

**MEETING NOTICE**

WEST BONNER COUNTY SCHOOL DISTRICT #83

Board of Trustees Meeting #458; Amendment #1 - Wednesday, April 15, 2026 at 6:00 PM

District Office

134 Main St

Priest River, ID 83856

<https://meetings.boardbook.org/Public/Organization/2136>

---

Vision Statement

***Strive for Greatness!***

Mission Statement

**S**uccess for all with the  
**U**nderstanding that  
**C**ommunity, parents, students, and educators will  
**C**ollaborate and  
**E**mpower the  
**S**tudent to make positive lifelong choices.  
**S**trive for greatness!

---

**AGENDA**

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda - Action Item**
- IV. Public Comment — Limit of 2 Minutes**
- V. Recognitions**
- VI. Consent Agenda - Action Items**
  - VI.A. Approval of Minutes
  - VI.B. Accounts Payable
  - VI.C. Employment
- VII. Presentation Agenda**
  - VII.A. Superintendent's Report — Kim Spacek
  - VII.B. Financial Report — Kendra Salesky
  - VII.C. Technology Report — Ron Kruse
  - VII.D. Legislative Report — Robert Bauer
- VIII. Policy — Action Items**
- IX. Action Items**
  - IX.A. Legal Services Contract
  - IX.B. Architects West PRJHS Proposal
  - IX.C. Child Nutrition Task Force

**X. Informational/Discussion Items**

- X.A. Priest Lake K-12 Proposal
- X.B. Facilities & Transportation Report — Charity Hinshaw
- X.C. Principal Reports
- X.D. Meet & Greet (s) with Superintendent Spacek
- X.E. Future Meetings

**XI. Review and Consider a Motion to Convene in Executive Session Per Idaho Code - Action Item**

- XI.A. Idaho Code §74-206(1)(b) — Personnel — To consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; Employee A, Employee B, Employee C, Employee D, and Employee E

**XII. Motion to Adjourn**

Note: If any auxiliary aids or services are needed for individuals with disabilities, please contact the administration office at 448-4439.

**Meeting Conduct and Order of Business**

*General rules of parliamentary procedure are used for every Board meeting. The most current edition of Robert's Rules of Order may be used as a guide at any meeting. The order of business shall be reflected on the agenda. The use of proxy votes shall not be permitted. Voting rights are reserved to those trustees in attendance. Voting shall be by acclamation or show of hands. (WBCSD Policy 1510)*

Posted: Administration Office  
West Bonner Schools  
Priest River City Hall  
Oldtown City Hall

By: Julie Hinshaw, Board Clerk

I. Call Meeting to Order  
Meeting called to order at 6:00 pm.

II. Pledge of Allegiance  
Chair Yount began the Pledge

III. Approval of the Agenda - **Action Item**  
Motion made. This motion, made by Margaret Hall and seconded by Robert Bauer, Passed.  
Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea  
Yea: 5, Nay: 0

IV. Comments from the Audience on the Agenda: *(Limit of 2 minutes)*  
Frankie Dunn shared her concerns regarding the district with communications and financials.  
Michelle Barnes gave her two minutes to Frankie Dunn to share her thoughts.  
Letter was emailed to Trustee Hall to read aloud. Please see the letter at the bottom of the page  
under Board reflection/Future Agenda per Mr. Spacek. (This was beyond the 2 minute allotment  
and should have been read at the end as notated.)

V. Celebrations  
Trustee Hall attended the Missoula Children's Theater and thoroughly enjoyed it.  
Trustee Yount went to the school movie night and also thoroughly enjoyed it.

VI. Reports

VI.A. Board Member Reports

VI.B. Director & Administrator Reports  
Principal Tommy Hanson spoke to the audience regarding a discussion to create a K-12  
program at Priest Lake.  
Will do a full presentation next month to the Board.

VI.B.1. Operations Report  
Custodians are working hard to stay up on buildings and are working on Friday's to catch up  
and increase duties needed.  
This includes tree and branch clean up from the most recent storm.  
She thanks all the District custodians for all of their dedication and hard work.  
The new Fire Alarm System update will take place this spring break.

VI.B.2. Transportation Report  
Trainings were completed at the beginning of March.  
Cameras from the Angel Grant will be installed on all buses.  
RTA software is being added to keep track of all buses as well as all District vehicles.  
Chair Yount asked if the CTE Forestry program kids were able to participate in the tree and  
branch clean-up. They were not part of this clean-up.

The Junior High is being used daily with the gymnasium and others, so upkeep and checking on the building is being done on a daily basis.

#### VI.C. Financial/Treasurer Report

Business Manager Kendra Salesky shared the information that has been attached to the agenda.

Next month, in April, by the end of the month, the FY24 audit will be complete. The FY27 budget is almost complete.

November 2025 Foundation payment is being held until the FY25 audit is complete. This is approximately 20% of the budget.

Shout out to Ron Kruze for getting everyone set back up at the District Office.

Tracy Rusho has been working diligently on providing a less costly way to access medical needs, which has created a reduction for the District which is now below normal.

#### VI.D. Superintendent Report

Mr. Spacek presented the updates that are located in the attached document.

Charity Hinshaw will be receiving the Apple Award for all of her hard work.

On April 24th, Debbie Critchfield will be here for a visit to the school district. Look for more information regarding this visit.

The forestry program may get a day with equipment from the University of Idaho for the students to try out.

#### VII. Consent Agenda - **Action Items**

Motion to approve. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.  
Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea  
Yea: 5, Nay: 0

##### VII.A. Approval of Board Meeting Minutes

##### VII.B. Approval of Executive Session Minutes 3/10/2026 Meeting

##### VII.C. Human Resources Report

#### VIII. Accounts Payable - **Action Item**

Motion made to approve with questions from Trustee Hall answered. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea  
Yea: 5, Nay: 0

#### IX. Old Business - **Action Items**

##### IX.A. Junior High Task Force Update - **Action Item**

Motion made that the board move forward and sign the permit for the renovation work on the Junior High and that no demolition work is started until an MOU is signed by both parties.

This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea  
Yea

Yea: 5, Nay: 0

Candy Turner with the Junior High Task Force presented that they can now take their draft out for bid.

They have met with a nonprofit to manage funding. Mr. John Connolly brought the new floor plan design with him to share with the board.

They will need a building permit for this process to take place and signatures from the board to get the process started, as well as a letter for them to get started.

Trustee Hall is requesting an MOU in place prior to processing the request for the Task Force to begin. The Task Force has donors in place. However, they want confirmation from the Board prior to donating. The letter from the Task Force must also mention that there are no funds coming from the school district budget.

Jerry Martin discussed that they hired Summitt Environmental. There is no asbestos in the building.

Mr. Spacek presented the RFQ attachment that is shared with the Board. He is requesting Architects West to be included as they are the only ones who responded to the bid. This is specific for the boiler situation at the Junior High. Trustee Hall would like it reposted for more bids to come in.

#### IX.B. Child Nutrition Program Task Force Update - **Action Item**

Motion made to ask that meet and confir be reestablished to move forward to address issues. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Trustee Hall is presenting this document that is attached to the Agenda (received late). It will be posted online.

#### IX.C. Innovia Foundation — **Action Item**

Motion made put the Innovia fundraiser towards Child Nutrition Food Services as the priority. This motion, made by Kathy Nash and seconded by Robert Bauer, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Mr. Spacek presented the attachment with information about the Innovia Foundation funds. Trustee Hall has learned that we can, as a Board or Staff raise money with the 501c3.

Mr. Spacek notated that when seeking donations, it directly mentioned to donors what the funds are being used for specifically.

Trustee Nash would like to prioritize the Food Service program as number one at this time since the program is in the red.

#### IX.D. P3400\_ExtracurricularActivitiesDrug-Testing Program — Second Reading - **Action Item**

Motion to accept with the changes of number to be changed to 7. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Trustee Hall pointed out the "Scope" is incorrect on page 1.

#### IX.E. P5900\_CoachesRules - Second Reading - **Action Item**

Motion made to approve with corrections. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Trustee Hall mentioned on page 2 and page 4, has incorrect wording.

## X. New Business - **Action Items**

### X.A. Weather-Related School Closure — 3.12.2026 Wind Event - **Action Item**

Motion made to approve. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Schools were closed due to the wind; report is required to report to the State

### X.B. WBCSD 83 2026-2027 Calendar - **Action Item**

Motion made to approve the calendar. This motion, made by Robert Bauer and seconded by Margaret Hall, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Tommy Hansen was the presenter for the school calendar. Brought calendar options to the Board meeting for the Trustees.

The one chosen was far and away the favorite. The most choices were based around vacation days and the Thanksgiving week.

Less than 10% of the staff voted. Thanksgiving week off was a huge hit for the parents and the community. Students will be starting before Labor Day in August.

Seniors will have one less week of school for the year this year as they will next year. Chair Yount asked about going back to the five-day week, and at this time it is not in the plan.

Trustee Hall is concerned about low attendance rates with school beginning before Labor Day.

### X.C. FY2027 Budget — **Discussion - Action Item**

Motion made to publish the budget on the 3rd and the 10th. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Friday, May 29th, we need to have the budget hearing notice sent to the Daily Bee so it can be published by June 3rd, and again on June 10th.

The hearing will be on June 17th. Adopt it on the 24th. These are the hard numbers to meet by code. The numbers have to be in by July 1st.

### X.D. FY24 Audit — **Completion - Action Item**

Motion made to set up a special meeting for April 7th to approve the audit. Time to be determined. Pending the audit is complete. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Update with the FY24 audit. Hayden and Ross were not comfortable with some of the funds and distributions, which slowed up the process.

They had single audits they needed to finish by the end of March, and they will then continue working on our audit.

Chair Yount is inquiring as to whether or not it would be beneficial to giving them a call.

Kendra mentioned that emails have been sent and they are exceptional to work with.

#### X.E. FY25 Audit - **Action Item**

Motion made that when we approve FY24 audit we get a timeline for the FY25 audit. This motion, made by Margaret Hall and seconded by Robert Bauer, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

We are finalizing paperwork to hand over to them to complete this work, per Kendra.

#### X.F. Athletics — Weight Room — **Discussion - Action Item**

Motion made to approve fundraising for the weight room. This motion, made by Robert Bauer and seconded by Margaret Hall, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Motion made to explore the surplusage of the equipment. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Alex Zapeda, Athletic Director, presented all the documents for his presentations that are attached to the agenda.

The current equipment in the weight room goes back to the early 1990s. Much of the equipment is outdated and unsafe.

He works at trying to find solutions for all repairs and making equipment safe for the students.

The equipment that cannot be surplussed can be given to the welding class for their use.

One of his biggest issues is facility space along with aging equipment. With the weight room, he would like to make one side the machines and the other for squats etc.

Because of the crowded space between football players and wrestlers, he is thinking of a possibility of moving wrestling to the Junior High. It's a discussion at this time.

Trustee Hall is asking about an inventory of the equipment. This is going to take place.

#### X.G. Athletics - Football Camp - **Action Item**

Motion made to approve the fundraising for the dates requested with the District equipment needed. This motion, made by Kathy Nash and seconded by Robert Bauer, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

The purpose of football camp is for exposure for the kids to learn and grow.  
Please see the attached documents with details regarding this camp.  
The age group for this request is 9–12th grade.  
Transportation hope is to take a bus, so kids aren't driving; fundraising monies can be allocated to the bus cost as well.

**X.H. Athletics — Coaches Handbook - Action Item**

Motion made for a concise plan with specific steps is brought back to the board in April with how the 6th graders will be incorporated into the Athletic programs which will include policies, procedures, and handbooks. This motion, made by Margaret Hall and seconded by Robert Bauer, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Motion to approve Coaches Handbook as it is currently. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

This handbook has modifications to reach our long-term goals.

Mr. Zepeda would like to have a District policy created that can then be reflected in the Handbook.

The yellow are additions, and the red is being deleted.

Mr. Zepeda addressed the issue with the letter brought to the Board, as did Mr. Spacek.

Trustee Hall is requesting that 6th Grade be included in the policy.

Mr. Spacek is planning next Wednesday in having a 6th grader's parents at a meeting for discussion.

**X.I. Restructuring School Appointments for Board Members — Action Item**

This request is to change Trustee Bauer from Priest River Elementary to Idaho Hill Elementary and Trustee Nash to Priest River Elementary. This motion, made by Robert Bauer and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

**X.J. P4210\_ Community Use of School Facilities — First Reading — Action Item**

Motion made to postpone this first reading until April. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Trustee Pound, Trustee Nash and Superintendent Spacek have worked on this and updated the changes requested from the last board meeting.

Trustee Hall is concerned about the political portion (rallies) in the procedures and if we are allowing this on school grounds. Per Trustee Nash, this does not include political rallies for or against levies.

Chair Yount is questioning if we can offer our businesses for free? With the cost of fuel and

energy rising, we need to support those costs instead of paying for them out of our budget. With the no charge for kids, maybe we could apply a consumable charge for items such as toilet paper, paper towels, etc. to groups who are raising funds for their sports organizations Frankie Dunn mentioned this to the group to help with costs.

**X.K. P4210F\_Fee Schedule for Community Use of School Facilities Form — First Reading — Action Item**

Motion made to postpone this reading until April. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

**X.L. P6200\_District Organization — Action Item**

Motion to approve. This motion, made by Margaret Hall and seconded by Robert Bauer, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Superintendent Spacek presented this in January and will continue working on it as changes occur.

**XI. Comments from the Audience: (*Limit of 2 minutes*)**

**XII. Board Reflection / Future Agenda Items - Action Items**

**XII.A. Potential Future Meetings, Work Sessions, etc.**

- Upcoming Committee Meetings (Facilities, Negotiations, Finance, Curriculum)

- Upcoming Regular / Special Meetings / Work Sessions

Dates for meetings:

Facility meeting April 8th at 5:00 pm at the District Office.

Finance meeting April 9th at 4:30 pm at the District Office.

Child Nutrition Task Force March 19th at 4:00 pm District Office.

District Team Pre-negotiation meeting April 7th at 5 pm District Office.

Meet and Confir meeting to be scheduled after reaching out to the rest of the team.

**XII.A.1. 2026 ISBA Clerk's Retreat — Action Item**

Motion made to approve up to \$850. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Clerk Darcie Humphrey presented a breakdown.

Kendra Salesky presented funds available. With the clerk arriving with a late start in September instead of July, there is money available.

A donation was received in the amount of \$500 for training for the board clerk or the board itself.

**XIII. Executive Session**

XIII.A. Executive Session pursuant to Idaho Code 74-206(1)

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public school student; Employee A, Employee B, and Employee C.

(d) To consider records that are exempt from public disclosure.

Motion to move out of Executive Session at 11:16 pm. This motion, made by Robert Bauer and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea

Yea: 5, Nay: 0

Convened Executive Session: 9:20 pm

Roll Call:

Trustee Bauer      Yea

Trustee Hall        Yea

Trustee Pound     Yea

Trustee Nash       Yea

Trustee Yount      Yea

XIV. Motion to Adjourn

Motion to adjourn at 11:16 pm. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Robert Bauer: Yea, Margaret Hall: Yea, Kathy Nash: Yea, Delbert Pound: Yea, Ann Yount: Yea  
Yea: 5, Nay: 0

# West Bonner County School District #83

## Voucher Supplement Account Summary

Voucher Batch Number: 1187

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
ACCURATE TESTING LABS		100.664.310.000.000	Professional & Technical Services	\$40.00
		Check #: 0		
			Vendor Total:	\$40.00
Airgas USA, LLC		243.519.410.401.104	Welding Supplies-General	\$28.88
		Check #: 0		
			Vendor Total:	\$28.88
AMAZON CAPITAL SERVICES		100.623.410.000.000	Supplies-General	\$316.44
		Check #: 0		
		104.512.410.108.000	Instr Materials - PRE	\$88.00
		Check #: 0		
		104.512.410.108.120	Levy - Supplies - MUSIC PRE	\$86.23
		Check #: 0		
		104.512.410.116.000	Instr Materials - IDH	\$50.84
		Check #: 0		
		104.512.410.119.000	Instr. Materials - PLE	\$222.85
		Check #: 0		
		104.515.410.401.000	Instr. Materials - JH/HS	\$1,569.65
		Check #: 0		
		130.512.410.116.300	Grants/Donation	\$139.33
		Check #: 0		
		130.515.410.401.800	Kootenai Funds - PRLH	\$112.63
		Check #: 0		
		243.519.410.401.100	Industrial Maint Supplies-General	\$2,844.79
		Check #: 0		
		243.519.410.401.102	Applied Accounting Supplies-General	\$503.60
		Check #: 0		
		243.519.410.401.103	Ecology & Natural Resource	\$2,816.41
		Check #: 0		
		243.519.410.401.104	Welding Supplies-General	\$1,437.00
		Check #: 0		

# West Bonner County School District #83

## Voucher Supplement Account Summary

Voucher Batch Number: 1187

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		244.519.410.401.103	IQPS - Supplies - Natural Resource	\$92.30
		Check #: 0		
			Vendor Total:	\$10,280.07
ANDERSON, JULIAN & HULL		100.632.310.000.000	Professional & Technical Services	\$125.00
		Check #: 0		
			Vendor Total:	\$125.00
ARCHITECTS WEST, INC.		240.515.310.401.000	Idaho Career Ready CTE Natural Resources	\$1,900.00
		Check #: 0	-Profess	
			Vendor Total:	\$1,900.00
Brian Ranger		100.651.380.000.000	Travel Expenses	\$291.20
		Check #: 0		
			Vendor Total:	\$291.20
BROWN, ERIN		104.682.115.000.000	Student Activity Trips	\$58.32
		Check #: 0		
			Vendor Total:	\$58.32
Bruckner's Truck & Equipment		100.681.425.000.000	Bus Parts 85%	\$473.96
		Check #: 0		
			Vendor Total:	\$473.96
CAROLINA BIOLOGICAL SUPPLY		104.512.410.119.000	Instr. Materials - PLE	\$150.00
		Check #: 0		
		104.515.410.401.000	Instr. Materials - JH/HS	\$968.79
		Check #: 0		
			Vendor Total:	\$1,118.79
CDW GOVERNMENT INC.		100.623.360.000.000	Software Licenses	\$1,460.00
		Check #: 0		
			Vendor Total:	\$1,460.00

## West Bonner County School District #83

### Voucher Supplement Account Summary

Voucher Batch Number: 1187

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
CINTAS				
		100.681.428.000.000	Laundry 50%	\$201.45
		Check #: 0		
Vendor Total:				\$1,460.00
CO-ENERGY				
		100.664.380.000.000	Travel Expenses	\$389.83
		Check #: 0		
		100.681.420.000.000	Fuel 50%	\$8,883.53
		Check #: 0		
Vendor Total:				\$201.45
CULLIGAN LLC				
		100.623.410.000.000	Supplies-General	\$14.30
		Check #: 0		
		100.651.410.000.000	Supplies-General	\$0.00
		Check #: 0		
Vendor Total:				\$9,273.36
EDMENTUM, INC.				
		100.515.310.401.000	Online Education	\$880.00
		Check #: 0		
Vendor Total:				\$14.30
ELLER, CAITLIN				
		100.611.380.000.000	Travel Expenses	\$167.58
		Check #: 0		
Vendor Total:				\$880.00
Farwest Steel Corporation				
		243.519.410.401.104	Welding Supplies-General	\$1,239.29
		Check #: 0		
Vendor Total:				\$167.58
FIRE PROTECTION SPECIALISTS				
		436.664.550.000.092	School Modernization Fund Facility HB521	\$57,000.00
		Check #: 0		
Vendor Total:				\$1,239.29

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1187

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Fisher's Technology		100.623.310.000.000	Professional & Technical Services	Vendor Total: \$57,000.00
		Check #: 0		\$1,608.29
FRONTLINE TECHNOLOGIES GROUP LLC		100.623.360.000.000	Software Licenses	Vendor Total: \$1,608.29
		Check #: 0		\$3,162.13
HALS, LISA		100.651.310.000.000	Professional & Technical Services	Vendor Total: \$3,162.13
		Check #: 0		\$886.88
Hayden Ross, PLLC		100.651.310.000.000	Professional & Technical Services	Vendor Total: \$886.88
		Check #: 0		\$10,000.00
HIGHER IMPACT ENTERTAINMENT		130.512.410.108.300	Grants/Donation	Vendor Total: \$10,000.00
		Check #: 0		\$1,350.00
		238.512.410.108.260	Student Council	Vendor Total: \$0.00
		Check #: 0		\$1,350.00
HINSHAW, CHARITY		100.651.380.000.000	Travel Expenses	Vendor Total: \$43.05
		Check #: 0		\$36.10
		100.664.410.000.000	Supplies - District Repair	Vendor Total: \$54.00
		Check #: 0		\$133.15
		104.682.115.000.000	Student Activity Trips	Vendor Total: \$133.15
		Check #: 0		
IDAHO RURAL WATER ASSOCIATION				Vendor Total: \$133.15

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1187

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
IDAHO SCHOOL BOARD ASSOC.		100.664.310.000.000	Professional & Technical Services	\$282.80
		Check #: 0		
		Vendor Total:		\$282.80
		100.631.310.000.000	Board Professional Services	\$900.00
		Check #: 0		
		100.632.310.000.000	Professional & Technical Services	\$225.00
		Check #: 0		
		Vendor Total:		\$1,125.00
INLAND NORTHWEST THERAPY, LLC		260.616.310.000.000	Medicaid Professional Services	\$28,178.55
		Check #: 0		
		Vendor Total:		\$28,178.55
		290.710.411.000.000	Supplies-General	\$1,030.09
INSIGHT DISTRIBUTING, INC.		Check #: 0		
		Vendor Total:		\$1,030.09
JONES & BARTLETT LEARNING, LLC		104.515.410.401.200	Adv Place, Elective, CTE	\$225.76
		Check #: 0		
		Vendor Total:		\$225.76
		104.515.410.401.000	Instr. Materials - JH/HS	\$417.90
JOSTENS INC		Check #: 0		
		Vendor Total:		\$417.90
JW PEPPER & SON, INC.		104.515.410.401.120	Levy - Supplies - MUSIC -PRLHS	\$534.74
		Check #: 0		
		Vendor Total:		\$534.74
		104.512.380.000.120	Levy - Milage for MUSIC	\$311.22
KENYON, JACOB		Check #: 0		
		Vendor Total:		\$311.22

## West Bonner County School District #83

### Voucher Supplement Account Summary

Voucher Batch Number: 1187

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
LAKE CITY LAW GROUP PLLC				Vendor Total:
		100.632.310.000.000	Professional & Technical Services	\$311.22
		Check #: 0		
Liberty Geotech				Vendor Total:
		240.515.310.401.000	Idaho Career Ready CTE Natural Resources	\$1,525.00
		Check #: 0	-Profess	
LITERACY RESOURCES, LLC				Vendor Total:
		104.512.410.116.000	Instr Materials - IDH	\$1,816.00
		Check #: 0		
MCKINSTRY CO., LLC				Vendor Total:
		100.664.310.000.000	Professional & Technical Services	\$939.28
		Check #: 0		
		100.664.410.000.000	Supplies - District Repair	\$871.87
		Check #: 0		
MITCHELL GROVE ELECTRIC				Vendor Total:
		100.632.310.000.000	Professional & Technical Services	\$2,571.87
		Check #: 0		
MITCHELLS HARVEST FOODS				Vendor Total:
		100.521.410.000.000	Supplies-General	\$1,200.00
		Check #: 0		
NAPA/TIMBERLINE AUTO PARTS				Vendor Total:
		100.681.421.000.000	Lubricants 85%	\$162.20
		Check #: 0		
		100.681.425.000.000	Bus Parts 85%	\$389.89
		Check #: 0		

## West Bonner County School District #83

### Voucher Supplement Account Summary

Voucher Batch Number: 1187

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
NORTHERN LAKES CHIROPRACTIC		100.681.429.000.000	Transportation Hand Tools	\$78.64
		Check #: 0		
NorthWest		100.681.260.000.000	Physical Examinations-Employees	\$175.00
		Check #: 0		
OREILLY		290.710.450.000.200	USDA Commodities	\$26.10
		Check #: 0		
OUTLET BAY SEWER DISTRICT		290.710.455.108.000	Food - PRE	\$2,096.90
		Check #: 0		
PACIFIC OFFICE AUTOMATION		290.710.455.116.000	Food IDH	\$912.27
		Check #: 0		
PATTI'S ACTION AUTO SUPPLY INC.		290.710.455.119.000	Food PLE	\$258.80
		Check #: 0		
		290.710.455.401.000	Food PRLH	\$2,592.00
		Check #: 0		
Vendor Total:				\$5,886.07
Bus Parts 85%				\$33.28
Vendor Total:				\$33.28
Utilities PLE				\$1,443.75
Vendor Total:				\$1,443.75
Professional & Technical Services				\$160.41
Vendor Total:				\$160.41

## West Bonner County School District #83

### Voucher Supplement Account Summary

Voucher Batch Number: 1187

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.681.425.000.000	Bus Parts 85%	\$132.99
		Check #: 0		
		Vendor Total:		\$132.99
PERMA BOUND		104.622.430.108.000	Library - PRE	\$1,179.41
		Check #: 0		
		Vendor Total:		\$1,179.41
PRIEST RIVER ACE HARDWARE		100.664.410.000.000	Supplies - District Repair	\$181.38
		Check #: 0		
		104.512.410.108.120	Levy - Supplies - MUSIC PRE	\$71.17
		Check #: 0		
		245.623.410.000.000	Classroom Technology Supplies	\$149.75
		Check #: 0		
		Vendor Total:		\$402.30
PRIEST RIVER GLASS		100.681.425.000.000	Bus Parts 85%	\$439.22
		Check #: 0		
		Vendor Total:		\$439.22
PURE FILTRATION PRODUCTS, INC.		100.664.410.000.000	Supplies - District Repair	\$2,101.91
		Check #: 0		
		Vendor Total:		\$2,101.91
QUADIENT LEASING USA, INC.		100.651.351.000.000	Postage	\$252.90
		Check #: 0		
		Vendor Total:		\$252.90
QUILL CORPORATION		100.631.410.000.000	Board Supplies	\$9.43
		Check #: 0		
		Vendor Total:		\$9.43
READ NATURALLY, INC.				
		Vendor Total:		\$9.43

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1187

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		104.512.410.119.000	Instr. Materials - PLE	\$320.00
		Check #: 0		
		Vendor Total:		\$320.00
RIDDELL ALL AMERICAN		104.531.410.401.200	Equipment	\$92.45
		Check #: 0		
		Vendor Total:		\$92.45
ROB'S HEATING & COOLING, INC.		435.664.550.000.000	Equipment	\$5,556.00
		Check #: 0		
		Vendor Total:		\$5,556.00
RWC GROUP		100.681.425.000.000	Bus Parts 85%	\$71.88
		Check #: 0		
		Vendor Total:		\$71.88
SELKIRK SUPPLY, INC.		100.664.410.000.000	Supplies - District Repair	\$124.14
		Check #: 0		
		Vendor Total:		\$124.14
SERVICE ALTERNATIVES TRAINING INSTITUTE		100.616.310.000.000	Professional & Technical Services	\$239.80
		Check #: 0		
		Vendor Total:		\$239.80
SPACEK, KIM		100.632.380.000.000	Travel Expenses	\$57.54
		Check #: 0		
		Vendor Total:		\$57.54
SPOKANE PRODUCE		290.710.410.108.500	F&V Supplies PRE	\$699.14
		Check #: 0		
		Vendor Total:		\$57.54

## West Bonner County School District #83

### Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1187

04/15/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Tabb, Avery		290.710.410.116.500	F&V Supplies IDH	\$569.00
		Check #: 0		
		290.710.410.119.500	F&V Supplies PLE	\$0.00
		Check #: 0		
		290.710.455.108.000	Food - PRE	\$1,693.18
TAMRAK		290.710.455.116.000	Food IDH	\$133.49
		Check #: 0		
		290.710.455.119.000	Food PLE	\$266.76
		Check #: 0		
TAMRAK TRUE VALUE		290.710.455.401.000	Food PRLH	\$713.81
		Check #: 0		
		100.621.370.000.000	Tuition Credit Program	\$60.00
		Check #: 0		
Vendor Total:				\$4,075.38
TAMRAK		100.681.420.000.000	Fuel 50%	\$376.19
		Check #: 0		
		Vendor Total:		
TERRY'S DAIRY, INC		100.664.410.000.000	Supplies - District Repair	\$19.98
		Check #: 0		
		290.710.455.108.000	Food - PRE	\$843.04
		Check #: 0		
TERRY'S DAIRY, INC		290.710.455.116.000	Food IDH	\$386.54
		Check #: 0		
		290.710.455.119.000	Food PLE	\$214.76
Check #: 0				
Vendor Total:				\$19.98

## West Bonner County School District #83

### Voucher Supplement Account Summary

Fiscal Year: 2025-2026

Voucher Batch Number: 1187

04/15/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
<b>THERMAL-KING, INC.</b>				
		290.710.455.401.000	Food PRLH	\$448.27
		Check #: 0		
Vendor Total:				\$1,892.61
<b>TYLER TECHNOLOGIES, INC.</b>				
		100.664.410.000.000	Supplies - District Repair	\$8,517.73
		Check #: 0		
Vendor Total:				\$8,517.73
<b>UNIVERSAL ATHLETIC, LLC</b>				
		100.651.310.000.000	Professional & Technical Services	\$750.00
		Check #: 0		
Vendor Total:				\$750.00
<b>WELLS FARGO</b>				
		104.531.410.401.200	Equipment	\$84.00
		Check #: 0		
Vendor Total:				\$84.00
		100.651.351.000.000	Postage	\$17.25
		Check #: 0		
		104.512.410.116.000	Instr Materials - IDH	\$284.25
		Check #: 0		
		104.515.410.401.000	Instr. Materials - JH/HS	\$4,765.76
		Check #: 0		
Vendor Total:				\$5,067.26
<b>ZAYO EDUCATION, INC.</b>				
		100.623.350.000.000	Telephone & Internet	\$1,488.37
		Check #: 0		
Vendor Total:				\$1,488.37
Grand Total:				\$183,491.59

End of Report

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1185

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
CDW GOVERNMENT INC.		238.531.410.401.500	PR LH - Athletic Master	\$1,296.81
		Check #: 0		
COUNTRY LANE, INC.		238.531.410.401.615	Baseball Fundraisers	\$360.00
		Check #: 0		
		238.531.410.401.635	Golf Fundraisers	\$605.00
		Check #: 0		
Vendor Total:				\$1,296.81
GLAZIER, LORETTA		238.512.410.116.130	Child Sponsorship	\$309.82
		Check #: 0		
Vendor Total:				\$309.82
HIGHER IMPACT ENTERTAINMENT		130.512.410.108.300	Grants/Donation	\$0.00
		Check #: 0		
		238.512.410.108.260	Student Council	\$1,000.00
		Check #: 0		
Vendor Total:				\$1,000.00
HOFFMAN MUSIC COMPANY		238.515.410.401.120	Band & Choir	\$68.88
		Check #: 0		
Vendor Total:				\$68.88
NATIONAL ASSOC OF SECONDARY PRINCIPALS		238.515.410.401.170	General Act/Awards/Adm	\$385.00
		Check #: 0		
Vendor Total:				\$385.00
ORIENTAL TRADING COMPANY, INC.		238.512.410.108.260	Student Council	\$64.34
		Check #: 0		
Vendor Total:				\$385.00

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1185

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
UCS, Inc		238.531.410.401.645	Track Fundraisers	\$64.34
		Check #: 0		
		Vendor Total:		\$1,000.10
University High Wrestling		238.531.410.401.500	PR LH - Athletic Master	\$50.00
		Check #: 0		
		Vendor Total:		\$50.00
WELLS FARGO		238.512.410.116.130	Child Sponsorship	\$345.42
		Check #: 0		
		238.515.410.401.727	Class of 2027	\$1,075.00
		Check #: 0		
		Vendor Total:		\$1,420.42
WEST BONNER COUNTY SCHOOL		238.512.410.108.160	Field Trips	\$52.00
		Check #: 0		
		Vendor Total:		\$52.00
		Grand Total:		\$6,612.37

End of Report

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1182

03/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Bryden Canyon Golf Course		238,531,410,401,500	PR LH – Athletic Master	\$60.00
		Check #: 0		
		Vendor Total:		\$60.00
Martin, Christopher		238,531,410,401,500	PR LH – Athletic Master	\$124.97
		Check #: 0		
		Vendor Total:		\$124.97
		Grand Total:		\$184.97

End of Report

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1183

03/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Deer Park High School		238,531,410,401,500	PR LH - Athletic Master	\$250.00
		Check #: 0		
		Vendor Total:		\$250.00
Kristi Arms		238,531,410,401,500	PR LH - Athletic Master	\$150.00
		Check #: 0		
		Vendor Total:		\$150.00
		Grand Total:		\$400.00

End of Report

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1184

04/09/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
Circling Raven Golf Course		238,531,410,401,500	PR LH - Athletic Master	\$200.00
		Check #: 19960		
Vendor Total:				\$200.00
Grand Total:				\$200.00

End of Report

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Voucher Batch Number: 1186

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
AVISTA UTILITIES	MSC-34			
		100.661.330.108.000	Utilities PRE	\$3,731.92
		Check #: 0		
		100.661.330.116.000	Utilities IDH	\$1,296.83
		Check #: 0		
		100.661.330.201.000	Utilities PRJH	\$1,002.71
		Check #: 0		
		100.661.330.401.000	Utilities PRLH	\$6,167.37
		Check #: 0		
		100.664.330.000.000	Utilities	\$1,076.18
		Check #: 0		
		100.681.330.000.000	Utilities - 50%	\$80.19
		Check #: 0		
		<b>Vendor Total:</b>		<b>\$13,355.20</b>
CITY OF PRIEST RIVER				
		100.661.330.108.000	Utilities PRE	\$1,345.91
		Check #: 0		
		100.661.330.201.000	Utilities PRJH	\$222.68
		Check #: 0		
		100.661.330.401.000	Utilities PRLH	\$1,392.86
		Check #: 0		
		100.664.330.000.000	Utilities	\$228.28
		Check #: 0		
		100.681.330.000.000	Utilities - 50%	\$78.57
		Check #: 0		
		<b>Vendor Total:</b>		<b>\$3,268.30</b>
CITY OF PRIEST RIVER - SRO				
		242.667.310.000.000	SRO GRANT	\$8,154.10
		Check #: 0		
		<b>Vendor Total:</b>		<b>\$8,154.10</b>
CITY SERVICE VALCON				
		100.661.330.108.000	Utilities PRE	\$2,214.78
		Check #: 0		
		<b>Vendor Total:</b>		<b>\$2,214.78</b>

## West Bonner County School District #83

### Voucher Supplement Account Summary

Voucher Batch Number: 1186

04/15/2026

Fiscal Year: 2025-2026

Vendor Remit Name	Vendor #	Account	Description	Amount
		100.661.330.116.000	Utilities IDH	\$1,391.41
		Check #: 0		
		100.661.330.119.000	Utilities PLE	\$0.00
		Check #: 0		
		100.661.330.201.000	Utilities PRJH	\$726.10
		Check #: 0		
		100.661.330.401.000	Utilities PRLH	\$3,011.60
		Check #: 0		
		100.664.330.000.000	Utilities	\$193.49
		Check #: 0		
		100.681.330.000.000	Utilities - 50%	\$799.03
		Check #: 0		
		100.681.420.000.000	Fuel 50%	\$0.00
		Check #: 0		
			Vendor Total:	\$8,336.41
CO ENERGY				
		100.661.330.201.000	Utilities PRJH	\$10,758.34
		Check #: 0		
			Vendor Total:	\$10,758.34
EXCESS DISPOSAL SERVICE				
		100.661.330.108.000	Utilities PRE	\$2,345.70
		Check #: 0		
		100.661.330.116.000	Utilities IDH	\$105.00
		Check #: 0		
		100.661.330.201.000	Utilities PRJH	\$0.00
		Check #: 0		
		100.661.330.401.000	Utilities PRLH	\$2,757.57
		Check #: 0		
		100.664.330.000.000	Utilities	\$51.14
		Check #: 0		
		100.681.330.000.000	Utilities - 50%	\$781.60
		Check #: 0		
			Vendor Total:	\$6,041.01

**West Bonner County School District #83**

**Voucher Supplement Account Summary**

Fiscal Year: 2025-2026

Voucher Batch Number: 1186

04/15/2026

Vendor Remit Name	Vendor #	Account	Description	Amount
GRANITE TELECOMMUNICATIONS, LLC		100.623.350.000.000	Telephone & Internet	\$360.60
		Check #: 0		
MIFIBER LLC		100.623.350.000.000	Telephone & Internet	\$5,693.00
		Check #: 0		
NORTHERN LIGHTS		100.661.330.119.000	Utilities PLE	\$2,451.85
		Check #: 0		
VERIZON WIRELESS BELLEVE		100.623.350.000.000	Telephone & Internet	\$788.04
		Check #: 0		
VERIZON WIRELESS BELLEVE		100.681.350.000.000	Telephone & Internet 50%	\$81.06
		Check #: 0		
WASTE MANAGEMENT		100.661.330.116.000	Utilities IDH	\$689.52
		Check #: 0		
WASTE MANAGEMENT		100.661.330.119.000	Utilities PLE	\$252.85
		Check #: 0		
Vendor Total:				\$942.37
Grand Total:				\$60,230.28

End of Report



# West Bonner County School District #83

## HUMAN RESOURCES REPORT

REGULAR BOARD MEETING #458 - 4-15-26

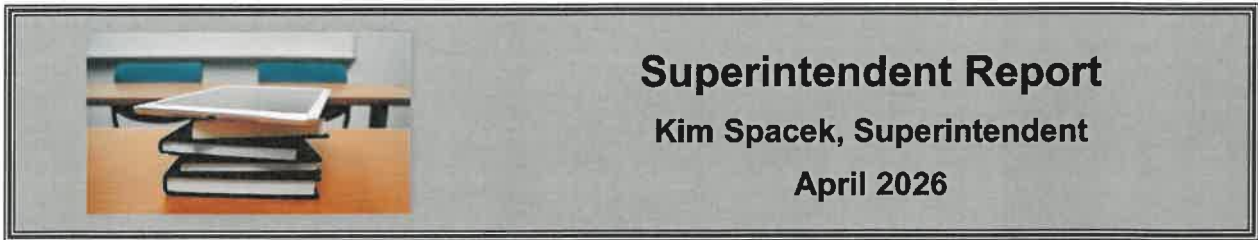
### CERTIFIED STAFF

New/Returning						
NAME	LOCATION	POSITION	FTE	FUND	STATUS	EFFECTIVE
Stephen Wimer	Jr/Sr HS	Assistant Softball Coach	N/A	104	Active	3.17.26
Caitlin Eller	DW	District Wide School Nurse	0.612	100	2026-2027	8.25.26
Avery Tabb	Jr/Sr HS	English Teacher	1	100	2026-2027	8.25.26
Alyssa Meyn	Jr/Sr HS	English Teacher	1	100	2026-2027	8.25.26
Savanna Bowman	IH	1st Grade Teacher	1	100	2026-2027	8.25.26
Paige Gazaway	PRE	4th Grade Teacher	1	100	2026-2027	8.25.26
Jennah Carpenter	IH/PL	PE Teacher	1	100	2026-2027	8.25.26
Lucy French	IH/PL/PRE	Art Teacher	1	104	2026-2027	8.25.26
Chris Anderson	Jr/Sr HS	Science Teacher	1	100	2026-2027	8.25.26

### CLASSIFIED STAFF

New/Returning						
NAME	LOCATION	POSITION	HRS	FUND	STATUS	EFFECTIVE
Jamie Painton	DW	Substitute	N/A	100	Active	2.4.26
Julie Arthur	DW	Substitute	N/A	100	Active	3.19.26
Cherice Guthrie	IH	Title 1	4.875	251	Active	3.25.26
Alice Meyer	IH	Long Term Substitute	N/A	100	Active	4.6.26
Morgan Ramey	DW	Substitute	N/A	100	Active	4.8.26
Adam Zitterkopf	DW	Substitute Bus Driver	N/A	100	Active	4.9.26

# WEST BONNER COUNTY SCHOOL DISTRICT #83



Board Meeting Date: Wednesday, April 15, 2026

Who should be recognized for their contribution to student growth and achievement?

- *Caitlin Eller - Nurse Caitlin put together a Stop the Bleed training on Friday, March 27, 2026, for all teachers, para professionals, administrative assistants, bus drivers, and administrators. Staff from Panhandle Health provided the information and activities in the training. The training was engaging and all staff went away with strategies learned in this refresher.*

What has the superintendent been working on this past month?

- *2024 Fiscal Audit - Hayden Ross is back working on the 2024 Fiscal Audit. The district is working on letters from the district's attorneys. By the end of the week, we hope to receive the information needed to complete the Management Discussion & Analysis.*
- *Forestry Building - A monthly report is attached. The foundation is poured and the pad that will be the floor of the building. Sometime during this week the walls will begin to go up!*
- *Teaching Mathematical Thinking - This is the last of two courses that I am to take to become recertified as a superintendent. I have less than 10 hours left to complete by the first week in May. There are eight mathematical practices the State Department of Education is promoting to improve math instruction around the state. As a part of this class, I visited classes in our buildings to observe math practices implemented in district schools.*
- *RLR Leadership Consulting - This consulting firm will be employed to assist with a Financial Analysis and Mentoring. As reported last month, RLR Leadership Consulting works with rural districts to develop a plan that meets the needs of the district in pursuing community aspirations. Shannon Johnston, a Financial Consultant with RLR, will be working closely with Kendra Salesky as a mentor in finance and budget development. The three of us met on Friday, April 10<sup>th</sup> to begin the work.*

Last month, the following timeline was set to develop the 27FY Budget from start to completion:

- o 5/29/2026 = Budget and Budget Hearing date to Publication
- o 6/3 & 6/0/2026 = Budget Hearing date Published
- o 6/17/2026 = Budget Hearing before the Regular Board Meeting
- o 6/24/2026 = Budget Adopted

The District will be informed at a minimum every two (2) weeks, a condition of the contract deliverable.

- Board Policy 3400 - School Sponsored Extracurricular Activities and Board Policy 3401 - Extracurricular Activities Drug-Testing Program - At last month's meeting Board Policy 3400 - Extracurricular Activities Drug-Testing Program was approved on a 2<sup>nd</sup> Reading. The two proposed policies clear up a misunderstanding. The Drug Testing Program has never applied to student-athletes in junior high school sports. When the policy was approved last month it was approved in a manner that applied to students in junior high school. I worked with both Athletic Directors, Angie Goins and Alex Zapeda, to clear up this misconception. In both policies, you will see the consequences with the same wording. The rationale is consequences are the same as a student-athlete may violate the policy whether tested or not.

- Preliminary Staffing - Based on two reports (**Salary Based Apportionment and Benefit Apportionment Computation and Current Year Support Unit Calculation**) from the stat in January 2026 the District will be funded at the following staffing levels:

Administrative .....3.75975  
Instructional/Pupil Services.....55.143  
Non-Certified.....18.79875

Note: Federal Categorical Funds, Child Nutrition Reimbursement, and Transportation Operations Reimbursement Funds allow the District to employ more staff than indicated above.

- 6<sup>th</sup> Grade Sports Participation - A meeting will be held on Tuesday, April 14<sup>th</sup> at 5 P.M. to discuss sports participation. At our meeting, I will be able to provide a verbal update on decisions made. I anticipate an update to a Board Policy coming in the future.

What tasks need focus for the upcoming month?

- Whitworth University Education Career Fair - In my previous positions, I attended the fair to recruit. I was able to get the district back into the fair. It is Wednesday, April 22, 2026, from 4 P.M. to 6 P.M. The following team is going to recruit.
  - Superintendent - Kim Spacek
  - Principal - Loretta Glazier, Idaho Hill Elementary School
  - Principal - Tommy Hansen, Priest Lake Elementary School
  - Principal - Lynn Parker, Priest River Elementary School

Recruiting will be from a districtwide perspective.

The following positions have been identified prior to the AdTeam Meeting on April 8<sup>th</sup>. There may be more positions by the time the team attends the fair.

- Special Education            1 Position            - Junior-Senior High School
  - Counselor                      2 Positions            - Junior-Senior High School
  - CTE Woodworking            1 Position            - Junior-Senior High School
- Visit by U.S. Department of Education and Debbie Critchfield, Superintendent of Public Instruction - Friday, April 24, 2026 - The State Department of Education will call to confirm the visit will take place. A representative from the U.S. Department of Education and Debbie Critchfield will visit West Bonner County School District to see how Federal Funds are positively impacting Career Technical Education. Jared Hughes has put together an itinerary for the visit that will view the Forestry, Industrial Maintenance, and Welding programs. Matt Hansen and students will be a part of this visit highlighting positive educational opportunities for our students.

An email came in on Monday, April 13<sup>th</sup> stating the visit would be on Tuesday, April 21, 2026, at K Tec in Rathdrum. Jared Hughes will be taking a group of students to participate there.

- Board Policy 5100 - Hiring and Criteria - I will work with Tracy Rusho, Human Resources Director/Special Services Administrative Assistant, updating the policy. Then, the AdTeam will provide feedback to the Board Policy before bringing it to the board for a reading. It may be necessary to create a policy for hiring classified staff and extra curricular staff. I hope to begin work soon.
- Job Descriptions - Several job descriptions are in the process of being updated. These have been put on hold for the month. I hope to be back on this project for at least one job description to review in April.:

Are there any other items of significance to report?

- 1 on 1s with Principals - The last week of April, these meetings will take place with each Principal. This will allow me to complete evaluations by June 1<sup>st</sup>. This year, I have been able to stay on top of the required meetings to effectively implement the Danielson Evaluation Framework for Principals.
- Feminine Hygiene - A Nurse Intern from North Idaho College, named Felicia, called last week to discuss a service project she is doing with fellow students and asked for support from the District. The project involves local business donating funds for feminine Hygiene. Proceeds will be split between the District and the Priest River Ministries-Domestic Violence.
- Priest River Chamber of Commerce - Ann Yount, Chair of the Board of Trustees, received the attached letter from the Chamber of Commerce. This year the district will be a member of the Priest River Chamber of Commerce.

How many corrective actions have resulted in a Temporary Suspension this past month? This information is provided based upon Board Policy 3340 - Corrective Actions and Punishment. The chart below outlines actions taken since the last board meeting:

<i># of Temporary Suspensions</i>	<i>Reason for Action</i>	<i>Response</i>
2	Use/Possession of ATOD	3-days
5	Disrespect	2-days

How many Attendance Letters have been processed this month since the last board meeting?

<i>Grade Band</i>	<i># of Students</i>
<i># of Students in Kindergarten through Grade 6</i>	3
<i># of Students in Grades 7 through Grade 12</i>	0

How many Open Enrollment Applications have been processed since the last board meeting:

<i># of Students Entering the District through Open Enrollment</i>	<i># of Students Exiting the District through Open Enrollment</i>	<i># of Students Changing Schools in the District through Open Enrollment</i>
0	0	1

How many Requests for Public Records have been processed? The chart below requests made and/or completed since the last board meeting:

<i>Requestor</i>	<i>Nature of Request</i>	<i>Date of Request</i>	<i>Date Request Fulfilled</i>
<i>James Kennedy</i>	<i>Brandon Durst Salary &amp; Benefits</i>	<i>1-26-2026</i>	<i>3/18/2026</i>
<i>Justin Wenig</i>	<i>Professional Learning Contracts</i>	<i>3/17/2026</i>	<i>In Process</i>
<i>John Van Santford</i>	<i>Racial Incidents</i>	<i>3/16/2026</i>	<i>In Process</i>
<i>Justin Wenig</i>	<i>Vendor Payment Records</i>	<i>3/25/2026</i>	<i>4/6/2026</i>

### Other Items of Interest

*I read the following documents to keep up with current issues in the field of education: (Reading is done during each mealtime when at the house in Oldtown.)*

- This month, readings have included items that would be considered information to complete daily job tasks.*

## *Acronyms:*

*Education has terminology formed from the initial letters of other words and pronounced as a phrase of letters or word. (This list will expand as acronyms are used in this report.)*

### *Assessment Terminology*

- *ASVAB = Armed Services Vocational Aptitude Battery*
- *IRI = Idaho Reading Indicator (Amira)*

### *Career Technical Education Terminology*

- *Comprehensive Local Needs Assessment*
- *CTE = Career Technical Education*
- *CTSO = Career Technical Student Organization*
- *TAC = Technical Advisory Committee (CTE Program Requirement)*

### *Curriculum*

- *STEAM = Science, Technology, Engineering, Arts, and Mathematics*
- *STEM = Science, Technology, Engineering, and Mathematics*

### *Risk Management*

- *ICRMP = Idaho County Risk Management Program*

### *Student Support Strategies*

- *MTSS = Multi-Tiered System of Supports*
- *PLC = Professional Learning Community*

### *State Reporting*

- *ISEE = Idaho System of Educational Excellence*

### *Sports*

- *IHSAA = Idaho High School Activities Association*

## 25-37 Priest River Lamanna HS Forestry Bldg

### PROJECT PROGRESS



*Formed Stem Walls*



*Formed Stem Walls*



*Concrete Pour*



*Concrete Pour*

### UPCOMING CONSTRUCTION

- Backfill Foundation
- Pour Slab on Grade
- Commence Framing
- Continued Site Development



RLR Leadership Consulting, LLC  
Financial Analysis and CFO Mentoring Contract  
2025-26

West Bonner County, ID School District #83  
c/o Kim Spacek, Superintendent  
134 Main Street  
Priest River, ID 83856

## **Introduction**

Randy Russell and Shannon Johnston, from RLR Leadership Consulting, have dedicated their lives to making a difference by serving, supporting, and helping leaders and their organizations. They facilitate & implement The 3 Ships focusing on relationships, leadership, and partnerships; professional development, training and consulting; and help leaders create a culture where a collaborative, sustainable improvement framework supports every student and every staff member.

Randy and Shannon's lifelong career in education, familiarity with Idaho School Districts, and previous experience lay the foundation for a very impactful partnership.

## **Proposal for Comprehensive Financial Analysis and Capacity-Building Support for West Bonner County, Idaho School District #83**

### **1. Purpose and Objectives**

This proposal outlines a structured approach to conduct a comprehensive financial analysis of West Bonner County School District #83 (WBCSD #83). The engagement is designed to:

- Provide a clear, data-driven understanding of the district's current financial position
- Identify risks, inefficiencies, and opportunities for improved resource allocation
- Support development of a sustainable and transparent **2026–27 school year budget**
- Build internal financial leadership capacity through direct mentoring of the new Chief Financial Officer (CFO)

**“RLR is here to serve, help, and support leaders and their organizations.”**

## **2. Scope of Work**

The project will include five integrated components:

- 1. Financial Diagnostic Review**
- 2. Revenue and Expenditure Analysis**
- 3. Multi-Year Financial Forecasting**
- 4. 2026–27 Budget Development Support**
- 5. CFO Mentoring and Capacity Building**

## **3. Step-by-Step Approach**

### **Phase 1: Project Initiation & Data Collection (Weeks 1–2)**

- Conduct kickoff meeting with district leadership
- Define key priorities, concerns, and decision timelines
- Collect and organize financial documents, including:
  - Prior 3–5 years of budgets and actuals
  - General ledger detail
  - Staffing and salary schedules
  - Enrollment and ADA trends
  - State funding reports
  - Grant and categorical funding sources
- Assess financial systems, chart of accounts, and reporting tools

**Deliverable:** Data Inventory & Initial Observations Memo

### **Phase 2: Financial Diagnostic Analysis (Weeks 3–5)**

- Analyze historical revenue trends:
  - State funding (ADA-driven)
  - Local levies and supplemental funding
  - Federal programs
- Conduct expenditure analysis:
  - Staffing ratios and compensation trends
  - Program-level spending
  - Fixed vs. variable cost structure
- Evaluate fund balances and reserves:
  - Sustainability benchmarks
  - Cash flow patterns
- Identify structural imbalances and cost drivers

**Deliverable:** Financial Diagnostic Report (Baseline Assessment)

### **Phase 3: Multi-Year Forecasting (Weeks 6–8)**

- Develop a **2-3 year financial projection model**, incorporating:
  - Enrollment scenarios
  - State funding assumptions
  - Staffing cost trajectories
  - Inflation and contractual obligations
- Model multiple scenarios:
  - Status quo
  - Cost containment strategies
  - Strategic investment scenarios
- Highlight projected deficits/surpluses and decision points

**Deliverable:** Financial Forecast Model & Scenario Analysis

### **Phase 4: 2026–27 Budget Development (Weeks 9–12)**

- Translate financial insights into a **balanced draft budget**
- Align expenditures with district priorities and constraints
- Support:
  - Staffing decisions
  - Program prioritization
  - Use of reserves
- Facilitate leadership workshops to review trade-offs
- Prepare board-ready budget materials

**Deliverable:**

- Draft 2026–27 Budget
- Budget Presentation for Board Adoption

### **Phase 5: Reporting & Final Recommendations (Weeks 12–13)**

- Synthesize findings into a comprehensive final report
- Provide clear, actionable recommendations:
  - Short-term stabilization strategies
  - Long-term financial sustainability plan
- Develop an implementation roadmap

**Deliverable:** Final Financial Analysis Report

## **4. Final Report Structure**

The final report will include:

1. **Executive Summary**
2. **Key Findings and Financial Health Indicators**
3. **Revenue Analysis**
4. **Expenditure Analysis**
5. **Staffing and Cost Structure Review**
6. **Fund Balance and Reserve Assessment**
7. **Multi-Year Financial Forecast**
8. **Risk Analysis and Scenario Planning**
9. **Recommendations and Strategic Options**
10. **2026–27 Budget Overview**
11. **Implementation Roadmap**

## **5. CFO Mentoring & Capacity-Building Plan**

A central component of this engagement is developing the new CFO's skills through structured, hands-on mentoring.

### **Mentoring Objectives**

- Accelerate the CFO's mastery of school finance fundamentals
- Build confidence in financial analysis, forecasting, and budget development
- Establish sustainable internal financial practices

### **Mentoring Approach**

#### **A. Embedded Learning Model**

The CFO will actively participate in every phase of the analysis:

- Co-develop financial models
- Review and interpret data together
- Participate in all leadership discussions

#### **B. Weekly Coaching Sessions (1–2 hours/week)**

Topics will include:

- School finance fundamentals (Idaho-specific funding model)
- Budget construction and monitoring
- Financial storytelling and board communication
- Use of forecasting tools and spreadsheets
- Internal controls and best practices

### **C. Practical Skill Development**

The CFO will be guided to independently complete key deliverables:

- Build portions of the multi-year forecast
- Draft budget narratives
- Prepare board presentations

Feedback will be iterative and applied in real time.

### **D. Tools & Templates Provided**

- Financial dashboard templates
- Forecasting model (customized for the district)
- Budget development checklist
- Monthly financial reporting templates

### **E. Transition to Independence**

By project completion, the CFO will:

- Fully understand the district's financial structure
- Be capable of maintaining and updating the forecast model
- Lead future budget cycles with confidence
- Provide clear financial guidance to district leadership and the board

## **6. Expected Outcomes**

By the conclusion of this engagement, WBCSD #83 will have:

- **A clear, accurate picture of its financial condition**
- **A sustainable and board-ready 2026–27 budget**
- **A multi-year financial planning tool** for ongoing decision-making
- **A skilled CFO** equipped to lead financial strategy
- Increased transparency and confidence among stakeholders

## **7. Timeline Summary**

<b>Phase</b>	<b>Duration</b>
Initiation & Data Collection	2 weeks
Diagnostic Analysis	3 weeks
Forecasting	3 weeks
Budget Development	3 weeks
Final Reporting	1 week
<b>Total Duration</b>	<b>12 weeks</b>

## 8. Conclusion

This proposal delivers both immediate financial clarity and long-term organizational capacity. By combining rigorous analysis with hands-on mentoring, the district will not only address current financial challenges but also build a strong foundation for sustainable fiscal leadership. If desired, this proposal can be adapted to include stakeholder engagement sessions, community communication strategies, or board training workshops.

Following the analysis, the district will receive a clear summary of findings along with a practical “game plan” for moving forward. This will include prioritized recommendations, potential short- and long-term action steps, and strategies to strengthen systems that support student success. The goal of this work is not simply to evaluate current practices, but to partner with the district in building a sustainable financial system that supports educators and improves outcomes for all learners. **Timeline: April 1, 2026 – June 30, 2026.**

## Budget Estimate

Description	Notes	Cost Estimate	Total
Financial Analysis and Budget Development (Direct Service)			\$11,750
Executive Coaching/Thought Partner Virtual Sessions (Direct Service)	Planning and preparation, analysis, document review, phone calls/zoom meetings with Kendra		\$3,000
Travel / Flight / Hotel Transportation / Meals – if needed		Travel will be coordinated with Kendra and Kim	TBD

TOTAL: \$14,750

On behalf of RLR Leadership Consulting, LLC, we want to thank West Bonner County, ID School District #38 so much for the opportunity to serve you! Please sign below and return.

\_\_\_\_\_  
Randy L. Russell, RLR Leadership Consulting, LLC

  
Authorized Signature

Please return to: Randy L. Russell  
RLR Leadership Consulting, LLC  
12803 East 36<sup>th</sup> Avenue  
Spokane Valley, WA 99206

“Exceptional! Professional! Compassionate! Dr. Randy Russell and RLR are an excellent investment for any school or district wanting to improve their school climate.”

*John Keener, MSU Billings and The Montana Center for Inclusive Education*

“I reached out to Dr. Russell prior to our retreat to request his services as a facilitator. His experiences, temperament, and communication skills were instrumental as he led our board, and he exceeded my expectations in his preparatory work. We were able to achieve even greater outcomes as a team. I couldn’t be more pleased with the services that Dr. Randy Russell provided my district and would highly recommend his facilitation and development skills to other boards and superintendents.”

*Wade Smith, Walla Walla, WA School District Superintendent Emeritus*

“Randy Russell's mission through RLR Leadership Consulting to positively impact education leaders in their work to provide outstanding educational opportunities for our children, has had a profound impact on Montana education leaders. Thank you, Dr. Russell, and the team at RLR Leadership Consulting for your passion and commitment to our educators, students, and communities!”

*Kirk J. Miller, EdD, CEO KJM Leadership Consulting*

*Emeritus Executive Director, School Administrators of Montana*

“I cannot say enough good things about RLR Leadership Consulting. They are responsive, professional, and truly focused on helping clients reach their goals. The team at RLR is incredibly knowledgeable and dedicated. I highly recommend their services to anyone. Thank you, RLR Leadership Consulting, for your outstanding work and dedication to helping others succeed. Your positive impact on the community is truly inspiring. Keep up the great work!”

*Blaze Burnham, PhD*

“When Cape Flattery School District needed a new Strategic Plan, RLR offered an outcome-focused approach. Randy and Erich provided extensive experience and built genuine trust, fostering a strong, lasting plan.”

*Michelle Parkin, Superintendent Cape Flattery School District*

**Terms.** These terms and conditions govern the agreement formed by your acceptance of the estimate given to the Client by RLR Leadership Consulting, LLC (“RLR”). These terms are incorporated by reference into the estimate and control over any inconsistent terms in your acceptance.

**Services.** Upon acceptance by Client, RLR will perform the services described in the estimate according to a mutually agreeable service schedule. Any additional services requested by Client and not covered by the estimate will incur additional charges.

**Charges.** The services outlined in this estimate are adjustable in a final estimate to fit the Client needs. Once adjusted, and upon acceptance of the final estimate, the Client commits to the services and charges described in the estimate, and Client agrees to pay RLR such charges.

**Travel expenses.** Client is responsible for all travel-related expenses, including airfare, hotels, car rental/ground transportation, meals, parking, mileage and other incidental expenses. RLR agrees to purchase the most economical airfare to and from Client so as to minimize costs. In the event RLR travels by car to Client, RLR will be reimbursed for mileage at the current IRS rate per mile, or pay for car rental expenses, whichever is cheaper. All travel related expenses incurred by RLR will be billed to Client and are in addition to costs associated with this estimate.

**Changes.** Changes in the specifications, quantities, schedule or other aspects of the services that are requested or approved by Client do not become binding upon RLR unless accepted by RLR in writing. Any such changes may result in additional or increased charges, and Client agrees to pay such increase.

**Taxes.** Client is responsible for payment of all applicable federal, state and local taxes and assessments, including sales, use and similar taxes levied on the transaction contemplated by the estimate. No tax exemption will be recognized unless a valid exemption certificate is provided.

**Payment Terms.** All invoices for services covered by the estimate are payable within thirty (30) days after invoice date (i.e. net 30 days). Upon acceptance of this estimate, RLR will invoice client for 50% of the total invoice or a mutually agreed upon invoice schedule, in writing between RLR and Client.

**Termination.** In the event Client terminates services, Client is responsible for 50% of the invoice, or the actual rendered services, whichever is more. RLR may terminate the estimate and cease performance of the services if Client fails to timely pay or perform any obligation imposed under the estimate of these terms, and such failure to pay or perform continues for a period of three (3) business days from the date RLR furnishes written notice thereof to Client.

**Independent Contractor.** RLR is an independent contractor of Client, and nothing in the estimate or these terms will be construed as creating a partnership, joint venture or relationship other than that of independent contractors between Client and RLR.

**Late charges.** Any invoices not paid by Client on or before the due date will bear interest after the due date until the invoice is paid, in full, at the lesser of twelve (12%) percent or the highest lawful rate.

**Limitation of Liability.** In no event will RLR be liable to Client for special, exemplary, incidental or consequential damages, including loss of profits, revenues, or goodwill, arising out of or relating to the estimate or the work, whether the claim is based upon contract, breach of warranty, tort or other theory, even if RLR is advised of the possibility of such damages.

**Publicity.** The Client authorizes RLR to list Client as a Client of RLR on RLR’s website and on any other internal and external promotional materials and communications.

# WEST BONNER COUNTY SCHOOL DISTRICT

## 6<sup>th</sup> GRADE SPORTS PARTICIPATION

**Date:** Tuesday, April 14, 2026  
**Place:** Priest River Lamanna Junior-Senior High School - Library  
**Time:** 5:00 P.M.

**Contact:** **Kim Spacek**  
**Superintendent,**  
**(208) 946-7909**

**Angie Goins**  
**Junior High Athletic Director**  
**(208) 290-7013**

**Alex Zapeda\***  
**High School Athletic Director**  
**(702) 666-4019**

**\*Alex provided the information, but will be at the IHSAA Conference during this time.**



---

### The Agenda

---

- **Welcome - Kim Spacek**
- **League Guidelines - Angie Goins**
- **Participation Numbers per Team - Alex Zapeda**
- **Timelines for Decisions - General Discussion**
- **Alerting all 6<sup>th</sup> Grade Parents for Participation - General Discussion**

**★ Priest River Lamanna Junior-Senior High School**

- ◆ Sharlene Anderson, Special Education Teacher
- ◆ Julie Behrens, CTE Business Teacher
- ◆ Amy Cary, 4th Grade Teacher
- ◆ Jared Hughes, CTE Natural Resources & Forestry Teacher
- ◆ Calli Schmaltz, Elementary Secretary
- ◆ Debbie Sinn, Title 1 Paraprofessional
- ◆ Penny Whitaker, 1st grade teacher
- ◆ Sara Butler, K-2 Teacher
- ◆ Angela Goins, JH Athletic Director

**★ Newport High School**

- ◆ Alexandra Riley, Social Studies teacher
- ◆ Michelle Wendle, Elementary Teacher

**★ Sandpoint High School**

- ◆ Loretta Glazier, Elementary Principal

**★ Mary Walker High School**

- ◆ Peggy Loutzenhiser, Curriculum, assessment and elementary Coordinator

**★ Mount Spokane High School**

- ◆ Jadyr Chapoux, 1st grade Teacher
- ◆ Tommy Hansen, Priest Lake Elementary Principal

**★ Northwest Christian**

- ◆ Nancy Greogory

**★ Gonzaga Prep**

- ◆ Wyatt Smith, Network Administrator

**★ St. George School**

- ◆ Kim Spacek, Superintendent

**★ Cheyenne High School**

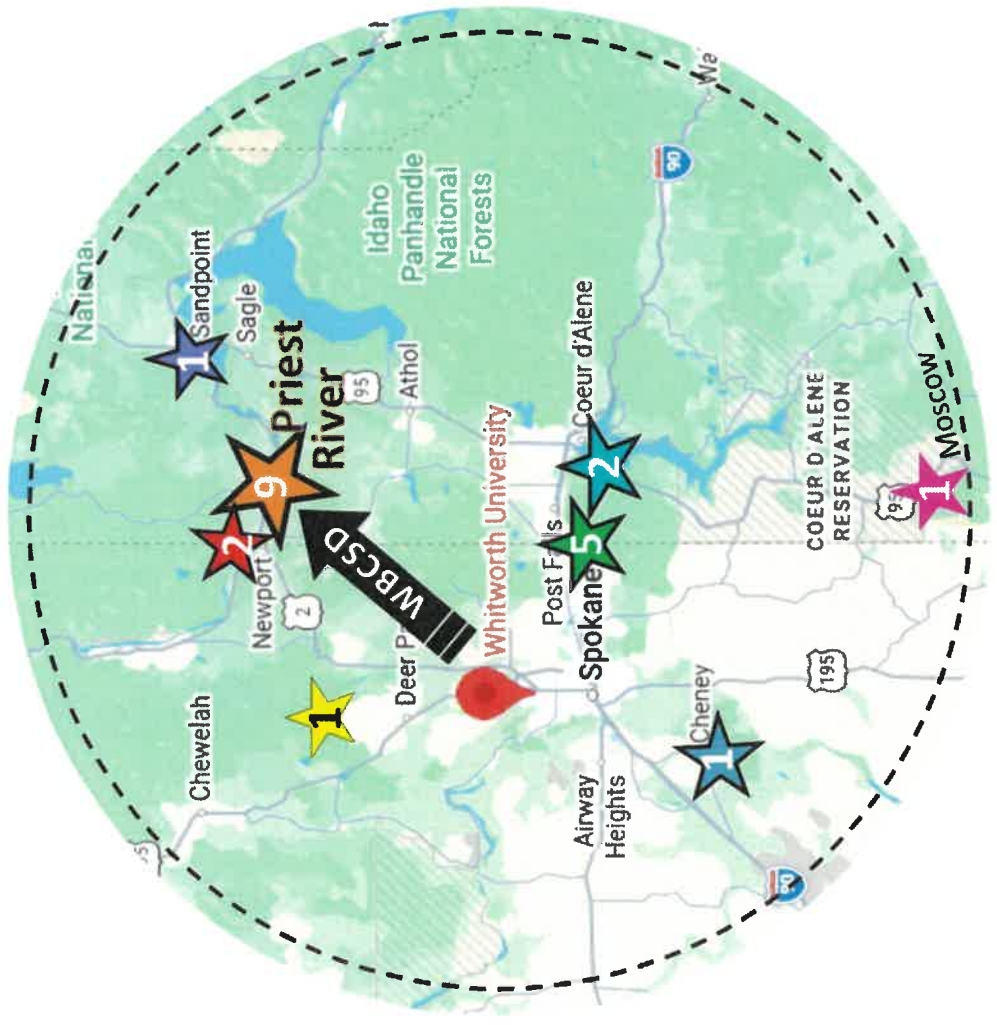
- ◆ Karen Craner, Secondary Teacher

**★ Moscow High School**

- ◆ Wyatt Smith, Network Administrator

**★ University High School**

- ◆ Michelle Barnes, 5/6 grade Teacher
- ◆ Rachel Gilbert, Elementary Teacher





**Priest River**  
*Chamber of Commerce*

March 25, 2026

West Bonner School District  
134 Main st.  
Priest River, ID 83856

Dear Ann Yount

Thank you for your recent renewal of membership in the Priest River Chamber of Commerce.

### The Importance of Your Membership

Your membership plays a vital role in supporting the daily operations of the Chamber, as well as the many events that the Chamber hosts each year. These events benefit our entire community and help foster a stronger, more connected Priest River.

### Membership Benefits

As a member, you are entitled to a variety of benefits, and we hope you take full advantage of them. These include:

- A free advertisement in both the Beacon and the Miner during Shop Small Saturday in November
- An ad on the window TV and in the monthly newsletter
- The opportunity to have any events you host featured on the Chamber calendar
- One month of advertising on our website
- An entry in the Timberdays parade
- 

### Board Commitment and Member Feedback

This year, our board is dedicated to listening to our members regarding the programs or meetings they would like to see from the Chamber. Ideas such as job fairs, workshops, or courses for employees and businesses are among the possibilities. We encourage you to reach out to any of our board members or the Chamber office with suggestions or areas you would like us to explore.

Thank you again for your renewed support and we look forward to a great year.

**Roberta Bagley, President**

WEST BONNER COUNTY SCHOOL DISTRICT #83  
APPLE AWARD

IS AWARDED TO

*Caitlin Eller*

CONGRATULATIONS FOR

PUTTING TOGETHER A STOP THE BLEED TRAINING FOR ALL TEACHERS, PARA PROFESSIONALS, ADMINISTRATIVE ASSISTANTS, BUS DRIVERS, AND ADMINISTRATORS THROUGH PANHANDLE HEALTH ALL WHO ATTENDED LEARNED STRATEGIES IN THIS REFRESHER.

APRIL 15, 2026

Margaret W Hall  
Trustee, Zone 1

Delbert Pound  
Trustee, Zone 3

Rober Bauer  
Trustee, Zone 2

Ann Yount  
Trustee, Zone 4

Kathy Nash  
Trustee, Zone 5

# Technology Department Report

15 APRIL 2026

# Information Overload

- Status Report on Hardware
  - What do we have?
  - Who uses it?
  - What shape is it in?
- Network
- Data Management
- Issues

# Hardware

- 43 Staff/Admin Laptops, Win 11, Office 2019, Docking Stations
- 279 Desktop Computers (Teacher Machines, Labs)
  - Almost all are on Win 10, Office 2016
- 150 Old Dell Chromebooks, most are unusable
- 270 New Asus Chromebooks
- 150 New Lenovo Chromebooks
- 498 Old Lenovo Windows Laptops
- 240 I pads
- 15 Servers

# Network Hardware

- 70 Meraki Cloud Controlled Wireless Access Points, 100% coverage district-wide
- 50 Meraki Cloud Controlled switches minimum 1Gbps up to 10 Gbps
- 1 Ubiquiti Dream Machine All-in-One Network Device
  - 2 Ubiquiti 8 port switches
  - 4 Nanobeam Bridges
- Iboss and Sonicwall for CIPA required Adult Content Filtering
- Iboss Classroom Management System

# IP Camera Systems

- 50 High School, 3 NVR
- 12 Junior High, 1 NVR
- 28 PRE, 2 NVR
- 19 Idaho Hill, 1 NVR
- 4 PLE, 1 NVR
- 3 DO, 1 NVR

# DATA

- Skyward, migrating to Qmlativ cloud-based system for SIS
- Evaluating Apptegy for Robocalls
- Tyler for Accounting

# Issues

- Brenna retiring 1 July, Ron retiring 1 October
- Hired two Network Admins, Joe and Wyatt
- Budget Considerations
  - Classroom tech, same funding formula as last year, based on ADA
  - Requesting \$20k for non-classroom tech hardware

Questions?

Head Lice (Pediculosis)

Head lice are a common problem among school-aged children and adolescents. The Board of trustees shall take appropriate steps to assist parents/ guardians in addressing and preventing head lice while respecting the confidentiality of students with head lice and limiting disruption to their education.

Lice prevention and management activities are under the direction of the School Nurse. The School Nurse shall conduct the following tasks as well as train and designate other staff members to do the following:

1. Provide general information to parents/ guardians on the diagnosis, treatment, and prevention of head lice.
2. Encourage parents/guardians to perform regular lice checks on the scalp of their children who attend school, especially when excessive itching is noticed;
3. Conduct checks for head lice in students showing symptoms of head lice; and
4. Notify a student's parent/ guardian if they are found to have head lice and provide resources on appropriate treatment options.

To prevent the spread of head lice at school, students should avoid head-to-head and hair-to-hair contact during activities. Students shall be discouraged from sharing such items as hats, scarves, coats, sports uniforms, hair accessories, combs, brushes, or towels.

Checking for Head Lice

As described in Policy 3500, parents/guardians shall be informed that the school may conduct head lice checks as described below and shall be given the opportunity to consent to such checks ahead of time or decline to do so.

If a parent/guardian declines to consent to a head lice check for their child, the parent/ guardian shall be notified that the school suspects the student has head lice. The parent will also be

provided with information on head lice treatment and with assistance similar to that provided to parents of students found to have head lice.

Any staff member who suspects a student has head lice shall report this to the school nurse or building principal. The school nurse, building principal, or their designee may train school staff on recognizing signs of head lice.

The District shall not conduct mass lice screenings of students not showing symptoms of head lice.

### Students Found to Have Head Lice

Cases of head lice should be managed in ways that reduce disruption to the education process.

In addition to ensuring the District has parent/guardian consent prior to checking a student for head lice, the school nurse, building principal, or designee will immediately notify the student's parents/guardians if signs of lice warranting treatment are found. The parent/guardian will then be requested to begin treatment immediately. The notice shall state that prompt, proper treatment of the head lice is in the best interest of the student and their classmates. The parent/guardian will be requested to pick up their student and begin treatment immediately.

Parents/guardians shall be provided with information on head lice treatment consistent with the recommendations of the school nurse. The information should include details explaining the problem, list the procedures for treatment, and explain any requirements for reentering school. In addition, the school nurse consulted by the District may offer extra help or information to families of children who are repeatedly or chronically found to have head lice.

Students who are found to have lice will be instructed to refrain from making head-to-head contact with others and sharing personal items with other students.

### Return to School

The student may return to school once the parent/guardian confirms they have begun an appropriate course of treatment for the student's head lice and no live lice or viable nits are detected by the school nurse or designated school official.

### Notification of Head Lice Cases at School

The District will normally send a notification regarding head lice cases to parents/guardians of the students in the affected classroom(s), aside from notifications related to checks of their own

child for head lice. Notifications may also need to be sent to transportation or other areas of the school the student frequently spends time.

First Reading

**WEST BONNER COUNTY SCHOOL DISTRICT #83**

**Title IX - FORMAL COMPLAINT FORM**

This form may be completed by any member of the West Bonner County School District #83 community who has experienced or otherwise become aware of an incident that may constitute a violation of the Board Policy 3085 - Sexual Harassment, Discrimination, and Retaliation. Please complete the form to the best of your ability.

**Today's Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Recipient ID:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Preferred Method of Contact:**     Phone     E-mail     Text Message     Other \_\_\_\_\_

**College/University Role:**     Undergraduate Student     Graduate Student     Faculty     Staff     Alumni     Guest

---

**Incident Date:** \_\_\_\_\_

**Incident Time:** \_\_\_\_\_

**Incident Location:**

- Campus Building
- Campus Outdoors
- Organization House
- Off Campus
- College/University-Sponsored Event

**Type of Incident:**

- Dating/Domestic Violence
- Discrimination
- Harassment
- Retaliation
- Sexual Assault
- Stalking
- Other \_\_\_\_\_

**Protected Characteristic(s) Basis for Report:<sup>1</sup>**

- Age
- Color
- Disability
- Ethnicity/Ethnic Characteristics
- Genetic Information
- Marital or Familial Status
- National Origin/Shared Ancestry
- Pregnancy or Related Condition
- Race
- Religion
- Sex
- Veteran Status
- Not Listed

**Specific Location:** \_\_\_\_\_

---

**Respondent:** \_\_\_\_\_

**Recipient ID:** \_\_\_\_\_

**College/University Role:**     Student     Faculty     Staff     Alumni     Guest     Other \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Social Media Accounts:**     Facebook     Instagram     Snapchat     Tik Tok     YouTube     Other \_\_\_\_\_

Witness 1: \_\_\_\_\_

Recipient ID: \_\_\_\_\_

College/University Role:  Undergraduate Student  Graduate Student  Faculty  Staff  Alumni  Guest

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Witness 2: \_\_\_\_\_

Recipient ID: \_\_\_\_\_

College/University Role:  Undergraduate Student  Graduate Student  Faculty  Staff  Alumni  Guest

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Witness 3: \_\_\_\_\_

Recipient ID: \_\_\_\_\_

College/University Role:  Undergraduate Student  Graduate Student  Faculty  Staff  Alumni  Guest

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

Incident Narrative (this can be brief; a full statement will be taken later, if desired and as necessary):

---

---

---

---

---

---

---

---

First Reading

**Supportive Measures Requested:**

- |   |  |  |                                       |
|---|--|--|---------------------------------------|
| <input type="checkbox"/> No Contact Order         | <input type="checkbox"/> Residence Hall Relocation | <input type="checkbox"/> Assistance Reporting to Law Enforcement | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Faculty Notification     | <input type="checkbox"/> Facility Access Plan      | <input type="checkbox"/> Academic Withdrawal/LOA                 | _____                                 |
| <input type="checkbox"/> On-Campus Counseling     | <input type="checkbox"/> <<Campus Police>> Escort  | <input type="checkbox"/> Academic Withdrawal (full)              | _____                                 |
| <input type="checkbox"/> Off-Campus Counseling    | <input type="checkbox"/> On-Campus Medical Care    | <input type="checkbox"/> Legal Support Information               | _____                                 |
| <input type="checkbox"/> Work Schedule Adjustment | <input type="checkbox"/> Off-Campus Medical Care   | <input type="checkbox"/> [Visa/Immigration Information]          | _____                                 |
| <input type="checkbox"/> Academic Adjustment      | <input type="checkbox"/> Victim Advocate Outreach  |  |                                       |

**Accommodations & Support:**

- I request an interpreter      Language: \_\_\_\_\_
- I request accommodation(s) for a qualified disability       I do not request accommodation(s) for a qualified disability

**Action Requested:**

- No Action     Informal Resolution     Investigation  
 Meet with <<Title IX Coordinator>>     Other \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

First Reading

School Sponsored Extracurricular Activities ~~Drug-Testing Program~~

The Board recognizes that the goals and objectives of the district can best be achieved by providing a broad offering of purposeful learning experiences, some of which are more appropriately conducted outside of the regular school day and will be available to all students who voluntarily elect to participate.

~~The District has a strong commitment to the health, safety, and welfare of its students. Results of studies throughout the United States indicate that education alone, as a preventive measure, is not effective in combating substance abuse. Our commitment to maintaining the extracurricular activities in the District as a safe and secure educational environment requires a clear policy and supportive programs relating to detection, treatment, and prevention of substance abuse by students involved in extracurricular activities.~~

**Purpose**

~~The drug-testing program is not intended to be disciplinary or punitive in nature. Students involved in extracurricular activities need to be exemplary in the eyes of the community and other students. It is the purpose of this program to prevent students from participating in extracurricular activities while they have drug residues in their bodies, and it is the purpose of this program to educate, help, and direct students away from drug and alcohol abuse and toward a healthy and drug-free participation. No student shall be expelled or suspended from school as a result of any verified positive test conducted by his/her school under this program, other than as stated herein.~~

**Scope**

Participation in extracurricular activities is a privilege. This policy applies to all District students in grades 9-12 who wish to participate in extracurricular activities that are listed in the current student handbook and any other school-sponsored extracurricular activities not listed.

~~The independent laboratory receiving the samples will routinely test for alcohol, amphetamines, cocaine, and marijuana. Other drugs, such as LSD, may be screened at the request of this school district, but the identity of a particular student will not determine which drugs will be screened. The laboratory will be authorized to report test results only to the principal/administrative designee.~~

~~Samples will be collected on the same day the student is selected for testing or, if the student is absent on that day, on the day of the student's return to school. If the student is unable to provide a sample at any particular time, the student will be allowed to return later that same school day to provide the sample.~~

~~Any student athlete who willfully provides a false urine sample or otherwise tampers with a urine sample or undertakes any effort to obstruct, evaluate or impair the accuracy of the drug test will be suspended from further participation in the current sports season.~~

## **Consent Form**

It is MANDATORY that each student who participates in extracurricular activities has completed and return the Consent Form prior to participation in any extracurricular activity.

Each participant shall be provided with the Consent Form (3400F), which shall be dated, signed by the participant and by the parent/guardian. In so doing, the student is agreeing to participate in the random drug-testing program at Priest River Lamanna High School.

## **Frequency Testing**

- ~~1. All students will be tested at the beginning of the sport season and prior to participating. If the student athlete participated in a previous sport that year and has been subject to drug testing continuous thru the year, they will not be tested again on an initial sport season screening. If a student played a fall sport and did not play any more sports until the spring they would be subjected to an initial sport season screening prior to participating.~~
- ~~2. Random testing will occur at least once each month and may occur weekly during a sport season, ten percent of all student athletes, regardless of the sport, may be tested each week.~~

## **Testing Procedure and Chain of Custody**

- ~~1. Training and direction will be provided to those who supervise the testing program on proper method of collecting the urine samples and the setup of the collection environment.~~
- ~~2. The principal/administrative designee will be responsible for notifying and/or escorting students to the collection site. The student should bring all materials with him/her to the collection site and should not be allowed to go to his/her locker. The administrator shall bring all the students down from the pool to the collection site simultaneously.~~
- ~~3. A sanitized specimen bottle will be given to each student. To maintain anonymity, the student's number, not name, will be on the specimen bottle. The bottle will remain in the student's possession until a seal is placed upon the bottle.~~
- ~~4. The supervisor obtaining the urine specimen will be of the same gender as the student. Students will be instructed to remove all coats and wash their hands in the presence of the supervisor prior to providing the urine specimen. The supervisor will also observe the student providing the urine specimen to ensure the specimen is not tampered with and is that student's specimen.~~
- ~~5. Before the student's urine is tested students will sign for their designated, pre-numbered, test kit.~~

- ~~6. Once the specimen is provided, the student will hand the specimen bottle to the supervisor and the student will be asked “Is this your urine?” With the response of “Yes” the supervisor will read and record the results of the test.~~
- ~~7. The specimen results must be read within 10 minutes of obtaining the specimen. If a specimen tests positive, the principal/administrative designee will notify the student testing positive, along with the student’s parent/guardian. (It is recommended that the urine is tested in a 2<sup>nd</sup> test kit, with the student present, prior to notification of parent/guardian).~~
- ~~8. Before, any disciplinary action is taken, the student and his/her parent/guardian will be permitted (1) business day to submit verification of any prescription drug use, by providing proper documentation of the prescriptions to the building principal. Any documentation provided to the building principal will remain confidential.~~

### **Financial Responsibility**

- ~~1. The District will pay for all initial and random drug tests during the season.~~
- ~~2. A request on appeal for another test of a positive urine specimen is the financial responsibility of the student or his/her parent/guardian. Each test must be performed within 24 hours of the initial positive test result.~~
- ~~3. Counseling and subsequent treatment by non-school agencies are the financial responsibility of the student or his/her parent/guardian.~~

### **Confidentiality**

~~Under this drug-testing program, any staff, coach, or sponsor of the District who may have knowledge of the results of a drug test will not divulge to anyone the results of the test or the disposition of the student involved, other than in the case of a legal subpoena being made upon that person in the course of a legal investigation. Once again, this will underscore the District’s commitment to confidentiality with regard to the program.~~

### **Consequences for a Violation of Use or Possession of Alcohol, Other Drugs, and Tobacco**

The following consequences outline the disciplinary action that will be taken in response to a violation of this policy concerning possession or use of alcohol, tobacco, or other drugs. These measures are designed to promote student safety, accountability, and integrity within the program while providing clear expectations for all student-athletes. All violations will be addressed consistently and in accordance with school policy and IHSAA guidelines, with each situation reviewed by administration to ensure fairness and appropriate application of consequences whether the violation is through drug testing or other means.

#### **First Offense Grades 7-12– Drugs or Alcohol/Tobacco**

1. The student shall be suspended for 20% of the competitions/contests for that season (ie. Basketball has 20 games so a student would be suspended for 4 games). If the suspension occurs during a time where there is less than 20% of games left to play, then the student would be done for the remainder of the season, including any district or state competition and the remaining percentage from the next season (i.e. 10 % at the end of basketball and 10% at the beginning of baseball). If the infraction occurs during a state competition, the student will be suspended from state play with possible additional suspensions at the discretion of the principal and athletic director. If suspended for any part of the season, the student forfeits any post-season league honors and if suspended for district and state play, the student forfeits their letter and school post season awards. During suspension, the student will be allowed to practice but will not be allowed to travel, suit up for games, or sit on the bench at home games.
2. A student must also enroll in a principal and athletic director approved drug and/or alcohol substance abuse assistance program. The enrollment must occur before the suspension is over. The cost of the assistance program will not be paid by the District.
3. If the student does not agree to and abide by the conditions stated above, the student will be suspended from athletics for the remainder of the current sports season.

### **Second Offense Grades 7-12**

A student athlete's second offense of the use or possession of smoking or chewing tobacco products, alcohol or drugs or any imitation, throughout grades 9-12, will result in the following action.

1. Student shall be suspended for the remainder of the season of the current athletic program he/she is participating and also the next sports season for which the student is eligible to participate.

### **Third Offense- Grades 7-12**

1. Student will be suspended from all extracurricular activities for the remainder of their junior high school/high school career. Offenses are cumulative through the career of the student-athlete in junior high school/high school.

Legal Reference: Vernonia School District 47J v. Acton, 515 U.S. 646 (1995)  
Todd v. Rush County, 139 F.3d 571 (7th Cir.), cert. Denied, 119 S.Ct. 68 (1998)  
Idaho Code 33-512 (12)

Policy History:

~~Adopted on: March 12, 2008~~

~~Revised on: August 11, 2010~~

~~Revised on: December 17, 2014~~

~~Revised on: August 22, 2018~~

Adopted on:  
Revised on:

# First Reading

## West Bonner County School District

### STUDENTS

3401

#### Extracurricular Activities Drug-Testing Program

The District has a strong commitment to the health, safety, and welfare of its students. Results of studies throughout the United States indicate that education alone, as a preventive measure, is not effective in combating substance abuse. Our commitment to maintaining the extracurricular activities in the District as a safe and secure educational environment requires a clear policy and supportive programs relating to detection, treatment, and prevention of substance abuse by students involved in extracurricular activities.

#### Purpose

The drug-testing program is not intended to be disciplinary or punitive in nature. Students involved in extracurricular activities need to be exemplary in the eyes of the community and other students. It is the purpose of this program to prevent students from participating in extracurricular activities while they have drug residues in their bodies, and it is the purpose of this program to educate, help, and direct students away from drug and alcohol abuse and toward a healthy and drug-free participation. No student shall be expelled or suspended from school as a result of any verified positive test conducted by his/her school under this program, other than as stated herein.

#### Scope

Participation in extracurricular activities is a privilege. This policy applies to all District students in grades 7-12 who wish to participate in extracurricular activities that are listed in the current student handbook and any other school-sponsored extracurricular activities not listed.

The independent laboratory receiving the samples will routinely test for alcohol, amphetamines, cocaine, and marijuana. Other drugs, such as LSD, may be screened at the request of this school district, but the identity of a particular student will not determine which drugs will be screened. The laboratory will be authorized to report test results only to the principal/administrative designee.

Samples will be collected on the same day the student is selected for testing or, if the student is absent on that day, on the day of the student's return to school. If the student is unable to provide a sample at any particular time, the student will be allowed to return later that same school day to provide the sample.

Any student athlete who willfully provides a false urine sample or otherwise tampers with a urine sample or undertakes any effort to obstruct, evaluate or impair the accuracy of the drug test will be suspended from further participation in the current sports season.

## **Consent Form**

It is MANDATORY that each student who participates in extracurricular activities has completed and return the Consent Form prior to participation in any extracurricular activity.

Each participant shall be provided with the Consent Form (3400F), which shall be dated, signed by the participant and by the parent/guardian. In so doing, the student is agreeing to participate in the random drug-testing program at Priest River Lamanna High School.

## **Frequency Testing**

1. All students will be tested at the beginning of the sport season and prior to participating. If the student athlete participated in a previous sport that year and has been subject to drug testing continuous thru the year, they will not be tested again on an initial sport season screening. If a student played a fall sport and did not play any more sports until the spring they would be subjected to an initial sport season screening prior to participating.
2. Random testing will occur at least once each month and may occur weekly during a sport season, ten percent of all student athletes, regardless of the sport, may be tested each week.

## **Testing Procedure and Chain of Custody**

1. Training and direction will be provided to those who supervise the testing program on proper method of collecting the urine samples and the setup of the collection environment.
2. The principal/administrative designee will be responsible for notifying and/or escorting students to the collection site. The student should bring all materials with him/her to the collection site and should not be allowed to go to his/her locker. The administrator shall bring all the students drawn from the pool to the collection site simultaneously.
3. A sanitized specimen bottle will be given to each student. To maintain anonymity, the student's number, not name, will be on the specimen bottle. The bottle will remain in the student's possession until a seal is placed upon the bottle.
4. The supervisor obtaining the urine specimen will be of the same gender as the student. Students will be instructed to remove all coats and wash their hands in the presence of the supervisor prior to providing the urine specimen. The supervisor will also observe the student providing the urine specimen to ensure the specimen is not tampered with and is that student's specimen.
5. Before the student's urine is tested students will sign for their designated, pre-numbered, test kit.

6. Once the specimen is provided, the student will hand the specimen bottle to the supervisor and the student will be asked “Is this your urine?” With the response of “Yes” the supervisor will read and record the results of the test.
7. The specimen results must be read within 10 minutes of obtaining the specimen. If a specimen tests positive, the principal/administrative designee will notify the student testing positive, along with the student’s parent/guardian. (It is recommended that the urine is tested in a 2<sup>nd</sup> test kit, with the student preset, prior to notification of parent/guardian).
8. Before, any disciplinary action is taken, the student and his/her parent/guardian will be permitted (1) business day to submit verification of any prescription drug use, by providing proper documentation of the prescriptions to the building principal. Any documentation provided to the building principal will remain confidential.

### **Financial Responsibility**

1. The District will pay for all initial and random drug tests during the season.
2. A request on appeal for another test of a positive urine specimen is the financial responsibility of the student or his/her parent/guardian. Each test must be performed within 24 hours of the initial positive test result.
3. Counseling and subsequent treatment by non-school agencies are the financial responsibility of the student or his/her parent/guardian.

### **Confidentiality**

Under this drug-testing program, any staff, coach, or sponsor of the District who may have knowledge of the results of a drug test will not divulge to anyone the results of the test or the disposition of the student involved, other than in the case of a legal subpoena being made upon that person in the course of a legal investigation. Once again, this will underscore the District’s commitment to confidentiality with regard to the program.

### **Consequences for a Violation of Use or Possession of Alcohol, Other Drugs, and Tobacco**

The following consequences outline the disciplinary action that will be taken in response to a violation of this policy concerning possession or use of alcohol, tobacco, or other drugs. These measures are designed to promote student safety, accountability, and integrity within the program while providing clear expectations for all student-athletes. All violations will be addressed consistently and in accordance with school policy and IHSAA guidelines, with each situation reviewed by administration to ensure fairness and appropriate application of consequences whether the violation is through drug testing or other means.

#### **First Offense Grades 7-12– Drugs or Alcohol/Tobacco**

1. The student shall be suspended for 20% of the competitions/contests for that season (ie. Basketball has 20 games so a student would be suspended for 4 games). If the suspension occurs during a time where there is less than 20% of games left to play, then the student would be done for the remainder of the season, including any district or

state competition and the remaining percentage from the next season (i.e. 10 % at the end of basketball and 10% at the beginning of baseball). If the infraction occurs during a state competition, the student will be suspended from state play with possible additional suspensions at the discretion of the principal and athletic director. If suspended for any

First Reading

part of the season, the student forfeits any post-season league honors and if suspended for district and state play, the student forfeits their letter and school post season awards. During suspension, the student will be allowed to practice but will not be allowed to travel, suit up for games, or sit on the bench at home games.

2. A student must also enroll in a principal and athletic director approved drug and/or alcohol substance abuse assistance program. The enrollment must occur before the suspension is over. The cost of the assistance program will not be paid by the District.
3. If the student does not agree to and abide by the conditions stated above, the student will be suspended from athletics for the remainder of the current sports season.

### **Second Offense Grades 79-12**

A student athlete's second offense of the use or possession of smoking or chewing tobacco products, alcohol or drugs or any imitation, throughout grades 9-12, will result in the following action.

1. Student shall be suspended for the remainder of the season of the current athletic program he/she is participating and also the next sports season for which the student is eligible to participate.

### **Third Offense- Grades 79-12**

1. Student will be suspended from all extracurricular activities for the remainder of their junior high school/high school career. Offenses are cumulative through the career of the student-athlete in junior high school/high school.

Legal Reference: Vernonia School District 47J v. Acton, 515 U.S. 646 (1995)  
Todd v. Rush County, 139 F.3d 571 (7th Cir.), cert. Denied, 119 S.Ct. 68 (1998)  
Idaho Code 33-512 (12)

#### Policy History:

Adopted on: March 12, 2008  
Revised on: August 11, 2010  
Revised on: December 17, 2014  
Revised on: August 22, 2018  
Revised on: March 18, 2026



Fonda L. Jovick | Partner  
Admitted in Idaho and Washington  
[fjovick@lclawattorneys.com](mailto:fjovick@lclawattorneys.com)

Fonda L. Jovick  
*Managing Partner*  
[fjovick@lclawattorneys.com](mailto:fjovick@lclawattorneys.com)

April 2, 2026

West Bonner County School District No. 83  
Attn: Kim Spacek  
134 Main St.  
Priest River, ID 83856  
Email: [kimspacek@sd83.org](mailto:kimspacek@sd83.org)

***Re: Legal Representation***

Dear Mr. Spacek:

This letter will confirm the understanding of the representation that Lake City Law Group PLLC (the “Firm”) has agreed to undertake on behalf of the West Bonner County School District No. 83 (“WBCSD”), and to set forth the scope and the terms of our engagement.

Please review this letter carefully. If it meets with your approval, please sign and return the letter.

**1. Scope of the Engagement**

We hereby agree to provide the following services to WBCSD:

- i. Meetings. We will personally attend all meetings where attendance is requested when schedules allow. Special meetings of WBCSD and in person meetings may be scheduled for unusual or additional circumstances, schedule and weather permitting.
- ii. Advising WBCSD. We will be available by e-mail, telephone and in person to advise regarding all WBCSD legal issues. We are hereby authorized to initiate contacts with residents, public officials, and others with official business to conduct with WBCSD without prior authorization to the extent necessary to carry

out our responsibilities.

- iii. Review and Preparation of Documents. We will review documents of a potentially legal nature when requested and will prepare such documents as requested. Documents contemplated for review of preparation shall include, but not be limited to, contracts, agreements, bid specifications, resolutions, as required by WBCSD or other authorized officers and staff. Additionally, we will review agendas for upcoming meetings as needed prior to such meetings and may review minutes of meetings after their completion. WBCSD hereby agrees to forward to us copies of all meeting agendas and minutes that require review and agrees to keep us informed of all claims or other matters which require legal involvement.
- iv. Other Services. We shall perform such other duties as requested by the members of WBCSD. We, at the request of WBCSD, or other authorized officers or staff members, may draft legislation and produce written reports and legal opinions, will make presentations to staff and will be available to travel as necessary to perform the obligations of this Engagement Letter.
- v. Litigation and Other Additional Services. Other legal services may be requested by WBCSD that are beyond the scope of this engagement. Such services may include, but are not limited to: representing WBCSD in litigation and/or administrative proceedings; enforcement of WBCSD's Code provisions, zoning regulations and building standards through administrative or judicial proceedings; providing advice and counsel on complex regulatory matters, such as enforcement actions by state or federal agencies; contested personnel matters; negotiations with vendors for providing services to or by WBCSD; and other related matters ("Additional Services"). We will represent WBCSD in Additional Services upon specific request of WBCSD and **upon entry of separate agreement at the Firm's then current rates. Litigation and other additional services do not fall within the fee rate of this Engagement Letter.** In addition to the fees specified above, WBCSD agrees to reimburse the Firm for all necessary and reasonable expenses incurred in the representation of WBCSD in any of the matters specified above, including, but not limited to, filing fees, recording fees, lodging, meals, travel costs, and expert witness fees, if necessary.

## 2. Progress and Reporting

The status of the matter as well as any significant developments will be regularly reported to you as they occur. Furthermore, copies of all significant documents and communications will be forwarded to you as this matter progresses.

Please remain in close contact with the individuals in the Firm you will be working with, to ensure meaningful consultation regarding instructions and authority occur. As this matter progresses, please bring any questions or concerns immediately to our attention so that they can be promptly and effectively addressed and resolved.

### **3. Staffing**

The attorney primarily responsible for rendering legal services is Fonda L. Jovick. Where it is to your advantage to do so, we may utilize the services of other lawyers, paralegals, and legal assistants in the Firm. We will attempt, whenever possible, to assign work assignments in a way that maximizes legal effectiveness and time efficiency, while minimizing your legal expenses.

We will track time spent at the established hourly rates for each attorney, paralegal and legal assistant. These hourly rates are based upon a variety of factors, including the experience and expertise of each individual and the nature of the legal work being performed. Currently, the lawyers at Lake City Law Group agree to bill at the rate of \$290.00 per hour. Any work completed by a paralegal will be billed at \$180.00 per hour. The Firm will review rates each year and adjust accordingly. WBCSD will be billed on an hourly rate, as listed above.

Additional Services, as described above, will be billed at the Firm's current rates upon the entry of a separate agreement.

### **4. Billing Procedures**

As a general business practice, the Firm's billing rates and fixed fees are reviewed every year. Any rate adjustments are reflected on the monthly invoice. Statements are due and payable upon receipt, but in any event no later than thirty (30) days after received by you.

### **5. Record Retention/Destruction Policy**

At the conclusion of this matter, the Firm will return any valuable property you have entrusted to us. The Firm will also dispose of any and all superfluous documents consistent with maintaining the confidentiality of the contents of those documents. The Firm will store the balance of the file, at the Firm's expense, for at least five (5) years. Unless you have made other arrangements, the file will be disposed of at the Firm's expense after the five (5) year retention period.

West Bonner County School District No. 83  
Re: Legal Representation  
April 2, 2026  
Page 4

We look forward to continuing to represent you and thank you for looking to us to assist you. If you have any questions concerning the contents of this letter, or any other matter relating to our legal representation, please do not hesitate to contact us directly.

Sincerely,

LAKE CITY LAW GROUP PLLC



---

Fonda L. Jovick, Managing Partner

I have read and understand the terms of the Engagement Letter as stated above and agree to be bound thereby.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

West Bonner County School District No. 83

By: \_\_\_\_\_  
Kim Spacek

April 9, 2026

West Bonner County School District 83  
Attn: Kim Spacek, Superintendent  
134 Main Street  
Priest River, ID 83856

Re: Priest River Jr High Condition Assessment

Dear Mr. Spacek,

Thank you again for the opportunity to provide a scope and services proposal for the condition assessment on the Priest River Junior High School building. The focus of the study will be to review existing conditions for structural, mechanical and electrical systems, accessibility, and code compliance to place the building back in service. In addition, the scope of work includes assessment of non-critical building envelope and interior finishes.

Per the Request for Qualifications and subsequent discussion with you, the following scope of services is proposed.

#### **Project Description:**

Existing building systems review:

1. Analyze the existing systems and structure for condition and remaining life
2. Review and incorporate findings from any previous facility studies
3. IGuide 3D photo scan of building interior and exterior
4. Develop a plan approach to modernization and code compliance under the *International Existing Building Code*, including exiting, emergency lighting, fire alarm, and fire assemblies.
5. Assess replacement of major building systems
6. Review required upgrades to building structure for current seismic requirements if applicable
7. Review options for an elevator addition to correct accessibility issues
8. Provide cost opinion for addition of automatic fire suppression system
9. Provide cost opinion for proposed renovation(s)

Deliverables include condition assessments, code analysis, concept graphics and narratives in support of systems replacement, floor plan overlays to show building organization, and cost estimates.

#### **Process for Project Development**

The service would include, but not necessarily be limited to the following primary components:

- Meet with project team to refine a list of guiding goals and objectives.
- Conduct onsite investigation of existing systems and conditions, create IGuide scan of building.
- Develop condition assessment report for building components.
- Create design option graphics and narratives.
- Develop order-of-magnitude cost estimates to assist in project feasibility analysis.

#### **Exclusions:**

Proposed services do not include hazardous materials surveys or abatement plans. Services do not include topographic or boundary surveying, or geotechnical evaluations. Services do not include engineering design of systems or utilities. Full architectural design of facilities is not included. Public

involvement processes to gather community input on options are not included. Assessments are not included for any existing structures apart from the existing Junior High building. Any services identified as excluded, or otherwise not specifically described as included, may be added at District request with appropriate fee modification.

**Fee:**

Architects West proposes to provide the services described above for a lump sum fee of \$41,750 plus reimbursable expenses as described herein. Services may also be provided on a time and materials basis with the proposed lump sum as the estimated total. Reimbursable Expenses include actual expenditures made by the Architect in the direct interest of the Project. These include printing and reprographics, mileage, meals and lodging (if required). Reimbursable expenses include a 10% administration fee to cover internal processing.

The proposed fee includes:

Architectural	\$23,750
Structural Engineering	\$4,500
Mechanical Engineering	\$10,000
Electrical Engineering	\$3,500
Total Proposed Fee	\$41,750

If the scope and fee presented meets with your approval, we will generate an AIA B105 form of agreement for review and signature. Please let me know if you have any questions or require clarification regarding any aspect of this proposal.

Sincerely,

ARCHITECTS WEST, INC.



Marcus E. Valentine, AIA  
Principal

ARCHITECTS WEST, INC.  
HOURLY RATE SCHEDULE  
May 1, 2025

Principal	\$230.00
Senior Architect	\$190.00
Architect I	\$170.00
Architect II	\$150.00
Architect III	\$130.00
Architect Intern I	\$125.00
Architect Intern II	\$110.00
Senior Interior Designer	\$160.00
Interior Designer I	\$130.00
Interior Designer II	\$95.00
Senior Landscape Architect	\$185.00
Landscape Architect I	\$130.00
Landscape Architect II	\$110.00
Landscape Designer	\$95.00
Draftsperson I	\$130.00
Draftsperson II	\$105.00
Draftsperson III	\$80.00
Administrative I	\$130.00
Administrative II	\$95.00
Administrative III	\$75.00
WEB/Graphics/Drafting	\$140.00

# Priest Lake K-12 Proposal

This proposal outlines a blended secondary learning program at Priest Lake Elementary (PLE) designed to support approximately 40–50 students in grades 7–12. The goal is to expand student opportunities while increasing enrollment stability and long-term sustainability at PLE.

## Overview

Students will participate in a hybrid model that combines Edmentum online coursework at PLE with in-person classes, Career and Technical Education (CTE), and extracurricular opportunities at Priest River Lamanna High School (PRLHS/JH). Students will be divided into two cohorts of approximately 20–25 students and will rotate between locations daily.

## Instructional Design

Students will be enrolled in at least four Edmentum courses per semester and will be supported by a certified teacher at PLE. This teacher will monitor progress, provide academic support, and coordinate with high school staff. In addition, students will attend approximately three class periods per day at PRLHS/JH, ensuring continued access to core instruction, electives, and CTE programs.

## Daily Schedule

Option A (HS → Lake): Students attend periods 1–3 at PRLHS/JH (7:45–10:47), travel to PLE (10:50–11:25), then complete Edmentum coursework and lunch from approximately 11:45–3:10.

Option B (Lake → HS): Students begin at PLE (7:45–9:45), travel to PRLHS/JH (10:10–10:45), and attend periods 4–7 with lunch built into the schedule through the end of the school day (3:25).

## Transportation

A single midday shuttle bus will transport students between PLE and PRLHS/JH. The route is approximately 35 minutes each way and is aligned to allow students to transition between campuses without missing full class periods. This approach minimizes additional transportation costs while maintaining consistency.

## Financial Impact

Assuming 40–50 students with a 90% attendance rate, the program is projected to generate between \$250,000 and \$350,000 annually. Estimated costs, including a 1.0 FTE teacher, Edmentum licenses, and transportation adjustments, range from \$150,000 to \$180,000. This results in a projected net positive impact of approximately \$70,000 to \$120,000 annually.

- New legislation from the state might make online students receive less funding. I have a call to the state to find out more information.

### Cost of a full time Teacher to Oversee Program (Assume Top of Salary Schedule):

\$110,000 (Maximum Cost)

### Cost of Edmentum Licenses:

\$6,850 Approximately (per Edmentum quote)

### Cost of Transportation for 1 midday bus to and from JH/HS:

\$12,000

### Cost of Food for Approximately 40 Students:

\$20,000 Approximately

### Total Cost to District:

\$148,000

## Benefits

For students, the program provides flexibility, increased access to CTE and electives, and a supportive environment for credit recovery or alternative pathways. For PLE, it increases enrollment and strengthens long-term viability while maximizing use of existing space. For the district, it offers a cost-effective, revenue-positive solution that improves engagement and graduation outcomes.

## Conclusion

This is a simple way to give students more opportunities while helping keep Priest Lake Elementary strong as a staple of the community. It works within our current schedule, uses the resources we already have, and provides clear benefits for our students, WBCSD, and the Community of Priest Lake as a whole both academically and financially.

# Priest Lake K-12



# History

- The past few years have put Priest Lake into a constant state of Limbo
- Keeping the building open depends significantly on whether or not there is a school levy in place
- I was tasked with determining and planning a magnet school at PLE to see if we could attract more students
  - Feasibility of this was challenged
  - Working with PLEF we determined that a magnet school was not the need for the Priest Lake Community
  - An alternative method

# Loss of PLE students at the JH/HS

Of the 85 students that have attended PLE that should be currently enrolled in the JH/HS, only 29 currently are attending. Only **34%** of PLE students have stayed with the JH/HS

- We have already lost 3 more since the start of Semester 2 this school year
- This does not include students that have moved away, but does give a clear picture of how few end up attending or staying within the school district

# Success of the Cares Program/ Edmentum

At the High School we have been using the Edmentum curriculum program for a rotating group of just around 20 students. It has been tremendously successful

- Higher graduation rates
  - Allows kids to get caught up
- Provides separate setting for students experiencing social issues
- Opportunity for students to graduate early

# Priest Lake K-12

Priest Lake becomes a K-12 using the Edmentum Program to serve students in 7th-12th grade

- Will help stop the loss of students from PLE
- Will provide community support for local students that may be doing other online options
- Give students the option to still attend JH/HS for CTE or elective classes
- This provides another OPTION for students to attend the district in a non-traditional way
- Students still have the option of being full time at PRLHS/JH

# Impacted Students

The goal of this program would be to draw back in any students that may have left Priest River schools, not uproot current PLE Students attending Priest River.

This is not mandatory for Priest Lake Students, but provides an option for them.

# How it works

In the extra classroom at PLE we would place a 1 certified FTE Teacher- 7-12 endorsed- ideally in English or Math

They would oversee 20 students in 2 different blocks a day using the Edmentum program

There would be 2 blocks of time 7:45-10:45 and 12:00-3:10

## 2 Cohorts

One group of 20 students would take the bus down to the JH/HS in the morning and attend classes until the end of 3rd period. They would take the bus up to Priest Lake and take courses using Edmentum

- This saves travel time and planning for Priest Lake students getting home at the end of the day and allows them to take advantage of the CTE, Band, and Art classes offered in the morning.

The 2nd Group will take Edmentum courses at PLE in the morning and Bus down at 10:10 to take periods 4-7 at the JH/HS, with lunch at JH/HS built into their schedule.

- Allows for CTE class attendance and allows athletes to not have to travel down after the end of the school day

# Financial Impact

ALL in MAX costs

\$110,000 For 1 FTE teacher (Assume Max Salary schedule, benefits, stipends)

\$6850 for 40 Edmentum Courseware Licenses (allows students to take unlimited courses- using our teachers as teachers of record)

\$12000 for transportation to and from

\$20000 for Meal Service (Absolute MAX cost assuming no free/reduced)

TOTAL COST:

**\$148,000**

# Benefits

Potentially adding 40 Students to the secondary student enrollment increases funding significantly

- Even adjusting for cuts to online student funding

Potentially adding 2.8 Teachers, .2 Student Support, .2 Admin, and 1 Classified

- If funding is full
- If funding is reduced- assume 65% of each due to students being at least half time enrolled for in-person courses
- Regardless, it pays for itself and provides additional funding for the district

# More Than Just Cost Benefits

This would begin to serve a very important role in the community, not only bridging the gap between the students at the Priest Lake and Priest River, but also providing opportunity for students in our district that are looking for alternative education options

Allows the CTE Programs to become the drawing factor for students to want to attend Priest River Schools

Allows for easier use of Advanced Opportunities funds for students to take college level CTE or Academic Classes

# WEST BONNER COUNTY SCHOOL DISTRICT #83



## Facilities & Transportation Report Charity Hinshaw, Operations Coordinator

April 15, 2026

WBCSD Facilities

### **Custodial Update:**

Custodians are working hard staying on top of all the buildings. Working on Fridays to catch up on small repairs and extra cleaning.

### **Challenges Custodians:**

The added use of the gyms and restrooms in all of the buildings is a challenge to keep up with the weekly and daily jobs. Fridays used to help catch up on extra cleaning.

### **Maintenance Update:**

I'd like to remind everyone to please send in your maintenance request as soon as possible, and to have patience with the maintenance crew working on scheduling work throughout the buildings. Work orders will schedule first come and severity of work.

The start of summer maintenance working on sprinklers, grounds, and cleaning around buildings.

Facilities

PRLHS

Fire Alarm System scheduled for second phase summer break starts June 16, 2026.

Walking through the building to set up a summer list of repairs/ extra cleaning throughout to add to the summer project list.

Boilers are shut down at PRJH through the week and turned on for the weekend if needed. PRE and PRLHS boilers turn down next week.

Kim, Kendra and I are working closely with the 5 year prioritized schedule of capital improvements working with the facilities committee to prioritize projects in need of repair or replacement.

**Transportation:**

Ridership: We completed our last ridership for the fiscal year.

Continuing to work with DEQ to decommission the two school bus 120 and bus 111 send them to scrap.

Mechanic maintenance;

60 days inspections/ small repairs daily and Oil changes .

Working with RTA fleet management software to keep track of maintenance, mileage and fuel usage on our school buses, including facilities vehicles. And facilities equipment.

**Challenges: Transportation**

Keeping our sports and field trips covered with the lack of drivers.

I'd like to thank all of the district bus drivers for their hard work. They are an amazing team.

Thank you

Charity Hinshaw/ Facilities/Transportation Report



## Priest Lake Elementary Board Report

April 15, 2026

Principal Tommy Hansen

### General Updates

Happy April! At the time of the board meeting we will only have 7 weeks of school left until the end of the year! State Testing is underway and end of the year event dates are being finalized!

Our ISAT testing has officially started on April 14th and goes through April 20th. The paraprofessionals and myself will help with testing the students because the teachers cannot proctor it themselves. We should finish up testing the following week for any students that may have been absent. Results should hopefully be available for the May Board meeting.

On March 24th, the 5 CTE teachers from the JH/HS came up and did lessons with the students at PLE and presented their CTE pathways. It was very popular! The students all really enjoyed learning about each of the CTE classes that were offered and loved the activities that the teachers had planned.

PLE is planning a Bingo Night for April 23rd at 6:00pm. Please join us for a fun night of games and prizes!

PLE is looking at exploring the option to possibly become a K-12 school using Edmentum and providing students with access to attend the JH/HS for CTE and humanities classes. The next board meeting will have more information on it. If you have any questions please email [tommyhansen@sd83.org](mailto:tommyhansen@sd83.org)

**Thank you all for supporting Priest Lake Elementary!**



# Priest River Elementary Board Report

## Prepared April 9, 2026

Enrollment:	Feb. 330	Mar. 340	Apr. 342
-------------	----------	----------	----------

### Activities & Celebrations

#### **Activities & Celebrations**

##### **Students vs. Staff Basketball Game**

This was a spectacular event. The cheering was so loud, it felt like a professional game. I would like to thank Mr. Perry, the PTO, our office staff, the PRE staff, and all participating students. Without their efforts, this would not have been such an amazing event. It was a wonderful send off to Spring Break.

### Curriculum & Instruction

#### **Stop the Bleed Training**

Jennifer Ekizian, Ph.D., Public Health Preparedness Training and Exercise Coordinator, along with a team of volunteers, provided “Stop the Bleed” training to staff in attendance. Caitlin Eller, our district nurse, organized this important event and reminded us, “The World Health Organization reports that bleeding is the number one cause of death from injury. This can be prevented with the right training.”

#### **IISAT Assessments, Amira, & Spring Benchmarking**

ISAT assessments are currently in full swing. Amira K–3 assessments will be administered in May. In addition, we will complete our Spring benchmark assessments and report data in June.

### Community Outreach

#### **PTO Change Drive Fundraiser**

This year, the PTO “Change Drive” raised \$1,400. From these funds, the PTO created 125 snack bags for students to take home over Spring Break, costing just over \$200. The remaining funds will be used to support students and families in our community. The PTO plans to provide snacks during end-of-year assessments and purchase small water bottles for students as the weather warms.

#### **Priest River City Administrators 3rd Grade Visit**

Jake Gabel, Planning and Zoning Administrator; Jeff Connolly, Mayor; and Linda Ayers, Building and Zoning Assistant, visited with our 3rd grade students to share information about their roles. Students had the opportunity to express what they love about Priest River and what improvements they would like to see. They also created posters to submit to an idea contest. This visit supported students’ learning about their community as part of their Social Studies curriculum.

#### **Upcoming Events:**

Apr. 9th - Parent Teacher Conferences  
 Apr. 23rd - 4-6th 3rd Qtr Awards Assembly 1:30-2:30  
 May 6th - K-3 Smokey Bear Assembly, 9:00  
 May 11th - 21st - Spring Book Fair  
 May 21st - 5th Grade Water Day  
 May 28th - Funkey Munkey Assembly 1:30

Apr. 16th - K-3 3rd Qtr Awards Assembly 1:30-2:30  
 Apr. 30th - Astro Day Assembly, 9:00 am  
 May 7th - PTO Spring Carnival, 5:00-7:30  
 May 20th - 6th Grade Day in the Forest.  
 May 28th - Third Grade Priest River Day 8:30-12:30

## PTO Coin Drive -



## 6th Grade Vs. Staff Basketball Game -



# 3rd Grade PR City Administrator/Mayor Visit -





# Priest River Jr./Sr. High School

## Board Meeting Report

### April 2026

## Academics

- 373 students are currently enrolled. 75 students are enrolled in IDLA.
- ISAT English testing is almost complete. We are working on testing students who were absent. Preliminary data is starting to show up in the ISAT portal. Below is a snapshot of our results. Last year, the 11th grade was less than 40% proficient. This year we are at 50% proficient so far. These numbers will change as all our data is compiled, but we appear to be improving.

Assessment Name	Test Group	Test Grade	Test Reason	Student Count	Average Score	Performance Distribution										
<a href="#">Grade 7 ELA ISAT Summative</a>	ISAT Summative	7	Spring 2026 (ISAT Summative)	47	2510 ± 14	<table border="1"> <tr> <td>Percent</td> <td>45%</td> <td>23%</td> <td>21%</td> <td>11%</td> </tr> <tr> <td>Count</td> <td>21</td> <td>11</td> <td>10</td> <td>5</td> </tr> </table>	Percent	45%	23%	21%	11%	Count	21	11	10	5
Percent	45%	23%	21%	11%												
Count	21	11	10	5												
<a href="#">Grade 8 ELA ISAT Summative</a>	ISAT Summative	8	Spring 2026 (ISAT Summative)	42	2540 ± 15	<table border="1"> <tr> <td>Percent</td> <td>31%</td> <td>29%</td> <td>33%</td> <td>7%</td> </tr> <tr> <td>Count</td> <td>13</td> <td>12</td> <td>14</td> <td>3</td> </tr> </table>	Percent	31%	29%	33%	7%	Count	13	12	14	3
Percent	31%	29%	33%	7%												
Count	13	12	14	3												
<a href="#">Grade 11 ELA ISAT Summative</a>	ISAT Summative	11	Spring 2026 (ISAT Summative)	46	2565 ± 17	<table border="1"> <tr> <td>Percent</td> <td>26%</td> <td>24%</td> <td>37%</td> <td>13%</td> </tr> <tr> <td>Count</td> <td>12</td> <td>11</td> <td>17</td> <td>6</td> </tr> </table>	Percent	26%	24%	37%	13%	Count	12	11	17	6
Percent	26%	24%	37%	13%												
Count	12	11	17	6												

- We have rehired Avery Tabb and Alyssa Meyn to our 2 Category 1 English positions.
- Chris Anderson, who has 20 years experience has accepted our offer for the vacant Science Position.
- PRLHS still has a vacant position in the SPED department.
- Seniors are finishing their senior projects and beginning presentations.

**IDLA Policy & Budget Changes (2026 Legislature)** The 2026 legislature finalized changes to IDLA policy (H 940) and budget (S 1438). As we plan for the 2026–27 school year, here are changes families and the Board should be aware of:

- Total cap of 40,000 enrollments statewide for the 2026–27 school year (reduced from ~58,000 this year).
- Enrollment will be allocated by semester: ~9,000 summer, 15,000 fall, 16,000 spring.
- Once a semester enrollment cap is met, students can register on a wait list.
- Cap of two enrollments per student per semester.
  - Students who register for more than two courses per semester may do so under a \$445 course fee for additional courses.



## Priest River Jr./Sr. High School Board Meeting Report April 2026

- Course fees:
  - \$40 fee for courses that meet a state high school graduation requirement.
  - \$100 fee for elective courses that do not meet a state high school graduation requirement.
- IDLA will no longer offer Driver's Education.
- IDLA Academic Calendar, Summer, Flex, and Credit Recovery flyers are available at [IDLA.ORG/RESOURCES](http://IDLA.ORG/RESOURCES).
- The weight room refresh is going well. Machines were moved up from the Junior High, and community donations are coming in to buy needed supplies.
- Work on the Forestry Building is progressing.

## Events

- Junior High Track Meet — April 8 at 3:00 PM
  - Come cheer our athletes on!
- Parent–Teacher Conferences — April 9, 1:30–7:00 PM
  - Students released at 1:15 PM. See the attached schedule.
- ISAT Math Testing — Week of April 13
  - We will run a block schedule that week.
- ISAT Science Testing — Week of April 20
  - We will run a block schedule that week as well.
- April 13 — Life Skills Field Trip to Stoneridge
- April 15 — Last day to buy a yearbook
  - Action: Purchase by this date if your student wants one.
- April 15 — SAT Make-Ups, 9:15 AM
- April 20 — Parent Advisory Meeting, 5:00 PM, PRLHS Library
- April 23 — H4 (Hard Hats, Hammers, Healthcare & Hot Dogs) Field Trip
  - Approximately 80 students will attend.
- April 24 — Distinguished Young Women
- April 25 — North Idaho Athletic Hall of Fame, 5:30 PM, Coeur d'Alene Resort
  - More info: <http://nihof.org>
- April 25 — PRLHS High School Track Meet
- April 30 — Junior High ISAT Rally
- May 2 — Junior Class of 2027 Fishing Tournament, 6:30 AM–4:30 PM
  - Lakes: Cocolalla, Freeman, and Chase. Awards and prizes at 6:30 PM at PRLHS.
- May 9 — Junior High Neon Dance
- May 12 — Beginning Band Concert, 6:30 PM, Gym



## Priest River Jr./Sr. High School Board Meeting Report April 2026

- May 14 — ASB Election Paperwork Due
- May 18 — Parent Advisory Meeting, 5:00 PM, Library
- May 21 — ASB Election Speeches and Voting
- May 23 — Prom
- May 25 — Memorial Day — No School
- May 28 — ASB Election Results Announced
  - May 28 — Scholarship & Signing Night, 6:00 PM, PRLHS Gym
- May 29 — Mock DUI at Sandpoint High School
- June 3 — Senior Check-Out Day and Cap & Gown Check-Out
- June 4 — Graduation Practice & Grad Walk
  - Senior Night: Seniors arrive at 8:30 PM for the all-night party
- June 6 — Graduation, 10:00 AM
- June 8–10 — Finals Week for 7th–11th Grade Students
- June 11 — Last Day of School

### Sports

- **Golf** kicks things off Monday and competes again Thursday at Circling Raven
- **Baseball & Softball** are on the road Tuesday before a big **home slate vs. Orofino on Friday and Saturday**
- **Middle School Track** hosts a home meet Wednesday
- **Varsity Track** competes Saturday at the Lake Pend Oreille Invitational in Sandpoint

### Celebrations from the Month

- Our Senior Student for this month is Riley Straley for the Rotary Senior Student of the Month. She is currently obtaining her pilot license and is a quiet, unsung student who consistently does the right thing, no matter who is watching. She was nominated by Officer Davis.

## PRINCIPAL'S REPORT

<b>From: Loretta Glazier, Principal</b>	<b>Date: 4/9/26</b>	<b>District and School: WBCSD/IDH</b>
---	---------------------	---------------------------------------

### Enrollment:

Kinder - 16; First - 18; Second -23; Third - 16; Fourth - 21; Fifth - 20; Sixth - 18; **Total - 132**

### Average Daily Attendance to Date:

Kinder	First	Second	Third	Fourth	Fifth	Sixth
93%	93%	92%	92%	90%	90%	91%

### Activities/Celebrations:

- Savanna Bowman, our first grade teacher, had Baby Theo!
- 5 IDH Certified Teachers nominated for Rotary’s Certified Teacher of the Year (**Nancy Gregory, Jennah Carpenter, Retta Knapp, Jodi Miller, Shannon Morris**)
- 5 IDH Classified Employees nominated for Rotary’s Classified Employee of the Year (**Ciarra Benton, Marie Crossley, Camie Kielkowski, Jamie Rodriquez, Sonja Sheck**)
- Fifth Graders completed the Science ISAT - the room appeared as a library; they were focused and worked extremely hard!
- End-of-Quarter Assembly held on April 7
  - “Courage” Award - 17 students
  - Perfect Attendance - 17 students
  - Honor Roll - 22 students
  - “Helper” Award - 20 students
  - “Principal” Award - 2 students
  - “Most Improved” Award - 12 students

### Curriculum/Instruction

- Progress Monitoring Data Dives - really focused on First Grade
- 5th Grade Science ISAT Results

4 (Exceeds)	3 (Proficient)	2 (At/Near)	1 (Below)	Spring 2026
1	9	7	2	State = 41% District = 45% <b>School = 55%</b>

### IDH Focus/Ongoing Work:

- Ongoing refinement of teaching strategies across grade levels
- Consistency in instructional expectations schoolwide
- Continued implementation of core instructional practices (ie. Science of Reading)
- Regular PLC meetings (standards, CFAs, rubrics)
- Adjustments to supports based on student data
- Identifying gaps or needed supports
- Extensive collaboration between gen ed teachers and Title

### Important Upcoming Dates:

- April 14 - May 14 - ISATs for Grades 3-6: (Reading CAT (Computer Adaptive Test), Reading

PT (Performance Task), Math CAT, Math PT)

- May 29 - Professional Development Day