

Agenda of Regular School Board Meeting

The Board of Trustees Lakeland Joint School District No. 272

A Regular School Board Meeting of the Board of Trustees of Lakeland Joint School District No. 272 will be held Monday, August 13, 2012, beginning at 5:30 PM in the Administrative Offices, 15506 N. WASHINGTON ST., RATHDRUM, ID 83858.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

- A. **Call to Order 5:30 p.m.**
- B. Approve/deny amending the agenda to add Personnel 2012-8-13 to Executive Session
- C. Approve/deny adding an action item entitled "*Approve/deny placing Personnel 2012-8-13 on paid administrative leave*"
- D. **Executive Session as authorized by Idaho Code 67-2345 (b) 5:30 p.m.**
 - 1. Superintendent Evaluation
 - 2. Personnel 2012-8-13
- E. **Welcome Visitors/Pledge of Allegiance 6:00 p.m.**
- F. **Approve Agenda**
- G. **Consent Agenda**
 - 1. Minutes of Previous Meeting(s) -Regular Meeting of 07/09/2012 3
 - 2. Regular and Special Bills 11
- H. **Report and Presentation Agenda**
 - 1. LEA
 - 2. Visitor Presentations
 - a. Sally Sullivan-Bussing Issue
 - 3. Public Comment (Each speaker will be asked to limit their remarks to no more than three minutes. Please see the Public Comment sign-in sheet and Policy #1520 for proper procedure in addressing the Board during Public Comment).
 - 4. Staff Reports
 - a. Superintendent's State of the District Report 2012 24
 - b. Tom Taggart- Hard Copy Report 89
- I. **Action Agenda**
 - 1. Approve/deny Notifications of Staff Resignations/Retirements/Leaves as presented
 - 2. Approve/deny the hiring of new personnel as presented 91
 - 3. Approve/deny establishing bus routes, non-transportation zones, and safety busing zones for 2012-2013 as recommended by the administration
 - a. Establish Bus Routes
 - b. Establish Non-Transportation Zones
 - c. Establish Bus Safety Busing Zones
 - d. Establish in Lieu of Transportation Rates

4. Approve/deny to accept the proposed agreement for the use of a trail area adjacent to Timberlake Junior-Senior High campuses, with Dolan Land Management, LLC, an Idaho liability company, in form and substance as approved by counsel for the District.	92
5. Approve/deny the Clinical Education Agreement between Lewis-Clark State College and the Lakeland Joint School #272 as presented	100
6. Approve/deny Handbook and Procedures for the Before and After School Program (BASE Program) at Garwood Elementary to be piloted in the 2012-2013 school year	106
7. Approve/deny to set a budget hearing for September 10, 2012 at 5:00 p.m. in order to propose new fees and to amend the budget for FY 2012-2013	
8. Approve/deny copier lease with Royal Copiers	120
9. Approve/deny placing personnel 2012-8-13 on paid administrative leave	
10. Approve/deny the following Policy revisions as presented	
a. #2420- Title I Parent Involvement	122
b. #4105- Public Participation in Board Meetings (Repeal)	124
c. #5107- Informal Review	125
d. #5130- Administrative Leave	127
e. #5210- Work Day	128
f. #5220- Assignments, Reassignments, Transfers	129
g. #5350- Certified Personnel Resignation (Release from Contract)	131
J. <u>Discussion Agenda</u>	
1. KTEC	
a. Ribbon Cutting Ceremony- August 27, 2012 at 4:30 p.m.	
b. Other	
2. Plant Facility Levy Election, August 28, 2012	
3. School Opening Calendar 2012-2013	133
4. ISBA Annual Convention- November 14-16 in Boise	
5. Correspondence	
a. Discipline Reports	
b. Other	135

**THE MEETING MINUTES OF THE LAKELAND JOINT SCHOOL DISTRICT 272,
EXECUTIVE SESSION AND REGULAR BOARD MEETING, JULY 9, 2012**



5:00 p.m. Executive Session
7:00 p.m. Regular Meeting

LAKELAND JOINT SCHOOL DISTRICT NO. 272

Meeting Location
LAKELAND JOINT SCHOOL DISTRICT ADMINISTRATIVE OFFICES
15506 N Washington Street
Rathdrum, ID 83858

BOARD MEMBERS PRESENT

Chairman Larry Brown (Zone 5)
Trustee Kyle Olmstead (Zone 1) (ABSENT)
Trustee John Shaffer (Zone 2)
Trustee Tim Skubitz (Zone 3)
Trustee Brian Wallace (Zone 4) (In at 5:12 p.m.)

ADMINISTRATION PRESENT

Superintendent Dr. Mary Ann Ranells
Assistant Superintendent Brad Murray
Director of Business Tom Taggart
Clerk Brook Cunningham

A. **CALL TO ORDER 5:00 P.M.**

Chairman Brown called the meeting to order at 5:06 p.m.

B. **APPROVE/DENY AMENDMENT TO THE AGENDA TO INCLUDE BOARD WORK SESSION AT APPROXIMATELY 6:00 P.M. FOR POLICY REVIEW**

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to amend the agenda to include a Board Work Session for Policy Review. This item had been posted on the agenda after the 48 hour agenda notice. The session was added due to the amount of policy revisions.

C. **EXECUTIVE SESSION AS AUTHORIZED BY IDAHO CODE 67-2345 (B) 5:00 P.M.**

At 5:07 p.m. Chairman Brown announced the next order of business would be consideration of the Board recessing into executive session as authorized by Idaho Code 67-2345 (b). After a full and complete discussion, upon motion duly made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ the following resolution was presented:

BE IT RESOLVED, that the Board of Trustees of Lakeland Joint School District No. 272 recess from public meeting into Executive Session

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pursuant to Section 67-2345 (b), Idaho Code, in order to conduct student hearings.

BE IT FURTHER RESOLVED, that following the executive session, the Board will reconvene into public session for the purpose of conducting further business or for adjournment of the meeting.

Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

	<u>YES</u>	<u>NO</u>	<u>NOT PRESENT</u>
Chairman Larry Brown	X		
Trustee Kyle Olmstead			X
Trustee Shaffer	X		
Trustee Tim Skubitz	X		
Trustee Brian Wallace			X

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Brown declared said resolution adopted.

Minutes of the Executive Session

1. Student 2012-J

Administration in attendance included, Superintendent Dr. Mary Ann Ranells, Assistant Superintendent Brad Murray, and Clerk Brook Cunningham. Also present, was Kathy Thomas, Principal of Athol Elementary.

Student 2012-J along with parent entered Executive Session at 5:09 p.m.

Trustee Brian Wallace entered Executive Session at 5:12 p.m.

Student 2012-J along with parent exited Executive Session at 5:23 p.m.

Kathy Thomas exited Executive Session at 5:34 p.m.

2. Student 2011-R

Student 2011-R and both parents along with Kurt Hoffman, Principal of Timberlake High School entered Executive Session at 5:36 p.m.

Student 2011-R along with both parents exited Executive Session at 5:43 p.m.

Kurt Hoffman exited Executive Session at 5:45 p.m.

The Board adjourned from Executive Session at 5:47 p.m.

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D. BOARD WORK SESSION-POLICY REVIEW 6:00 P.M.

The Board entered into a work session at 5:50 p.m. to review and discuss the presented the policies. These policies have been included in these minutes herewith.

E. WELCOME VISITORS/PLEDGE OF ALLEGIANCE 7:00 P.M.

At 7:00 p.m. Chairman Brown extended welcome to those who were in attendance and led in the pledge.

F. ANNUAL MEETING-BOARD ELECTIONS

1. Election of Board Chairman

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to nominate Larry Brown Board Chairman for an additional year. Motion carried unanimously.

2. Election of Board Vice-Chairman

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to nominate Brian Wallace Board Vice Chairman for an additional year. Motion carried unanimously.

G. APPROVE AGENDA

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SHAFFER to approve the agenda as presented. Motion carried unanimously.

H. ANNUAL MEETING-REORGANIZATION

1. Appoint Clerk and Treasurer

Dr. Ranells recommended to the Board that Brook Cunningham be appointed Clerk and Cindy Happeny be appointed Treasurer for an additional year.

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE WALLACE to approve the Superintendent's recommendation as presented. Motion carried unanimously.

2. Approve/deny Resolution 07-09-2012-A that provides for appointment of Assistant Treasurers and Designated Signatory for each respective school

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SHAFFER to adopt 07-09-2012-A that provides for appointment of Assistant Treasurers and Designated Signatory for each respective school as presented.

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Vote being had on the above and foregoing resolution, and the same having been counted and found to be as follows:

	<u>YES</u>	<u>NO</u>	<u>NOT PRESENT</u>
Chairman Larry Brown	X		
Trustee Kyle Olmstead			X
Trustee Shaffer	X		
Trustee Tim Skubitz	X		
Trustee Brian Wallace	X		

and no less than two-thirds (2/3) of the membership in favor thereof, Chairman Brown declared said resolution adopted.

3. Set Date, Time and Location of Regular Meetings

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ to approve the schedule of Regular Meetings as presented. Motion carried unanimously. The schedule has been made a part of these minutes.

Motion was made by TRUSTEE SHAFFER to amend the previous motion changing the meeting start time from 7:00 p.m. to 6:00 p.m. followed by a second from TRUSTEE SKUBITZ. Motion carried unanimously.

I. **CONSENT AGENDA**

1. Minutes of Previous Meeting(s) -06/11/2012

2. Regular and Special Bills

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SHAFFER to approve the consent agenda as presented. Motion carried unanimously.

J. **REPORT AND PRESENTATION AGENDA**

1. LEA

There were no reports from the LEA.

2. Visitor Presentations

a. Mike Baker-School Based Health Clinic

Mike Baker, CEO of Dirne Health Centers presented a Project abstract of the mobile School Based Health Clinic. He provided a handout which has been made a part of these minutes herewith. He informed the goal of the mobile clinic is to integrate with school nurses and teachers. At this time Dirne is looking for a letter of support to submit for a grant and it doesn't

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obligate the school district to anything. He is requesting a directive from the Board that would allow the Superintendent to write letter of support. The Board provided the directive.

b. Before and After School Care - Pilot Program, Garwood Elementary

BJ DeAustin, Principal of Garwood Elementary introduced Tammy Cass. DeAustin and Cass jointly presented the "BASE" (Before and After School care Enrichment) Program to the Board. Garwood Elementary would pilot the program this school year in hopes of being able to expand through-out the District at a later time if it proves successful. The proposal for the program has been provided for the minutes.

3. Staff Reports

a. Tom Taggart

1.) Financial

Tom Taggart informed that the District is in the process of closing out the Fiscal Year and getting ready for the annual audit.

2.) Plant Facilities Levy

Tom Taggart informed that 7 weeks from tomorrow is the election and the District will begin campaigning now. Even if the levy passes there will still be an 11% decrease in taxes because of other expiring levies.

Dr. Ranells questioned the Board Members if there is an active role the members would like to play in the campaigning and if so to please let her know.

b. Brad Murray-

1.) 2012 Summer School

Brad Murray referenced the Board to a spreadsheet provided in their packets. He informed that expenses will be about \$6000 less than last year but our ADA will be larger. There are fewer kids from Lakeland Junior High attending this year.

2.) ISATS

Brad Murray informed that every school made AYP. Brad went through results provided to the Board. Those results have been made a part of these minutes herewith.

3.) 2011/2012 Spring LAW results

Brad Murray went over the LAW charts with the Board that were provided to them. The LAW charts have also been provided for these minutes.

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K. ACTION AGENDA

1. Approve/deny Notifications of Staff Resignations/Retirements/Leaves as presented

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve the Notifications of Staff Resignations/Retirements/Leaves as presented. Those notices have been made a part of these minutes. Motion carried unanimously.

2. Approve/deny High School Fall Athletic Schedules

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to approve the High School Fall Athletic Schedules as presented. Those schedules have been made a part of these minutes herewith.

3. Approve/deny Non-Resident Tuition for 2012/2013

Tom Taggart recommended that the Non-Resident Tuition for 2012/2013 remain the same as the prior year.

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE WALLACE to approve the Non-Resident Tuition as recommended by Administration for the 2012/2013 school year.

4. Approve/deny Interfund Transfers as presented

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve the Interfund Transfers as presented. Those recommendations have been made a part of these minutes. Motion carried unanimously.

5. Approve/deny declaring Student 2012-J a Habitual Truant

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE SKUBITZ to require the student to come back before the Board to consider reporting this student to the prosecutor if the student should accumulate 6 or more absences in any given quarter through-out the 2012-2013 school year. Motion carried unanimously.

6. Approve/deny re-admitting Student 2011-R

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve re-admitting Student 2011-R and for school Administration to develop a behavioral and academic plan for the student. Motion carried unanimously.

7. Approve/deny revised Policy #1520 entitled *Public Participation in Board Meetings*

Motion was made by TRUSTEE SHAFFER and seconded by TRUSTEE WALLACE to approve the revised Policy #1520 entitled *Public Participation in Board Meetings* as presented. A copy of the revised policy has been made a part of these minutes. Motion carried unanimously.

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8. Approve/deny establishing district mileage rate of .50 cents per mile for 2012/2013

Tom Taggart explained that the State rate is .55 cents per mile. The District currently is at .45 cents which has been the rate for quite awhile. The recommendation of .50 cents would still remain .05 cents under the State rate.

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE WALLACE to approve establishing district mileage rate of .50 cents per mile for 2012/2013. Motion carried unanimously.

9. Approve/deny Administration's recommendation for insurance carriers (Health, Dental, Life and Vision)

Tom Taggart informed that all of the providers are the same with the exception of Group Health.

Motion was made by TRUSTEE SKUBITZ to approve the verbal listing of providers as presented followed by a second from TRUSTEE SHAFFER. Motion carried unanimously.

10. Approve/deny agreement with Idaho State Billing Services, Inc

Tom Taggart recommended the approval be for 1 year only.

Motion was made by TRUSTEE SKUBITZ and seconded by TRUSTEE SHAFFER to approve the agreement with Idaho State Billing Services, Inc. for one year only. The agreement has been included in these minutes. Motion carried unanimously.

11. Approve/deny the hiring of new personnel and to re-hire the recommended classified personnel as presented

Motion was made by TRUSTEE WALLACE and seconded by TRUSTEE SKUBITZ to approve the hiring of new personnel and to re-hire the recommended classified personnel as presented. Lists of those recommended have been made a part of these minutes herewith. Motion carried unanimously.

L. **DISCUSSION AGENDA**

1. KTEC

Dr. Ranells mentioned scheduling a tour for the Board to see KTEC. Tom reported there have been some challenges with the budget, which includes buying equipment for two extra programs. Hiring is complete at this time.

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2. Athletics for Charter School Students

Dr. Ranells informed that she did not have anything to add from last Board meeting when this was discussed, however, the Board did receive a letter from a student in regards to this topic and it has been included in the Board's packet.

3. Schedule Board Workshop for policy review prior to the August 13th meeting

The Board agreed to schedule a workshop for August 6th at 5 p.m.

4. Before and After School Care- Pilot Program, Garwood Elementary

This item was previously discussed earlier in the agenda.

5. Correspondence

a. Discipline Reports

The reports that were provided have been made a part of these minutes.

b. Other

A letter from Innercept Academy commending Kim Suko and Frank Vieira has been made a part of these minutes.

Meeting adjourned at 8:25 p.m.

Attest:

Larry Brown, Chairman

Respectfully Submitted:

Brook Cunningham, Clerk

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees
Regular School Board Meeting
August 13, 2012

Bills Presented for Approval of Payment:

Gross Salaries		1,326,384.35	
Gross Benefits		377,450.80	
Happeney, Cindy	Petty Cash Replenishment	52.82	78075
Chartwells	June 2012 Food Service	45,613.47	78080
ISB	Medicaid Administration Fee	83.43	78081
Lowe's	Maint Supplies	441.95	78082
Mitchell, Kristine	Expense Claim Reimbursement	59.75	78083
AmSan	Maint Supplies	2,837.10	78084
VoWac	Instructional Materials	3,162.88	78085
Idaho Digital Learning Academy	Purchasing Blended Curriculum	6,500.00	78086
Barnette, Donna	Lunch Credit Reimbursement	4.75	78087
Caxton Printers	Textbooks	123,180.88	78088
Cengage Learning	Textbooks	126,956.48	78089
Graybar Electric	Maint Supplies	64.96	78090
Idaho Dept of Health & Welfare	July 2012 Medicaid Match	10,000.00	78091
ISB	Medicaid Administration Fee	1,890.44	78092
Jones, Stephanie	IDLA Fee Refund	75.00	78093
K12 Management	Charges for June 2012	432.00	78094
Kootenai Health Cash Team	June 2012 OT, PT & Mileage	264.98	78095
Lakeland True Value	Maint Supplies	73.66	78096
Lightning Bolt & Supply	Maint Supplies	373.39	78097
Pannell, Addie	IDLA Fee Refund	25.00	78098
Piva, Cheryl	IDLA Fee Refund	75.00	78099
Ramus, Kim	IDLA Fee Refund	75.00	78100
A T & T	June 2012 Long Distance Charges	165.72	78101
Aspex Solutions	Online Application System Service	687.50	78102
Heitstuman, Rodney	Expense Claim Reimbursement	28.09	78103
Idaho Department of Education	July 18, 2012 Fingerprinting	40.00	78104
Thoreson, Robert	Expense Claim Reimbursement	90.14	78105
Washington State Dept of Licensing	School Bus Driver Records	20.00	78106
Architectural Hardware	Maint Supplies	718.00	78107
Jacobson, Judy	Summer School Fee Refund	15.00	78108
Midway Parts	Maint Supplies	233.56	78109
IBF	Checks (TLE)	108.55	78110
Target	Instructional Materials	36.18	78111
Fairfield Inn	Lodging/MCA Clinic (THS to reimburse)	1,782.00	78112

Montana Coaches Association	MCA Clinic Registration (THS to reimburse)	1,170.00	78113
KTEC	Kootenai & Bonner County Taxes Collected in June 12	351,283.84	78164
Wells Fargo Bank	Admin Charges - Escrow Acct	750.00	78165
Frontier	Basic Service, Trunk Charges 6/26-7/25/12	2,351.19	78166
Idaho Department of Education	August 1, 2012 Fingerprinting	40.00	78167
Rathdrum Area Chamber of Commerce	Registration for 8/16/12 Business Fair	50.00	78168
Postmaster - Rathdrum	Postage Stamps	470.00	78169
American Express	Shipping Fee/Ofc,Instr,Tech,Incentive Supplies	12,815.13	78170
American Express	Library,Instr,Ofc,Incentive,Tech Supplies	29,734.52	78171
American Express	Membership Rewards Fee/Ofc,Instr,Tech Supplies	16,607.18	78172
Dominos Pizza	Pizza for 8/6/12 Special Board Meeting	45.02	78173
NCS Pearson	Check #78139 voided (see below)	(20,250.00)	
NCS Pearson	PowerSchool License 8/29/12-8/28/13	18,675.00	78174
Cornelison, Thomas	Reimbursement for DOT Physical	65.00	78181
Murray, Brad	June 2012 Mileage	38.16	78182
Ranells, Mary Ann	June 2012 Mileage	5.27	78183
Postmaster - Rathdrum	Postage Stamps	450.00	78185
Athol, City of	Water 5/31 - 6/29/2012 (AE)	70.00	78186
Alsco	Coverall Service	64.29	78187
AmSan	Maint Supplies	60.71	78188
Athol, City of	Water 6/29 - 7/31/2012 (AE)	140.00	78189
Coeur d'Alene Garbage	July 1-31, 2012 Dumpster Dumping	52.00	78190
Grove Hotel	Lodging (IASA Conference/Administrator Breakfast)	4,326.12	78191
Hampton Inn & Suites - Nampa	Lodging (2012 Technicians Workshop)	510.00	78192
Horizon	Maint Supplies	10,271.68	78193
Panhandle Sun	Back-to-School Newsletter (1st printing)	2,256.00	78194
Riverside Hotel	Lodging (Accreditation Meeting)	267.00	78195
Tacoma Company	Instructional Materials	57.80	78196
TruGreen	Services (Maint)	575.00	78197
Verizon Wireless	Cell Phone Charges 6/23 -7/22/2012	1,891.94	78198
Visa	Instructional Materials	3,700.24	78199
Alsco	Coverall Service	192.87	78114
AmSan	Services (Maint), Maint Supplies	1,501.97	78115
Apperson	Instructional Materials	106.00	
Architectural Hardware	Maint Supplies	280.00	78116
Avista	July 2012 Electricity/Natural Gas	19,253.18	
Bar Circle "S" Water	July 2012 Water (GE)	1,579.10	
Ben Nye	Instructional Materials	262.06	78117
Bus Parts Warehouse	Tran Supplies	688.18	78118
Caxton Printers	Textbooks	56,226.31	78119
Caxton Printers	Textbooks, Instructional Materials	126,759.11	
Committee for Children	Counseling Materials	329.00	
Consolidated Supply Co	Maint Supplies	18.05	78120
Consolidated Supply Co	Maint Supplies	24.00	
Country Lock & Key	Services (Maint) ¹²	13.95	78121

Dodson, Charles M., Attorney	Legal Expenses 7/10-28/2012	1,562.95	
eInstruction	Instructional Materials	2,027.33	78122
Flinn Scientific	Instructional Materials	646.95	
Graybar	Tech Supplies	1,184.82	
Hansen, Debbie	July 2012 Mileage	144.00	
Harvest, Zachary	July 2012 Mileage	55.00	
Havercroft, Mary	Expense Claim Reimbursement	270.71	
Helbling Employee Benefits	COBRA Specific Rights Notice	50.00	
Herndon, Heidi	Expense Claim Reimbursement	9.00	78123
Horizon	Maint Supplies	368.72	78124
Idaho School Boards Assoc	Pu-Pol Update	295.00	78125
Idaho Transportation Dept	Exempt Plates	69.00	78126
Insight Investments	Tech Equipment	5,861.00	78127
Insight Investments	Tech Equipment	2,375.00	
Interstate Office Supply	Office Supplies	43.86	78128
ISB	Medicaid Administration Fee	26.75	
Isbell, Lee	July 2012 Mileage	127.20	
Jones School Supply	Award Supplies	121.80	78129
Kimmel Athletic Supply	Instructional Materials	538.60	
Kootenai County Solid Waste	June 2012 Garbage Fee/Dumpster Rental	695.94	78130
Kootenai Electric Cooperative	AE/GE Electricity 6/15 - 7/15/2012	1,413.15	78131
KTEC	1st Half of Support for KTEC	71,387.00	78132
Les Schwab Tires	Services (Maint)	22.16	78133
Lowe's	Maint Supplies	256.41	78134
Midway Parts	Maint Supplies	1,513.66	78135
Motor Electric	Maint Supplies	565.96	78136
MSC	KTEC Supplies (to be reimbursed)	74.21	78137
Multi-Health Systems	Testing Materials	286.20	
Murray, Brad	Expense Claim Reimbursement, July 2012 Mileage	168.16	
Napa	Tran Supplies	196.09	78138
Napa	Tran/Maint/Instructional Supplies	1,338.18	
NASP	Instructional Materials	282.00	
NCS Pearson	PowerSchool License 8/29/12-8/28/13	20,250.00	78139
NCS Pearson	Testing Materials	2,760.42	
Nelson, Walter E. Co.	Maint Supplies	20,011.68	78140
News-2-You	Online Subscription	140.00	78141
North Kootenai Water District	TLE Fire/Water 6/15 - 7/15/2012	704.83	78142
Nuts and Volts	Magazine Subscription Renewal (THS)	49.95	78143

OETC	Instructional Materials/Membersip Renewal	1,022.55	78144
Office Depot	Printing	363.50	78145
Office Depot	Printing	59.98	
Office Max	Office/Instructional Supplies	602.07	78146
Office Max	Office Supplies	24.80	
Oxarc	Maint Supplies	61.98	78147
Oxarc	Services (Maint)	8.25	
Pacific Steel	Instructional Materials	300.00	78148
Parson, Chad	Expense Claim Reimbursement	45.75	
Platt	Maint Supplies	266.85	78149
Platt	Maint Supplies	444.54	
Pro-Ed	Testing Materials	55.00	78150
Progressive Printing	Office Supplies	161.00	
Pure Filtration Products	Maint Supplies	85.20	78151
Ranells, Mary Ann	Expense Claim Reimbursement, July 2012 Milege	333.36	
Raptor	V-Soft Annual Access Fee Renewal	3,888.00	78152
Rathdrum, City of	July 2012 Water/Sewer	2,338.04	
Renaissance Learning	Math Facts in a Flash Subscription Renewal (GE)	646.50	78153
Riverside Publishing	Testing Materials	959.20	
Rodda Paint	Maint Supplies	383.72	78154
Rodda Paint	Maint Supplies	434.36	
Royal Business Systems	Copier Use 7/1 - 8/1/2012	487.68	
School Specialty	Student Agendas (TJHS)	1,233.00	78155
Service Paper Co	Maint Supplies	69.90	78156
Silver Lake Motel	Lodging for YURT Training (Spear)	240.00	78157
Spirit Lake, City of	July 2012 Water/Sewer	1,146.33	
Stein Bros	Maint Supplies	30.90	78158
Subscription Services Of America	Magazine Subscription Renewals (LHS)	862.30	78159
Sun Rental	Maint Supplies	41.49	
Thomas, Kathy	Expense Claim Reimbursement	68.78	
TLI Sewer	TLE August 2012 Sewer	585.00	78160
VoWac	Instructional Materials	1,882.72	78161
VoWac	Instructional Materials	336.00	
Western Records Destruction	Services (Maint)	315.00	
Xpress Graphics	Maint Supplies	85.70	78162
Ziegler Lumber Co	Maint Supplies	206.06	78163

Avista Utilities 2012-13

Bill Date	6/25/2012		7/25/2012									
	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC
GE (105)	130.65		111.86		-		-		-		-	
MVAS (491)	258.79	456.96	133.80	289.55								
MAINT (003)	18.17	243.95	5.16	225.70								
TRAN (002)	65.01	356.03	18.17	220.46								
JBE (101)	168.05	2,278.29	101.87	1,152.37								
LJHS (201)	194.28	2,638.54	106.49	1,828.68								
DO (001)	28.58	409.41	5.16	401.72								
LJHS FBF (201)		17.27		17.27								
LHS (301)	1,076.11	5,145.62	156.48	3,246.51	-		-		-		-	
LHS FBF (301)		68.32		64.44								
SLE (102)		2,021.87		988.17								
AE (103)	33.45		6.83				-					
GARG HTR (002)		11.85		11.55								
THS (401)	878.61	7,617.04	292.91	4,483.74								
TLE (106)	313.50	2,099.22	93.07	1,370.25								
TLE LITE (106)		21.72		20.76								
FOOD SERV	329.24	1,202.98	125.47	856.85								
THS GNRT (401)	78.02		9.49									
TJHS (202)	763.78	3,129.19	256.57	1,785.96								
BKE (104)	175.00	1,368.12	125.47	740.40								
SUB TOTAL	\$ 4,511.24	\$ 29,086.38	\$ 1,548.80	\$ 17,704.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 33,597.62		\$ 19,253.18		\$ -		\$ -		\$ -		\$ -	
CHECK DATE	7/13/2012		8/15/2012									
GAS 100 661000 333 ??? 000 FOOD SERV 290 710000 333 000 000												
ELECTRIC 100 661000 332 ??? 000 FOOD SERV 290 710000 332 000 000												
[REDACTED]												
Bill Date												
	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC	GAS	ELECTRIC
GE (105)	-		-		-		-		-		-	
MVAS (491)												
MAINT (003)												
TRAN (002)												
JBE (101)												
LJHS (201)												
DO (001)												
LJHS FBF (201)												
LHS (301)	-		-		-		-		-		-	
LHS FBF (301)												
SLE (102)												
AE (103)	-		-		-		-		-		-	
GARG HTR (002)												
THS (401)	-											
TLE (106)	-											
TLE LITE (106)												
FOOD SERV	-											
THS (401)	-											
TJHS												
BKE (104)												
SUB TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
CHECK DATE												
GAS 100 661000 333 ??? 000 FOOD SERV 290 710000 333 000 000												
ELECTRIC 100 661000 332 ??? 000 FOOD SERV 290 710000 332 000 000												

Bar Circle "S" Water 100 661000 331 105 000 Garwood								
	Irrigation					CHECK	INVOICE	
Date	Reading		Reading		TOTAL	DATE	NUMBER	
July 2012	51646900	\$ 324.45	2264300	\$ 27.43	\$ 351.88	7/13/2012	JUNE 12 WATER	
Aug 2012	52530400	\$ 1,551.67	2268700	\$ 27.43	\$ 1,579.10	8/15/2012	JULY 12 WATER	
Sept 2012					\$ -			
Oct 2012					\$ -			
Nov 2012					\$ -			
Dec 2012					\$ -			
Jan 2013					\$ -			
Feb 2013					\$ -			
March 2013					\$ -			
April 2013					\$ -			
May 2013					\$ -			
June 2013					\$ -			
					\$ 1,930.98			
July 2013								
Aug 2013								
Sept 2013								
Oct 2013								
Nov 2013								
Dec 2013								
Jan 2014								
Feb 2014								
March 2014								
April 2014								
May 2014								
June 2014								
do not pay shaded areas								

CITY OF ATHOL 100 661000 331 103 000 683-2101

C-0010			C-0011			CHECK	INVOICE
DATE	READING		READING		TOTAL	DATE	NUMBER
JULY 2012	2069	\$ 35.00	1723	\$ 35.00	\$ 70.00	8/9/2012	JULY 12
AUG 2012	2089	\$ 35.00	1751	\$ 35.00	\$ 70.00	8/9/2012	AUG 12
SEPT 2012							
OCT 2012							
NOV 2012							
DEC 2012							
JAN 2013							
FEB 2013							
MAR 2013							
APR 2013							
MAY 2013							
JUNE 2013							
		\$ 70.00		\$ 70.00	\$ 140.00		
JULY 2013							
AUG 2013							
SEPT 2013							
OCT 2013							
NOV 2013							
DEC 2013							
JAN 2014							
FEB 2014							
MAR 2014							
APR 2014							
MAY 2014							
JUNE 2014							

City of Rathdrum Accounts (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 080 000) 687-0261													
2012-13		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
DO (001)	7.1640.1	24.50	40.65										
TRAN (002)	7.1660.1	28.50	54.20										
Food Serv	7.1610.1	46.50	40.65										
JBE (101)	7.1620.1	62.75	237.13										
JBE Annex(101)	7.1630.1	46.50	40.65										
BKE (104)	7.1580.1	64.50	40.65										
BKE Irrig (104)	4.1585.1	306.90											
LJHS (201)	7.1670.1	87.25	304.88										
LJHS Field (013)	4.1650.1	96.30											
LHS (301)	7.1570.1	87.25	304.88										
LHS Irrig (007)	4.0616.1	79.00											
LHS Field (008)	4.1600.1	235.40											
FBF RR	7.0002.1		40.65										
MVAS (491)	7.1590.1	no bill (\$22 cr from misread)											
Soccer Fld (005)	4.0000.1	68.35											
		\$ 1,233.70	\$ 1,104.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 2,338.04		\$ -		\$ -		\$ -		\$ -		\$ -
invoice #		JULY 12 WATER/SEWER											
check date		8/15/2012											

City of Rathdrum Accounts (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 080 000) 687-0261													
		WATER	SEWER										
DO (001)	7.1640.1												
TRAN (002)	7.1660.1												
Food Serv	7.1610.1												
JBE (101)	7.1620.1												
JBE Annex(101)	7.1630.1												
BKE (104)	7.1580.1												
BKE Irrig (104)	4.1585.1												
LJHS (201)	7.1670.1												
LJHS Field (013)	4.1650.1												
LHS (301)	7.1570.1												
LHS Irrig (007)	4.0616.1												
LHS Field (008)	4.1600.1												
LHS FBF RR	7.0002.1												
MVAS (491)	7.1590.1												
Soccer Fld (005)	4.0000.1												
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
invoice #													
check date													
Note Food Serv Water Account #290 710000 331 000 000													
Note Food Serv Sewer Account #290 710000 335 000 000													
inv # is June ?? water/sewer													

City of Spirit Lake (Water 100 661000 331 ??? 000) (Sewer 100 661000 335 090 000) 623-2131 Barbara													
2012-13		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
SLE (102)	9.01	182.25		268.50									
SLE (102)	10.01	16.00	26.00	16.00	26.00								
THS Main (401)	581.01	69.75	238.33	39.75	91.00								
THS Irrigation (009)	606.01	16.00		16.00									
THS Irrigation (009)	615.01	16.00		16.00									
THS Conc (401)	616.01	16.00	26.00	16.00	26.00								
TJHS (202)	685.01	21.00	69.33	16.00	30.33								
TJHS (010)	715.01	314.75		584.75									
		\$ 651.75	\$ 359.66	\$ 973.00	\$ 173.33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ 1,011.41		\$ 1,146.33		-		-		-		-
Invoice Number		JUNE 12 WATER/SEWER		JULY 12 WATER/SEWER									
Check Date		7/13/2012		8/15/2012									
		WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER	WATER	SEWER
SLE (102)	9.01												
SLE (102)	10.01												
THS Main (401)	581.01												
THS Irrigation (009)	606.01												
THS Irrigation (009)	615.01												
THS Conc (401)	616.01												
TJHS (202)	685.01												
TJHS Irrigation (010)	715.01												
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
			\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
Invoice Number													
Check Date													
inv # is June ?? water/sewer													

KOOTENAI ELECTRIC COOPERATIVE												
FY 2011-12												
	6/8/11 -	7/8/11-	8/8/11-	9/10/11-	10/11/11-	11/12/11-	12/13/11-	1/14/12-	2/15/12-	3/15/12-	4/15/12-	5/15/12-
	7/8/2011	8/8/2011	9/10/2011	10/11/2011	11/12/2011	12/13/2011	1/14/2012	2/15/2012	3/15/2012	4/15/2012	5/15/2012	6/15/2012
103 AE	785.63	637.89	959.82	1,616.21	2,704.07	3,406.30	3,246.38	3,566.24	3,086.08	2,625.80	2,085.55	1,591.43
Meter 5968959	33.83	40.89	39.72	49.13	51.66	81.94	85.05	81.46	75.58	71.17	60.96	57.29
Meter 4113124	739.44	584.64	907.74	1,554.72	2,640.05	3,312.00	3,148.97	3,472.42	2,998.14	2,542.27	2,012.23	1,521.78
Sec Light	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36	12.36
105 GE	785.58	509.16	885.42	1,359.08	2,007.23	2,601.54	2,682.92	2,959.65	2,576.88	2,299.62	1,559.27	1,288.86
PAID	1,571.21	1,147.05	1,845.24	2,975.29	4,711.30	6,007.84	5,929.30	6,525.89	5,662.96	4,925.42	3,644.82	2,880.29
ck date	7/29/2011	8/31/2011	9/30/2011	10/31/2011	11/30/2011	12/31/2011	1/31/2012	2/29/2012	3/30/2012	4/30/2012	5/31/2012	6/29/2012
100 661000 332 ??? 000												
FY 2012-13												
	6/15/12-											
	7/15/2012											
103 AE	812.22											
Mtr 5968959	50.03											
Mtr 4113124	749.83											
Sec Light	12.36											
105 GE	600.93											
PAID	1,413.15	-	-	-	-	-	-	-	-	-	-	-
ck date	7/31/2012											
100 661000 332 ??? 000												
FY 2013-14												
103 AE												
Mtr 5968959												
Mtr 4113124												
Sec Light												
105 GE												
PAID	-	-	-	-	-	-	-	-	-	-	-	-
ck date												
100 661000 332 ??? 000												

North Kootenai Water District (Twin Lakes Elementary School)							
100 661000 331 106 000							
	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2011	8005	9171	116600	\$263.57	\$40.00	\$303.57	7/29/2011
Aug 2011	119171	122999	382800	\$875.83	\$40.00	\$915.83	8/31/2011
Sept 2011	122999	135722	1272300	\$2,921.68	\$40.00	\$2,961.68	9/30/2011
Oct 2011	135722	142131	640900	\$1,469.46	\$40.00	\$1,509.46	10/31/2011
Nov 2011	142131	142297	16600	\$44.16	\$40.00	\$84.16	11/30/2011
Dec 2011	142297	142462	16500	\$44.00	\$40.00	\$84.00	12/30/2011
Jan 2012	142462	142680	21800	\$52.01	\$40.00	\$92.01	1/31/2012
Feb 2012	142680	142843	16300	\$43.70	\$40.00	\$83.70	2/29/2012
Mar 2012	142843	142966	12300	\$38.15	\$40.00	\$78.15	3/30/2012
April 2012	142966	143085	11900	\$37.62	\$40.00	\$77.62	4/30/2012
May 2012	143085	143843	75800	\$169.73	\$40.00	\$209.73	5/31/2012
June 2012	143843	147690	384700	\$880.20	\$40.00	\$920.20	6/29/2012
						\$7,320.11	
	Meter #				Account #		
	5367855				1036541-01		
	Start Read	End Read	Consumption	Charges	Charges	Check Amt	Check Date
July 2012	147690	150593	290300	664.83	40.00	704.83	7/31/2012
Aug 2012							
Sept 2012							
Oct 2012							
Nov 2012							
Dec 2012							
Jan 2013							
Feb 2013							
Mar 2013							
Apr 2013							
May 2013							
June 2013							

TLI SEWER, LLC					
TLE SEWER CHARGES 100 661000 335 095 000					
	AMOUNT	CK DATE	INV #		
JULY 11	549.25	7/1/2011	TLE JULY 11 SEWER		
AUG 11	549.25	7/29/2011	TLE AUG 11 SEWER		
SEP 11	549.25	9/7/2011	TLE SEPT 11 SEWER		
OCT 11	549.25	9/30/2011	TLE OCT 11 SEWER		
NOV 11	549.25	10/31/2011	TLE NOV 11 SEWER		
DEC 11	549.25	11/30/2011	TLE DEC 11 SEWER		
JAN 12	585.00	12/30/2011	TLE JAN 12 SEWER		
FEB 12	585.00	2/7/2012	TLE FEB 12 SEWER		
MAR 12	585.00	2/29/2012	TLE MAR 12 SEWER		
APR 12	585.00	3/30/2012	TLE APR 12 SEWER		
MAY 12	585.00	4/30/2012	TLE MAY 12 SEWER		
JUNE 12	585.00	5/31/2012	TLE JUNE 12 SEWER		
	6805.50				
	AMOUNT	CK DATE	INV #		
JULY 12	585.00	6/29/2012	TLE JULY 12 SEWER		
AUG 12	585.00	7/31/2012	TLE AUG 12 SEWER		
SEP 12					
OCT 12					
NOV 12					
DEC 12					
JAN 13					
FEB 13					
MAR 13					
APR 13					
MAY 13					
JUNE 13					
	1170.00				

Lakeland Joint School District No. 272

Office of the Superintendent

P.O. Box 39

Rathdrum, ID 83858

Board of Trustees
Regular School Board Meeting
August 13, 2012

Additional Bills Presented for Approval of Payment:

McCoy, Sheryl	Cash Box Start Ups	720.00	78200
Alsco	Coverall Service	128.58	
Anderson, Julian & Hull, LLP	Law of Education in Idaho 7/30/12 Release	40.00	
Cambium Learning	Instructional Materials	190.22	
Caxton Printers	Instructional Materials	5,097.34	
Cenex Cooperative Supply	Unleaded Gas	7,386.72	
Chartwells	July 2012 Food Service	15,644.05	
Coeur d'Alene Tractor	Maint Supplies	115.44	
Country Lock & Key	Maint Supplies	10.00	
D J Enterprises	Services (Maint)	198.98	
DeAustin, BJ	Expense Claim Reimbursement	255.21	
Follett Educational Services	Textbooks	370.00	
Grizzly Glass	Instructional Materials	8.50	
Husky International Trucks	Tran Supplies	1,321.28	
Insight Investments	Tech Equipment	39,632.00	
Kenworth Sales Spokane	Tran Supplies	184.53	
Kimmel Athletic Supply	Instructional Materials	408.94	
Napa	Tran Supplies	772.82	
Office Max	Instructional Materials	217.68	
Panhandle Sun	Back-to-School Newsletter (2nd printing)	2,256.00	
Snake River Microscopes	Services (LJHS, LHS)	705.95	
Stein Bros	Office Supplies	74.33	
Time Warner Cable	Internet Access 8/8-9/7/12	4,257.60	
Western Psychological Services	Testing Materials	58.30	



Lakeland Joint School District #272
District Goals
2011-2012
Year in Review

Goal 1: Keep our students safe and focused on high levels of learning.

Evidence:

- JBE and AE should be commended for continuing the implementation of the Positive Behavior Instruction System. This program has significantly decreased the number of discipline issues and has improved overall student behavior and school climate.
- Monthly discipline reports indicate static or declining behavioral issues.
- We had 15 expulsions and 359 suspensions district-wide.
- Facilities and grounds are well maintained.
- The evacuation of students from SLE in Feb. due to a faulty heating element was a classic example of how things should be done. From transportation to food service to TJH, staff and students were safe. Everything was handled extremely well.

Goal 2: Continue implementing and strengthening the tenets of Professional Learning Communities: Focus on Learning, Strengthen our Culture of Collaboration, Focus on Results.

Evidence:

- Grade Level/Department Teams and Building Teams focused on increasing student achievement as measured by state and local assessments.
- Collaboration time was in high demand from elementary teachers.
- LJK effectively continued their collaboration time with a late start on Tuesday mornings.
- We saw an increase in the number of instructional calendars, power standards, and common assessments.
- More teachers and administrators relied on student results (data) to identify what was or what was not working.
- More students were successful following RTI services.

- Lakeland was selected as one of 49 school districts in the State to participate in the Idaho Leads Project.
- Lakeland was selected as one of 7 districts in the State by the Idaho Leads Project as a Studio district.

Goal 3: Increase student achievement in all subject areas as measured by state and local assessments.

Evidence:

- Lakeland students surpassed state and local targets as measured by the IRI, ISAT, SAT, LAW, and District assessments. (See charts below.)
- Ten of the eleven schools met Adequate Yearly Progress. LJH met all criteria with the exception of the Special Education sub-category (i.e. 80.3% were proficient or advanced in Reading; 51.4% were proficient or advanced in Math).
- The preliminary Star Rating for schools from the SDE is as follows: TJH received the only 5 Star rating; MVA received a 3 Star rating; the remainder of the schools received a 4 Star rating.
- Graduation Rate: 98%
 - Lakeland High School received \$100,000 for the *Go On Idaho Challenge*.

IRI 2011-2012

Grade Level	Fall	Winter	Spring
	benchmark	benchmark	benchmark
Kindergarten	3		
Athol	60%	95%	90%
Betty Kiefer	63%	77%	90%
Garwood	46%	86%	97%
John Brown	59%	77%	95%
Spirit Lake	58%	97%	94%
Twin Lakes	66%	84%	97%
Grade Level	Fall	Winter	Spring
	benchmark	benchmark	benchmark
First Grade	3		
Athol	78%	73%	73%
Betty Kiefer	67%	83%	95%
Garwood	64%	57%	71%
John Brown	74%	83%	90%
Spirit Lake	62%	67%	67%
Twin Lakes	70%	97%	88%

Grade Level	Fall	Winter	Spring
	benchmark	benchmark	benchmark
Second Grade	3		
Athol	38%	61%	51%
Betty Kiefer	55%	79%	90%
Garwood	41%	56%	75%
John Brown	54%	67%	79%
Spirit Lake	39%	59%	66%
Twin Lakes	71%	90%	95%
Grade Level	Fall	Winter	Spring
	benchmark	benchmark	benchmark
Third Grade	3		
Athol	49%	70%	69%
Betty Kiefer	61%	71%	95%
Garwood	45%	50%	70%
John Brown	59%	83%	77%
Spirit Lake	60%	69%	72%
Twin Lakes	78%	94%	95%

ISAT Results – Spring 2012

	Reading	Math	Lang.Usg./Grad.
State Target	85.6%	83%	75.1% / 90%
Athol	96.7%	96%	94.1%
Betty Kiefer	97.6%	96%	94.4%
Garwood	94.8%	93.2%	90.6%
John Brown	89.8%	86.4%	83.1%
Spirit Lake	95.3%	93.9%	89.2%
Twin Lakes	98.7%	95.4%	95.4%
LJH	98.2%	93%	93.3%
TJH	98.6%	93.3%	91.2%
LHS	95.6%	92.5%	98% Grad. Rate
THS	97.2%	90.1%	99.1% Grad. Rate
MVA	100%	88.9%	
District	96.3%	93.2%	98.6% Grad. Rate
State	93%	87.7%	

Longitudinal Data 2007-2012
 % Proficient as Measured by the ISAT

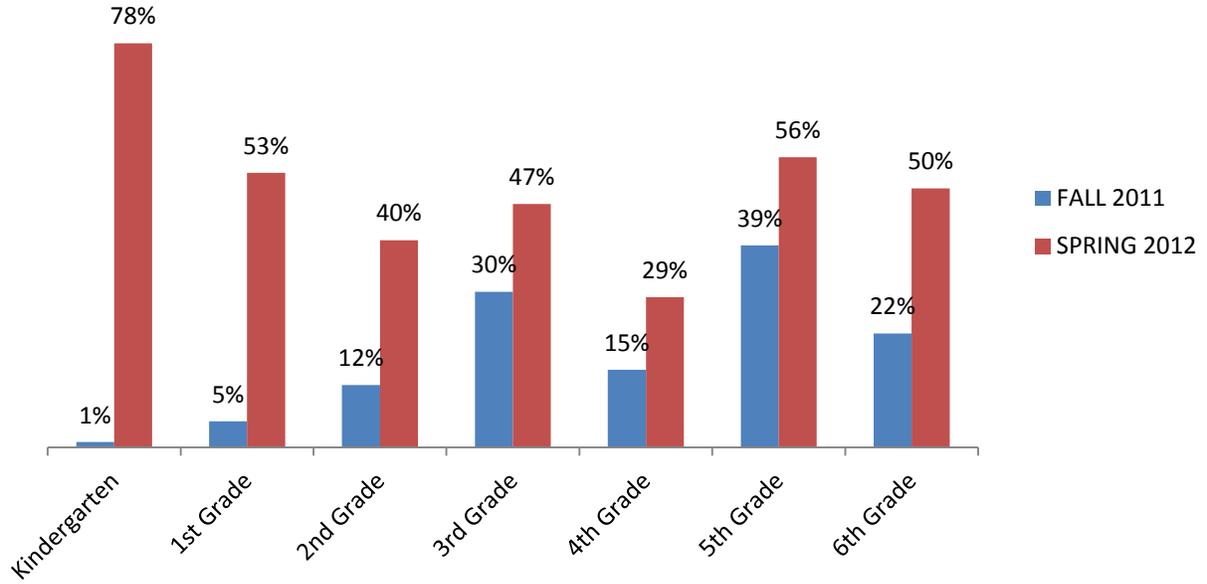
ISAT Reading						
Grade	2007	2008	2009	2010	2011	2012
3	87	91	91	93	97	94
4	87	90	91	91	93	93
5	84	94	95	94	94	92
6	87	94	95	95	96	93
7	87	91	95	95	96	95
8	91	96	96	98	98	98
10	87	90	95	96	96	94

ISAT Math						
Grade	2007	2008	2009	2010	2011	2012
3	91	94	88	92	96	93
4	91	90	90	91	92	93
5	82	91	90	89	92	86
6	86	90	91	92	92	91
7	88	87	88	90	91	87
8	79	89	89	92	91	91
10	85	86	89	92	92	86

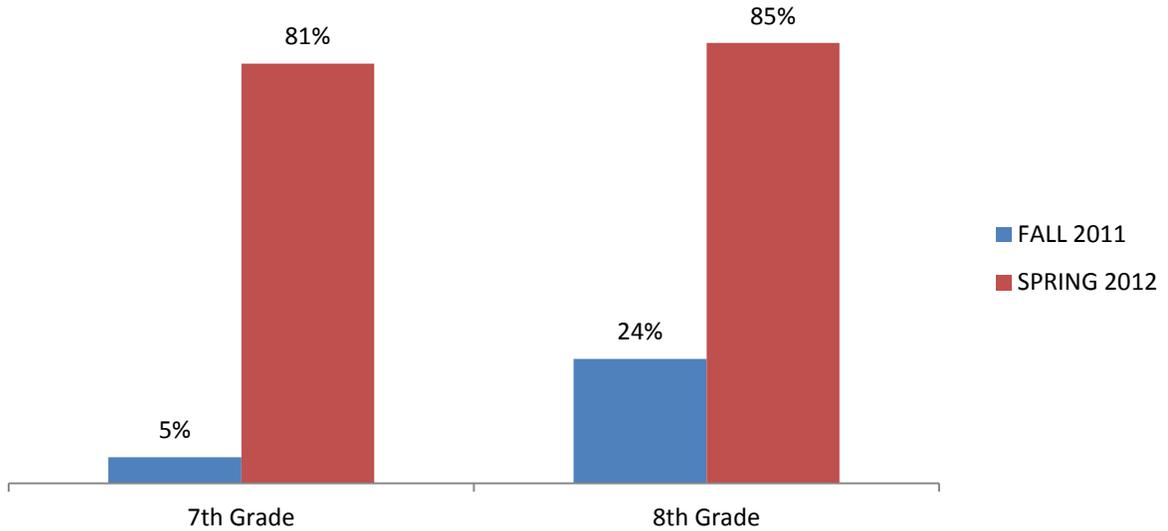
Language Usage						
Grade	2007	2008	2009	2010	2011	2012
3	61	79	89	77	90	83
4	85	86	84	85	90	90
5	73	86	91	84	92	85
6	78	86	84	88	90	85
7	77	84	87	88	89	85
8	64	81	86	90	83	89
10	67	82	82	84	83	88

ISAT Science						
Grade	2007	2008	2009	2010	2011	2012
5	56	70	79	69	69	84
7	63	63	71	70	70	76
10		71	69	74	74	82

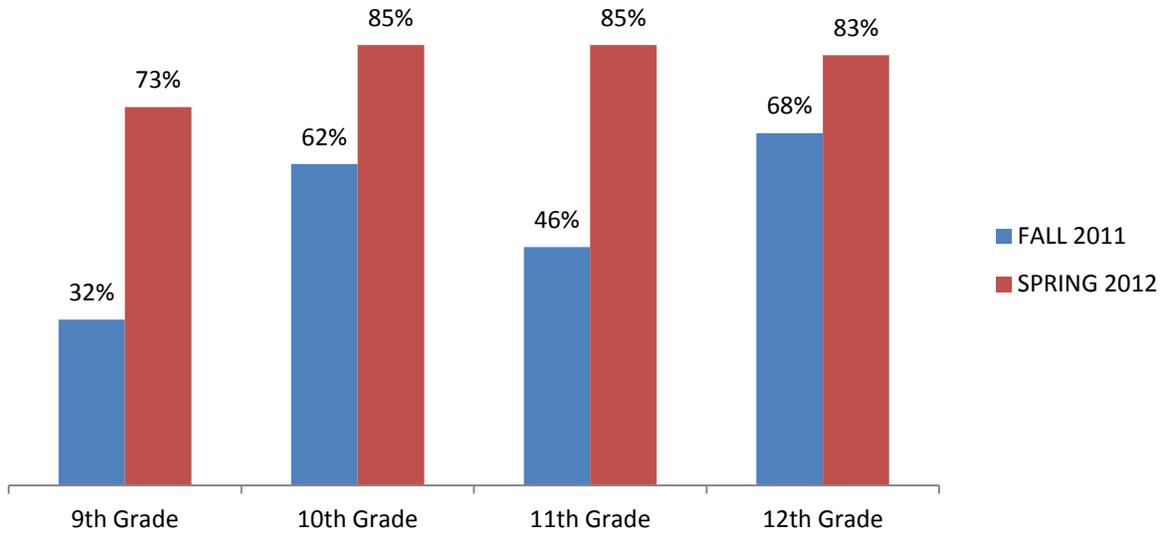
K-6 LAW FALL 2011 COMPARED TO SPRING 2012



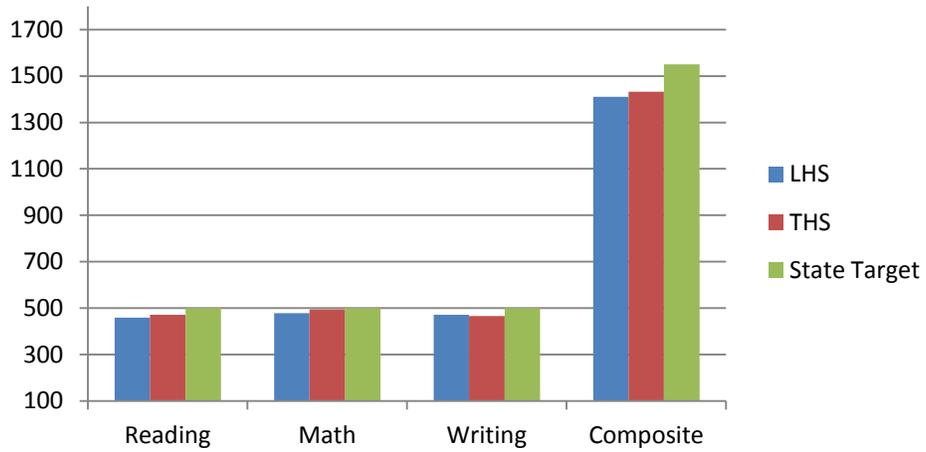
7-8 LAW FALL 2011 COMPARED TO SPRING 2012



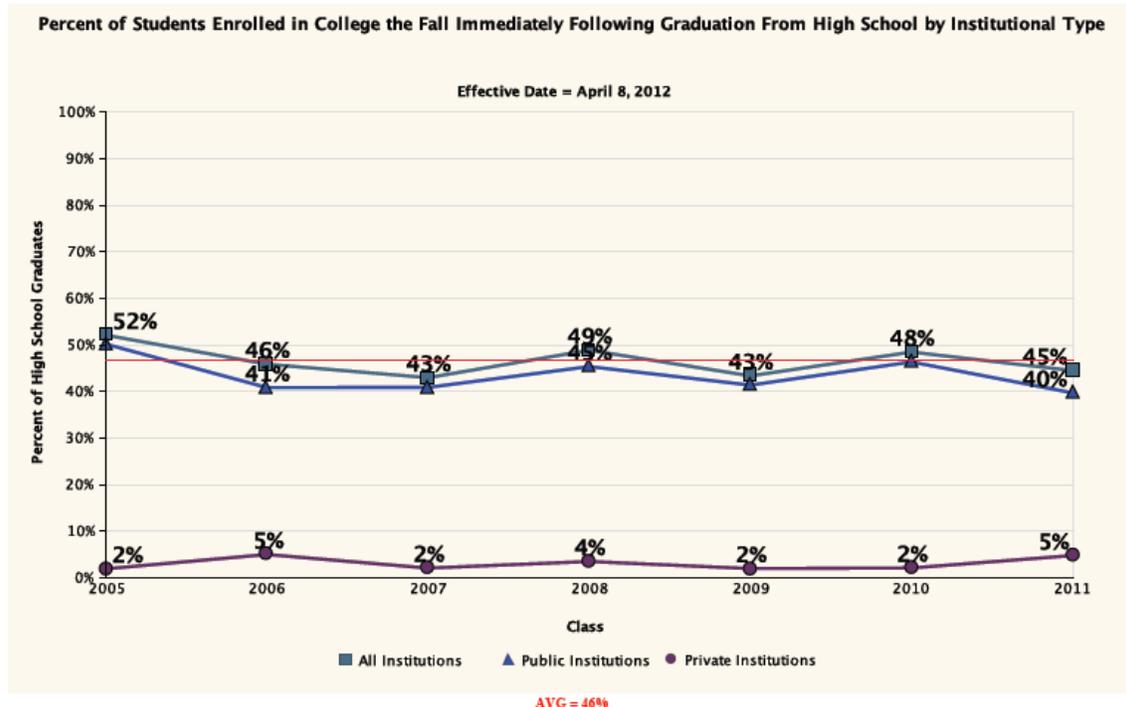
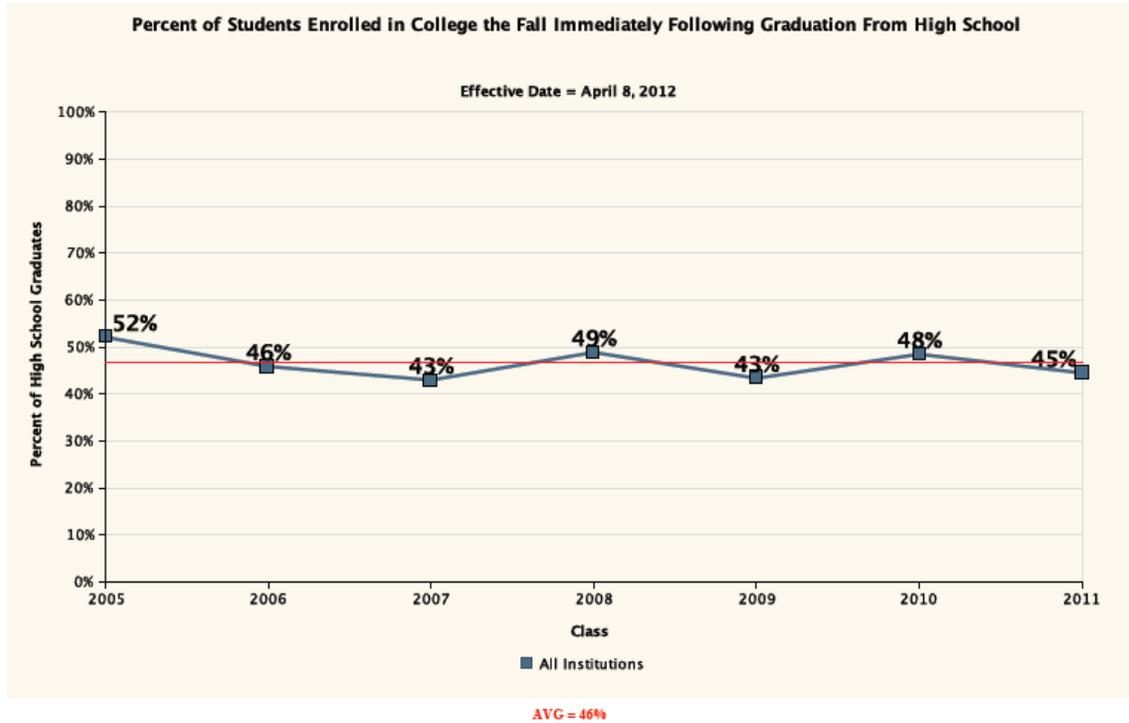
9-12 LAW FALL 2011 COMPARED TO SPRING 2012

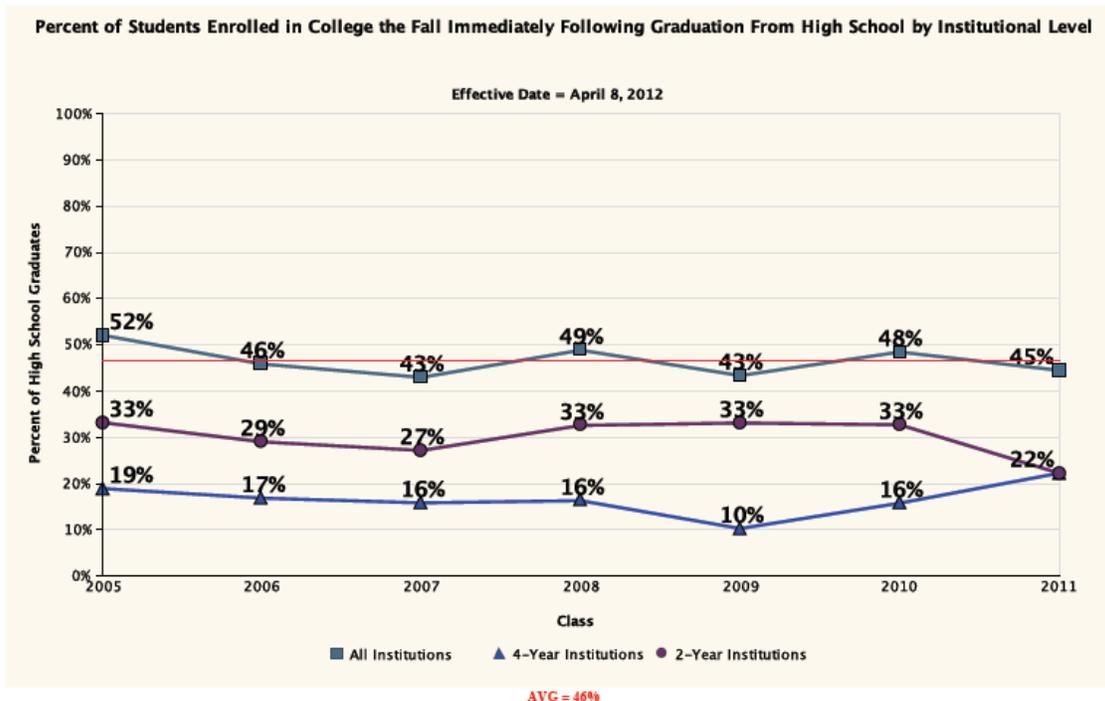


SAT 2011-2012



- The charts below indicate the number of students who go to college after high school graduation:



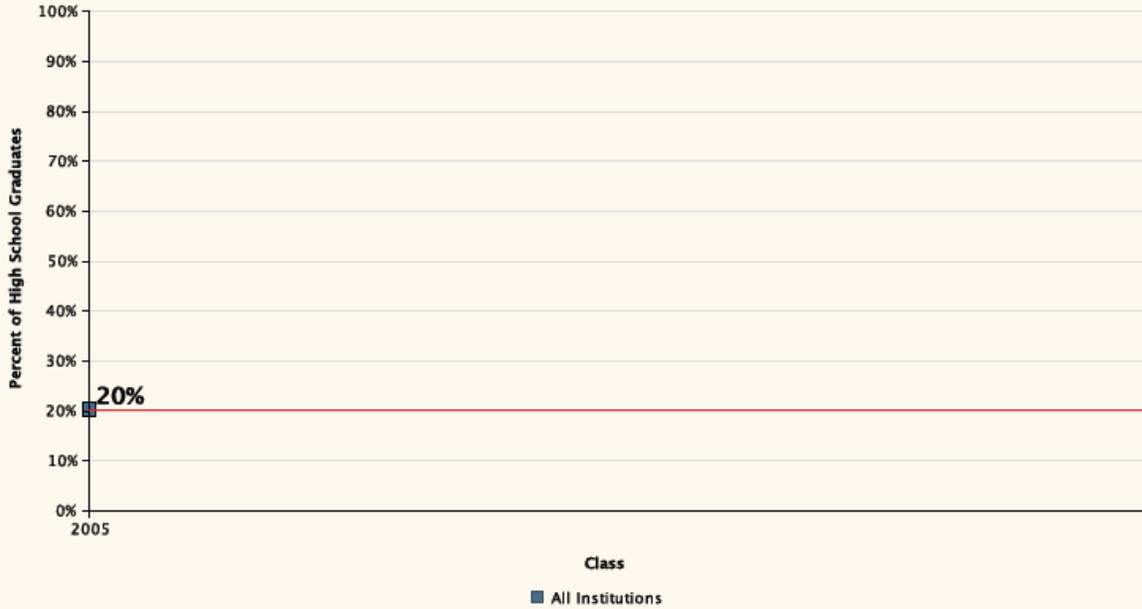


Count of Students Enrolled in College the Fall Immediately Following Graduation from High School
Effective Date = April 8, 2012

Class of	2005	2006	2007	2008	2009	2010	2012
Total in the Class	259	279	335	313	302	330	355
Total Enrolled	135	128	144	153	131	160	158
Total in Public	130	114	137	142	125	153	141
Total in Private	5	14	7	11	6	7	17
Total in 4-Year	49	47	53	51	31	52	79
Total in 2-Year	86	81	91	102	100	108	79
Total In-State	117	101	120	119	110	130	122
Total Out-of-State	18	27	24	34	21	30	36

Percent of High School Class Who Completed a Degree Within Six Years

Effective Date = April 8, 2012



AVG = 20%

**Count of High School Graduates with a College Degree
Effective Date = April 8, 2012**

Class of	2005
Total in Class	259
Total With a Degree	52
Total from Public	46
Total from Private	6
Total from 4-Year	38
Total from 2-Year	14
Total In-State	34
Total Out-of-State	18

**Count of LHS Graduates with a College Degree
Effective Date = April 8, 2012**

Class of	2005
Total in Class	152
Total With a Degree	35
Total from Public	32
Total from Private	3
Total from 4-Year	25
Total from 2-Year	10
Total In-State	24
Total Out-of-State	11

**Count of THS Graduates with a College Degree
Effective Date = April 8, 2012**

Class of	2005
Total in Class	79
Total With a Degree	16
Total from Public	13
Total from Private	3
Total from 4-Year	13
Total from 2-Year	10
Total In-State	6
Total Out-of-State	11

- Mileposts
 - Evidence:
 - Teachers and administrators received training and utilized this student information data system. Special Education staff, in particular, found it very useful.
- SchoolNet
 - Evidence:
 - The State Department of Education, with additional funding from the JA and Kathryn Albertson Foundation, purchased a state contract for Schoolnet. Administrators and teachers received training on this student information data system during the Summer Curriculum Summit. Additionally, 13 staff members attended certification training in July and will be able to assist all staff during the 2012-2013 school year to utilize the system.

Goal 4: Implement the State mandates:

Evidence:

- ISEE was implemented successfully because of the Herculean efforts of staff. It is important to note the thousands of hours spent on this and how critical it will continue to be to district funding and reporting to the SDE.
- Pay for Performance was implemented successfully in terms of teachers identifying their local measures. We are still waiting for the State results.
- The SAT was administered successfully. We will continue to align the curriculum to demonstrate our students are college ready.
- Technology continues to be a huge area of focus:
 - Bandwidth was increased dramatically last summer. For example, the elementary went from 6 mg to 1 gb and can now access online programs (e.g. Apangea, Schoolnet, Plato).
 - The Help Desk has improved dramatically. Tech support can remotely access staff computers and correct problems quickly.
 - Improvements in the inventory process are resulting in cost savings (i.e. ink for printers).
 - We conducted a needs assessment building by building on basic equipment needs.
 - We were awarded a \$150,000 ISEE/Schoolnet Grant.
 - Using part of the State allocation for technology, we awarded \$33,000 for sixteen innovative grants submitted by classroom teachers.
- Common Core Standards implementation began in January with an overview and gap analysis. Teachers continued efforts during the Summer Curriculum Summit to modify Instructional Calendars, Power Standards, and Common Assessments aligned to the CCSS.
- Teachers and administrators piloted a questionnaire for Parent Input as part of the Teacher Evaluation Model.

- We continued implementation of new graduation requirements, senior project, and Teacher Evaluation Model.

Goal 5: Continue the KTEC Journey. Begin construction in fall 2011.

Evidence:

- KTEC is scheduled to open in the fall. The ribbon cutting ceremony is tentatively scheduled for Aug. 27th.

Goal 6: Begin offering the Lakeland Virtual Academy.

Evidence:

- We implemented the K12 program for elementary students with minimal participation. Mr. Klingaman began a 9-12 virtual program at MVA with enough students (27) to sustain the program.

Goal 7: If necessary, pass a supplemental levy and a school plant/facilities levy.

Evidence:

- The supplemental levy passed in March.
- The plant facilities levy did not pass.

Goal 8: Celebrate every chance we get!



Lakeland Joint School District #272
District Goals
2012-2013

- Goal 1: Pass the Plant Facility Levy on August 28, 2012.**
- Goal 2: Keep our students safe and focused on high levels of learning.**
- Goal 3: Continue implementing and strengthening the tenets of Professional Learning Communities: Focus on Learning, Strengthen our Culture of Collaboration, Focus on Results.**
- Goal 4: Implement the Common Core State Standards and increase student achievement in problem solving, comprehension, and writing as measured by quarterly common assessments.**
- Goal 5: Utilize technology to enhance learning and manage data.**
- Goal 6: Implement the current State mandates.**
- Goal 7: Celebrate every chance we get!**

Lakeland Jt. School District
Elementary Smart Goals
2012-13

1. All students will meet or exceed average growth goals in Reading, Math, and Language as measured by the ISAT, IRI, and district common assessments.
2. Each grade level will meet or exceed 80% proficiency as measure by the Lakeland Assessment of Writing or increase proficiency rates at each grade level by a minimum of 10%.
 - a. Use collaboration time and district-wide scoring opportunities to build consistency amongst scorers.
 - b. Students will write weekly as evidenced by teachers' lesson plans.
3. Each teacher will begin to implement the Common Core State Standards as measured by weekly lesson plans.
 - a. Each teacher will include a minimum of one objective in weekly lesson plans that highlights comprehension, problem solving, and/or writing.

Secondary Smart Goals 2012-2013

Smart Goal: Increase the number of teachers who are certified to teach dual enrollment classes.

Current Reality: At the high schools, approximately 10% of the student body, representing the higher achieving students, is off campus for dual enrollment. This has caused a cultural change which is not positive.

Smart Goal: Each teacher will incorporate at least two lessons per year that includes some type of student use of technology.

Current Reality: Pockets of excellence exist within each building. However, many teachers are not comfortable using technology in front of their students or designing instruction in which technology plays an integral role.

- 1) Professional development opportunities.
- 2) Identify local experts.
- 3) Provide dedicated time for teachers to work together.

Smart Goal: Implement at least one lesson/activity per quarter that supports the common core approach which includes comprehension, writing and/or problem solving.

Currently Reality: Currently students are not being regularly asked to use the information they are learning in an application mode.

Smart Goal: Implement the senior project.

Current Reality: The class of 2013 needs to complete a senior project to meet graduation requirements. The project needs to include a research paper, oral presentation, and a portfolio. A senior project coordinator has been selected at each school who will oversee this project. The plan is 1st quarter portfolio, 2nd quarter is research paper, 3rd quarter is oral presentation, and 4th quarter is make-up.

Smart Goal: Implement the new teacher/principal evaluation including the parent input component and evidence of student growth.

Current reality: We have created the new evaluation instruments. We have piloted several options for gathering parent input. We need to settle on the method(s) of collecting data and revise board policy to include adjusted timelines to be in agreement with the new law.

- 1) Brainstorm methods of collecting data. Review the instruments being used in neighboring districts to identify possible options.
- 2) Establish a timeline for collecting data.
- 3) Collaborate regarding how to use the information.
- 4) Revise the form to include a checkbox to indicate that parent input was collected and reviewed.
- 5) Provide a format for including the evidence of growth in student achievement.
- 6) Identify the method for reporting this information.



LAKELAND SCHOOLS
Academic Excellence, Student Success

State of the District
August 13, 2012³⁹
Board of Trustees

Celebrate

- ▶ NISTAR Recipients
 - Shawn Lawler and Michelle Garwood (THS)
 - Rebecca Hasz and Ken Busch (LHS)
- ▶ State Rookie Elementary Principal of the Year
 - Patty Morrison
- ▶ State Middle School Principal of the Year and
- ▶ IMLA Bev Bradford Lifetime Achievement Award
 - Georgeanne Griffith

40



Celebrate



- ▶ State Secondary Principal of the Year
 - Kurt Hoffman
- ▶ Numerica Champion Award
 - Lynnette Wade
- ▶ U of I Thomas Bell Award for Outstanding Teaching
 - Becca Palmer
- ▶ Governor's Industry Award for Notable Teaching in Science
 - Beth Brubaker

Celebrate



- ▶ District Elementary Teacher of the Year
 - Elaine Tobin
- ▶ District Secondary Teacher of the Year
 - Chris Jarstad
- ▶ State Transportation Supervisor of the Year
 - Darrell Rickard
- ▶ State Business Official of the Year
 - Tom Taggart

Celebrate



- ▶ HERO Award
 - Connie Ackerman
- ▶ Idaho 3A Girls' Track coach of the Year, Intermountain League Boys' Track Coach of the Year, and Intermountain League Girls' Track coach of the Year
 - Brian Kluss
- ▶ Idaho 3A Girls' Cross Country coach of the Year and Girls' Cross Country North Idaho Hall of Fame Team of the Year
 - Shawn Lawler

Celebrate



- ▶ Intermountain League Girls' Soccer Coach of the Year
 - Steve Michael
- ▶ Intermountain League Boys' Basketball Coach of the Year
 - Tony Hanna
- ▶ Intermountain League Girls' Basketball Coach of the Year, Coach of the District 1 & 2 Girls' All Star Basketball Team, and Coach of the Girls' All State North Basketball Team
 - Matt Miller

Celebrate

- ▶ Intermountain League Baseball Coach of the Year
 - Bill Rider
- ▶ Intermountain League Softball Coach of the Year
 - Mike Menti
- ▶ 4A IEL Football Coach of the Year
 - Tim Kiefer
- ▶ 4A IEL Boys' Soccer Coach of the Year
 - Nick Haynes
- ▶ Superintendent's Legacy Award
 - Kevin Doyle
 - Brad Murray
 - Linda Vose

45

CONGRATULATIONS!
CONGRATULATIONS!

Goal 1

- ▶ Keep our students safe and focused on high levels of learning.
 - Evidence:
 - Positive Behavior Instructional Support
 - Decline in discipline referrals
 - Safe evacuation
 - Maintained facilities and grounds

46



Goal 2

- ▶ Continue implementing and strengthening the tenets of Professional Learning Communities: Focus on Learning, Strengthen our Culture of Collaboration, Focus on Results.
 - Evidence:
 - Collaboration
 - Instructional Calendars, Power Standards, and Common Assessments
 - RTI
 - Adopted Science textbooks for 2012–13



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SACRIFICE

YOUR ROLE MAY BE THANKLESS, BUT IF YOU'RE WILLING TO GIVE IT YOUR ALL,
YOU JUST MIGHT BRING SUCCESS TO THOSE WHO OUTLAST YOU.

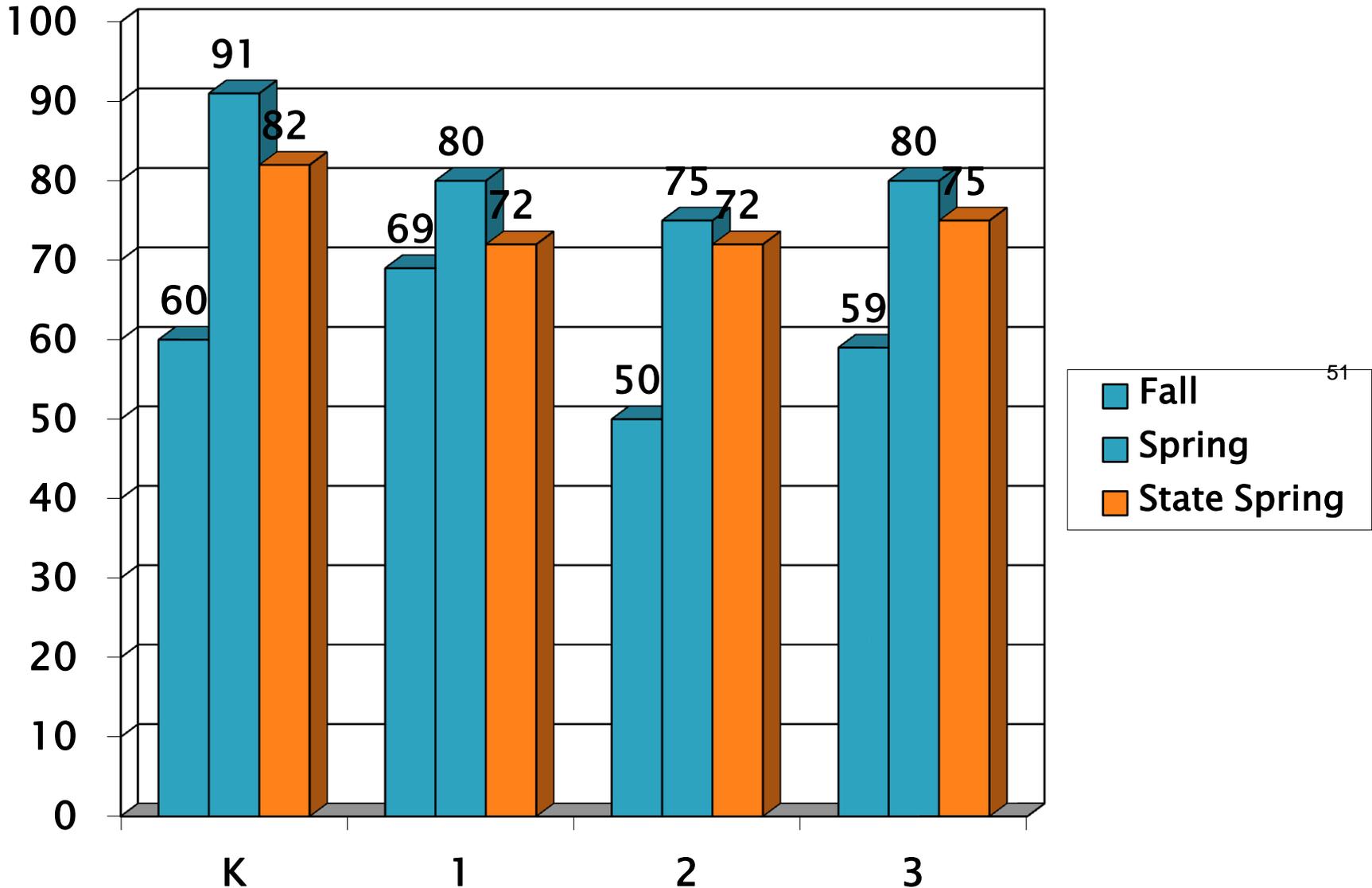
Goal 3

- ▶ Increase student achievement in all subject areas as measured by state and local assessments.
 - Evidence
 - Students surpassed state and local targets
 - Ten schools met AYP in all 44 categories
 - Preliminary Star Rating indicates one school as a 5, one as a 3, and the rest as 4
 - Graduation Rate: 98%
 - \$100,000 Award from *Go On Idaho Challenge*

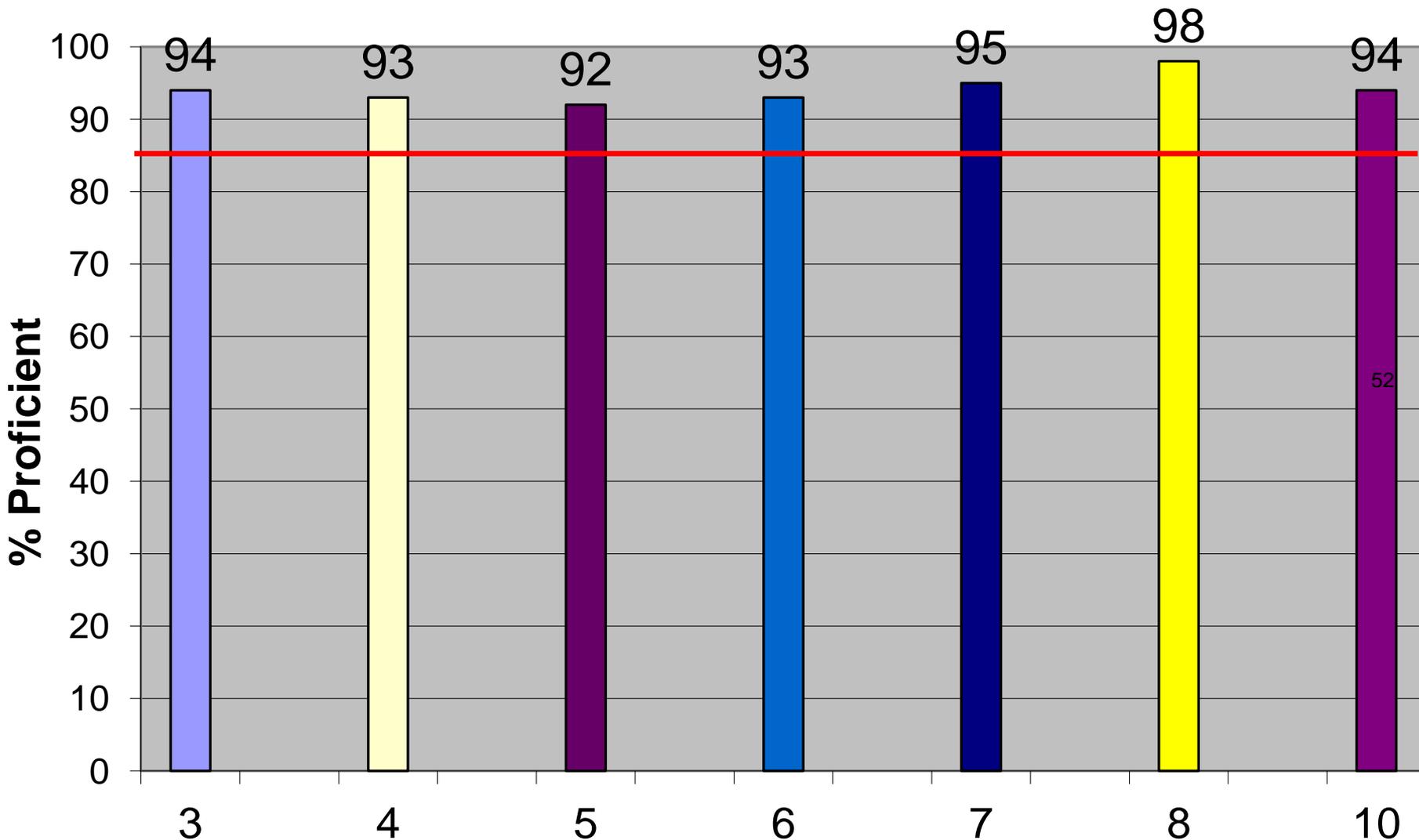
Results



IRI Fall to Spring Growth—2011-2012
District Spring Compared to State Spring



ISAT Reading 2012



State Target: 85.6%

Grade Level

ISAT Reading

Grade	2007	2008	2009	2010	2011	2012
3	87	91	91	93	97	94
4	87	90	91	91	93	93
5	84	94	95	94	94	92
6	87	94	95	95	96	93
7	87	91	95	95	96	95
8	91	96	96	98	98	98
10	87	90	95	96	96	94

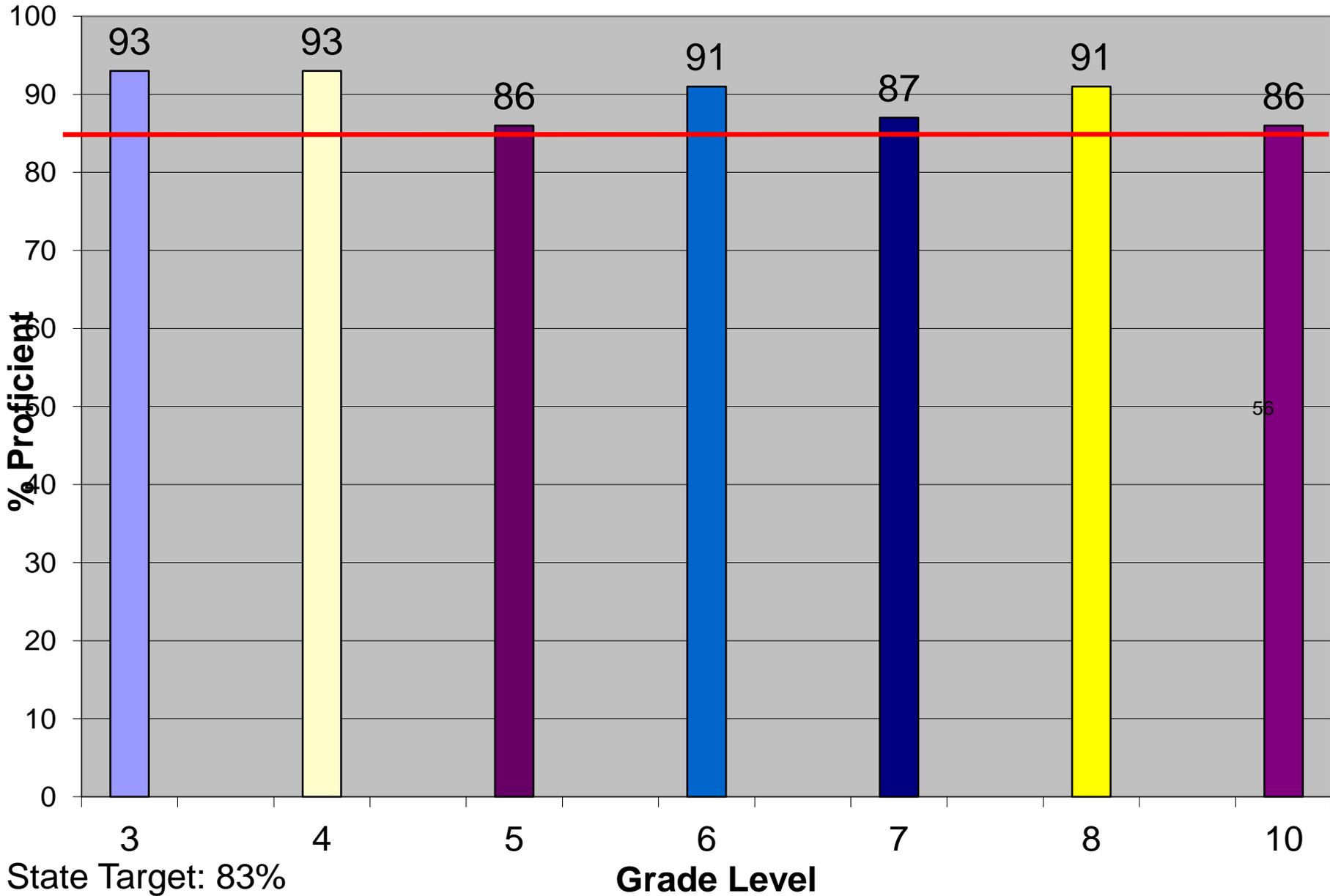
ISAT Reading 2012

Grade	% Below Basic	% Basic	% Proficient	% Advanced
3	2.9 9	2.9 9	34.2 107	60.1 188
4	1.7 6	5.1 18	41.1 144	52. 182 ⁵⁴
5	.9 3	6.7 23	37.5 128	54.8 187
6	2.5 9	4.8 17	40.8 144	51.8 183

ISAT Reading 2012

Grade	% Below Basic	% Basic	% Proficient	% Advanced
7	0.5 2	4.3 16	36.9 137	58.2 216 ₅₅
8	0.3 1	1.0 3	25.6 80	73.2 229
10	1.3 4	5.1 16	44.1 137	49.5 154

ISAT Math 2012



ISAT Math

Grade	2007	2008	2009	2010	2011	2012
3	91	94	88	92	96	93
4	91	90	90	91	92	93
5	82	91	90	89	92	86 ⁵⁷
6	86	90	91	92	92	91
7	88	87	88	90	91	87
8	79	89	89	92	91	91
10	85	86	89	92	92	86

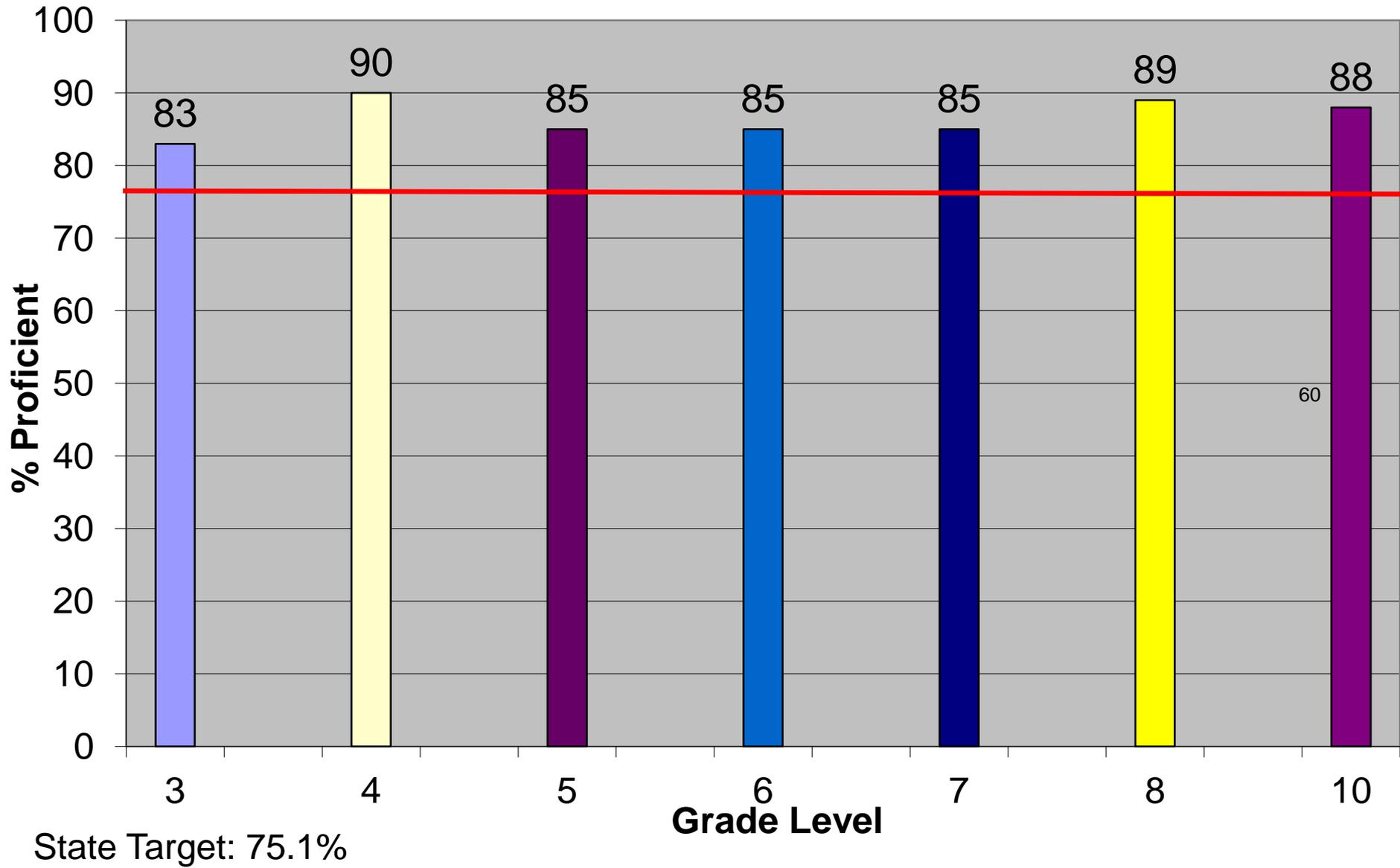
ISAT Math 2012

Grade	% Below Basic	% Basic	% Proficient	% Advanced
3	2.6 8	4.8 15	22.8 71	69.9 218
4	1.4 5	5.4 19	46.1 161	47.0 ⁵⁸ 164
5	3.6 12	11.0 37	39.8 134	45.7 154
6	2.8 10	6.5 23	26.1 92	64.5 227

ISAT Math 2012

Grade	% Below Basic	% Basic	% Proficient	% Advanced
7	4.9 18	8.4 31	44.3 164	42.4 157
8	1.6 5	7.7 24	35.3 110	55.4 173
10	4.5 14	9.6 30	41.3 129	44.6 139

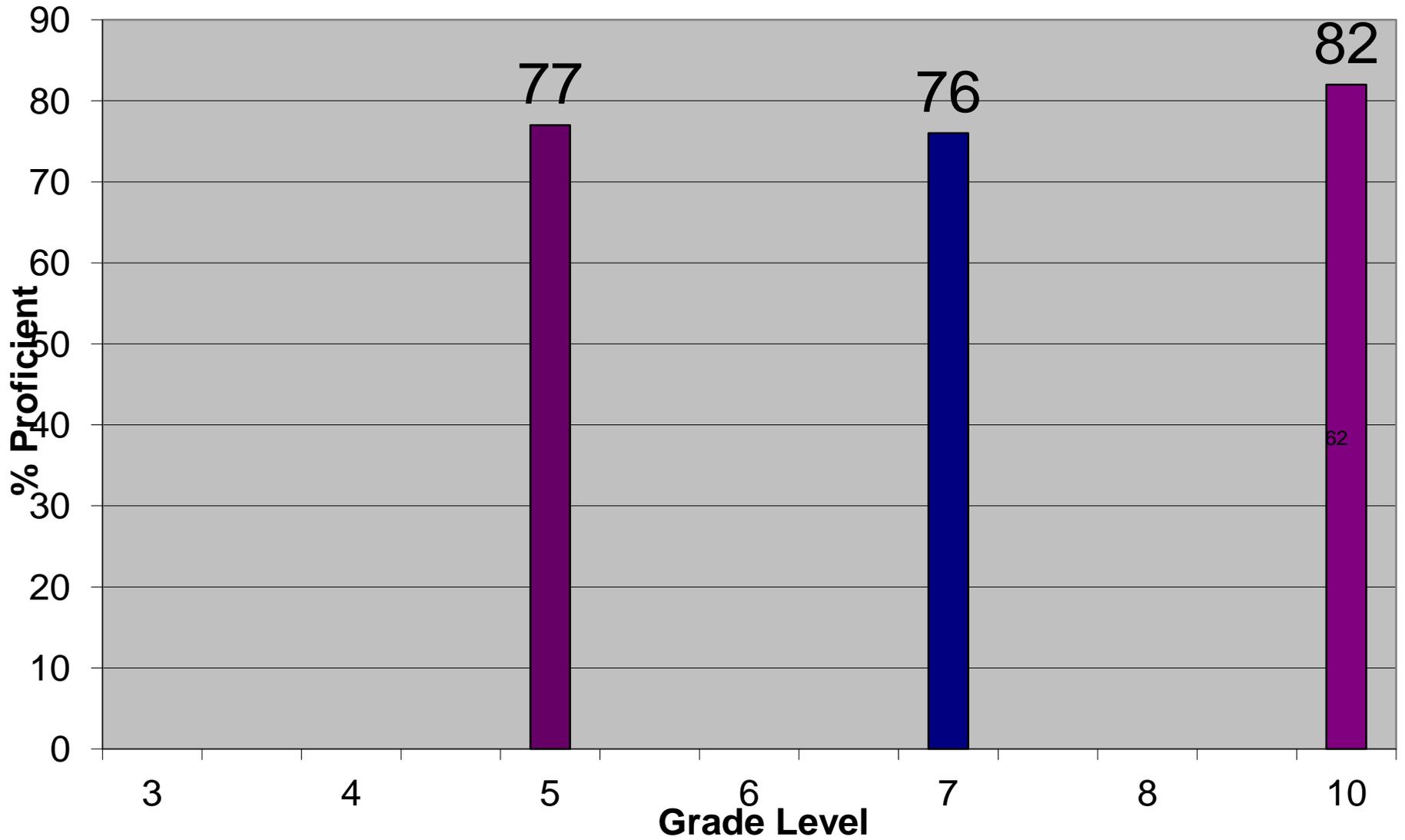
ISAT Language Usage 2012



Language Usage

Grade	2007	2008	2009	2010	2011	2012
3	61	79	89	77	90	83
4	85	86	84	85	90	90
5	73	86	91	84	92	85 ⁶¹
6	78	86	84	88	90	85
7	77	84	87	88	89	85
8	64	81	86	90	83	89
10	67	82	82	84	83	88

ISAT Science 2012

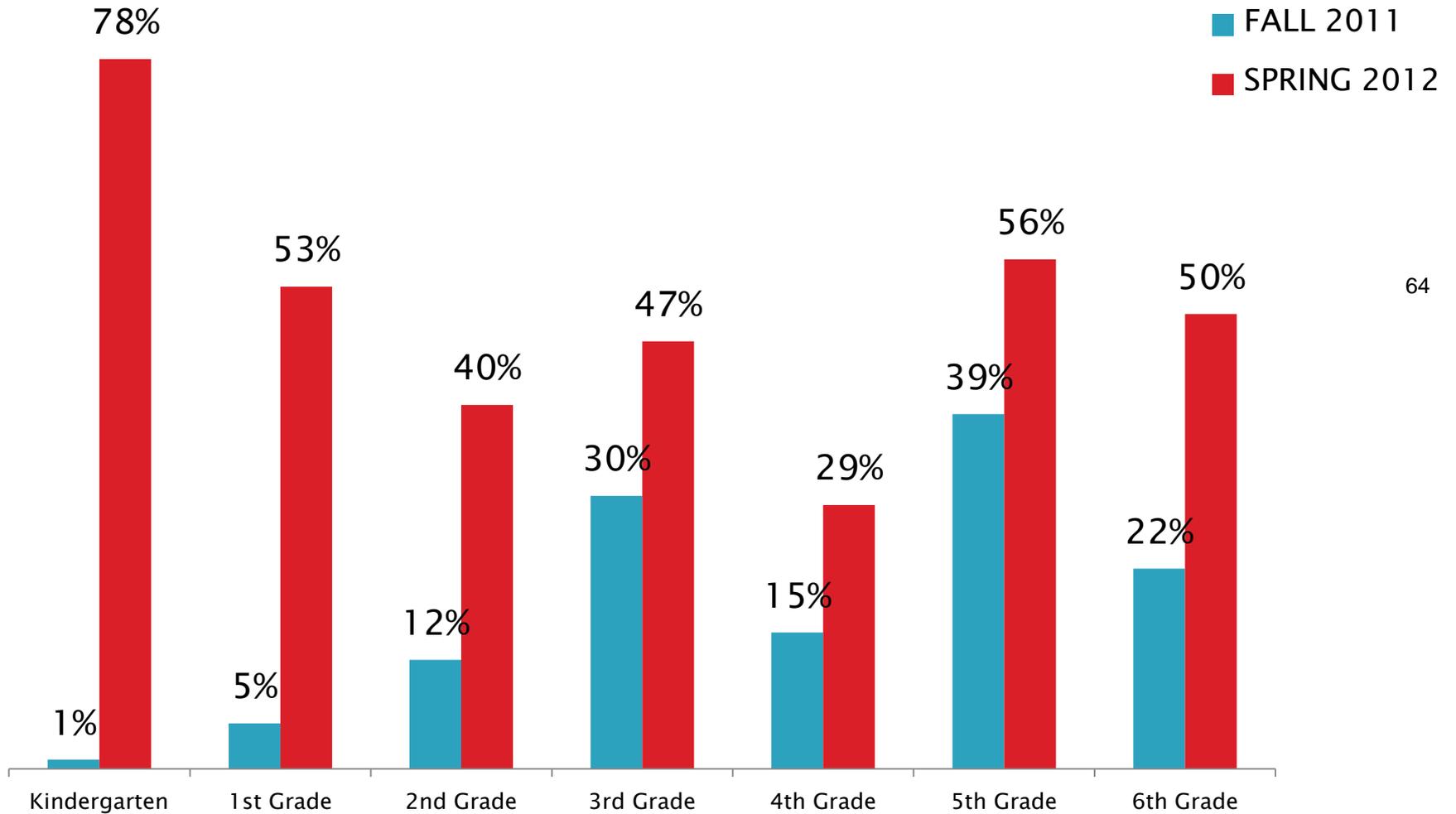


ISAT Science

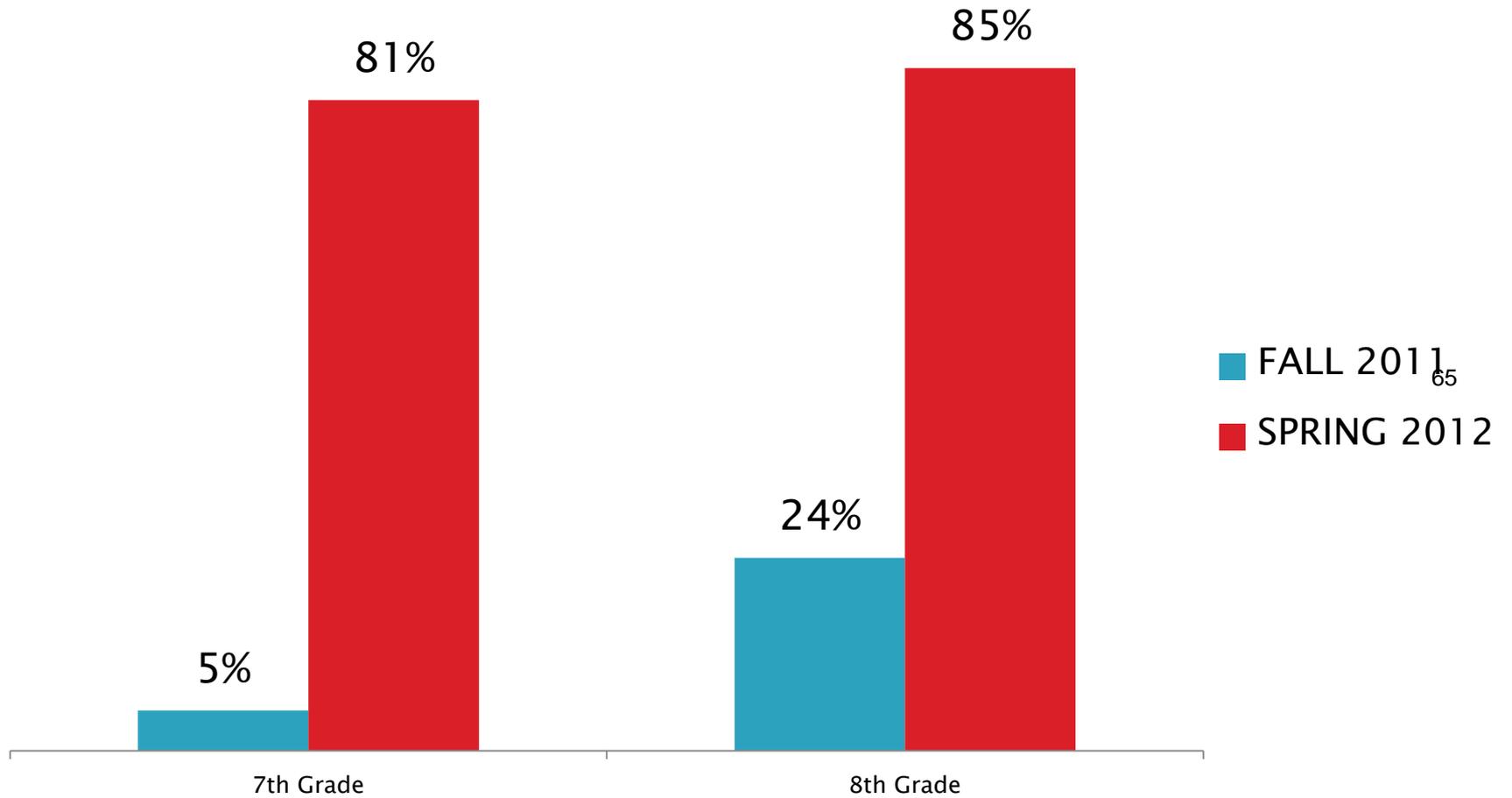
Grade	2007	2008	2009	2010	2011	2012
5	56	70	79	69	69	84
7	63	63	71	70	70	76
10		71	69	74	74	82

63

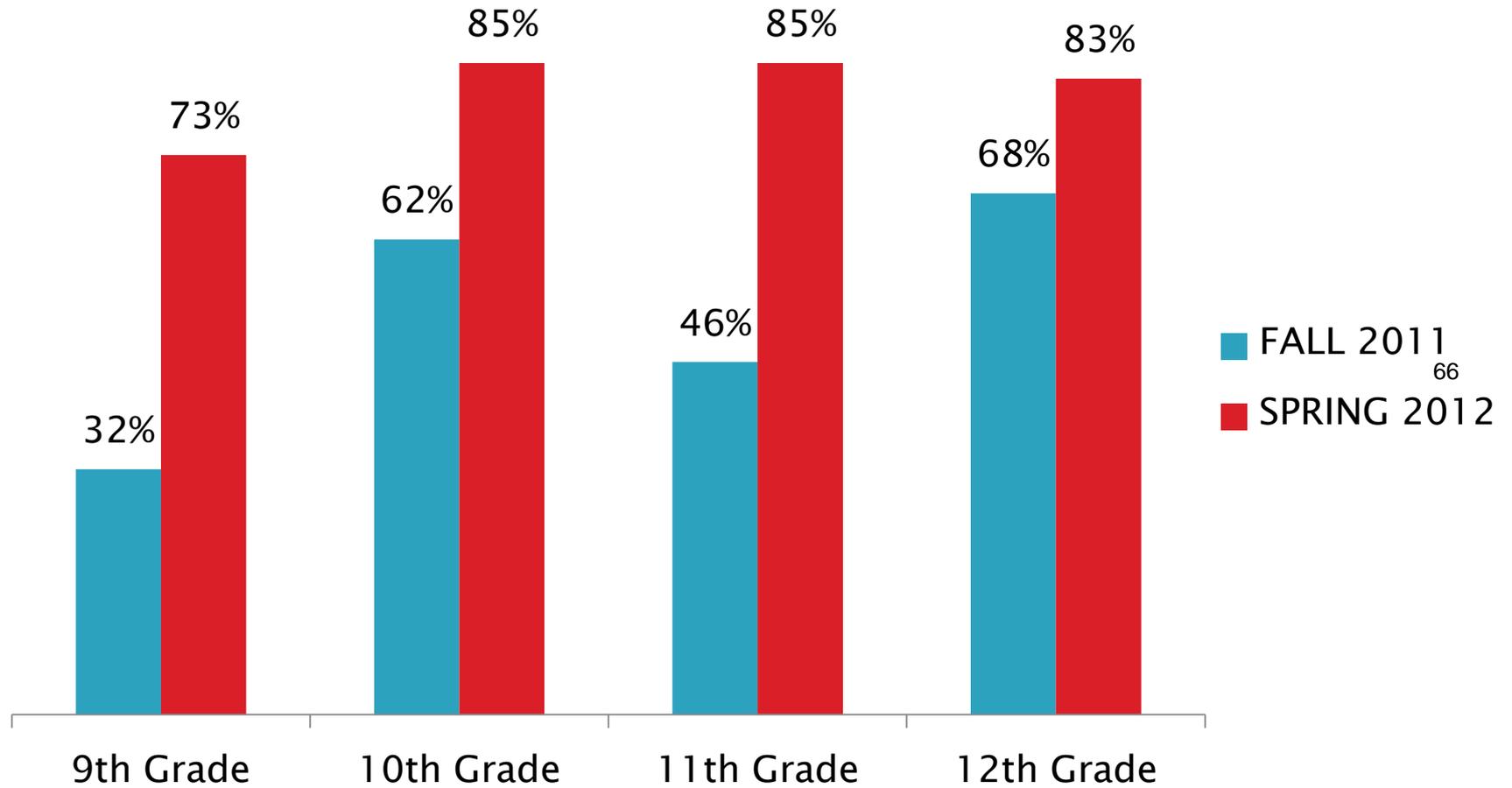
K-6 LAW FALL 2011 COMPARED TO SPRING 2012



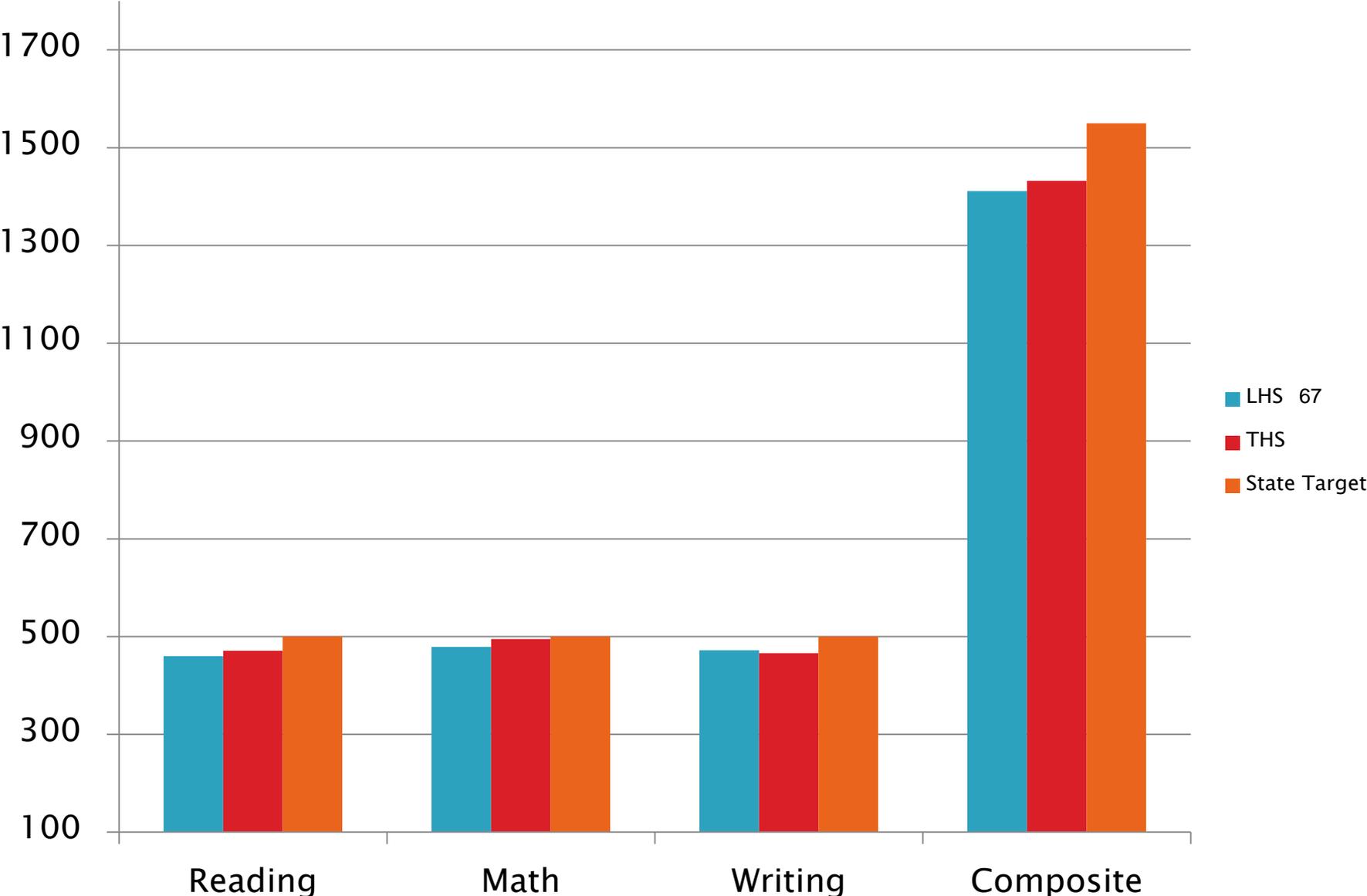
7-8 LAW FALL 2011 COMPARED TO SPRING 2012



9-12 LAW FALL 2011 COMPARED TO SPRING 2012



SAT 2011-2012



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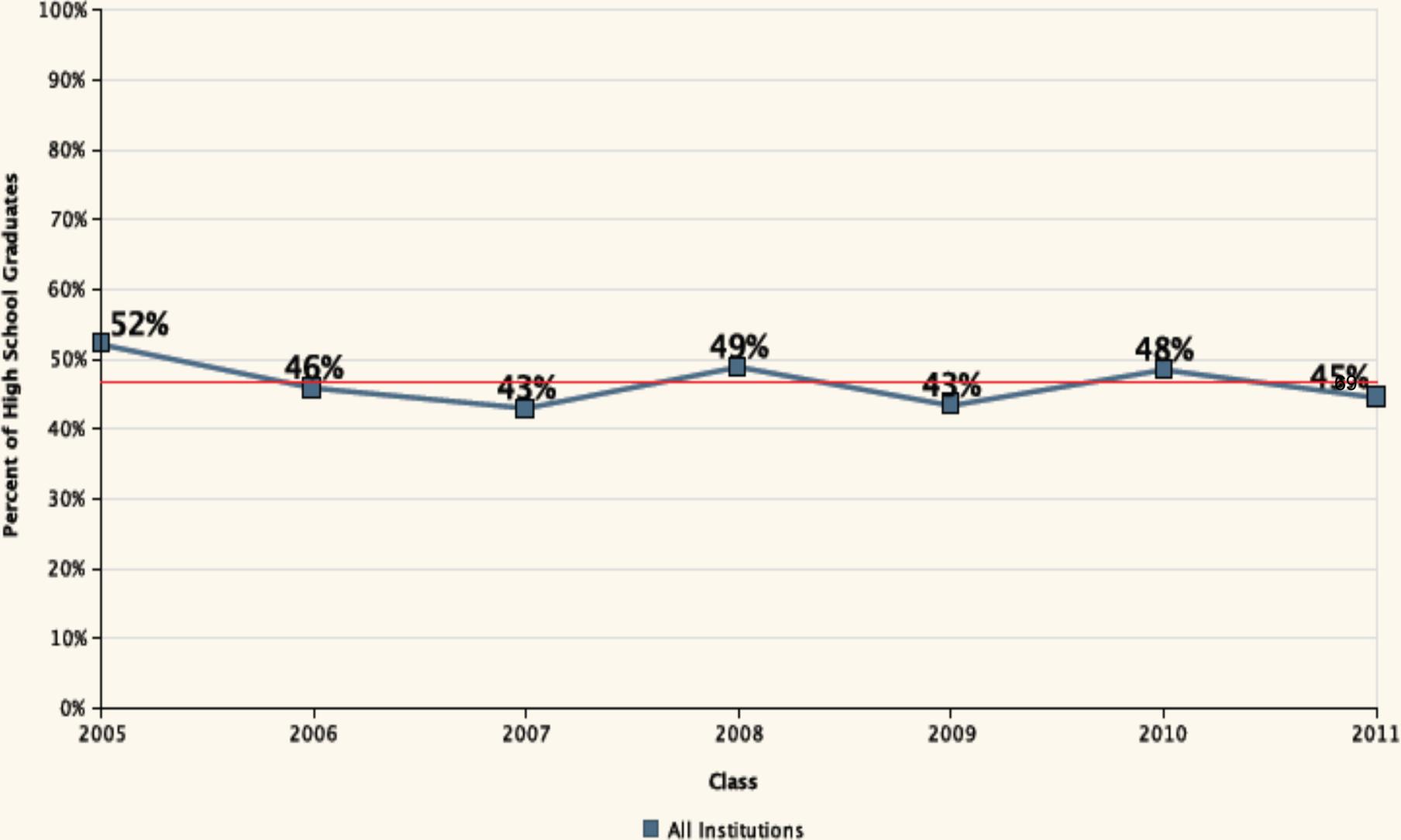


PERSEVERANCE

THE COURAGE TO IGNORE THE OBVIOUS WISDOM OF TURNING BACK.

Percent of Students Enrolled in College the Fall Immediately Following Graduation From High School

Effective Date = April 8, 2012



AVG = 46%

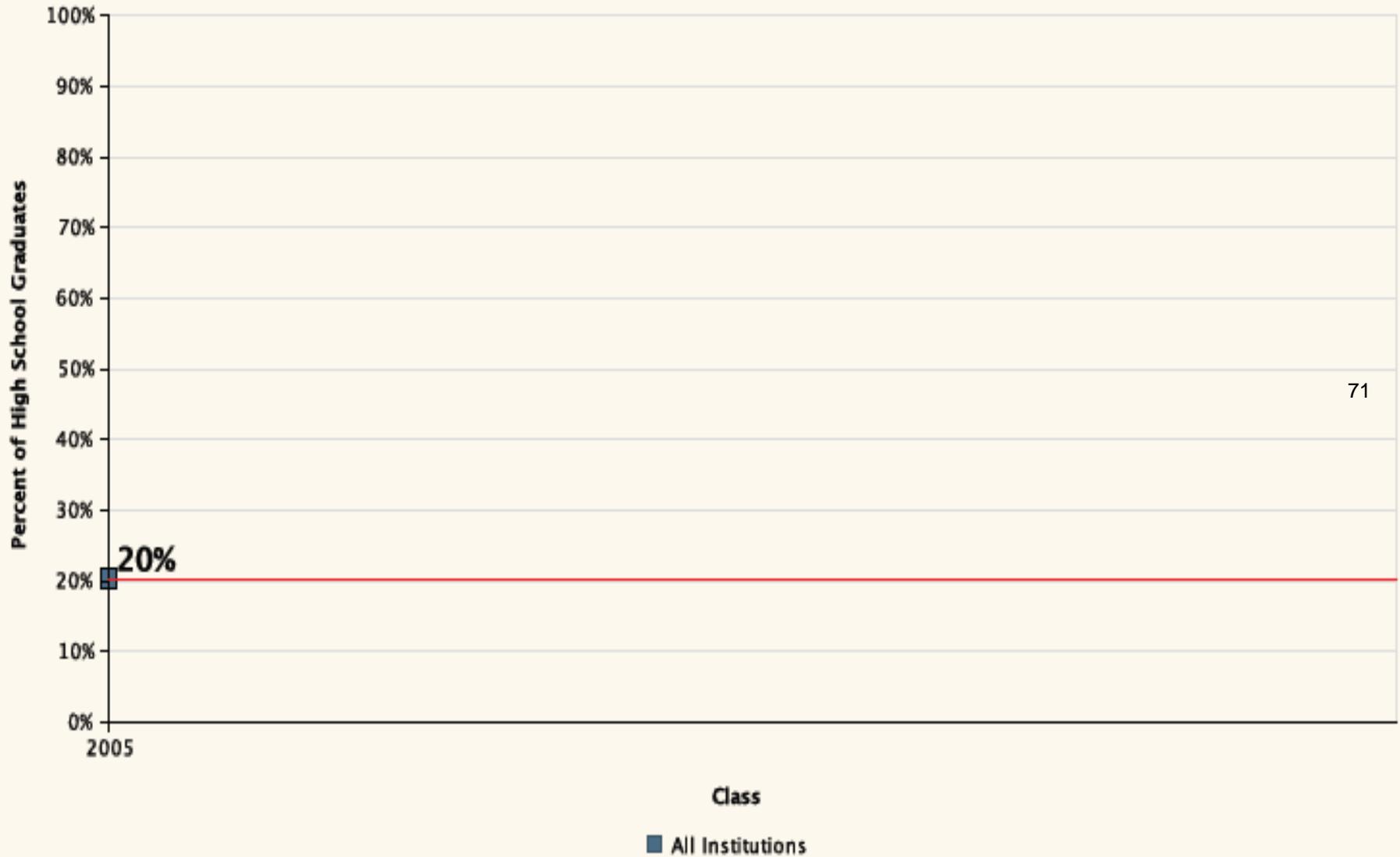
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Total In-State	117	101	120	119	110	130	122
Total Out-of-State	18	27	24	34	21	30	36

Percent of High School Class Who Completed a Degree Within Six Years

Effective Date = April 8, 2012



71

AVG = 20%

Count of High School Graduates with a College Degree

Effective Date = April 8, 2012

Class of	2005
Total in Class	259
Total With a Degree	52
Total from Public	46
Total from Private	6
Total from 4-Year	38
Total from 2-Year	14
Total In-State	34
Total Out-of-State	18

72

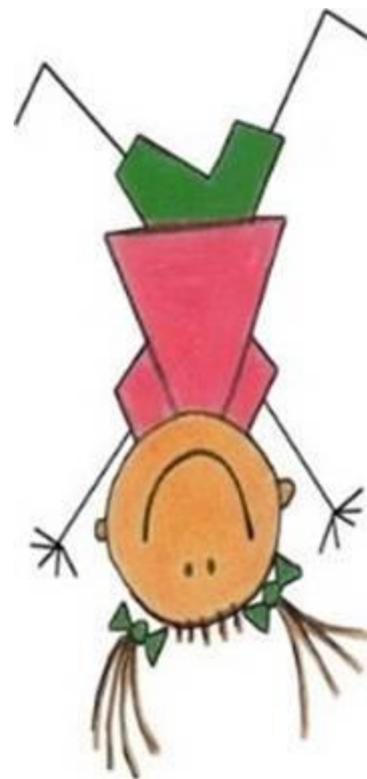
Goal 4

▶ Implement the State mandates

◦ Evidence:

- ISEE was implemented successfully.
- Pay for Performance local measure was determined.
- SAT was administered successfully.
- Technology
 - Bandwidth increased
 - Help Desk streamlined
 - Inventory process improved
 - Received \$150,000 for Schoolnet Grant
 - Innovative grants awarded to teachers

*“I learned the hard way—
through direct experience—
that no one has the right to
criticize public education
unless he or she has spent
a warm, Friday afternoon in
May locked in a room with
eighth graders.”*



Goal 4

- ▶ Implement the State mandates
 - Evidence:
 - Began implementation of the Common Core State Standards.
 - Parent Input piloted.
 - Continued implementation of new graduation requirements.

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HOPE

MAY NOT BE WARRANTED AT THIS POINT.

Goal 5

- ▶ Continue the KTEC Journey. Begin construction in fall 2011.
 - KTEC is scheduled to open in the fall.



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OBSTACLES

SOME THINGS CAN NOT BE OVERCOME WITH DETERMINATION AND A POSITIVE ATTITUDE.

Goal 6

- ▶ Begin offering the Lakeland Virtual Academy
 - The K–6 program had minimal success.
 - The 9–12 program sustained itself.



Goal 7

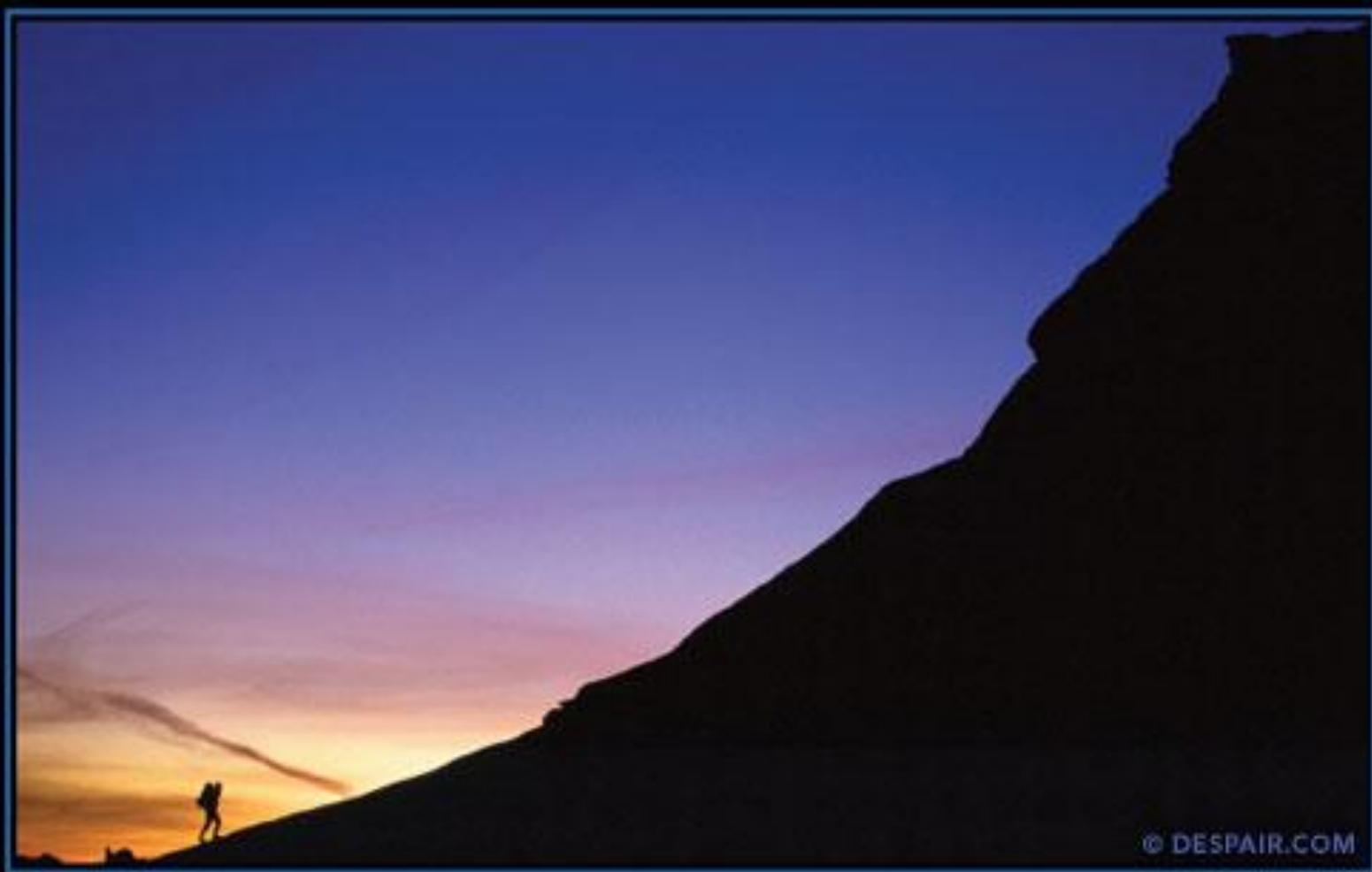
- ▶ If necessary, pass a supplemental levy and a school/plant facilities levy.
 - The supplemental levy passed in March.
 - The plant/facilities levy did not pass.

80



Funding

	Projected 2012-13	2008-09	Change	%
Enrollment	4,160	4,444	(284)	-6.4%
General Fund Budget	\$23,757,299	\$25,478,377	(1,721,078)	-6.7%
General fund per student	\$ 5,711	\$ 5,733	(22)	⁸¹ -0.4%
State Support	\$18,181,799	\$22,699,582	(4,517,783)	-19.9%
State Support Per Student	4,370	5,108	(738)	-14.4%
Supplemental Levy	\$4,950,000	\$ 1,950,000	3,000,000	154%



CHALLENGES

I EXPECTED TIMES LIKE THIS- BUT NEVER
THOUGHT THEY'D BE SO BAD, SO LONG, AND SO FREQUENT.

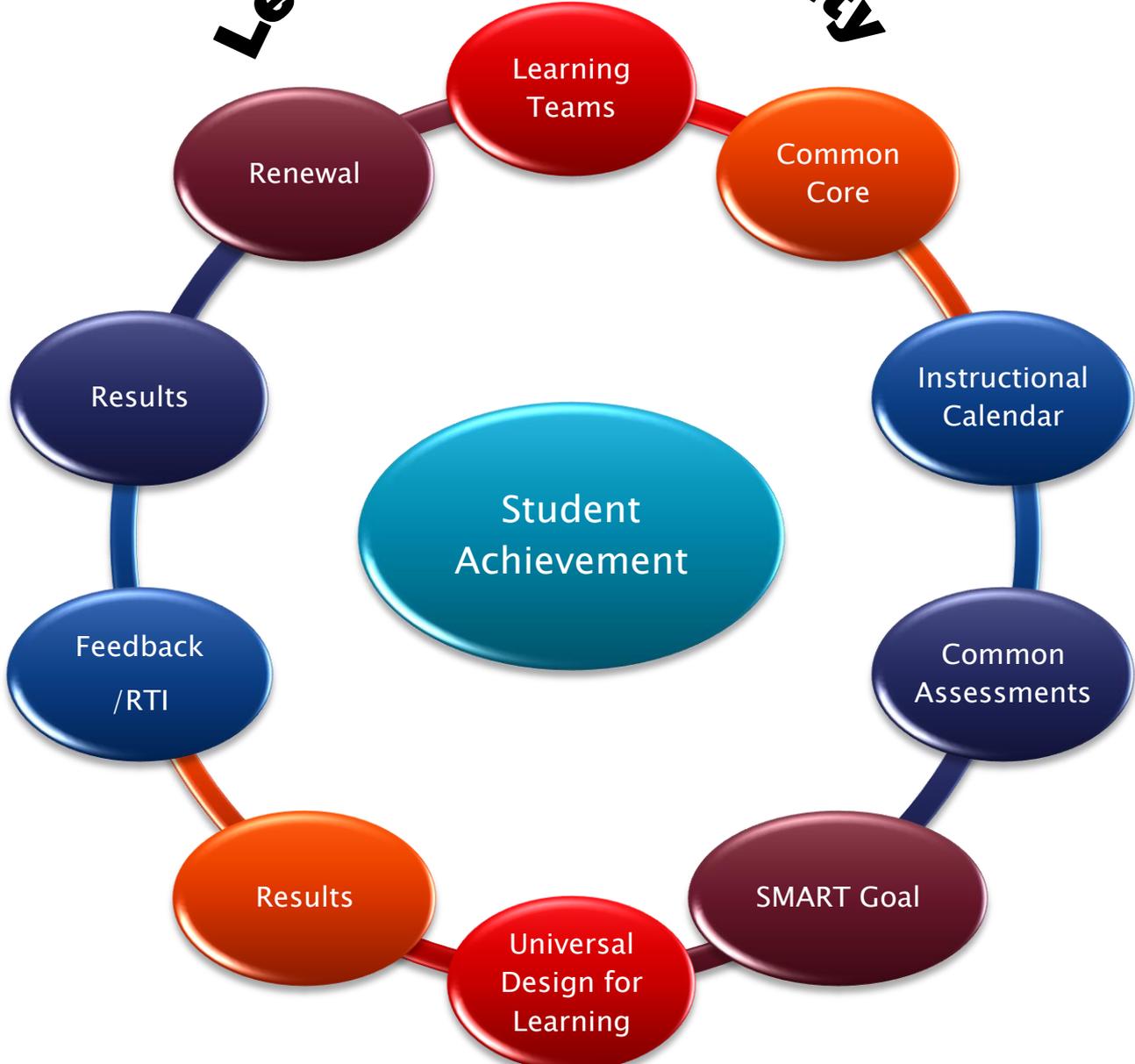
District Goals 2012–2013

1. Pass the Plant Facility Levy on August 28th.
2. Keep our students safe and focused on high levels of learning.
3. Continue implementing and strengthening the tenets of Professional Learning Communities: Focus on Learning, Strengthen our Culture of Collaboration, Focus on Results. ⁸³

Professional Learning Community

Technology

Professional Development



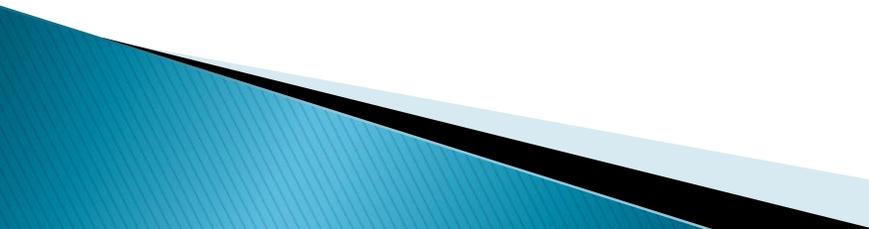
District Goals 2012–2013

4. Implement the Common Core State Standards and increase student achievement in problem solving, comprehension, and writing as measured by common assessments.
5. Utilize technology to enhance learning and manage data.
6. Implement the current State mandates.

“The dogmas of the quiet past are inadequate to the stormy present. The occasion is piled high with difficulty, and we must rise to the occasion. As our case is new, so must we think anew.”

86

--Abraham Lincoln



**Together
we will
create a
legacy.**



OUR LEGACY

We bequeath to our descendants a better, safer world than the one in which we live today: a world in which people will be free from the terrors of war and oppression; free from the handicaps of ignorance and poverty; and free to realize their own talents and fulfill their own destinies.



LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858
Phone: 208.687.0431 Fax: 208.687.1884
Web: www.lakeland272.org

Financial Report and Information re: Agenda Action Items

August 13, 2012

We have had a good summer with minimal financial surprises. We do have a number of equipment issues that have to be taken care of regardless of the outcome of our election. These include heating equipment at Lakeland High and Garwood Elementary. We do have enough carried over in that fund to deal with a few of these types of problems.

Once the levy is approved we will move ahead with some other deferred equipment purchases, but will most likely wait until next summer for any major building related projects.

We are still making adjustments to last fiscal year as we prepare for the outside auditor's to arrive. It appears we were able to navigate through last year in fairly decent shape. I also believe we are prepared for the upcoming school year and any enrollment\ funding issues that may materialize. Once we see the actual numbers we may need to begin discussions in the fall about what steps will need to be taken to stay ahead of our enrollment decline. I believe, at a minimum, we will need to review our current attendance boards for elementary schools..

On the agenda there are a few items I need to provide additional information to you since I will be in Boise on Monday evening:

- 1) Bus Stop Request – The request is to have a bus travel further into Twin Lakes Village to get closer to a student living toward the back end, Both myself and Darrell have driven the area to see if a change would work. We have concluded that it is not a feasible change and recommend that the routes remain unchanged. I have included copies of emails that provide more details on our reasons. Darrell will be at the meeting to answer any questions.
- 2) Copier Lease – The lease is for a copier upgrade that is over due. In the past we have purchased refurbished machines and then ran them to death. We have never been able to keep up with buying replacement machines which has resulted in high maintenance costs, as well as frustrated staff. The lease shows six machines, but the total new copiers totals fourteen. Additional ones are ours and are unencumbered by the lease. Because we are upgrading to newly refurbished copiers our maintenance rates will drop. Most, if not all, of the lease payment will be offset with a lower maintenance cost.

- 3) BASE – We need to approve the handbook and procedures for the pilot program at Garwood. The documents have been “borrowed” from Coeur d’Alene and Post Falls since they have long time, well established programs. The one important issue we cannot address at this meeting is the fee structure. Idaho code requires an advertisement and public hearing before and new fees can be set. We will hold that hearing at the regular September meeting. Until then we will show all fees as “proposed.”
- 4) Budget Amendment – We are asking that the Board set a hearing on your September meeting agenda to consider amending our budget. If (when) the levy passes, we need to have the property tax amount shown in an officially adopted budget. If we don’t there could be problems with certifying the levy to the County. A hearing on September 10th will meet the levy timeline.

Sincerely:

Tom Taggart



LAKELAND JOINT SCHOOL DISTRICT #272
15506 N. Washington Street P.O. Box 39
Rathdrum, Idaho 83858
Phone: 208.687.0431 Web: lakeland272.org

8/13/2012

To: The Lakeland Board of Trustees
From: Brad Murray
Subject: Recommendation for New Hires

LHS . 5 FTE Science Instructor
Stephanie Holecek

AGREEMENT FOR USE OF LAND

THIS AGREEMENT made and entered into this 27 day of July 2012, by and between Lakeland Joint School District No. 272 of Kootenai County, Idaho, hereinafter referred to as "District" or "Lakeland," whose address is 15506 N. Washington Street, PO Box 39, Rathdrum, Idaho 83858, and Dolan Land Management, LLC, an Idaho limited liability company, acting by and through its Managing Members, James E. Dolan and Stephen P. Dolan, hereinafter referred to as "Dolan," whose address is PO Box 3611, Coeur d'Alene, Idaho 83816-3611, to provide for the use of certain real property owned by Dolan, for educational purposes by the District, both curricular/co-curricular and extra curricular, and as follows:

WITNESSETH:

WHEREAS, the District is a school district created and operated pursuant to authority granted in Title 33, Idaho Code, operating principally, but not exclusively, in the County of Kootenai, State of Idaho; and

WHEREAS, the District is empowered by the statutes of the State of Idaho, with particular reference to Idaho Code Section 33-601(1), to enter into agreements for the rental of properties for school purposes; and

WHEREAS, Dolan is the owner of certain real property described on Exhibit A, attached hereto and hereafter incorporated by reference as if fully set forth herein, which property is adjacent to the Timberlake Senior High and Timberland Junior High facilities owned and operated by the District, which property as described on Exhibit A, sometimes herein referred to as the "land" or "premises," is generally unimproved, and in a relatively natural state; and

WHEREAS, each of the parties desire to enter into this Agreement for the purpose of defining the rights, duties, and responsibilities of each of the parties as relates to the use of the land of Dolan by the District, including placement of improvements thereon,

NOW, THEREFORE, the parties agree as follows:

1. **Duties of the Parties.** In conjunction with the foregoing recitals and statements, the duties of the parties are apportioned as follows:

a. The Duties of the District: The District shall:

(1) Improve a trail, generally six feet (6') to eight feet (8') wide, in the

general location as set forth on Exhibit B attached hereto, as the same traverses the property described in Exhibit A, attached hereto, the purposes of which will serve as a training trail for the cross-country teams of Timberlake High School and Timberlake Junior High; physical education running activities for Timberlake Senior High School and Timberlake Junior High School; the use by classes of the District for biology, botany, and forestry; and to the extent allowed by Dolan (subject to written authorization after the submission of the plans therefor), create an outdoor natural classroom area, upon the premises to provide for classes dealing with general forestry practices, biology, botany, and such other classes as shall benefit the students of the District.

(2) The District shall improve the trail by installing thercon wood chips running three inches (3") to four inches (4") in depth, and periodically replace said chips, maintain the trail, and appropriately mark the trail as to its location.

(3) The District shall be charged with the duty of ongoing and continuous cleanup of litter upon the trail, and teaching of students who use the trails for the various educational purposes to respect property, take pride in the community, and recognize the benefit of philanthropy as expressed by this Agreement.

(4) At appropriate and opportune points along the trail, various species of plants may be identified by placard or other form of device identifying the plants.

b. Duties of Dolan. Dolan shall provide for the use of the land and the designated areas as agreed, and modified from time to time, for the beneficial use of the students and patrons of the District for the purposes for which this Agreement is entered, subject to the terms and conditions of this Agreement.

2. *Use.* The parties agree that the property described on Exhibit A, attached hereto, and the trail generally depicted on Exhibit B, attached hereto, together with a "outdoor natural classroom" (subject to the approval of the location and design by Dolan), shall be used for curricular/co-curricular, and extra curricular purposes by the District, primarily as a running trail for cross-country teams and physical education classes; uses by biology classes as an ecology unit (for the study of biology), and wildlife biology; outdoor classes for the forestry class for the purposes of learning various species of plants and to facilitate plant identification (including placards or other devices identifying various species of plants); the use of the trail as a model for

general forestry practices including without limitation: teaching students how to cruise timber, discussion of the importance of fire and fire suppression, forest succession, disease, natural processes of aging of forests, and general practices that lead to a healthy forest. The use of the trail and trail areas, and outdoor natural classroom (if authorized by Dolan), would include the ability to conduct soil samples, determine habitat type for flora and fauna, and such other information as may be educational for the benefit of the students of the District, including without limitation, facilitating the ability to determine tree species that could be planted upon the property, the development of a forest management plan with the help of foresters (subject to the approval of Dolan), and the determination of tree species that could be planted upon the property. The District shall not plant any species of flora upon the property without the prior written consent of Dolan, and, as relates to the taking of soil samples, such soil samples may be taken by the District so long as they do not unsightly disturb the general appearance of the land, nor cause damage to the land; and further, in the event authorized in writing, by Dolan, the District may conduct some limited tree planting and thinnings, which as noted, is subject to the approval of Dolan, which approval must be first obtained in writing.

3. As set forth above, a horticultural class may design (subject to written authorization of Dolan), create an outdoor natural classroom in a small section of the property. The theme of the design would use natural materials to create a small seating area where teachers could provide instruction and supervision for lessons where appropriate. Such a design, prior to the actual creation of an outdoor natural classroom, would be subject to the written approval of Dolan prior to any installation upon the land or modification of the land to accept such installation upon the land.

4. **Priority of Use.** The District's use of the premises shall be subordinate to Dolan's use of the premises, and in the event there is a conflict between uses or times of use, Dolan's use shall prevail. The parties shall cooperate one with the other in terms of coordinating uses and use times, to the extent possible, and exchange notice of such time uses on a periodic basis.

5. **Compensation.** The parties agree that the District shall pay to Dolan the sum of ONE DOLLAR (\$1.00) for each year of use, and that the balance of the value of the use will be deemed a gift for tax purposes from Dolan to the District. The District makes no representation

as to the value of such gift portion of the consideration described herein.

6. **Liability.** The District shall indemnify, defend, and hold harmless Dolan from and against any and all claims, losses, damages, injuries, liabilities, and costs, including attorney's fees, court costs, and expenses and liabilities incurred in or from any such claim arising from any injury or damage to a third party related to the District use of the premises, including students of the District, arising from any act, negligence or omission of the District, or any of its agents, employees or volunteers. The District's financial liability under this paragraph shall be limited by the terms of the Idaho Tort Claims Act, and the limits of any insurance obtained by the District.

7. The District shall maintain comprehensive public liability and property damage insurance within limits reasonably satisfactory to the District, and as may otherwise be governed by the Idaho Tort Claims Act. The District shall, if requested by Dolan, provide a copy of the binder or the policy of the District, which shall cover, by endorsement or otherwise, the use of the property described on Exhibit A, attached hereto. Failure to maintain the insurance required by this Agreement shall be grounds for its immediate termination notwithstanding any other provisions governing the termination of this Agreement.

8. **Authority.** The parties hereto covenant and represent that the execution of this Agreement has been or shall be authorized by the governing Board (Board of Trustees) of Lakeland, and the individual signatures set forth on behalf of Dolan are authorized, and all signatures are binding upon each of the respective parties.

9. **Duration.** This Agreement shall be in effect for a period of one (1) year from its execution, and shall automatically renew for each successive year thereafter until written notice is provided by one party to the other of intention not to renew for the next ensuing year. The parties do, however, acknowledge that in the event the property described on Exhibit A, attached hereto, is sold by Dolan to a third party, that the District must remove from the premises, unless it negotiates an agreement similar to this Agreement with the third party; provided however, that in the event there is a proposed sale, Dolan shall provide written notice of termination of this Agreement ninety (90) days prior to the closing date of said proposed sale; provided further, that if the District desires to terminate this Agreement it may do so by providing ninety (90) days

written notice to Dolan.

10. **Reversion of Improvements.** Upon the termination of this Agreement, any improvements made by the District that are affixed to the land described on Exhibit A, shall inure to the benefit of and become the property of, Dolan.

11. **Venue.** In the event of any legal proceeding instituted between the parties, such legal proceeding shall be instituted in the District Court of the First Judicial District in and for the County of Kootenai.

12. **Notices.** Any notices required under this Agreement shall be in writing and be delivered in person or by public or private courier service (including U.S. Postal Service Express Mail); or certified mail with return receipt requested. All notices shall be addressed to the parties at the following addresses, or at such other addresses as the parties may, from time to time, direct in writing:

The District: 15506 N. Washington Street, PO Box 39, Rathdrum, Idaho 83858

Dolan: PO Box 3611, Coeur d'Alene, Idaho 83816-3611

Any notice shall be deemed to have been given on the earlier of: (a) actual delivery or refusal to accept delivery, (b) the date of mailing by certified mail, and (c) the day personal delivery is effectuated. Actual notice, however, and from whoever received, shall always be effective.

13. **Severability.** If any term or provision of this Agreement, shall, to any extent, be deemed by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforceable to the fullest extent permitted by law. It is the intention of the parties that if any provision of this Agreement is capable of two (2) constructions, one of which would render the provision void, and the other of which would render the provision valid, the provision shall have the meaning which renders it valid.

14. **Entire Agreement.** This Agreement embodies the entire agreement of the parties and there are no oral agreements existing relative to the subject matter hereof which are not expressly set forth herein. This Agreement may be modified only in writing, signed by all parties hereto.

15. **Waiver.** No covenant, term, or condition, or the breach thereof, shall be deemed

waived, except by written consent of the party against whom the waiver is claimed; and any waiver of the breach of any covenant, term, or condition, shall not be deemed a waiver of any other covenant, term, or condition herein.

16. **Force Majeure.** Any inability to perform this Agreement due to strikes, lockouts, labor disputes, acts of God, governmental restrictions, governmental regulations, governmental controls, enemy or hostile government action, civil commotion, fire or other casualty, or other causes beyond the reasonable control of the party obligated to perform, shall excuse performance by such party for a period equal to any such inability to perform.

17. **Assignment.** No assignment of this Agreement or any right accruing under this Agreement shall be made by the District to any third party. Dolan may, with notice provided to the District, assign its interest in this Agreement.

18. **Binding Effect.** This Agreement is for the benefit of the parties hereto and shall inure to the benefit and be binding upon the parties and their respective heirs, legal representatives, successors and assigns.

IN WITNESS WHEREOF, the authorized agents of the District and Dolan have affixed their signatures the day and year above written.

LAKELAND JOINT SCHOOL DISTRICT NO. 272

By: _____
LARRY BROWN
Chairman of the Board of Trustees

Attest:

Brooke Cunningham, Clerk

DOLAN LAND MANAGEMENT, LLC

By: 
JAMES E. DOLAN
Managing Member

By: 
STEPHEN P. DOLAN
Managing Member

Chicago Title Insurance Company

Commitment Number: 75920

EXHIBIT "A"
PROPERTY DESCRIPTION

The land referred to in this Commitment is described as follows:

Government Lots 1 and 2, Section 8, Township 63 North, Range 4 West, Boise Meridian, lying East of State Highway 41 and North of State Highway 54, Kootenai County, Idaho.

EXCEPT THEREFROM that tract of land being a portion of Government Lot 1, Section 8, Township 53 North, Range 4 West, Boise Meridian, Kootenai County, Idaho, more particularly described as follows:

COMMENCING at the North Quarter corner of said Section 8, monumented according to Corner Perpetuation and Filing record form on file under Instrument Number 2002186, from which the Northwest corner of said Section 8, monumented according to Corner Perpetuation and Filing record form on file under Instrument Number 1694767, bears North 89°44'41" West, a distance of 2,683.12 feet; thence

Along the North line of said Section 8, North 89°44'41" West, a distance of 1,331.56 feet to the West 1/16 corner; thence

Along the North-South centerline of the Northwest Quarter of said Section 8, South 00°23'58" West, a distance of 1,335.75 feet to the Northwest 1/16 corner, monumented with an iron rod, 30 inches long, 5/8 inch diameter with an aluminum cap marked PLS 6374, the POINT OF BEGINNING; thence

Continuing along said North-South centerline of the Northwest Quarter, South 00°23'58" West, a distance of 603.90 feet to the North right of way of Blackwell Boulevard, monumented with an iron rod, 30 inches long, 5/8 inch diameter with a plastic cap marked PLS 6374; thence

Along the Westerly extension of the North right of way line of said Blackwell Boulevard, North 88°42'57" West, a distance of 340.80 feet to the Easterly right of way line of State Highway No. 41, monumented with an iron rod, 30 inches long, 5/8 inch diameter with a plastic cap marked PLS 6374; thence

Along said Easterly right of way line, North 02°57'12" West, a distance of 605.87 feet to the East-West centerline of the Northwest Quarter of said Section 8, monumented with an iron rod, 30 inches long, 5/8 inch diameter with a plastic cap marked PLS 6374; thence

Along said East-West centerline, South 89°34'39" East, a distance of 378.24 feet to the POINT OF BEGINNING.

ALSO EXCEPT THEREFROM that portion deeded to City of Spirit Lake for right of way recorded October 10, 2008 as Instrument No. 2182357000.

ALTA Commitment
Exhibit A

(75920/75920/0)



Polan Interpretive Trail

- 3-4" of wood chips
- Trail width 6-8' wide

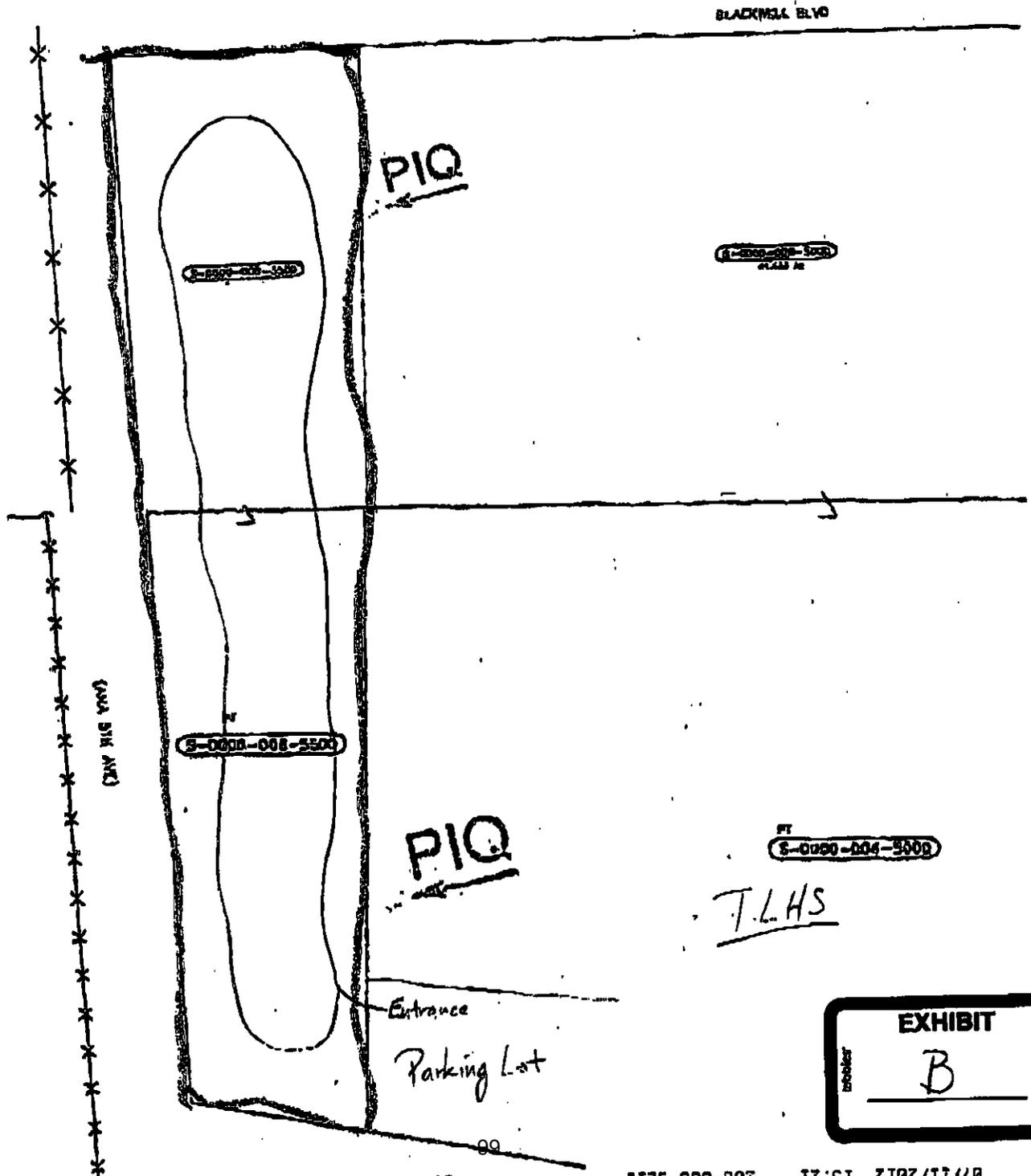


EXHIBIT
B

Lewis-Clark
STATE
COLLEGE

Connecting Learning to Life

July 20, 2012

Brad Murray, Assistant Superintendent
Lakeland School District #272
15506 N. Washington Street
Rathdrum, ID 83858

Dear Mr. Murray:

The faculty of the Nursing & Health Sciences at Lewis-Clark State College would like to express their appreciation for your willingness to serve as a clinical teaching site for our Bachelor of Science and/or Practical Nursing programs.

Every two years we update contracts with our clinical partners. Enclosed find two copies of our standard clinical contract. Please sign both copies and return one of them to us in the enclosed envelope. The remaining copy is for your files.

If you have questions about the contract, please contact me (lstinson@lcsc.edu; 208-792-2404).

Thank you for the many contributions your staff makes in the education and professional development of our students.

Sincerely,



Lori Stinson, PhD, RN, CTN-A
Division Chair & Professor

LS:cd

Enc.

CLINICAL EDUCATION AGREEMENT

This Clinical Education Agreement ("Agreement") is entered into this 1st day of August, 2012 (the "Effective Date"), between Lewis-Clark State College ("School") and Lakeland School District #272 ("Agency").

Agency is willing to provide clinical education experience to students of School in accordance with the terms of this Agreement. School desires to use the Agency as an opportunity for its students to obtain clinical learning experience as required by its curriculum.

The consideration for this Agreement is the mutual promises contained in this Agreement and the mutual benefits expected from entering into this Agreement.

1. Responsibilities of the Agency

1.1. Clinical Instruction. Agency shall provide suitable clinical experience for students as prescribed by the School's curriculum and in accordance with any written objectives provided by School to Agency. Services will be provided in compliance with the directions of the Agency, Agency manuals, policies and procedures, the standards and recommendations of The Joint Commission, the applicable standards of relevant professional societies, and applicable local, state and federal regulations. No clinical education shall be offered by Agency personnel with respect to procedures that are contrary to its mission and core values. Students will be assigned to Agency upon the mutual agreement of Agency and School. Agency will inform appropriate personnel about the role of students and provide identification or security clearances, where appropriate. Agency retains full responsibility for the care of its patients. Students will receive no monetary compensation under terms of this Agreement, and are not deemed an employee under Worker's Compensation statutes. The students will have the status of students and will not replace Agency personnel in providing care to Agency patients.

1.2. Agency Personnel. Agency will designate appropriate personnel to coordinate the student's clinical learning experience. This will involve planning between responsible School faculty and designated Agency personnel for the assignment of students to specific clinical cases and experiences, including selected conferences, clinics, courses and programs conducted under the instruction of the Agency.

1.3. Inspection. Agency will permit, on reasonable request, the inspection of clinical and related facilities by agencies charged with responsibility for accreditation of the School.

1.4. Exclusion of Students. Agency reserves the right to terminate the participation of any student who is not complying with applicable Agency policies, procedures or directions from Agency personnel or physicians involved in the clinical education program or who is deemed by Agency not to have adequate qualifications or ability to continue in the program, or the health of the student does not warrant a continued participation at Agency, or whose conduct interferes with the proper operation of Agency.

1.5. **Emergency Care.** Agency shall provide necessary emergency care or first aid required by an accident occurring at Agency for students participating under the terms of this Agreement, and, except as herein provided, Agency shall have no obligation to furnish medical or surgical care to any student. The student bears responsibility for the cost of such care as well as any follow-up care. If the student is exposed to infectious disease while in clinical experience at Agency, Agency will conduct initial follow-up. Long-term follow-up is the responsibility of the student.

1.6. **Regulations.** Agency will provide the student with access to the written regulations that will govern the student's activities while at Agency.

2. **Responsibilities of the School**

2.1. **Clinical Experiences.** It shall be the responsibility of the academic coordinator of clinical education of the School, after consultation with Agency, to help plan the clinical educational program for student clinical experiences. The School shall provide appropriately qualified and credentialed faculty and provide adequate supervision of students. School Faculty shall provide all supervision and instruction required in the program unless other provisions are made in specific instances. Faculty will have the final responsibility for assigning student grades.

2.2. **Program Description.** School will provide Agency with a regular announcement or description of the program, curriculum and objectives to be achieved at Agency.

2.3. **Student Compliance.** School will use reasonable care to cause students to abide by the policies of Agency while using Agency facilities, including policies related to confidentiality of patient information. School shall immediately report any errors in accordance with Agency procedures. School will use reasonable care to prevent students from copying or removing confidential information from Agency premises. Students will be expected to conduct themselves in a professional manner; their attire as well as their appearance will conform to the accepted standards of Agency and School. School will provide students education regarding universal precautions, blood-borne pathogens, and other appropriate OSHA standards prior to coming to Agency.

2.4. **Student Qualifications.** School will assign to Agency only those students who have satisfactorily completed the prerequisite didactic portion of the School's curriculum and who have evidence of completion of a CPR course based on American Heart Association or American Red Cross guidelines and related to the age group(s) with whom they will be working.

2.5. **Student Health.** School will require students to have up-to-date immunizations for Hepatitis B, Diphtheria and Tetanus, and will require students to demonstrate either a negative skin test or chest x-ray for Tuberculosis before beginning the clinical education program. School will have on file, records of positive titer or of immunization administered after 1967 for Rubella and Rubeola for each student born after 1956.

2.6. **Scheduling.** The days and hours of clinical experience are to be planned by the faculty of School in consultation with the Agency.

2.7. Pre-Placement Checks.

(a) School agrees to request a criminal background check pursuant to applicable "Child and Adult Abuse Laws." School policies will be followed. School acknowledges that placement of each student at Agency is contingent upon provision of such criminal background check results dated less than two years prior to the commencement of the clinical education program placement.

3. Insurance.

The School's liability coverage is provided through a self-funded liability program administered by the State of Idaho Risk Management Program. Limits of liability are \$500,000 per occurrence, which amount is School's limit of liability under the Idaho Tort Claims Act specified in Idaho Code 6-901 through 6-929.

Students are covered under a student errors and omissions policy with coverage of \$1,000,000 per occurrence and \$3,000,000 aggregate while at the Agency.

4. Responsibility.

Neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this Agreement. Neither party to this Agreement shall be considered the agent of the other party.

5. Term and Termination.

5.1. Term. This Agreement will be in effect for two (2) years, beginning August, 2012 and ending August, 2014.

5.2. Termination. Either party may terminate this Agreement at any time by giving 30 days written notice of termination to the other party. If Agency terminates this Agreement by giving such notice to School, students currently participating in the Clinical Education Program at Agency will be allowed to complete the program.

6. Nondiscrimination.

Agency and the School agree that neither will discriminate in the performance of this Agreement against any individual on the basis of age, sex, race, color, religious belief, national origin or physical handicap.

7. Non-assignability.

Neither party may assign the rights or the duties of this Agreement without the prior written approval of the other party.

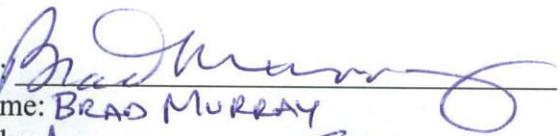
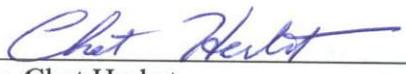
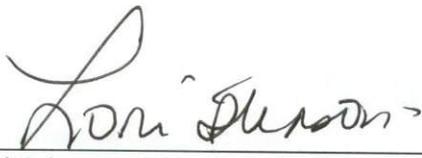
8. **Notices.**

When required by the terms of this Agreement, the parties shall give notice by personal delivery or by Certified Mail, return receipt requested, postage prepaid, and addressed as indicated below:

To School: Lewis-Clark State College
 Division of Nursing & Health Sciences
 Attn: Dr. Lori Stinson, Chair
 500 8th Avenue
 Lewiston, ID 83501

To Agency: Lakeland School District #272
 Attn: Brad Murray, Assistant Superintendent
 15506 N. Washington Street
 Rathdrum, ID 83858

SIGNATURES APPEAR ON NEXT PAGE

<p>AGENCY:</p> <p>LAKELAND SCHOOL DISTRICT #272</p> <p>By: <u></u> Name: BRAD MURRAY Title: ASSISTANT SUPERINTENDENT</p>	<p>SCHOOL:</p> <p>LEWIS-CLARK STATE COLLEGE</p> <p>By: <u></u> Name: Chet Herbst Title: Vice President for Finance and Administration</p>
	<p>LEWIS-CLARK STATE COLLEGE</p> <p>By: <u></u> Name: Lori Stinson, PhD, RN, CTN-A Title: Chair, Nursing & Health Sciences</p>



Before & After School Enrichment

The bridge for families between home and school

Parent Handbook

Lakeland School District #272

Garwood Elementary

17506 N. Ramsey Rd.

Rathdrum, ID 83858

Principal, B.J. DeAustin

(208) 659-2970 (Tammy Cass, BASE Coordinator)

(208) 687-1265 (Garwood office)

tcass@lakeland272.org

WELCOME

Welcome to Lakeland BASE! We are happy to have the opportunity to provide quality childcare for your family. It is our hope that you will have peace of mind knowing that your child is well taken care of while you are at work.

BASE PHILOSOPHY

The Lakeland BASE program is based upon the philosophy of respect for the individual child, his/her ability to grow, to think, and to play creatively.

Lakeland BASE does not discriminate on the basis of race, color, religion, national or ethnic origin in administration of its admissions policies.

ABOUT LAKELAND BASE

Lakeland BASE is a site based licensed before and after school childcare program in a safe and familiar school setting. We do not provide educational services, however, we provide children with a rich, stimulating environment. There will be opportunities for each student to have various experiences conducive to their academic, social and physical development.

Children enjoy an active agenda of developmentally appropriate activities, which include arts and crafts, sports, games, snack, homework time, library time, special events, quiet low-key and high-energy activities. These activities are presented to the children through the use of learning centers. We encourage interests and skills children will carry into adulthood.

Enrollment is open to any Garwood Elementary student in Lakeland School District #272 in grades Kindergarten through 6th grade. Enrollment is also open to Kindergarten students in the AM class at John Brown, Betty Kiefer and Twin Lakes Elementary Schools. We offer childcare on "no school" days and most holidays.

We are a school district program governed by the Board of Trustees. Our goal is to be self-supporting through parent fees.

Lakeland BASE staff members are committed to guiding the growth and learning of children during out-of-school hours. These professionals come to us from varied backgrounds. They have experience as teachers in childcare centers, classroom aides and leaders from youth organizations.

Staff development is provided through training sessions that cover specialized topics such as child development, organizational skills, safety issues, activity planning, first aid, and legal issues. Before hiring, all staff members receive a criminal background check. Lead childcare providers are CPR/First Aid certified.

Our childcare sessions for 1st through 6th grades are 7:00 AM to 8:15 AM, and from 3:00 to 6:00 PM Monday through Friday. Kindergarten childcare is available from 7:00 AM- to 8:15 AM and 11:15 AM to 6:00 PM, Monday through Friday. Childcare is also available on "No School" days and most holidays and breaks from 7:00 AM to 6:00 PM through the BASE Plus option. Our program begins September 4, 2012 and ends June 6, 2013.

GENERAL POLICIES AND PROCEDURES

ABSENCE

If your child will not be able to attend on his or her regularly scheduled day (regardless of reason) please call the BASE phone or Garwood Elementary as soon as you are aware of the absence. There is no credit on monthly fees for absences

ADMISSION

Any school age child who resides within Lakeland School District #272 (Garwood Elementary zone) is eligible to attend BASE, provided the program can adequately serve the child. Kindergarteners from John Brown Elementary, Betty Kiefer Elementary and Twin Lakes Elementary Schools are eligible to attend after their AM Kindergarten class. Attendance can begin after your child is registered, registration fee, and first month's fee is paid.

ADULT CONDUCT

As adults, it is our responsibility to model behaviors such as maturity and respect for others. We expect parents to treat the children and other adults in a respectful manner when in the classroom and participating in field trips and other events.

ARRIVALS

Children enrolled in BASE before school begins must be escorted to the BASE room by a parent or guardian in the morning. Your child must be signed in when you drop him or her off for childcare. We are not responsible for children who are enrolled before school until they enter our room and are signed in by parent or guardian.

BIRTHDAYS

We love birthdays at Lakeland BASE! We will be celebrating your child's birthday in class and would love for you to contribute. Please feel free to bring a treat for the group. All snacks provided to the class must be store-purchased and may not be homemade. We will monitor all student allergies. Students will also receive a visit to our Birthday Box!

CHILD ABUSE

Childcare professionals are required by law to report all suspected cases of child abuse. The BASE staff must report any suspicious issues to appropriate community agencies. At that point, it is up to the agency to decide the necessary course of action.

CHILDCARE FOR KINDERGARTNERS

Lakeland BASE will offer a Kinder BASE option for Kindergartners from Garwood, John Brown, Betty Kiefer and Twin Lakes Elementary. Students are eligible to attend after their AM class. Unfortunately, we do not have any option for care for PM Kindergarten students. Transportation is provided from JB, BK and TL one way, via Lakeland School District #272 bus. Kindergartners enrolled in the Kinder BASE option must pack a lunch each day.

CLOSURES

We are closed on several of the legal holidays. Please refer to the BASE calendar.

CONFIDENTIALITY

Each child and family at Lakeland BASE is entitled to full confidentiality in all matters related to the child. The BASE staff will not divulge any information about you or your child without prior written consent by you.

DEPARTURES: Your child must be signed out when you pick him or her up unless special arrangements have been made with the Coordinator. No child will leave early without written parental permission. Children will only be released to parents or guardians except in prearranged situations.

DISCIPLINE

Giving positive verbal feedback encourages acceptable behaviors. We try to create an environment that prevents friction between children, encourages problem solving techniques and cooperative play. Occasionally, however, children react in a negative manner. In the case this occurs, the child is pulled to the side and correct behavior is discussed in a quiet, non-emotional reasoning manner. If the child is very upset or out of control, we will sit them apart from the other children until they are calm. As much as possible, we will guide the children in solving disputes themselves. We will offer suggestions of what the child might say to another and monitor the problem.

DISMISSAL POLICY

Children who consistently disrupt the program will be taken through a formal discipline procedure, which may result in dismissal from BASE. Parents who do not comply with the policies or expectations of BASE will be asked to make other arrangements for childcare.

EARLY RELEASE THURSDAYS

For elementary students, the instructional day on Thursdays will be from 8:30 a.m. to 2:00 p.m. Children who are currently enrolled in Lakeland BASE will pay NO additional fee.

EXTRA CURRICULAR ACTIVITIES

If your child needs to leave BASE before or after school for a school based extra curricular activity, you must submit a written notice releasing your child to the extra curricular activity.

EXTRA USAGE

In unexpected situations, your child may stay in our program extra time (at additional cost), provided there is adequate staffing, and you have notified the Coordinator in advance.

FIRE DRILLS/MAJOR CATASTROPHE

We will conduct fire drills throughout the year. In the case of a structure fire/major catastrophe/building emergency, we will take the children to the relocation site determined by Lakeland School District. At that point, parents will be contacted for directions on picking up their child. BASE staff will remain with your child until you or someone authorized picks him/her up.

GUNS/WEAPONS

In the spirit of maintaining the school atmosphere as one of safety and respect for others, we ask you not to allow your child to bring any toy weapons (knives, swords, etc) or guns to school. We will redirect violent play.

HOURS OF OPERATION

Our childcare sessions for 1st through 6th grades are 7:00 AM to 8:15 AM, and from 3:00 to 6:00 PM Monday through Friday. Kindergarten childcare is available from 7:00 AM- to 8:15 AM and 11:15 AM to 6:00 PM, Monday through Friday. Childcare is also available on "No School" days and most holidays and breaks from 7:00 AM to 6:00 PM through the BASE Plus option.

ILLNESS, INJURY, OR EMERGENCIES

If your child becomes ill and needs to go home, you will be contacted first and arrangements will then be made. In an emergency, care will be provided and you will be contacted immediately. Our BASE staff is certified in advanced first aid and pediatric CPR. In the event of a life-threatening medical condition, if a 911 call results in ambulance service, parents will be responsible for the cost.

IMMUNIZATION RECORDS

State laws specify all children must have proof of immunizations before beginning childcare. Please make sure you bring your child's immunization record prior to the first day of BASE. We must have this information before your child will be permitted to attend BASE. We must have our own separate copy from the school office.

MEDICATION

Before we can dispense prescribed medication to your child an Authorization For Medication Administration form must be completed and signed by the parent or guardian. If an MD has prescribed the medication, it must be brought to BASE in an original, properly labeled bottle. If a pill must be broken or in any way altered, please discuss this with the Coordinator. If the medication is over the counter (including sunscreen), it cannot be accepted unless it is in the original container, individual dose packets preferred. If the medication changes (I.e. different dose), a new authorization form must be completed.

MINIMUM ATTENDANCE

Children may enroll to attend either before school, after school, Kinder Base or any combination. Minimum attendance is 2 days per week.

NO SCHOOL DAYS

BASE Plus offers full day childcare for those enrolled in the program. There is an additional fee. Advance reservations are required, even if the "No School" day falls on a regularly scheduled day. If you have made reservations for your child to attend but he/she will not be able to attend, we ask that you call the BASE phone number as soon as possible. The Garwood Elementary office will not be open on those days. You will be charged for that day if we are not notified at least 24 hours in advance (48 hours or more is desirable). Please refer to Fee Schedule for "BASE Plus" rates.

PICK UP BY 6:00 PM

Children will only be released to individuals who have presented a valid picture ID and are on the child's Emergency Contact List. Children must be picked up by 6:00 PM. An additional fee of \$5.00 for each five minutes or portion thereof will be charged per child for child(ren) picked up after 6:00 pm. After the third occurrence of late pick up, your child may be dropped from the program. If your child is not picked up by a reasonable time, the police department may be called.

RESPONSIBILITY

BASE staff are responsible for children from the time they are signed in by parents/guardians with the BASE staff until school starts, and are signed out to parents at the end of the day. Children are not to be dropped off at the Garwood office or their regular classroom.

SCHEDULE CHANGES

Monthly fees will not be adjusted for schedule changes that reduce your child's current attendance during that month. Your new fee will be posted on the statement for the following month. If you wish to make a change in your child's schedule, please complete a "Schedule Change" form at your child's BASE room at least 48 hours in advance of any changes in schedule. A fee may be charged if a change in schedule occurs multiple times during the current school year.

SCHOOL BREAKS

Childcare is provided during most Spring and Christmas break days with the BASE Plus option. Advance reservations are required. Fees for December and either March or April will not be prorated. No school day charges apply if child attends during the breaks.

SNACKS

Your child will receive a nutritious snack after school every day. If your child has a food allergy, please notify BASE staff.

SNOW DAYS

BASE will be NOT be open on any SNOW DAYS that Lakeland School District #272 declares. Please listen to your local radio station or watch your local television news program. Parents may also check the Lakeland School District website at www.lakeland272.org. As with the holiday schedule, we will follow the Lakeland School District guide to school closures due to weather. If the public schools are closed due to bad weather, BASE will also close. You will be notified as soon as possible. Please feel free to call the Coordinator early in the morning if you are unsure if it will be a school closure day.

STATEMENTS

The BASE room has a location for parents to pick up statements, newsletters, and other valuable information. Statements will be placed in each child's mailbox. Statements will be available at the beginning of each month. It is the parent's responsibility to pick up their statements each month. If you do not receive a statement, please ask the Coordinator.

TRANSPORTATION

Transportation to the BASE room at Garwood for children enrolled in our Kindergarten program will be provided by a Lakeland School District bus at no additional cost to parents. There are no additional transportation options available.

WITHDRAWAL

Written notification (letter or email) of withdrawal is required to the BASE Coordinator 2 weeks in advance of last day of attendance. The bill will continue to accrue charges until written notification is received in the BASE office. Final payment on accounts is due 10 days after the final statement date.

PLEASE HAVE YOUR CHILD BRING...

1. A backpack daily to aid in keeping all of his/her "stuff" together. Please do not allow your child to bring ANY toys or items to school. It is very distracting for all children.
2. Kindergarten and 1st graders must bring a seasonally appropriate change of clothes (including socks and underwear), sealed in a Ziploc bag and clearly marked with the student's name. This will remain all year at the school in case of drink spills or paint messes.
3. Sufficient warm clothing for the season, as we may go out in many types of weather conditions. This includes hats and gloves.

SICK POLICY

Please notify the Coordinator or Garwood office as soon as possible if your child is ill and will not be attending BASE. We need to know EACH AND EVERY DAY that your child will not be at BASE. Every effort is made to reduce the communication of germs in our rooms. High use areas such as tables and faucets are cleaned daily. While it is inevitable that children will experience some illness, we appreciate your assistance in keeping the spread of illness to a minimum.

Please do not send your child to BASE sick – even if it is a special occasion that they do not want to miss. Children probably will not enjoy themselves, and they will infect other children. Please assure your child that there will be plenty of other special occasions for them to experience another day when they are better.

Please notify the Coordinator immediately of any diagnosed contagious condition. Failure to report a diagnosed condition can pose a serious risk to the students and staff.

CONDITIONS FOR WHICH YOU WOULD KEEP A CHILD AT HOME

<u>Condition</u>	<u>Guidelines for Time Away from BASE</u>
Pink Eye/ Conjunctivitis	Out of school for 24 hours after treatment begins
Diarrhea	Out of care as long as child has a watery stool so that child cannot get to the toilet, or if stool contains blood or mucus, or if the child has a fever.
Head Lice	Out of care for 24 hours after treatment begins. No evidence of nits, check head daily for next week.
Impetigo	Out of care for 24 hours after treatment begins
Mouth sores	Out of care only if child can't control saliva
Strep Throat	Out of care for 24 hours after treatment begins and child has not had a fever for 24 hours
Vomiting	Out of care if child has vomited in last 12 hours

HOW TO CONTACT THE BASE COORDINATOR

The Coordinator will be available Monday and Friday from 6:00 am to 6:00 pm. On Tuesday, Wednesday and Thursday, the Coordinator will be available from 6:00 am to 8:15 am and from 3:00 pm to 6:00 pm. Please contact Tammy Cass, BASE Coordinator, at 659-2970. If you have an emergency, please contact the Garwood office at 687-1265.

BILLING AND PAYMENT POLICY

REGISTRATION FEE

A \$30.00 per child or \$50.00 per family non-refundable yearly (September through June) registration fee is payable at the time of registration along with payment in full for the first month's fee.

TUITION FEES

Monthly fees are based on an average number of school days in a billing period rather than the actual number of school days in a particular billing period. While some billing periods have fewer childcare days than others, such as months with holidays, others have more childcare days. Our fees are calculated from an approximate 8.5 days average per month. There is a minimum requirement of two days per week and 4 consecutive weeks of enrollment. Fees will not be prorated for Christmas or Spring breaks. The month of June will be prorated. We will remain open during these times and childcare is available with the BASE Plus option.

PAYMENTS

We will make every effort to have monthly statements at the beginning of every month. September statements will not be sent out. Instead they will be produced per request only. September fees are paid when registering for BASE. To avoid a \$20.00 late fee, payments must be received at the BASE classroom no later than the 10th working day of the month. Payments can be made in person to the BASE staff only (no payments can be accepted by Garwood office or staff) during business hours. We have a drop box in the BASE room. We accept checks, money orders, or exact cash.

EXTRA CHARGES

If you use BASE for an extra session that has not been scheduled, or for a BASE Plus Day, you will be charged for that time and it will be reflected on your next month's statement.

IDAHO CHILD CARE PROGRAM (ICCP)

ICCP helps low-income families pay for childcare. Assistance is available to families with parents who are employed, looking for work, in job training or enrolled in school. For more information contact the Self-Reliance Program at the Region I Health and Welfare office, 1120 Ironwood, Coeur d'Alene, ID, 83814, phone 769-1456. New families receiving child care assistance must provide an agency award letter at time of registration. **Each month** parents are requested to submit a Monthly Dependent Care Charge Form (billing form) to HW before the 20th of the month (we have extra forms). Failure to do this may result in dismissal from the program. Please call the BASE Coordinator first for an appointment. Balances must be paid each month. Parents who receive ICCP assistance are responsible to make sure ICCP is being billed correctly and that their childcare fees are paid in full each month, whether ICCP pays or not.

COLLECTION ACCOUNTS

Accounts with past due balances will be referred to a collection agency.

BANKRUPTCY

Past due accounts that have filed bankruptcy will not be allowed to re-enroll in Lakeland BASE.

AGREEMENT TO HANDBOOK TERMS AND CONDITIONS

Parent Consent. Please read carefully and circle the appropriate responses:

- Yes No I understand that I must give a copy of my child's immunization records to BASE staff before my child can attend.
- Yes No Permission is given to Lakeland BASE to use photographs (individual or group, still or video) of my child in their program promotion, including newspapers, news bulletins, magazines, movies, TV, displays, and in training materials.
- Yes No I have read, understand, and agree to abide by the written policies set forth in the Policies and Procedures, and Billing and Payment Policy. I understand that these policies may be changed and every attempt will be made to give notice of these changes prior to implementation.
- Yes No I give consent for my child to occasionally view television programs and videos that are developmentally appropriate and possess educational value. I understand that all programs must be previewed and approved by authorized staff members prior to use at the site.
- Yes No I understand that my child must attend at least 2 days per week to participate in the program.

I have read and understand the Lakeland BASE Parent Handbook and agree to abide by its terms, conditions and policies

Parent Signature _____

Students Name _____

Date _____

BASE Coordinator Signature _____ Date _____

Registration fee received: _____ Amount _____ Check # _____

First month fee received: _____ Amount _____ Check # _____

ICCP _____ Cash _____

DATE: _____

**BASE
RATES 2012-13**

(Pending Board Approval)

Registration Fee

\$30.00 per child or \$50 per family

Both AM and PM sessions

	One Child	Each Add'l
5 days	\$ 200.00	\$ 190.00
4 days	\$ 170.00	\$ 160.00
3 days	\$ 140.00	\$ 130.00
2 days	\$ 100.00	\$ 90.00

AM Session

	One Child	Each Add'l
5 days	\$ 100.00	\$ 90.00
4 days	\$ 80.00	\$ 70.00
3 days	\$ 65.00	\$ 55.00
2 days	\$ 50.00	\$ 40.00

PM Session

	One Child	Each Add'l
5 days	\$ 140.00	\$ 130.00
4 days	\$ 115.00	\$ 105.00
3 days	\$ 90.00	\$ 80.00
2 days	\$ 70.00	\$ 60.00

BASE Plus

(Non-school days 7am-6pm)

BASE Students	\$ 25.00
BASE Plus Only	\$ 30.00

K & Extended Afternoon Session

	One Child	Each Add'l
5 days	\$ 160.00	\$ 150.00
4 days	\$ 135.00	\$ 125.00
3 days	\$ 105.00	\$ 95.00
2 days	\$ 85.00	\$ 75.00

**K & Extended Afternoon Session
and AM Session**

	One Child	Each Add'l
5 days	\$ 250.00	\$ 235.00
4 days	\$ 205.00	\$ 190.00
3 days	\$ 165.00	\$ 150.00
2 days	\$ 130.00	\$ 115.00

**K & Extended Afternoon Session
and PM Session**

	One Child	Each Add'l
5 days	\$ 290.00	\$ 270.00
4 days	\$ 240.00	\$ 220.00
3 days	\$ 190.00	\$ 170.00
2 days	\$ 150.00	\$ 130.00

**K & Extended Afternoon Session
with AM & PM Session**

	One Child	Each Add'l
5 days	\$ 390.00	\$ 370.00
4 days	\$ 320.00	\$ 300.00
3 days	\$ 255.00	\$ 235.00
2 days	\$ 200.00	\$ 180.00

Lakeland BASE Enrollment Form

CHILD INFORMATION

Child's Name _____

Child's Birth date _____

Address _____

City/State/Zip Code _____

Home phone number _____

Elementary school _____

Grade/Teacher _____

BASE SESSION: AM	KINDERBASE			PM	BASE Plus
# of days per week	M	T	W	TH	F
Drop off time	Pick-up time				

PARENT/GUARDIAN INFORMATION

Circle one Mother Stepmother Guardian Grandmother

Name _____

Place of Employment _____

Work phone _____

Cell phone _____ Can you receive text messages? _____

E-Mail address (work/home) _____

How often do you check e-mail? _____

Circle one Father Stepfather Guardian Grandfather

Name _____

Place of Employment _____

Work phone _____

Cell phone _____ Can you receive text messages? _____

E-mail address (work/home) _____

How often do you check e-mail? _____

EMERGENCY CONTACT/AUTHORIZED FOR PICK-UP

Name _____ Relationship to parent/child _____

Phone #'s (home/work/cell) _____

Name _____ Relationship to parent/child _____

Phone #'s (home/work/cell) _____

Name _____ Relationship to parent/child _____

Phone #'s (home/work/cell) _____

Persons NOT allowed to pick up my child: (proof of court order may be required)

Name _____

Name _____

ABOUT YOUR CHILD

Has your child ever been in childcare before? _____

What type? (center, family daycare, grandma, etc.) _____

Are there any recent traumatic situations the child has been exposed to such as a death in the family, divorce, new sibling, etc.? _____

What is your child's temperament? Are they easy going, hard to please, demanding, aggressive, etc.? _____

Are there any medical conditions or food allergies? _____

Current Medications: _____ Does your child have a 504 plan? _____

Siblings? Please name them and specify ages/gender/school attending/grade _____

What are your child's favorite activities, toys, books or games? _____

Are there any other comments or information you would like us to know about: _____

Lakeland BASE MEDICAL INFORMATION/RELEASE FORM

CHILD INFORMATION

Child's Name _____

Child's Birth date _____

Address _____

Home phone number _____

General state of health _____

Does your child have any known allergies? _____

Are there any Medical or other conditions that Lakeland BASE should be aware of to care for your child? _____

Please list all medications your child is taking? _____

PLEASE PROVIDE A COPY OF YOUR CHILD'S CURRENT SHOT RECORD. THIS IS REQUIRED BY THE STATE OF IDAHO IN ORDER FOR YOUR CHILD TO ATTEND CHILDCARE.

DATE SHOT RECORD RECEIVED: _____

Child's Physician or Clinic: _____ Telephone # _____

Child's Dentist: _____ Telephone # _____

CONSENT FOR EMERGENCY TREATMENT FOR MINORS

I authorize Lakeland BASE staff or EMS personnel to administer first-aid and give permission for the transportation to the hospital by emergency vehicle of my child _____, while in the care of Lakeland BASE. This authorization is given in order to avoid unnecessary delay in emergency treatment. In the event the parents/guardian are unable to be reached, I give consent for BASE staff to authorize any emergency medical treatment. All reasonable effort will be made to contact:

PARENTS/GUARDIAN

Mother/Guardian _____

Work # _____ Cell# _____

Father/Guardian _____

Work# _____ Cell# _____

EMERGENCY CONTACTS:

Name _____ Relationship _____

Phone #'s (home/work/cell) _____

Name _____ Relationship _____

Phone #'s (home/work/cell) _____

Parents Signature _____ Date _____

Received by BASE _____ Date _____



Lakeland

Before & After School Enrichment



Supporting Lakeland families

The Lakeland School District **BASE** Program provides before and after school programming designed to provide quality, affordable child care in a safe and familiar school setting. There will be opportunities for each student to have various experiences conducive to their academic, social, and physical development. **BASE** will be open on regular school days; early-release days; teacher in-service and conference days; most holidays and school vacation days.

All Garwood students in grades Kindergarten through 6th grade may attend. Kindergartners may also enroll in a Kindergarten **BASE** program, which begins upon the completion of morning Kindergarten. There will be an option for AM Kindergartners from John Brown, Betty Kiefer and Twin Lakes Elementary Schools to ride the bus and attend the program. Each child must be able to function in a group setting without additional individual supervision.

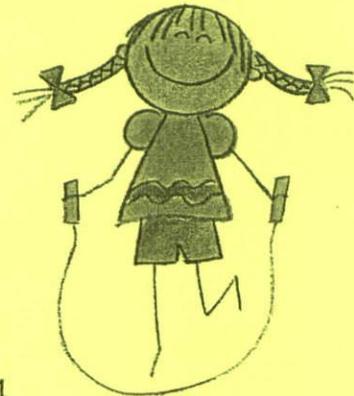


WHO: All Garwood Elementary students and Kindergartners from John Brown, Betty Kiefer and Twin Lakes Elementary Schools.

DATES: Monday through Friday, all regular school days
Starts Tuesday, September 4, 2012 and ends Thursday, June 6, 2013

TIMES: AM Session 7 a.m. to 8:15 a.m. PM Session 3 pm to 6 pm
KinderBASE 11:15 am to 3:00 pm (includes early release days)

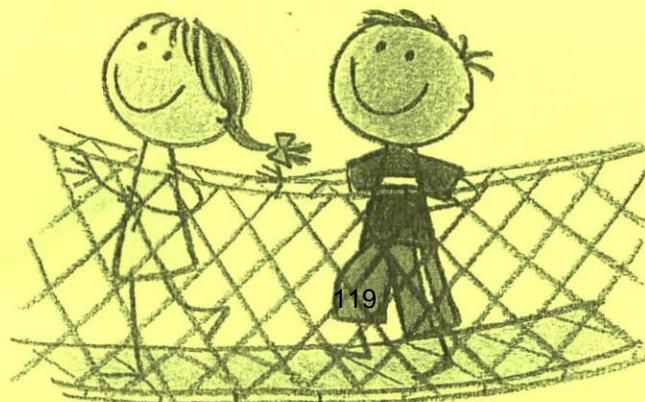
PLACE: Garwood Elementary, 17506 N. Ramsey Rd, Rathdrum, ID 83858, Room 1
OPEN HOUSE August 15th and 16th, Noon to 7pm during Registration.



Our program will include homework time/tutoring, snack, outside/gym play, crafts, games, centers and library time with Mrs. Z. We also have enrichment programs at no charge such as scheduled programs from Rathdrum Parks and Recreation Department, Rathdrum Library, the Kroc Center and various organizations.

Please contact Tammy Cass at tcass@lakeland272.org or (208) 659-2970 for information or to schedule a visit. We look forward to partnering with your family to care for our students.

The bridge for families between home and school!



LESSEE	Full Legal Name LAKELAND SCHOOL DISTRICT	Phone Number 2086870431
	Billing Address 15506 N WASHINGTON ST, RATHDRUM, ID, 83858	Purchase Order Requisition Number
	Equipment Location (if not same as above)	Send Invoice to Attention of

EQUIPMENT INFORMATION	Equipment Make	Model Number	Serial Number	Quantity	Description (Attach separate Schedule A if Necessary)			
PAYMENT INFORMATION	Number of Lease Payments	Lease Payment (PLUS)	Applicable Sales Tax (EQUALS)	Total Lease Payment	Term of Lease in Months	End of Lease Option	Payment Frequency	
	60	+	=		60	Fair Market Value	Monthly	
					End of Lease Purchase Option shall be FMV unless another option is indicated.			
					Security Deposit (PLUS)	First Period Payment (PLUS)	Other (EQUALS)	Total Payment Enclosed
					+	+	=	

TERMS AND CONDITIONS

1. Lease: You (the "Lessee") agree to lease from us (the "Lessor") the Equipment listed above and on any attached schedule (the "Lease"). You authorize us to adjust the Lease payments by up to 15% if the cost of the Equipment (taxes differs from the supplier's estimate. This lease is effective on the date that it is accepted and signed by us, and the term of this Lease begins on that date or any later date that we designate (the "Commencement Date") and continues thereafter for the number of months indicated above. Lease payments are due as invoiced by us. As you will have possession of the Equipment from the date of its delivery, if we accept and sign this Lease you will pay us interim rent for the period from the date the Equipment is delivered to you until the Commencement Date, as reasonably calculated by us based on the Lease payment, the number of days in that period, and a month of 30 days. Your Lease obligations are absolute, unconditional and are not subject to cancellation, reduction, setoff or counterclaim. You agree to pay us a fee of \$75 to reimburse our expenses for preparing financing statements, other documentation costs and all ongoing administration costs during the term of this Lease. Security deposits are non-interest-bearing and may be applied to cure a Lease default. If you are not in default, we will return the deposit to you when the Lease is terminated. If a payment is not made when due, you will to pay us a late charge of 10% of the payment or \$10, whichever is greater. We will charge you a fee of \$25 for any check that is returned. ONLY WE ARE AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THE LEASE.

2. Title: Unless you have a \$1.00 purchase option, we will have title to the Equipment. If you have a \$1.00 purchase option and/or the lease is deemed to be a security agreement, you grant us a security interest in the Equipment and all proceeds thereof. You authorize us to file Uniform Commercial Code ("UCC") financing statements on the equipment.

3. Equipment Use, Maintenance and Warranties: We are leasing the Equipment to you "AS-IS" AND MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. We transfer to you any manufacturer warranties. You are required at your cost to keep the Equipment in good working condition and to pay for all supplies and repairs. If the Lease Payment includes the cost of maintenance and/or service provided by a third party, you agree that we are not responsible to provide the maintenance or service and you will make all claims related to maintenance and service to the third party. You agree that any claims related to maintenance or service will not impact your obligation to pay all Lease Payments when due.

4. Assignment: You agree not to transfer, sell, sublease, assign, pledge or encumber either the Equipment or any rights under this Lease without our prior written consent. You agree that we may sell, assign, or transfer the Lease and the new owner will have the same rights and benefits we now have and will not have to perform any of our obligations and the rights of the new owner will not be subject to any claims, defenses, or setoffs that you may have against us or any supplier.

5. Risks of Loss and Insurance: You are responsible for all risks of loss or damage to the Equipment and if any loss occurs you are required to satisfy all of your Lease obligations. You will keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost. You will list us as the sole loss payee for the insurance and give us written proof of the insurance. If you do not provide such insurance, you agree that we have the right, but not the obligation, to obtain such insurance, and add an insurance fee to the amount due from you, on which we may make a profit. We are not responsible for any losses or injuries caused by the Equipment and you will reimburse us and defend us against any such claims. This indemnity

will continue after the termination of this Lease. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us.

6. Taxes: You agree to pay when due, either directly or as reimbursement to us, all sales, use and personal property taxes and charges in connection with ownership and use of the Equipment. We may charge you a processing fee for administering property tax filings. You will indemnify us on an after-tax basis against the loss of any tax benefits anticipated at the Commencement Date arising out of your acts or omissions.

7. End of Lease: You will give us at least 60 days but not more than 120 days written notice (to our address below) before the expiration of the initial Lease term (or any renewal term) of your intention to purchase or return the Equipment. With proper notice you may: a) purchase all the Equipment as indicated above under "End of Lease Option" (fair market value purchase option amounts will be determined by us based on the Equipment's in place value); or b) return all the Equipment in good working condition at your cost in a timely manner, and to a location we designate. If you fail to notify us, or if you do not (i) purchase or (ii) return the Equipment as provided herein, this Lease will automatically renew at the same payment amount for consecutive 60-day periods.

8. Default and Remedies: You are in default on this Lease if: a) you fail to pay a Lease Payment or any other amount when due; or b) you breach any other obligation under the Lease or any other Lease with us. If you are in default on the Lease we may: (i) declare the entire balance of unpaid Lease Payments for the full Lease term immediately due and payable to us; (ii) sue you for and receive the total amount due on the Lease plus the Equipment's anticipated end of Lease fair market value or fixed price purchase option (the "Residual") with future Lease Payments and the Residual discounted to the date of default at the lesser of (A) a per annum interest rate equivalent to that of a U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining Lease term, all as reasonably determined by us, or (B) 6% per annum, plus reasonable collection and legal costs; (iii) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by law from the date of default; and (iv) require that you immediately return the Equipment to us or we may peaceably repossess it. Any return or repossession will not be considered a termination or cancellation of the Lease. If the Equipment is returned or repossessed we will sell or re-rent the Equipment at terms we determine, at one or more public or private sales, with or without notice to you, and apply the net proceeds (after deducting any related expenses) to your obligations. You remain liable for any deficiency with any excess being retained by us.

9. Miscellaneous: You agree the Lease is a Finance Lease as defined in Article 2A of the "UCC". You acknowledge we have given you the name of the Equipment supplier and that you may have rights under the contract with the supplier and may contact the supplier for a description of these rights. If requested, you will sign a separate Equipment acceptance certificate. This Lease was made in Pennsylvania ("PA"), is to be performed in PA and shall be governed and construed in accordance with the laws of PA. You consent to jurisdiction, personal or otherwise, in any state or federal court in PA and irrevocably waive a trial by jury. You agree to waive any and all rights and remedies granted to you under Sections 2A-508 through 2A-522 of the UCC. You agree that the Equipment will only be used for business purposes and not for personal, family or household use and will not be moved from the above location without our consent. You agree that a facsimile copy of the Lease with facsimile signatures may be located as an original and will be admissible as evidence of the Lease. We may inspect the Equipment during the Lease term.

You agree that this is a non-cancelable lease. The Equipment is: NEW USED

LESSEE SIGNATURE

Lessee (Full Legal Name)
LAKELAND SCHOOL DISTRICT

Signature

Print Name

Title

Date

LESSOR

DE LAGE LANDEN FINANCIAL SERVICES, INC.
Lease Processing Center: 1111 Old Eagle School Road, Wayne, PA
19087-8608
PHONE: (800) 735-3273 • FAX: (800) 776-2329

Commencement Date

Lease Number

Accepted By

GUARANTY

I unconditionally guaranty prompt payment of all the Lessee's obligations. The Lessor is not required to proceed against the Lessee or the Equipment or enforce other remedies before proceeding against me. I waive notice of acceptance and all other notices or demands of any kind to which I may be entitled. I consent to any extensions or modification granted to the Lessee and the Lessee and the release and/or compromise of any obligations of the Lessee or any other guarantors without releasing me from my obligations. This is a continuing guaranty and will remain in effect in the event of my death and may be enforced by or for the benefit of any assignee or successor of the Lessor. This guaranty is governed by and constituted in accordance with the Laws of the Commonwealth of Pennsylvania and I consent to non-exclusive jurisdiction in any state or federal court in Pennsylvania and waive trial by jury.

Signature

Date

Print Name

ACCEPTANCE

The equipment has been received, put in use, is in good working order and is satisfactory and acceptable.

Signature

Date

Print Name

Title

FISCAL FUNDING ADDENDUM

LESSEE	Full Legal Name _____ DBA Name (If Any) _____
	Billing Address _____ Phone Number _____
	City _____ County _____ State _____ Zip Code _____
	Lease Number _____ Lease Date _____

Lessee warrants that it has funds available to pay all rents (the "Lease Payments") payable under the above - identified Lease until the end of Lessee's current appropriation periods. If Lessee's legislative body or other funding authority does not appropriate funds for Lease Payments for any subsequent appropriation period and Lessee does not otherwise have funds available to lawfully pay the Lease Payments (a "Non-Appropriation Event") Lessee may, subject to the conditions herein and upon prior written notice to Lessor (the "Non-Appropriation Notice"), effective 60 days after the later of Lessor's receipt of same or the end of the Lessee's current appropriation period (the "Non-Appropriation Date"), terminate the Lease and be released of its obligation to make all Lease Payments due Lessor coming due after the Non-Appropriation Date. As a condition to exercising its rights under the Addendum Lessee shall (1) provide in the Non-Appropriation Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (2) deliver to Lessor an opinion of Lessee's counsel (addressed to Lessor) verifying that the Non-Appropriation Event as set forth in the Non-Appropriation Notice has occurred, (3) return the equipment subject to the Lease (the "Equipment") on or before the Non-Appropriation Date to Lessor or a location designated by Lessor, in the condition required by, and in accordance with the return provisions of, the Lease and at Lessee's expense, and (4) pay Lessor all sums payable to Lessor under the Lease up to the Non-Appropriation Date.

In the event of any Non-Appropriation Event, Lessor shall retain all sums paid hereunder or under the Lease by Lessee, including the Security Deposit (if any) specified in the Lease.

This Addendum is not intended to permit Lessee to terminate the Lease at will or for convenience.

YOU AGREE THAT A FACSIMILE COPY OF THIS DOCUMENT WITH FACSIMILE SIGNATURES MAY BE TREATED AS AN ORIGINAL AND WILL BE ADMISSIBLE AS EVIDENCE IN A COURT OF LAW.

LESSEE SIGNATURE	Signature X _____ <small>(MUST BE SIGNED BY AUTHORIZED REPRESENTATIVE OR OFFICER OF GOVERNMENT ENTITY)</small>
	Print Name _____
	Title _____ Date _____
	Name of Government Entity _____

ACCEPTED BY LESSOR	Signature X _____
	Print Name _____
	Title _____ Date _____
	Name of Corporation or Partnership _____

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Title I Parent Involvement

The District endorses the parent and/or guardian involvement goals of Title I and encourages the regular participation of parents and/or guardians of Title I eligible children in all aspects of the program. The education of children is viewed as a cooperative effort among the parents, school, and community. The District is committed to providing coordination, technical assistance and other support necessary to assist participating schools in planning and implementing effective parental involvement activities to improve student achievement and school performance. In this policy the word “parent” also includes guardians and other family members involved in supervising the child’s schools.

Pursuant to federal law the District will develop jointly with, agree upon with, and distribute to parents of children participating in the Title I program a written parent involvement policy. Parents with limited English proficiency or disabilities will be provided the necessary resources (including, but not limited to: appropriate language information, interpreters, or other accommodations) to provide full opportunities for participation.

District Title I schools shall convene an annual meeting to which all parents of students in a school-wide program and participating students in a targeted assistance program are invited to inform parents of their school’s participation in Title I and to explain Title I requirements and the right of parents to be involved. In addition to the required annual meeting, additional meetings shall be held at various times of the day and/or evening for parents of children participating in the Title I program. These meetings shall be used to provide parents with:

1. Information about programs provided under Title I;
2. A description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
3. Opportunities to discuss their child’s progress and to participate, as appropriate, in decisions relating to the education of their children;
4. Guidance as to how they can assist at home in the education of their children.

Parents and patrons shall be represented on committees which contribute to the process 1) of school review and improvement; 2) an annual evaluation of the effectiveness of the district parent involvement policy; to the Consolidated Plan. This shall also include includes the District Curriculum Advisory Committee and Professional Development Committee.

Title I funding, if sufficient, may be used to facilitate parent attendance at meetings, through payment of transportation and childcare costs.

Each school in the District receiving Title I funds shall develop jointly with parents of children served in the program a “School-Parent Compact” outlining the manner in which parents, school staff, and students share the responsibility for improved student academic achievement in meeting state standards. The “School-Parent Compact” shall:

1. Describe the school’s responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment enabling children in the Title I program to meet the state’s academic achievement standards;
2. Indicate the ways in which each parent will be responsible for supporting their child’s learning, such as monitoring attendance, homework completion, and television watching; volunteering in the classroom; and participating, as appropriate, in decisions related to their child’s education and positive use of extracurricular time; and
3. Address the importance of parent-teacher communication on an ongoing basis with, at a minimum, parent-teacher conferences, frequent reports to parents, and reasonable access to staff.

Legal Reference: Title I of the Elementary and Secondary Education Act of 1965, 20 U.S.C. §§ 6301-6514, as implemented by 34 CFR parts 200, 201, 203, 205, and 212
Improving America’s Schools Act, P.L. 103-382, § 1112 Local Education Agency Plans
P.L. 107-110, “No Child Left Behind Act of 2001,” Title I – Improving the Academic Achievement of the Disadvantaged, § 1118

Policy History:

Adopted on: August 13, 2007

Revised on: August 13, 2012

Prior Policy: VII(P) – Title 1 Parent Involvement

Informal Review

The following events and circumstances create a right allowing the specified employees to request an Informal Review for the Board's decision to not reemploy or reissue an employment contract:

- 1) Non-reemployment of Category B Contract teachers; and
- 2) An administrative employee reassignment; and
- 3) Non-reissuance of Supplemental Extra-Day Contracts for Category B teachers.

The parameters for the Informal Review will be determined by the Board.

The request for an Informal Review must be in writing and include a statement explaining the reasoning for disagreement with the Board's decision. The statement must not exceed to two pages.

The district will use the following procedure:

- 1) The employee must request, in writing, an Informal Review within 10 days of the date notice of the events creating a right to Informal Review, discussed above is mailed or hand delivered to the employee. The request must be submitted to the Board Clerk. Failure to request Informal Review within 10 days will result in the employee waiving the right to an Informal Review.
- 2) The employee will be given an opportunity to meet with the Board in executive session within 15 days of the date that the request for Informal Review is submitted to the Board, or alternately, at the next regularly scheduled Board meeting, as determined by the Board. At the option of the Board, the employee may be permitted to provide the Board with documentation in support of the employee's position. The Board, in its discretion, may limit the amount of time allotted for presentation of any additional information by the employee during the Informal Review.
- 3) The Administration shall have the right to be present during the Informal Review and may respond to the employee's presentation and/or respond to any inquiries by the Board.
- 4) The Board shall make a decision to uphold the earlier employment decision, or make some other decision regarding the issue(s) raised during the executive session. Such decision must be made by the Board in open session, identifying the employee by number or letter (i.e.: "Subsequent to the Informal Review, the Board upholds the prior employment decision regarding employee "A").
- 5) The Board may notify the employee, in writing, of its final decision in the matter within fifteen (15) days of the date of the Informal Review.

The employee does not have the right to be represented by an attorney or a representative of the state teacher's association, present evidence other than that detailed above and present and/or

cross-examine witnesses unless specifically agreed to by the Board. The Board may elect to ask questions of the employee or administrator present at the Informal Review, but this does not confer upon the employee the right to ask questions of the Board or the Administration.

Cross Reference: 5105 Certificated Personnel Reemployment

Legal Reference	I.C. § 33-514A	Issuance of Annual Contract
	I.C. § 33-515	Issuance of Renewable Contracts
	I.C. § 33-515A	Supplemental Contracts

Policy History:

Adopted on: August 13, 2012

Revised on:

Administrative Leave

Delegation and Limited Use of Unpaid Leave

The Board hereby delegates to the Superintendent and any designee of the Superintendent the Board's authority to place a certificated employee on a period of paid administrative leave/ paid suspension if the Superintendent/designee believes that such action is in the best interest of the District.

Should this authority be exercised and any certificated employee placed onto a period of paid administrative leave or suspension, this action shall be presented to the Board within twenty-one (21) days of taking such action, whether at the next regularly scheduled Board meeting or a special meeting.

At the time the Board is presented with the action they shall either ratify or nullify the act of placing the certificated employee onto a period of paid leave or suspension. The Board may continue the period of administrative leave or suspension at the time the Board takes action.

Further, **only** in the circumstance where an employee of the District is in a position where a court order exists preventing the employee from being in the presence of minors or students, and thus unable to perform the essential functions of their job, the Board may place such employee onto a period of unpaid leave of absence.

Legal Reference: I.C. § 33-513 Professional Personnel

Policy History:

Adopted on: August 13, 2012

Revised on:

PERSONNEL

5210

Work Day

For purposes of this policy, Work Day for certificated employees is defined as the time an employee is expected to be on the school's premises. The Board and Administration recognize that certificated teaching professionals put in hours far in excess of those hours which they are expected to be at the school; however, this excess time is not considered as part of the Work Day for the purposes of this policy.

The length of a work day for a certified employee shall be seven and one-half (7 1/2) hours for a full-time certified employee. The work day is generally exclusive of lunch and extracurricular assignments, but inclusive of preparation time and assigned duties. Arrival time shall generally be one-half (1/2) hour before classes begin or as otherwise directed by the building principal.

Length of Work Day – Classified

Work Day for classified employees is defined as the length of time of scheduled work for the individual classified employee. No work outside of this time frame is expected, required, or approved.

Cross Reference: Policy 5810

Compensatory Time and Overtime/Classified Employees

Legal Reference: 29 USC 201 to 219
29 CFR 516, *et seq.*

Fair Labor Standards Act of 1985
FLSA Regulations
Idaho Department of Labor

Policy History:

Adopted on: August 13, 2012

Revised on:

PERSONNEL

5220

Assignments, Reassignments, Transfers

All staff shall be subject to assignment, reassignment, and/or transfer of position and duties by the Board and/or Superintendent.

For certificated employees, no employee shall be transferred to a principal’s school or newly hired with an assignment to a principal’s school without the additional approval of the building’s principal, unless a transfer is being made due to shifting student population levels. In a situation where a reassignment and/or transfer is being made due to shifting student population levels, the principal shall be provided with a choice of at least two (2) individuals to be transferred for each position to be filled, unless there is only one (1) individual whose certificates or endorsements qualify them for the position.

Teachers shall be assigned at the levels and in the subjects for which their certificates and endorsements are appropriate and allowable. The Superintendent shall provide for a system of assignment, reassignment, and transfer of classified staff, including voluntary transfers and promotions consistent with this policy and State law. Nothing in this policy shall prevent the reassignment of a staff member during the school year.

Teaching

All teachers shall be given notice of their teaching assignments relative to grade level, building, and subject area before the beginning of the school year, recognizing that such placement could change subsequent to this initial notice including during the course of the school year.

Classified Staff

The right of assignment, reassignment and transfer shall remain that of the Board and/or Superintendent. Written notice of a reassignment or involuntary transfer shall be given to the employee.

Cross reference:	6100-6100P	Superintendent
	6200	District Organization

Legal Reference	I.C. § 33-513	Professional Personnel
	I.C. § 33-515	Issuance of Renewable Contracts
	I.C. § 33-524	Principals to Determine New Staffing

Policy History:

Adopted on: August 13, 2012

Revised on:

Certified Personnel Resignation (Release from Contract)

Applicants for teaching positions with the Lakeland Joint School District No. 272 who are issued a contract and employees who are on contract should recognize that their contract with the District carries responsibilities. Certified personnel will generally be expected to fulfill the terms of their contract unless (1) there are clearly compelling, mitigating circumstances which prevent the certified or exempt individual from doing so; and (2) until such time as the Board releases the certified individual from the terms of the contract upon the recommendation of the Superintendent.

Employees (including those employees who have just signed their first contract) will not be released from contract during the school year or within forty-five (45) days of the start of the school year unless a suitable replacement can be found. The Board may make exceptions to this rule for serious health problems or extenuating circumstances if a replacement can be found to fill the position being vacated.

The Employee may make a written request for release from contract during the school year or immediately prior to the start of the school year, stating the date of requested release. The request should be submitted to the District offices so that a search for a suitable replacement can be initiated. The request for release will be submitted to the Board at the time specified by the employee. If finding a replacement is not imminent, the District offices will advise the person submitting the request that the administration will recommend to the Board that the request be denied. The District offices will also give the person making the request the opportunity to hold the request until finding a suitable replacement is imminent at which time the resignation would then be submitted to the Board. (If no time is specified for the request to be submitted to the Board, it will be submitted when the administration feels that finding a suitable replacement is imminent. The person making the request will be advised of that action.)

A determination of availability of a suitable replacement, approved by the building principal as per Idaho Code, will be made by the administration before recommendation will be made to the Board that the employee be released from contract. If, in the judgment of the administration, there is not a suitable replacement, and/or if retention of a new employee is not approved by the building principal, recommendation will be made that the Board NOT release the employee from contract.

Should any certificated employee abandon the contract of employment with the District without the prior written release from the contract by the Board, the Board of trustees will report such event to the Professional Standards Commission, alleging that the certificated employee is guilty of unethical practices and has violated the Code of Ethics for Idaho Professional Educators. In addition, should any certificated employee abandon the contract of employment with the District without the prior written release from the contract by the Board, the District and/or

Board may, in its discretion, pursue any and all available legal remedies, including damages to recoup all losses caused by such breach of contract, including without limitation costs for substitutes, recruiting, loss of state funding, legal fees, etc.

Classified Personnel

Classified Employees not under contract are expected to give due written notice that will permit the District to conduct a search for a suitable replacement. Generally speaking, the Board expects a two-week notice.

All resignations should be in writing. Requests for resignation shall be transmitted to the Board as part of the regular personnel report.

Legal Reference	I.C. § 33-524	Principals to Determine New Staffing
	I.D.A.P.A. 08-02.02.076.09	Code of Ethics for Idaho Professional Educators

Policy History:

Adopted on: August 13, 2012

Revised on:

LAKELAND JOINT SCHOOL DISTRICT #272

2012-2013 SCHOOL OPENING CALENDAR

August 6		Secondary Principals and Secondary Financial Administrative Assistants Report
August 13		Elementary Principals & One Administrative Assistant report
August 14	8:00 a.m.	Administrators' & Administrative Assistants' Breakfast – LJHS - cancelled
August 14	8:30 a.m.	All Secretaries Report
August 15	Noon – 7:00 p.m.	Elementary (K-6) Student Registration
August 16	8:00 a.m. – 10:00 a.m.	Secondary Administrative Assistants' meeting – District Office
August 16	Noon – 7:00 p.m.	Elementary (K-6) Student Registration
August 17	8:00 a.m. – 10:00 a.m.	Elementary Administrative Assistants' meeting – District Office
August 20		Remaining Administrative Assistants and secretaries report
August 20	8:00 a.m. – noon	Leadership Team meeting – District Office
August 21	8:00 a.m. – noon	Admin. Asst. & Secretaries – Medication training/CPR & 1 st Aid
August 22	9:00 a.m. – 3:00 p.m.	Secondary (7-12) Student Registration
August 23	Noon – 7:00 p.m.	Secondary (7-12) Student Registration
August 24	9:00 a.m. – 3:00 p.m.	Secondary (7-12) Student Registration
August 27	8:00a.m. 8:45 a.m. 10:45 a.m. 11:30 a.m. 12:00 noon 2:30 p.m. 3:00 p.m.	ALL CERTIFICATED EMPLOYEES REPORT to buildings New Teacher Orientation - D.O. New Teachers-Mentor/Protégé Meeting -- LJHS Mentor/Protégé/Administrator Lunch – LJHS New Teachers Meet with Building Administrators – in Buildings Secondary Principals for zone transfers – D.O. (SPED MUST BE INCLUDED) Elementary Principals for zone transfers – D.O. (SPED MUST BE INCLUDED)
August 28	7:30 a.m. – 8:00 a.m. 8:30 a.m. – 10:00 10:00 – 2:00 1:00 p.m. – 4:00 pm 2:00 – 5:00 2:00 – 4:00 p.m. 8:00 – 8:00 p.m.	ALL EMPLOYEES REPORT - LHS Commons (STCU Sponsored Breakfast) Welcome Back Greeting & General Staff meeting Curriculum Day - Grade level and content area meetings LHS Special Ed – STAR training Insurance and Benefits Information Fair - LJHS Building and Classroom time Lakeland Plant Facilities Levy Voting
August 29	8:00 a.m. - 11:00 a.m. 8:00 a.m. – 11:00 a.m. 8:00 a.m. – 11:00 a.m. 8:00 a.m. – 4:00 p.m. 8:00 a.m. – 4:00 p.m.	K- 5 Textbook Adoption Presentation - Site TBD 6 th – 8 th Science Textbook Adoption Presentation – TJHS Computer Lab 9 th – 12 th Science Textbook Adoption Presentation –w/McGraw Hill District-wide Curriculum Time – Grade Level and Content Area specific Special Ed – STAR training
August 30	8:00 a.m. – 4:00 p.m. 8:30 a.m. – 11:30 a.m. 12:30 p.m. – 3:30 p.m.	Building and Classroom time tentative - CPR/First Aid training (LHS) - TBD tentative - CPR/First Aid training (LHS) - TBD
August 31	6:30 a.m. – 3:00 p.m.	All Maint., Custodial Staff, Admin. Assistants & Secretaries work – No Teachers
September 3		Labor Day – No School

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RECEIVED

AUG 2 2012

31 July 2012

Dr. Mary Ann Ranells
Superintendent
Timberlake School District
PO Box 39
Rathdrum, ID 83858

Dear Dr. Ranells,

Hopefully, summer break provides a more relaxed atmosphere for all the challenges you and your staff encounter as a result of the last school session. I do appreciate the effort you give to the needs of students and teachers in meeting the rigorous demands of today's education.

As a retired secondary teacher I find my two days each week at Athol Elementary as a volunteer enriching. Kathy Thomas provides excellent leadership in orchestrating the various programs and activities for a comprehensive curriculum and a safe, responsible, and respectful environment for students. Staff collaboration is well refined and achieves the desired results. Outreach to students is enhanced through assemblies, school wide programs, grade level projects, special activities, student recognition, and well defined student services.

My teachers are all well motivated, professional, and place students as their highest priority; it is a pleasure to see teaching so well done and at such a high level with student interaction. I've enjoyed working with such a creative group of teachers: Kelly Schanholtz-kindergarden, Amanda Leach-second grade, Doug Rotz-third grade, and Julie Anderson-sixth grade.

The classified staff at Athol Elementary are hard working, consistently supportive, and add levity to daily routine.

I look forward to another stimulating school year with students and teachers.

Very truly yours,

A handwritten signature in cursive script that reads "Jeff".

Jeff Sherwood



Timberlake High School
PO Box 909
Spirit Lake, ID 83869
(208) 623-6303

July 24, 2012

Darrell Rickard
Lakeland Transportation
Rathdrum, Idaho

Darrell,

As we approach another school, I would like to take this time to thank Lakeland Transportation Department for the excellent job in transporting our student athletes! I'm sure you know the number of miles traveled but once again your crew completed a perfect season. Each of our trips was completed safely and on time! Perfect seasons rarely occur in the world of athletics, yet you are able to pull them off year after year...I realize that this does not simply occur. Lakeland transportation staff and drivers work extremely hard and do a great job!

So, on behalf of our coaches, students, and myself...thank you for an outstanding school year in 2011-2012.

Sincerely,
Tim Cronnelly
Athletic Director
Timberlake High School