

UNITY SCHOOL DISTRICT BOARD OF EDUCATION

Unity School District

Regular Meeting

Tuesday, November 10, 2020 6:00 PM

Unity School District Library via Zoom, 1908 150th St., Balsam Lake, WI 54810

PUBLIC NOTICE: The health of District employees, School Board, and the community is our first priority. Therefore, the District will be taking precautionary measures consistent with CDC recommendations and the Governor's orders. Please consider joining the meeting remotely through the video conference.

Join Zoom Meeting

<https://zoom.us/j/92340266927?pwd=S2IrR0pBd1NwOHl0ZWl4Ujh5RXBiQT09>

Meeting ID: 923 4026 6927

Passcode: 901876

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation, for items germane to the agenda, during the meeting as indicated on the agenda.

Notice is hereby given to the public and news media pursuant to Wisconsin Statutes that a Regular Meeting of the Unity School District Board of Education, Balsam Lake, will be held on Tuesday, November 10, 2020 at 6:00 PM. Agenda for said meeting is as follows:

Patricia C. Kastens, Clerk

1. **6:00pm** Call to Order/Notice of Meeting/Roll Call
2. Approval of the Agenda
3. Citizens' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Because this is a virtual meeting via Zoom, no in-person comments will be permitted. Any written comment must be submitted by email to brobinson@unity.k12.wi.us by NOON on Tuesday, November 10, 2020. Such comments will be provided to the Board of Education for consideration and review.)
4. Board of Education Member Update
5. **Information**
 - a. Standing Committee Reports
 - b. District Administrator's Report 2
 - 1) COVID Update
 - a. Remote Learning
 - b. Grant Funding
6. **Consent Agenda**
 - a. Approval of Minutes, October 13, 2020 6
 - b. Approval of Special Board Meeting Minutes, October 28, 2020 9
 - c. Approval of Elementary School/Middle School/High School Activity Accounts 10
 - d. Approval of Vouchers 12
 - e. Financial Report 16
 - f. Personnel
 - 1) Consideration and Approval of Various Hires and Resignations
 - a. Paula Thmert - PT Custodian/Food Service
7. **Action Agenda**
 - a. Unity Learning Center Plan 17
 - b. Consideration and Approval of the following Board Policies and Administrative Rules, Including 21
but not Limited to: 893, 893.1, 920
8. Adjourn

District Administrator's Report

November 2020

Unity School District

Unity Transitions to Remote Learning Model

During the COVID pandemic, our highest priority is to keep students and staff safe and healthy. Even though as a District we have been successful in our efforts until this point, the challenge we face is maintaining enough staff in the buildings to remain open and operate effectively. The exclusion criteria associated with COVID-19 is not only having a negative impact on our student population, it is also having a severe impact on our staff population, limiting our ability to remain open as a District. In-person learning has been our continued goal, however that is no longer possible due to staffing shortages, increases in positive cases, and the number of students/staff who have been identified as close contacts.

Due to staffing shortages and the increased number of COVID cases in our school population, Unity will transition to the remote learning model, as identified in the School Reopening Plan, version 2.1. School will be closed from Wednesday, November 11th through Monday, November 30th. Virtual learning will be provided to students Wednesday, November 11th through Friday, November 20th except Friday, November 13th which was already planned as a virtual learning workday with no school for students. Thanksgiving week will still be the Fall Break with no school. In-person classes are tentatively scheduled to resume on Monday, November 30th.

Timeline Summary:

November 11-12, 16-20	Remote Instruction for grades Early Childhood – Grade 12
November 13	No School, Staff Virtual Learning Workday
November 23-27	Thanksgiving Break, No School
November 30	In-Person Instruction Planned to Resume

Each building principal will post instructions for families on the District website (www.unity.k12.wi.us) to ensure they know what to expect through remote virtual learning. During this closure period, your child's teacher will be providing consistent instruction through various online techniques and will be accessible via email throughout the school day.

Learning Materials:

PK-K	Remote: Activity Packets, Canvas Learning, Asynchronous Learning
Grades 1-10	Remote Virtual: iPads, Canvas Learning, Synchronous and Asynchronous Learning
Grades 11-12	Remote Virtual: MacBooks, Canvas Learning, Synchronous and Asynchronous Learning

Additional Services:

- **Extra-Curricular Activities:** Fall athletics will be allowed to conclude their seasons. High school winter athletics may continue, following specific guidelines. Middle school and youth athletics are paused.
- **Food Service:** Meals will be provided to students for pickup. Parents are to sign up on the District website.
- **LEAP Child Care Center:** The LEAP Child Care Center is scheduled to reopen on November 11, 2020. Continued operation is dependent upon adequate staffing levels. The LEAP Center provides child care for children under 4 years of age.
- **Special Education Services:** Parents are encouraged to contact their child's case manager regarding the continuation of services.
- **Counseling/Therapy:** School counseling and therapy services will continue virtually during the closure. Parents and students are encouraged to communicate with their school counselor regarding setting up virtual meetings.

Please know this decision was not made lightly and we recognize the hardship it puts on many of our Unity families. Thank you for your understanding and flexibility during this time. Please know that we plan on resuming in-person classes when staffing limitations/high numbers of positive cases do not interfere. Our intent is to transition back to in-person learning on Monday, November 30. We will continue to monitor our staffing levels and number of COVID cases to determine whether any changes are necessary regarding this date and communicate with families as soon as possible during the prior week.

District Administrator's Report

November 2020

Unity School District

Food Service During Remote Learning Model

For the week of November 16th-20th, Unity has moved to all virtual and remote learning. Unity School District meal pick up is available through our Food Service Department. For this week Unity is offering lunch and breakfast to families who do not have students attending school in person. Meals are FREE to all kids 18 and under. Menu items are either shelf stable or need to be refrigerated/frozen. There will be cooking instructions included with pick up.

Parents/Guardians are asked to complete an order form for meal requests (one for each child). The cut off time for ordering will be 9:00 AM on Friday, November 13th for the following week meal pick up. Meal pick up will be at one of the following two locations. (Please choose the most convenient option for you). Meal pick up options will be Tuesday afternoon between noon and 1:00 PM at the High School entrance, Wednesday morning between 7:30-8:00 AM at the High School entrance or Thursday at the Round Lake Community Center from 10:30-11:00 AM. An entire week of meals (5 breakfasts and 5 lunches) will be included in the meal pack.

The sign-up link for meals is on the Unity Food & Nutrition Page:

<https://www.unity.k12.wi.us/o/unity-school-district/page/school-nutrition--97>

Community Education Changes

November 10, 2020 Until Further Notice

UNITY FITNESS CENTER

1. Patrons are required to register online to schedule their appointment prior to arrival.
2. No walk-ins are allowed, to ensure there is adequate space.
3. The center's capacity continues to be limited due reduce group sizes and contact tracing.
4. The center's days and hours of operation will be reduced to ensure time for deep cleaning and the reduction of potential exposure to employees and patrons.
5. Face coverings are to be worn at all times in the center.
6. The revised Fitness Center schedule is:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3:00-6:00PM	6:00-7:30AM	CLOSED	6:00-7:30AM	CLOSED	6:00-7:30AM	CLOSED
	6:00-9:00PM		6:00-9:00PM		6:00-9:00PM	

UNITY AQUATICS CENTER

1. Patrons are required to register online to schedule their appointment prior to arrival.
2. No walk-ins are allowed, to ensure there is adequate space.
3. The center's capacity continues to be limited due reduce group sizes and contact tracing.
4. The center's days and hours of operation will be reduced to ensure time for deep cleaning and the reduction of potential exposure to employees and patrons.
5. Face coverings are to be worn at all times in the center, except when swimming.
6. The revised Aquatics Center schedule is:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3:00-6:00PM	5:30-7:00AM	CLOSED	5:30-7:00AM	CLOSED	5:30-7:00AM	CLOSED
	Adult Lap 5:45-7:45PM		Adult Lap 5:45-7:45PM		Adult Lap 5:45-7:45PM	

COMMUNITY EDUCATION CLASSES AND EVENTS

1. Community education classes and events scheduled at school are suspended during the remote learning model. Every effort is being made to reduce exposures in the building and move toward the District's primary goal, in-person learning for students.
2. Community education classes may be offered virtually for the community during this time.
3. The scheduling and booking of the facilities by community groups is suspended at this time.
4. Public health agencies may use the facility, if approved by the District Administrator, to offer resources to the community.

District Administrator's Report

November 2020

Unity School District

Athletics During Remote Learning Model

Youth (Grades K-6)

1. Youth sports are not allowed during the remote learning model.

Middle School (Grades 7-8)

1. Middle school sports are paused during the remote learning model, but may resume based upon these expectations:
 - a. Middle school sports may resume, if approved by the administration, after the initial implementation of the remote learning model. Such consideration may be made after December 1, 2020.
 - b. If school is still in the remote learning model, parents may need to provide transportation for their middle school student athletes.
 - c. Middle school athletes may not be penalized if they are absent from practice due to transportation issues, while the school is in the remote learning model.
 - d. If practice resumes, 7th and 8th grade teams are to practice separately, in separate spaces, and alternate use of the locker rooms.
 - e. Locker rooms should be limited to ten athletes, or less, at a time. Athletes should be encouraged to arrive for practice already in their practice clothes.
 - f. Contests may be allowed, only within the athletic conference or county. During the remote learning model, spectators are not allowed at home events.

High School (Grades 9-12)

1. High school sports may have practice during the remote learning model, if a coach is available.
2. Contests may be allowed, if approved by the district administration.
3. During the remote learning model, spectators may be limited or not allowed at home events. A determination will be made prior to the first scheduled home event. Every effort will be made to live stream home events.
4. High school athletes may not be penalized if they are absent from practice due to transportation issues, while the school is in the remote learning model.
5. Practices are to be scheduled outside of the normal school day, starting no earlier than 3:30pm. Practices are to be concluded by 5:30pm.
6. As much as possible, the Varsity, Junior Varsity, and C Squad teams should practice separately. As some student athletes may play on multiple levels, or have the potential to "play up," the coach will document who practices in each group daily. Every effort should be made to keep the groups the same for the duration of a practice. The WIAA states, "Continue to train in smaller 'pods' of athletes to reduce exposure risk."
7. Teams are to practice separately, in separate spaces, and alternate use of the locker rooms.
 - a. Locker rooms should be limited to ten athletes, or less, at a time. Athletes should be encouraged to arrive for practice already in their practice clothes.
8. Due to the potential exposure to COVID and groups, team dinners are not allowed.

GENERAL EXPECTATIONS

1. Student athletes are to be screened using the COVID Screener prior to each practice and contest. They should also be encouraged to screen at home, prior to arriving at school.
2. Any student athlete who fails the COVID Screener will not be allowed to remain at school or participate in any activities. Such results are to be shared immediately with the school nurse.
3. The designated COVID Coach is to provide the tracing sheets, verification forms, and any other requested documentation to school administration.
4. Winter sports will adhere to the Lakeland Conference Spectator Policy for the sports season, when not in the remote learning model. If necessary, the District Administrator may make the spectator policy more strict or not allow spectators at all, if it serves to help the continuation of the sports season.
5. Sports will adhere to the Lakeland Conference Face Coverings Policy for the sports season, absent a superseding government order. The District's School Reopening Plan, v.2.1, requires that all students, staff, and community members wear face coverings while in the building.
6. Unity teams will not play other teams that do not wear face coverings during competition.
7. Coaches are to implement the COVID protocols and procedures, as defined by the WIAA, Lakeland Conference, and school administration.
8. Team activities may be suspended for a team that does not follow the COVID protocols and procedures, regardless of whether there are any positive COVID cases or contacts.
9. Individual student athletes may be suspended from the team if they do not follow the COVID protocols and procedures, to ensure that their teammates are able to continue the season.

District Administrator's Report

November 2020

Unity School District

Upcoming Meetings and Events

DATE	MEETING	PLACE	TIME
Tuesday, November 10	Board of Education Meeting	ZOOM	6:00 PM
Wednesday, November 11	Veterans Day: Virtual Ceremony	ONLINE	11:00 AM
Wednesday, November 11	Remote Learning Model Begins	District	
Friday, November 13	Remote Learning Workday - NO SCHOOL	District	
Friday, November 20	End of Trimester	District	
November 23 - 27	Fall Break - NO SCHOOL	District	
Monday, November 30	In-Person Learning Scheduled to Resume	District	
Tuesday, December 8	Board of Education Meeting	ZOOM	6:00 PM



"Expect Great Things"

Unity School District Goals

(Approved by the Unity Board of Education, April, 2019)

- Nurture and promote a positive culture of respect, leadership, and character for all.
- Encourage career readiness through school and community partnerships.
- Promote and provide flexible accelerated, personalized learning opportunities for students.
- Encourage healthy students, staff, and community while continuing to address mental health needs through various programs and partnerships.

Minutes of Regular Meeting and Public Hearing

October 13, 2020

The Board of Education

Unity School District

A Regular Meeting and Public Hearing of the Board of Education of Unity School District was held on Tuesday, October 13, 2020, at 6:00 PM in the Library via Zoom.

1. **6:00 p.m.** Call to Order/Notice of Meeting/Roll Call
Members Present: Debbie Ince-Peterson, James Beistle, Kelly Kamish, Ryan Peterson, Sheryl Holmgren, Pat Kastens, Jeromy Cox
Admin. Team Present: Supt. Brandon Robinson
Members Absent:
2. Approval of the Agenda
Motion to approve the agenda by Ryan Peterson.
Second by Pat Kastens.
Motion carries by unanimous voice vote.
3. Citizens' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Because this is a virtual meeting via Zoom, no in-person comments will be permitted. Any written comment must be submitted by email to brobinson@unity.k12.wi.us by NOON on Tuesday, October 13, 2020. Such comments will be provided to the Board of Education for consideration and review.)
No comments were provided by NOON by email or by letter.
4. Board Member Update
 - a. WASB Diversity Webinar
5. **Information**
 - a. Standing Committee Meeting Reports
 - b. District Administrator's Report
 - 1) District Enrollment Update
 - 2) Annual Meeting, October 26, 2020
 - 3) Child Care Center
6. **Consent Agenda**
 - a. Approval of Minutes, September 8, 2020
Motion to Approve the September 8, 2020 Minutes by James Beistle.
Second by Sheryl Holmgren.
Motion carries by unanimous voice vote.
 - b. Approval of Elementary/Middle School/High School Activity Accounts
Motion to Approve the September 2020 Activity Accounts by Ryan Peterson.
Second by Kelly Kamish.
Motion carries by unanimous voice vote.
 - c. Approval of Vouchers
Motion to Approve the September 2020 Vouchers by Pat Kastens.
Second by Jeromy Cox.
Motion carries by unanimous voice vote. (Ryan Peterson Abstained).
 - d. Financial & Budget Report – *Ms. Kara Holden/Mr. Brandon Robinson*

e. Personnel

1) Consideration and Approval of Various Hires, including but not limited to:

a) Jordyn Evenson – Human Resources Assistant

Motion to approve the Hire of Jordyn Evenson – Human Resources Assistant by Ryan Peterson.

Second by James Beistle.

Motion carries by unanimous voice vote.

b) Winter Extra Duty Contracts for 2020-2021

Motion to approve the Winter Extra Duty Contracts for 2020-2021 by James Beistle.

Second by Ryan Peterson.

Motion carries by unanimous voice vote.

7. **Public Hearing**, pursuant to Wis. Stat. §118.38(1)(b), regarding submission of a request to the Wisconsin Department of Public Instruction (DPI) to waive the following statutory and regulatory requirements for the 2020-2021 school year due to the ongoing COVID-19 public health emergency:

a. Written testimony for the public hearing regarding the Board of Education considering DPI waivers may be submitted by email to brobinson@unity.k12.wi.us by 5:00 PM on Tuesday, October 13, 2020. Such testimony will be provided to the Board of Education for consideration and review during the public hearing. Because this is a virtual meeting via Zoom, no in-person comments will be permitted.

No testimony received.

b. Educator Effectiveness, Wis. Stat. §120.12(2m) and §115.415

c. Length of School Day, Wis. Stat. §120.12(15)

d. Hours of Instruction, Wis. Stat. §121.02(1)(f) and §121.006(2)(a)

e. Regular Instruction, Wis. Stat. §121.02(1)(L) and §253.15(5)

Closed Public Hearing at 6:40PM

8. **Action Agenda**

a. Consideration of School Board Resolution for the Waiver of School District Requirements, pursuant to Wis. Stat. §118.38(1)(b), regarding submission of a request to the Wisconsin Department of Public Instruction (DPI) to waive the following statutory and regulatory requirements for the 2020-2021 school year due to the ongoing COVID-19 public health emergency:

1) Length of School Day, Wis. Stat. §120.12(15)

2) Hours of Instruction, Wis. Stat. §121.02(1)(f) and §121.006(2)(a)

3) Regular Instruction, Wis. Stat. §121.02(1)(L) and §253.15(5)

4) Educator Effectiveness, Wis. Stat. §120.12(2m) and §115.415

Motion by James Beistle to Approve the School Board Resolution for the Waiver of School District Requirements, pursuant to Wis. Stat. §118.38(1)(b), regarding submission of a request to the Wisconsin Department of Public Instruction (DPI) to waive the following statutory and regulatory requirements for the 2020-2021 school year due to the ongoing COVID-19 public health emergency for Length of School Day, Hours of Instruction, Regular Instruction, and Educator Effectiveness.

Second by Jeromy Cox.

Motion carries by roll call vote.

Debbie Ince-Peterson (yes), James Beistle (yes), Kelly Kamish (yes), Pat Kastens (yes), Ryan Peterson (yes), Jeromy Cox (yes), Sheryl Holmgren (yes).

b. Consideration and Approval of Updated 2020-2021 District Calendar - *Mr. Brandon Robinson*

Motion to Approve the Updated 2020-2021 District Calendar by Pat Kastens.

Second by Ryan Peterson.

Motion carries by unanimous voice vote.

c. Proposed 2020-2021 District Budget - *Mr. Brandon Robinson/Ms. Kara Holden*

Motion to Approve the Proposed 2020-2021 District Budget by Sheryl Holmgren.

Second by Pat Kastens.

Motion carries by unanimous voice vote.

d. Early College Credit Program Applicants - *Mr. Zack Fugate*

Motion to Approve the Early College Credit Program Applicants for Spring 2021 by Kelly Kamish.

Second by Ryan Peterson.

Motion carries by unanimous voice vote.

9. Adjourn

Motion to adjourn by James Beistle.

Second by Ryan Peterson.

Motion carries by unanimous voice vote at 7:05 p.m.

Respectfully Submitted,

Pat Kastens, School Board Clerk

Minutes of Special Meeting

Wednesday, October 28, 2020

The Board of Education

Unity School District

A Special Meeting of the Board of Education of Unity School District was held, Wednesday, October 28, 2020 beginning at 7:30am in the Board Room via Zoom.

1. Call to Order/Notice of Meeting/Roll Call

Call to order by Debbie Ince-Peterson.

Roll Call: Members Present: Debbie Ince-Peterson, James Beistle, Kelly Kamish, Pat Kastens, Ryan Peterson

Member Absent: Jeromy Cox, Sheryl Holmgren

Administration Present: Brandon Robinson, Kara Holden

2. Consideration and Approval of the 2020-2021 School District Budget.

Motion to Approve 2020-2021 School District Budget by James Beistle.

Second by Kelly Kamish.

Motion carries by roll call vote.

Debbie Ince-Peterson (yes), James Beistle (yes), Kelly Kamish (yes), Pat Kastens (yes), Ryan Peterson (yes).

3. Consideration and Approval of the 2020-2021 School Tax Levy.

Motion to Approve 2020-2021 School Tax Levy of \$10,772,713.00 by Kelly Kamish.

Second by Ryan Peterson.

Motion carries by roll call vote.

Debbie Ince-Peterson (yes), James Beistle (yes), Kelly Kamish (yes), Pat Kastens (yes), Ryan Peterson (yes).

4. Adjourn

Motion to Adjourn by James Beistle.

Second by Pat Kastens.

Motion carries by unanimous voice vote.

Respectfully Submitted

Pat Kastens, School Board Clerk

UNITY SCHOOL DISTRICT

ACTIVITY ACCOUNT SUMMARY AS OF October 31, 2020

HIGH SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSES	END BALANCE
600416-General Account	\$3,302.89	\$99.15	\$389.85	\$3,012.19
600417-Basketball - Boys	1,751.39	0.00	0.00	1,751.39
600418-Baseball - HS	2,946.55	0.00	0.00	2,946.55
600425-FFA	3,079.46	1,165.00	0.00	4,244.46
600426-Grad Party	2,224.99	0.00	0.00	2,224.99
600427-Athletics	1,385.73	0.00	0.00	1,385.73
600428-Football	509.12	0.00	0.00	509.12
600429-Migizi Club	516.97	0.00	0.00	516.97
600430-Music Club	12,455.72	84.24	0.00	12,539.96
600431-Natnl Honor Society	908.00	0.00	0.00	908.00
600432-Skills USA	2,196.78	40.00	475.99	1,760.79
600434-Student Council	3,109.87	420.00	0.00	3,529.87
600435-Theatre Arts	1,163.90	0.00	0.00	1,163.90
600436-Library	1,846.48	0.00	0.00	1,846.48
600437-Volleyball	936.33	0.00	0.00	936.33
600438-Basketball - Girls	281.98	0.00	0.00	281.98
600442-FBLA	2,167.63	1,598.22	446.58	3,319.27
600445-Class of 2020-2023	3,777.79	0.00	0.00	3,777.79
600446-Softball	548.21	0.00	0.00	548.21
600447-Soccer Club	0.00	0.00	0.00	0.00
TOTALS	\$45,109.79	\$3,406.61	\$1,312.42	\$47,203.98
MIDDLE SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSES	END BALANCE
General	\$1,375.33	\$3.47		\$1,378.80
Pop	1,346.37			1,346.37
Student Council	1,137.11			1,137.11
Nature Trail	3,717.48			3,717.48
Drama	747.76			747.76
Sopko	569.24			569.24
Target	511.13			511.13
PE Program	623.50			623.50
Athletics	537.52			537.52
Girls Traveling Bball	7,171.58			7,171.58
Wrestling	470.40			470.40
TOTALS	\$18,207.42	\$3.47	\$0.00	\$18,210.89
ELEMENTARY SCHOOL				

ACCOUNT	BEG BALANCE	INCOME	EXPENSES	END BALANCE
General #108	\$1,888.08	\$1.84		\$1,889.92
Elem Student Cncl #101	1.08			\$1.08
Yearbook #102	991.67	250.00		\$1,241.67
Pencils #103	193.82			\$193.82
Fund Raisers #104	4,550.29			\$4,550.29
U.P.W.A.R.D. #105	18.37			\$18.37
Youth Sports #106	1,000.00			\$1,000.00
Mentoring Grant #107	589.11			\$589.11
TOTALS	\$9,232.42	\$251.84	\$0.00	\$9,484.26

Board Check List
October 2020

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
143776	ELECTRONIC FEDERAL TAX PAYMENT	10/5/2020	\$66,274.10
143777	WEA TAX SHELTERED ANNUITY TRUST	10/5/2020	\$4,055.91
143778	WISCONSIN DEPARTMENT OF REV	10/5/2020	\$13,076.72
143779	UNITY FOOD SERVICE	10/5/2020	\$217.50
143781	LARSON, RICK	10/6/2020	\$70.00
143782	RICHIE, JIM	10/6/2020	\$85.00
143783	RUETZ, LARRY	10/6/2020	\$70.00
143785	ALLEVA, WILLIAM	10/7/2020	\$120.00
143786	ANDERSON, DAVID	10/7/2020	\$120.00
143787	MORRIS, MIKE	10/7/2020	\$120.00
143788	WILHELM, MARCUS	10/7/2020	\$120.00
143789	ARNOLD, BRIAN	10/7/2020	\$95.00
143790	BACHOWSKI, SCOTT	10/7/2020	\$95.00
143791	BARNES, ANTHONY	10/7/2020	\$95.00
143792	HANUSA, KEVIN	10/7/2020	\$95.00
143793	ROBERTS, JOHN	10/7/2020	\$95.00
143798	CHALLONER, MEGAN	10/8/2020	\$190.00
143799	LEIDLE, LINDA	10/8/2020	\$65.00
143800	MCNAUGHTON, NATHAN	10/8/2020	\$190.00
143801	PAULSEN, GREGORY	10/8/2020	\$75.00
143802	RAMICH, MADDIE	10/8/2020	\$65.00
143804	BCI CAPITAL INC	10/12/2020	\$68,349.29
143805	ALLEVA, WILLIAM	10/12/2020	\$65.00
143806	ANDERSON, DAVID	10/12/2020	\$65.00
143807	MORRIS, MIKE	10/12/2020	\$65.00
143808	WILHELM, MARCUS	10/12/2020	\$65.00
143809	AMERY FREE PRESS	10/14/2020	\$229.70
143810	ARROW BUILDING CENTER	10/14/2020	\$321.55
143811	BALSAM LAKE HARDWARE	10/14/2020	\$534.88
143812	BALSAM LAKE WATER/SEWR COMMIS.	10/14/2020	\$5,556.27
143813	BARTINGALE MECHANICAL	10/14/2020	\$1,569.84
143814	BRAUN THYSSENKRUPP ELEVATOR	10/14/2020	\$1,256.34
143815	CAROLINA BIOLOGICAL SUPPLY CO	10/14/2020	\$100.30
143816	CESA #10	10/14/2020	\$424.00
143817	CESA #12	10/14/2020	\$216.48
143818	CLIFTON LARSON ALLEN, LLP	10/14/2020	\$5,355.00
143819	CONFIDENTIAL RECORDS, INC	10/14/2020	\$125.00
143820	CWS SECURITY WATCH	10/14/2020	\$664.27
143821	DALCO	10/14/2020	\$1,999.22
143822	E.O. JOHNSON	10/14/2020	\$1,350.00
143823	EMPLOYEE BENEFITS CORPORATION	10/14/2020	\$105.00
143824	FIRST LIGHT SAFTEY	10/14/2020	\$1,100.00

143825 FORK FARMS	10/14/2020	\$8,123.00
143826 FREEDOM FLAG & POLE LLC	10/14/2020	\$561.00
143827 GRAINGER, INC	10/14/2020	\$38.35
143828 HILLYARD	10/14/2020	\$455.60
143829 HUDL	10/14/2020	\$2,699.00
143830 INT'L CHEMTEX CORP.	10/14/2020	\$1,790.07
143831 JOSTENS	10/14/2020	\$14.59
143832 LAKELAND COMMUNICATIONS	10/14/2020	\$2,621.41
143833 MCKESSON MEDICAL SURGICAL MOORE MEDICAL	10/14/2020	\$0.00
143834 MCKESSON MEDICAL SURGICAL MOORE MEDICAL	10/14/2020	\$643.10
143835 MENARDS-SCF	10/14/2020	\$614.51
143836 MIKE'S COMMERCIAL KITCHEN SERV	10/14/2020	\$650.00
143837 MULCAHY COMPANY, INC	10/14/2020	\$938.88
143838 NASCO	10/14/2020	\$1,340.96
143839 NEI ELECTRIC	10/14/2020	\$960.89
143840 NORTHWESTERN WIS ELECTRIC CO	10/14/2020	\$441.04
143841 OAK RIDGE CHEMICAL INC	10/14/2020	\$147.53
143842 PETERSON, ALLISON	10/14/2020	\$170.00
143843 POLK BURNETT ELECTRIC COOP.	10/14/2020	\$31.00
143844 PRO ACOUSTICS LLC	10/14/2020	\$3,987.79
143845 QUADIENT LEASING USA INC	10/14/2020	\$59.78
143846 RASSBACH COMMUNICATIONS SERVIC	10/14/2020	\$5,238.00
143847 RMM SOLUTIONS	10/14/2020	\$1,465.00
143848 SD OF BRUCE	10/14/2020	\$150.00
143849 SIRIUS XM	10/14/2020	\$340.08
143850 ST CROIX REGIONAL MEDICAL CTR	10/14/2020	\$882.00
143851 STAPLES ADVANTAGE	10/14/2020	\$0.00
143852 STAPLES ADVANTAGE	10/14/2020	\$2,216.51
143853 THE COPY SHOP	10/14/2020	\$325.00
143854 US TICKET, INC	10/14/2020	\$365.60
143855 VALLEY ATHLETICS	10/14/2020	\$289.85
143856 VERIZON WIRELESS	10/14/2020	\$92.40
143857 VIKING ELECTRIC SUPPLY	10/14/2020	\$1,497.53
143858 WASB INC	10/14/2020	\$55.00
143859 WATERMAN SANITATION	10/14/2020	\$1,729.20
143860 WI SCHOOL MUSIC ASSOC INC	10/14/2020	\$329.00
143861 WITC	10/14/2020	\$0.00
143862 WITC	10/14/2020	\$5,545.60
143863 SD OF AMERY	10/14/2020	\$50.00
143864 WE ENERGIES	10/13/2020	\$3,160.69
143865 LARSON, RICK	10/14/2020	\$133.00
143866 STILWELL, TIM	10/14/2020	\$150.50
143867 WILLIAMSON, JOSH	10/14/2020	\$185.00
143868 LARSON, RICK	10/14/2020	\$156.00
143869 RICHISON, JAMES	10/14/2020	\$191.00
143870 RUETZ, LARRY	10/14/2020	\$176.00
143871 BALSAM LAKE PRO LAWN, INC	10/21/2020	\$40.00

143872	CEBERY EXCAVATING & TRUCKING LLC	10/21/2020	\$3,160.00
143873	CENTRAL RESTAURANT	10/21/2020	\$2,780.00
143874	CESA #5	10/21/2020	\$3,900.00
143875	CHUBB GROUP OF INSURANCE COMPANIES	10/21/2020	\$121.00
143876	DEMCO	10/21/2020	\$691.19
143877	E.O. JOHNSON	10/21/2020	\$1,549.68
143878	EARTHGRAINS BAKING CO'S INC	10/21/2020	\$528.10
143879	ECOLAB	10/21/2020	\$777.16
143880	EL STINKO PORTABLE TOILETS LLC	10/21/2020	\$0.00
143881	EL STINKO PORTABLE TOILETS LLC	10/21/2020	\$1,320.00
143882	ENDEAVORS ADULT DEVELOPMENT CENTER	10/21/2020	\$10.00
143883	FILTRATION SYSTEMS INC	10/21/2020	\$1,163.48
143884	HORIZON COMMERCIAL POOL SUPPLY	10/21/2020	\$134.27
143885	INDIANHEAD FOODSERVICE DIST.	10/21/2020	\$37,453.97
143886	JOURNEYED	10/21/2020	\$3,406.00
143887	K-LOG, INC	10/21/2020	\$2,961.00
143888	KEMPS	10/21/2020	\$6,359.35
143889	MCKESSON MEDICAL SURGICAL MOORE MEDICAL	10/21/2020	\$120.87
143890	MENARDS-SCF	10/21/2020	\$233.62
143891	NATURES SELECT ORCHARD	10/21/2020	\$960.00
143892	OAK RIDGE CHEMICAL INC	10/21/2020	\$1,470.48
143893	ORIENTAL TRADING CO, INC	10/21/2020	\$68.74
143894	PADLOCK OUTLET	10/21/2020	\$1,389.85
143895	QUADIENT LEASING USA INC	10/21/2020	\$708.14
143896	ST CROIX REGIONAL MEDICAL CTR	10/21/2020	\$1,072.25
143897	STAPLES ADVANTAGE	10/21/2020	\$198.23
143898	TL ENTERPRISE	10/21/2020	\$240.00
143899	TRIO SUPPLY COMPANY	10/21/2020	\$965.17
143900	UNIVERSITY OF WI-MADISON	10/21/2020	\$386.35
143901	UW-RIVER FALLS STUDENT BILLING	10/21/2020	\$0.00
143902	UW-RIVER FALLS STUDENT BILLING	10/21/2020	\$4,719.05
143903	VERIZON WIRELESS	10/21/2020	\$92.42
143904	WEA INSURANCE	10/21/2020	\$113,762.53
143905	HUEBSCH SERVICES	10/10/2020	\$3,041.71
143906	AMAZON/SYNCB	10/1/2020	\$18,779.55
143907	BMO MASTERCARD	10/14/2020	\$9,670.38
143908	CHASE CARD SERVICES	10/20/2020	\$13,123.57
143909	NORTHWESTERN WIS ELECTRIC CO	10/25/2020	\$18,271.41
143910	HORACE MANN LIFE INSURANCE COM	10/22/2020	\$850.00
143911	HORACE MANN LIFE INSURANCE	10/22/2020	\$100.00
143912	THRIVENT FINANCIAL FOR LUTHERANS	10/22/2020	\$200.00
143913	UNITY EDUCATION SCHOLARSHIP	10/22/2020	\$15.00
143914	UNITY FOOD SERVICE	10/22/2020	\$202.50
143915	ELECTRONIC FEDERAL TAX PAYMENT	10/20/2020	\$66,274.82
143916	WEA TAX SHELTERED ANNUITY TRUST	10/20/2020	\$4,055.91
143917	WISCONSIN DEPARTMENT OF REV	10/20/2020	\$13,041.92
143918	STANDARD INSURANCE COMPANY	10/23/2020	\$4,202.17

143919 TRANSAMERICA LIFE INSURANCE	10/23/2020	\$19.66
143920 VISION SERVICE PLAN	10/23/2020	\$796.13
143921 HOLLERN, KENNETH	10/23/2020	\$95.00
143922 KUHN, JOSH	10/23/2020	\$95.00
143923 LABLANC, ROGER	10/23/2020	\$95.00
143924 LABLANC, TRAVIS	10/23/2020	\$95.00
143925 SCHULTZ, RICH	10/23/2020	\$95.00
143926 HOLLERN, KENNETH	10/23/2020	\$95.00
143927 KUHN, JOSH	10/23/2020	\$95.00
143928 LABLANC, ROGER	10/23/2020	\$95.00
143929 LABLANC, TRAVIS	10/23/2020	\$95.00
143930 SCHULTZ, RICH	10/23/2020	\$95.00
143931 HOLLERN, KENNETH	10/23/2020	\$95.00
143932 KUHN, JOSH	10/23/2020	\$95.00
143933 LABLANC, ROGER	10/23/2020	\$95.00
143934 LABLANC, TRAVIS	10/23/2020	\$95.00
143935 SCHULTZ, RICH	10/23/2020	\$95.00
143936 CHALLONER, MEGAN	10/29/2020	\$100.00
143937 MCNAUGHTON, NATHAN	10/29/2020	\$100.00
143938 RICE LAKE SCHOOL DISTRICT	10/29/2020	\$448.00
143975 AFLAC	10/19/2020	\$1,203.54
143976 HIGHER STANDARDS INC.	10/6/2020	\$65.00
143977 PAYROLL ACCOUNT	10/20/2020	\$447,800.26
143978 REVTRAK, INC.	10/8/2020	\$29.95
143979 VANCO PAYMENT SOLUTIONS	10/8/2020	\$102.06
143985 WISCONSIN RETIREMENT SYSTEM	10/30/2020	\$80,252.07
143992 NORTHWESTERN WIS ELECTRIC CO	10/16/2020	\$441.04
	Total	\$1,103,272.38

UNITY SCHOOL DISTRICT
Bank Reconciliation
October, 2020

BALANCE PER BANK	BEGINNING BALANCE September 30, 2020	DEPOSITS/ RECEIPTS	WITHDRAWALS/ DISBURSEMENTS	ENDING BALANCE October 31, 2020
6223 - RCU Scholarship Account	55,088.62	4.68	0.00	55,093.30
2737 - RCU Scholarship CD	21,681.60	40.10	0.00	21,721.70
6098 - RCU General Checking		843,166.68	843,166.68	0.00
7149 - RCU Sweep Checking	3,262,993.01	107,869.25	1,289,442.50	2,081,419.76
0419 - RCU Debt Service	5,967.05	1.27	0.00	5,968.32
0001 - LGIP Debt Service	47,535.07	4.17	0.00	47,539.24
0002 - LGIP General	1,807.56	0.16	0.00	1,807.72
4217 - Matrix Trust Fund	763,970.33	(65.50)	0.00	763,904.83
9849 - MidWestOne Bank Scholarship	44,542.11	4.15	0.00	44,546.26
0907 - Bremer Capital Improvement Trust	75,466.89	0.64	0.00	75,467.53
	\$ 4,279,052.24	\$ 951,025.60	\$ 2,132,609.18	\$ 3,097,468.66

BALANCE PER BOOK	BEGINNING BALANCE September 30, 2020	DEPOSITS/ RECEIPTS	WITHDRAWALS/ DISBURSEMENTS	ENDING BALANCE October 31, 2020
Beginning Balance	3,821,619.17			3,821,619.17
Receipts - Actual		109,550.42	0.00	109,550.42
Receipts - Journal Entries		0.00	0.00	0.00
Disbursements - Accounts Payable		0.00	654,322.12	(654,322.12)
Disbursements - Journal Entry			0.00	0.00
Disbursements - Payroll		0.00	447,800.26	(447,800.26)
Transfers/Reclass Entries		0.00	0.00	0.00
FUND TOTALS	\$ 3,821,619.17	\$ 109,550.42	\$ 1,102,122.38	\$ 2,829,047.21

RECONCILED BANK TO BOOK	
Ending Bank Balance	\$ 3,097,468.66
Deposits in Transit	-
Outstanding Checks	(268,421.45)
Payroll Adjustment	-
Accounts Payable Adjustme	-
Bank Adjustment	-
Bank Charge	-
BANK ADJUSTED	\$ 2,829,047.21
BALANCE PER BOOK	\$ 2,829,047.21
VARIATION	-

BALANCE SHEET ACCOUNTS	October 31, 2020
FUND 10 - General Fund	1,566,198.51
FUND 21 - Special Projects	50,256.85
FUND 27 - Special Education	(286,162.66)
FUND 29 - Title VII, Indian Education	(2,239.32)
FUND 38 - Non-Referendum Debt Srvc	4,481.74
FUND 39 - Referendum Approved Debt	244,483.91
FUND 46 - Capital Improvement Fund	75,467.53
FUND 49 - Capital Projects Bond	11,223.12
FUND 50 - Food Service	94,900.84
FUND 72 - Scholarship Trust	92,876.01
FUND 73 - Employee Benefit Trust	763,904.83
FUND 80 - Community Service	188,756.11
FUND 83 - Drivers Education	46,387.03
FUND 84 - Community Pool	36,888.34
FUND 85 - Alternative Diploma Program	52,104.28
FUND 86 - Childcare	(101,510.91)
FUND 98 - Payroll Accrual	(8,969.00)
TOTAL	\$ 2,829,047.21
CASH PER BOOKS	\$ 2,829,047.21
VARIATION	-

EVERY
STUDENT
CAN LEARN,
JUST NOT
ON THE SAME DAY,
OR IN
THE SAME WAY.

—GEORGE EVANS



UNITY SCHOOL DISTRICT'S
LEARNING CENTER
Expect Great Things!

UNITY SCHOOL DISTRICT
1908 150th St./Hwy 46 N, Balsam Lake, WI 54810
(715)825-3515
www.unity12.wi.us

UNITY LEARNING CENTER



Expect Great Things!





UNITY MISSION STATEMENT

"Our mission is to prepare each student for a changing world by building strong character and developing skills to become a life-long learner through a safe, caring, and challenging environment in partnership with students, families, school and community."

Unity School District is one of the most innovative schools in the area. Unity is planning for the future needs of the community in the creation of the Unity Learning Center.

The evolving needs of our community and the recognition that not all individuals can be defined within the traditional education environment, or school, are the backbone to the programs offered through the Unity Learning Center.

The Center is located just south of Centuria on Highway 35 near the Polk-Burnett Electric Cooperative. The space provides a brick and mortar site for community education classes, therapy services, the Alternative Diploma Program (ADP), alternative programming for grades 3-12, as well as a virtual learning environment.

GRADES 3-8

An educational opportunity for students in grades 3-8 who enjoy learning through hands on experiences. These students are given opportunities for movement, creation, and problem solving. Students may have more support services than in a traditional school setting.



GRADES 9-12

An educational opportunity for students in grades 9-12 who would like a learning experience different from the traditional setting. Students in this program will earn a Unity High School Diploma through online classes and project based experiences.



THE ALTERNATIVE DIPLOMA PROGRAM

An educational opportunity for students in grades 11-12 who find themselves credit deficient and at risk of not graduating from high school. Students in this program will earn an Alternative High School Diploma and will have learning opportunities in an online environment and project based learning experience.



ULC Concept Map

OCTOBER 2020

**UNITY LEARNING CENTER
(ULC)**

**GRADES 3-8
PROJECT EXCITE**

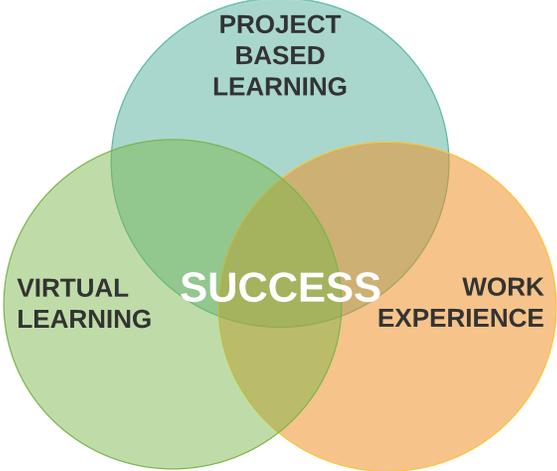
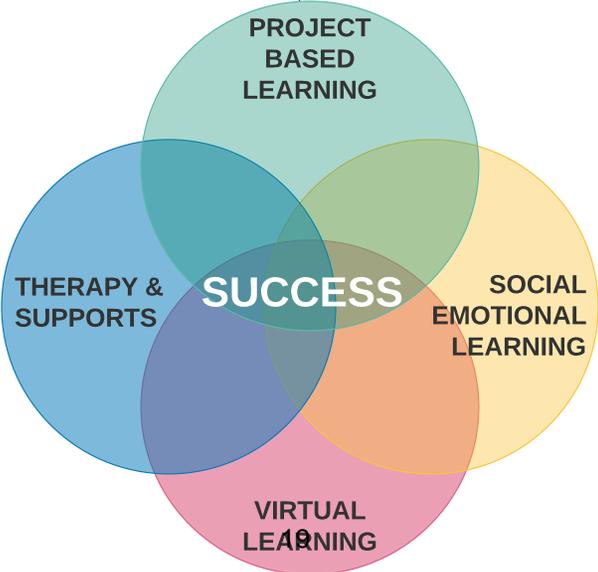
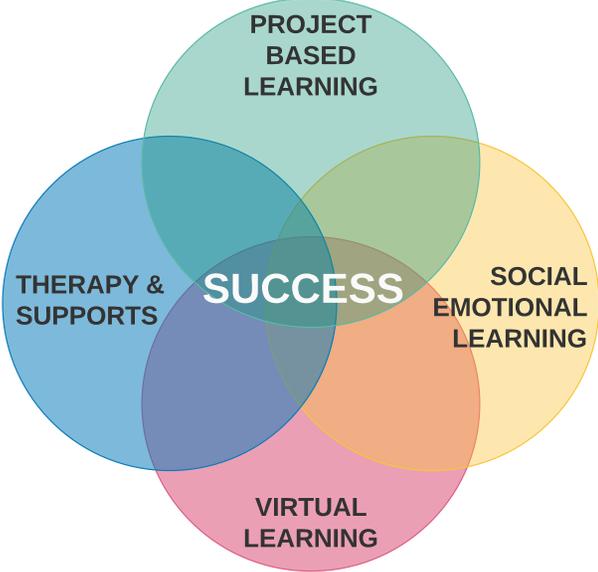
**GRADES 9-12
PROJECT ENGAGE**

**ALTERNATIVE
DIPLOMA PROGRAM
(ADP)**

**PERSONALIZED
LEARNING
PLAN**

**PERSONALIZED
LEARNING
PLAN**

**GRADUATION
CREDIT
DEFINENCY**





UNITY SCHOOL DISTRICT

1908 150TH STREET/HWY 46 NORTH, BALSAM LAKE, WI 54810

PHONE: 715-825-3515

FAX: 715-825-3517

WWW.UNITY.K12.WI.US

@UNITYSCHOOL

"EXPECT GREAT THINGS"

#UNITYEAGLEPRIDE

Unity School District Adopts NEW Learning Program!

FOR PUBLIC RELEASE: Unity School District is pleased to announce the creation of the Unity Learning Center (ULC). The ULC is a facility designed to provide multifaceted programming that will serve our students and our community by creating a space for personalized learning, therapy services, and community education classes.

The new center will provide project-based learning opportunities for grades 3 through 12 students who would benefit from a non-traditional school setting. The setting at ULC will meet the unique needs of each individual student by focusing on personalized learning, making students' individual interests a driving force in their educational experience.

Students in grades 3-8 will have opportunities to mold their educational experiences to what they need. The project-based learning opportunities will support students to gain language arts, math, reading, science, and social studies skills as they explore their world around them through a therapy infused learning model.

Students in grades 9-12, specifically, will participate in similar project-based learning activities, while gaining credits in core educational areas and elective areas. Students will have the opportunity to participate in both virtual learning and in-person learning. As always, Unity's Alternative Diploma Program will continue to meet the needs of high school students who have become credit deficient and need a different path to high school graduation.

The ULC is designed to give every student at Unity School District the tools, opportunities, and options they need to thrive in a learning environment that works best for them. Unity continues to nurture life-long learners with new, creative District programming. Unity School District looks forward to the new space, along with creating student success stories to share for years to come!

The Unity Learning Center will be located in Centuria, Wisconsin on the Polk-Burnett Electric Cooperative campus.

The Unity Learning Center is anticipating an opening date in December, 2020.

Unity School District - Board of Education

Board Policy 893

Educational Research Procedures

Last Revised 11/10/2020

The District Administrator/designee shall be responsible for the approval of educational research activities to be conducted in the District by individuals, colleges, organizations, universities or outside agencies. Any of the groups requesting to conduct research shall submit a written proposal of such activity for approval purposes to the District Administrator. Such research activities are not to interfere significantly with student instructional time, the normal operation of the school/District, or impact adversely on students or staff. In addition, the proposed research should provide benefits for the school or District. Research conducted within the school district shall keep all identifiable student and school information confidential as dictated by School Board policy, administrative rule and state and federal laws. The Board of Education shall be advised of research activities that are approved.

Research activities involving District employees for college course-work or degree program/purposes shall be approved by the building principal if to be conducted within their school. The District Administrator shall be advised of research activities that are approved. If the proposal involves research activities beyond their school, then the proposal will require approval by the District Administrator or designee.

Any student participation in a formal research project shall have prior parent approval. Teacher participation is voluntary.

Activities conducted as part of District or school wide data collection, assessments or evaluations shall be approved by the District Administrator or designee for district-wide activities or the building principal for school-wide, department or grade level activities. Informal surveys or data collection in classrooms with students or within grade levels or departments are included in this category. Surveys conducted by students are to be approved by the classroom teacher if done within the classroom or by the principal if multiple classrooms, single or multiple grade levels are involved.

All research activities shall be reviewed for approval based on the following criteria:

1. Degree of impact upon student/teacher instructional time or time required outside the classroom;
2. Degree of information needed from student academic records or personal data;
3. Degree of impact upon the normal school operation or schedule;
4. The degree of benefit of the research activity to the school or District.

District program evaluation activities are to be scheduled in conjunction with the approved long-range curriculum development and evaluation plan. Audits of specific educational programs will be planned as part of ongoing program evaluation activities.

Ref: Student Records - JO

Unity School District - Board of Education

Board Policy 893.1

Professional Research and Publishing

Last Revised 11/10/2020

School District employees are encouraged to write and prepare professional material ~~and devices~~ for publication in their areas of expertise.

~~There is no requirement for~~ Employees who prepare material on their own time, without use of school facilities or equipment, and where the District or students are not a component of such research, ~~to~~ **are not required to** submit such material for review prior to publication.

Employees who desire to copyright or patent, and to market, materials prepared totally or partially on school time, should submit a copy of such material to the Superintendent, in accordance with the District Employee Handbook for review.

Unity School District - Board of Education

Board Policy 920

Facility Planning

Last Revised 11/10/2020

The Unity Board of Education is responsible for **the long-term and strategic planning for its various facilities.** ~~regular operation and orderly development of its physical plant.~~ For this reason the Board will concern itself with both short term and long term planning as it relates to the properties of the Unity School District. The District Administrator and his administrative staff will periodically submit for the Board's consideration, plans for facility improvement, additions and construction. The Board should have ~~at all times~~ a comprehensive long-term building plan to serve as a guide for capital improvements in the Unity School District.

This program will be subject to systematic study, evaluation, revision, and extension from time to time; and the respect of construction projects will be acted upon individually when proposed for implementation.

The Board's facilities planning will be designed to provide adequate facilities to conduct full-time elementary and secondary education programs for all pupils located in the Unity School District. The planning will be based on specific Board Policies which have been and will continue to be modified to conform to changes in curriculum, programming, availability of resources, and does not discriminate against any person on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability.

*LEGAL REF: 120.49(4) Wisconsin Statutes
118.13 Wisconsin Statutes
PI 9 Administrative Code*