

UNITY SCHOOL DISTRICT BOARD OF EDUCATION

Patricia C. Kastens, Clerk

1. 6:30PM Call to Order/Notice of Meeting/Roll Call
2. Approval of the Agenda
3. **6:30PM** - Citizens' Requests to Speak/Address the Board (Max. of 3 min. Items must be germane to the agenda. Because this is a virtual meeting via Zoom, no in-person comments will be permitted. Any written comment must be submitted by email to brobinson@unity.k12.wi.us by NOON on Tuesday, July 14, 2020. Such comments will be provided to the Board of Education for consideration and review.)
4. **Information**
 - a. District Administrator's Report 2
 - 1) Summer Activities
 - 2) USDA Farm 2 School Grant
 - 3) Child Care Center
5. **Consent Agenda**
 - a. Approval of the Minutes, June 9, 2020 6
 - b. Approval of Vouchers 9
 - c. Approval of Elementary/Middle School/High School Activity Accounts 13
 - d. Financial Report - *Ms. Kara Holden* 15
 - e. Personnel
 - 1) Consideration and Approval of the Hire of Nicola DeNucci, Assistant High School Volleyball Coach
 - 2) Consideration and Approval of the Hire of Pam Heinen, Part-Time Food Service
 - 3) Consideration and Approval of the Hire of Lyn Leopold, Alternative Learning Program Teacher
 - 4) Consideration and Approval of the Hire of Sophie Peterson, Alternative Learning Program Special Education Teacher
 - 5) Consideration and Approval of Various Hires, including but not limited to: High School Secretary, School Social Worker
6. **Action Agenda**
 - a. Presentation of Unity School District Reopening Plan 2020-2021 - *Mr. Brandon Robinson* 17
 - b. Consideration and Approval of Grade Level Sections - *Dr. William DeWitt*
 - c. Consideration and Approval of the 2020-2021 ESSA LEA Plan - *Dr. William DeWitt*
 - d. Consideration and Approval of the 2020-2021 District Employee Handbook Revisions - *Mr. Brandon Robinson*
 - e. Approval by the Board of the annual declaration and parent notice of the District's student academic standards that will be in effect for the 2020-2021 school year, pursuant to section 120.12(13) and section 118.30(1g)(a)1 of the state statutes. - *Mr. Brandon Robinson*
 - f. Consideration and Approval of the 2020-2021 Fall Extra Duty Contracts - *Mr. Brandon Robinson*
 - g. Consideration and Approval of the following Board Policies and Administrative Rules: 342.2, 344, 447.1, 447.15 19
7. Adjourn

District Administrator's Report

July 2020

Unity School District

Coronavirus (COVID-19) Information and School Reopening Plan

- Information regarding Unity School District's response to COVID-19 will be updated and shared on the District website at www.unity.k12.wi.us. All communication with parents has been posted to the website.
- **The Unity School District Reopening Plan for the 2020-2021 school year will be made available to families and the Unity Community on Wednesday, July 15. Every effort is being made to provide a five day school week for children in the coordinated plan. In addition, we are developing an independent virtual learning option as a choice for families. The Reopening Plan will be available, along with other importation information, on the District website at www.unity.k12.wi.us.**
- Unity Board of Education meetings are being conducted virtually, via Zoom, during the school closure. The login information for the meeting is located at the top of the published agenda on the school district website.

Graduation Ceremonies

- Unity's 2020 High School Commencement Exercise is scheduled to be conducted Thursday, July 16 at the ROK Stadium. Attendance at the ceremony is by invitation only, with graduating seniors being given six tickets for family and friends. The ceremony will be streamed online. We look forward to celebrating the successes of the Unity Class of 2020!
- Unity's 2020 Alternative Diploma Program (ADP) Commencement Exercise was conducted on Tuesday, July 14 at the Unity Performing Arts Center (PAC). Attendance at the ceremony is by invitation only, with graduating seniors being given six tickets for family and friends. It was fantastic celebrating the successes of the Unity ADP Class of 2020!

Aquatics and Fitness Centers Reopen

- The Unity Aquatics and Fitness Centers have reopened to the public. The hours of operation are the normal times. Patrons must pre-register online as the spaces are limited due to social distancing requirements and group size limitations.
- Increased cleaning procedures and other health safety precautions have been implemented.
- Red Cross Swimming Lessons are currently not available due to the various health requirements.
- Patrons may register online for use of either the Aquatics Center or Fitness Center. The link is on the District website: <https://www.mis.io/portal/unityschooldistrict/member/book>.

District Administrator's Report

July 2020

Unity School District

On-Demand Summer School Is A Hit!

- Summer School is a SUCCESS! Nearly 300 students have benefitted!
- You can still enroll, as the programming is "on-demand" and tailored to your needs.
- Elementary School:
 - Weekly lesson and activity packs filled with projects and experiences for home and outdoors.
 - Connection time with a grade level teacher twice a week.
 - Online office hours to share completed projects with your teacher.
 - Fun activities to maintain progress in Reading and Mathematics.
 - Surprise activities and materials delivered by school bus.
 - Food service delivery by school bus continues.
- Middle and High School:
 - Vocal and Instrumental Music lessons online.
 - Strength and conditioning activities and workouts.

LEAP Child Care Center Opens!



The LEAP Center has opened its doors! Children started attending the LEAP (**L**ittle **E**agles **A**t **P**lay) program on Monday of this week. The staff were eager to interact with the children and to communicate with their families. It is a tremendous addition to the Unity Community!

Parents who are considering enrolling their child(ren) are encouraged to contact the school district by email at htiedemann@unity.k12.wi.us or by phone at (715) 825-3515 x4000.

District Administrator's Report

July 2020

Unity School District

New Learning Management System (LMS)

- Unity learned a great deal during the spring school closure regarding their capability and capacity for online learning. Unity has had the capability of technology with student devices. The District has also had the capacity of an eager and expert teaching staff. The limitation was identified as an organizational framework that was easy to use, powerful, and uniform throughout the system. The decision was made to move beyond Google for a K-12 solution that better meets the District's needs.
- A Learning Management System (LMS) is a platform that helps teachers manage and organize educational materials online and conduct online courses. Learning management systems help streamline the learning process by providing a central location for accessing material online and developing content. LMS software is used by K-12 schools, higher education institutions, school districts, etc.
- LMS software benefits administrators, teachers, and students. Students and teachers can access and upload course material such as calendars, syllabi, assignments, and grades. LMS platforms also allow instructors and administrators to track student progress on an individual basis and at the aggregate level. This software also helps minimize the use of paper materials and supports remote learning.
- Canvas Learning Management Platform: "Make sure your teachers and students have the tools they need to be successful this fall. With solutions for learning management, assessment, and professional development, the Canvas Learning Management Platform can help you navigate the challenges ahead."

School Day Schedule Changes for 2020-2021

- The school day will be scheduled from 8:15am to 3:15pm for the 2020-2021 school year.
- Upon arriving, students will grab their "Grab & Go" breakfasts and then can take them to their first hour or homeroom.
- Dismissal will occur for all schools at 3:15pm, to ensure that they are all available at the same time for pick-up by parents.
- The end of the day, from 3:15pm to 4:00pm will be available for teacher planning and meetings regarding the new learning model.
- Practices will start earlier and conclude earlier in the evening.



District Administrator's Report

July 2020

Unity School District

Upcoming Meetings and Events

DATE	MEETING	PLACE	TIME
Tuesday, July 14	ADP Graduation Ceremony	PAC	6:00 PM
Tuesday, July 14	Board of Education Meeting	Board Room	6:00 PM
Thursday, July 16	Unity High School Graduation Ceremony	TBD	7:00 PM
August 3-6	District Audit	District	
Tuesday, August 11	Board of Education Meeting	Board Room	6:00 PM
August 26, 27	Unity Academy	District	
Tuesday, Sept. 1	First Day Of School	District	

"Expect Great Things"

Unity School District Goals

(Approved by the Unity Board of Education, April, 2019)

- Nurture and promote a positive culture of respect, leadership, and character for all.
- Encourage career readiness through school and community partnerships.
- Promote and provide flexible accelerated, personalized learning opportunities for students.
- Encourage healthy students, staff, and community while continuing to address mental health needs through various programs and partnerships.

Minutes of Regular Meeting

June 9, 2020

The Board of Education

Unity School District

A Regular Meeting of the Board of Education of Unity School District was held Tuesday, June 9, 2020 beginning at 6:00 PM in the Board Room via Zoom.

1. **5:30 p.m.** Call to Order/Notice of Meeting/Roll Call
Members Present: Debbie Ince-Peterson, James Beistle, Kelly Kamish, Ryan Peterson, Sheryl Holmgren, Jeromy Cox, Pat Kastens
Admin. Team Present: Supt. Brandon Robinson
Members Absent:
2. Approval of the Agenda
Motion to approve the agenda by James Beistle.
Second by Sheryl Holmgren.
Motion carries by unanimous voice vote.
3. Consideration to Suspend Regular Session and Convene Closed Session for the Purpose of WI § 19.85 (1)(c) in considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
Motion to convene into closed session by Ryan Peterson.
Second by James Beistle.
 - a. Roll Call
Roll Call: Debbie Ince-Peterson (yes), Sheryl Holmgren (yes), Ryan Peterson (yes), Kelly Kamish (yes), James Beistle (yes), Jeromy Cox (yes), Pat Kastens (yes)
 - b. Approval of Closed Minutes May 12, 2020
 - c. Consideration of Notice of Final Non-Renewal of Certified Staff
 - d. Adjourn Closed Session
 - e. Convene Regular Session
4. **6:30PM** (Approx.) Citizens' Requests to Speak/Address the Board (Germane to Agenda Item)
None
5. Board Member Updates
6. **Information**
 - a. CESA Report – *Mr. James Beistle*
 - b. District Administrator's Report – *Mr. Brandon Robinson*
 - 1) Budget
 - 2) Summer School
 - c. Early Childhood Curriculum Report – *Ms. Elizabeth Jorgensen*
8. **Consent Agenda**
 - a. Approval of Minutes, May 12, 2020
Motion to Approve the May 12, 2020 Minutes by Ryan Peterson.
Second by James Beistle.
Motion carries by unanimous voice vote.
 - b. Approval of Finance Committee Minutes, June 2, 2020
Motion to Approve the June 2, 2020 Finance Committee Minutes by Pat Kastens.
Second by Ryan Peterson.
Motion carries by unanimous voice vote.

- b. Approval of Vouchers
 - Motion to Approve the May 2020 Vouchers by Pat Kastens.
 - Second by Jeromy Cox.
 - Motion carries by unanimous voice vote. (Ryan Peterson Abstained.)
- c. Approval of Elementary/Middle School/High School Activity Accounts
 - Motion to Approve the May 2020 Activity Accounts by James Beistle.
 - Second by Sheryl Holmgren.
 - Motion carries by unanimous voice vote.
- d. Financial & Budget Report – *Ms. Kara Holden/Mr. Brandon Robinson*
 - Motion to Receive the May 2020 Financial & Budget Report by James Beistle.
 - Second by Ryan Peterson.
 - Motion carries by unanimous voice vote.
- e. Personnel
 - 1) Consideration and Approval of Various Resignations and Retirements
 - Motion to approve the Retirement of Karla Cook, Educational Assistant by Ryan Peterson.
 - Second by Pat Kastens.
 - Motion carries by unanimous voice vote.
 - 5) Consideration and Approval of Various Hires, including but not limited to: Middle School Teachers, High School Teachers
 - Motion to approve the Hires of Hannah Bokor (Middle School Teacher), Meredith Sorel (Middle School Instrumental Teacher), and Kevin Harris (High School Math & Physics Teacher) by James Besitle.
 - Second by Pat Kastens.
 - Motion carries by unanimous voice vote.

14. Action Agenda

- a. Consideration and Approval to Authorize Year-End Inter-Fund Transfers - *Ms. Kara Holden*
 - Motion to approve the Authorization of Year-End Inter-Fund Transfers by Pat Kastens.
 - Second by Ryan Peterson.
 - Motion carries by unanimous voice vote.
- b. Consideration and Approval of Student Accident Insurance - *Ms. Kara Holden*
 - Motion to approve Student Accident Insurance by Jeromy Cox.
 - Second by Sheryl Holmgren.
 - Motion carries by unanimous voice vote.
- c. Consideration and Approval to Authorize Payment of the 2019-2020 Year-End Vouchers - *Ms. Kara Holden*
 - Motion to approve the Authorization of Payment of the 2019-2020 Year-End Vouchers by Pat Kastens.
 - Second by Ryan Peterson.
 - Motion carries by unanimous voice vote.
- d. Consideration and Approval to Renew the 2020-2021 Early Childhood Shared Service 66.030 Contract- Frederic/Unity - *Mr. Brandon Robinson*
 - Motion to approve the Renewal of the 2020-2021 Early Childhood Shared Service 66.030 Contract- Frederic/Unity by Pat Kastens.
 - Second by Sheryl Holmgren.
 - Motion carries by unanimous voice vote.

e. Consideration and Approval of the INTERGOVERNMENTAL AGREEMENT BETWEEN UNITY SCHOOL DISTRICT, FREDERIC SCHOOL DISTRICT, AND LUCK SCHOOL DISTRICT – Bus Transportation Cooperative, 66.0301

Motion to approve the INTERGOVERNMENTAL AGREEMENT BETWEEN UNITY SCHOOL DISTRICT, FREDERIC SCHOOL DISTRICT, AND LUCK SCHOOL DISTRICT – Bus Transportation Cooperative, 66.0301 by Sheryl Holmgren.

Second by Jeromy Cox.

Motion carries by unanimous voice vote.

1) Appointment of Board Transportation Cooperative Representative

Debbie Ince-Peterson appoints Ryan Peterson as the Board

Transportation Cooperative Representative for Unity School District.

f. Consideration and Approval to Authorize Write-Off of Lunch Accounts - *Ms. Kara Holden*

Motion to approve the Authorization to Write-Off of Lunch Accounts by Pat Kastens.

Second by Ryan Peterson.

Motion carries by unanimous voice vote.

g. Consideration and Approval of the 2020-2021 WIAA High School Membership Renewal - *Mr. Brandon Robinson*

Motion to approve the 2020-2021 WIAA High School Membership Renewal by James Beistle.

Second by Sheryl Holmgren.

Motion carries by unanimous voice vote.

h. Presentation of the End of the Year AGR Report - *Dr. William DeWit*

Motion to approve the End of the Year AGR Report by Sheryl Holmgren.

Second by Pat Kastens.

Motion carries by unanimous voice vote.

i. Consideration and Approval of the 2020-2021 Lunch Prices - *Mr. Brandon Robinson*

Motion to approve the 2020-2021 Lunch Prices by Ryan Peterson.

Second by Pat Kastens.

Motion carries by unanimous voice vote.

j. Consideration and Approval of the 2020-2021 PreK/Kindergarten Calendar

Motion to approve the 2020-2021 PreK/Kindergarten Calendar

by James Beistle.

Second by Sheryl Holmgren.

Motion carries by unanimous voice vote.

15. Adjourn

Motion to adjourn by James Beistle.

Second by Ryan Peterson.

Motion carries by unanimous voice vote by 7:14 p.m.

Respectfully Submitted,

Pat Kastens, School Board Clerk

Board Checklist

June 2020

CHECK NUMBER	VENDOR	CHECK DATE	AMOUNT
141601	GREAT LAKES HIGHER EDUCATION GUARANTY CORP	6/29/2020	-\$227.68
142393	UNITY HIGH SCHOOL ACTIVITY	6/26/2020	-\$100.00
143220	AMERY FREE PRESS	6/2/2020	\$295.00
143221	BALSAM LAKE HARDWARE	6/2/2020	\$1,091.60
143222	CHUBB GROUP OF INSURANCE COMPANIES	6/2/2020	\$59,155.00
143223	DELTA DENTAL	6/2/2020	\$4,559.60
143224	DEMCO	6/2/2020	\$81.86
143225	EDUCERE	6/2/2020	\$116.00
143226	GT GRANDSTANDS INC	6/2/2020	\$146,000.00
143227	INDIANHEAD FOODSERVICE DIST.	6/2/2020	\$18,335.81
143228	JEFFS SMALL ENGINE REPAIR	6/2/2020	\$185.37
143229	JOHN DEERE FINANCIAL	6/2/2020	\$15.02
143230	JOSTENS	6/2/2020	\$13.96
143231	KOBUSSEN BUSES LTD	6/2/2020	\$37,878.60
143232	MEDICA	6/2/2020	\$385.00
143233	MENARDS-SCF	6/2/2020	\$167.10
143234	POLK BURNETT ELECTRIC COOP.	6/2/2020	\$38.00
143235	SECURITY CHECK ME	6/2/2020	\$14.00
143236	ST CROIX REGIONAL MEDICAL CTR	6/2/2020	\$1,905.75
143237	STAPLES ADVANTAGE	6/2/2020	\$72.39
143238	TASB	6/2/2020	\$2,250.00
143239	UNIVERSITY OF WI - EAU CLAIRE	6/2/2020	\$890.68
143240	POLK COUNTY COMMUNITY SERVICES	6/2/2020	\$9,332.40
143241	POLK COUNTY COMMUNITY SERVICES	6/2/2020	\$9,332.40
143242	NORTHWESTERN WIS ELECTRIC CO	6/1/2020	\$14,240.36
143243	CHASE CARD SERVICES	6/1/2020	\$8,857.88
143244	HUEBSCH SERVICES	6/1/2020	\$117.28
143250	CERTIFIED RECOVERY, INC	6/5/2020	\$220.03
143251	UNITY FOOD SERVICE	6/5/2020	\$130.05
143252	ELECTRONIC FEDERAL TAX PAYMENT	6/5/2020	\$66,517.20
143253	WEA TAX SHELTERED ANNUITY TRUST	6/5/2020	\$3,984.24
143254	WISCONSIN DEPARTMENT OF REV	6/5/2020	\$13,121.97
143255	UNITY HIGH SCHOOL ACTIVITY	6/11/2020	\$253.69
143256	ASSOCIATED TRUST COMPANY FEE ADMIN	6/12/2020	\$561.00
143257	E.O. JOHNSON	6/12/2020	\$2,901.52
143258	EL STINKO PORTABLE TOILETS LLC	6/12/2020	\$100.00
143259	FRONTIER AG & TURF	6/12/2020	\$9,614.00
143260	HEALY AWARDS, INC.	6/12/2020	\$200.00
143261	HORIZON COMMERCIAL POOL SUPPLY	6/12/2020	\$888.67
143262	HORIZON CPO SEMINARS	6/12/2020	\$570.00
143263	ILLUMINATE EDUCATION	6/12/2020	\$700.00
143264	INT'L CHEMTEX CORP.	6/12/2020	\$1,479.36

143265 INTER-COUNTY LEADER	6/12/2020	\$1,006.40
143266 JOSTENS	6/12/2020	\$1,522.32
143267 LAKELAND COMMUNICATIONS	6/12/2020	\$930.19
143268 MENARDS-SCF	6/12/2020	\$237.50
143269 NORTHWESTERN WIS ELECTRIC CO	6/12/2020	\$618.13
143270 PAPCO, INC	6/12/2020	\$573.33
143271 SCHOLASTIC INC	6/12/2020	\$3,909.45
143272 SD OF AMERY	6/12/2020	\$100.00
143273 SCHOOL DISTRICT OF LUCK	6/12/2020	\$1,403.29
143274 TWIN CITY HARDWARE	6/12/2020	\$252.00
143275 TIEDEMANN, HEATHER	6/12/2020	\$50.00
143276 WASB INC	6/12/2020	\$500.00
143277 WATERMAN SANITATION	6/12/2020	\$235.00
143278 WEST WISCONSIN INSPECTION AGENCY LLC	6/12/2020	\$100.00
143279 CERTIFIED RECOVERY, INC	6/22/2020	\$315.29
143280 HORACE MANN LIFE INSURANCE COM	6/22/2020	\$930.00
143281 HORACE MANN LIFE INSURANCE	6/22/2020	\$50.00
143282 THRIVENT FINANCIAL FOR LUTHERANS	6/22/2020	\$200.00
143283 UNITY EDUCATION SCHOLARSHIP	6/22/2020	\$15.00
143284 UNITY FOOD SERVICE	6/22/2020	\$212.50
143285 TRANSAMERICA LIFE INSURANCE	6/22/2020	\$39.32
143286 MATRIX TRUST COMPANY OVERNIGHT	6/22/2020	\$87,999.00
143287 STANDARD INSURANCE COMPANY	6/22/2020	\$4,484.36
143288 ELECTRONIC FEDERAL TAX PAYMENT	6/19/2020	\$75,309.13
143289 WEA TAX SHELTERED ANNUITY TRUST	6/19/2020	\$3,984.24
143290 AFLAC	6/15/2020	\$1,196.12
143291 MATRIX TRUST COMPANY OVERNIGHT	6/22/2020	\$0.00
143292 MATRIX TRUST COMPANY OVERNIGHT	6/22/2020	\$216,950.00
143293 VISION SERVICE PLAN	6/22/2020	\$721.79
143294 WISCONSIN RETIREMENT SYSTEM	6/29/2020	\$74,880.70
143295 VISION SERVICE PLAN	6/22/2020	\$164.60
143296 BARTINGALE MECHANICAL	6/23/2020	\$9,900.00
143297 CHIPPEWA VALLEY SPORTING GOODS	6/23/2020	\$0.00
143298 CHIPPEWA VALLEY SPORTING GOODS	6/23/2020	\$5,949.81
143299 THE COLLEGE BOARD	6/23/2020	\$2,167.00
143300 COUNTRYSIDE COOPERATIVE	6/23/2020	\$56.05
143301 CRONQUIST, ERIN	6/23/2020	\$30.25
143302 CWS SECURITY WATCH	6/23/2020	\$1,630.00
143303 DEMCO	6/23/2020	\$59.90
143304 DESIGNS BY JILL-JILL SEARS	6/23/2020	\$476.08
143304 DESIGNS BY JILL-JILL SEARS	6/30/2020	-\$476.08
143305 DPI BUSINESS OFFICE	6/23/2020	\$309.38
143306 EARTHGRAINS BAKING CO'S INC	6/23/2020	\$715.80
143307 EDUCERE	6/23/2020	\$2,825.50
143308 ELMER, BILL	6/23/2020	\$37.50
143309 ENDEAVORS ADULT DEVELOPMENT CENTER	6/23/2020	\$16.00
143310 ENGSTROMS SIDING & WINDOW CO	6/23/2020	\$1,250.00

143311 FAUX PAS PRINTS	6/23/2020	\$414.70
143312 GNBL	6/23/2020	\$1,180.00
143313 HEALTH PARTNERS	6/23/2020	\$123,418.94
143314 HERMANEK, ROBERT	6/23/2020	\$140.00
143315 INDIANHEAD FOODSERVICE DIST.	6/23/2020	\$20,136.72
143316 KAPLAN EARLY LEARNING CO.	6/23/2020	\$11,616.78
143317 LEARNING OPPORTUNITIES	6/23/2020	\$197.50
143318 LOWE, ROBERT	6/23/2020	\$588.00
143319 NELSON, ELLIE	6/23/2020	\$94.00
143320 QUADIENT LEASING USA INC	6/23/2020	\$42.17
143321 RAMICH, DOUGLAS	6/23/2020	\$189.74
143322 RAU, MEL	6/23/2020	\$188.00
143323 RMM SOLUTIONS	6/23/2020	\$5,776.54
143324 SKOGLUND OIL CO.,INC	6/23/2020	\$1,658.74
143325 TRIO SUPPLY COMPANY	6/23/2020	\$909.37
143326 VILLAGE OF BALSAM LAKE	6/23/2020	\$855.00
143327 WASPA	6/23/2020	\$399.00
143328 WEIERKE, BRENDA	6/23/2020	\$94.00
143329 WE ENERGIES	6/23/2020	\$1,237.67
143330 HIGHER STANDARDS INC.	6/9/2020	\$65.00
143331 REVTRAK, INC.	6/5/2020	\$29.95
143332 VANCO PAYMENT SOLUTIONS	6/8/2020	\$25.29
143333 AMAZON/SYNCB	6/22/2020	\$11,201.58
143334 ELECTRONIC FEDERAL TAX PAYMENT	6/29/2020	\$6,568.31
143335 PAYROLL ACCOUNT	6/29/2020	\$500,438.56
143336 WISCONSIN DEPARTMENT OF REV	6/19/2020	\$15,686.04
143337 AMERY FREE PRESS	6/26/2020	\$259.00
143338 APPLE COMPUTER INC	6/26/2020	\$109,060.00
143339 CESA #11	6/26/2020	\$1,505.00
143340 COLTS	6/26/2020	\$8,600.00
143341 COUNTRYSIDE COOPERATIVE	6/26/2020	\$696.67
143342 E.O. JOHNSON	6/26/2020	\$1,572.96
143343 FASTENAL	6/26/2020	\$1,000.00
143344 FISHDONKEY INC	6/26/2020	\$52.00
143345 HODGES BADGE COMP, INC	6/26/2020	\$151.50
143346 INSTRUMENTALIST AWARDS LLC	6/26/2020	\$238.00
143347 JET CITY DEVICE REPAIR	6/26/2020	\$1,650.00
143348 JOHN DEERE FINANCIAL	6/26/2020	\$158.09
143349 JOSTENS	6/26/2020	\$154.10
143350 LEARNING OPPORTUNITIES	6/26/2020	\$2,370.48
143351 MENARDS-SCF	6/26/2020	\$313.92
143352 NELSON CONSTRUCTION SERVICES	6/26/2020	\$6,750.00
143353 NICK'S TRUCKING & EXCAVATING LLC	6/26/2020	\$4,640.00
143354 OAK RIDGE CHEMICAL INC	6/26/2020	\$2,932.10
143355 ORIENTAL TRADING CO, INC	6/26/2020	\$104.84
143356 POLK COUNTY COMMUNITY SERVICES	6/26/2020	\$9,332.40
143357 QUADIENT LEASING USA INC	6/26/2020	\$195.93

143358 RMM SOLUTIONS	6/26/2020	\$16,778.07
143359 ROCHESTER 100 INC	6/26/2020	\$765.00
143360 SCHILLING SUPPLY COMPANY	6/26/2020	\$387.53
143361 SCHOOL DATEBOOKS	6/26/2020	\$365.35
143362 SKUTT	6/26/2020	\$48.51
143363 ST CROIX REGIONAL MEDICAL CTR	6/26/2020	\$1,165.50
143364 STAPLES ADVANTAGE	6/26/2020	\$1,329.47
143365 STRANG, PATTESON, RENNING, LEWIS & LACY	6/26/2020	\$4,447.50
143366 TWIN CITY HARDWARE	6/26/2020	\$591.56
143367 TL ENTERPRISE	6/26/2020	\$1,094.00
143368 TREJO, ANA	6/26/2020	\$2,241.99
143369 UNITY HIGH SCHOOL ACTIVITY	6/26/2020	\$89.77
143370 UNIVERSITY OF OREGON	6/26/2020	\$24.00
143371 VERIZON WIRELESS	6/26/2020	\$96.68
143372 VIKING ELECTRIC SUPPLY	6/26/2020	\$74.60
143373 WITC BOOKSTORE	6/26/2020	\$217.45
143374 UNITY HIGH SCHOOL ACTIVITY	6/26/2020	\$100.00
143375 CAMPEAU, DAMARIS	6/29/2020	\$227.68
143376 BMO MASTERCARD	6/5/2020	\$5,875.64
143377 AMAZON/SYNCB	6/26/2020	\$14,897.80
143378 UNITY SCHOOL DISTRICT	6/29/2020	\$350.00
143379 APPLE INC	6/30/2020	\$774.95
143380 ARROW BUILDING CENTER	6/30/2020	\$1,195.29
143381 BALSAM LAKE HARDWARE	6/30/2020	\$1,284.97
143382 EARTHGRAINS BAKING CO'S INC	6/30/2020	\$176.00
143383 HAMMERS, KYLE	6/30/2020	\$55.85
143384 INDIANHEAD FOODSERVICE DIST.	6/30/2020	\$14,303.45
143385 JOSTENS	6/30/2020	\$50.00
143386 KOBUSSEN BUSES LTD	6/30/2020	\$29,347.92
143387 PLAINVIEW MILK PRODUCTS COOPERATIVE	6/30/2020	\$14,251.16
143388 POLK BURNETT ELECTRIC COOP.	6/30/2020	\$38.00
143389 TRIO SUPPLY COMPANY	6/30/2020	\$469.80
143390 TASC	6/26/2020	\$162.30
143391 TASC	6/26/2020	\$461.40
		\$1,888,709.74

UNITY SCHOOL DISTRICT

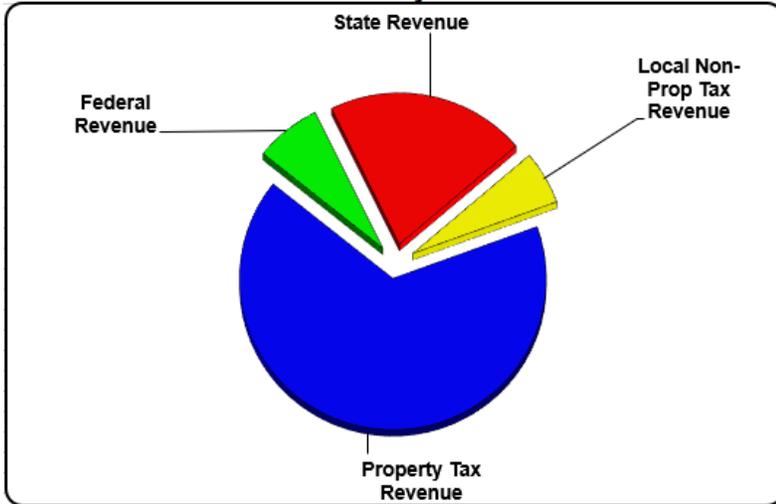
ACTIVITY ACCOUNT SUMMARY AS OF June 30, 2020

HIGH SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSES	END BALANCE
General Account	\$3,083.57	\$40.22	\$0.00	\$3,123.79
Basketball - Boys	1,751.39	0.00	0.00	1,751.39
Basketball - Girls	281.98	0.00	0.00	281.98
Baseball - HS	2,946.55	0.00	0.00	2,946.55
Class of 2020-2023	5,202.79	0.00	0.00	5,202.79
Softball	548.21	0.00	0.00	548.21
FBLA	3,301.41	0.00	0.00	3,301.41
FFA	2,046.86	0.00	155.00	1,891.86
Grad Party	2,224.99	0.00	0.00	2,224.99
High School Athletics	1,419.01	0.00	0.00	1,419.01
High School Football	509.12	0.00	0.00	509.12
Library	1,846.48	1,767.68	1,767.68	1,846.48
Migizi Club	516.97	0.00	0.00	516.97
Music Club	12,455.72	0.00	0.00	12,455.72
National Honor Society	908.00	0.00	0.00	908.00
Skills USA	1,834.94	0.00	0.00	1,834.94
Soccer Club	0.00	0.00	0.00	0.00
Student Council	2,920.10	0.00	0.00	2,920.10
Theatre Arts	1,538.08	0.00	0.00	1,538.08
Volleyball	5,825.53	0.00	5,120.00	705.53
TOTALS	\$51,161.70	\$1,807.90	\$7,042.68	\$45,926.92
MIDDLE SCHOOL				
ACCOUNT	BEG BALANCE	INCOME	EXPENSES	END BALANCE
General	\$1,340.55	\$29.30		\$1,369.85
Pop	1,346.37			1,346.37
Student Council	1,137.11			1,137.11
Nature Trail	3,717.48			3,717.48
Drama	747.76			747.76
Sopko	569.24			569.24
Target	511.13			511.13
PE Program	623.50			623.50
Athletics	537.52			537.52
Girls Traveling Bball	7,171.58			7,171.58
Wrestling	470.40			470.40
TOTALS	\$18,172.64	\$29.30	\$0.00	\$18,201.94
ELEMENTARY SCHOOL				

ACCOUNT	BEG BALANCE	INCOME	EXPENSES	END BALANCE
General #108	\$2,314.53	\$4.85		\$2,319.38
Elem Student Cncl #101	1.08			\$1.08
Yearbook #102	2,163.47			\$2,163.47
Pencils #103	193.82			\$193.82
Fund Raisers #104	4,586.87		36.58	\$4,550.29
U.P.W.A.R.D. #105	18.37			\$18.37
Youth Sports #106	1,000.00			\$1,000.00
Mentoring Grant #107	589.11			\$589.11
TOTALS	\$10,867.25	\$4.85	\$36.58	\$10,835.52

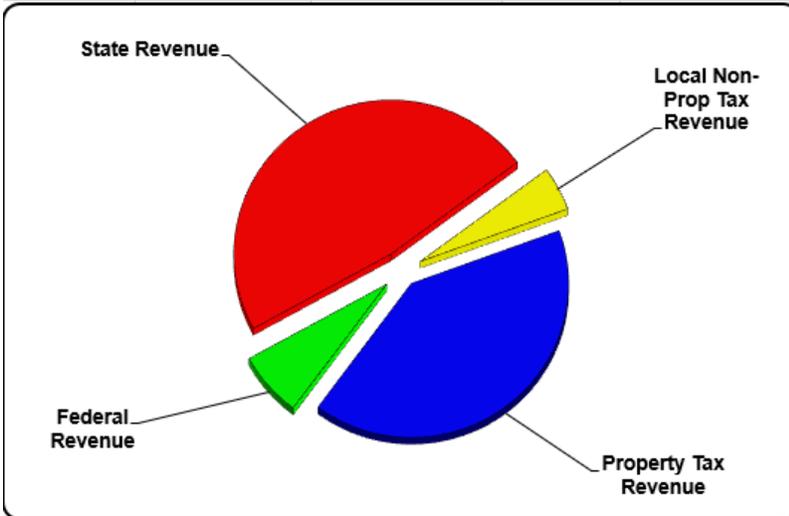
2018-19 Comparative Revenue *
Using 18-19 Audited Annual Report Data

Unity



Membership	1,090	Total Revenue	% of Total	Rev Per Member
Property Tax Revenue		\$10,763,404	66.3%	\$9,875
Federal Revenue		\$1,132,350	7.0%	\$1,039
State Revenue		\$3,416,886	21.0%	\$3,135
Local Non-Prop Tax Revenue		\$923,634	5.7%	\$847
TOTAL REVENUE		\$16,236,274	100.0%	\$14,896

STATE TOTALS



Membership	855,332	Total Revenue	% of Total	Rev Per Member
Property Tax Revenue		\$4,984,206,981	40.7%	\$5,827
Federal Revenue		\$838,035,186	6.8%	\$980
State Revenue		\$5,861,494,489	47.9%	\$6,853
Local Non-Prop Tax Revenue		\$561,514,834	4.6%	\$656
TOTAL REVENUE		\$12,245,251,490	100.0%	\$14,316

* Data for the Norris School District, a K-12 reform school, is excluded.

WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
ANALYSIS OF GENERAL AID AND EQUALIZATION AID FORMULA COMPONENTS
 Unity School District (0238)

	2016-17 FINAL AID (2015-16 DATA)	2017-18 FINAL AID (2016-17 DATA)	2018-19 FINAL AID (2017-18 DATA)	2019-20 FINAL AID (2018-19 DATA)	2020-21 July 1 ESTIMATE (19-20 BUDGET DATA)
GENERAL AID APPROPRIATION	4,584,098,000	4,584,098,000	4,656,848,000	4,740,048,000	4,903,590,000
YEAR OVER YEAR APPRO CHANGE	108,137,500	0	72,750,000	83,200,000	163,542,000
STATE PRIMARY GUARANTEE	1,930,000	1,930,000	1,930,000	1,930,000	1,930,000
STATE SECONDARY GUARANTEE	1,146,928	1,173,281	1,241,277	1,329,871	1,408,255
STATE TERTIARY GUARANTEE	558,545	573,441	594,939	621,431	656,435
PRIMARY COST CEILING	1,000	1,000	1,000	1,000	1,000
SECONDARY COST CEILING	9,538	9,618	9,729	9,781	10,280
DISTRICT MEMBERSHIP	1,110	1,083	1,082	1,090	1,079
% CHANGE IN MEMBERSHIP	0.5%	-2.4%	-0.1%	0.6%	-1.0%
DISTRICT INTER MEMBERS	0	0	0	0	0
DISTRICT INTRA MEMBERS	0	0	0	0	0
DISTRICT PRIMARY COST	1,110,000	1,083,000	1,082,000	1,090,000	1,079,000
DISTRICT SECONDARY COST	9,477,180	9,333,294	9,444,778	9,571,290	10,013,120
DISTRICT TERTIARY COST	1,985,190	2,325,425	1,630,347	1,302,784	958,015
DISTRICT TOTAL SHARED COST	12,572,370	12,741,719	12,157,125	11,964,074	12,050,135
% CHANGE IN SHARED COST	8.4%	1.3%	-4.6%	-6.1%	0.7%
DISTRICT SHARED COST/MEMBER	11,326	11,765	11,236	10,976	11,168
SECONDARY CEILING	9,538	9,618	9,729	9,781	10,280
DISTRICT SHARED COST/MEMBER AS % OF SECONDARY CEILING	118.8%	122.3%	115.5%	112.2%	108.6%
DISTRICT EQUALIZED VALUE	993,744,835	1,013,995,923	1,058,198,138	1,113,841,957	1,174,825,145
DISTRICT EQ VALUE/MEMBER	895,266	936,284	978,002	1,021,873	1,088,809
AVERAGE VALUE PER MEMBER	558,546	573,441	594,939	621,431	656,428
DISTRICT EQUALIZED VALUE/MEM AS % OF STATE AVERAGE	160.3%	163.3%	164.4%	164.4%	165.9%
DISTRICT PRIMARY AID	595,101	557,608	533,706	512,875	470,278
DISTRICT SECONDARY AID	2,079,510	1,885,276	2,003,238	2,216,709	2,271,358
DISTRICT TERTIARY AID	-1,196,779	-1,471,405	-1,049,730	-839,499	-631,017
DISTRICT TOTAL EQUALIZATION AID	1,477,832	971,480	1,487,213	1,890,085	2,110,619
PRIMARY TIER AID/COST RATIO	53.6%	51.5%	49.3%	47.1%	43.6%
SECOND TIER AID/COST RATIO	21.9%	20.2%	21.2%	23.2%	22.7%
TERTIARY TIER AID/COST RATIO	-60.3%	-63.3%	-64.4%	-64.4%	-65.9%
TOTAL AID/COST RATIO	11.8%	7.6%	12.2%	15.8%	17.5%
DISTRICT SPECIAL ADJUSTMENT A	115,691	365,863	0	0	0
DISTRICT INTER AID (CHAP 220)	0	0	0	0	0
DISTRICT INTRA AID (CHAP 220)	0	0	0	0	0
DISTRICT SPEC ADJ-CHAP 220	115,691	365,863	0	0	0
DISTRICT GENERAL AID TOTAL	1,593,523	1,337,343	1,487,213	1,890,085	2,110,619
% CHANGE IN GROSS GENERAL AID	-15.0000%	-16.0763%	11.2066%	27.0891%	11.6679%

SCHOOL REOPENING PLAN

Reopening Plan Overview

- ★ School Reopening 5 Days Per Week
- ★ Technology Enhanced Learning
- Health Safety Precautions
 - Social Distancing
 - Group Size Reduction
 - Homerooms
- Contingency Plan
 - Remote Virtual Model
- Individual Remote Model

Technology Enhanced Learning

- 1:1 Technology – Grades 2-12
 - iPads, Grades 2-10
 - MacBooks, Grades 11-12
- Flipped Classroom Concept
 - Mixture of Live and Pre-Recorded Lessons
 - Live In-Person and Virtual Conferencing
- Flexible Instruction
 - In-Person or Remote Capable
 - True Classroom Pacing
- Learning Management System

Contingency Plan: Remote Virtual Model

- To be used in the event of exposure to positive COVID-19 cases. This may be the result of a district, county or state mandated closure.
- Anticipated use of this model targeted to buildings or cohorts to address COVID-19 exposure and/or outbreaks.
- May be building specific.
- Families must be prepared for short term building closures without significant notice throughout the school year.
- Live teaching every day. New Learning Management System to organize learning online.

Individual Remote Virtual Model

- Offered to students and families who wish to learn virtually instead of on campus.
- This model may also be used if a student or family member has a high-risk health condition.
- A school issued device will be issued to students in grades 2-12.
- Students will learn online, with frequent teacher video conferencing.
- Learning will be at pace with their peers in the classroom.
- New Learning Management System to organize learning online.

Health Precautions

- Masks
 - Students - Encouraged
 - Staff - Required
- Physical Spaces
 - Plexiglass Barriers
 - Increased Signage & Sanitation Spaces
- Traffic Flow
 - Staggered Passing times
 - Separate Entry and Exit points
- Healthy Environments
 - Increased Ventilation
 - Increased Disinfecting
- School Nurse
 - Added Staffing of Nursing Assistant
 - Isolation Room for Ill Students
- Day-to-Day
 - Limit Non-Essential Guests
 - No Field Trips/Large Groups

SCHOOL REOPENING PLAN

Extra Curricular

- WIAA Guidance
 - Implementation Guidance
 - Safe Practice
 - Clubs and Activities
 - Social Distancing
 - Additional Safety Measures
 - Communication
 - Participants
 - Advisors
- Be prepared to move between models based on county risk levels and activity risk levels.
 - Activities and events may be postponed or adjusted to meet guidelines and/or current conditions in schools or the community. Some activities may not have spectators.

Food Service

- Point of Sale
 - 4K-2 Bar Codes
 - 3-12 Student IDs
 - Service Style
 - Breakfast - Grab & Go
 - Lunch - Same as Previous Years with additional safety measures
 - Cafeteria
 - PK-4 Eat in Homerooms
 - 5-8 Eat in Cafeteria or Homerooms
 - 9-12 Eat in Cafeterias
- Adding additional tables and rearranging and offering other seating when appropriate.
 - Meal pickup at the school will be offered when closed for 5 days or more due to COVID cases.

Transportation

- Student Capacity
 - 50% - 1 Student/Seat
 - Families Can Sit Together
 - Assigned Seats
 - Face Coverings
 - All Students/Adults Required
 - Students can bring masks, or
 - Masks Will Be Provided
 - Bus Drop Off/Pick Up
 - 2 Addresses Allowed
 - No Changes After Noon
 - No Transport for Social Events (Parties, sleepovers, etc.)
- Parents and/or students planning to self transport are encouraged to contact Kobussen to increase accuracy of routes and staffing requirements.
 - IEP accommodations to be reviewed with parents.
 - Buses will be disinfected following each route with special attention to high touch areas.

COVID Symptoms

- Fever (at least 100.4°F)
- Chills
- Cough
- Shortness of breath or difficulty breathing
- Congestion or runny nose
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Nausea or vomiting
- Diarrhea

- ★ You can talk with your child about taking everyday steps to prevent getting sick:
 - Parents will screen their child's health prior to each school day.
 - Help them wash their hands often.
 - Help them avoid close contact with people who are sick, even inside your own home.
 - Remind them to stay 6 feet apart from other people.
 - Cover mouth and nose when sneezing or coughing.
 - Teach your students to clean and disinfect frequently touched surfaces daily.

Unity School District - Board of Education

Board Policy 342.4

Children at Risk

Last Revised 7/14/2020

Unity School District shall provide programs designed for serving children at risk of not graduating from high school as defined by state statutory requirements (Chapter 118.153). The superintendent shall designate a District Coordinator to work with the Pupil Services Committee.

The superintendent will develop or regulate the development of a detailed definition of pupils at risk, programs and considerations for adjudicated delinquency.

The definition of an at risk student is one who demonstrates an intellectual, social, emotional, and/or physical need which requires assistance if they are to succeed in school. (Attachment A).

1. Identifying children at risk
 - a. The process is done through a written referral to a building counselor and/or principal.
 - b. Referrals can be made by any school personnel, student or parent.
2. The primary program for children at risk is remedial academic assistance.
 - a. Interventions defined by the District Rtl plan.
 - b. Credit remediation in the high school.
 - c. Alternative education offerings.
3. Other at risk program assistance are as follows:
 - a. Curriculum modification 5-12
 - b. Pupil services - counseling 5-PK-12
 - c. Alternative programs 9-12
 - d. Education for Employment 6-12
 - e. Summer school 5-K-12
4. Evaluation of the at risk program is done annually by the elementary, middle school and high school principals.
 - a. Two forms of evaluation will be conducted.
 - 1) Objective: grades, test scores, attendance and discipline forms.
 - 2) Subjective: faculty and student self-evaluations of the program.

Every effort shall be made to coordinate this policy with other policies governing all pupil services within the District.

Unity School District - Board of Education

Board Policy 344

ADP - Alternative Diploma Program

Last Revised 7/14/2020

The Unity Alternative Diploma Program (ADP) is designed for students (ages 16-20) who want to earn a diploma but are at-risk of not doing so through the regular Unity High School program. Those who are 21 or older are not eligible for the program. School Board Policy has established at-risk circumstances: potential drop out, truants, school-age parents, adjudicated delinquents, credit deficiencies, students who may benefit from a non-traditional learning setting, and students who are more than one year behind their age group in the number of credits attained or in the basic skill areas. Enrollment priority is given to 11th and 12th grade students, but 9th and 10th grade students may be considered on a case by case basis. Failing a given class the previous semester does not automatically allow a student to be admitted.

Students/Parents must complete an ADP Placement Request form prior to being considered for the program due to there being a limited number of students in the program. Prospective student applications are then reviewed by the members of the ADP faculty committee. If selected, students and parents are required to sign a contract agreeing to the terms and expectations of the Alternative Diploma Program.

Students enrolled in ADP must attend 17.5 16 hours per week that are scheduled by the program director. Students under the age of 18 who do not complete their 17.5 16 hours weekly will be subject to truancy proceedings. Program participants with continual poor attendance may be removed from the program at the discretion of the high school principal and ADP Director. Program hours will be from 12:00 p.m. to 3:25 p.m. 4:15 p.m. to 8:15 p.m., Monday through Friday Thursday. Monday, Wednesday, and Friday will be virtual learning days, while Tuesday and Thursday will be on-site learning days.

The ADP allows students to work on improving their knowledge and skills in the areas of language arts, math, science, social studies, and study skills. Students must earn a minimum of 21.5 credits in order to receive their Alternative Diploma. Credits are earned through completion of individual tutorial/curriculum packets, direct instruction, courses offered thru the Wisconsin Virtual School, and work experience.

- Credit requirements (totaling 21.5) for ADP graduation include:
- Four credits (4.0) of language arts which incorporate instruction in written communication, oral communication, grammar, and usage of the English language and literature.
- Three credits (3.0) of social studies which incorporates instruction in state and local government.
- Three credits (3.0) of mathematics which incorporate instruction in the properties, processes, and symbols of arithmetic and elements of algebra, geometry, and statistics.
- Three credits (3.0) of science, engineering, or technology with at least two of the credits being traditional science courses.
- One and one-half credits (1.5) of physical education which incorporate instruction in the effects of exercise on the human body, health-related physical fitness, and activities for lifetime use.
- One-half credit (0.5) of health education which incorporates instruction in personal, family, community, and environmental health.

- Six and one-half credits (6.5) of electives in career and technical education, foreign language(s), fine arts, and other courses offered.

The maximum credits that a student can earn for their work experience is one (1.0) credits per trimester. These work experience credits can be applied towards the “electives” requirement. One-half credit (0.5) can be earned for each 90 hours of work during a trimester semester. Transportation to and from work is the responsibility of the student. If a student is unemployed for more than two weeks a quarter, they will not receive credit for that quarter. Work experience grading will be done on a satisfactory (S) / unsatisfactory (U) basis. Regular letter grades will not be given.

The Unity Board of Education authorizes the District Administrator to implement a proficiency pathway for graduation from the Alternative Diploma Program (ADP). In these specific instances a student may be awarded credit or be eligible for graduation if the student is able to meet the proficiency requirements as defined by the Wisconsin Department of Public Instruction and the rules as set forth by the District Administrator. At the discretion of the ADP Director, the student may receive credit for the passing of a proficiency exam or displaying proficiency in a project. The combination of displayed proficiency and earned credits may be allowed. The District Administrator shall be authorized to make any final decisions regarding whether a student has met the proficiency requirements for graduation and whether any previously earned credits are to be considered. The District Administrator’s decision is final.

Some other information regarding the Alternative Diploma Program includes:

1. Students are required to report to the ADP center unless told otherwise by the ADP Director.
2. ADP students may not participate in the regular UHS graduation ceremony. Instead, they will have a separate ceremony for their program.
3. ADP students must request permission from the high school principal to attend UHS events/activities, such as homecoming and prom. Attendance at school events, including athletic events, during the ADP hours is not permissible.
4. All school district rules apply to ADP students.
5. ADP students who finish their coursework prior to their graduating class exiting may graduate early at the discretion of the District Administrator.
6. Grades will be calculated on a Satisfactory/Unsatisfactory basis. Regular letter grades (A, B, C, D, and F) will not be given. Grade point averages will not be calculated.
7. Grades will be calculated each trimester and additional ADP progress reports will be sent out periodically.
- ~~8. Transportation to & from school will be the responsibility of the student/parent.~~

The ADP faculty committee consists of:

- High School Teacher
- High School Counselor
- HS Principal
- Special Education Teacher
- ADP Director

Unity School District - Board of Education

Board Policy 447.1

Use of Force

Last Revised 7/14/2020

Instances where reasonable and necessary force or restraint of a student may be used by a school official or an employee of the School Board Board when a student's behavior presents a clear, present, and imminent risk to the physical safety of the student and others and is the least restrictive intervention feasible. Examples of behaviors are is limited to:

1. Preventing an act that threatens physical injury to any person;
2. Obtaining possession of a weapon or other dangerous object within a student's control;
3. Defending oneself or others;
4. Protecting property;
5. Removing a disruptive student from school premises, a school motor vehicle, or a school sponsored activity;
6. Preventing a student from harming himself or herself;
7. Protecting the safety of others; and
8. Maintaining order and control.

Employees shall be subject to discipline, up to and including discharge, for engaging in improper use of force in violation of the District policy.

Ref: WI Statute 118.31

Unity School District - Board of Education

Administrative Rule 447.15

Seclusion and Restraint

Last Revised 7/14/2020

All certified staff members, support staff members, contracted employees, and student teachers shall follow all regulations as set in 2019 Wisconsin Act 118. Seclusion is defined as the involuntary confinement of a student, apart from other students, in a room or area from which the student is physically prevented from leaving. Doors connecting the room or area in which the student is secluded or other rooms or areas cannot have a lock on it. Locks are expressly prohibited. Physical Restraint is defined as a restriction that immobilizes or reduces the ability of a student to freely move his/her torso, arms, legs or head. Prone restraints are expressly prohibited. The use of vehicle safety restraints when used as intended during the transport of a student in a moving vehicle is permissible and is not considered a mechanical restraint. Staff members performing seclusion and restraint must be trained in an evidence-based instructional model that provides positive behavioral supports and interventions, safe physical escort, understanding antecedents, de-escalation, conflict prevention, and conflict management. Untrained staff members may engage in unforeseen emergency exceptions and may use physical restraint on a student at school only in an emergency and only if there is no trained staff member immediately available (please see Board Policy 447.1 Use of Force).

An incident is defined as an occurrence of a staff member or law enforcement officer using seclusion or restraint on a student. It is considered one incident if immediately following the use of seclusion or restraint, the student's behavior presents a clear, present, and imminent physical safety risk, and the covered individual or law enforcement officer resumes the use of seclusion or physical restraint.

Within two business days following each incident, the principal (or designee) must meet with the staff who participated in the incident to write a report and discuss: 1) the event preceding, during, and following the use of seclusion or physical restraint, 2) how to prevent the need for seclusion or physical restraint by including factors that may have contribute to the escalation of behaviors, alternative to physical restraint, and other strategies that the school principal or designee deems appropriate. This meeting is mandatory for all students. The written report must contain all of the following information: the student's name; the date, time, and duration of the use of seclusion or physical restraint; a description of the incident, including a description of the actions of the student, before, during and after the incident; and the names and titles of the staff member and any law enforcement officers present during the incident. The principal or designee must retain a copy of the report and provide a copy to the parent within 3 business days of the incident through first class mail, electronic transmission, or hand delivery.

Annually by October 1st, the principal or designee must submit to the School Board a report that includes data disaggregated as follows:

- The number of incidents of seclusion during the previous school year;
- The total number of students who were involved in incidents of seclusion during the previous school year;
- The number of students with disabilities who were involved in incidents of seclusion during the previous school year;
- The number of incidents of physical restraint during the previous school year;
- The total number of students who were involved in incidents of physical restraint during the previous school year; and

- The number of students with disabilities who were involved in incidents of physical restraint during the previous school year.

Annually by December 1st, a report must be provided to the state superintendent that contains the same disaggregated information as stated above for each school within the district.

Unity School District - Board of Education

Board Policy 671.5

Employee Compensation Paid from Federal Grants During Extraordinary Circumstances

Last Revised 7/14/2020

Under unexpected or extraordinary circumstances, such as a public health emergency, the Unity School District shall continue to charge the compensation (including but not necessarily limited to salaries, wages, and fringe benefits) of its employees who are paid by a currently active Federal grant consistent with the organization's policies and procedures for paying compensation from all funding sources, Federal and non-Federal.

If the District pays similarly situated employees whose compensation is paid with non-Federal funds during an extended closure, those paid with Federal grant funds may also continue to be paid. The procedures for documenting time and effort per the Federal Uniform Grant Guidance (2 CFR §200.430(i) "Standards for documenting personnel expenses") under unexpected or extraordinary circumstances will include documenting the funding source of the personnel before the circumstance and the funding source of the personnel during the extended closure.

This documentation will be authorized by a chief officer and maintained for auditing or monitoring purposes. Through the process of documenting time and effort under unexpected or extraordinary circumstances, the authorizer will verify that employees who are being paid with federal grant funds while the program grant activities are closed in whole or in part due to the circumstance are not additionally being paid for working on other activities that are not closed down.