

UNITY SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting

Agenda

Tuesday, December 14, 2021 6:00 PM

Unity School Board Room, 1908 150th St., Balsam Lake, WI 54810

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation, for items germane to the agenda, during the meeting as indicated on the agenda.

Patricia C. Kastens, Clerk

1. **6:00 PM** Call to Order/Notice of Meeting/Roll Call
2. Approval of the Agenda
3. Consideration to Suspend Regular Session and Convene Closed Session for the Purpose of WI § 19.85(d): Except as provided in § 304.06(1)(eg) and by rule promulgated under § 304.06(1)(em), considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention.
 - a. Roll Call
 - b. Approval of the Closed Minutes, May 11, 2021 - Board of Education Meeting
 - c. Unity Safety Plan §19.85(d)
 - d. Adjourn Closed Session
 - e. Convene Regular Session
4. Possible Action on Recommendation(s) From Closed Session
5. Citizens' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to brobinson@unity.k12.wi.us by NOON on Tuesday, December 14, 2021. Such comments will be provided to the Board of Education for consideration and review.)
6. Board of Education Member Update
7. **Information**
 - a. Submitted Reports
 - 1) Committee Reports
 - 2) Principal Reports 2
 - b. District Administrator's Report - *Mr. Brandon Robinson* 5
8. **Consent Agenda**
 - a. Approval of Minutes, November 9, 2021 9
 - b. Approval of Elementary/Middle School/High School Activity Accounts 11
 - c. Approval of Vouchers 13
 - d. Financial Report - *Ms. Kara Holden* 17
 - e. Personnel
 - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
 - a. Erin Bockelman - New Hire, Speech Pathologist
 - b. Winter & Spring Extra Duty Contracts
9. **Action Agenda**
 - a. Consideration and Approval of the 2020-2021 Audit Results - *Dan Carlson and Sara Kobs (CliftonLarsonAllen)*
 - b. Consideration and Approval of the following Administrative Rules and Board Policies: - *Mr. Brandon Robinson* 18
 - 830.6 - Administrative Rule - Priority Usage of District Facilities
 - 892.1 - Administrative Rule - Student Teachers and Interns
10. Adjourn

UNITY EAGLES

Academic Success: Striving for Excellence



As the 2021-2022 school year began, one thing that educators across the globe identified was the diminished amount of academic stamina that many students have experienced over the course of the last two years. While students at Unity High School have shown signs of similar struggles, the academic results of Trimester I indicate high levels of resiliency and drive! Less than 7% of students

experienced a failing grade on their report card. As we look for continued growth and success, continued emphasis on curriculum content and high-level performance will remain at the center of what occurs on a daily basis. The goal is to ensure students are in the best possible position for post-secondary success. Connecting rigorous classroom instruction with real-world application will produce positive results.

EXCITING EVENTS Check out the Unity Website



Congratulations to Harrison Zipperer and Austin Hursh for receiving All Conference honors for their 2021 soccer season. The Soccer team had a great year and Austin and Harrison were major factors in that success! 1



During the week of November 8th, the Unity FFA chapter members traveled to Stevens Point for the FFA Mission and Impact Leadership Conferences. They attended some excellent workshops and had a great experience. 2



On Wednesday, November 10th, the Unity Student Council and National Honor Society members hosted an excellent American Red Cross blood drive! 3



The Unity FFA Chapter assembled more than 275 sack lunches and delivered them to local farmers early in November while they were in field harvesting crops. The leadership and service of this activity was tremendous! 4



Have you heard? The High School Band and Choir students are heading to Florida over spring break. Check out the Flower Power fundraiser to purchase some excellent holiday gifts while supporting their endeavor! 5

"Practice like you have never won...compete like you have never lost."

Importance of Extra-Curricular Engagement

Educational research indicates that student engagement in extra-curricular activities leads to increased academic success. Unity High School offers students the opportunity to participate in some of the most successful extra-curricular activities in the state of Wisconsin. While many consider extra-curriculars to mean athletics, the scope goes well beyond sports

and student athletes. Unity High School students are able to join various incredible clubs such as FBLA, FFA, SkillsUSA, Student Council, National Honor Society, and the Migizi Club. Students also have the chance to experience success in Forensics, Quiz Bowl, and the Unity Drama Club. Overall, the aim is to provide all students an excellent chance to engage!

Unity Middle School

December 2021 Board Report

Semester One Reward Trip

Unity Middle Schoolers are excited about the return of the Semester One Reward Trip! Students will have the opportunity to Ski or Snowboard at Trollhaugen, Rollerblade or skate at Skate City, Ice Fish on a local lake or watch movies at School in late January. As in past years, students who meet reward trip criteria and expectations will enjoy a day of fun as a reward for good behavior and passing grades.

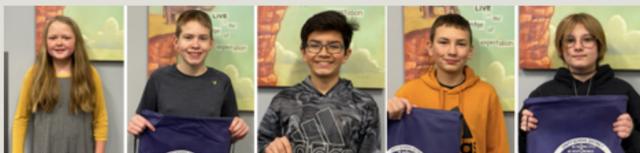
Students of the Week



November 12, 2021

L to R

- Grade 5: Moses Memmer
- Grade 6: Brooke Norlund
- Grade 7: Oliver Garipey
- Grade 8: Jadya Thaemert
- Exploratory Team: Easton Tunheim



November 19, 2021

L to R

- Grade 5: Anistyn Cox
- Grade 6: Michael Zahler
- Grade 7: Marius Bruce
- Grade 8: Marcus Bruce
- Exploratory Team: Elise Hansen

Dr. Spearo visits the 5th grade

Students in Grade 5 ELA recently had the opportunity to meet a professional Emergency Responder.

Ms. Laura Birling's brother-in-law joined the classes via Zoom and talked about his experiences of working with natural disasters. Students were given the opportunity to ask questions and listen to many of his exciting stories!



Swimming units under way

Upon return from Fall Break, middle school students began the swimming unit of the PE curriculum. Students enjoyed a "free swim day", after getting reacquainted with water expectations and safety.



Middle School in Green Bay!

32 students in grades 7 & 8 had the opportunity to take a fan bus to Green Bay, WI to cheer on the Varsity Volleyball Team. The students had a great time and showed a fantastic level of school spirit!



Unity
Elementary
December 2021

Elementary Principal’s Report

‘Tis the Season For: Fun!

We certainly do a lot at Unity Elementary - Reading, Writing, Mathematics, Science...and more. But we also have a lot of fun! Students this Holiday season have sure enjoyed various activities - from our **1st Annual Turkey Trot** (congratulations Kindergarteners for winning with over 600 laps!), to our 1st grade **I am Thankful Concert**, to our **PK Pool Luau**, and now our upcoming **Holiday movie day** in the gym - we make school and learning fun!

Thank You to the Medical Professionals in our Community

Learning recently of all the extra stress, additional hours, and difficulty this season in our local hospital, the Unity Elementary Student Council organized a special way to say thank you with notes and a gift tray. We couldn’t be prouder of these kids - yay to go!



Food Drive:

Each year the Elementary Student Council organizes a food drive before Christmas Break to get extra stocks ready for any families in need. Please send items to school with your child, or drop off in the elementary office.



Christmas Gifts:

Thank you to Mrs. Kaija Hikel for her tireless organizing efforts for the Christmas Gift donations for our community - over 100 children are receiving the gifts they wanted and need due to this program, and we appreciate all of our shoppers and especially her work.

District Administrator's Report

December 2021

Unity School District

Holiday Performances

AT THE UNITY PERFORMING ARTS CENTER

DECEMBER 8 - 1:00PM & 2:00PM: 1ST GRADE CONCERT

DECEMBER 14 - 6:00PM: 6TH GRADE HOLIDAY CONCERT

DECEMBER 14 - 7:00PM: 7TH & 8TH GRADE HOLIDAY CONCERT

DECEMBER 20 - 7:00PM: HIGH SCHOOL WINTER CONCERT

DECEMBER 22 - 10:30AM: BUSY BUGS WINTER CONCERT

*FAMILIES OF PARTICIPATING STUDENTS ARE WELCOME TO ATTEND IN THE PAC AND SHOULD ENTER AT THE HIGH SCHOOL ENTRANCE FOR EVENTS

Before and After School Program Update

Unity's school aged childcare program, Eagle Club, is gearing up for its start after the new year. The program will provide childcare for elementary students for before and after school hours. General information has been sent to families, with a waiting list created. There are already 16 children for before school and 24 children for after school on the waiting list.

Final information regarding registration, fees, payment, procedures, and expectations will be uploaded to the website soon. It is anticipated that the program will start in the second week in January.

Unity is very excited to be offering this program to its families. More employees for the program are needed. If you are interested in applying to work in this new and exciting program, please visit the District website at www.unity.k12.wi.us.

Staffing Shortage Is Significant Issue for Schools

Unity School District, like other districts throughout the region, is feeling the effects of a staffing shortage in many categories. The lack of substitute employees is one issue that is affecting programs. Substitute teachers, educational assistants, food service, maintenance, custodial, and child care positions are open. The District is willing to train and help applicants obtain licensure for any substitute positions.

Kobussen Transportation is also seeking bus drivers. They are offering incentives for new employees and will provide training to help applicants obtain their CDL school bus license.

Interested individuals are encouraged to contact the school district office at (715) 825-3515 or Kobussen at (715) 330-4234.

District Administrator's Report

December 2021

Unity School District

Unity Community Education Is Busy Again!

Unity School District has a strong legacy for outstanding community education programming. Unity's community education programming was on hiatus last year during COVID, but is in full swing again this year.

- ★ Information regarding Unity's Community Education program can be found on the District website at <https://www.unity.k12.wi.us/page/community-education>.
- ★ Registration for winter swimming lessons is open now. Classes are scheduled for January.
- ★ The Unity Fitness Center is open to the community. Hallway walking is also available in the evenings, November to March.
- ★ To request the usage of the facility for a group or organization, please visit the Facility Scheduling System at <https://www.unity.k12.wi.us/page/facilities-calendar>.
- ★ Unity School District's Community Education Program is continually looking for instructors for classes. Unity Community Education offers a diverse catalog of classes to meet the needs and interests of the community. The program is looking for new, exciting, and interesting classes. If you are interested in teaching a class, please contact Amanda Warner at awarner@unity.k12.wi.us or (715) 825-2101 x5010.

COVID Testing Clinic is Important Part of Plan

Unity School District's **free, voluntary COVID-19 Testing Program for students and staff** has been an important component of Unity's Return to School Plan. The program is being offered free in collaboration with funding from the WI DHS. Regular voluntary testing helps protect our students, staff, family members, and others who are not vaccinated against COVID-19 or are otherwise at risk for getting seriously sick from COVID-19.

Through this program, COVID-19 cases are identified quickly and early, which can help us stop an outbreak before it happens. This helps to keep students in the classroom and able to take part in the school activities they love.

Already this school year, over 800 COVID tests have been administered at the Unity COVID testing site. The clinic is located next to the high school office. Results are available in as little as twenty (20) minutes.

To learn more or register your child for a test, please call x3010 or email rschmid@unity.k12.wi.us. Your completed consent form can also be emailed to rschmid@unity.k12.wi.us.

**It is important to note that your child will not be tested for COVID-19 without your permission.*

"Expect Great Things"

District Administrator's Report

December 2021

Unity School District

Unity Wall of Honor Nominations Sought

Years ago, the Unity Board of Education established a "Wall of Honor" to recognize and honor the accomplishments of Unity alumni and employees. Criteria for selection to the "Wall of Honor" will be based on contributions in the areas of education, business, human services, government, athletic, military, fine arts, and community involvement. Alumni selection is based on post-high school accomplishments. The nominee will be screened by a selection committee, which will meet in early March. Deadline for applications each year is March 1st.

If you know of someone who is worthy of being considered for the "Wall of Honor," nomination forms are available at Unity's District and School offices. Additionally, application forms are available on the District website at www.unity.k12.wi.us. If you have any questions, call or write to Unity Wall of Honor, Unity School District, 1908 150th St./Hwy 46N, Balsam Lake, WI 54810; (715) 825-3515.

Unity School District Belief Statements

Unity Belief Statements represent our strong convictions, our common core values, and our moral character.

We Believe:

- The student, family, school, and community as partners, share the responsibility for a successful educational experience.
- An awareness of and a tolerance for diversity enriches life.
- Learning thrives in a safe, caring, disciplined environment.
- Learning is lifelong.
- Character development (respect, trustworthiness, responsibility, fairness, caring, citizenship) is an essential component of effective education.
- All individuals learn in different ways, at different rates, and at different times.
- Education includes social, emotional, intellectual, physical, and aesthetic growth.
- Problem solving, critical thinking, effective communication, and working cooperatively are fundamental life skills.
- In challenging individuals to develop to their fullest potential.
- Education provides students with a solid academic foundation.



District Administrator's Report

December 2021

Unity School District

Upcoming Meetings and Events

DATE	MEETING	PLACE	TIME
Tuesday, Dec. 14	Board of Education Meeting	Board Room	6:00 PM
Tuesday, Dec. 14	6th Grade Holiday Concert	PAC	6:00 PM
Tuesday, Dec. 14	7th and 8th Grade Holiday Concert	PAC	7:00 PM
Wednesday, Dec. 15	Administrative Team Meeting	Board Room	10:00 AM
Monday, Dec. 20	High School Winter Concert	PAC	7:00 PM
Tuesday, Dec. 21	Lakeland Conference Superintendents Meeting	Turtle Lake	9:00 AM
Wednesday, Dec. 22	Staff Holiday Breakfast	Elem. Gym	7:30 AM
Wednesday, Dec. 22	Busy Bugs Winter Concert	PAC	10:30 AM
Dec. 23 - Jan. 2	Winter Break - No School	District	
Tuesday, Jan. 11	Board of Education Meeting	Board Room	6:00 PM
Wednesday, Jan. 12	Administrative Team Meeting	Board Room	10:00 AM

Unity School District Goals

(Approved by the Unity Board of Education, March, 2021)

- Nurture and promote a positive and inclusive culture of respect, leadership, and character for all.
- Encourage career readiness through school and community partnerships.
- Promote and provide flexible accelerated, personalized learning opportunities for students.
- Encourage healthy students, staff, and community while continuing to address mental health needs through various programs and partnerships.



School Closing Information

Unity School District Website, www.unity.k12.wi.us

WCCO Channel 4, www.wcco.com

KSTP Channel 5, www.kstp.com

KMSP Channel 9, www.myfox9.com

KARE Channel 11, www.kare11.com

Minutes of Regular Meeting

November 9, 2021

The Board of Education

Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, November 9, 2021 beginning at 6:00 PM in the Unity School District Board Room.

1. **5:00 p.m.** Board of Education WASB Training
2. **6:00 p.m.** Call to Order/Notice of Meeting/Roll Call
 - Members Present:** Debbie Ince-Peterson, James Beistle, Ryan Peterson, Sheryl Holmgren, Jeromy Cox, Pat Kastens, Victoria Studtmann
 - Admin. Team Present:** Supt. Brandon Robinson
 - Members Absent:**
3. Approval of the Agenda
 - Motion to approve the agenda by James Beistle.
 - Second by Pat Kastens.
 - Motion carries by unanimous voice vote.
4. Citizens' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Any written comment must be submitted by email to brobinson@unity.k12.wi.us by NOON on Tuesday, November 9, 2021. Such comments will be provided to the Board of Education for consideration and review.)
 - No comments were provided.
5. Board of Education Member Update
6. **Information**
 - a. Submitted Reports
 - 1) Committee Reports
 - 2) Principal Reports
 - b. District Administrator's Report – *Mr. Brandon Robinson*
7. **Consent Agenda**
 - a. Approval of Minutes, October 12, 2021 – Budget and Finance Committee Meeting
 - b. Approval of Minutes, October 12, 2021 – Regular Meeting
 - c. Approval of Minutes, October 27, 2021 – Levy Meeting
 - Motion by James Beistle to approve Items 7.a-7.c.
 - Second by Pat Kastens.
 - Motion carries by unanimous voice vote.
 - d. Approval of Elementary/Middle School/High School Activity Accounts
 - Motion to Approve the October 2021 Activity Accounts by Ryan Peterson.
 - Second by Sheryl Holmgren.
 - Motion carries by unanimous voice vote.
 - e. Approval of Vouchers
 - Motion to Approve the October 2021 Vouchers by Ryan Peterson.
 - Second by Sheryl Holmgren.
 - Motion carries by unanimous voice vote. (Victoria Studtmann Abstained.)
 - f. Financial Report – *Ms. Kara Holden/Mr. Brandon Robinson*
 - Motion to Receive the October 2021 Financial Report by James Beistle.
 - Second by Pat Kastens.
 - Motion carries by unanimous voice vote.
 - g. Personnel
 - 1) Consideration and Approval of Various Hires, Retirements, and Resignations, including but not limited to:
 - a. Jaclyn Ahlgren – Extra Duty, High School Drama Director

- b. Wade Brabant – Extra Duty, Middle School Wrestling Coach
 - c. Amber Johnson – Extra Duty, Middle School Student Council Advisor
 - d. Madelyn Kemis – New Hire, Educational Assistant
 - e. Grant Singer – Extra Duty, Middle School Drama Co-Advisor
 - f. Grant Singer – Extra Duty, High School Assistant Drama Director
- Motion by James Beistle to approve Items 7.g.1a-7.g.1.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.

8. Action Agenda

- a. Resolution for the School District Authorizing a Taxable Tax and Revenue Anticipation Note
Motion to approve the Resolution for the School District Authorizing a Taxable Tax and Revenue Anticipation Note.
Second by Pat Kastens.
Motion carries by Roll Call Vote: Debbie Ince-Peterson (yes), James Beistle(yes), Ryan Peterson(yes), Sheryl Holmgren(yes), Jeromy Cox(yes), Pat Kastens(yes), Victoria Studtmann(yes)
- b. Consideration and Approval of the following District Policies: – *Mr. Brandon Robinson*
 - 533-Recruitment and Hiring of District Employees
Motion to approve the District Policy 533 by Ryan Peterson.
Second by Jeromy Cox.
Motion carries by unanimous voice vote.

9. Adjourn

Motion to adjourn by James Beistle.
Second by Ryan Peterson.
Motion carries by unanimous voice vote by 6:38 p.m.

Respectfully Submitted,

Pat Kastens, School Board Clerk

UNITY SCHOOL DISTRICT

ACTIVITY ACCOUNT SUMMARY AS OF November 30, 2021

HIGH SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSE	END BALANCE
164400-General Account	\$2,205.22	\$178.08	\$462.21	\$1,921.09
164401-Basketball - Boys	1,786.39	714.72		2,501.11
164402-Baseball - HS	3,273.07	150.00		3,423.07
164403-FFA	5,885.02	716.82	89.83	6,512.01
164404-FBLA	2,805.90	142.24		2,948.14
164405-Skills USA	4,019.82	360.00		4,379.82
164406-Athletics	1,274.61			1,274.61
164407-Football	509.12			509.12
164408-Volleyball	1,766.72	105.00	462.20	1,409.52
164409-Basketball - Girls	641.98			641.98
164410-Softball	573.21			573.21
164411-Soccer Club	0.00			0.00
164412-Grad Party	2,130.76			2,130.76
164413-Migizi Club	616.97			616.97
164414-Music Club	12,539.96			12,539.96
164415-Natnl Honor Society	1,014.40		100.00	914.40
164416-Student Council	3,536.42		26.99	3,509.43
164417-Theatre Arts	1,363.90			1,363.90
164418-Library	1,846.48			1,846.48
16419-Farm2School	708.00			708.00
164420-Class of 2021-2024	3,948.42			3,948.42
TOTALS	\$52,446.37	\$2,366.86	\$1,141.23	\$53,672.00
MIDDLE SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSE	END BALANCE
164200-General	\$6,727.12	\$7.53		\$6,734.65
164203-Student Council	1,137.11			1,137.11
164205-Drama	747.76			747.76
164206-Sopko	340.83			340.83
164208-PE Program	623.50			623.50
164211- MS Athletics	537.52			537.52
164213-Girls Traveling Bball	6,086.58	420.00	385.00	6,121.58
164214-Wrestling	470.40			470.40
TOTALS	\$16,670.82	\$427.53	\$385.00	\$16,713.35
ELEMENTARY SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSE	END BALANCE
General	\$8,779.17	\$304.49		\$9,083.66

NOVEMBER 2021 BOARD CHECK LIST

NUMBER	VENDOR	AMOUNT
15575	SKILLSUSAWI	\$ (244.00)
15593	SPORTS AND MORE, LLC	\$ 57.00
15594	ALLEVA, WILLIAM	\$ 120.00
15595	MORRIS, MIKE	\$ 120.00
15596	SCHOOL DISTRICT OF SHELL LAKE	\$ 2,170.00
15603	ALLEN, BRODY	\$ 125.00
15604	CLIFTON LARSON ALLEN, LLP	\$ 4,725.00
15605	HANSCH, ISABELLE	\$ 125.00
15606	HORGAN, SLOAN	\$ 125.00
15607	JERRICK, ETHAN	\$ 125.00
15608	MULLIN, EMMA	\$ 125.00
15609	NASSP	\$ 385.00
15610	POLK BURNETT ELECTRIC COOP.	\$ 5,000.00
15611	REED, MADISON	\$ 125.00
15612	SCHOOL DISTRICT OF SPOONER	\$ 200.00
	SCHOOL DISTRICT OF SPOONER	\$ (200.00)
15613	SMITH, SYDNEY	\$ 125.00
15614	TL ENTERPRISE	\$ 1,982.00
15615	WE ENERGIES	\$ 3,387.97
15616	AFLAC GROUP INSURANCE	\$ 700.14
15617	AMAZON CAPITAL SERVICES	\$ -
15618	AMAZON CAPITAL SERVICES	\$ 2,264.71
15619	ANDERSON, ED	\$ 80.00
15620	APPLE INC	\$ -
15621	APPLE INC	\$ 13,965.95
15622	BALL, ANNA	\$ 36.00
15623	BALSAM LAKE HARDWARE	\$ 384.81
15624	BARTINGALE MECHANICAL	\$ 2,240.42
15625	BIMBO BAKERIES USA, INC	\$ 706.94
15626	CESA #10	\$ 424.00
15627	CHICAGO DISTRIBUTION CENTER	\$ 117.59
15628	DALCO	\$ 1,558.04
15629	DON JOHNSON'S CUMBERLAND MOTOR	\$ 1,460.91
15630	ECKROTH MUSIC	\$ 496.21
15631	ECOLAB	\$ 290.30
15632	EDUCERE	\$ 11,482.00
15633	EMC INSURANCE COMPANIES	\$ 5,128.00
15634	EQUAL RIGHTS DIVISION	\$ 7.50
15635	FOLLETT SCHOOL SOLUTIONS, INC.	\$ 922.19
15636	HORIZON COMMERCIAL POOL SUPPLY	\$ 1,749.86

15637	ICCPA	\$ 3,839.00
15638	INDIANHEAD FOODSERVICE DIST.	\$ -
15639	INDIANHEAD FOODSERVICE DIST.	\$ 26,463.82
15640	INT'L CHEMTEX CORP.	\$ 649.60
15641	J.W. PEPPER & SON, INC	\$ 788.73
15642	JOHNNY'S SELECTED SEEDS	\$ 17.56
15643	LAKE SERVICE UNLIMITED	\$ 412.50
15644	LAKELAND COMMUNICATIONS	\$ 2,327.52
15645	LAKES REGION EMS, INC	\$ 300.00
15646	LUNSMANN, MIKE	\$ 80.00
15647	MEIER, PATRICK V	\$ 80.00
15648	MENARDS-SCF	\$ 982.60
15649	MILLTOWN HARDWARE	\$ 41.26
15650	NAPA AUTO PARTS	\$ 82.23
15651	NASCO	\$ 241.48
15652	NCS PEARSON, INC	\$ 430.30
15653	NELSON AND PADE INC	\$ 94.95
15654	OAK RIDGE CHEMICAL INC	\$ 695.24
15655	POLK COUNTY SHERIFF'S DEPT	\$ 9,222.03
15656	PUSH DESIGN SOLUTIONS INCE	\$ 318.75
15657	RAU, DAN	\$ 80.00
15658	RAYMOND GEDDES & COMPANY	\$ 143.44
15659	READ NATURALLY	\$ 690.00
15660	REALLY GOOD STUFF	\$ 224.90
15661	REGISTRATION FEE TRUST	\$ 217.50
15662	SECURITY CHECK ME	\$ 98.00
15663	ST CROIX REGIONAL MEDICAL CTR	\$ 5,011.20
15664	SUPER DUPER PUBLICATIONS	\$ 88.00
15665	THE LOGO SPOT	\$ 772.50
15666	TIERNEY BROTHERS, INC.	\$ 1,004.40
15667	TL ENTERPRISE	\$ 1,021.00
15668	TREJO, ANA	\$ 1,506.50
15669	TRIO SUPPLY COMPANY	\$ 901.78
15670	UNITY CUSTOM SERVICES	\$ 210.00
15671	UNITY HIGH SCHOOL ACTIVITY	\$ 335.00
15672	UW-RIVER FALLS STUDENT BILLING	\$ 1,260.00
15673	VALLEY SCALE SERVICE, INC	\$ 121.00
15674	WASDA	\$ 75.00
15675	WATERMAN RECYCLING AND DISPOSAL	\$ 1,493.00
15676	WILHELM, MARCUS	\$ 80.00
15677	XELLO	\$ 1,125.00
15678	ALLEVA, WILLIAM	\$ 300.00

15679	MORRIS, MIKE	\$ 300.00
15680	BOB NOVOTNY TRUCKING, LLC	\$ 365.00
15681	CARRIER, AMY	\$ 300.95
15682	CDW GOVERNMENT	\$ 3,408.00
15683	CESA #11	\$ 252.41
15684	CHALLONER, MEGAN	\$ 95.00
15685	CONFIDENTIAL RECORDS, INC	\$ 137.50
15686	DALCO	\$ 1,950.80
15687	DELTA DENTAL	\$ 10,507.95
15688	ECKROTH MUSIC	\$ 138.60
15689	ECOLAB	\$ 184.76
15690	EMERY, JAMES	\$ 95.00
15691	HORIZON COMMERCIAL POOL SUPPLY	\$ 2,359.16
15692	INDIANHEAD FOODSERVICE DIST.	\$ 14,147.80
15693	J.W. PEPPER & SON, INC	\$ 119.24
15694	KOBUSSEN BUSES LTD	\$ 105,727.02
15695	MENARDS-SCF	\$ 52.81
15696	MORRIS, BRAD	\$ 95.00
15697	OAK RIDGE CHEMICAL INC	\$ 420.00
15698	PAULSEN, EMMA	\$ 1,000.00
15699	PLANK ROAD PUBLISHING	\$ 171.68
15700	POLK BURNETT ELECTRIC COOP.	\$ 496.40
15701	RMM SOLUTIONS	\$ 1,634.50
15702	SCHILLING SUPPLY COMPANY	\$ 798.66
15703	SECURITY CHECK ME	\$ 42.00
15704	SIRIUS XM	\$ 26.20
15705	ST CROIX REGIONAL MEDICAL CTR	\$ 89.00
15706	THE VITALITY GROUP, LLC	\$ 60.00
15707	TRIO SUPPLY COMPANY	\$ 1,271.95
15708	WEST MUSIC COMPANY, INC.	\$ 54.00
15709	WI DEPT OF JUSTICE	\$ 98.00
15710	WI SKILLSUSA	\$ 150.00
15711	SKILLSUSA INC.	\$ 244.00
15712	ELECTRONIC FEDERAL TAX PAYMENT	\$ 72,338.34
15713	WEA TAX SHELTERED ANNUITY TRUST	\$ 4,006.67
15714	WISCONSIN DEPARTMENT OF REV	\$ 14,669.57
15715	CERTIFIED RECOVERY, INC	\$ 168.62
15716	HORACE MANN LIFE INSURANCE COM	\$ 1,100.00
15717	UNITY EDUCATION SCHOLARSHIP	\$ 15.00
15718	UNITY FOOD SERVICE	\$ 295.00
15719	ELECTRONIC FEDERAL TAX PAYMENT	\$ 70,744.09
15720	WEA TAX SHELTERED ANNUITY TRUST	\$ 4,006.67

15721	WISCONSIN DEPARTMENT OF REV	\$ 14,400.80
15722	STANDARD INSURANCE COMPANY	\$ 4,122.94
15723	TRANSAMERICA LIFE INSURANCE	\$ 19.66
15724	WISCONSIN RETIREMENT SYSTEM	\$ 87,836.38
15725	BJORNSTAD, ADAM	\$ 100.00
15726	EVENSON, JORDYN	\$ 45.08
15727	FISK, JEREMIAH	\$ 100.00
15728	HALLBERG, NICK	\$ 100.00
15729	KUHN, JOSH	\$ 100.00
15730	RAMICH, DOUGLAS	\$ 662.36
15731	TAPPE, COLE	\$ 100.00
15732	MUSIC THEATRE INTERNATIONAL	\$ 2,392.50
	MUSIC THEATRE INTERNATIONAL	\$ (2,392.50)
15733	ALTOONA SCHOOL DISTRICT	\$ 200.00
15734	MUSIC THEATRE INTERNATIONAL	\$ 2,392.50
15735	ALLEVA, WILLIAM	\$ 150.00
	ALLEVA, WILLIAM	\$ (150.00)
15736	RUCK, JACOB	\$ 120.00
15737	ALLEVA, WILLIAM	\$ 150.00
15768	HUEBSCH SERVICES	\$ (2,153.50)
15769	BMO MASTERCARD	\$ (12,782.04)
15770	NORTHWESTERN WIS ELECTRIC CO	\$ (22,564.01)
15771	HUEBSCH SERVICES	\$ 2,153.50
15772	BMO MASTERCARD	\$ 12,782.04
15773	NORTHWESTERN WIS ELECTRIC CO	\$ 22,564.01
15774	CHASE CARD SERVICES	\$ 3,456.20
15784	PAYROLL ACCOUNT	\$ 494,078.49
145185	VANCO PAYMENT SOLUTIONS	\$ 23.95
	TOTAL	\$ 1,048,565.04

November, 2021				
UNITY SCHOOL DISTRICT				
ALL FUNDS				
PROOF OF CASH				
BANK	BALANCE October 31, 2021	DEPOSITS/ RECEIPTS	WITHDRAWALS/ DISBURSEMENTS	BALANCE November 30, 2021
BALANCE PER BANK:				
RCU - 6223 Checking	55,148.41	4.53	0.00	55,152.94
Bank of Baldwin - 4034 General Checking		707,450.92	707,450.92	0.00
Bank of Baldwin - 3781 Sweep	1,587,362.70	464,109.57	1,344,664.70	706,807.57
RCU - 2737 CD - Scholarship	22,215.52	42.45	0.00	22,257.97
RCU - 6098 Checking		0.00	0.00	0.00
RCU - 7149 - Sweep	231,783.03	16,433.82	23.95	248,192.90
RCU - 0419 Debt Service	5,981.53	0.98	0.00	5,982.51
LGIP - #1 - Debt Service	47,570.46	2.96	0.00	47,573.42
LGIP - #2 - General	1,808.91	0.11	0.00	1,809.02
Matrix Bank - 4217 - OPEB	916,035.16	(224.04)	0.00	915,811.12
MidwestOne Bank - 9849 Scholarship	44,590.69	3.91	0.00	44,594.60
Bremer Bank - 0907 Capital Improvement	80,475.21	0.66	0.00	80,475.87
Bank of Baldwin - 3863 ES Activity	10,158.45	154.49	0.00	10,312.94
Bank of Baldwin - 8579 MS Activity	17,613.98	427.53	895.00	17,146.51
Bank of Baldwin - 3894 HS Activity	66,729.90	1,270.59	14,328.49	53,672.00
	3,087,473.95	1,189,678.48	2,067,363.06	2,209,789.37

October, 2021				
UNITY SCHOOL DISTRICT				
ALL FUNDS				
PROOF OF CASH				
BANK	BALANCE September 30, 2021	DEPOSITS/ RECEIPTS	WITHDRAWALS/ DISBURSEMENTS	BALANCE October 31, 2021
BALANCE PER BANK:				
RCU - 6223 Checking	55,143.73	4.68	0.00	55,148.41
Bank of Baldwin - 4034 General Checking		893,733.98	893,733.98	0.00
Bank of Baldwin - 3781 Sweep	2,675,709.84	448,099.10	1,536,446.24	1,587,362.70
RCU - 2737 CD - Scholarship	22,174.51	41.01	0.00	22,215.52
RCU - 6098 Checking		29.95	29.95	0.00
RCU - 7149 - Sweep	231,746.41	90.52	53.90	231,783.03
RCU - 0419 Debt Service	5,980.51	1.02	0.00	5,981.53
LGIP - #1 - Debt Service	47,568.35	2.11	0.00	47,570.46
LGIP - #2 - General	1,808.83	0.08	0.00	1,808.91
Matrix Bank - 4217 - OPEB	915,670.67	364.49	0.00	916,035.16
MidwestOne Bank - 9849 Scholarship	44,587.15	3.54	0.00	44,590.69
Bremer Bank - 0907 Capital Improvement	80,474.53	0.68	0.00	80,475.21
Bank of Baldwin - 3863 ES Activity	10,154.42	4.03	0.00	10,158.45
Bank of Baldwin - 8579 MS Activity	17,606.99	6.99	0.00	17,613.98
Bank of Baldwin - 3894 HS Activity	57,093.39	15,279.60	5,643.09	66,729.90
	4,165,719.33	1,357,661.78	2,435,907.16	3,087,473.95

Unity School District
Administrative Rule - Priority Usage of District Facilities
830.6
Last Revised 12/14/2021

Priority Level	Type
1	Academic School Day
2	Graduation Ceremony
3	Varsity Event or Co-Curricular Event
4	Varsity Practice
5	JV Event/Practice
6	MS Event/Practice
7	Youth Event/Practice
8	Local Community Group Event/Practice/Meeting (Resident)
9	Community Group Event/Practice/Meeting (Non-Resident)
10	Private Group/Paid Event

Additional Determining Factors:

1. In the event of a conflict, the District Administrator shall make the final determination. The District Administrator may also change priorities as necessary to remain flexible in specific circumstances.
2. The number and length of events/practices may be limited to better facilitate the shared usage of space.
3. The priority usage may be unique and specific to the desired space/location.
4. Out of season practices may not be scheduled with the same priority as when it is in season.
5. The early registration for scheduled events is encouraged and necessary for an efficient scheduling system. Due to the number of events scheduled and demands for limited space, the District will not be able to honor a “first come, first served” approach.
6. The inability to staff the usage of some facilities may impair the scheduling of the event.
7. Due to the limited space available, sports season and co-curricular (theater) practice schedules should be provided for scheduling 30 days prior to the start of the season.

**Unity School District
Administrative Rule 892.1
Student Teachers and Interns
12/14/2021**

As permitted by law and policy, the District shall cooperate with teacher-training higher education institutions by providing facilities and personnel through which student teachers may obtain practical experience.

Assignments of student teachers shall be made in accordance with procedures established by District Administrator and pursuant to procedures established by the District.

Student Teachers/Interns and Pre-Student Teachers

1. All teacher-training institutions shall first contact the District Administrator office to discuss any and all potential placements of students with any District staff.
2. Teachers will not be assigned a student teacher or pre-student teacher unless they have indicated a willingness to participate in the program.
3. The District Administrator office will work with the building principal to determine student teacher and pre-student teacher assignments with college officials, based on the availability of student teachers and the number of applicants indicating interest in serving as cooperating teachers.
4. Any teacher who accepts a student teacher or pre-student teacher is expected to provide adequate supervision and, in general, furnish an excellent experience for the trainee.
5. Supervision of these programs is the responsibility of the District Administrator. Administration of these programs in individual buildings is the responsibility of the principal, in consultation with the District Administrator.
6. The administration will keep current a guide to the operation of the student teaching and pre-student teaching programs. This guide should specify the duties of the student teachers and pre-student teachers, the role of cooperating teachers, the responsibilities of sponsoring colleges and universities, and the relationships between and among the administration, sponsoring colleges, student teachers and pre-student teachers.
7. Agreements and Memorandums of Understanding may only be entered into by the District Administrator, on behalf of the District.
8. A background check must be completed by the school district, in addition to any completed by the higher education institution.
9. Any college students observing a classroom for a class project must follow the visitor and volunteer policy and procedures. All student information observed during such an observation is to remain confidential.