

Agenda of Regular School Board Meeting

The Board of Trustees Lakeland Joint School District No. 272

A Regular School Board Meeting of the Board of Trustees of Lakeland Joint School District No. 272 will be held Monday, December 9, 2013, beginning at 5:00 PM in the Administrative Offices, 15506 N. WASHINGTON ST., RATHDRUM, ID 83858.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

- A. **Call to Order 5:00 p.m.**
- B. **Board Work Session 5:00 p.m.-Strategic Plan and Supplemental Levy** 2
- C. **Welcome Visitors/Pledge of Allegiance 6:00 p.m.**
- D. **Approve Agenda**
- E. **Consent Agenda**
 - 1. Minutes of Previous Meeting(s) - Regular Meeting of 11/11/2013 20
 - 2. Regular and Special Bills 24
- F. **Report and Presentation Agenda**
 - 1. LEA
 - 2. Visitor Presentations
 - a. Lakeland High School Robotics Team-Debbie Kimberling
 - 3. Public Comment (Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).
 - 4. Staff Reports
 - a. Tom Taggart- Financial 38
 - b. Brad Murray- Crisis Team Meetings
- G. **Action Agenda**
 - 1. Approve/deny the hiring of new personnel as presented 40
 - 2. Approve/deny the following list of policies as presented 42
 - 3. Approve/deny transfers from Fund 100 to Funds 249 and 290 60
 - 4. Approve/deny early release for Senior Project presentations on March 27, 2014 at 12:30 p.m.
 - 5. Approve/deny grant writing contract 61
 - 6. Approve/deny to set a hearing date for January 13, 2014 at 6:00 p.m. in order to amend the FY14 budget
- H. **Discussion Agenda**
 - 1. Draft Policies
 - 2. Correspondence
 - a. Discipline Reports
 - b. Other 62

Outline of Survey Results

Survey reached primarily parents and employees of the district. Only 3% had no association with the district.

General questions:

Overall the responses to the standard questions were positive.

How satisfied are you with the quality of Lakeland Schools	84% Positive
Strong public schools are important to me	99% Positive
Supporting increased funding for quality education	88% Positive
We set high expectations	87% Positive
Schools in local communities are an asset	98% Positive
Facilities are well maintained	84% Positive
Students have access to adequate technology	74% Positive
Textbooks and curricula are adequate	64% Positive
Appropriate class size	62% Positive
Student safety	83% Positive

Improvements needed:

Smaller class size	50% Important
Improved facilities	33% Important
More effective teachers	41% Important
More effective admin	38% Important
More challenging curriculum	40% Important
More extra-curricular programs	32% Important
More focus on standardized testing	5% Important
Less focus on standardized testing	58% Important
More opportunities for the arts	48% Important
More vocational programs	50% Important

Within the comments the following trends were evident as we did a qualitative analysis:

Class size had the most comments. The spots in the district where there are overloads and/or combos received attention. Additionally it was evident that many parents do not understand how staffing decisions are made.

Curriculum is a major area of concern. Several are opposed to the common core and the reasoning appears to be loss of local control and the appearance that it is dumbing down the curriculum. Others feel we have just lowered our standards. Teachers are concerned that they do not have adequate resources to implement what is expected. Parents are concerned that the students do not bring home textbooks and/or they do not know how to help their students. The focus on standardized testing garnered many comments.

Student behavior is always a concern along with maintaining high expectations for students. Bullying (particularly at the secondary level) was noted as well as dealing effectively with classroom disrupters.

Staff accountability received numerous comments. There is a perception that ineffective teachers are not being held accountable. Additionally, there were several comments about how teachers interact with students. Timely updates on Powerschool and poor maintenance of teacher websites was noted. Teacher availability to students and parents outside of the classroom and the lack of regular communication was mentioned several times. Having students and parents have a voice in teacher evaluation was suggested.

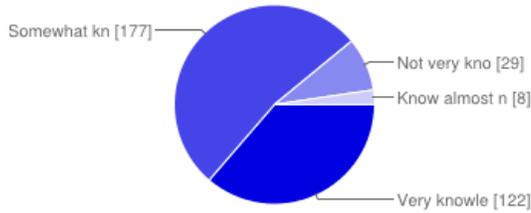
Communication in general. In addition to regular communication from teachers, it is apparent that we as a district and as schools need to find the correct vehicle(s) to inform our public and promote our schools.

Technology. There is not much to say here besides we need more and better along with the training to use it.

345 responses

Summary

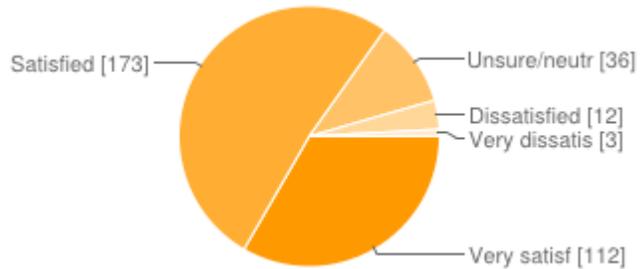
How knowledgeable are you about the Lakeland School District?



Very knowledgeable	122	36%
Somewhat knowledgeable	177	53%
Not very knowledgeable	29	9%
Know almost nothing about local schools	8	2%

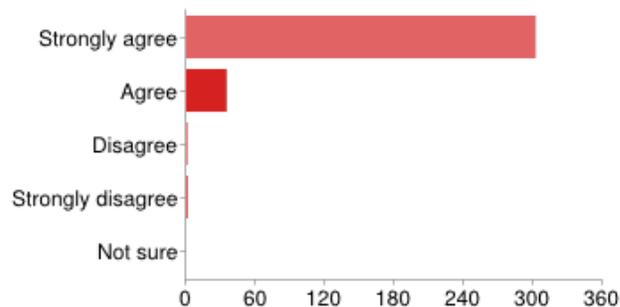
How satisfied are you with the quality of the Lakeland Schools?

Very satisfied	112	33%
Satisfied	173	51%
Unsure/neutral	36	11%
Dissatisfied	12	4%
Very dissatisfied	3	1%

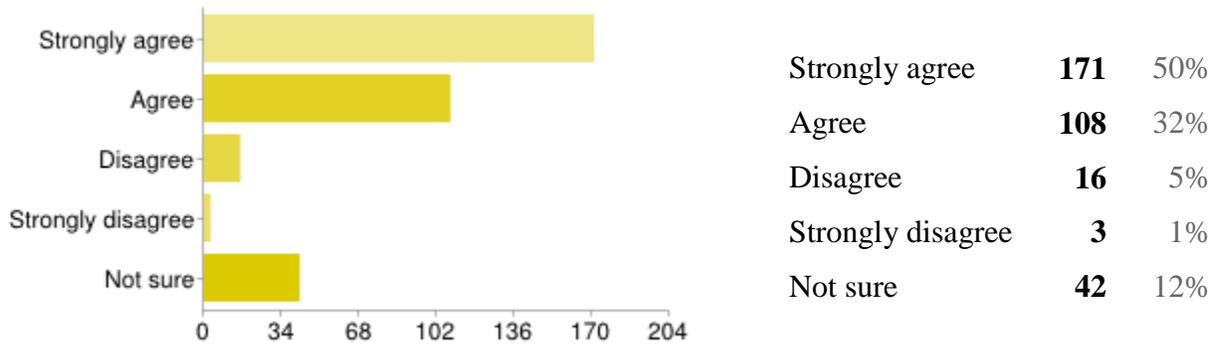


A community with strong public schools is important to me.

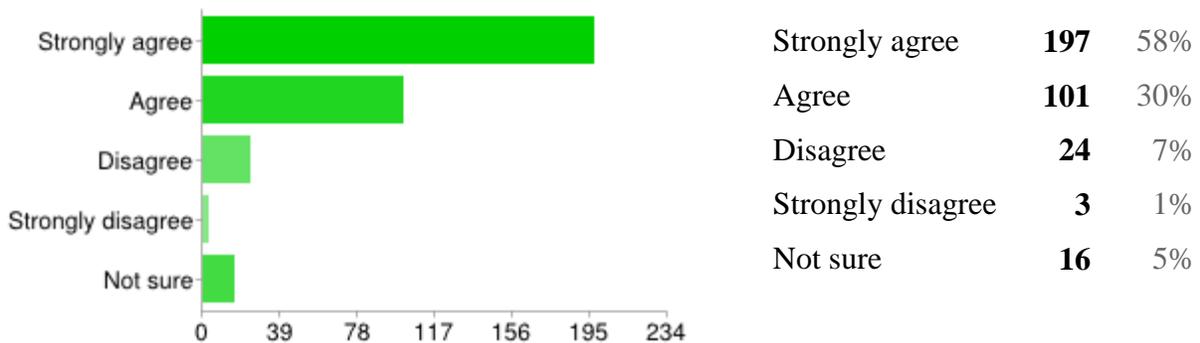
Strongly agree	302	89%
Agree	35	10%
Disagree	1	0%
Strongly disagree	1	0%
Not sure	0	0%



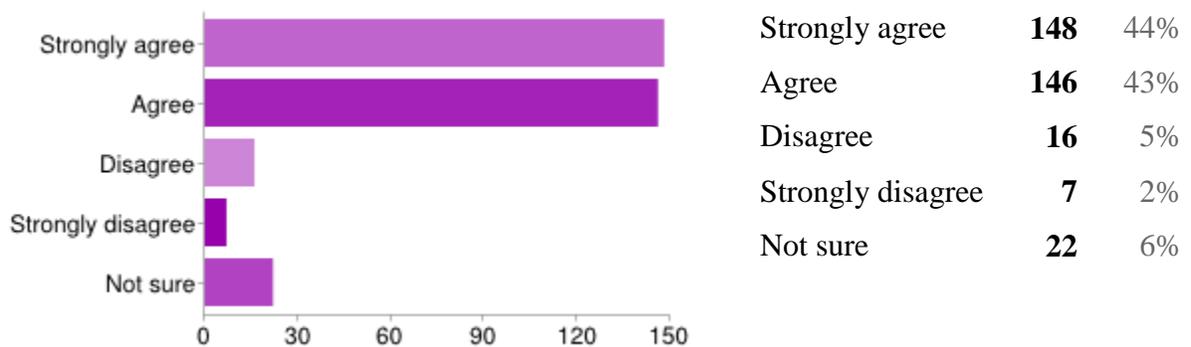
Lakeland's schools are an asset when attracting new companies to the area.



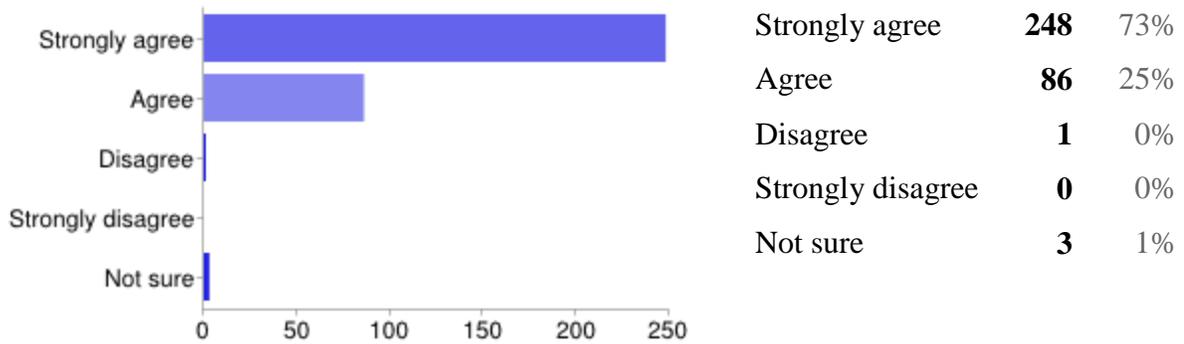
I support increased funding to support quality education.



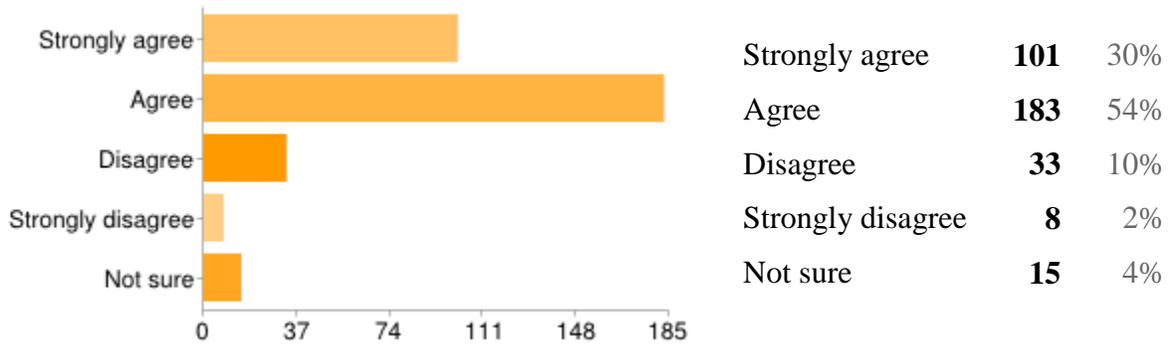
Lakeland Schools set high expectations.



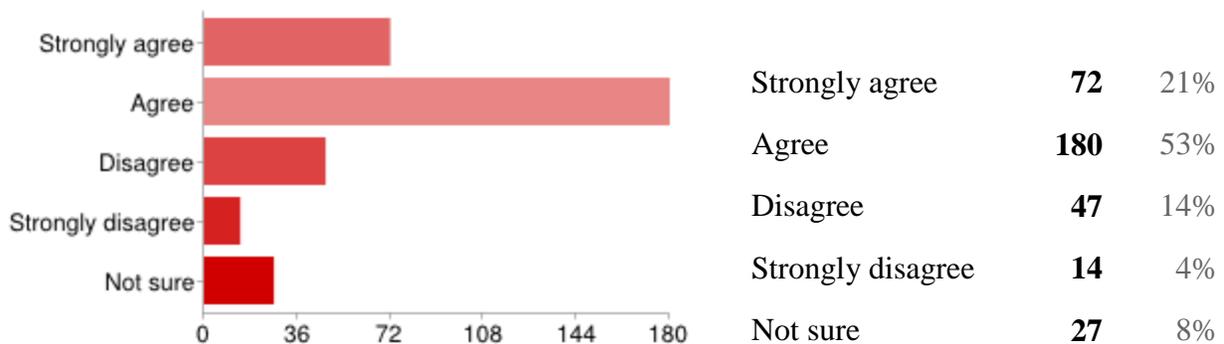
Schools placed in local communities are an asset.



Our school facilities are well maintained.

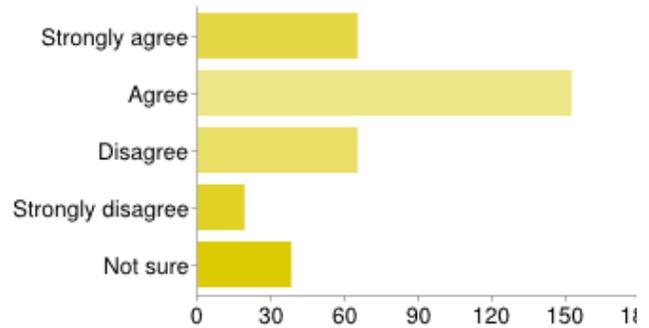


Students have access to adequate technology within the schools.

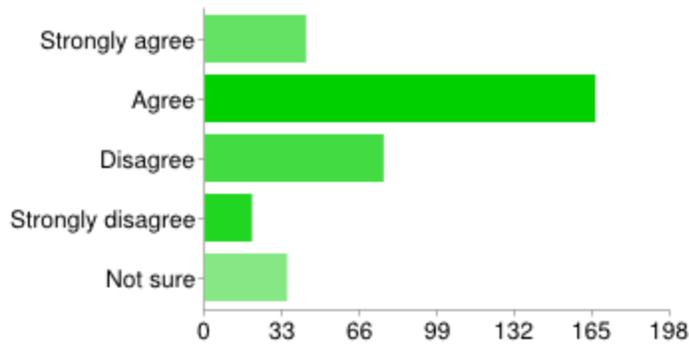


Textbooks and curriculum available to students are current and adequate for our needs.

Strongly agree	65	19%
Agree	152	45%
Disagree	65	19%
Strongly disagree	19	6%
Not sure	38	11%

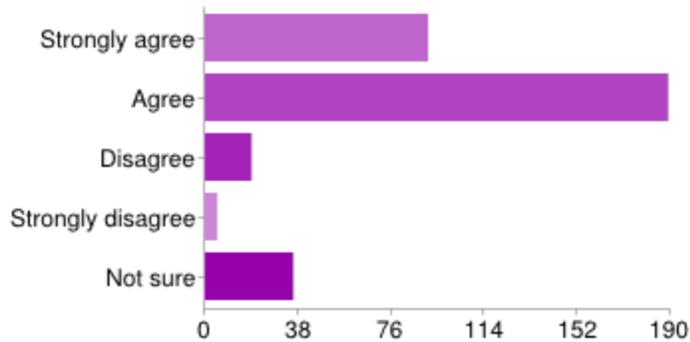


The number of students in each class is appropriate.



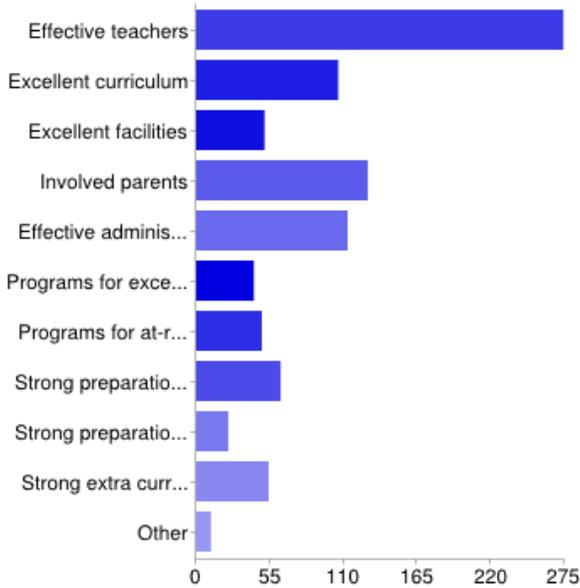
Strongly agree	43	13%
Agree	166	49%
Disagree	76	22%
Strongly disagree	20	6%
Not sure	35	10%

Children are safe in our schools.



Strongly agree	91	27%
Agree	189	56%
Disagree	19	6%
Strongly disagree	5	1%
Not sure	36	11%

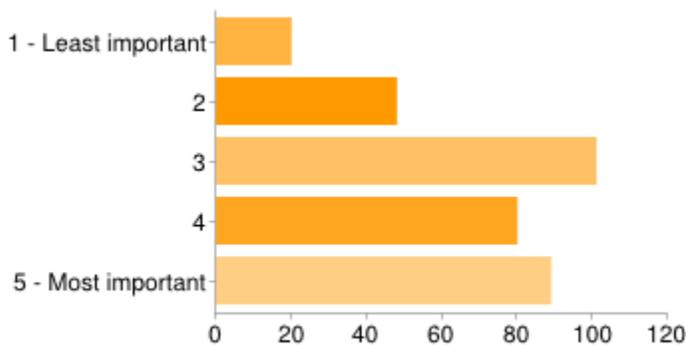
Which of the following are the strongest assets of the Lakeland Schools? Choose up to three.



Effective teachers	274	30%
Excellent curriculum	106	12%
Excellent facilities	51	6%
Involved parents	128	14%
Effective administrators	113	12%
Programs for exceptional students	43	5%
Programs for at-risk students	49	5%
Strong preparation for college	63	7%
Strong preparation for vocations	24	3%
Strong extra curricular programs	54	6%
Other	11	1%

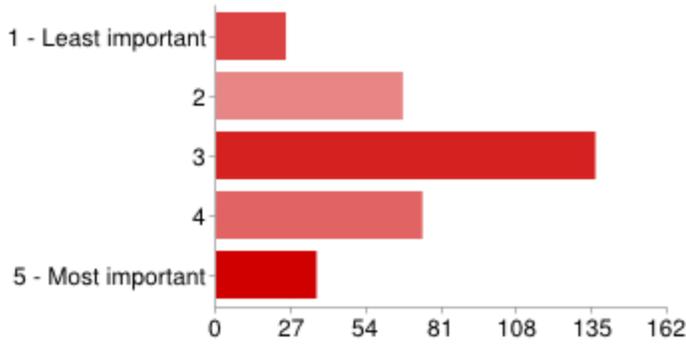
[On a scale of 1 (least important) to 5 (most important) please indicate what improvements need to be made to the Lakeland Schools.]

Smaller class sizes



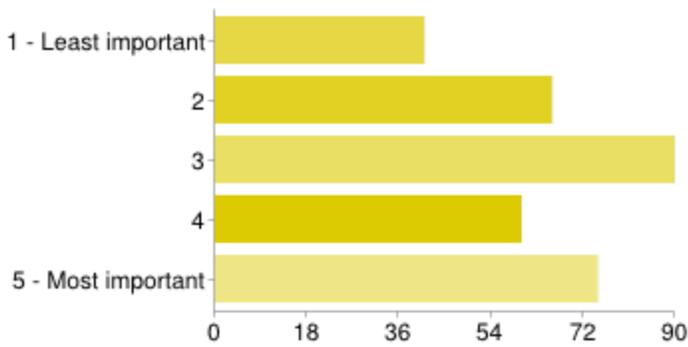
1 - Least important	20	6%
2	48	14%
3	101	30%
4	80	24%
5 - Most important	89	26%

Improved school facilities



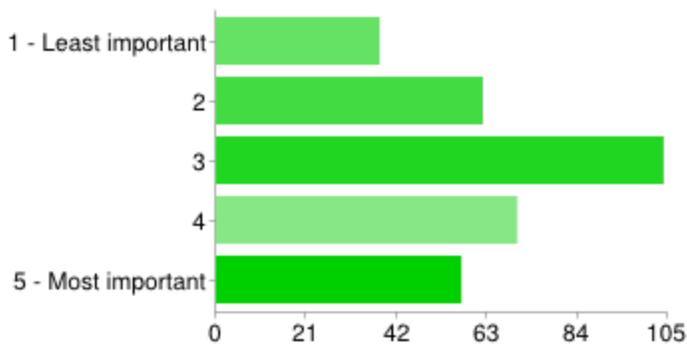
1 - Least important	25	7%
2	67	20%
3	136	40%
4	74	22%
5 - Most important	36	11%

More effective teachers



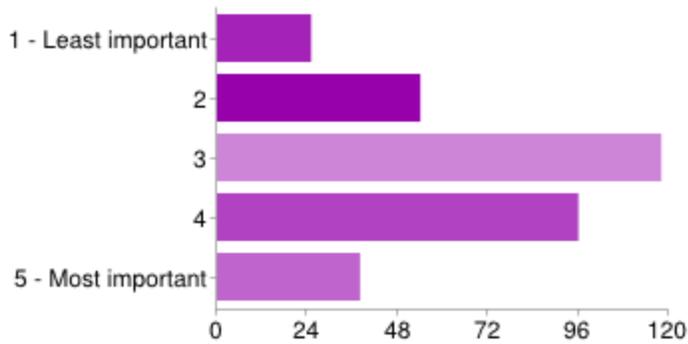
1 - Least important	41	12%
2	66	20%
3	90	27%
4	60	18%
5 - Most important	75	23%

More effective administrators



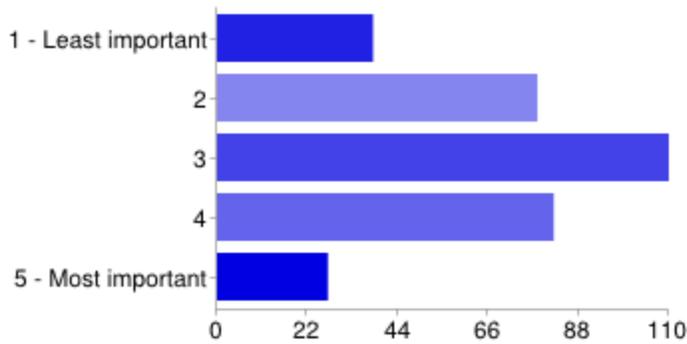
1 - Least important	38	11%
2	62	19%
3	104	31%
4	70	21%
5 - Most important	57	17%

More challenging curriculum



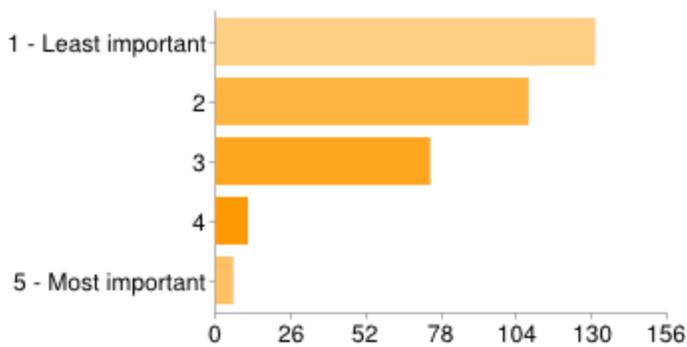
1 - Least important	25	8%
2	54	16%
3	118	36%
4	96	29%
5 - Most important	38	11%

More extra curricular programs



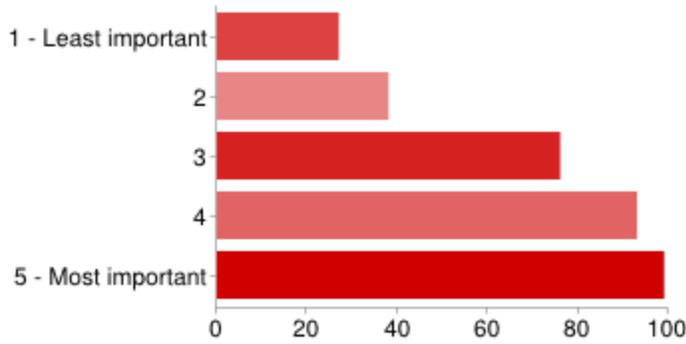
1 - Least important	38	11%
2	78	23%
3	110	33%
4	82	24%
5 - Most important	27	8%

More focus on standardized testing



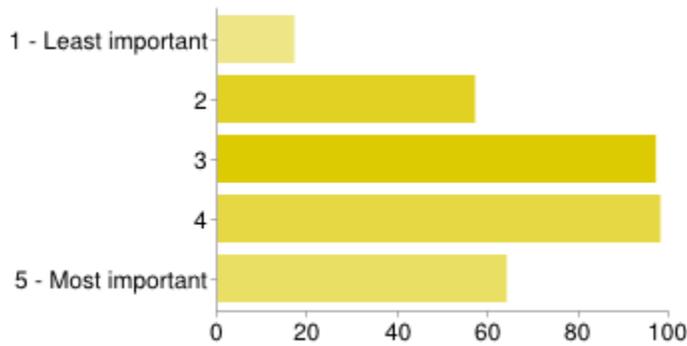
1 - Least important	131	40%
2	108	33%
3	74	22%
4	11	3%
5 - Most important	6	2%

Less focus on standardized testing



1 - Least important	27	8%
2	38	11%
3	76	23%
4	93	28%
5 - Most important	99	30%

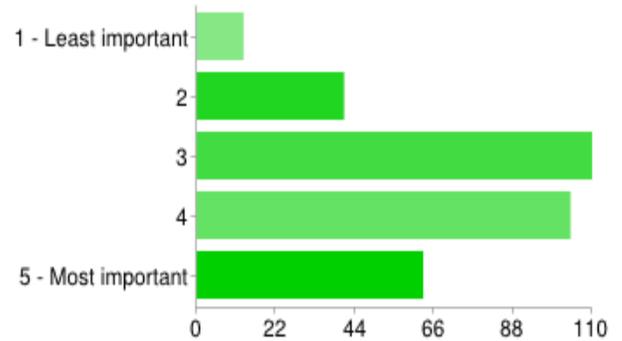
More opportunities in the arts



1 - Least important	17	5%
2	57	17%
3	97	29%
4	98	29%
5 - Most important	64	19%

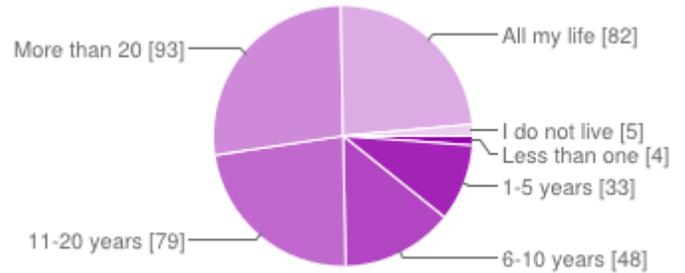
More vocational programs

1 - Least important	13	4%
2	41	12%
3	110	33%
4	104	31%
5 - Most important	63	19%



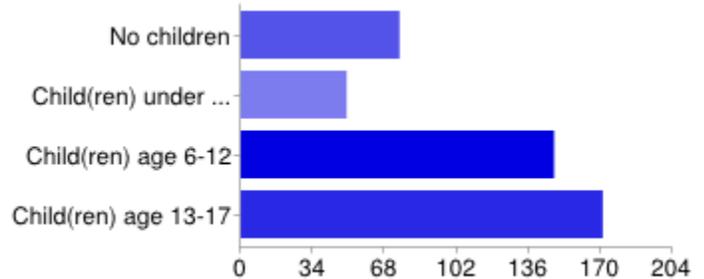
How long have you lived in North Idaho?

Less than one year	4	1%
1-5 years	33	10%
6-10 years	48	14%
11-20 years	79	23%
More than 20 years	93	27%
All my life	82	24%
I do not live in North Idaho	5	1%

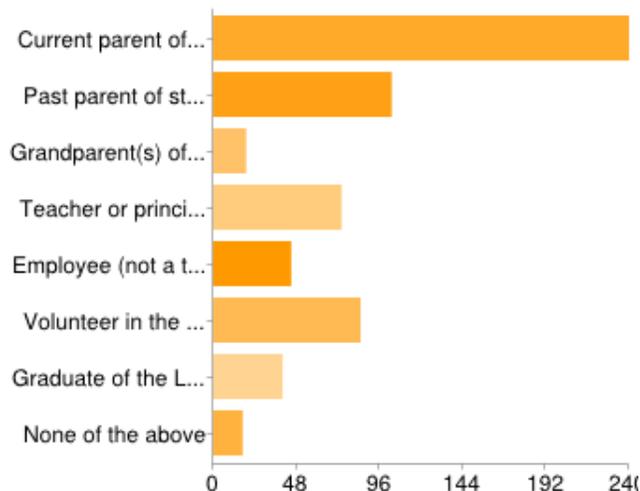


Do you have children under age 18 in your household? Check all that apply.

No children	75	17%
Child(ren) under age 5	50	11%
Child(ren) age 6-12	148	33%
Child(ren) age 13-17	171	39%



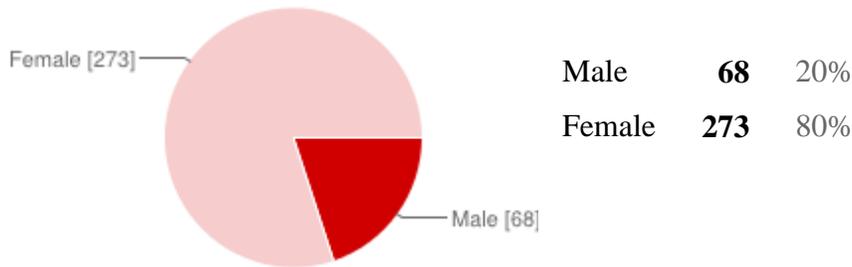
What are your current or past affiliations with the Lakeland School District?



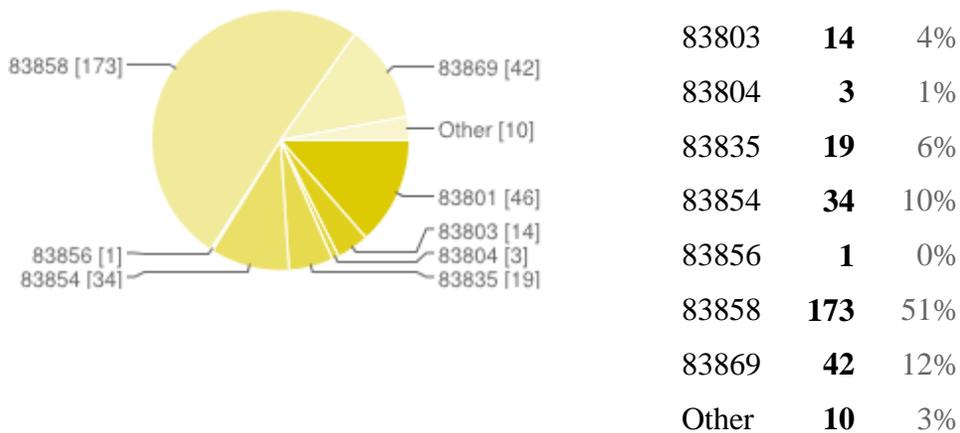
Check all that apply.

Current parent of student(s) in the Lakeland District	240	39%
Past parent of student(s) in the Lakeland District	103	17%
Grandparent(s) of student(s) in the Lakeland District	19	3%
Teacher or principal in the Lakeland District	74	12%
Employee (not a teacher) in the Lakeland District	45	7%
Volunteer in the Lakeland District	85	14%
Graduate of the Lakeland District	40	6%
None of the above	17	3%

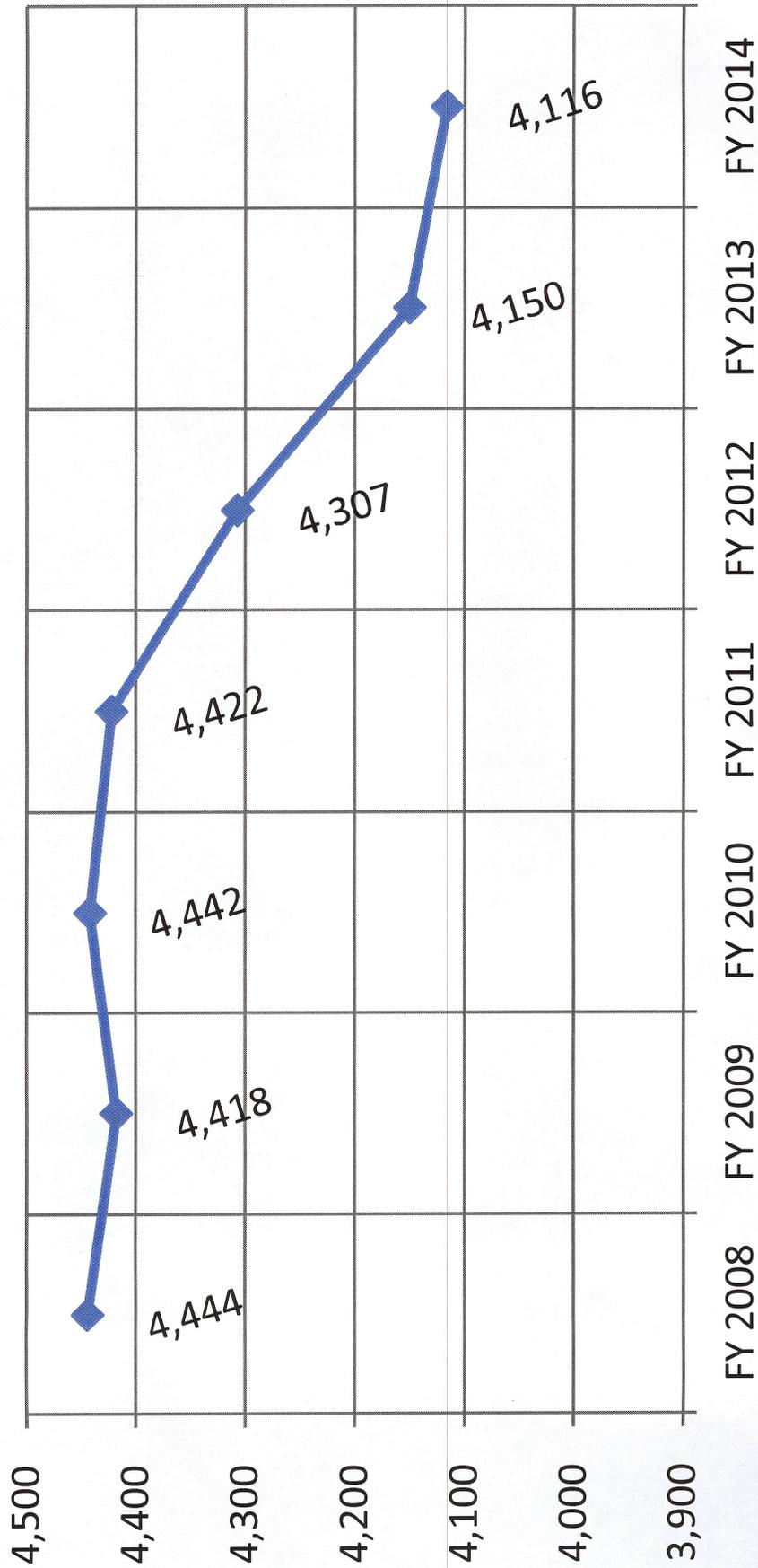
What is your gender



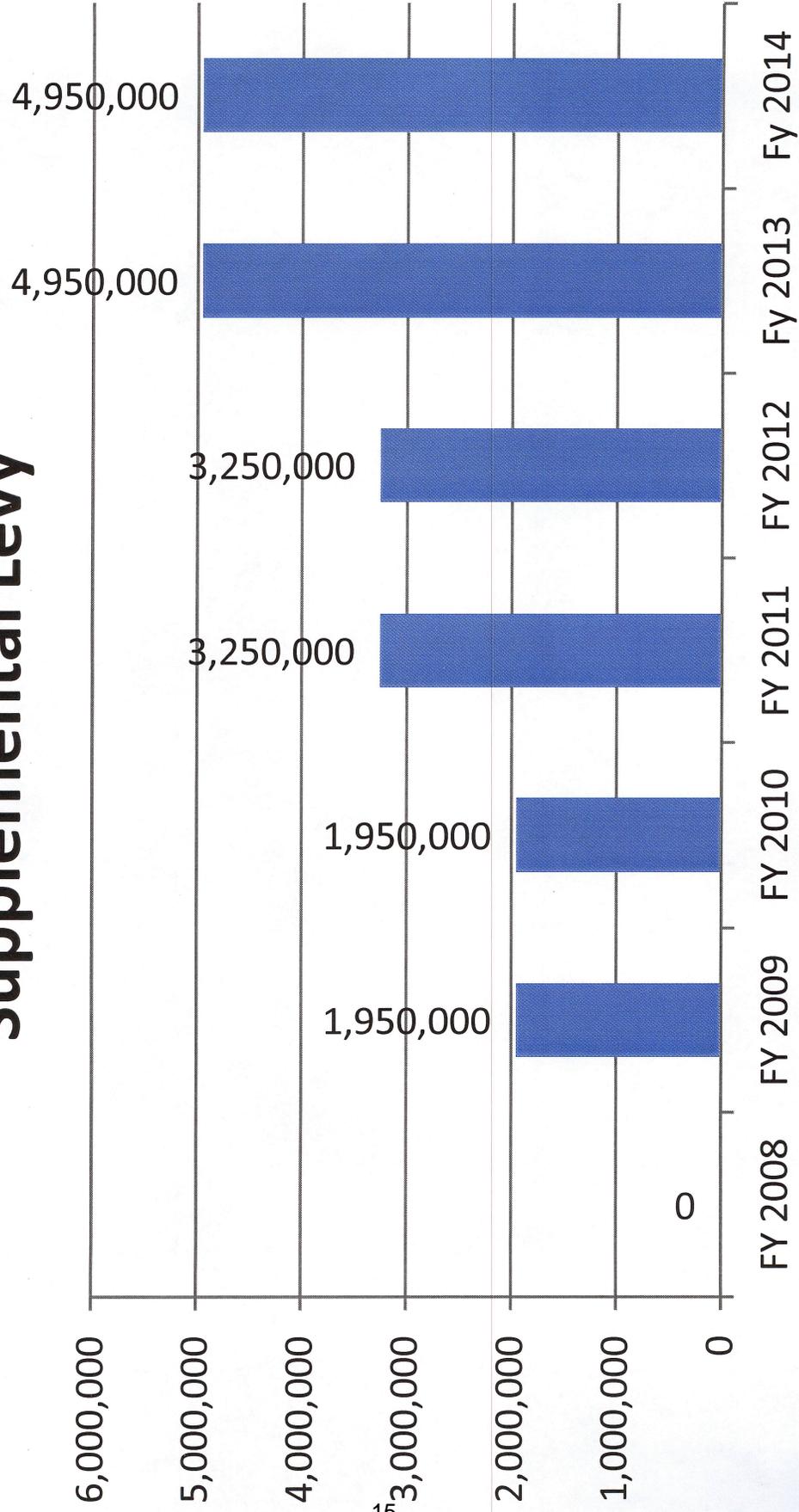
What is your zip code



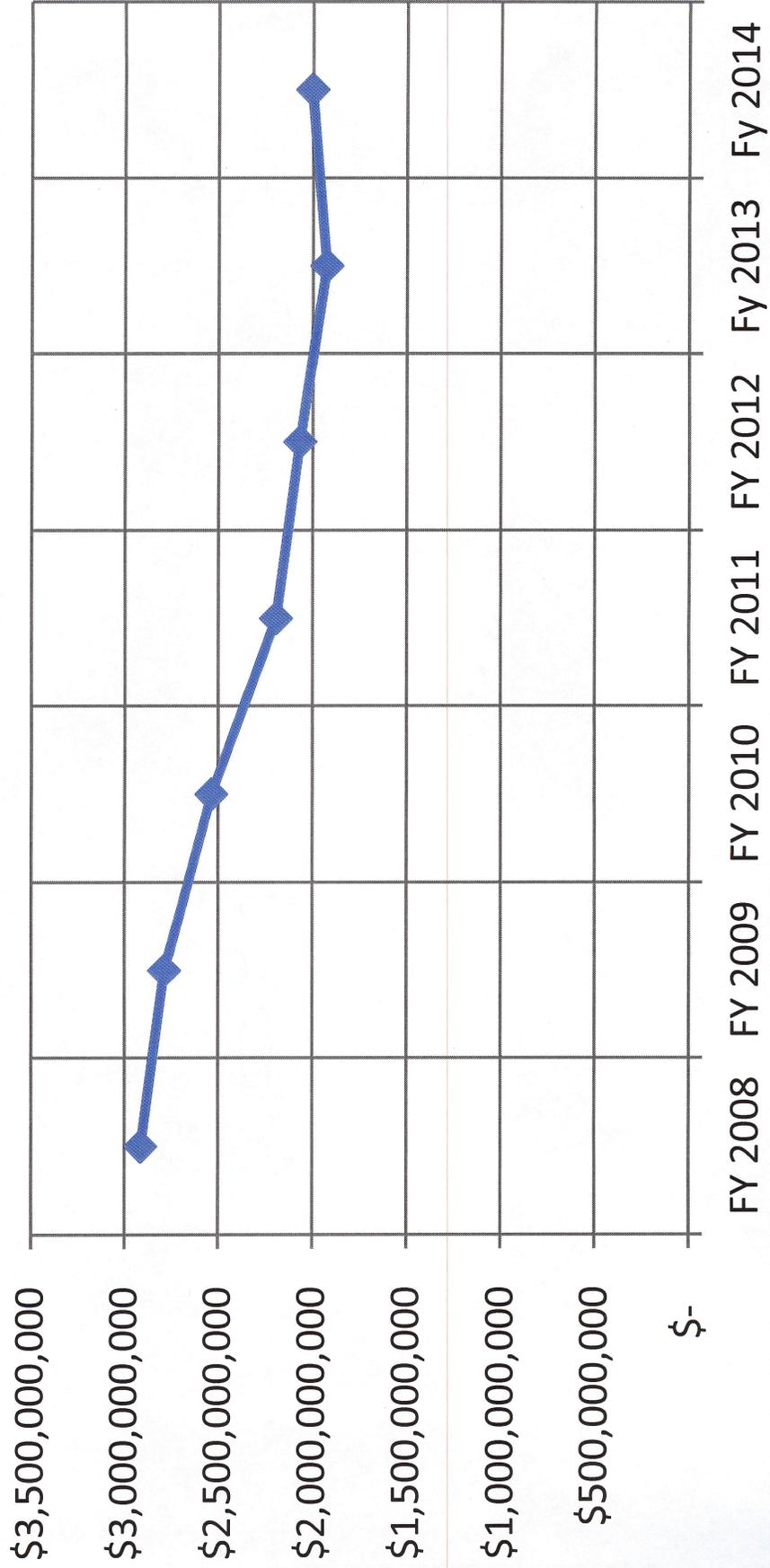
Student Enrollment



Supplemental Levy



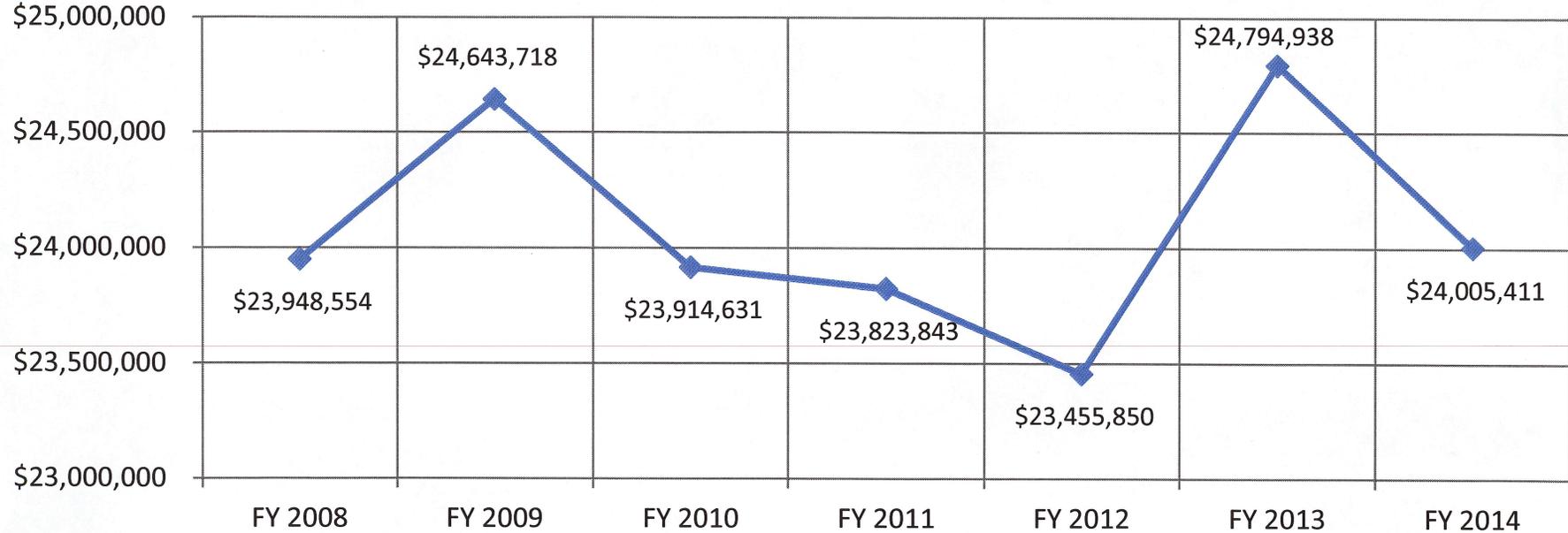
Taxable Value



Tax Rate per \$1,000



General Fund Expenses



Unit Funding



***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 11, 2013***

LAKELAND JOINT SCHOOL DISTRICT NO. 272

Meeting Location
Lakeland Joint School District Administrative Offices
15506 N Washington Street
Rathdrum, ID 83858



***5:00 p.m. Board Workshop
6:00 p.m. Regular Meeting***

BOARD MEMBERS PRESENT

Chairman Larry Brown (Zone 5)
Trustee Kyle Olmstead (Zone 1)
Trustee John Shaffer (Zone 2)
Trustee Tim Skubitz (Zone 3)
Trustee Brian Wallace (Zone 4) (ABSENT)

ADMINISTRATION PRESENT

Superintendent Dr. Mary Ann Ranells
Assistant Superintendent Brad Murray
Director of Business Tom Taggart
Clerk Brook Cunningham

A. Call to Order 5:00 p.m.

Chairman Brown called the meeting to order at 5:05 p.m.

B. Board Workshop- Charles Dodson Q & A

The District's Legal Counsel, Charles Dodson was present to answer various questions, such as proper due process procedures, policy verses statute, political endorsements, and weapons brought on to school property. Charles Dodson's presence was solely for a workshop and not to advise or address any pending legal matters.

The workshop adjourned at 6:14 p.m. and Chairman Brown called for a short break prior to the regular meeting.

C. Welcome Visitors/Pledge of Allegiance 6:00 p.m.

At 6:25 p.m. Chairman Brown gave welcome to those that were present and led in the pledge.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 11, 2013***

D. Approve Agenda

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE OLMSTEAD to approve the agenda as presented. Motion carried unanimously.

E. Consent Agenda

1. Minutes of Previous Meeting(s) - Regular Meeting of 10/14/2013 & Special Meeting 10/30/2013
2. Regular and Special Bills

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SHAFFER to approve the Consent Agenda as presented. Motion carried unanimously.

F. Report and Presentation Agenda

1. LEA

No one from the LEA was present.

2. Visitor Presentations

No visitors were present.

3. Public Comment

(Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).

4. Staff Reports:

- a. Tom Taggart- Financial

Tom reported that not a lot has happened in the last month. State reporting for salary apportionment is coming up, which will give a good estimate on what the February check will look like. The District is down approximately 20 students from this time last year. Discussion took place regarding ISEE reporting.

- b. Brad Murray- Senior Project Presentation

Brad Murray suggested an early release on March 27th for secondary levels at 12:30 p.m. in order to hear Senior Project Presentations. All trustees invited to participate in judging.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 11, 2013***

G. Action Agenda

1. Approve/deny the hiring of new personnel as presented

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SKUBTIZ to approve the hiring of new personnel as presented. Motion carried unanimously.

2. Approve/deny Auditors Report FY 2012/2013- Hayden & Ross, P.A.

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SHAFFER to approve the Auditors Report for FY 2012/2013- Hayden & Ross, P.A. as presented. Motion carried unanimously.

3. Approve/deny Winter Athletic Schedules

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE OLMSTEAD to approve the Winter Athletic Schedules. Motion carried unanimously.

4. Approve/deny the list of Wellness Policies as recommended by Administration
8200 be adopted, 8240-school meals ISBA policy, 8245

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to approve the list of Wellness Policies as recommended by Administration 8200 be adopted, 8240-school meals ISBA policy, 8245. Motion carried unanimously.

H. Discussion Agenda

1. Draft Policies

The Board went over the draft policies that were presented once again. Dr. Ranells informed the policies presented would be on the next Board Agenda for approval. Dr. Ranells also asked for clarification on Policy #1250; if the Board wished to keep current policy or review ISBA's. It was agreed that the Board preferred the current policy.

2. Set date and time for Board Workshop to discuss Levy & Strategic Plan

Tom Taggart informed that he would like to schedule a workshop to discuss a possible supplemental levy and the Strategic Plan. It was agreed the Board would meet at 5:00 p.m. on December 9th prior to the regular Board meeting.

3. ISBA Conference

Chairman Brown discussed the awards that the Lakeland Board had received at the conference. Discussion also took place about the implantation of the Common Core State Standards.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, NOVEMBER 11, 2013***

4. Correspondence

a. Discipline Reports

The reports have been included in the Board's packet.

b. Other

Chairman Brown gaveled adjournment at 7:46 p.m.

Attest:

Respectfully Submitted:

Larry Brown, Chairman

Brook Cunningham, Clerk

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees
Regular School Board Meeting
December 9, 2013

Gross Salaries		1,638,846.70	
Gross Benefits		452,675.80	
Cenex Cooperative Supply	#2 Dyed Diesel	7,342.72	81367
Chartwells	October 2013 Food Service	144,905.41	81368
Chatterton, Heather	October 2013 Mileage	79.35	81369
Consolidated Supply	Maint Supplies	84.05	81370
De Lage Landen	KTEC/Copier Lease 11/-30/2013	145.64	81371
DeAustin, BJ	October 2013 Mileage	54.40	81372
Gabiou, Amy	October 2013 Mileage	100.70	81373
Graybar Electric	Maint Supplies	177.00	81374
Hall-Burnside, Kathleen	Expense Claim Reimbursement	99.00	81375
Hobart Service	Services (FS)	152.25	81376
Human Kinetics	Tech License	1,797.00	81377
Insight Distributing	Maint Supplies	2,030.57	81378
MacArthur	Maint Supplies	212.54	81379
Morrison, Patty	Expense Claim Reimbursement	126.50	81380
Morrison, Susan	October 2013 Mileage	52.97	81381
Neff, Matthew	Expense Claim Reimbursement	187.00	81382
Nelson, Jodi	Expense Claim Reimbursement	22.90	81383
Panhandle Health District 1	Federal Mandated Second Inspection/License Renewal	2,475.00	81384
Platt Electric Supply	Maint Supplies	454.12	81385
Pote, Sheila	October 2013 Mileage	47.20	81386
Scholastic	Instructional Materials	231.28	81387
Sun Rental Post Falls	Services (Maint)	220.00	81388
Western Mountain Bus Sales	Tran Supplies	440.82	81389
Yadon Construction	Maint Supplies	1,248.96	81390
Idaho Department of Education	November 15, 2013 Fingerprinting	80.00	81391
Riddle, Susan	Petty Cash Replenishment	112.25	81392
Cenex Cooperative Supply	#2 Dyed Diesel	6,127.49	81393
Coeur d'Alene Press	FS Ad	104.24	81394
National Science Teachers	Registration (Area Conference), Membership	1,225.00	81395
State of Idaho, Notary Div	Filing Fee (Rickard)	30.00	81396
Time Warner Cable	District Internet Access 11/8 - 12/7/2013	17,740.00	81397
Air Tech Mechanical	Services (THS)	2,187.83	81398
Insight Investments	Tech Equipment	717.00	81399
Kootenai Kids Teaching Supplies	Instructional Materials	63.00	81400
KTEC	Kootenai County Property Taxes collected October 2013	1,741.91	81401
Norco	Instructional Materials	318.90	81402
Palomin, Racheal	October 2013 In-Lieu of Transportation	300.15	81403
Walmart	Title I/ BASE Supplies	234.78	81404
Fox, Hilary	Advance (Lewiston/LHS Girls Varsity Basketball)	288.00	81405
Dominos Pizza	Parent Night Pizzas (SPED/LHS)	65.00	81406
Google	Single User Cost for Google Apps Vault, 12 mos	6,000.00	81407
Happeney, Cindy	Petty Cash Replenishment	54.51	81408
Postmaster - Rathdrum	Postage Stamps	434.00	81409
State of ID Criminal History Unit	State Fingerprinting - D Peterson	65.00	81489

State of ID Criminal History Unit	State Fingerprinting - M Sizemore	65.00	81490
American Express	Instr, Office Supplies/Flights	1,200.99	81491
American Express	Instr, Office, Tech, Library Supplies/Shipping Fees	15,060.43	81492
American Express	Instr, Office, Tech Supplies/Flights	8,548.22	81493
Riddle, Susan	Petty Cash Replenishment	115.26	81494
4-H Youth Development	FLL Tournament Registration (STRIVE)	150.00	81410
A-L Compressed Gases	Instructional Materials	238.17	81411
Ace Industrial Supply	Instructional Materials	373.00	81412
Alsco	Coverall Service	149.16	81413
AmSan	Maint Supplies	22.48	81414
Asher, John	Expense Claim Reimbursement	40.00	
Athol, City of	AE/ Water 10/31 - 11/27/2013	70.00	
Avista	November 2013 Electricity/Natural Gas	52,089.84	
Baker, Richard	Field Trip Meals 10/16 - 11/15/2013	5.00	81415
Bar Circle "S" Water	November 2013 Water (GE)	27.43	
Bluejay Industrial	Tran Supplies	453.25	81416
Boise Hotel	Lodging (State Football Meeting)	77.00	81417
Bornitz, Debra	Field Trip Meals 10/16 - 11/15/2013	10.00	81418
Builder's Hardware & Supply	Maint Supplies	471.06	81419
Burt's Music & Sound	Services (LJHS)	198.50	81420
Cameron, Cherie	Field Trip Meals 10/16 - 11/15/2013	5.00	81421
Carey, Sarah	Field Trip Meals 10/16 - 11/15/2013	5.00	81422
Carr, Curtis	Expense Claim Reimbursement	34.00	81423
Genex Cooperative Supply	#2 Dyed Diesel, 15w-40	7,538.63	81424
Centar Industries	Maint Supplies	38.75	
Clark, Ruth	Expense Claim Reimbursement	65.00	81425
Country Lock & Key	Maint Supplies	126.24	81426
Cronnelly, Timothy	Expense Claim Reimbursement	62.50	81427
Custom Truck	Services (Maint)	315.00	81428
Derrick, Trent	Expense Claim Reimbursement	226.00	81429
Dodson, Charles M., Atty	Legal Expenses 11/1-25/2013	683.50	
Ednetics	October - November 2013 Phone	26,061.14	81430
Evco Sound & Electronics	Services (Maint)	485.50	81431
Follett Library Resources	Library Books	266.62	81432
Follett Library Resources	Library Books	634.74	
Fox, Hilary	Field Trip Meals 10/16 - 11/15/2013	5.00	81433
Friesen, Roger	Field Trip Meals 10/16 - 11/15/2013	10.00	81434
Graybar Electric	Maint Supplies	1,518.01	81435
GTS	Maint Supplies	52.03	81436
Harlow's Bus Sales	Tran Supplies	514.59	81437
Harmon, Robert	Field Trip Meals 10/16 - 11/15/2013	5.00	81438
Hoffman, Kurt	Expense Claim Reimbursement	10.00	81439
Husky Trucks	Tran Supplies	559.39	81440
IASA	Membership 7/1/13 - 6/30/14 (Griffith)	615.00	81441
IBF	Office Supplies	503.71	81442
IBF	Office Supplies	338.19	

Idaho CIS	Instructional Materials	1,375.00	81443
Idaho State Tax Commision	Rotary Sales Tax	5.04	
Insight Distributing	Maint Supplies	827.60	81444
Insight Investments	Tech Equipment	343.00	81445
Interstate Concrete & Asphalt	Maint Supplies	351.44	81446
ISB	Medicaid Administration Fee	389.96	81447
J & R Electronics	Tran/Maint Digital Radio Service December 2013	1,600.00	81448
Johnson, Brandi	Expense Claim Reimbursement	64.00	81449
Kootenai County Solid Waste	October 2013 Garbage Fee, Refuse Disposal	3,921.21	81450
Kootenai Electric Cooperative	AE/GE Electricity 10/15 - 11/15/2013	4,797.78	81451
Kootenai Health Cash Team	Supplies, October 2013 OT, PT Hours & Mileage	4,723.98	81452
Larsen, Nancy	Field Trip Meals 10/16 - 11/15/2013	20.00	81453
Les Schwab Tires	Services (Tran)	71.00	81454
MakeMusic	Instructional Materials	228.00	81455
McGuire Bearing	Maint Supplies	149.64	81456
McHatton, Daniel	Field Trip Meals 10/16 - 11/15/2013	15.00	81457
Midway Parts	Maint Supplies	2,784.81	81458
Midway Parts	Maint Supplies	746.68	
Morrison, Patty	Expense Claim Reimbursement	20.00	81459
Napa Auto Parts	Tran Supplies	600.25	81460
North Kootenai Water District	TLE Fire/Water 10/15 - 11/15/2013	90.50	81461
Northern States Wholesale	Maint Supplies	338.98	81462
O'Reilly Auto Parts	Tran Supplies	273.33	81463
Office Depot	Office Supplies	274.22	81464
Old West Hardware	Office Supplies	71.16	81465
Oxarc	Services (Maint)	8.30	
Pacific Power Products	Tran Supplies	377.45	
Palomin, Racheal	November 2013 In-Lieu of Transportation	258.70	81466
Perma-Bound	Library Books	131.31	81467
Perma-Bound	Library Books	39.70	
Platt	Maint Supplies	372.30	81468
Platt	Maint Supplies	170.49	
Progressive Printing	Common Core Standards Booklets	903.00	81469
Rathdrum, City of	November 2013 Water/Sewer	886.50	
Reed, Scott	Field Trip Meals 10/16 - 11/15/2013	15.00	81470
Rodda Paint	Maint Supplies	149.93	81471
Rodda Paint	Maint Supplies	30.77	81472
Royal Business Systems	Copier Use 10/30 - 11/29/2013	5,892.51	
Rucker, Paula	Field Trip Meals 10/16 - 11/15/2013	10.00	81473
Sequel TSI of Idaho	Services (SPED)	500.00	81474
SL Start & Associates	Services (SPED)	4,216.00	81475
Spear, Todd	Expense Claim Reimbursement	20.00	81476
Spirit Lake, City of	11/1-30/2013 Water/Sewer	592.83	
State of ID Criminal History Unit	State Fingerprinting (BASE)	130.00	81477
Stein Bros	Instructional Materials	610.62	81478
Tapp, Robert or Joanne	Lunch Credit Reimbursement	17.70	81479

Thackston, Barry	Field Trip Meals 10/16 - 11/15/2013	5.00	81480
Thomas, Kathryn	Expense Claim Reimbursement	20.00	81481
Thomas, Kathryn	Expense Claim Reimbursement	25.48	
TLI Sewer	TLE December 2013 Sewer	598.00	81482
Underdahl, Conrad	Expense Claim Reimbursement	53.65	
University of Oregon	SWIS Program (BKE)	300.00	81483
Washington-Halsted, Sarah	Professional Services in Securing STEM Grant	3,000.00	81484
WCP Solutions	Maint Supplies	122.69	81485
Western Mountain Bus Sales	Tran Supplies	424.57	81486
Woolley, Trina	Field Trip Meals 10/16 - 11/15/2013	15.00	81487
Ziegler Lumber Company	Maint Supplies	48.95	81488
		139,082.46	
	1126JM	(76,361.38)	
	1213JM	62,721.08	

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees
Regular School Board Meeting
December 9, 2013

Additional Bills

Alsco	Coverall Service	74.58	81495
American Express	BASE EZCare Subscription November 2013	139.00	81496
Burt's Music & Sound	Services (TJHS)	18.00	81497
Cenex Cooperative Supply	#2 Dyed Diesel (1695.5 x 3.0758)	5,215.02	81498
Coeur d'Alene Garbage	Dumpster Dumping 11/1-30/2013	1,593.50	81499
Costco	Title I / Instructional Materials	1,350.94	81500
Country Lock & Key	Maint Supplies	27.95	81501
De Lage Landen	Copier Lease 11/15 - 12/14/2013	821.70	81502
Ednetics	Tech Equipment	200.00	81503
Grace Tree Service	Services (Maint/MVAS)	795.00	81504
Hobart Service	Services (FS)	360.15	81505
Husky Trucks	Tran Supplies	711.81	81506
Idaho Department of Education	December 5, 2013 Fingerprinting	120.00	81507
Kootenai County Treasurer	Property Taxes	158.48	81508
Lowe's	Maint Supplies / Instructional Materials	847.03	81509
Miller's Food City	Instructional Materials	268.89	81510
Motor Electric	Services (Maint)	75.63	81511
Napa	Tran/Maint Supplies	710.09	81512
Pacific Steel	Maint Supplies	45.00	81513
Pro-Build	Instructional Materials	889.28	81514
Rathdrum Trading Post	Maint Supplies	138.40	81515
Stein Bros	SPED/Instructional Materials	65.65	81516
Verizon Wireless	Cell Phones 10/23 -11/22/2013	1,905.38	81517
Visa	Instructional Materials/Equipment	453.69	81518
Western Mountain Bus Sales	Tran Supplies	755.61	81519
Alsco	Coverall Service	74.58	
Amer Speech-Language-Hearing Assoc	2014 Professional Membership (Reigel)	295.00	
Brown, Matthew	November 2013 Mileage	23.20	
Cass, Tammy	November 2013 Mileage	161.00	
DeAustin, BJ	November 2013 Mileage, ID LEADS Mileage	71.68	
Ednetics	December 2013 Phones	13,060.97	
Foster, Trudy	November 2013 Mileage	51.25	
Gabiou, Amy	November 2013 Mileage	61.80	
Gerstenberger, Judy	November 2013 Mileage	35.25	
Hansen, Debbie	November 2013 Mileage	152.00	
Harvest, Zachary	November 2013 Mileage	177.80	
Hayes, Aaron	November 2013 Mileage	55.80	
Hudson, Diane	November 2013 Mileage	128.75	

Husky Trucks	Tran Supplies	159.74
Insight Disributing	Maint Supplies	151.54
Insight Investments	Tech Equipment	1,060.00
Isbell, Lee	November 2013 Mileage	156.60
Kannegaard, Judith	November 2013 Mileage	66.85
Les Schwab Tire Center	Services (Maint)	290.00
Mattila, Shannon	Expense Claim Reimbursement	5.50
Midway Parts	Maint Supplies	57.96
Murray, Brad	November 2013 Mileage	138.15
Paslay, Marilyn	November 2013 Mileage	51.00
Perma-Bound	Library Books	1,796.18
Peterson, Carrie	November 2013 In-Lieu of Transportation	55.00
Peterson, Katherine	November 2013 Mileage	87.65
Rathdrum Area Chamber of Commerce	2014 Membership Dues	35.00
Reigel, Lorraine	November 2013 Mileage	38.20
Schmidt, Denise	Expense Claim Reimbursement	5.50
Spragg, Denise	November 2013 Mileage, Expense Claim Reimbursement	364.95
Stein Bros	Instructional Materials	169.89
Sun Rental Post Falls	Services (Maint)	220.00
Toothaker, Johnathan	November 2013 Mileage	57.90

Avista 2013-14

Bill Date	6/25/2013		7/25/2013		8/26/2013		9/25/2013		10/24/2013		11/18/2013	
	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC
GE (105)	158.33		146.20		114.41		117.76		467.47		450.99	
MVAS (491)	240.96	513.65	138.79	359.66	117.25	283.82	108.37	458.36	420.19	592.50	919.55	674.56
MAINT (003)	15.48	188.11	6.01	167.10	4.29	172.34	4.29	175.29	25.92	209.73	61.93	254.65
TRAN (002)	49.89	650.35	12.04	181.87	4.29	192.58	4.29	222.99	126.83	593.29	257.17	918.49
JBE (101)	180.74	2,129.93	121.90	1,292.30	95.70	1,045.39	98.23	1,662.26	347.96	2,680.96	854.02	3,562.76
LJHS (201)	173.01	2,738.05	107.95	1,787.23	96.97	1,902.34	97.82	2,499.09	337.32	3,065.49	980.15	3,731.88
DO (001)	24.95	418.85	8.60	404.65	4.29	452.93	4.29	444.79	61.05	437.23	109.34	485.08
LJHS FBF (201)		10.10		10.10		10.10		10.10		73.33		47.19
LHS (301)	997.22	5,384.93	395.49	4,133.44	108.37	3,279.48	159.91	5,729.68	2,345.57	5,946.70	3,199.14	6,507.94
LHS FBF (301)		82.34		70.92		86.13		173.57		207.20		271.63
SLE (102)		1,965.68		1,135.08		1,030.78		1,535.75		2,200.43		3,087.87
AE (103)	23.85		4.25		4.25		5.10		81.66		217.80	
GARG HTR (002)		360.41		11.43		11.63		11.52		246.70		534.05
THS (401)	593.55	6,965.51	352.68	4,692.65	278.68	4,530.69	267.07	6,812.88	713.46	7,741.00	1,665.79	8,206.84
SOCCER FLD (001)										10.10		10.10
TLE (106)	971.99	3,074.56	324.77	2,116.18	106.47	1,573.94	137.84	2,414.37	671.48	2,858.55	1,370.23	3,289.43
TLE LITE (106)		20.63		20.45		22.14		23.27		25.31		28.55
FOOD SERV	236.60	1,212.17	132.04	880.89	135.83	890.90	217.02	1,281.65	373.05	1,368.16	536.33	1,389.65
THS GNRT (401)	192.74		85.17		43.87		75.71		103.61		384.53	
LJHS SIGN (201)						17.31		32.06		31.92		30.89
TJHS (202)	474.57	2,890.80	170.90	1,792.75	123.58	1,423.40	129.92	2,935.00	766.57	3,051.92	1,869.44	3,753.49
BKE (104)	158.65	1,434.49	124.01	826.69	121.90	755.93	124.43	1,186.29	172.78	1,568.05	489.24	1,939.14
SUB TOTAL	\$4,492.53	\$30,040.56	\$2,130.80	\$19,883.39	\$1,360.15	\$17,681.83	\$1,552.05	\$27,608.92	\$7,014.92	\$32,908.57	\$13,365.65	\$38,724.19
TOTAL	\$34,533.09		\$22,014.19		\$19,041.98		\$29,160.97		\$39,923.49		\$52,089.84	
CHECK DATE		7/12/2013		7/31/2013		9/13/2013		10/15/2013		10/31/2013		12/13/2013
Bill Date												
	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC
GE (105)												
MVAS (491)												
MAINT (003)												
TRAN (002)												
JBE (101)												
LJHS (201)												
DO (001)												
LJHS FBF (201)												
LHS (301)												
LHS FBF (301)												
SLE (102)												
AE (103)												
GARG HTR (002)												
THS (401)												
TLE (106)												
TLE LITE (106)												
FOOD SERV												
THS GNRT (401)												
LJHS SIGN (201)												
TJHS												
BKE (104)												
SUB TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
CHECK DATE												
GAS	100 661000 333 ??? 000		FOOD SERV 290 710000 333 000 0		ELECTRIC	100 661000 332 ??? 000		FOOD SERV 290 710000 332 000 00				

Bar Circle "S" Water 100 661000 331 105 000 Garwood

	Irrigation					CHECK	INVOICE
Date	Reading		Reading		TOTAL	DATE	NUMBER
July 2012	51646900	324.45	2264300	27.43	\$351.88	7/13/2012	JUNE 12 WATER
Aug 2012	52530400	1,551.67	2268700	27.43	\$1,579.10	8/15/2012	JULY 12 WATER
Sept 2012	53325900	1,398.55	2272000	27.43	\$1,425.98	9/14/2012	AUG 12 WATER
Oct 2012	53951000	1,102.05	2297700	59.10	\$1,161.15	10/12/2012	SEPT 12 WATER
Nov 2012	54139100	341.67	2325500	62.75	\$404.42	11/15/2012	OCT 12 WATER
Dec 2012	53951000*	27.43	2297700*	27.43	\$54.86	12/14/2012	NOV 12 WATER
Jan 2013			2325500	27.43	\$27.43	1/15/2013	DEC 12 WATER
Feb 2013			2325500E	27.43	\$27.43	2/15/2013	JAN 13 WATER
Mar 2013			---	27.43	\$27.43	3/15/2013	FEB 13 WATER
April 2013			2445800	171.50	\$171.50	4/12/2013	MAR 13 WATER
May 2013	54139800	27.43	2466700	50.75	\$78.18	5/15/2013	APR 13 WATER
June 2013	54344600	370.73	2494800	63.27	\$434.00	6/14/2013	MAY 13 WATER
					\$5,743.36		
July 2013		319.05		37.52	Bills not received		
Aug 2013	55180700	1,164.52	2538300	66.93	1588.02	8/15/2013	JUN/JUL 13 WATER
Sept 2013	55836800	1,155.99	2555800	44.83	1200.82	9/13/2013	AUG 13 WATER
Oct 2013	56467200	1,111.28	2583200	62.06	1173.34	10/15/2013	SEPT 13 WATER
Nov 2013	N/A	27.43	N/A	27.43	54.86	11/15/2013	OCT 13 WATER
Dec 2013			N/A	27.43	27.43	12/13/2013	NOV 13 WATER
Jan 2014							
Feb 2014							
Mar 2014							
April 2014							
May 2014							
June 2014							
					\$4,044.47		
July 2014							
Aug 2014							
Sept 2014							
Oct 2014							
Nov 2014							
Dec 2014							
Jan 2015							
Feb 2015							
Mar 2015							
April 2015							
May 2015							
June 2015							
do not pay shaded areas			*bill shows wrong reading - they'll check with their programmer to correct				

CITY OF ATHOL 100 661000 331 103 000 683-2101

C-0010			C-0011			CHECK	INVOICE
DATE	READING		READING		TOTAL	DATE	NUMBER
JULY 2012	2069	\$35.00	1723	\$35.00	\$70.00	8/9/2012	JULY 12
AUG 2012	2089	\$35.00	1751	\$35.00	\$70.00	8/9/2012	AUG 12
SEPT 2012	2089	\$35.00	1751	\$35.00	\$70.00	9/14/2012	SEPT 12
OCT 2012	2131	\$35.00	1807	\$47.10	\$82.10	10/12/2012	OCT 12
NOV 2012	2131E	\$35.00	1807E	\$35.00	\$70.00	11/15/2012	NOV 12
DEC 2012	2131E	\$35.00	1807E	\$35.00	\$70.00	12/14/2012	DEC 12
JAN 2013	2131E	\$35.00	1807E	\$35.00	\$70.00	1/15/2013	JAN 13
FEB 2013	2131	\$35.00	1807	\$35.00	\$70.00	1/31/2013	FEB 13
MAR 2013	2131E	\$35.00	1807E	\$35.00	\$70.00	3/15/2013	MAR 13
APR 2013	2131	\$35.00	1807	\$35.00	\$70.00	4/12/2013	APR 13
MAY 2013	2195	\$35.00	1825	\$35.00	\$70.00	5/15/2013	MAY13
JUNE 2013	2208	\$35.00	1827	\$35.00	\$70.00	6/14/2013	JUN 13
		\$420.00		\$432.10	\$852.10		
JULY 2013	2223	\$35.00	1844	\$35.00	\$70.00	7/12/2013	JUL 13
AUG 2013	2251	\$35.00	1876	\$35.00	\$70.00	8/15/2013	AUG 13
SEPT 2013	2287	\$35.00	1914	\$35.00	\$70.00	9/13/2013	SEPT 13
OCT 2013	2300	\$35.00	1941	\$35.00	\$70.00	10/15/2013	OCT 13
NOV 2013	2310E	\$35.00	1963E	\$35.00	\$70.00	11/15/2013	NOV 13
DEC 2013	2310E	\$35.00	1963E	\$35.00	\$70.00	12/13/2013	DEC 13
JAN 2014							
FEB 2014							
MAR 2014							
APR 2014							
MAY 2014							
JUNE 2014							
		\$210.00		\$210.00	\$420.00		
JULY 2014							
AUG 2014							
SEPT 2014							
OCT 2014							
NOV 2014							
DEC 2014							
JAN 2015							
FEB 2015							
MAR 2015							
APR 2015							
MAY 2015							
JUNE 2015							

City of Rathdrum Accounts (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 080 000) 687-0261													
2013-14		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1	24.50	42.40	24.50	42.40	24.50	42.40	24.50	42.40	24.50	45.40		
TRAN (002)	7.1660.1	28.50	56.54	28.50	42.40	28.50	42.40	30.45	91.87	28.50	45.40		
Food Serv	7.1610.1	46.50	42.40	54.95	162.54	55.60	169.61	60.15	219.08	46.50	45.40		
JBE (101)	7.1620.1	56.90	183.74	80.30	438.15	88.10	522.96	69.25	318.02	46.50	45.40		
JBE Annex(101)	7.1630.1	46.50	42.40	46.50	42.40	46.50	42.40	48.45	91.87	46.50	45.40		
BKE (104)	7.1580.1	64.50	42.40	64.50	42.40	64.50	63.60	72.30	155.47	64.50	45.40		
BKE Irrig (104)	4.1585.1	727.45		888.00		728.75		105.40					
LJHS (201)	7.1670.1	93.75	388.69	132.75	812.71	158.10	1,088.32	106.10	522.96	64.50	45.40		
LJHS Field (013)	4.1650.1	199.00		287.40		305.60		89.80					
LHS (301)	7.1570.1	70.35	134.27	75.55	190.81	84.00	282.68	96.35	416.95	64.50	45.40		
LHS Irrig (007)	4.0616.1	79.00		79.00		79.00		79.00					
LHS Field (008)	4.1600.1	121.00		644.90		224.35		43.00					
LHS FBF RR	7.0002.1		42.40		42.40		42.40		42.40		45.40		
MVAS (491)	7.1590.1	72.50	643.10	199.90	3,335.62	129.70	113.07	71.20	197.88	46.50	45.40		
Soccer Fld (005)	4.0000.1	71.60		126.20		101.50		51.45					
		1,702.05	\$1,618.34	\$2,732.95	\$5,151.83	\$2,118.70	\$2,409.84	\$947.40	\$2,098.90	\$432.50	\$454.00	0.00	0.00
			\$3,320.39		\$7,884.78		\$4,528.54		\$3,046.30		\$886.50		0.00
invoice #		JULY 13 WATER/SEWER		AUG 13 WATER/SEWER		SEPT 13 WATER/SEWER		OCT 13 WATER/SEWER		NOV 13 WATER/SEWER		DEC 13 WATER/SEWER	
check date		8/15/2013		9/13/2013		10/15/2013		11/15/2013					
		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1												
TRAN (002)	7.1660.1												
Food Serv	7.1610.1												
JBE (101)	7.1620.1												
JBE Annex(101)	7.1630.1												
BKE (104)	7.1580.1												
BKE Irrig (104)	4.1585.1												
LJHS (201)	7.1670.1												
LJHS Field (013)	4.1650.1												
LHS (301)	7.1570.1												
LHS Irrig (007)	4.0616.1												
LHS Field (008)	4.1600.1												
LHS FBF RR (301)	7.0002.1												
MVAS (491)	7.1590.1												
Soccer Fld (005)	4.0000.1												
		0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00	0.00
			\$0.00		\$0.00		\$0.00		\$0.00		0.00		0.00
invoice #		JAN 14 WATER/SEWER		FEB 14 WATER/SEWER		MAR 14 WATER/SEWER		APR 14 WATER/SEWER		MAY 14 WATER/SEWER		JUN 14 WATER/SEWER	
check date													
Food Serv Water Account #290 710000 331 000 000				Sewer Account #290 710000 335 000 000				inv # is June ?? water/sewer					
10/10/2013		\$9287.62 refund for MVAS overcharge 5/2012-8/2013 R#17725											

City of Spirit Lake (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 090 000) 623-2131 Barbara													
2013-14		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
SLE (102)	9.01	113.50		211.00		16.00		802.25		16.00		16.00	
SLE (102)	10.01	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00
THS Main (401)	581.01	37.25	73.66	31.00	26.00	31.00	26.00	38.50	78.00	31.00	26.00	58.50	199.33
THS Irrigation (009)	606.01	16.00		16.00		16.00		16.00		16.00		16.00	
THS Irrigation (009)	615.01	16.00		23.50		22.25		18.50		16.00		16.00	
THS Conc (401)	616.01	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00
TJHS (202)	685.01	37.25	125.66	16.00	26.00	16.00	52.00	31.00	104.00	16.00	26.00	31.00	156.00
TJHS Irrigation (010)	715.01	604.75		1,553.50		1,622.25		838.50		16.00		16.00	
		856.75	251.32	1,883.00	104.00	1,755.50	130.00	1,776.75	234.00	143.00	104.00	185.50	407.33
			1,108.07		1,987.00		1,885.50		2,010.75		247.00		592.83
Invoice Number		JUL 13 WATER/SEWER		AUG 13 WATER/SEWER		SEPT 13 WATER/SEWER		OCT 13 WATER/SEWER		NOV 13 WATER/SEWER		DEC 13 WATER/SEWER	
Check Date		7/12/2013		8/15/2013		9/13/2013		10/15/2013		11/15/2013		12/13/2013	
		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
SLE (102)	9.01												
SLE (102)	10.01												
THS Main (401)	581.01												
THS Irrigation (009)	606.01												
THS Irrigation (009)	615.01												
THS Conc (401)	616.01												
TJHS (202)	685.01												
TJHS Irrigation (010)	715.01												
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			0.00		0.00		0.00		0.00		0.00		0.00
Invoice Number													
Check Date													

KOOTENAI ELECTRIC												
FY 2011-12												
	6/8/11 -	7/8/11-	8/8/11-	9/10/11-	10/11/11-	11/12/11-	12/13/11-	1/14/12-	2/15/12-	3/15/12-	4/15/12-	5/15/12-
	7/8/2011	8/8/2011	9/10/2011	10/11/2011	11/12/2011	12/13/2011	1/14/2012	2/15/2012	40,983.00	4/15/2012	5/15/2012	6/15/2012
103 AE	785.63	637.89	959.82	1,616.21	2,704.07	3,406.30	3,246.38	3,566.24	3,086.08	2,625.80	2,085.55	1,591.43
Mtr 5968959	33.83	40.89	39.72	49.13	51.66	81.94	85.05	81.46	75.58	71.17	60.96	57.29
Mtr 4113124	739.44	584.64	907.74	1,554.72	2,640.05	3,312.00	3,148.97	3,472.42	2,998.14	2,542.27	2,012.23	1,521.78
Sec Light	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36
105 GE	785.58	509.16	885.42	1,359.08	2,007.23	2,601.54	2,682.92	2,959.65	2,576.88	2,299.62	1,559.27	1,288.86
PAID	1,571.21	1,147.05	1,845.24	2,975.29	4,711.30	6,007.84	5,929.30	6,525.89	5,662.96	4,925.42	3,644.82	2,880.29
ck date	7/29/2011	8/31/2011	9/30/2011	10/31/2011	11/30/2011	12/31/2011	1/31/2012	2/29/2012	40,998.00	4/30/2012	5/31/2012	6/29/2012
FY 2012-13												
	6/15/12-	7/15/12-	8/15/12-	9/15/12-	10/15/12-	11/15/12-	12/15/12-	1/15/13-	2/15/13-	3/15/13-	4/15/13-	5/15/13-
	7/15/2012	8/15/2012	9/15/2012	10/15/2012	11/15/2012	12/15/2012	1/15/2013	2/15/2013	3/15/2013	4/15/2013	5/15/2013	6/15/2013
103 AE	812.22	796.61	1,159.43	1,727.01	2,625.19	2,814.20	3,162.16	3,397.66	2,778.61	2,092.84	1,899.94	1,562.07
Mtr 5968959	50.03	46.35	45.45	44.72	59.33	62.85	66.68	54.92	45.45	75.82	65.37	63.25
Mtr 4113124	749.83	737.90	1,101.62	1,669.93	2,553.50	2,738.99	3083.12	3330.38				
Mtr 83699138								installed 2/26/13	2,720.80	2004.66	1822.21	1486.46
Sec Light	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36
105 GE	600.93	558.98	973.62	1,156.01	1,588.64	2,038.21	2,276.77	2,485.96	2,022.89	1,817.46	1,535.69	1,125.03
PAID	1,413.15	1,355.59	2,133.05	2,883.02	4,213.83	4,852.41	5,438.93	5,883.62	4,801.50	3,910.30	3,435.63	2,687.10
ck date	7/31/2012	8/31/2012	9/28/2012	10/31/2012	11/30/2012	12/31/2012	1/31/2013	2/28/2013	3/29/2013	4/30/2013	5/30/2013	6/28/2013
FY 2013-14												
	6/15/13-	7/15/13-	8/15/13-	9/15/13-	10/15/13-							
	7/15/2013	8/15/2013	9/15/2013	10/15/2013	11/15/2013							
103 AE	939.57	942.13	1,263.74	1,883.76	2,876.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mtr 5968959	55.49	64.23	65.86	73.86	88.55							
Mtr 83699138	871.72	865.54	1185.52	1797.54	2774.48							
Sec Light	12.36	12.36	12.36	12.36	13.53							
105 GE	673.49	778.46	1,113.87	1,347.93	1,921.22							
PAID	1,613.06	1,720.59	2,377.61	3,231.69	4,797.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ck date	7/31/2013	8/30/2013	9/30/2013	10/31/2013	11/26/2013							
100 661000 332 ??? 000												

North Kootenai Water District (Twin Lakes Elementary School)

100 661000 331 106 000

	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2013	173968	183052	908400	2,087.32	40.00	2,127.32	7/31/2013
Aug 2013	183052	191038	798600	1,834.78	40.00	1,874.78	8/30/2013
Sept 2013	191038	199925	888700	2,042.01	40.00	2,082.01	9/30/2013
Oct 2013	199925	203431	350600	804.38	40.00	844.38	10/31/2013
Nov 2013	203431	203609	17800	50.50	40.00	90.50	11/26/2013
Dec 2013							
Jan 2014							
Feb 2014							
Mar 2014							
April 2014							
May 2014							
June 2014							
						7,018.99	
	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2014							
Aug 2014							
Sept 2014							
Oct 2014							
Nov 2014							
Dec 2014							
Jan 2015							
Feb 2015							
Mar 2015							
Apr 2015							
May 2015							
June 2015							

TLI SEWER, LLC			
TLE SEWER CHARGES 100 661000 335 095 000			
	AMOUNT	CK DATE	INV #
JULY 11	549.25	7/1/2011	TLE JULY 11 SEWER
AUG 11	549.25	7/29/2011	TLE AUG 11 SEWER
SEP 11	549.25	9/7/2011	TLE SEPT 11 SEWER
OCT 11	549.25	9/30/2011	TLE OCT 11 SEWER
NOV 11	549.25	10/31/2011	TLE NOV 11 SEWER
DEC 11	549.25	11/30/2011	TLE DEC 11 SEWER
JAN 12	585.00	12/30/2011	TLE JAN 12 SEWER
FEB 12	585.00	2/7/2012	TLE FEB 12 SEWER
MAR 12	585.00	2/29/2012	TLE MAR 12 SEWER
APR 12	585.00	3/30/2012	TLE APR 12 SEWER
MAY 12	585.00	4/30/2012	TLE MAY 12 SEWER
JUNE 12	585.00	5/31/2012	TLE JUNE 12 SEWER
	6,805.50		
	AMOUNT	CK DATE	INV #
JULY 12	585.00	6/29/2012	TLE JULY 12 SEWER
AUG 12	585.00	7/31/2012	TLE AUG 12 SEWER
SEP 12	585.00	8/31/2012	TLE SEPT 12 SEWER
OCT 12	585.00	9/28/2012	TLE OCT 12 SEWER
NOV 12	585.00	10/31/2012	TLE NOV 12 SEWER
DEC 12	585.00	11/30/2012	TLE DEC 12 SEWER
JAN 13	598.00	12/31/2012	TLE JAN 13 SEWER
FEB 13	598.00	1/31/2013	TLE FEB 13 SEWER
MAR 13	598.00	3/12/2013	TLE MAR 13 SEWER
APR 13	598.00	3/29/2013	TLE APR 13 SEWER
MAY 13	598.00	4/30/2013	TLE MAY 13 SEWER
JUNE 13	598.00	5/31/2013	TLE JUNE 13 SEWER
	7,098.00		
	AMOUNT	CK DATE	INV #
JULY 13	598.00	7/1/2013	TLE JULY 13 SEWER
AUG 13	598.00	7/31/2013	TLE AUG 13 SEWER
SEP 13	598.00	8/30/2013	TLE SEPT 13 SEWER
OCT 13	598.00	9/30/2013	TLE OCT 13 SEWER
NOV 13	598.00	10/31/2013	TLE NOV 13 SEWER
DEC 13	598.00	11/26/2013	TLE DEC 13 SEWER
JAN 14			
FEB 14			
MAR 14			
APR 14			
MAY 14			
JUNE 14			
	3,588.00		

LAKELAND JOINT SCHOOL DISTRICT #272

FY 13

FY14 - GENERAL FUND BUDGET SUMMARY INFORMATION

GF BUDGET SUMMARY INFORMATION

July, 2013 - November, 2013

REVENUE

REVENUE

REVENUE	BUDGET	RECEIPTS TO DATE	% Received	BALANCE	% Remaining	BUDGET	YTD ACTIVITY	% Received	BALANCE	% Remaining
M&O Levy	-	-		-			-		-	
Supplemental Levy	4,950,000.00	129,250.60	2.6%	4,820,749.40	97.4%	4,950,000.00	91,132.31	1.8%	4,858,867.69	98.16%
Emergency Levy	-	173.55		(173.55)			633.33		(633.33)	
Tort Levy	118,500.00	3,304.24	2.8%	115,195.76	97.2%	115,000.00	3,400.74	3.0%	111,599.26	97.04%
Investments	37,500.00	10,178.57	27.1%	27,321.43	72.9%	50,000.00	11,637.72	23.3%	38,362.28	76.72%
Community Ed.	500.00	192.00		308.00		500.00	256.00		244.00	
Other Revenue	92,500.00	149,772.56	161.9%	(57,272.56)	-61.9%	95,000.00	32,805.84	34.5%	62,194.16	65.47%
Base State Support	15,220,000.00	14,373,463.00	94.4%	846,537.00	5.6%	14,941,774.00	14,460,602.00	96.8%	481,172.00	3.22%
Transportation	1,060,000.00	-	0.0%	1,060,000.00	100.0%	1,075,000.00	-	0.0%	1,075,000.00	100.00%
Tuition Equiv	65,000.00	-	0.0%	65,000.00	100.0%	50,000.00	-	0.0%	50,000.00	100.00%
State Paid Benefits	2,119,333.00	-	0.0%	2,119,333.00	100.0%	1,953,725.00	-	0.0%	1,953,725.00	100.00%
Other State Support - PFP							884,042.26			
Lottery/Additional St Maint	-	82,399.00		(82,399.00)					-	
Property Tax Replace.	2,578.00	859.25	33.3%	1,718.75	66.7%	5,000.00	859.25	17.2%	4,140.75	82.82%
Other State Revenue	152,000.00	-	0.0%	152,000.00	100.0%	156,300.00	-	0.0%	156,300.00	100.00%
Other Fed Rev-E-Rate	97,500.00	-	0.0%	97,500.00	100.0%	95,000.00	-	0.0%	95,000.00	100.00%
Unrestricted Grants	140,000.00	(2,415.59)	-1.7%	142,415.59	101.7%	145,000.00	(651.81)	-0.4%	145,651.81	100.45%
Other Indirect Restricted	-	-	#DIV/0!	-	#DIV/0!	80,000.00	44,293.91	55.4%	35,706.09	44.63%
Transfers	35,000.00	-	0.0%	35,000.00	100.0%	45,000.00	-	0.0%	45,000.00	100.00%
TOTALS	24,090,411.00	14,747,177.18	61.2%	9,343,233.82	38.8%	23,757,299.00	15,529,011.55	65.4%	9,112,329.71	38.36%
							-			

LAKELAND JOINT SCHOOL DISTRICT #272

FY13 GENERAL FUND BUDGET SUMMARY INFORMATION

FY14 GENERAL FUND BUDGET SUMMARY INFORMATION

EXPENSES

July, 2013 - November, 2013

EXPENDITURES	July, 2013 - November, 2013					EXPENSES				
	BUDGET	FYTD ACTIVITY	% Expended	BALANCE	% Remaining	BUDGET	YTD ACTIVITY	%	BALANCE	%
Elementary	5,890,949.00	1,562,583.82	26.5%	4,328,365.18	73.5%	5,743,052.00	1,978,157.96	34.4%	3,764,894.04	65.6%
Secondary	6,123,581.00	1,622,923.95	26.5%	4,500,657.05	73.5%	6,019,005.00	2,055,006.80	34.1%	3,963,998.20	65.9%
Alternative	515,459.00	128,645.74	25.0%	386,813.26	75.0%	492,539.00	148,982.27	30.2%	343,556.73	69.8%
Except. Child	1,157,294.00	342,925.71	29.6%	814,368.29	70.4%	1,276,707.00	319,806.10	25.0%	956,900.90	75.0%
Gifted/Talented	90,778.00	19,710.73	21.7%	71,067.27	78.3%	97,798.00	22,208.65	22.7%	75,589.35	77.3%
Ex Curr	521,540.00	175,436.98	33.6%	346,103.02	66.4%	538,477.00	168,822.89	31.4%	369,654.11	68.6%
Summer School	65,785.00	63,780.61	97.0%	2,004.39	3.0%	77,521.00	58,620.03	75.6%	18,900.97	24.4%
Adult Ed	-	-	#DIV/0!	-	#DIV/0!	500.00	2.50	0.5%	497.50	99.5%
Guidance/Health	928,177.00	236,433.01	25.5%	691,743.99	74.5%	919,093.00	234,594.86	25.5%	684,498.14	74.5%
Ancillary	339,283.00	133,198.22	39.3%	206,084.78	60.7%	332,963.00	155,737.88	46.8%	177,225.12	53.2%
Personnel Support	-	-	#DIV/0!	-	#DIV/0!	-	-	#DIV/0!	-	#DIV/0!
Ed Media	482,339.00	150,717.78	31.2%	331,621.22	68.8%	479,775.00	176,972.91	36.9%	302,802.09	63.1%
Instruct. Related Technology	363,514.00	151,064.73	41.6%	212,449.27	58.4%	274,213.00	114,742.05	41.8%	159,470.95	58.2%
Board	97,500.00	47,733.12	49.0%	49,766.88	51.0%	86,000.00	59,167.60	68.8%	26,832.40	31.2%
District Admin	454,352.00	197,793.90	43.5%	256,558.10	56.5%	420,472.00	250,549.76	59.6%	169,922.24	40.4%
School Admin	2,089,208.00	699,327.82	33.5%	1,389,880.18	66.5%	1,989,666.00	747,015.82	37.5%	1,242,650.18	62.5%
Business Operations	288,185.00	113,417.11	39.4%	174,767.89	60.6%	279,337.00	107,728.45	38.6%	171,608.55	61.4%
Admin Tech Services	174,720.00	105,547.42	60.4%	69,172.58	39.6%	221,556.00	66,626.79	30.1%	154,929.21	69.9%
Bldg Custodial	1,609,716.00	698,375.05	43.4%	911,340.95	56.6%	1,662,072.00	586,359.59	35.3%	1,075,712.41	64.7%
General Maint Non-Student Occ	86,090.00	50,187.87	58.3%	35,902.13	41.7%	83,162.00	45,962.63	55.3%	37,199.37	44.7%
General Maint Student Occ	729,576.00	381,175.09	52.2%	348,400.91	47.8%	707,798.00	328,556.08	46.4%	379,241.92	53.6%
Pupil Trans.	1,681,703.00	645,341.89	38.4%	1,036,361.11	61.6%	1,634,918.00	597,806.65	36.6%	1,037,111.35	63.4%
Dist. Trans.	35,662.00	18,166.20	50.9%	17,495.80	49.1%	34,175.00	17,031.81	49.8%	17,143.19	50.2%
Capital Assets	-	-	#DIV/0!	-	#DIV/0!	-	-	#DIV/0!	-	#DIV/0!
Transfers	280,000.00	-	0.0%	280,000.00	100.0%	245,000.00	140,000.00	57.1%	105,000.00	42.9%
Reserve	85,000.00	-	0.0%	85,000.00	100.0%	141,500.00	-	0.0%	141,500.00	100.0%
TOTAL	24,090,411.00	7,544,486.75	31.3%	16,545,924.25	68.7%	23,757,299.00	8,380,460.08	35.3%	15,376,838.92	64.7%



LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858
Phone: 208.687.0431 Web: lakeland272.org

12/09/2013

To: The Lakeland Board of Trustees
From: Brad Murray
Subject: Recommendation for New Hires

Substitute Teachers

Heidi Schuette
Gabe Wood
Rich Mervin
Lisa Pointer



LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
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To: The Lakeland Board of Trustees
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Attendance Policy

The entire process of education requires a regular continuity of instruction, classroom participation, learning experiences, and study in order to reach the goal of maximum educational benefits for each individual child. The regular contact of the students with one another in the classroom and their participation in instructional activities under the tutelage of a competent teacher are vital to this purpose. This is an established principle of education that underlies and gives purpose to the requirement of compulsory schooling in this and every other state in the nation. The good things that schools have to offer can only be presented to students who are in attendance. With continued emphasis regarding Excellence in Education, all parties involved in attendance can better strive for quality in the classroom. Attendance reflects a student's dependability and is a significant factor on the student's permanent record. Future employers are as much concerned about punctuality and dependability as they are about academic record. School success, scholarship, and job opportunity are greatly affected by a good attendance record.

90% Attendance

It is the intent of the Board of Trustees to have students attend school on a regular basis. Regular and consistent attendance results in increased learning. It is also the intent of the Board of Trustees to have the regular classroom teacher present whenever possible. A student's presence in the classroom with the regular teacher contributes to time on task, and time on task attributes directly to learning.

All students must be in attendance in each classroom 90% of the time when that class is in session. No credit will be granted to students missing more than nine (9) days per semester. The administration shall adjudicate absences where the total number of days is brought below 9 days through doctor's excuses and legitimate illness.

The ONLY absences that WILL NOT be used in calculating the attendance record are:

Those that occur due to school-sponsored activities, since these are considered an equivalent educational experience, so long as any required work is made up for the class or classes missed. These exemptions will apply to students participating in sports events, cheerleading, music related events, academic field trips, and others deemed co-curricular. In addition, the building principal may determine whether or not a student shall be excused to attend a school activity based upon the student's attendance record.

Students in secondary schools shall be required to register for a minimum of six classes each day (which may include one scheduled, supervised study hall) unless dual enrolled under Article VI, Section EE or excused by the local Board of Trustees.

For students in grades 9 through 12, the attendance policy shall be applied by class each semester. For students in grades 7 and 8, the policy shall be applied by class each semester with any loss of credit considered when determining promotion or retention. If a student is not

present for more than 50% of a class period regardless of the reasons, he/she shall be counted as absent for the entire class period.

School officials shall warn a student and his parents in writing of an impending loss of credit due to excessive absences. School officials shall immediately notify a student and his parents in writing when credit in any class has been withheld.

After a student has been notified that credit has been withheld, he/she may file a petition requesting a waiver of the attendance policy in order that credit may be granted. Such petition shall be filed with the school principal within 10 school days of the notice of loss of credit. The principal shall notify parents and the student of a time for a review hearing to be held within 10 school days of receipt of the petition. The principal after hearing the petition, may request information from other school personnel and then shall approve or deny petitions for waiver.

During the same semester a second withholding of credit due to excessive absences shall be handled in an like manner except that the principal may establish additional conditions for the reinstating of credit. Credit shall remain withheld until the completion of the semester at which time the principal shall approve or deny the petition.

Decisions of the principal from each building shall be reported to the Superintendent and Board of Trustees at the end of each semester. Any permanent loss of credit shall be clearly marked on the student's report card and permanent record.

Building principals will consider a student's attendance record as a whole in making their decisions. "Extraordinary cases" are generally understood to be those in which a student's absences were due to circumstances beyond the control of the student, parent, and/or the school. Because a student is considered to be in control of his/her own actions, truancy or any suspension from school or class for discipline purposes will not be considered an extraordinary circumstance.

The following "extraordinary" criteria may be considered when reviewing petitions for waiver of the attendance policy:

- a. All district-approved testing or counseling
- b. Documented illness or emergency medical treatment
- c. Death in the immediate family
- d. Activities involving state or national recognition
- e. Requirement to appear for legal proceedings
- f. Documented family crisis or emergency
- g. IHSAA sanctioned district or state competitions
- h. Other unusual circumstances judged by the principal as "extraordinary" on the individual merits of the case

2. Elementary Schools

Elementary students are expected to be in regular attendance at school with a minimum of absences. Excessive absenteeism may be considered when deciding to retain or promote a student for the next ensuing school year. When school officials believe a student has been excessively absent for reasons other than personal illness, such official may notify the district

court pursuant to Idaho Code 33-206.

3. Absences Classified

Absences will be considered under three categories: Absence, suspension, and truancy. The principal will determine under which heading an absence will be classified.

- a. Absences - Absence from class for any reason (except suspension, truancy, or approved school activity) including family convenience. For absences unrelated to school activities or suspension, a student's absence shall be verified by a parent or guardian with an explanation of the absence. Contact from the parent or guardian to the school should be made by note, telephone, or in person within three school days of return to school or such absence may be considered a truancy and processed accordingly. School work may be made up for credit either before or after any absence except suspensions or truancy.
- b. Suspensions - Absence due to in school or out of school suspension assigned by a school authority for disciplinary reasons. Work missed during suspension may be made up for credit only with special permission of the principal.
- c. Truancy - An absence that occurs without the knowledge and consent of the parents and concurrence of school authorities. Work missed during a truancy and any subsequent suspension may not be made up for credit. The Superintendent shall be notified. Additional truantries could result in expulsion by the Board of Trustees. Any parent or guardian of a public school pupil who is found to have knowingly allowed such pupil to become a habitual truant shall be guilty of a misdemeanor.

Tardies

Students are expected to be in class on time. When a student's tardiness becomes frequent or disruptive, the student shall be referred to the principal or counselor. If counseling, parent conference, or disciplinary action is ineffective in changing the student's attendance behavior, he/she may be suspended from the class.

In order to comply with Idaho Code 33-207(3) as now in effect or hereafter amended, the Board of Trustees of School District No. 272 hereby adopts the following process in order to meet the due process requirements of IC 33-207(3).

1. Three or more violations of the attendance policy (failure to attend during the full school day, or full period on three or more occasions) or a continued pattern of absences that are avoidable and impacting the student education, may be deemed to be habitual truancy by the Board of Trustees.
2. A violation of this policy will result in notification to the student and the parents/guardian(s) of said student, of a hearing to be held before the Board of Trustees to determine whether or not the student is a habitual truant.
3. At the hearing, which will normally be scheduled in conjunction with the Regular Meeting of the Board, the student and the student's parent(s) and/or guardian(s) may appear to answer to the allegations of a violation of the attendance policy.

4. The hearing shall provide minimum due process to the student/parent(s)/guardian(s) which consists of the following:
 - A. Notification of the Charge
 - B. Opportunity to hear the charge from the charging school/individual.
 - C. Opportunity to address the charge.
 - D. There will be no cross examination.
 - E. Upon completion of the presentation of the charging party and the presentation of the student/parent(s)/guardian(s) each side may present a summation of their position.
 - F. The Board of Trustees will make its determination and render findings and conclusions based upon its determination.

5. In the event the Board the student is a habitual truant, the Board shall forward its findings and conclusions to the prosecuting attorney of the jurisdiction in which the school is situate for proceeding in accordance with Idaho Code 33-307 as now in effect or hereafter amended.

Legal Reference:	Art. IX, § 9, Idaho Constitution – Compulsory Attendance at School
	I.C. § 33-202 School attendance compulsory
	I.C. § 33-204 Exemption for Cause
	I.C. § 33-205 Denial of School Attendance
	I.C. § 33-207 Proceedings against parents or guardians

Policy History:

Adopted on: August 13, 2007
 Revised on: December 09, 2013

Prior district policy Article VI, Section R

Substance and Alcohol Abuse

The Board recognizes that use of alcohol and drugs is a serious problem and that the presence of alcohol and drugs in school is detrimental to the educational environment and harmful to the health, safety and welfare of students and staff. It is the desire of the District to help those in need of alcohol and drug intervention and at the same time to protect others that are affected by the presence of alcohol and drugs and to enforce the policies of the District relating to use, possession or being under the influence of alcohol or controlled substances, as that term is defined in statute (I.C. § 37-2732C), and other state and federal statutes as now in existence or as hereafter amended. It is the philosophy of the District that the District will help those who desire to help themselves.

The District's desire is to create an environment where students feel safe from the many harmful influences that are prevalent in our society. For those students that come forward and voluntarily disclose using and/or being under the influence of alcohol and/or drugs while on school property or at a school function, prior to the District having reasonable suspicion, the District will provide counseling to any such student and make recommendations for referral to appropriate agencies for screening and assessment. The parent or legal guardian of the student will be immediately notified and the District will cooperate with and work with the parent in the establishment of plan to assist the student in whatever means are deemed necessary and appropriate. Only persons on a "need to know" basis may receive information regarding a voluntary disclosure, except when deemed reasonably necessary to protect the health and safety of others. Appropriate disciplinary measures may still be taken.

If the District has reasonable suspicion (based upon reliable information received or the personal observations of staff) to believe that a student is using or is under the influence of alcohol or a controlled substance and the student has not voluntarily disclosed such use or influence, the District may take whatever action deemed appropriate, including but not limited to, notifying the parent or legal guardian, notifying local law enforcement, and suspension and/or expulsion. The following shall be used as a guide in determining what procedures may be followed when this occurs, however, the specific procedure may, in large part, depend upon the circumstances in each case:

1. Upon reasonable suspicion, the student will be asked if he/she has used and/or is under the influence of alcohol and/or drugs;
2. If the student admits to the use, the student's parent/legal guardian will be immediately called;
3. The student will be asked to reveal the circumstances involving the use of alcohol and/or drugs and asked if any other students were involved;
4. the incident will be reported to law enforcement;
5. The student will be immediately suspended from school;
6. As a condition of readmission, the Board or administration may require the student and

parent to agree to undergo assessment and counseling for alcohol and/or drug use. The District will provide information regarding counseling services and any other services available to the student and/or the student's parents.

7. If the student does not admit to the use of alcohol and/or drugs and the staff member(s) in charge, after talking to the student, still believes that the student used or was/is under the use or influence of alcohol and/or drugs, an investigation will be conducted, which may include a search of the student's locker, car, desk or any other school property used by the student may be subject to search. In addition, law enforcement will be called as will be the parent/guardian. The student will be suspended from school pending an investigation. If the investigation shows that, more likely than not, the student used or was under the influence of drugs and/or alcohol, disciplinary action will be taken and a recommendation for expulsion may be made to the Board of Trustees. The student will be entitled to due process required pursuant to Idaho Code § 33-205 as now in existence or hereafter amended. As a condition of readmission, the Board may require that the student undergo assessment and counseling for alcohol and/or drug use.

DISCIPLINE

Because the district believes that the use of drugs and alcohol is both illegal and harmful, students are prohibited from drinking, delivery of, or being in the possession of or under the influence of alcoholic beverages or being in the possession of, delivery of, or under the influence of drugs as herein defined, or other intoxicants on school property or while under the supervision of school authorities. "Drug" means (1) substances recognized as drugs in the official United States Pharmacopoeia, official Homeopathic Pharmacopoeia of the United States, or official National Formulary, or any supplement to any of them; (2) substances intended for use in the diagnosis, cure, mitigation, treatment or prevention of disease in man or animals; (3) substances (other than food) intended to affect the structure of any function of the body of man or animals; and (4) substances intended for use as a component of any article specified in clause (1), (2), or (3) of this subsection. It does not include devices or their components, parts, or accessories. (However, possession of drug paraphernalia may be cause for disciplinary action.) A drug shall also include a counterfeit or pseudo drug which shall be defined as any substance which, or the container or labeling of which, without authorization, bears a likeness and is intended by its possessor or deliverer or recipient to represent a drug, whether or not the substance is actually a drug as hereinabove defined.

This policy is progressive for the student's entire school career.

Students who violate the drug and alcohol policy shall be subject to the following disciplinary actions:

First Offense: An out of school suspension from three to five days with a parent conference and a reporting to the Superintendent which may result in a recommendation for expulsion;

Second Offense: A second offense involves a second event resulting in a violation of this policy. The first violation may have happened previously in student's school career in this district or any other district or school. Suspension and referral to the Superintendent may include

a recommendation to the Board of Trustees for expulsion.

However, any student who knowingly sells, delivers or otherwise provides drugs, as herein defined, or other intoxicants to another student at school or while under the supervision of school authorities shall be immediately suspended and referred to the Superintendent who may refer to the Board of Trustees a recommendation for expulsion.

In all substance abuse cases, where a student is reasonably suspected to be in violation of this policy, (regardless of any previous voluntary disclosure), appropriate law enforcement officials shall be notified with a request to have a law enforcement evaluation for possible transfer to custody pursuant to Idaho Code 20-516 as now in existence or hereafter amended.

Students are prohibited from using tobacco or being in the possession of tobacco products on the school grounds or while under the supervision of school authorities. Violations of this policy may be punishable by; (1) The first offense may result in a one day in school suspension; (2) The second offense, within the same school year, may result in a three day out of school suspension with a parent; and (3) The third offense may result in the student being suspended and referred to the Superintendent for a show cause hearing of whether the student should be referred to the Board of Trustees with a recommendation for expulsion.

Legal Reference: I.C. § 33-210 Students using or under the influence of controlled substances

Policy History:

Adopted on: August 13, 2007

Revised on: June 9, 2008

Revised on: December 9, 2013

Prior district policy Article VI, Section F

District Policy

The adoption of new policies and the revision and amending of existing policies shall be the sole responsibility of the Board of Trustees. In formulating policies, the Board shall adopt general principles which provide authority and responsibility for the Superintendent and administrative staff to take action. The application of such policies to specific situations, personnel, and activities is an administrative detail to be performed by the Superintendent and his staff.

All policies shall conform to local, state, and federal laws as well as to the rules and regulations of the Idaho Department of Education.

Adoption and Amendment of Policies

Proposed new policies and proposed changes in existing policies shall be presented in writing for reading and discussion at a regular or special Board meeting. Such proposals may be referred to the Superintendent for detailed study as needed prior to Board action on the proposal. The Board encourages the Superintendent to contact other experts to have potential board policy researched. Interested parties, including any Board member, citizen, or employee of the Board may submit views, present data or arguments, orally or in writing, in support of or in opposition to proposed policy. Any written statement by a person relative to a proposed policy or amendment should be directed to the District clerk prior to the second reading.

Proposed new policies and proposed changes in existing policies shall undergo a minimum of two (2) readings in the following manner:

1. At a regular or special Board meeting the proposed new or amended policy shall be presented in writing for reading and discussion.
2. The final vote for adoption shall take place not earlier than at the second reading of the particular policy.

Although approval of a new or amended policy requires a minimum of two (2) readings, temporary approval may be granted by the Board in lieu of formal policy to meet emergency conditions or special events which will take place before formal action can be taken.

All new or amended policies shall become effective upon adoption, unless a specific effective date is provided in the motion for adoption.

Policies as adopted or amended shall be made a part of the minutes of the meeting at which action was taken, and shall also be included in the District's policy manual. Policies of the District shall be reviewed annually by the Board.

Administration in Absence of Policy

In cases where action must be taken before the next board meeting and where the Board has provided no policies or guides for administrative actions, the superintendent shall have to power to act.

His decisions, however, shall be subject to review by action of the Board at its next regular meeting. In addition, it shall be the duty of the superintendent to inform the Board of such action and the need for policy.

Suspension of Policies

Under circumstances which require a waiver of a policy, the policy may be suspended by a majority vote of the members present. In order to suspend a policy, all trustees must have received written notice of the meeting which included a proposal to suspend the policies with an explanation of the purpose of such proposed suspension. If such a proposal is not made in writing in advance of the meeting, the policies may only be suspended by a unanimous vote of all trustees present.

Policy Manuals

The Superintendent shall develop and maintain a current policy manual which contains the policies of the District. Each administrator, as well as staff, students and other residents, shall have ready access to the manual. All policy manuals distributed to anyone shall remain the property of the District and shall be subject to recall at any time. In addition manuals may be developed and disseminated in an electronic format, including, CD and web access.

Legal References: I.C. § 33-506 Organization and government of board of trustees.
 I.C. § 33-512 Governance of schools.

Policy History:

Adopted on: August 13, 2007

Revised on: December 09, 2013

Prior district policy Article 1, section E

Administrative Procedures

The Superintendent and/or designee shall develop such administrative procedures as are necessary to ensure consistent implementation of policies adopted by the Board.

When a written procedure is developed, the Superintendent shall submit it to the Board as an information item. Such procedures need not be approved by the Board, though they may be revised when it appears that they are not consistent with the Board's intentions as expressed in its policies. On controversial topics, the Superintendent may request prior Board approval.

Policy History:

Adopted on: August 13, 2007

Revised on: December 09, 2013

No prior district policy.

Management Rights

Except where limited or restricted by a collective bargaining agreement, the Board retains the right to operate and manage its affairs in such areas as but not limited to:

1. Establish the school calendar;
2. Determine the procedures to use in handling public complaints about employees;
3. Direct non-teaching duties and responsibilities of teachers;
4. Procedure for conducting teacher evaluations;
5. When and under what circumstances a certificated employee will be placed on probation;
6. Contract notification dates;
7. Extra-curricular assignments;
8. Personnel files;
9. Direct, employ, dismiss, promote, transfer, assign, and retain employees;
10. Relieve employees from duties because of lack of work or funds under conditions where continuation of such work would be inefficient and non-productive;
11. Maintain the efficiency of District operations;
12. Determine the methods, means, job classifications, and personnel by which District operations are to be conducted;
13. Take whatever actions may be necessary to carry out the missions of the District in situations of emergency;
14. Establish the methods and processes by which work is performed.

The Board reserves all other rights, statutory and inherent as provided by state law. The Board also reserves the right to delegate authority to the Superintendent for the on-going direction of all District programs.

Cross Reference: 6100

Superintendent-Board Relations

Legal Reference: I.C. § 33-514

Issuance of annual contracts – Supports programs –
Categories of contracts – Optional Placement

I.C. § 33-514A

Issuance of limited contract – Category 1 contract

I.C. § 33-515

Issuance of renewable contracts

I.C. § 33-515A

Supplemental contracts

I.C. § 33-518

Employee personnel files

Policy History:

Adopted on: August 13, 2007

Revised on: December 09, 2013

School Board Use of Electronic Mail and Social Media

Use of electronic mail (e-mail) by members of the Board will conform to the same standards of judgment, propriety, and ethics as other forms of school board-related communication. Board members will comply with the following guidelines when using e-mail in the conduct of Board responsibilities:

1. The Board will not use e-mail, communications via social media, or other electronic communications as a substitute for deliberations or voting at Board meetings or for other communications or business properly confined to Board meetings.
2. Board members will be aware that e-mail and e-mail attachments received or prepared for use in Board business or containing information relating to Board business (regardless of whether sent or received on a school owned computer or personally owned computer) may be regarded as public records, which may be inspected by any person upon request, unless otherwise made confidential by law.
3. Board members will note that individual postings made to social media sites should be considered carefully in light of how they would reflect on the poster, the Board of Trustees, and the District. Opinions expressed by staff on a social networking website have the potential to be disseminated far beyond the speaker’s desire or intention, and could undermine the public perception of fitness of the individual to serve students’ interests. Individual Board member postings are an act of the individual and are not an act of the Board.
4. Board members will avoid reference to confidential information about employees, students, or other matters in e-mail communications, because of the risk of improper disclosure or unsecure websites. Board members will comply with the same standards as school employees with regard to confidential information.

Definitions

"Deliberation" is defined as the receipt or exchange of information or opinion relating to a decision, but shall not include informal or impromptu discussions of a general nature which do not specifically relate to a matter then pending before the public agency for decision.

Legal Reference: I.C. § 9-337 Public Writings *et. seq.*
 I.C. § 67-2341(2) Open Public Meetings – Definitions
 Cowles Pub. Co. v. Kootenai Co. Bd. of County Commissioners
 144 Idaho 259 (2007).

Policy History:

Adopted on: August 10, 2009

Revised on: December 09, 2013

Trustee Expenses

Expenses for Board Members - In-District

A trustee shall not receive remuneration for service as a trustee. However, each trustee shall be compensated for actual expenses incurred for travel to, from, and attending meetings of the board as provided herein. Reimbursement may be paid as the travel is assumed or may accumulate until the end of the fiscal year, at the discretion of the trustee.

Expenses for Board Members at Out-of-District Meetings

Trustees normally attend workshops, training institutes, and conferences at both the state and national level. It is appropriate that trustee expenditures at these out-of-District meetings be paid by the District from the general fund. It is the intent of the District to pay all legitimate costs for trustees to attend out-of-District meetings, at the established rates for reimbursement set by the District:

1. Transportation as approved by the Board.
2. On-site transportation during the course of the meeting, i.e., bus, taxi, or rental car.
3. Hotel or motel costs for trustee, as necessary.
4. Food costs as necessary.
5. Incidental expenditures for tips and other necessary costs attributable to the trustee's attendance at the meeting. The Districts will not reimburse or pay for such items as liquor, expenses of a spouse, separate entertainment, or other unnecessary expenditures.

Cross Reference: 7430

Travel Allowances and Expenses

Legal Reference: I.C. § 33-506

Organization and government of board of trustees.

I.C. § 33-701

Fiscal Year – Payment and Accounting of Funds

Policy History:

Adopted on: August 13, 2007

Revised on: November 11, 2013

Evaluation of Certificated Personnel

The District has a firm commitment to performance evaluation of District personnel, whatever their category and level, through the medium of a formalized system. The primary purpose of such evaluation is to assist personnel in professional development and in achieving District goals. The procedures outlined in this document apply to certificated personnel.

The District's evaluation process is based, in part, on the work of Charlotte Danielson as presented in Enhancing Professional Practice: A Framework for Teaching, 2nd Edition, 2007. Ms. Danielson's research provides the elements of effective instruction that most often lead to improved student achievement. Lakeland Jt. School District evaluation criteria also utilizes concepts from Teacher Expectations and Student Achievement (TESA), the work of Robert Marzano and other research-based teaching and learning methodologies.

Each certificated staff member shall receive at least one (1) written evaluation to be completed by no later than May 1 for each annual contract year of employment.

Objectives and Criteria

The formal performance evaluation system is designed to:

- Maintain or improve each employee's job satisfaction and morale by letting him/her know that the supervisor is interested in his/her job progress and personal development.
- Serve as a systematic guide for supervisors in planning each employee's further training.
- Assure considered opinion of an employee's performance and focus maximum attention on achievement of assigned duties.
- Assist in determining and recording special talents, skills, and capabilities that might otherwise not be noticed or recognized.
- Assist in planning personnel moves and placements that will best utilize each employee's capabilities.
- Provide an opportunity for each employee to discuss job problems and interests with his/her supervisor.
- Assemble substantiating data for use as a guide, although not necessarily the sole governing factor, for such purposes as wage adjustments, promotions, disciplinary action, reassignment and termination.

Responsibility

The **Superintendent** has the overall responsibility for the administration of the Performance Evaluation Program and will ensure the fairness and efficiency of its execution, including:

- The distribution of proper forms in a timely manner.
- Ensuring completed forms are returned for file by a specified date.
- Reviewing forms for completeness.
- Identify discrepancies.
- Ensuring proper safeguard and filing of completed forms.

The **Immediate Supervisor** (Evaluator) is the employee's "evaluator" and has the responsibility for:

- Continuously observing and evaluating an employee's job performance.
- Holding periodic conferences with each employee to discuss job performance.
- Completing Performance Evaluation Forms as required.

Procedures

Professional Growth Plan – No later than the fourth week of the school year all certificated staff members will review the evaluation model and procedures and submit a written annual professional growth plan to their supervisor.

Observations: Periodic classroom observations will be included in the evaluation process. A formal observation of at least 45 minutes duration is required once in each of the first two quarters of the school year for teachers in their first, second or third year in the district. For all other certificated staff there are two options:

1. Prior to May 1, a formal observation of 45 minutes is required; or
2. A series of five (5) informal observations commencing during the first semester and concluding by May 1 will be conducted.

A teacher-principal conference is to be held following each formal observation, and the observation instrument is to be dated and signed by the teacher and the principal. Additional formal observations may be conducted as needed.

Frequent informal classroom observations are encouraged. A conference between the teacher and the principal may be held after an informal observation when deemed necessary or appropriate.

Summative Evaluation: An Evaluation Form will be completed for each certificated employee. A copy will be given to the employee. The original will be retained by the immediate supervisor for placement in the personnel file. This form should be reviewed annually and revised as necessary to indicate any significant changes in duties and/or responsibilities. The form is designed to increase planning and relate performance to assigned responsibilities through joint understanding between the immediate supervisor (evaluator) and the employee as to the job description and major performance objectives.

The evaluation form will include a section for input received from parents or guardians and will be considered as a factor in the teacher performance evaluation. Parental or guardian input forms will be made available on the school district website.

A written formal evaluation by the principal is required during the first semester for teachers who have less than three years of service in the Lakeland Jt. School District and shall be submitted to the Superintendent by the end of the first semester each year. A written formal evaluation for all other contract teacher is to be prepared by the principal and submitted to the Superintendent of Schools on or before May 1 of each year. All evaluation forms are to be dated and signed by the principal and the teacher during the conference held to review the evaluation.

A final teacher performance evaluation summary must be submitted to the Superintendent of School on or before June 20 of each year of which, thirty-three percent (33%) of the evaluation summary must be based on objective measures of growth in student achievement as determined by the Board of Trustees and as identified on the professional growth plan. The evaluation summary will also include an overall teacher proficiency rating.

When any matter of a nature that could cause dismissal or non-renewal of a contract for a teacher is brought to the attention of the teacher, the principal shall assist the teacher toward correcting the situation.

Each coach contracted for an interscholastic sport shall be evaluated following the end of the entire season. A written formal evaluation on a separate form provided by the district is to be prepared by the principal or athletic director and shall be forwarded to the Superintendent after a conference is held with the coach to review the evaluation.

Conferences: Informal conferences between immediate supervisors and employees may be scheduled periodically. During these sessions, an open dialogue should occur which allows for the exchange of ideas focused on performance. The employee should be informed of his or her levels of performance based on the district evaluation form. In the case of basic or below basic ratings, the employee should be informed of the steps necessary to improve performance to the desired level. Conference sessions should include, but not be limited to, the following: Planning and Preparation, Classroom Environment, Instruction and Professional Responsibilities.

Summative Evaluation Conference: A conference will occur in conjunction with the summative evaluation. During the scheduled conference with the employee, the Immediate Supervisor will:

- Review professional growth plan
- Discuss the evaluation with the employee
- Commend the employee for a job well done if applicable and discuss specific corrective action if warranted
- Set mutual goals to reach before the next performance evaluation
- Have employee sign the evaluation form indicating that he/she has been given a copy
- Following the meeting, the supervisor will forward the original copy of the evaluation form to the Superintendent for review

Rebuttal

- The employee has seven (7) days to make written response to the summative evaluation.

Action

Should any action be taken as a result of an evaluation to not renew an individual's contract or to renew an individual's contract at a reduced rate, the District will comply with the requirements and procedures established by State law as outlined in Sections 33-513 through 33-515 of Idaho Code in order to assure the due process rights of all personnel.

Teacher Evaluation Committee:

District evaluation committee will reconvene annually to review the teacher evaluation plan, the professional development plan and assess ongoing training needs. The Superintendent will review committee and staff input and conference twice annually with building administration to monitor and evaluate the teacher evaluation model.

Professional Development Plan Budget

The results of data analysis are used to determine the identified areas of focus for professional development activities and the estimated allocation of funds. Funding for professional development is coordinated among federal, state and local sources to accomplish priority activities for schools and the district. Program supervisors collaborate on needs and contribute fund sources that comply with their regulations to provide training opportunities. These may include but not be limited to district-wide, school, and individual initiatives through workshops, classes, online training, learning communities, action research, coaching/mentoring, conference participation, multiple training sessions, follow up, etc.

Legal Reference: I.C. § 33-514 Issuance of Annual Contracts – Support programs –
Categories of Contracts – Optional Placement
I.C. § 33-514A Issuance of Limited contract
I.C. § 33-515 Issuance of Renewable Contracts
IDAPA 08.02.02.120 Local District Evaluation Policy

Policy History:

Adopted on: April 14, 2008

Revised on: March 8, 2010

Revised on: July 12, 2010

Revised on: November 12, 2012

Revised on: December 09, 2013

Prior District policy Article IV, section V.



LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858

Phone: 208.687.0431 Fax: 208.687.1884
Web: www.lakeland272.org

MEMO

TO: Board of Trustees
FROM: Tom Taggart, Director of Business & Operations
SUBJECT: Transfers from General Fund
DATE: 12-9-13

We budgeted our share of KTEC operational support in Fund 249. The money is generated in our General Fund 100 and then transferred to 249 for payment.

The amount of Lakeland's share for FY 2014 is \$166,722.

I am requesting the authorization to transfer \$166,722 from fund 100 to fund 249.

I am also requesting the transfer of \$35,000 from fund 100 to Food Service fund 290 to repay the FY13 charge for custodial expenses per State Department Review.

Thank you.

CONTRACT FOR GRANTWRITING SERVICES

I. This is an agreement between **Sarah Halsted** (Contractor) and **Lakeland Joint School District #272** (District.)

- II. **Scope of Services:** Contractor agrees to provide the following services for Client:
- 1) Research grant prospects and advise client on which ones to approach and how.
 - 2) Work with staff to interpret guidelines, and gather material and information necessary for a strong proposal.
 - 3) Write grant proposals in time to meet deadlines, and prepare the proposal for submission.
 - 4) Attend meetings necessary to accomplish the required work.

III. **Compensation:** The District agrees to compensate Contractor at the rate of \$25.00 per hour. Contractor will issue an invoice on a monthly basis. Contractor will include all activities mentioned in II, as well as proposal preparation and editing, telephone consultations, and travel time to meetings and to deliver proposal or materials if necessary. Amount due shall be paid to Contractor within 30 days of receipt of invoice. (Any work beyond 200 hours must be approved in advance by the District.)

IV. **Independent Contractor:** Contractor acknowledges that services rendered under this agreement shall be performed by her as an independent contractor. Contractor is responsible for the payment of all federal, state and local income taxes related to her fees for service.

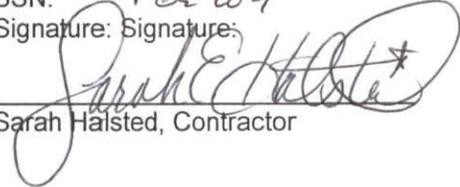
V. **Confidentiality:** Both parties agree to adhere to generally accepted confidentiality practices and to provide each other with their best efforts in fulfillment of this contract. Contractor agrees not to disclose private information about the organization or its donors. "Private information" does not include information available in the public domain.

VI. **Guarantees:** Contractor shall perform all duties requested and agreed to by both parties and shall submit work in good faith. However, the Contractor does not imply or promise any guarantee that the grant proposals will be funded. Payment is due even if Client does not receive a grant.

VII. This contract may be renegotiated or terminated with 30 days written notice at the request of either party.

Contractor: Sarah Halsted
Address:

Phone:
FAX: —
E-mail: *shalsted@lakeland272-ORG*
SSN: *Per W9*
Signature: Signature:



Sarah Halsted, Contractor

Dr. Mary Ann Ranells, PhD
Superintendent, Lakeland Joint School District #272

Date: 12/6/13

Date: _____

"Trustee Leadership for Excellence in Idaho Public Education"

November 19, 2013

Mark Sescilla
Lakeland High School
7006 W. Hwy 53
Rathdrum, ID 83858

Re: ISBA Annual Convention

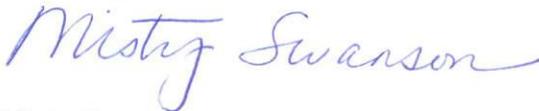
Dear Mark:

On behalf of the membership and staff of the Idaho School Boards Association, we would like to thank your students for performing at ISBA's Annual Convention. We received many wonderful comments about the performance. The A Cappella Choir's performance of the National Anthem was amazing. We appreciate your student's willingness to perform at this very important event and share their remarkable talents.

We also appreciate your efforts in teaching these wonderful students and your willingness to bring them to the ISBA Convention. Please convey our gratitude to your students for the time they took to prepare, travel, and perform. They are fine representatives of the Lakeland School District.

We wish you and your students the best in future endeavors.

Best Regards,



Misty Swanson
Associate Executive Director

cc: Board of Trustees
Dr. Mary Ann Ranells, Superintendent



222 N. 13th Street
Boise, Idaho 83702

Mailing Address: 62
P.O. Box 9797
Boise, Idaho 83707-4797

Phone: (208) 854-1476
Toll-Free: (866) 799-ISBA (4722)
Facsimile: (208) 854-1480
Website: www.idsba.org



IDAHO HIGH SCHOOL ACTIVITIES ASSOCIATION

Serving Idaho's Youth Since 1926

John Billetz, Executive Director Julie Hammons, Assistant Director

8011 Ustick Road Boise, ID 83704

Phone #: (208) 375-7027 Fax #: (208) 322-5505

website: idhsaa.org e-mail: admin@idhsaa.org

November 5, 2013

RECEIVED NOV 07 2013

Mary Ann Ranells, Superintendent
Lakeland Jt School District #272
PO Box 39
Rathdrum ID 83858

Dear Mary Ann:

On behalf of the Idaho High School Activities Association's Board of Directors, I would like to express my appreciation and thank you for the use of Lakeland High School and your support personnel in hosting the 2013 2A State Volleyball tournament this past weekend. This facility is a natural for this type of event and provides a quality set of conditions for all the contestants and spectators involved in the tournament.

The tournament was well attended and many compliments were received regarding the campus, athletic facility, hospitality of the schools and the support personnel. Trent Derrick did an excellent job in managing the tournament.

Mary Ann, thanks again for helping provide the youth of Idaho an opportunity to have a great and memorable experience.

Sincerely,

A handwritten signature in black ink that appears to read "John".

John Billetz

JB/bc

"Trustee Leadership for Excellence in Idaho Public Education"

December 4, 2013

Teira Youngdell
Lakeland School District No. 272
PO Box 39
Rathdrum, ID 83858

Re: ISBA Annual Convention

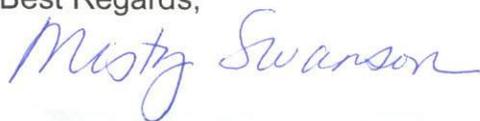
Dear Teira:

On behalf of the Idaho School Boards Association membership and staff I would like to thank you and the Resort Academy students for the assistance at the ISBA Annual Convention. I would also like to thank you for your help in coordinating the student's attendance and Marjorie Tibbits for bringing the students to the Resort. You both were great to work with and we really appreciate you.

The afternoon the students helped was such a busy day for our staff - their contributions were invaluable. We appreciate how professional and organized the students were. They were so eager to help and did a very thorough job for us.

Please extend our gratitude to the students for their work. They are great representatives to the Resort Academy program and to the Lakeland School District! We wish you and your students the best in future endeavors.

Best Regards,



Misty Swanson
Associate Executive Director

cc: **Board of Trustees**
Mary Ann Ranells, Superintendent



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Boise, Idaho 83702

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Dear Mr. Miles and Mrs. Williams,

Thank you so much for the opportunity to observe your classrooms and teaching styles. I enjoyed it so much, I am sad that it is over. I cannot tell you how nervous I was the first time I meet both of you. I don't think I slept at all the night before our first meeting, but after spending a little time with the both of you I felt so much better. Thank you for your kindness. I feel that I probably had the best classroom experience of anyone in my Ed 201 class because I had two awesome teachers.

Mr. Miles you are a rock star! I can't believe how easy you make teaching sixth graders look, all of your students are engaged at all times and you make it look simple. I can tell you care deeply for each one of them; you have this way with the kids that I struggle to even explain, but everyone at Garwood knows what I mean. You have a great sense of humor that you bring to teaching that lets the kids have fun and want to learn. If I can ever be half the teacher you are, I will feel like I have done a good job.

Mrs. Williams you always had plenty on your plate, but you made sure to help me complete everything I needed to do for my classroom experience. Thank you so much for giving me an opportunity to work with your students. I feel I gravitated to your classroom because I saw kids in your math group I felt I could help, and you let me do this. You gave me an opportunity to work with a few struggling learners and I feel I really connected with them. I will always be grateful to you for this.

I am grateful to the entire staff at Garwood Elementary for your kindness and helpfulness that everyone showed me during my classroom experience. I will remember this experience for the rest of my life; I cannot thank all of you enough. I will especially remember the two of you though, Mr. Miles and Mrs. Williams, for showing me so much patience and kindness. Thank you again for letting me experience your classrooms.

Sincerely, Doug Baker