

Amery Board of Education
Monday, January 20, 2020

A Regular Board Meeting of the Amery Board of Education is scheduled for Monday, January 20, 2020, at 6:00 PM in the Board Room at the Amery Intermediate School
543 Minneapolis Ave S
Amery, WI 54001 at the Amery Intermediate School, located at 543 Minneapolis Avenue in Amery, Wisconsin. Business under review will include:

I. Call to Order

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II. Closed Session

Considering employment, promotion, compensation or performance evaluation data, of any public employee over which the governmental body has jurisdiction or exercises responsibility in order to take Personnel Action pursuant to Wisconsin Statute 19.85(1)(c). Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved pursuant to Wisconsin Statutes 19.85(1)(g).

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III. Open Session 6:30 pm

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IV. Introduction of New Staff Members - Shawn Doerfler

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V. Spotlight on Education - 1st Grade Ocean Dive Projects

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VI. Consent Agenda Items

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A. Agenda

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B. Minutes

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C. Financial/Budget Reports

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D. Board Vouchers

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VII. Community Comments

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VIII. Administrative/Committee/Department Reports

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A. Administrator Reports

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B. Transportation Report - *Tom Olson*

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IX. Informational Items

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A. Audit Review - *Jonathan Sherwood, CliftonLarsonAllen LLP*

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B. Wisconsin Association of School Boards (WASB) Convention - *Shawn Doerfler & Erin Hosking*

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C. ACT 105 - Physical Education Credits / Participation in Athletics - *Chelsea Whitley*

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D. First Reading of Board Policy 443.5 - *Shawn Doerfler*

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E. April School Board Election - *Shawn Doerfler*

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X. Action Items

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A. Middle School Oven Purchase - *Shawn Doerfler*

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B. 2020-21 Open Enrollment Space Limitations - *Brad Baumgartner*

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C. Second Reading of Board Policies: 821.2, 821.2 Exhibits 1 & 2, 865, 882 - *Shawn Doerfler*

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D. Personnel Action

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XI. Closed Session

Considering employment, promotion, compensation or performance evaluation data, of any public employee over which the governmental body has jurisdiction or exercises responsibility in order to take Personnel Action pursuant to Wisconsin Statute 19.85(1)(c). Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved pursuant to Wisconsin Statutes 19.85(1)(g).

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XII. Adjournment

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DALE JOHNSON

Clerk, Amery Board of Education



In compliance with the Americans with Disabilities Act, the School District of Amery will provide reasonable accommodations for persons with disabilities who wish to participate in public meetings. If you require an accommodation, please contact the District Office at (715) 268-9771 a minimum of 72 hours prior to the meeting.

The original agenda for this meeting was provided for publication more than one week prior to the meeting date. Due to this fact, the agenda published in the Amery Free Press may have been altered after publication. The final agenda is available on the District's website: www.amerysd.k12.wi.us at least twenty-four (24) hours prior to the meeting.

**OFFICIAL MINUTES OF
THE AMERY SCHOOL DISTRICT BOARD OF EDUCATION
December 16, 2019**

The regular meeting of the Amery School District Board of Education reconvened into open session on Monday, December 16, 2019 in the Board Room located at the Amery Intermediate School. Board members present: Chelsea Whitley, Keith Anderson, Dale Johnson, Charlotte Glenna, and Erin Hosking. Chelsea Whitley called the meeting to order at 6:31 p.m.

Spotlight on Education: The Second Grade Kindness Club was featured in a video presentation by the Lien Elementary Second grade teachers.

Consent Agenda Items: Erin Hosking reviewed the consent agenda items and made a motion to approve; second by Charlotte Glenna. Motion carried.

Community Comments: None.

Administrative/Committee/Department Reports:

- **Josh Gould, High School** – Mr. Gould noted that current sporting event schedules can be found on the school website and school app. Recent high school events include a clothing drive, the National Honor Society induction ceremony, the ACT practice test, the annual holiday concert. Also, high school staff recently participated in a workshop focused on understanding the various generations, including the iGen. Upcoming events include a hypnotist/comedian program for students on Friday, December 20th.
- **Tom Bensen, Middle School** – Recent events at the middle school include a successful food drive and the annual holiday concert. Upcoming events include the Tim Scott holocaust presentation, CREATE classes, genius hour program, and the Prairie Fire Theatre program. Mr. Bensen also thanked everyone who participated in the annual Secret Santa program which provided Christmas gifts for 87 families this holiday season. Special thanks to organizers Linda and Jim Kuchenmeister, Kelsey and Howie Montieth, Tom and Lisa Bensen, and Pat Donahue.
- **Oralee Schock, Intermediate School** – Recent events at the intermediate school include a visit from Kay Erickson of the local food shelf and the 25th annual food drive. Ms. Schock noted that Forward Exam preparations will begin after break.
- **Cheryl Meyer, Lien Elementary School** – Over 300 children attended the annual Holiday Family Fun Celebration on December 5th. Thank you to Courtney Doerfler from Parents as Partners and Katie Elmer who planned the event. Lien students have been collecting donations for the Salvation Army Red Kettle program and the local food shelf. Mrs. Meyer, Carrie Schuh and Jana Kastanek recently attended an excellent reading specialist workshop at CESA which was focused on the sharing of reading interventions.
- **Brad Baumgartner, Pupil Services** – Special education teachers will participate in an IEP workshop after school on December 18th. These workshops are held regularly to allow staff the opportunity to collaborate, get feedback, and ask questions about evaluations and IEPs. The staff in-service on January 20th will include social skills training for special education teachers in collaboration with instructors from UW-Stout. Mr. Baumgartner also highlighted the work of the Pupil Services Team who meet monthly. The team is comprised of school counselors, school psychologists and the school nurse.
- Mr. Baumgartner presented the annual Pupil Non-Discrimination and Education Equity Report. He noted that the District received zero complaints in the 2018-2019 school year.

Informational Items:

- Sue Peterson of School Perceptions presented the Board with the results of the Staff Climate Survey.
- The building administrators presented district achievement information to the Board. They reviewed the district and school report cards recently issued by the DPI, and also shared celebrations in their buildings, and areas in need of improvement.
- Dr. Doerfler noted that there is one position at large open for the School District of Amery Board of Education. The election will take place on Tuesday, April 7th. Anyone wishing to declare their candidacy must do so by 5:00 p.m. on Tuesday, January 7th at the District Office.
- Mr. Gould shared information about the new *We Are Amery* network/Facebook page which provides a platform for live streaming of school events. Several sporting events have been streamed so far, with the possibility of streaming other school events in the future. There is no cost to the District for this program.
- The Board conducted a first reading of policies 529, 821.2, 821.2 exhibits 1 & 2, 865, and 882. These policies will be revisited at the January Board meeting.

Action Items:

- Mr. Gould presented the Board with early graduation requests. Charlotte Glenna made a motion to approve the early graduation requests; second by Dale Johnson. Motion carried.
- Ms. Shock, Lisa Ruehlow and Lorna Coleman presented the Board with curriculum recommendations from the Curriculum Oversight Committee. They proposed the addition of four high school courses: Creative Writing, Media Literacy, World Literature, and Print Reading for Building Construction. Charlotte Glenna made a motion to approve the three English/language arts courses; second by Keith Anderson. Motion carried. Keith Anderson made a motion to approve the Print Reading for Building Construction course; second by Charlotte Glenna. Motion carried.
- Motion made by Charlotte Glenna, second by Erin Hosking, to approve personnel action as presented. Motion carried.

New Employees	
Erin Christensen	School Nutrition
Retirements	
Elizabeth Waltzer	School Nutrition

Motion made by Keith Anderson, second by Charlotte Glenna, to adjourn. Roll call vote 5-0. Motion carried. Meeting adjourned at 8:40 p.m.

Respectfully Submitted,

DALE JOHNSON
Clerk, Amery Board of Education

**GENERAL CHECKING
FINANCIAL STATEMENT
SCHOOL DISTRICT OF AMERY
12/1/2019 – 12/31/2019**

I. BEGINNING BALANCES

Checking Beginning Balance	38,006.62
Money Market Beginning Balance	50,000.00

II. INCOME

Interest Earned – Bremer Dec. 1, 2019	283.14
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Itemized Receipts

Electronic	Fund 60 Transfers	-
Electronic	Payroll Return - T. Richison	-
Electronic	DPI-Equalization Aid	2,438,406.24
Electronic	DPI-School Age	71,701.00
Electronic	Transfer From MM	600,000.00
Electronic	Short Term Borrow	900,000.00
Electronic	Transfer - BMO Student Activity	5,391.22
Electronic	Community Ed/Food Program/Clubhouse	28,466.08

Total Itemized Receipts	4,043,964.54
Miscellaneous Receipts	84,589.41

Total Income	4,128,837.09
Total Amount Available	4,216,843.71

III. EXPENDITURES

Net Payroll	12/5/2019	396,302.28
Net Payroll	12/20/2019	352,525.49
NSF Check		200.00
Board Vouchers		748,892.25
Short Term Borrow Repay (principle + interest)		1,302,297.57
Community Education/Clubhouse/E-fund Lunch Fees		202.84
Repay Borrow From Debt MM		150,000.00
Transfer to Money Market		600,000.00
Direct Debit BMO		24,955.23
Direct Debit EBC (403-B)		29,970.70
Direct Debit 457 WI Deferred Compensation		1,370.00
Direct Debit Fed Tax/SS Medicare		213,668.14
Direct Debit WI Tax		41,338.86
Direct Debit WRS		122,386.24

Total Expenditures	3,984,109.60
General Cash Balance as of Dec. 31, 2019	232,734.11

Money Market	50,000.00
General Checking	182,734.11
	232,734.11

**DEBT SERVICE
FINANCIAL STATEMENT
SCHOOL DISTRICT OF AMERY
12/1/2019 – 12/31/2019**

I. BEGINNING BALANCES

Money Market	84,133.35
Checking	<u>27,468.57</u>
Total Beginning Balance	<u><u>111,601.92</u></u>

II. INCOME

Interest Earned	
Total Interest Earned	13.63
Transfer From General Checking - Repayment	<u>150,000.00</u>
Total Income	<u>150,013.63</u>
Total Amount Available	<u><u>261,615.55</u></u>

III. EXPENDITURES

None	<u>-</u>
Total Expenditures	<u><u>-</u></u>
Balance as of Dec 31, 2019	<u><u>261,615.55</u></u>

12/01/2019 - 12/31/2019

Description	Date	Board Checks	Direct Debits	Payroll + ACH
REPAY SHORT TERM BORROWS + INTEREST	12/2/2019		1,302,297.57	
TRANSFER TO DEBT MM - REPAY BORROW FROM 11/14	12/2/2019		150,000.00	
TRANSFER TO GEN MM	12/3/2019		600,000.00	
ONCARE CHARGES	12/4/2019		99.00	
Direct Debit-Gateway Services	12/5/2019		25.70	
Direct Debit-Merchant Bankcard	12/5/2019		58.14	
PR 12/5	12/5/2019			395,725.97
PR 12/5 LB	12/5/2019			576.31
CK #127579-127678 (FUND 21 \$12,356.72)	12/6/2019	367,392.14		
Direct Debit-457B	12/6/2019			685.00
Direct Debit-FED/MED/FICA	12/6/2019			113,261.99
Direct Debit-WI Tax	12/6/2019			\$ 22,282.67
E-funds Magic Wrighter Fee	12/10/2019		20.00	
CK #127679-127747	12/12/2019	159,900.05		
Manual PR CK #100520 AM	12/12/2019	285.71		
Direct Debit-EBC 403B	12/13/2019			14,985.31
NSF- LUNCH	12/16/2019		200.00	
Reissue CK #127748	12/17/2019	5,878.50		
CK #127749-127814 (Fund 21 P as P)	12/19/2019	95,444.13		
CK #127815-127818	12/20/2019	117,796.71		
CK #127819	12/20/2019	1,781.71		
CK #127820	12/20/2019	313.30		
PR 12/20	12/20/2019			352,525.49
Direct Debit-403B	12/23/2019			14,985.39
Direct Debit-457B	12/23/2019			685.00
Direct Debit-SS/Med/Fed	12/23/2019			100,406.15
Direct Debit-WI Tax	12/23/2019			19,056.19
BMO-December	12/27/2019		24,955.23	
Manual PR CK #100521 LRHSA	12/31/2019	100.00		
Direct Debit-WRS (December payment for November payrolls)	12/31/2019			122,386.24
	TOTAL	\$ 748,892.25	\$ 2,077,655.64	\$ 1,157,561.71

Winter Sports

Halfway Point of Winter Sports Seasons

Events:

Stage Hypnotist Before Xmas Fun Event

HS Honor Band

End of 1st Semester Friday Jan 17th

Special Thank You

Polk Burnett Operation Roundup

\$1000 Grant

Transportation costs for our Junior College Day on April 9

Future Events:

Snow Week Events week of Jan 27

ACT Test Prep

Freshman Registration Feb 10th

Youth Recreation Fair Feb 11st 6:30-7:30

Military ASVAB Test Feb 13th

Administrative Report

Submitted by: Thomas Bensen
Amery Middle School Principal

Date: January 20, 2020 Important Topics of Information –

- **Freshman Registration Night:** Monday, February 11, is Freshman Registration Night for all 8th grade students and their parents. At this meeting, students will be tour the high school, learn more about high school life, visit with school coaches/advisors and receive their registration materials. (6:00 PM)
- **Prairie Fire Theatre:** Students in grades 3-8 just finished their performance of Sleeping Beauty last week. Prairie Fire Theatre is always a popular program for our students.
- **Gifted and Talented Quiz Bowl:** MS Quiz Bowl will start this week and runs for 6 consecutive weeks. This is a nice opportunity for student to compete in an academic setting.
- **Genius Hour:** In two weeks we will be launching our MS Genius Hour program. Every Friday, students get one hour to research the topic of their choice by setting up a driving investigative question. Students will research their item and present on it at the end of the school year.

Important Dates:

January 20: MS In-Service on EEN Inclusion and Best Practice
January 21: Start of Second Semester
January 21: Wellness Committee Meeting
January 23: District Assessment Coordinator Meeting – CESA #11
January 24: Warrior Way Celebration
January 24: First Semester Reward Day
February 7: Genius Hour Launch
February 10: Freshman Registration Night – HS Auditorium – 6:00 PM
February 12-13: AWSA Principal Convention
February 13: MS Solo & Ensemble Contest
February 14: Genius Hour
February 17: In-service Day
February 17: Parent Teacher Conferences: 1:00-8:00 PM
February 20: Parent Teacher Conferences: 4:00-8:00 PM

Administrative Report
Submitted by: Oralee Schock
Amery Intermediate School Principal

Date: January 15, 2020

Important Topics of Information:

- On January 6th through the 11th students between the grades of 3rd through 8th will have the opportunity to be involved in Prairie Fire's Theater production of "Sleeping Beauty". The Prairie Fire Theater staff also conducted four, in-school drama classes for students in Third, Fourth, Fifth & AIM students during the school day on January 9th and 10th. Gifted & Talented funds pay for these special workshops. 74 students were involved in the play.
- During the week of January 6th through the 10th the Intermediate teachers will be completing the winter benchmark testing phase of our curriculum-based assessment program. This testing involves assessment in both reading and math.
- On January 17th the IPO will put on their first ever "Winter Ball". All students in grades K-5th grade are invited to bring a significant adult to the ball for dancing, crafts and light snacks. The event is a fund raiser for the IPO.
- We have teacher inservice scheduled for January 20th. The Intermediate staff will be analyzing the hot map standards data base documents we received from CESA 11, reviewing the training modules for the upcoming Forward exam and we will end the afternoon with team/department data analysis worktime as well as an hour spent in vertical PLC teams.

Upcoming events:

- Parent/Teacher conferences are scheduled for February 17th and 20th.

Administrative Report

Submitted by Cheryl Meyer, Lien Elementary School Principal

Date: Wednesday, January 15, 2020

Important Topics of Information:

Teacher Inservice Day, January 20, 2020

Monday, January 20th is a teacher inservice day. Inservice days are very valuable to us as a staff as we continue the work of serving our students to the best of our ability.

Below is the agenda for the day:

8:00 - 11:30 Houghton Mifflin Expressions math training

Topics to be addressed:

- training on the website. Math trainer, boggles
- time to explore digital aspect, i.e.: quick practice, number talk and iPad testing

11:30 - 12:30 Lunch

12:30 - 2:30 PLC Work

2:30 - 3:30 PLC Curriculum Vertical Meetings

Family Read-in

“Put Up Your Feet and READ” is the theme for Lien Elementary School’s family reading program that begins on Thursday, January 16th. The family kick-off was Monday, January 13th from 6:00 PM – 7:00 PM. Families were introduced to the enjoyment of reading together through demonstrations and modeling performed by the elementary teaching & support staff along with community volunteers. All families in attendance received a free book, along with a variety of strategies they can use when they read books together at home.

Research states that children who read more demonstrate higher achievement in school. Our students are encouraged to read at least fifteen minutes per evening, five out of seven evenings per week. They document their reading progress on an individual chart that gets turned in weekly. The goal is to reach 1,200 reading slips in four weeks to earn a surprise!

The purpose of the program is for families and the school to work together as collaborative partners in education, instilling a love of learning and a passion for reading in our students.

Benchmark Assessments

The mid-year benchmark assessment will take place during the second week of January. Once again, the assessment will be administered with the “Swat Team” approach which means Title I staff, retired teachers and I will assess the children so teachers can remain in their classrooms. This method of assessing our students was very beneficial to the learning culture of our school last fall. Structure and routine help students stay focused!

Benchmark assessments include aimswebPlus (reading and math), Fountas & Pinnell (reading), Words Their Way (spelling) & Writing prompts. Benchmark assessments are short tests administered

throughout the school year that provide teachers with immediate feedback on how students are meeting academic standards. Regular use of benchmark assessments is seen by many as a tool to measure student growth and design curriculum to meet individual learning needs.

Upcoming dates:

January 13 - 17	Mid-year Benchmark Assessments
January 13	26 th Annual Family Read-In, "Put your feet up and Read"
January 16	Parents as Partners Meeting
January 20	Teacher Inservice Day, No School
January 27	1 st Grade Ocean Dive
February 17	Parent Teacher Conferences
February 20	Parent Teacher Conferences

Submitted by: Brad Baumgartner Director of Pupil Services

Date: Wednesday, January 15th, 2020

Updates:

Pupil Services: Social-Emotional Learning Framework

As part of the pupil services vertical team, school counselors, student success coordinators & school psychologists have begun work in aligning Second Step (TIER 1 SEL Curriculum) with the Department of Public Instruction's Social Emotional Learning competencies. The work was started by the elementary team last year and will continue into the middle level, with the eventual goal of creating a district-wide framework of supports around SEL curriculum and activities.

WISEdata Student Snapshot, January 28th:

Pupil services, special education, IT and support staff are preparing for an upcoming data snapshot which will capture 18-19 attendance data, 19-20 3rd Friday of September Enrollment, 19-20 October 1 Child Count of students with disabilities and student demographics.

Training:

Student Emotional-Regulation Plans:

Teachers supporting students with behavior plans are creating de-escalation plans with students who have demonstrated a need due to repeated patterns of unsafe or escalated behavior in school. There are differentiated plans for each age group (PK-2), (3-5) & Secondary. The regulation plans are a tool teachers are using to prevent behavior problems and reinforce positive emotional strategies at home, at school and in the community.

Social Skills Training, January 20th In-Service:

Social Skills training for special education teachers is scheduled for the in-service day of January 20th. Presenters include UW-Stout faculty Dr. Christine Peterson, Director of School Psychology & Dr. Jess Muszynki, School Psychologist. Both faculty members are certified PEERs trainers, an evidence-based, caregiver-assisted social skills intervention for middle and high school students with: Autism Spectrum Disorder, ADHD, Anxiety and other social problems. Erin Marcks, retired SLP from the Ellsworth school district, will also present to elementary staff on the use of video modeling.



January 20, 2020

Annual Transportation Report

Vehicles

- Added Bluebird bus with air ride system



Vehicles

- Added two vans



Facilities

- Blacktop work



Facilities

- New garage doors



Staffing

- Driver bonus program
- Added another transportation assistant
- Wonderful transportation staff

2019-2020 Transportation Staff



**Heidi
Bloomer**



**Elizabeth
Bowman**



**Jonathan
Bratt**



**Josh
Bump**



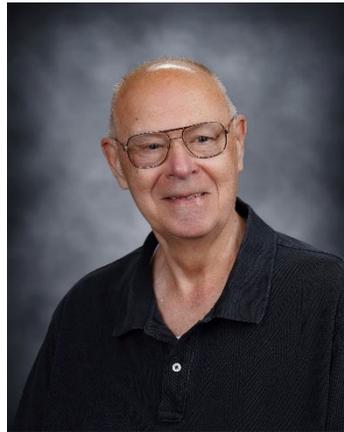
**Allen
Carlson**



**Mandy
Cheney**



**Terri
Cran**



**Bob
Elsenpeter**



**Marcia
Frisco**



**Adam
Greeson**

2019-2020 Transportation Staff



**Kelly
Grube**



**Vickie
Heiss**



**Brian
Johnson**



**Jerol
Johnson**



**Sandy
Johnson**



**Kari
Kulzer**



**Anne
Monette**



**Larry
Oft**



**Brenda
Sigsworth**



**Nicole
Swanson**

2019-2020 Transportation Staff



**M.J.
Vendela**



**Sheila
Wagner**



**Darci
Waterman**



**Misty
Wishard**



**Chuck
Berry**



**Jeremy
Casselberry**

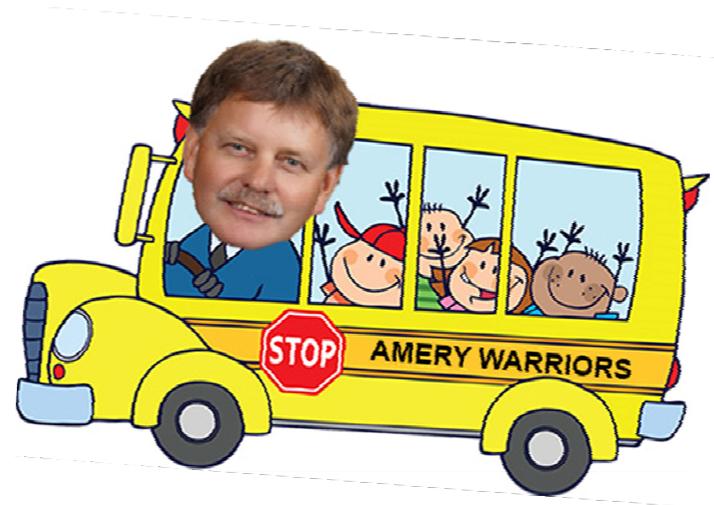


**Randy
Clancy**



**Tommy
Dusek**

24



Areas for Improvement

- Hire more bus drivers
- Retain existing staff
- Update fleet as needed
- Provide driver training as needed



Questions?

2019 Audit Report Notations

Item #

1 Auditor's Report (Opinion):

We have issued an unmodified opinion on the financial statements.

Management Letter:

Our report on internal control included the following deficiencies in internal control over financial reporting.

Material Weaknesses:

- 2019-001: Limited Segregation of Duties
- 2019-002: Material Audit Adjustments

Compliance

As part of our audit, we tested the District's compliance with the requirements of laws, regulations, contracts and grants applicable to its federal and state programs as well as the District's internal controls over compliance. No findings in relation to these requirements were reported.

Other

Our report on internal control included the following deficiencies in internal control over financial reporting

- PI-1506 Aid Certification Examination Report
- Federal Data Collection Report

2 General Fund: The General fund is the general operating fund of the District. It is used to account for all financial resources which are not required to be accounted for in another fund.

NOTE: Represents the combination of funds 10 and 27.

	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2017</u>	<u>6/30/2016</u>
General Fund Balance Sheet Summary:				
Cash and Investments	\$ 3,361,383	\$ 1,785,932	\$ 845,427	\$ 618,788
Taxes Receivable	3,405,615	3,427,097	3,600,009	3,690,113
Accounts Receivable	5,394	418	593	471
Due from Other Governments	452,579	415,236	357,202	751,408
Due from Other Governmental Funds	40,647	-	212,390	140,734
	<u>\$ 7,265,618</u>	<u>\$ 5,628,683</u>	<u>\$ 5,015,621</u>	<u>\$ 5,201,514</u>
Short-Term Notes Payable	\$ 2,000,000	\$ -	\$ -	\$ -
Payables and Other Accruals	1,938,668	2,186,465	1,862,398	1,986,350
Due to Other Funds	-	183,864	-	50,000
Fund Balance:				
Assigned	515,646	654,135	29,793	41,734
Unassigned	2,811,304	2,604,219	3,123,430	3,123,430
	<u>\$ 7,265,618</u>	<u>\$ 5,628,683</u>	<u>\$ 5,015,621</u>	<u>\$ 5,201,514</u>
Revenues	\$ 21,742,994	\$ 21,224,678	\$ 19,136,760	\$ 18,803,947
Expenditures	(21,978,325)	(21,557,533)	(19,196,841)	(18,788,382)
Net Other Financing Sources (Uses)	303,927	437,986	48,140	137,259
Change in Fund Balance	<u>\$ 68,596</u>	<u>\$ 105,131</u>	<u>\$ (11,941)</u>	<u>\$ 152,824</u>
% of Unassigned Fund Balance to General Fund Expenditures	12.8%	12.1%	16.3%	16.6%

2019 Audit Report Notations

Item #

3 Special Revenue Funds: Special Revenue funds are used to account for the proceeds of specific revenues sources that are restricted to expenditures for specified purposes.

	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2017</u>	<u>6/30/2016</u>
Special Revenue Fund Balances:				
Education Trust	\$ 44,672	\$ 34,253	\$ 64,609	\$ 66,025
Food Service Fund	270,370	280,333	252,653	164,948
Community Services	(6,184)	(3,380)	(15,123)	(19,995)
	<u>\$ 308,858</u>	<u>\$ 311,206</u>	<u>\$ 302,139</u>	<u>\$ 210,978</u>

4 Debt Service Funds: Debt Service Funds are used to account for the accumulation of resources for, and the payment of certain general long-term debt principal, interest and related charges.

	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2017</u>	<u>6/30/2016</u>
Debt Service Funds Balances:				
	<u>\$ 1,410,336</u>	<u>\$ 1,259,707</u>	<u>\$ 1,758,420</u>	<u>\$ 2,050,936</u>

5 Capital Project Funds: Capital Project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2017</u>	<u>6/30/2016</u>
Capital Project Fund Balance:	\$ -	\$ -	\$ -	\$ -
Long-Term Capital Project Fund Balance:	180,548	180,500	500	-
	<u>\$ 180,548</u>	<u>\$ 180,500</u>	<u>\$ 500</u>	<u>\$ -</u>

6 Long-term Obligations

	<u>6/30/2019</u>	<u>6/30/2018</u>	<u>6/30/2017</u>	<u>6/30/2016</u>
General Obligation Debt:				
General Obligation Bonds	\$ 2,280,000	\$ 3,235,000	\$ 4,865,000	\$ 7,245,000
General Obligation Notes	310,350	-	-	-
Total General Obligation Debt	<u>2,590,350</u>	<u>3,235,000</u>	<u>4,865,000</u>	<u>7,245,000</u>
Other Long-term Debt:				
Net Bond Premiums/Discounts	15,733	37,802	164,722	174,987
Capital Leases	610,792	564,667	118,930	109,055
Supplemental Pension Obligation (Asset)	-	-	29,675	(20,613)
Other Postemployment Benefits Payable	1,166,032	1,277,849	1,395,694	877,678
Compensated Absences	544,438	502,438	761,996	786,856
Net WRS Pension Liability (Asset)	2,529,718	(2,120,073)	597,345	2,626,371
	<u>\$ 7,457,063</u>	<u>\$ 3,497,683</u>	<u>\$ 7,933,362</u>	<u>\$ 11,799,334</u>

Equalized Valuation \$ 917,921,417 \$ 897,639,048 \$ 865,866,416 \$ 845,020,578

General Obligation Debt Limit (10% EV) \$ 91,792,142 \$ 89,763,905 \$ 86,586,642 \$ 84,502,058

General Obligation Debt as Percent of Debt Limitation 2.8% 3.6% 5.6% 8.6%

Considerations Regarding the Physical Education Requirement Change Option Resulting from 2011 Wisconsin Act 105

2011 Wisconsin Act 105 modified many aspects of education law. Regarding physical education, a new section of Wis. Stat. sec. 118.33 was created and became effective December 9, 2011. It reads as follows:

118.33 (1) (e) A school board may allow a pupil who participates in sports or in another organized physical activity, as determined by the school board, to complete an additional 0.5 credit in English, social studies, mathematics, science, or health education in lieu of 0.5 credit in physical education.

This provision is optional and up to each school board to determine whether or not to adopt it. If this provision is adopted, what types of sports or other forms of physical activity, and under what conditions, will the board permit a pupil to complete 0.5 credit in options other than physical education? The decisions regarding whether or not to implement this provision, and if so, how, raise many questions. Factors to consider in making these decisions include the following:

1. What will be lost for students as a result of decreasing physical education requirements? Physical education helps students learn knowledge and skills that apply to many lifetime activities and are often missing from participation in specific sports. For more information, please refer to state and local physical education standards.
2. If the board adopts a provision allowing alternatives to physical education, how will this provision be implemented equitably for all students, including those with limited physical ability and those with disabilities? School boards should ensure that district policy includes a statement of non-discrimination. If not in the policy specific to this matter, is there a non-discrimination policy that applies to all school policies? (References: Wis. Stats. § 118.13, Wis. Admin Code., § PI 9.03, Title IV of the Civil Rights Act (1964), Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973.)

Note: No person may be denied admission to any public school or be denied participation in, be denied the benefits of or be discriminated against in any curricular, extracurricular, pupil services, recreational or other program or activity because of the person's sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability.

3. How will the district protect itself from discrimination concerns and complaints, especially for activities that are limited to few students?

4. Will only school-based activities be allowed or will community-based activities be permitted? If the latter, what additional requirements will be needed to assure documentation of participation and completion?
5. Will allowable activities be limited to those supervised by licensed educators? If not, will any other limitations be placed on the type of supervision?
6. Will the activity require approval in advance or after completion?
7. Will only certain types of physical activity be acceptable alternatives, or will any type? What minimum type or amount of physical skill development is needed in an acceptable alternative? Is any level of sport participation acceptable or will alternatives be limited to the varsity level sports?
8. Will a minimum amount of time be established for an alternate activity? If so, how will that be determined? Given that sports and other activities vary widely in their lengths, what minimum length is appropriate? For example, a golf team season may be six to seven weeks, while a varsity basketball season is typically 18 weeks.
9. How will the district document completion of an activity? What new systems or records will be required? Who will be responsible for these, and what time will be allocated for creating and maintaining such records?
10. If the student is injured during the activity and does not complete it, how will this affect the approval of the alternative?
11. If the student breaks a code of conduct or is otherwise disciplined and does not complete the alternative activity, how will this affect the approval of the alternative?
12. Must the student participate in the alternative activity in the same year in which the physical education course would have occurred?
13. If the activity is scheduled for the student's senior year and is not completed, how will this affect the approval of the alternative?

1-17-12

First Reading of Board Policy

January 20, 2020

Student Use and Possession of ~~Electronic Equipment~~ Cell Phones

443.5

The School District of Amery shall allow students to possess and use cell phones ~~electronic equipment, including, but not limited to, pagers, cellular telephones, games and personal handheld computers,~~ during the school day on school premises and at school-sponsored activities. ~~under the following conditions:~~

The rules for cell phone use during the school day for students will be determined by the principal of each school building. The cell phone use procedure shall be made clear to students at the beginning of each school year.

School policy for computer use will be defined in the school technology use ~~handbook contract.~~

~~1. Students who bring electronic equipment to school are responsible for keeping it turned off and out of sight during the school day, which includes the full period of time between the beginning of the first class and the end of the last class of the school day, unless there is an emergency situation that jeopardizes the safety of students or staff. Each building will establish regulations governing use in the school buildings and on the school grounds.~~

~~2. Students shall not turn on or use electronic equipment while being transported to and from school or school-sponsored activities or trips, unless they receive permission from the supervising teacher, coach or bus driver, or if there is an emergency situation that jeopardizes the safety of students, chaperones or staff.~~

~~3. Students shall not turn on or electronic equipment while on school-sponsored activities or trips, unless they receive permission from the supervising teacher, coach or bus driver, or if there is an emergency situation that jeopardizes the safety of students, chaperones or staff.~~

~~4. Any parent or guardian who wants to have his/her student use electronic equipment at an unauthorized time may submit a request in writing to the student's building principal, fully explaining the reasons for the use. The principal's decision shall be final.~~

~~Exceptions to this policy may be made for students who have requested special permission and the building principal has determined the electronic equipment will be used or possessed for medical, school, vocational or other legitimate purposes.~~

~~Violations of this policy shall result in a disciplinary action in accordance with the parent/student handbook in effect for the student's school.~~

This policy shall be conveyed annually to all students enrolled in the district and a copy of this policy shall be made available to individuals upon request.

Cell phone use is prohibited by State of Wisconsin Law in all locker room and bathroom settings.

Legal References Wisconsin State Statute Section 118.258

~~Wisconsin State Statute Section 175.22~~

Approved March 19, 1990

Revised December 20, 1993

July 18, 2005

June 22, 2009

District Cell Phone Policies

Amery High School

Cell phone use by students is limited in environments where instruction may be held. This includes all classrooms, the media center, gymnasium, auditorium, computer labs, study halls, and all other instructional environments. Students are allowed to use their cell phones with teacher permission in classroom environments.

Student cell phone use is forbidden in all locker rooms. Students are allowed to carry their cell phones with them.

Students will be permitted to use their cell phones before the school day begins, during the morning nutrition break, during the time that the student is scheduled to eat lunch, during the afternoon break, and after the school day ends.

Students who are in violation of the cell phone policy will receive a consequence. Consequences apply to the use of a student's own cell phone or to the use of a cell phone which is not theirs. Both the user of the phone and the owner of the phone, if a student, will receive consequences under these guidelines.

- **First violation:** The student will be assigned a one-hour detention. The student will forfeit their cell phone to administration for the remainder of the school day.
- **Second violation:** The student will be assigned a two-hour detention. The student will forfeit their cell phone to administration for the remainder of that school day.
- **Third violation:** The third violation and subsequent violations will be treated as follows: The student will receive a two-hour detention and the phone must be picked up by a parent.

Amery Middle School

According to Amery School Board policy 443.5, students who bring cellular telephones to school are responsible for keeping their telephones turned off and out of sight during the school day, which includes the full period of time between the beginning of the first class and the end of the last class of the school day.

Cell phones and cameras are not allowed to be out and/or used in the school locker rooms at any time. (Wisconsin State Statute Chapter 175.22).

Amery Intermediate School & Lien Elementary School

According to Wisconsin State Statute Section 118.25 and Amery School Board policy 443.5, students who bring cellular telephones to school are responsible for keeping their telephones turned off and out of sight during the school day, which includes the full period of time between the beginning of the day and the end of the school day, including recess time. Students shall not turn on or use cellular telephones while being transported to and from school or while on school-sponsored activities or trips, unless they receive permission from the supervising teacher or bus driver.

Cell phones are to be stored in the student's backpack or may be left with their teacher or in the office until the end of the day.

Rational Brand Combi Oven/Steamer

Includes assembly, installation, training, and removal of old unit

Bid Price

Metropolitan

\$18,185.65

Tri Mark

\$18,402.44

Streich

\$20,618.00

The School Nutrition Director's recommendation is to award the bid to Tri Mark.

Open Enrollment Recommendations for Board Meeting

January 20th 2020 Board Meeting

Presented by Brad Baumgartner, Director of Pupil Services

Per state statutes, the nonresident school board shall determine the number of regular education and special education spaces available within the school district at the January meeting of the school board. Unless specifically identified below, space is available for 2020-2021 open enrollment in all other grade levels / programs. While considering available spaces, the Director of Pupil services referenced a document created by the State Superintendent's Task Force on Caseloads in Special Education. This Task Force submitted its final recommendations to DPI in 2001, and included a Statewide Caseload Formula and Statewide Caseload Number Chart. This information was "designed as a starting point to guide discussions about caseload determination." For the purposes of evaluating open and closed programs, the Statewide Caseload Formula was used.

Early Childhood Special Education Program (Preschool-Kindergarten): At the present time there are early childhood special education openings. The Early Childhood program provides itinerant services which include pull-out and push-in special education services within the 4K setting as well as home-based services, and community outreach services. The available slots for this program are 15 of which 13 are currently filled. The District conducts Child Find activities throughout the year and the number of available slots will decrease. Based on the formula above and projected 2020-2021 caseloads, the School Board reserves the right to deny open enrollment requests resulting in numbers above 15.

Intermediate School Program for students with Social Skills and Behavior Support (grades 3-5): This program includes students who require specialized instruction in the areas of social skills and/or behavior support and implementation of TIER 3 supports such as Functional Behavior Assessments & Behavior Intervention Plans. Based on projected 2020-2021 caseloads, a total of 14 seats are available for the 2020-2021 school year, of which 11 are currently filled. The School Board reserves the right to deny open enrollment requests resulting in numbers above 14.

District Use of Social Media

Various forms of electronic communication, ~~such as social networks, blogs, WIKIs, etc...~~ can provide a unique platform for making the teaching and learning process more interactive. It is the Amery Board of Education's intention to encourage the use of social media in a way which will improve the environment of learning.

1. The School District of Amery's website (www.amerysd.k12.wi.us) will remain the District's primary internet presence. ~~Content posted to the District's social media sites will also be available on the District's website and/or will include a link to the District's website.~~
2. All social media sites which are created by District staff members are subject to the approval by ~~the District Administrator~~ of the district's Director of IT and Director of Communications. ~~Administrative access for all social media sites must be provided to the Director of IT and to the Director of Communications.~~
3. District and staff social media sites containing any of the following are prohibited:
 - a. Comments in support of or in opposition of political campaigns or ballot measures
 - b. Profane language or content
 - c. Content that promotes or fosters discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, sexual orientation, or sexual identity
 - d. Sexual content or links to sexual content
 - e. Solicitations of commerce
 - f. Conduct or encouragement of illegal activity
 - g. Information that may tend to compromise the safety or security of the District, District systems, students and/or staff
 - h. Content that violates legal ownership interest of another party
 - i. Any inappropriate materials, written or otherwise
4. District social media sites are subject to Wisconsin open records law. ~~The person or department responsible for creating/maintaining a site will ensure that content is available in an accessible format that is easily produced in response to a request for public records. Each site must state that all requests for public records must be directed to the District Administrator.~~
5. Persons/departments responsible for creating/maintaining a site will preserve records in accordance with established District records retention schedules.
6. For each social media tool approved for use by the District, the following documentation will be developed, adopted and distributed to staff:
 - a. Operational guidelines
 - b. Standards and processes for managing accounts on social media sites

- c. District and departmental branding standards
 - d. District-wide design standards
 - e. Standards for administration of social media sites
7. No employee shall hold themselves out as representing the School Board or District as a whole in any technology-affiliated activity unless they have been expressly assigned that role by their supervisor. Staff members will receive consent from the District Administrator prior to creating any social media account intended to represent the School District of Amery. It is important to protect the District’s brand, ensure certain brand standards and content guidelines are maintained, and ensure any new accounts fit overall communication and education standards established by the District.
8. The following guidelines are meant to create a cohesive and uniform presentation of the School District of Amery on Facebook. **ALL of #8 FROM POLICY EXHIBIT 821.2 (2) Eliminate 821.2 (2)**
- a. Facebook may be used to create “pages” for various groups, teams, activities, sports, etc. that are affiliated with the District.
 - b. The staff member/advisor/coach/volunteer shall serve as the administrator of the page and shall abide by established District policies that address social media.
 - c. Each Facebook page that is created must have a link to either the home page of the District’s website or another relevant page on the District’s website.
 - d. The administrator of the Facebook page is responsible for archiving the contents of the page. Archiving includes comments, posts, pictures, etc...

Cross Reference:	#522.4	Staff Conduct/Code of Ethics
	#529	Staff Use of Social Media
	#821	School-Sponsored Information Program
	#823.1	Retention/Disposal of School District Records

Adopted: April 19, 2011
 Revised: January 20, 2020

~~Minimum Standards for Creating a Wiki Page Used in Conjunction with Classroom Curriculum~~

~~The staff member/advisor/coach/volunteer shall serve as the administrator of the page and shall abide by established District policies that address social media.~~

~~Creating a Page: www.wikispaces.com~~

- ~~1. Click on “Wikis for Individuals and Groups”~~
- ~~2. Scroll down to “Free Wikis for Educators” and click “K-12 Wikis”~~
- ~~3. Create your free K-12 Wiki~~
- ~~4. Check “Yes” to make a Wiki~~
- ~~5. Give your Wiki a name (keep it simple and representative of you or your class)~~
- ~~6. Check “Protected” (free)~~
- ~~7. Check “For Educational Use”~~
- ~~8. More than one Wiki can be created, or you can create different pages under one Wiki, depending on how you want to sit it up.~~

Adding an Image

~~A common brand/boilerplate is available on the District Media: Y drive that is consistent with other school district styling. Staff members may choose to add their own image to identify your class or subject taught.~~

Basic Information

- ~~1. A letter is to be sent home to parents to communicate the purpose and use of a Wiki in your class~~
- ~~2. Under ‘description’ include #2(a) from District Policy 821.2—District Use of Social Media~~
- ~~3. Use your assigned District/Staff e-mail address and phone number~~
- ~~4. Link your Wiki to the District website~~

~~Manage Permissions and Your Page~~

- ~~1. Go to “Manage Wiki” to set up the look of your page~~
- ~~2. Make sure your page is protected and locked~~
- ~~3. All documents must be in pdf format~~
- ~~4. Everybody can see your pages but members only can post. You have to give permission for a student to join your Wiki.~~
- ~~5. Like other forms of communication, if students are not responsible in their postings on your Wiki, they can be denied access and further consequences may be administered.~~

~~Adopted: April 18, 2011~~

~~MINIMUM STANDARDS FOR CREATING A FACEBOOK PAGE~~

~~The following guidelines are meant to create a cohesive and uniform presentation of the School District of Amery on Facebook:~~

- ~~1. Facebook may be used to create “pages” for various groups, teams, activities, sports, etc, that are affiliated with the District.~~
- ~~2. The staff member/advisor/coach/volunteer shall serve as the administrator of the page and shall abide by established District policies that address Social Media.~~
- ~~3. Each Facebook page that is created must have a link to either the District’s website or the relevant page on the District’s website.~~
- ~~4. The administrator of the Facebook page is responsible for archiving the contents of the page. Archiving includes comments, posts, pictures, etc.~~

~~ADOPTED: April 18, 2011~~

Use of District Technology

The School District of Amery provides access to many kinds of technology, including a computer network with internet access. Students, staff and community members are restricted to activities that promote the instructional mission of the School District. As part of its Internet safety policy, the School District of Amery is educating minors about appropriate online behavior, including interacting with other individuals on social networking websites, ~~and in chat rooms~~ and cyberbullying awareness and response. At all times, the users of technology are expected to act in a responsible, ethical and legal manner in compliance with school district policy and state and federal law.

The District has developed this policy in accordance with the statutory requirements of the Children's Internet Protection Act. Student technology use and activities will be appropriate to the age and skills of students. The District recognizes the importance of providing more secure environments for younger students, while providing safe, responsible, independent use by older students. Internet filtering software will be used to reduce students' potential exposure to obscene or objectionable material.

The District Administrator or his/her designee will establish administrative procedures and rules governing the use of district technology.

Individual users will be held accountable for their behavior and communication through the school district's computer network. Users must realize the Internet and email services are public and not private in nature. The District reserves the right to monitor and access users' Internet and email activities.

Parents/guardians must sign an agreement to allow their child access to the Internet. School employees must sign an agreement to access the internet and e-mail.

Misuse of the technology may result in disciplinary action, revocation of the user's account or legal action as appropriate.

Approved	1998
Revised	June 10, 2002 November 17, 2008 January 20, 2020

~~RELATIONS WITH COMMUNITY AND GOVERNMENTAL ORGANIZATIONS~~

~~The Board and all appointed school officials shall maintain a positive continuing relationship with representatives of community and governmental agencies.~~

~~APPROVED: December 18, 1995~~

Law Enforcement Investigations on School Grounds

882

Law enforcement investigations on school grounds fall into two primary categories:

1) Investigations at the request of a school official due to suspicion of a violation of school policy that may also be criminal.

- or -

2) Investigations that may occur without the initiation of school officials and may or may not involve activity on school grounds.

District guidelines for those investigations are as follows:

Investigation at the Request of School Officials

1. An administrator may exercise his/her discretion to determine whether to request the assistance of law enforcement officials.
2. To the extent possible, all such interviews will be conducted during non-instructional times. This procedure will not apply to circumstances where a serious crime may be involved or where imminent threats to people or property may be involved.
3. When students must be removed from class, it will be done by school personnel whenever possible.
4. Reasonable efforts should be made to interview suspects and witnesses in a private setting.
5. The principal/designee shall be present at in-school interviews of students, unless restricted by law. Under no circumstances shall the principal/designee provide legal advice to students when involved in interviews or apprehension of students by law enforcement officials.
6. The principal/designee shall notify a parent/guardian, as soon as practical, regarding the investigation, and shall document (date, time, issue, attempts to contact a parent) the interview or apprehension of a student by law enforcement officials.
7. When a student is interviewed as a victim of abuse or neglect, a parent/guardian need not be notified or involved if said notification might compromise the investigation or endanger the student. Additionally, law enforcement officials or social services personnel may conduct such interviews without the presence of a school official.

Investigation without the Request of School Officials and/or Regarding Non-School Related Incidents

1. Law enforcement officials shall make every effort to conduct their business with students outside of the school hours and outside of the school setting. The business should be based on immediate necessity, not based on convenience factors. This procedure will not

apply when: a) circumstances indicate a serious crime may be involved, or where imminent threats to people or property may be involved, or b) permission has been granted by the parent/guardian, or c) valid circuit court warrant (not a municipal court warrant) is presented to the principal/designee.

2. If deemed necessary to conduct business with students at school, law enforcement officials shall first contact the principal/designee to request approval. The law enforcement official may appeal to the superintendent if the principal/designee is believed to be unreasonable in withholding approval.
3. Every effort will be made to engage with students during non-instructional times. When students must be removed from class, it should be done by school personnel whenever possible.
4. Reasonable efforts shall be made to interview suspects and witnesses in a private setting.
5. The principal/designee shall be present, as a witness only, at in-school interviews of students, unless restricted by law. Under no circumstances shall the principal/designee provide legal advice to the student nor interfere or interject when involved in an interview or apprehension of students by law enforcement officials.
6. The principal/designee shall notify a parent/guardian, as soon as practical, regarding the investigation, and shall document (date, time, issue, attempts to contact a parent) the interview or apprehension of a student by law enforcement officials.
7. When a student is interviewed as a victim of abuse or neglect, a parent/guardian need not be notified if said notification might compromise the investigation or endanger the student. Additionally, law enforcement officials or social services personnel may conduct such interviews without the presence of a school official.

Custodial Arrests in the School Setting

No law enforcement official shall arrest or take custody of any student during school hours in the school setting unless: 1) the law enforcement official determines there is probably cause to arrest or remove, or 2) an arrest warrant or juvenile commitment order has been issued, or other reasons set forth by law. Before arresting or taking custody of a student during school hours in the school setting, the law enforcement official shall contact the principal or designee and advise him/her of the nature of the matter. The student shall be summoned by school personnel to the school office or other location of reasonable privacy for the arrest or taking custody by law enforcement officials.

If a student is arrested or taken into custody on school grounds, it is the responsibility of the law enforcement agency to notify the student's parent/guardians in accordance with state law. The principal or designee also shall attempt to notify the parent/guardian as practical.

When a student poses imminent threat to the safety of himself/herself or others, or if another emergency situation exists, the law enforcement official shall have the right to arrest or take custody of the student without first contacting the principal or designee. Immediately afterward, the principal or designee should be informed, in addition to notifying the student's parent/guardian.

APPROVED

TBD

Regular Board Meeting
Personnel Action
January 20, 2020

New Employees	
Fadia Saleh	School Nutrition