

Agenda of Regular School Board Meeting

The Board of Trustees Lakeland Joint School District No. 272

A Regular School Board Meeting of the Board of Trustees of Lakeland Joint School District No. 272 will be held Monday, October 14, 2013, beginning at 5:00 PM in the Administrative Offices, 15506 N. WASHINGTON ST., RATHDRUM, ID 83858.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

- A. **Call to Order 5:00 p.m.**
- B. **Board Work Session**
- C. **Welcome Visitors/Pledge of Allegiance 6:00 p.m.**
- D. **Approve Agenda**
- E. **Consent Agenda**
 - 1. Minutes of Previous Meeting(s) - Regular Meeting of 09/09/2013 3
 - 2. Regular and Special Bills 7
- F. **Report and Presentation Agenda**
 - 1. LEA
 - 2. Visitor Presentations
 - a. Auditors Report FY 2012-2013- Hayden & Ross, P.A.
 - 3. Public Comment (Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).
 - 4. Staff Reports
 - a. Patty Morrison, Principal Spirit Lake Elementary
 - b. Tom Taggart- Financial 24
 - c. Brad Murray-
 - 1) Curriculum Day 26
 - 2) Alternate Route to Graduation 33
- G. **Action Agenda**
 - 1. Approve/deny Notifications of Staff Resignations/Retirements/Leaves as presented
 - 2. Approve/deny the hiring of new personnel as presented
 - 3. Approve/deny supplemental contracts
 - 4. Approve/deny High School Graduation Dates, Times, and Locations as presented
 - a. Lakeland High School- 7:00 p.m., June 5, 2014 at Real Life Ministries
 - b. Timberlake High School- 6:00 p.m., June 6, 2014 at Timberlake High School
 - 5. Approve/deny the recommended personnel for appointment to the Certified Sick Leave Council 34
 - 6. Approve/deny to transfer to the Lakeland Education Foundation a \$5,000 donation from the Kootenai Tribe

7. Approve/deny the designation of the District Asbestos Coordinator	
8. Approve/deny amendment to the Differential Pay Plan	35
9. Approve/deny the list of policies with no language changes	
10. Approve/deny the list of policies with recommended language revisions as presented	37
H. <u>Discussion Agenda</u>	43
1. Draft Policies	
a. Teacher Evaluation	52
b. Wellness	56
2. ISBA Annual Convention- November 6-8, 2013 in Coeur d'Alene	
3. Correspondence	
a. Discipline Reports	
b. Other	

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, SEPTEMBER 9, 2013***

LAKELAND JOINT SCHOOL DISTRICT NO. 272

Meeting Location
Lakeland Joint School District Administrative Offices
15506 N Washington Street
Rathdrum, ID 83858



5:30 p.m. Board Workshop

6:00 p.m. Regular Meeting

BOARD MEMBERS PRESENT

Chairman Larry Brown (Zone 5)
Trustee Kyle Olmstead (Zone 1) (VIA TELEPHONE)
Trustee John Shaffer (Zone 2)
Trustee Tim Skubitz (Zone 3) (ABSENT)
Trustee Brian Wallace (Zone 4) (VIA TELEPHONE)

ADMINISTRATION PRESENT

Superintendent Dr. Mary Ann Ranells
Assistant Superintendent Brad Murray
Director of Business Tom Taggart
Clerk Brook Cunningham

A. Call to Order 5:30 p.m.

Chairman Brown called the meeting to order at 5:31 p.m.

B. Board Workshop- Policy Review

Dr. Ranells went over the first set of policies. She also provided drafts of recommended changes. Those policies will be on the next agenda for approval.

C. Welcome Visitors/Pledge of Allegiance 6:00 p.m.

At 6:01 p.m. Chairman Brown gave welcome to those that were present and led in the pledge.

D. Approve Agenda

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE OLMSTEAD to approve the agenda as presented. Motion carried unanimously.

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E. Consent Agenda

1. Minutes of Previous Meeting(s) -Regular Meeting of 07/08/2013
2. Regular and Special Bills

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SHAFFER to approve the Consent Agenda as presented. Motion carried unanimously.

F. Report and Presentation Agenda

1. LEA

No one from the LEA was present.

2. Visitor Presentations

No Visitor Presentations.

3. Public Comment

(Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).

4. Staff Reports

- a. Tom Taggart

- 1) Financial

Tom referenced the written report in which he had commented on declining enrollment. Property values are up slightly.

Discussion was had on bringing back the Strategic Planning Committee to discuss future options in regards to the declining enrollment. Trustee Olmstead and Trustee Shaffer would like to be on the Strategic Planning Committee.

- b. Brad Murray

- 1) New Hires

Brad Murray informed that a new 5th grade teacher was placed at Spirit Lake at the very last moment due to an increased size of the combo class. He informed some classes are larger than normal and some are smaller than normal.

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2) School Opening

Brad thanked those Board members who were able to attend the All Staff General Meeting. He also commented on guest speaker Jamie Vollmer. Mr. Vollmer also spoke to community members who attended an afternoon session.

G. **Action Agenda**

1. Approve/deny Notifications of Staff Resignations/Retirements/Leaves as presented

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SHAFFER to approve the notifications of Staff Resignations/Retirements/Leaves as presented. Motion carried unanimously.

2. Approve/deny the hiring of new personnel as presented

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE OLMSTEAD to approve the hiring of new personnel as presented. Motion carried unanimously.

3. Approve/deny supplemental contracts

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE OLMSTEAD to approve the supplemental contracts as presented. Motion carried unanimously.

4. Approve/deny plan for Differential Pay

Dr. Ranells reviewed the plan with the board. The plan has been included in these minutes.

Discussion was had on the recommended Benchmark/Goal percentage difference at the elementary level verses the secondary levels. Following the discussion:

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE OLMSTEAD to approve the plan for Differential Pay. Motion carried unanimously.

5. Approve/deny transportation route changes/additions

Tom Taggart informed that there were no changes.

6. Approve/deny Fall Athletic Schedules for the Junior Highs as presented

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE WALLACE to approve the Fall Athletic Schedules for the Junior Highs as presented. Motion carried unanimously.

7. Approve/deny cooperative agreement with North Idaho College for field experiences

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE OLMSTEAD to

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
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approve the cooperative agreement with North Idaho College for field experiences. Motion carried unanimously.

I. Discussion Agenda

1. Supplemental Levy Election March 11, 2014

Dr. Ranells informed that if the Board voted to run another Supplemental Levy Election in March then the County needs to know by January at the very latest. However, she would prefer to get it to the County in December. Tom informed that waiting until January would allow the Governor's budget proposal to be heard and the Board would have a better fiscal outlook before making a decision.

2. ISBA Annual Convention- November 6-8, 2013 in Coeur d'Alene

All trustees except Brian Wallace could attend. Trustee Wallace asked that an agenda be emailed to him.

3. Mobile Health Clinic

Dr. Ranells reminded the Board about the Dirne Mobile Health Clinic that would visit the schools each week. Dirne is now Legacy Health and they are ready to start putting together a schedule.

4. Correspondence

a. Discipline Reports

No reports.

b. Other

Chairman Brown gaveled adjournment at 6:47 p.m.

Attest:

Respectfully Submitted:

Larry Brown, Chairman

Brook Cunningham, Clerk

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees
Regular School Board Meeting
October 14, 2013

Gross Salaries		1,493,909.38	
Gross Benefits		408,451.18	
Alsco	Coverall Service	223.74	80778
American Express	Instructional, Office Supplies ---VOID---	1,311.55	80779
Apple	Tech Equipment	5,790.00	80780
Caxton Printers	Textbooks	3,073.10	80781
Cenex Cooperative Supply	#2 Dyed Diesel, Unleaded Gas, 15W-40	15,849.16	80782
Gatekeeper Systems	Tran Supplies	9,940.60	80783
IBF	Office Supplies	129.70	80784
Kimmel Athletic	Instructional Materials	1,030.63	80785
Lowe's	Maint Supplies, Instructional Materials	2,688.01	80786
Office Max	Instructional, Office Supplies	1,627.50	80787
Renaissance Learning	Instructional Software	3,637.91	80788
Royal Business Systems	Copier Use 7/1 - 9/1/2013	1,422.62	80789
Office Max	Instructional, Office Supplies (replaces ck 80779)	1,311.55	80843
American Express	Instr,Ofc,FS,SPED,Title I Supplies/Equipment, BASE Subscription	23,791.87	80844
Riddle, Susan	Petty Cash Replenishment	119.16	80845
AT&T	August 2013 Long Distance	59.92	80846
Chartwells	August 2013 Food Service	56,932.08	80847
Ednetics	Tech Equipment	5,544.00	80848
Idaho Department of Education	September 13, 2013 Fingerprinting	120.00	80849
Idaho Digital Learning Academy	iDig Learning Blended Consortium Membership Fee	4,750.00	80850
Insight Investments	Tech Equipment	387.00	80851
MathRack	Instructional Materials	1,524.38	80852
Office Depot	Instructional Materials	4.89	80853
Royal Business Systems	Office Supplies	90.00	80854
Boyz, The	Non-Resident Student Tuition Overpayment Refund	8.00	80855
University of Oregon	JBE/ SWIS & CICO-SWIS Subscription	300.00	80856
Vollmer, Inc	Services (District/Keynote, Workshop)	7,023.50	80857
Riddle, Susan	Petty Cash Replenishment	106.85	80858
Idaho State Tax Commission	Ala Carte/Adult Meals Sales Tax August 2013	41.82	80859
Baker, Richard	Advance (Boise/THS Cross Country)	566.00	80860
Betty Kiefer Elementary	Petty Cash Replenishment	17.89	80861
Postmaster - Rathdrum	Postage Stamps	736.00	80862
Davis Office Furniture	Furniture (LJHS)	1,944.50	80863
De Lage Landen	KTEC/ Copier Lease	145.64	80864
Follett Library Resources	Library Books	795.39	80865
Idaho Department of Education	September 20, 2013 Fingerprinting	280.00	80866
Idaho High School Activities	District/ Activity Cards	2,835.00	80867
Lambco Refrigeration	Services (FS)	979.50	80868
MakeMusic!	Instructional Materials	250.90	80869
Mastery Connect	Instructional Materials	1,080.00	80870
Sun Rental Center	Services (Maint)	668.60	80871
Typing Agent	District/ Licenses	2,000.00	80872
University of Oregon	AE/ SWIS & CICO-SWIS ⁷ Subscription	300.00	80873

Wayfair	Equipment (GE)	825.00	80874
State of ID Criminal History Unit	State Fingerprinting (BASE/Coleman)	65.00	80875
Riddle, Susan	Petty Cash Replenishment	108.85	80876
Grove Hotel, The	Lodging (K-12 Ed System Interim Committee Mtg/Griffith)	137.00	80877
State of ID Criminal History Unit	State Fingerprinting (BASE/Miller)	65.00	80878
Thorco	Services (Maint)	1,684.18	80879
State of ID Criminal History Unit	State Fingerprinting (BASE/Hester)	65.00	80880
State of ID Criminal History Unit	State Fingerprinting (BASE/Johnson)	65.00	80881
State of ID Criminal History Unit	State Fingerprinting (BASE/Mason)	65.00	80882
State of ID Criminal History Unit	State Fingerprinting (BASE/Plunkett)	65.00	80883
State of ID Criminal History Unit	State Fingerprinting (BASE/Williams)	65.00	80884
Nunnes, Jessie	Reimbursement for Return of Lost Textbook	100.00	80885
Baker, Richard	Advance (Lewiston/ Cross Country)	248.00	80886
Bornitz, Debra	Advance (Missoula/ Cross Country)	308.00	80887
Riddle, Susan	Petty Cash Replenishment	115.07	80888
Cenex Cooperative Supply	#2 Dyed Diesel	10,776.15	80889
Hecq, Tanguy	Lunch Credit Reimbursement	27.25	80890
Idaho Department of Education	September 27, 2013 Fingerprinting	280.00	80891
National Assoc for Music Ed	Chaperone Fee (Sescilla)	500.00	80892
Ragan, Tracey	Lunch Credit Reimbursement	274.65	80893
Target Bank	Instructional Materials	90.02	80894
Walmart	Health, BASE Supplies	372.59	80895
Baker, Richard	Advance (Thompson Falls)	100.00	80995
AlSCO	Coverall Service	74.58	80996
Cenex Cooperative Supply	Unleaded Gas, #2 Dyed Diesel	12,393.92	80997
Costco	Instructional, Office Supplies	671.68	80998
De Lage Landen	Copier Lease 9/15 - 10/14/2013	821.70	80999
Hobart Service	Services (FS)	751.85	81000
Idaho Department of Education	October 3, 2013 Fingerprinting	80.00	81001
Inn at the Convention Center	Lodging (NSTA Conference)	885.00	81002
Lowe's	Maint Supplies, Instructional Materials	709.50	81003
Pittman, William or Rebecca	Tuition Refund	104.00	81004
Riverside Hotel, The	Lodging (IHSAA Board of Directors Banquet/Cronnelly)	109.00	81005
Stein Bros	Tran Supplies, Instructional Materials	80.96	81006
Trugreen	Services (Maint)	2,520.00	81007
Verizon Wireless	Cell Phones 8/23 - 9/22/2013	1,836.45	81008
Visa	Instructional Materials/ Tech Equipment	3,147.22	81009
Riddle, Susan	Petty Cash Replenishment	100.42	81010
American Express	Instr/Office Supplies, Equipment, BASE EZ Care Subscription	1,667.33	81011
American Express	Instr/Library/Title I/Tech/Maint/Health/FS Supplies, Equipment	36,347.96	81012
American Express	Instr/Office/Library/Title I/Maint/BASE Supplies, Equipment	11,479.23	81013
American Express	Instr/Office/FS/Tech/STRIVE Supplies, Equipment, Flights	28,761.10	81014
American Express	Instr/Tech Supplies, Equipment	118.28	81015
Cenex Cooperative Supply	#2 Dyed Diesel	11,196.20	81016
Coeur d'Alene Garbage Service	Dumpster Dumping 9/1-30/2013	1,165.10	81017
Frontier	Phone Charges/Credits	17.50	81018
Lambco Refrigeration	Services (FS)	207.50	81019
MakeMusic!	Instructional Materials	298.90	81020
Miller's Food City	Instructional Materials	140.18	81021
Rathdrum Trading Post Hardware	Maint Supplies	22.97	81022
A Drug Free Alliance	DOT & Alcohol Testing (Tran)	595.00	
AlSCO	Coverall Service	223.74	80896
AlSCO	Coverall Service	74.58	
Arthur, Don	Services (Tran)	120.00	
Arthur, Karen	Services (Tran)	60.00	80897

Arthur, Karen	Services (Tran)	60.00	
Asher, John	Expense Claim Reimbursement	118.00	80898
Aspex Solutions	Online Application w/Attachment Sys Svc 10/3/13-1/3/14	725.00	
Athol, City of	Water 8/29 - 9/30/2013 (AE)	70.00	
Avista	September 2013 Electricity/Natural Gas	29,160.97	
Baker, Richard	Field Trip Meals 8/16 - 9/15/2013	20.00	80899
Bar Circle "S" Water	September 2013 Water (GE)	1,173.34	
Barclay Dean	Maint Supplies	216.00	80900
Barnes, Kyler	Expense Claim Reimbursement	5.50	
Bornitz, Debra	Field Trip Meals 8/16 - 9/15/2013	5.00	80901
Bowen, Deanna	Expense Claim Reimbursement	20.00	80902
Boyd, Randal	Expense Claim Reimbursement	13.70	
Brown, Matthew	September 2013 Mileage	58.00	
Builders' Hardware & Supply	Maint Supplies	59.79	80903
Burt's Music & Sound	Instructional Materials	318.00	80904
Bus Parts Warehouse	Tran Supplies	355.56	80905
Cambium Learning	Instructional Materials	1,664.30	
CandI Foundation	Instructional Materials	48.00	
Carey, Sarah	Field Trip Meals 8/16 - 9/15/2013	5.00	80906
Carpet Warehouse & Color Tile	Maint Supplies	249.76	80907
Carr, Curtis	Expense Claim Reimbursement	5.50	
Carrot-Top Industries	Maint Equipment	1,196.09	
Cart Mechanic, The	Instructional Materials	600.00	80908
Caxton Printers	Instructional Materials, Maint Supplies	1,032.29	80909
Caxton Printers	Textbooks, Instructional Materials	1,675.44	
Centar Industries	Maint Supplies	270.00	80910
Certified Laboratories	Maint Supplies	389.95	
Chartwells	September 2014 Food Service	133,616.14	
Chatterton, Heather	August - September 2013 Mileage	104.75	
Classic Electric	Electrical Permit (Rotary Field)	110.00	
Coeur d'Alene Power Tool	Instructional Materials	1,295.00	80911
Committee for Children	Guidance Curriculum	9,067.50	80912
Country Reports	Instructional Materials	88.00	80913
Craig-Johnson, Becky	Field Trip Meals 8/16 - 9/15/2013	20.00	80914
Cushman, Levi	Expense Claim Reimbursement	5.50	
D&C Sewer Service	Services (Maint/LJHS)	110.00	80915
Dashco	Maint Supplies	8.07	80916
DeAustin, BJ	Expense Claim Reimbursement	40.70	80917
Dodson, Charles M, Attorney	Legal Expenses	100.50	
Dunbar-Runyan, Lesley	Expense Claim Reimbursement	20.00	80918
Ednetics	Tech Supplies	132.00	80919
Education Northwest	Services (District/Training)	9,275.00	80920
Educational Testing Service	Parapro Assessments	1,000.00	
Evco Sound	Maint Supplies/Services	224.30	80921
Follett Educational Services	Textbooks	1,758.55	80922
Follett Library Resources	Library Books	505.38	80923
Follett Library Resources	Library Books, DVDs	728.70	
Friesen, Roger	Field Trip Meals 8/16 - 9/15/2013	5.00	80924
Gerstenberger, Judy	September 2013 Mileage	71.00	
Graybar	Maint Supplies	369.57	80925

Graybar	Maint Supplies	7,537.62	
GTS Interior Supply	Maint Supplies	20.14	80926
Hall-Burnside, Kathleen	Expense Claim Reimbursement	5.50	
Hallett, Melanie	Expense Claim Reimbursement	20.00	80927
Hansen, Debbie	September 2013 Mileage	192.00	
Harmon, Robert	Field Trip Meals 8/16 - 9/15/2013	5.00	80928
Harvest, Zachary	September 2013 Mileage	129.30	
Hasz, Rebecca	Expense Claim Reimbursement	5.50	
Hayes, Aaron	September 2013 Mileage	74.40	
Heitstuman, Norman	Expense Claim Reimbursement	65.00	80929
Heitstuman, Rodney	Expense Claim Reimbursement	65.00	80930
Horizon	Maint Supplies	239.54	80931
Husky Trucks	Tran Supplies	2,383.92	80932
Husky Trucks	Tran Supplies	395.66	
IASA	Project Leadership Registration (Morrison, Johnson, Hall)	1,050.00	80933
Ibex	Carpet Disposal, Vinyl Installation (JBE)	1,400.00	
IBF	Office Supplies	103.13	80934
Idaho Dept of Health & Welfare	October 2013 Medicaid Match	1,000.00	
ID Division of Voc Rehabilitation	State FY 2014 School Work Transition Project	5,880.00	80935
Idaho State Tax Commission	Rotary Sales Tax	1,199.66	
Insect Lore	Instructional Materials	60.29	80936
Insight Distributing	Maint Supplies	3,510.08	80937
Insight Distributing	Maint Supplies	917.16	
Interstate All Battery - Spokane	Maint Supplies	179.40	80938
iParadigms	License (LHS/Turnitin)	2,325.00	80939
ISB	Medicaid Administration Fee	1,145.84	80940
Ishell, Lee	September 2013 Mileage	200.40	
J&R Electronics	Services (Tran,Maint)	1,600.00	80941
Junior Library Guild	Library Materials	711.00	80942
Kannegaard, Judith	August - September 2013 Mileage	107.00	
Keating, John	Expense Claim Reimbursement	5.50	
Koch, Tona	Expense Claim Reimbursement	20.00	80943
Kootenai County Solid Waste	Refuse Disposal August 2013	673.07	80944
Kootenai Electric Cooperative	AE/GE Electricity 8/15 - 9/15/2013	2,377.61	80945
KTEC	Kootenai, Bonner Property Taxes Collected August 2013	1,772.94	80946
Lange, Deana	Expense Claim Reimbursement	5.50	
Larson, Nancy	Field Trip Meals 8/16 - 9/15/2013	5.00	80947
Les Schwab Tires	Services (Tran)	45.00	80948
Les Schwab Tires	Services (Maint), Tran Supplies	38,254.34	
Malcolite	Maint Supplies	406.22	80949
Mattila, Shannon	Expense Claim Reimbursement	5.50	
McGuire Bearing	Maint Supplies	21.60	80950
McGuire Bearing	Maint Supplies	32.17	
Midway Parts	Maint Supplies	1,334.74	
Miles, Trisha	Expense Claim Reimbursement	20.00	80951
Miller, Rebecca	Expense Claim Reimbursement	20.00	80952
Mitchell, Kristine	Expense Claim Reimbursement	20.00	80953
Morrison, Patty	Expense Claim Reimbursement	20.00	80954
MSR West	Services (SPED)	379.00	80955
Murphy, Keri	Expense Claim Reimbursement	20.00	80956

Murray, Brad	August - September 2013 Mileage	74.70	
Napa Auto Parts	Tran Supplies	1,248.93	80957
Napa Auto Parts	Tran Supplies	1,920.17	
Needs, Norma	Expense Claim Reimbursement	20.00	80958
North Kootenai Water District	TLE Fire/Water 8/15 - 9/15/2013	2,082.01	80959
O'Reilly Auto Parts	Tran supplies	401.00	80960
OETC	Instructional Materials/Licenses	948.20	
Office Max	Instructional Materials	95.19	80961
Office Max	Instructional Materials	75.98	
Oxarc	Services (Maint)	8.30	
Pacific Steel	Maint Supplies	29.00	
Parallax	Instructional Materials	636.49	
Paslay, Marilyn	Expense Claim Reimbursement	20.00	80962
Paslay, Marilyn	September 2013 Mileage	27.00	
Perma-Bound	Library Books	1,143.61	80963
Perma-Bound	Instructional Materials	725.56	
Pettit, Corey	Expense Claim Reimbursement	5.50	
Platt	Maint Supplies	1,349.89	80964
Platt	Maint Supplies	9,655.42	
Pro-Ed	Instructional Materials	134.92	80965
Progressive Printing	Office Supplies	671.00	
Ranells, Mary Ann	September 2013 Mileage	38.13	
Rathdrum, City of	District portion of Asphalt Pavement adjacent to JBE & Cooper Field	5,493.00	80966
Rathdrum, City of	September 2013 Water/Sewer	4,528.54	
Reed, Patricia	Field Trip Meals 8/16 - 9/15/2013	10.00	80967
Reed, Scott	Field Trip Meals 8/16 - 9/15/2013	5.00	80968
Rex, Anthony	Expense Claim Reimbursement	65.00	80969
Rice, Dee Ann	Field Trip Meals 8/16 - 9/15/2013	15.00	80970
Rodda Paint	Maint Supplies	1,541.61	80971
Royal Business Systems	Copier Use 9/1 - 10/1/2013	4,880.63	
Rucker, Paula	Field Trip Meals 8/16 - 9/15/2013	15.00	80972
Russum, Wendy	Expense Claim Reimbursement	65.00	80973
Sapp, Ashley	Expense Claim Reimbursement	20.00	80974
Schilling, Sherene	Expense Claim Reimbursement	5.50	
Scholastic	Magazine Subscription	137.23	80975
Scholastic	Magazine Subscription	110.00	
Sequel TSI of Idaho	Services (SPED)	2,750.00	80976
Sexton, Lisa	Expense Claim Reimbursement	20.00	80977
Seymour, Steven	Expense Claim Reimbursement	5.50	
Silhouette Lights & Staging	Instructional Materials	120.27	80978
Smith, Rachel	Expense Claim Reimbursement	20.00	80979
Sommers, Mollie	Field Trip Meals 8/16 - 9/15/2013	5.00	80980
Spirit Lake, City of	October 2013 Water/Sewer	2,010.75	
Spokesman-Review	Subscription (TLE)	60.00	80981
Spokesman-Review	Subscription (GE)	60.00	
Spurway, Laura	September 2013 Mileage	63.55	
Stein Bros	Instructional Materials	127.07	80982
Stein Bros	Maint Supplies	52.43	
Subscription Services of America	Magazine Subscriptions	793.06	80983
Subscription Services of America	Magazine Subscriptions	198.77	
Sun Rental Post Falls	Services (Maint)	225.80	

Thomas, Kathryn	Expense Claim Reimbursement	20.00	80984
TLI Sewer	TLE October 2013 Sewer	598.00	80985
Toothaker, Johnathan	September 2013 Mileage	127.50	
Underdahl, Conrad	September 2013 Mileage	30.00	
VanOrsow, Sherie	Expense Claim Reimbursement	5.50	
Vieira, Frank	Expense Claim Reimbursement	6.00	80986
Ward, Patricia	Expense Claim Reimbursement	20.00	80987
Watkins, Deanna	Expense Claim Reimbursement	20.00	80988
Wayfair	Equipment	425.00	80989
Weirick, Rick & Jenee	September 2013 In-Lieu of Transportation	60.40	
Western Mountain Bus Sales	Tran Supplies	33.99	80990
Western Records Destruction	Services (Maint)	195.00	
Western States Equipment	Services (Tran)	1,475.82	80991
William H. Sadlier, Inc	Instructional Materials	269.37	80992
Wirth, Melanie	IDLA Class Fee Refund	75.00	80993
Young, Tifani	Expense Claim Reimbursement	5.50	
Zaner-Bloser	Instructional Materials	37.99	
Ziegler Lumber Company	Maint Supplies	43.50	80994

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees
Regular School Board Meeting
October 14, 2013

Additional Bills:

Idaho Department of Education	October 10, 2013 Fingerprinting	160.00	81023
State Of ID Crimnal History Unit	State Fingerprinting (BASE/Feusier)	65.00	81024
Happen, Cindy	Petty Cash Replenishment	47.89	81025
Riddle, Susan	Petty Cash Replenishment	113.24	81026
Bureau of Educaion & Research	Registration (Therapy for Challenging Articulation/Spragg)	229.00	
Calvert, Wendy	Expense Claim Reimbursement	10.00	
Cass, Tammy	August - September 2013 Mileage	318.90	
Caxton Printers	Textbooks	2,645.63	
Country Lock & Ley	Maint Supplies	64.75	
De Lage Landen	KTEC/Copier Lease 10/1-31/2013	145.64	
Flores, Ysidro	Expense Claim Reimbursement	84.00	
Foster, Trudy	September 2013 Mileage	84.85	
Gabiou, Amy	September 2013 Mileage	76.40	
Highlights	Magazine Subscription	34.44	
Hudson, Diane	September 2013 Mileage	87.20	
Insight Disributing	Maint Supplies	742.05	
Keller Supply Company	Maint Supplies	710.60	
Learning Resources	Instructional Materials	492.90	
Lundeby, Lynda	Expense Claim Reimbursement	60.00	
Morrison, Susan	September 2013 Mileage	140.85	
National Geographic	Magazine Subscription	15.95	
Norco	Instructional Materials	15.00	
Office Max	Instructional Materials	809.82	
Perma-Bound	Instructional Materials	697.89	
Peterson, Katherine	September 2013 Mileage	74.50	
Pote, Sheila	September 2013 Mileage	90.90	
Reigel, Lorraine	September 2013 Mileage	56.05	
School Specialty	Furniture	3,560.23	
Spragg, Denise	September 2013 Mileage	20.10	
Stein Bros	Instructional Materials, BASE Supplies	174.37	

Sun Rental Post Falls	Services (Maint)	220.00
Tinsley, Honey Jean	September 2013 Mileage	85.50

Avista 2013-14

Bill Date	6/25/2013		7/25/2013		8/26/2013		9/25/2013					
	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC
GE (105)	158.33		146.20		114.41		117.76					
MVAS (491)	240.96	513.65	138.79	359.66	117.25	283.82	108.37	458.36				
MAINT (003)	15.48	188.11	6.01	167.10	4.29	172.34	4.29	175.29				
TRAN (002)	49.89	650.35	12.04	181.87	4.29	192.58	4.29	222.99				
JBE (101)	180.74	2,129.93	121.90	1,292.30	95.70	1,045.39	98.23	1,662.26				
LJHS (201)	173.01	2,738.05	107.95	1,787.23	96.97	1,902.34	97.82	2,499.09				
DO (001)	24.95	418.85	8.60	404.65	4.29	452.93	4.29	444.79				
LJHS FBF (201)		10.10		10.10		10.10		10.10				
LHS (301)	997.22	5,384.93	395.49	4,133.44	108.37	3,279.48	159.91	5,729.68				
LHS FBF (301)		82.34		70.92		86.13		173.57				
SLE (102)		1,965.68		1,135.08		1,030.78		1,535.75				
AE (103)	23.85		4.25		4.25		5.10					
GARG HTR (002)		360.41		11.43		11.63		11.52				
THS (401)	593.55	6,965.51	352.68	4,692.65	278.68	4,530.69	267.07	6,812.88				
TLE (106)	971.99	3,074.56	324.77	2,116.18	106.47	1,573.94	137.84	2,414.37				
TLE LITE (106)		20.63		20.45		22.14		23.27				
FOOD SERV	236.60	1,212.17	132.04	880.89	135.83	890.90	217.02	1,281.65				
THS GNRT (401)	192.74		85.17		43.87		75.71					
LJHS SIGN (201)						17.31		32.06				
TJHS (202)	474.57	2,890.80	170.90	1,792.75	123.58	1,423.40	129.92	2,935.00				
BKE (104)	158.65	1,434.49	124.01	826.69	121.90	755.93	124.43	1,186.29				
SUB TOTAL	\$4,492.53	\$30,040.56	\$2,130.80	\$19,883.39	\$1,360.15	\$17,681.83	\$1,552.05	\$27,608.92	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$34,533.09		\$22,014.19		\$19,041.98		\$29,160.97		\$0.00		\$0.00	
CHECK DATE		7/12/2013		7/31/2013		9/13/2013		10/15/2013				
Bill Date												
	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC
GE (105)												
MVAS (491)												
MAINT (003)												
TRAN (002)												
JBE (101)												
LJHS (201)												
DO (001)												
LJHS FBF (201)												
LHS (301)												
LHS FBF (301)												
SLE (102)												
AE (103)												
GARG HTR (002)												
THS (401)												
TLE (106)												
TLE LITE (106)												
FOOD SERV												
THS GNRT (401)												
LJHS SIGN (201)												
TJHS												
BKE (104)												
SUB TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
CHECK DATE												
GAS 100 661000 333 ??? 000			FOOD SERV 290 710000 333 000		ELECTRIC 100 661000 332 ??? 000		FOOD SERV 290 710000 332 000 00					

Bar Circle "S" Water 100 661000 331 105 000 Garwood							
	Irrigation					CHECK	INVOICE
Date	Reading		Reading		TOTAL	DATE	NUMBER
July 2012	51646900	324.45	2264300	27.43	\$351.88	7/13/2012	JUNE 12 WATER
Aug 2012	52530400	1,551.67	2268700	27.43	\$1,579.10	8/15/2012	JULY 12 WATER
Sept 2012	53325900	1,398.55	2272000	27.43	\$1,425.98	9/14/2012	AUG 12 WATER
Oct 2012	53951000	1,102.05	2297700	59.10	\$1,161.15	10/12/2012	SEPT 12 WATER
Nov 2012	54139100	341.67	2325500	62.75	\$404.42	11/15/2012	OCT 12 WATER
Dec 2012	53951000*	27.43	2297700*	27.43	\$54.86	12/14/2012	NOV 12 WATER
Jan 2013			2325500	27.43	\$27.43	1/15/2013	DEC 12 WATER
Feb 2013			2325500E	27.43	\$27.43	2/15/2013	JAN 13 WATER
Mar 2013			---	27.43	\$27.43	3/15/2013	FEB 13 WATER
April 2013			2445800	171.50	\$171.50	4/12/2013	MAR 13 WATER
May 2013	54139800	27.43	2466700	50.75	\$78.18	5/15/2013	APR 13 WATER
June 2013	54344600	370.73	2494800	63.27	\$434.00	6/14/2013	MAY 13 WATER
					\$5,743.36		
July 2013		319.05		37.52	Bills not received		
Aug 2013	55180700	1,164.52	2538300	66.93	1588.02	8/15/2013	JUN/JUL 13 WATER
Sept 2013	55836800	1,155.99	2555800	44.83	1200.82	9/13/2013	AUG 13 WATER
Oct 2013	56467200	1,111.28	2583200	62.06	1173.34	10/15/2013	SEPT 13 WATER
Nov 2013							
Dec 2013							
Jan 2014							
Feb 2014							
Mar 2014							
April 2014							
May 2014							
June 2014							
July 2014							
Aug 2014							
Sept 2014							
Oct 2014							
Nov 2014							

Dec 2014							
Jan 2015							
Feb 2015							
Mar 2015							
April 2015							
May 2015							
June 2015							
do not pay shaded areas			*bill shows wrong reading - they'll check with their programmer to correct				

CITY OF ATHOL 100 661000 331 103 000 683-2101

C-0010			C-0011			CHECK	INVOICE
DATE	READING		READING		TOTAL	DATE	NUMBER
JULY 2012	2069	\$35.00	1723	\$35.00	\$70.00	8/9/2012	JULY 12
AUG 2012	2089	\$35.00	1751	\$35.00	\$70.00	8/9/2012	AUG 12
SEPT 2012	2089	\$35.00	1751	\$35.00	\$70.00	9/14/2012	SEPT 12
OCT 2012	2131	\$35.00	1807	\$47.10	\$82.10	10/12/2012	OCT 12
NOV 2012	2131E	\$35.00	1807E	\$35.00	\$70.00	11/15/2012	NOV 12
DEC 2012	2131E	\$35.00	1807E	\$35.00	\$70.00	12/14/2012	DEC 12
JAN 2013	2131E	\$35.00	1807E	\$35.00	\$70.00	1/15/2013	JAN 13
FEB 2013	2131	\$35.00	1807	\$35.00	\$70.00	1/31/2013	FEB 13
MAR 2013	2131E	\$35.00	1807E	\$35.00	\$70.00	3/15/2013	MAR 13
APR 2013	2131	\$35.00	1807	\$35.00	\$70.00	4/12/2013	APR 13
MAY 2013	2195	\$35.00	1825	\$35.00	\$70.00	5/15/2013	MAY13
JUNE 2013	2208	\$35.00	1827	\$35.00	\$70.00	6/14/2013	JUN 13
		\$420.00		\$432.10	\$852.10		
JULY 2013	2223	\$35.00	1844	\$35.00	\$70.00	7/12/2013	JUL 13
AUG 2013	2251	\$35.00	1876	\$35.00	\$70.00	8/15/2013	AUG 13
SEPT 2013	2287	\$35.00	1914	\$35.00	\$70.00	9/13/2013	SEPT 13
OCT 2013	2300	\$35.00	1941	\$35.00	\$70.00	10/15/2013	OCT 13
NOV 2013							
DEC 2013							
JAN 2014							
FEB 2014							
MAR 2014							
APR 2014							
MAY 2014							
JUNE 2014							
JULY 2014							
AUG 2014							
SEPT 2014							
OCT 2014							
NOV 2014							
DEC 2014							
JAN 2015							
FEB 2015							
MAR 2015							
APR 2015							
MAY 2015							
JUNE 2015							

City of Rathdrum Accounts (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 080 000) 687-0261													
2013-14		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1	24.50	42.40	24.50	42.40	24.50	42.40						
TRAN (002)	7.1660.1	28.50	56.54	28.50	42.40	28.50	42.40						
Food Serv	7.1610.1	46.50	42.40	54.95	162.54	55.60	169.61						
JBE (101)	7.1620.1	56.90	183.74	80.30	438.15	88.10	522.96						
JBE Annex(101)	7.1630.1	46.50	42.40	46.50	42.40	46.50	42.40						
BKE (104)	7.1580.1	64.50	42.40	64.50	42.40	64.50	63.60						
BKE Irrig (104)	4.1585.1	727.45		888.00		728.75							
LJHS (201)	7.1670.1	93.75	388.69	132.75	812.71	158.10	1,088.32						
LJHS Field (013)	4.1650.1	199.00		287.40		305.60							
LHS (301)	7.1570.1	70.35	134.27	75.55	190.81	84.00	282.68						
LHS Irrig (007)	4.0616.1	79.00		79.00		79.00							
LHS Field (008)	4.1600.1	121.00		644.90		224.35							
FBF RR	7.0002.1		42.40		42.40		42.40						
MVAS (491)	7.1590.1	72.50	643.10	199.90	3,335.62	129.70	113.07						
Soccer Fld (005)	4.0000.1	71.60		126.20		101.50							
		1,702.05	\$1,618.34	\$2,732.95	\$5,151.83	\$2,118.70	\$2,409.84	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00
			\$3,320.39		\$7,884.78		\$4,528.54		\$0.00		\$0.00		0.00
invoice #		JULY 13 WATER/SEWER		AUG 13 WATER/SEWER		SEPT 13 WATER/SEWER		OCT 13 WATER/SEWER		NOV 13 WATER/SEWER		DEC 13 WATER/SEWER	
check date		8/15/2013		9/13/2013		10/15/2013							
		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1												
TRAN (002)	7.1660.1												
Food Serv	7.1610.1												
JBE (101)	7.1620.1												
JBE Annex(101)	7.1630.1												
BKE (104)	7.1580.1												
BKE Irrig (104)	4.1585.1												
LJHS (201)	7.1670.1												
LJHS Field (013)	4.1650.1												
LHS (301)	7.1570.1												
LHS Irrig (007)	4.0616.1												
LHS Field (008)	4.1600.1												
LHS FBF RR	7.0002.1												
MVAS (491)	7.1590.1												
Soccer Fld (005)	4.0000.1												
		0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	0.00	0.00
			\$0.00		\$0.00		\$0.00		\$0.00		0.00		0.00
invoice #		JAN 14 WATER/SEWER		FEB 14 WATER/SEWER		MAR 14 WATER/SEWER		APR 14 WATER/SEWER		MAY 14 WATER/SEWER		JUN 14 WATER/SEWER	
check date													
Food Serv Water Account #290 710000 331 000 000 Sewer Account #290 710000 335 000 000 inv # is June ?? water/sewer													

City of Spirit Lake (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 090 000) 623-2131 Barbara													
2013-14		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
SLE (102)	9.01	113.50		211.00		16.00		802.25					
SLE (102)	10.01	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00				
THS Main (401)	581.01	37.25	73.66	31.00	26.00	31.00	26.00	38.50	78.00				
THS Irrigation (009)	606.01	16.00		16.00		16.00		16.00					
THS Irrigation (009)	615.01	16.00		23.50		22.25		18.50					
THS Conc (401)	616.01	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00				
TJHS (202)	685.01	37.25	125.66	16.00	26.00	16.00	52.00	31.00	104.00				
TJHS Irrigation (010)	715.01	604.75		1,553.50		1,622.25		838.50					
		856.75	251.32	1,883.00	104.00	1,755.50	130.00	1,776.75	234.00	0.00	0.00	0.00	0.00
			1,108.07		1,987.00		1,885.50		2,010.75		0.00		0.00
Invoice Number		JUL 13 WATER/SEWER		AUG 13 WATER/SEWER		SEPT 13 WATER/SEWER		OCT 13 WATER/SEWER					
Check Date		7/12/2013		8/15/2013		9/13/2013		10/15/2013					
		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
SLE (102)	9.01												
SLE (102)	10.01												
THS Main (401)	581.01												
THS Irrigation (009)	606.01												
THS Irrigation (009)	615.01												
THS Conc (401)	616.01												
TJHS (202)	685.01												
TJHS Irrigation (010)	715.01												
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			0.00		0.00		0.00		0.00		0.00		0.00
Invoice Number													
Check Date													

KOOTENAI ELECTRIC												
FY 2011-12												
	6/8/11 -	7/8/11-	8/8/11-	9/10/11-	10/11/11-	11/12/11-	12/13/11-	1/14/12-	2/15/12-	3/15/12-	4/15/12-	5/15/12-
	7/8/2011	8/8/2011	9/10/2011	10/11/2011	11/12/2011	12/13/2011	1/14/2012	2/15/2012	40,983.00	4/15/2012	5/15/2012	6/15/2012
103 AE	785.63	637.89	959.82	1,616.21	2,704.07	3,406.30	3,246.38	3,566.24	3,086.08	2,625.80	2,085.55	1,591.43
Mtr 5968959	33.83	40.89	39.72	49.13	51.66	81.94	85.05	81.46	75.58	71.17	60.96	57.29
Mtr 4113124	739.44	584.64	907.74	1,554.72	2,640.05	3,312.00	3,148.97	3,472.42	2,998.14	2,542.27	2,012.23	1,521.78
Sec Light	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36
105 GE	785.58	509.16	885.42	1,359.08	2,007.23	2,601.54	2,682.92	2,959.65	2,576.88	2,299.62	1,559.27	1,288.86
PAID	1,571.21	1,147.05	1,845.24	2,975.29	4,711.30	6,007.84	5,929.30	6,525.89	5,662.96	4,925.42	3,644.82	2,880.29
ck date	7/29/2011	8/31/2011	9/30/2011	10/31/2011	11/30/2011	12/31/2011	1/31/2012	2/29/2012	40,998.00	4/30/2012	5/31/2012	6/29/2012
FY 2012-13												
	6/15/12-	7/15/12-	8/15/12-	9/15/12-	10/15/12-	11/15/12-	12/15/12-	1/15/13-	2/15/13-	3/15/13-	4/15/13-	5/15/13-
	7/15/2012	8/15/2012	9/15/2012	10/15/2012	11/15/2012	12/15/2012	1/15/2013	2/15/2013	3/15/2013	4/15/2013	5/15/2013	6/15/2013
103 AE	812.22	796.61	1,159.43	1,727.01	2,625.19	2,814.20	3,162.16	3,397.66	2,778.61	2,092.84	1,899.94	1,562.07
Mtr 5968959	50.03	46.35	45.45	44.72	59.33	62.85	66.68	54.92	45.45	75.82	65.37	63.25
Mtr 4113124	749.83	737.90	1,101.62	1,669.93	2,553.50	2,738.99	3083.12	3330.38				
Mtr 83699138								installed 2/26/13	2,720.80	2004.66	1822.21	1486.46
Sec Light	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36
105 GE	600.93	558.98	973.62	1,156.01	1,588.64	2,038.21	2,276.77	2,485.96	2,022.89	1,817.46	1,535.69	1,125.03
PAID	1,413.15	1,355.59	2,133.05	2,883.02	4,213.83	4,852.41	5,438.93	5,883.62	4,801.50	3,910.30	3,435.63	2,687.10
ck date	7/31/2012	8/31/2012	9/28/2012	10/31/2012	11/30/2012	12/31/2012	1/31/2013	2/28/2013	3/29/2013	4/30/2013	5/30/2013	6/28/2013
FY 2013-14												
	6/15/13-	7/15/13-	8/15/13-									
	7/15/2013	8/15/2013	9/15/2013									
103 AE	939.57	942.13	1,263.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mtr 5968959	55.49	64.23	65.86									
Mtr 83699138	871.72	865.54	1185.52									
Sec Light	12.36	12.36	12.36									
105 GE	673.49	778.46	1,113.87									
PAID	1,613.06	1,720.59	2,377.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ck date	7/31/2013	8/30/2013	9/30/2013									
100 661000 332 ??? 000												

North Kootenai Water District (Twin Lakes Elementary School)

100 661000 331 106 000

	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2013	173968	183052	908400	2,087.32	40.00	2,127.32	7/31/2013
Aug 2013	183052	191038	798600	1,834.78	40.00	1,874.78	8/30/2013
Sept 2013	191038	199925	888700	2,042.01	40.00	2,082.01	9/30/2013
Oct 2013							
Nov 2013							
Dec 2013							
Jan 2014							
Feb 2014							
Mar 2014							
April 2014							
May 2014							
June 2014							
						6,084.11	
	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2014							
Aug 2014							
Sept 2014							
Oct 2014							
Nov 2014							
Dec 2014							
Jan 2015							
Feb 2015							
Mar 2015							
Apr 2015							
May 2015							
June 2015							

TLI SEWER, LLC			
TLE SEWER CHARGES 100 661000 335 095 000			
	AMOUNT	CK DATE	INV #
JULY 11	549.25	7/1/2011	TLE JULY 11 SEWER
AUG 11	549.25	7/29/2011	TLE AUG 11 SEWER
SEP 11	549.25	9/7/2011	TLE SEPT 11 SEWER
OCT 11	549.25	9/30/2011	TLE OCT 11 SEWER
NOV 11	549.25	10/31/2011	TLE NOV 11 SEWER
DEC 11	549.25	11/30/2011	TLE DEC 11 SEWER
JAN 12	585.00	12/30/2011	TLE JAN 12 SEWER
FEB 12	585.00	2/7/2012	TLE FEB 12 SEWER
MAR 12	585.00	2/29/2012	TLE MAR 12 SEWER
APR 12	585.00	3/30/2012	TLE APR 12 SEWER
MAY 12	585.00	4/30/2012	TLE MAY 12 SEWER
JUNE 12	585.00	5/31/2012	TLE JUNE 12 SEWER
	6,805.50		
	AMOUNT	CK DATE	INV #
JULY 12	585.00	6/29/2012	TLE JULY 12 SEWER
AUG 12	585.00	7/31/2012	TLE AUG 12 SEWER
SEP 12	585.00	8/31/2012	TLE SEPT 12 SEWER
OCT 12	585.00	9/28/2012	TLE OCT 12 SEWER
NOV 12	585.00	10/31/2012	TLE NOV 12 SEWER
DEC 12	585.00	11/30/2012	TLE DEC 12 SEWER
JAN 13	598.00	12/31/2012	TLE JAN 13 SEWER
FEB 13	598.00	1/31/2013	TLE FEB 13 SEWER
MAR 13	598.00	3/12/2013	TLE MAR 13 SEWER
APR 13	598.00	3/29/2013	TLE APR 13 SEWER
MAY 13	598.00	4/30/2013	TLE MAY 13 SEWER
JUNE 13	598.00	5/31/2013	TLE JUNE 13 SEWER
	7,098.00		
	AMOUNT	CK DATE	INV #
JULY 13	598.00	7/1/2013	TLE JULY 13 SEWER
AUG 13	598.00	7/31/2013	TLE AUG 13 SEWER
SEP 13	598.00	8/30/2013	TLE SEPT 13 SEWER
OCT 13	598.00	9/30/2013	TLE OCT 13 SEWER
NOV 13			
DEC 13			
JAN 14			
FEB 14			
MAR 14			
APR 14			
MAY 14			
JUNE 14			
	2,392.00		

LAKELAND JOINT SCHOOL DISTRICT #272

FY 13

FY14 - GENERAL FUND BUDGET SUMMARY INFORMATION

GF BUDGET SUMMARY INFORMATION

July, 2013 - September, 2013

REVENUE

REVENUE

REVENUE		RECEIPTS	%		%			%		%
	BUDGET	TO DATE	Received	BALANCE	Remaining	BUDGET	YTD ACTIVITY	Received	BALANCE	Remaining
M&O Levy	-	-		-			-		-	
Supplemental Levy	4,950,000.00	70,453.36	1.4%	4,879,546.64	98.6%	4,950,000.00	55,884.28	1.1%	4,894,115.72	98.87%
Emergency Levy	-	46.58		(46.58)			485.25		(485.25)	
Tort Levy	118,500.00	1,765.79	1.5%	116,734.21	98.5%	115,000.00	2,071.51	1.8%	112,928.49	98.20%
Investments	37,500.00	4,310.02	11.5%	33,189.98	88.5%	50,000.00	5,610.76	11.2%	44,389.24	88.78%
Community Ed.	500.00	-		500.00		500.00	-		500.00	
Other Revenue	92,500.00	42,588.91	46.0%	49,911.09	54.0%	95,000.00	19,346.08	20.4%	75,653.92	79.64%
Base State Support	15,220,000.00	5,384,070.00	35.4%	9,835,930.00	64.6%	14,941,774.00	5,411,728.00	36.2%	9,530,046.00	63.78%
Transportation	1,060,000.00	-	0.0%	1,060,000.00	100.0%	1,075,000.00	-	0.0%	1,075,000.00	100.00%
Tuition Equiv	65,000.00	-	0.0%	65,000.00	100.0%	50,000.00	-	0.0%	50,000.00	100.00%
State Paid Benefits	2,119,333.00	-	0.0%	2,119,333.00	100.0%	1,953,725.00	-	0.0%	1,953,725.00	100.00%
Lottery/Additional St Maint	-	82,399.00		(82,399.00)					-	
Property Tax Replace.	2,578.00	-	0.0%	2,578.00	100.0%	5,000.00	-	0.0%	5,000.00	100.00%
Other State Revenue	152,000.00	-	0.0%	152,000.00	100.0%	156,300.00	-	0.0%	156,300.00	100.00%
Other Fed Rev-E-Rate	97,500.00	-	0.0%	97,500.00	100.0%	95,000.00	-	0.0%	95,000.00	100.00%
Unrestricted Grants	140,000.00	(3,073.82)	-2.2%	143,073.82	102.2%	145,000.00	(1,661.40)	-1.1%	146,661.40	101.15%
Other Indirect Restricted	-	-	#DIV/0!	-	#DIV/0!	80,000.00	-	0.0%	80,000.00	100.00%
Transfers	35,000.00	-	0.0%	35,000.00	100.0%	45,000.00	-	0.0%	45,000.00	100.00%
TOTALS	24,090,411.00	5,582,559.84	23.2%	18,507,851.16	76.8%	23,757,299.00	5,493,464.48	23.1%	18,263,834.52	76.88%

LAKELAND JOINT SCHOOL DISTRICT #272

FY13 GENERAL FUND BUDGET SUMMARY INFORMATION

FY14 GENERAL FUND BUDGET SUMMARY INFORMATION

EXPENSES

July, 2013 - September, 2013

EXPENDITURES	BUDGET	FYTD ACTIVITY	% Expended	BALANCE	% Remaining	BUDGET	YTD ACTIVITY	%	BALANCE	%
Elementary	5,890,949.00	559,663.53	9.5%	5,331,285.47	90.5%	5,743,052.00	562,284.43	9.8%	5,180,767.57	90.2%
Secondary	6,123,581.00	589,366.98	9.6%	5,534,214.02	90.4%	6,019,005.00	680,102.22	11.3%	5,338,902.78	88.7%
Alternative	515,459.00	50,360.11	9.8%	465,098.89	90.2%	492,539.00	49,355.35	10.0%	443,183.65	90.0%
Except. Child	1,157,294.00	104,766.34	9.1%	1,052,527.66	90.9%	1,276,707.00	96,510.30	7.6%	1,180,196.70	92.4%
Gifted/Talented	90,778.00	7,437.10	8.2%	83,340.90	91.8%	97,798.00	7,912.59	8.1%	89,885.41	91.9%
Ex Curr	521,540.00	65,386.10	12.5%	456,153.90	87.5%	538,477.00	71,463.26	13.3%	467,013.74	86.7%
Summer School	65,785.00	63,780.61	97.0%	2,004.39	3.0%	77,521.00	58,620.03	75.6%	18,900.97	24.4%
Adult Ed	-	-	#DIV/0!	-	#DIV/0!	500.00	2.50	0.5%	497.50	99.5%
Guidance/Health	928,177.00	83,622.41	9.0%	844,554.59	91.0%	919,093.00	80,672.13	8.8%	838,420.87	91.2%
Ancillary	339,283.00	47,286.55	13.9%	291,996.45	86.1%	332,963.00	49,139.70	14.8%	283,823.30	85.2%
Personnel Support	-	-	#DIV/0!	-	#DIV/0!	-	-	#DIV/0!	-	#DIV/0!
Ed Media	482,339.00	52,719.64	10.9%	429,619.36	89.1%	479,775.00	53,814.40	11.2%	425,960.60	88.8%
Instruct. Related Technology	363,514.00	95,964.89	26.4%	267,549.11	73.6%	274,213.00	69,461.52	25.3%	204,751.48	74.7%
Board	97,500.00	43,716.62	44.8%	53,783.38	55.2%	86,000.00	48,157.92	56.0%	37,842.08	44.0%
District Admin	454,352.00	116,053.75	25.5%	338,298.25	74.5%	420,472.00	248,930.07	59.2%	171,541.93	40.8%
School Admin	2,089,208.00	351,821.80	16.8%	1,737,386.20	83.2%	1,989,666.00	348,444.15	17.5%	1,641,221.85	82.5%
Business Operations	288,185.00	68,181.83	23.7%	220,003.17	76.3%	279,337.00	65,131.20	23.3%	214,205.80	76.7%
Admin Tech Services	174,720.00	78,213.68	44.8%	96,506.32	55.2%	221,556.00	38,624.18	17.4%	182,931.82	82.6%
Bldg Custodial	1,609,716.00	365,358.25	22.7%	1,244,357.75	77.3%	1,662,072.00	329,050.35	19.8%	1,333,021.65	80.2%
General Maint Non-Student Occ	86,090.00	35,228.30	40.9%	50,861.70	59.1%	83,162.00	27,876.24	33.5%	55,285.76	66.5%
General Maint Student Occ	729,576.00	267,523.55	36.7%	462,052.45	63.3%	707,798.00	231,242.63	32.7%	476,555.37	67.3%
Pupil Trans.	1,681,703.00	265,667.07	15.8%	1,416,035.93	84.2%	1,634,918.00	250,996.29	15.4%	1,383,921.71	84.6%
Dist. Trans.	35,662.00	13,365.45	37.5%	22,296.55	62.5%	34,175.00	14,483.85	42.4%	19,691.15	57.6%
Capital Assets	-	-	#DIV/0!	-	#DIV/0!	-	-	#DIV/0!	-	#DIV/0!
Transfers	280,000.00	-	0.0%	280,000.00	100.0%	245,000.00	140,000.00	57.1%	105,000.00	42.9%
Reserve	85,000.00	-	0.0%	85,000.00	100.0%	141,500.00	-	0.0%	141,500.00	100.0%
TOTAL	24,090,411.00	3,325,484.56	13.8%	20,764,926.44	86.2%	23,757,299.00	3,522,275.31	14.8%	20,235,023.69	85.2%

Genetically Modified Food: An Overview

The number of countries growing genetically modified crops has increased in recent years causing much debate over the safety of these products. Supporters claim genetically modified crops will feed the world and promote better health and ecological welfare. While others believe the food contains risks to human health.

Genetically modified organisms (GMO) include crops, vegetables and fruit that have been created using genetic engineering methods. Genetic modification" refers to the manipulation of DNA by humans to change the essential makeup of plants and animals". The technology inserts genetic material from one species into another to give it a new quality, such as the ability to produce a pesticide. These DNA transfers could never occur in nature.

This differs from traditional breeding in that genetic transference between unrelated species does not occur biologically in nature. The process of combining inter-species genes, which is called recombinant DNA technology, does not have the checks and balances that are imposed by nature in traditional breeding. Because of this there is a risk of genetic instability.

This means that no one can make any accurate predictions about the long-term effects of GMOs on human beings and the environment. Extensive testing in this regard is either very expensive or impractical, and there is still a great deal about the process that scientists do not understand.

This is the crux of the matter in the ongoing debate of GMOs. Food is an emotional topic. It matters a great deal to all of us. The subject is also of economic interest for the corporations that manufacture genetically modified seeds and agricultural technologies.

GMO Foods: Both Sides of the Debate

Proponents claim that there are many benefits of genetically modified plants and crops. By using genetic modification of plants, crops can have a larger yield and can be grown on relatively small parcels of land, thus they can be an answer to feeding a growing world population which is expected to increase from seven billion now to nine billion by 2050.

GMO foods are presently banned in most European countries, but the British Department for Environment, Food and Rural Affairs secretary Owen Paterson wants Britain to lead a new agricultural revolution across Europe by embracing genetically modified crops to feed the increasing world population. "GM crops offer a genuine prospect of high-yielding, low-or-no chemical agricultural production. If we want to reduce the use of chemicals in agriculture, while safeguarding yields and maintaining efficient production, we need to encourage innovation, not deter it," said Mr. Paterson.

When used properly, GMO promises "effective ways to protect or increase crop yields. It can also combat the damaging effects of unpredictable weather and disease on crops. It has the potential to reduce fertilizer and chemical use, improve the efficiency of agricultural production and reduce post-harvest losses". Eventually GMO plants may create plants more capable of thriving in regions with poor soil or adverse climate.

Genetic Engineering of plants can create plants resistant to pests, weeds, and disease. A good example of this is the “Round-up Ready” soybeans created by Monsanto Corporation. Round-up is a chemical herbicide developed and sold by Monsanto. Farmers who plant Round-up Ready seeds can spray the herbicide on the crop, killing the weeds but not the beans.

GMO food is also engineered to stay ripe longer so it can be shipped longer distances or kept on grocery shelves longer. In addition, GMO foods may potentially develop foods that no longer cause some people to have allergies to them.

Monsanto and other food industries claim that genetically modified foods are safe. They say that changing a few genes here and there does not make a crop toxic or dangerous. Why shouldn't we alter nature to meet our needs? There are many natural organisms that human beings have transformed to serve their purpose.

Opponents see many dangers of genetically modified food. One danger is that scientists can choose which genes to manipulate, but they don't yet know where in the DNA to precisely insert these genes and they have no way of controlling how the inserted genes are expressed. Genes don't work in isolation, changing a few could change the whole picture, with unpredictable results.

Bt Cotton seeds contain bacteria that are a natural insecticide; so the cotton plant manufactures its own pesticide to kill insects. These genetic insertions are “cheater” genes – a farmer can't see them, can't prepare for them, and can't protect a farm from them.

Herbicide-resistant and pesticide-resistant crops could give rise to super-weeds and super-pests that would need newer, stronger chemicals to destroy them. These two GM traits -- pesticide production and herbicide resistance -- are now pervasive in American agriculture. As resistant weeds and bugs develop, farmers apply ever more herbicides and insecticides. "The biotech industry is taking us into a more pesticide-dependent agriculture, and we need to be going in the opposite direction," says Bill Freese of the Center for Food Safety.

You're eating genetically modified foods almost daily unless you grow all of your food or always buy organic. Federal organic standards passed in 2000 specifically prohibit GM ingredients. Other GM crops -- none labeled -- now include sweet corn, peppers, squash and zucchini, rice, sugar cane, rapeseed (used to make canola oil), flax, chicory, peas and papaya. (See chart “GM crops in the US”) Only two states currently require GMO foods to be labeled.

Some think not labeling is wrong and unfair to the consumers who should have the right to know what they are buying so they can decide for themselves whether they want to buy the food or not. Even if health safety factors are not an issue, some people might have moral or religious objections. They should not have to eat GMOs if they don't want to.

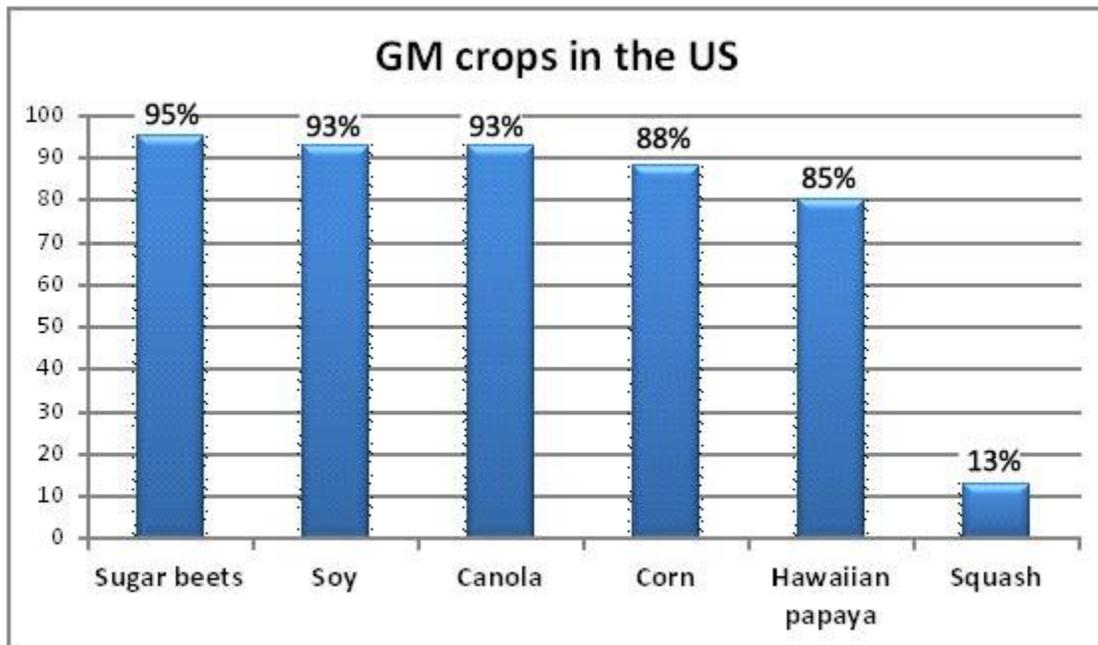
GMO crops can cross-pollinate with nearby non-GMO plants and that could create ecological problems. If this were to happen with GMO foods containing vaccines, antibiotics, contraceptives and so on, it would very well turn into a human health nightmare.

GMOs may not be the answer to world hunger and health. GMO technology companies patent their crops and also engineer crops so that harvested grain germs are incapable of developing. This is not empowering to impoverished Third World farmers,

who cannot save seeds for replanting and have to buy expensive seeds from the companies every year. The new technology also interferes with traditional agricultural methods which may be more suited to local environments.

Genetically modified crops pose a risk to food diversity as the plants are much more dominant. All plants, animals, eco-systems benefit from diversity. In the last one hundred years, 94 percent of seed varieties available at the turn of the nineteenth century in America have been lost. The less biodiverse any system is, the greater the potential for its collapse

There are many more questions about genetically modified food that can only be answered through time, research and experience.



Student: _____

Grade: _____

Score: _____

School (Circle) : LHS MV THS

**LAKELAND ASSESSMENT OF WRITING
ARGUMENTATIVE RUBRIC**

	4- Exceeds Standards	3- Meets Standards	2- Below Standards	1- Significantly Below Standards
<p>Statement of Purpose/ Focus</p> <p>Score _____</p>	<p>The response is fully sustained and consistently and purposefully focused</p> <ul style="list-style-type: none"> -claim is clearly stated, focused and strongly maintained -alternate or opposing claims are clearly addressed -claim is introduced and communicated clearly within the context 	<p>The response is adequately sustained and generally focused:</p> <ul style="list-style-type: none"> -claim is clear and for the most part maintained, though some loosely related material may be present -context provided for the claim is adequate 	<p>The response is somewhat sustained and may have a minor drift in focus:</p> <ul style="list-style-type: none"> -may be clearly focused on the claim but is insufficiently sustained -claim on the issue may be somewhat unclear and unfocused 	<p>The response may be related to the purpose but may offer little relevant detail:</p> <ul style="list-style-type: none"> -may be very brief -may have a major drift -claim may be confusing or ambiguous
<p>Organization</p> <p>Score _____</p>	<p>The response has a clear and effective organizational structure creating unity and completeness:</p> <ul style="list-style-type: none"> -effective, consistent use of a variety of transitional strategies -logical progression of ideas from beginning to end -effective introduction and conclusion for audience and purpose -strong connections among ideas, with some syntactic variety 	<p>The response has an evident organizational structure and a sense of completeness, though there may be minor flaws and some ideas may be loosely connected:</p> <ul style="list-style-type: none"> -adequate use of transitional strategies with some variety -adequate progression of ideas from beginning to end -adequate introduction and conclusion -adequate, if slightly inconsistent, connection among ideas 	<p>The response has an inconsistent organizational structure and flaws are evident:</p> <ul style="list-style-type: none"> -inconsistent use of basic transitional strategies with little variety -uneven progression of ideas from beginning to end -conclusion and introduction, if present, are weak -weak connection among ideas 	<p>The response has little or no discernible organizational structure:</p> <ul style="list-style-type: none"> -few or no transitional strategies are evident -frequent extraneous ideas may intrude
<p>Elaboration of Evidence</p> <p>Score _____</p>	<p>The response provides thorough and convincing evidence for the writer's claim that includes the effective use of sources, facts, and details. The response achieves substantial depth that is specific and relevant:</p> <ul style="list-style-type: none"> -use of evidence from sources is smoothly integrated, comprehensive, relevant, and concrete -effective use of a variety of elaborative techniques 	<p>The response provides adequate support/evidence for writer's claim that includes the use of sources, facts, and details. The response achieves some depth and specificity but is predominantly general:</p> <ul style="list-style-type: none"> -some evidence from sources is integrated, though citations may be general or imprecise -adequate use of some elaborative techniques 	<p>The response provides uneven, cursory support/evidence for the writer's claim that includes partial or uneven use of sources, facts, and details, and achieves little depth:</p> <ul style="list-style-type: none"> -evidence from sources is weakly integrated, and citations, if present, are uneven -weak or uneven use of elaborative techniques 	<p>The response provides minimal support/evidence for the writer's claim that includes little or no use of sources, facts, and details:</p> <ul style="list-style-type: none"> -use of evidence from sources is minimal, absent, in error, or irrelevant
<p>Language and Vocabulary</p> <p>Score _____</p>	<p>The response clearly and effectively expresses ideas, using precise language:</p> <ul style="list-style-type: none"> -use of academic and domain-specific vocabulary is clearly appropriate for the audience and purpose 	<p>The response adequately expresses ideas, employing a mix of precise with more general language:</p> <ul style="list-style-type: none"> -use of domain-specific vocabulary is generally appropriate for the audience and purpose 	<p>The response expresses ideas unevenly, using simplistic language:</p> <ul style="list-style-type: none"> -use of domain-specific vocabulary may at times be inappropriate for the audience and purpose 	<p>The response expression of ideas is vague, lacks clarity, or is confusing:</p> <ul style="list-style-type: none"> -uses limited language or domain-specific vocabulary -may have little sense of audience and purpose
<p>Conventions</p> <p>Score _____</p>	<p>The response demonstrates a strong command of conventions:</p> <ul style="list-style-type: none"> -few, if any, errors are present in usage and sentence formation -effective and consistent use of punctuation, capitalization, and spelling 	<p>The response demonstrates an adequate command of conventions:</p> <ul style="list-style-type: none"> -some errors in usage and sentence formation may be present, but no systematic pattern of errors is displayed -adequate use of punctuation, capitalization, and spelling 	<p>The response demonstrates a partial command of conventions:</p> <ul style="list-style-type: none"> -frequent errors in usage may obscure meaning -inconsistent use of punctuation, capitalization, and spelling 	<p>The response demonstrates a lack of command of conventions:</p> <ul style="list-style-type: none"> -errors are frequent and severe and meaning is often obscure

Reader _____

Comments: _____

Lakeland Assessment of Writing
Fall 2013-2014
High School

TEACHERS: PLEASE READ THE FOLLOWING ALOUD TO YOUR STUDENTS AND PLEASE DO NOT GIVE THE PROMPT TO THE STUDENTS UNTIL DAY TWO.

Day One:

- You have one class period to complete the following process:
 - o Read the articles provided
 - o Highlight key passages in the article
 - o Notate article as needed
 - o Place articles in a spot in your backpack or binder **DO NOT LOSE THEM!**

Day Two:

- You have two hours to complete the writing process
- Remember that **argumentative writing** makes a claim and supports that claim through evidence.
- Your essay should have an introduction with a clear claim/thesis statement, a body that uses evidence to support that claim/thesis statement, and a conclusion. Use specific evidence from the articles in your essay.
- Start the process by creating an outline or graphic organizer.
- Once complete, use the outline/graphic organizer to guide the writing of your rough draft.
- Use standard English, not email or texting abbreviations (LOL, TX, @)
- Revise and edit your rough draft.
- Complete your final draft on the single response form provided. Only one form will be provided.
- You must use **blue or black ink**.
- Write neatly. Draw a line through any error and rewrite. Do not use a white correction pen or fluid.
- You may use a classroom dictionary or thesaurus.
- When you have finished your final draft on the response form provided, reread it to make sure that you have said what you want to say.

Writing Assignment:

Using the articles provided, write an argumentative essay based on the following question:

Should the U.S. continue to produce and sell foods containing genetically modified organisms, or should the U.S. ban the production and selling of foods containing GMOs as other nations have done?

Use information from the articles to support your position.

Grade 10 and 12 Lakeland Assessment of Writing Graphic Organizer

position, fill in both tables since a good argument acknowledges the opposing side.

Reasons to support banning of GMOs in the U.S.	Evidence, examples, or data to back up your reason	Source or Article Title

31

Reasons not to ban GMOs in the U.S.	Evidence, examples, or data to back up your reason	Source or Article Title

LAW Protocol for Creating Prompts and Selecting Texts
Grades 9-12
Beginning School Year 2014-2015

To clarify the process for choosing prompts and texts, here are some guidelines:

1. Choose an issue that is arguable. It needs to have at least two sides with no clear right or wrong answer. It should be something that reasonable people could intelligently debate with evidence. Examples of non-arguable issues would be: Is smoking bad for you? An example of an arguable issue would be: Should a nuclear power plant be built in your state?

2. Find four to five texts that would help students make intelligent arguments about the issue.

These texts:

- Should be 1-2 pages in length
- Should be credible
- Can come from a variety of sources (e.g.: videos, speeches, newspapers, textbooks, magazines, online publications or reports, peer reviewed journals, etc.)
- Should include at least one visual text (e.g. a political cartoon, photograph, graph, piece of art, etc.)
- Should include at least one text giving unbiased background information.
- Should include at least one text showing a definitive point of view on the topic (taking a position).
- Should include at least one text showing an opposing definitive point of view on the topic (taking an opposing position).

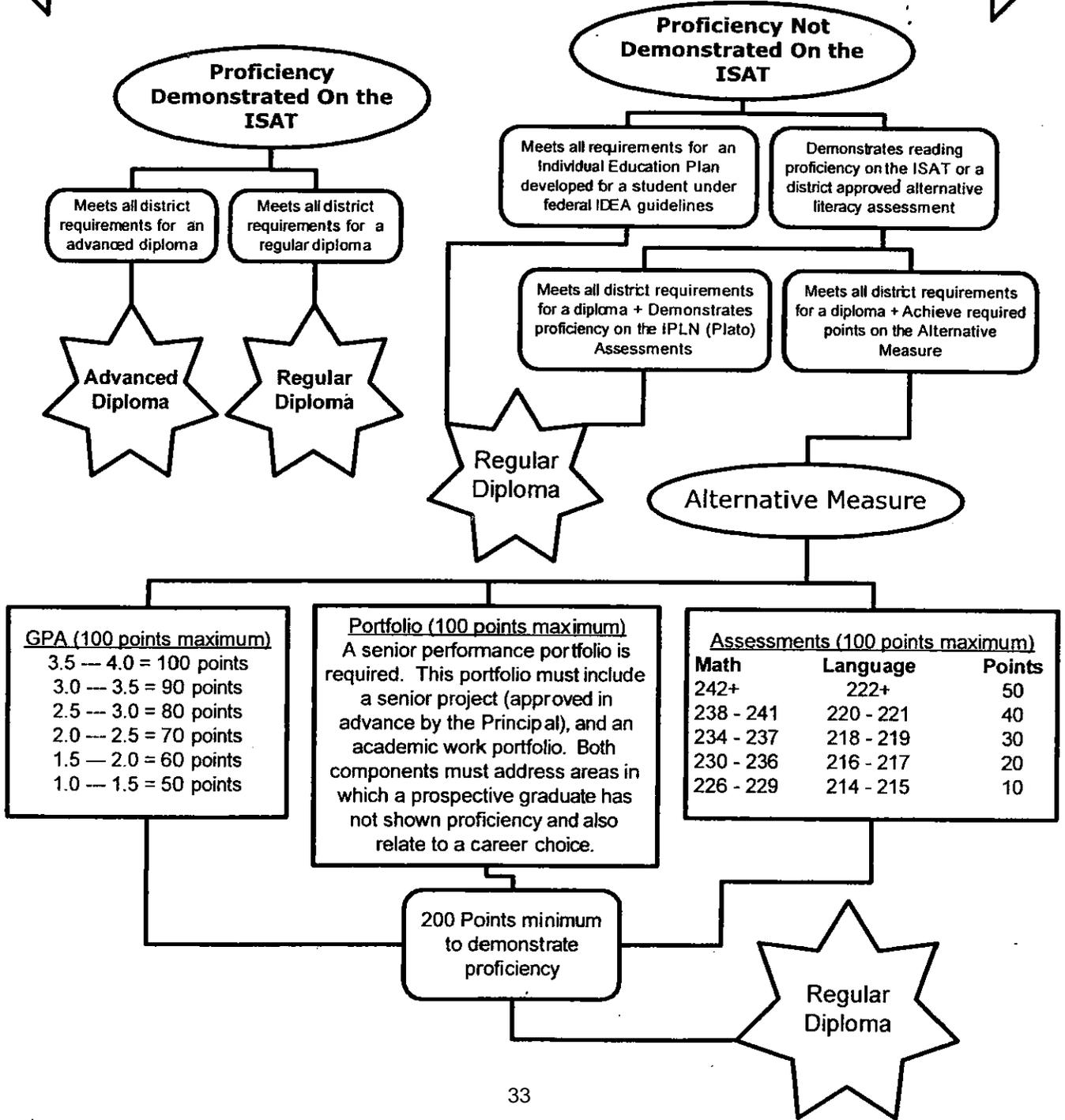
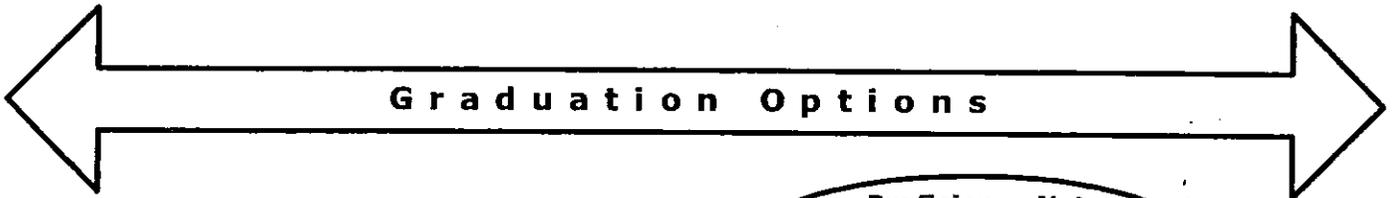
3. Please provide a works cited page so that students can properly attribute sources within their writing. The works cited page should be formatted in MLA format.



Lakeland Joint School District 272

15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858

Phone: 208.687.2276 Fax: 208.687.1884
Web: lakeland272.org



GPA (100 points maximum)

3.5 -- 4.0	= 100 points
3.0 -- 3.5	= 90 points
2.5 -- 3.0	= 80 points
2.0 -- 2.5	= 70 points
1.5 -- 2.0	= 60 points
1.0 -- 1.5	= 50 points

Portfolio (100 points maximum)
A senior performance portfolio is required. This portfolio must include a senior project (approved in advance by the Principal), and an academic work portfolio. Both components must address areas in which a prospective graduate has not shown proficiency and also relate to a career choice.

Assessments (100 points maximum)

Math	Language	Points
242+	222+	50
238 - 241	220 - 221	40
234 - 237	218 - 219	30
230 - 236	216 - 217	20
226 - 229	214 - 215	10

200 Points minimum to demonstrate proficiency



LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858
Phone: 208.687.0431 Web: lakeland272.org

October 14, 2013

To: Lakeland Board of Trustees
From: Brad Murray
Subject: Recommendation of Sick Leave Council Members

The following Lakeland School District personnel are recommended to the Board of Trustees for appointment to the Sick Leave Council:

Brad Murray, Administrator
Mary Havercroft, Administrator
Kathy Peterson, LEA representative
Rebecca Hasz, LEA representative

Differential Pay Plan for Lakeland Joint School District #272

Lakeland Joint School District #272

Describe Group of Certificated, Building-based Employees

Elementary Schools (K-6) By Building

Elementary formula for:

*All assigned non-instructional, building based certificated staff (counselors, SLP's, School Psych's, Instructional Coaches, Nurses, etc.) will receive 1/7 share for each grade level (K-6) x assigned FTE value @ assigned building
Principal will receive 1/7 share for each grade level (K-6) x assigned FTE value @ assigned building.*

Pre- and Post-Test Results Based on Grade Level Common Assessments

<u>Measure</u>	<u>Benchmark/Goal</u>		<u>Local Share Award</u>	
Pre- and Post-test	80%	OR	5% Growth	1
It is expected that at least	70		4%	0.8
80% of our students will	60		3%	0.6
show mastery at 80% on the	50		2%	0.4
post test.	40		1%	0.2

Describe Group of Certificated, Building-based Employees

7-8 By Building

Junior High School Formula for:

*All assigned non-instructional, building based certificated staff (counselors, SLP's, School Psych's, Nurses, etc.) will receive 1/2 share for each grade level (7-8) x assigned FTE value @ assigned building
Principal will receive 1/2 share for each grade level (7-8) x assigned FTE value @ assigned building.*

<u>Measure</u>	<u>Benchmark/Goal</u>	<u>Local Share Award</u>
Lakeland Assessment of Writing	60%	1
	55%	0.8
	50%	0.6
	45%	0.4
	40%	0.2

Describe Group of Certificated, Building-based Employees

9-12 (By Building) Lakeland High School, Timberlake High School, and Mountain View Alternative

High School Formula for:

*All assigned non-instructional, building based certificated staff (counselors, SLP's, School Psych's, Nurses, etc.) will receive 1/4 share for each grade level (9-12) x assigned FTE value @ assigned building
Principal will receive 1/4 share for each grade level (9-12) x assigned FTE value @ assigned building.*

<u>Measure</u>	<u>Benchmark/Goal</u>	<u>Local Share Award</u>
Lakeland Assessment of Writing	60% Proficient	1
	55%	0.8
	50%	0.6
	45%	0.4
	40%	0.2

*All data will be based on students who are continuously enrolled as per the state's definition.

THE BOARD OF TRUSTEES

1120

Taking Office

At the time of nomination and election or appointment, each trustee shall be a school district elector of the district and a resident of the trustee zone from which nominated and elected, or appointed.

Each trustee shall qualify for and assume office on the next July 1 following his or her election, or, if appointed, at the regular meeting of the board of trustees next following such appointment.

An oath of office shall be administered to each trustee, whether elected, re-elected or appointed. The oath may be administered by the clerk, or by a trustee of the district. The records of the district shall show such oath of office to have been taken, by whom the oath was administered and shall be filed with the official records of the district.

Legal Reference: I.C. § 33-501 Board of Trustees

Policy History:

Adopted on: August 13, 2007

Revised on: October 14, 2013

BOARD OF TRUSTEES

1120P

Oath of Office

An oath of office is required to be administered to each school board trustee, whether elected, re-elected or appointed. The trustee is required to take his/her oath within ten (10) days after the trustee has notice of his/her election or appointment, or within fifteen (15) days from the commencement of his/her term of office. Before any school district trustee elected or appointed enters upon the duties of his/her office, he/she must take the following oath:

I do solemnly swear (or affirm, if re-elected) that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of Trustee of _____ Lakeland Joint School District #272_____ according to the best of my ability.

The oath is required to be administered by the clerk, or by a trustee. Additionally, the records of the district are required to show that such oath of office has been taken and by whom the oath was administered. Finally, this information is required to be filed with the official records of the district.

A school district trustee holds office from July 1 in the year in which he/she is elected until July 1 in the year in which his/her term of office expires, unless: he/she dies; resigns as trustee; removes him/herself from the trustee zone of residence; refuses to serve as trustee; fails to attend four (4) consecutive regular meetings of the board without an acceptable excuse to the board of trustees or is recalled and discharged from office.

If the school district trustee is appointed, he/she holds office from the time he/she takes the oath of office until July 1 in the year in which the original term of office to which he/she was appointed expires, unless: he/she dies; resigns as trustee; removes him/herself from their trustee zone of residence; refuses to serve as trustee; fails to attend four (4) consecutive regular meetings of the board without an acceptable excuse to the board of trustees or is recalled and discharged from office.

Cross Reference: 1140

Vacancies

Legal Reference: I.C. § 33-501

Board of Trustees

I.C. § 33-504

Vacancies on Boards of Trustees

I.C. § 59-401

Loyalty Oath—Form

I.C. § 59-402

Time of Taking Oath

Policy History

~~Promulgated on~~ Adopted on: October 14, 2013

Revised on:

THE BOARD OF TRUSTEES

1140

Vacancies

A vacancy shall be declared by the board of trustees within thirty (30) days of when any of the following occurs:

1. a trustee dies;
2. a trustee resigns;
3. a trustee removes him/herself from the trustee's zone of residence;
4. a trustee no longer is a resident or school district elector of the district;
5. a trustee refuses to serve as trustee;
6. a trustee, without excuse acceptable to the board of trustees fails to attend four (4) consecutive regular meetings of the board; or
7. a trustee is recalled and discharged from office.

A trustee position also shall be vacant when an elected candidate fails to qualify.

A declaration of vacancy shall be made at any regular or special meeting of the board of trustees, when any of the above-mentioned conditions are determined to exist.

In the case of a trustee vacancy, the remaining trustees shall fill the vacancy by appointment. The Board will receive applications from any qualified persons seeking to fill the position after suitable public notice. The Board will consider all applications from qualified persons seeking to fill the position in open session. The Board will appoint one (1) candidate to serve for the balance of the unexpired term of office which was declared vacant. In the event the board of trustees is unable to appoint a trustee from the zone vacated after ninety (90) days from the date the board declared the vacancy, the board of trustees may appoint a person at-large from within the boundaries of the school district to serve as the trustee from the zone where the vacancy occurred. Otherwise, after one hundred and twenty (120) days of the declaration of vacancy, the county commissioners of the county in which the district is situated (or of the home county if the district is a joint school district) shall appoint a qualified person to fill such vacancy.

Cross Reference: 1240 Duties of Individual Trustees

Legal Reference: I.C. § 33-501	Board of trustees
I.C. § 33-504	Vacancies on boards of trustees
I.C. § 67-2345(1)(a)	Executive Sessions When Authorized

Policy History:

Adopted on: [August 13, 2007](#)

Revised on: [October 14, 2013](#)

THE BOARD OF TRUSTEES
School Board Powers and Duties

The board shall concern itself primarily with broad questions of policy rather than with administrative details. The application of policies is an administrative task to be performed by the superintendent and district staff and who shall be held responsible for the effective administration and supervision of the entire school system.

The board, functioning within the framework of laws, court decisions, attorney general's opinions, State Department of Education regulations and similar mandates from the state and national levels of government, and recognizing the authority of the state, fulfills its mission as the governing body of a political subdivision by acting as follows in the execution of its duties:

1. Enacts policy.
2. Adopts courses of study and provides instructional aides.
3. Employs all staff members and fixes and prescribes their duties.
4. Approves the budget, financial reports, audits, major expenditures, payment of obligations and policies whereby the administration may formulate procedures, regulations, and other guides for the orderly accomplishment of business.
5. Estimates and seeks to provide funds for the operation, support, maintenance, improvement and extension of the school system.
6. Provides for the planning, expansion, improvement, financing, construction, maintenance, use and disposition of physical plants of the school system.
7. Prescribes the minimum standards needed for the efficient operation and improvements of the school system.
8. Evaluates the educational program to determine the effectiveness with which the individual schools and district are achieving the educational purpose of the school system.
9. Requires the establishment and maintenance of records, accounts, archives, management methods and procedures considered essential to the efficient conduct of school business.
10. Provides for the dissemination of information relating to the schools and district necessary for creating a well-informed public.

Legal Reference: I.C. § 33-313 Trustee Zones
I.C. § 33-501 Board of Trustees
I.C. § 67-2341 Open Public Meetings – Definitions

Policy History:

Adopted on: August 13, 2007

Revised on: [October 14, 2013](#)

Prior District Policy Article 1, Section A.

Clerk

The Clerk of the District shall be appointed yearly by the Board of Trustees upon recommendation of the Superintendent at the Board's annual meeting in July.

The Clerk of the Board shall attend all meetings of the Board, unless excused by the Chair, and keep an accurate record of the proceedings, and shall enter in said record all matters required by law, or by the Board, so to be entered. The Clerk shall attend all Board meetings -without right of debate or vote. The Clerk shall have custody of the records, books, and documents of the Board. The Clerk shall have such additional duties as shall be prescribed by the Superintendent and the Board and shall perform those duties and responsibilities outlined in the job.

In the absence or inability of the Clerk to attend a Board meeting, the Board will designate a person to serve as temporary Clerk for the meeting. The temporary clerk shall keep the record of the proceedings of the Board and certify the same to the Clerk.

~~The Clerk is jointly responsible with the Superintendent for advertising and arranging for all elections and for publishing all legal notices concerning district business.~~

The Clerk will make the preparations legally required for the notice and conduct of all District elections.

4. — The Clerk assists in the preparation of board meeting agendas with related materials and insures the delivery of agendas to Board members in advance of meetings.

Legal reference: I.C. § 33-506 Organization and government of board of trustees
I.C. § 33-508 Duties of clerk.

Policy History:

Adopted on: August 13, 2007

Revised on: ~~September 13, 2010~~ October 14, 2013

Prior district policy Article III, section D.

Duties of the Treasurer

The Treasurer of the District shall be appointed yearly by the Board of Trustees upon recommendation of the Superintendent at the Board’s annual meeting in July.

The Treasurer shall have such additional duties as shall be prescribed by the Superintendent and the Board, and shall perform those duties and responsibilities outlined in their job description

The Treasurer will have custody of all school funds and may co-sign District warrants and checks. He/She shall keep all district books and accounts, and pay all district bills upon authorization of the Board. He/She shall prepare a financial report and summary each month and shall keep a running account of the District’s financial standing relative to the annual budget.

The Treasurer is authorized with the approval of the Superintendent of Schools to invest all school district funds in the most expedient and secure ways.

The Treasurer is authorized to issue checks with the approval of the Superintendent of Schools for certain routine bills such as investment checks, postage, petty cash, travel expenses, and various payroll withholdings. The Treasurer is also authorized to issue checks with the approval of the Superintendent for certain special bills such as refunds, emergency services, or to take advantage of major discounts. All bills shall be submitted to the board for payment approval at the regular monthly meeting.

The Treasurer shall account for the deposit of all moneys of the District in accordance with the provisions of the public depository law (Chapter 1, Title 57, Idaho Code).

The Board may ~~elect~~ appoint one (1) or more ~~assistant~~ treasurers who shall have such duties as prescribed by the Board. Assistant treasurers shall act at and under the control, supervision and direction of the Treasurer.

Legal references:	I.C. § 33-506	Organization and government of board of trustees
	I.C. § 33-509	Duties of the treasurer
	I.C. § 33-509A	Assistance treasurers

Policy History:

Adopted on: August 13, 2007

Revised on: October 14, 2013

Prior policy Article III, section D.

- Policy #1000 LEGAL STATUS AND OPERATION- No change (Lakeland and ISBA the same)
- Policy #1010 ORGANIZATION & CLASSIFICATION- No change (Lakeland and ISBA the same)
- Policy #1100 MEMBERSHIP- Keep Lakeland's Language
- Policy #1110 ELECTION- Keep Lakeland's Language
- Policy #1120 TAKING OFFICE- Go with ISBA'S Language
- Policy #1120P- Go with ISBA's Language
- Policy #1130 RESIGNATION- Keep Lakeland's Language
- Policy #1140 VACANCIES-ISBA LANGUAGE
- Policy #1200 ANNUAL ORGANIZATION OF MEETING- No change (Lakeland and ISBA the same)
- Policy #1205 SCHOOL BOARD POWERS AND DUTIES- Fix period typos in #1 & #2 (Lakeland & ISBA's are the same)
- Policy #1210- QUALIFICATIONS, TERMS, AND DUTIES OF BOARD MEMBERS-Keep Lakeland's Language
- Policy #1220 CLERK- Revisions to Lakeland's Language
- Policy #1230 DUTIES OF TREASURER with slight revisions to Lakeland Language
- Policy #1240 DUTIES OF INDIVIDUAL TRUSTEES- No change (Lakeland and ISBA the same)
- Policy #1250 COMMITTEES- Have Board Members review both policies
- Policy #1260 AUTHORIZTION OF SIGNATURES- No changes

- Policy #1300- Revisions to current policy
- Policy #1310- Lakeland and ISBA the same however see recommended revision
- Policy #1320- See ISBA's highlighted change
- Policy #1400- No change- both policies are the same
- Policy #1462 (1405)- correct numbering
- Policy #1410- No change
- Policy #1420- ISBA's
- Policy #1440- No change

District Policy

The adoption of new policies and the revision and amending of existing policies shall be the sole responsibility of the Board of Trustees. In formulating policies, the Board shall adopt general principles which provide authority and responsibility for the Superintendent and administrative staff to take action. The application of such policies to specific situations, personnel, and activities is an administrative detail to be performed by the Superintendent and his staff.

All policies shall conform to local, state, and federal laws as well as to the rules and regulations of the Idaho Department of Education.

Adoption and Amendment of Policies

Proposed new policies and proposed changes in existing policies shall be presented in writing for reading and discussion at a regular or special Board meeting. Such proposals may be referred to the Superintendent for detailed study as needed prior to Board action on the proposal. The Board encourages the Superintendent to contact other experts to have potential board policy researched. ~~It will be the Superintendent's responsibility, except in emergency situations, to provide an advance copy of any policy being considered to the Lakeland Education Association president or designee. The Superintendent or designee will meet with the LEA president and/or designee regarding policy proposals, if so requested, prior to Board adoption.~~ Interested parties, including any Board member, citizen, or employee of the Board may submit views, present data or arguments, orally or in writing, in support of or in opposition to proposed policy. Any written statement by a person relative to a proposed policy or amendment should be directed to the District clerk prior to the second reading.

Proposed new policies and proposed changes in existing policies shall undergo a minimum of two (2) readings in the following manner:

1. At a regular or special Board meeting the proposed new or amended policy shall be presented in writing for reading and discussion.
2. The final vote for adoption shall take place not earlier than at the second reading of the particular policy.

Although approval of a new or amended policy requires a minimum of two (2) readings, temporary approval may be granted by the Board in lieu of formal policy to meet emergency conditions or special events which will take place before formal action can be taken.

All new or amended policies shall become effective upon adoption, unless a specific effective date is provided in the motion for adoption.

Policies as adopted or amended shall be made a part of the minutes of the meeting at which action was taken, and shall also be included in the District's policy manual. Policies of the District shall be reviewed annually by the Board.

Administration in Absence of Policy

In cases where action must be taken before the next board meeting and where the Board has provided no policies or guides for administrative actions, the superintendent shall have to power to act.

His decisions, however, shall be subject to review by action of the Board at its next regular meeting. In addition, it shall be the duty of the superintendent to inform the Board of such action and the need for policy.

Suspension of Policies

Under circumstances which require a waiver of a policy, the policy may be suspended by a majority vote of the members present. In order to suspend a policy, all trustees must have received written notice of the meeting which included a proposal to suspend the policies with an explanation of the purpose of such proposed suspension. If such a proposal is not made in writing in advance of the meeting, the policies may only be suspended by a unanimous vote of all trustees present.

Policy Manuals

The Superintendent shall develop and maintain a current policy manual which contains the policies of the District. Each administrator, as well as staff, students and other residents, shall have ready access to the manual. All policy manuals distributed to anyone shall remain the property of the District and shall be subject to recall at any time. In addition manuals may be developed and disseminated in an electronic format, including, CD and web access.

Legal References: I.C. § 33-506 Organization and government of board of trustees.
 I.C. § 33-512 Governance of schools.

Policy History:

Adopted on: August 13, 2007

Revised on: [November 11~~0~~, 2008](#)[13](#)

Prior district policy Article 1, section E

Administrative Procedures

| The Superintendent [and/or designee](#) shall develop such administrative procedures as are necessary to ensure consistent implementation of policies adopted by the Board.

When a written procedure is developed, the Superintendent shall submit it to the Board as an information item. Such procedures need not be approved by the Board, though they may be revised when it appears that they are not consistent with the Board's intentions as expressed in its policies. On controversial topics, the Superintendent may request prior Board approval.

Policy History:

Adopted on: August 13, 2007

| Revised on: [November 11, 2013](#)

No prior district policy.

Management Rights

Except where limited or restricted by a collective bargaining agreement, the Board retains the right to operate and manage its affairs in such areas as but not limited to:

1. Establish the school calendar;
2. Determine the procedures to use in handling public complaints about employees;
3. Direct non-teaching duties and responsibilities of teachers;
4. Procedure for conducting teacher evaluations;
5. When and under what circumstances a certificated employee will be placed on probation;
6. Contract notification dates;
7. Extra-curricular assignments;
8. Personnel files;
9. Direct, employ, dismiss, promote, transfer, assign, and retain employees;
10. Relieve employees from duties because of lack of work or funds under conditions where continuation of such work would be inefficient and non-productive;
11. Maintain the efficiency of District operations;
12. Determine the methods, means, job classifications, and personnel by which District operations are to be conducted;
13. Take whatever actions may be necessary to carry out the missions of the District in situations of emergency;
14. Establish the methods and processes by which work is performed. (added language)

The Board reserves all other rights, statutory and inherent as provided by state law. The Board also reserves the right to delegate authority to the Superintendent for the on-going direction of all District programs.

Cross Reference: 6100 Superintendent-Board Relations

Legal Reference: I.C. § 33-514	Issuance of annual contracts – Supports programs – Categories of contracts – Optional Placement
I.C. § 33-514A	Issuance of limited contract – Category 1 contract
I.C. § 33-515	Issuance of renewable contracts
I.C. § 33-515A	Supplemental contracts
I.C. § 33-518	Employee personnel files

Policy History:

Adopted on: August 13, 2007

Revised on: November 11, 2013

THE BOARD OF TRUSTEES

1405 (ours was 1402)

School Board Use of Electronic Mail and Social Media

Use of electronic mail (e-mail) by members of the Board will conform to the same standards of judgment, propriety, and ethics as other forms of school board-related communication. Board members will comply with the following guidelines when using e-mail in the conduct of Board responsibilities:

1. The Board will not use e-mail, **communications via social media, or other electronic communications** as a substitute for deliberations or voting at Board meetings or for other communications or business properly confined to Board meetings.
2. Board members will be aware that e-mail and e-mail attachments received or prepared for use in Board business or containing information relating to Board business **(regardless of whether sent or received on a school owned computer or personally owned computer)** may be regarded as public records, which may be inspected by any person upon request, unless otherwise made confidential by law.
3. **Board members will note that individual postings made to social media sites should be considered carefully in light of how they would reflect on the poster, the Board of Trustees, and the District. Opinions expressed by staff on a social networking website have the potential to be disseminated far beyond the speaker's desire or intention, and could undermine the public perception of fitness of the individual to serve students' interests. Individual Board member postings are an act of the individual and are not an act of the Board.**
4. Board members will avoid reference to confidential information about employees, students, or other matters in e-mail communications, because of the risk of improper disclosure or unsecure websites. Board members will comply with the same standards as school employees with regard to confidential information.

Definitions

"Deliberation" is defined as the receipt or exchange of information or opinion relating to a decision, but shall not include informal or impromptu discussions of a general nature which do not specifically relate to a matter then pending before the public agency for decision.

Legal Reference: I.C. § 9-337 Public Writings *et. seq.*
I.C. § 67-2341(2) Open Public Meetings – Definitions
Cowles Pub. Co. v. Kootenai Co. Bd. of County Commissioners
144 Idaho 259 (2007).

Policy History:

Adopted on: [August 10, 2009](#)

Revised on: [November 11, 2013](#)

THE BOARD OF TRUSTEES

1420

Trustee Expenses

Expenses for Board Members - In-District

A trustee shall not receive remuneration for service as a trustee. However, each trustee shall be compensated for actual expenses incurred for travel to, from, and attending meetings of the board as provided herein. Reimbursement may be paid as the travel is assumed or may accumulate until the end of the fiscal year, at the discretion of the trustee.

Board Meetings

Whenever any trustee resides at such distance from the meeting place of the board as to require such member to incur extraordinary expense in traveling from the trustee's home to and from the meeting place, the board may approve payment to a trustee of the extraordinary expense incurred in attending any such meeting. The Board has determined that those trustees who will in excess of _____ miles from the place where school board meetings are general held shall be entitled to an allowance for mileage or actual travel expense incurred, whichever is less.

Expenses for Board Members at Out-of-District Meetings

Trustees normally attend workshops, training institutes, and conferences at both the state and national level. It is appropriate that trustee expenditures at these out-of-District meetings be paid by the District from the general fund. It is the intent of the District to pay all legitimate costs for trustees to attend out-of-District meetings, at the established rates for reimbursement set by the District:

1. Transportation as approved by the Board.
2. On-site transportation during the course of the meeting, i.e., bus, taxi, or rental car.
3. Hotel or motel costs for trustee, as necessary.
4. Food costs as necessary.
5. Telephone services shall be provided for necessary communications with business or family, resulting from the trustee being away from _____.
6. Incidental expenditures for tips and other necessary costs attributable to the trustee's attendance at the meeting. The Districts will not reimburse or pay for such items as liquor, expenses of a spouse, separate entertainment, or other unnecessary expenditures.

Cross Reference: 7430

Travel Allowances and Expenses

Legal Reference: I.C. § 33-506
I.C. § 33-701

Organization and government of board of trustees.
Fiscal Year – Payment and Accounting of Funds

Policy History:

Adopted on: [August 13, 2007](#)

Revised on: [November 11, 2013](#)

Evaluation of Certificated Personnel

The District has a firm commitment to performance evaluation of District personnel, whatever their category and level, through the medium of a formalized system. The primary purpose of such evaluation is to assist personnel in professional development and in achieving District goals. The procedures outlined in this document apply to certificated personnel.

The District's evaluation process is based, in part, on the work of Charlotte Danielson as presented in Enhancing Professional Practice: A Framework for Teaching, 2nd Edition, 2007. Ms. Danielson's research provides the elements of effective instruction that most often lead to improved student achievement. Lakeland Jt. School District evaluation criteria also utilizes concepts from Teacher Expectations and Student Achievement (TESA), the work of Robert Marzano and other research-based teaching and learning methodologies.

Each certificated staff member shall receive at least one (1) written evaluation to be completed by no later than **May 1** for each annual contract year of employment.

Objectives and Criteria

The formal performance evaluation system is designed to:

- Maintain or improve each employee's job satisfaction and morale by letting him/her know that the supervisor is interested in his/her job progress and personal development.
- Serve as a systematic guide for supervisors in planning each employee's further training.
- Assure considered opinion of an employee's performance and focus maximum attention on achievement of assigned duties.
- Assist in determining and recording special talents, skills, and capabilities that might otherwise not be noticed or recognized.
- Assist in planning personnel moves and placements that will best utilize each employee's capabilities.
- Provide an opportunity for each employee to discuss job problems and interests with his/her supervisor.
- Assemble substantiating data for use as a guide, although not necessarily the sole governing factor, for such purposes as wage adjustments, promotions, disciplinary action, reassignment and termination.

Responsibility

The **Superintendent** has the overall responsibility for the administration of the Performance Evaluation Program and will ensure the fairness and efficiency of its execution, including:

- The distribution of proper forms in a timely manner.
- Ensuring completed forms are returned for file by a specified date.
- Reviewing forms for completeness.
- Identify discrepancies.
- Ensuring proper safeguard and filing of completed forms.

The **Immediate Supervisor** (Evaluator) is the employee's "evaluator" and has the responsibility for:

- Continuously observing and evaluating an employee's job performance.
- Holding periodic conferences with each employee to discuss job performance.
- Completing Performance Evaluation Forms as required.

Procedures

Professional Growth Plan – No later than the fourth week of the school year all certificated staff members will review the evaluation model and procedures and submit a written annual professional growth plan to their supervisor.

Observations: Periodic classroom observations will be included in the evaluation process. A formal observation of at least 45 minutes duration is required once in each of the first two quarters of the school year for teachers in their first, second or third year in the district. For all other certificated staff there are two options:

1. Prior to **May 1**, a formal observation of 45 minutes is required; or
2. A series of five (5) informal observations commencing during the first semester and concluding by **May 1** will be conducted.

A teacher-principal conference is to be held following each formal observation, and the observation instrument is to be dated and signed by the teacher and the principal. Additional formal observations may be conducted as needed.

Frequent informal classroom observations are encouraged. A conference between the teacher and the principal may be held after an informal observation when deemed necessary or appropriate.

Summative Evaluation: An Evaluation Form will be completed for each certificated employee. A copy will be given to the employee. The original will be retained by the immediate supervisor for placement in the personnel file. This form should be reviewed annually and revised as necessary to indicate any significant changes in duties and/or responsibilities. The form is designed to increase planning and relate performance to assigned responsibilities through joint understanding between the immediate supervisor (evaluator) and the employee as to the job description and major performance objectives.

The evaluation form will include a section for input received from parents or guardians and will be considered as a factor in the teacher performance evaluation. Parental or guardian input forms will be made available on the school district website.

A written formal evaluation by the principal is required during the first semester for teachers who have less than three years of service in the Lakeland Jt. School District and shall be submitted to the Superintendent **by the end of the first semester** each year. A written formal evaluation for all other contract teacher is to be prepared by the principal and submitted to the Superintendent of Schools on or before May 1 of each year. All evaluation forms are to be dated and signed by the principal and the teacher during the conference held to review the evaluation.

A final teacher performance evaluation summary must be submitted to the Superintendent of School on or before June 20 of each year of which, **thirty-three percent (33%)** of the evaluation summary must be based on objective measures of growth in student achievement as determined by the Board of Trustees **and as identified on the professional growth plan**. The evaluation summary will also include an overall teacher proficiency rating.

When any matter of a nature that could cause dismissal or non-renewal of a contract for a teacher is brought to the attention of the teacher, the principal shall assist the teacher toward correcting the situation.

Each coach contracted for an interscholastic sport shall be evaluated following the end of the entire season. A written formal evaluation on a separate form provided by the district is to be prepared by the principal or athletic director and shall be forwarded to the Superintendent after a conference is held with the coach to review the evaluation.

Conferences: Informal conferences between immediate supervisors and employees may be scheduled periodically. During these sessions, an open dialogue should occur which allows for the exchange of ideas focused on performance. The employee should be informed of his or her levels of performance based on the district evaluation form. In the case of basic or below basic ratings, the employee should be informed of the steps necessary to improve performance to the desired level. Conference sessions should include, but not be limited to, the following: Planning and Preparation, Classroom Environment, Instruction and Professional Responsibilities.

Summative Evaluation Conference: A conference will occur in conjunction with the summative evaluation. During the scheduled conference with the employee, the Immediate Supervisor will:

- Review professional growth plan
- Discuss the evaluation with the employee
- Commend the employee for a job well done if applicable and discuss specific corrective action if warranted
- Set mutual goals to reach before the next performance evaluation
- Have employee sign the evaluation form indicating that he/she has been given a copy
- Following the meeting, the supervisor will forward the original copy of the evaluation form to the Superintendent for review

Rebuttal

- The employee has seven (7) days to make written response to the summative evaluation.

Action

Should any action be taken as a result of an evaluation to not renew an individual's contract or to renew an individual's contract at a reduced rate, the District will comply with the requirements and procedures established by State law as outlined in Sections 33-513 through 33-515 of Idaho Code in order to assure the due process rights of all personnel.

Teacher Evaluation Committee:

District evaluation committee will reconvene annually to review the teacher evaluation plan, the professional development plan and assess ongoing training needs. The Superintendent will review committee and staff input and conference twice annually with building administration to monitor and evaluate the teacher evaluation model.

Professional Development Plan Budget

The results of data analysis are used to determine the identified areas of focus for professional development activities and the estimated allocation of funds. Funding for professional development is coordinated among federal, state and local sources to accomplish priority activities for schools and the district. Program supervisors collaborate on needs and contribute fund sources that comply with their regulations to provide training opportunities. These may include but not be limited to district-wide, school, and individual initiatives through workshops, classes, online training, learning communities, action research, coaching/mentoring, conference participation, multiple training sessions, follow up, etc.

Legal Reference: I.C. § 33-514 Issuance of Annual Contracts – Support programs –
Categories of Contracts – Optional Placement
I.C. § 33-514A Issuance of Limited contract
I.C. § 33-515 Issuance of Renewable Contracts
IDAPA 08.02.02.120 Local District Evaluation Policy

Policy History:

Adopted on: April 14, 2008

Revised on: March 8, 2010

Revised on: July 12, 2010

Revised on: November 12, 2012

Revised on: September 9, 2013

Prior District policy Article IV, section V.

Policy	Lakeland	ISBA	Recommendation
2310	Wellness	Nutrition Education	Replace current policy with ISBA policy as revised
8200	None	Local School Wellness	Adopt ISBA policy as revised
8220	Food Service	Food Service	No Change from Lakeland policy
8230	None	Nutritional Standards	Pending review by Food Service
8240	School Meals	School Meals	Adopt ISBA policy
8245	None	Competitive Food Services	Adopt ISBA policy
8250	None	Guidelines for Food and Beverage sales outside free and reduced	Pending review by Food Service
8260	None	Vending Machines	Pending review by Food Service and building administration

INSTRUCTION

2310

Nutrition Education:

Quality nutrition education which is presented creatively and is grade appropriate builds knowledge and skills throughout the child’s school experience. It addresses factual information and explores the health, social, cultural, and personal issues influencing food choices. Nutrition and nutrition education are recognized as important contributors to overall health.

Comprehensive nutrition education programs extend beyond the classroom into the larger school environment. The school cafeteria serves as a laboratory where students apply critical thinking skills taught in the classroom. Physical education programs, after-school sports, and school health services are appropriate avenues for nutrition education efforts. Students need to explore how 1) knowledge has purpose and meaning in their lives and 2) curriculum points to the connection within and across disciplines. Examples of how nutrition can be integrated into other classes are: discussing ethnic food practices in the context of history and geography; the study of essential nutrients in science and biology classes applying mathematical and technological skills to conduct dietary analysis; and addressing the wide range of social, cultural, and psychological aspects of food in language and social studies classrooms.

The District has a comprehensive curriculum approach to nutrition in kindergarten through grade twelve. All instructional staff are encouraged to integrate nutritional themes into daily lessons when appropriate. The health benefits of good nutrition should be emphasized. These nutritional themes include but are not limited to:

- | | |
|----------------------------------|-------------------------------|
| *Knowledge of food guide pyramid | *Healthy diet |
| *Healthy heart choices | *Food labels |
| *Sources and variety of foods | *Major nutrients |
| *Guide to a healthy diet | *Multicultural influences |
| *Diet and disease | *Serving sizes |
| *Understanding calories | *Proper sanitation |
| *Healthy snacks | *Identify and limit junk food |
| *Healthy breakfast | |

The District nutrition policy reinforces nutrition education to help students practice these themes in a supportive school environment.

All nutrition education will be scientifically based, consistent with the United States Department of Agriculture’s (USDA) Dietary Guidelines for Americans.

Nutrition education will be offered in the school cafeteria as well as in the classroom, with coordination between school foodservice staff and teachers. Teachers can display posters, videos, websites, etc. on nutrition topics.

Participation in USDA nutrition programs is encouraged as the District conducts nutrition education activities and promotions that involve students, parents, and the community. The school nutrition team responsible for these activities will be composed of child nutrition services staff, student services staff, school nurses, health teachers, and physical education coaches.

School Community: For a truly comprehensive approach to the school-based nutrition program and services, it is crucial that all members of the school community help to create an environment that supports healthy eating practices. Administrators, teachers, school food service and other personnel, parents and students need to be involved in this effort. Decisions made in all school programming need to reflect and encourage positive nutrition messages and healthy food choices. This includes coordination of nutrition education with the cafeteria and the promotion of healthy food choices in the cafeteria and all school events from fundraisers to rewards for positive classroom behavior.

Local Community: The effectiveness of school-based nutrition programs and services can be enhanced by outreach efforts in the surrounding community. Personnel should be familiar with the health and nutritional resources available through the community and local agencies. Contacts should be made with the health department, community nutrition programs, health centers, local food pantries, and fitness programs. Once contact has been established, collaborative efforts should be made with other community agencies to positively influence the health and nutritional status of school-age children.

Schools will work with a variety of media to spread the word to the community about a healthy school nutrition environment, such as local newspaper and television stations.

Parent Involvement: The District will support parents' efforts to provide a healthy diet and daily physical activity for their children. The District will offer healthy eating seminars for parents, send home nutrition information, post nutrition tips on school websites, and provide nutrient analyses of school menus. Schools should encourage parents to pack healthy lunches and snacks and to refrain from including beverages and foods that do not meet the District's nutrition standards for individual foods and beverages. The District will provide parents a list of foods that meet the District's snack standards and ideas for healthy celebrations/parties, rewards, and fundraising activities. In addition, the District will provide opportunities for parents to share their healthy food practices with others in the school community.

The District will provide information about physical education and other school-based physical activity opportunities before, during, and after the school day; and support parents' efforts to provide their children with opportunities to be physically active outside of school. Such support will include sharing information about physical activity and physical education through a website, newsletter, or other take-home materials, special events, or physical education homework.

Parents are to be advised that their children are participating in a nutrition education or counseling experience, encouraging their support at home. Parent involvement can be in person or through communication sent to the home.

- Nutrition education will be provided to parents beginning at the elementary level. The goal will be to continue to educate parents throughout the middle and high school levels.
- Healthy eating and physical activity will be actively promoted to students, parents, teachers, administrators, and the community at registration, PTO meetings, Open Houses, Health Fairs, teacher in-services, etc.
- Nutrition education may be provided in the form of handouts, postings on the District website, or presentations at open houses that focus on nutritional value and healthy lifestyles.

Cross Reference: 8200 Healthy Lifestyles
 8230 District Nutrition Standards

Legal Reference: I.C. § 33-512 Governance of Schools

Policy History:

Adopted on:

Revised on:

NONINSTRUCTIONAL OPERATIONS

8230

District Nutrition Standards

The District shall provide school meals which meet or exceed the nutritional standards required by state and federal school lunch programs. The District strongly encourages the sale or distribution of nutrient dense foods for all school functions and activities. Nutrient dense foods are those foods that provide students with calories rich in the nutrient content needed to be healthy. In an effort to support the consumption of nutrient dense foods in the school setting the District has adopted the following Nutrition Standards governing the sale of food and beverages on school grounds. Sites are encouraged to study these standards and develop building policy using the following District Nutrition Standards as minimal guidelines.

The standards focus on reducing sugar, sodium and high-fat foods and increasing healthy food items like whole grains and fruits and vegetables.

- **Calorie Range**
As a weekly average, schools shall serve at a minimum 100% and a maximum 110% of the appropriate level of calories per week to ensure the meals offered to children comply with USDA calorie levels.
- **Trans fat**
Schools shall strive to eliminate foods containing added trans fat.
- **Deep Fat Frying**
Schools shall not use deep fat frying as a method to prepare food in Child Nutrition Programs. This includes foods for reimbursable meals as well as a la carte foods sold by the Child Nutrition Department.
- **Pre-fried Foods**
Breakfast: Schools shall limit serving pre-fried, flash-fried, or par-fried side items/components to no more than three times per week.
Lunch: Schools shall limit serving pre-fried, flash-fried, or par-fried entrees/meat/meat alternative to no more than three times per week.
Lunch: Schools shall limit serving pre-fried, flash-fried, or par-fried side items/other components to no more than three times per week.
- **Whole Grains**
Schools shall offer one whole grain in all serving lines at least three times per week at breakfast and at least three times per week at lunch.
A whole grain is defined as :
Purchased foods: the whole grain must be listed first in the ingredient list.

Homemade Foods: more than 50% of the grains in the recipe must be whole grains

- **Fruits and Vegetables**

Breakfast: Schools shall offer at a minimum one fruit on all points of service for breakfast. If only one fruit choice is offered at breakfast, juice may only be offered two times per week as the fruit choice.

Lunch: Schools shall offer at least one fruit and one non-fried vegetable at all points of service each day. Schools shall offer fresh fruits and vegetables when possible. When using frozen or canned fruits, schools shall use products that are packed in natural juice, water or light syrup. Schools shall make an effort to provide a variety of fruits and vegetables throughout the week, making sure dark leafy green and orange fruits and vegetables are offered.

- **Milk**

Schools shall offer fat-free (skim) and low-fat (1%) milk at all points of service. Schools shall strive to eliminate 2% and whole milk offerings.

- **Legumes**

Schools shall offer legumes (dry beans and peas) at least one time per week.

- **Sugar**

Schools shall not offer grains (cereals, breads, pastries, cookies, cakes, etc.) with more than 14g sugar per ounce in purchased products (natural sugars, such as fruits, are exempt). Schools shall strive to include foods with less than 10 g of sugar per ounce at breakfast and lunch.

- **Sodium**

Schools shall limit sodium to 2 mg per calorie.

- **Fiber**

Schools shall offer meals with at least one gram of fiber per 100 calories.

- **Cholesterol**

Schools shall limit cholesterol to 75 mg for breakfast and 100 mg for lunch.

- **Condiments**

Schools shall not have salt shakers or packets available. Schools shall not have sugar dispensers or packets available. Schools shall accurately reflect condiment usage in nutrient analysis and on production records. Schools are encouraged to use low-fat condiments and/or control portions of high-fat condiments.

- **À la Carte**

Schools shall limit à la carte foods that do not meet the nutrition standards for Idaho School Meals.

Food service will be sensitive to the presence of dyes, sulfites, MSG and other additives to food by limiting their use whenever possible or finding alternative products that have fewer additives. Food service will follow federal guidelines regarding sodium content in all food served.

Cross Reference: 8250 Guidelines for Food and Beverages Sold Individually
8260 Vending Machines

Legal Reference: 42 U.S.C. 1751 et seq. National School Lunch Act

Policy History:

Adopted on:

Revised on:

School Meals

This policy supports the mission of the School District: Providing the environment that cultivates maximum student potential. Nutrition influences a child's development, health, well being and potential for learning. To afford students the opportunity to fully participate in the educational process, students must attend school with minds and bodies ready to take advantage of their learning environment. This district-wide nutrition policy encourages all members of the school community to create an environment that supports lifelong healthy eating habits. Decisions made in all school programming need to reflect and encourage positive nutrition messages and healthy food choices.

Hot Lunch/Breakfast Program:

- The full meal program will follow the U.S. Government's Nutrition Standards and offer a variety of fruits and vegetables. At least half of the grains served shall be whole grain.
- The meals served will be appealing and attractive to children
- The Hot Lunch/Breakfast provider will be expected to make every effort to follow the District Nutrition Standards when determining the items in a la carte sales.
 - A la carte items that do not meet the District Nutrition Standards may be acceptable for student consumption within moderation (i.e., limit quantity sold to an individual student).
 - A la carte items that do not meet the District Nutrition Standards may be acceptable when offered on an intermittent basis.

Breakfast

To ensure that all children have breakfast, either at home or at school, in order to meet their nutritional needs and enhance their ability to learn, District Schools:

- will, to the extent possible, operate the School Breakfast Program;
- will, to the extent possible, arrange bus schedules and utilize methods to serve school breakfasts that encourage participation, including serving breakfast in the classroom, “grab-and-go” breakfast, or breakfast during morning break or recess.
- that serve breakfast to students will notify parents and students of the availability of the School Breakfast Program.
- will encourage parents to provide a healthy breakfast for their children through newsletter articles, take-home materials, or other means.

Lunchroom Climate:

- A lunchroom environment that provides students with a relaxed, enjoyable climate should be developed.
- It is encouraged that the lunchroom environment be a place where students have adequate space to eat and pleasant surroundings.

Policy History:

Adopted on: August 13, 2007

Revised on:

_____ **School District No. ____**

NONINSTRUCTIONAL OPERATIONS

8245

Competitive Food Services (vending machines, concessions, fund raising, etc.)

The Superintendent shall establish rules for the sale of foods during the school day. To encourage the eating of nutritious lunches, competitive food services shall not be permitted to operate anywhere on school premises during or for the period of one (1) hour before and after the lunch period.

It is recognized that there may be rare special occasions when the school principal may allow a school group to deviate from these guidelines. Any food sales of an occasional nature must have the prior approval of the principal.

Cross Reference: 8250 Guidelines for Food and Beverages Sold Individually
8260 Vending Machines

Policy History:

Adopted on:

Revised on:

NONINSTRUCTIONAL OPERATIONS

8250

Guidelines for Food and Beverages Sold Individually (*i.e.*, foods sold outside of reimbursable school meals, such as through vending machines, cafeteria a la carte [snack] lines, fundraisers, school stores, etc.)

The District encourages the use of nutrient dense foods for all school functions and activities. Nutrient dense foods are those foods that provide students with calories rich in the nutrient content needed to be healthy. At any school function (parties, celebrations, feasts, sporting events, etc.) healthy food choice options should be available. Some suggested foods are listed below:

- Raw vegetable sticks/slices with low-fat dressing or yogurt dip
- Fresh fruit and 100% fruit juices
- Frozen fruit juice pops
- Dried fruits (raisins, banana chips, etc.)
- Trail mix (dried fruits and nuts)
- Dry roasted peanuts, tree nuts and soy nuts (not coconut or palm nuts)
- Low-fat meats and cheese sandwiches (use low-fat mayonnaise in chicken/tuna salads)
- Party mix (variety of cereals, nuts, pretzels, etc.)
- Low-sodium crackers
- Baked corn chips & fat-free potato chips with salsa and low-fat dips (Ranch, French
- Onion, bean, etc.)
- Low-fat muffins, granola bars and cookies
- Angel food and sponge cakes
- Flavored yogurt & fruit parfaits
- Jell-O and low-fat pudding cups
- Low-fat ice creams, frozen yogurts, sherbets
- Low-fat and skim milk products
- Pure ice cold water

Elementary Schools. The school food service program will approve and provide all food and beverage sales to students in elementary schools. Given young children's limited nutrition skills, food in elementary schools should be sold as balanced meals. If available, foods and beverages sold individually should be limited to low-fat and non-fat milk, fruits, and non-fried vegetables.

Middle/Junior High and High Schools. In middle/junior high and high schools, all foods and beverages sold individually outside the reimbursable school meal programs (including those sold through a la carte [snack] lines, vending machines, student stores, or fundraising activities) during the school day, or through programs for students after the school day, will meet the following nutrition and portion size standards:

Beverages

Allowed: water or seltzer water without added caloric sweeteners; fruit and vegetable juices and fruit-based drinks that contain at least 50% fruit juice and that do not contain additional caloric sweeteners; unflavored or flavored low-fat or fat-free fluid milk and nutritionally-equivalent nondairy beverages (to be defined by USDA);

Not allowed: soft drinks containing caloric sweeteners; sports drinks; iced teas; fruit-based drinks that contain less than 50% real fruit juice or that contain additional caloric sweeteners; beverages containing caffeine, excluding low-fat or fat-free chocolate milk (which contain trivial amounts of caffeine).

Foods

A food item sold individually:

- will have no more than 35% of its calories from fat (excluding nuts, seeds, peanut butter, and other nut butters) and 10% of its calories from saturated and trans fat combined;
- will have no more than 35% of its weight from added sugars;
- will contain no more than 230 mg of sodium per serving for chips, cereals, crackers, French fries, baked goods, and other snack items; will contain no more than 480 mg of sodium per serving for pastas, meats, and soups; and will contain no more than 600 mg of sodium for pizza, sandwiches, and main dishes.

A choice of at least two fruits and/or non-fried vegetables will be offered for sale at any location on the school site where foods are sold. Such items could include, but are not limited to, fresh fruits and vegetables; 100% fruit or vegetable juice; fruit-based drinks that are at least 50% fruit juice and that do not contain additional caloric sweeteners; cooked, dried, or canned fruits (canned in fruit juice or light syrup); and cooked, dried, or canned vegetables (that meet the above fat and sodium guidelines).

Portion Sizes. Limit portion sizes of foods and beverages sold individually to those listed below:

- One and one-quarter ounces for chips, crackers, popcorn, cereal, trail mix, nuts, seeds, dried fruit, or jerky; . One ounce for cookies;
- Two ounces for cereal bars, granola bars, pastries, muffins, doughnuts, bagels, and other bakery items;
- Four fluid ounces for frozen desserts, including, but not limited to, low-fat or fat-free ice cream;
- Eight ounces for non-frozen yogurt;
- Twelve fluid ounces for beverages, excluding water; and
- The portion size of a la carte entrees and side dishes, including potatoes, will not be greater than the size of comparable portions offered as part of school meals. Fruits and non-fried vegetables are exempt from portion-size limits.

Snacks. Snacks served during the school day or in after-school care or enrichment programs will make a positive contribution to children's diets and health, with an emphasis on serving fruits and vegetables as the primary snacks and water as the primary beverage. Schools will assess if and when to offer snacks based on timing of school meals, children's nutritional needs, children's ages, and other considerations. The district

will disseminate a list of healthful snack items to teachers, after-school program personnel, and parents.

If eligible, schools that provide snacks through after-school programs will pursue receiving reimbursements through the National School Lunch Program.

Celebrations. Schools should limit celebrations that involve food during the school day to no more than one party per class per month. Each party should include no more than one food or beverage that does not meet nutrition standards for foods and beverages sold individually (above). The district will disseminate a list of healthy party ideas to parents and teachers.

Fundraising Activities and Concessions

Any fundraising requires administrative approval. To create a school environment that supports the promotion of healthy food and beverage choices for children, it is important to consider all venues where food and beverages are consumed or sold. The following recommendations are made to promote healthy choices for children related to fundraising activities supported by the school:

- Offer only non-food items as the items that raise funds such as books, gift wrap, candles, plants, flowers, school promotional items, etc.
- Whenever food and beverages are sold that raise funds for the school include at least some healthy food choices.

Organizations operating concessions at school functions should include at least some healthy food choices in their offerings. It is recommended that groups market these healthy options at a lower profit margin to encourage selection by students.

School-sponsored Events (such as, but not limited to, athletic events, dances, or performances). Foods and beverages offered or sold at school-sponsored events outside the school day will meet the nutrition standards for meals or for foods and beverages sold individually (above).

Foods of Minimal Nutritional Value as Defined by USDA:

- Soda Water—any carbonated beverage (even water). No product shall be excluded from this definition because it contains discrete nutrients added to the food such as vitamins, minerals and protein.
- Water Ices—any frozen, sweetened water such as "...sicles" and flavored ice with the exception of products that contain fruit or fruit juice.
- Chewing Gum—any flavored products from natural or synthetic gums and other ingredients that form an insoluble mass for chewing.
- Certain Candies—any processed foods made predominantly from sweeteners or artificial sweeteners with a variety of minor ingredients.
- Hard Candy—A product made predominantly from sugar (sucrose) and corn syrup that may be flavored and colored, is characterized by a hard, brittle texture and includes such items as sour balls, lollipops, fruit balls, candy sticks, starlight mints, after dinner mints, jaw breakers, sugar wafers, rock candy, cinnamon candies, breath mints and cough drops.

Cross Reference: 3420 Student Fund Raising Activities

Policy History:

Adopted on:

Revised on:

NONINSTRUCTIONAL OPERATIONS

8260

Vending Machines

The Board of Trustees has determined that there shall be no installations of vending machines except as approved by the superintendent. The superintendent will have the authority to determine whether such machines may be installed, where they will be placed, what items will be dispensed, and during which hours they might be used. Vending machines are operated as a convenience for students, staff and patrons. All revenue produced from this source shall be deposited in the designated activity fund as approved by the board of trustees. Revenues may be spent only on those purposes for which general revenue may be expended.

Vending Machine Use

1. Elementary Schools: Vending machines shall not be operated in elementary schools in locations available to students.
2. Middle Schools/Junior High Schools: Vending machines may be operated in middle schools/junior high schools. All vending sales shall comply with policies regarding competitive food sales.
3. High Schools: Vending machines may be operated in high schools. All vending sales shall comply with policies regarding competitive food sales.

Vending Machine Nutrition Standards

The District strongly encourages the sale or distribution of nutrient dense foods for all school functions and activities. Nutrient dense foods are those foods that provide students with calories rich in the nutrient content needed to be healthy. In an effort to support the consumption of nutrient dense foods in the school setting the District has adopted the following Nutrition Standards governing the sale of food, beverages and candy on school grounds. Sites are encouraged to study these standards and develop building policy using the following District Nutrition Standards as minimal guidelines.

Food:

- Any given food item for sale prior to the start of the school day and throughout the instructional day will have no more than 30% of its total calories derived from fat.
- Any given food item for sale prior to the start of the school day and throughout the instructional day will have no more than 10% of its total calories derived from saturated fat.
- Nuts and seeds are exempt from these standards because they are nutrient dense and contain high levels of monounsaturated fat. Foods high in monounsaturated fat help lower "bad" LDL cholesterol and maintain "good" HDL cholesterol.
- It is recognized that there may be rare special occasions when the school principal may allow a school group to deviate from these guidelines.

- Encourage the consumption of nutrient dense foods, i.e., whole grains, fresh fruits and vegetables.

Beverages:

- Vending sales of pop or artificially sweetened drinks will not be permitted on school grounds.
- The nonvending sale of pop or artificially sweetened drinks will not be permitted on school grounds both prior to the start of the school day and throughout the instructional day, but will be permitted at those special school events that begin after the conclusion of the instructional day.
- The vending sale of beverages, other than soda, with less than 10% fruit juice may begin at the conclusion of the instructional day.
- Milk, water and 100% fruit juices may be sold on school grounds both prior to and throughout the instructional day. This standard will be phased-in over the next three school years in the following manner:

Candy:

- Vending sales of candy will not be permitted on school grounds.
- Nonvending sales of candy will be permitted at the conclusion of the instructional day.
- Candy is defined as any item that has sugar (including brown sugar, corn sweetener, corn syrup, fructose, glucose {dextrose}, high-fructose corn syrup, honey, invert sugar, lactose, maltose, molasses, raw sugar, table sugar {sucrose}, syrup) listed as one of the first two ingredients.

Cross Reference: 7260 Student Activity Funds
 8245 Competitive Food Services

Legal Reference: I.C. § 33-512(4) Governance of Schools
 I.C. § 33-705 Activity Funds

Policy History:

Adopted on:

Revised on:

NONINSTRUCTIONAL OPERATIONS

8200

Local School Wellness

It is the belief of the Lakeland Joint School District to strive to make a significant contribution to the general well being, mental and physical capacity and learning ability of each student and afford them the opportunity to fully participate in the education process. The Lakeland Joint School District promotes healthy schools by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. The District supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, our school contributes to the basic health status of children. Improved health optimizes student performance potential and ensures that no child is left behind.

Healthy eating is demonstrably linked to reduced risk for mortality and development of many chronic diseases as adults.

The Board directs the Superintendent to inform and update the public, including parents, students and others in the community, about the content and implementation of the wellness policy. Such information may be provided on the District website, through dissemination of student handbooks, or in any other manner the Superintendent may deem appropriate.

Goals for Wellness Promotion

To ensure the health and well being of all students, it is the policy of the District to:

1. Ensure that all children have access to adequate and healthy food choices on scheduled school days at reasonable prices.
2. Ensure that fundraising food sales and parties for students which are held during school hours will not conflict with the lunch and breakfast programs. The District operates under program regulations of the National School Lunch, National School Breakfast and National after School Snack programs.
3. Support and promote dietary habits contributing to students' health and academic performance. All foods available on school grounds and at school-sponsored activities during the instructional day should meet or exceed the district nutrition guidelines. Wholesome foods produced in Idaho should be available and actively promoted in a healthy school environment. Emphasis should be placed on foods that are nutrient dense per calorie. Foods should be served with consideration toward variety, appeal, taste, safety and packaging to ensure high quality meals. The District encourages all staff to focus on the Dietary Guidelines for Americans.
4. Provide a comprehensive learning environment for developing and practicing lifelong wellness behaviors including good nutrition and regular physical activity. A healthy

school environment should not be dependent on revenue from high-fat, low nutrient foods to support school programs.

5. Coordinate school food service with the healthy lifestyles policy to reinforce messages about healthy eating and to ensure that foods offered promote good nutrition and contribute to the development of lifelong, healthy eating habits.
6. Promote healthy eating patterns through classroom nutrition education coordinated with the comprehensive health education program including education, health and food services;
7. Involve family members and the community in supporting and reinforcing nutrition education and the promotion of healthy eating and lifestyles.

Nutrition Guidelines

To promote student health and reduce childhood obesity, the District urges all schools within the District to comply with the nutrition requirements described in the District's Nutrition Standards policy with respect to all food that is available on campus during the school day.

Community Participation

Parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public are all permitted to participate in the development, implementation, and periodic review of this policy.

The Superintendent shall periodically measure and make available to the public an assessment on the implementation of this policy including:

- The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to model local school wellness policies;
- A description of the progress made in attaining the goals of the wellness policy.

Methods of providing this information to the public may include developing or disseminating printed or electronic materials to families of school children and other members of the school community at the beginning of the school year, or posting the local wellness policies and an assessment of their implementation on the district or school website.

Monitoring Compliance

The Superintendent shall designate one or more district officials or school officials to ensure that each school complies with this policy.

Cross-Reference: 2310 Nutrition Education
 2315 Physical Activity Opportunities and Education
 8230 District Nutrition Standards

Legal Reference: Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004
 Pub.L. 111-296 Healthy, Hunger-Free Kids Act of 2010

Policy History:

Adopted on:

Revised on: