

# Agenda of Regular Meeting

## The Board of Trustees Santa Gertrudis ISD

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A Regular meeting of the Board of Trustees of Santa Gertrudis ISD will be held June 21, 2023, beginning at 6:30 PM in the Santa Gertrudis School-Library-Santa Rosa Campus  
803 Santa Rosa  
Kingsville , TX 78363.

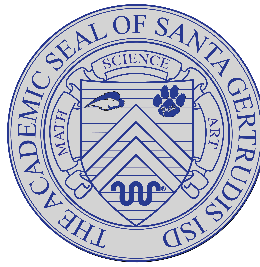
The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. First Order of Business
  - A. Establish a Quorum
  - B. Moment of Silence
  - C. Pledge of Allegiance
2. Comments from Public in Open Forum
3. Announcements/Communications/Presentations
  - A. Principal Reports and Student Recognitions 3
  - B. Athletic Director Report 7
  - C. Band Reports 8
  - D. Superintendent Update
4. Discuss A-F Accountability Report
5. Discuss and take possible action on AHS and SGS Campus Dress Codes
6. Discuss and take possible action on adopting Board Policy Updates 10
  - A. Policy Update 121 affecting (LOCAL) policies (see attached list of codes) 25
7. Discuss and review student transfers for the 2023-2024 school year
8. Discuss and take possible action to grant Superintendent authority on negotiations or agreements to acquire Armed Security personnel for the 2023-2024 school year.
9. Discuss and take possible action to acquire architectural designs for future facilities and renovations.
10. Discuss and take possible action on Salary and Stipend Compensation Plan for the 2023-2024 school year.
11. Consent Agenda Items
  - A. Finance Reports
  - B. Minutes for Regular Meeting May 17, 2023 26

12. Discuss and take possible action on Budget Amendments
13. CLOSED SESSION
  - A. Pursuant to Tex. Govt. Code 551.074, attorney consultation regarding the Superintendent's evaluations and contract.
  - B. A. Pursuant to Tex. Govt. Code 551.074, consider and discuss evaluation of the Superintendent.
  - C. Pursuant to Tex. Govt. Code 551.074, consider and discuss the Superintendent's contract.
  - D. Pursuant to Tex.Govt. Code, 551.074, consider and discuss recommendation from the Superintendent to hire Elementary/Junior High Principal.
  - E. Pursuant to Section 551.074 of the Tex. Govt. Code, consider and discuss approval of Administrator contracts for the 2023-2024 school year.
  - F. Pursuant to Tex. Govt. Code 551.074, consider and discuss recommendations from Superintendent to hire Certified Teachers and Staff
14. OPEN SESSION
  - A. Consider and take possible action regarding the evaluation of the Superintendent.
  - B. Consider and take possible action regarding the Superintendent's contract.
  - C. Consider and take possible action on recommendation from the Superintendent to hire Elementary/Junior High Principal.
  - D. Consider and take possible action on 2023-2024 Administrator contracts
  - E. Consider and take possible action on recommendation from the Superintendent to hire Certified Teachers and Staff.
15. Adjournment

Santa Gertrudis  
School  
P.O. Box 592  
Kingsville, TX 78364  
(361) 384-5046



Santa Gertrudis  
Academy High School  
MSC 183  
Kingsville, TX 78363  
(361) 384-5041

Santa Gertrudis ISD 🐾 P.O. Box 592 🐾 Kingsville, TX 78364  
Phone: (361) 384-5087 🐾 [www.sgisd.net](http://www.sgisd.net)

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## Board Meeting for June 21, 2023 at 6:30 pm

- I. Number of students:
- |                                |                 |
|--------------------------------|-----------------|
| 9 <sup>th</sup> – 110 students | Attendance % 94 |
| 10 <sup>th</sup> – 87 students | Attendance % 91 |
| 11 <sup>th</sup> – 85 students | Attendance % 89 |
| 12 <sup>th</sup> – 91 students | Attendance % 89 |

Total: 373                      91%  
May 11<sup>th</sup> – May 19<sup>th</sup>

- II. Information
- | <u>EOC Report</u> | <u>Combination for the year</u> |
|-------------------|---------------------------------|
| ELA 1 – 95%       | 97%                             |
| ELA 2 – 91%       | 96%                             |
| Algebra 1 – 95%   | 95%                             |
| Biology – 97%     | 98%                             |
| US History – 100% | 98%                             |

Summer School – May 30<sup>th</sup> through June 20<sup>th</sup>  
EOC retake June 20<sup>th</sup>

- III. Projected Enrollment for the 2023-2024 school year as of 6/6/2023

<u>Projected</u>	<u>Applications turned in as of 6/8</u>
9 <sup>th</sup> – 100	9 <sup>th</sup> - 93
10 <sup>th</sup> – 113	10 <sup>th</sup> - 110
11 <sup>th</sup> – 92	11 <sup>th</sup> - 90
12 <sup>th</sup> – 86	12 <sup>th</sup> - 86
Total – 391	Total - 379



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### Enrollment for the 2022-2023 school year

<u>2022-2023</u>	Total # of Students	Percentage
PK 3	21	93.98%
PK 4	19	93.98%
KINDERGARTEN	39	95.91%
1ST	41	95.88%
2ND	40	96.73%
3RD	42	95.92%
4TH	39	95.09%
5TH	38	97.23%
6TH	45	96.92%
7TH	51	95.83%
8TH	54	96.33%

**TOTAL ENROLLMENT: 429 STUDENTS**

**Total Attendance: 95.55%**

- **Summer School will be ending on June 22, 2023. We had a good number of students attend and look forward to seeing the growth and closing the educational gaps.**
- **STAAR preliminary scores came in, but we will be looking forward to the final numbers in August.**

- **The Gandy store is open right now for uniform tops. The shop will be open until June 23, 2023, and a second open date will be in July.**
- **2023-2024 School supply lists will be coming out at the beginning of July.**



## SGISD Athletics Board Report

Week of

6-15-23



### Softball and Baseball

STATE SOFTBALL!! What a run the girls had finishing as the State Runner ups for 3A. We are very proud of our Lady Lions and with all but two Seniors returning next year we are excited about the opportunity to run it back and play for the title again next season.

The Baseball Team was one game away from also advancing to the State tournament making it all the way to the Regional Final Series. This was the first time the team has been past the 3<sup>rd</sup> round of the playoffs since 1999!

At one point SGA was the only Coastal Bend team with both the Baseball and Softball Teams playing in the UIL playoffs. Congratulations to all of our players and coaches on an incredible season that really brought the whole town together in support of the kids.

### **Summer Workouts/ Sports Specific**

Great numbers of kids have been showing up to our summer strength and conditioning stations! The record high for the summer has been 148 kids and we are so proud of these athletes showing up and giving sacrificing their time and effort to prepare for next year.

The workouts have been adjusted for the kids and we are doing our work out at the ranch campus. Workouts are designed to be intense and work on kids toughness and we are seeing improvements every week.

Sport specific sessions are set up by coaches for Basketball, Soccer, Football and Volleyball. Other opportunities to improve include 7 on7 football tournaments, Basketball Leagues hosted at SGS , Volleyball leagues at HMK and Alice as well as Camps that are hosted in our Home Gym set up by coaches.

We have 4 weeks left of workouts in the summer. The week of July 4<sup>th</sup> there will be no strength and conditioning. SportsYou is being used to communicate any changes in routine to parents and athletes. July 10<sup>th</sup> and July 12<sup>th</sup> will be our two dates for Champs Camp and as the date approaches we will be sure to post more information on that event.

### **Back to School Bash-Cook-Off**

The Athletic Department will be responsible for organizing this event.

Board Members interested in assisting with the Cook-Off for the Back to School Bash please contact Coach Lozano at [alozano@sgisd.net](mailto:alozano@sgisd.net)

**“You would be amazed at what can be accomplished when it doesn’t matter who gets the credit.”**

We are all here to serve



**June 2023**

**We had UIL State Solo and Ensemble Contest on May 27<sup>th</sup> at Hendrickson HS in Pflugerville. 1 Ensemble had to withdraw due to Baseball playoffs conflict. Our soloists and ensembles performed well, but fell short of a medal.**

**We had a successful trip to Florida from May 30<sup>th</sup> to June 4<sup>th</sup>. We had 48 students attend. We had a bus break down in Mississippi and were stranded on the side of the road for a while only a few miles from a gas station. Our driver was able to move us in short spurts until we reached a gas station where a mechanic was able to come and fix the bus. Overall it was about a 4-hour delay. Other than that, weather was great and the students were very well behaved.**

**Our Region results from the ATSSB Outstanding performance series. Our SGS Honors Band earned 1<sup>st</sup> place in the March Category and 1<sup>st</sup> and 2<sup>nd</sup> place in the concert Category. All 3 songs advance to the Area Round. Our SGA Symphonic Band (non-Varsity) earned 3<sup>rd</sup> place in the March and 4<sup>th</sup> and 5<sup>th</sup> place in the concert Category and was alternate to advance in both categories beating out several varsity Bands from the Region. The SGA Honors Band (Varsity) earned 2<sup>nd</sup> place in the March and 1<sup>st</sup> and 2<sup>nd</sup> place in the Concert Category. This is multiple years that we have 6 songs advance to the area round.**

**Both our SGS and SGA honors band Advanced to the Area Round in the TMEA Honor Band Competition. This competition is the whole UIL program of 3 songs rather than the individual songs like the OPS competition. Only the Varsity bands may enter This one.**

**Area round of both competitions will occur in late June.**

**We will have students participating in the TAMUK Band camp June 18<sup>th</sup>- June 23<sup>rd</sup>. We are sending our drum majors, colorguard captains, and band captain to the camp.**

**The Areilles officers (minus one that was in Florida) attended the Showmakers of America Officer Camp. Commander Ileana Guerra won:**

**Outstanding Performance Camp Dance**

**Superior Performance Field Pom**

**Superior Performance Jazz/kick**

**All-Star Dancer with another invite to the Macy's Thanksgiving Day parade and**

**Showmaker Superlative Medal.**

**The Areilles helped with water slide supervision at the King Ranch Rodeo.**

**The Areilles will attend the MA Dance Camp June 13-15<sup>th</sup>**

**Both Mr. and Mrs. Mendez will have the opportunity to judge one of the other Area Rounds of the OPS Competition on June 20<sup>th</sup>.**

**Our Summer band marching practices are set to begin July 10<sup>th</sup>.**



## (LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

<b>Contact:</b>	<b>School Districts and Education Service Centers</b>	<b>Community Colleges</b>
	<a href="mailto:policy.service@tasb.org">policy.service@tasb.org</a>	<a href="mailto:colleges@tasb.org">colleges@tasb.org</a>
	800.580.7529	800.580.1488

**Capitalization  
Threshold**

The capitalization threshold for purposes of classifying individual capital assets shall be ~~\$5,000~~\$5,000.

The Superintendent shall determine the capitalization threshold for a group of assets, the individual cost of which does not exceed the capitalization threshold above but for which the cost in the aggregate is significant.

**Integrated Pest  
Management  
Program**

The District is committed to following integrated pest management (IPM) guidelines as required by Chapter 1951 of the Occupations Code and Title 4, Chapter 7 of the Administrative Code in all pest control activities that take place on District property.

Definition

IPM is a pest management strategy that relies on accurate identification and scientific knowledge of target pests, reliable monitoring methods to assess pest presence, preventative measures to limit pest problems, and thresholds to determine when corrective control measures are needed. Under IPM, whenever economical and practical, multiple control tactics shall be used to achieve the best control of pests. These tactics shall ~~possibly~~ include, but are not limited to, the judicious use of pesticides.

Standards

The District's IPM program shall govern the District's use of pesticides, herbicides, and other chemical agents for the purpose of controlling pests, rodents, insects, and weeds in and around District facilities, including residential property primarily used as student housing.

IPM Coordinator

The Superintendent shall designate the IPM coordinator(s), who shall be registered with the Texas Department of Agriculture. The IPM coordinator(s) shall receive training in accordance with law and shall provide training to District employees, as necessary.

Application Time  
Frame

The IPM coordinator(s), in addition to the responsibilities set out in CLB(LEGAL), shall coordinate with appropriate District administrators or other designated and trained employees regarding pesticide or herbicide applications in accordance with law. The IPM coordinator(s) shall determine when an emergency situation exists and an exception to the 48-hour notice requirement may be made.

No Unauthorized  
Application

If the IPM coordinator is a licensed applicator, the IPM coordinator may apply pesticides in accordance with law. No other employee or other person or entity shall be permitted to apply a pesticide or herbicide at a District facility, including residential property primarily used as student housing, without the prior approval of the IPM coordinator and other than in the manner prescribed by law and the District's IPM program.

INSURANCE AND ANNUITIES MANAGEMENT  
UNEMPLOYMENT INSURANCE

CRF  
(LOCAL)

**Reasonable  
Assurance**

The District shall issue letters of reasonable assurance, as appropriate, to employees in positions requiring less than 12 months of service whose services are anticipated to be needed at the beginning of the following school year. [See DCD and DCE]

FACILITIES CONSTRUCTION  
COMPETITIVE BIDDING

CVA  
(LOCAL)

**Specifications**

The Superintendent ~~or designee~~ shall ensure that detailed specifications are prepared for any construction project for which competitive bids are sought.

**Bid Process**

All bids shall be submitted in sealed envelopes, plainly marked with the name of the bid and the time of the bid opening. Bids shall be opened at the time specified. All interested parties shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

**Safety Record**

If the District considers the safety record of bidders in determining to whom to award a contract, the safety record shall be defined as a bidder's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the bidder's insurance carrier, and a loss history covering all lines of insurance coverage carried by the bidder.

FACILITIES CONSTRUCTION  
COMPETITIVE SEALED PROPOSALS

CVB  
(LOCAL)

**Specifications**

The Superintendent ~~or designee~~ shall prepare a request for proposals for any construction project for which competitive sealed proposals are sought.

**Process**

All proposals shall be submitted in sealed envelopes, plainly marked with the name of the proposal and the time of the deadline for submission. Proposals shall be opened at the time specified. All offerors shall be invited to attend the proposal opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

Withdrawal and  
Late Proposals

Any proposal may be withdrawn prior to the scheduled time for opening. Proposals received after the specified time shall not be considered.

Proposal  
Acceptance

The District may reject any and all proposals.

**Safety Record**

If the safety record of offerors is considered in selecting a proposal, the record shall be defined as an offeror's OSHA (Occupational Safety and Health Administration) inspection logs for the last three years, a loss analysis from the offeror's insurance carrier, and a loss history covering all lines of insurance coverage carried by the offeror.

COMPENSATION AND BENEFITS  
COMPENSATION PLAN

DEA  
(LOCAL)

	<p>The Superintendent shall recommend an annual compensation plan for all District employees. The compensation plan may include wage and salary structures, stipends, benefits, and incentives. [See also DEAA]- The recommended plan shall support District goals for hiring and retaining highly qualified employees. The Board shall review and approve the compensation plan to be used by the District. The Board shall also determine the total compensation package for the Superintendent. [See BJ series]</p>
<b>Pay Administration</b>	<p>The Superintendent shall implement the compensation plan and establish procedures for plan administration consistent with the budget. The <del>Superintendent or designee shall classify</del>classification of each job title within the compensation plan shall be based on the qualifications, duties, and market value of the position.</p>
Annualized Salary	<p>The District shall pay all salaried employees over 12 months in equal monthly or <del>bimonthly</del>semi-monthly installments, regardless of the number of months employed during the school year. Salaried employees hired during the school year shall be paid in accordance with administrative regulations.</p>
Pay Increases	<p>The Superintendent shall recommend to the Board an amount for employee pay increases as part of the annual budget. <del>The Superintendent or designee shall determine</del>Any pay adjustments for individual employees; shall be determined within the approved budget following established procedures.</p>
<del>Mid-Year</del> Midyear Pay Increases	<p>A contract employee's pay may be increased after performance on the contract has begun only if authorized by the compensation plan of the District or there is a change in the employee's job assignment or duties during the term of the contract that warrants additional compensation. Any such changes in pay that do not conform with the compensation plan shall require Board approval. [See DEA(LEGAL) for provisions on pay increases and public hearing requirements].]</p>
Contract Employees	
Noncontract Employees	<p>The Superintendent may grant a pay increase to a noncontract employee after duties have begun because of a change in the employee's job assignment or to address pay equity. The Superintendent shall report any such pay increases to the Board at the next regular meeting.</p>
<b>Pay During Closing</b>	<p>During an emergency closure, all employees shall continue to be paid for their regular duty schedule unless otherwise provided by Board action. Following an emergency closure, the Board shall adopt a resolution or take other Board action establishing the purpose and parameters for such payments. [See EB for the authority to close schools].]</p>

COMPENSATION AND BENEFITS  
COMPENSATION PLAN

DEA  
(LOCAL)

Premium Pay  
During Disasters

Nonexempt employees who are required to work ~~during to mitigate the reason for~~ an emergency closing ~~for a disaster, as declared by a federal, state, or local official or the Board,~~ shall be paid at the rate of one and one-half times their regular rate of pay for all hours worked up to 40 hours per week. ~~All other nonexempt employees who are required to work during an emergency closing shall be paid their regular rate of pay.~~

Overtime for time worked over 40 hours in a week shall be calculated and paid according to law. [See DEAB] The Superintendent ~~or designee~~ shall approve payments and ensure that accurate time records are kept of actual hours worked during emergency closings.

ADMISSIONS

FD  
(LOCAL)

<b>Persons Age 21 and Over</b>	The District shall not admit into its public schools any person age 21 or over unless otherwise required by law.
<b>Registration Forms</b>	The student's parent, legal guardian, or other person having lawful control shall annually complete registration forms. A student who has reached age 18 shall be permitted to complete these forms.
Proof of Residency	<del>At the time of initial registration and on an annual basis thereafter</del> In accordance with administrative regulations, the parent, guardian, or other person having lawful control of the student under order of a court shall present proof of residency <del>in accordance with administrative regulations developed by the Superintendent.</del> The District may investigate stated residency as necessary.
<b>Minor Living Apart</b>	A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.
Person Standing in Parental Relation	
Misconduct	A minor student living apart who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.
Exceptions	Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct.
Extracurricular Activities	The Superintendent shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.
<b>Nonresident Student in Grandparent's After-School Care</b>	The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.  The Superintendent shall have authority to approve or deny such admissions requests in accordance with criteria approved by the Board.
<b>"Accredited" Defined</b>	For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the commissioner of education.

**Grade-Level Placement**

Accredited Schools

The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District. The student shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

Nonaccredited Schools

A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

**Transfer of Credit**

Accredited Texas Public Schools

Credit toward state graduation requirements earned in an accredited public school district in Texas shall be transferable and recognized by the District.

Other Accredited or Nonaccredited Schools

Before recognizing credit in a course earned in an accredited non-public school, an accredited school outside of Texas, or a nonaccredited school, appropriate personnel shall evaluate a student's records and transcript. The District may require the student to demonstrate mastery of the content or use alternative methods to verify course content for the award of credit.

Transition Assistance

In accordance with law, when a student who is identified as homeless or in substitute care enrolls in the District, the District shall assess the student's available records and other relevant information to ~~determine transfer of~~ ensure credit, including proportionate credit, is awarded appropriately for all subjects and courses taken prior to enrollment.

[See EI]

**Withdrawal**

A parent or guardian wishing to withdraw a minor student shall present a signed statement that includes the reason for the withdrawal. A student who is 18 or older may submit a withdrawal statement without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL).]

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**Note:** This policy addresses bullying of District students. For purposes of this policy, the term bullying includes cyber-bullying.

For provisions regarding discrimination and harassment involving District students, see FFH. Note that FFI shall be used in conjunction with FFH for certain prohibited conduct. For reporting requirements related to child abuse and neglect, see FFG.

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**Bullying Prohibited**

The District prohibits bullying, including cyberbullying, as defined by state law. Retaliation against anyone involved in the complaint process is a violation of District policy and is prohibited.

Examples

Bullying of a student could occur by physical contact or through electronic means and may include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name calling, rumor spreading, or ostracism.

**Minimum Standards**

In accordance with law, the Superintendent shall develop administrative procedures to ensure that minimum standards for bullying prevention are implemented.

**Retaliation**

The District prohibits retaliation by a student or District employee against any person who in good faith makes a report of bullying, serves as a witness, or participates in an investigation.

Examples

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

**False Claim**

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding bullying shall be subject to appropriate disciplinary action.

**Timely Reporting**

Reports of bullying shall be made as soon as possible after the alleged act or knowledge of the alleged act. A failure to immediately report may impair the District's ability to investigate and address the prohibited conduct.

**Reporting Procedures**

Student Report

To obtain assistance and intervention, any student who believes that he or she has experienced bullying or believes that another student has experienced bullying should immediately report the alleged acts to a teacher, school counselor, principal, or other District employee. The Superintendent shall develop procedures allowing a student to anonymously report an alleged incident of bullying.

Employee Report	Any District employee who suspects or receives notice that a student or group of students has or may have experienced bullying shall immediately notify the principal or designee.
Report Format	A report may be made orally or in writing. The principal or designee shall reduce any oral reports to written form.
Periodic Monitoring	The Superintendent shall periodically monitor the reported counts of bullying incidents, and that declines in the count may represent not only improvements in the campus culture because bullying declines but also declines in the campus culture because of a decline in openness to report incidents.
<b>Notice of Report</b>	When an allegation of bullying is reported, the principal or designee shall notify a parent of the alleged victim on or before the third business day after the incident is reported. The principal or designee shall also notify a parent of the student alleged to have engaged in the conduct within a reasonable amount of time after the incident is reported.
<b>Prohibited Conduct</b>	The principal or designee shall determine whether the allegations in the report, if proven, would constitute prohibited conduct as defined by policy FFH, including dating violence and harassment or discrimination on the basis of race, color, religion, sex, gender, national origin, or disability. If so, the District shall proceed under policy FFH. If the allegations could constitute both prohibited conduct and bullying, the investigation under FFH shall include a determination on each type of conduct.
<b>Investigation of Report</b>	The principal or designee shall conduct an appropriate investigation based on the allegations in the report. The principal or designee shall promptly take interim action calculated to prevent bullying during the course of an investigation, if appropriate.
<b>Concluding the Investigation</b>	<p>Absent extenuating circumstances, the investigation should be completed within ten District business days from the date of the initial report alleging bullying; however, the principal or designee shall take additional time if necessary to complete a thorough investigation.</p> <p>The principal or designee shall prepare a final, written report of the investigation. The report shall include a determination of whether bullying occurred, and if so, whether the victim used reasonable self-defense. A copy of the report shall be sent to the Superintendent or designee.</p>
<b>Notice to Parents</b>	If an incident of bullying is confirmed, the principal or designee shall promptly notify the parents of the victim and of the student who engaged in bullying.

<b>District Action</b>	
Bullying	If the results of an investigation indicate that bullying occurred, the District shall promptly respond by taking appropriate disciplinary action in accordance with the District's Student Code of Conduct and may take corrective action reasonably calculated to address the conduct. The District may notify law enforcement in certain circumstances.
<i>Discipline</i>	A student who is a victim of bullying and who used reasonable self-defense in response to the bullying shall not be subject to disciplinary action.  The discipline of a student with a disability is subject to applicable state and federal law in addition to the Student Code of Conduct.
<i>Corrective Action</i>	Examples of corrective action may include a training program for the individuals involved in the complaint, a comprehensive education program for the school community, follow-up inquiries to determine whether any new incidents or any instances of retaliation have occurred, involving parents and students in efforts to identify problems and improve the school climate, increasing staff monitoring of areas where bullying has occurred, and reaffirming the District's policy against bullying.
<i>Transfers</i>	The principal or designee shall refer to FDB for transfer provisions.
<i>Counseling</i>	The principal or designee shall notify the victim, the student who engaged in bullying, and any students who witnessed the bullying of available counseling options.
Improper Conduct	If the investigation reveals improper conduct that did not rise to the level of prohibited conduct or bullying, the District may take action in accordance with the Student Code of Conduct or any other appropriate corrective action.
<b>Confidentiality</b>	To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation.
<b>Appeal</b>	A student who is dissatisfied with the outcome of the investigation may appeal through FNG(LOCAL), beginning at the appropriate level.
<b>Records Retention</b>	Retention of records shall be in accordance with CPC(LOCAL).
<b>Access to Policy and Procedures</b>	This policy and any accompanying procedures shall be distributed annually in the employee and student handbooks. Copies of the policy and procedures shall be posted on the District's website, to the extent practicable, and shall be readily available at each campus and the District's administrative offices.

Agenda Posting

SANTA GERTRUDIS ISD (137904) - Update 121

CFB(LOCAL): ACCOUNTING - INVENTORIES

CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE

CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT  
INSURANCE

CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING

CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS

DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN

FD(LOCAL): ADMISSIONS

FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

Agenda Posting

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# Minutes of Regular Meeting

## The Board of Trustees Santa Gertrudis ISD

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A Regular meeting of the Board of Trustees of Santa Gertrudis ISD will be held May 17, 2023 beginning at 6:30 PM in in the SGISD Central Office, Hwy 141 – King Ranch Kingsville, Texas 78364.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. First Order of Business  
Meeting was called to order at 6:30pm
  - A. Establish a Quorum  
Members Present: Francis Regalado, Flo Falcon, Carmen Falcon, April Grigg, Jennifer Cash, LeeRoy Montalvo, Oscar Cortez  
Members Absent: None  
Moment of Silence
  - B. Pledge of Allegiance  
Moment of Silence followed by Pledges to the Flags
2. Comments from Public in Open Forum  
No one spoke in open forum.
3. Announcements/Communications/Presentations
  - A. Class Showcase
  - B. Student and Staff of the Month Recognitions
  - C. Nurse Appreciation
  - D. Valedictorian, Salutatorian and Highest Ranking King Ranch Students
  - E. Student Recognitions From Extra Special Field Day – Catherine Gonzalez
  - F. Principal Reports  
Mrs Guarjardo for Santa Gertrudis Schools  
Mr Odom was absent
  - G. Athletic Director Report  
Coach Lozano was absent

H. Band Reports  
Mr Mendez for Band

I. Superintendent Update  
Dr. Alfaro for Superintendent

4. Discuss and review student transfers for 2023-2024 school year

(not an action item)

5. Discuss and take possible action on athletic donation from Booster Club

A motion was made by April Grigg to approve the athletic donation from Booster Club. The motion was given a second by Oscar Cortez. The motion passes with 7 in favor and none opposed

6. Discuss and take possible action Wellness Plan & Annual Report for the 2022-2023 school year.

(No Action Needed)

7. Discuss and take possible action on Budget Amendments. – Amanda Ramirez

A motion was made by LeeRoy Montalvo to approve action on the Budget Amendments. The motion was given a second by Carmen Falcon. The motion passes with 7 in favor and none opposed.

8. Consent Agenda Items – Amanda Ramirez

A. Finance Reports

B. Minutes of Regular Board Meeting March 26, 2023

A motion was made by Francis Regalado to approve action on the Consent Agenda Items A-B. The motion was given a second by Carmen Falcon. The motion passes with 7 in favor and none opposed

9. CLOSED SESSION

The board went into a Closed Session at 7:23 PM

A. Pursuant to Section 551.074 of the Tex. Govt. Code, consider and discuss approval of administrator contracts for the 2023-2024 school year.

B. Pursuant to Tex.Govt. Code, 551.074, consider and discuss employment of personnel.

10. OPEN SESSION

The board returned to Open Session at 8:08 PM.

- A. A motion was made by Oscar Cortez to approve The Administrator Contracts for the 2023-2024 school year. The motion was given a second by Jennifer Cash. The motion passes with 7 in favor and none opposed.
- B. A motion was made by Jennifer Cash to approve the employment of personnel for 2023-2024 year. The motion was given a second by April Grigg. The motion passes with 7 in favor and none opposed.

11. Adjournment

The Meeting was adjourned at 8:08 PM.

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Flo Falcon – Board President

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Francis Regalado – Board Vice President