



Notice/Agenda of Committee Meetings

**The Board of Trustees
College of the Mainland
Texas City – La Marque Chamber Office
Monday, July 23, 2018
9702 Emmett F Lowry Expy,
Texas City, TX 77591**

The Committee Meetings of the Board of Trustees of College of the Mainland will be held Monday, July 23, 2018, beginning at 10:15 AM in the Texas City - La Marque Chamber Office.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Human Resources Committee

A. Call to Order - Bennie Matthews, Chair

B. Consideration of and Possible Action on the Minutes of Monday, June 25, 2018

C. Appointment Nomination(s)

1. Consideration of and Possible Action on the Appointment of David Burks to the Position of Assistant Professor of Math, Math Department
2. Consideration of and Possible Action on the Appointment of Sandra Guzman to the Position of Director, Student Financial Services, Student Financial Services Department
3. Consideration of and Possible Action on the Appointment of Nancy House to the Position of Director, Lifelong Learning, Continuing Education Department
4. Consideration of and Possible Action on the Appointment of Alisha Lyon to the Position of Lead Academic Advisor, Student Success Center Department
5. Consideration of and Possible Action on the Appointment of Adrian Mejia to the Position of Faculty, Process Technology, Industrial Careers Department

D. Consideration of and Possible Approval of the Non-Contractual Positions Hiring Report

E. Re-Appointment List(s)

1. Consideration of and Possible Action on the Approval of the 2018-2019 Professional Re-Appointment List
2. Consideration of and Possible Action on the Approval of the 2018-2019 Faculty Re-Appointment List

2. Policy Committee

A. Call to Order - Rosalie Kettler, Chair

B. Consideration of and Possible Action on the Minutes of Monday, June 25, 2018

- C. Consideration of and Possible Action on the Revision(s) of Local Policies
 - 1. BCB(LOCAL) - Board Internal Organization; Board Committees
 - 2. CDDA (LOCAL) - Board Internal Organization; Board Committees
 - 3. CF(LOCAL) - Purchasing & Acquisitions
 - 4. DC(LOCAL) - Employment Practices
 - 5. EFCD(LOCAL) - Special Programs; High School Equivalency Testing Centers
- 3. Building & Grounds Committee
 - A. Call to Order - Don Gartman, Chair
 - B. Consideration of and Possible Action on the Minutes of Thursday, May 31, 2018
 - C. Lease Extension(s)
 - 1. Consideration of and Possible Action on the Approval of the Extension of the Lease at 150 Parker Court for Three (3) Years
 - 2. Consideration of and Possible Action on the Approval of the Extension of the Lease at 200 Parker Court for Three Years
 - D. Architect & Engineering (A&E)
 - 1. Consideration of and Possible Approval of Contract 19-01 with PBK as the Architect & Engineering (A&E) Firm Supporting the Construction of the Science, Technology, Arts & Math (STEAM) Building in an Amount of \$918,060 from Fund Balance. The intent is to reimburse Fund Balance with proceeds from the November 2018 voter approved Bond. An additional \$2,142,140 to be paid from the November Bond proceeds contingent upon voter approval, for a total not to exceed amount of \$3,060,200
 - 2. Consideration of and Possible Approval of Contract 19-02 with PBK as the Architect & Engineering (A&E) Firm Supporting the Expansion of the Physical Plant in an Amount of \$31,500 from Fund Balance. The intent is to reimburse Fund Balance with proceeds from the November 2018 voter approved Bond. An additional \$73,500 to be paid from the November Bond proceeds contingent upon voter approval, for a total not to exceed amount \$105,000.
- 4. Finance/Audit Committee
 - A. Call to Order - Rachel Delgado, Chair
 - B. Consideration of and Possible Action on the Minutes of Monday, June 25, 2018
 - C. Lease Extension(s)
 - 1. Consideration of and Possible Action on the Approval of the Extension of the Lease at 150 Parker Court for Three (3) Years
 - 2. Consideration of and Possible Action on the Approval of the Extension of the Lease at 200 Parker Court for Three Years
 - D. Consideration of and Possible Approval on the Increase to Contract 16-14 with IQS for an Additional \$150,000 for a revised Not-to-Exceed Contract Amount of \$701,260
 - E. Contract Manager-At-Risk (CMAR)
 - 1. Consideration of and Possible Approval of the Procurement Method of Utilizing a Contract Manager-At-Risk for the Expansion of the Physical Plant
 - 2. Consideration of and Possible Approval of the Procurement Method of Utilizing a Contract Manager-At-Risk for New Construction of the Science, Technology, Arts & Math Building
 - F. Architect & Engineering (A&E)
 - 1. Consideration of and Possible Approval of Contract 19-01 with PBK as the Architect & Engineering (A&E) Firm Supporting the Construction of the Science, Technology, Arts & Math (STEAM) Building in an Amount of \$918,060 from Fund Balance. The intent is to

reimburse Fund Balance with proceeds from the November 2018 voter approved Bond. An additional \$2,142,140 to be paid from the November Bond proceeds contingent upon voter approval, for a total not to exceed amount of \$3,060,200

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5. Adjourn

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions; 1)Section 551.071-consultation with attorney, 2)Section 551.072-deliberation regarding real property, 3) Section 551.073-deliberation regarding prospective gifts, 4)Section 551.074-deliberation regarding personnel matters, and/or complaints against school personnel, 5)Section 551.082-deliberation regarding student disciplinary matters and/or complaints against personnel and/or, 6)Section 551.087-deliberation regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on, Wednesday, July18, 2018, 3:00 P.M..

Building & Grounds Committee:

Don Gartman, Chair
Alan Waters
Rosalie Kettler

Human Resources Committee:

Bennie Matthews, Chair
Rachel Delgado
Melissa Skipworth

Finance/ Audit Committee:

Rachel Delgado, Chair
Alan Waters
Kyle Dickson

Policy Committee:

Rosalie Kettler, Chair
Kyle Dickson
Don Gartman



Rosie E. Rojas
Board Clerk