



Notice/Agenda of June 2022 Regular BOT Meeting

**The Board of Trustees
College of the Mainland
Doyle Family Administration Boardroom (A129)
Monday, June 27, 2022
1200 Amburn Road
Texas City, TX 77591**

June 2022 Regular BOT Meeting of the Board of Trustees of College of the Mainland will be held Monday, June 27, 2022, beginning at 1:30 PM in the Doyle Family Administration Boardroom (A129), 1200 Amburn Road, Texas City, Texas 77591.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

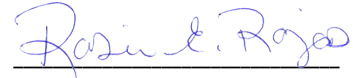
1. **Call to Order**
2. **Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence**
3. **Roll Call & Determination of Quorum**
4. **Minutes**
 - A. Consideration of and Possible Action to Approve the Full Board Minutes of Monday, May 23, 2022
5. **Comments from the Community**
 - A. Students
 - B. Employees
 - C. Other Citizens
6. **Constituent Leader Activity Reports**
 - A. Classified Council - Maegan Guzman
 - B. Faculty Senate - Dr. Elaine Childs
7. **2022 COM Community Image Survey Results**
8. **Consideration of and Possible Acceptance of the 2021 Racial Profile Report**
9. **Human Resources Items**
 - A. Consideration of and Possible Action to Approve the 2022-2023 Professional Re-Appointment List(s)
 - B. Appointment Nominations
 1. Consideration of and Possible Action to Approve the Appointment Nomination of Patricia Coffman to the Position of Nursing Program Lab Coordinator, Nursing Department
 2. Consideration of and Possible Action to Approve the Appointment Nomination of Carolyn Davies to the Position of Enrollment Coach, Strategic Enrollment Management Department

3. Consideration of and Possible Action to Approve the Appointment Nomination of Lisa Frase to the Position of Faculty - English, Humanities Department
4. Consideration of and Possible Action to Approve the Appointment Nomination of Cory Gibbs to the Position of Programmer Analyst, Information Technology Services Department
5. Consideration of and Possible Action to Approve the Appointment Nomination of Alicia Hernandez to the Position of Enrollment Coach, Strategic Enrollment Management Department
6. Consideration of and Possible Action to Approve the Appointment Nomination of Patricia Mata to the Position of Financial Aid Outreach Specialist, Student Financial Services Department
7. Consideration of and Possible Action to Approve the Appointment Nomination of Esther Odamah to the Position of Faculty - Psychology, Social & Behavioral Sciences Department
8. Consideration of and Possible Action to Approve the Appointment Nomination of Courtney Pugh to the Position of Faculty - English, Humanities Department
- C. Non-Contractual Hiring Report
10. **Academic Master Plan Update**
11. **Consideration of and Possible Action to Award Contract 22-17 for the Purchase of Furniture and Installation Services in an Amount Not-to-Exceed \$175,000 to be Paid from 2018 Bond Funds**
12. **Financial Report(s)**
 - A. Consideration of and Possible Action to Accept of the May 2022 Investment and the May 2022 Financial Reports
 - B. Consideration of and Possible Action to Accept the May 2022 Quarterly Investment Report
13. **Board Report**
14. **President's Report**
 - A. Updates
 1. Maritime Grant Award
 2. Board Meetings
BOT Budget Workshop - Monday, July 11th, 8:00 a.m. - 5:00 p.m.
July 2022 - Monday, July 25th, 1:30 p.m.
August 2022 - Monday, August 22nd, 1:30 p.m.
December 2022 - Tuesday, December 6th, 1:30 p.m.
 - B. Resignations and Retirement Report
 - C. Miscellaneous
15. **Adjournment to closed or executive session pursuant to Texas Government Code of the Open Meetings Act**
Reference Section 551.072 - deliberation regarding real property
16. **Discussion of Proposed Culinary Arts Program**
17. **Adjourn**

**If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student*

disciplinary matters and/or complaints against personnel. 6)Section 551.087-deliberation regarding economic development negotiations, and/or 7)Section 551.089 – deliberation regarding security devices or security audits. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Thursday, June 23, 2022, 3:00 P.M.



Rosie E. Rojas
Board Clerk

Administration

President Warren Nichols Ed.D.
Vice President Jerry Fliger, Ph.D.
Vice President Clen Burton, Ph.D.
Vice President Helen Brewer, Ph.D.
Vice President Lisa Watson, Ph.D.



PRESIDENT'S OFFICE

Call to Order

Call to Order on (insert date)
at (insert time)



PRESIDENT'S OFFICE

Pledge of Allegiance to the American Flag
Texas Pledge
Moment of Silence

The Texas State Flag Pledge
"Honor the Texas flag; I pledge
allegiance to thee, Texas, one state under
God, one and indivisible."



College of the Mainland
Board of Trustees
2021-2023

Dr. Bill McGarvey,
Board Chair
808 Buttonwood Dr.
Texas City, TX 77591
409-770-3537
wmcgarvey@gmail.com

Mr. Alan L. Waters,
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#1 South Pintail Street
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409-655-5055
awaters1@com.edu

Mrs. Melissa Skipworth,
Board Secretary
1061 Misty Cliff
Dickinson, TX 77539
281-684-9146
mskipworth@com.edu

Dr. Verna J. Henson,
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7306 Heron Ln.
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832-860-0663
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Mr. Don Gartman,
Trustee
2538 Quaker Dr.
Texas City, 77590
409-739-2618
dgartman@com.edu



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Full Board Minutes

Presented for recommended acceptance to Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: "I move the Board of Trustees approve the Full Board Minutes of May 23, 2022.

PURPOSE

To ensure accuracy of the monthly minutes.

BACKGROUND

Minutes are brought forward every month for approval.

IMPLICATIONS

Financial: N/A

Strategic Goal #1: Strategic Goal #5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

Human Resources: N/A

Attachments

1. Minutes of 5/23/22

College of the Mainland Board of Trustees
Minutes of Monday, May 23, 2022
1:30 p.m., COM Doyle Family Administration Boardroom

Call to Order

Bill McGarvey called the meeting to order at 1:30 p.m.

Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence

Roll Call & Determination of Quorum

Roll call indicated that all Trustees were present.

Minutes

Consideration of and Possible Action to Approve the Full Board Minutes of Monday, April 25, 2022

Melissa Skipworth moved for approval of the Full Board Minutes of Monday, April 25, 2022. Verna Henson seconded the motion; all voted in approval.

Comments from the Community

There were no comments this month.

Constituent Leader Activity Reports

Faculty Senate – Dr. Elaine Childs, Faculty Senate President, updated the Board on faculty activities.

COM's Virtual Tour

Diane Burkett, Marketing Director, reviewed a few of the options on the virtual tour link. The tour can be viewed at <https://www.youvisit.com/tour/com>.

Human Resources Items

Appointment Nominations

Consideration of and Possible Action to Approve the Appointment Nomination of Diane Glowacki to the Position of Accountant, Financial Services Department

Don Gartman moved the Board of Trustees approve the appointment of Diane Glowacki to the position of Accountant, Financial Services Department. Alan Waters seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve the Appointment Nomination of Luke Turner to the Position of Faculty – Chemistry, Science Department

Alan Waters moved the Board of Trustees approve the appointment of Luke Turner to the position of Faculty – Chemistry, Science Department. Melissa Skipworth seconded the motion; all voted in approval.

Non-Contractual Hiring Report

Melissa Skipworth moved the Board of Trustees accept the Non-Contractual Positions Hiring Report as written. Don Gartman seconded the motion; all voted in approval.

Consideration of and Possible Action to Approve an Increase to Contract 20-29 Awarded to Austin Commercial for Construction Manager at Risk (CMAR) Services in Support of the Level 4 shell Space Build-out in the STEAM Building for an Additional Not-to-Exceed (NTE) of \$2,421,099

Don Gartman moved the Board of Trustees approve an increase to contract 20-29 awarded to Austin Commercial for Construction Manager at Risk (CMAR) services in support of the level 4 shell space build-out in the STEAM Building for an additional not-to-exceed (NTE) of \$2,421,099. Alan Waters seconded the motion; all voted in approval.

Financial Report(s)

Consideration of and Possible Acceptance of the April 2022 Investment and the April 2022 Financial Reports

Alan Waters moved the Board of Trustees accept the April 2022 Investment and Financial Reports. Don Gartman seconded the motion; all voted in approval.

Consideration of and Possible Action to Set the December Board of Trustees Meeting on Tuesday, December 6, 2022, 1:30 p.m.

Verna Henson moved the Board of Trustees set the December Board of Trustees meeting on Tuesday, December 6, 2022, 1:30 p.m. Kyle Dickson seconded the motion; all voted in approval.

Board Report

Melissa Skipworth thanked everyone for putting together a great graduation. Mrs. Skipworth also mentioned that she purchased theatre tickets for the next season and encouraged others to do so as well.

Dr. Bill McGarvey mentioned that he received several positive comments on Dr. Helen Brewer's Spanish translation at the graduation ceremony.

President's Report

Updates

Gulf Coast Safety Building – The owners would like to terminate our lease early (they have a new renter). Our programs have already been relocated.

Reminders/Announcements

Board Meetings

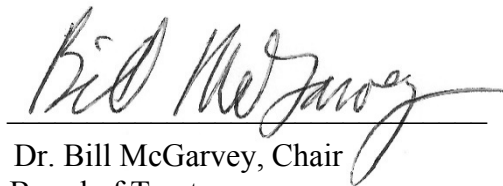
- a. June 2022 – Monday, June 27th, 1:30 PM
- b. BOT Budget Workshop – Monday, July 11th, 8 AM-5 PM
- c. July 2022 – Monday, July 25th, 1:30 PM
- d. December 2022 – Tuesday, December 6th, 1:30 PM

Resignations and Retirement Report – included in the board packet.

Adjournment at 2:22 p.m.



Melissa Skipworth, Secretary
Board of Trustees



Dr. Bill McGarvey, Chair
Board of Trustees

Comments from the Community

A citizen desiring to appear before the Board of Trustees shall complete a Public Comment Request Form indicating the topic about which they wish to speak which shall be filed with the Board Clerk ten (10) minutes prior to the start of the meeting. Time allotted each citizen or organization shall be limited to five minutes. The total time for hearing of citizens shall be no more than 60 minutes at any one meeting. Presentation of matters concerning a complaint or charge against a College District employee or officer will be heard in closed session unless the individual who is the subject of the change or complaint requests a public hearing.

We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. Thank you.



PRESIDENT'S OFFICE

Constituents Leader Activity Reports

A. Classified Council – Maegan Guzman

B. Faculty Senate - Dr. Elaine Childs



PRESIDENT'S OFFICE

Memorandum

To: Trustees

From: Dr. Warren Nichols

Date: June 1, 2022

Subject: 2022 COM Community Image Survey Results

The Marketing and Public Affairs department would like to invite Matt Gamble from Baseline & Associates, Inc. to present the results of our 2022 Community Image Survey to the Board of Trustees at their next meeting. The survey was conducted across a sampling of our entire service area and will provide the Marketing and Public Affairs department strategic direction for brand campaigns and messaging.



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Approval – 2021 Racial Profiling Report

Presented for recommended acceptance to Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees accept the 2021 Racial Profile Report.

PURPOSE

The purpose of approving the racial profiling report is to maintain compliance with the law.

BACKGROUND

Texas Occupation Code 1701.164 specifies that the Texas Commission on Law Enforcement collect incident-based data in accordance with the Texas Code of Criminal Procedure Article 2.131-2.138. Chief Administrators of law enforcement agencies that meet the criteria must submit racial profiling reports to their governing body as well as TCOLE annually.

IMPLICATIONS

Financial: N/A

Strategic Goal #5: COM will provide services/processes that enhance the integrity/safety/quality of the institution and that enhance the quality of the faculty and staff.

Human Resources: N/A

Attachments

1. 2021 Racial Profiling Report
2. 2021 Racial Profiling Analysis

College of the Mainland Police Department Racial Profiling Analysis 2021

01. Total Traffic Stops		28	
02. Location of Stop			
a. City Street		0	0.00%
b. US Highway		0	0.00%
c. County Road		0	0.00%
d. State Highway		0	0.00%
e. Private Property or Other		28	100.00%
03. Was Race known prior to Stop			
a. NO		28	100.00%
b. YES		0	0.00%
04. Race or Ethnicity			
a. Alaska/ Native American/ Indian		0	0.00%
b. Asian/ Pacific Islander		1	3.57%
c. Black		8	28.57%
d. White		8	28.57%
e. Hispanic/ Latino		11	39.29%
05. Gender:			
a. Female		16	57.14%
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		1	0.00%
iii. Black		5	0.00%
iv. White		2	0.00%
v. Hispanic/ Latino		8	0.00%
b. Male		12	42.86%
i. Alaska/ Native American/ Indian		0	0.00%
ii. Asian/ Pacific Islander		0	0.00%
iii. Black		3	0.00%
iv. White		6	0.00%
v. Hispanic/ Latino		3	0.00%

06. Reason for Stop:

a.	Violation of Law	1	3.57%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	0	0	0.00%
	v. Hispanic/ Latino	1	0	0.00%
b.	Pre-Existing Knowledge	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
c.	Moving Traffic Violation	26	92.86%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	8	0	0.00%
	iv. White	7	0	0.00%
	v. Hispanic/ Latino	10	0	0.00%
d.	Vehicle Traffic Violation	1	3.57%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	1	0	0.00%
	v. Hispanic/ Latino	0	0	0.00%

07. Was a Search Conducted

a.	NO	28	100.00%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	8	0	0.00%
	iv. White	8	0	0.00%
	v. Hispanic/ Latino	11	0	0.00%
b.	YES	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

08. Reason for Search

a.	Consent	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
b.	Contraband in Plain View	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
c.	Probable Cause	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
d.	Inventory	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
e.	Incident to Arrest	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

09. Was Contraband Discovered

a.	YES	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
	iii. Black	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
	iv. White	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
	v. Hispanic/ Latino	0	0	#DIV/0!
	Finding resulted in arrest - YES	0	0	
	Finding resulted in arrest - NO	0	0	
b.	NO	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

10. Description of Contraband

a.	Drugs	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
b.	Currency	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
c.	Weapons	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
d.	Alcohol	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
e.	Stolen Property	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
f.	Other	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

11. Result of Stop

a.	Verbal Warning	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
b.	Written Warning	27	96.43%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	8	0	0.00%
	iv. White	8	0	0.00%
	v. Hispanic/ Latino	10	0	0.00%
c.	Citation	1	3.57%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	0	0	0.00%
	iii. Black	0	0	0.00%
	iv. White	0	0	0.00%
	v. Hispanic/ Latino	1	0	0.00%
d.	Written Warning and Arrest	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
e.	Citation and Arrest	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
f.	Arrest	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

12. Arrest Based On

a.	Violation of Penal Code	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
b.	Violation of Traffic Law	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
c.	Violation of City Ordinance	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
d.	Outstanding Warrant	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!

13. Was Physical Force Used

a.	NO	28	100.00%	
	i. Alaska/ Native American/ Indian	0	0	0.00%
	ii. Asian/ Pacific Islander	1	0	0.00%
	iii. Black	8	0	0.00%
	iv. White	8	0	0.00%
	v. Hispanic/ Latino	11	0	0.00%
b.	YES	0	0.00%	
	i. Alaska/ Native American/ Indian	0	0	#DIV/0!
	ii. Asian/ Pacific Islander	0	0	#DIV/0!
	iii. Black	0	0	#DIV/0!
	iv. White	0	0	#DIV/0!
	v. Hispanic/ Latino	0	0	#DIV/0!
13 b 1.	YES: Physical Force Resulting in Bodily Injury to Suspect	0	0	#DIV/0!
13 b 2.	YES: Physical Force Resulting in Bodily Injury to Officer	0	0	#DIV/0!
13 b 3.	YES: Physical Force Resulting in Bodily Injury to Both	0	0	#DIV/0!

14. Total Number of Racial Profiling Complaints Received

0

REPORT DATE COMPILED

January 28, 2022

Racial Profiling Report | Full

Agency Name: COLLEGE OF THE MAINLAND POLICE DEPT.

Reporting Date: 02/01/2022

TCOLE Agency Number: 167005

Chief Administrator: SYLVIA A. CHAPA

Agency Contact Information:

Phone: (409) 933-8403

Email: schapa@com.edu

Mailing Address:

CAMPUS POLICE

1200 AMBURN Rd.

TEXAS CITY, TX 77591

This Agency filed a full report

COLLEGE OF THE MAINLAND POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the COLLEGE OF THE MAINLAND POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the COLLEGE OF THE MAINLAND POLICE DEPT. if the individual believes that a peace officer employed by the COLLEGE OF THE MAINLAND POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the COLLEGE OF THE MAINLAND POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the COLLEGE OF THE MAINLAND POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The COLLEGE OF THE MAINLAND POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Sylvia A. Chapa
Chief of Police

Date: 02/01/2022

Total stops: 28

Street address or approximate location of the stop

City street	0
US highway	0
County road	0
State highway	0
Private property or other	28

Was race or ethnicity known prior to stop?

Yes	0
No	28

Race / Ethnicity

Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	8
White	8
Hispanic / Latino	11

Gender

Female	16
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	5
White	2
Hispanic / Latino	8
Male	12
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	6
Hispanic / Latino	3

Reason for stop?

Violation of law	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	1
Preexisting knowledge	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Moving traffic violation	26
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	8
White	7
Hispanic / Latino	10
Vehicle traffic violation	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
Was a search conducted?	
Yes	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
No	28
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	8
White	8
Hispanic / Latino	11
Reason for Search?	
Consent	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0

Hispanic / Latino	0		
Contraband	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Probable	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Inventory	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Incident to arrest	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		
Was Contraband discovered?			
Yes	0	Did the finding result in arrest?	
		(total should equal previous column)	
Alaska Native / American Indian	0	Yes 0	No 0
Asian / Pacific Islander	0	Yes 0	No 0
Black	0	Yes 0	No 0
White	0	Yes 0	No 0
Hispanic / Latino	0	Yes 0	No 0
No	0		
Alaska Native / American Indian	0		
Asian / Pacific Islander	0		
Black	0		
White	0		
Hispanic / Latino	0		

Description of contraband	
Drugs	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Weapons	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Currency	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Stolen property	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Other	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Result of the stop	
Verbal warning	0

Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Written warning	27
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	8
White	8
Hispanic / Latino	10
Citation	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	1
Written warning and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Citation and arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Arrest based on	
Violation of Penal Code	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0

Black	0
White	0
Hispanic / Latino	0
Violation of Traffic Law	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Violation of City Ordinance	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Outstanding Warrant	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0

Was physical force resulting in bodily injury used during stop?

Yes	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Resulting in Bodily Injury To:	
Suspect	0
Officer	0
Both	0
No	28
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	8
White	8
Hispanic / Latino	11

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

Use TCOLE's auto generated analysis	<input type="checkbox"/>
Use Department's submitted analysis	<input checked="" type="checkbox"/>

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Approval of 2022-2023 Professional Re-Appointment List

Presented for recommended approval to the Board of Trustees on June 27, 2022 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the 2022-2023 Professional Re-Appointment List.”

PURPOSE

The purpose of the motion is to renew the listed professional employee contracts for the 2022-2023 academic year.

BACKGROUND

The College President has the sole authority to make recommendations to the Board regarding the selection of contractual professional personnel. The Board retains final authority for employment of contractual personnel.

IMPLICATIONS

Financial: None

Strategic Goal #5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution and that enhance the quality of the faculty and staff.

Human Resources: Re-Appointment of Approved 2022-2023 Professional Employees.

ATTACHMENT

2022-2023 Professional Re-Appointment Lists



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Nursing Program Lab Coordinator (Replacement)

Presented for recommended approval to the Board of Trustees on June 27, 2022 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Patricia Coffman to the position of Nursing Program Lab Coordinator, Nursing Department.”

PURPOSE

The Program Coordinator will oversee the daily operations of the skills labs and simulation labs. The Program Coordinator manages the laboratories to provide students with high-quality instructional resources, supplies, and supplemental laboratory instruction. This position also assists simulation faculty with creation, set up, and implementation of simulation scenarios.

BACKGROUND

This is a replacement position for Lauren McElyea.

IMPLICATIONS

Financial: \$70,164 from budget 11-0-0000-3104-5140.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Enrollment Coach (Replacement)

Presented for recommended approval to the Board of Trustees on June 27, 2022 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Carolyn Davies to the position of Enrollment Coach, Strategic Enrollment Management Department.”

PURPOSE

Performs moderately complex work advising students from connection to entry. Responsible for implementing recruitment and enrollment strategies and utilizing a caseload management approach to support students throughout the enrollment process. May provide services for special populations. Two positions are available.

BACKGROUND

This is a replacement position for Cassandra Himes.

IMPLICATIONS

Financial: \$49,495 from budget 11-0-0000-4131-5140.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Faculty - English (Replacement)

Presented for recommended approval to the Board of Trustees on June 27, 2022 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Lisa Frase to the position of Faculty - English, Humanities Department.”

PURPOSE

Responsible for providing instruction within the appropriate department/program. Develop and revise curriculum and course work. Provide scheduled office hours for student consultation. Serve on college committees as needed and assigned. Participate in student-oriented instructional and advisement activities as needed and assigned.

BACKGROUND

This is a replacement position for Elizabeth Hammett.

IMPLICATIONS

Financial: \$55,951 from budget 11-0-0000-1102-5100.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Programmer Analyst (Replacement)

Presented for recommended approval to the Board of Trustees on June 27, 2022 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Cory Gibbs to the position of Programmer Analyst, Information Technology Services Department.”

PURPOSE

Candidates will be expected to have an understanding of computer logic and Relational Database System principles. Candidate must have some experience in programming computers using one or more high level language. The candidate will also have familiarity with, and experience using Microsoft Windows in a networked environment. Experience working with Ellucian's Colleague is highly desirable. Also desirable is experience writing end user reports utilizing Entrinsik's Informer report writing software. Experience working in a Higher Education environment will also be considered a plus.

BACKGROUND

This is a replacement position for Neil Davis.

IMPLICATIONS

Financial: \$52,545 from budget 11-0-0000-3516-5140.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Enrollment Coach (Replacement)

Presented for recommended approval to the Board of Trustees on June 27, 2022 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Alicia Hernandez to the position of Enrollment Coach, Strategic Enrollment Management Department.”

PURPOSE

Performs moderately complex work advising students from connection to entry. Responsible for implementing recruitment and enrollment strategies and utilizing a caseload management approach to support students throughout the enrollment process. May provide services for special populations. Two positions are available.

BACKGROUND

This is a replacement position for Lionel Deluna.

IMPLICATIONS

Financial: \$48,966 from budget 11-0-0000-4131-5140.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Financial Aid Outreach Specialist (Replacement)

Presented for recommended approval to the Board of Trustees on June 27, 2022 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Patricia Mata to the position of Financial Aid Outreach Specialist, Student Financial Services Department.”

PURPOSE

As a Hispanic Serving Institution (HSI), the incumbent will continue to develop and modify the financial literacy program for the institution and will manage a peer outreach program.

BACKGROUND

This is a replacement position for Destiny Andrews.

IMPLICATIONS

Financial: \$50,852 from budget 11-0-0000-4113-5140.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Faculty - Psychology (Replacement)

Presented for recommended approval to the Board of Trustees on June 27, 2022 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Esther Odamah to the position of Faculty - Psychology, Social & Behavioral Sciences Department.”

PURPOSE

Responsible for providing instruction within the Social and Behavioral Sciences Department. Develop and revise curriculum and course work. Provide scheduled office hours for student consultation and maintain open and consistent communications with students. Attend Department meetings and other mandatory College events. Participate in mandatory College training and professional development. Serve on College committees as needed and assigned. Participate in student advisement and mentoring activities as needed and assigned.

BACKGROUND

This is a replacement position for Richard Avery.

IMPLICATIONS

Financial: \$64,020 from budget 11-0-0000-1129-5100.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Faculty - English (Replacement)

Presented for recommended approval to the Board of Trustees on June 27, 2022 and forwarded for recommended approval to the Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Courtney Pugh to the position of Faculty - English, Humanities Department.”

PURPOSE

Responsible for providing instruction within the appropriate department/program. Develop and revise curriculum and course work. Provide scheduled office hours for student consultation. Serve on college committees as needed and assigned. Participate in student-oriented instructional and advisement activities as needed and assigned.

BACKGROUND

This is a replacement position for Gilchrist White.

IMPLICATIONS

Financial: \$55,951 from budget 11-0-0000-1102-5100.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Recommendation – Acceptance of Non-Contractual Positions Hiring Report

Presented for recommended acceptance to Board of Trustees on June 27, 2022.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees accept the *Non-Contractual Positions Hiring Report* as written.”

PURPOSE

The *Non-Contractual Positions Hiring Report* is being presented to the Board of Trustees for review and acceptance.

BACKGROUND

Notwithstanding Board policy DC (Local) which states that the Board delegates to the College President final authority to employ and dismiss non-contractual classified employees on an at-will basis, based on recommendations from the staff the persons listed on the attached Non-Contractual Positions Hiring Report is recommended for employment.

IMPLICATIONS

Financial:

Maintenance Electrician - \$57,987 from budget 11-0-0000-6101-5160

Library Technician II, Acquisitions - \$43,566 from budget code 11-0-0000-3503-5160

Strategic Goal #5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

Attachments

Non-contractual Positions Hiring Report

	POSITION	DEPARTMENT	CLASS SUMMARY	POSITION STATUS	SELECTED CANDIDATE	SALARY	SALARY RANGE
1	Maintenance Electrician	Facilities	Performs journey level installation, repair, maintenance and remodeling of electrical and electronic equipment and facilities systems on a variety of College locations; ensures that electrical power is available for facilities on an emergency basis.	Replacement for Lorrin Ching, who retired.	Gary Wantland	\$57,987	\$46,389 - \$57,987 - \$69,584
2	Library Technician II, Acquisitions	Library	The Library Technician II is the second level of a two level library support series. Incumbents are responsible for performing various duties related to the support of library patrons, including serving as a lead to staff. The Library Technician II is distinguished from the Library Technician I by its paraprofessional duties.	Replacement for Marty Patterson who retired.	John Salinas	\$43,566	\$34,853 - \$43,566 - \$52,280
3							
4							
5							
6							



Academic Master Plan

Presented by: Dr. Jerry E. Flinger, Vice President for Instruction



Academic Master Plan 2022-2027

Previous Plan Recap

- Primary Focus on Programs

Barbering	Dental Hygiene
Engineering (Electrical & Mechanical)	English
IT/Cybersecurity	Massage Therapy (OSA)
Radiography	Surgical Technology

Previous Plan Recap

- Led to College of the Mainland's 1st Bachelor Degree
 - RN to BSN
- Guided Master Facilities Plan
 - STEAM Building
 - Industrial Careers Building
 - Fine Arts Extension

2022-2027 Plan

- **Focus on ACCESS**
 - Financial ACCESS
 - Academic ACCESS
 - ACCESS to Opportunity

Financial Access

- **The Promise Program made attending financially accessible**
- **Open Educational Resources (OER) makes learning financially accessible**
 - Materials are available on day one digitally
 - Printed texts are available for minimal cost
 - Faculty can edit, add, delete to tailor the material

Academic Access

- **Providing access to students arriving with varied levels of preparedness**
 - Corequisite model implemented in 2017
 - Additional access to those testing at level 4
 - Create new paths for those testing at levels 1 – 3
- **Academic Success Center**
 - Faculty space for continued growth and innovation in instruction
 - Resource for faculty to gain new tools, ideas, and methods
- **Scheduling**
 - Examine options for increased modality based upon student request
 - Develop plan for lengths and timing of courses

Access to Opportunity

- **Providing more access to Dual Credit students**
- **Providing programs that lead to careers with livable wages and industry need**
- **Providing programs that lead to accessing careers in all employment sectors in the Gulf Coast Region**

Access to Opportunity

- **Five major employment sectors**

- Aviation/Aerospace

- Healthcare

- Hospitality/Tourism

- Petrochemical

- Transportation/Logistics

Access to Opportunity

- **Extension of Dual Credit Offerings**
 - Fire
 - EMT
 - Law Enforcement
 - Ptech
 - Phlebotomy
 - Dental Assisting
 - Information Technology
 - Culinary Arts
 - Math pathway for Calculus

Access to Opportunity

- **Continuing Education**
 - Maritime Ship-to-Shore operations
 - Crane Operations
 - Millwrighting
 - Pursuing OSHA Training Institute status

Access to Opportunity

- **Creation of new credit programs**

- Culinary Arts (Projected growth 16%, median salary \$19.19)
- Hospitality Management (Projected growth 9%, median salary \$28.08)
- Logistics (Projected growth 9%, median salary \$51.65 Transportation, \$37.40 Logistics)
- Medical Lab Technician (Projected growth 6%, median salary \$26.35)
- Aerospace/Aviation Technician (Projected growth 4%, median salary \$35.25)
- Instrumentation & Electrical (Projected growth 7%, median salary 30.49)

Access to Opportunity

- **Creation of new bachelor program**
 - Bachelor of Applied Science in Entrepreneurship
 - A Plus-2 program that will build on any previous associate degree

Resource Implications

- **Personnel**

- Culinary Arts Faculty Coordinator 2002
- I&E Faculty Coordinator 2022
- Maritime Coordinator 2022
- Entrepreneurship Faculty 2023
- Hospitality Management Faculty 2023
- Logistics Faculty 2023
- Medical Lab Technician Faculty Coordinator 2024
- Aerospace/Aviation Tech Faculty Coordinator 2024

Resource Implications

- **Facilities**

- Culinary Arts – a dedicated space of 11,000 – 15,000 sq. ft.
- Maritime – electrical and IT support in STEAM building
- Entrepreneurship, Hospitality Management, & Logistics will require an additional 8-10 classrooms beyond current capacity
- Medical Lab Technician – Approximately 2,300 sq. ft. of space built to specification
- Aviation/Aerospace – a new facility providing manufacturing space, instructional space, office space, and a clean room. Suggested location north end of our area for proximity to Ellington Air Base and the employers

Conclusion

The 2022 – 2027 Academic Master Plan seeks to build on our success by increasing:

- Financial Access to an excellent education
- Academic Access to excellent instruction and support
- Access to opportunities for careers in all major employment sectors of the Gulf Coast Region with livable wages



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 27, 2022
Subject: Agenda Item for COM Board of Trustees

AGENDA ITEM DESCRIPTION:

Award of contract 22-17 Furniture and Furniture Installation Services for the STEAM and Industrial Careers Building (ICB) Shell Space projects.

FUNDING SOURCE:

To be paid from 2018 Bond funds in an amount not-to-exceed \$175,000.00

PURPOSE

Provide furniture and installation services for shell space in the STEAM and Industrial Career Buildings.

SUGGESTED MOTION: *"I move the Board of Trustees award contract 22-17 for the purchase of furniture and installation services in an amount not-to-exceed \$175,000.00 to be paid from 2018 Bond funds."*

BACKGROUND:

In July 2020, the college issued a Request for Proposal (RFP) for furniture and installation services in support of the new buildings identified in the 2018 Bond construction projects. Contract 20-28 was awarded to three vendors in support of bond project furnishings based on a competitive proposal process. Therefore, it is the recommendation to award the subject contract to J. Tyler and Facility Interiors for the shell space build-out of the STEAM and Industrial Careers buildings as follows:

J. Tyler	\$	84,720.67
FMG/Facility Interiors	\$	80,732.72
<u>Contingency</u>	\$	<u>9,546.61</u>
Total Not-To-Exceed	\$	175,000.00

ATTACHMENTS:

J. Tyler Shell Space Proposal
Facility Interiors Shell Space Proposal



5920 Milwee Houston, TX 77092
713.468.2166 phone - 713.468.2480 fax

Quote Number 54683

Sales Rep: Lance Biagas

Project Manager: Angel Bryden

Customer P.O. #:

Sold To:

COM902
College of the Mainland
1200 N. Amburn Rd

Service Address

COM905
College of the Mainland
1200 N. Amburn Rd
BLDG #22 - STEAM Building

Texas City TX 77591-

Texas City TX 77591

Contact:

Phone:

Fax:

Contact:

Phone:

Fax:

KI_OT0023260
 OMNIA-NATIONAL IPA# R180402
 HERMAN MILLER OMNIA 2020000622
 NATIONAL OMNIA R191811
 SIT ON IT OMNIA R191803

Terms Net 30 days from receipt of invoice

Deposit Requirement

Project Reference COM ICB_SHELL SPACE_STEAM SHELL SPACE

<u>Line #</u>	<u>Qty</u>	<u>Description</u>	<u>Sell Each</u>	<u>Extended Sell</u>	<u>Tx</u>
1	1	Make PO Payable to: J. Tyler Services, Inc. 5920 Milwee Houston, TX 77092 00PROJECT INFO/CONTACT	\$0.00	\$0.00	<input type="checkbox"/>
Subtotal for:				\$0.00	
2	92	Lumin Wire Rod, Armless, Plastic Seat and Back, Black, Clear Glides, Chrome, Fully Assembled in a Carton FC15 Chrome CGR Clear Glides G0 No Glides ~ No Selection SC1 Black ~ No Selection ~ No Selection AC Fully Assembled in a Carton C.02A	\$120.35	\$11,072.20	<input type="checkbox"/>
Subtotal for:				\$11,072.20	

3	32	Lumin Wire Rod, Fixed, Plastic Seat and Back, Black, Clear Glides, Chrome, Fully Assembled in a Carton	\$144.27	\$4,616.64	<input type="checkbox"/>
		FC15 Chrome			
		CGR Clear Glides			
		G0 No Glides			
		~ No Selection			
		SC1 Black			
		~ No Selection			
		~ No Selection			
		AC Fully Assembled in a Carton			
		C.02B			

Subtotal for: **ICB SHELL SPACE** **\$4,616.64**

4	4	Grazie Task Armless Chair, Poly	\$286.20	\$1,144.80	<input type="checkbox"/>
		/S Hard floor casters (black only)			
		/BL Black			
		/NFR Compliance to TB 117-2013			
		/PBL Black			
		C.07			

Subtotal for: **ICB SHELL SPACE** **\$1,144.80**

5	16	Novo, Highback, Standard Synchro with Seat Depth Adjustment, Multi-Adjustable (height/width), Grade 2, Carpet Casters, Standard Cylinder, Black Nylon, Nickel, Black, Black Lumbar, Nickel, Knocked Down	\$334.28	\$5,348.48	<input type="checkbox"/>
		AL1 Black Lumbar			
		LA2 Nickel			
		E3 E3			
		CH1 Standard Cylinder			
		FC1 Black			
		B17 Black Nylon			
		CS5 Carpet Casters			
		MC21 Nickel			
		FABRIC FABRIC			
		~ No Selection			
		FG2 Grade 2			
		ELEMENT ELEMENT			
		ONYX ONYX			
		KD Knocked Down			
		C.10			

Subtotal for: **ICB SHELL SPACE** **\$5,348.48**

6	10	Novo, Highback, Standard Synchro, Multi-Adjustable (height/width), Grade 2, Hard Floor and Carpet Casters, Standard Cylinder, Black Nylon, Nickel, Black, Black Lumbar, Nickel, Knocked Down	\$318.20	\$3,182.00	<input type="checkbox"/>
		AL1 Black Lumbar			
		LA2 Nickel			
		~ No Selection			
		CH1 Standard Cylinder			
		FC1 Black			
		B17 Black Nylon			
		CS6 Hard Floor and Carpet Casters			
		MC21 Nickel			
		FABRIC FABRIC			
		~ No Selection			
		FG2 Grade 2			
		ELEMENT ELEMENT			
		SAPPHIRE SAPPHIRE			
		KD Knocked Down			
		C.11			
Subtotal for:		ICB SHELL SPACE		\$3,182.00	
7	16	Focus, Side Chair, Mesh Back, Black Frame, Armless	\$234.13	\$3,746.08	<input type="checkbox"/>
		MC1 Black Mesh			
		FABRIC Fabric Grade Selections			
		~ No Selection			
		FG5 Fabric Grade 5			
		~ No Selection			
		TOR ARC COM / DRIFTER / AC63629 MIDNIGHT # 21			
		GL2 Performance Multi-Surface Glide			
		~ No Tablet Upgrade			
		C.12A			
Subtotal for:		ICB SHELL SPACE		\$3,746.08	
8	16	Focus, Side Chair, Mesh Back, Black Frame, A130 Arm	\$258.03	\$4,128.48	<input type="checkbox"/>
		MC1 Black Mesh			
		FABRIC Fabric Grade Selections			
		~ No Selection			
		FG5 Fabric Grade 5			
		~ No Selection			
		TOR ARC COM / DRIFTER / AC63629 MIDNIGHT # 21			
		GL2 Performance Multi-Surface Glide			
		C.12B			
Subtotal for:		ICB SHELL SPACE		\$4,128.48	
9	3	DELGADO,UPH BACK,SLED BASE,METAL	\$842.06	\$2,526.18	<input type="checkbox"/>
		CFSB CF STINSON GRADE B			
		AVA_133 AVANT DOVE			
		C.17			

Subtotal for:		ICB SHELL SPACE		\$2,526.18	
10	46	+Everywhere Rectangular Table,Squared Edge,Lam Top/Thermo Edge,T-Leg 24D 60W 8Q +folkstone grey WN +warm grey neutral BK +black 57 +glides NTG +no grommet	\$497.97	\$22,906.62	<input type="checkbox"/>
		T.03A			
Subtotal for:		ICB SHELL SPACE		\$22,906.62	
11	4	+Everywhere Rectangular Table,Squared Edge,Lam Top/Thermo Edge,T-Leg w/Hgt Adj 24D 60W 8Q +folkstone grey WN +warm grey neutral BU +black umber 57 +glides NTG +no grommet	\$621.72	\$2,486.88	<input type="checkbox"/>
		T.03B			
Subtotal for:		ICB SHELL SPACE		\$2,486.88	
12	2	CZ 30" Deep Rectilinear Worksurface,Single-Sided,Standard Height,No-power,w/Modesty Panel,30x72,74P Edge /L Grommet : Left /GWG Warm Grey grommet Standard KI Laminates /LDG DOVE GREY D92-60 /EWG Warm Grey edge /BL Black	\$419.83	\$839.66	<input type="checkbox"/>
		T.06			
13	1	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72",Fixed,Standard Height /BL Black /GCL Clear	\$411.36	\$411.36	<input type="checkbox"/>
		T.06			
14	1	CZ 30" Single-Sided Adder Telescopic Beam Frame 48-72",Fixed,Standard Height /BL Black /GCL Clear	\$276.23	\$276.23	<input type="checkbox"/>
		T.06			
15	2	Compact CPU Holder (Max. CPU size 9.8"W x 20"H)	\$44.88	\$89.76	<input type="checkbox"/>
		T.06			
16	2	Activ8 Module and Attachment Bracket for Connection Zone	\$42.88	\$85.76	<input type="checkbox"/>
		T.06			

17	1	Activ8 Jumper 53" Long	\$45.87	\$45.87	<input type="checkbox"/>
		T.06			
18	1	Activ8 Infeed (not compatible w/GFCI outlet)	\$124.16	\$124.16	<input type="checkbox"/>
		T.06			
Subtotal for:		ICB SHELL SPACE		\$1,872.80	
19	1	+Everywhere Round Table,Squared Edge,Lam Top/Thermo Edge,4-Column Base 42Dia 8Q +folkstone grey WN +warm grey neutral BK +black 57 +glides	\$579.15	\$579.15	<input type="checkbox"/>
		T.07			
Subtotal for:		ICB SHELL SPACE		\$579.15	
20	1	@Everywhere Round Table,Squared Edge,Lam Top/Thermo Edge,Single-Column Base 36Dia LBU +medium matte walnut LBU +medium matte walnut MS +metallic silver 57 +glides	\$429.66	\$429.66	<input type="checkbox"/>
		T.08			
Subtotal for:		ICB SHELL SPACE		\$429.66	
21	10	+Everywhere Rectangular Table,Squared Edge,Lam Top/Thermo Edge,T-Leg 30D 60W 8Q +folkstone grey WN +warm grey neutral BK +black 57 +glides NTG +no grommet	\$518.10	\$5,181.00	<input type="checkbox"/>
		T.24			
Subtotal for:		ICB SHELL SPACE		\$5,181.00	
22	19	Biofit Task Stool, Antimicrobial Polypropylene seat and back, Resistance Caster QUOTE 317707	\$374.85	\$7,122.15	<input type="checkbox"/>
		S-C.33 ROOMS 401, 403, 405			
Subtotal for:		STEAM SHELL SPACE		\$7,122.15	
23	1	Estimated Materials and Commodity Surcharge effective July 12, 2021 (Actual amount charged will be determined at the time the order is placed)	\$301.76	\$301.76	<input type="checkbox"/>
		SURCHARGE			
24	1	Estimated Materials and Commodity Surcharge effective April 04, 2022 (Actual amount charged will be determined at the time the order is placed)	\$75.79	\$75.79	<input type="checkbox"/>
		SURCHARGE			

Subtotal for: **SURCHARGE** **\$377.55**

25	0	Truck to be billed at \$40.00 an hour	\$0.00	\$0.00	<input type="checkbox"/>
26	0	Overtime to be billed at a rate of \$60.00 an hour per Man	\$0.00	\$0.00	<input type="checkbox"/>
27	1	Techs to be billed at a rate of \$40.00 an hour from 8am to 5pm M-F per Man	\$8,000.00	\$8,000.00	<input type="checkbox"/>

This quote does include delivery and installation during regular business hours and in one trip. If after hour installation is required there will be additional cost applied.

Flat Quote

Subtotal for: **INSTALLATION SERVICES** **\$8,000.00**

Total Taxable	\$0.00
Total Non-Taxable	\$84,720.67
Non-Taxable	\$0.00
Grand Total	\$84,720.67

SIGN OFF PAGE
Quote Number 54683

Total Taxable	\$0.00
Total Non-Taxable	\$84,720.67
Non-Taxable	\$0.00
Grand Total	\$84,720.67

Payment Terms:

- **The quoted price is good for 30 days.**
- **Retainage withheld must be done with J.Tyler's written approval and may be based only upon the specific item which is not yet delivered or where workmanship is unacceptable.**
- **Any late payment will carry a finance charge of 1.5% of the unpaid balance per month or a portion thereof.**
- **Unless otherwise noted herein prices do not include local, state, or federal taxes, licenses or permits.**
- **J.Tyler Services retains ownership of above product until J.Tyler Services receives final payment.**
- **If tax exempt, Sales Tax Exemption Certificate or Direct Pay Form must be presented at time of signed contract.**
- **Based on national and local electrical code, in those locations where the governing authority requires furniture electrical components or any other furniture product of any kind to be permitted and/or installed by a licensed electrician or other entity other than J.Tyler, the owner shall be responsible for contracting and paying for these services to an authorized entity. J.Tyler shall not have any liability for proper execution of these services.**
- **If the performing of these services by another company other than J.Tyler causes damage to furnishings supplied by J.Tyler, delays or other expense to J.Tyler, such costs shall be the responsibility of the Owner and shall not constitute reduction in or retainage of payment to J.Tyler for the furnishings and services performed.**
- **All sales are final. There are no cancellations or returns once the product has been ordered**

Acceptance
J.Tyler Services

Acceptance of Terms and Quote:

_____	_____
Customer Signature	Name

	Title

	Date



Facility Interiors, Inc.
 1775 Saint James Place,
 Suite 200
 Houston, TX 77056
 713-963-0678
 www.facilityinteriors.com

QUOTE

Quote No: 2H13672.175

Date: 06/07/22

Sold To: COLLEGE OF THE MAINLAND
 1200 AMBURN RD.
 TEXAS CITY, TX 77591

Install Address: ANGIE CORTEZ
 COLLEGE OF THE MAINLAND
 1200 AMBURN RD.
 FLOOR 3 SHELL SPACE
 TEXAS CITY, TX 77591

Valid For	Contact	Customer Number	Customer PO	Page	
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LineNo	Item Number	Description	Quantity	Unit Price	Extended

COM_ICB_FLR 3 SHELL SPACE

NATIONAL OMNIA #R191811
COMPUTER COMFORTS OPEN MARKET
RUBBERMAID OPEN MARKET
SIMPLE HUMAN OPEN MARKET

LineNo	Item Number	Description	Quantity	Unit Price	Extended
		D.01			
1	WW3672DLFBL1	WAVEWORKS,36DX72W,DESK,LEFT,BREAKFRO NT,BBF,HPL SOFTENED PVC,ALMOND NANTUCKET,PLATINUM METALLIC GROMMET,RIGHT SPECIFY 1 SILVER CORE SEPARATE STANDARD LAMINATE ALMOND ALMOND ALMOND TAG 1: D.01 TAG 2: D.01	8	\$967.25	\$7,738.00
	VAD- 6PL- G1R- KS1S- STD- AD- AD- AD-				
2	71N2460AB1NFL	ALLOY,24DX60W,ADJ BASE,NON- POWERED,FREESTDG,HPL SOFTENED PVC,ALMOND GROMMET,CENTER STANDARD LAMINATE ALMOND SILVER TAG 1: D.01 TAG 2: D.01	8	\$765.77	\$6,126.16
	VAD- G1C- STD- AD- 22-				
3	71N5823PVC PFA	ALLOY,58WX23H,PRIVACY SCREEN,EDGE MT,ADJ HT,FABRIC,RR GRADE B PACT DOVE SILVER TAG 1: D.01 TAG 2: D.01	8	\$373.03	\$2,984.24
	B- 25406- 22-				
4	NCCB101S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 101 TAG 1: D.01 TAG 2: D.01	3	\$8.03	\$24.09
5	NCCB102S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 102 TAG 1: D.01 TAG 2: D.01	3	\$8.03	\$24.09
6	NCCB103S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 103 TAG 1: D.01 TAG 2: D.01	3	\$8.03	\$24.09



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LineNo	Item Number	Description	Quantity	Unit Price	Extended

7	NCCB104S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 104 TAG 1: D.01 TAG 2: D.01	3	\$8.03	\$24.09
8	NCCB105S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 105 TAG 1: D.01 TAG 2: D.01	3	\$8.03	\$24.09
9	NCCB106S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 106 TAG 1: D.01 TAG 2: D.01	3	\$8.03	\$24.09
10	NCCB107S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 107 TAG 1: D.01 TAG 2: D.01	3	\$8.03	\$24.09
11	NCCB108S	D.01 D.02 CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 108 TAG 1: D.01 TAG 2: D.01 D.02	3	\$8.03	\$24.09
12	NCCB109S	D.02 CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 109 TAG 1: D.02 TAG 2: D.02	3	\$8.03	\$24.09
13	NCCB110S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 110 TAG 1: D.02 TAG 2: D.02	3	\$8.03	\$24.09
14	WW3672DRFBL1 VAD- 6PL- G1L- KS1S- STD- AD- AD- AD-	WAVEWORKS,36DX72W,DESK,RIGHT,BREAKFR ONT,BBF,HPL SOFTENED PVC,ALMOND NANTUCKET,PLATINUM METALLIC GROMMET,LEFT SPECIFY 1 SILVER CORE SEPARATE STANDARD LAMINATE ALMOND ALMOND ALMOND TAG 1: D.02 TAG 2: D.02	7	\$967.25	\$6,770.75



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30 days		Project Manager	10836-00			3 of 9
LineNo	Item Number	Description		Quantity	Unit Price	Extended
15	71N2460AB1NFL VAD- G1C- STD- AD- 22-	ALLOY,24DX60W,ADJ BASE,NON- POWERED,FREESTDG,HPL SOFTENED PVC,ALMOND GROMMET,CENTER STANDARD LAMINATE ALMOND SILVER TAG 1: D.02 TAG 2: D.02		7	\$765.77	\$5,360.39
16	71N5823PVC PFA B- 25406- 22-	ALLOY,58WX23H,PRIVACY SCREEN,EDGE MT,ADJ HT,FABRIC,RR GRADE B PACT DOVE SILVER TAG 1: D.02 TAG 2: D.02		7	\$373.03	\$2,611.21
17	NCCB111S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 029 TAG 1: D.02 TAG 2: D.02		3	\$6.94	\$20.82
18	NCCB112S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 112 TAG 1: D.02 TAG 2: D.02		3	\$8.03	\$24.09
19	NCCB113S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 113 TAG 1: D.02 TAG 2: D.02		3	\$8.03	\$24.09
20	NCCB114S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 114 TAG 1: D.02 TAG 2: D.02		3	\$8.03	\$24.09
21	NCCB115S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 115 TAG 1: D.02 TAG 2: D.02		3	\$8.03	\$24.09
22	NCG01425692347 AD- AD-	RD.02 TESSERA,48WX36H,RT RECEPTION STORAGE,NO SLIDING DOOR,LAM ALMOND ALMOND TAG 1: RD.02 TAG 2: RD.02		1	\$759.93	\$759.93



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LineNo	Item Number	Description		Quantity	Unit Price	Extended
23	NACG1	ACCESSORIES,GROMMET,BLACK TAG 1: RD.02 TAG 2: RD.02		1	\$14.97	\$14.97
24	NAC8819TBRA B- 25406-	ACCESSORIES,88 1/16WX19 1/2H,TACKBOARD,RAILROAD GRADE B PACT DOVE TAG 1: RD.02 TAG 2: RD.02		1	\$294.56	\$294.56
25	WW1228SSL AD-	WAVEWORKS,12DX28H,SUPPORT PANEL,LAMINATE ALMOND TAG 1: RD.02 TAG 2: RD.02		2	\$53.29	\$106.58
26	WW2315PUFFL 6PL- X- KS1S- AD- AD-	WAVEWORKS,23DX15W,PEDESTAL,FILE/FILE,UN DERSURFACE,LAMINATE NANTUCKET,PLATINUM METALLIC NO GROMMET SPECIFY 1 SILVER CORE SEPARATE ALMOND ALMOND TAG 1: RD.02 TAG 2: RD.02		1	\$345.29	\$345.29
27	WW2328EPL X- X- AD-	WAVEWORKS,23DX28H,END PANEL,LAMINATE NO GROMMET NO MODIFIED DEPTH (STANDARD) ALMOND TAG 1: RD.02 TAG 2: RD.02		1	\$114.25	\$114.25
28	WW2442WSSDL F- VAD- X- X- X- X- STD- AD-	WAVEWORKS,24DX42W,SURFACE,RECTANGUL AR,HPL FILLER SOFTENED PVC,ALMOND NO GROMMET NO WIRE MANAGER NO MODIFIED DEPTH (STANDARD) NO MODIFIED WIDTH (STANDARD) STANDARD LAMINATE ALMOND TAG 1: RD.02 TAG 2: RD.02		1	\$125.93	\$125.93



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29	WW2490WSSDL M- VAD- G1L- X- X- X- STD- AD-	WAVEWORKS,24DX90W,SURFACE,RECTANGUL AR,HPL MAIN SOFTENED PVC,ALMOND GROMMET,LEFT NO WIRE MANAGER NO MODIFIED DEPTH (STANDARD) NO MODIFIED WIDTH (STANDARD) STANDARD LAMINATE ALMOND TAG 1: RD.02 TAG 2: RD.02	1	\$277.77	\$277.77
30	WW2915PUBBFL 6PL- X- KS1S- AD- AD-	WAVEWORKS,29DX15W,PEDESTAL,BOX/BOX/FIL E,UNDERSURFACE,LAM NANTUCKET,PLATINUM METALLIC NO GROMMET SPECIFY 1 SILVER CORE SEPARATE ALMOND ALMOND TAG 1: RD.02 TAG 2: RD.02	1	\$369.38	\$369.38
31	WW2928EPL X- X- AD-	WAVEWORKS,29DX28H,END PANEL,LAMINATE NO GROMMET NO MODIFIED DEPTH (STANDARD) ALMOND TAG 1: RD.02 TAG 2: RD.02	1	\$124.83	\$124.83
32	WW3090WSSDL M- VAD- X- X- X- X- STD- AD-	WAVEWORKS,30DX90W,SURFACE,RECTANGUL AR,HPL MAIN SOFTENED PVC,ALMOND NO GROMMET NO WIRE MANAGER NO MODIFIED DEPTH (STANDARD) NO MODIFIED WIDTH (STANDARD) STANDARD LAMINATE ALMOND TAG 1: RD.02 TAG 2: RD.02	1	\$305.51	\$305.51
33	WW4227MPL F- X- X- AD-	WAVEWORKS,42WX27H,MODESTY PANEL,FULL,LAMINATE FILLER NO MODESTY GROMMET NO MODIFIED WIDTH (STANDARD) ALMOND TAG 1: RD.02 TAG 2: RD.02	1	\$91.25	\$91.25



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34	WW9027MPL M- X- X- AD-	WAVEWORKS,90WX27H,MODESTY PANEL,FULL,LAMINATE MAIN NO MODESTY GROMMET NO MODIFIED WIDTH (STANDARD) ALMOND TAG 1: RD.02 TAG 2: RD.02		2	\$159.14	\$318.28
35	WW9038HBH2L KS3S- AD- AD-	WAVEWORKS,90WX38H,HIGHBACK ORGR,FULL BACK,DOORS,LAMINATE SPECIFY 3 SILVER CORE SEPARATE ALMOND ALMOND TAG 1: RD.02 TAG 2: RD.02		1	\$635.83	\$635.83
36	NCCB116S	CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 116 TAG 1: RD.02 TAG 2: RD.02		5	\$8.03	\$40.15
37	WW3679BCOHFL 6PL- KS1S- AD- AD-	SC.01 WAVEWORKS,36WX79H,BOOKCASE,WITH DOORS,FREESTANDING,LAMINATE NANTUCKET,PLATINUM METALLIC SPECIFY 1 SILVER CORE SEPARATE ALMOND ALMOND TAG 1: SC.01 TAG 2: SC.01		15	\$636.56	\$9,548.40
38	WW2315PMBFCL 6PL- KS1S- CFSB- AMP_41- AD- AD-	SC.02 WAVEWORKS,23DX15W,PEDESTAL,MOBILE,BOX /FILE,CUSHION TOP,LAM NANTUCKET,PLATINUM METALLIC SPECIFY 1 SILVER CORE SEPARATE CF STINSON GRADE B AMPLIFY MARINA ALMOND ALMOND TAG 1: SC.02 TAG 2: SC.02		15	\$498.96	\$7,484.40

L.01



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39	FREEDOM-TEACH-36-REC-C	FREEDOM LAPTOP CART WITH RECTANGLE TOP. 36"W X 30"D X 36"H CART TO INCLUDE SIT-TO-STAND FRONT SURFACE (36"W X 12 LBS, SILVER.	4	\$2,097.61	\$8,390.44
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3500-250-124-SHORT REACHING MONITOR ARM WITH TOPDOWN MOUNT AND VESA ADAPTER, SUPPORTS 2-8111-CUP-124-

8111 MOUNT CUP AND BOLT THRU HARDWARE FOR 7000 SERIES MONITOR ARMS, SILVER THRU LCD ARM MOUNT

CCO-SMALL-38-C-CABLE CUTOUT WITH GROMMET (2"). REAR CENTER LOCATION. INCLUDES AN ADJACENT 3/8" DRILLED HOLE FOR BOLT-CT-600011AMD-54K ANTIMICROBIAL PORTABLE POWER SUPPLY WITH UP TO 250 WATTS AC POWER; INCLUDES LED READ-OUT, TWO STANDARD OUTLETS, [2] USB-A 2.4-ASSEMBLY-

AMP CHARGING PORTS;

FACTORY ASSEMBLY

TAG 1: L.01
 TAG 2: L.01
 LAMINATE: FORMICA FOLKSTONE 927-58
 PAINT: BLACK
 T-MOLD PLATINUM

41	241092BK	TR.04 RUBBERMAID SOFT MOLDED PLASTIC WASTEBASKET 13 5/8 QT. TAG 1: TR.04 TAG 2: TR.04	21	\$17.42	\$365.82
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43	CW2029	TR.03	SIMPLE HUMAN STEP-ON TRASH RECEPTACLE, 60 LITER CAPACITY TAG 1: TR.03 TAG 2: TR.03	1	\$278.65	\$278.65
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44	89N1616TRDL AD- 501-	T.20	MARNIA,16DIAx16H,TABLE,ROUND,LAMINATE ALMOND PLATINUM METALLIC TAG 2: T.20	2	\$539.11	\$1,078.22
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45	WWN60192RT2L VAD- CUT-G15LR- CUTOUT- X- X- STD- AD-	T.16	WAVEWORKS,60DX192W,CONFERENCE TOP,RECTANGLE,HPL SOFTENED PVC,ALMOND G15,LEFT & RIGHT NO MODIFIED DEPTH (STANDARD) NO MODIFIED WIDTH (STANDARD) STANDARD LAMINATE ALMOND TAG 2: T.16	1	\$3,832.87	\$3,832.87
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46	10N60192PNKL P1- X- AD-		UNIVERSAL,FOR 60DX192W TOP,PANEL BASE KIT,LAMINATE BASIC NO MODIFIED WIDTH (STANDARD) ALMOND TAG 2: T.16	1	\$2,719.62	\$2,719.62
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47	NACG15BELPGS		ACCESSORIES,G15B,DOUBLE PIVOT POWER/USB GROMMET,SILVER TAG 2: T.16	2	\$693.14	\$1,386.28
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40	FREIGHT	ALL OTHER	COMPUTER COMFORTS FREIGHT	1	\$1,750.00	\$1,750.00
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42	FREIGHT		RUBBERMAID FREIGHT	1	\$34.99	\$34.99
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51	SURCHARGE		NATIONAL SURCHARGE	1	\$1,857.69	\$1,857.69
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52	FI INSTALLATION		DELIVERY AND INSTALLATION LABOR TO RECEIVE, DELIVER AND INSTALL DURING NORMAL BUSINESS HOURS, AS PER SPECIFICATIONS: NATIONAL, COMPUTER COMFORTS, RUBBERMAID, SIMPLE HUMAN.	1	\$6,132.00	\$6,132.00
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#HOU57011



Facility Interiors, Inc.
 1775 Saint James Place,
 Suite 200
 Houston, TX 77056
 713-963-0678
 www.facilityinteriors.com

QUOTE

Quote No: 2H13672.175

Date: 06/07/22

Sold To: COLLEGE OF THE MAINLAND
 1200 AMBURN RD.
 TEXAS CITY, TX 77591

Install Address: ANGIE CORTEZ
 COLLEGE OF THE MAINLAND
 1200 AMBURN RD.
 FLOOR 3 SHELL SPACE
 TEXAS CITY, TX 77591

Valid For		Contact	Customer Number	Customer PO		Page
30 days		Project Manager	10836-00			9 of 9
LineNo	Item Number	Description		Quantity	Unit Price	Extended

Product Sub Total: \$74,600.72
 Service Sub Total: \$6,132.00
 Sales Tax: \$0.00

Total Quote: USD: \$80,732.72

Approved By: _____

Date: _____



5920 Milwee Houston, TX 77092
713.468.2166 phone - 713.468.2480 fax

Quote Number 54683

Sales Rep: Lance Biagas
Project Manager: Angel Bryden

Customer P.O. #:

Sold To:

COM902
College of the Mainland
1200 N. Amburn Rd

Service Address

COM905
College of the Mainland
1200 N. Amburn Rd
BLDG #22 - STEAM Building
Texas City TX 77591

Texas City TX 77591-

Contact:

Phone:

Fax:

Contact:

Phone:

Fax:

KL_OT0023260
OMNIA-NATIONAL IPA# R180402
HERMAN MILLER OMNIA 2020000622
NATIONAL OMNIA R191811
SIT ON IT OMNIA R191803

Terms Net 30 days from receipt of invoice

Deposit Requirement

Project Reference COM ICB_SHELL SPACE_STEAM SHELL SPACE

<u>Line #</u>	<u>Qty</u>	<u>Description</u>	<u>Sell Each</u>	<u>Extended Sell</u>	<u>Tx</u>
1	1	Make PO Payable to: J. Tyler Services, Inc. 5920 Milwee Houston, TX 77092 00PROJECT INFO/CONTACT	\$0.00	\$0.00	<input type="checkbox"/>
Subtotal for:				\$0.00	
2	92	Lumin Wire Rod, Armless, Plastic Seat and Back, Black, Clear Glides, Chrome, Fully Assembled in a Carton FC15 Chrome CGR Clear Glides G0 No Glides ~ No Selection SC1 Black ~ No Selection ~ No Selection AC Fully Assembled in a Carton C.02A	\$120.35	\$11,072.20	<input type="checkbox"/>
Subtotal for:				\$11,072.20	

3	32	Lumin Wire Rod, Fixed, Plastic Seat and Back, Black, Clear Glides, Chrome, Fully Assembled in a Carton	\$144.27	\$4,616.64	<input type="checkbox"/>
		FC15 Chrome			
		CGR Clear Glides			
		G0 No Glides			
		~ No Selection			
		SC1 Black			
		~ No Selection			
		~ No Selection			
		AC Fully Assembled in a Carton			
		C.02B			

Subtotal for: **ICB SHELL SPACE** **\$4,616.64**

4	4	Grazie Task Armless Chair, Poly	\$286.20	\$1,144.80	<input type="checkbox"/>
		/S Hard floor casters (black only)			
		/BL Black			
		/NFR Compliance to TB 117-2013			
		/PBL Black			
		C.07			

Subtotal for: **ICB SHELL SPACE** **\$1,144.80**

5	16	Novo, Highback, Standard Synchro with Seat Depth Adjustment, Multi-Adjustable (height/width), Grade 2, Carpet Casters, Standard Cylinder, Black Nylon, Nickel, Black, Black Lumbar, Nickel, Knocked Down	\$334.28	\$5,348.48	<input type="checkbox"/>
		AL1 Black Lumbar			
		LA2 Nickel			
		E3 E3			
		CH1 Standard Cylinder			
		FC1 Black			
		B17 Black Nylon			
		CS5 Carpet Casters			
		MC21 Nickel			
		FABRIC FABRIC			
		~ No Selection			
		FG2 Grade 2			
		ELEMENT ELEMENT			
		ONYX ONYX			
		KD Knocked Down			
		C.10			

Subtotal for: **ICB SHELL SPACE** **\$5,348.48**

6	10	Novo, Highback, Standard Synchro, Multi-Adjustable (height/width), Grade 2, Hard Floor and Carpet Casters, Standard Cylinder, Black Nylon, Nickel, Black, Black Lumbar, Nickel, Knocked Down	\$318.20	\$3,182.00	<input type="checkbox"/>
		AL1 Black Lumbar			
		LA2 Nickel			
		~ No Selection			
		CH1 Standard Cylinder			
		FC1 Black			
		B17 Black Nylon			
		CS6 Hard Floor and Carpet Casters			
		MC21 Nickel			
		FABRIC FABRIC			
		~ No Selection			
		FG2 Grade 2			
		ELEMENT ELEMENT			
		SAPPHIRE SAPPHIRE			
		KD Knocked Down			
		C.11			
Subtotal for:		ICB SHELL SPACE		\$3,182.00	
7	16	Focus, Side Chair, Mesh Back, Black Frame, Armless	\$234.13	\$3,746.08	<input type="checkbox"/>
		MC1 Black Mesh			
		FABRIC Fabric Grade Selections			
		~ No Selection			
		FG5 Fabric Grade 5			
		~ No Selection			
		TOR ARC COM / DRIFTER / AC63629 MIDNIGHT # 21			
		GL2 Performance Multi-Surface Glide			
		~ No Tablet Upgrade			
		C.12A			
Subtotal for:		ICB SHELL SPACE		\$3,746.08	
8	16	Focus, Side Chair, Mesh Back, Black Frame, A130 Arm	\$258.03	\$4,128.48	<input type="checkbox"/>
		MC1 Black Mesh			
		FABRIC Fabric Grade Selections			
		~ No Selection			
		FG5 Fabric Grade 5			
		~ No Selection			
		TOR ARC COM / DRIFTER / AC63629 MIDNIGHT # 21			
		GL2 Performance Multi-Surface Glide			
		C.12B			
Subtotal for:		ICB SHELL SPACE		\$4,128.48	
9	3	DELGADO,UPH BACK,SLED BASE,METAL	\$842.06	\$2,526.18	<input type="checkbox"/>
		CFSB CF STINSON GRADE B			
		AVA_133 AVANT DOVE			
		C.17			

Subtotal for:		ICB SHELL SPACE		\$2,526.18	
10	46	+Everywhere Rectangular Table,Squared Edge,Lam Top/Thermo Edge,T-Leg 24D 60W 8Q +folkstone grey WN +warm grey neutral BK +black 57 +glides NTG +no grommet	\$497.97	\$22,906.62	<input type="checkbox"/>
		T.03A			
Subtotal for:		ICB SHELL SPACE		\$22,906.62	
11	4	+Everywhere Rectangular Table,Squared Edge,Lam Top/Thermo Edge,T-Leg w/Hgt Adj 24D 60W 8Q +folkstone grey WN +warm grey neutral BU +black umber 57 +glides NTG +no grommet	\$621.72	\$2,486.88	<input type="checkbox"/>
		T.03B			
Subtotal for:		ICB SHELL SPACE		\$2,486.88	
12	2	CZ 30" Deep Rectilinear Worksurface,Single-Sided,Standard Height,No-power,w/Modesty Panel,30x72,74P Edge /L Grommet : Left /GWG Warm Grey grommet Standard KI Laminates /LDG DOVE GREY D92-60 /EWG Warm Grey edge /BL Black	\$419.83	\$839.66	<input type="checkbox"/>
		T.06			
13	1	CZ 30" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72",Fixed,Standard Height /BL Black /GCL Clear	\$411.36	\$411.36	<input type="checkbox"/>
		T.06			
14	1	CZ 30" Single-Sided Adder Telescopic Beam Frame 48-72",Fixed,Standard Height /BL Black /GCL Clear	\$276.23	\$276.23	<input type="checkbox"/>
		T.06			
15	2	Compact CPU Holder (Max. CPU size 9.8"W x 20"H)	\$44.88	\$89.76	<input type="checkbox"/>
		T.06			
16	2	Activ8 Module and Attachment Bracket for Connection Zone	\$42.88	\$85.76	<input type="checkbox"/>
		T.06			

17	1	Activ8 Jumper 53" Long	\$45.87	\$45.87	<input type="checkbox"/>
		T.06			
18	1	Activ8 Infeed (not compatible w/GFCI outlet)	\$124.16	\$124.16	<input type="checkbox"/>
		T.06			
Subtotal for:		ICB SHELL SPACE		\$1,872.80	
19	1	+Everywhere Round Table,Squared Edge,Lam Top/Thermo Edge,4-Column Base 42Dia 8Q +folkstone grey WN +warm grey neutral BK +black 57 +glides	\$579.15	\$579.15	<input type="checkbox"/>
		T.07			
Subtotal for:		ICB SHELL SPACE		\$579.15	
20	1	@Everywhere Round Table,Squared Edge,Lam Top/Thermo Edge,Single-Column Base 36Dia LBU +medium matte walnut LBU +medium matte walnut MS +metallic silver 57 +glides	\$429.66	\$429.66	<input type="checkbox"/>
		T.08			
Subtotal for:		ICB SHELL SPACE		\$429.66	
21	10	+Everywhere Rectangular Table,Squared Edge,Lam Top/Thermo Edge,T-Leg 30D 60W 8Q +folkstone grey WN +warm grey neutral BK +black 57 +glides NTG +no grommet	\$518.10	\$5,181.00	<input type="checkbox"/>
		T.24			
Subtotal for:		ICB SHELL SPACE		\$5,181.00	
22	19	Biofit Task Stool, Antimicrobial Polypropylene seat and back, Resistance Caster QUOTE 317707	\$374.85	\$7,122.15	<input type="checkbox"/>
		S-C.33 ROOMS 401, 403, 405			
Subtotal for:		STEAM SHELL SPACE		\$7,122.15	
23	1	Estimated Materials and Commodity Surcharge effective July 12, 2021 (Actual amount charged will be determined at the time the order is placed)	\$301.76	\$301.76	<input type="checkbox"/>
		SURCHARGE			
24	1	Estimated Materials and Commodity Surcharge effective April 04, 2022 (Actual amount charged will be determined at the time the order is placed)	\$75.79	\$75.79	<input type="checkbox"/>
		SURCHARGE			

Subtotal for: **SURCHARGE** **\$377.55**

25	0	Truck to be billed at \$40.00 an hour	\$0.00	\$0.00	<input type="checkbox"/>
26	0	Overtime to be billed at a rate of \$60.00 an hour per Man	\$0.00	\$0.00	<input type="checkbox"/>
27	1	Techs to be billed at a rate of \$40.00 an hour from 8am to 5pm M-F per Man	\$8,000.00	\$8,000.00	<input type="checkbox"/>

This quote does include delivery and installation during regular business hours and in one trip. If after hour installation is required there will be additional cost applied.

Flat Quote

Subtotal for: **INSTALLATION SERVICES** **\$8,000.00**

Total Taxable	\$0.00
Total Non-Taxable	\$84,720.67
Non-Taxable	\$0.00
Grand Total	\$84,720.67

SIGN OFF PAGE
Quote Number 54683

Total Taxable	\$0.00
Total Non-Taxable	\$84,720.67
Non-Taxable	\$0.00
Grand Total	\$84,720.67

Payment Terms:

- **The quoted price is good for 30 days.**
- **Retainage withheld must be done with J.Tyler's written approval and may be based only upon the specific item which is not yet delivered or where workmanship is unacceptable.**
- **Any late payment will carry a finance charge of 1.5% of the unpaid balance per month or a portion thereof.**
- **Unless otherwise noted herein prices do not include local, state, or federal taxes, licenses or permits.**
- **J.Tyler Services retains ownership of above product until J.Tyler Services receives final payment.**
- **If tax exempt, Sales Tax Exemption Certificate or Direct Pay Form must be presented at time of signed contract.**
- **Based on national and local electrical code, in those locations where the governing authority requires furniture electrical components or any other furniture product of any kind to be permitted and/or installed by a licensed electrician or other entity other than J.Tyler, the owner shall be responsible for contracting and paying for these services to an authorized entity. J.Tyler shall not have any liability for proper execution of these services.**
- **If the performing of these services by another company other than J.Tyler causes damage to furnishings supplied by J.Tyler, delays or other expense to J.Tyler, such costs shall be the responsibility of the Owner and shall not constitute reduction in or retainage of payment to J.Tyler for the furnishings and services performed.**
- **All sales are final. There are no cancellations or returns once the product has been ordered**

Acceptance
J.Tyler Services

Acceptance of Terms and Quote:

_____	_____
Customer Signature	Name

	Title

	Date

Monthly Financial Report

Cash Situation

(in millions)

Gross cash balance at the end of month:	\$34.0
Less net interest and sinking:	<u>(\$7.0)</u>
Net unrestricted cash:	\$27.0
Minimum required cash :	\$7.1
Excess cash above minimum:	\$19.9

Unaudited Operations Year to Date *(in millions)*

Revenues

Budget:	\$34.5
Actual:	\$34.0

Expense

Budget:	\$34.5
Actual:	\$25.9

(75% Spent at 75% of year)



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 15, 2022
Subject: Monthly Financial & Investment Reports

AGENDA ITEM DESCRIPTION:

Consideration of and possible acceptance of the May 2022 Investment and Financial Reports.

PURPOSE

To report to the Board of Trustees the year-to-date revenues and expenses for the college, comparison of revenues and expenses to budget, and the college's current cash balance.

FUNDING SOURCE:

N/A

PROPOSED MOTION:

Suggested motion: "I move the Board of Trustees accept the May 2022 Investment Report and the May 2022 Financial Reports."

BACKGROUND

The investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the PFIA under Education Code 51.0032 and Government Code 2256.023.

In accordance with COM policy CDA (LOCAL) – Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.

ATTACHMENTS

1. May 2022 Investment Discussion & Report
2. May 2022 Revenue & Expense Summary
3. May 2022 Expense by Division Report



INVESTMENT REPORT
For the Month Ended May 2022

Investment discussion:

College of the Mainland earned \$41,324 for the month of May on its short-term investments in TexPool & Logic for a total of \$95,495 investment interest earned fiscal year to date. The College earned an additional \$2, fiscal year to date, from interest-bearing checking accounts. In total, the College earned \$95,497 interest for the fiscal year to date period ending May: TexPool - \$37,584 Logic 20 - \$57,911, and TFB - \$2.

Investments in the TexPool & Logic investment pools remain more profitable than fixed rate certificate of deposits purchased at our depository bank. In addition, the investment pool provides more efficient liquidity than certificates of deposit, which are restricted to specific term lengths. Therefore, all investment funds remain in TexPool, Logic and interest earning checking accounts.

Investment Compliance Statement:

We provide reasonable assurance that the attached listing constitutes all investments currently owned by the College of the Mainland District as of the date indicated and that all these investments and investing procedures conform to the "Public Funds Investment Act" as amended by House Bill 2459 of the 74th Texas Legislature.

Furthermore, these same investments are in compliance with College of the Mainland's investment policy and strategy as adopted by the College of the Mainland's Board of Trustees.

A handwritten signature in blue ink, appearing to read 'Clen Burton', positioned above a horizontal line.

Clen Burton
Vice President of Fiscal Affairs
College of the Mainland

A handwritten signature in blue ink, appearing to read 'Trudy Trochesset', positioned above a horizontal line.

Trudy Trochesset
Controller
College of the Mainland



TexPool Investments for May 2022

Investment	COM Fund	Balance Beginning of Month	Increases	Decreases	Interest Earned	Balance End of Month	Average Balance	Annualized Average Interest Rate
Operating	11	\$ 35,189,136	\$ -	\$ 1,250,000	18,491	33,957,627	34,931,668	0.635%
Moody	41	26,616	-	-	14	26,630	26,617	0.636%
Totals		\$ 35,215,752	\$ -	\$ 1,250,000	\$ 18,505	\$ 33,984,257	\$ 34,958,284	

Note: For the above listed investments in TexPool, book value is equivalent to market value.
There was no accrued interest as of May 2022.

Logic (Hilltop Securities) Investments for May 2022

Investment	COM Fund	Balance Beginning of Month	Increases	Decreases	Interest Earned	Balance End of Month	Average Balance	Annualized Average Interest Rate
COM Bond 2020	46	\$ 35,961,405	\$ -	\$ 4,288,513	22,819	31,695,712	33,332,962	0.822%
Totals		\$ 35,961,405	\$ -	\$ 4,288,513	\$ 22,819	\$ 31,695,712	\$ 52,956,830	
Totals		\$ 71,177,157	\$ -	\$ 5,538,513	\$ 41,324	\$ 65,679,969	\$ 87,915,114	

Unrestricted Fund (Unaudited)

Summary of Revenue

	<u>Current Actual</u>	<u>2021-22 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Operating revenue						
Tuition-credit	(4,938,015)	(4,127,440)	810,575	120%	(4,993,087)	55,073
Tuition-non-credit	(456,984)	(1,044,100)	(587,116)	44%	(363,593)	(93,391)
Exemptions and waivers	1,330,868	1,108,300	(222,568)	120%	1,513,181	(182,314)
Registration fees	(2,288,021)	(1,789,500)	498,521	128%	(2,376,756)	88,736
Other fees	(122,462)	(137,000)	(14,538)	89%	(117,154)	(5,308)
Grant revenue	(239,467)	(66,000)	173,467	363%	(305,793)	66,326
Sales and service revenue	(29,266)	(432,400)	(403,134)	7%	(1,281)	(27,986)
Miscellaneous revenue	(106,247)	(109,100)	(2,853)	97%	(121,535)	15,289
TPEG transfer in/out	0	202,500	202,500	0%	0	0
<u>Totals for Operating revenue</u>	<u>(6,849,593)</u>	<u>(6,394,740)</u>	<u>454,853</u>	<u>107%</u>	<u>(6,766,019)</u>	<u>(83,574)</u>
Non-operating revenue						
State appropriation-Academic	(4,754,123)	(6,649,121)	(1,894,998)	72%	(4,672,699)	(81,424)
Property tax revenue	(21,994,866)	(22,539,139)	(544,273)	98%	(23,103,249)	1,108,383
Interest revenue	(37,556)	(350,000)	(312,444)	11%	(7,167)	(30,388)
FTZ reimbursement	(357,062)	(350,000)	7,062	102%	(531,472)	174,410
Renew & replace transfer out	0	1,783,000	1,783,000	0%	0	0
<u>Totals for Non-operating revenue</u>	<u>(27,143,607)</u>	<u>(28,105,260)</u>	<u>(961,653)</u>	<u>97%</u>	<u>(28,314,588)</u>	<u>1,170,981</u>
<u>Total Revenue</u>	<u>(33,993,200)</u>	<u>(34,500,000)</u>	<u>(506,800)</u>	<u>99%</u>	<u>(35,080,606)</u>	<u>1,087,407</u>

Unrestricted Fund (Unaudited)

Summary of Expense

	<u>Current Actual</u>	<u>2021-22 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Salary and wages						
Faculty full-time	5,465,458	7,781,351	2,315,893	70%	5,737,876	(272,418)
Admin full-time	1,234,461	1,587,756	353,295	78%	1,208,427	26,034
Professional full-time	5,394,682	7,217,878	1,823,197	75%	5,291,677	103,004
Classified full-time	1,227,991	3,803,932	2,575,941	32%	312,157	915,834
Part-time	1,950,815	3,779,005	1,828,190	52%	1,652,349	298,467
Salary increase	0	220,000	220,000	0%	0	0
Vacancy savings	0	(3,704,027)	(3,704,027)	0%	0	0
Totals for Salary and wages	<u>15,273,407</u>	<u>20,685,895</u>	<u>5,412,488</u>	<u>74%</u>	<u>14,202,486</u>	<u>1,070,921</u>
Benefits						
Benefits	3,212,555	4,176,934	964,379	77%	3,451,814	(239,259)
Totals for Benefits	<u>3,212,555</u>	<u>4,176,934</u>	<u>964,379</u>	<u>77%</u>	<u>3,451,814</u>	<u>(239,259)</u>
Operating expenses						
Contract services	2,362,096	3,185,624	823,528	74%	2,131,508	230,588
Legal	3,000	12,485	9,485	24%	5,346	(2,346)
Operations	300,411	700,299	399,888	43%	250,043	50,367
Utilities and Rent	1,489,834	2,015,046	525,212	74%	1,023,088	466,746
Postage, printing, and supplies	588,379	1,372,510	784,130	43%	501,748	86,631
Bank fees	70,673	84,400	13,727	84%	45,777	24,896
Capital outlay & leases	57,597	61,503	3,906	94%	51,160	6,437
Insurance	2,114,819	1,846,069	(268,750)	115%	1,639,900	474,918
Public relations and advertising	65,724	258,203	192,478	25%	81,057	(15,333)
Misc.	388,600	404,474	15,874	96%	329,563	59,037
Reimbursement from Others	0	(303,442)	(303,442)	0%	0	0
MTN Payment	0	0	0	0%	337,500	(337,500)

Unrestricted Fund (Unaudited)

Arbitrage Payment	(35,806)	0	35,806	0%	0	(35,806)
<u>Totals for Operating expenses</u>	<u>7,405,327</u>	<u>9,637,171</u>	<u>2,231,844</u>	<u>77%</u>	<u>6,396,690</u>	<u>1,008,637</u>
<u>Total Expense</u>	<u>25,891,289</u>	<u>34,500,000</u>	<u>8,608,711</u>	<u>75%</u>	<u>24,050,990</u>	<u>1,840,299</u>

Unrestricted Fund (Unaudited)

Summary of Fund Bal

	<u>Current Actual</u>	<u>2021-22 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Operating expenses						
Contract services	254,990	0	(254,990)	0%	387,378	(132,388)
Operations	16,725	0	(16,725)	0%	0	16,725
Utilities and Rent	520,135	0	(520,135)	0%	102,659	417,476
Postage, printing, and supplies	463,998	0	(463,998)	0%	733,978	(269,980)
Capital outlay & leases	387,959	0	(387,959)	0%	336,199	51,760
Public relations and advertising	77,360	0	(77,360)	0%	0	77,360
Misc.	0	0	0	0%	44,570	(44,570)
<u>Totals for Operating expenses</u>	<u>1,721,167</u>	<u>0</u>	<u>(1,721,167)</u>	<u>0%</u>	<u>1,604,784</u>	<u>116,383</u>
<u>Total Fund Bal</u>	<u>1,721,167</u>	<u>0</u>	<u>(1,721,167)</u>	<u>0%</u>	<u>1,604,784</u>	<u>116,383</u>

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2021-22 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
<u>Expense by Division</u>						
<u>Summary for President</u>						
Board of Trustees	716	19,400	18,684	4%	12,905	(12,189)
Campus Police	450,655	733,512	282,858	61%	355,441	95,214
Gen Institution	246,224	294,119	47,895	84%	230,261	15,963
Information Technology Serv	1,598,662	2,269,898	671,235	70%	1,354,984	243,678
Internal Audit	87,615	150,000	62,385	58%	138,419	(50,804)
OPEAR	332,084	476,749	144,665	70%	367,230	(35,147)
Presidents Office	453,376	600,251	146,876	76%	435,106	18,270
Self Study SACS	12,552	10,500	(2,052)	120%	10,363	2,189
Staff Attorney	129,816	184,829	55,013	70%	110,732	19,084
Totals for President	<u>3,311,700</u>	<u>4,739,258</u>	<u>1,427,558</u>	<u>70%</u>	<u>3,015,441</u>	<u>296,259</u>
<u>Summary for VP Fiscal Affairs</u>						
Central Mail	54,068	131,044	76,976	41%	32,336	21,732
Custodial Services	178,036	336,810	158,774	53%	117,392	60,643
Facilities	3,969,964	4,157,402	187,438	95%	3,045,259	924,705
Financial Services	520,719	900,662	379,943	58%	408,493	112,226
Grounds	62,730	117,984	55,254	53%	65,478	(2,748)
Human Resources	488,161	713,411	225,250	68%	344,820	143,341
Maintenance Tax Note	0	0	0	0%	337,500	(337,500)
Purchasing	212,113	302,061	89,948	70%	210,983	1,130
Records Mgmt	11,967	20,952	8,985	57%	8,240	3,727
Reimbursement	0	(303,442)	(303,442)	0%	0	0
Salary Savings	0	(3,704,027)	(3,704,027)	0%	0	0
Staff Benefits	603,229	1,787,608	1,184,379	34%	682,216	(78,986)
Tax Admin	179,378	232,631	53,253	77%	188,661	(9,283)

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2021-22 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Utilities	605,216	1,125,000	519,784	54%	413,712	191,504
Vehicle Operations	76,605	108,296	31,691	71%	51,822	24,783
VP College & Fin Svcs	148,499	194,494	45,995	76%	153,124	(4,624)
<u>Totals for VP Fiscal Affairs</u>	<u>7,110,685</u>	<u>6,120,886</u>	<u>(989,798)</u>	<u>116%</u>	<u>6,060,036</u>	<u>1,050,649</u>
<u>Summary for VP Institutional Advancement</u>						
COM Foundation Dept	65,641	115,477	49,836	57%	31,037	34,604
Marketing and Communications	514,328	876,724	362,395	59%	484,550	29,779
VP Institutional Advancement	434,537	579,257	144,720	75%	451,865	(17,327)
<u>Totals for VP Institutional Advancement</u>	<u>1,014,507</u>	<u>1,571,458</u>	<u>556,951</u>	<u>65%</u>	<u>967,451</u>	<u>47,055</u>
<u>Summary for VP Instruction</u>						
Acad Succ Re/Wr	738,548	897,261	158,712	82%	731,348	7,200
Accting-Credit	74,893	143,725	68,832	52%	144,890	(69,996)
Adm-C.I.D.T.	26,877	77,532	50,655	35%	14,050	12,827
Adm-Cont Ed	235,206	557,345	322,139	42%	300,606	(65,400)
Adm-Ind Tech	6,366	8,532	2,166	75%	0	6,366
Adm-Instruct	27,344	79,302	51,958	34%	13,028	14,316
Adm-Perf & Vis Arts	30,150	68,993	38,843	44%	19,285	10,865
Adm-Pub Svc Ed	36,848	76,400	39,551	48%	11,981	24,868
Adm-Science	30,922	16,596	(14,326)	186%	6,450	24,473
Adm-Soc Sci	34,273	81,671	47,398	42%	17,733	16,541
Adult Education	135,414	216,315	80,900	63%	96,665	38,750
Allied Health CE	57,565	363,421	305,856	16%	194,243	(136,678)
Art	193,121	240,789	47,668	80%	186,291	6,830
Art Gallery	46,705	57,733	11,028	81%	45,859	845
Biol & Nutrition	566,234	706,800	140,566	80%	537,161	29,073
Bus Tech	0	0	0	0%	14,664	(14,664)
C.I.S.	77,810	93,825	16,015	83%	75,862	1,948

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2021-22 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Chemistry	136,205	253,376	117,171	54%	149,280	(13,075)
Child Develop	58,551	72,094	13,543	81%	59,260	(708)
Cmnty Theater	243,092	307,290	64,198	79%	229,033	14,060
Collegiate H.S.-CR	102,641	154,832	52,191	66%	89,267	13,374
Cosmetology	517,439	677,947	160,507	76%	500,621	16,819
Criminal Justice	62,279	87,965	25,687	71%	70,919	(8,640)
Dean Cont Ed	104,891	21,172	(83,719)	495%	513	104,378
Dean Gen Ed	122,901	197,792	74,890	62%	109,989	12,912
Distance Ed	357,090	433,980	76,890	82%	347,220	9,870
Drafting	62,455	76,642	14,187	81%	61,865	590
Dual Credit Dept	107,319	173,422	66,103	62%	93,072	14,248
Economics	69,739	82,296	12,557	85%	63,435	6,304
EMS-Credit	217,547	259,402	41,855	84%	230,468	(12,921)
Fire Tech	216,961	264,196	47,235	82%	263,795	(46,834)
Firearms Acad	49,776	42,550	(7,227)	117%	16,608	33,169
Foreign Lang	57,013	70,556	13,543	81%	55,651	1,362
Gen Bus-Credit	161,764	127,714	(34,051)	127%	68,321	93,443
Geology	60,547	77,830	17,283	78%	61,134	(588)
Government	281,454	323,790	42,336	87%	260,026	21,428
Graphic Arts	90,741	105,150	14,409	86%	85,722	5,019
Health and PE Credit	123,126	146,084	22,958	84%	123,789	(663)
Health Info Mgmt	152,345	216,731	64,385	70%	140,117	12,228
Hist & Geog	246,414	289,292	42,878	85%	241,278	5,136
Humanities	194,214	218,726	24,511	89%	176,460	17,754
Instr Tech Department	118,104	246,538	128,434	48%	124,703	(6,599)
Instr Tech Lab Mgrs	33,778	154,958	121,180	22%	32,112	1,665
Law Enforcement	77,108	114,410	37,301	67%	71,433	5,676
Law Enforcemnt-NonCR	61,307	28,882	(32,426)	212%	56,464	4,843

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2021-22 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
LC Ctr Admin	3,960	20,877	16,917	19%	4,618	(658)
Library	440,088	661,496	221,408	67%	435,375	4,713
Management	13,918	14,610	691	95%	50,570	(36,652)
Massage Therapy	13,405	21,054	7,648	64%	0	13,405
Math	646,565	811,056	164,491	80%	583,992	62,572
Medical Assistant	63,694	96,866	33,173	66%	61,307	2,386
Music	243,566	288,745	45,179	84%	285,099	(41,534)
Networking	72,573	90,146	17,573	81%	69,562	3,011
Nursing Administration	175,058	402,580	227,522	43%	220,712	(45,654)
Nursing-AD	983,656	1,544,710	561,054	64%	1,047,519	(63,862)
Nursing-VN	241,870	257,998	16,128	94%	261,695	(19,825)
Pharmacy Tech	72,604	94,222	21,618	77%	77,915	(5,312)
Philosophy	34,925	14,736	(20,189)	237%	36,766	(1,840)
Physics	113,674	130,719	17,045	87%	110,547	3,127
Process Tech	361,212	582,646	221,434	62%	513,250	(152,038)
Prof Develop Acad	2,156	9,000	6,844	24%	0	2,156
Psychology	309,537	365,288	55,752	85%	300,967	8,569
Safety-CR	73,385	131,570	58,185	56%	68,558	4,827
Senior Adult Dept	173,858	263,898	90,040	66%	118,559	55,299
Social Science Non CR	29,731	10,960	(18,771)	271%	33,027	(3,296)
Sociology	61,200	71,841	10,641	85%	59,751	1,449
Speaking,Reading,Writing	339,371	533,491	194,121	64%	376,328	(36,957)
Theater Arts-Credit	87,932	167,684	79,752	52%	51,071	36,861
Thermal Tech-NonCR	81,954	96,228	14,274	85%	49,209	32,745
Virtual College TX	0	0	0	0%	1,120	(1,120)
VP Instruction	352,498	1,944,156	1,591,658	18%	324,872	27,625
Welding-Cred	369,129	583,481	214,353	63%	375,512	(6,384)

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2021-22 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
<u>Totals for VP Instruction</u>	<u>11,766,597</u>	<u>18,121,912</u>	<u>6,355,315</u>	<u>65%</u>	<u>11,710,570</u>	<u>56,027</u>
<u>Summary for VP of Instruction</u>						
Allied Health Admin	8,078	12,328	4,251	66%	0	8,078
CE-CAN Program	30,990	87,472	56,483	35%	0	30,990
CE-CPR	389	2,491	2,102	16%	0	389
CE-Dental	10,399	17,463	7,064	60%	0	10,399
Nursing - BSN	0	7,545	7,545	0%	0	0
Program Development	82,734	40,689	(42,045)	203%	0	82,734
<u>Totals for VP of Instruction</u>	<u>132,589</u>	<u>167,989</u>	<u>35,400</u>	<u>79%</u>	<u>0</u>	<u>132,589</u>
<u>Summary for VP Student Services</u>						
Admissions	216,480	310,572	94,092	70%	197,745	18,734
Advise Center	510,908	686,610	175,701	74%	530,183	(19,275)
Career & Placement	84,444	95,962	11,518	88%	0	84,444
Career Svcs	0	0	0	0%	0	0
Counseling	0	0	0	0%	0	0
Enrollment Mgmt	81,735	116,411	34,677	70%	85,439	(3,704)
Facilities & Student Recreat	71,902	115,433	43,532	62%	53,218	18,683
Judicial Affairs	139,555	198,965	59,411	70%	114,408	25,147
Multicultural Department	11,300	12,500	1,200	90%	2,494	8,806
Recruitment	315,617	510,567	194,950	62%	249,402	66,215
Stu Financial Svcs	365,368	600,145	234,777	61%	328,165	37,203
Stu Organizations	206,312	315,835	109,523	65%	186,279	20,033
Student Graduation	41,508	74,080	32,572	56%	30,111	11,397
Svcs-Disab Students	18,852	41,766	22,915	45%	5,889	12,963
Testing	166,693	251,080	84,387	66%	91,427	75,266
Title V Grant	27	0	(27)	0%	0	27
Veteran Affairs	129,962	154,728	24,766	84%	125,738	4,223

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2021-22 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
VP Student Services	194,550	293,844	99,294	66%	296,992	(102,442)
<u>Totals for VP Student Services</u>	<u>2,555,212</u>	<u>3,778,498</u>	<u>1,223,287</u>	<u>68%</u>	<u>2,297,491</u>	<u>257,721</u>
<u>Totals for Expense</u>	<u>25,891,289</u>	<u>34,500,000</u>	<u>8,608,711</u>	<u>75%</u>	<u>24,050,990</u>	<u>1,840,299</u>

Fund Bal by Division

Summary for VP Fiscal Affairs

Fund Balance - Academic Support	12,980	0	(12,980)	0%	0	12,980
Fund Balance - Institutional Support	1,081,105	0	(1,081,105)	0%	599,072	482,032
Fund Balance - Instruction	367,435	0	(367,435)	0%	817,235	(449,800)
Fund Balance - Oper & Maint	88,214	0	(88,214)	0%	82,763	5,450
Fund Balance - Student Services	171,434	0	(171,434)	0%	105,713	65,721
<u>Totals for VP Fiscal Affairs</u>	<u>1,721,167</u>	<u>0</u>	<u>(1,721,167)</u>	<u>0%</u>	<u>1,604,784</u>	<u>116,383</u>
<u>Totals for Fund Bal</u>	<u>1,721,167</u>	<u>0</u>	<u>(1,721,167)</u>	<u>0%</u>	<u>1,604,784</u>	<u>116,383</u>
<u>Totals for Report</u>	<u>27,612,456</u>	<u>34,500,000</u>	<u>6,887,544</u>		<u>25,655,774</u>	<u>1,956,682</u>



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: June 15, 2022
Subject: Agenda Item for Board of Trustees Meeting

AGENDA ITEM DESCRIPTION:

Consideration of and possible acceptance of the May 2022 Quarterly Investment Report.

PURPOSE

To report to the Board of Trustees the quarterly investments for the college.

FUNDING SOURCE:

N/A

PROPOSED MOTION:

Suggested motion: *“I move the Board of Trustees accept the May 2022 Quarterly Investment Report.”*

BACKGROUND

The investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the PFIA under Education Code 51.0032 and Government Code 2256.023.

In accordance with COM policy CDA (LOCAL) – Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.

ATTACHMENTS

1. May 2022 Quarterly Investment Report



Quarterly Summary of Investments

Quarter Ending	COM Fund	Type	Beginning Book Balance	Beginning Market Value	Deposits	Withdrawals	Ending Book Balance	Ending Market Value
May 2022	11	TexPool-Operating	\$ 37,924,820	\$ 37,924,820	\$ 1,282,808	\$ 5,250,000	\$ 33,957,628	\$ 33,957,628
	41	TexPool-Moody	26,607	26,607	24	-	26,631	26,631
	46	Logic Bond 2020	38,588,763	38,588,763	43,217	6,936,269	31,695,712	31,695,712
Total investments all funds for quarter:			<u>\$ 76,540,190</u>	<u>\$ 76,540,190</u>	<u>\$ 1,326,049</u>	<u>\$ 12,186,269</u>	<u>\$ 65,679,971</u>	<u>\$ 65,679,971</u>

I certify that the attached listing constitutes all investments currently owned by the College of the Mainland District as of the date indicated and all of these investments and investing procedures conform to the "Public Funds Investment Act" as amended by House Bill 2459 of the 74th Texas Legislature. Furthermore, these same investments are in compliance with the College of the Mainland's Investment Policy and Strategy as adopted by the College of the Mainland's Board of Trustees.

Clen Burton
Vice President of Fiscal Affairs

Trudy Trocheset
Controller



PRESIDENT'S OFFICE

Board Report

Presenter: Board Chair

A. Miscellaneous Updates



PRESIDENT'S OFFICE

President's Report

Presenter: Dr. Warren Nichols

A. Updates

1. Maritime Grant Award

B. Reminders/Announcements

1. Board Meetings

- a. BOT Budget Workshop – Monday, July 11th, 8:00 a.m. – 5:00 p.m.
- b. July 2022 – Monday, July 25th, 1:30 p.m.
- c. August 2022 – Monday, August 22nd, 1:30 p.m.
- d. December 2022 – Tuesday, December 6th, 1:30 p.m.

C. Resignations and Retirement Report

D. Miscellaneous Updates



Maritime Grant Award

Presented by: Dr. Jerry E. Flinger, Vice President for Instruction



PRESIDENT'S OFFICE

Resignations & Retirements

Last Name	First Name	Position	Hire Date	Last Date of Work	Termination Reason
Beard	Chase	Police Officer	11/23/2021	05/14/2022	Resignation
Holly	Kathryn	Grant Accountant	07/06/2015	07/22/2022	Resignation
Carrigan	Dena	Instructional Designer I	02/04/2019	12/31/2022	Retirement
Gilbert	Susan	Theatre Box Office Manager	04/12/1993	12/31/2022	Retirement
Mohr	John	Faculty – Geology	08/16/2016	08/31/2022	Resignation



PRESIDENT'S OFFICE

Executive Session

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.



Culinary Arts

Presented by: Dr. Jerry E. Fliger, Vice President for Instruction

Closed Session