



## Notice/Agenda of Special Called Meeting Election Canvass

**The Board of Trustees  
College of the Mainland  
COM Conference Center  
Tuesday, November 17, 2020  
1200 Amburn Road  
Texas City, TX 77591**

A Special of the Board of Trustees of College of the Mainland will be held Tuesday, November 17, 2020, beginning at 4:30 PM in the COM Conference Center, 1200 Amburn Road, Texas City, Texas 77591.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order**
2. **Roll Call and Determination of Quorum**
3. **Consideration of and Approval of the Order Canvassing Return and Declaring Results of Bond Election**
4. **Adjournment to closed or executive session pursuant to Texas Government Code of the Open Meetings Act.\***
5. **Possible Action on Agenda Items, Including Closed Session Matters**
6. **Adjourn**

*\*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Friday, November 13, 2020, 5:30 P.M..

*Rosine E. Rojas*

## ***Administration***

President Warren Nichols Ed.D.

Vice President Jerry Fliger, Ph.D.

Vice President Clen Burton, Ph.D.

Vice President Vicki Stanfield, Ed.D.

Rosie E. Rojas

Board Clerk



PRESIDENT'S OFFICE

# Call to Order

Call to Order on **(insert date)**  
at **(insert time)**



College of the Mainland  
Board of Trustees  
May 2019

Mr. Kyle L. Dickson, Board Chair  
2514 Pilgrim Estate Dr.  
Texas City, TX 77590  
281-488-0630  
[kdickson@murray-lobb.com](mailto:kdickson@murray-lobb.com)

Mr. Alan L. Waters, Board  
Vice-Chair  
#1 South Pintail Street  
La Marque, TX 77568  
409-655-5055  
[awaters1@com.edu](mailto:awaters1@com.edu)

Mrs. Dawn King, Trustee  
P.O. Box 1105  
Dickinson, TX 77539  
832-860-0663  
[dking4@com.edu](mailto:dking4@com.edu)

Dr. Verna J. Henson  
7306 Heron Ln.  
Texas City, TX 77591  
409-995-0948  
[vhenson@com.edu](mailto:vhenson@com.edu)

Dr. Bill McGarvey, Trustee  
808 Buttonwood Dr.  
Texas City, TX 77591  
409-770-3537  
[wmcgarvey@gmail.com](mailto:wmcgarvey@gmail.com)

Mr. Don Gartman, Trustee  
2538 Quaker Dr.  
Texas City, 77590  
409-739-2618  
[dgartman@com.edu](mailto:dgartman@com.edu)

Mrs. Melissa Skipworth, Trustee  
1061 Misty Cliff  
Dickinson, TX 77539  
281-684-9146  
[mskipworth@com.edu](mailto:mskipworth@com.edu)



PRESIDENT'S OFFICE

**MINUTE ORDER**

To: Board of Trustees

From: Dr. Warren Nichols, President

Date: November 17, 2020

Subject: Recommendation – Approval of Order Canvassing Bond Election Results

Consideration and approval of the Order Canvassing Returns and Declaring Results of Bond Election

**MINUTE ORDER**

**Motion to be acted upon: “I move the Board of Trustees approve the Order Canvassing Returns and Declaring Results of Bond Election.”**

**ATTACHMENTS**

Order Canvassing Returns and Declaring Results of Bond Election

**ORDER CANVASSING RETURNS AND  
DECLARING RESULTS OF BOND ELECTION**

STATE OF TEXAS	§
COUNTY OF GALVESTON	§
COLLEGE OF THE MAINLAND	§

WHEREAS, on November 3, 2020, there was held within and throughout the territory of the College of the Mainland (the “College”) an election (the “Election”) at which there was submitted to the resident, qualified electors of the College the following proposition, to-wit:

**PROPOSITION A**

“SHALL THE BOARD OF TRUSTEES (THE “BOARD”) OF COLLEGE OF THE MAINLAND (THE “COLLEGE DISTRICT”) BE AUTHORIZED TO ISSUE BONDS OF THE COLLEGE DISTRICT, IN ONE OR MORE SERIES OR INSTALLMENTS, IN THE AMOUNT OF \$13,950,000 FOR THE PURPOSE OF REFUNDING COLLEGE OF THE MAINLAND MAINTENANCE TAX NOTES, SERIES 2017, WHICH BONDS SHALL MATURE SERIALY OR OTHERWISE NOT MORE THAN 40 YEARS FROM THEIR DATE, AND SHALL BEAR INTEREST AT SUCH RATE OR RATES, NOT TO EXCEED THE MAXIMUM RATE NOW OR HEREAFTER AUTHORIZED BY LAW, AS SHALL BE DETERMINED BY THE BOARD OF TRUSTEES OF COLLEGE DISTRICT WITHIN THE DISCRETION OF THE BOARD AT THE TIME OF ISSUANCE; AND SHALL THE BOARD OF TRUSTEES BE AUTHORIZED TO LEVY AND PLEDGE, AND CAUSE TO BE ASSESSED AND COLLECTED, ANNUAL AD VALOREM TAXES ON ALL TAXABLE PROPERTY IN THE COLLEGE DISTRICT SUFFICIENT, WITHIN THE LIMITS PRESCRIBED BY LAW, TO PAY THE PRINCIPAL OF AND INTEREST ON SAID BONDS AND THE COSTS OF ANY CREDIT AGREEMENTS EXECUTED OR AUTHORIZED IN ANTICIPATION OF, IN RELATION TO, OR IN CONNECTION WITH SAID BONDS; SAID BONDS TO BE ISSUED AND SAID TAXES TO BE LEVIED, PLEDGED, ASSESSED, AND COLLECTED UNDER THE CONSTITUTION AND LAWS OF THE STATE OF TEXAS INCLUDING THE TEXAS EDUCATION CODE?”

WHEREAS, the Election was called and held in all respects under and in strict compliance with the Constitution and laws of the State of Texas and the United States of America;

WHEREAS, the tabulation of the results of the Election was as follows:

**PROPOSITION**

FOR THE ISSUANCE OF \$13,950,000 BONDS FOR THE PURPOSE OF REFUNDING COLLEGE OF THE MAINLAND MAINTENANCE TAX NOTES, SERIES 2017 AND LEVYING AND IMPOSITION OF TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS AND THE COSTS OF ANY CREDIT AGREEMENTS. REQUIRED STATEMENT FOR ALL SCHOOL DISTRICT BOND PROPOSITIONS PURSUANT TO SECTION 45.003, TEXAS EDUCATION CODE: THIS IS A PROPERTY TAX INCREASE.

\_\_\_\_\_  
Votes

AGAINST THE ISSUANCE OF \$13,950,000 BONDS FOR

THE PURPOSE OF REFUNDING COLLEGE OF THE MAINLAND MAINTENANCE TAX NOTES, SERIES 2017 AND LEVYING AND IMPOSITION OF TAXES SUFFICIENT TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS AND THE COSTS OF ANY CREDIT AGREEMENTS. REQUIRED STATEMENT FOR ALL SCHOOL DISTRICT BOND PROPOSITIONS PURSUANT TO SECTION 45.003, TEXAS EDUCATION CODE: THIS IS A PROPERTY TAX INCREASE.

\_\_\_\_\_  
Votes

IT IS, THEREFORE, ORDERED BY THE BOARD OF TRUSTEES OF THE COLLEGE OF THE MAINLAND THAT:

Section 1. The Election was duly called and notice thereof given in accordance with law; the Election was held in the manner required by law; only resident, qualified electors of the College voted at the Election; a written return of the election results was made to the College in accordance with the Election Code; and a majority of the resident, qualified electors of the College voting in the Election, including absentee voting, voted "AGAINST" the Proposition.

Section 2. The official returns shall be delivered to the Secretary of the Board of Trustees, who is hereby directed to enter in the Election register the tabulation of the votes cast for and against the Proposition and to preserve such tabulations as required by law.

Section 3. Notice of Meeting. The Board of Trustees officially finds, determines, recites and declares that written notice of the date, hour, place and subject of the meeting at which this Order is adopted was posted on a bulletin board located at a place convenient to the public at the College's administrative offices for at least 72 hours preceding the scheduled time of the meeting; that a telephonic or telegraphic notice of such meeting was given to all news media who have consented to pay any and all expenses incurred by the College in connection with providing such notice, both as required by Chapter 551, Texas Government Code; and that such meeting was open to the public as required by law at all times during which this Order and the subject matter thereof was discussed, considered and formally acted upon.

Section 4. Authorization to Execute. The Chair or Vice Chair of the Board of Trustees is authorized to execute and the Secretary of the Board of Trustees is authorized to attest and seal this Order on behalf of the Board of Trustees.

Section 5. Effective Date. This Order is effective immediately upon its passage and approval.

PASSED AND APPROVED November 17, 2020.

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Kyle Dickson  
Chair, Board of Trustees  
College of the Mainland

ATTEST:

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Melissa Skipworth  
Secretary, Board of Trustees  
College of the Mainland

(SEAL)



**CERTIFICATE FOR ORDER**

STATE OF TEXAS §  
COUNTY OF GALVESTON §  
COLLEGE OF THE MAINLAND §

I, the undersigned officer of the Board of Trustees (the “Board”) of College of the Mainland (the “College”), hereby certify as follows:

1. The Board of the College convened in a special meeting on November 17, 2020, at the regular meeting place thereof, within the College, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kyle Dickson	Chair
Alan Waters	Vice-Chair
Melissa Skipworth	Secretary
Dawn King	Trustee
Dr. Verna Henson	Trustee
Dr. William McGarvey	Trustee
Donald G. Gartman	Trustee

and all of such persons were present, except the following:

\_\_\_\_\_, thus constituting a quorum. Whereupon, among other business, the following was transacted at such meeting: a written

**ORDER CANVASSING RETURNS AND  
DECLARING RESULTS OF BOND ELECTION**

was duly introduced for the consideration of such Board and read in full. It was then duly moved and seconded that such order be adopted; and, after due discussion, such motion, carrying with it the adoption of such order, prevailed and carried by the following vote:

\_\_\_ AYES            \_\_\_NOES            \_\_\_ABSTENTIONS

2. That a true, full and correct copy of the aforesaid order adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that such order has been duly recorded in the Board’s minutes of such meeting; that the above and foregoing paragraph is a true, full and correct excerpt from the Board’s minutes of such meeting pertaining to the adoption of such order; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently

notified officially and personally, in advance, of the date, hour, place and purpose of the aforesaid meeting, and that the order would be introduced and considered for adoption at such meeting, and each of such officers and members consented, in advance, to the holding of such meeting for such purpose; that such meeting was open to the public as required by law; and that public notice of the date, hour, place and subject of such meeting was given as required by Chapter 551, Texas Government Code, as amended.

SIGNED AND SEALED November 17, 2020.

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Melissa Skipworth  
Secretary, Board of Trustees  
College of the Mainland

(SEAL)



## PRESIDENT'S OFFICE

# Executive Session

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.



PRESIDENT'S OFFICE

**Possible Action on Agenda Items, Including Closed Session Matters**

Consideration of and Possible Action on any items discussed in closed session.



College of  
*the Mainland*™

PRESIDENT'S OFFICE

Adjourn