	400	400	400	225
5592	Prof Dev-PDA-Instruct	14,752	0	12,241	0
5595	Dues&Subscrip-Bdget Sweep A	46,202	6,264	31,264	0
5600	Publ Relations&Advert	45,704	0	40,253	2,768
5639	Trvel-Budget Sweep Account	52,567	52,567	52,567	0
5640	Trvel Wrk Rel-Employe	10,000	4,000	39,000	6,441
Dept 5149-VP Academi Totals		<u>3,220,698</u>	<u>2,839,003</u>	<u>3,150,696</u>	<u>346,122</u>
Dept. Lead 3-VP Academi Totals		<u>17,363,892</u>	<u>16,194,276</u>	<u>15,997,537</u>	<u>17,090,775</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Area: 4-VP Student Affairs					
Department Group: ADM-Admissions					
Department: 4102-Admissions					
5140	PRO-Full time	244,300	236,641	227,540	236,641
5160	CLA-Full time	86,325	86,325	86,417	82,944
5165	CLA-Part time	47,000	47,000	47,000	45,661
5220	Emp Ben LOC-Health	0	0	0	23,602
5221	Emp Ben LOC-Dental	0	0	0	1,562
5222	Emp Ben LOC-Disab	0	0	0	2,144
5223	Emp Ben LOC-Life	0	0	0	492
5246	Emp Ben LOC-TRS	0	0	0	13,418
5247	Emp Ben LOC-TSA	0	0	0	494
5261	Emp Ben LOC-Medicare	0	0	0	5,258
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,972
5264	Emp Ben LOC-Unempl	0	0	0	1,096
5461	Supp-Office	2,800	2,800	2,800	959
5462	Supp-Other	920	920	920	2,442
5502	Dues & Subscriptions	0	0	0	150
5570	Printing&Reproduction	0	0	0	601
5622	Special Proj & Svcs	1,500	1,500	1,500	0
5640	Trvel Wrk Rel-Employe	0	0	0	6,140
5660	Multi-trip Mileage-Employee	0	0	0	112
Dept 4102-Admissions Totals		<u>382,845</u>	<u>375,186</u>	<u>366,177</u>	<u>425,688</u>
Department: 4124-Student Graduation					
5332	Professional Svcs-Oth	0	0	0	250
5350	Rent-Equip & Other	8,500	8,500	8,500	0
5351	Rent-Facilities	30,000	30,000	27,480	23,158
5461	Supp-Office	850	850	250	24
5462	Supp-Other	0	0	0	155
5506	Graduation Expenses	40,100	40,100	32,600	31,804
5570	Printing&Reproduction	8,250	8,250	5,250	4,199
Dept 4124-Student Gr Totals		<u>87,700</u>	<u>87,700</u>	<u>74,080</u>	<u>59,590</u>
Department: 4111-Student Help Center					
5165	CLA-Part time	37,781	37,781	37,781	59,652
5247	Emp Ben LOC-TSA	0	0	0	776
5261	Emp Ben LOC-Medicare	0	0	0	865
5263	Emp Ben LOC-Wrk Comp	0	0	0	322
5264	Emp Ben LOC-Unempl	0	0	0	179
5461	Supp-Office	800	800	800	804
5462	Supp-Other	800	800	800	1,259
5570	Printing&Reproduction	500	500	500	4,572
5622	Special Proj & Svcs	500	500	500	0
Dept 4111-Student He Totals		<u>40,381</u>	<u>40,381</u>	<u>40,381</u>	<u>68,429</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: CHS-Collegiate High School</u>					
Department: 1227-Collegiate H.S.-CR					
5140	PRO-Full time	96,190	100,038	96,190	100,038
5160	CLA-Full time	53,904	51,337	49,363	51,337
5220	Emp Ben LOC-Health	0	0	0	9,747
5221	Emp Ben LOC-Dental	0	0	0	488
5222	Emp Ben LOC-Disab	0	0	0	1,029
5223	Emp Ben LOC-Life	0	0	0	1,891
5246	Emp Ben LOC-TRS	0	0	0	6,244
5261	Emp Ben LOC-Medicare	0	0	0	2,112
5263	Emp Ben LOC-Wrk Comp	0	0	0	817
5264	Emp Ben LOC-Unempl	0	0	0	454
	Dept 1227-Collegiate Totals	<u>150,094</u>	<u>151,375</u>	<u>145,553</u>	<u>174,157</u>
<u>Department Group: CSD-Career Services Dept</u>					
Department: 4154-Career Services					
5140	PRO-Full time	106,239	73,704	70,869	73,704
5165	CLA-Part time	34,914	34,914	34,914	3,244
5220	Emp Ben LOC-Health	0	0	0	7,349
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	501
5223	Emp Ben LOC-Life	0	0	0	355
5246	Emp Ben LOC-TRS	0	0	0	3,040
5247	Emp Ben LOC-TSA	0	0	0	42
5261	Emp Ben LOC-Medicare	0	0	0	1,012
5263	Emp Ben LOC-Wrk Comp	0	0	0	415
5264	Emp Ben LOC-Unempl	0	0	0	231
5325	Comp/Software Lic Renew/Mai	2,500	2,500	2,500	2,574
5461	Supp-Office	750	750	1,050	547
5462	Supp-Other	1,965	1,965	1,365	287
5502	Dues & Subscriptions	0	0	0	475
5570	Printing&Reproduction	1,000	1,000	1,300	1,173
	Dept 4154-Career Ser Totals	<u>147,368</u>	<u>114,833</u>	<u>111,998</u>	<u>95,294</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: DCD-Dual Credit Department</u>					
Department: 4133-Dual Credit Dept					
5102	FAC-Stipends	5,820	5,820	5,820	5,820
5140	PRO-Full time	94,582	90,944	87,446	90,944
5160	CLA-Full time	52,876	50,358	48,422	50,358
5165	CLA-Part time	0	0	3,000	0
5220	Emp Ben LOC-Health	0	0	0	7,712
5221	Emp Ben LOC-Dental	0	0	0	460
5222	Emp Ben LOC-Disab	0	0	0	961
5223	Emp Ben LOC-Life	0	0	0	1,964
5245	Emp Ben LOC-ORP	0	0	0	96
5246	Emp Ben LOC-TRS	0	0	0	5,949
5261	Emp Ben LOC-Medicare	0	0	0	2,119
5263	Emp Ben LOC-Wrk Comp	0	0	0	794
5264	Emp Ben LOC-Unempl	0	0	0	441
5461	Supp-Office	2,100	2,100	3,000	786
5462	Supp-Other	0	0	0	2,141
5470	Food-Catering	1,775	1,775	1,775	2,431
5570	Printing&Reproduction	4,000	4,000	4,000	431
5590	Prof Development	0	0	0	198
5600	Publ Relations&Advert	0	0	3,000	1,502
5622	Special Proj & Svcs	4,064	4,064	5,064	2,801
5640	Trvel Wrk Rel-Employe	0	0	0	2,850
5660	Multi-trip Mileage-Employee	0	0	0	280
Dept 4133-Dual Credi Totals		<u>165,217</u>	<u>159,061</u>	<u>161,527</u>	<u>181,038</u>

<u>Department Group: DOS-Dean of Students</u>					
Department: 4123-Dean of Students					
5120	ADM-Full time	115,391	137,424	129,571	74,939
5122	ADM-Stipends	0	0	0	4,591
5140	PRO-Full time	56,078	75,685	0	42,304
5160	CLA-Full time	60,660	57,771	64,422	57,571
5220	Emp Ben LOC-Health	0	0	0	6,861
5221	Emp Ben LOC-Dental	0	0	0	661
5222	Emp Ben LOC-Disab	0	0	0	1,184
5223	Emp Ben LOC-Life	0	0	0	475
5245	Emp Ben LOC-ORP	0	0	0	119
5246	Emp Ben LOC-TRS	0	0	0	7,192
5261	Emp Ben LOC-Medicare	0	0	0	2,571
5263	Emp Ben LOC-Wrk Comp	0	0	0	963
5264	Emp Ben LOC-Unempl	0	0	0	535
5325	Comp/Software Lic Renew/Mai	0	0	0	5,750
5332	Professional Svcs-Oth	5,770	5,770	5,770	0
5461	Supp-Office	1,750	1,750	1,750	676
5462	Supp-Other	5,000	5,000	0	1,777
5470	Food-Catering	0	0	0	43
5502	Dues & Subscriptions	0	0	0	45
5570	Printing&Reproduction	2,500	2,500	2,500	950
5590	Prof Development	0	0	0	10
5640	Trvel Wrk Rel-Employe	0	0	0	2,325
Dept 4123-Dean of St Totals		<u>247,149</u>	<u>285,900</u>	<u>204,013</u>	<u>211,542</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: DSS-Dean of Student Services</u>					
Department: 4146-Dean of Student Services					
5140	PRO-Full time	209,746	205,514	0	0
5160	CLA-Full time	48,297	45,997	0	0
5461	Supp-Office	1,000	1,000	0	0
5462	Supp-Other	200	200	0	0
5570	Printing&Reproduction	1,300	1,300	0	0
5640	Trvel Wrk Rel-Employe	8,290	8,290	0	0
Dept 4146-Dean of St Totals		<u>268,833</u>	<u>262,301</u>	<u>0</u>	<u>0</u>
<u>Department Group: EMD-Enrollment Management</u>					
Department: 4131-Enrollment Management					
5140	PRO-Full time	619,288	628,442	662,685	532,571
5160	CLA-Full time	44,547	44,794	40,794	42,426
5220	Emp Ben LOC-Health	0	0	0	43,428
5221	Emp Ben LOC-Dental	0	0	0	2,931
5222	Emp Ben LOC-Disab	0	0	0	3,846
5223	Emp Ben LOC-Life	0	0	0	2,338
5245	Emp Ben LOC-ORP	0	0	0	1,822
5246	Emp Ben LOC-TRS	0	0	0	20,953
5261	Emp Ben LOC-Medicare	0	0	0	8,218
5263	Emp Ben LOC-Wrk Comp	0	0	0	3,105
5264	Emp Ben LOC-Unempl	0	0	0	1,725
5461	Supp-Office	2,290	2,290	2,290	699
5462	Supp-Other	1,000	1,000	1,000	1,403
5470	Food-Catering	3,000	3,000	6,300	426
5550	Postage & Delivery	0	0	0	316
5570	Printing&Reproduction	8,540	8,540	12,200	7,081
5600	Publ Relations&Advert	0	0	0	6,001
5622	Special Proj & Svcs	16,560	16,560	16,560	11,174
5660	Multi-trip Mileage-Employee	0	0	0	265
Dept 4131-Enrollment Totals		<u>695,225</u>	<u>704,626</u>	<u>741,829</u>	<u>690,728</u>
<u>Department Group: OVS-Office of Veterans Success</u>					
Department: 4137-Office of Veterans Success					
5140	PRO-Full time	135,166	129,966	124,968	129,967
5160	CLA-Full time	39,129	37,266	35,268	34,147
5185	Stu Worker-100% Local	1,400	1,400	1,400	0
5220	Emp Ben LOC-Health	0	0	0	14,247
5221	Emp Ben LOC-Dental	0	0	0	995
5222	Emp Ben LOC-Disab	0	0	0	1,106
5223	Emp Ben LOC-Life	0	0	0	920
5246	Emp Ben LOC-TRS	0	0	0	7,629
5261	Emp Ben LOC-Medicare	0	0	0	2,298
5263	Emp Ben LOC-Wrk Comp	0	0	0	886
5264	Emp Ben LOC-Unempl	0	0	0	492
5461	Supp-Office	600	1,200	1,000	458
5462	Supp-Other	600	0	0	416
5570	Printing&Reproduction	1,000	1,000	1,200	198
5600	Publ Relations&Advert	0	0	0	544
5640	Trvel Wrk Rel-Employe	0	0	0	3,536
Dept 4137-Office of Totals		<u>177,895</u>	<u>170,832</u>	<u>163,836</u>	<u>197,839</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: SFA-Student Financial Aid</u>					
Department: 4113-Financial Aid					
5140	PRO-Full time	397,638	377,655	365,491	330,642
5160	CLA-Full time	100,597	101,697	97,786	101,697
5185	Stu Worker-100% Local	75,000	75,000	94,138	82,790
5220	Emp Ben LOC-Health	0	0	0	25,596
5221	Emp Ben LOC-Dental	0	0	0	1,829
5222	Emp Ben LOC-Disab	0	0	0	2,883
5223	Emp Ben LOC-Life	0	0	0	2,091
5246	Emp Ben LOC-TRS	0	0	0	17,721
5261	Emp Ben LOC-Medicare	0	0	0	6,276
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,782
5264	Emp Ben LOC-Unempl	0	0	0	1,297
5332	Professional Svcs-Oth	8,000	8,000	9,500	1,909
5461	Supp-Office	1,100	1,100	800	737
5462	Supp-Other	3,000	3,000	3,000	0
5570	Printing&Reproduction	700	700	1,000	151
5600	Publ Relations&Advert	0	0	0	3,072
Dept 4113-Financial Totals		<u>586,035</u>	<u>567,152</u>	<u>571,715</u>	<u>581,473</u>
<u>Department Group: SLT-Student Life</u>					
Department: 4134-Facilities and Student Recreat					
5140	PRO-Full time	62,550	62,550	0	0
5165	CLA-Part time	68,000	68,000	68,000	74,988
5246	Emp Ben LOC-TRS	0	0	0	173
5247	Emp Ben LOC-TSA	0	0	0	920
5261	Emp Ben LOC-Medicare	0	0	0	1,087
5263	Emp Ben LOC-Wrk Comp	0	0	0	405
5264	Emp Ben LOC-Unempl	0	0	0	225
5320	Maint & Repair Svcs	0	0	7,200	0
5332	Professional Svcs-Oth	7,000	7,000	7,000	2,500
5335	Maint & Repair Svcs	9,000	9,000	0	9,200
5352	Rent-Vehicles	0	900	1,200	0
5461	Supp-Office	0	0	565	0
5462	Supp-Other	31,040	29,740	30,000	12,768
5470	Food-Catering	0	400	0	307
5502	Dues & Subscriptions	0	0	0	933
5570	Printing&Reproduction	0	0	1,175	0
5630	Stu Develop & Events	500	500	0	207
5640	Trvel Wrk Rel-Employe	100	100	0	36
5642	COM Vehicle Use	0	0	500	0
5930	Cap Out-Furn&Eq>\$5000	0	0	0	20,307
Dept 4134-Facilities Totals		<u>178,190</u>	<u>178,190</u>	<u>115,640</u>	<u>124,056</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 4138-Multicultural Events					
5332	Professional Svcs-Oth	10,300	10,300	32,500	600
5352	Rent-Vehicles	200	200	0	196
5462	Supp-Other	2,500	2,500	0	3,981
5470	Food-Catering	15,000	15,000	0	18,024
5570	Printing&Reproduction	0	0	0	683
5620	Schshps&Awards-Stdnts	1,200	1,200	0	0
5622	Special Proj & Svcs	1,300	1,300	0	1,232
5630	Stu Develop & Events	2,000	2,000	0	2,951
Dept 4138-Multicultu Totals		<u>32,500</u>	<u>32,500</u>	<u>32,500</u>	<u>27,667</u>
Department: 4115-Student Life					
5140	PRO-Full time	116,375	125,159	176,224	167,903
5160	CLA-Full time	95,522	90,973	87,474	90,973
5220	Emp Ben LOC-Health	0	0	0	21,635
5221	Emp Ben LOC-Dental	0	0	0	1,633
5222	Emp Ben LOC-Disab	0	0	0	1,760
5223	Emp Ben LOC-Life	0	0	0	881
5246	Emp Ben LOC-TRS	0	0	0	10,679
5261	Emp Ben LOC-Medicare	0	0	0	3,638
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,398
5264	Emp Ben LOC-Unempl	0	0	0	777
5461	Supp-Office	300	300	300	174
5462	Supp-Other	350	350	50	552
5470	Food-Catering	5,000	5,000	0	17,188
5570	Printing&Reproduction	0	0	300	0
5622	Special Proj & Svcs	0	15,000	15,000	3,106
5630	Stu Develop & Events	25,295	25,295	30,295	20,365
5660	Multi-trip Mileage-Employee	0	0	0	53
Dept 4115-Student Li Totals		<u>242,842</u>	<u>262,077</u>	<u>309,643</u>	<u>342,715</u>
Department Group: SSC-Student Success Center					
Department: 4103-Advisement Center					
5140	PRO-Full time	678,255	666,126	627,028	540,742
5145	PRO-Part time	0	0	19,600	0
5165	CLA-Part time	1,133	1,133	1,133	0
5220	Emp Ben LOC-Health	0	0	0	42,409
5221	Emp Ben LOC-Dental	0	0	0	2,285
5222	Emp Ben LOC-Disab	0	0	0	3,744
5223	Emp Ben LOC-Life	0	0	0	946
5246	Emp Ben LOC-TRS	0	0	0	22,331
5261	Emp Ben LOC-Medicare	0	0	0	7,498
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,917
5264	Emp Ben LOC-Unempl	0	0	0	1,621
5461	Supp-Office	915	915	915	809
5462	Supp-Other	5,000	5,000	0	3,444
5570	Printing&Reproduction	750	750	750	674
5640	Trvel Wrk Rel-Employe	0	0	0	128
Dept 4103-Advisement Totals		<u>686,053</u>	<u>673,924</u>	<u>649,426</u>	<u>629,548</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 4119-Disability Services					
5160	CLA-Full time	43,353	41,289	39,701	41,289
5220	Emp Ben LOC-Health	0	0	0	3,956
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	281
5223	Emp Ben LOC-Life	0	0	0	50
5246	Emp Ben LOC-TRS	0	0	0	1,703
5261	Emp Ben LOC-Medicare	0	0	0	598
5263	Emp Ben LOC-Wrk Comp	0	0	0	223
5264	Emp Ben LOC-Unempl	0	0	0	124
5461	Supp-Office	150	150	150	0
5462	Supp-Other	25	25	25	0
5570	Printing&Reproduction	25	25	25	0
5640	Trvel Wrk Rel-Employe	0	0	0	1,383
Dept 4119-Disability Totals		<u>43,553</u>	<u>41,489</u>	<u>39,901</u>	<u>49,952</u>
Department Group: TST-Testing					
Department: 4136-Testing					
5140	PRO-Full time	145,771	140,164	141,744	123,683
5160	CLA-Full time	88,267	84,064	80,831	84,064
5165	CLA-Part time	57,950	41,450	41,450	41,669
5220	Emp Ben LOC-Health	0	0	0	13,364
5221	Emp Ben LOC-Dental	0	0	0	1,223
5222	Emp Ben LOC-Disab	0	0	0	1,321
5223	Emp Ben LOC-Life	0	0	0	1,513
5245	Emp Ben LOC-ORP	0	0	0	3,001
5246	Emp Ben LOC-TRS	0	0	0	4,818
5247	Emp Ben LOC-TSA	0	0	0	139
5261	Emp Ben LOC-Medicare	0	0	0	3,606
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,347
5264	Emp Ben LOC-Unempl	0	0	0	748
5461	Supp-Office	1,200	1,200	1,200	1,157
5463	Supp-Testing	69,275	44,200	44,200	48,955
5502	Dues & Subscriptions	0	0	0	472
5570	Printing&Reproduction	600	600	1,200	308
Dept 4136-Testing Totals		<u>363,063</u>	<u>311,678</u>	<u>310,625</u>	<u>331,388</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: TTC-Tutoring Center</u>					
Department: 1140-Tutoring Center					
5140	PRO-Full time	353,402	341,820	342,518	292,760
5145	PRO-Part time	70,000	70,000	100,000	55,826
5160	CLA-Full time	79,530	75,742	36,930	72,631
5165	CLA-Part time	49,081	49,081	75,511	49,896
5220	Emp Ben LOC-Health	0	0	0	29,388
5221	Emp Ben LOC-Dental	0	0	0	1,839
5222	Emp Ben LOC-Disab	0	0	0	2,492
5223	Emp Ben LOC-Life	0	0	0	1,035
5245	Emp Ben LOC-ORP	0	0	0	117
5246	Emp Ben LOC-TRS	0	0	0	14,996
5247	Emp Ben LOC-TSA	0	0	0	1,349
5261	Emp Ben LOC-Medicare	0	0	0	6,595
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,543
5264	Emp Ben LOC-Unempl	0	0	0	1,413
5325	Comp/Software Lic Renew/Mai	0	0	0	732
5421	Supp-Cmp Softwr<\$5000	16,000	16,000	16,000	15,000
5461	Supp-Office	2,000	2,000	2,000	1,863
5470	Food-Catering	0	1,200	1,200	966
5502	Dues & Subscriptions	1,200	1,200	1,200	905
5570	Printing&Reproduction	350	350	350	257
5590	Prof Development	0	0	3,000	1,220
Dept 1140-Tutoring C Totals		<u>571,563</u>	<u>557,393</u>	<u>578,709</u>	<u>553,823</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: VPS-VP Student Affairs</u>					
Department: 5150-VP Student Affairs					
5120	ADM-Full time	151,166	151,166	149,198	77,583
5140	PRO-Full time	62,692	0	72,272	247,442
5160	CLA-Full time	0	0	0	15,332
5220	Emp Ben LOC-Health	0	0	0	17,460
5221	Emp Ben LOC-Dental	0	0	0	1,092
5222	Emp Ben LOC-Disab	0	0	0	2,131
5223	Emp Ben LOC-Life	0	0	0	841
5245	Emp Ben LOC-ORP	0	0	0	6,052
5246	Emp Ben LOC-TRS	0	0	0	6,475
5261	Emp Ben LOC-Medicare	0	0	0	4,692
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,838
5264	Emp Ben LOC-Unempl	0	0	0	1,021
5325	Comp/Software Lic Renew/Mai	12,497	7,497	7,497	7,500
5332	Professional Svcs-Oth	14,021	4,021	16,850	0
5352	Rent-Vehicles	7,040	100	100	0
5371	Cent Tele-Trunk Chrg	0	0	0	2,668
5420	Supp-Cmp Hardwr<\$5000	0	0	0	3,742
5461	Supp-Office	2,500	800	800	1,214
5462	Supp-Other	16,753	0	0	4,863
5470	Food-Catering	0	0	0	13,385
5502	Dues & Subscriptions	10,000	0	4,600	3,384
5570	Printing&Reproduction	10,870	870	870	191
5590	Prof Development	15,000	0	600	39
5595	Dues&Subscrip-Bdget Sweep A	17,840	4,000	4,000	0
5600	Publ Relations&Advert	60,000	0	0	0
5622	Special Proj & Svcs	16,445	2,820	2,820	7,222
5639	Trvel-Budget Sweep Account	23,509	4,000	31,000	0
5640	Trvel Wrk Rel-Employe	12,430	4,000	13,316	3,965
	Dept 5150-VP Student Totals	<u>432,763</u>	<u>179,274</u>	<u>303,923</u>	<u>430,132</u>
	Dept. Lead 4-VP Student Totals	<u>5,499,269</u>	<u>5,155,872</u>	<u>4,921,476</u>	<u>5,175,059</u>

College of the Mainland
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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Area: 6-VP Fiscal Affairs					
Department Group: FIN-Business Office					
Department: 1999-Benefit Allocation					
5100	FAC-Full time	0	0	155,716	0
5299	Employee Benefits	0	0	0	24,640
5299	Employee Benefits	0	0	0	1,131,511
5299	Employee Benefits	0	0	0	23,726
5299	Employee Benefits	0	0	0	3,656
5299	Employee Benefits	0	0	0	103,861
5299	Employee Benefits	0	0	0	5,017
Dept 1999-Benefit Al Totals		0	0	155,716	1,292,411
Department: 5112-Business Office					
5120	ADM-Full time	137,912	132,607	127,507	132,607
5140	PRO-Full time	240,908	155,774	222,003	212,747
5160	CLA-Full time	418,824	421,131	457,800	429,850
5163	CLA-Overload/overtime	100	200	400	0
5165	CLA-Part time	33,500	23,500	17,500	20,949
5220	Emp Ben LOC-Health	0	0	0	46,219
5221	Emp Ben LOC-Dental	0	0	0	3,563
5222	Emp Ben LOC-Disab	0	0	0	5,172
5223	Emp Ben LOC-Life	0	0	0	7,156
5245	Emp Ben LOC-ORP	0	0	0	3,127
5246	Emp Ben LOC-TRS	0	0	0	29,852
5247	Emp Ben LOC-TSA	0	0	0	272
5261	Emp Ben LOC-Medicare	0	0	0	11,370
5263	Emp Ben LOC-Wrk Comp	0	0	0	4,299
5264	Emp Ben LOC-Unempl	0	0	0	2,388
5461	Supp-Office	1,200	1,200	1,000	684
5462	Supp-Other	800	800	1,000	620
5570	Printing&Reproduction	1,400	1,400	200	381
5590	Prof Development	4,600	4,600	1,800	0
5640	Trvel Wrk Rel-Employe	0	0	2,800	3,333
Dept 5112-Business O Totals		839,244	741,212	832,010	914,589
Department: 9103-Reimb from Other Funds					
5191	Reimbursements from other fu	-309,649	-309,649	-309,649	0
Dept 9103-Reimb from Totals		-309,649	-309,649	-309,649	0
Department: 9102-Salary Savings					
5190	Vacnt Psitions	-1,763,143	-1,808,239	-1,587,628	0
Dept 9102-Salary Sav Totals		-1,763,143	-1,808,239	-1,587,628	0

College of the Mainland
2025-26 Budget
Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 9101-Staff Benefits					
5199	Proposed Salary Increase	954,151	1,176,795	1,017,724	0
5220	Emp Ben LOC-Health	2,872,176	2,653,280	2,653,280	0
5221	Emp Ben LOC-Dental	88,168	82,400	82,400	0
5222	Emp Ben LOC-Disab	114,575	107,777	107,777	0
5223	Emp Ben LOC-Life	178,620	178,620	178,620	0
5245	Emp Ben LOC-ORP	244,110	244,110	244,110	0
5246	Emp Ben LOC-TRS	583,370	583,370	574,740	0
5247	Emp Ben LOC-TSA	144,217	111,217	111,217	0
5261	Emp Ben LOC-Medicare	311,163	311,163	311,163	0
5263	Emp Ben LOC-Wrk Comp	120,000	120,000	94,046	0
5264	Emp Ben LOC-Unempl	75,000	75,000	52,524	0
5265	Emp Ben LOC-Acad Reg	0	0	515	0
Dept 9101-Staff Bene Totals		<u>5,685,550</u>	<u>5,643,732</u>	<u>5,428,116</u>	<u>0</u>
Department: 5111-Tax Admin					
5340	Prop Tax Apprais Fees	570,000	360,000	191,635	359,217
5341	Prop Tax Collect Fees	21,000	80,000	40,996	0
Dept 5111-Tax Admin Totals		<u>591,000</u>	<u>440,000</u>	<u>232,631</u>	<u>359,217</u>
Department Group: OPR-OPEAR					
Department: 5144-OPEAR					
5140	PRO-Full time	388,493	308,430	318,338	204,935
5142	PRO-Stipends	0	0	0	3,190
5165	CLA-Part time	28,000	28,000	0	23,790
5220	Emp Ben LOC-Health	0	0	0	4,923
5221	Emp Ben LOC-Dental	0	0	0	723
5222	Emp Ben LOC-Disab	0	0	0	1,053
5223	Emp Ben LOC-Life	0	0	0	1,333
5245	Emp Ben LOC-ORP	0	0	0	937
5246	Emp Ben LOC-TRS	0	0	0	7,379
5261	Emp Ben LOC-Medicare	0	0	0	3,358
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,252
5264	Emp Ben LOC-Unempl	0	0	0	696
5325	Comp/Software Lic Renew/Mai	122,251	118,951	112,951	107,401
5332	Professional Svcs-Oth	26,800	12,000	12,000	25,670
5420	Supp-Cmp Hardwr<\$5000	0	0	0	1,377
5461	Supp-Office	500	500	500	1,238
5462	Supp-Other	5,100	5,100	2,500	199
5470	Food-Catering	0	0	0	48
5502	Dues & Subscriptions	0	0	8,200	0
5570	Printing&Reproduction	675	675	50	90
5590	Prof Development	0	0	0	187
5640	Trvel Wrk Rel-Employe	1,375	1,375	2,000	3,198
Dept 5144-OPEAR Totals		<u>573,194</u>	<u>475,031</u>	<u>456,539</u>	<u>392,977</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department Group: PUR-Purchasing					
Department: 5128-Cntrl Mail Delivery					
5160	CLA-Full time	83,601	79,620	73,339	79,620
5165	CLA-Part time	10,500	10,500	10,500	0
5220	Emp Ben LOC-Health	0	0	0	9,664
5221	Emp Ben LOC-Dental	0	0	0	460
5222	Emp Ben LOC-Disab	0	0	0	541
5223	Emp Ben LOC-Life	0	0	0	378
5246	Emp Ben LOC-TRS	0	0	0	3,425
5261	Emp Ben LOC-Medicare	0	0	0	1,094
5263	Emp Ben LOC-Wrk Comp	0	0	0	430
5264	Emp Ben LOC-Unempl	0	0	0	239
5320	Maint & Repair Svcs	1,422	1,422	1,422	718
5335	Maint & Repair Svcs	4,570	4,570	0	0
5340	Prop Tax Apprais Fees	0	1,230	0	0
5430	Supp-Furn&Equip<\$5000	1,230	0	0	0
5461	Supp-Office	3,200	3,200	6,200	1,536
5550	Postage & Delivery	22,200	22,200	25,000	19,312
Dept 5128-Control Ma Totals		<u>126,723</u>	<u>122,742</u>	<u>116,461</u>	<u>117,417</u>
Department: 5123-Purchasing					
5140	PRO-Full time	256,950	248,991	239,414	248,991
5160	CLA-Full time	52,255	49,767	47,853	49,767
5165	CLA-Part time	3,650	3,650	13,650	0
5220	Emp Ben LOC-Health	0	0	0	20,057
5221	Emp Ben LOC-Dental	0	0	0	1,379
5222	Emp Ben LOC-Disab	0	0	0	2,032
5223	Emp Ben LOC-Life	0	0	0	2,518
5246	Emp Ben LOC-TRS	0	0	0	12,324
5261	Emp Ben LOC-Medicare	0	0	0	4,168
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,613
5264	Emp Ben LOC-Unempl	0	0	0	896
5335	Maint & Repair Svcs	0	0	0	1,000
5461	Supp-Office	700	500	500	531
5462	Supp-Other	200	200	0	48
5502	Dues & Subscriptions	1,200	2,200	0	1,085
5570	Printing&Reproduction	600	600	0	120
5590	Prof Development	7,000	7,000	0	0
5600	Publ Relations&Advert	1,500	1,500	1,500	1,908
5640	Trvel Wrk Rel-Employe	0	0	0	2,606
Dept 5123-Purchasing Totals		<u>324,055</u>	<u>314,408</u>	<u>302,917</u>	<u>351,043</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: VPF-VP Fiscal Affairs</u>					
Department: 5108-VP Fiscal Affairs					
5120	ADM-Full time	197,835	190,226	168,841	190,226
5160	CLA-Full time	64,402	61,335	0	51,112
5162	CLA-Stipends	0	0	0	1,500
5220	Emp Ben LOC-Health	0	0	0	7,673
5221	Emp Ben LOC-Dental	0	0	0	422
5222	Emp Ben LOC-Disab	0	0	0	1,107
5223	Emp Ben LOC-Life	0	0	0	4,778
5246	Emp Ben LOC-TRS	0	0	0	11,979
5261	Emp Ben LOC-Medicare	0	0	0	3,528
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,311
5264	Emp Ben LOC-Unempl	721	721	721	729
5331	Prof Svcs-Legal	0	4,050	12,385	0
5461	Supp-Office	350	300	300	115
5462	Supp-Other	100	150	150	0
5502	Dues & Subscriptions	1,275	1,275	1,275	943
5570	Printing&Reproduction	250	0	1,000	934
5590	Prof Development	3,200	3,200	3,200	1,127
5600	Publ Relations&Advert	0	700	700	0
5640	Trvel Wrk Rel-Employe	4,600	6,200	6,200	2,256
	Dept 5108-VP Fiscal Totals	<u>272,733</u>	<u>268,157</u>	<u>194,772</u>	<u>279,740</u>
	Dept. Lead 6-VP Fiscal Totals	<u>6,339,707</u>	<u>5,887,394</u>	<u>5,821,885</u>	<u>3,707,394</u>

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Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Area: 7-VP Administrative Services					
Department Group: CED-Continuing Education					
Department: 5119-COM-League City					
5140	PRO-Full time	85,651	82,356	0	13,726
5165	CLA-Part time	20,000	20,000	20,000	5,370
5220	Emp Ben LOC-Health	0	0	0	1,316
5221	Emp Ben LOC-Dental	0	0	0	57
5223	Emp Ben LOC-Life	0	0	0	27
5246	Emp Ben LOC-TRS	0	0	0	608
5247	Emp Ben LOC-TSA	0	0	0	57
5261	Emp Ben LOC-Medicare	0	0	0	255
5263	Emp Ben LOC-Wrk Comp	0	0	0	103
5264	Emp Ben LOC-Unempl	0	0	0	57
5300	Cont Svcs-Pd Cntractr	0	0	0	14,000
5461	Supp-Office	800	800	800	738
Dept 5119-COM-League Totals		<u>106,451</u>	<u>103,156</u>	<u>20,800</u>	<u>36,314</u>
Department Group: CT-Custodial Services					
Department: 6106-Custodial Svcs					
5160	CLA-Full time	91,610	87,248	133,254	87,562
5220	Emp Ben LOC-Health	0	0	0	8,866
5221	Emp Ben LOC-Dental	0	0	0	690
5222	Emp Ben LOC-Disab	0	0	0	593
5223	Emp Ben LOC-Life	0	0	0	1,267
5246	Emp Ben LOC-TRS	0	0	0	7,342
5261	Emp Ben LOC-Medicare	0	0	0	1,207
5263	Emp Ben LOC-Wrk Comp	0	0	0	473
5264	Emp Ben LOC-Unempl	0	0	0	263
5300	Cont Svcs-Pd Cntractr	1,273,277	1,273,277	1,169,220	1,115,492
5320	Maint & Repair Svcs	4,800	4,800	1,800	0
5450	Supp-Maintenance	117,000	117,000	97,000	113,928
5462	Supp-Other	0	650	650	0
Dept 6106-Custodial Totals		<u>1,486,687</u>	<u>1,482,975</u>	<u>1,401,924</u>	<u>1,337,683</u>

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		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department Group: FST-Facility Services					
Department: 6101-Facilities					
5140	PRO-Full time	247,234	248,410	155,083	181,253
5160	CLA-Full time	419,844	341,178	316,179	342,152
5163	CLA-Overload/overtime	10,000	10,000	10,000	1,957
5165	CLA-Part time	25,000	25,000	25,000	22,049
5220	Emp Ben LOC-Health	0	0	0	36,928
5221	Emp Ben LOC-Dental	0	0	0	2,844
5222	Emp Ben LOC-Disab	0	0	0	3,565
5223	Emp Ben LOC-Life	0	0	0	1,643
5246	Emp Ben LOC-TRS	0	0	0	42,854
5261	Emp Ben LOC-Medicare	0	0	0	7,722
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,956
5264	Emp Ben LOC-Unempl	0	0	0	1,642
5300	Cont Svcs-Pd Cntractr	640,996	353,496	353,496	449,821
5320	Maint & Repair Svcs	0	10,000	10,000	26,339
5325	Comp/Software Lic Renew/Mai	15,000	15,000	0	12,381
5332	Professional Svcs-Oth	15,000	15,000	15,000	0
5350	Rent-Equip & Other	5,000	5,000	5,000	40,095
5351	Rent-Facilities	1,466,999	1,466,996	1,161,323	948,327
5450	Supp-Maintenance	80,000	80,000	95,000	64,969
5461	Supp-Office	500	500	500	385
5462	Supp-Other	8,950	8,950	8,950	5,031
5502	Dues & Subscriptions	7,500	7,500	0	6,866
5510	Insuran-Bldg Contents	2,600,000	2,600,000	2,315,611	1,894,253
5511	Insurance-Flood	80,000	80,000	100,000	68,671
5514	Insurance-Other	32,000	32,000	35,000	29,390
5570	Printing&Reproduction	1,782	1,782	1,782	125
5590	Prof Development	7,500	7,500	0	675
Dept 6101-Facilities Totals		<u>5,663,305</u>	<u>5,308,312</u>	<u>4,607,924</u>	<u>4,194,893</u>
Department: 5109-Records Management					
5300	Cont Svcs-Pd Cntractr	20,952	10,952	17,280	8,462
5351	Rent-Facilities	0	10,000	3,672	8,058
Dept 5109-Records Ma Totals		<u>20,952</u>	<u>20,952</u>	<u>20,952</u>	<u>16,520</u>
Department: 6103-Utilities					
5380	Utilities-Electricity	1,100,000	1,000,000	1,000,000	949,713
5381	Utilities-Natural Gas	85,000	85,000	100,000	42,270
5382	Utilities-Water&Sewer	95,000	95,000	95,000	79,242
Dept 6103-Utilities Totals		<u>1,280,000</u>	<u>1,180,000</u>	<u>1,195,000</u>	<u>1,071,225</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 5125-Vehicle Operations					
5160	CLA-Full time	53,902	51,335	49,361	51,335
5163	CLA-Overload/overtime	0	0	0	197
5220	Emp Ben LOC-Health	0	0	0	7,349
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	349
5223	Emp Ben LOC-Life	0	0	0	437
5246	Emp Ben LOC-TRS	0	0	0	4,216
5261	Emp Ben LOC-Medicare	0	0	0	615
5263	Emp Ben LOC-Wrk Comp	0	0	0	278
5264	Emp Ben LOC-Unempl	0	0	0	155
5300	Cont Svcs-Pd Cntractr	2,700	2,700	2,700	3,106
5320	Maint & Repair Svcs	0	270	270	0
5450	Supp-Maintenance	34,000	34,000	34,000	42,873
5513	Insurance-Vehicles	16,000	16,000	16,000	15,026
Dept 5125-Vehicle Op Totals		<u>106,602</u>	<u>104,305</u>	<u>102,331</u>	<u>126,281</u>
Department Group: GRO-Grounds					
Department: 6105-Grounds					
5160	CLA-Full time	52,506	50,005	48,082	51,863
5220	Emp Ben LOC-Health	0	0	0	3,756
5221	Emp Ben LOC-Dental	0	0	0	345
5222	Emp Ben LOC-Disab	0	0	0	340
5223	Emp Ben LOC-Life	0	0	0	734
5246	Emp Ben LOC-TRS	0	0	0	4,261
5261	Emp Ben LOC-Medicare	0	0	0	755
5263	Emp Ben LOC-Wrk Comp	0	0	0	280
5264	Emp Ben LOC-Unempl	0	0	0	156
5300	Cont Svcs-Pd Cntractr	549,472	424,472	365,118	394,298
5450	Supp-Maintenance	65,000	50,000	50,000	21,651
Dept 6105-Grounds Totals		<u>666,978</u>	<u>524,477</u>	<u>463,200</u>	<u>478,439</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Detail

	2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: HRT-Human Resources</u>				
Department: 5113-Human Resources				
5140 PRO-Full time	502,430	510,754	438,451	423,179
5142 PRO-Stipends	0	0	0	1,000
5160 CLA-Full time	71,746	68,330	65,702	68,330
5165 CLA-Part time	11,635	11,635	0	15,195
5220 Emp Ben LOC-Health	0	0	0	22,955
5221 Emp Ben LOC-Dental	0	0	0	1,638
5222 Emp Ben LOC-Disab	0	0	0	3,091
5223 Emp Ben LOC-Life	0	0	0	2,433
5246 Emp Ben LOC-TRS	0	0	0	20,116
5247 Emp Ben LOC-TSA	0	0	0	198
5261 Emp Ben LOC-Medicare	0	0	0	7,176
5263 Emp Ben LOC-Wrk Comp	0	0	0	2,742
5264 Emp Ben LOC-Unempl	0	0	0	1,523
5325 Comp/Software Lic Renew/Mai	79,000	79,000	79,000	70,166
5332 Professional Svcs-Oth	45,250	45,250	47,750	39,190
5461 Supp-Office	2,100	2,100	2,100	1,106
5462 Supp-Other	2,000	2,000	2,000	352
5470 Food-Catering	1,400	1,400	1,000	570
5502 Dues & Subscriptions	18,000	21,000	21,000	18,840
5570 Printing&Reproduction	600	600	600	40
5590 Prof Development	9,350	9,350	4,050	8,100
5600 Publ Relations&Advert	6,000	7,328	16,050	3,590
5640 Trvel Wrk Rel-Employe	2,500	2,500	7,800	632
5656 Trvel Wrk Rel-Interview	5,000	5,000	0	6,381
Dept 5113-Human Reso Totals	<u>757,011</u>	<u>766,247</u>	<u>685,503</u>	<u>718,543</u>
Dept. Lead 7-VP Adminis Totals	<u>10,087,986</u>	<u>9,490,424</u>	<u>8,497,634</u>	<u>7,979,898</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Area: 8-VP Strategic Initiatives					
Department Group: CED-Continuing Education					
Department: 1307-Allied Health-NonCR					
5100	FAC-Full time	162,902	79,854	70,583	39,610
5105	FAC-Part time	0	0	0	20,140
5140	PRO-Full time	69,700	69,700	62,287	10,298
5220	Emp Ben LOC-Health	0	0	0	2,215
5221	Emp Ben LOC-Dental	0	0	0	86
5222	Emp Ben LOC-Disab	0	0	0	348
5223	Emp Ben LOC-Life	0	0	0	352
5246	Emp Ben LOC-TRS	0	0	0	3,492
5247	Emp Ben LOC-TSA	0	0	0	130
5261	Emp Ben LOC-Medicare	0	0	0	1,020
5263	Emp Ben LOC-Wrk Comp	0	0	0	374
5264	Emp Ben LOC-Unempl	0	0	0	208
5401	BKST-New Book Purch	0	0	0	548
5440	Supp-Instructional	22,000	10,000	40,306	3,912
5461	Supp-Office	340	340	490	342
5463	Supp-Testing	13,616	13,616	23,616	9,622
5512	Insur-Prof Liability	576	576	576	0
5570	Printing&Reproduction	300	300	300	0
5590	Prof Development	0	0	1,200	0
Dept 1307-Allied Hea Totals		<u>269,434</u>	<u>174,386</u>	<u>199,358</u>	<u>92,697</u>
Department: 1319-Certified Nursing Assistant					
5105	FAC-Part time	0	0	0	18,542
5247	Emp Ben LOC-TSA	0	0	0	241
5261	Emp Ben LOC-Medicare	0	0	0	269
5263	Emp Ben LOC-Wrk Comp	0	0	0	100
5264	Emp Ben LOC-Unempl	0	0	0	56
5440	Supp-Instructional	5,622	5,622	9,688	714
5463	Supp-Testing	5,000	5,000	5,000	3,360
5512	Insur-Prof Liability	480	480	480	0
5590	Prof Development	0	0	1,200	1,529
Dept 1319-Certified Totals		<u>11,102</u>	<u>11,102</u>	<u>16,368</u>	<u>24,811</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 3401-Continuing Education					
5140	PRO-Full time	250,160	190,434	187,544	190,434
5160	CLA-Full time	153,956	135,541	192,996	107,119
5165	CLA-Part time	0	0	0	1,867
5220	Emp Ben LOC-Health	0	0	0	17,360
5221	Emp Ben LOC-Dental	0	0	0	1,264
5222	Emp Ben LOC-Disab	0	0	0	2,012
5223	Emp Ben LOC-Life	0	0	0	1,368
5246	Emp Ben LOC-TRS	0	0	0	12,297
5247	Emp Ben LOC-TSA	0	0	0	9
5261	Emp Ben LOC-Medicare	0	0	0	4,297
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,614
5264	Emp Ben LOC-Unempl	0	0	0	897
5325	Comp/Software Lic Renew/Mai	0	0	0	52,560
5461	Supp-Office	500	500	500	1,054
5470	Food-Catering	0	0	0	1,998
5500	Bank Fees-Credit Card	6,100	6,100	6,100	8,822
5502	Dues & Subscriptions	0	0	0	3,945
5570	Printing&Reproduction	1,000	1,000	1,000	944
5590	Prof Development	0	0	3,200	4,417
5640	Trvel Wrk Rel-Employe	0	0	0	30
5660	Multi-trip Mileage-Employee	0	0	0	-2,984
5932	Cap Out-Softwr>\$5000	65,396	65,396	35,090	0
Dept 3401-Continuing Totals		<u>477,112</u>	<u>398,971</u>	<u>426,430</u>	<u>411,324</u>
Department: 1321-Dental Assistant-NonCR					
5332	Professional Svcs-Oth	2,000	2,000	2,000	0
5440	Supp-Instructional	3,180	3,180	3,180	0
5512	Insur-Prof Liability	576	576	576	0
Dept 1321-Dental Ass Totals		<u>5,756</u>	<u>5,756</u>	<u>5,756</u>	<u>0</u>
Department: 1208-Industrial-NonCR					
5105	FAC-Part time	0	0	0	94,118
5246	Emp Ben LOC-TRS	0	0	0	425
5247	Emp Ben LOC-TSA	0	0	0	1,273
5261	Emp Ben LOC-Medicare	0	0	0	1,569
5263	Emp Ben LOC-Wrk Comp	0	0	0	584
5264	Emp Ben LOC-Unempl	0	0	0	328
5325	Comp/Software Lic Renew/Mai	2,300	0	2,300	0
5332	Professional Svcs-Oth	800	0	800	0
5335	Maint & Repair Svcs	3,700	3,000	3,700	0
5440	Supp-Instructional	18,500	0	18,500	6,679
5461	Supp-Office	0	0	0	153
5462	Supp-Other	200	0	200	41
5463	Supp-Testing	2,500	1,950	1,250	0
5470	Food-Catering	0	0	0	302
5570	Printing&Reproduction	0	0	0	198
5590	Prof Development	0	0	0	399
5600	Publ Relations&Advert	0	0	0	147
5660	Multi-trip Mileage-Employee	0	0	0	242
Dept 1208-Industrial Totals		<u>28,000</u>	<u>4,950</u>	<u>26,750</u>	<u>106,458</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
Department: 2112-Lifelong Learning					
5105	FAC-Part time	0	0	0	82,228
5140	PRO-Full time	78,168	75,161	72,270	75,211
5160	CLA-Full time	51,337	51,337	49,363	51,374
5165	CLA-Part time	23,224	23,224	35,724	25,055
5220	Emp Ben LOC-Health	0	0	0	15,461
5221	Emp Ben LOC-Dental	0	0	0	690
5222	Emp Ben LOC-Disab	0	0	0	860
5223	Emp Ben LOC-Life	0	0	0	465
5246	Emp Ben LOC-TRS	0	0	0	5,370
5247	Emp Ben LOC-TSA	0	0	0	804
5261	Emp Ben LOC-Medicare	0	0	0	3,134
5263	Emp Ben LOC-Wrk Comp	0	0	0	1,260
5264	Emp Ben LOC-Unempl	0	0	0	696
5320	Maint & Repair Svcs	300	300	300	0
5440	Supp-Instructional	1,200	1,200	1,200	6,130
5461	Supp-Office	1,150	1,150	1,150	1,165
5470	Food-Catering	0	0	0	245
5570	Printing&Reproduction	12,000	12,000	12,000	14,886
5590	Prof Development	0	0	2,000	811
5600	Publ Relations&Advert	0	0	0	103
5640	Trvel Wrk Rel-Employe	0	0	0	844
5660	Multi-trip Mileage-Employee	0	0	0	266
Dept 2112-Lifelong L Totals		<u>167,379</u>	<u>164,372</u>	<u>174,007</u>	<u>287,058</u>
Department: 1571-Massage Therapy					
5440	Supp-Instructional	5,040	5,040	7,200	3,355
5461	Supp-Office	200	200	200	180
5570	Printing&Reproduction	0	0	0	39
Dept 1571-Massage Th Totals		<u>5,240</u>	<u>5,240</u>	<u>7,400</u>	<u>3,574</u>
Department Group: ITT-Industrial Technology					
Department: 1230-Occupational Safety					
5100	FAC-Full time	74,324	71,465	68,716	71,465
5103	FAC-Overload/overtime	0	0	0	811
5104	FAC-Summer	0	0	0	2,748
5160	CLA-Full time	26,951	25,668	0	0
5220	Emp Ben LOC-Health	0	0	0	3,204
5221	Emp Ben LOC-Dental	0	0	0	345
5223	Emp Ben LOC-Life	0	0	0	1,741
5246	Emp Ben LOC-TRS	0	0	0	3,095
5261	Emp Ben LOC-Medicare	0	0	0	1,104
5263	Emp Ben LOC-Wrk Comp	0	0	0	405
5264	Emp Ben LOC-Unempl	0	0	0	225
5440	Supp-Instructional	700	700	1,000	69
5461	Supp-Office	680	680	680	522
5470	Food-Catering	0	0	0	310
5502	Dues & Subscriptions	0	0	0	205
5590	Prof Development	0	0	1,500	0
5640	Trvel Wrk Rel-Employe	0	0	0	350
Dept 1230-Occupation Totals		<u>102,655</u>	<u>98,513</u>	<u>71,896</u>	<u>86,599</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Detail

		2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Department Group: MRK-Marketing and Communications</u>					
Department: 5146-Marketing and Communications					
5140	PRO-Full time	645,760	646,613	466,988	504,009
5160	CLA-Full time	49,193	46,850	65,699	47,258
5220	Emp Ben LOC-Health	0	0	0	33,719
5221	Emp Ben LOC-Dental	0	0	0	2,255
5222	Emp Ben LOC-Disab	0	0	0	3,561
5223	Emp Ben LOC-Life	0	0	0	1,490
5246	Emp Ben LOC-TRS	0	0	0	23,804
5261	Emp Ben LOC-Medicare	0	0	0	7,678
5263	Emp Ben LOC-Wrk Comp	0	0	0	2,977
5264	Emp Ben LOC-Unempl	0	0	0	1,654
5300	Cont Svcs-Pd Cntractr	7,580	7,580	9,580	0
5325	Comp/Software Lic Renew/Mai	35,000	35,000	0	13,152
5331	Prof Svcs-Legal	0	0	0	17,038
5332	Professional Svcs-Oth	0	0	0	25
5420	Supp-Cmp Hardwr<\$5000	6,000	6,000	64,835	3,705
5421	Supp-Cmp Softwr<\$5000	4,000	4,000	44,000	1,537
5430	Supp-Furn&Equip<\$5000	0	0	0	2,675
5461	Supp-Office	400	400	400	400
5462	Supp-Other	9,200	9,200	16,200	5,606
5470	Food-Catering	0	0	0	1,248
5502	Dues & Subscriptions	13,000	13,000	9,000	13,420
5570	Printing&Reproduction	85,535	85,535	9,000	58,298
5600	Publ Relations&Advert	366,600	210,000	210,700	169,678
5640	Trvel Wrk Rel-Employe	500	500	7,500	7,761
5920	Cap Out-Improvements	0	0	0	8,040
	Dept 5146-Marketing Totals	<u>1,222,768</u>	<u>1,064,678</u>	<u>903,902</u>	<u>930,988</u>
<u>Department Group: PSC-Public Service Careers</u>					
Department: 1312-Law Enforcement-NonCR					
5105	FAC-Part time	0	0	0	31,659
5140	PRO-Full time	37,580	37,580	0	37,580
5220	Emp Ben LOC-Health	0	0	0	245
5221	Emp Ben LOC-Dental	0	0	0	187
5222	Emp Ben LOC-Disab	0	0	0	276
5223	Emp Ben LOC-Life	0	0	0	345
5246	Emp Ben LOC-TRS	0	0	0	1,550
5247	Emp Ben LOC-TSA	0	0	0	19
5261	Emp Ben LOC-Medicare	0	0	0	1,151
5263	Emp Ben LOC-Wrk Comp	0	0	0	427
5264	Emp Ben LOC-Unempl	0	0	0	237
5440	Supp-Instructional	600	600	600	97
5570	Printing&Reproduction	250	250	250	0
	Dept 1312-Law Enforc Totals	<u>38,430</u>	<u>38,430</u>	<u>850</u>	<u>73,773</u>
	Dept. Lead 8-VP Strateg Totals	<u>2,327,876</u>	<u>1,966,398</u>	<u>1,832,717</u>	<u>2,017,282</u>

College of the Mainland
2025-26 Budget
Budget Information by Department Detail

	2025-26 Budget	2024-25 Budget	2023-24 Budget	2023-24 Actual
<u>Totals:</u>	<u>47,500,000</u>	<u>45,000,000</u>	<u>42,000,000</u>	<u>41,344,821</u>

**College of the Mainland
2025-26 Budget
Budgeted Lease Payments**

<u>Lessor Name</u>	<u>Property Address</u>	<u>College Purpose</u>	<u>Annual Lease Amount</u>	<u>Sq Ft</u>	<u>Term Date</u>
BT & Sons Holdings, LLC	1411 West Main St, League City, TX 77573	Dual Credit addition	380,380	27,570	8/31/2031
JMK5 West Main, LLC	10000 E.F. Lowry Expressway, Texas City, TX 77591	Cosmetology/ Lifelong Learning	448,346	35,288	8/14/2031
Triggers Assets, LLC	1501 Amburn Rd, Suite 11, Bldg C, Texas City, TX 77591	CMAR Offices - LAN	49,661	2,956	4/30/2029
JMK5 West Main, LLC	10000 E.F. Lowry Expressway, Texas City, TX 77591	Culinary School	<u>301,219</u>	14,850	1/3/2033
			1,179,606		

**College of the Mainland
2025-2026 Budget
Restricted Revenues**

Restricted Funds Definition

Restricted funds include resources the College is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties.

Grant Funded Operations – Restricted Revenues (Funds 31, 32, 33, or 34)

Revenues received from another government agency, such as the state or federal government or private sources, are usually externally restricted to a specific purpose. The Pell Grant program is one of the College's federal grants. A grant may provide an indirect cost recovery fee paid by grants and contracts to cover general and administrative services.

Federal Student Financial Aid– Restricted Revenues (Fund 31)

Financial aid from the federal government helps students pay for education expenses at the College. Pell Grants and loans are types of federal student aid. Students must complete the Free Application for Federal Student Aid (FAFSA) to apply for this aid.

State Employee Health Insurance Supplement– Restricted Revenues (Fund 55)

The State of Texas subsidizes the cost of annual premiums for health insurance benefits for eligible full-time employees, with the level of contribution varying based on the coverage selected. Subsidies are limited to employees in certain eligible job classifications.

College of the Mainland 2025-2026 Budget Travel Philosophy

Student Affairs Travel

Student Affairs travel supports continuous improvement in the governance of Student Affairs and ensures compliance with state and federal regulations. Travel in this area also facilitates professional development, training, and networking through participation in local, state, and national conferences and involvement in professional organizations.

Academic Affairs Travel

Academic Affairs travel is funded in two primary categories: professional development and mission-aligned activities that support the College's mission, vision, and values.

Faculty Professional Development

Faculty professional development—often involving travel—is essential to maintaining instructional effectiveness for the following reasons:

- Faculty are ethically obligated to remain current in their academic disciplines to ensure instructional expertise.
- Some faculty and instructional staff serve on regional, statewide, and national committees affiliated with professional organizations.
- Ongoing exposure to emerging technologies and instructional methods is critical for faculty to effectively utilize technology-enhanced teaching strategies, particularly in online learning environments.
- Faculty evaluations include a review of professional development activities completed during the academic year.

Mission-Aligned Travel

Travel undertaken by faculty or instructional staff in support of institutional priorities—though not necessarily tied to an individual's professional development plan—is funded through the Office of the Vice President for Academic Affairs (VPAA).

In addition, the VPAA, who serves as the College's liaison to the Texas Higher Education Coordinating Board (THECB) and to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), must travel to attend meetings hosted by these organizations or related to accreditation and institutional effectiveness. Travel in this category ensures the College remains informed and compliant with evolving regulatory, accreditation, and policy expectations.

**College of the Mainland
2025-26 Budget
Unrestricted Contingent Fund**

Qualifying Purchases

This fund accounts for unforeseen expenses that arise throughout the year, ensuring financial stability and the ability to respond to urgent needs without disrupting other budgeted allocations.

Unexpected costs such as equipment failures, urgent repairs, or unforeseen operational needs that arise are qualifying items. This allocation ensures we can address these issues promptly without impacting core programs. This fund also provides flexibility for initiative that aligns with goals outside of the traditional budgeting cycle.

These purchases must follow purchasing procedures. Qualifying items include, but are not limited to:

- Monthly payments on revenue bonds or maintenance tax notes.
- Instructional equipment, non-consumable no matter the cost, such as scientific lab equipment, and cosmetology equipment.
- Expenditures required to meet American with Disabilities Act (ADA).
- Cost to get a large capital expenditure up to its intended use which may include contract consulting services and training. An example of a large capital expenditure would be expansion of Ellucian or training for new equipment or software; or adapting to new state performance funding.
- Cost for special facilities' equipment and accommodations to support increased enrollment whereby the current facility is not adequate to support classroom requirements (i.e. temporary buildings, air conditioning, generators, portable restroom units, and waste disposal).

Prohibited Cost

Prohibited costs are:

- Salaries (except short-term employees necessary to get a large capital expenditure up to its intended use).
- Lease payments.

Requires written VP for Fiscal Affairs approval (email is acceptable).

Footnote: This fund was formerly the "Fund 52 Renewal & Replacement Fund" which was supported by a Building Use Fee/Facilities Fee.

**College of the Mainland
2025-2026 Budget
Unrestricted Contingent Fund**

	Budget FY25-26	Budget FY24-25	Budget FY23-24	Actual FY23-24
Revenues				
Contingent Fund*	907,000	791,000	840,000	866,524
Total Tuition Revenue (Fund 11)	907,000	791,000	840,000	866,524
Expenses				
Contingent Funds	350,000	150,000	175,000	78,461
Fiscal Affairs - Major Repairs/Equipment	350,000	350,000	350,000	350,000
Human Resources - ADA Requests	7,000	7,000	10,000	1,359
Student Services	35,000	35,000	40,000	-
Instruction Enhancement	40,000	40,000	40,000	35,326
Informational Technology	125,000	75,000	60,000	104,941
Total Non-Operating	907,000	657,000	675,000	570,087

* Formerly **Fund 52 Renewal & Replacement Fund** supported by Building Use Fee/Facilities Fee.

College of the Mainland
2024-25 Budget
Auxiliary Operations (Fund 21 and Fund 22)

Auxiliary Funds

An auxiliary fund that exists primarily to furnish services to students, faculty, and staff. Auxiliary funds are essentially self-supporting activities which provide non-instructional support.

- **Fund 21** – consists of bookstore commission revenue. Provides coverage for miscellaneous expenses related to the operations of the bookstore location.

- **Fund 22** – consists of revenue from vending machine commission.

Each auxiliary fund will normally establish an auxiliary fund balance which may be used for the following purposes: unbudgeted expenditures, equipment and furnishings replacements, and new acquisitions of equipment and furnishings, as approved by the President in consultation with the Vice President for Fiscal Affairs.

College of the Mainland
2025-2026 Budget
Auxiliary Funds (Funds 21 and 22)

	Budget FY25-26	Budget FY24-25	Budget FY23-24	Actual FY23-24
Revenues				
Bookstore Commission (Fund 21)	115,000	80,000	60,000	71,995
Other (Fund 22)	52,500	-	-	74
Vending (Fund 22)	10,000	2,500	3,000	-
Total Operating	177,500	82,500	63,000	72,069
Expenses (Fund 22)				
President's Discretionary	177,500	80,000	70,000	91,860
Total Non-Operating	177,500	80,000	70,000	91,860

**College of the Mainland
2025-2026 Budget
Student Life**

	Budget FY25-26	Budget FY24-25	Budget FY23-24	Actual FY23-24
Revenues				
Dedicated Tuition Percentage* (est. 9%)	188,000	188,000	181,000	193,617
Total Operating	188,000	188,000	181,000	193,617
Expenses				
Stipends	10,000	14,000	8,000	8,800
Benefits	750	750	900	573
Rent-Vehicles	3,000	2,500	-	2,467
Supplies - Office/Other	2,500	500	10,000	477
Miscellaneous	22,000	17,500	40,000	38,767
Printing & Reproduction	-	-	1,000	1,087
Student Activity Proposals	33,400	-	-	-
Student Events	40,000	30,000	40,000	27,582
Student Organizations	74,500	76,529	35,000	29,544
Total Non-Operating	186,150	141,779	134,900	109,297

* Formerly Student Service Fees, Fund 22.

College of the Mainland 2025-26 Budget Outstanding Debt

In November 2019, 67% of the voters of the taxing district approved the sale of \$162.5 million of bonds for “(i) construction, renovation, acquisition and equipment for school buildings for the College and the purchase of the necessary sites for school buildings and (ii) paying all costs associated with the issuance of the Bonds.”

In October 2017, the College of the Mainland issued \$16.2 million (\$15.3 million in par-amount) in maintenance tax notes to upgrade facilities.

In May 2021, area voters approved refunding the remaining balance of the maintenance tax debt obligation from the maintenance and operation account to the interest and sinking account.

In May 2023, area voters approved the sale of \$250 million of bonds for “(i) construction, renovation, acquisition and equipment for school buildings for the College and (ii) paying all costs associated with the issuance of the Bonds.”

In September 2023, the College of the Mainland entered into a note purchase agreement with Frost Bank in an amount not to exceed \$100 million. The funds drawn from the note purchase agreement will be used for purposes of the approved \$250 million May 2023 voted bond authorization. The College entered into this agreement to provide interim funding of 2023 bond projects while maintaining flexibility to issue long-term fixed-rate bonds in the future.

The College has assigned ratings of “Aa3” and “AA-” by Moody’s and S&P Global ratings, respectively.

The status of the College’s bond debt as of 7/10/2025 is listed below:

Bond issue	Purpose	Date issue	Revenue source	Par amount issued	Outstanding par amount
Series 2023 Limited Tax Revolving Note Program	Construction, renovation, acquisition, and equipment for school buildings	Sep 2023	Direct annual ad valorem tax (Voter Approved)	\$100,000,000	\$75,000,000
Series 2021 Limited Tax General Obligation Refunding Bonds	Refund Maintenance Tax Notes Series 2017 issue for renovating and equipping various existing college facilities	Aug 2021	Direct annual ad valorem tax (Voter Approved)	12,005,000	10,365,000
Series 2020 Limited Tax General Obligation Bonds	Construction, renovation, acquisition, and equipment for school buildings	Mar 2020	Direct annual ad valorem tax (Voter Approved)	66,625,000	59,755,000
Series 2019 Limited Tax General Obligation Bonds	Construction, renovation, acquisition, and equipment for school buildings	Feb 2019	Direct annual ad valorem tax (Voter Approved)	89,930,000	76,445,000
				\$268,560,000	\$221,565,000

**College of the Mainland
2025-2026 Budget
Anticipated Future Obligations for the College**

General Obligation Bonds

In May 2023, the voters of our taxing district approved the sale of \$250 million in general obligation bonds for the implementation of the College's Facilities Master Plan. The sale and repayment of these bonds will not affect the College's operating budget.

College of the Mainland

2025-2026 Budget

Financial Policies

Adopting Financial Policies

The Board of Trustees for the College of the Mainland sets financial policies. Policy BE states: “the board shall adopt such rules, regulations, and bylaws it deems advisable not inconsistent with Education Code 130.082. Education Code 130.082(d).”

Long Term Financial Planning

The College administration has a long-term financial planning process in place. The basis of this planning process begins with the College administration’s strategic plan and facilities master plan. From these plans, the administration of the College determines the operational and capital needs of the College in both the near- and long-term time horizon. The College then determines its capacity to fund the various projects and accesses reserves, one-time revenues, or the bond market.

Multi-Year Capital Planning

The administration of the College places a high emphasis on the importance of infrastructure, technology, and major equipment demands. The College uses its strategic plan, facilities master plan, and the operating budget process to determine capital needs. Identified projects with security and safety are placed in the highest priority. The remaining projects are prioritized on a cost-benefit basis and funded accordingly.

Establishing Tuition and Fees

Policy FD states, “the governing board of a junior college district may set and collect with respect to a public junior college in the district any amount of tuition, rentals, rates, charges, or fees the board considers necessary for the efficient operation of the college.” The College of the Mainland’s administration places an emphasis on keeping tuition and fees affordable for students and yet sufficient enough to fund quality education.

Debt Management

It is the policy of the College to establish and maintain well-defined debt management guidelines for issuing new debt as well as managing outstanding debt to sustain a strong debt management program providing the lowest available borrowing costs and greatest management flexibility. The College plans to only use the following debt instruments:

1. General obligation bonds (voted)
2. Maintenance tax notes (non-voted)
3. Revenue bonds (non-voted)
4. Lease revenue bonds (non-voted, subject to annual appropriations)

The College will not use alternative methods of financial management products such as interest rate swaps, derivatives, etc., in connection with the outstanding debt and bonds issued under the College’s Debt Management Procedures.

Appropriate Level of Unrestricted Fund Balance in the General Fund

The College of the Mainland strives to "maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures." The College's administration, for financial management purposes, does not consider all financial liabilities in calculating its unrestricted fund balance. For example, the College's net pension liability is not a legal obligation, and the Texas Retirement System (SCRS) does not have recourse to collect the College's net pension liability. The Governmental Accounting Standards Board (GASB 68) requires the College to book this liability. The College administration uses cash reserves less liabilities to assess the College's financial health and ability to meet short-term financial obligations. College of the Mainland annual budgets seek to maintain, throughout each fiscal year, unrestricted and unallocated cash reserves of at least 16.7% of budgeted total annual expenses plus total accounts payable.

Comprehensive Risk Management Program

College of the Mainland has developed a comprehensive risk management program that identifies, reduces, or minimizes risk to its property, interests, students, and employees. The College works to provide a well-rounded combination of preventative and control measures.

Grants Policy

The College of the Mainland has a current Grants Compliance Manual in place. The Grants Compliance Manual is comprised of verbiage from the OMB Uniform Guidance. The College ensures compliance with a grantor's terms and stipulations by meeting all conditions for the funding, as well as any legal requirements.

Basis of Accounting

Accounting Basis for Budget

The budget for the College is prepared on a modified cash basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal or contractual obligation to pay. Non-cash transactions such as accruals and depreciation are not included in this budget.

The approach for preparing the budget differs from the approach to preparing basic financial statements of the College in that the College's financial statements have been prepared on the accrual basis of accounting.

College of the Mainland
2025-2026 Budget
Glossary of Terms

Academic Support - An expense classification that includes support services related to the institution's primary missions: instruction, research, and public service. Examples of areas included are libraries, computing support, and academic administration.

Account - A descriptive heading under which similar financial transactions are grouped.

Accrual Basis - The basis of accounting under which revenues are recognized when earned and expenses are recognized when they become a legal obligation or liability.

Achievement Indicators - Objectives identified to measure accomplishments in completing strategic goals.

Ad Valorem - In proportion to value - basis for property tax levy.

Annual Budget - The Board of Trustees approved version of the total budget for a given fiscal year.

Annual FTE (student) - Total credit hours divided by 30.

Appropriation - A legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

Assessed Value - Valuation set on real estate or other property as the basis for levying taxes.

Auxiliary Enterprise - An expense functional category which includes all expenses of enterprises that furnish good or services to students, faculty, staff, or incidentally to the public and charge a fee directly related to, although not necessarily equal to, the cost of the goods or services.

Bond - A written promise to pay a specific sum of money, called the face value or principal amount, at a specified date (or dates) in the future and with the periodic interest at a rate specified in the bond.

Budget Adjustment ("Fund Balance Request") - Any approved change after the formal adoption of the budget by the Board of Trustees.

Building Fund - Accounting fund in which the revenues and expenditures are collected for major capital acquisitions, large construction projects, and renewal/replacement projects.

Capital Equipment - Tangible personal property with an acquisition cost of \$5,000 or more, including but not limited to tax, freight and installation cost. The equipment has a useful life of one year or more and is not disposable or consumable.

Certified Assessed Value (property tax) - The certified property value as determined by the county's chief appraiser.

Contact Hour - A standard unit of measure that represents an hour of scheduled academic and technical instruction given to students during a semester.

Contingent Account - A budgeted reserve set aside for emergency or unanticipated expenditures or revenue shortfalls.

Credit Hours - The number of hours a class meets per week during the term.

Current Funds - The accounting fund in which the general operations of the District are recorded. It is broken down into Unrestricted Current Funds, Auxiliary Current Funds, and Restricted Current Funds.

Debt Service Fund - The accounting fund in which payment of principal and interest on borrowed funds, such as bonds, is recorded.

Debt Service Requirements - The amount of the current period's principal and interest related to long-term debt obligations.

Encumbrances - Purchase orders, contracts, salaries, or other commitments related to unperformed contracts for goods or services.

Fiscal Year - A 12-month period specified for recording financial transactions. College of the Mainland's District's fiscal year starts September 1 and ends on the following August 31.

Fixed Assets - Land, building, machinery, furniture, and other equipment that the District intends to hold or continue in use over a long period of time.

Full-time Equivalent (FTE-Employee) - Part-time and hourly positions expressed as a fraction of Full-Time Positions (2,080 hours per year).

Fund Accounting - An accounting methodology where revenues and expenses are grouped into similar categories based on the source of funding and restrictions on expenditure. Each fund is self-balancing and segregated from the other funds.

Fund Balance - The difference between assets and liabilities reported in a governmental fund.

General Fees - Fees collected that may be used for any purpose deemed appropriate by the governing body.

G.O. (General Obligation) Bonds - Bonds in which the full faith and credit of the College are pledged. The bonds require approval by election by the District taxpayers.

Goals - A set of criteria to be achieved within a certain period.

Governing Board - The District Governing Board (also referred to as the Board of Trustees) is a seven-member governing board that is elected at large by the voters of Mainland Galveston County. The Board of Trustees manages and governs the District, provides policy direction, establishes goals, and appoints the faculty and staff. The Board of Trustees is also responsible for the levy, assessment, and collection of taxes, the issuance of bonds, the adoption of an annual budget, the execution of contracts, and the performance of an annual audit.

Grant - Funding received from another entity such as the state or federal government or private foundation, usually externally restricted to a specific purpose.

Indirect Cost Recovery - Fee charged to grants and contracts to cover general and administrative services.

Institutional Support - An expense classification that includes central executive-level activities concerned with management and long-range planning for the entire institution, such as the governing board, planning and programming, legal services, fiscal operations, administrative data processing, space management, employee personnel records, and safety and security.

Levy - To impose taxes, assessments, or service charges.

Mandatory Transfers - Transfers made to satisfy a binding legal agreement related to the financing of educational facilities, such as amounts for debt retirement, interest, and required provisions for renewals and replacements of plant not financed from other sources; and grant agreements with federal government agencies, donors, and other organizations to match gifts and grants to loan and other funds.

Mission Statement - A broad direction based on the needs of the community and District.

Natural Classification of Expenses - Grouping that relates to how the expenses are incurred (i.e. salary, benefits, office supplies).

Non-mandatory Transfers - Transfers from current funds group to other fund groups at the discretion of the governing board.

Non Operating - Revenues or expenses for activities not directly related to the basic service performed by the entity. For an educational institution that would be activities not related to instruction, research or public service or the administration of the activities.

Operating Budget - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing acquisition, spending and service delivery activities of a government are controlled.

Organizational Manager - The person responsible for monitoring expenditures in a cost center.

Original Budget - The budget as approved by the Board of Trustees.

Plant Operations and Maintenance - Operation and maintenance of physical facilities.

Property Taxes - The valuation of property in the District is determined by the County Tax Assessor. College of the Mainland District levies property taxes at a rate per \$100 of assessed valuation.

Proposed Budget - The initial spending plan for the fiscal year presented to the Board of Trustees before approval.

Public Service - An expense classification that includes funds spent on activities that are for non-instructional services for individuals or groups external to the College.

Quality Enhancement Plan – a component of the reaffirmation process required by the Southern Association of Colleges and Schools Commission on Colleges. The plan is designed to enhance student learning by fostering a scholarly community and developing learned students within an environment that promotes intellectual inquiry.

Refunding Bonds - Bonds issued to pay off currently outstanding bonds.

Revenue Bonds - Bonds whose repayment is guaranteed from revenues generated by a specific revenue-generating entity associated with the purpose of the bonds.

Revised Budget - Original budget adjusted for any year-to-date budget adjustments.

Roll Forward Budget - The initial budget allocations given to the President's direct reports and subsequently to the organization managers. It is used to develop the first draft of budgets by function.

Semester FTE - Total credit hours divided by 15.

Student Fees - Includes laboratory fees, application fees, transcript fees, and similar charges not covered by tuition.

Student Services - An expense classification that includes activities which provide direct support services to students other than academic support services. These activities may include registration and records, financial aid, counseling, placement testing, career placement assistance, and student activities.

Supplemental Requests - Additional items requested above the initial base allocation.

Tuition - The amount (cost) per credit hour times the number of credit hours charged to a student for taking a course at the College.

Unrestricted funds - The resources derived from student tuition and fees, state appropriations, and sales and services of educational departments. These resources are used for transactions relating to the educational and general operations of the College, and may be used at the discretion of the governing board to meet current expenses for any purpose.

College of the Mainland
2025-26 Budget
Fund Balance Requests and Ongoing Projects

Status	Division	Project #	Item Requested/Description	Estimated Amount
Prior	PRES	2024-01	Database Migration	250,000
Prior	VPAA	2024-27	Course Management Software Contract	75,255
Prior	VPAA	2025-08	Surg Tech Start Up Cost	88,390
Prior	VPAA	2022-40	Adjunct Reserves	53,647
Prior	VPSA	2020-34	Interpreter services	50,000
Prior	VPSA	2022-59	Customer relations management (CRM)	75,000
Total Prior				592,292

Status	Division	Project #	Item Requested	Estimated Amount
Current	PRES	NEW	Door Access Control	550,000
Current	VPSA	NEW	Call Center and switchboard Services	221,000
Current	PRES	NEW	Software Migration	51,000
Current	PRES	NEW	Technology Security Measures	160,000
Current	PRES	NEW	Copier Purchases	40,000
Current	PRES	NEW	Firewalls	160,000
Current	PRES	MAND	Audit services (HB8 & other services)	350,000
Current	PRES	NEW	Police Patrol Vehicle	75,501
Current	PRES	NEW	Website Redesign	61,270
Current	VPAA	NEW	Crane Simulator to receive updated software (CE)	53,100
Current	VPAA	NEW	Educational Technology Refresh	60,000
Current	VPAA	NEW	Position - Media Specialist (Temp w/Benefits)	84,095
Current	VPAA	NEW	Supplemental Instruction & Professional Services	20,000
Current	VPAA	NEW	Fire Tech-Instructional Supplies, Rent Equipment, and Equipment Maintenance & Repair	18,000
Current	VPAA	NEW	Position - FT Fire Technology Faculty	92,535
Current	VPSA	NEW	Student Success Software Yr3; Yr4=\$113K; Yr5=\$116K	109,499
Current	VPFA	NEW	Contingent Fund	415,000
Current	VPFA	NEW	Replace 3 maintenance golf carts > 25 years old	60,000
Current	VPFA	NEW	Position - Buyer	87,366
Current	VPFA	New	Economic Impact Study	18,500
Current	VPFA	MAND	Partial Year Property Insurance (M)	300,000
Current	VPFA	MAND	Custodial Svcs.Pd Contractr (M)	115,000
Current	VPFA	MAND	Custodial Svcs. Supply cost increases (M)	83,000
Total New				3,184,866
Grand Total				3,777,158

**College of the Mainland
2025-26 Budget
Proposed Ad Valorem Taxes Calendar Year 2026**

	Proposed 2026 M&O Rate	Proposed 2026 I&S Rate	Proposed 2026 Total Rate
Certified adjusted taxable value	17,016,662,31	17,535,227,546	
Tax rate	0.1394	0.1244	0.2638
College Revenues	23,721,227	21,813,823	45,535,050
Sample home value	200,000	200,000	200,000
Less 20% exemption	(40,000)	(40,000)	(40,000)
Taxable value	160,000	160,000	160,000
Ad Valorem tax	223.04	199.04	422.08



PRESIDENT'S OFFICE

Minute Order

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Tax Rate Discussion of Proposed Tax Rate for 2025

AGENDA ITEM DESCRIPTION:

Discussion and possible action to propose a Tax Rate for 2025. Presented for recommended approval to the Board of Trustees on August 25, 2025.

PURPOSE:

State law requires the Board of Trustees to propose a tax rate. The purpose is to propose a tax rate that provides the college with the necessary funds to meet funding requirements set forth in the budget.

BACKGROUND:

Calculations provided by the Galveston County Tax Assessor and Collector from certified property values.

FUNDING SOURCE:

N/A

PROPOSED MOTION: (ROLL CALL VOTE IS REQUIRED)

"I move the Board of Trustees propose a maintenance and operations tax rate of .1394/100 and an interest and sinking rate of .1244/100 for a total rate of .2638/100 for the 2025 tax year."

ATTACHMENTS:

1. Tax Rate Calculation Worksheet

2025 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Form 50-856

College of the Mainland

409-935-8261

Taxing Unit Name

Phone (area code and number)

1200 Amburn Road, Texas City, Texas 77591

www.com.edu

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	Prior year total taxable value. Enter the amount of the prior year taxable value on the prior year tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 19,819,656,782
2.	Prior year tax ceilings. Counties, cities and junior college districts. Enter the prior year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision last year or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 2,472,790,694
3.	Preliminary prior year adjusted taxable value. Subtract Line 2 from Line 1.	\$ 17,346,866,088
4.	Prior year total adopted tax rate.	\$ 0.267100 /\$100
5.	Prior year taxable value lost because court appeals of ARB decisions reduced the prior year's appraised value.	
	A. Original prior year ARB values:.....	\$ 629,533,076
	B. Prior year values resulting from final court decisions:.....	- \$ 542,946,806
	C. Prior year value loss. Subtract B from A. ³	\$ 86,586,270
6.	Prior year taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. Prior year ARB certified value:.....	\$ 0
	B. Prior year disputed value:.....	- \$ 0
	C. Prior year undisputed value. Subtract B from A. ⁴	\$ 0
7.	Prior year Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 86,586,270

¹ Tex. Tax Code §26.012(14)

² Tex. Tax Code §26.012(14)

³ Tex. Tax Code §26.012(13)

⁴ Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 17,433,452,358
9.	Prior year taxable value of property in territory the taxing unit deannexed after Jan. 1, 2024. Enter the prior year value of property in deannexed territory. ⁵	\$ 19,309
10.	<p>Prior year taxable value lost because property first qualified for an exemption in the current year. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in the current year does not create a new exemption or reduce taxable value.</p> <p>A. Absolute exemptions. Use prior year market value: \$ 60,105,450</p> <p>B. Partial exemptions. Current year exemption amount or current year percentage exemption times prior year value: + \$ 132,291,802</p> <p>C. Value loss. Add A and B.⁶</p>	\$ 192,397,252
11.	<p>Prior year taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in the current year. Use only properties that qualified for the first time in the current year; do not use properties that qualified in the prior year.</p> <p>A. Prior year market value: \$ 3,268,453</p> <p>B. Current year productivity or special appraised value: - \$ 24,400</p> <p>C. Value loss. Subtract B from A.⁷</p>	\$ 3,244,053
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 195,660,614
13.	Prior year captured value of property in a TIF. Enter the total value of the prior year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the prior year taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 983,038,266
14.	Prior year total value. Subtract Line 12 and Line 13 from Line 8.	\$ 16,254,753,478
15.	Adjusted prior year total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 43,416,446
16.	Taxes refunded for years preceding the prior tax year. Enter the amount of taxes refunded by the taxing unit for tax years preceding the prior tax year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for the prior tax year. This line applies only to tax years preceding the prior tax year. ⁹	\$ 263,009
17.	Adjusted prior year levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 43,679,455
18.	<p>Total current year taxable value on the current year certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.¹¹</p> <p>A. Certified values: \$ 20,220,124,233</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$ _____</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 0</p> <p>D. Tax increment financing: Deduct the current year captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the current year taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 24 below.¹² - \$ 1,006,514,043</p> <p>E. Total current year value. Add A and B, then subtract C and D.</p>	\$ 19,213,610,190

⁵ Tex. Tax Code §26.012(15)

⁶ Tex. Tax Code §26.012(15)

⁷ Tex. Tax Code §26.012(15)

⁸ Tex. Tax Code §26.03(c)

⁹ Tex. Tax Code §26.012(13)

¹⁰ Tex. Tax Code §26.012(13)

¹¹ Tex. Tax Code §26.012, 26.04(c-2)

¹² Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<p>Total value of properties under protest or not included on certified appraisal roll. ¹³</p> <p>A. Current year taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district’s value and the taxpayer’s claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ <u>824,662,304</u></p> <p>B. Current year value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ <u>0</u></p> <p>C. Total value under protest or not certified. Add A and B. \$ <u>824,662,304</u></p>	
20.	<p>Current year tax ceilings. Counties, cities and junior colleges enter current year total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in the prior year or a previous year for homeowners age 65 or older or disabled, use this step. ¹⁶</p>	\$ <u>2,503,044,948</u>
21.	<p>Anticipated contested value. Affected taxing units enter the contested taxable value for all property that is subject to anticipated substantial litigation. ¹⁷ An affected taxing unit is wholly or partly located in a county that has a population of less than 500,000 and is located on the Gulf of Mexico. ¹⁸ If completing this section, the taxing unit must include supporting documentation in Section 9. ¹⁹ Taxing units that are not affected, enter 0.</p>	\$ <u>0</u>
22.	<p>Current year total taxable value. Add Lines 18E and 19C, then subtract Lines 20 and 21. ²⁰</p>	\$ <u>17,535,227,546</u>
23.	<p>Total current year taxable value of properties in territory annexed after Jan. 1, of the prior year. Include both real and personal property. Enter the current year value of property in territory annexed. ²¹</p>	\$ <u>0</u>
24.	<p>Total current year taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in the prior year. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, of the prior year and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for the current year. ²²</p>	\$ <u>518,565,235</u>
25.	<p>Total adjustments to the current year taxable value. Add Lines 23 and 24.</p>	\$ <u>518,565,235</u>
26.	<p>Adjusted current year taxable value. Subtract Line 25 from Line 22.</p>	\$ <u>17,016,662,311</u>
27.	<p>Current year NNR tax rate. Divide Line 17 by Line 26 and multiply by \$100. ²³</p>	\$ <u>0.256686</u> /\$100
28.	<p>COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the current year county NNR tax rate. ²⁴</p>	\$ _____ /\$100

SECTION 2: Voter Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit’s debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit’s debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

¹³ Tex. Tax Code §26.01(c) and (d)
¹⁴ Tex. Tax Code §26.01(c)
¹⁵ Tex. Tax Code §26.01(d)
¹⁶ Tex. Tax Code §26.012(6)(B)
¹⁷ Tex. Tax Code §§26.012(6)(C) and 26.012(1-b)
¹⁸ Tex. Tax Code §26.012(1-a)
¹⁹ Tex. Tax Code §26.04(d-3)
²⁰ Tex. Tax Code §26.012(6)
²¹ Tex. Tax Code §26.012(17)
²² Tex. Tax Code §26.012(17)
²³ Tex. Tax Code §26.04(c)
²⁴ Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
29.	Prior year M&O tax rate. Enter the prior year M&O tax rate.	\$ 0.142700 /\$100
30.	Prior year taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 17,433,452,358
31.	Total prior year M&O levy. Multiply Line 29 by Line 30 and divide by \$100.	\$ 24,877,536
32.	Adjusted prior year levy for calculating NNR M&O rate. A. M&O taxes refunded for years preceding the prior tax year. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2024. This line applies only to tax years preceding the prior tax year. + \$ 142,723 B. Prior year taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no current year captured appraised value in Line 18D, enter 0. - \$ 1,287,676 C. Prior year transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0 D. Prior year M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. \$ -1,144,953 E. Add Line 31 to 32D.	\$ 23,732,583
33.	Adjusted current year taxable value. Enter the amount in Line 26 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 17,016,662,311
34.	Current year NNR M&O rate (unadjusted). Divide Line 32E by Line 33 and multiply by \$100.	\$ 0.139466 /\$100
35.	Rate adjustment for state criminal justice mandate. ²⁶ A. Current year state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0 B. Prior year state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. - \$ 0 C. Subtract B from A and divide by Line 33 and multiply by \$100. \$ 0.000000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100
36.	Rate adjustment for indigent health care expenditures. ²⁷ A. Current year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state assistance received for the same purpose. \$ 0 B. Prior year indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state assistance received for the same purpose. - \$ 0 C. Subtract B from A and divide by Line 33 and multiply by \$100. \$ 0.000000 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 /\$100

²⁵ [Reserved for expansion]
²⁶ Tex. Tax Code §26.044
²⁷ Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
37.	Rate adjustment for county indigent defense compensation. ²⁸	
	A. Current year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender’s office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year, less any state grants received by the county for the same purpose.	\$ 0 _____
	B. Prior year indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender’s office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2023 and ending on June 30, 2024, less any state grants received by the county for the same purpose.	\$ 0 _____
	C. Subtract B from A and divide by Line 33 and multiply by \$100.	\$ 0.000000 _____/\$100
	D. Multiply B by 0.05 and divide by Line 33 and multiply by \$100.	\$ 0.000000 _____/\$100
E. Enter the lesser of C and D. If not applicable, enter 0.	\$ 0.000000 _____/\$100	
38.	Rate adjustment for county hospital expenditures. ²⁹	
	A. Current year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, of the prior tax year and ending on June 30, of the current tax year.	\$ 0 _____
	B. Prior year eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2023 and ending on June 30, 2024.	\$ 0 _____
	C. Subtract B from A and divide by Line 33 and multiply by \$100.	\$ 0.000000 _____/\$100
	D. Multiply B by 0.08 and divide by Line 33 and multiply by \$100.	\$ 0.000000 _____/\$100
E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ 0.000000 _____/\$100	
39.	Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.	
	A. Amount appropriated for public safety in the prior year. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year.	\$ 0 _____
	B. Expenditures for public safety in the prior year. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year	\$ 0 _____
	C. Subtract B from A and divide by Line 33 and multiply by \$100	\$ 0.000000 _____/\$100
D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0.000000 _____/\$100	
40.	Adjusted current year NNR M&O rate. Add Lines 34, 35D, 36D, 37E, and 38E. Subtract Line 39D.	\$ 0.139466 _____/\$100
41.	Adjustment for prior year sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in the prior year should complete this line. These entities will deduct the sales tax gain rate for the current year in Section 3. Other taxing units, enter zero.	
	A. Enter the amount of additional sales tax collected and spent on M&O expenses in the prior year, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent	\$ 0 _____
	B. Divide Line 41A by Line 33 and multiply by \$100	\$ 0.000000 _____/\$100
C. Add Line 41B to Line 40.	\$ 0.139466 _____/\$100	
42.	Current year voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.	
	Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 41C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 41C by 1.035.	\$ 0.150623 _____/\$100

²⁸ Tex. Tax Code §26.0442
²⁹ Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D42.	<p>Disaster Line 42 (D42): Current year voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of:</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred; or</p> <p>2) the third tax year after the tax year in which the disaster occurred.</p> <p>If the taxing unit qualifies under this scenario, multiply Line 41C by 1.08.³⁰ If the taxing unit does not qualify, do not complete Disaster Line 42 (Line D42).</p>	\$ 0.000000 /\$100
43.	<p>Total current year debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes;</p> <p>(2) are secured by property taxes;</p> <p>(3) are scheduled for payment over a period longer than one year; and</p> <p>(4) are not classified in the taxing unit’s budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.³¹</p> <p>Enter debt amount \$ 23,389,352</p> <p>B. Subtract unencumbered fund amount used to reduce total debt. - \$ 0</p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0</p> <p>D. Subtract amount paid from other resources - \$ 0</p> <p>E. Adjusted debt. Subtract B, C and D from A.</p>	\$ 23,389,352
44.	Certified prior year excess debt collections. Enter the amount certified by the collector. ³²	\$ 1,741,216
45.	Adjusted current year debt. Subtract Line 44 from Line 43E.	\$ 21,648,136
46.	<p>Current year anticipated collection rate.</p> <p>A. Enter the current year anticipated collection rate certified by the collector.³³ 99.24 %</p> <p>B. Enter the prior year actual collection rate..... 99.34 %</p> <p>C. Enter the 2023 actual collection rate. 99.24 %</p> <p>D. Enter the 2022 actual collection rate. 99.46 %</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.³⁴</p>	99.24 %
47.	Current year debt adjusted for collections. Divide Line 45 by Line 46E.	\$ 21,813,921
48.	Current year total taxable value. Enter the amount on Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 17,535,227,546
49.	Current year debt rate. Divide Line 47 by Line 48 and multiply by \$100.	\$ 0.124400 /\$100
50.	Current year voter-approval M&O rate plus current year debt rate. Add Lines 42 and 49.	\$ 0.275023 /\$100
D50.	<p>Disaster Line 50 (D50): Current year voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D42. Add Line D42 and 49.</p>	\$ 0.000000 /\$100

³⁰ Tex. Tax Code §26.042(a)
³¹ Tex. Tax Code §26.012(7)
³² Tex. Tax Code §26.012(10) and 26.04(b)
³³ Tex. Tax Code §26.04(b)
³⁴ Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
51.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the current year county voter-approval tax rate.	\$ 0.000000 /\$100

SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
52.	Taxable Sales. For taxing units that adopted the sales tax in November of the prior tax year or May of the current tax year, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³⁵ Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November of the prior year, enter 0.	\$ 0
53.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³⁶ Taxing units that adopted the sales tax in November of the prior tax year or in May of the current tax year. Multiply the amount on Line 52 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁷ - or - Taxing units that adopted the sales tax before November of the prior year. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
54.	Current year total taxable value. Enter the amount from Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 17,535,227,546
55.	Sales tax adjustment rate. Divide Line 53 by Line 54 and multiply by \$100.	\$ 0.000000 /\$100
56.	Current year NNR tax rate, unadjusted for sales tax. ³⁸ Enter the rate from Line 27 or 28, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.256686 /\$100
57.	Current year NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November the prior tax year or in May of the current tax year. Subtract Line 55 from Line 56. Skip to Line 58 if you adopted the additional sales tax before November of the prior tax year.	\$ 0.256686 /\$100
58.	Current year voter-approval tax rate, unadjusted for sales tax. ³⁹ Enter the rate from Line 50, Line D50 (disaster) or Line 51 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.275023 /\$100
59.	Current year voter-approval tax rate, adjusted for sales tax. Subtract Line 55 from Line 58.	\$ 0.275023 /\$100

SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
60.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ⁴⁰ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ⁴¹	\$ 0
61.	Current year total taxable value. Enter the amount from Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 17,535,227,546
62.	Additional rate for pollution control. Divide Line 60 by Line 61 and multiply by \$100.	\$ 0.000000 /\$100

³⁵ Tex. Tax Code §26.041(d)
³⁶ Tex. Tax Code §26.041(i)
³⁷ Tex. Tax Code §26.041(d)
³⁸ Tex. Tax Code §26.04(c)
³⁹ Tex. Tax Code §26.04(c)
⁴⁰ Tex. Tax Code §26.045(d)
⁴¹ Tex. Tax Code §26.045(i)

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
63.	Current year voter-approval tax rate, adjusted for pollution control. Add Line 62 to one of the following lines (as applicable): Line 50, Line D50 (disaster), Line 51 (counties) or Line 59 (taxing units with the additional sales tax).	\$ 0.275023 /\$100

SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the sum of the prior 3 years Foregone Revenue Amounts divided by the current taxable value.⁴² The Foregone Revenue Amount for each year is equal to that year’s adopted tax rate subtracted from that year’s voter-approval tax rate adjusted to remove the unused increment rate multiplied by that year’s current total value.⁴³

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year in which a taxing unit affected by a disaster declaration calculates the tax rate under Tax Code Section 26.042;⁴⁴
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴⁵ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴⁶

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴⁷

Line	Unused Increment Rate Worksheet	Amount/Rate
64.	Year 3 Foregone Revenue Amount. Subtract the 2024 unused increment rate and 2024 actual tax rate from the 2024 voter-approval tax rate. Multiply the result by the 2024 current total value A. Voter-approval tax rate (Line 68) B. Unused increment rate (Line 67) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2024 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 0.278591 /\$100 \$ 0.000000 /\$100 \$ 0.278591 /\$100 \$ 0.267100 /\$100 \$ 0.011491 /\$100 \$ 16,749,552,373 \$ 1,924,691
65.	Year 2 Foregone Revenue Amount. Subtract the 2023 unused increment rate and 2023 actual tax rate from the 2023 voter-approval tax rate. Multiply the result by the 2023 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2023 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 0.280042 /\$100 \$ 0.000000 /\$100 \$ 0.280042 /\$100 \$ 0.268500 /\$100 \$ 0.011542 /\$100 \$ 15,818,862,790 \$ 1,825,813
66.	Year 1 Foregone Revenue Amount. Subtract the 2022 unused increment rate and 2022 actual tax rate from the 2022 voter-approval tax rate. Multiply the result by the 2022 current total value A. Voter-approval tax rate (Line 67) B. Unused increment rate (Line 66) C. Subtract B from A D. Adopted Tax Rate E. Subtract D from C F. 2022 Total Taxable Value (Line 60) G. Multiply E by F and divide the results by \$100. If the number is less than zero, enter zero.....	\$ 0.272916 /\$100 \$ 0.000000 /\$100 \$ 0.272916 /\$100 \$ 0.267620 /\$100 \$ 0.005296 /\$100 \$ 14,750,319,229 \$ 781,176
67.	Total Foregone Revenue Amount. Add Lines 64G, 65G and 66G	\$ 0 /\$100
68.	2025 Unused Increment Rate. Divide Line 67 by Line 22 of the <i>No-New-Revenue Rate Worksheet</i> . Multiply the result by 100	\$ 0.000000 /\$100
69.	Total 2025 voter-approval tax rate, including the unused increment rate. Add Line 68 to one of the following lines (as applicable): Line 50, Line 51 (counties), Line 59 (taxing units with additional sales tax) or Line 63 (taxing units with pollution)	\$ 0.275023 /\$100

⁴² Tex. Tax Code §26.013(b)
⁴³ Tex. Tax Code §§26.013(a)(1-a), (1-b), and (2)
⁴⁴ Tex. Tax Code §§26.04(c)(2)(A) and 26.042(a)
⁴⁵ Tex. Tax Code §§26.0501(a) and (c)
⁴⁶ Tex. Local Gov’t Code §120.007(d)
⁴⁷ Tex. Local Gov’t Code §26.04(c)(2)(B)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁸ This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁹

Line	De Minimis Rate Worksheet	Amount/Rate
70.	Adjusted current year NNR M&O tax rate. Enter the rate from Line 40 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.139466 /\$100
71.	Current year total taxable value. Enter the amount on Line 22 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 17,535,227,546
72.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 71 and multiply by \$100.	\$ 0.002851 /\$100
73.	Current year debt rate. Enter the rate from Line 49 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.124400 /\$100
74.	De minimis rate. Add Lines 70, 72 and 73.	\$ 0.000000 /\$100

SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁵⁰

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁵¹

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
75.	2024 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.267100 /\$100
76.	Adjusted 2024 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. ⁵² If a disaster occurred in 2024 and the taxing unit calculated its 2024 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2024 worksheet due to a disaster, complete the applicable sections or lines of <i>Form 50-856-a, Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2024 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2024, complete form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2024 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the years following the disaster. ⁵³ Enter the final adjusted 2024 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2024 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0.000000 /\$100
77.	Increase in 2024 tax rate due to disaster. Subtract Line 76 from Line 75.	\$ 0.000000 /\$100
78.	Adjusted 2024 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 16,254,753,478
79.	Emergency revenue. Multiply Line 77 by Line 78 and divide by \$100.	\$ 0
80.	Adjusted 2024 taxable value. Enter the amount in Line 26 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 17,016,662,311
81.	Emergency revenue rate. Divide Line 79 by Line 80 and multiply by \$100. ⁵³	\$ 0.000000 /\$100

⁴⁸ Tex. Tax Code §26.012(8-a)

⁴⁹ Tex. Tax Code §26.063(a)(1)

⁵⁰ Tex. Tax Code §26.042(b)

⁵¹ Tex. Tax Code §26.042(f)

⁵² Tex. Tax Code §26.042(c)

⁵³ Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
82.	Current year voter-approval tax rate, adjusted for emergency revenue. Subtract Line 81 from one of the following lines (as applicable): Line 50, Line D50 (disaster), Line 51 (counties), Line 59 (taxing units with the additional sales tax), Line 63 (taxing units with pollution control) or Line 69 (taxing units with the unused increment rate).	\$ <u>0.275023</u> /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. \$ 0.256686 /\$100
 As applicable, enter the current year NNR tax rate from: Line 27, Line 28 (counties), or Line 57 (adjusted for sales tax).
 Indicate the line number used: 27

Voter-approval tax rate. \$ 0.275023 /\$100
 As applicable, enter the current year voter-approval tax rate from: Line 50, Line D50 (disaster), Line 51 (counties), Line 59 (adjusted for sales tax), Line 63 (adjusted for pollution control), Line 69 (adjusted for unused increment), or Line 82 (adjusted for emergency revenue).
 Indicate the line number used: 50

De minimis rate. \$ 0.000000 /\$100
 If applicable, enter the current year de minimis rate from Line 74.

SECTION 9: Addendum

An affected taxing unit that enters an amount described by Tax Code Section 26.012(6)(C) in line 21 must include the following as an addendum:

1. Documentation that supports the exclusion of value under Tax Code Section 26.012(6)(C); and
2. Each statement submitted to the designated officer or employee by the property owner or entity as required by Tax Code Section 41.48(c)(2) for that tax year.

Insert hyperlinks to supporting documentation:

SECTION 10: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit’s certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵⁴

print here ▶ Cheryl E Johnson, PCC, CTOP
 Printed Name of Taxing Unit Representative

sign here ▶ *Cheryl E. Johnson*
 Taxing Unit Representative

August 4, 2025
 Date

⁵⁴ Tex. Tax Code §§26.04(c-2) and (d-2)

Proposed Tax Rate for 2025		
Proposed 2025 M&O Tax Rate	Proposed 2025 I&S Tax Rate	Proposed 2025 Total Tax Rate
0.1394	0.1244	0.2638
2024 M&O Tax Rate	2024 I&S Tax Rate	2024 Total Tax Rate
0.1427	0.1244	0.2671
		2025 Total Tax Rate Reduction
		0.0033

**College of the Mainland
2025-26 Budget
Projected Revenues**

	Budget 2025-2026	Budget 2024-2025	Budget 2023-2024	Actual 2023-2024
Tuition & fees	9,325,432	8,993,911	8,226,000	7,417,002
Other operating	1,263,000	1,125,000	700,000	940,550
<u>Total operating</u>	<u>10,588,432</u>	<u>10,118,911</u>	<u>8,926,000</u>	<u>8,357,552</u>
State appropriations	8,250,000	7,738,496	7,738,496	7,738,496
ad valorem & other	27,616,242	26,525,693	25,032,183	24,692,985
Other non-operating	1,925,326	1,496,900	1,184,307	1,534,637
<u>Total non-operating</u>	<u>37,791,568</u>	<u>35,761,089</u>	<u>33,954,986</u>	<u>33,966,118</u>
<u>Less: transfers</u>	<u>(880,000)</u>	<u>(880,000)</u>	<u>(830,000)</u>	<u>(883,022)</u>
<u>Less: COVID-19 Contingency</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Gross unrestricted revenues</u>	<u>47,500,000</u>	<u>45,000,000</u>	<u>42,050,986</u>	<u>41,440,648</u>
<u>Operations budget</u>	<u>47,500,000</u>	<u>45,000,000</u>	<u>42,000,000</u>	<u>41,427,006</u>
<u>Amt to fund balance</u>	<u>-</u>	<u>-</u>	<u>50,986</u>	<u>13,642</u>



PRESIDENT'S OFFICE

Minute Order

To: Board of Trustees
From: Dr. Helen Brewer
Date: August 25, 2025
Subject: Approval of the date to adopt a Tax Rate for 2025

AGENDA ITEM DESCRIPTION:

Discussion and possible action on Tax Rate and Approval of the date to adopt a Tax Rate for 2025.

PURPOSE:

State law requires the Board of Trustees to discuss the tax rate before voting and adopting the tax rate. State law requires the Board of Trustees to approve the date that the Board will adopt the tax rate.

BACKGROUND:

Per Chapter 26 of the Texas Property Tax Code, the Board of Trustees must provide public notice of the date of tax rate adoption and the opportunity for public comment.

FUNDING SOURCE:

N/A

PROPOSED MOTION:

"I move the Board of Trustees approve to set the date to adopt the 2025 tax rate on September 22, 2025."

ATTACHMENTS:

N/A



MINUTE ORDER

To: Board of Trustees

From: Dr. Helen Brewer, President

Date: August 14, 2025

Subject: Monthly Investment & Financial Reports

AGENDA ITEM DESCRIPTION:

Consideration of and possible acceptance of the July 2025 Investment and Financial Reports.

PURPOSE

To report to the Board of Trustees the year-to-date revenues and expenses for the college, comparison of revenues and expenses to budget, and the college's current cash balance.

BACKGROUND

The investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the PFIA under Education Code 51.0032 and Government Code 2256.023.

In accordance with COM policy CDA (LOCAL) – Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.

FUNDING SOURCE:

N/A

PROPOSED MOTION:

Suggested motion: "I move the Board of Trustees accept the July 2025 Investment Report and July 2025 Financial Reports."

ATTACHMENTS

1. July 2025 Investment Discussion & Report
2. July 2025 Revenue & Expense Summary
3. July 2025 Expense by Division Report



INVESTMENT REPORT
For the Month Ended July 2025

Investment discussion:

College of the Mainland earned \$255,561 for the month of July on its short-term investments in TexPool & Logic for a total of \$2,379,789 investment interest earned fiscal year to date. The College earned an additional \$3 fiscal year to date, from interest-bearing checking accounts. In total, the College earned \$2,379,792 interest for the fiscal year to date period ending July: TexPool - \$1,520,770, Logic - \$859,019 and TFB - \$3.

Investments in the TexPool & Logic investment pools remain more profitable than the fixed rate certificate of deposits purchased at our depository bank. In addition, the investment pool provides more efficient liquidity than certificates of deposit, which are restricted to specific term lengths. Therefore, all investment funds remain in TexPool, Logic and interest earning checking accounts.

Investment Compliance Statement:

We provide reasonable assurance that the attached listing constitutes all investments currently owned by the College of the Mainland District as of the date indicated and that all these investments and investing procedures conform to the "Public Funds Investment Act" as amended by House Bill 2459 of the 74th Texas Legislature.

Furthermore, these same investments are in compliance with College of the Mainland's investment policy and strategy as adopted by the College of the Mainland's Board of Trustees.

A handwritten signature in blue ink, appearing to read 'D. Wesse', positioned above a horizontal line.

David Wesse
Vice President of Fiscal Affairs
College of the Mainland

A handwritten signature in blue ink, appearing to read 'Trudy Trochesset', positioned above a horizontal line.

Trudy Trochesset
Controller
College of the Mainland



July 2025- Revenue and Expense Summary

Unrestricted Fund (Unaudited)

Summary of Revenue

	<u>Current Actual</u>	<u>2024-25 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Operating revenue						
Tuition-credit	(7,723,253)	(6,212,056)	1,511,197	124%	(6,122,103)	(1,601,149)
Tuition-non-credit	(564,229)	(455,044)	109,185	124%	(483,714)	(80,515)
Exemptions and waivers	203,368	1,454,802	1,251,434	14%	1,452,820	(1,249,452)
Registration fees	(160,526)	(2,308,635)	(2,148,109)	7%	(2,311,701)	2,151,175
Other fees	(11,921)	(197,847)	(185,926)	6%	(190,495)	178,574
Grant revenue	(95,467)	(145,552)	(50,086)	66%	(148,890)	53,423
Sales and service revenue	(45,982)	(55,066)	(9,083)	84%	(56,239)	10,256
Miscellaneous revenue	(393,450)	(528,567)	(135,118)	74%	(545,194)	151,744
TPEG transfer in/out	0	0	0	0%	0	0
<u>Totals for Operating revenue</u>	<u>(8,791,460)</u>	<u>(8,447,965)</u>	<u>343,495</u>	<u>104%</u>	<u>(8,405,516)</u>	<u>(385,944)</u>
Non-operating revenue						
State appropriation-Academic	(7,906,253)	(7,738,496)	167,757	102%	(7,738,496)	(167,757)
Property tax revenue	(25,481,259)	(26,525,693)	(1,044,434)	96%	(24,494,412)	(986,847)
Interest revenue	(1,519,534)	(1,404,824)	114,710	108%	(1,404,825)	(114,710)
FTZ reimbursement	(840,123)	(883,022)	(42,899)	95%	(883,022)	42,899
Renew & replace transfer out	0	0	0	0%	0	0
<u>Totals for Non-operating revenue</u>	<u>(35,747,170)</u>	<u>(36,552,035)</u>	<u>(804,866)</u>	<u>98%</u>	<u>(34,520,755)</u>	<u>(1,226,415)</u>
<u>Total Revenue</u>	<u>(44,538,630)</u>	<u>(45,000,000)</u>	<u>(461,370)</u>	<u>99%</u>	<u>(42,926,270)</u>	<u>(1,612,359)</u>



July 2025- Revenue and Expense Summary

Unrestricted Fund (Unaudited)

Summary of Expense

	<u>Current Actual</u>	<u>2024-25 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Salary and wages						
Faculty full-time	7,093,273	8,558,126	1,464,854	83%	7,064,333	28,940
Admin full-time	1,950,079	2,123,029	172,950	92%	1,590,280	359,799
Professional full-time	7,601,658	9,153,285	1,551,627	83%	7,486,106	115,552
Classified full-time	3,983,604	4,353,439	369,835	92%	3,683,326	300,278
Part-time	4,292,774	3,681,530	(611,245)	117%	3,302,569	990,205
Salary increase	0	1,176,795	1,176,795	0%	0	0
Vacancy savings	0	(1,808,239)	(1,808,239)	0%	0	0
<u>Totals for Salary and wages</u>	<u>24,921,388</u>	<u>27,237,966</u>	<u>2,316,578</u>	<u>91%</u>	<u>23,126,614</u>	<u>1,794,774</u>
Benefits						
Benefits	4,283,364	4,467,658	184,294	96%	4,251,216	32,148
<u>Totals for Benefits</u>	<u>4,283,364</u>	<u>4,467,658</u>	<u>184,294</u>	<u>96%</u>	<u>4,251,216</u>	<u>32,148</u>
Operating expenses						
Contract services	4,193,261	4,428,429	235,168	95%	3,737,225	456,036
Legal	34,090	6,314	(27,776)	540%	8,231	25,859
Operations	618,657	913,071	294,414	68%	549,145	69,512
Utilities and Rent	2,364,671	2,883,991	519,320	82%	2,052,063	312,607
Postage, printing, and supplies	1,100,215	1,424,667	324,452	77%	953,624	146,591
Bank fees	121,501	90,179	(31,322)	135%	121,580	(80)
Capital outlay & leases	117,480	191,531	74,051	61%	107,395	10,085
Insurance	2,513,112	2,850,837	337,725	88%	2,602,944	(89,832)
Public rel, marketing and advert	220,703	268,170	47,467	82%	173,494	47,209
Misc.	516,244	546,837	30,593	94%	506,102	10,143
Reimbursement from Others	0	(309,649)	(309,649)	0%	0	0
<u>Totals for Operating expenses</u>	<u>11,799,933</u>	<u>13,294,376</u>	<u>1,494,443</u>	<u>89%</u>	<u>10,811,802</u>	<u>988,131</u>



July 2025- Revenue and Expense Summary

Unrestricted Fund (Unaudited)

<u>Total Expense</u>	<u>41,004,685</u>	<u>45,000,000</u>	<u>3,995,315</u>	<u>91%</u>	<u>38,189,632</u>	<u>2,815,053</u>
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July 2025- Revenue and Expense Summary

Unrestricted Fund (Unaudited)

Summary of Fund Bal

	<u>Current Actual</u>	<u>2024-25 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Salary and wages						
Professional full-time	5,475	0	(5,475)	0%	0	5,475
<u>Totals for Salary and wages</u>	<u>5,475</u>	<u>0</u>	<u>(5,475)</u>	<u>0%</u>	<u>0</u>	<u>5,475</u>
Benefits						
Benefits	1,681	0	(1,681)	0%	12,094	(10,413)
<u>Totals for Benefits</u>	<u>1,681</u>	<u>0</u>	<u>(1,681)</u>	<u>0%</u>	<u>12,094</u>	<u>(10,413)</u>
Operating expenses						
Contract services	1,421,899	0	(1,421,899)	0%	900,784	521,116
Legal	0	0	0	0%	40,000	(40,000)
Operations	7,976	0	(7,976)	0%	33,961	(25,985)
Utilities and Rent	0	0	0	0%	3,190	(3,190)
Postage, printing, and supplies	243,834	0	(243,834)	0%	265,455	(21,622)
Capital outlay & leases	372,494	0	(372,494)	0%	421,713	(49,219)
Public rel, marketing and advert	80,000	0	(80,000)	0%	15,981	64,019
Misc.	2,314	0	(2,314)	0%	9,580	(7,266)
<u>Totals for Operating expenses</u>	<u>2,128,517</u>	<u>0</u>	<u>(2,128,517)</u>	<u>0%</u>	<u>1,690,664</u>	<u>437,853</u>
<u>Total Fund Bal</u>	<u>2,135,673</u>	<u>0</u>	<u>(2,135,673)</u>	<u>0%</u>	<u>1,702,758</u>	<u>432,915</u>



July 2025 - Expense by Division Report

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2024-25 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
<u>Expense by Division</u>						
<u>Summary for President</u>						
Board of Trustees	7,338	19,700	12,363	37%	2,300	5,038
Campus Police	708,863	878,057	169,193	81%	634,426	74,437
EVP-Academic & Student	430,638	807,440	376,802	53%	97,887	332,751
Gen Institution	479,164	409,037	(70,127)	117%	407,737	71,427
Human Resources	26	0	(26)	0%	0	26
Information Technology Serv	2,261,690	2,547,646	285,956	89%	2,170,292	91,398
Internal Audit	311,241	150,000	(161,241)	207%	149,345	161,896
OPEAR	481,545	501,571	20,026	96%	364,122	117,423
Presidents Office	639,496	710,342	70,847	90%	711,687	(72,192)
Self Study SACS	10,581	12,137	1,556	87%	500	10,081
Staff Attorney	295,165	343,018	47,852	86%	270,850	24,315
<u>Totals for President</u>	<u>5,625,746</u>	<u>6,378,946</u>	<u>753,200</u>	<u>88%</u>	<u>4,809,146</u>	<u>816,600</u>
<u>Summary for VP Fiscal Affairs</u>						
Central Mail	115,427	137,343	21,916	84%	107,225	8,202
Custodial Services	1,335,482	1,503,775	168,293	89%	1,227,176	108,306
Facilities	4,840,040	5,408,137	568,098	89%	4,496,154	343,886
Financial Services	776,725	830,217	53,492	94%	843,421	(66,696)
Grounds	441,315	534,322	93,007	83%	433,416	7,899
Human Resources	767,763	829,559	61,796	93%	658,958	108,805
Purchasing	345,597	354,612	9,015	97%	321,576	24,020
Records Mgmt	10,018	20,952	10,934	48%	14,573	(4,555)
Reimbursement	0	(309,649)	(309,649)	0%	0	0
Salary Savings	0	(1,808,239)	(1,808,239)	0%	0	0
Staff Benefits	993,745	2,642,669	1,648,924	38%	1,165,239	(171,494)



July 2025 - Expense by Division Report

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2024-25 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Tax Admin	350,823	440,000	89,177	80%	303,256	47,567
Utilities	903,459	1,180,000	276,541	77%	948,926	(45,467)
Vehicle Operations	113,510	116,990	3,480	97%	114,831	(1,321)
VP College & Fin Svcs	286,908	288,386	1,477	99%	255,084	31,824
<u>Totals for VP Fiscal Affairs</u>	<u>11,280,812</u>	<u>12,169,074</u>	<u>888,263</u>	<u>93%</u>	<u>10,889,835</u>	<u>390,976</u>
<u>Summary for VP Institutional Advancement</u>						
COM Foundation Dept	59,292	108,061	48,769	55%	94,592	(35,300)
Marketing and Communications	906,537	1,138,772	232,235	80%	843,446	63,092
VP Institutional Advancement	554,511	627,929	73,418	88%	533,708	20,803
<u>Totals for VP Institutional Advancement</u>	<u>1,520,339</u>	<u>1,874,762</u>	<u>354,423</u>	<u>81%</u>	<u>1,471,745</u>	<u>48,594</u>
<u>Summary for VP Instruction</u>						
Acad Succ Re/Wr	1,125,442	1,077,087	(48,355)	104%	974,886	150,556
Academic Planning	8,206	31,140	22,934	26%	166,125	(157,918)
Accting-Credit	116,796	108,456	(8,340)	108%	104,555	12,241
Adm-C.I.D.T.	76,811	78,141	1,330	98%	76,184	626
Adm-Cont Ed	372,978	437,087	64,109	85%	386,993	(14,015)
Adm-Ind Tech	0	8,000	8,000	0%	7,804	(7,804)
Adm-Instruct	60,054	63,000	2,946	95%	37,748	22,306
Adm-Math	59,467	9,170	(50,297)	648%	5,148	54,319
Adm-Perf & Vis Arts	66,981	68,532	1,550	98%	59,259	7,723
Adm-Pub Svc Ed	128,987	140,630	11,643	92%	110,255	18,731
Adm-Science	70,619	81,115	10,496	87%	58,693	11,927
Adm-Soc Sci	74,644	77,911	3,267	96%	72,427	2,217
Adult Education	110,131	160,285	50,154	69%	224,877	(114,746)
Allied Health Admin	8,835	9,467	632	93%	13,581	(4,746)
Allied Health CE	235,152	217,392	(17,760)	108%	70,756	164,395
Art	290,116	286,945	(3,171)	101%	261,381	28,735



July 2025 - Expense by Division Report

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2024-25 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Art Gallery	28,156	6,945	(21,211)	405%	17,474	10,681
Biol & Nutrition	962,995	973,887	10,892	99%	815,545	147,450
C.I.S.	123,613	114,428	(9,185)	108%	108,977	14,636
CE-CAN Program	15,115	20,494	5,380	74%	21,379	(6,264)
CE-CPR	2,726	29	(2,697)	9541%	0	2,726
CE-Dental	4,399	5,756	1,357	76%	0	4,399
Chemistry	210,280	195,035	(15,245)	108%	195,154	15,126
Child Develop	99,493	96,998	(2,495)	103%	91,458	8,035
Cmnty Theater	336,057	370,362	34,304	91%	333,509	2,549
Collegiate H.S.-CR	161,177	171,737	10,560	94%	159,409	1,768
Cosmetology	776,926	724,470	(52,457)	107%	727,869	49,057
Criminal Justice	1,483,891	1,836,539	352,648	81%	1,630,053	(146,162)
Culinary Arts	134,683	136,292	1,610	99%	80,302	54,381
Dean Cont Ed	213,039	214,677	1,638	99%	198,664	14,375
Dean Gen Ed	224,753	222,098	(2,655)	101%	276,124	(51,371)
Dean of Instruction-Workforce	202,854	224,240	21,386	90%	6,335	196,519
Dental Hygiene	332,924	459,984	127,060	72%	101,127	231,797
Distance Ed	404,003	435,656	31,652	93%	390,111	13,892
Drafting	0	0	0	0%	7,324	(7,324)
Dual Credit Dept	194,737	202,535	7,797	96%	167,011	27,726
Economics	110,157	96,087	(14,071)	115%	90,659	19,498
EMS-Credit	355,297	322,788	(32,509)	110%	222,011	133,286
Engineering	52,644	63,994	11,351	82%	39,182	13,462
Fire Tech	451,876	404,650	(47,225)	112%	424,743	27,133
Firearms Acad	35,620	39,583	3,962	90%	40,107	(4,487)
Foreign Lang	84,010	74,628	(9,382)	113%	72,117	11,893
Gen Bus-Credit	358,364	332,952	(25,412)	108%	294,018	64,346
Geology	92,476	95,177	2,700	97%	109,863	(17,387)



July 2025 - Expense by Division Report

Unrestricted Fund (Unaudited)

	<u>Current</u> <u>Actual</u>	<u>2024-25</u> <u>Budget</u>	<u>Budget</u> <u>Remaining</u>	<u>Budget</u> <u>Pct.YTD</u>	<u>Prior Year to</u> <u>Actual</u>	<u>Curr. vs Prior</u> <u>Year to Year</u>
Government	449,801	401,853	(47,948)	112%	383,045	66,756
Graphic Arts	193,407	126,388	(67,018)	153%	154,509	38,898
Health and PE Credit	163,370	155,667	(7,703)	105%	155,559	7,811
Health Info Mgmt	205,675	256,648	50,972	80%	237,226	(31,551)
Hist & Geog	417,836	465,349	47,514	90%	387,935	29,901
Humanities	220,761	199,282	(21,479)	111%	184,672	36,088
Instr Tech Department	301,338	279,138	(22,200)	108%	254,668	46,670
Instr Tech Lab Mgrs	0	0	0	0%	4,086	(4,086)
Law Enforcement	214,275	180,039	(34,235)	119%	189,959	24,315
Law Enforcemnt-NonCR	64,464	62,748	(1,716)	103%	73,354	(8,890)
LC Ctr Admin	92,431	113,351	20,920	82%	13,042	79,389
Library	738,885	791,475	52,591	93%	729,587	9,298
Massage Therapy	0	5,240	5,240	0%	3,574	(3,574)
Math	1,020,478	986,692	(33,787)	103%	853,132	167,346
Medical Assistant	109,182	109,713	531	100%	92,184	16,998
Music	184,083	268,861	84,778	68%	242,004	(57,921)
Networking	60,188	98,997	38,810	61%	93,388	(33,200)
Nursing Administration	404,367	588,211	183,844	69%	437,318	(32,951)
Pharmacy Tech	101,140	102,897	1,757	98%	94,556	6,585
Philosophy	88,431	69,139	(19,292)	128%	63,306	25,124
Physics	116,450	104,410	(12,041)	112%	104,799	11,651
Process Tech	453,600	707,628	254,028	64%	504,125	(50,526)
Prof Develop Acad	0	0	0	0%	850	(850)
Program Development	50	0	(50)	0%	90,693	(90,643)
Psychology	424,356	418,819	(5,537)	101%	398,012	26,344
QEP	8,122	440	(7,682)	1845%	11,712	(3,589)
Radiography	272,035	244,056	(27,979)	111%	155,800	116,235
Safety-CR	92,169	110,112	17,943	84%	77,539	14,630



July 2025 - Expense by Division Report

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2024-25 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Senior Adult Dept	259,633	241,938	(17,695)	107%	259,449	184
Social Science Non CR	48,215	40,775	(7,440)	118%	45,731	2,483
Sociology	91,423	85,047	(6,376)	107%	84,896	6,528
Speaking,Reading,Writing	548,425	611,370	62,945	90%	497,595	50,830
Theater Arts-Credit	140,716	147,383	6,667	95%	147,597	(6,881)
Thermal Tech-NonCR	115,737	84,680	(31,057)	137%	103,499	12,238
VP Instruction	263,260	629,456	366,196	42%	315,662	(52,402)
Welding-Cred	440,751	451,169	10,418	98%	435,318	5,434
<u>Totals for VP Instruction</u>	<u>18,562,539</u>	<u>19,835,348</u>	<u>1,272,809</u>	<u>94%</u>	<u>17,131,574</u>	<u>1,430,965</u>
<u>Summary for VP Student Services</u>						
Admissions	414,697	425,335	10,638	97%	385,714	28,982
Advise Center	642,121	755,822	113,701	85%	570,806	71,315
Career & Placement	54,503	121,737	67,234	45%	86,092	(31,589)
Dean of Student Services	230,294	284,516	54,222	81%	0	230,294
Enrollment Mgmt	59,743	42,117	(17,627)	142%	56,891	2,852
Facilities & Student Recreat	95,419	187,849	92,430	51%	108,204	(12,785)
Judicial Affairs	237,747	321,775	84,029	74%	198,137	39,610
Multicultural Department	28,615	32,500	3,885	88%	24,850	3,766
Recruitment	620,138	775,029	154,891	80%	638,385	(18,248)
Stu Financial Svcs	594,530	631,449	36,920	94%	530,201	64,329
Stu Organizations	204,338	265,882	61,544	77%	316,249	(111,910)
Student Graduation	73,765	87,700	13,935	84%	59,590	14,176
Svcs-Disab Students	46,632	47,783	1,151	98%	45,884	748
Testing	340,156	362,291	22,136	94%	293,949	46,207
Veteran Affairs	190,659	195,662	5,003	97%	181,483	9,177
VP Student Services	181,892	204,421	22,529	89%	390,898	(209,006)
<u>Totals for VP Student Services</u>	<u>4,015,249</u>	<u>4,741,870</u>	<u>726,621</u>	<u>85%</u>	<u>3,887,332</u>	<u>127,917</u>



July 2025 - Expense by Division Report

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2024-25 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
<u>Totals for Expense</u>	<u>41,004,685</u>	<u>45,000,000</u>	<u>3,995,315</u>	<u>91%</u>	<u>38,189,632</u>	<u>2,815,053</u>
<u>Fund Bal by Division</u>						
<u>Summary for VP Fiscal Affairs</u>						
Fund Balance - Institutional Support	540,444	0	(540,444)	0%	739,226	(198,782)
Fund Balance - Instruction	439,990	0	(439,990)	0%	385,818	54,172
Fund Balance - Oper & Maint	821,083	0	(821,083)	0%	271,726	549,356
Fund Balance - Student Services	334,157	0	(334,157)	0%	305,988	28,168
<u>Totals for VP Fiscal Affairs</u>	<u>2,135,673</u>	<u>0</u>	<u>(2,135,673)</u>	<u>0%</u>	<u>1,702,758</u>	<u>432,915</u>
<u>Totals for Fund Bal</u>	<u>2,135,673</u>	<u>0</u>	<u>(2,135,673)</u>	<u>0%</u>	<u>1,702,758</u>	<u>432,915</u>
<u>Totals for Report</u>	<u>43,140,359</u>	<u>45,000,000</u>	<u>1,859,641</u>		<u>39,892,391</u>	<u>3,247,968</u>

July 2025

Monthly Financial Report

Cash Situation

(in millions)

Gross cash balance at the end of month:	\$42.1
Less pending I&S liability:	\$0
Net unrestricted cash:	<hr/> \$42.1
Minimum required cash :	\$8.2
Excess cash above minimum:	\$33.9

Unaudited Operations

Year to Date *(in millions)*

Revenues

Budget:	\$45.0
Actual:	\$44.5

Expense

Budget:	\$45.0
Actual:	\$41.0



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees

From: Dr. Helen Brewer, President

Date: August 14, 2025

Subject: College of the Mainland Limited Tax Revolving Note Program, Series 2025

AGENDA ITEM DESCRIPTION

Consideration and approval of an Order Establishing a College of the Mainland Limited Tax Revolving Note Program, Series 2025 and Authorizing the Issuance of Program Obligations, from Time to Time, in an Aggregate Principal Amount Not to Exceed \$250,000,000 Outstanding at Any One Time, Prescribing the Terms, Features and Characteristics of Such Obligations; Approving and Authorizing Certain Authorized Officers and Employees of the College to Act on Behalf of the College in the Execution of One or More Note Purchase Agreements, within the Limitations Specified Herein; Approving and Authorizing Certain Authorized Officers and Employees of the College to Act on Behalf of the College in the Sale and Delivery of Such Obligations, within the Limitations Specified Herein; Making Certain Covenants and Agreements in Connection Therewith; Providing for the Payment of the Obligations; Resolving Other Matters Related Thereto, Including Authorizing the Execution of One or More Paying Agent/Registrar Agreements; and Providing an Effective Date.

PURPOSE

Provide Board of Trustees approval of a revolving note program in connection with the College's 2023 bond election to allow the College to access funds for the construction of College facilities approved by voters in the 2023 bond election on a short term basis. The notes will eventually be repaid with long term bond proceeds

BACKGROUND

In August of 2023 the College approved its College of the Mainland Limited Tax Revolving Note Program for the purpose of allowing the College to access short term financing for the construction of facilities approved by voters in the 2023 bond election. The 2023 Revolving Note Program authorized the issuance of up to \$100 million in notes for this purpose. The 2023 Revolving Note Program currently has \$75 million in notes

outstanding, and the 2023 Note Program expires by its terms in October 2026. Based on current market interest rates on long term debt, the College's staff and financial consultants believe it is in the best interest of the College to enter into a new College of the Mainland Limited Tax Revolving Note Program, Series 2025 for the purpose of increasing to \$250 million the collective amount of notes that can be issued under the 2023 Note Program and the 2025 Note Program. The 2025 Note Program will be authorized through September 2028. The notes issued pursuant to the 2023 Note Program and the 2025 Note Program will eventually be repaid with long term fixed rate bonds.

FUNDING SOURCE

Interest and sinking fund taxes and the proceeds of future College of the Mainland Limited Tax General Obligation Bonds.

PROPOSED MOTION

"I move the Board of Trustees approve the Order Establishing a College of the Mainland Limited Tax Revolving Note Program, Series 2025 and Authorizing the Issuance of Program Obligations, from Time to Time, in an Aggregate Principal Amount Not to Exceed \$250,000,000 Outstanding at Any One Time, Prescribing the Terms, Features and Characteristics of Such Obligations; Approving and Authorizing Certain Authorized Officers and Employees of the College to Act on Behalf of the College in the Execution of One or More Note Purchase Agreements, within the Limitations Specified Herein; Approving and Authorizing Certain Authorized Officers and Employees of the College to Act on Behalf of the College in the Sale and Delivery of Such Obligations, within the Limitations Specified Herein; Making Certain Covenants and Agreements in Connection Therewith; Providing for the Payment of the Obligations; Resolving Other Matters Related Thereto, Including Authorizing the Execution of One or More Paying Agent/Registrar Agreements; and Providing an Effective Date."

ATTACHMENT(S)

1. Order relating to College of the Mainland Limited Tax Revolving Note Program, Series 2025

ORDER

relating to

COLLEGE OF THE MAINLAND
LIMITED TAX
REVOLVING NOTE PROGRAM, SERIES 2025

Adopted: August 25, 2025

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AN ORDER ESTABLISHING A COLLEGE OF THE MAINLAND LIMITED TAX REVOLVING NOTE PROGRAM, SERIES 2025 AND AUTHORIZING THE ISSUANCE OF PROGRAM OBLIGATIONS, FROM TIME TO TIME, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$250,000,000 OUTSTANDING AT ANY ONE TIME, PRESCRIBING THE TERMS, FEATURES AND CHARACTERISTICS OF SUCH OBLIGATIONS; APPROVING AND AUTHORIZING CERTAIN AUTHORIZED OFFICERS AND EMPLOYEES OF THE COLLEGE TO ACT ON BEHALF OF THE COLLEGE IN THE EXECUTION OF ONE OR MORE NOTE PURCHASE AGREEMENTS, WITHIN THE LIMITATIONS SPECIFIED HEREIN; APPROVING AND AUTHORIZING CERTAIN AUTHORIZED OFFICERS AND EMPLOYEES OF THE COLLEGE TO ACT ON BEHALF OF THE COLLEGE IN THE SALE AND DELIVERY OF SUCH OBLIGATIONS, WITHIN THE LIMITATIONS SPECIFIED HEREIN; MAKING CERTAIN COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; PROVIDING FOR THE PAYMENT OF THE OBLIGATIONS; RESOLVING OTHER MATTERS RELATED THERETO, INCLUDING AUTHORIZING THE EXECUTION OF ONE OR MORE PAYING AGENT/REGISTRAR AGREEMENTS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Board of Trustees (the “Board”) of the College of the Mainland (the “College”), by order adopted on January 23, 2023, called an election (the “Election”) for the purpose of obtaining the approval of the resident, qualified electors in the area of the College for the issuance of an aggregate of \$250,000,000 in bonds for the construction, renovation, acquisition, and equipment of school buildings, the purchase of the necessary sites for school buildings for the College, and the costs of any credit agreements executed or authorized in anticipation of, in relation to, or in connection with such bonds;

WHEREAS, the Election was held on May 6, 2023, in accordance with the Constitution and laws of the State of Texas, including the Texas Election Code;

WHEREAS, on May 16, 2023, the Board canvassed the Election returns and found that the resident, qualified electors in the area of the College authorized the issuance of \$250,000,000 in bonds, as a result of which the College is authorized by the Constitution and laws of the State of Texas, including section 130.122, Texas Education Code, and Chapter 1371, Texas Government Code, to issue such authorized amount of bonds in accordance with the Election for the construction, renovation, acquisition, and equipment of school buildings, the purchase of the necessary sites for school buildings for the College, and the costs of any credit agreements executed or authorized in anticipation of, in relation to, or in connection with such bonds;

WHEREAS, the Board hereby finds and determines that it is necessary and advisable to authorize the issuance, from time to time, of limited tax notes (the “Notes”) for the purposes of construction, renovation, acquisition, and equipment of school buildings, the purchase of the necessary sites for school buildings for the College, and the costs of any credit agreements executed or authorized in anticipation of, in relation to, or in connection with such bonds, and refunding, renewing, or refinancing such Notes;

WHEREAS, on September 25, 2023, the College established a revolving note program (“2023 Limited Tax Revolving Note Program”) pursuant to which the College entered into a Note Purchase Agreement with Frost Bank (the “2023 Note Purchase Agreement”), and authorized the issuance of up to \$100,000,000 in limited tax notes (the “2023 Notes”) at any one time outstanding;

WHEREAS, the Board now desires to terminate the 2023 Limited Tax Revolving Note Program and the 2023 Notes, and to establish a new limited tax revolving note program (the “Notes Program”) to finance expenditures authorized by the Election;

WHEREAS, pursuant to the Notes Program, the Board desires to authorize certain Authorized Officers (as defined herein) on behalf of the College to enter into one or more note purchase agreements with one or more banks, and to authorize the issuance of limited tax notes (the “Notes”) pursuant to such agreements in a combined principal amount not to exceed \$250,000,000 at any one time outstanding, all in accordance with the requirements and parameters set forth in this Order;

WHEREAS, the Notes hereinafter authorized are to be issued and delivered pursuant to Chapter 130, Texas Education Code, as amended, and Chapter 1371, Texas Government Code, as amended (“Chapter 1371”), and in accordance with the general laws of the State of Texas;

WHEREAS, the College is an “Issuer” within the meaning of Chapter 1371, and the Board desires to delegate, pursuant to Chapter 1371 and the parameters of this Order, to the Authorized Officer (defined herein), the authority to approve the principal amount, the interest rate, the number of series, the price, and the other terms of the Notes and to otherwise take such actions as are necessary and appropriate to effect the sale of such Notes;

WHEREAS, the meeting at which this Order is considered is open to the public as required by law, and public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code, as amended;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF THE COLLEGE OF THE MAINLAND:

ARTICLE I
DEFINITIONS AND OTHER PRELIMINARY MATTERS

Section 1.01 Definitions.

Unless otherwise expressly provided or unless the context clearly requires otherwise in this Order, the following terms shall have the meanings specified below:

“Act” means Chapter 1371, Texas Government Code, as amended, and Chapter 130, Texas Education Code, as amended.

“Authorized Officer” means one or more of the following: the Chair of the Board of Trustees, the President of the College, the College’s Vice President for Fiscal Affairs, or the Controller, acting individually.

“Board” means the governing body of the College.

“Business Day” shall mean any day other than a Saturday, Sunday, or legal holiday or other day on which banking institutions in the city where the Designated Office of the Paying Agent/Registrar is located in the State of Texas are generally authorized or obligated by law or executive order to close.

“Bond Counsel” means Orrick, Herrington & Sutcliffe LLP.

“Code” means the Internal Revenue Code of 1986, as amended by all legislation, if any, enacted on or before the Issue Date.

“College” means the College of the Mainland, a junior college district of the State.

“Default Rate” means the rate of interest specified, if at all, in a Note Purchase Agreement as being applicable to Outstanding Notes subject to such Note Purchase Agreement during the continuation of an Event of Default.

“Designated Office” means the designated office of the Paying Agent/Registrar where Notes must be presented and delivered for receipt of payment of the principal amount thereof.

“Eligible Investments” means any or all of the authorized investments described in the Public Funds Investment Act, Texas Government Code, Chapter 2256, as amended, and the College’s then most recent Investment Policy, in which the College may purchase, sell, and invest College funds; and provided further that Eligible Investments shall specifically include, with respect to the investment of proceeds of any Notes, guaranteed investment contracts fully collateralized by direct obligations of the United States of America, including obligations the principal of and interest on which are unconditionally guaranteed by the United States of America.

“Event of Default” shall have the meaning set forth in a Note Purchase Agreement.

“Fiscal Year” means the twelve (12) month accounting period used by the College in connection with the operations of the College which may be any twelve (12) consecutive month period established by the College.

“Fund” means any of the funds, accounts or a portion of a fund or account, confirmed and/or established pursuant to Article IV hereof.

“Holder” or “Noteholder” means any person, firm, association, or corporation who holds, directly or indirectly, any Note drawn, issued, or endorsed to such person, firm, association, or corporation or to the order of such person, firm, association, or corporation.

“Limited Tax” means the continuing direct annual ad valorem tax levied, within the limits prescribed by law, upon all taxable property in the College, sufficient to pay the interest on the Notes as the same becomes due, to pay each installment of the principal of the Notes as the same matures, and to pay Note Payment Agreement Costs as they become due, full allowance being made for delinquencies and costs of collection.

“Maximum Interest Rate” means the maximum net effective interest rate permitted by law to be paid on obligations issued or incurred by the College in the exercise of its borrowing powers (currently prescribed by Chapter 1204.006, as amended, Texas Government Code, or any successor provision).

“Maximum Maturity Date” means April 30, 2065.

“Notes” means the Notes authorized in accordance with the terms of this Order and having the terms and characteristics specified herein and in the form attached as Exhibit A hereof.

“Note Construction Fund” means the fund so designated in Section 2.10 hereof.

“Note Payment Fund” means the fund so designated in Section 4.01 hereof.

“Note Purchase Agreement” means a note purchase agreement between the College and a Note Purchaser relating to the Notes, approved and authorized to be entered into by Section 3.04 of this Order and meeting the parameters of Section 3.05 of this Order, as from time to time in effect, pursuant to which the Note Purchaser is obligated to purchase and/or accept Notes at the times, subject to the conditions, and bearing interest calculated in the manner specified therein, but in all respects consistent with the provisions of this Order.

“Note Purchase Agreement Costs” means any commitment fees, administrative fees, commitment reduction fees, commitment termination fees, legal and administrative fees and expenses, and other costs, fees, and expenses payable, from time to time, by the College to the Note Purchaser under a Note Purchase Agreement, but specifically excluding the principal of and interest on any Note.

“Note Purchaser” means any party designated as the Note Purchaser from time to time pursuant to the terms of a Note Purchase Agreement.

“Owner” or “Registered Owner” means any person who shall be the registered owner of any outstanding Bond as shown in the Registration Books.

“Outstanding” means all Notes theretofore issued and delivered, except:

(1) those Notes theretofore cancelled by the respective paying agent/registrar or delivered to the respective paying agent/registrar for cancellation;

(2) those Notes for which payment has been duly provided by the College in accordance with the provisions of this Order by the irrevocable deposit with the respective paying agent/registrar of cash or Government Obligations, or both, in the amount necessary to fully pay the principal of, premium, if any, and interest thereon to maturity or redemption, as the case may be;

(3) those Notes that have been mutilated, destroyed, lost, or stolen and for which replacement notes have been registered and delivered in lieu thereof; and

(4) those Notes owned by or on behalf of the College.

“Paying Agent/Registrar” means the agent appointed pursuant to Section 2.03 hereof, or any successor to such agent.

“Paying Agent/Registrar Agreement” means the agreement approved and authorized to be entered into by Section 3.03 hereof, as from time to time amended or supplemented, and any subsequent Paying Agent/Registrar Agreement approved by the Board.

“Program” means the “College of the Mainland Limited Tax Revolving Note Program, Series 2025” established pursuant to the provisions of this Order. “Rating Agency” means any nationally recognized municipal bond rating agency then maintaining a rating on the Notes at the request of the College.

“Registration Books” has the meaning assigned to such term in Section 2.03.

“Securities Act” means the Securities Act of 1933, as amended from time to time, and the rules and regulations promulgated thereunder from time to time in effect.

“Stated Maturity” means with respect to any Note the date specified as the maturity date therein.

Section 1.02 Table of Contents, Titles and Headings.

The table of contents, titles and headings of the Articles and Sections of this Order have been inserted for convenience of reference only and are not to be considered a part hereof and shall not in any way modify or restrict any of the terms or provisions hereof and shall never be considered or given any effect in construing this Order or any provision hereof or in ascertaining intent, if any question of intent should arise.

Section 1.03 Interpretation.

(a) Unless the context requires otherwise, words of the masculine gender shall be construed to include correlative words of the feminine and neuter genders and vice versa, and words of the singular number shall be construed to include correlative words of the plural number and vice versa.

(b) Any action required to be taken on a date which is not a Business Day shall be done on the next succeeding Business Day and have the same effect as if done on the date so required.

(c) Any duty, responsibility, privilege, power or authority conferred by this Order upon an officer shall extend to an individual who occupies such office in an interim, acting or provisional capacity.

(d) This Order and all the terms and provisions hereof shall be liberally construed to effectuate the purposes set forth herein.

ARTICLE II
AUTHORIZATION OF AND SECURITY FOR NOTES

Section 2.01 General Authorization.

Pursuant to authority conferred by and in accordance with the provisions of the Election, the Act, the Constitution, and the laws of the State of Texas, Notes shall be and are hereby authorized to be issued, from time to time, in an aggregate principal amount not to exceed TWO HUNDRED AND FIFTY MILLION DOLLARS (\$250,000,000) at any one time Outstanding for the purposes of (i) construction, renovation, acquisition, and equipment of school buildings, the purchase of the necessary sites for school buildings for the College, and the costs of any credit agreements executed or authorized in anticipation of, in relation to, or in connection with such bonds, (ii) refunding, renewing, or refinancing the outstanding principal of such Notes, all in accordance with and subject to the terms, conditions, and limitations contained herein, and (iii) prepayment, redemption, refunding, and refinancing of the outstanding 2023 Notes; provided, however, that the principal amount of Notes authorized to be issued pursuant to the Election shall be reduced by the principal amount of any Notes paid by the District other than by means of a refunding or refinancing through the issuance of Notes. The authority to issue Notes from time to time under the provisions of this Order shall exist until the Maximum Maturity Date.

Notwithstanding any provision herein to the contrary, no Notes shall be issued unless there exists and is then in effect one or more Note Purchase Agreements, and then, Notes shall never be issued in a principal amount that exceeds the “commitment amount,” “available commitment,” or such other term or concept indicating the principal of Notes that the Note Purchaser(s) are obligated to purchase from time to time under such Note Purchase Agreement(s). The Board hereby finds and determines that the terms of the Program and the sale of Notes to the Note Purchaser are in the best interests of the College to provide for the interim financing for the purposes described above on the terms most advantageous to the College.

Section 2.02 Terms Applicable to Notes.

(a) Dated Date; Maturity Date; Authorized Denominations. Notes herein authorized shall (i) be dated as of their date of issuance (the “Note Date”), and (ii) mature on the date specified in such Note; provided however, that such maturity date shall not be later than the earlier to occur of any of the following: (A) 364 days following the Note Date; (B) the termination date of the then effective Note Purchase Agreement relating to such Note; and (C) the Maximum Maturity Date. Unless a larger denomination is specified in the Note Purchase Agreement then in effect, the Notes shall be issued in minimum denominations of \$100,000 or any integral of \$1,000 in excess thereof and shall be numbered in ascending consecutive numerical order in the order of their issuance.

(b) Style; Calculation and Payment of Interest. The Notes shall be designated “College of the Mainland Limited Tax Revolving Notes.” The Notes provided for in the Note Purchase Agreement shall bear interest at such rate or rates (either fixed, variable, or floating) per annum computed on the basis of actual days elapsed based upon (A) a 360-day year of twelve 30-day months, (B) a 360-day year, or (C) a 365-day or 366-day year, as provided in the Note Purchase Agreement, in each case determined by the College at the time such Notes are issued; provided,

however, that in no event shall the interest rate on any Note exceed the Maximum Interest Rate in effect on the date of issuance thereof. Notes issued without a fixed numerical rate of interest for the term thereof specified at their time of issuance shall bear interest in accordance with any clearly stated formula or method of calculation specified in the Note Purchase Agreement. In addition, the Note Purchase Agreement may include provision for payment of (i) interest calculated at a Default Rate, (ii) “clawback” interest (being a provision stating that the rate of interest on Notes may remain at the Maximum Interest Rate for a duration necessary to compensate a Holder in the event that the aforementioned formulaic methodology produces an interest rate that exceeds the Maximum Interest Rate for a period of time), so long as such “clawback” provision does not extend beyond the stated maturity date of the applicable Note, and (iii) interest at a taxable gross-up rate if interest on any Note becomes includable in the gross income of the Holder thereof.

Interest on Notes shall be payable at maturity (in conjunction with payment of principal) and at such intervals prior to maturity as specified, if at all, in the applicable Note Purchase Agreement. The manner of payment of interest on Notes shall be as specified in the applicable Note Purchase Agreement.

(c) Redemption. Unless specified otherwise in a Note Purchase Agreement with respect to timing and price, Notes issued hereunder shall be subject to redemption, at the direction of the Authorized Officer, in whole or in part, on any date, at the price of par plus accrued interest to such date of redemption; provided, however, that redemption of Notes bearing interest at a variable or floating may be subject to further restriction regarding the timing and requisite notice of, but (except with respect to any fees specified in the applicable Note Purchase Agreement in connection therewith) not the price for, such redemption, as further specified, if at all, in a Note Purchase Agreement.

Subject to any additional requirements of the applicable Note Purchase Agreement then in effect and the last sentence of this paragraph, at least thirty (30) days prior to the date any Notes are to be redeemed, as determined by an Authorized Officer, a notice of redemption shall be given in the manner set forth below. A written notice of such redemption shall be given to the Registered Owner of each Note or a portion thereof being called for redemption by depositing such notice in the United States mail, first class postage prepaid, addressed to each such Registered Owner at his address shown on the Registration Books (defined herein) kept by the Paying Agent/Registrar. Notwithstanding the foregoing, if the Registered Owner of a Note to be redeemed is the Note Purchaser, then such Notes are redeemable upon at least three (3) Business Days (or such shorter period as may be specified in a Note Purchase Agreement) prior written notice delivered by the College, at the direction of an Authorized Officer, to the Note Purchaser and the Paying Agent/Registrar.

By the date fixed for any such redemption, due provision shall be made by the College with the Paying Agent/Registrar for the payment of the required redemption price for the Notes or the portions thereof which are to be so redeemed, plus accrued interest thereon to the date fixed for redemption. If such written notice of redemption is given, and if due provision for such payment is made, all as provided above, the Notes, or the portions thereof which are to be so redeemed, thereby automatically shall be redeemed prior to their scheduled maturities, shall not bear interest after the date fixed for their redemption, and shall not be regarded as being Outstanding except for the right of the Registered Owner to receive the redemption price plus accrued interest to the date

fixed for redemption from the Paying Agent/Registrar out of the funds provided for such payment. The Paying Agent/Registrar shall record in the Registration Books all such redemptions of principal of the Notes or any portion thereof. If a portion of any Notes shall be redeemed, a substitute Note or Notes having the same stated maturity date, bearing interest at the same interest rate (or calculated in the same manner, as applicable), in any denomination of or in excess of \$100,000, at the written request of the Registered Owner, and in an aggregate principal amount equal to the unredeemed portion thereof, will be issued to the Registered Owner upon the surrender thereof for cancellation, at the expense of the College, all as provided in this Order.

(d) Notes in Registered Form. The Notes shall be issued in registered form, without coupons, in the name of the Registered Owner thereof or to bearer. The Notes shall initially be registered in the name of the Note Purchaser. Both principal of and interest on each Note shall be payable in lawful money of the United States of America, without exchange or collection charges to the Holder. The principal of any Note is payable upon presentation and surrender thereof at the corporate office of the Paying Agent/Registrar; interest on Notes shall be paid as described in Subsection (b) above. If the date for the payment of the principal of or interest on any Note shall be a Saturday, Sunday, a legal holiday, or a day on which banking institutions in the city where the corporate trust office of the Paying Agent/Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not such a day. The payment on such date shall have the same force and effect as if made on the original date any such payment on the Note was due. The College and the Paying Agent/Registrar may treat the bearer (in the case of Notes so registered) or the Registered Owner as the absolute owner of any Note for the purpose of receiving payment thereof and for all purposes, and, to the extent permitted by law, the College and the Paying Agent/Registrar shall not be affected by any notice or knowledge to the contrary.

Section 2.03 Paying Agent/Registrar.

The College appoints Zions Bancorporation, National Association, Amegy Division, as the Paying Agent/Registrar for the Notes. The College covenants and agrees to keep and maintain at the corporate office of the Paying Agent/Registrar books and records (the "Registration Books") for the registration, payment, transfer, and exchange of the Notes, all as provided herein and under such reasonable rules and regulations as the Paying Agent/Registrar may prescribe. The College covenants to maintain and provide a Paying Agent/Registrar at all times while the Notes are outstanding, which shall be a banking institution authorized under applicable laws to exercise trust powers. Should a change in the Paying Agent/Registrar for the Notes occur, the College shall promptly cause a written notice thereof to be sent to each Registered Holder of Notes then Outstanding by United States Mail, first-class, postage prepaid. Such notice shall give the address of the successor Paying Agent/Registrar. A successor Paying Agent/Registrar may be appointed without the consent of the Holders.

Section 2.04 Form of Notes.

The Notes, the Certificate of Authentication, and the Certificate of Assignment to appear on each of the Notes shall be substantially in the forms set forth in attached **Exhibit A** with such appropriate insertions, omissions, substitutions, and other variations as are permitted or required by this Order and may have such letters, numbers, or other marks of identification (including

identifying numbers and letters of the Committee on Uniform Securities Identification Procedures of the American Bankers Association) and such legends and endorsements thereon as may, consistently herewith, be approved by an Authorized Officer. Any portion of the text of any Notes may be set forth on the reverse thereof, with an appropriate reference thereto on the face of the Notes.

The Notes shall be printed, lithographed, engraved, or produced in any other similar manner, or typewritten, all as determined and approved by an Authorized Officer.

Section 2.05 Execution; Authentication.

The Notes shall be executed on behalf of the College by the Chair of the Board and attested by the Board Secretary, as provided in this Section 2.05. The signature of such officers on the Notes may be manual or facsimile. Notes bearing the manual or facsimile signatures of individuals who are or were the proper officers of the College on the date of passage of this Order shall be deemed to be duly executed on behalf of the College, notwithstanding that such individuals or either of them shall cease to hold such offices at the time of the initial sale and delivery of Notes authorized to be issued hereunder and with respect to Notes delivered in subsequent sales, exchanges and transfers, all as authorized and provided in the Public Security Procedures Act (Texas Government Code, Chapter 1201, as amended).

No Note shall be entitled to any right or benefit under this Order, or be valid or obligatory for any purpose, unless there appears on such Note either a certificate of registration manually executed by the Comptroller of Public Accounts of the State of Texas or their duly authorized agent or a certificate of authentication executed by the Paying Agent/Registrar in the customary manner then prevailing for obligations such as the Notes.

Section 2.06 Notes Mutilated, Lost, Destroyed or Stolen.

If any Note shall become mutilated, the College, shall execute and deliver a new Note of like tenor and number in exchange and substitution for the Note so mutilated, but only upon surrender to the College of the Note so mutilated. If any Note shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the College and, if such evidence be satisfactory to it and indemnity satisfactory to it shall be given, the College, shall execute and deliver a new Note of like tenor in lieu of and in substitution for the Note so lost, destroyed or stolen. Neither the College nor the Paying Agent/Registrar shall be required to treat both the original Note and any duplicate Note as being outstanding for the purpose of determining the principal amount of Notes which may be issued hereunder, but both the original and the duplicate Note shall be treated as one and the same.

Section 2.07 Negotiability, Registration and Exchangeability.

The obligations issued hereunder shall be, and shall have all of the qualities and incidents of, a negotiable instrument under the laws of the State of Texas, and each successive holder, in accepting any of the obligations, shall be conclusively deemed to have agreed that such obligations shall be and have all of the qualities and incidents of a negotiable instrument under the laws of the State of Texas.

The Registration Books relating to the registration, payment and transfer or exchange of the Notes shall at all times be kept and maintained by the College at the Designated Office of the Paying Agent/Registrar, and the Paying Agent/Registrar shall obtain, record and maintain in the Registration Books the name and address of each Registered Owner of the Notes, issued under and pursuant to the provisions of this Order, and the Paying Agent/Registrar further shall provide such information to the College as described in Section 2.02 hereof. Any Note may, in accordance with its terms and the terms hereof, be transferred or exchanged for Notes of like tenor and character and of other authorized denominations upon the Registration Books by the Holder in person or by his duly authorized agent, upon surrender of such Note to the Paying Agent/Registrar for cancellation, accompanied by a written instrument of transfer or request for exchange duly executed by the Holder or by his duly authorized agent, in form satisfactory to the Paying Agent/Registrar provided, however, that such subsequent Holder is a “qualified institutional buyer” or an “accredited investor” (each, as defined in the Securities Act) and such transfer is made in accordance with the transfer restrictions set forth in the Note Purchase Agreement.

Upon surrender for transfer of any Note at the Designated Office of the Paying Agent/Registrar, the Paying Agent/Registrar shall register and deliver, in the name of the designated transferee or transferees, one or more new Notes executed on behalf of, and furnished by, the College of like tenor and character and of authorized denominations and having the same maturity, bearing interest at the same rate and being of a like aggregate principal amount as the Note or Notes surrendered for transfer.

Furthermore, Notes may be exchanged for other Notes of like tenor and character and of authorized denominations and having the same maturity, bearing the same rate of interest and of like aggregate principal amount as the Notes surrendered for exchange, upon surrender of the Notes to be exchanged at the Designated Office of the Paying Agent/Registrar. Whenever any Notes are so surrendered for exchange, the Paying Agent/Registrar shall register and deliver new Notes of like tenor and character as the Notes exchanged, executed on behalf of, and furnished by, the College to the Holder requesting the exchange.

Unless the Noteholder is the Note Purchaser, the College and the Paying Agent/Registrar may charge the Noteholder a sum sufficient to reimburse them for any expenses incurred in making any exchange or transfer after the first such exchange or transfer. The Paying Agent/Registrar or the College may also require payment from the Holder of a sum sufficient to cover any tax, fee or other governmental charge that may be imposed in relation thereto. Such charges and expenses shall be paid before any such new Note shall be delivered.

New Notes delivered upon any transfer or exchange shall be valid obligations of the College, evidencing the same debt as the Notes surrendered, shall be secured by this Order and shall be entitled to all of the security and benefits hereof to the same extent as the Notes surrendered.

Section 2.08 Delegation of Authority to Authorized Officer.

Pursuant to the Act, each Authorized Officer is hereby appointed and designated, as an officer of the College, to act on behalf of the College, in connection with the execution of a Note Purchase Agreement, and the selling and delivering, from time to time, of Notes under the

Program, and carrying out the duties and procedures specified in this Order, including approval (subject only to the limitations specified within this Order) of the following terms and provisions for each issue of Notes:

- (1) the principal amount of each Note;
- (2) the Note Date;
- (3) the rate of interest or the method of calculating the interest to be borne on the principal amount of each Note;
- (4) the maturity date of each Note;
- (5) the date, dates, or intervals on which interest on each Note shall be paid;
- (6) the commitment fee and other Note Purchase Agreement Costs, if any, including the method of the calculation and timing of payment of such expenses; and
- (7) such other matters as herein delegated to an Authorized Officer for final determination.

These characteristics, as finally determined by the Authorized Officer consistent with the provisions of this Order shall be evidenced in a Note Purchase Agreement, and (to the extent applicable) in each definitive Note.

Section 2.09 Pledge; Payments.

(a) The Notes and the Note Purchase Agreement Costs are special obligations of the College payable from and secured solely by the sources specified in this Section 2.09. The College agrees to make payments into the Note Payment Fund, for further deposit into the appropriate account therein, at such times and in such amounts as are necessary to provide for the full payment of the Note Purchase Agreement Costs and the principal of and the interest on the Notes as and when due, whether by reason of maturity, redemption, or otherwise.

To provide security for the payment of the principal of and interest on the Notes and for the payment of the Note Purchase Agreement Costs as the same shall become due and payable, there is hereby pledged (i) the proceeds from (a) the sale or exchange of other Notes issued for the purpose of refinancing, renewing, replacing, or redeeming Notes, and (b) the sale of a series of bonds or other obligations to be issued by the College for the purpose of refinancing, renewing, or redeeming Notes, and (ii) proceeds of the Limited Tax, (iii) the amounts held in the Note Payment Fund until the amounts deposited therein are used for authorized purposes, and (iv) the amounts remaining on deposit in the Note Construction Fund after amounts deposited therein are used for authorized purposes; and it is hereby resolved and declared the principal of and interest on the Notes and all Note Purchase Agreement Costs shall be and are hereby equally and ratably secured by and payable from a lien on and pledge of the sources hereinabove identified in clauses (i) through (iv).

While any Note Purchase Agreement Costs remain unpaid and the Notes or any part of the principal thereof or interest thereon remain Outstanding and unpaid, the Limited Tax is hereby levied and there shall be annually assessed and collected in due time, form, and manner, and at the same time as other College taxes are assessed, levied, and collected, in each year, and said Limited Tax is hereby irrevocably pledged to the payment of Note Purchase Agreement Costs and principal of and interest on the Notes.

To pay the debt service coming due on any Notes issued, and any Note Purchase Agreement Costs coming due, prior to receipt of the taxes levied to pay such debt service and Note Purchase Agreement Costs, if any, there is hereby appropriated from current funds on hand, which are hereby certified to be on hand and available for such purpose, an amount sufficient to pay such debt service and Note Purchase Agreement Costs, and such amount shall be used for no other purpose.

To the extent the College has available funds which may be lawfully used to pay debt service on the Notes or Note Purchase Agreement Costs and such funds are on deposit in the Note Payment Fund in advance of the time when the Board is scheduled to set a tax rate for any year, then such tax rate which otherwise would be required to be established pursuant to this Section may be reduced to the extent and by the amount of such funds then on deposit in the Note Payment Fund.

(b) Perfection of Pledge of Interest in Security. Chapter 1208, Texas Government Code, applies to the issuance of the Notes and the pledge granted by the College in subsection 2.09(a), and such pledge is, therefore, valid, effective, and perfected. If Texas law is amended at any time while the Notes are outstanding and unpaid such that the pledge granted by the College is to be subject to the filing requirements of Chapter 9, as amended, Texas Business & Commerce Code, then in order to preserve to the Registered Owners of the Notes the perfection of the security interest in this pledge, the College agrees to take such measures as it determines are reasonable and necessary under Texas law to comply with the applicable provisions of Chapter 9, as amended, Texas Business & Commerce Code and enable a filing to perfect the security interest in this pledge to occur.

Section 2.10 Note Construction Fund.

There is hereby created and established on the books of the College a separate fund hereby designated as the “College of the Mainland Limited Tax Revolving Note Construction Fund” (the “Note Construction Fund”). Proceeds derived from the sale of Notes shall be deposited to the credit of the Note Construction Fund. Money deposited in the Note Construction Fund shall remain therein until expended from time to time for the purposes specified in Section 2.01 of this Order, and shall not be used for any other purposes whatsoever, except for temporary investment thereof as provided in Section 3.02 of this Order.

Any money remaining in the Note Construction Fund and not necessary for the purposes described in Section 2.01 shall be paid into the Note Payment Account.

Section 2.11 Cancellation.

All Notes which at maturity have collected the principal of and interest thereon from the Paying Agent/Registrar or are surrendered for transfer or exchange pursuant to the provisions hereof shall, upon payment be canceled by the Paying Agent/Registrar, and the Paying Agent/Registrar forthwith shall transmit to the College a certificate identifying such Notes and certifying that such Notes have been duly canceled and destroyed.

Section 2.12 Fiscal and Other Agents.

In furtherance of the purposes of this Order, the Authorized Officers are hereby authorized, from time to time, to appoint and provide for the payment of such additional fiscal, paying or other agents or trustees as it may deem necessary or appropriate in connection with the Notes.

Section 2.13 Funds Secured.

Moneys in all Funds created under this Order, to the extent not invested as permitted hereunder, shall be secured in the manner prescribed by law for securing funds of the College.

ARTICLE III
ISSUANCE AND SALE OF NOTES

Section 3.01 General.

The Notes shall be completed and delivered by the Paying Agent/Registrar in accordance with telephonic, electronic, computer, or written instructions of any Authorized Officer and in the manner specified in the Paying Agent/Registrar Agreement and below. To the extent such instructions are not written, they shall be confirmed in writing within 24 hours. Such instructions shall specify such principal amounts, dates of issue, maturities, rates of interest, whether the Note is a Note or a Taxable Note, and other terms and conditions which are hereby authorized and permitted to be fixed by any Authorized Officer at the time of sale of the Notes. Such instructions shall include the purchase price of the Notes (which shall equal the principal amount of the Notes sold, without original issue premium or discount, and without accrued interest), and a request that the Paying Agent/Registrar authenticate such Notes by countersignature of its authorized officer or employee and deliver them to the named purchaser or purchasers thereof upon receipt of payment. Such instructions shall also specify the amounts of the proceeds of such issue of Notes which are to be deposited to the Note Payment Fund and/or to the Note Construction Fund and with designation for further deposit to the appropriate accounts therein. Such instructions shall also contain provisions representing that all action on the part of the College necessary for the valid issuance of the Notes then to be issued, has been taken, that all provisions of Texas and federal law necessary for the valid issuance of such Notes, with provision for original issue discount and interest exemption from federal income taxation with respect to the Notes, have been complied with, and that such Notes in the hands of the Holders thereof will be valid and enforceable obligations of the College according to their terms, subject to the exercise of judicial discretion in accordance with general principles of equity and bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights heretofore or hereafter enacted to the extent constitutionally applicable and that, based upon the advice of Co-Bond Counsel, the earned original issue discount on the Notes or stated interest on the Notes, as

the case may be, will be excluded from the gross income of the Holders for federal income tax purposes. Such instructions shall also certify that: no Event of Default has occurred and is continuing as of the date of such Certificate; other than Section 5.13 of this Order with respect to Taxable Notes, the College is in compliance with the covenants set forth in Article V hereof as of the date of such instructions; and the sum of the interest payable on such Note and any discount established for such Note will not exceed a yield (calculated on the principal amount of the Note in the applicable manner specified herein) to the stated maturity date of such Note in excess of the Maximum Interest Rate in effect on the date of issuance of such Note.

Section 3.02 Proceeds of Sale of Notes; Exchange of Notes.

(a) The proceeds of the sale of any Notes (net of all expenses and costs of sale and issuance) shall be applied for any or all of the following purposes, as directed by an Authorized Officer:

(i) Proceeds to be used for the payment and redemption of the outstanding Notes at or before stated maturity or for the payment of interest on Notes shall be deposited into the Note Payment Fund, for further deposit to the appropriate account therein, and expended therefor; provided, however, that no Note proceeds shall be used for the payment and redemption of outstanding Taxable Notes (or interest thereon) unless the deposit of Note proceeds to be used for such purpose shall be accompanied by an opinion of Bond Counsel stating that such use of Tax Exempt Note proceeds shall not affect the excludability of the interest on such Notes from the gross income of the Holders thereof, pursuant to section 103 of the Code, for federal income tax purposes.

(ii) Proceeds not deposited into the Note Payment Fund as provided in subparagraph (i) above shall be deposited to the Note Construction Fund, for further deposit to the appropriate account therein, and used and applied in accordance with the provisions of Section 2.10 hereof to pay Project Costs or to otherwise accomplish the purposes permitted by this Order.

(b) Maturing Notes may be replaced with replacement Notes, which replacement Notes shall have the characteristics determined by an Authorized Officer and the Note Purchaser pursuant to the terms of the then-effective and applicable Note Purchase Agreement, but at all times subject to the limitations on the issuance of Notes specified in this Order; provided, however, that no Tax Exempt Note shall replace maturing Taxable Notes unless the delivery of such replacement Note shall be accompanied at their time of delivery by an opinion of Bond Counsel stating that replacement shall not affect the excludability of the interest on such Notes from the gross income of the Holders thereof, pursuant to section 103 of the Code, for federal income tax purposes.

Pending expenditure for the foregoing purposes, proceeds from the sale of Notes may be invested in Eligible Investments. Earnings and profits from the investment of money in the Note Construction Fund shall be held therein.

Section 3.03 Paying Agent/Registrar Agreement.

Each Authorized Officer is hereby appointed and designated as an officer of the College, to act on behalf of the College, to negotiate one or more Paying Agent/Registrar Agreements by

and between the College and the Paying Agent/Registrar relating to the Notes, in substantially the form presented with this Order, and to approve all final changes and execute the same for and on behalf of the College. Any Authorized Officer is hereby authorized to enter into any supplemental agreements with the Paying Agent/Registrar or with any successor Paying Agent/Registrar to implement the functions of the Paying Agent/Registrar with respect to the Notes.

Section 3.04 Authority to Enter Note Purchase Agreements.

Pursuant to Chapter 1371, each Authorized Officer is hereby appointed and designated as an officer of the College, to act on behalf of the College, to negotiate, execute, deliver, amend, or terminate one or more Note Purchase Agreements in connection with the Program. Any Note Purchase Agreement entered into by an Authorized Officer pursuant to this Section shall be consistent with the requirements of this Order and Chapter 1371, and shall be substantially similar to the 2023 Note Purchase Agreement, with such changes as approved by an Authorized Officer, as long as such changes are consistent with the requirements and parameters set forth in this Order.

Section 3.05 Parameters for Authority to Enter Note Purchase Agreements

The Authorized Officer may exercise any authority granted under Chapter 1371 in executing or amending a Note Purchase Agreement, so long as on the date such Note Purchase Agreement is executed or amended:

- (1) The combined maximum principal amount of all Notes and all 2023 Notes then outstanding, does not exceed \$250,000,000.
- (2) The maximum term of such Note Purchase Agreement shall not exceed Maximum Maturity Date.
- (3) The maximum interest rate of any Note issued under such Note Purchase Agreement shall not exceed the Maximum Interest Rate.
- (4) The source of payment for the Notes and any obligations under such Note Purchase Agreement shall be as described in Section 2.09 of this Order.
- (5) The security for the Notes and any obligations under such Note Purchase Agreement shall be as described in Section 2.09 of this Order.
- (6) The duration of the authority delegated under this Section shall expire on February 25, 2026, unless renewed or extended by the Board.

ARTICLE IV
NOTE PAYMENT FUND

Section 4.01 Note Payment Fund.

There is hereby created and established on the books and records of the College a separate and special fund to be designated as the “College of the Mainland College Revenue Revolving

Note Payment Fund” (the “Note Payment Fund”). Money on deposit in the Note Payment Fund shall be used to pay principal of and interest on Notes at the respective interest payment, maturity, or redemption dates of each issue of such as provided herein. Amounts remaining in the Note Payment Fund not then necessary for the purposes for which such funds were originally held in such Fund may be transferred to the Note Construction Account upon request of an Authorized Officer.

Pending the expenditure of money in the Note Payment Fund for authorized purposes, money deposited therein may be invested at the direction of an Authorized Officer in Eligible Investments. Any income received from investments in the Note Payment Fund shall be retained in such Fund.

ARTICLE V PARTICULAR REPRESENTATIONS AND COVENANTS

Section 5.01 Limitation on Issuance.

Unless this Order is amended and modified by the Board in accordance with the provisions of Section 7.01 hereof, the College covenants that there will not be issued and outstanding at any time under this Order more than \$250,000,000 in principal amount of Notes. For purposes of this section, any portion of Outstanding Notes to be paid on a particular day from moneys on deposit in the Note Payment Fund and/or the proceeds of other Notes or obligations issued for the purpose of refinancing, redeeming, or refunding then Outstanding Notes shall not be considered Outstanding on such day. In addition to the foregoing, (i) no Notes shall be issued for any purposes other than those described in Section 2.01 hereof, and (ii) no Notes shall be issued if the Notes then Outstanding after such issuance would exceed the authorized but unissued amount of Notes.

Section 5.02 Allocation of, and Limitation on, Expenditures.

The College covenants to account for on its books and records the expenditure of proceeds from the sale of the Notes and any investment earnings thereon to be used for the purposes described in Section 2.01 by allocating proceeds to expenditures within 18 months of the later of the date that (a) the expenditure for any such purpose is made, or (b) all such purposes are completed. The foregoing notwithstanding, the College shall not expend such proceeds or investment earnings more than sixty (60) days after the later of (a) the fifth anniversary of the date of delivery of the Notes, or (b) the date the Notes are retired, unless the College obtains an opinion of Bond Counsel substantially to the effect that such expenditure will not adversely affect the tax-exempt status of the Notes. For purposes of this Section, the College shall not be obligated to comply with this covenant if it obtains an opinion of Bond Counsel to the effect that such failure to comply will not adversely affect the excludability of the interest on the Notes from gross income for federal income tax purposes.

Section 5.03 Opinion of Bond Counsel.

The College shall cause the legal opinion of Bond Counsel as to the validity of the Notes and as to the exemption of interest on the Notes from federal income taxation to be furnished to any Noteholder without cost. In addition, a copy of such opinion may be printed on or attached to each of the Notes.

Section 5.04 Bond Anticipation Notes.

The College hereby acknowledges that the Notes are being issued as bond anticipation notes, and the College in good faith shall endeavor to and maintain capacity to sell a sufficient principal amount of bonds in order to have funds available, together with other lawfully available funds, to pay the Notes and the interest thereon, or any renewals thereof, or any obligations created under the Note Purchase Agreement, as the same shall become due, and such bonds shall be issued as refunding bonds pursuant to and in accordance with the provisions of Texas Government Code, Chapter 1207, as contemplated and permitted under Section 1371.057(c) of Chapter 1371.

Section 5.05 Other Representations and Covenants.

(a) The College will faithfully perform at all times any and all covenants, undertakings, stipulations, and provisions contained in this Order; the College will promptly pay or cause to be paid the principal of, premium, if any, and interest on each Note on the dates and at the places and manner prescribed in such Note; and the College will, at the times and in the manner prescribed by this Order, deposit or cause to be deposited the amounts of money specified by this Order.

(b) The College is duly authorized under the laws of the State of Texas to issue the Notes; all action on its part for the creation and issuance of the Notes has been duly and effectively taken; and the Notes in the hands of the Holders thereof are and will be valid and enforceable obligations of the College in accordance with their terms.

Section 5.06 Federal Income Tax Exclusion.

(a) Definitions. When used in this Section, the following terms shall have the following meanings:

“*Closing Date*” means the date on which the Notes are first authenticated and delivered to the initial purchasers against payment therefor.

“*Code*” means the Internal Revenue Code of 1986, as amended by all legislation, if any, effective on or before the Closing Date.

“*Computation Date*” has the meaning set forth in Section 1.148-1(b) of the Regulations.

“*Gross Proceeds*” means any proceeds as defined in Section 1.148-1(b) of the Regulations, and any replacement proceeds as defined in Section 1.148-1(c) of the Regulations, of the Notes.

“*Investment*” has the meaning set forth in Section 1.148-1(b) of the Regulations.

“*Nonpurpose Investment*” means any investment property, as defined in Section 148(b) of the Code, in which Gross Proceeds of the Notes are invested and which is not acquired to carry out the governmental purposes of the Notes.

“*Rebate Amount*” has the meaning set forth in Section 1.148-1(b) of the Regulations.

“*Regulations*” means any proposed, temporary, or final Income Tax Regulations issued pursuant to Sections 103 and 141 through 150 of the Code, and 103 of the Internal Revenue Code of 1954, which are applicable to the Notes. Any reference to any specific Regulation shall also mean, as appropriate, any proposed, temporary or final Income Tax Regulation designed to supplement, amend or replace the specific Regulation referenced.

“*Yield*” of

(1) any Investment has the meaning set forth in Section 1.148-5 of the Regulations; and

(2) the Notes has the meaning set forth in Section 1.148-4 of the Regulations.

(b) Not to Cause Interest to Become Taxable. The College shall not use, permit the use of, or omit to use Gross Proceeds or any other amounts (or any property the acquisition, construction or improvement of which is to be financed directly or indirectly with Gross Proceeds) in a manner which if made or omitted, respectively, would cause the interest on any Note to become includable in the gross income, as defined in Section 61 of the Code, of the Owner thereof for federal income tax purposes. Without limiting the generality of the foregoing, unless and until the College receives a written opinion of counsel nationally recognized in the field of municipal bond law to the effect that failure to comply with such covenant will not adversely affect the exemption from federal income tax of the interest on any Note, the College shall comply with each of the specific covenants in this Section.

(c) No Private Use or Private Payments. Except as permitted by Section 141 of the Code and the Regulations and rulings thereunder, the College shall at all times prior to the last stated maturity of Notes:

(1) exclusively own, operate and possess all property the acquisition, construction or improvement of which is to be financed or refinanced directly or indirectly with Gross Proceeds of the Notes and not use or permit the use of such Gross Proceeds (including all contractual arrangements with terms different than those applicable to the general public) or any property acquired, constructed or improved with such Gross Proceeds in any activity carried on by any person or entity (including the United States or any agency, department and instrumentality thereof) other than a state or local government, unless such use is solely as a member of the general public; and

(2) not directly or indirectly impose or accept any charge or other payment by any person or entity who is treated as using Gross Proceeds of the Notes or any property the acquisition, construction or improvement of which is to be financed or refinanced directly or indirectly with such Gross Proceeds other than taxes of general application within the College or interest earned on investments acquired with such Gross Proceeds pending application for their intended purposes.

(d) No Private Loan. Except to the extent permitted by Section 141 of the Code and the Regulations and rulings thereunder, the College shall not use Gross Proceeds of the Notes to make or finance loans to any person or entity other than a state or local government. For purposes of the foregoing covenant, such Gross Proceeds are considered to be “loaned” to a person or entity

if: (1) property acquired, constructed or improved with such Gross Proceeds is sold or leased to such person or entity in a transaction which creates a debt for federal income tax purposes; (2) capacity in or service from such property is committed to such person or entity under a take-or-pay, output or similar contract or arrangement; or (3) indirect benefits, or burdens and benefits of ownership. of such Gross Proceeds or any property acquired, constructed or improved with such Gross Proceeds are otherwise transferred in a transaction which is the economic equivalent of a loan.

(e) Not to Invest at Higher Yield. Except to the extent permitted by Section 148 of the Code and the Regulations and rulings thereunder, the College shall not at any time prior to the final Stated Maturity of the Notes directly or indirectly invest Gross Proceeds in any Investment (or use Gross Proceeds to replace money so invested), if as a result of such investment the Yield from the Closing Date of all Investments acquired with Gross Proceeds (or with money replaced thereby), whether then held or previously disposed of, exceeds the Yield of the Notes.

(f) Not Federally Guaranteed. Except to the extent permitted by Section 149(b) of the Code and the Regulations and rulings thereunder, the College shall not take or omit to take any action which would cause the Notes to be federally guaranteed within the meaning of Section 149(b) of the Code and the Regulations and rulings thereunder.

(g) Information Report. The College shall timely file the information required by Section 149(e) of the Code with the Secretary of the Treasury on Form 8038-G or such other form and in such place as the Secretary may prescribe.

(h) Rebate of Arbitrage Profits. Except to the extent otherwise provided in Section 148(f) of the Code and the Regulations and rulings thereunder:

(1) The College shall account for all Gross Proceeds (including all receipts, expenditures and investments thereof) on its books of account separately and apart from all other funds (and receipts, expenditures and investments thereof) and shall retain all records of accounting for at least six (6) years after the day on which the last outstanding Note is discharged. However, to the extent permitted by law, the College may commingle Gross Proceeds of the Notes with other money of the College, provided that the College separately accounts for each receipt and expenditure of Gross Proceeds and the obligations acquired therewith.

(2) Not less frequently than each Computation Date, the College shall calculate the Rebate Amount in accordance with rules set forth in Section 148(f) of the Code and the Regulations and rulings thereunder. The College shall maintain such Computations with its official transcript of proceedings relating to the issuance of the Notes until six (6) years after the final Computation Date.

(3) The College shall pay to the United States out of the Note Payment Account or its general fund, as permitted by applicable Texas statute, regulation or opinion of the Attorney General of the State of Texas, the amount that when added to the future value of previous rebate payments made for the Notes equals (i) in the case of a Final Computation Date as defined in Section 1.148-3(e)(2) of the Regulations, one hundred percent (100%)

of the Rebate Amount on such date, and (ii) in the case of any other Computation Date, ninety percent (90%) of the Rebate Amount on such date. In all cases, the rebate payments shall be made at the times, in the installments, to the place and in the manner as is or may be required by Section 148(f) of the Code and the Regulations and rulings thereunder, and shall be accompanied by Form 8038-T or such other forms and information as is or may be required by Section 148(f) of the Code and the Regulations and rulings thereunder.

(4) The College shall exercise reasonable diligence to assure that no errors are made in the Computations and payments required by paragraphs (2) and (3), and if an error is made, to discover and promptly correct such error within a reasonable amount of time thereafter (and in all events within one hundred eighty (180) days after discovery of the error), including payment to the United States of any additional Rebate Amount owed to it, interest thereon, and any penalty imposed under Section 1.148-3(h) of the Regulations.

(i) Elections. The College hereby directs and authorizes each Authorized Officer or any combination of them, to make elections permitted or required pursuant to the provisions of the Code or the Regulations, as they deem necessary or appropriate in connection with the Notes, in the Certificate as to Tax Exemption or similar or other appropriate certificate, form or document.

(j) Reimbursement. The College reasonably expects to reimburse capital expenditures made from its own funds with respect to the purposes described in Section 2.10 with Note proceeds and this Order shall constitute a declaration of official intent under Treasury Regulations Section 1.150-2. The maximum principal amount of obligations expected to be issued and outstanding for such purposes at any time is \$250,000,000.

Section 5.07 Disposition of Project.

The College covenants that the property financed or refinanced with the proceeds of the Notes will not be sold or otherwise disposed in a transaction resulting in the receipt by the College of cash or other compensation unless the College obtains an opinion of a nationally recognized bond counsel substantially to the effect that such sale or other disposition will not adversely affect the tax-exempt status of the Notes. For purposes of this Section, the portion of the property comprising personal property and disposed of in the ordinary course of business shall not be treated as a transaction resulting in the receipt of cash or other compensation. For purposes of this Section, the College shall not be obligated to comply with this covenant if it obtains an opinion of a nationally recognized bond counsel to the effect that such failure to comply will not adversely affect the excludability for federal income tax purposes from gross income of the interest.

ARTICLE VI DEFAULT AND REMEDIES

Section 6.01 Remedies.

In addition to all the rights and remedies provided by the laws of the State of Texas during the continuance of any Event of Default, the Holder or Holders of any of the Notes shall be entitled to proceed to protect and enforce all rights conferred hereunder or under the Note Purchase Agreement by such appropriate judicial proceedings as such Holder shall deem most effectual to protect and enforce any such rights either by suit in equity or by action at law; or by a writ of

mandamus issued by a court of proper jurisdiction, compelling and requiring the College and its officers to observe and perform any payment, covenant, condition or obligation prescribed in the Order or the Note Purchase Agreement. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power, nor shall such delay or omission be construed to be a waiver of any such default or acquiescence therein, and every such right and power may be exercised from time to time and as often as may be deemed expedient. The provisions of this Order shall be deemed to be a contract with each and every Holder and the duties of the College shall be enforceable by mandamus or appropriate suit, action or proceeding in any court of competent jurisdiction.

Section 6.02 Remedies Not Exclusive.

No remedy herein conferred or reserved is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or under the Notes or now or hereafter existing at law or in equity.

ARTICLE VII
MISCELLANEOUS

Section 7.01 Amendments or Modifications Without Consent of Holders of Notes.

(a) Amendments Without Consent. Except as set forth in the Note Purchase Agreement, this Order and the rights and obligations of the College and of the Owners of the Notes may be modified or amended at any time without notice to or the consent of any Owner of the Notes or any Bonds Similarly Secured, solely for any one or more of the following purposes:

(i) To add to the covenants and agreements of the College contained in this Order, other covenants and agreements thereafter to be observed, or to surrender any right or power reserved to or conferred upon the College in this Order;

(ii) To cure any ambiguity or inconsistency, or to cure or correct any defective provisions contained in this Order upon receipt by the College of an opinion of nationally recognized bond counsel, that the same is needed for such purpose, and will more clearly express the intent of this Order,

(iii) To supplement the security for the Notes, replace or provide additional credit facilities, or change the form of the Notes or make such other changes in the provisions hereof as the College may deem necessary or desirable and which shall not, in the judgment of the College, materially adversely affect the interests of the Owners of the outstanding Notes;

(iv) To make any changes or amendments requested by any Rating Agency then rating or requested to rate the Notes, as a condition to the issuance or maintenance of a rating, which changes or amendments do not, in the judgment of the College, materially adversely affect the interests of the Owners of the outstanding Notes; or

(v) To make such other changes in the provisions hereof as the College may deem necessary or desirable and which shall not, in the judgment of the College, materially adversely affect the interests of the Owners of outstanding Notes.

Notice of any such amendment may be published by the College in the manner described in subsection (c) of this Section; provided, however, that the publication of such notice shall not constitute a condition precedent to the adoption of such amendatory resolution and the failure to publish such notice shall not adversely affect the Implementation of such amendment as adopted pursuant to such amendatory resolution.

(b) Amendments With Consent. Subject to the other provisions of this Order, the Owners of outstanding Notes aggregating a majority in outstanding principal amount shall have the right from time to time to approve any amendment, other than amendments described in subsection (a) of this Section, to this Order which may be deemed necessary or desirable by the College; provided, however, that nothing herein contained shall permit or be construed to permit, without the approval of the Owners of all of the outstanding Notes, the amendment of the terms and conditions in this Order or in the Notes so as to:

- (i) Make any change in the maturity of the outstanding Notes;
- (ii) Reduce the rate of interest borne by outstanding Notes;
- (iii) Reduce the amount of the principal payable on outstanding Notes;
- (iv) Modify the terms of payment of principal of or interest on the outstanding Notes, or impose any conditions with respect to such payment;
- (v) Affect the rights of the Owners of less than all Notes then outstanding; or
- (vi) Change the minimum percentage of the outstanding principal amount of Notes necessary for consent to such amendment.

(c) Notice. If at any time the College shall desire to amend this Order other than pursuant to subsection (a) of this Section, the College shall cause written notice of the proposed amendment to be given by certified mail to each Registered Owner of the Notes affected at the address shown on the Register. Such notice shall briefly set forth the nature of the proposed amendment and shall state that a copy thereof is on file with the Board Secretary or interim Board Secretary for inspection by all Owners of Notes.

(d) Consent Irrevocable. Any consent given by the Owner of Notes or the Note Purchaser pursuant to the provisions of this Section shall be irrevocable for the period specified in such notice, or if the notice is silent, for a period of eighteen (18) months from the date of mailing of the notice provided for in this Section, and shall be conclusive and binding upon all future Owners of the same Notes during such period. Such consent may be revoked at any time after eighteen (18) months from the date of mailing by the Owner who gave such consent or as otherwise provided in such consent, or by a successor in title, by filing notice thereof with the Paying Agent/Registrar and the College, but such revocation shall not be effective if the Owners of a

majority in outstanding principal amount of Notes, prior to the attempted revocation, consented to and approved the amendment.

(e) Ownership. For the purpose of this Section, the ownership and other matters relating to all Notes registered as to ownership shall be determined from the Registration Books kept by the Paying Agent/Registrar therefor. The Paying Agent/Registrar may conclusively assume that such ownership continues until written notice to the contrary is served upon the Paying Agent/Registrar.

Section 7.02 Order to Constitute a Contract; Equal Security; Note Purchase Agreement.

In consideration of the acceptance of the Notes, the issuance of which is authorized hereunder, by those who shall hold the same from time to time, this Order shall be deemed to be and shall constitute a contract between the College and the Holders from time to time of the Notes and the pledge made in this Order by the College, and the covenants and agreements set forth in this Order to be performed by the College shall be for the equal and proportionate benefit, security and protection of all Holders of the Notes, without preference, priority or distinction as to security or otherwise of any of the Notes authorized hereunder over any of the others by reason of time of issuance, sale, or maturity thereof or otherwise for any cause whatsoever, except as expressly provided in or permitted by this Order.

Section 7.03 Severability of Invalid Provisions.

If any one or more of the covenants, agreements or provisions herein contained shall be held contrary to any express provisions of law or contrary to the policy of express law, though not expressly prohibited, or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements or provisions shall be null and void and shall be deemed separable from the remaining covenants, agreements or provisions and shall in no way affect the validity of any of the other provisions hereof or of the Notes issued hereunder.

Section 7.04 Payment and Performance on Business Days.

Whenever under the terms of this Order or the Notes, the performance date of any provision hereof or thereof, including the payment of principal of or interest on the Notes, shall occur on a day other than a Business Day, then the performance thereof, including the payment of principal of and interest on the Notes, need not be made on such day but may be performed or paid, as the case may be, on the next succeeding Business Day with the same force and effect as if made on the date of performance or payment.

Section 7.05 Defeasance.

If, when all or any portion of the Notes shall have become due and payable in accordance with their terms or otherwise as provided in this Ordinance, the entire principal and interest so due and payable upon such Notes shall be paid, or if at or prior to the date such Notes have become due and payable, (i) sufficient moneys, (ii) direct obligations of, or obligations guaranteed by, the United States of America, the principal of and interest on which will provide sufficient moneys for such payment, (iii) noncallable and non-prepayable obligations of an agency or instrumentality of the United States of America, including obligations that are unconditionally guaranteed or insured

by the agency or instrumentality and are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent, the principal of and interest on which will provide sufficient moneys for such payment, or (iv) noncallable and non-prepayable obligations of a state or an agency or a county, municipality, or other political subdivision of a state that have been refunded and that are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent, the principal of and interest on which will provide sufficient moneys for such payment, shall be held in trust by the Paying Agent/Registrar or a duly authorized escrow agent, and provision shall also be made for paying all other sums payable hereunder by the City with respect to such Notes, the pledge herein created with respect to such Notes shall thereupon cease, terminate and become discharged, and such Notes shall no longer be deemed outstanding for purposes of this Ordinance, and all the provisions of this Ordinance relating to the Notes, including all covenants, agreements, liens and pledges made herein for the benefit thereof, shall be deemed duly discharged, satisfied and released.

Section 7.06 Limitation of Benefits With Respect to the Order.

With the exception of the rights or benefits herein expressly conferred, nothing expressed or contained herein or implied from the provisions of this Order or the Notes is intended or should be construed to confer upon or give to any person other than the College, the Note Purchaser, the Holders of the Notes and the Paying Agent/Registrar, any legal or equitable right, remedy or claim under or by reason of or in respect to this Order or any covenant, condition, stipulation, promise, agreement or provision herein contained. This Order and all of the covenants, conditions, stipulations, promises, agreements and provisions hereof are intended to be and shall be for and inure to the sole and exclusive benefit of the College and the Holders of the Notes as herein and therein provided.

Section 7.07 Approval of Attorney General.

No Notes herein authorized to be issued shall be sold or delivered by an Authorized Officer until the Attorney General of the State of Texas shall have approved the proceedings relating to the Program, the Notes and the Note Purchase Agreement as required in accordance with applicable law.

Section 7.08 No Personal Liability.

No recourse shall be had for payment of the principal of or interest on any Bonds or for any claim based thereon, or on this Order, against any official or employee of the College or any person executing any Bonds.

Section 7.09 Further Procedures.

Any one or more of the Authorized Officers are hereby expressly authorized, empowered and directed from time to time and at any time to do and perform all such acts and things and to execute, acknowledge and deliver in the name and on behalf of the College all agreements, instruments, certificates or other documents, whether mentioned herein or not, as may be necessary or desirable in order to carry out the terms and provisions of this Order and the issuance, sale and delivery of the Notes. In addition, prior to the delivery of the Notes, the Authorized Officers are each hereby authorized and directed to approve any changes or corrections to this Order or to any

of the documents authorized and approved by this Order: (i) in order to cure any ambiguity, formal defect, or omission in this Order or such other document, or (ii) as requested by the Attorney General of the State of Texas or his representative to obtain the approval of the Note proceedings by the Attorney General. In the event that any officer of the College whose signature shall appear on any document shall cease to be such officer before the delivery of such document, such signature nevertheless shall be valid and sufficient for all purposes the same as if such officer had remained in office until such delivery.

Section 7.10 Incorporation of Recitals.

The College hereby finds that the statements set forth in the recitals of this Order are true and correct, and the College hereby incorporates such recitals as a part of this Order.

Section 7.11 Repealer.

All orders, resolutions, and ordinances, or parts thereof, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 7.12 Effective Date.

This Order shall be in full force and effect from and upon its adoption.

PASSED, APPROVED, A D EFFECTIVE on the 25th day of August, 2025, at a regular meeting of the Board of Trustees of the College of the Mainland.

MELISSA SKIPWORTH
Chair, Board of Trustees
College of the Mainland

ATTEST

KIMBERLY DODSON
Secretary, Board of Trustees
College of the Mainland

EXHIBIT A

FORM OF NOTE

United States of America
State of Texas
County of Galveston

**COLLEGE OF THE MAINLAND
LIMITED TAX REVOLVING NOTE PROGRAM, SERIES 2025**

Form of Heading and First Paragraph for Fixed Rate Note:

Note No.: _____

Note Date: _____

Principal Amount: \$ _____

Maturity Date: _____

Interest Rate: _____%

The College of the Mainland (the “College”), a junior college district of the State of Texas, FOR VALUE RECEIVED, hereby promises to pay, solely from the sources hereinafter identified and as hereinafter stated, to the order of _____ on the Maturity Date specified above (or earlier redemption date), the principal sum specified above, and to pay interest on such principal amount on each February 1 and August 1, commencing _____, 20__, and at such Maturity Date (or earlier redemption date) from the above specified Note Date or from the most recent date to which interest has been paid or duly provided for at the per annum Interest Rate shown above (computed on the basis of a 360-day year consisting of twelve 30-day months), subject to adjustment as provided in the Order or a Note Purchase Agreement. Both principal and interest on this Note being payable in lawful money of the United States of America at the designated office of the Paying Agent/Registrar executing the “Certificate of Authentication” endorsed hereon and appearing below or its successor. No interest will accrue on the Principal Amount hereof after such Maturity Date.

Form of Heading and First Paragraph for Variable Rate Note:

Note No.: _____

Note Date: _____

Principal Amount: \$ _____

Maturity Date: _____

Interest Rate: _____%

The College of the Mainland (the “College”), a junior college district of the State of Texas, FOR VALUE RECEIVED, hereby promises to pay, solely from the sources hereinafter identified and as hereinafter stated, to the order of _____ on the Maturity Date specified above (or earlier redemption date), the principal sum specified above, and to pay interest on such principal amount on each February 1 and August 1, commencing _____, 20__, and at such Maturity Date (or earlier redemption date) from the above specified Note Date or from the most recent date to which interest has been paid or duly provided for at the

rate per annum (computed on the basis of actual days elapsed and a [360-day year of twelve 30-day months/360-day year/365-day or 366-day year, as applicable]) equal to [insert formula or method of calculation for determining variable or floating interest rate, subject to adjustment as provided in the Order or a Note Purchase Agreement]. Both principal and interest on this Note being payable in lawful money of the United States of America at the designated office of the Paying Agent/Registrar executing the “Certificate of Authentication” endorsed hereon and appearing below, or its successor. No interest will accrue on the principal amount hereof after such Maturity Date.

Form of Remainder of all Notes:

This Note is one of a series of notes authorized under the “College of the Mainland Limited Tax Revolving Note Program, Series 2025” (the “Program”), pursuant to which the College may issue notes, bearing interest at fixed, variable, or floating rates (and which interest is excludable from gross income for federal tax purposes), in an aggregate principal amount at any one time outstanding not to exceed TWO HUNDRED AND FIFTY MILLION DOLLARS (\$250,000,000) (such notes, the “Notes”). The Program, as well as the issuance of Notes thereunder, has been duly authorized in accordance with the provisions of an order (the “Order”) adopted by the Board of Trustees of the College for the purposes of construction, renovation, acquisition, and equipment of school buildings, the purchase of the necessary sites for school buildings for the College, and the costs of any credit agreements executed or authorized in anticipation of, in relation to, or in connection with such bonds, and refunding, renewing, or refinancing such Notes; all in accordance and in strict conformity with the provisions of the Constitution and laws of the State of Texas, including but not limited to, Chapters 1371, Texas Government Code, as amended and Chapter 130, Texas Education Code, as amended.

This Note is payable from and equally secured by a lien on and pledge of (i) the proceeds from (a) the sale or exchange of other Notes issued for the purpose of refinancing, renewing, replacing, or redeeming this Note, and (b) the sale of a series or issue of bonds or other obligations to be issued by the College subsequent to the Note Date hereof for the purpose of refinancing, renewing, or redeeming this Note, (ii) proceeds of the Limited Tax, (iii) the amounts held in the Note Payment Fund until the amounts deposited therein are used for authorized purposes, and (iv) the amounts remaining on deposit in the Note Construction Fund after amounts deposited therein are used for authorized purposes.

This Note, together with other Notes similarly secured, is payable solely from the sources hereinabove identified securing the payment thereof. The Notes do not constitute a legal or equitable pledge, charge, lien, or encumbrance upon any property of the College, except as otherwise described above, and the Holder hereof shall never have the right to demand payment of this obligation from any sources or properties of the College except as identified above.

Reference is hereby made to the Order, copies of which may be obtained upon request to the College, and to all of the terms and provisions the Holder hereof by acceptance of this Note hereby assents, including, but not limited to, provisions relating to definitions of terms, the description of and the nature of the security for this Note, the conditions upon which the Order may be amended or supplemented with or without the consent of the Holders of this Note, and the right to issue College debt.

Unless specified otherwise in a Note Purchase Agreement with respect to timing and price, Notes issued hereunder shall be subject to redemption, at the direction of the Authorized Officer, in whole or in part, on any date, at the price of par plus accrued interest to such date of redemption; provided, however, that redemption of Notes bearing interest at a variable or floating may be subject to further restriction regarding the timing and requisite notice of, but (except with respect to any fees specified in the applicable Note Purchase Agreement in connection therewith) not the price for, such redemption, as further specified, if at all, in a Note Purchase Agreement.

Subject to any additional requirements of the applicable Note Purchase Agreement then in effect and the last sentence of this paragraph, at least thirty (30) days prior to the date any Notes are to be redeemed, as determined by an Authorized Officer, a notice of redemption shall be given in the manner set forth below. A written notice of such redemption shall be given to the Registered Owner of each Note or a portion thereof being called for redemption by depositing such notice in the United States mail, first-class postage prepaid, addressed to each such Registered Owner at his address shown on the Registration Books kept by the Paying Agent/Registrar. Notwithstanding the foregoing, if the Registered Owner of a Note to be redeemed is the Note Purchaser, then such Notes are redeemable upon three (3) Business Days' prior written notice delivered by the College, at the direction of an Authorized Officer, to the Note Purchaser and the Paying Agent/Registrar.

By the date fixed for any such redemption, due provision shall be made by the College with the Paying Agent/Registrar for the payment of the required redemption price for the Notes or the portions thereof which are to be so redeemed, plus accrued interest thereon to the date fixed for redemption. If such written notice of redemption is given, and if due provision for such payment is made, all as provided above, the Notes, or the portions thereof which are to be so redeemed, thereby automatically shall be redeemed prior to their scheduled maturities, shall not bear interest after the date fixed for their redemption, and shall not be regarded as being Outstanding except for the right of the Registered Owner to receive the redemption price plus accrued interest to the date fixed for redemption from the Paying Agent/Registrar out of the funds provided for such payment. The Paying Agent/Registrar shall record in the Registration Books all such redemptions of principal of the Notes or any portion thereof. If a portion of any Notes shall be redeemed, a substitute Note or Notes having the same stated maturity date, bearing interest at the same interest rate (or calculated in the same manner, as applicable), in any denomination or denominations in excess of \$100,000 at the written request of the Registered Owner, and in an aggregate principal amount equal to the unredeemed portion thereof, will be issued to the Registered Owner upon the surrender thereof for cancellation, at the expense of the College, all as provided in the Order.

It is hereby certified and recited that all acts, conditions, and things required by law and the Order to exist, to have happened, and to have been performed precedent to and in the issuance of this Note, do exist, have happened, and have been performed in regular and in due time, form, and manner as required by law and that the issuance of this Note, together with all other Notes, is not in excess of the principal amount of Notes permitted to be issued under the Order.

This Note has all the qualities and incidents of a negotiable instrument under the laws of the State of Texas.

This Note may be transferred only on the Registration Books. Upon surrender hereof at the designated office of the Paying Agent/Registrar, this Note may be exchanged for a like

aggregate principal amount of fully registered (which registration may be to bearer) Notes of authorized denominations of like interest rate and maturity, but only in the manner, subject to the limitations, and upon payment of the charges provided in the Order and upon surrender and cancellation of this Note.

This Note shall not be entitled to any benefit under the Order or be valid or become obligatory for any purpose until this Note shall have been authenticated by the execution by the Paying Agent/Registrar of the Certificate of Authentication hereon.

In the event of any conflict or inconsistency between this Note and the Order, the Order shall control.

The remainder of this page is left blank intentionally.

IN WITNESS WHEREOF, this Note has been signed with the manual or facsimile signature of the Chair and countersigned with the manual or facsimile signature of the Secretary of the Board of Trustees on this Note.

Chair, Board of Trustees
College of the Mainland

Board Secretary, Board of Trustees
College of the Mainland

[SEAL]

[Form of Paying Agent/Registrar's Certificate of Authentication]

PAYING AGENT/REGISTRAR'S
CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes delivered pursuant to the within-mentioned Order.

[•]
as Paying Agent/Registrar

By: _____
Authorized Signatory

[Form of Comptroller's Registration Certificate]

COMPTROLLER'S REGISTRATION CERTIFICATE: REGISTER NO. _____

I hereby certify that this Bond has been examined, certified as to validity, and approved by the Attorney General of the State of Texas, and that this Bond has been registered by the Comptroller of Public Accounts of the State of Texas.

WITNESS MY SIGNATURE AND SEAL this _____.

Comptroller of Public Accounts
of the State of Texas

(SEAL)

CERTIFICATE OF ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto (Print
or typewrite name, address, and zip code of transferee):

(Social Security or other identifying number):

the within Note and all rights thereunder, and hereby irrevocably constitutes and appoints
_____ attorney to transfer the within Note on the books kept for registration thereof, with
full power of substitution in the premises.

DATED: _____

Signature guaranteed:

NOTICE: Signature(s) must be guaranteed by
a member firm of the New York Stock
Exchange or a commercial bank or trust
company.

NOTICE: The signature on this assignment
must correspond with the name of the
Registered Owner as it appears on the face of
the within Note in every particular.



PRESIDENT'S OFFICE

Board Report

Presenter: Board Chair

A. Miscellaneous Updates



PRESIDENT'S OFFICE

President's Report

Presenter: Dr. Helen Brewer

A. Updates

1. Program Spotlight - Nursing

- a. Building the Next Generation of Nurses – Dr. Rachel Fano, Director of Nursing, and Carla Burris, Nursing Simulation Center Coordinator

2. Student Spotlight

- a. Kylie Bailey, Associate of Arts Degree

3. Enrollment Update

B. Reminders/Announcements

1. Board Meetings

- a. August 2025 – Monday, August 25, 2025
- b. September 2025 – Monday, September 22, 2025
- c. October 2025 – Monday, October 27, 2025
- d. December 2025 – Monday, December 8, 2025
- e. January 2026 – Monday, January 26, 2026

2. Community Giving Pickleball Tournament, Saturday, August 30, 2025, 8 a.m.-3 p.m., Absolute Volleyball Academy (380 Green Wing St., Webster, TX 77598)

3. Fiesta Comunidad – Saturday, September 20, 2025, 10 a.m.-2 p.m., Parking Lot F

4. Community Meet and Greet with Dr. Brewer, Thursday, September 25, 2025, 3-5 p.m., Doyle Family Administration Building Boardroom, RM 129

C. Resignations and Retirement Report

D. Miscellaneous Updates



COM
College of the Mainland.

Building the Next Generation of Nurses

Dr. Rachel Fano and Carla Burris

Nursing Programs

Degree Programs

- Registered Nurse to Bachelor of Science in Nursing
- AAS- Registered Nurse
- Licensed Vocational Nursing to Registered Nurse

Certificates

- Licensed Vocational Nursing
- Certified Nursing Aide



Nursing Highlights

Students

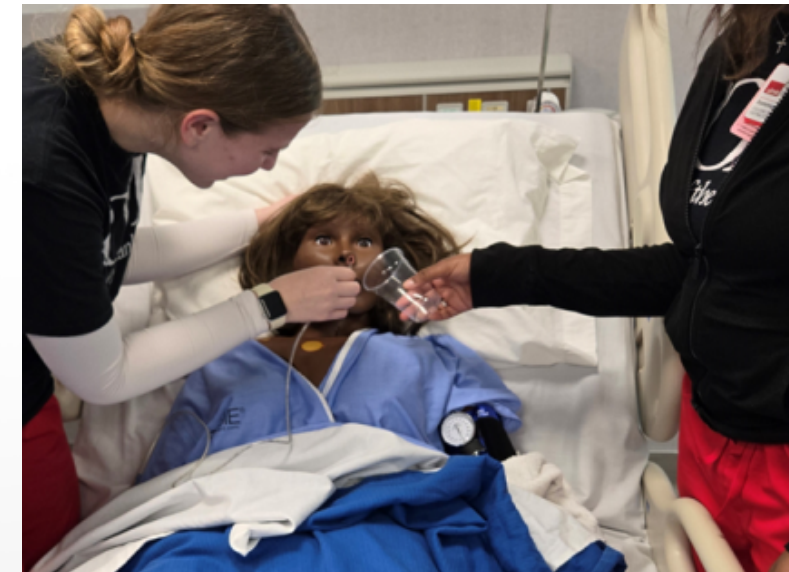
- 227 total students for Fall 2025 (RN-BSN, AAS, LVN-Transition, LVN)
- 24-25 Academic year 83 AAS graduates, 22 LVN
- 42 RN-BSN graduates to date

Faculty

- 55% of full-time faculty have their Doctor of Nursing Practice
- Lauren McElyea received Workforce Faculty of the Year, Spring 2025

Facilities

- Sim Lab Technology – 10 in patient rooms, 1 psych room, nurse's station, 2 debrief rooms
- Mama Anne and Baby Mannequins
- 3 Skills lab – Inpatient/Outpatient set up
- Hospital beds



Student Success

Registered Nurse to Bachelor of Science in Nursing

- COM's 1st Bachelors Degree
- Received Initial Accreditation in Fall 2024 by Accreditation Commission for Education in Nursing

Associate Degree Nursing- Registered Nurse

- Accredited by Accreditation Commission for Education in Nursing
- Approved by the Texas Board of Nursing
- 2023 NCLEX Pass Rate: 93%
- 2024 NCLEX Pass Rate: 95%

Licensed Vocational Nursing

- 12-month Certificate
- Approved by the Texas Board of Nursing
- 2023 NCLEX Pass Rate: 95%
- 2024 NCLEX Pass Rate: 95%



Jobs & Education for Texans (JET) Grant

- Awarded \$324,916
- Mama Anne (2) and Sim Baby Mannequins (2)
 - 2 of 75 in the US
- Hospital beds (25)
 - Scales and alarms







PRESIDENT'S OFFICE

Resignations & Retirements

Last Name	First Name	Position	Hire Date	Last Date of Work	Termination Reason
Hua	Jonathan	Marketing Specialist I	05/01/2025	07/29/2025	Termination



PRESIDENT'S OFFICE

Possible Action on Agenda Items, Including Closed Session Matters

Consideration of and Possible Action on any items discussed in closed session.