

Agenda of Regular School Board Meeting

The Board of Trustees Lakeland Joint School District No. 272

A Regular School Board Meeting of the Board of Trustees of Lakeland Joint School District No. 272 will be held Monday, January 14, 2013, beginning at 5:30 PM in the Administrative Offices, 15506 N. WASHINGTON ST., RATHDRUM, ID 83858.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

- A. **Call to Order 5:30 p.m.**
- B. **Executive Session as authorized by Idaho Code 67-2345 (b) 5:30 p.m.**
 - 1. Student 2013-A
 - 2. Personnel 2012-8-13
- C. **Welcome Visitors/Pledge of Allegiance 6:00 p.m.**
- D. **Approve Agenda**
 - 1. Approve/deny to amend the agenda to add item 9 to the Action Agenda entitled *Approve/deny Stipends for SLP's*
- E. **Consent Agenda**
 - 1. Minutes of Previous Meeting(s) - Regular Meeting of 12/10/2012 3
 - 2. Regular and Special Bills 11
- F. **Report and Presentation Agenda**
 - 1. LEA
 - 2. Visitor Presentations
 - a. Mike Baker, CEO Dirne Community Health Center
 - 3. Public Comment (Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).
 - 4. Staff Reports
 - a. Trent Derrick-Renaming Baseball Field 26
 - b. Georgeanne Griffith
 - 1) Power Announcement
 - 2) Schoolnet
 - c. Tom Taggart
 - 1) Financial
 - 2) School Safety 35
 - d. Brad Murray-
 - 1) Calendar 70
 - 2) STEM Charter-Athletics
- G. **Action Agenda**
 - 1. Approve/deny the hiring of new personnel as presented 81

2. Approve/deny notice of staff resignation as presented	
3. Approve/deny to declare Student 2013-A a habitual truant	
4. Approve/deny Timberlake High School Wrestling Team travel to Weiser, Idaho February 1st and 2nd to participate in the Weiser Wrestling Invitational	83
5. Approve/deny acceptance of bus bids	84
6. Approve/deny specifications for VoIP phone system and revise the bid opening date to February 6, 2013, 2:30 p.m. at the Lakeland Joint School District Administrative Offices	85
7. Approve/deny Emergency School Closure December 21, 2012	
8. Approve/deny to move the February 11, 2013 Board meeting to February 19, 2013 and to move the March 11, 2013 Board meeting to March 18, 2013	
9. (<i>Contingent upon approval of amending the agenda</i>) Approve/deny stipends for SLP's	92
H. <u>Discussion Agenda</u>	
1. Policy Review	
2. Governor's Task Force on Education Reform	
3. Day on the Hill- February 11-12, 2013	
4. Correspondence	
a. Discipline Reports	93
b. Other	
1) Mountain View Conservation Project	104

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, DECEMBER 10, 2012**



**5:00 p.m. Executive Session
6:00 p.m. Regular Meeting**

LAKELAND JOINT SCHOOL DISTRICT NO. 272

Meeting Location
Lakeland Joint School District Administration Office
15506 N Washington Street
Rathdrum, ID 83858

BOARD MEMBERS PRESENT

Chairman Larry Brown (Zone 5)
Trustee Kyle Olmstead (Zone 1)
Trustee John Shaffer (Zone 2)
Trustee Tim Skubitz (Zone 3)
Trustee Brian Wallace (Zone 4)

ADMINISTRATION PRESENT

Superintendent Dr. Mary Ann Ranells
Assistant Superintendent Brad Murray
Director of Business Tom Taggart
Clerk Brook Cunningham

A. Call to Order 5:00 p.m.

Chairman Brown called the meeting to order at 4:58 p.m.

B. Executive Session As Authorized By Idaho Code 67-2345(B) 5:00 PM

At 4:58 p.m. Chairman Brown announced the next order of business would be consideration of the Board recessing into executive session as authorized by Idaho Code 67-2345 (b). After a full and complete discussion, upon motion duly made by TRUSTEE SKUBITZ and seconded by TRUSTEE WALLACE the following resolution was presented:

BE IT RESOLVED, that the Board of Trustees of Lakeland Joint School District No. 272 recess from public meeting into Executive Session pursuant to Section 67-2345 (b), Idaho Code, in order to conduct student hearings.

BE IT FURTHER RESOLVED, that following the executive session, the Board will reconvene into public session for the purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
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	YES	NO	NOT PRESENT
Chairman Larry Brown	X		
Trustee Kyle Olmstead			X Entered Shortly after roll call
Trustee Shaffer			X Entered Shortly after roll call
Trustee Tim Skubitz	X		
Trustee Brian Wallace	X		

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Brown declared said resolution adopted.

1. Student 2012-C

Administration in attendance included Superintendent Mary Ann Ranells, Assistant Superintendent Brad Murray, and Clerk Brook Cunningham. Also present was Lakeland High School Assistant Principal Curt Carr and Special Services Director Leslie Boggs.

Student 2012-C along with mother entered Executive Session at 4:58 p.m. The Student's counselor was also present.

Trustee Shaffer entered Executive Session at 4:59 p.m.

Trustee Olmstead entered Executive Session at 5:01 p.m.

Student 2012-C, mother, and counselor exited Executive Session at 5:13 p.m.

Leslie Boggs and Curt Carr exited Executive Session at 5:21 p.m.

2. Student 2012-Q

Administration in attendance included Superintendent Mary Ann Ranells, Assistant Superintendent Brad Murray, and Clerk Brook Cunningham.

Betty Kiefer Principal Lisa Sexton entered Executive Session at 5:21 p.m. Parent and Student had not yet appeared at the time of the meeting.

Lisa Sexton exited Executive Session at 5:29 p.m.

Lisa Sexton entered Executive Session once again along with Student 2012-Q and the student's mother at 5:31 p.m.

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Student 2012-Q and the student's mother exited Executive Session at 5:44 p.m.

Lisa Sexton made a final exit from Executive Session at 5:48 p.m.

3. Student 2012-P

Administration in attendance included Superintendent Mary Ann Ranells, Assistant Superintendent Brad Murray, and Clerk Brook Cunningham. No school administration was in attendance for this hearing.

Student 2012-P, along with the student's mother entered Executive Session at 5:49 p.m. Kelly Jo Hilliard from Juvenile Diversion also entered at that time.

Student 2012-P, along with the student's mother exited Executive session at 6:11 p.m. Kelly Jo Hilliard also excused herself from Executive Session.

The Board adjourned from Executive Session at 6:11 p.m.

C. **Welcome Visitors/Pledge of Allegiance 6:00 p.m.**

At 6:12 p.m. Chairman Brown gave welcome to those who were present and led in the pledge.

D. **Approve Agenda**

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE OLMSTEAD to approve the agenda as presented. Vote being had, motion carried unanimously.

E. **Consent Agenda**

1. Minutes of Previous Meeting(s) - Special Meeting Minutes for 11/02/2012, 11/29/2012 and the Regular Meeting of 11/12/12
2. Regular and Special Bills

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve the consent agenda as presented. Motion carried unanimously.

F. **Report and Presentation Agenda**

1. LEA

LEA President Kristie Mitchell was in attendance. Kristie provided a book to each Board member entitled, "*Voices of Courage, Champions of Excellence*". The book is about the history of the Idaho Education Association.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, DECEMBER 10, 2012***

2. Visitor Presentations

There were no visitor presentations.

3. Public Comment

(Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).

Shawn Carlock made comments expressing his concerns regarding the times of practices in regards to athletics at the Junior High Schools. His child is attending STEM Charter however participates in athletics in Lakeland School District. Because of the release time at the charter school she is not able to make it to practices right when they start. Students are not allowed to play if they do not make it to practice on time. He also commented that the District does not have any visible policy regarding this matter. He informed that the charter is allowing students to be dismissed early for practices however his student was still late by 8 minutes. He is requesting that the School District compromise with the charter and start practices a bit later.

Brad Murray made comment that there is language in the athletic handbook regarding philosophy and practices.

Chad DeVore spoke on behalf of the Carlock family.

Members of the Board did ask questions during this public comment.

Chairman Brown informed Mr. Carlock that no formal action could be made tonight and would need to be placed on a future agenda in order for any decision to be made.

4. Staff Reports

a. Tom Taggart- Financial

Tom Taggart informed that the biggest issue right now is the repeal of the laws and what needs to be straightened out for money that has been appropriated this year. Tom also talked about the Plant Facilities money and future plans. He informed that the District is moving ahead with wireless in the buildings as well as few other things without the State's help for the time being. Tom's monthly financial reports have been included in the Board's packet.

b. Brad Murray-

Brad Murray informed that he didn't have anything to report this month and handed the floor to Trustee Skubitz.

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c. Trustee Tim Skubitz- ISBA Convention Re-cap

Trustee Skubitz spoke on the workshop that he attended at the ISBA Conference regarding Social Media. He displayed a website called TodaysMeet.com and presented on how to create a chat room on the website.

Trustee Skubitz also discussed the Superintendent Evaluation and a workshop on Ethics for Board Members.

Trustee Skubitz provided the Board with two presentations which have been forwarded to each member.

G. **Action Agenda**

1. Approve/deny the hiring of new personnel as presented

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE OLMSTEAD to approve the hiring of new personnel as presented. A list of those recommended personnel have been provided to the Board. Motion carried unanimously.

2. Approve/deny notice of staff resignation as presented

No resignations were presented

3. Approve/deny bus specifications and set bid opening date, time, and location for January 9, 2013, 2:00 p.m., at Lakeland Joint School District 272, 15506 N Washington Street, Rathdrum, ID

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SHAFFER to approve the bus specifications and set bid opening date, time, and location for January 9, 2013, 2:00 p.m., at Lakeland Joint School District 272, 15506 N Washington Street, Rathdrum, ID. Hearing all ayes motion carried unanimously.

4. Approve/deny Agreement for Cooperation in a Clinical Experience Program with the University of Idaho for the 2012-2015 Academic Years

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE WALLACE to approve the Agreement for Cooperation in a Clinical Experience Program with the University of Idaho for the 2012-2015 Academic Years. Motion carried unanimously.

5. Approve/deny to re-admit Student 2012-C

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to re-admit Student 2012-C beginning with second semester as per the conditions set forth in the readmission contract set by school administration. Motion carried hearing all ayes.

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6. Approve/deny to declare Student 2012-Q a habitual truant

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SHAFFER to approve declaring Student 2012-Q a habitual truant. Further the student and the parents will be reported to the county prosecutor. Hearing all ayes motion carried.

7. Approve/deny to expel Student 2012-P

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to expel Student 2012-P however to modify the expulsion and immediately re-admit the student as per the conditions set forth in the readmission contract. Hearing all ayes motion carried.

8. Approve/deny the following policies

- a. Policy #3505- Concussion Guidelines
- b. Policy #4210- Community Use of Facilities
- c. Policy #5340- Evaluation of Certificated Personnel

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve the aforementioned policies as presented. Copies of these policies have been included in the Board's packet. Motion carried unanimously.

9. Approve/deny Assignment Code for Photography Teacher

Brad Murray explained the highly qualified designation and the teacher's certificate in order to teach the photography class. The same teacher has been teaching the class for several years and is considered highly qualified however; the code that is being reported in ISEE is displaying a deficiency. In order to clear the deficiency the Board would need to approve the code.

Motion was made by TRUSTEE OLMSTEAD and seconded by TRUSTEE SKUBITZ to approve the Assignment Code presented for Photography Teacher. Hearing all ayes motion carried.

10. Approve/deny the formation of the Lakeland High School Swim Team and allow them to represent Lakeland High School in the non-IHSAA sanctioned sport. No additional expense or funding will be provided by Lakeland Joint School District and/or Lakeland High School for the Swim Team without Board approval

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE OLMSTEAD to approve the formation of the Lakeland High School Swim Team and allow them to represent Lakeland High School in the non-IHSAA sanctioned sport. No additional expense or funding will be provided by Lakeland Joint School District and/or Lakeland High School for the Swim Team without Board approval. Motion carried unanimously.

***THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
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H. Discussion Agenda

1. Correspondence
 - a. Discipline Reports

The reports have been included in the Board's packet for review.

- b. Other

Dr. Ranells shared with the Board that Deanna Watkins 5th grade class was named the Idaho State Math Cup Champions. Ms. Watkins and her class will be honored at Twin Lakes Elementary on December 21st.

She further reported that Chartwell's will receive an additional 6 cent reimbursement per lunch. Correspondence regarding the reimbursement has been included within the Board's packet.

Dr. Ranells also gave the Board correspondence regarding the Christmas Bus in which the Lakeland Transportation Department collected 400 pounds of food for the food bank.

A group of Lakeland students were in attendance of this meeting and introduced themselves. The students exited the meeting at 7:15 p.m.

I. Executive Session per Idaho Code 67-2345 (1) (b)

At 7:32 p.m. Chairman Brown announced the next order of business would be consideration of the Board recessing into executive session as authorized by Idaho Code 67-2345 (b). After a full and complete discussion, upon motion duly made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ the following resolution was presented:

BE IT RESOLVED, that the Board of Trustees of Lakeland Joint School District No. 272 recess from public meeting into Executive Session pursuant to Section 67-2345 (b), Idaho Code, in order to discuss a personnel issue.

BE IT FURTHER RESOLVED, that following the executive session, the Board will reconvene into public session for the purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, DECEMBER 10, 2012**

	YES	NO	NOT PRESENT
Chairman Larry Brown	X		
Trustee Kyle Olmstead	X		
Trustee Shaffer	X		
Trustee Tim Skubitz	X		
Trustee Brian Wallace	X		

and no less than two-thirds (2/3) of the membership in favor thereof,
Chairman Brown declared said resolution adopted.

1. Personnel 2012-8-13

Administration in attendance included Superintendent Mary Ann Ranells, Assistant Superintendent Brad Murray, and Clerk Brook Cunningham.

At 7:47 p.m. the Board adjourned from Executive Session.

No decisions were made following Executive Session.

Meeting adjourned at 7:48 p.m.

Attest:

Larry Brown, Chairman

Respectfully Submitted:

Brook Cunningham, Clerk

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees			
Regular School Board Meeting			
January 14, 2013			
Gross Salaries		1,524,178.35	
Gross Benefits		408,706.80	
Idaho Department of Education	December 14, 2012 Fingerprinting	80.00	79130
Postmaster - Rathdrum	Postage Stamps	450.00	79131
Riddle, Susan	Petty Cash Replenishment	117.44	79132
De Lage Landen	Copier Lease (KTEC)	145.64	79133
Idaho Department of Education	December 21, 2012 Fingerprinting	120.00	79134
Home Depot Credit Services	Equipment (LJHS)	598.00	79135
Postmaster - Rathdrum	Postage Stamps	450.00	79212
American Express	Supplies, Equipment, Services	19,289.77	79213
American Express	Supplies, Equipment, Services	7,392.86	79214
Coeur d'Alene Garbage Service	Dumpster Dumping	52.00	79215
De Lage Landen	Copier Lease 12/15/2012 - 1/14/2013	821.70	79216
Frontier	Basic Service, Trunk Charges 11/26 - 12/25/2012	2,690.58	79217
Idaho Skyward User's Group	Conference Registration (Herndon)	110.00	79218
Lowe's	Maintenance Supplies	691.22	79219
Miller's Food City	Instructional Materials	260.69	79220
Office Max	Office Supplies	234.09	79221
Roto Rooter	Services (FS)	1,608.00	79222
Verizon Wireless	Cell Phone Charges 11/23 - 12/22/2012	1,795.43	79223
Visa	Supplies, Equipment, Services	7,151.42	79224
Happeney, Cindy	Petty Cash Replenishment	47.50	79225
AlSCO	Coverall Service	135.62	79226
Bus Parts Warehouse	Tran Supplies	864.29	79227
Cenex Cooperative Supply	15W-40, Unleaded Gas, #2 Dyed Diesel	33,499.89	79228
Contractors Northwest	KTEC Project - Application #15	43,125.51	79229
Costco	BASE Supplies	19.90	79230
Idaho Dept of Health & Welfare	January 2013 Medicaid Match	6,500.00	79231
Insight Investments	Equipment (Maint)	478.00	79232
J U B Engineers	Professional Services 10/28-11/24/2012 (Athletic Field)	2,000.00	79233
Motor Electric Corporation	Services (Maint)	876.65	79234
Time Warner Cable	District Internet Access	4,257.60	79235
A-L Compressed Gases	Instructional Materials	303.64	79136
AlSCO	Coverall Service	210.97	79137
AmSan	Maint Supplies	298.06	79138
Arthur, Don	Services (Tran)	120.00	79139
Aspex	Online Application System 10/3/2012 - 1/3/2013	687.50	79140
Aspex	Online Application System 1/3 - 4/3/2013	687.50	
Associated Business Systems	Tech Supplies	1,273.20	
Athol, City of	December 2012 Water (AE)	70.00	
Avista	December 2012 Electricity/Natural Gas	62,644.99	
Baker, Richard	Field Trip Meals 11/16 - 12/15/2012	10.00	79141
Bar Circle "S" Water	December 2012 Mileage 11	27.43	
Boggs, Leslie	December 2012 Mileage	33.80	

Bornitz, Debra	Field Trip Meals 11/16 - 12/15/2012	35.00	79142
Burt's Music and Sound	Equipment (THS)	4,025.00	
Caxton Printers	Textbooks	1,692.16	79143
Cd'A Metals	Instructional Materials	1,122.07	79144
Cd'A School District #271	Reimburse Shared Travel Expenses	367.50	79145
Chatterton, Heather	December 2012 Mileage	2.30	
Christensen & Doman, P.C.	Legal Expenses 11/2-30/2012	4,290.00	79146
Coeur d'Alene Press	Legal Ad (Bus Bids)	45.73	79147
Coeur d'Alene Service Station Equip	Services (Tran)	217.50	79148
Costco Membership	2013 Membership	110.00	79149
Craig-Johnson, Becky	Field Trip Meals 11/16 - 12/15/2012	10.00	79150
DeAustin, BJ	November 2012 Mileage	55.10	
Dodson, Charles M., Attorney	Legal Expenses 11/15 - 12/30/2012	2,102.75	
Eagle Manufacturing	Services (Maint)	966.00	79151
Educational Testing Service	Parapro Assessments	675.00	79152
Ferguson Enterprises	Maint Supplies	145.20	
Follett Library Resources	Library Materials	75.00	79153
Foster, Trudy	December 2012 Mileage	67.95	
Friesen, Roger	Field Trip Meals 11/16 - 12/15/2012	20.00	79154
Frisch, Machalla	December 2012 Mileage	38.80	
Gerstenberger, Judy	December 2012 Mileage	55.70	
Ginter, Brian	Field Trip Meals 11/16 - 12/15/2012	10.00	79155
GTS Interior Supply	Maint Supplies	141.61	
Hall-Burnside, Kathleen	Expense Claim Reimbursement	83.80	79156
Hansen, Debbie	December 2012 Mileage	95.40	
Harmon, Robert	Field Trip Meals 11/16 - 12/15/2012	10.00	79157
Harvest, Zachary	December 2012 Mileage	129.00	
Helbling Employee Benefits	COBRA Specific Rights Notice Letter	20.00	
Husky International Trucks	Tran Supplies	1,291.34	79158
Husky International Trucks	Tran Supplies	15.16	
Hyatt Regency Phoenix	Lodging for Professional Learning Communities Work Summit	4,668.96	
IBF	Office Supplies	339.95	79159
Idaho CIS	Annual Subscription (LJHS, LHS, MVAS, TJHS, THS)	1,375.00	79160
Idaho Digital Learning Academy	Student Fees (LHS,THS)	400.00	
Idaho Transportation Department	Renewal Fees for Exempt Plates	322.00	79161
Idaho State Tax Commission	Rotary, Ala Carte/Adult Meals Sales Tax	775.76	
Idaho State Tax Commission	Payment required because of lien on vendor	2,448.00	
Insight Distributing	Maint Supplies	799.86	79162
Insight Investments	Tech Equipment	909.00	
Interstate Concrete & Asphalt	Maint Supplies	1,061.03	79163
Invent Idaho	Regional Registration	50.00	79164
ISB	Medicaid Administration Fee	120.44	79165
Isbell, Lee	December 2012 Mileage	128.40	
J & R Electronics	Balance due on Mobile Radios (Tran, Maint), Access Fee (Maint)	13,864.66	
J-U-B Engineers	Services 9/23 - 10/27/2012 (Athletic Field)	2,000.00	79166
Kenworth Sales Spokane	Tran Supplies	135.66	79167

Kootenai County Solid Waste	November 2012 Garbage Fee	1,881.67	79168
Kootenai Electric Cooperative	AE/GE Electricity 11/15 - 12/15/2012	4,852.41	79169
Kootenai Health Cash Team	November 2012 OT,PT Hours & Mileage	3,806.39	
KTEC	Kootenai, Bonner Co Property Taxes Collected Nov 12	2,423.30	79170
Lawler, Stacie	December 2012 Mileage	6.75	
Les Schwab Tires	Services (Tran)	453.14	79171
Les Schwab Tires	Services (Maint)	501.74	
Longwell + Trapp Architects	Services October - November 2012 (Soccer Field)	2,350.65	79172
Make A Difference	Instructional Materials	427.00	79173
Marcella, Cynthia	Field Trip Meals 11/16 - 12/15/2012	10.00	79174
Merwin's Repair & Towing	Services (Tran)	235.23	79175
Midway Parts	Maint Supplies	1,203.84	79176
Mitchell, Kristine	December 2012 Mileage	48.00	
Morales, Pam	December 2012 Mileage	27.00	
Morrison, Jimmy	November/December 2012 Mileage	7.95	
Murray, Brad	December 2012 Mileage	107.40	
Napa	Tran Supplies	742.08	79177
Napa	Tran/Maint Supplies	658.03	
North Coast Electric	Maint Supplies	36.72	
North Kootenai Water District	Water/Fire 11/15 - 12/15/2012 (TLE)	93.00	79178
O'Reilly Auto Parts	Tran Supplies	367.57	79179
OETC	Tech Supplies	63.00	79180
Office Depot	Office Supplies	143.48	79181
Oxarc	Maint Supplies/Services	77.32	
Perma-Bound	Library Materials	84.24	79182
Peterson, Carrie	December 2012 In-Lieu of Transportation	52.00	
Platt	Maint Supplies	272.50	79183
PlumbMaster	Maint Supplies	880.71	79184
Post Falls School District #273	LHS/THS Share of Charter Bus to Pocatello for State Drama	2,327.94	
Pote, Sheila	December 2012 Mileage	35.10	
Rathdrum, City of	December 2012 Water/Sewer	856.50	
Raymond Handling Concepts	Services (FS)	1,666.56	79185
Realityworks	Instructional Materials	670.95	79186
Reed, Scott	Field Trip Meals 11/16 - 12/15/2012	5.00	79187
Rice, Dee Ann	Field Trip Meals 11/16 - 12/15/2012	10.00	79188
Rickard, Darrell	Expense Claim Reimbursement	65.00	79189
Rodda Paint	Maint Supplies	145.99	
Roto-Rooter	Services (FS)	589.50	79190
Royal Business Systems	Copier Use 12/1/2012 - 1/1/2013	3,809.27	
Rucker, Paula	Field Trip Meals 11/16 - 12/15/2012	5.00	79191
Scholastic	Title I Materials	32.40	
Scholastic Books Fairs	Library Materials	74.72	79192
School Specialty	Instructional Materials	87.33	79193
School Tech Supply	Tech Equipment	19,900.00	
Sears Fire Extinguisher	Maint Supplies	90.00	79194
Sines, Margaret	Field Trip Meals 11/16 - 12/15/2012	20.00	79195
SL Start	Services (SPED)	225.00	79196
Spirit Lake, City of	December 2012 Water/Sewer	792.00	

Spokane Vacuum Center	Maint Supplies	94.27	
Stein Bros	Instructional, Office, Title I Supplies	543.15	79197
Stein Bros	Instructional Materials	60.20	
Stock-Trak	Instructional Materials	60.00	79198
Tacony	Maint Supplies	301.76	79199
Target Bank	Instructional Materials	26.56	78200
Tek-Hut	Tech Supplies	659.99	78201
Tesh	Services (SPED)	240.00	
Thorsness, Robi	Field Trip Meals 11/16 - 12/15/2012	5.00	79202
TLI Sewer	January 2013 Sewer (TLE)	598.00	79203
Toothaker, Johnathan	December 2012 Mileage	67.20	
Walmart	BASE/Instructional Supplies	430.70	79204
Walters, Shelley	Field Trip Meals 11/16 - 12/15/2012	5.00	79205
Wayfair	Equipment	1,667.39	79206
Weirick, Rick & Jenee	September - December 2012 In-Lieu of Transportation	238.80	79207
Wells Fargo Bank	Paying Agent, Disclosure/Dissemination Fees	750.00	
Wesala, Nicol	Expense Claim Reimbursement	59.00	79208
Winter Edufest 2013	Registration	6,525.00	79209
Woolley, Trina	Field Trip Meals 11/16 - 12/15/2012	20.00	79210
Worldwide	Tran Supplies	96.67	79211

Avista 2012-13												
Bill Date	6/25/2012		7/25/2012		8/24/2012		9/25/2012		10/24/2012		11/26/2012	
	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC
GE (105)	130.65		111.86		107.73		115.52		125.23		229.12	
MVAS (491)	258.79	456.96	133.80	289.55	107.89	231.33	136.12	389.81	290.35	437.00	781.52	509.67
MAINT (003)	18.17	243.95	5.16	225.70	4.29	174.38	4.29	205.62	7.64	241.49	66.90	297.51
TRAN (002)	65.01	356.03	18.17	220.46	4.29	192.52	13.84	328.36	46.94	316.96	197.00	861.28
JBE (101)	168.05	2,278.29	101.87	1,152.37	87.05	811.88	97.70	1,732.58	163.79	2,067.77	626.15	3,297.84
LJHS (201)	194.28	2,638.54	106.49	1,828.68	88.45	1,434.14	92.14	2,488.41	153.67	2,893.50	744.05	3,510.76
DO (001)	28.58	409.41	5.16	401.72	4.29	412.86	6.03	469.65	31.90	401.09	96.17	424.90
LJHS FBF (201)		17.27		17.27		17.27		17.27		45.48		42.99
LHS (301)	1,076.11	5,145.62	156.48	3,246.51	100.94	2,533.01	368.54	5,145.14	1,341.45	5,453.00	3,029.36	5,780.56
LHS FBF (301)		68.32		64.44		153.70		211.93		339.63		200.18
SLE (102)		2,021.87		988.17		877.36		1,492.49		1,805.27		2,539.84
AE (103)	33.45		6.83		4.25		5.97		53.17		237.72	
GARG HTR (002)		11.85		11.55		11.85		21.64		11.44		437.31
THS (401)	878.61	7,617.04	292.91	4,483.74	112.05	3,935.39	150.01	6,997.47	631.62	7,618.36	1,326.15	7,782.51
TLE (106)	313.50	2,099.22	93.07	1,370.25	86.19	953.45	143.94	1,860.06	305.21	2,059.43	778.11	2,781.81
TLE LITE (106)		21.72		20.76		22.30		23.83		25.56		27.60
FOOD SERV	329.24	1,202.98	125.47	856.85	121.31	811.88	211.34	1,241.23	345.68	1,261.43	584.78	1,354.94
THS GNRT (401)	78.02		9.49		5.16		6.90		65.27		209.20	
TJHS (202)	763.78	3,129.19	256.57	1,785.96	118.99	1,889.93	178.71	2,563.11	601.85	2,869.09	1,713.38	3,598.68
BKE (104)	175.00	1,368.12	125.47	740.40	120.38	625.50	125.94	1,101.63	154.11	1,288.90	457.18	1,763.85
SUB TOTAL	\$4,511.24	\$29,086.38	\$1,548.80	\$17,704.38	\$1,073.26	\$15,088.75	\$1,656.99	\$26,290.23	\$4,317.88	\$29,135.40	\$11,076.79	\$35,212.23
TOTAL	\$33,597.62		\$19,253.18		\$16,162.01		\$27,947.22		\$33,453.28		\$46,289.02	
CHECK DATE	7/13/2012		8/15/2012		9/14/2012		10/12/2012		11/15/2012		12/14/2012	
GAS	100 661000 333 ??? 000		FOOD SERV	290 710000 333								
ELECTRIC	100 661000 332 ??? 000		FOOD SERV	290 710000 332 000 000								

Avista 2012-13

Bill Date	12/26/2012											
	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC
GE (105)	314.51				0.00		0.00		0.00			
MVAS (491)	1,090.06	589.18										
MAINT (003)	86.42	317.46										
TRAN (002)	364.50	1,227.28										
JBE (101)	1,006.99	4,169.45										
LJHS (201)	1,293.04	4,370.28										
DO (001)	157.16	478.49										
LJHS FBF (201)		17.27										
LHS (301)	4,349.09	6,796.38			0.00		0.00		0.00		0.00	
LHS FBF (301)		44.32										
SLE (102)		3,697.00										
AE (103)	339.96				0.00		0.00		0.00		0.00	
GARG HTR (002)		572.29										
THS (401)	2,856.35	10,089.34										
TLE (106)	1,615.41	3,586.91										
TLE LITE (106)		32.30										
FOOD SERV (401)	711.69	1,467.81										
THS (401)	498.67											
TJHS	2,850.11	4,729.95										
BKE (104)	852.72	2,072.60										
SUB TOTAL	\$18,386.68	\$44,258.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$62,644.99		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
CHECK DATE												
GAS 100 661000 333 ??? 000			FOOD SERV 290 710000 333									
ELECTRIC 100 661000 332 ??? 000			FOOD SERV 290 710000 332									

Bar Circle "S" Water 100 661000 331 105 000 Garwood

	Irrigation					CHECK	INVOICE
Date	Reading		Reading		TOTAL	DATE	NUMBER
July 2012	51646900	\$324.45	2264300	\$27.43	\$351.88	7/13/2012	JUNE 12 WATER
Aug 2012	52530400	\$1,551.67	2268700	\$27.43	\$1,579.10	8/15/2012	JULY 12 WATER
Sept 2012	53325900	\$1,398.55	2272000	\$27.43	\$1,425.98	9/14/2012	AUG 12 WATER
Oct 2012	53951000	\$1,102.05	2297700	\$59.10	\$1,161.15	10/12/2012	SEPT 12 WATER
Nov 2012	54139100	\$341.67	2325500	\$62.75	\$404.42	11/15/2012	OCT 12 WATER
Dec 2012	53951000*	27.43	2297700*	27.43	\$54.86	12/14/2012	NOV 12 WATER
Jan 2013			2325500	27.43	\$27.43	1/15/2013	DEC 12 WATER
Feb 2013					\$0.00		
March 2013					\$0.00		
April 2013					\$0.00		
May 2013					\$0.00		
June 2013					\$0.00		
					\$5,004.82		
July 2013							
Aug 2013							
Sept 2013							
Oct 2013							
Nov 2013							
Dec 2013							
Jan 2014							
Feb 2014							
March 2014							
April 2014							
May 2014							
June 2014							
July 2014							
Aug 2014							
Sept 2014							
Oct 2014							
Nov 2014							
Dec 2014							
Jan 2015							
Feb 2015							
March 2015							
April 2015							
May 2015							
June 2015							
do not pay shaded areas			*bill shows wrong reading - they'll check with their programmer to correct				

CITY OF ATHOL 100 661000 331 103 000 683-2101

C-0010		C-0011			CHECK	INVOICE	
DATE	READING		READING		DATE	NUMBER	
				TOTAL			
JULY 2012	2069	\$35.00	1723	\$35.00	\$70.00	8/9/2012	JULY 12
AUG 2012	2089	\$35.00	1751	\$35.00	\$70.00	8/9/2012	AUG 12
SEPT 2012	2089	\$35.00	1751	\$35.00	\$70.00	9/14/2012	SEPT 12
OCT 2012	2131	\$35.00	1807	\$47.10	\$82.10	10/12/2012	OCT 12
NOV 2012	2131E	\$35.00	1807E	\$35.00	\$70.00	11/15/2012	NOV 12
DEC 2012	2131E	\$35.00	1807E	\$35.00	\$70.00	12/14/2012	DEC 12
JAN 2013	2131E	\$35.00	1807E	\$35.00	\$70.00	1/15/2013	JAN 13
FEB 2013							
MAR 2013							
APR 2013							
MAY 2013							
JUNE 2013							
		\$245.00		\$257.10	\$502.10		
JULY 2013							
AUG 2013							
SEPT 2013							
OCT 2013							
NOV 2013							
DEC 2013							
JAN 2014							
FEB 2014							
MAR 2014							
APR 2014							
MAY 2014							
JUNE 2014							
JULY 2014							
AUG 2014							
SEPT 2014							
OCT 2014							
NOV 2014							
DEC 2014							
JAN 2015							
FEB 2015							
MAR 2015							
APR 2015							
MAY 2015							
JUNE 2015							

City of Rathdrum Accounts (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 080 000) 687-0261																	
2012-13		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER				
DO (001)	7.1640.1	24.50	40.65	24.50	40.65	24.50	40.65	24.50	40.65	24.50	40.65	24.50	42.40				
TRAN (002)	7.1660.1	28.50	54.20	31.10	94.85	28.50	67.75	31.10	94.85	28.50	40.65	28.50	42.40				
Food Serv	7.1610.1	46.50	40.65	46.50	40.65	50.40	108.40	56.90	176.15	46.50	40.65	46.50	42.40				
JBE (101)	7.1620.1	62.75	237.13	71.20	325.20	77.70	392.95	75.10	365.85	46.50	40.65	46.50	42.40				
JBE Annex(101)	7.1630.1	46.50	40.65	46.50	40.65	61.45	223.58	70.55	318.43	46.50	40.65	46.50	42.40				
BKE (104)	7.1580.1	64.50	40.65	64.50	40.65	69.05	115.18	69.05	115.18	64.50	40.65	64.50	42.40				
BKE Irrig (104)	4.1585.1	306.90		1,018.00		767.10		408.30									
LJHS (201)	7.1670.1	87.25	304.88	112.60	569.10	111.30	555.55	107.40	514.90	64.50	40.65	64.50	42.40				
LJHS Field (013)	4.1650.1	96.30		253.60		821.70		(496.50)									
LHS (301)	7.1570.1	87.25	304.88	87.90	311.65	95.05	386.18	96.35	399.73	64.50	40.65	64.50	42.40				
LHS Irrig (007)	4.0616.1	79.00		79.00		79.00		79.00									
LHS Field (008)	4.1600.1	235.40		438.20		348.50		267.25									
FBF RR	7.0002.1		40.65		40.65		40.65		40.65		40.65		42.40				
MVAS (491)	7.1590.1	no bill (\$22 cr from misread)		114.13	1,842.80	129.05	1,680.20	145.95	1,598.90	46.50	40.65	46.50	42.40				
Soccer Fld (005)	4.0000.1	68.35		103.45		87.85		70.95									
		\$1,233.70	\$1,104.34	\$2,491.18	\$3,346.85	\$2,751.15	\$3,611.09	\$1,005.90	\$3,665.29	\$432.50	\$406.50	432.50	424.00				
			\$2,338.04		\$5,838.03		\$6,362.24		\$4,671.19		\$839.00		856.50				
invoice #		JULY 12 WATER/SEWER			AUG 12 WATER/SEWER			SEPT 12 WATER/SEWER			OCT 12 WATER/SEWER			NOV 12 WATER/SEWER		DEC 12 WATER/SEWER	
check date			8/15/2012		9/14/2012		10/12/2012		11/15/2012		12/14/2012		1/15/2012				

		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1												
TRAN (002)	7.1660.1												
Food Serv	7.1610.1												
JBE (101)	7.1620.1												
JBE Annex(101)	7.1630.1												
BKE (104)	7.1580.1												
BKE Irrig (104)	4.1585.1												
LJHS (201)	7.1670.1												
LJHS Field (013)	4.1650.1												
LHS (301)	7.1570.1												
LHS Irrig (007)	4.0616.1												
LHS Field (008)	4.1600.1												
LHS FBF RR	7.0002.1												
MVAS (491)	7.1590.1												
Soccer Fld (005)	4.0000.1												
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
invoice #													
check date													
Food Serv Water Account #290 710000 331 000		Sewer Account #290 710000 335 000 000				inv # is June ?? water/sewer							

City of Spirit Lake (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 090 000) 623-2131 Barbara														
2012-13		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	
SLE (102)	9.01	182.25		268.50		421.00		459.75		16.00		149.75		
SLE (102)	10.01	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	
THS Main (401)	581.01	69.75	238.33	39.75	91.00	59.75	160.33	84.75	290.33	31.00	26.00	117.25	507.00	
THS Irrigation (009)	606.01	16.00		16.00		16.00		16.00		16.00		16.00		
THS Irrigation (009)	615.01	16.00		16.00		22.25		16.00		16.00		16.00		
THS Conc (401)	616.01	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	16.00	26.00	
TJHS (202)	685.01	21.00	69.33	16.00	30.33	16.00	30.33	24.75	82.33	16.00	26.00	44.75	203.66	
TJHS Irrigation (010)	715.01	314.75		584.75		1,402.25		832.25		16.00		16.00		
		651.75	359.66	973.00	173.33	1,969.25	242.66	1,465.50	424.66	143.00	104.00	391.75	762.66	
			1,011.41		1,146.33		2,211.91		1,890.16		247.00		1,154.41	
Invoice Number		JUNE 12 WATER/SEWER		JULY 12 WATER/SEWER		AUG 12 WATER/SEWER		SEPT 12 WATER/SEWER		OCT 12 WATER/SEWER		NOV 12 WATER/SEWER		
Check Date			7/13/2012		8/15/2012		9/14/2012		10/12/2012		11/15/2012		12/14/2012	
		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	
SLE (102)	9.01	16.00												
SLE (102)	10.01	16.00	26.00											
THS Main (401)	581.01	53.50	182.00											
THS Irrigation (009)	606.01	16.00												
THS Irrigation (009)	615.01	16.00												
THS Conc (401)	616.01	16.00	26.00											
TJHS (202)	685.01	19.75	65.00											
TJHS Irrigation (010)	715.01	339.75												
		493.00	299.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
			792.00		0.00		0.00		0.00		0.00		0.00	
Invoice Number		DEC 12 WATER/SEWER												
Check Date			1/15/2013											
inv # is Month Year water/sewer														

KOOTENAI ELECTRIC COOPERATIVE

FY 2011-12

	6/8/11 -	7/8/11-	8/8/11-	9/10/11-	10/11/11-	11/12/11-	12/13/11-	1/14/12-	2/15/12-	3/15/12-	4/15/12-	5/15/12-
	7/8/2011	8/8/2011	9/10/2011	10/11/2011	11/12/2011	12/13/2011	1/14/2012	2/15/2012	3/15/2012	4/15/2012	5/15/2012	6/15/2012
103 AE	785.63	637.89	959.82	1,616.21	2,704.07	3,406.30	3,246.38	3,566.24	3,086.08	2,625.80	2,085.55	1,591.43
Meter 5968959	33.83	40.89	39.72	49.13	51.66	81.94	85.05	81.46	75.58	71.17	60.96	57.29
Meter 4113124	739.44	584.64	907.74	1,554.72	2,640.05	3,312.00	3,148.97	3,472.42	2,998.14	2,542.27	2,012.23	1,521.78
Sec Light	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36
105 GE	785.58	509.16	885.42	1,359.08	2,007.23	2,601.54	2,682.92	2,959.65	2,576.88	2,299.62	1,559.27	1,288.86
PAID	1,571.21	1,147.05	1,845.24	2,975.29	4,711.30	6,007.84	5,929.30	6,525.89	5,662.96	4,925.42	3,644.82	2,880.29
ck date	7/29/2011	8/31/2011	9/30/2011	10/31/2011	11/30/2011	12/31/2011	1/31/2012	2/29/2012	3/30/2012	4/30/2012	5/31/2012	6/29/2012

FY 2012-13

	6/15/12-	7/15/12-	8/15/12-	9/15/12-	10/15/12-	11/15/12-						
	7/15/2012	8/15/2012	9/15/2012	10/15/2012	11/15/2012	12/15/2012						
103 AE	812.22	796.61	1,159.43	1,727.01	2,625.19	2,814.20						
Mtr 5968959	50.03	46.35	45.45	44.72	59.33	62.85						
Mtr 4113124	749.83	737.90	1,101.62	1,669.93	2,553.50	2,738.99						
Sec Light	12.36	12.36	12.36	12.36	12.36	12.36						
105 GE	600.93	558.98	973.62	1,156.01	1,588.64	2,038.21						
PAID	1,413.15	1,355.59	2,133.05	2,883.02	4,213.83	4,852.41	0.00	0.00	0.00	0.00	0.00	0.00
ck date	7/31/2012	8/31/2012	9/28/2012	10/31/2012	11/30/2012	12/31/2012						

FY 2013-14

103 AE												
Mtr 5968959												
Mtr 4113124												
Sec Light												
105 GE												
PAID	0.00											
ck date												

100 661000 332 ??? 000

North Kootenai Water District (Twin Lakes Elementary School)							
100 661000 331 106 000							
	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2011	8005	9171	116600	263.57	40.00	303.57	7/29/2011
Aug 2011	119171	122999	382800	875.83	40.00	915.83	8/31/2011
Sept 2011	122999	135722	1272300	2,921.68	40.00	2,961.68	9/30/2011
Oct 2011	135722	142131	640900	1,469.46	40.00	1,509.46	10/31/2011
Nov 2011	142131	142297	16600	44.16	40.00	84.16	11/30/2011
Dec 2011	142297	142462	16500	44.00	40.00	84.00	12/30/2011
Jan 2012	142462	142680	21800	52.01	40.00	92.01	1/31/2012
Feb 2012	142680	142843	16300	43.70	40.00	83.70	2/29/2012
Mar 2012	142843	142966	12300	38.15	40.00	78.15	3/30/2012
April 2012	142966	143085	11900	37.62	40.00	77.62	4/30/2012
May 2012	143085	143843	75800	169.73	40.00	209.73	5/31/2012
June 2012	143843	147690	384700	880.20	40.00	920.20	6/29/2012
						7,320.11	
	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2012	147690	150593	290300	664.83	40.00	704.83	7/31/2012
Aug 2012	150593	158202	760900	1,747.21	40.00	1,787.21	8/31/2012
Sept 2012	158202	164979	677700	1,555.85	40.00	1,595.85	9/28/2012
Oct 2012	164979	169112	413300	947.73	40.00	987.73	10/31/2012
Nov 2012	169112	170372	126000	286.94	40.00	326.94	12/14/2012
Dec 2012	170372	170585	21300	53.00	40.00	93.00	12/31/2012
Jan 2013							
Feb 2013							
Mar 2013							
Apr 2013							
May 2013							
June 2013							

TLI SEWER, LLC				
TLE SEWER CHARGES 100 661000 335 095 000				
	AMOUNT	CK DATE	INV #	
JULY 11	549.25	7/1/2011	TLE JULY 11 SEWER	
AUG 11	549.25	7/29/2011	TLE AUG 11 SEWER	
SEP 11	549.25	9/7/2011	TLE SEPT 11 SEWER	
OCT 11	549.25	9/30/2011	TLE OCT 11 SEWER	
NOV 11	549.25	10/31/2011	TLE NOV 11 SEWER	
DEC 11	549.25	11/30/2011	TLE DEC 11 SEWER	
JAN 12	585.00	12/30/2011	TLE JAN 12 SEWER	
FEB 12	585.00	2/7/2012	TLE FEB 12 SEWER	
MAR 12	585.00	2/29/2012	TLE MAR 12 SEWER	
APR 12	585.00	3/30/2012	TLE APR 12 SEWER	
MAY 12	585.00	4/30/2012	TLE MAY 12 SEWER	
JUNE 12	585.00	5/31/2012	TLE JUNE 12 SEWER	
	6,805.50			
	AMOUNT	CK DATE	INV #	
JULY 12	585.00	6/29/2012	TLE JULY 12 SEWER	
AUG 12	585.00	7/31/2012	TLE AUG 12 SEWER	
SEP 12	585.00	8/31/2012	TLE SEPT 12 SEWER	
OCT 12	585.00	9/28/2012	TLE OCT 12 SEWER	
NOV 12	585.00	10/31/2012	TLE NOV 12 SEWER	
DEC 12	585.00	11/30/2012	TLE DEC 12 SEWER	
JAN 13	598.00	12/31/2012	TLE JAN 13 SEWER	
FEB 13				
MAR 13				
APR 13				
MAY 13				
JUNE 13				
	4,108.00			
	AMOUNT	CK DATE	INV #	
JULY 13				
AUG 13				
SEP 13				
OCT 13				
NOV 13				
DEC 13				
JAN 14				
FEB 14				
MAR 14				
APR 14				
MAY 14				
JUNE 14				
	0.00			

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees			
Regular School Board Meeting			
January 14, 2013			
Additional Bills			
Riddle, Susan	Petty Cash Replenishment	116.06	79236
Winter Edufest	Registration (DeAustin, Matlock)	470.00	79237
4-H Youth Development	First Lego League State Registration	85.00	
AT&T	December 2012 Long Distance Charges	197.18	
Athol Elementary	Reimbursement for Ross Point Field Trip	129.00	
Caxton Printers	Textbooks	20,115.68	
Chambers, Kimberley or Steve	Reimbursement for Non-Resident Tuition	80.00	
Chartwells	December 2012 Food Service	95,642.57	
Christensen & Doman, P.C..	Legal Fees December 2012	15.00	
Follett Library Resources	Library Books	1,014.87	
GameTime	Equipment (BKE)	28,184.89	
Idaho School Boards Association	Registration - Day on the Hill (Brown)	100.00	
Insight Distributing	Maint Supplies	391.02	
J & R Electronics	Maint Supplies	174.00	
Lakeland High School	Reimbursement for Student Seating Area	5,103.67	
Les Schwab Tires	Services (Maint)	919.72	
Midway Parts	Maint Supplies	259.56	
Razo, Catherine	Lunch Credit Reimbursement	7.90	
Royal Business Systems	Copier Staples (BKE)	45.00	
Stein Bros	Instructional/Office Supplies	75.56	
White, Tammy	Reimbursement for IDLA Class Fee	50.00	
Zucker, Jon	Lunch Credit Reimbursement	7.45	

LAKELAND HIGH SCHOOL

7006 W Highway 53 • P.O. Box 69 • Rathdrum, Idaho 83858-0069

Tel: (208) 687-0181 • (208) 687-1317

Fax: (208) 687-1313



January 14th, 2013

Proposal submitted by: Trent Derrick; LHS Assistant Principal/Athletic Director

Proposal submitted to: Lakeland School District 272 School Board Members:
Naming Lakeland High School Baseball Field "Gorton Field".

Contents:

1. Rationale
2. Letters of Support from Chuck Kinsey, Weldon Havercroft, Ken Busch and Jason Bradbury
3. Sample of Sign to be dedicated on March 16, 2013– opening game with Timberlake HS.

Rationale for Naming the Lakeland High School Baseball Field – “Gorton Field”.

During the life of any school there are individuals that define and create the culture of the school. Lakeland High School entered its first year of existence in 1963. Since that time, there have been numerous individuals who have shaped the traditions of our school. For example, it is nearly impossible to think of Lakeland football without thinking of Terry Kiefer or Lakeland superintendents without mentioning Bob Jones. As individuals discuss the legacy of Lakeland Wrestlers, Jim Whiteman’s name soon follows. It is these individuals and many others who have shaped our school into the school of excellence it is today.

Lakeland moved into its present location in 1979 and decided to reintroduce its baseball program in 1990. There are a handful of names that surface when one talks of Lakeland High School baseball, but I believe one name comes up more often and it is Terry Gorton. In this proposal are several letters of individuals who have written about the noteworthy contribution Terry has made to Lakeland’s baseball program and community. Based on Terry’s significant impact on young people as an educator and baseball coach we believe the naming of our baseball field in his honor sends an important message to all who attend and participate.

I believe naming our baseball field in his honor will in some mysterious way permeate the culture of our baseball park. One didn’t need to be associated with Coach Gorton very long before the following characteristics became very evident:

1. Baseball is a game of integrity and one cannot play this game without having it and learning to appreciate it.
2. Baseball is a game and must be “played”.
3. Baseball is to be played with great passion.
4. Baseball is an opportunity to learn life’s lessons; perhaps no greater lesson than overcoming adversity.
5. Baseball is a team sport, but everyone is valuable and important to the team’s success.

I don’t pretend to list everything he contributed to the kids he coached and taught. As you read the letters of support you will come upon many others. I also understand naming a facility comes with its own set of issues, but in this case, I, along with the others who have submitted this proposal, ask the school board to approve the naming of our baseball field in Terry Gorton’s honor due to all he represents in our school and local community.

December 11, 2012

Administration and Board of Trustees
Lakeland Joint School District 272
Rathdrum, Idaho

Dear Administrators and Trustees,

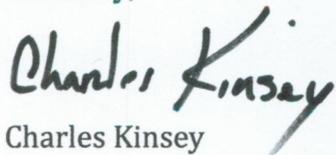
Trent Derrick has made me aware that consideration is being given to naming the Lakeland High School baseball field in honor of Terry Gorton. I support this recommendation.

Terry was involved in the baseball program in many capacities from the inception of the LHS baseball program until his death as a result of cancer. He was extremely knowledgeable, having played at the collegiate level, and many younger players attribute a part of their success to Coach Gorton. He was also a mentor and advisor to numerous coaches in the program. His support and willingness to share his skills contributed to the baseball league and state championships. When the baseball field was being contemplated, Terry Gorton was an informal consultant. He, along with the baseball coaches at the time, provided critical input into field placement, fencing, dugout construction, necessary accessories and future planning. Terry Gorton was a baseball coach, advisor of baseball players, mentor to baseball coaches, and consultant to administrators about baseball development.

In summary, I believe Terry Gorton has had a great impact on the development of the baseball program, but more importantly on the development of young men. He led his life as an appropriate role model for students and coaches. I strongly support naming the baseball field in his honor.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Charles Kinsey". The signature is written in a cursive style with a large, sweeping initial "C".

Charles Kinsey

Board of Trustees
Lakeland Joint S.D. 272
15506 N. Washington St.
Rathdrum ID 83858

December 19, 2012

Dear Members of the Board,

I am writing in regard to the proposal currently before you to dedicate the Lakeland High School baseball field in memory of Mr. Terry Gorton. I strongly support this proposal.

My association with Terry spanned three decades. I had the opportunity to work closely with Terry as a member of the Lakeland High School faculty, coaching staff, and as Athletic Director. In that time, Terry filled many roles; mentor, role model, co-worker and, ultimately, great friend and counselor.

Terry was first and foremost an educator. Whether in the classroom or athletic endeavors, he was dedicated to the success of the student and athlete. He emphasized teaching the skills and qualities of character necessary in achieving one's goals. He set high standards and expected that they be met. He stressed accountability. He demanded adherence to these principles by the student and athlete. Most importantly, he personified these principles in his professional and personal life with grace and humor.

Terry was instrumental in re-establishing baseball at Lakeland in the 1990's. From that time he remained a proponent of the program, and was involved directly with its development. Terry coached at various levels of the program, often as a volunteer, even after his official retirement from the Lakeland Joint School District. He believed in the relevance of baseball in the development of young men who would become productive members of our community and society: that the lessons learned on the field, to face adversity and attempt to overcome it in pursuit of your goals, apply to our every day lives. Perhaps nothing represents that belief more than a statement he made to me soon after a disappointing visit to the doctor following treatment for the cancer that would take him from us: "It's only the top of the first; I've still got my swings coming."

My friend Terry Gorton is most certainly worthy of this honor, and I urge you to take positive action in dedication of the Lakeland High School baseball field in his memory. Thank you for your consideration

Sincerely,

Weldon L. "Will" Havercroft
Teacher/Coach/Athletic Director
Lakeland High School (Retired)

LAKELAND HIGH SCHOOL

7006 W Highway 53 • P.O. Box 69 • Rathdrum, Idaho 83858-0069

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To the Lakeland School Board,

The old *Reader's Digest* used to have a monthly section called "My Most Unforgettable Character." It would highlight the personality and actions of a memorable individual. Terry Gorton would have fit that mold for me.

Terry was a husband, father, teacher, coach, drama director and sports official who filled all these roles with enthusiasm and, usually, humor. His personality would resonate and enhance every situation.

Terry was spontaneous, creative, intelligent, passionate, outspoken and driven. Don't get me wrong, he had flaws. He could be stubborn, opinionated, blunt and loud but every time I would see him in negative situations, it would up being positive with the "victim" laughing together with Terry. I remember seeing numerous times where Terry was barking at a student or player one minute and have his around the kid's shoulder, laughing with him the next minute.

Terry and I worked closely together at Lakeland for years as teachers and coaches. We spent hours together on baseball fields and busses and that was where I really got to know Terry Gorton. Whether we won or lost, it was never dull or boring with Terry around - we had a lot of laughs together.

Terry was a master story-teller and would keep me riveted while recalling past escapades. It might be about his college baseball team playing in a Michigan penitentiary against the prison team or his family traveling cross-country in a station wagon. I'm not sure if everything was one hundred percent true but it was definitely one hundred percent entertaining.

I digress... I know when Trent Derrick asked me to write a few words about Terry Gorton and naming the baseball field in his memory, I began to reminisce about everything about this unforgettable character. In the Lakeland community, I can't think of a better person who had more impact on kids, and adults, in such a positive way. Plus, I can imagine that Terry would get a kick out of the field being named Terry Gorton Field. He would smile, spit out a sunflower seed and start getting on his buddies... the umpires.

Sincerely,

Ken Busch

Lakeland High School

January 8, 2013

Dear Lakeland School Board,

My name is Jason Bradbury. I am the Head Baseball Coach here at Lakeland High School. This is my tenth season as head coach and my 12th year in the baseball program. I have wanted to name our baseball field ever since I became the head coach. There's a certain pride that comes along with a name on a field, and we don't have one. Often times, the name of a ballpark itself is recognized and appreciated as much or more than the teams that are playing on it. The name stands the test of time, and what a way to honor and show our appreciation of such an important and outstanding figure like Terry Gorton. Naming our baseball field after him is very fitting for many reasons. It would be a huge honor for not only me, but for this school district, his family, friends, and this wonderful community in which he was so involved in.

First and foremost, Terry loved baseball. His life revolved around the game from playing it as a student athlete all the way through to the college level, to coaching it here at Lakeland for many years. He started coaching and was an assistant under Ken Busch. Together, they were involved in two state championships. Terry also coached a summer, Single A, State Championship team for our local American Legion program, the Prairie Cardinals. After Terry's kids graduated high school and Coach Busch retired from coaching, Terry concentrated on being the best drama teacher he could be but never failed to come down and show his support to the game. Terry was also a vital team player at Lakeland High School, a strong member of our Lakeland Education Association, and was well respected by all his peers and administration.

When I became the head baseball coach 10 years ago, our then athletic director, Will Havercroft, wanted to make sure I had some help. He asked Terry if he would be willing to be my mentor for just one year so that I would have someone to turn to and learn from. Without hesitating, Terry agreed, even after Mr. Havercroft told him that he would not be getting a "full" stipend but would be mostly acting in a "volunteer" role. Terry didn't mind. His goal was to make sure that I had the help and that the baseball program was in good hands. The "one year" that he was supposed to help out became five. I simply wouldn't let him leave the program, even though he would tell me every year that it was going to be his last.

Through those five years, Coach Gorton and I became very good friends and worked well together. He donated 100% of his time to the program. He couldn't pull himself away. Personally, I think he just liked being around the kids, as well as the game that he loved so deeply. Whatever the case may be, however, I was the lucky one. I got to be around this great individual. It was only to cancer that Terry had to walk away from the game. With that said, though, he still managed to show up and watch us play from time to time.

Mr. Gorton taught me many things about coaching the game of baseball. He taught me to always be honest with every player, treat each one with respect, and to always, always coach every player like he was the only one on the team.

But aside from coaching, however, I also found that Terry was a very loving and caring individual. He was so proud of his wife and family, talked of them all the time, and would ALWAYS get permission from his wife, Susan, if he was ever to be out late, whether that be celebrating an important win or drowning in our sorrows from a bad loss. He loved to be with his kids and grandchildren. He was so happy to show them off every chance he could. He was a true family man and such a good role model for all that knew him.

Lastly, Terry loved Rathdrum and Lakeland School District. He was very proud of both. We had many important conversations, ranging from the importance of shopping local to fighting to keep our school numbers small enough to better know each student. Terry loved to go to all extracurricular activities. He loved showing his support and took great pride in helping students become the best they could be, whether that be in sports, education, or their future. He loved that his family resided in this community and was proud to call himself a Rathdrum resident.

I hope you will decide to let us name our baseball field after this wonderful man. I would feel so proud to walk onto Gorton Field every day. What a message it would send to have our field named after him! His very name would give true meaning to what we are all about and hope to accomplish.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads "Jason Bradbury".

Jason Bradbury
Head Baseball Coach
Lakeland High School
6th Grade Teacher
Twin Lakes Elementary

Welcome to

Gornton

Field



Where Championships Are Built



Labeland Hawks



A Tradition of Excellence

3A IML League Champions

1994, 1995, 1996, 1999

3A District I Champions

1993, 1994, 1996
1997, 1999, 2000



4A IEL League Champions

2008, 2010, 2012

4A IEL District
Tournament Champions

2008, 2010, 2011, 2012

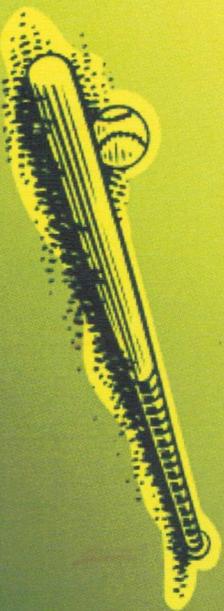
3A State Champions

1993, 1996, 1997

4A State Tournament

4th Place: 2008

5th Place: 2010, 2011, 2012





LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858
Phone: 208.687.0431 Fax: 208.687.1884
Web: www.lakeland272.org

MEMO

FROM: Tom Taggart, Director of Business and Operations
TO: Board of Trustees
SUBJECT: Building Safety Concerns
DATE: January 9, 2013

Included in the board packet is a rather lengthy building safety assessment checklist. We plan on using this or a similar tool to review each of our facilities. We will then pull these together and see where we have areas in need of attention. We are in discussions with former Spirit Lake principal Steve Rasor regarding his help in this effort.

Mr. Rasor has both the interest and the training to coordinate our efforts in this area. We would expect to develop a district plan for needed enhancements. With our recently passed plant facility levy we have resources to carry out such a plan.

In addition to potential equipment needs and possible remodeling, some of what we discover may need to be addressed through changes in our emergency plan; changes in policy and/or guidelines; and increased training.

We believe our students and staff are in a safe environment now. However, we also want to make those sensible improvements to insure safety in a changing world.

Campus/Facility Characteristics and Surrounding Environment:

Directions: Please assess the following areas and answer each question accordingly.

District Name:		
School Name:		
		Answer
STAFF AND STUDENT CHARACTERISTICS		
1	How many staff members are at this facility?	
2	What is the total enrollment of students?	
3	Percentage of students enrolled in Bilingual/ESL Education.	
4	Percentage of students enrolled in Career & Technical Education.	
SCHOOL/FACILITIES		
5	Which of the following best describes the school facility?	<input type="checkbox"/> Regular public school <input type="checkbox"/> Charter school <input type="checkbox"/> Have magnet program for part of school <input type="checkbox"/> A complete magnet school <input type="checkbox"/> Other
6	Which of the following best describes the environment of the campus/facility.	<input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural
SURROUNDING ENVIRONMENT		
7	Adjacent to an interstate highway.	<input type="checkbox"/> Yes <input type="checkbox"/> No
8	Off a major (4-lane) road.	<input type="checkbox"/> Yes <input type="checkbox"/> No
9	On a busy residential road (not divided by a median).	<input type="checkbox"/> Yes <input type="checkbox"/> No
10	Near an industrial area.	<input type="checkbox"/> Yes <input type="checkbox"/> No
11	Near a transportation hub (i.e. within 5 miles of an airport, port, bus station)	<input type="checkbox"/> Yes <input type="checkbox"/> No
12	Near a gas pipeline.	<input type="checkbox"/> Yes <input type="checkbox"/> No
13	Near railroad tracks (within 1000 yards).	<input type="checkbox"/> Yes <input type="checkbox"/> No
14	Adjacent to a business district (e.g. grocery, convenience, fast food, etc.).	<input type="checkbox"/> Yes <input type="checkbox"/> No
15	In or near a flood plain.	<input type="checkbox"/> Yes <input type="checkbox"/> No

Trespasser/Intruder Assessment:

Directions: Please assess the following areas and answer each question accordingly.

District Name:				
Campus Name:				
Staff Member Conducting Assessment:				
VISITOR POLICIES & PROCEDURES (commentary by staff member conducting assessment)				
1	Date			
2	Time			
3	Time gained entry			
4	Entrance point(s)			
5	First personal contact			
VISITOR POLICIES & PROCEDURES: Answer each question with: YES, NO, N/A (Not Applicable), or N/AS (Not Assessed)		<u>Answer</u>	<u>Comments</u>	
6	Were all but main entry door locked?			
7	Was the main entry observed by staff?			
8	Were classrooms easily accessible?			
9	Were you directed to the office?			
10	Were you escorted to the office?			
11	Were you asked to sign-in?			
12	Were you instructed to return and sign out?			
13	Were you asked to show picture ID?			
14	Were you given a dated visitor pass?			
15	Were visitor passes closely monitored?			
16	Were students monitored by staff?			

Neighborhood & Campus/Facility Risk Factors:

Directions: For each risk below, please indicate the extent to which you think the factor is present for your school/facility.

RISK FACTORS: [THE FOLLOWING FACTORS CAN FURTHER ASSIST SCHOOL OFFICIALS IN APPROPRIATELY MEETING THE SAFETY CONCERNS OF THEIR EDUCATIONAL FACILITIES BY IDENTIFYING RISKS WITHIN THE SURROUNDING COMMUNITY]		<u>Not Present</u>	<u>Minimally Present</u>	<u>Moderately Present</u>	<u>Extensively Present</u>	<u>Don't Know/Not Assessed</u>
1	Vandalism in neighborhood					
2	High student mobility					
3	Graffiti in neighborhood					
4	Gang activity in neighborhood					
5	Crime in neighborhood					
6	Poverty in neighborhood					
7	Trespassing on school grounds					
8	Parent withdrawal of students due to safety concerns					
9	Students adjudicated for weapons, drugs, alcohol, or assaults					
10	Sex offenders in neighborhood					
11	Bullying, intimidation, harassment in school					
12	Student support services					
13	Truancy					

Natural, Technological, and/or Security Hazard Summary:

Directions: For each risk below, please indicate the likelihood and estimated impact of such occurrence.

HAZARD TYPE:	Likelihood of Occurrence* (See Below)	Estimated Impact on Public Health & Safety Limited – Moderate – Major	Estimated Impact on Property Limited – Moderate – Major
NATURAL			
Drought			
Earthquake			
Flooding (River or Tidal)			
Hurricane			
Tornado/High Winds			
Wildfire			
Winter Storm			
TECHNOLOGICAL			
Dam Failure			
Chemical			
HazMat/Lab Spill (Fixed Site)			
HazMat/Oil Spill (Transport)			
Major Structural Fire			
Nuclear Facility Incident			
Water System Failure			
Pipeline Leak/Explosion			
Train Derailment			
Power Outage			
Transportation Accident			
SECURITY			
Civil Disorder			
Kidnapping/Abduction			
Intruder in Building			
Suicide			
Weapon on Campus			
Sexual Assault			
* LIKELIHOOD OF OCCURRENCE: Unlikely, Occasional, Likely, or Highly Likely			

Instructional Facility – Policy & Procedures:

Directions: Please assess the following areas and answer each question with: YES, NO, N/A (Not Applicable), or N/AS (Not Assessed).

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
(A) CAMPUS SAFETY AND SECURITY:					
1	The facility has an electronic security system.				
2	All buildings are equipped with closed-circuit digital video system.				
3	Video security system housings are designed to protect against tampering, vandalism, and exposure to extreme temperature or moisture.				
4	Video security systems have an uninterruptible power supply, and are connected to the building's emergency power supply.				
5	The video security system is protected with adequate firewalls so it cannot be broken into.				
6	Security camera tapes/recordings are retained for 30 days.				
7	The electronic security alarm system [including fire alarm system] is connected to local law enforcement or central reporting is where appropriate agencies will be contacted.				
8	The alarm system is in compliance with American with Disabilities Act (ADA) requirements including provisions for hearing and/or visual impairments.				
9	Staff members monitor hallways during school hours.				
10	Staff members monitor stairwells during school hours.				
11	Staff members monitor restrooms during school hours.				
12	Students are not allowed in the school without direct staff supervision.				
13	If the building is used after school or on weekends, staff/security is present.				
14	The school requires background checks and fingerprinting on all school staff.				
15	Filters or other mechanisms are in place to monitor suspicious internet activity on school computers.				
16	There is a written process for pre-employment, recruitment, and training for security personnel and/or monitors.				
17	Magnetometers (metal detectors) and x-ray equipment are installed and work effectively to deter student misbehavior.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
(A-1) SCHOOL-BASED LAW ENFORCEMENT OR SECURITY PERSONNEL					
18	School-based Law Enforcement officers are located on site.				
19	School-based Law Enforcement is dedicated to a single school.				
20	School-based Law Enforcement provides a visible and regular presence on campus during school hours.				
21	School-based Law Enforcement officers have an office with a view of the building entrance or main hallways.				
22	School-based Law Enforcement officers have written position descriptions and they are shared with school administration. (Background checks for security personnel)				
23	School-based Law Enforcement officers conduct daily visual inspections of the school for suspicious packages and other items.				
24	Local Law Enforcement/Security Personnel provide after-hours patrol of the school site.				
(A-2) AFTER THE SCHOOL DAY, STAFF MEMBERS ARE ASSIGNED TO CHECK THE FOLLOWING...					
25	All classrooms are locked.				
26	All bathrooms are unoccupied and/or locked.				
27	All exterior doors are locked.				
28	All security lights are on.				
29	Security alarms are set.				
(B) THE EMERGENCY OPERATIONS PLAN					
30	Is all-hazard in nature addressing four phases of emergency management.				
31	Is reviewed and updated on an annual basis.				
32	Is developed by a school safety planning team, representative of essential school stakeholder's, including local law enforcement, emergency medical services, and fire department personnel.				
33	Contains an updated map of the school's floor plan and site plan with room numbers, evacuation routes, utility shut offs, the location of first aid kits, and other detailed information.				
34	Contains an established chain of command to respond to an emergency; following Incident Command System (ICS) structure.				
35	Contains a designated primary and alternate incident command post location.				
(B-1) THE EOP CONTAINS EMERGENCY PROCEDURES FOR THE FOLLOWING...					
36	Bomb Threat.				
37	Hostage Taking.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
38	Intrusion.				
39	Kidnapping.				
40	Acts of violence (shooting, etc.)				
41	Hazardous Materials Incident.				
42	Transportation accidents: Including Train Derailment.				
43	Natural disasters.				
44	Persons with limited mobility.				
45	Persons with special health needs.				
46	Alternative evacuation sites.				
47	A plan for sustaining school occupants for 72 hours.				
48	The emergency operation plan (EOP) includes a component for post-crisis response, such as the availability of mental health services for students and staff.				
(B-2) THE FOLLOWING EMERGENCY DRILLS ARE CONDUCTED AND DOCUMENTED REGULARLY...					
49	Lock-down				
50	Evacuation of the building – per fire marshal code.				
51	Reverse Evacuation				
52	Bus evacuation				
53	Shelter-in-place				
54	Severe Weather				
55	After Action Reviews are conducted after drills, exercises, and actual emergencies.				
(B-3) FACILITIES REUNIFICATION PROCEDURES INCLUDE...					
56	Two confidential reunification sites.				
57	Traffic control plan.				
58	Holding area for students is out of sight from parents.				
59	Requiring parent/guardian photo identification prior to release of students.				
(C) SCHOOL CLIMATE AND CULTURE					
(C-1) STUDENT CODE OF CONDUCT					
60	The Code of Conduct is reviewed and updated annually.				
61	The Student Code of Conduct is posted and prominently displayed or made available for review at the office of the campus principal.				
(C-2) THE STUDENT CODE OF CONDUCT CONTAINS STATEMENTS REGARDING...					
62	Anti-vandalism, anti-tampering				
63	Interviewing policies of student by law enforcement or CPS personnel.				
64	Locker search policies.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
(C-3) REPORTING					
65	There is some type of anonymous reporting system whereby students and staff may report incidents or suspicious activities (e.g. Campus Crime Stoppers)				
66	There are standard definitions and procedures to identify school crime included in the student code of conduct or student handbook.				
67	There is a process in place to collect and review discipline referral data.				
(C-4) STAFF AND STUDENT TRAINING					
68	Key staff personnel are trained in the National Incident Management System (NIMS) and Incident Command System (ICS).				
69	Staff is trained to be on the lookout and report anything out of the ordinary (persons, behavior, containers, vehicles, broken air vents, etc.)				
70	Office staff (including student workers) personnel have been trained to respond appropriately to a bomb threat or other threatening/suspicious phone calls.				
71	Staff personnel working in areas where hazardous materials are located and stored have received training in the HAZCOM Act ¹ .				
(D) HEALTH PRACTICES/HEALTH SERVICES CENTER					
72	The school has a representative on the district's school Health Advisory Committee.				
73	The school keeps a record of all student injury and illness.				
74	Medical equipment and supplies are/can be locked in an observable area.				
75	A vision panel with blinds provides natural surveillance into patient care areas, as needed.				
76	Toilet room doors swing outward to prevent patients from being trapped if incapacitated. A fallen patient or overturned wheelchair could otherwise block the door.				
77	The school has a written automated external defibrillator (AED) policy.				
78	The school has a procedure to monitor expiration dates of automated external defibrillator (AED) pads and equipment and to renew prescription.				

¹ The purpose of Hazard Communication Standard (HAZCOM Act, §1910.1020) ensures that the hazards of all chemicals produced or imported are evaluated, and that information concerning their hazards are transmitted to employers and employees (Texas Department of Insurance, 2008, p. 1).

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
79	There is a current list of staff that are trained in Cardiopulmonary Resuscitation (CPR) and in the use of Automated External defibrillators (AEDs); such list is distributed and shared with all staff.				
80	There is a procedure in place to regularly inspect and restock first aid kits.				
(D-1) REFERRAL RESOURCE					
81	There is a well-developed network of service providers to whom students can be referred.				
(E) GROUNDS AND BUILDING EXTERIOR					
82	Graffiti is promptly documented/photographed then removed after discovery.				
83	All trash and recycling dumpsters are located outside a child's travel area and equipped with plastic covers in place of steel covers that could cause injury.				
84	All trash and recycling dumpsters are either enclosed in a designated service area or surrounded on three sides by a high wall, preferably a see-through, climbing-resistant fence, and provided with a securable gate.				
85	All trash and recycling dumpsters and their enclosures are positioned so that they cannot be used as ladders for gaining access to the school roof.				
86	A marquee or sign clearly indicating the school's name is visible from the road.				
87	The exterior numbers are clearly visible from a distance of at least 50'.				
88	Roof is in good repair.				
89	Access to the roof is restricted (no climbable plantings or architecture).				
90	Mechanical equipment enclosures are on the roof protected from unauthorized access or vandalism.				
91	Access into the school through skylights is blocked by security grilles or other devices.				
92	Roof parapets are low enough to allow visual surveillance of the roof from the ground.				
93	Speed limits are posted at all entrances.				
94	Walkways are in good repair.				
95	Walkways are cleared of snow and ice during periods of inclement weather.				
96	Covered walkways and adjoining posts, structures, walls, planters, or other building features do not provide climbing access to adjoining windows, roofs, or other upper-level areas.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
97	Covered walkways and their surroundings are adequately lit to promote visual surveillance while in use.				
98	Windows in occupied areas of the building overlook walkways for natural surveillance.				
99	Exterior entrance canopies and walkways are engineered to withstand high winds and seismic activity.				
100	Fire hydrants are clearly visible.				
101	Grounds are fenced in appropriate areas.				
102	Grounds are adequately lit and school boundaries clearly marked.				
103	Grounds are visually separated from adjacent properties.				
104	Gates, if present, are secured when not in use.				
105	The perimeter of the school building is clear of safety hazards.				
106	Mechanical, electrical, and other equipment on ground level is surrounded by a protective enclosure.				
107	Electrical panel access doors are locked.				
108	Landscape surrounding the school is tidy, trimmed, and structured to enhance visibility of windows, doors, etc. and minimize chance of suspicious visitors hiding.				
109	All windows lock securely.				
110	Window hardware and frames are in good condition, and are transom windows or other window configurations that have clear security weaknesses either permanently closed or reinforced with slide bolts or other security devices.				
111	Windows are designed to serve as a secondary means of escape blocked by screens, security grills, louvers, awnings, or other devices, and are readily opened from the inside.				
112	Second-floor windows are inaccessible or protected against entry.				
113	Basement windows are protected from unauthorized entry by security grills or window well covers.				
114	Tempered and wired glass meet local building code and Consumer Product Safety Commission's requirements when used in doors, sidelights, locations near the floor, and other "hazardous" locations.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
115	Windows and their framing and anchoring systems are designed and located to resist the effects of explosive blasts, gunfire, and forced entry.				
116	Entries into courtyards from the exterior of the school are controlled and lockable.				
117	Courtyards are configured to eliminate unauthorized after-hours access.				
118	Courtyard entry doors are wide enough to prevent congestions.				
119	Access beneath portables is restricted with grates, fencing, siding, or other material, which such minimal spaces are suitable for hiding people, contraband, weapons, or incendiary or explosive devices.				
120	All portables are secured to their location; consistent with local wind resistance requirements and building regulation.				
121	All portables are labeled/numbered.				
122	Areas surrounding portables are adequately lighted.				
123	Portables are surrounded by fencing requiring use of the school's main entry.				
124	All exterior doors have non-removable hinge pins.				
125	Exterior doors are sized and arranged to reduce congestion and avoid crowding.				
126	Exterior doors have narrow windows, sidelights, fish-eye viewers, or cameras to permit seeing who is on the exterior side.				
127	Window and sidelights are sized and located so that if they are broken, vandals cannot reach through and open a door from the inside.				
128	Exterior doors are airtight. Airtight doors not only improve energy efficiency but they retard interior contamination during a hazardous chemical or other harmful outdoor release.				
129	Exterior doors are designed and certified to resist thrown and wind-blown objects.				
130	Exit doors and gates are equipped with emergency exit hardware and not locked or secured by any other means.				
131	All exterior doors are numbered on the outside.				
(E-1) BUSES AND PARKING					
132	The bus loading zone is visible from the main office or monitored by staff.				
133	Unattended buses do not create a visual obstacle or hinder emergency access.				
134	Fire zones, bus unloading and drop off zones are clearly marked.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
135	Student drop off and pick up areas are clearly marked.				
136	Staff members are required to obtain parking decals or some other form of identification to authorize parking on school property.				
137	High School students are required to obtain parking decals or some other form of identification to authorize parking on school property.				
138	Someone is assigned to check for unregistered vehicles in parking areas.				
139	The identities of school bus drivers are verified before they enter school grounds.				
140	School buses and other transportation vehicles are secured when not in use.				
141	School buses are visually inspected by transportation personnel prior to use.				
142	School bus drivers' license are checked annually to ensure that each individual still has a valid driver's license and no infractions, including maintaining such records of checks.				
143	Students are provided rules to follow to have a safe ride to and from school.				
144	Students are trained on acceptable conduct on and around/near the school buses.				
145	Access points for parking lots are gated.				
146	Parking lots are bordered by a wall, chain link fence, or some physical barrier.				
147	Parking lot signs direct staff, students, and visitors to designated parking areas.				
148	Parking lots can be viewed from the building or monitored by security.				
149	Bicycle parking can be viewed from the building or monitored by security.				
(E-2) ACCESS CONTROL/VISITOR PROCEDURES					
150	Entry signs are, in all relevant languages and with simple maps or diagrams where needed, to direct visitors to designated building entrances.				
151	Where appropriate, entry signs warn in a friendly but firm way about trespassing and illicit behavior and cite applicable laws and regulations.				
152	Written permission is needed to remove students or for them to leave the grounds.				
(E-3) KEYS AND IDENTIFICATION					
153	There is a master key control system to monitor keys, entry cards and duplicates.				
154	Keys and entry cards are audited at least annually.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
155	Employees must sign a key log when a key is issued or re-issued.				
156	The school has a Knox box or other secure key storage system to provide quick access to keys by law enforcement.				
157	Students are required to turn in photo ID at the end of the year or when they leave the school.				
(E-4) PLAY AND OUTDOOR RECREATION AREAS					
158	Recreation/practice areas are fenced to restrict unauthorized access.				
159	Fences are in good condition and without gaps.				
160	Low-hanging tree branches are removed from the playground area.				
161	Painted and preserved surfaces are in good and safe condition.				
162	Playground surfaces are free of excess water buildup.				
163	Sandboxes are clean of debris and covered at night to prevent access by animals.				
164	Unsafe and/or obsolete playground equipment has been removed from activity use. (i.e. old wooden teeter-totters, wooden swing seats, high un-railed metal slides, dome-style jungle gyms, etc.)				
165	All equipment is anchored firmly, including footings below ground surface which are not exposed.				
166	Playground attendants (teachers/staff) are clearly designated (vests, etc.), and first aid kits are on hand during recess hours.				
167	2-way radio communication, or other communication device, is available where large playgrounds are an issue.				
168	Landscape around field areas, playground, and outdoor recreation areas minimize potential for injury/hiding.				
169	Vehicular access, except emergency vehicles, is restricted around play area.				
170	Play apparatus are free from sharp edges, and protruding or loose bolts or screws.				
171	Playground edging is well-maintained and away from fall area of equipment.				
172	Ground cover is adequate to provide protection from falls.				
173	Ground cover is free from holes and worn trenches.				
174	Outside drinking fountains are vandal-resistant by design, such as being wall-mounted and made of durable materials.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
175	Hard-surface play areas are located far enough from classrooms to protect windows and avoid being a classroom distraction.				
176	Benches/bleachers are well maintained (painted with no signs of rust or splinters)				
(E-5) MECHANICAL SYSTEMS					
177	Fresh air intakes are located on roofs or placed high on exterior walls, at least 12 feet off the ground (or the fourth floor or higher in tall buildings), and away from vehicle exhaust-laden areas.				
178	Fresh air intakes are located within secure fenced areas, cages or enclosures and protected by metal mesh sloped at least 45 degrees to reduce the threat of objects being tossed onto them.				
179	Exhaust air outlets are located downwind from air intakes and separated by the maximum distance possible.				
180	The master ventilation system shut-off is in the principal's office or other designated area, making it possible to help control the spread of airborne contaminants through the ventilation system from any source, from chemical spills to volcanic ash fall to chemical-biological-radiological (CBR) attack.				
181	Functional, tight-sealing fire dampers are installed and operational at all fire barriers, as required by building and fire codes.				
182	A smoke evacuation system is with adequate purge operational, installed facing away from high-risk buildings, with controls and wires protected against damage, and connected to emergency power.				
183	Heavy mechanical equipment is adequately secured.				
184	Well-maintained records of fire inspections by fire officials, elevator inspections by building officials, and maintenance logs for all mechanical system are up-to-date and kept.				
185	Major mechanical, electrical, plumbing, security, communications, and other system are well-maintained, re-commissioned, and tested on a preventative maintenance schedule, by trained workers in cooperation with security staff.				
(E-6) BUILDING ACCESS					
186	The school has designated a primary point of entry/exit to each building.				
187	The designated points of entry are monitored to control building access, including student arrival and departure.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
188	Signs are posted at entrance listing items not allowed inside the school (e.g. drug-free, weapon-free, smoke-free).				
(F) BUILDING INTERIOR					
189	Lockers are available to students.				
190	Unassigned lockers are secured/locked.				
191	Interior doors are numbered on the door or on the wall adjacent to the door.				
192	Stairwells are uniformly and adequately lighted.				
193	Stairwells are numbered.				
194	Stair handrails and guardrails allow visual surveillance from either side of the stairs.				
195	Stair handrails designs discourage sliding, climbing, or skateboarding.				
196	Windows or openings provide natural surveillance into stairwells located on outer walls.				
197	If natural surveillance is inadequate, enclosed stairwells are electronically monitored.				
198	Hallways are uniformly and adequately lighted.				
199	Hallways are free of graffiti.				
200	Restrooms are located in areas of maximum visual surveillance, such as near the administrative areas.				
201	Restrooms lighting fixtures have protective, vandal-proof covers.				
202	Restroom stall doors and partitions are limited to no more than 5'-6' in height and have 12" clearance above the floor for surveillance.				
203	Restrooms sinks and hand dryers are located in publicly exposed or semi-exposed areas to deter vandalism and encourage hand-washing.				
204	Restroom smoke detectors have vandal-resistant features, such as protective cages or tamper alarms.				
205	Paper towel, liquid soap, and toilet tissue holders are of a see-through design, making it hard to use them as hiding places for contraband.				
206	Restroom mirrors are shatterproof.				
207	Restrooms are uniformly and adequately lighted.				
208	Restroom walls and stalls are free of graffiti.				
209	Entrance doors to restrooms cannot be locked from the inside.				
210	Restroom ceiling are well maintained (not water stained, missing or cracked).				
211	Restrooms with lay-in ceilings have clips to prevent removal.				
212	Doors and locks are in good condition.				
213	Exit doors equipped with push bar exit devices are flush to resist chaining.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
214	School office and first aid/nurse office locations are clearly marked.				
215	Hallways have display cabinets etc., which contain glass panels rather than tempered glass or plexi-glass.				
216	Elevators have alarm or communication features in the event of an emergency.				
217	Hallways and public spaces are clean and in good repair.				
218	Hallways leading to exit doors are free of obstructions.				
219	Art and decorations in hallways follow procedure and fire code requirements.				
220	Common areas are uniformly and adequately lit.				
221	All lighted exit signs are operational, clearly visible, and point in the correct direction.				
222	All interior glass (doors, windows, etc.) is properly installed and repaired.				
223	Flooring coverings are properly installed and in good repair.				
224	All chemicals, poisons, and flammable materials are stored properly.				
225	There is adequate access to fire extinguishers.				
226	Fire extinguishers are inspected annually.				
227	There is adequate access to first aid supplies, including automated external defibrillators (AEDs).				
228	Valuable items are secured (i.e. computers, video cameras, band instruments)				
(F-1) CLASSROOMS					
229	All parts of the classroom are visible from the classroom door, with no parts of the classroom hidden from sight.				
230	Interior windows between classrooms and corridors promote visual surveillance in both directions. Visual surveillance is not obstructed by posters, pictures, and/or other posted materials.				
231	Classroom windows enhance visual surveillance of the school grounds.				
232	Classrooms are well lit, with as much natural light as possible.				
233	Classrooms have small water fountains integrated into sinks for student/teacher use.				
234	Classroom lighting has been updated from prior 1979 fluorescent lighting fixtures which contain mercury and PCBs.				
235	Classroom doors can be locked from the inside with hardware meeting fire code.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
236	Doors with windows have a way to cover the window in event of a lock-down.				
237	Windows in doors are reinforced or made of shatter resistant materials.				
238	Extension cord and appliance usage in classrooms follow procedure and fire code.				
239	Classrooms are maintained to prevent the entrance or harborage of rodent, insects, and other vermin.				
240	Ceiling panels or plaster is in good condition.				
241	Classroom desks, tables, and chairs are in good repair.				
242	Retractable classroom partitions fully recess into permanent, lockable niches thereby eliminating hiding places.				
243	Retractable classroom partitions contain windows or otherwise provide visual access into adjoining spaces when they are in use.				
244	Electrical outlets and switches are in working order with covers present.				
245	Bookcases/shelves are properly bolted to the wall and properly loaded.				
246	Adequate aisle space is provided such that a quick exit of students is possible.				
247	Wall-mounted projection screens, televisions, and VCRs are in proper working order and properly secured to the wall.				
248	There is loose and/or peeling paint present within the classrooms and/or building interior.				
249	Classrooms, including portable classrooms, have access to public address system communications which allow two-way verbal communication between classrooms and administrative/security offices.				
250	Classrooms have secondary escape routes where required by building code.				
251	Classrooms for mobility-impaired students are on the first floor, or are they otherwise easy to evacuate without relying on elevators.				
(F-2) LIBRARY-MEDIA CENTER					
252	The library-media center, if jointly used by the school and the community, has separate and secure access for school use and after-hours activities, and further restricts access to and from other areas of the school.				
253	The library or media center is well lit, with no dark or shadowy areas.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
254	The library or media center reception area and circulation desk are located near the main entrance and positioned to control traffic in and out of the area.				
255	The library or media center reception area and circulation desk is positioned to have unobstructed visual surveillance of the entire area.				
256	There are separate, lockable areas for storing media equipment with securing measures in place to deter theft/vandalism.				
257	Storytelling areas or niches are on one level, or, if recessed or elevated, they are designed to prevent fall injuries or hidden activities.				
258	Shelving, equipment, and wall- or ceiling-mounted objects are secured from falling.				
(F-3) OFFICE, WORKROOMS, AND CONFERENCE ROOMS					
259	Confidential records are separate from the reception area and are stored in locked, vandal- and fire-resistant containers.				
260	The main office has two-way communication capability with all classrooms.				
261	A mass notification system can reach all building occupants (public address system, pager, cell phone, computer override).				
262	The main office has a windowless space or "safe room" with a lockable door and a telephone for emergencies.				
263	The principal's office has a window or door that can serve as a secondary emergency exit.				
264	Vision panels with blinds are installed in guidance offices and all other areas where one-on-one adult-child conferencing is conducted.				
265	Free-standing appliances, office equipment, sculpture, televisions, computers, hanging plants, file cabinets, lockers, bookshelves, aquariums, and other heavy objects are adequately secured against falling.				
266	Partitions that terminate at hung ceilings are properly braced to the structure above.				
267	Plaster and gypsum board ceilings are adequately supported and secured to structural framing.				
268	Windows and their framing and anchoring systems are designed and located to resist the effects of explosive blasts, gunfire, and forced entry.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
(F-4) THE FOLLOWING ARE LOCKED AND ACCESS CONTROLLED:					
269	Electrical panel access doors.				
270	Roof access doors.				
271	Doors opening into interior areas like courtyards during non-classroom hours.				
272	Boiler rooms and mechanical rooms.				
273	Air vents.				
274	Custodial closets.				
(F-5) AREAS OF REFUGE/COMMUNITY SHELTER					
275	Shelter spaces – such as hallways or other windowless areas – are identified, with special consideration given to egress, lockdown ability, and emergency supply storage.				
276	Shelter spaces are either windowless or they have readily available shutters or equivalent protective devices with which to cover windows and block projectiles or flying glass.				
277	All standing or wall- or ceiling-mounted objects are secured from falling.				
278	Shelter spaces have the necessary provisions to ensure cell phone or radio communication by EMS personnel.				
279	Shelter spaces have provisions for emergency power.				
280	Shelter spaces have access to drinking water and, if needed, water for cooking, washing, and toilet facilities.				
281	All necessary exterior utility lifelines (power, voice, data, internet communications, fuel, and water) are adequately protected from attack or natural disaster, preferably by concealing, burying or encasing.				
282	Large shelter spaces such as gyms have adequately reinforced roofs.				
283	Shelter area walls terminate at hung ceilings. If “yes”, the walls are properly braced to the structure above.				
284	Plaster and gypsum board ceilings are adequately supported and secured to structural framing.				
285	Suspended lighting fixtures, suspended ceiling systems are braced and provided with safety wires.				
(F-6) KITCHEN AND CAFETERIA					
286	Employees are trained in the use of automatic and portable fire extinguishing devices.				
287	The cafeteria is uniformly and adequately lighted.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
288	Entry doors to food services and student commons areas are large enough to prevent bottle-necking and student conflict.				
289	Food services and student commons areas have separate entrances and exits into adjacent corridors or walkways to reduce conflict.				
290	Food services and student commons areas' acoustics are designed to keep noise levels low. Low noise levels reduce occupant stress and the incidence of misbehavior.				
291	There is a clear view of the entire dining area and serving line from a controlled entry point.				
292	The kitchen and serving areas are secured during and after school hours.				
293	Food services or student commons areas that are used after school are designed to prevent unauthorized access further into the building.				
294	A UL (Universal Listings) 300 compliant hood system is in place over appropriate appliances.				
295	All floor drains are checked periodically to ensure the water level in the trap is sufficient to prevent the effluent of noxious gases.				
296	Auto hood suppression systems are inspected and certified by an outside firm on a regular basis.				
297	Chairs, tables, and other items of equipment in the kitchen are in good repair.				
298	Cleaning chemicals are mixed in well ventilated areas, with proper personal protection, such as gloves, goggles and aprons.				
299	Dishwashers are properly de-scaled.				
300	Electrical outlets and switches are in good working order and covers in place.				
301	Wall- or ceiling- mounted televisions, projectors, screens, and other heavy objects are secured from falling due to student misbehavior or natural disasters.				
302	Partitions that terminate at hung ceilings are properly braced to the structure above.				
303	Plaster and gypsum board ceilings are adequately supported and secured to structural framing.				
304	Suspended lighting fixtures, suspended ceiling systems are braced and provided with safety wires.				
305	Windows and their framing and anchoring systems are designed and located to resist the effects of explosive blasts, gunfire, and forced entry.				
306	Floors, walls, ceilings, and windows are in good repair and cleaned.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
307	Light globes or bulbs are equipped with covers to protect the food from glass contamination in all areas of the kitchen. This would include walk-in boxes, cooking surface hoods, and food storage rooms.				
308	Cleaning chemicals are stored separately from the food storage area.				
309	Hood and fire extinguisher inspection tags/logs show current inspection.				
310	At least one type K fire extinguisher is present in kitchen area.				
311	Floors are equipped with non-skid surfaces.				
312	All electrical equipment is properly grounded.				
313	All mechanical equipment, such as choppers, slicers, etc., is properly guarded at the point of operation and in good repair. All unauthorized personnel and students are kept away.				
314	The exhaust fan is adequate to remove smoke and vapor.				
315	The hood, duct, and duct exit area are free of grease accumulation.				
316	The freezer door can be opened from the inside and has a distress button that allows an occupant to call for help.				
317	Exits to kitchen are clean and free from debris and stored items.				
318	Loading dock area is clean, free from grease.				
319	Staff personnel maintain delivery logs including what was delivered and by whom.				
320	Cafeteria staff know location of electrical/gas/water shut-offs.				
(F-7) ART, MUSIC, AND DANCE ROOM					
321	Faculty has a clear view of the entire room area, including the kiln room entry.				
322	Electrical outlets are protected by ground fault circuit interrupters (GFCIs) to guard against electrical shock.				
323	Kilns are located in separate rooms with adequate exhaust fans or ducts that vent directly to the outside.				
324	Kiln rooms contain only clay products.				
325	The kiln room has a wall or door which contains a view window so faculty can observe activities within.				
326	Proper ventilation is in areas where spraying, kiln firing, or photographic developing takes place.				
327	There is a lockable room for storing valuable equipment and hazardous supplies.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
328	The music room has an alarm system to deter breaking and entering.				
329	Risers or raised platforms for choral singing are in good condition and safe for use.				
330	Windows in practice rooms are burglar resistant or alarmed.				
331	If there are dressing rooms, they are safe and easily supervised.				
332	Mirrors in the dance room are shatterproof.				
(F-8) SCIENCE LABORATORY					
333	Faculty has direct surveillance over work and entry areas, with no visual obstructions.				
334	Science lab(s) have an alarm system to deter breaking and entering.				
335	Room meets space requirements, per Department of Education (applicable state).				
336	Communication system is present and operating properly.				
337	Eyewash stations are present, functional, and flushed regularly to eliminate contamination.				
338	Emergency showers are present, functional, and flushed regularly to eliminate contamination (at applicable campus locations).				
339	Emergency shower has drain and drain pan.				
340	Fume hood is clean, well maintained, and not used for storage of chemicals.				
341	There are master shut-off switches for water, gas, and electricity.				
342	Master shut-off switches are in clear view and easily accessible.				
343	Protective clothing is available for each student (aprons, goggles & gloves).				
344	First aid kit is stocked and accessible.				
345	Fire blanket is in good condition and accessible (at applicable campus locations).				
346	Fire extinguisher is accessible and has current inspection.				
347	Chemical spill kit is accessible (at applicable campus locations).				
348	Broken glass container is accessible.				
349	All chemicals are stored in appropriate containers that are labeled with the name, formula, and health hazards associated with the chemical.				
350	Storage area doors are marked "Hazardous Materials" or "Authorized Personnel Only", and kept locked at all times.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
351	Chemical storage area has an operable and adequate ventilation system.				
352	Corrosive materials cabinet is designed to store corrosives and is labeled.				
353	Flammable materials cabinet is designed to store flammables and is labeled.				
354	Material Safety Data Sheets (MSDS) are available for each material.				
355	Mercury thermometers are used or present in the lab.				
356	If mercury is present it is labeled, coded for compatibility, kept in appropriate containers, and locked.				
357	GFCI (ground fault circuit interrupter) electrical outlets are in use within 6 feet of a water source.				
358	Forced air ventilation is well maintained and operable.				
359	Sink with hot water is present.				
360	Emergency procedures, including fire evacuation routes, are posted.				
361	Two emergency exits are present, clearly marked and visible (rooms over 1,000 sq ft.).				
362	Shelving, equipment, and wall- or ceiling-mounted objects are secured from falling due to student misbehavior or natural disasters.				
(F-9) AUDITORIUM/THEATER/PERFORMING ARTS CENTER					
363	Seating and circulation layouts assist in reducing and/or eliminating traffic flow conflicts.				
364	Access to catwalks, scaffolding, and upper level platforms are limited and controlled.				
365	Stage and other draperies or hangings are non-flammable or fire-retardant.				
366	Dressing rooms, if available, are safe and easily supervised.				
367	Partitions that terminate at hung ceilings are properly braced to the structure above.				
368	Plaster and gypsum board ceilings are adequately supported and secured to structural framing.				
369	Suspended lighting fixtures, suspended ceiling systems are braced and provided with safety wires.				
370	Doors equipped with push bar exit devices are resistant to chaining.				
371	Exit doors are designed to allow for quick exit by large numbers of people.				
372	Lighting is uniform and adequate throughout.				
373	Emergency lighting is properly installed and functioning.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
374	If the stage can be raised or lowered; there are safety features to prevent injury.				
375	Channel controls on any light board are still operational.				
376	Backstage and storage shelves are bolted to the wall.				
377	Floors, walls, ceilings, and windows are in good repair and clean.				
378	Stage areas are in good repair, i.e. safeties on winches, wire ropes to hold screens, safety chains on lights, screens, backdrops, etc. as needed.				
379	Storage areas are neat, orderly, and code compliant.				
380	Stage lighting and curtain riggings are annually inspected by a qualified outside firm to determine if all items are safe and secure.				
381	The dimmer capacity of each circuit currently in use is higher than the amount of rated wattage of all lighting units plugged into that circuit combined.				
382	There are an adequate number of electrical outlets to permit the use of audiovisual equipment as needed (Extension cords should not be used as permanent fixture wiring).				
(F-10) VOCATIONAL TRAINING AREAS: WELDING/WOODWORKING/AGRICULTURAL/AUTOMOTIVE SHOP					
383	Faculty has direct surveillance over work and entry areas, with no visual obstructions.				
384	Vocational shop(s) have an alarm system to deter breaking and entering.				
385	Interior of the shop is clean and well organized.				
386	Material storage areas are clean, well organized, and locked.				
387	First aid kit is stocked and accessible.				
388	Eyewash stations are present, functional, and flushed regularly to eliminate contamination.				
389	Welding/Woodworking/Automotive booths and shop are well ventilated with exhaust ventilated to the exterior.				
390	Welding tanks are secured to the wall or carts, including empty tanks awaiting pick-up by predetermined schedule with outside firm				
391	Fire Extinguisher is accessible and has current inspection.				
392	Equipment and tools are accounted for daily and stored appropriately.				
393	Fire Evacuation routes are posted.				
394	Paint booths are properly ventilated to the exterior.				
395	All solvents, paints, and chemicals are stored properly with MSDS available.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
396	Students are trained in safety and emergency procedures.				
397	Shelving, equipment, and wall- or ceiling-mounted objects are secured from falling due to student misbehavior or natural disasters.				
398	A dust removal system is present, operational, and well maintained.				
399	Agricultural chemicals are properly secured and stored with MSDS on file.				
400	Agricultural chemicals are properly accounted for with quantities and usage documented.				
401	All jacks, lifts, and hoists are well maintained and inspected annually.				
(G) COMMUNICATION SYSTEMS					
(G-1) THERE IS 2-WAY COMMUNICATION BETWEEN OFFICE AND THE FOLLOWING STAFF/AREAS:					
402	Classrooms.				
403	Chemistry/science labs.				
404	Cafeteria.				
405	School-based law enforcement/security personnel.				
406	Playground.				
407	Portable classrooms/buildings.				
408	Athletic Facilities and Fields				
409	Band halls.				
410	Stage/auditorium areas.				
411	School nurse office.				
412	Maintenance and custodial staff.				
413	Transportation.				
414	The school has access to a weather alert radio and monitors it after an alert.				
415	Two-way radios have a shared frequency with emergency services.				
416	Key personnel (administrators, directors, key staff) have cellular telephones.				
417	Back-up communication systems are in place in case there is a power failure.				
418	All buildings are equipped with closed-circuit digital video system.				

Stadium Facility:

Directions: Please assess the following areas and answer each question with: YES, NO, N/A (Not Applicable), or N/AS (Not Assessed).

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
STADIUM – POLICIES & PROCEDURES					
SAFETY PREPAREDNESS					
1	There is a written stadium emergency plan.				
2	The stadium is equipped with emergency telephones or methods of communication.				
3	First aid supplies and equipment are available at all games/events.				
4	The district has trained fire wardens or emergency staff to assist with evacuations.				
5	At least one fire drill per season is conducted at the facility.				
6	At least one AED is available during all games and events at the facility.				
7	There is a policy regarding the storing of cash and removal of cash from the ticket office and concessions designed to prevent robbery or theft.				
STADIUM INTERIOR/EXTERIOR					
8	The stadium has a sign or marquee clearly identifying the facility.				
9	There are signs directing visitors to appropriate parking locations.				
10	There are signs directing visiting teams to team bus loading areas.				
11	Driveways are free of hazards and large enough for buses and the anticipated number of vehicles.				
12	Spectator and athlete entry locations are well marked.				
13	Gates or doors provide emergency medical services direct access to the stadium and field.				
14	Facilities are protected by bollards, fences, gates or landscaping from any unauthorized vehicle access.				
15	Fences are designed to prevent climbing.				
16	Gates are self-closing and self-latching.				
17	The gate swings in the direction of egress.				
18	Gates are lockable.				
19	Lines of sight all around the facility provide for natural surveillance.				
20	Hidden spaces around the facility are kept to a minimum.				
21	Driveways, landscaping, fences, equipment, and the building exterior are well-maintained and graffiti free.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
22	The facility site is sanitary, well drained, and free of trash or debris.				
23	Lighting is provided in the parking areas allowing for facility use at night.				
STADIUM FACILITY SAFETY AND SECURITY					
24	Security is provided for every event at the facility.				
25	The area around the facility is identified by signage as a safe, weapons-free, drug-free, alcohol-free, and tobacco-free school zone.				
26	The facility is thoroughly inspected for weapons, improvised explosives, or contraband prior to each event.				
27	Restrooms and other amenities for spectators are kept locked except during events.				
28	The parking area is patrolled by security personnel during events.				
29	Security personnel are assigned to concession booth(s) when money is present.				
30	Security personnel are assigned to monitor locker rooms and field house during games/events.				
31	Written agreements specify how security will be provided if utilized by an outside group or organization.				
32	Access in and beneath the grandstands and concessions are monitored by assigned staff members.				
33	Glass containers are prohibited at the concessions and prohibited from being brought in by athletes or spectators.				
34	There are written event standard procedures for monitoring behavior during events throughout the facility including restrooms, locker rooms, parking, and concessions.				
35	Security staff has the means to communicate during the event (e.g. 2-way radios, cellular phones).				
36	Required safety equipment is available, including AEDs and first aid kits appropriate to the number of individuals in attendance.				
37	Grandstands are inspected annually for safety using an appropriate checklist.				
38	The ticket booth can be secured against unauthorized entry.				
39	The ticket booth is equipped with a means to communicate with security personnel.				
40	Security personnel are assigned to the ticket booth when money is present.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
41	Concession booths are equipped with a means to communicate with security personnel.				
42	The field house, locker rooms, and custodial rooms can be secured [locked] when the stadium is not in use.				
43	Athletic equipment stored in the facility can be secured against theft.				
44	The facility has a central reporting intruder and fire alarm system.				
45	Stadium lights are inspected for structural integrity and services as scheduled.				
46	Light fixtures are protected by shatter guards and designed for "appropriate" climate environments.				
47	Trees are free of dead limbs and trimmed away from power lines and structures.				
PEDESTRIAN SAFETY AND EGRESS					
48	Emergency egress gates remain unlocked during games and/or events.				
49	Pedestrian walks from parking to gates are separated from vehicle traffic, clearly marked, and designed to reduce conflicts between vehicles and pedestrians.				
50	Parking lots are designed to control vehicle speed by using speed bumps, raised walkways, curved drives, and curb stops.				
51	Emergency telephones or call boxes are available.				
52	The means of egress from the grandstands is free of obstructions including fences, gates, or temporary facilities such as concessions.				
53	A handicapped accessible route is provided from parking areas to the accessible seating on both home and visitors sides.				
54	All walking surfaces, hard surfaces and grass, are reasonably sloped, free from holes or other trip hazards.				
55	Grandstands are equipped with handrails designed to help prevent falls.				
56	Grandstand stairs are uniform in rise and tread depth, with small nosing and closed risers.				
57	Area drains are provided where needed to prevent water pooling on walking surfaces.				

Athletic Facilities and Equipment Safety Review:

Directions: Please assess the following areas and answer each question with: YES, NO, N/A (Not Applicable), or N/AS (Not Assessed).

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
ATHLETIC FACILITIES					
1	Appropriate handrails or perimeter railings are installed on all spectator seating facilities that may require such protection.				
2	Floors in the shower area are regularly cleaned and not slippery.				
3	Lockers are in good working order, properly secured, and with no jagged edges present.				
4	Shower and/or training room is provided with mechanical means for exhausting odors and humid air. Also exhaust system is in good working order and kept 'on' at all times when the room is in use.				
5	Bleachers are in good condition and structurally adequate, both indoors and outdoors.				
6	Conditions of the playing fields are satisfactory, e.g., no holes, rocks, glass, etc.				
7	Sinks and shower hot water controls are working properly.				
8	Athletic equipment is properly stored.				
9	Weight rooms are locked when not supervised.				
10	Weight equipment is well maintained and inspected on a regular schedule.				
11	Repairs made to weight/exercise equipment are with appropriate materials.				
12	Weight equipment is arranged to provide sufficient space between apparatus to provide for safe usage.				
13	There is adequate lighting in the locker and weight rooms.				
14	The use of playing surfaces is restricted following chemical application(s).				
15	Walls and entryways are free of hiding places, such as deep niches or recesses.				
16	Retractable partitions can be fully recessed into walls and locked in place.				
17	Coach/instructor's offices have window walls with an unobstructed view of the locker rooms.				
18	Locker rooms have a solid ceiling so contraband cannot be hidden in above-ceiling spaces.				
19	Mirrors are shatterproof.				
20	Lockers are of the open mesh type, making concealment of prohibited items more difficult.				
21	Lockers are locked with school-owned padlocks.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
22	The school maintains control of and access to the locks and lockers, which are assigned to students.				
STUDENT ATHLETES					
23	All participants (and parent(s) if the participant is a minor) are required annually to sign a detailed warning and consent form prior to participation in each sport.				
24	Students are given safety orientation for all athletics/physical education activities.				
BASEBALL/SOFTBALL/SOCCER/LACROSSE/FIELD HOCKEY					
25	Applicable fences are collapsible.				
26	Fields are cleared when there is the threat of lightning.				
27	Goal posts are properly padded and in working order.				
28	Outdoor playing surfaces are inspected regularly to assure that rocks, glass, uneven surfaces, holes, sprinkler heads, loose lids or uncovered valve boxes, excessive wet areas, or other hazards are not present.				
29	Soccer goals are properly designed, constructed and counter-weighted for appropriate use.				
30	If there is a fence enclosing the outfield, there is a warning surface or clearly marked area that indicates to a running player that he or she is almost to the fence.				
31	The vehicle parking area is located a sufficient distance to prevent windshield damage to parked cars.				
32	There is a protective backstop or high fence placed between home plate and the spectator area.				
BASKETBALL					
33	All clocks, lights, and windows are properly protected against breakage.				
34	Breakaway rims are used (which are recommended) or the rims are firmly attached.				
35	Folding basketball backstops/boards are secured with safety straps or safe locks.				
36	Crank-up backboards have been inspected recently.				
37	Padding provided around the bottom area of the basketball backboards is mounted on the playing surface.				
38	The area behind the backboards is free of glass or unprotected solid walls.				
GYMNASIUM					
39	Obstructions are removed before playing games, gymnastics, wrestling, etc.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
40	Bleachers are in good condition and structurally adequate, both indoors and outdoors.				
41	Floors of the gymnasium are in good condition.				
42	If metal halide or mercury vapor lamps fixtures are used they are protected or screened from damage and regularly inspected to determine whether the outer protective bulb is perforated, cracked or missing.				
43	Gymnasium equipment is in good condition.				
44	Exit doors are designed to allow for quick exit by large numbers of people.				
45	Lighting is adequate for all events occurring in the gymnasium.				
46	Emergency lighting is properly installed and functioning.				
GYMNASTICS					
47	Climbing ropes are properly secured and in good working order.				
48	Portable walls are on their tracks, secured, and in good working order.				
49	Sufficient mats, in good condition, are maintained around the balance beam, parallel bars, horse, and trampoline in the gymnastic area.				
50	Walls are padded where appropriate.				
51	All gymnastic functions have adequate "spotters" to assist in the activities.				
52	Gymnastic equipment is in good condition, properly installed, and secured.				
53	The use of gymnastic equipment is always supervised or, if not in use, stored in a locked room where it is not available for unauthorized or unsupervised use.				
SWIMMING POOLS					
54	All electrical receptacles close to grounded objects or near wet or damp areas are protected by GFCI devices.				
55	Swimming pool rules and warning signs are properly posted.				
56	The facilities are provided with the proper and well-maintained rescue equipment.				
57	The swimming pool ladders and guard stands are constructed of suitable materials and maintained in a safe condition.				
58	The swimming pool area has trained and approved pool supervisors at all times the pool is being used.				

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
59	All swimming pool areas have a non-slip surface.				
60	The chemical balance is maintained at the recommended level.				
61	The chlorine system is changed or serviced only during facility non-use hours.				
62	The chlorine system is inspected periodically to ensure proper functioning.				
63	The water depth is clearly marked around the swimming pool area.				
TRACK AND FIELD					
64	Field events are suitably roped off to separate the spectators from any landing or impact areas, allowing for an adequate safety zone in the event of a misdirected throw.				
65	There is sufficient and safe space between each field event including javelin, shot-put, and discus areas and the running track.				
66	The track surface is in good condition.				
WEIGHT TRAINING					
67	There are "spotters" used in the weight training room when necessary.				
68	Weight training room rules and adequate warning signs are posted in the area.				
69	Appropriate supervision is provided in the weight training room at all times when the room is being used.				
70	The weight equipment is properly bolted to the floor or sufficiently counterweighted to prevent movement or tipping.				
71	Weight rooms are inspected at least weekly to ensure that the integrity of the equipment and floor area is properly maintained.				

District/Campus Web Site:

Directions: Please assess the following areas and answer each question with: YES, NO, N/A (Not Applicable), or N/AS (Not Assessed).

		YES	NO	N/A (Not Applicable)	N/A (Not Assessed)
<p>THE FOLLOWING ITEMS SHOULD NOT BE POSTED ON A SCHOOL OR DISTRICT WEBSITE: (SCHOOL DISTRICTS SHOULD DILIGENTLY MONITOR AND TRACK ALL PUBLIC RECORDS REQUESTS, FOR SECURITY PURPOSES. REFERENCE TO LEGAL STATUTES/PRIVACY LAWS ARE VITAL TO ENSURE APPROPRIATE INFORMATION IS/IS NOT RELEASED.)</p>					
1	Detailed maps of school or site (should not show more than general areas).				
2	Maps that identify classroom functions (labs, locker rooms, special education areas).				
3	Maps that illustrate entrances other than those intended for entry and sign-in.				
4	Maps that show evacuation routes and assembly area locations.				
5	Identification or listing of assembly areas, evacuation destinations, or reunifications areas.				
6	Specific information about preparedness drills and exercises.				
7	Facility safety and security audit results.				
8	Details or specifics regarding emergency operations				
9	The number or locations of security/law enforcement officers.				
10	Specifics of safety and security initiatives at the facility or district.				

What Do We Do Next?



A key aspect in the process of conducting a vulnerability assessment is the evaluation of the hazardous risks currently present within and surrounding the facilities. At the conclusion of the vulnerability assessment, educational professionals and involved stakeholders may be inclined to ask: **What Do We Do Next?**

The vulnerability assessment is an integral factor in the prevention/mitigation phase of an educational facilities emergency management plan. New York's *Saratoga County Multi-Jurisdictional Hazard Mitigation Plan*, stated the process of hazard mitigation "reduces the potential impacts of, and costs associated with, emergency and disaster-related events" (2009, p. 6-1). The following resource list serves as a guide for educational

professionals who desire to be proactive and responsive to needs discovered during the vulnerability assessment by modifying strategies and future actions.

Resources:

Eastern Kentucky University, Kentucky Center for School Safety. (2008). *Emergency management resource guide*. Retrieved from <http://kycss.org/emp/Home/EmerRevCol.pdf>

Florida Department of Education. (2007). *Educational facilities disaster and crisis management guidebook [Florida]*. Retrieved from <http://www.ncef.org/pubs/edfacilities-disaster-management-guidebook-2007.pdf>

Saratoga County Government, New York State (2009). *Saratoga county multi-jurisdictional hazard mitigation plan*. Retrieved from <http://saratogacountyny.gov/subpage.asp?pageid=707>

UCLA Center for Public Health and Disasters. (2004). *Head start disaster preparedness workbook*. Retrieved from <http://www.cphd.ucla.edu/headstartwb.html>

U.S. Department of Education:

U.S. Department of Education, Federal Emergency Management Agency (FEMA). (2003). *Building a disaster-resistant university* (FEMA Publication No. 443). Retrieved from <http://www.fema.gov/library/viewRecord.do?id=1565>

U.S. Department of Education, National Center for Education Statistics. (2007). *Crime, violence, discipline, and safety in U.S. public schools* (NCES Publication No. 2007-361). Retrieved from <http://nces.ed.gov/pubs2007/2007361.pdf>

U.S. Department of Education, the Office of Safe and Drug-Free Schools (OSDFS). (2007). *Practical information on crisis planning: A guide for schools and communities* (USDOE Contract No. ED-01-CO-0082/0006). Retrieved from <http://www2.ed.gov/admins/lead/safety/emergencyplan/crisisplanning.pdf>

3 or 4 day	Shorter or 2 weeks	Please provide additional comments below.
1 (3) Day	Shorter	2 weeks is too long of a Christmas break. Actually, I wouldn't mind a shorter Christmas break depending on when Christmas lands. Especially if we can get out of school earlier in summer.
2 (3) Day	(2) weeks	An extra day off in May could make it difficult for end of the year performances. I usually have a Memorial Day Assembly, a 3-5 grade performance (which sometimes is one performance and sometimes if broken up into multiple performances), and a talent show. These performances are already hard to fit in after standardized testing and before the last week of school. If we shortened winter break, I'm curious what that would affect. I could see how having the whole week or at least the Wednesday before Thanksgiving might be nice, since some districts do that around us, and some students leave early for Thanksgiving. At the same time though, it would be hard to have a week off from my K-2 students during the week of Thanksgiving, when we are prepping for the winter concert. I currently make up all missed classes even on a short week if they have a performance coming up (as long as my schedules allow.) I wouldn't be able to do that if we missed a whole week. It is nice to limit Thursdays off during winter concert prep between October 1st and winter break. Thank you for asking for input.
3 (3) Day	(2) weeks	Fix November. The 3 day weeks are a mess!
4 (3) Day	(2) weeks	I like the two week Christmas break. Generally, the weather in June is so cold and wet, I wouldn't mind going later in June and having less days in August. Post Falls has a week off during Thanksgiving which I understand is only for students, but I like that idea too. It may curb student vacations during the school year if they had a week at Thanksgiving.
5 (3) Day	(2) weeks	I think it would also be nice to change our conferences to the week of Thanksgiving. It would be nice to conference Monday and Tuesday of that week, and then get the rest of the week off for the Thanksgiving holiday. I know that Post Falls (and I think CDA but am not sure) did that this year.
6 (3) Day	(2) weeks	I think it would be good to try more evening conference opportunities in early Nov. For example, Wed evening, Thursday all day and then off on Friday. Most parents want evening conferences and Friday 8am-noon doesn't provide enough evening slots.
7 (3) Day	(2) weeks	

8 (3) Day	(2) weeks	I would love to see us move fall conferences to the week of Thanksgiving Break. Progress reports could be sent out ahead of time so that parents would have them and have the knowledge they need to attend conferences.
9 (3) Day	Shorter	I would really like the Wednesday before Thanksgiving off. I would be willing to have a 4 day work week in August if we could have that day off. If the 3 day work week during the last week of August is going to be 2 days of meetings and 1 day of working in the classroom, then I would like 4 day work week-if we could have 2 days to work in our classroom. Don't know if that is possible.
10 (3) Day	(2) weeks	
11 (3) Day	(2) weeks	If we must make-up days, I'd rather go longer in the summer for a couple days than shorten Christmas break.
12 (3) Day	(2) weeks	It is nice to have 2 weeks off to enjoy the holiday and maybe travel
13 (3) Day	(2) weeks	It would be wonderful to have Wed. off before Thanksgiving too.
14 (3) Day	(2) weeks	Start early in September and get out later in June.
15 (3) Day	(2) weeks	Thank you for letting us comment and for all the hard work put in on the calendar. The 3-4 work week question. It would depend how many hours of meetings in Rathdrum. Usually we spend too many hours in group meetings. It would be better to get to the buildings and actually get ready for kids by working in our rooms.
16 (3) Day	(2) weeks	the more we can keep it like the districts around us, the better! :)
17 (3) Day	(2) weeks	
18 (3) Day	(2) weeks	The parent-teacher conferences need to be adjusted on the secondary level. Make it a full day and a half like the elementary schools and forget the two different evening conferences. We are destroying the family scheduling by dividing up the families the way we do and I believe that is why our attendance to these at the secondary level is so low on the second day. The conferences also don't allow for people who work the evening shift. We need to allow for all work shifts.
19 (3) Day	Shorter	What would it do shortening the Christmas Break? Does that shorten June?
20 (3) Day	(2) weeks	
21 (3) Day	(2) weeks	
22 (3) Day	(2) weeks	
23 (3) Day	(2) weeks	
24 (3) Day	(2) weeks	
25 (3) Day	(2) weeks	
26 (3) Day	(2) weeks	
27 (3) Day	(2) weeks	

28 (3) Day	(2) weeks
29 (3) Day	(2) weeks
30 (3) Day	(2) weeks
31 (3) Day	(2) weeks
32 (3) Day	(2) weeks
33 (3) Day	(2) weeks
34 (3) Day	(2) weeks
35 (3) Day	(2) weeks
36 (3) Day	(2) weeks
37 (3) Day	(2) weeks
38 (3) Day	(2) weeks
39 (3) Day	(2) weeks
40 (3) Day	(2) weeks
41 (3) Day	(2) weeks
42 (3) Day	(2) weeks
43 (3) Day	(2) weeks
44 (3) Day	(2) weeks
45 (3) Day	(2) weeks
46 (3) Day	(2) weeks
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67 (3) Day	(2) weeks
68 (3) Day	(2) weeks
69 (3) Day	(2) weeks
70 (3) Day	(2) weeks
71 (3) Day	(2) weeks
72 (3) Day	(2) weeks

73 (4) Day	(2) weeks
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Would it ever be possible to set our 1st Quarter conferences during the short, Thanksgiving week rather than having the month of November broken up with so many short weeks?⁷²

74 (4) Day	(2) weeks	<p>I have heard of some districts that go for a shorter Christmas break but give another short break around presidents day in February. Some parents like this as it gives them the option to fly or ski locally at a lower price. Another option is for to go for a shorter winter break and end the first semester on the Friday prior to Martin Luther King Day. The additional days off can then be tacked onto the week of MLK which again gives the benefits mentioned above and it lessens the interruption in learning for both 1st and 2nd semester. 2nd semester would then start on the Monday after MLK day.</p>
75 (4) Day	(2) weeks	<p>4 day work week in August with the day off on Wednesday before Thanksgiving. Hold parent teacher conferences on Monday and Tuesday of Thanksgiving week. This maximizes whole weeks of instruction and would also follow PF and CDA calendar this year for elementary students.</p>
76 (4) Day	Shorter	<p>4 day work week to start the year IF... the extra day is NOT filled with meetings and we are allowed to work in our rooms.</p> <p>An extra day off in May would be a nice break when kids are tired at the end of the year. ☒</p> <p>☒</p> <p>Not having two weeks at Christmas only lets us out in June two days early. The weather in our area is awful in June, so we are better off having the vacation time in December/January. It also allows teachers/students an opportunity to travel. Most importantly, if we come back early, we will still have students gone on trips, so our ADA will suffer.</p>
77 (4) Day	(2) weeks	<p>Anything that cuts into students' instructional weeks should be eliminated. We should have more minimum days versus whole days off in the calendar!</p> <p>For example, instead of having two days off for conferences in the elementary schools, let's have two or three half days with students getting out at 12:30 or 1:00. Most parents can't make it to early morning conference times because of work schedules. And our core reading and math blocks in the morning can be 5 days for the week keeping it consistent for student learning!</p>
78 (4) Day	(2) weeks	<p>Aug. 4 day if you get some time in your room</p>
79 (4) Day	(2) weeks	<p>Can we arrange days so we get Thanksgiving week off</p>
80 (4) Day	(2) weeks	<p>instead of the short week?</p>

		<p>I appreciate the coordination of this calendar every year. The two week winter break is a good time of the year to get kids home and healthy and back for more instruction after the new year.</p> <p>If it is ever possible in the future to start later in September and get out later in June, I would vote for that. Without air conditioning, this would make sense for our schools and a better learning environment during those hot weeks.☐</p> <p>Thank you!</p> <p>I appreciate the effort to having as many 5 day weeks as possible.</p> <p>I have no preference.</p>
81 (4) Day	(2) weeks	
82 (4) Day	(2) weeks	
83 (4) Day		
		<p>I need a two week Christmas vacation to recharge myself personally after a busy holiday season and before a busy academic period at school between January through March. Also, I would prefer our Christmas break started on the 19th. I need the time off before Christmas day. This year, there are too few days off before Christmas. I am ready to return to work January 2nd, having time off this year after the 2nd isn't necessary.</p> <p>I really think it looks disrespectful that we don't take Veterans' day off.</p> <p>I spend a lot of time the last two weeks of August in my classroom, so it would be helpful to be paid for one more of those days.☐</p> <p>☐</p> <p>I like the 2 week winter break. If you chose not to have it and have more days off during the year, I think parents would be annoyed and complain that we have too many days off.</p>
84 (4) Day	(2) weeks	
85 (4) Day	(2) weeks	
		<p>I think 4 days are needed to set up classrooms at the elementary level, especially when two of the days are spent in meetings, which only leaves 2 days for set. If you are a staff member with more than one classroom, it is very difficult to get things ready in just 2 days.</p> <p>I vote for the 4 day work week before school starts if we can have time to work setting up our classroom. It takes a lot of time to set up and get ready for school in a primary classroom.</p> <p>I would also like to keep the day in May off in exchange for conferences.</p> <p>I would be willing to start school earlier to have a full week off during Thanksgiving week.</p>
86 (4) Day	(2) weeks	
87 (4) Day	(2) weeks	
88 (4) Day	(2) weeks	
89 (4) Day	(2) weeks	
90 (4) Day	(2) weeks	

91 (4) Day	(2) weeks	I would like a 4 day week in August, but I would also like more of that to be classroom time/building time. I really liked meeting with the district grade level right after our big welcome back meeting. It is hard to really gain a lot out of professional development when you have beginning of the year set up on your mind.
92 (4) Day	(2) weeks	I would like a 4 day work week in August, assuming 2 of those days would be classroom prep time for teachers. Thanks!
93 (4) Day	(2) weeks	I would like us to look at the calendar for the month of November. We currently have it set up where three of the weeks in November are short weeks, (a four day and two three day weeks.) This makes it hard on the elementary curriculum which is set up based on a 5 day unit. Skills are being taught with less time for mastery. I don't feel this is best for student learning. Approximately two years ago we set up our conferences during the week of Thanksgiving. This left us with only one week that was a four day week. The rest of the month was left intact and teachers were able to teach a full week unit. I had many parents telling me they liked that schedule because it didn't interfere with their work schedule every week. I also had 100% attendance for my conferences that year. Please consider this when looking at the 2012-2013 calendar. I know Post Falls has done their conferences during the week of Thanksgiving for years and it works for them. Thank you.
94 (4) Day	(2) weeks	It really depends on where the other days off fall in the calendar to really know which choice is the best on both questions.
95 (4) Day	(2) weeks	It would be great if we could arrange NOT to have work the day after evening conferences. I am definitely not at my best the next day. Perhaps one evening of conferences is plenty, and the rest could be held during the day. It seems strange anyhow, that we would schedule two nights of conferences on the same night (Thursday) at the same times, since parents who might need to work at that time and day wouldn't be able to meet with teachers either day.

96 (4) Day	(2) weeks	<p>It would be great to have a day off in May (plus this is when the district incurs a lot of absent staff due to state/district tournies at the high school level, and if we take the day off at that time, it can save money for the district on sub costs). In my time with the district, we've had several Christmas breaks which only lasted 1 1/2 weeks. I prefer 2 full weeks which really allows for travel at that time. Additionally, keeping ADA in mind, many students will miss 1/2 week at that time of year which will impact district finances.</p>
97 (4) Day	(2) weeks	<p>It would be nice to have another day or two at the end of February or beginning of March. That is such a dismal time of year and a bit of a break would be uplifting.</p>
98 (4) Day	(2) weeks	<p>It would be very nice to have our conferences during Thanksgiving week like we did two years ago. It made it a much nicer long break. I know CDA always does that, and I think the families liked it as well. Thank you!</p>
99 (4) Day	(2) weeks	<p>It would cut down on the number of extra hours elementary teachers put into evening conferences in November if we could look at teaching on Wednesday, Nov. 6th and then conferencing from 3-7 that night. No school for students the next day with conferences from 8 - 7 and then no school for the teachers or students on that Friday. Currently we have a half day of conferences on Friday, but most parents prefer evenings.</p>
100 (4) Day	(2) weeks	<p>LHS currently holds fall conferences during two separate evenings in November. This schedule does not allow parents who work nights or swings to attend conferences. I think we should look at conducting all of our conferences in one day (for example 7:00 A.M. to 7:00 P.M.). This would allow all parents an opportunity to attend conferences. If we decide to stick with the current schedule, I would much rather have the second Friday off (the Friday after scheduled conferences).</p>
101 (4) Day	(2) weeks	<p>Maintain spring break the first week of April to stay consistent with not just neighboring schools but states as well. This also works better with the end of the quarter.☐ ☐ 4 days in August only if it provides the additional day in May</p>
102 (4) Day	(2) weeks	<p>One full day is needed without meetings prior to students returning in August to prepare classrooms and lesson plans.</p>

		<p>Please work on scheduling November differently. At least at the elementary level, it makes it very difficult teach in our units with so many chopped up weeks.</p> <p>thanks!</p> <p>Rather than give a Friday off immediately following parent teacher conferences could we hold it for a longer Thanksgiving break?</p>
103 (4) Day	(2) weeks	
104 (4) Day	Shorter	
		<p>Some of the most productive time for collaboration is done just before school starts. Figuring in the day before Thanksgiving as a day off would maybe eliminate some of the absences that occur that week.</p>
105 (4) Day	(2) weeks	
		<p>Thanks for creating this survey to get our input! Also, thanks for all you do in planning the school calendar; it must be very difficult to work around everything and everyone!!!</p> <p>P.S. I really appreciate having the early release on Thursdays, especially on the district-wide grade level Thursday...it really helps with communication! This might be asking too much, but would it be possible to release at 1:30 or 1:45 next year so we could accomplish more as a team, especially on the Thursdays we have to drive to another building (sometimes on bad roads)?!?</p> <p>Thanks again!</p> <p>Nancy Mason :)</p>
106 (4) Day	(2) weeks	<p>S.L.E.</p> <p>The two and 1/2 days we work prior to Thanksgiving is very unproductive. Any way of having those days off (or using them as teacher work days) and making up for it sometime in the year? Other districts do not schedule school days during that week, but I am unsure how they account for them.</p>
107 (4) Day	(2) weeks	<p>Thx</p> <p>We always need to define or clarify "work week." Does that include a meeting-free day to work in classrooms? Or does it include 1-2 days of meetings and a scant few hours to work in classrooms?</p>
108 (4) Day	(2) weeks	<p>When we do evening conferences, could we have the Friday after the SECOND conference night off rather than after the first night?</p>
109 (4) Day	(2) weeks	
110 (4) Day	(2) weeks	<p>When we have a 1/2 day schedule, can it be a true half day which would be the same as the CDA and Post Falls districts?</p>
111 (4) Day	(2) weeks	<p>Works best for next year.</p>
112 (4) Day	(2) weeks	
113 (4) Day	(2) weeks	
114 (4) Day	(2) weeks	
115 (4) Day	(2) weeks	

116 (4) Day	(2) weeks
117 (4) Day	(2) weeks
118 (4) Day	(2) weeks
119 (4) Day	(2) weeks
120 (4) Day	(2) weeks
121 (4) Day	(2) weeks
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125 (4) Day	(2) weeks
126 (4) Day	(2) weeks
127 (4) Day	(2) weeks
128 (4) Day	(2) weeks
129 (4) Day	(2) weeks
130 (4) Day	(2) weeks
131 (4) Day	(2) weeks
132 (4) Day	(2) weeks
133 (4) Day	(2) weeks
134 (4) Day	(2) weeks
135 (4) Day	(2) weeks
136 (4) Day	(2) weeks
137 (4) Day	(2) weeks
138 (4) Day	(2) weeks
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141 (4) Day	(2) weeks
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145 (4) Day	(2) weeks
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165 (4) Day	(2) weeks

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171 (4) Day	(2) weeks
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189 (4) Day	(2) weeks
190 (4) Day	(2) weeks
191 (4) Day	(2) weeks
192 (4) Day	(2) weeks
193 (4) Day	(2) weeks
194 (4) Day	(2) weeks
195 (4) Day	(2) weeks
196 (4) Day	(2) weeks
197 (4) Day	(2) weeks
198 (4) Day	(2) weeks
199 (4) Day	Shorter
200 (4) Day	Shorter

201	(2) weeks	I have no preference on the start of the school year. I would prefer to have more time at Thanksgiving (not sure how that would work but I know the other districts have Wednesday) and to have weekly collaboration in the mornings.
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202		It would be helpful if we could combine Parent/Teacher conferences in November with the week of Thanksgiving. It is very difficult to have all of those short weeks. It disrupts instruction of material because we end up rushing through stories and skills. Thanks for asking for our input.
-----	--	---

With regard to our first week back in August it doesn't matter to me whether we work a 3 or 4 day week. What does matter to me is that we have a meeting free work day set aside to work in our classrooms and prepare lesson plans.

203	(2) weeks
204	(2) weeks
205	(2) weeks
206	(2) weeks
207	(2) weeks
208	(2) weeks



LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858
Phone: 208.687.0431 Web: lakeland272.org

01/14/2013

To: The Lakeland Board of Trustees
From: Brad Murray
Subject: Recommendation for New Hires

Substitute Teachers

Jacob Johns
James Dorman
John Burnett



LAKELAND JOINT SCHOOL DISTRICT #272

15506 N Washington Street P.O. Box 39

Rathdrum, Idaho 83858

Phone: 208.687.0431 Fax: 208.687.1884 Web: lakeland272.org

MEMORANDUM

TO: Board of Trustees
FROM: Heidi Herndon
Human Resource Specialist
DATE: January 8, 2013
RE: Non-Certificated New Hires

The following individuals are recommended for hire:

Regular Employees

Douglass, Melissa, Paraprofessional, TLE
Kersh, Ann, Paraprofessional, JBE
Kohlar, Brittany, Paraprofessional, SLE
McCormick, Helen, Paraprofessional, JBE

Relief Employees

Peterson, Laurie, Relief Aide/Custodian



Timberlake High School
PO Box 909
Spirit Lake, ID 83869
(208) 623-6303

December 10, 2012

Lakeland School District Board of Trustees,

The purpose of this letter is to seek board approval for the Timberlake High School wrestling team to travel to Weiser, Idaho on February 1st and 2nd to participate in the 2013 Weiser Wrestling Invitational.

By participating in the tournament our team will gain exposure to 3A wrestlers through out the state of Idaho. This exposure to state competition will prepare our team for the upcoming state tournament. State seeding will be enhanced by competing in this tournament as well.

Timberlake parents have stepped up to help provide funds for transportation, food and lodging for this trip. It is our hope that the board will consider this request and approve the Weiser trip (using district transportation), allowing further planning to continue.

Sincerely,

Tim Cronnelly
Athletic Director
Timberlake High School



LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858
 Phone: 208.687.0431 Fax: 208.687.1884
 Web: www.lakeland272.org

TO: Board of Trustees
 FROM: Tom Taggart, Director of Business and Operations
 DATE: January 11, 2013
 SUBJECT: Bus Bids

We opened bids for up to three 71 passenger regular buses and one special needs buses on January 9th. We received three responses from vendors. All bids met our minimum requirement. Both our Transportation Director and the mechanics reviewed in detail the responses.

Based on the recommendation of our staff we would ask that the board approve the purchase of the special needs bus and **two** regular buses. Our plan is to buy three buses one year, and four the next. Since this is the first year of our increased plant facility levy, I feel it best to be cautious until have our overall plan in place. This is also a year we are buying a more expensive special needs bus. We would plan on getting four regular buses next year.

Bus Bids FY13

	Per Bus Delivered	Two Regular
Harlow's		
71 Passenger	\$ 84,080	\$ 168,160
Special Needs	\$ 88,937	\$ 88,937
Total		\$ 257,097

Western Mountain

71 Passenger	\$ 85,970	\$ 171,940
Special Needs	\$ 90,122	\$ 90,122
Total		\$ 262,062

Bryson

71 Passenger	\$ 88,739	\$ 177,478
Special Needs	\$ 96,737	\$ 96,737
Total		\$ 274,215

Interconnected VoIP Communications System

The Lakeland Joint School District #272 is soliciting proposals for the design, installation, implementation; end user training and ongoing maintenance for a Voice over Internet Protocol (VoIP) voice communication system/service that will replace and/or supplement the current telephony infrastructure.

Proposal Requirements and Project Scope

The Lakeland Joint School District #272 is requesting proposals from qualified vendors for the design, installation, complete configuration and maintenance of a VoIP telephone service to accommodate all current voice connections at Lakeland Joint School District #272 and its associated schools and buildings. Proposals will be accepted for purchased or a hosted system. If submitting a proposal for both, they must each be a separate proposal and will be evaluated individually.

VoIP Telephone Service.

Said service(s) are to be implemented no earlier than July 1, 2013. The service should be completely functional no later than August 15, 2013. The service shall include, but is not limited to, the following features:

- 1) Fully functional Interconnected VoIP Telephone system that will work with existing Zultys MX250. Each location is connected by a 1 GB fiber connection back to our central office at Lakeland Junior High School. All traffic destined for the Internet then travels over a 100 mb fiber link provided by Time Warner. Network switches at the locations are currently a mix of 3com 4200, 3com 4210, 3com 2426-PWR, HP 1910, and Cisco SG300. Our firewall is currently an Astaro based hardware device.
- 2) Complete configuration and installation, including E911, emergency contingencies, VLAN setup.
- 3) Accommodate all current voice connections at Lakeland Joint School District #272 and its associated schools.
- 4) Complete setup and integration into the current system.
- 5) Existing phone numbers and dialing plan must be kept.
- 6) Interoperability with existing network infrastructure.
- 7) Backup/emergency dialing available in the event the WAN or Internet are unavailable.
- 8) Quality of Service (QoS) configuration on routers and switches to reserve bandwidth for voice traffic if applicable.

- 9) Voicemail and advanced call manager available to all extensions
- 10) Ability to receive voicemail via email service.
- 11) Ability to make calls via software based phone on a computer
- 12) Training must be provided for staff at each location

Documentation

Vendor shall submit to the Lakeland Information Technology department the following documents within 30 days of installation. These diagrams need to be in electronic format as well as bounded paper copy.

- End User Guides
- System documentation
- Router and switch configurations
- IP addresses list and usage
- Extensions/Mailbox List
- Other related documentation to the project

Proposal Evaluation Factors

Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operational, technical, cost and management requirements. Evaluations of the proposals will be based upon the vendor's responsiveness to the RFP, the total price quoted for all the items covered by the RFP, and the total cost of the project to the district.

The following elements will be the primary considerations in evaluating all submitted proposals and in the selection of a Vendor:

Factor Weight

- Cost of Erate Eligible Goods and Services 30%
- Other Cost Factors - Erate Ineligible 10%
- Proposal preparation, thoroughness and responsiveness to this RFP 10%
- Demonstrated ability to meet all aspects of the proposal in a timely manner 30%
- Prior Erate Experience 10%
- Client references from prior installations in similar sized schools 10%

Award of this proposal is contingent upon the approval of funding from the Schools and Libraries Universal Service Administrative Company. The successful bidder agrees to bill and receive the discounted portion of the payment for the provisions of goods and services described herein directly from the Universal Service Administrative Company ("USAC"), and/or the Schools and Libraries Division ("SLD"). Lakeland Joint School District #272 (LJSD) and the successful bidder will comply with any applicable Schools and Libraries Universal

Service Fund Program requirements, all applicable Idaho State Contract/Bid requirements, and other requirements as requested in the RFP. The vendor must include its Service Provider Information Number (SPIN) in its proposal.

Any contract resulting from responses to the Request for Proposal (RFP) will take effect on **July 1, 2013**, and may continue through at least **June 30, 2018** (5 years). The contract may be extended for an additional five years for a total of ten years by mutual agreement.

Instructions to Vendors

- 1) Proposals, in an opaque envelope and sealed, must be **received** by 2:30 PM local time (PST) on **Wednesday, February 6, 2013** to the following address:

Lakeland Joint School District #272
Attn: VOIP
PO Box 39
15506 N Washington St
Rathdrum, ID 83858

Faxed proposals will not be accepted.

Proposals received after the time and date noted will **NOT** be considered for bid evaluation.

All proposals received by the specified time will be opened and the total bid amounts publicly announced and noted at the District Office at 2:45 PM on the closing date.

Bid evaluations will take place on or after February 7, 2013.

All vendors with qualifying proposals meeting the filing deadline will receive notification of the winning proposal.

Vendors with qualifying bids will have until 3:00 PM Friday, January 25, 2013 to lodge a bid protest. Bid protests must list the specific reasons for the protest and be delivered to the district contact via email or in person no later than 3:00 PM Friday, January 25, 2013. Any bid protests will be resolved before a contract is awarded.

- 2) All questions or inquiries concerning this Request for Proposals must be submitted to the contact person provided on the Form 470 and listed below, no later than two (2) business days prior to the proposal deadline. Verbal responses to any inquiry are not binding on either party.

Contact: Tom Taggart, Director of Business and Operations
Phone: 208-687-0431
Email: ttaggart@lakeland272.org

- 3) If a contract is to be awarded as a result of this Request for Proposals, it shall be awarded to the proponent who is responsible and whose proposal provides the best potential value to the District. Responsible means the capability in all respects to perform fully the contract requirements and the integrity and reliability to assure performance of the contract obligations. Must also meet all applicable SLD/Erate program requirements.
- 4) All services contracted by the District must be provided solely by a single vendor except for minor installation tasks which may be sub-contracted. Any subcontractors hired by the vendor to work on-site must meet Idaho State Public Works contractor licensing requirements.
- 5) Notice in writing to a proponent and the subsequent execution of a written agreement shall constitute the making of a contract. No proponent shall acquire any legal or equitable rights or privileges whatever until the contract is signed.
- 6) The contract will contain the relevant provisions of this Request for Proposals and of the successful proposal, as well as such other terms as may be mutually agreed upon, whether arising from the proposal or as a result of any negotiations prior or subsequent thereto.
- 7) Vendor proposal in response to this RFP will be incorporated into the final agreement between the District and the selected vendor. The submitted proposal should include the following sections:
 - a) Services to be rendered, project schedule and scope of work
 - b) Itemized Pricing and Total Sheet Summary
 - i. Erate Eligibility of Service and/or product to be noted with itemization
 - c) Exclusions
 - d) District and Vendor Responsibilities
 - e) Fees, Payments
 - f) Legal Terms and Conditions.

- 8) In the event of any inconsistency between this Request for Proposal, and the ensuing contract, the contract shall govern
- 9) The District has the right to cancel this Request for Proposals at any time and to reissue it for any reason whatsoever without incurring any liability and no proponent will have any claim against the District as a consequence.
- 10) Any amendments made by the District to the Request for Proposals will be issued in writing and sent to all that have received the documents. The corresponding 28 day waiting period will be extended accordingly, as will the deadline for receiving proposals.
- 11) Vendors must indicate in their proposal all equipment or service that is ineligible, either partially or in whole, for funding according to the SLD's rules.
- 12) The District is not liable for any costs of preparation or presentation of proposals
- 13) The proposal and accompanying documentation submitted by the proponents are the property of the District and will not be returned.
- 14) Vendors must include references for projects of similar size and scope that have been completed for schools or school districts. Please include the project description along with the name, email and phone number of a contact who can provide project details, etc.
- 15) The successful offeror shall complete Internal Revenue Service form W-9, Payer's Request for Taxpayer Identification Number.
- 16) The school district shall not be responsible for any services performed that have not been authorized by a properly signed district purchase order or contract.
- 17) The successful offeror shall comply with all Federal, State, and local laws, statutes, ordinances and regulations pertaining to work under their charge and shall bear all expenses associated with such compliance.
- 18) Please contact District via the e-mail above to arrange a site visit.

Equal Opportunity

Lakeland Joint School District is an Equal Opportunity Employer in accordance with Title VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Sections 503 and 504 of the Vocational Rehabilitation Act; the Americans with Disabilities Act; and other federal and state laws and executive orders regarding employment and equal opportunity.

Lakeland Joint School District #272
 Building Locations and Current Telephone Systems

Location	Current Phone System	Current Lines	Current # of Phones	# Phones Needed if one in each Classroom
District Office 15506 N. Washington St. Rathdrum, ID 83858	3com NBX V3000	687-0431 687-1884 Fax	20	20
Lakleland High School 7006 W Highway 53 Rathdrum, ID 83858	3com NBX V3000	687-0181 687-1317 687-1313 Fax	57	58
Lakeland Junior High 15601 N Highway 41 Rathdrum, ID 83858	Zultys MX250	687-0661 687-1510 Fax	14	51
Timberlake High School 5973 W Highway 54 Spirit Lake, ID 83858	Analog	623-6303 623-2401 623-6203 Fax	52	54
Timberlake Junior High School 5830 W Blackwell Blvd. Spirit Lake, ID 83858	Analog	623-2582 6232750 Fax	27	28
Mountain View High School 7802 W. Main St. Rathdrum, ID 83858	TalkSwitch 244 VS	687-0025 687-6026 687-2843 Fax	10	11
Athol Elementary 6333 E Menser Ave. Athol, ID 83801	Analog	683-2231 683-2817 683-7064 Fax	4	33
Betty Kiefer Elementary 13898 N Schooner St Rathdrum, ID 83858	Analog	687-5206 687-5305 687-3692 Fax	5	36
Garwood Elementary 17506 N Ramsey Road Rathdrum, ID 83858	Analog	687-1265 687-2489 687-4310	7	36
John Brown Elementary 15574 N Washington St. Rathdrum, ID 83858	Analog	687-0551 687-1083 687-9355 Fax	7	40
Spirit Lake Elementary 32605 N 5th St Spirit Lake, ID 83869	Analog	623-2501 623-4747 623-5175 Fax	7	34
Twin Lakes Elementary 5326 W Rice rd. Rathdrum, ID 83858	3com NBX V3000	687-5870 687-5873 687-5876 Fax	27	35
Transportation Office 7386 W Main St Rathdrum, ID 83858	Analog	687-0221 687-9705 Fax	3	7
Maintenance Office 7380 W Main St Rathdrum, ID 83858	Analog	687-2248 687-5368 Fax	3	7
Food Service Office 7748 W Main St Rathdrum, ID 83858	Analog	687-5451 687-5491	3	4
Technology Office 15601 N Highway 41 Rathdrum, ID 83858	Analog	687-4350	3	8
Total			90	<u>462</u>

Solicitation of bids: Voice Over Internet Phone System (VoIP)

The Lakeland Joint School District #272 is soliciting proposals for the design, installation, implementation; end user training and ongoing maintenance for a Voice over Internet Protocol (VoIP) voice communication system/service that will replace and/or supplement the current telephony infrastructure. Proposals must be received by 2:30 PM local time (PST) on Wednesday, February 6, 2013 at the Lakeland Joint School District Administrative Offices, 15506 N Washington St., PO Box 39, Rathdrum, ID 83858.

Copies of the full proposal requirements can be secured by contacting Tom Taggart, 208-687-0431, ttaggart@lakeland272.org



LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858
Phone: 208.687.0431 Fax: 208.687.1884
Web: www.lakeland272.org

TO: Board of Trustees
FROM: Tom Taggart, Director of Business and Operations
DATE: January 11, 2013
SUBJECT: Stipends for SLP's

Right as school was starting one of our Speech Language Pathologists became seriously ill and was unable to perform her duties. These positions are very difficult to fill at anytime, but especially so part way through a school year. As long term solutions were being explored the remaining pathologists all took on extra duties to ensure our students received the services they need.

Based on information provided by the individuals and the Director of Special Education the amount shown below are my recommendations for work performed during the first semester. It appears other solutions will be used during the remainder of the year and these individuals will return to their regular workloads. This could change as the year progresses.

Lorraine Reigal	\$3,600
Kathy Perterson	\$2,400
Denise Spragg	\$1,200

LAKELAND JOINT SCHOOL DISTRICT #272
Discipline Report

School Athol Elem
 Month/Year Dec. 2012

Grade	TOBACCO			ALCOHOL			DRUGS			BEH	FTG	INS	HAR	CONDUCT				ACTION TAKEN			
	D	P	U	D	P	U	D	P	U					BULL	VAN	WPN	PRO	TRU	ISS	OSS	EXP
K																					
1																					
2										1											1
3										1											1
4																					
5										1											1
6																					
7																					
8																					
9																					
10																					
11																					
12																					93
TOTAL																					

ADMINISTRATOR'S SIGNATURE *Kathy Thomas*

- KEY:
- D=Distribution
 - P=Possession
 - U=Under the Influence/Use
 - BEH= Inappropriate Behavior
 - FTG= Fighting
 - INS= Insubordination
 - HAR= Harrassment
 - BULL=Bullying
 - VAN= Vandalism
 - WPN=Weapon
 - PRO= Profanity
 - TRU= Truancy
 - ISS= In School Suspension
 - OSS=Out of School Suspension
 - EXP=Expulsion

Report incidents that involve a suspension of .5 day or more. The number of incidents should be based on the number of students involved (e.g. a fight between two students would be two incidents if both students are suspended .5 day or more). When completing the column under "Action Taken", report the number of days of suspension, not incidents (e.g. one fight might result in as many as ten days of suspension).

LAKELAND JOINT SCHOOL DISTRICT #272

Discipline Report

School__ Betty Kiefer Elementary

Month/Year __ Dec. 12

Grade	TOBACCO			ALCOHOL			DRUGS			CONDUCT							ACTION TAKEN				
	D	P	U	D	P	U	D	P	U	BEH	FTG	INS	HAR	BULL	VAN	WPN	PRO	TRU	ISS	OSS	EXP
K										2									1	1	
1																					
2																					
3										1										3	
4																					
5																					
6																					
7																					
8																					
9																					
10																					
11																					94
12																					
TOTAL																					

ADMINISTRATOR'S SIGNATURE

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BEH= Inappropriate Behavior
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LAKELAND JOINT SCHOOL DISTRICT #272
Discipline Report

School: John Brown
 Month/Year : December 2012

RECEIVED
 JAN - 8 2012

Grade	TOBACCO			ALCOHOL			DRUGS			BEH	FTG	INS	HAR	CONDUCT				ACTION TAKEN				
	D	P	U	D	P	U	D	P	U					BULL	VAN	WPN	PRO	TRU	ISS	OSS	EXP	
K																						
1																						
2																						
3																						
4																						
5																						
6																					0.5	
7																						
8																						
9																						
10																						
11																						
12																						95
TOTAL										0	0	1	0	0	0	0	0	0	0	0	0.5	

ADMINISTRATOR'S SIGNATURE 

- KEY:
- D=Distribution
 - P=Possession
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 - BEH= Inappropriate Behavior
 - FTG= Fighting
 - INS= Insubordination
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 - BULL=Bullying
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LAKELAND JOINT SCHOOL DISTRICT #272

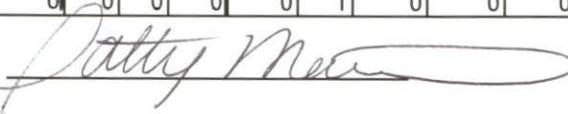
Discipline Report

School __ Spirit Lake Elementary

Month/Year __ December 2012

Grade	TOBACCO			ALCOHOL			DRUGS			CONDUCT						ACTION TAKEN				
	D	P	U	D	P	U	D	P	U	FTG	INS	HAR	BULL	VAN	WPN	PRO	TRU	ISS	OSS	EXP
K																				
1																				
2											1								1	
3																				
4																				
5																				
6																				
7																				
8																				
9																				
10																				
11																				
12																				
TOTAL	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0

ADMINISTRATOR'S SIGNATURE



KEY: D=Distribution
P=Possession
U=Under the Influence/Use

FTG= Fighting
INS= Insubordination
HAR= Harrassment
BULL=Bullying
VAN= Vandalism
WPN=Weapon
PRO= Profanity
TRU= Truancy

ISS= In School Suspension
OSS=Out of School Suspension
EXP=Expulsion

Report suspension of .5 day or more. Report the total number of days suspended, not the incidents.

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LAKELAND JOINT SCHOOL DISTRICT #272
 Discipline Report

School TWIN LAKES
 Month/Year DECEMBER 2012

Grade	TOBACCO			ALCOHOL			DRUGS			CONDUCT						ACTION TAKEN				
	D	P	U	D	P	U	D	P	U	FTG	INS	HAR	BULL	VAN	WPN	PRO	TRU	ISS	OSS	EXP
K																				
1																				
2																				
3																				
4																				
5											.5								.5	
6																				
7																				
8																				
9																				
10																				
11																				
12																				
TOTAL																				

ADMINISTRATOR'S SIGNATURE Mary Clavercraft

- KEY: D=Distribution
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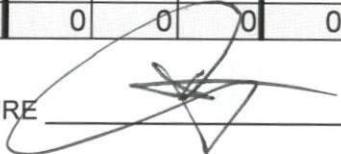
LAKELAND JOINT SCHOOL DISTRICT #272
Discipline Report

School _____ TJHS
 Date: December 2012

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Grade	TOBACCO			ALCOHOL			DRUGS			CONDUCT							ACTION TAKEN						
	D	P	U	D	P	U	D	P	U	BEH	FTG	INS	HAR	BULL	VAN	WPN	PRO	TRU	ISS	OSS	EXP		
K																							
1																							
2																							
3																							
4																							
5																							
6																							
7											1		1								5.5		
8											1										1		
9																							
10																							
11																							
12																						98	
TOTAL	0	0	0	0	0	0	0	0	0	0	2	0	1	0	0	0	0	0	0	0	0	5.5	0

ADMINISTRATOR'S SIGNATURE _____



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 FTG= Fighting
 INS= Insubordination
 HAR= Harrassment
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 VAN= Vandalism
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LAKELAND JOINT SCHOOL DISTRICT #272
 Discipline Report

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School _____ THS
 Date: December 2012

Grade	TOBACCO			ALCOHOL			DRUGS			BEH	FTG	INS	HAR	CONDUCT				ACTION TAKEN				
	D	P	U	D	P	U	D	P	U					BULL	VAN	WPN	PRO	TRU	ISS	OSS	EXP	
K																						
1																						
2																						
3																						
4																						
5																						
6																						
7																						
8																						
9		1																			1	
10																						
11																						
12																					99	
TOTAL	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0

ADMINISTRATOR'S SIGNATURE Bradley

- KEY:
- D=Distribution
 - P=Possession
 - U=Under the Influence/Use
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 - INS= Insubordination
 - HAR= Harrassment
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LAKELAND JOINT SCHOOL DISTRICT #272
Discipline Report

School: MOUNTAIN VIEW ALT HIGH SCHOOL
 Month/Year: DECEMBER 2012

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Grade	TOBACCO			ALCOHOL			DRUGS			BEH	FTG	INS	HAR	CONDUCT			PRO	TRU	ACTION TAKEN			
	D	P	U	D	P	U	D	P	U					BULL	VAN	WPN			ISS	OSS	EXP	
K																						
1																						
2																						
3																						
4																						
5																						
6																						
7																						
8																						
9																						
10									1												3	
11																					100	
12																						
TOTAL	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	3	0

ADMINISTRATOR'S SIGNATURE _____

John Klingaman
 John Klingaman, 1/07/2013

KEY: D=Distribution
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LAKELAND JOINT SCHOOL DISTRICT #272

Discipline Report

School LHS

Month/Year Dec 2012

Grade	TOBACCO			ALCOHOL			DRUGS			Conduct									ACTION TAKEN					
	D	P	U	D	P	U	D	P	U	BEH	FTG	INS	HAR	BULL	VAN	WPN	PRO	TRU	Theft	ISS	OSS	EXP	Sat. School	
K																								
1																								
2																								
3																								
4																								
5																								
6																								
7																								
8																								
9	0	0	0	0	0	0	0	0	0	6	2	1	0	0	0	0	0	0	0	0	0	3	0	5
10	0	0	0	0	0	0	0	0	0	2	2	0	0	0	0	0	0	0	0	0	0	2	0	5
11	0	1	0	0	0	0	0	0	0	6	0	2	0	0	0	0	0	0	0	0	0	2	0	3
12	0	0	0	0	0	0	0	0	0	2	0	2	0	0	0	0	0	0	0	0	0	2	0	7
TOTAL	0	1	0	0	0	0	0	0	0	16	4	5	0	0	0	0	0	0	0	0	0	9	0	20

ADMINISTRATOR'S SIGNATURE Curt Carr

- KEY:
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LAKELAND JOINT SCHOOL DISTRICT #272
Discipline Report

School Month/Year GE SDFS
 ##### *December 2012*

Grade	TOBACCO			ALCOHOL			DRUGS			CONDUCT							ACTION TAKEN					
	D	P	U	D	P	U	D	P	U	BEH	FTG	INS	HAR	BULL	VAN	WPN	PRO	TRU	ISS	OSS	EXP	
K																						
1																						
2																						
3																						
4																						
5																						
6																						
7																						
8																						
9																						
10																						
11																						103
12																						
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

ADMINISTRATOR'S SIGNATURE BJ DeAustin 

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Mountain View Outdoor Classroom Vision

Studies show student learning is benefited by enriched *hands-on* learning activities. Students at Mountain View High School have a *chance* to be immersed into a rewarding learning environment that fosters care for the environment and the community. In this environment students will learn about *green* technologies and stewardship for their community.

Mountain View is seeking community partners to help develop student interest in environmental conservation. The purpose of this project is to expose students to the basic ideas of solar power and water conservation. Students will become familiar with solar power topics including electronics, solar panel construction, and position/ tilt of panels to optimize power production. Students will practice all aspects of water conservation, filtration, and water storage. It is important to demonstrate to children how *green* technologies, such as solar power and rainwater reclamation, are viable options in today's society.

The site for this educational opportunity is located in an overgrown wooded plot of land behind Mountain View High School. With the help of the students and the community, we will create an environment which will inspire inquiry and innovative thinking. The vision of this site is to include a pavilion surrounded by interpretive trails that will highlight the native trees and plants of North Idaho.

Mission Statement

The mission of Mountain View High School is to enable learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and a prosperous and sustainable economy.

Core Beliefs

The school is dedicated to the belief that **all students can learn** and are expected to utilize their class time wisely. The teachers are committed to creating a safe environment for all students and expect students to meet the Idaho Achievement Standards.

Mountain View enjoys a heightened **sense of community** that fosters mutual respect among students and teachers.

Strong written and oral communication skills are stressed across the Mountain View Curriculum. Skills taught in Speech and English are complemented and strengthened in all other courses. Special emphasis is placed on content of spoken and written work. Mountain View also offers all course work necessary for graduation. Remedial courses in math, reading, and language skills are available. These courses allow students to gain the knowledge needed for the state standards.

Extended learning beyond the traditional classroom gives students a *hands-on* opportunity for success. We believe *hands-on* extended learning opportunities are crucial to the success of our students in today's society.

How are our programs measured for effectiveness?

1. By practicing water conservation, students will learn long-term energy conservation behaviors. Students will be able:

→ To monitor water use to limit waste while optimizing garden production.

2. By participating in activities utilizing wind and solar technology, students will be able:

→ To calculate voltage and amperage of a circuit

→ To use a multimeter to measure voltage and amperage

→ To determine the position and tilt angle for the module to produce the highest power output

→ To determine if solar cells are connected in series or parallel

→ To explain how voltage and current affect power

→ To utilize wind and solar power as a viable energy option for various applications

Community Support Possibilities

1. Sponsorship of
 - a. solar cells
 - b. 200 gallon water holding tanks
 - c. Wind Turbine
2. Irrigation system
3. Donations of time and money gratefully accepted.

7802. W. Main Street

P.O. Box 39

Rathdrum, Idaho 83858

Phone 208.687.0025, Fax

208.687.2843

Web: mtvweb.lakeland272.org

MOUNTAIN VIEW ALTERNATIVE SCHOOL Conservation Project



Building a Greener Tomorrow