



A meeting of the Board of Trustees of the Bryan Independent School District will be held on Monday, January 13, 2025, beginning at 12:00 PM in the Boardroom of the Administration Building, 801 South Ennis Street, Bryan, Texas 77803, where a quorum of the Board of Trustees will be present.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting agenda. A closed meeting may be held at any time during the open meeting as authorized by various sections of the Texas Government Code. When this occurs, a formal statement will be made by the president or presiding officer of the Board of Trustees.

1. CALL TO ORDER

2. Welcome

3. Citizens' Comments

4. ITEMS FOR DISCUSSION AND OR ACTION / CONSENT AGENDA

4.A. Consider Approval for the Closeout of the Secondary Renovations Project

4.B. Consider Approval of a Truancy Grant Resolution



RESOLUTION

WHEREAS, The Bryan ISD Board of Trustees finds it in the best interest of the citizens of Bryan that the program Justice Assistance Grant: Truancy Intervention Project be operated for the 2024-2025 school year; and

WHEREAS, The Bryan ISD Board of Trustees agrees that in the event of loss or misuse of the Criminal Justice Division Funds, the Bryan ISD Board of Trustees assures that the funds will be returned to the Criminal Justice Division in full.

WHEREAS, The Bryan ISD Board of Trustees designates Linda Montoya, Executive Director of School Leadership as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The Bryan ISD Board of Trustees approves the Grant #3299008 for the Juvenile Justice Grant: Truancy Prevention Project to the Office of the Governor, Criminal Justice Division.

So resolved, Passed and Approved on this day the 13th Day of January 2025.

Signed:

David Stasny, Board President

Joel Bryan, Board Secretary

Grant #3299008



RESOLUTION

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NOW THEREFORE, BE IT RESOLVED that The Bryan ISD Board of Trustees approves the Grant #3299008 for the Juvenile Justice Grant: Truancy Prevention Project to the Office of the Governor, Criminal Justice Division.

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Signed:



David Stasny, Board President



Joel Bryan, Board Secretary

Grant #3299008

5. **ITEMS FOR DISCUSSION AND OR ACTION / REGULAR AGENDA**

6. **Business Services**

6.A. Consider Approval of Purchase Over \$50,000 for a Reach Forklift

24.3988 Reach Truck Tabulation

Evaluation Criteria	Weight	Briggs Equipment	Octane Forklifts	Notes
Purchase Price	55.00	34.10	55.00	
Extent to which the goods or services meet the District's needs	30.00	30.00	0.00	Octane Forklifts will not fit in an 96" door; it is 103.9" tall Briggs Equipment warranty includes 3 years/6,000 hours, lifetime frame warranty, and 12 month/unlimited hours for the full reach truck; Octane Forklifts warranty can be purchased for an additional cost including 3 levels of protection with deductible billing, presenting an ongoing cost to the district.
Experience, Years in Business	5.00	5.00	3.80	
References	5.00	5.00	5.00	
Total long-term cost to the District to acquire the vendor's goods or services (Ability to Supply Goods and Services within a timely manner, Lead Time)	5.00	4.50	1.00	
TOTAL	100.00	78.60	64.80	
Percentage	100%	78.60%	64.80%	

<u>Item Comparison</u>	<u>YALE NR/ NDR303-045EC</u>	<u>2025 OCTANE FBR18</u>	<u>Advantage</u>	<u>Notes</u>
Company History	Yale in business since 1960	OCTANE in business since 2021	Yale	Longer history for service and support; more repair facilities and technicians
Pound Capacity	3,500 lbs. Capacity at all load centers	3,968 lbs. Capacity @ 24 inch load center	Yale	OCTANE is higher in only one position; Yale is consistent with all load positions
Power Type	Electric 36V	Electric 48 volt	Yale	36 Volt matches all current CDC equipment
Turning Radius	65.6 inches	68.5 inches	Yale	Lower is better, allows for tighter working area
Lowered Mast Height	87 inches	103.9 inches	Yale	Needs to fit in a an 8 foot door (96 inches)
Raised Mast Height	191 inches (1 inch short of 16 feet)	244.1 inches (20 feet 4 inches)	Octane	Additional height may be necessary
Axle loading Front/ Rear (Full)	7578/4458 lbs.	3315/3968 lbs.	Yale	Additional load capacity for movement
Axle loading Front/ Rear (Rear)	7578/4458	3968/3968 lbs.	Yale	Additional load capacity for movement
Low Battery Protection	None Noted on Specifications	Standard Equipment	Octane	Increases Battery life
Powertrain Warranty	3 Years/ 6,000 HRS	Separate cost for three level protection with deductible	Yale	Included is better
Frame Warranty	Lifetime Frame Warranty	Separate cost for three level protection (Premier Level only)	Yale	Included is better
Full Truck Warranty	12 Month/ Unlimited Hours	Separate cost for three level protection with deductible	Yale	Included is better
Battery	Lithium Ion	Not specified	Yale	Per BISD specification Lithium ION was the only acceptable option

6.B. Consider Purchase Request over \$50,000 for Population and Survey Analysis (PASA)

**Statement of Work for Demographic Study
Bryan ISD
2024-25**



PASA WORK PRODUCT

BACKGROUND DATA COLLECTION

- Create and maintain a Geographic Information System (GIS) map database, including, but not limited to, the following data layers: appraisal district parcel ownership, floodplain, municipal zoning and future land use plans, annexation and annexation plans, city and regional thoroughfare plans, subdivision and apartment layers, oil and gas pipelines, aerial imagery, and street files.
- Gather background data on economic trends, major employers and changes in workforce, unemployment rates, recent real estate market trends, recent new housing trends, etc.

CURRENT AND PAST STUDENT POPULATION

- Geocode current students and historical dataset(s).
- Study recent gains and losses in student population by development.
- Determine the ratio of students per household for every major subdivision and apartment.
- Analyze the impact of private and charter schools on enrollment.

FUTURE STUDENT POPULATION

- Conduct extensive interviews to gather data regarding current and future land use. This allows PASA to determine the potential for future residential development on all large, undeveloped tracts of land.
- Prepare projections of new housing for each subdivision, apartment, and large undeveloped parcel.
- Build a District-specific model to estimate the number of students by planning unit each year for ten years.
- Develop a Ten-Year Enrollment Forecast, as well as Reduced Enrollment and Accelerated Enrollment Scenarios for the number of students Districtwide per grade, per year, for ten years forward.
- Estimate the number of students per grade per school for one year forward. This in-depth study accounts for transfers, special programs, and school-specific characteristics and can be used for staffing decisions.

LONG-RANGE PLANNING

- Relate 10-year student population projections to school capacities.
- Develop a Long-Range Facilities Plan, including siting and timing of new facilities, if applicable, or other potential changes in facility utilization.

REPORTING

- Prepare a comprehensive report summarizing the Demographic Study.
- Present a Demographic Methodology Overview to the Board at the beginning of the study.
- Present the study at one virtual meeting for the Administration and one in-person meeting for the Board.

COST of DEMOGRAPHIC STUDY:

\$56,700

**Statement of Work for Demographic Study
Bryan ISD
2024-25**



ADDITIONAL SERVICES – As Needed

Tasks requested by the School District beyond the scope of this Statement of Work will be billed at the following rates. These additional costs are typically associated with long-range planning, attendance zone planning, bond planning, or additional presentations.

In-person meetings	\$2,500/mtg
Remote presentations (via Zoom, Teams, etc.)	\$1,000/mtg
Professional tasks	\$360/hr
GIS-related tasks	\$210/hr

TIMELINE

PASA plans to begin data-gathering work for the Demographic Study in January 2025 and finalize the data in April 2025.

Upon conclusion of the study, PASA will deliver the data to the Board and/or the District administration. PASA is committed to presenting the findings within two months of completing the study to ensure data integrity, consistency, and timeliness. Ideally, this would result in presenting the final report to the Administration or Board of Trustees in April or May 2025. Any deviations from this presentation timeline require mutual agreement between PASA and the District.

DELIVERABLES

- Ten hard copies and PDF of the Demographic Study report
- Ten hard copies and PDF of the large Development Overview map
- Slide deck presented to Administration/Board of Trustees
- Excel versions of any tables in the Demographic Study, as requested

NOTES

- The Projections Model is the proprietary property of PASA and will not be released to the District. All data developed during the course of this project remains the property of Population and Survey Analysts and may be used for other purposes.
- The costs listed in this Statement of Work are valid so long as a contract is signed by January 31, 2025. After this date, the timeline and costs are subject to change.
- If any of PASA’s GIS deliverables are reproduced, PASA will receive attribution credit. Any maps that use the GIS data must have PASA’s name and company logo printed on the maps.

**Statement of Work for Demographic Study
Bryan ISD
2024-25**



DISTRICT REQUIREMENTS

PASA requests the following data for use in the Demographic Study:

District Facilities Capacity Information

- Capacity information for each facility
- Anything else that needs to be updated since the previous study, including changes to existing facilities, construction of new facilities, and/or land purchases

Residential Development and Land Use

- Any current information the District has available on plats, as well as names/contacts of any developers, builders, or real estate experts whom PASA should contact for the study.

**Statement of Work for Demographic Study
Bryan ISD
2024-25**



ACKNOWLEDGEMENTS

This confirms the agreement by which Bryan ISD (“School District”) is engaging Population and Survey Analysts (“PASA”) to perform a Demographic Study. The attached documentation outlines specific tasks and associated costs included in the Demographic Study.

Compensation

As compensation for services rendered, the School District will pay PASA \$56,700.

Invoice Schedule

PASA will invoice the School District over four months, scheduled as follows:

- 20% at the end of month 1 (January, 2025)
- 20% at the end of month 2 (February, 2025)
- 20% at the end of month 3 (March, 2025)
- 40% upon completion of the Deliverables

Timeline

PASA expects to conduct the Demographic Study between January 15, 2025, and April 30, 2025, but this can be modified to meet the School District's needs.

Considerations

PASA’s characteristic approach to Demographic Studies is to gather a wide array of data based on each district’s unique intricacies. Enrollment projections are formulated based on assumptions drawn from information available at the time. These assumptions, clearly outlined and deliberated upon in the report, encompass a wide range of factors such as economic indicators, housing trends, historical enrollment data, birth rates, and the opening of charter/private schools. Furthermore, educational factors determined by the District are also given due consideration.

Given this comprehensive approach, it's essential for District staff to consistently evaluate and scrutinize the enrollment forecasts provided by PASA to effectively address the district's evolving needs.

The District acknowledges that enrollment projections provided by PASA are based on assumptions gathered at a specific point in time and are subject to change due to the dynamic nature of various factors. Therefore, the District agrees not to hold PASA liable or pursue legal action in the event that the enrollment projections are deemed inaccurate or fail to align with actual enrollment figures.

Stacey Tepera, President
Population and Survey Analysts

Ginger Carrabine, Superintendent
Bryan ISD

Date: 12-20-24

Date: _____



Population &
Survey Analysts
www.pasatx.com

Demographic Study Methodology

Population and Survey Analysts



For over 40 years, PASA has provided enrollment projections for K-12th school districts throughout the State of Texas.

Our Mission

PASA empowers school district leaders with accurate and reliable enrollment projections, utilizing comprehensive demographic data, in-depth analysis, and cutting-edge technological tools. PASA is committed to assisting educational institutions by providing the best enrollment projections based on the information known at the time and helping our clients understand the implications of enrollment growth/decline to plan for the future effectively.

Our Team

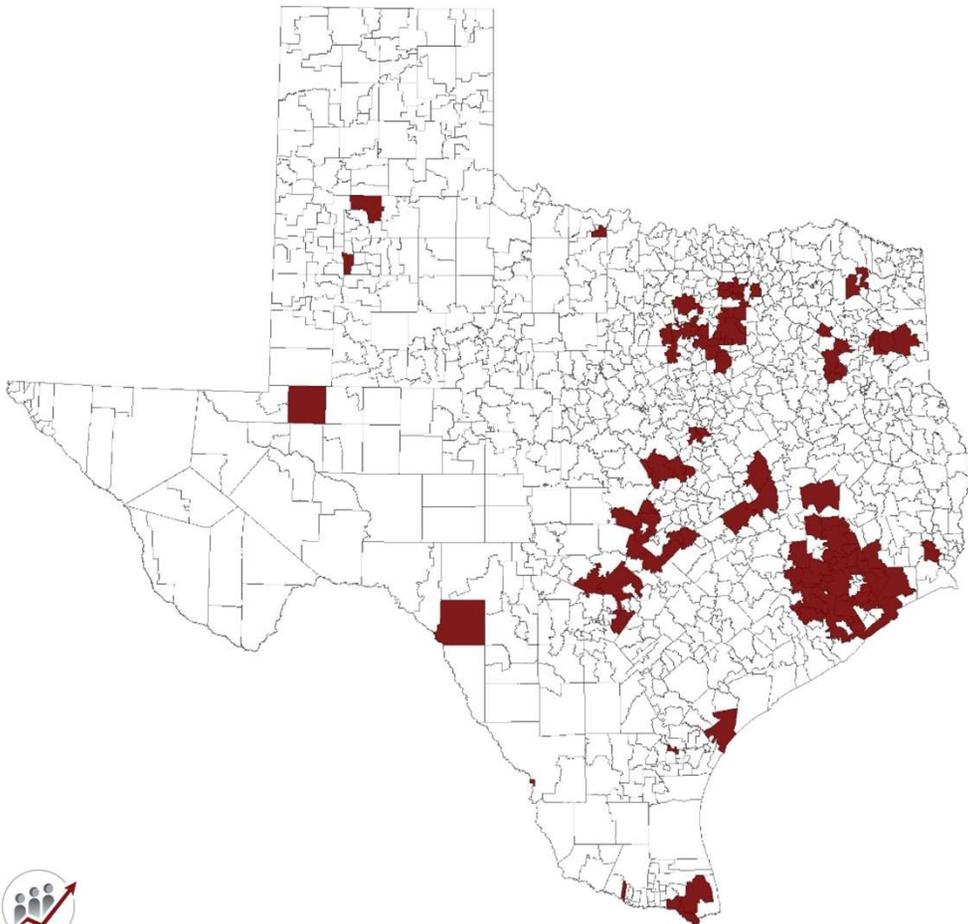




PASA's K-12th Partnerships

PASA has clients throughout the State of Texas.

Many are repeat clients from suburban Houston, Dallas, Austin, and San Antonio areas, but PASA has also completed studies in the Panhandle, East Texas, and Central Texas.



PASA has partnered annually with these six districts as they navigated high-growth enrollment years.

CLIENTS	FIRST STUDY	GROWTH
 <small>LEARN • EMPOWER • ACHIEVE • DREAM</small>	2012-13	7,997 new students 8 new campuses 6 successful bond elections
 <small>INSPIRE • EQUIP • IMAGINE</small>	2013-14	8,729 new students 10 new campuses 3 successful bond elections
 <small>INDEPENDENT SCHOOL DISTRICT</small>	1999-00	61,351 new students 66 new campuses 5 successful bond elections
	1998-99	62,469 new students 45 new campuses 6 successful bond elections
 <small>A PROUD TRADITION A BRIGHT FUTURE</small>	2002-03	25,402 new students 22 new campuses 4 successful bond elections
 <small>LEADING TO A BRIGHT FUTURE</small>	1999-00	29,326 new students 31 new campuses 6 successful bond elections

These annual partnerships helped these districts in preparing for 195,294 students, at over 217 additional campuses, through 31 successful bond elections.





THE PASA PROCESS



Collect
Background
Data



Study
Housing
and
Economic
Data



Study Past
and
Current
Student
Population



Generate
Projections



Analyze
Long-Range
Implications
for Facilities



Background Data

GIS Mapping



- Aerial imagery**
- Appraisal district data**
- Flood plain**
- Transportation improvements**
- School sites**
- Municipalities**
- Subdivisions and apartments**



Background Data

Study Past Enrollment

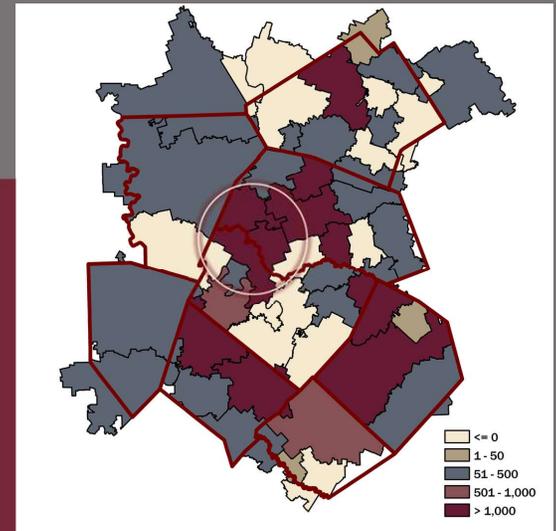
Births compared to KG class five years later

Changing KG class sizes over time

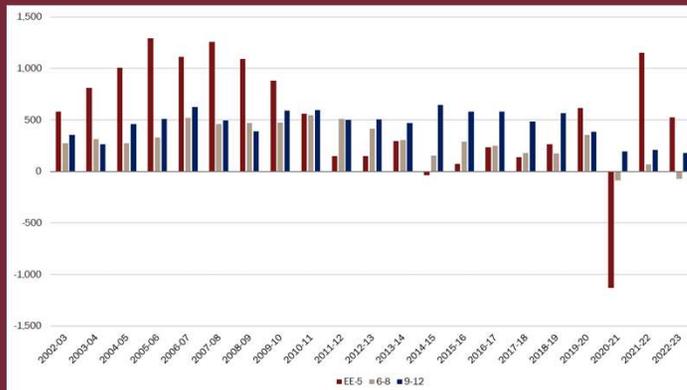
Growth and decline of LISD students by neighborhood

Changing proportions of young vs older students

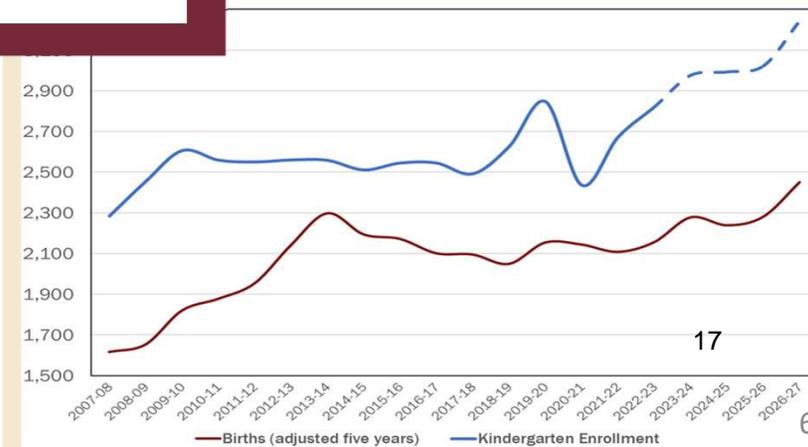
Enrollment Growth Austin Area Districts 2021-22 to 2022-23



Historical Enrollment Change



Births vs KG Enrollment





Housing and Economic Data

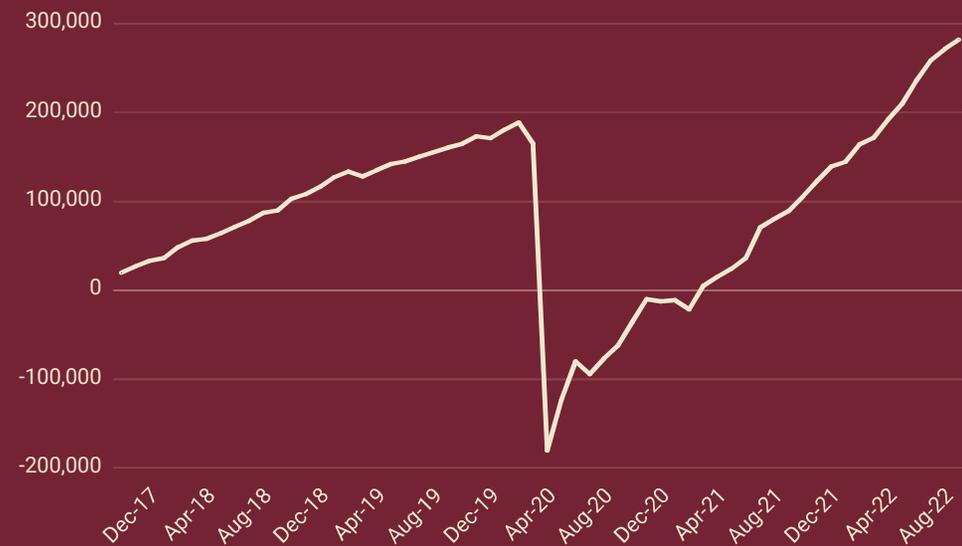
Understand Economics and Housing Market

Mortgage Rates

Home Price	3.00%	4.00%	5.00%	6.00%	7.00%	8.00%
\$250,000	\$843	\$955	\$1,074	\$1,199	\$1,331	\$1,468
\$300,000	\$1,012	\$1,146	\$1,288	\$1,439	\$1,597	\$1,761
\$350,000	\$1,180	\$1,337	\$1,503	\$1,679	\$1,863	\$2,055
\$400,000	\$1,349	\$1,528	\$1,718	\$1,919	\$2,129	\$2,348
\$500,000	\$1,686	\$1,910	\$2,147	\$2,398	\$2,661	\$2,935
\$600,000	\$2,024	\$2,292	\$2,577	\$2,878	\$3,193	\$3,522

Assess mortgage rates and recent local housing market trends

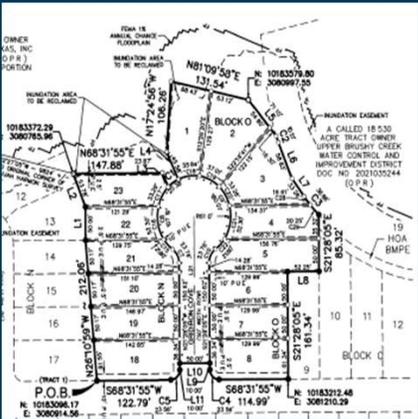
Research employment trends, new employers, and national and global economic factors





Housing and Economic Data

Project Future New Housing Construction



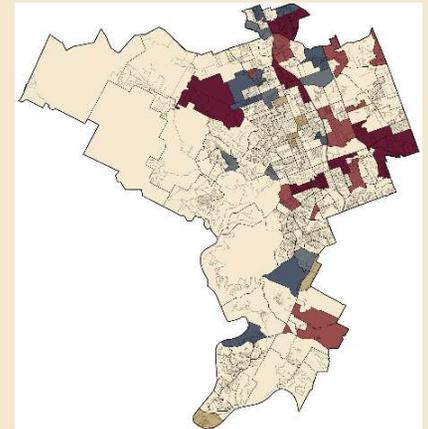
Study plats, concept plans, land ownership changes and infrastructure improvements to quantify short-term housing construction potential



Interview real estate experts, government officials, developers, and landowners to understand long-term residential potential



Drive all actively-building subdivisions to assess current and future growth patterns



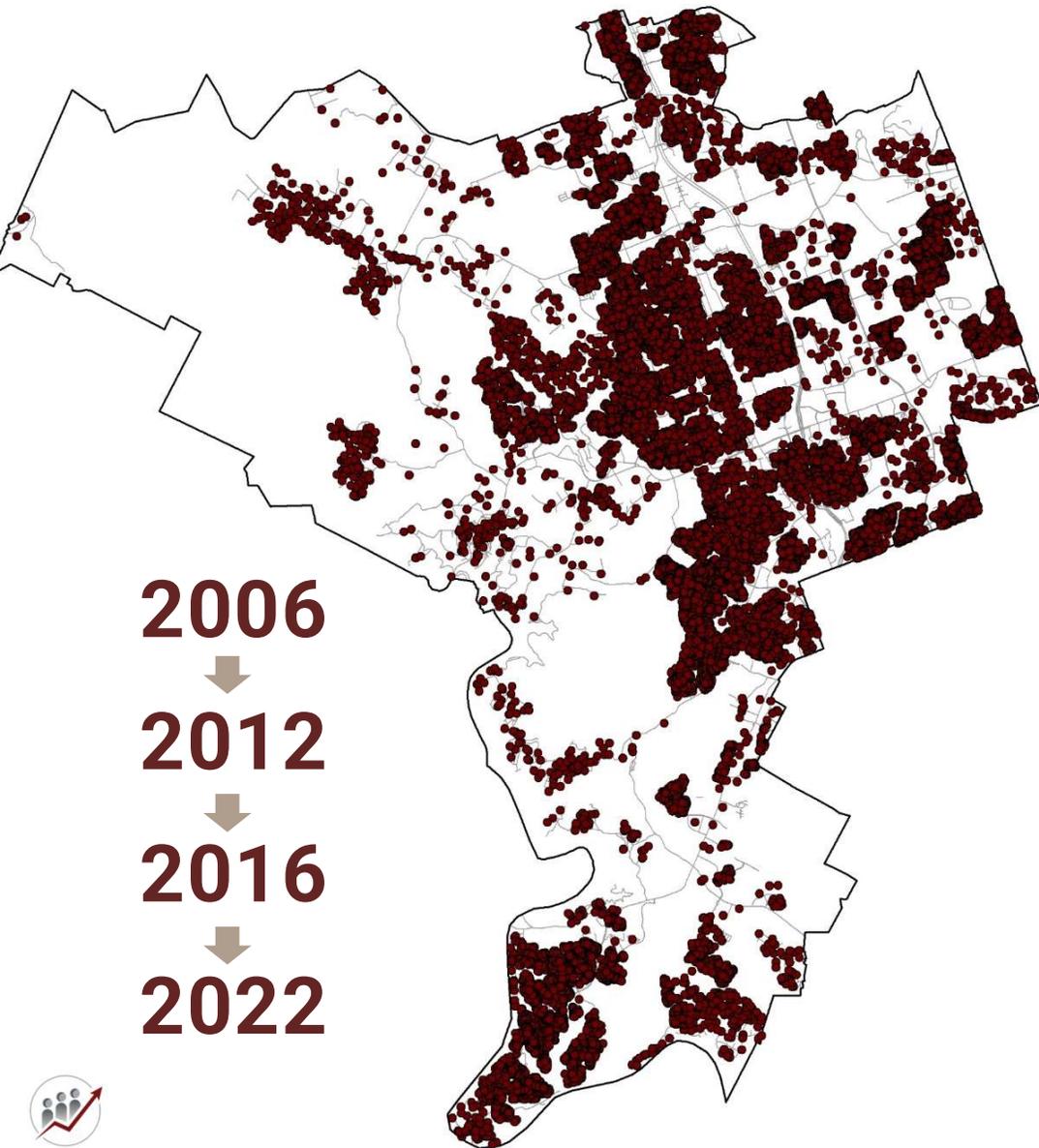
Integrate all gathered data with PASA expertise to project number of new houses per development per year





Past and Current Student Population

Study Past Enrollment



Accurately place every LISD student on the map

20+ years of historical student population

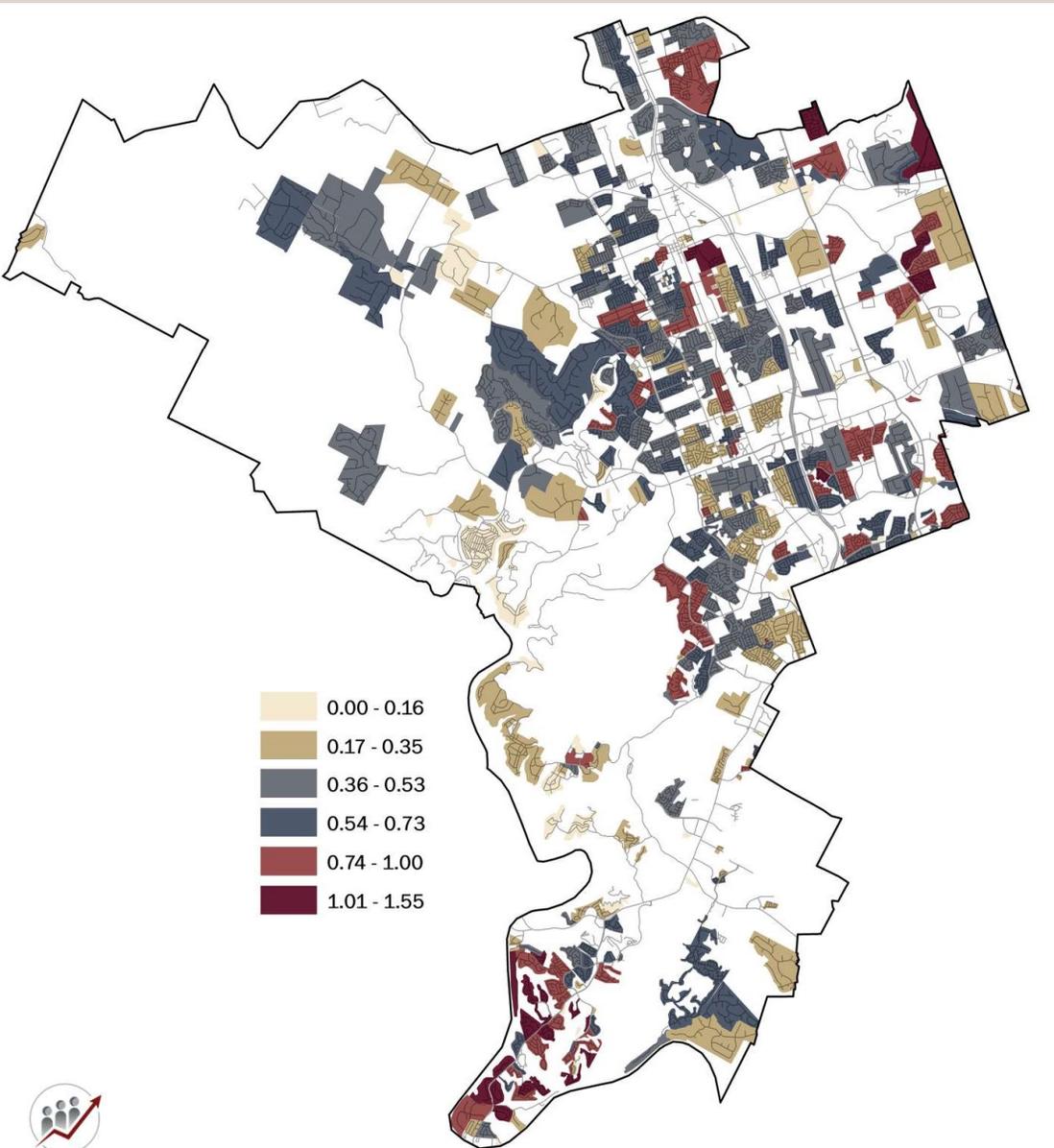
This is the starting point for all projections





Past and Current Student Population

Students per House/Apartment



Calculate ratio of students per housing unit for every subdivision and apartment

Identify comparable neighborhoods for projecting students in new construction

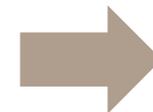
Analyze changes in student density/ages in each neighborhood over time





Past and Current Student Population

Students per House/Apartment



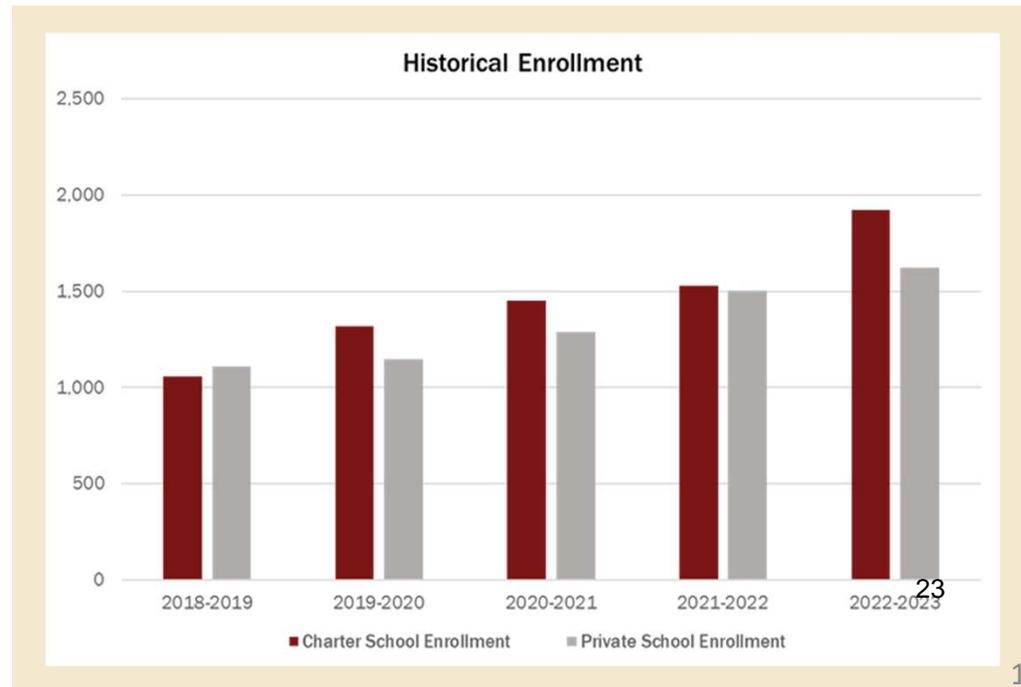
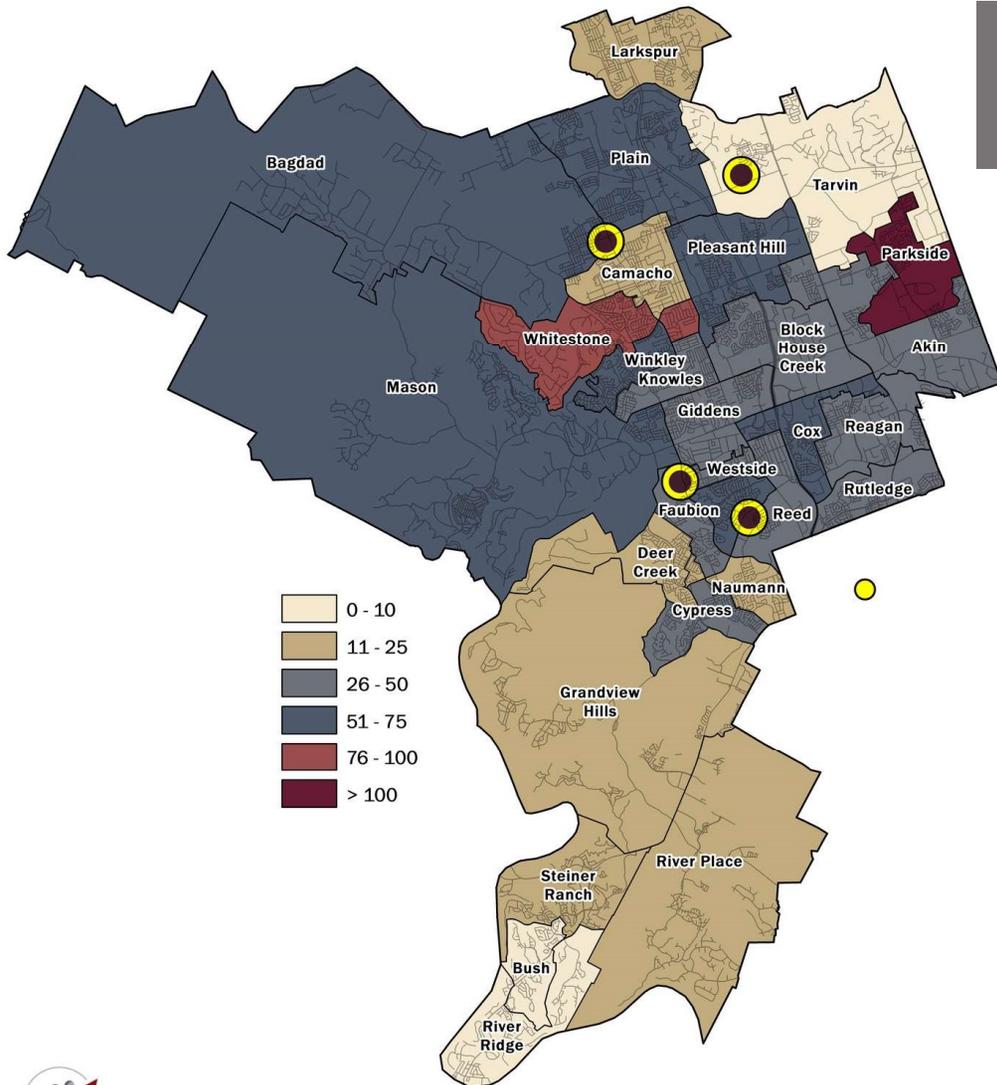


Past and Current Student Population

Private and Charter Schools

Research TEA data for recent charter growth and the impact on LISD

Contact private and charter schools to gather enrollment data and growth plans



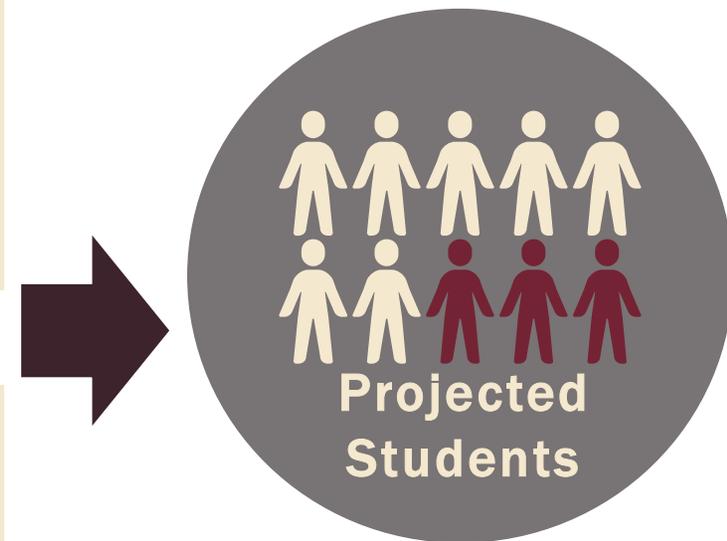
Student Projections

Primary Factors Impacting Student Projections

Actively-Building Areas



Established Areas



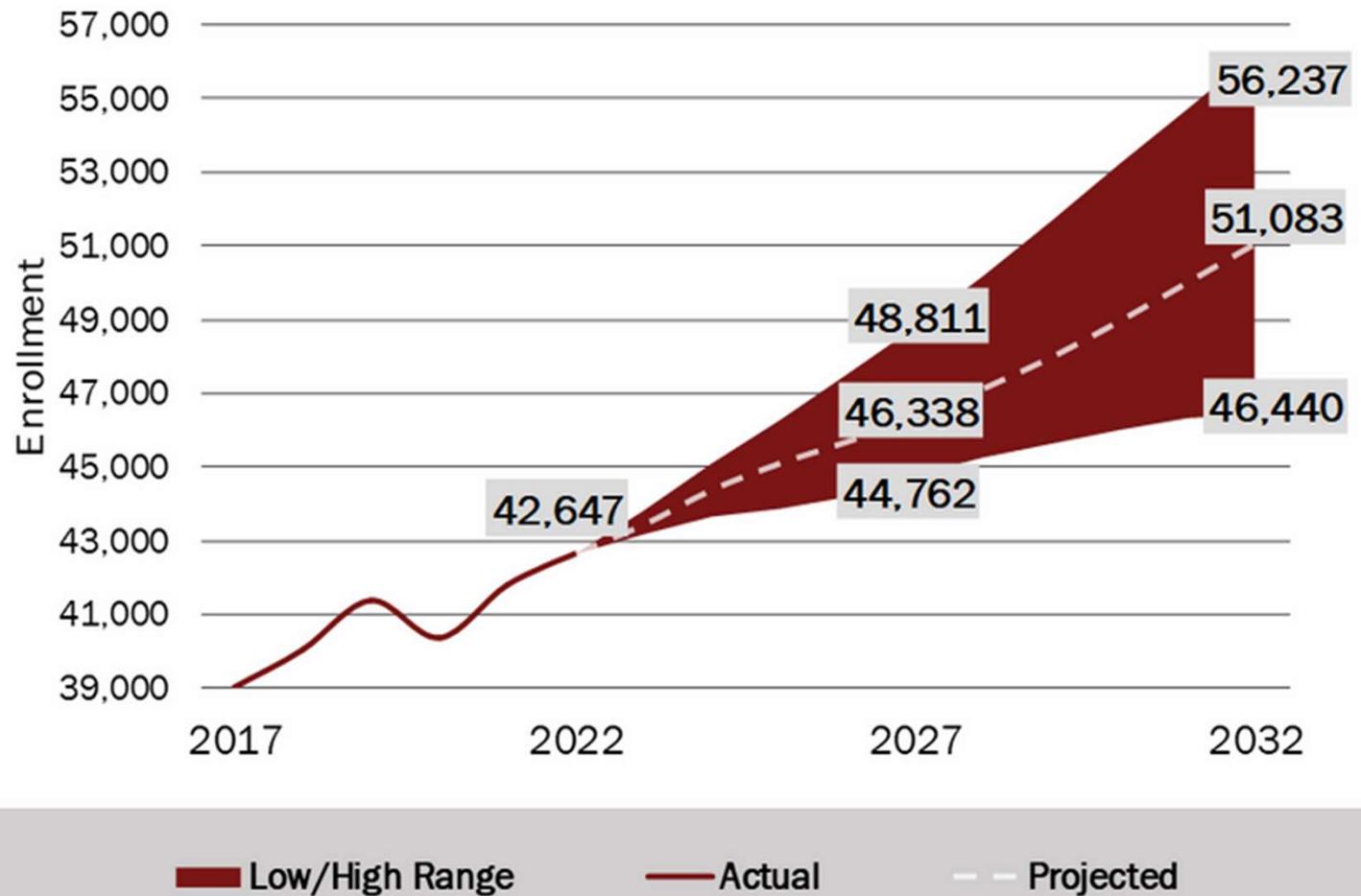
Student Projections

Develop Three Scenarios of Growth

Every year starts with a clean slate – not impacted by previous year's accuracy

Moderate Growth Scenario is "most likely" based on all the best information available at the time

Low and High Growth Scenarios are feasible, assuming changing circumstances



Student Projections

Build a Model of Student Projections

Elementary School	Capacity	Current	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Akin	934	941	969	1,011	1,022	1,069	1,107	1,175	1,247	1,306	1,374	1,452
Bagdad	818	697	753	819	850	888	961	1,085	1,230	1,381	1,517	1,644
Block House Creek	648	540	544	574	609	638	657	671	675	686	696	707
Bush	721	498	470	453	435	428	415	403	395	405	419	436
Camacho	747	864	917	919	918	896	888	907	908	908	917	925
Cox	702	672	671	705	704	710	723	728	725	727	737	753
Cypress	652	518	480	441	426	421	414	419	431	452	472	489
Deer Creek	781	562	558	517	477	459	455	449	450	459	476	493
Faubion	685	405	398	388	370	359	352	342	332	334	333	335
Giddens	649	561	541	528	521	519	515	508	498	498	504	508
Grandview Hills	520	434	451	469	491	504	510	514	521	528	538	543
Knowles	634	517	531	542	539	521	514	524	529	541	554	564
Larkspur	875	857	1,000	1,094	1,182	1,267	1,292	1,322	1,328	1,330	1,337	1,339
Mason	768	760	760	773	798	855	913	1,017	1,108	1,169	1,243	1,291
Naumann	728	459	464	456	430	424	412	412	407	407	410	415
North	850	493	615	704	756	828	872	883	893	922	951	974
Parkside	840	792	786	757	762	747	755	764	780	812	858	902
Plain	903	911	1,052	1,153	1,153	1,177	1,186	1,234	1,274	1,303	1,328	1,344
Pleasant Hill	692	652	688	743	834	895	907	907	913	926	935	947
Reagan	892	836	784	747	699	672	668	689	707	737	760	782
Reed	782	531	551	576	574	581	580	588	600	600	604	608
River Place	685	683	710	728	758	775	782	797	807	818	831	847
River Ridge	665	463	426	389	362	331	305	295	293	298	308	316
Rutledge	833	1,017	1,023	1,004	967	959	930	921	914	917	931	948
Steiner Ranch	674	525	527	514	503	498	495	503	508	515	525	537
Tarvin	760	666	778	865	1,002	1,181	1,362	1,559	1,714	1,885	2,066	2,189
Westside	764	519	468	435	382	356	359	379	390	421	462	499
Whitstone	888	879	915	920	905	890	867	854	843	850	861	873
Winkley	837	703	682	676	653	647	633	661	679	697	716	730
Projected Resident Elementary Students	21,927	18,955	19,512	19,900	20,082	20,495	20,829	21,510	22,099	22,832	23,663	24,390

Projections Model accounts for aging of current students, in addition to many factors discussed previously

Moderate Growth Scenario

Compare projected resident students to capacity to illustrate schools with future over- and under-utilization

Blue = <80% utilization

Red = >120% utilization



Long-Range Facilities Planning

Residents Compared to Enrolled Students

Resident Students

PASA projects where students will live, by:

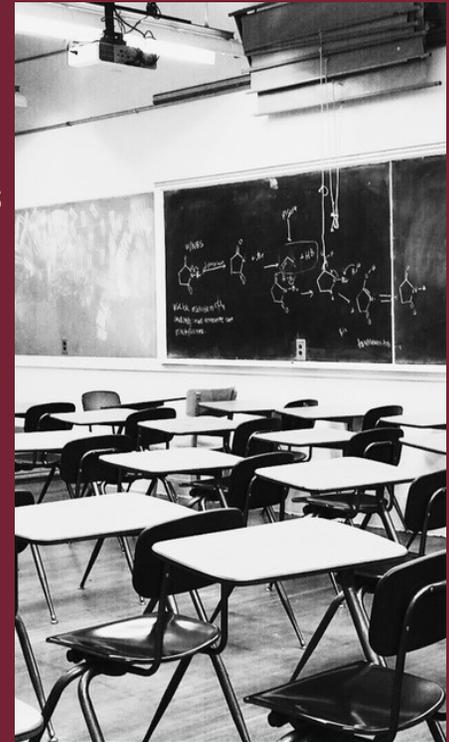
- Geocoding by their addresses
- Projecting new homes



Enrolled Students

Enrolled Students = Residents +/- Transfers

Students transfer due to programs and many other reasons, attending a school other than their zoned school



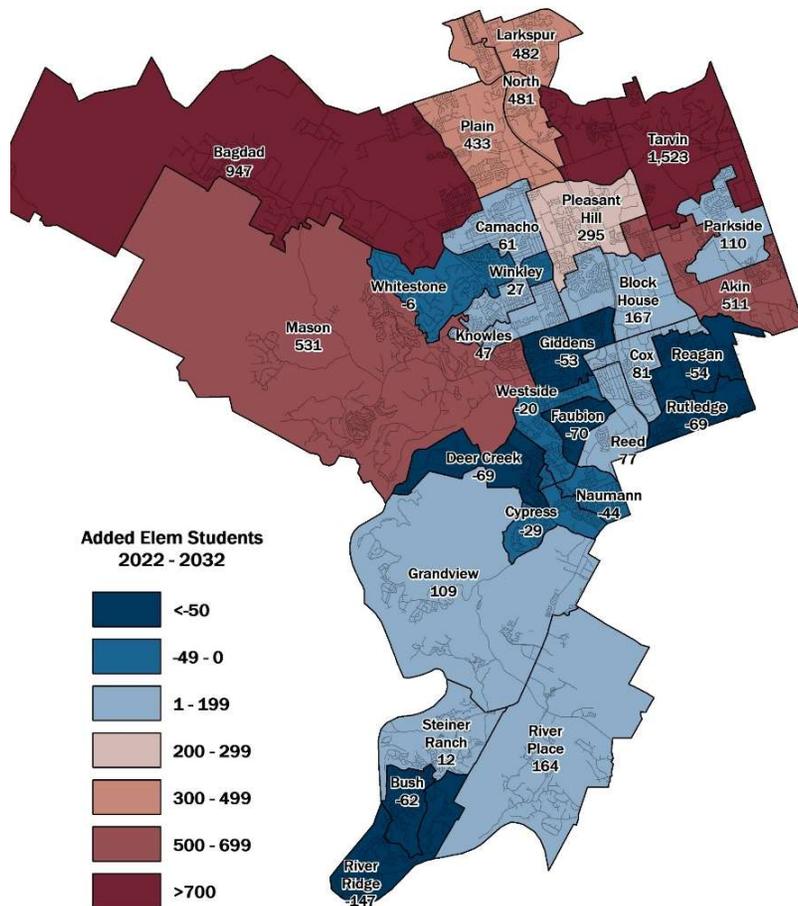
It is important to realize that projections of resident students do not always equate to enrollment. Transfers and changes in programs must be considered for short-term planning.





Long-Range Facilities Planning

Long-Term Planning for Gains and Losses



Create step-by-step plan for siting and timing of new facilities considering:

- Short-term and long-term utilization
- Transportation patterns
- Maximize neighborhood stability

Plans will change! But outlining a ten-year plan helps assure that short-term decisions align with long-term growth

This plan becomes a starting point for the Administration to integrate with all the other considerations that go into facility planning





**Population &
Survey Analysts**
www.pasatx.com

Questions?

7. Closed Session

7.A. Discuss Issues Pertaining to Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee - Texas Government Code Chapter 551.074

7.B. Pursuant to Texas Government Code Sections 551.0821, Deliberation Concerning a Public School Student Wherein Personally Identifiable Information will Necessarily be Revealed

7.C. Pursuant to Texas Government Code Sections 551.071 and 551.087, Consultation with Attorney to Discuss Legal Requirements and Financial Terms of JETI Tax Incentive Program

7.D. District Vulnerability Assessment Review - Texas Government Code Chapter 551.076

7.E. Discuss Request to Amend Chapter 313 Agreement with FujiFilm - Texas Government Code 551.087

8. Reconvene in Open Session

9. ADJOURN

Posted: Friday, January 10, 2025, at 11:30 a.m.



For the Board of Trustees