



## Notice/Agenda of Regular Meeting

**The Board of Trustees  
College of the Mainland  
COM Conference Center  
Monday, February 25, 2019  
1200 Amburn Road  
Texas City, TX 77591**

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A Regular Meeting of the Board of Trustees of College of the Mainland will be held Monday, February 25, 2019, beginning at 1:30 PM in the COM Conference Center.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence
3. Roll Call & Determination of Quorum
4. Minutes
  - A. Consideration of and Possible Action to Approve the Full Board Minutes of Monday, January 28, 2019
5. Comments from the Community

Note: A citizen desiring to appear before the Board of Trustees shall complete an application with the Board Clerk prior to the start of the meeting and shall indicate the topic about which they wish to speak. Time allotted each citizen or organization shall be limited to five minutes. Delegations of more than five (5) persons shall appoint one person to present their views before the Board. Let me also note that the Board may stop any speaker who makes complaints or charges or personal attacks against any specific trustee or employee and require that speaker to resume his or her comments only in closed session as permitted under the personnel exception to the Texas Open Meetings Act. We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. However, a member of the administration will follow up with you. Thank you.

  - A. Employees
  - B. Other Citizens
6. Constituent Leader Activity Reports
  - A. Student Government Association - Edward Muñoz III
  - B. Faculty Senate - Kristy Peet
  - C. Professional Council - Christina Bergvall
  - D. Classified Council - Amanda Garza

7. Consideration of and Possible Action to Approve the 2019-2020 Property and Casualty Insurance Renewals as Stated in the 2019-2020 RWL Group Proposal Analysis for an Amount Not-to-Exceed \$710,000 to be Paid from FY18-19 Operating Budget
8. Consideration of and Possible Acceptance of the Internal Audit Report on Admissions and Registrar
9. Consideration of and Possible Acceptance of the Non-Contractual Positions Hiring Report
10. Consideration of and Possible Action on the Appointment of Lauren Harper to the Position of Research Specialist, Office of Planning, Effectiveness, Analytics and Research Department
11. Consideration of and Possible Action on the Revision(s) of Local Policies
  - A. CDE(LOCAL) - Accounting Financial Ethics
  - B. CKF(LOCAL) - Insurance and Annuities Management Unemployment Insurance
  - C. DHB(LOCAL) - Employee Standards of Conduct Searches and Alcohol/Drug Testing
  - D. DIAB(LOCAL) - Freedom from Discrimination, Harassment, and Retaliation Other Protected Characteristics
  - E. EFCD(LOCAL) - Special Programs High School Equivalency Testing Centers
  - F. GE(LOCAL) - Advertising and Fundraising
  - G. GI(LOCAL) - Relations with other Colleges and Universities
12. Consideration of and Possible Action to Approve the Award of Contract 19-16 to OmniUpdate in an Amount Not-to-Exceed \$147,500 over a Five Year Period for a Comprehensive Website Content Management System to be Paid from Fund Balance for Year 1 and the FY Operating Budget for years 2-5
13. Consideration of and Possible Action to Approve the Extension of the Lease at 320 Delany Road, Gulf Coast Safety Institute in an Amount Not-to-Exceed \$450,000 over Three (3) Years, to be Paid from the Operating Budget
14. Consideration of and Possible Action to Approve Contract 2018-06 Roadrunner Moving and Storage in an Amount Not-to-Exceed \$98,183 to be Paid from FY19 Operating Budget
15. Consideration of and Possible Acceptance of the January 2019 Investment Report and January 2019 Financial Report
16. Consideration of and Possible Action to Approve the President's Contract
17. Board Report
  - A. Miscellaneous Updates
18. President's Report
  - A. Resignations and Retirements Report
  - B. Status of Faculty Seeking Tenure
  - C. COM Conference Center Website Demonstration
  - D. Vice President for Instruction (VPI) Search
  - E. Bond Pricing
  - F. Miscellaneous Updates
19. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Open Meetings Act.\*
20. Reconvene in Open Meeting
21. Possible Action on Agenda Items, Including Closed Session Matters
22. Adjourn

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*\*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, February 20, 2019, 3:00 P.M..



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Rosie E. Rojas  
Board Clerk

### ***Administration***

President Warren Nichols Ed.D.  
Vice President James Templer, Ph.D.  
Vice President Clen Burton, Ph.D.  
Vice President Vicki Stanfield, Ed.D.