

Final Posting: Monday, August 25, 2025 at 10:00am

**SPECIAL PUBLIC MEETING OF THE AMPHITHEATER GOVERNING BOARD**

**Leadership and Professional Development Center  
701 W Wetmore Road  
Tucson, AZ 85705**

**Tuesday, August 26, 2025**

**5:30 PM**

**(Doors open 30 minutes prior to the start of the meeting)**

**AMPHITHEATER PUBLIC SCHOOLS**

**MISSION**

***To empower all students to become contributing members of society equipped with the skills, knowledge, and values necessary to meet the challenges of a changing world.***

**We Believe**

- ❖ ***All students can learn and achieve.***
- ❖ ***Everyone has unique strengths, talents, and needs.***
- ❖ ***All students and staff should be responsible for and dedicated to educational excellence.***
- ❖ ***Education requires cooperation, honesty, and respect among the students, parents, staff, school, and community.***
- ❖ ***The school community deserves a safe and caring environment.***
- ❖ ***Our actions reflect our values and our dedication to meeting student needs fairly and equitably.***
- ❖ ***Ample resources are essential to accomplish the Mission.***

**We Value**

***achievement, caring, creativity, curiosity, diligence, diversity, fairness, honesty, kindness, respectfulness, responsibility and service to the community.***

**AGENDA\***

*As permitted by the Arizona Open Meeting Laws, Board members may participate in this meeting by telephone, video or internet conference.*

*Persons present at the Board meeting may complete a form requesting to speak to the Board. Individuals who wish to address the Board in-person during Call to the Audience should fill out a public comment card and hand it to the Governing Board Secretary located in the main hallway of the Leadership and Professional Development Center. All comments are limited to 3 minutes to ensure an equitable opportunity to address the Board. In addition, to ensure adequate time is available for other Governing Board business, a maximum time limit for Public Comment will be observed. Those unable to speak within the specified time limits may also submit comments to the Board in writing.*

\* The Governing Board may meet in an executive session concerning any item on this agenda for purpose of consultation with legal counsel, pursuant to A.R.S. § 38-431.03(A)(3). Rules of Order that apply to Governing Board meetings may be suspended by a vote of the majority of the Board. One or more Governing Board members may attend by electronic means.

<sup>1</sup> Persons interested in addressing the Governing Board must complete and submit a form available in the lobby. Procedures for addressing the Board are outlined on the form.

<sup>2</sup> Information items are for discussion only; no action will be taken.

<sup>3</sup> Details are available in the offices of the Associate Superintendents and Chief Financial Officer.

<sup>4</sup> Study session items are for discussion only; no action will be taken.

1. **CALL TO ORDER**

Ms. Susan Zibrat, President

2. **EXECUTIVE SESSION\***

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1. Motion to Recess Open Meeting and Hold an Executive Session for:

A. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2), Regarding, Student # 30066870

B. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding, Student # 30077530

3. **RECONVENE PUBLIC MEETING**

4. **PLEDGE OF ALLEGIANCE**

5. **ANNOUNCEMENT OF DATE AND PLACE OF NEXT REGULAR GOVERNING BOARD MEETING**

Tuesday, September 9, 2025 at 6:00 p.m., Wetmore Center, 701 W. Wetmore Road, Tucson AZ 85705 in the Leadership & Professional Development Center, SE Entrance and Parking

6. **PUBLIC COMMENT<sup>1</sup>** (30 Minutes Maximum)

7. **CONSENT AGENDA<sup>3</sup>**

A. Approval of Appointment of Non-Administrative Personnel	5
B. Approval of Personnel Changes	9
C. Approval of Leave(s) of Absence	17
D. Approval of Separation(s) and Termination(s)	19
E. Approval of Stipend for Coaching Volunteers	22
F. Approval of Minutes of Previous Meeting(s)	24
G. Approval of Revision to Amphitheater Policy 3-102.01 Authorized Signatures	29
H. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,903,031.84	32
I. Acceptance of Gifts	33
J. Receipt of July 2025 Report on School Auxiliary and Club Balances	35
K. Approval of Parent Support Organization(s) - 2025-2026	44
L. Award of Contract for Assessment and Quality Assurance/Quality Control (QA/QC) Services for Projects-Based Upon Responses to Request for Quote (RFQ) 2425006-Q	56
M. Award of Contract for New and Replacement Window Glass-Based Upon Responses to Request for Bid (RFB) 2425007	58
N. Approval of School Facilities Oversight Board (SFOB) FY 2026 Capital Plan	60
O. Approval of Arizona Department of Administration School Facilities Division Building Renewal Grants	64
P. Approval of Fireworks for Canyon del Oro High School and Ironwood Ridge High School Homecoming Games and Graduation	101
Q. Approval of Intergovernmental Agreement for Free Application for Federal Student Aid (FAFSA) Peer Coach Program with the Arizona Board of Regents (ABOR) and Metro Education Commission (MEC)	105
R. Approval of Qualified Amphitheater Teacher Performance Evaluation System (ATPES) Evaluators	122
S. Approval of Supplemental Texts and Materials	123
T. Approval of Out of State Travel	127

8. **STUDY/ACTION**

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<sup>4</sup> Study session items are for discussion only; no action will be taken.

9. **PUBLIC COMMENT**<sup>1</sup> (30 Minutes Maximum)

10. **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

11. **ADJOURNMENT**

In addition to display at various locations, copies of each agenda are available 24 hours prior to the meeting at [www.amphi.com](http://www.amphi.com), and at the Wetmore Center, 701 West Wetmore Road, Tucson, AZ 85705. The public and the press are also welcome to examine in the Records Department all non-confidential supporting materials for the agenda. Requests for copies, at cost, of any of these supporting materials will be honored as timely as possible. If you need special accommodations, please call the Superintendent's office: (520) 696-5205.

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**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** August 26, 2025

**TITLE:** Executive Session

- 1. Motion to Recess Open Meeting and Hold an Executive Session for**
  - A. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding, Student # 30066870**
  - B. Consideration and Decision Upon Long-term Suspension/Expulsion Hearing Hearing Officer's Recommendations, Pursuant to A.R.S. § 15-843(F)(2) Regarding, Student # 30077530**

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**RECOMMENDATION:**

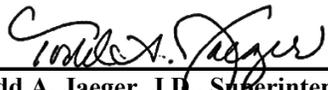
The Administration recommends the Board convene an executive session for the purpose of discussing the matters identified above as permitted by A.R.S. § 15-843(F)(2).

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**INITIATED BY:**

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**Date: August 14, 2025**

  
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Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Appointment of Non-Administrative Personnel

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**BACKGROUND:**

Candidate(s) will be presented herein to fill vacancies created by leaves of absence, retirements, resignations, and new positions. Appointments are current as of August 18, 2025.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the appointment(s) be approved as presented.

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**INITIATED BY:**

  
John Hastings, Director of Human Resources

Date: August 18, 2025

  
Todd A. Jaeger, J.D., Superintendent

8/26/2025

**GOVERNING BOARD MEETING  
APPOINTMENTS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Ayers	Makayla	Teacher - Biology	CT	Ironwood Ridge High	CTT-MA	1 years	Replacement	Dr. Jenkins	
Harakal	Amanda	Teacher - Academic Intervention	CT	La Cima Middle School			Rehire		
Knipe	Molly	Teacher - Special Education Reso	CT	Nash Elementary	CTT-MA	8 years	Replacement	Ms. Jarrett	
Broccoletti	Nancy	Food Service Attendant	CL-RET	Innovation Academy			Rehire		
Strong	Titus	Bus Driver Trainee	CL-RET	Transportation	9	5+ years	Replacement	Ms. Frye-George	
Smith	Martha	Accountant	CL-PR	Wetmore Center	PR EX	10 years	Replacement	Mr. Little	
Abdullah	Nahiyo	Transportation Attendant	CL	Transportation	1	0 years	Replacement	Ms. Frye-George	
Borck	Shannon	Food Service Attendant	CL	Mesa Verde Elementary	1	0 years	Replacement	Mr. Greeson	
Bucciarelli	Kaitlyn	Transportation Attendant	CL	Transportation	1	0 years	Replacement	Ms. Frye-George	
Chavez	Lexi	School Health Aide	CL	Copper Creek Elementary	4	4 years	Replacement	Ms. Perkovac	
Dorme Perez	Veronica	Crossing Guard	CL	Holaway Elementary			Rehire		
Frieders	Andrew	Preschool Aide/Caregiver	CL	Holaway Elementary	1	0 years	Replacement	Ms. Bucciarelli-Fay	
Gambrell	Nancy	Classroom Aide/Caregiver	CL	La Cima Middle School	2	0 years	Replacement	Mr. Humphreys	
Garcia	Ma	Food Service Attendant	CL	Wilson K-8 School			Rehire		
Gillett	Alisa	Special Education Teaching Assis	CL	Wilson K-8 School	3	5+ years	Replacement	Mr. Trimble	
Johnson	Corday	Classroom Aide/Caregiver	CL	Amphi High School	2	0 years	Replacement	Mr. Malis	
Lecky	Annabel	Special Education Teaching Assis	CL	Holaway Elementary	3	0 years	Replacement	Ms. Valentin	
Leza	Samantha	Transportation Attendant	CL	Transportation	1	1 year	Replacement	Ms. Frye-George	
Lizarraga	Candy	Transportation Attendant	CL	Transportation	1	1 year	Replacement	Ms. Frye-George	
Mirak	Farzi	Transportation Attendant	CL	Transportation	1	5+ years	Replacement	Ms. Frye-George	
Nanopoulos	Kristina	Food Service Attendant	CL	Ironwood Ridge High	1	0 years	Replacement	Mr. Greeson	

*	2024-2025 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

# GOVERNING BOARD MEETING APPOINTMENTS

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	LEVEL	EXPERIENCE CREDIT	ADD'L INFO	RECOMMENDED BY	COMMENT
Padilla	Luis	Bus Driver Trainee	CL	Transportation	1	0 years	Replacement	Ms. Frye-George	
Ponce	Kathi	Custodian I	CL	Coronado K-8 School	2	0 years	Replacement	Ms. Letts	
Ponce	Kathi	Crossing Guard	CL	Coronado K-8 School	1	3-4 years	Replacement	Ms. Letts	
Rosier	Kayleena	School Health Aide	CL	Innovation Academy	4	0 years	Replacement	Mr. McConnell	
Saiza Aldaraca	Said	Classroom Aide/Caregiver	CL	La Cima Middle School	2	0 years	Replacement	Mr. Humphreys	
Salazar	Francisca	Custodian I	CL	Amphi High School	2	5+ years	Replacement	Mr. Malis	
Schelle	Heather	Special Education Teaching Assis	CL	Mesa Verde Elementary			Rehire	Mr. Ripp	
Teague	Shelby	Special Education Teaching Assis	CL	CDO High School	3	0 years	Replacement	Ms. Bulleigh	
Villegas-Espino	Iris	Preschool Aide/Caregiver	CL	Nash Elementary	1	0 years	Replacement	Ms. Bucciarelli-Fay	
Williams	Danika	Preschool Aide/Caregiver	CL	Walker Elementary	1	0 years	New	Ms. Bucciarelli-Fay	
Yanez	Janessa	Classroom Aide/Caregiver	CL	Copper Creek Elementary	2	2 years	Replacement	Ms. Hillig	
Miller	William	Student Worker	ASW	CDO High School			New	Ms. Bucciarelli-Fay	\$14.70 per hour
Palma Camilleri	Ximena	Student Worker	ASW	Coronado K-8 School			New	Ms. Bucciarelli-Fay	\$14.70 per hour

*	2024-2025 School Year	HSP High School Principal	ADCT	Addendum Certified
Addendum	Former employee or new hire receiving extra-curricular position	MSP Middle School Principal	ADCL	Addendum Classified
New	New hire filling a newly created position	ESP Elementary School Principal	ADACS	Addendum Amphi Community Schools
Rehire	Former employee returning to a position in the district	HSA High School Assistant Principal	ADDM	Addendum Only
Replacement	New hire filling a vacated position	MSA Assistant Middle School Principal	CT-AD	Certified Administrative
Rescind	Declined position after appointment	ESA Elementary Assistant Principal	CT	Certified
		SAS Support Administrator	CL-AD	Classified Administrative
			CL	Classified
			PR	Professional
			ASW	Student Worker

08/26/2025  
 GOVERNING BOARD MEETING  
 APPOINTMENTS

SUBSTITUTES

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	COMMENT
Fimbres	Eduardo		CT		08/14/2025	
Miller	Cassie		CT		08/11/2025	
Street	Lee		CT		08/14/2025	

AD Administrative  
 PR Professional  
 CT Certified  
 CL Classified



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Personnel Changes

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**BACKGROUND:**

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of August 18, 2025.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the personnel changes be approved as presented.

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**INITIATED BY:**

  
John Hastings, Director of Human Resources

Date: August 18, 2025

  
Todd A. Jaeger, J.D., Superintendent

8/26/2025

**GOVERNING BOARD MEETING  
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Landrith	David	Teacher - Academic Intervention	CT-RET	Amphi High School	Decrease FTE			<0.2 FTE>
Landrith	David	Teacher - History	CT-RET	Amphi High School	Increase FTE			+0.2 FTE
Arispe	Brooke	Teacher - Special Education Resource - L	CT	Cross Middle School	Added Duty			\$9,646.48
Bauer	Zachary	Teacher - Social Studies	CT	La Cima Middle School	Increase FTE			+0.1667 FTE
Bills	Patricia	Teacher - Chemistry	CT	Ironwood Ridge High	Added Duty			\$10,654.29
Blanchard	Nicole	Teacher - Special Education Resource - M	CT	Ironwood Ridge High	Added Duty			\$11,445.47
Busby	Devon	Teacher - Grade 5	CT	Nash Elementary	Transfer			
Campbell	Scott	Teacher - AVID	CT	La Cima Middle School	Added Duty			\$9,503.68
Cardon	Alejandro	Teacher - Music	CT	Innovation Academy	Added Duty			\$10,751.21
Carlson	Joanne	Teacher - Mathematics	CT	Wilson K-8 School	Correction			Amount: \$11,242.05
Carter	Beth	Teacher - Special Education Resource - S	CT	Cross Middle School	Added Duty			\$12,153.89
Chavez	Justin	Teacher - AVID	CT	La Cima Middle School	Added Duty			\$9,805.03
Chavira	Madison	Teacher - Special Education Resource	CT	Copper Creek Elementary	Decrease FTE			<0.50 FTE>
Fritton	Teresa	Teacher - Odyssey of the Mind	CT	Wilson K-8 School	Added Duty			\$11,818.84
Garbera	Shawn	Teacher - English	CT	Ironwood Ridge High	Added Duty			\$10,545.90
Garbera	Shawn	Teacher - English	CT	Ironwood Ridge High	Increase FTE			0.20 FTE
Garbera	Shawn	Teacher - ELL/SEI	CT	Ironwood Ridge High	Decrease FTE			<0.20 FTE>
Garcia	Monica	Teacher - Special Education Resource - S	CT	Cross Middle School	Added Duty			\$10,176.06
Howland	Patricia	Teacher - STEM (Elementary)	CT	Wilson K-8 School	Added Duty			\$13,622.01
Linn	David	Teacher - Mathematics	CT	Wilson K-8 School	Added Duty			\$11,555.12
Manno	Theodore	Teacher - Biology	CT	Ironwood Ridge High	Added Duty			\$11,449.16
Martinez	Amy	Teacher - Academic Intervention	CT	La Cima Middle School	Added Duty			\$13,019.80

*	2024-2025 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Extension	End date being extended					CL	Classified
Increase FTE	Increase in hours/contract					PR	Professional
Promotion	Employee receiving a promotion to another position					EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School
Status Change	Employee changing status (i.e. short term to career)					HS	High School
Temporary	Employee working for a limited period of time						
Transfer	Employee moving from one position to another						

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
McGowan	Alissa	Teacher - History	CT	Ironwood Ridge High	Decrease FTE			<0.20 FTE>
McGowan	Alissa	Teacher - Government	CT	Ironwood Ridge High	Increase FTE			0.20 FTE
Northam	Susan	Teacher - REACH	CT	Rio Vista Elementary	Increase FTE			+0.4 FTE
Northam	Susan	Teacher - REACH	CT	Nash Elementary	Decrease FTE			<0.2 FTE>
Nystedt	Sarah	Teacher - Academic Intervention	CT	Harelson Elementary	Additional Position			\$5,471.82
Peru	Matthew	Teacher - General Science	CT	Wilson K-8 School	Increase FTE			+0.1667 FTE
Rea	Veronica	Teacher - ED (SPED) Classroom	CT	Ironwood Ridge High	Added Duty			\$9,503.68
Richards	David	Teacher - Adaptive P.E.	CT	Cross Middle School	Additional Position			\$8,416.12
Rini	Kaitlyn	Teacher - Special Education Resource - E	CT	Ironwood Ridge High	Added Duty			\$10,644.22
Schwingbeck	Michael	Teacher - Adaptive P.E.	CT	Ironwood Ridge High	Added Duty			\$9,805.03
Smith	Alexander	Teacher - P. E.	CT	Wilson K-8 School	Added Duty			\$11,106.85
Stewart	Roy	Teacher - P. E.	CT	Ironwood Ridge High	Increase FTE			0.20 FTE
Stewart	Roy	Teacher - Adaptive P.E.	CT	Ironwood Ridge High	Decrease FTE			<0.20 FTE>
Taylor	Liza	Teacher - English	CT	Ironwood Ridge High	Increase FTE			0.20 FTE
Taylor	Liza	Teacher - REACH	CT	Ironwood Ridge High	Decrease FTE			<0.20 FTE>
Thomas	Kelley	Teacher - ED (SPED) Classroom	CT	Coronado K-8 School	Added Duty			\$12,769.29
Watkins	Jillian	Teacher - Special Education Resource - E	CT	Ironwood Ridge High	Added Duty			\$11,186.99
Welsh	Adam	Teacher - Economics	CT	Ironwood Ridge High	Added Duty			\$9,998.95
Woodard	Nicholas	Teacher - P. E.	CT	La Cima Middle School	Added Duty			\$10,662.04
Alcantar Guadian	Olivia	15 Passenger Bus Driver	CL	Transportation	Promotion	9	+\$0.72	
Belvins	Robin	Agriscience Assistant	CL	Amphi High School	Calendar Change			
Caso	Brooke	Special Education Teaching Assistant	CL	Coronado K-8 School	Transfer	3	+\$0.71	
Childs	Michelle	Special Education Teaching Assistant	CL	Amphi Middle School	Promotion	3	+\$0.63	
Erickson	Victoria	Special Education Teaching Assistant	CL	Ironwood Ridge High	Transfer			

*	2024-2025 School Year						ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend						ADCL	Addendum Classified
Added Duty	Employee working additional hours or days						ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position						CT-AD	Certified Administrative
Correction	Correction to contract						CT	Certified
Decrease FTE	Decrease in hours						CL-AD	Classified Administrative
Extension	End date being extended						CL	Classified
Increase FTE	Increase in hours/contract						PR	Professional
Promotion	Employee receiving a promotion to another position						EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration						MS	Middle School
Status Change	Employee changing status (i.e. short term to career)						HS	High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Fimbres	Eduardo	Special Education Teaching Assistant	CL	Painted Sky Elementary	Decrease FTE			<0.9375 FTE>
Muscarello	Chelsea	Crossing Guard	CL	La Cima Middle School	Decrease FTE			<0.125 FTE>
Pye	Alexander	Crossing Guard	CL	La Cima Middle School	Decrease FTE			<0.125 FTE>
Ramirez	Martha	Food Service Attendant - Lead	CL	Rio Vista Elementary	Increase FTE			+0.125
Skarsfeldt	Kristian	Special Education Teaching Assistant	CL	Painted Sky Elementary	Transfer	3	<\$0.40>	
Torres	Cynthia	School Health Aide	CL	Amphi High School	Transfer	4	5+ years	
Villegas	Viridiana	Food Service Attendant	CL	Ironwood Ridge High	Transfer			
Alvarez	Kristen	ADDN - Curriculum Development	ADCT	Nash Elementary	Addendum			\$25.00 per hour
Alvarez	Kristen	ADDN - Administrative Designee (Admin.	ADCT	Nash Elementary	Addendum			\$2,159.26
Alvarez	Kristen	ADDN - AVID Site Team Coordinator	ADCT	Nash Elementary	Addendum			\$1,619.44
Ammon	Connie	ADDN - Enrichment Tutor - ACHIEVE	ADCT	Coronado K-8 School	Addendum			\$25.00 per hour
Anderson	Rebecca	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum			\$30.00 per hour
Baller	Ann	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum			\$30.00 per hour
Barrett	Pamela	ADDN - Academic Assistant EL	ADCT	Innovation Academy	Addendum			\$800.00
Bear	Sophia	ADDN - Certified Tutor	ADCT	Rio Vista Elementary	Addendum			\$30.00 per hour
Bear	Sophia	ADDN - Academic Assistant EL	ADCT	Rio Vista Elementary	Addendum			\$800.00
Bissonnette	Carly	ADDN - Enrichment Tutor - ACHIEVE	ADCT	Mesa Verde Elementary	Addendum			\$25.00 per hour
Bruce	Kathryn	ADDN - Certified Tutor	ADCT	Coronado K-8 School	Addendum			\$30.00 per hour
Brungardt	Elizabeth	ADDN - SpEd Facilitator EL	ADCT	Keeling Elementary	Addendum			\$809.72
Burlison	Taryn	DH - Library HS	ADCT	Wetmore Center	Addendum			\$3,616.75
Campbell	Ondrea	ADDN - Certified Tutor	ADCT	Amphi Middle School	Addendum			\$30.00 per hour
Carlson	Joanne	ADDN - Dyslexia Training Designee	ADCT	Wilson K-8 School	Addendum			\$1,900.00
Chavez	Justin	Coach - Football Head MS	ADCT	La Cima Middle School	Correction			position & stipend amount \$1,835.37
Coleman	Allison	ADDN - Certified Tutor	ADCT	Coronado K-8 School	Addendum			\$30.00 per hour

*	2024-2025 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
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Transfer	Employee moving from one position to another						

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Cox	Lu	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum			\$30.00 per hour
Culver	Jacob	ADDN - Band Director HS	ADCT	Amphi High School	Addendum			\$3,292.86
Cypert	Jacob	DH - Counseling HS	ADCT	Wetmore Center	Addendum			\$3,616.75
Daigle	Joyce	ADDN - Certified Tutor	ADCT	Keeling Elementary	Addendum			\$30.00 per hour
Daigle	Joyce	ADDN - Dyslexia Training Designee	ADCT	Keeling Elementary	Addendum			\$1,900.00
De La Rocha	Natalia	ADDN - Student Council EL	ADCT	Walker Elementary	Addendum			\$1,025.65
Dickinson	Kimberly	DH - Physical Education HS	ADCT	Amphi High School	Addendum			\$3,616.75
Donahue	Brian	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum			\$30.00 per hour
Eljerdi	Samah	ADDN - Certified Tutor	ADCT	Coronado K-8 School	Addendum			\$30.00 per hour
Emans	Kaylee	ADDN - Academic Assistant EL	ADCT	Harelson Elementary	Addendum			\$800.00
Engel	Katherine	DH - ESL HS	ADCT	Amphi High School	Addendum			\$3,616.70
Farnall	Deborah	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum			\$30.00 per hour
Frederiksen	Megan	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum			\$30.00 per hour
Galindo Rosenba	Ruth	ADDN - Enrichment Tutor - ACHIEVE	ADCT	Coronado K-8 School	Addendum			\$25.00 per hour
Gallegos	Carmen	ADDN - Student Council EL	ADCT	Rio Vista Elementary	Addendum			\$1,025.65
Gingrich	Elisabeth	ADDN - Academic Assistant EL	ADCT	Innovation Academy	Addendum			\$800.00
Gonzalez	Gabriela	ADDN - Curriculum Development	ADCT	Mesa Verde Elementary	Addendum			\$25.00 per hour
Green	Rebecca	ADDN - Curriculum Development	ADCT	Coronado K-8 School	Addendum			\$25.00 per hour
Green	Rebecca	ADDN - Certified Tutor	ADCT	Coronado K-8 School	Addendum			\$30.00 per hour
Habinek	Angela	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum			\$30.00 per hour
Haverty	Matthew	DH - Science HS	ADCT	Amphi High School	Addendum			\$3,616.75
Holt	Nicolas	ADDN - Drama HS	ADCT	CDO High School	Addendum			\$2,429.16
Hooton	Rose	ADDN - Curriculum Development	ADCT	Wetmore Center	Addendum			\$25.00 per hour
Impelluso	Sonya	ADDN - Musical Director HS	ADCT	Amphi High School	Addendum			\$2,306.08

*	2024-2025 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Extension	End date being extended					CL	Classified
Increase FTE	Increase in hours/contract					PR	Professional
Promotion	Employee receiving a promotion to another position					EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School
Status Change	Employee changing status (i.e. short term to career)					HS	High School
Temporary	Employee working for a limited period of time						
Transfer	Employee moving from one position to another						

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Impelluso	Sonya	ADDN - Orchestra HS	ADCT	Amphi High School	Addendum		\$2,105.27	
Impelluso	Sonya	DH - Fine Arts HS	ADCT	Amphi High School	Addendum		\$3,616.75	
Impelluso	Sonya	ADDN - Vocal Music HS	ADCT	Amphi High School	Addendum		\$2,105.27	
Inglett	Lindsay	ADDN - Curriculum Development	ADCT	Mesa Verde Elementary	Addendum		\$25.00 per hour	
Kipley	Kayla	ADDN - Student Government HS	ADCT	Amphi High School	Addendum		\$1,889.35	
Kroeger	Ashley	ADDN - Certified Tutor	ADCT	Coronado K-8 School	Addendum		\$30.00 per hour	
Kuhn	Brandon	Coach - Equipment Technician Fall HS	ADCT	Amphi High School	Addendum		\$1,997.31	
Lise	Ronald	DH - Mathematics HS	ADCT	Amphi High School	Addendum		\$3,616.75	
Lowe	Elizabeth	ADDN - Academic Assistant EL	ADCT	Nash Elementary	Addendum		\$800.00	
Lowe	Elizabeth	ADDN - Dyslexia Training Designee	ADCT	Nash Elementary	Addendum		\$1,900.00	
Luciano	Susan	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$30.00 per hour	
McDole	Kimberly	ADDN - Administrative Designee (Admin.	ADCT	Keeling Elementary	Addendum		\$2,159.26	
McMillan-Dale	Meredith	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum		\$30.00 per hour	
Miller	Vanessa	ADDN - Curriculum Development	ADCT	Walker Elementary	Addendum		\$25.00 per hour	
Morales	Maggie	ADDN - SpEd Facilitator EL	ADCT	Rio Vista Elementary	Addendum		\$809.72	
Mounts	Brianna	ADDN - AVID Site Team Coordinator	ADCT	Keeling Elementary	Addendum		\$1,619.44	
Mounts	Brianna	ADDN - Technology Coach EL	ADCT	Keeling Elementary	Addendum		\$1,673.42	
Murillo	Mindy	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum		\$30.00 per hour	
Parham	John	ADDN - eSports	ADCT	Amphi High School	Addendum		\$1,800.00	
Perez	Katrina	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum		\$30.00 per hour	
Pierce	Stacey	ADDN - SpEd Facilitator EL	ADCT	Nash Elementary	Addendum		\$809.72	
Plank-Bowman	Dorothy	ADDN - Academic Assistant EL	ADCT	Rio Vista Elementary	Addendum		\$800.00	
Randall	Lesa	DH - CTE HS	ADCT	Amphi High School	Addendum		\$3,616.75	
Randall	Lesa	ADDN - Yearbook HS	ADCT	Amphi High School	Addendum		\$1,997.31	

*	2024-2025 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Randolph	Rusti	ADDN - Certified Tutor	ADCT	Coronado K-8 School	Addendum			\$30.00 per hour
Reddoch	Laura	Coach - Softball Assistant MS	ADCT	Wilson K-8 School	Addendum			\$1,511.48
Roberts	Coral	ADDN - Added Duty	ADCT	Nash Elementary	Added Duty			\$32.70 per hour
Robles	Erin	ADDN - Certified Tutor	ADCT	Coronado K-8 School	Addendum			\$30.00 per hour
Ronstadt	Joshua	ADDN - JTED CTE Mentor	ADCT	Wetmore Center	Addendum			\$868.00
Sadowl	Cyra	ADDN - Curriculum Development	ADCT	La Cima Middle School	Addendum			\$25.00 per hour
Schleicher	Katrina	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum			\$30.00 per hour
Sherman	Stacey	ADDN - Certified Tutor	ADCT	Coronado K-8 School	Addendum			\$30.00 per hour
Smith	Shawn	ADDN - Curriculum Development	ADCT	Amphi High School	Addendum			\$25.00 per hour
Smith	Shawn	DH - Social Studies HS	ADCT	Amphi High School	Addendum			\$3,616.75
Smith	Shawn	ADDN - AVID Site Team Coordinator	ADCT	Amphi High School	Addendum			\$1,619.44
Summons	Sjana	DH - Foreign Language HS	ADCT	Amphi High School	Addendum			\$3,616.75
Swisher	Danielle	Coach - Cross Country Assistant MS	ADCT	Wilson K-8 School	Addendum			\$1,511.48
Thornburg	Ryan	Coach - Swimming Head HS	ADCT	Amphi High School	Addendum			\$3,238.88
Thronburg	Ryan	DH - English HS	ADCT	Amphi High School	Addendum			\$3,616.75
Varma	Donna	ADDN - Technology Coach EL	ADCT	Rio Vista Elementary	Addendum			\$1,673.42
Walker	Melissa	ADDN - Academic Assistant EL	ADCT	Rio Vista Elementary	Addendum			\$800.00
White	Akeyla	ADDN - Academic Assistant EL	ADCT	Copper Creek Elementary	Addendum			\$800.00
Williams	Catherine	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum			\$30.00 per hour
Willis	John	DH - Support Program HS	ADCT	Amphi High School	Addendum			\$3,616.75
Willis	Maria	DH - Counseling HS	ADCT	Amphi High School	Addendum			\$3,616.75
Wilson	Sara	Coach - Softball Assistant MS	ADCT	Cross Middle School	Addendum			\$1511.48
Wolf	Amber	ADDN - Administrative Designee (Admin.	ADCT	Rio Vista Elementary	Addendum			\$2,159.26
Wolf	Amber	ADDN - Curriculum Development	ADCT	Rio Vista Elementary	Addendum			\$25.00 per hour

*	2024-2025 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Extension	End date being extended					CL	Classified
Increase FTE	Increase in hours/contract					PR	Professional
Promotion	Employee receiving a promotion to another position					EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School
Status Change	Employee changing status (i.e. short term to career)					HS	High School
Temporary	Employee working for a limited period of time						
Transfer	Employee moving from one position to another						

# GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Wolf	Amber	ADDN - AVID Site Team Coordinator	ADCT	Rio Vista Elementary	Addendum		\$1,619.44	
Wray	Kathleen	ADDN - Certified Tutor	ADCT	Rio Vista Elementary	Addendum		\$30.00 per hour	
Aguilar	Isabel	ADDN - ECHO Afterschool Aide/Caregive	ADCL	Prince Elementary	Addendum		\$15.30 per hour	
Cabrera	Michael	ADDN - Instructional Aide	ADCL	Rio Vista Elementary	Addendum		\$15.30 per hour	
Cardenas	Brandon	ADDN - ECHO Afterschool Aide/Caregive	ADCL	Keeling Elementary	Addendum		\$15.30 per hour	
Cardenas	Calvin	ADDN - ECHO Afterschool Instructional S	ADCL	Nash Elementary	Addendum		\$16.00 per hour	
Dallman	Ashley	ADDN - Technology Coach EL	ADCL	Harelson Elementary	Addendum		\$1,673.42	
Durham	Debora	ADDN - ECHO Afterschool Aide/Caregive	ADCL	Nash Elementary	Addendum		\$15.30 per hour	
Lee	Linda	ADDN - Instructional Aide	ADCL	Walker Elementary	Addendum		\$15.30 per hour	
Lopez Cabrera	Jessica	ADDN - ECHO Afterschool Aide/Caregive	ADCL	Nash Elementary	Addendum		\$15.30 per hour	
Salas	Rickey	ADDN - Classroom Aide/Caregiver	ADCL	Prince Elementary	Added Duty		\$15.45 per hour	
Sierra	Mary	ADDN - Instructional Aide	ADCL	Walker Elementary	Addendum		\$15.30 per hour	
Solis	Angelica	ADDN - Instructional Aide	ADCL	Prince Elementary	Addendum		\$15.30 per hour	
Welchert	Heather	ADDN - Instructional Aide	ADCL	Keeling Elementary	Addendum		\$15.30 per hour	

*	2024-2025 School Year	ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend	ADCL	Addendum Classified
Added Duty	Employee working additional hours or days	ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position	CT-AD	Certified Administrative
Correction	Correction to contract	CT	Certified
Decrease FTE	Decrease in hours	CL-AD	Classified Administrative
Extension	End date being extended	CL	Classified
Increase FTE	Increase in hours/contract	PR	Professional
Promotion	Employee receiving a promotion to another position	EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration	MS	Middle School
Status Change	Employee changing status (i.e. short term to career)	HS	High School
Temporary	Employee working for a limited period of time		
Transfer	Employee moving from one position to another		



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Leave(s) of Absence

---

**BACKGROUND:**

Leave(s) of absence will be presented herein and are current as of August 18, 2025.

17

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**RECOMMENDATION:**

It is the recommendation of the Administration that the leave request(s) be approved as presented.

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**INITIATED BY:**

A blue ink signature of John Hastings, written in a cursive style.

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John Hastings, Director of Human Resources

Date: August 18, 2025

A blue ink signature of Todd A. Jaeger, written in a cursive style.

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Todd A. Jaeger, J.D., Superintendent

8/26/2025

**GOVERNING BOARD MEETING  
LEAVES OF ABSENCE**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	DATES	COMMENT
Gardner	Betsy	Teacher - Special Education Resou	CT	La Cima Middle School	08/12/2025	Start
Herron	Candace	Special Education Facilitator	CT	Wilson K-8 School	08/06/2025	Start
Knepper	Damon	Teacher - Band	CT	Ironwood Ridge High	08/15/2025	End
Nenadovich	Heather	Imagine Preschool Director	CT	Copper Creek Elementary	08/08/2025	Start
Tapling	Colby	Assistant Principal	CT	Prince Elementary	08/11/2025	End
Dees	Barbara	Special Education Teaching Assist	CL	Copper Creek Elementary	08/06/2025	Start
Garcia	Diana	School Administrative Assistant	CL	Rio Vista Elementary	08/08/2025	End
Grant	Renee	Special Education Teaching Assist	CL	Harelson Elementary	08/04/2025	Start
Grijalva	Ada	Transportation Attendant	CL	Transportation	05/21/2025	End
Medina	Marcos	Groundskeeper I	CL	Facilities Support	08/18/2025	End

\* 2024-2025 School Year  
CT-AD Certified Administrative  
CT Certified  
CL-AD Classified Administrative  
CL Classified  
PR Professional



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Separation(s) and Termination(s)

---

**BACKGROUND:**

Separation(s) and termination(s) will be presented herein. Separations are current as of August 18, 2025.

19

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**RECOMMENDATION:**

It is the recommendation of the Administration that the resignation(s) or termination(s) be approved as presented.

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**INITIATED BY:**

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John Hastings, Director of Human Resources

Date: August 18, 2025

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Todd A. Jaeger, J.D., Superintendent

8/26/2025

**GOVERNING BOARD MEETING  
SEPARATIONS**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	EFFECTIVE DATE	REASON	COMMENT
Conrad	Donna	School Administrative Assist	CL	Holaway Elementary	08/19/2025	Resignation	
Elsdon	Kathi	School Health Aide	CL	Innovation Academy	08/05/2025	Abandonment	
Garay	Katarina	Transportation Attendant	CL	Transportation	08/12/2025	Dismissal	
Ghonem	Wael	Classroom Aide/Caregiver	CL	La Cima Middle School	05/21/2025	Resignation	*
Guerena	Tanya	Preschool Aide/Caregiver	CL	Amphi High School	08/13/2025	Resignation	
Hernandez	Karina	Bus Driver Trainee	CL	Transportation	08/05/2025	Resignation	
Ivankovich	Angela	Special Education Teaching	CL	Rillito Center	06/16/2025	Resignation	*
Johnson	Connie	Preschool Aide/Caregiver	CL	Holaway Elementary	05/22/2025	Resignation	*
Nelson	Kerry	Special Education Teaching	CL	Copper Creek Elementary	08/07/2025	Resignation	
Perez Zamora	Griselda	Food Service Attendant	CL	Keeling Elementary	05/21/2025	Dismissal	*
Volz	Diana	Payroll Specialist I	CL	Wetmore Center	12/19/2025	Retirement	
Woods	Alexandra	Food Service Attendant	CL	Coronado K-8 School	05/20/2025	Dismissal	*

*	2024-2025 School Year	ADCT	Addendum Certified
Budget RIF	Reduction in force due to budget	ADCL	Addendum Classified
Abandonment	Employee abandoned position	ADDM	Addendum Only
Breach of Contract	Employee did not fulfill contract	CT-AD	Certified Administrative
Dismissal	Employee terminated by the District	CT	Certified
Resignation	Employee resigning from the District	CL-AD	Classified Administrative
Retirement	Employee retiring from the District	CL	Classified
		PR	Professional

08/26/2025  
GOVERNING BOARD MEETING  
SEPARATIONS

Substitutes

LAST NAME	FIRST NAME	TITLE	CT / CL	LOCATION	EFFECTIVE DATE	REASON
Lopez	Maria		CT		08/04/2025	
Stewart	Kathryn		CT		08/07/2025	



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Stipend for Coaching Volunteers

---

**BACKGROUND:**

Coaching volunteer(s) and corresponding stipend(s) will be presented herein and are current as of August 18, 2025.

22

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve payment of the listed stipend(s) for the identified coaching volunteers.

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**INITIATED BY:**

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John Hastings, Director of Human Resources

Date: August 18, 2025

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Todd A. Jaeger, J.D., Superintendent

8/26/2025

**GOVERNING BOARD MEETING  
COACHING VOLUNTEERS**

LAST NAME	FIRST NAME	POSITION	LOCATION	REASON	AMOUNT/COMMENTS
Anthony	Neal	Coach - Football Assistant HS	CDO High School	Stipend	\$2,699.07
Bugarin-Espinoza	Melissa	Coach - Swimming Head HS	Amphi High School	Rescind	
Cardenas	Mario	Coach - Football Head MS	La Cima Middle School	Rescind	
Encinas	Julian	Coach - Baseball Head HS	Ironwood Ridge High	Stipend	\$3,238.88
Houser	Brett	Coach - Football Assistant MS	Coronado K-8 School	Stipend	\$1,511.48
Neustadter	James	Coach - Football Assistant HS	CDO High School	Stipend	\$1,349.53
Payne	John	Coach - Spiritleading Assistant Fa	Amphi High School	Stipend	\$2,429.16
Reuter	Anne	Coach - Tennis MS	Wilson K-8 School	Stipend	\$1,835.37
Rodriguez	Sergio	Coach - Football Assistant HS	CDO High School	Stipend	\$1,349.53
Sevinsky	Nicole	Coach - Spiritleading Assistant W	CDO High School	Stipend	\$2,429.16
Sevinsky	Nicole	Coach - Spiritleading Assistant Fa	CDO High School	Stipend	\$2,429.16
Soto	Veronica	Coach - Spiritleading Head Winte	CDO High School	Correction	Start Date
Wollack	James	Coach - Football Head MS	Coronado K-8 School	Stipend	\$1,835.37

\* 2024-2025 School Year



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Minutes of Previous Meeting(s)

---

**BACKGROUND:**

The attached minutes of previous Governing Board Meeting(s) are submitted for approval by the Board:

August 12, 2025

**RECOMMENDATION:**

The Administration recommends that the minutes of the previous meeting(s) be approved.

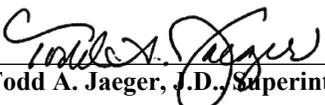
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**INITIATED BY:**

  
\_\_\_\_\_  
Jen Anderson

Executive Assistant to the Superintendent & Governing Board

Date: August 15, 2025

  
\_\_\_\_\_  
Todd A. Jaeger, J.D., Superintendent

**Minutes of the Regular Governing Board Meeting  
Amphitheater Public Schools  
Tuesday, August 12, 2025**

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A Regular public meeting of the Governing Board of Amphitheater Public Schools was held on Tuesday, August 12, 2025, beginning at 6:00 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson, AZ 85705 in the Leadership and Professional Development Center.

**Governing Board Members Present**

Ms. Susan Zibrat, President  
Ms. Deanna M. Day, M.Ed., Vice President  
Ms. Vicki Cox Golder, Member  
Mr. Matthew A. Kopec, Member

**Superintendent's Cabinet Members**

Mr. Todd A. Jaeger, J.D., Superintendent  
Ms. Tassi Call, Associate Superintendent for Elementary Education  
Mr. Matthew Munger, Associate Superintendent for Secondary Education  
Mr. Scott Little, Chief Financial Officer  
Mr. Richard La Nasa, Executive Director of Operational Support  
Mr. John Hastings, Director of Human Resources  
Ms. Elizabeth Jacome, Director of Curriculum & Assessment  
Ms. Kristin McGraw, Director of Student Services  
Ms. Julie Valenzuela, Director of 21st Century Education  
Ms. Michelle Valenzuela, Director of Communications

**1. CALL TO ORDER**

President Zibrat called the meeting to order at 6:00pm.

**2. PLEDGE OF ALLEGIANCE**

Mr. Jason Weaver led the Pledge of Allegiance.

**3. ANNOUNCEMENT OF DATE AND TIME OF THE NEXT REGULAR GOVERNING BOARD MEETING**

President Zibrat announced the next Special Governing Board Meeting will be held Tuesday, August 26, 2025 at 5:30 p.m. at the Wetmore Center, 701 W. Wetmore Road, Tucson AZ, 85705, in the Leadership and Professional Development Center.

**4. INFORMATION**

**A. Superintendent's Report**

*For the Superintendent's Report PowerPoint see Exhibit 1.*

Superintendent Jaeger stated he was going to share about the start of the school year as he was able to visit each of the District's schools during the first week. He shared that it was exciting to see AVID on full display in classrooms across the district with students setting up their AVID binders, student greeters welcoming visitors to the classroom, and teacher's actively employing WICOR strategies. Superintendent Jaeger stated even during the first week, students were engaged and fast at work and despite the extreme heat, there weren't any major issues with air conditioners or facilities. He extended his appreciation to teachers, support staff, administrators, and families for contributing to such a successful opening to the 2025-2026 school year.

He shared that last week he attended the signing of the bill banning cell phone usage in schools at the Governor's invitation. Superintendent Jaeger shared that before it passed, he contacted the Governor's office and urged her to sign the bill this year citing the growing body of research illustrating the negative impact cell phones have on students in the classroom. He stated that students seem to be on board with the ban.

Ms. Day commented that she has heard from several teachers how much they love and appreciate the cell phone ban.

President Zibrat asked if there were any questions. There were none. She thanked Superintendent Jaeger for his report.

## **B. Status of Construction Projects**

*For the Status of Construction Project PowerPoint see Exhibit 2.*

Superintendent Jaeger said that Mr. La Nasa will give an update on District construction projects that utilize bonds and other funding sources. He noted that it was exciting to see the projects previously highlighted during this report in real life during the site visits last week.

Mr. LaNasa showed photos which highlighted completed projects and some currently under construction:

- Amphitheater High School Fine Arts building classroom renovations using Bond Funds
- Wilson K-8 fire lane and bus loop pavement restoration using Adjacent Ways funds
- Prince Elementary pavement restoration using Bond Funds

Mr. La Nasa shared that the July 2025 funding total for projects is \$2,541,591 and noted that there is currently \$138 million in unfunded projects with the state. He offered to answer any questions. There were none.

Superintendent Jaeger asked Mr. Little to give an update on the new bond program. Mr. Little shared that there is a meeting next week with the bond council advisors. He stated that the authorization to sell bonds will be brought before the Governing Board sometime in September which would make the first proceeds available in October.

Ms. Cox Golder asked how much will be available at that time. Mr. Little said \$14.5 million.

There were no other questions or comments.

## **5. PUBLIC COMMENT**

There was no public comment.

## **6. CONSENT AGENDA**

*Details of agenda items, supporting documents, and presentations are available in the electronic Board Book by clicking on the hyperlink below.*

*[A. Amphitheater Public Schools Public View - BoardBook Premier](#)*

*President Zibrat asked if any items needed to be removed for further discussion or comment. There were none.*

*Ms. Cox Golder moved for Consent Agenda Items 6. A.- M. be approved as presented. Mr. Kopec seconded the motion. Roll Call vote in favor – 4. President Zibrat, Vice President Day, Ms. Cox Golder, and Mr. Kopec. Opposed – 0. Consent Agenda Items 6. A.-M. passed.*

### **A. Approval of Appointment of Non-Administrative Personnel**

*Non-administrative personnel appointments were approved as listed in Exhibit 3.*

### **B. Approval of Personnel Changes**

*Certified and classified personnel changes were approved as listed in Exhibit 4.*

### **C. Approval of Leave(s) of Absence**

*Leave(s) of Absence were approved as listed in Exhibit 5.*

### **D. Approval of Separation(s) and Termination(s)**

*Separations and terminations were approved as listed in Exhibit 6.*

### **E. Approval of Stipend for Coaching Volunteers**

*Stipend for Coaching Volunteers were approved as list~~26~~ in Exhibit 7.*

**F. Approval of Minutes of Previous Meeting(s)**

*Minutes from the June 29, 2025 Governing Board meeting were approved as submitted in Exhibit 8.*

**G. Approval of Vouchers Totaling and Not Exceeding Approximately \$2,092,360.85**

*A copy of vouchers for goods and services received by the Amphitheater Public Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized as submitted in Exhibit 9.*

Voucher #	Amount	Voucher #	Amount	Voucher #	Amount
1017	\$76,780.94	1018	\$95,520.46	1019	\$282,848.14
1020	\$14,260.85	1021	\$90,555.30	1022	\$161,596.00
1379	\$78,561.80	1380	\$4,468.21	1381	\$66,601.53
1382	\$326,990.21	1383	\$127,442.65	1023	\$33,715.84
1024	\$61,444.94	1025	\$7,929.51	1026	\$244,889.49
1027	\$6,176.66	1028	\$154,006.49	1029	\$35,473.10
1031	\$51,918.89	1038	\$35,592.69	1039	\$135,587.15

**H. Acceptance of Gifts**

*Gifts were accepted by the Governing Board as submitted in Exhibit 10.*

**I. Approval of Parent Support Organization(s) - 2025-2026**

*The Governing Board approved Ironwood Ridge Football Boosters, Ironwood Ridge Cross Country/Track Booster Club, Copper Creek Elementary PTO, and Ironwood Ridge Chess Booster Club for the 2025-2026 school year as submitted in Exhibit 11.*

**J. Approval of Arizona Department of Administration School Facilities Division Building Renewal Grants**

*The Governing Board approved the Arizona Department of Administration School Facilities Division Building Renewal Grants as submitted in Exhibit 12.*

**K. Approval of Revisions to the Amphitheater Procedure 5-213.A: District Sponsored Activities- Requirements Relating to Participation and Accomodations**

*The Governing Board approved Revisions to the Amphitheater Procedure 5-213.A: District Sponsored Activities- Requirements Relating to Participation and Accomodations as submitted in Exhibit 13.*

**L. Approval of Addendum to Intergovernmental Agreement with the Pima County Joint Technical Education District (JTED) No. 11**

*The Governing Board approved the Addendum to Intergovernmental Agreement with the Pima County Joint Technical Education District (JTED) No. 11 as submitted in Exhibit 14.*

**M. Approval of Out of State Travel**

*The Governing Board approved requests for Out of State Travel as listed in Exhibit 15.*

**7. PUBLIC COMMENT**

There was no public comment.

**8. BOARD MEMBER REQUESTS FOR FUTURE AGENDA**

There were none.

**9. ADJOURNMENT**

*Vice President Day moved to adjourn. Ms. Cox Golder seconded the motion. There was no discussion. Voice vote in favor – 4. President Zibrat, Vice President Day, Ms. Cox Golder, and Mr. Kopec. Opposed – 0. The meeting adjourned at 6:15p.m.*

Jen Anderson  
Minutes respectfully submitted for Governing Board Approval  
*Jen Anderson, Executive Assistant to the Superintendent & Governing Board*

August 14, 2025  
Date

Susan Zibrat  
*Susan Zibrat, Governing Board President*

August 26, 2025  
Date



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Revisions to Amphitheater Policy 3-102.01 Authorized Signatures

---

**BACKGROUND:**

Amphitheater Policy 3-102.01 addresses authorized signatures for checking accounts along with persons authorized to accept service of process and authorization to execute documents on behalf of the district. Because of departmental changes over the last few years, there is a need to revise the policy to reflect current personnel.

Proposed modifications are shown in blue. Deletions contain a strikethrough.

---

**RECOMMENDATION:**

It is recommended that the Board approve the revision as identified in the accompanying attachment.

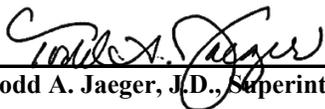
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**INITIATED BY:**

---

Jen Anderson  
Executive Assistant to the Superintendent & Governing Board

Date: August 15, 2025

  
Todd A. Jaeger, J.D., Superintendent

---

## Policy 3-102.01 Authorized Signatures

### Checking Accounts

Authorized signatures for all checking accounts shall be approved by the Board. On accounts required by statute to have two (2) signatures, the signatories shall be as specified by [A.R.S. 15-1122](#) and [15-1126](#).

On accounts required by statute to have two (2) signatures, the signatories shall be as specified by the statutes.

### Service of Process

The persons authorized to accept service of process on behalf of the District and/or on behalf of Governing Board members acting in their official capacity are as follows:

- A. Superintendent
- B. ~~Associate to the Superintendent and General Counsel~~ [Executive Assistant to the Superintendent and Governing Board](#)
- C. ~~Administrative Assistant to the Legal Department~~

In addition to those listed above, the District ~~Records Information Specialist~~ [Custodian of Records](#) may also accept service of process solely for documents addressed to the "Custodian of Records" for the District.

### Authorization to Execute Documents

In matters approved through a properly noticed meeting of the Board, the following persons are granted authority to execute documents on behalf of the District:

- A. Superintendent
- B. Associate Superintendent ~~for School Operations~~ [for Secondary Education](#)
- C. Associate to the Superintendent and General Counsel [Superintendent for Elementary Education](#); and
- D. Chief Financial Officer

Adopted: ~~August 13, 2024~~ [August 26, 2025](#)

Legal Authority:

[A.R.S. § 15-321](#)

[A.R.S. § 15-1122](#)

[A.R.S. § 15-1126](#)

## **Amphitheater Public Schools**



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Vouchers Totaling and Not Exceeding \$2,903,031.84 (Final Total)

---

**BACKGROUND:**

A copy of the vouchers for goods and services received by Amphitheater Public Schools and recommended for payment has been provided to the Governing Board.

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve payment of the vouchers as presented.

---

**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: August 25, 2025

Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Acceptance of Gifts

---

**BACKGROUND:**

Donations detailed on the attached listing have been received by the District.

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the above gifts be accepted by the Governing Board.

---

**INITIATED BY:**

---

Scott Little, Chief Financial Officer

Date: August 13, 2025

---

Todd A. Jaeger, J.D., Superintendent

Gifts and Donations	Donor	Site
Ck in the amount \$100.00	Lucille Erickson	Walker Elementary
Ck in the amount \$34.50	Frontstream	Walker Elementary
Ck in the amount \$94.00	Frontstream	Harelson Elementary
Ck in the amount \$1.63	Nevaeh Dando	Other
Ck in the amount \$200.00	NPO Ironwood Ridge High School	Ironwood Ridge High School



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Receipt of July 2025 Report on School Auxiliary and Club Balances

---

**BACKGROUND:**

Arizona Revised Statutes §§15-1121 and 15-1125 provide for the operation of Student Activity and Auxiliary Operations funds respectively. The Uniform System of Financial Records for Arizona School Districts (USFR) outlines procedures to be followed by school districts in the disbursements of monies from either of these funds. One requirement for the operational compliance is to provide a report to the Governing Board summarizing the transactions for the month.

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board receive the report of School Auxiliary and Club Balances.

---

**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: August 14, 2025

Todd A. Jaeger, J.D., Superintendent

**Amphitheater Public Schools  
Summary of Activity for All Schools  
Auxiliary Account  
For the Month Ending July 31, 2025**

Beginning Balance	\$ 2,653,598.20
Plus Deposits	563,810.14
Less Disbursements	<u>(89,090.68)</u>
Ending Book Balance For All Schools	<u>\$ 3,128,317.66</u>
Outstanding Deposits	(574,942.67)
Outstanding Checks	<u>31,842.23</u>
Ending Bank Balance For All Schools	<u>\$ 2,585,217.22</u>

**Amphitheater Public Schools  
Summary of Activity for All Schools  
Student Activity Accounts  
For Month Ending July 31, 2025**

Beginning Balance	\$ 639,921.48
Plus Deposits	84,230.44
Less Disbursements	<u>(26,681.78)</u>
Ending Book Balance For All Schools	<u>\$ 697,470.14</u>
Outstanding Deposits	(92,467.20)
Outstanding Checks	<u>10,191.14</u>
Ending Bank Balance For All Schools	<u>\$ 615,194.08</u>

Amphitheater Public School District #10

Elementary/Middle Schools  
Student Activity Account Club Balances  
For Month Ending July 31, 2025

**Amphi Middle School**

Student Gov't	3,606.02
MESA Club	148.06
NJHS	178.52
Odyssey of the Mind	439.13
Science Club	1,684.15
<b>Amphi Middle School Total</b>	<b>\$ 6,055.88</b>

**Copper Creek Elementary**

Student Council	5,334.70
Turquoise Times	32.28
<b>Copper Creek Total</b>	<b>\$ 5,366.98</b>

**Coronado K-8 Schools**

Elementary Student Council	4,858.12
Middle School Student Council	4,557.82
Astronomy/Space & Science	221.76
Band	3,951.05
C.H.O.I.C.E.S.	925.74
Chorus	1,319.41
Coronado FCA	42.00
Coronado Musicians Club	1,120.05
Indoor Percussion Club	755.00
Kids Helping Kids	339.13
NEHS	41.00
National Junior Honor Society	5,072.84
Odyssey of the Mind	1,577.35
Orchestra	930.57
Running Club	3,152.56
Wrestlers Club	871.70
<b>Coronado Total</b>	<b>\$ 29,736.10</b>

**Cross Middle School**

Student Council	8,489.21
Band Club	2,145.39
Choir Club	2,116.40
Life Skills Exploratory Club	142.96
Musical Theater Club	1,315.32
NJHS	112.41
Orchestra Club	2,446.60
Star Club	2,178.57
Web Club	3,155.32
<b>Cross Middle School Total</b>	<b>\$ 22,102.18</b>

**Donaldson Elementary**

Student Council	5,025.00
<b>Donaldson Total</b>	<b>\$ 5,025.00</b>

**Amphitheater Public School District #10**

**Elementary/Middle Schools  
Student Activity Account Club Balances  
For Month Ending July 31, 2025**

**Harelson Elementary**

Student Council	414.33
5th Grade Activities	125.36
Track	307.65
<b>Harelson Total</b>	<b>\$ 847.34</b>

**Holaway Elementary**

Student Council	753.22
<b>Holaway Total</b>	<b>\$ 753.22</b>

**Innovation Academy**

Student Council	200.69
Algebra Club	116.52
Entrepreneur Club	3,088.60
Odyssey of the Mind	280.44
<b>Innovation Academy Total</b>	<b>\$ 3,686.25</b>

**Keeling Elementary**

Student Council	1,053.71
<b>Keeling Total</b>	<b>\$ 1,053.71</b>

**La Cima Middle School**

Student Council	1,143.69
NJHS	1,078.08
<b>La Cima Total</b>	<b>\$ 2,221.77</b>

**Mesa Verde Elementary**

Student Council	5,646.31
<b>Mesa Verde Total</b>	<b>\$ 5,646.31</b>

**Nash Elementary**

Student Council	1,634.36
<b>Nash Total</b>	<b>\$ 1,634.36</b>

**Painted Sky Elementary**

Student Council	2,463.32
Nature Shop	929.20
Orchestra	269.55
Band	704.45
Chorus	773.42
Milers	2,259.51
OM	584.95
Sign Language	177.00
NEHS	961.15
Math Club	23.00
Art Club	209.84
Sports Club	120.01
<b>Painted Sky Total</b>	<b>\$ 9,475.40</b>

**Amphitheater Public School District #10**

**Elementary/Middle Schools  
Student Activity Account Club Balances  
For Month Ending July 31, 2025**

<b><u>Prince Elementary</u></b>	
Student Council	1,234.12
<b>Prince Total</b>	<b>\$ 1,234.12</b>

<b><u>Rio Vista Elementary</u></b>	
Student Council	981.94
<b>Rio Vista Total</b>	<b>\$ 981.94</b>

<b><u>Walker</u></b>	
Student Council	2,336.31
Fitness Fanatics	396.83
Odyssey of the Mind	2,848.80
Art Club	-
<b>Walker Total</b>	<b>\$ 5,581.94</b>

<b><u>Wilson</u></b>	
Student Council	5,833.49
Algebra Club	473.77
Archery Club	942.67
Art Club	2,906.76
Elementary Student Council	3,776.70
Elementary Choir	715.44
GameMakers	210.00
MS Choir	2,920.92
MS Theater Club	394.64
National Elementary Honor Society	218.58
National Junior Honor Society	1,104.66
Odyssey of the Mind	566.83
Robotics Club	1,078.53
Science Club	60.00
Yearbook Club	1,921.71
<b>Wilson Total</b>	<b>\$ 23,124.70</b>

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<b>Total K-8 Club Balances</b>	<b>\$ 124,527.20</b>
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Plus: Outstanding Checks	-
Less: Outstanding Deposits (Inc CC's)	(150.00)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-

<b>Bank Balance</b>	<b>\$ 124,377.20</b>
---------------------	----------------------

Sweep Account	\$ 124,377.20
	0.00

**Amphi High School  
Student Activity Account  
Schedule of Club Balances  
For the Month Ending July 31, 2025**

1001 Student Council	\$ 18,337.66	1450 Debate Club	\$ 586.14
1035 Art Club	966.76	1470 Soccer -Girls	116.76
1050 AHS Unified Panters Club	-	1510 Knitting Club	
1070 Band Club	161.51	1520 Media Club	1223.37
1080 Baseball	1,854.03	1560 National Honor Society	187.16
1085 Golf -Boys	-	1590 Odyssey of the Mind	-
1110 Basketball -Girls	1,448.90	1600 Orchestra Club	1,006.17
1111 Book Club	250.00	1606 Archery Club	609.00
1113 Drama Club	1,166.02	1620 Mariachi Club	413.50
1115 Choir Club	5,499.23	1631 Panther Popcorn	5,099.81
1120 AVID Club	1,861.20	1740 ASL Club	2,273.01
1172 Dance Club	223.46	1744 Auto Skills USA Amphi Chapter	2,941.47
1180 Basketball -Boys	8,599.35	1745 Soccer -Boys	112.82
1200 Panther Partners Club	1,323.45	1770 Softball Club	527.02
1226 Early Childhood Club	974.78	1780 Spanish Club	1,662.31
1227 Yearbook Club	1,982.66	1785 AHS Spiritline Cheer	283.42
1230 Fashion Sewing Club	-	1790 Cross Country Club -Girls	819.87
1234 FFA Club	1,477.45	1803 HOSA Club	7,194.83
1235 FFA - Loan Funds	13,600.24	1830 Swim Club	912.89
1245 French Club	1,831.33	1835 Tennis -Girls	11.72
1250 FBLA Club	153.23	1840 Tennis -Boys	12.47
1255 A/V Panthers Club	4,120.41	1850 Tech Theater Club	380.68
1261 The Game Club	51.00	1860 Trackers - Track & Field Club	705.88
1275 Girls Golf Club	-	1900 Volleyball -Girls	5,832.79
1280 Greenhouse Club	62.70	1905 Beach Volleyball	4,179.81
1290 Wrestling	649.14		
1300 Football Club	724.64	<b>1950 Bookstore Over/Short</b>	<b>0.52</b>
1310 Inter Act Club	1,403.56		
1350 Volleyball -Boys	109.35	1983 Amphi Welding Club	140.00

<b>Amphi HS Total Clubs</b>	<b>\$ 106,065.48</b>
Plus: Outstanding Checks	653.74
Less: Outstanding Deposits (Inc CC's)	(1,706.55)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
<b>Bank Balance</b>	<b>\$ 105,012.67</b>

Sweep Account \$ 105,012.67  
0.00

**Canyon Del Oro High School  
Student Activity Account  
Schedule of Club Balances  
For the Month Ending July 31, 2025**

1001 Student Government	\$ 27,816.99	1420 IB Club	259.47
1020 Academic Decathlon	337.55	1425 Anime Club	-
1031 Black Excellence Student Union	231.50	1470 Soccer -Girls	-
1033 Awareness	15.00	1480 Link Crew	3,460.42
1034 AM Art Club	203.00	1530 Model United Nations	208.84
1050 Special Olympics	-	1560 National Honor Society	1,346.89
1070 Band Club	8,596.08	1580 Youth and Government	-
1081 Be Kind /Ben's Bell Club	465.64	1590 Odyssey of the Mind	6,650.95
1083 Biology Club	287.90	1600 Orchestra Club	9.55
1084 Bowling Club	29.44	1650 Psychology Club	28.00
1085 Golf -Boys	11,504.87	1740 Sign Language Club	376.02
1110 Basketball -Girls	5.63	1742 Senior Spirit Squad	632.82
1111 Book Club	20.62	1743 Skills USA Construction	16,873.32
1113 Drama Club	1,315.84	1744 Skills USA Autos	19,690.34
1115 Choir	1,548.49	1745 Soccer -Boys	27.60
1118 Engineering Club	603.16	1770 Softball Club	-
1128 Mountain Bike	-	1780 Spanish Club	616.92
1140 Chemistry Club	372.57	1785 Spiritline/ Pomline	3,063.71
1145 Chess	2,467.74	1786 Stunt & Cheer	3,731.46
1150 Culinary Arts/FCCLA	3,634.84	1790 Cross Country	5,610.62
1155 Catering	13,253.36	1800 HOSA-Future Health Professionals	-
1172 Dance	4,804.22	1801 Athletic Training After Teaching (ATAT)	-
1180 Basketball -Boys	-	1830 Swim Club	-
1200 DoradoTeam	-	1835 Tennis -Girls	4,058.37
1220 Girls Who Code Club	-	1840 Tennis -Boys	1,874.94
1224 Entrepreneurship Club	29.00	1860 Track & Field Club	17,024.68
1225 Environmentalist Club	211.22	1865 TRI-M Club	216.70
1226 Early Childhood	5,160.51	1900 Volleyball -Girls Club	-
1227 Yearbook	6,497.25	1905 Beach Volleyball	1,164.13
1230 FCA Club	81.61	1911 Poetry Club	-
1245 French Club	126.76	1915 CDO Pickleball Club	211.22
1250 FBLA	3,146.23	1916 Podcast Club	-
1254 Fashion Photography	33.00	1917 Clay Club	587.65
1255 Photography Club	1,234.71	1918 CDO Newspaper Club	-
1267 LGBTQ+	266.62	1919 Literature Club	-
1270 German Club	296.06	1921 CDO Aeronautics	300.00
1275 Golf -Girls	6,327.35	1922 Mud Club	541.00
1290 Wrestling	8,185.19	1923 Skate Club	-
1300 Football Club	416.79	1924 Climbing Club	-
1310 Interact	-	1940 Fashion History Club	-
1345 Take-A-Hike Club	-	1940 Decision Point Club	-
1350 Volleyball -Boys	952.50	1950 Bookstore Over/Short	-
		1989 Taylor Nation (Dorado version)	-

**CDO HS Total Clubs** \$ 199,044.86

Plus: Outstanding Checks	1,222.60
Less: Outstanding Deposits (Inc CC's)	(5,263.97)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
<b>Bank Balance</b>	<u><u>\$ 195,003.49</u></u>

Sweep Account \$ 195,003.49

0.00

**Ironwood Ridge High School  
Student Activity Account  
Schedule of Club Balances  
For the Month Ending July 31, 2025**

1001 Student Government	\$ 32,551.84	1430 Key Club	\$ 262.61
1035 Art Club	1,706.53	1450 Speech & Debate	-
1040 Photography/Skills USA	18,016.30	1470 Soccer -Girls	9,414.89
1050 REP-Relationship, Excellence, Pride	-	1530 Model United Nations	-
1055 Fashion Design	-	1560 National Honor Society	1,704.85
1070 Band Club	3,135.01	1575 PHP-People Helping People	-
1080 Baseball	1,284.47	1595 Japanese	53.74
1083 Science Club	-	1600 Orchestra Club	3.75
1085 Golf -Boys	2,399.55	1700 Club Green	1,223.36
1095 Ridge Audio	2,627.85	1740 Sign Language	399.00
1110 Basketball -Girls	1,369.85	1745 Soccer -Boys	13,262.60
1113 Drama	663.14	1750 Robotics Club	2,029.68
1115 Choir	366.80	1755 Sports Medicine-HOSA	125.00
1128 Cycling Club	-	1770 Softball Club	831.31
1150 Culinary Arts	1,372.86	1785 Spiritline/Cheer Club	6,563.79
1173 Pomline	0.58	1790 Cross Country	906.13
1180 Basketball -Boys	3,338.60	1800 Sports Medicine Trainers	628.33
1203 Pop till you Drop	4,574.15	1803 Healthcare - HOSA	180.00
1226 Early Childhood	761.98	1830 Swim Club	5,795.65
1227 Yearbook	89,062.65	1835 Tennis -Girls	3,388.08
1230 FCA-Future Christian Athletes	-	1840 Tennis -Boys	4,984.88
1250 FBLA-Future Business Leaders	-	1850 Technical Theater Club	78.53
1256 Film/On the Ridge Design	7,656.25	1860 Track & Field Club	-
1260 Gaming	114.95	1900 Volleyball -Girls	18,587.73
1266 Q Club	399.57	1905 Beach Volleyball	5,435.73
1275 Golf -Girls	1,028.32	1910 Imprints of Honor	1,232.65
1290 Wrestling	2,403.12		
1300 Football	7,614.09		
1345 Climbing Club	-		
1350 Volleyball -Boys	8,291.85	<b>1950 Bookstore Over/Short</b>	<b>-</b>

<b>Ironwood Ridge HS Total Clubs</b>	<b>\$ 267,832.60</b>
Plus: Outstanding Checks	8,314.80
Less: Outstanding Deposits (Inc CC's)	(85,346.68)
NSF Checks/Void/Stale/Account Adj	-
Deposit Error/Adjustments	-
<b>Bank Balance</b>	<b>\$ 190,800.72</b>

Sweep Account \$ 190,800.72  
0.00



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Parent Support Organization(s) – 2025-2026

---

**BACKGROUND:**

Approval of the following Parent Support Organization(s) pursuant to District Procedure 4-102.A:

CDO Baseball Booster Club  
A Club (Amphi High School)  
IRHS Baseball Booster  
CDO Band Boosters  
AMS PTO  
IRHS Music Association  
Cross Middle School PTO  
IRHS Pomline booster  
CDO Orchestra Booster Club  
Wilson K-8 PTO  
Mesa Verde PTO

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approve these changes to the list of approved parent support organizations.

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**INITIATED BY:**

*Scott Little*

Scott Little, Chief Financial Officer

Date: August 19, 2025

*Todd A. Jaeger*  
Todd A. Jaeger, J.D., Superintendent

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization CDO Baseball Booster Club School Canyon del Oro High Sch

Related Student Organization or Club \_\_\_\_\_ Taxpayer I.D. 83-1619137

OFFICERS:

Name: Mary Cliff Name: Mike Adams

Office Held: President Office Held: Treasurer

Address: \_\_\_\_\_ Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone(s): \_\_\_\_\_ Phone(s): \_\_\_\_\_

Date taking office: 07/01/25 Date taking office: 07/01/25

Name: Kristen Alvarez Name: Adria Carson

Office Held: Vice President Office Held: Secretary

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_ Phone(s): \_\_\_\_\_

Date taking office: 06/01/23 Date taking office: 07/01/25

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach: 1) Articles of Incorporation (first year only)
- 2) I.R.S. Determination Letter (first year only)
- 3) Annual budget, goals and objectives
- 4) Current operating by-laws
- 5) Last fiscal year AZ Corporation Commission Annual Report
- 6) Last fiscal year I.R.S. Form 990 Annual Report
- 7) Most recent treasurers financial report
- 8) Most recent bank statement

- Informal Non-Profit Please Attach:  Annual budget, goals and objectives
- Current operating by-laws
- Most recent treasurers financial report
- Most recent bank statement

Are two signatures required on disbursements?  Yes  No By-laws reviewed annually?  Yes  No

Member meetings held how often? As needed Executive meetings held how often? As Needed

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Mary Cliff 7/1/2025 [Signature] 7/1/2025  
Signature Date Signature Date

Mike Adams 7/1/2025 Adria Carson 7/1/2025  
Signature Date Signature Date

Site Administrator's Approval: Tara Bullough 8/15/25  
Signature Date

For district use: Finance Department recommendation: approval  
Governing Board Agenda date: 8/26/25

AUG 18 25 PM 2:01

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization A Club School Amphitheater High Sch

Related Student Organization or Club \_\_\_\_\_ Taxpayer I.D. 93-3414361

OFFICERS:

Name: Orlando Yrigolla  
Office Held: President  
Address: \_\_\_\_\_

Name: Karen Canez  
Office Held: Treasurer  
Address: \_\_\_\_\_

E-mail: \_\_\_\_\_  
Phone(s): \_\_\_\_\_

E-mail: \_\_\_\_\_  
Phone(s): \_\_\_\_\_

Date taking office: 08/23/24

Date taking office: 09/14/23

Name: Tiffany Gradillas  
Office Held: Vice President  
Address: \_\_\_\_\_

Name: Eva Espinoza  
Office Held: Secretary  
Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 08/23/24

Date taking office: 08/23/24

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
- 1) Articles of Incorporation (*first year only*)
  - 2) I.R.S. Determination Letter (*first year only*)
  - 3) Annual budget, goals and objectives
  - 4) Current operating by-laws
  - 5) Last fiscal year AZ Corporation Commission Annual Report
  - 6) Last fiscal year I.R.S. Form 990 Annual Report
  - 7) Most recent treasurers financial report
  - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
- 1) Annual budget, goals and objectives
  - 2) Current operating by-laws
  - 3) Most recent treasurers financial report
  - 4) Most recent bank statement

Are two signatures required on disbursements? Yes  No  By-laws reviewed annually?  Yes  No

Member meetings held how often? monthly Executive meetings held how often? bi-weekly

*As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Organization training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.*

Karen Canez 8-11-25  
Signature Date

[Signature] 8/12/25  
Signature Date

[Signature] 8/12/25  
Signature Date

[Signature] 8/10/25  
Signature Date

Site Administrator's Approval: [Signature] 8/11/25  
Signature Date

For district use: Finance Department recommendation: approved  
Governing Board Agenda date: 8/26/25

AUG 18 '25 AM 8:40

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025-2026

Name of Organization IRHS Baseball Booster

School Ironwood Ridge High Sch

Related Student Organization or Club \_\_\_\_\_

Taxpayer I.D. 46-4871669

OFFICERS:

Name: Art Cuaron

Name: Angel Young

Office Held: President

Office Held: Treasurer

Address: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 06/01/25

Date taking office: 08/14/24

Name: Adriana Cuaron

Name: Andrea Baker

Office Held: Secretary

Office Held: Vice President

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 06/01/25

Date taking office: 08/14/24

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
  - 1) Articles of Incorporation (*first year only*)
  - 2) I.R.S. Determination Letter (*first year only*)
  - 3) Annual budget, goals and objectives
  - 4) Current operating by-laws
  - 5) Last fiscal year AZ Corporation Commission Annual Report
  - 6) Last fiscal year I.R.S. Form 990 Annual Report
  - 7) Most recent treasurers financial report
  - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
  - 1) Annual budget, goals and objectives
  - 2) Current operating by-laws
  - 3) Most recent treasurers financial report
  - 4) Most recent bank statement

Are two signatures required on disbursements?  Yes  No By-laws reviewed annually?  Yes  No

Member meetings held how often? \_\_\_\_\_ Executive meetings held how often? \_\_\_\_\_

*As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.*

Signature [Handwritten Signature] Date 8.1.2025

Signature [Handwritten Signature] Date 7-1-25

Signature [Handwritten Signature] Date 8/1/25

Signature [Handwritten Signature] Date 7.1.25

Site Administrator's Approval: [Handwritten Signature]  
Signature

8/5/25  
Date

For district use: Finance Department recommendation: approved

Governing Board Agenda date: 8/26/25

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization CDO BAND BOOSTERS

School Canyon del Oro High Sch

Related Student Organization or Club \_\_\_\_\_

Taxpayer I.D. 20-3843553

OFFICERS:

Name: Cynthia Jimenez

Name: Jessica Stealey

Office Held: President

Office Held: Treasurer

Address: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 06/01/24

Date taking office: 06/01/25

Name: Rosalee Blair

Name: Lizabeth Loehr

Office Held: Vice President

Office Held: Secretary

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 06/01/25

Date taking office: 06/01/23

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach: ~~1) Articles of Incorporation (first year only)~~  
~~2) I.R.S. Determination Letter (first year only)~~  
~~3) Annual budget, goals and objectives~~  
~~4) Current operating by-laws~~  
~~5) Last fiscal year AZ Corporation Commission Annual Report~~  
~~6) Last fiscal year I.R.S. Form 990 Annual Report~~  
~~7) Most recent treasurers financial report~~  
~~8) Most recent bank statement~~

- Informal Non-Profit Please Attach: 1) Annual budget, goals and objectives  
 2) Current operating by-laws  
 3) Most recent treasurers financial report  
 4) Most recent bank statement

Are two signatures required on disbursements?  Yes  No By-laws reviewed annually?  Yes  No

Member meetings held how often? monthly Executive meetings held how often? monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Cynthia Jimenez 7/2/2025 Rosalee Blair 7/2/2025  
 Signature Date Signature Date

Lizabeth Loehr 7-2-2025 Jessica Stealey 7/2/25  
 Signature Date Signature Date

Site Administrator's Approval: Tara Bullock Date AUG 9 '25 AM 11:19  
 Signature Date

For district use: Finance Department recommendation: approved  
 Governing Board Agenda date: 48/24/25

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization AMS PTO School Amphitheater Middle Sch

Related Student Organization or Club \_\_\_\_\_ Taxpayer I.D. 20-3440698

OFFICERS:

Name: Rene Reyes Name: Janet Reyes

Office Held: President Office Held: Treasurer

Address: \_\_\_\_\_ Address: \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone(s): \_\_\_\_\_ Phone(s): \_\_\_\_\_

Date taking office: 10/17/24 Date taking office: 10/17/24

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Office Held: \_\_\_\_\_ Office Held: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_ Phone(s): \_\_\_\_\_

Date taking office: \_\_\_\_\_ Date taking office: \_\_\_\_\_

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach: 1) Articles of Incorporation (*first year only*)
- 2) I.R.S. Determination Letter (*first year only*)
- 3) Annual budget, goals and objectives
- 4) Current operating by-laws
- 5) Last fiscal year AZ Corporation Commission Annual Report
- 6) Last fiscal year I.R.S. Form 990 Annual Report
- 7) Most recent treasurers financial report
- 8) Most recent bank statement

- Informal Non-Profit Please Attach: 1) Annual budget, goals and objectives
- 2) Current operating by-laws
- 3) Most recent treasurers financial report
- 4) Most recent bank statement

Are two signatures required on disbursements?  Yes  No By-laws reviewed annually?  Yes  No

Member meetings held how often? once a month Executive meetings held how often? once a month

*As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Organization training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.*

Janet Reyes 8/5/25 [Signature] 8/5/25  
Signature Date Signature Date

Signature \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Site Administrator's Approval: [Signature] 8/5/25  
Signature Date

For district use: Finance Department recommendation: approved  
Governing Board Agenda date: 8/26/25

AUG 15 25 4:40

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization IRHS MUSIC ASSOCIATION

School Ironwood Ridge High Sch

Related Student Organization or Club \_\_\_\_\_

Taxpayer I.D. 20-8792365

OFFICERS:

Name: Alyson Delp

Name: Josh McPheron

Office Held: President

Office Held: Treasurer

Address: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 05/09/23

Date taking office: 05/01/25

Name: Gretchen Engel

Name: Jan White

Office Held: Vice President

Office Held: Secretary

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 05/01/25

Date taking office: 05/01/25

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach: 1) Articles of Incorporation (first year only)  X
- 2) I.R.S. Determination Letter (first year only)  X
- 3) Annual budget, goals and objectives  ✓✓
- 4) Current operating by-laws  ✓
- 5) Last fiscal year AZ Corporation Commission Annual Report
- 6) Last fiscal year I.R.S. Form 990 Annual Report
- 7) Most recent treasurers financial report
- 8) Most recent bank statement

- Informal Non-Profit Please Attach: 1) Annual budget, goals and objectives
- 2) Current operating by-laws
- 3) Most recent treasurers financial report
- 4) Most recent bank statement

Are two signatures required on disbursements?  Yes  No By-laws reviewed annually?  Yes  No

Member meetings held how often? monthly Executive meetings held how often? monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Alyson Delp 6/17/25  
Signature Date

Gretchen E Engel 6/17/2025  
Signature Date

[Signature] 6/17/2025  
Signature Date

[Signature] 6/17/25  
Signature Date

Site Administrator's Approval: [Signature]  
Signature

8/8/25 AUG 11 '25 PM 10:15  
Date

For district use: Finance Department recommendation: approved [Signature] 6/17/25  
Governing Board Agenda date: 50 8/26/25

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization Cross Middle School PTO School Cross Middle School

Related Student Organization or Club \_\_\_\_\_ Taxpayer I.D. 80-0534224

OFFICERS:

Name: Nicole Valencic  
Office Held: President  
Address: \_\_\_\_\_

Name: Amanda Campion  
Office Held: Treasurer  
Address: \_\_\_\_\_

E-mail: \_\_\_\_\_  
Phone(s): \_\_\_\_\_  
Date taking office: 07/01/25

E-mail: \_\_\_\_\_  
Phone(s): \_\_\_\_\_  
Date taking office: 07/01/22

Name: Kim Evans  
Office Held: Vice President  
Address: \_\_\_\_\_

Name: Jennifer Iadevaia  
Office Held: Secretary  
Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_  
Date taking office: 07/01/25

Phone(s): \_\_\_\_\_  
Date taking office: 07/01/25

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
- 1) Articles of Incorporation (*first year only*)
  - 2) I.R.S. Determination Letter (*first year only*)
  - 3) Annual budget, goals and objectives
  - 4) Current operating by-laws
  - 5) Last fiscal year AZ Corporation Commission Annual Report
  - 6) Last fiscal year I.R.S. Form 990 Annual Report
  - 7) Most recent treasurers financial report
  - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
- 1) Annual budget, goals and objectives
  - 2) Current operating by-laws
  - 3) Most recent treasurers financial report
  - 4) Most recent bank statement

Are two signatures required on disbursements?  Yes  No By-laws reviewed annually?  Yes  No

Member meetings held how often? Quarterly Executive meetings held how often? Quarterly

*As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.*

<u>[Signature]</u> Signature	<u>7/23/25</u> Date	<u>[Signature]</u> Signature	<u>7/23/2025</u> Date
<u>[Signature]</u> Signature	<u>7/23/25</u> Date	<u>[Signature]</u> Signature	<u>7/23/2025</u> Date
Site Administrator's Approval: <u>[Signature]</u> Signature		<u>7/25/25</u> Date	

For district use:

Finance Department recommendation: approval  
Governing Board Agenda date: 8/26/25

AUG 12 '25 PM 2:13

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization IRHS Pomline Booster

School Ironwood Ridge High Sch

Related Student Organization or Club \_\_\_\_\_

Taxpayer I.D. 86-2888438

OFFICERS:

Name: Lindsey Oswald

Name: Mareanna Chulick

Office Held: President

Office Held: Treasurer

Address: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 08/12/24

Date taking office: 08/12/24

Name: Valerie Crawford

Name: Whitney Vincent

Office Held: Vice President

Office Held: Secretary

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 08/08/25

Date taking office: 08/12/24

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

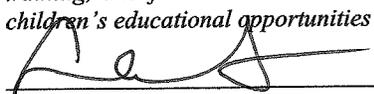
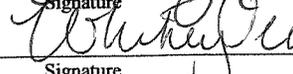
- Formal Non-Profit Please Attach: 1) Articles of Incorporation (first year only)  
2) I.R.S. Determination Letter (first year only)  
3) Annual budget, goals and objectives  
4) Current operating by-laws  
5) Last fiscal year AZ Corporation Commission Annual Report  
6) Last fiscal year I.R.S. Form 990 Annual Report  
7) Most recent treasurers financial report  
8) Most recent bank statement

- Informal Non-Profit Please Attach: 1) Annual budget, goals and objectives  
2) Current operating by-laws  
3) Most recent treasurers financial report  
4) Most recent bank statement

Are two signatures required on disbursements?  Yes  No By-laws reviewed annually?  Yes  No

Member meetings held how often? Monthly Executive meetings held how often? Twice Annual

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Group training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

	<u>8/8/2025</u>		<u>8/8/25</u>
Signature	Date	Signature	Date
	<u>8/8/2025</u>		<u>8/8/25</u>
Signature	Date	Signature	Date

Site Administrator's Approval:  8/11/25  
Signature Date

For district use: Finance Department recommendation:  
Governing Board Agenda date:

AUG 14 '25 10:44

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization CDO Orchestra Booster Club School Canyon del Oro High Sch

Related Student Organization or Club \_\_\_\_\_ Taxpayer I.D. 81-3519995

OFFICERS:

Name: Meagan Cook  
Office Held: President  
Address: \_\_\_\_\_

Name: Griselda Ratje  
Office Held: Treasurer  
Address: \_\_\_\_\_

E-mail: \_\_\_\_\_  
Phone(s): \_\_\_\_\_

E-mail: \_\_\_\_\_  
Phone(s): \_\_\_\_\_

Date taking office: 05/01/25

Date taking office: 09/20/21

Name: Korey Toensing  
Office Held: Vice President  
Address: \_\_\_\_\_

Name: Amy Dionise  
Office Held: Secretary  
Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 05/01/25

Date taking office: 05/20/21

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach:
  - 1) Articles of Incorporation (first year only)
  - 2) I.R.S. Determination Letter (first year only)
  - 3) Annual budget, goals and objectives
  - 4) Current operating by-laws
  - 5) Last fiscal year AZ Corporation Commission Annual Report
  - 6) Last fiscal year I.R.S. Form 990 Annual Report
  - 7) Most recent treasurers financial report
  - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
  - 1) Annual budget, goals and objectives
  - 2) Current operating by-laws
  - 3) Most recent treasurers financial report
  - 4) Most recent bank statement

Are two signatures required on disbursements? Yes  No  By-laws reviewed annually?  Yes  No

Member meetings held how often? Once a Month Executive meetings held how often? Once a Year

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Organization training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

Signature: [Signature] Date: 7/30/25

Signature: [Signature] Date: 7/30/2025

Signature: Griselda N. Ratje Date: 7/30/25

Signature: [Signature] Date: 7/20/25

Site Administrator's Approval: Tona Bulley Signature Date

Signature: [Signature] Date: 7/30/25

For district use: Finance Department recommendation: approval  
Governing Board Agenda date: 8/26/25

AUG 14 '25 AM 10:44

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization Wilson K-8 PTO School Wilson K-8

Related Student Organization or Club \_\_\_\_\_ Taxpayer I.D. 75-3132517

OFFICERS:

Name: Jillian Aja

Name: Wayne Richard

Office Held: President

Office Held: Treasurer

Address: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 07/01/25

Date taking office: 07/01/25

Name: Meagan Crain

Name: Jennifer Foreman

Office Held: Vice President

Office Held: Secretary

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 07/01/25

Date taking office: 07/01/25

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

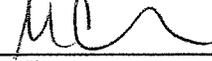
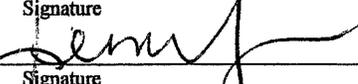
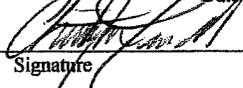
- Formal Non-Profit Please Attach:
- 1) Articles of Incorporation (first year only)
  - 2) I.R.S. Determination Letter (first year only)
  - 3) Annual budget, goals and objectives
  - 4) Current operating by-laws
  - 5) Last fiscal year AZ Corporation Commission Annual Report
  - 6) Last fiscal year I.R.S. Form 990 Annual Report
  - 7) Most recent treasurers financial report
  - 8) Most recent bank statement

- Informal Non-Profit Please Attach:
- 1) Annual budget, goals and objectives
  - 2) Current operating by-laws
  - 3) Most recent treasurers financial report
  - 4) Most recent bank statement

Are two signatures required on disbursements?  Yes  No By-laws reviewed annually?  Yes  No

Member meetings held how often? Quarterly Executive meetings held how often? Monthly

As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Organization training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.

	<u>8/14/25</u>		<u>8-14-2025</u>
Signature	Date	Signature	Date
	<u>8/14/25</u>		<u>8.14.25</u>
Signature	Date	Signature	Date
Site Administrator's Approval: 		<u>8/14/25</u>	
Signature		Date	

AUG 14 '25 PM 1:58

For district use: Finance Department recommendation: approved  
Governing Board Agenda date: 8/26/25

AMPHITHEATER PUBLIC SCHOOLS PARENT SUPPORT ORGANIZATIONS  
ANNUAL APPLICATION FOR GOVERNING BOARD APPROVAL

School Year 2025 - 2026

Name of Organization Mesa Verde PTO

School Mesa Verde Elementary

Related Student Organization or Club \_\_\_\_\_

Taxpayer I.D. 86-1043125

OFFICERS:

Name: Lynn Mitts

Name: Angela Barr

Office Held: President

Office Held: Treasurer

Address: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 08/06/25

Date taking office: 08/03/23

Name: Emily Volpp

Name: \_\_\_\_\_

Office Held: Vice President

Office Held: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Phone(s): \_\_\_\_\_

Date taking office: 08/06/25

Date taking office: \_\_\_\_\_

FOR ADDITIONAL OFFICERS, PLEASE ADD A SEPARATE, ATTACHED SHEET.

- Formal Non-Profit Please Attach: 1) Articles of Incorporation (*first year only*)
- 2) I.R.S. Determination Letter (*first year only*)
- 3) Annual budget, goals and objectives
- 4) Current operating by-laws
- 5) Last fiscal year AZ Corporation Commission Annual Report
- 6) Last fiscal year I.R.S. Form 990 Annual Report
- 7) Most recent treasurer's financial report
- 8) Most recent bank statement

- Informal Non-Profit Please Attach: 1) Annual budget, goals and objectives
- 2) Current operating by-laws
- 3) Most recent treasurer's financial report
- 4) Most recent bank statement

Are two signatures required on disbursements?  Yes  No By-laws reviewed annually?  Yes  No

Member meetings held how often? once a month Executive meetings held how often? once a quarter

*As officers, we hereby agree to abide the By-Laws of our organization, attend annual district-provided Parent Support Organization training, and follow the district's Guidelines For Operation And Financial Responsibility while we strive to improve our children's educational opportunities where support is needed.*

<u>Lynn Mitts</u> Signature	<u>7/31/25</u> Date	<u>Angela Barr</u> Signature	<u>7/31/25</u> Date
<u>Emily Volpp</u> Signature	<u>7/31/25</u> Date	_____ Signature	_____ Date
Site Administrator's Approval: <u>T-Rupp</u> Signature		<u>8/15/25</u> Date	

For district use:

Finance Department recommendation: approved  
Governing Board Agenda date: 8/26/25

AUG 15 '25 PM 12:27



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING: August 26, 2025**

**TITLE: Award of Contract for Assessment and Quality Assurance/ Quality Control (QA/QC) Services for Projects - Based Upon Responses to Request for Quote (RFQ) 2425006-Q**

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**BACKGROUND:**

Request for Quote 2425006-Q (RFQ) for the Assessment and QA/QC Services for Projects was posted for 37 days on the Arizona Purchasing site on [www.AZPurchasing.org](http://www.AZPurchasing.org). There were thirty-nine vendors who downloaded the solicitation from [www.AZPurchasing.org](http://www.AZPurchasing.org). The District received two responsive proposals, and the Evaluation Team scored each proposal based on 100 points evaluation criteria listed in the RFQ. The results were:

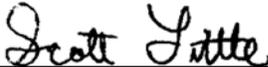
	<b>Total Points</b>
DLR Group	96
Red Roof	71

**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board award a contract to **DLR Group** as determined by their responsive bid to RFQ 2425006-Q for the Assessment and QA/QC Services for Projects.

---

**INITIATED BY:**

  
Scott Little, Chief Financial Officer

Date: August 14, 2025

  
Todd A. Jaeger, J.D., Superintendent

Evaluation Score Sheet

**RFQ Assessment and QA/QC Services for projects 2425006-Q**

	Possibly Points
Experience and Qualifications of the Firm included recent examples of work similar to the specific scope of service required	<b>60</b>
Firm and Staff Information (including resumes)	<b>30</b>
Responsiveness in meeting the requirements of this RFQ	<b>10</b>
A. Complete all required forms	
B. Provided Requested Information	
C. Provide and electronic copy of submittal	
<b>TOTAL (100 points)</b>	



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING: August 26, 2025**

**TITLE: Award of Contract for New and Replacement Window Glass- Based Upon Responses to Request for Bid (RFB) 2425007**

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**BACKGROUND:**

Request for Bid 2425007 (RFB) for the New and Replacement Window Glass was posted for 23 days on the Arizona Purchasing site on [www.AZPurchasing.org](http://www.AZPurchasing.org). This solicitation requested pricing for the New and Replacement Window Glass. There were eighteen vendors who downloaded the solicitation from [www.AZPurchasing.org](http://www.AZPurchasing.org). The two responsive vendors are listed below:

AAG Glass  
Romanoski Glas and Mirror

---

**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board award a contract to **AAG Glass** as determined by their responsive bid to RFB 2425007 for the New and Replacement Window Glass.

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**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: August 14, 2025

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Todd A. Jaeger, J.D., Superintendent

**New and Replacement Window Glass RFB 2425007**

**Pricing Sheet**

Vendor:  
AAG  
Glass

Vendor:  
Romanosk  
i Glass

Type of Glass	Thick	Cost Per Square Foot (SqFt) Stand Size	Cost Per Square Foot (SqFt) Non-Standard Size	Annual Square Footage (Sq Ft)
Clear Laminated	1/4"	\$8.10	\$10.10	
Bronze Laminated	1/4"	\$11.20	\$13.20	
Grey Laminated	1/4"	\$11.20	\$13.20	
Clear Wire Laminated	1/4"	\$17.70	\$19.70	
Safety Laminated	1/4"	\$4.00	\$6.00	
Clear Temperate Glass	1/8"	\$7.25	\$9.25	
Mirror w/ Safety Backing	1/4"	\$4.25	\$6.25	
Window Tint Film Installed Cost (Per Sq Ft)		\$6.00	\$8.00	
Window Sunscreen Film Installed Cost (Per Sq Ft)		\$6.00	\$8.00	
Clear Plexiglass	1/4"	\$8.00	\$10.00	
Clear Plexiglass	3/16"	\$8.00	\$10.00	
Security Film				
Window Board (Due to Vandalism)		4x8 Stk \$250 Flat		

Cost Per Square Foot (SqFt) Stand Size	Cost Per Square Foot (SqFt) Non-Standard Size	Annual Square Footage (Sq Ft)
\$24.32	\$31.24	
\$28.22	\$34.75	
\$28.22	\$34.75	
\$65.21	\$72.50	
\$8.59	\$12.25	
\$7.25	\$9.35	
\$13.68	\$18.42	
\$17.25	\$19.45	
\$24.75	\$28.25	
\$11.51	\$14.25	
\$9.44	\$11.75	
\$20.00	\$24.95	
\$ 467.50 one person, 1 plywood, 3hr minimum.		

Polished Chrome 1/4" U-Channel

\$ 12.00 per Linear Foot

\$ 4.83 per Linear Foot

Hourly Labor Rate: 1 person

\$ 90.00

\$ 90.00

Hourly Labor Rate: 2 persons

\$ 150.00

\$ 180.00

Hourly Charges for After Hours

\$ SAA

\$ 135.00



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of School Facilities Oversight Board (SFOB) FY 2026 Capital Plan

---

**BACKGROUND:**

Per A.R.S. § 15-2041 C., districts are required to submit a Capital Plan to the School Facilities Oversight Board by September 1<sup>st</sup> of each fiscal year to request monies from the New School Facilities fund if the capital plan indicates a need for the construction of a new school, or an addition to an existing school within the next four years (through FY 2030), or a need for land within the next ten years (through FY 2036).

The District does not have projected student growth sufficient to justify requesting construction of a new school funded by the School Facilities Oversight Board.

Attached is a copy of the School Facilities Oversight Board FY 2026 Capital Plan to be submitted to the Governing Board for approval.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the FY 2026 Capital Plan be approved by the Governing Board.

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**INITIATED BY:**

Richard C. La Nasa, Executive Manager, Operational Support

Date: August 19, 2025

Todd A. Jaeger, J.D., Superintendent

# School Facilities Oversight Board

# FY 2026 Capital Plan

Amphitheater Unified District

Submittal Date:

100210000

2026

Print Date:

8/19/2025

## Master Plan

NA

## Tuition in / out

District	In	Out
Flowing Wells Unified District	1	0
Sunnyside Unified District	0	0
Oracle Elementary District	1	0

## Open Enrollment

District	Student Count
Catalina Foothills Unified District	16
Florence Unified School District	9
Flowing Wells Unified District	217
Marana Unified District	808
Oracle Elementary District	290
Red Rock Elementary District	15
Sahuarita Unified District	3
Sunnyside Unified District	25
Tanque Verde Unified District	1
Tucson Unified District	433

## ADM Methodology

Census for Pima County and reduced growth in building permits

## ADM Projections

P-5		
Year	ADM	% Change
FY 26	4,577.00	
FY 27	4,529.00	-1.05
FY 28	4,481.00	-1.06
FY 29	4,441.00	-0.90
FY 30	4,386.00	-1.24
FY 31	4,314.00	-1.65
FY 32	4,266.00	-1.12
FY 33	4,217.00	-1.15
FY 34	4,169.00	-1.14

# School Facilities Oversight Board

# FY 2026 Capital Plan

Amphitheater Unified District

Submittal Date:

100210000

2026

Print Date:

8/19/2025

P-5		
Year	ADM	% Change
FY 35	4,119.00	-1.20
6-8		
Year	ADM	% Change
FY 26	2,434.00	
FY 27	2,408.00	-1.07
FY 28	2,383.00	-1.04
FY 29	2,362.00	-0.89
FY 30	2,332.00	-1.28
FY 31	2,294.00	-1.63
FY 32	2,269.00	-1.09
FY 33	2,243.00	-1.15
FY 34	2,217.00	-1.16
FY 35	2,191.00	-1.18
9-12		
Year	ADM	% Change
FY 26	4,331.00	
FY 27	4,286.00	-1.04
FY 28	4,241.00	-1.05
FY 29	4,203.00	-0.90
FY 30	4,151.00	-1.24
FY 31	4,082.00	-1.67
FY 32	4,038.00	-1.08
FY 33	3,991.00	-1.17
FY 34	3,945.00	-1.16
FY 35	3,898.00	-1.20

## New Construction Project Requests

Project Description	Project Number	Grade Level	Number of Students	Projected Opening	Land Need	Land Status
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## Locally-Funded Project List

Project Description	Grade Config	Funding Source	Estimated Contract Date	Estimated Completion Date	Replacement Space	Gross Square Footage	District Administrative Square Footage
			62				

# School Facilities Oversight Board

# FY 2026 Capital Plan

Amphitheater Unified District

Submittal Date:

100210000

2026

Print Date:

8/19/2025

## District Owned - Vacant Land

Parcel Number	Area Acres	Cross Streets	Description of planned use
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**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Arizona Department of Administration School Facilities Division Building Renewal Grants

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**BACKGROUND:**

The District submitted Building Renewal Grant (BRG) Applications to the Arizona Department of Administration School Facilities Division (SFD) to correct Minimum Adequacy Guideline deficiencies at District locations.

The SFD approved the following BRG Application(s) with Phase Grant funding to be awarded for each BRG:

- BRG-007572 – LAC – 400 Wing Fire Rated Foyer Door Failure – SF165251
- BRG-007579 – AHS – New Gym Main Floor Bleacher Replacement – SF281253
- BRG-007606 – AMS – Main Sewer Line Failure Needing Repair/Rehabilitation – SF166252
- BRG-007612 – CDO – Auto Shop 4 Evaporative Coolers Replacement – SF282253

The Governing Board is required to approve SFD Terms and Conditions for each BRG Application to accept the awards.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board accepts the SFD Building Renewal Grants and authorize the Governing Board President to sign the attached Terms and Conditions.

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**INITIATED BY:**

Richard C. La Nasa, Executive Manager, Operational Support

Date: August 25, 2025

Todd A. Jaeger, J.D., Superintendent

# SCHOOL FACILITIES DIVISION

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020, May 4, 2022, April 5, 2023, November 6, 2024

## TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM BUILDING RENEWAL GRANT FUND

School District:

School:

BRG Project Number

Project Title:

### 01. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the School Facilities Division (SFD, or "Division") from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §41-5731, §41-5701, and §41-5702.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines found in A.A.C. Title 7, sections R7-6-101 through R7-6-276. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §41-5731, A.A.C. Title 7 section R7-1-101 through R7-6-276, and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

### 02. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the initial date of the performance period and shall continue until the project is closed, pursuant to Paragraph 4.2. A project shall be complete within 12 months per A.R.S. §41-5731.

#### 2.1 ABANDONMENT OF THE PROJECT

A Project or phase grant may be considered to be abandoned if the acceptance process, including, the submittal of the purchase order(s) has not been completed by the District within four months of award of funding or the project has had no activity in over a 6 month period. In such an instance, the project or phase grant may be subject to administrative closeout and any monies awarded may be de-obligated from the project or phase grant and returned to the fund.

### **03. FINANCIAL CONDITIONS**

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, and the USFR purchasing guidelines;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Compliance with any applicable School Facilities Division Performance Specifications;
- f. The SFD will require Design Scope Development meetings with the selected designer before any funding is made available for Construction phase grant. School district non-compliance with these Terms and Conditions may result in the delay of phase grant awards in Procurement and/or Construction;
- g. Professional services deliverables will be submitted to the SFD via activity reports before project and phase grant closeout to verify deliverables were successfully funded by the Building Renewal Grant Program.
- h. Further requests for funds in the form of subsequent phases, change orders, supplemental funding requests, and other requests outside of the project scope as described in the Terms and Conditions may be deemed ineligible upon review by the Division staff. These determinations are appealable as authorized in A.R.S. § 41-5702 (A) (5) (i). Staff will provide guidance and technical assistance to the district in meeting program requirements. The final determination of the SFD or the Board are appealable agency actions as detailed in § 41-5702 (A)(5) (i) and subsection 8. of these Terms and Conditions.
- i. Failure to comply with any term or condition required by this Agreement may result in a delay in the processing of payment applications and change orders.

#### **3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS**

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the SFD as necessary to perform its duties. The District will cooperate with the SFD or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

### 3.2 SURPLUS FUNDS

If the final cost of the Project or the phase grant is less than the amount awarded by the SFD, the SFD shall de-obligate the remaining monies from the project or phase grant at closeout.

### 3.3 SCOPE OF WORK / UNFORESEEN CONDITIONS

The District shall notify the SFD if any unforeseen conditions arise during project implementation. The SFD will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division to proceed. The Change Order is not considered executed until signed by the SFD. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. §41-5701.02.1.2., if a school district approves (If the District issues a purchase order or authorizes start of the work) work referenced in a change order before the SFD approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

### 3.4 LOCAL FUNDS

If the District intends to supplement the Project or phase grant with additional funds, the District shall provide to the SFD an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the funding source and the amount being committed in each project or phase grant.

Elective upgrades to facilities, excluded spaces in excess of 10%, district administrative spaces, grade configuration updates of facilities, or program changes limited by "built as designed" plans are ineligible for BRG funds, notwithstanding campus-wide and/or multi-building building systems, such as, but not limited to fire alarms, intercoms, central plants, wastewater treatment plants and wells.

### 3.5 DISBURSED FUNDS

Any work the school district approves prior to receiving an award notice or an executed change order is the financial responsibility of the school district. The District shall return any disbursed monies to the SFD, and reimburse the Fund for monies spent without proper authorization from the SFD within thirty (30) days of being notified by the SFD.

### 3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportionally according to the original cost

sharing.

#### **04. REPORTING REQUIREMENTS**

The District will make reports to the SFD as requested, and will cooperate with any evaluation of the grant and/or project as required by the SFD. All expenditures and projects are subject to audit. All construction and related contracts entered into by the District shall contain a clause that will permit the SFD and/or the District to audit the contract.

##### **4.1 PUBLIC RECORD**

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

##### **4.2 FINANCIAL REPORT AND PROJECT / PHASE GRANT CLOSEOUT**

The District shall complete a final financial report in each phase grant before initiating an application for subsequent phase grants. The project closeout shall be completed upon submission of the final project payment request.

The District shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project and each phase grant;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for each phase grant.

#### **05. INSURANCE REQUIREMENTS**

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds. Projects as a result of weather-related or other insurable incidences shall be initiated by an insurance claim and partnerships reported.

#### **06. AUDIT OF RECORDS**

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of

these Terms and Conditions.

## **07. AVAILABILITY OF FUNDS**

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project or phase grant, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

## **08. APPEALABLE AGENCY ACTION**

Pursuant to 41-5702 (A)(5) (i) and subsection P, Building Renewal Grant requests are an appealable agency action.

SFD Staff shall notify a school district in writing that the proposed project does not meet eligibility criteria. The written notification shall include documentation to support the staff's determination that the proposed project does not meet the eligibility criteria. The SFD will send written notification to the school district after the final decision that the school district is not eligible. The school district may directly appeal the staff's determination of ineligibility to the director or designee. The school district may directly appeal the director's determination of ineligibility to the board.

A school district may appeal the denial of a request for monies or any other appealable Division action pursuant to title 41, chapter 6, article 10. For the purposes of this subsection, "appealable agency action" has the same meaning prescribed in section 41-1092.

### **8.1 RESOLUTION OF DISPUTES**

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

## **09. NON-DISCRIMINATION**

The Parties shall comply with Executive Order 2023-01. However, Tribal Nations are exempt from the definition of employer for both Federal and State Civil Rights Act.

## **10. TERMINATION**

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the - SFD, the District shall be paid for all allowable costs incurred prior to the date of termination, and the cost determined appropriate by the SFD to de-mobilize the contractor from the work site, if applicable.

The payment of costs are subject to audit verification by the SFD or its duly authorized representative.

#### **11. ASSIGNMENT AND DELEGATION**

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

#### **12. CANCELLATION FOR CONFLICT OF INTEREST**

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

#### **13. ENTIRE AGREEMENT**

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

#### **14. APPLICABLE LAW**

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

#### **15. THIRD-PARTY ANTITRUST VIOLATIONS**

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

#### **16. PROGRAM REVIEW AND SITE VISITS**

The SFD has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the SFD in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

#### **17. RIGHTS IN DATA, RIGHT TO USE, DUPLICATE AND DISCLOSE**

The SFD may duplicate, use, and disclose in any manner and for any purpose whatsoever, within

the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the SFD retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential or proprietary information, but shall include professional credit for the architect and engineers of the successful project.

## **18. FEDERAL IMMIGRATION AND NATIONALITY ACT**

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at [USCIS.GOV](http://USCIS.GOV).

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

## **19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401**

### **19.1 WARRANT COMPLIANCE**

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

### **19.2 BREACH OF WARRANTY**

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

### 19.3 FAILURE TO COMPLY

Failure to comply with a SFD audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

### 19.4 INSPECTION

The SFD retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

## **20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.**

The SFD may enter into additional agreements with the District that authorize the District to utilize SFD-funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the SFD an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

## **21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL**

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

## **22. FLOW-DOWN REQUIREMENTS**

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

## **23. CERTIFICATION / AUTHORIZATION**

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent and the CFO/Business Manager of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized

to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

BRG Project Number:

\_\_\_\_\_  
Governing Board President (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

School District

\_\_\_\_\_  
Superintendent (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

\_\_\_\_\_  
CFO/Business Manager (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

# SCHOOL FACILITIES DIVISION

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020, May 4, 2022, April 5, 2023, November 6, 2024

## TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM BUILDING RENEWAL GRANT FUND

School District:

School:

BRG Project Number

Project Title:

### 01. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the School Facilities Division (SFD, or "Division") from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §41-5731, §41-5701, and §41-5702.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines found in A.A.C. Title 7, sections R7-6-101 through R7-6-276. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §41-5731, A.A.C. Title 7 section R7-1-101 through R7-6-276, and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

### 02. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the initial date of the performance period and shall continue until the project is closed, pursuant to Paragraph 4.2. A project shall be complete within 12 months per A.R.S. §41-5731.

#### 2.1 ABANDONMENT OF THE PROJECT

A Project or phase grant may be considered to be abandoned if the acceptance process, including, the submittal of the purchase order(s) has not been completed by the District within four months of award of funding or the project has had no activity in over a 6 month period. In such an instance, the project or phase grant may be subject to administrative closeout and any monies awarded may be de-obligated from the project or phase grant and returned to the fund.

### **03. FINANCIAL CONDITIONS**

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, and the USFR purchasing guidelines;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Compliance with any applicable School Facilities Division Performance Specifications;
- f. The SFD will require Design Scope Development meetings with the selected designer before any funding is made available for Construction phase grant. School district non-compliance with these Terms and Conditions may result in the delay of phase grant awards in Procurement and/or Construction;
- g. Professional services deliverables will be submitted to the SFD via activity reports before project and phase grant closeout to verify deliverables were successfully funded by the Building Renewal Grant Program.
- h. Further requests for funds in the form of subsequent phases, change orders, supplemental funding requests, and other requests outside of the project scope as described in the Terms and Conditions may be deemed ineligible upon review by the Division staff. These determinations are appealable as authorized in A.R.S. § 41-5702 (A) (5) (i). Staff will provide guidance and technical assistance to the district in meeting program requirements. The final determination of the SFD or the Board are appealable agency actions as detailed in § 41-5702 (A)(5) (i) and subsection 8. of these Terms and Conditions.
- i. Failure to comply with any term or condition required by this Agreement may result in a delay in the processing of payment applications and change orders.

#### **3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS**

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the SFD as necessary to perform its duties. The District will cooperate with the SFD or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

### 3.2 SURPLUS FUNDS

If the final cost of the Project or the phase grant is less than the amount awarded by the SFD, the SFD shall de-obligate the remaining monies from the project or phase grant at closeout.

### 3.3 SCOPE OF WORK / UNFORESEEN CONDITIONS

The District shall notify the SFD if any unforeseen conditions arise during project implementation. The SFD will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division to proceed. The Change Order is not considered executed until signed by the SFD. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. §41-5701.02.1.2., if a school district approves (If the District issues a purchase order or authorizes start of the work) work referenced in a change order before the SFD approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

### 3.4 LOCAL FUNDS

If the District intends to supplement the Project or phase grant with additional funds, the District shall provide to the SFD an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the funding source and the amount being committed in each project or phase grant.

Elective upgrades to facilities, excluded spaces in excess of 10%, district administrative spaces, grade configuration updates of facilities, or program changes limited by "built as designed" plans are ineligible for BRG funds, notwithstanding campus-wide and/or multi-building building systems, such as, but not limited to fire alarms, intercoms, central plants, wastewater treatment plants and wells.

### 3.5 DISBURSED FUNDS

Any work the school district approves prior to receiving an award notice or an executed change order is the financial responsibility of the school district. The District shall return any disbursed monies to the SFD, and reimburse the Fund for monies spent without proper authorization from the SFD within thirty (30) days of being notified by the SFD.

### 3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportionally according to the original cost

sharing.

#### **04. REPORTING REQUIREMENTS**

The District will make reports to the SFD as requested, and will cooperate with any evaluation of the grant and/or project as required by the SFD. All expenditures and projects are subject to audit. All construction and related contracts entered into by the District shall contain a clause that will permit the SFD and/or the District to audit the contract.

##### **4.1 PUBLIC RECORD**

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

##### **4.2 FINANCIAL REPORT AND PROJECT / PHASE GRANT CLOSEOUT**

The District shall complete a final financial report in each phase grant before initiating an application for subsequent phase grants. The project closeout shall be completed upon submission of the final project payment request.

The District shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project and each phase grant;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for each phase grant.

#### **05. INSURANCE REQUIREMENTS**

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds. Projects as a result of weather-related or other insurable incidences shall be initiated by an insurance claim and partnerships reported.

#### **06. AUDIT OF RECORDS**

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of

these Terms and Conditions.

## **07. AVAILABILITY OF FUNDS**

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project or phase grant, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

## **08. APPEALABLE AGENCY ACTION**

Pursuant to 41-5702 (A)(5) (i) and subsection P, Building Renewal Grant requests are an appealable agency action.

SFD Staff shall notify a school district in writing that the proposed project does not meet eligibility criteria. The written notification shall include documentation to support the staff's determination that the proposed project does not meet the eligibility criteria. The SFD will send written notification to the school district after the final decision that the school district is not eligible. The school district may directly appeal the staff's determination of ineligibility to the director or designee. The school district may directly appeal the director's determination of ineligibility to the board.

A school district may appeal the denial of a request for monies or any other appealable Division action pursuant to title 41, chapter 6, article 10. For the purposes of this subsection, "appealable agency action" has the same meaning prescribed in section 41-1092.

### **8.1 RESOLUTION OF DISPUTES**

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

## **09. NON-DISCRIMINATION**

The Parties shall comply with Executive Order 2023-01. However, Tribal Nations are exempt from the definition of employer for both Federal and State Civil Rights Act.

## **10. TERMINATION**

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the - SFD, the District shall be paid for all allowable costs incurred prior to the date of termination, and the cost determined appropriate by the SFD to de-mobilize the contractor from the work site, if applicable.

The payment of costs are subject to audit verification by the SFD or its duly authorized representative.

#### **11. ASSIGNMENT AND DELEGATION**

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

#### **12. CANCELLATION FOR CONFLICT OF INTEREST**

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

#### **13. ENTIRE AGREEMENT**

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

#### **14. APPLICABLE LAW**

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

#### **15. THIRD-PARTY ANTITRUST VIOLATIONS**

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

#### **16. PROGRAM REVIEW AND SITE VISITS**

The SFD has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the SFD in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

#### **17. RIGHTS IN DATA, RIGHT TO USE, DUPLICATE AND DISCLOSE**

The SFD may duplicate, use, and disclose in any manner and for any purpose whatsoever, within

the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the SFD retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential or proprietary information, but shall include professional credit for the architect and engineers of the successful project.

## **18. FEDERAL IMMIGRATION AND NATIONALITY ACT**

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at [USCIS.GOV](http://USCIS.GOV).

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

## **19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401**

### **19.1 WARRANT COMPLIANCE**

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

### **19.2 BREACH OF WARRANTY**

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

### 19.3 FAILURE TO COMPLY

Failure to comply with a SFD audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

### 19.4 INSPECTION

The SFD retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

## **20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.**

The SFD may enter into additional agreements with the District that authorize the District to utilize SFD-funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the SFD an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

## **21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL**

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

## **22. FLOW-DOWN REQUIREMENTS**

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

## **23. CERTIFICATION / AUTHORIZATION**

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent and the CFO/Business Manager of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized

to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

BRG Project Number:

\_\_\_\_\_  
Governing Board President (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

School District

\_\_\_\_\_  
Superintendent (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

\_\_\_\_\_  
CFO/Business Manager (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

# SCHOOL FACILITIES DIVISION

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020, May 4, 2022, April 5, 2023, November 6, 2024

## TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM BUILDING RENEWAL GRANT FUND

School District:

School:

BRG Project Number

Project Title:

### 01. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the School Facilities Division (SFD, or "Division") from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §41-5731, §41-5701, and §41-5702.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines found in A.A.C. Title 7, sections R7-6-101 through R7-6-276. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §41-5731, A.A.C. Title 7 section R7-1-101 through R7-6-276, and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

### 02. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the initial date of the performance period and shall continue until the project is closed, pursuant to Paragraph 4.2. A project shall be complete within 12 months per A.R.S. §41-5731.

#### 2.1 ABANDONMENT OF THE PROJECT

A Project or phase grant may be considered to be abandoned if the acceptance process, including, the submittal of the purchase order(s) has not been completed by the District within four months of award of funding or the project has had no activity in over a 6 month period. In such an instance, the project or phase grant may be subject to administrative closeout and any monies awarded may be de-obligated from the project or phase grant and returned to the fund.

### **03. FINANCIAL CONDITIONS**

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, and the USFR purchasing guidelines;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Compliance with any applicable School Facilities Division Performance Specifications;
- f. The SFD will require Design Scope Development meetings with the selected designer before any funding is made available for Construction phase grant. School district non-compliance with these Terms and Conditions may result in the delay of phase grant awards in Procurement and/or Construction;
- g. Professional services deliverables will be submitted to the SFD via activity reports before project and phase grant closeout to verify deliverables were successfully funded by the Building Renewal Grant Program.
- h. Further requests for funds in the form of subsequent phases, change orders, supplemental funding requests, and other requests outside of the project scope as described in the Terms and Conditions may be deemed ineligible upon review by the Division staff. These determinations are appealable as authorized in A.R.S. § 41-5702 (A) (5) (i). Staff will provide guidance and technical assistance to the district in meeting program requirements. The final determination of the SFD or the Board are appealable agency actions as detailed in § 41-5702 (A)(5) (i) and subsection 8. of these Terms and Conditions.
- i. Failure to comply with any term or condition required by this Agreement may result in a delay in the processing of payment applications and change orders.

#### **3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS**

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the SFD as necessary to perform its duties. The District will cooperate with the SFD or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

### 3.2 SURPLUS FUNDS

If the final cost of the Project or the phase grant is less than the amount awarded by the SFD, the SFD shall de-obligate the remaining monies from the project or phase grant at closeout.

### 3.3 SCOPE OF WORK / UNFORESEEN CONDITIONS

The District shall notify the SFD if any unforeseen conditions arise during project implementation. The SFD will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division to proceed. The Change Order is not considered executed until signed by the SFD. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. §41-5701.02.1.2., if a school district approves (If the District issues a purchase order or authorizes start of the work) work referenced in a change order before the SFD approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

### 3.4 LOCAL FUNDS

If the District intends to supplement the Project or phase grant with additional funds, the District shall provide to the SFD an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the funding source and the amount being committed in each project or phase grant.

Elective upgrades to facilities, excluded spaces in excess of 10%, district administrative spaces, grade configuration updates of facilities, or program changes limited by "built as designed" plans are ineligible for BRG funds, notwithstanding campus-wide and/or multi-building building systems, such as, but not limited to fire alarms, intercoms, central plants, wastewater treatment plants and wells.

### 3.5 DISBURSED FUNDS

Any work the school district approves prior to receiving an award notice or an executed change order is the financial responsibility of the school district. The District shall return any disbursed monies to the SFD, and reimburse the Fund for monies spent without proper authorization from the SFD within thirty (30) days of being notified by the SFD.

### 3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportionally according to the original cost

sharing.

#### **04. REPORTING REQUIREMENTS**

The District will make reports to the SFD as requested, and will cooperate with any evaluation of the grant and/or project as required by the SFD. All expenditures and projects are subject to audit. All construction and related contracts entered into by the District shall contain a clause that will permit the SFD and/or the District to audit the contract.

##### **4.1 PUBLIC RECORD**

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

##### **4.2 FINANCIAL REPORT AND PROJECT / PHASE GRANT CLOSEOUT**

The District shall complete a final financial report in each phase grant before initiating an application for subsequent phase grants. The project closeout shall be completed upon submission of the final project payment request.

The District shall maintain records for five years following the completion of the project, which show:

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For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds. Projects as a result of weather-related or other insurable incidences shall be initiated by an insurance claim and partnerships reported.

#### **06. AUDIT OF RECORDS**

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of

these Terms and Conditions.

## **07. AVAILABILITY OF FUNDS**

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project or phase grant, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

## **08. APPEALABLE AGENCY ACTION**

Pursuant to 41-5702 (A)(5) (i) and subsection P, Building Renewal Grant requests are an appealable agency action.

SFD Staff shall notify a school district in writing that the proposed project does not meet eligibility criteria. The written notification shall include documentation to support the staff's determination that the proposed project does not meet the eligibility criteria. The SFD will send written notification to the school district after the final decision that the school district is not eligible. The school district may directly appeal the staff's determination of ineligibility to the director or designee. The school district may directly appeal the director's determination of ineligibility to the board.

A school district may appeal the denial of a request for monies or any other appealable Division action pursuant to title 41, chapter 6, article 10. For the purposes of this subsection, "appealable agency action" has the same meaning prescribed in section 41-1092.

### **8.1 RESOLUTION OF DISPUTES**

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

## **09. NON-DISCRIMINATION**

The Parties shall comply with Executive Order 2023-01. However, Tribal Nations are exempt from the definition of employer for both Federal and State Civil Rights Act.

## **10. TERMINATION**

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the - SFD, the District shall be paid for all allowable costs incurred prior to the date of termination, and the cost determined appropriate by the SFD to de-mobilize the contractor from the work site, if applicable.

The payment of costs are subject to audit verification by the SFD or its duly authorized representative.

#### **11. ASSIGNMENT AND DELEGATION**

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

#### **12. CANCELLATION FOR CONFLICT OF INTEREST**

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

#### **13. ENTIRE AGREEMENT**

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

#### **14. APPLICABLE LAW**

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

#### **15. THIRD-PARTY ANTITRUST VIOLATIONS**

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

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The SFD has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the SFD in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

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- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential or proprietary information, but shall include professional credit for the architect and engineers of the successful project.

## **18. FEDERAL IMMIGRATION AND NATIONALITY ACT**

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at [USCIS.GOV](http://USCIS.GOV).

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

## **19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401**

### **19.1 WARRANT COMPLIANCE**

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

### **19.2 BREACH OF WARRANTY**

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

### 19.3 FAILURE TO COMPLY

Failure to comply with a SFD audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

### 19.4 INSPECTION

The SFD retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under Paragraph 19.1.

## **20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.**

The SFD may enter into additional agreements with the District that authorize the District to utilize SFD-funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the SFD an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

## **21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL**

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

## **22. FLOW-DOWN REQUIREMENTS**

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

## **23. CERTIFICATION / AUTHORIZATION**

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent and the CFO/Business Manager of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized

to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

BRG Project Number:

\_\_\_\_\_  
Governing Board President (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

School District

\_\_\_\_\_  
Superintendent (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

\_\_\_\_\_  
CFO/Business Manager (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

# SCHOOL FACILITIES DIVISION

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016, December 8, 2016, October 4, 2017, July 11, 2018, January 8, 2020, May 6, 2020, May 4, 2022, April 5, 2023, November 6, 2024

## TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM BUILDING RENEWAL GRANT FUND

School District:

School:

BRG Project Number

Project Title:

### 01. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the School Facilities Division (SFD, or "Division") from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §41-5731, §41-5701, and §41-5702.

These monies are being awarded to the District for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines found in A.A.C. Title 7, sections R7-6-101 through R7-6-276. Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity. All monies used must be in compliance with the statutory requirements found in A.R.S. §41-5731, A.A.C. Title 7 section R7-1-101 through R7-6-276, and the Building Renewal Grant Policy adopted on October 2, 2008 and as subsequently amended, as well as any applicable session law.

### 02. TERM OF TERMS AND CONDITIONS

The term of these Terms and Conditions shall begin on the initial date of the performance period and shall continue until the project is closed, pursuant to Paragraph 4.2. A project shall be complete within 12 months per A.R.S. §41-5731.

#### 2.1 ABANDONMENT OF THE PROJECT

A Project or phase grant may be considered to be abandoned if the acceptance process, including, the submittal of the purchase order(s) has not been completed by the District within four months of award of funding or the project has had no activity in over a 6 month period. In such an instance, the project or phase grant may be subject to administrative closeout and any monies awarded may be de-obligated from the project or phase grant and returned to the fund.

### **03. FINANCIAL CONDITIONS**

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will ensure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the School District Procurement Rules adopted by the Arizona State Board of Education, and the USFR purchasing guidelines;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements;
- e. Compliance with any applicable School Facilities Division Performance Specifications;
- f. The SFD will require Design Scope Development meetings with the selected designer before any funding is made available for Construction phase grant. School district non-compliance with these Terms and Conditions may result in the delay of phase grant awards in Procurement and/or Construction;
- g. Professional services deliverables will be submitted to the SFD via activity reports before project and phase grant closeout to verify deliverables were successfully funded by the Building Renewal Grant Program.
- h. Further requests for funds in the form of subsequent phases, change orders, supplemental funding requests, and other requests outside of the project scope as described in the Terms and Conditions may be deemed ineligible upon review by the Division staff. These determinations are appealable as authorized in A.R.S. § 41-5702 (A) (5) (i). Staff will provide guidance and technical assistance to the district in meeting program requirements. The final determination of the SFD or the Board are appealable agency actions as detailed in § 41-5702 (A)(5) (i) and subsection 8. of these Terms and Conditions.
- i. Failure to comply with any term or condition required by this Agreement may result in a delay in the processing of payment applications and change orders.

#### **3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS**

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the SFD as necessary to perform its duties. The District will cooperate with the SFD or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

### 3.2 SURPLUS FUNDS

If the final cost of the Project or the phase grant is less than the amount awarded by the SFD, the SFD shall de-obligate the remaining monies from the project or phase grant at closeout.

### 3.3 SCOPE OF WORK / UNFORESEEN CONDITIONS

The District shall notify the SFD if any unforeseen conditions arise during project implementation. The SFD will direct the District on how to proceed. The District must submit an executable Change Order which includes the signature of the District Representative, Architect, and contractor prior to receiving written approval from the Division to proceed. The Change Order is not considered executed until signed by the SFD. The Change Order will also indicate any changes to the contract value, contract schedule, and contract scope. No work shall proceed without a fully executed Change Order. Any work the school district approves prior to the executed change order is the financial responsibility of the school district.

Pursuant to A.R.S. §41-5701.02.1.2., if a school district approves (If the District issues a purchase order or authorizes start of the work) work referenced in a change order before the SFD approves the Change Order, the school district is responsible for the cost and construction of the project ('The Project' is defined for the purposes of the Change Order as the work defined in the Change Order).

### 3.4 LOCAL FUNDS

If the District intends to supplement the Project or phase grant with additional funds, the District shall provide to the SFD an itemized purchase order signed by a District representative authorized to make the expenditure. The District's purchase order shall clearly indicate the funding source and the amount being committed in each project or phase grant.

Elective upgrades to facilities, excluded spaces in excess of 10%, district administrative spaces, grade configuration updates of facilities, or program changes limited by "built as designed" plans are ineligible for BRG funds, notwithstanding campus-wide and/or multi-building building systems, such as, but not limited to fire alarms, intercoms, central plants, wastewater treatment plants and wells.

### 3.5 DISBURSED FUNDS

Any work the school district approves prior to receiving an award notice or an executed change order is the financial responsibility of the school district. The District shall return any disbursed monies to the SFD, and reimburse the Fund for monies spent without proper authorization from the SFD within thirty (30) days of being notified by the SFD.

### 3.6 FUTURE REPAIRS – THIS SECTION SURVIVES THE TERMINATION OF THIS AGREEMENT

To the extent allowed by law, if the District has contributed local funds to pay for an upgrade of the Project beyond that required by the minimum school facilities guidelines; any increase in the cost of a future repair or replacement shall be paid for proportionally according to the original cost

sharing.

#### **04. REPORTING REQUIREMENTS**

The District will make reports to the SFD as requested, and will cooperate with any evaluation of the grant and/or project as required by the SFD. All expenditures and projects are subject to audit. All construction and related contracts entered into by the District shall contain a clause that will permit the SFD and/or the District to audit the contract.

##### **4.1 PUBLIC RECORD**

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

##### **4.2 FINANCIAL REPORT AND PROJECT / PHASE GRANT CLOSEOUT**

The District shall complete a final financial report in each phase grant before initiating an application for subsequent phase grants. The project closeout shall be completed upon submission of the final project payment request.

The District shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;
- c. The total cost of the project and each phase grant;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved and denied for each phase grant.

#### **05. INSURANCE REQUIREMENTS**

For all construction projects, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds. Projects as a result of weather-related or other insurable incidences shall be initiated by an insurance claim and partnerships reported.

#### **06. AUDIT OF RECORDS**

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of

these Terms and Conditions.

## **07. AVAILABILITY OF FUNDS**

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project or phase grant, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

## **08. APPEALABLE AGENCY ACTION**

Pursuant to 41-5702 (A)(5) (i) and subsection P, Building Renewal Grant requests are an appealable agency action.

SFD Staff shall notify a school district in writing that the proposed project does not meet eligibility criteria. The written notification shall include documentation to support the staff's determination that the proposed project does not meet the eligibility criteria. The SFD will send written notification to the school district after the final decision that the school district is not eligible. The school district may directly appeal the staff's determination of ineligibility to the director or designee. The school district may directly appeal the director's determination of ineligibility to the board.

A school district may appeal the denial of a request for monies or any other appealable Division action pursuant to title 41, chapter 6, article 10. For the purposes of this subsection, "appealable agency action" has the same meaning prescribed in section 41-1092.

### **8.1 RESOLUTION OF DISPUTES**

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review (pursuant to Title 41, Chapter 6, Article 10), to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

## **09. NON-DISCRIMINATION**

The Parties shall comply with Executive Order 2023-01. However, Tribal Nations are exempt from the definition of employer for both Federal and State Civil Rights Act.

## **10. TERMINATION**

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the - SFD, the District shall be paid for all allowable costs incurred prior to the date of termination, and the cost determined appropriate by the SFD to de-mobilize the contractor from the work site, if applicable.

The payment of costs are subject to audit verification by the SFD or its duly authorized representative.

#### **11. ASSIGNMENT AND DELEGATION**

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

#### **12. CANCELLATION FOR CONFLICT OF INTEREST**

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. §38-511.

#### **13. ENTIRE AGREEMENT**

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with Section 1 of these Terms and Conditions.

#### **14. APPLICABLE LAW**

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

#### **15. THIRD-PARTY ANTITRUST VIOLATIONS**

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

#### **16. PROGRAM REVIEW AND SITE VISITS**

The SFD has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the SFD in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

#### **17. RIGHTS IN DATA, RIGHT TO USE, DUPLICATE AND DISCLOSE**

The SFD may duplicate, use, and disclose in any manner and for any purpose whatsoever, within

the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

The District agrees that any negotiations, agreements, and/or contracts between the District and Architect(s) for the design of the Project shall provide that the SFD retains the right to use design documents limited to Site Plan, Exterior Elevations, Floor Plans, models, photographs, and renderings for the following, restricted purposes:

- a) To acknowledge Architects and their school designs successfully funded by the Board;
- b) To create a resource collection of promotional architectural designs for elementary, middle and high schools that will be available to other school districts to use as a school design resource.

It is understood that other school districts cannot use the District's design plans as their own as mandated by Code and Rules under the Arizona State Board of Technical Registration. Artistic representations shall not contain confidential or proprietary information, but shall include professional credit for the architect and engineers of the successful project.

## **18. FEDERAL IMMIGRATION AND NATIONALITY ACT**

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at [USCIS.GOV](http://USCIS.GOV).

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

## **19. E-VERIFY REQUIREMENTS PURSUANT TO A.R.S. § 41-4401**

### **19.1 WARRANT COMPLIANCE**

The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrant its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)

### **19.2 BREACH OF WARRANTY**

A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

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## **21. PROHIBITED BEHAVIOR-BOYCOTT OF ISRAEL**

The District warrants that its contractors are not engaged in a boycott of Israel as defined by A.R.S. §35-393.01.

## **22. FLOW-DOWN REQUIREMENTS**

The District shall comply with requirements of applicable Federal, State and local laws, regulations, policy and guidance, and shall flow down the requirements of applicable Federal, State, and local laws, regulations, policy and guidance to contractors and subcontractors at any tier to the extent necessary to ensure compliance with the requirements.

The District shall comply with all laws, statutes, ordinances, rules, codes, and regulations applicable to any school district.

## **23. CERTIFICATION / AUTHORIZATION**

These Terms and Conditions must be signed by the President of the Governing Board, Superintendent and the CFO/Business Manager of the District and certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized

to agree and accept and therefore sign these Terms and Conditions on behalf of the District.

BRG Project Number:

\_\_\_\_\_  
Governing Board President (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

School District

\_\_\_\_\_  
Superintendent (signature)

\_\_\_\_\_  
Date

Name (printed/typed)

\_\_\_\_\_  
CFO/Business Manager (signature)

\_\_\_\_\_  
Date

Name (printed/typed)



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Fireworks for Canyon del Oro High School and Ironwood Ridge Homecoming Games and Graduation

---

**BACKGROUND:**

Canyon del Oro High School Student Government and Ironwood Ridge Student Government are requesting approval for their proposed fireworks displays during their Homecoming games on October 3, 2025 (CDO) and September 26, 2025 (IRHS) and at their respective Commencement ceremonies on May 18, 2026 (CDO) and May 19, 2026 (IRHS).

Attached are the respective letters from Canyon del Oro and Ironwood Ridge.

Amphi High School Student Government and principal inquired with the City of Tucson regarding the possibility of conducting a fireworks displays; however, the City of Tucson stated that firework displays are prohibited in city limits.

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**RECOMMENDATION:**

It is the recommendation of the administration that the above request be approved.

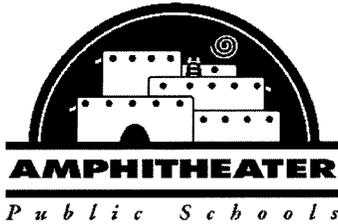
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**INITIATED BY:**

**Matthew Munger**  
Associate Superintendent for Secondary Education

**Date: August 19, 2025**

**Todd A. Jaeger, J.D., Superintendent**



# CANYON DEL ORO HIGH SCHOOL

25 W. Calle Concordia  
Oro Valley, AZ 85704

(520) 696-5560 • FAX (520) 696-5590



701 W. Wetmore Road • Tucson, AZ 85705 • (520) 696-5000 • [www.amphi.com](http://www.amphi.com)

GOVERNING BOARD MEMBERS

Susan Zibrat  
President

Deanna M. Day, M.Ed.  
Vice President

Vicki Cox Golder

Matthew A. Kopec

SUPERINTENDENT  
Todd A. Jaeger, J.D.

August 8, 2025

Matt Munger  
Amphitheater School District  
701 W Wetmore Rd  
Tucson, AZ 85705

Dear Mr. Munger,

As the Student Body President and Vice President at Canyon Del Oro High School, we would like to submit this proposal to you to request permission from the Amphitheater School District Governing Board, Oro Valley Fire Marshall, and the Oro Valley Police Department to set off fireworks at Canyon Del Oro's 2025 Homecoming football game on Friday, October 3, 2025 and at the Canyon Del Oro Graduation Ceremony on Monday, May 18, 2026.

1. The fireworks company to be used is Fireworks Production of Arizona, Ltd. Their mailing address is 17034 S. 54th St., Chandler, AZ85226 Phone: (480) 948-0090 Fax #480-423-5430 Toll free # 877-948-0090 E-mail: [info@fireworksaz.com](mailto:info@fireworksaz.com)
2. We request fire coverage for the entire procedure and inspection of the grounds if necessary.
3. We are aware of the regulations in Chapter 9.04 regarding the use of fireworks in Arizona.
4. The fireworks display will take place before, during and after the homecoming football game on Friday, October 3rd on the practice field to the west of the football field.
5. The fireworks display will take place after the commencement of graduation on Monday, May 18th on the baseball field to the north of the football field.

We think they would be a wonderful addition to both celebrations and hope to continue this tradition. We ask that you strongly consider this proposal. If you have any questions or concerns, please feel free to call us at 520-696-5566 and leave a message with Ms. Johnson in Mrs. Bulleigh's office or 520-696-5625 which is Mrs. Felix's classroom phone. We would be happy to meet with you and discuss this proposal. Thank you for your time.

---

Amphitheater High School • Canyon del Oro High School • Ironwood Ridge High School  
Amphitheater Middle School • Coronado K-8 School • Cross Middle School • La Cima Middle School • Wilson K-8 School  
Copper Creek Elementary • Donaldson Elementary • Harelson Elementary • Holaway Elementary • Innovation Academy • Keeling Elementary  
Mesa Verde Elementary • Nash Elementary • Painted Sky Elementary • Prince Elementary • Rio Vista Elementary • Walker Elementary • Rillito Center • Amphi Academy Online

Amphitheater Unified School District does not discriminate on the basis of race, color, religion/creed, national origin, sexual orientation, gender, sex, age, marital status, political beliefs/affiliation, disability, home language, family, social or cultural background in its programs or activities and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the District's non-discrimination policies are handled at 701 W. Wetmore Road, Tucson, Arizona 85705 by the Equity & Safety Compliance Officer and Title IX Coordinator, (520) 696-5164, [TitleIXCoordinator@amphi.com](mailto:TitleIXCoordinator@amphi.com), or the Executive Director of Student Services, (520) 696-5230, [studentservices@amphi.com](mailto:studentservices@amphi.com).

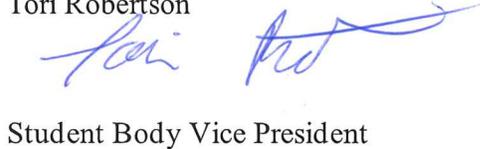
Sincerely,

Carter DaDeppo



Student Body President

Tori Robertson



Student Body Vice President

---

Amphitheater High School • Canyon del Oro High School • Ironwood Ridge High School  
Amphitheater Middle School • Coronado K-8 School • Cross Middle School • La Cima Middle School • Wilson K-8 School  
Copper Creek Elementary • Donaldson Elementary • Harelson Elementary • Holaway Elementary • Innovation Academy • Keeling Elementary  
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# IRONWOOD RIDGE HIGH SCHOOL

2475 W. Naranja Dr.  
Oro Valley, AZ 85742

(520) 696-3902 • FAX (520) 696-3999



701 W. Wetmore Road • Tucson, AZ 85705 • (520) 696-5000 • [www.amphi.com](http://www.amphi.com)

## GOVERNING BOARD MEMBERS

SUPERINTENDENT  
Todd A. Jaeger, J.D.

Susan Zibrat  
President

Deanna M. Day, M.Ed.  
Vice President

Vicki Cox Golder

Patricia Harris

Matthew A. Kopec

August 14, 2025

Matt Munger  
Amphitheater School District  
701 W Wetmore Rd  
Tucson, AZ 85705

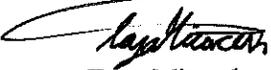
Dear Mr. Munger,

As the Student Body President and Vice President at Ironwood Ridge High School, we would like to submit this proposal to you to request permission from the Amphitheater School District Governing Board, Oro Valley Fire Marshall, and the Oro Valley Police Department to set off fireworks at Ironwood Ridge's 2025 Homecoming Celebration on September 26<sup>th</sup>, 2025 and after the IRHS Graduation Ceremony on May 19<sup>th</sup>, 2026.

1. The fireworks company to be used is Fireworks Production of Arizona, Ltd. Their mailing address is 17034 S. 54<sup>th</sup> St., Chandler, AZ85226 Phone: (480) 948-0090 Fax #480-423-5430 Toll free # 877-948-0090 E-mail: [info@fireworksaz.com](mailto:info@fireworksaz.com)
2. We request fire coverage for the entire procedure and inspection of the grounds if necessary.
3. We are aware of the regulations in Chapter 9.04 regarding the use of fireworks in Arizona.
4. On September 26<sup>th</sup>, 2025, the fireworks display will take place throughout the game and at halftime from the football practice fields directly west of the main football field.
5. On May 19<sup>th</sup>, 2026, the fireworks display will take place immediately after the ceremony on the football practice fields directly west of the main football field.

We think they would be a wonderful addition to both celebrations and hope to continue this tradition. We ask that you strongly consider this proposal. If you have any questions or concerns, please feel free to call us at 520-696-4000 and leave a message with Ms. Fowler in Dr. Jenkins's office or 520-407-4133 which is Ms. McGowan's classroom phone. We would be happy to meet with you and discuss this proposal. Thank you for your time.

Sincerely,

  
Taya Mitacek  
Student Body President

  
Krisha Patel  
Student Body Vice President

Amphitheater High School • Canyon del Oro High School • Ironwood Ridge High School  
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**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval Intergovernmental Agreement for Free Application for Federal Student Aid (FAFSA) Peer Coach Program with the Arizona Board of Regents (ABOR) and Metro Education Commission (MEC)

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**BACKGROUND:**

In Summer 2025, representatives from the Arizona Board of Regents (ABOR) and Metro Education Commission (MEC) invited Amphitheater Public Schools to participate in a collaborative partnership to promote completion of the Free Application for Federal Student Aid (FAFSA).

The FAFSA is designed to help students qualify for financial aid that would cover, partially or entirely, costs associated with enrollment in a college, university, or post-secondary educational institution. In 2024, Arizona ranked 49<sup>th</sup> in the United States in completion of the FAFSA, resulting in the Class of 2024 missing out on over \$120 million in Pell Grants. Research shows that seniors who complete the FAFSA are 84% more likely to enroll in post-secondary educational programs.

The FAFSA Peer Coach Program is designed to inform, promote, and assist students in completing the free application. The program includes funding for two student FAFSA Peer Coaches (\$1,000) and one staff member who would serve as a FAFSA Peer Coach Advisor (\$2,000), from each high school. Additionally, ABOR and MEC would each contribute \$600\* to support promotion and completion events at each high school.

\* ABOR will route their portion (\$600) through the District. MEC would allocate up to \$600 for direct request expenditures including printing, merchandise, etc.

The attached IGA, which has been reviewed by legal counsel, will memorialize the agreement with the Arizona Board of Regents and Metro Education Commission.

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**RECOMMENDATION:**

This item is presented for the Board's action. The administration recommends approval of the attached Intergovernmental Agreement.

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**INITIATED BY:**

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**Matthew Munger**  
Associate Superintendent for Secondary Education

**Date: August 19, 2025**

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**Todd A. Jaeger, J.D., Superintendent**

**FAFSA Peer Coach Project Intergovernmental Agreement  
between  
Amphitheater Unified School District and Arizona Board of Regents**

This Free Application for Federal Student Aid (“FAFSA”) Peer Coach Project Agreement (“Agreement”) is made between **Amphitheater Unified School District** (“District”) and the Arizona Board of Regents (“ABOR”) on behalf of the following schools:

<b>Participating District</b>
<b>Amphitheater Unified School District</b>
Amphitheater High School
Canyon del Oro High School
Ironwood Ridge High School

Pursuant to A.R.S. § 11-952, ABOR and District may enter into agreements with each other for joint cooperative action provided each agency has been authorized by their legislative or other governing body.

This Agreement sets forth the entire understanding and agreement between the parties regarding their participation in the FAFSA Peer Coach Project (“PROJECT”), an effort supported by the Arizona Board of Regents, in collaboration with partner schools to increase FAFSA completion and create a college-going community at the high school level. The PROJECT mobilizes influential students to serve as FAFSA Peer Coaches to bring FAFSA awareness and support completing the application at high school FAFSA events and 1:1 support for students and families. Throughout the school year, FAFSA Peer Coaches and the FAFSA Peer Coach Advisors will receive extensive training on the FAFSA.

Funding for the PROJECT was approved by the Arizona Board of Regents and is intended to support the PROJECT for the 2025-2026 academic year. The Arizona Board of Regents is supporting the PROJECT as part of the Arizona FAFSA Challenge (“AZ FAFSA Challenge”).

**I. Term of Agreement**

The Agreement shall be effective as of date of last signature and shall remain in effect until June 30, 2026, unless terminated or extended as otherwise provided herein.

**II. Definitions:**

1. **“FAFSA Peer Coach” or “Peer Coach”:** A senior high school student who works as a peer-to-peer coach to help their fellow classmates learn about the FAFSA and complete the application.
2. **“FAFSA Peer Coach Advisor” or “Peer Coach Advisor”:** A designated District staff member on each High School campus who sponsors and leads the FAFSA Peer Coaches.

3. **FAFSA Peer Coach Program:** An individual High School's activities under this Agreement aimed at fulfilling the goals of the PROJECT.

### III. Roles and Responsibilities

1. **Arizona Board of Regents:** agrees to do the following in support of the PROJECT:
  - a. Host an informational webinar to provide information regarding the PROJECT and allow a Q&A session for participants.
  - b. Hold a FAFSA Peer Coach Advisor webinar to provide additional information regarding the PROJECT, FAFSA Peer Coach recruitment strategies, FAFSA training timeline, and FAFSA workshop planning best practices.
  - c. Develop, in conjunction with university and FAFSA experts, resources on how to complete the 2026-2027 FAFSA to share with participating High Schools.
  - d. Hold FAFSA Peer Coach training workshops at the beginning of the Fall and Spring semester for Peer Coaches to ensure that they are getting the support and FAFSA training they need to be successful.
  - e. Provide support for FAFSA Peer Coaches and FAFSA Peer Coach Advisors to drive strategies, interventions, collaboration, and best practices.
  - f. Based upon the District's reported number of Peer Coach Advisors and Peer Coaches for the 2025-2026 academic year, ABOR will disburse a lump sum payment by September 1, 2025, to the District for the District to pay as follows:
    - i. Payment of FAFSA Peer Coach Advisor stipends in the amount of \$2,000.00 to each school's Peer Coach Advisor(s) upon their successful completion of the Peer Coach Advisor tasks. Up to two FAFSA Peer Coach Advisors may be selected per school for a total of up to \$4,000 (See Attachment A). District must confirm total number of FAFSA Peer Coach Advisors by August 24, 2025.
    - ii. Payments to the student FAFSA Peer Coaches in the amount of \$1,000.00 to be paid \$500 in the Fall and \$500 in the Spring in accordance with the School's/District's policies. FAFSA Peer Coaches are expected to spend approximately 35 hours per semester in training or achieving their Milestones (See Attachment A). The District will receive one FAFSA peer coach per 100 seniors using the prior year's enrollment data. District must confirm total number of FAFSA Peer Coaches by August 24, 2025.
    - iii. Each high school is eligible to receive a total of up to \$1,200 to assist with supporting their FAFSA events as set forth below. Schools must include their plans for utilizing this funding in their strategic plans that outline their workshop events dates.
      - a. \$600 from ABOR (Arizona Board of Regents) will be distributed directly to the school district.
      - b. \$600 from MEC (Metropolitan Education Commission) will be available upon request through a formal process established by MEC. High schools seeking the additional \$600 from MEC must follow MEC's formal request process. ABOR has no control over the MEC process and is not responsible for MEC distributions.
  - g. Provide t-shirts, advertising, and promotional items for use by FAFSA Peer Coaches and High Schools.
  - h. Track the School District's FAFSA completion progress.

2. **District:** In coordination with ABOR, per ABOR's incremental roll out plan, the District agrees to do the following activities in support of the PROJECT:
  - a. Identify the appropriate number of staff members at each participating High School in the District (See Attachment A) that will be the FAFSA Peer Coach Advisor(s) for the High School's FAFSA Peer Coach Program and share with ABOR.
  - b. Ensure the FAFSA Peer Coach Advisor(s) and FAFSA Peer Coaches from each participating High School attend the FAFSA Peer Coach Southern Arizona Kick-Off Training on September 3, 2025.
  - c. In accordance with the Peer Coach Recruitment, Qualifications, Responsibilities, Training and Objectives (Attachment A) the FAFSA Peer Coach Advisor(s) will identify and engage FAFSA Peer Coaches at each participating High School who represent the unique and diverse population of students at the High School to promote FAFSA completion, including assisting, promoting, leading, and participating in the following events:
    - i. FSA ID Workshops,
    - ii. College Application Campaign Workshops,
    - iii. FAFSA Workshops.
  - d. Support the promotion of FAFSA awareness and completion events for students and families at participating High Schools
  - e. Ensure each participating High School's FAFSA Peer Coach Advisor(s) and FAFSA Peer Coaches attend FAFSA completion training in September, as well as additional training during the academic year.
  - f. Develop and submit a roadmap to ABOR with the goal of increasing FAFSA completion rate of the participating high school by 5% from the previous year. The increase will be calculated in accordance with ABOR's guidance provided to the high school.
  - g. Complete the requisite entries in ABOR's accounting system.
  - h. Provide an end of year expenditure report to ABOR for funds provided under Section 1(f) and return any unused funding to ABOR by June 30, 2026.

#### **IV. Entire Agreement/No Amendment**

This Agreement incorporates the complete understandings between District and ABOR concerning the subject matter hereof. No prior Agreement, verbal representations, or understandings shall be valid or enforceable unless embodied in this Agreement. This Agreement may be modified only upon the express written approval of both parties hereto.

#### **V. Termination of Agreement**

This Agreement may be terminated by either party upon 30 days notice to the other party if the other party breaches any material term of the agreement. Any such notice of termination shall not negate obligations already incurred or required to be performed prior to the effective date of the termination.

#### **VI. Governing Law**

The District and ABOR agree that this Agreement shall be governed by the laws of the State of Arizona, and that any dispute arising out of this Agreement shall be resolved in a court sitting in Maricopa County, Arizona.

## **VII. Severability**

If one or more of the provisions, or any portion of any provision, in this Agreement is/are deemed void or is/are by law unenforceable or become unenforceable, the parties to this Agreement agree that a court may sever that portion of the Agreement. The parties further agree that all other provisions not deemed void or unenforceable will continue in full force and effect.

## **VIII. Counterparts/Facsimiles**

This Agreement may be executed in one or more counterparts. Facsimile copies hereof and facsimile signatures thereon shall have the same force and effect as originals.

## **IX. Notices**

All notices required or permitted to be given pursuant to this Agreement shall be in writing and shall be effective and delivered as follows: (i) if delivered by hand or by courier, upon personal delivery to the party to whom it is addressed; (ii) if delivered by fax/telecopy, upon receipt of confirmation that successful facsimile transmission has occurred, provided a copy of the notice is also mailed to the recipient via U.S. Mail on the date of such transmission; and (iii) if mailed via registered or certified mail, return receipt requested, postage prepaid, 3 business days following deposit in the U.S. Mail. Delivery by any means other than those listed above is invalid. For purposes hereof, the parties notice information is set forth below:

To Arizona Board of Regents:

2700 N. Central Ave. Suite 400  
Phoenix, AZ 85004  
Attn: Assistant Director, Business and Finance  
Lisa.Kautz@azregents.edu  
Phone 602-229-2554

To District:

701 W. Wetmore Road  
Tucson, AZ 85705  
Attn: Superintendent Todd A. Jaeger, J.D.  
tjaeger@amphi.com  
Phone 520-696-5000

## **X. Communications and Public Relations**

District agrees that ABOR shall initiate the preparation and distribution of news releases, or promotional materials, the development of a public relations strategy, including special events, news conferences or other public announcements regarding the PROJECT. ABOR shall work with the District's communications department on any of the aforementioned activities.

**XI. Mandatory Terms**

The parties shall comply with the mandatory state contract terms set forth in the Addendum of Mandatory Contract Provisions, Attachment B, which shall take precedence over any conflicting contract terms.

IN WITNESS WHEREOF, ABOR and District have executed this Agreement as of the date set forth below the signature of each Party's duly authorized representative.

**For the ARIZONA BOARD OF REGENTS:**

\_\_\_\_\_  
Chad Sampson, Executive Director

\_\_\_\_\_  
Date

**For the Amphitheater Unified School District:**

\_\_\_\_\_  
Todd A. Jaeger, J.D., Superintendent

\_\_\_\_\_  
Date

**IGA DETERMINATION - ABOR**

In accordance with the requirements of A.R.S. § 11-952(D), the undersigned attorney acknowledges that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement represented by legal counsel for ABOR.

**Approved as to form:**

\_\_\_\_\_  
ABOR General Counsel

\_\_\_\_\_  
Date

**IGA DETERMINATION - DISTRICT**

In accordance with the requirements of A.R.S. § 11-952(D), the undersigned attorney acknowledges that this Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Agreement represented by legal counsel for the District.

  
\_\_\_\_\_  
Amphitheater Unified School District General Counsel

07/08/2025  
\_\_\_\_\_  
Date

## **ATTACHMENT A**

### **Peer Coach Recruitment, Qualifications, Responsibilities, Training and Objectives**

The FAFSA Peer Coach Project mobilizes influential students to serve as FAFSA Peer Coaches to bring FAFSA awareness and support with completing the application at high school FAFSA events and 1:1 support for students and families. Throughout the school year, students and their FAFSA Peer Coach Advisors will receive extensive training on the FAFSA.

Training topics include:

- Creating FSA IDs;
- An overview of the college application and FAFSA process;
- Strategic FAFSA completion outreach tips;
- Statewide FAFSA resources and materials available to support their efforts; and
- Respecting student and parent confidentiality.

#### **KEY ROLES:**

**FAFSA Peer Coach** - A senior high school student who works as a peer-to-peer coach to help their fellow classmates learn about the FAFSA and complete the application.

**FAFSA Peer Coach Advisor** - A designated staff member on each High School campus who sponsors and leads the FAFSA Peer Coaches.

**Arizona Board of Regents and the Arizona FAFSA Coalition** - Support for FAFSA completion efforts, including coordination of events and training for FAFSA Peer Coaches and FAFSA Peer Coach Advisors.

**Peer Engagement Model** FAFSA Peer Coaches will work in conjunction with their FAFSA Peer Coach Advisor. Each FAFSA Peer Coach and high school FAFSA Peer Coach Advisor will take part in regular trainings while engaging in on-going outreach among their friends and classmates. The FAFSA Peer Coach Advisor will serve as the FAFSA Peer Coach Program contact and will guide and support the FAFSA Peer Coaches with their FAFSA awareness and outreach efforts.

#### **Recruitment**

Participating High Schools will identify students who serve as “influencers” in their peer groups.

#### **FAFSA Peer Coach Qualifications:**

- 12th grade student for the following time periods:
  - o August 2025 to May 2026
- Campus influencer - A campus influencer is a student who will work with their FAFSA Peer Coach Advisor to tap into all social networks and peer groups throughout campus, and help build a more devoted, supportive, and engaging school culture regarding FAFSA awareness and completion.
- Demonstrates interest in going to college (two or four year).
- Actively engaged in FAFSA completion.
- Strong communicator with a willingness to give presentations and speak to a wide range of students and parents about FAFSA.

- Creative thinker.
- Tech and social media savvy.
- Bilingual is preferred but not required.
- Responsible and reliable.
- Willingness to commit to the entire school year (August 2025 to May 2026).
- Willingness to attend trainings.
- Willingness to attend high school FAFSA events.
- Representative of the school population.

### **FAFSA Peer Coach Responsibilities**

- Commit to serve as a FAFSA Peer Coach for one of the following time periods:
  - August 2025 to May 2026
- Participate in monthly training, and meetings.
- Brainstorm creative and innovative approaches to student, family, and community engagement.
- Act as direct outreach to peer groups:
  - Collect data on classmates' college plans;
  - Use relevant technology to help peers (i.e. "Benji," see, <https://www.askbenji.org/>);
  - Communicate with students about the FAFSA;
  - Create peer-to-peer video promoting FAFSA completion;
  - Provide encouragement and support to classmates.
- Promote and attend postsecondary-related events.
- Complete multiple surveys on the effectiveness of the high school's FAFSA Peer Coach Program.

### **Training**

ABOR and statewide partners will provide training on the FAFSA to all FAFSA Peer Coaches and FAFSA Peer Coach Advisors to help them gain an understanding of the application, documents needed to complete the application, FAFSA myths and facts, and statewide resources available. In addition, the FAFSA Peer Coaches will develop practical leadership skills and community organizing techniques.

### **Timeline**

May - August: Participating high schools to recruit, interview, and select FAFSA Peer Coaches

September: FSA ID Workshops

October: College Application & FAFSA Completion Day and Workshops

November - December: Small Targeted Groups

January - April: Continued Targeted Support

### **FAFSA Peer Coach Objectives**

The FAFSA Peer Coach Advisor(s) will ensure that each Peer Coach reaches these milestones and will include this information in their monthly progress reports to ABOR.

**FAFSA Peer Coach Milestones**  
**Fall 2025**

Milestones	Actions & Ideas
<p><b>Milestone 1:</b></p> <p>Attend two FAFSA Peer Coach Trainings held by ABOR during the Fall Semester.</p>	<p>Fall Semester:</p> <ul style="list-style-type: none"> <li>• In-Person: Wednesday, September 3, 2025</li> <li>• Virtual: Wednesday, October 22, 2025 (4pm-5pm)</li> </ul>
<p><b>Milestone 2:</b></p> <p>Support a College Application Campaign event at your School. FAFSA Peer Coach must complete a minimum of one postsecondary application.</p>	<ul style="list-style-type: none"> <li>• Support your school at a College Application Campaign workshop.</li> <li>• Support in-person college application events at your school</li> <li>• Support district wide college application events (if applicable).</li> <li>• Hold a 5-minute college application presentation to share on your school's website.</li> </ul>
<p><b>Milestone 3:</b></p> <p>Peer-to-Peer social media use (YouTube/Instagram/X/etc.)</p>	<p>Peer Coaches will create and/or use social media to promote FAFSA</p> <ul style="list-style-type: none"> <li>• Share why you are completing the FAFSA &amp; encourage your friends and peers to do the same</li> </ul> <p>Promote resources such as the AZ FAFSA Hotline, Ask Benji; and 1:1 FAFSA Assistance Appointments and statewide FAFSA assistance events</p>
<p><b>Milestone 4:</b></p> <p>Support an FSAID &amp; FAFSA event at your school. Coach must also create FSAID and complete the FAFSA.</p>	<ul style="list-style-type: none"> <li>• Support your school at an FSAID &amp; FAFSA workshops.</li> <li>• Support in-person FSAID &amp; FAFSA events at your school.</li> <li>• Support district wide FSAID and FAFSA awareness events (if applicable).</li> <li>• Hold a 5-minute FSAID presentation to share on your school's website.</li> </ul>
<p><b>Milestone 5:</b></p> <p>Promote FAFSA and answer FAFSA questions through existing clubs and classes and/or sporting events.</p>	<p>Work with your FAFSA Peer Coach Advisor to promote FAFSA and answer any FAFSA based questions through clubs and classes that already exist on campus such as AVID, English class, economic/government class, sports.</p>

**FAFSA Peer Coach Milestones**  
**Spring 2026**

<b>Milestones</b>	<b>Actions &amp; Ideas</b>
<p><b>Milestone 1:</b> Attend two FAFSA Peer Coach Trainings held by ABOR during the Spring Semester.</p>	<p>Spring Semester:</p> <ul style="list-style-type: none"> <li>• Virtual: Wednesday, January 14, 2026 (4pm-5pm)</li> <li>• Virtual: Wednesday, March 25, 2026 (4pm-5pm)</li> </ul>
<p><b>Milestone 2:</b> Peer-to-Peer social media use (YouTube/Instagram/X/etc.)</p>	<p>Peer Coaches will create and/or use social media to promote FAFSA</p> <ul style="list-style-type: none"> <li>• Ex: Share why you are completing the FAFSA</li> <li>• Encourage your friends and peers to do the same</li> <li>• Promote resources such as:               <ul style="list-style-type: none"> <li>○ The AZ FAFSA Hotline</li> <li>○ Ask Benji</li> <li>○ 1:1 FAFSA Assistance Appointments and statewide FAFSA assistance events</li> </ul> </li> </ul>
<p><b>Milestone 3:</b> Support a FAFSA event at your school.</p>	<ul style="list-style-type: none"> <li>• Support your school at a FAFSA workshop</li> <li>• Support virtual or in person district FAFSA events (if applicable).</li> <li>• Hold a 5-minute FAFSA presentation to open a virtual event at your school</li> <li>• Be available for “walk-ins” through breakout rooms during school events.</li> </ul>
<p><b>Milestone 4:</b> Celebrate the future postsecondary plans of your peers during AZ Decision Day while incorporating FAFSA completion.</p>	<p>Work with your FAFSA Peer Coach Advisor to provide resources and assistance to students who have not completed the FAFSA.</p>
<p><b>Milestone 5:</b> Submit an end of the year Program Survey to ABOR</p>	<p>Complete the online survey and submit to ABOR to provide feedback regarding the program and FAFSA Peer Coach experience.</p>

**FAFSA Peer Coach Advisor Objectives**  
**Fall 2025**

<b>Milestones</b>	<b>Actions</b>
<p><b>Milestone 1:</b> Attend two FAFSA Peer Coach Advisor Trainings held by ABOR during the Fall Semester.</p>	<p>Fall Semester:</p> <ul style="list-style-type: none"> <li>• In-Person: Wednesday, September 3, 2025</li> <li>• Virtual: Tuesday, October 28, 2025 (3:30pm-4:30pm)</li> </ul>
<p><b>Milestone 2:</b> Develop and submit a strategic plan to ABOR.</p>	<p>Develop a strategic plan as to how you and your FAFSA Peer Coaches will achieve your objectives.</p> <ul style="list-style-type: none"> <li>• What is your plan for hosting FAFSA workshop/Events</li> <li>• FAFSA Outreach initiatives?</li> <li>• Detailed plan of how the funding provided will be used to support the FAFSA events.</li> <li>• How will your high school achieve a 5% or higher FAFSA completion rate? How will your high school achieve a 10% or higher FAFSA completion rate?</li> </ul>
<p><b>Milestone 3:</b> Plan, coordinate &amp; host an FSAID &amp; FAFSA information workshop</p>	<p>Work with your FAFSA Peer Coaches to assist with promoting a FAFSA information workshop for students and families.</p> <ul style="list-style-type: none"> <li>• Provide FAFSA resources to attendees- What is the FAFSA? Documents needed- tax information, banking information, important FAFSA filing dates, steps to apply etc.</li> </ul>
<p><b>Milestone 4:</b> Plan, Coordinate &amp; host a FAFSA completion workshop</p>	<p>Work with your FAFSA Peer Coaches to assist with promoting a FAFSA workshop for students and families.</p> <ul style="list-style-type: none"> <li>• Invite your current high school seniors to attend</li> <li>• Provide FAFSA assistance support and resources</li> </ul> <p>Post-event - Follow up with student using your Arizona College Connect Data</p>
<p><b>Milestone 5:</b> Lead, advise, support and motivate peer coaches</p>	<ul style="list-style-type: none"> <li>• Hold bi-weekly meetings with your FAFSA Peer Coach team to check-in on their outreach efforts.</li> <li>• Support the FAFSA Peer Coaches in their objectives and FAFSA initiatives.</li> <li>• Provide encouragement and motivation to the FAFSA Peer Coaches in their FAFSA efforts.</li> </ul>

**FAFSA Peer Coach Advisor Objectives**  
**Spring 2026**

Milestones	Actions
<p><b>Milestone 1:</b> Attend two FAFSA Peer Coach Advisor Trainings held by ABOR during the Spring Semester.</p>	<p>Spring Semester:</p> <ul style="list-style-type: none"> <li>• Virtual: Tuesday, January 27, 2026 (3:30pm-4:30pm)</li> <li>• Virtual: Tuesday, April 7, 2026 (3:30pm-4:30pm)</li> </ul>
<p><b>Milestone 2:</b> Plan, Coordinate &amp; host a Spring FAFSA completion workshop.</p>	<p>Work with your FAFSA Peer Coaches to assist with promoting a Spring FAFSA workshop:</p> <ul style="list-style-type: none"> <li>• Invite your current high school seniors who have an incomplete or No FAFSA on file</li> <li>• Provide FAFSA assistance, support and resources</li> <li>• Post-event - Follow up with students using your Arizona College Connect Data</li> </ul>
<p><b>Milestone 3:</b> Utilize Data</p>	<p>Analyze your Arizona College Connect Data to provide strategic outreach to your students:</p> <ul style="list-style-type: none"> <li>• Incomplete FAFSA</li> <li>• No FAFSA on file</li> <li>• Selected for Verification</li> </ul>
<p><b>Milestone 4:</b> Continue to Lead, advise, support, and motivate peer coaches</p>	<ul style="list-style-type: none"> <li>• Hold bi-weekly meetings with your FAFSA Peer Coach team to check-in on their outreach efforts. (Jan- May)</li> <li>• Support the FAFSA Peer Coaches in their objectives and FAFSA initiatives</li> <li>• Provide encouragement and motivation to the FAFSA Peer Coaches in their FAFSA efforts.</li> </ul>
<p><b>Milestone 5:</b> Congratulate students who have completed their FAFSA</p>	<ul style="list-style-type: none"> <li>• Collaborate with your FAFSA Peer Coach team on ways to celebrate students who have completed a FAFSA.</li> <li>• Celebrate the college-going students on your campus.</li> <li>• Hold a FAFSA/College celebration event on your campus (day event or week celebration if applicable)</li> </ul>
<p><b>Milestone 6:</b> Submit an end of the year Program Survey to ABOR</p>	<p>Complete the online survey and submit to ABOR to provide feedback regarding the program</p>

**Estimated Incentives for Participation:**

<b>2025-2026 FAFSA Peer Coach Project</b>						
<b>Participating High Schools</b>	<b>Peer Coach Advisor(s)</b>	<b>Peer Coach Advisor Stipend</b>	<b>FAFSA Workshop Support</b>	<b>FAFSA Peer Coaches (1 per coach per 100 seniors) (Estimate)</b>	<b>FAFSA Peer Coach Stipend \$1k per coach</b>	<b>Total Disbursement</b>
Amphitheater High School	1	\$2,000	\$600 from ABOR \$600 from MEC upon request	2	\$2,000	\$4,600 ABOR \$600 MEC
Canyon del Oro High School	1	\$2,000	\$600 from ABOR \$600 from MEC upon request	4	\$4,000	\$6,600 ABOR \$600 MEC
Ironwood Ridge High School	1	\$2,000	\$600 from ABOR \$600 from MEC upon request	4	\$4,000	\$6,600 ABOR \$600 MEC
					<b>Max District Lump Sum Disbursement</b>	<b>\$17,800 ABOR \$1,800 MEC</b>

**ATTACHMENT B**  
**ADDENDUM OF MANDATORY CONTRACT PROVISIONS**

Notwithstanding any provision of the Agreement (“the Agreement”) to the contrary, Amphitheater Unified School District (“District”) agrees to abide the following terms and provisions that are required for contracts with the ARIZONA BOARD OF REGENTS (“ABOR”), an agency of the State of Arizona:

1. **Indemnification and Liability Limitations.** Because ABOR is a public institution, any indemnification, liability limitation, releases, or hold harmless provisions are limited as required by Arizona law, including, but not limited to, Article 9, Sections 5 and 7 of the Arizona Constitution and A.R.S. §§ 35-154 and 41-621. ABOR’s liability under any claim for indemnification is limited to claims for property damage, personal injury, or death to the extent caused by acts or omissions of ABOR.
2. **Failure of Legislature to appropriate.** Per A.R.S. § 35-154, if ABOR or the District’s performance under the Agreement depends on the appropriation of funds by the Arizona Legislature, and if the Legislature fails to appropriate the funds necessary for performance, then ABOR or the District may provide written notice of this to the other party and cancel the Agreement without further obligation. Appropriation is a legislative act and is beyond the control of ABOR or the District. No liability shall accrue to ABOR or any other agency of the State of Arizona in the event this provision is exercised, and neither ABOR nor any other agency of the State of Arizona shall be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.
3. **Record Retention and Audit.** Pursuant to A.R.S. §§ 35-214 and 35-215, ABOR and the District shall retain all records relating to this Agreement for a period of five years after completion of the Agreement. All records shall be subject to inspection and audit by the State of Arizona at reasonable times. Upon request, the District and/or ABOR shall produce the original of any or all such records at the offices of ABOR.
4. **Conflict of Interest.** The requirements of A.R.S. § 38-511 apply to this Agreement. ABOR or the District may cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement on behalf of ABOR or the District is, at any time while this Agreement or any extension is in effect, an employee, agent, or consultant of ABOR or the District with respect to the subject matter of this Agreement.
5. **Non-Discrimination.** The parties will comply with all applicable laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act. If applicable, the parties will abide by the requirements of 41 C.F.R. §§ 60- 1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.
6. **Americans with Disabilities Act and Rehabilitation Act.** To the extent applicable, District will comply with all applicable provisions of the Americans with Disabilities Act, the Rehabilitation Act of 1973, and all applicable federal regulations, as amended from time to time

(ADA Laws). All electronic and information technology and products and services to be used by ABOR faculty/staff, students, program participants, or other ABOR constituencies must be compliant with ADA Laws. Compliance means that a disabled person can acquire the same information, engage in the same interactions, and enjoy the same services as a nondisabled person, in an equally effective and integrated manner, with substantially equivalent ease of use

7. **Authorized Presence Requirements.** As required by A.R.S. § 41-4401, ABOR and the District is prohibited from awarding a contract to any contractor or subcontractor that fails to comply with A.R.S. § 23-214(A) (verification of employee eligibility through the E-Verify program). ABOR and the District warrants that it and its subcontractors comply fully with all applicable immigration laws, rules, and regulations that relate to their employees and their compliance with A.R.S. § 23-214(A). A breach of this warranty will be a material breach of the Agreement that is subject to penalties up to and including termination of the Agreement. ABOR and the District retains the legal right to inspect the papers of any contractor or subcontractor employee who works hereunder to ensure that the contractor or subcontractor is complying with the above warranty.
8. **Assignment of Anti-Trust Overcharge Claims.** District assigns to ABOR any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to District toward fulfillment of this Agreement.
9. **Confidentiality.** ABOR and the District, as public institutions, are subject to A.R.S. §§ 39-121 to 39-127 regarding public records. Any provision regarding confidentiality is limited to the extent necessary to comply with Arizona law.
10. **Privacy; Educational Records.** Student educational records are protected by the U.S. Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and its implementing regulations (FERPA). Neither ABOR nor the District will not require either party or its institutions' students or employees to waive any privacy rights (including FERPA or the European Union's General Data Protection Regulation (GDPR)) as a condition for receipt of any educational services, and any attempt to do so will be void. ABOR and the District will comply with FERPA and will not access or make any disclosures of student educational records to third parties without prior notice to and consent as otherwise provided by law. If the Agreement requires or permits ABOR or the District to access or release any student records, then, for purposes of the Agreement only, ABOR designates District and the District designates ABOR as a "school official" for ABOR under FERPA, as that term is used in FERPA. In addition, any access or disclosures of student educational records made by District or ABOR must comply with a legitimate educational purpose. If either ABOR or the District violates the terms of this section, they will immediately provide notice of the violation to the other party. It is not expected that the student FAFSA Peer Coaches will have access to FERPA protected data.
11. **Data Protection.** ABOR and the District will ensure that all services undertaken pursuant to the Agreement are performed in compliance with applicable privacy and data protection laws, rules, and regulations. In addition, both ABOR and the District are responsible to the other party for compliance with the Agreement by all District and ABOR Parties. If ABOR or the District will serve as a Processor of ABOR or District Data that includes Personal Data of Data Subjects in the European Union, then ABOR and the District will cooperate with the other party to comply with the GDPR with respect to such Personal Data and Data Subjects. This includes ensuring that all Data Subjects have signed appropriate Consents and signing and complying with all documents and agreements reasonably requested by the District or ABOR, including any data

processing agreements. All capitalized terms in this section not otherwise defined in the Agreement are defined in the GDPR.

12. **Governing Law and Venue.** The Agreement will be governed by the laws of the State of Arizona without regard to any conflicts of laws principles. ABOR's obligations hereunder are subject to the regulations/policies of ABOR. Any proceeding arising out of or relating to the Agreement will be conducted in Maricopa County, Arizona. Each party consents to such jurisdiction and waives any objection it may now or hereafter have to venue or to convenience of forum.
13. **Arbitration.** The parties agree to arbitrate disputes filed in Arizona Superior Court that are subject to mandatory arbitration pursuant to A.R.S. § 12-133.
14. **Certification.** Each party certifies that it is not currently engaged in, and agrees for the duration of this Agreement that it will not engage in, a boycott of Israel, as the term is defined in A.R.S. § 35-393.



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Qualified Amphitheater Teacher Performance Evaluation System (ATPES) Evaluators

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**BACKGROUND:**

The following staff members have successfully completed evaluator training for the 2025-2026 school year.

Arffa, Glenda	Hayes, Stephanie	Rios, Emily
Boknevit, Chris	Hillig, Stephanie	Ripp, Tim
Bulleigh, Tara	Humphreys, David	Sheffield, Katherine
Call, Tassi	Jacome, Elizabeth	Shoopman, Susan
Cephers, Tyrone	Jarrett, Jessica	Spencer, Brent
Dominguez, Marco	Jenkins, Orante	Spillane, Mamie
Doyle, Samantha	Letts, Jennifer	Szczepaniak, Andrew
Flagg, Jennifer	Malis, Albert	Tapling, Colby
Frederiksen, Rowdy	Mapes, Darin	Trimble, Chris
Fyock, Andrea	McConnell, Michael	Valentin, Trechel
Garwacki, David	Munger, Matthew	Valenzuela, Julie
Gotlieb, Hayley	Orelup, Annette	Walden, Sandra
Gutierrez, Chris	Ramsey, Julie	Wichers, Angela
Guymon, Kate	Reynolds, Leighann	Wolf, Rob

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**RECOMMENDATION:**

It is the recommendation of the administration that the staff members listed above be approved as qualified evaluators for the 2025-2026 school year.

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**INITIATED BY:**

Tassi Call  
Associate Superintendent for Elementary Education K-5

Date: August 18, 2025

  
Todd A. Jaeger, J.D., Superintendent



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:** August 26, 2025

**TITLE:** Approval of Supplemental Texts and Materials

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**BACKGROUND:**

Attached is a list of new supplemental texts and materials.

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**RECOMMENDATION:**

This list is presented for the Governing Board's approval.

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**INITIATED BY:**

Matthew Munger  
Associate Superintendent for Secondary Education

Date: August 19, 2025

  
Todd A. Jaeger, J.D., Superintendent

SUPPLEMENTAL TEXTS						
Course	Level Grade or Grade Range	Title	Publisher	Copyright	ISBN# <i>Please use 10 digit # if available.</i>	Submitted by School Name
CTE: Culinary	9th - 12th	On Cooking: A Textbook of Culinary Fundamentals	Pearson	2025	978-0-13-543452-9	Julie Valenzuela
CTE: Bioscience	9th - 12th	Bio-Rad	Bio-Rad	2025	N/A	Julie Valenzuela
CTE: Bioscience	9th - 12th	Vernier Spectral Analysis	Vernier	2025	N/A	Julie Valenzuela
CTE: Bioscience	9th - 12th	Vernier Graphical Analysis	Vernier	2025	N/A	Julie Valenzuela
CTE: Software App and Design; CTE Computer Science	9th - 12th	TryHackMe	TryHackMe.com	2018-2025	N/A	Julie Valenzuela
REACH Honors English 9	9th	Over the Garden Wall (S1)	Cartoon Network	2014	N/A	Vanessa Hill
REACH Honors English 9 and 10	9th - 10th	Kubo and the Two Strings	Laika	2016	N/A	Vanessa Hill
CTE: Bioscience	9th - 12th	Image J	Image J LS	2025	N/A	Julie Valenzuela
CTE: Bioscience	9th - 12th	LabXchange Lab Simulations	Harvard On-Line	2025	N/A	Julie Valenzuela <sup>124</sup>
CTE: Software App and Design; AP Computer Science; IB Computer Science	9th - 12th	Cyber Threat Defender	University of Texas (San Antonio)	N/A	N/A	Ron Roseman
CTE: Bioscience	9th - 12th	Microbiology and Biotechnology	Biozone	2013	9781927173725	Caroline Krater
STEAM	PreK - 5th	STEM in a Box	TechTerra Education	2023	N/A	Jennifer Campbell
Language Arts	8th	Touching Spirit Bear	Harper Trophy	2001	0-380-97744-3	Leslie Christian
Honors ELA 9	9th	How Myths Evolve Over Time and Migrations	d'Huy	2016	N/A	Heidi Radtke
Honors ELA 9	9th	The Psychological Comforts of Storytelling	Delistraty	2014	N/A	Heidi Radtke
Honors ELA 9	9th	Between Gods and Animals: Becoming Human in the Epic of Gilgamesh	Helle	2019	N/A	Heidi Radtke
Honors ELA 9	9th	Two-Thousand and Six Hundred Years of History in One Object	TedTalk	2012	N/A	Heidi Radtke
Honors ELA 9	9th	World Mythology: An Anthology of the Great Myths and Epics	McGraw-Hill/Glencoe	2006	9780844259659	Heidi Radtke

Honors ELA 9	9th	The Danger of a Single Story	TedTalk	2009	N/A	Heidi Radtke
Honors ELA 9	9th	Idylls of the King	StandardBooks.org	1859	N/A	Heidi Radtke
Honors ELA 9	9th	Kim	StandardBooks.org	1901	N/A	Heidi Radtke
Honors ELA 9	9th	A Translator's Reckoning With the Women of the Odyssey	New Yorker	2017	N/A	Heidi Radtke
Honors ELA 9	9th	Black Achilles	Aeon.co	2018	N/A	Heidi Radtke
Honors ELA 9	9th	Zenobia: Ancient Rebel Queen of Syria	National Geographic	2017	N/A	Heidi Radtke
Honors ELA 9	9th	Boudica the Warrior Queen	Aeon.co	2018	N/A	Heidi Radtke
Honors ELA 9	9th	The Power of Story	Aeon.co	2018	N/A	Heidi Radtke
Honors ELA 9	9th	Empowering Teens, Young Adults to Have Healthy Relationships	Creek Suns Times	2024	N/A	Heidi Radtke
Honors ELA 9	9th	Teens Are Forgoing a Classic Rite of Passage	The Atlantic	2025	N/A	Heidi Radtke
Honors ELA 9	9th	Why Friendships In Your Teen Years Are So Important	U.S. News	2024	N/A	Heidi Radtke
Honors ELA 9	9th	Was Romeo 'Love Bombing' Juliet	Harvard.edu	2024	N/A	Heidi Radtke
Honors ELA 9	9th	Not So Fair Verona	TheCrimson.com	2023	N/A	Heidi Radtke
Honors ELA 9	9th	The Enchanted Vision	Aeon.co	2024	N/A	Heidi Radtke
Honors ELA 9	9th	True Love Lies Beyond the Claustrophobia of Romance	Aeon.co	2013	N/A	Heidi Radtke
Honors ELA 9	9th	The Blazing World	StandardBooks.org	1666	N/A	Heidi Radtke
Honors ELA 9	9th	Persuasion	StandardBooks.org	1817	N/A	Heidi Radtke
Honors ELA 9	9th	Agnes Gray	StandardBooks.org	1847	N/A	Heidi Radtke
Honors ELA 9	9th	The Enchanted April	StandardBooks.org	1922	N/A	Heidi Radtke
Honors ELA 9	9th	Dracula	StandardBooks.org	1897	N/A	Heidi Radtke

Honors ELA 9	9th	Far From the Madding Crowd	StandardBooks.org	1897	N/A	Heidi Radtke
Honors ELA 9	9th	Margaret Cavendish's 'Mad' Imagination	New Yorker	2024	N/A	Heidi Radtke
Honors ELA 9	9th	Hard Times	StandardBooks.org	1854	N/A	Heidi Radtke



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**        **August 26, 2025**

**TITLE:**            **Approval of Out of State Travel**

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**BACKGROUND:**

**SCHOOL**

Nathan Ayers, Sarah Lortie, Chris Merciliott, and Kathy Sheffield request permission to take 40 8<sup>th</sup> grade Amphitheater Middle School Science Club students to Disneyland Resort on April 22-25, 2026 in Anaheim, California. Approximate cost of travel is \$31,722.40 and will be paid using Student Activities, Auxiliary, and Schottenstein Trust funds. Three school days will be missed, and substitutes are required.

Bill Lang, Courtney Landers, Tyler Low, Dan Bartley, and Jerry Azares request permission to take 16 Ironwood Ridge Women’s Varsity Volleyball students to Durango Fall Classic on September 18-21, 2025 in Las Vegas, Nevada. Approximate cost of travel is \$8,465.07 and will be paid using Tax Credit and Student Auxiliary funds. Two school days will be missed, and substitutes are required.

Kellie Higgins, Caitlin Grosse, Paul Avila, and Jonathan Malone request permission to take 40 Amphitheater Middle School students to Catalina Island Marine Institute on March 3-6, 2026. Approximate cost of travel is \$21,238.80 and will be paid using Auxiliary funds. Four school days will be missed, and substitutes are required.

Chris Yetman and Lindi Arnold request permission to take 20 Canyon del Oro Academic Decathlon Team students to Rockwall Academic Decathlon Scrimmage in Rockwall, Texas on October 23-26, 2025. Approximate cost of travel is \$14,100.00 and will be paid using Tax Credit and Student Activities funds. Two school days will be missed, and substitutes are required.

**STAFF**

Lindi Arnold requests permission to attend IB Social and Cultural Training Workshop on October 10-13, 2025 in Los Angeles, California. Approximate cost of travel is \$2,385.00 and will be paid using Student Activities, and Maintenance and Operations funds. Two school days will be missed, and a substitute is required.

Darlene Mansouri requests permission to attend Managing Federal Grants Under the Current Administration 2025 Fall Forum on December 2-6, 2025 in New Orleans, Louisiana. Approximate cost of travel is \$3,653.03 and will be paid using Title I funds. Four school days will be missed, and no substitutes are required.

Tassi Call requests permission to attend National Association of Counties (NACo) on September 29, 2025 in Cleveland, Ohio. Travel costs are being paid by NACo. One school day will be missed, and no substitute is required.

Heidi Radtke requests permission to attend Waterford’s 2025 Early Learning Summit on October 5-7, 2025 in Salt Lake City, Utah. Travel costs are being paid by Waterford. No school days will be missed, and no substitute is required.

<b>BUDGET CODE KEY</b>		
850.00.100.1001.6892.166.0000	Student Activities	Classroom Instruction, Student Expenses, AMS
525.00.100.1001.6892.166.0000	Auxiliary	Classroom Instruction, Student Expenses, AMS
533.00.100.1001.6892.166.0000	Schottenstein Trust	Classroom Instruction, Student Expenses, AMS
850.00.410.2710.6519.166.0000	Student Activities	Student Transportation, Student Travel, AMS
525.00.410.2710.6519.166.0000	Auxiliary	Student Transportation, Student Travel, AMS
533.00.410.2710.6519.166.0000	Schottenstein Trust	Student Transportation, Student Travel, AMS
850.00.100.2190.6892.166.0000	Student Activities	Other Student Support Services, Student Expenses, AMS
525.00.100.2190.6892.166.0000	Auxiliary	Other Student Support Services, Student Expenses, AMS
533.00.100.2190.6892.166.0000	Schottenstein Trust	Other Student Support Services, Student Expenses, AMS
850.00.100.1001.6105.166.0000	Student Activities	Classroom Instruction, Substitutes, AMS
525.00.100.1001.6105.166.0000	Auxiliary	Classroom Instruction, Substitutes, AMS
533.00.100.1001.6105.166.0000	Schottenstein Trust	Classroom Instruction, Substitutes, AMS
526.00.620.1001.6892.280.0000	Tax Credit	Classroom Instruction, Student Expenses, IRHS
850.00.620.1001.6892.280.0000	Student Activities	Classroom Instruction, Student Expenses, IRHS
526.00.410.2710.6519.280.0000	Tax Credit	Student Transportation, Student Travel, IRHS
850.00.410.2710.6519.280.0000	Student Activities	Student Transportation, Student Travel, IRHS
526.00.100.2190.6892.280.0000	Tax Credit	Other Student Support Services, Student Expenses, IRHS
850.00.100.2190.6892.280.0000	Student Activities	Other Student Support Services, Student Expenses, IRHS
526.00.100.1001.6105.280.0000	Tax Credit	Classroom Instruction, Substitutes, IRHS
850.00.100.1001.6105.280.0000	Student Activities	Classroom Instruction, Substitutes, IRHS
526.00.410.2710.6519.282.0000	Tax Credit	Student Transportation, Student Travel, CDO
850.00.410.2710.6519.282.0000	Student Activities	Student Transportation, Student Travel, CDO
526.00.610.2190.6892.282.0000	Tax Credit	Other Student Support Services, Student Expenses, CDO
850.00.610.2190.6892.282.0000	Student Activities	Other Student Support Services, Student Expenses, CDO
001.00.100.2210.6360.282.0000	M & O	Improvement of Instruction, Employee Training, CDO
001.00.100.2210.6582.282.0000	M & O	Improvement of Instruction, Employee Travel, CDO
850.00.100.1001.6105.282.0000	Student Activities	Classroom Instruction, Substitutes, CDO
100.26.100.2579.6360.509.0000	Title I	Non-Instructional Training, Employee Training, State & Federal Programs
100.26.100.2579.6582.509.0000	Title I	Non-Instructional Training, Employee Travel, State & Federal Programs

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**RECOMMENDATION:**

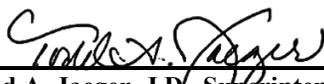
It is the recommendation of the administration that the above travel be approved.

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**INITIATED BY:**

  
**Matthew Munger**  
 Associate Superintendent for Secondary Education

**Date: August 25, 2025**

  
**Todd A. Jaeger, J.D., Superintendent**

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Amphi Middle School

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: 8<sup>th</sup> Grade Science Club

STAFF ADVISOR(S)/CHAPERONES: Nathan Ayers, Sarah Lortie, Chris Mercillott, Kathy Sheffield

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: 8<sup>th</sup> Grade Science Trip to Disneyland

DESTINATION OF TRAVEL: Disneyland Resort, Anaheim, California

DATES OF TRAVEL: Wednesday, April 22 – Saturday, April 25

ACADEMIC BENEFITS TO STUDENTS: Students will be taking part in STEM activities hosted by Disney Imagination Campus which will include lessons on the Physics of Rides as well as the technology used to bring magic to the parks. Students will have the opportunity to use the Scientific Method to creatively brainstorm new guest experiences and rides. Students will use Newton's 3 Laws of Motion and various methods of energy transfer to create their prototypes for Disney. These classes relate directly to AZ State Science Standards 8.P4U1.3 and 8.P4U2.5 and will add a hands on, practical application to content students have learned throughout the year.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship                  |
| <input checked="" type="checkbox"/> Collaboration     | <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Mountain View Tours

Are expenses paid from any of the following accounts? Auxiliary Yes Tax Credits \_\_\_\_\_ Club Funds Yes  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$15,600 – Disneyland Tickets</u>	<u>850/525/533.00.100.1001.6892.166.0000</u>
Transportation	<u>\$5537 – Mountain View Tours</u>	<u>850/525/533.00.410.2710.6519.166.0000</u>
Meals	<u>\$5500 – Disneyland Meal Cards</u>	<u>850/525/533.00.100.2190.6892.166.0000</u>
Lodging	<u>\$3825.40 – Super 8 Anaheim Disneyland Drive</u>	<u>850/525/533.00.100.2190.6892.166.0000</u>
Substitutes	<u>\$1260</u>	<u>850/525/533.00.100.1001.6105.166.0000</u>
<b>TOTAL</b>	<b><u>\$31,722.40</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? Included in Student Tuition

COST TO EACH STUDENT \$ 793

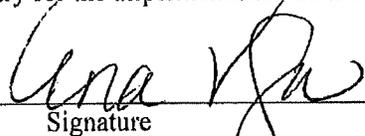
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Scholarships may be available based upon club funds

FUNDING SOURCE(S): Club Funds, Fundraisers, Schottenstein Trust

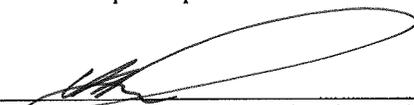
FUNDRAISING ACTIVITIES PLANNED (If applicable):

Concession Stands @ Athletics and Dances, Candy Cane Sales, Restaurant Fundraisers

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  8/12/25  
Signature Date

APPROVED BY:  8/12/25  
Principal/Supervisor Date

 8/12/25  
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: **Ironwood Ridge High School**

ESTIMATED NUMBER OF STUDENTS: **16**

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Women's Varsity Volleyball Team**

STAFF ADVISOR(S): **Bill Lang, Courtney Landers, Tyler Low, Dan Bartley, Jerry Azares**

ABSENCE: # Days **3** Sub Required:  Yes  No # of School Days Missed **2**

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **Durango Fall Classic**

DESTINATION OF TRAVEL: **Las Vegas, Nevada**

DATES OF TRAVEL: **September 18-21, 2025 (Competition is September 19-20)**

ACADEMIC BENEFITS TO STUDENTS: **This trip is an athletic competition for the Varsity Volleyball Team. This invitational and related travel create a unique high school experience and is a reward for the team's athletic and academic performance. These student-athletes perform on and off the court. Historcially, players with low grades are not allowed to attend.**

**Athletic activities such as this support the academic mission of the school, where studies have shown that student-athletes involved in such events tend to have a higher grade-point average, lower dropout rate, and fewer discipline problems than traditional students.**

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Academic Content             | <input checked="" type="checkbox"/> Caring          | <input checked="" type="checkbox"/> Citizenship       |
| <input checked="" type="checkbox"/> Collaboration     | <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other: **Enterprise Rental Vans (District Corporate Account)**

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits  Club Funds   
Parent Organization **N/A**

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	\$ <u>700.00</u>	<u>526/850-00-620-1001-6892-280-0000</u>
Transportation	\$ <u>0.00</u> Mode _____	_____
Rental Car	\$ <u>645.81</u>	<u>526/850-00-410-2710-6519-280-0000</u>
Fuel, Parking	\$ <u>375.00</u>	<u>526/850-00-410-2710-6519-280-0000</u>
Meals	\$ <u>2,500.00</u>	<u>526/850-00-620-2190-6892-280-0000</u>
Lodging	\$ <u>3,844.26</u>	<u>526/850-00-620-2190-6892-280-0000</u>
Substitutes	\$ <u>400.00</u>	<u>526/850-00-100-1001-6105-280-0000</u>
TOTAL	\$ <u>8,465.07</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? **The trip budget includes all expenses.**

COST TO EACH STUDENT: **\$ 0.00**

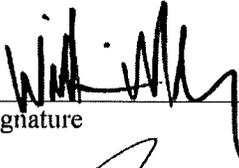
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **The entire trip is paid for by using club funds and tax credit donations.**

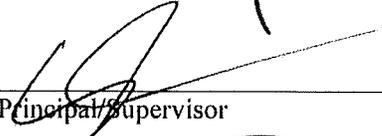
FUNDING SOURCE(S): **Student Families, Club Fundraising Activities, and Tax Credit Donations**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

**Volleyball Camps/Clinics, Volleyball Sponsorships, Concessions**

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: \_\_\_\_\_  \_\_\_\_\_ 8/19/2025  
 Signature Date

APPROVED BY: \_\_\_\_\_  \_\_\_\_\_ 8-19-25  
 Principal/Supervisor Date

\_\_\_\_\_  \_\_\_\_\_ 8/21/2025  
 Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Amphi Middle School

ESTIMATED NUMBER OF STUDENTS: 40

NAME OF SCHOOL GROUP/CLUB/ENTITY: Project Catalina

STAFF ADVISOR(S)/CHAPERONES: Kellie Higgins, Caitlin Grosse, Paul Avila, Jonathan Malone

ABSENCE: # Days 4 Sub Required: X  Yes  No # of School Days Missed 4

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Trip to Catalina Island Marine Institute (CIMI)

DESTINATION OF TRAVEL: Catalina Island, California

DATES OF TRAVEL: 3/3/2026-3/06/2026

ACADEMIC BENEFITS TO STUDENTS: Extension of science curriculum, topics include marine biology, oceanography, astronomy, ecology, biodiversity, data collection and data analysis.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Caring            | <input type="checkbox"/> Citizenship         | X <input type="checkbox"/> Collaboration     |
| <input type="checkbox"/> Communication     | X <input type="checkbox"/> Creative Thinking | X <input type="checkbox"/> Critical Thinking |
| X <input type="checkbox"/> Problem-Solving | X <input type="checkbox"/> Scholarship       |  |

PROPOSED METHOD OF TRANSPORTATION:

- District-owned vehicles  
Transportation approval: \_\_\_\_\_  
X  Other Charter Bus

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits X Club Funds \_\_\_\_\_  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$9573.00</u>	<u>525.25.100.1001.6892.166.0000</u>
Transportation	<u>\$7,565.80</u>	<u>525.00.410.2710.6519.166.0000</u>
Meals	<u>\$300.00</u>	<u>525.25.100.2190.6892.166.0000</u>
Lodging	<u>\$2,000</u>	<u>525.25.100.2190.6892.166.0000</u>
Substitutes	<u>\$1,800.00</u>	<u>525.25.100.1001.6105.166.0000</u>
<b>TOTAL</b>	<b><u>\$21,238.80</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **Yes**

IF SO, SOURCE & AMOUNTS: **Student tuition and Tax credit donations**

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? **Included in student cost**

COST TO EACH STUDENT \$ **675.00**

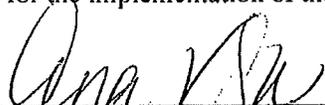
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Scholarships are made available to those student who need them.**

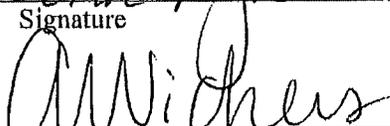
FUNDING SOURCE(S): **Tax Credit Donations**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

\_\_\_\_\_

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY:  8/14/25  
 Signature Date

APPROVED BY:  8/14/25  
 Principal/Supervisor Date

 8/22/25  
 Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 20

NAME OF SCHOOL GROUP/CLUB/ENTITY: **CDO Academic Decathlon Team**

STAFF ADVISOR(S)/CHAPERONES: **Chris Yetman, Lindi Arnold**

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **Rockwall Academic Decathlon Scrimmage**

DESTINATION OF TRAVEL: **Rockwall High School, 901 W. Yellow Jacket Ln, Rockwall, TX 75087**

DATES OF TRAVEL: **October 23 – 26, 2025**

ACADEMIC BENEFITS TO STUDENTS: **Academic Competition, Time Management, etc.**

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input checked="" type="checkbox"/> Caring          | <input checked="" type="checkbox"/> Citizenship       |
| <input checked="" type="checkbox"/> Collaboration     | <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other **Parent transport, Commercial Airline, Hosting school school bus**

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits Yes Club Funds Yes  
Parent Organization Maybe

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>0.00</u>	_____
Transportation	<u>\$9000.00</u>	<u>526-00-410-2710-6519-282-0000</u>
	<u>\$9000.00</u>	<u>850-00-410-2710-6519-282-0000</u>
Meals	<u>\$500.00</u>	<u>526-00-610-2190-6892-282-0000</u>
	<u>\$500.00</u>	<u>850-00-610-2190-6892-282-0000</u>
Lodging	<u>\$4000.00</u>	<u>526-00-610-2190-6892-282-0000</u>
	<u>\$4000.00</u>	<u>850-00-610-2190-6892-282-0000</u>
Substitutes	<u>\$600.00</u>	<u>850-00-100-1001-6113-282-0000</u>
<b>TOTAL</b>	<b><u>\$14100.00</u></b>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**

IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? **Club Funds**

COST TO EACH STUDENT \$ **\$500**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Club and Tax Credit Funds**

FUNDING SOURCE(S): **Cub Funds and Tax Credit donations**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

**Chocolate Sales, Dine-Out Nights**

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: \_\_\_\_\_ 8/15/25  
 Signature Date

APPROVED BY: \_\_\_\_\_  
 Principal/Supervisor Date

\_\_\_\_\_  
 Associate Superintendent/Supervisor 8/20/2025  
 Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Lindi Arnold \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: CDO High School  
 Department (opt.): IB Dept  
 DATE(S): Oct 10-13, 2025

ACTIVITY/EVENT: IB Social and Cultural Training Workshop

LOCATION: Los Angeles Airport Marriott Hotel, Los Angeles, CA

ABSENCE: # Days 1 Sub Required:  Yes  No # of School Days Missed 1

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$900.00</u>		<u>001-00-100-2210-6360-282-0000</u>
Transportation	<u>\$489.00</u>	Mode <u>airlines</u>	<u>001-00-100-2210-6582-282-0000</u>
Rental Car	_____		_____
Meals	<u>\$206.00</u>		<u>001-00-100-2210-6582-282-0000</u>
Lodging	<u>\$650.00</u>		<u>001-00-100-2210-6582-282-0000</u>
Substitutes	<u>\$140.00</u>		<u>850-00-100-1001-6105-282-0000</u>
<b>TOTAL</b>	<b><u>\$2385.00</u></b>		

(Note: Tax credit contributions are District funds and require a budget code.)

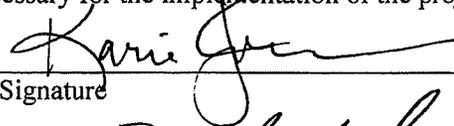
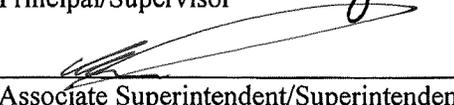
The District will  (or) will not  receive reimbursement from outside sources.  
 \* PO must be submitted and approved *prior* to travel to qualify for reimbursement.  
 Purpose of travel: IB Training

Outcomes and academic benefits to students and staff: Developing expertise in delivering an IB Programme course

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content  | <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship                  |
| <input checked="" type="checkbox"/> Collaboration     | <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  8/13/25  
 Signature Date  
 8/13/25  
 Principal/Supervisor Date  
 8/13/25  
 Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Darlene Mansouri

SCHOOL: District Offices

Department (opt.): State & Federal Programs

DATE(S): December 2-6, 2025

ACTIVITY/EVENT: Managing Federal Grants Under the Current Administration 2025 Fall Forum

LOCATION: New Orleans, LA

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$1,260.00</u>	<u>100.26.100.2579.6360.509.0000</u>
Transportation	<u>\$655.00</u>	Mode <u>Air, Shuttle, Parking</u> <u>100.26.100.2579.6582.509.0000</u>
Rental Car	_____	_____
Meals	<u>\$287.00</u>	<u>100.26.100.2579.6582.509.0000</u>
Lodging	<u>\$1,451.03</u>	<u>100.26.100.2579.6582.509.0000</u>
Substitutes	_____	_____
TOTAL	<u>\$3,653.03</u>	

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To attend the 2025 Fall Forum Managing Federal Grants Conference.

Outcomes and academic benefits to students and staff: To learn about substantial new control over federal grantmaking. To gain the information and resources on how to review each discretionary grant to ensure that expenditures are "consistent with agency priorities and the national interest," advance the President's priorities, and not promote or encourage consideration of race, gender identity, or other hot-bottom political issues.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship       | <input checked="" type="checkbox"/> Collaboration |
| <input checked="" type="checkbox"/> Communication   | <input type="checkbox"/> Creative Thinking | <input type="checkbox"/> Critical Thinking        |
| <input checked="" type="checkbox"/> Problem-Solving | <input type="checkbox"/> Scholarship       |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: *Darlene Mansouri* 8/14/25  
Signature Date

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
*[Signature]* 8/15/25  
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Tassi Call \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: District Offices  
 Department (opt.): Office of Learning & Instruction  
 DATE(S): September 29, 2025

ACTIVITY/EVENT: National Association of Counties (NACo)

LOCATION: Cleveland, OH

ABSENCE: # Days 1 Sub Required:  Yes  No # of School Days Missed 1

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$0</u>		<u>Paid by Vendor</u>
Transportation	<u>\$0</u>	Mode _____	<u>Paid by Vendor</u>
Meals	<u>\$0</u>		<u>Paid by Vendor</u>
Lodging	<u>\$0</u>		<u>Paid by Vendor</u>
Substitutes	_____		_____
<b>TOTAL</b>	<b><u>\$0</u></b>		

(Note: Tax credit contributions are District funds and require a budget code.)

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To attend National Association of Counties (NACo).

Outcomes and academic benefits to students and staff: The team will be working to understand and address the critical gaps in access to high-quality, affordable childcare in our region.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Caring          | <input type="checkbox"/> Citizenship                  | <input checked="" type="checkbox"/> Collaboration     |
| <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input type="checkbox"/> Scholarship                  |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Tassi Call \_\_\_\_\_ 8/18/25  
 Signature Date

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
Michelle A. Pappas \_\_\_\_\_ 8/18/25  
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Heidi Radtke \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: District Offices  
 Department (opt.): Curriculum and Assessment  
 DATE(S): October 5-7, 2025

ACTIVITY/EVENT: Waterford 2025 Early Learning Summit

LOCATION: Salt Lake City, Utah

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST

BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>\$0</u>		<u>Paid by Vendor</u>
Transportation	<u>\$0</u>	Mode _____	<u>Paid by Vendor</u>
Meals	<u>\$0</u>		<u>Paid by Vendor</u>
Lodging	<u>\$0</u>		<u>Paid by Vendor</u>
Substitutes	_____		_____
<b>TOTAL</b>	<b><u>\$0</u></b>		

The District will  (or) will not  receive reimbursement from outside sources.

\* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: To attend Waterford's 2025 Early Learning Summit.

Outcomes and academic benefits to students and staff: At the Waterford Learning Summit I will gain a deeper understanding of the Waterford platform and new features that will enhance Kindergarten instruction and promote personalized learning. Learning more about specific reports and which reports will provide teachers the most useful data about their learners will be a focus. Finally, strategies that will make usage of the program easier for our students will also be useful.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Caring                     | <input type="checkbox"/> Citizenship                  | <input checked="" type="checkbox"/> Collaboration     |
| <input checked="" type="checkbox"/> Communication   | <input checked="" type="checkbox"/> Creative Thinking | <input checked="" type="checkbox"/> Critical Thinking |
| <input checked="" type="checkbox"/> Problem-Solving | <input checked="" type="checkbox"/> Scholarship       |   |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: Heidi B. Radtke 8/19/25  
 Signature Date

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
[Signature] 8/19/25  
 Associate Superintendent/Superintendent \_\_\_\_\_ Date \_\_\_\_\_



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

---

**DATE OF MEETING:** August 26, 2025

**TITLE:** Study and Approval of the Revised Expenditure Budget #1 for Fiscal Year 2025-2026; Public Hearing

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**BACKGROUND:**

The State of Arizona allows governing boards to revise their operating budget for late actions by the legislature.

Office of the Auditor General and the Arizona Department of Education were working on revising the FY 2026 budget forms to reflect action taken by the legislature when the district proposed it's budget.

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board approves this Revised Budget #1. State law (ARS 15-905) mandates that the Board conduct a public hearing on this revised budget to receive input from the public on any item or items in the budget. The Administration therefore recommends that the Board President declare a public hearing prior to Board action on this item.

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**INITIATED BY:**

Scott Little, Chief Financial Officer

Date: August 21, 2025

Todd A. Jaeger, J.D., Superintendent



FY 2026  
 State of Arizona  
 School District Annual Expenditure Budget  
 Districtwide Budget

Revised #1

Version

By the Governing Board

We hereby certify that the Budget for the Fiscal Year 2026 was

Proposed	<u>June 28, 2025</u>
Adopted	<u>July 8, 2025</u>
Revised	<u>August 26, 2025</u>
	Date

**District website link of posted budget**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Signed	Signed

The FY 2026 budget file for the version described above will be uploaded via  
 the School Finance Budget System on ADE's website by August 26, 2025  
 Date

Superintendent signature

Business Manager signature

Todd Jaeger

Scott Little

Superintendent name (typed name)

Business Manager name (typed name)

District contact employee: Scott Little

Telephone: 520.696.5000 Email: slittle@amphi.com

**Revenues and property taxation**

1. Total budgeted revenues for fiscal year 2025	\$	<u>110,000,000</u>
2. Estimated revenues by source for fiscal year 2026 (excluding property taxes)		
Local	1000	\$ _____
Intermediate	2000	\$ _____
State	3000	\$ <u>29,000,000</u>
Federal	4000	\$ <u>15,000,000</u>
TOTAL		\$ <u>44,000,000</u>

**3. District tax rates for prior and budget fiscal years (A.R.S. §15-903.D.4)**

	Prior FY 2025	Est. Budget FY 2026
Primary Tax Rate:	<u>3.3402</u>	<u>3.2973</u>
Secondary Tax Rates:		
M&O Override	<u>0.4412</u>	<u>0.5566</u>
Special Program Override	<u>0.1544</u>	
Capital Override		
Class A Bonds		
Class B Bonds	<u>0.6868</u>	<u>0.6227</u>
CTED	<u>0.0500</u>	
Desegregation	<u>0.2045</u>	<u>0.1956</u>
Total Secondary Tax Rate	<u>1.5369</u>	<u>1.3749</u>

**Total budgeted expenditures and aggregate school district budget limit (A.R.S. §15-905.H)**

	Budgeted Expenditures	Budgeted Carryforward	Budget Limit
1. Maintenance and Operation Fund (from pages 1, lines 30-31 and 7, line 10)	\$ <u>105,560,886</u>	\$ <u>0</u>	\$ <u>105,560,886</u>
2. Unrestricted Capital Fund (from pages 4, lines 10-11 and 8, line 12)	\$ <u>8,335,927</u>	\$ <u>0</u>	\$ <u>8,335,927</u>
3. Federal projects other than Impact Aid (from budget, page 6, Federal Projects, minus 378 [lines 18 and 20])			\$ <u>12,296,647</u>
4. Total aggregate school district budget limit (sum of lines 1 through 3)			\$ <u>126,193,460</u>

**Average teacher salaries (A.R.S. §15-903.E)**

1. Average salary of all teachers employed in FY 2026 (budget year)	\$ <u>54,578</u>
2. Average salary of all teachers employed in FY 2025 (prior year)	\$ <u>53,508</u>
3. Increase in average teacher salary from the prior year	\$ <u>1,070</u>
4. Percentage increase	<u>2%</u>

Check this box if your district has no teachers (transporting districts and some CTEDs).

Comments on average salary calculation (Optional):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Fund 001 (M&O)**

**Maintenance and Operation (M&O) Fund**

Instructions	FTE		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease	
	Prior FY	Budget FY						Prior FY 2025	Budget FY 2026		
<b>Expenditures</b>											
100 Regular Education											
1000 Instruction	1.	189.43	417.80	23,081,664	7,168,255	766,683	157,269	358,136	33,014,150	31,532,007	-4.5%
2000 Support Services											
2100 Students	2.	104.95	63.13	2,905,317	731,213	111,854	47,039	2,827	4,081,196	3,798,250	-6.9%
2200 Instructional Staff	3.	89.66	41.40	2,114,079	543,011	125,976	50,882	18,720	3,039,689	2,852,668	-6.2%
2300 General Administration	4.	12.60	10.00	1,063,845	244,897	433,988	15,524	28,644	1,873,622	1,786,898	-4.6%
2400 School Administration	5.	112.00	76.50	5,218,279	1,312,269	1,339	28,891	1,685	7,050,960	6,562,463	-6.9%
2500 Central Services	6.	85.40	37.00	2,635,041	701,871	1,287,588	51,330	221,790	4,955,454	4,897,620	-1.2%
2600 Operation & Maintenance of Plant	7.	394.99	385.00	7,587,103	2,136,432	4,271,813	5,592,023	67,446	20,901,276	19,654,817	-6.0%
2900 Other	8.	0.00	0.00	0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	9.	16.00	6.00	236,048	60,456	275,000	0	0	655,652	571,504	-12.8%
610 School-Sponsored Cocurricular Activities	10.	42.50	40.00	136,325	37,370	1,627	386	52,147	214,148	227,855	6.4%
620 School-Sponsored Athletics	11.	25.00	4.00	894,628	186,329	220,357	227,910	52,243	1,730,151	1,581,467	-8.6%
630 Other Instructional Programs	12.	0.00	0.00	0	0	0	0	0	0	0	0.0%
700, 800, 900 Other Programs	13.	0.00	0.00	0	0	0	0	0	522	0	-100.0%
Regular Education Subsection Subtotal (lines 1-13)	14.	1,072.53	1,080.83	45,872,329	13,122,103	7,496,225	6,171,254	803,638	77,516,820	73,465,549	-5.2%
200 and 300 Special Education											
1000 Instruction	15.	394.59	197.35	10,424,525	2,154,363	558,192	14,731	4,075	14,681,634	13,155,886	-10.4%
2000 Support Services											
2100 Students	16.	73.80	48.90	3,642,876	851,817	1,972,908	52,098	4,915	7,811,375	6,524,614	-16.5%
2200 Instructional Staff	17.	38.70	12.00	510,410	214,523	60,658	6,995	8,887	1,249,978	801,473	-35.9%
2300 General Administration	18.	3.00	2.00	157,123	39,806	0	0	0	214,966	196,929	-8.4%
2400 School Administration	19.	2.30	2.00	53,042	8,940	0	0	0	67,266	61,982	-7.9%
2500 Central Services	20.	0.00	0.00	0	0	28,570	995	0	43,566	29,565	-32.1%
2600 Operation & Maintenance of Plant	21.	5.00	2.00	63,037	10,914	0	1,948	1,481	86,053	77,380	-10.1%
2900 Other	22.	0.00		0	0	0	0	0	0	0	0.0%
3000 Operation of Noninstructional Services	23.	0.00		0	0	0	0	0	0	0	0.0%
Subtotal (lines 15-23)	24.	517.39	264.25	14,851,013	3,280,363	2,620,328	76,767	19,358	24,154,838	20,847,829	-13.7%
400 Pupil Transportation	25.	189.88	188.00	3,084,398	919,202	1,838,488	740,153	5,093	6,671,202	6,587,334	-1.3%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	26.	85.35	46.85	2,945,249	714,478	356,422	4,504	4,348	4,025,000	4,025,000	0.0%
530 Dropout Prevention Programs	27.	0.75	0.75	103,000	20,600	5,812			129,412	129,412	0.0%
540 Joint Career and Technical Education and Vocational Education Center	28.	0.00	0.00	0	0	0	0	0	0	0	0.0%
550 K-3 Reading Program	29.	7.00	7.00	421,467	84,294				524,169	505,761	-3.5%
Budgeted expenditures (lines 14, and 24-29)	30.	1,872.90	1,587.68	67,277,456	18,141,040	12,317,275	6,992,678	832,437	113,021,441	105,560,886.00	-6.6%
Maintained for spending after FY 2026 (budgeted carryforward)	31.									0	
Total budget limit expenditures (lines 30-31) (Cannot exceed page 7, line 11)	32.	1,872.90	1,587.68	67,277,456	18,141,040	12,317,275	6,992,678	832,437	113,021,441	105,560,886	-6.6%

The district has budgeted an amount in the M&O Fund equal to the General Budget Limit as calculated on page 7 of 8.

**Instructions**  
**Special education programs by type (M&O Fund Programs 200 and 300)**

(A.R.S. §§ 15-761 and 15-903)

	Prior FY	Budget FY	
1. Total all disability classifications	21,249,490	18,347,650	1.
2. Gifted Education	1,774,274	1,507,207	2.
3. Remedial Education	0		3.
4. ELL Incremental Costs	0		4.
5. ELL Compensatory Instruction	0		5.
6. Vocational and Technical Education (non-CTED)	0		6.
7. Career Education (non-CTED)	0		7.
8. Career Technical Education (CTED)	1,131,074	992,972	8.
9. Total (lines 1 through 8. Must equal total of line 24, page 1)	24,154,838	20,847,829	9.
10. IEP required pupil transportation costs coded within Program 400	775	3,400,000	10.

**Proposed ratios for special education**

(A.R.S. §§15-903.E.1 and 15-764.A.5)

Teacher-Pupil 1 to 18  
 Staff-Pupil 1 to 27

**Expenditures budgeted for audit services**

M&O Fund - Nonfederal	<b>6350</b>	<u>50,400</u>
All Funds - Federal	<i>6330</i>	<u>6,000</u>

**FY 2026 Performance Pay (A.R.S. Section 15-920)**

Amount Budgeted in M&O Fund for a Performance Pay Component \$ -

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

**Expenditures budgeted in the M&O Fund for food service**

Amount budgeted in M&O for Food Service (Fund 001, Function 3100) \$ 275,000  
 (This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a)]

**Fund 010 (CSF)**

**Classroom Site Fund (CSF) and CSF Budget Limit (A.R.S. §§ 15-977 and 15-978)**

Expenditures	Instructions	Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Property 6700	Debt service and miscellaneous 6800	Totals		% Increase/ Decrease
								Prior FY 2025	Budget FY 2026	
1000 Instruction	1.	10,061,354	2,515,338					12,616,896	12,576,692	-0.3%
2100 Support services - students	2.	271,929	67,982					340,997	339,911	-0.3%
2200 Support services - instructional staff	3.	125,505	31,376					157,383	156,881	-0.3%
2300 Support services - general administration	4.							0	0	0.0%
2500 Central services	5.							0	0	0.0%
3300 Community services Oerations	6.							0	0	0.0%
4000 Facilities acquisition and construction	7.							0	0	
5000 Debt service	8.							0	0	
Budgeted expenditures (lines 1-8)	9.	10,458,788	2,614,696	0	0	0	0	13,115,276	13,073,484	-0.3%
Maintained for spending after FY 2026 (budgeted carryforward)	10.								0	
Total budget limit expenditures (lines 10-11)	11.	10,458,788	2,614,696	0	0	0	0	13,115,276	13,073,484	-0.3%

The district has budgeted an amount in Fund 010 equal to the Classroom Site Fund Budget Limit as calculated below.

**Classroom Site Fund Budget Limit Calculation**

FY 2025 Classroom Site Fund Budget Limit (from FY 2025 latest revised Budget, page 3, line 16)	12.	13,115,276
FY 2025 Actual expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	13.	11,093,000
Unexpended Budget Balance (line 12 minus 13)	14.	2,022,276
Interest earned in the Classroom Site Fund in FY 2025	15.	105,208
FY 2026 Classroom Site Fund allocation, provided by ADE based on: \$842	16.	10,946,000
Adjustments to FY 2026 Classroom Site Fund Budget Limit (1)	17.	
FY 2026 Classroom Site Fund Budget Limit (Sum of lines 12 through 17) (2)	18.	13,073,484

(1) This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.

(2) The amounts budgeted on line 11 cannot exceed the respective amounts on this line.

**Fund 610 (UCO)**

**Unrestricted Capital Outlay (UCO) Fund**

Instructions	Expenditures	Rentals	Library books, textbooks, & instructional aids (2)	Short-term noninstructional software subscription	Property (2)	Redemption of principal (3)	Interest (4) 6841, 6842, 6843, 6850	All other object codes (excluding 6900)	Totals		% Increase/Decrease
									Prior FY	Budget FY	
	<b>Unrestricted Capital Outlay Override (1)</b>	6440	6641-6643	6655	6700	6831, 6832, 6833			2025	2026	
	1.								0	0	0.0%
	<b>Unrestricted Capital Outlay Fund 610 (6)</b>										
	1000 Instruction		3,000,000		300,000				6,302,500	3,300,000	-47.6%
	2000 Support Services										
	2100, 2200 Students and Instructional Staff		150,000	50,000	575,000				975,000	775,000	-20.5%
	2300, 2400, 2500, 2900 Administration			250,000	2,125,927				3,492,039	2,375,927	-32.0%
	2600 Operation & Maintenance of Plant			35,000	500,000				35,000	535,000	1428.6%
	2700 Student Transportation				100,000				25,000	100,000	300.0%
	3000 Operation of Noninstructional Services (5)								0	0	0.0%
	4000 Facilities Acquisition and Construction				1,000,000			250,000	1,000,000	1,250,000	25.0%
	5000 Debt Service								0	0	0.0%
	Budgeted expenditures (lines 2-9)	10.	3,150,000	335,000	4,600,927	0	0	250,000	11,829,539	8,335,927	-29.5%
	Maintained for spending after FY 2026 (budgeted carryforward)	11.								0	
	Total budget limit expenditures (lines 10-11) (Cannot exceed page 8, line 12)	12.	3,150,000	335,000	4,600,927	0	0	250,000	11,829,539	8,335,927	-29.5%

The district has budgeted an amount in the UCO Fund equal to the Unrestricted Capital Budget Limit as calculated on Page 8 of 8.

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the budget year total column.

(5) Expenditures budgeted in Unrestricted Capital Outlay (UCO) Fund for food service

Enter the amount budgeted in UCO for food service [amount will be used to determine district compliance with state matching requirements pursuant to CFR Title 7, §210.17(a)]

(2) Detail by object code:

	Unrestricted Capital Outlay
6641 Library Books	\$ 150,000
6642 Textbooks	1,500,000
6643 Instructional Aids	1,500,000
673X Furniture and Equipment	575,000
673X Vehicles	100,000
673X Tech Hardware & Software	3,925,927

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211.

(3) Includes principal on Capital Equity Fund loans of \_\_\_\_\_, principal on leases of \_\_\_\_\_, and principal on bonds of \_\_\_\_\_.

(4) Includes interest on Capital Equity Fund loans of \_\_\_\_\_, interest on leases of \_\_\_\_\_, and interest on bonds of \_\_\_\_\_.

Other funds—required capital expenditure detail [(A.R.S. §15-904.(B))]

Instructions	Unrestricted Capital Outlay		Bond Building		New School Facilities		Adjacent Ways			
	Fund 610		Fund 630		Fund 695		Fund 620 (2)			
	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY	Prior FY	Budget FY		
<b>Expenditures</b>										
<b>Total Fund Expenditures</b>	1.	11,829,539	8,335,927	11,120,578	2,129,763	0	0	901,032	804,925	1.
<b>Select Object Codes Detail (1)</b>										
6150 Classified Salaries	2.	0		0		0		0		2.
6200 Employee Benefits	3.	0		0		0		0		3.
6450 Construction Services	4.	0		0		0		0		4.
6655 Short-term Noninstructional Software Subscription	5.		335,000							5.
6710 Land and Improvements	6.	0		0		0		901,032	804,925	6.
6720 Buildings and Improvements	7.	0		4,155,405	2,129,763	0		0		7.
673X Furniture and Equipment	8.	600,000	575,000	0		0		0		8.
673X Vehicles	9.	3,000,000	100,000	1,400,000		0		0		9.
673X Technology Hardware & Software	10.	1,827,039	3,925,927	5,565,173		0		0		10.
6831, 6832, 6833 Redemption of Principal	11.	0		0		0		0		11.
6841, 6842, 6843, 6850, 6860 Interest and Debt-Issuance Costs	12.	0		0		0		0		12.
Total (lines 2-12)	13.	5,427,039	4,935,927	11,120,578	2,129,763	0	0	901,032	804,925	13.
Total amounts reported on lines 2-12 above for:										
Renovation	14.	2,000,000	1,000,000	4,155,405	2,129,763			0		14.
New Construction	15.	0		0		0		901,032	804,925	15.
Other	16.	3,427,039	3,935,927	6,965,173		0		0		16.
Total (lines 14-16, must equal line 13)	17.	5,427,039	4,935,927	11,120,578	2,129,763	0	0	901,032	804,925	17.

(1) Lines 2-12 may not include all budgeted expenditures of the fund. Total budgeted expenditures for each fund should be included on Line 1.

(2) Amount budgeted on line 1 for the Adjacent Ways Fund that will result in a tax levy in FY 2026 \$ 350,000

Districts that are levying any amount for adjacent ways must fill in the Truth in Taxation Worksheet and follow the requirements of A.R.S. Sec. 15-905.01. The amount reported in footnote 2 above pulls to the Truth in Taxation Worksheet, Line

**Special projects**

**Instructions**

**Federal projects FTE & expenditures**

1. 100-130 ESEA Title I - Helping Disadvantaged Children
2. 140-150 ESEA Title II - Prof. Dev. and Technology
3. 160 ESEA Title IV - 21st Century Schools
4. 170-180 ESEA Title V - Promote Informed Parent Choice
5. 190 ESEA Title III - Limited Eng. & Immigrant Students
6. 200 ESEA Title VII - Indian Education
7. 210 ESEA Title VI - Flexibility and Accountability
8. 220 IDEA Part B
9. 230 Johnson-O'Malley
10. 240 Workforce Investment Act
11. 250 AEA - Adult Education
12. 260-270 Vocational Education - Basic Grants
13. 280 ESEA Title X - Homeless Education
14. 290 Medicaid Reimbursement
15. 349 National Forest Fees
16. 353 Taylor Grazing Fees
17. 374 E-Rate
18. 378 Impact Aid
19. 300-399 Other Federal Projects
20. 699 Federal Impact Aid (Construction)
21. Total Federal Project Funds (lines 1-20)

**State projects FTE & expenditures**

22. 400 Vocational Education
23. 410 Early Childhood Block Grant
24. 420 Ext. School Yr. - Pupils with Disabilities
25. 425 Adult Basic Education
26. 430 Chemical Abuse Prevention Programs
27. 435 Academic Contests
28. 450 Gifted Education
29. 456 College Credit Exam Incentives
30. 460 Environmental Special Plate
31. Other State Projects
32. Total State Project Funds (lines 22-31)
33. Total Special Projects (lines 21 and 32)

**Instructional Improvement Fund Expenditures (020)**

1. Teacher Compensation Increases
2. Class Size Reduction
3. Dropout Prevention Programs (M&O purposes)
4. Instructional Improvement Programs (M&O purposes)
5. Total Instructional Improvement Fund (lines 1-4)

FTE		Total all functions	
Prior FY	Budget FY	Prior FY	Budget FY
35.00	35.00	5,014,762	3,851,451
6.00	6.00	882,512	429,854
1.00	1.00	977,267	777,719
0.00		0	0
2.00	2.00	184,244	87,656
1.00	1.00	14,980	18,809
0.00		0	0
16.00	16.00	3,128,815	3,083,000
1.00	1.00	41,826	40,000
0.00		0	0
0.00		0	0
3.00	3.00	367,264	381,000
0.00		53,853	40,920
0.00		3,475,512	2,984,733
0.00		0	0
0.00		0	0
0.00	60.00	500,000	211,505
0.00		0	0
60.00		490,000	390,000
0.00		0	0
125.00	125.00	15,131,035	12,296,647
4.00		138,045	138,000
0.00		0	
0.00		0	
0.00		0	
0.00		0	
0.00		0	
0.00		0	
0.00		0	
0.00		0	
0.00		350,000	120,000
0.00		0	
19.00		1,767,549	1,101,810
23.00	0.00	2,255,594	1,359,810
148.00	125.00	17,386,629	13,656,457

	Prior FY	Budget FY
1.	200,000	200,000
2.	175,000	175,000
3.	159,924	159,924
4.	400,000	400,000
5.	934,924	934,924

**Other funds expenditures**

1. 050 County, City, and Town Grants
2. 071 English Language Learner (1)
3. 072 Compensatory Instruction (1)
4. 500 School Plant (2)
5. 510 Food Service
6. 515 Civic Center
7. 520 Community School
8. 525 Auxiliary Operations
9. 526 Extracurricular Activities Fees Tax Credit
10. 530 Gifts and Donations
11. 535 Career & Technical Education Projects
12. 540 Fingerprint
13. 545 School Opening
14. 550 Insurance Proceeds
15. 555 Textbooks
16. 565 Litigation Recovery
17. 570 Indirect Costs
18. 575 Unemployment Insurance
19. 580 Teacherage
20. 585 Insurance Refund
21. 590 Grants and Gifts to Teachers
22. 595 Advertisement
23. 596 Career Technical Education
24. 597 Arizona Industry Credentials Incentive
25. 639 Impact Aid Revenue Bond Building
26. 650 Gifts and Donations-Capital
27. 660 Condemnation
28. 665 Energy and Water Savings
29. 686 Emergency Deficiencies Correction
30. 691 Building Renewal Grant
31. 700 Debt Service
32. 720 Impact Aid Revenue Bond Debt Service
33. 850 Student Activities
34. 855 Employee Ins

**Internal Service Funds 950-989**

1. 9\_\_ Self-Insurance
2. 955 Intergovernmental Agreements
3. 951 Print Shop
4. 953-954 Warehouse & Trans

	Prior FY	Budget FY
0	0	
0	0	
0	0	
3,336,077	3,502,045	
6,000,000	6,000,000	
1,234,883	1,326,717	
2,164,453	1,346,539	
2,100,000	2,100,000	
2,000,000	2,000,000	
1,836,075	1,939,603	
37,260	14,816	
13,759	5,000	
0	0	
314,840	241,752	
76,864	85,352	
475,098	167,360	
1,224,517	1,449,870	
10,581	5,402	
0	0	
10,824	6,944	
0	0	
0	0	
2,100,000	1,900,000	
65,000	65,000	
0	0	
454,865	473,002	
30,499	31,715	
0	0	
0	0	
7,000,000	7,000,000	
16,000,000	16,000,000	
0	0	
1,250,000	1,000,000	
6,000,000	7,538,175	

0	
3,000,000	2,500,000
100,000	100,000
500,000	500,000

(1) From Supplement, line 10 and line 20, respectively.  
 (2) Indicate amount budgeted in Fund 500 for M&O purposes

Calculation of FY 2026 General Budget Limit  
 (A.R.S. §15-947.C)

Instructions		A. Maintenance and Operation	B. Unrestricted Capital Outlay
*1. FY 2026 Revenue Control Limit (RCL) (from BSA55 tab, page 3)	\$ 86,463,097	\$ 86,463,097	\$ 0
*2. (a) FY 2026 District Additional Assistance (DAA) (from BSA55 tab, page 4)	\$ 6,519,586		
(b) DAA Adjustment (from BSA55 tab, page 4)	\$ 0		
(c) Total DAA (line 2.a plus 2.b)	\$ 6,519,586	2,000,000	4,519,586
*3. FY 2026 Override Authorization (A.R.S. Sections 15-481 and 15-482 or 15-949 if small school adjustment phase down applies, see Calculations page, Calculation of Maximum Override for a District No Longer Eligible for a Small School Adjustment, line 6 and Calculation of Small School Adjustment Phase Down Limit, line 6)			
(a) Maintenance and Operation		11,452,336	
(b) Unrestricted Capital Outlay			
(c) Special Program			
*4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (Up to \$50,000 if no election is chosen for phase down, see Calculations page, Calculation of Small School Adjustment Phase Down Limit, line 6)			
*5. Tuition Revenue (A.R.S. §§15-823 and 15-824) (Do <b>not</b> include full-day kindergarten or summer school tuition)			
(a) Individuals and Other Private Sources			
(b) Other Arizona Districts		85,000	
(c) Out-of-State Districts and Other Governments			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)			
*6. State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)			
*7. Increase Authorized by County School Superintendent for Accommodation Schools [not to exceed amount on Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 15(e)] (A.R.S. §15-974.B)			
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)		4,025,000	
* Budget Balance Carryforward (from Calculations page, Calculation of M&O Fund Budget Balance Carryforward, line 13) (A.R.S. §15-943.01)		0	
(c) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)		129,412	
(d) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2024 (A.R.S. Section 15-910.M, as amended by Laws 2022, Ch. 285, §3)			
(e) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
* (f) FY 2025 Performance Pay Unexpended Budget Carryforward (from Calculation page, Calculation of M&O Fund Budget Balance Carryforward, line 10.e) (A.R.S. §15-920)		0	
(g) Excessive Property Tax Assessed Valuation Judgments (A.R.S. §§42-16213 and 42-16214)			
* (h) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §§15-923 and 15-947)			
*9. Adjustment to the General Budget Limit (A.R.S. §§15-272, 15-905.M, 15-910.02, and 15-915) Include year(s) and descriptions, as applicable.			
(a) Prior Year Over Expenditures/Resolutions:			
(b) Decrease for Transfer from M&O to Energy and Water Savings Fund			
(c) Increase for Energy and Water Savings Fund Transfer to M&O			
(d) Noncompliance Adjustment			
(e) ADM/Transportation Audit Adjustment			
(f) Other:			
10. Estimated Allocation of Additional Funding (Laws 2025, Ch. 233, §31)			
(a) State aid supplement		780,000	
(b) Onetime district additional assistance supplement		301,091	
(c) Onetime FRPL group B weight supplement		324,950	
11. FY 2026 General Budget Limit (column A, lines 1 through 10) (A.R.S. §15-905.F) (page 1, line 32 cannot exceed this amount)		\$ 105,560,886	
12. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 10) (A.R.S. §15-905.F) (to page 8, line 11)			\$ 4,519,586

\* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.



**Supplement to school district annual expenditure budget for districts that budget for English language learners  
(A.R.S. §§15-756.04 and 15-756.11)**

Instructions English Language Learners Supplement	FTE		Salaries 6100	Employee benefits 6200	Purchased services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Totals		% Increase/ Decrease
	Prior FY	Budget FY							Prior FY 2025	Budget FY 2026	
<b>Expenditures</b>											
<b>English Language Learner Fund 071 (A.R.S. §15-756.04)</b>											
1000 Instruction 1.	0.00								0	0	0.0% 1.
2000 Support Services											
2100 Students 2.	0.00								0	0	0.0% 2.
2200 Instructional Staff 3.	0.00								0	0	0.0% 3.
2300 General Administration 4.	0.00								0	0	0.0% 4.
2400 School Administration 5.	0.00								0	0	0.0% 5.
2500 Central Services 6.	0.00								0	0	0.0% 6.
2600 Operation & Maintenance of Plant 7.	0.00								0	0	0.0% 7.
2700 Student Transportation 8.	0.00								0	0	0.0% 8.
2900 Other 9.	0.00								0	0	0.0% 9.
<b>Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)</b> 10.	0.00	0.00	0	0	0	0		0	0	0	0.0% 10.
<b>Compensatory Instruction Fund 072 (A.R.S. §15-756.11)</b>											
1000 Instruction 11.	0.00								0	0	0.0% 11.
2000 Support Services											
2100 Students 12.	0.00								0	0	0.0% 12.
2200 Instructional Staff 13.	0.00								0	0	0.0% 13.
2300 General Administration 14.	0.00								0	0	0.0% 14.
2400 School Administration 15.	0.00								0	0	0.0% 15.
2500 Central Services 16.	0.00								0	0	0.0% 16.
2600 Operation & Maintenance of Plant 17.	0.00								0	0	0.0% 17.
2700 Student Transportation 18.	0.00								0	0	0.0% 18.
2900 Other 19.	0.00								0	0	0.0% 19.
<b>Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)</b> 20.	0.00	0.00	0	0	0	0		0	0	0	0.0% 20.