

MCCOOK CITY COUNCIL

REGULAR MEETING

**Thursday, March 4, 2021
8:00 AM - City Council Chambers**

Call to Order and Roll Call.

Open Meetings Act Announcement.

Items.

1. Consider and approve the recommendation from the Airport Consultant Committee for consulting services for the Airport Master Plan at McCook Ben Nelson Regional Airport.

Adjournment.

**CITY MANAGER'S REPORT
MARCH 4, 2021 CITY COUNCIL MEETING**

ITEM: _____

RECOMMENDATION:

CONSIDER AND APPROVE THE RECOMMENDATION FROM THE AIRPORT CONSULTANT COMMITTEE FOR CONSULTING SERVICES FOR THE AIRPORT MASTER PLAN AT MCCOOK BEN NELSON REGIONAL AIRPORT.

BACKGROUND:

This project is for an update of the overall master plan at McCook Ben Nelson Regional Airport. The cost of this project is estimated to be as much as \$400,000, which is not currently included in the 2020 - 2021 fiscal year budget. Under the current Airport Improvement Program(AIP) the City of McCook would be required to pay 10% or up to \$40,000.00 of the project and the federal government, thru the Airport Improvement Plan would be responsible for \$360,000.

In September 2020, the Nebraska Department of Transportation - Aeronautics Division gave the City of McCook the go ahead to begin the selection process for engineering services for the proposed Airport Master Plan project at McCook Ben Nelson Regional Airport. They recommended that we move forward with the consultant selection as there had been talks about some additional funding from the federal government that could pay 100% of the project. By having the consultant selection process completed, this project would be ready to go if such federal funds materialized. If additional funds do not become available, this project will need to be pushed out to sometime in the future.

The Nebraska Department of Transportation Aeronautics Division has asked us to try and have a recommendation made by March 5th in order to have a contract in place with the selected firm by the end of April. This would allow us to be eligible for possible stimulus funding for this project. Nothing has been officially adopted at the federal level, but again the potential for 100% funding is a possibility.

The first step was taken by the City Council at the September 8, 2020 council meeting by appointing City Manager Nate Schneider, Public Works Director Kyle Potthoff, Airport Maintenance Operator Ken Vontz and Airport Advisory Commission member Griff Malleck to the selection committee. Since this contract is expected to exceed \$100,000.00, the committee has been using the formal solicitation method. This process required the creation of a Request for Proposals that was sent out to 12 different engineering firms. We received 5 proposals from the following firms: AIRIA, Coffman, Garver, HDR and SEH. This project is very specialized and will require the firm to have expertise in developing airport master plans.

The committee has reviewed all 5 proposals, checked references and have scheduled interviews with 4 firms. These interviews are scheduled for Tuesday March 2nd and Wednesday March 3rd. Per federal guidelines, cost cannot be a factor in determining which firm is selected.

The committee members will be present at the meeting to announce their recommendation.

Once a firm is selected, there are a lot of additional steps that need to be completed before a contract can be finalized and signed.

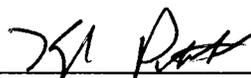
In the past, we have selected the consultant for a period of 5 years. During these 5 years there could be a number of projects completed. Since this project requires specialized services, this consultant selection will only be for the Airport Master Plan project.

**FISCAL
IMPACT:** None.

RECOMMENDATION:

CONSIDER AND APPROVE THE RECOMMENDATION FROM THE AIRPORT CONSULTANT COMMITTEE FOR CONSULTING SERVICES FOR THE AIRPORT MASTER PLAN AT MCCOOK BEN NELSON REGIONAL AIRPORT.

APPROVALS:



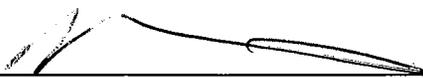
Kyle Potthoff, Public Works Director

March 1, 2021



Ken Vontz, Airport Maintenance Operator

March 1, 2021



Nate Schneider, City Manager

March 1, 2021



Griff Malleck, Airport Advisory Commission Member

March 1, 2021