

**MCCALL-DONNELLY JT. SCHOOL DISTRICT NO. 421
BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

LOCATION: McCall-Donnelly High School Commons, 401 N Mission, McCall, ID 83638
DATE: July 26, 2021
TIME: 6:00 PM

1. **Call to Order**
2. **Announcement of Changes/ additions to the agenda**
3. **Audience and Communication**
4. **Reports**
 - a. Superintendent 100 Day Plan
5. **Action Items**
 - a. MDSO -Safe Return to School
6. **Board Trustees/Superintendent Comments**
7. **Adjournment**

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Note: Because of the need to efficiently conduct its business within the available time, and to deal with situations where unexpected issues arise and/or where the Board needs to address issues not on the Agenda, the Agenda may be modified either before or at the meeting.

Notice of this agenda has been given to the public by posting conspicuously, forty-eight (48) hours prior to the time for convening the meeting at the following public buildings within the District.

Bianca Imel
Bianca Imel, Board Clerk
McCall-Donnelly Jt. School District No. 421
Valley and Adams Counties, Idaho

Purpose

The purpose of the superintendent entry plan is outline intentional leadership actions to be taken during the first transition year for the McCall Donnelly School District. The process is fluid and includes a multitude of strategies that will allow me to identify steps to take in moving forward.

Entry Plan Goals

The entry plan will address the following goals:

1. Begin/continue the process of creating a thriving school environment that is build on collaboration, transparency, visibility, and best practices.
2. Gain a deep understanding of the McCall Donnelly school district community by researching the community norms, traditions, history, successes and expectations of the multiple stakeholders.
3. Research and assess organizational structure, culture/climate, teaching and learning operational systems, business and budgeting systems, performance appraisals, and key work processes and practices in order to ensure alignment of resources to meet the needs of all students.
4. Ensure District building projects are effectively managed.
5. Ensure COVID planning is current and in place.
6. Identify and assess strengths, weaknesses, opportunities and threats affecting MDSD

Process

1. Listening sessions: Visit with teachers, students, parents, administration, support staff, community members, and the local business community to hear about accomplishments and challenges that face the district as well as the community.
2. Data sessions: Perform a deep dive into student achievement data, as well as review and evaluate district policies and procedures.
3. Communicate: help the community and staff get to know me by sharing out my educational philosophies as well as core values.
4. Build relationships: Discuss working relationships and build rapport with board, administration, community and local leaders.
5. Next steps: Review and report findings to the Board in order to recommend and assist in next steps for the MDSD.

Teaching, Learning and Assessment	Personnel/HR	Communication	Infrastructure and Finance
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Curriculum Alignment	Employee Handbooks	Communication Plan	Budget/Audit Documents 2018-2021
District and School Testing Data	Job Descriptions	District's Safety and Crisis Plan	Technology Plan
Professional Development Plan	Administrative Evaluations	Board Policy and Procedures	City Growth Trends, Census
District Strategic plan	Negotiation documents 2018-2021	COVID Plan	Facility Studies, Efficiency Studies, Operational Audits
Assessment practices		Board Minutes/Reports 2018-2021	Legal Proceedings, Past and Current

Data Collection Methods

The following methods will be used to gather information:

1. Site visits
2. Individual conversations
3. Focus groups
4. Surveys
5. Document analysis

The following stakeholders will be involved in data collection for the entry plan. The list is not all inclusive.

Internal Stakeholders

Board Members	Campus Staff	Union leadership
District Directors	Teachers	Coaches and Sponsors
Principals	Students	Maintenance/B&G
Transportation	Support Staff	Food Service
Counselors	Parents	District Legal Counsel

External Stakeholders

Elected officials/Municipal Administration	Media Representatives	Not for Profit Leaders
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Religious Leaders	Realtors	Business Owners/Leaders
Chamber of Commerce, McCall Education Foundation, Rotary Club (this is not a comprehensive list, other groups will continue to be identified)	Hospital Administration	Community Members

Timelines

- July -August Conduct interviews, Communication.
- July board meeting Plan first board/data retreat to review academic, attendance, behavioral data from 2020-2021 school year. Create communication protocols, roles, responsibilities, norms, expectations, future work session dates, and PD opportunities for the board superintendent team.
- August- September Conduct interviews, Infrastructure and Finance.
- September-October Conduct interviews, Teaching and Learning.
- October-November Personnel/HR, present findings and recommendation for next steps.

Respectfully Submitted

Eric Pingrey Ed.S.
 Superintendent of Schools
 McCall Donnelly School District