

Amery Board of Education
Monday, September 16, 2019

A Regular Board Meeting of the Amery Board of Education is scheduled for Monday, September 16, 2019, at 7:30 PM in the Board Room at the Amery Intermediate School
543 Minneapolis Ave S
Amery, WI 54001 at the Amery Intermediate School, located at 543 Minneapolis Avenue in Amery, Wisconsin. Business under review will include:

I. Call to Order (*Meeting will start immediately following the completion of the Annual Meeting or at 7:30 pm*)

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II. Consent Agenda Items

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A. Agenda

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B. Minutes

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C. Financial/Budget Reports

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D. Board Vouchers

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III. Community Comments

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IV. Administrative/Committee/Department Reports

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A. Administrator Reports

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V. Informational Items

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A. Building and Grounds Update - *George Sigsworth*

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B. First Reading of Selected Board Policies 345.3, 346, 420, 443, 443.2, 460.1 - *Shawn Doerfler*

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VI. Action Items

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A. Amery Lions Club Angel Fund Donation - *Shawn Doerfler*

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B. Amery Police Department Enforcement of City Ordinances - *Shawn Doerfler*

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C. Second Reading of Board Policies 230, 322.1, 345.2-Rule, 345.5, 423, 441.1, 447.2, 760.1 - *Shawn Doerfler*

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D. Personnel Action

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VII. Closed Session

Considering employment, promotion, compensation or performance evaluation data, of any administrator over which the governmental body has jurisdiction or exercises responsibility in order to take Personnel Action pursuant to Wisconsin Statute 19.85(1)(c). Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved pursuant to Wisconsin Statutes 19.85(1)(g).

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VIII. Adjournment

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DALE JOHNSON

Clerk, Amery Board of Education



In compliance with the Americans with Disabilities Act, the School District of Amery will provide reasonable accommodations for persons with disabilities who wish to participate in public meetings. If you require an accommodation, please contact the District Office at (715) 268-9771 a minimum of 72 hours prior to the meeting.

The original agenda for this meeting was provided for publication more than one week prior to the meeting date. Due to this fact, the agenda published in the Amery Free Press may have been altered after publication. The final agenda is available on the District's website: www.amerysd.k12.wi.us at least twenty-four (24) hours prior to the meeting.

**OFFICIAL MINUTES OF
THE AMERY BOARD OF EDUCATION
August 19, 2019**

The regular meeting of the Amery Board of Education reconvened into open session on Monday, August 19, 2019 in the Board Room located at the Amery Intermediate School. Board members present: Chelsea Whitley, Keith Anderson, Dale Johnson, Charlotte Glenna, and Erin Hosking. Chelsea Whitley called the meeting to order at 6:30 p.m.

Consent Agenda Items: Charlotte Glenna reviewed the consent agenda items and made a motion to approve; second by Dale Johnson. Motion carried.

Community Comments: None.

Administrative/Committee/Department Reports:

- **Shawn Doerfler, District Administrator** – Dr. Doerfler noted that a very productive in-service for new staff was held today. All staff will be in district tomorrow, and students will return on Monday, August 26th.
- **Josh Gould, High School** – Mr. Gould reported that maintenance and remodeling projects at the high school are nearly complete, including concrete repairs at school entrances, landscaping updates, and a makeover of the staff lounge. Freshman orientation will take place this Thursday, August 22nd. Staff in-service will be focused on Trauma Sensitive Schools (TSS), using Positive Behavior Interventions and Supports (PBIS) data to improve the overall school climate, and improving teaching practices relating to block scheduling. Mr. Gould also noted that all six fall sports are underway and recommended that the school app be used to find the most up to date information on game times and locations. The Miss Amery talent show and pie and ice cream social will take place at the high school on Saturday, August 24th.
- **Tom Bensen, Middle School** – Sixth grade orientation and 7th and 8th grade open house will take place on Tuesday, August 20th. Mr. Bensen noted that staff training during in-service days will include TSS, PBIS, and Professional Learning Communities (PLC) processes. Middle school sports will be starting soon. On September 11th the Middle School and Intermediate School will be hosting their annual 9/11 memorial program at the Intermediate School at 8:30 a.m. The public is invited to attend this event. Mr. Bensen expressed his thanks to Laura Sjogren, summer school coordinator, and to all of the teachers, para educators, custodians, food service staff, bus drivers, secretaries, and others who made summer school a success.
- **Oralee Schock, Intermediate School** – Ms. Schock thanked the grounds staff for helping to remove plants and shrubs from around the building that had suffered from winter kill. She also noted that new curriculum orders arrived this summer and have been distributed to staff. The Intermediate School open house will take place on Wednesday, August 21st.
- **Cheryl Meyer, Elementary School** – Mrs. Meyer reported that several staff members participated in summer training and work time relating to the TSS, PBIS and PLC initiatives. The elementary school Meet and Greet will take place on Wednesday, August 21st. Mrs. Meyer noted that there are seven new staff members and two new para educators at Lien this fall, welcoming them to the district. Some remodeling outside of the building still underway in the J-wing in the back of the building.
- **Brad Baumgartner, Pupil Services** – Mr. Baumgartner reported that pupil services is busy putting various supports into place to ensure our students and staff are ready for a successful start to the year. Pupil Services

staff will have some procedural, form, and Oasys training during staff in-service. IEP meetings are already underway.

- Mrs. Meyer presented the spring AGR performance report to the Board which shows growth in reading and math skills for students in Kindergarten through 3rd grade.
- Mr. Baumgartner presented his annual seclusion and restraint report to the Board.

Informational Items:

- Dr. Doerfler provided a legislative update to the Board. First, he noted that T-21 legislation was recently introduced which would raise the smoking age in the state of Wisconsin from 18 to 21. Second, he shared that the state legislature is interested in introducing a lead test for the water in all schools in the state. Third, Dr. Doerfler indicated that the increase in state aid will be reflected in the final budget which will be presented to the Board in September.
- Grant coordinators Kate Weisenbeck and Katie Johnson did a presentation to the Board on the \$75,000 mental health grant awarded to the District for the 2018-2019 school year. They shared how the funds were used to provide staff training, better connect students to mental health providers and resources, strengthen partnerships with community mental health providers, and make sure District policies and procedures are in line with standards of care. They also shared that the District has been awarded an additional \$150,000 in mental health grant funds over the next two years.

Action Items:

- The Board revisited the mold insurance policy options that were presented at the July board meeting. Charlotte Glenna made a motion to approve the purchase of a three-year mold policy providing \$500,000 of coverage. Second by Dale Johnson. Motion carried 4-1.
- Jeff Fern presented proposed changes to the student athletic code. Erin Hosking made a motion to approve the changes as presented. Second by Charlotte Glenna. Motion carried 5-0.
- Dr. Doerfler presented a first reading of changes to Board policies 230, 322.1, 345.2-Rule, 345.5, 423, 441.1, 447.2, 760.1. No action was taken. The policy changes will be an action item at the September Board meeting.
- Motion made by Charlotte Glenna, second by Dale Johnson, to approve personnel action as follows. Motion carried 5-0.

| New Employees / Athletic Contracts | |
|------------------------------------|--|
| Brooke Benware | Special Education Teacher (EBD) – Middle School |
| Allen Carlson | Bus Driver – AM Route |
| John Cochran | Speech/Language Pathologist – Elementary School |
| Becky Dahlberg | Cook/A La Carte – High School |
| Caroline Grondahl | Clubhouse Assistant Teacher |
| Kelly Grube | Academic & Behavior Support Paraeducator – Elementary School |
| Tracy Hemer | Pupil Services Secretary |
| Kari Kulzer | 7 th Grade Volleyball Coach |

| | |
|------------------------|---|
| Terri Maurer | 4K Paraeducator |
| Rachel Peterson | Special Education Paraeducator – Middle School |
| Kari Sattre | Prom Advisor |
| Nicole Swanson | Bus Driver |
| Darci Waterman-Eckwall | Bus Driver – PM Route |
| Darci Waterman-Eckwall | Lead Cook – High School |
| Resignations | |
| Ryan Beer | Grounds/Maintenance/Transportation |
| Laurie Byrnes | Paraeducator – Elementary School |
| Rachel Downs | Pupil Services Secretary |
| Kelly Grube | Special Education Paraeducator – Middle School |
| Bobby Ollig | Paraeducator – Middle School |
| Erin Osero | 8 th Grade Volleyball Coach |
| Rachel Peterson | Clubhouse Lead Teacher |
| Paula Stevens | Quiz Bowl Advisor |
| Tia Svardahl | Special Education Teacher (EBD) – Middle School |
| Darci Waterman-Eckwall | Bus Driver |

Motion made by Charlotte Glenna, second by Erin Hosking, to adjourn. Roll call vote 5-0. Motion carried. Meeting adjourned at 8:16 p.m.

Respectfully Submitted,

DALE JOHNSON
Clerk, Amery Board of Education

**GENERAL CHECKING
FINANCIAL STATEMENT
SCHOOL DISTRICT OF AMERY
8/1/2019 – 8/30/2019**

I. BEGINNING BALANCES

| | |
|--------------------------------|--------------|
| Checking Beginning Balance | (17,636.59) |
| Money Market Beginning Balance | 2,000,000.00 |

II. INCOME

| | |
|---------------------------------------|----------|
| Interest Earned – Bremer Aug. 1, 2019 | 4,051.61 |
|---------------------------------------|----------|

Itemized Receipts

| | | |
|------------|-------------------------------------|--------------|
| Electronic | Fund 60 Transfers | 1,511.93 |
| Electronic | Property Tax Payments | 3,405,614.52 |
| Electronic | DPI-Summer Foodservice | 29,007.82 |
| Electronic | DPI-Mental Health Grant | 75,000.00 |
| Electronic | Money Market Transfers | 3,000,000.00 |
| Electronic | Community Ed/Food Program/Clubhouse | 40,677.66 |

| | |
|-------------------------|--------------|
| Total Itemized Receipts | 6,551,811.93 |
| Miscellaneous Receipts | 272,646.50 |

| | |
|-------------------------------|---------------------|
| Total Income | 6,828,510.04 |
| Total Amount Available | 8,810,873.45 |

III. EXPENDITURES

| | | |
|---|-----------|--------------|
| Net Payroll | 8/5/2019 | 294,610.52 |
| Net Payroll | 8/20/2019 | 336,940.98 |
| Board Vouchers | | 1,088,264.13 |
| Returned Check | | 1,400.00 |
| Community Education/Clubhouse/E-fund Lunch Fees | | 325.38 |
| Money Market Transfers | | 3,000,000.00 |
| Direct Debit BMO | | 21,402.28 |
| Direct Debit EBC (403-B) | | 25,258.66 |
| Direct Debit 457 WI Deferred Compensation | | 770.00 |
| Direct Debit Fed Tax/SS Medicare | | 181,759.30 |
| Direct Debit WI Tax | | 34,863.55 |
| Direct Debit WRS | | 23,810.46 |

| | |
|--|---------------------|
| Total Expenditures | 5,009,405.26 |
| General Cash Balance as of Aug 30, 2019 | 3,801,468.19 |

**DEBT SERVICE
FINANCIAL STATEMENT
SCHOOL DISTRICT OF AMERY
8/01/19-8/30/19**

I. BEGINNING BALANCE

| | |
|-------------------------------|-----------------------|
| A. Money Market..... | \$1,159,029.15 |
| B. Checking..... | \$102,788.70 |
| | |
| Total Beginning Balances..... | \$1,261,817.85 |

II. INCOME

| | |
|-----------------------------|---------|
| A. Interest Earned | |
| 1. Bremer-Money-Market..... | \$49.22 |
| | |
| Total Interest Earned..... | \$49.22 |

Total Income..... \$49.22

Total Amount Available..... \$1,261,867.07

III. EXPENDITURE

| | |
|--------------------------------|---------------|
| A. Debt Payment..... | \$0.00 |
| | |
| Total Expenditures..... | \$0.00 |

Balance as of 08/30/2019..... **\$1,261,867.07**

8/1/19 - 8/30/19

| Description | Date | Board Checks | Direct Debits | Payroll + ACH |
|--|-----------|--------------|---------------|---------------|
| CK#126708-126752 | 8/1/2019 | 65,366.37 | | |
| Direct Debit Oncare Clubhouse Fee | 8/5/2019 | | 99.00 | |
| Direct Debit-8/05/2019 Payroll | 8/5/2019 | | | 96,160.59 |
| Direct Debit-8/05/2019 Payroll-Summer Teacher #3 | 8/5/2019 | | | 198,449.93 |
| Direct Debit-Payroll | 8/6/2019 | | | 2,949.40 |
| Direct Debit-Bankcard Fees | 8/6/2019 | | 172.28 | |
| Direct Debit-Gateway Fees Comm Ed | 8/6/2019 | | 34.10 | |
| Direct Debit-SS/Med/Fed Taxes | 8/6/2019 | | | 85,184.87 |
| Direct Debit-WI Taxes | 8/6/2019 | | | 16,741.57 |
| CK#126753-126787 | 8/7/2019 | 59,357.61 | | |
| Direct Debit-457B PR 8/20/19 | 8/7/2019 | | | 385.00 |
| Direct Debit-EBC 403B | 8/7/2019 | | | 12,379.33 |
| CK #126788-126817 | 8/12/2019 | 161,714.95 | | |
| Direct Debit-Magic Wrighter Food Service Fee | 8/12/2019 | | 20.00 | |
| TSFR TO MM | 8/16/2019 | | 3,000,000.00 | |
| CK#126818-126819 | 8/20/2019 | 1,195.00 | | |
| Direct Debit-8/20 PR | 8/20/2019 | | | 139,594.24 |
| Direct Debit-8/20/2019 Payroll-Summer Teacher #4 | 8/20/2019 | | | 194,397.34 |
| Direct Debit-SS/Med/Fed Taxes | 8/21/2019 | | | 96,574.43 |
| Direct Debit-WI Taxes | 8/21/2019 | | | 18,121.98 |
| CK#126820-126874 | 8/22/2019 | 469,397.84 | | |
| Direct Debit-EBC 403B | 8/26/2019 | | | 12,879.33 |
| Direct Debit-WI Deferred Comp | 8/26/2019 | | | 385.00 |

| | | | | |
|---------------------------------------|--------------|---------------------|---------------------|-------------------|
| Direct Debit BMO | 8/27/2019 | | 21,402.28 | |
| RETURNED CHECK - CH | 8/27/2019 | | 1,400.00 | |
| CK#126875-126901 | 8/28/2019 | 322,052.48 | | |
| VOID CHECKS #126819 AND #126743 | 8/30/2019 | -324.99 | | |
| CK#126902-126904 | 8/30/2019 | 9,504.87 | | |
| Direct Debit-WRS (Aug pay/July pulls) | 8/30/2019 | | | 23,810.46 |
| | TOTAL | 1,088,264.13 | 3,023,127.66 | 898,013.47 |

Board Report – Amery High School – September , 2019

Projects

Landscaping Facelift is complete, new grass seed is coming up on the front entrance.
Some long needed maintenance on the baseball infield is being performed.
House Build update

Homecoming

Homecoming kicks off on Sept 16th, events throughout the week,
Friday Sept 20 Community Service Day in the morning
All District Parade and Assembly at the football field 1:15
Game 7pm
Dance and Coronation to follow

Fall Sports

We are at Mid season for fall sports, see the school athletics App for schedules

September Events

Inservice Sept 23
Safety/Security Drills Sept 12 and Sept 25
Small Engines Field Trip Sept 25

Administrative Report

Submitted by: Thomas Bensen
Amery Middle School Principal

Date: September 16, 2019 **Important Topics of Information –**

- **Parent Teacher Conferences:** MS Parent Teacher Conferences will be held on Monday, October 7, from 4:00 – 8:00 PM and Thursday, Oct. 10, from 1:00 – 8:00 PM.
- **Teacher Inservice:** MS Teacher Inservice will be held on Monday, September 23. Teachers will be working on PLC curriculum work, standards based report cards, building goals and will take part in a common formative assessment training held by Solution Tree.
- **Teacher Inservice:** MS Teacher Inservice will be held on Thursday, October 10 from 8:00 AM – 12:00 PM. Teachers will be learning more about trauma sensitive practices and will take part in a mental health presentation by Jim Harris.
- **Student Leadership Training:** The MS student leadership team will go through training on Monday, 9/30. These students will then plan school activities, solve school issues and facilitate programs for our building.
- **8th Grade Anti-Bullying WAPO and Mural Event:** The 8th grade will be attending a character building field trip on Friday, Sept. 27 at Camp WAPO. This event will be completed with a Mural Painting and an Interactive Anti-Bullying Student Program.
- **7th Grade Science Field Trip:** The 7th grade will be taking a field trip to a Fish Hatchery in St. Croix Falls on October 9.

Important Dates:

| | |
|-----------|--|
| Sept. 20 | Homecoming Parade, Pepfest and Game |
| Sept. 23: | Teacher In-service – 8:00 AM – 4:00 PM |
| Sept. 24: | MS Peer Mediation Training |
| Sept. 25: | Montessori Planning Meeting – 9:00 AM\ |
| Sept. 26: | District Assessment Coordinator Meeting – CESA 11 |
| Sept. 26: | Middle School Picture Day |
| Sept. 27: | 8 th Grade Anti-Bullying WAPO and Mural Event |
| Sept. 30: | Middle School Student Leadership Team Training |
| Oct. 3: | Peer Tutor Training |
| Oct. 7: | MS Parent Teacher Conferences – 4:00 – 8:00 PM |
| Oct. 8: | End of First Team – Applied Arts Classes |
| Oct. 9: | 7 th Grade Field Trip – St. Croix Falls Fish Hatchery |
| Oct. 10: | Teacher In-service – 8:00 AM – 12:00 PM |
| Oct. 10: | MS Parent Teacher Conferences - 1:00 - 8:00 PM |

Oct. 11: No School
Oct. 14: Essential Elements Class - New Teachers
Oct. 14: Destination Imagination Sign Up Night – 6:00 PM
Oct. 17: Forward Test Incentive Day
Oct. 25: In-service Day – 8:00 AM – 4:00 PM

Administrative Report
Submitted by: Oralee Schock
Amery Intermediate School Principal

Date: September 16, 2019

Important Topics of Information –

- The Intermediate School has had an excellent start to the new school year! Students and staff are trying to settle into a consistent routine. This year we have experienced a higher demand in transitioning our new 3rd graders into the building.
- The Intermediate staff has begun their required universal fall testing. Each student is given a STAR reading and math test, a district writing prompt, the Dibles oral reading fluency test, a math inventory test and a Words Their Way phonics screener. These important benchmark tests give us baseline data in which we can use to monitor student progress throughout the year. Universal screening in the area of math and reading will be completed four times a year. We will be using national norms as well as our own local norms when making RtI data decision rules.
- The Intermediate staff is working on creating SLO goals and writing objectives to meet our district and data decision goals. The goals will revolve around reading/language arts/writing, math, Common Core State Standards, and effective RtI intervention strategies/integration. All teachers will be required to write one SLO (Student Learning Objective) and one Professional Practice Goals to help meet the SLO. Principals will develop at least one SLO (School Learning Objective) and Professional Practice Goals to support the SLO's. We will also continue to implement PLC (Professional Learning Communities) groups at each grade level.
- Instructional/Curriculum funds for the 2019-20 school year were spent in the area of K-5th grade math. All of the original orders have been received. We are currently waiting for some items that were ordered after school started.
- On Sept. 11th the Intermediate & Middle School held a 9-11 tribute in conjunction with the area EMS, Fire & Police personnel. The Amery VFW was also present. It was a moving and powerful tribute.
- The Intermediate School plans to participate fully in the Homecoming festivities during the week of Sept. 16th through the 20th including the parade and pep fest on Friday, Sept. 20th.

Upcoming dates/events:

- September 27th is picture day at the Intermediate School
- October 4th is Food for America at the High School with Mr. Derrick Meyer and the HS FFA students in charge.
- October 7th evening P/T conferences
- October 10th morning inservice and afternoon/evening P/T conferences
- October 11th No School
- October 17th is the 4th grade music concert at the HS Auditorium
- October 31st is the date for the Halloween parade and Sing-along at the Intermediate School.

Administrative Report

Submitted by: Cheryl Meyer, Lien Elementary School Principal

Date: Wednesday, September 11, 2019

Important Topics of Information:

September 23rd

We are excited to have the opportunity to welcome Chris Jakicic, Solution Tree to the School District of Amery as our inservice presenter. One of the next steps in our PLC journey is creating and administering formative assessments. Common formative assessments are used to determine which students need more time and support to learn the essential standards. Common formative assessments provide helpful information in order to shape instructional strategies for differentiated student needs.

Chris is well-known in the world of Professional Learning Communities. We are extremely fortunate to have her as a quality presenter for our staff.

Benchmark Assessments

During the month of September members of our staff will be administering several benchmark assessments such as aimswebPlus (reading and math), Fountas & Pinnell (reading), Words Their Way (spelling) & Writing prompts. Benchmark assessments are short tests administered throughout the school year that give teachers immediate feedback on how students are meeting academic standards. Regular use of benchmark assessments is seen by many as a tool to measure student growth and design curriculum to meet individual learning needs.

New this year...the elementary school is going to use a “swat team” approach in administering the aimswebPlus benchmark. Instead of hiring substitutes to cover classrooms so teachers can test, we are going to use a “swat team” which is made up of our Title I staff, retired teachers and principal. The purpose behind this new approach is to provide structure and routine during the test week, lessen the number of substitutes in the building and keep learning moving forward.

Family Math Night

Family Math Night will be held on Thursday, September 26th from 6:00 – 7:00 PM. This year the committee is changing the format of the evening. Families will meet in the cafeteria and students will model math strategies and vocabulary. After a little learning, everyone will participate in “glow in the dark” bingo. Family Math Night is a wonderful evening of learning for children and their parents/guardians.

I would like to extend a special thank you to the elementary staff for donating their time and talents to prepare for this family event AND for volunteering their evening time to run the Family Math Night celebration!

Parents as Partners

The first Parents as Partners meeting is scheduled for Thursday, September 26th. Parents as Partners is a school advisory committee. This committee has been very instrumental in providing support to our school in many ways such as school equipment, teacher resources, playground equipment, field trips, etc.

In October the Parents as Partners committee sponsors a fundraiser. We will sell Hansen products for the 14th year in a row. Hansen's is a very reputable company that has been servicing our fundraising needs well.

Upcoming dates:

| | |
|--------------|--|
| September 25 | Picture Day! 😊 |
| September 26 | Family Math Night |
| October 7 | Parent Teacher Conferences 4:00 – 8:00 PM |
| October 10 | No School for students Teacher in-service 8:00 – 11:30 AM Parent Teacher Conferences 1:00 – 8:00 PM |
| October 11 | No School |

**Submitted by: Brad Baumgartner
Director of Pupil Services**

Date: Wednesday, September 11th, 2019

Training

Read 180 & System 44 Coaching Visits

On September 12th, Special Education and General Education teachers received a coaching visit by Bill Jenner, implementation consultant with Houghton Mifflin. Read 180 and System 44 are web-based reading interventions. Students are identified to participate in the programs through assessment data, teacher recommendation and progress toward regular education and/or special education goals. System 44 and Read 180 are in use in the Intermediate, Middle and High School.

Section 504 Training

On October 10th the Director of Pupil Services & Student Success Coordinators will participate in Section 504 training at River Falls, WI. The speaker will be Tess O'Brien-Heinzen, a partner in the School Law Practice Group of Boardman and Clark. The firm provides legal consultation to school districts, charter schools and postsecondary institutions in a broad range of areas, including special education, disability law, policy development, student-related issues and corporate organization. Topics will include:

- History of 504
- Criteria & Eligibility Process
- Navigating Conversations around Accommodations
- 504 Due Process
- Updates on Attention Deficit Disorder and New 504 Rules

Collaboration

UW Stout PEERS Program

Peers (Program for the Education of Relational Skills) is an evidence-based, caregiver-assisted social skills intervention for middle and high school students with Autism Spectrum Disorder, ADHD, Anxiety, Depression and other Social Problems. The Pupil Services Office has been in contact with Christine Peterson, Ph.D. & Jess Muszynski, ED.S. NCSP to explore potential Inservice opportunities, consultation and support for teachers in the areas of Social Skills Training.

Lien Elementary – Wall Flashing

Before



Lien Elementary – Wall Flashing

During



Lien Elementary – Wall Flashing

After



Lien Elementary – Wall Flashing

After



Lien Elementary – Wall Flashing

After



Middle School – Roof

Before



Middle School – Roof

After



Middle School – Roof

After



Middle School – Roof

After



FOURTH AND EIGHTH GRADE PROMOTION

The philosophy of the Amery Area School District is for all students to achieve optimal learning based on high expectations and considerations of their abilities and needs. The board recognizes that students have diverse capabilities and interests and individual patterns of growth and learning. Therefore, the Board believes it is important that teachers have as much accurate knowledge of each student as is possible through various sources: tests, observations of students intelligence's, achievement, work habits, skills, health, and home environment.

Because the promotion of students from the fourth to fifth grade and from the eighth to ninth grade is affected by State Statutes (ss. 118.33)(6)(a), this grade advancement policy applies to such promotions. Beginning on September 1, 2002, no student may be promoted from the fourth grade to the fifth grade or from the eighth grade to the ninth grade unless the student satisfies the criteria for promotion in this policy. In order for a student to be promoted from fourth to fifth grade or eighth to ninth grade, they must attain two of the following three criteria:

1. Individual academic performance based on district curriculum.
2. Individual student achievement based on **standardized** test scores ~~obtained on the Wisconsin Knowledge and Concepts Examination (WKCE).~~
3. Recommendations of teachers, guidance, and administration.

Administrative procedures have been developed at the fourth and eighth grade level to outline the expectations for each of the three criteria stated above.

In the event that a fourth or eighth grade student does not achieve the promotion requirements, the administrative procedures provide a structured plan for remediation.

A copy of the administrative procedures can be obtained by contacting the building principals at Amery Intermediate School or Amery Middle School.

A students' Individual Educational Plan will take precedence over the district promotion policy.

LEGAL REF.: Section 118.33(6)(a) Wisconsin Statutes

APPROVED: September 21, 2000

REVISED: October 20, 2003

September 16, 2019

TESTING PROGRAMS

A complete kindergarten through grade 12 testing series shall be implemented in the School District of Amery. This testing will help teachers understand student abilities and levels of achievement. Tests shall be given in each class during each grading period. These tests shall be scheduled during the regular class period and at times fitting to the materials being covered. Examinations at the end of each course (each semester course or full-year course) shall be administered according to schedules set by building principals.

~~In addition, tests shall include the third grade reading test and those tests required by state laws and regulations.~~ District-approved tests may include standardized achievement tests.

The School District of Amery shall not discriminate in the methods, practices and materials used for testing, evaluating and counseling students on the basis of sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures.

Exceptional Educational Needs (EEN) Students

~~An EEN student may be excluded from testing if, after taking in consideration the child's individual achievement level and other characteristics, the district determines that the test is not appropriate for that child.~~ Students with disabilities are obligated to take mandated standardized achievement tests. Students with disabilities who are exempt from these tests are those who have been opted out by parents.

The determination of whether or not to test must be made on a case-by-case basis. The building principal, regular classroom teacher and EEN teacher(s), in consultation with the child's parent/guardian, shall make the final decision. ~~Students with disabilities who are eligible for test modifications can receive them. Modifications that do not compromise the validity of the test scores shall be allowed for EEN students.~~ Such modifications may include increasing the administration time, administering the test in shorter segments and/or in smaller groups, using enlargement equipment or marking the test for the student.

~~Limited English Speaking (LES)~~ English Learners (EL)

~~An LES EL student who understands and speaks English well, but needs assistance in reading and writing in English to achieve at a level appropriate for his/her grade, shall take part in testing unless excused by a parent from testing. A student who does not understand or speak English; understands simple sentences in English but uses only isolated words or expressions in English; speaks English with difficulty, converses in English with help, understands at least parts of lessons and follows simple directions given in English; or understands, speaks, reads and writes English with some degree of~~

~~hesitancy which may be due to language interference because of a foreign language or non-proficient English spoken at home shall be excluded from testing.~~

LEGAL REF.: Sections 118.13 Wisconsin Statutes 118.30

120.12(2)

121.02(l)(r) & (s) P1 9.03(1), Wisconsin Administrative Code P1 13

CROSS REF.: 411-Rule, Discrimination Complaint Procedures

APPROVED IN PART: July 15, 1990

REVISED: January 18, 1993

September 16, 2019

SCHOOL ADMISSION GUIDELINES

The following guidelines shall be adhered to:

Elementary or Intermediate School Placement Grade placement shall be based on general achievement. Consideration shall be given to the cognitive, academic, physical, emotional and social maturity of the child.

Middle School Placement

To enroll in the middle school, students must have completed the fifth grade or its equivalent.

High School Placement

The district recognizes the right of a parent(s)/guardian(s) to provide for his/her/their child's education through home-based instruction or instruction provided by a private school. If such a parent(s)/guardian(s) decides to enroll the child in the high school, the district shall cordially accept these students. Such students shall be admitted in accordance with the following:

1. Credit Equivalency -Transfer students shall be given academic credit for all courses they have received academic credit for in previous schools. ~~in which they are able to demonstrate competence. These students shall be required to take the local competency tests in all courses where academic credit is required. In order to earn credits, students must demonstrate at least 70 percent mastery of the information in the tests.~~
2. Grades/Class Rank -Transfer students shall be given a letter grade or "pass" or "fail" for each credit recognized for transfer from an accredited home-based program, private school or other public school to the Amery High School. ~~Transfer students shall be ranked in the first, second, third or fourth quartile of their graduating class upon the basis of local, state and national test scores in comparison with Amery High School student scores.~~
3. Graduation Requirements -Transfer students who are in compliance with the residency requirement and are in compliance with the Board's graduation policy shall be awarded an Amery High School diploma and shall be eligible to participate in the graduation ceremony and the senior awards night program.
4. Awards and Scholarships -Transfer students shall be eligible to be considered for all scholarships and awards presented to students at Amery High School.

Home-Schooled Students

1. High School students in grades 9 through 12 shall be allowed to take up to two courses per semester at the Amery High School in accordance with state statutes. Approval of course requests will be contingent upon class space availability as determined by the building Principal.

2. Home-schooled students between grades 5 through 8 may be allowed to take two courses per semester. Grade placement will be assessed through placement testing and determined by ~~District~~ middle school staff.

~~420 Rule, School Admission Guidelines Page 2~~

3. A formal request that specifically states which courses are being requested must be submitted to the Board of Education at least 30 days in advance of the start of the semester,

4. The registration process must be completed in accordance with school building guidelines.

5. Parents will be expected to pay any fees that are associated with the class(es) requested.

6. Transportation will be the responsibility of the parent/guardian unless there is an existing bus route to the student's residence.

~~7. Students will be permitted to remain in the before or after classes for up to 30 minutes unless supervised.~~

8. 7. Regular rules of discipline shall apply. Discipline infractions will be dealt with in accordance with building procedures and guidelines. Participation in courses may be terminated by Administration if infractions are determined to be excessive.

~~9. Students will not be allowed to participate in any WIAA activities or to participate in co-curricular activities listed in groups "A" or "B" of the current Co-Curricular Activity Code.~~

APPROVED IN PART: September 17, 1990 LEGAL REF.: Wis. Statutes 118.145(4)

REVISED: January 18, 1993

November 18, 2002

September 16, 2019

STUDENT CONDUCT ON SCHOOL BUSES

Each student who rides a school bus shall be expected to behave in a manner which will make the ride safe and pleasant for passengers and the driver and which keeps the bus on schedule.

A student who does not behave properly shall be disciplined in accordance with established guidelines. The building Principal may suspend a student's bus riding privileges for a period of no more than ~~three~~ **five** school days. ~~If delinquent behavior requires a suspension of transportation privileges for more than three school days, the Board shall make such a ruling.~~ Notification of parents/guardians and due process shall be in accordance with state law.

School bus rules and consequences for misbehavior shall be distributed and posted in the bus.

LEGAL REF.: Section 120.13(1) Wisconsin Statutes

APPROVED IN PART: October 1981

REVISED: June 24, 1991 April 19, 1993

GUIDELINES FOR STUDENT CONDUCT ON SCHOOL BUSES

The students are responsible for their behavior on the bus and their behavior could affect the safe operation of the bus. Misbehavior could result in the bus driver being distracted. Such distractions could endanger the lives of all students being transported. Therefore, behavior infractions must be reported and disciplinary action will be taken in accordance with these guidelines.

Parents are requested to explain the importance of proper behavior on the school bus. They are also expected to help their child change his/her behavior.

The primary responsibility of the driver is to safely transport the students to and from school. While transporting the students, the driver also has the responsibility of maintaining discipline on the bus. Therefore, the driver will report behavior infractions to the proper authority.

Behavior Guidelines and Consequences

The following behavior will not be permitted on the bus. The behaviors are grouped according to the seriousness of the offense. More serious misbehaviors will result in moving to Major Infractions -- first offense, second offense or third offense. The behavior consequences will escalate if the student insists on repeating the unacceptable behavior.

Bus Rules

1. Follow directions the first time they are given.
2. Sit in assigned seat, facing forward and feet on the floor.
3. No swearing or loud obnoxious behavior.
4. No eating or drinking on the bus. Students are only allowed to eat or drink on the bus for select out-of-town events and are expected to clean up any messes that may occur.
5. Do not litter, write on or damage the bus or anyone else's property in any way.
6. Boom boxes are not allowed on the bus at any time.
7. Students are not allowed to get off any place other than home without written permission from parent or guardian along with Principal's signature. Minor Infractions

Failing to follow rules 1-7 will result in the following consequences.

Minor -- First Offense: Driver conferences with the student, identifies the infraction, writes the bus conduct report with copies to the parent/parents and building Principal and also calls the parent/parents.

Minor -- Second Offense: Driver conferences with the student, identifies the infraction, writes the bus conduct report with copies to the parent/parents and building Principal and also calls the parent/parents.

Minor -- Third Offense: Driver conferences with the student, identifies the infraction, and writes the bus conduct report with copies to the parent/parents and the building Principal. The building Principal will contact the parent/parents, review the student's behavior record and suspends the riding privileges for one to five days. All succeeding offenses in the minor category will be treated as a Major Infraction - first offense, second offense, and then third offense.

Major Infractions

Major misconduct includes:

- a. Hanging out of window.
- b. Throwing or shooting of any object.
- c. Physical aggression against any person.
- d. Possession or use of tobacco, alcohol or any controlled substance.
- e. Vandalism to bus. Student will be expected to make restitution.
- f. Lighting matches, firecrackers, or any flammable object or substance.
- g. Holding on to or attempting to hold on to any portion of the exterior of the bus.
- h. Extreme disrespect toward the bus driver.
- i. Others as determined by Transportation Supervisor. Minimum Consequences For Major Infractions

Major -- First Offense: Driver conferences with the student, identifies the infraction, and writes the bus conduct report with copies to the parent/parents and building Principal. The building Principal contacts the parent/parents, reviews the behavior incident, and suspends the student's riding privileges for five days. The parent/parents and student must attend a conference with the building Principal and the driver before riding privileges are reinstated.

Major -- Second Offense: The same procedure will be followed as outlined in the first offense. However, the riding privileges will be suspended for ten days.

Major -- Third Offense: The same procedure will be followed as outlined in the first offense. However, the riding privileges will be suspended for fifteen days. ~~Any succeeding offenses will result in immediate suspension of riding privileges and the case will be presented to the school board with a request for action by the school board.~~

These are the minimum consequences. Depending on the severity of the offense the consequences could be more severe. All these guidelines and consequences are in accordance with state and federal laws.

Approved: June 31, 1995

Revised: July 20, 1998

September 16, 2019

~~SELECTION OF VALEDICTORIAN AND SALUTATORIAN~~

~~The School District of Amery will use the following procedures to determine the Valedictorian and Salutatorian:~~

~~1. The student must be in attendance on campus at Amery High School for at least the last three (3) consecutive semesters of high school to be recognized as the valedictorian or salutatorian of their graduating class. This attendance policy also applies when determining the Wisconsin Academic Excellence Scholarship.~~

~~2. During the last three semesters of high school, no more than 25% of credits may be taken through virtual education.~~

~~3. If a student transfers into the Amery High School from another school, their grades will be accepted as issued by the previous school and credit will be granted accordingly. Virtual credits will not receive grade-weighted status. Amery High School will not weight grades up or down for accelerated or lower level courses.~~

~~4. Students who transfer into the Amery High School will be eligible for all other scholarships and awards presented to students if the student is in attendance at Amery High School for their entire Senior year of high school.~~

~~5. The Valedictorian and Salutatorian will be determined following the third quarter/term grading period. The Wisconsin Academic Excellence Scholarship will be awarded in accordance with State statutes.~~

~~LEGAL REF.: Section 118.13—Wisconsin Statutes—PI 9.03(1), Wisconsin Administrative Code—CROSS REF.: 460—Student Awards and Scholarships—APPROVED: November 17, 1997~~

~~REVISED: August 23, 2004—March 17, 2008~~



SCHOOL DISTRICT OF AMERY

DR. SHAWN DOERFLER, District Administrator
543 Minneapolis Avenue S
Amery, WI 54001
Phone (715) 268-9771
Fax (715) 268-7300

BOARD OF EDUCATION
Chelsea Whitley, President
Keith Anderson, Vice President
Dale Johnson, Clerk
Charlotte Glenna, Treasurer
Erin Hosking, Director

September 16, 2019

To whom it may concern,

The School District of Amery values greatly the strong, positive working relationship with the Amery police department. The work that each organization performs is central to the safety, well-being and education of Amery kids and their families. Towards this end, the following correspondence is intended to articulate the place the Amery police department has within the School District of Amery as a law enforcement agency.

According to Wisconsin State Statute 118.105 (Control of traffic on school premises), "Any school board may request local authorities to control motor vehicle and pedestrian traffic on off-highway school premises located within the jurisdiction of such local authorities." The School District of Amery is expressly requesting that the Amery Police Department have a place on the school campus to provide for the safety and well-being of our student population and staff. Specifically, the School District of Amery is asking the Amery Police Department to enforce all city ordinances, as well as state and federal laws, concerning the movement of vehicles onto and through the school campus. The enforcement of speed limits is central to this request.

Please let me know if you have any questions regarding this correspondence. I can be reached in the School District of Amery at 715-268-9771 ext. 237 or via email at doerflers@amerysd.k12.wi.us.

Sincerely,

Dr. Shawn Doerfler
District Administrator



SCHOOL DISTRICT OF AMERY

DR. SHAWN DOERFLER, District Administrator
543 Minneapolis Avenue S
Amery, WI 54001
Phone (715) 268-9771
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*School Board Resolution
Amery Police Department
Enforcement of Traffic Laws on School Grounds*

Whereas, the School District of Amery is united in our efforts to provide a safe learning environment for all students, staff, parents, visitors and volunteers on the campus of the Amery Schools.

Whereas, the School District of Amery recognizes Wisconsin state statute 118.105 concerning the control of traffic on school premises.

Whereas, the School District of Amery requests that the Amery Police Department enforce all city ordinance, as well as state and federal laws regarding the movement of vehicles on to and thru the campus of the Amery Schools.

Whereas, the School District of Amery requests that the Amery Police Department enforce the designated speed limit for vehicles on the campus of the Amery Schools.

Chelsea Whitley, Amery School Board President

Date

Dr. Shawn Doerfler, District Administrator

Date

Second Reading of Selected Board Policies, September 2019

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ADMINISTRATIVE TEAM

The administrative team shall be comprised of the District Administrator, High School Principal, Middle School Principal, Intermediate School Principal, Elementary School Principal, ~~Special Education Pupil Services Director~~ and Middle School/High School athletic director.

The administrative team shall meet no less than once month to review operations within the district. The team shall make decisions which are not in violation of existing Board policies.

LEGAL REF.: Section 118.24 Wisconsin Statutes

APPROVED: June 26, 1995

REVISED: September 23, 2002

September 16, 2019

322.1

LUNCH-HOUR ACTIVITIES

All students must ~~have written permission~~ properly excused by their parent or guardian to leave school premises during ~~the school day~~ lunch.

Students may purchase a lunch or bring their own lunch. All students shall eat in the lunchroom or designated rooms.

The library and certain specified rooms shall be open during the lunch hour.

APPROVED: January 30, 1995

REVISED: September 16, 2019

METHODS FOR REPORTING STUDENT PROGRESS

Student progress shall be reported in accordance with the following:

Report Cards

- ~~1. Report cards shall not be issued to kindergartners. The progress of kindergartners shall be reported during parent teacher conferences.~~
2. Student progress shall be reported to parents/guardians ~~four times per~~ throughout the school year following the close of each grading period.
3. Grades shall be due from teachers no earlier than three days before the end of the grading period and no later than two days after the grading period ends.
- ~~4. Classroom teachers shall distribute report cards to students on the Thursday following the end of the grading period. The final report card shall be mailed to the student's home addresses.~~

Reports of Unsatisfactory Progress

A parent(s)/guardian(s) shall be notified by letter or telephone of his/her child's unsatisfactory grades. This notification shall take place at the end of the fourth week of the grading period.

Parent-Teacher Conferences

Parent-teacher conferences shall be held ~~during the school year to discuss the academic, social and emotional progress of students.~~

- ~~1. Twice during the school year for kindergarten students; and~~
- ~~2. Each year during the month of November for students in grades one through 12.~~

APPROVED: January 18, 1993

REVISED: September 16, 2019

AMERY HIGH SCHOOL GRADUATION POLICY

The philosophy of the School District of Amery is for all students to achieve optimal learning based on high expectations and considerations of their abilities and needs. The Board recognizes that students have diverse capabilities and interests as well as individual patterns of growth and learning. Therefore, the Board believes it is important that teachers have as much accurate knowledge of each student as is possible. Various sources should be used when making academic decisions, including tests, observations of student achievement, work habits, skills, health and students' educational environment.

CREDIT REQUIREMENTS FOR GRADUATION A student at Amery High School needs 28 credits to graduate. The Amery Board of Education has set the total numbers of credits and specific class requirements for graduation as the following:

Specific Credit Requirements:

4 credits of English

4 credits of Social Science

~~2~~ 3 credits of Mathematics

~~2~~ 3 credits of Science

1.5 credits of Physical Education

0.5 credits of Health

~~0.5 credits of Technology Education~~

0.5 credits of Personal Finance

0.5 credits of Careers

~~A student who is in "truant" status, according to administrative policy, is not diploma eligible.~~

Additional criteria listed below may be used in making graduation decisions:

- By successfully completing the Goals and Objectives on the Individual Education Plan (IEP) and/or 504 Plan.
- By successfully completing an alternative school program consisting of 28 credits and passing all tests in order to receive a High School Equivalency Diploma (HSED).

The District Administrator shall be responsible for the general supervision and management of the graduation policy. The District Administrator or, if assigned the responsibility by the District Administrator, the High School Principal shall determine whether a student has satisfied the criteria in this policy.

LEGAL REF.: Sections 118.153, 118.33, (1)(f)1, 121.02(1)(p) Wisconsin Statutes PI 18, Wisconsin Administrative Code

CROSS REF.: 342.5, Homebound Instruction 343.11, Youth Options and HSED Programs 345.51, Graduation Requirement Waiver

APPROVED IN PART: August 18, 1980

REVISED: August 21, 1990

September 17, 1990

June 26, 1995

December 11, 2001

April 22, 2002

September 20, 2004

September 16, 2019

ADMISSION OF ADULT STUDENTS

Persons who **do not** have a high school diploma may be allowed to attend high school up to the age of 20 at the discretion of the building Principal. ~~Persons who do not have a high school diploma shall be permitted to attend classes up to the age of 20.~~

LEGAL REF.: Wisconsin Constitution - Article X, Section 3

APPROVED: October 11, 1993

REVISED: September 16, 2019

STUDENT COUNCIL

The Board sanctions the organization of a student government group - called the student council - at the Middle and High Schools.

Each school student body shall use the student council to voice its concerns and wishes about the educational process and the smooth functioning of the school.

Student council members shall be elected by the student body. ~~Each student council shall represent each class within the school.~~

APPROVED: August 21, 1995

REVISED: September 16, 2019

STUDENT DETENTIONS

~~Each school building shall have a committee of teachers, parents and administrators who will design a policy on student detentions that shall be adopted by the Board.~~

Each school building will design a procedure for assigning students detentions for inappropriate behavior.

APPROVED: December 20, 1993

REVISED: September 16, 2019

School District of Amery Unpaid Meal Charges

The Board shall establish a policy to maintain control over meal accounts which are not kept at a positive balance.

Fiscal Management

The Board shall establish food service meal prices annually with the school nutrition director, district administrator, and Federal and State guidelines. The determined price will ensure the food service program is not dependent upon the general fund for direct operational outlays.

School meal fees will be collected in accordance with legal requirements and established school district procedures. Free and reduced meal applications will be available to parents/ guardians throughout the school year and will be offered as a resource to families. School officials will be cautious of denying current meals to students because of past food service fee accounts. According to the USDA, students who are eligible for free meals must be provided a meal even if the student owes money. Other students must also be provided a meal if they have the money in hand to pay for a current day's meal, even if their food service fee account includes a negative balance. USDA regulations do allow students other than those who qualify for free meals to be denied a meal if their account balance is negative and they do not have money in hand necessary to pay for a current day's meal.

The School District of Amery will follow a prepayment system for school meals, milk break, and ala carte. Prepaying for meals prior to them being eaten is required.

Student School Nutrition Unpaid Meal Charges Policy is as follows:

1. Parents/Guardians are responsible for keeping money in their child(ren's) account to pay for meals. Maintaining a positive balance will prevent the district from having to use the next steps.
2. Student accounts will be reviewed daily, and notifications sent out as needed. *As a courtesy, the Nutrition department will begin notification once a student's account falls below \$6.00.*
3. A positive balance must be maintained in each student account. Second entrée options and A' la Carte purchases will not be allowed if the student account does not have a positive balance.
4. When a student's account falls below ~~\$-15.00~~-\$-25.00, attempts to contact both parents will be made by the nutrition office via phone or email. *The purpose of this parent contact will be to arrange a payment plan for the lunch debt.*
5. ~~If a student account falls below \$-25.00, another attempt to reach a parent/guardian is made through phone and/or email by Director of School Nutrition or School Principal. If payment or plan for payment isn't arranged, the child will not be able to participate in the National School Lunch Program or School Breakfast Program.~~
 - a. After 5 days pass, and no payment or arrangement for payment is made, the student will no longer be allowed to charge food to their account.

6. If a student repeatedly or continuously has a negative balance, and the parent fails to provide a cold lunch or lunch money, in accordance with state statutes as a mandatory reporter, school district personnel shall intercede on behalf of the student(s) by filing a report with the Department of Human Services.

7. The School District of Amery:

a. Shall not require that a student throw away a meal after it has been served because of the student's inability to pay for the meal or because money is owed for earlier meals.

b. Shall not publicly identify or stigmatize a student who cannot pay for a meal or who owes a meal debt by, for example, requiring that a student wear a wristband or hand stamp.

c. Shall not require a student who cannot pay for a meal or who owes a meal debt to do chores or other work to pay for meals; provided that chores or work required of all students regardless of a meal debt is permitted.

d. Shall direct communications about a student's meal debt to a parent or guardian and not the student in grades PK-8. Nothing in this prohibits a school from sending a student home with a letter addressed to a parent or guardian.

Uncollected Balances: Administrators are expected to protect taxpayers of the district by making reasonable effort to collect all delinquent food service charges. If there are any unpaid meal charges at the end of the school year, they will carryover with the student to the new school year. Graduating seniors must have their lunch account paid in full before participating in the graduation ceremonies.

Refunds: Accounts with a positive balance at the end of the school year will carry over to the following school year. If a graduating senior has a positive balance, it will be distributed to a sibling returning to the district the following year. If account balance is less than \$10.00, cash will be given to the graduating senior on the last day of school; if it is more \$10.00 a check will be mailed out at the end of the school year. If a family moves out of district, or becomes eligible for free meals and would like a refund, requests can be made to the School Nutrition Offices (ext. 359 or 255).

Nondiscrimination Statement:

This institution is an equal opportunity provider. Esta institución es un proveedor que ofrece igualdad de oportunidades.

LEGAL REF: Sections 118.13 Wisconsin Statutes 120.10(16) 120.13(6) & (10) PI 9.03(1), Wisconsin Administrative Code Public Law 111-296 7 CFR 210, 220, 245 USDA memo SP46-2016 USDA memo SP23-2017 2 C.F.R. §200, Subpart E 2 C.F.R. §200.426

CROSS REF: 411-Rule, Discrimination Complaint Procedures 760, Food Service Management 761, Free and Reduced Price Food Services

APPROVED IN PART: June 26, 2017

REVISED: September 16, 2019

Regular Board Meeting
Personnel Action
September 16, 2019

| New Employees / Athletic Contracts | |
|---|--|
| Jeremy Casselberry | Grounds/Maintenance/Transportation Assistant |
| Jessica Cormican | Clubhouse Lead Teacher |
| Thomas Dusek | Grounds/Maintenance/Transportation Assistant |
| Chelsea Samuelson | Clubhouse Assistant Teacher |
| Kristie Simonson | Clubhouse Assistant Teacher |
| Resignations | |
| Jessica Cormican | Clubhouse Lead Teacher |
| Linnae Seaman | Clubhouse Staff |
| Jody Wanty | Clubhouse Staff |