

MEETING NOTICE

WEST BONNER COUNTY SCHOOL DISTRICT #83
Child Nutrition Program Task Force - Thursday, February 19, 2026 at 4:00 PM
Priest River Elementary - Cafeteria
231 Harriet
Priest River , Idaho 83856
<https://meetings.boardbook.org/Public/Organization/2136>

Vision Statement
Strive for Greatness!
Mission Statement

Success for all with the
Understanding that
Community, parents, students, and educators will
Collaborate and
Empower the
Student to make positive lifelong choices.
Strive for greatness!

AGENDA

I. Call Meeting to Order

II. Task Force Discussion Items

- II.A. Review Overarching Goal and Norms/Procedures
- II.B. Child Nutrition Budget (FY25 and FY26-to-date) (Revenue vs. Expenditures)
 - II.B.1. Review Revenue & Expenditures
 - II.B.2. Review Regional Salaries
- II.C. Summer School Food Program
- II.D. Discuss Other Child Nutrition Program Options - Pros & Cons, Revenue Sources, etc.
- II.E. Other Task Force Members and/or Future Guests

III. Next Steps/Next Meeting

IV. Adjourn Meeting

Note: If any auxiliary aids or services are needed for individuals with disabilities, please contact the administration office at 448-4439.

Meeting Conduct and Order of Business

General rules of parliamentary procedure are used for every Board meeting. The most current edition of Robert's Rules of Order may be used as a guide at any meeting. The order of business shall be reflected on the agenda. The use of proxy votes shall not be permitted. Voting rights are reserved to those trustees in attendance. Voting shall be by acclamation or show of hands. (WBCSD Policy 1510)

Posted: Administration Office
West Bonner Schools
Priest River City Hall
Oldtown City Hall

By: Julie Hinshaw, Board Clerk

25/26 REVENUE

| Fund Number | Account Description | Budget | Notes |
|----------------------|----------------------------|---------------------|--|
| 290.416.100.XXX.XXX | LOCAL REVENUE - MEALS | \$55,130.43 | Student Meal Payments |
| 290.419.920.000.000 | MISC. REVENUE | \$0.00 | Misc. Local Revenue - catering, rebates, etc. (nothing year to date. Terri will check on |
| 290.445.500.XXX.XXX | FEDERAL REVENUE - MEALS | \$164,284.02 | Federal reimbursement for meals served NSBP & NSLP |
| 290.445.500.000.500 | FEDERAL REVENUE-FFVG | \$32,367.79 | Federal Reimbursement for FFVP - unknown if grant will be approved |
| 290.445.550.000.000 | FEDERAL REVENUE - SFSP | \$7,917.75 | |
| Total Revenue | | \$259,699.99 | |

25/26EXPENSES

| Fund Number | Account Description | Budget | Notes |
|-----------------------|---------------------------------|---------------------|--|
| 290.710.115.000.100 | Summer Meals Wages | \$968.88 | |
| 290.710.115.108.000 | PRE Salaries | \$71,218.34 | |
| 290.710.115.116.000 | IH Salaries | \$32,044.49 | |
| 290.710.115.119.000 | PLE Salaries | \$18,369.00 | |
| 290.710.115.401.000 | PRLHS Salaries | \$48,519.28 | |
| 290.710.115.010.000 | Director Salaries | \$65,503.00 | |
| 290.710.166.XXX.XXX | Substitute Wages | \$1,455.00 | |
| 290.710.2XX.XXX.XXX | Benefits (All Categories) | \$23,681.00 | |
| 290.710.310.000.000 | Professional/Purchased Services | \$1,500.00 | |
| 290.710.329.000.000 | Equipment Repair | \$1,500.00 | |
| 290.710.380.000.000 | Mileage/Fuel/Travel Expenses | \$100.00 | |
| 290.710.410.000.000 | Non-Food Supplies | \$9,635.29 | |
| 290.710.450.000.000 | Food-USDA Commodity | \$665.00 | USDA Direct Delivery |
| 290.710.455.000.000 | Food-Commercial Warehouse | \$21,309.62 | A/P ready to pay + USDA delivery 2/12 |
| 290.710.455.000. | Food - SFSP | \$322.96 | Summer Meals |
| 290.710.455. | Food - FFVP | \$32,000.00 | Fresh Fruit and Vegetable |
| 290.710.455.108.000 | Food - PRE | \$62,674.15 | divided total expended by 78 days x 61 remaining days for anticipated. Removed 10 days for current inventory |
| 290.710.455.116.000 | Food - IH | \$29,809.21 | divided total expended by 78 days x 61 remaining days for anticipated. Removed 10 days for current inventory |
| 290.710.455.119.000 | Food - PLE | \$6,947.68 | divided total expended by 78 days x 61 remaining days for anticipated. Removed 10 days for current inventory |
| 290.710.455.401.000 | Food - PRLH | \$54,353.29 | divided total expended by 78 days x 61 remaining days for anticipated. Removed 10 days for current inventory |
| Total Expenses | | \$482,576.19 | |

Variance TR From GF to balance -\$222,876.20

What impacts MPLH?

Type of Meal Service - conventional raw/fresh or convenience production

Many factors influence generic staffing guidelines and staffing hours needed such as: school operation hours and school schedules, # serving lines required to get customers through lines on-site production or satellite, services provided (breakfast, lunch, snacks, supper, etc.), number of menu choices (amt of prep involved) skill level, experience of employees, Facilities, equipment age and quantity-batch cooking, and use of automation, facilities that are shared/used spaces such as cafeterias/gym disposal service items or washing dishes/air drying space-frequency of batches

| MEAL EQUIVALENTS | | | | | | | | | | | | | Based on a | | 1/31/2026 | |
|---|-----------|------|-------|------|-------|-------|-------|------|-------|---------|----------|------------|--------------------|-----------|-----------------|------------|
| School Days 78 September > December 2023 73 | | | | | | | | | | | | | Convenience System | | | |
| | Breakfast | B EQ | Lunch | L EQ | Adult | NS EQ | Sales | S EQ | FFVP | FFVP EQ | Total EQ | LH Per Day | Actual MPLH | MPLH Goal | Productivity | Enrollment |
| PLE | 1135 | 757 | 1471 | 1471 | 0 | 0 | \$ - | 0 | 0 | 0 | 29 | 5 | 6 | L10 H12 | Low/Overstaffed | 40 |
| PRE | 4343 | 2895 | 8891 | 8891 | 0 | 0 | \$ - | 0 | 23433 | 15622 | 351 | 22.5 | 16 | L16 H18 | On low target | 321 |
| IH | 1499 | 999 | 4572 | 4572 | 0 | 0 | \$ - | 0 | 9855 | 6570 | 156 | 10.25 | 15 | L11 H13 | High producing | 135 |
| PRLH | 1613 | 1075 | 5893 | 5893 | 0 | 0 | \$ - | 0 | 0 | 0 | 89 | 16 | 6 | L15 H16 | Low/Overstaffed | 400 |

potential decrease 1 FT to 1 PT

| | Avg Daily Breakfast | % Enrolled | Avg Daily Lunch | % Enrolle 1/31/26 | enrollement |
|------|---------------------|------------|-----------------|-------------------|-------------|
| PLE | 15 | 34.83% | 19 | 44.18% | 43 |
| PRE | 56 | 17.07% | 114 | 34.75% | 328 |
| IH | 19 | 7.14% | 59 | 42.14% | 140 |
| PRLH | 21 | 5.44% | 76 | 19.60% | 386 |
| | 110 | 12.20% | 267 | 29.70% | 897 |