

# **Spring Valley CCSD #99 School Board Meeting**

Wednesday, April 17, 2024 7:00 PM

John F. Kennedy School, Kennedy Center, 999 N Strong Ave, Spring Valley,  
Illinois 61362

- 1. Call to Order & Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of Regular Meeting Agenda**
- 4. Intoduction/Recognition of Special Guests**
- 5. Public Comment, Correspondence, and Announcements**
- 6. Consent Agenda**
  - 6.A. Approval of Regular Meeting Minutes from Previous Meeting
  - 6.B. Approval of the Financial Reports
  - 6.C. Approval of the Treasurer's Report
  - 6.D. Approval of District Bills
- 7. Reports, Updates & Informational Items**
  - 7.A. Cash Flow & Budget Watch
  - 7.B. 2024-2025 Kindergarten Update
  - 7.C. First Reading of the IASB April Policy Manuel Updates
  - 7.D. \$.01 County Wide Sales Tax
  - 7.E. Assistant Principal's Report
  - 7.F. Principal's Report
  - 7.G. Superintendent's Report
- 8. Action Items**
- 9. Executive Session**
- 10. Action Items Following Closed Session**

## 11. **Adjournment**

**SPRING VALLEY COMMUNITY CONSOLIDATED SCHOOL DISTRICT #99**

**REGULAR MEETING OF THE BOARD OF EDUCATION  
KENNEDY LIBRARY, JOHN F. KENNEDY SCHOOL  
999 NORTH STRONG AVENUE, SPRING VALLEY, IL 61362  
WEDNESDAY, MARCH 20, 2024, 7:00 P.M.**



**MINUTES**

**1. CALL TO ORDER & ROLL CALL**

**7:00 PM**

**Board of Education Members Present: Ted Urbanski, Lindsay Ferrari, Tina Pienta, Jim Faletti, Lisa Ponce, Korby Kasperski and Nickie Olson**

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF REGULAR MEETING AGENDA**

MOTION by Ponce seconded by Pienta that the Board of Education approve the Regular Meeting Agenda. Roll Call: Ponce, Pienta, Ferrari, Faletti, Kasperski, Olson and Urbanski all voted aye. No nays. Motion carried.

**4. INTRODUCTION/RECOGNITION OF SPECIAL GUESTS**

**5. PUBLIC COMMENT, CORRESPONDENCE, & ANNOUNCEMENTS**

**6. CONSENT AGENDA**

**6.1 Approval of February 21, 2024 Regular Meeting Minutes**

**6.2 Approval of the Financial Reports**

**6.3 Approval of the Treasurer's Report**

**6.4 Approval of District Bills**

MOTION by Pienta seconded by Kasperski that the Board of Education approve the Consent Agenda. Roll Call: Pienta, Kasperski, Ferrari, Faletti, Ponce, Olson and Urbanski all voted aye. No nays. Motion carried.

**7. REPORTS, UPDATES & INFORMATIONAL ITEMS**

**7.1 Cash Flow & Budget Watch** – The Transportation Fund is in the red and there is no change in the expected revenues. We transfer from Working Cash, but not until we get a clearer picture of what our total deficit will be.

**7.2 2024-2025 Kindergarten Update** – Right now we are at 49 students. Kindergarten Round-Up is 4/17.

**7.3 Coaches – Student – Staff Handbook Update** – Ryan gave everyone a copy of the proposed changes.

**7.4 Assistant Principal's Report** -Ryan attended the John Ourth Breakfast in Streator, honoring Ayden Lesman and Arianna Vera from JFK. Ryan provided a list of extra-curricular positions that are open. We have 3 students that are currently failing. Conferences will be set up with the students and parents. Scholastic Bowl is having a successful season. Getting Ready for the SRC & Regional tournaments.

**7.5 Principal's Report** – Shelly provided links to the Paige Buckingham presentations. The Healthy Minds Family Night event held on March 13<sup>th</sup> was a huge success. McGraw-Hill Math textbook presentation was on March 20<sup>th</sup>. Upcoming events, Dodgeball Night-3/27, Pre-School Screenings April 3<sup>rd</sup> & 10<sup>th</sup>. Band-o-Rama April 26<sup>th</sup> and Graduation May 17<sup>th</sup>.

**7.6 Superintendent's Report** – 1. 5-Essentials-weve met our percentage 2. \$.01 Sales Tax-nothing new to report.

**8. ACTION ITEMS**

**8.1 Approve the Special Education Workload Plan for 2024-2025**

MOTION by Kasperski seconded by Ferrari that the Board of Education approve the Special Education Workload Plan for 2024-2025.

Roll Call: Kasperski, Ferrari, Pienta, Faletti, Ponce, Olson and Urbanski all voted aye. No nays. Motion carried.

**8.2 Approve the Handbook Changes for 2024-2025**

MOTION by Ponce seconded by Pienta that the Board of Education approve the Handbook Changes for 2024-2025.

Roll Call: Ponce, Pienta, Ferrari, Faletti, Kasperski, Olson and Urbanski all voted aye. No nays. Motion carried.

**8.3 Approve Lowest Bid for the Classroom Ceiling Matching Maintenance Grant Project**

MOTION by Kasperski seconded by Faletti that the Board of Education approve lowest bid for the Classroom Ceiling Matching Maintenance Grant Project.

Roll Call: Kasperski, Faletti, Ferrari, Pienta, Ponce, Olson and Urbanski all voted aye. No nays. Motion carried.

**9. EXECUTIVE SESSION - Reference: 5 ILCS 120 (c) 1 & 14 [Review of closed session minutes, staff issues]**

**7:18 pm**

MOTION by Pienta seconded by Ferrari that the Board of Education go into Executive Session.

Roll Call: Pienta, Ferrari, Faletti, Ponce, Kasperski, Olson and Urbanski all voted aye. No nays. Motion carried.

**Begin Closed: 7:19 pm**

**End Closed: 8:10 pm**

**10. ACTION ITEMS FOLLOWING CLOSED SESSION**

**10.1 Accept with regret the resignation of Mari Eschenbaum, part-time custodian.**

MOTION by Faletti seconded by Pienta that the Board of Education accept with regret the resignation of Mari Eschenbaum. All voted in favor. No nays. Motion carried.

**10.2 Approve Closed Session Minutes for March**

MOTION by Pienta seconded by Ferrari that the Board of Education approve Closed Session Minutes for March. All voted in favor. No nays. Motion carried.

**11. ADJOURNMENT**

**8:11 pm**

MOTION by Ponce seconded by Pienta that the Board of Education adjourn the March 20, 2024 Board of Education Meeting. All voted in favor. No nays. Motion carried.

**Attest:**

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**Theodore Urbanski, President**

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**Tina Pienta, Secretary**

# Spring Valley District 99 Revenue Report

Printed: 4/9/2024 11:56 AM  
Spring Valley CCSD 99

Education Fund 10							
Source of Revenue	1000	General Levy					
Account Number	Description		Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>							
10-111000-1	Local Taxes - Education		950,296.00	0.00	950,309.82	(13.82)	100.00
10-113000-1	Local Taxes - Tech Lease		40,961.00	0.00	40,961.49	(0.49)	100.00
10-114000-1	Local Taxes - Spec Ed		16,384.00	0.00	16,384.60	(0.60)	100.00
10-121000-1	Mobile Home Tax		0.00	0.00	33.81	(33.81)	0.00
10-151000-1	Interest on Investments		30,000.00	11,671.78	53,741.16	(23,741.16)	179.14
10-161100-1	Breakfast & Lunch		10,000.00	535.79	3,861.18	6,138.82	38.61
10-161400-1	Milk - Students		2,000.00	0.00	1,367.50	632.50	68.38
10-171100-1	Extracurricular Admissions		9,500.00	0.00	18,015.00	(8,515.00)	189.63
10-172000-1	Extracurricular/Organization Fees		8,500.00	250.00	8,843.03	(343.03)	104.04
10-172100-1	Technology Fees		15,000.00	0.00	13,620.00	1,380.00	90.80
10-179000-1	Yearbooks/Cap & Gown		7,500.00	2,044.50	2,144.50	5,355.50	28.59
10-181100-1	Registration Fees		25,000.00	100.00	22,917.43	2,082.57	91.67
10-199900-1	Other Revenue		50,000.00	105.88	14,499.46	35,500.54	29.00
10-199904-1	Student Locks		250.00	0.00	147.00	103.00	58.80
10-199906-1	Band Rental Fees		1,500.00	207.00	1,007.00	493.00	67.13
<b>1000</b>	<b>General Levy</b>		<b>1,166,891.00</b>	<b>14,914.95</b>	<b>1,147,852.98</b>	<b>19,038.02</b>	<b>98.37</b>
							* Source of Revenue
<b>Revenue From State Sources</b>							
10-300100-1	Evidence Based Funding		4,093,050.00	390,278.00	2,922,224.00	1,170,826.00	71.39
10-310000-1	Spec Ed Private Facility		15,000.00	0.00	26,209.83	(11,209.83)	174.73
10-312000-1	Spec Ed Orphanage		500.00	0.00	20,358.06	(19,858.06)	4,071.61
10-336000-1	State Lunch Reimbursement		3,000.00	227.08	4,036.90	(1,036.90)	134.56
10-370500-16	ECE Grant		155,619.00	0.00	152,341.00	3,278.00	97.89
10-399901-1	Library Per Capita Grant		0.00	0.00	0.00	0.00	0.00
<b>3000</b>	<b>Revenue From State Sources</b>		<b>4,267,169.00</b>	<b>390,505.08</b>	<b>3,125,169.79</b>	<b>1,141,999.21</b>	<b>73.24</b>
							* Source of Revenue
<b>Revenue From Federal Sources</b>							
10-410700-24	Rural Achievement Program		46,530.00	0.00	20,109.17	26,420.83	43.22
10-421000-1	Federal Lunch Reimbursement		250,000.00	28,468.85	195,450.27	54,549.73	78.18
10-422000-1	Federal Breakfast Reimbursement		50,000.00	7,975.39	50,586.54	(586.54)	101.17
10-430000-26	Title I Grant		299,517.00	0.00	155,638.00	143,879.00	51.96
10-440000-25	Title IV SSAE Grant		10,233.00	0.00	7,677.00	2,556.00	75.02
10-460000-1	Pre School Flow Through		7,146.00	1,984.00	7,935.00	(789.00)	111.04
10-462000-1	IDEA Flow Through		153,240.00	42,887.00	171,548.00	(18,308.00)	111.95
10-490900-23	Title III		0.00	0.00	(831.00)	831.00	0.00
10-493200-20	Title II Grant		24,831.00	0.00	29,014.00	(4,183.00)	116.85
10-499100-1	Medicaid Admin Outreach		15,000.00	1,511.60	8,260.96	6,739.04	55.07
10-499200-1	Medicaid Fee for Service		25,000.00	0.00	11,334.42	13,665.58	45.34
10-499800-1	Other Federal Revenue		0.00	1,207.00	2,030.00	(2,030.00)	0.00
10-499800-30	Digital Equity		12,000.00	0.00	12,000.00	0.00	100.00
10-499800-58	ESSER		747,132.00	0.00	206,900.00	540,232.00	27.69

# Spring Valley District 99 Revenue Report

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Education Fund 10									
Source of Revenue		4000		Revenue From Federal Sources					
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget			
4000	Revenue From Federal Sources	1,640,629.00	84,033.84	877,652.36	762,976.64	53.49	*	Source of Revenue	
10	Education Fund	7,074,689.00	489,453.87	5,150,675.13	1,924,013.87	72.80		Fund	

# Spring Valley District 99 Revenue Report

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Oper, Build, & Maint Fund 20								
Source of Revenue	1000	General Levy						
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget		
<b>General Levy</b>								
20-111100-1	Local Taxes - Building	307,208.00	0.00	307,211.84	(3.84)	100.00		
20-123000-1	Corporate Personal Prop Replace Tax	193,172.00	14,353.27	134,854.81	58,317.19	69.81		
20-151000-1	Interest on Investments	10,000.00	4,978.02	25,200.57	(15,200.57)	252.01		
20-196000-1	TIF Funds	20,000.00	10,403.01	24,489.84	(4,489.84)	122.45		
20-199900-1	Other Revenue	30,000.00	350.00	1,585.00	28,415.00	5.28		
<b>1000</b>	<b>General Levy</b>	<b>560,380.00</b>	<b>30,084.30</b>	<b>493,342.06</b>	<b>67,037.94</b>	<b>88.04</b>	* Source of Revenue	
<b>Revenue From Federal Sources</b>								
20-499800-58	ESSER	29,331.00	0.00	3,089.00	26,242.00	10.53		
<b>4000</b>	<b>Revenue From Federal Sources</b>	<b>29,331.00</b>	<b>0.00</b>	<b>3,089.00</b>	<b>26,242.00</b>	<b>10.53</b>	* Source of Revenue	
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>	<b>589,711.00</b>	<b>30,084.30</b>	<b>496,431.06</b>	<b>93,279.94</b>	<b>84.18</b>	Fund	

# Spring Valley District 99 Revenue Report

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Debt Service Fund or Fund Group 30									
Source of Revenue	1000	General Levy							
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget			
<b>General Levy</b>									
30-111200-1	Local Taxes - Debt Service	552,179.00	0.00	552,186.53	(7.53)	100.00			
30-151000-1	Interest on Investments	3,000.00	1,538.13	9,232.58	(6,232.58)	307.75			
<b>1000</b>	<b>General Levy</b>	<b>555,179.00</b>	<b>1,538.13</b>	<b>561,419.11</b>	<b>(6,240.11)</b>	<b>101.12</b>	*	Source of Revenue	
<b>30</b>	<b>Debt Service Fund or Fund Group</b>	<b>555,179.00</b>	<b>1,538.13</b>	<b>561,419.11</b>	<b>(6,240.11)</b>	<b>101.12</b>		Fund	

# Spring Valley District 99 Revenue Report

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Transportation Fund 40							
Source of Revenue	1000	General Levy					
Account Number	Description		Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>							
40-111300-1	Local Taxes - Transportation		98,306.00	0.00	98,307.13	(1.13)	100.00
40-141100-1	Student Bus Fees		10,000.00	50.00	7,820.73	2,179.27	78.21
40-151000-1	Interest on Investments		1,000.00	9.03	1,290.06	(290.06)	129.01
<b>1000</b>	<b>General Levy</b>		<b>109,306.00</b>	<b>59.03</b>	<b>107,417.92</b>	<b>1,888.08</b>	<b>98.27</b>
							* Source of Revenue
<b>Revenue From State Sources</b>							
40-350000-1	Regular State Reimbursement		500.00	0.00	91.07	408.93	18.21
40-300100-1	Evidence Based Funding		200,000.00	0.00	200,000.00	0.00	100.00
40-351000-1	Spec Ed State Reimbursement		30,000.00	0.00	27,872.88	2,127.12	92.91
40-370500-16	ECE Grant		27,663.00	10,000.00	28,363.00	(700.00)	102.53
<b>3000</b>	<b>Revenue From State Sources</b>		<b>258,163.00</b>	<b>10,000.00</b>	<b>256,326.95</b>	<b>1,836.05</b>	<b>99.29</b>
							* Source of Revenue
<b>Revenue From Federal Sources</b>							
40-430000-26	Title I Grant		1,578.00	0.00	1,578.00	0.00	100.00
<b>4000</b>	<b>Revenue From Federal Sources</b>		<b>1,578.00</b>	<b>0.00</b>	<b>1,578.00</b>	<b>0.00</b>	<b>100.00</b>
							* Source of Revenue
<b>Sources of Funds</b>							
40-799000-1	Permanent Transfer from Fund 70		0.00	0.00	0.00	0.00	0.00
<b>7000</b>	<b>Sources of Funds</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
							* Source of Revenue
<b>40</b>	<b>Transportation Fund</b>		<b>369,047.00</b>	<b>10,059.03</b>	<b>365,322.87</b>	<b>3,724.13</b>	<b>98.99</b>
							Fund

# Spring Valley District 99 Revenue Report

Printed: 4/9/2024 11:56 AM  
Spring Valley CCSD 99

I.M.R.F./Soc. Sec. Fund 50						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>						
50-111400-1	Local Taxes - IMRF	106,884.00	0.00	106,885.09	(1.09)	100.00
50-115000-1	Local Taxes - Soc Sec/Med	115,797.00	0.00	115,798.09	(1.09)	100.00
50-151000-1	Interest on Investments	3,500.00	1,947.15	8,784.08	(5,284.08)	250.97
<b>1000</b>	<b>General Levy</b>	<b>226,181.00</b>	<b>1,947.15</b>	<b>231,467.26</b>	<b>(5,286.26)</b>	<b>102.34</b>
<b>Revenue From State Sources</b>						
50-370500-16	ECE Grant	8,154.00	0.00	2,542.00	5,612.00	31.17
<b>3000</b>	<b>Revenue From State Sources</b>	<b>8,154.00</b>	<b>0.00</b>	<b>2,542.00</b>	<b>5,612.00</b>	<b>31.17</b>
<b>Revenue From Federal Sources</b>						
50-430000-26	Title I Grant	3,358.00	0.00	1,684.00	1,674.00	50.15
50-499800-58	ESSER	1,388.00	0.00	23.00	1,365.00	1.66
<b>4000</b>	<b>Revenue From Federal Sources</b>	<b>4,746.00</b>	<b>0.00</b>	<b>1,707.00</b>	<b>3,039.00</b>	<b>35.97</b>
<b>50</b>	<b>I.M.R.F./Soc. Sec. Fund</b>	<b>239,081.00</b>	<b>1,947.15</b>	<b>235,716.26</b>	<b>3,364.74</b>	<b>98.59</b>

# Spring Valley District 99 Revenue Report

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Spring Valley CCSD 99

Capital Projects Fund or Fund Group 60						
Source of Revenue 4000		Revenue From Federal Sources				
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>Revenue From Federal Sources</b>						
60-499800-58	ESSER	905,263.00	0.00	0.00	905,263.00	0.00
<b>4000</b>	<b>Revenue From Federal Sources</b>	<u>905,263.00</u>	<u>0.00</u>	<u>0.00</u>	<u>905,263.00</u>	<u>0.00</u> *
<b>60</b>	<b>Capital Projects Fund or Fund Group</b>	<u><u>905,263.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>905,263.00</u></u>	<u><u>0.00</u></u> Fund

# Spring Valley District 99 Revenue Report

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Working Cash Fund 70									
Source of Revenue	1000	General Levy							
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget			
<b>General Levy</b>									
70-111500-1	Local Taxes - Working Cash	40,961.00	0.00	40,961.49	(0.49)	100.00			
70-151000-1	Interest on Investments	10,000.00	4,192.80	18,911.11	(8,911.11)	189.11			
<b>1000</b>	<b>General Levy</b>	<b>50,961.00</b>	<b>4,192.80</b>	<b>59,872.60</b>	<b>(8,911.60)</b>	<b>117.49</b>	*	Source of Revenue	
<b>70</b>	<b>Working Cash Fund</b>	<b>50,961.00</b>	<b>4,192.80</b>	<b>59,872.60</b>	<b>(8,911.60)</b>	<b>117.49</b>		Fund	

# Spring Valley District 99 Revenue Report

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Spring Valley CCSD 99

Tort Immunity and Judgment Fund 80						
Source of Revenue		1000	General Levy			
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget
<b>General Levy</b>						
80-112000-1	Taxes - Tort Insurance	230,013.00	0.00	230,015.60	(2.60)	100.00
80-151000-1	Interest on Investments	3,000.00	822.83	2,984.55	15.45	99.49
<b>1000</b>	<b>General Levy</b>	<b>233,013.00</b>	<b>822.83</b>	<b>233,000.15</b>	<b>12.85</b>	<b>99.99</b> * Source of Revenue
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	<b>233,013.00</b>	<b>822.83</b>	<b>233,000.15</b>	<b>12.85</b>	<b>99.99</b> Fund

# Spring Valley District 99 Revenue Report

Printed: 4/9/2024 11:56 AM  
Spring Valley CCSD 99

Capital Improvement Fund 90								
Source of Revenue	1000	General Levy						
Account Number	Description	Revenue Budget	M.T.D. Revenue	Y.T.D. Revenue	Budget Balance Revenue	% of Budget		
<b>General Levy</b>								
90-111800-1	Local Taxes - Fire Prevention/Safety	40,961.00	0.00	40,961.49	(0.49)	100.00		
90-151000-1	Interest on Investments	4,000.00	2,383.43	10,536.62	(6,536.62)	263.42		
<b>1000</b>	<b>General Levy</b>	<b>44,961.00</b>	<b>2,383.43</b>	<b>51,498.11</b>	<b>(6,537.11)</b>	<b>114.54</b>	* Source of Revenue	
<b>90</b>	<b>Capital Improvement Fund</b>	<b>44,961.00</b>	<b>2,383.43</b>	<b>51,498.11</b>	<b>(6,537.11)</b>	<b>114.54</b>	Fund	
<b>Report Total:</b>		<b>10,061,905.00</b>	<b>540,481.54</b>	<b>7,153,935.29</b>	<b>2,907,969.71</b>	<b>71.10</b>		

# Spring Valley District 99 Expenditure Repo

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Spring Valley CCSD 99

Education Fund 10						
Fund	10	Education Fund				
Function	1110	Regular Programs				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

**Education Fund**

**Regular Programs**

10-1110-1100-1	Regular Salaries	1,768,998.00	204,993.35	1,368,706.13	400,291.87	81.17
10-1110-1100-12	Insurance Stipend Salaries	50,600.00	0.00	50,600.00	0.00	100.00
10-1110-1100-58	ESSER Salaries	1,600.00	0.00	20,789.86	(19,189.86)	1,299.37
10-1110-2100-1	Regular TRS	174,952.00	19,723.31	111,796.40	63,155.60	67.62
10-1110-2100-12	Insurance Stipend TRS	2,175.00	0.00	1,958.21	216.79	90.03
10-1110-2100-58	ESSER TRS	159.00	0.00	1,495.37	(1,336.37)	940.48
10-1110-2101-58	ESSER Federal TRS	185.00	0.00	1,761.20	(1,576.20)	952.00
10-1110-2110-1	Regular NEC	11,275.00	1,271.10	7,149.57	4,125.43	67.13
10-1110-2110-12	Insurance Stipend NEC	140.00	0.00	126.18	13.82	90.13
10-1110-2110-58	ESSER NEC	11.00	0.00	96.39	(85.39)	876.27
10-1110-2120-1	Regular ETHIS/THIS	30,520.00	3,440.67	19,353.16	11,166.84	67.13
10-1110-2120-12	Insurance Stipend EHTIS/THIS	380.00	0.00	341.64	38.36	89.91
10-1110-2120-58	ESSER ETHIS/THIS	28.00	0.00	260.82	(232.82)	931.50
10-1110-2200-1	Regular Vision Insurance	3,073.00	259.07	2,336.36	736.64	80.25
10-1110-2200-58	ESSER Vision Insurance	0.00	0.00	13.20	(13.20)	0.00
10-1110-2201-1	Retiree Insurance	20,000.00	3,527.44	17,555.26	2,444.74	87.78
10-1110-2210-1	Regular Life Insurance	2,678.00	227.92	1,982.00	696.00	78.27
10-1110-2210-58	ESSER Life Insurance	0.00	0.00	10.40	(10.40)	0.00
10-1110-2220-1	Regular Health Insurance	276,192.00	22,977.33	208,089.32	68,102.68	79.50
10-1110-2220-58	ESSER Health Insurance	0.00	0.00	1,192.08	(1,192.08)	0.00
10-1110-2230-1	Regular Dental Insurance	22,973.00	1,956.70	17,294.25	5,678.75	79.54
10-1110-2230-58	ESSER Dental Insurance	0.00	0.00	88.40	(88.40)	0.00
10-1110-2300-1	Tuition Reimbursement	0.00	0.00	855.00	(855.00)	0.00
10-1110-2300-20	Title II Tuition Reimbursement	20,631.00	1,590.00	8,945.40	11,685.60	43.36
10-1110-3100-25	Title IV Purchased Service	2,930.00	1,050.00	5,130.00	(2,200.00)	175.09
10-1110-3100-58	ESSER Purchased Service	302,685.00	0.00	54,366.44	248,318.56	17.96
10-1110-3200-1	Regular Purchased Service	16,200.00	70.00	15,665.67	534.33	96.70
10-1110-3400-1	Postage	2,500.00	235.59	2,171.87	328.13	86.87
10-1110-4100-1	Regular Supplies	52,500.00	4,618.33	31,854.20	20,645.80	60.67
10-1110-4100-23	TITLE III SUPPLIES	0.00	0.00	0.00	0.00	0.00
10-1110-4100-24	Rural Achievement Supplies	46,530.00	0.00	20,421.85	26,108.15	43.89
10-1110-4100-58	ESSER Supplies	72,381.00	0.00	77,770.90	(5,389.90)	107.45
10-1110-4101-1	Supplies - Middle	2,000.00	21.54	344.67	1,655.33	17.23
10-1110-4102-1	Supplies - Primary	1,500.00	0.00	2,333.74	(833.74)	155.58
10-1110-4200-1	Textbooks	19,315.00	0.00	22,510.53	(3,195.53)	116.54
10-1110-4300-1	Other Supplies - Teachers	15,000.00	1,045.63	6,121.69	8,878.31	40.81
10-1110-4300-25	Title IV Supplies	1,183.00	0.00	1,727.02	(544.02)	145.99
10-1110-4400-1	Art Supplies	1,000.00	76.44	503.78	496.22	50.38

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Education Fund 10						
Fund	10	Education Fund				
Function	1110	Regular Programs				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-1110-4500-1	Vocal Music Supplies	500.00	5.45	284.06	215.94	56.81
10-1110-4600-1	Band Supplies	2,000.00	301.50	1,594.50	405.50	79.73
10-1110-4700-1	PE Supplies	2,000.00	0.00	36.49	1,963.51	1.82
10-1110-5100-1	Regular Capital Outlay	15,000.00	0.00	1,022.00	13,978.00	6.81
10-1110-5100-30	Digital Equity Capital Outlay	12,000.00	0.00	12,969.00	(969.00)	108.08
10-1110-5100-58	ESSER Capital Outlay	63,450.00	0.00	63,092.99	357.01	99.44
<b>1110</b>	<b>Regular Programs</b>	<b>3,017,244.00</b>	<b>267,391.37</b>	<b>2,162,718.00</b>	<b>854,526.00</b>	<b>74.59</b> ** Function
<b>Function 1111</b>						
10-1111-1200-1	Substitute Salary	75,000.00	9,932.47	56,102.61	18,897.39	77.78
10-1111-2110-1	Substitute NEC	500.00	31.50	106.39	393.61	23.23
10-1111-2120-1	Substitute ETHIS	600.00	36.40	122.98	477.02	22.38
<b>1111</b>	<b>Function 1111</b>	<b>76,100.00</b>	<b>10,000.37</b>	<b>56,331.98</b>	<b>19,768.02</b>	<b>76.98</b> ** Function
<b>Pre-K Programs</b>						
10-1125-1100-16	ECE Salaries	120,688.00	14,137.27	92,412.48	28,275.52	80.48
10-1125-2100-16	ECE TRS	7,961.00	884.54	4,935.17	3,025.83	65.70
10-1125-2110-16	ECE NEC	514.00	57.00	318.02	195.98	65.57
10-1125-2120-16	ECE ETHIS/THIS	1,389.00	154.32	861.00	528.00	65.69
10-1125-2200-16	ECE Vision Insurance	163.00	13.00	123.54	39.46	79.78
10-1125-2210-16	ECE Life Insurance	213.00	18.48	157.68	55.32	78.37
10-1125-2220-16	ECE Health Insurance	14,523.00	1,154.68	11,058.84	3,464.16	80.12
10-1125-2230-16	ECE Dental Insurance	1,393.00	113.72	1,051.48	341.52	79.56
10-1125-3100-16	ECE Purchased Service	1,637.00	0.00	699.00	938.00	42.70
10-1125-4100-16	ECE Supplies	200.00	0.00	247.62	(47.62)	123.81
<b>1125</b>	<b>Pre-K Programs</b>	<b>148,681.00</b>	<b>16,533.01</b>	<b>111,864.83</b>	<b>36,816.17</b>	<b>79.09</b> ** Function
<b>Special Ed Programs K-12</b>						
10-1200-6100-1	Lighted Way Tuition	70,000.00	9,558.00	27,563.04	42,436.96	39.38
10-1200-6101-1	High Roads Tuition	60,000.00	9,624.96	47,401.91	12,598.09	79.00
10-1200-6102-1	MENTA Tuition	50,000.00	0.00	35,364.60	14,635.40	70.73
<b>1200</b>	<b>Special Ed Programs K-12</b>	<b>180,000.00</b>	<b>19,182.96</b>	<b>110,329.55</b>	<b>69,670.45</b>	<b>61.29</b> ** Function
<b>Infant/Toddler (I/T)</b>						
10-1215-1100-1	Life Skills Salaries	171,811.00	22,081.91	136,536.81	35,274.19	83.29
10-1215-2100-1	Life Skills TRS	8,999.00	1,001.64	5,342.09	3,656.91	63.07
10-1215-2110-1	Life Skills NEC	581.00	64.53	344.16	236.84	62.94
10-1215-2120-1	Life Skills ETHIS/THIS	1,573.00	174.72	931.84	641.16	62.94
10-1215-2200-1	Life Skills Vision Insurance	238.00	19.80	168.91	69.09	75.13
10-1215-2210-1	Life Skills Life Insurance	426.00	33.88	299.54	126.46	73.93
10-1215-2220-1	Life Skills Health Insurance	21,136.00	1,752.36	15,039.81	6,096.19	75.30
10-1215-2230-1	Life Skills Dental Insurance	1,651.00	139.20	1,170.81	480.19	75.13

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Education Fund 10							
Fund	10	Education Fund					
Function	1215	Infant/Toddler (I/T)					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-1215-4100-1		Life Skills Supplies	2,000.00	173.64	1,372.06	627.94	68.60
<b>1215</b>	<b>Infant/Toddler (I/T)</b>		<b>208,415.00</b>	<b>25,441.68</b>	<b>161,206.03</b>	<b>47,208.97</b>	<b>81.16</b>
							** Function
<b>Cross-Categorical (Cc)</b>							
10-1220-1100-1		CC Primary Salaries	111,937.00	13,786.52	93,115.15	18,821.85	87.29
10-1220-2100-1		CC Primary TRS	8,349.00	927.63	5,382.52	2,966.48	68.17
10-1220-2110-1		CC Primary NEC	539.00	59.79	346.92	192.08	68.06
10-1220-2120-1		CC Primary ETHIS/THIS	1,457.00	161.83	939.10	517.90	68.16
10-1220-2200-1		CC Primary Vision Insurance	80.00	13.05	85.65	(5.65)	115.31
10-1220-2210-1		CC Primary Life Insurance	274.00	24.50	210.10	63.90	81.18
10-1220-2220-1		CC Primary Health Insurance	7,046.00	1,155.18	7,616.26	(570.26)	116.38
10-1220-2230-1		CC Primary Dental Insurance	551.00	91.76	595.56	(44.56)	116.51
10-1220-4100-1		CC Primary Supplies	100.00	0.00	0.00	100.00	0.00
<b>1220</b>	<b>Cross-Categorical (Cc)</b>		<b>130,333.00</b>	<b>16,220.26</b>	<b>108,291.26</b>	<b>22,041.74</b>	<b>87.41</b>
							** Function
<b>Function 1221</b>							
10-1221-1100-1		CC Middle Salaries	162,259.00	19,598.47	127,866.43	34,392.57	82.83
10-1221-2100-1		CC Middle TRS	10,356.00	1,150.62	6,571.80	3,784.20	67.16
10-1221-2110-1		CC Middle NEC	668.00	74.16	423.56	244.44	67.11
10-1221-2120-1		CC Middle ETHIS/THIS	1,807.00	200.70	1,146.32	660.68	67.14
10-1221-2200-1		CC Middle Vision Insurance	304.00	29.36	241.91	62.09	84.40
10-1221-2210-1		CC Middle Life Insurance	345.00	30.80	252.20	92.80	77.57
10-1221-2220-1		CC Middle Health Insurance	26,989.00	2,615.36	21,629.88	5,359.12	84.99
10-1221-2230-1		CC Middle Dental Insurance	2,113.00	209.34	1,696.36	416.64	85.24
<b>1221</b>	<b>Function 1221</b>		<b>204,841.00</b>	<b>23,908.81</b>	<b>159,828.46</b>	<b>45,012.54</b>	<b>82.15</b>
							** Function
<b>Function 1222</b>							
10-1222-1100-1		CC JH Salaries	146,564.00	17,246.87	114,440.89	32,123.11	82.01
10-1222-2100-1		CC JH TRS	12,378.00	1,375.26	7,769.88	4,608.12	66.48
10-1222-2110-1		CC JH NEC	798.00	88.62	500.68	297.32	66.44
10-1222-2120-1		CC JH ETHIS/THIS	2,160.00	239.91	1,355.44	804.56	66.45
10-1222-2200-1		CC JH Vision Insurance	159.00	13.20	118.80	40.20	78.87
10-1222-2210-1		CC JH Life Insurance	213.00	18.48	157.68	55.32	78.37
10-1222-2220-1		CC JH Health Insurance	14,091.00	1,168.24	10,585.68	3,505.32	79.27
10-1222-2230-1		CC JH Dental Insurance	1,101.00	92.80	822.00	279.00	78.87
<b>1222</b>	<b>Function 1222</b>		<b>177,464.00</b>	<b>20,243.38</b>	<b>135,751.05</b>	<b>41,712.95</b>	<b>80.42</b>
							** Function
<b>Special Education Programs Pre-K</b>							
10-1225-1100-1		Pre School Salary	38,003.00	4,912.71	30,978.94	7,024.06	85.83
10-1225-2100-1		Pre School TRS	3,126.00	347.31	1,852.32	1,273.68	62.96
10-1225-2110-1		Pre School NEC	202.00	22.38	119.36	82.64	62.78
10-1225-2120-1		Pre School ETHIS/THIS	546.00	60.58	323.05	222.95	62.86

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Education Fund 10						
Fund	10	Education Fund				
Function	1225	Special Education Programs Pre-K				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-1225-2200-1	Pre School Vision Insurance	7.00	0.00	6.60	0.40	94.29
10-1225-2210-1	Pre School Life Insurance	71.00	6.16	52.56	18.44	78.37
10-1225-2220-1	Pre School Health Insurance	597.00	0.00	596.04	0.96	99.84
10-1225-2230-1	Pre School Dental Insurance	45.00	0.00	44.20	0.80	98.22
10-1225-4100-1	Pre School Supplies	400.00	0.00	225.00	175.00	56.25
<b>1225 Special Education Programs Pre-K</b>		<b>42,997.00</b>	<b>5,349.14</b>	<b>34,198.07</b>	<b>8,798.93</b>	<b>83.69</b> ** Function
<b>Remedial and Supplemental Programs K-12</b>						
10-1250-1100-26	Title I Salary	111,248.00	12,825.78	85,596.16	25,651.84	80.78
10-1250-2100-26	Title I TRS	11,417.00	1,268.47	6,765.13	4,651.87	62.96
10-1250-2101-26	Title I Federal TRS	13,446.00	1,494.00	7,968.00	5,478.00	62.96
10-1250-2110-26	Title I NEC	736.00	81.72	435.84	300.16	62.92
10-1250-2120-26	Title I ETHIS/THIS	1,992.00	221.28	1,180.16	811.84	62.95
10-1250-2210-26	Title I Life Insurance	142.00	12.32	105.01	36.99	78.29
10-1250-4100-26	Title I Supplies	200.00	0.00	153.90	46.10	76.95
<b>1250 Remedial and Supplemental Programs K-12</b>		<b>139,181.00</b>	<b>15,903.57</b>	<b>102,204.20</b>	<b>36,976.80</b>	<b>77.24</b> ** Function
<b>Interscholastic Programs</b>						
10-1500-1100-1	Extracurricular Salaries	70,000.00	3,905.03	35,725.93	34,274.07	51.22
10-1500-2100-1	Extracurricular TRS	5,000.00	15.25	1,986.19	3,013.81	39.72
10-1500-2110-1	Extracurricular NEC	300.00	0.98	127.99	172.01	42.66
10-1500-2120-1	Extracurricular ETHIS/THIS	900.00	2.65	346.49	553.51	38.50
10-1500-3100-1	Extracurricular Purchased Service	15,000.00	490.00	19,700.00	(4,700.00)	131.33
10-1500-4100-1	Extracurricular Supplies	8,000.00	549.28	9,049.87	(1,049.87)	113.12
10-1500-6100-1	Extracurricular Fees	4,000.00	0.00	1,601.46	2,398.54	40.04
<b>1500 Interscholastic Programs</b>		<b>103,200.00</b>	<b>4,963.19</b>	<b>68,537.93</b>	<b>34,662.07</b>	<b>66.54</b> ** Function
<b>Bilingual Programs</b>						
10-1800-1100-38	Bi-Lingual Salaries	115,074.00	13,851.69	89,536.11	25,537.89	81.82
10-1800-2100-38	Bi-Lingual TRS	9,331.00	1,036.73	5,964.30	3,366.70	67.62
10-1800-2110-38	Bi-Lingual NEC	602.00	66.81	384.36	217.64	67.55
10-1800-2120-38	Bi-Lingual ETHIS/THIS	1,628.00	180.87	1,040.56	587.44	67.62
10-1800-2200-38	Bi-Lingual Vision Insurance	159.00	13.20	112.20	46.80	74.72
10-1800-2210-38	Bi-Lingual Life Insurance	213.00	18.48	152.48	60.52	75.92
10-1800-2220-38	Bi-Lingual Health Insurance	14,091.00	1,168.24	9,989.64	4,101.36	75.04
10-1800-2230-38	Bi-Lingual Dental Insurance	1,101.00	92.80	777.80	323.20	74.86
10-1800-4100-38	Bi-Lingual Supplies	500.00	0.00	190.00	310.00	38.00
<b>1800 Bilingual Programs</b>		<b>142,699.00</b>	<b>16,428.82</b>	<b>108,147.45</b>	<b>34,551.55</b>	<b>79.78</b> ** Function
<b>Guidance Services</b>						
10-2120-1100-1	Guidance Salary	127,159.00	14,657.10	95,957.80	31,201.20	78.88
10-2120-2100-1	Guidance TRS	13,339.00	1,449.59	8,000.09	5,338.91	63.19

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Education Fund 10							
Fund	10	Education Fund					
Function	2120	Guidance Services					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-2120-2110-1		Guidance NEC	860.00	93.43	515.62	344.38	63.17
10-2120-2120-1		Guidance ETHIS/THIS	2,327.00	252.88	1,395.61	931.39	63.19
10-2120-2200-1		Guidance Vision Insurance	119.00	9.90	89.10	29.90	79.03
10-2120-2210-1		Guidance Life Insurance	142.00	12.32	105.12	36.88	78.37
10-2120-2220-1		Guidance Health Insurance	10,564.00	875.82	7,935.96	2,628.04	79.27
10-2120-2230-1		Guidance Dental Insurance	987.00	83.18	736.74	250.26	78.86
<b>2120</b>	<b>Guidance Services</b>		<b>155,497.00</b>	<b>17,434.22</b>	<b>114,736.04</b>	<b>40,760.96</b>	<b>77.23</b> ** Function
<b>Health Services</b>							
10-2130-1100-1		Nurse Salary	0.00	3,923.63	26,183.88	(26,183.88)	0.00
10-2130-2210-1		Nurse Life Insurance	71.00	6.16	52.56	18.44	78.37
10-2130-3100-1		Nurse Purchased Service	500.00	0.00	163.75	336.25	32.75
10-2130-4100-1		Nurse Supplies	1,000.00	0.00	2,112.37	(1,112.37)	211.24
10-2130-5100-1		Nurse Capital Outlay	4,800.00	0.00	4,832.98	(32.98)	100.69
<b>2130</b>	<b>Health Services</b>		<b>6,371.00</b>	<b>3,929.79</b>	<b>33,345.54</b>	<b>(26,974.54)</b>	<b>543.97</b> ** Function
<b>Speech Pathology/Audio Services</b>							
10-2150-1100-1		Speech Salary	116,916.00	13,376.23	90,163.23	26,752.77	80.93
10-2150-2100-1		Speech TRS	11,907.00	1,322.91	7,273.10	4,633.90	64.79
10-2150-2110-1		Speech NEC	768.00	85.26	468.74	299.26	64.73
10-2150-2120-1		Speech ETHIS/THIS	2,077.00	230.79	1,268.84	808.16	64.79
10-2150-2200-1		Speech Vision Insurance	80.00	6.60	59.40	20.60	78.38
10-2150-2210-1		Speech Life Insurance	142.00	12.32	105.12	36.88	78.37
10-2150-2220-1		Speech Health Insurance	7,046.00	584.12	5,292.84	1,753.16	79.26
10-2150-2230-1		Speech Dental Insurance	551.00	46.40	411.00	140.00	78.80
10-2150-3100-1		Speech Purchased Service	100.00	0.00	0.00	100.00	0.00
10-2150-4100-1		Speech Supplies	500.00	0.00	0.00	500.00	0.00
10-2150-4100-58		ESSER Grant Speech Supplies	1,295.00	0.00	1,292.03	2.97	99.77
10-2150-6100-1		Speech Dues & Fees	500.00	0.00	225.00	275.00	45.00
<b>2150</b>	<b>Speech Pathology/Audio Services</b>		<b>141,882.00</b>	<b>15,664.63</b>	<b>106,559.30</b>	<b>35,322.70</b>	<b>78.86</b> ** Function
<b>Improvement of Instruction Serv</b>							
10-2210-3100-1		Regular Staff Development	0.00	0.00	159.60	(159.60)	0.00
10-2210-3100-20		Title II Staff Development	4,200.00	726.00	2,948.26	1,251.74	70.20
10-2210-3100-23		TITLE III STAFF DEVELOPMENT	0.00	0.00	0.00	0.00	0.00
10-2210-3100-25		Title IV Staff Development	1,000.00	0.00	0.00	1,000.00	0.00
10-2210-3100-58		ESSER Grant Staff Development	6,000.00	0.00	5,000.00	1,000.00	83.33
<b>2210</b>	<b>Improvement of Instruction Serv</b>		<b>11,200.00</b>	<b>726.00</b>	<b>8,107.86</b>	<b>3,092.14</b>	<b>72.39</b> ** Function
<b>Educational Media Services</b>							
10-2220-1100-1		Library Salaries	75,381.00	9,064.98	60,273.20	15,107.80	83.97
10-2220-1101-1		Summer Library Salaries	1,700.00	0.00	1,696.02	3.98	99.77

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Education Fund 10							
Fund	10	Education Fund					
Function	2220	Educational Media Services					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
10-2220-2100-1	Library TRS	4,947.00	566.07	3,236.62	1,710.38	69.24	
10-2220-2110-1	Library NEC	319.00	36.48	208.58	110.42	69.20	
10-2220-2120-1	Library ETHIS/THIS	863.00	98.76	564.68	298.32	69.25	
10-2220-2200-1	Library Vision Insurance	235.00	19.60	176.34	58.66	79.21	
10-2220-2210-1	Library Life Insurance	142.00	12.32	105.12	36.88	78.37	
10-2220-2220-1	Library Health Insurance	20,973.00	1,738.80	15,755.64	5,217.36	79.27	
10-2220-2230-1	Library Dental Insurance	1,899.00	160.12	1,418.28	480.72	78.90	
10-2220-3100-1	Library Software Services	4,500.00	0.00	1,132.40	3,367.60	25.16	
10-2220-3100-58	ESSER Grant Purchased Service	1,720.00	0.00	1,717.70	2.30	99.87	
10-2220-3300-1	Library Travel	100.00	0.00	23.97	76.03	23.97	
10-2220-4100-1	Library Supplies	9,000.00	0.00	9,896.79	(896.79)	109.96	
10-2220-4100-58	ESSER Grant Library Supplies	3,192.00	0.00	3,198.22	(6.22)	100.19	
10-2220-4105-1	Accelerated Reader Supplies	4,500.00	0.00	0.00	4,500.00	0.00	
10-2220-4200-1	Library Per Capita Grant	850.00	197.70	197.70	652.30	23.26	
10-2220-5100-58	ESSER Capital Outlay	3,000.00	0.00	2,999.00	1.00	99.97	
10-2220-6100-1	Library Dues & Fees	100.00	0.00	0.00	100.00	0.00	
<b>2220</b>	<b>Educational Media Services</b>	<b>133,421.00</b>	<b>11,894.83</b>	<b>102,600.26</b>	<b>30,820.74</b>	<b>80.06</b>	** Function
<b>Service Area Direction</b>							
10-2221-3100-1	Computer Purchased Service	10,000.00	0.00	47.95	9,952.05	0.48	
10-2221-3250-1	Tech Lease Payment	36,321.00	0.00	36,321.06	(0.06)	100.00	
10-2221-4100-1	Computer Supplies	75,000.00	74.49	46,063.12	28,936.88	61.42	
10-2221-4200-1	Computer Software	35,000.00	26,358.86	31,704.87	3,295.13	90.59	
10-2221-5100-1	Computer Capital Outlay	10,000.00	0.00	26,285.10	(16,285.10)	262.85	
<b>2221</b>	<b>Service Area Direction</b>	<b>166,321.00</b>	<b>26,433.35</b>	<b>140,422.10</b>	<b>25,898.90</b>	<b>84.43</b>	** Function
<b>Audio-Visual Services</b>							
10-2223-1100-1	Tech Specialist Salary	91,520.00	10,560.00	70,400.00	21,120.00	80.77	
10-2223-2200-1	Tech Specialist Vision Insurance	233.00	19.36	174.24	58.76	78.94	
10-2223-2210-1	Tech Specialist Life Insurance	71.00	6.16	52.56	18.44	78.37	
10-2223-2220-1	Tech Specialist Health Insurance	20,809.00	1,725.24	15,632.70	5,176.30	79.27	
10-2223-2230-1	Tech Specialist Dental Insurance	2,147.00	181.04	1,603.50	543.50	78.90	
<b>2223</b>	<b>Audio-Visual Services</b>	<b>114,780.00</b>	<b>12,491.80</b>	<b>87,863.00</b>	<b>26,917.00</b>	<b>80.46</b>	** Function
<b>Computer-Assisted Inst</b>							
10-2225-1100-1	Tech Coordinator Salary	53,390.00	6,513.60	43,424.00	9,966.00	85.40	
10-2225-2200-1	Tech Coordinator Vision Insurance	159.00	9.90	89.10	69.90	59.15	
10-2225-2210-1	Tech Coordinator Life Insurance	71.00	6.16	52.56	18.44	78.37	
10-2225-2220-1	Tech Coordinator Health Insurance	10,564.00	875.82	7,935.96	2,628.04	79.27	
10-2225-2230-1	Tech Coordinator Dental Insurance	987.00	83.18	736.74	250.26	78.86	
<b>2225</b>	<b>Computer-Assisted Inst</b>	<b>65,171.00</b>	<b>7,488.66</b>	<b>52,238.36</b>	<b>12,932.64</b>	<b>84.24</b>	** Function

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Education Fund 10						
Fund	10	Education Fund				
Function	2230	Assessment/Testing				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>Assessment/Testing</b>						
10-2230-3100-25	Title IV Testing Purchased Service	5,120.00	0.00	5,120.00	0.00	100.00
10-2230-3100-58	ESSER Testing Purchased Service	2,574.00	0.00	2,574.00	0.00	100.00
<b>2230</b>	<b>Assessment/Testing</b>	<b>7,694.00</b>	<b>0.00</b>	<b>7,694.00</b>	<b>0.00</b>	<b>100.00</b> ** Function
<b>Board of Education Services</b>						
10-2310-1100-1	Board Secretary Salary	1,800.00	207.69	1,384.60	415.40	80.77
10-2310-1101-1	Board Treasurer Salary	1,800.00	207.69	1,384.60	415.40	80.77
10-2310-3170-1	Board Audit Services	12,000.00	0.00	11,800.00	200.00	98.33
10-2310-3180-1	Board Legal Services	4,000.00	1,062.00	1,137.00	2,863.00	28.43
10-2310-3300-1	Board Travel	6,000.00	0.00	8,683.84	(2,683.84)	144.73
10-2310-3500-1	Board Legal Advertising	1,500.00	192.75	1,508.25	(8.25)	100.55
10-2310-3800-1	Board Bond Insurance	5,000.00	0.00	124.00	4,876.00	2.48
10-2310-3900-1	Board Other Purchased Service	45,000.00	28.25	46,172.64	(1,172.64)	102.61
10-2310-4100-1	Board Supplies	5,000.00	132.65	4,030.05	969.95	80.60
10-2310-6100-1	Board Dues & Fees	9,000.00	0.00	2,394.75	6,605.25	26.61
<b>2310</b>	<b>Board of Education Services</b>	<b>91,100.00</b>	<b>1,831.03</b>	<b>78,619.73</b>	<b>12,480.27</b>	<b>86.45</b> ** Function
<b>Executive Admin Services</b>						
10-2320-1100-1	Superintendent Salary	132,680.00	15,567.36	103,782.40	28,897.60	82.13
10-2320-1101-1	Sup` t Secretary Salary	53,708.00	6,340.42	42,269.55	11,438.45	82.64
10-2320-2100-1	Superintendent TRS	13,344.00	1,539.63	10,699.36	2,644.64	84.03
10-2320-2110-1	Superintendent NEC	860.00	99.21	689.45	170.55	84.01
10-2320-2120-1	Superintendent ETHIS/THIS	2,328.00	268.59	1,866.51	461.49	84.02
10-2320-2200-1	Sup` t & Secretary Vision Insurance	233.00	19.36	174.24	58.76	78.94
10-2320-2210-1	Sup` t & Secretary Life Insurance	259.00	21.76	192.96	66.04	79.25
10-2320-2220-1	Sup` t & Secretary Health Insurance	20,809.00	1,725.24	15,632.76	5,176.24	79.27
10-2320-2230-1	Sup` t & Secretary Dental Insurance	2,147.00	181.04	1,603.50	543.50	78.90
10-2320-3100-1	Superintendent Purchased Service	0.00	0.00	133.67	(133.67)	0.00
10-2320-3300-1	Sup` t & Secretary Travel	500.00	0.00	467.73	32.27	93.55
10-2320-4100-1	Superintendent Office Supply	250.00	0.00	194.66	55.34	77.86
10-2320-6100-1	Superintendent Dues & Fees	2,500.00	0.00	725.00	1,775.00	29.00
<b>2320</b>	<b>Executive Admin Services</b>	<b>229,618.00</b>	<b>25,762.61</b>	<b>178,431.79</b>	<b>51,186.21</b>	<b>81.59</b> ** Function
<b>Office Of Principal Serv</b>						
10-2410-1100-1	Principal Salary	166,933.00	19,734.48	132,718.30	34,214.70	83.44
10-2410-1101-1	Princ Secretary Salary	72,669.00	8,804.27	58,505.92	14,163.08	84.55
10-2410-2100-1	Principal TRS	16,916.00	1,990.15	14,243.34	2,672.66	88.12
10-2410-2110-1	Principal NEC	1,091.00	128.25	917.87	173.13	88.05
10-2410-2120-1	Principal ETHIS/THIS	2,951.00	347.17	2,484.74	466.26	88.12
10-2410-2200-1	Princ & Secretary Vision Insurance	544.00	45.32	407.88	136.12	79.14

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Education Fund 10								
Fund	10	Education Fund						
Function	2410	Office Of Principal Serv						
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
10-2410-2210-1	Princ & Secretary Life Insurance		517.00	43.52	385.92	131.08	79.41	
10-2410-2220-1	Princ & Secretary Health Insurance		48,663.00	4,034.60	36,558.36	12,104.64	79.27	
10-2410-2230-1	Princ & Secretary Dental Insurance		4,844.00	408.48	3,618.00	1,226.00	78.91	
10-2410-2300-1	Principal Tuition Reimbursement		0.00	0.00	0.00	0.00	0.00	
10-2410-3300-1	Princ & Secretary Travel		250.00	0.00	62.31	187.69	24.92	
10-2410-4100-1	Principal Supplies		500.00	0.00	210.51	289.49	42.10	
10-2410-6100-1	Principal Dues & Fees		1,000.00	0.00	389.00	611.00	38.90	
<b>2410</b>	<b>Office Of Principal Serv</b>		<b>316,878.00</b>	<b>35,536.24</b>	<b>250,502.15</b>	<b>66,375.85</b>	<b>83.03</b>	** Function
<b>Fiscal Services</b>								
10-2520-1100-1	Bookkeeper Salary		54,556.00	6,797.86	45,319.07	9,236.93	87.22	
10-2520-2200-1	Bookkeeper Vision Insurance		159.00	9.90	89.10	69.90	59.15	
10-2520-2210-1	Bookkeeper Life Insurance		71.00	6.16	52.56	18.44	78.37	
10-2520-2220-1	Bookkeeper Health Insurance		10,564.00	875.82	7,935.96	2,628.04	79.27	
10-2520-2230-1	Bookkeeper Dental Insurance		987.00	83.18	736.74	250.26	78.86	
10-2520-3100-1	Bookkeeper Purchased Service		9,000.00	0.00	10,323.73	(1,323.73)	114.71	
10-2520-4100-1	Bookkeeper Supplies		500.00	0.00	390.70	109.30	78.14	
<b>2520</b>	<b>Fiscal Services</b>		<b>75,837.00</b>	<b>7,772.92</b>	<b>64,847.86</b>	<b>10,989.14</b>	<b>89.14</b>	** Function
<b>Food Services</b>								
10-2560-1100-1	Food Service Salaries		95,064.00	12,190.38	75,263.81	19,800.19	83.08	
10-2560-1200-1	Food Service Substitute		4,000.00	681.12	2,724.48	1,275.52	85.14	
10-2560-2200-1	Food Service Vision Insurance		159.00	13.20	118.80	40.20	78.87	
10-2560-2210-1	Food Service Life Insurance		213.00	18.48	157.68	55.32	78.37	
10-2560-2220-1	Food Service Health Insurance		14,091.00	1,168.24	10,585.68	3,505.32	79.27	
10-2560-2230-1	Food Service Dental Insurance		1,101.00	92.80	822.00	279.00	78.87	
10-2560-4100-1	Food Supplies		80,000.00	12,237.56	75,095.00	4,905.00	93.87	
10-2560-4101-1	Milk		30,000.00	3,723.98	22,730.01	7,269.99	75.77	
10-2560-4100-16	ECE Supplies		1,700.00	72.06	558.89	1,141.11	32.88	
10-2560-4200-1	Non-Food Supplies		5,000.00	1,180.17	3,581.22	1,418.78	71.62	
10-2560-6100-1	Food Service Dues		0.00	0.00	65.00	(65.00)	0.00	
<b>2560</b>	<b>Food Services</b>		<b>231,328.00</b>	<b>31,377.99</b>	<b>191,702.57</b>	<b>39,625.43</b>	<b>85.05</b>	** Function
<b>Internal Services</b>								
10-2570-3250-1	Copy Machine Rental		20,000.00	1,568.66	14,339.02	5,660.98	71.70	
10-2570-4100-1	Internal Supplies		750.00	205.00	410.00	340.00	54.67	
<b>2570</b>	<b>Internal Services</b>		<b>20,750.00</b>	<b>1,773.66</b>	<b>14,749.02</b>	<b>6,000.98</b>	<b>71.08</b>	** Function
<b>Other Support Services</b>								
10-2900-3100-1	Investment Fees		4,500.00	0.00	0.00	4,500.00	0.00	
<b>2900</b>	<b>Other Support Services</b>		<b>4,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,500.00</b>	<b>0.00</b>	** Function
<b>Community Services</b>								

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Education Fund 10							
Fund	10	Education Fund					
Function	3000	Community Services					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
10-3000-4100-26	Title I Reading Night Supplies		532.00	505.83	920.49	(388.49)	173.02
<b>3000</b>	<b>Community Services</b>		<b>532.00</b>	<b>505.83</b>	<b>920.49</b>	<b>(388.49)</b>	<b>173.02</b>
							** Function
<b>Payments Sp Ed Programs</b>							
10-4120-3100-1	BMP Joint Agreement Assessment		422,800.00	105,700.00	413,018.92	9,781.08	97.69
10-4120-3400-1	Vision & Hearing Services		10,000.00	0.00	3,515.90	6,484.10	35.16
10-4120-6700-1	Spec Ed Tuition - Other Schools		20,000.00	3,500.00	28,669.32	(8,669.32)	143.35
<b>4120</b>	<b>Payments Sp Ed Programs</b>		<b>452,800.00</b>	<b>109,200.00</b>	<b>445,204.14</b>	<b>7,595.86</b>	<b>98.32</b>
							** Function
<b>Other Interest on Short-Term Debt</b>							
10-5150-6100	Interest on Bonds		179,278.00	0.00	89,638.75	89,639.25	50.00
<b>5150</b>	<b>Other Interest on Short-Term Debt</b>		<b>179,278.00</b>	<b>0.00</b>	<b>89,638.75</b>	<b>89,639.25</b>	<b>50.00</b>
							** Function
<b>10</b>	<b>Education Fund</b>		<b>6,976,113.00</b>	<b>751,390.12</b>	<b>5,287,591.77</b>	<b>1,688,521.23</b>	<b>78.53</b>
							* Fund
<b>10</b>	<b>Education Fund</b>		<b>6,976,113.00</b>	<b>751,390.12</b>	<b>5,287,591.77</b>	<b>1,688,521.23</b>	<b>78.53</b>
							Fund

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Oper, Build, & Maint Fund 20							
Fund	20	Oper, Build, & Maint Fund					
Function	2540	Oper and Maint of Plant Services					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
<b>Oper, Build, &amp; Maint Fund</b>							
<b>Oper and Maint of Plant Services</b>							
20-2540-1100-1	Custodian Salaries	147,992.00	20,337.99	131,966.64	16,025.36	94.85	
20-2540-1101-1	Summer Custodian Salaries	19,500.00	0.00	19,058.17	441.83	97.73	
20-2540-2200-1	Custodian Vision Insurance	185.00	16.16	140.47	44.53	80.30	
20-2540-2210-1	Custodian Life Insurance	224.00	18.48	167.43	56.57	78.87	
20-2540-2220-1	Custodian Health Insurance	15,878.00	1,447.12	12,582.80	3,295.20	83.80	
20-2540-2230-1	Custodian Dental Insurance	1,259.00	116.54	1,211.00	48.00	100.82	
20-2540-3100-1	Telephone & Internet	20,000.00	1,437.66	12,598.76	7,401.24	62.99	
20-2540-3200-1	Grounds Upkeep Services	45,000.00	308.44	15,930.96	29,069.04	35.40	
20-2540-3201-1	Building Upkeep Services	125,000.00	4,801.38	110,432.87	14,567.13	88.35	
20-2540-3202-1	Equipment Upkeep Services	28,000.00	1,831.89	26,897.08	1,102.92	96.06	
20-2540-3700-1	Water	7,500.00	950.18	6,186.06	1,313.94	82.48	
20-2540-4100-1	Building Supply	35,000.00	8,444.17	29,490.90	5,509.10	84.26	
20-2540-4100-58	ESSER Grant Supplies	3,089.00	0.00	0.00	3,089.00	0.00	
20-2540-4605-1	Gas	30,000.00	5,262.25	8,853.86	21,146.14	29.51	
20-2540-4606-1	Electricity	90,000.00	1,154.62	62,551.10	27,448.90	69.50	
<b>2540</b>	<b>Oper and Maint of Plant Services</b>	<b>568,627.00</b>	<b>46,126.88</b>	<b>438,068.10</b>	<b>130,558.90</b>	<b>78.66</b>	** Function
<b>Other Support Services</b>							
20-2900-3100-1	Investment Fees	1,000.00	0.00	0.00	1,000.00	0.00	
<b>2900</b>	<b>Other Support Services</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	** Function
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>	<b>569,627.00</b>	<b>46,126.88</b>	<b>438,068.10</b>	<b>131,558.90</b>	<b>78.52</b>	* Fund
<b>20</b>	<b>Oper, Build, &amp; Maint Fund</b>	<b>569,627.00</b>	<b>46,126.88</b>	<b>438,068.10</b>	<b>131,558.90</b>	<b>78.52</b>	Fund

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Debt Service Fund or Fund Group 30							
Fund	30	Debt Service Fund or Fund Group					
Function	5200	Debt Service - Interest on Long-Term Debt					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
<b>Debt Service Fund or Fund Group</b>							
<b>Debt Service - Interest on Long-Term Debt</b>							
30-5200-6000-1	Interest on Bonds	64,350.00	0.00	35,475.00	28,875.00	55.13	
5200	Debt Service - Interest on Long-Term Debt	64,350.00	0.00	35,475.00	28,875.00	55.13	** Function
<b>Teachers/Employees Orders</b>							
30-5300-6000-1	Principal on Bonds	440,000.00	0.00	440,000.00	0.00	100.00	
5300	Teachers/Employees Orders	440,000.00	0.00	440,000.00	0.00	100.00	** Function
30	Debt Service Fund or Fund Group	504,350.00	0.00	475,475.00	28,875.00	94.27	* Fund
30	Debt Service Fund or Fund Group	504,350.00	0.00	475,475.00	28,875.00	94.27	Fund

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Transportation Fund 40							
Fund	40	Transportation Fund					
Function	2550	Pupil Transportation Services					
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget	
<b>Transportation Fund</b>							
<b><u>Pupil Transportation Services</u></b>							
40-2550-3100-16	ECE Transportation	110,000.00	12,921.52	74,808.80	35,191.20	68.01	
40-2550-3310-1	Spec Ed Transportation	120,000.00	15,398.55	123,684.54	(3,684.54)	103.07	
40-2550-3311-1	Regular Transportation	185,000.00	24,837.19	153,489.35	31,510.65	82.97	
40-2550-3314-1	Homeless Regular Transportation	0.00	1,186.43	4,012.26	(4,012.26)	0.00	
40-2550-3312-1	Extracurricular Transportation	20,000.00	2,298.45	18,149.75	1,850.25	90.75	
40-2550-3313-1	Field Trip Transportation	18,000.00	1,396.35	3,857.90	14,142.10	21.43	
40-2550-4100-1	Transportation Supplies	30,000.00	2,130.67	17,024.14	12,975.86	56.75	
<b>2550</b>	<b>Pupil Transportation Services</b>	<b>483,000.00</b>	<b>60,169.16</b>	<b>395,026.74</b>	<b>87,973.26</b>	<b>81.79</b>	** Function
<b><u>Other Support Services</u></b>							
40-2900-3100-1	Investment Fees	100.00	0.00	0.00	100.00	0.00	
<b>2900</b>	<b>Other Support Services</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	** Function
<b>40</b>	<b>Transportation Fund</b>	<b>483,100.00</b>	<b>60,169.16</b>	<b>395,026.74</b>	<b>88,073.26</b>	<b>81.77</b>	* Fund
<b>40</b>	<b>Transportation Fund</b>	<b>483,100.00</b>	<b>60,169.16</b>	<b>395,026.74</b>	<b>88,073.26</b>	<b>81.77</b>	Fund

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

I.M.R.F./Soc. Sec. Fund 50						
Fund	50	I.M.R.F./Soc. Sec. Fund				
Function	1110	Regular Programs				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

**I.M.R.F./Soc. Sec. Fund**

**Regular Programs**

50-1110-2120-1	Regular IMRF	3,135.00	425.94	2,530.13	604.87	84.32	
50-1110-2120-12	Insurance Stipend IMRF	1,000.00	0.00	2,048.20	(1,048.20)	204.82	
50-1110-2130-1	Regular FICA	3,385.00	340.26	2,953.13	431.87	90.59	
50-1110-2130-12	Insurance Stipend FICA	3,000.00	0.00	2,356.20	643.80	78.54	
50-1110-2140-1	Regular Medicare	25,005.00	2,879.33	18,766.18	6,238.82	78.73	
50-1110-2140-12	Insurance Stipend Medicare	500.00	0.00	287.10	212.90	57.42	
50-1110-2140-58	ESSER Medicare	23.00	0.00	301.44	(278.44)	1,310.61	
<b>1110</b>	<b>Regular Programs</b>	<b>36,048.00</b>	<b>3,645.53</b>	<b>29,242.38</b>	<b>6,805.62</b>	<b>84.31</b>	<b>** Function</b>

**Function 1111**

50-1111-2130-1	Substitute FICA	750.00	215.26	930.96	(180.96)	126.15	
50-1111-2140-1	Substitute Medicare	1,000.00	103.24	637.14	362.86	66.66	
<b>1111</b>	<b>Function 1111</b>	<b>1,750.00</b>	<b>318.50</b>	<b>1,568.10</b>	<b>181.90</b>	<b>92.16</b>	<b>** Function</b>

**Pre-K Programs**

50-1125-2120-16	ECE IMRF	3,213.00	397.32	2,365.68	847.32	77.75	
50-1125-2130-16	ECE FICA	3,437.00	415.68	2,660.08	776.92	81.25	
50-1125-2140-16	ECE Medicare	1,099.00	120.34	754.89	344.11	72.20	
<b>1125</b>	<b>Pre-K Programs</b>	<b>7,749.00</b>	<b>933.34</b>	<b>5,780.65</b>	<b>1,968.35</b>	<b>78.51</b>	<b>** Function</b>

**Infant/Toddler (I/T)**

50-1215-2120-1	Life Skills IMRF	6,804.00	914.48	4,834.54	1,969.46	74.63	
50-1215-2130-1	Life Skills FICA	7,277.00	914.48	5,396.43	1,880.57	77.50	
50-1215-2140-1	Life Skills Medicare	1,377.00	146.88	985.76	391.24	75.14	
<b>1215</b>	<b>Infant/Toddler (I/T)</b>	<b>15,458.00</b>	<b>1,975.84</b>	<b>11,216.73</b>	<b>4,241.27</b>	<b>76.03</b>	<b>** Function</b>

**Cross-Categorical (Cc)**

50-1220-2120-1	CC Primary IMRF	2,539.00	337.14	2,071.57	467.43	86.02	
50-1220-2130-1	CC Primary FICA	2,701.00	337.14	2,315.47	385.53	89.89	
50-1220-2140-1	CC Primary Medicare	1,184.00	135.99	911.20	272.80	80.79	
<b>1220</b>	<b>Cross-Categorical (Cc)</b>	<b>6,424.00</b>	<b>810.27</b>	<b>5,298.24</b>	<b>1,125.76</b>	<b>86.68</b>	<b>** Function</b>

**Function 1221**

50-1221-2120-1	CC Middle IMRF	4,745.00	609.27	3,446.10	1,298.90	76.91	
50-1221-2130-1	CC Middle FICA	9,324.00	598.15	3,714.16	5,609.84	41.89	
50-1221-2140-1	CC Middle Medicare	1,464.00	168.69	1,125.80	338.20	80.74	
<b>1221</b>	<b>Function 1221</b>	<b>15,533.00</b>	<b>1,376.11</b>	<b>8,286.06</b>	<b>7,246.94</b>	<b>56.25</b>	<b>** Function</b>

**Function 1222**

50-1222-2120-1	CC JH IMRF	2,073.00	255.60	1,527.40	545.60	77.79	
50-1222-2130-1	CC JH FICA	2,218.00	267.84	1,718.00	500.00	81.30	

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

I.M.R.F./Soc. Sec. Fund 50		I.M.R.F./Soc. Sec. Fund						
Fund	50	I.M.R.F./Soc. Sec. Fund						
Function	1222	Function 1222						
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget		
50-1222-2140-1	CC JH Medicare	1,739.00	201.63	1,336.08	402.92	80.70		
<b>1222</b>	<b>Function 1222</b>	<b>6,030.00</b>	<b>725.07</b>	<b>4,581.48</b>	<b>1,448.52</b>	<b>79.92</b>	**	Function
<b>Special Education Programs Pre-K</b>								
50-1225-2120-1	Pre School IMRF	869.00	107.16	640.32	228.68	77.80		
50-1225-2130-1	Pre School FICA	930.00	113.28	721.28	208.72	81.40		
50-1225-2140-1	Pre School Medicare	416.00	50.92	313.57	102.43	79.46		
<b>1225</b>	<b>Special Education Programs Pre-K</b>	<b>2,215.00</b>	<b>271.36</b>	<b>1,675.17</b>	<b>539.83</b>	<b>79.62</b>	**	Function
<b>Remedial and Supplemental Programs K-12</b>								
50-1250-2140-26	Title I Medicare	1,614.00	183.10	1,215.23	398.77	79.04		
<b>1250</b>	<b>Remedial and Supplemental Programs K-12</b>	<b>1,614.00</b>	<b>183.10</b>	<b>1,215.23</b>	<b>398.77</b>	<b>79.04</b>	**	Function
<b>Interscholastic Programs</b>								
50-1500-2120-1	Extracurricular IMRF	300.00	0.00	139.06	160.94	46.35		
50-1500-2130-1	Extracurricular FICA	1,200.00	257.27	845.71	354.29	70.48		
50-1500-2140-1	Extracurricular Medicare	1,000.00	2.02	289.53	710.47	28.95		
<b>1500</b>	<b>Interscholastic Programs</b>	<b>2,500.00</b>	<b>259.29</b>	<b>1,274.30</b>	<b>1,225.70</b>	<b>50.97</b>	**	Function
<b>Bilingual Programs</b>								
50-1800-2120-38	Bi-Lingual IMRF	2,090.00	257.76	1,540.04	549.96	77.80		
50-1800-2130-38	Bi-Lingual FICA	2,236.00	270.00	1,732.32	503.68	81.32		
50-1800-2140-38	Bi-Lingual Meciare	1,277.00	152.01	972.34	304.66	80.11		
<b>1800</b>	<b>Bilingual Programs</b>	<b>5,603.00</b>	<b>679.77</b>	<b>4,244.70</b>	<b>1,358.30</b>	<b>79.73</b>	**	Function
<b>Guidance Services</b>								
50-2120-2140-1	Guidance Medicare	1,844.00	207.71	1,347.87	496.13	76.38		
<b>2120</b>	<b>Guidance Services</b>	<b>1,844.00</b>	<b>207.71</b>	<b>1,347.87</b>	<b>496.13</b>	<b>76.38</b>	**	Function
<b>Health Services</b>								
50-2130-2120-1	Nurse IMRF	2,434.00	300.15	1,793.48	640.52	77.79		
50-2130-2130-1	Nurse FICA	2,604.00	300.15	2,003.04	600.96	80.76		
<b>2130</b>	<b>Health Services</b>	<b>5,038.00</b>	<b>600.30</b>	<b>3,796.52</b>	<b>1,241.48</b>	<b>79.33</b>	**	Function
<b>Speech Pathology/Audio Services</b>								
50-2150-2140-1	Speech Medicare	1,696.00	193.37	1,302.00	394.00	80.56		
<b>2150</b>	<b>Speech Pathology/Audio Services</b>	<b>1,696.00</b>	<b>193.37</b>	<b>1,302.00</b>	<b>394.00</b>	<b>80.56</b>	**	Function
<b>Educational Media Services</b>								
50-2220-2120-1	Library IMRF	2,073.00	255.60	1,640.18	432.82	83.23		
50-2220-2130-1	Library FICA	2,218.00	255.60	1,835.51	382.49	86.60		
50-2220-2140-1	Library Medicare	699.00	73.64	466.14	232.86	69.98		
<b>2220</b>	<b>Educational Media Services</b>	<b>4,990.00</b>	<b>584.84</b>	<b>3,941.83</b>	<b>1,048.17</b>	<b>82.87</b>	**	Function

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

I.M.R.F./Soc. Sec. Fund 50							
Fund	50	I.M.R.F./Soc. Sec. Fund					
Function	2223	Audio-Visual Services					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>Audio-Visual Services</b>							
50-2223-2120-1	Tech Specialist IMRF		6,544.00	807.84	4,822.40	1,721.60	77.81
50-2223-2130-1	Tech Specialist FICA		7,002.00	807.84	5,385.60	1,616.40	80.76
<b>2223</b>	<b>Audio-Visual Services</b>		<b>13,546.00</b>	<b>1,615.68</b>	<b>10,208.00</b>	<b>3,338.00</b>	<b>79.33 ** Function</b>
<b>Computer-Assisted Inst</b>							
50-2225-2120-1	Tech Coordinator IMRF		4,037.00	498.30	2,974.48	1,062.52	77.79
50-2225-2130-1	Tech Coordinator FICA		4,319.00	472.92	3,092.62	1,226.38	75.16
<b>2225</b>	<b>Computer-Assisted Inst</b>		<b>8,356.00</b>	<b>971.22</b>	<b>6,067.10</b>	<b>2,288.90</b>	<b>76.43 ** Function</b>
<b>Board of Education Services</b>							
50-2310-2130-1	Board FICA		250.00	15.90	106.00	144.00	44.52
<b>2310</b>	<b>Board of Education Services</b>		<b>250.00</b>	<b>15.90</b>	<b>106.00</b>	<b>144.00</b>	<b>44.52 ** Function</b>
<b>Executive Admin Services</b>							
50-2320-2120-1	Sup't Secretary IMRF		3,929.00	500.94	2,990.32	938.68	80.36
50-2320-2130-1	Sup't Secretary FICA		4,204.00	500.94	3,339.60	864.40	83.41
50-2320-2140-1	Superintendent Medicare		1,957.00	224.56	1,495.71	461.29	80.24
<b>2320</b>	<b>Executive Admin Services</b>		<b>10,090.00</b>	<b>1,226.44</b>	<b>7,825.63</b>	<b>2,264.37</b>	<b>81.61 ** Function</b>
<b>Office Of Principal Serv</b>							
50-2410-2120-1	Princ Secretary IMRF		5,502.00	673.51	4,008.00	1,494.00	76.93
50-2410-2130-1	Princ Secretary FICA		5,823.00	685.75	4,487.82	1,335.18	80.93
50-2410-2140-1	Principal Medicare		2,474.00	240.68	1,910.84	563.16	81.17
<b>2410</b>	<b>Office Of Principal Serv</b>		<b>13,799.00</b>	<b>1,599.94</b>	<b>10,406.66</b>	<b>3,392.34</b>	<b>79.37 ** Function</b>
<b>Fiscal Services</b>							
50-2520-2120-1	Bookkeeper IMRF		4,211.00	520.05	3,104.44	1,106.56	77.84
50-2520-2130-1	Bookkeeper FICA		4,506.00	494.66	3,237.50	1,268.50	75.41
<b>2520</b>	<b>Fiscal Services</b>		<b>8,717.00</b>	<b>1,014.71</b>	<b>6,341.94</b>	<b>2,375.06</b>	<b>76.59 ** Function</b>
<b>Oper and Maint of Plant Services</b>							
50-2540-2120-1	Custodian IMRF		10,885.00	1,555.88	9,332.55	1,552.45	91.65
50-2540-2130-1	Custodian FICA		11,657.00	1,532.50	11,142.14	514.86	101.00
<b>2540</b>	<b>Oper and Maint of Plant Services</b>		<b>22,542.00</b>	<b>3,088.38</b>	<b>20,474.69</b>	<b>2,067.31</b>	<b>96.48 ** Function</b>
<b>Food Services</b>							
50-2560-2120-1	Food Service IMRF		6,316.00	798.29	4,676.49	1,639.51	78.25
50-2560-2130-1	Food Service FICA		7,453.00	996.90	5,978.29	1,474.71	84.73
<b>2560</b>	<b>Food Services</b>		<b>13,769.00</b>	<b>1,795.19</b>	<b>10,654.78</b>	<b>3,114.22</b>	<b>81.76 ** Function</b>
<b>Other Support Services</b>							
50-2900-3100-1	Investment Fees		200.00	0.00	0.00	200.00	0.00

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

I.M.R.F./Soc. Sec. Fund 50						
Fund	50	I.M.R.F./Soc. Sec. Fund				
Function	2900	Other Support Services				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
2900	Other Support Services	200.00	0.00	0.00	200.00	0.00
50	I.M.R.F./Soc. Sec. Fund	205,761.00	24,091.86	156,856.06	48,904.94	80.08
50	I.M.R.F./Soc. Sec. Fund	205,761.00	24,091.86	156,856.06	48,904.94	80.08

\*\* Function

\* Fund

Fund

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Capital Projects Fund or Fund Group 60							
Fund	60	Capital Projects Fund or Fund Group					
Function	2530	Facilities Acqu Const Services					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>Capital Projects Fund or Fund Group</b>							
<b>Facilities Acqu Const Services</b>							
60-2530-3100-58	ESSER Construction Services		898,263.00	17,160.05	65,520.80	832,742.20	7.29
60-2530-6100-58	ESSER Construction Services		7,000.00	0.00	0.00	7,000.00	0.00
<b>2530</b>	<b>Facilities Acqu Const Services</b>		<b>905,263.00</b>	<b>17,160.05</b>	<b>65,520.80</b>	<b>839,742.20</b>	<b>7.24</b>
							** Function
<b>Other Support Services</b>							
60-2900-3100-1	Investment Fees		0.00	0.00	0.00	0.00	0.00
<b>2900</b>	<b>Other Support Services</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
							** Function
<b>60</b>	<b>Capital Projects Fund or Fund Group</b>		<b>905,263.00</b>	<b>17,160.05</b>	<b>65,520.80</b>	<b>839,742.20</b>	<b>7.24</b>
							* Fund
<b>60</b>	<b>Capital Projects Fund or Fund Group</b>		<b>905,263.00</b>	<b>17,160.05</b>	<b>65,520.80</b>	<b>839,742.20</b>	<b>7.24</b>
							Fund

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Working Cash Fund 70						
Fund	70	Working Cash Fund				
Function	8990	Function 8990				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

**Working Cash Fund**

**Function 8990**

70-8990-6600-1	Permanent Transfer to Fund 40	0.00	0.00	0.00	0.00	0.00	
70-8990-6601-1	Permanent Transfer to Fund 50	0.00	0.00	0.00	0.00	0.00	
<b>8990</b>	<b>Function 8990</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	** Function
<b>70</b>	<b>Working Cash Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	* Fund
<b>70</b>	<b>Working Cash Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	Fund

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Tort Immunity and Judgment Fund 80						
Fund	80	Tort Immunity and Judgment Fund				
Function						
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>Tort Immunity and Judgment Fund</b>						
80-1222-1100-1	CC JH Salaries	4,500.00	0.00	0.00	4,500.00	0.00
80-2130-1100-1	Nurse Salary	35,313.00	0.00	0.00	35,313.00	0.00
80-2220-1100-1	Library Salary	5,000.00	0.00	0.00	5,000.00	0.00
80-2310-3801-1	Liability Insurance	16,866.00	0.00	0.00	16,866.00	0.00
80-2310-3802-1	Property Insurance	40,642.00	0.00	0.00	40,642.00	0.00
80-2320-1100-1	Superintendent Salary	18,000.00	0.00	0.00	18,000.00	0.00
80-2320-1101-1	Sup` t Secretary Salary	7,000.00	0.00	0.00	7,000.00	0.00
80-2361-3800-1	Unemployment Insurance	0.00	0.00	4,468.38	(4,468.38)	0.00
<b>Regular Programs</b>						
80-1110-1100-1	Regular Salaries	4,000.00	0.00	0.00	4,000.00	0.00
1110	Regular Programs	4,000.00	0.00	0.00	4,000.00	0.00 ** Function
<b>Infant/Toddler (I/T)</b>						
80-1215-1100-1	Life Skills Salaries	8,000.00	0.00	0.00	8,000.00	0.00
1215	Infant/Toddler (I/T)	8,000.00	0.00	0.00	8,000.00	0.00 ** Function
<b>Cross-Categorical (Cc)</b>						
80-1220-1100-1	CC Primary Salaries	4,000.00	0.00	0.00	4,000.00	0.00
1220	Cross-Categorical (Cc)	4,000.00	0.00	0.00	4,000.00	0.00 ** Function
<b>Function 1221</b>						
80-1221-1100-1	CC Middle Salaries	10,000.00	0.00	0.00	10,000.00	0.00
1221	Function 1221	10,000.00	0.00	0.00	10,000.00	0.00 ** Function
<b>Health Services</b>						
80-2130-5100-1	Nurse Capital Outlay	0.00	0.00	0.00	0.00	0.00
2130	Health Services	0.00	0.00	0.00	0.00	0.00 ** Function
<b>Computer-Assisted Inst</b>						
80-2225-1100-1	Tech Coordinator Salary	5,000.00	0.00	0.00	5,000.00	0.00
2225	Computer-Assisted Inst	5,000.00	0.00	0.00	5,000.00	0.00 ** Function
<b>Risk Management and Claims Services Payments</b>						
80-2365-3100-1	Tort Purchased Service	0.00	0.00	68,007.80	(68,007.80)	0.00
2365	Risk Management and Claims Services Payments	0.00	0.00	68,007.80	(68,007.80)	0.00 ** Function
<b>Educational, Inspectional, Sup Serv due to loss</b>						
80-2367-4100-1	Tort Supplies	1,000.00	0.00	1,193.91	(193.91)	119.39
2367	Educational, Inspectional, Sup Serv due to loss	1,000.00	0.00	1,193.91	(193.91)	119.39 ** Function
<b>Office Of Principal Serv</b>						
80-2410-1100-1	Principal Salary	22,000.00	0.00	0.00	22,000.00	0.00
80-2410-1101-1	Princ Secretary Salaries	8,000.00	0.00	0.00	8,000.00	0.00

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Tort Immunity and Judgment Fund 80						
Fund	80	Tort Immunity and Judgment Fund				
Function	2410	Office Of Principal Serv				
Account Number	Description	Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget
<b>2410</b>	<b>Office Of Principal Serv</b>	30,000.00	0.00	0.00	30,000.00	0.00 ** Function
<b>Fiscal Services</b>						
80-2520-1100-1	Bookkeeper Salary	4,500.00	0.00	0.00	4,500.00	0.00
<b>2520</b>	<b>Fiscal Services</b>	4,500.00	0.00	0.00	4,500.00	0.00 ** Function
<b>Oper and Maint of Plant Services</b>						
80-2540-1100-1	Custodian Salary	18,000.00	0.00	0.00	18,000.00	0.00
<b>2540</b>	<b>Oper and Maint of Plant Services</b>	18,000.00	0.00	0.00	18,000.00	0.00 ** Function
<b>Food Services</b>						
80-2560-1100-1	Food Service Salary	2,000.00	0.00	0.00	2,000.00	0.00
<b>2560</b>	<b>Food Services</b>	2,000.00	0.00	0.00	2,000.00	0.00 ** Function
<b>Other Support Services</b>						
80-2900-3100-1	Investment Fees	250.00	0.00	0.00	250.00	0.00
80-2310-3800-1	Worker's Compensation Insurance	21,212.00	0.00	0.00	21,212.00	0.00
<b>2900</b>	<b>Other Support Services</b>	21,462.00	0.00	0.00	21,462.00	0.00 ** Function
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	235,283.00	0.00	73,670.09	161,612.91	31.31 * Fund
<b>80</b>	<b>Tort Immunity and Judgment Fund</b>	235,283.00	0.00	73,670.09	161,612.91	31.31 Fund

# Spring Valley District 99 Expenditure Repo

Printed: 4/9/2024 11:57 AM  
Spring Valley CCSD 99

Capital Improvement Fund 90							
Fund	90	Capital Improvement Fund					
Function	2900	Other Support Services					
Account Number	Description		Current Budget	M.T.D. Activity	Y.T.D. Activity	Budget Balance	% of Budget

**Capital Improvement Fund**

**Other Support Services**

90-2900-3100-1	Investment Fees		500.00	0.00	0.00	500.00	0.00	
<b>2900</b>	<b>Other Support Services</b>		<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	** Function
<b>90</b>	<b>Capital Improvement Fund</b>		<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	* Fund
<b>90</b>	<b>Capital Improvement Fund</b>		<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	Fund
	<b>Report Total:</b>		<b>9,879,997.00</b>	<b>898,938.07</b>	<b>6,892,208.56</b>	<b>2,987,788.44</b>	<b>71.86</b>	

Find data for 🏠 All Accounts

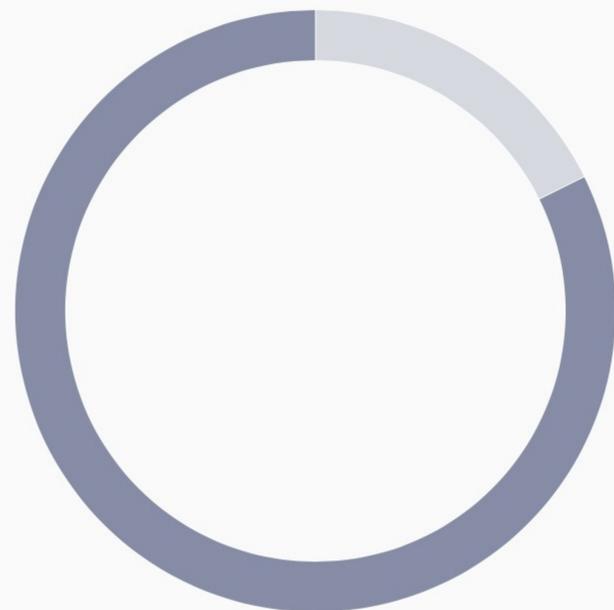
HIDE TILES ^

MARKET VALUES		NET CONTRIBUTION		PREVIOUS 12 MONTHS' TRANSACTIONS	
Start Value	\$3,356,691	Contributions	\$0	Purchases	\$8,042,662
Ending Value	\$2,894,105	Withdrawals	(\$500,000)	Sales	\$7,580,000
12/31/2023 to 4/8/2024		Net Contribution	(\$500,000)	Previous 12 Months Turnover	289.76%
		Year to Date	Previous 3 Years	Inception to Date	
WORLD MARKETS			YEAR-TO-DATE TAX FACTORS		
Global Fixed Income		↑ 1.36%	Dividend Income		\$4,989
Global Equity		↑ 18.59%	Interest Income		\$39,861
Cash		↑ 4.53%	Change in Value of Securities Held		\$10,674
CPI - Seasonally Adjusted		↑ 2.56%	Change in Value of Securities Sold		\$530
Trailing 1-Year		Trailing 3-Year	Inception to Date		

- Asset Allocation**
- Account Mix
- Capital Flows
- Current Holdings
- Realized Gains/Losses
- Withdrawals -- Since Inception

## Asset Allocation

All Accounts | As of 04/08/2024



Asset Class ↑	Current Value	Current Percent
● Cash and Equivalents	511,010.81	17.66%
● Fixed Income	2,383,094.12	82.34%
<b>Total</b>	<b>2,894,104.93</b>	<b>100.00%</b>

Spring Valley CCSD #99  
 Account #9634-2067  
 Cash Basis Earnings Worksheet  
 March 31, 2024

Fiscal Year Ending: 6/30/24  
 Fiscal Year Beginning: 7/01/23

**MONTHLY INCOME**

Mar-24	Prepaid Interest (Accrued)	<b>\$0.00</b>
	CD Interest	\$0.00
	UST/Agencies/Municipals	\$20,362.50
	T-Bills/Commercial Paper	\$0.00
	3/1/24 Money Market	<u>\$2,297.84</u>
	March Monthly Total	<b>\$22,660.34</b>
	Previous Fiscal YTD Interest	\$76,800.04
	Total Fiscal YTD Interest	<u><b>\$99,460.38</b></u>

**MONTHLY ACCOUNT CHARACTERISTICS**

Yield on Portfolio:	5.17%
Duration (excluding cash):	0.80

**MONTHLY CASH BASIS EARNINGS**

Mar-24	March Interest	<b>\$22,660.34</b>
	Realized Gain/Loss	\$0.00
	Fees	<u>\$0.00</u>
	Monthly Cash Basis Earnings	<u><b>\$22,660.34</b></u>

**FISCAL YEAR-TO-DATE  
CASH BASIS EARNINGS**

*DIVIDENDS/INTEREST	\$99,460.38
REALIZED GAIN/LOSS	-\$19.90
FEEES	<u>-\$3,142.44</u>
YTD CASH BASIS EARNINGS	<u><b>\$96,298.04</b></u>

**PRIOR YEAR FISCAL YEAR-TO-DATE  
CASH BASIS EARNINGS**

DIVIDENDS/INTEREST	\$52,730.69
REALIZED GAIN/LOSS	-\$22,186.16
FEEES	<u>-\$4,432.31</u>
YTD CASH BASIS EARNINGS	<u><b>\$26,112.22</b></u>

\*\$936.77 - Dividends/Interest from Hometown (prior Custodian) on 7/3/23

**SPRING VALLEY C.C. ELEMENTARY SCHOOLS**

**ACTIVITY REPORT**

**March 2024**

	<b>BEGINNING BALANCE</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>BALANCE</b>
<b>BAND</b>	\$470.68	\$0.00	\$0.00	\$470.68
<b>BASKETBALL - BOYS</b>	\$2,876.66	\$0.00	\$0.00	\$2,876.66
<b>BASKETBALL - GIRLS</b>	\$2,431.29	\$0.00	\$0.00	\$2,431.29
<b>CANDY-SODA MACHINES</b>	\$1,213.90	\$0.00	\$0.00	\$1,213.90
<b>CHEER</b>	\$229.30	\$0.00	\$0.00	\$229.30
<b>COUNSELING</b>	\$1,412.45	\$0.00	\$0.00	\$1,412.45
<b>FIELD TRIPS</b>	\$1,720.38	\$8.00	\$0.00	\$1,728.38
<b>HHP (HELP HERMES PROJECT)</b>	\$54.99	\$0.00	\$0.00	\$54.99
<b>JFK ACTIVITY FUND (PRINC.)</b>	\$3,663.79	\$0.00	\$0.00	\$3,663.79
<b>JFK LIBRARY - MEDIA CENTER</b>	\$780.32	\$0.00	\$0.00	\$780.32
<b>JUMP ROPE FOR HEART</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>MUSICAL</b>	\$4,071.35	\$96.00	\$0.00	\$4,167.35
<b>PBIS - JFK</b>	\$6,950.58	\$2,828.00	\$1,290.14	\$8,488.44
<b>RETIREMENT PARTY</b>	\$57.58	\$0.00	\$0.00	\$57.58
<b>SCHOLASTIC BOWL</b>	\$112.44	\$0.00	\$0.00	\$112.44
<b>SPECIAL EDUCATION DONATION</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>SPEECH</b>	\$1,694.78	\$0.00	\$0.00	\$1,694.78
<b>STARVED ROCK CONFERENCE</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>STUDENT COUNCIL</b>	\$618.70	\$0.00	\$0.00	\$618.70
<b>SUNSHINE FUND</b>	\$1,015.44	\$0.00	\$0.00	\$1,015.44
<b>TRACK</b>	\$613.41	\$0.00	\$0.00	\$613.41
<b>VOLLEYBALL</b>	\$1,483.47	\$490.00	\$0.00	\$1,973.47
<b>Total</b>	<b>\$31,471.51</b>	<b>\$3,422.00</b>	<b>\$1,290.14</b>	<b>\$33,603.37</b>
<b>CHECKBOOK BALANCE</b>		<b>\$33,603.37</b>		

**SPRING VALLEY ELEMENTARY SCHOOL DISTRICT No. 99**  
**TREASURER'S REPORT - DISTRICT CHECKING ACCOUNT 0000961450**  
**MARCH 31, 2024**

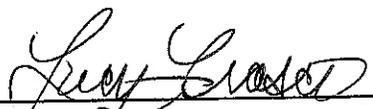
<b>BEGINNING BALANCE - BOOKS</b>	<b>3/1/2024</b>	<b>\$</b>	<b>258,020.68</b>
ADD: CASH RECEIPTS			513,050.28
TRANSFER FROM INVESTMENT ACCOUNT			300,000.00
SUBTRACT: CASH DISBURSEMENTS			(898,967.94)
TRANSFER TO INVESTMENT ACCOUNT			-
ADJUSTMENTS:			-
			-
<b>ENDING BALANCE - BOOKS</b>	<b>3/31/2024</b>	<b>\$</b>	<b><u>172,103.02</u></b>

**RECONCILIATION OF CHECKING ACCOUNT**

<b>BALANCE PER 03/31/24 BANK STATEMENT</b>	<b>\$</b>	<b>239,227.85</b>
ADD: DEPOSITS IN TRANSIT		-
SUBTRACT: OUTSTANDING CHECKS		(67,124.83)
ADJUSTMENTS:		-
		-
<b>RECONCILED BALANCE</b>		<b><u>\$ 172,103.02</u></b>

**DETAIL OF RECONCILED CHECKING ACCOUNT BALANCE PER FUND**

10 EDUCATIONAL	<b>\$</b>	<b>326,483.16</b>
20 OPERATIONS & MAINTENANCE		26,972.22
30 DEBT SERVICES		6,204.59
40 TRANSPORTATION		(130,275.04)
50 MUNICIPAL RETIREMENT/SOCIAL SECURITY		7,259.34
60 CAPITAL PROJECTS		(65,520.80)
70 WORKING CASH		508.74
80 TORT		1.88
90 FIRE PREVENTION & SAFETY		468.93
<b>ENDING BALANCE</b>		<b><u>\$ 172,103.02</u></b>

  
 \_\_\_\_\_  
 Lucy Frasco, Treasurer

4/16/2024

**SPRING VALLEY ELEMENTARY SCHOOL DISTRICT No. 99**  
**DISTRICT CHECKING - OUTSTANDING CHECKS AND ADDITIONAL RECONCILIATIONS**  
**MARCH 31, 2024**

District Checking - Outstanding Checks

Check Date	Check No.	Amount
Feb 2023	43873	50.00
Sept 2023	44453	105.00
Dec 2023	44639	180.05
Dec 2023	44666	29.12
Dec 2023	44675	276.00
Feb 2024	44736	758.16
Feb 2024	44798	630.00
Mar 2024	44825	21,461.05
Mar 2024	44834	1,154.62
Mar 2024	44839	1,055.25
Mar 2024	44845	110.44
Mar 2024	44849	890.00
Mar 2024	44854	626.64
Mar 2024	44855	60.00
Mar 2024	44863	300.00
Mar 2024	44864	70.00
Mar 2024	44877	100.00
Mar 2024	44876	314.72
Mar 2024	Payroll-related EFTs	33,377.15
Feb 2024	Payroll-related EFTs	5,576.63
		67,124.83

Additional Reconciliations

<b>Flex Plan - Spring Valley City Bank</b>	
Beginning Balance	\$ 22,063.40
Add: Deposits	520.00
Deposit in transit	-
Less: Reimbursements/fees	(399.00)
<b>Ending Balance</b>	<b>\$ 22,184.40</b>

<b>Charles Schwab Investment Account</b>	
Beginning Balance	\$ 3,153,287.58
Dividends & Interest	22,660.33
Change in market value	4,770.93
<b>Property taxes received</b>	
Advisor fees	-
Transfer to/from checking	(300,000.00)
<b>Ending Balance</b>	<b>\$ 2,880,718.84</b>

<b>Regular Checking</b>	<b>\$ 172,103.02</b>
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<b>Total All Accounts</b>	<b>\$ 3,075,006.26</b>
---------------------------	------------------------

<b>Total All Accounts by Fund</b>	
10 EDUCATIONAL	\$ 1,394,406.15
20 O & M (BUILDING)	601,773.07
30 DEBT SERVICES	184,242.43
40 TRANSPORTATION	(130,222.15)
50 MR/SS	231,460.34
60 CAPITAL PROJECTS	(65,520.80)
70 WORKING CASH	486,647.28
80 TORT	95,410.21
90 FIRE PREVENTION & SAFETY	276,809.73
	<b>\$ 3,075,006.26</b>

# Bills Payable List

Printed: 4/17/2024 8:35 AM  
 Spring Valley CCSD 99  
 Expense on Date: 4/1/2024 to 4/30/2024

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
<b>Alexis Rebholz</b>						
		Other Supplies - Teachers		424	110.46	10-1110-4300-1
					<u>\$110.46</u>	
<b>BEHAV DISORDER PROG COOP</b>						
		BEST March		424	3,325.00	10-4120-6700-1
					<u>\$3,325.00</u>	
<b>BR Bleachers</b>						
		Equipment Upkeep Services		424	500.00	20-2540-3202-1
					<u>\$500.00</u>	
<b>Capital One</b>						
		Regular Supplies		424	82.70	10-1110-4100-1
					<u>\$82.70</u>	
<b>CHASE CARD SERVICES</b>						
		Regular Supplies		424	18.30	10-1110-4100-1
		ESSER 3 Family Night Game		424	36.98	10-3000-4100-58
		ECE Supplies		424	106.65	10-2560-4100-16
		Building Supply		424	31.86	20-2540-4100-1
		Non-Food Supplies		424	103.33	10-2560-4200-1
		Art Supplies		424	274.72	10-1110-4400-1
		Deposit 8th Grade FT		424	204.99	10-1110-3200-1
		Building Supply		424	931.36	20-2540-4100-1
		Building Supply		424	99.26	20-2540-4100-1
		Building Supply		424	66.19	20-2540-4100-1
					<u>\$1,873.64</u>	
<b>CINTAS CORP #396</b>						
		Building Upkeep Services		424	71.19	20-2540-3201-1
		Building Upkeep Services		424	71.19	20-2540-3201-1
		Building Upkeep Services		424	68.97	20-2540-3201-1
					<u>\$211.35</u>	
<b>CITY OF SPRING VALLEY</b>						
		Water South		424	1,176.41	20-2540-3700-1
		Water North		424	176.39	20-2540-3700-1
					<u>\$1,352.80</u>	
<b>COMCAST CABLE</b>						
		Telephone & Internet		424	447.91	20-2540-3100-1
					<u>\$447.91</u>	
<b>Constellation New Energy - Gas</b>						
		Gas		424	4,854.53	20-2540-4605-1
					<u>\$4,854.53</u>	
<b>CONSTELLATION NEW ENERGY</b>						
		Electricity		424	4,220.51	20-2540-4606-1
					<u>\$4,220.51</u>	
<b>CPI, Inc</b>						
		Board Other Purchased Service		424	55.00	10-2310-3900-1
					<u>\$55.00</u>	
<b>DIGITAL COPY SYSTEMS</b>						

# Bills Payable List

Printed: 4/17/2024 8:35 AM  
 Spring Valley CCSD 99  
 Expense on Date: 4/1/2024 to 4/30/2024

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
		Copy Machine Rental		424	1,602.31	10-2570-3250-1
					<u>\$1,602.31</u>	
<b>DRESBACH DISTRIBUTING CO</b>						
		Building Supply		424	688.20	20-2540-4100-1
					<u>\$688.20</u>	
<b>Economy Cap and Gown</b>						
		Caps & Gowns		424	939.60	10-1110-4100-1
					<u>\$939.60</u>	
<b>EICHENAUER SERVICES INC</b>						
		Dishwasher Repairs		424	2,117.15	20-2540-3202-1
		Dishwasher Repairs		424	3,119.31	20-2540-3202-1
					<u>\$5,236.46</u>	
<b>Elizabeth Gross</b>						
		Other Supplies - Teachers		424	300.00	10-1110-4300-1
					<u>\$300.00</u>	
<b>Gateway Services, Inc.</b>						
		Homeless Regular Transportation		424	4.00	40-2550-3311-1
					<u>\$4.00</u>	
<b>HEARTLAND BANK &amp; TRUST CO</b>						
		2017 Bonds		424	28,875.00	30-5200-6000-1
		2018 Bonds		424	89,638.75	10-5150-600-1
					<u>\$118,513.75</u>	
<b>HYVEE</b>						
		Band Supplies		424	75.94	10-1110-4600-1
					<u>\$75.94</u>	
<b>IASB</b>						
		Board Other Purchased Service		424	31.00	10-2310-3900-1
					<u>\$31.00</u>	
<b>IESA</b>						
		FY25 Fees		424	1,175.00	10-1500-6100-1
					<u>\$1,175.00</u>	
<b>ILLINOIS STATE POLICE</b>						
		Board Other Purchased Service		424	113.00	10-2310-3900-1
					<u>\$113.00</u>	
<b>JESSICA LANNEN</b>						
		Other Supplies - Teachers		424	75.34	10-1110-4300-1
					<u>\$75.34</u>	
<b>JOHANNES BUS SERVICE</b>						
		ECE Transportation		424	12,921.52	40-2550-3100-16
		Spec Ed Transportation		424	13,818.62	40-2550-3310-1
		Regular Transportation		424	25,045.25	40-2550-3311-1
		Extracurricular Transportation		424	634.50	40-2550-3312-1
		Field Trip Transportation		424	1,728.70	40-2550-3313-1
		Homeless Regular Transportation		424	1,211.94	40-2550-3311-1
		Transportation Supplies		424	2,179.12	40-2550-4100-1

# Bills Payable List

Printed: 4/17/2024 8:35 AM  
 Spring Valley CCSD 99  
 Expense on Date: 4/1/2024 to 4/30/2024

Vendor Name	P.O. Number	Description	Override	Batch #	Amount	State Account Number
					<u>\$57,539.65</u>	
<b>JULIE M. MCDONALD</b>						
		Other Supplies - Teachers		424	300.00	10-1110-4300-1
					<u>\$300.00</u>	
<b>KENDRICK PEST CONTROL INC</b>						
		Building Upkeep Services		424	60.00	20-2540-3201-1
					<u>\$60.00</u>	
<b>KIRA SETCHELL</b>						
		Other Supplies - Teachers		424	300.00	10-1110-4300-1
					<u>\$300.00</u>	
<b>KLEIN THORPE &amp; JENKINS</b>						
		Board Legal Services		424	1,141.50	10-2310-3180-1
					<u>\$1,141.50</u>	
<b>KOHL WHOLESALE</b>						
		Food Supplies		424	11,137.05	10-2560-4100-1
		ECE Supplies		424	50.64	10-2560-4100-16
		Milk		424	2,907.34	10-2560-4100-1
		Non-Food Supplies		424	377.47	10-2560-4200-1
					<u>\$14,472.50</u>	
<b>Kristen Hall</b>						
		Other Supplies - Teachers		424	298.14	10-1110-4300-1
					<u>\$298.14</u>	
<b>LINCOLN PRAIRIE BEHAV</b>						
		Regular Purchased Service		424	350.00	10-1110-3200-1
					<u>\$350.00</u>	
<b>MAUTINO DIST CO INC</b>						
		Regular Supplies		424	97.50	10-1110-4100-1
		Regular Supplies		424	157.50	10-1110-4100-1
					<u>\$255.00</u>	
<b>Menta Academy LaSalle</b>						
		MENTA Tuition March		424	10,035.90	10-1200-6100-1
					<u>\$10,035.90</u>	
<b>MTCO</b>						
		Telephone & Internet		424	358.87	20-2540-3100-1
					<u>\$358.87</u>	
<b>NEWSELA</b>						
		ESSER 3 Subscription		424	11,757.40	10-1110-3100-58
					<u>\$11,757.40</u>	
<b>RENAISSANCE LEARNING, INC</b>						
		FY25 Accelerated Reader		424	4,516.75	10-2220-3100-1
					<u>\$4,516.75</u>	
<b>Republic Services</b>						
		Grounds Upkeep Services		424	283.44	20-2540-3200-1
					<u>\$283.44</u>	
<b>SCOTT SEBASTIAN</b>						

# Bills Payable List

Printed: 4/17/2024 8:35 AM  
 Spring Valley CCSD 99  
 Expense on Date: 4/1/2024 to 4/30/2024

Vendor Name					
P.O. Number	Description	Override	Batch #	Amount	State Account Number
	Other Supplies - Teachers		424	300.00	10-1110-4300-1
				<u>\$300.00</u>	
<b>Specialized Education of Illinois</b>					
	High Roads Tuition Bloomington		424	5,791.04	10-1200-6100-1
				<u>\$5,791.04</u>	
<b>SPECIALTY FLOORS INC.</b>					
	Building Upkeep Services		424	1,885.00	20-2540-3201-1
				<u>\$1,885.00</u>	
<b>SPRING VALLEY SUPERMARKET</b>					
	Supplies - Middle		424	59.15	10-1110-4101-1
				<u>\$59.15</u>	
<b>SUNRISE SUPPLY</b>					
	Building Supply		424	844.72	20-2540-4100-1
				<u>\$844.72</u>	
<b>TASC</b>					
	Board Other Purchased Service		424	272.16	10-2310-3900-1
				<u>\$272.16</u>	
<b>THE MUSIC SHOPPE, INC.</b>					
	Band Supplies		424	35.97	10-1110-4600-1
	Band Supplies		424	133.58	10-1110-4600-1
	Band Supplies		424	(12.50)	10-1110-4600-1
				<u>\$157.05</u>	
<b>VALLEY FLOWERS</b>					
	Board Supplies		424	70.00	10-2310-4100-1
				<u>\$70.00</u>	
<b>VERIZON WIRELESS</b>					
	Telephone & Internet		424	163.73	20-2540-3100-1
				<u>\$163.73</u>	
			<b>Report Total</b>	<u><u>\$257,000.50</u></u>	

**Spring Valley CCSD #99**  
**Cash Flow FY24**

	Education	O & M	Debt Svcs	Transport	IMRF/SS	Working Csh	Tort	Fire Pre & Saf
<b>Final FY23 &amp; FY24 July</b>	<b>\$ 1,408,567</b>	<b>\$ 531,729</b>	<b>\$ 134,260</b>	<b>\$ (66,636)</b>	<b>\$ 37,072</b>	<b>\$ 426,677</b>	<b>14,943</b>	<b>\$ 225,309</b>
<b>Beginning Balance</b>								
Revenue	89,550	43,915	275	6,728	251	880	160	465
Expenses	451,122	37,559	0	6,288	15,568	0	19,176	0
Change	-361,572	6,356	275	440	-15,317	880	-19,016	465
<b>AUGUST</b>								
Beginning Balance	\$ 1,046,995	\$ 538,085	\$ 134,535	\$ (66,196)	\$ 21,755	\$ 427,557	-4,073	\$ 225,774
Revenue	994,165	199,199	339,672	263,527	138,913	27,974	141,302	26,632
Expenses	585,652	44,921	0	5,241	15,513	0	65,576	0
Change	408,513	154,278	339,672	258,286	123,400	27,974	75,726	26,632
<b>SEPTEMBER</b>								
Beginning Balance	\$ 1,455,508	\$ 692,363	\$ 474,207	\$ 192,090	\$ 145,155	\$ 455,531	\$ 71,653	\$ 252,406
Revenue	459,020	4,216	2,634	506	1,374	2,739	423	1,517
Expenses	808,209	96,528	0	34,161	22,226	0	0	0
Change	-349,189	-92,312	2,634	-33,655	-20,852	2,739	423	1,517
<b>OCTOBER</b>								
Beginning Balance	\$ 1,106,319	\$ 600,051	\$ 476,841	\$ 158,435	\$ 124,303	\$ 458,270	\$ 72,076	\$ 253,923
Revenue	781,842	40,138	1,137	32,370	3,167	1,182	184	655
Expenses	645,384	31,747	475,475	68,404	15,078	0	63,170	0
Change	136,458	8,391	-474,338	-36,034	-11,911	1,182	-62,986	655
<b>NOVEMBER</b>								
Beginning Balance	\$ 1,242,777	\$ 608,442	\$ 2,503	\$ 122,401	\$ 112,392	\$ 459,452	\$ 9,090	\$ 254,578
Revenue	836,163	115,874	207,586	37,098	83,806	15,791	86,398	15,606
Expenses	476,875	36,583	0	67,991	14,780	0	0	0
Change	359,288	79,291	207,586	-30,893	69,026	15,791	86,398	15,606
<b>DECEMBER</b>								
Beginning Balance	\$ 1,602,065	\$ 687,733	\$ 210,089	\$ 91,508	\$ 181,418	\$ 475,243	\$ 95,488	\$ 270,184
Revenue	500,300	15,429	990	382	1,670	2,702	536	1,536
Expenses	691,170	36,661	0	63,939	19,713	0	1,036	0
Change	-190,870	-21,232	990	-63,557	-18,043	2,702	-500	1,536
<b>JANUARY</b>								
Beginning Balance	\$ 1,411,195	\$ 666,501	\$ 211,079	\$ 27,951	\$ 163,375	\$ 477,945	\$ 94,988	\$ 271,720
Revenue	546,641	28,215	954	13,234	1,478	2,605	512	1,481
Expenses	424,858	49,958	0	47,677	14,983	0	0	0
Change	121,783	-21,743	954	-34,443	-13,505	2,605	512	1,481
<b>FEBRUARY</b>								
Beginning Balance	\$ 1,532,978	\$ 644,758	\$ 212,033	\$ (6,492)	\$ 149,870	\$ 480,550	\$ 95,500	\$ 273,201
Revenue	454,012	19,362	6,634	1,419	3,110	1,806	2,823	1,223
Expenses	442,824	57,764	0	41,157	14,903	0	3,432	0
Change	11,188	-38,402	6,634	-39,738	-11,793	1,806	-609	1,223
<b>MARCH</b>								
Beginning Balance	\$ 1,544,166	\$ 606,356	\$ 218,667	\$ (46,230)	\$ 138,077	\$ 482,356	\$ 94,891	\$ 274,424
Revenue	489,454	30,084	1,538	10,059	1,947	4,193	823	2,383
Expenses	751,390	46,127	0	60,169	24,092	0	0	0
Change	-261,936	-16,043	1,538	-50,110	-22,145	4,193	823	2,383
<b>APRIL</b>								
Beginning Balance	\$ 1,282,230	\$ 590,313	\$ 220,205	\$ (96,340)	\$ 115,932	\$ 486,549	\$ 95,714	\$ 276,807
Revenue								
Expenses								
Change								
<b>MAY</b>								
Beginning Balance								
Revenue								
Expenses								
Change								
<b>JUNE</b>								
Beginning Balance								
Revenue								
Expenses								
Change								
<b>Final FY24</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>
<b>Current Balance all Funds:</b>	<b>\$</b>	<b>2,971,410</b>						

## April FY24 SV 99 Budget Watch

**Revenue Highlights:** March Revenue = \$540,482 (71.1% of total FY24 budgeted of \$10,061,905)

**FEES & TAXES**

- Local taxes = 100% of \$2,499,950 (all 8 Funds)
- Evidence Based Funding = 71% of \$4,093,050
- Registration = 92% of \$25,000
- Tech Fees = 91% of \$15,000
- TIF = 123% of \$20,000
- Corporate Personal Property Tax = 70% of \$193,172
- Investments = 179% of \$47,500

**GRANTS**

- ECE Ed. Fund = 98% of \$155,619
- ECE IMRF/SS = 31% of \$8,154
- Title II Class Size = 117% of \$24,831
- Title I = 52% of \$299,517
- State lunch = 135% of \$3,000
- Fed Lunch = 78% of \$250,000
- Rural Achievement = 43% of \$46,530
- Medicaid Admin Outreach = 55% of \$15,000
- ESSER = 28% of \$747,132

**SPECIAL EDUCATION**

- Special Ed Private Facility = 175% of \$15,000

**TRANSPORTATION**

- Bus fees = 78% of \$10,000
- Regular State Transportation = 18% of \$500
- Special Ed Transportation = 93% of \$30,000
- Local taxes Transportation = 100% of \$98,306
- ECE Transportation = 103% of \$27,663

**Expenditure Highlights:** March Expenditures = \$898,938 (71.86% of total FY24 budgeted of \$9,879,997)

**ED Fund**

- Teacher substitutes = 78% of \$75,000
- Certified Salaries = 81% of \$1,768,998
- Tech: Software = 91% of \$35,000
- Tech Capital Outlay = 263% of \$10,000

**Building Fund**

- Building Upkeep = 88% of 125,000
- Grounds Upkeep = 35% of \$45,000
- Equipment Upkeep = 96% of \$28,000
- Supplies = 84% of \$35,000
- Gas = 30% of \$30,000
- Electric = 70% of \$90,000
- Water = 82% of \$7,500

**Transportation Fund**

- ECE/PK = 68% of \$110,000
- SPED = 103% of \$120,000
- Reg Transportation = 83% of \$185,000
- Extra-Curr = 91% of \$20,000
- Field Trip = 21% of \$18,000
- Supplies/Fuel Surcharge = 57% of \$30,000

**Current Balance = \$2,971,410**

# Document Status: Draft Update - New

## 2:270 Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

*New/Unpublished Section*

**NEW**

Discrimination and harassment on the basis of race, color, or national origin [PRESSPlus1](#) negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

### Examples of Prohibited Conduct [PRESSPlus2](#)

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

### Making a Report or Complaint; Investigation Process [PRESSPlus3](#)

Individuals are encouraged to promptly report claims or incidences of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board policy 2:260, *Uniform Grievance Procedure*.

Any District employee who receives a report or complaint of discrimination or harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

This policy does not impair or otherwise diminish the existing rights of unionized employees to request an exclusive bargaining representative to be present during any investigatory interviews, nor does this policy diminish any rights available under an applicable collective bargaining agreement, including, but not limited to, a grievance procedure.

### Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Ill. Dept. of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights. [PRESSPlus4](#) To contact IDHR, go to: <https://dhr.illinois.gov/about-us/contact-idhr.html> or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

### Prevention and Response Program

The Superintendent or designee shall establish a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment, and retaliation. The program shall include procedures for responding to complaints which: [PRESSPlus5](#)

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences as a result of a report of, investigation of, or a response to the incident.

### Policy Posting and Distribution

This policy shall be posted on the District's website. [PRESSPlus6](#) The Superintendent shall annually inform staff members of this policy by posting it in a prominent and accessible location such as the District website, employee handbook, staff intranet site, [PRESSPlus7](#) and/or in other areas where policies and rules of conduct are made available to staff. The Superintendent shall annually inform students and their parents/guardians of this policy by posting it on the District's website [PRESSPlus8](#) and including an age-appropriate summary of the policy in the student handbook(s). [PRESSPlus9](#)

### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board policy 7:190, *Student Behavior*.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

## Retaliation Prohibited

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

### LEGAL REF.:

42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

105 ILCS 5/22-95 (final citation pending).

775 ILCS 5/1-101 et seq., Illinois Human Rights Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

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## **PRESSPlus Comments**

PRESSPlus 1. This policy is created in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, the Racism-Free Schools Law (RFSL). The law requires school districts to have a written policy (or policies) in place by 8-1-24 that prohibit discrimination and harassment based on race, color, and national origin, as well as retaliation. Like other non-discrimination and harassment policies in the PRM, this new policy utilizes the existing complaint process in sample policy 2:260, *Uniform Grievance Procedure*.

The policy must contain the following: (1) descriptions of various forms of discrimination and harassment based on race, color, and national origin, including examples; (2) the district's internal process for filing a complaint regarding a violation of the policy; (3) an overview of the district's prevention and response program that includes procedures for responding to complaints of discrimination and harassment based on race, color, and national origin and retaliation; (4) potential remedies for a violation of the policy; (5) a prohibition on retaliation for making a complaint or participating in the complaint process; (6) the legal recourse available to the Ill. Dept. of Human Rights (IDHR) and federal agencies if a district fails to take corrective action; and (7) directions on how to contact IDHR.

For more information, see the PRESS Issue 114 Update Memo and the footnotes of sample policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 2. Required by 105 ILCS 5/22-95(b)(1)(A) (final citation pending), added by P.A. 103-472, eff. 8-1-24. The examples of discrimination and harassment under this subhead are based on definitions provided by the U.S. Dept. of Education's Office for Civil Rights, see

[www2.ed.gov/about/offices/list/ocr/frontpage/faq/race-origin.html#racehar1](http://www2.ed.gov/about/offices/list/ocr/frontpage/faq/race-origin.html#racehar1) and [www2.ed.gov/about/offices/list/ocr/docs/ocr-factsheet-shared-ancestry-202301.pdf](http://www2.ed.gov/about/offices/list/ocr/docs/ocr-factsheet-shared-ancestry-202301.pdf), and the U.S. Equal Opportunity Employment Commission, see [www.eeoc.gov/racecolor-discrimination](http://www.eeoc.gov/racecolor-discrimination). **Issue 114, March 2024**

PRESSPlus 3. Required by 105 ILCS 5/22-95(b)(1)(B) (final citation pending), added by P.A. 103-472, eff. 8-1-24. **Issue 114, March 2024**

PRESSPlus 4. Required by 105 ILCS 5/22-95(b)(1)(F). **Issue 114, March 2024**

PRESSPlus 5. Items 1-6 must be addressed in a district's procedures for responding to complaints of discrimination and harassment based on race, color, and national origin. See sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 6. 105 ILCS 5/22-95(b)(3) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires districts to post this policy in their website if one exists. If the district does not maintain a website, strike this sentence, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 7. 105 ILCS 5/22-95(b)(2) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires this policy to be "posted in a prominent and accessible location and distributed in such a manner as to ensure notice of the policy to all employees." A district website or staff intranet site qualifies as a prominent and accessible location. If a district does not maintain a website and/or staff intranet, delete ~~District website~~ and/or ~~staff intranet site~~ from this sentence, as applicable, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 8. If the district does not maintain a website, delete ~~posting it on the District's website~~ and from the sentence, and use the Save Status "Adopted with Additional District Edits." **Issue 114, March 2024**

PRESSPlus 9. 105 ILCS 5/22-95(b)(3) (final citation pending), added by P.A. 103-472, eff. 8-1-24, requires districts to publish the policy in student handbook(s). The law also requires a district to annually distribute a "summary of the policy in accessible, age-appropriate language" to students and parents/guardians. The summary may, but does not have to be, included in a student handbook to satisfy the annual distribution requirement. For ease of administration, this sample policy refers to inclusion in the student handbook(s). Districts may find it cumbersome to include both the policy and an age-appropriate summary of the same policy in a handbook. Consult the board attorney for guidance if the district would like to include a hyperlink to the policy, rather than the full text of the policy in the handbook. The Ill. Principals Association maintains a handbook service that coordinates with PRESS material, Online Model Student Handbook (MSH), at: [www.ilprincipals.org/msh](http://www.ilprincipals.org/msh). **Issue 114, March 2024**

## *Document Status: Draft Update*

### **2:40 Board Member Qualifications**

A Board of Education member must be, on the date of election or appointment, a United States citizen, at least 18 years of age, a resident of Illinois and the District for at least one year immediately preceding the election, and a registered voter.

Reasons making an individual ineligible for Board membership include holding an incompatible office, and certain types of State or federal employment, and conviction of an infamous crime. [PRESSPlus1](#) A child sex offender, as defined in State law, is ineligible for Board membership.

#### LEGAL REF.:

Ill. Constitution, Art. II, § 1; Art. IV, § 2(e); Art. VI, § 13(b).

[105 ILCS 5/10-3](#) and [5/10-10](#).

CROSS REF.: 2:30 ([Board of Education School District Elections](#)), 2:70 (Vacancies on the Board of Education- Filling Vacancies)

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### **PRESSPlus Comments**

PRESSPlus 1. Updated for continuous improvement. Individuals who have been or are convicted of an infamous crime are ineligible for board membership. 105 ILCS 5/10-11. Examples of an infamous crime include, not are not limited to, any felony, bribery, and perjury. Consult with the board attorney regarding other possible infamous crimes. **Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **2:50 Board Member Term of Office**

The term of office for a Board of Education member begins immediately after both of the following occur: [PRESSPlus1](#)

1. The election authority canvasses the votes and declares the winner(s); this occurs within 21 days after the consolidated election held on the first Tuesday in April in odd-numbered years.
2. The successful candidate takes the oath of office as provided in Board policy 2:80, *Board Member Oath and Conduct*.

LEGAL REF.:

[10 ILCS 5/2A-1.1](#), [5/22-17](#), and [5/22-18](#).

[105 ILCS 5/10-10](#), [5/10-16](#), and [5/10-16.5](#).

CROSS REF.: 2:30 (Board of Education District Elections), 2:80 (Board Member Oath and Conduct), 2:210 (Organizational Board of Education Meeting)

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **2:60 Board Member Removal from Office**

If a majority of the Board determines that a Board member has willfully failed to perform his or her official duties, it may request the Regional Superintendent to remove such member from office. [PRESSPlus1](#)

LEGAL REF.:

[105 ILCS 5/3-15.5.](#)

CROSS REF.: 2:70 (Vacancies on Board of Education - Filling Vacancies)

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **2:140 Communications To and From the Board**

The Board of Education welcomes communications from staff members, parents/guardians, students, and community members. Individuals may submit questions or communications for the School Board's consideration to the Superintendent or may use the electronic link to the Board's email address(es) posted on the District's website. [PRESSPlus1](#)

The Superintendent or designee shall:

1. Ensure that the home page for the District's website contains an active electronic link to the email address(es) for the School Board, and
2. During the Board's regular meetings, report for the Board's consideration all questions or communications submitted through the active electronic link along with the status of the District's response in the Board meeting packet.

If contacted individually, Board members will refer the person to the appropriate level of authority, except in unusual situations. Board members' questions or communications to staff or about programs will be channeled through the Superintendent's office. Board members will not take individual action that might compromise the Board or District. There is no expectation of privacy for any communication sent to the Board or its members, whether sent by letter, email, or other means.

#### Board Member Use of Electronic Communications

For purposes of this section, *electronic communications* includes, without limitation, electronic mail, electronic chat, instant messaging, texting, and any form of social networking. Electronic communications among a majority or more of a Board-quorum shall not be used for the purpose of discussing District business. Electronic communications among Board members shall be limited to: (1) disseminating information, and (2) messages not involving deliberation, debate, or decision-making. The following list contains examples of permissible electronic communications:

- Agenda item suggestions
- Reminders regarding meeting times, dates, and places
- Board meeting agendas or information concerning agenda items
- Individual emails to community members, subject to the other limitations in this policy

In accordance with the Open Meetings Act and the Oath of Office taken by Board members, individual Board members will not (a) reply to an email on behalf of the entire Board, or (b) engage in the discussion of District business through electronic communications with a majority of a Board-quorum.

LEGAL REF.:

[5 ILCS 120/](#), Open Meetings Act.

[50 ILCS 205/20](#), Local Records Act.

CROSS REF.: 2:220 (School Board Meeting Procedure), 3:30 (Chain of Command), 8:110 (Public Suggestions and Concerns)

## **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## Document Status: Draft Update

### 2:260 Uniform Grievance Procedure

Students, parents/guardians, employees, or community members should notify any District Complaint Manager if they believe that the Board of Education, its employees, or its agents have violated their rights guaranteed by the [State](#) or federal [Constitution](#), State or federal statute, or Board policy, or have a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, [42 U.S.C. §12101](#) *et seq.*
2. Title IX of the Education Amendments of 1972, [20 U.S.C. §1681](#) *et seq.*, excluding Title IX sexual harassment complaints governed by [Board](#) policy 2:265, *Title IX ~~Sexual Harassment~~ [PRESSPlus1](#) Grievance Procedure*
3. Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. §791](#) *et seq.*
4. [Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. \(see Board policy 2:270, \*Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\*\) \[PRESSPlus2\]\(#\)](#)
5. ~~Equal Employment Opportunities Act (Title VII of the Civil Rights Act of 1964)~~, 42 U.S.C. §2000e *et seq.* (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e *et seq.* (Title IX sexual harassment complaints are addressed under [Board](#) policy 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*)
7. Breastfeeding accommodations for students, [105 ILCS 5/10-20.60](#)
8. Bullying, [105 ILCS 5/27-23.7](#)
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, [820 ILCS 180/](#)
12. Illinois Equal Pay Act of 2003, [820 ILCS 112/](#)
13. Provision of services to homeless students
14. Illinois Whistleblower Act, [740 ILCS 174/](#)
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, [410 ILCS 513/](#); and Titles I and II of the Genetic Information Nondiscrimination Act, [42 U.S.C. §2000ff et seq.](#)
16. Employee Credit Privacy Act, [820 ILCS 70/](#).

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this

grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parents/guardians); this includes mediation.

### Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

### Deadlines

All deadlines under this policy may be extended by the Complaint Manager as he or she deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

### Filing a Complaint

A person (hereinafter Complainant) who wishes to avail him or herself of this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same sex. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with the parent(s)/guardian(s) of a student. The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyberbullying of students, the Complaint Manager shall process and review the complaint according to Board policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, in addition to any response required by this policy. For any complaint alleging sexual harassment or other violation of Board policy 5:20, *Workplace Harassment Prohibited*, the Complaint Manager shall process and review the complaint according to that policy, in addition to any response required by this policy.

### Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on his or her behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. If the Complainant is a student, under 18 years of age, the Complaint Manager will notify his or her parents/guardians that they may attend any investigatory meetings in which their child is involved. The complaint and identity of the Complainant will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except: (1) as required by law, this policy, or any collective bargaining agreement, (2) as necessary to fully investigate the complaint, or (3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years or age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of his or her findings with the Superintendent. The Complaint Manager may request an extension of time.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

#### Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall mail his or her written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board of Education by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board of Education.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days after the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall mail its written decision to the Complainant and the accused by registered mail, return receipt requested, and/or personal delivery as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

#### Appointing a Nondiscrimination Coordinator and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, ~~one of~~ each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator and the Complaint Managers.

#### **Nondiscrimination Coordinator:**

James M. Hermes

999 N. Strong Ave.

Spring Valley, IL 61362

Email: [jimh@sv99.org](mailto:jimh@sv99.org)

815.664.4242

**Complaint Managers:**

Ryan Geist

Shelly Nauman

999 N. Strong Ave.

999 N. Strong Ave.

Spring Valley, IL 61362

Spring Valley, IL 61362

Email: [ryang@sv99.org](mailto:ryang@sv99.org)

Email: [shellyn@sv99.org](mailto:shellyn@sv99.org)

815.664.4601

815.664.4601

**LEGAL REF.:**

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1232g](#), Family Education Rights Privacy Act.

[20 U.S.C. §1400](#), The Individuals with Disabilities Education Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §791](#) *et seq.*, Rehabilitation Act of 1973.

[29 U.S.C. §2612](#), Family and Medical Leave Act.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964.

42 U.S.C. §2000e *et seq.*, ~~Equal Employment Opportunities Act~~ (Title VII of the Civil Rights Act of 1964).

[42 U.S.C. §2000ff](#) *et seq.*, Genetic Information Nondiscrimination Act.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[42 U.S.C. §12101](#) *et seq.*, Americans With Disabilities Act.

105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69 5/10-20.75 (final citation pending), 5/10-22.5, 5/22-19, [5/22-95](#) (final citation pending), 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.

[5 ILCS 415/10](#)(a)(2), Government Severance Pay Act.

[5 ILCS 430/70-5](#)(a), State Officials and Employees Ethics Act.

[410 ILCS 513/](#), Ill. Genetic Information Privacy Act.

[740 ILCS 174/](#), Whistleblower Act.

[740 ILCS 175/](#), Ill. False Claims Act.

[775 ILCS 5/](#), Ill. Human Rights Act.

[820 ILCS 180/](#), Victims' Economic Security and Safety Act; [56 Ill.Admin.Code Part 280](#).

[820 ILCS 112/](#), Equal Pay Act of 2003.

[820 ILCS 70/](#), Employee Credit Privacy Act, ~~70/10(b), and 70/25.~~

[23 Ill.Admin.Code §§1.240, 200.40, 226.50,](#) and [226.570](#).

CROSS REF.: 2:105 (Ethics and Gift Ban), 2:265 (Title IX ~~Sexual Harassment~~ Grievance Procedure), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 6:120 (Education of Children with Disabilities), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 6:260 (Complaints About Curriculum, Instructional Materials, and Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:310 (Restrictions on Publications; Elementary Schools), 8:70 (Accommodating Individuals with Disabilities), 8:95 (Parental Involvement), 8:110 (Public Suggestions and Concerns)

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## PRESSPlus Comments

PRESSPlus 1. Updated to incorporate the title change to 2:265, *Title IX Sexual Harassment Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a district to have an internal process for the filing of complaints regarding discrimination and harassment based on race, color, and national origin. Policy [2:270, \*Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\*](#), utilizes this policy as an internal complaint process. See also sample administrative procedure [2:270-AP, \*Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin\*](#), available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com), which includes additional procedures to be followed when responding to complaints of discrimination and harassment on the basis of race, color, and national origin. **Issue 114, March 2024**

## *Document Status: Draft Update*

### **2:265 Title IX Grievance Procedure**

*Title has been updated. Original Title: Title IX Sexual Harassment Grievance Procedure*

Sexual harassment<sup>PRESSPlus1</sup> affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations ([34 C.F.R. Part 106](#)) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

#### Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in [20 U.S.C. §1092\(f\)\(6\)\(A\)\(v\)](#), *dating violence* as defined in [34 U.S.C. §12291\(a\)\(11\)](#), *domestic violence* as defined in [34 U.S.C. §12291\(a\)\(12\)](#), or *stalking* as defined in [34 U.S.C. §12291\(a\)\(36\)](#).

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

#### Definitions from [34 C.F.R. §106.30](#)

*Complainant* means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

*Education program or activity* includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

*Formal Title IX Sexual Harassment Complaint* means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

*Respondent* means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

*Supportive measures* mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

### Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff pursuant to policy 5:100, *Staff Development Program*, and as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

### Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

### **Title IX Coordinator:**

James M. Hermes

999 N. Strong Ave.  
Spring Valley, IL 61362

[jimh@sv99.org](mailto:jimh@sv99.org)

815.664.4242

### Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

#### Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with [34 C.F.R. §106.45](#). The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with [34 C.F.R. §106.45](#) before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
  - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
  - b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about

the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.

6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *clear and convincing evidence* standard.
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

### Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

### Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

### LEGAL REF.:

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited),

7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

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## **PRESSPlus Comments**

PRESSPlus 1. The policy title only is changed to delete the term *sexual harassment* in anticipation of Title IX rulemaking. The U.S. Department of Education is expected to release final Title IX regulations within the next few months. It is expected that the scope of the updated regulations will be expanded to apply to all sex discrimination allegations, not merely to allegations of sexual harassment (as current regulations do). **Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **2:140-E Exhibit - Guidance for Board Member Communications, Including Email Use**

The Open Meetings Act (OMA) requires the Board of Education to discuss District business only at a properly noticed Board meeting. [5 ILCS 120/](#). Other than during a Board meeting, a majority or more of a Board-quorum may not engage in contemporaneous interactive communication, whether in person or electronically, to discuss District business. This *Guidance* assumes a Board has seven members and covers issues arising from Board policy 2:140, *Communications To and From the Board*.[PRESSPlus1](#)

#### Communications Between or Among Board Members and/or the Superintendent Outside of a Properly Noticed Board Meeting

1. The Superintendent or designee is permitted to email information to Board members. For example, the Superintendent may email Board meeting agendas and supporting information to Board members. When responding to a single Board member's request, the Superintendent should copy all other Board members and include a *do not reply/forward* alert to the group, such as: **"BOARD MEMBER ALERT: This email is in response to a request. Do not reply or forward to the group but only to the sender."**
2. Board members are permitted to discuss any matter except District business with each other, whether in person or by telephone or email, regardless of the number of members participating in the discussion. For example, they may discuss league sports, work, or current events.
3. Board members are permitted to provide information to each other, whether in person or by telephone or email, that is non-deliberative and non-substantive. Examples of this type of communication include scheduling meetings and confirming receipt of information.
4. A Board member is not permitted to discuss District business with more than one other Board member at a time, whether in person or by telephone or email. Stated another way, a Board member may discuss District business in person or by telephone or email with only one other Board member at a time. However, a Board member should not facilitate interactive communication by discussing District business in a series of visits with, or telephone calls or emails to, Board members individually.
5. A Board member should include a *do not reply/forward* alert when emailing a message concerning District business to more than one other Board member. The following is an example of such an alert: **"BOARD MEMBER ALERT: This email is not for interactive discussion purposes. The recipient should not reply to it or forward it to any other individual."**
6. Board members should not forward email received from another Board member.

#### When Must the Electronic Communications Sent or Received by Individual Board Members Be Disclosed Pursuant to a Freedom of Information Act (FOIA) Request?

An electronic communication must be disclosed if it is a *public record* as defined by FOIA, unless a specific exemption applies. A public record is any recorded information "pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of any public

body.” [5 ILCS 140/2](#). Email sent or received by an individual Board member may be, depending on the content and circumstances, subject to disclosure as a *public record* (unless a FOIA exemption is applicable).

If a Board member uses a District-provided device or email address to discuss public business, the email is subject to disclosure under FOIA, barring an applicable exemption. If a Board member uses a private device and email address, the communication is subject to FOIA if it satisfies this test:

**First**, the communication pertains to the transaction of public business, and

**Second**, the communication was: (1) prepared by a public body, (2) prepared for a public body, (3) used by a public body, (4) received by a public body, (5) possessed by a public body, and/or (6) controlled by a public body.

This test is from the appellate court decision in *City of Champaign v. Madigan*, 992 N.E.2d 629 (Ill.App.4th, 2013).

The following *examples* describe FOIA’s treatment of electronic communications:

1. If an electronic communication does not pertain to public business, it is not a public record and is not subject to a FOIA request.
2. An electronic communication pertaining to public business that is:
  - a. Sent and/or received by an individual Board member using a personal electronic device and personal email address while he or she is at home or work would not be a public record. Individual Board members, alone, cannot conduct school District business. As stated earlier, emails among a majority or more of a Board-quorum violate OMA and, thus, are subject to disclosure during proceedings to enforce OMA.
  - b. Sent and/or received by an individual Board member on a District-issued device or District-issued email address will be a public record and subject to FOIA. The electronic communication is under the control of the District.
  - c. Received by an individual Board member on a personal electronic device and then forwarded by the Board member to a District-owned device or server will be a public record and subject to FOIA. The electronic communication is under the control of the District.
  - d. Received by an individual Board member using a personal electronic device and personal email address, and then forwarded by the Board member to enough members to constitute a majority or more of a Board-quorum will be a public record and subject to FOIA. The electronic communication is in the District’s possession.
  - e. Either sent to or from a Board member’s personal electronic device during a Board meeting will be a public record and subject to FOIA. The electronic communication is in the District’s possession because Board members were functioning collectively as a public body.

The District’s Freedom of Information Officer and/or Board Attorney will help determine when a specific communication must be disclosed pursuant to a FOIA request.

#### When Must Electronic Communications Be Retained?

Email that qualifies under FOIA as a *public record* will need to be stored pursuant to the Local Records Act (LRA), only if it is evidence of the District’s organization, function, policies, procedures, or activities or contains informational data appropriate for preservation. [50 ILCS 205/](#). An example is any

email from a Board officer concerning a decision made in his or her capacity as an officer. If a Board member uses his or her personal email, he or she must copy this type of email to the appropriate District office where it will be stored. If made available, Board members should use their email accounts provided by the District, and the District will automatically store the official record messages. The District will delete these official record messages as provided in an applicable, approved **retention schedule**. Of course, email pertaining to public business that is sent or received by a Board Member using a District-issued device or email address will be subject to FOIA, even if the email does not need to be retained under the LRA.

**Important:** Do not destroy any email concerning a topic that is being litigated without obtaining the Board attorney's direction. In federal lawsuits, there is an automatic discovery of virtually all types of electronically created or stored data that might be relevant. Attorneys will generally notify their clients at the beginning of a legal proceeding not to destroy any electronic records that might be relevant. This is referred to as a *litigation hold*. For more discussion of a litigation hold, see 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*. In addition, any person who knowingly with the intent to defraud any party destroys, removes, or conceals any public record commits a Class 4 felony. [50 ILCS 205/4](#)

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## **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **4:20 Fund Balances**

The Superintendent or designee shall maintain fund balances adequate to ensure the District's ability to maintain levels of service and pay its obligations in a prompt manner in spite of unforeseen events or unexpected expenses. The Superintendent or designee shall inform the Board whenever it should discuss drawing upon its reserves or borrowing money. [PRESSPlus1](#)

The School District seeks to maintain a year-end fund balance to revenue ratio of no less than 15-20 percent, as calculated under the Ill. State Board of Education's *School District Financial Profile*.

CROSS REF.: 4:10 (Fiscal and Business Management), 4:80 (Accounting and Audits)

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **4:110 Transportation**

The District shall provide free transportation for all students in the District: (1) residing at a distance of one and one-half miles or more from their assigned schools, unless the Board has certified to the Ill. State Board of Education that adequate public transportation is available or (2) if adequate public transportation is not available, within one and one-half miles from his or her assigned school where walking to or from school or to or from a pick-up point or bus stop would constitute a *serious safety hazard* due to either (a) vehicular traffic or rail crossing or (b) *a course or pattern of criminal activity*, as defined in the Ill. Streetgang Terrorism Omnibus Prevention Act, [740 ILCS 147/](#). The District may provide and charge a fee for transportation for other students residing within one and one-half miles from their assigned school. A student's parent(s)/guardian(s) may file a petition with the Board of Education requesting transportation due to the existence of a serious safety hazard. Free transportation services and vehicle adaptation for special education students shall be provided if included in the students' individualized educational programs. The District may provide transportation to and from school-sponsored activities. Non-public school students shall be transported in accordance with State law. Homeless students shall be transported in accordance with [Section 45/1-15 of the Education for Homeless Children Act](#). Foster care students shall be transported in accordance with [Section 6312\(c\)\(5\)\(B\)](#) of the Elementary and Secondary Education Act. [PRESSPlus1](#)

If a student is at a location within the District, other than his or her residence, for child care purposes at the time for transportation to and/or from school, that location may be considered for purposes of determining the 1½ miles from the school attended. Unless the Superintendent or designee establishes new routes, pick-up and drop-off locations for students in day care must be along the District's regular routes. The District will not discriminate among types of locations where day care is provided, which may include the premises of licensed providers, relatives' homes, or neighbors' homes.

Bus schedules and routes shall be determined by the Superintendent or designee, in cooperation with the contracted bus company, and shall be altered only with the Superintendent or designee's approval and direction. In setting the routes, the pick-up and discharge points should be as safe for students as possible.

No school employee may transport students in school or private vehicles unless authorized by the administration.

Every vehicle regularly used for the transportation of students must pass safety inspections in accordance with State law and Ill. Dept. of Transportation regulations. The strobe light on a school bus may be illuminated only when the bus is actually being used as a school bus and (1) is stopping or stopped for loading or discharging students on a highway outside an urban area, or (2) is bearing one or more students. The Superintendent shall implement procedures in accordance with State law for accepting comment calls about school bus driving.

All contracts for charter bus services must contain the clause prescribed by State law regarding criminal background checks for bus drivers.

#### Pre-Trip and Post-Trip Vehicle Inspection

The Superintendent or designee shall develop and implement a pre-trip and post-trip inspection procedure to ensure that the school bus driver: (1) tests the two-way radio or cellular radio telecommunication device and ensures that it is functioning properly before and after the bus is operated, and (2) walks to the rear of the bus before leaving the bus at the end of each route, work shift, or work day, to check the bus for children or other passengers in the bus.

LEGAL REF.:

[20 U.S.C. §6312\(c\)\(5\)\(B\)](#), Elementary and Secondary Education Act.

[42 U.S.C. §11431](#) *et seq.*, McKinney-Vento Homeless Assistance Act.

[105 ILCS 5/10-22.22](#) and [5/29-1](#) *et seq.*

[105 ILCS 45/1-15](#) and [/1-17](#).

[625 ILCS 5/1-148.3a-5](#), [5/1-182](#), [5/11-1414.1](#), [5/12-813.1](#), [5/12-815](#), [5/12-816](#), [5/12-821](#), and [5/13-109](#).

[23 Ill.Admin.Code §§1.510](#) and [226.750](#); [Part 120](#).

[92 Ill.Admin.Code Part 440](#).

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:280 (Duties and Qualifications), 6:140 (Education of Homeless Children), 6:170 (Title I Programs), 7:220 (Bus Conduct)

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## **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Draft Update*

### **4:190 Targeted School Violence Prevention Program**

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure District environment is an important Board goal. While it is not possible for the District to completely eliminate threats in its environment, a Targeted School Violence Prevention Program (Program) using the collective efforts of local school officials, staff, students, families, and the community helps the District reduce these risks to its environment.

The Superintendent or designee shall develop and implement the Program. The Program oversees the maintenance of a District environment that is conducive to learning and working by identifying, assessing, classifying, responding to, and managing threats and acts of targeted school violence. The Program shall be part of the District's Comprehensive Safety and Security Plan, required by Board policy 4:170, *Safety*, and shall:

1. Establish a District-level School Violence Prevention Team to: (a) develop a District-level Targeted School Violence Prevention Plan, and (b) oversee the District's Building-level Threat Assessment Team(s).
2. Establish Building-level Threat Assessment Team(s) to assess and intervene with individuals whose behavior may pose a threat to safety. This team may serve one or more schools.
3. Require all District staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self. [PRESSPlus1](#)
4. Encourage parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self. [PRESSPlus2](#)
5. Comply with State and federal law and align with Board policies.

The Local Governmental and Governmental Employees Tort Immunity Act protects the District from liability. The Program does not: (1) replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in violence prevention, assessments and counseling services, (2) extend beyond available resources within the District, (3) extend beyond the school day and/or school-sponsored events, or (4) guarantee or ensure the safety of students, District staff, or visitors.

#### LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-21.7](#), [5/10-27.1A](#), [5/10-27.1B](#), [5/24-24](#), and [5/27-23.7](#).

[105 ILCS 128/](#), School Safety Drill Act.

[745 ILCS 10/](#), Local Governmental and Governmental Employees Tort Immunity Act.

[29 Ill.Admin.Code Part 1500](#).

CROSS REF.: 2:240 (Board Policy Development), 4:170 (Safety), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:230 (Maintaining Student Discipline), 6:65 (Student Social and Emotional Development), 6:270 (Guidance and Counseling Program), 7:140 (Search and

Seizure), 7:150 (Agency and Police Interviews), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:250 (Student Support Services), 7:290 (Suicide and Depression Awareness and Prevention), 7:340 (Student Records), 8:30 (Visitors to and Conduct on School Property), 8:100 (Relations with Other Organizations and Agencies)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to *Threat Assessment in Virginia Public Schools: Model Policies, Procedures, and Guidelines*, Fifth Edition (July 2023), Virginia Center for School and Campus Safety, Virginia Dept. of Criminal Justice Services, at:

[www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/k-12\\_threat\\_assessment\\_management\\_mppg\\_mpd.pdf](http://www.dcjs.virginia.gov/sites/dcjs.virginia.gov/files/k-12_threat_assessment_management_mppg_mpd.pdf).

In alignment with this policy, sample administrative procedure 4:190-AP2, *Threat Assessment Team (TAT)*, requires the TAT to train staff and other members of the school community to recognize and report possible threats, and sample exhibit 4:190-AP2, E6, *Targeted School Violence Prevention and Threat Assessment Education*, requires all district staff, volunteers, and contractors to report any expressed threats or behaviors that may represent a threat to the community, school, or self. Sample administrative procedures and exhibits can be accessed at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 2. In alignment with this policy, sample administrative procedure 4:190-AP2, *Threat Assessment Team (TAT)*, requires the TAT to train parents/guardians and other members of the school community to recognize and report possible threats, and sample exhibit 4:190-AP2, E6, *Targeted School Violence Prevention and Threat Assessment Education*, encourages parents/guardians and students to report any expressed threats or behaviors that may represent a threat to the community, school, or self. **Issue 114, March 2024**

## *Document Status: Draft Update*

### **5:10 Equal Employment Opportunity and Minority Recruitment**

The School District shall provide equal employment opportunities to all persons regardless of their race, color, creed, religion, national origin, sex, sexual orientation, age, ancestry, marital status, arrest record, military status, order of protection status, unfavorable military discharge, citizenship status provided the individual is authorized to work in the United States, work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, [410 ILCS 130/](#).

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager *for the under Board policy 2:260, Uniform Grievance Procedure, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited.* [PRESSPlus1](#) These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager *for the under Board policy 2:260, Uniform Grievance Procedure.* The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

#### **Nondiscrimination Coordinator:**

James M. Hermes

999 N. Strong Ave., Spring Valley, IL 61362

Email: [jimh@sv99.org](mailto:jimh@sv99.org)

815.664.4242

## Complaint Managers:

Ryan Geist

999 N. Strong Ave., Spring Valley,  
IL 61362

Email: [ryang@sv99.org](mailto:ryang@sv99.org)

815.664.4601

Shelly Nauman

999 N. Strong Ave., Spring Valley, IL 61362

Email: [shellyn@sv99.org](mailto:shellyn@sv99.org)

815.664.4601

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

### Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

### LEGAL REF.:

[8 U.S.C. §1324a](#) *et seq.*, Immigration Reform and Control Act.

[20 U.S.C. §1681](#) *et seq.*, Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §206](#)(d), Equal Pay Act.

[29 U.S.C. §218d](#), Fair Labor Standards Act.

[29 U.S.C. §621](#) *et seq.*, Age Discrimination in Employment Act.

[29 U.S.C. §701](#) *et seq.*, Rehabilitation Act of 1973.

[38 U.S.C. §4301](#) *et seq.*, Uniformed Services Employment and Reemployment Rights Act (1994).

[42 U.S.C. §1981](#) *et seq.*, Civil Rights Act of 1991.

[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

42 U.S.C. §2000e *et seq.*, Title VII of the Civil Rights Act of 1964; [29 C.F.R. Part 1601](#).

42 U.S.C. §2000ff *et seq.*, Genetic Information Nondiscrimination Act of 2008.

~~[42 U.S.C. §2000d](#) *et seq.*, Title VI of the Civil Rights Act of 1964.~~

[42 U.S.C. §2000gg](#) *et seq.*, Pregnant Workers Fairness Act.

[42 U.S.C. §2000e](#)(k), Pregnancy Discrimination Act.

[42 U.S.C. §12111](#) *et seq.*, Americans with Disabilities Act, Title I.

[Ill. Constitution, Art. I](#), §§17, 18, and 19.

[105 ILCS 5/10-20.7](#), [5/10-20.7a](#), [5/10-21.1](#), [5/10-22.4](#), [5/10-23.5](#), [5/22-19](#), [5/24-4](#), [5/24-4.1](#), and [5/24-7](#).

[410 ILCS 130/40](#), Compassionate Use of Medical Cannabis Program Act.

[410 ILCS 513/25](#), Genetic Information Privacy Act.

[740 ILCS 174/](#), Ill. Whistleblower Act.

[775 ILCS 5/1-103](#), [5/2-101](#), [5/2-102](#), [5/2-103](#), [5/2-103.1](#), [5/2-104\(D\)](#) and [5/6-101](#), Ill. Human Rights Act.

[775 ILCS 35/](#), Religious Freedom Restoration Act.

[820 ILCS 55/10](#), Right to Privacy in the Workplace Act.

[820 ILCS 70/](#), Employee Credit Privacy Act.

[820 ILCS 75/](#), Job Opportunities for Qualified Applicants Act.

[820 ILCS 112/](#), Ill. Equal Pay Act of 2003.

[820 ILCS 180/30](#), Victims' Economic Security and Safety Act.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX [Sexual Harassment](#) Grievance Procedure), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), [5:70](#) (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Preventing Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

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## PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

## *Document Status: Draft Update*

### **5:20 Workplace Harassment Prohibited**

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*; [PRESSPlus1](#) 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

#### Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct which has the effect of humiliation, embarrassment or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

#### Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must

stop.

### Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

An employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

### **Nondiscrimination Coordinator:**

James M. Hermes

999 N. Strong Ave.

Spring Valley, IL 61362

Email: [jimh@sv99.org](mailto:jimh@sv99.org)

815.664.4242

### **Complaint Managers:**

Ryan Geist

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Spring Valley, IL 61362

Email: [ryang@sv99.org](mailto:ryang@sv99.org)

815.664.4601

Shelly Nauman

999 N. Strong Ave.

Spring Valley, IL 61362

Email: [shellyn@sv99.org](mailto:shellyn@sv99.org)

815.664.4601

### Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under [Board](#) policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged workplace harassment that does not require action under Board policies 2:265, Title IX *Sexual Harassment Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

#### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A](#)(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board policy 2:265, Title IX *Sexual Harassment Grievance Procedure*, or Board policy 2:260, *Uniform Grievance Procedure*.

#### Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

#### Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see policies 2:260, *Uniform Grievance Procedure*, 2:265, *Title IX Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and/or the Ill. Human Rights Act ([775 ILCS 5/](#)).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

#### Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to

report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.:

[42 U.S.C. §2000e](#) et seq., Title VII of the Civil Rights Act of 1964; [29 C.F.R. §1604.11](#).

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

[5 ILCS 430/70-5\(a\)](#), State Officials and Employees Ethics Act.

[775 ILCS 5/2-101\(E\)](#) and (E-1), [5/2-102\(A\)](#), (A-10), (D-5), [5/2-102\(E-5\)](#), [5/2-109](#), [5/5-102](#), and [5/5-102.2](#), Ill. Human Rights Act.

[56 Ill. Admin.Code Parts 2500](#), [2510](#), [5210](#), and [5220](#).

[Vance v. Ball State Univ.](#), 570 U.S. 421 (2013).

[Crawford v. Metro. Gov't of Nashville & Davidson Cnty.](#), 555 U.S. 271 (2009).

[Jackson v. Birmingham Bd. of Educ.](#), 544 U.S. 167 (2005).

[Oncale v. Sundowner Offshore Servs.](#), 523 U.S. 75 (1998).

[Burlington Indus. v. Ellerth](#), 524 U.S. 742 (1998).

[Faragher v. City of Boca Raton](#), 524 U.S. 775 (1998).

[Harris v. Forklift Systems](#), 510 U.S. 17 (1993).

[Franklin v. Gwinnett Co. Public Schools](#), 503 U.S. 60 (1992).

[Meritor Savings Bank v. Vinson](#), 477 U.S. 57 (1986).

[Porter v. Erie Foods Int, Inc.](#), 576 F.3d 629 (7th Cir. 2009).

[Williams v. Waste Mgmt.](#), 361 F.3d 1021 (7th Cir. 2004).

[Berry v. Delta Airlines](#), 260 F.3d 803 (7th Cir. 2001).

[Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n](#), 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX [Sexual Harassment](#) Grievance Procedure), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. The policy is also updated to incorporate the title change to 2:265, *Title IX Sexual Harassment Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

## *Document Status: Draft Update - Rewritten*

### **5:100 Staff Development Program**

The Superintendent or designee shall implement a staff development program.[PRESSPlus1](#) The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate any School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

#### Abused and Neglected Child Reporting Act (ANCRA) and *Erin's Law* Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board policies 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5:90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31 of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*),[PRESSPlus2](#) and boundary violations.

#### In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:[PRESSPlus3](#)

1. Health conditions of students, including but not limited to training on:
  - a. Chronic health conditions of students;
  - b. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;
  - c. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;[PRESSPlus4](#)
  - d. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;
  - e. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;
  - f. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and
  - g. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.[PRESSPlus5](#)
2. Social-emotional learning. Training may include providing education to all school personnel

about the content of the Illinois Social and Emotional Learning Standards, how they apply to everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.

3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in 105 ILCS 5/10-20.61 (implicit bias training).
4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/2-3.166 (*Ann Marie's Law*).
5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:
  - a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;
  - b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;
  - c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and
  - d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS 110/3.10 (see Board policy 7:185, *Teen Dating Violence Prohibited*).
6. Protections and accommodations for students, including but not limited to training on:
  - a. The federal Americans with Disabilities Act as it pertains to the school environment; and
  - b. Homelessness.
7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:
  - a. Teacher-student conduct;
  - b. School employee-student conduct; and
  - c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in 105 ILCS 5/10-23.13 (*Erin's Law*).
8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-23.4 (violence prevention and conflict resolution education).

### Additional Training Requirements

In addition, the staff development program shall include each of the following: [PRESSPlus6](#)

1. Ongoing professional development for teachers, administrators, school resource officers, and staff regarding the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.
2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.
4. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.
5. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with 105 ILCS 150/, the Seizure Smart School Act.
6. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with 105 ILCS 145/, the Care of Students with Diabetes Act.
7. For all District staff, annual sexual harassment prevention training.
8. Title IX requirements for training as follows (see Board policy 2:265, *Title IX Grievance Procedure*):
  - a. For all District staff, training on the definition of sexual harassment, the scope of the District's education program or activity, all relevant District policies and procedures, and the necessity to promptly forward all reports of sexual harassment to the Title IX Coordinator.
  - b. For school personnel designated as Title IX coordinators, investigators, decision-makers, or informal resolution facilitators, training on the definition of sexual harassment, the scope of the District's education program or activity, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.
  - c. For school personnel designated as Title IX investigators, training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
  - d. For school personnel designated as Title IX decision-makers, training on issues of relevance of questions and evidence, including when questions and evidence about a complainant's sexual predisposition or prior sexual behavior are not relevant.
10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years. [PRESSPlus7](#)
11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it. [PRESSPlus8](#)

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board policy 7:290, *Suicide and Depression Awareness and Prevention*. [Q1](#)

#### LEGAL REF.:

20 U.S.C. §1681 *et seq.*, Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.

42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and 235.

105 ILCS 5/2-3.62, 5/2-3.166, 5/3-11, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/10-23.13, 5/22-80(h), 5/22-95, and 5/24-5.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

105 ILCS 145/25, Care of Students with Diabetes Act

105 ILCS 150/25, Seizure Smart School Act.

105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.

325 ILCS 5/4, Abused and Neglected Child Reporting Act.

745 ILCS 49/, Good Samaritan Act.

775 ILCS 5/2-109 and 5/5A-103, Ill. Human Rights Act.

23 Ill.Admin.Code §§ 22.20, 226.800, and Part 525.

77 Ill.Admin.Code §527.800.

CROSS REF.: 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3:40 (Superintendent), 3:50 (Administrative Personnel Other Than the Superintendent), 4:160 (Environmental Quality of Buildings and Grounds), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:250 (Leaves of Absence), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:50 (School Wellness), 6:160 (English Learners), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:270 (Administering Medicines to Students), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:290 (Suicide and Depression Awareness and Prevention), 7:305 (Student Athlete Concussions and Head Injuries)

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## Questions and Answers:

\*\*\*Required Question 1. For districts that have a practice of providing instruction in life-saving techniques and first-aid in their staff development programs, insert the following optional paragraph that restates 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800:

"An opportunity shall be provided for all staff members to acquire, develop, and maintain the knowledge and skills necessary to properly administer life-saving techniques and first aid, including the Heimlich maneuver, cardiopulmonary resuscitation, and the use of an automated external defibrillator, in accordance with a nationally recognized certifying organization. Physical fitness facilities' staff must be trained in cardiopulmonary resuscitation and use of an automated external defibrillator."

Persons performing CPR are generally exempt from civil liability if they are trained in CPR (745 ILCS 49/10); persons performing automated external defibrillation are generally exempt from civil liability if they were trained and acted according to the standards of the American Heart Association (745 ILCS 49/12).

Would the board like to add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800?

No. (Default)

○ Yes. (IASB will add the optional paragraph shown above, restating 105 ILCS 5/3-11, 105 ILCS 110/3, and 77 Ill.Admin.Code §527.800.)

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## **PRESSPlus Comments**

PRESSPlus 1. This policy is rewritten due to Public Act 103-542, which significantly streamlines school in-service training requirements into eight categories. Though P.A. 103-542 was to be effective on 1-1-24, most of its changes become operative on 7-1-24. As a result, legislative action during Veto Session amended the effective date of P.A. 103-542 to 7-1-24. For more information, see the footnotes of sample policy 5:100, *Staff Development Program*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com).

This policy contains items on which collective bargaining may be required. Any policy that impacts upon wages, hours, and terms and conditions of employment, is subject to collective bargaining upon request by the employee representative, even if the policy involves an inherent managerial right. **Issue 114, March 2024**

PRESSPlus 2. Sexual misconduct under Faith's Law is defined in 105 ILCS 5/22-85.5(c), added by P.A. 102-676. **Issue 114, March 2024**

PRESSPlus 3. This list of in-service trainings is required by State law but only numbers 4, 5(d), and 7 are required to be specified in board policy. **Issue 114, March 2024**

PRESSPlus 4. Consult the board attorney about whether:

1. All asthma action plans should require immediate 911 calls based upon In re Estate of Stewart, 406 Ill.Dec. 345 (2nd Dist. 2016); In re Estate of Stewart, 412 Ill.Dec. 914 (Ill. 2017) (school district's appeal denied). The court held that a teacher's failure to dial 911 immediately upon a student's asthma attack was willful and wanton conduct, subjecting the school district to liability under the Local Governmental and Governmental Employees Tort Immunity Act.
2. The duties and responsibilities of the district when it asks for but does not receive an asthma action plan from a parent/guardian and the logistics of distributing any received plans to those employees who need to know based upon Stewart, above.

## **Issue 114, March 2024**

PRESSPlus 5. From 6-30-23 through 7-1-24, 105 ILCS 5/10-22.39(g), added by P.A. 103-128, requires that at least once every two years, all District personnel be trained on methods to respond to trauma, including instruction on how to respond to an incident involving life-threatening bleeding and, if applicable, how to use a school's trauma kit. See 105 ILCS 5/10-20.85, added by P.A. 103-128, for a definition of *trauma kit*. To avoid confusion between trauma related to life-threatening bleeding and trauma as defined in 105 ILCS 5/3-11(b), added by P.A. 103-413, this policy uses the phrase *trauma bleeding control kit* instead of *trauma kit*.

Beginning with the 2024-25 school year, training on life-threatening bleeding must be completed within six months of employment and renewed within two years. Beginning with the 2027-28 school year, training on life-threatening bleeding must be completed within six months of employment and renewed at least once every five years thereafter. 105 ILCS 5/10-22.39(b-5)(7), added by P.A. 103-542, eff. 7-

1-24. **Issue 114, March 2024**

PRESSPlus 6. Optional. These in-services and/or trainings are required by State and/or federal law but are not required to be specified in board policy. Putting this optional list into the policy will help the board monitor that the required in-service and training topics are being covered. While it is possible to *pick and choose*, this practice is likely to add more confusion to an already confusing responsibility. Unless noted, the School Code does not mandate the frequency with which the training must occur. Several other trainings that are mentioned in laws other than the School Code are addressed in other sample policies and procedures. **Issue 114, March 2024**

PRESSPlus 7. Updated in response to 775 ILCS 5/5A-103(c), added by P.A. 103-472, eff. 8-1-24. For training requirement details, see sample administrative procedure 2:270-AP, *Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin*, available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com). **Issue 114, March 2024**

PRESSPlus 8. 105 ILCS 5/2-3.163(c), amended by P.A. 103-504. **Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **5:35 Compliance with the Fair Labor Standards Act**

#### Job Classifications [PRESSPlus1](#)

The Superintendent will ensure that all job positions are identified as either "exempt" or "non-exempt" according to State law and the Fair Labor Standards Act (FLSA) and that employees are informed whether they are "exempt" or "non-exempt." "Exempt" and "non-exempt" employee categories may include certificated and non-certificated job positions. All non-exempt employees, whether paid on a salary or hourly basis, are covered by minimum wage and overtime provisions.

#### Workweek and Compensation

The workweek for District employees will be 12:00 a.m. Monday until 11:59 p.m. Sunday. Non-exempt employees will be compensated for all hours worked in a workweek including overtime. For non-exempt employees paid a salary, the salary is paid for a 40-hour workweek even if an employee is scheduled for less than 40 hours. "Overtime" is time worked in excess of 40 hours in a single workweek.

#### Overtime

A non-exempt employee shall not work overtime without his or her supervisor's express approval. All supervisors of non-exempt employees shall: (1) monitor overtime use on a weekly basis and report such use to the business office, (2) seek the Superintendent or designee's written pre-approval for any long term or repeated use of overtime that can be reasonably anticipated, (3) ensure that overtime provisions of this policy and the FLSA are followed, and (4) ensure that employees are compensated for any overtime worked. Accurate and complete time sheets of actual hours worked during the workweek shall be signed by each employee and submitted to the business office. The business office will review work records of employees on a regular basis, make an assessment of overtime use, and provide the assessment to the Superintendent. In lieu of overtime compensation, non-exempt employees may receive compensatory time-off, according to Board policy 5:310, *Compensatory Time-Off*.

#### Suspension Without Pay

No exempt employee shall have his or her salary docked, such as by an unpaid suspension, if the deduction would cause a loss of the exempt status. Licensed employees may be suspended without pay in accordance with Board policy 5:240, *Suspension*. Non-licensed employees may be suspended without pay in accordance with Board policy 5:290, *Employment Termination and Suspensions*.

#### Implementation

The Superintendent or designee shall implement the policy in accordance with the FLSA, including its required notices to employees. In the event of a conflict between the policy and State or federal law, the latter shall control.

#### LEGAL REF.:

[820 ILCS 105/4a](#).

Fair Labor Standards Act, [29 U.S.C. §201](#) *et seq.*, [29 C.F.R. Parts 516](#), [541](#), [548](#), [553](#), [778](#), and [785](#).

CROSS REF.: 5:240 (Suspension), 5:290 (Employment Termination and Suspensions), 5:310

## **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

- Compare the adopted version to the current PRESS sample (available at PRESS Online by logging in at [www.iasb.com](http://www.iasb.com)), discussing any differences and/or options noted in the footnotes to determine whether local changes are necessary
- Update the policy language due to changes in local conditions
- Make no changes, but update the adoption date to reflect that the policy has been reviewed and re-adopted

**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **5:40 Communicable and Chronic Infectious Disease**

The Superintendent or designee shall develop and implement procedures for dealing with known or suspected cases of a communicable and chronic infectious disease involving a District employee consistent with State and federal law, rules of the Illinois Department of Public Health, and Board of Education policies. [PRESSPlus1](#)

Employees with a communicable or chronic infectious disease will be permitted to retain their positions whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. An employee with a communicable and chronic infectious disease remains subject to the Board's employment policies including sick and/or other leave, physical examinations, temporary and permanent disability, and termination.

LEGAL REF.:

[42 U.S.C. §12101](#) *et seq.*, Americans With Disabilities Act, amended by the Americans with Disabilities Act Amendments Act (ADAAA), [Pub. L. 110-325](#); [29 C.F.R. §1630.1](#) *et seq.*

[29 U.S.C. §791](#), Rehabilitation Act of 1973; [34 C.F.R. §104.1](#) *et seq.*

[105 ILCS 5/24-5](#).

[20 ILCS 2305/6](#), Department of Public Health Act.

[820 ILCS 40/](#), Personnel Record Review Act.

[77 Ill.Admin.Code Part 690](#), Control of Communicable Diseases.

CROSS REF.: 2:150 (Committees), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:30 (Hiring Process and Criteria), 5:180 (Temporary Illness or Temporary Incapacity)

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### **PRESSPlus Comments**

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## *Document Status: Draft Update*

### **5:300 Schedules and Employment Year**

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, workload, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

#### Breaks

An employee who works at least 7.5 continuous hours shall receive a 30-minute duty-free meal break that begins within the first five hours of the employee's workday. The District accommodates employees who are nursing mothers according to State and federal law.

#### LEGAL REF.:

~~Fair Labor Standards Act, 29 U.S.C. §§207 et seq and 218d, Fair Labor Standards Act.~~ [PRESSPlus1](#)

[105 ILCS 5/10-20.14a](#), [5/10-22.34](#), and [5/10-23.5](#).

[740 ILCS 137/](#), Right to Breastfeed Act.

[820 ILCS 105/](#), Minimum Wage Law.

[820 ILCS 260/](#), Nursing Mothers in the Workplace Act.

CROSS REF.: [5:10 \(Equal Employment Opportunity and Minority Recruitment\)](#), [5:35 \(Compliance with the Fair Labor Standards Act\)](#)

~~ADOPTED: May 17, 2017~~

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#### **PRESSPlus Comments**

PRESSPlus 1. The Legal References are updated. **Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **6:40 Curriculum Development**

Adoption [PRESSPlus1](#)

The Superintendent shall recommend a comprehensive curriculum that is aligned with:

1. The District's educational philosophy and goals.
2. Student needs as identified by research, demographics, and student achievement and other data.
3. The knowledge, skills, and abilities required for students to become life-long learners.
4. The minimum requirements of State and federal law and regulations for curriculum and graduation requirements.
5. The curriculum of non-District schools that feed into or from a District school, provided that the necessary cooperation and information is available.
6. The Illinois State Learning Standards and any District learning standards.
7. Any required State or federal student testing.

The Board of Education will adopt, upon recommendation of the Superintendent, a curriculum that meets the above criteria.

#### Single-Gender Classes and Activities

The Superintendent may recommend a program of nonvocational single-gender classes and/or activities to provide diverse educational opportunities and/or meet students' identified educational needs. Participation in the classes or activities must be voluntary, both genders must be treated with substantial equality, and the program must otherwise comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*. The Superintendent must periodically evaluate any single-gender class or activity to ensure that: (1) it does not rely on overly broad generalizations about the different talents, capabilities, or preferences of either gender, and (2) it continues to comply with State and federal law and with Board policy 7:10, *Equal Educational Opportunities*.

#### Development

The Superintendent shall develop a curriculum review program to monitor the current curriculum and promptly suggest changes to make the curriculum more effective, to take advantage of improved teaching methods and materials, and to be responsive to social change, technological developments, student needs, and community expectations.

The curriculum review program shall:

1. Ensure regular evaluations of the curriculum and instructional program.
2. Ensure the curriculum continues to meet the stated adoption criteria.
3. Include input from a cross-section of teachers, administrators, parents, and students, representing all schools, grade levels, disciplines, and specialized and alternative programs.
4. Coordinate with the process for evaluating the instructional program and materials.

#### Experimental Educational Programs and Pilot Projects

The Superintendent may recommend experimental educational programs and/or pilot projects for Board consideration. Proposals must include goals, material needs, anticipated expenses, and an evaluation process. The Superintendent shall submit to the Board periodic progress reports for programs that exceed one year in duration and a final evaluation with recommendation upon the program's completion.

### Curriculum Guides and Course Outlines

The Superintendent shall develop and provide subject area curriculum guides to appropriate staff members.

LEGAL REF.:

[20 U.S.C. §1681](#), Title IX of the Education Amendments of 1972, implemented by [34 C.F.R. Part 106](#).

[105 ILCS 5/10-20.8](#) and [5/10-19](#).

CROSS REF.: 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:70 (Teaching About Religions), 6:80 (Teaching About Controversial Issues), 6:100 (Using Animals in the Educational Program), 6:110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6:120 (Education of Children with Disabilities), 6:130 (Program for the Gifted), 6:135 (Accelerated Placement Program), 6:140 (Education of Homeless Children), 6:145 (Migrant Students), 6:150 (Home and Hospital Instruction), 6:160 (English Language Learners), 6:170 (Title I Programs), 6:180 (Extended Instructional Programs), 7:10 (Equal Educational Opportunities), 7:15 (Student and Family Privacy Rights)

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### **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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**Issue 114, March 2024**

## *Document Status: Review and Monitoring*

### **6:185 Remote Educational Program**

The Superintendent shall develop, maintain, and supervise a remote educational program consistent with [105 ILCS 5/10-29](#). The remote educational program shall provide an opportunity for qualifying students to participate in an educational program delivered by the District in a location outside of a school. [PRESSPlus1](#)

The remote educational program shall:

1. Align its curriculum with the Ill. Learning Standards and Board policies 6:10, *Educational Philosophy and Objectives* and 6:15, *School Accountability*.
2. Offer instruction and educational experiences consistent with those given to students at the same grade level in the District through compliance with Board policies 6:30, *Organization of Instruction* and 6:300, *Graduation Requirements*.
3. Provide instructors that meet the teacher qualifications in Board policy 5:190, *Teacher Qualifications*. Instructors are responsible for the following elements of the program:
  - a. Planning instruction,
  - b. Diagnosing learning needs,
  - c. Prescribing content delivery through class activities,
  - d. Assessing learning,
  - e. Reporting outcomes to administrators and parents/guardians, and
  - f. Evaluating the effects of instruction.
4. Provide a remote educational program anytime during the period of time from and including the opening date to the closing date of the District's regular school term. It may operate on any calendar day, notwithstanding whether it is a student attendance day or institute day on the District's calendar or any other provision of law restricting instruction on that day. The District's regular school term is established by Board policies 2:20, *Powers and Duties of the Board of Education; Indemnification* and 6:20, *School Year Calendar and Day*. The remote educational program may be offered outside of the regular school term as part of any authorized summer school program.
5. Establish a system to determine student participation in instruction in alignment with Board policy 6:20, *School Year Calendar and Day*.
6. Limit participation to students who are juniors or seniors or demonstrate individual educational need(s). Approval of students in the program will be on a space-available basis.
7. Authorize the Superintendent or designee to approve students for participation in the program when the student shows evidence of:
  - a. Enrollment in the District pursuant to Board policies 7:60, *Residence* and 7:30, *Student Assignment and Intra-District Transfer*.
  - b. Prior approval from their individualized educational program (IEP) team, if applicable.
  - c. How the remote educational program best serves the student's individual learning needs.
  - d. A consistent, appropriate attendance record, no disciplinary record, and a 2.5 minimum grade point average.

8. Include a process for developing and approving a written remote educational plan for each student participating in the program.
9. Require students to complete their participation in the program within 12 months, unless the student's participation is extended by the District.
10. Require students to participate in all assessments administered by the District pursuant to State and federal law and Board policy 6:340, *Student Testing and Assessment Program*.
11. Align with the requirements of Board policy 7:340, *Student Records*.
12. Comply with other State and federal laws and align with all applicable Board policies. This includes the Superintendent submitting a copy of this policy to the Ill. State Board of Education along with any amendments to it and any data on student participation.
13. Be monitored by the Board pursuant to Board policy 2:240, *Board Policy Development*, and included as an topic for discussion in the annual report required by Board policy 6:10, *Educational Philosophy and Objectives*. It shall include a discussion of the process for renewal of the program when applicable.

LEGAL REF.:

[105 ILCS 5/10-29.](#)

[23 Ill.Admin.Code §226.360.](#)

CROSS REF.: 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:240 (Board Policy Development), 5:190 (Teacher Qualifications), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:30 (Organization of Instruction), 6:300 (Graduation Requirements), 6:340 (Student Testing and Assessment Program), 7:30 (Student Assignment and Intra-District Transfer), 7:60 (Residence), 7:340 (Student Records)

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## **PRESSPlus Comments**

PRESSPlus 1. This policy is suggested to be reviewed by the Board. According to policy 2:240, *Board Policy Development*, "[t]he Board will periodically review its policies for relevancy, monitor its policies for effectiveness, and consider whether any modifications are required." IASB suggests that each policy in the Board's policy manual be reviewed at a minimum of every five years. As part of the review, the Board may choose to:

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**Issue 114, March 2024**

## Document Status: Draft Update

### 7:10 Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender, gender identity (whether or not traditionally associated with the student's sex assigned at birth), gender expression, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using ~~the~~ Board policy 2:260, *Uniform Grievance Procedure*, or in the case of discrimination on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. [PRESSPlus1](#)

#### Sex Equity

No student shall, based on sex, sexual orientation, gender identity, or gender expression be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities. Students shall be supported in a manner consistent with their gender identity. This will include, but not be limited to, use of restrooms, locker rooms, and other facilities that correspond with the student's gender identity.

Any student may file a sex equity complaint by using the Uniform Grievance Procedure. A student may appeal the Board of Education's resolution of the complaint to the Regional Superintendent of Schools (pursuant to [105 ILCS 5/3-10](#) of the School Code) and, thereafter, to the State Superintendent of Education (pursuant to [105 ILCS 5/2-3.8](#) of the School Code).

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

#### LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Education Amendments of 1972; [34 C.F.R. Part 106](#).

29 U.S.C. §791 et seq., Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[42 U.S.C. §11431](#) et seq., McKinney-Vento Homeless Assistance Act.

[Good News Club v. Milford Central Sch.](#), 533 U.S. 98 (2001).

[Ill. Constitution, Art. I, §18.](#)

[105 ILCS 5/3.25b](#), [5/3.25d\(b\)](#), [5/10-20.12](#), [5/10-20.60](#), [5/10-20.63](#), [5/10-22.5](#), and [5/27-1](#).

[775 ILCS 5/1-101](#) *et seq.*, Illinois Human Rights Act.

[775 ILCS 35/5](#), Religious Freedom Restoration Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX [Sexual Harassment](#) Grievance Procedure), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 6:65 (Student Social and Emotional Development), 7:20 (Harassment of Students Prohibited), 7:50 (School Admissions and Student Transfers To and From Non-District Schools), 7:60 (Residence), 7:130 (Student Rights and Responsibilities), 7:160 (Student Appearance), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:250 (Student Support Services), 7:330 (Student Use of Buildings - Equal Access), 7:340 (Student Records), 8:20 (Community Use of School Facilities)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

## *Document Status: Draft Update*

### **7:20 Harassment of Students Prohibited**

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender; gender identity (whether or not traditionally associated with the student's sex assigned at birth); gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; [PRESSPlus1](#) association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

#### Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, [PRESSPlus2](#) *Title IX ~~Sexual Harassment~~ Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

#### Making a Report or Complaint

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*. The Nondiscrimination Coordinator and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

#### **Nondiscrimination Coordinator:**

James M. Hermes

999 N. Strong Ave.

Spring Valley, IL 61362

Email: [jimh@sv99.org](mailto:jimh@sv99.org)

815.664.4242

### Complaint Managers:

Ryan Geist

Shelly Nauman

999 N. Strong Ave.

999 N. Strong Ave.

Spring Valley, IL 61362

Spring Valley, IL 61362

Email: [ryang@sv99.org](mailto:ryang@sv99.org)

Email: [shellyn@sv99.org](mailto:shellyn@sv99.org)

815.664.4601

815.664.4601

The Superintendent shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

### Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 ([20 U.S.C. §1681 et seq.](#)), the Nondiscrimination Coordinator or designee shall consider whether action under Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. [PRESSPlus3](#)

For any other alleged student harassment that does not require action under Board policies 2:265, *Title IX Sexual Harassment Grievance Procedure*, or 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policies 2:260,

*Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in [720 ILCS 5/11-9.1A\(b\)](#), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to [Board](#) policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under [Board](#) policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or [Board](#) policy 2:260, *Uniform Grievance Procedure*.

### Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

### Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see [Board](#) policies 2:260, *Uniform Grievance Procedure*, and 2:265, *Title IX Sexual Harassment Grievance Procedure*, and 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

### LEGAL REF.:

[20 U.S.C. §1681](#) et seq., Title IX of the Educational Amendments of 1972; [34 C.F.R. Part 106](#).

[29 U.S.C. §791](#) et seq., Rehabilitation Act of 1973; [34 C.F.R. Part 104](#).

[42 U.S.C. §2000d](#), Title VI of the Civil Rights Act of 1964; [34 C.F.R. Part 100](#).

[105 ILCS 5/10-20.12](#), [5/10-22.5](#), [5/10-23.13](#), [5/27-1](#), and [5/27-23.7](#).

[775 ILCS 5/1-101](#) et seq., Illinois Human Rights Act.

[23 Ill.Admin.Code §1.240](#) and [Part 200](#).

[Davis v. Monroe County Bd. of Educ.](#), 526 U.S. 629 (1999).

[Franklin v. Gwinnett Co. Public Schs.](#), 503 U.S. 60 (1992).

[Gebser v. Lago Vista Independent Sch. Dist.](#), 524 U.S. 274 (1998).

*West v. Derby Unified Sch. Dist. No. 260*, 206 F.3d 1358 (10th Cir. 2000).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX ~~Sexual Harassment~~ Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:10 (Equal Educational Opportunities); 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:240 (Conduct Code for Participants in Extracurricular Activities)

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## **PRESSPlus Comments**

PRESSPlus 1. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, adding protected categories to the prohibition on bullying. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to the title change to 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*, in anticipation of Title IX rulemaking. **Issue 114, March 2024**

PRESSPlus 3. Updated in response to 105 ILCS 5/22-95 (final citation pending), added by P.A. 103-472, eff. 8-1-24, requiring a board to adopt a policy (or policies) that prohibits discrimination and harassment based on race, color, and national origin, as well as retaliation. **Issue 114, March 2024**

## Document Status: Draft Update

### 7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, ~~PRESSPlus1~~ pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by ~~a~~ the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only ~~in cases in which when~~ a school administrator or teacher receives a report that bullying through this means has occurred ~~and~~; it does not require ~~a district or school to~~ staff ~~or~~ members to monitor any nonschool-related activity, function, or program.

Definitions from [105 ILCS 5/27-23.7](#)

*Bullying* includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Bullying* may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public

humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

*Cyberbullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyberbullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

*Restorative measures* means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

*School personnel* means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

### Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the following requirements listed below:

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted;

however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

**Nondiscrimination Coordinator:**

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Spring Valley, IL 61362  
Email: [jimh@sv99.org](mailto:jimh@sv99.org)  
815.664.4242

**Complaint Managers:**

Ryan Geist  
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Spring Valley, IL 61362  
Email: [ryang@sv99.org](mailto:ryang@sv99.org)  
815.664.4601

Shelly Nauman  
999 N. Strong Ave.  
Spring Valley, IL 61362  
Email: [shellyn@sv99.org](mailto:shellyn@sv99.org)  
815.664.4601

**Anonymous Reporting call: 815.664.4242 - (3)**

4. Consistent with federal and State laws and rules governing student privacy rights, ~~the Superintendent or designee shall promptly inform parent(s)/guardian(s)~~ of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. and discuss, aAs appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period. [PRESSPlus2](#)
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
  - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of ~~the a bullying incident of bullying~~ was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident ~~of bullying~~.
  - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - c. Notifying the Building Principal or school administrator or designee of the ~~report of the reported~~ incident of bullying as soon as possible after the report is received.
  - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents ~~and~~ /guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building P principal

or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported act/incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, which that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the

policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The District's bullying prevention plan must be consistent with other Board policies.
13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:
  - a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
  - b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
  - c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
  - d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

#### LEGAL REF.:

[105 ILCS 5/10-20.14](#), [5/10-22.6\(b-20\)](#), [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240](#), [1.280](#), and [1.295](#).

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX [Sexual Harassment](#) Grievance Procedure), [2:270 \(Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited\)](#), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools)

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#### PRESSPlus Comments

PRESSPlus 1. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, adding protected categories to the prohibition on bullying. The bases are also re-ordered to align with the order they are listed within the Ill. State Board of Education (ISBE) Model Bullying Prevention Policy (available at [www.isbe.net/Documents/Model-Bullying-Prevention-Policy.pdf](http://www.isbe.net/Documents/Model-Bullying-Prevention-Policy.pdf)).

Additionally, 105 ILCS 5/27-23.7(f), added by P.A. 103-47, requires districts to collect non-identifiable data regarding verified allegations of bullying within the District and submit it in an annual report to ISBE by no later than August 15 of each year, beginning with the 2024-25 school year through the 2030-31 school year. ISBE must adopt rules for data submission that include but are not limited to: (1) a record of each verified allegation of bullying and action taken; and (2) whether the instance of bullying was based on actual or perceived characteristics identified in 105 ILCS 5/27-23.7(a) and, if so, lists the relevant characteristics. **Issue 114, March 2024**

PRESSPlus 2. Updated in response to 105 ILCS 5/27-23.7, amended by P.A. 103-47, requiring notification within 24 hours to the parents/guardians of students involved in bullying incidents. **Issue 114, March 2024**

## Document Status: Draft Update

### 7:10-E Exhibit - Equal Educational Opportunities Within the School Community

The School District welcomes diversity in its schools. Board Policy 7:10, Equal Educational Opportunities cites the many civil rights laws that guarantee equal education opportunities to all students. In addition, the policies below address the equal educational opportunities, health, safety, and general welfare of students within the District. These policies are not a complete list, and depending on the factual context, another policy not specifically listed may apply:

1. 2:260, *Uniform Grievance Procedure*, contains the process for an individual to seek resolution of a complaint. A student may use this policy to complain about bullying. The District Complaint Manager shall address the complaint promptly and equitably.
2. 2:265, Title IX Grievance Procedure, contains the process that must be followed for complaints of Title IX harassment. [PRESSPlus1](#)
3. 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited, prohibits any person from discriminating against or harassing a student based on race, color, or national origin.
4. 6:65, *Student Social and Emotional Development*, requires that social and emotional learning be incorporated into the District's curriculum and other educational programs.
5. 7:10, *Equal Educational Opportunities*, requires that equal educational and extracurricular opportunities be available to all students without regard to, among other protected statuses, sex, sexual orientation, and gender identity.
6. 7:20, *Harassment of Students Prohibited*, prohibits any person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic that is identified in the policy including, among other protected statuses, sex, sexual orientation, and gender identity.
7. 7:130, *Student Rights and Responsibilities*, recognizes that all students are entitled to rights protected by the U.S. and Illinois Constitutions and laws for persons of their age and maturity in a school setting.
8. 7:160, *Student Appearance*, prohibits students from dressing or grooming in such a way as to disrupt the educational process, interfere with a positive teaching/learning climate, or compromise reasonable standards of health, safety, and decency. It recognizes that students have the right to wear hairstyles historically associated with race, ethnicity, or hair texture, and to wear or accessorize the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity, or other characteristic protected by State law.
9. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*, contains the comprehensive structure for the District's bullying prevention program.
10. 7:250, *Student Support Services*, directs the Superintendent to develop protocols for responding to students' social, emotional, or mental health needs that impact learning.
11. 7:340, *Student Records*, contains the comprehensive structure for managing school student records, keeping them confidential, and providing access as allowed or required.

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### PRESSPlus Comments

PRESSPlus 1. Updated in response to a five-year review. **Issue 114, March 2024**



## Assistant Principal's Report- April 17, 2024

Below you will find a breakdown of the number of minors and majors given since the last meeting. With Spring Break, we didn't have too many issues since our last meeting. Once again the majority of the junior high minors are coming from missing work. We are continuing to work specifically with those students in hopes to change their homework habits. Our Scholastic Bowl team will be competing in the SRC tournament this coming week and regionals will follow. Our track season is also in full swing with a large team for this year. The Spring Musical is the nights of the 12th and 13th and they performed for our PK-5 students on the 11th. I have the current coaching interests still attached with updates. If you have any questions, feel free to reach out.

Grade	# of Minors	Yearly total	# of Majors	Yearly Total
K	2	18	0	0
1	5	64	0	0
2	3	18	0	0
3	2	36	0	5
4	2	41	0	1
5	1	27	0	1
6	21	217	0	4
7	14	146	2	8
8	7	69	0	2
<b>Total as of 3/15//24</b>	<b>57</b>	<b>636</b>	<b>2</b>	<b>21</b>

Grade	# of Students	
EC	5	NC
Pre-K	56	1
K	59	NC
1	68	NC
2	72	1
3	64	2
4	63	NC
5	64	NC
6	54	NC
7	71	2
8	57	NC
<b>Total</b>	<b>633</b>	<b>6</b>

## Update on Coaches for 2024-25

**Baseball:** **No Staff Interest** Craig Olson, Matt Ponce, TJ Ponsetti (2023-2024)

**Softball:** Candice Tennell (Head), Amy Ossola (Assistant), Amanda Pellegrini (Head) interested

**5th Girls Basketball:** Jasmine Gillan

**6th Girls Basketball:** Amy Ossola interested

**7th Girls Basketball:** Caitlin Gerdes

**8th Girls Basketball:** Shannon Leininger interested

**5th Boys Basketball:** Griffen Heuser

**6th Boys Basketball:** **No Staff Interest** Adam Curran (2023-2024)

**7th Boys Basketball:** **No Staff Interest**

**8th Boys Basketball:** **No Staff Interest**

**6th Volleyball:** Teresa Case

**7th Volleyball:** Caitlin Gerdes

**8th Volleyball:** **No Staff Interest** Demi Salazar (2023-24)

**Track (2):** T.J. Orlandi and other spot is open- **No Staff Interest**

**5th Intramural Volleyball:** Kaitlyn Foley

**Cheer:** **Open- No Staff Interest**

**Wildcatettes:** Kaitlyn Padgett interested

**Scholastic Bowl:** Emily Lesman

**Speech:** Trica Burkart and Julie McDonald

**Young Authors:** Amanda Pellegrini

**PBIS:** Amanda Pellegrini, Lauren Trumpinski, Erica Currier

**Student Council:** Ryan Mills

**Musical:** Emily Lesman and Eliel Duran

**Jazz Band:** Brandon Jarot

**Swing Choir:** Eliel Duran

**Special Olympics:** **Open- No Staff Interest**

**Yearbook:** Candice Tennell



# Principal's Report

## 4/17/2024

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- 24-25 Kindergarten Numbers
  - 49 expected
  - April 17<sup>th</sup> – Kindergarten Roundup
  
- ILMEA District 2
  - 15 Students
  - Performance April 20<sup>th</sup> @ Rockridge
  
- Hall Placement Test
  - Hall math teachers are working on a list of skills
  - Working on compiling a list of numbers and requirements from other districts

### Upcoming Dates

April 19<sup>th</sup> – JH Dance

April 26<sup>th</sup> – Band-o-Rama

May 3<sup>rd</sup> & 10<sup>th</sup> – Preschool Screenings

No date yet – combined JH/HS concert

May 17<sup>th</sup> - Graduation

Account Description	FY24 Budget	FY23 Budget	FY22 Budget	FY21 Budget	FY20 Budget
Local Taxes Education	950,296.00	884,804.58	852,982.33	807,281.64	791,470.93
Local Taxes Tech Lease	40,961.00	38,020.62	36,766.33	34,796.84	34,113.89
Local Taxes Spec Ed	16,384.00	15,207.93	14,706.36	13,918.46	13,645.07
Interest on Investments	30,000.00	46,782.45	(8,305.93)	8,444.55	54,673.32
Breakfast & Lunch	10,000.00	43,961.67	2,766.13	2,733.59	46,485.00
Milk - Students	2,000.00	1,786.01	2,201.05		2,179.75
Extracurricular Admissions	9,500.00	9,110.00	9,560.00		9,275.00
Extracurricular & Organization Fees	8,500.00	8,445.00	8,556.45	2,987.81	8,474.10
Technology Fees	15,000.00	14,677.00	16,431.39	17,816.01	19,850.41
iPad Student Insurance				120.00	(10.00)
Yearbooks/Cap & Gown	7,500.00	7,219.00	6,583.91	5,667.91	4,413.10
Registration Fees	25,000.00	23,843.46	25,160.97	22,966.83	25,275.84
Prior Year Refund			6,115.51		1,146.10
Other Revenue	50,000.00	95,378.38	84,266.52	49,877.67	9,089.68
SEED Grant				4,576.29	9,997.54
ERATE Reimbursement			3,684.57		13,958.40
Student Locks	250.00	137.00	186.00	12.00	72.00
Band Rental Fees	1,500.00	1,490.35	1,643.00	430.00	295.00
Evidence Based Funding	4,093,050.00	3,906,457.73	3,588,714.72	3,461,527.95	3,361,527.95
Spec Ed Pricate Facility	15,000.00	11,704.50	37,609.71	42,992.70	40,607.22
Spec Ed - Orphanage	500.00	375.88			
State Lunch Reimbursement	3,000.00	1,278.71	6,628.29	1,178.29	2,627.03
ECE Grant	155,619.00	153,967.00	202,018.00	126,526.00	162,227.00
Back to Books Grant				1,645.70	
Libaray Per Capita Grant		850.00	950.00	750.00	32,399.00
RLIS Grant	46,530.00	5,878.88	12,249.65		750.00
Title V				14,389.00	10,727.00
Federal Lunch Reimbursement	250,000.00	223,377.46	307,624.27	590.40	135,159.19
Federal Breakfast Reimbursement	50,000.00	48,667.77	46,451.15	372.90	33,067.83
Summer Food Serivce Program			561.44	245,050.54	
Title I Grant	299,517.00	15,703.00	226,608.00	212,898.00	203,723.00
Title IV Grant	10,233.00	9,993.00	1,200.00	5,468.00	9,491.00
Pre School Flow Through	7,146.00	7,830.00	7,615.00		
IDEA Flow Through	153,240.00	164,824.00	164,775.60	130,650.00	
Spec Ed IDEA Room Board				98,586.40	3,144.59
Title III		8,029.00			
Title II Grant	24,831.00	2,392.00	26,478.00	35,461.00	18,076.00
Medicaid Admin Outreach	15,000.00	10,274.76	40,948.49	16,543.75	14,857.48
Medicaid Fee for Service	25,000.00	22,942.34	11,122.24	6,853.31	34,001.50
Other Federal Revenue		28,159.00			
Digital Equity	12,000.00				
ESSER	747,132.00	59,689.00	391,232.00	175,001.00	
<b>Total Revenue Education Fund</b>	<b>7,074,689.00</b>	<b>5,873,257.48</b>	<b>6,136,091.15</b>	<b>5,548,114.54</b>	<b>5,106,790.92</b>

Account Description	FY24 Budget	FY23 Budget	FY22 Budget	FY21 Budget	FY20 Budget
Regular Salaries	1,766,498	1,732,054	1,641,842	1,654,617	1,523,576
Detention Salaries	2,500				
Insurance Stipend Salary	50,600	57,200	22,000	19,800	19,800
Title II Teacher Salary			13,525	27,100	25,850
ESSER Salaries	1,600		135,622		
Home Hospital Tutoring Salary			250		
Regular TRS	174,952	205,486	167,234	184,269	155,017
Insurance Stipend TRS	2,175	2,611	1,741	1,523	
Title II TRS		555	3,251		339
ESSER TRS	159	23,945	14,067		
Title II Federal TRS		636	954		
ESSER Federal TRS	185	27,137	15,555		
Regular NEC	11,275	12,776	10,779	11,918	9,992
Insurance Stipend NEC	140	168	112	98	
Title II NEC		36	209		38
ESSER NEC	11	1,543	906		
Regular ETHIS/THIS	30,520	34,583	30,744	44,262	37,206
Insurance Stipend ETHIS/THIS	380	456	304	366	
Title II ETHIS/THIS		97	567		107
ESSER ETHIS/THIS	28	4,177	2,500		
Regular Vision Insurance	3,073	2,877	2,628	2,701	2,696
Title II Vision Insurance		13	66		
ESSER Vision Insurance		277	243		
Retiree Insurance	20,000	18,571	20,923	37,499	51,859
Regular Life Insurance	2,678	2,298	1,903	1,965	1,801
Title II Life Insurance		10	47		
ESSER Life Insurance		292	149		
Regular Health Insurance	276,192	257,271	238,112	255,287	252,122
Title II Health Insurance		1,175	5,919		
ESSER Health Insurance		24,984	21,944		
Regular Dental Insurance	22,973	19,972	16,793	15,556	14,345
Title II Dental Insurance		80	398		
ESSER Dental Insurance		1,966	1,578		
Tuition Reimbursement		17,716	25,249	9,227	16,758
SEED Grant Pro Dev				39	5,455
SEED Gratn Supplies				576	8,093
Title II Tuition Reimbursement	20,631				
Title IV Supplies					1,463
Title IV SSAE Purchased Service	2,930	32		50	947
ESSER Purchased Service	302,685	36,234	64,058	20,156	
Regular Purchased Service	15,000	16,829	3,120	2,645	1,352
Regular Travel					119
Field Trips	1,200				
Postage	2,500	2,284	3,938	3,120	1,829
Regular Supplies	50,000	52,097	35,115	31,946	20,830
Digital Equity Supplies		1,099	47,928	7,875	
PLTW Supplies				6,959	
RLIS Grant	46,530	17,092	13,221		
ESSER Supplies	72,381	63,499	8,199	58,530	
Supplies - Middle	2,000	1,591	4,348	1,611	1,372
Supplies - Primary	1,500	865	3,772	3,598	3,331
Water	2,500				
Textbooks	19,315	146,164			55,311
Other Supplies - Teachers	15,000	14,064	12,250	10,944	10,138
Title IV SSAE Supplies	1,183	4,817		3,936	
Art Supplies	1,000	919	638	657	575

Account Description	FY24 Budget	FY23 Budget	FY22 Budget	FY21 Budget	FY20 Budget
Vocal Music Supplies	500	469	430	349	909
Band Supplies	2,000	1,868	1,457	1,524	1,475
PE Supplies	2,000	1,732	2,038	2,532	2,584
Regular Capital Outlay	15,000	18,300			
Digital Equity Capital Outlay	12,000			54,729	
Title V Cap Outlay				13,066	
ESSER Capital Outlay	63,450	14,070		17,982	
Substitute Salary	75,000	71,439	73,079	77,855	75,678
Substitute NEC	500	201	317	284	370
Substitute ETHIS	600	232	486	486	586
<b>ECE Salaries</b>	<b>120,688</b>	<b>104,060</b>	<b>105,431</b>	<b>101,849</b>	<b>101,473</b>
ECE Substitutes		3,043	1,770	1,096	2,976
ECE TRS	7,961	7,846	6,622	6,417	5,933
ECE NEC	514	512	432	417	389
ECE ETHIS/THIS	1,389	1,376	1,224	1,545	1,435
ECE Vision Insurance	163	195	195	195	189
ECE Life Insurance	213	187	171	164	160
ECE Health Insurance	14,523	17,654	17,734	18,629	17,966
ECE Dental Insurance	1,393	1,529	1,388	1,262	1,113
ECE Purchased Service	1,637	1,840	901	480	847
ECE Supplies	200	389	1,399	288	118
<b>Lighted Way Tuition</b>	<b>70,000</b>		<b>6,627</b>	<b>63,172</b>	<b>48,311</b>
<b>High Roads Tuition</b>	<b>60,000</b>			<b>64,118</b>	
<b>MENTA Tuition</b>	<b>50,000</b>				
<b>Life Skills Salaries</b>	<b>171,811</b>	<b>157,030</b>	<b>149,840</b>	<b>122,721</b>	<b>143,279</b>
Life Skills TRS	8,999	9,967	5,585	8,231	6,837
Life Skills NEC	581	642	360	530	373
Life Skills ETHIS/THIS	1,573	1,739	1,059	1,975	1,641
Life Skills Vision Insurance	238	184	13	92	145
Life Skills Life Insurance	426	307	276	271	254
Life Skills Health Insurance	21,136	17,359	4,454	12,474	16,904
Life Skills Dental Insurance	1,651	1,226	73	498	730
Life Skills Supplies	2,000	2,003	1,749	1,927	491
<b>CC Primary Salaries</b>	<b>111,937</b>	<b>111,168</b>	<b>70,675</b>	<b>24,134</b>	<b>74,929</b>
CC Primary TRS	8,349	8,992	4,206	715	4,555
CC Primary NEC	539	579	271	46	294
CC Primary ETHIS/THIS	1,457	1,568	796	172	1,093
CC Primary Vision Insurance	80	64	26	13	79
CC Primary Salaries(31B)		2,200			
CC Primary Life Insurance	274	237	167	64	109
CC Primary Health Insurance	7,046	5,740	2,479	4,674	10,795
CC Primary Dental Insurance	551	422	179	68	396
CC Primary Supplies	100	80	1,058		4,406
<b>CC Middle Salaries</b>	<b>162,259</b>	<b>146,935</b>	<b>160,800</b>	<b>138,917</b>	<b>88,009</b>
CC Middle TRS	10,356	11,953	10,087	9,049	5,155
CC Middle NEC	668	770	650	583	332
CC Middle ETHIS/THIS	1,807	2,085	1,854	2,172	1,237
CC Middle Vision Insurance	304	216	157	143	99
CC Middle Life Insurance	345	258	287	263	128
<b>CC Middle Health Insurance</b>	<b>26,989</b>	<b>19,440</b>	<b>14,203</b>	<b>13,597</b>	<b>9,143</b>
CC Middle Dental Insurance	2,113	1,421	932	781	506
CC Middle Supplies			859	396	
CC JH Salaries	146,564	170,861	134,466	146,411	148,873
CC JH TRS	12,378	13,652	11,378	10,791	10,063
CC JH NEC	798	880	733	695	648
CC JH ETHIS/THIS	2,160	2,381	2,090	2,590	2,415

Account Description	FY24 Budget	FY23 Budget	FY22 Budget	FY21 Budget	FY20 Budget
CC JH Vision Insurance	159	218	158	158	145
CC JH Life Insurance	213	239	164	219	210
CC JH Health Insurance	14,091	19,657	14,359	15,025	13,405
CC JH Dental Insurance	1,101	1,437	942	860	730
<b>Pre School Salary</b>	<b>38,003</b>	<b>40,314</b>	<b>34,193</b>	<b>25,523</b>	<b>30,700</b>
Pre School TRS	3,126	2,251	1,898	1,844	1,690
Pre School NEC	202	145	122	119	109
Pre School ETHIS/THIS	546	393	349	443	406
Pre School Vision Insurance	7	69	39	40	33
Pre School Life Insurance	71	93	73	55	50
Pre School Health Insurance	597	6,376	3,557	3,756	3,055
Pre School Dental Insurance	45	458	233	215	167
Pre School Supplies	400	320			
<b>Title I Salary</b>	<b>111,248</b>	<b>111,194</b>	<b>107,281</b>	<b>103,986</b>	<b>100,635</b>
Title I TRS	11,417	12,698	10,610	10,284	10,973
Title I Federal TRS	13,446	14,767	12,172	12,925	10,798
Title I NEC	736	818	684	663	707
Title I ETHIS/THIS	1,992	2,215	1,955	2,468	2,633
Title I Life Insurance	142	125	111	105	109
Title I Purchased Service		7,124	16,929	18,541	12,212
Title I Supplies	200	346	35,232	19,647	19,644
Title I Capital Outlay			6,649		450
Title V Purch Serv					324
Title V Cap Outlay					5,740
Title V Supplies					5,986
Extracurricular Salaries	70,000	73,697	58,836	48,144	62,618
Extracurricular TRS	5,000	5,484	4,248	4,144	
Extracurricular NEC	300	353	274	267	
Extracurricular ETHIS/THIS	900	964	748	995	
Extra Vision				31	
Extra Life				23	
Extra Health				125	
Extra Dental				9	
Extracurricular Purchased Service	15,000	14,390	13,415	3,263	10,932
Extracurricular Travel			2,066		198
Extracurricular Supplies	8,000	9,652	6,970	2,327	2,268
Extracurricular Fees	4,000	3,250	2,414	1,187	2,269
<b>Bi-Lingual Salaries</b>	<b>115,074</b>	<b>104,288</b>	<b>81,839</b>	<b>79,243</b>	<b>76,750</b>
Bi-Lingual TRS	9,331	8,458	5,538	5,360	5,009
Bi-Lingual NEC	602	565	357	346	323
Bi-Lingual ETHIS/THIS	1,628	1,498	1,018	1,286	1,202
Bi-Lingual Vision Insurance	159	118	104	79	79
Bi-Lingual Life Insurance	213	148	110	109	109
<b>Bi-Lingual Health Insurance</b>	<b>14,091</b>	<b>10,608</b>	<b>9,385</b>	<b>7,513</b>	<b>7,296</b>
Bi-Lingual Dental Insurance	1,101	779	642	430	396
Bi-Lingual Supplies	500	411	1,329	435	807
ESSER Social Worker Supplies		10			
<b>Guidance Salary</b>	<b>127,159</b>	<b>85,610</b>	<b>151,165</b>	<b>144,648</b>	<b>136,215</b>
Guidance TRS	13,339	9,801	15,386	14,741	13,798
Guidance NEC	860	632	991	950	889
Guidance ETHIS/THIS	2,327	1,710	2,829	3,538	3,312
Guidance Vision Insurance	119	132	198	196	198
Guidance Life Insurance	142	73	111	109	109
Guidance Health Insurance	10,564	11,892	18,113	18,700	18,360
Guidance Dental Insurance	987	1,008	1,316	1,187	1,103
ESSER Guidance Supplies		1,141		2,858	

Account Description	FY24 Budget	FY23 Budget	FY22 Budget	FY21 Budget	FY20 Budget
Nurse Salary		206		79	35,847
Nurse Vision Insurance		13	79	55	79
Nurse Life Insurance	71	73	89	7,513	55
Nurse Health Insurance		1,175	7,179	430	7,296
Nurse Dental Insurance		80	471	25	396
Nurse Purchased Service	500	546	230	404	81
Nurse Supplies	1,000	1,382	1,213	972	1,589
ESSER Grant Supplies			2,183	9,304	
Nurse Capital Outlay	4,800		899	1,229	
ESSER Grant Capital Outlay				1,889	
Speech Salary	116,916	128,237	117,792	114,242	106,450
Speech TRS	11,907	14,120	12,085	11,516	11,436
Speech NEC	768	910	779	742	737
Speech ETHIS/THIS	2,077	2,463	2,222	2,764	2,745
Speech Vision Insurance	80	85	113	115	125
Speech Life Insurance	142	125	110	108	100
Speech Health Insurance	7,046	7,660	10,235	11,004	12,045
Speech Dental Insurance	551	559	699	645	624
Speech Purchased Service	100	83		140	
Speech Travel					32
Speech Supplies	500	705	1,130	61	497
ESSER Grant Speech Supplies	1,295	1,420			
Title I Speech Supplies			536	73	31
Speech Dues & Fees	500	225	577	488	511
Regular Staff Development		956	300	315	2,625
Title II Staff Development	4,200				
Title IV Staff Development	1,000				
Title I Staff Development		9,096	7,521	4,131	2,922
ESSER Grant Staff Development	6,000	8,680		495	
Title I Dues and Fees				214	
Library Salaries	75,381	73,109	69,454	68,915	70,838
Summer Library Salaries	1,700	1,349	152		
Library TRS	4,947	5,719	4,754	4,411	4,340
Library NEC	319	369	306	284	280
Library ETHIS/THIS	863	998	870	1,059	1,042
Library Vision Insurance	235	215	156	156	156
Library Life Insurance	142	125	112	109	109
Library Health Insurance	20,973	20,235	17,381	18,321	18,411
Library Dental Insurance	1,899	1,668	1,155	1,047	946
Library Software Services	4,500	4,408	757	745	745
ESSER Purchased Service	1,720			977	
Library Travel	100	72	10	163	21
Library Supplies	9,000	7,698	9,064	9,432	8,421
Back to Books Grant				3,170	
Title I Library Supplies			1,100		
ESSER Supplies	3,192			488	
Accelerated Reader Supplies	4,500	4,241			11,492
Library Per Capita Grant	850		491	95	
Library Capital Outlay					
ESSER Capital Outlay	3,000				
Library Dues & Fees	100	31	20		
Computer Purchased Service	10,000	5,897	1,010	10,073	12,047
Tech Lease Payment	36,321	59,245	61,405	95,747	57,935
Computer Supplies	75,000	10,172	6,368	26,357	4,579
Computer Software	35,000	34,110	34,431	28,508	20,902
Computer Capital Outlay	10,000	6,069	4,572	39,554	56,992

Account Description	FY24 Budget	FY23 Budget	FY22 Budget	FY21 Budget	FY20 Budget
Tech Specialist Salary	91,520	88,421	85,696	83,013	80,080
Tech Specialist Vision Insurance	233	156	156	156	156
Tech Specialist Life Insurance	71	62	56	55	55
Tech Specialist Health Insurance	20,809	14,090	14,177	14,873	14,912
Tech Specialist Dental Insurance	2,147	1,270	1,155	1,047	946
Tech Specialist Supplies				1,583	
Tech Specialist Capital Outlay				858	7,577
Tech Coordinator Salary	53,390	50,642	52,790	51,189	49,587
Tech Coordinator Vision Insurance	159	119	119	119	119
Tech Coordinator Life Insurance	71	62	56	55	55
Tech Coordinator Health Insurance	10,564	10,730	10,933	11,382	11,064
Tech Coordinator Dental Insurance	987	929	845	770	707
Tech Coordinator Supplies			111	537	55
Tech Coordinator Capital Outlay					
Title IV Testing Purchased Service	5,120		6,620	4,042	3,900
ESSER Testing Purchased Service	2,574	2,464	132	2,739	
Board Secretary Salary	1,800	1,800	1,800	1,800	1,800
Board Treasurer Salary	1,800	1,800	1,800	1,800	1,800
Board Audit Services	12,000	10,800	10,800	0	9,350
Board Legal Services	4,000	6,027	3,407	9,550	8,930
Board Travel - School Board Convention	6,000	5,746	12,183	8,800	5,616
Board Legal Advertising	1,500	1,194	1,408	461	1,977
Board Bond Insurance	5,000	4,511	4,462	4,387	4,368
Board Other Purchased Service	45,000	44,728	22,604	24,567	17,542
Board Supplies	5,000	4,000	7,746	1,495	2,777
Board Dues & Fees	9,000	8,997		3,396	7,444
Superintendent Salary	132,680	110,280	103,450	101,951	111,605
Sup't Secretary Salary	53,708	47,030	36,182	33,044	37,648
Superintendent TRS	13,344	13,023	12,278	11,639	11,498
Superintendent NEC	860	839	791	750	741
Superintendent ETHIS/THIS	2,328	2,272	2,172	2,793	2,760
Sup't & Secretary Vision Insurance	233	232	265	232	232
Sup't & Secretary Life Insurance	259	250	225	215	219
Sup't & Secretary Health Insurance	20,809	21,053	21,504	22,233	22,528
Sup't & Secretary Dental Insurance	2,147	2,022	1,844	1,664	1,496
Superintendent Purchased Service				10	
Sup't & Secretary Travel	500	446	1,091	181	478
Superintendent Office Supply	250	103	438	308	447
Superintendent Capital Outlay				2,079	
Superintendent Dues & Fees	2,500	2,547	225	2,021	1,114
Principal Salary	166,933	142,839	138,962	130,976	149,450
ESSER Salaries		960	2,400		
Princ Secretary Salary	72,669	65,133	55,218	50,388	58,572
Principal TRS	16,916	17,497	16,946	16,097	14,247
ESSER TRS		95	260		
ESSER Federal TRS		111	272		
Principal NEC	1,091	1,127	1,092	1,037	918
ESSER NEC		6	17		
Principal ETHIS/THIS	2,951	3,052	3,035	3,863	3,419
ESSER ETHIS/THIS		17	45		
Princ & Secretary Vision Insurance	544	522	471	534	544
ESSER Vision Insurance		2			
Princ & Secretary Life Insurance	517	496	445	428	437
ESSER Life Insurance		2			
Princ & Secretary Health Insurance	48,663	47,279	42,883	51,067	52,352
ESSER Health Insurance		191			

Name	Date of Hire	Position	Salary Schedule	Base Salary	Step Bonus	Per Pay	Insurance Stipend	TRS Reportable Salary	TRS 9.8901%	Federal TRS 10.60%	NEC 0.58%	ETHIS 0.67%	THIS 0.90%	Medicare
[REDACTED]	3/15/2023	Second	BS, Step 1	\$ 36,376.00		\$ 1,347.26	\$ 2,200.00	\$ 42,391.20	\$ 3,597.62	\$ 231.85	\$ 267.82	\$ 359.76	\$ 527.45	

<b>Account Description</b>	<b>FY24 Budget</b>	<b>FY23 Budget</b>	<b>FY22 Budget</b>	<b>FY21 Budget</b>	<b>FY20 Budget</b>
Princ & Secretary Dental Insurance	4,844	4,425	3,705	3,690	3,387
ESSER Dental Insurance		17			
Principal Tuition Reimbursement		4,200	3,200		3,600
Principal Purchased Service			199		
Princ & Secretary Travel	250	166	260		616
Principal Supplies	500		3,097	1,834	2,147
Principal Capital Outlay			1,849	1,229	
Principal Dues & Fees	1,000	702	680	845	830
Bookkeeper Salary	54,556	57,470	47,543	44,571	45,521
Bookkeeper Vision Insurance	159	97	79	79	59
Bookkeeper Life Insurance	71	62	56	55	43
Bookkeeper Health Insurance	10,564	8,764	7,179	7,513	5,515
Bookkeeper Dental Insurance	987	711	471	430	304
Bookkeeper Purchased Service	9,000	9,374	8,600	8,600	17,532
Bookkeeper Supplies	500	241	1,723	1,030	135
Bookkeeper Capital Outlay					
Bookkeeper Dues & Fees			47	50	845
Food Service Salaries	95,064	97,354	100,277	115,094	123,641
Food Service Substitute	4,000	5,330	1,181	2,376	1,375
Food Service Vision Insurance	159	119			
Food Service Life Insurance	213	135	158	169	178
Food Service Health Insurance	14,091	10,729		3,735	3,499
Food Service Dental Insurance	1,101	796			
Food Service Purchased Service			741	1,333	59
Food Supplies	80,000	75,633	99,735	66,624	78,299
Food Travel					462
Milk	30,000	6,093			
Supply Chain Assistance - Milk		22,033			
ECE Supplies	1,700	1,652	969	486	447
ESSER Grant Supplies				6,674	
Non-Food Supplies	5,000	4,638	4,950	2,216	2,747
Food Service Capital Outlay					298
Copy Machine Rental	20,000	19,360	19,441	20,548	25,363
Internal Supplies	750	420	430	1,011	724
Investment Fees	4,500	4,048	4,011	3,624	3,557
ECE Supplies			100		
Title I Reading Night Supplies	532	586	1,276	1,850	
ESSER School Improvement			3,500		
BMP Joint Agreement Assessment	422,800	396,290	400,878	320,834	66,118
Vision & Hearing Services	10,000	9,909	10,564	14,491	12,569
Spec Ed Tuition - Other Schools	20,000	111,277	63,803	59,682	175,323
Spec Ed Tuition - Private Facility				3,038	
Interest on Bonds	179,278	214,753	179,278	179,278	
BD Salary					20,488
BD Life Ins					46
BD supplies					56
Healthy Comm Grant					12,800
Healthy Comm Salary					16,420
Healthy Comm Grant Pro Dev					1,000
Healthy Comm Supplies					50
<b>Expenditure Total Education Fund</b>	<b>6,976,113</b>	<b>6,535,663</b>	<b>6,056,827</b>	<b>5,925,113</b>	<b>5,366,956</b>