

NOTICE

**This notice is posted pursuant to the Texas Open Meetings Act.
[TEXAS GOVERNMENT CODE SECTION 551]**

BRYAN ISD BOARD OF TRUSTEES WORKSHOP

Boardroom

801 South Ennis Street

Bryan, TX 77803

Monday, January 9, 2023 – 12:00 PM

AGENDA

CALL TO ORDER

Welcome

Citizens' Comments

Spotlight

1. Jane Long Intermediate School Celebrations and Accomplishments

Information Items

1. School Boundaries Update

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School Boundaries Board Update

January 9, 2023

Purpose



- To provide for the development of school boundaries for the opening of Sadberry Intermediate in August of 2023 with 5th graders.
- To balance elementary school enrollment where necessary to prevent overutilization and underutilization of schools.

Stakeholder Engagement & Timeline

September (initial awareness and preliminary feedback)

- ✓ School Board Updates
- ✓ District Educational Improvement Committee (DEIC)
- ✓ Faith Based Leadership Team
- ✓ Parent Leadership Team
- ✓ Superintendent Advisory Council
- ✓ School Boundaries Oversight Committee
- ✓ Teacher Advisory Council

October

- ✓ School Board Updates
- ✓ School Boundaries Oversight Committee Meetings
- ✓ Principal Focus Group - Programs
- ✓ Parent Focus Group - Programs
- ✓ Teacher Focus Group - Programs
- ✓ DEIC Focus Group - Programs
- ✓ Expanded Stakeholder Focus Groups - Programs and Options
- ✓ District Leadership Team Focus Group - Programs and Options

www.bryanisd.org/schoolboundaries

[Update Center](#) » [School Boundaries](#)

School Boundaries

SCHOOL BOUNDARIES

The School Boundaries Oversight Committee represents an array of stakeholders and is comprised of parents, community members, two members of the Board of Trustees, campus staff, and district staff. This committee works in alignment with the decision principles detailed in Board Policy FC(LOCAL) to review and provide feedback and suggestions regarding attendance boundary recommendations.

More specifically, the committee will provide feedback on the development of school boundaries for the opening of Sadberry Intermediate and will work to ensure the equitable distribution of programs and students across all grade levels in accordance with Board Policy FC (Local).

TIMELINE OVERVIEW

September 2022

- School Board Updates
- District Educational Improvement Committee
- Faith-Based Leadership Team
- Parent Leadership Team
- Superintendent Advisory Council
- School Boundaries Oversight Committee
- Teacher Advisory Council

October 2022

- School Board Updates
- School Boundaries Oversight Committee Meetings
- Principal Focus Group - Programs
- Parent Focus Group - Programs
- Teacher Focus Group - Programs
- DEIC Focus Group - Programs
- Expanded Stakeholder Focus Groups - Programs and Options
- District Leadership Team Focus Group - Programs and Options

November 2022

- School Board Updates
- School Boundaries Oversight Committee
- Focus Groups at campus and community locations
- Teacher Advisory Council
- Parent Leadership Team

December 2022

- School Boundaries Oversight Committee
- Survey of School Boundary Options (December 5-16, 2022)
- Stakeholder Focus Groups (November 12-16, 2022)
- Faith-Based Leadership Team
- Superintendent Advisory Council
- District Educational Improvement Committee
- School Boundary Recommendations to the School Board

January 2023

- School Boundaries Oversight Committee
- District Educational Improvement Committee
- School Boundary Recommendations to the School Board

February 2023

- Communication to Parents regarding 2023-2024 School Boundaries

March - August 2023

- Various opportunities for schools and families to connect and participate in events to ensure a smooth transition for the 2023-2024 school year.

PRESENTATIONS

[Board Update - School Boundaries 9-6-22](#)

[Board Update - School Boundaries 10-3-22](#)

[Board Update - School Boundaries 10-17-22](#)

Stakeholder Engagement & Timeline

November

- ✓ School Board Updates
- ✓ Parent Focus Groups at Campus Locations
- ✓ School Boundaries Oversight Committee
- ✓ Teacher Advisory Council
- ✓ Parent Leadership Team

December

- ✓ Survey of School Boundary Options
- ✓ Continued Stakeholder Focus Groups
- ✓ School Boundaries Oversight Committee
- ✓ Faith Based Leadership Team
- ✓ Superintendent Advisory Council
- ✓ District Educational Improvement Committee

January

- ✓ School Boundaries Oversight Committee
 - Boundary Recommendations to the School Board

February

- Communication to Parents: 2023-2024 School Boundaries

March - August

- Opportunities for families and students to connect and participate in events to ensure a smooth transition.



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In addition to the Board Updates on School Boundaries and the website, the district has invited all parents, community members, and staff members to be part of this process through focus groups.

*Thus far over **700** have participated in a one or more informational or feedback sessions.*

Identified Needs

1. Neal is an underutilized campus.
2. Branch is an overutilized campus.
3. Henderson is an overutilized campus.
4. Johnson is an overutilized campus.
5. Increase the number of Emergent Bilingual Early Exit students at Crockett.
6. Prepare school boundaries for Sadberry, Rayburn, and Long.*

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⁵ *Sadberry Intermediate will open with only 5th graders in 2023-2024 and will add 6th graders in 2024-2025.

FC(Local): School Attendance Areas

- Attempt to maintain the neighborhood concept
- Prevent and eliminate overcrowding
- Allow for future growth;
- Attempt to ensure students zoned to campuses are not moved or negatively impacted when distributing programs among schools
- Utilize projected student enrollment and capacity as principle measures for determining efficient use of educational facilities
- Promote reasonable balancing of enrollment among schools to avoid overutilization or underutilization of facilities
- Minimize use of temporary classrooms that cause a school to operate at a level greater than the identified capacity
- Utilize student transportation resources effectively
- Alternative Student Enrollment Options:
 - Consider current classroom utilization and programs such as prekindergarten, bilingual education classes, special education classes, and programs of choice at the school.
 - If necessary administration may initiate:
 - Limiting transfers, which may include choice students, in or out of the school consistent with Board policy;
 - Moving programs to or from the school;

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Community Survey of Possible Boundary Options

Option 1 Overview

- PreKindergarten
 - Johnson’s PreK attends Bowen
- Elementary School Boundary Adjustments
 - Minor adjustments from Branch to Jones
 - Minor adjustments from Fannin to Neal
 - Minor adjustments from Branch to Kemp
 - Minor adjustments from Houston to Mitchell
- Emergent Bilingual Program Boundary Adjustments
 - Crockett’s Emergent Bilingual students shift to Henderson
 - Minor adjustments to Fannin and Neal; Branch and Jones
- Dual Language Program Adjustments
 - Henderson’s Dual Language students shift to Crockett
- Intermediate School Boundary Adjustments
 - Creation of Sadberry Intermediate boundary
 - Minor adjustments from Long to Rayburn

Option 2 Overview

- PreKindergarten
 - Johnson’s PreK attends Bowen
- Elementary School Boundary Adjustments
 - Minor adjustments from Branch to Jones
 - Minor adjustments from Fannin to Neal
 - Minor adjustments from Branch to Kemp
 - Minor adjustments from Houston to Mitchell
 - Minor adjustments from Henderson to Fannin
- Emergent Bilingual Program Boundary Adjustments
 - Minor adjustments from Branch to Crockett; from Fannin to Neal; from Branch to Jones
- Dual Language Program Adjustments
 - None, all Dual Language programs remain at their current campuses.
- Intermediate School Boundary Adjustments
 - Creation of Sadberry Intermediate boundary
 - Minor adjustments from Long to Rayburn and Rayburn to Long



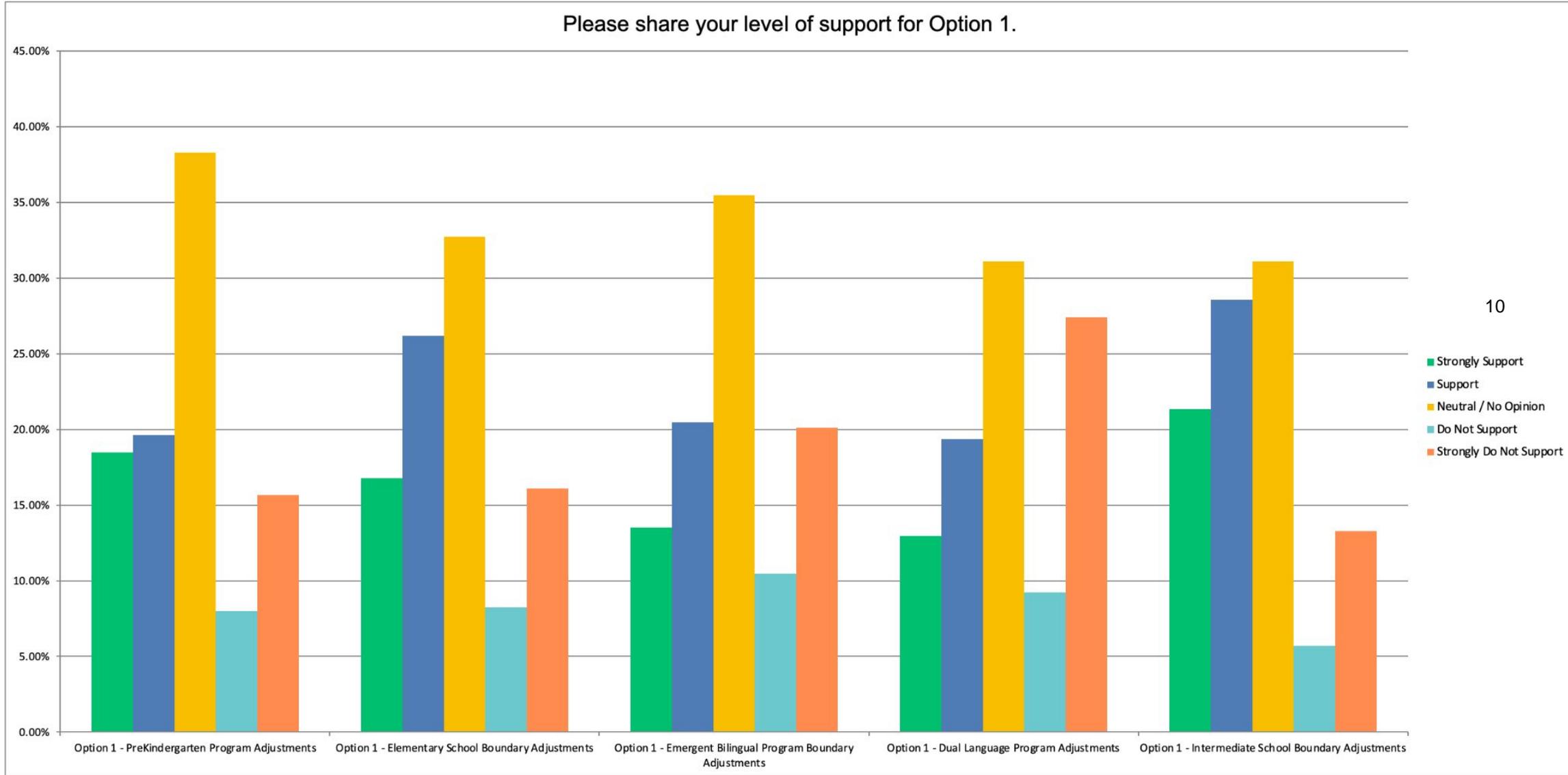
School Boundaries Community Survey

- Survey was open Monday, December 5th
- Friday, December 16th
 - Over 600 stakeholders participated in the survey
 - Additionally, over 700 stakeholders participated in various focus groups to provide feedback prior to the survey.
- Those that completed the survey had the option to sign up to attend one of five additional focus groups.

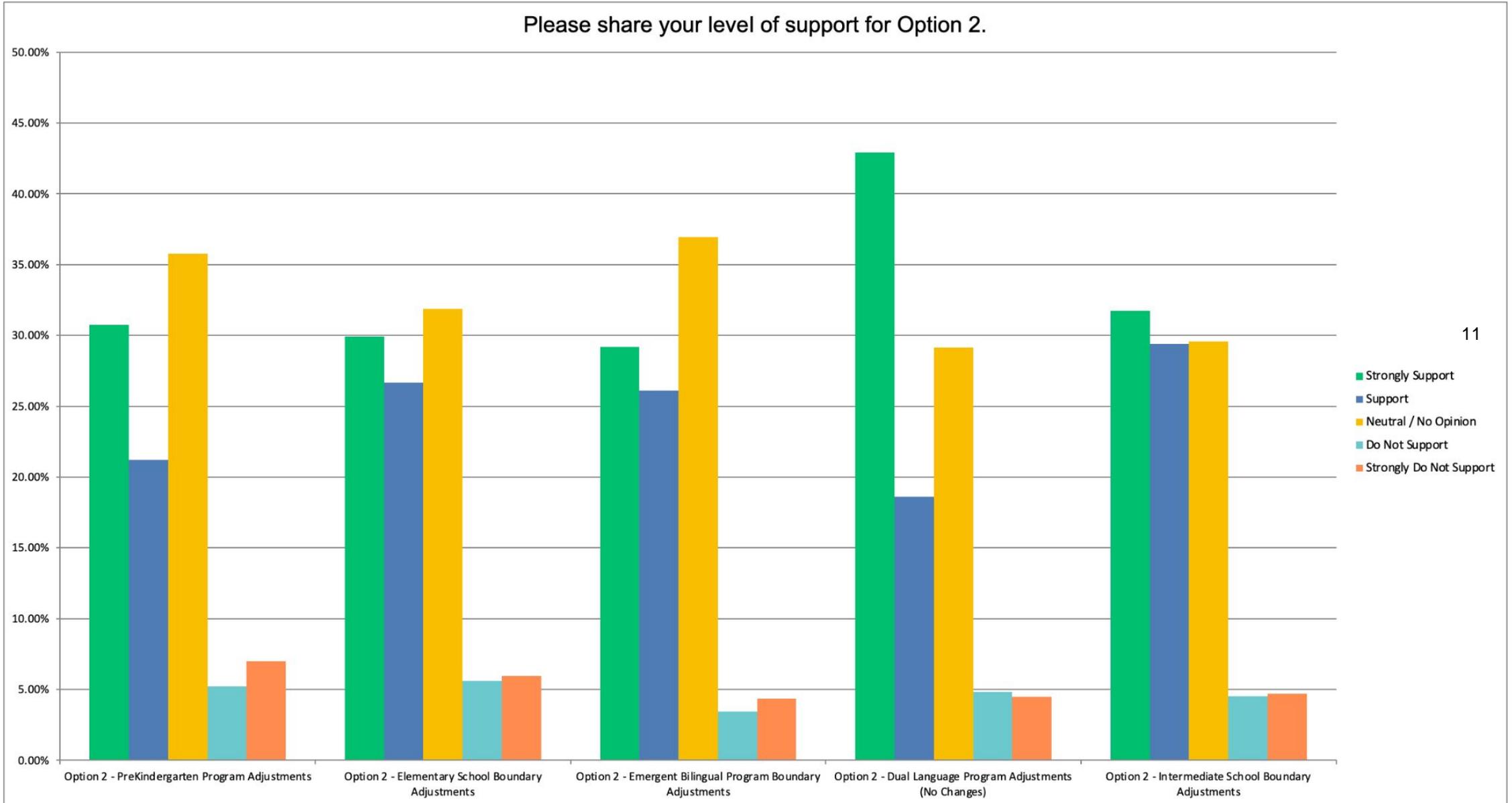


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Option 1 Feedback



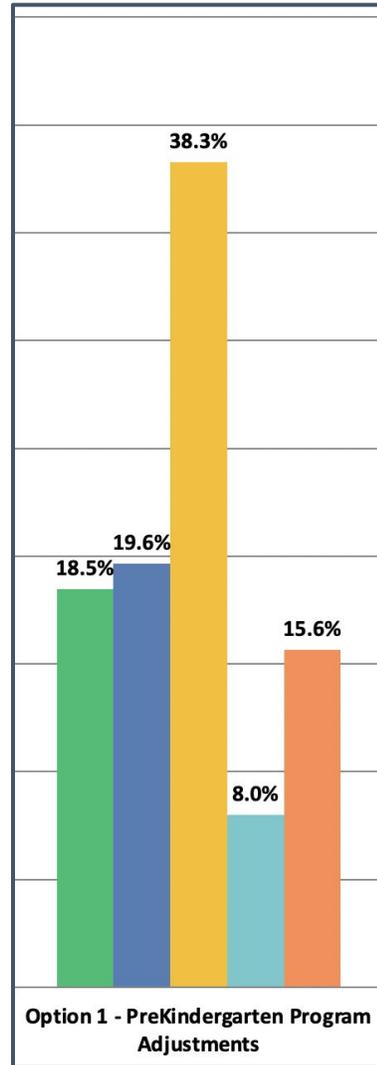
Option 2 Feedback



PreKindergarten Feedback

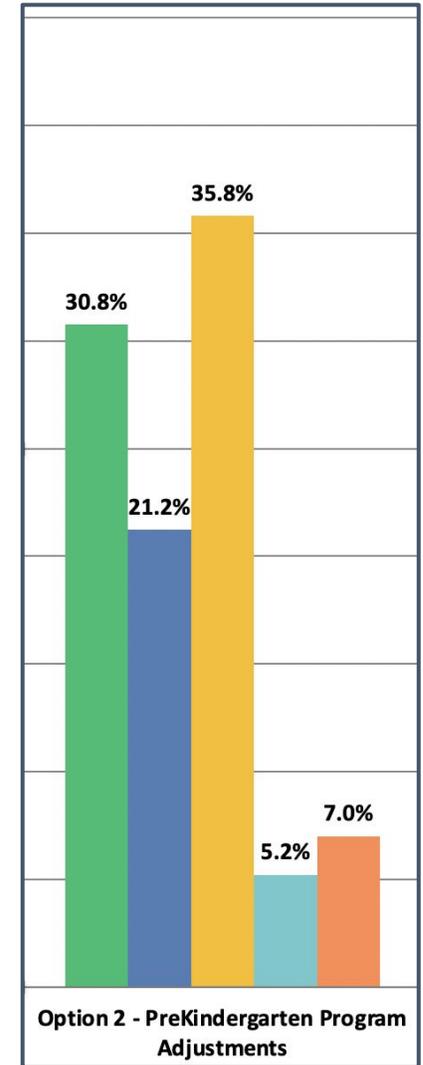
Option 1

- Johnson's PreK attends Bowen



Option 2

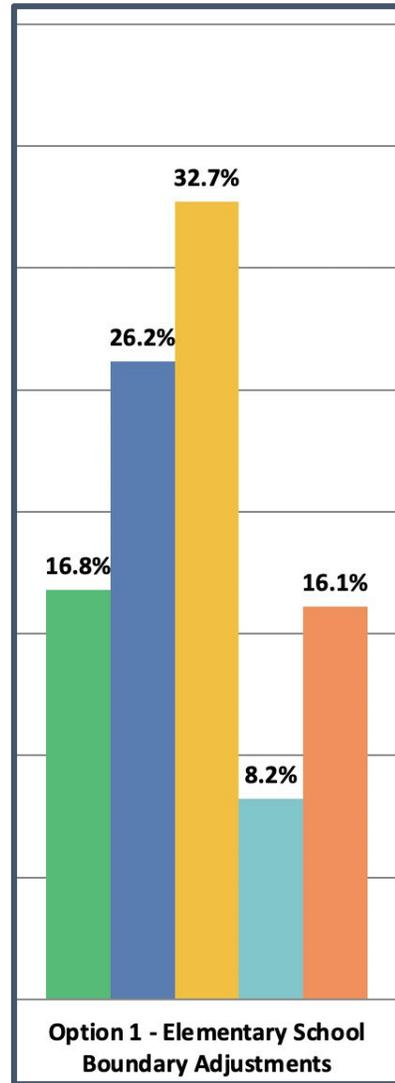
- Johnson's PreK attends Bowen



Elementary School Boundary Adjustments Feedback

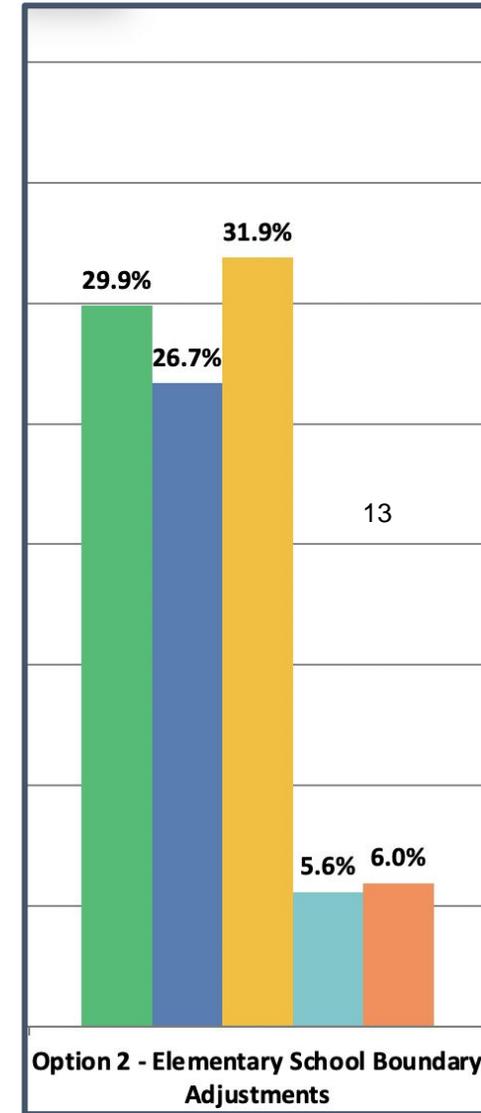
Option 1

- Minor adjustments from Branch to Jones; Fannin to Neal; Branch to Kemp; Houston to Mitchell



Option 2

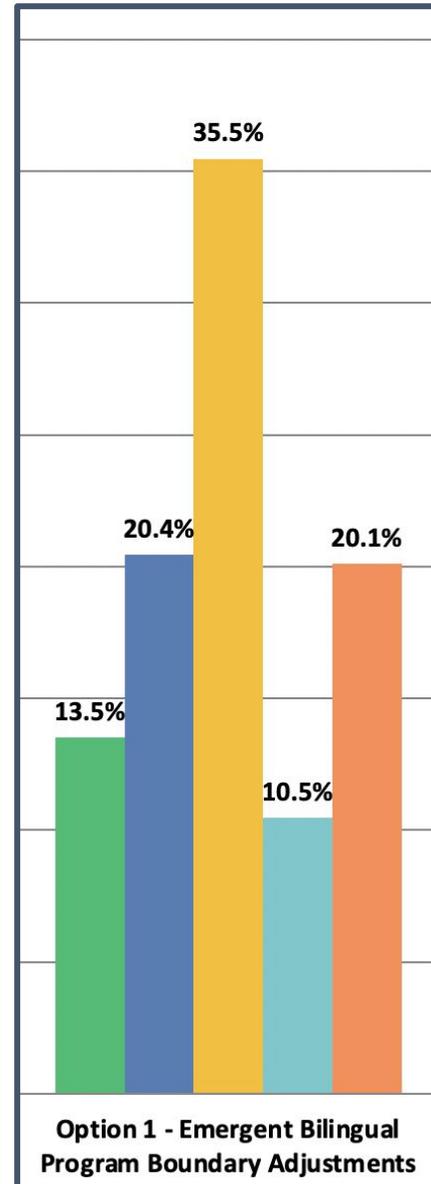
- Minor adjustments from Branch to Jones; Fannin to Neal; Branch to Kemp; Houston to Mitchell; Henderson to Fannin



Emergent Bilingual Program Boundary Adjustments Feedback

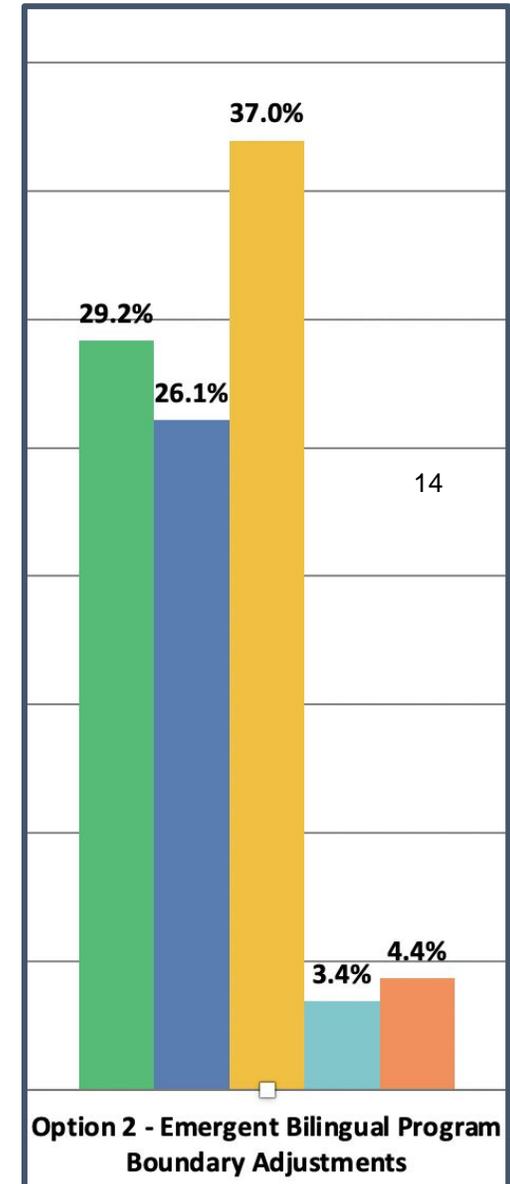
Option 1

- Crockett’s Emergent Bilingual students shift to Henderson
- Minor adjustments to Fannin and Neal; Branch and Jones



Option 2

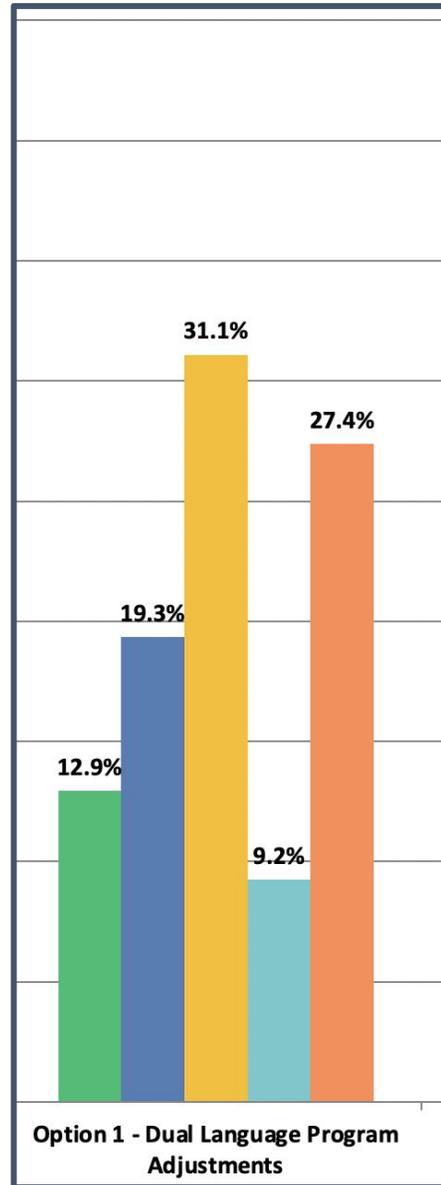
- Minor adjustments from Branch to Crockett; from Fannin to Neal; from Branch to Jones



Dual Language Program Adjustments Feedback

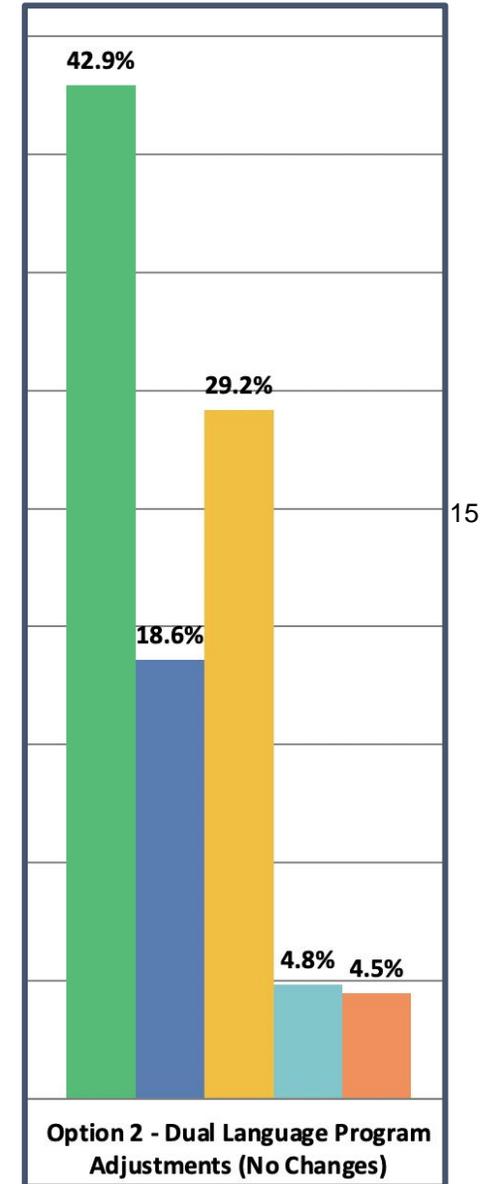
Option 1

- Henderson’s Dual Language students shift to Crockett



Option 2

- None, all Dual Language programs remain at their current campuses.

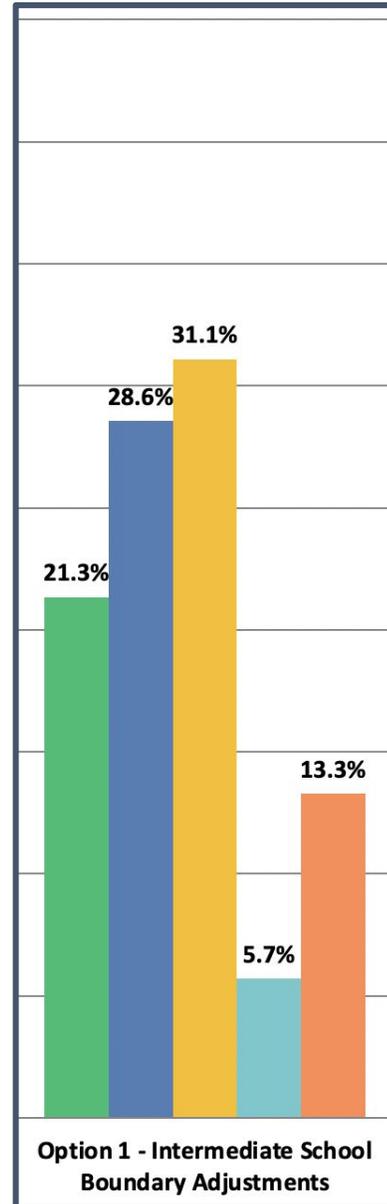


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Intermediate School Boundary Adjustments Feedback

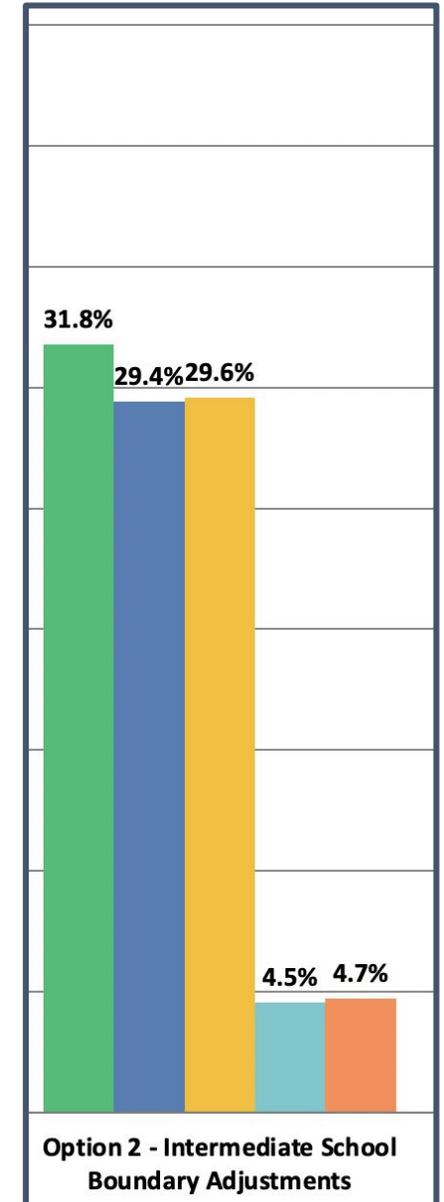
Option 1

- Creation of Sadberry Intermediate boundary
- Minor adjustments from Long to Rayburn



Option 2

- Creation of Sadberry Intermediate boundary
- Minor adjustments from Long to Rayburn and Rayburn to Long



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Trends: Survey Comments & Focus Groups

- Why are we making adjustments to the boundaries?
 - *Creation of an attendance boundary for SADBERRY Intermediate.*
 - *Overutilized and underutilized campuses - balancing enrollment.*
- Why do both options have Johnson Elementary PreK at Bowen?
 - *Feedback from parents, teachers, and campus administrators regarding concerns with PreK students in an open concept school.*
- Concerns about the possible relocation of Dual Language.
 - *Feedback from parents and teachers regarding the well-established Dual Language¹⁷ program at Henderson and the desire for it to remain in place.*
- Questions about the demographics composition of the three intermediate schools.
 - *The demographic composition is an estimate and will fluctuate based on program assignments, new buildings, and population shifts.*
 - *In accordance with FC(Local), to the extent possible students are zoned to the school closest to their homes.*
- Questions about the Aspire Academy for the current students in 5th grade.
 - *Current 5th graders will continue in Odyssey and Inquire through the 8th grade year. Incoming 5th grade students would begin with Aspire.*



Elementary and Intermediate School Boundary Recommendations

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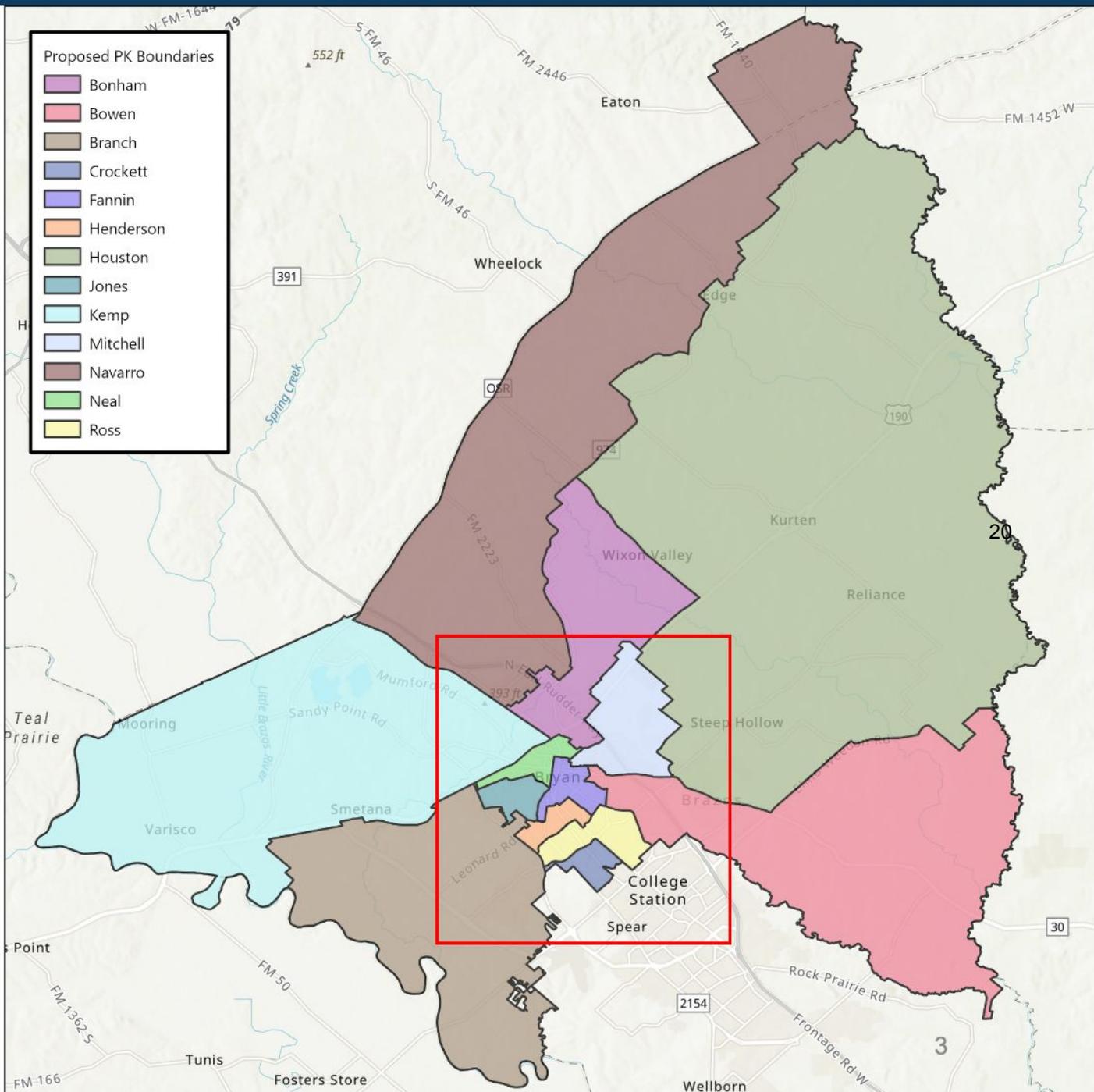
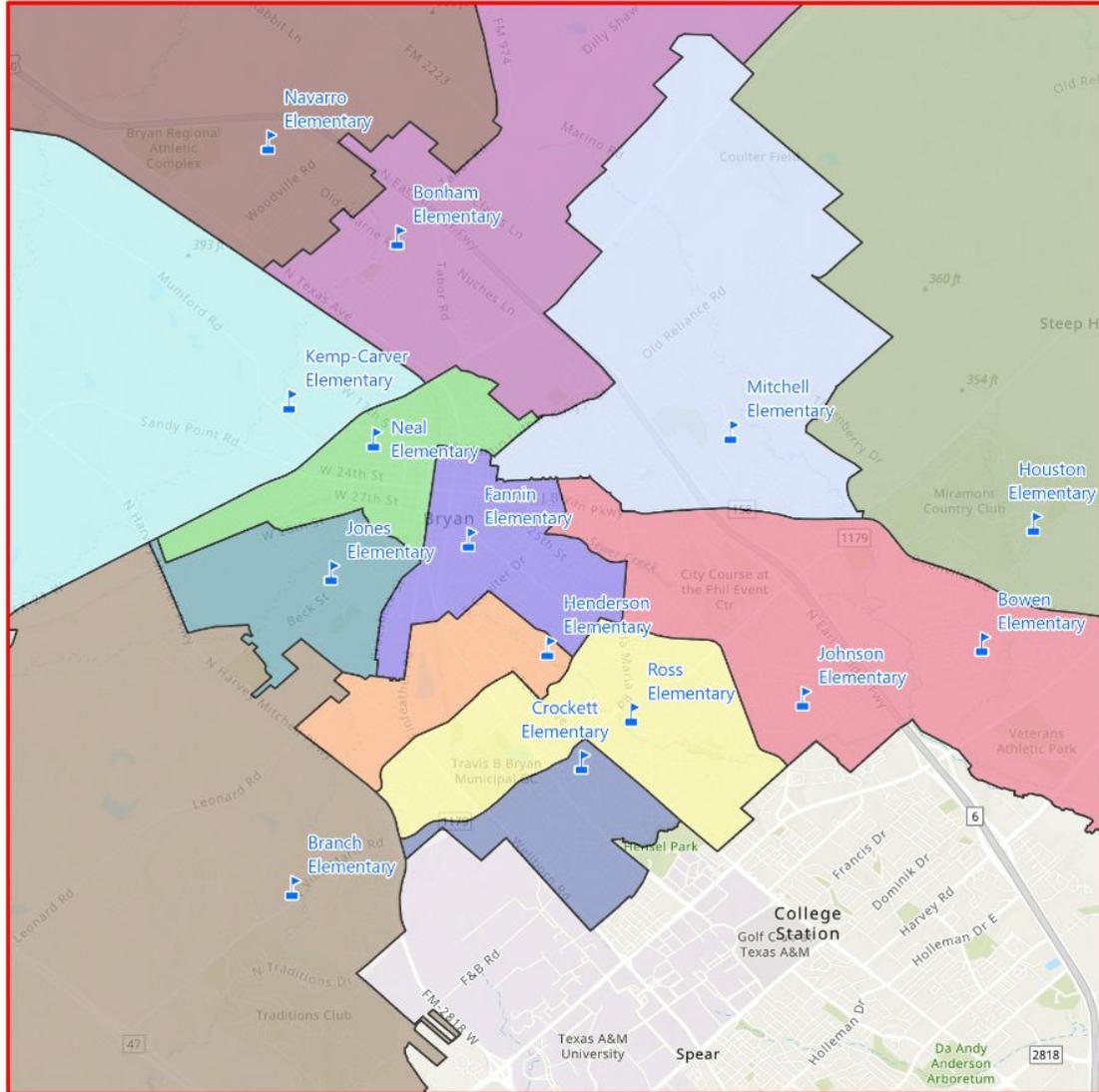
The following recommendations were developed in accordance with FC(Local) by engaging the full community through a multitude of focus groups and a district-wide survey. These recommendations were developed by the School Boundaries Oversight Committee comprised of parents, community members, and staff.

Boundary Recommendation Overview

- PreKindergarten
 - Johnson's PreK attends Bowen
- Elementary School Boundary Adjustments
 - Minor adjustments from Branch to Jones
 - Minor adjustments from Fannin to Neal
 - Minor adjustments from Branch to Kemp
 - Minor adjustments from Houston to Mitchell
 - Minor adjustments from Henderson to Fannin
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 - Minor adjustments from Branch to Crockett; from Fannin to Neal; from Branch to Jones
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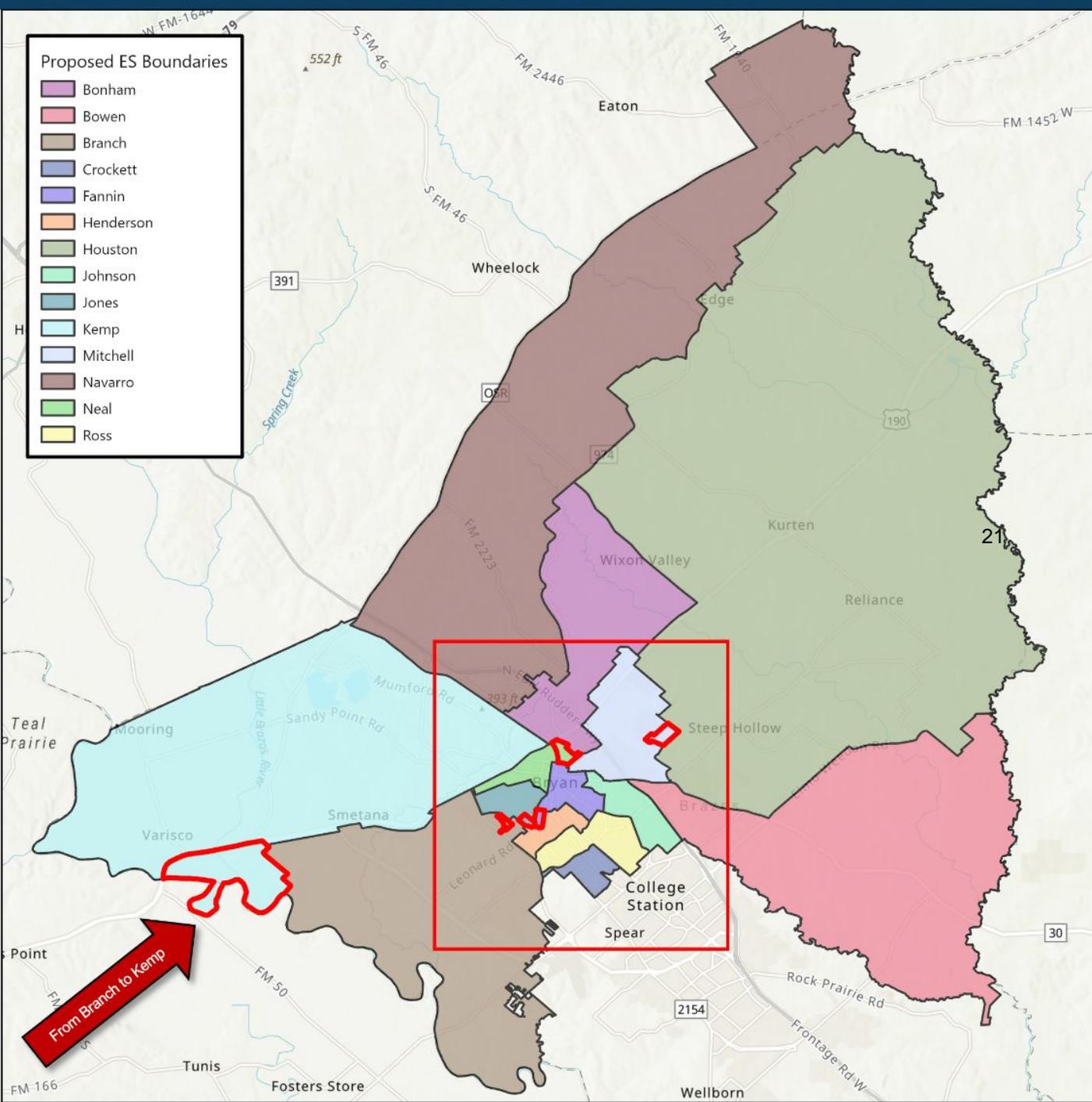
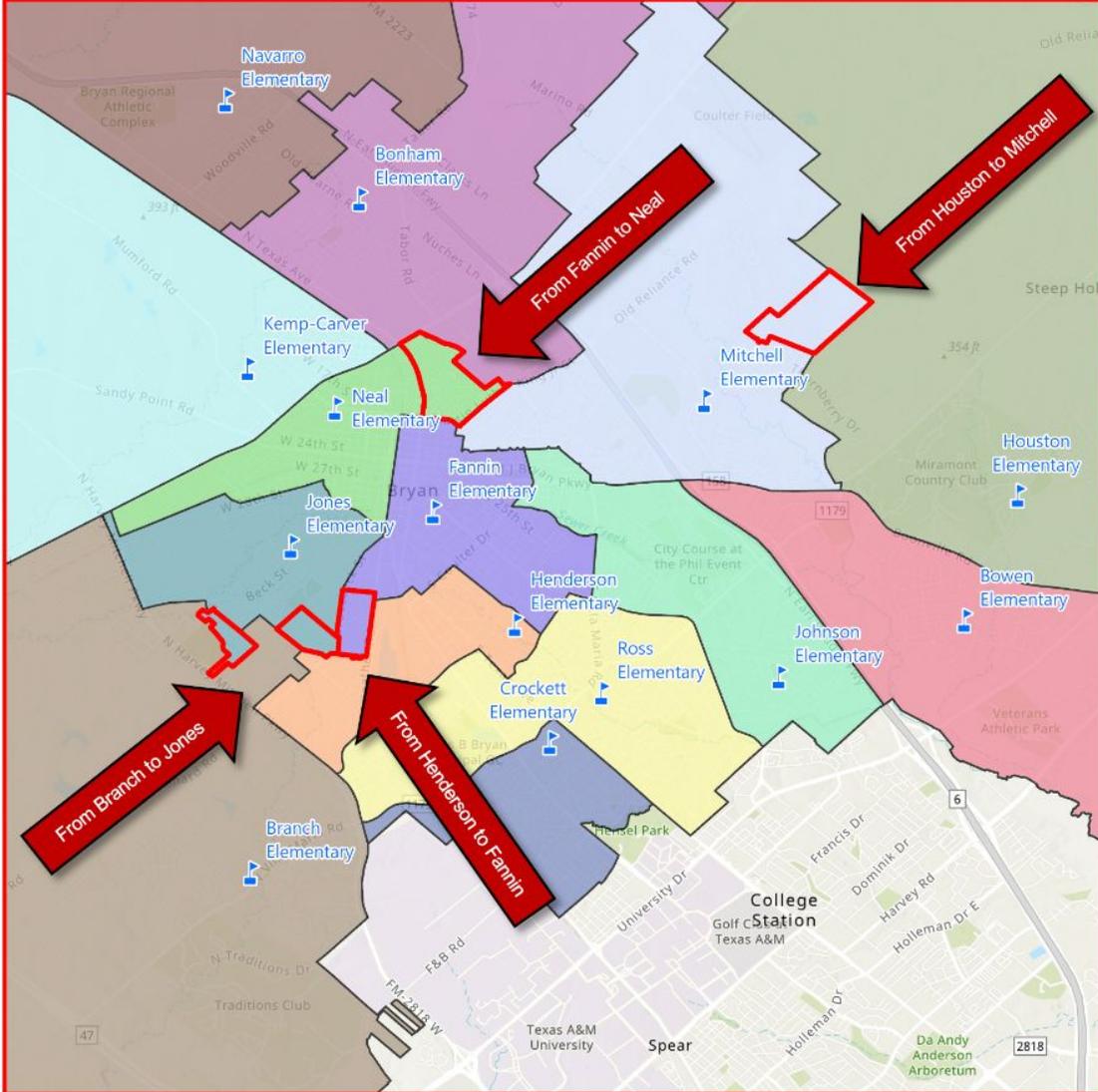
Recommendation PRE-KINDERGARTEN

- Johnson PK → Bowen PK



Recommendation ELEMENTARY SCHOOL

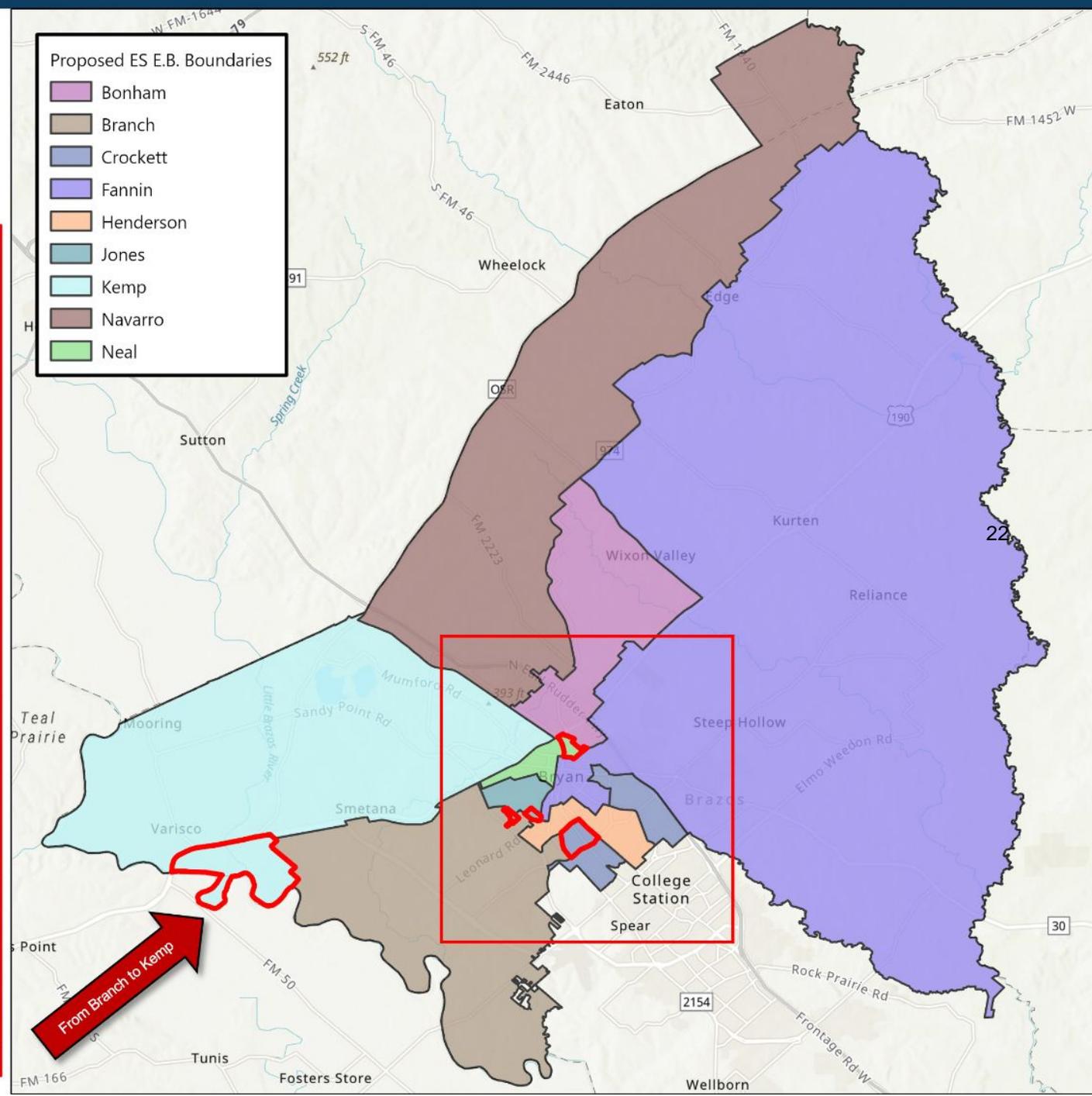
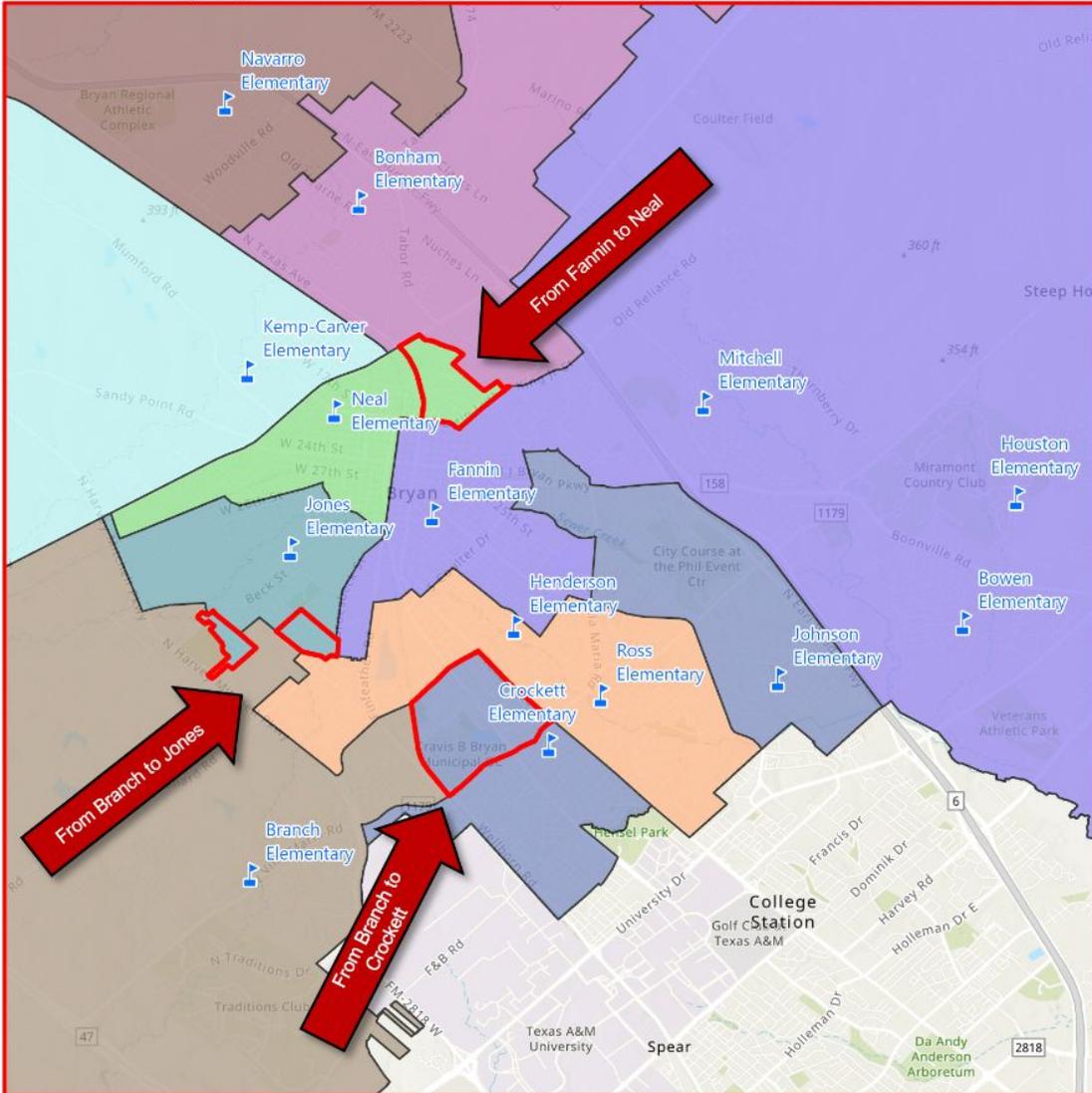
- Minor adjustments to Branch, Fannin, Henderson, Houston, Jones, Kemp, Mitchell, and Neal



Recommendation

EMERGENT BILINGUAL & DUAL LANGUAGE

- Emergent Bilingual Early Exit boundaries: Minor adjustments between Branch and Crockett; Fannin and Neal; Branch and Jones
- Dual Language: No Changes to Dual Language Program Locations



Recommendation ELEMENTARY SCHOOL STUDENT BODY COMPOSITION

School	Capacity	Current						22/23 Utilization	SES%	Hispanic/Latino %			Black %		White %	
		EE-PK Enrollment	K-4 Enrollment	EE-PK E.B. Enrollment	K-4 E.B. Enrollment	Net D.L. Enrollment	Net 22/23 Enrollment*			SES%	Latino %	Black %	White %			
Bonham	812	30	321	30	148	0	522	64%	70%	72%	9%	16%				
Bowen	535	39	299	0	0	0	346	65%	52%	38%	19%	36%				
Branch	693	62	448	11	154	0	614	89%	64%	53%	24%	18%				
Crockett	693	29	188	10	77	119	430	62%	71%	64%	20%	9%				
Fannin	594	32	209	15	138	0	390	66%	72%	67%	24%	7%				
Henderson	574	39	162	16	155	177	566	99%	74%	77%	12%	9%				
Houston	693	50	409	3	(3)	0	451	65%	35%	32%	2%	61%				
Johnson	594	34	236	2	1	266	540	91%	50%	45%	13%	36%				
Jones	772	39	208	23	209	0	544	70%	77%	88%	9%	2%				
Kemp	911	57	272	22	148	0	491	54%	74%	67%	21%	8%				
Mitchell	693	50	418	8	(7)	0	458	66%	54%	43%	23%	28%				
Navarro	693	39	274	28	105	0	425	61%	67%	70%	13%	14%				
Neal	535	20	146	23	123	0	367	69%	73%	83%	15%	2%				
Ross	673	75	426	10	(4)	0	552	82%	70%	50%	28%	16%				
ES Total	9,465	595	4,016	201	1,244	562	6,696	71%	64%	59%	17%	19%				

* Inclusive of in/out student transfers not shown in table

Proposed Option 2																
School	Capacity	Current						22/23 Utilization	SES%	Hispanic/Latino %			Black %		White %	
		EE-PK Enrollment	K-4 Enrollment	EE-PK E.B. Enrollment	K-4 E.B. Enrollment	Net D.L. Enrollment	Net 22/23 Enrollment*			SES%	Latino %	Black %	White %			
Bonham	812	30	321	30	152	0	526	65%	70%	72%	9%	16%				
Bowen	535	73	299	0	0	0	380	71%	53%	39%	18%	36%				
Branch	693	53	371	14	108	0	485	70%	61%	51%	23%	20%				
Crockett	693	29	188	13	115	119	471	68%	71%	64%	20%	9%				
Fannin	594	32	204	27	173	0	432	73%	72%	73%	17%	8%				
Henderson	574	33	143	16	107	177	493	86%	75%	73%	15%	9%				
Houston	693	47	406	0	0	0	445	64%	35%	32%	2%	61%				
Johnson	594	0	236	0	0	266	503	85%	49%	44%	13%	36%				
Jones	772	48	283	25	193	0	614	80%	77%	82%	13%	3%				
Kemp	911	57	274	22	150	0	495	54%	74%	67%	21%	8%				
Mitchell	693	53	421	0	0	0	463	67%	53%	43%	23%	28%				
Navarro	693	39	274	28	122	0	442	64%	67%	70%	13%	14%				
Neal	535	26	170	26	124	0	401	75%	73%	79%	18%	2%				
Ross	673	75	426	0	0	0	546	81%	70%	50%	28%	16%				
ES Total	9,465	595	4,016	201	1,244	562	6,696	71%	64%	59%	17%	19%				

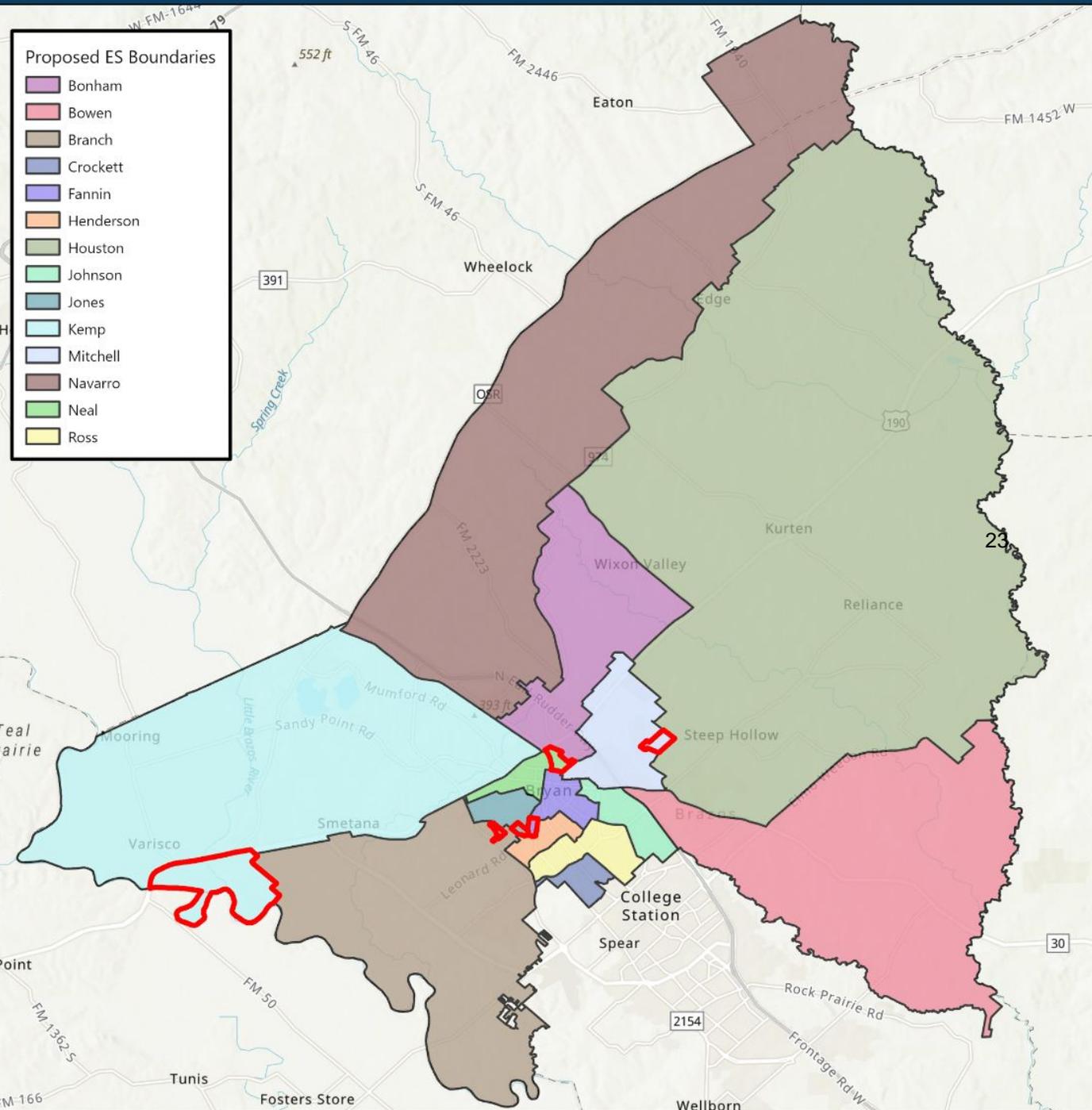
* Inclusive of in/out student transfers not shown in table

PreKindergarten: Johnson's PreK attends Bowen

Elementary School Boundary Adjustments: Minor adjustments from Branch to Jones; from Fannin to Neal; from Branch to Kemp; from Houston to Mitchell; from Henderson to Fannin

Emergent Bilingual Program Boundary Adjustments: Minor adjustments from Branch to Crockett; from Fannin to Neal; from Branch to Jones

Dual Language Program Adjustments: No changes to the location of Dual Language programs.



Recommendation INTERMEDIATE SCHOOL STUDENT BODY COMPOSITION

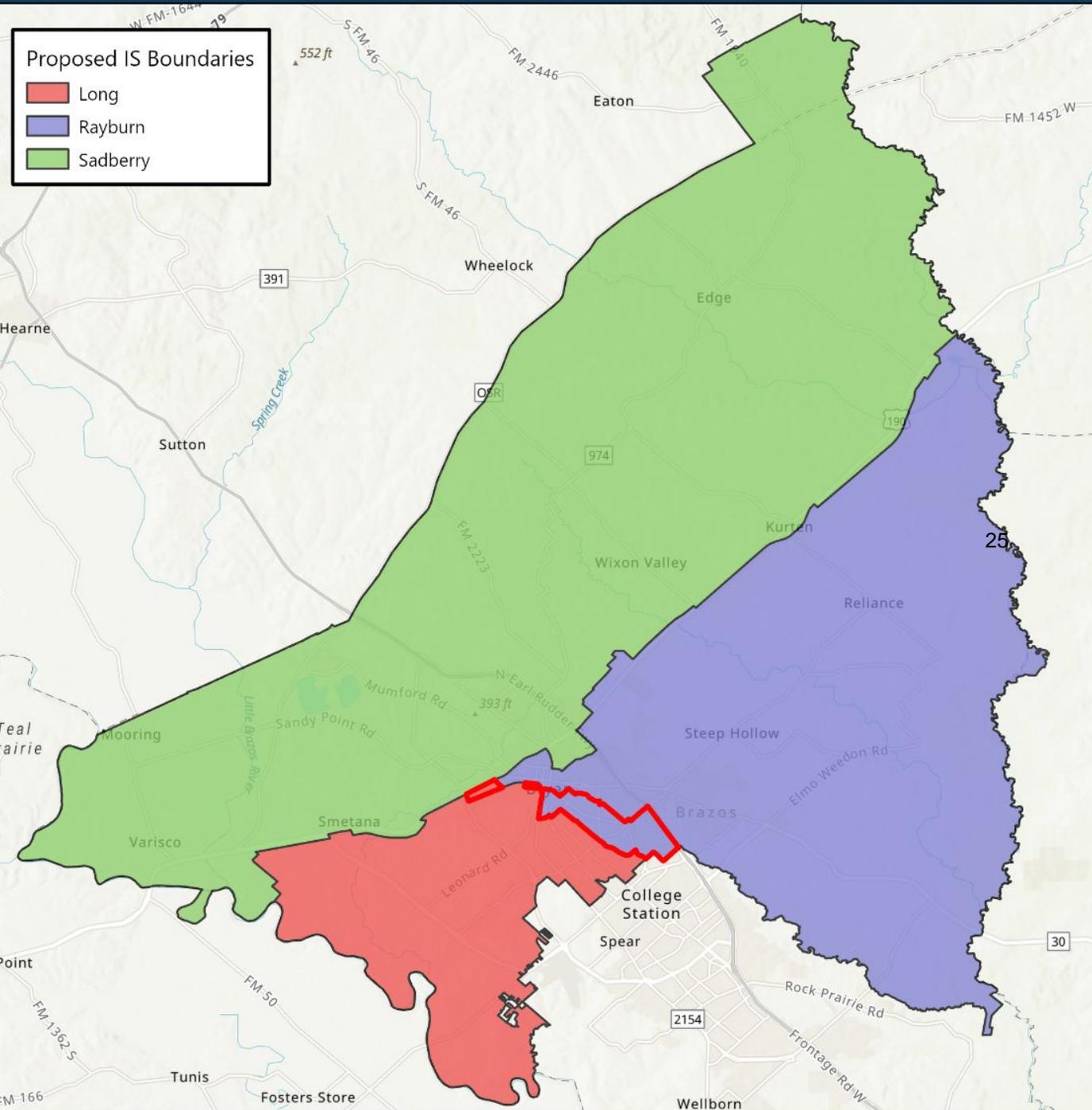
Current										
School	Capacity	5-6 Enrollment	Net E.B. Enrollment	Net D.L. Enrollment	Net 22/23 Enrollment*	22/23 Utilization	SES%	Hispanic/Latino %	Black %	White %
Long	1,465	695	289	82	1,002	68%	66%	64%	21%	12%
Rayburn	1,386	887	208	0	1,173	85%	57%	58%	18%	21%
IS Total	2,851	1,582	497	82	2,175	76%	61%	61%	19%	17%

* Inclusive of in/out student transfers not shown in table

Proposed Option 2										
School	Capacity	5-6 Enrollment	Net E.B. Enrollment	Net D.L. Enrollment	Net 22/23 Enrollment*	22/23 Utilization	SES%	Hispanic/Latino %	Black %	White %
Long	1,465	502	213	82	797	54%	70%	69%	21%	8%
Rayburn	1,386	678	112	0	804	58%	51%	47%	20%	29%
Sadberry	800	402	172	0	574	72%	64%	69%	17%	12%
IS Total	3,651	1,582	497	82	2,175	60%	61%	61%	19%	17%

* Inclusive of out of district transfers in only.

Proposed Option 2			
ES Boundary	Long	Rayburn	Sadberry
Bonham	0%	0%	100%
Bowen	0%	100%	0%
Branch	100%	0%	0%
Crockett	100%	0%	0%
Fannin	15%	85%	0%
Henderson	100%	0%	0%
Houston	0%	81%	19%
Johnson	0%	100%	0%
Jones	100%	0%	0%
Kemp	0%	0%	100%
Mitchell	0%	100%	0%
Navarro	0%	0%	100%
Neal	22%	64%	14%
Ross	55%	45%	0%



Implementation of Revised School Boundaries

- Board Policy FC(Local): A student who is entering PK through grade 9 shall be reassigned to the new attendance boundary to attend the grade level he or she is entering, unless the student is attending the campus on an approved advanced academics program transfer.
 - However, students entering grade 4, 6, or 8 may remain at their current campus but shall not be eligible for District-provided transportation, and siblings at other grades within the school shall be reassigned to the new attendance boundary school. **(Parents must complete a student transfer request during the transfer window)**

Bryan ISD
021902

SCHOOL ATTENDANCE AREAS

FC
(LOCAL)

Purpose

By ensuring that the process described herein is followed, the Board upholds the District's primary responsibility to provide school facilities that address changing enrollment patterns and that sustain high quality educational programs. Accordingly, the Board shall be committed to distributing programs, designing school attendance areas and feeder patterns, and employing alternative student enrollment options in a manner that best utilizes District facilities and meets the students' needs.

A student shall be assigned to a school attendance area in which he or she resides. The Superintendent or designee shall approve or deny a student's intradistrict transfer upon review of a transfer application. [See FDB]

Attendance Areas

Individual school attendance areas shall be defined by the Board upon recommendation of the Superintendent. The Board shall be committed to a student-centered approach when defining school attendance areas. School attendance areas shall be kept as stable as possible. However, adjustments or changes shall be made whenever the District determines that there is a need to balance student loads or to distribute programs among schools for efficient use of facilities or when it is determined to be in the best interests of the students involved.

The purpose of establishing attendance areas shall be to:

1. Attempt to maintain the neighborhood concept;
2. Prevent and eliminate overcrowding;
3. Allow for future growth;
4. Keep distances traveled by students as short as possible while still considering economic and demographic balance;
5. Minimize the need for student transportation; and
6. Allow campuses to house students safely and provide adequate services to all students.

Definitions

For purposes of this policy:

- "Capacity" refers to the maximum functional capability of the school building for a particular school and student population, adjusted by a scheduling factor, taking into account the number of core seats in the building and not counting temporary buildings on site.
- "Scheduling factor" shall mean a numeric multiplier that adjusts capacity according to whether the school serves elementary or secondary grade levels and considers the school's

DATE ISSUED: 9/6/2022
LDU 2015.12
FC(LOCAL)-X

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Family Notification & Outreach

Pending the Board's consideration of the school boundaries recommendations.

- February 2023
 - Communication to parents and families regarding school boundary adjustments for elementary and intermediate schools.
- March - August, 2023
 - Opportunities for families and students to connect and participate in events at the current and future school to ensure a smooth transition.



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2. District Instructional Calendar for 2023-2024 Update
- ITEMS FOR DISCUSSION AND OR ACTION / CONSENT AGENDA**
1. Update to Policy CPC Local

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The Superintendent's **designee** shall oversee the performance of records management functions prescribed by state and federal law:

- Records administrator, as prescribed by Local Government Code 176.001 and 176.0065. [See BBFA]
- Officer for public information, as prescribed by Government Code 552.201–.205. [See GBAA]
- Public information coordinator, as prescribed by Government Code 552.012. [See BBD]

**Local Government
Records Act**

The term “local government record” shall pertain to all items identified as such by the Local Government Records Act.

“Local Government
Record”

Records
Management
Officer

The records manager shall serve as and perform the duties of the District's records management officer as prescribed by Local Government Code 203.023 and shall administer the District's records management program pertaining to local government records in compliance with the Local Government Records Act.

Notification

The records management officer shall file his or her name with the Texas State Library and Archives Commission (TSLAC) within 30 days of assuming the position.

Electronic Records

The records management officer shall develop procedures for the management of electronic records that comply with the District's records control schedules and meet the minimum components required by law.

The procedures shall:

1. Specify the objectives of the electronic records management program;
2. Identify the responsibilities of employees who create, receive, or maintain electronic records;
3. Ensure the maintenance of electronic records until the expiration of the applicable retention period and final disposition; and
4. Ensure that electronic records that must be protected from unauthorized use or disclosure are appropriately protected as required by law, regulation, or other applicable requirements.

Records Control
Schedules

The records management officer shall file with the TSLAC a written declaration that the District has adopted records control schedules

that comply with records retention schedules issued by the TSLAC as provided by law.

Website Postings

The District's records management program shall address the length of time records will be posted on the District's website when the law does not specify a posting period.

Records Destruction Practices

All local government records shall be considered District property and any unauthorized destruction or removal shall be prohibited. The District shall follow its records control schedules, records management program, and all applicable laws regarding records destruction. However, the District shall preserve records, including electronically stored information, and suspend routine record destruction practices where appropriate and in accordance with procedures developed by the records management officer. Such procedures shall describe the circumstances under which local government records scheduled for destruction must be retained. Notification shall be given to appropriate staff when routine record destruction practices must be suspended and when they may be resumed.

Training

The records management officer shall receive appropriate training regarding the Local Government Records Act and shall ensure that custodians of records, as defined by law, and other applicable District staff are trained on the District's records management program, including this policy and corresponding procedures.

ITEMS FOR DISCUSSION AND OR ACTION / REGULAR AGENDA

Teaching and Learning

1. Discuss and Consider Approval of a Purchase Request Over \$50,000 for K-5 ELAR Instructional Materials

Closed Session

1. Discuss Issues Pertaining to Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee

Reconvene in Open Session

ADJOURN

In accordance with the Texas Open Meetings Act Subchapters D and E of Chapter 551, Texas Government Code (§551.071 Attorney/Client Consultation, §551.072 Real Estate, §551.073 Contracts for Gifts or Donations, §551.074 Personnel Matters, §551.075 Investments, §551.076 Security Devices, §551.082 Discipline of Student or Employee Complaint, §551.0821 Personally Identifiable Student Information, §551.083 Employee Groups Consultation, §551.084 Exclusion of Hearing Witnesses), the board may enter closed meeting to deliberate any subject authorized by Subchapters listed.