



## **Notice/Agenda of Regular Meeting**

**The Board of Trustees  
College of the Mainland  
Texas City – La Marque Chamber Office  
Thursday, May 31, 2018  
9702 Emmett F Lowry Expy,  
Texas City, TX 77591**

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A Regular Meeting of the Board of Trustees of College of the Mainland will be held Thursday, May 31, 2018, beginning at 12:30 PM in the Texas City - La Marque Chamber Office.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. The items listed in this notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session discussion may be discussed and/or approved in open session and vice versa as permitted by law.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Call to Order
2. Pledge of Allegiance (American Flag), Texas Pledge & a Moment of Silence
3. Roll Call & Determination of Quorum
4. Minutes

A. Consideration of and Possible Action to Approve the Full Board Minutes of Monday, April 23, 2018

5. Comments from the Community

Note: A citizen desiring to appear before the Board of Trustees shall complete an application with the Board Clerk prior to the start of the meeting and shall indicate the topic about which they wish to speak. Time allotted each citizen or organization shall be limited to five minutes. Delegations of more than five (5) persons shall appoint one person to present their views before the Board. Let me also note that the Board may stop any speaker who makes complaints or charges or personal attacks against any specific trustee or employee and require that speaker to resume his or her comments only in closed session as permitted under the personnel exception to the Texas Open Meetings Act. We appreciate your concerns. If the matter(s) you raise are not included on the board agenda, state law, specifically the Texas Open Meetings Act, prohibits the Board from discussing, commenting on or taking action on these issues at this board meeting. However, a member of the administration will follow up with you. Thank you.

- A. Students
- B. Employees
- C. Other Citizens

6. Constituent Leader Activity Reports

A. Student Government Association - Edward Munoz III

- B. Faculty Senate - Sean Skipworth
- C. Professional Council - Christina Bergvall
- D. Classified Council - Lauren Davila
- 7. Consent Agenda Items
  - A. Human Resources Committee
    - 1. Consideration of and Possible Action on the Minutes of Monday, April 23, 2018
    - 2. Appointment Nomination(s)
      - a. Consideration of and Possible Action on the Appointment of Dr. James Mubiru to the Position of Assistant Professor of Biology, Math & Science Department
      - b. Consideration of and Possible Action on the Appointment Nomination of Debra Ramsey to the Position of Assistant Professor of History, Social & Behavioral Science Department
    - 3. Consideration of and Possible Approval of the Non-Contractual Positions Hiring Report
    - 4. Tenure
      - a. Consideration of and Possible Action on Approval of Tenure for Dr. Jennifer Bieszke, Assistant Professor of Biology
      - b. Consideration of and Possible Action on Approval of Tenure for Dr. Shinya Wakao, Assistant Professor of Government
  - B. Policy Committee
    - 1. Consideration of and Possible Action on the Minutes of Monday, April 23, 2018
    - 2. Consideration of and Possible Action on the Revision(s) of Local Policies
      - a. CHF(LOCAL) - Site Management - Weapons
      - b. FLAA(LOCAL) - Student Expression, Student Use of College District Facilities
      - c. FLB(LOCAL) - Student Rights and Responsibilities
  - C. Building & Grounds Committee
    - 1. Consideration of and Possible Action on the Minutes of Monday, April 23, 2018
    - 2. Consideration of and Possible Action to Approve the Extension of the Lease at 320 Delany Road, Gulf Coast Safety Institute for One Year
    - 3. Consideration of and Possible Action on Approval for the College's Administration to Enter into a Facility Use License Agreement of Odyssey Academy, 201 Houston Ave. League City, 77573 for an Amount not-to-Exceed \$65,000 for Six Months
    - 4. Consideration of and Possible Action to Approve the College's Administration to Revise the Subject Contract for Architect & Engineering (A&E) Services Supporting Revision to the Master Plan for an Additional Not-to-Exceed Amount \$50,000 to be Paid from Fund Balance
  - D. Finance/Audit Committee
    - 1. Consideration of and Possible Action on the Minutes of Monday, April 23, 2018
    - 2. Discussion of Bond Options  
Clarence Grier with RBC will present financial scenarios for the College of the Mainland Bond
    - 3. Consideration of and Possible Action to Approve the College's Administration to Revise the Subject Contract for Architect & Engineering (A&E) Services Supporting Revision to the Master Plan for an Additional Not-to-Exceed Amount \$50,000 to be Paid from Fund Balance
    - 4. Consideration of and Possible Action to Approve the Extension of the Lease at 320 Delany Road, Gulf Coast Safety Institute for One Year
    - 5. Consideration of and Possible Action on Approval for the College's Administration to Enter into a Facility Use License Agreement of Odyssey Academy, 201 Houston Ave. League City,

77573 for an Amount not-to-Exceed \$65,000 for Six Months

6. Consideration of and Possible Action on Approval of the Contract for Roy Jay Loucks for Design Services and Brand Materials for Marketing and Public Affairs during Summer and Fall 2018 Semesters in an Amount Not-to-Exceed \$70,000 to be Paid from Fund Balance
7. Consideration of and Possible Approval of Contract Award 18-19 to Ad Astra for an Amount not to Exceed \$317,500 for Event and Room Scheduling Software to be Paid from Fund Balance
8. Internal Auditor Item(s)
  - a. Consideration of and Possible Acceptance of the Risk Assessment Report
  - b. Consideration of and Possible Approval of the Three (3) Year Audit Plan
  - c. Consideration of and Possible Acceptance of Internal Audit Report over Financial Aid
8. Monthly Investment and Financial Report(s)  
April 2018
9. Board Report
  - A. Miscellaneous Updates
10. President's Update
  - A. Miscellaneous Updates
11. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071, 551.072, and 551.074, the Open Meetings Act.\*
12. Reconvene in Open Meeting
13. Possible Action on Agenda Items, Including Closed Session Matters
14. Adjourn

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*\*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Friday, May 25, 2018, 3:00 P.M..



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Rosie E. Rojas  
Board Clerk

### ***Administration***

President Warren Nichols Ed.D.  
Vice President James Templer, Ph.D.  
Vice President Clen Burton, Ph.D.  
Vice President Vicki Stanfield, Ed.D.  
Vice President Mary Ann Amelang, CFRE