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A meeting of the Board of Trustees of the Bryan Independent School District will be held on Monday, June 17, 2024, beginning at 6:00 PM in the Boardroom of the Administration Building, 801 South Ennis Street, Bryan, Texas 77803, where a quorum of the Board of Trustees will be present.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this meeting agenda. A closed meeting may be held at any time during the open meeting as authorized by various sections of the Texas Government Code. When this occurs, a formal statement will be made by the president or presiding officer of the Board of Trustees.

1. **CALL TO ORDER**

2. **Welcome**

3. **Pledges of Allegiance**

4. **Spotlight**

4.A. Auxiliary Employee of the Month

5. **Superintendent Update**

5.A. Superintendent Update - Student Accomplishments, Professional Learning for Staff and Trustees, and Family and Community Engagement

6. **Standing Committees**

6.A. Finance Committee - Dependent Audit for the Health Plan, UIL Insurance, and Final Budget Development Update

7. **Information Items**

7.A. Public Hearing for the 2024-2025 Budget

8. **Citizens' Comments**

9. **ITEMS FOR DISCUSSION AND OR ACTION / CONSENT AGENDA**

9.A. Consider Approval of the Meeting Minutes for May 6 and May 20, 2024



## **BRYAN ISD BOARD OF TRUSTEES MEETING**

The Bryan ISD Board of Trustees met for a regular workshop on May 6, 2024, at 12:00 p.m., in the Boardroom of the Bryan ISD Administration Building, located at 801 South Ennis Street, Bryan, TX 77803.

Board members present:

- Dr. Julie Harlin (President)
- Felicia Benford (Vice President)
- David Stasny (Secretary)
- Ruthie Waller
- Mark McCall
- Leo Gonzalez, II
- Joel Bryan

Staff members present:

- Ginger Carrabine
- Dr. Barbara Ybarra
- Carol Cune
- Kevin Beesaw
- Crystal Goodman
- Dr. Brian Merrell
- Linda Montoya
- Julea Johnson
- Jennifer Warren
- Janice Williamson
- Dereck Rush
- Paul Buckner
- Ron Clary
- Clay Falls
- Tiffany Lee

### **CALL TO ORDER WORKSHOP MEETING**

Board President Dr. Julie Harlin called the workshop to order at 12:01 p.m. and welcomed all in attendance.

### **Standing Committees**

#### **Teaching and Learning Committee Update on Therapeutic Services, Medicaid Billing Services and End-of-Year Assessments**

Trustee Joel Bryan stated that the committee met on Friday, May 3, and received an update on therapeutic services supporting approximately 20 students in grades 7-12. The proposal for the

service will be shared with the board for consideration. The district administration has reviewed numerous providers offering software and Medicaid billing support through SHARS. The administration has found a provider that would be more cost-effective and will be presented for Board consideration. This week is the final week of STAAR testing, and AP and IB testing will begin.

## **Information Items**

### **HALIBURTON AUXILIARY COMPLEX UPDATE**

Executive Director of Maintenance and Operations Ron Clary and Director of Construction and Energy Management Paul Buckner provided a detailed report of the Haliburton Auxiliary Complex. The new complex, once complete, will house the following departments: Maintenance & Operations, Custodial Services, School Nutrition, School Records, and Warehouse. A tentative timeline for each department's move-in date was presented. Preparations for cleaning and organization of current materials and resources were discussed. A moving company will also help in assisting with the move.

### **BUDGET PLANNING UPDATE**

The Cabinet Administration consisting of Assistant Superintendent of Business Services Kevin Beesaw, Assistant Superintendent of Human Resources Carol Cune, Associate Superintendent of Teaching and Learning, Dr. Barbara Ybarra, Executive Directors of School Leadership, Dr. Brian Merrell, Crystal Goodman, and Linda Montoya, provided a budget overview. The administration met with campus leadership and departments to examine options to make adjustments to refine the budget. Campus feedback, ideas, and FAQs were presented. Education is a people-oriented business with payroll costs of 86% and 14% operating costs, including utilities, substitutes, insurance, supplies, and contracted services. Several districts with similar data for enrollment, free/reduced lunch, and English language learners were compared to Bryan ISD. Bryan ISD has a lower student-to-staff ratio than comparable districts. Student enrollment has been consistent since 2019, but FTEs have increased by 9.2%. By creating more streamlined and efficient academic and operation models, Bryan ISD is positioned to leverage future funding sources for compensation and benefits that retain and attract a high-quality workforce. While adjustments are still needed, the district has been taking steps to lessen the full impact of the legislative inaction.

### **MC HARRIS/DAEP PROGRAM UPDATE**

Executive Director of School Leadership, Dr. Brian Merrell, Assistant Superintendent of Business Services, Kevin Beesaw, Executive Director of Special Programs, Jennifer Warren, and Principal Dr. Karen Kaspar provided a detailed update on the transition of Special Education to Hammond Oliver Annex and DAEP, and MC Harris to Milam.

MC Harris will continue as an alternative educational environment in Bryan ISD. The campus will expand CTE courses, providing opportunities for students to take hospitality and tourism, entrepreneurship, and agricultural mechanics classes. In July, DAEP staff will move to Milam's 3rd wing, and MC Harris will move to the 1st and 2nd wings.

Von Construction will begin interior construction at the Hammond Oliver Annex in preparation for the Special Education Services staff's arrival.

## **2024-25 EVERY STUDENT SUCCEEDS ACT (ESSA) FORMULA GRANTS**

Assistant Superintendent of Business Services Kevin Beesaw reported that Bryan ISD annually applies for the 2024-25 Every Student Succeeds Act (ESSA) Formula Grants. These federal programs support disadvantaged students by providing high-quality professional development and supplementing needs assessments, community engagement, and improving classroom instruction for student success. These grants will provide funds for school districts to close the achievement gap between groups of students and prepare every child for success in college, a career, or the military. The entire grant may be viewed on the Texas Education Agency website.

## **ATHLETICS UPDATE**

Assistant Athletic Director Dereck Rush thanked the School Board and Superintendent for this opportunity to lead the vision for the future of Bryan ISD Athletics. The coaching staff and coordinators were introduced. Coach Rush thanked Janice Williamson for her support and leadership over the last five years. Williamson plans to retire at the end of the 2023-2024 school year.

The vision and alignment for athletic success were laid out. The partnerships between the City of Bryan Youth Sports programs, the Boys and Girls Club, and the Brazos Valley Youth Sports Association significantly build a solid athletic program. A Coaches Academy will be launched for first-year coaches to provide them with the tools to be successful. The 6th grade pre-athletic period will be restructured. High School head coaches and intermediate school and elementary P.E. Teachers will assist with this restructuring. The Athletic Department will partner with VYPE Magazine and showcase student-athletes. BHS & RHS Booster Clubs will be realigned to gather parent and community support. The Athletic Department will launch the Silver Club card that will offer general admission seating at any regular season home athletic events for residents 60 years of age. The district will focus on social media marketing for each athletic event, vital to the athletic program's success.

## **Citizens' Comment**

No comment cards were presented.

## **ITEMS FOR DISCUSSION AND OR ACTION / CONSENT AGENDA**

- Recommendation for Professional Contracts for the 2024-2025 School Year

A **motion** was made by Mark McCall and seconded by Felicia Benford for the approval of the item listed on the consent agenda as presented. *The motion passed unanimously.*

## **ITEMS FOR DISCUSSION AND OR ACTION / REGULAR AGENDA**

### **Business Services**

#### **DISCUSS AND CONSIDER AUTHORIZING THE SUPERINTENDENT TO NEGOTIATE AND ENTER INTO A CONTRACT WITH ESS SOUTH CENTRAL LLC, FOR THE PROVISION OF SUBSTITUTE STAFFING SERVICES FOR THE 2024-2025 SCHOOL YEAR**

Human Resources Assistant Director of Staffing and Employee Leave Angela Behrens stated that Bryan ISD had previously contracted with ESS and has seen tremendous success in the fill rate for finding professional substitute teachers. Education Solutions Services (ESS) specializes in hiring and placing substitute positions in K-12 school districts nationwide. Bryan ISD has partnered with ESS since the 2019-2020 school year. Bryan ISD has two full-time local staff members in charge of marketing, recruiting, hiring, onboarding training, and managing subs

throughout the district. Since 2019, the average request of subs has increased. The average fill rate for 2023-2024 is 79% overall, and for teachers it was 81%. The average fill rate since March 1, 2024, is 88%. The district negotiated a reduced contract rate with ESS from 1.29 to 1.27, providing approximately \$40,000 in savings to the district.

A **motion** was made by Leo Gonzalez, II, and seconded by David Stasny to authorize the Superintendent to negotiate and enter into a contract with ESS South Central, LLC, for the provision of substitute staffing services for the 2024-2025 school year. *The motion passed unanimously.*

## **Teaching and Learning**

### **CONSIDER APPROVAL OF PURCHASE OVER \$50,000 FOR SPECIAL EDUCATION THERAPEUTIC SERVICES**

Executive Director of Special Programs, Jennifer Warren, stated that Specialized Educational Services, Incorporated (SESI) provides certified teachers and staff with individualized academic and behavioral interventions for students who have not found success in the traditional classroom due to a variety of intensive special needs, behavioral issues, or coexisting disabilities. These highly skilled and trained staff not only support the student's social, emotional, and behavioral needs but also support instruction to ensure academic success. SESI would provide therapeutic and educational support for up to 20 7th-12th grade students. The special education ARD committee would determine if a student needs the intensive support offered by this program. The administration recommends authorization for contracted services not to exceed \$900,000 for the 2024 -25 school year.

A **motion** was made by Mark McCall and seconded by Felicia Benford to authorize district administration to negotiate a contract with Specialized Education Services Incorporated in an amount not to exceed \$900,000. *The motion passed unanimously.*

### **CONSIDER APPROVAL OF PURCHASE OVER \$50,000 FOR TEXAS SCHOOL MEDICAID DIRECT SERVICES AGREEMENT WITH ONWARD**

Assistant Superintendent of Business Services Kevin Beesaw and Executive Director of Special Programs Jennifer Warren provided a presentation on the various services offered by Onward. Onward offers multiple services to assist schools in administering Medicaid programs, such as training, claims processing, statistical reporting, audit assistant services, and other consulting services. Onward will provide services related to the Federal School Medicaid Fee-For-Direct Service (FFS) program offered through the Texas School Health and Related Services (SHARS) program and the Medicaid Administrative Claiming (MAC) program. Services include access to software and training for onboarding, SHARS training, student eligibility research, interim claims reporting, internal trend reports, cost reports, and MAC services. Onward also provides extensive support to ensure claims are documented and submitted in compliance with district policy.

A **motion** was made by Leo Gonzalez, II, and seconded by Ruthie Waller for the approval of the Onward contract as presented. *The motion was approved unanimously.*

## **Closed Session**

### **CONVENE IN CLOSED SESSION**

Board President Dr. Julie Harlin called for a closed session at 2:14 p.m., as authorized by Texas Government Code Chapters 551.074 and 551.0821, for the subjects allowed.

**DISCUSS ISSUES PERTAINING TO APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE - TEXAS GOVERNMENT CODE SECTION 551.074**

The agenda item was discussed in a session closed to the public.

**PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.0821, DELIBERATION CONCERNING A PUBLIC SCHOOL STUDENT WHEREIN PERSONALLY IDENTIFIABLE INFORMATION WILL NECESSARILY BE REVEALED**

The agenda item was discussed in a session closed to the public.

**PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071 AND 551.129, CONSULTATION WITH SCHOOL ATTORNEY CONCERNING POTENTIAL LITIGATION INVOLVING A SPECIAL EDUCATION STUDENT AND POSSIBLE SETTLEMENT OF MATTER**

The agenda item was discussed in a session closed to the public.

**DISCUSS ISSUES RELATED TO THE PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY**

The agenda item was discussed in a session closed to the public.

**Reconvene from Closed Session for Action Relative to Items Considered During Closed Session in Open Session**

The Board reconvened in an open session at 3:28 p.m. The Board took no action during the closed session.

**CONSIDER AND TAKE POSSIBLE ACTION CONCERNING POTENTIAL LITIGATION INVOLVING A SPECIAL EDUCATION STUDENT AND POSSIBLE SETTLEMENT OF MATTER**

A **motion** was made by Mark McCall and seconded by Leo Gonzalez, II to accept the recommendation of the Superintendent of Schools and the School District's Attorney and to direct the Superintendent and the School District's Attorney to proceed, as discussed in closed session, concerning potential settlement of possible litigation involving a special education student. *The motion passed unanimously.*

**ADJOURN**

There being no further business, the meeting adjourned at 3:29 p.m.

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President

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Secretary



## **BRYAN ISD BOARD OF TRUSTEES MEETING**

The Bryan ISD Board of Trustees met for a regular meeting on May 20, 2024, at 6:00 p.m., in the Boardroom of the Bryan ISD Administration Building, located at 801 South Ennis Street, Bryan, TX 77803.

Board members present:

- Dr. Julie Harlin (President)
- Felicia Benford (Vice President)
- David Stasny (Secretary)
- Mark McCall
- Ruthie Waller
- Leo Gonzalez, II
- Joel Bryan

Staff members present:

- Ginger Carrabine
- Dr. Barbara Ybarra
- Kevin Beesaw
- Carol Cune
- Crystal Goodman
- Dr. Brian Merrell
- Linda Montoya
- Julea Johnson
- Ron Clary
- Janice Williamson
- Rich Himmel
- Clay Falls
- Tiffany Lee

### **CALL TO ORDER REGULAR MEETING**

Board President Dr. Julie Harlin called the regular meeting to order at 6:06 p.m. and extended a hearty welcome to all attendees.

### **Pledges of Allegiance**

Henderson Elementary recited the pledge to the American flag, and fourth-grade students from Houston Elementary recited the pledge to the Texas flag.

## **Spotlight**

### **Texas High School Athletic Director Association (THSADA) Region Athletic Administrator of the Year for Region 6 - Janice Williamson**

Director of Athletics Dereck Rush and Assistant Director of Athletics Josh Woodall announced that Ms. Williamson was this year's THSADA (Texas High School Athletic Director Association) Region Athletic Administrator of the Year for Region 6. She was recognized for her 46 years of experience as an educator and coach. Williamson plans to retire at the end of the 2023-2024 school year.

### **Elementary & Secondary Teachers of the Month**

Principal Danielle Garza-Ramirez introduced Jessica Whiting, Henderson Elementary's teacher of the month for May 2024. Principal Mandy Wells introduced Cynthia Melton as Houston Elementary Teacher of the Month for May 2024.

Principal Sara Rueda introduced Sarah Horne as Davila Middle School Secondary Teacher of the Month.

The May Teachers of the Month were recognized for exhibiting outstanding Essential 8 "E8" characteristics in their classrooms and throughout their campuses. Each teacher received a certificate of appreciation and a gift card from Truist Bank.

### **Auxiliary Employees of the Month**

Director of School Nutrition Sundy Fryrear introduced Anita Cerda as the May Auxiliary Employee of the Month. Anita has been with the Department for seven years and has emerged as a natural leader among her peers. She takes pride in ensuring her co-workers and new employees feel at ease during the work day. Anita has tremendous leadership skills and exceeds expectations to ensure that all aspects of her job are done accurately. Fryrear stated that Cerda has a servant's heart and is a dedicated leader in the School Nutrition Department and within the community. She received a certificate of appreciation and a gift card from Truist Bank.

### **Student Recognitions & Awards**

Students were recognized and celebrated in community service projects, athletics, and CTE competitions, including Skills USA and Technology USA.

- Student Community Service Awards and Achievements - Served over 100 hours of community service hours
- Rudder High School Girls & Boys Gymnastics Accolades
- Jane Long Intermediate School Kickstart Instructor of the Year State Award
- Vikings Kicking Out Tobacco Symposium
- Bryan High School Baseball Accolade - Chance Crawford
- Bryan High Soccer Accolade - Kristi Gorman
- Rudder High School Girls Relay State Bronze Medalists
- Bryan High School - National High School BBQ Association Competition
- Bryan ISD Skills USA National Qualifiers
- Bryan ISD Technology Student Association (TSA) National Qualifiers
- SFA Middle School Seaperch Underwater Robotics National Competition

### **Human Resources Employee Spotlight**

Carol Cune was recognized for her years of service to Bryan ISD. A plaque will be placed in the Human Resources Department in her honor. Cune plans to retire at the end of the 2023-2024 school year.

### **Standing Committee Meetings**

#### **Finance Committee Update - Budget Development for the 2024-25 School Year and Fair Labor Standards Act Update**

Trustee David Stasny reported that the committee met and discussed the ongoing development of the 2024-2025 budget. Multiple hypothetical scenarios were discussed to meet the instructional needs of the district's students. The administration will look at options to compensate the employees without jeopardizing the district's financial stability.

#### **Bond Oversight Committee - Haliburton Project Update, Sadberry Phase 2 Timeline, Overview of Remaining Projects**

Trustee Mark McCall stated that the committee met with a comprehensive group of community members, parents, and administrative staff. The committee shared a progress report on ongoing construction projects, including Haliburton and Phase II of Sadberry Intermediate. The committee also provided an expenditure report on the 2020 bond expenditures. Approximately 71% of the bond funds have been spent.

#### **City School Committee Update - Texas Public School Funding, Family and Community Engagement, and Construction Projects**

Trustee Felicia Benford stated that the committee met with City officials. The city provided an update on various summer projects, and the district provided an overview of its budget and construction projects. As the district plans to close the school year, an update on community activities was shared with the City.

#### **Executive Board Committee - 2024-2025 Compensation Discussion**

Board President Dr. Julie Harlin stated that the committee met the week prior and received a review of School Finance. The committee explored compensation scenarios, with more to be presented during the meeting.

#### **Intergovernmental Committee (IGC) - Update on the Brazos County Health District and Future Meetings**

Trustee Joel Bryan stated that the IGC had met and received a review of the Brazos County Health District offerings. Programs included low-cost health and wellness services, family planning, physicals, and mental health services.

### **Superintendent Update**

#### **Superintendent Update - Student and Staff Celebrations and Upcoming Events**

Superintendent Ginger Carrabine updated the Board on the year-end activities and district-wide events as the school year ends. The 51st Annual Scholarship Night was a huge success. Over 131 students received numerous scholarships totaling over \$290,000,000 from many donors. The

Johnson Elementary Jaguars celebrated its 50 years of excellence. The 2024 graduation commencements will begin on May 23 with Mary Catherine Harris, May 24 with Bryan Collegiate High School, and Saturday, May 25, with Bryan High and Rudder High Schools.

## **Information Items**

### **2024-2025 Budget Development Update**

Assistant Superintendent of Business Services Kevin Beesaw and Associate Superintendent of Teaching and Learning Dr. Barbara Ybarra updated the Board on the 2024-2025 school year budget. Many districts across the state are experiencing financial challenges due to inflation. As local property wealth increases, the State's contribution to funding public education has decreased. If the TX Legislature were to account for inflation, Bryan ISD would see an increase of approximately \$15-16 million in revenue. There has not been a change in the basic allotment since 2019. With record inflation and the end of the ESSER Grant, the entire state has seen financial challenges. Bryan ISD will continue supporting high-quality instruction by recruiting and retaining high-quality staff to ensure students receive a quality education. Bryan ISD also wishes to maintain a healthy fund balance and keep the students and staff safe. Approximately 86% of the district's budget is dedicated to salaries. By creating more streamlined and efficient academic and operational models, the district could leverage future funding sources for compensation and benefits to retain and attract high-quality workers. The administration will continue to bring updates on the budget to the Board of Trustees.

### **Citizens' Comments**

No comment cards were presented.

### **ITEMS FOR DISCUSSION AND OR ACTION / CONSENT AGENDA**

A **motion** was made by Leo Gonzalez, II, and seconded by Felicia Benford to approve the items listed on the consent agenda. *The motion passed unanimously.*

- Meeting Minutes April 1, 2024
- Meeting Minutes April 11, 2024
- Meeting Minutes April 15, 2024
- Financial Statements and Purchasing Report for April 2024
- Contract Renewal with Kickstart Kids Program for the 2024-25 School Year

### **ITEMS FOR DISCUSSION AND OR ACTION / REGULAR AGENDA**

#### **Business Services**

#### **CONSIDER APPROVAL OF CONTRACT FOR PHASE 1 OF ELEMENTARY CAMPUSES' PRIORITY RENOVATION PROJECTS**

Executive Director of Maintenance and Operations Ron Clary reported that the districts had submitted priority renovation projects for interior renovations at Bonham, Bowen, Branch, Houston, Johnson, Jones, Mitchell, and Navarro elementary campuses. The renovation projects will begin on May 24, 2024, and will be substantially completed on August 1, 2024.

The estimated cost during bond planning for the listed renovations was \$3,750,000. The proposals received came in under budget at \$50,000.

A **motion** was made by Mark McCall and seconded by Felicia Benford to approve the contract to Marek Brothers Construction, LLC, in the amount of \$3,700,000 for Phase 1 Elementary Campus Priority Renovations, as presented. *The motion passed unanimously.*

**CONSIDER APPROVAL OF PURCHASE OVER \$50,000 FOR CAFETERIA PASS THRU UNITS AT JONES AND BHS**

Assistant Superintendent of Business Services Kevin Beesaw and Assistant Director of School Nutrition Sandra Baxter stated that this purchase would include replacing the pass-through units for Jones and Bryan High School Cafeterias. The pass-through units are the refrigeration and heating units that hold foods for safe service before and after preparation.

The pass-through and reach-in units at BHS Silver Cafeteria and Jones Elementary are original to the building and approximately 25 years old. When purchased, they will be part of the TDA-approved Excessive Fund Balance Plan, in which BISD outlined how we intended to meet our departmental needs while reducing the excess funds in the fund balance.

A **motion** was made by Leo Gonzalez, II, and seconded by Mark McCall for the approval of the purchase of Pass Thru Units at Jones and Bryan High School to Kommercial Kitchens for \$146,624, as presented. *The motion passed unanimously.*

**Closed Session**

**CONVENE IN CLOSED SESSION**

President Dr. Julie Harlin called for a closed session at 8:26 p.m., as authorized by Texas Government Code Chapters 551.071, 551.074, 551.087, and 551.0821, for the subjects allowed.

**DISCUSS ISSUES PERTAINING TO APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE - TEXAS GOVERNMENT CODE SECTION 551.074**

The agenda item was discussed in a session closed to the public.

**PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071 and 551.087, CONSULTATION WITH SCHOOL ATTORNEY TO DISCUSS LEGAL REQUIREMENTS AND FINANCIAL TERMS OF JETI TAX INCENTIVE PROGRAM**

The agenda item was discussed in a session closed to the public.

**Reconvene in Open Session**

The Board reconvened in an open session at 10:23 p.m. The Board took no action during the closed session.

**CONSIDER APPROVAL OF THE RECOMMENDATION FOR THE DIRECTOR OF SCHOOL NUTRITION**

A **motion** was made by Mark McCall and seconded by David Stasny to approve Mrs. Sandra Baxter as the Director of School Nutrition as presented. *The motion passed unanimously.*

**ADJOURN**

There being no further business, the meeting adjourned at 10:23 p.m.

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President

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Secretary

9.B.Consider Approval of Financial Statements for May 2024

**Bryan ISD Monthly Update - Budgeted Funds**

**General Fund**

**May 2024**

	<b>Adopted Budget</b>	<b>9 Months May 2024</b>	<b>Estimated Budget Remaining</b>	<b>May Actual</b>
<b>Revenues:</b>				
Local and Intermediate Sources	86,072,000	76,614,148	9,457,852	938,372
State Programs	77,071,000	48,110,900	28,960,100	4,003,088
Federal Programs	2,610,000	763,850	1,846,150	63,194
<b>Total Revenues</b>	<b>165,753,000</b>	<b>125,488,899</b>	<b>40,264,101</b>	<b>5,004,654</b>
<b>Expenditures:</b>				
11 Instructional	102,033,042	76,593,673	25,439,369	7,915,594
12 Instructional Resources	1,585,808	1,260,968	324,840	123,088
13 Instructional Staff Development	3,573,060	2,602,601	970,459	254,138
21 Instructional Leadership	3,576,491	3,177,863	398,628	314,585
23 Campus Administration	10,671,305	8,573,193	2,098,112	886,633
31 Guidance and Counseling	5,812,619	4,995,923	816,696	569,846
32 Social Work Services	429,608	123,701	305,907	14,774
33 Health Services	1,997,002	1,664,553	332,449	159,128
34 Student Transportation	7,625,619	5,631,945	1,993,674	496,904
35 Food Services	25,000	1,096	23,904	122
36 Cocurricular / Extracurricular	4,285,381	3,371,026	914,355	236,174
41 General Administration	4,664,684	3,525,544	1,139,140	205,471
51 Plant Maint. And Operations	17,055,369	13,120,121	3,935,248	524,897
52 Security and Monitoring	1,835,982	1,516,508	319,474	343,418
53 Data Processing Services	2,628,071	2,733,502	(105,431)	127,173
61 Community Services	286,084	179,101	106,983	21,968
71 Debt Services	835,000	625,953	209,047	208,651
72 Debt Services - SECO Loan	-	-	-	-
81 Facilities Acquisition & Constr.	-	-	-	-
95 Juvenile Justice AEP	60,000	27,723	32,277	-
97 Tax Incremental Financing	-	-	-	-
99 Intergovernmental Charges	1,408,875	929,664	479,211	-
<b>Total Expenditures</b>	<b>170,389,000</b>	<b>130,654,656</b>	<b>39,734,344</b>	<b>12,402,564</b>
Other Resources*	0	246,875	(246,875)	14,013
Other Uses**	0	0	0	-
<b>Net Other Resources and Uses</b>	<b>0</b>	<b>246,875</b>	<b>246,875</b>	<b>14,013</b>

\*Other resources include sale of hotspots from Technology as well as final insurance reimbursements from the 2021 winter storm damage.

**Bryan ISD Monthly Update - Budgeted Funds**

**Debt Service**

**May 2024**

	<b>Adopted Budget</b>	<b>9 Months May 2024</b>	<b>Estimated Budget Remaining</b>	<b>May Actual</b>
<b>Revenues:</b>				
Local and Intermediate Sources	35,587,187	30,129,010	5,458,177	281,069
State Programs	175,000	974,447	(799,447)	-
<b>Total Revenues</b>	<b>35,762,187</b>	<b>31,103,457</b>	<b>4,658,730</b>	<b>281,069</b>
<b>Expenditures:</b>				
71 Debt Services	35,762,187	30,820,125	4,942,062	-
<b>Total Expenditures</b>	<b>35,762,187</b>	<b>30,820,125</b>	<b>4,942,062</b>	<b>-</b>

A Budget Amendment will be brought to cover the negative balances.

**Bryan ISD Monthly Update - Budgeted Funds**

**School Nutrition Services**

**May 2024**

	<b>Adopted Budget</b>	<b>9 Months May 2024</b>	<b>Estimated Budget Remaining</b>	<b>May Actual</b>
<b>Revenues:</b>				
Total Revenues*	12,250,000	11,237,072	1,012,928	1,116,804
<b>Expenditures:</b>				
35 Food Services	11,765,000	9,441,491	2,323,509	848,140
51 Plant Maint. And Operations	485,000	465,000	20,000	-
<b>Total Expenditures</b>	<b>12,250,000</b>	<b>9,906,491</b>	<b>2,343,509</b>	<b>848,140</b>

**Bryan ISD Monthly Update - Non-Budgeted Funds**  
**Special Revenue Funds**  
**May 2024**

	<b>Adopted Budget</b>	<b>9 Months May 2024</b>	<b>Estimated Budget Remaining</b>	<b>May Actual</b>
<b>Revenues:</b>				
Local and Intermediate Sources	-	2,689,988	-	182,897
State Programs	-	1,494,344	-	(35,590)
Federal Programs	-	19,625,195	-	2,692,739
Other	-		-	-
<b>Total Revenues</b>	-	<b>23,809,527</b>	-	<b>2,840,047</b>
<b>Expenditures:</b>				
11 Instructional	-	12,020,188	-	1,487,217
12 Instructional Resources	-	62,794	-	14,098
13 Instructional Staff Development	-	3,494,559	-	337,571
21 Instructional Leadership	-	721,855	-	82,990
23 Campus Administration	-	1,166,266	-	234,943
31 Guidance and Counseling	-	2,540,004	-	228,874
32 Social Work Services	-	710,404	-	72,817
33 Health Services	-	130,628	-	18,916
34 Student Transportation	-	163,272	-	39,217
35 Food Services	-		-	-
36 Cocurricular / Extracurricular	-	512,408	-	51,420
41 General Administration	-	225,849	-	43,937
51 Plant Maint. And Operations	-	803,771	-	72,133
52 Security and Monitoring	-	1,041,208	-	124,213
53 Data Processing Services	-	74,489	-	15,530
61 Community Services	-	141,832	-	16,172
71 Debt Services	-		-	-
81 Facilities Acquisition & Constr.	-		-	-
95 Juvenile Justice AEP	-		-	-
97 Tax Incremental Financing	-		-	-
99 Intergovernmental Charges	-		-	-
<b>Subtotal Expenditures</b>	-	<b>23,809,527</b>	-	<b>2,840,047</b>
Other Uses	-	-	-	-
<b>Total Expenditures</b>	-	<b>23,809,527</b>	-	<b>2,840,047</b>

These items do not require budgets to be adopted by the Board of Trustees

9.C. Consider Approval of the Bryan ISD Investment Policy

**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment  
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and  
Maturity**

To meet the investment objectives of the District, the maturity of investments shall be targeted to coincide with the cash flow needs of the District.

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. Assets of the District shall be invested in instruments whose maturities do not exceed two years from the time of purchase, with the exception of the capital projects fund, which shall be invested in instruments whose maturities do not exceed the anticipated cash flow requirements of the capital projects at the time of purchase. Under no circumstances shall investments be purchased with maturities greater than three years for capital projects.

The Board may specifically authorize a longer maturity for a given investment, within legal limits.

**Diversity**

The investment portfolio shall be diversified to reduce the risk of loss of investment income from overconcentration of assets in a specific issue, a specific issue size, specific maturity, or a specific class of securities.

Nevertheless, the District recognizes that in a diversified portfolio, occasional measured losses are inevitable and must be considered within the context of the overall portfolio's investment return. Also, it is intended that investments in all funds shall be managed in such a way that any market price losses resulting from interest-rate volatility shall be offset by income received from the balance of the portfolio during a 12-month period.

**Monitoring Market  
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating  
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds / Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

General Funds

Investment strategies for general funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Trust and Custodial  
Funds

Investment strategies for trust and custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Debt Service Funds

Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to meet cash flow needs. Assets may be invested in maturities exceeding one year but not to exceed two years.

Enterprise Funds

Investment strategies for enterprise funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

Capital Project  
Fund

Investment strategies for the capital project fund shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**Safekeeping and  
Custody**

The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

**Sellers of  
Investments**

Prior to handling investments on behalf of the District, a broker/dealer or qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]

Representatives of brokers/dealers shall be registered with the Texas State Securities Board, must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).

**Soliciting Bids for CDs**

In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

**Interest Rate Risk**

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

**Internal Controls**

A system of internal controls shall be documented in writing. Also, they shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Control of collusion.
2. Separation of duties.
3. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
4. Custodial safekeeping.
5. Avoidance of bearer-form securities.
6. Clear delegation of authority.
7. Specific limitations regarding securities losses.
8. Written confirmation of telephone transactions.
9. A limited number of authorized investment officials.
10. Documentation of transactions and strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.

**Annual Review**

At least annually, the Board shall review the local investment policy and investment strategies, document the review in writing, and record any changes made.

**Resolution Approving the Review of Bryan Independent School District's Investment Policy and Strategies**

*WHEREAS*, Section 2256.005(e), Texas Government Code, as amended, requires the governing body of an investing entity to review the district's investment policy and investment strategies not less than annually. The resolution so adopted shall record any changes made to either the investment policy or investment strategies;

*WHEREAS*, the Board of Trustees of Bryan Independent School District wish to approve the review and continuation of the district's investment policy and strategies required by Section 2256.005(e);

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bryan Independent School District as required by Section 2256.005(e) has reviewed the investment policy of Bryan Independent School District and recommends no changes.

Passed and adopted this 17th day of June 2024.

\_\_\_\_\_  
President, Board of Trustees  
Bryan Independent School District

Attest:

\_\_\_\_\_  
Secretary, Board of Trustees  
Bryan Independent School District

## **Resolution Approving Independent Sources of Instruction Relating to Investment Responsibilities**

*WHEREAS*, Section 2256.00B(a), Texas Government Code, as amended, requires that within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least 10 (ten) hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*. After completing the initial training the treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than 8 (eight) hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*, and

*WHEREAS*, the Texas Association of School Boards ("TASB"), the Texas Association of School Administrators ("TASA"), the Texas Association of School Business Officials ("TASBO"), any locally associated TASBO affiliates, region service centers, and TexPool provide investment training sessions relating to investment responsibilities, and

*WHEREAS*, the Board of Trustees of Bryan Independent School District wish to approve TASB, TASA, TASBO, any locally associated TASBO affiliates, and region service centers as independent sources of instruction to provide investment training sessions required by Section 2256.00B(a);

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bryan Independent School District that TASB, TASA, TASSO, any locally associated TASBO affiliates, and region service centers be approved as independent sources of instruction relating to investment responsibilities for the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of this local government, as required by Section 2256.00B(a), Texas Government Code, as amended.

Passed and adopted this 17th day of June 2024.

Attest:

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President, Board of Trustees  
Bryan Independent School District

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Secretary, Board of Trustees  
Bryan Independent School District

## **Resolution Approving a List of Qualified Investment Brokers and Advisors**

*WHEREAS*, Section 2256.025, Texas Government Code, as amended, requires the governing body of the local government or a designated investment committee to at least annually review, revise and adopt a list of qualified investment brokers that are authorized to engage in investment transactions with the district, and

*WHEREAS*, Truist, Merrill Lynch, Morgan Stanley, Multi-Bank Securities, Prudential Securities, TASB Lone Star Investment Pool, Texpool, UBS Securities, Texas CLASS, TD Ameritrade and Wells Fargo, engage in investment transactions with Bryan Independent School District, and

*WHEREAS*, Total Compensation Group Investment Advisory Services, LP (TCG), a registered investment advisor with the Securities and Exchange Commission (SEC), engage in investment advisory services with Bryan Independent School District through a Managed Asset Portfolio Program (MAPP) agreement approved on February 20, 2016, and

*WHEREAS*, the Board of Trustees of Bryan Independent School District wish to approve the above listed qualified brokers and advisors as authorized to engage in investment transactions with the district as required by Section 2256.025;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bryan Independent School District approves the above list as qualified investment brokers and advisors that are authorized to engage in investment transactions with the district as required by Section 2256.025, Texas Government Code, as amended.

Passed and adopted this 17th day of June 2024.

\_\_\_\_\_  
President, Board of Trustees  
Bryan Independent School District

Attest:

\_\_\_\_\_  
Secretary, Board of Trustees  
Bryan Independent School District

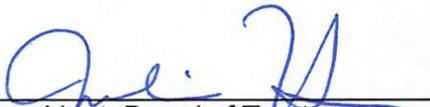
**Resolution Approving the Review of Bryan Independent School District's Investment Policy and Strategies**

WHEREAS, Section 2256.005(e), Texas Government Code, as amended, requires the governing body of an investing entity to review the district's investment policy and investment strategies not less than annually. The resolution so adopted shall record any changes made to either the investment policy or investment strategies;

WHEREAS, the Board of Trustees of Bryan Independent School District wish to approve the review and continuation of the district's investment policy and strategies required by Section 2256.005(e);

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bryan Independent School District as required by Section 2256.005(e) has reviewed the investment policy of Bryan Independent School District and recommends no changes.

Passed and adopted this 17th day of June 2024.

  
\_\_\_\_\_  
President, Board of Trustees  
Bryan Independent School District

Attest:

  
\_\_\_\_\_  
Secretary, Board of Trustees  
Bryan Independent School District

**Resolution Approving a List of Qualified Investment Brokers and Advisors**

WHEREAS, Section 2256.025, Texas Government Code, as amended, requires the governing body of the local government or a designated investment committee to at least annually review, revise and adopt a list of qualified investment brokers that are authorized to engage in investment transactions with the district, and

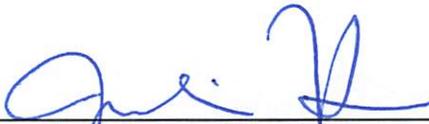
WHEREAS, Truist, Merrill Lynch, Morgan Stanley, Multi-Bank Securities, Prudential Securities, TASB Lone Star Investment Pool, Texpool, UBS Securities, Texas CLASS, TD Ameritrade and Wells Fargo, engage in investment transactions with Bryan Independent School District, and

WHEREAS, Total Compensation Group Investment Advisory Services, LP (TCG), a registered investment advisor with the Securities and Exchange Commission (SEC), engage in investment advisory services with Bryan Independent School District through a Managed Asset Portfolio Program (MAPP) agreement approved on February 20, 2016, and

WHEREAS, the Board of Trustees of Bryan Independent School District wish to approve the above listed qualified brokers and advisors as authorized to engage in investment transactions with the district as required by Section 2256.025;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bryan Independent School District approves the above list as qualified investment brokers and advisors that are authorized to engage in investment transactions with the district as required by Section 2256.025, Texas Government Code, as amended.

Passed and adopted this 17th day of June 2024.

  
\_\_\_\_\_  
President, Board of Trustees  
Bryan Independent School District

Attest:

  
\_\_\_\_\_  
Secretary, Board of Trustees  
Bryan Independent School District

**Resolution Approving Independent Sources of Instruction  
Relating to Investment Responsibilities**

*WHEREAS*, Section 2256.00B(a), Texas Government Code, as amended, requires that within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least 10 (ten) hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*. After completing the initial training the treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than 8 (eight) hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*, and

*WHEREAS*, the Texas Association of School Boards ("TASB"), the Texas Association of School Administrators ("TASA"), the Texas Association of School Business Officials ("TASBO"), any locally associated TASBO affiliates, region service centers, and TexPool provide investment training sessions relating to investment responsibilities, and

*WHEREAS*, the Board of Trustees of Bryan Independent School District wish to approve TASB, TASA, TASBO, any locally associated TASBO affiliates, and region service centers as independent sources of instruction to provide investment training sessions required by Section 2256.00B(a);

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bryan Independent School District that TASB, TASA, TASSO, any locally associated TASBO affiliates, and region service centers be approved as independent sources of instruction relating to investment responsibilities for the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of this local government, as required by Section 2256.00B(a), Texas Government Code, as amended.

Passed and adopted this 17th day of June 2024.

  
\_\_\_\_\_  
President, Board of Trustees  
Bryan Independent School District

Attest:

  
\_\_\_\_\_  
Secretary, Board of Trustees  
Bryan Independent School District

9.D. Consider Approval of the T-TESS Appraisal Calendar for the 2024-2025 School Year



## Texas Teacher Evaluation and Support System (T-TESS) & Bryan Teacher Evaluation and Support System (B-TESS) 2024-2025 Teacher Appraisal Calendar

State regulations require the District to establish a time frame for each school's teacher appraisal period.  
Specific timelines are outlined below. ([see DNA\(LEGAL\)](#))

<b>T-TESS/B-TESS Orientation</b>	
July 1, 2024 - August 12, 2024	T-TESS <b>refresher</b> training for all returning teachers to BISD.
July 29, 2024 (New Teacher Induction)	T-TESS <b>orientation</b> training for all <b>new</b> teachers to BISD. <i>*Note: The district will provide any late hires refresher/orientation training, and an email will be sent to the campus principal when the training has been completed</i>
<b>T-TESS and B-TESS Teacher Self-Assessment, Goal-setting, and Student Learning Objectives (SLO)</b>	
August 13, 2024 Sept. 20, 2024	Submit to the appraiser for approval within six weeks from the day of completion of the orientation/refresher. This will be discussed at a face-to-face conference, which is required for all teachers and their appraisers. <i>*Note: Late hires will be provided the same six-week window.</i>
<b>August 27, 2024 – April 30, 2025</b>	
Informal observations/walkthroughs conducted with ongoing feedback provided to support & develop teacher growth	
<b>No earlier than September 6th if the teacher's goals, SLO, and Professional Development Calendar have been submitted to the appraiser</b>	
Unannounced Formal (45-minute) Observation <ul style="list-style-type: none"> <li>The 2-week window provided to the teacher</li> <li>Observation scores for Domains 1, 2, &amp; 3 will be shared within <u>ten business days</u> of observation.</li> <li>Face-to-face post-conference conducted within <u>ten business days of observation</u> (<a href="#">see DNA(LEGAL)</a>)               <ul style="list-style-type: none"> <li><b>Request for 2nd Formal Observation must be made within ten working days of the Post Conference.</b></li> <li>A teacher may be given advance notice of the date or time of the second appraisal, but advance notice is not required.</li> </ul> </li> </ul>	
<b>Ongoing throughout the 2024-2025 School Year</b>	
Goal-Setting & Student Learning Objectives for <u>Late Hires</u> <ul style="list-style-type: none"> <li>Submitted to the appraiser within six weeks from the day of the completion of the orientation/refresher</li> <li>Review of teacher and student data</li> <li>Review of the Goal-Setting and SLO to formatively assess progress toward goals and teacher and student performance</li> <li>Collection of evidence to support Domain IV by teacher and appraiser (as appropriate)</li> </ul>	
<b>April 2, 2025 - May 1, 2025</b> (All Summative Conferences are Due May 1, 2025, fifteen days prior to the last day of instruction.)	
<ul style="list-style-type: none"> <li>End-of-Year Summative Conferences to be held face-to-face between teacher &amp; appraiser.</li> <li>Domains I, II, and III Summative scores are shared electronically with the teacher at least five days before the summative conference.</li> <li>Review of data and evidence gathered throughout the appraisal year for Domain IV, including the teacher's evidence for this domain; Domain IV scores determined and shared.</li> <li>Discuss progress toward the teacher's SLO and professional goals for 2024-25.</li> <li>Discuss potential goals, student learning objectives, and professional development plans for the next school year.               <ul style="list-style-type: none"> <li>For information regarding a request for a second appraisal for Domain IV and the performance of the teachers' students as defined in 19 Administrative Code 150.1001(f)(2) within ten working days of receiving a written annual summative appraisal with which the teacher disagrees can be found in Board Policy <a href="#">DNA(LEGAL)</a></li> </ul> </li> </ul>	
<i>Note: Teachers will submit an electronic verification of the summative conference, which will serve as his/her signature of receipt of the summative document.</i>	

9.E. Consider Approval of the 2024-2025 Memorandum of Understanding Between Brazos County Juvenile Board and Bryan ISD Relating to the Placement of Bryan ISD Students in the Juvenile Services Academy/Juvenile Justice Alternative Education Program

**2024-2025 MEMORANDUM OF UNDERSTANDING BETWEEN  
BRAZOS COUNTY JUVENILE SERVICES  
ACADEMY/JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM  
AND BRYAN INDEPENDENT SCHOOL DISTRICT**

**I. PARTIES**

This Memorandum of Understanding (MOU) is entered into by and between the Brazos County Juvenile Board (Juvenile Board), a political subdivision of the State of Texas, and Bryan Independent School District (“BISD”) whose students are subject to placement in the Brazos County Juvenile Services Academy / Juvenile Justice Alternative Education Program (the Program of JJAEP). It establishes roles and responsibilities relating to the Brazos County Juvenile Justice Alternative Education Program and Bryan Independent School District. This Memorandum of Understanding is an inter-local agreement entered into pursuant to Texas Education Code, Chapter 37 and Texas Government Code Chapter 791.

**II. PROGRAM GOALS**

The major goals for the Program in providing services for the students are: (1) to provide a continuum of educational services; (2) to establish consistency, predictability, and appropriateness of student placement following expulsion from their regular school program; (3) to return the expelled student to a regular school setting as soon as appropriate; (4) to impress upon the expelled student that there are progressive sanctions for engaging in criminal and delinquent behavior in the public school setting; (5) to provide educational and placement options for the Brazos County juvenile courts; and (6) to enable the expelled student to perform academically at their appropriate grade level.

**III. STUDENT ELIGIBILITY**

Students will be assigned to the Brazos County Juvenile Services Academy/Juvenile Justice Alternative Education Program (JJAEP) only as set forth by the provision of this MOU.

- A. Discretionary Expulsions. Students may be assigned to the JJAEP when they have been expelled from BISD for committing one of the offenses listed in the “Attachment A” deemed to be a discretionary expulsion by the Texas Education Code (“TEC”), as listed under TEC Section 37.007 (b), (c), (d), (f), or (i), and Section 37.0081(b) (Discretionary Expulsion).
- B. Mandatory Expulsion. Students shall be assigned to the JJAEP when they have received a mandatory expulsion from BISD for committing one of the delinquent or criminal offenses deemed to require a mandatory expulsion under TEC Section 37.007 (a), (d), and (e) (Mandatory Expulsion).
- C. Notification Procedures. BISD shall notify the appropriate local law enforcement agency and/or the juvenile and juvenile department in writing as soon as practicable upon BISD’s identification of a student who it reasonably believes has engaged in delinquent or criminal conduct for which the student will be subject to mandatory or discretionary expulsion. Such notice shall be given in addition to any notice required under Texas Family Code Sec. 52.041.

- D. Court-Ordered Placements. Students may be placed in the JJAEP by a Brazos County Juvenile Court when they have been adjudicated or placed on conditions of release for delinquent conduct. BISD is responsible for providing special education services for BISD students, as articulated in the students' IEPs and/or BIPs when such services are not provided by the JJAEP.
- E. Registered Sex Offenders. Students who are publicly registered sex offenders may be placed by BISD in the JJAEP as provided in Subchapter I of Chapter 37 of the TEC and in accordance with the conditions set out in Section III.B of this MOU.
- F. Adult Students. A student who is 17 years or older (Adult Student) is not eligible for juvenile probation services unless the student was on juvenile probation at the time of enrollment. In the event an Adult Student does not meet the JJAEP Program behavior expectations as determined by the JJAEP Administrator, the student shall be returned to BISD for disposition. The JJAEP shall not accept nor keep enrolled any student who is 18 years of age or older.
- G. Homebound Students. JJAEP does not provide services to students who qualify for and are receiving homebound education services.
- H. Mandatory and Discretionary Placements. Students expelled into the JJAEP shall only be accepted or remain in the JJAEP if ordered as a condition of court ordered juvenile probation or on a condition of release for "Delinquent Conduct" (as defined by Texas Family Code Chapter 51) by a Brazos County juvenile judge or Brazos County juvenile referee. Eligibility of any other student expelled from BISD on a discretionary basis will be determined by the JJAEP and BISD on a case-by-case basis following BISD hearing on recommended expulsion. The JJAEP will be notified of such hearings and permitted to attend.

#### **IV. STUDENT PLACEMENT**

##### Term of Assignment to the JJAEP

- A. Term of Assignment. The discretionary expulsion or placement order by BISD shall specify the number of days or term of the expulsion or placement. For the purpose of this Article, one hundred eighty (180) enrolled instructional days is a year (Year). Minimum placement will be no less than, thirty (30) instructional days but not to exceed one Year unless otherwise required by law. Students being discharged from the JJAEP shall be released at the end of a grading period back to BISD.
- B. Notification. The JJAEP shall provide a basic schedule of instruction to the home district of each student within five business days of enrollment.
- C. Mandatory Expulsions. A student's original term of expulsion for a mandatory offense may not exceed one (1) calendar year. A student's total assignment to the JJAEP for the Mandatory Expulsion may not exceed one (1) Year. An exception may be granted for the expulsion of a student who brings a firearm to school. A student expelled from the student's regular campus for a period of one (1) calendar year in accordance with federal law may be assigned to the JJAEP for one (1) calendar year.

D. Mandatory and Discretionary Placements. A student who is assigned to the JJAEP due to a Mandatory or Discretionary Expulsion shall be returned to BISD upon the first of these events to occur:

1. The charges are dismissed or reduced to an offense not eligible for expulsion.
2. The student is acquitted.
3. The student is discharged from juvenile probation or from conditions of release.
4. The student completes the term of placement.
5. The student graduates from high school.
6. The student's assignment at the JJAEP reaches one hundred eighty (180) enrolled instructional days; or,
7. The student successfully completes the JJAEP Program.

At the discretion of the Brazos County JJAEP, any mandatory or discretionary student may be returned to their home district for persistent disruption of program and/or failure to attend school (including leaving the campus without permission).

E. Student Releases. The JJAEP staff may recommend students who demonstrate exemplary performance for early release and alternatively, may recommend expulsion term extensions for students who do not satisfactorily complete the JJAEP program. The final determination to extend a student's expulsion term is that of the BISD.

A student's assignment to the JJAEP shall terminate at the earliest of one of the following dates:

1. Successful completion of the expulsion term.
2. Early release pursuant to the preceding paragraph.
3. One of the seven "Exit Reasons" described in Texas Juvenile Justice Department 348 standards:
  - a. Completed program / returned to home school while on probation.
  - b. Completed program / term of probation expired.
  - c. Completed program / term of placement expired.
  - d. GED completion
  - e. Graduated
  - f. Left program incomplete.
  - g. Other – left program for non-delinquency reason such as moved, death, or medical reason; or,
4. The student's assignment to the JJAEP reaches one hundred eighty (180) enrolled instructional days.

F. Maximum Student Population. The maximum student population shall not exceed thirty (30) students. In the event the JJAEP population exceeds thirty (30) enrolled students the JJAEP may:

1. Discharge and return discretionary expulsions enrolled at the JJAEP back to BISD to reduce the population; and / or,
2. Refuse or deny any new discretionary expulsions from BISD.

- G. Referrals. BISD shall be allowed no more than four (4) discretionary referrals at any one time.

## V. SPECIAL PROGRAMS

### Special Education and 504.

- A. Initial ARD or 504 Committee. A BISD student who commits an offense and has been identified by BISD as having a disability may be expelled from BISD only after a duly constituted Admission, Review and Dismissal (“ARD”) Committee determines that the alleged offense is not a manifestation of the student’s disability in accordance with applicable state and federal laws. BISD shall invite the JJAEP Administrator or the administrator’s designee to an ARD committee meeting convened to discuss a BISD student’s expulsion. BISD must provide reasonable notice of the ARD committee meeting to the JJAEP administrator and to the parent consistent with federal and state law. A copy of the student’s current individualized education program (IEP) and Behavior Intervention Plan (BIP) must be provided to the JJAEP Administrator with the notice. If the JJAEP Administrator or designee is unable to attend the ARD committee meeting, the JJAEP representative must be given the opportunity to participate in the meeting through alternative means including conference telephone calls. The JJAEP representative may participate in the meeting to the extent that the meeting relates to the student’s placement in the JJAEP and implementation of the IEP or BIP in the JJAEP. Any BISD student who has been identified as a 504 eligible student may be expelled only after a 504 committee determines whether the student’s disability as it relates to the alleged misbehavior should result in the student’s expulsion.
- B. Section-504-Eligible Students. (1) The JJAEP will ensure, in collaboration with BISD, that a student who is eligible for services under Section 504 of the Rehabilitation Act of 1973 is provided services and instruction appropriate to address his or her needs, as determined by a Section 504 committee. (2) Documentation of Section 504 eligibility determinations will be maintained for each student.
- C. English as a Second Language (ESL). (1) The JJAEP, in collaboration with BISD, will ensure that a student who is non-English speaking or who speaks English as a second language is provided ESL services and instruction appropriate to address his or her needs, as determined by a language proficiency assessment committee (LPAC). (2) Documentation of LPAC determinations will be maintained for each student.
- D. IEP and BIP. BISD Students with disabilities assigned to the JJAEP will be provided educational services determined by the ARD Committee, and articulated in the IEP and / or BIP, such that the student receives a free and appropriate public education as defined by federal and state laws, and as further provided herein. The IEP and / or BIP must delineate the projected date for the beginning of services, personnel who will provide direct and/or related services, the anticipated frequency, location and duration of services, and modifications for the term of the student’s tenure at the JJAEP.
1. Responsibility. Ultimately, BISD is responsible to ensure that appropriate programs and services, as articulated in a BISD student’s IEP and/or BIP, are provided at the JJAEP continuously and without disruption. The Juvenile Board is not responsible for the provision of special education services, 504 services or LPAC/ESL services.

All related services articulated in students' IEPs must be provided by BISD. Related services include speech therapy, occupational therapy, physical therapy, special transportation, in-home/parent training, and sign language interpreters.

2. Amendments. The JJAEP Administrator or designee will notify BISD if the JJAEP is unable to implement the services assigned to it in the IEP and/or BIP of a BISD student. BISD will convene an ARD Committee meeting, including the appropriate JJAEP personnel, to reconsider the placement of the student JJAEP, or amend the plans as deemed necessary. Any amendments to an IEP and/or BIP of a BISD student will be effectuated through the BISD ARD Committee. The JJAEP will provide a copy of each special education student's schedule within 5 school days of BISD's request.
  
- E. Suspected Disability. If a BISD student assigned to the JJAEP is suspected of having a disability under the Individuals with Disabilities Education and Improvement Act (IDEIA) criteria, BISD's Child Find procedure will be initiated to resolve whether an assessment to determine eligibility is necessary. The JJAEP staff will assist with the completion of the necessary referral documents. Any BISD student determined to qualify for services and protection under IDEA or Section 504, shall be afforded all lawfully required services and protections by BISD to the extent that the JJAEP cannot provide the service and BISD is notified of the need to provide the service.
  
- F. Change of Residence. Students receiving special education services prior to their expulsion and who change residence to another ISD served by the JJAEP, shall continue to be the responsibility of the expelling ISD for the duration of their expulsion.
  
- G. Special Education Eligibility. In any instance where a BISD JJAEP student who was not eligible for special education services at the time of the expulsion and/or who has not previously been admitted into a special education program, changes residence from the expelling ISD to BISD and now qualifies for special education services, an ARD Committee meeting will be convened with representatives from the expelling ISD, BISD, and JJAEP personnel. When a student is identified as a special education student and after consent is obtained for that student to receive services, the ISD of the new residence will accept full responsibility for the expelled student, claim Average Daily Attendance (ADA), provide any special education services articulated in the IEP and/or BIP that the JJAEP cannot provide, and be obligated to pay a cost for the placement to the JJAEP. BISD retains the authority to honor or terminate the expulsion and have the student attend one of the schools within BISD. BISD shall be responsible for the provision of special education services as deemed necessary by the respective evaluation team.
  
- H. Accountability. Academic accountability for BISD students placed at the JJAEP shall remain with BISD. The eligibility folder will stay with BISD, and a working folder will be sent to the JJAEP prior to the intake appointment.
  
- I. Addressing Concerns. After placement of a BISD student in the JJAEP, if the JJAEP has concerns that the student's education or behavioral needs cannot be met in the JJAEP program, the JJAEP shall provide written notice of the specific concerns to BISD. BISD will conduct an ARD Committee meeting to reconsider the placement of the student into the JJAEP and to avoid disruption of services and/or an improper placement. BISD is responsible for providing notice to the JJAEP and to the parent of the ARD Committee

meeting in compliance with federal and state law and advising them of the specified time and location of the ARD Committee meeting. If the JJAEP Administrator or designee is unable to attend the ARD Committee meeting, the JJAEP representative must be given the opportunity to participate in the meeting through alternative means including conference telephone calls.

- J. Notices. The notices required in Article IV of this MOU must be provided in the native language of the parent or mode of communication used by the parent, in compliance with federal law. The term “native language” when used with reference to an individual of limited English proficiency, means the language used by the individual, or in the case of the child, the language normally used by the parent of the child.

## V. ADMINISTRATION OF STATE-MANDATED ASSESSMENTS

All state-required standardized tests will be administered to students enrolled at the JJAEP. The following responsibilities are assigned for administration of the tests:

- A. List of Students. JJAEP staff will provide BISD with a list of all students from that District enrolled at the JJAEP at least ten (10) school days prior to the date of administration of state-required standardized tests and will timely update BISD as to any changes to that list through the date of testing.
- B. Answer Sheets. BISD is responsible for securing, coding, and delivering all answer sheets to the JJAEP Administrator or designee at least five (5) school days before the day of standardized test administration. BISD will also provide additional answer documents to cover students that enroll after the list of students was provided to BISD.
- C. Modifications. BISD will assist the JJAEP staff to ensure implementation of modifications articulated in the IEPs and/or BIPs for standardized testing, as appropriate, for students receiving special education services, and speakers of languages other than English. If the modifications exceed what the JJAEP can reasonably implement, BISD remains responsible for ensuring that the student has access to the necessary modifications by whatever means BISD deems most appropriate.
- D. Retrieving Completed Answer Sheets. The JJAEP is responsible for making necessary arrangements to retrieve all completed student answer sheets attributed to BISD’s students enrolled at the JJAEP. This should occur at least ten (10) school days prior to the state-mandated ship date.
- E. Submitting Answer Sheets. BISD is responsible for obtaining the student answer sheets and is also responsible for returning all answer sheets and test booklets to the appropriate TEA contracted agent.
- F. Student Success Initiatives. The JJAEP will assist BISD in meeting student success initiatives mandated by state law. This assistance does not include the hiring of additional staff.

## VI. FUNDING AND BILLING

- A. Mandatory Expulsions. Funding for expulsions deemed by BISD to be mandatory for

purposes of Texas Education Code Chapter 37 will be provided by the Texas Juvenile Justice Department (“TJJJ”) for those students who meet the prescribed TJJJ eligibility requirements. In addition to the payment received from TJJJ, BISD will pay for the attendance of such students at the rate of \$27.64 per day.

- B. Discretionary Expulsions. For students who are Discretionary Expulsions pursuant to TEC Section 37.007 (b), (c), (d), (f), or (i), and Section 37.008 (b) BISD shall pay the rate of \$106.00 per student per day of attendance at the JJAEP. This rate may be modified by the Juvenile Board during the term of this MOU.
- C. Court Ordered Placements. BISD shall forward funds received for these students from the Texas Education Agency based on BISD’s daily attendance rate, hereinafter referred to as “Target Revenue”, to Brazos County Juvenile Services.
- D. Payment. BISD shall make payment to the Juvenile Board through the Brazos County Auditor. Payment for the full amount hereunder shall be made payable to Brazos County within thirty (30) days after the invoice issued by the JJAEP Administrator.

## **VII. TRANSPORTATION**

Participant ISD Responsibility. Transportation of students to and from the JJAEP shall be the sole responsibility of BISD. BISD is responsible for either transporting the students or information parents of their responsibility to transport their children to and from the JJAEP. BISD shall provide all necessary security at the student pick up/drop off location(s). Special Education students for whom special transportation is required by the students Individual Education Plan (IEP) will receive transportation from BISD.

## **VIII. TRANSITION**

Approaching a student’s completion of his/her term at the JJAEP, JJAEP staff will send BISD a transition file that includes:

- A. The student’s grades converted to numeric scores; when requested by BISD, course completions will be reported.
- B. A behavior summary, recommendations and comments that suggest placement options that the JJAEP staff deems appropriate for the student returning to his/her home campus.
- C. Attendance information; and,
- D. Other recommendations and comments.

## **IX. PARTIAL INVALIDITY**

If any provision, section, subsection, paragraph, sentence, clause or phrase of this MOU, or the application of same to any person or set of circumstances, is for any reason held by a court of competent jurisdiction to

be invalid, void, or unenforceable, the remaining provisions shall continue in full force and effect.

#### **X. TERM**

This Agreement supersedes all prior MOU agreements between these parties and shall be in effect as of August 1, 2024 continuing through, and including, July 31, 2025. This Agreement shall automatically renew each year on August 1<sup>st</sup>, beginning with August 1, 2024, unless notice of a party's intent not to renew is sent to the other party prior to July 15<sup>th</sup> of that year. The Brazos County Juvenile Board and Bryan Independent School District may modify this Agreement under terms as specified in a written addendum to be signed by all parties and subsequently attached hereto.

#### **XI. INTEGRATION**

This Memorandum of Understanding, together with the instruments heretofore incorporated by reference and the attachments hereto, contains the entire agreement between the parties with respect to the subject matter hereof. No other agreement, statement, or promise made by or to any employee, officer, official, or agent of any party that is not contained herein shall be of any force or effect. Any modifications to the terms hereof must be in writing and signed by the parties.

AGREED AND EXECUTED this the \_\_\_\_ day of \_\_\_\_\_, 2024.

Brazos County Juvenile Board

By: \_\_\_\_\_

Name: Judge Duane Peters

Title: Chairman

AGREED AND EXECUTED this the \_\_\_\_ day of \_\_\_\_\_, 2024.

Bryan Independent School District

By: \_\_\_\_\_

Name: Ginger Carrabine

Title: Superintendent

ON \_\_\_\_\_, 20\_\_\_\_\_, FULLY EXECUTED IN DUPLICATE, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL.

**Brazos County Commissioners Court**

By: \_\_\_\_\_

Duane Peters, County Judge  
200 S. Texas Ave., Ste. 332  
Bryan, TX 77803  
Phone: 979-361-4102  
Fax: 979-361-4503

\_\_\_\_\_ Date

9.F. Consider Approval of a Resolution to Budget and Prioritize State Compensatory Funds for the 2024-2025 Fiscal Year

**RESOLUTION BUDGETING FOR AND PRIORITIZING STATE COMPENSATORY FUNDS**

**WHERE AS**, TEC 28.0217 requires accelerated instruction in a subject area a student performs unsatisfactorily on an end of course exam, (EOC).

**FURTHER**, TEC 29.081 was amended to require school districts that did have students perform unsatisfactorily on an EOC exam to separately budget and prioritize state compensatory funds, (SCE), to support the additional cost for EOC exam failures.

**BE IT RESOLVED**, that Bryan Independent School District did have some students perform unsatisfactorily on EOC exams for the 2023-24 school year.

**THEREFORE**, Bryan Independent School District has prioritized SCE funds as follows to support the additional cost for these EOC failures as follows:

- A higher per student allocation of SCE funds to high schools.
- Funds for summer testing for retests.
- Supplemental software program that offers data driven differentiated instruction targeting courses with a state assessment.

**APPROVED** by the Board of Trustees of the Bryan Independent School District this 17th day of June, 2024.

---

President  
Bryan ISD Board of Trustees

ATTEST:

---

Secretary  
Bryan ISD Board of Trustees

**RESOLUTION BUDGETING FOR AND PRIORITIZING STATE COMPENSATORY FUNDS**

**WHERE AS**, TEC 28.0217 requires accelerated instruction in a subject area a student performs unsatisfactorily on an end of course exam, (EOC).

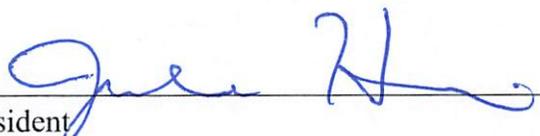
**FURTHER**, TEC 29.081 was amended to require school districts that did have students perform unsatisfactorily on an EOC exam to separately budget and prioritize state compensatory funds, (SCE), to support the additional cost for EOC exam failures.

**BE IT RESOLVED**, that Bryan Independent School District did have some students perform unsatisfactorily on EOC exams for the 2023-24 school year.

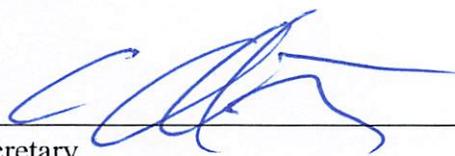
**THEREFORE**, Bryan Independent School District has prioritized SCE funds as follows to support the additional cost for these EOC failures as follows:

- A higher per student allocation of SCE funds to high schools.
- Funds for summer testing for retests.
- Supplemental software program that offers data driven differentiated instruction targeting courses with a state assessment.

**APPROVED** by the Board of Trustees of the Bryan Independent School District this 17th day of June, 2024.

  
\_\_\_\_\_  
President  
Bryan ISD Board of Trustees

ATTEST:

  
\_\_\_\_\_  
Secretary  
Bryan ISD Board of Trustees

9.G. Consider Approval of the Purchase Over \$50,000 for the Replacement of Steamers, Kettles, and Ice Maker

## **EVALUATION SUMMARY SHEET**

Bryan Independent School District

Bryan ISD RFP #24-3978

Steamers, Kettles, and Ice Maker Replacements

<b>Evaluation Criteria</b>	<b>Weight</b>	<b>AceMart</b>	<b>Associated Food</b>	<b>Douglas Equipment</b>	<b>Grady's</b>	<b>Kommerical Kitchens</b>	<b>KK Alternate</b>	<b>Mission</b>	<b>Mission Alternate</b>	<b>Pasco Brokerage</b>	<b>Strategic Equipment</b>	<b>United Refrigeration</b>
Purchase Price	<b>55.00</b>	51.60	55.00	52.83	49.98	50.00	50.04	48.76	48.97	47.20	51.86	0.00
Extent to which the goods or services meet the District's needs	<b>30.00</b>	19.20	0.00	28.00	1.00	29.00	26.20	28.40	25.60	22.20	28.20	5.00
Experience, Years in Business	<b>3.00</b>	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00
References	<b>5.00</b>	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Total long-term cost to the District to acquire the vendor's goods or services (Ability to Supply Goods and Services within a timely manner, Lead Time)	<b>5.00</b>	2.00	5.00	5.00	4.00	5.00	5.00	3.00	3.00	4.00	2.00	5.00
Impact on the ability of the District to comply with laws and rules relating to historically underutilized businesses: small, minority-owned, or labor surplus area firms	<b>2.00</b>	0.00	0.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00	0.00	0.00
<b>TOTAL</b>	<b>100.00</b>	<b>80.80</b>	<b>68.00</b>	<b>93.83</b>	<b>62.98</b>	<b>94.00</b>	<b>91.24</b>	<b>88.16</b>	<b>85.57</b>	<b>83.40</b>	<b>90.06</b>	<b>15.00</b>
<b>Percentage</b>	<b>100%</b>	<b>80.80%</b>	<b>68.00%</b>	<b>93.83%</b>	<b>62.98%</b>	<b>94.00%</b>	<b>91.24%</b>	<b>88.16%</b>	<b>85.57%</b>	<b>83.40%</b>	<b>90.06%</b>	<b>15.00%</b>

9.H. Consider Approval of Purchase Over \$50,000 for Voluntary Student, Athletic and Catastrophic Insurance

**Bryan Independent School District**  
**2024-2025 STUDENT/ATHLETIC ACCIDENT INSURANCE**

<i>Effective 7.1.2024</i>	The Brokerage Store 2023-2024 Expiring Coverage	The Brokerage Store 2024-2025 Renewal Quote
<b>MAXIMUM BENEFIT (EXCESS)</b>	\$25,000.00	\$25,000.00
<b>ACCIDENT MEDICAL MAXIMUM</b>	\$10,000,000.00	\$10,000,000.00
<b>MAXIMUM BENEFIT PERIOD</b>	10 YEARS	10 YEARS
<b>HOSPITAL EMERGENCY ROOM CHARGES</b>	U&C, UP TO \$100	U&C, UP TO \$200
<b>X-RAY AND RADIOLOGY SERVICES</b>	U&C, UP TO \$75; \$25 FOR READING	U&C, UP TO \$175; \$25 FOR READING
<b>DIAGNOSTIC IMAGING (CAT/MRI)</b>	U&C, UP TO \$250; \$25 FOR READING	U&C, UP TO \$575; \$25 FOR READING
<b>LAB SERVICES</b>	U&C, UP TO \$150	U&C, UP TO \$50
<b>PHYSICIAN'S NON-SURGICAL VISITS (NOT PAID DAY OF SURGERY)</b>	\$30/VISIT, MAX 10 VISITS	\$40/VISIT, MAX 10 VISITS
<b>PHYSICIAN'S NON-SURGICAL VISITS (TREATMENT FOR CONCUSSION)</b>	\$40/VISIT, FIRST 2; THEN PAID \$30/VISIT, UP TO 10 ADDITIONAL VISITS	\$60/VISIT, FIRST 2; THEN PAID \$40/VISIT, UP TO 10 ADDITIONAL VISITS
<b>EMERGENCY ROOM PHYSICIAN'S NON-SURGICAL CARE (OTHER THAN CONCUSSION)</b>	U&C, UP TO \$50	U&C, UP TO \$120
<b>ORTHOPEDIC APPLIANCES</b>	U&C, UP TO \$500	U&C, UP TO \$500
<b>SHOTS AND INJECTIONS</b>	U&C, UP TO \$25	U&C, UP TO \$50
<b>PRESCRIPTION DRUGS</b>	U&C, UP TO \$25	U&C, UP TO \$50
<b>PHYSIOTHERAPY</b>	U&C, UP TO \$20/VISIT, MAX 5 VISITS	U&C, UP TO \$30/VISIT, MAX 5 VISITS
<b>AMBULANCE SERVICE (AIR OR GROUND)</b>	U&C, UP TO \$200	U&C, UP TO \$500
<b>EYEGLOSS REPLACEMENT</b>	U&C, UP TO \$100	U&C, UP TO \$100
<b>DURABLE MEDICAL EQUIPMENT (POST-SURGICAL ONLY)</b>	U&C, UP TO \$100	U&C, UP TO \$100
<b>DENTAL TREATMENT</b>	U&C, UP TO \$150/TOOTH	U&C, UP TO \$500
<b>PHYSICIAN'S SURGICAL CARE (IN OR OUTPATIENT) ONLY ONE PROCEDURE WILL BE ALLOWED (HIGHEST SCHEDULED) WHEN MULTIPLE PROCEDURES ARE PERFORMED</b>	75% U&C, UP TO \$1,500	U&C, UP TO \$2,000
<b>ASSISTANT SURGEON CHARGES</b>	25% OF SURGERY ALLOWANCE	25% OF SURGERY ALLOWANCE
<b>ANESTHESIA CHARGES</b>	25% OF SURGERY ALLOWANCE	25% OF SURGERY ALLOWANCE
<b>MOTOR VEHICLE INJURY</b>	U&C, UP TO \$1,000	U&C, UP TO \$1,000
<b>OUTPATIENT SURGERY BENEFITS</b> Day Surgery (facility charge) Room supplies and all other expenses for outpatient surgery	U&C, UP TO \$750	U&C, UP TO \$1,500
<b>FIELD TRIP COVERAGE</b>	All student will be covered for one day field trips, with no overnight stay. Basic benefits apply for up to \$2K/injury.	All student will be covered for one day field trips, with no overnight stay. Basic benefits apply for up to \$2K/injury.
<b>HOSPITAL ROOM AND BOARD (INPATIENT)</b>	SEMI-PRIVATE ROOM CHARGE	SEMI-PRIVATE ROOM CHARGE
<b>INTENSIVE CARE (INPATIENT)</b>	1.5 X SEMI-PRIVATE ROOM CHARGE	1.5 X SEMI-PRIVATE ROOM CHARGE
<b>HOSPITAL MISCELLANEOUS SERVICES (INPATIENT)</b>	UP TO \$250; MAX \$2K	UP TO \$500; MAX \$2,500
<b>PHYSICIAN'S NON-SURGICAL VISITS (INPATIENT)</b>	UP TO \$30 PER VISIT; MAX 10 VISITS	UP TO \$40 PER VISIT; MAX 10 VISITS
<b>PHYSIOTHERAPY (INPATIENT)</b>	INCLUDED IN HOSPITAL MISCELLANEOUS BENEFIT	INCLUDED IN HOSPITAL MISCELLANEOUS BENEFIT
<b>X-RAY AND RADIOLOGY SERVICES (INPATIENT)</b>	INCLUDED IN HOSPITAL MISCELLANEOUS BENEFIT	INCLUDED IN HOSPITAL MISCELLANEOUS BENEFIT
<b>REGISTERED NURSE (INPATIENT)</b>	U&C CHARGES	U&C CHARGES
<b>INCURRAL PERIOD</b>	180 DAYS	180 DAYS
<b>SCHOOL YEAR COST</b>	RENEWAL (2 YR RATE GUARANTEED)	RENEWAL
<b>STUDENT/ATHLETIC ACCIDENT</b>	\$65,000.00	\$65,000.00
<b>CATASTROPHIC</b>	\$4,324.00	\$4,324.00
<b>TOTALS</b>	\$69,324.00	\$69,324.00

Benefits as outlined on this spreadsheet are for illustrative purposes only.  
Please refer to carrier benefit summary for complete plan benefit description.

10. **ITEMS FOR DISCUSSION AND OR ACTION / REGULAR AGENDA**

11. **Business Services**

11.A. Consider Approval of the Budget for the Year Ending June 30, 2025, for the General Fund, Debt Service Fund, and Food Service Fund

**BRYAN INDEPENDENT SCHOOL DISTRICT**

**2024-25 PROPOSED BUDGET**

**June 17, 2024**

**BOARD OF TRUSTEES**

Dr. Julie Harlin, President  
Felicia Benford, Vice President  
David Stasny, Secretary

Mark McCall, Member  
Joel Bryan, Member  
Ruthie Waller, Member  
Leo Gonzalez, Member

**ADMINISTRATION**

Ginger Carrabine, Superintendent of Schools  
Dr. Barbara Ybarra, Associate Superintendent of Teaching & Learning  
Kevin Beesaw, Assistant Superintendent of Business Services

**Bryan Independent School District  
Proposed Summary of Budgeted Funds  
For the Year Ending June 30, 2025**

	<b>General Fund</b>	<b>Debt Service Fund</b>	<b>Food Services</b>	<b>06/30/25 Totals</b>
<b>Revenues:</b>				
Local and Intermediate Sources	\$ 90,213,000	\$ 37,448,928	\$ 545,000	\$ 128,206,928
State Programs	74,890,000	175,000	45,000	75,110,000
Federal Programs	5,650,000	0	11,545,000	17,195,000
<b>Total Revenues</b>	<b>\$ 170,753,000</b>	<b>\$ 37,623,928</b>	<b>\$ 12,135,000</b>	<b>\$ 220,511,928</b>
<b>Expenditures:</b>				
11 Instructional	107,736,309			\$ 107,736,309
12 Instructional Resources	1,654,568			1,654,568
13 Instructional Staff Development	3,177,100			3,177,100
21 Instructional Leadership	4,335,529			4,335,529
23 Campus Administration	11,197,614			11,197,614
31 Guidance and Counseling	6,504,204			6,504,204
32 Social Work Services	231,390			231,390
33 Health Services	2,059,324			2,059,324
34 Student Transportation	7,921,236			7,921,236
35 Food Services	25,000		11,585,000	11,610,000
36 Cocurricular / Extracurricular	4,240,419			4,240,419
41 General Administration	4,685,099			4,685,099
51 Plant Maint. And Operations	16,509,790		550,000	17,059,790
52 Security and Monitoring	1,703,426			1,703,426
53 Data Processing Services	2,681,296			2,681,296
60 Community Services	113,121			113,121
71 Debt Services	835,000	37,623,928		38,458,928
81 Facilities Acquisition & Constr.	0			0
95 Juvenile Justice AEP	60,000			60,000
97 Tax Incremental Financing	0			0
99 Intergovernmental Charges	1,308,875			1,308,875
<b>Total Expenditures</b>	<b>\$ 176,979,300</b>	<b>\$ 37,623,928</b>	<b>\$ 12,135,000</b>	<b>\$ 226,738,228</b>
Other Resources	\$ -	\$ -	\$ -	\$ -
Other Uses	\$ -	\$ -	\$ -	\$ -
<b>Net Other Resources and Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Affect on Fund Balance</b>	<b>\$ (6,226,300)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (6,226,300)</b>

The accompanying notes are an integral part of the budget

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Ginger Carrabine, Superintendent

Approved this \_\_\_\_\_ day of June, 2024

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Dr. Julie Harlin, President, Board of Trustees

## Notes to the Proposed Budget – Year Ending June 30, 2025

### General Fund:

Each year certain estimates or assumptions must be made to establish a budget. For 2024-25, the following were used:

- |                                |  |
|--------------------------------|--|
| • Student Enrollment Growth    | No change from prior year                              |
| • Property value growth        | 6% (net of the 313 adjustment)                         |
| • M&O tax rate                 | \$0.6792/per \$100 of valuation (will be set Aug 2024) |
| • Debt tax rate                | \$0.2700/per \$100 of valuation (will be set Aug 2024) |
| • Property Tax Collection Rate | 99%  |

A summary of additions/reductions to the 2024-25 budget are as follows:

- Increases for SPED therapeutic unit and additional SPED staffing needs
- Retention Stipends & sign on bonus
  - Salary schedule steps for Teachers, Counselors, Registered Nurses and Librarians
  - Retention stipends of 2% in September and December 2024 and 1% in May 2025
  - Additional 1% retention stipend for all employees in paygrades below A6/T6 in May 2025
  - Sign on bonus for teachers new to the district-\$1000 if starting in September-\$500 if starting in the second semester
- General Inflation (3% for non-payroll categories)
- Decrease for vacant administrative/clerical & auxiliary positions not replaced at this time
- Decrease in teaching positions through attrition resulting from restructure of master schedules at secondary levels and minimal changes to elementary class sizes at some grade levels
- Decrease due to reduced travel and energy conservation programs
- Additional revenue for indirect costs reimbursement from ESSER (final year)

The General Fund budget was prepared at the estimated tax rate of \$0.6792 per \$100 of valuation.

	<u>2023-24</u>	<u>2024-25</u>
Maintenance & Operations	\$0.6792	\$0.6792
Debt Service	<u>\$0.2700</u>	<u>\$0.2700</u>
Total	\$0.9492	\$0.9492

The total ad valorem tax rate is estimated at this time for illustration purposes. The actual rate will be determined in August 2024 and adopted by September 2024.

The proposed budget will result in an estimated shortfall of \$6.2 million for the general fund.

(The above is a summary of major changes in the budget. It is not intended to be an all-inclusive list.)

**BRYAN INDEPENDENT SCHOOL DISTRICT**

**2024-25 PROPOSED BUDGET**

**June 17, 2024**

**BOARD OF TRUSTEES**

**Dr. Julie Harlin, President  
Felicia Benford, Vice President  
David Stasny, Secretary**

**Mark McCall, Member  
Joel Bryan, Member  
Ruthie Waller, Member  
Leo Gonzalez, Member**

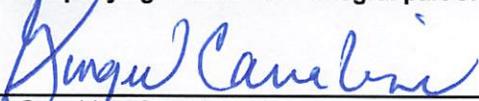
**ADMINISTRATION**

**Ginger Carrabine, Superintendent of Schools  
Dr. Barbara Ybarra, Associate Superintendent of Teaching & Learning  
Kevin Beesaw, Assistant Superintendent of Business Services**

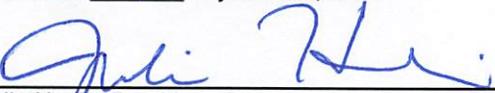
**Bryan Independent School District**  
**Proposed Summary of Budgeted Funds**  
**For the Year Ending June 30, 2025**

	General Fund	Debt Service Fund	Food Services	06/30/25 Totals
<b>Revenues:</b>				
Local and Intermediate Sources	\$ 90,213,000	\$ 37,448,928	\$ 545,000	\$ 128,206,928
State Programs	74,890,000	175,000	45,000	75,110,000
Federal Programs	5,650,000	0	11,545,000	17,195,000
<b>Total Revenues</b>	<b>\$ 170,753,000</b>	<b>\$ 37,623,928</b>	<b>\$ 12,135,000</b>	<b>\$ 220,511,928</b>
<b>Expenditures:</b>				
11 Instructional	107,736,309			\$ 107,736,309
12 Instructional Resources	1,654,568			1,654,568
13 Instructional Staff Development	3,177,100			3,177,100
21 Instructional Leadership	4,335,529			4,335,529
23 Campus Administration	11,197,614			11,197,614
31 Guidance and Counseling	6,504,204			6,504,204
32 Social Work Services	231,390			231,390
33 Health Services	2,059,324			2,059,324
34 Student Transportation	7,921,236			7,921,236
35 Food Services	25,000		11,585,000	11,610,000
36 Cocurricular / Extracurricular	4,240,419			4,240,419
41 General Administration	4,685,099			4,685,099
51 Plant Maint. And Operations	16,509,790		550,000	17,059,790
52 Security and Monitoring	1,703,426			1,703,426
53 Data Processing Services	2,681,296			2,681,296
60 Community Services	113,121			113,121
71 Debt Services	835,000	37,623,928		38,458,928
81 Facilities Acquisition & Constr.	0			0
95 Juvenile Justice AEP	60,000			60,000
97 Tax Incremental Financing	0			0
99 Intergovernmental Charges	1,308,875			1,308,875
<b>Total Expenditures</b>	<b>\$ 176,979,300</b>	<b>\$ 37,623,928</b>	<b>\$ 12,135,000</b>	<b>\$ 226,738,228</b>
Other Resources	\$ -	\$ -	\$ -	\$ -
Other Uses	\$ -	\$ -	\$ -	\$ -
<b>Net Other Resources and Uses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Affect on Fund Balance</b>	<b>\$ (6,226,300)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (6,226,300)</b>

The accompanying notes are an integral part of the budget

  
 \_\_\_\_\_  
 Ginger Carrabire, Superintendent

Approved this 17 day of June, 2024

  
 \_\_\_\_\_  
 Dr. Julie Harlin, President, Board of Trustees

**Notes to the Proposed Budget – Year Ending June 30, 2025**

**General Fund:**

Each year certain estimates or assumptions must be made to establish a budget. For 2024-25, the following were used:

- Student Enrollment Growth                      No change from prior year
- Property value growth                            6% (net of the 313 adjustment)
- M&O tax rate                                        \$0.6792/per \$100 of valuation (will be set Aug 2024)
- Debt tax rate                                         \$0.2700/per \$100 of valuation (will be set Aug 2024)
- Property Tax Collection Rate                    99%

**A summary of additions/reductions to the 2024-25 budget are as follows:**

- Increases for SPED therapeutic unit and additional SPED staffing needs
- Retention Stipends & sign on bonus
  - Salary schedule steps for Teachers, Counselors, Registered Nurses and Librarians
  - Retention stipends of 2% in September and December 2024 and 1% in May 2025
  - Additional 1% retention stipend for all employees in paygrades below A6/T6 in May 2025
  - Sign on bonus for teachers new to the district-\$1000 if starting in September-\$500 if starting in the second semester
- General Inflation (3% for non-payroll categories)
- Decrease for vacant administrative/clerical & auxiliary positions not replaced at this time
- Decrease in teaching positions through attrition resulting from restructure of master schedules at secondary levels and minimal changes to elementary class sizes at some grade levels
- Decrease due to reduced travel and energy conservation programs
- Additional revenue for indirect costs reimbursement from ESSER (final year)

The General Fund budget was prepared at the estimated tax rate of \$0.6792 per \$100 of valuation.

	<u>2023-24</u>	<u>2024-25</u>
Maintenance & Operations	\$0.6792	\$0.6792
Debt Service	<u>\$0.2700</u>	<u>\$0.2700</u>
Total	\$0.9492	\$0.9492

The total ad valorem tax rate is estimated at this time for illustration purposes. The actual rate will be determined in August 2024 and adopted by September 2024.

The proposed budget will result in an estimated shortfall of \$6.2 million for the general fund.

(The above is a summary of major changes in the budget. It is not intended to be an all-inclusive list.)

11.B. Consider Approval of the District Compensation Proposal for the 2024-2025  
School Year



June 17, 2024

To: Board of Trustees

From: Ginger Carrabine

Re: Recommendation for retention stipends for teachers and staff and a sign on bonus for new teachers for the 2024-2025 school year.

It is my recommendation that the Board approve the following retention and longevity stipends and a sign on bonus to become effective for the 2024-2025 school year.

- 1) All eligible teachers and staff returning for the 2024-2025 school year will receive a one-time retention stipend equal to 2% of their 2024-2025 annualized base salary.
  - a) Stipend to be paid on the last paycheck in September of 2024
  - b) For this stipend, eligible employees are defined as follows:
    - i) Completed their work calendar for Bryan ISD for the 2023-2024,
    - ii) Full time (benefit eligible) positions, and
    - iii) Still actively employed on the date the paycheck is issued
- 2) All eligible employees will receive a one-time retention stipend(s) equal to a percentage of their annualized base salary to be paid in December 2024 and again in May 2025
  - a) 2% stipend to be paid on the December 15, 2024 paycheck
  - b) 1% stipend to be paid on the May 15, 2025 paycheck
  - c) An additional 1% to be paid on May 15, 2025 paycheck for all eligible employees on pay grades A-6-T6 or below
  - d) A guarantee of no less than \$500
  - e) For these stipends, eligible employees are defined as follows:
    - i) Full time (benefit eligible) positions, and
    - ii) Still actively employed on the date the paycheck is issued

Teachers hired in the fall semester of 2024-2025 school year at Bryan ISD, will receive a one-time stipend of \$1,000 as a sign-on bonus. If hired in the spring semester of the 2024-2025 school year the sign-on bonus will be \$500.

- f) Stipend to be paid on the August 31, 2024 paycheck for teachers starting the first day of the 2024-2025 school year. For those teachers hired after the start of the school year, the stipend will be paid within 30 days.
- g) For this stipend, eligible employees are defined as follows:
  - i) Full time (benefit eligible) classroom teachers
  - ii) Still actively employed on the date the paycheck is issued

11.C. Consider Approval of a Resolution for the Commitment of Fund Balance for the Year Ending June 30, 2024

**BRYAN INDEPENDENT SCHOOL DISTRICT  
ASSIGNED FUND BALANCE FOR THE YEAR ENDING JUNE 30, 2024**



Assigned Type	Description	09/01/23	Usage	Additions (Deletions)	Recommended 06/30/24
Technology	Emergency technology expenditures in the event of unexpected replacement.	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Insurance Deductibles	Bryan ISD has a high deductible for property and casualty insurance. In the event of a major storm event, such as the hail storms of May 2020 and April 2021 or the February 2021 freeze, this will help cover the estimated deductible(s).	\$ 2,250,000	\$ -	\$ -	\$ 2,250,000
Maintenance Projects	Funds held in the event of unbudgeted projects that due to damage or breakage need to be funded immediately.	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
Group Benefits Risk Pool	For the funding of potential negative fund balances in the plan.	\$ 1,000,000	\$ (1,000,000)	\$ 1,000,000	\$ 1,000,000
		\$ -	\$ -	\$ -	\$ -
<b>Total Assigned Fund Balance</b>		<b>\$ 5,250,000</b>	<b>\$ (1,000,000)</b>	<b>\$ 1,000,000</b>	<b>\$ 5,250,000</b>

**Note:**

Technology - Technology has become a way of life and part of our normal business day, but the infrastructure to operate our equipment and systems is complicated and ever-changing. An unexpected required replacement of essential equipment can be very costly and detrimental to instruction if not acted upon quickly such as the transition to online learning due to COVID 19 in the spring of 2020.

Insurance - The district has opted for higher property / casualty insurance deductibles in the event of catastrophic damage and receives a lower annual insurance premium. This assignment will help ensure the District can fund any catastrophic damage done to several buildings at one time.

Maintenance Projects - Practice has been to assign fund balance for emergency, unbudgeted maintenance items that may not be planned in the budget.

Group Benefits Risk Pool - Since the district has a self insured health plan an amount is set aside each year to support that plan in the event expenditures exceed revenues for the fiscal year.

# BRYAN INDEPENDENT SCHOOL DISTRICT

## Resolution for the Commitment of Fund Balance

**WHEREAS**, policy CE(LOCAL) defines Committed Fund Balance as that portion of fund balance that is constrained to a specific purpose by the Board of Trustees.

**FURTHER**, policy CE(LOCAL) gives authorization to the Board of Trustees to establish, modify or rescind a committed fund balance annually.

**WHEREAS**, The Board of Trustees of Bryan Independent School District convened in Regular Session for Bryan Independent School District, on the 17th day of June, 2024, with a quorum present in accordance with Education Code 25.038.

**IT IS HEREBY RESOLVED**, ordered, and directed that the Bryan Independent School District commit the following portions of its June 30, 2024 fund balance for the Fund (Funds) listed below:

- Group Benefits Risk Pool, 100% - for the purpose of funding future healthcare and related claims for such Fund.
- Worker's Compensation Fund, 100% - for the purpose of self-insuring for worker's compensation requirements.
- Campus Activity funds to the respective campuses earning such funds.

**BE IT FURTHER RESOLVED**, ordered, and directed that the Superintendent determine amounts of commitments in fund balance for the General Fund for the following:

- Technology – unforeseen replacements, major deficiencies or malfunctions.
- Property and Casualty Insurance – in the event of a catastrophic disaster requiring insurance deductibles for several buildings or facilities
- Maintenance Projects – unforeseen damage, deficiencies or malfunctions related to buildings or facilities.
- Group Benefits Risk Pool – for any potential major loss in the plan that causes a negative fund balance.

**APPROVED** by the Board of Trustees of the Bryan Independent School District this 17th day of June, 2024.

\_\_\_\_\_  
President  
Bryan ISD Board of Trustees

**ATTEST:**

\_\_\_\_\_  
Secretary  
Bryan ISD Board of Trustees

# BRYAN INDEPENDENT SCHOOL DISTRICT

## Resolution for the Commitment of Fund Balance

**WHEREAS**, policy CE(LOCAL) defines Committed Fund Balance as that portion of fund balance that is constrained to a specific purpose by the Board of Trustees.

**FURTHER**, policy CE(LOCAL) gives authorization to the Board of Trustees to establish, modify or rescind a committed fund balance annually.

**WHEREAS**, The Board of Trustees of Bryan Independent School District convened in Regular Session for Bryan Independent School District, on the 17th day of June, 2024, with a quorum present in accordance with Education Code 25.038.

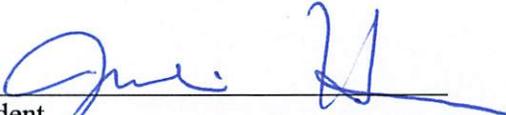
**IT IS HEREBY RESOLVED**, ordered, and directed that the Bryan Independent School District commit the following portions of its June 30, 2024 fund balance for the Fund (Funds) listed below:

- Group Benefits Risk Pool, 100% - for the purpose of funding future healthcare and related claims for such Fund.
- Worker's Compensation Fund, 100% - for the purpose of self-insuring for worker's compensation requirements.
- Campus Activity funds to the respective campuses earning such funds.

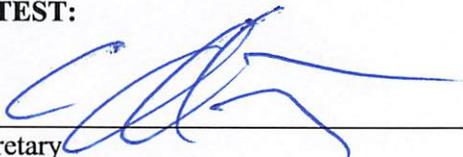
**BE IT FURTHER RESOLVED**, ordered, and directed that the Superintendent determine amounts of commitments in fund balance for the General Fund for the following:

- Technology – unforeseen replacements, major deficiencies or malfunctions.
- Property and Casualty Insurance – in the event of a catastrophic disaster requiring insurance deductibles for several buildings or facilities
- Maintenance Projects – unforeseen damage, deficiencies or malfunctions related to buildings or facilities.
- Group Benefits Risk Pool – for any potential major loss in the plan that causes a negative fund balance.

**APPROVED** by the Board of Trustees of the Bryan Independent School District this 17th day of June, 2024.

  
\_\_\_\_\_  
President  
Bryan ISD Board of Trustees

**ATTEST:**

  
\_\_\_\_\_  
Secretary  
Bryan ISD Board of Trustees

11.D. Consider Approval of Budget Amendments for the General Fund, Debt Service Fund, and Food Service Fund for the Year Ended June 30, 2024

**Bryan Independent School District**  
**Proposed Summary of Budgeted Funds**  
**For the Year Ending June 30, 2024**

	General Fund	Debt Service Fund	Food Services	08/31/24 Totals
<b>Revenues:</b>				
Local and Intermediate Sources	\$ 87,322,000	\$ 35,587,187	\$ 545,000	\$ 123,454,187
State Programs	82,990,800	950,000	45,000	83,985,800
Federal Programs	475,000	0	11,650,000	12,125,000
<b>Total Revenues</b>	<b>\$ 170,787,800</b>	<b>\$ 36,537,187</b>	<b>\$ 12,240,000</b>	<b>\$ 219,564,987</b>
<b>Expenditures:</b>				
11 Instructional	97,240,862			\$ 97,240,862
12 Instructional Resources	1,425,808			1,425,808
13 Instructional Staff Development	2,998,060			2,998,060
21 Instructional Leadership	3,511,491			3,511,491
23 Campus Administration	9,671,305			9,671,305
31 Guidance and Counseling	5,612,619			5,612,619
32 Social Work Services	194,608			194,608
33 Health Services	1,857,002			1,857,002
34 Student Transportation	6,425,619			6,425,619
35 Food Services	25,000		11,765,000	11,790,000
36 Cocurricular / Extracurricular	3,785,381			3,785,381
41 General Administration	3,964,684			3,964,684
51 Plant Maint. And Operations	14,155,369		485,000	14,640,369
52 Security and Monitoring	1,835,982			1,835,982
53 Data Processing Services	2,628,071			2,628,071
60 Community Services	286,084			286,084
71 Debt Services	835,000	32,262,187		33,097,187
81 Facilities Acquisition & Constr.	0			0
95 Juvenile Justice AEP	60,000			60,000
97 Tax Incremental Financing	0			0
99 Intergovernmental Charges	1,408,875			1,408,875
<b>Total Expenditures</b>	<b>\$ 157,921,820</b>	<b>\$ 32,262,187</b>	<b>\$ 12,250,000</b>	<b>\$ 202,434,007</b>
Other Resources	246,875	\$ -	\$ 10,000	\$ 256,875
Other Uses	(1,000,000)	\$ -	\$ -	\$ -
<b>Net Other Resources and Uses</b>	<b>\$ (753,125)</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 256,875</b>
<b>Net Affect on Fund Balance</b>	<b>\$ 12,112,855</b>	<b>\$ 4,275,000</b>	<b>\$ -</b>	<b>\$ 17,387,855</b>

**The above includes:**

Increases in investment earnings, teacher incentive allotments and payouts, increases in state funding for hold harmless due to the increased homestead exemptions, a reduction for School Health and Related Services (SHARS) which is under appeal, adjustments for the fiscal year end change from August 31 to June 30,

**Budget Amendment Details**  
**06/17/24 For Fiscal Year End June 30, 2024**

**General Fund - Summary of Changes**

	<b>Budget</b>	<b>Proposed Amended</b>	<b>Increase (Decrease)</b>	<b>%</b>	<b>Notes</b>
<b>Revenue:</b>					
Local & Intermediate Sources	\$ 86,072,000	\$ 87,322,000	\$ 1,250,000	1%	Increase in investment earnings
State Programs	\$ 77,071,000	\$ 82,990,800	\$ 5,919,800	8%	TIA funds for designated teachers, add'l state funding for ADA adjustment and TRS on behalf
Federal Programs	\$ 2,610,000	\$ 475,000	\$ (2,135,000)	-82%	Reduction in SHARS reimbursement (under appeal)
Other Resources	\$ 0	\$ 246,875	\$ 246,875	100%	Final reimbursement on 2021 freeze insurance claim and sale of surplus buses
	<b>\$ 165,753,000</b>	<b>\$ 171,034,675</b>	<b>\$ 5,281,675</b>		
<b>Expenditures:</b>					
11 -Instructional	\$ 102,033,042	\$ 97,240,862	\$ (4,792,180)	-5%	TIA payouts; increase in TRS on behalf and adjustments for fiscal year end change
12 -Instructional Resources	\$ 1,585,808	\$ 1,425,808	\$ (160,000)	-10%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
13 -Instructional Staff Development	\$ 3,573,060	\$ 2,998,060	\$ (575,000)	-16%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
21-Instructional Leadership	\$ 3,576,491	\$ 3,511,491	\$ (65,000)	-2%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
23-Campus Administration	\$ 10,671,305	\$ 9,671,305	\$ (1,000,000)	-9%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
31-Guidance and Counseling	\$ 5,812,619	\$ 5,612,619	\$ (200,000)	-3%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
32-Social Work Services	\$ 429,608	\$ 194,608	\$ (235,000)	-55%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
33-Health Services	\$ 1,997,002	\$ 1,857,002	\$ (140,000)	-7%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
34-Student Transportation	\$ 7,625,619	\$ 6,425,619	\$ (1,200,000)	-16%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
35-Food Services	\$ 25,000	\$ 25,000	\$ -	0%	
36-Cocurricular / Extracurricular	\$ 4,285,381	\$ 3,785,381	\$ (500,000)	-12%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
41-General Administration	\$ 4,664,684	\$ 3,964,684	\$ (700,000)	-15%	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
51-Plant Maint. And Operations	\$ 17,055,369	\$ 14,155,369	\$ (2,900,000)	-17%	Transfer costs of disinfecting /sanitizing to ESSER III, and adjustment for fiscal year end change
<b>Total Change in Expenditures</b>	<b>\$ 170,389,000</b>	<b>\$ 157,921,820</b>	<b>\$ (12,467,180)</b>		
Other Uses		\$ 1,000,000	\$ 1,000,000		Transfer to Group Benefits-Health Care
<b>Total Changes in Expenses</b>	<b>\$ 170,389,000</b>	<b>\$ 158,921,820</b>	<b>\$ (11,467,180)</b>		

**Net Effect on Fund Balance           \$   (4,636,000)   \$   12,112,855   \$   16,748,855**



**GENERAL FUND**

Description	Revenue		Expenses		Notes
	Incr (Decr)	Acct Code	Incr (Decr)	Acct Code	
<b>Operating Revenue and Expenses</b>	\$ 1,250,000	5700			Increase in investment earnings
	\$ 3,119,800	5800			Distribution for district Teacher Incentive Alloment (TIA) payouts
	\$ 2,400,000	5800			Increase in state funding from homestead exemption hold harmless(net of ADA adjustments)
	\$ 400,000	5800			Increase TRS on Behalf - revenue neutral
	\$ (2,135,000)	5900			Reduction in SHARS reimbursement (under appeal)
	\$ 246,875	7900			Final reimbursement on 2021 freeze insurance claim and sale of surplus buses
	\$ -				
11 <b>Instruction:</b>			\$ -		
			\$ 2,807,820	6100	TIA payouts
			\$ 400,000	6100	Increase TRS on Behalf - revenue neutral
			\$ -	6200	Increase for additional substitutes
			\$ (8,000,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
12 <b>Instructional Resources:</b>			\$ (160,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
			\$ -	6144	Increase TRS on Behalf - revenue neutral
13 <b>Staff development:</b>			\$ (575,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
			\$ -	6144	Add'l TRS on Behalf allocation
21 <b>Instructional Leadership</b>			\$ (65,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
23 <b>Campus Leadership</b>			\$ (1,000,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
			\$ -		
31 <b>Counseling:</b>			\$ (200,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
32 <b>Social Work Services</b>			\$ (235,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
33 <b>Health Services</b>			\$ (140,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
			\$ -		
34 <b>Transportation</b>			\$ -	6600	Insurance proceeds to replace damaged bus
			\$ (1,200,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
36 <b>Cocurricular / Extracurricular</b>			\$ (500,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
			\$ -		
41 <b>Administration</b>			\$ (700,000)	6100	Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
			\$ -		
			\$ -	6144	Increase TRS on Behalf - revenue neutral
51 <b>Maint &amp; Operations:</b>			\$ (500,000)	6200	Transfer costs of disinfecting/sanitizing to ESSER III
			\$ -		
			\$ (2,400,000)		Transfer to align budget with expected actual expenditures and adjustment for fiscal year end change
<b>Total Additional Revenue &amp; Expense</b>	<b>\$ 5,281,675</b>		<b>\$ (12,467,180)</b>		
<b>Other Recourses &amp; Uses</b>					
<b>Other Uses</b>			<b>\$ 1,000,000</b>		Transfer fund balance to GBRP
<b>Total Revenue and Expenses including non-operating</b>	<b>\$ 5,281,675</b>		<b>\$ (11,467,180)</b>		
<b>Net Effect on Fund Balance</b>			<b>\$ 16,748,855</b>		

**DEBT SERVICE FUND**

Description	Revenue		Expenses		Notes
	Incr (Decr)	Acct Code	Incr (Decr)	Acct Code	
<b>Operating Revenue and Expenses</b>	\$ -	5700			Investment proceeds
	\$ 775,000	5829			Add'l Existing Debt Allotment (EDA) revenue
	\$ -	5711			
<b>Debt Payments</b>					
			\$ (3,500,000)	6521	Fiscal year end change resulted in 2nd interest payment moving to next year
<b>Total Revenue and Expenses / Other Uses</b>	<b>\$ 775,000</b>		<b>\$ (3,500,000)</b>		
<b>Net Effect on Fund Balance</b>			<b>\$ 4,275,000</b>		

12. **Closed Session**

12.A. Pursuant to Texas Government Code 551.071 and 551.074, Consultation with Attorney Related to Personnel

12.B. Discuss Issues Pertaining to Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee - Texas Government Code Chapter 551.074

12.C. Pursuant to Texas Government Code Sections 551.0821, Deliberation Concerning a Public School Student Wherein Personally Identifiable Information will Necessarily be Revealed

12.D. Pursuant to Texas Government Code Sections 551.071 and 551.087, Consultation with Attorney to Discuss Legal Requirements and Financial Terms of JETI Tax Incentive Program

12.E. Discuss the Superintendent's Formative Evaluation (Texas Government Code Chapter 551.074)

13. **Reconvene in Open Session**

14. **ADJOURN**

Posted: Thursday, June 13, 2024, 4:30 p.m.



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For the Board of Trustees