



Notice/Agenda of August 2021 Regular Meeting

The Board of Trustees
College of the Mainland
Administration Boardroom Rm 129
Monday, August 23, 2021
1200 Amburn Road
Texas City, TX 77591

August 2021 Regular Meeting of the Board of Trustees of College of the Mainland will be held Monday, August 23, 2021, beginning at 1:30 PM in the Administration Boardroom (Room 129 - New Administration Building), 1200 Amburn Road, Texas City, Texas 77591.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order**
2. **Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence**
3. **Roll Call & Determination of Quorum**
4. **Minutes**
 - A. Consideration of and Possible Action to Approve the Full Board Minutes of Monday, July 26, 2021
5. **Consideration of and Possible Action to Accept Dr. Nichols' Recommendation Brought Forward, Consistent with College of the Mainland's Naming Policy, for the Administration Building to be Named, and Hereafter Known as, the Doyle Family Administration Building**
6. **Comments from the Community**
 - A. Students
 - B. Employees
 - C. Other Citizens
7. **Constituent Leader Activity Reports**
 - A. Faculty Senate
 - B. Professional Council
8. **Human Resources Items**
 - A. Consideration of and Possible Action on the Appointment Nomination of Irma Ortiz to the Position of Professional Tutor, Tutoring Center
 - B. Consideration of and Possible Acceptance of the Non-Contractual Positions Hiring Report
9. **Consideration of and Possible Action to Propose a Maintenance and Operations Tax Rate of .16530/100 and an Interest and Sinking Rate of .1024/100 for a Total Rate of .26770/100 for the 2022 Tax Year**

10. **Consideration of and Possible Action to Set the Date to Adopt the 2022 Tax Rate on September 27, 2021**
11. **Consideration of and Possible Action to Adopt the College of the Mainland's "Fiscal Analysis and Budget" as Presented by the Administration for Academic/Fiscal Year 2021-2022**
12. **Consideration of and Possible Approval of the Enlarged Electric Utility Easement with Texas-New Mexico Power Company**
13. **Consideration of and Possible Approval of the Renewal of the Ellucian Colleague Annual Maintenance Agreement and Services for an Amount Not-to-Exceed \$445,392 to be Paid from FY22 Operating Budget**
14. **Consideration of and Possible Action to Approve Award of Contract 21-15 in the Amount Not-to-Exceed \$153,000 to Maldonado Nursery & Landscaping for the Construction of the Student Center Landscaping and Hardscape Project, as Identified in the 2018 Bond Program**
15. **Consideration of and Possible Action to Renew Contract 20-01 to IQS in an Amount Not-to-Exceed \$855,000 to be Paid from FY 2022 Operating Budget**
16. **Consideration of and Possible Action to Approve an Amendment to Contract 20-22 for a Contract Increase Not-to-Exceed \$248,037 to Perform the Commissioning, Test, Adjusting, and Balancing for the New Industrial Careers Building (ICB), New Police Building (PD), and Math and Science (M/S) Renovations**
17. **Consideration of and Possible Action to Accept the Workers' Compensation & Unemployment Insurance Renewal Proposal from TASB Risk Management in the Amount of \$123,027 & \$63,998 Respectively**
18. **Presentation - Exceptional Service Model**
19. **Financial Report(s)**
 - A. Consideration of and Possible Acceptance of the July 2021 Investment and Financial Reports
20. **Consideration of and Possible Action to Approve the Resolution of Galveston Central Appraisal District Board of Directors Nomination**
21. **Board Report**
22. **President's Report**
 - A. Updates
 1. Discussion of COM's COVID Contingency Plan
 - B. Reminders/Announcements
 1. Fall Graduation
Saturday, December 11th, 10:00 a.m., Abundant Life
 2. Board Meetings
November - no meeting planned at this time
December - Tuesday, December 7th, 1:30 p.m.
 - C. Resignations and Retirement Report
 - D. Miscellaneous
23. **Adjournment to closed or executive session pursuant to Texas Government Code of the Open Meetings Act**
24. **Consideration of and Possible Acceptance of the Texas School Safety Junior College Audit Report**
25. **Update: Disaster Recovery/Business Continuity Planning Audit**
26. **Adjourn**

**If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel. 6)Section 551.087-deliberation regarding economic development negotiations, and/or 7)Section 551.089 – deliberation regarding security devices or security audits. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Friday, August 20, 2021, 11 a.m..



Rosie E. Rojas

Board Clerk

Administration

President Warren Nichols Ed.D.
Vice President Jerry Fliger, Ph.D.
Vice President Clen Burton, Ph.D.
Vice President Vicki Stanfield, Ed.D.



PRESIDENT'S OFFICE

Call to Order

Call to Order on (insert date)
at (insert time)



PRESIDENT'S OFFICE

Pledge of Allegiance to the American Flag
Texas Pledge
Moment of Silence

The Texas State Flag Pledge
"Honor the Texas flag; I pledge
allegiance to thee, Texas, one state under
God, one and indivisible."



College of the Mainland
Board of Trustees
2021-2023

Dr. Bill McGarvey,
Board Chair
808 Buttonwood Dr.
Texas City, TX 77591
409-770-3537
wmcgarvey@gmail.com

Mr. Alan L. Waters,
Board Vice Chair
#1 South Pintail Street
La Marque, TX 77568
409-655-5055
awaters1@com.edu

Mrs. Melissa Skipworth,
Board Secretary
1061 Misty Cliff
Dickinson, TX 77539
281-684-9146
mskipworth@com.edu

Dr. Verna J. Henson,
Trustee
7306 Heron Ln.
Texas City, TX 77591
409-995-0948
vhenson@com.edu

Mr. Kyle L. Dickson,
Trustee
2514 Pilgrim Estate Dr.
Texas City, TX 77590
281-488-0630
dickson@murray-lobb.com

Mrs. Dawn King,
Trustee
P.O. Box 1105
Dickinson, TX 77539
832-860-0663
dking4@com.edu

Mr. Don Gartman,
Trustee
2538 Quaker Dr.
Texas City, 77590
409-739-2618
dgartman@com.edu



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 23, 2021
Subject: Full Board Minutes

Presented for recommended acceptance to Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: "I move the Board of Trustees approve the Full Board Minutes of July 26, 2021."

PURPOSE

To ensure accuracy of the monthly minutes.

BACKGROUND

Minutes are brought forward every month for approval.

IMPLICATIONS

Financial: N/A

Strategic Goal #1: Strategic Goal #5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

Human Resources: N/A

Attachments

1. Minutes of 7/26/21

**College of the Mainland
Board of Trustees
Minutes of Monday, July 26, 2021
1:30 p.m., COM Conference Center**

Call to Order – Bill McGarvey called the meeting to order at 1:31 p.m.

Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence

Roll Call & Determination of Quorum

Roll call indicated that all Trustees were present.

Minutes

Consideration of and Possible Action to Approve the Full Board Minutes of Monday, June 28, 2021

Alan Waters moved for approval of the Full Board Minutes of Monday, June 28, 2021. Melissa Skipworth seconded the motion; all voted in approval.

Comments from the Community

There were no comments this month.

Student Presentations

Presentation of 2021 Coca-Cola Leaders of Promise Scholar - Joesth McDade, COM PTK Student

PTK Advisors introduced Joesth McDade, 2021 Coca-Cola Leaders of Promise Scholar.

Presentation of 2021 Walgreens Scholar – PTK Student, Jennifer Burns

Advisors introduced Jennifer Burns, 2021 Walgreens Scholar recipient.

Student Life - Introduction of the President's Ambassadors

Tige Cornelius introduced the President's Ambassadors.

Constituent Leader Activity Reports

Professional Council – Christina Bergvall updated the Board on Professional Council activities.

Human Resources Items

Appointment Nominations

Consideration of and Possible Action on the Appointment Nomination of Gwendolyn Barbee-Yow to the Position of Faculty - English, Humanities Department

Verna Henson moved the Board of Trustees approve the appointment of Gwendolyn Barbee-Yow to the position of Faculty – English, Humanities Department. Melissa Skipworth seconded the motion; all voted in approval.

Consideration of and Possible Action on the Appointment Nomination of Lauren McElyea to the Position of Faculty - Nursing, Nursing Department

Melissa Skipworth moved the Board of Trustees approve the appointment of Lauren McElyea to the position of Faculty - Nursing, Nursing Department. Alan Waters seconded the motion; all voted in approval.

Consideration of and Possible Action on the Appointment Nomination of Deane Schneider to the Position of Faculty - Business, Business & Computer Technologies Department

Alan Waters moved the Board of Trustees approve the appointment of Deane Schneider to the position of Faculty – Business, Business & Computer Technologies Department. Verna Henson seconded the motion; all voted in approval.

Consideration of and Possible Action on the Appointment Nomination of Siromi Wijesinghe to the Position of Faculty - Accounting, Business & Computer Technologies Department

Melissa Skipworth moved the Board of Trustees approve the appointment of Siromi Wijesinghe to the position of Faculty – Accounting, Business & Computer Technologies Department. Verna Henson seconded the motion; all voted in approval.

Consideration of and Possible Acceptance of the Non-Contractual Positions Hiring Report

Verna Henson moved the Board of Trustees accept the Non-Contractual Positions Hiring Report as written. Kyle Dickson seconded the motion; all voted in approval.

Update Report on Human Resources Administration Internal Audit

Mike McGee, Executive Director of Human Resources, presented an update on the Human Resources Administration Internal Audit.

Consideration of and Possible Approval of the Procurement Method of Design-Build for the Industrial Careers Building Glycol Separation Unit

Don Gartman moved the Board of Trustees approve the procurement method of Design-Build for the Industrial Careers Building Glycol Separation Unit. Alan Waters seconded the motion; all voted in approval.

Financial Report(s)

Consideration of and Possible Acceptance of the June 2021 Investment and Financial Reports

Alan Waters moved the Board of Trustees accept the June 2021 Investment and Financial Reports. Melissa Skipworth seconded the motion; all voted in approval.

Board Report

Melissa Skipworth contacted Fine Arts & streamed the current play at her home. They enjoyed the play.

President's Report

Updates

Report on Retention and Persistence – Dr. Jerry Fliger
Dr. Fliger updated the Board on retention and persistence.

Reminders/Announcements

Fall Graduation, Saturday, December 11th, 10:00 a.m., Abundant Life
Board Meetings

November – no meeting planned at this time.

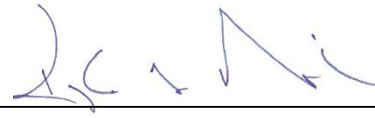
December – Tuesday, December 7th, 1:30 p.m.

Resignations and Retirements Report– report attached in BOT packet.

Adjournment at 2:43 p.m.

A handwritten signature in blue ink, appearing to read "Melissa Skipworth".

Melissa Skipworth, Secretary
Board of Trustees

A handwritten signature in blue ink, appearing to read "Dr. Bill McGarvey".

Dr. Bill McGarvey, Chair
Board of Trustees



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 16, 2021
Subject: Naming the Administration Building

MINUTE ORDER

Motion to be acted upon: "I move the Board of Trustees Accept Dr. Nichols' Recommendation brought forward, consistent with College of the Mainland's Naming Policy, for the Administration Building to be named, and hereafter known as, the Doyle Family Administration Building."

PURPOSE

To provide the Board of Trustees with information regarding the naming opportunity for the Administration Building recommended by Dr. Nichols to the College of the Mainland Board of Trustees.

BACKGROUND

A COM committee was formed to make recommendations for naming opportunities for new buildings including administration, students, faculty, professional and classified employees. The committee's recommendation was submitted to President Nichols for his consideration. Based on supporting documentation and recommendation, Dr. Nichols would like to move this forward.

IMPLICATIONS

Financial: N/A

Strategic Goal: N/A

Human Resources: N/A

Attachments: Internal Memo – Recommendation for Naming of the Administration Building
Biography of the Doyle Family



Date: May 4, 2021

To: Dr. Warren Nichols

From: Dr. Lisa Watson

Re: Recommendation for the Naming of the Administration Building

With the passage of the 2018 Bond Election, College of the Mainland will be/ has been able to build and update a number of buildings. One of these buildings includes the Administration/Student Success Center. This building houses administration and student enrollment offices such as admissions, financial aid, and advising.

Consistent with the College's policy, a committee was formed to make recommendations for naming opportunities for our new buildings. Administration, students, faculty, professional and classified employees were invited to participate in these confidential discussions. Invited members included Ms. Christine Brasher, Student Emily Escobar, Ms. Mayuko Gray, Mr. Mike McGee, Ms. Rosie Rojas, Ms. Robin Trochesset, Mr. Scott Turnbough, and Dr. Lisa Watson.

The Committee met on May 4, 2021 to consider a nomination for the Administration building. By unanimous vote, the committee wishes to present and recommend naming the Administration building in honor of Charles and Mary Ellen Doyle. Charles and Mary Ellen Doyle have made significant and considerable contributions to the fields of education, government, and our community including the College of the Mainland. Please see attached biography.

Date: August 5, 2021

To: Dr. Warren Nichols

From: Dr. Lisa Watson

Re: Biography of the Doyle Family for Naming Consideration of the Administration Building

Rarely has one family given so much to a community. A family including two mayors, a judge, business leaders and ardent nonprofit supporters, the Doyles have dedicated their lives to improving the community through their civic service, leadership and volunteering.

Their efforts span almost six decades. Since settling their family in Texas City in 1960, Charles T. "Chuck" and Mary Ellen Hipp Doyle have devoted their lives to the banking business, raising their five children, and helping others in the community.

Now the chairman emeritus of the board of Texas First Bank as well as Texas Independent Bancshares Inc., Chuck has served in a number of positions, including mayor of Texas City from 1990-2000. Under his leadership in 1997, Texas City won the All-American City award after being named a finalist in 1995 and 1996. The National Civic League recognized Texas City as one of 10 cities that year where citizens collaborated on projects to improve quality of life. He served as chairman of the Independent Community Bankers of America and served on the board of directors of the Federal Reserve Bank of Dallas.

For her part, Mary Ellen, a journalist, became the first female president of United Way Galveston County Mainland, which unites 31 partner agencies to provide programs to improve health, education and income in the county. Mary Ellen has been involved with United Way for more the 20 years. An ardent supporter of nonprofits, she has served with Hospice of Galveston County, was co-chair of the COM Foundation Gala in 1998 when it began and helped raise \$50,000 to launch the Mainland Youth at Risk project. She has also helped with fundraisers for the TCISD Foundation for the Future.

The fruit has not fallen far from the tree. Their children, Matthew, David, Denise, Patrick and Christopher, all serve the community in projects about which they are passionate. Chuck and his sons, Matt, Pat and Chris, have all been named among the year's Five Outstanding Young Texans. Chuck received the award in 1964, Matthew in 1996, Patrick in 2003 and Chris in 2006.

Matthew Doyle was mayor of Texas City for 16 years and serves as chairman of the board of Texas First Bank, Texas First Mortgage and Rust-Ewing Insurance Agency. For his community service, the U.S. Jaycees named him one of Five Outstanding Young Texans in 1993 and one of Ten Outstanding Young Americans for 1994. The Texas City ISD Hall of Honor inducted him in 2006.

Patrick Doyle, also a community leader, served three terms as Justice of the Peace – Precinct 5 in Galveston County and served as Galveston County Commissioner for Precinct 1. The Texas City ISD Hall of Honor inducted him in 2011. His law practice, the Doyle Law Firm, concentrates

its practice in the area of real estate title insurance and title related matters, real estate document preparation, banking, corporate law, business planning and small business acquisitions.

David Doyle has continued the family tradition and is a certified public accountant and was the chief information officer for Brinker International until his retirement in 2018. A leader, he also serves/has served on the boards for Texas Independent Bancshares Inc., My Possibilities, and the Plano ISD Education Foundation.

Denise Doyle Burkhart, an educator for more than 20 years at Santa Fe ISD, Pearland ISD, and Texas City ISD, is passionate about improving the community through education. Some of her former second grade students honored her as their "Most Influential Teacher" at their Honor Grad Banquets at Santa Fe ISD.

Christopher Doyle is the President/CEO and Member of the Board of Directors of Texas First Bank. He, committed to helping community members in need, serves/has served as a Member and Chairman of the Salvation Army in Galveston County. An Eagle Scout, Christopher frequently volunteers with the Boy Scouts of America, serving as committee chairman and assistant scout master of Troup 246.

Consistent with the College of the Mainland's Naming Policy, the committee considered the significant time, energy, and resources that the Doyle Family has dedicated to this community in making a recommendation to the President, Dr. Nichols. If approved by the COM Board of Trustees, the new administration building would be hereafter referred to as the Doyle Family Administration Building.

Comments from the Community

A citizen desiring to appear before the Board of Trustees shall complete a Public Comment Request Form indicating the topic about which they wish to speak which shall be filed with the Board Clerk ten (10) minutes prior to the start of the meeting. Time allotted each citizen or organization shall be limited to five minutes. The total time for hearing of citizens shall be no more than 60 minutes at any one meeting. Presentation of matters concerning a complaint or charge against a College District employee or officer will be heard in closed session unless the individual who is the subject of the change or complaint requests a public hearing.

We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. Thank you.



PRESIDENT'S OFFICE

Constituents Leader Activity Reports

- A. Faculty Senate – Carol Switoyus
- B. Professional Council – Beth Richards



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 23, 2021
Subject: Recommendation – Professional Tutor (Replacement)

Presented for recommended approval to the Board of Trustees on August 23, 2021 and forwarded for recommended approval to Board of Trustees on the same date.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees approve the appointment of Irma Ortiz to the position of Professional Tutor, Tutoring Center.”

PURPOSE

Professional Writing Tutors assist and coach College of the Mainland students and community members in becoming more successful and independent writers. Professional Writing Tutors help integrate effective learning and study strategies for students, while at the same time helping clarify and reinforce course content, assignments and material.

BACKGROUND

This is a replacement position for Diana North, who resigned May 2021.

IMPLICATIONS

Financial: \$50,739 from budget 11-0-0000-1140-5140.

Strategic Goal 5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

ATTACHMENTS

1. Appointment Nomination



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 23, 2021
Subject: Recommendation – Acceptance of Non-Contractual Positions Hiring Report

Presented for recommended acceptance to Board of Trustees on August 23, 2021.

MINUTE ORDER

Motion to be acted upon: “I move the Board of Trustees accept the *Non-Contractual Positions Hiring Report* as written.”

PURPOSE

The *Non-Contractual Positions Hiring Report* is being presented to the Board of Trustees for review and acceptance.

BACKGROUND

Notwithstanding Board policy DC (Local) which states that the Board delegates to the College President final authority to employ and dismiss non-contractual classified employees on an at-will basis, based on recommendations from the staff the persons listed on the attached Non-Contractual Positions Hiring Report is recommended for employment.

IMPLICATIONS

Financial:

Accounting Specialist II- Cashier - \$39,527 from budget 11-0-0000-5112-5160

STEM Success Coach - \$57,987 from budget 32-0-5185-4199-5140

Strategic Goal #5: College of the Mainland will provide services/processes that enhance the integrity/safety/quality of the institution (including physical facilities) and that enhance the quality of the faculty and staff.

Attachments

Non-contractual Positions Hiring Report

	POSITION	DEPARTMENT	CLASS SUMMARY	POSITION STATUS	SELECTED CANDIDATE	SALARY	SALARY RANGE
1	Accounting Specialist II - Cashier	Financial Services	Provides a variety of routine cashier, bookkeeping, and account computation; may perform general office support duties, including data entry, word processing and filing.	Replacement position for Nichole Haduch, who was promoted.	Laurie Bolding	\$39,527	\$31,685 - \$39,606 - \$47,527
2	STEM Success Coach	STEM/Arts & Humanities	The Science Department is seeking a STEM Success Coach to work closely with College of the Mainland students and faculty toward growing enrollment and student success in the STEM fields. The successful candidate will develop community and industry partners, assist STEM students in the selection of coursework and academic programs to empower long-term career planning and goals, provide support in assessing student needs and abilities, stay current in the STEM educational landscape and serve as an effective liaison between students, faculty and the community. The position will require remaining current with program changes and educational innovations in the STEM fields, with an emphasis in Engineering.	New Position (grant funded)	Dr. Eliseo Herrera	\$57,987	\$46,389 - \$57,987 - \$69,584
3							
4							
5							
6							



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols
Date: August 23, 2021
Subject: Tax Rate Discussion and Approval of Proposed Tax Rate for 2022

Discussion and possible action to propose a Tax Rate for 2022. Presented for recommended approval to the Board of Trustees on August 23, 2021.

PURPOSE

State law requires the Board of Trustees to propose a tax rate. The purpose is to propose a tax rate that provides the college with the necessary funds to meet funding requirements set forth in the budget.

PROPOSED MOTION:

Suggested Motion: (ROLL CALL VOTE IS REQUIRED)

"I move the Board of Trustees propose a maintenance and operations tax rate of .16530/100 and an interest and sinking rate of .1024/100 for a total rate of .26770/100 for the 2022 tax year."

BACKGROUND

Calculations provided by the Galveston County Assessor Cheryl Johnson from certified property values determined the following:

The maintenance and operation rate for the College is:	.16530/100
The amount required for bond payments is:	<u>.1024/100</u>
For a total of:	<u>.26770/100</u>

ATTACHMENTS:

1. Tax Rate Worksheet
2. 2020 Certified Totals

College of the Mainland
2021-22 Budget
Proposed ad Valorem Taxes Calendar Year 2022

	Proposed 2022 M&O Rate	Proposed 2022 I&S Rate	Proposed 2022 Total Rate
Certified adjusted taxable value	12,533,204,435	12,949,818,665	11,464,037,041
Tax rate / 100	0.16530	0.1024	0.26770
College Revenues	20,716,940	13,260,614	30,688,818
Sample home value	200,000	200,000	200,000
Less 20% exemption	(40,000)	(40,000)	(40,000)
Taxable value	160,000	160,000	160,000
ad Valorem tax	264.47	163.84	428.31

2021 CERTIFIED TOTALS

Property Count: 86,388

J05 - MAINLAND COLLEGE
ARB Approved Totals

7/24/2021 12:42:51PM

Land		Value				
Homesite:		1,330,520,886				
Non Homesite:		1,854,097,701				
Ag Market:		344,971,397				
Timber Market:		0		Total Land	(+)	3,529,589,984
Improvement		Value				
Homesite:		6,470,008,237				
Non Homesite:		7,526,595,821		Total Improvements	(+)	13,996,604,058
Non Real		Count	Value			
Personal Property:	6,532	1,924,960,059				
Mineral Property:	223	6,428,188				
Autos:	0	0		Total Non Real	(+)	1,931,388,247
				Market Value	=	19,457,582,289
Ag	Non Exempt	Exempt				
Total Productivity Market:	341,248,837	3,722,560				
Ag Use:	4,172,571	90,540		Productivity Loss	(-)	337,076,266
Timber Use:	0	0		Appraised Value	=	19,120,506,023
Productivity Loss:	337,076,266	3,632,020		Homestead Cap	(-)	1,126,213,642
				Assessed Value	=	17,994,292,381
				Total Exemptions Amount	(-)	3,648,478,425
				(Breakdown on Next Page)		
				Net Taxable	=	14,345,813,956

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	269,166,028	161,449,032	210,617.47	221,106.98	1,919		
DPS	4,959,593	3,618,811	4,453.42	4,585.20	30		
OV65	2,003,736,958	1,295,904,242	1,855,863.60	1,885,680.21	11,166		
Total	2,277,862,579	1,460,972,085	2,070,934.49	2,111,372.39	13,115	Freeze Taxable	(-) 1,460,972,085
Tax Rate	0.241963						
Transfer	Assessed	Taxable	Post % Taxable	Adjustment	Count		
DP	721,390	505,112	380,845	124,267	4		
OV65	9,105,767	6,028,435	3,607,635	2,420,800	31		
Total	9,827,157	6,533,547	3,988,480	2,545,067	35	Transfer Adjustment	(-) 2,545,067
						Freeze Adjusted Taxable	= 12,882,296,804

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 33,241,326.31 = 12,882,296,804 * (0.241963 / 100) + 2,070,934.49

Certified Estimate of Market Value: 19,457,582,289
 Certified Estimate of Taxable Value: 14,345,813,956

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2021 CERTIFIED TOTALS

Property Count: 86,388

J05 - MAINLAND COLLEGE
ARB Approved Totals

7/24/2021

12:42:57PM

Exemption Breakdown

Exemption	Count	Local	State	Total
CHODO (Partial)	2	6,332,850	0	6,332,850
DP	2,049	45,458,994	0	45,458,994
DPS	30	0	0	0
DSTR	5	122,798	0	122,798
DV1	245	0	2,113,682	2,113,682
DV1S	6	0	30,000	30,000
DV2	159	0	1,490,310	1,490,310
DV2S	4	0	30,000	30,000
DV3	210	0	2,278,000	2,278,000
DV3S	9	0	90,000	90,000
DV4	343	0	3,954,290	3,954,290
DV4S	29	0	348,000	348,000
DVHS	617	0	136,083,170	136,083,170
DVHSS	38	0	7,257,762	7,257,762
EX	1	0	185,260	185,260
EX-XD	16	0	177,310	177,310
EX-XG	11	0	2,960,590	2,960,590
EX-XL	1	0	12,500	12,500
EX-XV	3,682	0	1,525,956,050	1,525,956,050
EX-XV (Prorated)	38	0	2,644,483	2,644,483
EX366	66	0	16,420	16,420
FR	4	95,348,036	0	95,348,036
HS	34,688	1,304,644,925	0	1,304,644,925
OV65	12,214	280,199,627	0	280,199,627
OV65S	106	2,329,840	0	2,329,840
PC	23	228,102,848	0	228,102,848
SO	14	310,680	0	310,680
Totals		1,962,850,598	1,685,627,827	3,648,478,425

2021 CERTIFIED TOTALS

J05 - MAINLAND COLLEGE
Under ARB Review Totals

Property Count: 4,311

7/24/2021 12:42:51PM

Land		Value				
Homesite:		90,459,730				
Non Homesite:		90,054,341				
Ag Market:		9,209,240				
Timber Market:		0		Total Land	(+)	189,723,311
Improvement		Value				
Homesite:		474,907,920				
Non Homesite:		297,309,391		Total Improvements	(+)	772,217,311
Non Real		Count	Value			
Personal Property:	4	805,840				
Mineral Property:	0	0				
Autos:	0	0		Total Non Real	(+)	805,840
				Market Value	=	962,746,462
Ag	Non Exempt	Exempt				
Total Productivity Market:	9,209,240	0				
Ag Use:	55,070	0		Productivity Loss	(-)	9,154,170
Timber Use:	0	0		Appraised Value	=	953,592,292
Productivity Loss:	9,154,170	0		Homestead Cap	(-)	95,955,584
				Assessed Value	=	857,636,708
				Total Exemptions Amount	(-)	114,816,590
				(Breakdown on Next Page)		
				Net Taxable	=	742,820,118

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	16,773,361	10,966,784	15,704.26	15,704.26	102		
DPS	140,754	112,603	126.28	126.28	1		
OV65	117,045,256	78,581,087	115,202.42	115,699.11	612		
Total	133,959,371	89,660,474	131,032.96	131,529.65	715	Freeze Taxable	(-) 89,660,474
Tax Rate	0.241963						
Transfer	Assessed	Taxable	Post % Taxable	Adjustment	Count		
OV65	932,280	673,824	333,605	340,219	3		
Total	932,280	673,824	333,605	340,219	3	Transfer Adjustment	(-) 340,219
						Freeze Adjusted Taxable	= 652,819,425

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 1,710,614.43 = 652,819,425 * (0.241963 / 100) + 131,032.96

Certified Estimate of Market Value: 690,369,264
 Certified Estimate of Taxable Value: 546,583,979
 Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2021 CERTIFIED TOTALS

Property Count: 4,311

J05 - MAINLAND COLLEGE
Under ARB Review Totals

7/24/2021

12:42:57PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	115	2,720,942	0	2,720,942
DPS	1	0	0	0
DSTR	2	48,404	0	48,404
DV1	29	0	229,000	229,000
DV2	16	0	160,500	160,500
DV3	10	0	110,000	110,000
DV4	27	0	318,000	318,000
DV4S	1	0	12,000	12,000
DVHS	2	0	186,393	186,393
HS	2,265	93,837,668	0	93,837,668
OV65	717	17,073,683	0	17,073,683
OV65S	5	120,000	0	120,000
Totals		113,800,697	1,015,893	114,816,590

2021 CERTIFIED TOTALS

Property Count: 90,699

J05 - MAINLAND COLLEGE
Grand Totals

7/24/2021 12:42:51PM

Land		Value			
Homesite:		1,420,980,616			
Non Homesite:		1,944,152,042			
Ag Market:		354,180,637			
Timber Market:		0		Total Land	(+) 3,719,313,295
Improvement		Value			
Homesite:		6,944,916,157			
Non Homesite:		7,823,905,212		Total Improvements	(+) 14,768,821,369
Non Real		Count	Value		
Personal Property:		6,536	1,925,765,899		
Mineral Property:		223	6,428,188		
Autos:		0	0	Total Non Real	(+) 1,932,194,087
				Market Value	= 20,420,328,751
Ag	Non Exempt	Exempt			
Total Productivity Market:	350,458,077	3,722,560			
Ag Use:	4,227,641	90,540		Productivity Loss	(-) 346,230,436
Timber Use:	0	0		Appraised Value	= 20,074,098,315
Productivity Loss:	346,230,436	3,632,020		Homestead Cap	(-) 1,222,169,226
				Assessed Value	= 18,851,929,089
				Total Exemptions Amount	(-) 3,763,295,015
				(Breakdown on Next Page)	
				Net Taxable	= 15,088,634,074

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	285,939,389	172,415,816	226,321.73	236,811.24	2,021		
DPS	5,100,347	3,731,414	4,579.70	4,711.48	31		
OV65	2,120,782,214	1,374,485,329	1,971,066.02	2,001,379.32	11,778		
Total	2,411,821,950	1,550,632,559	2,201,967.45	2,242,902.04	13,830	Freeze Taxable	(-) 1,550,632,559
Tax Rate	0.241963						
Transfer	Assessed	Taxable	Post % Taxable	Adjustment	Count		
DP	721,390	505,112	380,845	124,267	4		
OV65	10,038,047	6,702,259	3,941,240	2,761,019	34		
Total	10,759,437	7,207,371	4,322,085	2,885,286	38	Transfer Adjustment	(-) 2,885,286
						Freeze Adjusted Taxable	= 13,535,116,229

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 34,951,940.73 = 13,535,116,229 * (0.241963 / 100) + 2,201,967.45

Certified Estimate of Market Value: 20,147,951,553
 Certified Estimate of Taxable Value: 14,892,397,935

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2021 CERTIFIED TOTALS

Property Count: 90,699

J05 - MAINLAND COLLEGE
Grand Totals

7/24/2021

12:42:57PM

Exemption Breakdown

Exemption	Count	Local	State	Total
CHODO (Partial)	2	6,332,850	0	6,332,850
DP	2,164	48,179,936	0	48,179,936
DPS	31	0	0	0
DSTR	7	171,202	0	171,202
DV1	274	0	2,342,682	2,342,682
DV1S	6	0	30,000	30,000
DV2	175	0	1,650,810	1,650,810
DV2S	4	0	30,000	30,000
DV3	220	0	2,388,000	2,388,000
DV3S	9	0	90,000	90,000
DV4	370	0	4,272,290	4,272,290
DV4S	30	0	360,000	360,000
DVHS	619	0	136,269,563	136,269,563
DVHSS	38	0	7,257,762	7,257,762
EX	1	0	185,260	185,260
EX-XD	16	0	177,310	177,310
EX-XG	11	0	2,960,590	2,960,590
EX-XL	1	0	12,500	12,500
EX-XV	3,682	0	1,525,956,050	1,525,956,050
EX-XV (Prorated)	38	0	2,644,483	2,644,483
EX366	66	0	16,420	16,420
FR	4	95,348,036	0	95,348,036
HS	36,953	1,398,482,593	0	1,398,482,593
OV65	12,931	297,273,310	0	297,273,310
OV65S	111	2,449,840	0	2,449,840
PC	23	228,102,848	0	228,102,848
SO	14	310,680	0	310,680
Totals		2,076,651,295	1,686,643,720	3,763,295,015

Property Count: 86,388

J05 - MAINLAND COLLEGE
ARB Approved Totals

7/24/2021 12:42:57PM

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	51,230	24,726.2722	\$339,549,465	\$10,335,722,927	\$7,490,270,902
B	MULTIFAMILY RESIDENCE	588	658.6407	\$33,139,370	\$713,448,938	\$707,163,756
C1	VACANT LOTS AND LAND TRACTS	15,643	9,236.7089	\$0	\$419,458,279	\$419,334,109
D1	QUALIFIED OPEN-SPACE LAND	1,942	57,927.9559	\$0	\$341,248,773	\$4,163,973
D2	IMPROVEMENTS ON QUALIFIED OP	9		\$0	\$220,920	\$220,920
E	RURAL LAND, NON QUALIFIED OPE	1,702	17,667.9094	\$1,595,580	\$303,599,476	\$254,292,426
F1	COMMERCIAL REAL PROPERTY	2,766	5,061.8140	\$59,410,880	\$1,700,370,259	\$1,697,204,895
F2	INDUSTRIAL AND MANUFACTURIN	166	3,100.3070	\$0	\$2,158,460,224	\$1,935,656,812
G1	OIL AND GAS	220		\$0	\$6,305,532	\$6,305,532
J2	GAS DISTRIBUTION SYSTEM	14	10.9866	\$0	\$18,784,080	\$18,784,080
J3	ELECTRIC COMPANY (INCLUDING C	125	516.6990	\$0	\$209,482,670	\$209,482,670
J4	TELEPHONE COMPANY (INCLUDI	85	5.4815	\$0	\$18,469,046	\$18,469,046
J5	RAILROAD	48	109.7600	\$0	\$49,710,216	\$49,710,216
J6	PIPELAND COMPANY	729	15.5700	\$0	\$134,822,139	\$134,822,139
J7	CABLE TELEVISION COMPANY	45		\$0	\$27,169,248	\$27,169,248
L1	COMMERCIAL PERSONAL PROPE	5,120		\$762,320	\$561,119,830	\$556,025,169
L2	INDUSTRIAL AND MANUFACTURIN	298		\$0	\$794,189,660	\$698,841,624
M1	TANGIBLE OTHER PERSONAL, MOB	3,561		\$8,593,340	\$63,398,239	\$54,580,069
O	RESIDENTIAL INVENTORY	545	111.9322	\$0	\$17,682,100	\$17,682,100
S	SPECIAL INVENTORY TAX	110		\$0	\$45,634,270	\$45,634,270
X	TOTALLY EXEMPT PROPERTY	3,817	22,449.7651	\$18,000,775	\$1,538,285,463	\$0
	Totals		141,599.8025	\$461,051,730	\$19,457,582,289	\$14,345,813,956

2021 CERTIFIED TOTALS

Property Count: 4,311

J05 - MAINLAND COLLEGE
Under ARB Review Totals

7/24/2021 12:42:57PM

State Category Breakdown

State Code Description	Count	Acres	New Value	Market Value	Taxable Value
A SINGLE FAMILY RESIDENCE	3,747	5,246.3164	\$27,876,150	\$810,987,970	\$605,234,104
B MULTIFAMILY RESIDENCE	41	10.5496	\$0	\$7,236,100	\$7,061,026
C1 VACANT LOTS AND LAND TRACTS	260	258.4459	\$0	\$17,726,592	\$17,726,592
D1 QUALIFIED OPEN-SPACE LAND	57	611.4226	\$0	\$9,209,240	\$55,070
E RURAL LAND, NON QUALIFIED OPE	87	424.9400	\$117,010	\$20,317,760	\$15,505,702
F1 COMMERCIAL REAL PROPERTY	194	290.2129	\$1,981,580	\$94,479,960	\$94,472,486
F2 INDUSTRIAL AND MANUFACTURIN	2	14.9895	\$0	\$604,100	\$604,100
J3 ELECTRIC COMPANY (INCLUDING C	1	11.4260	\$0	\$451,680	\$451,680
L1 COMMERCIAL PERSONAL PROPE	3		\$39,171	\$218,530	\$218,530
M1 TANGIBLE OTHER PERSONAL, MOB	23		\$401,380	\$888,220	\$864,518
O RESIDENTIAL INVENTORY	1	0.2984	\$0	\$39,000	\$39,000
S SPECIAL INVENTORY TAX	1		\$0	\$587,310	\$587,310
Totals		6,868.6013	\$30,415,291	\$962,746,462	\$742,820,118

2021 CERTIFIED TOTALS

Property Count: 90,699

J05 - MAINLAND COLLEGE
Grand Totals

7/24/2021 12:42:57PM

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	54,977	29,972.5886	\$367,425,615	\$11,146,710,897	\$8,095,505,006
B	MULTIFAMILY RESIDENCE	629	669.1903	\$33,139,370	\$720,685,038	\$714,224,782
C1	VACANT LOTS AND LAND TRACTS	15,903	9,495.1548	\$0	\$437,184,871	\$437,060,701
D1	QUALIFIED OPEN-SPACE LAND	1,999	58,539.3785	\$0	\$350,458,013	\$4,219,043
D2	IMPROVEMENTS ON QUALIFIED OP	9		\$0	\$220,920	\$220,920
E	RURAL LAND, NON QUALIFIED OPE	1,789	18,092.8494	\$1,712,590	\$323,917,236	\$269,798,128
F1	COMMERCIAL REAL PROPERTY	2,960	5,352.0269	\$61,392,460	\$1,794,850,219	\$1,791,677,381
F2	INDUSTRIAL AND MANUFACTURIN	168	3,115.2965	\$0	\$2,159,064,324	\$1,936,260,912
G1	OIL AND GAS	220		\$0	\$6,305,532	\$6,305,532
J2	GAS DISTRIBUTION SYSTEM	14	10.9866	\$0	\$18,784,080	\$18,784,080
J3	ELECTRIC COMPANY (INCLUDING C	126	528.1250	\$0	\$209,934,350	\$209,934,350
J4	TELEPHONE COMPANY (INCLUDI	85	5.4815	\$0	\$18,469,046	\$18,469,046
J5	RAILROAD	48	109.7600	\$0	\$49,710,216	\$49,710,216
J6	PIPELAND COMPANY	729	15.5700	\$0	\$134,822,139	\$134,822,139
J7	CABLE TELEVISION COMPANY	45		\$0	\$27,169,248	\$27,169,248
L1	COMMERCIAL PERSONAL PROPE	5,123		\$801,491	\$561,338,360	\$556,243,699
L2	INDUSTRIAL AND MANUFACTURIN	298		\$0	\$794,189,660	\$698,841,624
M1	TANGIBLE OTHER PERSONAL, MOB	3,584		\$8,994,720	\$64,286,459	\$55,444,587
O	RESIDENTIAL INVENTORY	546	112.2306	\$0	\$17,721,100	\$17,721,100
S	SPECIAL INVENTORY TAX	111		\$0	\$46,221,580	\$46,221,580
X	TOTALLY EXEMPT PROPERTY	3,817	22,449.7651	\$18,000,775	\$1,538,285,463	\$0
	Totals		148,468.4038	\$491,467,021	\$20,420,328,751	\$15,088,634,074

Property Count: 86,388

J05 - MAINLAND COLLEGE
ARB Approved Totals

7/24/2021 12:42:57PM

CAD State Category Breakdown

State Code Description	Count	Acres	New Value	Market Value	Taxable Value
A	7	0.7418	\$68,015	\$488,279	\$269,601
A1 REAL, RESIDENTIAL, SINGLE-FAMIL	49,623	22,650.4487	\$338,561,550	\$10,191,227,282	\$7,385,839,872
A2 REAL, RESIDENTIAL, MOBILE HOME	2,417	2,069.2335	\$919,900	\$121,231,102	\$85,688,445
A3 REAL, RESIDENTIAL, CONDOMINIUM	265	5.8482	\$0	\$22,768,764	\$18,468,483
A9 PARSONAGES	1		\$0	\$7,500	\$4,504
B	2	12.4748	\$0	\$6,332,850	\$6,332,850
B1 APARTMENTS	128	447.2695	\$32,846,420	\$613,573,901	\$613,498,843
B2 DUPLEXES	466	198.8964	\$292,950	\$93,542,187	\$87,332,063
C1 VACANT LOT	15,643	9,236.7089	\$0	\$419,458,279	\$419,334,109
D1 QUALIFIED AG LAND	1,947	57,939.2350	\$0	\$341,282,053	\$4,197,253
D2 IMPROVEMENTS ON QUALIFIED AG L	9		\$0	\$220,920	\$220,920
D3 D3	1	3.7500	\$0	\$2,813	\$2,813
D4 D4	9	66.7331	\$0	\$731,750	\$731,750
D5 D5	4	5.1300	\$0	\$103,100	\$103,100
E	1	5.5068	\$0	\$110,137	\$110,137
E1 FARM OR RANCH IMPROVEMENT	1,683	17,575.5104	\$1,595,580	\$302,618,396	\$253,311,346
F1 COMMERCIAL REAL PROPERTY	2,574	4,560.7514	\$59,410,880	\$1,695,754,053	\$1,692,913,152
F2 INDUSTRIAL REAL PROPERTY	166	3,100.3070	\$0	\$2,158,460,224	\$1,935,656,812
G1 OIL AND GAS	220		\$0	\$6,305,532	\$6,305,532
J2 GAS DISTRIBUTION SYSTEM	14	10.9866	\$0	\$18,784,080	\$18,784,080
J3 ELECTRIC COMPANY	125	516.6990	\$0	\$209,482,670	\$209,482,670
J4 TELEPHONE COMPANY	85	5.4815	\$0	\$18,469,046	\$18,469,046
J5 RAILROAD	48	109.7600	\$0	\$49,710,216	\$49,710,216
J6 PIPELINE COMPANY	729	15.5700	\$0	\$134,822,139	\$134,822,139
J7 CABLE TELEVISION COMPANY	45		\$0	\$27,169,248	\$27,169,248
L1 COMMERCIAL PERSONAL PROPER	5,118		\$762,320	\$561,056,830	\$555,962,169
L2 INDUSTRIAL PERSONAL PROPERTY	298		\$0	\$794,189,660	\$698,841,624
L3 L3	1		\$0	\$54,000	\$54,000
L9 L9	1		\$0	\$9,000	\$9,000
M1 MOBILE HOMES	3,545		\$8,406,080	\$63,074,676	\$54,311,857
M3 Converted code M3	20		\$187,260	\$317,728	\$263,443
M4 M4	2		\$0	\$5,835	\$4,769
O1 RESIDENTIAL INVENTORY VACANT L	545	111.9322	\$0	\$17,682,100	\$17,682,100
S SPECIAL INVENTORY	110		\$0	\$45,634,270	\$45,634,270
X	3,817	22,449.7651	\$18,000,775	\$1,538,285,463	\$0
XV COMMERCIAL REAL EXEMPT	192	501.0626	\$0	\$4,616,206	\$4,291,743
Totals	141,599.8025		\$461,051,730	\$19,457,582,289	\$14,345,813,959

2021 CERTIFIED TOTALS

Property Count: 4,311

J05 - MAINLAND COLLEGE
Under ARB Review Totals

7/24/2021 12:42:57PM

CAD State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A1	REAL, RESIDENTIAL, SINGLE-FAMIL	3,700	5,178.7520	\$27,868,690	\$805,535,800	\$601,213,270
A2	REAL, RESIDENTIAL, MOBILE HOME	69	67.2127	\$7,460	\$3,973,000	\$2,848,231
A3	REAL, RESIDENTIAL, CONDOMINIUM	16	0.3517	\$0	\$1,479,170	\$1,172,603
B1	APARTMENTS	2	0.3705	\$0	\$6,100	\$6,100
B2	DUPLEXES	39	10.1791	\$0	\$7,230,000	\$7,054,926
C1	VACANT LOT	260	258.4459	\$0	\$17,726,592	\$17,726,592
D1	QUALIFIED AG LAND	57	611.4226	\$0	\$9,209,240	\$55,070
E1	FARM OR RANCH IMPROVEMENT	87	424.9400	\$117,010	\$20,317,760	\$15,505,702
F1	COMMERCIAL REAL PROPERTY	193	290.0020	\$1,981,580	\$94,476,740	\$94,469,266
F2	INDUSTRIAL REAL PROPERTY	2	14.9895	\$0	\$604,100	\$604,100
J3	ELECTRIC COMPANY	1	11.4260	\$0	\$451,680	\$451,680
L1	COMMERCIAL PERSONAL PROPER	3		\$39,171	\$218,530	\$218,530
M1	MOBILE HOMES	23		\$401,380	\$888,220	\$864,518
O1	RESIDENTIAL INVENTORY VACANT L	1	0.2984	\$0	\$39,000	\$39,000
S	SPECIAL INVENTORY	1		\$0	\$587,310	\$587,310
XV	COMMERCIAL REAL EXEMPT	1	0.2109	\$0	\$3,220	\$3,220
	Totals		6,868.6013	\$30,415,291	\$962,746,462	\$742,820,118

2021 CERTIFIED TOTALS

Property Count: 90,699

J05 - MAINLAND COLLEGE
Grand Totals

7/24/2021 12:42:57PM

CAD State Category Breakdown

State Code Description	Count	Acres	New Value	Market Value	Taxable Value
A	7	0.7418	\$68,015	\$488,279	\$269,601
A1 REAL, RESIDENTIAL, SINGLE-FAMIL	53,323	27,829.2007	\$366,430,240	\$10,996,763,082	\$7,987,053,142
A2 REAL, RESIDENTIAL, MOBILE HOME	2,486	2,136.4462	\$927,360	\$125,204,102	\$88,536,676
A3 REAL, RESIDENTIAL, CONDOMINIUM	281	6.1999	\$0	\$24,247,934	\$19,641,086
A9 PARSONAGES	1		\$0	\$7,500	\$4,504
B	2	12.4748	\$0	\$6,332,850	\$6,332,850
B1 APARTMENTS	130	447.6400	\$32,846,420	\$613,580,001	\$613,504,943
B2 DUPLEXES	505	209.0755	\$292,950	\$100,772,187	\$94,386,989
C1 VACANT LOT	15,903	9,495.1548	\$0	\$437,184,871	\$437,060,701
D1 QUALIFIED AG LAND	2,004	58,550.6576	\$0	\$350,491,293	\$4,252,323
D2 IMPROVEMENTS ON QUALIFIED AG L	9		\$0	\$220,920	\$220,920
D3 D3	1	3.7500	\$0	\$2,813	\$2,813
D4 D4	9	66.7331	\$0	\$731,750	\$731,750
D5 D5	4	5.1300	\$0	\$103,100	\$103,100
E	1	5.5068	\$0	\$110,137	\$110,137
E1 FARM OR RANCH IMPROVEMENT	1,770	18,000.4504	\$1,712,590	\$322,936,156	\$268,817,048
F1 COMMERCIAL REAL PROPERTY	2,767	4,850.7534	\$61,392,460	\$1,790,230,793	\$1,787,382,418
F2 INDUSTRIAL REAL PROPERTY	168	3,115.2965	\$0	\$2,159,064,324	\$1,936,260,912
G1 OIL AND GAS	220		\$0	\$6,305,532	\$6,305,532
J2 GAS DISTRIBUTION SYSTEM	14	10.9866	\$0	\$18,784,080	\$18,784,080
J3 ELECTRIC COMPANY	126	528.1250	\$0	\$209,934,350	\$209,934,350
J4 TELEPHONE COMPANY	85	5.4815	\$0	\$18,469,046	\$18,469,046
J5 RAILROAD	48	109.7600	\$0	\$49,710,216	\$49,710,216
J6 PIPELINE COMPANY	729	15.5700	\$0	\$134,822,139	\$134,822,139
J7 CABLE TELEVISION COMPANY	45		\$0	\$27,169,248	\$27,169,248
L1 COMMERCIAL PERSONAL PROPER	5,121		\$801,491	\$561,275,360	\$556,180,699
L2 INDUSTRIAL PERSONAL PROPERTY	298		\$0	\$794,189,660	\$698,841,624
L3 L3	1		\$0	\$54,000	\$54,000
L9 L9	1		\$0	\$9,000	\$9,000
M1 MOBILE HOMES	3,568		\$8,807,460	\$63,962,896	\$55,176,375
M3 Converted code M3	20		\$187,260	\$317,728	\$263,443
M4 M4	2		\$0	\$5,835	\$4,769
O1 RESIDENTIAL INVENTORY VACANT L	546	112.2306	\$0	\$17,721,100	\$17,721,100
S SPECIAL INVENTORY	111		\$0	\$46,221,580	\$46,221,580
X	3,817	22,449.7651	\$18,000,775	\$1,538,285,463	\$0
XV COMMERCIAL REAL EXEMPT	193	501.2735	\$0	\$4,619,426	\$4,294,963
Totals		148,468.4038	\$491,467,021	\$20,420,328,751	\$15,088,634,077

2021 CERTIFIED TOTALS

Property Count: 90,699

J05 - MAINLAND COLLEGE
Effective Rate Assumption

7/24/2021 12:42:57PM

New Value

TOTAL NEW VALUE MARKET: \$491,467,021
TOTAL NEW VALUE TAXABLE: \$416,614,230

New Exemptions

Exemption	Description	Count		
EX-XG	11.184 Primarily performing charitable functio	1	2020 Market Value	\$85,990
EX-XV	Other Exemptions (including public property, r	74	2020 Market Value	\$3,547,240
EX366	HB366 Exempt	21	2020 Market Value	\$16,570
ABSOLUTE EXEMPTIONS VALUE LOSS				\$3,649,800

Exemption	Description	Count	Exemption Amount
DP	Disability	53	\$1,054,080
DPS	DISABLED Surviving Spouse	3	\$0
DV1	Disabled Veterans 10% - 29%	26	\$172,000
DV2	Disabled Veterans 30% - 49%	19	\$178,500
DV3	Disabled Veterans 50% - 69%	23	\$242,000
DV4	Disabled Veterans 70% - 100%	68	\$816,000
DV4S	Disabled Veterans Surviving Spouse 70% - 100	3	\$36,000
DVHS	Disabled Veteran Homestead	42	\$8,805,756
DVHSS	Disabled Veteran Homestead Surviving Spouse	2	\$541,690
HS	Homestead	1,654	\$84,639,303
OV65	Over 65	898	\$20,644,006
OV65S	OV65 Surviving Spouse	1	\$24,000
PARTIAL EXEMPTIONS VALUE LOSS			2,792
NEW EXEMPTIONS VALUE LOSS			\$117,153,335
NEW EXEMPTIONS VALUE LOSS			\$120,803,135

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amount
INCREASED EXEMPTIONS VALUE LOSS			

TOTAL EXEMPTIONS VALUE LOSS \$120,803,135

New Ag / Timber Exemptions

2020 Market Value \$5,827,511 Count: 46
2021 Ag/Timber Use \$36,250
NEW AG / TIMBER VALUE LOSS \$5,791,261

New Annexations

New Deannexations

2021 CERTIFIED TOTALS

J05 - MAINLAND COLLEGE
Average Homestead Value

Category A and E

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
36,270	\$229,703	\$71,995	\$157,708

Category A Only

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
35,977	\$228,828	\$71,632	\$157,196

Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
4,311	\$962,746,462.00	\$546,583,979



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees

From: Dr. Warren Nichols, President

Date: August 23, 2021

Subject: Approval of the date to adopt a Tax Rate for 2022.

AGENDA ITEM DESCRIPTION:

Discussion and possible action on Tax Rate and Approval of the date to adopt a Tax Rate for 2022.

FUNDING SOURCE:

N/A

PURPOSE

State law requires the Board of Trustees to discuss the tax rate before voting and adopting the tax rate. State law requires the Board of Trustees to approve the date that the Board will adopt the tax rate.

PROPOSED MOTION:

Suggested Motion: "I move the Board of Trustees approve to set the date to adopt the 2022 tax rate on September 27, 2021."

BACKGROUND:

Per Chapter 26 of the Texas Property Tax Code, the Board of Trustees must provide public notice of the date of tax rate adaption and the opportunity for public comment.



Minute Order

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 17, 2021
Subject: Agenda item for COM Board of Trustees

AGENDA ITEM DESCRIPTION:

Discussion and possible action on the College of the Mainland “Fiscal Analysis and Budget”. Presented for recommended adoption to the Board of Trustees on August 23, 2021.

FUNDING SOURCE:

FY2022 Operating Budget from Tuition, fees and Ad Valorem Taxes

PURPOSE

As stated in Board policy CC(Local), "Upon adoption by the Board, the budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the College President or designee who shall ensure that funds are expended in accordance with the adopted budget. Upon recommendation by the College President, Board approval shall be required to authorize fund-to-fund budget transfers and amendments to the budget. Budget transfers within a fund shall require approval by the College President or designee."

PROPOSED MOTION:

“I move the Board of Trustees adopt the College of the Mainland “Fiscal Analysis and Budget” as presented by the administration for Academic/Fiscal Year 2021-2022.”

BACKGROUND:

This budget was prepared under the direction of the President with input from stakeholders at the college. Budgeted funds of \$34,500,000 for operation of the College (Fund 11) during fiscal year 2022.

ATTACHMENTS

1. 2021-2022 “Fiscal Analysis and Budget”



PRESIDENT'S OFFICE

Minute Order

To: Board of Trustees

From: Dr. Warren Nicholas, President

Date: August 23, 2021

Subject: Electric Utility Easement with Texas-New Mexico Power Company (TNMP)

Discussion and possible action to approve the enlarged Electric Utility Easement with Texas-New Mexico Power Company.

Presented to the Board of Trustees for recommended approval on August 23, 2021.

Motion to be acted upon: *"I move the Board of Trustees approve the enlarged Electric Utility Easement with Texas-New Mexico Power Company."*

PURPOSE

Austin Commercial is requesting to enlarge the existing TNMP utility easement for the proposed transformer for Industrial Careers Building.

ATTACHMENTS:

1. Electric Utility Easement
2. Exhibit A

LINE	BEARING	DISTANCE
L1	N 03°29'52" E	23.95'
L2	N 87°53'34" E	14.20'
L3	N 87°53'34" E	8.72'
L4	S 03°29'52" W	23.18'
L5	S 88°31'14" E	16.00'



SCALE: 1" = 30'

THE SKETCH ATTACHED HERETO, IS INCORPORATED BY REFERENCE, AS A PART OF THIS ELECTRIC UTILITY EASEMENT.

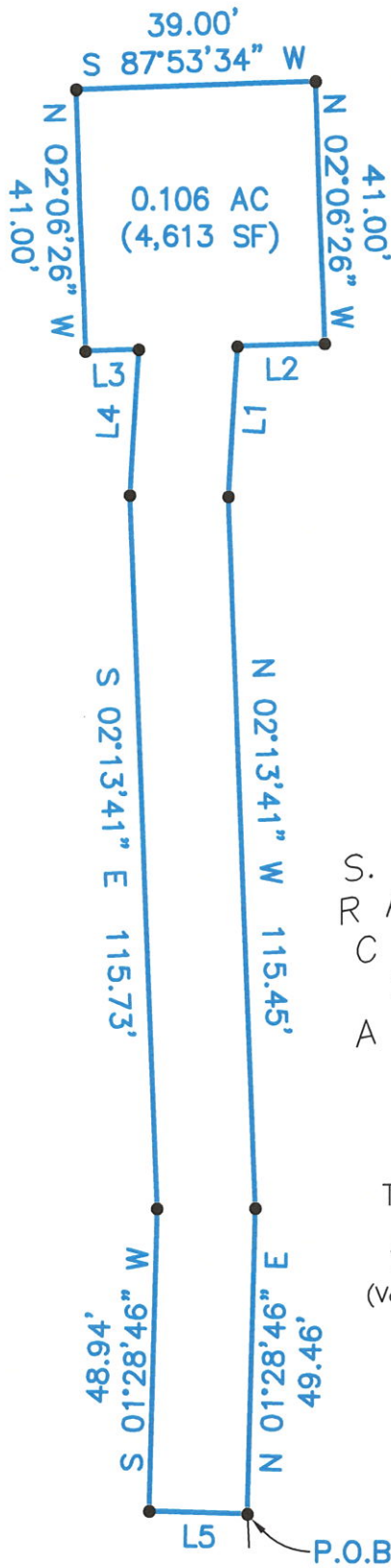
ELECTRIC UTILITY EASEMENT
SERVING
COLLEGE OF THE MAINLAND

1200 N. AMBURN ROAD
TEXAS CITY, TX 77591
GALVESTON COUNTY, TEXAS



Stephen C. Blaskey
Stephen C. Blaskey
Registered Professional
Land Surveyor No. 5856

SURVEY DATE:	JUNE 7, 2021
FILE No.:	0189-0013-0000-000
DRAFTING:	JTK
JOB No.:	21-0455



S. A. & M. G.
RAILROAD
COMPANY
SURVEY
TRACT
NO. 189

Trustees of College
of the Mainland
79.296 Acre Tract
(Vol. 1889/ Pg. 392 GCDR)

BLOCK 2
MAINLAND MEDICAL PLAZA PHASE ONE
(VOL. 2010A, PG. 40, GCMR)
Restricted Reserve "D"

267.04'
N 02°40'03" W

531.85'
S 87°19'57" W

P.O.C.

S.E. Corner
79.296 Ac. Tr.
Fnd. 5/8" Rod

MONTICELLO DRIVE
(100' R.O.W.)



LEAGUE CITY OFFICE
Registration Number: 10194549
(281) 554-7739 www.hightidelandssurveying.com
200 HOUSTON AVE, SUITE B | LEAGUE CITY, TX 77573
Mailing | P.O. BOX 16142 | GALVESTON, TX 77552

EXHIBIT "A"

DESCRIPTION OF A VARIABLE WIDTH ELECTRICAL EASEMENT OUT OF THAT CERTAIN 79.269 ACRE TRACT OF LAND OUT OF THE S.A. & M.G. RAILROAD COMPANY SURVEY, ABSTRACT NO. 189, SITUATED IN GALVESTON COUNTY, TEXAS, CONVEYED TO TRUSTEES OF THE COLLEGE OF THE MAINLAND, RECORDED IN VOLUME 1889, PAGE 392 IN THE OFFICE OF THE COUNTY CLERK OF GALVESTON COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING at a 5/8 inch rod found at the Southeast corner of said 79.296 acre tract, same being the Southwest corner of Restricted Reserve "D", in Block 2, of MAINLAND MEDICAL PLAZA, PHASE ONE, a subdivision in Galveston County, Texas, according to the map or plat thereof recorded in Volume 2010A, Page 40 in the Office of the County Clerk of Galveston County, Texas, said point also lying in the Northerly line of Monticello Drive, being a 100 foot right-of-way;

THENCE South 87°19'57" West along the Southerly line of said 79.269 acre tract, same being the Northerly line of said Monticello Drive, a distance of 531.85 feet to a point;

THENCE North 02°40'03" West over and across said 79.269 acre tract, a distance of 267.04 feet to the **POINT OF BEGINNING** of the herein described tract;

THENCE North 01°28'46" East, a distance of 49.46 feet to a point for corner;

THENCE North 02°13'41" West, a distance of 115.45 feet to a point for corner;

THENCE North 03°29'52" East, a distance of 23.95 feet to a point for corner;

THENCE North 87°53'34" East, a distance of 14.20 feet to a point for corner;

THENCE North 02°06'26" West, a distance of 41.00 feet to a point for corner;

THENCE South 87°53'34" West, a distance of 39.00 feet to a point for corner;

THENCE South 02°06'26" East, a distance of 41.00 feet to a point for corner;

THENCE North 87°53'34" East, a distance of 8.72 feet to a point for corner;

THENCE South 03°29'52" West, a distance of 23.18 feet to a point for corner;

THENCE South 02°13'41" East, a distance of 115.73 feet to a point for corner;

THENCE South 01°28'46" West, a distance of 48.94 feet to a point for corner;

THENCE South 88°31'14" East, a distance of 16.00 feet to the **POINT OF BEGINNING** of the herein described tract, and containing 0.106 acre (4,613 square feet) of land, more or less.



Stephen C. Blaskey
Stephen C. Blaskey
Registered Professional
Land Surveyor No. 5856



LEAGUE CITY OFFICE
Registration Number: 10194549
(281) 554-7739 www.hightidelandsurveying.com
200 HOUSTON AVE, SUITE B | LEAGUE CITY, TX 77573
Mailing | P.O. BOX 16142 | GALVESTON, TX 77552

NOTES:

- 1) This property is subject to any restrictions of record as established by the City, Plat, or Subdivision Covenants and Restrictions; may also be subject to easements and setbacks for utility services and power lines as individually recorded or established by OSHA (call your power company).
- 2) The Bearings and Distances shown are based on the Texas State Coordinate System of 1983, South Central Zone, and are referenced to N.G.S. Monument HGCS 57 (AW5499). All units are expressed in U.S. Survey Feet.
- 3) Surveyed without benefit of a Title Report.

SURVEY DATE:	JUNE 7, 2021
FILE No.:	0189-0013-0000-000
DRAFTING:	JTK
JOB No.:	21-0455

ELECTRIC UTILITY EASEMENT

STATE OF TEXAS §
 § **KNOW ALL MEN BY THESE**
COUNTY OF GALVESTON § **PRESENTS:**

THAT **TRUSTEES OF THE COLLEGE OF THE MAINLAND**. (Grantor, whether one or more), of **Galveston County, Texas**, for and in consideration of the sum of One Dollars (\$1.00) paid to Grantor by **TEXAS-NEW MEXICO POWER COMPANY** (“Grantee”, and a Corporation), the receipt of which is hereby acknowledged, has granted, sold, and conveyed, and by these presents does grant, sell, and convey unto Grantee, its successors, and assigns, an easement or right-of-way for one or more electric lines and all necessary associated facilities, located over, across, along, under, and upon the following described lands (“Easement”) located in Galveston County, Texas, to wit:

All that certain 0.106 acre (4613 square feet) parcel of land out of that certain 79.269 acre tract of land out of the S.A. & M.G. Railroad Company Survey, Abstract No. 189 located in the City of Texas City, Galveston County, Texas. Electrical utility being described by metes and bounds in attached EXHIBIT “A”.

The sketch attached hereto is incorporated by reference as a part of this Electric Utility Easement.

Grantor herein reserves the right to use the Easement described herein for all purposes except as herein restricted, subject, however, to the rights granted herein to Grantee. Grantor agrees to maintain minimum horizontal and vertical clearances between structures. Grantor owns which are constructed after the effective date of this Easement and the nearest electric line of Grantee within this Easement. Horizontal and vertical clearances shall comply with the National Electric Safety Code, and state or local ordinances, as currently in effect or as amended from time to time. Grantor shall not use this Easement for the growing of trees or of any other vegetation which, in the opinion of Grantee, may interfere with the construction, maintenance, operation, efficiency, or safety of the electric line.

Grantee, in addition to any other rights herein granted, shall have the right of ingress and egress to or from said Easement for the purpose of constructing, reconstructing, operating, inspecting, patrolling, maintaining, adding to, replacing, and removing the electric line or lines and all associated facilities; the right to relocate along the same general direction of said line or lines within this Easement; the right to remove from this Easement all trees and vegetation (wild or cultivated) and parts thereof (including overhang from trees and vegetation growing outside this Easement) which, in the opinion of Grantee, endanger or which may interfere with the construction, maintenance, operation, efficiency, or safety of the electric line or lines and associated facilities; and the right to exercise all other rights granted in this Easement.

All covenants of Grantor in this Easement shall be binding on Grantor's heirs and assigns, and shall be covenants running with the land described herein.

TO HAVE AND TO HOLD the above-described Easement and rights unto Grantee, its successors, and assigns, until said easement shall be abandoned.

SIGNED this _____ day of _____, 2021.

By: _____

William McGarvey
Board of Trustees, College of the Mainland

ACKNOWLEDGEMENT

STATE OF Texas §

§

COUNTY OF Galveston §

The foregoing instrument was acknowledged before me this _____ day of _____, 2021 by William McGarvey, TRUSTEE of COLLEGE OF THE MAINLAND.

My Commission Expires: _____

Notary Public

Print Name



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 23, 2021
Subject: Agenda Item for COM Board of Trustees
Agenda Item Description: Renewal of Ellucian Software Maintenance

Funding Source:

FY 2022 Operating Budget

PURPOSE

The purpose is to continue the annual maintenance of Ellucian Colleague administrative software to ensure that the college stays current on the essential requirements and technological advances that continue to evolve and require solutions.

Proposed Motion:

"I move the Board of Trustees approve the renewal of the Ellucian Colleague Annual Maintenance agreement and services for an amount not to exceed \$445,392.00 to be paid from FY22 Operating Budget."

BACKGROUND

In 2004 the Board of Trustees approved Ellucian Colleague (formerly Datatel) as the college's Enterprise Resource Planning (ERP) system. Colleague focuses on COM's key business areas including Enrollment, Student Services, Financial Management, Financial Aid, and Human Resources). The annual maintenance renewal is \$425,392.00 beginning September 1, 2021, to August 31, 2022. Contingency funds in the amount of \$20,000.00 has been included in the subject recommendation to include possible training and custom development requirements. The subject renewal is considered a Sole Source for software maintenance in accordance with Texas Education Code 44.031.

ATTACHMENTS

1. Ellucian Maintenance Renewal Proposal September 1, 2021, to August 31, 2022



Invoice

Bill-To:

College Of The Mainland
 Ronald LeVick
 1200 Amburn Road
 Texas City TX 77591-2499
 USA

Invoice No./ Date	90342203 06/07/2021
Order No.	58638
Customer	102631
Currency	USD
Payment	Total due and payable by 09/01/2021
Total Amount	425,392.00

For Invoice Inquiries:

Please contact: accountsreceivable@ellucian.com

Invoice Details

Description	Amount
Annual Maintenance Renewal From 09/01/2021 To 08/31/2022	
CORE	64,817.00
STUDENT	98,540.00
FINANCE	52,349.00
HUMAN RESOURCES	42,799.00
WORKFLOW	
HR WORKFLOW DEFINITION TOOL ANNUAL LICENSE	4,474.00
PER USER	38,997.00
APPLICATION DEVELOPMENT ENVIRONMENT	47,822.00
REPORTING	
HR REPORTING DATAMARTS ANNUAL LICENSE	1,717.00
ST REPORTING DATAMARTS ANNUAL LICENSE	1,717.00
ST REPORTING APPLICATIONS ANN LICENSE	859.00
FIN REPORTING APPLICATIONS ANN LICENSE	859.00
FIN REPORTING DATAMARTS ANNUAL LICENSE	1,717.00

Please Remit To:

Ellucian Company L.P.
 62578 Collections Center Drive
 CHICAGO IL 60693
 USA

ACH Information:

Bank of America
100 West 33rd Street New York NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Company L.P.
Account # 81880-91099
Email: electronic-payment-info@ellucian.com

Doc. No./Date
90342203 / 06/07/2021

<u>Description</u>	<u>Amount</u>
HR REPORTING APPLICATIONS ANN LICENSE	859.00
OTHER	
ELLUCIAN MAINTENANCE ADVANTAGE	18,407.00
MT ECOMMERCE OFFICIAL PAYMENTS	2,365.00
EDI SPEEDE ANNUAL LICENSE	5,679.00
MT ELLUCIAN PORTAL	5,695.00
INTELLIGENT LEARNING PLATFORM	6,799.00
PARTNER	
APPLICATION SERVER 0-100 PARTNER MAINTENANCE	13,557.00
RDBMS AE USERS PARTNER MAINTENANCE	15,364.00
<hr/>	
Subtotal:	425,392.00
Tax :	0.00
Total Amount	USD 425,392.00

Please Remit To:
Ellucian Company L.P.
62578 Collections Center Drive
CHICAGO IL 60693
USA

ACH Information:
Bank of America
100 West 33rd Street New York NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Company L.P.
Account # 81880-91099
Email: electronic-payment-info@ellucian.com



PRESIDENT'S OFFICE

Minute Order

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 23, 2021
Subject: Award of Contract 21-15 Student Center Landscaping and Hardscape Project

AGENDA ITEM DESCRIPTION:

Approval of Contract 21-15 Student Center Landscaping and Hardscape Project

FUNDING SOURCE:

2018 Bond Funds

PURPOSE:

Construction of Student Center Landscaping and Hardscape project identified in COM's Master Plan and included in the 2018 Bond Program.

PROPOSED MOTION:

"I move the Board of Trustees approve award of contract 21-15 in the amount not-to-exceed \$153,000.00 to Maldonado Nursery & Landscaping for the construction of the Student Center Landscaping and Hardscape Project, as identified in the 2018 Bond Program.

BACKGROUND:

On May 24, 2021 the Board of Trustees approved the recommendation to request Competitive Sealed Proposals (CSP) for the Student Center Landscaping and Hardscape Construction project. The Student Center Landscape and Hardscape project was identified in the Master Plan and has been further identified as the next project to be completed under the Bond Program. On June 22, 2021 a Request for Competitive Sealed Proposals was advertised seeking qualified contractors for the Construction of the Student Center Landscaping and Hardscape project. Two (2) responses were received and evaluated by a committee consisting of COM Facilities, CBRE/Heery Project Managers and PBK Architects. Based on the final evaluation results, it is the recommendation of the evaluation committee to select Maldonado Nursery & Landscaping based on a best value analysis in accordance with with Texas Education Code 44.031.

Attachments:
Evaluation Summary

College of the Mainland

RFCSP 21-15 Student Center Landscaping

PROPOSAL EVALUATION SUMMARY

		7/12/2021	Raw Totals		
Criterion	Value	Maximum 3 Eval	Key-Scape, LLC Score	Maldonado Score	
1	Purchase Price	50	150	25.00	87.50
2	Vendor Reputation	10	30	17.50	17.50
3	Quality of goods or services	10	30	15.00	20.00
4	Extent to which services meet needs	5	15	2.50	11.25
5	Vendor's past relationship with the college	5	15	10.00	5.00
6	Total long-term cost for services	5	15	1.25	7.50
7	Any other relevant factor such as schedule	15	45	3.75	26.25
TOTAL		100	300	75.00	175.00
			Score	25.0	58.3
			Rank	2	1

3

2

1



Project : #2105164 College of the Mainland

Client : 1200 Amburn Rd.
Texas City, TX 77591

DETAILS

Maldonado Nursery & Landscaping, Inc. is pleased to provide a quote for the landscape development scope as outlined below for the above shown project. The quote provided is based on the plans and specifications noted below, when no specification is provided or referenced Maldonado Nursery & Landscaping, Inc. will use those practices as commonly accepted by the TNLA (Texas Nursery and Landscape Association). This quote is subject to review and modification after (15) days unless specified otherwise in specifications referenced, or upon modification of plans and specifications via addendum.

CONTRACT

Maldonado Nursery and Landscaping, Inc. agrees to provide all the necessary labor, equipment, and materials in accordance with the attached Project Details, Drawings and additional specifications as may be needed and initiated by the parties and attached hereto. Any alteration or deviation from the attached details, specifications and drawings which involve additional costs, will become an extra charge over and above the cost of the original agreement. Maldonado Nursery and Landscaping, Inc., will not be held liable for damage to work in place, stored materials or time delays caused by any weather event.

PAYMENTS

The Owner or Owners Agent agrees to pay any and all payments according to the payment schedule. Should said payment(s) not be made, or if satisfactory arrangements for payment have not been made, Maldonado Nursery and Landscaping, Inc. reserves the right to stop all work until such time as payment is rendered or satisfactory payment arrangements have been made.

Irrigation Base Bid: \$22,686

Landscape Base Bid: \$41,003

Maintenance 90-Day Program: \$4,500

Flagpoles: \$16,848

Sleeves: \$4,744

Drainage: \$3,031

2" Topsoil at Solid Sod: \$382

2" Topsoil at Hydromulch: \$3,604

CMU Wall: \$7,176

Boulders: \$35,787

Concrete Flatwork: \$9,352

Grade Swale & Haul Off Spoils: \$3,882

Total Price for All Items: \$152,995

Sales Taxes have been excluded from this bid.

Total price for the completion of this project : \$148,494

SPECIFICATIONS

Maldonado Nursery and Landscaping, Inc. hereby propose to furnish all materials, except as noted (Exclusions), and perform all labor necessary for completion of the project as indicated in the Scope of Work, Inclusions, attached details, specifications and drawings.

SCOPE

Labor, materials, equipment and supervision as required to complete the scope of work shown below, as per plans and specifications shown above, unless specifically excluded elsewhere in this quote. The detailed project scope will be listed in the Inclusions and Exclusions sections of this bid.

SCOPE OF WORK

Irrigation Plans:
LI1.01-LI1.02

Landscape Plans:
L1.01 – LC1.02

Specifications:
Section 32

No Addendum Listed

Irrigation:
Irrigation sleeves to be bored under existing concrete, multi-zoned irrigation system, drip irrigation, tree bubblers, spray and rotary heads

Landscape:
trees, shrubs, common Bermuda sod, commonBermuda hydro mulch, topsoil (2" depth), native hardwood mulch (3" depth), 4-way planting mix (6" depth), fertilizer, steel edging 3/16", crushed limestone (4" depth) with filter fabric and compacted base, tree staking, bull rock with filter fabric in a 10" double row depth.

Maintenance 90-Day Program:
Mow and trim all solid sod and hydro-mulch seeded areas, weed and maintain mulch and stone beds and irrigation system maintenance.

Boulders:
Furnish and install 18" and 30" boulders.

Bull Rock:
Furnish and install 3" – 5" diameter bull rock with filter fabric.

Stone Maintenance Strip:
Furnish and install 3" – 5" crushed limestone in 18" maintenance strip.

Flagpoles:
Furnish and install 3 35' flagpoles.

Hardscape/Other:
Hardscape, furnishings and or Special Items and details

Notes:

- 1) The site is to be delivered to Maldonado Nursery and Landscaping at finish grade minus 4 Inches.
- 2) Excavation and haul-off have been excluded from this bid.
- 3) Maldonado will not be responsible to locate or expose any sleeves installed by others.
- 4) Maldonado Nursery and Landscaping reserves the right to reject or adjust any bid that is not inclusive of all base bid items.
- 5) This bid is inclusive of only the Items detailed in the Inclusions section of this bid.

This bid has been prepared for the following Maldonado Nursery & Landscaping, Inc. Division

Houston Division
Michael Hinkelman
281-330-3477
michaelh@mnlisa.com
Samantha Williams – Estimator
samanthaw@mnlisa.com

INCLUSIONS

The following items are included in this bid per the following detailed scope:
See scope report attached

QUALITY

All material is guaranteed to be as specified. All work shall be performed in a good and workmanlike manner per industry standards and shall be in compliance with the drawings and specifications listed above.

GUARANTEE

Maldonado Nursery and Landscaping, Inc. hereby guarantees that the work shall be free from defects in labor for one (1) year from the date of completion of the project. Materials are warranted as specified by individual manufacturers and not by the Contractor.

CHANGE ORDERS

The Owner or Owners Agent may, from time to time during the progress of work, request changes in the work specified above. If the Owner agrees to an appropriate increase or decrease in the contract amount because of the requested change(s), the work shall be performed. Additional charges for the changes are due and payable prior to the work being performed, with payment to be received no later than the next scheduled contract payment.

IRRIGATOR IN CHARGE

Jerry Maldonado - License # LI0003896 expiration 04/30/2024
Irrigation in Texas is regulated by the Texas Commission On Environmental Quality (TCEQ) (MC-178), P.O. Box 13087, Austin, Texas 78711-3087. TCEQ's website is: www.tceq.texas.gov

ADDITIONAL SERVICES AVAILABLE

Maldonado Commercial Services Division is able to provide Landscape & Irrigation Maintenance, Final Cleaning, Janitorial services. To obtain information or a quote for these services please call 210-599-1219

OFFERED BY

Michael Hinkelman
Commercial Branch Manager

SIGNATURE

Acceptance of basic construction contract per building plans, plan details and specifications. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Name/Title

Company/Client

Date Signed

CORPORATE OFFICE SAN ANTONIO

www.mnlsa.com
16348 Nacogdoches Road
San Antonio, TX 78247
(210) 599.1219

DIVISION LOCATIONS

AUSTIN
9800 Brown Ln.
Austin, TX 78754
(512) 252.0198
(512) 832.9109 (f)

HOUSTON
17711 French Road
Houston, TX 77055
(713) 647.9000
(713) 647.9001 (f)

CORPUS CHRISTI
1960 Holly Rd.
Corpus Christi, TX 78417
(361) 452.1037
(361) 452.1893 (f)

SCOPE REPORT BY ALTERNATE**Your Company Name**

2105164 College of the Mainland

7/22/2021

HOUSTON - SCHOOL BID

Samantha Williams

Description	Quantity	Unit
2" TOPSOIL @ HYDRO:		
7350.0000106000 HU - HYD SEEDING WITH TOPSOIL		
TOPSOIL CY - (MISC VENDOR)	85.00	CY
2" TOPSOIL @ SOLID SOD:		
0300.0000106000 SA - SOLID SOD WITH TOPSOIL		
TOPSOIL CY (MISC VENDOR)	9.00	CY
BOULDERS:		
No Assembly		
18" BOULDER (EACH)	258.00	EA
30" BOULDERS (EACH)	14.00	EA
CMU WALL:		
No Assembly		
MEMORIAL PAVERS AND BENCH SEAT	1.00	EA
CONCRETE FLATWORK:		
No Assembly		
CONCRETE FLATWORK	828.00	SF
DRAINAGE:		
2500.0000251200 4" PIPE - SCH-40 SLEEVE TAKEOFF		
SLEEVING - 4" SCH-40 PVC1120 ASTM D-1785 BELL END	80.00	LF
No Assembly		
DRAIN GRAVEL	2.00	CY
FLO WELL 24 ROUND COVER	1.00	EA
FLO WELL 24IN BOTTOM PANEL	1.00	EA
FLO WELL FILTER FABRIC WRAP	1.00	EA
FLO WELL SIDE PANELS	3.00	EA
FLO WELL SURFACE INLET	1.00	EA

SCOPE REPORT BY ALTERNATE

Your Company Name

2105164 College of the Mainland

7/22/2021

HOUSTON - SCHOOL BID

Samantha Williams

Description	Quantity	Unit
--------------------	-----------------	-------------

FLAGPOLES:

No Assembly

35' FLAGPOLE WITH CLEAT BOX AND HALYARD COVER	3.00	EA
---	------	----

GRADE SWALE & HAUL OFF SPOILS

0800.0000106000 SA - EXCAVATION AND HAULOFF CY AND TON

EXCAVATION LABOR AND EQUIPMENT (SKID STEER)	53.00	CY
TRUCKING PER LOAD - HAUL OFF (MISC VENDOR (MSV999))	6.00	EA

IRRIGATION BASE BID:

2000.0000103000 SA - IRRIGATION SET-UP

IRRIGATION PERMIT FEE (STANDARD) SAN ANTONIO	1.00	EA
--	------	----

2100.0000103000 DRIP IRRIGATION LINE WITH OC SPACING

DRIP 40% FITTING - RAINBIRD XERIFLEX DRIPLINE .6 GPH 18" SPACING 500' ROLL (XFD0618500)	3,882.00	LF
DRIPLINE TUBE STAPLES (INNOVATIVE SOIL SOLUTIONS)	777.00	EA
NETAFIM 1 GAL FLUSH VALVE (TLFV-1)	20.00	EA
NETAFIM AIR/VACUUM RELIEF VALVE(1/2) (TLAVRV)	3.00	EA
RAINBIRD - 7" ROUND VALVE BOX (VB-7RND)	23.00	EA
RAINBIRD - DRIP SYSTEM OPERATION INDICATOR (OPERIND)	12.00	EA
RAINBIRD XERIFLEX DRIPLINE .6 GPH 18" SPACING 500' ROLL (XFD0618500)	3,882.00	LF

2200.0000103000 (RAINBIRD) SPRAY HEAD ASSEMBLY

RAINBIRD - 12" X 1/2" X 1/2" SWING ASSY (RB-SA125050-SPEC)	93.00	EA
RAINBIRD - 18 FT VAN ADJUSTABLE ARC NOZZLE (R18VAN)	93.00	EA
RAINBIRD - RD-04-S-P45-F-N SPRAY HEAD	93.00	EA

2200.0000106000 (RAINBIRD) BUBBLER ASSEMBLY

HUNTER - 12 SWING JOINT W 1/2 DUAL SWIVEL END CONN. (SJ512)	18.00	EA
RAINBIRD - 1/2 MPT ADAPTER (MDCF50MPT)	18.00	EA
RAINBIRD - 1806 6 SPRAY HEAD W/SAM PRS (1806SAMPRS)	18.00	EA
RAINBIRD - ADAPTER FOR 1800 (PA80)	18.00	EA
RAINBIRD - PRES COMP BUBBLER .25GPM (1401P)	18.00	EA

SCOPE REPORT BY ALTERNATE

Your Company Name

2105164 College of the Mainland

7/22/2021

HOUSTON - SCHOOL BID

Samantha Williams

Description	Quantity	Unit
2300.0000230150 1" RCV DRIP VALVES (RAINBIRD)		
1" RAINBIRD - 1" CZK WITH 1" DVF VALVE & 1" PR FILTER (XCZF100PRF)	3.00	EA
2-WIRE SYSTEMS - 3M DBR/Y 600V DIRECT BURRY SPLICE KIT	6.00	EA
BRICK (4 X 8")	12.00	EA
PEA GRAVEL - WASHED (BAG)	3.00	BAG
RAIN BIRD RECTANGLE VALVE BOX 17 IN. X 22 IN.	3.00	EA
RAINBIRD - PURPLE VALVE HANDLE ASSEMBLY (PEBNPHAN2)	3.00	EA
2300.0000230750 1" RCV VALVES (RAINBIRD)		
2-WIRE SYSTEMS - 3M DBR/Y 600V DIRECT BURRY SPLICE KIT	10.00	EA
BRICK (4 X 8")	20.00	EA
PEA GRAVEL - WASHED (BAG)	5.00	BAG
RAIN BIRD RECTANGLE VALVE BOX 17 IN. X 22 IN.	5.00	EA
RAINBIRD - 1" PEB PLASTIC ELECT VALVE (100PEB)	5.00	EA
RAINBIRD - PRESSURE REG-D SERIES NEW (PRSDIAL)	5.00	EA
RAINBIRD - PURPLE VALVE HANDLE ASSEMBLY (PEBNPHAN2)	5.00	EA
SPEARS - 1" PVC TRUE UNION BALL VALVE EDPM (2329-010)	5.00	EA
2300.0000231200 1 1/2" RCV VALVES (RAINBIRD)		
2-WIRE SYSTEMS - 3M DBR/Y 600V DIRECT BURRY SPLICE KIT	2.00	EA
BRICK (4 X 8")	4.00	EA
PEA GRAVEL - WASHED (BAG)	1.00	BAG
RAIN BIRD RECTANGLE VALVE BOX 17 IN. X 22 IN.	1.00	EA
RAINBIRD - 1.5" PEB PLASTIC VALVE (150PEB)	1.00	EA
RAINBIRD - PRESSURE REG-D SERIES NEW (PRSDIAL)	1.00	EA
RAINBIRD - PURPLE VALVE HANDLE ASSEMBLY (PEBNPHAN2)	1.00	EA
SPEARS - 1" PVC TRUE UNION BALL VALVE EDPM (2329-010)	1.00	EA
2300.0000231950 (QCV) RAINBIRD QUICK COUPLER VALVE ASSEMBLIES		
BRICK (4 X 8")	12.00	EA
NDS - 13X20 JUMBO BOX, OVERLAPP CVR RECLAIMED (217PBCR)	3.00	EA
PEA GRAVEL - WASHED (BAG)	3.00	BAG
RAINBIRD - 3/4" QCK COUP VALVE 2PC RUBBER COVER (33DRC)	3.00	EA
RAINBIRD - 3/4" SWIVEL HOSE ELLS (SH0)	3.00	EA
RAINBIRD - 7" ROUND VALVE BOX (VB-7RND)	3.00	EA
RAINBIRD - QC KEY 1/2 X 3/4 F X M RAINBIRD (33DK)	3.00	EA
2350.0000235025 ISOLATION VALVE PVC		
BRICK (4 X 8")	4.00	EA
MATCO - 1 1/4" PVC BALL VALVE NSF SOLVENT (770S05N)	1.00	EA
NDS - 10 ROUND BOX OVERLAP COVER ICV BLACK GREEN (111BC)	1.00	EA
PEA GRAVEL - WASHED (BAG)	1.00	BAG
2400.0000240300 PIPE - SCH-40 MAINLINE (1 1/4")		
MAIN - 1 1/4" SCH-40 PVC1120 ASTM D-1785 BELL END	527.00	LF
MAIN - 40% FITTING CALCULATOR - 1 1/4" SCH-40 PVC1120 ASTM D-1785 BELL END	527.00	LF

SCOPE REPORT BY ALTERNATE

Your Company Name

2105164 College of the Mainland

7/22/2021

HOUSTON - SCHOOL BID

Samantha Williams

Description	Quantity	Unit
2450.0000240350 PIPE - 1/2" CLASS 315 - 3/4" CLASS 200 ZONE LATERAL BELL END TAKEOFF (1/2" TO 3")		
LATERAL - 1" SDR-21 200 PSI PVC PIPE PVC1120 ASTM D-2241 BELL END	240.00	LF
LATERAL - 3/4" SDR-21 200 PSI PVC PIPE PVC1120 ASTM D-2241 BELL END	360.00	LF
LATERAL - 40% FITTING CALCULATOR - 1" SDR-21 200 PSI PVC PIPE PVC1120 ASTM D-2241 BELL END	240.00	LF
LATERAL - 40% FITTING CALCULATOR - 3/4" SDR-21 200 PSI PVC PIPE PVC1120 ASTM D-2241 BELL END	360.00	LF
2450.0000244550 PIPE - SCH-40 ZONE LATERAL TAKEOFF (1/2" TO 3")		
LATERAL - 1 1/4" SCH-40 PVC1120 ASTM D-1785 BELL END	81.00	LF
LATERAL - 1" SCH-40 PVC1120 ASTM D-1785 BELL END	41.00	LF
LATERAL - 1/2" SCH-40 PVC1120 ASTM D-1785 BELL END	1,693.00	LF
LATERAL - 3/4" SCH-40 PVC1120 ASTM D-1785 BELL END	499.00	LF
LATERAL - 40% FITTING CALCULATOR - 1 1/4" SCH-40 PVC1120 ASTM D-1785 BELL END	81.00	LF
LATERAL - 40% FITTING CALCULATOR - 1" SCH-40 PVC1120 ASTM D-1785 BELL END	41.00	LF
LATERAL - 40% FITTING CALCULATOR - 1/2" SCH-40 PVC1120 ASTM D-1785 BELL END	1,693.00	LF
LATERAL - 40% FITTING CALCULATOR - 3/4" SCH-40 PVC1120 ASTM D-1785 BELL END	499.00	LF
2600.0000261200 HUNTER (I-CORE/ACC) - CONTROLLER ASSEMBLY WITH WIRE (CONVENTIONAL)		
14 GAUGE 1 ST 2500 FT RED UF WIRE	2,279.00	LF
14 GAUGE 1 ST 2500 FT YELLOW PE WIRE	527.00	LF
14 GAUGE 1 ST 500 FT WHITE PE WIRE	527.00	LF
HUNTER - ICC 4 STATION MODULE (ICM400)	1.00	EA
HUNTER - I-CORE (IC-800-PL) 8 STATION CONTROLLER PLASTIC CABINET	1.00	EA
No Assembly		
T.CHRISTY RECLAIMED SIGN BI-LINGUAL 9.75 X 13.25 (ID-SIGN6)	2.00	EA
LANDSCAPE BASE BID:		
0300.0000106000 SA - SOLID SOD WITH TOPSOIL		
BERMUDA - COMMON - CYNODON DACTYLON (SOUTHSIDE TURF)	1,365.00	SF
SODDED TURF AREA - FINE GRADING AND SOIL PREPARATION	1,365.00	SF
0400.0000109000 SA - TREES IN TURF - MULCH, FERT AND STAKING		
AGRIFORM 20-10-5 FERTILIZER (MISC VENDOR)	58.00	EA
GARDEN MIX CY - (MISC)	2.00	CY
MULCH - COMPOSTED CY - (NEW EARTH)	2.00	CY
T-POSTS -GREEN (6")	18.00	EA

SCOPE REPORT BY ALTERNATE

Your Company Name

2105164 College of the Mainland

7/22/2021

HOUSTON - SCHOOL BID

Samantha Williams

Description	Quantity	Unit
-------------	----------	------

0600.0000121000 SA - PLANTING BED PLANT MIX

GARDEN SOIL CY - (NEW EARTH)	108.00	CY
MNL FERTILIZER APPLICATION	5,798.00	SF
MNL HERBICIDE APPLICATION	5,798.00	SF
MULCH - COMPOSTED CY - (NEW EARTH)	54.00	CY

0650.0000103000 SA - ROCK MULCH AREAS (DG)

3'X100' 2OZ 10YR WEEDBARRIER-FLATBOND***	2,097.00	SF
BULL TOCK WITH FILTER FABRIC WITH A 3"-5" DIAMETER	91.00	TON
CRUSHED LIMESTONE 18" MAINTENANCE STRIP	14.00	TON

7350.0000106000 HU - HYD SEEDING WITH TOPSOIL

HYDRO-MULCH SEEDING - FINE GRADING AND SOIL PREPARATION	13,639.00	SF
MNLHU HYD COMMON BERMUDA SUB-CON (3 LBS/1000SF PLUS 2000# TACK PER ACRE)	13,639.00	SF

No Assembly

AGRICULTURAL SUITABILITY ANALYSIS	1.00	EA
CAST IRON PLANT, - ASPIDISTRA "ELATOR" (3-GALLON)	14.00	EA
CHINESE FRINGE FLOWER - LOROPETALUM CHINENSIS (3-GALLON)	43.00	EA
CHIONANTHUS RETUSUS CHINESE FRINGE TREE (30-GAL)	2.00	EA
CYPRESS, BALD - TAXODIUM DISTICHUM (45-GAL)	3.00	EA
ELM, CEDAR - ULMUS CRASSIFOLIA (65-GAL/4" CAL)	3.00	EA
FERN, FOXTAIL - ASPARAGUS D. "MYERS" (1-GALLON)	21.00	EA
FERN, HOLLY 'ROCHFORDIANUM' - CYRTOMIUM FALCATUM (3-GALLON)	57.00	EA
FLAX LILY, VARIEGATED - DIANELLA TASMANICA "VARIEGATA" (1-GALLON CONTAINER)	29.00	EA
FORTNIGHT LILY - DIETES I. (1-GALLON)	59.00	EA
GINGER, SHELL - ALPINIA ZERUMBET ' VARIEGATA' (1-GALLON)	4.00	EA
HYDRANGEA, QUERCIFOLIA - HYDRANGEA Q. (3-GALLON)	55.00	EA
IRIS, - DIETES I. (1-GALLON)	197.00	EA
JAPANESE LAUREL, - AUCUBA J. (3-GALLON)	6.00	EA
LIRIOPE, BIG BLUE - LIRIOPE M. "BIG BLUE" (1-GALLON)	149.00	EA
LIRIOPE, GIANT - LIRIOPE M. "GIGANTEA" (3-GALLON)	119.00	EA
MUHLY GRASS, GULF 'REGAL MIST' - MUHLENBERGIA C. 'REGAL MIST' (3-GALLON)	92.00	EA
PICKEREL WEED - PONTEDERIA CORDATA (1-GALLON)	124.00	EA
ROSE, RED DRIFT - ROSA X 'MEIGALPIO' (3-GALLON)	88.00	EA
SYCAMORE, MEXICAN - PLATANUS MEXICANA (65-GAL)	1.00	EA
TREE GUARDS FOR TREES IN TURF	5.00	EA

SLEEVES/BORES

No Assembly

BORING FEE (SUB-CONTRACTOR) (MISC VENDOR)	120.00	LF
---	--------	----



July 12, 2021

**RE: LANDSCAPE & IRRIGATION PROPOSAL
COLLEGE OF THE MAINLAND – STUDENT CENTER**

Key-scape, LLC is proposing to provide all labor, material, equipment, and supervision necessary to complete the landscape portion of the above referenced project for the lump sum amount of **NINETY-NINE THOUSAND EIGHT HUNDRED SEVENTY-FIVE DOLLARS (\$99,875.00)**. This price is based on the Landscape drawings dated 2-26-21.

We have seen 0 Addenda, Specifications, Sales tax is excluded.

The following items are included in our proposal:

Landscape

\$28,810.00

- Hydromulch - 13,632 s.f.
- Bermuda Sod - 1,359 s.f.
- CHI RET Chinese Fringe Tree, 30 gal – 2 ea.
- PLA MEX Mexican Sycamore, 65 gal – 1 ea.
- TAX DIS Bald Cypress, 45 gal – 3 ea.
- ULM CRA Cedar Elm, 65 gal – 3 ea.
- Variegated Shell Ginger, 1 gal – 4 ea.
- Myers Asparagus, 1 gal – 21 ea.
- Cast Iron Plant, 3 gal – 14 ea.
- Gold Dust Aucuba, 3 gal – 6 ea.
- Holly Fern, 3 gal – 57 ea.
- Variegated Flax Lily, 1 gal – 29 ea.
- Fortnight Lily, 1 gal – 59 ea.
- Pee Wee Oakleaf Hydrangea, 3 gal – 55 ea.
- Dixie Iris, 1 gal – 197 ea.
- Giant Leopard Plant, 3 gal – 119 ea.
- Big Blue Lilyturf, 1 gal – 149 ea.
- Chinese Fringe Flower, 3 gal – 43 ea.
- Regal Mist Pink Muhly, 3 gal – 92 ea.
- Pickerel Weed, 1 gal – 124 ea.
- Coral Drift Groundcover Rose, 3 gal – 88 ea.
- Tree Staking per plans
- 2" Mulch and 6" Mixed Soil in all planting areas
- Tooled Edge

Irrigation

\$31,860.00

- Irrigation System per plans
- Irrigation Zones- 7 ea.
- Irrigation Sleeves per plans

Please visit us at: www.keystoneconcrete.com

Key-scape, LLC

16575 Village Drive • Houston, Texas 77040 • Office: (713) 983-8002 • Fax: (713) 983-8845

Hardscape

\$37,615.00

- Bull Rock Maintenance Band 3"-5" (4" deep) - 608 s.f.
- Bull Rock Dry Stream Bed – 1,455 s.f.
- 18" Diameter Decorative Boulder – 258 ea.
- 30" Diameter Decorative Boulder – 14 ea.
- Filter Fabric

Landscape Drainage

\$1,590.00

- NSD Flow Well – 1 ea.
- Civil Tie Ins Provided by Others
- Drainage Gravel and Filter Fabric

ADD ALTERNATE: Landscape Maintenance

Add: \$12,960.00

- Landscape Maintenance (Post Substantial Completion) – 90 Days

The following items are **excluded** from our proposal:

- Anything not specifically listed above
- Supplying of Water Meter
- Landscape Maintenance
- Landscape or Irrigation Design
- Long Taps or MUD Fees
- Weed Barrier under planting beds, shrubs, around trees and under groundcover
- Supplying of Electrical to Irrigation Controller
- Supplying and spreading of Topsoil
- Athletic Fields and Associated
- Concrete Work of any kind
- Site work or soil stabilization
- Site Furniture or accessories
- Decorative Fences, or Fencing of any kind
- Trimming or Cutting Existing Trees (Pricing can be provided per tree)
- Arbors or Trellis
- Water Features or Lake Fountains
- Pavers
- Boring, Landscaping sleeves and Sleeves shown on Civil Drawings
- Repairing disturbed areas shown on Civil Drawings
- Material testing, surveying or permits
- Setting up of inspections
- Payment and Performance Bonds
- Mobilize for additional phases not listed above
- Any city, county or municipal utility district tap fees, inspection fees, user fees, water & sewer impact fees, permits of any kind
- Silt fence and inlet protection barriers
- Erosion and sediment control
- Tree protection fencing
- Disposal of debris filled spoils
- Sand cushion

- Removal or handling of other trades spoils
- Haul-off stockpile strippings due to rejection for use as topsoil
- Mass excavation or backfill
- Hoisting or Crane Rentals for Landscape Materials on Decks
- Cast in place catch basins
- Pre-fabricated trench drains of any kind
- All Caulking or Joint Sealing
- Demolition work
- Traffic control or traffic control devices
- Painting, striping, Sweeping or cleaning of slabs, paving, or walks
- Site dewatering or well point system
- Termite control
- Dumpsters or job toilets
- Job access, temporary roads, or maintaining access or roads
- Temporary power and water
- Concrete for fence, flagpole, or sign foundations unless specifically included

This work of this proposal is based upon you providing to Key-scape, LLC the following:

- Subgrade to be prepared and approved by others, to be based on +/- .10' balanced for compacted subgrade and .04' balanced for stabilized subgrade prior to us performing our work.
- Layout, line and grade that we may use as a reference for setting forms in proper locations.
- A safe workplace that will meet OSHA Standards
- Warranty period is based on 1 year from substantial completion
- Potentially Time and Price – Impact Materials – If a delay and / or price increase occurs at any time in the commencement or progress of the work due to a delay in the delivery of construction materials beyond our control and fault, we will be afforded an equitable adjustment of Contract time and/ or contract price
- This proposal is based upon current manpower availability of this Company. The inability to perform the work described herein due to compliance with Federal laws, rules and/or regulations shall be an event of force majeure and shall excuse timely performance hereunder.

Our bid is based upon payments being received by the 10th of the month for 95% of all the work completed in the previous month, with final payment including all retainages being made within 30 days of substantial completion of our scope of work. This proposal is good for your acceptance for 30 days.

Please feel free to call should you have any questions or if we can be of further assistance.

Sincerely,

KEY-SCAPE, LLC



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 23, 2021
Subject: Agenda Item for COM Board of Trustees

Agenda Item Description: Renewal of Contract 20-01 Facility Custodial & Maintenance Services

Funding Source:

FY 2022 Operating Budget

PURPOSE

The purpose is to support campus facility needs with routine janitorial and maintenance services necessary for day-to-day operations.

Proposed Motion:

“I move the Board of Trustees renew Contract 20-01 to IQS in an amount not-to-exceed \$855,000.00 to be paid from FY 2022 Operating Budget”.

BACKGROUND

In August of 2020, the Board approved a contract renewal with IQS for custodial and maintenance services under the Buyboard cooperative agreement. Since that time, the Buyboard cooperative agreement renewed the contract and IQS is an awarded vendor based on a competitive procurement process. Therefore, the Director of Facilities and V.P. of Fiscal Affairs recommends renewing the contract to IQS in accordance with the Buyboard contract terms and conditions effective September 1, 2021. The not-to-exceed amount recommended for approval represents current staffing levels, two additional custodians to support campus growth for the additional facilities, and an annual Consumer Price Index (CPI) not-to-exceed 3% for the new fiscal year period beginning 9/1/2021 – 8/31/2022.

IQS is an awarded and authorized vendor under the Buyboard contract. Therefore, this contract is in compliance with Texas Education Code 44.031 and meets all competitive bidding requirements. Based on the above, it is the recommendation to renew the subject contract in an amount not-to-exceed \$855,000.00 for a contract period of September 1, 2021 – August 31, 2022.

ATTACHMENTS

1. Buyboard Contract Renewal



Vendor Contract Information Summary

Vendor Name IQS, Inc.
Contact David Vallejo
Phone Number 7136409484
Email david@iqsinc.net
Website www.iqsinc.net
Federal ID 76-0647995
Accepts RFQs Yes
Address Line 1 12705 S. Kirkwood Rd. Suite 214
Vendor City Stafford
Vendor Zip 77477
Vendor State TX
Vendor Country USA
Delivery Days 10
Freight Terms FOB Destination
Payment Terms Net 30 days
Shipping Terms Pre-paid and added to invoice
Ship Via Common Carrier
Is Designated Dealer No
EDGAR Forms Received Yes
Service-Disabled Veteran Owned No
Minority Owned Yes
Women Owned No
Certificate Number HS03845
Certifying Agency Houston Minority Supplier Diversity Council
Is National No
No Excluded Foreign Terrorist Orgs Yes
No Israel Boycott Certificate Yes
Is MWBE Yes
Regions Served All Texas Regions
States Served Texas
Contract Name Custodial and Lawn Care Services
Contract # 639-21
Effective Date 03/01/2021
Expiration Date 02/29/2024
Service Fee Note Vehicle purchase orders are subject to a \$100 service fee
Quote Reference Number 639-21

8/17/2021 11:03:24 AM



PRESIDENT'S OFFICE

Minute Order

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 23, 2021
Subject: Agenda Item for COM Board of Trustees

AGENDA ITEM DESCRIPTION:

Revised contract 20-22 to for Test, Adjusting, and Balancing (TAB) services

FUNDING SOURCE:

2018 Bond Funds

PURPOSE:

The purpose is to engage an independent commissioning and test, adjusting, and balancing firm to support the inspections and verification testing necessary for acceptance of facilities under construction identified as 2018 Bond projects in accordance with Government code 2254.004.

PROPOSED MOTION:

“I move the Board of Trustees approve an amendment to contract 20-22 for a contract increase not-to-exceed \$248,037.00 to perform the commissioning, test, adjusting, and balancing for the new Industrial Careers Building (ICB), new Police Building (PD), and Math and Science (M/S) renovations”.

BACKGROUND:

In December 2019, the Board approved award of contract 20-22 to TAB Technologies based the results of a Request for Qualifications (RFQ) process used to find the most qualified test and balancing firm to support the bond construction projects identified in the Master Plan. Therefore, it is the recommendation of the COM Director of Facilities, CBRE/Heery Project Managers and Austin Commercial Sr. Project Engineering to increase the contract to include the new Industrial Carres, new Police Department and Math Science building renovations. as identified as Phase II of the Master Plan. The initial contract was awarded in the amount \$414,000.00 to support construction projects in Phase I, including the STEAM, Administration, and Central Utility Plant buildings. The revised contract amount after the increase is \$662,037.00.

Attachments:

TAB Technologies Proposals

July 15, 2021

College of the Mainland
2600 Amburn Road
Texas City, TX 77591

Attn: Sonja Blinka

Reference: College of the Mainland
Police Station – TAB & CX Service

We are pleased to quote the commissioning & testing, adjusting and balancing (TAB) of the HVAC systems on the referenced project for the total net sum of: **\$16,309.00**
(Sixteen Thousand, Three Hundred and Nine dollars 0/00 US less tax)

Our estimate is based on Issued for Permit and Proposal drawings dated 2/9/2021, CPR 09 Rev 1, RFI 044 and Specification Sections 22 08 00, 23 05 93, 23 08 00, 23 09 23, 23 09 93, & 26 08 00.

BREAKOUT:

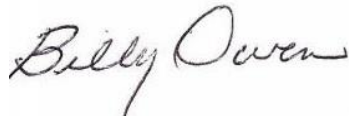
TAB:	\$6,681
CX:	\$9,628

CLARIFICATIONS:

- All CX & TAB activities will be performed in accordance with the current edition of the National Environmental Balancing Bureau (NEBB) Procedural Standards.
- Pricing based on assumption of multiple functional performance tests and owner support meetings.

If you have any questions, please don't hesitate to call.

Respectfully submitted,
TAB TECHNOLOGIES



Billy Owen
cc: BP 21-73 TAB & CX

July 15, 2021

College of the Mainland
2600 Amburn Road
Texas City, TX 77591

Attn: Sonja Blinka

Reference: College of the Mainland
Industrial Careers – TAB & CX Service

We are pleased to quote the commissioning & testing, adjusting and balancing (TAB) of the HVAC systems on the referenced project for the total net sum of: **\$145,018.00**
(One Hundred Forty-Five Thousand, and Eighteen dollars 0/00 US less tax)

Our estimate is based on Issued for Permit and Proposal drawings dated 2/9/2021, CPR 09 Rev 1, RFI 044 and Specification Sections 22 08 00, 23 05 93, 23 08 00, 23 09 23, 23 09 93, & 26 08 00.

BREAKOUT:

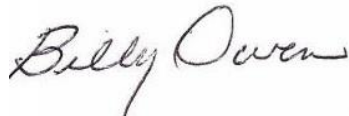
TAB:	\$77,444
CX:	\$67,574

CLARIFICATIONS:

- All CX & TAB activities will be performed in accordance with the current edition of the National Environmental Balancing Bureau (NEBB) Procedural Standards.
- Pricing based on assumption of multiple functional performance tests and owner support meetings.

If you have any questions, please don't hesitate to call.

Respectfully submitted,
TAB TECHNOLOGIES



Billy Owen
cc: BP 21-74 TAB & CX

July 15, 2021

College of the Mainland
2600 Amburn Road
Texas City, TX 77591

Attn: Sonja Blinka

Reference: College of the Mainland
Math & Science Building– TAB & CX Service

We are pleased to quote the commissioning & testing, adjusting and balancing (TAB) of the HVAC systems on the referenced project for the total net sum of: **\$86,710.00**
(Eighty-Six Thousand, Seven Hundred and Ten dollars 0/00 US less tax)

Our estimate is based on Issued for Permit and Proposal drawings dated 4/16/2021, CPR 09 and Specification Sections 22 08 00, 23 05 93, 23 08 00, 23 09 23, 23 09 93, & 26 08 00.

BREAKOUT:

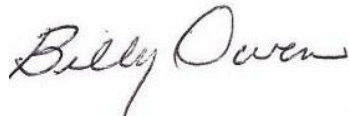
TAB:	\$37,616
CX:	\$49,094

CLARIFICATIONS:

- All CX & TAB activities will be performed in accordance with the current edition of the National Environmental Balancing Bureau (NEBB) Procedural Standards.
- Pricing based on assumption of multiple functional performance tests and owner support meetings.

If you have any questions, please don't hesitate to call.

Respectfully submitted,
TAB TECHNOLOGIES



Billy Owen
cc: BP 21-75 TAB & CX



PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees

From: Warren Nichols, President

Date: August 13, 2021

Subject: Workers' Compensation & Unemployment Insurance Renewal for 2021-2022

Presented for recommended acceptance to the Board of Trustees on August 23, 2021.

MINUTE ORDER

Motion to be acted upon: *"I move the Board of Trustees accept the Workers' Compensation & Unemployment Insurance Renewal Proposal from TASB Risk Management in the amount of \$123,027 & \$63,998 respectively."*

PURPOSE

For the Board of Trustees to accept the Workers' Compensation & Unemployment Insurance Renewal Proposal.

BACKGROUND

In accordance with COM policy CKE (LEGAL) – The college district shall extend workers' compensation benefits to its employees as stated in *Labor Code 504.011*.

In accordance with COM policy CKF (LEGAL) – The college district shall comply with the provisions of the Texas Unemployment Compensation Act as stated in *Labor Code 201.026*.

ATTACHMENT

1. Workers' Compensation Contribution & Coverage Summary (CCS) September 1, 2021 – August 31, 2022
2. Unemployment Compensation Contribution & Coverage Summary (CCS) October 1, 2021 – September 30, 2022



College of the Mainland

Contribution & Coverage Summary (CCS) Participation Period: 9/1/2021 through 8/31/2022

The following is a summary of coverages, limits, deductibles, and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions are found on following pages and are part of this CCS. Please review all pages of this CCS document.

Coverage	Limit	Deductible	Contribution
Violent Acts	\$250,000	\$0	No Cost
Workers' Comp Fully Funded	Statutory	Statutory	\$123,027
Total Contribution			\$123,027

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the Member. Total Contribution is an estimate and is subject to exposure audit.



College of the Mainland

Workers' Compensation – Fully Funded

Participation Period: 9/1/2021 through 8/31/2022

Total Workers' Compensation – Fully Funded Contribution: \$123,027

The following is a summary of estimated payrolls and contribution for Workers' Compensation coverage. The amounts shown are subject to audit at the end of the Participation Period.

Classification	Estimated Payroll	Net Annual Rate	Estimated Contribution
7380 - BUS DRIVERS	\$0	0.02270100	\$0
7720 - POLICE OFFICER	\$624,206	0.02828393	\$17,655
8810 - CLERICAL OFFICE EMPLOYEES	\$4,855,193	0.00148851	\$7,227
8868 - PROFESSIONAL/ADMINISTRATON	\$19,046,843	0.00401920	\$76,553
9101 - ALL OTHERS	\$725,251	0.02977176	\$21,592
Total	\$25,251,493		\$123,027

Estimated Contribution	\$123,027
-------------------------------	------------------

Workers' Compensation – Fully Funded Conditions

Benefit Limits: Workers' Compensation benefits paid to Fund Member's employees under this Agreement will be as defined in the Texas Workers' Compensation Act (the Act). The Fund is responsible for claims payments as reflected in this CCS. This Agreement does not cover the defense of any suit or claim against a Fund Member except a workers' compensation claim by an eligible employee or former employee of Fund Member for the payment of statutory workers' compensation benefits.

Cooperation: The Fund Member designates the TASB Risk Management Fund as the Workers' Compensation claim administrator of record for all purposes. Fund Member agrees to use the Fund's contractors for services related to the administration of claims and to follow the Fund's election under Section 504.053 of the Labor Code to direct care through the Political Subdivision Workers' Compensation Alliance.

Claims Reporting: For Workers' Compensation claims arising during the CCS Participation Period, the Fund Member agrees that it will timely report those claims solely to the Fund. The report of Workers' Compensation claims to any other entity, regardless of reporting sequence, will waive all Fund liability under this agreement for those claims. Any fines levied against the Fund for Fund Member's failure to comply with the rules and regulations of the Act will be the sole responsibility of the Fund Member.



Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. If a Coordinator's name and e-mail address are not listed or the Coordinator identified needs to be updated, please provide updated information to the Fund as soon as possible or include updates on this document.

Current Program Coordinators

Program	Name	Title	E-mail
TASB Risk Management Fund-Liability	Trudy Trochesset	Controller	ttrochesset@com.edu
TASB Risk Management Fund-Auto	Trudy Trochesset	Controller	ttrochesset@com.edu
TASB Risk Management Fund-Unemployment Compensation	Michael McGee	Executive Director of Human Resources	mmcgee5@com.edu
TASB Risk Management Fund-Workers' Compensation	Michael McGee	Executive Director of Human Resources	mmcgee5@com.edu

Program Coordinator Updates

Program	Name	Title	E-mail

If accepting this proposal electronically, you may scan and email this page to tasbrmf@tasbrmf.org to provide Program Coordinator updates.



Contribution & Coverage Summary General Conditions

Coverage: Coverage terms and limits provided are as set out in this CCS and the Fund’s corresponding Coverage Agreements for this Participation Period.

Claims Reporting: Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement, the applicable Fund Coverage Agreement, or this CCS.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund Coverage Agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund shall determine the contribution for each program and how each contribution is applied. Termination under this Agreement of any program shall not affect the remaining programs.

Termination: This CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal in accordance with Termination provisions in the Interlocal Participation Agreement. If this CCS is not terminated, the renewal of the CCS becomes effective on the automatic renewal date and the member shall be bound by the terms of the renewal CCS.

Fund Member Authorization:

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

Authorized Signature

Date

Warren Nichols

Printed Name

President

Title



College of the Mainland

Contribution & Coverage Summary (CCS) Participation Period: 10/1/2021 through 9/30/2022

The following is a summary of coverages, limits, deductibles, and contribution amounts. More information about coverage, limits, deductibles, terms, and conditions are found on following pages and are part of this CCS. Please review all pages of this CCS document.

Coverage	Limit	Deductible	Contribution
Unemployment Compensation	Statutory	No Deductible	\$63,998
Total Contribution			\$63,998

THIS IS NOT AN INVOICE. The TASB Risk Management Fund will issue an invoice when coverage is accepted by the Member. Total Contribution is an estimate and is subject to exposure audit.



College of the Mainland

Unemployment Compensation
Participation Period: 10/1/2021 through 9/30/2022
Total Contribution: \$63,998

The following is a description of Unemployment Compensation (UC) coverage.

Unemployment Compensation Coverage	Contribution
UC – Pool	\$63,998

Unemployment Compensation Conditions

Agreement: This Agreement provides coverage for statutory unemployment compensation benefits and assistance with general unemployment compensation matters such as administrative hearings and filings with the Texas Workforce Commission (TWC). Coverage does not extend to litigation involving unemployment claims or other employment related matters.

As part of this Agreement, the Fund assumes responsibility for the Fund Member’s quarterly claim payments payable to TWC during the Participation Period. All benefit credits and reimbursements, including but not limited to federal CARES Act credits, received during or attributable to any period of the Fund Member’s participation in the Fund’s UC program for which the Fund paid benefits, are owed to the Fund. Fund Member must be a reimbursing employer pursuant to the Texas Unemployment Compensation Act (TUCA) and must execute a Power of Attorney permitting the Fund to represent Fund Member in its relations with TWC.

Fund Member agrees to comply with the provisions of the TUCA, to respond timely to TWC requests and reporting requirements, and to comply with TWC rules and procedures. Fund Member also agrees to implement loss prevention and cost containment recommendations from the Fund related to unemployment compensation benefits. Fund Member agrees to submit wage reports through electronic reporting to the Fund or TWC according to Fund and TWC requirements. Any fines or penalties imposed for Fund Member’s failure to comply with the TUCA will be the sole responsibility of the Fund Member. If the Fund advances payment of any fine or penalty, Fund Member agrees to reimburse the Fund for all such costs. Upon termination of this coverage, Fund Member agrees to assume responsibility for claim payments and reports due to the TWC.

Contribution: The contribution shown on this Contribution and Coverage Summary (CCS) is developed by the Fund and is based on the Fund’s overall expected unemployment compensation claims costs for the Participation Period and each individual Fund Member’s claims experience. The contribution is not adjustable during the coverage period due to changes in Fund Member’s wages. However, the contribution may be adjusted by the Fund if payments due to TWC for the Fund Member’s unemployment compensation benefit payments for this Participation Period exceed 300% of the Fund Member’s annual UC contribution. The additional contribution adjustment will be based solely on the Fund Member’s own claims.

Assistance: The Fund’s services include assistance to Fund Member with TWC hearings. Fund Member’s request for assistance constitutes authorization for the Fund to appoint an attorney to provide representation to Fund Member before the TWC and for such attorney and other Fund representatives to have privileged communications with Fund Member regarding claims subject to TWC administrative proceedings. The Fund’s assistance of Fund Member under this provision does not extend to litigation involving unemployment claims or other employment-related matters.



Program Coordinators

The Fund Member is required to designate a Program Coordinator (Coordinator) with express authority to represent and bind the Fund Member in all program matters. Below are the current Coordinators associated with the Fund Member. If a Coordinator's name and e-mail address are not listed or the Coordinator identified needs to be updated, please provide updated information to the Fund as soon as possible or include updates on this document.

Current Program Coordinators

Program	Name	Title	E-mail
TASB Risk Management Fund-Liability	Trudy Trochesset	Controller	ttrochesset@com.edu
TASB Risk Management Fund-Auto	Trudy Trochesset	Controller	ttrochesset@com.edu
TASB Risk Management Fund-Unemployment Compensation	Michael McGee	Executive Director of Human Resources	mmcgee5@com.edu
TASB Risk Management Fund-Workers' Compensation	Michael McGee	Executive Director of Human Resources	mmcgee5@com.edu

Program Coordinator Updates

Program	Name	Title	E-mail

If accepting this proposal electronically, you may scan and email this page to tasbrmf@tasbrmf.org to provide Program Coordinator updates.



Contribution & Coverage Summary General Conditions

Coverage: Coverage terms and limits provided are as set out in this CCS and the Fund's corresponding Coverage Agreements for this Participation Period.

Claims Reporting: Fund Member will provide to the Fund timely notice of all claims as required in the Interlocal Participation Agreement, the applicable Fund Coverage Agreement, or this CCS.

Definitions: Any terms not defined in this CCS will use the definition for that term from the corresponding Fund Coverage Agreement.

Payment: The Fund Member agrees to pay contributions based on a plan developed by the Fund. All contributions are payable upon receipt of an invoice from the Fund. The Fund shall determine the contribution for each program and how each contribution is applied. Termination under this Agreement of any program shall not affect the remaining programs.

Termination: This CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal in accordance with Termination provisions in the Interlocal Participation Agreement. If this CCS is not terminated, the renewal of the CCS becomes effective on the automatic renewal date and the member shall be bound by the terms of the renewal CCS.

Fund Member Authorization:

I approve this Contribution and Coverage Summary (CCS) and certify that this information is correct. I affirm that I am duly authorized to approve this CCS and that I have read and agree to this CCS and the Interlocal Participation Agreement.

Authorized Signature

Warren Nichols

Printed Name

Date

President

Title



Exceptional Service Model

Dr. Vicki Stanfield, VP for Student Services

Dr. Sarah David, Director of Institutional Equity

Mr. Errol Allen, Errol Allen Consulting



The COM Experience

Exceptional Service
Model

Executive Summary/Project Overview

- **What**
 - Exceptional Service
- **Why**
 - Benefits COM family and community
 - Supports COM Core Values
 - Creates exceptional student, employee, and community experiences
 - Develops positive interdepartmental communications
 - Sets a culture of caring standard
 - Facilitates being helpful, inviting, and inclusive
 - Communicates THE GOLDEN RULE
- **How**
 - Partnered with Errol Allen Consulting





Exceptional Service Team Leads



Dr. Vicki Stanfield,
College of the Mainland
Vice President, Student Services



Errol Allen,
Errol Allen Consulting
Consultant



Leanne Downton,
College of the Mainland
Administrative Officer
Vice President, Student Services



Dr. Sarah David,
College of the Mainland
Director, Institutional Equity

Google Search for Customer Service in Higher Ed



customer service in higher education



All

News

Images

Videos

Shopping

More

Settings

Tools

About 1,610,000,000 results (0.55 seconds)

Scholarly articles for **customer service in higher education**

Customer service in higher education - Sines, Jr - Cited by 50

The implication of **customer service in higher education** - Wahab - Cited by 6

... quality **customer service** in a **higher education** ... - Vauterin - Cited by 54

www.comevo.com > Resources Blog

5 Ways to Optimize Customer Service in Higher Ed - Comevo

Apr 25, 2019 — According to an Academic Impressions survey, only six **higher education** professionals from 79 colleges and **universities** graded their school's **customer service** with an "A." Based off of this statistic alone, many institutions would agree that there is plenty of room to improve the quality of **customer service** at their ...

VIDEO: The Customer Service Myth

<https://www.youtube.com/watch?v=cITBEUyVoSY>

The Customer Service Myth

THE EVOLUTION OF HIGHER EDUCATION

Customer Service Experience



HOUSTON
Methodist
LEADING MEDICINE



- Consider some of your best customer experiences.
- How did it make you feel?

THE COM EXPERIENCE

Exceptional Service

Creating a culture of "caring service" requires commitment from the entire institution with all employees contributing to the success of our students and each other. To reach a standard of excellence, College of the Mainland has initiated an Exceptional Service initiative to set a culture of caring standard aimed at three goals:

- Create exceptional student experiences
- Establish positive interdepartmental communications, and
- Set a culture of caring standard within the community for which COM will be recognized.



The diagram illustrates the Exceptional Service Model as a red umbrella. The canopy of the umbrella is a large white rounded rectangle containing the COM logo and the title 'Exceptional Service Model'. The handle of the umbrella is a red vertical line that branches into four white rounded rectangles, each representing a goal. The goals are arranged in a 2x2 grid. The top-left goal is 'Interactive Communication Standards' with the sub-point 'Internal & External'. The top-right goal is 'Role Description & Performance Standards' with the sub-point 'Identify Tasks & Establish Accountability'. The bottom-left goal is 'Process Analysis' with the sub-point 'Identify Gaps'. The bottom-right goal is 'Standard Operating Procedures' with the sub-point 'Consistency'.

COM Exceptional Service Model

Interactive Communication Standards

Internal &
External

Role Description & Performance Standards

Identify Tasks
& Establish
Accountability

Process Analysis

Identify Gaps

Standard Operating Procedures

Consistency



COM Exceptional Service Model

Interactive Communication Standards

Internal & External



COM
Exceptional Service
Model



Role Description & Performance Standards

Identify Tasks
& Establish
Accountability



Exceptional Service Model

Process Analysis

Identify Gaps





Exceptional Service Model

Standard Operating Procedures

Consistency





Exceptional Service Model

Interactive Communication Standards

Internal &
External

Role Description & Performance Standards

Identify Tasks
& Establish
Accountability

Process Analysis

Identify Gaps

Standard Operating Procedures

Consistency

Next Steps

- Finalizing Process Analysis (Gaps)
- COM college-wide implementation



Mindset Shift

The significant problems we face cannot be solved at the same level of thinking we were at when we created them.

~ Albert Einstein





Thank You!



MINUTE ORDER

To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 12, 2021
Subject: Monthly Financial & Investment Reports

AGENDA ITEM DESCRIPTION:

Consideration of and possible acceptance of the July 2021 Investment and Financial Reports.

PURPOSE

To report to the Board of Trustees the year-to-date revenues and expenses for the college, comparison of revenues and expenses to budget, and the college's current cash balance.

FUNDING SOURCE:

N/A

PROPOSED MOTION:

Suggested motion: "I move the Board of Trustees accept the July 2021 Investment Report and the July 2021 Financial Reports."

BACKGROUND

The investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the PFIA under Education Code 51.0032 and Government Code 2256.023.

In accordance with COM policy CDA (LOCAL) – Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.

ATTACHMENTS

1. July 2021 Investment Discussion & Report
2. July 2021 Revenue & Expense Summary
3. July 2021 Expense by Division Report



INVESTMENT REPORT
For the Month Ended July 2021

Investment discussion:

College of the Mainland earned \$3,236 for the month of July on its short-term investments in TexPool & Logic for a total of \$107,487 investment interest earned fiscal year to date. The College earned an additional \$1.00, fiscal year to date, from interest-bearing checking accounts. In total, the College earned \$107,488 interest for the fiscal year to date period ending July: TexPool - \$7,858 Logic 19 - \$16,157, Logic 20 - \$83,472, and TFB - \$2.

Investments in the TexPool & Logic investment pools remain more profitable than fixed rate certificate of deposits purchased at our depository bank. In addition, the investment pool provides more efficient liquidity than certificates of deposit, which are restricted to specific term lengths. Therefore, all investment funds remain in TexPool, Logic and interest earning checking accounts.

Investment Compliance Statement:

We provide reasonable assurance that the attached listing constitutes all investments currently owned by the College of the Mainland District as of the date indicated and that all these investments and investing procedures conform to the "Public Funds Investment Act" as amended by House Bill 2459 of the 74th Texas Legislature.

Furthermore, these same investments are in compliance with College of the Mainland's investment policy and strategy as adopted by the College of the Mainland's Board of Trustees.

A handwritten signature in blue ink, appearing to read 'Clen Burton', written over a horizontal line.

Clen Burton
Vice President of Fiscal Affairs
College of the Mainland

A handwritten signature in blue ink, appearing to read 'Trudy Trochesset', written over a horizontal line.

Trudy Trochesset
Controller
College of the Mainland



TexPool Investments for July 2021.

Investment	COM Fund	Balance Beginning of Month	Increases	Decreases	Interest Earned	Balance End of Month	Average Balance	Annualized Average Interest Rate
Operating	11	\$ 24,908,600	\$ -	\$ 1,600,000	396	23,308,996	24,702,174	0.019%
Moody	41	26,600	-	-	0	26,600	26,600	0.014%
Totals		\$ 24,935,200	\$ -	\$ 1,600,000	\$ 396	\$ 23,335,596	\$ 24,728,774	

Note: For the above listed investments in TexPool, book value is equivalent to market value.
There was no accrued interest as of June 2021.

Logic (Hilltop Securities) Investments for July 2021.

Investment	COM Fund	Balance Beginning of Month	Increases	Decreases	Interest Earned	Balance End of Month	Average Balance	Annualized Average Interest Rate
COM Bond 2020	46	\$ 66,214,133	\$ -	\$ 4,199,661	2,839	62,017,311	64,420,891	1.000%
Totals		\$ 66,214,133	\$ -	\$ 4,199,661	\$ 2,839	\$ 62,017,311	\$ 64,420,891	
Totals		\$ 91,149,333	\$ -	\$ 5,799,661	\$ 3,235	\$ 85,352,907	\$ 89,149,665	

Unrestricted Fund (Unaudited)

Summary of Revenue

	<u>Current Actual</u>	<u>2020-21 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Operating revenue						
Tuition-credit	(5,047,310)	(5,201,169)	(153,859)	97%	(5,545,632)	498,322
Tuition-non-credit	(389,456)	(1,288,889)	(899,433)	30%	(409,407)	19,950
Exemptions and waivers	1,530,509	1,368,240	(162,269)	112%	1,571,761	(41,252)
Registration fees	(2,405,873)	(2,209,200)	196,673	109%	(2,420,323)	14,450
Other fees	(136,107)	(168,982)	(32,875)	81%	(97,280)	(38,827)
Grant revenue	(398,236)	(81,568)	316,668	488%	(113,788)	(284,449)
Sales and service revenue	(2,602)	(533,800)	(531,198)	0%	(27,843)	25,241
Miscellaneous revenue	(138,087)	(134,632)	3,455	103%	(66,823)	(71,264)
TPEG transfer in/out	0	250,000	250,000	0%	0	0
<u>Totals for Operating revenue</u>	<u>(6,987,163)</u>	<u>(8,000,000)</u>	<u>(1,012,837)</u>	<u>87%</u>	<u>(7,109,335)</u>	<u>122,172</u>
Non-operating revenue						
State appropriation-Academic	(5,914,235)	(6,533,000)	(618,765)	91%	(5,914,430)	195
Property tax revenue	(23,681,894)	(23,450,000)	231,894	101%	(23,642,738)	(39,156)
Interest revenue	(7,448)	(350,000)	(342,552)	2%	(152,041)	144,592
FTZ reimbursement	(531,472)	(350,000)	181,472	152%	(483,127)	(48,345)
Renew & replace transfer out	0	1,783,000	1,783,000	0%	0	0
<u>Totals for Non-operating revenue</u>	<u>(30,135,050)</u>	<u>(28,900,000)</u>	<u>1,235,050</u>	<u>104%</u>	<u>(30,192,336)</u>	<u>57,286</u>
<u>Total Revenue</u>	<u>(37,122,213)</u>	<u>(36,900,000)</u>	<u>222,213</u>	<u>101%</u>	<u>(37,301,670)</u>	<u>179,457</u>

Unrestricted Fund (Unaudited)

Summary of Expense

	<u>Current Actual</u>	<u>2020-21 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Salary and wages						
Faculty full-time	6,958,961	7,748,736	789,775	90%	6,911,692	47,268
Admin full-time	1,469,941	1,524,001	54,060	96%	1,419,492	50,448
Professional full-time	6,457,967	7,125,261	667,294	91%	6,601,722	(143,755)
Classified full-time	0	4,102,272	4,102,272	0%	2,971,452	(2,971,452)
Part-time	2,131,420	3,845,478	1,714,058	55%	2,880,441	(749,021)
Salary increase	0	282,223	282,223	0%	0	0
Vacancy savings	0	(970,000)	(970,000)	0%	0	0
<u>Totals for Salary and wages</u>	<u>17,018,289</u>	<u>23,657,971</u>	<u>6,639,682</u>	<u>72%</u>	<u>20,784,799</u>	<u>(3,766,511)</u>
Benefits						
Benefits	3,919,061	4,156,934	237,873	94%	4,016,352	(97,291)
<u>Totals for Benefits</u>	<u>3,919,061</u>	<u>4,156,934</u>	<u>237,873</u>	<u>94%</u>	<u>4,016,352</u>	<u>(97,291)</u>
Operating expenses						
Contract services	2,578,399	2,857,150	278,751	90%	2,458,706	119,693
Legal	7,046	12,485	5,439	56%	4,609	2,437
Operations	322,367	711,183	388,816	45%	496,899	(174,532)
Utilities and Rent	1,302,444	1,503,680	201,236	87%	1,296,637	5,807
Postage, printing, and supplies	709,806	1,337,662	627,855	53%	672,669	37,137
Bank fees	58,960	84,000	25,040	70%	58,545	415
Capital outlay & leases	57,907	56,903	(1,004)	102%	62,220	(4,313)
Insurance	1,642,472	852,013	(790,459)	193%	843,075	799,397
Public relations and advertising	160,431	243,822	83,391	66%	135,564	24,867
Misc.	377,964	374,786	(3,178)	101%	358,679	19,286
Reimbursement from Others	0	(148,590)	(148,590)	0%	0	0
MTN Payment	337,500	1,200,000	862,500	28%	345,075	(7,575)

Unrestricted Fund (Unaudited)

<u>Totals for Operating expenses</u>	<u>7,555,297</u>	<u>9,085,095</u>	<u>1,529,798</u>	<u>83%</u>	<u>6,732,679</u>	<u>822,618</u>
<u>Total Expense</u>	<u>28,492,647</u>	<u>36,900,000</u>	<u>8,407,353</u>	<u>77%</u>	<u>31,533,830</u>	<u>(3,041,183)</u>

Unrestricted Fund (Unaudited)

Summary of Fund Bal

	<u>Current Actual</u>	<u>2020-21 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Operating expenses						
Contract services	425,817	0	(425,817)	0%	210,929	214,888
Operations	0	0	0	0%	22,391	(22,391)
Utilities and Rent	122,463	0	(122,463)	0%	0	122,463
Postage, printing, and supplies	735,012	0	(735,012)	0%	325,685	409,327
Capital outlay & leases	494,357	0	(494,357)	0%	583,202	(88,845)
Misc.	63,895	0	(63,895)	0%	0	63,895
<u>Totals for Operating expenses</u>	<u>1,841,544</u>	<u>0</u>	<u>(1,841,544)</u>	<u>0%</u>	<u>1,142,207</u>	<u>699,338</u>
<u>Total Fund Bal</u>	<u>1,841,544</u>	<u>0</u>	<u>(1,841,544)</u>	<u>0%</u>	<u>1,142,207</u>	<u>699,338</u>

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2020-21 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
<u>Expense by Division</u>						
<u>Summary for President</u>						
Board of Trustees	13,104	17,900	4,796	73%	31,565	(18,461)
Campus Police	401,826	855,841	454,015	47%	613,458	(211,631)
Emergency Management	0	0	0	0%	195	(195)
Gen Institution	288,307	308,404	20,097	93%	271,717	16,590
Information Technology Serv	1,556,174	2,011,869	455,695	77%	1,640,863	(84,689)
Internal Audit	145,261	150,000	4,739	97%	90,876	54,385
OPEAR	435,466	458,679	23,213	95%	386,551	48,915
Presidents Office	518,737	604,655	85,918	86%	529,132	(10,395)
Self Study SACS	10,363	18,000	7,637	58%	14,797	(4,434)
Staff Attorney	132,284	177,875	45,591	74%	139,457	(7,173)
<u>Totals for President</u>	<u>3,501,522</u>	<u>4,603,223</u>	<u>1,101,701</u>	<u>76%</u>	<u>3,718,611</u>	<u>(217,089)</u>
<u>Summary for VP Fiscal Affairs</u>						
Central Mail	34,240	131,296	97,056	26%	92,049	(57,809)
Custodial Services	135,735	372,995	237,260	36%	278,910	(143,175)
Facilities	3,439,286	3,135,179	(304,107)	110%	2,891,097	548,189
Financial Services	444,444	900,668	456,224	49%	754,347	(309,903)
Grounds	73,912	118,111	44,200	63%	133,377	(59,466)
Human Resources	401,784	541,863	140,079	74%	428,469	(26,685)
Maintenance Tax Note	337,500	1,200,000	862,500	28%	345,075	(7,575)
Purchasing	254,582	298,086	43,504	85%	248,082	6,500
Records Mgmt	11,817	20,952	9,135	56%	18,989	(7,172)
Reimbursement	0	(148,590)	(148,590)	0%	0	0
Salary Savings	0	(970,000)	(970,000)	0%	0	0
Staff Benefits	825,691	1,635,861	810,171	50%	1,041,010	(215,319)

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2020-21 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Tax Admin	238,300	232,631	(5,669)	102%	229,194	9,106
Telecommunications	0	0	0	0%	594	(594)
Utilities	587,454	625,000	37,546	94%	530,371	57,083
Vehicle Operations	53,407	108,626	55,220	49%	84,847	(31,440)
VP College & Fin Svcs	183,171	239,926	56,755	76%	232,376	(49,205)
<u>Totals for VP Fiscal Affairs</u>	<u>7,021,321</u>	<u>8,442,605</u>	<u>1,421,284</u>	<u>83%</u>	<u>7,308,786</u>	<u>(287,466)</u>
<u>Summary for VP Institutional Advancement</u>						
COM Foundation Dept	29,403	110,920	81,516	27%	70,946	(41,543)
Marketing and Communications	635,309	834,161	198,852	76%	684,938	(49,629)
VP Institutional Advancement	541,886	585,039	43,153	93%	517,466	24,420
<u>Totals for VP Institutional Advancement</u>	<u>1,206,598</u>	<u>1,530,119</u>	<u>323,521</u>	<u>79%</u>	<u>1,273,350</u>	<u>(66,753)</u>
<u>Summary for VP Instruction</u>						
Acad Succ Re/Wr	869,667	857,499	(12,168)	101%	891,185	(21,519)
Accting-Credit	172,867	115,604	(57,264)	150%	146,029	26,839
Adm-C.I.D.T.	10,552	69,844	59,292	15%	47,320	(36,768)
Adm-Cont Ed	339,594	375,776	36,182	90%	467,679	(128,085)
Adm-Ind Tech	0	8,000	8,000	0%	3,529	(3,529)
Adm-Instruct	10,605	77,871	67,266	14%	50,047	(39,442)
Adm-Perf & Vis Arts	17,160	81,425	64,265	21%	61,733	(44,573)
Adm-Pub Svc Ed	9,890	61,968	52,078	16%	69,493	(59,603)
Adm-Science	4,846	65,299	60,453	7%	25,341	(20,495)
Adm-Soc Sci	15,525	80,089	64,563	19%	55,821	(40,295)
Adult Education	110,076	204,918	94,842	54%	157,737	(47,661)
Allied Health CE	235,230	294,617	59,387	80%	247,001	(11,771)
Art	227,594	238,456	10,863	95%	225,396	2,198
Art Gallery	58,067	60,092	2,025	97%	53,942	4,125
Biol & Nutrition	657,022	727,676	70,655	90%	664,480	(7,458)

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2020-21 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Bus Ed-NonCR	0	0	0	0%	0	0
Bus Tech	19,945	16,928	(3,017)	118%	27,327	(7,382)
C.I.S.	91,798	99,109	7,311	93%	93,962	(2,163)
Chemistry	182,903	196,124	13,221	93%	199,927	(17,024)
Child Dev CE	0	0	0	0%	0	0
Child Develop	70,480	72,622	2,142	97%	71,251	(771)
Child Develop Lab	0	0	0	0%	499,822	(499,822)
Cmnty Theater	273,574	396,003	122,429	69%	300,649	(27,076)
Collegiate H.S.-CR	102,235	150,796	48,561	68%	134,094	(31,859)
Cosmetology	590,691	669,662	78,972	88%	570,466	20,224
Criminal Justice	85,061	88,332	3,271	96%	94,090	(9,030)
Dean Cont Ed	722	173,672	172,950	0%	597	125
Dean Gen Ed	125,120	198,294	73,175	63%	181,892	(56,772)
Distance Ed	414,554	425,309	10,755	97%	430,598	(16,044)
Drafting	75,871	78,729	2,858	96%	82,956	(7,086)
Dual Credit Dept	106,950	174,565	67,615	61%	147,750	(40,799)
Economics	78,502	78,684	181	100%	78,218	284
Emergency Management Credit	0	0	0	0%	23,152	(23,152)
EMS-Credit	270,504	276,258	5,754	98%	243,056	27,448
Fire Tech	311,615	316,256	4,641	99%	260,399	51,216
Firearms Acad	31,686	106,094	74,408	30%	72,561	(40,875)
Foreign Lang	70,188	69,306	(882)	101%	77,231	(7,043)
Gen Bus-Credit	83,431	93,937	10,506	89%	54,441	28,990
Geology	77,372	81,804	4,432	95%	72,871	4,501
Government	322,884	315,837	(7,047)	102%	338,431	(15,547)
Graphic Arts	104,184	103,948	(236)	100%	116,200	(12,016)
Health and PE Credit	152,897	152,500	(397)	100%	155,473	(2,576)
Health Info Mgmt	155,388	212,791	57,403	73%	171,240	(15,852)

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2020-21 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Hist & Geog	297,777	291,165	(6,612)	102%	309,246	(11,469)
Humanities	221,579	215,931	(5,647)	103%	200,496	21,083
Instr Tech Department	137,764	244,449	106,686	56%	186,717	(48,954)
Instr Tech Lab Mgrs	27,182	186,684	159,502	15%	215,379	(188,197)
Law Enforcement	79,761	116,392	36,631	69%	78,689	1,072
Law Enforcemnt-NonCR	70,379	35,176	(35,203)	200%	57,414	12,965
LC Ctr Admin	5,200	13,063	7,863	40%	24,387	(19,187)
Library	498,728	653,595	154,867	76%	535,883	(37,154)
Management	62,667	80,543	17,876	78%	86,537	(23,870)
Massage Therapy	0	7,400	7,400	0%	759	(759)
Math	709,689	768,861	59,172	92%	815,921	(106,233)
Medical Assistant	73,007	99,728	26,720	73%	85,998	(12,991)
Music	345,322	366,204	20,881	94%	356,291	(10,968)
Networking	81,764	98,292	16,528	83%	89,412	(7,648)
Nursing Administration	251,653	397,844	146,191	63%	329,414	(77,762)
Nursing-AD	1,252,116	1,573,755	321,639	80%	1,393,753	(141,637)
Nursing-VN	311,006	339,334	28,328	92%	327,367	(16,360)
Pharmacy Tech	93,302	97,706	4,404	95%	95,400	(2,098)
Philosophy	48,963	20,951	(28,013)	234%	60,051	(11,088)
Physics	133,776	133,232	(544)	100%	148,318	(14,542)
Process Tech	625,245	642,408	17,163	97%	669,076	(43,831)
Prof Develop Acad	0	12,000	12,000	0%	38,981	(38,981)
Psychology	369,866	368,655	(1,211)	100%	382,095	(12,230)
QEP	0	0	0	0%	0	0
Safety-CR	80,120	110,148	30,028	73%	107,206	(27,086)
Senior Adult Dept	136,120	243,894	107,774	56%	314,685	(178,565)
Social Science Non CR	39,345	74,255	34,910	53%	32,886	6,459
Sociology	74,202	73,875	(327)	100%	75,181	(979)

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2020-21 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Speaking,Reading,Writing	432,895	536,011	103,115	81%	476,471	(43,576)
Theater Arts-Credit	61,658	89,228	27,570	69%	57,477	4,181
Thermal Tech-NonCR	73,798	74,820	1,023	99%	74,347	(549)
Virtual College TX	1,120	1,120	0	100%	0	1,120
VP Instruction	399,215	1,823,376	1,424,161	22%	235,100	164,115
Welding-Cred	448,470	640,113	191,643	70%	487,180	(38,710)
<u>Totals for VP Instruction</u>	<u>13,980,938</u>	<u>18,296,901</u>	<u>4,315,963</u>	<u>76%</u>	<u>16,013,501</u>	<u>(2,032,563)</u>
<u>Summary for VP Student Services</u>						
Admissions	224,835	356,794	131,959	63%	328,503	(103,668)
Advise Center	630,994	711,512	80,518	89%	546,494	84,500
Career & Placement	5,165	68,266	63,101	8%	0	5,165
Career Svcs	0	1,715	1,715	0%	281	(281)
Counseling	0	265	265	0%	68,173	(68,173)
Enrollment Mgmt	109,845	79,334	(30,511)	138%	31,686	78,159
Facilities & Student Recreat	69,280	120,682	51,402	57%	167,487	(98,207)
Judicial Affairs	131,445	193,069	61,624	68%	223,775	(92,330)
Multicultural Department	2,494	12,500	10,006	20%	7,964	(5,470)
Recruitment	312,020	473,044	161,024	66%	431,612	(119,592)
Stu Financial Svcs	395,394	618,644	223,250	64%	492,999	(97,605)
Stu Organizations	223,763	316,148	92,386	71%	127,439	96,323
Student Graduation	38,614	74,080	35,466	52%	12,426	26,188
Svcs-Disab Students	5,511	50,764	45,252	11%	68,188	(62,677)
Testing	122,879	373,106	250,227	33%	254,975	(132,096)
Title V Grant	242	0	(242)	0%	243	(1)
Veteran Affairs	152,444	159,514	7,069	96%	148,238	4,206
VP Student Services	357,344	417,716	60,372	86%	309,098	48,246
<u>Totals for VP Student Services</u>	<u>2,782,269</u>	<u>4,027,152</u>	<u>1,244,884</u>	<u>69%</u>	<u>3,219,581</u>	<u>(437,313)</u>

Unrestricted Fund (Unaudited)

	<u>Current Actual</u>	<u>2020-21 Budget</u>	<u>Budget Remaining</u>	<u>Budget Pct.YTD</u>	<u>Prior Year to Actual</u>	<u>Curr. vs Prior Year to Year</u>
Totals for Expense	<u>28,492,647</u>	<u>36,900,000</u>	<u>8,407,353</u>	<u>77%</u>	<u>31,533,830</u>	<u>(3,041,183)</u>
Fund Bal by Division						
Summary for President						
Fund Balance - IT	0	0	0	0%	1,254	(1,254)
Totals for President	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>	<u>1,254</u>	<u>(1,254)</u>
Summary for VP Fiscal Affairs						
Fund Balance - Academic Support	0	0	0	0%	56,643	(56,643)
Fund Balance - Institutional Support	689,888	0	(689,888)	0%	577,039	112,849
Fund Balance - Instruction	836,383	0	(836,383)	0%	279,857	556,526
Fund Balance - Oper & Maint	82,763	0	(82,763)	0%	26,430	56,333
Fund Balance - Public Service	0	0	0	0%	3,252	(3,252)
Fund Balance - Student Services	232,510	0	(232,510)	0%	197,732	34,779
Totals for VP Fiscal Affairs	<u>1,841,544</u>	<u>0</u>	<u>(1,841,544)</u>	<u>0%</u>	<u>1,140,952</u>	<u>700,592</u>
Totals for Fund Bal	<u>1,841,544</u>	<u>0</u>	<u>(1,841,544)</u>	<u>0%</u>	<u>1,142,207</u>	<u>699,338</u>
Totals for Report	<u>30,334,191</u>	<u>36,900,000</u>	<u>6,565,809</u>		<u>32,676,037</u>	<u>(2,341,846)</u>

Monthly Financial Report

Cash Situation

- Cash balance at the end of month was: \$23.3 million
- Minimum required cash : \$ 7.1 million
- Excess cash above minimum: \$16.2 million

Unaudited Operations Year to Date

- Revenues: Budget: \$36.9 million
Actual: \$37.1 million
- Expense: Budget: \$36.9 million
Actual: \$28.5 million
(77% Spent at 92% of year)



To: Board of Trustees
From: Dr. Warren Nichols, President
Date: August 23, 2021
Subject: Galveston Central Appraisal District Board of Directors Nomination

Discussion and possible action on the Resolution of Galveston Central Appraisal District Board of Directors Nomination.

Presented for recommended approval to the COM Board of Trustees on August 24, 2021.

MINUTE ORDER

Motion to be acted upon: *"I move the Board of Trustees approve the Resolution of Galveston Central Appraisal District Board of Directors Nomination."*

PURPOSE

To allow the college to serve as a voting member of the Board of Directors for the Galveston Central Appraisal District (GCAD)

BACKGROUND

College of the Mainland has participated as a voting member of the Board of Directors for the Galveston Central Appraisal District (GCAD) since 2014. The College may nominate 5 people for consideration to serve on GCAD's Board of Directors for a two (2) year term.

ATTACHMENTS

1. Notice from Galveston Central Appraisal District
2. Election Calendar
3. Voters Allocations
4. Nomination Form
5. Resolution Of Galveston Central Appraisal District Board of Directors Nomination



GALVESTON CENTRAL APPRAISAL DISTRICT

Tommy Watson, Chief Appraiser

9850 Emmett F. Lowry Expressway, Suite A - Texas City, Texas 77591
Telephone: (409) 935-1980 or toll-free (866) 277-4725
Fax: (409) 935-4319

August 06, 2021

Mr. Kyle Dickson
Board of Trustees Chairman
College of the Mainland
1200 Amburn Road
Texas City, TX 77591

Dear Mr. Dickson:

This is selection year for the Board of Directors of the Galveston Central Appraisal District. The Board of Directors consists of five members who will serve two-year terms, beginning January 1, 2022 through December 31, 2023.

Section 6.03(a) of the Property Tax Code provides for the appointment of the County Assessor-Collector as a non-voting member of the Appraisal District Board of Directors. If the County Assessor-Collector is elected to the board as a voting member during the voting process, then this provision is not applicable. If the County Assessor-Collector is appointed as a non-voting member, the Central Appraisal District, in effect, would have a six-member board with (5) five serving as voting members and (1) one as a non-voting member. This provision has no effect on the number of votes you have in the election process.

In accordance with Sec. 6.03(e) of the Property Tax Code, the Chief Appraiser notifies the taxing entities of the number of votes to which each is entitled based on the 2018 tax levy (*Vote Allocation enclosed*), receives nominations, prepares and distributes the ballot, counts votes, and announces the winners. Each voting unit is entitled to nominate (1) one candidate for each position to be filled, up to (5) five nominees (*Nomination Form enclosed*). The nomination must be done in open session and submitted by the presiding officer to the chief appraiser along with the **written resolution**. Please include the address and telephone number of the nominee(s) with the resolution. We ask you to return your nomination(s) and the resolution **before October 15, 2021**. You may also email the nominations to us at gcad@galvestoncad.org.

An alphabetized ballot will be delivered to you before October 31st. Your vote (**and resolution**) must be submitted to the chief appraiser **before December 10th**.

I have enclosed a *Calendar of Events* of the selection process for your information. This calendar exhibits the dates prescribed by the Property Tax Code. If you have any questions, please call me at your convenience.

Sincerely,

Tommy Watson
Chief Appraiser

TW:ldf
Enclosures

Board of Directors Election Calendar

1. Nominations (before October 1).....August 06, 2021
***mail early so entity secretaries can put on their September/October agenda's**

Entities return nominationbefore October 15

2. Ballots (ballots in alpha order).....before October 29

Entities return ballotsbefore December 10

3. Notify (GCAD notifies all units and BOD).....before December 31

ENTITIES	2020 Levy	Levy/TTL Levy	1,000	x5	Total of Votes
Galveston ISD	\$82,498,207.51	11.080%	110.7976767	553.9883836	554
Dickinson ISD	\$60,971,627.27	8.189%	81.8868052	409.434026	409
Friendswood ISD	\$42,840,251.72	5.754%	57.53579992	287.6789996	288
High Island ISD	\$1,537,266.46	0.206%	2.064597007	10.32298503	10
Hitchcock ISD	\$9,626,307.23	1.293%	12.92843213	64.64216064	65
Clear Creek ISD	\$110,656,748.82	14.862%	148.6154797	743.0773985	743
Santa Fe ISD	\$21,750,865.47	2.921%	29.21209361	146.0604681	146
Texas City ISD	\$74,588,563.36	10.017%	100.1747769	500.8738844	501
City of Galveston	\$37,493,879.76	5.036%	50.35545491	251.7772746	252
City of Texas City	\$29,064,413.87	3.903%	39.03441819	195.172091	195
City of La Marque	\$5,534,355.30	0.743%	7.432812517	37.16406258	37
City of Hitchcock	\$2,496,240.33	0.335%	3.352528951	16.76264476	17
City of Jamaica Beach	\$772,644.26	0.104%	1.037685442	5.188427211	5
City of Dickinson	\$5,297,260.26	0.711%	7.114386452	35.57193226	36
City of Friendswood	\$14,951,633.39	2.008%	20.08051196	100.4025598	100
City of Kemah	\$662,109.78	0.089%	0.889234173	4.446170867	4
City of League City	\$45,990,452.73	6.177%	61.76661855	308.8330927	309
City of Santa Fe	\$2,562,905.18	0.344%	3.442061933	17.21030966	17
Village of Tiki Island	\$1,392,662.29	0.187%	1.870389077	9.351945385	9
City of Bayou Vista	\$821,924.02	0.110%	1.103869703	5.519348517	6
Galveston County Road and Flood	\$3,449,180.56	0.463%	4.632357529	23.16178764	23
GALVESTON COUNTY	\$146,316,740.32	19.651%	196.5079652	982.5398262	983
Galveston College	\$13,624,505.01	1.830%	18.29813698	91.4906849	91
College of the Mainland	\$29,683,527.52	3.987%	40	199.3295361	199
Total Levy Amount Voting Entities:	\$744,584,272.42	100.000%	1000	X5	5000

Formula: 2020 Voting Districts Levy/ Grand Total All Voting Levy X1000 X5 equals # of Votes

Total votes to be elected: 834

GALVESTON CENTRAL APPRAISAL DISTRICT

2022-2023 Board of Directors Election

NOMINATION

VOTING UNIT

College of the Mainland

You may nominate up to (5) five before **October 15, 2021**.

NOMINEE(S)

1. _____
Name

Address

Telephone Number
2. _____
Name

Address

Telephone Number
3. _____
Name

Address

Telephone Number
4. _____
Name

Address

Telephone Number
5. _____
Name

Address

Telephone Number

Please note: The written resolution showing the nominee's name is required.

A RESOLUTION OF

College of the Mainland

VOTING IN THE ELECTION OF MEMBERS OF THE BOARD OF DIRECTORS
OF THE
GALVESTON CENTRAL APPRAISAL DISTRICT
2022-2023

RESOLUTION No. _____

WHEREAS, this is selection year for the Board of Directors of the Galveston Central Appraisal District; and

WHEREAS, the Board of Directors consists of five members who serve two-year terms, beginning January 1, 2022 through December 31, 2023; and

WHEREAS, The College of the Mainland is a voting unit entitled to vote for up to five candidates from a ballot submitted by the Galveston Central Appraisal District, if so desired.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDING BODY OF THIS VOTING UNIT, THAT:

The number of votes cast for the candidate(s), as exhibited in the attached ballot, is submitted by the College of the Mainland to the Galveston Central Appraisal District.

PASSED AND APPROVED by College of the Mainland,
This _____ day of _____, 2021.

Presiding Officer

ATTEST:

Signature and Title



PRESIDENT'S OFFICE

Board Report

Presenter: Board Chair

A. Miscellaneous Updates



PRESIDENT'S OFFICE

President's Report

Presenter: Dr. Warren Nichols

A. Updates

1. Discussion of COM's COVID Contingency Plan

B. Reminders/Announcements

1. Fall Graduation

Saturday, December 11th, 10:00 a.m.

Abundant Life

2. Board Meetings

a. November – no meeting planned at this time.

b. December – Tuesday, December 7th, 1:30 p.m.

C. Resignations and Retirement Report

D. Miscellaneous Updates



PRESIDENT'S OFFICE

Resignations & Retirements

Last Name	First Name	Position	Hire Date	Last Date of Work	Termination Reason
Howard	George	Shipping & Receiving Clerk	01/22/2019	09/02/2021	Resignation



PRESIDENT'S OFFICE

Executive Session

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.



College of the Mainland™

PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees

From: Patricia McIntosh, Emergency Management Coordinator

Date: August 10, 2021

Subject: Texas School Safety Junior College Audit Report

Presented for recommended acceptance to the Board of Trustees on August 23, 2021.

MINUTE ORDER

Motion to be acted upon: "I move the Board of Trustees accept the Texas School Safety Junior College Audit Report."

PURPOSE

Briefing of the Board of Trustees regarding the findings from the 2018 Junior College Safety and Security Audit.

BACKGROUND

The Texas Education Code §37.108 requires all Texas public junior colleges to conduct a safety and security audit every three years. The Texas School Safety Center (TxSSC) collects and aggregates information from these audits through the Junior College Audit Report (JCAR). Notification of the Board of Trustees is part of the JCAR process. According to TEC §37.108(c), the findings of this audit are not subject to disclosure under Chapter 552, Government Code.

IMPLICATIONS

Financial: None

Strategic Goal #: 1, 2, 3

Human Resources: None

ATTACHMENTS

1. TxSSC Audit Board of Trustees Briefing
2. 2021 Junior College Audit Report



College of the Mainland™

PRESIDENT'S OFFICE

MINUTE ORDER

To: Board of Trustees

From: Ron LeVick, Chief Information Officer

Date: August 13, 2021

Subject: Update: Disaster Recovery/Business Continuity Planning Audit

Presented for recommended acceptance to the Board of Trustees on August 23, 2021.

MINUTE ORDER

Motion to be acted upon: "I move the Board of Trustees accept the Update: Disaster Recovery/Business Continuity Planning Audit."

PURPOSE

Updating the Board of Trustees regarding the actions taken thus far in response to the Weaver DR/BCP Audit.

BACKGROUND

Weaver performed an evaluation of the processes covering Disaster Recover and Business Continuity Planning (DR/BCP). This included duties overseen mainly by Facilities, Fiscal Affairs Information Technology Services, Emergency Management, and the Office of the President.

The audit report, which was presented to the Board in closed session on April 26, included 9 key findings. This update will provide an overview of actions taken thus far in response to those findings.