



ALMENA

NORTHERN VALLEY SCHOOLS USD 212

MONTHLY MEETING
MONDAY, AUGUST 9, 2021, AT 6:30 PM
LONG ISLAND MIDDLE SCHOOL
627 WASHINGTON
LONG ISLAND, KS 67647
PHONE (785) 669-2445



LONG ISLAND

A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Monday, August 9, 2021, beginning at 6:30 PM in the Long Island Middle School
627 Washington
Long Island, KS 67647.

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NORTHERN VALLEY SCHOOLS USD 212

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622



ALMENA

PHONE (785) 669-2445

LONG ISLAND

A Monthly Meeting of the Board of Trustees of Northern Valley Schools was held Monday, July 12, 2021, beginning at 6:30 PM in the Almena High School , 512 W Bryant Street, Almena, KS 67622.

Shanna Hammond:	Present
Christopher Rogers:	Absent
Laquita Smith:	Present
Hilary Van Patten:	Present
Rich Wenzl:	Present
Steven Whitney:	Present

I. Call to Order

II. Adoption of Agenda

I recommend the board approve the agenda as presented. This motion, made by Steven Whitney and seconded by Laquita Smith, Carried.

Shanna Hammond:	Yea
Christopher Rogers:	Absent
Laquita Smith:	Yea
Hilary Van Patten:	Yea
Rich Wenzl:	Yea
Steven Whitney:	Yea

Yea: 5, Nay: 0, Absent: 1

III. Approval of Minutes

I recommend the board approve the minutes as presented. This motion, made by Shanna Hammond and seconded by Rich Wenzl, Carried.

Shanna Hammond:	Yea
Christopher Rogers:	Absent
Laquita Smith:	Yea
Hilary Van Patten:	Yea
Rich Wenzl:	Yea
Steven Whitney:	Yea

Yea: 5, Nay: 0, Absent: 1

IV. Approval of Bills

I recommend the board approve the bills as presented. This motion, made by Steven Whitney and seconded by Laquita Smith, Carried.

Shanna Hammond:	Yea
Christopher Rogers:	Absent
Laquita Smith:	Yea
Hilary Van Patten:	Yea



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Patten:

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

V. Hearing of Visitors

VI. Personnel

A. Board Clerk

I recommend the board approve the hiring of Amber Brown for the board clerk position. This motion, made by Shanna Hammond and seconded by Rich Wenzl, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Absent

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea

Steven

Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

B. Supplementals

The supplemental positions remaining open are the HS Assistant Track and Co-Concession stand sponsor.

VII. Old Business

A. Lease Purchase Agreement

Mr. Tharman updated the board on the progress of the lease purchase agreement with First National Bank. All documents have been reviewed, approved and signatures are being attained. The windows are projected to be delivered on August 17th and work is to start around August 19th. We may have to move students to a separate location for a day or so, but we will be able to make it work.

B. Consideration of Handbooks

I recommend the board go into executive session to discuss nonelected personnel matters to protect the privacy interests of the individual to be discussed, retaining Mr. Gebhard and Mr. Tharman and returning to open session at 6:54 pm in this board room. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Absent

Laquita

Smith: Yea

Hilary Van

Patten: Yea

Rich

Wenzl: Yea



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Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

At 6:54 meeting returned to open session. There was discussion on the lunch privilege for Junior and Senior students. The board changed the wording to allow this privilege for the Senior students only, that are not ineligible, and to emphasize it may be revoked if the privilege is abused. I recommend the board approve the K - 12, Faculty & Staff, Activity, and Chromebook handbooks with the change that is reflected for the K-12 handbook. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea

Christopher Rogers: Absent

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

C. Revenue Neutral Rate

Mr. Tharman visited with the board about the Revenue Neutral Rate. Even though the preliminary numbers do not indicate the need to exceed the rate, if the county assessed valuations change and we have not voted to do so, the funding we would have received will not be available. The recommendation is to move forward with the notification to the county clerks of our intent to exceed the RNR.

VIII. New Business

A. Approve District Bank Signees

I recommend the board approve adding Amber Brown to the approved signature list at Equity Bank and First National Bank. This motion, made by Laquita Smith and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea

Christopher Rogers: Absent

Laquita Smith: Yea

Hilary Van Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

B. Consent Calendar

I recommend the board approve the items on the Consent Calendar as presented. This motion, made by Steven Whitney and seconded by Shanna Hammond, Carried.

Shanna Hammond: Yea



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Hammond:

Christopher
Rogers: Absent

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

C. Appointments: Professional Development, KASB Governmental Relations, Negotiations, and NCKSEC Interlocal #636

After some discussion on the current positions, a motion was made to retain Mrs. Hammond on the Professional Development committee, Mr. Wenzl on the KASB Government Relations committee, Mrs. VanPatten and Mrs. Smith on the Negotiations committee, Mr. Rogers on the NCKSEC Representative and to add Mr. Whitney to the Negotiations committee. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Absent

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich
Wenzl: Yea

Steven
Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

D. Uniform Rotation

The HS Girls BB team is looking to purchase new uniforms. They were up for rotation this past spring, but requested they wait until we were closer to the end of the fiscal year. I recommend the board approve the purchase of new HS Girls BB uniforms as outlined in the bid from Velocity City. This motion, made by Steven Whitney and seconded by Laquita Smith, Carried.

Shanna
Hammond: Yea

Christopher
Rogers: Absent

Laquita
Smith: Yea

Hilary Van
Patten: Yea

Rich Yea



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Wenzl:

Steven

Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

IX. Administrative Reports

A. Superintendent / 9-12 Principal Report

Mr. Tharman reported that the summer is coming to a close quickly. He will be going to Topeka for a budget review on July 19th. Enrollment has been set for August 5th, 6th, 9th, & 10th by appointment. Using the same format as last year. Kinze will be getting that information published next week. Next board meeting will be August 9th.

B. K-8 Principal Report

Mr. Gebhard shared that he had attended a lot of summer sports events this year. We are still in need of bus drivers and Para-professionals. More information will be coming out in regards to the Kindergarten Readiness. Mrs. Thalheim has been helping out with summer weight lifting.

X. Reports of Board Members

XI. Adjournment

At 7:25 PM, a motion to adjourn was made. This motion, made by Shanna Hammond and seconded by Laquita Smith, Carried.

Shanna

Hammond: Yea

Christopher

Rogers: Absent

Laquita Smith: Yea

Hilary Van

Patten: Yea

Rich Wenzl: Yea

Steven Whitney: Yea

Yea: 5, Nay: 0, Absent: 1

USD 212

Cash Summary Report

Accounting Cycle: FY21-22; Beginning Period: Period 00 (05/01/2021 - 06/30/2021) ; Ending Period: Period 02 (08/01/2021 - 08/31/2021) ; Show Prior Year Expense/Encumbrance: Yes; Prior Year Ending Balance for Beginning Balance: Yes; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include Unposted Transactions: Yes; Created On:

Year									
Current									
Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
06	GENERAL FUND	(\$0.28)	\$0.00	(\$67,842.40)	\$0.00	(\$67,842.68)	\$0.00	\$0.00	(\$67,842.68)
07	FEDERAL FUNDS	(\$2,893.20)	\$0.00	\$0.00	\$0.00	(\$2,893.20)	\$0.00	\$0.00	(\$2,893.20)
08	SUPPLEMENTAL GENERAL FUND	\$59,763.00	\$0.00	(\$13,538.25)	\$0.00	\$46,224.75	\$0.00	\$0.00	\$46,224.75
11	FOUR YEAR OLD AT RISK FUND	\$10,300.86	\$0.00	\$0.00	\$0.00	\$10,300.86	\$0.00	\$0.00	\$10,300.86
13	K-12 AT RISK FUND	\$9,150.75	\$0.00	(\$982.42)	\$0.00	\$8,168.33	\$0.00	\$0.00	\$8,168.33
16	CAPITAL OUTLAY	\$150,266.83	\$0.00	(\$34,113.32)	\$0.00	\$116,153.51	\$0.00	\$0.00	\$116,153.51
18	DRIVER TRAINING	\$2,418.70	\$0.00	\$0.00	\$0.00	\$2,418.70	\$0.00	\$0.00	\$2,418.70
24	FOOD SERVICE	\$13,162.13	\$0.00	(\$1,734.88)	\$0.00	\$11,427.25	\$0.00	\$0.00	\$11,427.25
26	PROFESSIONAL DEVELOPMENT	\$9,974.95	\$0.00	(\$453.20)	\$0.00	\$9,521.75	\$0.00	\$0.00	\$9,521.75
30	SPECIAL EDUCATION	\$13,876.24	\$0.00	(\$49,465.00)	\$0.00	(\$35,588.76)	\$0.00	\$0.00	(\$35,588.76)
34	VOCATIONAL EDUCATION	\$11,483.24	\$0.00	(\$1,361.30)	\$0.00	\$10,121.94	\$0.00	\$0.00	\$10,121.94
35	GIFTS/GRANTS	\$39,797.05	\$0.00	(\$20,000.00)	\$0.00	\$19,797.05	\$0.00	\$0.00	\$19,797.05
51	KPERS RETIREMENT	(\$90.54)	\$0.00	\$0.00	\$0.00	(\$90.54)	\$0.00	\$0.00	(\$90.54)
53	CONTINGENCY FUND	\$225,000.00	\$0.00	\$0.00	\$0.00	\$225,000.00	\$0.00	\$0.00	\$225,000.00
55	TEXTBOOK RENTAL	\$19,022.10	\$0.00	\$0.00	\$0.00	\$19,022.10	\$0.00	\$0.00	\$19,022.10
81	LIBRARY GRANT	\$911.02	\$0.00	\$0.00	\$0.00	\$911.02	\$0.00	\$0.00	\$911.02
85	KS COORDINATED SCHOOL	\$1,958.14	\$0.00	\$0.00	\$0.00	\$1,958.14	\$0.00	\$0.00	\$1,958.14
Sub		\$564,100.99	\$0.00	(\$189,490.77)	\$0.00	\$374,610.22	\$0.00	\$0.00	\$374,610.22
Year									
Prior									
Fund	Description	Beginning Balance	Revenue	Expenditure	Other	Ending Balance	Encumbrances	Liabilities	Available
06	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$603.22)	\$0.00	(\$603.22)
24	FOOD SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,189.87)	\$0.00	(\$3,189.87)
Sub		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,793.09)	\$0.00	(\$3,793.09)
Grand		\$564,100.99	\$0.00	(\$189,490.77)	\$0.00	\$374,610.22	(\$3,793.09)	\$0.00	\$370,817.13

USD 212

Cash Summary Report

Accounting Cycle: FY21-22; Beginning Period: Period 00 (05/01/2021 - 06/30/2021) ; Ending Period: Period 02 (08/01/2021 - 08/31/2021) ; Show Prior Year

Expense/Encumbrance: Yes; Prior Year Ending Balance for Beginning Balance: Yes; Include Transactions after the Last Period: None; Exclude Closing Entries: No; Include

Unposted Transactions: Yes; Created On: 8/6/2021 8:58:19 AM

Fund	Description	Liabilities (Beginning)	Liabilities (Ending)	Payments on PY Expense	Cash Journal Entries	Other Total
06	GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08	SUPPLEMENTAL GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13	K-12 AT RISK FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24	FOOD SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
26	PROFESSIONAL DEVELOPMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30	SPECIAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
34	VOCATIONAL EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35	GIFTS/GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2021 to 08/31/2021.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
NVHS	Northern Valley High School							
A	ATHLETICS							
	1010		HIGH SCHOOL ATHLETICS	3,245.05	0.00	103.33	-236.88	2,904.84
	A Totals:			3,245.05	0.00	103.33	-236.88	2,904.84
B	CLUBS & ORGANIZATIONS							
	2010		STUDENT COUNCIL	6,912.12	0.00	0.00	0.00	6,912.12
	2020		KAY	1,669.25	0.00	0.00	0.00	1,669.25
	2050		HUSKY MUSIC CLUB	1,774.33	0.00	0.00	0.00	1,774.33
	2060		FFA	18,532.26	0.00	790.09	0.00	17,742.17
	2070		SCHOLARS BOWL	88.77	0.00	0.00	0.00	88.77
	2080		DANCE AND CHEER	8,470.18	-236.88	2,774.14	236.88	5,696.04
	2090		FORENSICS	990.36	0.00	0.00	0.00	990.36
	3000		TECHNOLOGY CLUB	828.76	0.00	0.00	0.00	828.76
	3010		FCCLA	66.10	0.00	0.00	0.00	66.10
	3020		VOLLEYBALL CLUB	2,362.86	0.00	75.80	0.00	2,287.06
	3050		Interactive Media	1,122.18	0.00	0.00	0.00	1,122.18
	FA		FACS	0.00	0.00	0.00	0.00	0.00
	B Totals:			42,817.17	-236.88	3,640.03	236.88	39,177.14
C	GRADUATING CLASSES							
	3114		CLASS OF 2014	2,838.60	0.00	0.00	0.00	2,838.60
	3115		CLASS OF 2015	1,341.17	0.00	0.00	0.00	1,341.17
	3116		CLASS OF 2016	27.50	0.00	0.00	0.00	27.50
	3117		CLASS OF 2017	0.00	0.00	0.00	0.00	0.00
	3118		CLASS OF 2018	0.00	0.00	0.00	0.00	0.00
	3119		CLASS OF 2019	2,003.91	0.00	0.00	0.00	2,003.91
	3120		CLASS OF 2020	0.00	0.00	0.00	0.00	0.00
	3121		CLASS OF 2021	1,747.30	0.00	2.71	0.00	1,744.59
	3122		CLASS OF 2022-SENIORS	3,848.56	0.00	0.00	0.00	3,848.56
	3123		CLASS OF 2023-JUNIORS	2,625.78	0.00	0.00	0.00	2,625.78
	3124		CLASS OF 2024-SOPHOMORES	3,433.48	0.00	0.00	0.00	3,433.48
	C Totals:			17,866.30	0.00	2.71	0.00	17,863.59
D	DISTRICT MONIES							
	4020		HIGH SCHOOL PETTY CASH	1,125.00	0.00	0.00	0.00	1,125.00
	D Totals:			1,125.00	0.00	0.00	0.00	1,125.00
E	YEARBOOK							
	7000		YEARBOOK	16,020.43	0.00	188.47	0.00	15,831.96
	E Totals:			16,020.43	0.00	188.47	0.00	15,831.96

Current Cash Balance

Sorted by Site ID, Group ID, Activity ID.
From 07/01/2021 to 08/31/2021.

Site ID Group ID	Site Name Group Name	Activity ID	Activity Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
F								
	MISC							
	7030		GREENHOUSE	41.47	0.00	0.00	0.00	41.47
	7060		BOX TOPS FOR EDUCATION	2,366.52	0.00	0.00	0.00	2,366.52
	7102		Unknown revenue from 2016-2017	0.00	0.00	0.00	0.00	0.00
	8011		Interest Paid To Account	389.52	0.00	0.00	0.00	389.52
			F Totals:	2,797.51	0.00	0.00	0.00	2,797.51
G								
	SALES TAX							
	8010		SALES TAX	-25.14	0.00	-0.02	0.00	-25.12
			G Totals:	-25.14	0.00	-0.02	0.00	-25.12
			NVHS Activity Totals:	83,846.32	-236.88	3,934.52	0.00	79,674.92
<hr/>								
		Begin Balance	Transfers	Receipts	Disbursements	Adjustments	End Balance	
				-236.88	3,934.52			
		NVHS Bank Balances:	83,846.32	-236.88	3,934.52	0.00	79,674.92	
<hr/>								
			Report Activity Totals:	83,846.32	-236.88	3,934.52	0.00	79,674.92

USD 212

Check Listing Report

Accounting Cycle: FY21-22; Begin Date: 07/13/2021; End Date: 08/06/2021; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 8/6/

Voucher Number	Bank Name	Account Number	Check Number
7/26/2021 Bills	First National Bank & Trust	003174	62487
Vendor	PO Number	Invoice #	Account Code
City Of Almena	22-1000	07262021	08-2600-411-01-00
City Of Almena	22-1000	07262021	08-2600-411-02-00
City Of Almena	22-1000	07262021	08-2600-412-01-00
City Of Almena	22-1000	07262021	08-2600-412-02-00
City Of Almena	22-1000	07262021	08-2600-421-01-00
City Of Almena	22-1000	07262021	34-2600-411-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
7/26/2021 Bills	First National Bank & Trust	003174	62488
Vendor	PO Number	Invoice #	Account Code
City Of Long Island	22-1003	07262021	08-2600-411-03-00
City Of Long Island	22-1003	07262021	08-2600-412-03-00
City Of Long Island	22-1003	07262021	08-2600-421-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
7/26/2021 Bills	First National Bank & Trust	003174	62489
Vendor	PO Number	Invoice #	Account Code
EMC INSURANCE COMPANY	22-1006	L-16930049	06-2300-500-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
7/26/2021 Bills	First National Bank & Trust	003174	62490
Vendor	PO Number	Invoice #	Account Code
First National Bank	22-1008	07262021	16-4700-450-01-00
First National Bank	22-1008	07262021	35-4700-450-01-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
7/26/2021 Bills	First National Bank & Trust	003174	62491
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	22-1007	846	08-2300-500-00-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
7/26/2021 Bills	First National Bank & Trust	003174	62492
Vendor	PO Number	Invoice #	Account Code
KellerLeopold Insurance	22-1009	227135	06-1000-890-00-04
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
7/26/2021 Bills	First National Bank & Trust	003174	62493
Vendor	PO Number	Invoice #	Account Code
Phillips County Review	22-1019	07262021	06-2300-590-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
7/26/2021 Bills	First National Bank & Trust	003174	62494
Vendor	PO Number	Invoice #	Account Code
SOCS Connecting Communities	22-1022	07262021	06-2300-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
7/26/2021 Bills	First National Bank & Trust	003174	62495
Vendor	PO Number	Invoice #	Account Code
Werth Sales & Service, INC	22-1013	VB61995	16-2600-700-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
8/2/2021 Bills.	First National Bank & Trust	003174	62520
Vendor	PO Number	Invoice #	Account Code
Equity Bank	22-1036	000929	06-2300-529-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
8/2/2021 Bills.	First National Bank & Trust	003174	62521
Vendor	PO Number	Invoice #	Account Code
Newell Plumbing & Electric	22-1035	4134	08-2600-430-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
8/2/2021 Bills.	First National Bank & Trust	003174	62522
Vendor	PO Number	Invoice #	Account Code
VISA (VISA1)	22-1034	08022021	06-1000-610-01-03
VISA (VISA1)	22-1034	08022021	06-1000-610-01-05
VISA (VISA1)	22-1034	08022021	06-1000-610-01-09
VISA (VISA1)	22-1034	08022021	06-1000-610-01-10
VISA (VISA1)	22-1034	08022021	06-1000-610-01-11

VISA (VISA1)	22-1034	08022021	06-1000-610-02-01
VISA (VISA1)	22-1034	08022021	06-1000-610-02-02
VISA (VISA1)	22-1034	08022021	06-1000-610-02-03
VISA (VISA1)	22-1034	08022021	06-1000-610-02-05
VISA (VISA1)	22-1034	08022021	06-1000-610-02-09
VISA (VISA1)	22-1034	08022021	06-1000-610-03-01
VISA (VISA1)	22-1034	08022021	06-1000-890-01-01
VISA (VISA1)	22-1034	08022021	06-2300-610-00-00
VISA (VISA1)	22-1034	08022021	06-2300-890-00-00
VISA (VISA1)	22-1034	08022021	06-2300-890-00-30
VISA (VISA1)	22-1034	08022021	06-2400-890-00-00
VISA (VISA1)	22-1034	08022021	08-2600-610-00-01
VISA (VISA1)	22-1034	08022021	16-2400-700-00-00
VISA (VISA1)	22-1034	08022021	26-2200-502-00-00
VISA (VISA1)	22-1034	08022021	34-1000-610-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62523
Vendor	PO Number	Invoice #	Account Code
ACTE-Association for Career and Technical Education	22-1052	08042021	34-1000-890-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62524
Vendor	PO Number	Invoice #	Account Code
AFPLANSERV	22-1042	21063063020	06-2300-300-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62525
Vendor	PO Number	Invoice #	Account Code
All American Glass	22-1043	31411	06-2720-730-00-18
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62526
Vendor	PO Number	Invoice #	Account Code
City Of Almena	22-1038	8421	08-2600-411-01-00
City Of Almena	22-1038	8421	08-2600-411-02-00
City Of Almena	22-1038	8421	08-2600-412-01-00
City Of Almena	22-1038	8421	08-2600-412-02-00
City Of Almena	22-1038	8421	08-2600-421-01-00

City Of Almena	22-1038	8421	34-2600-411-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62527
Vendor	PO Number	Invoice #	Account Code
ComplianceOne	22-1014	282173	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62528
Vendor	PO Number	Invoice #	Account Code
Dealers First Financial L.L.C.	22-1001	159054 159055	16-1000-700-01-00
Dealers First Financial L.L.C.	22-1001	159054 159055	16-1000-700-03-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62529
Vendor	PO Number	Invoice #	Account Code
Downtown Car Wash	22-1021	1216	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62530
Vendor	PO Number	Invoice #	Account Code
Endzone Sports & Office Supply	22-1055	08042021	06-2300-890-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62531
Vendor	PO Number	Invoice #	Account Code
Envision	22-1011	08042021	08-2600-610-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62532
Vendor	PO Number	Invoice #	Account Code
Fire Alarm Specialist, Inc	22-1005	25725	08-2600-300-00-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62533
Vendor	PO Number	Invoice #	Account Code
First National Bank & Trust	22-1045	08042021	16-4700-450-01-00

Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62534
Vendor	PO Number	Invoice #	Account Code
Hop-A-Long IT Services	22-1039	827	06-2400-890-00-00
Hop-A-Long IT Services	22-1025	849	08-2200-300-00-00
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62535
Vendor	PO Number	Invoice #	Account Code
Ideal Linen & Uniform	22-1017	22032934	06-2600-610-00-01
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62536
Vendor	PO Number	Invoice #	Account Code
Julie Hilburn	22-1012	08042021	08-2600-700-00-02
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62537
Vendor	PO Number	Invoice #	Account Code
KANSAS STATE FIRE MARSHALL	22-1027	477351	08-2600-300-00-01
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62538
Vendor	PO Number	Invoice #	Account Code
KCs Home Improvement	22-1023	150	08-2600-300-00-01
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62539
Vendor	PO Number	Invoice #	Account Code
Kowpoke Supply	22-1049	08042021	08-2600-430-00-01
Kowpoke Supply	22-1049	08042021	08-2600-430-00-02
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62540
Vendor	PO Number	Invoice #	Account Code
KQNK	22-1047	08042021	06-2300-590-00-02

Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62541
Vendor	PO Number	Invoice #	Account Code
KSHSAA	22-1044	22-0354	06-1000-890-00-00
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62542
Vendor	PO Number	Invoice #	Account Code
Lou's Sporting Goods	22-1004	08042021	06-1000-890-01-01
Lou's Sporting Goods	22-1029	APC743863-AX02	06-1000-890-03-01
Lou's Sporting Goods	22-1040	842021	06-1000-890-01-01
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62543
Vendor	PO Number	Invoice #	Account Code
Lynn's Refrigeration	22-1032	18754	08-2600-300-00-02
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62544
Vendor	PO Number	Invoice #	Account Code
Matheson Tri-Gas Inc.	22-1016	51820231	34-1000-610-00-01
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62545
Vendor	PO Number	Invoice #	Account Code
McGraw Hill School Education Holdings, LLC	22-1024	08042021	06-1000-610-02-01
McGraw Hill School Education Holdings, LLC	22-1024	08042021	06-1000-610-02-02
McGraw Hill School Education Holdings, LLC	22-1024	08042021	06-1000-610-02-03
McGraw Hill School Education Holdings, LLC	22-1024	08042021	06-1000-610-02-04
McGraw Hill School Education Holdings, LLC	22-1024	08042021	06-1000-610-02-05
McGraw Hill School Education Holdings, LLC	22-1024	08042021	06-1000-610-02-09
McGraw Hill School Education Holdings, LLC	22-1024	08042021	06-1000-610-03-01
McGraw Hill School Education Holdings, LLC	22-1030	118260067001	06-1000-610-02-04
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62546
Vendor	PO Number	Invoice #	Account Code

MCGRAW-HILL	22-1002	118222350001	06-1000-610-02-01
MCGRAW-HILL	22-1002	118222350001	06-1000-610-02-02
MCGRAW-HILL	22-1002	118222350001	06-1000-610-02-03
MCGRAW-HILL	22-1002	118222350001	06-1000-610-02-04
MCGRAW-HILL	22-1002	118222350001	06-1000-610-02-05
MCGRAW-HILL	22-1002	118222350001	06-1000-610-03-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62547
Vendor	PO Number	Invoice #	Account Code
Mitch Pugh	22-1033	08042021	26-2200-502-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62548
Vendor	PO Number	Invoice #	Account Code
Nex-Tech (Nex-Tech)	22-1048	08042021	06-2300-532-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62549
Vendor	PO Number	Invoice #	Account Code
Nex-Tech Wireless, LLC	22-1028	8489124	06-2600-890-00-00
Nex-Tech Wireless, LLC	22-1028	8489124	06-2720-890-00-17
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62550
Vendor	PO Number	Invoice #	Account Code
Northwest Kansas Educational Service Center	22-1018	021037	06-1000-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62551
Vendor	PO Number	Invoice #	Account Code
Northwestern Office Supplies	22-1041	500022	06-1000-610-01-11
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62552
Vendor	PO Number	Invoice #	Account Code
Norton County Solid Waste	22-1010	08042021	08-2600-421-01-00
Sub Total			

Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62553
Vendor	PO Number	Invoice #	Account Code
Norton Telegram, The	22-1037	08042021	06-2300-590-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62554
Vendor	PO Number	Invoice #	Account Code
Revival Lawn Care	22-1050	344908	08-2600-400-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62555
Vendor	PO Number	Invoice #	Account Code
Sawyer's Ace Hardware	22-1056	276552	08-2600-430-00-02
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62556
Vendor	PO Number	Invoice #	Account Code
Smoky Hill - USD 629	22-1051	22-00069	26-2200-501-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62557
Vendor	PO Number	Invoice #	Account Code
Symmetry Energy Solutions, LLc	22-1015	10754084	06-2600-621-01-00
Symmetry Energy Solutions, LLc	22-1015	10754084	06-2600-621-02-00
Symmetry Energy Solutions, LLc	22-1015	10754084	06-2600-621-03-00
Symmetry Energy Solutions, LLc	22-1015	10754084	34-2600-621-00-00
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62558
Vendor	PO Number	Invoice #	Account Code
Velocity Athletics	22-1046	085919	06-1000-890-01-01
Sub Total			
Voucher Number	Bank Name	Account Number	Check Number
End of July charges.	First National Bank & Trust	003174	62559
Vendor	PO Number	Invoice #	Account Code
Werth Sales & Service, INC	22-1053	VB62050	08-2600-430-00-02

Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62560
Vendor WESTERN PEST CONTROL Inc	PO Number 22-1031	Invoice # 08042021	Account Code 08-2600-425-00-00
Sub Total			
Voucher Number End of July charges.	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62561
Vendor Windmill Farms	PO Number 22-1026	Invoice # 817693	Account Code 08-2600-300-00-01
Sub Total			
Voucher Number August board meeting extra bills	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62562
Vendor NCKSEC	PO Number 22-1057	Invoice # 08052021	Account Code 30-1000-564-00-00
Sub Total			
Voucher Number August board meeting extra bills	Bank Name First National Bank & Trust	Account Number 003174	Check Number 62563
Vendor VISA (VISA1)	PO Number 22-1058	Invoice # 08052021	Account Code 06-1000-610-02-09
VISA (VISA1)	22-1058	08052021	06-1000-890-01-01
VISA (VISA1)	22-1058	08052021	06-2300-810-00-00
VISA (VISA1)	22-1058	08052021	24-3100-700-01-00
Sub Total			
Grand Total			

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Payee	Amount	Type
City Of Almena	\$766.74	Accounts Payable
Description	Issue Date	Amount
Statement date 6/30/21.	07/26/2021	\$134.00
Statement date 6/30/21.	07/26/2021	\$36.00
Statement date 6/30/21.	07/26/2021	\$140.38
Statement date 6/30/21.	07/26/2021	\$70.02
Statement date 6/30/21.	07/26/2021	\$250.00
Statement date 6/30/21.	07/26/2021	\$136.34
		\$766.74
Payee	Amount	Type
City Of Long Island	\$153.49	Accounts Payable
Description	Issue Date	Amount
Charges for July.	07/26/2021	\$92.49
Charges for July.	07/26/2021	\$40.00
Charges for July.	07/26/2021	\$21.00
		\$153.49
Payee	Amount	Type
EMC INSURANCE COMPANY	\$5,594.37	Accounts Payable
Description	Issue Date	Amount
Statement date 7/12/21.	07/26/2021	\$5,594.37
		\$5,594.37
Payee	Amount	Type
First National Bank	\$39,958.33	Accounts Payable
Description	Issue Date	Amount
First payment on lease purchase.	07/26/2021	\$19,958.33
First payment on lease purchase.	07/26/2021	\$20,000.00
		\$39,958.33
Payee	Amount	Type
Hop-A-Long IT Services	\$1,702.25	Accounts Payable
Description	Issue Date	Amount
Invoice number 846.	07/26/2021	\$1,702.25
		\$1,702.25

Payee	Amount	Type
KellerLeopold Insurance	\$11,563.00	Accounts Payable
Description	Issue Date	Amount
Student accident insurance.	07/26/2021	\$11,563.00
		\$11,563.00
Payee	Amount	Type
Phillips County Review	\$26.80	Accounts Payable
Description	Issue Date	Amount
Statement date 6/30/2021.	07/26/2021	\$26.80
		\$26.80
Payee	Amount	Type
SOCS Connecting Communities	\$750.00	Accounts Payable
Description	Issue Date	Amount
50% buyout.	07/26/2021	\$750.00
		\$750.00
Payee	Amount	Type
Werth Sales & Service, INC	\$9,473.00	Accounts Payable
Description	Issue Date	Amount
Invoice number VB61995.	07/26/2021	\$9,473.00
		\$9,473.00
Payee	Amount	Type
Equity Bank	\$100.00	Accounts Payable
Description	Issue Date	Amount
Surety bond renewal.	08/02/2021	\$100.00
		\$100.00
Payee	Amount	Type
Newell Plumbing & Electric	\$1,893.97	Accounts Payable
Description	Issue Date	Amount
Kitchen work. Invoice number 4134.	08/02/2021	\$1,893.97
		\$1,893.97
Payee	Amount	Type
VISA (VISA1)	\$10,045.89	Accounts Payable
Description	Issue Date	Amount
Statement date July 22,2021.	08/02/2021	\$133.92
Statement date July 22,2021.	08/02/2021	\$339.71
Statement date July 22,2021.	08/02/2021	\$354.90
Statement date July 22,2021.	08/02/2021	\$273.77
Statement date July 22,2021.	08/02/2021	\$74.99

Statement date July 22,2021.	08/02/2021	\$168.76
Statement date July 22,2021.	08/02/2021	\$99.98
Statement date July 22,2021.	08/02/2021	\$541.44
Statement date July 22,2021.	08/02/2021	\$559.03
Statement date July 22,2021.	08/02/2021	\$2,545.89
Statement date July 22,2021.	08/02/2021	\$48.05
Statement date July 22,2021.	08/02/2021	\$404.92
Statement date July 22,2021.	08/02/2021	\$213.95
Statement date July 22,2021.	08/02/2021	\$900.75
Statement date July 22,2021.	08/02/2021	\$51.01
Statement date July 22,2021.	08/02/2021	\$807.18
Statement date July 22,2021.	08/02/2021	\$284.38
Statement date July 22,2021.	08/02/2021	\$1,444.45
Statement date July 22,2021.	08/02/2021	\$108.76
Statement date July 22,2021.	08/02/2021	\$690.05
		\$10,045.89
Payee	Amount	Type
ACTE-Association for Career and Technical Education	\$223.00	Accounts Payable
Description	Issue Date	Amount
Membership.	08/04/2021	\$223.00
		\$223.00
Payee	Amount	Type
AFPLANSERV	\$17.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 21063063020.	08/04/2021	\$17.00
		\$17.00
Payee	Amount	Type
All American Glass	\$65.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 31411.	08/04/2021	\$65.00
		\$65.00
Payee	Amount	Type
City Of Almena	\$683.21	Accounts Payable
Description	Issue Date	Amount
Statement date 7/28/21.	08/04/2021	\$108.00
Statement date 7/28/21.	08/04/2021	\$36.00
Statement date 7/28/21.	08/04/2021	\$140.12
Statement date 7/28/21.	08/04/2021	\$70.01
Statement date 7/28/21.	08/04/2021	\$200.00

Statement date 7/28/21.	08/04/2021	\$129.08
		\$683.21
Payee	Amount	Type
ComplianceOne	\$28.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 282173.	08/04/2021	\$28.00
		\$28.00
Payee	Amount	Type
Dealers First Financial L.L.C.	\$455.00	Accounts Payable
Description	Issue Date	Amount
Invoice numbers 159054 and 159055.	08/04/2021	\$130.00
Invoice numbers 159054 and 159055.	08/04/2021	\$325.00
		\$455.00
Payee	Amount	Type
Downtown Car Wash	\$14.71	Accounts Payable
Description	Issue Date	Amount
Invoice number 1216.	08/04/2021	\$14.71
		\$14.71
Payee	Amount	Type
Endzone Sports & Office Supply	\$76.45	Accounts Payable
Description	Issue Date	Amount
Statement date 8/1/21.	08/04/2021	\$76.45
		\$76.45
Payee	Amount	Type
Envision	\$304.88	Accounts Payable
Description	Issue Date	Amount
Statement date 7/12/21.	08/04/2021	\$304.88
		\$304.88
Payee	Amount	Type
Fire Alarm Specialist, Inc	\$392.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 25725.	08/04/2021	\$392.00
		\$392.00
Payee	Amount	Type
First National Bank & Trust	\$250.00	Accounts Payable
Description	Issue Date	Amount
Escrow agreement one-time fee.	08/04/2021	\$250.00

		\$250.00
Payee	Amount	Type
Hop-A-Long IT Services	\$249.68	Accounts Payable
Description	Issue Date	Amount
Invoice number 827.	08/04/2021	\$80.00
Invoice number 849.	08/04/2021	\$169.68
		\$249.68
Payee	Amount	Type
Ideal Linen & Uniform	\$62.68	Accounts Payable
Description	Issue Date	Amount
Invoice number 22032934.	08/04/2021	\$62.68
		\$62.68
Payee	Amount	Type
Julie Hilburn	\$10.00	Accounts Payable
Description	Issue Date	Amount
Reimbursement for ladder.	08/04/2021	\$10.00
		\$10.00
Payee	Amount	Type
KANSAS STATE FIRE MARSHALL	\$360.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 477351.	08/04/2021	\$360.00
		\$360.00
Payee	Amount	Type
KCs Home Improvement	\$2,000.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 150.	08/04/2021	\$2,000.00
		\$2,000.00
Payee	Amount	Type
Kowpoke Supply	\$1,530.96	Accounts Payable
Description	Issue Date	Amount
Statement date 7/31/21.	08/04/2021	\$844.83
Statement date 7/31/21.	08/04/2021	\$686.13
		\$1,530.96
Payee	Amount	Type
KQNK	\$285.60	Accounts Payable
Description	Issue Date	Amount
Help wanted advertisement.	08/04/2021	\$285.60

		\$285.60
Payee	Amount	Type
KSHSAA	\$14.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 22-0354.	08/04/2021	\$14.00
		\$14.00
Payee	Amount	Type
Lou's Sporting Goods	\$1,124.38	Accounts Payable
Description	Issue Date	Amount
Football mouthpieces. Statement Date 7/7/21.	08/04/2021	\$102.98
Invoice number APC743863-AX02.	08/04/2021	\$419.21
Statement date 7/26/21.	08/04/2021	\$602.19
		\$1,124.38
Payee	Amount	Type
Lynn's Refrigeration	\$465.97	Accounts Payable
Description	Issue Date	Amount
Invoice number 18754.	08/04/2021	\$465.97
		\$465.97
Payee	Amount	Type
Matheson Tri-Gas Inc.	\$167.25	Accounts Payable
Description	Issue Date	Amount
Invoice number 51820231.	08/04/2021	\$167.25
		\$167.25
Payee	Amount	Type
McGraw Hill School Education Holdings, LLC	\$3,193.83	Accounts Payable
Description	Issue Date	Amount
Textbooks for 2021-2022 school year.	08/04/2021	\$632.52
Textbooks for 2021-2022 school year.	08/04/2021	\$498.96
Textbooks for 2021-2022 school year.	08/04/2021	\$391.44
Textbooks for 2021-2022 school year.	08/04/2021	\$271.20
Textbooks for 2021-2022 school year.	08/04/2021	\$345.30
Textbooks for 2021-2022 school year.	08/04/2021	\$619.05
Textbooks for 2021-2022 school year.	08/04/2021	\$332.76
Invoice number 118260067001.	08/04/2021	\$102.60
		\$3,193.83
Payee	Amount	Type
MCGRAW-HILL	\$1,569.30	Accounts Payable
Description	Issue Date	Amount

Invoice number 118222350001.	08/04/2021	\$406.80
Invoice number 118222350001.	08/04/2021	\$232.20
Invoice number 118222350001.	08/04/2021	\$247.80
Invoice number 118222350001.	08/04/2021	\$168.60
Invoice number 118222350001.	08/04/2021	\$345.30
Invoice number 118222350001.	08/04/2021	\$168.60
		\$1,569.30
Payee	Amount	Type
Mitch Pugh	\$319.44	Accounts Payable
Description	Issue Date	Amount
Reimbursement for mileage, food, and hotel room.	08/04/2021	\$319.44
		\$319.44
Payee	Amount	Type
Nex-Tech (Nex-Tech)	\$2,070.08	Accounts Payable
Description	Issue Date	Amount
Statement date August 1, 2021.	08/04/2021	\$2,070.08
		\$2,070.08
Payee	Amount	Type
Nex-Tech Wireless, LLC	\$169.34	Accounts Payable
Description	Issue Date	Amount
Invoice number 8489124.	08/04/2021	\$47.52
Invoice number 8489124.	08/04/2021	\$121.82
		\$169.34
Payee	Amount	Type
Northwest Kansas Educational Service Center	\$38.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 021037.	08/04/2021	\$38.00
		\$38.00
Payee	Amount	Type
Northwestern Office Supplies	\$101.11	Accounts Payable
Description	Issue Date	Amount
Invoice number 500022.	08/04/2021	\$101.11
		\$101.11
Payee	Amount	Type
Norton County Solid Waste	\$27.90	Accounts Payable
Description	Issue Date	Amount
Invoice number 57429.	08/04/2021	\$27.90
		\$27.90

Payee	Amount	Type
Norton Telegram, The	\$52.00	Accounts Payable
Description	Issue Date	Amount
One year subscription.	08/04/2021	\$52.00
		\$52.00
Payee	Amount	Type
Revival Lawn Care	\$940.00	Accounts Payable
Description	Issue Date	Amount
Charges for July mowing.	08/04/2021	\$940.00
		\$940.00
Payee	Amount	Type
Sawyer's Ace Hardware	\$31.54	Accounts Payable
Description	Issue Date	Amount
Invoice number 276552.	08/04/2021	\$31.54
		\$31.54
Payee	Amount	Type
Smoky Hill - USD 629	\$25.00	Accounts Payable
Description	Issue Date	Amount
Invoice number 22-00069.	08/04/2021	\$25.00
		\$25.00
Payee	Amount	Type
Symmetry Energy Solutions, LLC	\$148.95	Accounts Payable
Description	Issue Date	Amount
Invoice number 10754084.	08/04/2021	\$18.80
Invoice number 10754084.	08/04/2021	\$38.97
Invoice number 10754084.	08/04/2021	\$75.60
Invoice number 10754084.	08/04/2021	\$15.58
		\$148.95
Payee	Amount	Type
Velocity Athletics	\$1,846.00	Accounts Payable
Description	Issue Date	Amount
Estimate number. 085919.	08/04/2021	\$1,846.00
		\$1,846.00
Payee	Amount	Type
Werth Sales & Service, INC	\$943.64	Accounts Payable
Description	Issue Date	Amount
Invoice number VB62050.	08/04/2021	\$943.64

		\$943.64
Payee	Amount	Type
WESTERN PEST CONTROL Inc	\$60.00	Accounts Payable
Description	Issue Date	Amount
Statement date 7/22/21. Spray inside cracks and crevices	08/04/2021	\$60.00
		\$60.00
Payee	Amount	Type
Windmill Farms	\$1,025.00	Accounts Payable
Description	Issue Date	Amount
Statement date 7/26/2021.	08/04/2021	\$1,025.00
		\$1,025.00
Payee	Amount	Type
NCKSEC	\$49,465.00	Accounts Payable
Description	Issue Date	Amount
NCKSEC district contributions for 2021-2022.	08/05/2021	\$49,465.00
		\$49,465.00
Payee	Amount	Type
VISA (VISA1)	\$9,051.96	Accounts Payable
Description	Issue Date	Amount
Statement date 8/5/2021.	08/05/2021	\$316.96
Statement date 8/5/2021.	08/05/2021	\$6,850.00
Statement date 8/5/2021.	08/05/2021	\$485.00
Statement date 8/5/2021.	08/05/2021	\$1,400.00
		\$9,051.96
		\$161,885.70

USD 212

Check Listing Report

Accounting Cycle: FY21-22; Begin Date: 07/13/2021; End Date: 08/06/2021; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 8/6/2021 8:52:36 AM

Check Date	Check Number	Payee	Type	Amount
07/26/2021	62487	City Of Almena	Accounts Payable	\$766.74
07/26/2021	62488	City Of Long Island	Accounts Payable	\$153.49
07/26/2021	62489	EMC INSURANCE COMPANY	Accounts Payable	\$5,594.37
07/26/2021	62490	First National Bank	Accounts Payable	\$39,958.33
07/26/2021	62491	Hop-A-Long IT Services	Accounts Payable	\$1,702.25
07/26/2021	62492	KellerLeopold Insurance	Accounts Payable	\$11,563.00
07/26/2021	62493	Phillips County Review	Accounts Payable	\$26.80
07/26/2021	62494	SOCS Connecting Communities	Accounts Payable	\$750.00
07/26/2021	62495	Werth Sales & Service, INC	Accounts Payable	\$9,473.00
08/02/2021	62520	Equity Bank	Accounts Payable	\$100.00
08/02/2021	62521	Newell Plumbing & Electric	Accounts Payable	\$1,893.97
08/02/2021	62522	VISA (VISA1)	Accounts Payable	\$10,045.89
08/04/2021	62523	ACTE-Association for Career and Technical Education	Accounts Payable	\$223.00
08/04/2021	62524	AFPLANSERV	Accounts Payable	\$17.00
08/04/2021	62525	All American Glass	Accounts Payable	\$65.00
08/04/2021	62526	City Of Almena	Accounts Payable	\$683.21
08/04/2021	62527	ComplianceOne	Accounts Payable	\$28.00
08/04/2021	62528	Dealers First Financial L.L.C.	Accounts Payable	\$455.00
08/04/2021	62529	Downtown Car Wash	Accounts Payable	\$14.71
08/04/2021	62530	Endzone Sports & Office Supply	Accounts Payable	\$76.45
08/04/2021	62531	Envision	Accounts Payable	\$304.88
08/04/2021	62532	Fire Alarm Specialist, Inc	Accounts Payable	\$392.00
08/04/2021	62533	First National Bank & Trust	Accounts Payable	\$250.00
08/04/2021	62534	Hop-A-Long IT Services	Accounts Payable	\$249.68
08/04/2021	62535	Ideal Linen & Uniform	Accounts Payable	\$62.68
08/04/2021	62536	Julie Hilburn	Accounts Payable	\$10.00
08/04/2021	62537	KANSAS STATE FIRE MARSHALL	Accounts Payable	\$360.00
08/04/2021	62538	KCs Home Improvement	Accounts Payable	\$2,000.00
08/04/2021	62539	Kowpoke Supply	Accounts Payable	\$1,530.96
08/04/2021	62540	KQNK	Accounts Payable	\$285.60
08/04/2021	62541	KSHSAA	Accounts Payable	\$14.00
08/04/2021	62542	Lou's Sporting Goods	Accounts Payable	\$1,124.38
08/04/2021	62543	Lynn's Refrigeration	Accounts Payable	\$465.97
08/04/2021	62544	Matheson Tri-Gas Inc.	Accounts Payable	\$167.25
08/04/2021	62545	McGraw Hill School Education Holdings, LLC	Accounts Payable	\$3,193.83
08/04/2021	62546	MCGRAW-HILL	Accounts Payable	\$1,569.30
08/04/2021	62547	Mitch Pugh	Accounts Payable	\$319.44
08/04/2021	62548	Nex-Tech (Nex-Tech)	Accounts Payable	\$2,070.08
08/04/2021	62549	Nex-Tech Wireless, LLC	Accounts Payable	\$169.34
08/04/2021	62550	Northwest Kansas Educational Service Center	Accounts Payable	\$38.00
08/04/2021	62551	Northwestern Office Supplies	Accounts Payable	\$101.11
08/04/2021	62552	Norton County Solid Waste	Accounts Payable	\$27.90
08/04/2021	62553	Norton Telegram, The	Accounts Payable	\$52.00
08/04/2021	62554	Revival Lawn Care	Accounts Payable	\$940.00
08/04/2021	62555	Sawyer's Ace Hardware	Accounts Payable	\$31.54
08/04/2021	62556	Smoky Hill - USD 629	Accounts Payable	\$25.00
08/04/2021	62557	Symmetry Energy Solutions, LLC	Accounts Payable	\$148.95
08/04/2021	62558	Velocity Athletics	Accounts Payable	\$1,846.00
08/04/2021	62559	Werth Sales & Service, INC	Accounts Payable	\$943.64
08/04/2021	62560	WESTERN PEST CONTROL Inc	Accounts Payable	\$60.00
08/04/2021	62561	Windmill Farms	Accounts Payable	\$1,025.00
08/05/2021	62562	NCKSEC	Accounts Payable	\$49,465.00
08/05/2021	62563	VISA (VISA1)	Accounts Payable	\$9,051.96
Sub Total				\$161,885.70

USD 212

Check Listing Report

Accounting Cycle: FY21-22; Begin Date: 07/13/2021; End Date: 08/06/2021; Bank: [All]; Sort By Element: FUND; Account Expression: [All]; Created On: 8/6/2021 8:52:36 AM

Check Date	Check Number	Payee	Description	Type	Amount
08/04/2021	62523	ACTE-Association for Career and Technical Education	Inv: 08042021	Accounts Payable	\$223.00
08/04/2021	62524	AFPLANSERV	Inv: 21063063020	Accounts Payable	\$17.00
08/04/2021	62525	All American Glass	Inv: 31411	Accounts Payable	\$65.00
07/26/2021	62487	City Of Almena	Inv: 07262021	Accounts Payable	\$766.74
08/04/2021	62526	City Of Almena	Inv: 8421	Accounts Payable	\$683.21
07/26/2021	62488	City Of Long Island	Inv: 07262021	Accounts Payable	\$153.49
08/04/2021	62527	ComplianceOne	Inv: 282173	Accounts Payable	\$28.00
08/04/2021	62528	Dealers First Financial L.L.C.	Inv: 159054 159055	Accounts Payable	\$455.00
08/04/2021	62529	Downtown Car Wash	Inv: 1216	Accounts Payable	\$14.71
07/26/2021	62489	EMC INSURANCE COMPANY	Inv: L-16930049	Accounts Payable	\$5,594.37
08/04/2021	62530	Endzone Sports & Office Supply	Inv: 08042021	Accounts Payable	\$76.45
08/04/2021	62531	Envision	Inv: 08042021	Accounts Payable	\$304.88
08/02/2021	62520	Equity Bank	Inv: 000929	Accounts Payable	\$100.00
08/04/2021	62532	Fire Alarm Specialist, Inc	Inv: 25725	Accounts Payable	\$392.00
07/26/2021	62490	First National Bank	Inv: 07262021	Accounts Payable	\$39,958.33
08/04/2021	62533	First National Bank & Trust	Inv: 08042021	Accounts Payable	\$250.00
07/26/2021	62491	Hop-A-Long IT Services	Inv: 846	Accounts Payable	\$1,702.25
08/04/2021	62534	Hop-A-Long IT Services	Inv: 827	Accounts Payable	\$80.00
08/04/2021	62534	Hop-A-Long IT Services	Inv: 849	Accounts Payable	\$169.68
08/04/2021	62535	Ideal Linen & Uniform	Inv: 22032934	Accounts Payable	\$62.68
08/04/2021	62536	Julie Hilburn	Inv: 08042021	Accounts Payable	\$10.00
08/04/2021	62537	KANSAS STATE FIRE MARSHALL	Inv: 477351	Accounts Payable	\$360.00
08/04/2021	62538	KCs Home Improvement	Inv: 150	Accounts Payable	\$2,000.00
07/26/2021	62492	KellerLeopold Insurance	Inv: 227135	Accounts Payable	\$11,563.00
08/04/2021	62539	Kowpoke Supply	Inv: 08042021	Accounts Payable	\$1,530.96
08/04/2021	62540	KQNK	Inv: 08042021	Accounts Payable	\$285.60
08/04/2021	62541	KSHSAA	Inv: 22-0354	Accounts Payable	\$14.00
08/04/2021	62542	Lou's Sporting Goods	Inv: 08042021	Accounts Payable	\$102.98
08/04/2021	62542	Lou's Sporting Goods	Inv: 842021	Accounts Payable	\$602.19
08/04/2021	62542	Lou's Sporting Goods	Inv: APC743863-AX02	Accounts Payable	\$419.21
08/04/2021	62543	Lynn's Refrigeration	Inv: 18754	Accounts Payable	\$465.97
08/04/2021	62544	Matheson Tri-Gas Inc.	Inv: 51820231	Accounts Payable	\$167.25
08/04/2021	62545	McGraw Hill School Education Holdings, LLC	Inv: 08042021	Accounts Payable	\$3,091.23
08/04/2021	62545	McGraw Hill School Education Holdings, LLC	Inv: 118260067001	Accounts Payable	\$102.60
08/04/2021	62546	MCGRAW-HILL	Inv: 118222350001	Accounts Payable	\$1,569.30
08/04/2021	62547	Mitch Pugh	Inv: 08042021	Accounts Payable	\$319.44
08/05/2021	62562	NCKSEC	Inv: 08052021	Accounts Payable	\$49,465.00
08/02/2021	62521	Newell Plumbing & Electric	Inv: 4134	Accounts Payable	\$1,893.97

08/04/2021	62548	Nex-Tech (Nex-Tech)	Inv: 08042021	Accounts Payable	\$2,070.08
08/04/2021	62549	Nex-Tech Wireless, LLC	Inv: 8489124	Accounts Payable	\$169.34
08/04/2021	62550	Northwest Kansas Educational Service Center	Inv: 021037	Accounts Payable	\$38.00
08/04/2021	62551	Northwestern Office Supplies	Inv: 500022	Accounts Payable	\$101.11
08/04/2021	62552	Norton County Solid Waste	Inv: 08042021	Accounts Payable	\$27.90
08/04/2021	62553	Norton Telegram, The	Inv: 08042021	Accounts Payable	\$52.00
07/26/2021	62493	Phillips County Review	Inv: 07262021	Accounts Payable	\$26.80
08/04/2021	62554	Revival Lawn Care	Inv: 344908	Accounts Payable	\$940.00
08/04/2021	62555	Sawyer's Ace Hardware	Inv: 276552	Accounts Payable	\$31.54
08/04/2021	62556	Smoky Hill - USD 629	Inv: 22-00069	Accounts Payable	\$25.00
07/26/2021	62494	SOCS Connecting Communities	Inv: 07262021	Accounts Payable	\$750.00
08/04/2021	62557	Symmetry Energy Solutions, LLc	Inv: 10754084	Accounts Payable	\$148.95
08/04/2021	62558	Velocity Athletics	Inv: 085919	Accounts Payable	\$1,846.00
08/02/2021	62522	VISA (VISA1)	Inv: 08022021	Accounts Payable	\$10,045.89
08/05/2021	62563	VISA (VISA1)	Inv: 08052021	Accounts Payable	\$9,051.96
07/26/2021	62495	Werth Sales & Service, INC	Inv: VB61995	Accounts Payable	\$9,473.00
08/04/2021	62559	Werth Sales & Service, INC	Inv: VB62050	Accounts Payable	\$943.64
08/04/2021	62560	WESTERN PEST CONTROL Inc	Inv: 08042021	Accounts Payable	\$60.00
08/04/2021	62561	Windmill Farms	Inv: 817693	Accounts Payable	\$1,025.00
Sub Total					\$161,885.70

Check Summary

Sorted by Activity ID, Site ID.
From 07/01/2021 to 08/31/2021.

Activity ID Site ID			Activity Name Site Name				Amount
Check Number	Status	Check / Void Date	Vendor Name	PO Number	Invoice No.#	Description	
1010		HIGH SCHOOL ATHLETICS					
NVHS		Northern Valley High School					
020050	Printed	08/05/2021	RD Graphics	010284			62.64
072221	Printed	07/22/2021	KANSAS DEPARTMENT OF REV.	010282			40.69
						Total:	\$ 103.33
2060		FFA					
NVHS		Northern Valley High School					
020048	Printed	07/16/2021	Alissa Krafft	010281			790.09
						Total:	\$ 790.09
2080		DANCE AND CHEER					
NVHS		Northern Valley High School					
020043	Void	07/12/2021	JAMBOREE	010272			-34.47
020049	Printed	08/02/2021	VISA	010283			2,027.52
020051	Printed	08/05/2021	VISA	010285			209.44
072221	Printed	07/22/2021	KANSAS DEPARTMENT OF REV.	010282			571.65
						Total:	\$ 2,774.14
3020		VOLLEYBALL CLUB					
NVHS		Northern Valley High School					
072221	Printed	07/22/2021	KANSAS DEPARTMENT OF REV.	010282			75.80
						Total:	\$ 75.80
3121		CLASS OF 2021					
NVHS		Northern Valley High School					
072221	Printed	07/22/2021	KANSAS DEPARTMENT OF REV.	010282			2.71
						Total:	\$ 2.71
7000		YEARBOOK					
NVHS		Northern Valley High School					
020051	Printed	08/05/2021	VISA	010285			133.75
072221	Printed	07/22/2021	KANSAS DEPARTMENT OF REV.	010282			54.72
						Total:	\$ 188.47
8010		SALES TAX					
NVHS		Northern Valley High School					
072221	Printed	07/22/2021	KANSAS DEPARTMENT OF REV.	010282			-0.02
						Total:	-\$ 0.02
Report Total :						3,934.52	

USD #212 FLEET

As Of: 8/17/2020

Number	Make & Year	Capacity	Two to a		Expiration
			Seat	Use	
3	1995 Chevy Suburban	9	---	LI Activity	---
4	2000 Dodge Mini Van	7	---	Almena Spare Route	---
5	2018 Ford Transit	10	---	Wright Route	---
6	2003 Dodge Mini Van	7	---	LI Admin	---
8	1999 Chevy Suburban	9	---	Hilburn Route	---
9	1998 Chevy Bluebird	21	14		2023
10	2000 Chevy	22	15	Hogan Route	2025
11	2013 Blue Bird	54	36	Almena Activity	2038
12	1999 Chevy	21	14	LI Spare Route	2024
14	2012 Chevy Suburban	8	---	Almena Activity	---
15	2019 Ford Transit	10	---	Almena Activity	---
16	2012 Thomas	26	17	Almena Activity	2037
17	2011 Thomas	71	48	LI Activity	2036
18	2005 Chevy	28	19	Fischer Route	2030
19	2013 Thomas	35	23	Husted Route	2038
20	2002 International	35	23	Almena Spare Route	2027
30	2008 Chevy Impala	5	---	Almena Admin	---

Other
Liabilities
Liabilities
Switch

Liabilities
Liabilities

No Inspection / Plan on Selling in Fall

pu -



Ken Tharman <ktharman@nvhuskies.org>

Dane G. Hansen Grant

2 messages

Dane G. Hansen Foundation <administrator@grantinterface.com>

Mon, Jul 19, 2021 at 9:28 AM

Reply-To: kyra@danehansenfoundation.org

To: ktharman@nvhuskies.org

Dear Ken:

Thank you for applying to the Dane G. Hansen Foundation. The Trustees have reviewed your request. Each month the Foundation receives multiple requests. Each application is reviewed and considered. Your request was not selected for funding.

We wish you well in your efforts.

Sincerely,

Dane G. Hansen Trustees

Ken Tharman <ktharman@nvhuskies.org>

Mon, Jul 19, 2021 at 9:57 AM

To: kyra@danehansenfoundation.org

Thank you for your consideration.

[Quoted text hidden]

**THE ALBERT MORGAN AND LEONA A. MORGAN
CHARITABLE FOUNDATION, INC.**

Board of Directors:

Denis Miller
Lori Ferguson
Dan Heinze
Beau VanLoenen
Mike Gower

711 Third Street
Phillipsburg, KS 67661
785-543-6561

Financial Matters:

Denis Miller
785-543-6561

Grant Requests:

Denis Miller
785-543-6561

July 29, 2021

Northern Valley Schools
P.O. Box 217
Almena, KS 67622

RE: Grant Application

Dear Ken,

The Board of Directors of the Foundation considered at its regular meeting on July 20, 2021, the grant application requesting funds to assist in the cost of replacing windows at the Long Island middle school. Unfortunately, the Foundation has denied the opportunity to fund this application.

THE ALBERT MORGAN AND LEONA A. MORGAN CHARITABLE FOUNDATION, INC.



Denis Miller, President

DM:mj

pc: Foundation Board Members



ALMENA

NORTHERN VALLEY SCHOOLS USD 212.

DISTRICT OFFICE
512 WEST BRYANT PO BOX 217
ALMENA KS 67622

PHONE (785) 669-2445



LONG ISLAND

July 17, 2021

Greater NW Kansas Community Foundation,

The window project is still a go and on track to be completed in a timely manner; however, due to window manufacturers extending the time they were to be completed, the delivery date was moved to August 17th.

The contractor called this week and explained that once they arrive his crew will be here within two days to start the installation. This does change the original plan of completion to September 17th.

This is my request to have the completion date changed to September 17th, 2021.

Thank you for your consideration on this matter.

I greatly appreciate the confidence you have shown in helping to fund this project and look forward to our continued partnership.

Sincerely,

Ken Tharman
Superintendent / HS Principal

DARWIN AND LORENE COLE
FOUNDATION, INC.

Board of Directors:

Mike Gower
Denis Miller
Chris Davis
Louis Beyerlien
Sarah Corman

711 Third Street
Phillipsburg, KS 67661
785-543-6561

Financial Matters:

Denis Miller
785-543-6561

Grant Requests:

Denis Miller
785-543-6561

July 29, 2021

Northern Valley Schools
P.O. Box 217
Almena, KS 67622

RE: Grant Application

Dear Ken,

The Board of Directors of the Foundation considered at its regular meeting on July 21, 2021, the grant application from Northern Valley Schools USD 212 requesting funding to replace windows at the Long Island middle school. Unfortunately, the Foundation declined the opportunity to fund the application.

THE DARWIN AND LORENE COLE FOUNDATION



Mike Gower, President

MG:mj

pc: Foundation Board Members

I am resigning as middle school custodian and bus driver. I would like to thank you for hiring me in these positions. I have really enjoyed working for Northern Valley.

Julie Hilburn





Kelli Hueneke

Fri, Jul 23, 7:09 PM (3 days ago)

to me

Dear Mr. Tharman,

I'm writing to let you know that I am resigning as assistant middle school basketball coach. I know after we spoke, you mentioned my coaching supplemental payment would be paid once more on the August payroll, then be discontinued. I will continue as the scholars bowl sponsor for the middle school and am excited about having our own meet this spring.

I will continue to drive the exchange bus for the girls during basketball season if Mr. Gebhard agrees, and take my planning period in my elementary school classroom while I wait for the girls to finish practice.

Please let me know if you have any questions.

Thanks,

Kelli

NOTE: Please fill out this report showing the date, time and reason you will be gone. If you will need a substitute, show the time you will need to have covered. Have the sheet signed by the administrator approving the absence. In the event of an unforeseen absence, **YOU** are required to fill out the sheet upon your return, sign the form and give it to your building secretary. **Paid Time Off will not be allowed on those days immediately proceeding or following breaks without prior board approval.** One absentee form per week. Questions, please contact Lidia.

USD #212 ABSENTEE FORM

NAME: Jess Reeves
 DATE/DATES OF ABSENCE: November 18, 2021 + November 22, 2021
 TOTAL NUMBER OF DAYS: 2

Enter a number on this line from those shown in red in the list below.

ADMINISTRATIVE APPROVAL: _____

Gone From: 7:45 a.m./p.m. Until: 4:15 a.m./p.m. **less 30 minute lunch**
 If you are gone during your normal 30 minute lunch period, you do not need to count that time in leave used.

If you are gone a full day YOU ARE GONE A FULL DAY; you cannot count 30 minutes off for lunch!!!

.5 hr	0.0625	2.5 hr	0.3125	4.5 hr	0.5625	6.5 hr	0.8125
1 hr	0.125	3 hr	0.375	5 hr	0.625	7 hr	0.875
1.5 hr	0.1875	3.5 hr	0.4375	5.5 hr	0.6875	7.5 hr	0.9375
2 hr	0.25	4 hr	0.50	6 hr	0.75	8 hr	1.00

I will need a **Substitute** to cover from: 8 a.m./p.m. to: 4 a.m./p.m.
 This should be the time you have contact with your students.

Reason for Absence (check one)

Paid Time Off (PTO): Wedding

Without Pay: _____

Bereavement: _____ Relationship: _____

Professional: _____ Event: _____

In-service: _____ Event: _____
 (requires an Appendix C form)

Vacation: _____ (12 month Classified Employees only)

Substitute: _____

Sub contracted for: 1/2 day 3/4 day all day by: _____
 (For Sub Teachers only - Secretaries circle one) Secretary signature

Lesson Plans/Material Available for Substitute: Yes: _____ No: _____

Substitute's work was: Excellent: _____ Satisfactory: _____ Unsatisfactory: _____

Comments: _____

Signed: Jess Reeves Date: 7-26-21

NOTE: Please fill out this report showing the date, time and reason you will be gone. If you will need a substitute, show the time you will need to have covered. Have the sheet signed by the administrator approving the absence. In the event of an unforeseen absence, YOU are required to fill out the sheet upon your return, sign the form and give it to your building secretary. Paid Time Off will not be allowed on those days immediately preceding or following breaks without prior board approval. One absentee form per week. Questions, please contact Lidia.

USD #212 ABSENTEE FORM

NAME: Hal Hansen
 DATE/DATES OF ABSENCE: Sept. 3, - 21
 TOTAL NUMBER OF DAYS: 1

Enter a number on this line from those shown in red in the list below.

ADMINISTRATIVE APPROVAL: _____

Gone From:	O'clock	Until:	O'clock	less 30 minute lunch			
If you are gone during your normal 30 minute lunch period, you do not need to count that time in leave used							
If you are gone a full day YOU ARE GONE A FULL DAY; you cannot count 30 minutes off for lunch!!!							
.5 hr	0.0625	2.5 hr	0.3125	4.5 hr	0.5625	6.5 hr	0.8125
1 hr	0.125	3 hr	0.375	5 hr	0.625	7 hr	0.875
1.5 hr	0.1875	3.5 hr	0.4375	5.5 hr	0.6875	7.5 hr	0.9375
2 hr	0.25	4 hr	0.50	6 hr	0.75	8 hr	1.00

I will need a **Substitute** to cover from: _____ O'clock to: _____ O'clock
 This should be the time you have contact with your students.

Reason for Absence (check one)

- Paid Time Off (PTO): _____
- Without Pay: _____
- Bereavement: _____ Relationship: _____
- Professional: _____ Event: _____
- Inservice: _____ Event: _____
 (requires an Appendix C form)
- Vacation: _____ (12 month Classified Employees only)

Substitute: _____
 Sub contracted for: 1/2 day 3/4 day all day by: _____
 (For Sub Teachers only - Secretaries circle one) Secretary signature

Lesson Plans/Material Available for Substitute: Yes: _____ No: _____
 Substitute's work was: Excellent: _____ Satisfactory: _____ Unsatisfactory: _____
 Comments: _____

Signed: Hal L. Hansen Date: 8-9-21

NOTE: Please fill out this report showing the date, time and reason you will be gone. If you will need a substitute, show the time you will need to have covered. Have the sheet signed by the administrator approving the absence. In the event of an unforeseen absence, YOU are required to fill out the sheet upon your return, sign the form and give it to your building secretary. Paid Time Off will not be allowed on those days immediately preceding or following breaks without prior board approval. One absentee form per week. Questions, please contact Lidia.

USD #212 ABSENTEE FORM

NAME: Noah Hansen
 DATE/DATES OF ABSENCE: 9-3-21
 TOTAL NUMBER OF DAYS: 1

Enter a number on this line from those shown in red in the list below.

ADMINISTRATIVE APPROVAL: _____

Gone From:	O'clock	Until:	O'clock	less 30 minute lunch
If you are gone during your normal 30 minute lunch period, you do not need to count that time in leave used				
If you are gone a full day YOU ARE GONE A FULL DAY; you cannot count 30 minutes off for lunch!!!				
.5 hr	0.0625	2.5 hr	0.3125	4.5 hr 0.5625
1 hr	0.125	3 hr	0.375	5 hr 0.625
1.5 hr	0.1875	3.5 hr	0.4375	5.5 hr 0.6875
2 hr	0.25	4 hr	0.50	6 hr 0.75
				6.5 hr 0.8125
				7 hr 0.875
				7.5 hr 0.9375
				8 hr 1.00 <u>X</u>

I will need a **Substitute** to cover from: _____ O'clock to: _____ O'clock
 This should be the time you have contact with your students.

Reason for Absence (check one)

- Paid Time Off (PTO): _____
- Without Pay: _____
- Bereavement: _____ Relationship: _____
- Professional: _____ Event: _____
- Inservice: _____ Event: _____
 (requires an Appendix C form)
- Vacation: _____ (12 month Classified Employees only)

Substitute: _____
 Sub contracted for: 1/2 day 3/4 day all day by: _____
 (For Sub Teachers only - Secretaries circle one) Secretary signature

Lesson Plans/Material Available for Substitute: Yes: _____ No: _____

Substitute's work was: Excellent: _____ Satisfactory: _____ Unsatisfactory: _____

Comments: _____

Signed: Noah Hansen Date: 8-9-21

Henry	Blayze	Amanda Henry	Norton	Kindergarten
Henry	Emelita	Amanda Henry	Norton	2nd
Boggs	Urijah	Amanda Henry	Norton	5th
Martinez	Amora	Shana Griffin	Norton	4th
Martinez	Gabe	Shana Griffin	Norton	7th
Nichols	Christina	David Nichols	Norton	6th
Joppa	Angel	Diane Joppa	Beaver City	11th
Henrickson	Aaron	Jennifer Henrickson	Norton	12th
Henrickson	Rebekah	Jennifer Henrickson	Norton	10th
Hopkins	Owen	Ryan Hopkins	Beaver City	Kindergarten
Lowry	Caden	Emily Lowry	Prairie View	9th
Miller	Ty	Cassie Miller	Phillipsburg	6th
Miller	Kaylee	Cassie Miller	Phillipsburg	5th
Miller	Ashlynn	Cassie Miller	Phillipsburg	2nd
King	Trinity	Heather King	Norton	7th
King	Zachary	Heather King	Norton	Pre K
King		Heather King	Norton	Junior
Rolland	Hannah	Andrea Rolland	Norton	Pre K
Porter	Serenity	Tonja Lewis	Norton	9th
Lewis	Gage	Tonja Lewis	Norton	3rd
Mickel	Harlie	Leslie Mickel	Phillipsburg	8th
Mickel	Alexandra	Leslie Mickel	Phillipsburg	6th
Spencer	Ivan	Leslie Mickel	Phillipsburg	2nd
Bremer	Rowan	Kristen Bremer	Norton	4th
Bredemeier	Xavier	Jordyn Bredemeier	Norton	PreK
Hickman	Vanessa	Amber Simmons	Norton	Kindergarten
Cox	Gus	Chris Cox	Norton	2nd
Bina	Audrey	Jodi Cox	Norton	8th
Cox	Braxton	Chris Cox	Norton	10th
Cox	Jason	Chris Cox	Norton	10th
Rudd	Gabriel	Sarah Rudd	Phillipsburg	10th

King	Zachary	Heather King	Norton	Pre K
Rolland	Hannah	Andrea Rolland	Norton	Pre K
Bredemeier	Xavier	Jordyn Bredemeier	Norton	Pre K
Henry	Blayze	Amanda Henry	Norton	Kindergarten
Hickman	Vanessa	Amber Simmons	Norton	Kindergarten
Hopkins	Owen	Ryan Hopkins	Beaver City	Kindergarten
Henry	Emelita	Amanda Henry	Norton	2nd
Spencer	Ivan	Leslie Mickel	Phillipsburg	2nd
Miller	Ashlynn	Cassie Miller	Phillipsburg	2nd
Cox	Gus	Chris Cox	Norton	2nd
Lewis	Gage	Tonja Lewis	Norton	3rd
Martinez	Amora	Shana Griffin	Norton	4th
Bremer	Rowan	Kristin Bremer	Norton	4th
Boggs	Urijah	Amanda Henry	Norton	5th
Miller	Kaylee	Cassie Miller	Phillipsburg	5th
Miller	Ty	Cassie Miller	Phillipsburg	6th
Nichols	Christina	David Nichols	Norton	6th
Mickel	Alexandra	Leslie Mickel	Phillipsburg	6th
Martinez	Gabe	Shana Griffin	Norton	7th
King	Trinity	Heather King	Norton	7th
Mickel	Harlie	Leslie Mickel	Phillipsburg	8th
Bina	Audrey	Jodi Cox	Norton	8th
Lowry	Caden	Emily Lowry	Prairie View	9th
Porter	Serenity	Tonja Lewis	Norton	9th
King		Heather King	Norton	10th
Cox	Braxton	Chris Cox	Norton	10th
Cox	Jason	Chris Cox	Norton	10th
Henrickson	Rebekah	Jennifer Henrickson	Norton	10th
Rudd	Gabriel	Sarah Rudd	Phillipsburg	10th
Joppa	Angel	Diane Joppa	Beaver City	11th
Henrickson	Aaron	Jennifer Henrickson	Norton	12th

417 SW Jackson St
Topeka, KS 66603-3327



Phone: (785) 296-4386
Fax: (785) 296-1775
Email: KDOL.IndSafetyHealth@ks.gov
dol.ks.gov

Amber Shultz, Secretary

Laura Kelly, Governor

July 14, 2021

Mr. Ken Tharman
USD 212-Northern Valley
512 West Bryant
Almena, KS 67622



Inspection Number: 22096501

Dear Mr. Tharman:

On July 8, 2021, Mr. Trent Alexander, Safety Specialist, conducted an on-site Safety inspection of your facilities to determine if possible unsafe or unhealthy working conditions might be present. This inspection was conducted under the authority granted the Secretary of the Kansas Department of Labor by K.S.A. 44-636. The enclosed notice identifies potential hazards that were found as a result of the inspection.

A correction due date has been scheduled for **September 22, 2021**, which is 60 days after the report has been sent. We ask that you complete and return the enclosed report of corrective action by the aforementioned correction date. An extension may be requested if completion cannot be attained by the specified date. NOTE: All discrepancies are to be signed, with title, to indicate completion of the item. You may use the Report of Hazards Found & Action Taken, included in this report, to provide this information on each item.

"You can obtain information about our upcoming Safety and Health Conference by going to our website at: www.dol.ks.gov, or by calling Dena Ackors at (785) 296-4386."

Sincerely,

Allen M. Vinyard, CSP
Director
Division of Industrial Safety and Health

AMV: cta
Enclosures: Safety Inspection Report

SAFETY INSPECTION REPORT

Prepared for:

USD 212-Northern Valley
512 West Bryant
Almena, KS 67622

Visit Number:
22096501- Safety

Submitted By



Division of Industrial Safety and Health

417 SW Jackson St
Topeka, KS 66603-3327
Phone: 785-296-4386
FAX: 785-296-1775
www.dol.ks.gov

Qualifications for Safety and Health Award for Public Employees (SHAPE)

Eligibility- To be considered for participation in **SHAPE** the public employer must meet the following criteria:

1. Establishment has had a comprehensive safety inspection from a Kansas Department of Labor (KDOL) consultant within the last two years. If not, the employer may set up an appointment to obtain an inspection by contacting KDOL at: (785) 296-4386 ext. 6031 or email: KDOL.IndSafetyHealth@ks.gov.
2. If you have received a comprehensive Safety inspection from a KDOL consultant within the past five years, all of the hazards found must have been corrected.
3. Establishment must meet one of the following two criteria.
 - a. DART and TRC Rate must be below the most recently available Kansas State Average for the combined local and state government rate.
 - b. The establishment has documented a minimum number of safety training hours based on the size of the entity for at least three months prior to application.

Size of entity(Employees)	Monthly Safety Training Hours Required
1-50	5
50-500	10
500-2500	15
2500+	20

4. All applicants must submit an OSHA 300 log or an equivalent.
 - a. A copy of an OSHA 300 log is available [here](#).
 - b. To calculate your entity's DART or TRC rate, please visit page 5 of this form.

Renewal: When an establishment comes up on its next scheduled inspection with the Kansas Department of Labor they will complete a full Safety Inspection, have their OSHA 300 log (or equivalent), and DART/TRC or Safety Training Log reviewed. If they still meet the SHAPE Standards the entity will have renewed SHAPE Status.

If the employer meets all of the above qualifications, please complete the application and submit it electronically. Questions regarding the SHAPE program may be directed to the office of Jeana Payne, SHAPE program coordinator at: Phone: (785) 296-4386 ext. 6031, fax (785) 296-1775, e-mail jeana.payne@ks.gov.

Thank you for your interest in our program and in the continued safety and health of all Kansas employees.

Executive Summary

The survey was conducted by the Kansas Department of Labor on July 8, 2021. An opening conference was held with Mr. Ken Tharman, Superintendent, at the High School. The KDOL Division of Industrial Safety and Health was represented by Mr. Trent Alexander, Safety Specialist. The hazard survey, conducted after the opening conference, was directed toward identifying safety and health hazards found at the facility. Mr. Tharman accompanied the KDOL consultant through the facility, actively participating in the hazard identification process.

Additional Comments

A sample Lockout Tagout program was emailed to Mr. Tharman under separate email dated July 9, 2021.

Employer Rights

Kansas Statutes, specifically K.S.A. 44-636(b), grants employers the right to request a hearing concerning any order included in this report if requested in writing within 15 days of receipt of this report.

Notice of Obligation

You are required to abate all hazards found during the inspection. Please mail, fax, or email the Report of Hazards Found & Action Taken, completed to show correction methods on or before your due date of **September 22, 2021**.

Please note: All correction and/or extension request forms must be submitted at one time. Abatements and/or extension requests will not be reviewed until all documentation is received. To expedite this process, we ask that all paperwork be submitted at one time. You may email, mail, or fax your completed abatement forms to the office via the information provided below.

Please email your response to: Jeana.Payne@ks.gov

OR mail or fax your response to:

Kansas Department of Labor
Division of Industrial Safety & Health
417 SW Jackson St
Topeka, KS 66603-3327
Phone: 785-296-4386
FAX: 785-296-1775

Report of Hazards Found & Action Taken

All of the identified hazards are itemized in this form. It includes references to the specific standards, the date by which a correction response from you is necessary, and suggestions for correcting the hazards that were found. Please use this form to record the actions you are taking to correct the identified hazards. Please return this form to our office on or before **September 22, 2021**.

A follow-up inspection may be made to examine actions taken to abate hazards. The need for such a follow-up will be diminished if your report of corrective measures appears satisfactory and is received promptly. Should you need any additional assistance or clarification regarding any of the enclosed findings, please contact Trent Alexander, Safety Specialist, who visited your place of employment, or this office.

From: **USD 212-Northern Valley**

Inspection Date: **July 8, 2021**

Inspection Number: **22096501**

Consultant: **Trent Alexander**

High School

Item	Hazard Type	Standard	Correction Due Date
1	Serious	29 CFR 1910.303(b)(2)	9/22/2021

Description: A refrigerator and a Panasonic microwave on the south side of the teachers lounge were plugged into a power strip.



Condition: *Installation and use.* Listed or labeled equipment shall be installed and used in accordance with any instructions included in the listing or labeling. Any electrical outlet device shall have an ampere rating not less than the load to be served.

Potential Effects: Electric shock, burns, and electrocution from contact with live parts; burns and smoke-related injuries from fire due to electrical overload.

Recommended Action: Do not plug this type of high-amp usage equipment into a power strip due to the incompatible amperage usage/ratings.

Power strips, also known as Relocatable Power Taps (RPT), were designed and UL-approved for high use of low amperage items. The use is limited to computers and related peripherals, and general office equipment. Microwave ovens, toasters, refrigerators, portable heaters, and coffee pots pull more amps than most RPT's are designed for, using just one outlet. Most RPT's are only rated for 12-15 amps.

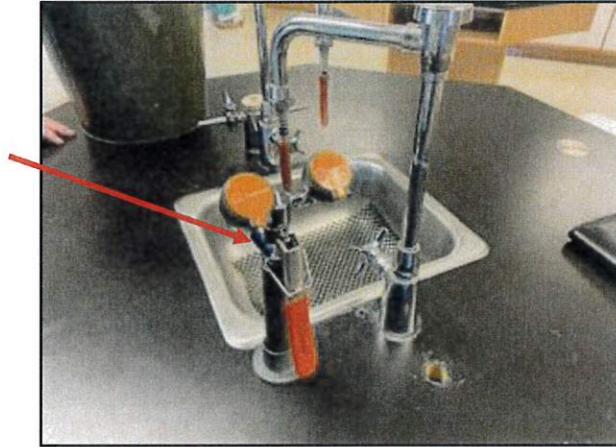
Microwave ovens, toasters, refrigerators, portable heaters, coffee pots, and other appliances are all high amp usage items and should NEVER be plugged into an RPT. NEVER daisy chain RPT's.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Item	Hazard Type	Standard	Correction Due Date
2	Serious	ANSI Z358.1-2014, 5.5.2	9/22/2021

Description: The emergency eye wash station at the center island of the science room had no record of weekly flushes.



Condition: Plumbed eyewash equipment shall be activated weekly for a period long enough to verify operation and ensure that clean flushing fluid is available at the tap.

Potential Effects: Aggravated eye and skin injuries from prolonged exposure of eyes and/or body to corrosive chemicals because eyewash equipment was not suitable for use.

Recommended Action: Activate plumbed eyewash equipment on a weekly basis and record such weekly checks through written documentation. The written documentation should include the date of inspection or weekly flush and the initials of the person conducting the weekly flush. The written documentation should be kept at or near the eyewash station.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Item	Hazard Type	Standard	Correction Due Date
3	Serious	29 CFR 1910.304(g)(5)	9/22/2021

Description: An electrical receptacle on the west wall of the kitchen tested as having an open ground.



Condition: *Grounding path.* The path to ground from circuits, equipment, and enclosures shall be permanent, continuous, and effective.

Potential Effects: Electric shock, burns, and electrocution from contact with live, ungrounded parts.

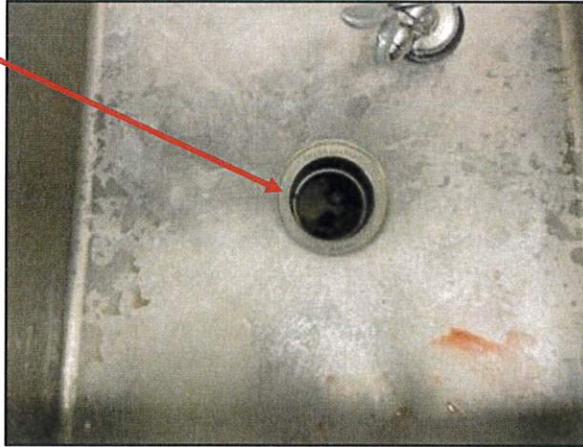
Recommended Action: Have a qualified person check and repair the electrical system to ensure the continuity of the grounding path.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Item	Hazard Type	Standard	Correction Due Date
4	Serious	29 CFR 1910.212(a)(1)	9/22/2021

Description: A garbage disposal at the west wall of the kitchen was missing the rubber finger guard.



Condition: Machines shall be guarded so as to protect the operator or other employees in the machine area. Garbage disposals shall be provided with finger guards to protect employees from accidental contact with the chopper blades.

Potential Effects: Cuts and amputations from contact with the chopper blades.

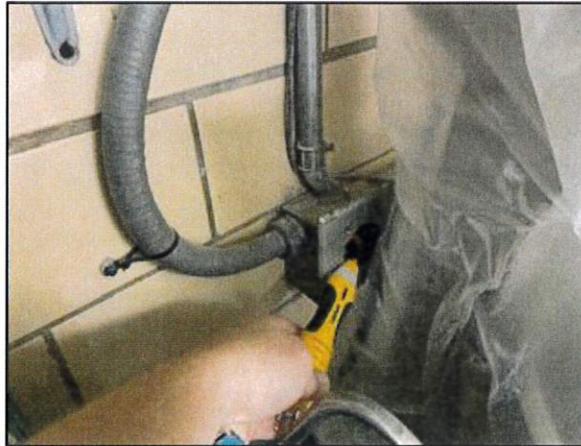
Recommended Action: Install an approved finger guard that will cover the throat of the garbage disposal and protect employees from the chopper blades.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Item	Hazard Type	Standard	Correction Due Date
5	Serious	29 CFR 1910.303(b)(7)(i)	9/22/2021

Description: An electrical junction box at the east wall of the kitchen behind the mixer had an opening on the front of the box as indicated.



Condition: Unused openings in boxes, raceways, auxiliary gutters, cabinets, equipment cases, or housings shall be effectively closed to afford protection substantially equivalent to the wall of the equipment.

Potential Effects: Burns and smoke-related injuries from fire; electric shock, burns, or electrocution from contact with live parts.

Recommended Action: Have a qualified person install the proper sized plugs or "knockout closures" in any unused openings. This will keep dust from accumulating inside of the equipment and helps to control unexpected contact with live electrical parts.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Item	Hazard Type	Standard	Correction Due Date
6	Serious	29 CFR 1910.304(a)(2)	9/22/2021

Description: An electrical receptacle at the east wall of the kitchen tested as having reverse polarity.



Condition: *Polarity of connections.* No grounded conductor may be attached to any terminal or lead so as to reverse designated polarity.

Potential Effects: Electric shock, burns, and electrocution from contact with live parts.

Recommended Action: Have a qualified person rewire the electrical outlet with the proper polarity.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Item	Hazard Type	Standard	Correction Due Date
7	Serious	29 CFR 1910.305(j)(1)(iv)	9/22/2021

Description: A light in the girl's locker room shower was missing the cover.



Condition: Fixtures installed in wet or damp locations shall be identified for the purpose and shall be so constructed or installed that water cannot enter or accumulate in wireways, lampholders or other electrical parts.

Potential Effects: Electric shock, burns, and electrocution from contact between water and live unguarded parts.

Recommended Action: Have a qualified person cover the exposed light fixture so that it is protected from contact with the water from the shower.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Item	Hazard Type	Standard	Correction Due Date
8	Serious	ANSI Z358.1-2014, 5.5.3	9/22/2021

Description: The shelf life of a water solution bottle in the self-contained emergency eyewash station on the north wall of the Ag shop classroom expired in March 2021.



Condition: Self-contained eyewashes shall be visually checked to determine if the flushing fluids need to be changed or supplemented. Such inspection shall be conducted in accordance with manufacturer’s instructions.

Potential Effects: Aggravated eye and skin injuries from prolonged exposure of eyes and/or body to corrosive chemicals due to the emergency eye wash unit containing fetid or stale water from expired shelf life.

Recommended Action: Visually inspect self-contained eye wash units on a weekly basis, replenish or replace as needed, and record such weekly checks through written documentation. The written documentation should include the date of inspection and the initials of the person conducting the weekly inspection. The written documentation should be kept at or near the eyewash station.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Item	Hazard Type	Standard	Correction Due Date
9	Serious	29 CFR 1910.169(b)(3)(iv)	9/22/2021

Description: The safety pop-off on the Campbell Hausfeld air compressor at the north wall of the shop was not being tested on a regular basis. Testing should be documented and the documentation kept at or near the air compressor.



Condition: All safety valves on a compressed air receiver shall be tested frequently and at regular intervals to determine whether they are in good operating condition.

Potential Effects: Fatal injuries from explosion of a pressure vessel.

Recommended Action: Continue to test the pop-off valve on a regular basis. It is recommended that the testing be documented to eliminate any question. The documentation can be as simple as a sheet of paper on a clip board or a calendar hanging near the compressor. Simply date and initial the paper or calendar when the testing is performed.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Elementary School

Item	Hazard Type	Standard	Correction Due Date
10	Serious	29 CFR 1910.303(b)(7)(i)	9/22/2021

Description: An electrical junction box on the ceiling by the stairs had an opening on the side of the box as indicated.



Condition: Unused openings in boxes, raceways, auxiliary gutters, cabinets, equipment cases, or housings shall be effectively closed to afford protection substantially equivalent to the wall of the equipment.

Potential Effects: Burns and smoke-related injuries from fire; electric shock, burns, or electrocution from contact with live parts.

Recommended Action: Have a qualified person install the proper sized plugs or "knockout closures" in any unused openings. This will keep dust from accumulating inside of the equipment and helps to control unexpected contact with live electrical parts.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

Item	Hazard Type	Standard	Correction Due Date
11	Serious	29 CFR 1910.303(b)(2)	9/22/2021

Description: The electrical panel box on the north wall of the boiler room was missing the door latch mechanism and the door could not be closed or secured.



Condition: *Installation and use.* Listed or labeled equipment shall be installed and used in accordance with any instructions included in the listing or labeling.

Potential Effects: Accidental contact with interior of the panel due to inability to secure the door in a closed position; electrical shock, burns, and electrocution are possible.

Recommended Action: Have a qualified person repair or replace the door and/or latching mechanism in accordance with the manufacturer's design and specifications in order to prevent exposure to the energized parts inside the box.

The use of a standard door hasp to secure the panel doors is acceptable and is the most cost-effective solution if the original latch is broken or missing. Don't forget to cover the opening where the original locking mechanism was once installed.

Doors to electrical panels must be able to close and latch for potential lock-out/tag-out situations. Doors to electrical panels must also be easy to open for ready access in the event of an emergency.

Describe Corrective Action Taken Below and sign/date

Signature: _____ Title: _____ Date Corrected: _____

NOTE:

There was no serious safety hazards found in the following locations:

Middle School

Bus Barn

SUBMIT

REQUEST FOR EXTENSION OF CORRECTION DUE DATE

K-ISH 604 (8-13)

Instructions: Submit a separate form (make copies) for each item you are requesting an extension. All fields in each item with an extension request **MUST** be completed or the request for an extension may be denied. After completing each form, click the SUBMIT button in the upper right-hand corner to email the form **before the correction due date**.

Employer: _____ Visit Date: _____

Consultant: _____ Visit Number: _____

REPORT ITEM NUMBER	ORIGINAL ABATEMENT DATE	PROPOSED ABATEMENT DATE

Protective measures being taken to protect employees until hazard is abated:

Reason for request of an extension:

Indicate the methods that have been considered to abate the hazards:

Name of person completing request: _____ Date: _____

SAFETY AND HEALTH SERVICES QUESTIONNAIRE

K-ISH 114 (Rev. 1-20)

To help us improve our services to Kansas employers, please complete this questionnaire and return it at your earliest convenience. Thank you!

KDOL consultant's name(s) who visited your facility: _____

Name of facility/company visited: _____

1. Were the KDOL safety/health services beneficial to your entity? YES NO
2. Did the KDOL consultant explain all (if any) hazards found and provide..... YES NO
recommendations to correct those hazards? *(if no hazards found, leave blank)*
3. Would you recommend this service to other companies? YES NO
4. Would you request this service again in the future? YES NO
5. Were the safety trainings provided to entities by KDOL mentioned during the visit? YES NO
6. What was the most helpful element of this consultation service?

7. In what ways do you feel these services could be improved?

8. Specifically, what comments would you like to make regarding the safety or health consultant that visited your workplace?

Three methods are available for returning this completed form: mail, fax or email. Information is provided below. If you do not receive an acknowledgment letter within two weeks, please call.

Northern Valley USD 212

Remove, rebuild, reinstall sign along highway 383

7-20-2021

Estimated cost only

\$7,000⁰⁰

CHRISTENSEN CONSTRUCTION INC.

1120 NORTH STATE STREET
NORTON, KS 67654

Nicholas Christensen

308-991-6305