

Agenda of Regular School Board Meeting

The Board of Trustees

Lakeland Joint School District No. 272

A Regular School Board Meeting of the Board of Trustees of Lakeland Joint School District No. 272 will be held Monday, September 14, 2015, beginning at 5:00 PM in the Administrative Offices, 15506 N. WASHINGTON ST., RATHDRUM, ID 83858.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

- A. **Call to Order 5:00 p.m.**
- B. **Executive Session per Idaho Code 74-206 (1) (b)**
 - 1. Student 2014-M
 - 2. Student 2015-F
- C. **Welcome Visitors/Pledge of Allegiance 6:00 p.m.**
- D. **Approve Agenda**
- E. **Consent Agenda**
 - 1. Minutes of Previous Meeting(s) -Regular Board meeting 08/10/2015 3
 - 2. Regular and Special Bills 10
- F. **Report and Presentation Agenda**
 - 1. LEA
 - 2. Visitor Presentations
 - 3. Staff Reports
 - a. Website and Facebook review
 - b. Kevin Doyle, Food Service
 - c. Paul Uzzi, Mountain View
 - d. Dave McDowell
 - 1) Financial
- G. **Action Agenda**
 - 1. Approve/deny Notifications of Staff Resignations/Retirements/Leaves as presented 25
 - 2. Approve/deny the hiring of new personnel as presented 27
 - 3. Approve/deny supplemental contracts 29
 - 4. Approve/deny transportation route changes/additions
 - 5. Approve/deny Fall Athletic Schedules for the Junior Highs as presented 33
 - 6. Approve/deny Transferring \$5,000 donated by the Kootenai Tribe of Idaho to the Lakeland Education Foundation 38
 - 7. Approve/deny cooperative agreement with North Idaho College for field experiences 40
 - 8. Approve/deny the 2015-16 Member Agreement with IDLA 43

9. Approve/deny the Idaho Career Information System's Agreement (CIS) with the Department of Labor as presented.	54
10. Approve/deny the Placement Fee Contract with ProCare Therapy as presented	
11. Approve/deny to re-admit Student 2014-M for the 2015-16 School Year	
12. Approve/deny to re-admit Student 2015-F per the parent's request for the 2015-16 School Year	
13. Approve/deny Fund Balance Policy #7050	69
14. Approve/deny Alternate Authorization for Rebecca Hasz	71
H. <u>Discussion Agenda</u>	
1. Correspondence	87

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
REGULAR BOARD MEETING, AUGUST 10, 2015**

LAKELAND JOINT SCHOOL DISTRICT NO. 272

Meeting Location
Lakeland Joint School District Administrative Offices
15506 N Washington Street
Rathdrum, ID 83858



5:30 p.m. Executive Session
6:00 p.m. Regular Meeting

BOARD MEMBERS PRESENT

Chairman Larry Brown (Zone 5)
Trustee Kyle Olmstead (Zone 1) (ABSENT)
Trustee John Shaffer (Zone 2)
Trustee Tim Skubitz (Zone 3)
Trustee Brian Wallace (Zone 4)

ADMINISTRATION PRESENT

Superintendent Brad Murray
Assistant Superintendent Lisa Sexton
Director of Business Dave McDowell
Clerk Brook Cunningham

A. Call to Order 5:30 p.m.

Chairman Brown called the meeting to order at 5:30 p.m. Trustee Olmstead was absent.

B. Executive Session as authorized by Idaho Code 74-206 (b) 5:30 p.m.

At 5:32 p.m. Chairman Brown announced the next order of business would be consideration of the Board recessing into executive session as authorized by Idaho Code 67-2345 (b). After a full and complete discussion, upon motion duly made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ the following resolution was presented:

BE IT RESOLVED, that the Board of Trustees of Lakeland Joint School District No. 272 recess from public meeting into Executive Session pursuant to Section 74-206 (b), Idaho Code, in order to conduct a student hearing.

BE IT FURTHER RESOLVED, that following the executive session, the Board will reconvene into public session for the purpose of conducting further business or for adjournment of the meeting.

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
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Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

	YES	NO	NOT PRESENT
Chairman Larry Brown	X		
Trustee Kyle Olmstead			X
Trustee Shaffer	X		
Trustee Tim Skubitz	X		
Trustee Brian Wallace	X		

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Brown declared said resolution adopted.

Administration also in attendance of this Executive Session included Superintendent Brad Murray, Assistant Superintendent Lisa Sexton and Clerk Brook Cunningham.

At 5:32 p.m. Student 2015-E along with both parents entered Executive Session.

At 5:43 p.m. Student 2015-E along with family exited Executive Session.

At 5:45 p.m. the Board exited Executive Session.

C. Welcome Visitors/Pledge of Allegiance 6:00 p.m.

At 6:00 p.m. Chairman Brown called the meeting to order.

D. Approve Agenda

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SHAFFER to approve the agenda as presented with 3 amendments adding Executive Session at the end of the meeting for a last minute Personnel Issue. Following Executive Session, Action Item #9 entitled, “*Approve/deny resignation as presented in Executive Session*” and Action Item #10 entitled “*Approve/deny Administration’s recommendation for Building Administrator Staffing Alignments*” will also be added. Hearing all ayes, motion carried.

E. Consent Agenda

1. Minutes of Previous Meeting(s) - Regular Meeting of 07/14/2014
2. Regular and Special Bills

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SHAFFER to approve the Consent Agenda as presented. Hearing all ayes, motion carried unanimously.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
REGULAR BOARD MEETING, AUGUST 10, 2015***

F. Report and Presentation Agenda

1. LEA

No one from the LEA was present.

2. Visitor Presentations

There were no pre-planned Visitor Presentations.

3. Public Comment

(Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).

There were no public comments.

4. Staff Reports

a. Kevin Doyle, Director of Food Service

1) Summer Food Program Update

Kevin reported that Food Service provided over 8000 meals this summer.

2) Recap of the 2014-15 School Year

He then provided a Powerpoint presentation. He commented that even with the mandatory fruit choices this year; Food Service was still able to keep costs below budget. He stated that food service provided about 1200 extra service of fruit each day.

He also proudly reported that all of the schools that received perfect health inspections received a gold award.

3) Nutrislice App.

Kevin spoke to the Board about new menu app Nutrislice which will provide easier access.

b. Superintendent's Annual Report 2015

Brad Murray presented the report to the Board electronically and also provided the Board with flash drives containing the report for future viewing. The report will also be posted to the website.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
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b. Dave McDowell

1) Financials

Mr. McDowell reported that it was a busy summer with 4 roofing projects. He also spoke on additional maintenance projects going on throughout the district. Paving projects also began today.

Currently Dave and Brad are working with Rathdrum Police Chief Mark Fuhr on an SRO program for Rathdrum.

Dave also did do a facility and maintenance review.

Also, administration discovered another error in the current year's which resulted in a shortfall of \$359,000.

2) SRO Grant with Rathdrum Police Department

Dave already previously discussed.

c. Lisa Sexton

1) Town Hall Meetings

The dates are in the Board's packet.

2) National School Safety Conference

Lisa updated the Board on her trip to the National School Safety Conference. She spoke on the Sandy Hook lawsuits and how those filing the suits will probably win because classrooms were not locked and the windows were not tinted. She also spoke on several different apps that are bringing new challenges as well as ISIS' own version of Grand Theft Auto, blowing up school buses. She also reported that North Idaho is on ISIS' target list.

3) Opening Calendar

Lisa informed the Board that the most cost effective way to get everyone training on PLC is to bring the summit to Lakeland. Solution Tree will be coming to Rathdrum to provide all certified staff training instead of taking a selected few to Phoenix each year over the course of several years.

Lisa also gave Kudos to the Ronald McDonald House. Recently 7th and 8th graders went to Washington DC and an 8th grader was not feeling. Mom took the student to the hospital in DC and it was discovered that the child had leukemia. The family was grateful for the Ronald McDonald House during their stay.

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
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New teacher orientation will start at 8 a.m.

G. Action Agenda

1. Approve/deny Notifications of Staff Resignations/Retirements/Leaves as presented

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ to approve the Notifications of Staff Resignations/Retirements/Leaves as presented. Hearing all ayes, motion carried.

2. Approve/deny Administration's recommendation for principal at Betty Kiefer Elementary

Brad spoke on the interview process. He reported that the top candidate out of the selection was Lynn Paslay and it was his recommendation to the Board to appoint her as principal.

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SHAFFER to approve Administration's recommendation for Lynn Paslay as Betty Kiefer Principal. Hearing all ayes, motion carried.

3. Approve/deny the hiring of new personnel as presented

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to approve hiring the list of personnel as presented. Hearing all ayes, motion carried.

4. Approve/deny establishing bus routes, non-transportation zones, and safety busing zones for 2015-16 as recommended by the administration

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE WALLACE to approve establishing bus routes, non-transportation zones, and safety busing zones for 2015-16 as recommended by the administration. Hearing all ayes, motion carried.

5. Approve/deny the updated Multi-Jurisdictional All-Hazard Mitigation Plan with Kootenai County

Brad Murray spoke on the plan. He stated with this plan the District could get reimbursement for weather related emergencies e.g. snow removal from FEMA.

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ to approve the plan as presented. Hearing all ayes, motion carried.

6. Approve/deny to re-admit Student 2015-E for the 2015-16 School Year

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve re-admitting Student 2015-E for the 2015-16 School Year.

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
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7. Approve/deny Fund Balance Policy #7050

Dave McDowell spoke on the changes per the previous meeting discussion. Brian Wallace who was not in attendance of the previous meeting voiced his concerns on those changes. After extensive discussion it was agreed that Mr. McDowell would revise once more.

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to table this item until the next meeting in order for Mr. McDowell to revise once more. Hearing all ayes, motion carried.

8. Approve/deny the agreement with Ricoh as presented

Dave McDowell reported that this new 5 year agreement has already gone into effect in order to get copiers ready for school. Dave is happy about the change.

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ to approve the agreement per Administration's recommendation. Hearing all ayes, motion carried.

H. **Discussion Agenda**

1. ISBA Annual Convention- November 11-13, 2015- Coeur d' Alene Resort

All 4 trustees her were present said they would be attending the conference.

2. Correspondence

Lisa reported that the District sent out letters to families that were impacted by the elementary zone changes.

Chairman Brown adjourned the regular meeting 8:50 p.m. and announced the next order of business would be to return to Executive Session per the agenda amendments.

At 8:51 p.m. TRUSTEE SKUBITZ moved to enter Executive Session to discuss a personnel issue. Following a second by TRUSTEE WALLACE and upon a unanimous roll call vote of those members who were present, the Board entered Executive Session. Trustee Olmstead was absent.

The Board adjourned from Executive Session at 9:15 p.m.

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to approve Libbi Keyes resignation. Hearing all ayes, motion carried.

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Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ to approve to approve Administration's recommendation for Building Administration Staffing Alignments as discussed in Executive Session. Hearing all ayes, motion carried.

Meeting adjourned at 9:20 p.m.

Attest:

Larry Brown, Chairman

Respectfully Submitted:

Brook Cunningham, Clerk

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees
Regular School Board Meeting
September 14, 2015

Gross Salaries		1,428,304.39	
Gross Benefits		423,499.46	
Platt Electric Supply	Maint Supplies	175.24	88462
American Express	Instructional Materials, Shipping Fee	7,050.02	ACH 151600007
Budget Blinds of Coeur d'Alene	Blinds (SLE/ Deposit)	1,454.63	88463
1000 Bulbs.com	Maint Supplies	160.38	88464
Amos, Kelly	Expense Claim Reimbursement	454.44	88465
Davis Office Furniture	Furniture (LJHS)	1,284.00	88466
DeAustin, BJ	Expense Claim Reimbursement	344.01	88467
Derrick, Trent	Expense Claim Reimbursement	694.50	88468
Durtschi, Susan	Expense Claim Reimbursement	65.00	88469
Excelsior Creations	Tech Materials	1,004.00	88470
Fairway Floor & Design Center	Maint Supplies	125.44	88471
Grove Hotel, The	Lodging (IASA Conference/Derrick, Murray, Johnson)	856.00	88472
Harlow's Bus Sales	Tran Supplies	396.45	88473
McDougall, Christian	Expense Claim Reimbursement	146.10	88474
Napa Auto Parts	Tran Supplies	176.23	88475
O'Reilly Auto Parts	Tran Supplies	341.74	88476
Oxarc	Maint Supplies	44.83	88477
Platt Electric Supply	Maint Supplies	27.83	88478
Post Falls Glass & Screen	Services (Maint)	439.00	88479
Rice, Dee Ann	Expense Claim Reimbursement	65.00	88480
Ricoh USA	Copiers, Services (TJHS, THS, BKE/ Copiers)	28,307.78	88481
Rodda Paint	Maint Supplies	201.11	88482
Snijder, Teresa	Expense Claim Reimbursement	65.00	88483
Trugreen Processing Center	Services (Maint)	1,563.24	88484
WCP Solutions	Maint Supplies	755.00	88485
KTEC	First Half Operations Budget FY 2016	83,361.00	88486
Northwestern Stage Lines	LHS/ State Boys Basketball Band & Cheer to Boise 3/2015	3,710.00	88487
Heritage Health	School PSR Contract 3/2 - 5/14/2015	3,889.20	88488
Petty Cash	Funds for FS Cash Boxes	720.00	88489
Postmaster - Rathdrum	Postage Stamps	512.00	88490
Howell, Shanna	Petty Cash Replenishment	114.82	88491
Baker, Richard	Expense Claim Reimbursement	65.00	88492
Caxton Printers	Instructional Materials	8,634.29	88493
Grove Hotel, The	Lodging (IASA Conference/DeAustin, McDougall)	660.00	88494
Idaho Department of Education	August 21, 2015 Fingerprinting	243.75	88495
Insect Lore	Instructional Materials	55.94	88496
Insight Systems Exchange	Equipment (SLE)	313.00	88497
Johnson, Brandi	Expense Claim Reimbursement	179.00	88498
Livingston, Edward	Expense Claim Reimbursement	253.00	88499
Petty Cash	Petty Cash Replenishment	118.58	88500
Rachel's Challenge	Instructional Materials	99.90	88501
Ricoh USA	Services (SLE, TLE, JBE/ Copiers)	2,049.89	88502
Gareth Brown dba Backflow Preventions	Services (Maint) - Replacement Check Paid Out of 2014/2015	595.00	88503

Petty Cash	Postage	113.54	88504
Postmaster - Rathdrum	Postage Stamps	294.00	88505
Petty Cash	Petty Cash Replenishment	115.84	88506
Caxton Printers	Textbooks	62,468.64	88507
Turn Bar and Grill, The	Food (Administrators/Solution Tree Staff Meeting)	291.00	88508
Checks 88509 - 88513	Printer Error	-	-
Athol Elementary	Petty Cash	25.00	88514
John Brown Elementary	Petty Cash	25.00	88515
Lakeland Junior High School	Petty Cash	25.00	88516
Lakeland Senior High School	Petty Cash	25.00	88517
Mountain View Alt High School	Petty Cash	25.00	88518
Timberlake High School	Petty Cash	25.00	88519
Timberlake Junior High School	Petty Cash	25.00	88520
Twin Lakes Elementary	Petty Cash	25.00	88521
Checks 88522 - 88524	Printer Error	-	-
Carey, Sarah	Expense Claim Reimbursement	65.00	88525
Coeur d'Alene Paving	Services (Maint)	89,032.75	88526
De Lage Landen	Copier Lease	821.70	88527
Harmon, Robert	Expense Claim Reimbursement	65.00	88528
Herzog, Timothy	Expense Claim Reimbursement	57.00	88529
Marcella, Cynthia	Expense Claim Reimbursement	65.00	88530
Mix, Brett	Expense Claim Reimbursement	113.00	88531
Neilson, Terra	Expense Claim Reimbursement	65.00	88532
Petramala, Janet	Expense Claim Reimbursement	45.00	88533
Ricoh USA	Services (JBE,LHS,AE,TRAN), Base Chg 8/5 - 9/4/2015	7,811.07	88534
Robinson, Thomas	Expense Claim Reimbursement	65.00	88535
Snijder, Teresa	Expense Claim Reimbursement	10.00	88536
Sullivan, Becky	Expense Claim Reimbursement	65.00	88537
Sweep, The	Services (Maint)	3,800.00	88538
Snijder, Teresa	Advance (Lewiston/ THS Volleyball Tournament)	233.00	88539
Checks 88540 - 88543	Printer Error	-	-
Checks 88554 - 88555	Printer Error	-	-
Checks 88562 - 88563	Printer Error	-	-
Petty Cash	Petty Cash Replenishment	117.38	88602
Petty Cash	Petty Cash Replenishment	114.00	88603
Superior Towing & Recovery	Services (Tran)	350.00	88604
Also	Coverall Service	86.18	88605
Bio Corporation	Instructional Materials	960.38	88606
Coeur d'Alene Garbage Service	Dumpster Dumping 8/1-31/2015	52.00	88607
Costco	Instructional Materials	135.93	88608
Culligan	Tech Supplies	24.45	88609
Daniels Landscape Supplies	Maint Supplies	108.00	88610
Fairway Floor & Design Center	Services (Maint/ SLE, MVAS)	10,530.05	88611
Milletric	Services (Maint/ SLE)	6,588.00	88612
Premier Agendas	Instructional Materials	1,463.00	88613
Rathdrum Trading Post Hdwe	Tran/Maint Supplies	189.59	88614
Resources for Educators	Subscription Renewals (Title I)	1,058.00	88615
Ricoh USA	Services (MVAS)	572.05	88616
Spokesman Review	Subscription Renewal (TLE)	60.00	88617
Supplyworks	Maint Supplies	7,207.02	88618
Time Warner Cable	District Internet Access 9/8 - 10/7/2015	17,740.00	88619
Titan Truck Equipment	Services (FS)	347.89	88620
VoWac	Instructional Materials	868.00	88621
American Express	Instr,Ofc,Title I,Tech,SPED,Library,Prof Dev Supplies/ Equip	15,143.52	ACH 151600008
American Express	Instr, Ofc,Title I,FS,BASE Supplies/ Equip	19,370.74	ACH 151600009
American Express	Instr,Ofc,Title I,Tech,SPED Supplies/Equip/Flights	14,650.99	ACH 151600010

Avista	August 2015 Electricity/ Natural Gas	18,615.86	88622
Caxton Printers	Textbooks	33,665.94	88623
Idaho Department of Education	September 8, 2015 Fingerprinting	729.75	88624
Idaho Digital Learning Academy	iDig Blended Learning Consortium Agreement FY1516	4,750.00	88625
Red Lion Hotel Pocatello	Lodging (IAHPERD Banquet/ Derrick)	83.00	88626
Verizon Wireless	Cell Phone Usage 7/23 - 8/22/2015	1,797.85	88627
Visa	Instr, Library Supplies/ Equip	4,474.02	88628
ACT	Graduation Class Report	319.00	88544
Air Tech Mechanical	Services (LHS)	510.00	88545
Alsco	Coverall Service	129.27	88546
AP Exams	THS/ Exam Fee	1,066.00	88547
Athol, City of	AE/ Water 7/23 - 8/25/2015	634.30	88548
Bar Circle "S"	GE August 2015 Water	2,670.95	
Burt's Music & Sound	Services (TJHS, THS/ Instrument Repair)	1,796.45	88549
Cambium Learning	Instructional Materials	203.90	88550
Caxton	Textbooks	57,680.86	88551
Central Pre-Mix Concrete	Maint Supplies	20.50	88552
Chown	Maint Supplies	565.43	88553
Country Lock & Key	Maint Supplies	45.00	88556
Dodson, Charles M., Atty	Legal Expenses 7/30 -8/24/2015	304.50	88557
Dollar Tree	BASE Supplies	250.00	88558
Durtschi, Susan	Field Trip Meals 7/16 - 8/15/2015	5.00	88559
Ednetics	August 2015 Phones, Internet Service Charge	15,667.23	88560
Fairway Floor & Design Center	Maint Supplies	356.05	88561
Follett School Solutions	Destiny Renewal (District/ Libraries)	8,596.00	88564
Graybar	Maint Supplies	275.30	88565
GTS Interior Supply	Maint Supplies	9.70	88566
IASA	Membership, Dues (Mitchell)	665.00	88567
IASBO	Membership (McDowell, Herndon)	250.00	88568
Insight Distributing	Maint Supplies	379.30	88569
Insight Investments	Tech Equipment	1,712.00	88570
Kootenai County Solid Waste	July 2015 Garbage Fee, Refuse Disposal	402.48	88571
Kootenai Electric	AE/GE Electricity 7/15 - 8/15/2015	1,704.08	88572
Lakeland High School	Reimbursement for Softball Field Fence - Additional	633.58	88573
Lambco Refrigeration	Services (FS)	726.00	88574
McGraw Hill	Instructional Materials	525.18	88575
Midway Parts	Maint Supplies	891.13	88576
Murray, Chris	Lunch Credit Reimbursement	57.80	88577
Napa Auto Parts	Tran Supplies	615.74	88578
North Kootenai Water District	TLE Fire/Water 7/15 - 8/15/2015	3,649.17	88579
Pacific Steel & Recycling	Maint Supplies	31.50	88580
Platt Electric Supply	Maint Supplies	663.11	88581
Progressive Printing	Office Supplies	534.00	88582

Rathdrum, City of	August 2015 Water/ Sewer	9,105.45	
Reed, Patricia	Field Trip Meals 7/16 - 8/15/2015	15.00	88583
Ricoh USA	Services (GE/ Copiers)	1,156.50	88584
Riddell	Football Equipment (THS)	4,265.53	88585
Rodda Paint	Maint Supplies	566.71	88586
Royal Business Systems	Copier Use 6/30 - 7/29/2015	265.83	88587
RWC Group	Tran Supplies	8,403.43	88588
Safeguard by IBF	Office Supplies	190.51	88589
Scholastic	Instructional Materials	892.23	88590
Snake River Microscopes	Services (LJHS/ Microscope Repair)	433.20	88591
Solution Tree	Services (District)	66,546.00	88592
Spirit Lake, City of	SRO Officer 7/26 - 8/22/2015	905.97	88593
Spirit Lake, City of	August 2015 Water/ Sewer	3,591.66	
Spokane Restaurant Equipment	FS Equipment	1,988.43	88594
Summit Environmental	Services (Maint)	8,214.00	88595
Supreme School Supply	Office Supplies	106.65	88596
Teaching Books.net	License (LJHS)	500.00	88597
TLI Sewer	TLE September 2015 Sewer	648.05	88598
US Games	Software License	1,490.00	88599
Walmart	Instructional, BASE Materials	589.26	88600
Ziegler Lumber	Maint Supplies	876.98	88601
		215,296.90	
		8/31/2015	(199,928.84)
		9/15/2015	15,368.06

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees
Regular School Board Meeting
September 14, 2015

Additional Bills

State Insurance Fund	Audit Premium Adjustment/ Installment Premium	210,139.00	88630
Petty Cash	Petty Cash Replenishment - Shanna Howell	116.33	88631
Alsco	Coverall Service	43.09	
Arthur, Don	Services (Tran)	60	
Arthur, Karen	Services (Tran)	180.00	
Bateman, Virginia	Expense Claim Reimbursement	65.00	
Budget Blinds	Equipment (SLE/GE)	3,129.82	
Cass, Tammy	August 2015 Mileage	172.35	
Caxton Printers	Textbooks	168,931.01	
Centar Industries	Maint Supplies	556.00	
Chartwells	August 2015 Food Service	35,627.79	
Coeur d'Alene Press	Services (FS)	475.00	
Dashco	Maint Supplies	20.25	
Graupman, Mary	Expense Claim Reimbursement	265.00	
Harlow's Bus Sales	Tran Supplies	142.89	
Helbling Benefits Consulting COBRA	COBRA Specific Rights Notice Letters	50.00	
Horizon	Maint Supplies	684.36	
Idaho Digital Learning Academy	Student Fees (LJHS, TJHS, LHS, THS)	9,775.00	
Intermountain Security	Maint Supplies	110.00	
Krueger Sheet Metal	Services (FS)	4,366.54	
Lambert, Derek	BASE Tuition Refund	348.00	
Longwell + Trapp Architects	Architectural Services (GE)	215.15	
Lowe's	Maint Supplies	776.46	
Midway Parts	Maint Supplies	321.17	
Miller's Food City	Title I Supplies	48.96	
Murray, Brad	August 2015 Mileage	86.15	
Napa Auto Parts	Tran/Maint Supplies	1,370.97	
Neuhaus Education Center	Instructional Materials	287.00	
O'Reilly Auto Parts	Tran Supplies	57.13	
OETC	Instructional Materials	729.80	
Oxarc	Maint Supplies	8.92	
Pearson Education	Instructional Materials	1,210.95	
Perma-Bound	Library Books (JBE)	242.68	

PJ's Rubber Stamps	Office Supplies	22.20
Platt	Maint Supplies	355.15
Progressive Printing	Office Supplies	163.00
Robinson, Thomas	Expense Claim Reimbursement	19.00
RWC Group	Tran Supplies	1,171.38
Sears Fire Extinguisher Service	Services (Maint)	1,592.00
Silverback Learning Solutions	Training	2,179.23
Skyward	Electronic Signature	200.00
Snake River Microscopes	Services (LHS)	350.55
Sommers, Mollie	Expense Claim Reimbursement	65.00
Super 1	SpEd/ Title I Supplies	48.17
SupplyWorks	Maint Supplies	1,912.40
T & T Roofing & Sheet Metal	Services (Maint)	65,783.22
TASB	BoardBook Membership	2,000.00
Toothaker, Johnathan	August 2015 Mileage	59.70
Typing Agent	Membership	2,000.00
Virco	Equipment (GE)	513.33
VoWac	Instructional Materials	334.32
Walter E Nelson Co	Maint Supplies	912.84
Western States Fire Protection	Services (Maint)	5,473.50
Xpress Graphics	Office Supplies	25.00
		315,537.43
	Original Bill List 9/15/2015	15,368.06
	9/15/2015	330,905.49

TLE (106)												
TLE LITE (106)												
COMM GRDN (101)												
FOOD SVC												
THS GNRT (401)												
LJHS SIGN (201)												
TJHS (202)												
BKE (104)												
SUB TOTAL												
TOTAL												
CHECK DATE												

Bar Circle "S" Water 100 661000 331 105 000 Garwood

Date	Irrigation		Reading		TOTAL	CHECK	INVOICE
	Reading					DATE	NUMBER
July 2015	59622900	848.54	3045300	33.87	\$882.41	7/15/2015	JUNE 15 WATER
Aug 2015	60748900	1,973.62	3057600	35.78	\$2,009.40	8/14/2015	JULY 15 WATER
Sept 2015	62259900	2,643.52	3061300	27.43	\$2,670.95	9/15/2015	AUG 15 WATER
Oct 2015							
Nov 2012							
Dec 2012							
Jan 2013							
Feb 2013							
Mar 2013							
April 2013							
May 2013							
June 2013							
					\$5,562.76		
July 2013							
Aug 2013							
Sept 2013							
Oct 2013							
Nov 2013							
Dec 2013							
Jan 2014							
Feb 2014							
Mar 2014							
April 2014							
May 2014							
June 2014							
					\$0.00		
July 2014							
Aug 2014							
Sept 2014							
Oct 2014							
Nov 2014							
Dec 2014							
Jan 2015							
Feb 2015							
Mar 2015							
April 2015							
May 2015							
June 2015							
					\$0.00		

CITY OF ATHOL 100 661000 331 103 000 683-2101

C-0010		C-0011			TOTAL	CHECK	INVOICE
DATE	READING		READING			DATE	NUMBER
JULY 2015	2618	35.00	21411	279.20	314.20	7/15/2015	JULY 15
AUG 2015	2674	47.10	21811	425.50	472.60	7/31/2015	AUG 15
SEPT 2015	2735	52.60	22353	581.70	634.30	8/31/2015	SEPT 15
OCT 2015							
NOV 2015							
DEC 2015							
JAN 2016							
FEB 2016							
MAR 2016							
APR 2016							
MAY 2016							
JUNE 2016							
		134.70		1,286.40	1,421.10		
JULY 2016							
AUG 2016							
SEPT 2016							
OCT 2016							
NOV 2016							
DEC 2016							
JAN 2017							
FEB 2017							
MAR 2017							
APR 2017							
MAY 2017							
JUNE 2017							
		0.00		0.00	0.00		
JULY 2017							
AUG 2017							
SEPT 2017							
OCT 2017							
NOV 2017							
DEC 2017							
JAN 2018							
FEB 2018							
MAR 2018							
APR 2018							
MAY 2018							
JUNE 2018							

City of Rathdrum Accounts (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 080 000) 687-0261													
2015-16		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1	27.75	121.50	24.50	56.70								
TRAN (002)	7.1660.1	28.50	64.80	28.50	81.00								
Food Serv	7.1610.1	65.35	315.90	51.70	145.80								
JBE (101)	7.1620.1	112.80	907.20	102.40	777.60								
JBE Annex(101)	7.1630.1	46.50	72.90	46.50	48.80								
BKE (104)	7.1580.1	64.50	48.80	64.50	48.80								
BKE Irrig (104)	4.1585.1	1,082.35		1,619.25									
LJHS (201)	7.1670.1	243.90	2,316.60	256.25	2,470.50								
LJHS Field (013)	4.1650.1	303.00		728.75									
LHS (301)	7.1570.1	78.15	251.10	72.30	178.20								
LHS Irrig (007)	4.0616.1	1,022.80		1,128.10									
LHS Field (008)	4.1600.1	644.25		703.40									
LHS FBF RR	7.0002.1		48.80		48.80								
MVAS (491)	7.1590.1	223.95	64.80	243.45	56.70								
Soccer Fld (005)	4.0000.1	119.05		122.95									
		4,062.85	4,212.40	\$5,192.55	\$3,912.90								
			8,275.25		\$9,105.45								
invoice #		JULY 15 WATER/SEWER			AUG 15 WATER/SEWER			NOV 14 WATER/SEWER			DEC 14 WATER/SEWER		
		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1												
TRAN (002)	7.1660.1												
Food Serv	7.1610.1												
JBE (101)	7.1620.1												
JBE Annex(101)	7.1630.1												
BKE (104)	7.1580.1												
BKE Irrig (104)	4.1585.1												
LJHS (201)	7.1670.1												
LJHS Field (013)	4.1650.1												
LHS (301)	7.1570.1												
LHS Irrig (007)	4.0616.1												
LHS Field (008)	4.1600.1												
LHS FBF RR	7.0002.1												
MVAS (491)	7.1590.1												
Soccer Fld (005)	4.0000.1												
												0.00	0.00
invoice #													
Food Serv Water Account #290 710000 331 000 000				Sewer Account #290 710000 335 000 000				inv # is June ?? water/sewer					

City of Spirit Lake (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 090 000) 623-2131 Barbara

2015-16		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
SLE (102)	9.01	161.00		904.75		774.75							
SLE (102)	10.01	16.00	26.00	16.00	26.00	16.00	26.00						
THS Main (401)	581.01	31.00	52.00	76.00	212.33	56.00	151.66						
THS Irrigation (009)	606.01	16.00		17.25		16.00							
THS Irrigation (009)	615.01	17.25		39.75		32.25							
THS Conc (401)	616.01	16.00	26.00	16.00	26.00	16.00	26.00						
TJHS (202)	685.01	22.25	73.66	33.50	112.66	19.75	65.00						
TJHS Irrigation (010)	715.01	16.00		2,071.00		2,392.25							
		295.50	177.66	3,174.25	376.99	3,323.00	268.66	0.00	0.00	0.00	0.00	0.00	0.00
			473.16		3,551.24		3,591.66		0.00		0.00		0.00
Invoice Number		JUNE 15 WATER/SEWER		JULY 15 WATER/SEWER		AUG 15 WATER/SEWER							
Ck Date		7/15/2015		8/14/2015		9/15/2015							
		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
SLE (102)	9.01												
SLE (102)	10.01												
THS Main (401)	581.01												
THS Irrigation (009)	606.01												
THS Irrigation (009)	615.01												
THS Conc (401)	616.01												
TJHS (202)	685.01												
TJHS Irrigation (010)	715.01												
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
			0.00		0.00		0.00		0.00		0.00		0.00
Invoice Number													
Ck Date													

KOOTENAI ELECTRIC												
FY 2014-15												
	6/15-	7/15-	8/15-	9/15-	10/15-	11/15-	12/15-	1/15-	2/15-	3/15-	4/15-	5/15-
	7/15/2014	8/15/2014	9/15/2014	10/15/2014	11/15/2014	12/15/2014	1/15/2015	2/15/2015	3/15/2015	4/15/2015	5/15/2015	6/15/2015
103 AE	984.93	932.42	1,497.39	1,785.49	2,726.69	3,185.98	3,215.24	2,948.24	2,793.37	2,392.50	2,057.91	1,444.22
Mtr 5968959	63.82	69.17	79.46	86.26	97.39	96.29	116.43	111.93	91.70	90.34	74.36	69.26
Mtr 83699138	907.58	849.72	1,404.40	1,685.70	2,615.77	3,076.16	3,085.28	2,822.78	2,688.14	2,288.63	1,970.02	1,361.43
Sec Light	13.53	13.53	13.53	13.53	13.53	13.53	13.53	13.53	13.53	13.53	13.53	13.53
105 GE	786.32	745.04	1,176.02	1,479.62	1,903.94	2,155.94	2,633.30	2,309.06	2,112.02	1,944.50	1,559.30	1,194.02
PAID	1,771.25	1,677.46	2,673.41	3,265.11	4,630.63	5,341.92	5,848.54	5,257.30	4,905.39	4,337.00	3,617.21	2,638.24
ck date	7/31/2014	8/29/2014	9/29/2014	10/31/2014	12/3/2014	12/31/2014	1/30/2015	2/27/2015	3/31/2015	4/30/2015	5/29/2015	6/30/2015
FY 2015-16												
	6/15-	7/15-										
	7/15/2015	8/15/2015										
103 AE	885.07	928.08										
Mtr 5968959	64.58	71.47										
Mtr 83699138	806.96	843.08										
Sec Light	13.53	13.53										
105 GE	776.00	776.00										
PAID	1,661.07	1,704.08	0.00									
ck date	7/31/2015	8/31/2015										22
FY 2016-17												
103 AE												
Mtr 5968959												
Mtr 83699138												
Sec Light												
105 GE												
PAID	0.00											
ck date												
100 661000 332 ??? 000												

North Kootenai Water District (Twin Lakes Elementary School)							
100 661000 331 106 000							
Meter #5367855				Account #1036541-01			
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2013	173968	183052	908400	2,087.32	40.00	2,127.32	7/31/2013
Aug 2013	183052	191038	798600	1,834.78	40.00	1,874.78	8/30/2013
Sept 2013	191038	199925	888700	2,042.01	40.00	2,082.01	9/30/2013
Oct 2013	199925	203431	350600	804.38	40.00	844.38	10/31/2013
Nov 2013	203431	203609	17800	50.50	40.00	90.50	11/26/2013
Dec 2013	203609	203773	16400	48.40	40.00	88.40	12/31/2013
Jan 2014	203773	203857	8400	36.40	40.00	76.40	1/31/2014
Feb 2014	203857	204045	18800	52.00	40.00	92.00	2/28/2014
Mar 2014	204045	204158	11300	40.75	40.00	80.75	3/31/2014
April 2014	204158	204292	13400	43.90	40.00	83.90	4/30/2014
May 2014	204292	204498	20600	54.70	40.00	94.70	5/30/2014
June 2014	204498	207051	255300	577.99	40.00	617.99	6/30/2014
						8,153.13	
July 2014	207051	213920	686900	1,570.67	40.00	1,610.67	7/31/2014
Aug 2014	213920	220922	700200	1,601.26	40.00	1,641.26	8/29/2014
Sept 2014	220922	230202	928000	2,125.20	40.00	2,165.20	9/29/2014
Oct 2014	230202	236520	631800	1,443.94	40.00	1,483.94	10/31/2014
Nov 2014	236520	236719	19900	55.04	40.00	95.04	11/22/2014
Dec 2014	236719	236864	14500	46.94	40.00	86.94	12/31/2014
Jan 2015	236864	237018	15400	48.29	40.00	88.29	1/30/2015
Feb 2015	237018	237174	15600	48.59	40.00	88.59	2/27/2015
Mar 2015	237174	237435	26100	64.34	40.00	104.34	3/31/2015
Apr 2015	237435	237759	32400	74.99	40.00	114.99	4/30/2015
May 2015	237759	237968	20900	56.54	40.00	96.54	5/29/2015
June 2015	237968	242103	413500	943.24	40.00	983.24	6/30/2015
						8,559.04	
July 2015	242103	254544	1244100	2,853.62	40.00	2,893.62	7/31/2015
Aug 2015	254544	270270	1572600	3,609.17	40.00	3,649.17	8/31/2015
Sept 2015							
Oct 2015							
Nov 2015							
Dec 2015							
Jan 2016							
Feb 2016							
Mar 2016							
Apr 2016							
May 2016							
June 2016							
						6542.79	

TLI SEWER, LLC

TLE SEWER CHARGES 100 661000 335 095 000

	AMOUNT	CK DATE	INV #
JULY 14	617.50	7/1/2014	TLE JULY 14 SEWER
AUG 14	617.50	7/31/2014	TLE AUG 14 SEWER
SEP 14	617.50	8/29/2014	TLE SEPT 14 SEWER
OCT 14	617.50	9/29/2014	TLE OCT 14 SEWER
NOV 14	617.50	10/31/2014	TLE NOV 14 SEWER
DEC 14	617.50	11/21/2014	TLE DEC 14 SEWER
JAN 15	648.05	12/31/2014	TLE JAN 15 SEWER
FEB 15	648.05	1/30/2015	TLE FEB 15 SEWER
MAR 15	648.05	2/27/2015	TLE MAR 15 SEWER
APR 15	648.05	3/31/2015	TLE APR 15 SEWER
MAY 15	648.05	4/30/2015	TLE MAY 15 SEWER
JUNE 15	648.05	5/29/2015	TLE JUN 15 SEWER
	7,593.30		
	AMOUNT	CK DATE	INV #
JULY 15	648.05	7/1/2015	TLE JULY 15 SEWER
AUG 15	648.05	7/31/2015	TLE AUG 15 SEWER
SEP 15	648.05	8/31/2015	TLE SEPT 15 SEWER
OCT 15			
NOV 15			
DEC 15			
JAN 16			
FEB 16			
MAR 16			
APR 16			
MAY 16			
JUNE 16			
	1,944.15		
	AMOUNT	CK DATE	INV #
JULY 16			
AUG 16			
SEP 16			
OCT 16			
NOV 16			
DEC 16			
JAN 17			
FEB 17			
MAR 17			
APR 17			
MAY 17			
JUNE 17			
	0.00		

Kylee Garitone
4695 Storm King dr.
Rathdrum, ID 83858

To whom it may concern:

I am writing this letter to resign from my first grade teaching position at Betty Kiefer Elementary. It is with a heavy heart that I leave a staff that I love and a student population that I have watched grow up! With children of my own preparing to enter college and begin driving, my husband and I have been forced to look at what is best for our family. Due to previous salary freezes and no foreseeable pay raise in the near future, I had no choice but to look for work in another district.

I would like to thank the Lakeland School District for eight amazing years in which I was allowed the opportunity to grow, make mistakes, form life long friendships, and wake up every day happy to be a part of something that matters so much!

If you have any further questions or concerns please feel free to contact me.

Kylee Garitone
208-818-8512

Brook Cunningham

Subject: Letter of Resignation

From: Amy Biggs [mailto:abiggs@lakeland272.org]

Sent: Tuesday, August 18, 2015 12:53 PM

To: Brad Murray; Lisa Sexton; Kathy Thomas

Subject: Letter of Resignation

August 16, 2015

Dear Brad Murray,

This letter is to inform you that I will be resigning my position as a fifth grade teacher at Athol Elementary School effective immediately. I have accepted a teaching position in the Coeur d'Alene School District.

I have enjoyed my four years at Athol Elementary School and wish you and the students nothing but the best. If there is anything you need from me, please contact me. Thank you.

Sincerely Yours,

Amy Biggs, M.Ed.

New Hires 2015-16		
Name	Bldg	Position
Kristen Penwell	THS	English
Matthew Allison	LHS	Physical Science
Jessica Fox-Lopp	LHS	Special Education
Jens Jacobsen	LHS	English
Lindsey Johnson	THS	Art
Dr. Patricia Kridler	THS	Math
David McDowell	DO	Business Manager
Trisha Claussen	JBE	Counselor
Justine Brown	TLE	Counselor
Amy Stranger	LJHS	Math
Bernice Munyar	LJHS	Spanish/Keyboarding
Charmain VanBusKirk	TLE	Special Education
Curran Johnson	THS	Social Studies
Karla Hegbloom	LJHS	English
Kate Herold	LJHS	English
Krystin Desjardins	LJHS	Social Studies
Linda Richman	SLE	Special Education
Jennifer Zimmerman	LJHS	Special Education
Roberta Yde	AE	Special Education Preschool 0.5
Nicole Fairclough	LJHS	Math
Lynn Paslay	BKE	Principal
Brandon Robinson	LJHS	Social Studies
Christie Haase	DO	School Psychologist
Courtney Brimhall	SLE	4th Grade
Jessica Kreyssler	SLE	half-time Title I
Alyana South	BKE	Half-time Kindergarten
Alisa Rhead	AE	5th Grade
Rachel Burlingame	JBE	Kindergarten/First Grade
Sara Beal Longstreet	GWE	3rd Grade
Cummings, LuAnn	SLE/TLE	Special Education



LAKELAND JOINT SCHOOL DISTRICT #272

15506 N Washington Street P.O. Box 39

Rathdrum, Idaho 83858

Phone: 208.687.0431 Fax: 208.687.1884 Web: lakeland272.org

MEMORANDUM

TO: Board of Trustees

FROM: Heidi Herndon, Human Resource Specialist

DATE: September 14, 2015

RE: Non-Certificated New Hires

The following individuals are recommended for hire:

Regular Positions

- Adams, Jonni, LJHS, Custodian
- Adams, Susan, BKE, B.A.S.E. Site Coordinator
- Allen, Patrick, Maintenance, Maintenance Worker
- Donahue, Edmund, TJHS, Head Custodian
- Gorton, Paul, Maintenance, Maintenance Worker
- Hunt, Ayme, AE, Aide
- Lewis, Devin, SLE, Custodian
- Maisch, Julie, SLE, Assistant Secretary
- McCann, Chaleigh, BKE, Aide
- Nicholson, Melissa, JBE, B.A.S.E. Aide
- Plunkett, Ruth, THS, Custodian
- Rosebrooks, Kenneth, LJHS, Custodian
- Shaffer, Tyler, THS, Near Peer Mentor
- Swenson, Tesha, AE, Noon Duty
- Zweering, Angella, SLE, Custodian

Relief Positions

- Fagan, Noah, Transportation, Bus Aide
- JeanBlanc, Raymond, Transportation, Relief Driver

School	Position	Name	Stipend
LHS	7-12 Counselor Facilitator	Frank Vieira	\$1,000.00
LHS	7-12 Music Facilitator	Mark Sescilla	\$1,000.00
LHS	7-12 PTE Facilitator	Corey Pettit	\$2,000.00
AE	Building Facilitator	Amanda Leach	\$2,000.00
AE	Building Facilitator	Sammi Curry	\$2,000.00
BKE	Building Facilitator	Brittnee Naake	\$2,000.00
BKE	Building Facilitator	Shana Hostetler	\$2,000.00
GWE	Building Facilitator	Kacy Williams	\$2,000.00
GWE	Building Facilitator	Kristie Lawrie	\$2,000.00
JBE	Building Facilitator	Mandy Kiefer	\$2,000.00
JBE	Building Facilitator	Kelsie Badger	\$2,000.00
SLE	Building Facilitator	Connie Wilkerson	\$2,000.00
SLE	Building Facilitator	Kim Hill	\$2,000.00
TLE	Building Facilitator	Julie Kinzer	\$2,000.00
TLE	Building Facilitator	Tona Koch	\$2,000.00
AE	Collections Facilitator	Julie Anderson	\$850.00
AE	ELA Digital Facilitator	Danielle Scott	\$850.00
BKE	ELA Digital Facilitator	Chantelle Kirk	\$850.00
GWE	ELA Digital Facilitator	Bruce Baker	\$850.00
JBE	ELA Digital Facilitator	Renee Vanek	\$850.00
LHS	ELA Digital Facilitator	Allison Knoll	\$850.00
LJHS	ELA Digital Facilitator	Alicen Small	\$850.00
MVAS	ELA Digital Facilitator	Krista Beattie	\$850.00
SLE	ELA Digital Facilitator	Lori Clark	\$850.00
THS	ELA Digital Facilitator	Megan Ferguson	\$850.00
TJHS	ELA Digital Facilitator	Karye Moore	\$850.00
TLE	ELA Digital Facilitator	Terri Menti	\$850.00
AE	Examview Facilitator	Susan Walker	\$850.00
BKE	Examview Facilitator	Jake Williamson	\$850.00
GWE	Examview Facilitator	Bill Miles	\$850.00
JBE	Examview Facilitator	Kelly Chaney	\$850.00
LHS	Examview Facilitator	Sarah Teel	\$850.00
LJHS	Examview Facilitator	Jennifer Badertscher	\$850.00
MVAS	Examview Facilitator	Mark Gorton	\$850.00
SLE	Examview Facilitator	Debra Cashman	\$850.00
THS	Examview Facilitator	Megan Ferguson	\$850.00
TJHS	Examview Facilitator	Bill Rider	\$850.00
TLE	Examview Facilitator	Deanna Watkins	\$850.00
AE	Fifth Grade Facilitator	Deanna Watkins	\$2,000.00
TLE	First Grade Facilitator	Terri Menti	\$2,000.00
BKE	Fourth Grade Facilitator	Shana Hostetler	\$2,000.00
JBE	Fourth Grade Facilitator	Kelly Chaney	\$2,000.00
SLE	Go Math Facilitator	Kris Schwalbach	\$850.00
AE	Idaho Core Teachers	Danielle Scott	\$2,000.00
AE	Idaho Core Teachers	Julie Anderson	\$2,000.00
LJHS	Idaho Core Teachers	Cherokee Gorton	\$2,000.00

LJHS	Idaho Core Teachers	Jennifer Badertscher	\$2,000.00
LJHS	Idaho Core Teachers	Laura Spurway	\$2,000.00
SLE	Idaho Core Teachers	Connie Wilkerson	\$2,000.00
SLE	Idaho Core Teachers	Kim Hill	remove
THS	Idaho Core Teachers	Katie Graupman	\$2,000.00
THS	Idaho Core Teachers	Megan Ferguson	\$2,000.00
AE	Instructional Coach	Keri Murphy	\$3,000.00
BKE	Instructional Coach	Norma Needs	\$3,000.00
GWE	Instructional Coach	Lesley Dunbar	\$3,000.00
JBE	Instructional Coach	Ana Schnepf	\$3,000.00
SLE	Instructional Coach	Rachel Smith	\$3,000.00
TLE	Instructional Coach	Ana Schnepf	\$2,850.00
LJHS	K-12 PE Facilitator	Jimmy Hoffman	\$2,000.00
JBE	K-12 SPED Facilitator	Kelsie Badger	\$2,000.00
BKE	k-6 Counselor Facilitator	Rebecca Miller	\$1,000.00
SLE	K-6 Music Facilitator	Dave Jones	\$1,000.00
BKE	Kindergarten Facilitator	Sarah Howard	\$2,000.00
AE	Math Digital Facilitator	Doug Rotz	\$850.00
BKE	Math Digital Facilitator	Shynne Price	\$850.00
GWE	Math Digital Facilitator	Michelle Thorp	\$850.00
JBE	Math Digital Facilitator	Candy Shelton	\$850.00
LHS	Math Digital Facilitator	Denise Novak	\$850.00
LJHS	Math Digital Facilitator	Liz Cameron	\$850.00
MVAS	Math Digital Facilitator	Linda Bruner	\$850.00
SLE	Math Digital Facilitator	Brittany Brandt	\$850.00
THS	Math Digital Facilitator	Michelle Garwood	\$850.00
TJHS	Math Digital Facilitator	Keith Neuberger	\$850.00
TLE	Math Digital Facilitator	Shannon Rider	\$850.00
AE	Mileposts Facilitator	Mikell Zimmerman	\$850.00
BKE	Mileposts Facilitator	Rebecca Miller	\$850.00
GWE	Mileposts Facilitator	Cassi Martines	\$850.00
JBE	Mileposts Facilitator	Jamie Harms	\$850.00
LHS	Mileposts Facilitator	Michelle Marvel	\$850.00
LJHS	Mileposts Facilitator	Jennifer Badertscher	\$850.00
MVAS	Mileposts Facilitator	Mark Gorton	\$850.00
SLE	Mileposts Facilitator	Ashley Rogers	\$850.00
THS	Mileposts Facilitator	Casi Reisenauer	\$850.00
TJHS	Mileposts Facilitator	Lynnette Wade	\$850.00
TLE	Mileposts Facilitator	Justine Brown	\$850.00
LHS	RTI Facilitator	Kim Suko	\$1,000.00
LJHS	RTI Facilitator	Honey Jean Tinsley	\$1,000.00
THS	RTI Facilitator	Casi Reisenauer	\$1,000.00
TJHS	RTI Facilitator	Alli Nieman	\$1,000.00
AE	RTI Team member	Ashley Sapp	\$850.00
AE	RTI Team member	Jennifer Boots	\$850.00
AE	RTI Team member	Jo-Dene Davis	\$850.00
AE	RTI Team member	Stephanie Blayne	\$850.00

AE	RTI Team member	Holly Wuest	\$850.00
BKE	RTI Team member	Brittnee Naake	\$850.00
BKE	RTI Team member	Carol Parrott	\$850.00
BKE	RTI Team member	Kristin Rinaldi	\$850.00
BKE	RTI Team member	Nara Decker	\$850.00
BKE	RTI Team member	Shana Hostetler	\$850.00
GWE	RTI Team member	Ann Rotz	\$850.00
GWE	RTI Team member	Cassie Martines	\$850.00
GWE	RTI Team member	Molly Johnson	\$850.00
GWE	RTI Team member	Shynne Price	\$850.00
GWE	RTI Team member	Trish Miles	\$850.00
JBE	RTI Team member	Jenny Marsh	\$850.00
JBE	RTI Team member	Kelly Chaney	\$850.00
JBE	RTI Team member	Kelsie Badger	\$850.00
JBE	RTI Team member	Lauren Eleazer	\$850.00
JBE	RTI Team member	Renee Vanek	\$850.00
LHS	RTI Team member	Amy Sheppard	\$850.00
LHS	RTI Team member	Danielle Bean	\$850.00
LHS	RTI Team member	Ed Underhill	\$850.00
LHS	RTI Team member	Katie McBride	\$850.00
LHS	RTI Team member	Matthew Allison	\$850.00
LJHS	RTI Team member	Alicen Small	\$850.00
LJHS	RTI Team member	Cherokee Gorton	\$850.00
LJHS	RTI Team member	Jacob Munyer	\$850.00
LJHS	RTI Team member	Jennifer Zimmerman	\$850.00
LJHS	RTI Team member	Josh Baker	\$850.00
SLE	RTI Team member	Elaine Tobin	\$850.00
SLE	RTI Team member	Kris Schwalbach	\$850.00
SLE	RTI Team member	Linda Richmond	\$850.00
SLE	RTI Team member	Patti Gabrick	\$850.00
SLE	RTI Team member	Brittany Brandt	\$850.00
THS	RTI Team member	Cameron Knigge	\$850.00
THS	RTI Team member	Christine Sandahl	\$850.00
THS	RTI Team member	Katie Graupman	\$850.00
THS	RTI Team member	Megan Ferguson	\$850.00
THS	RTI Team member	Renee Vordahl	\$850.00
TJHS	RTI Team member	Julia Potee	\$850.00
TJHS	RTI Team member	Karye Moore	\$850.00
TJHS	RTI Team member	Lynnette Wade	\$850.00
TJHS	RTI Team member	Mike Menti	\$850.00
TJHS	RTI Team member	Scott Little	\$850.00
TLE	RTI Team member	Charmain VanBusKirk	\$850.00
TLE	RTI Team member	Julie Kinzer	\$850.00
TLE	RTI Team member	Justine Brown	\$850.00
TLE	RTI Team member	Terri Shovald	\$850.00
TLE	RTI Team member	Tona Koch	\$850.00
AE	Second Grade Facilitator	Amanda Leach	\$2,000.00

BKE	Second Grade Facilitator	Shynne Price	\$2,000.00
LHS	Secondary Dept. Facilitator	Debbie Kimberling	\$2,000.00
LHS	Secondary Dept. Facilitator	John Keating	\$2,000.00
LHS	Secondary Dept. Facilitator	Lynda Walter	\$2,000.00
LHS	Secondary Dept. Facilitator	Rebecca Hasz	\$2,000.00
LHS	Secondary Dept. Facilitator	TBD	\$2,000.00
LJHS	Secondary Dept. Facilitator	Alicen Small	\$2,000.00
LJHS	Secondary Dept. Facilitator	Cherokee Gorton	\$2,000.00
LJHS	Secondary Dept. Facilitator	Josh Baker	\$2,000.00
LJHS	Secondary Dept. Facilitator	Matt Neff	\$2,000.00
MVAS	Secondary Dept. Facilitator	Krista Beattie	\$2,000.00
THS	Secondary Dept. Facilitator	Brian Kluss	\$2,000.00
THS	Secondary Dept. Facilitator	Chris Jarstad	\$2,000.00
THS	Secondary Dept. Facilitator	Katie Graupman	\$2,000.00
THS	Secondary Dept. Facilitator	Kellie Rhodes	\$2,000.00
THS	Secondary Dept. Facilitator	Phil Zimmerman	\$2,000.00
TJHS	Secondary Dept. Facilitator	Keith Neuberger	\$2,000.00
TJHS	Secondary Dept. Facilitator	Matt George	\$2,000.00
TJHS	Secondary Dept. Facilitator	Robyn Allen	\$2,000.00
AE	Sixth Grade Facilitator	Julie Anderson	\$2,000.00
BKE	Third Grade Facilitator	Nara Decker	\$2,000.00

\$207,450.00

Lakeland Junior High

15601 N Highway 41 Rathdrum, ID 83858

School Phone: 208-687-0661 Home Phone: Fax: 208-687-1510 tspear@lakeland272.org

Superintendent
Brad Murray

Principal
Todd Spear

Athletic/Activities Director
Jimmy Hoffman

Athletic Director
Todd Spear

7th Volleyball (Girls) 2015-2016

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Dismiss</u>	<u>Depart</u>	<u>Time</u>
Tuesday	Sep. 22	@ Post Falls Middle School (Lakeland at Post Falls)	Post Falls Middle School	2:30PM	2:40PM	3:30PM
Thursday	Sep. 24	@ Bonners Ferry (Lakeland at Bonners Ferry)	Bonners Ferry Middle School	1:30PM	1:45PM	4:00PM
Tuesday	Sep. 29	Post Falls Middle School (Lakeland vs Post Falls)	Lakeland Junior High Gym	TBA		3:30PM
Thursday	Oct. 01	Kellogg Middle School (Lakeland vs Kellogg)	Lakeland Junior High Gym	TBA		3:30PM
Tuesday	Oct. 06	@ Timberlake Junior High School (Lakeland at Timberlake)	Timberlake Middle School	2:25PM	2:35PM	3:30PM
Thursday	Oct. 08	Woodland Middle School (Lakeland vs Woodland)	Lakeland Junior High Gym	TBA		3:30PM
Tuesday	Oct. 13	River City Middle School (Lakeland vs River City)	Lakeland Junior High Gym	TBA		3:30PM
Thursday	Oct. 15	Sandpoint Middle School (Lakeland vs Sandpoint)	Lakeland Junior High Gym	TBA		3:30PM
Friday	Oct. 16	Coeur d'Alene Charter Academy (Lakeland vs CDA Charter)	Lakeland Junior High Gym	TBA		4:00PM
Tuesday	Oct. 20	@ Lakes Middle School (Lakeland at Lakes)	Lakes Middle School	2:20PM	2:30PM	3:30PM
Thursday	Oct. 22	@ Timberlake Junior High School (Lakeland at Timberlake Tournament)	Timberlake Middle School	2:45PM	6:45AM	8:00AM
Thursday	Oct. 22	@ Canfield Middle School (Lakeland at Canfield)	Canfield Middle School	2:20PM	2:30PM	3:30PM

Lakeland Junior High

15601 N Highway 41 Rathdrum, ID 83858

School Phone: 208-687-0661 Home Phone: Fax: 208-687-1510 tspear@lakeland272.org

Superintendent
Brad Murray

Principal
Todd Spear

Athletic/Activities Director
Jimmy Hoffman

Athletic Director
Todd Spear

8th Volleyball (Girls) 2015-2016

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Dismiss</u>	<u>Depart</u>	<u>Time</u>
Tuesday	Sep. 22	Post Falls Middle School (<i>Lakeland vs Post Falls</i>)	Lakeland Junior High Gym			3:30PM
Thursday	Sep. 24	Bonnors Ferry (<i>Lakeland vs Bonners Ferry</i>)	Lakeland Junior High Gym			3:30PM
Tuesday	Sep. 29	@ Post Falls Middle School (<i>Lakeland at Post Falls</i>)	Post Falls Middle School	2:20PM	2:30PM	3:30PM
Thursday	Oct. 01	@ Kellogg Middle School (<i>Lakeland at Kellogg</i>)	Kellogg Middle School	2:00PM	2:15PM	4:00PM
Tuesday	Oct. 06	Timberlake Junior High School (<i>Lakeland vs Timberlake</i>)	Lakeland Junior High School			3:30PM
Thursday	Oct. 08	@ Woodland Middle School (<i>Lakeland at Woodland</i>)	Woodland Middle School	2:20PM	2:30PM	3:30PM
Tuesday	Oct. 13	@ River City Middle School (<i>Lakeland at River City</i>)	River City Middle School	2:20PM	2:30PM	3:30PM
Thursday	Oct. 15	@ Sandpoint Middle School (<i>Lakeland at Sandpoint</i>)	Sandpoint Middle School	2:00PM	2:15PM	3:30PM
Friday	Oct. 16	Coeur d'Alene Charter Academy (<i>Lakeland vs CDA Charter</i>)	Lakeland Junior High Gym			4:00PM
Tuesday	Oct. 20	Lakes Middle School (<i>Lakeland vs Lakes</i>)	Lakeland Junior High Gym			3:30PM
Thursday	Oct. 22	Canfield Middle School (<i>Lakeland vs Canfield</i>)	Lakeland Junior High Gym			3:30PM
Saturday	Oct. 24	@ Timberlake Junior High School (<i>Lakeland at Timberlake Tournament</i>)	Timberlake Middle School		6:45AM	8:00AM

Lakeland Junior High

15601 N Highway 41 Rathdrum, ID 83858

School Phone: 208-687-0661 Home Phone: Fax: 208-687-1510 tspear@lakeland272.org

Superintendent
Brad Murray

Principal
Todd Spear

Athletic/Activities Director
Jimmy Hoffman

Athletic Director
Todd Spear

Junior High Cross Country (Coed) 2015-2016

<u>Day</u>	<u>Date</u>	<u>Opponent</u>	<u>Place</u>	<u>Dismiss</u>	<u>Depart</u>	<u>Time</u>
Saturday	Sep. 19	@ Canfield Invite Canfield Middle School Lakeland Junior High Post Falls Middle School	Hayden Canyon		7:15AM	9:00AM
Thursday	Sep. 24	@ Lakes Invite Canfield Middle School Lakeland Junior High Lakes Middle School	Cherry Hill	2:15PM	2:25PM	4:00PM
Wednesday	Sep. 30	Timberlake Junior High School (<i>Timberlake / Lakeland Invite</i>)	Timberlake Middle School	2:25PM	2:35PM	4:00PM
Tuesday	Oct. 06	@ Post Falls Middle School (<i>Post Falls Invite</i>)	Kiwanis Park	2:20PM	2:30PM	4:00PM
Saturday	Oct. 10	@ Sandpoint Middle School (<i>Sandpoint Invite</i>)	Riley Creek	7:00AM	7:00AM	9:00AM
Tuesday	Oct. 13	@ Woodland Middle School (<i>Woodland Invite</i>)	Higgins Point	2:10PM	2:20PM	4:00PM
Tuesday	Oct. 20	@ Coeur d'Alene Charter Academy (<i>CDA Charter Invite</i>)	Ramsey Park	2:10PM	2:20PM	4:00PM

Timberlake Junior High Cross Country Schedule 2015

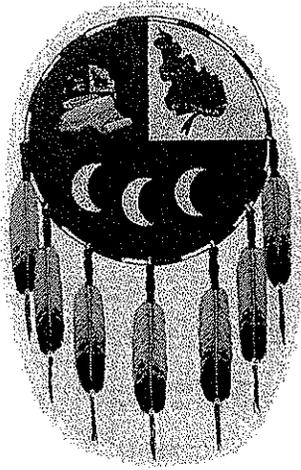
Day	Date	H/A	School Hosting	Location	Start	Depart TLJH	Depart LLJH
Sat	Sept. 19	Away	Canfield	Hayden Canyon	9:00 AM	7:00 AM	7:15 AM
Thur	Sept. 24	Away	Bonnors Ferry	Naples	4:30 PM	2:15 PM	
Wed	Sept. 30	Home	TLJH/LLJH	Timberlake Junior High	4:00PM		
Tues	Oct. 6	Away	Post Falls	Kiwanis Park	4:00 PM	2:30 PM	2:45 PM
Sat	Oct.10	Away	Sandpoint	Riley Creek	9:00 AM	7:15 AM	7:00 AM
Tues	Oct. 20	Away	Canfield/Charter	Ramsey Park	4:00PM	2:30 PM	2:45 PM

Coach: Stacie Lawler 215-9844 sklawler@lakeland272.org

Timberlake 7th & 8th Grade Volleyball 2015

Day	Date:	Game Time:	Opponent:	Place:	Depart:
Tues	Sept. 22	3:30PM	Sandpoint	Home	
Wed	Sept. 23	3:30PM	Priest River	Home	
Thurs	Oct. 1	4:30 PM	Bonnors	Bonnors	2:30
Tues	Oct. 6	3:30 PM	Lakeland	7th @ Home	
		3:30 PM	Lakeland	8th @ Lakeland	2:20
Wed	Oct. 7	3:30 PM	Kellogg	Home	
Tues	Oct. 13	3:30 PM	Bonnors	Home	
Thurs	Oct. 15	4:00 PM	River City	River City	2:45
Tues	Oct. 20	3:30 PM	Priest River	Priest River	2:05
Thurs	Oct. 22	3:30 PM	St. Maries	Home	
Sat	Oct. 24	All Day	District Tourney	7th & 8th @ Home	

**Coaches - 8th Casi Reisenauer
7th Barb Adams**



Brook

RECEIVED SEP 03 2015

Kootenai Tribe of Idaho

P.O. Box 1269
Bonners Ferry, ID 83805
Ph# (208) 267-3519
Fax (208) 267-2960

August 31, 2015

Lakeland School District
P.O. Box 39
Rathdrum, Idaho 83858

Dear Lakeland School District:

In the spirit of Proposition 1, the Kootenai Tribe of Idaho is proud to present the enclosed check in the amount of \$5,000 to the Lakeland School District, its staff and students. The Kootenai Tribe of Idaho is proud and honored to be a part of the education of our young people. As always, we would love to hear any feedback or stories on the great things you are able to do with the funding.

Sincerely,

Gary Aitken Jr., Chairman
Kootenai Tribe of Idaho



COEUR D'ALENE TRIBE
P.O. BOX 408
PLUMMER, IDAHO 83851

RECEIVED AUG 31 2015

August 27, 2015

Dear Educator,

The Coeur d'Alene Tribe is proud to provide you with the enclosed donation. We know you will use it in good faith to further your efforts to prepare our future leaders.

As you probably know, we now ask schools and school districts to complete an application form and also require all grant recipients to submit a report to us detailing what you've been able to accomplish with the funding. A copy of the reporting form is included in this letter and we look forward to hearing about your successes by February 15. If you need a little more time, or haven't really gotten into the meat of your project yet, that's not a problem. Please just take a minute to let us know about your plans and timeline, if possible. If you need additional space, don't hesitate to include additional documentation of your project or program. If you do not return a report to us your organization will not be eligible for future funding from the Tribe.

We are trying to get back on our normal donation cycle, so applications for 2016 funding are due by **September 30, 2015**.

If you have any questions about your award, the reporting process or the application process for 2015 funding, please contact our Public Relations Director, Heather Keen at 208-686-2023 or hkeen@cdatribe-nsn.gov.

Thank you for your continued dedication to our students, keep up the good work!

Best wishes,

Chief J. Allan

Chief J. Allan
Chairman, Coeur d'Alene Tribe

*\$5,000 A/50
#2 -
need to
amend A997nd/A
to include*

**AGREEMENT BETWEEN
North Idaho College
And
Lakeland School District**

THIS AGREEMENT is entered into on this 25 day of August, 2015, by North Idaho College ("NIC") and Lakeland School District (the "District"), 15506 N. Washington Street, Rathdrum, ID 83858.

RECITALS

WHEREAS, it is in the best interests of NIC and the District to provide cooperative arrangements for field experiences for students enrolled at NIC; and WHEREAS, the District has the facilities and staff to provide said educational services; NOW, THEREFORE, it is agreed as follows:

**ARTICLE I
ASSIGNMENTS**

1. Students from NIC may be assigned to certificated employees employed by the District for the purpose of field experiences. The District will accept for placement, only those NIC students who have successfully completed the standard procedures for volunteers within the school district. Field experience students are required to comply with all rules and regulations of the school district while serving in the district. Costs related to compliance are the responsibility of the student teacher.
2. Placement of the student teachers and field experience participants with District teachers ("cooperating teachers") will be made jointly by the District designee, the appropriate school Principal, and by the NIC Supervising Teacher.

District Designee's Name and Title: Lisa Sexton, Assistant Superintendent

NIC Supervising Teacher: Gail J. Ballard

NIC will assign a college faculty member or other approved supervisor to serve as supervisor of student teachers in the District; such person will be responsible for coordinating services of NIC, including the orienting and advising of cooperating teachers regarding the clinical experience program, and the supervision of student teachers on a regularly scheduled basis.

3. Field experience participants will comply with all applicable laws and regulations and with District and building policies and procedures. Any reasonable accommodation needed by a student teacher or experience participant with a disability will be provided and/or paid for by NIC.
4. The District will make available to student teachers the activities in which any teacher might be expected to participate as a teacher in a school and community, namely; classroom teaching, extra-class activities, pupil guidance and counseling, administrative relationships, intra-school faculty activities, community relationships, and professional self-growth activities.

**ARTICLE II
SCHOOL PERSONNEL EXPERIENCE AND TRAINING**

1. The District agrees that:

School personnel working with candidates for the required . . . field experiences must have had three years experience in the role supervised (i.e., as a teacher, administrator, or ESA), have been oriented to their responsibilities, and have been given training by the college or university and/or school district in their role and responsibilities.

2. Orientation and training for cooperating teachers will be provided by NIC.

**ARTICLE III
PROFESSIONAL SERVICES AND COMPENSATION**

1. The District agrees to allow members of its staff to provide administrative and professional supervision of field experience participants insofar as their presence affects provision of educational services and/or care of District students.
2. On-going evaluation of the field experience student by the cooperating teacher will include a formative mid-term evaluation (written or oral) and an official, written summative final evaluation.
3. Evaluation of the field experience student may be done collaboratively with the Principal and NIC Supervising Teacher.
4. Field experience students will not be concurrently employed or serve as substitute teachers of the District.

**ARTICLE IV
INDEMNIFICATION AND INSURANCE**

Each party to this agreement shall be responsible for damages to persons and/or property resulting from negligence on the part of itself, its employees, or its agents.

District agrees that they do not discriminate on the basis of race, color, religion, sex, age, national origin, or handicap.

NIC is responsible to provide for necessary insurance for student teachers placed with the District.

**ARTICLE V
TERMINATION**

Either party may terminate this Agreement by written notice to the other party at least thirty (30) days in advance of the beginning of any University term. The District reserves the right to terminate the placement of any student teacher or field experience participant when it is in the best interests of the District to do so, but will consult with the NIC Supervising Teacher before doing so.

**ARTICLE VI
TERM OF AGREEMENT**

The term of this Agreement shall be for one (1) year from the date of this Agreement. This Agreement may be renewed for additional periods of one (1) year if approved by both parties in writing.

Lakeland School District:

By: *Dina Sutton*
Its: *Assistant Superintendent*

Date: *8/25/15*

North Idaho College:

By: _____
Its: _____

Date: _____

2015-2016 MEMBER AGREEMENT iDigLearning Blended Consortium

This Member Agreement ("**Agreement**") is entered into on July 1, 2015 ("**Effective Date**") between Idaho Digital Learning Academy, a governmental entity organized and existing under the laws of the State of Idaho, with a principal place of business at 1303 E. Central Dr., Suite 200, Meridian, ID 83642 ("**IDLA**") and Lakeland SD #272, acting by and through its Board of Trustees ("**Member**").

1. Authority

Chapter 55, Title 33, Idaho Code authorizes IDLA to enter into agreements with school districts and other agencies for the provision of its products and services to the school district; and Chapters 5 and 6, Title 33, Idaho Code give the Member's Board of Trustees broad authority to operate and maintain the school district and to procure such personal property and curricular materials as necessary therefore.

2. PURPOSE OF AGREEMENT

Member wishes to contract with IDLA for the Term (i) for a license to access IDLA's online learning services (the "**Consortium**") and all courses, curriculum, articles, text, notes, documents, images, assessment items, assignments, instructional information, and all other contents, resources, materials and services produced, published, displayed, or distributed which are currently provided or subsequently added to the Consortium (the "**Content**") and (ii) for the provision of certain services as specifically set forth in Appendix A ("**Services**"). The purpose and objective of this Agreement is to allow IDLA to provide the Member with the following:

- Access to learning and course management software;
- Online course and curriculum Content;
- Training, setup, and support for the Member for implementation of an online or blended delivery model of the Content.

The scope of Services, initial set up fees, and Membership Fees shall be selected by the Member and set forth in Appendix A. Appendix A may be amended, from time to time, by mutual written consent of the parties, for the purpose of increasing or decreasing the level and scope of the Services to be provided by IDLA.

3. Grant of License

Pursuant to the terms and conditions of this Agreement, IDLA grants the Member and the authorized educators, administrators, or students of the Member, or any other third party as approved and authorized by IDLA in writing (collectively, the "**Users**"), for the Term of this Agreement, a limited, non-exclusive, terminable, non-transferable license ("**License**") to access the Consortium and the Content contained therein, subject to any limitations set forth in this Agreement and Appendix A, and to use and edit the Content pursuant to the terms and conditions set forth in this Agreement and the Terms of Use. The Member's License shall be contingent upon full payment of Member's Membership Fees, as set forth in Appendix A. The Member's

License shall terminate upon termination of this Agreement, as provided in Section

4. **TERM and Termination**

a. **Term** This Agreement shall commence upon the Effective Date and expire on **July 1, 2016** or upon the earlier termination by a Party in accordance with Section 4(b) hereof (the "**Initial Term**"). Access to the Consortium, the Content, and Services provided by IDLA shall be immediately terminated upon the expiration or termination of this Agreement.

b. **Renewal Term** Following completion of the Initial Term, this Agreement may be renewed annually for one year renewal periods by mutual written agreement of the Parties (each, a "**Renewal Term**", and collectively, with the Initial Term, the "**Term**").

c. **Termination Without Cause** Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) calendar days' written notice to the other party. Such notice shall specify the date of termination.

d. **Termination for Breach** Abandonment or breach of any Term of this Agreement by either party may be grounds for immediate termination of this Agreement at the sole discretion of the other party. Waiver of any breach by either party shall not be deemed a waiver of the requirements of the entire contract.

e. **Termination for Unsuitable Content** In the event IDLA determines that any Member Contributed Content (a defined in Section 8) jeopardizes IDLA's accreditation, the accreditation of any course or curriculum Content, or is otherwise unsuitable for continued use, IDLA may either (i) immediately terminate this Agreement; or (ii) require the Member and its Users to immediately terminate the use of the applicable Member Contributed Content or Content. Additionally, IDLA, at its discretion, may elect to modify, revise, or correct the Member Contributed Content or Content, as deemed necessary by IDLA.

f. **Termination upon Holdback or Failure to appropriate** The Parties understand and agree that because IDLA is a governmental entity and the Member is a publicly funded school or school district, this Agreement shall in no way bind or obligate IDLA, Member, or the State of Idaho beyond the term of any particular appropriation of funds, to IDLA, by the State Legislature. IDLA and Member reserve the right to terminate the Agreement, in whole or in part, if the legislature of the State of Idaho does not appropriate sufficient funds as may be required for IDLA or Member. IDLA or Member may also terminate this Agreement if the executive branch of the State of Idaho mandates any cuts in or holdbacks of funding. Should IDLA or Member decide to terminate this Agreement under this provision, such termination shall become effective upon thirty (30) calendar days' written notice to the other party.

5. **FEE FOR SERVICES**

IDLA shall provide to the Member the Services in exchange for payment in full of the Membership Fees, as set forth in Appendix A. In the event Member ceases using the Services prior to the end of the Term (i) Member shall not be entitled to a refund of any fees paid to IDLA through the date of termination and (ii) Member is liable for payment of the Membership Fee for the full Term of the Agreement, unless otherwise determined by IDLA, in its sole discretion.

6. **DELIVERY OF SERVICES**

IDLA shall have no duty to provide any Services to Member, or permit access to the Consortium, until the Membership Fee has been paid in full, as specifically set forth in Appendix A.

7. **USE OF content**

During the Term of this Agreement, the Member may modify the Consortium's Content to comply with and correspond to the specific educational requirements of the Member. Member shall limit access and use of the Consortium, Assessment and the Content therein to Member's Users, and neither the Member nor the Users may (i) allow any third party access to the Consortium or (ii) sell, lend, rent, lease, license or otherwise provide the Assessment and Content, in its current form or any modified form, to any third party, without the written consent of IDLA. At all times during the term of this Agreement, the Member must comply with the Terms of Use.

8. **MEMBER contributed content**

Member and Member's Users may modify or revise the Content, or add or contribute Member-created content, materials, courses and curriculum, assessment items, assignments and/or information to the Consortium ("**Member Contributed Content**"). The Member Contributed Content shall be available for use by IDLA and other Consortium members. The Member and Member's Users grant IDLA an irrevocable, perpetual, royalty-free license to use, execute, reproduce, display, perform and distribute copies of, and prepare derivative works of, the Member Contributed Content. All Member Contributed Content shall remain available on the Consortium, unless otherwise removed by IDLA pursuant to Section 4(e). All derivative works of Content, originally owned in whole or part by IDLA, shall remain the sole property of IDLA.

9. **IDLA RESPONSIBILITIES**

IDLA's responsibilities under this Agreement, pursuant to Appendix A, may include the following:

- a. IDLA shall provide to the Member the Services selected by the Member on Appendix A.
- b. IDLA shall provide Member with limited access to a learning management system for course administration purposes including the limited ability to copy course curriculum and add/remove User accounts, during the Term, in accordance with Appendix A.
- c. IDLA shall provide limited technical support during the Term of the Agreement, including the provision of training to an on-site technical specialist to be located at the Member's site during the initial set-up.
- d. IDLA shall provide consulting to Member regarding establishment and implementation of a successful online delivery model.

10. **Member RESPONSIBILITIES**

Member's responsibilities under this Agreement include the following:

- a. Member shall identify student and teacher blended users on Appendix A;
- b. Member shall identify and select the desired Services and pricing on Appendix A;
- c. Member shall be responsible for the provision of all technical support for Member's Users at all times, including before and during the implementation of this Agreement;
- d. The Member shall be responsible for (i) monitoring student correspondence and

work to ensure the safety of students and (ii) providing appropriate services to protect the students' safety;

e. The Member shall ensure that all textbooks and resources (online or otherwise) are available to each student participant prior to the start of and during all classes;

f. The Member shall comply with all federal, state, and local laws, rules and regulations, including but not limited to requirements established for a student with a disability under the Americans with Disabilities Act, as may be amended from time to time, the Individuals with Disabilities Education Act, as may be amended from time to time, or under the Rehabilitation Act, as may be amended from time to time; and

g. The Member shall allow IDLA to share Member's experiences and limited details regarding the implementation and success measures regarding their online course delivery model. Member may also share their experience on blended learning with other educators.

11. RESTRICTIONS

Except as otherwise expressly permitted herein, Member and its principals, agents and employees shall not (and shall not allow any third party) to violate the Terms of Use. Member, Users, and their affiliates hereby agree that any attempts to violate this Agreement or the Terms of Use shall constitute a material breach of this Agreement.

12. MEMBER Representations AND WARRANTIES

Member represents and warrants that (i) it has full power and authority to enter into this Agreement, and to agree to all the terms and conditions contained therein and in the Terms of Use, attached hereto and amended from time to time, and has received all parental and other permissions required to permit IDLA to obtain and retain information (including personal information) from Users; (ii) only Member or its Users shall access the Consortium and the Content; (iii) Member and its Users will at all times use the Consortium and the Content only as expressly permitted by this Agreement and the Terms of Use; and (iv) any content, materials, and/or information contributed by Users, and any revisions to the Content by Users, does not and will not contain any libelous, unlawful or infringing materials or content, will not infringe upon any party's proprietary rights, including without limitation statutory or common-law copyright, trademark and right of privacy, and will not violate any law, regulation or right of any kind whatsoever or give rise to any actionable claim or liability.

13. WARRANTY & REMEDIES

Member accepts and agrees that the Consortium, its Content, and the Services provided by IDLA, are "as-is" and with all faults accepted, with no warranties, express or implied, of any kind. IDLA makes no representation or warranty of any kind, whether express or implied (either in fact or by operation of law), with respect to the Consortium, its Content, and the Services provided by IDLA or IDLA's authorized designee. IDLA expressly disclaims and Member hereby accepts such disclaimer of all implied warranties, including, but not limited to, any implied warranties of noninfringement, merchantability, fitness for a particular purpose, and validity of intellectual property rights. IDLA does not warrant that the Consortium or its Content is error-free or that operation of the Consortium shall be secure or uninterrupted. To the full extent permitted by law, the duration of statutorily required warranties, if any, shall be limited to the shortest permissible duration.

14. INDEMNIFICATION

a. **Member Indemnification** Member shall defend, indemnify and hold harmless IDLA and each of its officers, directors, employees and agents (collectively the "Indemnified Parties") against and in respect of any expense, cost, loss, debt, liability, damage, obligation, claim, demand, judgment or settlement of any nature or kind, including, but not limited to, all reasonable costs and expenses and attorney fees arising out of, resulting from or based upon any pending or threatened claim, action, proceeding or suit that an Indemnified Party may suffer based upon Member's or User's (i) acts or omissions, (ii) use of the Content or Services, (iii) upon any breach of any representation, warranty, undertaking or other obligation of the Member or User, under this Agreement, (iv) violation by Member or Users of the Terms of Use, or (v) use of any portion of the Content with products or services not supplied by IDLA.

b. **IDLA Indemnification** IDLA agrees to defend, indemnify, and hold harmless the Member from and against any and all damages, expenses, costs, claims, judgments and liabilities including, without limitation, reasonable attorney's fees, incurred by the Member (unless caused by the negligence or wrongful acts or omissions of the Member) arising from or in connection with any grossly negligent or wrongful act or omission by IDLA with respect to the provision of the Services.

15. LIMITATION OF LIABILITY

Member and Users assume the entire risk as to the use, results, and performance of the Consortium, the Content contained therein, and the Services provided by IDLA. Notwithstanding anything in this Agreement to the contrary, IDLA shall not be liable or obligated with respect to any subject matter of this Agreement or under contract, negligence, strict liability or any other legal or equitable theory (i) for any amounts in excess in the aggregate of the fees paid to IDLA by Member during the twelve-month period prior to the date the claim arose or could have arisen; (ii) for any direct, indirect, special, punitive, incidental or consequential damages (including, but not limited to, claims for any lost profits, business interruption, cost of procurement of substitute goods, technology, services or rights); (iii) for failure of the Consortium, interruption of use or loss or corruption of data or Content; or other pecuniary loss arising out of the use of or inability to use (a) the Consortium or its Content by the Member or (b) Services provided by IDLA, (iv) any delays errors, or omissions, or any defect, quality, accuracy, completeness, timeliness, availability or performance relating to the Consortium or Content contained therein, or (iv) for any matter beyond IDLA's reasonable control. To the extent that the exclusion or limitation of incidental or consequential damages is prohibited by law, any such prohibited limitations and exclusions shall not apply to Member.

16. Survivability

All representations, warranties, remedies, and indemnities shall survive the expiration or prior termination of the Member Agreement.

17. CONFIDENTIAL INFORMATION

Except for any disclosure required by law, each party agrees to retain all confidential information received from the other party in confidence, not to disclose any such information to any other person, and not to use any such information for its own benefit, to the other party's detriment or for any purpose other than in furtherance of this Agreement. All information which either party and any of its agents receives at any time from the other party or any of its agents

shall be deemed confidential and subject to the provisions of this section (including without limitation the Content and Services), whether the information shall be received orally, in writing, visually, by inspection of documents, products or processes, by electronic transmission, or in any other form or manner, excepting only information which the recipient establishes was generally available to the public at the time of disclosure or subsequently became generally available to the public other than as a result, directly or indirectly, of disclosure by the recipient or its agents. Information shall be confidential and shall be subject to this section whether or not it is marked or designated "confidential" at the time of disclosure. Notwithstanding the provisions above, all student related data received or utilized under this Agreement shall be maintained and disclosed under the provisions of the Family Educational Rights and Privacy Act (FERPA).

18. Return of Confidential Information

Upon termination of this Agreement, Member and each User shall cease to access or return to IDLA all Content and other confidential information of IDLA.

19. NO AUTHORITY TO BIND OTHER PARTY

One party under this Agreement shall have no authority to enter into contracts or Agreements on behalf of the other party. All contracts or Agreements shall be entered on behalf of the executing party or executed jointly by both parties. The procedures set forth in this Agreement are intended for the sole use and benefit of IDLA and Member. No third party or other State entity may rely on these procedures. Any failure of IDLA or Member to follow any or all of these procedures, or any future amendment or modification of these procedures, shall not establish any liability of IDLA or Member to any third party or other entity of the State of Idaho.

20. DISCRIMINATION

The Parties hereby agree that no person shall, on the basis of race, color, creed, national origin or gender, be excluded from or denied participation in or otherwise subjected to discrimination in relation to any activity associated with this Agreement.

21. INTERPRETATIONS

Governing Law Any claim, action, suit, proceeding or dispute arising out of the Agreement shall in all respects be governed by, and interpreted in accordance with, the laws of the State of Idaho, without regard to the conflicts of law provisions thereof. The parties hereby consent, acknowledge and agree that venue and jurisdiction for any action, suit or proceeding arising out of these Terms of Use shall vest exclusively in the federal or state courts of general jurisdiction located in Ada County, Idaho.

Attorneys' Fees Should any party employ an attorney for the purpose of enforcing this Agreement, the prevailing party shall receive its reasonable attorneys' fees and costs.

Assignment The Parties respective obligations and duties as set forth herein are to be performed by the parties and may not be assigned or subcontracted by either party without the written consent of the other party.

Failure or Omissions No delay or failure by either party to exercise any right under this

Agreement, and no partial or single exercise of that right, shall constitute a waiver of that or any other right, unless otherwise expressly provided in this Agreement.

Severability If any part of this Agreement shall be determined to be invalid, illegal or unenforceable, or declared null and void by any court of competent jurisdiction, then such part shall be reformed, if possible, to conform to the law and, in any event, the remaining parts of this Agreement shall be fully effective and operative insofar as reasonably possible.

Compliance with Laws and Regulations Each party shall be and shall remain in compliance with all applicable federal, state and local laws and mandatory regulations in performance of its obligations pursuant to this Agreement.

Dispute. If a dispute arises between the parties regarding their rights or obligations under this Agreement, the parties shall first attempt to settle the dispute by direct discussions. If the dispute cannot be settled by the parties by direct discussions, then the parties agree to endeavor to settle the dispute in an amicable manner by mediation administered by the American Arbitration Association under its Commercial Mediation Rules. Thereafter, any unresolved dispute arising from or relating to this Agreement or a breach of this Agreement shall be resolved as provided by this Agreement and by law.

Resolution of Certain Claims – Injunctive Relief. Member and the Users acknowledge and agree that the Consortium and the Content contained therein, possess a special, unique and extraordinary character that makes difficult the assessment of the monetary damages that would be sustained as a result of unauthorized use, and that unauthorized use may cause immediate and irreparable damage to IDLA for which IDLA would not have an adequate remedy at law. Therefore, Member agrees that, in the event of such unauthorized use, in addition to such other legal and equitable rights and remedies as may be available to IDLA, IDLA shall be entitled to injunctive and other equitable relief without the necessity of proving damages or furnishing a bond or other security.

22. Force Majeure

The obligations of either party to perform under this Agreement will be excused during each period of delay caused by acts of God, or by shortages of power, materials or transportation, government orders, labor strikes, work stoppages or disruptions, war (even if not declared), hostilities, terrorism, or embargos which are beyond the reasonable control of the party obligated to perform ("**Force Majeure Event**"). In the event that either party ceases to perform its obligations under this Agreement due to the occurrence of a Force Majeure Event, such party shall: (i) immediately notify the other party in writing of such Force Majeure Event and its expected duration, and (ii) take all reasonable steps to recommence performance of its obligations under this Agreement as soon as possible. In the event that any Force Majeure Event delays a party's performance for more than 90 days following notice by such party pursuant to this Agreement, the other party may terminate this Agreement immediately upon written notice to such party.

23. Entire Agreement

This Agreement and its Appendices constitute the entire agreement between the parties,
2015-2016 MEMBER AGREEMENT - 7

and supersede all prior oral and written agreements and understandings between the parties. This Agreement cannot be modified or amended, except in writing signed by all parties. In the event of any inconsistency between this Agreement and its Appendices, this Agreement shall control.

24. USE AND USERS

iDigLearning Blended Consortium membership provides annual access to Idaho Digital Learning technologies, digital content, and professional development as outlined below.

The maximum number of Users purchased by Member limits the number of Users. Member may create Users at any time. A User is created when Member provides username login access to Learning Management System (LMS). A User is a student, teacher, staff member, administrator or school official that has a LMS username. If Member exceeds purchased users, Member will be bumped to next user band as outlined in Appendix A Fee Matrix.

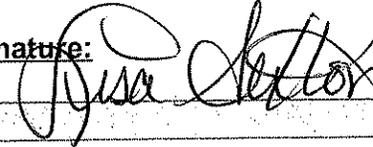
25. TECHNOLOGY

The Member package of technology is a suite of online and blended learning technologies that are assembled to provide a robust, engaging learning environment for online and blended learning. To accommodate for potential changes, Idaho Digital Learning reserves the right to upgrade technologies and substitute functionality sources during the Agreement.

26. iDigLearning Blended Consortium Fees

Total Blended Student Users	100-250
Total Blended Instructors	6-15
Total Membership Fees (see Fee Matrix)	
PD Customizations:	
User Customizations:	
Total Fees	\$4750

DISTRICT MEMBER	
District: Lakeland Jt School Dist	
Phone: 687-0431	
Address: 15506 N. Washington Rathdrum, ID 83858	
Date: 8/26/15	By: Lisa Sexton

	Name: Lisa Sexton Title: Assistant Superintendent Signature: 
IDAHO DIGITAL LEARNING MEMBER	
Date:	Name: Title: Signature:

APPENDIX A

iDigLearning Blended Consortium Technologies

- Brainhoney- learning management system (LMS), accessible from a customized domain for each member.
- Blackboard Collaborate—currently v. 10

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- Blackboard Collaborate— learning management system (LMS), accessible from a customized domain for each member.

DIGITAL CONTENT The Member package includes access to a digital content repository of learning objects, full courses contributed by other consortium members, full courses contributed by Idaho Digital Learning Academy, and access to development specialists to support the new development of original multi-media interactive learning objects.

idigLearning Content Repository:

Current Content Availability: **10,000** learning objects, units, and lesson plans.

***iDigLearning Objects include flash-based games, lessons and presentations.**

**** Online lessons and instructional content do not include assessment banks.**

idigLearning Consortium Courses

- Online and blended courses and content developed by other Consortium Members.
- Under Creative Commons licensing, teacher- built courses will be shared, edited, and shared back to the larger community within the consortium.

idigLearning IDLA Full Courses

- Online courses and content developed by the Idaho Digital Learning Academy
- Content and Assessments cannot be shared with educators outside of the consortium.

idigLearning Interactivity Templates

- Access to **820** idigLearning Interactivity templates used to create interactive learning objects
- Templates will be developed into interactive learning objects by IDLA media specialist.
- All teacher- created learning objects will be shared back into the consortium.

PROFESSIONAL DEVELOPMENT

The level of professional development will advance as the skills of the blended instructors advance. Each blended learning instructor will receive up to 9 hours of Face to Face Training and 15 hours of online training annually. Live training will be delivered at a central location designated by the Consortium Member's Administration.

Professional Development Goals

1. Train teachers in the best practices of blended learning.
2. Train teachers in the use of a Learning Management System conducive to the blended environment.
3. Develop a course unit that will be offered in a blended model.
4. Deliver both blended and fully online courses using nationally recognized best practices for online course delivery (i.e. iNacol Standards).

CONSULTING The Member package includes limited access to blended learning specialists and/or district liaisons for consultation and planning support.

SUPPORT. The Member package includes limited access to technology and training support.

iDigLearning Blended Consortium FEES.

Blended Learning Teachers

Total Blended Student Users	1-5	6-15	16-25	26-45	46-65
0-99	\$3,500	na	na	na	na
100-249	\$4,750	\$4,750	\$5,750	na	na
250-499	\$6,500	\$6,500	\$7,500	\$8,500	na
500-999	\$9,500	\$9,500	\$10,500	\$11,500	\$13,500
1000-1999	\$11,500	\$11,500	\$12,500	\$13,500	\$15,500
Student User Minimum	1	100	100	250	500

Customized pricing will be given for more than 65 teachers or 2000 or more student users.

Customized Blended Solutions*

Idaho Digital Learning is able to provide additional technology, training and content options outside of the iDigLearning Consortium options outlined in Appendix A. Idaho Digital Learning can customize solutions and pricing on a per district or per school basis in order to provide solutions and services to meet unique requests.

THIS IS NOT A BILL
 PAYMENT IS NOT DUE AT THIS TIME
 PLEASE DO NOT SEND PAYMENT WITH SIGNED CONTRACT

CIS Contract

Contract: 2799

Date: 6/2/2015



Contact	Contact Type	Email
Vieira, Frank	Contract Coordinator	fvieira@lakeland272.org

Ordered Items:

Lakeland School District

Lakeland Junior High School (Students/Clients*: 397)

Module Number	Module	Subscription Type	Applied Discount	Final Cost	Balance Due
B112993	(eCIS) Portfolio, Administration and Exploration Tools	Annual		\$200.00	\$200.00
MC12989	eCIS	Annual	\$836.26	\$0.00	\$0.00
Site Totals				\$200.00	\$200.00

Lakeland Senior High School (Students/Clients*: 802)

Module Number	Module	Subscription Type	Applied Discount	Final Cost	Balance Due
B112994	(eCIS) Portfolio, Administration and Exploration Tools	Annual		\$250.00	\$250.00
MC12987	eCIS	Annual	\$1,434.33	\$0.00	\$0.00
ID12986	IDEAS	Annual		\$200.00	\$200.00
Site Totals				\$450.00	\$450.00

Mountainview Alternative High (Students/Clients*: 84)

Module Number	Module	Subscription Type	Applied Discount	Final Cost	Balance Due
B112995	(eCIS) Portfolio, Administration and Exploration Tools	Annual		\$150.00	\$150.00
MC12990	eCIS	Annual	\$374.04	\$0.00	\$0.00
Site Totals				\$150.00	\$150.00



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PLEASE DO NOT SEND PAYMENT WITH SIGNED CONTRACT



CIS Contract

Contract: 2799

Date: 6/2/2015

To: Frank Vieira
PO Box 69
Rathdrum, ID 83858

Thank you for your CIS purchase. The Cost Schedule for the current year is hereby incorporated into this contract for all purposes. To finalize the CIS contract please do the following:

- Read the attached CIS license agreement, terms of use, and privacy policy documents.
- Sign this document, and return it to the CIS Office at 317 W. Main St. Boise, ID 83735-0969. You may also fax the contract to 208.334.6430.
- If applicable, sign and return the College Access Challenge Grant application.

College Access Challenge Grant:

- Schools applying for College Access Challenge Grant (CACG) funds must return the signed grant application along with the CIS contract. Schools will not be considered for the grant funds without submitting a signed grant application.
- Qualifying modules are noted with a "CACG" code to the left of the module's number. If approved, CIS will bill the Office of the State Board of Education (OSBE) for the modules coded CACG. Sites will be responsible for the remaining modules.

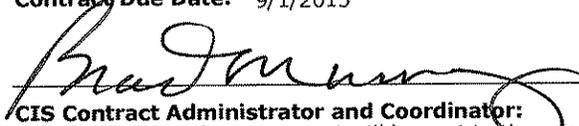
Other Grants:

- CIS is not involved with the distribution of grants beyond CACG. Please check with your school or district for details on the various funding sources it uses to pay for CIS.

Signed contracts are due no later than September 1st. A signed contract must be received before we can activate your account. Accounts with outstanding contracts are disabled on September 1st.

Contract Name: Lakeland School District 2015-2016
Subscription Year: 9/1/2015 - 8/31/2016
Total Contracted: \$1,375.00
Payments or Excess funds applied: \$0.00
Balance Due: \$1,375.00

Contract Due Date: 9/1/2015


CIS Contract Administrator and Coordinator:

All notices under the agreement will be sent to the personnel authorized to order CIS products.

Contact	Contact Type	Email
Murray, Brad	Invoice Administrator	bmurray@lakeland272.org



THIS IS NOT A BILL
 PAYMENT IS NOT DUE AT THIS TIME
 PLEASE DO NOT SEND PAYMENT WITH SIGNED CONTRACT



CIS Contract

Contract: **2799**
 Date: 6/2/2015

Lakeland School District

Timberlake Junior High School (Students/Clients*: 277)

Module Number	Module	Subscription Type	Applied Discount	Final Cost	Balance Due
B212996	(CIS Junior) Portfolio, Administration and Exploration Tools	Annual		\$200.00	\$200.00
CJ12988	CIS Junior	Annual	\$659.05	\$0.00	\$0.00
Site Totals				\$200.00	\$200.00

Timberlake Senior High School (Students/Clients*: 502)

Module Number	Module	Subscription Type	Applied Discount	Final Cost	Balance Due
B112997	(eCIS) Portfolio, Administration and Exploration Tools	Annual		\$200.00	\$200.00
MC12992	eCIS	Annual	\$991.31	\$0.00	\$0.00
ID12991	IDEAS	Annual		\$175.00	\$175.00
Site Totals				\$375.00	\$375.00

Contract Total: \$1,375.00

BY SIGNING BELOW YOU AGREE TO BE BOUND BY ALL THE TERMS AND CONDITIONS OF THE LICENSE AGREEMENT.

SIGNED: _____

The CIS contract is part of the Idaho Career Information System License Agreement and by this reference is hereby incorporated for all purposes.

** Secondary school enrollment figures are obtained from the most recent published enrollment report from the Idaho State Department of Education. The number of students or clients served by post-secondary schools or agencies is obtained from the CIS contract coordinator.*



IDAHO CAREER INFORMATION SYSTEM

LICENSE AGREEMENT

You should read and print this Agreement in its entirety for your records.

BY PURCHASING OR USING ANY OF IDAHO CAREER INFORMATION SERVICES OR PRODUCTS, YOU ACCEPT AND AGREE TO BE BOUND BY THIS AGREEMENT. YOU ALSO REPRESENT THAT YOU HAVE READ AND UNDERSTAND ALL OF THE PROVISIONS OF THIS AGREEMENT. IF YOU DO NOT AGREE TO BE BOUND BY THESE TERMS, DO NOT USE THE IDAHO CAREER INFORMATION SYSTEM'S SERVICES OR PRODUCTS.

This License Agreement for Career Information Products and/or Services (the 'Agreement') is entered into by and between the entity ordering the services (hereinafter 'Licensee') and the Idaho Career Information System (hereinafter 'Idaho CIS').

TERMS AND CONDITIONS:

A. Licensed CIS components and fee schedule.

1. Idaho CIS and Licensee agree that Career Information Products or Services (hereinafter 'CIS Products' or 'CIS Services') and the fees associated with such products or services are set forth in a separate document entitled 'CIS Contract'. The CIS Contract shall by this reference be hereby incorporated into this Agreement for all purposes. Licensee shall pay to Idaho CIS the fees associated with the CIS Components selected by Licensee by the due date set forth in the CIS Contract. Licensee further agrees that any fees that are not paid when due will accrue interest at the rate of 12% (twelve percent) per annum. Such interest shall accrue starting the first day after the due date established by this Agreement. The right to collect interest shall be in addition to any other rights Idaho CIS may have under this Agreement.
2. Idaho CIS may terminate this Agreement if Licensee fails to pay any fees when due, or fails to pay any fees that are more than 60 calendar days outstanding.

B. Products and Services. Idaho CIS agrees to use reasonable efforts to provide the products or services purchased. Licensee shall use CIS Products or CIS Services in accordance with the terms and conditions of this Agreement. Licensee shall use reasonable efforts to inform authorized users of the restrictions on use of the licensed materials.

1. During the license period, Idaho CIS agrees to provide Licensee with access to the CIS Products, which include Internet system software, information files, assessment instruments, sorting routines, learning activities, individual electronic accounts and support materials.
2. Idaho CIS updates software and information regularly and will provide Licensee with all updates released during the license period.

3. Basic training is available from Idaho CIS. The parties agree to act in good faith in planning the training for all appropriate Licensee site personnel.
4. Idaho CIS agrees to provide technical assistance directly to all authorized Licensee sites during the effective period of this agreement.

C. Coordinator. Licensee shall appoint a Coordinator who shall:

1. Serve as the contact person between Licensee site personnel and Idaho CIS staff.
2. Maintain close contact with Licensee site staff to ensure that access to CIS Products is working properly, notify Idaho CIS of any difficulties and coordinate technical assistance.
3. Distribute appropriate CIS Products support materials to Licensee site personnel.
4. Facilitate the use and integration of CIS Products information and software tools into program activities at each approved Licensee site.
5. Jointly plan training with Idaho CIS staff when desired or needed for Licensee site personnel.

D. License.

1. Idaho CIS hereby grants to Licensee, in accordance with the terms and conditions of this Agreement, a non-exclusive, non-transferrable license to access CIS Products, which include all Internet-based computer programs, information files, assessment instruments, sorting routines, learning activities, supporting materials and subsequent updates. Licensee agrees that no title or ownership of CIS Products is transferred to the Licensee by this Agreement. The license right granted by this Agreement is not for resale or distribution to third parties. Licensee may not modify, reverse engineer, decompile, disassemble, change the file name of, or combine with any computer code, any electronic tool or program covered by this Agreement. All rights not expressly granted in this section are reserved.
2. Documents entitled 'Terms and Conditions for Use of Career Information System Products' and 'Career Information System Products Privacy Policy' are set forth on Idaho CIS's website and by this reference are incorporated into this Agreement. If there are any conflicts between the terms and conditions in these documents and this Agreement, the terms and conditions set forth in this Agreement shall prevail.

E. Access.

1. Licensee agrees that CIS Products software, information, assessments and supporting materials are intended only for the personal use of Licensee's staff and the students and clients served by the Licensee at sites approved by Idaho CIS.
2. Licensee may demonstrate the operation of CIS Products software and product capabilities to others, but use beyond the mere demonstration of CIS Products software and product capabilities is not authorized under the Agreement.
3. Licensee acknowledges that the right to access CIS Products Internet software is granted by Idaho CIS. Idaho CIS reserves the right to periodically change Licensee's user name and password with prior notice. Licensee agrees to provide the assigned user name and password only to individuals authorized to access the software and Internet tools under this Agreement. Licensee agrees not to publish or share the user name and password in any manner that would allow or encourage the unauthorized access to Idaho CIS information on the Internet.

F. Confidentiality and Copying. All information contained in CIS Products or CIS Services is developed and copyrighted by the University of Oregon and may not be copied or distributed except under the terms of this Agreement. CIS Internet software and electronic tools contain the educational equivalent of trade secrets. Licensee shall not copy, nor permit to be copied, the licensed software and electronic tools, or any part thereof, except as required for the normal operation of the program on equipment at authorized Licensee sites.

G. Warranties and Disclaimer.

1. **NO WARRANTY.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IDAHO CIS DISCLAIMS AND EXCLUDES ALL REPRESENTATIONS, WARRANTIES, AND CONDITIONS WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING BUT NOT LIMITED TO REPRESENTATIONS, WARRANTIES, OR CONDITIONS OF TITLE, NON-INFRINGEMENT, SATISFACTORY CONDITION OR QUALITY, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WITH RESPECT TO ANY SERVICES OR OTHER MATERIALS OR INFORMATION PROVIDED BY IDAHO CIS.
2. If applicable law gives Licensee any implied terms, despite the exclusions and limitations in this Agreement, then to the extent permitted by applicable law, Licensee's remedies are limited as determined by this Agreement.

H. Limitation of Liability and Exclusions. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW:

1. LICENSEE ACKNOWLEDGES AND AGREES THAT IDAHO CIS'S LIABILITY, IF ANY, IS SUBJECT TO THE LIMITATIONS AND CONDITIONS SET FORTH IN IDAHO'S TORT CLAIM ACT, IDAHO CODE SECTIONS 6-901 THROUGH 6-929. IDAHO CIS'S TOTAL LIABILITY SHALL BE LIMITED TO THE AMOUNT LICENSEE HAS PAID FOR THE SERVICES REGARDLESS OF THE REASON FOR LICENSEE'S CLAIM.
2. IDAHO CIS AND THE UNIVERSITY OF OREGON SHALL NOT BE LIABLE TO THE LICENSEE FOR ANY CONSEQUENTIAL, SPECIAL, INDIRECT OR INCIDENTAL DAMAGES, LOSS OF PROFITS OR LOSS OF BUSINESS, FOR ANY MATTER RELATED TO THIS AGREEMENT, ANY SERVICES, OR ANY OTHER MATERIALS OR INFORMATION IDAHO CIS PROVIDES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR IF SUCH POSSIBILITY WAS REASONABLY FORESEEABLE.

I. Term and Termination.

1. This Agreement shall commence as of the effective date set forth in the CIS Contract and shall continue in full force and effect for the period set forth in the CIS Contract, unless sooner terminated as provided below or section A.2.
2. Either party may terminate this Agreement if the other party is in material breach or default of any obligation that is not cured within ten (10) calendar days' written notice of such breach.
3. Upon either termination or expiration of this Agreement, Idaho CIS will terminate access to CIS Products for all Licensee sites and all individual electronic accounts associated with each site. Licensee agrees to return any materials and publications obtained or developed for the purpose of using CIS Information and electronic tools.
4. Licensee understands that the University of Oregon has authorized Idaho CIS to license the rights granted under this Agreement. Licensee agrees that this Agreement shall immediately terminate in the event the license agreement between Idaho CIS and University of Oregon is terminated.
5. Appropriation by Legislature Required. It is understood and agreed that Idaho CIS is a governmental entity and this Agreement shall in no way or manner be construed so as to bind the State's Legislature. Idaho CIS reserves the right to terminate this Agreement in whole or in part (or any order placed under it) if, in its judgment, the Legislature of the State of Idaho fails, neglects, or refuses to appropriate sufficient funds as may be required for Idaho CIS to continue this Agreement.

- J. Indemnification.** To the maximum extent permitted by applicable law, licensee agrees to indemnify and hold harmless University of Oregon and Idaho CIS from and against any and all claims, demands, damages, costs, and other related items arising from the use by Licensee, its agents, officers or employees of any of the CIS Products and/or CIS Services.
- K. Miscellaneous.**
1. This agreement constitutes the parties' entire agreement concerning the subject matter hereof, and supersedes any other prior and contemporaneous communications, understandings and agreements relating to the subject matter hereof, whether oral or written.
 2. All notices, authorizations, and requests given or made in connection with this agreement must be sent by mail, express courier, or facsimile, or E-mail to the addresses indicated by both parties in the CIS Contract. Notice will be deemed delivered on the date shown on the postal return receipt or on the courier, or facsimile confirmation of delivery.
 3. Neither party may assign, directly or indirectly, all or part of its rights or obligations under this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld or delayed.
 4. This agreement is governed by the laws of the State of Idaho. Any action brought under this agreement shall be brought in federal or state court in the State of Idaho. Notwithstanding, this does not prevent either party from seeking injunctive relief with respect to a violation of intellectual property rights or confidentiality obligations in any appropriate jurisdiction.
 5. If a court holds any provision of this agreement to be illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect.
 6. No modification or claimed waiver of any provision of this Agreement shall be valid except by written amendment signed by the authorized representative of Licensee and Idaho CIS.
 7. Waiver of any provision herein shall not be deemed a waiver of any other provision herein, nor shall waiver of any breach of this Agreement be construed as a continuing waiver of other breaches of the same or other provisions of this Agreement.
 8. Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control, including but not limited to Acts of God, Government restrictions, wars, insurrections and any cause beyond the reasonable control of the party whose performance is affected.

IDAHO CAREER INFORMATION SYSTEM

PRODUCT PRIVACY POLICY

The Career Information System Internet System software provided at this website will be referred to as "CIS Products." This version of CIS Products is created and maintained by intoCareers, an outreach center within the College of Education at the University of Oregon, and operated by Idaho Career Information System (hereinafter "Idaho CIS"). The purpose of any Career Information System Product is to help you identify career and education opportunities and make career plans.

Access to CIS Products is available through the school or the organization providing you with career development services. You may access all of the content in the CIS Products without entering any personal information. However, to take advantage of some components of this website, you must create a personal portfolio called My CIS Portfolio. To create a portfolio you will enter your first and last name, your email address, a user name, a password and responses to security questions. After you create a portfolio, you have complete control over the information you choose to save in your My CIS Portfolio. In order to make the most use of the portfolio, you will need to enter or save personal information such as your preferences and notes on why you are interested in particular careers or educational opportunities.

The first time you use CIS Products after creating your personal portfolio, you will be asked whether you want faculty or staff in the school or organization that provided CIS Products to be able to access your My CIS Portfolio contents. If you respond 'Yes,' then you are forgoing your right to privacy with respect to the contents of your portfolio. If you respond 'No,' then the contents of your portfolio will remain private, subject to the terms of the privacy policy described below. Idaho CIS recognizes and respects your right to privacy.

Protection from Data Breach

intoCareers and Idaho CIS have in place Administrative Security, Physical Security and Logical Security controls to protect from a data breach or unauthorized disclosure. Access to non-aggregate student information is restricted to a few key personnel and limited to the technical management of the records or specific support related activities. Servers and backups are located in secured facilities and the databases containing student information are encrypted. User accounts are role-based and password protected. This provides tiered levels of permissions so that access to data can be restricted to the requirements of that user.

intoCareers and Idaho CIS comply with all applicable state and federal laws, including the Family Educational Rights and Privacy Act of 1974, as amended (FERPA), the Children's On-Line Privacy Protection Act of 1998 and the Idaho Student Data Accessibility, Transparency, and Accountability Act of 2014 (Idaho Data Accountability Act). Except as stated herein, or as otherwise provided or permitted by law, this information is not disclosed to any other group or agency for any purpose, nor, except as necessary to correct system problems, is individual information looked at by staff of intoCareers or Idaho CIS. intoCareers and Idaho CIS will not use any information collected for sales, marketing or advertising.

General Website Activity

In general, Idaho CIS maintains logs of website usage in order to improve the website. This information is collected in aggregate and is not identifiable to an individual user. We gather such information as how often content is accessed, frequency of responses for assessment questions, average length of user session, etc. This information is reported in aggregate and may be shared with others but cannot be used to identify individuals or the data they save in their portfolio.

Institution-level Reports

Schools or agencies that make CIS Products available to their students or clients can receive aggregated information in the form of various reports. This information cannot be used to identify individual users. These reports are designed to help CIS Coordinators (i.e., individuals at the institution responsible for providing access to CIS Products) evaluate use of CIS Products by their students or clients and enhance their career development programs and services.

Portfolios for Students at K-12 Institutions

K-12 institutions are covered by the Family Educational Rights and Privacy Act of 1974 as amended (FERPA). Additionally, CIS is designed in accordance with the Children's On-Line Privacy Protection Act of 1998.

FERPA includes provisions that reflect the way CIS operates in K-12 institutions. FERPA requires written parental consent be obtained before K-12 institutions can release education records, unless school officials within the educational institution or local educational agency have legitimate educational interest to review such records. First, portions of all student portfolios at a school may be accessible to the CIS Coordinator for the institution and to designees of the CIS Coordinator. However, under FERPA, the Coordinator and/or the designees must have a "legitimate educational interest" to look at material in a student's portfolio. CIS Coordinators and their designees can only view personal reflections, or notes, if the student is Opted-In and if CIS Coordinator or their designees have a legitimate educational interest. CIS Coordinator and their designees shall not view any part of student portfolios if they do not have a legitimate educational interest in reviewing such materials. The CIS Coordinator may set a policy in which all students are Opted-In or leave the choice to the student. If the policy is set so that all students are Opted-In, the student will receive notification of this policy the first time they log in.

Provisions of the Children's On-Line Privacy Protection Act of 1998 require verifiable parental consent in order to collect personal information on individuals under the age of 13 ("Child"). Schools making CIS available to students under the age of 13 shall obtain written authorization from parents or legal guardians before a Child creates an on-line portfolio. The parent must agree to the provisions of the CIS Privacy Policy. Parents may obtain access to their Child's portfolio from the school's CIS Coordinator or by using the Child's user name and password. CIS Coordinators can delete the Child's portfolio if the parent wishes to prohibit future use of the portfolio. CIS Coordinators may also request that the option to create a personal portfolio be disabled for all students at a school.

Use of Cookies

CIS Products use cookies, small bits of electronic information stored on your computer during the time you are accessing CIS Products. The cookie does not contain personal information. The cookie is erased

whenever you "log out" of CIS Products, close your browser or if you remain connected but inactive for 24 hours.

Linked Websites

intoCareers and Idaho CIS have identified many other third party websites that may help you in exploring career and education options. These third party websites are provided solely as a convenience to you. If you use these links, you will leave this Website. intoCareers and Idaho CIS have not reviewed all of these third party websites and do not control and are not responsible for any of these websites or their content. intoCareers and Idaho CIS does not endorse or make any representations about them, or any information, software or other products or material found there, or any results that may be obtained from using them. If you decide to access any of the third party websites linked to this website, you do this entirely at your own risk.

HOW TO REMOVE YOUR INFORMATION

My CIS Portfolio promotes lifelong career planning through continuous access to your portfolio. If at any time you would like to remove your information, please contact the CIS Coordinator at your school or agency. After five years of non-use, your portfolio will automatically be disabled.

Users may also request a copy of all information Idaho CIS has collected about them by signing and mailing a letter of request to the address listed below. For this request, please include your first and last name, your user name and the school or agency your portfolio is associated with.

Penalties for non-compliance

Any violation of these provisions for non-compliance may be subject to a civil penalty not to exceed Fifty Thousand dollars (\$50,000) per violation as provided in I.C. §33-133.

If you have any further questions about CIS products or privacy policy, please contact:

Idaho Career Information System
317 W. Main St.
Boise, ID 83735
Phone: 208.334.3705 or 800.935.4247
Fax: 208.334.6430
Email: idahocis@labor.idaho.gov
www.idahocis.org



Career Information System Licenses

FY 2015-2016
Secondary

Basic License

CIS

Price: Free

The following services are available for free with the **CIS Basic License**:

- CIS Information Files
- Reality Check
- Curriculum

CIS Junior

Price: Free

The following services are available for free with the **CIS Junior Basic License**:

- CIS Junior Information Files
- Reality Check
- Curriculum

Power License

CIS

Site size:	1-49 users	50-240 users	241-639 users	640-1,279 users	1,280+ users
Price:	\$100	\$150	\$200	\$250	\$300

You get all the Basic CIS License services, plus:

- Portfolios
- Occupation Sort
- Career Activity Checklist
- Technical Support
- Portfolio Administration
- SKILLS
- Course Planner
- Training
- Career Cluster Inventory
- O*Net Work Importance Locator
- Application Tracker

CIS Junior

Site size:	1-49 users	50-240 users	241-639 users	640-1,279 users	1,280+ users
Price:	\$100	\$150	\$200	\$250	\$300

You get all the Basic CIS Junior Bundle services, plus:

- Junior Portfolios
- Training
- Portfolio Administration
- Career Cluster Inventory
- Technical Support



Maximize your career development power by purchasing the CIS and CIS Junior Power License combined for just \$50 more.

Cont. on next page.

Modules

Add-ons available to Power License subscribers include:

Site size:	1-49 users	50-240 users	241-639 users	640-1,279 users	1,280+ users
Dependable Strengths	\$175	\$200	\$225	\$250	\$275
IDEAS	\$125	\$150	\$175	\$200	\$225
Peterson's Practice Tests					
- Academic I	\$255	\$275	\$300	\$325	\$350
- Academic II	\$200	\$225	\$250	\$275	\$300
- Civil	\$200	\$225	\$250	\$275	\$300



Subscribe to two or more Modules at the same time and receive a 10% discount on each!

Other Products

Bizzy Bees Working Together

- Kit \$70

Bizzy Bees Working Together Kit consists of 1 game, 30 workbooks and a set of wall alphabet letters. Items are available to purchase individually. Contact CIS at (208) 334-3705 or idahocis@labor.idaho.gov for more information.

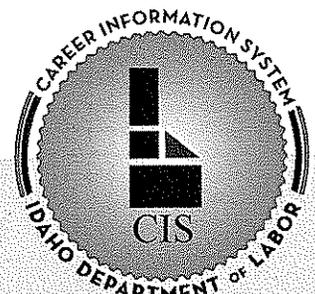
Idaho Department of Labor

C.L. "Butch" Otter, Governor • Kenneth D. Edmunds, Director 66

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IdahoCIS.org



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TERMS AND CONDITIONS FOR USE OF CAREER INFORMATION SYSTEM PRODUCTS**

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The purpose of the Career Information System Products (hereinafter "CIS Products") is to provide information that helps Idaho residents become aware of the world of work, understand the link between education and work, and make successful career decisions. The University of Oregon has developed and obtained rights to intellectual property that comprises CIS Products. Idaho Career Information System (hereinafter "Idaho CIS") is part of the CIS Network, a consortium, that compiles and develops information and software for CIS Products. The University of Oregon has given Idaho CIS authorization to distribute and license rights to use CIS Products by end users. By using CIS Products you agree to be bound by the following Terms and Conditions. If you do not agree to these terms, do not use CIS Products.

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Fund Balance

This policy establishes goals and provides guidance concerning the desired level of year-end fund balance to be maintained by the District.

These guidelines shall apply to the “Unassigned” portion of the general fund balance.

DEFINITION

Fund balance is the difference between total assets and total liabilities in each fund. Governmental Accounting Standards Board (GASB) Statement 54 requires that fund balance amounts shall be reported in the following classifications:

- Nonspendable – amounts that are not in a spendable form (inventories and prepaid expenses) or legally or contractually required to be maintained intact.
- Restricted – amounts limited by external parties (grantors, contributors) or legislation.
- Committed – amounts to be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Trustees.
- Assigned – amounts constrained by organizational intent (by the Board or delegated authority) to be used for specific purposes, but not restricted or committed. Balances in special funds not reported as restricted or committed are reported as assigned.
- Unassigned – amounts available for expenditures or not restricted in any manner. Unassigned fund balance shall only be reported in the General Fund.

PURPOSE

The Board of Trustees desires to follow the Best Practice established by the Government Finance Officers Association (GFOA) as outlined below:

1. It is essential that the District maintain adequate levels of fund balance to mitigate current and future risks (e.g. revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates while providing sufficient cash flow for regular operations.
2. Fund balance levels are a crucial consideration, too, in long-term financial planning.
3. Credit rating agencies monitor levels of fund balance and unrestricted fund balance in the District’s general fund to evaluate continuing creditworthiness. Our goal will be to secure and maintain an investment grade bond rating.
4. To provide funds to offset significant economic downturns or revenue shortfalls, and provide funds for unforeseen expenditures related to emergencies.

GUIDELINES

Each year during the budgeting process for the next fiscal year a one year look back will be utilized to determine allowable fund balance appropriations if any. The fiscal year has not concluded at the point budgets are set and do not become final until after the financial audit is conducted after year end. Accordingly, the fund balance verified in the last completed audit will be the balance that will be available to the current budget process.

The District will strive to maintain an unassigned fund balance of not less than five percent (5%) and not more than seven and one half percent (7.5%) of the general fund expense budget for the fiscal year.

- If the unassigned fund balance (once attained) falls below the 5% threshold the Board of Trustees will pursue variations of increasing revenues and decreasing expenditures to maintain the minimum level of fund balance.
- If the unassigned fund balance exceeds the upper threshold of 7.5% the Board of Trustees may appropriate excess funds for nonrecurring expenditures.
- As a part of the policy implementation the annual budget process will include a minimum amount to increase the unassigned fund balance. If the current fund balance is 3% or less the amount should be as close as possible to \$250,000 for the year considering the financial needs approved by the Board. Once the 3% level has been reached the minimum amount can be reduced to \$100,000 annually until the minimum target is met.

Legal Reference: I.C. 33-801A

Policy History: New

Adopted on: August 10, 2015

**APPLICATION PACKET
FOR
ALTERNATIVE AUTHORIZATION –
TEACHER TO NEW
CERTIFICATION/ENDORSEMENT**

**ALTERNATIVE AUTHORIZATION –
TEACHER TO NEW CERTIFICATION/ENDORSEMENT (AA-TNC)**

**RULE: IDAHO STATE BOARD OF EDUCATION (IDAPA 08, TITLE 02,
CHAPTER 02)**

043. ALTERNATIVE AUTHORIZATION – TEACHER TO NEW CERTIFICATION

The purpose of this alternative authorization is to allow Idaho school districts to request endorsement/certification when a professional position cannot be filled with someone who has the correct endorsement/certification. Alternative authorization in this area is valid for up to three (3) years and is nonrenewable. (5-8-09)

01. Initial Qualifications. Prior to application, a candidate must hold a bachelor's degree and a valid Idaho teacher certificate without full endorsement in the content area of need. The school district must provide supportive information attesting to the ability of the candidate to fill the position. (5-8-09)

02. Alternative Route Preparation Program (3-20-04)

a. Option I – Teacher to New Certification/Endorsement (5-8-09)

i. Candidate will work toward completion of the alternative route preparation program through a participating college/university and the employing school district. Candidate must complete a minimum of nine (9) semester credits annually to be eligible for extension of up to a total of three (3) years. (3-20-04)

ii. The participating college/university shall provide procedures to assess and credit equivalent knowledge, dispositions, and relevant life/work experiences. (3-20-04)

iii. Candidate shall meet all requirements for the endorsement/certificate as provided herein. (3-20-04)

b. Option II - National Board (endorsement only). By earning National Board certification in content specific areas teachers may gain endorsement in a corresponding subject area. (5-8-09)

c. Option III - Master's degree or higher (endorsement only). By earning a graduate degree in a content specific area, candidates may add an endorsement in that same content area to a valid certificate. (5-8-09)

d. Option IV - Testing and/or Assessment (endorsement only). Two pathways are available to some candidates, depending upon endorsement(s) already held. (5-8-09)

i. Pathway 1 - Endorsements may be added through state-approved testing and a mentoring component. The appropriate test must be successfully completed within the first year of authorization in an area closely compatible with an endorsement for which the candidate already qualifies and is experienced. Additionally requires the successful completion of a one (1)-year state-approved mentoring component. (5-8-09)

ii. Pathway 2 - Endorsements may be added through state-approved testing in an area less closely compatible with an endorsement for which the candidate already qualifies and is experienced. The appropriate test must be successfully completed within the first year of the authorization. Additionally requires the successful completion of a one (1)-year state-approved mentoring component and passing a final pedagogy assessment. (5-8-09)

A COMPLETE PACKET MUST INCLUDE THE FOLLOWING:

1. District Request Form

2. Local School Board Approval

- Include a declaration by the local school board, documented in board minutes, an agenda for the next school board meeting, or a letter from the Superintendent, that an area of need exists in the district for this particular position.

3. Form B1-A

4. Official transcripts, if applicable

- Include official transcripts verifying a Bachelor's degree unless already on file.

5. Route to Certification/Endorsement form and applicable documentation

- See AA-TNC Option Guidelines for specific requirements for each Option.
- For Option I, the College/University Plan or enrollment in ABCTE must be in the same content area for which the AA-TNC is being applied.
- Include any applicable documentation as listed on the Route to Certification form.

6. Completed fingerprint card and forms for a Criminal History Check, if applicable

- Include a completed fingerprint card, the associated forms, and the applicable \$34.75 fee. An Idaho certificate/credential will not be issued unless the applicant has cleared a Criminal History Check.
- Fingerprint cards are **NOT** available on the State Department of Education website. Please contact fingerprintrequest@sde.idaho.gov to obtain the fingerprint card, forms, and instructions or call (208)332-6882 for further information regarding fingerprint requirements.
- The packet will be returned if the candidate is new to the district and a new fingerprint card, forms, and fee are not included.

7. Criminal History Check fee - \$34.75*, if applicable

8. Application fee - \$100*

- Checks and money orders are to be made payable to the *State Department of Education*. Credit cards are not accepted. Cash in the exact amount will be accepted for walk-ins. Payment is non-refundable.
- One check or money order for both fees is acceptable.*

ADDITIONAL REQUIREMENTS

Completion of the following items may be required, depending on the particular certificate/endorsement for which the candidate is applying:

- Meet the Idaho Comprehensive Literacy requirement as provided in statute, if applicable.
http://www.sde.idaho.gov/site/teacher_certification/literacy.htm
- Meet the Mathematical Thinking for Instruction requirement as provided in statute, if applicable.
<http://www.sde.idaho.gov/site/math/mti.htm>

Upon completion of all requirements as outlined in her/his plan, the candidate may apply for a revision of her/his credential and include documentation of all applicable requirements (e.g. PRAXIS score sheet, Institutional Recommendation, Evaluator Checklist, etc.). The revision application guidelines can be found at: http://www.sde.idaho.gov/site/teacher_certification/revision_cert_cred.htm

AA-TNC OPTION GUIDELINES:

Four options are available under the AA-TNC. Options II - IV are for adding endorsements only and are **NOT** available to add certificates.

Option I:

Option I is intended for candidates adding certificates/endorsements via an approved preparation program. This could be through an Idaho university or an NCATE/TEAC/CAEP-approved out-of-state program. The candidate could also utilize the American Board for Certification of Teacher Excellence (ABCTE) program as a teacher preparation program.

A. Traditional College/University Route

Candidates utilizing a traditional college/university preparation program to add a certificate/endorsement must indicate this by checking the applicable box in Items #8 and #8a on the District Request Form and on the Route to New Certification/Endorsement form. The candidate should include proof of enrollment in her/his preparation program and proof of registration for courses to be taken during the applicable authorization year. In addition, the candidate should attach a separate College/University Plan provided by the institution that outlines the courses to be taken each year in order to complete the certificate/endorsement requirements. The Plan must also be signed by the individual applicant and the Dean of the College of Education or her/his designee.

The candidate must complete a minimum of nine (9) semester credits during the validity of the authorization to be eligible for renewal of the authorization. The authorization can be renewed two (2) additional times for a total of three (3) years to complete the College/University Plan. The College/University Plan form is located in the packet.

NOTE: The State Department of Education no longer conducts transcript evaluations to determine what coursework and Praxis II testing is required to obtain a certificate/endorsement. It is up to the college/university to determine what requirements must be completed.

Required documentation:

- a.** Proof of enrollment in a college/university preparation program leading to an Institutional Recommendation for certification/endorsement in the same area for which the AA-TNC is being applied
- b.** Proof of registration for courses to be taken during the applicable authorization year (e.g. If the authorization is for 2015-16, the candidate must be registered to take courses during the 2015-16 school year.)
- c.** A College/University Plan outlining all of the coursework that needs to be completed to qualify for an Institutional Recommendation for certification/endorsement from the college/university. The Plan must be signed by the candidate and the Dean of the College of Education or her/his designee.

ALTERNATIVE AUTHORIZATION – TEACHER TO NEW CERTIFICATION/ENDORSEMENT (AA-TNC)

Information:

- The **Alternative Authorization-Teacher to New Certification/Endorsement (AA-TNC)** allows a candidate who holds a current five-year, renewable Idaho certificate/credential to teach in a new area of certification/endorsement while simultaneously completing the new certification/endorsement requirements via one of four “Options.” See AA-TNC Option Guidelines for additional information on each Option.
- The **AA-TNC** is a district request, and the application must be submitted as one complete packet.
- The candidate for whom the authorization is being requested must first hold a Bachelor’s degree **AND** a current five year, renewable Idaho certificate/credential. Candidates who have not completed a Bachelor’s degree or who are on the Limited Occupational Specialist certificate, American Board for Certification of Teacher Excellence (ABCTE) interim certificate, or Alternative Authorization– Content Specialist are **NOT** eligible for the Alternative Authorization–Teacher to New Certification/ Endorsement.
- Upon application, the candidate **MUST** indicate which “Option” to certification/endorsement he/she will utilize and supply the appropriate documentation to the application packet.
- In order to determine what endorsement is needed for specific assignments, please access the annual Assignment Credential Manual which is posted under the ISEE Manuals drop down toward the bottom of the following ISEE website: <http://www.sde.idaho.gov/site/isee/>
- The Professional Standards Commission’s (PSC) Authorizations Committee will review the application(s) submitted. The Committee will review only complete packets. The Committee's recommendation(s) will be forwarded to the full commission for final approval. The authorization is **valid for the school year** for which the application is submitted and approved.
- The **AA-TNC** is valid for only one year. Only candidates utilizing a college/university preparation program via Option I are eligible for renewal. To be eligible for renewal, the candidate must have completed a minimum of nine (9) semester credits in her/his preparation program during the prior authorization year.
- The **Renewal-Alternative Authorization–Teacher to New Certification/Endorsement** packet may be obtained by accessing the following website:
http://www.sde.idaho.gov/site/teacher_certification/alt_routes.htm
- Once all the **AA-TNC** requirements have been met, the candidate may apply for a revision of her/his current Idaho certificate/credential. To revise a current certificate/credential, access the following website:
http://www.sde.idaho.gov/site/teacher_certification/revision_cert_cred.htm
- While the candidate is completing the program, no financial or accreditation penalties will be assessed to the hiring district.

Continue Option I:

B. ABCTE

Candidates utilizing the ABCTE program to add a certificate/endorsement must indicate this by checking the applicable box in Items #8 and #8a on the District Request Form and on the Route to New Certification/Endorsement form. College/university signatures are **NOT** required, but the candidate should include proof of enrollment in the ABCTE program. Candidates seeking a certificate/endorsement through ABCTE have **one year** on the AA-TNC to complete the ABCTE program and earn the ABCTE Passport to Teaching certificate. For the next year, the candidate will use her/his ABCTE Passport to Teaching certificate to apply for a three (3)-year interim certificate. A second year on the AA-TNC is granted only under extenuating circumstances documented in a formal letter to the Professional Standards Commission (PSC) to be included with the **Renewal-Alternative Authorization-Teacher to New** application.

Required documentation:

- a. Proof of enrollment in ABCTE for the same area of certification/endorsement for which the AA-TNC is being applied

Option II – NBPTS (Endorsement only)

Option II is intended for candidates adding an endorsement via completion of the National Board for Professional Teaching Standards (NBPTS) program. If a candidate has completed the NBPTS in a specific endorsement area, the district can apply for the authorization and include a notarized copy of the NBPTS certificate, as well as a copy of a successful evaluation of the candidate's proficiency teaching in the new endorsement area. The candidate will apply for a revision of her/his credential to include the new endorsement area. If the candidate does not yet have a successful evaluation in the new endorsement area, the candidate can teach the subject during the authorization year and apply for a revision of her/his credential at the beginning of the next school year and include the successful evaluation demonstrating proficiency. This option is not eligible for renewal of the authorization.

Required documentation:

- a. Notarized copy of the NBPTS certificate

Option III – Master’s Degree (Endorsement only)

Option III is intended for candidates adding an endorsement via transcripts demonstrating a Master’s degree in the endorsement area being sought. If a candidate has already completed a Master’s degree in a specific endorsement area or will complete a Master’s degree in the endorsement area within the year, the district can apply for the authorization and include official copies of the transcripts. The candidate will then be required during the authorization year to demonstrate proficiency teaching in the new endorsement area. The candidate can teach the subject during the authorization year and apply for a revision of her/his credential at the beginning of the next school year and include the successful evaluation demonstrating proficiency (and official transcripts conferring the Master’s degree if not already submitted). This option is not eligible for renewal of the authorization.

Required documentation:

- a.** Official transcripts verifying a Master’s degree in the specific endorsement area for which the AA-TNC is being applied

Option IV – Pathway 1 or 2 (Endorsement only)

Option IV is intended for candidates adding an **endorsement** that has an alignment (either a close alignment or a less close alignment) to an endorsement the candidate currently holds. Option IV is **NOT** available if there is no Praxis II assessment available for that particular endorsement, or if there is no content similarity between the endorsement the person currently holds and the endorsement being sought. For example, an individual who holds an English endorsement will not be approved to use Option IV for Mathematics; however, a person with an English endorsement seeking to add a Communications endorsement would qualify for and be approved to use Option IV.

If Option IV is applicable as a means to adding an endorsement, please indicate this by checking the applicable box in Item #8 on the District Request Form and on the Route to New Certification/Endorsement form. Please remember this option is only available to add endorsements that have an alignment to an endorsement the candidate currently holds and may not be used to add certificates to an existing credential. In order to prevent the application packet from being returned, if there is any question as to the alignment between endorsement areas, submit a College/University Plan and indicate, "Requesting Review for Option IV."

Candidates approved for Option IV will be required to meet or exceed the qualifying score on the appropriate Praxis II assessment for the endorsement and participate in a minimum one (1) year mentoring program in order to demonstrate best practices in the endorsement area. The PSC's Authorizations Committee will determine which pathway, Pathway 1 or 2, will be required. The candidate can apply for a revision of her/his credential upon completion of the Praxis II and mentor program. This option is not eligible for renewal of the authorization.

NOTE: Endorsements in Social Studies, Natural Science, or endorsement areas that do not have a Praxis II assessment are not intended to be approved for Option IV. In those cases, Option I must be utilized, and a formal College/University Plan must be included in the application packet.

Exceptions to utilize Option IV may be made for Social Studies or Natural Science. An allowance may be made if the candidate already holds two of the endorsement areas which directly align to the full Social Studies or Natural Science endorsement (e.g., History and Geography or Biology and Chemistry) **in addition** to extensive coursework in **each of the other two or remaining areas** that make up the composite endorsement. It is up to the district or candidate to include transcripts showing the highlighted credits that apply.

Requirements for Pathway 1 or 2 are listed at the bottom of the following webpage:
http://www.sde.idaho.gov/site/teacher_certification/alt_routes.htm;

**DISTRICT REQUEST FORM
FOR APPROVAL OF
ALTERNATIVE AUTHORIZATION – TEACHER TO NEW CERTIFICATION/ENDORSEMENT**

(TO BE FILLED OUT BY A DISTRICT ADMINISTRATOR – Please make sure all items are completed.)

1. This request for approval of an Alternative Authorization - Teacher to New Certification/Endorsement is **being made by:**

<u>Lakeland Jt. School District #272</u> School District/Charter Name and District # (or other Educational Agency)	<u>Brad Murray</u> Name of Superintendent
<u>Lisa Sexton</u> Name of Contact Person	<u>lsexton@lakeland272.org</u> Email Address
	<u>208-687-0431</u> Phone #
<u>P. O. Box 39</u> Mailing Address or PO Box #	
<u>Rathdrum, ID 83858</u> City, State, and Zip Code	

2. This request for an Alternative Authorization – Teacher to New Certification/Endorsement is **being made on behalf of:**

<u>Hasz</u> Last Name	<u>Rebecca</u> First Name	<u>A</u> Middle Initial	<u>536562462</u> EDUID #
<u>8/13/77</u> Date of Birth	<u>rhasz@lakeland272.org</u> Email Address		<u>208-660-9428</u> Phone #
<u>8675 W. California</u> Mailing Address or PO Box #			
<u>Rathdrum, ID 83858</u> City, State, and Zip Code			

3. What certificate/endorsement does the candidate currently hold?

- Elementary Endorsement _____
- Secondary Endorsement ___History (6/12, Am. Gov/Political Science 6/12, Spanish 6/12___
- Other (Exceptional Child, Pupil Personnel, etc.) Endorsement ___Counselor K/12___

4. What is the specific school year for which the request is being made? 2015-16

5. What is the certificate/endorsement for which this request is being made?

- Elementary Endorsement _____
- Secondary Endorsement ___Psychology 6/12___
- Other (Exceptional Child, Pupil Personnel, etc.) Endorsement _____

6. What is the specific ISEE assignment code/assignment title for which this request is being made? (Please consult the current Assignment Credential Manual at <http://www.sde.idaho.gov/site/isee/>) _____

04254 Psychology (9-12)

7. Who will be the designated supervisor/mentor? Conrad Underdahl

a. Title? (e.g. Teacher-Math, Principal, Director of SPED, etc.) Principal

8. Which Option is the district/candidate applying for? I II III IV

a. If Option I, which route will the candidate use? College/University ABCTE

b. If using a College/University, has the candidate, in conjunction with the college/university, developed a plan or a list of appropriate coursework requirements necessary to obtain the certificate or endorsement? YES NO

c. If applicable, which college/university furnished or will furnish the plan? _____

d. If applicable, are proof of enrollment, proof of registration, and the plan included with the application packet? YES NO

e. If using ABCTE, is proof of enrollment in ABCTE included with the application packet?
 YES NO

NOTE: Completion of the college/university plan must include meeting the qualifying score on any applicable PRAXIS II tests that are required for the certificate/endorsement(s).

9. Is a copy of the school board minutes, agenda, or letter from the Superintendent included with the application packet? YES NO

We, the undersigned, have:

- a. declared an area of need exists in our district for this particular position;
- b. recorded this declaration in official minutes of the Board of Trustees meeting; and,
- c. included a copy of the board minutes, agenda, or letter from the Superintendent with this application **(must be included or packet will be returned).**

Larry Brown

Printed name of Chairperson of the Local School Board or Educational Agency

Signature of Chairperson of the Local School Board or Educational Agency

Date

Brad Murray

Printed name of Superintendent/Charter Administrator

Signature of Superintendent /Charter Administrator

Date

APPLICATION

for

Alternative Authorization - Teacher to New Certificate/Endorsement, Alternative Authorization – Content Specialist, Computer-Based Alternate Route, (i.e., ABCTE), Interim School Nurse or Interim Speech Language Pathologist

THIS SECTION FOR OFFICIAL USE ONLY	Fee	Date Received	Received By	Year Issued	Year Expired	NIA Status
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Item #1 Indicate Type of Application: Please check the one which applies.

<input checked="" type="checkbox"/>	Alternative Authorization – Teacher to New Certificate/Endorsement (the request is for an individual who already holds a current valid Idaho certificate/credential and is will to work toward meeting the requirements of an additional certificate/endorsement).
<input type="checkbox"/>	Alternative Authorization – Content Specialist (the applicant has verification of enrollment in a college/university teacher preparation program or other state approved certification program and has met the state requirements in content, pedagogy or performance).
<input type="checkbox"/>	Alternative Authorization – Pupil Personnel Services Certificate (the applicant has a master's degree and a valid license from the Bureau of Occupational License in the area they are seeking a certificate/endorsement).
<input type="checkbox"/>	Interim ABCTE (applicant has a valid ABCTE certificate and is applying for the Idaho interim certificate)
<input type="checkbox"/>	Interim Teach for America (TFA) (applicant has verification of completion of TFA and is applying for the Idaho interim certificate)
<input type="checkbox"/>	Interim School Nurse (applicant has a current valid Idaho professional nursing (RN) license but has not completed a school nurse program)
<input type="checkbox"/>	Interim Speech Language Pathologist (applicant has bachelor's degree in speech language pathology but has not completed a SLP master's program)

Item #2 Personal Information: Please enter your name exactly as you want it to appear on the certificate.

Legal Name	Rebecca A Hasz	EDU ID #536562462
Maiden/Other Name		Birth Date 8/13/77
Email Address	rhasz@lakeland272.org	Phone # 208-660-9428
Street or PO Box #	8675 California	Gender <input type="checkbox"/> MALE <input checked="" type="checkbox"/> FEMALE
City, State, Zip Code	Rathdrum, ID 83858	

Item #3 Certificates: List the certificate(s) for which you are applying (i.e., Elementary, Secondary, Administration etc.).

Certificate # 1	Secondary
Certificate # 2	
Certificate # 3	
Certificate # 4	

Item #4 Endorsements: List the educational endorsement(s) for which you are applying (i.e., English, Principal, etc.).

Endorsement # 1	Psychology 7231	Endorsement # 4	
Endorsement # 2		Endorsement # 5	
Endorsement # 3		Endorsement # 6	

Item #5 Educational Institutions: List the colleges/universities you have attended (start with the most recent). You will need to include official transcripts for each institution listed, (if not already on file).

	College/University Name	Course Title	Semester Attended	Credits Earned
a.	University of Idaho	various	May 1999	BA
b.	University of Idaho	Various	May 2005	MA
c.				

Item #6 Teaching Experience: If you have two or more years of contracted teaching experience, list at least the last two districts/educational agencies with which you held a contract. Substitute teaching does not apply.

	School District Name	State	From (mo/yr)	To (mo/yr)
a.	Lakeland School District	ID	9/2000	present
b.				
c.				

Item #7 Assessment(s): Attach verification of the Praxis II score(s), if applicable (i.e., photocopy of score sheet) OR the notarized photocopy of the ABCTE certificate of completion.

Item #8 Consortium: List the name, title and phone number of the consortium members, if applicable.

Consortium Member	Name	Title	Phone #
College/university contact (NA for ABCTE)			
School District Representative (Principal/Administrator)			
Mentor			

Item #9 Prior Certification Irregularities or Legal Convictions:

The application requires each applicant to respond to six (6) questions about prior certification irregularities or legal convictions (other than minor traffic violations).

- 1. Have you ever had a teacher certificate revoked, suspended, denied, or have you ever voluntarily relinquished a teaching certificate to avoid revocation proceedings in Idaho or any other state?**
(see NOTE 1 below) Check one YES NO
- 2. Is there any action pending against your certificate or your application in Idaho or any other state?**
(see NOTE 1 below) Check one YES NO
- 3. Have you ever been arrested for any felony or misdemeanor in Idaho or any other state, federal or military court?** (Do not include convictions for minor traffic violations.) (see NOTE 1 below) Check one YES NO
- 4. If you answered yes to questions 1, 2 or 3 above, have you ever been convicted of any felony or misdemeanor in Idaho or any other state, federal or military court?** (Do not include convictions for minor traffic violations.) (see NOTE 1 and NOTE 2 below) Check one YES NO
- 5. If you answered yes to 1, 2 or 3 above, did the revocation/suspension/denial, action or arrest take place in the last 5 years?** (see NOTE 1 and NOTE 2 below) Check one YES NO
- 6. Are you currently under investigation, on probation or facing pending criminal charges in Idaho or any other state?** (see NOTE 1 below) Check one YES NO

NOTE: 1 If the answer is YES to any of the questions above, the following applies:
 1) A personal written explanation must accompany this application;
 2) If your misdemeanor conviction is less than five (5) years old, relevant court documents must accompany this application;
 3) All felony convictions require relevant documents from the arresting law enforcement agency and the court that oversaw the final disposition.

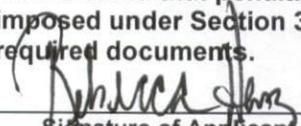
NOTE: 2 For the purpose of question 4 above, conviction means:
 1) All instances in which a plea of guilty or nolo contendere is the basis of conviction;
 2) All proceedings in which a sentence has been suspended, deferred, or withheld; and,
 3) All proceedings in which the prosecution was deferred.

IMPORTANT: FAILURE TO ANSWER THE ABOVE QUESTIONS COULD RESULT IN DENIAL OF A CERTIFICATE, REVOCATION OR SUSPENSION OF AN EXISTING CERTIFICATE.

I attest and affirm that I have read the *Code of Ethics for Idaho Professional Educators*. (For a copy of the Code of Ethics, go to www.sde.idaho.gov/site/teacher_certification.)

I attest and affirm that all statements made by me on this application are true and correct to the best of my knowledge.

I understand that penalties, which may include revocation, suspensions, denial, or conditions, will be imposed under Section 33-1208, Idaho Code, for making any false statement(s) on this application or required documents.



 Signature of Applicant

9-11-2015

 Date

RETURN FORM, TRANSCRIPTS AND FEE IN ONE PACKET

TO: State Department of Education
 Teacher Certification
 PO Box 83720
 Boise. ID 83720-0027

**ROUTE TO NEW CERTIFICATION/ENDORSEMENT
FOR APPROVAL OF
ALTERNATIVE AUTHORIZATION – TEACHER TO NEW CERTIFICATION/ENDORSEMENT**

(TO BE FILLED OUT BY THE CANDIDATE)

Hasz	Rebecca	A	536562462
<small>Last Name</small>	<small>First Name</small>	<small>Middle Initial</small>	<small>EDUID #</small>
8675 W. California	Rathdrum	83858	208-660-9428
<small>Mailing Address or PO Box #</small>	<small>City</small>	<small>State</small>	<small>Phone #</small>

1. Name of school or school district making this application for an Alternative Authorization -Teacher to New Certification/Endorsement:

Lakeland Jt. School District #272

School District/Charter Name and District # (or other Educational Agency)

Phone #

2. The type of certificate/endorsement being requested is (Please be specific. The certificate/endorsement should be in the same content area for which the AA-TNC is being applied):

Standard Secondary – Psychology 6/12

(e.g., Standard Elementary-All Subjects K/8, Standard Secondary-English 6/12, Standard Exceptional Child-Generalist K/12)

3. The school year for which the request is being made: 2015-16 (e.g., 2014-15)

4. Which Option will you use as your route to the new certification/endorsement? **Please check the applicable box(es), initial in the spaces next to the respective statement of understanding, and sign and date at the end of this document.**

Option I

College/University – Attach the following documents:

a. Proof of enrollment in a college/university teacher preparation program leading to an Institutional Recommendation for certification/endorsement in the same area for which the AA-TNC is being applied

b. Proof of registration for courses to be taken during the applicable authorization year (e.g. If the authorization is for 2015-16, the candidate must be registered to take courses during the 2015-16 school year)

c. A College/University Plan provided by the institution that outlines all of the coursework that needs to be completed to qualify for an Institutional Recommendation for certification/endorsement from the college/university. The Plan must be signed by the candidate and the Dean of the College of Education or her/his designee.

I understand that if I am using a college/university to add a new certificate/endorsement, I must complete a minimum of nine (9) semester credits during the one (1)-year validity of the authorization to be eligible for renewal of the authorization. The authorization can be renewed two (2) additional times for a total of three (3) years to complete the college/university plan. Upon successful completion of the entire college/university plan and with an Institutional Recommendation from the college/university, I will apply for a revision to add the new certificate/endorsement onto my credential.

OR

ABCTE – Attach the following documents:

a. Proof of enrollment in ABCTE in the same content area of certification/endorsement for which the AA-TNC is being applied

I understand that if I am using ABCTE to add a new certificate/endorsement, I have the **one (1)-year validity** of the Teacher to New authorization to earn the ABCTE Passport to Teaching certificate. For the next year, I will apply for the ABCTE interim certificate. I understand that the authorization is not eligible for renewal except under extenuating circumstances documented in a formal letter to the PSC to be included with the Renewal Alternative Authorization – Teacher to New application.

Option II–NBPTS (Endorsement only) – Attach the following documents:

a. Notarized copy of the NBPTS certificate

_____ I understand that if I am using Option II–NBPTS to add a new endorsement, I have the **one (1)-year validity** of the Teacher to New authorization to earn a successful teaching evaluation demonstrating proficiency in the applicable endorsement area. I understand that under Option II-NBPTS, the authorization is not eligible for renewal. Upon successful completion of the Option II-NBPTS requirements, I will apply for a revision to add the new endorsement onto my credential.

Option III–Master’s Degree (Endorsement only) – Attach the following documents:

a. Official transcripts verifying a Master’s degree in the specific endorsement area for which the AA-TNC is being applied

_____ I understand that if I am using Option III–Master’s Degree to add a new endorsement, I have the **one (1)-year validity** of the Teacher to New authorization to earn a successful teaching evaluation demonstrating proficiency in the applicable endorsement area. I understand that under Option III-Master’s Degree, the authorization is not eligible for renewal. Upon successful completion of the Option III-Master’s Degree requirements, I will apply for a revision to add the new endorsement onto my credential.

Option IV–Pathway 1 or 2 (Endorsement only)

_____ I understand that if I am approved for Option IV-Pathway 1 or 2 to add a new endorsement, I have the **one (1)-year validity** of the Teacher to New authorization to successfully complete the Pathway 1 or 2 requirements in the applicable endorsement area. The PSC’s Authorizations Committee will determine which pathway, Pathway 1 or 2, will be required. I understand that under Option IV-Pathway 1 or 2, the authorization is not eligible for renewal. Upon successful completion of the Option IV-Pathway 1 or 2 requirements, I will apply for a revision to add the new endorsement onto my credential.

I attest and affirm that all statements made by me on this application are true and correct to the best of my knowledge.


Applicant’s Signature

9-11-2015
Date



SHERRI YBARRA
SUPERINTENDENT OF
PUBLIC INSTRUCTION

650 W. STATE STREET
P.O. BOX 83720
BOISE, IDAHO 83720-0027

OFFICE: 208-332-6800
FAX: 208-334-2228
SPEECH/HEARING
IMPAIRED: 1-800-377-3529

August 27, 2015

Tom Taggart
Lakeland SD #272
P.O. Box 39
Rathdrum, ID 83858

Dear Tom Taggart;

The State Department of Education reviewed Lakeland SD #272 audit report for the fiscal year ending June 30, 2014.

There were no findings reported to the CACFP Child Nutrition Department concerning the audits.

To fulfill the regulations of 7 CFR 226 governing the Child and Adult Care Food Program (CACFP) and the Federal Single Audit Act of 1984 as amended by the Single Audit Act Amendment of 1996 and amendments in conjunction with the OMB Circular A-133 it is your organization's responsibility to assure the State agency that findings, if any, have been corrected.

This correspondence closes the audit reporting process for Lakeland SD #272 for the fiscal year ending June 30, 2014.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Huntley", with a large, sweeping flourish at the end.

Kim Huntley, CACFP Coordinator

Cc:

Colleen Fillmore, Ph.D., RD., LD., Director, Child Nutrition Programs
Sponsor Electronic File

"USDA is an equal opportunity provider and employer."