

**NOTICE**

**This notice is posted pursuant to the Texas Open Meetings Act.  
[TEXAS GOVERNMENT CODE SECTION 551]**

**BRYAN ISD BOARD OF TRUSTEES WORKSHOP**

**Boardroom**

**801 South Ennis Street**

**Bryan, TX 77803**

**Monday, March 4, 2024 – 12:00 PM**

**AGENDA**

**CALL TO ORDER**

**Welcome**

**Standing Committees**

1. Teaching and Learning Committee Update - Grant Applications, Hybrid Working Arrangement, and Proclamation 2024

**Information Items**

1. MC Harris Program and Facility Update

2



# **MC HARRIS PROGRAM & FACILITY UPDATE**

**March 4, 2024**

# MC Harris Program Expansion

- Limited enrollment due to space constraints
  - Focus on 11th and 12th graders
- CTE Pilot
  - Core courses at MCH, travel for CTE courses
- Pilot Expansion
  - 9th and 10th grades
  - Continue CTE courses on main campuses
- Waiting lists for enrollment



# Facility Limitations & Considerations

## Hammond Oliver – 1 Story Building

- Classroom size limitations
- Cafeteria size limitations
- HVAC limitations
- Electrical limitations

## Milam Campus

- Currently utilized as offices for Special Education Services
- Other areas of the building would need basic updating (paint, ceiling tiles, flooring, lighting)
- HVAC, Electrical
- Cafeteria size is beneficial





# Collaboration with Staff

- Feedback session with MC Harris Staff
- Feedback session with Special Education staff
- Both MC Harris and Special Education Services could share the Milam campus
- Collaboration session with Special Education Services to review needs and locations within the building.
  - Many of the staff in this department are already housed at campuses or will be in the coming school year
  - Hybrid working arrangement for School Psychologists, Speech Language Pathologists, and now Diagnosticians



## Next Steps

- Cost analysis of needs to fully utilize the Milam campus
- Determine a phased approach for Milam facility updates
- Logistics of move for Special Education Services
- Logistics of move for MC Harris
- Determine long-range plan for facilities
  - District master facilities planning

# MC HARRIS PROGRAM & FACILITY UPDATE

March 4, 2024



**Citizens' Comments**

**ITEMS FOR DISCUSSION AND OR ACTION / CONSENT AGENDA**

1. Consider Approval of Meeting Minutes for February 5 and February 19, 2024

9



## **BRYAN ISD BOARD OF TRUSTEES MEETING**

The Bryan ISD Board of Trustees met for a regular meeting on February 5, 2024, at 12:00 p.m., in the Boardroom of the Bryan ISD Administration Building, located at 801 South Ennis Street, Bryan, TX 77803.

Board members present:

- Dr. Julie Harlin (President)
- Felicia Benford (Vice President)
- David Stasny (Secretary)
- Ruthie Waller
- Mark McCall
- Leo Gonzalez, II
- Joel Bryan

Staff members present:

- Ginger Carrabine
- Dr. Barbara Ybarra
- Kevin Beesaw
- Carol Cune
- Dr. Brian Merrell
- Crystal Goodman
- Janice Williamson
- Clay Falls
- Paul Buckner
- Tiffany Lee

### **CALL TO ORDER REGULAR MEETING**

The Board President, Dr. Julie Harlin, called the meeting to order at 12:00 p.m. A warm welcome was extended to all in attendance.

### **Citizens' Comment**

No comment cards were presented.

### **Standing Committee**

#### **Teaching and Learning Committee Update - Two-Way Dual Language, Bryan Collegiate High School Update, and the Annual Report**

Trustee Joel Bryan provided an update on the Teaching and Learning Committee; there were three main discussion topics: Two-Way Dual Language, Bryan Collegiate High School Update and the Annual Report. The committee received a high-level overview of the district's two models of Bilingual Services: Transitional and Two-Way Dual Language. Current changes to Chapter 89

through the Commissioner's Rule provide new state parameters on how students enter the Dual Language program. Principal Roberts addressed the proposed scheduling adjustments for the 24-25 bell schedule for Bryan Collegiate High School. The administration will hold a public hearing for the Annual Report at the February 19 board meeting.

## **Information Items**

### **Board Policy Update**

The Cabinet Administration consisting of Associate Superintendent of Teaching and Learning, Dr. Barbara Ybarra, Assistant Superintendent of Business Services, Keving Beesaw, Assistant Superintendent of Human Resources, Carol Cune, and Executive Directors of School Leadership, Crystal Goodman and Dr. Brian Merrell gave a high-level overview of select policy updates for the TASB Board Update 122. District staff work with subcommittees to review policies aligned to their respective areas of responsibility and oversight. Board Policy Update 122 covers legally required updates and recommended Local policy revisions to address the proposed changes. Most policies referenced in Update 122 have minimal effect on the district's local policies. The full summary of all policies in Update 122 is available online.

### **District Calendar Development Update on the Development of the 2024-2025 Academic Calendar**

Associate Superintendent of Teaching and Learning, Dr. Barbara Ybarra, provided an overview of the calendar process for developing the 2024-2025 Instructional Calendar. Throughout these meetings, the committee has worked to stay within the State-required parameters for operational minutes, teacher workdays, and the number of professional development minutes. The administration has released draft calendars for consideration. Since the release, there have been over 3,000 responses. The calendar survey will close on February 13, 2024. The administration has communicated with numerous community resources that have agreed to offer childcare services when the district is closed for early release, staff development days and district holidays. The district will advertise childcare opportunities for parents through the district's social media accounts. The administration will provide a final recommendation for the 2024-2025 school calendar to the Board at an upcoming meeting.

## **ITEMS FOR DISCUSSION AND OR ACTION / CONSENT AGENDA**

A **motion** was made by Felicia Benford and seconded by Ruthie Waller to approve the items listed on the consent agenda. *The motion passed unanimously.*

- Quarterly Investment Report for the Quarter Ended November 30, 2023

## **ITEMS FOR DISCUSSION AND OR ACTION / REGULAR AGENDA**

### **Business Services**

#### **DISCUSS AND CONSIDER APPROVAL OF DISTRICT-WIDE SECURITY FENCING PROJECT**

Director of Construction and Energy Management, Paul Buckner, stated that during the bond steering process, the committee recommended the replacement of the fencing at Crockett, Fannin Johnson, and Kemp Elementary with the district standard of 6' black coated fencing. Adding Rudder High and the Career and Technical Education Facility on Mumford Road was also recommended during the project's design. This project will encompass both ornamental and anti-scale mesh fences at these campuses. Three companies responded to the competitive sealed bid proposal. After evaluations of the bid and reference responses, Bill's Fence Company provided the best value for the district for \$1,045,809. The district will utilize grant funds to cover the cost of the fencing project. The completion date for this was August 2024.

A **motion** was made by Leo Gonzales, II and seconded by Felicia Benford to approve the District Wide Security Fencing Project to Bill's Fence Company in the amount of \$1,045,809 as presented. *The motion passed unanimously.*

**CONSIDERATION AND POSSIBLE ACTION ON THE CONSTRUCTION MANAGER AT RISK'S REQUEST FOR RELEASE OF RETAINAGE ON THE NEW INTERMEDIATE SCHOOL NO. 3 (SADBERRY INTERMEDIATE SCHOOL) PROJECT**

Director of Construction and Energy Management, Paul Buckner, stated that Sadberry Intermediate reached substantial completion in June 2023, and Drymalla Construction has completed the punch list. This project split into 2 phases due to the delays of the Haliburton Auxiliary Complex. The retainage for Phase 1 was at 5% per contract document for all work completed. This payment is not a closeout of the project but a release of retainage for the finished work. The approval will allow subcontractors to get paid for the completed work for this project phase.

A **motion** was made by Mark McCall and seconded by Ruthie Waller for the approval for the Board's approval of the Construction Manager At-Risk's request for the release of retainage on the New Intermediate School No. 3 (Sadberry Intermediate School) Project) as presented. *The motion passed unanimously.*

**Closed Session**

**CONVENE IN CLOSED SESSION**

Board President Dr. Julie Harlin called for a closed session at 12:55 p.m. as authorized by *Texas Government Code Chapter 551.074 and 551.0821* for the subjects allowed.

**DISCUSS ISSUES PERTAINING TO APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE - TEXAS GOVERNMENT CODE SECTION 551.074**

The agenda item was discussed in a session closed to the public.

**PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.0821, DELIBERATION CONCERNING A PUBLIC SCHOOL STUDENT WHEREIN PERSONALLY IDENTIFIABLE INFORMATION WILL NECESSARILY BE REVEALED**

The agenda item was discussed in a session closed to the public.

**Reconvene in Open Session**

The Board reconvened in an open session at 2:23 p.m. The Board took no action in closed session.

**ADJOURN**

There being no further business, the meeting adjourned at 2:23 p.m.

---

President

---

Secretary



## **BRYAN ISD BOARD OF TRUSTEES MEETING**

The Bryan ISD Board of Trustees met for a regular meeting on February 19, 2024, at 6:00 p.m., in the Boardroom of the Bryan ISD Administration Building, located at 801 South Ennis Street, Bryan, TX 77803.

### **Board members present:**

- Dr. Julie Harlin (President)
- David Stasny (Secretary)
- Ruthie Waller
- Leo Gonzalez, II
- Joel Bryan

### **Board members absent:**

- Felicia Benford
- Mark McCall

### **Staff members present:**

- Ginger Carrabine
- Dr. Barbara Ybarra
- Kevin Beesaw
- Carol Cune
- Dr. Brian Merrell
- Linda Montoya
- Julea Johnson
- Dr. Jill Morris
- Donna Willett
- Dr. Georgeanna Adams-Molina
- Rob Hayes
- Jennifer Warren
- Janice Williamson
- Clay Falls
- Rich Himmel
- Tiffany Lee

## **CALL TO ORDER REGULAR MEETING**

President, Dr. Julie Harlin, called the regular meeting to order at 6:00 p.m. and extended a hearty welcome to all attendees.

## **Pledges of Allegiance**

Bowen Elementary Bobcats recited the pledge to the American flag, and the 4th-grade student council students from Bonham Elementary led the audience in reciting the Texas Pledge.

## **Spotlight**

### **Bryan ISD Education Foundation Check Presentation to Career and Technical Education Department**

Education Foundation's Executive Operations Manager, Sarah Braden, stated that the Bryan ISD Education Foundation is excited to present the CTEC department with a \$20,000 donation on behalf of CertainTeed Roofing and its worldwide parent company, Saint Gobain. CertainTeed Roofing is building a new facility on Mumford Road across the street from the Bryan ISD Career & Technical Education Complex. As a show of support for their new neighbors, CertainTeed Roofing gave this generous donation to the Bryan ISD Education Foundation to benefit the Bryan ISD Career and Technical Education programs. These funds will provide training and new opportunities for our CTEC students. We are grateful to the CertainTeed and Saint Gobain companies and look forward to developing an impactful partnership. The Board members are Alison Prince, Jennifer Rust, Leah Vernon, Natalie Kidd, Pam Bryan, Randy Ripple, and Syndey Ramon (Bush Board Fellow).

### **Essential Eight "E8" Partner Award - Bryan Noon Lions Club**

Director of Career and Technical Education David Reynolds presented the Bryan Noon Lions Club with an E8 Award. BISD recognized the Bryan Noon Lions Club for its continued support of the Career and Technical Education Department.

### **Essential Eight "E8" Partner Award - African American Museum**

Executive Director of School Leadership, Dr. Brian Merrell, and Lisa Mouton presented the African American Museum with an E8 Award. The African American Museum has dramatically impacted the community and built leaders who lead and inspire. The student ambassadors thanked the African American Museum for their generous contributions and support.

### **Elementary & Secondary Teachers of the Month**

The Elementary Teacher of the Month for January 2024 is Dustin Colter, Sadberry Intermediate. Introduced by Principal Alfred Scott.

The Elementary Teachers of the Month for February 2024 are Kellie Holecek, Bowen Elementary, introduced by Principal Kimberly Guess and Martha Cervera from Bonham Elementary, introduced by Principal Gloria Garcia-Rhodes.

The February Secondary Teacher of the Month is Amy Carreon of Bryan Collegiate High School, whom Principal Tommy Roberts introduced. The Teachers of the Month for January and February 2024 were recognized for exhibiting outstanding Essential 8 "E8" characteristics within their classrooms and throughout their campuses. Each elementary and secondary level teacher received a certificate of appreciation and a gift card from Truist Bank.

### **Auxiliary Employees of the Month January and February 2024**

The January Auxiliary Employee of the Month is Bobbie Hill with the School Nutrition Department. Introduced by Director of School Nutrition Sundy Fryrear. Hill is a veteran employee in Bryan ISD and loves her job and the students at Sam Houston Elementary. She has been instrumental in sharing her knowledge with staff and is a true team player. Ms. Hill received a certificate of appreciation and a gift card from Truist Bank.

The February Auxiliary Employee of the Month is Guadalupe "Lupe" Arredondo with the Transportation Department. Lupe has been with the Transportation Department for 3 years and

has over 26 years of driving experience. During his time with the Transportation Department, he has become a role model for fellow bus drivers and the Transportation staff. Mr. Arredondo received a certificate of appreciation and a gift card from Truist Bank.

### **Board Recess**

Board President Dr. Julie Harlin called for a brief recess at 6:38 p.m. The Board reconvened from the recess at 6:42 p.m.

### **Closed Session**

#### **CONVENE IN CLOSED SESSION**

Board President Dr. Julie Harlin called for a closed session at 6:43 p.m. as authorized by *Texas Government Code Chapter 551.071, 551.074, and 551.0821* for the subjects allowed.

#### **DISCUSS ISSUES PERTAINING TO APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE - TEXAS GOVERNMENT CODE SECTION 551.074**

The agenda item was discussed in a session closed to the public.

#### **PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.0821, DELIBERATION CONCERNING A PUBLIC SCHOOL STUDENT WHEREIN PERSONALLY IDENTIFIABLE INFORMATION WILL NECESSARILY BE REVEALED**

The agenda item was discussed in a session closed to the public.

#### **CONSULTATION WITH LEGAL COUNSEL REGARDING INVESTIGATION OF ADMINISTRATIVE MATTERS - TEXAS GOVERNMENT CODE SECTION 551.071**

### **Reconvene in Open Session**

The Board reconvened in an open session at 7:47 p.m. The Board took no action in closed session.

### **Information Items**

#### **PUBLIC HEARING FOR DISTRICT ANNUAL REPORT**

Associate Superintendent of Teaching and Learning, Dr. Barbara Ybarra, and Dr. Jill Morris, Director of Accountability, Research, Evaluation, and Assessment, stated that Board policy AIB (LEGAL) TEC Section 39.306 Texas Education Code Chapter 39 requires each district's board of trustees to publish an annual report that includes the TAPR, campus performance objectives, a report of violent or criminal incidents, and information received under Texas Education Code §51.403(e) from the Texas Higher Education Coordinating Board.

Dr. Morris provided a comparable group methodology using five similar districts across the State that meet the criteria and are comparable to Bryan ISD. Additionally, Dr. Morris shared a high-level overview of the district's 2023 STAAR performance as compared to the State and the district's comparable group.

Dr. Ybarra shared graduation rates for the district, the state, and the comparable group and explained how the public could access the full report.

## **DUAL LANGUAGE PROGRAM UPDATE**

Director of Bilingual, Migrant, and ESL Services, Dr. Adams-Molina, stated the second language acquisition program in grades K-6. Three hundred ninety-three students are enrolled in Crockett, Henderson, Johnson, and Jane Long. Class composition is 50% Emergent Bilingual students and 50% Non-Emergent Bilingual students.

Chapter 89 updates have adjustments for all two-way dual language programs across the State. First, districts are now required to remove any linguistic or academic selection criteria. Second, it expands the program to the earliest grade level offered in the district, which is PreK. Bryan ISD will begin the Two-Way Dual Language program in Pre-Kindergarten for the 2024-2025 school year at Crockett Elementary.

## **TEACHER INCENTIVE ALLOTMENT UPDATE**

Associate Superintendent of Teaching and Learning Dr. Barbara Ybarra provided an update and background on the district's local designation system for the Teacher Incentive Allotment. Recently, the district was notified that the system was once again fully approved and that 111 more teachers would be receiving designations.

To date, over 42% of eligible Bryan ISD teachers have a TIA Designation. Of the 243 Designated Teachers, 52 are Recognized, 142 are Exemplary, and 49 are Masters, which include all content areas and grade levels.

## **Standing Committee Update**

### **Executive Board Committee Update on MC Harris, the Development of the 2024-2025 Academic Calendar, and the Alignment of Fiscal Years**

Trustee David Stasny reported that the committee had met on February 14, 2024. The overview of possibilities and CTE pathways allows MC Harris to look at alternative options, allowing them to participate in CTE courses. An overview of fiscal year calendars, survey participation, and stakeholder input on the calendar options for the 2024-2025 academic school year were discussed.

## **Superintendent Update**

### **Superintendent Update - on Staff and Student Celebrations**

Superintendent Ginger Carrabine provided an update on community and district-wide events over the last few weeks. Students across the district were recognized for their community involvement and celebrated for participating in the History Fair and State Choir competitions. Athletically, five athletes from BHS and five from RHS signed their intent to play sports at the collegiate level.

HEB Excellence Education Award goes to Christi Byerly, Mary Branch Elementary. HEB pays tribute to outstanding educators for their service and commitment in the classroom. A Parent and Partners Night was held, and a Next Step for incoming 5th and 6th graders was scheduled. The district will continue to bring awareness to all the great student resources, activities and opportunities available in Bryan ISD.

February 10, 2024, was the first Parents as Partners information night, with additional—parent info nights planned for the coming weeks.

The Next Step for rising 5th and 6th graders will be held tomorrow night at Sadberry Intermediate to share student success resources.

## **Citizens' Comments**

Comment card received from Bishop Maurice Green - The Board convened in closed session at 8:24 p.m. Texas Government Code Chapter 551.074. The Board reconvened in open session at 8:33 p.m. No action was taken in the closed session.

## **ITEMS FOR DISCUSSION AND OR ACTION / CONSENT AGENDA**

A **motion** was made by Leo Gonzalez, II, and seconded by David Stasny to approve the items listed on the consent agenda. *The motion passed unanimously.*

- Meeting Minutes - January 8, 2024
- Meeting Minutes - January 22, 2024
- Consideration and Possible Action to Select the Delivery Method Providing the Best Value for the Elementary School Renovations Waterproofing Package and Authorize the Superintendent or her Designee to take all Action for the Procurement of Such Services Pursuant to Statute and Board Policy
- Consideration and Possible Action to Select the Delivery Method Providing the Best Value for the Elementary School Renovations Wayfinding Signage Package and to Authorize the Superintendent or her Designee to take all Action for the Procurement of such Services Pursuant to Statute and Board Policy
- Board Policy Update 122
- Resolution Pursuant to Senate Bill 763

## **ITEMS FOR DISCUSSION AND OR ACTION / REGULAR AGENDA**

### **Business Services**

#### **CONSIDERATION AND POSSIBLE ACTION ON AN EASEMENT TO ATMOS ENERGY CORPORATION, CONSISTING OF A CERTAIN 0.1090 ACRE EASEMENT, SITUATED IN THE ZENO PHILLIPS LEAGUE, ABSTRACT NO. 45, IN BRAZOS COUNTY, TEXAS, SAID EASEMENT BEING A PORTION OF A CALLED 95.29 ACRE TRACT OF LAND RECORDED IN VOLUME 18014, PAGE 1, TO SERVE THE RUBY HALIBURTON AUXILIARY COMPLEX AND THE PROPERTY AS A WHOLE**

Director of Construction and Energy Management, Paul Buckner, reported that Atmos Energy Corporation needs an easement to bring natural gas to the Haliburton Auxiliary Complex site. This easement will grant Atmos Energy Corporation access to the property to provide and maintain natural gas services to the property.

A **motion** was made by Leo Gonzalez, II and seconded by Ruthie Waller that the Board approve the Easement to Atmos Energy Corporation, consisting of a certain 0.1090-acre easement, situated in the Zeno Phillips League, Abstract No. 45, in Brazos County, Texas, said easement being a portion of a called 95.29-acre tract of land recorded in Volume 18014, Page 1, to serve the Ruby Haliburton Auxiliary Complex and the property as a whole. *The motion passed unanimously.*

#### **CONSIDERATION AND POSSIBLE ACTION ON A WATERLINE EASEMENT TO THE CITY OF BRYAN, CONSISTING OF A CERTAIN 0.717 ACRE VARIABLE WIDTH WATERLINE EASEMENT SITUATED IN THE STEPHEN F. AUSTIN SURVEY, ABSTRACT 63 IN BRAZOS COUNTY, TEXAS, SAID EASEMENT BEING A PORTION OF A CALLED 9.74 ACRE TRACT AND A PORTION OF A CALLED 18.28 ACRE TRACT COMMONLY KNOWN AS SADBERRY INTERMEDIATE SCHOOL**

Director of Construction and Energy Management Paul Buckner reported that this easement would allow the City of Bryan access to the property to maintain water services to the Sadberry Intermediate School.

A **motion** was made by David Stasny and seconded by Leo Gonzalez, II, for the Board to approve the Non-Exclusive Waterline Easement to the City of Bryan, providing water utilities. The Easement is located on the property known as Sadberry Intermediate. *The motion passed unanimously.*

### **CONSIDER APPROVAL OF BOARD POLICY CHANGE CE (LOCAL)**

Assistant Superintendent of Business Services Kevin Beesaw stated that the transition to Skyward has prompted an opportunity to align the federal and local budget fiscal years. The federal budgets operate on the July 1 - June 30 fiscal year, and the local budgets run annually from September 1 - August 31. These are the only two options available to Texas school districts. Many districts across the state (over 300) have already shifted to align both budgets on a July 1 - June 30 cycle. The proposed policy change would shift the local budget's fiscal year to July 1 - June 30.

This change will have several benefits for the district, including but not limited to aligning the fiscal year with the academic year, aligning local budget year-end with major federal budget year ends, transitioning to skyward means some efficiencies in the processes required to accomplish the change, one-time addition to local fund balance due to the short year (10 months vs 12 months) the first year, benefits recruiting and retention of staff due to budget and salaries, stipends, being completed earlier (June vs August).

Most are procedural and only affect financial reporting in the first year of adoption. Other challenges include adjusting estimates for property values (property values, tax rate, etc) in budget preparation to account for the different changes in the timeline. (property values, tax rate, etc), and additional staff time to set up in the first year, potentially adding support costs during this transition.

A **motion** was made by David Stasny and seconded by Leo Gonzalez, II, for the approval of the Board Policy change to CE (LOCAL) as presented. *The motion passed unanimously.*

### **Teaching and Learning**

#### **CONSIDER APPROVAL OF THE 2024-2025 DISTRICT CALENDAR**

Director of Counseling Services, Donna Willett, provided an overview of the calendar process for developing the 2024-2025 Instructional Calendar. Throughout these meetings, the committee worked to stay within the State-required parameters for operational minutes, teacher workdays, and the number of professional development minutes. The committee used input from those meetings to create multiple drafts. Of the two options, the committee met with the District Education Improvement Committee (DEIC) to review the two proposed calendars. The administration has launched a calendar survey to gather input from all stakeholders. The survey closed on February 13, with over 4,025 survey responses received. Option II received the highest number of votes based on the responses. The District's Educational Improvement Committee and the Calendar Committee recommend accepting Option II as the 2024-2025 Academic Calendar.

A **motion** was made by Leo Gonzales, II and seconded by Joel Bryan for the approval of the 2024-2025 District Calendar as presented. The motion passed unanimously.

#### **CONSIDER APPROVAL OF THE 2024-2025 BRYAN COLLEGIATE HIGH SCHOOL CALENDAR**

Principal of Bryan Collegiate High School, Tommy Roberts, stated that each year, Bryan Collegiate High School develops a slightly different academic calendar than the rest of Bryan ISD to better align with the Blinn College schedule. The noted changes include moving the September 30th professional development day to Friday, October 4 and moving the February 17, 2025 professional development day to Friday, February 21, 2025.

A **motion** was made by Ruthie Waller and seconded by Leo Gonzalez, II, for the approval of the 2024-2025 Bryan Collegiate High School Calendar as presented. The motion passed unanimously.

**Technology**

**DISCUSS AND CONSIDER APPROVAL OF PURCHASE OVER \$50,000 FOR DISTRICT-WIDE FIBER OPTIC WIDE AREA NETWORK (WAN) PROJECT**

Director of Technology Services, Rob Hayes, stated that Bryan ISD currently utilizes our (self-provisioned) 20-year-old fiber optic network to provide internet and telecommunications for the district. Currently, Bryan ISD is under a fiber maintenance contract with Bryan Texas Utilities that provides for the moving, reattaching, and coordinating repairs when needed. However, this maintenance agreement with BTU ends in August 2025. To prepare for the end of the contract, BISD Technical Support solicited bids for leased lit, leased, dark, and self-provisioned fiber options. The administration recommended that Metronet lease dark fiber as the winning bid for twenty years.

A **motion** was made by David Stasny and seconded by Leo Gonzalez, II, for the approval of the District-wide Fiber Optic Wide Area Network 20-year agreement to Metronet in the amount of \$2,365,200 as presented. *The motion* passed unanimously.

**Governance**

**CONSIDERATION AND POSSIBLE ACTION REGARDING SUPERINTENDENT'S REQUEST FOR INVESTIGATION OF ADMINISTRATIVE MATTERS**

The Board took no action in closed session.

**Reconvene in Open Session**

The Board reconvened in an open session at 9:14 p.m. The Board took no action in closed session.

**ADJOURN**

There being no further business, the meeting adjourned at 9:14 p.m.

---

President

---

Secretary

2. Consider Approval of a Contract for the Annual Financial Audit  
Renewal

20

February 28, 2024

To the Board of Trustees and Management of  
Bryan Independent School District  
801 South Ennis  
Bryan, Texas 77803

Dear Board of Trustees and Management:

You have requested that Weaver and Tidwell, L.L.P. (“Weaver”, “our”, “us”, and “we”) audit the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Bryan Independent School District (the “District”), as of June 30, 2024, and for the ten months ended and the related notes to the financial statements, which collectively comprise the District’s basic financial statements as listed in the table of contents. In addition, we will audit the District’s compliance over major federal award programs for the ten months ended June 30, 2024.

Accounting principles generally accepted in the United States of America (“U.S. GAAP”), as promulgated by the Governmental Accounting Standards Board (“GASB”) require that management’s discussion and analysis and budgetary comparison information, among other items, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by GASB, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (“RSI”) in accordance with auditing standards generally accepted in the United States of America (“U.S. GAAS”). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management’s responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management’s Discussion and Analysis
2. Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund
3. Schedule of the District’s Proportionate Share of the Net Pension Liability of a Cost-Sharing Multiple-Employer Pension Plan – Teacher Retirement System of Texas
4. Schedule of District’s Contributions – Teacher Retirement System of Texas Pension Plan
5. Schedule of the District’s Proportionate Share of the Net Other Post-Employment Benefits (OPEB) Liability of a Cost-Sharing Multiple-Employer OPEB Plan – Teacher Retirement System of Texas
6. Schedule of District’s Contributions – Teacher Retirement System of Texas OPEB Plan

Supplementary information other than RSI will accompany the District’s basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with U.S. GAAS. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards
2. Combining and Individual Fund Financial Statements
3. Compliance Schedules Required by the Texas Education Agency

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the basic financial statements:

1. Schedule of Required Responses to Selected School FIRST Indicators

We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

## **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material aspects, in conformity with U.S. GAAP and to report on the fairness of the supplementary information referred to above when considered in relation to the basic financial statements as a whole. The objective also includes reporting on internal control related to the basic financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the basic financial statements in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States of America (“GAGAS”); and internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

## **Auditor Responsibilities**

We will conduct our audit in accordance with U.S. GAAS, the standards applicable to financial audits contained in GAGAS, and the provisions of the Uniform Guidance. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of assets, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we may request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the basic financial statements and related matters.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and GAGAS.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the basic financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In making our risk assessments, we consider internal control relevant to the District’s preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District’s internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we have identified during the audit.

Rebecca (Goldstein) Darling is the engagement partner or equivalent for the audit services specified in this letter, and is responsible for supervising our services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

We expect to begin our audit procedures in May 2024, and issue our report no later than in November 2024. We will issue a written report upon completion of our audit of the District’s basic financial statements. Our report will be addressed to the Board of Trustees of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances

may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions on the financial statements or compliance are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the District's compliance with certain provisions of laws, regulations, contracts, and grants that could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with the provisions is not an objective of our audit, and accordingly, we will not express such an opinion.

Our audit of the District's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the provisions of the Uniform Guidance; and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the District has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the District's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

In accordance with the requirements of GAGAS, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the District's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

### **Management Responsibilities**

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

- a. for the preparation and fair presentation of the basic financial statements in accordance with the framework described in Audit Objectives above;
- b. for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, for fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
- c. to provide us with:
  - i. access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
  - ii. additional information that we may request from management for the purpose of the audit; and

- iii. unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.
- d. for including the auditor's report, and our report on any supplementary information if described above, in any document containing the basic financial statements that indicates that such basic financial statements have been audited by the District's auditor;
- e. for identifying and ensuring that the District complies with the laws and regulations applicable to its activities;
- f. for adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole;
- g. for maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- h. for identifying all federal awards expended during the period including federal awards and funding increments received prior to December 26, 2014, and those received in accordance with the Uniform Guidance generally received after December 26, 2014;
- i. for preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
- j. for the design, implementation, and maintenance of internal control over compliance;
- k. For identifying and ensuring that the District complies with laws, regulations, grants, and contracts applicable to its activities and its federal award programs;
- l. For following up and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
- m. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
- n. For submitting the reporting package and data collection form to the appropriate parties;
- o. For making the auditor aware of any significant vendor relationships where the vendor is responsible for program compliance;
- p. with regard to the supplementary information referred to above: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon;
- q. informing us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the basic financial statements are issued; and
- r. for confirming your understanding of your responsibilities in this letter to us in your management representation letter.

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If we agree herein or otherwise to perform any non-attest services (such as tax services or any other non-attest services), you agree to assume all management responsibilities for those services; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the

services; and accept responsibility for them. The entity has designated Kevin Beesaw, Assistant Superintendent of Business, to oversee these services. Such services include:

- i. Preparation of financial statements and related notes
- ii. Preparation of schedule of expenditures of federal awards (as applicable)
- iii. Assisting with entries to convert accounting records from modified accrual to full accrual (GASB 34 entries)
- iv. Preparation of the Data Collection Form
- v. Preparation of reports required by TEA Data Feed Standards

GAGAS require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a nonaudit/nonattest service. These nonaudit/nonattest services do not constitute an audit under GAGAS and such services will not be conducted in accordance with GAGAS.

During the course of our engagement, we will request information and explanations from management regarding the District's operations, internal controls, future plans, specific transactions and accounting systems and procedures. At the conclusion of our engagement, we will require, as a precondition to the issuance of our report, that management provide certain representations in a written representation letter. The District agrees that as a condition of our engagement to perform an audit that management will, to the best of its knowledge and belief, be truthful, accurate and complete in all representations made to us during the course of the audit and in the written representation letter. The procedures we perform in our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the written and oral representations that we receive from management. False or misleading representations could cause us to expend unnecessary efforts in the audit; or, worse, could cause a material error or a fraud to go undetected by our procedures.

### **Fees and Invoicing**

We estimate the fee for this engagement will be \$70,000 for the financial statement audit, \$3,500 for each major program as applicable to the compliance audit and \$5,000 for additional procedures associated with the change in fiscal year from August 31 to June 30. The total fee for our services will be determined by the complexity of the work performed and the tasks required. Individual hourly rates vary according to the degree of responsibility involved and the skills required. It is understood that neither our fees nor the payment thereof will be contingent upon the results of this engagement.

Our fee estimate is based on anticipated cooperation from all involved and the assumption that unexpected circumstances will not be encountered during the engagement. Our engagement fees do not include consulting on the adoption of new accounting standards and any future increased duties because of any regulatory body, auditing standard or an unknown or unplanned significant transaction. If significant additional time is necessary, we will discuss the reasons with you and arrive at a new fee estimate before we incur the additional costs.

In addition to the fee for our services, reasonable and necessary out-of-pocket expenses we incur (such as parking, reproduction and printing, postage and delivery, and out-of-market travel, meals, and accommodations) will be invoiced at cost, not to exceed \$3,000.

We will also invoice for reasonable and necessary time and out-of-pocket expenses we incur to respond to any request (such as a subpoena, summons, court order, or administrative investigative demand) pertaining to this engagement in a legal matter to which we are not a party. Our time to facilitate the response will be billed at our then-current standard hourly rates, and our expenses (including attorney's fees) will be billed at cost. If we agree to perform additional substantive services related to or arising out of the request, such matters may be the subject of a new engagement letter.

Our invoices are payable in accordance with Texas Government Code § 2251.021.

### **Ethical Conflict Resolution**

In the unlikely event that circumstances occur which we in our sole discretion believe could create a conflict with either the ethical standards of our firm or the ethical standards of our profession in continuing our engagement, we may suspend our services until a satisfactory resolution can be achieved or we may resign from the engagement. We will notify you of such

February 28, 2024

conflict as soon as practicable, and will discuss with you any possible means of resolving them prior to suspending our services.

The hiring of or potential employment discussions with any of our personnel could impair our independence. Accordingly, you agree to inform the engagement partner or equivalent prior to any such potential employment discussions taking place.

### **Audit Documentation and Confidentiality**

The audit documentation we prepare pertaining to and in support of this engagement is our property and constitutes confidential information. If we are requested to make the audit documentation available to outside parties, except in the case of requests during our peer review (discussed below) or when prohibited by law or direction of law enforcement, any such requests will be discussed with you before we make the documentation available to the requesting parties.

Depending on the requirements of this engagement, we may use third-party service providers to assist us. Before sharing confidential information with those service providers, we will (i) secure agreements to maintain the confidentiality of confidential information and ensure the confidential information is only used for the purpose of assisting us with the performance of this engagement and (ii) take commercially reasonable precautions to determine the service providers have appropriate procedures in place to prevent the unauthorized disclosure of confidential information. If we use such service providers, we will remain responsible for all work performed and any breach of our confidentiality arrangements by those service providers.

We may be requested to make certain audit documentation (working papers) available to regulators and other government agencies, pursuant to authority given by law or regulation. You should understand that responding to many such requests is mandatory. In those cases, access to such working papers will be provided under our supervision and we may, upon their request, provide the regulator or agency with copies of all or selected working papers. The requesting party may intend or decide to distribute the copies or information contained therein to others, including other regulators or agencies. You will be billed for additional fees as a result of the aforementioned work.

Our firm, as well as other accounting firms, participates in a peer review program covering our audit and accounting practices. This program requires that once every three years, we subject our system of quality control to an examination by another accounting firm. As part of this process, the firm conducting our peer review will review a sample of our work. It is possible that the work we perform for you may be selected for such a review. If it is, our peer review firm is bound by professional standards to keep all information confidential and we are required to provide the required information.

It is expected that prior to the conclusion of the engagement, sections of the Data Collection Form will be completed by our firm. The sections that we will complete summarize our audit findings by federal grant or contract. Management is responsible to submit the reporting package (defined as including basic financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. The instructions to the Data Collection Form require that the reporting package be an unlocked, unencrypted, text searchable portable document file (PDF) or else it will be rejected by the Federal Audit Clearinghouse. We will be available to assist management in creating the PDF if needed.

We will coordinate with you the electronic submission and certification upon the reporting package completion. If applicable, we will provide copies of our report for you to include with the reporting package if there is a need to submit the package to pass-through entities.

The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of our reports or nine months after the end of the audit period.

We will retain our audit documentation for a period of at least seven years from the date of our report. You agree that following such period, we may destroy the audit documentation without notice to you.

To maintain independence, we will not act as the host of your financial or non-financial information or as your information back-up service provider. Instead, it is your responsibility to maintain a complete set of your financial and non-financial data and records. If some portion of your data and records is contained only within our files, you agree to inform us before the issuance of our report and we will provide that to you.

Except as may be noted herein, the parties do not intend this engagement letter to be for the benefit of any third-party. You may inform us of third-parties who will receive a copy of our report. Unless you inform us of such third-parties in writing, we

February 28, 2024

are not aware of who you intend to supply our report to and we do not anticipate any such third-parties' reliance upon our professional services unless expressly stated herein.

In order to facilitate this engagement, we may transmit and store data via email, the cloud, or other electronic and Internet-based mechanisms. Please be aware that those mediums inherently pose a risk of misdirection or interception of confidential information. Any request you have to limit such transmissions or use a different means of transmission or storage must be made in writing and you will be responsible for any resulting compromise in data security.

### **Dispute Resolution Procedure including Jury Waiver**

If a dispute arises out of or relates to this engagement or engagement letter, or the breach thereof, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation before resorting to litigation. In such event, the parties will attempt to agree upon a location, mediator, and mediation procedures, but absent such agreement any party may require mediation in Houston, Texas, administered by the AAA under its Commercial Mediation Procedures.

This engagement letter and all disputes between the parties shall be governed by, resolved, and construed in accordance with the laws of the State of Texas, without regard to conflict-of-law principles. Any action arising out of or relating to this engagement or engagement letter shall only be brought in, and each party agrees to submit and consent to the exclusive jurisdiction of the federal or state courts in the State of Texas and convenience of those situated in Harris County, Texas.

Each party hereby irrevocably waives any right it may have to trial by jury in any proceeding arising out of or relating to this engagement or this engagement letter.

Whenever possible, this engagement letter shall be interpreted in such a manner as to be effective and valid under applicable laws, regulations, or published interpretation, but if any term of this engagement letter is declared illegal, unenforceable, or unconscionable, that term shall be severed or modified and the remaining terms of the engagement letter shall remain in force. The parties agree that the court should modify any term declared to be illegal, unenforceable, or unconscionable in a manner that will retain the intended term as closely as possible.

If because of a change in status or due to any other reason, any provision in this engagement letter or any other contract we have with you, or enter into, would be prohibited by, or would impair our independence for this engagement under laws, regulations or published interpretations by governmental bodies, professional organizations or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and the contract shall consist of the remaining portions.

### **Miscellaneous**

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of the latest external peer review report of our firm for your consideration and files.

We may at times provide you with documents marked as drafts. You understand that those documents are for your review purposes only. You should not rely upon those documents in any way.

Although the engagement partner or equivalent responsible for this engagement is a licensed certified public accountant, we inform you that we have nonlicensees who may provide services pertaining to this engagement.

If you intend to make reference to our firm or include our report or any portion of it in a published document or other reproduction, and that document or other reproduction includes a version of our report or the financial statements that is assembled differently than any version we provided you or audited, you agree to provide us with printers' proofs or masters for our review and approval before reproducing. You also agree to provide us with a copy of the final reproduced material for our written approval before it is distributed. If, in our professional judgment, the circumstances require, we may withhold our approval. This requirement does not pertain to distributing our report or the financial statements when you do not modify their assembly or in situations where you disseminate the audited financial statements as a standalone document, such as on your website.

This engagement letter sets forth all of the agreed upon terms and conditions of our engagement with respect to the matters covered herein and supersedes any that may have come before. This engagement letter may not be amended or modified except by further writing signed by all the parties. Any provisions of this engagement letter which expressly or by implication are intended to survive its termination or expiration will survive and continue to bind the parties. The use of electronic

February 28, 2024

signatures or multiple counterparts to execute this engagement letter shall have the same force and effect as a manually or physically signed original instrument.

We appreciate the opportunity to assist you and look forward to working with you and your team.

Sincerely,

*Weaver and Tidwell, L.L.P.*

**WEAVER AND TIDWELL, L.L.P.**

Austin, Texas

Please sign and return a copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our engagement as described herein, including each party's respective responsibilities. By signing below, the signatory also represents that they have been authorized to execute this agreement.

**Bryan Independent School District**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Report on Firm's System of Quality Control

September 19, 2022

To the Partners of Weaver & Tidwell, L.L.P.  
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### **Firm's Responsibility**

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### **Peer Reviewer's Responsibility**

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

### **Required Selections and Considerations**

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, an audit performed under FDICIA, and examinations of service organizations [SOC 1 and SOC 2 engagements].)

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

## Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Weaver & Tidwell, L.L.P. applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Weaver & Tidwell, L.L.P. has received a peer review rating of *pass*.

A handwritten signature in cursive script that reads "Eide Bailly LLP".

Eide Bailly LLP

3. Consider Approval of Purchase Over \$50,000 for 18' Non-CDL Refrigerated Truck

**ITEMS FOR DISCUSSION AND OR ACTION / REGULAR AGENDA**

**Business Services**

1. Consider Approval of Purchase Over \$50,000 for Playground Shade Structures 31

**Districtwide Shade Structures, Phase 2**

	<b>Playground Solutions of Texas</b>	<b>May Recreation</b>	<b>McKenna Contracting</b>
Branch	43,558.75	38,270.00	48,819.00
Houston	82,194.77	81,870.00	115,726.00
Jones	43,701.11	39,462.00	49,131.00
Mitchell	109,513.30	94,231.00	130,910.00
Johnson	61,189.08	63,313.00	107,404.00
Kemp	44,178.93	42,675.00	51,848.00
Bowen	87,906.18	90,352.00	141,890.00
Bonham	80,029.90	68,360.00	97,361.00
Henderson	63,463.43	64,387.00	89,484.00
Ross	44,265.10	39,207.00	48,325.00
Neal	76,043.78	75,106.00	101,408.00
	212,558.69	479,181.00	
Contingency Amount	15,000.00	40,000.00	
Total	227,558.69	519,181.00	

2. Consider Approval of Purchase Over \$50,000 for Playground Shade Structures

33

**Districtwide Shade Structures, Phase 2**

	<b>Playground Solutions of Texas</b>	<b>May Recreation</b>	<b>McKenna Contracting</b>
Branch	43,558.75	38,270.00	48,819.00
Houston	82,194.77	81,870.00	115,726.00
Jones	43,701.11	39,462.00	49,131.00
Mitchell	109,513.30	94,231.00	130,910.00
Johnson	61,189.08	63,313.00	107,404.00
Kemp	44,178.93	42,675.00	51,848.00
Bowen	87,906.18	90,352.00	141,890.00
Bonham	80,029.90	68,360.00	97,361.00
Henderson	63,463.43	64,387.00	89,484.00
Ross	44,265.10	39,207.00	48,325.00
Neal	76,043.78	75,106.00	101,408.00
	212,558.69	479,181.00	
Contingency Amount	15,000.00	40,000.00	
Total	227,558.69	519,181.00	

**Teaching and Learning**

1. Discuss and Consider Approval of a City of Bryan Community Development Block Grant Application
2. Discuss and Consider Approval of a State Crisis Intervention Grant Application 35



**Bryan Independent School District Resolution of Board of Trustees  
Regarding the State Crisis Intervention Grant Application**

WHEREAS, the Bryan Independent School District (ISD) Board of Trustees finds it in the best interest of the school district that the State Crisis Intervention Grant be operated for the 2024-2025 school year; and

WHEREAS, the Bryan Independent School District (ISD) Board of Trustees agrees to provide applicable matching funds for the said project as required by the State Crisis Intervention grant application; and

WHEREAS, the Bryan Independent School District (ISD) Board of Trustees agrees that in the event of loss or misuse of the Office of the Governor funds, the Bryan Independent School District (ISD) Board of Trustees assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the Bryan Independent School District (ISD) Board of Trustees designates the Superintendent as the grantee’s authorized official. The authorized official is given the power to accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Bryan Independent School District (ISD) Board of Trustees approves submission of the application for the State Crisis Intervention Grant to the Office of the Governor.

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Bryan Independent School District during a called meeting on March 4, 2024, a quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: \_\_\_\_  
Nays: \_\_\_\_  
Abstentions: \_\_\_\_

By: _____	By: _____
Dr. Julie Harlin President, Bryan ISD Board of Trustees	Felicia Benford Vice President, Bryan ISD Board of Trustees



**Bryan Independent School District Resolution of Board of Trustees  
Regarding the State Crisis Intervention Grant Application**

WHEREAS, the Bryan Independent School District (ISD) Board of Trustees finds it in the best interest of the school district that the State Crisis Intervention Grant be operated for the 2024-2025 school year; and

WHEREAS, the Bryan Independent School District (ISD) Board of Trustees agrees to provide applicable matching funds for the said project as required by the State Crisis Intervention grant application; and

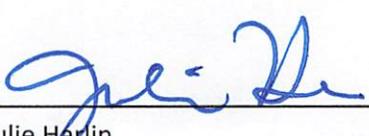
WHEREAS, the Bryan Independent School District (ISD) Board of Trustees agrees that in the event of loss or misuse of the Office of the Governor funds, the Bryan Independent School District (ISD) Board of Trustees assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the Bryan Independent School District (ISD) Board of Trustees designates the Superintendent as the grantee’s authorized official. The authorized official is given the power to accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Bryan Independent School District (ISD) Board of Trustees approves submission of the application for the State Crisis Intervention Grant to the Office of the Governor.

I hereby certify that the foregoing resolution was presented to the Board of Trustees of the Bryan Independent School District during a called meeting on March 4, 2024, a quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: 7  
Nays: 0  
Abstentions: 0

By:   
\_\_\_\_\_  
Dr. Julie Harlin  
President, Bryan ISD Board of Trustees

By:   
\_\_\_\_\_  
Felicia Benford  
Vice President, Bryan ISD Board of Trustees

**Closed Session**

1. Discuss Issues Pertaining to Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee - Texas Government Code Chapter 551.074
2. Pursuant to Texas Government Code Sections 551.0821, Deliberation Concerning a Public School Student Wherein Personally Identifiable Information will Necessarily be Revealed

**Reconvene in Open Session**

**ADJOURN**

In accordance with the Texas Open Meetings Act Subchapters D and E of Chapter 551, Texas Government Code (§551.071 Attorney/Client Consultation, §551.072 Real Estate, §551.073 Contracts for Gifts or Donations, §551.074 Personnel Matters, §551.075 Investments, §551.076 Security Devices, §551.082 Discipline of Student or Employee Complaint, §551.0821 Personally Identifiable Student Information, §551.083 Employee Groups Consultation, §551.084 Exclusion of Hearing Witnesses), the board may enter closed meeting to deliberate any subject authorized by Subchapters listed.